

Human Resources

BP 7233 WORK OUT OF CLASSIFICATION

Reference:

Education Code, Section 88010

Government Code, Section 20480

It is the intent of the Board of Trustees that no classified, confidential, or management employee will work out of classification for an indefinite period of time and that out-of-classification work assignments will be temporary as prescribed in the Education Code and Government Code.

The Board of Trustees authorizes the President/Superintendent to establish and maintain procedures for classified, confidential, and management employees who work out of classification. The procedures for classified employees who work out of classification are established and maintained in the collective bargaining agreement. The procedures for confidential employees who work out of classification are maintained in the Confidential Employees' Handbook. The procedures for management employees who work out of classification are established and maintained in the Management Employees' Handbook.

Office of Primary Responsibility: Vice President, Human Resources

Date Adopted: 12/10/08

Date Revised: 4/22/19

Dates Reviewed: 5/15/19; 1/21/26