

Human Resources

AP 7127 IDENTIFICATION CARDS

References:

Education Code, Section 87013

All full-time employees, at the time of initial employment with the District, shall be issued an identification card which includes the employee's picture and group (i.e. faculty, management, confidential, classified, etc.). This identification card, which remains the property of the District, shall be carried on the employee's person at all times while on campus. Upon termination from employment, the identification card must be returned to the District in accordance with administrative procedures.

Temporary part-time academic employees and part-time classified employees shall be issued an identification card valid only for the academic year for which they are employed.

Office of Primary Responsibility: Vice President, Human Resources

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