



**CERRITOS COMMUNITY COLLEGE DISTRICT
AGENDA FOR THE REGULAR MEETING OF THE
BOARD OF TRUSTEES**

CHERYL A. EPPLE BOARD ROOM

Wednesday, February 1, 2017 at 7:00 p.m.

CALL TO ORDER: Zurich Lewis, Board President

Zurich Lewis, Board President
Trustee Area 7

Martha Camacho-Rodriguez, Member
Trustee Area 1

Carmen Avalos, Board Vice President
Trustee Area 2

John Paul Drayer, Member
Trustee Area 3

Dr. Shin Liu, Board Clerk
Trustee Area 5

Marisa Perez, Member
Trustee Area 4

Dr. Sandra Salazar, Member
Trustee Area 6

Karen F. Patron D.
Student Trustee

Dr. Jose Fierro
President/Superintendent

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Foreign language translation, sign language interpretation, materials in alternative formats and other accommodations are available to the public upon request. All requests for reasonable accommodations to participate in a Board meeting must be made at least three working days (72 hours) in advance of the scheduled meeting date. For assistance, please contact:

President's Office - 11110 Alondra Boulevard - Norwalk, California 90650
(562) 860-2451, Extension 2204 - (562) 860-1104 – FAX

Copies of the agenda materials are available in the President's Office and are available online at
www.cerritos.edu/board

COMMENTS FROM THE AUDIENCE REGARDING CLOSED SESSION

(Government Code Section 54954.3)

The Board of Trustees welcomes public comment on issues within the jurisdiction of the college. Public comment request cards must be completed and returned to the secretary prior to the start of the meeting. Late arrivals will not be permitted to speak. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker.

Note: Members of the board may not discuss or take legal action on matters raised unless the matters are properly noticed for discussion and legal action. Also, be advised that college personnel and processes are available for further communication.

CLOSED SESSION

1. **President/Superintendent Mid-Year Performance Evaluation**
2. **Conference with Labor Negotiators (GC #54957.6)**
 - A. Agency Representatives: Dr. Adriana Flores-Church, Dr. Jose Fierro
 - B. Employee Organizations:
California School Employees Association

3. **Reconvene at 8:00 p.m.**
4. **Invocation**
5. **Pledge of Allegiance: Martha Camacho-Rodriguez**
6. **Roll Call**

AGENDA ORGANIZATION

The Board of Trustees will discuss any changes in the order of agenda items. Per [Board Policy 2340](#), the order of business may be changed by consent of the Board of Trustees.

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<i>REPORTS AND COMMENTS FROM CONSTITUENT GROUPS</i>
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At this time, a brief report and summary of initiatives will be given by identified constituent group leaders:

- Associated Students of Cerritos College (ASCC) President
- Faculty Senate President
- Cerritos College Faculty Federation (CCFF) President
- California School Employees Association (CSEA) President
- Association of Cerritos College Management Employees (ACCME) President

Note: Members of the board may not discuss or take legal action on matters raised unless the matters are properly noticed for discussion and legal action. Also, be advised that college personnel and processes are available for further communication.

OPEN SESSION AGENDA

7. Institutional Presentation: Recognition of Classified Employee of the Month

The Board of Trustees will recognize Claudia Cruz, Custodian, as Classified Employee of the Month for December 2016.

<i>CONSENT CALENDAR ITEMS</i>

Agenda Items 8-25 are presented as Consent Calendar Items. All items may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the Board of Trustees, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.

8. Conference Request for Travel Outside the United States – Belfast, Northern Ireland for Dr. John Haas (Office of Academic Affairs)

It is recommended that the Board of Trustees approve a conference request for Dr. John Haas, full-time faculty member in the Business, Humanities, and Social Sciences division, to travel to Belfast, Northern Ireland from April 10, 2017 to April 13, 2017 to present his paper “Written Out of History: Irish Women Weaving Webs of Peace” at the 9th International Conference of Museums for Peace. The fiscal impact to the General Fund will not exceed \$1,900.

9. Perkins Grant Honorariums for Workshop Guest Speakers (Office of Academic Affairs)

It is recommended that the Board of Trustees approve grant honorariums for the guest speakers listed below for the 2016-2017 academic year. Perkins funds in the amount of \$2,500 will be utilized for this expenditure. No district general funds will be used.

10. Perkins Grant Honorariums for Workshop Guest Speakers (Office of Academic Affairs)

It is recommended that the Board of Trustees approve grant honorariums for the guest speakers listed below for the 2016-2017 academic year. Perkins funds in the amount of \$1,000 per individual @ \$500) will be utilized for this expenditure. No district general funds will be used.

11. Liberal Arts-funded Stipends for the Mentorship Pilot Project (Office of Academic Affairs)

It is recommended that the Board of Trustees approve a stipend of \$500.00 as compensation to Speech Professor Kimberly Rosenfeld the Liberal Arts pilot mentorship project. Funds will be drawn from the Liberal Arts' division budget in the amount of \$500.00.

12. Student Equity Project Stipends to Mentor Faculty-Intercultural Competence Through Global Literature Certification and Diversity Internships (Office of Academic Affairs)

It is recommended that the Board of Trustees consider approval of payment of stipends to faculty upon completion of the training, preparation, and development portion of their mentorship (August 15 - November 18, 2016). Categorical funds in the amount of \$41,000.00 have been allocated from Student Equity funds for this purpose during the 2016-2017 AY.

13. Change Order No. 1 [Deductive Credit], (Bid No. 15P007), Dalke & Sons Construction, Inc., Campus Wayfinding (Office of Business Services)

It is recommended that the Board of Trustees approve Change Order No. 1 [Deductive Credit] in the deductive amount of \$19,445 for the Campus Wayfinding project. Funding will be allocated from the GO Bond.

14. Resolution No. 17-0201A to Enter into ESCO Agreement under the Memorandum of Understanding for Energy Services Contractor with Enviser for the Chilled Water Expansion Project (Office of Business Services)

It is recommended that the Board of Trustees approve Resolution No. 17-0201A, authorizing Cerritos College to negotiate and enter into an Energy Services Contract (ESCO) Agreement under the Memorandum of Understanding for Energy Services Contractor ("Master ESCO Agreement") with Enviser for the Chilled Water Expansion project. The total contract sum shall be \$4,882,837. Funding for the Campus Energy Management System project will be allocated from the GO Bond. Enviser is headquartered in Garden Grove, CA.

15. Sale of Surplus and Obsolete Materials/Equipment (Office of Business Services)

It is recommended that the Board of Trustees declare and approve the listed items as surplus and authorize the Director of Purchasing and Contract Administration to sell the listed items by means of a public auction by a contract with an auction company in accordance with the district's board policy and administrative procedures. Proceeds from the sale of surplus items will be deposited into the General Fund.

16. Agreement with National Roofing Consultants, Inc. for Roofing and Waterproofing Inspections for the Health and Wellness Complex (Office of Business Services)

It is recommended that the Board of Trustees approve the agreement with National Roofing Consultants, Inc. for Roofing and Waterproofing Inspections for the Health and Wellness Complex. The total contract sum shall be in the not-to-exceed amount of \$95,100; this amount will be funded from the GO Bond. National Roofing Consultants, Inc. is headquartered in Pomona, CA.

17. Contract with Venea Meyer-Everhart for High School Outreach Coordinator Services for the Strong Workforce Program (Office of Business Services)

It is recommended that the Board of Trustees approve the contract with Venea Meyer-Everhart for High School Outreach Coordinator Services for the Strong Workforce Program. Cerritos College will receive funding in the amount of \$65,000 to pay for the below consulting services; funding is made possible through the Strong Workforce Program which is supported by the California Community Colleges Chancellor's Office.

18. Contract with Randal Morales for Project Manager Services for the Strong Workforce Program (Office of Business Services)

It is recommended that the Board of Trustees approve the contract with Randal Morales for Project Manager Services for the Strong Workforce Program. Cerritos College will receive funding in the amount of \$80,000 to pay for the below consulting services; funding is made possible through the Strong Workforce Program which is supported by the California Community Colleges Chancellor's Office.

19. Contract with Victor Arreola for College Outreach Coordinator Services for the Strong Workforce Program (Office of Business Services)

It is recommended that the Board of Trustees approve the contract with Victor Arreola for College Outreach Coordinator Services for the Strong Workforce Program. Cerritos College will receive funding in the amount of \$65,000 to pay for the below consulting services; funding is made possible through the Strong Workforce Program which is supported by the California Community Colleges Chancellor's Office.

20. Ratification of the Amendment to the Economic and Workforce Development Deputy Sector Navigator: Advanced Transportation and Renewables Grant (Grant No. 16-153-001) for Fiscal Year 2016-2017 (Office of Business Services)

It is recommended that the Board of Trustees ratify the amendment to the Economic and Workforce Development Deputy Sector Navigator: Advanced Transportation and Renewables Grant (Grant No. 16-153-001) for development of curriculum and providing training in colleges and K-12 schools for the Fiscal Year 2016-2017. Cerritos College will receive an additional \$100,000 in funding which brings the total contract amount to \$300,000; funding is made possible through Cerritos College's grant agreement with the California Community Colleges Chancellor's Office.

21. Contracts under \$25,000 for the Month of December 2016 (Office of Business Services)

It is recommended that the Board of Trustees approve contracts under \$25,000 that were processed during the month of December 2016. Funding sources vary and are dependent upon the goods/services purchased.

22. Purchase Orders for the Month of December 2016 (Office of Business Services)

It is recommended that the Board of Trustees approve the purchase orders processed during the month of December 2016. Funding sources vary and are dependent upon the goods/services purchased.

23. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel as Needed for the 2016-2017 Academic Year (Office of Human Resources)

It is recommended that the Board of Trustees approve and/or ratify the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel. No additional fiscal impact. This is budgeted in the General Fund.

24. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2016-2017 Academic Year (Office of Human Resources)

It is recommended that the Board of Trustees approve the employment of temporary and/or substitute hourly faculty personnel as needed for the 2016-2017 academic year and as presented on the attached list. No additional financial effect. This is budgeted in the General Fund.

INFORMATION ITEMS

Agenda Items 25-27 are presented as Information Items.

25. Information Item: College Coordinating Committee Minutes (Office of the President)

The Board of Trustees will review the October 24, 2016, November 7, 2016, and November 28, 2016 College Coordinating Committee Minutes.

26. Information Item: Three Month Look-Ahead Schedule of RFP and RFQ Solicitations (Office of Business Services)

The Board of Trustees will receive the Three Month Look-Ahead Schedule of RFP and RFQ Solicitations. This item is presented for informational purposes only.

27. Information Item: Feasibility Study Report

The Board of Trustees will receive an update on the feasibility study report.

REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

At this time, members of the Board of Trustees will provide brief reports on meetings attended on matters pertaining to their service as a representative of the Cerritos Community College District Board of Trustees pursuant to Government Code 53232.3(d).

Following the Board of Trustees, the President/Superintendent will provide an executive report which includes reports from the Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Vice President of Human Resources, and Director, College Relations, Public Affairs & Governmental Relations.

28. Adjournment

***The Next Study Session Meeting of the Board of Trustees is set for
Wednesday, February 15, 2017 at 7:00 p.m.***

I, Dr. Jose Fierro, Secretary to the Board, certify that a true and correct copy of the foregoing Meeting Agenda was posted on January 26, 2017 at 10:00 a.m., as required by law.

Dr. Jose Fierro, President/Superintendent