

Business Services

1 **AP 6750 PARKING AND TRAFFIC-RELATED ITEMS**

2 **References:**

- 3 Education Code, Section 76360;
4 Vehicle Code, Sections 21113 and 40220
5 California Assembly Bill No. 503 (Chapter 741)

6 The President/Superintendent delegates authority to implement these procedures to the
7 Vice President of Business Services.

8 These procedures are intended to promote safe and orderly movement of traffic within
9 District property for the safe and orderly parking of vehicles and bicycles.

10 All applicable provisions of the California Vehicle Code are expressly applicable both on
11 and off paved roadways.

12 Parking of motor vehicles and bicycles is limited to specially designated areas. Fee
13 permits are required for motor vehicles, 24 hours per day and all days of the year.
14 Vehicles or bicycles parked in violation of the provisions of this code are subject to fines,
15 towing, or impoundment.

16 **Permits to Park**

17 **Valid Disabled Person (DP) Placards**

- 18 • Permits parking in DP-designated spaces by person with disability to whom issued,
19 with a purchase of a valid parking permit
20 • Permits parking in staff space by person with disability to whom issued, with
21 purchase of valid parking permit
22 • Does not permit overnight parking

23 **Valid Electric Vehicle Charging Station Parking Permission**

- 24 • Permits parking in EV Charging-designated stalls with purchase of valid parking
25 permit
26 • Does not permit overnight parking

27 **Valid One-Day Guest Permits**

- 28 • Permits parking in lot(s) designated by the authorizing college administrator
29 • Valid on date(s) shown, only

- 30 • Does not permit overnight parking

31 Valid Daily Parking Permits

- 32 • Permits parking in white-lined stalls, only
- 33 • Permits parking by students, employees, and visitors
- 34 • Permission ends at 11:59 p.m. on the date purchased
- 35 • Does not permit overnight parking

36 Valid Student Term Permits

- 37 • Permits parking in white-lined stalls, only
- 38 • Permits parking by students
- 39 • Terms are fall, spring, or summer
- 40 • Does not permit overnight parking

41 Valid Employee Term Permits

- 42 • Permits parking in yellow- and white-lined stalls, only
- 43 • Permits parking by all employees, excluding student workers and short-term hourly employees.
- 44 • Terms are fall, spring, summer, or annual
- 45 • Does not permit overnight parking

47 Fines shall be imposed for violation of regulations. Amounts shall be established based
 48 on severity of offense type and cost recovery for mandates and enforcement. Amounts
 49 do not include mandated state, city, or county fees. Reference amounts shall be
 50 established and subject to periodic adjustment.

<u>Offense Type</u>	<u>Reference amount</u>
52 Paid Status and Space Use	\$40.00
53 • Expired meter or other metered parking violation	
54 • Parked outside parking space markings	
55 • Unauthorized use of Reserved or Restricted parking	
56 • Carpool space use without valid permit	
57 • Carpool space use without carpool partner (if applicable)	
58 • Parked in excess of time allowed	
59 • Parked in Electric Vehicle Charging space without charger use	
60 • No current tabs displayed; unregistered vehicle	
61 • No license plate displayed	
62 Safety	\$50.00
63 • Stopping or parking in No Parking or Stopping zones	
64 • Parked on Red Curb	
65 • Parked in fire lane	

66 Accessibility \$335.00

- 67 • Parked in disability reserved space without valid permit
- 68 • Misuse of disability placard
- 69 • Parked with effect of limiting access to disability reserved space
- 70 • Parked with effect of limiting use of disability access path of travel

71 Citations that are not contested or paid within statutory guidelines are subject to a late fee
72 of \$32.00 and a DMV lien fee of \$8.00 added to the cost of the fine.

73 All persons who enter on District property are charged with knowledge of the provisions
74 of this procedure and are subject to the penalties for violations of such provisions.

75 Parking fees are established by action of the Board of Trustees.

76 Additional and/or separate charges or waivers for special event parking shall be subject
77 to the prior approval of the Vice President, Business Services or his/her/their designee.
78 District hosted regional or other meetings, trainings, or conferences may request a
79 parking waiver from the Vice President of Business Services.

80 In accordance with Section 21113a of the California Vehicle Code, the District will enforce
81 these procedures by issuing citations. In addition, this code section stipulates that except
82 with the permission of and subject to any condition or regulation imposed by the Board of
83 Trustees, no person shall drive any vehicle or animal, nor shall any person stop, park, or
84 leave standing any vehicle or animal, whether attended or unattended, upon driveways,
85 paths, parking facilities, or the grounds of any public school, state university, state college,
86 or any educational institution exempted, in whole or part, from taxation.

87 In accordance with Section 21113b of the California Vehicle Code, the Board of Trustees
88 shall erect or place appropriate signs giving notice of any special conditions or regulations
89 that are imposed under this section. The Board shall also make a written statement of
90 those special conditions and regulations available for examination by all interested
91 persons. This statement shall be available in the President/Superintendent's Office.

92 In accordance with Section 21113c of the California Vehicle Code, when the Board of
93 Trustees permits traffic upon driveways, paths, parking facilities, or grounds (except for
94 those conditions imposed or regulations enacted by the Board), all the provisions of this
95 code section relating to traffic upon the highways shall be applicable to the traffic upon
96 the driveways, paths, parking facilities, or grounds.

97 In accordance with Section 21113f of the California Vehicle Code, the Board of Trustees
98 may adopt rules or regulations to restrict, or specify the conditions for, the use of bicycles,
99 motorized bicycles, skateboards, and roller skates on District property.

100 In accordance with California Assembly Bill No. 503 (Chapter 741) a registered owner
101 (CVC 460, 505) or person responsible for vehicle citations received on Cerritos

102 Community College District property shall be eligible to enroll in a payment plan when
103 they have two or more unpaid parking citations or a single citation of at least \$250.
104 Citations from another agency cannot be combined for a payment plan.

- 105 a. Once this threshold is met, any citations associated with this vehicle, registered
106 owner, or responsible person may be added to the payment plan, at the time of
107 enrollment. (Citations in a payment plan must all be issued by the same agency)
- 108 b. If additional citations are accrued during the payment plan period, the plan may
109 not be modified to include these citations, nor will a concurrent payment plan be
110 offered.
- 111 c. Citations in a payment plan will not count towards immobilization/tow/impound
112 eligibility pursuant to CVC 22651(i)(I).
- 113 d. Once a vehicle is immobilized/towed/impounded due to other violations, all
114 citations, including those on a payment plan, are immediately due pursuant to CVC
115 22651(i)(I)(C).
- 116 e. If an individual requires continued access to parking on campus, the purchase of
117 a parking permit will be required.

118 The fee to enroll in a payment plan is \$25.

119 Applied late fees, as well as any late fees not yet applied, will be placed in abeyance while
120 the payment plan is in place. If the individual adheres to the plan terms, these late fees
121 will be waived once the payment plan is complete.

- 122 a. If an individual defaults on the payment plan, a subsequent payment plan will not
123 be offered for those citations and any late fees placed in abeyance will be
124 immediately reinstated. The total amount due, including all late fees, will be
125 submitted to the appropriate Department of Motor Vehicles (DMV) for a
126 Registration hold on the vehicle.

127 Once the payment plan is in place and the individual is adhering to its terms, an
128 itemization of unpaid parking penalties and service fees will not be filed with the DMV
129 (also known as a "DMV Registration Hold") and any DMV Registration Hold in place will
130 be temporarily removed pending satisfactorily completing the payment plan.

131 At plan enrollment, an initial payment of 10% of the amount owed (this 10% goes toward
132 the total amount due), plus the \$25 enrollment fee (this fee does not go toward the amount
133 due), is required. There is no penalty for prepayment.

134 Payments must be made each calendar month.

- 135 a. There is no grace period for late payments.
- 136 b. For mailed payments, a postmark is acceptable to meet this requirement.

137 Payment plan duration

- 138 a. For balances under \$200, payment plans may not exceed four months.
- 139 b. For balances between \$200 and \$400, payment plans may not exceed six months.
- 140 c. For balances over \$400, payment plans may not exceed nine months.

141 Offices of Primary Responsibility: Vice President, Business Services

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