



**CERRITOS COMMUNITY COLLEGE DISTRICT**  
AGENDA FOR THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES

CHERYL A. EPPLE BOARD ROOM

Teleconference Location: Retorno Nayarit Lotes 83  
Nuevo Vallarta 63732 (Lobby)

**Wednesday, June 7, 2017 at 7:00 p.m.**

**CALL TO ORDER:**

Zurich Lewis, Board President

**Zurich Lewis, Board President**  
Trustee Area 7

**Martha Camacho-Rodriguez, Member**  
Trustee Area 1

**Carmen Avalos, Board Vice President**  
Trustee Area 2

**Marisa Perez, Member**  
Trustee Area 4

**Dr. Shin Liu, Board Clerk**  
Trustee Area 5

**Dr. Sandra Salazar, Member**  
Trustee Area 6

**Dr. Jose Fierro**  
President/Superintendent

**Raul Avalos**  
Student Trustee

**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

Foreign language translation, sign language interpretation, materials in alternative formats and other accommodations are available to the public upon request. All requests for reasonable accommodations to participate in a Board meeting must be made at least three working days (72 hours) in advance of the scheduled meeting date. For assistance, please contact:

President's Office - 11110 Alondra Boulevard - Norwalk, California 90650

(562) 860-2451, Extension 2204 - (562) 860-1104 – FAX

Copies of the agenda materials are available in the President's Office and are available online at

[www.cerritos.edu/board](http://www.cerritos.edu/board)

1. **Invocation**
2. **Pledge of Allegiance: Martha Camacho-Rodriguez**
3. **Roll Call**

***AGENDA ORGANIZATION***

The Board of Trustees will discuss any changes in the order of agenda items. Per [Board Policy 2340](#), the order of business may be changed by consent of the Board of Trustees.

***COMMENTS FROM THE AUDIENCE***  
(Government Code Section 54954.3)

The Board of Trustees welcomes public comment on issues within the jurisdiction of the college. Public comment request cards must be completed and returned to the secretary prior to the start of the meeting. Late arrivals will not be permitted to speak. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker.

**Note:** Members of the board may not discuss or take legal action on matters raised unless the matters are properly noticed for discussion and legal action. Also, be advised that college personnel and processes are available for further communication.

***REPORTS AND COMMENTS FROM CONSTITUENT GROUPS***

At this time, a brief report and summary of initiatives will be given by identified constituent group leaders:

- Associated Students of Cerritos College (ASCC) President
- Faculty Senate President
- Cerritos College Faculty Federation (CCFF) President
- California School Employees Association (CSEA) President
- Association of Cerritos College Management Employees (ACCME) President

**OPEN SESSION AGENDA**

**4. Institutional Presentation: Installation of 2017-2018 Student Trustee**

Raul Avalos, Cerritos College student, will be installed as Student Trustee for the 2017-2018 school year.

**5. Information Item: Board Advisory Committee Activities Report**

The Board of Trustees will receive a summary of Board advisory committee activities from the following:

- a. Bond Construction Advisory Committee

***CONSENT CALENDAR ITEMS***

Agenda Items 6-41 are presented as Consent Calendar Items. All items may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the Board of Trustees, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.

**6. New Course Offerings and Modifications to Curriculum (Office of Academic Affairs)**

It is recommended that the Board of Trustees consider approval of new course offerings and modifications to curriculum. There is no fiscal impact.

**7. Student Equity Funded Faculty Stipends (Office of Academic Affairs)**

It is recommended that the Board of Trustees consider approval of payment of stipends to faculty upon completion of the Training, Preparation, and Development portion of their mentorship. Categorical funds in the amount of \$41,000 have been allocated from Student Equity funds for this purpose for the 2016-2017 academic year.

**8. Strong Workforce Stipends for Automotive Technology Faculty (Office of Academic Affairs)**

It is recommended that the Board of Trustees approve stipends for Automotive Technology faculty who conducted a series of classes in Automotive Service Excellence for the 2016-2017 academic year. Strong Workforce Program funds in the amount of \$16,000 will be utilized for this expenditure.

**9. Strong Workforce Honorariums for Workshop Guest Speakers (Film Product Program) (Office of Academic Affairs)**

It is recommended that the Board of Trustees approve grant honorariums for guest speakers for the Film Product Program for the 2016-2017 academic year. Strong Workforce Program funds in the total amount of \$1,650 will be utilized for this expenditure.

**10. Strong Workforce Honorariums for Workshop Guest Speakers (Commercial Music and Theater Production Program) (Office of Academic Affairs)**

It is recommended that the Board of Trustees approve grant honorariums for guest speakers for the Commercial Music and Theater Production Program for the 2016-2017 academic year. Strong Workforce Program funds in the total amount of \$6,000 will be utilized for this expenditure.

**11. Conference Request for Travel Outside the United States – Ottawa, Canada for Christopher Richardson (Office of Academic Affairs)**

It is recommended that the Board of Trustees approve a conference and travel request for Christopher Richardson, full-time faculty member in the HPEDA division, to travel to Ottawa, Canada from July 2–6, 2017. He will travel with student athletes who will be competing in the USA Track & Field 2017 Capital Cup Combined Events Championships. Travel costs for Christopher Richardson and student athletes are approximately \$9,000 and will be paid for with ASCC funds.

**12. Conference Request for Travel Outside the United States – Marburg, Germany for Christopher Richardson (Office of Academic Affairs)**

It is recommended that the Board of Trustees approve a conference and travel request for Christopher Richardson, full-time faculty member in the HPEDA division, to travel to Marburg, Germany from July 24 – August 1, 2017 to serve as the Women’s Assistant Coach for the 2017 Thorpe Cup. All travel costs will be paid for by USATF, the sponsoring organization.

**13. Conference Request for Travel Outside the United States – Lima, Peru for Christopher Richardson (Office of Academic Affairs)**

It is recommended that the Board of Trustees approve a conference and travel request for Christopher Richardson, full-time faculty member in the HPEDA division, to travel to Lima, Peru from July 17-23, 2017 to serve as the Women’s Assistant Coach – Jumps as part of the USATF National Team Staff for the 2017 Pan Am Junior Championships. All travel costs will be paid for by USATF, the sponsoring organization.

**14. Ratification of Acceptance of Gifts (Office of Business Services)**

It is recommended that the Board of Trustees ratify the acceptance of the gifts on behalf of Cerritos College. There is no cost to Cerritos College for the donated items.

**15. Bid No. 16P012, Health and Wellness Complex – Category 11, Flooring (Office of Business Services)**

It is recommended that the Board of Trustees approve the award of contract for Bid No. 16P012, Health and Wellness Complex – Category 11, Flooring to Continental Flooring, Inc. of Rancho Cucamonga, California, as the lowest responsive, responsible bidder in the amount of \$1,061,103, which equals the Total Base Bid Amount. Funding for this project will be allocated from the GO Bond.

**16. Bid No. 16P012, Health and Wellness Complex – Category 16, Fire Sprinkler (Bldg.) (Office of Business Services)**

It is recommended that the Board of Trustees approve the award of contract for Bid No. 16P012, Health and Wellness Complex – Category 16, Fire Sprinkler (Bldg.) to Apex Fire Protection of Montrose, California, as the lowest responsive, responsible bidder in the amount of \$466,600, which equals the Total Base Bid Amount. Funding for this project will be allocated from the GO Bond.

**17. Bid No. 16P012, Health and Wellness Complex – Category 19, Landscaping & Irrigation (Office of Business Services)**

It is recommended that the Board of Trustees approve the award of contract for Bid No. 16P012, Health and Wellness Complex – Category 19, Landscaping & Irrigation to Preferred Landscape, Inc. of Artesia, California, as the lowest responsive, responsible bidder in the amount of \$410,000, which equals the Total Base Bid Amount. Funding for this project will be allocated from the GO Bond.

**18. Bid No. 16P012, Health and Wellness Complex – Category 20, IT / Low Voltage (Office of Business Services)**

It is recommended that the Board of Trustees approve the award of contract for Bid No. 16P012, Health and Wellness Complex – Category 20, IT / Low Voltage to Pacific Coast Cabling, Inc. dba PCC Network Solutions of Chatsworth, California, as the lowest responsive, responsible bidder in the amount of \$241,903.04, which equals the Total Base Bid Amount. Funding for this project will be allocated from the GO Bond.

**19. Change Order No. 10 [Agency Driven Changes, Owner Added Scope, Omissions, Errors, Unforeseen Conditions], (Bid No. 13P032, Category 04), Rocky Coast Builders, Inc., Fine Arts-CIS/Math Building (Office of Business Services)**

It is recommended that the Board of Trustees ratify Change Order No. 10 [Agency Driven Changes, Owner Added Scope, Omissions, Errors, Unforeseen Conditions] in the amount of \$173,767 for the Fine Arts-CIS/Math Building project, increasing the total contract amount to \$7,594,853. Funding will be allocated from the GO Bond.

**20. Change Order No. 11 [Owner Added Scope], (Bid No. 13P032, Category 04), Rocky Coast Builders, Inc., Fine Arts-CIS/Math Building (Office of Business Services)**

It is recommended that the Board of Trustees ratify Change Order No. 11 [Owner Added Scope] in the amount of \$12,509 for the Fine Arts-CIS/Math Building project. The amount from Change Order No. 11 will be \$12,509, increasing the total contract amount to \$7,607,362. Funding will be allocated from the GO Bond.

**21. Notice of Completion for Bid No. 14P019, Category 01, Campus Electrical & Chilled Water Upgrade (Office of Business Services)**

It is recommended that the Board of Trustees approve the Notice of Completion for Mel Smith Electric, Inc. of Stanton, California for the Campus Electrical & Chilled Water Upgrade project at Cerritos Community College District as presented. The total final contract amount was \$3,696,000 which was paid by the G.O. Bond.

**22. Resolution No. 17-0607C, Approving Delegation of Authority Regarding Approval of Subcontractor Substitutions and Potential Hearings on Substitution of Subcontractors (Office of Business Services)**

It is recommended that the Board of Trustees approve Resolution No. 17-0607C, Approving Delegation of Authority Regarding Approval of Subcontractor Substitutions and Potential Hearings on Substitution of Subcontractors. No general funds will be used.

**23. Amend the Agreement with Northwood University for the Use of Facilities (Office of Business Services)**

It is recommended that the Board of Trustees approve the amendment to the agreement with Northwood University for the Use of Facilities for a two-year extension term. For the two-year extension term, Cerritos College will receive an operating fee of \$9,000 per academic year for facility usage (i.e., office space) and \$209 for each evening class offered through Northwood University. Any additional related expenses incurred for the operations of Northwood University would be reimbursed to the College.

**24. Amend the Agreement with Southland Motor Car Dealers Association (SMCDA) for the Use of Facilities (Office of Business Services)**

It is recommended that the Board of Trustees approve the amendment to the agreement with Southland Motor Car Dealers Association (SMCDA) for the Use of Facilities for a two-year extension term. For the two-year extension term, Cerritos College will receive an operating fee of \$15,000.00 annually, calculated at \$2.50 per sq. ft. per month for 500 sq. ft.

**25. Ratification to Amend the Agreement with Yosemite Community College District for the Child Development Training Consortium (Office of Business Services)**

It is recommended that the Board of Trustees ratify the amendment to the agreement with Yosemite Community College District for the Child Development Training Consortium. The total revised contract sum shall be for the not-to-exceed amount of \$25,187.50; the agreement is being amended to include an additional payment augmentation to Cerritos College for \$1,437.50. This is a revenue generating agreement whereby funding is provided by the Child Development Training Consortium.

**26. Amendment to Project Assignment Agreement No. 1 to the Master Architectural/Engineering Services Agreement with P2S Engineering, Inc. for Additional LEED Commissioning Services for the Health Wellness Complex Project (Office of Business Services)**

It is recommended that the Board of Trustees approve the amendment to Project Assignment Agreement No. 1 to the Master Architectural/Engineering Services Agreement with P2S Engineering, Inc. for Additional LEED Commissioning Services for the Health Wellness Complex Project. The total contract sum shall be increased \$1,200 for a new not-to-exceed amount of \$87,200; this amount will be funded from the GO Bond. P2S Engineering, Inc. is headquartered in Long Beach, CA.

**27. Ratification of the Memorandum of Understanding with the Los Angeles County Office of Education for the BEST Project and Enterprise Resource Planning (ERP) System (Office of Business Services)**

It is recommended that the Board of Trustees ratify the Memorandum of Understanding with the Los Angeles County Office of Education (LACOE) for the BEST Project and Enterprise Resource Planning System. In consideration of LACOE's funding commitment of up to \$40,000,000, Cerritos College will pay its pro-rata share of the remaining 50% cost of the ERP system along with other participating districts within the county. Cerritos College's current estimated cost for its pro-rata contribution, based on current participation, is anticipated to be approximately \$1,050,977.40 over a period of twenty (20) quarters. Funding for this contract will be allocated from the Fiscal Services budget for the expenditure.

**28. Purchase Orders for the Month of April 2017 (Office of Business Services)**

It is recommended that the Board of Trustees approve the purchase orders processed during the month of April 2017. Funding sources vary and are dependent upon the goods/services purchased.

**29. Contracts Under \$25,000 for the Month of April 2017 (Office of Business Services)**

It is recommended that the Board of Trustees approve the Contracts Under \$25,000 that were processed during the month of April 2017. Funding sources vary and are dependent upon the goods/services purchased.

**30. Future Sales Agreement Letter and Resolution #17-0607A - Approving Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority for the Fiscal Years Ending June 30, 2017, 2018 and 2019, and Authorizing Execution and Delivery of Related Documents and Actions (Office of Business Services)**

It is recommended that the Board of Trustees approve the signing of a future sales agreement letter and passage of Resolution #17-0607A assignment of delinquent tax receivables to the California Statewide Delinquent Tax Finance Authority for the fiscal years ending June 30, in each of the years 2017 through 2019, and authorizing execution and delivery of related documents and actions. As a result of participating in this program from 2002 through 2016, Cerritos College has received a total of \$421,674 in unrestricted revenue for these years. Amounts have ranged from \$7,971 to \$16,703 annually, depending on the amount of delinquent tax receivables in any given year.

**31. Resolution #17-0607B Requesting Board of Supervisors of the County of Los Angeles to Establish Tax Rate for Bonds of Cerritos Community College District Expected to be sold during Fiscal Year 2017-2018, and Authorizing Necessary Actions in Connection Therewith (Office of Business Services)**

It is recommended that the Board of Trustees approve Resolution #17-0607B, Resolution requesting Board of Supervisors of the County of Los Angeles to establish tax rate for bonds of Cerritos Community College District expected to be sold during fiscal year 2017-18, and authorizing necessary actions in connection therewith. There is no fiscal impact to the General Fund resulting from the issuance of the Bonds.

**32. Resolution No. 17-0607D District Appropriations Limit for 2017-18 per Article XII-B of the California Constitution (Gann Limit) Which Requires the Board of Trustees to Adopt the Appropriation Limit on “Proceeds of Taxes” Revenues for Public Agencies (Office of Business Services)**

It is recommended that the Board of Trustees approve Resolution No.17-0607D District Appropriations Limit for 2017-18 per Article XII-B of the California Constitution (Gann Limit). No general funds will be used.

**33. Cash Borrowing Resolution No. 17-0607E for Temporary Transfers from the Los Angeles County Treasurer (Office of Business Services)**

It is recommended that the Board of Trustees approve the attached Resolution to request temporary borrowing from the Los Angeles County Treasurer to meet cash flow shortages from July 1, 2017, through April 25, 2018. Maximum amount of temporary transfers from the Los Angeles County Treasurer is set at \$20,000,000.

**34. Resolution No. 17-0607F to Authorize Temporary Interfund Cash Borrowing for the District for Fiscal Year 2017-18 (Office of Business Services)**

It is recommended that the Board of Trustees approve the attached Resolution No.17-0607\_ to authorize temporary borrowing of cash between District funds to meet any cash flow shortages that may occur during Fiscal Year 2017-18. No general funds will be used.

**35. Authorize the Los Angeles County Superintendent of Schools to make Budget Appropriation Transfers as needed at the close of the school year 2016-17 per Education Code 85201 (Office of Business Services)**

It is recommended that the Board of Trustees authorize the Los Angeles County Office of Education to make appropriation transfers as needed for the end of the Fiscal Year, June 30, 2017 per Education Code 85201. No general funds will be used.

**36. Make Budget Transfers and Budget Adjustments (Office of Business Services)**

It is recommended that the Board of Trustees approve the budget transfers and budget adjustments as presented. The overall fiscal impact of the budget transfers and budget adjustments will have no effect on the Unrestricted and Restricted General Funds; Other Special Revenue Funds for Vintage, Cosmetology/Technology, Culinary Arts; and Revenue Bond Construction Fund – Measure G ending balances.

**37. Cerritos College 2019-2023 Five-Year Construction Plan (5YCP) (Office of Business Services)**

It is recommended that the Board of Trustees approve Cerritos College's 2019-2023 Five-Year Construction Plan (5YCP). There is no financial impact to the unrestricted general fund. Funding is provided by the State Capital Outlay and local bond funds.

**38. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel as Needed for the 2016-2017 Academic Year (Office of Human Resources)**

It is recommended that the Board of Trustees approve and/or ratify the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel. No additional fiscal impact. This is budgeted in the General Fund.

**39. Employment of 2017 Summer Session Faculty Personnel (Office of Human Resources)**

It is recommended that the Board of Trustees approve the employment of temporary and/or substitute hourly faculty personnel as needed for the 2017 Summer Session, as presented on the attached list. No additional financial effect. This is budgeted in the General Fund.

**40. Employment of Full-Time, First-Year Contract (Probationary) (Office of Human Resources)**

Goode, Ryan Instructor (Geography), Column F, Step 3, Faculty Salary Schedule (\$77,442.00/annual), 10-School Month Contract, effective August 14, 2017.

Jimenez, Fernando Instructor (Administration of Justice), Column B, Step 3, Faculty Salary Schedule (\$64,818.00/annual), 10-School Month Contract, effective August 14, 2017

\_\_\_\_\_, Counselor (Counseling & Guidance), Column \_\_, Step \_\_, Faculty Salary Schedule (\$\_\_\_\_\_/annual), 12-School Month Contract, effective July 1, 2017

\_\_\_\_\_, Counselor, Categorically Funded (Disabled Student Programs and Services), Column \_\_, Step \_\_, Faculty Salary Schedule (\$\_\_\_\_\_/annual), 12-School Month Contract, effective July 1, 2017.

\_\_\_\_\_, Instructor (Automotive Collision Repair), Column \_\_, Step \_\_, Faculty Salary Schedule (\$\_\_\_\_\_/annual), 10-School Month Contract, effective August 14, 2017

\_\_\_\_\_, Instructor (Chemistry), Column \_\_, Step \_\_, Faculty Salary Schedule (\$\_\_\_\_\_/annual), 10-School Month Contract, effective August 14, 2017

\_\_\_\_\_, Instructor (Dance), Column \_\_, Step \_\_, Faculty Salary Schedule (\$\_\_\_\_\_/annual), 10-School Month Contract, effective August 14, 2017

\_\_\_\_\_, Instructor (Economics), Column \_\_, Step \_\_, Faculty Salary Schedule (\$\_\_\_\_\_/annual), 10-School Month Contract, effective August 14, 2017

\_\_\_\_\_, Instructor (English), Column \_\_, Step \_\_, Faculty Salary Schedule (\$\_\_\_\_\_/annual), 10-School Month Contract, effective August 14, 2017

\_\_\_\_\_, Instructor (English), Column \_\_, Step \_\_, Faculty Salary Schedule (\$\_\_\_\_\_/annual), 10-School Month Contract, effective August 14, 2017

\_\_\_\_\_, Instructor (Mathematics), Column \_\_, Step \_\_, Faculty Salary Schedule (\$\_\_\_\_\_/annual), 10-School Month Contract, effective August 14, 2017

\_\_\_\_\_, Instructor (Sociology), Column \_\_, Step \_\_, Faculty Salary Schedule (\$\_\_\_\_\_/annual), 10-School Month Contract, effective August 14, 2017

\_\_\_\_\_, Instructor (Studio Art), Column \_\_, Step \_\_, Faculty Salary Schedule (\$\_\_\_\_\_/annual), 10-School Month Contract, effective August 14, 2017

**41. Classified Reclassifications in Accordance with the Provisions of the Classified Collective Bargaining Agreement (Office of Human Resources)**

It is recommended that the Board of Trustees approve the classified reclassifications in accordance with Article 5.13 Reclassification Procedures of the Classified collective bargaining agreement as presented on the attached list effective July 1, 2017; and approve the revisions to the classified job description for the position of Admissions and Records Analyst. The estimated annual cost is \$15,689.00 which will come from the General Fund.

***INFORMATION ITEMS***

Agenda Items 42-44 are presented as Information Items.

**42. Information Item: College Coordinating Committee Minutes (Office of the President)**

The Board of Trustees will review the April 24, 2017 College Coordinating Committee Minutes.

**43. Information Item: Citizens' Bond Oversight Committee 2015-16 Annual Report to the Board of Trustees (Office of the President)**

The Board of Trustees will receive the Citizens' Bond Oversight Committee 2015-16 Annual Report.

**44. Information Item: Receive the Initial Proposal of the California School Employees Association (CSEA), Chapter #161, to the Cerritos Community College District for Negotiation of the CSEA-District Collective Bargaining Agreement for the Period July 1, 2017 - June 30, 2018 Re-Openers, and Notification of a Public Hearing at the July 19 Regular Board Meeting (Office of Human Resources)**

It is recommended that the District receive the attached initial proposal from CSEA Chapter #161, for negotiation of the CSEA District Collective Bargaining Agreement for the period July 1, 2017 - June 30, 2018 re-openers, and that a public hearing in accordance with State Government Code section 3547 be scheduled for the July 19 regular Board meeting. The financial implications are contingent on the results of negotiations.

***ADMINISTRATIVE MATTER***

Agenda Item 45 is presented as an Action Item.

**45. Interview, Discuss and Deliberate Applicants for Filling Board Vacancy**

It is recommended that the Board of Trustees interview, discuss and deliberate applicants for filling a Board vacancy.

Once a candidate has been nominated and appointed to fill the vacant Board seat, the appointment confers all powers and duties of a governing board member upon the appointee immediately following his or her appointment (per Education Code Section 5091).

***REPORTS AND COMMENTS FROM DISTRICT OFFICIALS***

At this time, members of the Board of Trustees will provide brief reports on meetings attended on matters pertaining to their service as a representative of the Cerritos Community College District Board of Trustees pursuant to Government Code 53232.3(d).

Following the Board of Trustees, the President/Superintendent will provide an executive report which includes reports from the Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Vice President of Human Resources, and Director, College Relations, Public Affairs & Governmental Relations.

***CLOSED SESSION WILL BEGIN NO LATER THAN 9:00 P.M. AND WILL LAST NO LONGER THAN ONE HOUR***

**46. Conference with Legal Counsel-Existing Litigation: Significant exposure to litigation pursuant to Government Code Section 54956.9 paragraph (2) of subdivision (d), and paragraph (2) of subdivision (e). Claimant: Katherine Sacdalan (Claim #535032) Agency Claimed Against: Cerritos Community College District**

**47. Conference with Labor Negotiators (GC #54957.6)**

- A. Agency Representatives: Dr. Adriana Flores-Church, Dr. Jose Fierro
- B. Employee Organizations:  
California School Employees Association (CSEA)  
Cerritos College Faculty Federation (CCFF)
- C. Unrepresented Employees:  
Management Employees  
Contract Management Employees  
Confidential Employees

**48. Reconvene to Open Session**

**49. Adjournment**

***The Next Regular Meeting (Study Session) of the Board of Trustees is set for  
Wednesday, June 21, 2017 at 7:00 p.m.***

I, Dr. Jose Fierro, Secretary to the Board, certify that a true and correct copy of the foregoing Meeting Agenda was posted on June 1, 2017 at 10:00 a.m., as required by law.

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Dr. Jose Fierro, President/Superintendent