



CERRITOS COMMUNITY COLLEGE DISTRICT
AGENDA FOR THE REGULAR MEETING OF THE
BOARD OF TRUSTEES

CHERYL A. EPPLE BOARD ROOM

Wednesday, January 18, 2017 at 7:00 p.m.

CALL TO ORDER:

Zurich Lewis, Board President

Zurich Lewis, Board President
Trustee Area 7

Martha Camacho-Rodriguez, Member
Trustee Area 1

Carmen Avalos, Board Vice President
Trustee Area 2

John Paul Drayer, Member
Trustee Area 3

Dr. Shin Liu, Board Clerk
Trustee Area 5

Marisa Perez, Board Vice President
Trustee Area 4

Dr. Sandra Salazar, Member
Trustee Area 6

Karen F. Patron D.
Student Trustee

Dr. Jose Fierro
President/Superintendent

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Foreign language translation, sign language interpretation, materials in alternative formats and other accommodations are available to the public upon request. All requests for reasonable accommodations to participate in a Board meeting must be made at least three working days (72 hours) in advance of the scheduled meeting date. For assistance, please contact:

President's Office - 11110 Alondra Boulevard - Norwalk, California 90650
(562) 860-2451, Extension 2204 - (562) 860-1104 – FAX

Copies of the agenda materials are available in the President's Office and are available online at
www.cerritos.edu/board

COMMENTS FROM THE AUDIENCE REGARDING CLOSED SESSION

(Government Code Section 54954.3)

The Board of Trustees welcomes public comment on issues within the jurisdiction of the college. Public comment request cards must be completed and returned to the secretary prior to the start of the meeting. Late arrivals will not be permitted to speak. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker.

Note: Members of the board may not discuss or take legal action on matters raised unless the matters are properly noticed for discussion and legal action. Also, be advised that college personnel and processes are available for further communication.

CLOSED SESSION

1. **Potential Exposure to Litigation (One Case) (GC #54956.9)**
2. **Consideration of Extension of Employment Contract (GC#54957)**
 - A. Vice President of Student Services /Assistant Superintendent
3. **Conference with Labor Negotiators (GC #54957.6)**
 - A. Agency Representatives: Dr. Adriana Flores-Church, Dr. Jose Fierro
 - B. Employee Organizations:
California School Employees Association

4. **Reconvene at 8:00 p.m.**
5. **Invocation**
6. **Pledge of Allegiance: Carmen Avalos**
7. **Roll Call**

AGENDA ORGANIZATION

The Board of Trustees will discuss any changes in the order of agenda items. Per [Board Policy 2340](#), the order of business may be changed by consent of the Board of Trustees.

COMMENTS FROM THE AUDIENCE

(Government Code Section 54954.3)

The Board of Trustees welcomes public comment on issues within the jurisdiction of the college. Public comment request cards must be completed and returned to the secretary prior to the start of the meeting. Late arrivals will not be permitted to speak. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker.

Note: Members of the board may not discuss or take legal action on matters raised unless the matters are properly noticed for discussion and legal action. Also, be advised that college personnel and processes are available for further communication.

REPORTS AND COMMENTS FROM CONSTITUENT GROUPS

At this time, a brief report and summary of initiatives will be given by identified constituent group leaders:

- Associated Students of Cerritos College (ASCC) President
- Faculty Senate President
- Cerritos College Faculty Federation (CCFF) President
- California School Employees Association (CSEA) President
- Association of Cerritos College Management Employees (ACCME) President

Note: Members of the board may not discuss or take legal action on matters raised unless the matters are properly noticed for discussion and legal action. Also, be advised that college personnel and processes are available for further communication.

OPEN SESSION AGENDA

8. Institutional Presentation: Recognition of Classified Employee of the Month

The Board of Trustees will recognize Dave Gunn, Multimedia Production Specialist II, as Classified Employee of the Month for November 2016.

9. Institutional Presentation: Recognition of Retirees

The Board of Trustees will recognize Phillip Gois, Terry Price, and Anna Edwards for their years of dedicated service to Cerritos College.

10. Institutional Presentation: Feasibility Study Report

The Board of Trustees will receive a presentation on the results of the feasibility study conducted during the months of October and November 2016. Marvin R. Leroy, CEO for the Institute for Philanthropic Excellence and Clara Potes-Fellow, Leach Coach South West region, will give the presentation.

11. Public Hearing: Intent to Enter Into Energy Services Contract (ESCO) Agreement with Enviser for the Chilled Water Expansion Project

In accordance with California Government Code Section 4217.10 et seq., it is proposed that the Board of Trustees hold a public hearing for the authorization of an Energy Service Contract (ESCO) Agreement with Enviser of Garden Grove, California for the Chilled Water Expansion project. The amount of Enviser's submittal, which was the most qualified, responsible submittal, was \$4,882,837. Funding for the Chilled Water Expansion project will be allocated from the GO Bond.

CONSENT CALENDAR ITEMS

Agenda Items 12-41 are presented as Consent Calendar Items. All items may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the Board of Trustees, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.

12. Stipend for Anthony Gonzalez for Construction of Custom Wedging Tables for the Ceramics Program in the New Fine Arts Building (Office of Academic Affairs)

It is recommended that the Board of Trustees approve a \$5,000 stipend for Anthony Gonzalez to construct three custom fit wedging tables for the Ceramics Program in the new Fine Arts Building. Upon completion of the work, Anthony Gonzalez will be eligible for a stipend not to exceed \$5,000.

13. Student Equity Project Stipends to Mentor Faculty-Intercultural Competence Through Global Literature Certification and Diversity Internships (Office of Academic Affairs)

It is recommended that the Board of Trustees consider approval of payment of stipends to faculty upon completion of the Training, Preparation, and Development portion of their mentorship (August 15-November 18, 2016). Categorical funds in the amount of \$41,000.00 have been allocated from Student Equity funds for this purpose during the 2016-2017 academic year.

14. Stipends for the Assessment, Remediation and Retention for Associate Degree Nursing Registered Nursing (RN) Program Grant RFA # 16-200-002 for Fall 2016 (Office of Academic Affairs)

It is recommended that the Board of Trustees approve payment of stipends in the total amount of \$7275 to nursing faculty member for work performed August 15, 2016 through December 16, 2016 as stipulated in and funded by the RFA # 16-200-002 Assessment, Remediation and Retention for Associate Degree Nursing Registered Nursing (RN) Program Grant.

15. Student Equity funded Stipends for Success Center Initiatives for Fall 2016 (Office of Academic Affairs)

It is recommended that the Board of Trustees approve stipends totaling \$900 for faculty who participated in the Success Center Student Equity Initiative, Embedded Tutoring. General funds will not be used for these stipends. Student Equity funds will be utilized.

16. Resolution No. 17-0118A Donation of Ceramics Equipment to California State University, Long Beach (Office of Business Services)

It is recommended that the Board of Trustees approve Resolution No. 17-0118A, Donation of Ceramics Equipment, authorizing the donation of the surplus property, described as ceramics equipment listed on the Exhibit A of the attached Resolution, to California State University, Long Beach as a donation of the District's personal property. No general funds will be used.

17. Resolution No. 17-0118B Donation of Ceramics Equipment to Long Beach City College (Office of Business Services)

It is recommended that the Board of Trustees approve Resolution No. 17-0118B, Donation of Ceramics Equipment, authorizing the donation of the surplus property, described as ceramics equipment listed on the Exhibit A of the attached Resolution, to Long Beach City College as a donation of the District's personal property. No general funds will be used.

18. Consideration of Ratification of Change Order No. 1 [Deductive Credit], (Bid No. 13P032, Category 09), ABBA Distributors dba Design Hardware, Fine Arts-CIS/Math Building (Office of Business Services)

It is recommended that the Board of Trustees ratify Change Order No. 1 [Deductive Credit] in the deductive amount of \$3,748 for the Fine Arts-CIS/Math Building project. The deductive amount from Change Order No. 1 will be \$3,748, decreasing the contract amount to \$511,754. Funding will be allocated from the GO Bond.

19. Ratification of Change Order No. 3 [Errors], (Bid No. 13P032, Category 18), Emyrean Plumbing, Inc., Fine Arts-CIS/Math Building (Office of Business Services)

It is recommended that the Board of Trustees ratify Change Order No. 3 [Errors] in the amount of \$6,501 for the Fine Arts-CIS/Math Building project. The amount from Change Order No. 3 will be \$6,501, increasing the total contract amount to \$1,977,133. Funding will be allocated from the GO Bond.

20. Ratification of Change Order No. 4 [Owner Added Scope, Errors, Unforeseen Conditions], (Bid No. 13P032, Category 18), Emyrean Plumbing, Inc., Fine Arts-CIS/Math Building (Office of Business Services)

It is recommended that the Board of Trustees ratify Change Order No. 4 [Owner Added Scope, Errors, Unforeseen Conditions] in the amount of \$52,979 for the Fine Arts-CIS/Math Building project. The amount from Change Order No. 4 will be \$52,979, increasing the total contract amount to \$2,030,112. Funding will be allocated from the GO Bond.

21. Ratification of Change Order No. 6 [Agency Driven Changes, Errors], (Bid No. 13P032, Category 04), Rocky Coast Builders, Inc., Fine Arts-CIS/Math Building (Office of Business Services)

It is recommended that the Board of Trustees ratify Change Order No. 6 [Agency Driven Changes, Errors] in the amount of \$9,663 for the Fine Arts-CIS/Math Building project. The amount from Change Order No. 6 will be \$9,663, increasing the total contract amount to \$7,411,514. Funding will be allocated from the GO Bond.

22. Ratification of Change Order No. 7 [Errors], (Bid No. 13P032, Category 04), Rocky Coast Builders, Inc., Fine Arts-CIS/Math Building (Office of Business Services)

It is recommended that the Board of Trustees ratify Change Order No. 7 [Errors] in the amount of \$2,865 for the Fine Arts-CIS/Math Building project. The amount from Change Order No. 7 will be \$2,865, increasing the total contract amount to \$7,414,379. Funding will be allocated from the GO Bond.

23. Ratification of Change Order No. 8 [Owner Added Scope], (Bid No. 13P032, Category 04), Rocky Coast Builders, Inc., Fine Arts-CIS/Math Building (Office of Business Services)

It is recommended that the Board of Trustees ratify Change Order No. 8 [Owner Added Scope] in the amount of \$5,077 for the Fine Arts-CIS/Math Building project. The amount from Change Order No. 8 will be \$5,077, increasing the total contract amount to \$7,419,456. Funding will be allocated from the GO Bond.

24. Ratification of Change Order No. 9 [Owner Added Scope], (Bid No. 13P032, Category 04), Rocky Coast Builders, Inc., Fine Arts-CIS/Math Building (Office of Business Services)

It is recommended that the Board of Trustees ratify Change Order No. 9 [Owner Added Scope] in the amount of \$1,630 for the Fine Arts-CIS/Math Building project. The amount from Change Order No. 9 will be \$1,630, increasing the total contract amount to \$7,421,086. Funding will be allocated from the GO Bond.

25. Ratification of Change Order No. 5 [Errors/Omissions, Owner Added Scope, Agency Driven Changes], (Bid No. 14P006, Category 05), Anderson Charnesky Structural Steel, Inc., Fine Arts-CIS/Math Building (Office of Business Services)

It is recommended that the Board of Trustees ratify Change Order No. 5 [Errors/Omissions, Owner Added Scope, Agency Driven Changes] in the amount of \$75,601 for the Fine Arts-CIS/Math Building project. The amount from Change Order No. 5 will be \$75,601, increasing the contract amount to \$5,184,281. Funding will be allocated from the GO Bond.

26. Ratification of Change Order No. 6 [Owner Added Scope, Design Errors/Omissions], (Bid No. 14P006, Category 05), Anderson Charnesky Structural Steel, Inc., Fine Arts-CIS/Math Building (Office of Business Services)

It is recommended that the Board of Trustees ratify Change Order No. 6 [Owner Added Scope, Design Errors/Omissions] in the amount of \$14,354 for the Fine Arts-CIS/Math Building project. The amount from Change Order No. 6 will be \$14,354, increasing the contract amount to \$5,198,635. Funding will be allocated from the GO Bond.

27. Ratification of Change Order No. 7 [Deductive Credit], (Bid No. 14P006, Category 05), Anderson Charnesky Structural Steel, Inc., Fine Arts-CIS/Math Building (Office of Business Services)

It is recommended that the Board of Trustees ratify Change Order No. 7 [Deductive Credit] in the deductive amount of \$5,077 for the Fine Arts-CIS/Math Building project. The deductive amount from Change Order No. 7 will be \$5,077, decreasing the contract amount to \$5,193,558. Funding will be reallocated to the GO Bond.

28. Ratification of Change Order No. 8 [Deductive Credit], (Bid No. 14P006, Category 05), Anderson Charnesky Structural Steel, Inc., Fine Arts-CIS/Math Building (Office of Business Services)

It is recommended that the Board of Trustees ratify Change Order No. 8 [Deductive Credit] in the deductive amount of \$1,630 for the Fine Arts-CIS/Math Building project. The deductive amount from Change Order No. 8 will be \$1,630, decreasing the contract amount to \$5,191,928. Funding will be reallocated to the GO Bond.

29. Master Agreement with the California American Fire Sprinkler Association for Related and Supplemental Instruction and Authorization to Enter into Task Orders During the Term of the Agreement As-Needed (Office of Business Services)

It is recommended that the Board of Trustees approve and authorize the District to negotiate and enter into a Master Agreement with the California American Fire Sprinkler Association for Related and Supplemental Instruction and authorize the college to enter into amendments and/or task orders throughout the term of the Agreement to provide additional services on an as-needed basis. The total contract sum shall be in the estimated not-to-exceed amount of \$114,200 over a three-year period (January 19, 2017 through June 30, 2019); \$22,840 for fiscal year (FY) 16/17, based upon Related Supplemental Instruction (“RSI”) hours generated for the program. Individual task orders will be drafted for each remaining fiscal year under the Master Agreement, and will be governed by the terms and conditions of the Master Agreement. Funding for this contract is provided by monies received from the Apprenticeship Program Division within the California Community Colleges Chancellor’s Office to fully support the program.

30. Amendment to the Client Services Agreement with eLumen for Curriculum and Student Achievement Software Modules (Office of Business Services)

It is recommended that the Board of Trustees approve the amendment to the Client Services Agreement with eLumen for Curriculum and Student Achievement Software. The total contract sum shall be increased \$19,731 for a new not-to-exceed amount of \$39,462; funding for this contract will be allocated from Instructional Equipment funds.

31. Project Assignment Agreement No. 5 to the Master Inspector Services Agreement with TYR, Inc. for the Health and Wellness Complex Project (Office of Business Services)

It is recommended that the Board of Trustees approve Project Assignment Agreement No. 5 to the Master Inspector Services Agreement with TYR, Inc. for the Health and Wellness Complex Project. The total contract sum shall be for the not-to-exceed amount of \$548,600; this amount will be funded from the GO Bond. TYR, Inc. is headquartered in Lakewood, CA.

32. Ratification of Amendment to Project Assignment Agreement No. 7 to the Master Inspector Services Agreement with The Vinewood Company, LLC for the Central Plant Expansion Project (Office of Business Services)

It is recommended that the Board of Trustees ratify the amendment to Project Assignment Agreement No. 7 to the Master Inspector Services Agreement with The Vinewood Company, LLC for the Central Plant Expansion project. The total contract sum shall be increased \$4,492 for a new not-to-exceed amount of \$106,144; this amount will be funded from the GO Bond. The Vinewood Company, LLC is headquartered in La Verne, CA.

33. Ratification of Amendment to Project Assignment Agreement No. 2 to the Master Independent Consultant Agreement with The Converse Professional Group, DBA Converse Consultants for the New CIS/Math Building (Office of Business Services)

It is recommended that the Board of Trustees ratify the amendment to Project Assignment Agreement No. 2 to the Master Independent Consultant Agreement with The Converse Professional Group, DBA Converse Consultants for the New CIS/Math Building. The total contract sum shall be increased \$266,885 for a new not-to-exceed amount of \$607,722; this amount will be funded from the GO Bond. Converse Consultants is headquartered in Monrovia, CA.

34. Ratification of Amendment to Project Assignment Agreement No. 1 to the Master Architectural/Engineering Services Agreement with Pfeiffer Partners Architects for the Performing Arts Center Project (Office of Business Services)

It is recommended that the Board of Trustees ratify the amendment to Project Assignment Agreement No. 1 to the Master Architectural/Engineering Services Agreement with Pfeiffer Partners Architects for the Performing Arts Center Project. The total contract sum shall be increased \$97,000 for a new not-to-exceed amount of \$5,762,661; this amount will be funded from the GO Bond. Pfeiffer Partners Architects is headquartered in Los Angeles, CA.

35. Contracts under \$25,000 for the Month of November 2016 (Office of Business Services)

It is recommended that the Board of Trustees approve contracts under \$25,000 that were processed during the month of November 2016. Funding sources vary and are dependent upon the goods/services purchased.

36. Purchase Orders for the Month of November 2016 (Office of Business Services)

It is recommended that the Board of Trustees approve the purchase orders processed during the month of November 2016. Funding sources vary and are dependent upon the goods/services purchased.

37. Ratification of General Fund, Special Reserve Funds, Restricted Funds, Financial Aid Fund, and Payroll Clearance Fun Warrants for the Quarter Ending December 31, 2016

It is recommended that the Board of Trustees ratify General Fund, Special Reserve Fund, Restricted Funds, Financial Aid Fun, and Payroll Clearance Fund Warrants for the Quarter Ending December 31, 2016. The items are budgeted in the General Fund.

38. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel as Needed for the 2016-2017 Academic Year (Office of Human Resources)

It is recommended that the Board of Trustees approve and/or ratify the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel. No additional fiscal impact. This is budgeted in the General Fund.

39. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2016-2017 Academic Year (Office of Human Resources)

It is recommended that the Board of Trustees approve the employment of temporary and/or substitute hourly faculty personnel as needed for the 2016-2017 academic year and as presented on the attached list. No additional financial effect. This is budgeted in the General Fund.

40. Ratification of Employee Resignations (Including Separations and Retirements) Accepted by the President/Superintendent (Office of Human Resources)

It is recommended that the Board of Trustees ratify the attached list of resignations accepted by the President/Superintendent according to Board Policy 7350. No fiscal impact.

41. Citizens' Bond Oversight Committee Membership (Office of the President)

It is recommended that the Board approve the appointment of Phillip Herrera to the Citizens' Bond Oversight Committee as the student member for a two-year term effective January 19, 2017. No financial impact.

ADMINISTRATIVE MATTERS

Agenda Items 42-52 are presented as Administrative Matter Items. Each item will be considered for individual action by the Board of Trustees.

42. Presentation: Audited Financial Reports for the Fiscal Year Ending June 30, 2016 (Office of Business Services)

The Board of Trustees will be provided with an overview of the Audited Financial Reports for the Fiscal Year Ending June 30, 2016 by the audit firm of Christy White & Associates.

43. Consideration of Receipt of Independent Audit Report for the Cerritos College Measure CC Proposition 39 General Obligation Bond for Fiscal Year Ending June 30, 2016 (Office of Business Services)

It is recommended that the Board of Trustees receive and accept the copy of the 2015-16 fiscal year Measure CC Proposition 39 General Obligation Bonds Financial Audit and Performance Audit as presented by the audit firm of Christy White & Associates. There is no fiscal impact.

44. Consideration of Receipt of Independent Audit Report for the Cerritos College Measure G Proposition 39 General Obligation Bond for Fiscal Year Ending June 30, 2016 (Office of Business Services)

It is recommended that the Board of Trustees receive and accept the copy of the 2015-16 fiscal year Measure G Proposition 39 General Obligation Bonds Financial Audit and Performance Audit as presented by the audit firm of Christy White & Associates. There is no fiscal impact.

45. Consideration of Receipt of Independent Audit Report for the Cerritos Community College District for Fiscal Year Ending June 30, 2016 (Office of Business Services)

It is recommended that the Board of Trustees receive and accept the 2015-16 fiscal year audit report for the Cerritos Community College District as presented by the audit firm of Christy White & Associates. There is no fiscal impact.

46. Consideration of Receipt of Independent Audit Report for the Cerritos College Foundation for Fiscal Year Ending June 30, 2016 (Office of Business Services)

It is recommended that the Board of Trustees receive and accept the 2015-16 fiscal year audit report for the Cerritos College Foundation as presented by the audit firm of Christy White & Associates. There is no fiscal impact.

47. Second Reading and Adoption: Board Policy and Administrative Procedure 7345 – Catastrophic Illness Leave Program (Office of the President)

It is recommended that the Board of Trustees adopt Board Policy and Administrative Procedure 7345 – Catastrophic Illness Leave Program as reviewed by the board at the November 16 board meeting, during this second reading and adoption. No general funds will be used.

48. Consideration for the Board Policy Advisory Committee to Review the Protocol for Public Presentation of Cerritos College Certificates (Office of the President)

It is recommended that the Board Policy Advisory Committee review the protocol for public presentation of Cerritos College certificates to include the language below and make a recommendation to the Board for adoption once the review has been completed. If a certificate is printed out of the president's office for public presentation, then protocol would be to inform all board members that a certificate will be presented on behalf of the board on such date and time at such meeting.

49. Consideration of Approval of Board Member Compensation Increase (Office of the President)

It is recommended that the Board of Trustees approve a 5% increase of the compensation of individual Board Members effective July 1, 2015 based on the present monthly rate of compensation, in accordance with Board Policy 2725. Education Code section 35120(e) authorizes the Governing Board, on an annual basis, to increase the compensation of individual Board Members in an amount not to exceed 5% based on the present monthly rate of compensation. Any increase shall be effective upon approval by the Governing Board.

50. Consideration of Approval of Board Advisory Committee Membership (Office of the President)

It is recommended that the Board of Trustees approve the membership for the Bond Construction and Board Policy Review Board Advisory Committees, in accordance with Board Policy 2220. No fiscal impact.

51. Consideration of Approval of Nominee for CCCT Board Election (Office of the President)

It is recommended that the Board of Trustees consider nominating an individual to serve on the California Community College Trustees (CCCT) Board. No general funds will be used.

52. Consideration of Approval of Non-Resident Tuition Fee and Non-Resident Student Capital Outlay Fee for 2017-2018 (Office of Business Services)

It is recommended that the Board of Trustees approve the per unit non-resident tuition fee of \$234, and the per unit non-resident student capital outlay fee of \$29 for a total of \$263 effective for the 2017-18 Fiscal Year and including the 2017 Summer Session.

REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

At this time, members of the Board of Trustees will provide brief reports on meetings attended on matters pertaining to their service as a representative of the Cerritos Community College District Board of Trustees pursuant to Government Code 53232.3(d).

Following the Board of Trustees, the President/Superintendent will provide an executive report which includes reports from the Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Vice President of Human Resources, and Director, College Relations, Public Affairs & Governmental Relations.

53. Adjournment

***The Next Study Session Meeting of the Board of Trustees is set for
Wednesday, January 25, 2017 at 7:00 p.m.***

I, Dr. Jose Fierro, Secretary to the Board, certify that a true and correct copy of the foregoing Meeting Agenda was posted on January 12, 2017 at 10:00 a.m., as required by law.

Dr. Jose Fierro, President/Superintendent