

**General Institution**

1 **AP 3250 INSTITUTIONAL PLANNING**

2 **References:**

3 ACCJC Accreditation Standards 1.4 and 3.5;  
4 Title 5, Sections 51008, 51010, 51027, 53003, 54220, 55080, 55190, 55510, and  
5 56270 et seq.

6 The District's planning process shall occur through the College Committee on Planning  
7 and Budget, a shared governance committee with representation from management,  
8 faculty, classified staff, and students, which shall review, evaluate and revise the District's  
9 comprehensive institutional plans. The committee shall also develop, review, and revise  
10 the District's integrated planning and resource allocation processes.

11 The District's institutional planning process requires all units to develop annual plans and  
12 to undergo program review at least every six years.

13 Office of Primary Responsibility: Vice President, Academic Affairs

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**Date Approved:** November 26, 2007

**Date Revised:** November 19, 2018

**Dates Reviewed:** January 16, 2019; September 26, 2022