



CERRITOS COMMUNITY COLLEGE DISTRICT
AGENDA FOR THE REGULAR MEETING OF THE
BOARD OF TRUSTEES

CHERYL A. EPPLE BOARD ROOM

Wednesday, November 2, 2016 at 6:30 p.m. (Closed Session)
Open Session will begin at 7:30 p.m.

CALL TO ORDER:

Dr. Shin Liu, Board President

Dr. Shin Liu, Board President
Trustee Area 5

Bob Arthur, Member
Trustee Area 1

Marisa Perez, Board Vice President
Trustee Area 4

Carmen Avalos, Member
Trustee Area 2

Zurich Lewis, Board Clerk
Trustee Area 7

John Paul Drayer, Member
Trustee Area 3

Dr. Sandra Salazar, Member
Trustee Area 6

Karen F. Patron D.
Student Trustee

Dr. Jose Fierro
President/Superintendent

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Foreign language translation, sign language interpretation, materials in alternative formats and other accommodations are available to the public upon request. All requests for reasonable accommodations to participate in a Board meeting must be made at least three working days (72 hours) in advance of the scheduled meeting date. For assistance, please contact:

President's Office - 11110 Alondra Boulevard - Norwalk, California 90650
(562) 860-2451, Extension 2204 - (562) 860-1104 – FAX

Copies of the agenda materials are available in the President's Office and are available online at
www.cerritos.edu/board

COMMENTS FROM THE AUDIENCE REGARDING CLOSED SESSION

(Government Code Section 54954.3)

The Board of Trustees welcomes public comment on issues within the jurisdiction of the college. Public comment request cards must be completed and returned to the secretary prior to the start of the meeting. Late arrivals will not be permitted to speak. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker.

Note: Members of the board may not discuss or take legal action on matters raised unless the matters are properly noticed for discussion and legal action. Also, be advised that college personnel and processes are available for further communication.

CLOSED SESSION

1. **Public Employee Employment (GC #54957)**
 - A. Consideration of Employment of Vice President of Human Resources
 - B. Consideration of Employment of Vice President of Business Services
2. **Conference with Labor Negotiators (GC #54957.6)**
 - A. Agency Representatives: Dr. Jose Fierro
 - B. Employee Organizations:
California School Employees Association (CSEA)
3. **Reconvene at 7:30 p.m.**
4. **Invocation**
5. **Pledge of Allegiance: Ms. Avalos**
6. **Roll Call**

AGENDA ORGANIZATION

The Board of Trustees will discuss any changes in the order of agenda items. Per [Board Policy 2340](#), the order of business may be changed by consent of the Board of Trustees.

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REPORTS AND COMMENTS FROM CONSTITUENT GROUPS

At this time, a brief report and summary of initiatives will be given by identified constituent group leaders:

- Associated Students of Cerritos College (ASCC) President
- Faculty Senate President
- Cerritos College Faculty Federation (CCFF) President
- California School Employees Association (CSEA) President
- Association of Cerritos College Management Employees (ACCME) President

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OPEN SESSION AGENDA

7. Information Item: Board Advisory Committee Activities Report

The Board of Trustees will receive a summary of Board advisory committee activities from the following:

- a. Bond Construction Advisory Committee
- b. Board Policy Advisory Committee

CONSENT CALENDAR ITEMS

Agenda Items 8-18 are presented as Consent Calendar Items. All items may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the Board of Trustees, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.

8. Stipends for Participants of the Culturally Responsive Teaching and Learning (CRTL) Training Group (Office of Academic Affairs)

It is recommended that the Board of Trustees approve payment of stipends for the participants of the Culturally Responsive Teaching and Learning (CRTL) Training Group held during the Fall 2016 semester. General funds will not be used for these stipends. Special reallocation of Student Equity Funds will be utilized for this expenditure. Upon completion of training, 20 faculty and staff participants will each be eligible for a \$450 stipend with a total not to exceed \$9,000.

9. Rejection of All Bids for Bid No. 16P002, Shade Structures – Category 06, Insulated Translucent Roof Panels (Office of Business Services)

It is recommended that the Board of Trustees authorize and approve Cerritos College to reject all bids for Category 06 (Insulated Translucent Roof Panels) pursuant to the bid and contract documents, and per Public Contract Code. Funding for the initial advertising of this project, and the rebid of this bid category, will be allocated from the GO Bond.

10. Contracts under \$25,000 for the Month of September 2016 (Office of Business Services)

It is recommended that the Board of Trustees approve contracts under \$25,000 that were processed during the month of September 2016. Funding sources vary and are dependent upon the goods/services purchased.

11. Purchase Orders for the Month of September 2016 (Office of Business Services)

It is recommended that the Board of Trustees approve the purchase orders processed during the month of September 2016. Funding sources vary and are dependent upon the goods/services purchased.

12. Make Budget Transfers and Budget Adjustments (Office of Business Services)

It is recommended that the Board of Trustees approve the budget transfers and budget adjustments as presented. The overall fiscal impact of the budget adjustments will increase the ending balance of the Unrestricted General Fund.

13. Quarterly Fiscal Status Report for the Quarter Ending June 30, 2016 (Office of Business Services)

It is recommended that the Board of Trustees approve the attached Quarterly Report (CCFS-311Q) for the quarter ending June 30, 2016. This quarterly report shows a snapshot-in-time financial status of the college. There is no fiscal impact.

14. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel as Needed for the 2016-2017 Academic Year (Office of Human Resources)

It is recommended that the Board of Trustees approve and/or ratify the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel. No additional fiscal impact. This is budgeted in the General Fund.

15. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2016-2017 Academic Year (Office of Human Resources)

It is recommended that the Board of Trustees approve the employment of temporary and/or substitute hourly faculty personnel as needed for the 2016-2017 academic year and as presented on the attached list. No additional financial effect. This is budgeted in the General Fund.

16. Ratification of Employee Resignations (Including Separations and Retirements) Accepted by the President/Superintendent (Office of Human Resources)

It is recommended that the Board of Trustees ratify the attached list of resignations accepted by the President/Superintendent according to Board Policy 7350. No fiscal impact.

17. Employment of Classified Managers (Office of Human Resources)

_____, College Psychologist, Student Health and Wellness, Management Salary Schedule, Grade 28, Step 1 (\$7,396.00/month)

18. Consideration of Approval of Employment of Full-Time, Noncredit Categorically Funded Faculty (Office of Human Resources)

_____, Counselor Noncredit (Adult Education), Column B, Step 3, Faculty Salary Schedule (\$75,884.40/annual), 12-School Month Contract, effective XXXXXXXXX

INFORMATION ITEMS

Agenda Items 19-20 are presented for Information Only. No action will be taken by the Board of Trustees.

19. Information Item: College Coordinating Committee Minutes (Office of the President)

The Board of Trustees will review the October 10, 2016 College Coordinating Committee Minutes.

20. Information Item: Receive and File 2015-16 Cerritos College Foundation Cost Benefit to District (Office of the President)

It is recommended that the Board of Trustees receive and file the 2015-16 Cerritos College Foundation Cost Benefit to District as presented. No fiscal impact.

REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

At this time, members of the Board of Trustees will provide brief reports on meetings attended on matters pertaining to their service as a representative of the Cerritos Community College District Board of Trustees pursuant to Government Code 53232.3(d).

Following the Board of Trustees, the President/Superintendent will provide an executive report which includes reports from the Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Vice President of Human Resources, and Director, College Relations, Public Affairs & Governmental Relations.

21. Adjournment

***The Next Study Session Meeting of the Board of Trustees is set for
Wednesday, November 16, 2016 at 6:30 p.m.***

I, Dr. Jose Fierro, Secretary to the Board, certify that a true and correct copy of the foregoing Meeting Agenda was posted on October 26, 2016 at 10:00 a.m., as required by law.

Dr. Jose Fierro, President/Superintendent