

NEW WELDING STUDENT INFORMATION page 1 of 4

www.cerritos.edu/welding

PLEASE READ all of the following information:

- The “New Student Registration Options” page
- The “Frequently Asked Questions” page
- The “Welding Certification Road Map” page
- The “Certificate Of Achievement Options” page
- The “Welding Class Descriptions” page
- The “New Student Equipment List” page
- The “Weld Rod Vendors List” page

Reading all of this information first before you fill out the application and before you attempt to register for classes will ensure that you are making informed decisions and will prevent mistakes and time delays as you pursue your educational goals.

- New students must fill out an Application for Admission for Cerritos College to obtain their student number. You can fill out the application online by going to www.cerritos.edu or you can apply in person at the Admissions Office on campus.
- **IMPORTANT:** When filling out the application, the application will ask you to select your: “Intended Major or Program of Study: From the drop down menu select: **ARC WELDING – CT (CERTIFICATE)**
- **IMPORTANT:** When filling out the application, the application will ask you to select an “Educational Goal”
 - If your goal is to be a **CERTIFIED WELDER:**
From the drop down menu select: **PREPARE FOR A NEW CAREER (ACQUIRE JOB SKILLS)**
 - If your goal is to earn an Associate Degree:
From the drop down menu select: Obtain an Associate Degree without transfer.
(Note: If you select this option you will be required to complete: new student orientation, language, reading, and math assessment testing.)
- The registration process at Cerritos College is a completely automated computerized system.
Note: 1. There is no phone registration. There is no walk in registration.
2. All registration must be done online.
3. Instructors have no access or control over the registration process.
4. Instructors cannot help students register.
5. Instructors Do Not have any special waiting or priority registration lists.
6. Instructors have Absolutely No involvement in the registration process.
- New students should read the new student information in the most recent schedule of classes. This will explain how to register and will provide all kinds of other important information.
- Students may only register for the upcoming semester during the registration time window.
- The computer will email to your personal “MyCerritos” account, the exact day and time you may register. This is known as your appointment date.
- The computerized registration system will not allow students to register for semesters in the future. There is no sign up or priority waiting list for future semesters.
- Make every effort to register on the day and time of your appointment. You may register at any time after your appointment date and up to the weekend before the new semester begins.
- Appointment dates are determined by a student’s seniority, completed units, and grade point average.
- If you are successful in enrolling in a class, be sure to pay ALL of your fees within 7 days or you will be dropped from all of your classes.
- If the class you want is full, add yourself to the waiting list.
You must pay ALL of your fees within 7 days to remain on the waiting list.

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- If you have a Fee Waiver, this does not cover your Student Health Fee, Lab Fees, or Parking Fee. Be sure you pay ALL OF YOUR FEES or you will be dropped.
- If the Waiting List is full, don't give up. The Waiting List can change daily, so be sure to check the list every day to see if a spot opens up. (The Waiting List holds a maximum of five to ten people).
- If you are on the waiting list or the waiting list is full, there is still a small possibility you can be added to the class. You must attend the first 5 minutes of the first class meeting of the class you are trying to enroll in. There may be spots that open up if registered students do not show up in the first five minutes of the first class when the instructor takes roll.
- If you are enrolled in a class and are not present when the instructor calls roll on the first day, you will be dropped right there, right then, and you will not be added back into the class. If you are late to the first class meeting, you will forfeit your seat in the class and you will be forced to wait until the next semester starts to try again. Please Don't Be Late To Class.

The following Website Links and Contact Information may be helpful for New Students:

- New Student Information ----- www.cerritos.edu/newstudents
- New Student Application ----- www.my.cerritos.edu
- Class Schedule of Classes ----- www.cerritos.edu/schedule
- Assessment, Orientation, and Counseling ----- www.cerritos.edu/esp
- Financial Aid ----- www.cerritos.edu/finaid
- Cerritos College Phone Number ----- (562) 860-2451
- **Welding Department Chair (Albert Allen) ---- Extension 2970**
- Recorded Welding Program Information-----Extension 2947
- Admissions and Records Office ----- Extension 2211
- Counseling Appointment Office ----- Extension 2231
- Assessment Testing Office ----- Extension 2599

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Because of Prerequisite Requirements, New Students must start the Welding Program with the following classes. The following classes may be taken by New Students with no previous welding experience. Take one or all four of the following classes:

- **WELD 100 – Welding Fundamentals (2.5 units)**
(This course meets one day per week for 4 hours)
and
- **WELD 160 – Welding and Metal Fabrication Safety (1.0 units)**
(This course meets one day per week for 1 hour)
or
- **WELD 120 – Beginning Arc Welding (5.0 units)**
(This course meets twice per week for 4 hours per class session)
or
- **WELD 100 & WELD 160 concurrently during the same semester**
or
- **WELD 100 & WELD 120 concurrently during the same semester**
or
- **WELD 130 Gas Tungsten Arc Welding (5.0 units)**
(This course meets twice per week for 4 hours per class session)

- It is highly recommended for New Students to complete one semester of Welding classes before attempting to take WELD 149 Welding Shop Math, and or WELD 159 Blueprint Reading for Welders.
- If you are a new student with welding experience or a student transferring from another school or you have experience and are already working in the welding industry and want to obtain the L.A. City Welding License, please e-mail Johnny Nunez at jnunez@cerritos.edu for welding license information.
- **Important Note:** It is highly recommended that new students who are transferring from other welding schools or colleges or new students wanting to start the Welding Program that have several years of welding experience, may want to personally come to the Welding Department and talk to a welding instructor for class information, program certificate information and or welding certification information. Specific questions from transferring students or previous welding experienced students can email: Instructor Johnny Nunez at jnunez@cerritos.edu or Welding Department Chair, Albert Allen at alallen@cerritos.edu . These two full-time instructors can answer these more complex questions and recommend specific classes for students to meet their individual goals.
- Transfer students or students with several years of welding experience should also consider making an appointment with a Technology Division Counselor. To schedule an appointment with a Technology Division Counselor, contact the Counseling Department at (562) 860-2451 Extension 2231. Request an appointment with Rigo Castro, who is the counselor with specific knowledge about the Welding Program.
- Mr. Castro is knowledgeable in the welding classes, the Welding Program Certificates or Completion, and the Welding Program Degrees. Mr. Castro can also contact specific welding instructors to get the answers to the most complicated welding curriculum questions and/or welding certification questions that students might have. Contact: Rigo Castro at rcastro@cerritos.edu or (562)860-2451 Extension 2748.