



**CERRITOS COMMUNITY COLLEGE DISTRICT
INFORMATION TECHNOLOGY
IT STANDARDS MEETING
October 13, 2023**

DATE: October 13, 2023

LOCATION: SS-138 & Zoom

QUORUM MET: Yes

MEETING TIME: 11:01 AM

COMMITTEE MEMBERS PRESENT

1. Patrick O'Donnell
2. Javier Banuelos
3. Michele Kingston
4. Erik Duane
5. Andrew Maz
6. Joseph Cervantes
7. Shannon Estrada

COMMITTEE MEMBERS ABSENT

1. Luisito Amador
2. Aemiro Beyene
3. Michelle Stieber

GUESTS

No Guests were present.

MINUTES

- Motion to approve 09/08/23 meeting minutes.
Minutes were approved.
Michele Kingston (1) / Erik Duane (2)
The motion carries with 8 yes/0 no/1 abstention.

GOALS

- Patrick shared the upcoming years committee goals for discussion. There were no comments.

SMART CLASSROOM DISCUSSION

- Patrick let the committee know that the new e-podium standard that was approved at the last meeting will be implemented into the new Student Services and Administration building.

CONFERENCE ROOM UPDATE

- Javier doesn't have an update today.

CLOUD STORAGE

- The District is currently working on security items with the Chancellors office and there will be more of a push to get people off of department shares and their 'z' drives and move to OneDrive. We will also do another push to have users utilizing google drive; move away from it to OneDrive. There are no backups on the google side. If the data is lost then it's gone.

UPDATE ON THE IT MASTER PLAN

- There is currently no update to the IT Master Plan. We are currently installing more wireless access points across campus and that project is one of the items recommended in the IT master plan. Patrick shared that the campus is moving to a comprehensive educational master plan that will encompass the IT master plan, the educational master plan and the facilities master plan.

ITEMS FROM THE FLOOR

- No items from the floor were presented.

NEXT MEETING DATE

- 12/8/23 9:00 AM

ADJOURNMENT

- Adjourned at 9:31 AM.