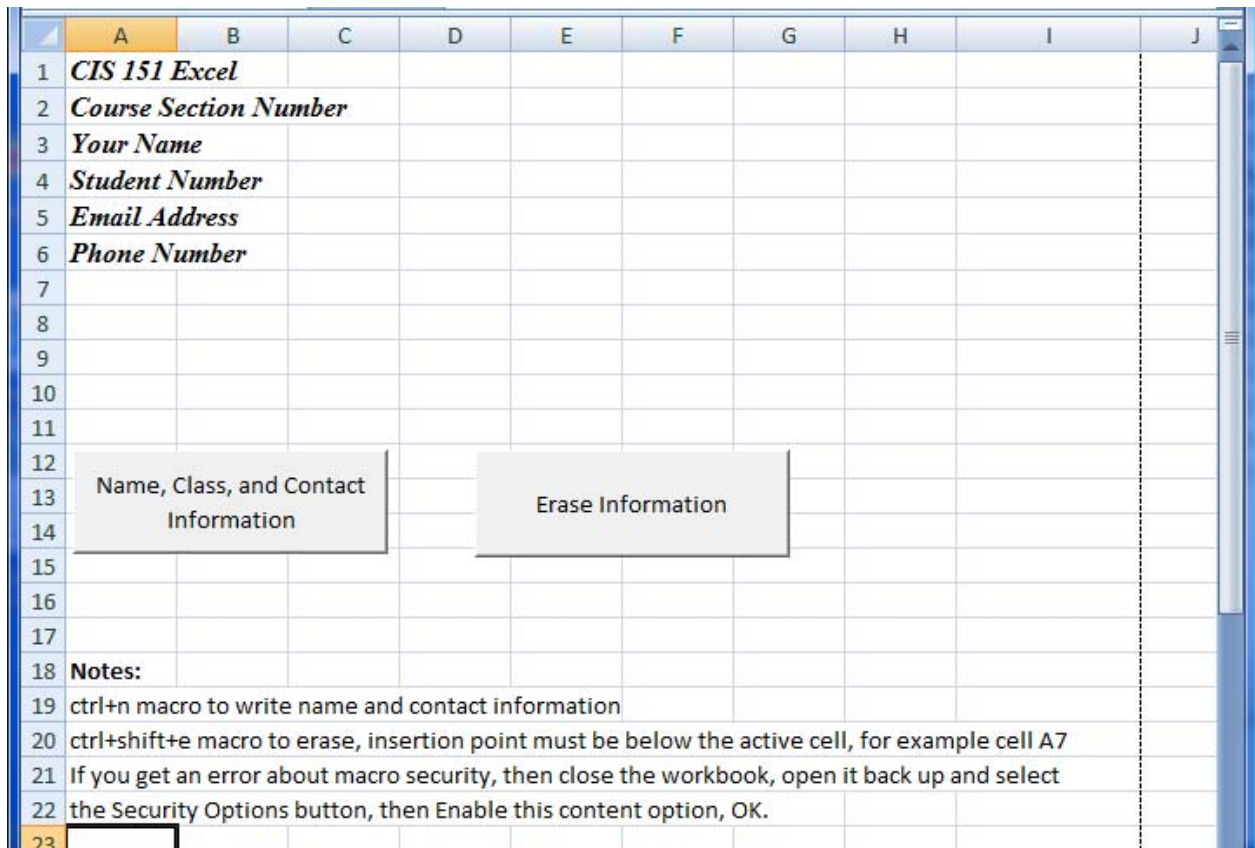


Chapter 10 Macros Practice Homework

1. Create two macros.
 - a. The first macro should have your class number and name, your name, and contact information in it. Format the text with bold, italics, Times New Roman, and size 12. Or, be creative. Just make sure you format the text with several formats. See the figure below.
 - b. The second macro should delete the information your first macro created.
2. Assign the two macros to buttons.
3. Test the macros thoroughly including the shortcut keys and buttons.



Look on page two for example VB code.

Here's the code for the first macro:

```
Sub NameAndInformation()  
'  
' NameAndInformation Macro  
' Creation Date: 4/19/2008 Developer: Susan Fuschetto  
'  
' Keyboard Shortcut: Ctrl+n  
'  
ActiveCell.FormulaR1C1 = "CIS 151 Excel"  
ActiveCell.Offset(1, 0).Range("A1").Select  
ActiveCell.FormulaR1C1 = "Course Section Number"  
ActiveCell.Offset(1, 0).Range("A1").Select  
ActiveCell.FormulaR1C1 = "Your Name"  
ActiveCell.Offset(1, 0).Range("A1").Select  
ActiveCell.FormulaR1C1 = "Student Number"  
ActiveCell.Offset(1, 0).Range("A1").Select  
ActiveCell.FormulaR1C1 = "Email Address"  
ActiveCell.Offset(1, 0).Range("A1").Select  
ActiveCell.FormulaR1C1 = "Phone Number"  
ActiveCell.Offset(-5, 0).Range("A1:A6").Select  
Selection.Font.Bold = True  
Selection.Font.Italic = True  
With Selection.Font  
    .Name = "Times New Roman"  
    .Size = 12  
End With  
ActiveCell.Offset(6, 0).Range("A1").Select  
End Sub
```

Here's the code for the second macro:

```
(General) NameAndInformation  
Sub EraseNameAndInformation()  
'  
' EraseNameAndInformation Macro  
' Creation date: 4/19/2008 Developer: Susan Fuschetto  
'  
' Keyboard Shortcut: Ctrl+Shift+E  
'  
ActiveCell.Offset(-6, 0).Range("A1:A6").Select 'make sure you are i  
Selection.Delete Shift:=xlToLeft  
ActiveCell.Offset(6, 0).Range("A1").Select  
End Sub
```