

DEEOAC Post-Event Self-Evaluation

This Must Be submitted Within Two Weeks of the Events' Conclusion

How much money did you spend overall? _____

What other funding resources did you use? _____

How many people did you plan for? _____

How many people attended? _____

Do you plan to host this event again? _____

Describe the event: _____

What were your goals: _____

Did you accomplish your goals: Why/Why Not? _____

What did you do well? _____

What did you learn? _____

What would you change? _____

DEEOAC Use Only:
Allocated Funds:
Name of Event:
Event Date:
Name of Requester: