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**General Institution**

1 **AP 3501 CAMPUS SECURITY AND ACCESS**

2 **References:**

- 3 34 C.F.R., Section 668.46 subdivision (b)(3);  
4 ACCJC Accreditation Standard 3.8

5 During business hours, the District will be open to students, employees, contractors, and  
6 community members. During non-business hours, access to all District facilities is by key,  
7 if issued, or by admittance via the Cerritos College Police Department. In the case of periods  
8 of extended closing, the District will admit only those with prior written approval to all  
9 facilities.

10 Some facilities may have individual hours, which may vary at different times of the year. In  
11 these cases, the facilities will be secured according to schedules developed by the  
12 department responsible for the facility.

13 Emergencies may necessitate changes or alterations to any posted schedules. Areas that  
14 are revealed as problematic will have regular periodic security surveys. The Vice President  
15 of Business Services, and managers from the Cerritos College Police Department, Facilities  
16 Department, and other concerned areas review these results. These surveys examine  
17 security issues such as landscaping, locks, alarms, lighting, and communications.  
18 Additionally, during the academic year the Director of Physical Plant and Construction  
19 Services, Chief of Cerritos College Police Department, and applicable Facilities and/or other  
20 staff meet to discuss issues of pressing concern.

21 Office of Primary Responsibility: Vice President, Business Services

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**Date Approved:** June 13, 2012

**Date Revised:** February 10, 2025

**Dates Reviewed:** January 16, 2019; February 13, 2023