

CERRITOS COMMUNITY COLLEGE DISTRICT

I.T. STANDARDS MEETING

May 12, 2023

**PRESENT:** Patrick O'Donnell                      Shannon Estrada  
                  Javier Banuelos                        Michele Kingston  
                  Erik Duane                                    Joseph Cervantes  
                  Luisito Amador                            Andrew Maz  
                  Vikki Stevens for Mayra Radillo    Aemiro Beyene

**ABSENT:** Cezar Montero, Michelle Stieber

**GUEST:** Lynn Serwin

**CALL TO ORDER:**

Patrick called the meeting to order at 9:06 am.

**APPROVAL OF MINUTES:**

Approval of April 14, 2023 minutes moved by Michele Kingston and second by Erik Duane. Motion passed.

**INFORMATION TECHNOLOGY STANDARDS DISCUSSION:**

*Smart Classroom Update*

Patrick began the meeting with updating the committee on "Smart Classrooms", mentioning that during the week of the 22<sup>nd</sup> HyFlex install conversions will begin. The Teleconference center and some other rooms will be getting new audio, furniture, fresh paint.

*Grackle Accessibility Presentation*

Lynn Serwin gave a presentation on Grackle Accessibility.

*Conference Room Upgrades*

Javier told the committee that we are continuing to update conference rooms across campus. Averaging 2-3 every week and continue working through issues that arise. Patrick said that we are receiving very positive feedback on the Neat Bar. People are liking it a lot and requesting it for additional locations.

*New Standards*

Patrick asked the committee to approve a new printer standard for the HP LaserJet Pro M454DN. Michele Kingston motioned for approval and Erik Duane seconded the motion.

**ITEMS FROM THE FLOOR:**

There were none.

**NEXT MEETING:**

Patrick announced the next meeting would be on Aug. 11, 2023, at 9:00 am.

**ADJOURNMENT**

Meeting adjourned at 9:27 am.