

Student Services

1 **AP 5052 OPEN ENROLLMENT**

2 **References:**

3 Title 5, Sections 51006, 58106, and 58108

4 All courses of the District shall be open to enrollment in accordance with Board Policy
5 5052 titled Open Enrollment and a priority system consistent with Procedure 5055 titled
6 Enrollment Priorities and Limitations. Enrollment shall be limited to students meeting
7 properly validated prerequisites and co-requisites, or due to other non-evaluative,
8 practical considerations as determined by the President/Superintendent or designee.

9 No student is required to confer or consult with or required to receive permission to enroll
10 in any class offered by the District, except as provided for in Procedure 5055 titled
11 Enrollment Priorities and Limitations and those other District programs that utilize
12 authorized restricted enrollment.

13 Students are not required to participate in any pre-registration activities not uniformly
14 required. No registration procedures shall be used that result in restricting enrollment to
15 a specialized clientele, except as provided for in Procedure 5055 titled Enrollment
16 Priorities and Limitations and those other District programs that utilize authorized
17 restricted enrollment.

18 A student may challenge an enrollment limitation on any of the following grounds:

- 19 • The limitation is unlawfully discriminatory or is being applied in an unlawfully
20 discriminatory manner;
21 • The District is not following its enrollment procedures;
22 • The basis for the limitation does not in fact exist.

23 Challenges are submitted to the Dean of Enrollment Services for official consideration.

24 Office of Primary Responsibility: Vice President, Student Services

Date Approved: June 11, 2007

Date Revised: February 10, 2025

Date Reviewed: February 20, 2019