

**General Institution**

**AP 3411 ACCESSIBILITY OF INFORMATION AND COMMUNICATION TECHNOLOGY**

**References:**

- 36 CFR, Sections 1194.1 and 1194.2;
- Government Code, Sections 7405, 11135, and 11546.7;
- Title 5, Sections 59300, et seq.;
- CCCCO Information and Communication Technology and Instructional Materials Accessibility Standard

Information and communication technologies (ICT) are the primary means by which Cerritos College provides information to students, faculty, staff, and other constituents. The need to ensure accessibility to all members of the campus community is critical as more administrative services and learning environments are based on ICT. It is also a part of the District’s ongoing commitment to establishing a barrier-free learning community, or universal access, to all individuals.

The District is committed to ensuring equal access to instructional materials and ICT for all, and particularly for individuals with disabilities, in a timely manner. In accordance with California Government Code §7405, §Government Code §11135, Government code §11546.7, and best practices, the District will comply with the accessibility requirements of Section 508 of the Federal Rehabilitation Act of 1973 by:

- Developing, purchasing, or acquiring, to the extent feasible, instructional materials and ICT products that are accessible to individuals with disabilities;
- Using and maintaining instructional materials and ICT that is consistent with this Standard; and
- Promoting awareness of this Standard to all relevant parties, particularly those in roles that are responsible for creating, selecting, or maintaining electronic content and applications.

Ensuring equal access to equally effective instructional materials and ICT is the responsibility of all District employees.

Individuals with disabilities are guaranteed access to educational institutions and systems of communication under the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Amendments to Section 508 of the Rehabilitation Act and Telecommunications Act Accessibility Guidelines under Section 255 of the Communications Act of 1934 clarify accessibility requirements for ICT developed, procured, maintained, or used by federal agencies.

The revised technical requirements include criteria to ensure that computer hardware, software, websites, telecommunications products, electronic documents, and support

37 documentation and services are accessible to people with disabilities. When an  
38 accessible product is not readily available, an equally effective accommodation plan shall  
39 be devised.

40 Furthermore, California Government Code Section 7405 states the following:

41 (1) In order to improve accessibility of existing technology, and therefore increase the  
42 successful employment of individuals with disabilities, particularly blind and  
43 visually impaired and deaf and hard-of-hearing persons, state governmental  
44 entities, in developing, procuring, maintaining, or using electronic or information  
45 technology, either indirectly or through the use of state funds by other entities, shall  
46 comply with the accessibility requirements of Section 508 of the Rehabilitation Act  
47 of 1973, as amended (29 U.S.C. Sec. 794d), and regulations implementing that  
48 act as set forth in Part 1194 of Title 36 of the Federal Code of Regulations.

49 (2) Any entity that contracts with a state or local entity subject to this section for the  
50 provision of electronic or information technology or for the provision of related  
51 services shall agree to respond to, and resolve any complaint regarding  
52 accessibility of its products or services that is brought to the attention of the entity.

53 Complaints regarding accessibility of ICT should be submitted online at  
54 [www.cerritos.edu/dsps-complaint](http://www.cerritos.edu/dsps-complaint).

55 Office of Primary Responsibility: President/Superintendent

56 See also BP/AP 3720 titled Computer and Network Use and AP 6365 titled Contracts –  
57 Accessibility of Information Technology.

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**Date Approved:** July 15, 2015

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