

Business Services

1 **BP 6800 SAFETY**

2 **References:**

- 3 49 C.F.R., Parts 40 and Part 655;
4 29 C.F.R., Parts 1910.101 et seq.;
5 Health & Safety Code Section 104420;
6 Government Code Section 7597.1; and
7 Title 8, Section 3203

8 The President/Superintendent shall establish administrative procedures to ensure the
9 safety of employees and students on District sites, including the following:

- 10 • Compliance with the United States Department of Transportation regulations
11 implementing the Federal Omnibus Transportation Employee Testing Act of 1991.
12 Specifically, the District shall comply with the regulations of the Federal Highway
13 Administration (FHWA) and, if applicable, the Federal Transit Administration (FTA).
14 Compliance with these policies and procedures may be a condition of employment.
15 • Establishment of an Injury and Illness Prevention Program in compliance with
16 applicable OSHA regulations and state law. These procedures shall promote an
17 active and aggressive program to control safety and reduce health risks.
18 • Establishment of a Hazardous Material Communications Program, which shall
19 include review of all chemicals or materials received by the District for hazardous
20 properties, instruction for employees and students on the safe handling of such
21 materials, and proper disposal methods for hazardous materials.
22 • Compliance with BP 3570, requiring a 100% smoke- and tobacco-free campus,
23 including parking lots and District-owned vehicles.

24 The District Facilities Department shall operate and maintain a hazardous substance
25 communications program. All purchasing, labeling, storage, handling, and disposal of
26 hazardous substances shall conform to Federal and State laws having jurisdiction over
27 these materials. (Required Health and Safety Code, Section 25501.4 -- mandatory duty
28 to have hazardous materials program)

29 The Director of Physical Plant and Construction Services is responsible for the
30 maintenance and operation of a hazardous substance waste control program. This shall
31 include the maintenance of a central file for material safety data sheets, the dissemination
32 of rules and regulations which pertain to the employee's "Right to Know" law, and the
33 disposal from District property of all hazardous waste substances. (Discretionary Health
34 and Safety Code, Section 25509; Discretionary Education Code, Section 70902)

35 The Director of Physical Plant and Construction Services shall publish, for division use,
36 such information as is applicable to the handling and the disposal of all hazardous waste
37 substances.

38 The Director of Physical Plant and Construction Services shall serve as the chairman of
39 the Toxic Waste Committee and conduct regular District meetings to disseminate
40 information pertaining to hazardous waste activity.

41 Office of Primary Responsibility: Vice President, Business Services

42 See also AP 6800 titled Safety, AP 6850 titled Hazardous Materials, and BP 3570
43 Smoking

Date Adopted: March 21, 2007

Date Revised: May 21, 2025

Date Reviewed: March 20, 2019