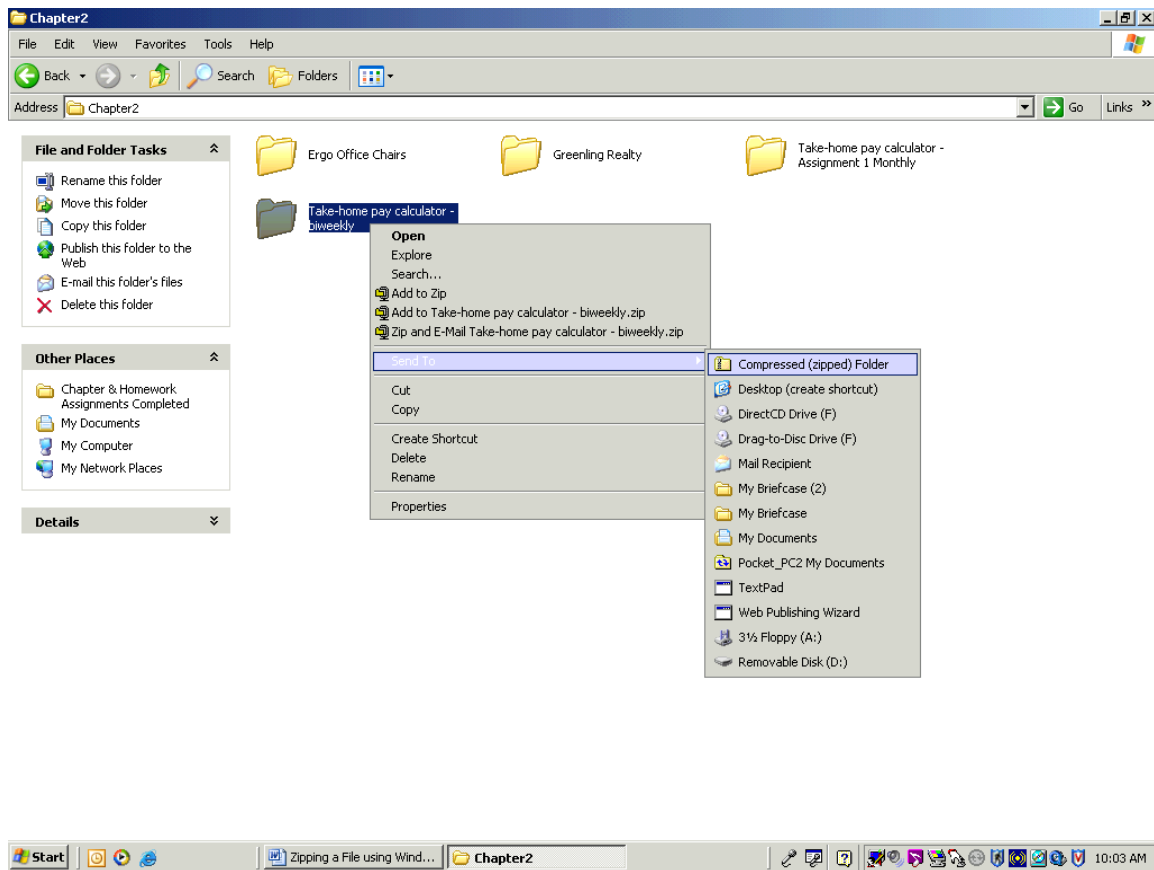


Zipping/Compressing a File using Windows XP

Please note: the steps are the same in Windows Vista. The screens just look different.

1. Right-click the file or folder (which may have several files in it)
2. Select the Send To option
3. Select Compressed (zipped) Folder

Please note this is an example and that your file or folder names may be different.



4. The above command will create a file folder with a zipper on it. The folder with the zipper is the one you need to upload to the assignment in TalonNet.

