



CERRITOS COLLEGE

B O A R D B O O K

JUNE 7, 2017



CERRITOS COMMUNITY COLLEGE DISTRICT
AGENDA FOR THE REGULAR MEETING OF THE
BOARD OF TRUSTEES

CHERYL A. EPPLE BOARD ROOM

Teleconference Location: Retorno Nayarit Lotes 83
Nuevo Vallarta 63732 (Lobby)

Wednesday, June 7, 2017 at 7:00 p.m.

CALL TO ORDER:

Zurich Lewis, Board President

Zurich Lewis, Board President
Trustee Area 7

Martha Camacho-Rodriguez, Member
Trustee Area 1

Carmen Avalos, Board Vice President
Trustee Area 2

Marisa Perez, Member
Trustee Area 4

Dr. Shin Liu, Board Clerk
Trustee Area 5

Dr. Sandra Salazar, Member
Trustee Area 6

Dr. Jose Fierro
President/Superintendent

Raul Avalos
Student Trustee

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

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President's Office - 11110 Alondra Boulevard - Norwalk, California 90650
(562) 860-2451, Extension 2204 - (562) 860-1104 – FAX

Copies of the agenda materials are available in the President's Office and are available online at

www.cerritos.edu/board

1. **Invocation**
2. **Pledge of Allegiance: Martha Camacho-Rodriguez**
3. **Roll Call**

<i>AGENDA ORGANIZATION</i>
The Board of Trustees will discuss any changes in the order of agenda items. Per Board Policy 2340 , the order of business may be changed by consent of the Board of Trustees.

<i>COMMENTS FROM THE AUDIENCE</i>
(Government Code Section 54954.3)
The Board of Trustees welcomes public comment on issues within the jurisdiction of the college. Public comment request cards must be completed and returned to the secretary prior to the start of the meeting. Late arrivals will not be permitted to speak. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker.

Note: Members of the board may not discuss or take legal action on matters raised unless the matters are properly noticed for discussion and legal action. Also, be advised that college personnel and processes are available for further communication.

<i>REPORTS AND COMMENTS FROM CONSTITUENT GROUPS</i>
At this time, a brief report and summary of initiatives will be given by identified constituent group leaders:
• Associated Students of Cerritos College (ASCC) President • Faculty Senate President • Cerritos College Faculty Federation (CCFF) President • California School Employees Association (CSEA) President • Association of Cerritos College Management Employees (ACCME) President

OPEN SESSION AGENDA

4. **Institutional Presentation: Installation of 2017-2018 Student Trustee**

Raul Avalos, Cerritos College student, will be installed as Student Trustee for the 2017-2018 school year.

5. **Information Item: Board Advisory Committee Activities Report**

The Board of Trustees will receive a summary of Board advisory committee activities from the following:

- a. Bond Construction Advisory Committee

CONSENT CALENDAR ITEMS

Agenda Items 6-41 are presented as Consent Calendar Items. All items may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the Board of Trustees, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.

6. New Course Offerings and Modifications to Curriculum (Office of Academic Affairs)

It is recommended that the Board of Trustees consider approval of new course offerings and modifications to curriculum. There is no fiscal impact.

7. Student Equity Funded Faculty Stipends (Office of Academic Affairs)

It is recommended that the Board of Trustees consider approval of payment of stipends to faculty upon completion of the Training, Preparation, and Development portion of their mentorship. Categorical funds in the amount of \$41,000 have been allocated from Student Equity funds for this purpose for the 2016-2017 academic year.

8. Strong Workforce Stipends for Automotive Technology Faculty (Office of Academic Affairs)

It is recommended that the Board of Trustees approve stipends for Automotive Technology faculty who conducted a series of classes in Automotive Service Excellence for the 2016-2017 academic year. Strong Workforce Program funds in the amount of \$16,000 will be utilized for this expenditure.

9. Strong Workforce Honorariums for Workshop Guest Speakers (Film Product Program) (Office of Academic Affairs)

It is recommended that the Board of Trustees approve grant honorariums for guest speakers for the Film Product Program for the 2016-2017 academic year. Strong Workforce Program funds in the total amount of \$1,650 will be utilized for this expenditure.

10. Strong Workforce Honorariums for Workshop Guest Speakers (Commercial Music and Theater Production Program) (Office of Academic Affairs)

It is recommended that the Board of Trustees approve grant honorariums for guest speakers for the Commercial Music and Theater Production Program for the 2016-2017 academic year. Strong Workforce Program funds in the total amount of \$6,000 will be utilized for this expenditure.

11. Conference Request for Travel Outside the United States – Ottawa, Canada for Christopher Richardson (Office of Academic Affairs)

It is recommended that the Board of Trustees approve a conference and travel request for Christopher Richardson, full-time faculty member in the HPEDA division, to travel to Ottawa, Canada from July 2–6, 2017. He will travel with student athletes who will be competing in the USA Track & Field 2017 Capital Cup Combined Events Championships. Travel costs for Christopher Richardson and student athletes are approximately \$9,000 and will be paid for with ASCC funds.

12. Conference Request for Travel Outside the United States – Marburg, Germany for Christopher Richardson (Office of Academic Affairs)

It is recommended that the Board of Trustees approve a conference and travel request for Christopher Richardson, full-time faculty member in the HPEDA division, to travel to Marburg, Germany from July 24 – August 1, 2017 to serve as the Women's Assistant Coach for the 2017 Thorpe Cup. All travel costs will be paid for by USATF, the sponsoring organization.

13. Conference Request for Travel Outside the United States – Lima, Peru for Christopher Richardson (Office of Academic Affairs)

It is recommended that the Board of Trustees approve a conference and travel request for Christopher Richardson, full-time faculty member in the HPEDA division, to travel to Lima, Peru from July 17-23, 2017 to serve as the Women's Assistant Coach – Jumps as part of the USATF National Team Staff for the 2017 Pan Am Junior Championships. All travel costs will be paid for by USATF, the sponsoring organization.

14. Ratification of Acceptance of Gifts (Office of Business Services)

It is recommended that the Board of Trustees ratify the acceptance of the gifts on behalf of Cerritos College. There is no cost to Cerritos College for the donated items.

15. Bid No. 16P012, Health and Wellness Complex – Category 11, Flooring (Office of Business Services)

It is recommended that the Board of Trustees approve the award of contract for Bid No. 16P012, Health and Wellness Complex – Category 11, Flooring to Continental Flooring, Inc. of Rancho Cucamonga, California, as the lowest responsive, responsible bidder in the amount of \$1,061,103, which equals the Total Base Bid Amount. Funding for this project will be allocated from the GO Bond.

16. Bid No. 16P012, Health and Wellness Complex – Category 16, Fire Sprinkler (Bldg.) (Office of Business Services)

It is recommended that the Board of Trustees approve the award of contract for Bid No. 16P012, Health and Wellness Complex – Category 16, Fire Sprinkler (Bldg.) to Apex Fire Protection of Montrose, California, as the lowest responsive, responsible bidder in the amount of \$466,600, which equals the Total Base Bid Amount. Funding for this project will be allocated from the GO Bond.

17. Bid No. 16P012, Health and Wellness Complex – Category 19, Landscaping & Irrigation (Office of Business Services)

It is recommended that the Board of Trustees approve the award of contract for Bid No. 16P012, Health and Wellness Complex – Category 19, Landscaping & Irrigation to Preferred Landscape, Inc. of Artesia, California, as the lowest responsive, responsible bidder in the amount of \$410,000, which equals the Total Base Bid Amount. Funding for this project will be allocated from the GO Bond.

18. Bid No. 16P012, Health and Wellness Complex – Category 20, IT / Low Voltage (Office of Business Services)

It is recommended that the Board of Trustees approve the award of contract for Bid No. 16P012, Health and Wellness Complex – Category 20, IT / Low Voltage to Pacific Coast Cabling, Inc. dba PCC Network Solutions of Chatsworth, California, as the lowest responsive, responsible bidder in the amount of \$241,903.04, which equals the Total Base Bid Amount. Funding for this project will be allocated from the GO Bond.

19. Change Order No. 10 [Agency Driven Changes, Owner Added Scope, Omissions, Errors, Unforeseen Conditions], (Bid No. 13P032, Category 04), Rocky Coast Builders, Inc., Fine Arts-CIS/Math Building (Office of Business Services)

It is recommended that the Board of Trustees ratify Change Order No. 10 [Agency Driven Changes, Owner Added Scope, Omissions, Errors, Unforeseen Conditions] in the amount of \$173,767 for the Fine Arts-CIS/Math Building project, increasing the total contract amount to \$7,594,853. Funding will be allocated from the GO Bond.

20. Change Order No. 11 [Owner Added Scope], (Bid No. 13P032, Category 04), Rocky Coast Builders, Inc., Fine Arts-CIS/Math Building (Office of Business Services)

It is recommended that the Board of Trustees ratify Change Order No. 11 [Owner Added Scope] in the amount of \$12,509 for the Fine Arts-CIS/Math Building project. The amount from Change Order No. 11 will be \$12,509, increasing the total contract amount to \$7,607,362. Funding will be allocated from the GO Bond.

21. Notice of Completion for Bid No. 14P019, Category 01, Campus Electrical & Chilled Water Upgrade (Office of Business Services)

It is recommended that the Board of Trustees approve the Notice of Completion for Mel Smith Electric, Inc. of Stanton, California for the Campus Electrical & Chilled Water Upgrade project at Cerritos Community College District as presented. The total final contract amount was \$3,696,000 which was paid by the G.O. Bond.

22. Resolution No. 17-0607C, Approving Delegation of Authority Regarding Approval of Subcontractor Substitutions and Potential Hearings on Substitution of Subcontractors (Office of Business Services)

It is recommended that the Board of Trustees approve Resolution No. 17-0607C, Approving Delegation of Authority Regarding Approval of Subcontractor Substitutions and Potential Hearings on Substitution of Subcontractors. No general funds will be used.

23. Amend the Agreement with Northwood University for the Use of Facilities (Office of Business Services)

It is recommended that the Board of Trustees approve the amendment to the agreement with Northwood University for the Use of Facilities for a two-year extension term. For the two-year extension term, Cerritos College will receive an operating fee of \$9,000 per academic year for facility usage (i.e., office space) and \$209 for each evening class offered through Northwood University. Any additional related expenses incurred for the operations of Northwood University would be reimbursed to the College.

24. Amend the Agreement with Southland Motor Car Dealers Association (SMCDA) for the Use of Facilities (Office of Business Services)

It is recommended that the Board of Trustees approve the amendment to the agreement with Southland Motor Car Dealers Association (SMCDA) for the Use of Facilities for a two-year extension term. For the two-year extension term, Cerritos College will receive an operating fee of \$15,000.00 annually, calculated at \$2.50 per sq. ft. per month for 500 sq. ft.

25. Ratification to Amend the Agreement with Yosemite Community College District for the Child Development Training Consortium (Office of Business Services)

It is recommended that the Board of Trustees ratify the amendment to the agreement with Yosemite Community College District for the Child Development Training Consortium. The total revised contract sum shall be for the not-to-exceed amount of \$25,187.50; the agreement is being amended to include an additional payment augmentation to Cerritos College for \$1,437.50. This is a revenue generating agreement whereby funding is provided by the Child Development Training Consortium.

26. Amendment to Project Assignment Agreement No. 1 to the Master Architectural/Engineering Services Agreement with P2S Engineering, Inc. for Additional LEED Commissioning Services for the Health Wellness Complex Project (Office of Business Services)

It is recommended that the Board of Trustees approve the amendment to Project Assignment Agreement No. 1 to the Master Architectural/Engineering Services Agreement with P2S Engineering, Inc. for Additional LEED Commissioning Services for the Health Wellness Complex Project. The total contract sum shall be increased \$1,200 for a new not-to-exceed amount of \$87,200; this amount will be funded from the GO Bond. P2S Engineering, Inc. is headquartered in Long Beach, CA.

27. Ratification of the Memorandum of Understanding with the Los Angeles County Office of Education for the BEST Project and Enterprise Resource Planning (ERP) System (Office of Business Services)

It is recommended that the Board of Trustees ratify the Memorandum of Understanding with the Los Angeles County Office of Education (LACOE) for the BEST Project and Enterprise Resource Planning System. In consideration of LACOE's funding commitment of up to \$40,000,000, Cerritos College will pay its pro-rata share of the remaining 50% cost of the ERP system along with other participating districts within the county. Cerritos College's current estimated cost for its pro-rata contribution, based on current participation, is anticipated to be approximately \$1,050,977.40 over a period of twenty (20) quarters. Funding for this contract will be allocated from the Fiscal Services budget for the expenditure.

28. Purchase Orders for the Month of April 2017 (Office of Business Services)

It is recommended that the Board of Trustees approve the purchase orders processed during the month of April 2017. Funding sources vary and are dependent upon the goods/services purchased.

29. Contracts Under \$25,000 for the Month of April 2017 (Office of Business Services)

It is recommended that the Board of Trustees approve the Contracts Under \$25,000 that were processed during the month of April 2017. Funding sources vary and are dependent upon the goods/services purchased.

30. Future Sales Agreement Letter and Resolution #17-0607A - Approving Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority for the Fiscal Years Ending June 30, 2017, 2018 and 2019, and Authorizing Execution and Delivery of Related Documents and Actions (Office of Business Services)

It is recommended that the Board of Trustees approve the signing of a future sales agreement letter and passage of Resolution #17-0607A assignment of delinquent tax receivables to the California Statewide Delinquent Tax Finance Authority for the fiscal years ending June 30, in each of the years 2017 through 2019, and authorizing execution and delivery of related documents and actions. As a result of participating in this program from 2002 through 2016, Cerritos College has received a total of \$421,674 in unrestricted revenue for these years. Amounts have ranged from \$7,971 to \$16,703 annually, depending on the amount of delinquent tax receivables in any given year.

31. Resolution #17-0607B Requesting Board of Supervisors of the County of Los Angeles to Establish Tax Rate for Bonds of Cerritos Community College District Expected to be sold during Fiscal Year 2017-2018, and Authorizing Necessary Actions in Connection Therewith (Office of Business Services)

It is recommended that the Board of Trustees approve Resolution #17-0607B, Resolution requesting Board of Supervisors of the County of Los Angeles to establish tax rate for bonds of Cerritos Community College District expected to be sold during fiscal year 2017-18, and authorizing necessary actions in connection therewith. There is no fiscal impact to the General Fund resulting from the issuance of the Bonds.

32. Resolution No. 17-0607D District Appropriations Limit for 2017-18 per Article XII-B of the California Constitution (Gann Limit) Which Requires the Board of Trustees to Adopt the Appropriation Limit on “Proceeds of Taxes” Revenues for Public Agencies (Office of Business Services)

It is recommended that the Board of Trustees approve Resolution No.17-0607D District Appropriations Limit for 2017-18 per Article XII-B of the California Constitution (Gann Limit). No general funds will be used.

33. Cash Borrowing Resolution No. 17-0607E for Temporary Transfers from the Los Angeles County Treasurer (Office of Business Services)

It is recommended that the Board of Trustees approve the attached Resolution to request temporary borrowing from the Los Angeles County Treasurer to meet cash flow shortages from July 1, 2017, through April 25, 2018. Maximum amount of temporary transfers from the Los Angeles County Treasurer is set at \$20,000,000.

34. Resolution No. 17-0607F to Authorize Temporary Interfund Cash Borrowing for the District for Fiscal Year 2017-18 (Office of Business Services)

It is recommended that the Board of Trustees approve the attached Resolution No.17-0607_ to authorize temporary borrowing of cash between District funds to meet any cash flow shortages that may occur during Fiscal Year 2017-18. No general funds will be used.

35. Authorize the Los Angeles County Superintendent of Schools to make Budget Appropriation Transfers as needed at the close of the school year 2016-17 per Education Code 85201 (Office of Business Services)

It is recommended that the Board of Trustees authorize the Los Angeles County Office of Education to make appropriation transfers as needed for the end of the Fiscal Year, June 30, 2017 per Education Code 85201. No general funds will be used.

36. Make Budget Transfers and Budget Adjustments (Office of Business Services)

It is recommended that the Board of Trustees approve the budget transfers and budget adjustments as presented. The overall fiscal impact of the budget transfers and budget adjustments will have no effect on the Unrestricted and Restricted General Funds; Other Special Revenue Funds for Vintage, Cosmetology/ Technology, Culinary Arts; and Revenue Bond Construction Fund – Measure G ending balances.

37. Cerritos College 2019-2023 Five-Year Construction Plan (5YCP) (Office of Business Services)

It is recommended that the Board of Trustees approve Cerritos College's 2019-2023 Five-Year Construction Plan (5YCP). There is no financial impact to the unrestricted general fund. Funding is provided by the State Capital Outlay and local bond funds.

38. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel as Needed for the 2016-2017 Academic Year (Office of Human Resources)

It is recommended that the Board of Trustees approve and/or ratify the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel. No additional fiscal impact. This is budgeted in the General Fund.

39. Employment of 2017 Summer Session Faculty Personnel (Office of Human Resources)

It is recommended that the Board of Trustees approve the employment of temporary and/or substitute hourly faculty personnel as needed for the 2017 Summer Session, as presented on the attached list. No additional financial effect. This is budgeted in the General Fund.

40. Employment of Full-Time, First-Year Contract (Probationary) (Office of Human Resources)

Goode, Ryan Instructor (Geography), Column F, Step 3, Faculty Salary Schedule (\$77,442.00/annual), 10-School Month Contract, effective August 14, 2017.

Jimenez, Fernando Instructor (Administration of Justice), Column B, Step 3, Faculty Salary Schedule (\$64,818.00/annual), 10-School Month Contract, effective August 14, 2017

_____, Counselor (Counseling & Guidance), Column __, Step __, Faculty Salary Schedule (\$_____/annual), 12-School Month Contract, effective July 1, 2017

_____, Counselor, Categorically Funded (Disabled Student Programs and Services), Column __, Step __, Faculty Salary Schedule (\$_____/annual), 12-School Month Contract, effective July 1, 2017.

_____, Instructor (Automotive Collision Repair), Column __, Step __, Faculty Salary Schedule (\$_____/annual), 10-School Month Contract, effective August 14, 2017

_____, Instructor (Chemistry), Column __, Step __, Faculty Salary Schedule (\$_____/annual), 10-School Month Contract, effective August 14, 2017

_____, Instructor (Dance), Column __, Step __, Faculty Salary Schedule (\$_____/annual), 10-School Month Contract, effective August 14, 2017

_____, Instructor (Economics), Column __, Step __, Faculty Salary Schedule (\$_____/annual), 10-School Month Contract, effective August 14, 2017

_____, Instructor (English), Column __, Step __, Faculty Salary Schedule (\$_____/annual), 10-School Month Contract, effective August 14, 2017

_____, Instructor (English), Column __, Step __, Faculty Salary Schedule (\$_____/annual), 10-School Month Contract, effective August 14, 2017

_____, Instructor (Mathematics), Column __, Step __, Faculty Salary Schedule (\$_____/annual), 10-School Month Contract, effective August 14, 2017

_____, Instructor (Sociology), Column __, Step __, Faculty Salary Schedule (\$_____/annual), 10-School Month Contract, effective August 14, 2017

_____, Instructor (Studio Art), Column __, Step __, Faculty Salary Schedule (\$_____/annual), 10-School Month Contract, effective August 14, 2017

41. Classified Reclassifications in Accordance with the Provisions of the Classified Collective Bargaining Agreement (Office of Human Resources)

It is recommended that the Board of Trustees approve the classified reclassifications in accordance with Article 5.13 Reclassification Procedures of the Classified collective bargaining agreement as presented on the attached list effective July 1, 2017; and approve the revisions to the classified job description for the position of Admissions and Records Analyst. The estimated annual cost is \$15,689.00 which will come from the General Fund.

INFORMATION ITEMS

Agenda Items 42-44 are presented as Information Items.

42. Information Item: College Coordinating Committee Minutes (Office of the President)

The Board of Trustees will review the April 24, 2017 College Coordinating Committee Minutes.

43. Information Item: Citizens' Bond Oversight Committee 2015-16 Annual Report to the Board of Trustees (Office of the President)

The Board of Trustees will receive the Citizens' Bond Oversight Committee 2015-16 Annual Report.

44. Information Item: Receive the Initial Proposal of the California School Employees Association (CSEA), Chapter #161, to the Cerritos Community College District for Negotiation of the CSEA-District Collective Bargaining Agreement for the Period July 1, 2017 - June 30, 2018 Re-Openers, and Notification of a Public Hearing at the July 19 Regular Board Meeting (Office of Human Resources)

It is recommended that the District receive the attached initial proposal from CSEA Chapter #161, for negotiation of the CSEA District Collective Bargaining Agreement for the period July 1, 2017 - June 30, 2018 re-openers, and that a public hearing in accordance with State Government Code section 3547 be scheduled for the July 19 regular Board meeting. The financial implications are contingent on the results of negotiations.

ADMINISTRATIVE MATTER

Agenda Item 45 is presented as an Action Item.

45. Interview, Discuss and Deliberate Applicants for Filling Board Vacancy

It is recommended that the Board of Trustees interview, discuss and deliberate applicants for filling a Board vacancy.

Once a candidate has been nominated and appointed to fill the vacant Board seat, the appointment confers all powers and duties of a governing board member upon the appointee immediately following his or her appointment (per Education Code Section 5091).

REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

At this time, members of the Board of Trustees will provide brief reports on meetings attended on matters pertaining to their service as a representative of the Cerritos Community College District Board of Trustees pursuant to Government Code 53232.3(d).

Following the Board of Trustees, the President/Superintendent will provide an executive report which includes reports from the Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Vice President of Human Resources, and Director, College Relations, Public Affairs & Governmental Relations.

CLOSED SESSION WILL BEGIN NO LATER THAN 9:00 P.M. AND WILL LAST NO LONGER THAN ONE HOUR

46. Conference with Legal Counsel-Existing Litigation: Significant exposure to litigation pursuant to Government Code Section 54956.9 paragraph (2) of subdivision (d), and paragraph (2) of subdivision (e). Claimant: Katherine Sacdalan (Claim #535032) Agency Claimed Against: Cerritos Community College District

47. Conference with Labor Negotiators (GC #54957.6)

- A. Agency Representatives: Dr. Adriana Flores-Church, Dr. Jose Fierro
- B. Employee Organizations:
California School Employees Association (CSEA)
Cerritos College Faculty Federation (CCFF)
- C. Unrepresented Employees:
Management Employees
Contract Management Employees
Confidential Employees

48. Reconvene to Open Session

49. Adjournment

***The Next Regular Meeting (Study Session) of the Board of Trustees is set for
Wednesday, June 21, 2017 at 7:00 p.m.***

I, Dr. Jose Fierro, Secretary to the Board, certify that a true and correct copy of the foregoing Meeting Agenda was posted on June 1, 2017 at 10:00 a.m., as required by law.

Dr. Jose Fierro, President/Superintendent

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 6

FROM:

Dr. Jose Fierro
President/Superintendent

**REVIEWED
BY:**

Rick Miranda
Vice President, Academic Affairs
Assistant Superintendent

SUBJECT:	Consideration of Approval of New Course Offerings and Modifications to Curriculum

ACTION

It is recommended that the Board of Trustees consider approval of new course offerings and modifications to curriculum.

FISCAL IMPACT

No fiscal impact.

REPORT SUMMARY

The Curriculum Committee, a standing committee of the Faculty Senate, reviews and makes recommendations on proposals for adding, expanding, deleting, or modifying programs and courses offered by the College. The Curriculum Committee membership consists of a Chairperson; a faculty member from each instructional area; 1 student representative appointed by ASCC; the Vice President, Academic Affairs or designee; the Faculty Senate Vice President; and the Matriculation Officer. Consensus is the preferred decision-making process. All faculty members serving on the Curriculum Committee are voting members.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

New Course Offerings and Modifications to Curriculum

New Course Offerings and Modifications to Curriculum
Presented at the Regular Board Meeting of June 7, 2017

Modification Type	Division	Course/Certificate Information	Rationale	Curriculum Committee Approval Date
New	Science, Engineering, and Mathematics	Associate of Science in Engineering: Electrical Specialty	An associate of science degree in engineering with a specialty in electrical engineering provides students with an introductory knowledge of physics and math and provides the skills necessary to pursue upper-division coursework at a four-year university as well as the experience needed for undergraduate research and entry-level internships. The degree program is composed of some common courses that are consistent with the transfer requirements to both UC and CSU systems and some elective and specialty courses that allow the student to tailor the degree to match the specific requirements of his or her transfer institution. This enables efficient completion of the A.S. degree while simultaneously completing transfer requirements, thus promoting timely completion of a bachelor's degree in electrical engineering. Electrical engineering does require a great deal of math and science preparation that may lead to a longer time in school and a higher number of units. This should be considered before following this path.	November 11, 2016

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 7

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED

BY:

Rick Miranda
Vice President, Academic Affairs
Assistant Superintendent

SUBJECT:	Consideration of Approval of Student Equity Funded Faculty Stipends

ACTION

It is recommended that the Board of Trustees consider approval of payment of stipends to faculty upon completion of the Training, Preparation, and Development portion of their mentorship (January 9 - April 21, 2017).

FISCAL IMPACT

Categorical funds in the amount of \$41,000 have been allocated from Student Equity funds for this purpose for the 2016-2017 academic year.

REPORT SUMMARY

This project promotes intercultural competence by formalizing a certificate in global literatures while rejuvenating the internship program to bring graduate students to our classrooms from the universities most likely to receive our students as juniors. Faculty from the English Department have completed a semester of observation, training, curriculum design, and evaluation of their interns' teaching methods and intercultural competency. One six-hour training session in the Center for Teaching Excellence was required of all participants.

Student Equity Plan Indicator addressed: *E — Transfer Velocity*

Student Equity Plan Student Groupings addressed: *Race & Ethnicity*

Participating Faculty (payable upon completion of tasks in proposal and in the Project Description above):

Frank Gaik	English Department, Leader/Mentor	\$1,500
Teresa Cheatham	English Department, Mentor	\$500
Mark Olague	English Department, Mentor	\$500
Michelle Fagundes	English Department, Mentor	\$500
Natalie Sartin	English Department, Mentor	\$500
Anjanette Crum	English Department, Adjunct, Mentor	\$500
Brian Asis	English Department, Adjunct, Mentor	\$500

Total: \$4,500

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S): None

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 8

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Rick Miranda
Vice President, Academic Affairs
Assistant Superintendent

PREPARED BY:

Dr. Nick Real
Instructional Dean of Technology

SUBJECT: Consideration of Approval of Strong Workforce Stipends for Automotive Technology Faculty

ACTION

It is recommended that the Board of Trustees approve stipends for Automotive Technology faculty who conducted a series of classes in Automotive Service Excellence for the 2016-2017 academic year.

FISCAL IMPACT

Strong Workforce Program funds in the amount of \$16,000 will be utilized for this expenditure. No district general funds will be used.

REPORT SUMMARY

As part of the effort to improve the Automotive Technology program, the Technology Division has been awarded Strong Workforce funding to hold a series of classes in ASE (Automotive Service Excellence), conducted by Automotive Technology faculty during the 2016-2017 academic year. These will be scheduled on the "as needed" basis.

Name	Stipend Amount
1. Frank Vega	\$1,600 (2 classes)
2. David Roper	\$ 800 (1 class)
3. Joe Mulleary	\$1,600 (2 classes)
4. Jon Bender	\$1,600 (2 classes)
5. Tony Baron	\$1,600 (2 classes)
6. Leonard Glick	\$1,600 (2 classes)
7. Kevin Taylor	\$1,600 (2 classes)
8. Cesar Jacobo	\$1,600 (2 classes)
9. Rick Vasilik	\$1,600 (2 classes)
10. Juan Gonzalez	\$1,600 (2 classes)

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

None

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 9

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Rick Miranda
Vice President, Academic Affairs
Assistant Superintendent

PREPARED BY:

Dr. Nick Real
Instructional Dean of Technology

SUBJECT: Consideration of Approval of Strong Workforce Honorariums for Workshop Guest Speakers (Film Product Program)

ACTION

It is recommended that the Board of Trustees approve grant honorariums for guest speakers for the Film Product Program for the 2016-2017 academic year.

FISCAL IMPACT

Strong Workforce Program funds in the total amount of \$1,650 will be utilized for this expenditure. No district general funds will be used.

REPORT SUMMARY

As part of the effort to improve the Film Product program, the Fine Arts Division has been awarded Strong Workforce funding to hold a series of workshops and lectures conducted by industry experts during the 2016-2017 academic year. The following individuals represent all aspects of the industry and include prominent members of the industry. These will be scheduled on the "as needed" basis.

	Name	Topic	Amount	Workshop Length
1.	John Duffy	Producer in the Film Industry	\$100	2 hours
2.	William McNamara	Acting	\$100	2 hours
3.	Joan Mao	Film Development	\$100	2 hours
4.	Roger Goff	Entertainment Law	\$100	2 hours
5.	Versa Manos	Publicist	\$100	2 hours
6.	Ac Jordan	Directing/Editing	\$100	2 hours
7.	Max Decker	Producing/Acting	\$100	2 hours
8.	Lauren Nadler	Acting	\$100	2 hours
9.	Robert de Almeida	Recruitment	\$100	2 hours
10.	Dustin Ong	Event Planning	\$250	4 hours
11.	Michael Stanton	Directing/Filming/Producing	\$500	6 hours

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

None

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 10

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Rick Miranda
Vice President, Academic Affairs
Assistant Superintendent

PREPARED BY:

Dr. Nick Real
Instructional Dean of Technology

SUBJECT:	Consideration of Approval of Strong Workforce Honorariums for Workshop Guest Speakers (Commercial Music and Theater Production Program)

ACTION

It is recommended that the Board of Trustees approve grant honorariums for guest speakers for the Commercial Music and Theater Production Program for the 2016-2017 academic year.

FISCAL IMPACT

Strong Workforce Program funds in the total amount of \$6,000 will be utilized for this expenditure. No district general funds will be used.

REPORT SUMMARY

As part of the effort to improve the Commercial Music and Theater Production Program, the Fine Arts Division has been awarded Strong Workforce funding to hold a series of workshops and lectures conducted by industry experts during the 2016-2017 academic year. The following individuals represent all aspects of the industry and include prominent members of the industry. These will be scheduled on the "as needed" basis.

Name	Topic	Amount
1. Alvi Talavera	Commercial Music	\$1,500 (6 workshops)
2. Betto Salcido	Commercial Music	\$1,500 (6 workshops)
3. Cristian Valencia	Theater Production	\$1,500 (6 workshops)
4. Timothy Chen	Theater Production	\$1,500 (6 workshops)

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

None

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 11

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Rick Miranda
Vice President, Academic Affairs
Assistant Superintendent

PREPARED BY:

Dr. Dan Smith
Dean, Health, Physical Education,
Dance, & Athletics

SUBJECT: Consideration of Approval of Conference Request for Travel Outside the United States – Ottawa, Canada for Christopher Richardson

ACTION

It is recommended that the Board of Trustees approve a conference and travel request for Christopher Richardson, full-time faculty member in the HPEDA division, to travel to Ottawa, Canada from July 2–6, 2017. He will travel with student athletes who will be competing in the USA Track & Field 2017 Capital Cup Combined Events Championships.

FISCAL IMPACT

Travel costs for Christopher Richardson and student athletes are approximately \$9,000 and will be paid for with ASCC funds.

REPORT SUMMARY

The excellence of Track & Field student athletes initiated invitations to participate in the USATF Capital Cup Combined Events Championships. Christopher Richardson, Track & Field coach, will accompany these student athletes.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Conference and Travel Request Form with approval signatures.

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 12

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Rick Miranda
Vice President, Academic Affairs
Assistant Superintendent

PREPARED BY:

Dr. Dan Smith
Dean, Health, Physical Education,
Dance, & Athletics

SUBJECT: Consideration of Approval of Conference Request for Travel Outside the United States – Marburg, Germany for Christopher Richardson

ACTION

It is recommended that the Board of Trustees approve a conference and travel request for Christopher Richardson, full-time faculty member in the HPEDA division, to travel to Marburg, Germany from July 24 – August 1, 2017. He has been nominated and approved by USA Track & Field to serve as the Women's Assistant Coach for the 2017 Thorpe Cup.

FISCAL IMPACT

No fiscal impact. All travel costs will be paid for by the sponsoring organization, USATF.

REPORT SUMMARY

Christopher Richardson, Track & Field coach, has been nominated and approved by USATF to serve as the Women's Assistant Coach for the 2017 Thorpe Cup in Marburg, Germany.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Conference and Travel Request Form with approval signatures.

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 13

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Rick Miranda
Vice President, Academic Affairs
Assistant Superintendent

PREPARED BY:

Dr. Dan Smith
Dean, Health, Physical Education,
Dance, & Athletics

SUBJECT: Consideration of Approval of Conference Request for Travel Outside the United States – Lima, Peru for Christopher Richardson

ACTION

It is recommended that the Board of Trustees approve a conference and travel request for Christopher Richardson, full-time faculty member in the HPEDA division, to travel to Lima, Peru from July 17-23, 2017. He has been nominated and approved by USA Track & Field to serve as the Women's Assistant Coach – Jumps as part of the USATF National Team Staff for the 2017 Pan Am Junior Championships.

FISCAL IMPACT

No fiscal impact. All travel costs will be paid for by the sponsoring organization, USATF.

REPORT SUMMARY

Christopher Richardson, Track & Field coach, has been nominated and approved by USATF to serve as the Women's Assistant Coach – Jumps as part of the USATF National Team Staff for the 2017 Pan Am Junior Championships in Lima, Peru.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Conference and Travel Request Form with approval signatures.

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 14

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: Consideration of Ratification of Acceptance of Gifts

ACTION

It is recommended that the Board of Trustees ratify the acceptance of the gifts listed below on behalf of Cerritos College.

FISCAL IMPACT

There is no cost to Cerritos College for the donated items.

REPORT SUMMARY

The following items were received on April 21, 2017, March 28, 2017, March 21, 2017 and February 13, 2017.

For Use in the Automotive Mechanical Repair Program

- 2015 Chevrolet Sonic (VIN: 1G1JH6SB0F4147265)

Donated by: Chase Chevrolet
Attn: Mr. Alex Robinson
6441 Holman Rd.
Stockton, CA 95212

The estimated value of the above item is \$4,466.00.

For Use in the Automotive Mechanical Repair Program

- 2014 Subaru Forester (VIN Key: EH539880)
- 2014 Subaru Impreza (VIN Key: EG017831)

Donated by: Subaru of America
Attn: Mr. Kenneth Benson
41 North Park Drive
Pennsauken, NJ 08109

The estimated value of the above items is \$25,000 each for a total amount of \$50,000.

For Use in the Automotive Mechanical Repair Program

- 1 Lot of Miscellaneous Dodge Parts

Donated by: McPeck Dodge of Anaheim
Attn: Mr. Rob Woodall
1221 S. Auto Center Drive
Anaheim, CA 92806

The estimated value of the above item is \$101,739.81.

For Use in the Automotive Mechanical Repair Program

- 2016 Chevrolet Camaro (VIN: 1G1FH3D77G0156700)

Donated by: GM/Community Chevrolet
Attn: Ms. Elizabet Bonilla
200 W. Olive
Burbank, CA 91502

The estimated value of the above item is \$5,582.50.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

None.

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 15

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: Consideration of Approval of Bid No. 16P012, Health and Wellness Complex – Category 11, Flooring

ACTION

It is recommended that the Board of Trustees approve the award of contract for Bid No. 16P012, Health and Wellness Complex – Category 11, Flooring to Continental Flooring, Inc. of Rancho Cucamonga, California, as the lowest responsive, responsible bidder in the amount of \$1,061,103, which equals the Total Base Bid Amount.

Board approval is contingent upon resolution of any bid protests during the applicable protest time period. Board approval is also contingent upon the contractor awarded the project providing acceptable insurance and bonding as required in the Bid and Contract Documents.

FISCAL IMPACT

The amount of the lowest responsive, responsible bid for the Total Base Bid Amount is \$1,061,103. Funding for this project will be allocated from the GO Bond.

REPORT SUMMARY

The Health and Wellness Complex – Category 11 project was initially bid as one of the bid categories under Bid No. 16P006. On October 18, 2016, October 25, 2016, December 16, 2016, and December 23, 2016, Cerritos College advertised the release of Bid No. 16P006 for the Health and Wellness Complex project. In addition to advertisement in a local area publication, all prequalified contractors with applicable licenses specific to each bid category on Cerritos College's prequalification list were invited to provide a bid for the project. The initial bid due date was January 12, 2017. The project was bid as a multi-prime project, whereby Cerritos College bid twenty categories for various elements of the Project work. For Category 11 (Flooring), a Class B or Class C-15 license was required. The construction cost estimate for the project was \$778,000. Attendance at either of the two pre-bid conference meetings and job walks scheduled on November 4, 2016 and December 23, 2016 was optional.

Three contractors submitted bids for this category of the initial multi-prime bid. During Cerritos College's due diligence review, Continental Flooring, Inc. submitted a bid protest regarding the bid received from Interior Resources, Inc. dba Commercial Interior Resources ("CIR") stating that CIR's bid was non-responsive because the allowance was not listed on the bid form and due to irregularities on their list of subcontractors

form. It was further determined that Continental Flooring, Inc.'s bid protest was determined to be invalid based on the fact that they did not follow the bid protest procedures as stipulated in the bid and contract documents. Staff made the recommendation during the March 1, 2017 Board of Trustees Meeting that all bids be rejected for this category per the bid and contract documents, and per Public Contract Code 22038, with the intent to rebid this portion of the project. Subsequently, the Board rejected all bids during the March 1, 2017 Board meeting with the intent to re-bid this project category.

On March 28, 2017 and April 4, 2017, Cerritos College advertised the release of Bid No. 16P012 for the Health and Wellness Complex project as a rebid of the aforementioned project work. In addition to advertisement in a local area publication, all Class C-15 contractors on Cerritos College's outreach list were invited to provide a bid for the project. A total of twenty-four prequalified contractors were contacted for this project. This particular bid category scope of work pertains to the Flooring portion of the project work.

The bid category had a bid due date of April 27, 2017. The project was bid as a multi-prime project for the aforementioned various elements of the Project work. For Category 11 (Flooring), a Class C-15 license was required. The construction cost estimate for the work was approximately \$1,067,800.

Attendance at the pre-bid conference meeting and job walk scheduled on April 7, 2017 was optional. A total of eight contractors attended the optional pre-bid conference and job walk meeting on April 7, 2017. Three contractors submitted a bid for this category of the multi-prime bid.

Recommendation of award of contract was predicated on the lowest responsive, responsible bidder for the Total Base Bid Amount as stipulated in the Bid and Contract Documents. A summary of the Bid Opening Results are attached hereto detailing the responsive bid received.

Upon completion of Cerritos College's due diligence review, Continental Flooring, Inc. is the lowest responsive and responsible bidder for this project work, and acceptance of the bid is in the best interest of the District. A summary of the contractor's designated subcontractors that was submitted with their bid, as required by Public Contract Code Section 4100 et seq., is attached.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Bid Results for Bid No. 16P012, Health and Wellness Complex – Category 11, Flooring
Designated Subcontractors Summary – Continental Flooring, Inc.

Draft Contract Agreement for Bid No. 16P012 – Category 11 – Continental Flooring, Inc.

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 15

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: Consideration of Approval of Bid No. 16P012, Health and Wellness Complex – Category 11, Flooring

ACTION

It is recommended that the Board of Trustees approve the award of contract for Bid No. 16P012, Health and Wellness Complex – Category 11, Flooring to Continental Flooring, Inc. of Rancho Cucamonga, California, as the lowest responsive, responsible bidder in the amount of \$1,061,103, which equals the Total Base Bid Amount.

Board approval is contingent upon resolution of any bid protests during the applicable protest time period. Board approval is also contingent upon the contractor awarded the project providing acceptable insurance and bonding as required in the Bid and Contract Documents.

FISCAL IMPACT

The amount of the lowest responsive, responsible bid for the Total Base Bid Amount is \$1,061,103. Funding for this project will be allocated from the GO Bond.

REPORT SUMMARY

The Health and Wellness Complex – Category 11 project was initially bid as one of the bid categories under Bid No. 16P006. On October 18, 2016, October 25, 2016, December 16, 2016, and December 23, 2016, Cerritos College advertised the release of Bid No. 16P006 for the Health and Wellness Complex project. In addition to advertisement in a local area publication, all prequalified contractors with applicable licenses specific to each bid category on Cerritos College's prequalification list were invited to provide a bid for the project. The initial bid due date was January 12, 2017. The project was bid as a multi-prime project, whereby Cerritos College bid twenty categories for various elements of the Project work. For Category 11 (Flooring), a Class B or Class C-15 license was required. The construction cost estimate for the project was \$778,000. Attendance at either of the two pre-bid conference meetings and job walks scheduled on November 4, 2016 and December 23, 2016 was optional.

Three contractors submitted bids for this category of the initial multi-prime bid. During Cerritos College's due diligence review, Continental Flooring, Inc. submitted a bid protest regarding the bid received from Interior Resources, Inc. dba Commercial Interior Resources ("CIR") stating that CIR's bid was non-responsive because the allowance was not listed on the bid form and due to irregularities on their list of subcontractors

form. It was further determined that Continental Flooring, Inc.'s bid protest was determined to be invalid based on the fact that they did not follow the bid protest procedures as stipulated in the bid and contract documents. Staff made the recommendation during the March 1, 2017 Board of Trustees Meeting that all bids be rejected for this category per the bid and contract documents, and per Public Contract Code 22038, with the intent to rebid this portion of the project. Subsequently, the Board rejected all bids during the March 1, 2017 Board meeting with the intent to re-bid this project category.

On March 28, 2017 and April 4, 2017, Cerritos College advertised the release of Bid No. 16P012 for the Health and Wellness Complex project as a rebid of the aforementioned project work. In addition to advertisement in a local area publication, all Class C-15 contractors on Cerritos College's outreach list were invited to provide a bid for the project. A total of twenty-four prequalified contractors were contacted for this project. This particular bid category scope of work pertains to the Flooring portion of the project work.

The bid category had a bid due date of April 27, 2017. The project was bid as a multi-prime project for the aforementioned various elements of the Project work. For Category 11 (Flooring), a Class C-15 license was required. The construction cost estimate for the work was approximately \$1,067,800.

Attendance at the pre-bid conference meeting and job walk scheduled on April 7, 2017 was optional. A total of eight contractors attended the optional pre-bid conference and job walk meeting on April 7, 2017. Three contractors submitted a bid for this category of the multi-prime bid.

Recommendation of award of contract was predicated on the lowest responsive, responsible bidder for the Total Base Bid Amount as stipulated in the Bid and Contract Documents. A summary of the Bid Opening Results are attached hereto detailing the responsive bid received.

Upon completion of Cerritos College's due diligence review, Continental Flooring, Inc. is the lowest responsive and responsible bidder for this project work, and acceptance of the bid is in the best interest of the District. A summary of the contractor's designated subcontractors that was submitted with their bid, as required by Public Contract Code Section 4100 et seq., is attached.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Bid Results for Bid No. 16P012, Health and Wellness Complex – Category 11, Flooring
Designated Subcontractors Summary – Continental Flooring, Inc.

Draft Contract Agreement for Bid No. 16P012 – Category 11 – Continental Flooring, Inc.

Cerritos Community College District
Bid No. 16P012, Category 11 (Flooring)
Project: Health and Wellness Complex
Bid Opening Results

Bid Due Date: April 27, 2017; 2:00 pm

	Continental Flooring, Inc. Rancho Cucamonga, CA	Interior Resources, Inc. dba Commercial Interior Resources Irvine, CA	Pro Installations, Inc. dba ProSpectra Contract Flooring Cerritos, CA
Base Bid Amount	\$ 1,021,103.00	\$ 1,033,424.00	\$ 1,255,000.00
Allowance Amount	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
TOTAL BASE BID AMOUNT	\$ 1,061,103.00	\$ 1,073,424.00	\$ 1,295,000.00
DELTA FROM LOWEST BID		\$ 12,321.00	\$ 233,897.00

Cerritos Community College District
Bid No. 16P012 - Category 11 (Flooring)
Project: Health and Wellness Complex
Designated Subcontractors Summary

Continental Flooring, Inc. Rancho Cucamonga, CA						
Subcontractor Name	Street Address	City	State	ZIP	Portion of Work	Bid Amount
Sullivan Enterprises, Inc. dba Sullivan Enterprises, Inc. Nationwide	870 Sarra Lane	Poolville	TX	76487	Harlequin Floors	\$ 217,000.00
McWil Sports Surfaces, Inc.	135 W. 155th Street	Gardena	CA	90248	Resilient Floors	\$ 360,000.00



PROJECT: Health and Wellness Complex / BID NO.: 16P012

DATE OF CONTRACT: June 9, 2017 / CONTRACT NO.: 16P012-11

BID CATEGORY: 11, Flooring

DOLLAR VALUE: \$1,061,103.00

LIQUIDATED DAMAGES: \$2,500 per day

CONTRACTOR: Continental Flooring, Inc.

TERM: 1,040 Calendar days

TIME FOR COMPLETION: _____

Continental Flooring Inc.

Address: 10330 Regis Court, Rancho Cucamonga, CA 91730

Phone: 909-941-8305

Fax: 909-941-7669

AGREEMENT FORM

This Agreement is made and entered into this **9th day of June, 2017**, by and between the **Cerritos Community College District** ("District") and **Continental Flooring, Inc.** ("Contractor") ("Agreement").

WITNESSETH: That the parties hereto have mutually covenanted and agreed, and by these presents do covenant and agree with each other, as follows:

- 1. The Work:** Contractor agrees to furnish all tools, equipment, apparatus, facilities, labor, and material necessary to perform and complete in a good and workmanlike manner, the work of the following project:

PROJECT: **16P012, Health and Wellness Complex**
Category 11, Flooring

It is understood and agreed that the Work shall be performed and completed as required in the Contract Documents including, without limitation, the Drawings and Specifications, under the direction and supervision of, and subject to, the approval of the District or its authorized representative.

- 2. The Contract Documents:** The complete Agreement consists of all Contract Documents as defined in the General Conditions and incorporated herein by this reference. Any and all obligations of the District and Contractor are fully set forth and described in the Contract Documents. All Contract Documents are intended to cooperate so that any Work called for in one and not mentioned in the other or vice versa is to be executed the same as if mentioned in all Contract Documents.
- 3. Interpretation of Contract Documents:** Should any question arise concerning the intent or meaning of Contract Documents, including the Drawings or Specifications, the question shall be submitted to the District for interpretation. If a conflict exists in the Contract Documents, modifications, beginning with the most recent, shall control over this Agreement (if any), which shall control over the Special Conditions, which shall control over any Supplemental Conditions, which shall control over the General Conditions, which shall control over the remaining Division 0 documents, which shall control over Division 1 Documents which shall control over Division 2 through Division 33 documents, which shall control over figured dimensions, which shall control over large-scale drawings, which shall control over small-scale drawings. In no case shall a document calling for lower quality and/or quantity material or workmanship control. The decision of the District in the matter shall be final.
- 4. Time for Completion:** It is hereby understood and agreed that the Work under this Project shall be completed within **ONE THOUSAND FORTY (1,040) consecutive calendar days** ("Contract Time") from the date specified in the District's Notice to Proceed.
- 5. Coordination of Work:** Should the Contractor fail to complete this Project, and the Work provided herein, within the time fixed for completion, due allowance being made for the contingencies provided for herein, the Contractor shall become liable to the District for all loss and damage that the District may suffer on account thereof. The Contractor shall coordinate its Work with the work of all other contractors. The District shall not be liable for delays resulting from Contractor's failure to coordinate its Work with other contractors in a manner that will allow timely completion of Contractor's

Work. Contractor shall be liable for delays to other contractors caused by Contractor's failure to coordinate its Work with the work of other contractors.

6. **Liquidated Damages:** Time is of the essence for all Work under this Agreement. It is hereby understood and agreed that it is and will be difficult and/or impossible to ascertain and determine the actual damage that the District will sustain in the event of and by reason of Contractor's delay; therefore, Contractor agrees that it shall pay to the District the sum of **Liquidated damages per activity duration as indicated in 013200-1 Appendix A Construction Progress Documentation** per day as liquidated damages for each and every day's delay beyond the time herein prescribed in finishing the Work. It is hereby understood and agreed that this amount is not a penalty.

In the event any portion of the liquidated damages is not paid to the District, the District may deduct that amount from any money due or that may become due the Contractor under this Agreement. The District's right to assess liquidated damages is as indicated herein and in the General Conditions.

The time during which the Contract is delayed for cause as hereinafter specified may extend the time of completion for a reasonable time as the District may grant. This provision does not exclude the recovery of damages for delay by either party under other provisions in the Contract Documents.

7. **Loss Or Damage:** The District and its authorized representatives shall not in any way or manner be answerable or suffer loss, damage, expense, or liability for any loss or damage that may happen to the Work, or any part thereof, or in or about the same during its construction and before acceptance, and the Contractor shall assume all liabilities of every kind or nature arising from the Work, either by accident, negligence, theft, vandalism, or any cause whatever; and shall hold the District and its authorized representatives harmless from all liability of every kind and nature arising from accident, negligence, or any cause whatever.
8. **Insurance and Bonds:** Contractor shall provide all required certificates of insurance, and payment and performance bonds as evidence thereof.
9. **Execution of Work:** If the Contractor should neglect to execute the Work properly or fail to perform any provisions of this Agreement, the District, may, pursuant to the General Conditions and without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due the Contractor.
10. **District Representatives:** Contractor hereby acknowledges that the Architect(s), District's Agent, the Project Inspector(s), and the Division of the State Architect have authority to approve and/or stop work if the Contractor's Work does not comply with the requirements of the Contract Documents, Title 24 of the California Code of Regulations, and all applicable laws. The Contractor shall be liable for any delay caused by its non-compliant Work.
11. **Assignment of Contract:** Neither the Contract, nor any part thereof, nor any moneys due or to become due thereunder, may be assigned by the Contractor without the written approval of the District, nor without the written consent of the Surety on the Contractor's Performance Bond (the "Surety"), unless the Surety has waived in writing its right to notice of assignment.

- 12. Classification of Contractor's License:** Contractor hereby acknowledges that it currently holds valid Type C-15 Contractor's license(s) issued by the State of California, Contractor's State Licensing Board, in accordance with division 3, chapter 9, of the Business and Professions Code and in the classification called for in the Contract Documents.
- 13. Payment of Prevailing Wages:** The Contractor and all Subcontractors under the Contractor shall pay all workers on all Work performed pursuant to this Agreement not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to sections 1770 et seq. of the California Labor Code.
- 14.** Monitoring and enforcement of the prevailing wage laws and related requirements will be performed by the Labor Commissioner/ Department of Labor Standards Enforcement (DLSE), and, at the discretion of the District, by the District's labor compliance program.
- 15. Contract Price:** In consideration of the foregoing covenants, promises, and agreements on the part of the Contractor, and the strict and literal fulfillment of each and every covenant, promise, and agreement, and as compensation agreed upon for the Work and construction, erection, and completion as aforesaid, the District covenants, promises, and agrees that it will well and truly pay and cause to be paid to the Contractor in full, and as the full Contract Price and compensation for construction, erection, and completion of the Work hereinabove agreed to be performed by the Contractor, the following price:

One Million Sixty-One Thousand One Hundred Three and 00/100 Dollars

(\$ 1,061,103.00),

in lawful money of the United States, which sum is to be paid according to the schedule provided by the Contractor and accepted by the District and subject to additions and deductions as provided in the Contract. This amount supersedes any previously stated and/or agreed to amount(s).

- 16. Severability:** If any term, covenant, condition, or provision in any of the Contract Documents is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions in the Contract Documents shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.

CONTRACTOR

CONTINETAL FLOORING, INC.

By: _____

Title: President _____

Print Name: Todd Distelrath _____

DISTRICT

CERRITOS COMMUNITY COLLEGE DISTRICT

By: _____

Title: Vice President of Business Services _____

Print Name: Felipe R. Lopez _____

NOTE: If the party executing this Agreement is a corporation, a certified copy of the by-laws, or of the resolution of the Board of Directors, authorizing the officers of said corporation to execute the Contract and the bonds required thereby must be attached hereto.

DRAFT

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 16

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: Consideration of Approval of Bid No. 16P012, Health and Wellness Complex – Category 16, Fire Sprinkler (Bldg.)

ACTION

It is recommended that the Board of Trustees approve the award of contract for Bid No. 16P012, Health and Wellness Complex – Category 16, Fire Sprinkler (Bldg.) to Apex Fire Protection of Montrose, California, as the lowest responsive, responsible bidder in the amount of \$466,600, which equals the Total Base Bid Amount.

Board approval is contingent upon resolution of any bid protests during the applicable protest time period. Board approval is also contingent upon the contractor awarded the project providing acceptable insurance and bonding as required in the Bid and Contract Documents.

FISCAL IMPACT

The amount of the lowest responsive, responsible bid for the Total Base Bid Amount is \$466,600. Funding for this project will be allocated from the GO Bond.

REPORT SUMMARY

The Health and Wellness Complex – Category 16 project was initially bid as one of the bid categories under Bid No. 16P006. On October 18, 2016, October 25, 2016, December 16, 2016, and December 23, 2016, Cerritos College advertised the release of Bid No. 16P006 for the Health and Wellness Complex project. In addition to advertisement in a local area publication, all prequalified contractors with applicable licenses specific to each bid category on Cerritos College's prequalification list were invited to provide a bid for the project. The initial bid due date was January 12, 2017. The project was bid as a multi-prime project, whereby Cerritos College bid twenty categories for various elements of the Project work. For Category 16 (Fire Sprinkler – Bldg.), a Class B or Class C-16 license was required. The construction cost estimate for the project was \$615,000. Attendance at either of the two pre-bid conference meetings and job walks scheduled on November 4, 2016 and December 23, 2016 was optional.

Three contractors submitted bids for this category of the initial multi-prime bid. During Cerritos College's due diligence review, it was determined that Apex Fire Protection failed to sign the submitted bid, rendering their bid as non-responsive as stipulated in the bid and contract documents. Staff made the recommendation during the March 1, 2017 Board of Trustees Meeting that all bids be rejected for this category per the bid and

contract documents, and per Public Contract Code 22038, with the intent to rebid this portion of the project. Subsequently, the Board rejected all bids during the March 1, 2017 Board meeting with the intent to re-bid this project category.

On March 28, 2017 and April 4, 2017, Cerritos College advertised the release of Bid No. 16P012 for the Health and Wellness Complex project as a rebid of the aforementioned project work. In addition to advertisement in a local area publication, all Class C-16 contractors on Cerritos College's outreach list were invited to provide a bid for the project. A total of twenty-four prequalified contractors were contacted for this project. This particular bid category scope of work pertains to the Fire Sprinkler (Bldg.) portion of the project work.

The bid category had a bid due date of April 27, 2017. The project was bid as a multi-prime project for the aforementioned various elements of the Project work. For Category 16 (Fire Sprinkler – Bldg.), a Class C-16 license was required. The construction cost estimate for the work was approximately \$530,100.

Attendance at the pre-bid conference meeting and job walk scheduled on April 7, 2017 was optional. A total of eight contractors attended the optional pre-bid conference and job walk meeting on April 7, 2017. Three contractors submitted a bid for this category of the multi-prime bid.

Recommendation of award of contract was predicated on the lowest responsive, responsible bidder for the Total Base Bid Amount as stipulated in the Bid and Contract Documents. A summary of the Bid Opening Results are attached hereto detailing the responsive bid received.

Upon completion of Cerritos College's due diligence review, Apex Fire Protection is the lowest responsive and responsible bidder for this project work, and acceptance of the bid is in the best interest of the District. A summary of the contractor's designated subcontractors that was submitted with their bid, as required by Public Contract Code Section 4100 et seq., is attached.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Bid Results for Bid No. 16P012, Health and Wellness Complex – Category 16, Fire Sprinkler (Bldg.)

Designated Subcontractors Summary – Apex Fire Protection

Draft Contract Agreement for Bid No. 16P012 – Category 16 – Apex Fire Protection

Cerritos Community College District
Bid No. 16P012, Category 16 (Fire Sprinkler - Bldg.)
Project: Health and Wellness Complex
Bid Opening Results

Bid Due Date: April 27, 2017; 2:00 pm

	Apex Fire Protection Montrose, CA	Link-Nilsen Corporation Arcadia, CA	Kincaid Industries, Inc. Thousand Palms, CA
Base Bid Amount	\$ 436,600.00	\$ 577,175.00	\$ 594,500.00
Allowance Amount	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
TOTAL BASE BID AMOUNT	\$ 466,600.00	\$ 607,175.00	\$ 624,500.00
DELTA FROM LOWEST BID		\$ 140,575.00	\$ 157,900.00

Cerritos Community College District
Bid No. 16P012 - Category 16 (Fire Sprinkler - Bldg.)
Project: Health and Wellness Complex
Designated Subcontractors Summary

Continental Flooring, Inc. Rancho Cucamonga, CA						
Subcontractor Name	Street Address	City	State	ZIP	Portion of Work	Bid Amount

The prime contractor will not be using any subcontractors for this project.



PROJECT: Health and Wellness Complex / BID NO.: 16P012

DATE OF CONTRACT: June 9, 2017 / CONTRACT NO.: 16P012-16

BID CATEGORY: 16, Fire Sprinkler (Bldg)

DOLLAR VALUE: \$466,600.00

LIQUIDATED DAMAGES: \$2,500 per day

CONTRACTOR: Apex Fire Protection

TERM: 1,040 Calendar days

TIME FOR COMPLETION: _____

Apex Fire Protection

Address: 2155 Verdugo Blvd. #220, Montrose, CA 91020

Phone: 818-957-3400

Fax: 818-957-3404

AGREEMENT FORM

This Agreement is made and entered into this **9th day of June, 2017**, by and between the **Cerritos Community College District** ("District") and **Apex Fire Protection** ("Contractor") ("Agreement").

WITNESSETH: That the parties hereto have mutually covenanted and agreed, and by these presents do covenant and agree with each other, as follows:

- 1. The Work:** Contractor agrees to furnish all tools, equipment, apparatus, facilities, labor, and material necessary to perform and complete in a good and workmanlike manner, the work of the following project:

PROJECT: **16P012, Health and Wellness Complex**
Category 16, Fire Sprinkler (Bldg.)

It is understood and agreed that the Work shall be performed and completed as required in the Contract Documents including, without limitation, the Drawings and Specifications, under the direction and supervision of, and subject to, the approval of the District or its authorized representative.

- 2. The Contract Documents:** The complete Agreement consists of all Contract Documents as defined in the General Conditions and incorporated herein by this reference. Any and all obligations of the District and Contractor are fully set forth and described in the Contract Documents. All Contract Documents are intended to cooperate so that any Work called for in one and not mentioned in the other or vice versa is to be executed the same as if mentioned in all Contract Documents.
- 3. Interpretation of Contract Documents:** Should any question arise concerning the intent or meaning of Contract Documents, including the Drawings or Specifications, the question shall be submitted to the District for interpretation. If a conflict exists in the Contract Documents, modifications, beginning with the most recent, shall control over this Agreement (if any), which shall control over the Special Conditions, which shall control over any Supplemental Conditions, which shall control over the General Conditions, which shall control over the remaining Division 0 documents, which shall control over Division 1 Documents which shall control over Division 2 through Division 33 documents, which shall control over figured dimensions, which shall control over large-scale drawings, which shall control over small-scale drawings. In no case shall a document calling for lower quality and/or quantity material or workmanship control. The decision of the District in the matter shall be final.
- 4. Time for Completion:** It is hereby understood and agreed that the Work under this Project shall be completed within **ONE THOUSAND FORTY (1,040) consecutive calendar days** ("Contract Time") from the date specified in the District's Notice to Proceed.
- 5. Coordination of Work:** Should the Contractor fail to complete this Project, and the Work provided herein, within the time fixed for completion, due allowance being made for the contingencies provided for herein, the Contractor shall become liable to the District for all loss and damage that the District may suffer on account thereof. The Contractor shall coordinate its Work with the work of all other contractors. The District shall not be liable for delays resulting from Contractor's failure to coordinate its Work with other contractors in a manner that will allow timely completion of Contractor's

Work. Contractor shall be liable for delays to other contractors caused by Contractor's failure to coordinate its Work with the work of other contractors.

6. **Liquidated Damages:** Time is of the essence for all Work under this Agreement. It is hereby understood and agreed that it is and will be difficult and/or impossible to ascertain and determine the actual damage that the District will sustain in the event of and by reason of Contractor's delay; therefore, Contractor agrees that it shall pay to the District the sum of **Liquidated damages per activity duration as indicated in 013200-1 Appendix A Construction Progress Documentation** per day as liquidated damages for each and every day's delay beyond the time herein prescribed in finishing the Work. It is hereby understood and agreed that this amount is not a penalty.

In the event any portion of the liquidated damages is not paid to the District, the District may deduct that amount from any money due or that may become due the Contractor under this Agreement. The District's right to assess liquidated damages is as indicated herein and in the General Conditions.

The time during which the Contract is delayed for cause as hereinafter specified may extend the time of completion for a reasonable time as the District may grant. This provision does not exclude the recovery of damages for delay by either party under other provisions in the Contract Documents.

7. **Loss Or Damage:** The District and its authorized representatives shall not in any way or manner be answerable or suffer loss, damage, expense, or liability for any loss or damage that may happen to the Work, or any part thereof, or in or about the same during its construction and before acceptance, and the Contractor shall assume all liabilities of every kind or nature arising from the Work, either by accident, negligence, theft, vandalism, or any cause whatever; and shall hold the District and its authorized representatives harmless from all liability of every kind and nature arising from accident, negligence, or any cause whatever.
8. **Insurance and Bonds:** Contractor shall provide all required certificates of insurance, and payment and performance bonds as evidence thereof.
9. **Execution of Work:** If the Contractor should neglect to execute the Work properly or fail to perform any provisions of this Agreement, the District, may, pursuant to the General Conditions and without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due the Contractor.
10. **District Representatives:** Contractor hereby acknowledges that the Architect(s), District's Agent, the Project Inspector(s), and the Division of the State Architect have authority to approve and/or stop work if the Contractor's Work does not comply with the requirements of the Contract Documents, Title 24 of the California Code of Regulations, and all applicable laws. The Contractor shall be liable for any delay caused by its non-compliant Work.
11. **Assignment of Contract:** Neither the Contract, nor any part thereof, nor any moneys due or to become due thereunder, may be assigned by the Contractor without the written approval of the District, nor without the written consent of the Surety on the Contractor's Performance Bond (the "Surety"), unless the Surety has waived in writing its right to notice of assignment.

- 12. Classification of Contractor's License:** Contractor hereby acknowledges that it currently holds valid Type C-16 Contractor's license(s) issued by the State of California, Contractor's State Licensing Board, in accordance with division 3, chapter 9, of the Business and Professions Code and in the classification called for in the Contract Documents.
- 13. Payment of Prevailing Wages:** The Contractor and all Subcontractors under the Contractor shall pay all workers on all Work performed pursuant to this Agreement not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to sections 1770 et seq. of the California Labor Code.
- 14.** Monitoring and enforcement of the prevailing wage laws and related requirements will be performed by the Labor Commissioner/ Department of Labor Standards Enforcement (DLSE), and, at the discretion of the District, by the District's labor compliance program.
- 15. Contract Price:** In consideration of the foregoing covenants, promises, and agreements on the part of the Contractor, and the strict and literal fulfillment of each and every covenant, promise, and agreement, and as compensation agreed upon for the Work and construction, erection, and completion as aforesaid, the District covenants, promises, and agrees that it will well and truly pay and cause to be paid to the Contractor in full, and as the full Contract Price and compensation for construction, erection, and completion of the Work hereinabove agreed to be performed by the Contractor, the following price:

Four Hundred Sixty-Six Thousand Six Hundred and 00 / 100 Dollars

(\$ 466,600.00),

in lawful money of the United States, which sum is to be paid according to the schedule provided by the Contractor and accepted by the District and subject to additions and deductions as provided in the Contract. This amount supersedes any previously stated and/or agreed to amount(s).

- 16. Severability:** If any term, covenant, condition, or provision in any of the Contract Documents is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions in the Contract Documents shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.

CONTRACTOR

APEX FIRE PROTECTION

By: _____

Title: President _____

Print Name: Zare Babayan _____

DISTRICT

CERRITOS COMMUNITY COLLEGE DISTRICT

By: _____

Title: Vice President of Business Services _____

Print Name: Felipe R. Lopez _____

NOTE: If the party executing this Agreement is a corporation, a certified copy of the by-laws, or of the resolution of the Board of Directors, authorizing the officers of said corporation to execute the Contract and the bonds required thereby must be attached hereto.

DRAFT

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 17

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: Consideration of Approval of Bid No. 16P012, Health and Wellness Complex – Category 19, Landscaping & Irrigation

ACTION

It is recommended that the Board of Trustees approve the award of contract for Bid No. 16P012, Health and Wellness Complex – Category 19, Landscaping & Irrigation to Preferred Landscape, Inc. of Artesia, California, as the lowest responsive, responsible bidder in the amount of \$410,000, which equals the Total Base Bid Amount.

Board approval is contingent upon resolution of any bid protests during the applicable protest time period. Board approval is also contingent upon the contractor awarded the project providing acceptable insurance and bonding as required in the Bid and Contract Documents.

FISCAL IMPACT

The amount of the lowest responsive, responsible bid for the Total Base Bid Amount is \$410,000. Funding for this project will be allocated from the GO Bond.

REPORT SUMMARY

The Health and Wellness Complex – Category 19 project was initially bid as one of the bid categories under Bid No. 16P006. On October 18, 2016, October 25, 2016, December 16, 2016, and December 23, 2016, Cerritos College advertised the release of Bid No. 16P006 for the Health and Wellness Complex project. In addition to advertisement in a local area publication, all prequalified contractors with applicable licenses specific to each bid category on Cerritos College's prequalification list were invited to provide a bid for the project. The initial bid due date was January 12, 2017. The project was bid as a multi-prime project, whereby Cerritos College bid twenty categories for various elements of the Project work. For Category 19 (Landscaping & Irrigation), a Class B or Class C-27 license was required. The construction cost estimate for the project was \$397,000. Attendance at either of the two pre-bid conference meetings and job walks scheduled on November 4, 2016 and December 23, 2016 was optional.

Two contractors submitted bids for this category of the initial multi-prime bid. During Cerritos College's due diligence review, it was determined that Preferred Landscape, Inc. failed to acknowledge Addenda Nos. 1 – 4, rendering their bid as non-responsive as stipulated in the bid and contract documents. Staff made the recommendation during the March 1, 2017 Board of Trustees Meeting that all bids be rejected for this

category per the bid and contract documents, and per Public Contract Code 22038, with the intent to rebid this portion of the project. Subsequently, the Board rejected all bid during the March 1, 2017 Board meeting with the intent to re-bid this project category.

On March 28, 2017 and April 4, 2017, Cerritos College advertised the release of Bid No. 16P012 for the Health and Wellness Complex project as a rebid of the aforementioned project work. In addition to advertisement in a local area publication, all Class C-27 contractors on Cerritos College's outreach list were invited to provide a bid for the project. A total of twenty-four prequalified contractors were contacted for this project. This particular bid category scope of work pertains to the Landscaping & Irrigation portion of the project work.

The bid category had a bid due date of April 27, 2017. The project was bid as a multi-prime project for the aforementioned various elements of the Project work. For Category 19 (Landscaping & Irrigation), a Class C-27 license was required. The construction cost estimate for the work was approximately \$400,000.

Attendance at the pre-bid conference meeting and job walk scheduled on April 7, 2017 was optional. A total of eight contractors attended the optional pre-bid conference and job walk meeting on April 7, 2017. One contractor submitted a bid for this category of the multi-prime bid.

Recommendation of award of contract was predicated on the lowest responsive, responsible bidder for the Total Base Bid Amount as stipulated in the Bid and Contract Documents. A summary of the Bid Opening Results are attached hereto detailing the responsive bid received.

Upon completion of Cerritos College's due diligence review, Preferred Landscape, Inc. is the lowest responsive and responsible bidder for this project work, and acceptance of the bid is in the best interest of the District. A summary of the contractor's designated subcontractors that was submitted with their bid, as required by Public Contract Code Section 4100 et seq., is attached.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Bid Results for Bid No. 16P012, Health and Wellness Complex – Category 19, Landscaping & Irrigation
Designated Subcontractors Summary – Preferred Landscape, Inc.

Draft Contract Agreement for Bid No. 16P012 – Category 19 – Preferred Landscape, Inc.

Cerritos Community College District

Bid No. 16P012, Category 19 (Landscaping & Irrigation)

Project: Health and Wellness Complex

Bid Opening Results

Bid Due Date: April 27, 2017; 2:00 pm

	Preferred Landscape, Inc. Artesia, CA	
Base Bid Amount	\$	370,000.00
Allowance Amount	\$	40,000.00
TOTAL BASE BID AMOUNT	\$	410,000.00
DELTA FROM LOWEST BID		

Cerritos Community College District
Bid No. 16P012 - Category 19 (Landscaping & Irrigation)
Project: Health and Wellness Complex
Designated Subcontractors Summary

Continental Flooring, Inc. Rancho Cucamonga, CA						
Subcontractor Name	Street Address	City	State	ZIP	Portion of Work	Bid Amount

The prime contractor will not be using any subcontractors for this project.



PROJECT: Health and Wellness Complex / BID NO.: 16P012

DATE OF CONTRACT: June 9, 2017 / CONTRACT NO.: 16P012-19

BID CATEGORY: 19, Landscaping & Irrigation

DOLLAR VALUE: \$410,000.00

LIQUIDATED DAMAGES: \$2,500 per day

CONTRACTOR: Preferred Landscape, Inc.

TERM: 1,040 Calendar days

TIME FOR COMPLETION: _____

Preferred Landscape, Inc.

Address: 17032 Roseton Avenue, Artesia, CA 90701

Phone: 562-860-5020

Fax: 562-809-4916

AGREEMENT FORM

This Agreement is made and entered into this **9th day of June, 2017**, by and between the **Cerritos Community College District** ("District") and **Preferred Landscape, Inc.** ("Contractor") ("Agreement").

WITNESSETH: That the parties hereto have mutually covenanted and agreed, and by these presents do covenant and agree with each other, as follows:

- 1. The Work:** Contractor agrees to furnish all tools, equipment, apparatus, facilities, labor, and material necessary to perform and complete in a good and workmanlike manner, the work of the following project:

PROJECT: **16P012, Health and Wellness Complex**
Category 19, Landscaping & Irrigation

It is understood and agreed that the Work shall be performed and completed as required in the Contract Documents including, without limitation, the Drawings and Specifications, under the direction and supervision of, and subject to, the approval of the District or its authorized representative.

- 2. The Contract Documents:** The complete Agreement consists of all Contract Documents as defined in the General Conditions and incorporated herein by this reference. Any and all obligations of the District and Contractor are fully set forth and described in the Contract Documents. All Contract Documents are intended to cooperate so that any Work called for in one and not mentioned in the other or vice versa is to be executed the same as if mentioned in all Contract Documents.
- 3. Interpretation of Contract Documents:** Should any question arise concerning the intent or meaning of Contract Documents, including the Drawings or Specifications, the question shall be submitted to the District for interpretation. If a conflict exists in the Contract Documents, modifications, beginning with the most recent, shall control over this Agreement (if any), which shall control over the Special Conditions, which shall control over any Supplemental Conditions, which shall control over the General Conditions, which shall control over the remaining Division 0 documents, which shall control over Division 1 Documents which shall control over Division 2 through Division 33 documents, which shall control over figured dimensions, which shall control over large-scale drawings, which shall control over small-scale drawings. In no case shall a document calling for lower quality and/or quantity material or workmanship control. The decision of the District in the matter shall be final.
- 4. Time for Completion:** It is hereby understood and agreed that the Work under this Project shall be completed within **ONE THOUSAND FORTY (1,040) consecutive calendar days** ("Contract Time") from the date specified in the District's Notice to Proceed.
- 5. Coordination of Work:** Should the Contractor fail to complete this Project, and the Work provided herein, within the time fixed for completion, due allowance being made for the contingencies provided for herein, the Contractor shall become liable to the District for all loss and damage that the District may suffer on account thereof. The Contractor shall coordinate its Work with the work of all other contractors. The District shall not be liable for delays resulting from Contractor's failure to coordinate its Work with other contractors in a manner that will allow timely completion of Contractor's

Work. Contractor shall be liable for delays to other contractors caused by Contractor's failure to coordinate its Work with the work of other contractors.

6. **Liquidated Damages:** Time is of the essence for all Work under this Agreement. It is hereby understood and agreed that it is and will be difficult and/or impossible to ascertain and determine the actual damage that the District will sustain in the event of and by reason of Contractor's delay; therefore, Contractor agrees that it shall pay to the District the sum of **Liquidated damages per activity duration as indicated in 013200-1 Appendix A Construction Progress Documentation** per day as liquidated damages for each and every day's delay beyond the time herein prescribed in finishing the Work. It is hereby understood and agreed that this amount is not a penalty.

In the event any portion of the liquidated damages is not paid to the District, the District may deduct that amount from any money due or that may become due the Contractor under this Agreement. The District's right to assess liquidated damages is as indicated herein and in the General Conditions.

The time during which the Contract is delayed for cause as hereinafter specified may extend the time of completion for a reasonable time as the District may grant. This provision does not exclude the recovery of damages for delay by either party under other provisions in the Contract Documents.

7. **Loss Or Damage:** The District and its authorized representatives shall not in any way or manner be answerable or suffer loss, damage, expense, or liability for any loss or damage that may happen to the Work, or any part thereof, or in or about the same during its construction and before acceptance, and the Contractor shall assume all liabilities of every kind or nature arising from the Work, either by accident, negligence, theft, vandalism, or any cause whatever; and shall hold the District and its authorized representatives harmless from all liability of every kind and nature arising from accident, negligence, or any cause whatever.
8. **Insurance and Bonds:** Contractor shall provide all required certificates of insurance, and payment and performance bonds as evidence thereof.
9. **Execution of Work:** If the Contractor should neglect to execute the Work properly or fail to perform any provisions of this Agreement, the District, may, pursuant to the General Conditions and without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due the Contractor.
10. **District Representatives:** Contractor hereby acknowledges that the Architect(s), District's Agent, the Project Inspector(s), and the Division of the State Architect have authority to approve and/or stop work if the Contractor's Work does not comply with the requirements of the Contract Documents, Title 24 of the California Code of Regulations, and all applicable laws. The Contractor shall be liable for any delay caused by its non-compliant Work.
11. **Assignment of Contract:** Neither the Contract, nor any part thereof, nor any moneys due or to become due thereunder, may be assigned by the Contractor without the written approval of the District, nor without the written consent of the Surety on the Contractor's Performance Bond (the "Surety"), unless the Surety has waived in writing its right to notice of assignment.

- 12. Classification of Contractor's License:** Contractor hereby acknowledges that it currently holds valid Type C-27 Contractor's license(s) issued by the State of California, Contractor's State Licensing Board, in accordance with division 3, chapter 9, of the Business and Professions Code and in the classification called for in the Contract Documents.
- 13. Payment of Prevailing Wages:** The Contractor and all Subcontractors under the Contractor shall pay all workers on all Work performed pursuant to this Agreement not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to sections 1770 et seq. of the California Labor Code.
- 14.** Monitoring and enforcement of the prevailing wage laws and related requirements will be performed by the Labor Commissioner/ Department of Labor Standards Enforcement (DLSE), and, at the discretion of the District, by the District's labor compliance program.
- 15. Contract Price:** In consideration of the foregoing covenants, promises, and agreements on the part of the Contractor, and the strict and literal fulfillment of each and every covenant, promise, and agreement, and as compensation agreed upon for the Work and construction, erection, and completion as aforesaid, the District covenants, promises, and agrees that it will well and truly pay and cause to be paid to the Contractor in full, and as the full Contract Price and compensation for construction, erection, and completion of the Work hereinabove agreed to be performed by the Contractor, the following price:

Four Hundred Ten Thousand and 00/100 Dollars

(\$ 410,000.00),

in lawful money of the United States, which sum is to be paid according to the schedule provided by the Contractor and accepted by the District and subject to additions and deductions as provided in the Contract. This amount supersedes any previously stated and/or agreed to amount(s).

- 16. Severability:** If any term, covenant, condition, or provision in any of the Contract Documents is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions in the Contract Documents shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.

CONTRACTOR

PREFERRED LANDSCAPE, INC.

By: _____

Title: President _____

Print Name: Mark Rose _____

DISTRICT

CERRITOS COMMUNITY COLLEGE DISTRICT

By: _____

Title: Vice President of Business Services _____

Print Name: Felipe R. Lopez _____

NOTE: If the party executing this Agreement is a corporation, a certified copy of the by-laws, or of the resolution of the Board of Directors, authorizing the officers of said corporation to execute the Contract and the bonds required thereby must be attached hereto.

DRAFT

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 18

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: Consideration of Approval of Bid No. 16P012, Health and Wellness Complex – Category 20, IT / Low Voltage

ACTION

It is recommended that the Board of Trustees approve the award of contract for Bid No. 16P012, Health and Wellness Complex – Category 20, IT / Low Voltage to Pacific Coast Cabling, Inc. dba PCC Network Solutions of Chatsworth, California, as the lowest responsive, responsible bidder in the amount of \$241,903.04, which equals the Total Base Bid Amount.

Board approval is contingent upon resolution of any bid protests during the applicable protest time period. Board approval is also contingent upon the contractor awarded the project providing acceptable insurance and bonding as required in the Bid and Contract Documents.

FISCAL IMPACT

The amount of the lowest responsive, responsible bid for the Total Base Bid Amount is \$241,903.04. Funding for this project will be allocated from the GO Bond.

REPORT SUMMARY

The Health and Wellness Complex – Category 20 project was initially bid as one of the bid categories under Bid No. 16P006. On October 18, 2016, October 25, 2016, December 16, 2016, and December 23, 2016, Cerritos College advertised the release of Bid No. 16P006 for the Health and Wellness Complex project. In addition to advertisement in a local area publication, all prequalified contractors with applicable licenses specific to each bid category on Cerritos College's prequalification list were invited to provide a bid for the project. The initial bid due date was January 12, 2017. The project was bid as a multi-prime project, whereby Cerritos College bid twenty categories for various elements of the Project work. For Category 20 (IT / Low Voltage), a Class B, Class C-7, or Class C-10 license was required. The construction cost estimate for the project was \$1,008,000. Attendance at either of the two pre-bid conference meetings and job walks scheduled on November 4, 2016 and December 23, 2016 was optional.

One contractor submitted bids for this category of the initial multi-prime bid. During Cerritos College's due diligence review, it was determined that the apparent low bidder did not fill out the allowance on the bid form submitted; the apparent low bidder has since acknowledged that they did not account for the required allowance. Therefore, the bid was determined to be non-responsive. Staff made the recommendation during

the March 1, 2017 Board of Trustees Meeting that all bids be rejected for this category per the bid and contract documents, and per Public Contract Code 22038, with the intent to rebid this portion of the project. Subsequently, the Board rejected the bid during the March 1, 2017 Board meeting with the intent to re-bid this project category.

On March 28, 2017 and April 4, 2017, Cerritos College advertised the release of Bid No. 16P012 for the Health and Wellness Complex project as a rebid of the aforementioned project work. In addition to advertisement in a local area publication, all Class C-7 and Class C-10 contractors on Cerritos College's outreach list were invited to provide a bid for the project. A total of twenty-four prequalified contractors were contacted for this project. This particular bid category scope of work pertains to the IT/Low Voltage portion of the project work.

The bid category had a bid due date of April 27, 2017. The project was bid as a multi-prime project for the aforementioned various elements of the Project work. For Category 20 (IT / Low Voltage), a Class C-7 or Class C-10 license was required. The construction cost estimate for the work was approximately \$200,000.

Attendance at the pre-bid conference meeting and job walk scheduled on April 7, 2017 was optional. A total of eight contractors attended the optional pre-bid conference and job walk meeting on April 7, 2017. Previous to the bid due date, reminders were sent to the eligible contractors, as well as several rounds of phone calls to identify interest and confirm level of bid commitment from the potential bidders. One contractor submitted a bid for this category of the multi-prime bid.

Recommendation of award of contract was predicated on the lowest responsive, responsible bidder for the Total Base Bid Amount as stipulated in the Bid and Contract Documents. A summary of the Bid Opening Results are attached hereto detailing the responsive bid received.

Upon completion of Cerritos College's due diligence review, Pacific Coast Cabling, Inc. dba PCC Network Solutions is the lowest responsive and responsible bidder for this project work, and acceptance of the bid is in the best interest of the District. A summary of the contractor's designated subcontractors that was submitted with their bid, as required by Public Contract Code Section 4100 et seq., is attached.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Bid Results for Bid No. 16P012, Health and Wellness Complex – Category 20, IT / Low Voltage
Designated Subcontractors Summary – Pacific Coast Cabling, Inc. dba PCC Network Solutions
Draft Contract Agreement for Bid No. 16P012 – Category 20 – Pacific Coast Cabling, Inc. dba PCC Network Solutions

Cerritos Community College District
Bid No. 16P012, Category 20 (IT / Low Voltage)
Project: Health and Wellness Complex
Bid Opening Results

Bid Due Date: April 27, 2017; 2:00 pm

	Pacific Coast Cabling, Inc. dba PCC Network Solutions Chatsworth, CA	
Base Bid Amount	\$	211,903.04
Allowance Amount	\$	30,000.00
TOTAL BASE BID AMOUNT	\$	241,903.04
DELTA FROM LOWEST BID		

Cerritos Community College District
Bid No. 16P012 - Category 20 (IT / Low Voltage)
Project: Health and Wellness Complex
Designated Subcontractors Summary

Pacific Coast Cabling, Inc. dba PCC Network Solutions Chatsworth, CA						
Subcontractor Name	Street Address	City	State	ZIP	Portion of Work	Bid Amount

The prime contractor will not be using any subcontractors for this project.



PROJECT: Health and Wellness Complex / BID NO.: 16P012

DATE OF CONTRACT: June 9, 2017 / CONTRACT NO.: 16P012-20

BID CATEGORY: 20, IT / Low Voltage

DOLLAR VALUE: \$241,903.04

LIQUIDATED DAMAGES: \$2,500 per day

CONTRACTOR: PCC Network Solutions

TERM: 1,040 Calendar days

TIME FOR COMPLETION: _____

PCC Network Solutions

Address: 20717 Prairie Street, Chatsworth, CA 91311

Phone: 818-407-1911

Fax: 818-407-1913

AGREEMENT FORM

This Agreement is made and entered into this **9th day of June, 2017**, by and between the **Cerritos Community College District** ("District") and **PCC Network Solutions** ("Contractor") ("Agreement").

WITNESSETH: That the parties hereto have mutually covenanted and agreed, and by these presents do covenant and agree with each other, as follows:

- 1. The Work:** Contractor agrees to furnish all tools, equipment, apparatus, facilities, labor, and material necessary to perform and complete in a good and workmanlike manner, the work of the following project:

PROJECT: **16P012, Health and Wellness Complex**
Category 20, IT / Low Voltage

It is understood and agreed that the Work shall be performed and completed as required in the Contract Documents including, without limitation, the Drawings and Specifications, under the direction and supervision of, and subject to, the approval of the District or its authorized representative.

- 2. The Contract Documents:** The complete Agreement consists of all Contract Documents as defined in the General Conditions and incorporated herein by this reference. Any and all obligations of the District and Contractor are fully set forth and described in the Contract Documents. All Contract Documents are intended to cooperate so that any Work called for in one and not mentioned in the other or vice versa is to be executed the same as if mentioned in all Contract Documents.
- 3. Interpretation of Contract Documents:** Should any question arise concerning the intent or meaning of Contract Documents, including the Drawings or Specifications, the question shall be submitted to the District for interpretation. If a conflict exists in the Contract Documents, modifications, beginning with the most recent, shall control over this Agreement (if any), which shall control over the Special Conditions, which shall control over any Supplemental Conditions, which shall control over the General Conditions, which shall control over the remaining Division 0 documents, which shall control over Division 1 Documents which shall control over Division 2 through Division 33 documents, which shall control over figured dimensions, which shall control over large-scale drawings, which shall control over small-scale drawings. In no case shall a document calling for lower quality and/or quantity material or workmanship control. The decision of the District in the matter shall be final.
- 4. Time for Completion:** It is hereby understood and agreed that the Work under this Project shall be completed within **ONE THOUSAND FORTY (1,040) consecutive calendar days** ("Contract Time") from the date specified in the District's Notice to Proceed.
- 5. Coordination of Work:** Should the Contractor fail to complete this Project, and the Work provided herein, within the time fixed for completion, due allowance being made for the contingencies provided for herein, the Contractor shall become liable to the District for all loss and damage that the District may suffer on account thereof. The Contractor shall coordinate its Work with the work of all other contractors. The District shall not be liable for delays resulting from Contractor's failure to coordinate its Work with other contractors in a manner that will allow timely completion of Contractor's

Work. Contractor shall be liable for delays to other contractors caused by Contractor's failure to coordinate its Work with the work of other contractors.

6. **Liquidated Damages:** Time is of the essence for all Work under this Agreement. It is hereby understood and agreed that it is and will be difficult and/or impossible to ascertain and determine the actual damage that the District will sustain in the event of and by reason of Contractor's delay; therefore, Contractor agrees that it shall pay to the District the sum of **Liquidated damages per activity duration as indicated in 013200-1 Appendix A Construction Progress Documentation** per day as liquidated damages for each and every day's delay beyond the time herein prescribed in finishing the Work. It is hereby understood and agreed that this amount is not a penalty.

In the event any portion of the liquidated damages is not paid to the District, the District may deduct that amount from any money due or that may become due the Contractor under this Agreement. The District's right to assess liquidated damages is as indicated herein and in the General Conditions.

The time during which the Contract is delayed for cause as hereinafter specified may extend the time of completion for a reasonable time as the District may grant. This provision does not exclude the recovery of damages for delay by either party under other provisions in the Contract Documents.

7. **Loss Or Damage:** The District and its authorized representatives shall not in any way or manner be answerable or suffer loss, damage, expense, or liability for any loss or damage that may happen to the Work, or any part thereof, or in or about the same during its construction and before acceptance, and the Contractor shall assume all liabilities of every kind or nature arising from the Work, either by accident, negligence, theft, vandalism, or any cause whatever; and shall hold the District and its authorized representatives harmless from all liability of every kind and nature arising from accident, negligence, or any cause whatever.
8. **Insurance and Bonds:** Contractor shall provide all required certificates of insurance, and payment and performance bonds as evidence thereof.
9. **Execution of Work:** If the Contractor should neglect to execute the Work properly or fail to perform any provisions of this Agreement, the District, may, pursuant to the General Conditions and without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due the Contractor.
10. **District Representatives:** Contractor hereby acknowledges that the Architect(s), District's Agent, the Project Inspector(s), and the Division of the State Architect have authority to approve and/or stop work if the Contractor's Work does not comply with the requirements of the Contract Documents, Title 24 of the California Code of Regulations, and all applicable laws. The Contractor shall be liable for any delay caused by its non-compliant Work.
11. **Assignment of Contract:** Neither the Contract, nor any part thereof, nor any moneys due or to become due thereunder, may be assigned by the Contractor without the written approval of the District, nor without the written consent of the Surety on the Contractor's Performance Bond (the "Surety"), unless the Surety has waived in writing its right to notice of assignment.

- 12. Classification of Contractor's License:** Contractor hereby acknowledges that it currently holds valid Type C-7 Contractor's license(s) issued by the State of California, Contractor's State Licensing Board, in accordance with division 3, chapter 9, of the Business and Professions Code and in the classification called for in the Contract Documents.
- 13. Payment of Prevailing Wages:** The Contractor and all Subcontractors under the Contractor shall pay all workers on all Work performed pursuant to this Agreement not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to sections 1770 et seq. of the California Labor Code.
- 14.** Monitoring and enforcement of the prevailing wage laws and related requirements will be performed by the Labor Commissioner/ Department of Labor Standards Enforcement (DLSE), and, at the discretion of the District, by the District's labor compliance program.
- 15. Contract Price:** In consideration of the foregoing covenants, promises, and agreements on the part of the Contractor, and the strict and literal fulfillment of each and every covenant, promise, and agreement, and as compensation agreed upon for the Work and construction, erection, and completion as aforesaid, the District covenants, promises, and agrees that it will well and truly pay and cause to be paid to the Contractor in full, and as the full Contract Price and compensation for construction, erection, and completion of the Work hereinabove agreed to be performed by the Contractor, the following price:

Two Hundred Forty-One Thousand Nine Hundred Three and 04 / 100) Dollars
(\$ 241,903.04),

in lawful money of the United States, which sum is to be paid according to the schedule provided by the Contractor and accepted by the District and subject to additions and deductions as provided in the Contract. This amount supersedes any previously stated and/or agreed to amount(s).

- 16. Severability:** If any term, covenant, condition, or provision in any of the Contract Documents is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions in the Contract Documents shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.

CONTRACTOR

PCC NETWORK SOLUTIONS

By: _____

Title: Principal _____

Print Name: Richard Harris _____

DISTRICT

CERRITOS COMMUNITY COLLEGE DISTRICT

By: _____

Title: Vice President of Business Services _____

Print Name: Felipe R. Lopez _____

NOTE: If the party executing this Agreement is a corporation, a certified copy of the by-laws, or of the resolution of the Board of Directors, authorizing the officers of said corporation to execute the Contract and the bonds required thereby must be attached hereto.

DRAFT

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 19

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: Consideration of Ratification of Change Order No. 10 [Agency Driven Changes, Owner Added Scope, Omissions, Errors, Unforeseen Conditions], (Bid No. 13P032, Category 04), Rocky Coast Builders, Inc., Fine Arts-CIS/Math Building

ACTION

It is recommended that the Board of Trustees ratify Change Order No. 10 [Agency Driven Changes, Owner Added Scope, Omissions, Errors, Unforeseen Conditions] in the amount of \$173,767 for the Fine Arts-CIS/Math Building project.

FISCAL IMPACT

The amount from Change Order No. 10 will be \$173,767, increasing the total contract amount to \$7,594,853. Funding will be allocated from the GO Bond.

REPORT SUMMARY

On October 1, 2014, the Board awarded a contract to Rocky Coast Builders, Inc. of Escondido, California for the Fine Arts-CIS/Math Building project. The project was bid using a multi-prime project delivery method whereby Cerritos College bid eighteen (18) disciplines for various elements of the project work. Category 04 of this project represents the Structural and Site Concrete element of work. Public Contract Code Section 20659 requires Board approval for a change order to a public works bid.

The total amount for the attached item in Change Order No. 10 is \$173,767. The original contract amount approved by the Board was \$7,187,571. Therefore, Change Order No. 10 is in compliance with Public Contract Code Section 20659. Change Order No. 10 is due to the additional demolition and remediation required to repair structural voids encountered upon completion of the concrete shear walls of the Fine Arts Building, and the need for additional anchor bolts to accommodate two new steel columns along the west elevation of the Fine Arts Building to maintain minimums for seismic separation as required by the Division of State Architects.

Change Order No. 10 also provides for the owner added scope of additional materials and labor for the pouring of the exposed polished concrete along the 1st and 2nd floors of the Fine Arts Building, additional reglets along the roof line of the north and south elevations to ensure the roofing system is approved for full warranty, additional saw cuts to the north elevation exterior flatwork to minimize potential for cracking,

additional concrete walkways along the east and northeast elevations to allow a full and accessible path of travel while allowing demo/construction to move forward, additional labor to provide an acceptable aesthetic finish on the exposed concrete flooring in rooms 111 & 114 and on the exposed concrete shear walls on the 1st and 2nd floors of the Fine Arts Building, additional labor to provide a new established SWPPP entrance along the southeast corner of the construction laydown area, and a credit back to the college for overpayment on a previous change order.

Change Order No. 10 corrects design omissions by providing additional labor to accommodate revisions to the 2nd floor concrete deck for the mobile sliding door system in rooms 245 and 246 of the Fine Arts Building and an additional concrete curb to accommodate the exterior door along the west elevation. Design errors were corrected through providing additional labor to accommodate the installation of steel beams along the south end of the exterior workyard and an additional concrete curb to provide support for additional wall needed to ensure clearance dimensions for installation of the elevator cab in the Fine Arts Building.

To resolve unforeseen conditions, Change Order No. 10 provides for the additional labor to demolish an existing underground utility casement along the west elevation of the Fine Arts Building to accommodate proposed lighting fixtures, the additional labor to accommodate access to existing mechanical valves along the south elevation of the film building for future maintenance, and the additional labor to accommodate access to existing water line along the southeast elevation for future maintenance. Change Order No. 10 has been reviewed by Tilden-Coil Constructors (Construction Management); the Director of Physical Plant and Construction Services; and, the Vice President of Business Services. Please refer to the attachment for the items, details, and approvals of Change Order No. 10.

	Change Order	Date	Amount	Percentage of Change
Pending	10	June 7, 2017	\$173,767	5.7%
	9	January 18, 2017	\$ 1,630	3.2%
	8	January 18, 2017	\$ 5,077	3.2%
	7	January 18, 2017	\$2,865	3.2%
	6	January 18, 2017	\$9,663	3.1%
	4, 5	August 17, 2016	\$148,889	3.0%
	1, 2, 3	July 25, 2016	\$ 65,391	2.2%

Change Order types – Below is an explanation of change order types.

- Owner Added Scope – Any time the owner adds scope for various reasons. They are typically value driven.
- Agency Driven Changes – Required by Division of State Architect (DSA), municipalities, Inspector of Record (IOR), etc. and must be done for sign off.
- Unforeseen Conditions – Subsurface or existing building conditions that were unknown/uncertain during the design and not included in the documents/bid for whatever reason and now required.
- Errors – Errors in the documents by the architect or consultants.
- Omissions – Scope not included in the original documents/bid for whatever reason and now required.
- Deductive Credit – Monies are credited to the District due to project cost savings, a decrease in scope, or various reasons.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Change Order No. 10 to Contract No. 13P032-04 (Fine Arts Building portion) – Rocky Coast Builders, Inc.
Change Order No. 9 to Contract No. 13P032-04 (CIS/Math Building portion) – Rocky Coast Builders, Inc.
Change Order No. 8 to Contract No. 13P032-04 (Fine Arts Building portion) – Rocky Coast Builders, Inc.
Change Order No. 7 to Contract No. 13P032-04 (CIS/Math Building portion) – Rocky Coast Builders, Inc.
Change Order No. 6 to Contract No. 13P032-04 (Fine Arts Building portion) – Rocky Coast Builders, Inc.
Change Order No. 5 to Contract No. 13P032-04 (CIS/Math Building portion) – Rocky Coast Builders, Inc.
Change Order No. 4 to Contract No. 13P032-04 (Fine Arts Building portion) – Rocky Coast Builders, Inc.
Change Order No. 3 to Contract No. 13P032-04 (Fine Arts Building portion) – Rocky Coast Builders, Inc.
Change Order No. 2 to Contract No. 13P032-04 (CIS/Math Building portion) – Rocky Coast Builders, Inc.
Change Order No. 1 to Contract No. 13P032-04 (Fine Arts Building portion) – Rocky Coast Builders, Inc.
Contract No. 13P032-04 – Rocky Coast Builders, Inc.

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 10

Contract # 13P032-04

To: Rocky Coast Builders, Inc.
135 South Market Place
Escondido, CA 92029
Phone: 760-489-7770
Fax: 760-489-7771

Date: March 10, 2017

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 10.01

Building: Fine Arts
Description: Provide demolition and remedial labor to repair structural voids encountered upon completion of the concrete shear walls located at the Fine Arts building.
Reason: As a follow up to executed Change Order #2, item #1.01 for Rocky Coast Builders, Inc. (BC 04), upon review, it was determined that additional demolition and remediation steps were required by the Division of State Architect to be applied to the voids encountered to the concrete shearwalls, as a result of the concrete pours completed with the specified aggregate.
Benefit: Ensures repairs to concrete shearwall voids encountered were repaired to the satisfaction of the Division of State Architect.
Requested by: Division of State Architect (DSA)
CO Type: Agency Driven

Change Amount: \$ 31,747.00

Time Extension: 0 Work days

Item 10.02

Building: Fine Arts
Description: Provide additional concrete samples and mockups, in anticipation to pour the exposed polished concrete along the 1st and 2nd floors of the Fine Arts building.
Reason: Upon review, it was requested for Rocky Coast Builders, Inc. (BC 04) to provide additional samples and mockups, above and beyond contractual obligation, to implement all encountered field conditions related to the building, prior to the concrete pour of each floor.
Benefit: Ensured expectations and quality related to finish of exposed concrete flooring was met.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner request

Change Amount: \$ 8,290.00

Time Extension: 0 Work days

Item 10.03

Building: Fine Arts
Description: Provide additional labor to accommodate the exposed polished concrete along the 1st and 2nd floors of the Fine Arts building.
Reason: Upon review, it was requested for Rocky Coast Builders, Inc. (BC 04) to provide additional labor, above and beyond contractual obligation, to implement all encountered field conditions in preparation to polish all exposed concrete located on each floor of the building.
Benefit: Ensured expectations and quality related to finish of exposed concrete flooring was met.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner request

Change Amount: \$ 15,127.00

Time Extension: 0 Work days

Item 10.04

Building: Fine Arts
Description: Provide additional labor to accommodate revisions to the 2nd floor concrete deck, to accommodate the mobile Nanawall sliding door system located in rooms 245 and 246 of the Fine Arts building.
Reason: Upon review, it was determined that revisions to the 2nd floor concrete deck were required to be completed, in order to receive the proposed tracks for the sliding door system, including demolition of the existing concrete deck, additional concrete, and a concrete stain.
Benefit: Ensured the concrete deck was modified and prepared as necessary to receive sliding door system.
Requested by: Hill Partnership, Inc.
CO Type: Design Omission

Change Amount: \$ 34,071.00

Time Extension: 0 Work days

Item 10.05

Building: Fine Arts
Description: Provide additional labor to accommodate the installation of the beams located along the south end of the exterior workyard of the Fine Arts building.
Reason: Upon review, it was determined that a portion of the concrete shearwall along the south elevation was required to be sawcut, in order to accommodate the installation of two (2) horizontal steel beam members.
Benefit: Ensured the concrete shearwall was modified and prepared as necessary to receive the proposed steel members.
Requested by: Hill Partnership, Inc.
CO Type: Design Error

Change Amount: \$ 1,486.00

Time Extension: 0 Work days

Item 10.06

Building: Fine Arts
Description: Add an additional concrete curb to accommodate a furred out wall, located along the exterior elevation of the north elevator, along the roof deck of the Fine Arts building.
Reason: Upon review, it was determined that a portion of the elevator shaft wall was required to be furred and extended outward, in order to accommodate the installation of the elevator cab. As a result, a concrete curb was provided to support the additional wall.
Benefit: Ensured clearance dimensions were met to accommodate the proposed elevator cab.
Requested by: Hill Partnership, Inc.
CO Type: Design Error

Change Amount: \$ 1,364.00

Time Extension: 0 Work days

Item 10.07

Building: Fine Arts
Description: Add additional reglets along the roof line of the north and south elevations of the Fine Arts building.
Reason: Upon review, it was requested by the roofing manufacturer for additional reglets to be installed to accommodate all exterior finish transitions, and achieve a complete warranted roofing system.
Benefit: Ensured roofing system is approved for full warranty by the roofing manufacturer.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: \$ 4,699.00

Time Extension: 0 Work days

Item 10.08

Building: Fine Arts
Description: Add additional concrete sawcuts to the exterior flatwork located along the north elevation of the Fine Arts building.
Reason: Upon review, it was requested for additional sawcuts to be applied to the concrete flatwork, specifically where the concrete was poured in a horizontal radius application, to minimize any cracking of the concrete.
Benefit: Minimizes any potential future cracking of concrete, as well as maintains the enhanced appearance of the concrete.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: \$ 1,033.00

Time Extension: 0 Work days

Item 10.09

Building: Fine Arts
Description: Add additional anchor bolts to accommodate two (2) new steel columns, located along the west elevation of the Fine Arts building.
Reason: Upon review, it was requested by the Division of State Architect (DSA) to shift the exterior canopy away from the building, to maintain a minimum of 4" of seismic separation between the building and exterior canopy. As a result, two (2) of the steel columns supporting the canopy was required to be exposed and relocated in order to accommodate the revised location.
Benefit: Provides acceptance of seismic separation of structures requested by DSA.
Requested by: Division of State Architect (DSA)
CO Type: Agency Driven

Change Amount: \$ 3,890.00

Time Extension: 0 Work days

Item 10.10

Building: Fine Arts
Description: Provide additional labor to demolish an existing underground utility encasement located along the west elevation of the Fine Arts building.
Reason: Upon review, an existing unforeseen underground utility encasement was discovered. In order to accommodate the proposed site lighting fixtures, portions of the existing utility encasement was removed and disposed of.
Benefit: Ensured proposed site lighting was installed for future illumination of path of travel walkways.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Unforeseen Condition

Change Amount: \$ 1,472.00

Time Extension: 0 Work days

Item 10.11

Building: Fine Arts
Description: Add an additional concrete curb to accommodate the exterior door located along the west elevation of the Fine Arts building.
Reason: Upon review, it was determined that the proposed exterior storefront assembly required an exterior curb to attach to. As a result, a concrete curb was poured to allow the proposed storefront system to be installed.
Benefit: Allows sufficient installation of proposed storefront assembly.
Requested by: Hill Partnership, Inc.
CO Type: Design Omission

Change Amount: \$ 953.00

Time Extension: 0 Work days

Item 10.12

Building: Fine Arts
Description: Provide additional labor to accommodate access to existing mechanical valves located along the south elevation of the Film building.
Reason: Upon review, it was determined that the two (2) valves for the existing chilled water lines were within the proposed footprint of the drive approach of the Film building. As a result, the lines were exposed, new valve covers were provided, and the proposed concrete curb was modified to a zero (0) elevation face, to accommodate future access to the lines.
Benefit: Provides access to existing chilled water lines for future maintenance.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Unforeseen Condition

Change Amount: \$ 6,996.00

Time Extension: 0 Work days

Item 10.13

Building: Fine Arts
Description: Provide additional labor to accommodate access to an existing waterline located along the southeast elevation of the Fine Arts building.
Reason: Upon review, it was determined that a valve for an existing water line was within the proposed footprint of the ADA truncated domes for the fire access lane. As a result, a new valve cover was provided, and the ADA truncated domes were modified to be flushed with the cover, providing future access to the existing lines.
Benefit: Provides access to existing water line for future maintenance.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Unforeseen Condition

Change Amount: \$ 3,346.00

Time Extension: 0 Work days

Item 10.14

Building: Fine Arts
Description: Provide additional concrete walkways located along the east and northeast elevations of the Fine Arts building.
Reason: Upon review, it was requested to install temporary concrete walkways to allow a full and accessible path of travel access for the campus, allowing the demolition of the existing Fine Arts building to continue to advance.
Benefit: Provides a sufficient path of travel for the campus, while allowing demolition and construction to move forward.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: \$ 14,323.00

Time Extension: 0 Work days

Item 10.15

Building: Fine Arts
Description: Provide additional labor to provide an aesthetic exposed concrete finish along the bottom tracks of the mobile shelving units located in rooms 111 and 114.
Reason: Upon review, it was requested provide additional concrete patching, above and beyond contractual obligation, to match the concrete adjacent to the bottom track of each shelving unit and provide an exposed concrete finish to match the adjacent flooring finish of each room.
Benefit: Ensures an acceptable aesthetic finish to match the exposed concrete flooring.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: \$ 5,910.00

Time Extension: 0 Work days

Item 10.16

Building: Fine Arts
Description: Provide additional labor to provide a new established SWPPP (Storm Water Prevention Plan) entrance located along the southeast corner of the Construction Laydown area
Reason: Upon review, it was requested to relocate the primary SWPPP entrance to the construction site, originally located along the southeast corner of the Fine Arts building, to the south east corner of the Construction laydown area, in order to advance the preparation and construction of the proposed fire lane. As a result, the rock at the original SWPPP was removed and hauled off, additional rock was provided at the entrance, and the construction rumble plates were moved into the new locations.
Benefit: Ensures campus maintains compliance with the SWPPP requirements.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: \$ 22,873.00

Time Extension: 0 Work days

Item 10.17

Building: Fine Arts
Description: Provide additional labor to provide an aesthetic exposed concrete finish along the exposed concrete shearwalls located on the 1st and 2nd floors of the Fine Arts building.
Reason: Upon review, it was requested to proceed with providing additional sacking material and labor, above and beyond contractual obligation, and provide an acceptable exposed concrete finish.
Benefit: Ensures an acceptable aesthetic finish to match the exposed concrete shearwalls.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: \$ 16,587.00

Time Extension: 0 Work days

Project: Fine Arts & CIS Math
Contractor: Rocky Coast Builders, Inc. - Contract 13P032-04

Change Order Number: 10
Page 7 of 8

Item 10.18

Building: Fine Arts
Description: Provide a credit back to the College based on overpaid amount of \$400.00 to BC 04, Rocky Coast Builders, Inc.
Reason: With reference to the previously approved Change Order #06 for BC 04, Rocky Coast Builders, Inc., upon review, it was determined that the total of Change Order #06 was identified as \$9,663.00, and the actual total for the sum of Items #1 through #3 was \$9,263.00, indicating a delta of (\$400.00). Based on this, a credit is to be provided back to the College for the delta amount.
Benefit: Ensures overpaid amount is credited back to the College.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: \$ (400.00)

Time Extension: 0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER **\$173,767.00**

TOTAL ADDITIONAL WORKING DAYS..... **Days: 0**

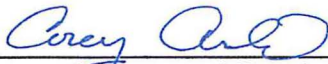
CONTRACT SUMMARY:

Original Contract Amount	\$	7,187,571.00
Net change by previous Change Order	\$	233,515.00
Net sum prior to this Change Order	\$	7,421,086.00
Amount of Change Order No. 10	\$	173,767.00
New Contract Sum	\$	7,594,853.00
Percentage of Change to Contract		5.7%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of _____, 2017

Requested By:

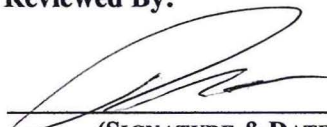


(SIGNATURE & DATE) 3.27.17
ROCKY COAST BUILDERS, INC.
COREY ARNOLD
135 South Market Place
Escondido, CA 92029

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VP BUSINESS SERVICES

Reviewed By:

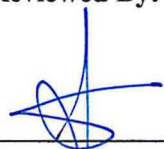


(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:



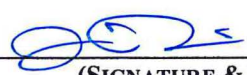
(SIGNATURE & DATE) 04.14.17
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:



(SIGNATURE & DATE) 4/19/17
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:



(SIGNATURE & DATE) 05/04/17
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 09

Contract # 13P032-04

To: Rocky Coast Builders, Inc.
135 South Market Place
Escondido, CA 92029
Phone: 760-489-7770
Fax: 760-489-7771

Date: October 25, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 9.01

Building: CIS / Mathematics

Description: Rework of concrete due to incorrect rebar placement on behalf of Bid Category #05 (BC 05-Structural Steel & Miscellaneous Metals) prime contractor.

Reason: Upon review it was found that rebar was welded in incorrect location by Anderson Charnesky Structural Steel (BC 05). As a result concrete was required to be demolished by Rocky Coast Builders (BC 04-Structural & Site Concrete) to allow correction of welded rebar. Reference Anderson Charnesky Structural Steel (BC 05) deductive Change Order #08.

Benefit: Ensures sufficient structural support for concrete deck.

Requested by: Tilden-Coil Constructors, Inc.

CO Type: Backcharge. The total of both change orders is a net **\$0.00** cost to the District.

Change Amount:..... **\$ 1,630.00**

Time Extension: 0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER..... **\$1,630.00**

TOTAL ADDITIONAL WORKING DAYS..... **Days: 0**

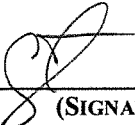
CONTRACT SUMMARY:

Original Contract Amount	\$	7,187,571.00
Net change by previous Change Order	\$	231,885.00
Net sum prior to this Change Order	\$	7,419,456.00
Amount of Change Order No. 8	\$	1,630.00
New Contract Sum	\$	7,421,086.00
Percentage of Change to Contract		3.2%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on
16th of JANUARY, 2016 ~~2017~~

Requested By:


10/26/16
(SIGNATURE & DATE)
ROCKY COAST BUILDERS, INC.
COREY ARNOLD
135 South Market Place
Escondido, CA 92029

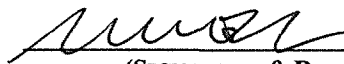
Approved By:


1/19/17
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

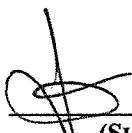
Reviewed By:


11/7/2016
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:


12-16-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:


11.01.16
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:


10/27/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:


11/07/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 08

Contract # 13P032-04

To: Rocky Coast Builders, Inc.
135 South Market Place
Escondido, CA 92029
Phone: 760-489-7770
Fax: 760-489-7771

Date: October 25, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 8.01

Building: Fine Arts
Description: Additional concrete pour at roof on behalf of Bid Category #05 (BC 05-Structural Steel & Miscellaneous Metals) prime contractor.
Reason: Upon review an incorrect structural steel member was installed by Anderson Charnesky Structural Steel (BC 05). As a result an additional concrete pour had to be scheduled for a later date by Rocky Coast Builders (BC 04-Structural & Site Concrete) to allow correction of structural steel. Reference Anderson Charnesky Structural Steel (BC 05) deductive Change Order #08.
Benefit: Ensures sufficient structural support for concrete deck.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Backcharge. The total of both change orders is a net **\$0.00** cost to the District.

Change Amount:..... \$ 8,897.00

Time Extension: 0 Work days

Item 8.02

Building: Fine Arts
Description: Additional labor due to structural columns not being installed in a timely matter on behalf of Bid Category #05 (BC 05-Structural Steel & Miscellaneous Metals) prime contractor.
Reason: Additional labor was required to accommodate the installation of structural steel columns that were not procured in a timely matter. Reference Anderson Charnesky Structural Steel (BC 05) deductive Change Order #07.
Benefit: Ensures the delayed material does not affect the construction schedule.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Backcharge. The total of both change orders is a net **\$0.00** cost to the District.

Change Amount:..... \$ 3,087.00

Time Extension: 0 Work days

Project: Fine Arts & CIS Math
Contractor: Rocky Coast Builders, Inc. - Contract 13P032-04

Change Order Number: 08

Page 2 of 3

Item 8.03

Building: Fine Arts
Description: Credit to offset the cost of additional labor and materials for steel embeds and bearing plates by Bid Category #05 (BC 05-Structural Steel & Miscellaneous Metals) prime contractor.
Reason: Rocky Coast Builders (BC 04) set various steel embeds and bearing plates in incorrect locations on shear walls. As a result additional material was installed by Anderson Charnesky Structural Steel (BC 05-Structural Steel & Miscellaneous Metals) prime contractor. Reference Anderson Charnesky Structural Steel (BC 05) Change Order #07.
Benefit: Ensured accurate placement of structural steel members.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Backcharge. The total of both change orders is a net **\$0.00** cost to the District.

Change Amount:..... \$ (6,907.00)

Time Extension: 0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER **\$5,077.00**

TOTAL ADDITIONAL WORKING DAYS **Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	\$	7,187,571.00
Net change by previous Change Order	\$	226,808.00
Net sum prior to this Change Order	\$	7,414,379.00
Amount of Change Order No. 8	\$	5,077.00
New Contract Sum	\$	7,419,456.00
Percentage of Change to Contract		3.2%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

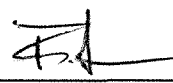
This Change Order is hereby executed on behalf of the Board of Trustees on

15th of January, 2016 ~~2017~~.

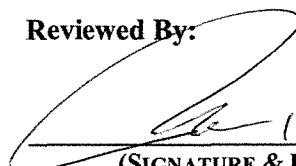
Requested By:


10/26/16
(SIGNATURE & DATE)
ROCKY COAST BUILDERS, INC.
COREY ARNOLD
135 South Market Place
Escondido, CA 92029

Approved By:


11/19/17
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

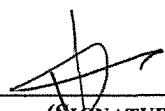
Reviewed By:


11/7/2016
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:


12-16-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

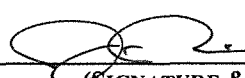
Reviewed By:


11.01.16
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:


10/27/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:


11/07/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 07

Contract # 13P032-04

To: Rocky Coast Builders, Inc.
135 South Market Place
Escondido, CA 92029
Phone: 760-489-7770
Fax: 760-489-7771

Date: September 30, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 7.01

Building: CIS / Mathematics

Description: Add an additional concrete curb to accommodate 60" clearance of accessibility within restroom, located on the 2nd floor of the CIS / Mathematics building.

Reason: Upon review, it was determined the north wall of the restroom had to be re-framed, including a new concrete curb, in order to accommodate the required 60" clearance of accessibility within the restroom.

Benefit: Additional framing ensures sufficient clearance of accessibility within restroom.

Requested by: Hill Partnership, Inc.

CO Type: Design Errors

Change Amount: \$ 2,865.00

Time Extension: 0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER \$2,865.00

TOTAL ADDITIONAL WORKING DAYS **Days: 0**

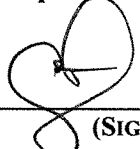
CONTRACT SUMMARY:

Original Contract Amount	\$	7,187,571.00
Net change by previous Change Order	\$	223,943.00
Net sum prior to this Change Order	\$	7,411,514.00
Amount of Change Order No. 7	\$	2,865.00
New Contract Sum	\$	7,414,379.00
Percentage of Change to Contract		3.2%

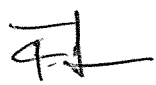
The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on
18th of January, 2016 2017

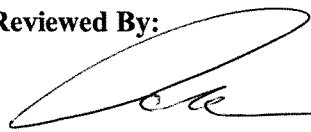
Requested By:


10.17.16
(SIGNATURE & DATE)
ROCKY COAST BUILDERS, INC.
COREY ARNOLD
135 South Market Place
Escondido, CA 92029

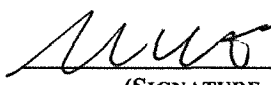
Approved By:


11/19/17
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:


11/7/2016
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:


12-16-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:


10.26.16
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:


10/26/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:


11/5/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 06

Contract # 13P032-04

To: Rocky Coast Builders, Inc.
135 South Market Place
Escondido, CA 92029
Phone: 760-489-7770
Fax: 760-489-7771

Date: September 30, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 6.01

Building: Fine Arts
Description: Remove and re-install steel embeds located along the east concrete shearwall of the Film building.
Reason: Upon review, it was determined by the Division of State Architect (DSA) that the structural support of the proposed mechanical and plumbing utilities feeding the Film building was required to be revised in elevation. As a result, the steel embeds were removed and relocated to the correct location prior to the concrete pour of the wall.
Benefit: Relocation of steel embeds to the correct elevation allows acceptance of the structural support by DSA.
Requested by: Division of State Architect (DSA)
CO Type: Agency Driven

Change Amount: \$ 2,525.00

Time Extension: 0 Work days

Item 6.02

Building: Fine Arts
Description: Revise the thickness of the concrete housekeeping pad supporting the electrical secondary substation, located west of the Fine Arts building.
Reason: Upon review, it was determined that the thickness of the concrete pad was required to be increased from 4" to 12", to provide sufficient support of the proposed electrical equipment.
Benefit: Increase of concrete ensures sufficient structural support of equipment.
Requested by: Hill Partnership, Inc.
CO Type: Design Errors

Change Amount: \$ 3,272.00

Time Extension: 0 Work days

Item 6.03

Building: Fine Arts
Description: Add additional concrete topper slabs for each custodial closet (total of 2) located in the Fine Arts building.
Reason: Upon review, it was determined that additional concrete was required to achieve the required thickness of sealed concrete floor finish for each room.
Benefit: Ensures that proposed floor thickness is achieved.
Requested by: Hill Partnership, Inc.
CO Type: Design Errors

Change Amount: \$ 3,466.00

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER \$9,663.00

TOTAL ADDITIONAL WORKING DAYS **Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	\$	7,187,571.00
Net change by previous Change Order	\$	214,280.00
Net sum prior to this Change Order	\$	7,401,851.00
Amount of Change Order No. 6	\$	9,663.00
New Contract Sum	\$	7,411,514.00

Percentage of Change to Contract 3.1%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on
18th of January, 2016 ~~2017~~

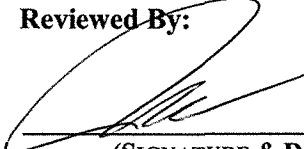
Requested By:


10.17.16
(SIGNATURE & DATE)
ROCKY COAST BUILDERS, INC.
COREY ARNOLD
135 South Market Place
Escondido, CA 92029

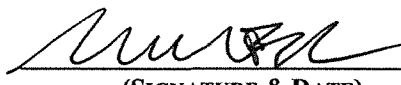
Approved By:


1/19/17
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:


11/2/2016
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:


12-16-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:


10.26.16
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:


10/26/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:


11/5/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 05

Contract # 13P032-04

To: Rocky Coast Builders, Inc.
135 South Market Place
Escondido, CA 92029
Phone: 760-489-7770
Fax: 760-489-7771

Date: July 6, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 5.01

Building: CIS/ Mathematics
Description: Provide post shoring/bracing to provide temporary structural support for all cast-in place concrete shearwalls (total of 16) located at the new CIS/Mathematics building.
Reason: Upon review during construction, it was determined that post shoring/bracing was required to provide temporary structural support at each concrete shearwall until the structural diaphragm of the building was completed.
Benefit: The temporary shoring provided sufficient structural support of each wall, as well as continued safety, during the course of construction.
Requested by: HPI Architecture
CO Type: Design Errors/Omissions

Change Amount: \$ 60,996.00

Time Extension: 0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER **\$60,996.00**
TOTAL ADDITIONAL WORKING DAYS **Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	\$	7,187,571.00
Net change by previous Change Order	\$	153,284.00
Net sum prior to this Change Order	\$	7,340,855.00
Amount of Change Order No. 5	\$	60,996.00
New Contract Sum	\$	7,401,851.00

Percentage of Change to Contract 3.0%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on
17th of August, 2016

Requested By:



7.11.16

(SIGNATURE & DATE)

ROCKY COAST BUILDERS, INC.
COREY ARNOLD
135 South Market Place
Escondido, CA 92029

Approved By:

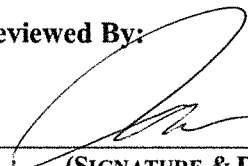


8/19/16

(SIGNATURE & DATE)

CERRITOS COLLEGE
NOORALI DELAWALLA
ACTING VP BUSINESS SERVICES

Reviewed By:



7/14/2016

(SIGNATURE & DATE)

CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:



7-31-16

(SIGNATURE & DATE)

CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:



07.12.16

(SIGNATURE & DATE)

HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:



7/12/16

(SIGNATURE & DATE)

TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:



07/12/16

(SIGNATURE & DATE)

TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 04

Contract # 13P032-04

To: Rocky Coast Builders, Inc.
135 South Market Place
Escondido, CA 92029
Phone: 760-489-7770
Fax: 760-489-7771

Date: July 6, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 4.01

Building: Fine Arts
Description: Provide post shoring/bracing to provide temporary structural support for all cast-in place concrete shearwalls (total of 23) located at the new Fine Arts and Film buildings.
Reason: Upon review during construction, it was determined that post shoring/bracing was required to provide temporary structural support at each concrete shearwall until the structural diaphragm of the building was completed.
Benefit: The temporary shoring provided sufficient structural support of each wall, as well as continued safety, during the course of construction.
Requested by: HPI Architecture
CO Type: Design Errors/Omissions

Change Amount: \$ 87,893.00

Time Extension: 0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER **\$87,893.00**

TOTAL ADDITIONAL WORKING DAYS.....**Days: 0**

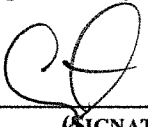
CONTRACT SUMMARY:

Original Contract Amount	\$	7,187,571.00
Net change by previous Change Order	\$	65,391.00
Net sum prior to this Change Order	\$	7,252,962.00
Amount of Change Order No. 4	\$	87,893.00
New Contract Sum	\$	7,340,855.00
Percentage of Change to Contract		2.1%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on
17th of August, 2016

Requested By:


7.11.16
(SIGNATURE & DATE)
ROCKY COAST BUILDERS, INC.
COREY ARNOLD
135 South Market Place
Escondido, CA 92029

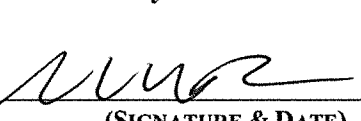
Approved By:


8/19/16
(SIGNATURE & DATE)
CERRITOS COLLEGE
NOORALI DELAWALLA
ACTING VP BUSINESS SERVICES

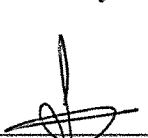
Reviewed By:


7/14/2016
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:


7-31-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

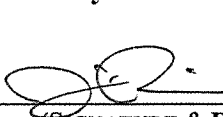
Reviewed By:


07.12.16
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:


7/12/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:


07/12/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 03

Contract # 13P032-04

To: Rocky Coast Builders, Inc.
135 South Market Place
Escondido, CA 92029
Phone: 760-489-7770
Fax: 760-489-7771

Date: May 13, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 3.01

Building: Fine Arts
Description: Add concrete and omit exterior fire rated louvers and related fire alarm infrastructure located at the exterior workyard of the Fine Arts building.
Reason: It was determined that the fire rated louvers at the exterior workyard were no longer required to be installed by the Division of State Architect (DSA). As a result, the louver and related fire alarm infrastructure was omitted, and the areas omitted were infilled with cast-in place concrete. Total cost includes the added cost of concrete, as well as the deductive costs to omit the louvers and Fire Alarm infrastructure for a total net add of \$2,487.00 to the College.
Benefit: Decreased future maintenance costs, as the louvers and fire alarm infrastructure originally shown to be provided is no longer required by DSA.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Agency Driven Change

Change Amount: \$ 10,200.00

Time Extension: 0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER \$10,200.00
TOTAL ADDITIONAL WORKING DAYS..... Days: 0

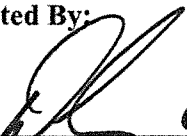
CONTRACT SUMMARY:

Original Contract Amount	\$	7,187,571.00
Net change by previous Change Order	\$	55,191.00
Net sum prior to this Change Order	\$	7,242,762.00
Amount of Change Order No. 3	\$	10,200.00
New Contract Sum	\$	7,252,962.00
Percentage of Change to Contract		0.9%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on
25 of July, 2016

Requested By:


6-8-16
(SIGNATURE & DATE)

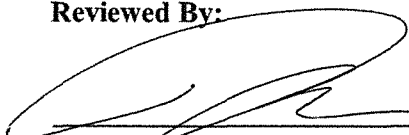
ROCKY COAST BUILDERS, INC.
DOUG LADDERBUSH
135 South Market Place
Escondido, CA 92029

Approved By:


7-26-16
(SIGNATURE & DATE)

CERRITOS COLLEGE
DR. JOSE FIERRO
PRESIDENT/SUPERINTENDENT

Reviewed By:


(SIGNATURE & DATE)

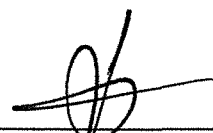
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:


6-29-16
(SIGNATURE & DATE)

CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:


06.14.16
(SIGNATURE & DATE)

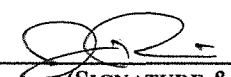
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:


6/14/16
(SIGNATURE & DATE)

TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:


06/16/16
(SIGNATURE & DATE)

TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 02

Contract # 13P032-04

To: Rocky Coast Builders, Inc.
135 South Market Place
Escondido, CA 92029
Phone: 760-489-7770
Fax: 760-489-7771

Date: May 13, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 1.01

Building: CIS / Mathematics
Description: Add additional concrete aggregates and admixtures to each of the structural concrete shearwalls for the Fine Arts building (total of 16 walls).
Reason: Upon review, it was determined that the proposed concrete mix design was required to be revised from an aggregate mix to a pea gravel mix, in order to achieve consolidation of concrete to the structural concrete reinforcement and structural steel embeds within each concrete shearwall.
Benefit: Revising the specified concrete mix design ensured a solid consolidation of concrete to all embedded steel within each concrete shearwall, and provided an increased concrete strength above the required Project Specifications.
Requested by: Hill Partnership, Inc.
CO Type: Design Errors / omissions

Change Amount: \$ 17,661.00

Time Extension: 0 Work days

Item 1.02

Building: CIS / Mathematics
Description: Add additional concrete and Styrofoam insulation at the boiler room, located at the roof of the CIS / Mathematics building.
Reason: Upon review of the proposed mechanical and plumbing equipment for the boiler room, it was determined that additional concrete was required to be installed to raise the floor as needed to achieve the mounting heights and clearances for each equipment scheduled to be installed within the boiler room.
Benefit: Provided the mounting heights and clearances required to be achieved within the room.
Requested by: Hill Partnership, Inc.
CO Type: Design Errors / omissions

Change Amount: \$ 2,174.00

Time Extension: 0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER\$19,835.00
TOTAL ADDITIONAL WORKING DAYS Days: 0

CONTRACT SUMMARY:

Original Contract Amount	\$	7,187,571.00
Net change by previous Change Order	\$	35,356.00
Net Change by previous Contract Adjustment	\$	-
Net sum prior to this Change Order	\$	7,222,927.00
Amount of Change Order No. 2	\$	19,835.00
New Contract Sum	\$	7,242,762.00
Percentage of Change to Contract		0.8%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

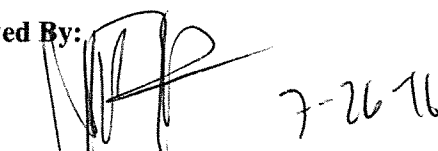
This Change Order is hereby executed on behalf of the Board of Trustees on
25 of July, 2016

Requested By:


(SIGNATURE & DATE)

ROCKY COAST BUILDERS, INC.
DOUG LADDERBUSH
135 South Market Place
Escondido, CA 92029

Approved By:


(SIGNATURE & DATE)

CERRITOS COLLEGE
DR. JOSE FIERRO
PRESIDENT/SUPERINTENDENT

Reviewed By:


(SIGNATURE & DATE)

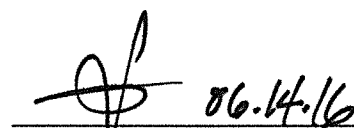
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:


(SIGNATURE & DATE)

CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:


(SIGNATURE & DATE)

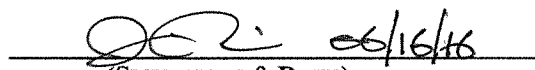
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:


(SIGNATURE & DATE)

TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:


(SIGNATURE & DATE)

TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 01

Contract # 13P032-04

To: Rocky Coast Builders, Inc.
135 South Market Place
Escondido, CA 92029
Phone: 760-489-7770
Fax: 760-489-7771

Date: May 13, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 1.01

Building: Fine Arts
Description: Add additional concrete reinforcement bars to structural concrete shearwalls A & E, located along the south elevation of the Fine Arts building.
Reason: Upon a Field Walk of the building, the Division of State Architect (DSA) Field Engineer requested for additional concrete reinforcement bars to be added to each concrete shearwall to increase the structural integrity of each wall.
Benefit: The additional concrete reinforcement bars provided additional structural integrity to the concrete shearwall and building.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Agency Driven Change

Change Amount: \$ 3,957.00

Time Extension: 0 Work days

Item 1.02

Building: Fine Arts
Description: Add additional concrete reinforcement bars and concrete to the structural grade beam footing, located along the northeast corner of the Fine Arts building.
Reason: Upon excavation of the footing in the field, it was discovered that an existing site underground gas line and waterline was buried within the footprint of the proposed grade beam footing. As a result, the footing was widened and deepened to accommodate each existing utility.
Benefit: Eliminated the need to remove and relocate each active utility line.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Unforeseen condition

Change Amount: \$ 2,378.00

Time Extension: 0 Work days

Item 1.03

Building: Fine Arts
Description: Add additional concrete aggregates and admixtures to each of the structural concrete shearwalls for the Fine Arts building (total of 19 walls).
Reason: Upon review, it was determined that the proposed concrete mix design was required to be revised from an aggregate mix to a pea gravel mix, in order to achieve consolidation of concrete to the structural concrete reinforcement and structural steel embeds within each concrete shearwall.
Benefit: Revising the specified concrete mix design ensured a solid consolidation of concrete to all embedded steel within each concrete shearwall, and provided an increased concrete strength above the required Project Specifications.
Requested by: Hill Partnership, Inc.
CO Type: Design Errors / omissions

Change Amount: \$ 22,414.00

Time Extension: 0 Work days

Item 1.05

Building: Fine Arts
Description: Add additional concrete and Styrofoam insulation at the boiler room, located at the roof of the Fine Arts building.
Reason: Upon review of the proposed mechanical and plumbing equipment for the boiler room, it was determined that additional concrete was required to be installed to raise the floor as needed to achieve the mounting heights and clearances for each equipment scheduled to be installed within the boiler room.
Benefit: Provided the mounting heights and clearances required to be achieved within the room.
Requested by: Hill Partnership, Inc.
CO Type: Design Errors / omissions

Change Amount: \$ 6,607.00

Time Extension: 0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER \$35,356.00
TOTAL ADDITIONAL WORKING DAYS Days: 0

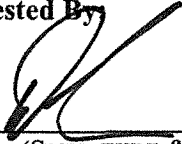
CONTRACT SUMMARY:

Original Contract Amount	\$	7,187,571.00
Net change by previous Change Order	\$	-
Net Change by previous Contract Adjustment	\$	-
Net sum prior to this Change Order	\$	7,187,571.00
Amount of Change Order No. 1	\$	35,356.00
New Contract Sum	\$	7,222,927.00
Percentage of Change to Contract		0.5%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on
25 of July, 2016

Requested By:



6-8-16

(SIGNATURE & DATE)

ROCKY COAST BUILDERS, INC.
DOUG LADDERBUSH
135 South Market Place
Escondido, CA 92029

Approved By:



7-26-16

(SIGNATURE & DATE)

CERRITOS COLLEGE
DR. JOSE FIERRO
PRESIDENT/SUPERINTENDENT

Reviewed By:



(SIGNATURE & DATE)

CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:



(SIGNATURE & DATE)

CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:



06-14-16
(SIGNATURE & DATE)

HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:



6/14/16
(SIGNATURE & DATE)

TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:



06/16/16
(SIGNATURE & DATE)

TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER



PROJECT: Fine Arts-CIS/Math Building / BID NO.: 13P032

DATE OF CONTRACT: October 2, 2014 / CONTRACT NO.: 13P032-04

BID CATEGORY: 04, Structural & Site Concrete

DOLLAR VALUE: \$7,187,571.00

LIQUIDATED DAMAGES: \$2,500.00 per day

CONTRACTOR: Rocky Coast Builders, Inc.

TERM: 738 Calendar Days

TIME FOR COMPLETION: _____

Rocky Coast Builders, Inc.

Address: 135 South Market Place, Escondido, CA 92029

Phone: 760-489-7770

Fax: 760-489-7771

AGREEMENT

This Agreement is made and entered into this **2nd day of October, 2014**, by and between the **Cerritos Community College District** ("District") and **Rocky Coast Builders, Inc.** ("Contractor") ("Agreement").

WITNESSETH: That the parties hereto have mutually covenanted and agreed, and by these presents do covenant and agree with each other, as follows:

- 1. The Work:** Contractor agrees to furnish all tools, equipment, apparatus, facilities, labor, and material necessary to perform and complete in a good and workmanlike manner, the work of the following project:

PROJECT: **13P032, Fine Arts-CIS/Math Building**
Category 04, Structural & Site Concrete
("Project")

It is understood and agreed that the Work shall be performed and completed as required in the Contract Documents including, without limitation, the Drawings and Specifications, under the direction and supervision of, and subject to, the approval of the District or its authorized representative.

- 2. The Contract Documents:** The complete Agreement consists of all Contract Documents as defined in the General Conditions and incorporated herein by this reference. ~~Any and all obligations of the District and Contractor are fully set forth and~~ described in the Contract Documents. All Contract Documents are intended to cooperate so that any Work called for in one and not mentioned in the other or vice versa is to be executed the same as if mentioned in all Contract Documents.
- 3. Interpretation of Contract Documents:** Should any question arise concerning the intent or meaning of Contract Documents, including the Drawings or Specifications, the question shall be submitted to the District for interpretation. If a conflict exists in the Contract Documents, modifications, beginning with the most recent, shall control over this Agreement (if any), which shall control over the Special Conditions, which shall control over any Supplemental Conditions, which shall control over the General Conditions, which shall control over the remaining Division 0 documents, which shall control over Division 1 Documents which shall control over Division 2 through Division 33 documents, which shall control over figured dimensions, which shall control over large-scale drawings, which shall control over small-scale drawings. In no case shall a document calling for lower quality and/or quantity material or workmanship control. The decision of the District in the matter shall be final.
- 4. Time for Completion:** It is hereby understood and agreed that the Work under this Project shall be completed within **SEVEN HUNDRED THIRTY-EIGHT (738) consecutive calendar days** ("Contract Time") from the date specified in the District's Notice to Proceed.
- 5. Coordination of Work:** Should the Contractor fail to complete this Project, and the Work provided herein, within the time fixed for completion, due allowance being made for the contingencies provided for herein, the Contractor shall become liable to the District for all loss and damage that the District may suffer on account thereof. The Contractor shall coordinate its Work with the work of all other contractors.

The District shall not be liable for delays resulting from Contractor's failure to coordinate its Work with other contractors in a manner that will allow timely completion of Contractor's Work. Contractor shall be liable for delays to other contractors caused by Contractor's failure to coordinate its Work with the work of other contractors.

6. **Liquidated Damages:** Time is of the essence for all Work under this Agreement. It is hereby understood and agreed that it is and will be difficult and/or impossible to ascertain and determine the actual damage that the District will sustain in the event of and by reason of Contractor's delay; therefore, Contractor agrees that it shall pay to the District the sum of **TWO THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$2,500.00)** per day as liquidated damages for each and every day's delay beyond the time herein prescribed in finishing the Work. It is hereby understood and agreed that this amount is not a penalty.

In the event any portion of the liquidated damages is not paid to the District, the District may deduct that amount from any money due or that may become due the Contractor under this Agreement. The District's right to assess liquidated damages is as indicated herein and in the General Conditions.

The time during which the Contract is delayed for cause as hereinafter specified may extend the time of completion for a reasonable time as the District may grant. This provision does not exclude the recovery of damages for delay by either party under other provisions in the Contract Documents.

-
7. ~~**Loss Or Damage:** The District and its authorized representatives shall not in any way or manner be answerable or suffer loss, damage, expense, or liability for any loss or damage that may happen to the Work, or any part thereof, or in or about the same during its construction and before acceptance, and the Contractor shall assume all liabilities of every kind or nature arising from the Work, either by accident, negligence, theft, vandalism, or any cause whatever; and shall hold the District and its authorized representatives harmless from all liability of every kind and nature arising from accident, negligence, or any cause whatever.~~

8. **Insurance and Bonds:** Contractor shall provide all required certificates of insurance, and payment and performance bonds as evidence thereof.
9. **Execution of Work:** If the Contractor should neglect to execute the Work properly or fail to perform any provisions of this Agreement, the District, may, pursuant to the General Conditions and without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due the Contractor.
10. **District Representatives:** Contractor hereby acknowledges that the Architect(s), District's Agent, the Project Inspector(s), and the Division of the State Architect have authority to approve and/or stop work if the Contractor's Work does not comply with the requirements of the Contract Documents, Title 24 of the California Code of Regulations, and all applicable laws. The Contractor shall be liable for any delay caused by its non-compliant Work.
11. **Assignment of Contract:** Neither the Contract, nor any part thereof, nor any moneys due or to become due thereunder, may be assigned by the Contractor without the written approval of the District, nor without the written consent of the Surety on the Contractor's Performance Bond (the "Surety"), unless the Surety has waived in writing its right to notice of assignment.

12. Classification of Contractor's License: Contractor hereby acknowledges that it currently holds valid Type C-8 Contractor's license(s) issued by the State of California, Contractor's State Licensing Board, in accordance with division 3, chapter 9, of the Business and Professions Code and in the classification called for in the Contract Documents.

13. Payment of Prevailing Wages: The Contractor and all Subcontractors under the Contractor shall pay all workers on all Work performed pursuant to this Agreement not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to sections 1770 et seq. of the California Labor Code.

14. [Labor Compliance: If the District has adopted a labor compliance program which is applicable to the Project or if the Project is subject to State labor compliance monitored and enforced by the Compliance Monitoring Unit of the Department of Industrial Relations, Contractor specifically acknowledges and understands that it shall perform the Work of this Agreement while complying with all the applicable provisions of the District's labor compliance program or State labor compliance, if applicable, including, without limitation, the requirement that the Contractor and all of its Subcontractors shall timely submit complete and accurate certified payroll records as required by the Contract Documents, or the District cannot issue payment.]

15. Contract Price: In consideration of the foregoing covenants, promises, and agreements on the part of the Contractor, and the strict and literal fulfillment of each and every covenant, promise, and agreement, and as compensation agreed upon for the Work and construction, erection, and completion as aforesaid, the District covenants, promises, and agrees that it will well and truly pay and cause to be paid to the Contractor in full, and as the full Contract Price and compensation for construction, erection, and completion of the Work hereinabove agreed to be performed by the Contractor, the following price:

Seven Million One Hundred Eighty-Seven Thousand Five Hundred Seventy-One and 00/100 Dollars

(\$ 7,187,571.00),

Total contract amount is divided among the two building projects as follows:

Fine Arts:

Four-Million, Six-Hundred, Eighty-One Thousand, Three-Hundred, Nineteen Dollars	\$4,681,319.00

CIS/Math:

Two-Million, Five Hundred, Six Thousand, Two-Hundred, Fifty-Two Dollars	\$2,506,252.00

in lawful money of the United States, which sum is to be paid according to the schedule provided by the Contractor and accepted by the District and subject to additions and deductions as provided in the Contract. This amount supersedes any previously stated and/or agreed to amount(s).

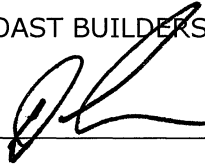
- 16. Severability:** If any term, covenant, condition, or provision in any of the Contract Documents is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions in the Contract Documents shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.

IN WITNESS WHEREOF, accepted and agreed on the date indicated above:

CONTRACTOR

ROCKY COAST BUILDERS, INC.

By: _____



Title: President

Print Name: Doug Ladderbush

DISTRICT

CERRITOS COMMUNITY COLLEGE DISTRICT

By: _____



Title: Vice President of Business Services

Print Name: Dr. David El Fattal

NOTE: If the party executing this Agreement is a corporation, a certified copy of the by-laws, or of the resolution of the Board of Directors, authorizing the officers of said corporation to execute the Contract and the bonds required thereby must be attached hereto.

END OF DOCUMENT



Cerritos College

AMENDMENT NO. 01

To

CONTRACT NO. 13P032-04

The Agreement made and entered on **October 2, 2014** by and between the **Cerritos Community College District**, a public community college district with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650 ("District"), and **Rocky Coast Builders, Inc.** with its principal place of business at 135 So. Market Place, Escondido, CA 92029 ("Contractor") is **Amended on October 2, 2014**, as follows:

RECITALS

Whereas, District and Contractor entered into that certain Agreement dated October 2, 2014 ("Agreement"), whereby Contractor agreed to provide certain services for the **Fine Arts/CIS-Math Building Project** (Bid No. 13P032), **Category 04** ("Project");

Whereas, District and Contractor desire to amend the Agreement;

Now therefore, the Parties agree as follows:

This Amendment replaces the original Baseline Schedule (14-017/018B) with the run date of June 5, 2014, ("Original Schedule") from the original bid documents with Baseline Schedule (14-017/018B-1) with the run date of October 8, 2014, ("Revised Schedule") attached hereto as Exhibit "A" for the above-referenced project.

By signing below, the undersigned ("Contractor") acknowledges that the Original Schedule is superseded and replaced by the Revised Schedule.

The Contractor acknowledges that the attached Revised Schedule contains revised Substantial Completion dates and Contractor agrees to be bound to all aspects of the Project Schedule as shown on the Revised Schedule.

The Contractor acknowledges and agrees that this Amendment adds no additional obligations, including Time or Cost (both as defined in the original bid documents), to the District for the above referenced Project.

The parties hereto agree that this Amendment may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one instrument.

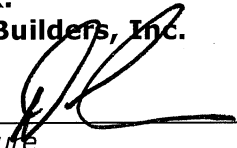
Except as, and to the extent expressly set forth in this Amendment, the parties hereby affirm the terms and provisions of, and affirm the efficacy and primacy of, the original bid documents and related Agreement for the Project. All references to the Agreement in the Agreement for the Project and in this Amendment shall now refer to the Agreement as amended hereby.

To the extent that they do not conflict with the terms of this Amendment, all other sections and provisions of the Agreement shall remain in full force and effect. In the event there is any inconsistency between the terms hereof and the Agreement, this Amendment shall control.

INTENDING TO BE BOUND HEREBY, THE PARTIES EXECUTE THIS AMENDMENT AS OF THE DATE WRITTEN ABOVE:

CONTRACTOR:
Rocky Coast Builders, Inc.

By:


Signature

Doug Ladderbush, President
Typed or Printed Name, & Title

CERRITOS COMMUNITY COLLEGE
DISTRICT:

By:


Signature

DR. DAVID EL FATTAL, V.P. OF BUS. SVCS
Typed or Printed Name, & Title



Cerritos College

AMENDMENT NO. 02

To

CONTRACT NO. 13P032-04

The Agreement made and entered on **October 2, 2014** by and between the **Cerritos Community College District**, a public community college district with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650 ("District"), and **Rocky Coast Builders, Inc.** with its principal place of business at 135 So. Market Place, Escondido, CA 92029 ("Contractor") is **Amended on May 19, 2016**, as follows:

RECITALS

Whereas, District and Contractor entered into that certain Agreement dated October 2, 2014 ("Agreement"), whereby Contractor agreed to provide certain services for the **Fine Arts/CIS-Math Building Project** (Bid No. 13P032), **Category 04** ("Project");

Whereas, District and Contractor desire to amend the Agreement;

Whereas, the District's Governing Board ("Board") previously determined that the Contractor's project category scope of work as covered by the Agreement ("Project") was substantially complex and subject to retention in the amount of ten percent (10%) of the total contract price;

Whereas, California Public Contract Code Section 9203 provides that the Board has the discretion to approve a reduction in the amount of retention withheld if it finds that the Project is more than fifty (50%) complete and satisfactory progress is being made;

Whereas, the Project's architect-engineer of record duly inspected the work on April 26, 2016, and determined that the Contractor's work was eighty-six percent (86%) complete;

Whereas, District and the Contractor desire to enter into this Amendment to reduce the amount of retention for the Project, as indicated herein;

Now therefore, in consideration of the mutual covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. The retention amount specified in Section 9.3.4.1 of the General Conditions component of the Agreement and anywhere else where such retention is specified is hereby reduced from ten percent (10%) to five percent (5%).
2. Exclusive of the five percent (5%) in retention to remain withheld for the total amount due under the Agreement, District will withhold one hundred fifty percent (150%) of the value of any outstanding work to be completed and of disputed items, if any, which will ensure sufficient funds remain to complete Contractor's Project so that a Notice of Completion can be filed by the District.
3. District reserves all rights to cure any outstanding issues to be completed to ensure final completion of Contractor's Project.
4. Final completion and acceptance of the Project, including all punchlist work and outstanding issues, is subject to Board approval.
5. In all other respects, the Agreement is reaffirmed.

The parties hereto agree that this Amendment may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one instrument.

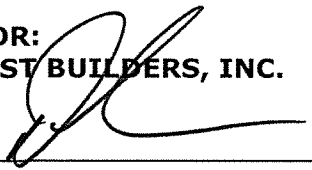
Except as, and to the extent expressly set forth in this Amendment, the parties hereby affirm the terms and provisions of, and affirm the efficacy and primacy of, the original bid documents and related Agreement for the Project. All references to the Agreement in the Agreement for the Project and in this Amendment shall now refer to the Agreement as amended hereby.

To the extent that they do not conflict with the terms of this Amendment, all other sections and provisions of the Agreement shall remain in full force and effect. In the event there is any inconsistency between the terms hereof and the Agreement, this Amendment shall control.

INTENDING TO BE BOUND HEREBY, THE PARTIES EXECUTE THIS AMENDMENT AS OF THE DATE WRITTEN ABOVE:

CONTRACTOR:
ROCKY COAST BUILDERS, INC.

By:



Signature

Doug Ladderbush,
President

Typed or Printed Name, & Title

**CERRITOS COMMUNITY COLLEGE
DISTRICT:**

By:



Signature

Dr. David El Fattal,
Vice President of Business Services

Typed or Printed Name, & Title

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 20

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT:	Consideration of Ratification of Change Order No. 11 [Owner Added Scope], (Bid No. 13P032, Category 04), Rocky Coast Builders, Inc., Fine Arts-CIS/Math Building

ACTION

It is recommended that the Board of Trustees ratify Change Order No. 11 [Owner Added Scope] in the amount of \$12,509 for the Fine Arts-CIS/Math Building project.

FISCAL IMPACT

The amount from Change Order No. 11 will be \$12,509, increasing the total contract amount to \$7,607,362. Funding will be allocated from the GO Bond.

REPORT SUMMARY

On October 1, 2014, the Board awarded a contract to Rocky Coast Builders, Inc. of Escondido, California for the Fine Arts-CIS/Math Building project. The project was bid using a multi-prime project delivery method whereby Cerritos College bid eighteen (18) disciplines for various elements of the project work. Category 04 of this project represents the Structural and Site Concrete element of work. Public Contract Code Section 20659 requires Board approval for a change order to a public works bid.

The total amount for the attached item in Change Order No. 11 is \$12,509. The original contract amount approved by the Board was \$7,187,571. Therefore, Change Order No. 11 is in compliance with Public Contract Code Section 20659. Change Order No. 11 provides for the owner added scope of additional reglets along the roof line of the east and west elevations of the CIS/Math Building, additional labor to accommodate the new interior building signage, and the additional labor to provide acceptable aesthetic finish on the exposed concrete shear walls on the 1st and 2nd floors of the CIS/Math Building. Change Order No. 11 has been reviewed by Tilden-Coil Constructors (Construction Management); the Director of Physical Plant and Construction Services; and, the Vice President of Business Services. Please refer to the attachment for the items, details, and approvals of Change Order No. 11.

	Change Order	Date	Amount	Percentage of Change
Pending	11	June 7, 2017	\$12,509	5.8%
Pending	10	June 7, 2017	\$173,767	5.7%
	9	January 18, 2017	\$ 1,630	3.2%
	8	January 18, 2017	\$ 5,077	3.2%
	7	January 18, 2017	\$2,865	3.2%
	6	January 18, 2017	\$9,663	3.1%
	4, 5	August 17, 2016	\$148,889	3.0%
	1, 2, 3	July 25, 2016	\$ 65,391	2.2%

Change Order types – Below is an explanation of change order types.

- Owner Added Scope – Any time the owner adds scope for various reasons. They are typically value driven.
- Agency Driven Changes – Required by Division of State Architect (DSA), municipalities, Inspector of Record (IOR), etc. and must be done for sign off.
- Unforeseen Conditions – Subsurface or existing building conditions that were unknown/uncertain during the design and not included in the documents/bid for whatever reason and now required.
- Errors – Errors in the documents by the architect or consultants.
- Omissions – Scope not included in the original documents/bid for whatever reason and now required.
- Deductive Credit – Monies are credited to the District due to project cost savings, a decrease in scope, or various reasons.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Change Order No. 11 to Contract No. 13P032-04 (CIS/Math Building portion) – Rocky Coast Builders, Inc.
Change Order No. 10 to Contract No. 13P032-04 (Fine Arts Building portion) – Rocky Coast Builders, Inc.
Change Order No. 9 to Contract No. 13P032-04 (CIS/Math Building portion) – Rocky Coast Builders, Inc.
Change Order No. 8 to Contract No. 13P032-04 (Fine Arts Building portion) – Rocky Coast Builders, Inc.
Change Order No. 7 to Contract No. 13P032-04 (CIS/Math Building portion) – Rocky Coast Builders, Inc.
Change Order No. 6 to Contract No. 13P032-04 (Fine Arts Building portion) – Rocky Coast Builders, Inc.
Change Order No. 5 to Contract No. 13P032-04 (CIS/Math Building portion) – Rocky Coast Builders, Inc.
Change Order No. 4 to Contract No. 13P032-04 (Fine Arts Building portion) – Rocky Coast Builders, Inc.
Change Order No. 3 to Contract No. 13P032-04 (Fine Arts Building portion) – Rocky Coast Builders, Inc.
Change Order No. 2 to Contract No. 13P032-04 (CIS/Math Building portion) – Rocky Coast Builders, Inc.
Change Order No. 1 to Contract No. 13P032-04 (Fine Arts Building portion) – Rocky Coast Builders, Inc.
Contract No. 13P032-04 – Rocky Coast Builders, Inc.

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 11

Contract # 13P032-04

To: Rocky Coast Builders, Inc.
135 South Market Place
Escondido, CA 92029
Phone: 760-489-7770
Fax: 760-489-7771

Date: March 10, 2017

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 11.01

Building: Math / CIS
Description: Add additional reglets along the roof line of the east and west elevations of the Math / CIS building.
Reason: Upon review, it was requested by the roofing manufacturer for additional reglets to be installed to accommodate all exterior finish transitions, and achieve a complete warranted roofing system.
Benefit: Ensured roofing system is approved for full warranty by the roofing manufacturer.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: \$ 2,682.00

Time Extension: 0 Work days

Item 11.02

Building: Math / CIS
Description: Provide additional labor to accommodate additional interior/ Owner furnished building signage, along the concrete shearwalls located on the 1st and 2nd floor of the east lobby for the Math / CIS building.
Reason: Upon review, it was determined that new/ Owner Furnished interior signage would be installed. As a result, labor was provided to sack and patch the holes encountered at the concrete shearwall during the removal of previous signage installed.
Benefit: Provides an aesthetic finish of concrete shearwalls, as a result of new interior signage.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: \$ 1,533.00

Time Extension: 0 Work days

Project: Fine Arts & CIS Math
Contractor: Rocky Coast Builders, Inc. - Contract 13P032-04

Change Order Number: 11
Page 2 of 3

Item 11.03

Building: Math / CIS
Description: Provide additional labor to provide an aesthetic exposed concrete finish along the exposed concrete shearwalls located on the 1st and 2nd floors of the CIS / Mathematics building.
Reason: Upon review, it was requested to proceed with providing additional sacking material and labor, above and beyond contractual obligation, and provide an acceptable exposed concrete finish.
Benefit: Ensures an acceptable aesthetic finish to match the exposed concrete shearwalls.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: \$ 8,294.00

Time Extension: 0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER \$12,509.00

TOTAL ADDITIONAL WORKING DAYS..... **Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	\$	7,187,571.00
Net change by previous Change Order	\$	407,282.00
Net sum prior to this Change Order	\$	7,594,853.00
Amount of Change Order No. 11	\$	12,509.00
New Contract Sum	\$	7,607,362.00
Percentage of Change to Contract		5.8%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on
_____ of _____, 2017

Requested By:

 3.27.17
(SIGNATURE & DATE)

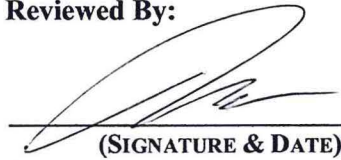
ROCKY COAST BUILDERS, INC.
COREY ARNOLD
135 South Market Place
Escondido, CA 92029

Approved By:

(SIGNATURE & DATE)

CERRITOS COLLEGE
FELIPE LOPEZ
VP BUSINESS SERVICES

Reviewed By:


(SIGNATURE & DATE)

CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

(SIGNATURE & DATE)

CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

 04.14.17
(SIGNATURE & DATE)

HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

 4/19/17
(SIGNATURE & DATE)

TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

 05/04/17
(SIGNATURE & DATE)

TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 10

Contract # 13P032-04

To: Rocky Coast Builders, Inc.
135 South Market Place
Escondido, CA 92029
Phone: 760-489-7770
Fax: 760-489-7771

Date: March 10, 2017

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 10.01

Building: Fine Arts
Description: Provide demolition and remedial labor to repair structural voids encountered upon completion of the concrete shear walls located at the Fine Arts building.
Reason: As a follow up to executed Change Order #2, item #1.01 for Rocky Coast Builders, Inc. (BC 04), upon review, it was determined that additional demolition and remediation steps were required by the Division of State Architect to be applied to the voids encountered to the concrete shearwalls, as a result of the concrete pours completed with the specified aggregate.
Benefit: Ensures repairs to concrete shearwall voids encountered were repaired to the satisfaction of the Division of State Architect.
Requested by: Division of State Architect (DSA)
CO Type: Agency Driven

Change Amount: \$ 31,747.00

Time Extension: 0 Work days

Item 10.02

Building: Fine Arts
Description: Provide additional concrete samples and mockups, in anticipation to pour the exposed polished concrete along the 1st and 2nd floors of the Fine Arts building.
Reason: Upon review, it was requested for Rocky Coast Builders, Inc. (BC 04) to provide additional samples and mockups, above and beyond contractual obligation, to implement all encountered field conditions related to the building, prior to the concrete pour of each floor.
Benefit: Ensured expectations and quality related to finish of exposed concrete flooring was met.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner request

Change Amount: \$ 8,290.00

Time Extension: 0 Work days

Item 10.03

Building: Fine Arts
Description: Provide additional labor to accommodate the exposed polished concrete along the 1st and 2nd floors of the Fine Arts building.
Reason: Upon review, it was requested for Rocky Coast Builders, Inc. (BC 04) to provide additional labor, above and beyond contractual obligation, to implement all encountered field conditions in preparation to polish all exposed concrete located on each floor of the building.
Benefit: Ensured expectations and quality related to finish of exposed concrete flooring was met.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner request

Change Amount: \$ 15,127.00

Time Extension: 0 Work days

Item 10.04

Building: Fine Arts
Description: Provide additional labor to accommodate revisions to the 2nd floor concrete deck, to accommodate the mobile Nanawall sliding door system located in rooms 245 and 246 of the Fine Arts building.
Reason: Upon review, it was determined that revisions to the 2nd floor concrete deck were required to be completed, in order to receive the proposed tracks for the sliding door system, including demolition of the existing concrete deck, additional concrete, and a concrete stain.
Benefit: Ensured the concrete deck was modified and prepared as necessary to receive sliding door system.
Requested by: Hill Partnership, Inc.
CO Type: Design Omission

Change Amount: \$ 34,071.00

Time Extension: 0 Work days

Item 10.05

Building: Fine Arts
Description: Provide additional labor to accommodate the installation of the beams located along the south end of the exterior workyard of the Fine Arts building.
Reason: Upon review, it was determined that a portion of the concrete shearwall along the south elevation was required to be sawcut, in order to accommodate the installation of two (2) horizontal steel beam members.
Benefit: Ensured the concrete shearwall was modified and prepared as necessary to receive the proposed steel members.
Requested by: Hill Partnership, Inc.
CO Type: Design Error

Change Amount: \$ 1,486.00

Time Extension: 0 Work days

Item 10.06

Building: Fine Arts
Description: Add an additional concrete curb to accommodate a furred out wall, located along the exterior elevation of the north elevator, along the roof deck of the Fine Arts building.
Reason: Upon review, it was determined that a portion of the elevator shaft wall was required to be furred and extended outward, in order to accommodate the installation of the elevator cab. As a result, a concrete curb was provided to support the additional wall.
Benefit: Ensured clearance dimensions were met to accommodate the proposed elevator cab.
Requested by: Hill Partnership, Inc.
CO Type: Design Error

Change Amount: \$ 1,364.00

Time Extension: 0 Work days

Item 10.07

Building: Fine Arts
Description: Add additional reglets along the roof line of the north and south elevations of the Fine Arts building.
Reason: Upon review, it was requested by the roofing manufacturer for additional reglets to be installed to accommodate all exterior finish transitions, and achieve a complete warranted roofing system.
Benefit: Ensured roofing system is approved for full warranty by the roofing manufacturer.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: \$ 4,699.00

Time Extension: 0 Work days

Item 10.08

Building: Fine Arts
Description: Add additional concrete sawcuts to the exterior flatwork located along the north elevation of the Fine Arts building.
Reason: Upon review, it was requested for additional sawcuts to be applied to the concrete flatwork, specifically where the concrete was poured in a horizontal radius application, to minimize any cracking of the concrete.
Benefit: Minimizes any potential future cracking of concrete, as well as maintains the enhanced appearance of the concrete.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: \$ 1,033.00

Time Extension: 0 Work days

Item 10.09

Building: Fine Arts
Description: Add additional anchor bolts to accommodate two (2) new steel columns, located along the west elevation of the Fine Arts building.
Reason: Upon review, it was requested by the Division of State Architect (DSA) to shift the exterior canopy away from the building, to maintain a minimum of 4" of seismic separation between the building and exterior canopy. As a result, two (2) of the steel columns supporting the canopy was required to be exposed and relocated in order to accommodate the revised location.
Benefit: Provides acceptance of seismic separation of structures requested by DSA.
Requested by: Division of State Architect (DSA)
CO Type: Agency Driven

Change Amount: \$ 3,890.00

Time Extension: 0 Work days

Item 10.10

Building: Fine Arts
Description: Provide additional labor to demolish an existing underground utility encasement located along the west elevation of the Fine Arts building.
Reason: Upon review, an existing unforeseen underground utility encasement was discovered. In order to accommodate the proposed site lighting fixtures, portions of the existing utility encasement was removed and disposed of.
Benefit: Ensured proposed site lighting was installed for future illumination of path of travel walkways.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Unforeseen Condition

Change Amount: \$ 1,472.00

Time Extension: 0 Work days

Item 10.11

Building: Fine Arts
Description: Add an additional concrete curb to accommodate the exterior door located along the west elevation of the Fine Arts building.
Reason: Upon review, it was determined that the proposed exterior storefront assembly required an exterior curb to attach to. As a result, a concrete curb was poured to allow the proposed storefront system to be installed.
Benefit: Allows sufficient installation of proposed storefront assembly.
Requested by: Hill Partnership, Inc.
CO Type: Design Omission

Change Amount: \$ 953.00

Time Extension: 0 Work days

Item 10.12

Building: Fine Arts
Description: Provide additional labor to accommodate access to existing mechanical valves located along the south elevation of the Film building.
Reason: Upon review, it was determined that the two (2) valves for the existing chilled water lines were within the proposed footprint of the drive approach of the Film building. As a result, the lines were exposed, new valve covers were provided, and the proposed concrete curb was modified to a zero (0) elevation face, to accommodate future access to the lines.
Benefit: Provides access to existing chilled water lines for future maintenance.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Unforeseen Condition

Change Amount: \$ 6,996.00

Time Extension: 0 Work days

Item 10.13

Building: Fine Arts
Description: Provide additional labor to accommodate access to an existing waterline located along the southeast elevation of the Fine Arts building.
Reason: Upon review, it was determined that a valve for an existing water line was within the proposed footprint of the ADA truncated domes for the fire access lane. As a result, a new valve cover was provided, and the ADA truncated domes were modified to be flushed with the cover, providing future access to the existing lines.
Benefit: Provides access to existing water line for future maintenance.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Unforeseen Condition

Change Amount: \$ 3,346.00

Time Extension: 0 Work days

Item 10.14

Building: Fine Arts
Description: Provide additional concrete walkways located along the east and northeast elevations of the Fine Arts building.
Reason: Upon review, it was requested to install temporary concrete walkways to allow a full and accessible path of travel access for the campus, allowing the demolition of the existing Fine Arts building to continue to advance.
Benefit: Provides a sufficient path of travel for the campus, while allowing demolition and construction to move forward.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: \$ 14,323.00

Time Extension: 0 Work days

Item 10.15

Building: Fine Arts
Description: Provide additional labor to provide an aesthetic exposed concrete finish along the bottom tracks of the mobile shelving units located in rooms 111 and 114.
Reason: Upon review, it was requested provide additional concrete patching, above and beyond contractual obligation, to match the concrete adjacent to the bottom track of each shelving unit and provide an exposed concrete finish to match the adjacent flooring finish of each room.
Benefit: Ensures an acceptable aesthetic finish to match the exposed concrete flooring.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: \$ 5,910.00

Time Extension: 0 Work days

Item 10.16

Building: Fine Arts
Description: Provide additional labor to provide a new established SWPPP (Storm Water Prevention Plan) entrance located along the southeast corner of the Construction Laydown area
Reason: Upon review, it was requested to relocate the primary SWPPP entrance to the construction site, originally located along the southeast corner of the Fine Arts building, to the south east corner of the Construction laydown area, in order to advance the preparation and construction of the proposed fire lane. As a result, the rock at the original SWPPP was removed and hauled off, additional rock was provided at the entrance, and the construction rumble plates were moved into the new locations.
Benefit: Ensures campus maintains compliance with the SWPPP requirements.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: \$ 22,873.00

Time Extension: 0 Work days

Item 10.17

Building: Fine Arts
Description: Provide additional labor to provide an aesthetic exposed concrete finish along the exposed concrete shearwalls located on the 1st and 2nd floors of the Fine Arts building.
Reason: Upon review, it was requested to proceed with providing additional sacking material and labor, above and beyond contractual obligation, and provide an acceptable exposed concrete finish.
Benefit: Ensures an acceptable aesthetic finish to match the exposed concrete shearwalls.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: \$ 16,587.00

Time Extension: 0 Work days

Project: Fine Arts & CIS Math
Contractor: Rocky Coast Builders, Inc. - Contract 13P032-04

Change Order Number: 10
Page 7 of 8

Item 10.18

Building: Fine Arts
Description: Provide a credit back to the College based on overpaid amount of \$400.00 to BC 04, Rocky Coast Builders, Inc.
Reason: With reference to the previously approved Change Order #06 for BC 04, Rocky Coast Builders, Inc., upon review, it was determined that the total of Change Order #06 was identified as \$9,663.00, and the actual total for the sum of Items #1 through #3 was \$9,263.00, indicating a delta of (\$400.00). Based on this, a credit is to be provided back to the College for the delta amount.
Benefit: Ensures overpaid amount is credited back to the College.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: \$ (400.00)

Time Extension: 0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER **\$173,767.00**

TOTAL ADDITIONAL WORKING DAYS..... **Days: 0**

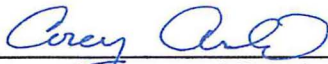
CONTRACT SUMMARY:

Original Contract Amount	\$	7,187,571.00
Net change by previous Change Order	\$	233,515.00
Net sum prior to this Change Order	\$	7,421,086.00
Amount of Change Order No. 10	\$	173,767.00
New Contract Sum	\$	7,594,853.00
Percentage of Change to Contract		5.7%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on
_____ of _____, 2017

Requested By:

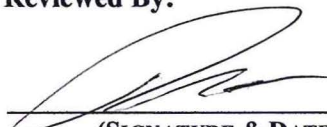


(SIGNATURE & DATE) 3.27.17
ROCKY COAST BUILDERS, INC.
COREY ARNOLD
135 South Market Place
Escondido, CA 92029

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VP BUSINESS SERVICES

Reviewed By:



(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:



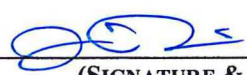
(SIGNATURE & DATE) 04.14.17
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:



(SIGNATURE & DATE) 4/19/17
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:



(SIGNATURE & DATE) 05/04/17
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 09

Contract # 13P032-04

To: Rocky Coast Builders, Inc.
135 South Market Place
Escondido, CA 92029
Phone: 760-489-7770
Fax: 760-489-7771

Date: October 25, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 9.01

Building: CIS / Mathematics

Description: Rework of concrete due to incorrect rebar placement on behalf of Bid Category #05 (BC 05-Structural Steel & Miscellaneous Metals) prime contractor.

Reason: Upon review it was found that rebar was welded in incorrect location by Anderson Charnesky Structural Steel (BC 05). As a result concrete was required to be demolished by Rocky Coast Builders (BC 04-Structural & Site Concrete) to allow correction of welded rebar. Reference Anderson Charnesky Structural Steel (BC 05) deductive Change Order #08.

Benefit: Ensures sufficient structural support for concrete deck.

Requested by: Tilden-Coil Constructors, Inc.

CO Type: Backcharge. The total of both change orders is a net **\$0.00** cost to the District.

Change Amount:..... **\$ 1,630.00**

Time Extension: 0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER..... **\$1,630.00**

TOTAL ADDITIONAL WORKING DAYS..... **Days: 0**

CONTRACT SUMMARY:

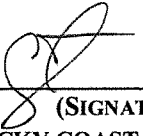
Original Contract Amount	\$	7,187,571.00
Net change by previous Change Order	\$	231,885.00
Net sum prior to this Change Order	\$	7,419,456.00
Amount of Change Order No. 8	\$	1,630.00
New Contract Sum	\$	7,421,086.00
Percentage of Change to Contract		3.2%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on

16th of JANUARY, 2016 ~~2017~~

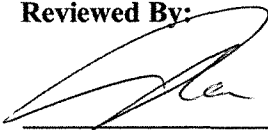
Requested By:


10/26/16
(SIGNATURE & DATE)
ROCKY COAST BUILDERS, INC.
COREY ARNOLD
135 South Market Place
Escondido, CA 92029

Approved By:


1/19/17
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:


11/7/2016
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:


12-16-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:


11.01.16
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:


10/27/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:


11/07/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 08

Contract # 13P032-04

To: Rocky Coast Builders, Inc.
135 South Market Place
Escondido, CA 92029
Phone: 760-489-7770
Fax: 760-489-7771

Date: October 25, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 8.01

Building: Fine Arts
Description: Additional concrete pour at roof on behalf of Bid Category #05 (BC 05-Structural Steel & Miscellaneous Metals) prime contractor.
Reason: Upon review an incorrect structural steel member was installed by Anderson Charnesky Structural Steel (BC 05). As a result an additional concrete pour had to be scheduled for a later date by Rocky Coast Builders (BC 04-Structural & Site Concrete) to allow correction of structural steel. Reference Anderson Charnesky Structural Steel (BC 05) deductive Change Order #08.
Benefit: Ensures sufficient structural support for concrete deck.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Backcharge. The total of both change orders is a net **\$0.00** cost to the District.

Change Amount:..... \$ 8,897.00

Time Extension: 0 Work days

Item 8.02

Building: Fine Arts
Description: Additional labor due to structural columns not being installed in a timely matter on behalf of Bid Category #05 (BC 05-Structural Steel & Miscellaneous Metals) prime contractor.
Reason: Additional labor was required to accommodate the installation of structural steel columns that were not procured in a timely matter. Reference Anderson Charnesky Structural Steel (BC 05) deductive Change Order #07.
Benefit: Ensures the delayed material does not affect the construction schedule.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Backcharge. The total of both change orders is a net **\$0.00** cost to the District.

Change Amount:..... \$ 3,087.00

Time Extension: 0 Work days

Item 8.03

Building: Fine Arts
Description: Credit to offset the cost of additional labor and materials for steel embeds and bearing plates by Bid Category #05 (BC 05-Structural Steel & Miscellaneous Metals) prime contractor.
Reason: Rocky Coast Builders (BC 04) set various steel embeds and bearing plates in incorrect locations on shear walls. As a result additional material was installed by Anderson Charnesky Structural Steel (BC 05-Structural Steel & Miscellaneous Metals) prime contractor. Reference Anderson Charnesky Structural Steel (BC 05) Change Order #07.
Benefit: Ensured accurate placement of structural steel members.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Backcharge. The total of both change orders is a net \$0.00 cost to the District.

Change Amount:..... \$ (6,907.00)

Time Extension: 0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER **\$5,077.00**

TOTAL ADDITIONAL WORKING DAYS **Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	\$	7,187,571.00
Net change by previous Change Order	\$	226,808.00
Net sum prior to this Change Order	\$	7,414,379.00
Amount of Change Order No. 8	\$	5,077.00
New Contract Sum	\$	7,419,456.00
Percentage of Change to Contract		3.2%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

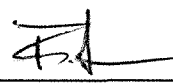
This Change Order is hereby executed on behalf of the Board of Trustees on

15th of January, 2016 ~~2017~~.

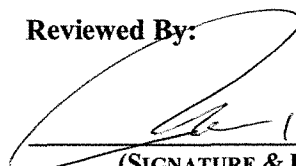
Requested By:


10/26/16
(SIGNATURE & DATE)
ROCKY COAST BUILDERS, INC.
COREY ARNOLD
135 South Market Place
Escondido, CA 92029

Approved By:


11/19/17
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

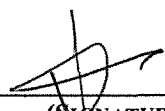
Reviewed By:


11/7/2016
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:


12-16-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

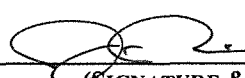
Reviewed By:


11.01.16
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:


10/27/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:


11/07/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 07

Contract # 13P032-04

To: Rocky Coast Builders, Inc.
135 South Market Place
Escondido, CA 92029
Phone: 760-489-7770
Fax: 760-489-7771

Date: September 30, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 7.01

Building: CIS / Mathematics

Description: Add an additional concrete curb to accommodate 60" clearance of accessibility within restroom, located on the 2nd floor of the CIS / Mathematics building.

Reason: Upon review, it was determined the north wall of the restroom had to be re-framed, including a new concrete curb, in order to accommodate the required 60" clearance of accessibility within the restroom.

Benefit: Additional framing ensures sufficient clearance of accessibility within restroom.

Requested by: Hill Partnership, Inc.

CO Type: Design Errors

Change Amount: \$ 2,865.00

Time Extension: 0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER \$2,865.00

TOTAL ADDITIONAL WORKING DAYS **Days: 0**

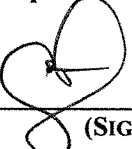
CONTRACT SUMMARY:

Original Contract Amount	\$	7,187,571.00
Net change by previous Change Order	\$	223,943.00
Net sum prior to this Change Order	\$	7,411,514.00
Amount of Change Order No. 7	\$	2,865.00
New Contract Sum	\$	7,414,379.00
Percentage of Change to Contract		3.2%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on
18th of January, 2016 2017

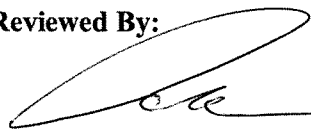
Requested By:


10.17.16
(SIGNATURE & DATE)
ROCKY COAST BUILDERS, INC.
COREY ARNOLD
135 South Market Place
Escondido, CA 92029

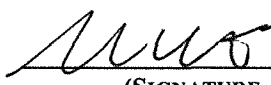
Approved By:


11/19/17
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:


11/7/2016
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:


12-16-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:


10.26.16
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:


10/26/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:


11/5/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 06

Contract # 13P032-04

To: Rocky Coast Builders, Inc.
135 South Market Place
Escondido, CA 92029
Phone: 760-489-7770
Fax: 760-489-7771

Date: September 30, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 6.01

Building: Fine Arts
Description: Remove and re-install steel embeds located along the east concrete shearwall of the Film building.
Reason: Upon review, it was determined by the Division of State Architect (DSA) that the structural support of the proposed mechanical and plumbing utilities feeding the Film building was required to be revised in elevation. As a result, the steel embeds were removed and relocated to the correct location prior to the concrete pour of the wall.
Benefit: Relocation of steel embeds to the correct elevation allows acceptance of the structural support by DSA.
Requested by: Division of State Architect (DSA)
CO Type: Agency Driven

Change Amount: \$ 2,525.00

Time Extension: 0 Work days

Item 6.02

Building: Fine Arts
Description: Revise the thickness of the concrete housekeeping pad supporting the electrical secondary substation, located west of the Fine Arts building.
Reason: Upon review, it was determined that the thickness of the concrete pad was required to be increased from 4" to 12", to provide sufficient support of the proposed electrical equipment.
Benefit: Increase of concrete ensures sufficient structural support of equipment.
Requested by: Hill Partnership, Inc.
CO Type: Design Errors

Change Amount: \$ 3,272.00

Time Extension: 0 Work days

Item 6.03

Building: Fine Arts
Description: Add additional concrete topper slabs for each custodial closet (total of 2) located in the Fine Arts building.
Reason: Upon review, it was determined that additional concrete was required to achieve the required thickness of sealed concrete floor finish for each room.
Benefit: Ensures that proposed floor thickness is achieved.
Requested by: Hill Partnership, Inc.
CO Type: Design Errors

Change Amount: \$ 3,466.00

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER **\$9,663.00**

TOTAL ADDITIONAL WORKING DAYS **Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	\$	7,187,571.00
Net change by previous Change Order	\$	214,280.00
Net sum prior to this Change Order	\$	7,401,851.00
Amount of Change Order No. 6	\$	9,663.00
New Contract Sum	\$	7,411,514.00

Percentage of Change to Contract 3.1%

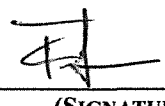
The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on
18th of January, 2016 2017

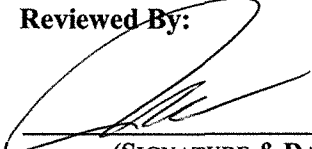
Requested By:


10.17.16
(SIGNATURE & DATE)
ROCKY COAST BUILDERS, INC.
COREY ARNOLD
135 South Market Place
Escondido, CA 92029

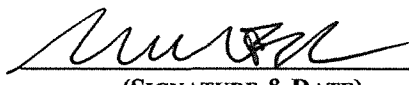
Approved By:


1/19/17
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:


11/2/2016
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:


12-16-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:


10.26.16
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:


10/26/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:


11/5/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 05

Contract # 13P032-04

To: Rocky Coast Builders, Inc.
135 South Market Place
Escondido, CA 92029
Phone: 760-489-7770
Fax: 760-489-7771

Date: July 6, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 5.01

Building: CIS/ Mathematics
Description: Provide post shoring/bracing to provide temporary structural support for all cast-in place concrete shearwalls (total of 16) located at the new CIS/Mathematics building.
Reason: Upon review during construction, it was determined that post shoring/bracing was required to provide temporary structural support at each concrete shearwall until the structural diaphragm of the building was completed.
Benefit: The temporary shoring provided sufficient structural support of each wall, as well as continued safety, during the course of construction.
Requested by: HPI Architecture
CO Type: Design Errors/Omissions

Change Amount: \$ 60,996.00

Time Extension: 0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER **\$60,996.00**
TOTAL ADDITIONAL WORKING DAYS **Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	\$	7,187,571.00
Net change by previous Change Order	\$	153,284.00
Net sum prior to this Change Order	\$	7,340,855.00
Amount of Change Order No. 5	\$	60,996.00
New Contract Sum	\$	7,401,851.00

Percentage of Change to Contract 3.0%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on
17th of August, 2016

Requested By:



7.11.16

(SIGNATURE & DATE)

ROCKY COAST BUILDERS, INC.
COREY ARNOLD
135 South Market Place
Escondido, CA 92029

Approved By:

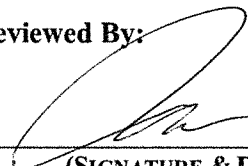


8/19/16

(SIGNATURE & DATE)

CERRITOS COLLEGE
NOORALI DELAWALLA
ACTING VP BUSINESS SERVICES

Reviewed By:



7/14/2016

(SIGNATURE & DATE)

CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:



7-31-16

(SIGNATURE & DATE)

CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:



07.12.16

(SIGNATURE & DATE)

HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:



7/12/16

(SIGNATURE & DATE)

TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:



07/12/16

(SIGNATURE & DATE)

TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 04

Contract # 13P032-04

To: Rocky Coast Builders, Inc.
135 South Market Place
Escondido, CA 92029
Phone: 760-489-7770
Fax: 760-489-7771

Date: July 6, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 4.01

Building: Fine Arts
Description: Provide post shoring/bracing to provide temporary structural support for all cast-in place concrete shearwalls (total of 23) located at the new Fine Arts and Film buildings.
Reason: Upon review during construction, it was determined that post shoring/bracing was required to provide temporary structural support at each concrete shearwall until the structural diaphragm of the building was completed.
Benefit: The temporary shoring provided sufficient structural support of each wall, as well as continued safety, during the course of construction.
Requested by: HPI Architecture
CO Type: Design Errors/Omissions

Change Amount: \$ 87,893.00

Time Extension: 0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER **\$87,893.00**

TOTAL ADDITIONAL WORKING DAYS.....**Days: 0**

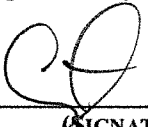
CONTRACT SUMMARY:

Original Contract Amount	\$	7,187,571.00
Net change by previous Change Order	\$	65,391.00
Net sum prior to this Change Order	\$	7,252,962.00
Amount of Change Order No. 4	\$	87,893.00
New Contract Sum	\$	7,340,855.00
Percentage of Change to Contract		2.1%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on
17th of August, 2016

Requested By:


7.11.16
(SIGNATURE & DATE)
ROCKY COAST BUILDERS, INC.
COREY ARNOLD
135 South Market Place
Escondido, CA 92029

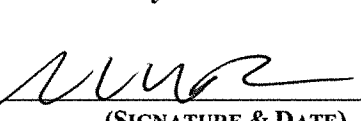
Approved By:


8/19/16
(SIGNATURE & DATE)
CERRITOS COLLEGE
NOORALI DELAWALLA
ACTING VP BUSINESS SERVICES

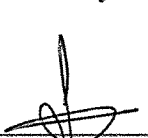
Reviewed By:


7/14/2016
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:


7-31-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

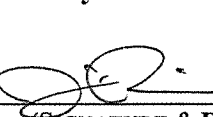
Reviewed By:


07.12.16
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:


7/12/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:


07/12/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 03

Contract # 13P032-04

To: Rocky Coast Builders, Inc.
135 South Market Place
Escondido, CA 92029
Phone: 760-489-7770
Fax: 760-489-7771

Date: May 13, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 3.01

Building: Fine Arts
Description: Add concrete and omit exterior fire rated louvers and related fire alarm infrastructure located at the exterior workyard of the Fine Arts building.
Reason: It was determined that the fire rated louvers at the exterior workyard were no longer required to be installed by the Division of State Architect (DSA). As a result, the louver and related fire alarm infrastructure was omitted, and the areas omitted were infilled with cast-in place concrete. Total cost includes the added cost of concrete, as well as the deductive costs to omit the louvers and Fire Alarm infrastructure for a total net add of \$2,487.00 to the College.
Benefit: Decreased future maintenance costs, as the louvers and fire alarm infrastructure originally shown to be provided is no longer required by DSA.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Agency Driven Change

Change Amount: \$ 10,200.00

Time Extension: 0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER \$10,200.00
TOTAL ADDITIONAL WORKING DAYS..... Days: 0

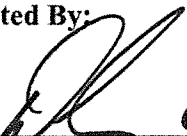
CONTRACT SUMMARY:

Original Contract Amount	\$	7,187,571.00
Net change by previous Change Order	\$	55,191.00
Net sum prior to this Change Order	\$	7,242,762.00
Amount of Change Order No. 3	\$	10,200.00
New Contract Sum	\$	7,252,962.00
Percentage of Change to Contract		0.9%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on
25 of July, 2016

Requested By:


6-8-16
(SIGNATURE & DATE)

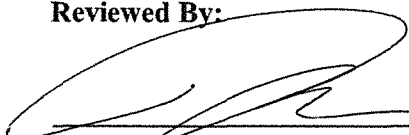
ROCKY COAST BUILDERS, INC.
DOUG LADDERBUSH
135 South Market Place
Escondido, CA 92029

Approved By:


7-26-16
(SIGNATURE & DATE)

CERRITOS COLLEGE
DR. JOSE FIERRO
PRESIDENT/SUPERINTENDENT

Reviewed By:


(SIGNATURE & DATE)

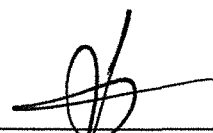
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:


6-29-16
(SIGNATURE & DATE)

CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:


06.14.16
(SIGNATURE & DATE)

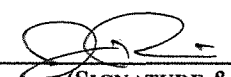
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:


6/14/16
(SIGNATURE & DATE)

TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:


06/16/16
(SIGNATURE & DATE)

TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 02

Contract # 13P032-04

To: Rocky Coast Builders, Inc.
135 South Market Place
Escondido, CA 92029
Phone: 760-489-7770
Fax: 760-489-7771

Date: May 13, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 1.01

Building: CIS / Mathematics
Description: Add additional concrete aggregates and admixtures to each of the structural concrete shearwalls for the Fine Arts building (total of 16 walls).
Reason: Upon review, it was determined that the proposed concrete mix design was required to be revised from an aggregate mix to a pea gravel mix, in order to achieve consolidation of concrete to the structural concrete reinforcement and structural steel embeds within each concrete shearwall.
Benefit: Revising the specified concrete mix design ensured a solid consolidation of concrete to all embedded steel within each concrete shearwall, and provided an increased concrete strength above the required Project Specifications.
Requested by: Hill Partnership, Inc.
CO Type: Design Errors / omissions

Change Amount: \$ 17,661.00

Time Extension: 0 Work days

Item 1.02

Building: CIS / Mathematics
Description: Add additional concrete and Styrofoam insulation at the boiler room, located at the roof of the CIS / Mathematics building.
Reason: Upon review of the proposed mechanical and plumbing equipment for the boiler room, it was determined that additional concrete was required to be installed to raise the floor as needed to achieve the mounting heights and clearances for each equipment scheduled to be installed within the boiler room.
Benefit: Provided the mounting heights and clearances required to be achieved within the room.
Requested by: Hill Partnership, Inc.
CO Type: Design Errors / omissions

Change Amount: \$ 2,174.00

Time Extension: 0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER\$19,835.00
TOTAL ADDITIONAL WORKING DAYS Days: 0

CONTRACT SUMMARY:

Original Contract Amount	\$	7,187,571.00
Net change by previous Change Order	\$	35,356.00
Net Change by previous Contract Adjustment	\$	-
Net sum prior to this Change Order	\$	7,222,927.00
Amount of Change Order No. 2	\$	19,835.00
New Contract Sum	\$	7,242,762.00
Percentage of Change to Contract		0.8%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

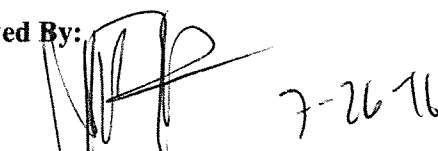
This Change Order is hereby executed on behalf of the Board of Trustees on
25 of July, 2016

Requested By:


(SIGNATURE & DATE)

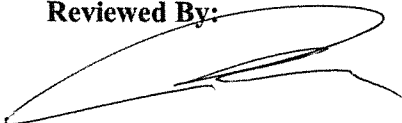
ROCKY COAST BUILDERS, INC.
DOUG LADDERBUSH
135 South Market Place
Escondido, CA 92029

Approved By:


(SIGNATURE & DATE)

CERRITOS COLLEGE
DR. JOSE FIERRO
PRESIDENT/SUPERINTENDENT

Reviewed By:


(SIGNATURE & DATE)

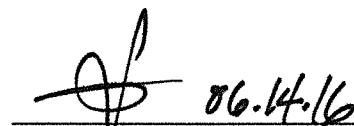
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:


(SIGNATURE & DATE)

CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:


(SIGNATURE & DATE)

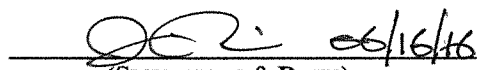
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:


(SIGNATURE & DATE)

TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:


(SIGNATURE & DATE)

TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 01

Contract # 13P032-04

To: Rocky Coast Builders, Inc.
135 South Market Place
Escondido, CA 92029
Phone: 760-489-7770
Fax: 760-489-7771

Date: May 13, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 1.01

Building: Fine Arts
Description: Add additional concrete reinforcement bars to structural concrete shearwalls A & E, located along the south elevation of the Fine Arts building.
Reason: Upon a Field Walk of the building, the Division of State Architect (DSA) Field Engineer requested for additional concrete reinforcement bars to be added to each concrete shearwall to increase the structural integrity of each wall.
Benefit: The additional concrete reinforcement bars provided additional structural integrity to the concrete shearwall and building.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Agency Driven Change

Change Amount: \$ 3,957.00

Time Extension: 0 Work days

Item 1.02

Building: Fine Arts
Description: Add additional concrete reinforcement bars and concrete to the structural grade beam footing, located along the northeast corner of the Fine Arts building.
Reason: Upon excavation of the footing in the field, it was discovered that an existing site underground gas line and waterline was buried within the footprint of the proposed grade beam footing. As a result, the footing was widened and deepened to accommodate each existing utility.
Benefit: Eliminated the need to remove and relocate each active utility line.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Unforeseen condition

Change Amount: \$ 2,378.00

Time Extension: 0 Work days

Item 1.03

Building: Fine Arts
Description: Add additional concrete aggregates and admixtures to each of the structural concrete shearwalls for the Fine Arts building (total of 19 walls).
Reason: Upon review, it was determined that the proposed concrete mix design was required to be revised from an aggregate mix to a pea gravel mix, in order to achieve consolidation of concrete to the structural concrete reinforcement and structural steel embeds within each concrete shearwall.
Benefit: Revising the specified concrete mix design ensured a solid consolidation of concrete to all embedded steel within each concrete shearwall, and provided an increased concrete strength above the required Project Specifications.
Requested by: Hill Partnership, Inc.
CO Type: Design Errors / omissions

Change Amount: \$ 22,414.00

Time Extension: 0 Work days

Item 1.05

Building: Fine Arts
Description: Add additional concrete and Styrofoam insulation at the boiler room, located at the roof of the Fine Arts building.
Reason: Upon review of the proposed mechanical and plumbing equipment for the boiler room, it was determined that additional concrete was required to be installed to raise the floor as needed to achieve the mounting heights and clearances for each equipment scheduled to be installed within the boiler room.
Benefit: Provided the mounting heights and clearances required to be achieved within the room.
Requested by: Hill Partnership, Inc.
CO Type: Design Errors / omissions

Change Amount: \$ 6,607.00

Time Extension: 0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER \$35,356.00
TOTAL ADDITIONAL WORKING DAYS Days: 0

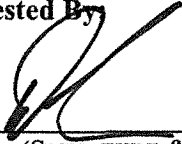
CONTRACT SUMMARY:

Original Contract Amount	\$	7,187,571.00
Net change by previous Change Order	\$	-
Net Change by previous Contract Adjustment	\$	-
Net sum prior to this Change Order	\$	7,187,571.00
Amount of Change Order No. 1	\$	35,356.00
New Contract Sum	\$	7,222,927.00
Percentage of Change to Contract		0.5%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on
25 of July, 2016

Requested By:



6-8-16

(SIGNATURE & DATE)

ROCKY COAST BUILDERS, INC.
DOUG LADDERBUSH
135 South Market Place
Escondido, CA 92029

Approved By:



7-26-16

(SIGNATURE & DATE)

CERRITOS COLLEGE
DR. JOSE FIERRO
PRESIDENT/SUPERINTENDENT

Reviewed By:



(SIGNATURE & DATE)

CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:



(SIGNATURE & DATE)

CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:



(SIGNATURE & DATE)

HPI ARCHITECTURE
JULIA JONES
ARCHITECT

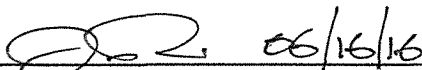
Reviewed By:



(SIGNATURE & DATE)

TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:



(SIGNATURE & DATE)

TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER



PROJECT: Fine Arts-CIS/Math Building / BID NO.: 13P032

DATE OF CONTRACT: October 2, 2014 / CONTRACT NO.: 13P032-04

BID CATEGORY: 04, Structural & Site Concrete

DOLLAR VALUE: \$7,187,571.00

LIQUIDATED DAMAGES: \$2,500.00 per day

CONTRACTOR: Rocky Coast Builders, Inc.

TERM: 738 Calendar Days

TIME FOR COMPLETION: _____

Rocky Coast Builders, Inc.

Address: 135 South Market Place, Escondido, CA 92029

Phone: 760-489-7770

Fax: 760-489-7771

AGREEMENT

This Agreement is made and entered into this **2nd day of October, 2014**, by and between the **Cerritos Community College District** ("District") and **Rocky Coast Builders, Inc.** ("Contractor") ("Agreement").

WITNESSETH: That the parties hereto have mutually covenanted and agreed, and by these presents do covenant and agree with each other, as follows:

- 1. The Work:** Contractor agrees to furnish all tools, equipment, apparatus, facilities, labor, and material necessary to perform and complete in a good and workmanlike manner, the work of the following project:

PROJECT: **13P032, Fine Arts-CIS/Math Building**
Category 04, Structural & Site Concrete
("Project")

It is understood and agreed that the Work shall be performed and completed as required in the Contract Documents including, without limitation, the Drawings and Specifications, under the direction and supervision of, and subject to, the approval of the District or its authorized representative.

- 2. The Contract Documents:** The complete Agreement consists of all Contract Documents as defined in the General Conditions and incorporated herein by this reference. ~~Any and all obligations of the District and Contractor are fully set forth and~~ described in the Contract Documents. All Contract Documents are intended to cooperate so that any Work called for in one and not mentioned in the other or vice versa is to be executed the same as if mentioned in all Contract Documents.
- 3. Interpretation of Contract Documents:** Should any question arise concerning the intent or meaning of Contract Documents, including the Drawings or Specifications, the question shall be submitted to the District for interpretation. If a conflict exists in the Contract Documents, modifications, beginning with the most recent, shall control over this Agreement (if any), which shall control over the Special Conditions, which shall control over any Supplemental Conditions, which shall control over the General Conditions, which shall control over the remaining Division 0 documents, which shall control over Division 1 Documents which shall control over Division 2 through Division 33 documents, which shall control over figured dimensions, which shall control over large-scale drawings, which shall control over small-scale drawings. In no case shall a document calling for lower quality and/or quantity material or workmanship control. The decision of the District in the matter shall be final.
- 4. Time for Completion:** It is hereby understood and agreed that the Work under this Project shall be completed within **SEVEN HUNDRED THIRTY-EIGHT (738) consecutive calendar days** ("Contract Time") from the date specified in the District's Notice to Proceed.
- 5. Coordination of Work:** Should the Contractor fail to complete this Project, and the Work provided herein, within the time fixed for completion, due allowance being made for the contingencies provided for herein, the Contractor shall become liable to the District for all loss and damage that the District may suffer on account thereof. The Contractor shall coordinate its Work with the work of all other contractors.

The District shall not be liable for delays resulting from Contractor's failure to coordinate its Work with other contractors in a manner that will allow timely completion of Contractor's Work. Contractor shall be liable for delays to other contractors caused by Contractor's failure to coordinate its Work with the work of other contractors.

6. **Liquidated Damages:** Time is of the essence for all Work under this Agreement. It is hereby understood and agreed that it is and will be difficult and/or impossible to ascertain and determine the actual damage that the District will sustain in the event of and by reason of Contractor's delay; therefore, Contractor agrees that it shall pay to the District the sum of **TWO THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$2,500.00)** per day as liquidated damages for each and every day's delay beyond the time herein prescribed in finishing the Work. It is hereby understood and agreed that this amount is not a penalty.

In the event any portion of the liquidated damages is not paid to the District, the District may deduct that amount from any money due or that may become due the Contractor under this Agreement. The District's right to assess liquidated damages is as indicated herein and in the General Conditions.

The time during which the Contract is delayed for cause as hereinafter specified may extend the time of completion for a reasonable time as the District may grant. This provision does not exclude the recovery of damages for delay by either party under other provisions in the Contract Documents.

-
7. ~~**Loss Or Damage:** The District and its authorized representatives shall not in any way or manner be answerable or suffer loss, damage, expense, or liability for any loss or damage that may happen to the Work, or any part thereof, or in or about the same during its construction and before acceptance, and the Contractor shall assume all liabilities of every kind or nature arising from the Work, either by accident, negligence, theft, vandalism, or any cause whatever; and shall hold the District and its authorized representatives harmless from all liability of every kind and nature arising from accident, negligence, or any cause whatever.~~

8. **Insurance and Bonds:** Contractor shall provide all required certificates of insurance, and payment and performance bonds as evidence thereof.
9. **Execution of Work:** If the Contractor should neglect to execute the Work properly or fail to perform any provisions of this Agreement, the District, may, pursuant to the General Conditions and without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due the Contractor.
10. **District Representatives:** Contractor hereby acknowledges that the Architect(s), District's Agent, the Project Inspector(s), and the Division of the State Architect have authority to approve and/or stop work if the Contractor's Work does not comply with the requirements of the Contract Documents, Title 24 of the California Code of Regulations, and all applicable laws. The Contractor shall be liable for any delay caused by its non-compliant Work.
11. **Assignment of Contract:** Neither the Contract, nor any part thereof, nor any moneys due or to become due thereunder, may be assigned by the Contractor without the written approval of the District, nor without the written consent of the Surety on the Contractor's Performance Bond (the "Surety"), unless the Surety has waived in writing its right to notice of assignment.

12. **Classification of Contractor's License:** Contractor hereby acknowledges that it currently holds valid Type C-8 Contractor's license(s) issued by the State of California, Contractor's State Licensing Board, in accordance with division 3, chapter 9, of the Business and Professions Code and in the classification called for in the Contract Documents.
13. **Payment of Prevailing Wages:** The Contractor and all Subcontractors under the Contractor shall pay all workers on all Work performed pursuant to this Agreement not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to sections 1770 et seq. of the California Labor Code.
14. **[Labor Compliance:** If the District has adopted a labor compliance program which is applicable to the Project or if the Project is subject to State labor compliance monitored and enforced by the Compliance Monitoring Unit of the Department of Industrial Relations, Contractor specifically acknowledges and understands that it shall perform the Work of this Agreement while complying with all the applicable provisions of the District's labor compliance program or State labor compliance, if applicable, including, without limitation, the requirement that the Contractor and all of its Subcontractors shall timely submit complete and accurate certified payroll records as required by the Contract Documents, or the District cannot issue payment.]

15. **Contract Price:** In consideration of the foregoing covenants, promises, and agreements on the part of the Contractor, and the strict and literal fulfillment of each and every covenant, promise, and agreement, and as compensation agreed upon for the Work and construction, erection, and completion as aforesaid, the District covenants, promises, and agrees that it will well and truly pay and cause to be paid to the Contractor in full, and as the full Contract Price and compensation for construction, erection, and completion of the Work hereinabove agreed to be performed by the Contractor, the following price:

Seven Million One Hundred Eighty-Seven Thousand Five Hundred Seventy-One and 00/100 Dollars

(\$ 7,187,571.00),

Total contract amount is divided among the two building projects as follows:

Fine Arts:

Four-Million, Six-Hundred, Eighty-One Thousand, Three-Hundred, Nineteen Dollars	\$4,681,319.00

CIS/Math:

Two-Million, Five Hundred, Six Thousand, Two-Hundred, Fifty-Two Dollars	\$2,506,252.00

in lawful money of the United States, which sum is to be paid according to the schedule provided by the Contractor and accepted by the District and subject to additions and deductions as provided in the Contract. This amount supersedes any previously stated and/or agreed to amount(s).

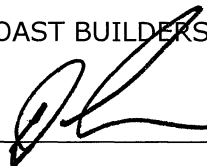
- 16. Severability:** If any term, covenant, condition, or provision in any of the Contract Documents is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions in the Contract Documents shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.

IN WITNESS WHEREOF, accepted and agreed on the date indicated above:

CONTRACTOR

ROCKY COAST BUILDERS, INC.

By: _____



Title: President

Print Name: Doug Ladderbush

DISTRICT

CERRITOS COMMUNITY COLLEGE DISTRICT

By: _____



Title: Vice President of Business Services

Print Name: Dr. David El Fattal

NOTE: If the party executing this Agreement is a corporation, a certified copy of the by-laws, or of the resolution of the Board of Directors, authorizing the officers of said corporation to execute the Contract and the bonds required thereby must be attached hereto.

END OF DOCUMENT



Cerritos College

AMENDMENT NO. 01

To

CONTRACT NO. 13P032-04

The Agreement made and entered on **October 2, 2014** by and between the **Cerritos Community College District**, a public community college district with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650 ("District"), and **Rocky Coast Builders, Inc.** with its principal place of business at 135 So. Market Place, Escondido, CA 92029 ("Contractor") is **Amended on October 2, 2014**, as follows:

RECITALS

Whereas, District and Contractor entered into that certain Agreement dated October 2, 2014 ("Agreement"), whereby Contractor agreed to provide certain services for the **Fine Arts/CIS-Math Building Project** (Bid No. 13P032), **Category 04** ("Project");

Whereas, District and Contractor desire to amend the Agreement;

Now therefore, the Parties agree as follows:

This Amendment replaces the original Baseline Schedule (14-017/018B) with the run date of June 5, 2014, ("Original Schedule") from the original bid documents with Baseline Schedule (14-017/018B-1) with the run date of October 8, 2014, ("Revised Schedule") attached hereto as Exhibit "A" for the above-referenced project.

By signing below, the undersigned ("Contractor") acknowledges that the Original Schedule is superseded and replaced by the Revised Schedule.

The Contractor acknowledges that the attached Revised Schedule contains revised Substantial Completion dates and Contractor agrees to be bound to all aspects of the Project Schedule as shown on the Revised Schedule.

The Contractor acknowledges and agrees that this Amendment adds no additional obligations, including Time or Cost (both as defined in the original bid documents), to the District for the above referenced Project.

The parties hereto agree that this Amendment may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one instrument.

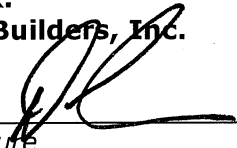
Except as, and to the extent expressly set forth in this Amendment, the parties hereby affirm the terms and provisions of, and affirm the efficacy and primacy of, the original bid documents and related Agreement for the Project. All references to the Agreement in the Agreement for the Project and in this Amendment shall now refer to the Agreement as amended hereby.

To the extent that they do not conflict with the terms of this Amendment, all other sections and provisions of the Agreement shall remain in full force and effect. In the event there is any inconsistency between the terms hereof and the Agreement, this Amendment shall control.

INTENDING TO BE BOUND HEREBY, THE PARTIES EXECUTE THIS AMENDMENT AS OF THE DATE WRITTEN ABOVE:

CONTRACTOR:
Rocky Coast Builders, Inc.

By:



Signature

Doug Ladderbush, President
Typed or Printed Name, & Title

CERRITOS COMMUNITY COLLEGE
DISTRICT:

By:



Signature

DR. DAVID EL FATTAL, V.P. OF BUS. SVCS
Typed or Printed Name, & Title



Cerritos College

AMENDMENT NO. 02

To

CONTRACT NO. 13P032-04

The Agreement made and entered on **October 2, 2014** by and between the **Cerritos Community College District**, a public community college district with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650 ("District"), and **Rocky Coast Builders, Inc.** with its principal place of business at 135 So. Market Place, Escondido, CA 92029 ("Contractor") is **Amended on May 19, 2016**, as follows:

RECITALS

Whereas, District and Contractor entered into that certain Agreement dated October 2, 2014 ("Agreement"), whereby Contractor agreed to provide certain services for the **Fine Arts/CIS-Math Building Project** (Bid No. 13P032), **Category 04** ("Project");

Whereas, District and Contractor desire to amend the Agreement;

Whereas, the District's Governing Board ("Board") previously determined that the Contractor's project category scope of work as covered by the Agreement ("Project") was substantially complex and subject to retention in the amount of ten percent (10%) of the total contract price;

Whereas, California Public Contract Code Section 9203 provides that the Board has the discretion to approve a reduction in the amount of retention withheld if it finds that the Project is more than fifty (50%) complete and satisfactory progress is being made;

Whereas, the Project's architect-engineer of record duly inspected the work on April 26, 2016, and determined that the Contractor's work was eighty-six percent (86%) complete;

Whereas, District and the Contractor desire to enter into this Amendment to reduce the amount of retention for the Project, as indicated herein;

Now therefore, in consideration of the mutual covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. The retention amount specified in Section 9.3.4.1 of the General Conditions component of the Agreement and anywhere else where such retention is specified is hereby reduced from ten percent (10%) to five percent (5%).
2. Exclusive of the five percent (5%) in retention to remain withheld for the total amount due under the Agreement, District will withhold one hundred fifty percent (150%) of the value of any outstanding work to be completed and of disputed items, if any, which will ensure sufficient funds remain to complete Contractor's Project so that a Notice of Completion can be filed by the District.
3. District reserves all rights to cure any outstanding issues to be completed to ensure final completion of Contractor's Project.
4. Final completion and acceptance of the Project, including all punchlist work and outstanding issues, is subject to Board approval.
5. In all other respects, the Agreement is reaffirmed.

The parties hereto agree that this Amendment may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one instrument.

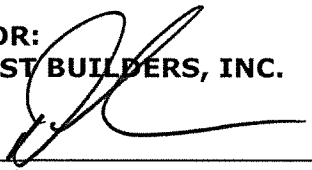
Except as, and to the extent expressly set forth in this Amendment, the parties hereby affirm the terms and provisions of, and affirm the efficacy and primacy of, the original bid documents and related Agreement for the Project. All references to the Agreement in the Agreement for the Project and in this Amendment shall now refer to the Agreement as amended hereby.

To the extent that they do not conflict with the terms of this Amendment, all other sections and provisions of the Agreement shall remain in full force and effect. In the event there is any inconsistency between the terms hereof and the Agreement, this Amendment shall control.

INTENDING TO BE BOUND HEREBY, THE PARTIES EXECUTE THIS AMENDMENT AS OF THE DATE WRITTEN ABOVE:

CONTRACTOR:
ROCKY COAST BUILDERS, INC.

By:



Signature

Doug Ladderbush,
President

Typed or Printed Name, & Title

**CERRITOS COMMUNITY COLLEGE
DISTRICT:**

By:



Signature

Dr. David El Fattal,
Vice President of Business Services

Typed or Printed Name, & Title

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 21

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: Consideration of Approval of Notice of Completion for Bid No. 14P019, Category 01, Campus Electrical & Chilled Water Upgrade

ACTION

It is recommended that the Board of Trustees approve the Notice of Completion for Mel Smith Electric, Inc. of Stanton, California for the Campus Electrical & Chilled Water Upgrade project at Cerritos Community College District as presented.

FISCAL IMPACT

The total final contract amount was \$3,696,000 which was paid by the G.O. Bond.

REPORT SUMMARY

Cerritos College issued a contract to Mel Smith Electric, Inc. August 19, 2015. As required by Public Contract Code, Cerritos College must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

This project was substantially complete on December 28, 2016. A Notice of Completion needs to be approved by the Board of Trustees and filed with the County Recorder.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Notice of Completion Recording – Mel Smith Electric, Inc.

RECORDING REQUEST BY
WHEN RECORDED MAIL TO:

CERRITOS COMMUNITY COLLEGE
DISTRICT, ATTENTION: MARK B. LOGAN
11110 ALONDRA BOULEVARD
NORWALK, CALIFORNIA 90650

SPACE ABOVE THIS LINE RESERVED
FOR RECORDER'S USE

TITLE(S)

**NOTICE OF COMPLETION
CERRITOS COMMUNITY COLLEGE DISTRICT**

NOTICE IS HEREBY GIVEN, pursuant to the provisions of Section §9200 – §9208 of the Civil code of the State of California, that the **CERRITOS COMMUNITY COLLEGE DISTRICT**, of Los Angeles County, as owner of the property known as **Cerritos Community College**, located at **11110 Alondra Boulevard, Norwalk, California**, caused improvements to be made to the property to wit: **Campus Electrical & Chilled Water Upgrade, Bid No. 14P019, Category 01** contract for the doing of which was heretofore entered into on the **19th of August, 2015** which contract was made with **Mel Smith Electric, Inc.**, contract number **14P019-01**, as contractor; that said improvements were completed on the **28th of December, 2016**, and accepted by formal action of the governing board of said DISTRICT on the **7th of June, 2017**; that title to said property is vested in the **CERRITOS COMMUNITY COLLEGE DISTRICT** of Los Angeles County, California; that the surety for the above named contractor is **Great American Insurance Company**.

I certify or declare under penalty of perjury that the foregoing is true and correct.

CERRITOS COMMUNITY COLLEGE DISTRICT OF LOS
ANGELES COUNTY, CALIFORNIA

By: _____
Felipe R. Lopez
Vice President of Business Services

Date: _____

Place of Execution: Norwalk, California

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 22

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT:	Consideration of Approval of Resolution No. 17-0607C, Approving Delegation of Authority Regarding Approval of Subcontractor Substitutions and Potential Hearings on Substitution of Subcontractors

ACTION

It is recommended that the Board of Trustees approve Resolution No. 17-0607C, Approving Delegation of Authority Regarding Approval of Subcontractor Substitutions and Potential Hearings on Substitution of Subcontractors.

FISCAL IMPACT

No general funds will be used.

REPORT SUMMARY

California Public Contract Code Section 4100 et seq., referred to as the "Subletting and Subcontracting Fair Practices Act", requires bidders for public works construction projects, at the time bids are submitted, to designate all of the subcontractors performing in excess of one half of one percent of the total bid that such bidder intends to utilize for the project. After the bids are submitted, a bidder can only substitute a designated subcontractor for specific reasons which are set forth in Public Contract Code Section 4107. Public Contract Code Section 4107 further provides that if a successful bidder desires to substitute one of its designated subcontractors after the bids are submitted, the designated subcontractor is entitled to a hearing by the public entity on the issue of the substitution request.

California Public Contract Code Section 4110 provides that a prime contractor's violation of the provisions of Section 4100 et seq. constitutes a violation of the prime contractor's contract with the public entity, and that such a violation may result in cancellation of the contract or assessment of a penalty in an amount of not more than 10 percent of the amount of the subcontract involved. Public Contract Code Section 4110 further provides that in any proceedings under Public Contract Code Section 4110, the prime contractor and/or subcontractor shall be entitled to a public hearing.

In order to expedite a hearing, pursuant to Education Code section 81655, the Board of Trustees may delegate to its Superintendent/President, or his/her designee, the authority to approve subcontractor substitutions, conduct hearings on subcontractor substitutions, and appoint a hearing officer for these hearings.

It is recommended that the Board of Trustees adopt the attached Resolution No. 17-0607C delegating the President/Superintendent of Cerritos College, or his or her designee, effective as of the date of its adoption, or until rescinded by the Board, the authority to approve substitution of subcontractors, to conduct potential hearings on substitution of subcontractors pursuant to Public Contract Code section 4100 et seq. with respect to any current and future district construction projects, and act as hearing officer or appoint a third party hearing officer for hearings on the substitution of subcontractors pursuant to Public Contract Code section 4100 et seq. with respect to any current and future Cerritos College construction projects.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Resolution No. 17-0607C

CERRITOS COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 17-0607C

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE CERRITOS COMMUNITY COLLEGE DISTRICT
APPROVING THE DELEGATION OF AUTHORITY REGARDING APPROVAL OF
SUBCONTRACTOR SUBSTITUTIONS AND POTENTIAL HEARINGS
ON SUBSTITUTION OF SUBCONTRACTORS**

WHEREAS, California Public Contract Code, Section 4100 et seq., referred to as the "Subletting and Subcontracting Fair Practices Act", requires bidders for public works construction projects, at the time bids are submitted, to designate all of the subcontractors performing in excess of one half of one percent of the total bid that such bidder intends to utilize for the project; and

WHEREAS, after the bids are submitted, a bidder can only substitute a designated subcontractor for specific reasons which are set forth in Public Contract Code Section 4107; and

WHEREAS, Public Contract Code Section 4110 provides that a prime contractor's violation of the provisions of Public Contract Code Section 4100 et seq. constitutes a violation of the prime contractor's contract with the public entity, and that such a violation may result in cancellation of the contract or assessment of a penalty in an amount of not more than 10 percent of the amount of the subcontract involved; and

WHEREAS, Public Contract Code Section 4110 further provides that in any proceedings under Public Contract Code Section 4110 the prime contractor and/or subcontractor shall be entitled to a public hearing; and

WHEREAS, in order to expedite the hearing process, pursuant to Education Code Section 81655, the Board of Trustees may delegate to President/Superintendent of Cerritos College, or his designee, the authority to approve subcontractor substitutions, conduct hearings on subcontractor substitutions requests, and appoint a hearing officer for such hearings.

NOW THEREFORE, the Board of Trustees of the Cerritos Community College District hereby resolves as follows:

- Section 1. That all of the recitals set forth above are true and correct, and the Board so finds and determines:
- Section 2. That the Board of Trustees, pursuant to Education Code section 81655, delegates to the President/Superintendent of Cerritos College, or his designee, the authority to approve substitution of subcontractors, conduct necessary hearings on substitution of subcontractors requests pursuant to Public Contract Code Section 4100 et seq. with respect to any current and future Cerritos College construction projects, and act as hearing officer or appoint a third party hearing officer for necessary hearings on the substitution of subcontractors pursuant to Public Contract Code Section 4100 et seq. with respect to any current and future Cerritos College construction projects.

- Section 3. That the outcome of any hearing conducted under the delegation of authority set forth herein may be appealed to the Board of Trustees, and any such appeal shall be determined upon the record established pursuant to the earlier hearing.
- Section 4. That this delegation of authority shall be valid through June 30, 2018, or until rescinded by the Board of Trustees.
- Section 5. That this resolution shall be effective as of the date of its adoption.

APPROVED, PASSED AND ADOPTED by the Board of Trustees of the Cerritos Community College District on this 7th day of June 2017, by the following vote:

AYES:

NOES:

ABSTENTIONS:

President of the Board of Trustees of the Cerritos
Community College District

Attested to:

Clerk of the Board of Trustees of the
Cerritos Community College District

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 23

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director of Purchasing and
Contract Administration

SUBJECT: Consideration of Approval to Amend the Agreement with Northwood University for the Use of Facilities

ACTION

It is recommended that the Board of Trustees approve the amendment to the agreement with Northwood University for the Use of Facilities for a two-year extension term.

FISCAL IMPACT

For the two-year extension term, Cerritos College will receive an operating fee of \$9,000 per academic year for facility usage (i.e., office space) and \$209 for each evening class offered through Northwood University. Any additional related expenses incurred for the operations of Northwood University would be reimbursed to the College.

REPORT SUMMARY

Cerritos College annually contracts with various individuals, commercial firms, and other governmental agencies for the purpose of procuring or providing a variety of services.

**SERVICES – AMENDMENT
NORTHWOOD UNIVERSITY
USE OF FACILITIES**

Requested by: Felipe R. Lopez, Vice President of Business Services

Purpose: Cerritos College entered into an agreement with Northwood University effective July 1, 2014 for the use of college facilities and resources such as office and classroom usage, learning resources, and assigned premises within the Southland Cerritos Center for Transportation Technologies (SCCTT) Building located on New Falcon Way. The agreement was for an initial three-year term from July 1, 2014 through June 30, 2017, with the option of one two-year renewal term.

In addition to enabling Cerritos College students to earn a Bachelor's Degree by completing three years of coursework at Cerritos College, at standard community college fees, followed by a final year of coursework at Northwood, there are many other intrinsic and intangible benefits to have Northwood offer university-level classes on campus. Therefore, District staff finds that continuing the partnership with Northwood advances the mission and is in the best interest of the College.

At this time, Cerritos College would like to amend the agreement to exercise the two-year extension term option and provide for an increase in the operating fee received per academic year from \$6,000 to \$9,000 annually; the sum paid to the District per evening class will also increase from \$189 to \$209, and Northwood will reimburse all additional related expenses incurred for their operations to the District.

Period: The time period of the amendment to the agreement is from July 1, 2017 through June 30, 2019.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Draft of Amendment No. 1 to Contract No. 13C0044 – Northwood University
Contract No. 13C0044 – Northwood University

**CERRITOS COMMUNITY COLLEGE DISTRICT
AMENDMENT #1**

This is an AMENDMENT to the FACILITY USE AGREEMENT dated July 1, 2014 between **NORTHWOOD UNIVERSITY ("NU")** and **CERRITOS COMMUNITY COLLEGE DISTRICT ("DISTRICT")**.

WITNESSETH:

WHEREAS, NU and the DISTRICT have entered into this AMENDMENT dated July 1, 2017;
and

WHEREAS, NU and the DISTRICT desire to continue their relationship as established by the FACILITY USE AGREEMENT dated July 1, 2014,

NOW, THEREFORE, it is understood and agreed by the parties hereto that the FACILITY USE AGREEMENT that was executed on July 1, 2014 is still in full force and effect except as listed below:

ARTICLE 1 – TERM

The DISTRICT agrees to a two (2) year extension the FACILITY USE AGREEMENT for the period of July 1, 2017 through June 30, 2019.

ARTICLE 15 – RENT

The new rent payment schedule under section 15.1, subsection (a) shall be paid to the DISTRICT as follows:

- i) The sum of \$209 for each evening class offered;
- ii) The sum of \$9,000 per academic year for use of office space;
- iii) The reimbursement of all additional related expense incurred for NU's operations.

All other terms and conditions of the agreement remain the same and in effect.

IN WITNESS WHEREOF, the parties have executed this AMENDMENT as of the date first indicated above.

NORTHWOOD UNIVERSITY
4000 Whiting Drive
Midland, MI 48640

CERRITOS COMMUNITY COLLEGE DISTRICT
11110 Alondra Boulevard
Norwalk, CA 90650

BY: _____

BY: _____

DATE: _____

DATE: _____

FACILITY USE AGREEMENT
BETWEEN
CERRITOS COMMUNITY COLLEGE DISTRICT
AND
NORTHWOOD UNIVERSITY

THIS FACILITY USE AGREEMENT (the "Agreement") is entered into by and between the **Northwood University** ("NU"), located at 4000 Whiting Drive, Midland, MI, 48640, and **Cerritos Community College District** ("DISTRICT"), a political subdivision of the State of California located at 11110 Alondra Boulevard, Norwalk, California 90650, each of which individually referred to hereinafter as "Party" and collectively as "Parties."

WITNESSETH

WHEREAS, NU desires to use a DISTRICT facility ("BUILDING") located on New Falcon Way on the DISTRICT's campus; with a DBA mailing address of 11111 New Falcon Way, Cerritos, CA 90703 to offer courses in support of an articulation agreement and

WHEREAS, DISTRICT and NU are committed to collaboratively deliver educational programming and support services to support student educational experiences; and

WHEREAS, the Board of Trustees of the DISTRICT previously authorized the execution of an agreement to cover such educational experiences and the Parties wish to continue such an arrangement under the terms of this Agreement.

NOW, THEREFORE, in consideration of the promises and covenants contained herein, and for other valuable consideration (the receipt and sufficiency of which are hereby acknowledged) DISTRICT and NU agree to the following terms and conditions;

Article 1. Term

1.1 The term of this Agreement (the "Term") will commence upon **July 1, 2014**. The Term shall terminate and NU's interest hereunder shall be forfeited on the earliest of the following dates:

a) The date the Term ends shall be **June 30, 2017**, unless sooner terminated as provided herein.

b) The date of any Default (as defined in Article 16),

1.2 No later than three (3) months prior to the end of the Term, NU may give written notice to DISTRICT of its desire to extend the term of the Agreement, provided NU is not in Default (as defined in Article 16) at the end of the Term. DISTRICT may grant such an extension, in its sole discretion.

1.3 Prior to or upon expiration of this Agreement, the Parties may negotiate for a two (2) year extension of the Term of this Agreement.

Article 2. Permitted Use

2.1 NU will be permitted to use allocated space in the BUILDING at DISTRICT as shown in Attachment A (the "Assigned Premises") and Common Areas of the DISTRICT campus, as defined in Article 3, below. For the purpose of maintaining normal operations of business, NU will be allowed access to the Assigned Premises seven (7) days a week and twenty four (24) hours a day. Only NU and NU agents and employees shall occupy the Assigned Premises. The Assigned Premises shall also include three (3) visitor parking spaces.

2.2 In addition to the Assigned Premises, employees of NU shall be allowed access to classrooms, instructional laboratories, library, learning resources, parking and general circulation space under the same rules and regulations afforded to employees of DISTRICT, provided, however, that NU shall request such proposed use in advance.

2.3 NU shall occupy and use the Assigned Premises and any other designated DISTRICT facilities for the purpose of supporting its business activities and promoting the educational courses and programs offered by DISTRICT and industry events.

2.4 Subject to availability and upon reasonable notice to DISTRICT, in addition to the Assigned Premises, NU shall be allowed the use of the other rooms in the BUILDING at an additional cost outlined in the DISTRICT Civic Center Facility use rates schedule for nonprofit usage for the purpose of NU sponsored educational courses and meetings, and to conduct the lawful business of NU. NU shall be allowed to use the Large Conference room (08) and Small Conference room (07) sparingly at no additional cost.

2.5 All uses of the Assigned Premises, other rooms in the Building and any other DISTRICT facilities by NU shall be scheduled using the DISTRICT's facility scheduling program, civic center application, and all other documents required by the DISTRICT.

Article 3. Common Areas and Connectivity

3.1 "Common Areas" shall mean the areas of DISTRICT property periodically designated by DISTRICT, in its sole discretion, as common areas and include, but are not limited to, the following areas: designated parking areas; driveways; service courts; access and egress roads; sidewalks; open and enclosed courts; landscaped and planted areas; emergency corridors; meeting areas; public restrooms; general circulation space; the telecommunications; data and audio-visual wiring of the networks at DISTRICT; as accessible to DISTRICT students.

3.2 DISTRICT shall be responsible for operating, managing, equipping, lighting, heating, cooling, repairing and maintaining Common Areas and the Assigned Premises in such manner as DISTRICT, in its sole discretion periodically shall determine; and shall pay all costs and expenses associated with such operating, managing, equipping, lighting, heating, cooling, repairing and maintaining of the Common Areas.

Article 4. Services Not Provided

4.1 Except for the services set forth in Articles 2 and 3, DISTRICT shall provide no other services to NU. Notwithstanding the foregoing, in order to enhance the delivery of instruction or to improve effectiveness of operations, DISTRICT may provide to NU additional services at a cost determined by prior mutual written agreement. Additional services may include, but are not limited to, acquisition and installation of equipment, remote access to computer networks, services of computer hardware and the use of other spaces owned or operated by DISTRICT.

4.2 The Parties will negotiate the type and cost of such services under a separate agreement.

4.3 Unless previously agreed to in writing by the Parties, NU shall be responsible for acquiring and maintaining its own equipment, staff and supplies for the Assigned Premises. NU will control content of monitors purchased by NU for the Building.

Article 5. Rules and Regulations

5.1 DISTRICT reserves the right periodically to adopt and promulgate, without NU's consent, reasonable and necessary rules and regulations applicable to the uses of property owned by DISTRICT and to amend and supplement such rules and regulations as DISTRICT's Board of Trustees and/or Administration deems necessary. Notice of such rules and regulations and of any amendments and supplements thereto shall be given to NU. NU shall comply with and observe all such rules and regulations. DISTRICT shall give written notices to NU of any proposed change in a rule or regulation which may directly impact NU's use of the BUILDING.

5.2 NU shall comply with the conditions of all governmental approvals and any recorded covenants and restrictions affecting DISTRICT.

5.3 NU shall not use, or permit the BUILDING or Assigned Premises to be used, in whole or in part during the Term of this Agreement for any purpose or use in violation of the laws or ordinances applicable thereto. NU agrees to conduct its activities in a manner that meets all federal, state and local regulations relating to the BUILDING, the Assigned Premises, and to the operation of its activities, and to comply with all federal, state and local laws, regulations and ordinances, now or hereafter enacted concerning the Building, the use of the Assigned Premises, and/or the operation of its activities. NU shall indemnify, defend, and hold DISTRICT harmless against any loss, expense, damage, attorneys' fees or liability arising out of failure of NU to comply with any applicable law, regulation, rule or ordinance.

Article 6. Non-disruption

6.1 NU shall not take any actions against the DISTRICT which would violate any contracts affecting the operations or delivery of instruction on DISTRICT's campus or which would create or contribute to any work stoppage, strike, picketing, labor disruption or dispute, or which would interfere, in any way, with the rights and privileges of any invitee, licensee, employee or any other person lawfully in and upon DISTRICT property, or which could cause any impairment or reduction of the good will and reputation of DISTRICT.

Article 7. Signs

7.1 NU shall not erect or post any signs without first obtaining DISTRICT's written approval as to content, size, color, type, or location of such signs. NU shall not display any banners, pennants, search lights, window signs, balloons, or similar temporary advertising media without DISTRICT's prior written approval by the Vice President of Business Services or designee. Any such approval required under this Article shall not be unreasonably withheld, but shall be consistent with DISTRICT's Board Policies and Administrative Regulations. Any signs shall be at NU's cost and in compliance with the local ordinances pertaining thereto. At the termination of this Agreement, NU shall remove any signs which it has placed on the BUILDING, and shall repair any damage caused by the installation or removal of those signs.

7.2 The Parties will cooperate to identify the appropriate means and methods of incorporating NU's signage needs into DISTRICT's signage. DISTRICT shall provide for identifications of NU's Assigned Premises as DISTRICT, at its sole discretion, shall determine.

Article 8. Property Improvements and Alterations: Assumption of Risk

8.1 NU shall not make any leasehold or building improvements or additions without first obtaining DISTRICT's prior written approval for such improvements. All leasehold or building improvements or additions, including, but not limited to, network cabling or fixtures affixed to the premises, shall be completed at NU's own cost and shall attach to the freehold and become and remain the property of DISTRICT. Such improvements are subject to local site, zoning, and design review and any and all other required approvals.

8.2 Except for any damages to NU or NU's property directly resulting solely from DISTRICT's negligence or Structural Failure (as defined below) of the Assigned Premises caused by DISTRICT's negligence, NU shall assume the full risk of any damage to the Assigned Premises, NU's fixtures and personal property therein and for personal injuries to NU, any agents, employees, invitees or guests of NU and to NU's business due to any causes whatsoever including, but not limited to damages and/or injuries caused by water, gas, steam or fire, and DISTRICT shall not be liable to NU for any of said damages. For purposes of this Agreement, "Structural Failure" shall include, but not be limited to burst, stopped or leaking water and/or sewer pipes, faulty heating, cooling or plumbing fixtures and faulty electric wires.

8.3 Security for the Assigned Premises will be provided by DISTRICT in the same manner as provided for the Common Areas. Notwithstanding the preceding sentence, NU shall be responsible for any loss or damage to NU property in the Assigned Premises.

Article 9. Damage to the Assigned Premises

9.1 If the Assigned Premises are damaged (without the fault or negligence of NU, NU's agents, employees, invitees or guests) such that it is wholly unfit for NU's occupancy or use and DISTRICT does not enter into a contract to restore it to substantially the condition immediately prior to said damages within sixty (60) days, NU shall surrender possession of the Assigned Premises to DISTRICT and this Agreement shall thereupon be null, void and without effect except for any unpaid Rent (as defined in Article 14) or other obligations, or duties accrued and unpaid.

Article 10. Insurance

10.1 General Liability Insurance and Auto Insurance. NU shall, at NU's expense, obtain and keep in force during the Term of this Agreement a policy of commercial general liability insurance and a comprehensive auto liability policy insuring DISTRICT and NU against claims and liabilities arising out of the operation, condition, use, or occupancy of the Building and all areas appurtenant thereto, including parking areas, and among other things, negligence, contractual liability, errors and omissions/educators legal liability, abuse and molestation, crime, and employment practices liability including but not limited to discrimination by NU, its Board, officers, agents, employees and/or students. NU's comprehensive auto liability policy shall insure all vehicle(s), whether hired, owned or non-owned. NU's commercial general insurance shall be at least as broad as the Insurance Service Office (ISO) CG 00-01 form and in an amount of not less than Five Million dollars (\$5,000,000) for bodily injury or death and property damage as a result of any one occurrence and a Five Million dollar (\$5,000,000) general aggregate policy limit. In addition, NU shall obtain a products/completed operations aggregate policy in the amount of Two Million dollars (\$2,000,000) and a personal injury policy in the amount of One Million dollars (\$1,000,000). The insurance carrier, deductibles and/or self-insured retentions shall be approved by DISTRICT. The deductible/occurrence for said insurance shall not exceed Five Thousand dollars (\$5,000) for any and all losses resulting from negligence, errors and omissions of the NU, its Board, officers, agents, employees and/or students. Said insurance coverage shall commence on the date NU is given access to the Building for any purpose and shall be maintained during

the entire Term hereof, and shall continue beyond the Term of this Agreement for potential liability arising during the Term of the Agreement.

10.2 Fire and Casualty Insurance. During the Term of this Agreement, DISTRICT shall maintain standard fire and casualty insurance coverage limited to the value of the buildings and improvements located on the DISTRICT campus as of the Commencement Date. NU shall be responsible for any deductible costs for a loss to the structures on the Building caused by the NU with the exception of any loss that is caused by the negligence of the DISTRICT. Except as set forth herein, in the event of loss or damage to the buildings, the DISTRICT campus or any contents, each of the Parties hereto, and all persons claiming under each of the Parties, shall look first to any insurance in its favor before making any claim against the other party, and to the extent possible without adding additional costs, each party shall obtain for each policy of insurance provisions permitting waiver of any claim against the other party for loss or damage within the scope of the insurance and each party, to the extent permitted, for itself and its insurers, waives all such insurance claims against the other party.

10.3 Workers' Compensation Insurance. During the Term of this Agreement, NU shall comply with all provisions of law applicable to NU with respect to obtaining and maintaining workers' compensation insurance.

10.4 RESERVED.

10.5 NU's Property Insurance. NU acknowledges that the insurance to be maintained by DISTRICT on the DISTRICT campus will not insure any of NU's property or improvements made by NU. Accordingly, NU shall, at its own expense, maintain in full force and effect an insurance policy on all of its fixtures, equipment, improvements made by NU and personal property in, about, or on the Building. Said policy to be for "All Risk" coverage insurance, including but not limited to all casualty needs, including fire, and other hazards with replacement costs coverage for all assets listed in the NU's property inventory and consumables, to the extent of at least ninety percent (90%) of the insurable value of NU's property.

10.6 Certificates of Insurance and Endorsements.

10.6.1 Prior to the Commencement Date NU shall deliver to DISTRICT a certificate of insurance evidencing the existence of the policies required hereunder stating policies will be occurrence based and stating those insured, extent of insurance, locations and operations to which insurance applies, expiration date, to whom cancellation and reduction notice will be sent, and length of notice period and copies of endorsements stating that such policies shall:

10.6.1.1 not be canceled or altered without thirty (30) days prior written notice to DISTRICT;

10.6.1.2 insure performance of the indemnity obligations set forth in this Agreement;

10.6.1.3 state the coverage is primary and any coverage by DISTRICT is in excess thereto;

10.6.1.4 contain a cross liability endorsement; and,

10.6.1.5 include a separate endorsement naming DISTRICT and its officers, employees and agents as additional insureds.

10.6.2 At least thirty (30) days prior to the expiration of each certificate, and every

subsequent certificate, NU shall deliver to DISTRICT a new certificate of insurance consistent with all of the terms and conditions required in connection with the original certificate of insurance as described above. NU or any of its insurance providers, upon written request of the DISTRICT or its liability coverage provider, shall provide a copy of the policy and all endorsements in effect at the time of the request, or at the time of a loss as specified by the request. The copy of the policy and endorsements shall be provided within 15 days of the written request.

10.7 Insurance Limits, Rating of Insurers and Certificates. It is the intent of the Parties that policy limits set herein shall be raised from time to time during the Term of this Agreement to account for (i) increases in Rent, (ii) increases in the estimated full replacement cost of the Building, and (iii) increases in the general marketplace insurance limits for tenancies as defined herein or subtenancies consistent with the provisions of this Agreement. Any insurance carrier providing coverage must be licensed to do business in California. Insurance is to be placed with insurers with a current A.M. Best Insurance rating of no less than A-minus:VII and subject to the approval of DISTRICT. NU shall furnish DISTRICT with the original certificates and amendatory endorsements effecting coverage required.

10.8 Release. Except as set forth in this Agreement, NU hereby releases the DISTRICT, and its trustees, officers, agents and employees from any and all claims, demands, losses, expense or injury to the Building or to the furnishings, fixtures, equipment, inventory or other personal property of NU in, about, or upon the Building, which is caused by perils, events or happenings which are covered by the insurance required by this Agreement or which are the subject of insurance carried by NU and in force at the time of loss. NU shall procure an appropriate clause in, or an endorsement to, all policies required by this Agreement or any other insurance policy maintained by NU, pursuant to which the insurance company or companies waive subrogation or consent to a waiver of a right of recovery against the DISTRICT.

Article 11. Indemnification

11.1 NU Indemnification. NU agrees to indemnify, reimburse, hold harmless, and defend DISTRICT, its trustees, officers, employees and agents against any and all claims, causes of action, demands, suits, losses, judgments, obligations, costs, or liabilities, and all reasonable expenses incurred in investigating or resisting the same (including reasonable attorneys' fees), on account of, or arising out of, any injury, death or damage to any person or property occurring in, on or about the Building or Assigned Premises after DISTRICT delivers possession of the Building and Assigned Premises to NU, or the operation, condition, use or occupancy of the Building or Assigned Premises and all areas appurtenant thereto, or from the conduct of NU's program or from any activity, work, or other things done, permitted or suffered by NU in or about the Building or Assigned Premises. This Agreement is made on the express condition that DISTRICT shall not be liable for, or suffer loss by reason of, injury to person or property, from whatever cause in any way connected with the operation, condition, use or occupancy of the Building or Assigned Premises specifically including, without limitation, any liability for injury, death or damage to the person or property of the NU, its agents, officers, employees, licensees and invitees.

11.2 Further NU Indemnification. NU shall further indemnify, hold harmless, and defend DISTRICT against and from any and all claims arising from any breach or default in the performance of any obligation on NU's part to be performed under the terms of this Agreement, or arising from any act, omission or negligence of the NU, or any officer, agent, employee, guest, or invitee of NU, and from all costs, attorney's fees, and liabilities incurred in or about the defense of any such claim or any action or proceeding brought thereon. If any action or proceeding is brought against DISTRICT by reason of such claim (regardless of whether a claim is filed), NU upon notice from DISTRICT shall defend the same at NU's expense. NU shall give prompt written notice to DISTRICT's Risk Manager in case of casualty or accidents in or on the

Building or Assigned Premises.

11.3 DISTRICT Indemnification. DISTRICT shall hold harmless, defend and indemnify NU from any claims, damages or expenses, including reasonable attorneys' fees, arising out of or relating to or in any way connected to DISTRICT's gross negligence or willful misconduct on the Building or Assigned Premises. This indemnification shall not apply in those instances where NU had actual knowledge and failed to inform DISTRICT of a potential or actual hazardous condition of the Building or Assigned Premises.

11.4 Costs to Enforce Indemnification. Any reasonable costs incurred (including filing fees, attorney's fees etc.) after providing written request for indemnification to the indemnifying party for indemnification shall be owed to the requesting party if it is determined the indemnification was owed. In addition the indemnifying party shall pay reasonable attorneys' fees and costs incurred to enforce the indemnity obligations of this Agreement to the indemnified party.

Article 12. Access to the Assigned Premises.

NU shall permit DISTRICT and/or DISTRICT's agents to enter upon and inspect, examine, repair or improve the Assigned Premises or any other space allocated for NU's use by DISTRICT on DISTRICT's campus at any and all times. DISTRICT shall be permitted to enter the Assigned Premises at any time in the case of emergency or to prevent or react to an imminent threat to persons or property in the Assigned Premises.

Article 13. Quiet Enjoyment.

Provided that NU performs all its obligations under this Agreement, DISTRICT covenants and agrees that at all times during the Term of this Agreement, NU shall have the peaceable and quiet enjoyment and possession of the Assigned Premises without any manner of hindrance by DISTRICT or any persons lawfully claiming through DISTRICT.

Article 14. Space and Program Design

14.1 DISTRICT shall provide for NU representation on an Automotive Program Review Committee established by DISTRICT; said Committee having the responsibility to conduct periodic program reviews to determine future automotive program activities.

14.2 DISTRICT and NU acknowledge that the Parties have cooperated in describing the Assigned Premises, which are shown and/or stated in Attachment A.

Article 15. Rent

15.1 In consideration for the above covenants and services, NU agrees to make Rent payments to DISTRICT in accordance with the following schedule:

(a) During the Term, NU will pay DISTRICT the following compensation:

- i. the sum of **\$189 for each evening class offered;**
- ii. the sum of **\$6,000.00 per academic year for use of office space;**
- iii. the reimbursement of all additional related expenses incurred for NU's operations

(b) the first annual payment shall be due and payable on the first day of

occupancy by NU; and then annually for the successive years on that anniversary date.

(c) The foregoing shall constitute the "Rent."

(d) Such Rent payments include any and all Common Area Maintenance fees, and any lighting, heating cooling, cleaning and maintenance costs of the Assigned Premises. Such services will be provided in the same manner as provided to the Common Areas in the BUILDING.

(e) Rent payments payable during any extended additional period(s) as defined in Article 1.3, shall be based on mutually agreeable terms and conditions for Rent, (CAM) fees, utilities and maintenance costs germane to the Assigned Premises.

15.2 In the event NU shall elect not to provide its own telephone demarcation point, equipment, telecom and internet services. NU agrees to provide payment to DISTRICT in accordance with the following schedule:

(a) A telephone with a DISTRICT phone extension assignment at \$65 per month for each telephone unit to be billed monthly as set forth in section 14.1(a) above) in BUILDING offices 03,05 and 06.

(b) Internet services of \$50 per month for NU internet access. Such billing to occur monthly as set forth in section 14.1(a) above.

(c) Other services may be provided as requested under separate agreements.

(d) Long distance usage will be monitored and fees may be adjusted accordingly on a quarterly basis.

Article 16. Accord and Satisfaction.

No payment by NU or receipt by DISTRICT of a lesser amount than the Rent payments, or reimbursement under section 14.2 herein, shall be deemed to be other than a payment against any and all Rent payments, or reimbursement under section 14.2 herein, as applicable, then due and payable, nor shall any endorsement or statement on any check or any letter accompanying any check or payment prejudice DISTRICT's right to receive the balance of any unpaid Rent payments, or reimbursement under section 14.2 herein, as applicable, or pursue any other remedy in this Agreement.

Article 17. Default

17.1 All rights and remedies of DISTRICT and NU under this Agreement shall be commutative and not exclusive of any other rights or remedies allowed under this Agreement, at law or in equity.

17.2 The occurrence of any of the following shall constitute a default and breach of this Agreement by NU ("Event of Default").

(a) NU shall fail, neglect or refuse to pay all or any portion of the Rent payments at the time and in the amount as herein provided, or to pay any other monies agreed by it to be paid when and as the same shall become due and payable, and if such default should continue for a period of more than thirty (30) days.

(b) NU shall abandon or vacate the Assigned Premises, cease to do business, or transfer all or substantially all of its assets to another entity without prior written approval of DISTRICT;

(c) NU shall fail, neglect or refuse to keep and perform any other covenants, stipulations or agreement herein contained, and in the event any such default shall continue for a period of more than thirty (30) days after notice thereof is given in writing to NU by DISTRICT; however, should NU's default involve a serious risk to the safety of the students or an illegal use of the Building or Assigned Premises, such cure must occur immediately.

(d) The vacating or abandonment of the Building or Assigned Premises by NU before the expiration of the Term.

(e) The failure by NU to utilize the Building or Assigned Premises for the sole purpose of operating of the NU's program as authorized by this Agreement and the terms and conditions set forth herein.

(f) Failure to keep in effect insurance as required herein.

17.3 Remedies. Upon any Event of Default, DISTRICT shall have the following remedies, in addition to all other rights and remedies provided by law, to which DISTRICT may resort cumulatively, or in the alternative:

17.1.1 Recovery of Rent. DISTRICT shall be entitled to keep this Agreement in full force and effect (whether or not NU shall have abandoned the Building or Assigned Premises) and to enforce all of its rights and remedies under this Agreement, including the right to recover Rent and other sums as they become due, plus interest at the rate of Bank of America's or its successor's reference rate plus three percent (3%) per annum from the due date of each installment of Rent or other sum until paid.

17.1.2 Termination. DISTRICT may terminate this Agreement by giving NU written notice of termination. On the giving of the notice all of NU's rights in the Building and Assigned Premises shall terminate. Upon the giving of the notice of termination, NU shall surrender and vacate the Premises in the condition required under this Agreement, and DISTRICT may re-enter and take possession of the Premises and all the remaining improvements or property and eject NU or any of NU's subtenants, assignees or other person or persons claiming any right under or through NU or eject some and not others or eject none. This Agreement may also be terminated by a judgment specifically providing for termination. Any termination under this Section shall not release NU from the payment of any sum then due DISTRICT or from any claim for damages or rent previously accrued or then accruing against NU.

17.1.3 Damages. In the event this Agreement is terminated, DISTRICT shall be entitled to damages in the following sums:

17.1.3.1 the worth at the time of award of the unpaid Rent which has been earned at the time of termination; plus,

17.1.3.2 the worth at the time of award of the amount by which the unpaid Rent which would have been earned after termination until the time of award exceeds the amount of such rental loss that NU proves could have been reasonably avoided; plus,

17.1.3.3 the worth at the time of award of the amount by which the unpaid Rent for the balance of the Term after the time of award exceeds the amount of such

rental loss that NU proves could be reasonably avoided; and,

17.1.3.4 any other amount necessary to compensate DISTRICT for all detriment proximately caused by NU's failure to perform NU's obligation under this Agreement, or which in the ordinary course of business would be likely to result therefrom including, without limitation, the following: (i) expenses for cleaning, repairing or restoring the Building or Assigned Premises; (ii) real estate broker's fees, reasonable advertising costs and other expenses of reletting the Building or Assigned Premises; (iii) costs of carrying the Building or Assigned Premises and insurance premiums thereon, utilities and security precautions; (iv) expenses in retaking possession of the Building or Assigned Premises; (v) reasonable attorneys' fees and court costs; and, (vi) any unamortized real estate brokerage commission paid in connection with this Agreement;

Article 18. Assignments

This Agreement is not assignable by either Party. NU shall do none of the following: assign this Agreement or any part of it, sublet, pledge, collateralize or attach the benefits of the Assigned Premises or any part of it, grant any license with respect to the Assigned Premises or any part of it, or attempt to do any of the foregoing without approval from DISTRICT.

Article 19. Notice

No notice or other communication given under this Agreement shall be effective unless the same is given in writing and is delivered in person or mailed by registered or certified mail, return receipt requested, first class, postage prepaid, or delivered via overnight courier, addressed (1) to DISTRICT, attention President, at the address set forth on page 1 of this Agreement, or to such other address as DISTRICT shall designate by giving notice thereof to NU, or (2) to NU, at the address set forth on page 1 of this Agreement or such other address as NU shall designate by giving notice thereof to DISTRICT.

Article 20. Holding Over

Should NU hold over in possession after the expiration of the Term or any renewal term or the earlier termination of this Agreement, the holding over shall not be deemed to extend the Term or renew the Agreement, but the tenancy thereafter shall continue upon the covenants and conditions herein set forth at 150% (one hundred fifty percent) of the monthly rental (Holding Over Rent) of the last expiring Term unless NU and District mutually agree to a different rental amount.

Article 21. Surrender of the Site

On the last day of the Term hereof, or on sooner termination of this Agreement, NU shall surrender to DISTRICT the Premises and any then existing improvements in good order, condition and repair, reasonable wear and tear excepted, free and clear of all liens, claims and encumbrances. This condition shall be similar to that existing as of the commencement date of this Agreement excepting normal ordinary wear and tear and any structural improvements made by DISTRICT subsequent to the commencement date. This Agreement shall operate as a conveyance and assignment to the DISTRICT of any improvements identified by the DISTRICT to remain on the Building or Assigned Premises. NU shall remove from the Building and Assigned Premises all of NU's personal property,

trade fixtures, and any improvements made by NU which DISTRICT determines shall be removed by NU. All property not so removed shall be deemed abandoned by NU. If the Building or Assigned Premises are not so surrendered at the expiration or earlier termination of this Agreement, NU shall indemnify DISTRICT against loss or liability resulting from delay by NU in so surrendering the Building or Assigned Premises including, without limitation, any claims made by any succeeding tenant or losses to DISTRICT due to lost opportunities to Agreement to succeeding tenants.

Article 20. Miscellaneous

20.1 Amendment. This Agreement may be amended or modified, but only by a written instrument executed by the Parties.

20.2 Construction. This Agreement has been reached through mutual negotiation and shall be deemed to have been constructed by both Parties and shall not be construed in favor of one Party over the other by reason of drafting.

20.3 Invalidity. If one or more of the provisions of this Agreement are determined to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other provision of this Agreement.

20.4 California Law and Venue. This Agreement shall be construed and interpreted under the laws of the State of California. Venue for any legal action arising out of this Agreement shall be in Los Angeles County, California.

20.5 Performance. The failure of any Party to require performance of any provision hereof shall not affect the right to require such performance at any time thereafter.

20.6 Relationships. Nothing in this Agreement shall be construed as creating an employer/employee or agency relationship between DISTRICT and NU. Neither DISTRICT nor NU shall have authority to enter into any contract binding upon the other, or to create any obligation upon the other, in the absence of a written authorization signed by the other Party.

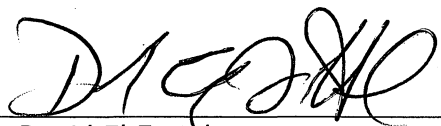
20.7 Waiver. A waiver of a breach of any provision of this Agreement shall only be effective if such waiver is expressed in writing and signed by the waiving Party. No waiver of a breach of any provision of this Agreement by either Party shall constitute a continuing waiver, nor shall the same be deemed to be a waiver of any subsequent breach.

20.8 Entire Agreement. This Agreement, and all attachments thereto, contains the entire agreement of the Parties. This Agreement supersedes all prior and contemporaneous agreements and understandings, oral or otherwise, between the Parties with respect to the matters contained in this Agreement and may not be modified or amended except as provided in this Agreement.

20.9 Execution. This Agreement may be executed in one or more counterparts, each of which shall be an original but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties hereto have set their hands as of July 1, 2014.

Cerritos Community College District

 9/18/15

By: David El Fattal
Vice President of Business Services

Northwood University

 9-15-2014

By: W. Karl Stephan
VP Finance

FACILITY USE AGREEMENT

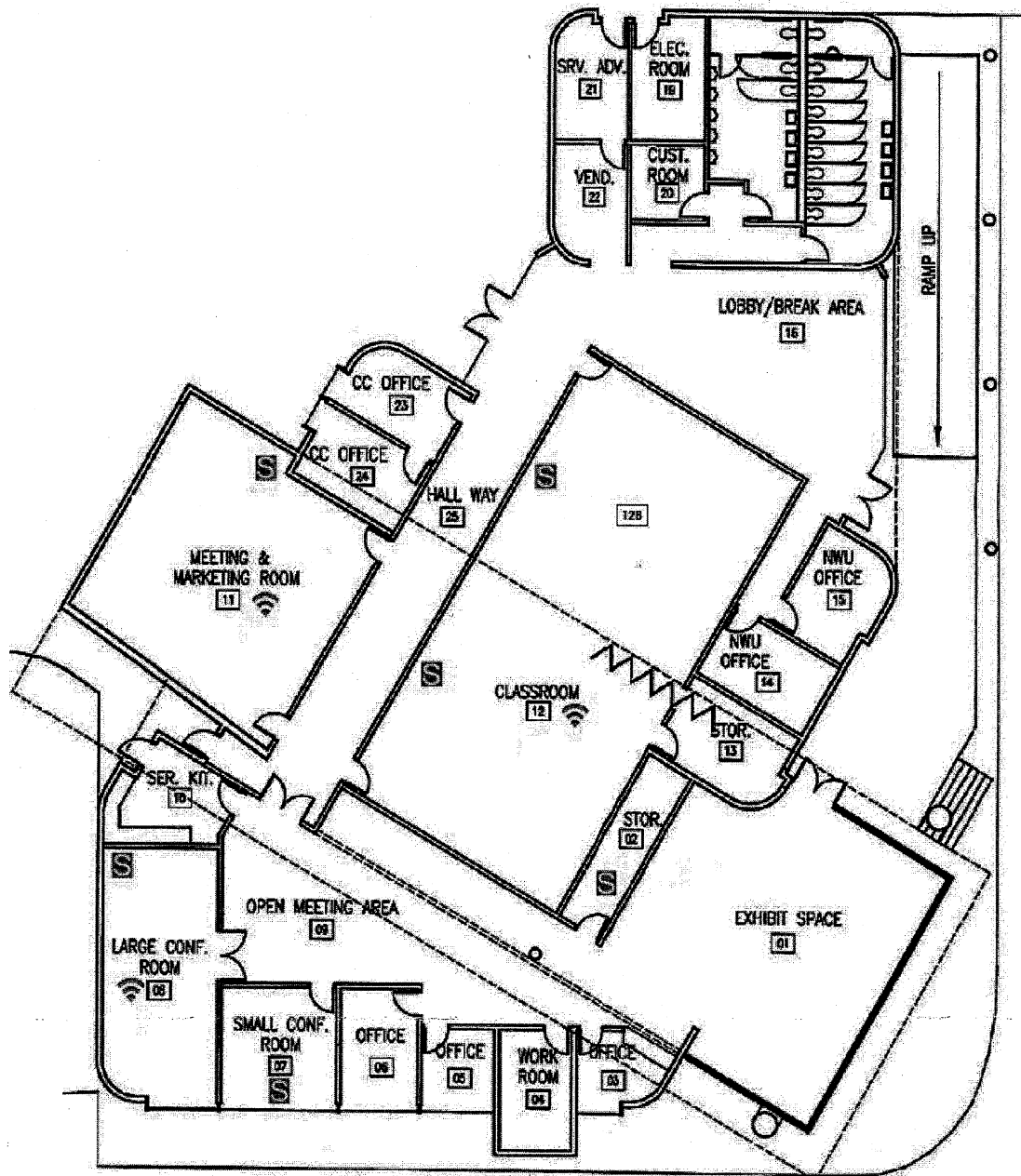
Between

CERRITOS COMMUNITY COLLEGE AND NORTHWOOD UNIVERSITY

ATTACHMENT "A"

FLOOR PLAN

Northwood University Assigned Premises: Offices 14 & 15, Classrooms 11, 12a & 12b as scheduled and approved by DISTRICT.



FACILITY USE AGREEMENT
Between
CERRITOS COMMUNITY COLLEGE AND NORTHWOOD UNIVERSITY
ATTACHMENT "B"

NU Assigned Premises shall include the following:

Space: Offices 14 and 15, classrooms 11, 12, 12 B as scheduled.

Equipment: Shared copier equipment and fax machine; Basic classroom media equipment (video distribution, overhead projector).

Services: Access to library shelf space and services (inter-library loan, search services);
Utilities: Access to: Bookstore services, Media Services' non-print collection and media ordering service.

Technology/Distance Learning Network: Internet/data connection for e-mail and basic computer connection; Access to regional distance learning network and classrooms; Technology support for network, computer lab equipment (subject to charges for space rental).

Other: Student, faculty and staff parking; University signage; Notification of local media and UNIVERSITY in the event that the DISTRICT classes are canceled due to inclement weather or other emergency.

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 24

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director of Purchasing and
Contract Administration

SUBJECT: Consideration of Approval to Amend the Agreement with Southland Motor Car Dealers Association (SMCDA) for the Use of Facilities

ACTION

It is recommended that the Board of Trustees approve the amendment to the agreement with Southland Motor Car Dealers Association (SMCDA) for the Use of Facilities for a two-year extension term.

FISCAL IMPACT

For the two-year extension term, Cerritos College will receive an operating fee of \$15,000.00 annually, calculated at \$2.50 per sq. ft. per month for 500 sq. ft.

REPORT SUMMARY

Cerritos College annually contracts with various individuals, commercial firms, and other governmental agencies for the purpose of procuring or providing a variety of services.

SERVICES – AMENDMENT

SOUTHLAND MOTOR CAR DEALERS ASSOCIATION (SMCDA)

USE OF FACILITIES

Requested by: Felipe R. Lopez, Vice President of Business Services

Purpose: Cerritos College entered into an agreement effective July 1, 2014 with Southland Motor Car Dealers Association for use of college facilities such as office, storage, and workroom space within the Southland Cerritos Center for Transportation Technologies Building located in New Falcon Way. The agreement was for an initial three-year term from July 1, 2014 through June 30, 2017, with the option of one two-year extension term.

SMCDA has partnered with Cerritos College to advance the mission of the college, specifically, the technology and transportation programs offered at the campus. In addition to the integration of programs offered on campus through partnership and training opportunities with SMCDA, SMCDA has been an allied industry partner through other donations and sponsorships to the college.

At this time, Cerritos College would like to amend the agreement to exercise the two-year extension term option and provide for an increase in the annual operating fee received from \$12,000 annually to \$15,000 annually.

Period: The time period of the amendment to the agreement is from July 1, 2017 through June 30, 2019.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Draft of Amendment No. 1 to Contract No. 13C0043 – Southland Motor Car Dealers Association
Contract No. 13C0043 – Southland Motor Car Dealers Association

**CERRITOS COMMUNITY COLLEGE DISTRICT
AMENDMENT #1**

This is an AMENDMENT to the FACILITY USE AGREEMENT dated July 1, 2014 between **SOUTHLAND MOTOR CAR DEALERS ASSOCIATION ("SMCDA")** and **CERRITOS COMMUNITY COLLEGE DISTRICT ("DISTRICT")**.

WITNESSETH:

WHEREAS, SMCDA and the DISTRICT have entered into this AMENDMENT dated July 1, 2017; and

WHEREAS, SMCDA and the DISTRICT desire to continue their relationship as established by the FACILITY USE AGREEMENT dated July 1, 2014,

NOW, THEREFORE, it is understood and agreed by the parties hereto that the FACILITY USE AGREEMENT that was executed on July 1, 2014 is still in full force and effect except as listed below:

ARTICLE 1 – TERM

The **CERRITOS COMMUNITY COLLEGE DISTRICT** agrees to a two (2) year extension to the **FACILITY USE AGREEMENT** for the period of July 1, 2017 through June 30, 2019.

ARTICLE 15 – RENT

The new rent payment schedule under section 15.1, subsection (a) SMCDA agrees to make rent payments to the DISTRICT in accordance with the following:

- a) The sum of \$15,000 annual rent, which is calculated at \$2.50/sq. ft. per month for 500 sq. ft. The payments may be made either on an annual or quarterly basis.

No other elements of 15.1 are changed and remain the same in effect.

All other terms and conditions of the agreement remain the same and in effect.

IN WITNESS WHEREOF, the parties have executed this AMENDMENT as of the date first indicated above.

SOUTHLAND MOTOR CAR
DEALERS ASSOCIATION
11111 New Falcon Way
Cerritos, CA 90703

CERRITOS COMMUNITY COLLEGE DISTRICT

11110 Alondra Boulevard
Norwalk, CA 90650

BY: _____

BY: _____

DATE: _____

DATE: _____

DRAFT

FACILITY USE AGREEMENT
BETWEEN
CERRITOS COMMUNITY COLLEGE DISTRICT
AND
SOUTHLAND MOTOR CAR DEALERS ASSOCIATION

THIS FACILITY USE AGREEMENT (the "Agreement") is entered into by and between the **Southland Motor Car Dealers Association** ("SMCDA"), a not for profit corporation located at 4201 Long Beach Blvd., Ste. 403, Long Beach, California 90807 and **Cerritos Community College District** ("DISTRICT"), a political subdivision of the State of California located at 11110 Alondra Boulevard, Norwalk, California 90650, each of which individually referred to hereinafter as "Party" and collectively as "Parties."

WITNESSETH

WHEREAS, SMCDA and its affiliates have contributed over \$1,000,000.00 through its own donations and those of its members, friends and allied industries, to the Cerritos Community College Foundation to assist with the construction of a facility to provide automotive training at DISTRICT; and

WHEREAS, in recognition for such contributions, SMCDA proposed a name for the facility constructed with the funds donated, consistent with the provisions of DISTRICT's Board Policy and Administrative Procedures; and

WHEREAS, SMCDA desires that the building be known as the Automotive Partners Building at the Southland Cerritos Center for Transportation Technologies ("BUILDING") located on New Falcon Way on the DISTRICT's campus; with a DBA mailing address of 11111 New Falcon Way, Cerritos, CA 90703 and

WHEREAS, DISTRICT and SMCDA are committed to collaboratively deliver educational programming and support services to support the automotive industry; and

WHEREAS, SMCDA desires to maintain a presence on the DISTRICT's campus in order to provide advice and support to DISTRICT in developing academic programs to support the automotive industry.

NOW, THEREFORE, in consideration of the promises and covenants contained herein, and for other valuable consideration (the receipt and sufficiency of which are hereby acknowledged) DISTRICT and SMCDA agree to the following terms and conditions;

Article 1. Term

1.1 The term of this Agreement (the "Term") will commence upon **July 1, 2014**. The Term shall terminate and SMCDA's interest hereunder shall be forfeited on the earliest of the following dates:

- a) The date the Term ends shall be **June 30, 2017**, unless sooner terminated

as provided herein.

b) The date of any Default (as defined in Article 16),

1.2 No later than three (3) months prior to the end of the Term, SMCD A shall give written notice to DISTRICT of its desire to extend the term of the Agreement, provided SMCD A is not in Default (as defined in Article 16) at the end of the Term.

1.3 Prior to or upon expiration of this Agreement, the Parties may negotiate for a two (2) year extension of the Term of this Agreement.

Article 2. Permitted Use

2.1 SMCD A will be permitted to use allocated space in the BUILDING at DISTRICT as shown in Attachment A (the "Assigned Premises") and Common Areas of the DISTRICT campus, as defined in Article 3, below. For the purpose of maintaining normal operations of business, SMCD A will be allowed access to the Assigned Premises seven (7) days a week and twenty four (24) hours a day. Only SMCD A and SMCD A agents and employees shall occupy the Assigned Premises. The Assigned Premises shall also include three (3) visitor parking spaces.

2.2 In addition to the Assigned Premises, employees of SMCD A shall be allowed access to classrooms, instructional laboratories, library, learning resources, parking and general circulation space under the same rules and regulations afforded to employees of DISTRICT, provided, however, that SMCD A shall request such proposed use in advance.

2.3 SMCD A shall occupy and use the Assigned Premises and any other designated DISTRICT facilities for the purpose of supporting its business activities and promoting the educational courses and programs offered by DISTRICT and industry events.

2.4 Subject to availability and upon reasonable notice to DISTRICT, in addition to the Assigned Premises, SMCD A shall be allowed the use of the other rooms in the BUILDING at an additional cost outlined in the DISTRICT Civic Center Facility use rates schedule for nonprofit usage for the purpose of SMCD A sponsored educational courses and meetings, and to conduct the lawful business of SMCD A. SMCD A shall be allowed to use the Large Conference room (08) and Small Conference room (07) sparingly at no additional cost.

2.5 All uses of the Assigned Premises, other rooms in the Building and any other DISTRICT facilities by SMCD A shall be scheduled using the DISTRICT's facility scheduling program, civic center application, and all other documents required by the DISTRICT.

Article 3. Common Areas and Connectivity

3.1 "Common Areas" shall mean the areas of DISTRICT property periodically designated by DISTRICT, in its sole discretion, as common areas and include, but are not limited to, the following areas: designated parking areas; driveways; service courts; access and egress roads; sidewalks; open and enclosed courts; landscaped and planted areas; emergency corridors; meeting areas; public restrooms; general circulation space; the telecommunications; data and audio-visual wiring of the networks at DISTRICT; as accessible to DISTRICT students.

3.2 DISTRICT shall be responsible for operating, managing, equipping, lighting, heating, cooling, repairing and maintaining Common Areas and the Assigned Premises in such manner as DISTRICT, in its sole discretion periodically shall determine; and shall pay all costs and expenses associated with such operating, managing, equipping, lighting, heating, cooling,

repairing and maintaining of the Common Areas.

Article 4. Services Not Provided

4.1 Except for the services set forth in Articles 2 and 3, DISTRICT shall provide no other services to SMCD. Notwithstanding the foregoing, in order to enhance the delivery of instruction or to improve effectiveness of operations, DISTRICT may provide to SMCD additional services at a cost determined by prior mutual written agreement. Additional services may include, but are not limited to, acquisition and installation of equipment, remote access to computer networks, services of computer hardware and the use of other spaces owned or operated by DISTRICT.

4.2 The Parties will negotiate the type and cost of such services under a separate agreement.

4.3 Unless previously agreed to in writing by the Parties, SMCD shall be responsible for acquiring and maintaining its own equipment, staff and supplies for the Assigned Premises. SMCD will control content of monitors purchased by SMCD for the Building.

Article 5. Rules and Regulations

5.1 DISTRICT reserves the right periodically to adopt and promulgate, without SMCD's consent, reasonable and necessary rules and regulations applicable to the uses of property owned by DISTRICT and to amend and supplement such rules and regulations as DISTRICT's Board of Trustees and/or Administration deems necessary. Notice of such rules and regulations and of any amendments and supplements thereto shall be given to SMCD. SMCD shall comply with and observe all such rules and regulations. DISTRICT shall give written notices to SMCD of any proposed change in a rule or regulation which may directly impact SMCD's use of the BUILDING.

5.2 SMCD shall comply with the conditions of all governmental approvals and any recorded covenants and restrictions affecting DISTRICT.

5.3 SMCD shall not use, or permit the BUILDING or Assigned Premises to be used, in whole or in part during the Term of this Agreement for any purpose or use in violation of the laws or ordinances applicable thereto. SMCD agrees to conduct its activities in a manner that meets all federal, state and local regulations relating to the BUILDING, the Assigned Premises, and to the operation of its activities, and to comply with all federal, state and local laws, regulations and ordinances, now or hereafter enacted concerning the Building, the use of the Assigned Premises, and/or the operation of its activities. SMCD shall indemnify, defend, and hold DISTRICT harmless against any loss, expense, damage, attorneys' fees or liability arising out of failure of SMCD to comply with any applicable law, regulation, rule or ordinance.

Article 6. Non-disruption

6.1 SMCD shall not take any actions against the DISTRICT which would violate any contracts affecting the operations or delivery of instruction on DISTRICT's campus or which would create or contribute to any work stoppage, strike, picketing, labor disruption or dispute, or which would interfere, in any way, with the rights and privileges of any invitee, licensee, employee or any other person lawfully in and upon DISTRICT property, or which could cause any impairment or reduction of the good will and reputation of DISTRICT.

Article 7. Signs

7.1 SMCD shall not erect or post any signs without first obtaining DISTRICT's

written approval as to content, size, color, type, or location of such signs. SMCDA shall not display any banners, pennants, search lights, window signs, balloons, or similar temporary advertising media without DISTRICT's prior written approval by the Vice President of Business Services or designee. Any such approval required under this Article shall not be unreasonably withheld, but shall be consistent with DISTRICT's Board Policies and Administrative Regulations. Any signs shall be at SMCDA's cost and in compliance with the local ordinances pertaining thereto. At the termination of this Agreement, SMCDA shall remove any signs which it has placed on the BUILDING, and shall repair any damage caused by the installation or removal of those signs.

7.2 The Parties will cooperate to identify the appropriate means and methods of incorporating SMCDA's signage needs into DISTRICT's signage. DISTRICT shall provide for identifications of SMCDA's Assigned Premises as DISTRICT, at its sole discretion, shall determine.

Article 8. Property Improvements and Alterations: Assumption of Risk

8.1 SMCDA shall not make any leasehold or building improvements or additions without first obtaining DISTRICT's prior written approval for such improvements. All leasehold or building improvements or additions, including, but not limited to, network cabling or fixtures affixed to the premises, shall be completed at SMCDA's own cost and shall attach to the freehold and become and remain the property of DISTRICT. Such improvements are subject to local site, zoning, and design review and any and all other required approvals.

8.2 Except for any damages to SMCDA or SMCDA's property directly resulting solely from DISTRICT's negligence or Structural Failure (as defined below) of the Assigned Premises caused by DISTRICT's negligence, SMCDA shall assume the full risk of any damage to the Assigned Premises, SMCDA's fixtures and personal property therein and for personal injuries to SMCDA, any agents, employees, invitees or guests of SMCDA and to SMCDA's business due to any causes whatsoever including, but not limited to damages and/or injuries caused by water, gas, steam or fire, and DISTRICT shall not be liable to SMCDA for any of said damages. For purposes of this Agreement, "Structural Failure" shall include, but not be limited to burst, stopped or leaking water and/or sewer pipes, faulty heating, cooling or plumbing fixtures and faulty electric wires.

8.3 Security for the Assigned Premises will be provided by DISTRICT in the same manner as provided for the Common Areas. Notwithstanding the preceding sentence, SMCDA shall be responsible for any loss or damage to SMCDA property in the Assigned Premises.

Article 9. Damage to the Assigned Premises

9.1 If the Assigned Premises are damaged (without the fault or negligence of SMCDA, SMCDA's agents, employees, invitees or guests) such that it is wholly unfit for SMCDA's occupancy or use and DISTRICT does not enter into a contract to restore it to substantially the condition immediately prior to said damages within sixty (60) days, SMCDA shall surrender possession of the Assigned Premises to DISTRICT and this Agreement shall thereupon be null, void and without effect except for any unpaid Rent (as defined in Article 14) or other obligations, or duties accrued and unpaid.

Article 10. Insurance

10.1 General Liability Insurance and Auto Insurance. SMCDA shall, at SMCDA's expense, obtain and keep in force during the Term of this Agreement a policy of commercial general liability insurance and a comprehensive auto liability policy insuring DISTRICT and SMCDA against claims and liabilities arising out of the operation, condition, use, or occupancy

of the Building and all areas appurtenant thereto, including parking areas, and among other things, negligence, contractual liability, errors and omissions/educators legal liability, abuse and molestation, crime, and employment practices liability including but not limited to discrimination by SMCD, its Board, officers, agents, employees and/or students. SMCD's comprehensive auto liability policy shall insure all vehicle(s), whether hired, owned or non-owned. SMCD's commercial general insurance shall be at least as broad as the Insurance Service Office (ISO) CG 00-01 form and in an amount of not less than Five Million dollars (\$5,000,000) for bodily injury or death and property damage as a result of any one occurrence and a Five Million dollar (\$5,000,000) general aggregate policy limit. In addition, SMCD shall obtain a products/completed operations aggregate policy in the amount of Two Million dollars (\$2,000,000) and a personal injury policy in the amount of One Million dollars (\$1,000,000). The insurance carrier, deductibles and/or self-insured retentions shall be approved by DISTRICT. The deductible/occurrence for said insurance shall not exceed Five Thousand dollars (\$5,000) for any and all losses resulting from negligence, errors and omissions of the SMCD, its Board, officers, agents, employees and/or students. Said insurance coverage shall commence on the date SMCD is given access to the Building for any purpose and shall be maintained during the entire Term hereof, and shall continue beyond the Term of this Agreement for potential liability arising during the Term of the Agreement.

10.2 Fire and Casualty Insurance. During the Term of this Agreement, DISTRICT shall maintain standard fire and casualty insurance coverage limited to the value of the buildings and improvements located on the DISTRICT campus as of the Commencement Date. SMCD shall be responsible for any deductible costs for a loss to the structures on the Building caused by the SMCD with the exception of any loss that is caused by the negligence of the DISTRICT. Except as set forth herein, in the event of loss or damage to the buildings, the DISTRICT campus or any contents, each of the Parties hereto, and all persons claiming under each of the Parties, shall look first to any insurance in its favor before making any claim against the other party, and to the extent possible without adding additional costs, each party shall obtain for each policy of insurance provisions permitting waiver of any claim against the other party for loss or damage within the scope of the insurance and each party, to the extent permitted, for itself and its insurers, waives all such insurance claims against the other party.

10.3 Workers' Compensation Insurance. During the Term of this Agreement, SMCD shall comply with all provisions of law applicable to SMCD with respect to obtaining and maintaining workers' compensation insurance.

10.4 RESERVED.

10.5 SMCD's Property Insurance. SMCD acknowledges that the insurance to be maintained by DISTRICT on the DISTRICT campus will not insure any of SMCD's property or improvements made by SMCD. Accordingly, SMCD shall, at its own expense, maintain in full force and effect an insurance policy on all of its fixtures, equipment, improvements made by SMCD and personal property in, about, or on the Building. Said policy to be for "All Risk" coverage insurance, including but not limited to all casualty needs, including fire, and other hazards with replacement costs coverage for all assets listed in the SMCD's property inventory and consumables, to the extent of at least ninety percent (90%) of the insurable value of SMCD's property.

10.6 Certificates of Insurance and Endorsements.

10.6.1 Prior to the Commencement Date SMCD shall deliver to DISTRICT a certificate of insurance evidencing the existence of the policies required hereunder stating policies will be occurrence based and stating those insured, extent of insurance, locations and operations to which insurance applies, expiration date, to whom cancellation and reduction notice will be sent, and length of notice period and copies of endorsements stating that such policies shall:

10.6.1.1 not be canceled or altered without thirty (30) days prior written notice to DISTRICT;

10.6.1.2 insure performance of the indemnity obligations set forth in this Agreement;

10.6.1.3 state the coverage is primary and any coverage by DISTRICT is in excess thereto;

10.6.1.4 contain a cross liability endorsement; and,

10.6.1.5 include a separate endorsement naming DISTRICT and its officers, employees and agents as additional insureds.

10.6.2 At least thirty (30) days prior to the expiration of each certificate, and every subsequent certificate, SMCD A shall deliver to DISTRICT a new certificate of insurance consistent with all of the terms and conditions required in connection with the original certificate of insurance as described above. SMCD A or any of its insurance providers, upon written request of the DISTRICT or its liability coverage provider, shall provide a copy of the policy and all endorsements in effect at the time of the request, or at the time of a loss as specified by the request. The copy of the policy and endorsements shall be provided within 15 days of the written request.

10.7 Insurance Limits, Rating of Insurers and Certificates. It is the intent of the Parties that policy limits set herein shall be raised from time to time during the Term of this Agreement to account for (i) increases in Rent, (ii) increases in the estimated full replacement cost of the Building, and (iii) increases in the general marketplace insurance limits for tenancies as defined herein or subtenancies consistent with the provisions of this Agreement. Any insurance carrier providing coverage must be licensed to do business in California. Insurance is to be placed with insurers with a current A.M. Best Insurance rating of no less than A-minus:VII and subject to the approval of DISTRICT. SMCD A shall furnish DISTRICT with the original certificates and amendatory endorsements effecting coverage required.

10.8 Release. Except as set forth in this Agreement, SMCD A hereby releases the DISTRICT, and its trustees, officers, agents and employees from any and all claims, demands, losses, expense or injury to the Building or to the furnishings, fixtures, equipment, inventory or other personal property of SMCD A in, about, or upon the Building, which is caused by perils, events or happenings which are covered by the insurance required by this Agreement or which are the subject of insurance carried by SMCD A and in force at the time of loss. SMCD A shall procure an appropriate clause in, or an endorsement to, all policies required by this Agreement or any other insurance policy maintained by SMCD A, pursuant to which the insurance company or companies waive subrogation or consent to a waiver of a right of recovery against the DISTRICT.

Article 11. Indemnification

11.1 SMCD A Indemnification. SMCD A agrees to indemnify, reimburse, hold harmless, and defend DISTRICT, its trustees, officers, employees and agents against any and all claims, causes of action, demands, suits, losses, judgments, obligations, costs, or liabilities, and all reasonable expenses incurred in investigating or resisting the same (including reasonable attorneys' fees), on account of, or arising out of, any injury, death or damage to any person or property occurring in, on or about the Building or Assigned Premises after DISTRICT delivers possession of the Building and Assigned Premises to SMCD A, or the operation, condition, use or occupancy of the Building or Assigned Premises and all areas appurtenant thereto, or from the conduct of SMCD A's program or from any activity, work, or other things done, permitted or suffered by SMCD A in or about the Building or Assigned Premises. This Agreement is made on

the express condition that DISTRICT shall not be liable for, or suffer loss by reason of, injury to person or property, from whatever cause in any way connected with the operation, condition, use or occupancy of the Building or Assigned Premises specifically including, without limitation, any liability for injury, death or damage to the person or property of the SMCD, its agents, officers, employees, licensees and invitees.

11.2 Further SMCD Indemnification. SMCD shall further indemnify, hold harmless, and defend DISTRICT against and from any and all claims arising from any breach or default in the performance of any obligation on SMCD's part to be performed under the terms of this Agreement, or arising from any act, omission or negligence of the SMCD, or any officer, agent, employee, guest, or invitee of SMCD, and from all costs, attorney's fees, and liabilities incurred in or about the defense of any such claim or any action or proceeding brought thereon. If any action or proceeding is brought against DISTRICT by reason of such claim (regardless of whether a claim is filed), SMCD upon notice from DISTRICT shall defend the same at SMCD's expense. SMCD shall give prompt written notice to DISTRICT's Risk Manager in case of casualty or accidents in or on the Building or Assigned Premises.

11.3 DISTRICT Indemnification. DISTRICT shall hold harmless, defend and indemnify SMCD from any claims, damages or expenses, including reasonable attorneys' fees, arising out of or relating to or in any way connected to DISTRICT's gross negligence or willful misconduct on the Building or Assigned Premises. This indemnification shall not apply in those instances where SMCD had actual knowledge and failed to inform DISTRICT of a potential or actual hazardous condition of the Building or Assigned Premises.

11.4 Costs to Enforce Indemnification. Any reasonable costs incurred (including filing fees, attorney's fees etc.) after providing written request for indemnification to the indemnifying party for indemnification shall be owed to the requesting party if it is determined the indemnification was owed. In addition the indemnifying party shall pay reasonable attorneys' fees and costs incurred to enforce the indemnity obligations of this Agreement to the indemnified party.

Article 12. Access to the Assigned Premises.

SMCD shall permit DISTRICT and/or DISTRICT's agents to enter upon and inspect, examine, repair or improve the Assigned Premises or any other space allocated for SMCD's use by DISTRICT on DISTRICT's campus at any and all times. DISTRICT shall be permitted to enter the Assigned Premises at any time in the case of emergency or to prevent or react to an imminent threat to persons or property in the Assigned Premises.

Article 13. Quiet Enjoyment.

Provided that SMCD performs all its obligations under this Agreement, DISTRICT covenants and agrees that at all times during the Term of this Agreement, SMCD shall have the peaceable and quiet enjoyment and possession of the Assigned Premises without any manner of hindrance by DISTRICT or any persons lawfully claiming through DISTRICT.

Article 14. Space and Program Design

14.1 DISTRICT shall provide for SMCD representation on an Automotive Program Review Committee established by DISTRICT; said Committee having the responsibility to conduct periodic program reviews to determine future automotive program activities.

14.2 DISTRICT and SMCD acknowledge that the Parties have cooperated in describing the Assigned Premises, which are shown and/or stated in Attachment A.

Article 15. Rent

15.1 In consideration for the above covenants and services, SMCD A agrees to make Rent payments to DISTRICT in accordance with the following schedule:

(a) During the Term, SMCD A will pay DISTRICT the sum of **TWELVE THOUSAND AND 00/100 dollars (\$12,000.00)** annual rent, which rent is calculated at \$2.00/sq.ft. per month for 500 sq. ft., in the BUILDING as identified in Attachment B, with the first payment due and payable on the first day of occupancy by SMCD A; and then annually for the successive years on that anniversary date. The foregoing shall constitute the "Rent." The payments may be made either on an annual or quarterly basis.

(b) Such Rent payments include any and all Common Area Maintenance fees, and any lighting, heating cooling and maintenance costs of the Assigned Premises. Such services will be provided in the same manner as provided to the Common Areas in the BUILDING.

(c) Rent payments payable during any extended additional period(s) as defined in Article 1.3, shall be based on mutually agreeable terms and conditions for Rent, (CAM) fees, utilities and maintenance costs germane to the Assigned Premises.

15.2 In the event SMCD A shall elect not to provide its own telephone demarcation point, equipment, telecom and internet services. SMCD A agrees to provide payment to DISTRICT in accordance with the following schedule:

(a) A telephone with a DISTRICT phone extension assignment at \$65 per month for each telephone unit to be billed monthly as set forth in section 14.1(a) above) in BUILDING offices 03,05 and 06.

(b) Internet services of \$50 per month for SMCD A internet access. Such billing to occur monthly as set forth in section 14.1(a) above.

(c) Other services may be provided as requested under separate agreements.

(d) Long distance usage will be monitored and fees may be adjusted accordingly on a quarterly basis.

Article 16. Accord and Satisfaction.

No payment by SMCD A or receipt by DISTRICT of a lesser amount than the Rent payments, or reimbursement under section 14.2 herein, shall be deemed to be other than a payment against any and all Rent payments, or reimbursement under section 14.2 herein, as applicable, then due and payable, nor shall any endorsement or statement on any check or any letter accompanying any check or payment prejudice DISTRICT's right to receive the balance of any unpaid Rent payments, or reimbursement under section 14.2 herein, as applicable, or pursue any other remedy in this Agreement.

Article 17. Default

17.1 All rights and remedies of DISTRICT and SMCD A under this Agreement shall be commutative and not exclusive of any other rights or remedies allowed under this Agreement, at law or in equity.

17.2 The occurrence of any of the following shall constitute a default and breach of

this Agreement by SMCDA ("Event of Default").

(a) SMCDA shall fail, neglect or refuse to pay all or any portion of the Rent payments at the time and in the amount as herein provided, or to pay any other monies agreed by it to be paid when and as the same shall become due and payable, and if such default should continue for a period of more than thirty (30) days.

(b) SMCDA shall abandon or vacate the Assigned Premises, cease to do business, or transfer all or substantially all of its assets to another entity without prior written approval of DISTRICT;

(c) SMCDA shall fail, neglect or refuse to keep and perform any other covenants, stipulations or agreement herein contained, and in the event any such default shall continue for a period of more than thirty (30) days after notice thereof is given in writing to SMCDA by DISTRICT; however, should SMCDA's default involve a serious risk to the safety of the students or an illegal use of the Building or Assigned Premises, such cure must occur immediately.

(d) The vacating or abandonment of the Building or Assigned Premises by SMCDA before the expiration of the Term.

(e) The failure by SMCDA to utilize the Building or Assigned Premises for the sole purpose of operating of the SMCDA's program as authorized by this Agreement and the terms and conditions set forth herein.

(f) Failure to keep in effect insurance as required herein.

17.3 Remedies. Upon any Event of Default, DISTRICT shall have the following remedies, in addition to all other rights and remedies provided by law, to which DISTRICT may resort cumulatively, or in the alternative:

17.1.1 Recovery of Rent. DISTRICT shall be entitled to keep this Agreement in full force and effect (whether or not SMCDA shall have abandoned the Building or Assigned Premises) and to enforce all of its rights and remedies under this Agreement, including the right to recover Rent and other sums as they become due, plus interest at the rate of Bank of America's or its successor's reference rate plus three percent (3%) per annum from the due date of each installment of Rent or other sum until paid.

17.1.2 Termination. DISTRICT may terminate this Agreement by giving SMCDA written notice of termination. On the giving of the notice all of SMCDA's rights in the Building and Assigned Premises shall terminate. Upon the giving of the notice of termination, SMCDA shall surrender and vacate the Premises in the condition required under this Agreement, and DISTRICT may re-enter and take possession of the Premises and all the remaining improvements or property and eject SMCDA or any of SMCDA's subtenants, assignees or other person or persons claiming any right under or through SMCDA or eject some and not others or eject none. This Agreement may also be terminated by a judgment specifically providing for termination. Any termination under this Section shall not release SMCDA from the payment of any sum then due DISTRICT or from any claim for damages or rent previously accrued or then accruing against SMCDA.

17.1.3 Damages. In the event this Agreement is terminated, DISTRICT shall be entitled to damages in the following sums:

17.1.3.1 the worth at the time of award of the unpaid Rent which has been

earned at the time of termination; plus,

17.1.3.2 the worth at the time of award of the amount by which the unpaid Rent which would have been earned after termination until the time of award exceeds the amount of such rental loss that SMCDA proves could have been reasonably avoided; plus,

17.1.3.3 the worth at the time of award of the amount by which the unpaid Rent for the balance of the Term after the time of award exceeds the amount of such rental loss that SMCDA proves could be reasonably avoided; and,

17.1.3.4 any other amount necessary to compensate DISTRICT for all detriment proximately caused by SMCDA's failure to perform SMCDA's obligation under this Agreement, or which in the ordinary course of business would be likely to result therefrom including, without limitation, the following: (i) expenses for cleaning, repairing or restoring the Building or Assigned Premises; (ii) real estate broker's fees, reasonable advertising costs and other expenses of reletting the Building or Assigned Premises; (iii) costs of carrying the Building or Assigned Premises and insurance premiums thereon, utilities and security precautions; (iv) expenses in retaking possession of the Building or Assigned Premises; (v) reasonable attorneys' fees and court costs; and, (vi) any unamortized real estate brokerage commission paid in connection with this Agreement;

Article 18. Assignments

This Agreement is not assignable by either Party. SMCDA shall do none of the following: assign this Agreement or any part of it, sublet, pledge, collateralize or attach the benefits of the Assigned Premises or any part of it, grant any license with respect to the Assigned Premises or any part of it, or attempt to do any of the foregoing without approval from DISTRICT.

Article 19. Notice

No notice or other communication given under this Agreement shall be effective unless the same is given in writing and is delivered in person or mailed by registered or certified mail, return receipt requested, first class, postage prepaid, or delivered via overnight courier, addressed (1) to DISTRICT, attention President, at the address set forth on page 1 of this Agreement, or to such other address as DISTRICT shall designate by giving notice thereof to SMCDA, or (2) to SMCDA, at the address set forth on page 1 of this Agreement or such other address as SMCDA shall designate by giving notice thereof to DISTRICT.

Article 20. Holding Over

Should SMCDA hold over in possession after the expiration of the Term or any renewal term or the earlier termination of this Agreement, the holding over shall not be deemed to extend the Term or renew the Agreement, but the tenancy thereafter shall continue upon the covenants and conditions herein set forth at 150% (one hundred fifty percent) of the monthly rental (Holding Over Rent) of the last expiring Term unless SMCDA and District mutually agree to a different rental amount.

Article 21. Surrender of the Site

On the last day of the Term hereof, or on sooner termination of this Agreement, SMCD A shall surrender to DISTRICT the Premises and any then existing improvements in good order, condition and repair, reasonable wear and tear excepted, free and clear of all liens, claims and encumbrances. This condition shall be similar to that existing as of the commencement date of this Agreement excepting normal ordinary wear and tear and any structural improvements made by DISTRICT subsequent to the commencement date. This Agreement shall operate as a conveyance and assignment to the DISTRICT of any improvements identified by the DISTRICT to remain on the Building or Assigned Premises. SMCD A shall remove from the Building and Assigned Premises all of SMCD A's personal property, trade fixtures, and any improvements made by SMCD A which DISTRICT determines shall be removed by SMCD A. All property not so removed shall be deemed abandoned by SMCD A. If the Building or Assigned Premises are not so surrendered at the expiration or earlier termination of this Agreement, SMCD A shall indemnify DISTRICT against loss or liability resulting from delay by SMCD A in so surrendering the Building or Assigned Premises including, without limitation, any claims made by any succeeding tenant or losses to DISTRICT due to lost opportunities to Agreement to succeeding tenants.

Article 20. Miscellaneous

20.1 Amendment. This Agreement may be amended or modified, but only by a written instrument executed by the Parties.

20.2 Construction. This Agreement has been reached through mutual negotiation and shall be deemed to have been constructed by both Parties and shall not be construed in favor of one Party over the other by reason of drafting.

20.3 Invalidity. If one or more of the provisions of this Agreement are determined to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other provision of this Agreement.

20.4 California Law and Venue. This Agreement shall be construed and interpreted under the laws of the State of California. Venue for any legal action arising out of this Agreement shall be in Los Angeles County, California.

20.5 Performance. The failure of any Party to require performance of any provision hereof shall not affect the right to require such performance at any time thereafter.

20.6 Relationships. Nothing in this Agreement shall be construed as creating an employer/employee or agency relationship between DISTRICT and SMCD A. Neither DISTRICT nor SMCD A shall have authority to enter into any contract binding upon the other, or to create any obligation upon the other, in the absence of a written authorization signed by the other Party.

20.7 Waiver. A waiver of a breach of any provision of this Agreement shall only be effective if such waiver is expressed in writing and signed by the waiving Party. No waiver of a breach of any provision of this Agreement by either Party shall constitute a continuing waiver, nor shall the same be deemed to be a waiver of any subsequent breach.

20.8 Entire Agreement. This Agreement, and all attachments thereto, contains the entire agreement of the Parties. This Agreement supersedes all prior and contemporaneous agreements and understandings, oral or otherwise, between the Parties with respect to the matters contained in this Agreement and may not be modified or amended except as provided in this Agreement.

20.9 Execution. This Agreement may be executed in one or more counterparts, each of which shall be an original but all of which together shall constitute one and the same instrument.

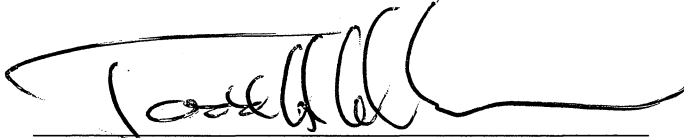
IN WITNESS WHEREOF, the Parties hereto have set their hands as of July 1, 2014.

Cerritos Community College District

A handwritten signature in black ink, appearing to read 'David El Fattal', written over a horizontal line.

By: David El Fattal
Vice President of Business Services

Southland Motor Car Dealers Association

A handwritten signature in black ink, appearing to read 'Todd Leutheuser', written over a horizontal line.

By: Todd Leutheuser

FACILITY USE AGREEMENT

Between

CERRITOS COMMUNITY COLLEGE AND SOUTHLAND MOTOR CAR DEALERS ASSOCIATION

ATTACHMENT "A"

FLOOR PL4

SOUTHLAND CERRITOS CENTER FOR TRANSPORTATION TECHNOLOGY (SCCTT)

SMCDA Assigned Premises

Storage 02

Office 03

Workroom 04

Office 05

Office 08

FACILITY USE AGREEMENT
Between
CERRITOS COMMUNITY COLLEGE AND SOUTHLAND MOTOR CAR DEALERS
ASSOCIATION
ATTACHMENT "B"

SMCDA Assigned Premises shall include the following:

Description	Actual Useable Square Footage	SMCDA Use
• Storage Space (02)	136.5	80
• Office (03)	86.75	86.75
• Workroom (04)	149	118
• Office (05)	92	92
• Office (06)	131.21	131.21

For purposes of this contract SMCDA will be billed for 500 square feet.

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 25

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT:	Consideration of Ratification to Amend the Agreement with Yosemite Community College District for the Child Development Training Consortium

ACTION

It is recommended that the Board of Trustees ratify the amendment to the agreement with Yosemite Community College District for the Child Development Training Consortium.

FISCAL IMPACT

The total revised contract sum shall be for the not-to-exceed amount of \$25,187.50; the agreement is being amended to include an additional payment augmentation to Cerritos College for \$1,437.50. This is a revenue generating agreement whereby funding is provided by the Child Development Training Consortium.

REPORT SUMMARY

Cerritos College annually contracts with various individuals, commercial firms, and other governmental agencies for the purpose of procuring or providing a variety of services.

SERVICES – AMENDMENT

YOSEMITE COMMUNITY COLLEGE DISTRICT

AGENCY FOR THE CHILD DEVELOPMENT TRAINING CONSORTIUM

Requested by: Ms. Sandra Marks, Instructional Dean of Health Occupations

Purpose: On October 7, 2016, Cerritos College entered into an agreement with Yosemite Community College District (“Yosemite”) that is serving as lead agency for the Child Development Training Consortium (“Consortium”), in which Cerritos College would provide, but is not limited to, the generation of units of college credit by enrolling students in courses required by the California Commission on Teacher Credentialing to obtain new or renewal of a currently held Child Development Permit. The term of the agreement is from September 1, 2016 through June 30, 2017, for a total contract sum of \$23,750 as revenue to Cerritos College.

Yosemite, as lead agency for the Consortium, wishes to amend the agreement with Cerritos College to include the addition of 57.5 additional units at \$25 per unit for an additional one-time augmentation of

\$1,437.50. Therefore, Cerritos College is seeking Board of Trustee approval to ratify the amendment to the agreement to change the not-to-exceed amount of revenue to Cerritos College to \$25,187.50.

Period: The time period remains unchanged and will be from September 1, 2016 through June 30, 2017.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Draft Amendment No. 1 to Contract No. 16C0054 – Yosemite Community College District
Contract No. 16C0054 – Yosemite Community College District

Child Development Training Consortium
2016-2017 Amendment # 1 to Instructional Agreement
Number 16-17- 2761

Amendment to Instructional Agreement for the period September 1, 2016, to June 30, 2017, between the Yosemite Community College District, Child Development Training Consortium (YCCD/CDTC) and Cerritos Community College District for Cerritos College (CONTRACTOR).

In consideration of the performance of the terms of the Instructional Agreement in a satisfactory manner, the YCCD/CDTC **agrees to pay the CONTRACTOR a revised amount not to exceed \$ 25,187.50** . This amount includes Amended Instructional Units (A) and (if applicable) Contingent Instructional Units(B):

The 2016-2017 Approved Funding amount in (A) is accessible to contractor upon execution of Amendment.

Summary of Instructional Units:

	# of Units	Funding Amount
Number of <u>initial</u> enrolled units to generate at \$25.00 per unit:	<u>950</u>	<u>\$23,750.00</u>
Number of <u>additional</u> enrolled units to generate at \$25.00 per unit:	<u>57.5</u>	<u>\$1,437.50</u>
Total 2016-2017 Amended Instructional Units of Enrollment & Approved Funding :	<u>1,007.5</u>	<u>\$25,187.50</u>

A: Total 2016-2017 Approved Funding:

Summary of Contingent Units: Provision for additional funds (if applicable):

The YCCD/CDTC agrees to activate Contingent Units _____(CONTRACTOR) to with provide additional amended funds not to exceed _____, IN THE EVENT FUNDS BECOME AVAILABLE THROUGH CDTC. CDTC will contact contractor to activate the CONTINGENCY portion of this amendment upon availability of funds. If funds in Section B do not become available, Section A funds remain as amended above.

	# of Units	Funding Amount
Number of <u>contingent units</u> to generate at \$25.00 per unit upon CDTC's notification to contractor:		

B: Total Contingent Instructional Funds:

Total Amended Approved and Contingent Funding (if applicable) \$25,187.50

All final reports and invoices are due no later than June 30, 2017. Except as amended herein, all terms and conditions of the original Instructional Agreement shall remain unchanged and in full force and effect.

Agreed to this _____ **day of** _____ **2017.**

AGREED TO BY:

Contractor Authorizing Signature:	
Printed Name of Person Signing and Title:	
Date:	

Yosemite Community College District

Authorizing Signature:	
Printed Name of Person Signing and Title:	Teresa Scott, Executive Vice Chancellor/Fiscal Services, YCCD
Date:	

Return two Amendments to Instructional Agreement with original signatures to:

Child Development Training Consortium, P.O. Box 3603, Modesto, CA 95352
For questions, call (209) 548-5721

For CDTC Use Only

Date Received: _____ To D.O.: _____ From D.O.: _____ To Contractor: _____

**CHILD DEVELOPMENT TRAINING CONSORTIUM
2016-2017 INSTRUCTIONAL AGREEMENT
AGREEMENT NUMBER 16-17 - 2761**

CHILD DEVELOPMENT
TRAINING CONSORTIUM

This Agreement is made and entered into this 1st day of September, 2016, by and between the Yosemite Community College District, Child Development Training Consortium, hereafter called the **YCCD/CDTC**, and **Cerritos Community College District for Cerritos College**, hereafter called the CONTRACTOR.

WITNESSETH: That the CONTRACTOR for and in consideration of the covenants, conditions, agreements, and stipulations of the YCCD/CDTC hereinafter expressed, does hereby agree to furnish to the YCCD/CDTC services as follows:

I. STATEMENT OF WORK

- A. The CONTRACTOR will designate a Campus Coordinator to implement the Child Development Training Consortium (CDTC) program at the local level. The scope of work in this contract is supplementary to the typical duties of faculty or other positions that provide career and education guidance to child development students. The Campus Coordinator will be responsible to prepare and submit all required reports; coordinate all Consortium activities; attend one (1) mandatory YCCD/CDTC sponsored meeting and one (1) mandatory YCCD/CDTC webinar; and inform child development/early childhood education department of program requirements and components specific to campus Child Development Training Consortium.

The designated Campus Coordinator is preferably active faculty, either full-time or adjunct, department chair, or director of the campus child development lab center/children's center. If the current Campus Coordinator does not meet these recommendations, they are permitted to continue in the position and new requirements will be applicable upon designation of a new Campus Coordinator. Since the requirement of faculty is preferred, but not required, exceptions will be considered by YCCD/CDTC on an individual basis.

The Campus Coordinator, even in the role as Co-Coordinator, must reside within California and be employed by the college. CDTC will subcontract directly with college and then contracts/agreements will be administered by faculty employed by the college.

The Campus Coordinator must be located on campus with regularly scheduled office hours; thereby being accessible to students enrolled in the program. The Campus Coordinator must attend campus child development/early childhood education (ECE) department meetings and be knowledgeable of all aspects of the ECE profession. The YCCD/CDTC must be notified in writing within fifteen (15) calendar days of any change in Campus Coordinator status.

The Campus Coordinator will act as a liaison between the Child Development Training Consortium and California Department of Education/Early Education and Support Division (CDE/EESD) to disseminate information to campus faculty regarding state initiatives and trends in ECE.

- B. The CONTRACTOR will generate up to **950** units of college credit by enrolling students in courses required by the California Commission on Teacher Credentialing to obtain a new or renew a currently held Child Development Permit. Enrolled units must be completed between July 1, 2016, and June 30, 2017. Physical education courses and general work experience courses are excluded. Child development work experience and remedial courses are included.
- C. The CONTRACTOR will make good faith efforts to recruit and employ qualified faculty who reflect the ethnic makeup of the student population.
- D. The CONTRACTOR will provide appropriate community college courses, which:
1. Meet the requirements of the Child Development Permit Matrix (included in this Agreement as Appendix A) and/or child care licensing regulations.
 2. Are degree or certificate applicable.
 3. Are offered for credit with the possible exception of remedial courses.
 4. Are transferable whenever possible.
 5. Are available to family child care providers and employees of child care/development programs serving infants through school-age children.
 6. Are responsive to local community needs.
- E. The CONTRACTOR will enroll students who meet the YCCD/CDTC eligibility criteria, numbered 1 through 5 below. Student eligibility must be verified each semester/term using the Student Profile.
1. Student must be seeking a new or maintaining a currently held Child Development Permit, **AND**
 2. At the time of enrollment, the student must be employed by a child care/development program including licensed family child care and out-of-school care. Center-based programs must be licensed or eligible for an exemption according to Department of Social Services (DSS) regulations. Licensed exempt centers are limited to the following: on school site, parents on site, military, tribal, employment agency, parks and recreation, adult ed/child care, home based program and before/after school program. Employment in a kindergarten or transitional kindergarten classroom is also acceptable, **AND**
 3. Student employment must directly benefit children and/or families. The employment experience must be acceptable to the California Commission on Teacher Credentialing for purposes of obtaining a Child Development Permit, even if experience is not required for the permit, **AND**
 4. Student must work in the state of California.

5. In-home care providers (nannies) are not eligible. Unlicensed, exempt, in-home child care providers are not eligible.

- F. The CONTRACTOR will enroll eligible students according to the following three priorities:

California Department of Education, Early Education and Support Division (CDE/EESD) Priorities for Enrollment:

Priority 1 Employees of all direct-funded CDE/EESD programs including center-based programs and family child care network programs or center-based programs with satellite family child care providers. This also includes co-located Head Start Programs.

Priority 2 Employees of any program, center-based or licensed family child care homes, that serve children on a voucher basis for Alternative Payment services.

Priority 3 Employees of all other programs including center-based and licensed family child care homes.

Within each priority group listed above, priority will be given to students fulfilling the requirements for an Assistant or Associate Teacher or Teacher Child Development Permit.

Local Priorities for Enrollment

The local YCCD/CDTC Advisory Committee may establish additional priorities. However, the CDE/EESD priorities listed above must be met before local priorities can be implemented. Local priorities are encouraged to meet local needs within the context of the CDE/EESD priorities.

- G. The CONTRACTOR will establish a new or use an existing Advisory Committee to solicit input on local needs, courses to be offered and approve the student eligibility and payment policies.

1. The Advisory Committee will make a good faith effort to represent the local child care labor market by including the following program representatives: the Campus Coordinator; one community college child development instructor, one CEC Mentor Coordinator, one family child care provider; one representative of a child care program funded by the California Department of Education, Early Education and Support Division (CDE/EESD); one representative of a private-for-profit child care program; one representative of a private-non-profit child care program; one representative of the local Resource and Referral program; one college student majoring in child development; one representative from the Local Child Care and Development Planning Council; and one representative from the county-level Children and Families Commission, and one representative from the local QRIS/IMPACT and/or AB212 programs.

The Advisory Committee will meet one time annually.

2. The meeting must be properly documented with agenda and minutes, which must be submitted with the Year End Program and Final Expenditure Narrative.
- H. The CONTRACTOR will provide student grade documentation, demonstrating a grade of "C" or better, to YCCD/CDTC upon request for audit purposes.
 - I. The CONTRACTOR will ensure that all required reports and documents are submitted to YCCD/CDTC by the due dates specified. Report titles and due dates are included in this Agreement as *Appendix B – 2016-2017 Required Reports and Time Lines*. All reports should be submitted to the Child Development Training Consortium, PO Box 3603, Modesto, CA 95352.
 - J. The CONTRACTOR will ensure that no full-time equivalent (FTE) fees will be collected for courses that are funded with YCCD/CDTC funds, or portion thereof.
 - K. The CONTRACTOR will ensure collaboration (if applicable) with CEC Mentor Coordinator. This collaboration will include sharing program services and promote integration of services for student success.

II. PERIOD OF PERFORMANCE

The term of this Agreement shall be from September 1, 2016, to and including June 30, 2017. Enrolled units must be completed between July 1, 2016, and June 30, 2017. All allowable expenditures must be encumbered and/or the services rendered prior to June 30, 2017.

III. BUDGET AND ALLOWABLE EXPENSES

- A. By October 14, 2016, a 2016-2017 budget based on the funding authorized in this Agreement must be posted online with the YCCD/CDTC. A YCCD/CDTC supplied format must be used.
- B. The CONTRACTOR will submit a revised budget to the YCCD/CDTC for approval due to the following two circumstances:
 1. When planned expenditures in any of the major expense categories (direct services, support services, or administration) exceed the approved budget by more than ten percent (10%).
 2. And when planned expenditures in any of the line items exceed the approved budget by more than twenty-five percent (25%).
- C. The CONTRACTOR will administer the program budget in accordance with YCCD/CDTC budget development guidelines available in the Campus Coordinator Handbook. The CONTRACTOR will ensure that all program expenditures are reasonable, necessary, and allowable.
- D. The CONTRACTOR will not exceed approved California Department of Education travel reimbursement rates for travel charged to this program.

- E. The CONTRACTOR will not expend YCCD/CDTC funds on food, equipment, donations, or gifts. Equipment is defined as a fixed asset that does not lose its identity when removed from its location and is not changed materially or consumed immediately (typically, within a year) by use. Equipment has relatively permanent value and its purchase increases the value of the physical property such as furniture, vehicles, machinery, computers and furnishings that are not integral parts of the building or the building system.
- F. If the CONTRACTOR demonstrates a consistent pattern of under-generating its contracted number of units, the number of contracted units may be reduced in subsequent years.

IV. PAYMENT FOR SERVICES

- A. In consideration of the performance of the foregoing in a satisfactory manner, the YCCD/CDTC agrees to pay the CONTRACTOR an amount not to exceed **\$23,750.00**. The amount of total payments to the CONTRACTOR will be the lesser of program earnings, the amount authorized by this Agreement, or actual expenditures. Any over-payments of more than \$100.00 made by YCCD/CDTC to the CONTRACTOR must be refunded to YCCD/CDTC by June 30, 2017. Checks should be made payable to YCCD.
- B. The CONTRACTOR will be paid \$25.00 per enrolled unit of course work, which meets requirements of the Child Development Permit Matrix and/or child care licensing regulations to the maximum stated in Paragraph IB. Units for physical education and general work experience classes are excluded. Units for remedial courses and child development work experience are included.
- C. YCCD/CDTC will issue progress payments to CONTRACTOR upon receipt of properly completed documentation including a 2016-2017 Student Profile for each enrolled student for each semester/term.
- D. YCCD/CDTC will withhold any payment until all required documentation has been received to substantiate enrolled units.
- E. YCCD/CDTC will make final payment to CONTRACTOR upon satisfactory completion of services as described herein. The online final expenditure report is due no later than June 30, 2017.

V. RETENTION OF RECORDS AND AUDITS

The CONTRACTOR will retain all programmatic and fiscal records for a minimum of five (5) full years from the date of final payment under this Agreement. The CONTRACTOR will make these records available to YCCD/CDTC upon request for audit purposes during the progress of the work and for five (5) years following final payment. The federal audit number for this project is 93.575042.

VI. CONTRACT AMENDMENTS

This Agreement may be amended with mutual written consent of both parties and the approval of the California Department of Education, Early Education and Support Division.

VII. 30 DAY TERMINATION NOTICE

It is mutually agreed that either party may terminate this Agreement by giving thirty (30) calendar days advance written notice.

VIII. FUND AVAILABILITY

Funding of this Agreement is contingent upon appropriation and availability of funds from the California Department of Education, Early Education and Support Division. The YCCD/CDTC is funded with federal Child Care and Development Quality Improvement funds.

IX. NONDISCRIMINATION CLAUSE

- A. During the performance of this Agreement, CONTRACTOR will not unlawfully discriminate, harass, or allow harassment against any employee or student because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), medical condition (cancer), age (over 40), sexual orientation, or marital status. CONTRACTOR will ensure that the evaluation and treatment of employees and student participants are free from such discrimination and harassment.
- B. CONTRACTOR shall comply with the provisions of the Fair Employment and Housing Act and the applicable regulations promulgated there under.
- C. By signing this Agreement, the CONTRACTOR ensures that it will comply with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability.

X. INDEPENDENT CONTRACTORS

It is understood that this is an Agreement by and between independent contractors and is not intended, and shall not be construed to create the relationship of agent, servant, employee, partnership, or joint venture.

XI. HOLD HARMLESS CLAUSE

Both the CONTRACTOR and YCCD/CDTC agree to hold harmless, defend, and indemnify the other party, its officers, employees, boards, volunteers, and agents from and against any and all losses, claims or expense arising out of any liability or claim of liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of the activities of such party, its boards, officers, agents, employees, or volunteers pursuant to this Agreement. However, the provisions of this indemnity agreement do not apply to any damages or losses caused by the negligence or willful misconduct of the party being indemnified or its officers, employees, boards, volunteers, or agents.

XII. ACKNOWLEDGMENT

The CONTRACTOR will acknowledge the support of the YCCD/CDTC when publicizing the work performed under this Agreement. Materials developed with funds from this Agreement shall contain an acknowledgment of the use of federal Child Care and Development Quality Improvement funds received from the California Department of Education, Early Education and Support Division.

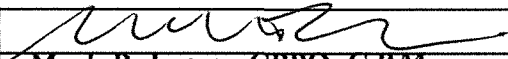
XIII. DRUG-FREE WORKPLACE

The CONTRACTOR certifies compliance with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace.

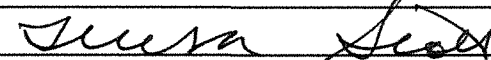
XIV. NON-PERFORMANCE OF TERMS OF INSTRUCTIONAL AGREEMENT

If the CONTRACTOR fails to fulfill the terms of this Instructional Agreement, the CONTRACTOR will be placed on informal probation for the period of one year. If the CONTRACTOR fails to fulfill the terms of the Instructional Agreement while on informal probation, a Probationary Instructional Agreement will be issued in the second year. If the CONTRACTOR fails to fulfill the terms of the Probationary Instructional Agreement, no further Instructional Agreements will be issued to CONTRACTOR.

AGREED TO BY:

CONTRACTOR Authorizing Signature:	
Printed Name of Person Signing:	Mark B. Logan, CPPO, C.P.M.
Title of Person Signing:	Director of Purchasing & Contract Administration
Date:	9-26-16

Yosemite Community College District

Authorizing Signature:	
Printed Name of Person Signing:	Teresa Scott
Title of Person Signing:	Executive Vice Chancellor/Fiscal Services, YCCD
Date:	10/7/16

Attachments for reference: Appendix A - Child Development Permit Matrix
Appendix B - 2016-2017 Required Reports and Time Lines

Return **two** Instructional Agreements with **original signatures** to:

Child Development Training Consortium
PO Box 3603, Modesto, CA 95352
For questions, call (209) 572-6080

For CDTC Use Only:	Date Rcvd: 10/3/16	To D.O.: 10/6/16	From D.O.: 10/7/16	To CONTRACTOR: 10/12/16

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 26

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT:	Consideration of Approval of Amendment to Project Assignment Agreement No. 1 to the Master Architectural/Engineering Services Agreement with P2S Engineering, Inc. for Additional LEED Commissioning Services for the Health Wellness Complex Project

ACTION

It is recommended that the Board of Trustees approve the amendment to Project Assignment Agreement No. 1 to the Master Architectural/Engineering Services Agreement with P2S Engineering, Inc. for Additional LEED Commissioning Services for the Health Wellness Complex Project.

FISCAL IMPACT

The total contract sum shall be increased \$1,200 for a new not-to-exceed amount of \$87,200; this amount will be funded from the GO Bond. P2S Engineering, Inc. is headquartered in Long Beach, CA.

REPORT SUMMARY

Cerritos College annually contracts with various individuals, commercial firms, and other governmental agencies for the purpose of procuring or providing a variety of services.

**AMENDMENT NO. 2 TO PROJECT ASSIGNMENT AGREEMENT NO. 1 TO THE MASTER ARCHITECTURAL/ENGINEERING SERVICES AGREEMENT FOR LEED COMMISSIONING SERVICES FOR THE HEALTH WELLNESS COMPLEX PROJECT
P2S ENGINEERING, INC.**

Requested by: Mr. David C. Moore, Director of Physical Plant and Construction Services

Purpose: On December 23, 2013, Cerritos College entered into a Master Architectural/Engineering Services Agreement ("Master Agreement") with P2S Engineering, Inc. for the purpose of creating a qualified pool of engineering firms for campus projects pursuant to Request for Qualifications (RFQ) No. 13P002, Engineering Services for Campus-Wide Measure CC and/or G Facilities Projects. The intent of the Master Agreement was that individual Project Assignment Agreements would be drafted for each project on an as-needed basis. Project Assignment Agreements specify the scope of work, project cost estimates, fee to engineering firm, conditions specific to the project, and are governed by the terms and conditions of the Master Agreement.

On April 1, 2015, Cerritos College entered into Project Assignment Agreement No. 1 to obtain the necessary LEED commissioning services for the Health Wellness Complex project which included, but was not limited to, planning, design, and implementation oversight for LEED commissioning.

On June 1, 2016, Cerritos College amended Project Assignment Agreement No. 1 to allow for additional LEED commissioning services for the Health & Wellness Complex. The initial proposal was based on a single building, 54,000 square foot assumption. The latest design documents provide for an increase in the number of buildings and increase in square footage to 76,000 square feet.

At this time, Cerritos College wishes to amend Project Assignment Agreement No. 1 a second time to allow for additional LEED commissioning services for the Health & Wellness Complex. These additional services will cover the four additional Terminal Air Units, two additional Split System Air Conditioning Units, and five additional Exhaust Fans that were not part of the last proposal for the HVAC system. The end date of the agreement will also be extended through December 31, 2020.

Period: The revised time period will be from April 1, 2015 through December 31, 2020.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Draft of Amendment No. 2 to Project Assignment Agreement No. 1 to Contract No. 13P013 – P2S Engineering, Inc.

Amendment No. 1 to Project Assignment Agreement No. 1 to Contract No. 13P018 – P2S Engineering, Inc.

Project Assignment Agreement No. 1 to Contract No. 13P018 – P2S Engineering, Inc.

Contract No. 13P018, Master Independent Consultant Agreement, P2S Engineering, Inc.



AMENDMENT NO. 2
TO
PROJECT ASSIGNMENT AGREEMENT NO. 1
UNDER
CONTRACT NO. 13P018
BETWEEN
CERRITOS COMMUNITY COLLEGE DISTRICT
AND
P2S ENGINEERING, INC.
DATED
DECEMBER 23, 2013

WHEREAS, this Project Assignment Amendment (“P.A. AMENDMENT”) is made and entered into as of **June 7, 2017** by and between the **Cerritos Community College District** (“DISTRICT”) and **P2S Engineering, Inc.** (“ENGINEER”); collectively referred to as “PARTIES”, and

WHEREAS, this P.A. AMENDMENT shall be considered attached to and incorporated in that certain document dated **April 1, 2015**, entitled “**Project Assignment Agreement No. 1** to Master Engineering Services Agreement, **Contract No. 13P018** (the “PROJECT ASSIGNMENT AGREEMENT”) for the completion of the **Health & Wellness Complex LEED Commissioning** Project (the “PROJECT”) as the parties desire to amend, clarify, modify and/or revise the terms of the PROJECT ASSIGNMENT AGREEMENT; and

WHEREAS, this P.A. AMENDMENT arises out of the DISTRICT’s desire to obtain **additional engineering services** for the completion of the PROJECT (hereinafter referred to as the “Additional Services”); and

WHEREAS, the Master Architectural/Engineering Services Agreement Contract No. **13P018** dated **December 23, 2013** between the PARTIES (the “AGREEMENT”) requires all Additional Services to be detailed in writing and approved by the DISTRICT; and

WHEREAS, this P.A. AMENDMENT is being executed between the PARTIES pursuant to Article III, Section 1 and Article XIII, Section 8 of the AGREEMENT; and

WHEREAS, where any section or portion of the PROJECT ASSIGNMENT AGREEMENT is amended or superseded, the balance of that section or portion not specifically amended or superseded shall remain in effect as originally written. Where any section or portion of the PROJECT ASSIGNMENT AGREEMENT is supplemented, that supplement shall be considered added thereto, and the original provisions of that section or portion shall remain in effect as originally written. Where any Paragraph, Section, Portion or Exhibit is referenced, such Paragraph, Section, Portion or Exhibit is superseded and replaced by the language herein. This P.A. AMENDMENT, taken together with the PROJECT ASSIGNMENT AGREEMENT dated **April 1, 2015**, represents the new PROJECT ASSIGNMENT AGREEMENT; and

WHEREAS, unless expressly provided otherwise, all capitalized terms and phrases used in this P.A. AMENDMENT shall have the same meanings as set forth in the PROJECT ASSIGNMENT AGREEMENT; and

WHEREAS, the DISTRICT and ENGINEER agree that the Recitals set forth hereinabove are expressly incorporated into the PROJECT ASSIGNMENT AGREEMENT and correctly set forth the nature of the PROJECT ASSIGNMENT AGREEMENT as modified by this P.A. AMENDMENT.

NOW, THEREFORE, the PARTIES hereto agree that this P.A. AMENDMENT shall be incorporated into the PROJECT ASSIGNMENT AGREEMENT pursuant to the terms and conditions of the AGREEMENT and as otherwise set forth herein below:

Add Section 5(E) to the PROJECT ASSIGNMENT AGREEMENT as Follows:

E. Additional Services: The ENGINEER agrees to perform all the Additional Services set forth in the proposal attached hereto and incorporated herein by this reference as ATTACHMENT “2”. The ENGINEER and DISTRICT both agree to be bound by the provisions set forth in said ATTACHMENT “2” only to the extent such terms detail the scope of Additional Services and the total compensation due the ENGINEER for performing such Additional Services. Notwithstanding the above concerning compensation and scope of Additional Services, the PARTIES agree that the terms and conditions of this PROJECT ASSIGNMENT AGREEMENT shall be controlling and will govern in the event of any discrepancies, conflicts or inconsistencies between this PROJECT ASSIGNMENT AGREEMENT and ATTACHMENT “2”. The ENGINEER and DISTRICT also agree that the terms and conditions of the AGREEMENT shall be controlling and will govern in the event of any discrepancies, conflicts or inconsistencies between the AGREEMENT and this PROJECT ASSIGNMENT AGREEMENT or ATTACHMENT “2”.

(1) Additional Services Compensation. The DISTRICT agrees to pay the ENGINEER in accordance with the fee, rate and/or price schedule information set forth in ATTACHMENT “2”, inclusive of reimbursable expenses, for performing all the Additional Services set forth in Section 5(E) above subject to the limitations set forth herein this Section 5(E)(1). In no event shall the total payment to ENGINEER exceed **\$1,200.00** for performing all the Additional Services set forth herein this PROJECT ASSIGNMENT AGREEMENT and ATTACHMENT “2”. The ENGINEER shall invoice all fees for Additional Services performed by the ENGINEER on a monthly basis as services are completed by the ENGINEER. All invoices

for Additional Services shall be based upon actual work or services completed by the ENGINEER and shall be supported by proper invoices, receipts and/or other documentation.

Add Section 7 to the PROJECT ASSIGNMENT AGREEMENT as Follows:

THIS PROJECT ASSIGNMENT AGREEMENT SHALL NOT INCLUDE OR INCORPORATE THE TERMS OF ANY GENERAL CONDITIONS, CONDITIONS, TERMS AND CONDITIONS, MASTER AGREEMENT OR ANY OTHER BOILERPLATE TERMS OR FORM DOCUMENTS PREPARED BY THE ENGINEER. THE ATTACHMENT OF ANY SUCH DOCUMENT TO THIS PROJECT ASSIGNMENT AGREEMENT AS ATTACHMENT "2" SHALL NOT BE INTERPRETED OR CONSTRUED TO INCORPORATE SUCH TERMS INTO THIS PROJECT ASSIGNMENT AGREEMENT UNLESS THE DISTRICT APPROVES OF SUCH INCORPORATION IN A SEPARATE WRITING SIGNED BY THE DISTRICT. ANY REFERENCE TO BOILERPLATE TERMS AND CONDITIONS IN THE PROPOSAL, QUOTE OR OTHER DOCUMENT SUBMITTED TO THE DISTRICT BY ENGINEER FOR ATTACHMENT TO THIS PROJECT ASSIGNMENT AGREEMENT SHALL BE NULL AND VOID AND HAVE NO EFFECT UPON THIS PROJECT ASSIGNMENT AGREEMENT. PROPOSALS, QUOTES, STATEMENT OF QUALIFICATIONS AND OTHER SIMILAR DOCUMENTS PREPARED BY THE ENGINEER MAY BE INCORPORATED INTO THIS PROJECT ASSIGNMENT AGREEMENT AS ATTACHMENT 2 BUT SUCH INCORPORATION SHALL BE STRICTLY LIMITED TO THOSE PARTS DESCRIBING THE SCOPE OF THE AGREED UPON ADDITIONAL SERVICES, AND THE CORRESPONDING RATE, FEE AND/OR PRICE SCHEDULE.

Exhibit "A" to this P.A. AMENDMENT Shall be Attached and Incorporated into the Project Assignment Agreement as Attachment "2"

(REMAINDER OF PAGE INTENTIONALLY LEFT BLANK)

The PARTIES, through their authorized representatives, have executed this P.A. AMENDMENT as of the day and year first written above.

Dated: _____, 20__

Dated: _____, 20__

P2S Engineering, Inc.

Cerritos Community College District

By: _____

By: _____

Print Name: Kevin Peterson

Print Name: Felipe R. Lopez

Print Title: President

Print Title: Vice President of Business Services

DRAFT

EXHIBIT “A”

1. Consultant’s Proposal is **not** made part of this PAA and has been included **for reference only**.
 - a. Reference attached proposal from David Howard, Commissioning Studio Leader, P2S Engineering, Inc. to Kevin Jones, Project Manager, Tilden-Coil Constructors, Inc., Cerritos Community College District dated March 29, 2017 regarding Additional Commissioning Services Proposed Health & Wellness Complex Project (2 pages), attached hereto and incorporated herein by this reference as ATTACHMENT “1”.
2. Task 1 –
 - a. Additional LEED Commissioning Services to cover the additional HVAC units and systems for four buildings
3. Cost of Professional Services
 - a. Task 1 \$ 1,200.00
 - b. Total \$ 1,200.00
4. Schedule
 - a. Through December 31, 2020



Cerritos College

AMENDMENT NO. 1
TO
PROJECT ASSIGNMENT AGREEMENT NO. 1
UNDER
CONTRACT NO. 13P018
BETWEEN
CERRITOS COMMUNITY COLLEGE DISTRICT
AND
P2S ENGINEERING, INC.
DATED
DECEMBER 23, 2013

WHEREAS, this Project Assignment Amendment (“P.A. AMENDMENT”) is made and entered into as of **June 2, 2016** by and between the **Cerritos Community College District** (“DISTRICT”) and **P2S Engineering, Inc.** (“ENGINEER”); collectively referred to as “PARTIES”, and

WHEREAS, this P.A. AMENDMENT shall be considered attached to and incorporated in that certain document dated **April 1, 2015**, entitled “**Project Assignment Agreement No. 1** to Master Engineering Services Agreement, **Contract No. 13P018** (the “PROJECT ASSIGNMENT AGREEMENT”) for the completion of the **Health & Wellness Complex LEED Commissioning Project** (the “PROJECT”) as the parties desire to amend, clarify, modify and/or revise the terms of the PROJECT ASSIGNMENT AGREEMENT; and

WHEREAS, this P.A. AMENDMENT arises out of the DISTRICT’s desire to obtain **additional engineering services** for the completion of the PROJECT (hereinafter referred to as the “Additional Services”); and

WHEREAS, the Master Architectural/Engineering Services Agreement Contract No. **13P018** dated **December 23, 2013** between the PARTIES (the “AGREEMENT”) requires all Additional Services to be detailed in writing and approved by the DISTRICT; and

WHEREAS, this P.A. AMENDMENT is being executed between the PARTIES pursuant to Article III, Section 1 and Article XIII, Section 8 of the AGREEMENT; and

WHEREAS, where any section or portion of the PROJECT ASSIGNMENT AGREEMENT is amended or superseded, the balance of that section or portion not specifically amended or superseded shall remain in effect as originally written. Where any section or portion of the PROJECT ASSIGNMENT AGREEMENT is supplemented, that supplement shall be considered added thereto, and the original provisions of that section or portion shall remain in effect as originally written. Where any Paragraph, Section, Portion or Exhibit is referenced, such Paragraph, Section, Portion or Exhibit is superseded and replaced by the language herein. This P.A. AMENDMENT, taken together with the PROJECT ASSIGNMENT AGREEMENT dated **April 1, 2015**, represents the new PROJECT ASSIGNMENT AGREEMENT; and

WHEREAS, unless expressly provided otherwise, all capitalized terms and phrases used in this P.A. AMENDMENT shall have the same meanings as set forth in the PROJECT ASSIGNMENT AGREEMENT; and

WHEREAS, the DISTRICT and ENGINEER agree that the Recitals set forth hereinabove are expressly incorporated into the PROJECT ASSIGNMENT AGREEMENT and correctly set forth the nature of the PROJECT ASSIGNMENT AGREEMENT as modified by this P.A. AMENDMENT.

NOW, THEREFORE, the PARTIES hereto agree that this P.A. AMENDMENT shall be incorporated into the PROJECT ASSIGNMENT AGREEMENT pursuant to the terms and conditions of the AGREEMENT and as otherwise set forth herein below:

Add Section 5(E) to the PROJECT ASSIGNMENT AGREEMENT as Follows:

E. Additional Services: The ENGINEER agrees to perform all the Additional Services set forth in the proposal attached hereto and incorporated herein by this reference as ATTACHMENT "2". The ENGINEER and DISTRICT both agree to be bound by the provisions set forth in said ATTACHMENT "2" only to the extent such terms detail the scope of Additional Services and the total compensation due the ENGINEER for performing such Additional Services. Notwithstanding the above concerning compensation and scope of Additional Services, the PARTIES agree that the terms and conditions of this PROJECT ASSIGNMENT AGREEMENT shall be controlling and will govern in the event of any discrepancies, conflicts or inconsistencies between this PROJECT ASSIGNMENT AGREEMENT and ATTACHMENT "2". The ENGINEER and DISTRICT also agree that the terms and conditions of the AGREEMENT shall be controlling and will govern in the event of any discrepancies, conflicts or inconsistencies between the AGREEMENT and this PROJECT ASSIGNMENT AGREEMENT or ATTACHMENT "2".

(1) Additional Services Compensation. The DISTRICT agrees to pay the ENGINEER in accordance with the fee, rate and/or price schedule information set forth in ATTACHMENT "2", inclusive of reimbursable expenses, for performing all the Additional Services set forth in Section 5(E) above subject to the limitations set forth herein this Section 5(E)(1). In no event shall the total payment to ENGINEER exceed **Sixteen Thousand and 00/100 Dollars (\$16,000.00)** for performing all the Additional Services set forth herein this PROJECT ASSIGNMENT AGREEMENT and ATTACHMENT "2". The ENGINEER

shall invoice all fees for Additional Services performed by the ENGINEER on a monthly basis as services are completed by the ENGINEER. All invoices for Additional Services shall be based upon actual work or services completed by the ENGINEER and shall be supported by proper invoices, receipts and/or other documentation.

Add Section 7 to the PROJECT ASSIGNMENT AGREEMENT as Follows:

THIS PROJECT ASSIGNMENT AGREEMENT SHALL NOT INCLUDE OR INCORPORATE THE TERMS OF ANY GENERAL CONDITIONS, CONDITIONS, TERMS AND CONDITIONS, MASTER AGREEMENT OR ANY OTHER BOILERPLATE TERMS OR FORM DOCUMENTS PREPARED BY THE ENGINEER. THE ATTACHMENT OF ANY SUCH DOCUMENT TO THIS PROJECT ASSIGNMENT AGREEMENT AS ATTACHMENT "2" SHALL NOT BE INTERPRETED OR CONSTRUED TO INCORPORATE SUCH TERMS INTO THIS PROJECT ASSIGNMENT AGREEMENT UNLESS THE DISTRICT APPROVES OF SUCH INCORPORATION IN A SEPARATE WRITING SIGNED BY THE DISTRICT. ANY REFERENCE TO BOILERPLATE TERMS AND CONDITIONS IN THE PROPOSAL, QUOTE OR OTHER DOCUMENT SUBMITTED TO THE DISTRICT BY ENGINEER FOR ATTACHMENT TO THIS PROJECT ASSIGNMENT AGREEMENT SHALL BE NULL AND VOID AND HAVE NO EFFECT UPON THIS PROJECT ASSIGNMENT AGREEMENT. PROPOSALS, QUOTES, STATEMENT OF QUALIFICATIONS AND OTHER SIMILAR DOCUMENTS PREPARED BY THE ENGINEER MAY BE INCORPORATED INTO THIS PROJECT ASSIGNMENT AGREEMENT AS ATTACHMENT 2 BUT SUCH INCORPORATION SHALL BE STRICTLY LIMITED TO THOSE PARTS DESCRIBING THE SCOPE OF THE AGREED UPON ADDITIONAL SERVICES, AND THE CORRESPONDING RATE, FEE AND/OR PRICE SCHEDULE.

Exhibit "A" to this P.A. AMENDMENT Shall be Attached and Incorporated into the Project Assignment Agreement as Attachment "2"

(REMAINDER OF PAGE INTENTIONALLY LEFT BLANK)

The PARTIES, through their authorized representatives, have executed this P.A. AMENDMENT as of the day and year first written above.

Dated: 6-10, 20 16

P2S Engineering, Inc.

By: _____



Print Name: Kevin Peterson

Print Title: President

Dated: 6-15-, 20 12

Cerritos Community College District

By: _____



Print Name: Noorali Delawalla

Print Title: VP Business Services

EXHIBIT "A"

1. Consultant's Proposal is **not** made part of this PAA and has been included **for reference only**.
 - a. Reference attached proposal from David Howard, Commissioning Studio Leader, P2S Engineering, Inc. to Jimmy Riordan, Program Manager, Tilden-Coil Constructors, Inc., Cerritos Community College District dated March 29, 2016 regarding Additional Commissioning Services Proposed Health & Wellness Complex Project (2 pages), attached hereto and incorporated herein by this reference as ATTACHMENT "1".
2. Task 1 –
 - a. Additional LEED Commissioning Services to cover the additional building area and systems for four buildings (in lieu of one) and two phases (in lieu of one)
3. Cost of Professional Services
 - a. Task 1 \$ 16,000.00
 - b. Total \$ 16,000.00
4. Schedule
 - a. Through December 2019



Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 1

TO

MASTER ARCHITECTURAL/ENGINEERING SERVICES AGREEMENT,

CONTRACT NO. 13P018

BETWEEN

CERRITOS COMMUNITY COLLEGE DISTRICT

AND

P2S ENGINEERING, INC.

DATED

DECEMBER 23, 2013

WHEREAS, this PROJECT ASSIGNMENT AGREEMENT is made and entered into as of **April 1, 2015** by and between the **Cerritos Community College District** ("DISTRICT") and **P2S Engineering, Inc.** ("ENGINEER"); and

WHEREAS, this PROJECT ASSIGNMENT AGREEMENT shall be considered attached to and incorporated in that certain document dated **December 23, 2013**, entitled "Master Engineering Services Agreement", Contract No. **13P018** ("AGREEMENT") as the PARTIES desire to identify a PROJECT that will be completed pursuant to the terms of the AGREEMENT; and

WHEREAS, this PROJECT ASSIGNMENT AGREEMENT arises out of the DISTRICT's desire to obtain the necessary services for the completion of the, **Health & Wellness Complex LEED Commissioning** which shall hereinafter be considered a formal "PROJECT" subject to the terms and conditions of the AGREEMENT; and

WHEREAS, this PROJECT ASSIGNMENT AGREEMENT is being executed between the PARTIES pursuant to Article XIII, Section 8 of the AGREEMENT; and

WHEREAS, the initial Recitals of the Agreement require that each portion of the PROJECT be identified and made a part of the AGREEMENT through a written PROJECT ASSIGNMENT AGREEMENT executed by both PARTIES, which identifies the name of the improvement, location, scope

of work, ENGINEER's project number, basis of compensation (if different than the AGREEMENT), and any additional Basic Services that will be performed by the ENGINEER in accordance with the AGREEMENT.

NOW, THEREFORE, the PARTIES hereto agree that the aforementioned improvement shall be completed pursuant to the terms and conditions of the AGREEMENT and as otherwise set forth herein below:

1. Project Description.

A. ENGINEER shall provide engineering services for the following PROJECT:

- 1) Health & Wellness Complex: Provide LEED Commissioning Services.

2. Basic Services.

A. The ENGINEER shall provide all the basic services set forth in the AGREEMENT in connection with this PROJECT ASSIGNMENT AGREEMENT, with the exception of the following services which are not needed for the completion of this PROJECT, as determined by the ENGINEER in its professional opinion and approved by the DISTRICT: *(Check off all architectural, engineering and/or consultant services that DO NOT apply to this PROJECT. If all the services below are required to complete this PROJECT, leave this section blank.)*

Basic Services Phases

- ☒ Schematic Design (SD)
- ☒ Design Development (DD)
 - ☒ Estimate and Estimate Reconciliation
 - ☒ Preliminary Plans Phase Constructability Review
- ☒ Construction Documents (CD)
 - ☒ Estimate and Estimate Reconciliation
 - ☒ Construction Drawings Constructability Review
- ☒ DSA Approval
- ☒ Health Department Approval
- ☒ Bidding Phase
- ☒ Construction Phase
- ☒ Close-out Phase
- ☒ DSA Certification of Project

Design Consultants Included in Basic Services*

- ☒ Structural
- ☒ Civil
 - ☒ On-Site
 - ☒ Off-Site
- ☐ Mechanical

- ☐ Plumbing
- ☒ Fire Sprinkler
- ☐ Electrical
- ☒ Telecommunications/Data
- ☒ Landscaping
- ☒ Estimating
- ☒ Acoustical
- ☐ Other:
 - ☒ Audio visual consulting
 - ☒ Acoustic consulting
 - ☒ Security consulting
 - ☒ Arborist services
 - ☒ Signage and Graphics (except code required signage)
 - ☒ Selection and Specification of Group II furniture, fixtures and equipment
 - ☒ Traffic consulting and engineering
 - ☒ Food Services consulting
 - ☐ Sustainable Design (LEED) consulting and commissioning
 - ☒ Telecommunication and Data consulting and engineering services
 - ☒ Roofing/Waterproofing consulting
 - ☒ Curtainwall consulting
 - ☒ Measured drawings of existing facilities
 - ☒ Existing facilities surveys
 - ☒ Preparation of Record (as constructed) drawings
 - ☒ Post occupancy evaluations

3. Extra Services, Consultants and Deliverables: Services, consultants, and/or other deliverables that are not set forth in the AGREEMENT but which are required for the completion of this PROJECT shall be described in Attachment "1" which is attached hereto this PROJECT ASSIGNMENT AGREEMENT and incorporated herein by this reference. In no event shall the services, consultants and/or other deliverables detailed in Attachment "1" be considered Additional Services as defined by Article III of the AGREEMENT.

4. APPROVED BUDGET: The ENGINEER understands and acknowledges that the total budget for this PROJECT ASSIGNMENT AGREEMENT is \$70,000.00, and this amount shall not be exceeded without the prior written approval of the DISTRICT.

5. Engineer Compensation:

A. Engineer Fee for Basic Services. For performing the Basic Services detailed in the AGREEMENT and this PROJECT ASSIGNMENT AGREEMENT for the completion of the PROJECT, the DISTRICT agrees to pay the ENGINEER **SIXTY FIVE THOUSAND AND 00/100 DOLLARS (\$65,000.00)**. In the event the terms of Article X, Section 1(a) of the AGREEMENT apply, the ENGINEER Fee for the PROJECT shall be adjusted accordingly.

B. Engineer Fee for Extra Services, Consultants and Deliverables. Not Applicable.

C. Not Applicable.

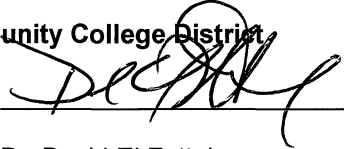
D. **Reimbursable Expenses:** Reimbursable expenses are estimated to be **FIVE THOUSAND AND 00/100 DOLLARS (\$5,000.00)**, and this amount shall not be exceeded without the prior written approval of the DISTRICT.

6. **Plan Schedule:** Not Applicable.

The PARTIES, through their authorized representatives, have executed this PROJECT ASSIGNMENT AGREEMENT as of the day and year first written above.

Dated: 4/13, 20 15

Cerritos Community College District

By: 

Print Name: Dr. David El Fattal

Print Title: V.P. of Business Services

Dated: 4.6, 20 15

P2S Engineering, Inc.

By: 

Print Name: Kevin Peterson

Print Title: President

Information regarding ENGINEER / Engineer:

License No.: _____

Address: 5000 Spring Street, 8th Floor

Long Beach, CA 90815

Telephone: 562-497-2999

Facsimile: 562-497-2990

E-Mail: kevin.peterson@p2seng.com

Type of Business Entity:

☐ Individual

☐ Sole Proprietorship

☐ Partnership

☐ Limited Partnership

☒ Corporation, State: California

☐ Limited Liability Company

☐ Other: _____

33-0453611 :

Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

ATTACHMENT "1"

SERVICES NOT DETAILED IN THE AGREEMENT

Basic Services

1. Not Applicable.

Extra Services, Consultants and Deliverables

1. Not Applicable
-



MASTER ARCHITECTURAL/ENGINEERING SERVICES AGREEMENT

This MASTER ARCHITECTURAL/ENGINEERING SERVICES AGREEMENT (the "AGREEMENT") is made and entered into this **23rd** day of **December** in the year **2013** by and between the **CERRITOS COMMUNITY COLLEGE DISTRICT**, hereinafter referred to as the "DISTRICT", and **P2S ENGINEERING, INC.**, hereinafter referred to as the "ENGINEER." This AGREEMENT shall include all terms and conditions set forth herein. The DISTRICT and the ENGINEER are sometimes referred to herein individually as a "PARTY" and collectively as the "PARTIES." This Agreement is made with reference to the following facts:

WHEREAS, the PARTIES agree this AGREEMENT will be supplemented from time to time with individual "PROJECT ASSIGNMENT AGREEMENT(S)" which will supplement this AGREEMENT and which will particularize and more fully describe the individual tasks and/or projects to be performed pursuant to the terms of this AGREEMENT; provided that, the ENGINEER (and its services) shall, in each instance in which the ENGINEER is assigned a task or project under any such "PROJECT ASSIGNMENT AGREEMENT", continue to be governed by the terms of this AGREEMENT in addition to the specific tasks and requirements set forth in the subsequent "PROJECT ASSIGNMENT AGREEMENT(S)";

WHEREAS, DISTRICT desires to obtain engineering services for various modernization and new construction projects throughout the DISTRICT, each of which shall be incorporated into this AGREEMENT through a valid PROJECT ASSIGNMENT AGREEMENT and deemed a "PROJECT" subject to all the terms and conditions of this AGREEMENT;

WHEREAS, the PARTIES agree that the written PROJECT ASSIGNMENT AGREEMENT shall reference this Master Architectural/Engineering Services Agreement as well as identify the specific PROJECT that is being incorporated into this AGREEMENT by referencing the name of the improvement, location, scope of work, Engineer's project number, and basis of compensation;

WHEREAS, the ENGINEER shall provide to the DISTRICT, on the terms herein set forth, all of the architectural, design and/or engineering services necessary to complete each PROJECT and as further described in the various PROJECT ASSIGNMENT AGREEMENT(S) to this AGREEMENT;

WHEREAS, in the event of any difference, conflict or inconsistency between the terms of any PROJECT ASSIGNMENT AGREEMENT(S) with the terms set forth in this AGREEMENT, the PARTIES agree that the terms currently set forth in Articles III through IX and XIII shall always be controlling unless otherwise set forth in this AGREEMENT;

WHEREAS, the ENGINEER understands and agrees that the execution of this Master Architectural/Engineering Services Agreement by the PARTIES does not require the DISTRICT to award any specific projects, tasks, or work to the ENGINEER;

WHEREAS, ENGINEER understands that state and/or local bond funding for this PROJECT is a condition precedent to the effectiveness of this AGREEMENT. If adequate state funding and/or local bond

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funding is not received for any PROJECT, this AGREEMENT may be voided by the DISTRICT except to the extent services have been rendered pursuant to the approval of the DISTRICT's Board; and

WHEREAS, ENGINEER is fully licensed to provide engineering services in conformity with the laws of the State of California;

NOW, THEREFORE, the parties hereto agree as follows:

ARTICLE I - ENGINEER'S SERVICES AND RESPONSIBILITIES

1. The ENGINEER's services shall consist of those services performed by the ENGINEER, ENGINEER's employees and ENGINEER's consultants as enumerated in Articles II and III of this AGREEMENT and as otherwise set forth in the individual PROJECT ASSIGNMENT AGREEMENT(S) that are executed between the DISTRICT and ENGINEER in connection with a PROJECT.

2. The ENGINEER's services shall be performed in a manner which is consistent with professional skill and care and the orderly progress of the work. The ENGINEER represents that he/she will follow the standards of his/her profession in performing all services under this AGREEMENT. Upon request of the DISTRICT, the ENGINEER shall submit for the DISTRICT's approval a schedule for the performance of the ENGINEER's services. The schedule may be adjusted as the PROJECT proceeds by mutual written agreement of the parties and shall include allowances for time required for the DISTRICT's review and for approval by authorities having jurisdiction over the PROJECT. The time limits established by this schedule shall not, except for reasonable cause, be exceeded by the ENGINEER.

3. If the PROJECT includes the replacement or repair of more than 25% of a roof or the replacement or repair of a roof that has a total cost of more than \$21,000, the ENGINEER shall comply with the requirements set forth in Public Contract Code section 3000 et seq., including signing the required certification.

4. The ENGINEER shall submit a Program, schematic design (SD), design development (DD), construction drawing (CD), DSA schedule for review and approval by the DISTRICT. ENGINEER shall provide major milestones and comply with said schedule, as well as manage all their consultants accordingly. ENGINEER shall provide monthly schedule updates for review. Should the ENGINEER not adhere to the approved schedule, the ENGINEER shall provide a recovery schedule within five (5) days upon request by the DISTRICT. Along with the recovery schedule, ENGINEER shall submit a written plan on how it will comply with the recovery schedule. Weekly updates will be required until all days have been recovered. The schematic design, design development and construction document services covered by this AGREEMENT shall be completed and submitted to the Division of the State Architect for review and approval on or before the date(s) that are approved by the DISTRICT and detailed in the PROJECT ASSIGNMENT AGREEMENT.

ARTICLE II - SCOPE OF ENGINEER'S SERVICES

1. The ENGINEER's services include those described in this Article, and include structural, civil, mechanical, plumbing, electrical engineering, landscape architecture, and estimating services necessary to produce a reasonably complete and accurate set of Construction Documents defined as including, but not limited to, the following: The contract(s) between the DISTRICT and Contractor(s) awarded the PROJECT ("Contractor"), general and supplementary conditions of the Contracts between the DISTRICT and Contractor(s), drawings, specifications, addenda and other documents listed in the Contract, and modifications issued after execution of the Contract between the DISTRICT and Contractor(s).

2. The ENGINEER shall assist the DISTRICT in obtaining required approvals from governmental agencies responsible for electrical, gas, health department, health department cross connection contamination, water, sanitary or storm sewer, storm water permits, telephone, public utilities, as well as the Air Quality Management District (AQMD), the County Fire Marshall, the State Water Resources Control Board (SWRCB), the State Chancellor's Office (State Chancellor) and Division of the State Architect (DSA).

3. The ENGINEER shall be responsible for determining, based on information provided by the District, the adequacy of existing utilities to support the proposed PROJECT and shall be responsible for any design or documentation required to make points of connection to existing utility services required for the PROJECT. The ENGINEER may need to research existing campus drawings which shall be provided by the DISTRICT, make reasonable efforts to obtain drawings from the DSA on the basis of previous DSA approval numbers as provided by the DISTRICT and/or cooperate with other DISTRICT A/E consultants to obtain the necessary information. The ENGINEER must visit the site, as often as necessary, to become familiar with readily observable existing surface conditions.

4. RESERVED.

5. The ENGINEER shall provide a written preliminary evaluation of the DISTRICT's PROJECT, schedule and construction budget requirements prior to preparing preliminary designs for the PROJECT. Such evaluation shall include consideration of alternative approaches to design and construction of the PROJECT and evaluation of any educational specification requirements provided by the DISTRICT.

6. The ENGINEER shall review and become familiar with the Board of Trustees (BOT) approved master plan; shall provide planning surveys, site evaluations and comparative studies of prospective sites, buildings or locations; and shall review the surveys, evaluations and studies with the DISTRICT to ensure prospective PROJECTS are planned and sited in accordance with the master plan.

7. The ENGINEER shall attend regular PROJECT coordination meetings between the ENGINEER, its Consultants, the DISTRICT's representative(s), and other Consultants of the DISTRICT during PROJECT development.

8. The ENGINEER shall make revisions in Drawings, Specifications, the PROJECT Manual, or other documents when such revisions are necessary due to the ENGINEER's failure to comply with approvals or instructions previously given by the DISTRICT, including revisions made necessary by adjustments in the DISTRICT's program or PROJECT Budget.

9. The ENGINEER shall provide services required due to programmatic changes in the PROJECT during the Schematic Design Phase including, but not limited to, size, quality, complexity, during the programming phase. During the Design Development Phase, the ENGINEER shall provide services required due to programmatic changes in the PROJECT including, but not limited to, size, quality, complexity, during the programming phase unless such changes materially and substantially alter the design of the PROJECT.

10. The ENGINEER shall provide services in connection with the work of a construction manager or other separate consultants retained by DISTRICT. To the extent possible, the PARTIES shall endeavor to detail, in the PROJECT ASSIGNMENT AGREEMENT(S) entered into between the PARTIES, all the consultants that will be retained by the DISTRICT in connection with a PROJECT.

11. Upon the request of the DISTRICT, the ENGINEER shall provide detailed estimates of construction costs to DISTRICT, as further described in Articles V and VI.

12. RESERVED.

13. The ENGINEER shall provide analyses of DISTRICT ownership and operating costs of equipment that is incorporated into the PROJECT.

14. The ENGINEER shall provide interior design and other services required for, or in connection with code or DISTRICT required graphics and signage. All other interior design services are addressed under Article III as an additional service.

15. To the extent the ENGINEER is not familiar with suppliers, fabricators or manufacturers specified in the Construction Documents, the ENGINEER shall, in its professional discretion, visit suppliers, fabricators, and manufacturers' facilities such as for carpet, stone, wood veneers, standard or custom furniture, to review the quality or status of items being produced for the PROJECT. Travel required in the execution of this requirement for items requested by the DISTRICT exceeding 200 miles shall be considered a reimbursable expense in accordance to Article XI, Section 1.

16. The ENGINEER shall review, become familiar with and incorporate the DISTRICT's Campus Standards. THE ENGINEER shall consult with DISTRICT should there be any changes in industry relative to the Campus Standards in use and selection of manufactured items on the PROJECT, including, but not limited to, paint, hardware, plumbing, mechanical and electrical equipment, fixtures, roofing materials, and floor coverings. All such manufactured items shall be standardized to DISTRICT's criteria to the extent such criteria do not interfere with PROJECT design and are in compliance with the requirements of Public Contract Code §3400.

17. The ENGINEER shall certify to the best of its information pursuant to 40 Code of Federal Regulations §763.99(a)(7), that no asbestos-containing material was specified as a building material in any construction document for the PROJECT and will ensure that contractors provide DISTRICT with certification that all materials used in the construction of any school building are free from any asbestos-containing building materials ("ACBM's"). ENGINEER shall include statements in specifications that

materials containing asbestos are not to be included. This certification shall be part of the final PROJECT submittal.

18. The ENGINEER shall consider operating or maintenance costs when selecting systems for the DISTRICT. The ENGINEER shall work with the DISTRICT to utilize and consider funding from grants and alternative funding sources as identified in the PROJECT ASSIGNMENT AGREEMENT(S).

19. The ENGINEER shall prepare for, and make formal presentations to, the BOT of DISTRICT, attend public hearings and other public meetings. In addition, ENGINEER shall attend and assist in legal proceedings that arise from errors or omissions of the ENGINEER.

20. The duties, responsibilities and limitations of authority of the ENGINEER shall not be restricted, modified or extended without written agreement between the DISTRICT and ENGINEER.

21. The ENGINEER shall comply with all federal, state and local laws, rules, regulations and ordinances that are applicable to the PROJECT.

22. The ENGINEER shall have access to the work at all times.

23. The ENGINEER shall cooperate with and endeavor to provide the necessary coordination with the DISTRICT's consultants including, but not limited to, AV/IT consultants, Furniture/Fixture/Equipment consultant, Space Planner, SWPPP consultant, and Geotechnical consultants for design interface, background coordination, design meetings, etc.

24. The ENGINEER shall prepare all SD, DD, and CD drawings in a CADD or three dimensional electronic format, such as REVIT. ENGINEER shall provide electronic files of such drawings for the convenience of the Contractor(s) related to the Contractor's responsibility to provide CADD or B.I.M. drawings for overhead and underground coordination, including but not limited to, the General Contractor and/or trade contractors. The use of B.I.M. related files shall be limited to use for horizontal and vertical control only. The DISTRICT agrees to incorporate terms into the Contract Documents with the Contractor that such CADD or three dimension electronic format drawings are only provided to the Contractor for convenience purposes and do not substitute for or alter the PROJECT's Construction Documents.

25. The Owner has hired a program manager/construction manager (PM/CM) to administer and coordinate all of the Projects on the District's behalf. The ENGINEER shall cooperate with the PM/CM and respond to any request or directives authorized by the District to be made or given by the PM/CM when such requests or directives are in accordance with the AGREEMENT.

26. The ENGINEER shall work in concert with the District's space planning consultant. The ENGINEER shall coordinate and spend the necessary time to understand the educational program, master-plan, and work with, campus end users, deans and campus administration, along with making recommendations for Project scope, size, building and site space relationships.

27. Schematic Design Phase

a. The ENGINEER shall review the program furnished by the DISTRICT to ascertain the requirements of the PROJECT and shall review the understanding of such requirements with the DISTRICT as set forth in Article II, Section 5.

b. The ENGINEER shall prepare, for approval by the DISTRICT, Schematic Design Documents consisting of drawings and other documents illustrating the scale and relationship of PROJECT components. The ENGINEER shall perform all schematic design services set forth in this paragraph as well as those services detailed in Exhibit "A" of this AGREEMENT. These documents shall comply with all applicable laws, statutes, ordinances, codes, rules and regulations which are applicable to these documents.

c. The ENGINEER shall prepare schematic design studies and site utilization plans leading to a recommended solution together with a general description of the PROJECT for approval by the DISTRICT.

d. If directed by the DISTRICT, at the time of approval of the schematic design, the Construction Documents shall be prepared so that portions of the work of the PROJECT may be performed under separate construction contracts, or so that the construction of certain buildings, facilities, or other portions of the PROJECT may be deferred. Alternate construction schemes made by the DISTRICT subsequent to the Schematic Design Phase will be provided as an additional service in accordance with Article III unless such construction schemes are necessary due to the fault of the ENGINEER or result from the PROJECT exceeding the estimated budget constraint due to the ENGINEER's actions or inactions.

e. ENGINEER shall submit a list of qualified engineers for the PROJECT for the DISTRICT's approval in conformance with Article XII. ENGINEER shall ensure that each engineer places his or her name, seal and signature on all drawings and specifications prepared by said engineer.

f. The ENGINEER shall review and observe existing conditions or facilities that are reasonably visible based on access provided by the DISTRICT and shall make reasonable efforts to visually confirm such conditions or facilities are consistent with drawings of existing conditions as provided by the DISTRICT.

g. The ENGINEER shall coordinate and conduct the necessary user group meetings with DISTRICT personnel and incorporate such feedback and information provided at these meetings into the ENGINEER's Construction Documents. The ENGINEER shall prepare meeting minutes following each meeting regardless of the type or purpose of the meeting and provide such meeting minutes to the DISTRICT.

h. The ENGINEER shall perform Schematic Design Phase Services to keep the PROJECT within all budget and scope constraints set by the DISTRICT, unless otherwise modified by written authorization by the DISTRICT.

i. The ENGINEER shall submit to the DISTRICT a written estimate of the construction cost in conformance with Articles V and VI and shall advise the DISTRICT, in writing, of any adjustments to the estimate of Construction Cost. Upon request by the DISTRICT, the ENGINEER shall reconcile the ENGINEER's estimate of construction cost with the estimate of any third party estimator obtained by the DISTRICT.

28. Design Development Phase (Preliminary Plans)

a. Upon approval by the DISTRICT of the services set forth in Article II, section 27, the ENGINEER shall prepare Design Development Documents for approval by the DISTRICT. Such documents shall consist of site and floor plans, elevations, cross sections, and other documents necessary to depict the Design of PROJECT, and shall outline specifications to fix and illustrate the size, character and quality of the entire PROJECT as to the program requirements, landscapes, architecture, civil, structural, mechanical, and electrical systems, and materials. The ENGINEER shall perform all Design Development Phase services set forth herein Article II, Section 28, as well as those services detailed in Exhibit "A" of this AGREEMENT.

b. The ENGINEER shall establish an estimated PROJECT Construction Cost. Upon request by the DISTRICT, the ENGINEER shall reconcile the ENGINEER's estimate of construction cost with the estimate of any third party estimator obtained by the DISTRICT.

c. The ENGINEER shall perform Design Development Phase Services to keep the PROJECT within all budget and scope constraints set by the DISTRICT, unless otherwise modified by written authorization by the DISTRICT.

29. Construction Document Phase (Final Plans)

a. The ENGINEER shall prepare, from the Design Development Documents approved by the DISTRICT, Construction Documents (in most recent three dimensional or B.I.M. format as specifically identified in the PROJECT ASSIGNMENT AGREEMENT(S) and specifications setting forth, in detail, the requirements for the construction of the entire PROJECT in conformity with all applicable governmental and code requirements and requirements of the State Chancellor and DSA. The Construction Documents shall show all the work to be done, the materials, workmanship, finishes, and Group I equipment required for the PROJECT. The ENGINEER shall perform all Construction Document Phase services necessary to complete the PROJECT as set forth herein Article II, Section 29, as well as those services detailed in Exhibit "A" of this AGREEMENT. Prior to DSA approval, ENGINEER shall run clash detection and resolve all clashes.

b. The ENGINEER shall prepare and file all documents required for, and obtain the required approvals of all governmental agencies having jurisdiction over, the PROJECT, including the State Chancellor, DSA, City Design Review (DRC), County Health Department, Local and County Fire Department, Department of Public Works, and others which have jurisdiction over the PROJECT. The DISTRICT shall pay all fees required by such governmental authority. ENGINEER shall, whenever feasible, establish beforehand the exact costs due to governmental agencies and submit this cost information to DISTRICT so payments may be prepared.

c. The ENGINEER shall provide the DISTRICT with an estimated PROJECT Construction Cost which includes any and all changes required by the DSA or any other governmental agency having jurisdiction over the PROJECT. The ENGINEER shall immediately notify the DISTRICT of adjustments in previous estimates of the PROJECT Construction Cost arising from market fluctuations or approved changes in scope or requirements.

d. If the estimated PROJECT Construction Cost exceeds the budget constraint, the ENGINEER shall make all necessary design revisions at no cost to the DISTRICT to comply with the budget and scope set by the DISTRICT in conformance with Articles V and VI, unless otherwise modified by written authorization of the DISTRICT.

e. The ENGINEER shall provide a third party (internal or external resource) Constructability/Quality Control document for DISTRICT and DISTRICT's Representative for review and record and shall provide a follow up document advising how each constructability item has been addressed prior to bid. This document shall be submitted to DISTRICT and DISTRICT Representative for review and record no later than final DSA approval.

30. Bidding & Award Phase

a. The ENGINEER, following the DISTRICT's approval of the Construction Documents and of the latest estimate of Construction Cost, shall assist the DISTRICT in obtaining bids and awarding the Contract for the construction of the PROJECT.

b. The ENGINEER shall assist in the preparation of necessary bidding information and bidding forms required by the DISTRICT and shall assist the DISTRICT in preparing the Contractor's contract and general conditions, including providing plans or specifications which include a requirement that the Contractor provide operation manuals and adequate training for the DISTRICT in the operation of mechanical, electrical, heating, air conditioning and other systems installed by the Contractor, all of which shall be part of the bid documents prepared by the ENGINEER.

c. RESERVED.

d. The ENGINEER shall forward a reproducible set of Construction Documents and specifications to a reprographics company specified by DISTRICT for the bid and for printing of additional sets of plans and specifications during the PROJECT. In addition, the ENGINEER shall provide the DISTRICT with the requested electronic file set forth in the PROJECT ASSIGNMENT AGREEMENT(S).

e. The ENGINEER shall only submit DSA or required governing agency approved and stamped Construction Documents to the DISTRICT's designated reprographics company for use on the PROJECT's bid unless specifically instructed otherwise by the DISTRICT in writing.

f. The ENGINEER shall provide services in connection with evaluating substitutions proposed by the Contractor and making subsequent revisions to the drawings, specifications and other documents resulting therefrom prior to the bid date.

g. If the lowest bid exceeds the budget for the PROJECT, the ENGINEER, in consultation with, and at the direction of, the DISTRICT, shall provide such modifications in the Construction Documents as necessary to bring the cost of the PROJECT within its budget as set forth in Articles V and VI.

31. Construction Phase

a. The Construction Phase will commence with the award of the Construction Contract to Contractor.

b. The ENGINEER representative shall be a licensed engineer empowered to make decisions in the field (i.e., on the project site) or as necessary as not to delay construction activities and/or work in progress.

c. The ENGINEER shall provide technical direction to a full-time PROJECT inspector employed by, and responsible to, the DISTRICT, as required by applicable law. The ENGINEER shall advise the Contractor in the preparation of a marked set of prints indicating dimensioned location of buried utility lines which shall be forwarded to the DISTRICT upon completion of the PROJECT.

d. The ENGINEER will endeavor to secure compliance by Contractor with the contract requirements, but does not guarantee the performance of Contractor's contracts.

e. The ENGINEER shall provide general administration of the Construction Documents, including, but not limited to, attending weekly construction/progress meetings, at the site. The ENGINEER shall walk the site during each meeting and to render architectural and/or engineering observation which is distinguished from the continuous personal inspection of the PROJECT inspector (in no case shall the number of visits be less than once every week); provide a field/observation report, make regular reports as may be required by governing agencies; keep the DISTRICT informed of the progress of construction; review schedules and shop drawings for compliance with design; approve substitution of materials, equipment and the review of laboratory reports thereof subject to DISTRICT knowledge and approval; prepare change orders for written approval of the DISTRICT; examine Contractor's applications for payment and issue certificates for payment in amounts approved by the ENGINEER and DISTRICT; provide a color schedule of all materials in the PROJECT for DISTRICT's review and approval; determine date of completion of the PROJECT; make final punch-list inspection of the PROJECT; assemble and deliver to the DISTRICT written guarantees, instruction books, diagrams, and charts required of the Contractor; and issue the ENGINEER's certificate of completion and final certificate for payment.

f. The ENGINEER, as part of his basic services, shall advise the DISTRICT, if the ENGINEER becomes aware of any deficiencies in construction following the acceptance of the work and prior to the expiration of the guarantee period of the PROJECT.

g. The ENGINEER shall be the interpreter of the requirements of the Construction Documents and advise the DISTRICT as to the performance by the Contractor and if construction is not in conformance with the plans and specifications.

h. The ENGINEER shall make recommendations to the DISTRICT on claims relating to the execution and progress of the work and all matters and questions relating thereto. The ENGINEER's recommendations in matters relating to artistic effect shall be consistent with the intent of the Construction Documents.

i. The ENGINEER shall advise the DISTRICT to reject work which, on the basis of ENGINEER's observations or knowledge at the site, does not conform to the Construction Documents. The ENGINEER shall promptly inform the DISTRICT whenever, in the ENGINEER's opinion, it may be necessary to stop the work to avoid the improper performance of the Work. The ENGINEER has authority to require additional inspection or testing of the work in accordance with the provisions of the Construction Documents, whether work is fabricated, installed or completed.

j. The ENGINEER shall not issue orders to Contractor that might commit the DISTRICT to extra expenses or otherwise amend the Construction Documents without first obtaining the written approval of the DISTRICT.

k. The ENGINEER shall be the DISTRICT's representative during construction and shall advise and consult with the DISTRICT. The ENGINEER shall have authority to act on behalf of the DISTRICT only to the extent provided in this AGREEMENT unless otherwise modified in writing.

l. The ENGINEER shall, at no additional cost, provide services required or reasonably requested by the DISTRICT made necessary by defect or deficiencies in the work of the Contractor which, through reasonable care, should have been discovered by the ENGINEER and promptly reported to the DISTRICT and Contractor but which ENGINEER failed to do.

m. The ENGINEER shall review and certify the amounts due the Contractor. The ENGINEER's certification for payment shall constitute a representation to the DISTRICT, based on the ENGINEER's observations at the site, that the work has progressed to the level certified, that quality of the work is in accordance with the Construction Documents and that the Contractor is entitled to payment in the amount certified.

n. The ENGINEER shall review and approve or take other appropriate action upon Contractor's submittals of shop drawings, product data, and samples for the purpose of checking for conformance with the Construction Documents. The ENGINEER's action shall not delay the work, but should allow for sufficient time, in the ENGINEER's professional judgment, to permit adequate review.

o. The ENGINEER shall prepare change orders with supporting documentation and data for the DISTRICT's review in accordance with the Construction Documents, and may authorize minor changes in the work not involving an adjustment in the contract sum or an extension of time. The ENGINEER shall evaluate and make written recommendations regarding Contractor's

proposals for possible change orders. ENGINEER shall, at ENGINEER's expense, prepare a set of reproducible record drawings showing significant changes in the work made during construction based on marked-up prints, drawings and other data furnished by the Contractor to the ENGINEER as well as all changes that arise out of any Requests for Information, Change Orders, Field Directives, or other similar documents that result in a change to the originally approved plans for the PROJECT.

p. The ENGINEER shall inspect the PROJECT to determine the date or dates of final completion, receive and forward to the DISTRICT for the DISTRICT's review all written warranties and related documents required by the Construction Documents and issue a final certificate for payment upon Contractor compliance with the requirements of the Construction Documents.

q. The ENGINEER shall provide written evaluation of the performance of the Contractor under the requirements of the Construction Documents when requested in writing by the DISTRICT.

r. RESERVED.

s. The ENGINEER shall be responsible for gathering information and processing forms required by applicable governing authorities, such as building departments, the State Chancellor, and DSA, in a timely manner and cooperate with the District to ensure proper PROJECT close-out.

t. The ENGINEER shall evaluate and render written recommendations within a reasonable time on all claims, disputes or other matters at issue between the DISTRICT and Contractor relating to the execution or progress of the work as provided in the construction contract. Under no circumstances should this evaluation take longer than twenty (20) calendar days from the date the claim is received by ENGINEER.

u. The ENGINEER shall prepare an as-built AutoCAD file of all record conditions based on contractors' marked-up prints and drawings, and, ENGINEER shall compare and cross-reference any/all prints, drawings, addenda, RFIs, submittal changes, bulletins and other data which changed the contract documents and make any necessary corrections to ensure as-built drawings are accurate. The electronic file shall be submitted to the DISTRICT on disk in a PDF.

v. The ENGINEER shall cooperate with the District to secure the Contractor's compliance with requirements included in the Construction Documents requiring the Contractor to provide services to assist the DISTRICT in the startup and utilization of equipment or systems such as testing, adjusting and balancing, preparation of operation and maintenance manuals, training personnel for operation and maintenance and consultation during operation. ENGINEER shall incorporate into the Construction Documents the requirements for the Contractor to provide services set forth in this Paragraph including, but not limited to, the DISTRICT's required operation and maintenance manual needs and personnel training of all required systems.

w. Prior to start of construction, the ENGINEER shall verify that the following two documents have been submitted to the Division of the State Architect ("DSA"):

- (1) Contract Information Form DSA-102.

- (2) Inspector Qualification Record Form DSA-5 should be submitted ten (10) days prior to the time of starting construction.

The ENGINEER shall notify the DISTRICT, in writing, if any of the above forms have not been promptly completed and submitted to the DSA. If necessary, the ENGINEER shall assist the DISTRICT in obtaining the above documents from the responsible parties for delivery to the DSA.

32. Project Close-Out

a. The ENGINEER shall assist the DISTRICT in securing the delivery of any and all applicable documents described herein Article II, Section 32 (b) and (c) to the DSA for review prior to issuance of a "Certificate of Completion". The ENGINEER shall submit all documents prepared by or in control of the ENGINEER to the DSA without delay.

b. During the period the PROJECT or any portion thereof is under construction, the ENGINEER shall verify that the following two documents have been submitted to the DSA:

1. Copies of the Inspector of Record's semi-monthly reports.
2. Copies of the laboratory reports on all tests or laboratory inspections as returned and done on the PROJECT.

The ENGINEER shall notify the DISTRICT, in writing, if any of the above forms are not promptly submitted to the DSA by the responsible parties or if the DISTRICT has otherwise failed to receive a copy of such forms for delivery to the DSA. If necessary, the ENGINEER shall assist the DISTRICT in obtaining the above documents from the responsible parties for delivery to the DSA.

c. Upon the completion of all construction, including Punch-List Items, the ENGINEER shall assist the DISTRICT in securing the delivery of the following documents to the DSA:

1. Copy of the Notice of Completion.
2. Final Verified Report Form DSA 6A/E certifying all work is 100% complete from the ENGINEER, Structural Engineer, Mechanical Engineer and Electrical Engineer.
3. Final Verified Report Form DSA 6 certifying all work is 100% complete from the Contractor or Contractors, Inspector of Record and Special Inspector(s).
4. Verified Reports of Testing and Inspections as specified on the approved drawings and specifications, i.e., Final Laboratory Report, Welding, Glued-Laminated Timber, etc.
5. Weighmaster's Certificate (if required by approved drawings and specifications).
6. Copies of the signature page of all Addenda as approved by DSA.

7. Copies of the signature pages of all Deferred Approvals as approved by DSA.
8. Copies of the signature page of all Change Orders as approved by DSA.
9. Verification by the I.O.R. that all items noted on any "Field Trip Notes" have been corrected.

The ENGINEER shall notify the DISTRICT, in writing, if any of the above forms are not promptly submitted to the DSA by the responsible parties or if the DISTRICT has otherwise failed to receive a copy of such forms for delivery to the DSA. If necessary, the ENGINEER shall assist the DISTRICT in obtaining the above documents from the responsible parties for delivery to the DSA.

d. The ENGINEER shall provide to the DISTRICT all DSA required forms for DISTRICT coordinated signature. DISTRICT shall return forms to ENGINEER for DSA closeout

ARTICLE III - ADDITIONAL ENGINEER'S SERVICES

1. ENGINEER shall notify the DISTRICT in writing of the need for additional services required due to circumstances beyond the ENGINEER's control. ENGINEER shall obtain written authorization from the DISTRICT before rendering such services. Compensation for such services shall be negotiated and approved in writing by the DISTRICT. Such services shall include:

a. Making material revisions in drawings, specifications or other documents when such revisions are required by the enactment or revision of laws, rules or regulations subsequent to the preparation and completion of the Construction Documents.

b. Making material revisions in drawings, specifications or other documents when such revisions are required by programmatic changes in the PROJECT including changes in the size, quality or complexity of the PROJECT subsequent to approval by the DISTRICT of the Schematic Design Phase documents when such changes materially and substantially alter the design of the PROJECT.

c. Preparing drawings, specifications and other documentation and supporting data, and providing other services in connection with Change Orders required by causes beyond the control of the ENGINEER which are not the result of the direct negligence, errors or omissions on the part of ENGINEER.

d. Providing consultation concerning replacement of work damaged by fire or other cause and furnishing services required in connection with the replacement of such work.

e. Providing services made necessary by the default of the Contractor, which do not arise directly or indirectly from the negligence, errors or omissions of ENGINEER.

f. If the DISTRICT requests the PROJECT be let on a segregated basis after the completion of Design Development where segregation does not arise from ENGINEER exceeding the estimated budget constraint, then plan preparation and/or contract administration work to prepare the segregated plans is an extra service subject to prior negotiation and DISTRICT approval.

g. Providing services in connection with evaluating substitutions proposed by the Contractor subsequent to the date bid are opened.

h. Should the construction time be exceeded at no fault of the ENGINEER, where it is determined that the sole fault is that of the Contractor, ENGINEER shall be compensated for the time associated with attending additional visits to the site and meetings related to the delay in the PROJECT's completion due to the Contractor's actions or inactions. Payment to the ENGINEER for attending such additional site visits or meetings on account of delay in the PROJECT's completion is expressly conditioned upon the ENGINEER having no fault in the PROJECT's delay. In no event shall the basic services described in Article II, Sections 31 and 32 ever be compensated as additional services no matter when such basic services are performed by the ENGINEER.

i. Providing any other services not otherwise included in this AGREEMENT or not customarily furnished in accordance with generally accepted engineering practice.

2. If authorized in writing by DISTRICT, ENGINEER shall provide one or more PROJECT Representatives to assist in carrying out more extensive representation at the site than is described in Article II. The PROJECT Representative(s) shall be selected, employed and directed by the ENGINEER, and the ENGINEER shall be compensated therefore as agreed by the DISTRICT and ENGINEER. Through the observations of such PROJECT Representative(s), the ENGINEER shall endeavor to provide further protection for the DISTRICT against defects and deficiencies in the work, but the furnishing of such PROJECT representation shall not modify the rights, responsibilities or obligations of the ENGINEER as described elsewhere in this AGREEMENT. Such services shall be negotiated and approved in writing by the DISTRICT.

ARTICLE IV - DISTRICT'S RESPONSIBILITIES

1. The DISTRICT shall provide to the ENGINEER information regarding requirements for the PROJECT, including information regarding the DISTRICT's objectives, schedule, constraints and criteria.

2. Prior to the Schematic Design Phase, the ENGINEER shall assist the DISTRICT in the preparation of a current overall budget for the PROJECT which shall include the Construction Cost budget for the PROJECT. The overall budget shall be based upon the DISTRICT's objectives, schedule, budget constraints, and any other criteria that are provided to the ENGINEER by the DISTRICT pursuant to Article IV, Section 1, above. Upon the completion of the Schematic Design Phase, the DISTRICT shall review and approve the Construction Cost budget prepared by the ENGINEER which shall include all work designed or specified by the ENGINEER, all agreed upon bonding and insurance costs, all agreed upon design and construction contingencies, and an agreed escalation cost through the midpoint of construction and this Construction Cost budget shall be the "APPROVED BUDGET" for the PROJECT as set forth in this AGREEMENT.

3. The DISTRICT shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, deed restrictions, boundaries and contours of the site; locations, dimensions and necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

4. The DISTRICT shall furnish services of geotechnical engineers, which may include but are not limited to test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations including pavement sections.

5. RESERVED.

6. The DISTRICT shall notify the ENGINEER of administrative procedures required and name a representative authorized to act on its behalf. The DISTRICT shall promptly render decisions pertaining thereto to avoid unreasonable delay in the progress of the PROJECT. The DISTRICT shall observe the procedure of issuing any orders to Contractors only through the ENGINEER.

7. The DISTRICT shall give prompt written notice to the ENGINEER if the DISTRICT becomes aware of any fault or defect in the PROJECT or nonconformance with the Construction Documents. However, the DISTRICT's failure or omission to do so shall not relieve the ENGINEER of ENGINEER's responsibilities under Title 21, Title 24, and the Field Act hereunder. The DISTRICT shall have no duty to observe, inspect or investigate the PROJECT.

8. The proposed language of certifications requested of the ENGINEER or ENGINEER's consultants shall be submitted to the ENGINEER for review and approval at least fourteen (14) days prior to execution.

9. The ENGINEER shall be entitled to rely upon the information provided by the DISTRICT.

ARTICLE V - COST OF CONSTRUCTION

1. During the Schematic Design, Design Development, Construction Document phases, and following DSA approval of the plans and specifications, Construction Cost, as defined in Article V, Section 2 below, shall be reconciled against the DISTRICT's APPROVED BUDGET for the construction of the PROJECT as developed by the ENGINEER and the DISTRICT in accordance with Article IV, Section 2 above.

2. PROJECT Construction Cost, as used in this AGREEMENT, means the total cost to the DISTRICT of all work designed or specified by the ENGINEER, including work covered by approved change orders and/or alternates approved by the DISTRICT. Construction Cost shall not include the

following: Any payments to ENGINEER or consultants for costs of inspections, surveys, and tests not included in PROJECT.

3. When labor or material is furnished by the DISTRICT below its market cost, the Construction Cost shall be based upon current market cost of labor and new material.

4. The Construction Cost shall be the acceptable estimate of construction costs to the DISTRICT as submitted by the ENGINEER until such time as bids have been received, whereupon it shall be the bid amount of the lowest responsive, responsible bidder.

5. Any APPROVED BUDGET or fixed limit of construction cost shall be adjusted if the bidding has not commenced within ninety (90) days after the ENGINEER submits the Construction Documents to the DISTRICT, to reflect changes in the general level of prices in the construction industry between the date of submission of the Construction Documents to the DISTRICT and the date on which bids are sought for the PROJECT.

6. If the lowest bid received exceeds the APPROVED BUDGET:

- a. The DISTRICT may give written approval of an increase of such fixed limit;
- b. The DISTRICT may authorize rebidding of the PROJECT within a reasonable time;
- c. If the PROJECT is abandoned, the DISTRICT may terminate this AGREEMENT or relative PROJECT ASSIGNMENT AGREEMENT(S) in accordance with Article VIII, Section 2;
- d. The DISTRICT may request the ENGINEER prepare, at no additional cost, deductive change packages which bring the PROJECT into approved budget; or
- e. The DISTRICT may request the ENGINEER cooperate in revising the PROJECT scope and quality as required to reduce the construction cost at no additional cost.

7. If the lowest bid received exceeds the APPROVED BUDGET by more than ten percent (10%) and the DISTRICT chooses to proceed under Article V, Section 6(d. or e.), the ENGINEER, without additional charge, agrees to prepare deductive change packages and/or redesign the PROJECT until the PROJECT is brought within the APPROVED BUDGET set forth in this AGREEMENT. Redesign does not mean phasing or removal of parts of the PROJECT unless agreed in writing by the DISTRICT. Redesign means redesign of the PROJECT with all its component parts to meet the budget set forth in this AGREEMENT.

ARTICLE VI - ESTIMATE OF PROBABLE PROJECT CONSTRUCTION COSTS

1. Estimates referred to in Article II shall be prepared on a square foot/unit cost basis considering prevailing construction costs and including all work for which bids will be received. It is understood that the PROJECT Construction Cost is affected by the labor and/or material market as well as other conditions beyond the control of the ENGINEER or DISTRICT.

2. The ENGINEER shall review the estimate at the Schematic Design, Design Development and Construction Document phases of his services. If such estimates are in excess of the APPROVED BUDGET, the ENGINEER shall revise the type or quality of construction to come within the budgeted limit at no additional cost to the DISTRICT. ENGINEER's initial budget and scope limitations shall be realistic and be reviewed with the DISTRICT prior to formalization.

3. RESERVED.

4. The estimate format shall be by the CSI specification, quantity, unit cost, and total with a summary total by CSI division or other format as defined in the PROJECT ASSIGNMENT AGREEMENT. The ENGINEER shall provide a sample estimate to the DISTRICT for review and approval of the format of the estimate prior to performing any estimates.

ARTICLE VII - ENGINEER'S DRAWINGS AND SPECIFICATIONS

1. All documents including, but not limited to, plans, drawings, specifications, record drawings, models, mock-ups, renderings and other documents (including all computer file and/or AutoCAD files) prepared by the ENGINEER or the ENGINEER's Consultants for this PROJECT, shall be and remain the property of the DISTRICT for the purposes of repair, maintenance, renovation, modernization or other purposes as they relate to the PROJECT. The DISTRICT, however, shall not be precluded from using the ENGINEER's or ENGINEER's Consultant's documents enumerated above for the purposes of additions, alignments or other development on the PROJECT site.

2. If DISTRICT intends to reuse ENGINEER's plans, specifications or other documents for a project or projects other than that which is the subject of this AGREEMENT, and for which the ENGINEER is not the engineer of record, the DISTRICT shall indemnify and hold harmless the ENGINEER against all damages, liabilities or costs including reasonable attorney's fees and defense cost arising out of or in any way connected with the reuse of the plans and specifications.

ARTICLE VIII - TERMINATION

1. This AGREEMENT may be terminated by either party upon fourteen (14) days written notice to the other party in the event of a substantial failure of performance by such other party, including insolvency of ENGINEER; or if the DISTRICT should decide to abandon or indefinitely postpone the PROJECT.

2. In the event of a termination based upon abandonment or postponement by DISTRICT, the DISTRICT shall pay to the ENGINEER for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of the abandonment or postponement plus any sums due the ENGINEER for Board-approved extra services. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and to complete and incomplete drawings and other documents, whether delivered to the DISTRICT or in

the possession of the ENGINEER. In the event termination is for a substantial failure of performance, all damages and costs associated with the termination, including increased consultant and replacement architect and/or engineering costs, shall be deducted from payments to the ENGINEER.

3. In the event a termination for cause is determined to have been made wrongfully or without cause, then the termination shall be treated as a termination for convenience in accordance with Article VIII, Section 4, below, and ENGINEER shall have no greater rights than it would have had if a termination for convenience had been effected in the first instance. No other loss, cost, damage, expense or liability may be claimed, requested or recovered by ENGINEER.

4. This AGREEMENT may be terminated without cause by DISTRICT upon fourteen (14) days written notice to the ENGINEER. In the event of a termination without cause, the DISTRICT shall pay to the ENGINEER for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of notice of termination plus any sums due the ENGINEER for Board-approved extra services. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and to complete and incomplete drawings and other documents, whether delivered to the DISTRICT or in the possession of the ENGINEER.

5. In the event of a dispute between the parties as to performance of the work or the interpretation of this AGREEMENT, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute according to the procedures set forth in Article VIII, Section 6 below. Pending resolution of this dispute, ENGINEER agrees to continue the work diligently to completion. If the dispute is not resolved, ENGINEER agrees it will neither rescind the AGREEMENT nor stop the progress of the work, but ENGINEER's sole remedy shall be to resolve the dispute pursuant to the dispute resolution procedures detailed in Article VIII, Section 6 below.

6. **Dispute Resolution Procedures.** In the event of a dispute between the PARTIES, the DISTRICT and ENGINEER agree to informally discuss such disputes and resolve the same through "Direct Negotiations." Direct Negotiation will be the initial process utilized by the DISTRICT or ENGINEER after the issuance of a written notice of any claim arising out of or relating to this AGREEMENT. Either the DISTRICT or ENGINEER may make a request for Direct Negotiations as an initial attempt to resolve any claim, dispute, or other matter arising out of this AGREEMENT. Direct Negotiation representatives of the parties shall be the DISTRICT's designated representative and the ENGINEER's designated representative. Any requested Direct Negotiations will take place at the PROJECT or at a mutually agreeable location specified by the PARTIES' designated representatives, and the Direct Negotiations shall take place as soon as reasonably practical after the request for Direct Negotiation is requested by either PARTY. The PARTIES shall negotiate in good faith in an effort to resolve the claim, dispute, or other matter arising out of the AGREEMENT. Each PARTY shall document the results of the Direct Negotiation and these documents shall be exchanged between the PARTIES.

The ENGINEER agrees that all claims, disputes or controversies that the ENGINEER may have that arise out of or relate to this AGREEMENT, or breach thereof, which are not resolved by Direct Negotiations as described hereinabove, shall initially be submitted to non-binding mediation before a mediator mutually agreed upon by the PARTIES. In the event the PARTIES are unable to agree upon the identity of the mediator within fifteen (15) days from the date either PARTY submits a written request to mediate a claim,

dispute or controversy, the mediator shall be selected pursuant to the Construction Mediation Rules of the American Arbitration Association. The costs and fees of the mediator shall be paid equally by the PARTIES. The PARTIES shall negotiate in good faith in an effort to reach an agreement with respect to the claim, dispute or controversy. The ENGINEER shall not commence or pursue litigation on a claim, dispute or controversy related to this AGREEMENT until the PARTIES have first mediated the same.

In the event a claim, dispute or controversy remains unresolved after mediation, such ENGINEER claim, dispute or controversy may be submitted to a court having competent jurisdiction of the dispute after the PROJECT has been completed, and not before.

7. THE PARTIES UNDERSTAND AND AGREE THAT ARTICLE VIII OF THIS AGREEMENT SHALL GOVERN ALL TERMINATION RIGHTS AND PROCEDURES BETWEEN THE PARTIES. ANY TERMINATION PROVISION INCORPORATED, OR ATTACHED TO ANY PROJECT ASSIGNMENT AGREEMENT AS AN ATTACHMENT, SHALL BE VOID AND UNENFORCEABLE BETWEEN THE PARTIES.

ARTICLE IX - ACCOUNTING RECORDS OF THE ENGINEER

1. Records of the ENGINEER's direct personnel and reimbursable expense pertaining to the extra services of this PROJECT and records of accounts between the DISTRICT and Contractor shall be kept on a generally recognized accounting basis and shall be available to the DISTRICT or its authorized representative at mutually convenient times.

ARTICLE X - COMPENSATION TO THE ENGINEER

The DISTRICT shall compensate the ENGINEER as follows:

1. For performing all the basic services set forth in Article II and Exhibit "A" that are necessary for the completion of a PROJECT (collectively the "Basic Services"), the DISTRICT agrees to pay the ENGINEER an amount not to exceed the applicable fee percentages set forth in Exhibit "B". In no event shall the Engineer Fee for Basic Services for any PROJECT exceed the fee percentages set forth in Exhibit "B". The ENGINEER's compensation for Basic Services on a PROJECT shall be determined by applying the appropriate fee basis to the agreed upon fee schedule set forth in Section 5(A) of the applicable PROJECT ASSIGNMENT AGREEMENT (the "Engineer Fee"). The Engineer Fee shall always be based upon the APPROVED BUDGET that is accepted by the DISTRICT at the completion of the Schematic Design Phase unless the terms of Article X, Section 1(a) apply. Fluctuations in the PROJECT's approved construction cost after the Schematic Design Phase shall not affect the Engineer Fee in any way unless the provisions of Article X, Section 1(a) apply.

a. If the lowest responsive responsible bid received for the PROJECT is more than five percent (5%) less than the APPROVED BUDGET, the ENGINEER's compensation for Basic Services shall be determined by applying the actual Construction Cost, based upon the lowest responsive responsible bid, to the fee schedule set forth in the applicable PROJECT ASSIGNMENT AGREEMENT rather than the APPROVED BUDGET. For purposes of calculating the

ENGINEER's compensation for Basic Services under this Section, the Construction Cost shall include the total award from the initial construction contract(s), plus all approved additive and deductive contract change orders, with the exception of items resulting from errors and omissions on the part of the ENGINEER. Payments to the ENGINEER shall be adjusted accordingly, at the time bids are opened, in order to account for the applicable fee basis triggered by this Section.

2. Payment of the Engineer Fee on a PROJECT will be as follows unless otherwise agreed to in an approved PROJECT ASSIGNMENT AGREEMENT:

- a. Schematic Design: No more than ten percent (10%) of the estimated Engineer Fee, to be paid monthly based on actual level of completion.
- b. Design Development: No more than fifteen percent (15%) of the Engineer Fee, to be paid monthly based on actual level of completion.
- c. Construction Documents: No more than forty percent (40%) of the Engineer Fee, to be paid monthly based on actual level of completion
- d. D.S.A. Approval: No more than three percent (3%) of the Engineer Fee payable upon final stamped approval of all Construction Documents by the DSA.
- e. Bidding Phase: No more than two percent (2%) of the estimated Engineer Fee, to be paid upon the DISTRICT's award of the PROJECT.
- f. Construction Phase: No more than twenty percent (20%) of the Engineer Fee, to be paid monthly based on actual level of completion
- g. Close-Out Phase: five percent (5%) of the actual the Engineer Fee, payable upon the completion of all requirements set forth in Article II, Section 32 involving the submittal of PROJECT documentation, including, without limitation, record and as-built documents forwarded to DISTRICT and the applicable governmental agencies having jurisdiction over the PROJECT. The required documents (independent of DISTRICT requirements) shall be delivered within sixty (60) days of PROJECT acceptance. This Paragraph also requires submission of all required documents and information to the DSA for close-out and certification, and approval and confirmation by the DISTRICT that all required documents have been submitted to DSA.
- h. DSA Certification of Project: Upon receipt of final PROJECT close-out certification from the DSA, the DISTRICT shall release the final five percent (5%) of the actual Engineer Fee, to increase the total amount paid to the ENGINEER to one hundred percent (100%) compensation due for the PROJECT.

3. The ENGINEER must obtain the DISTRICT's written approval to perform any additional services including, but not limited to, services related to any change order or corresponding work. In the event the ENGINEER performs any services in connection with a change order without first obtaining the DISTRICT's written direction and/or approval, no increase in the ENGINEER's Fee will be paid to the

ENGINEER on account of such services or due to any increase in the Construction Cost of the PROJECT or any portion thereof related to such change order or corresponding work.

4. When ENGINEER's Fee is based on a percentage of construction cost and any portions of the PROJECT are deleted or otherwise not constructed, compensation for those portions of the PROJECT shall be payable to the extent actual services are performed, in accordance with the schedule set forth in Article X, Section 2 based on the APPROVED BUDGET or bid price as applicable pursuant to Article X, Section 1(a).

5. To the extent that the time initially established for the completion of ENGINEER's services is exceeded or extended through no fault of the ENGINEER, compensation for any additional services rendered during the additional period of time for items such as additional site visits and/or meetings shall be negotiated and subject to prior approval by DISTRICT Board. Payment for approved extra services arising from Contractor-caused delays shall only be made if such delays are not the fault of the ENGINEER and do not arise from any errors or omissions of the ENGINEER. The ENGINEER shall not receive any additional compensation for performing Basic Services no matter when such services are performed.

6. Expenses incurred beyond those noted under ARTICLE XI by the ENGINEER and ENGINEER's employees and consultants in the interest of the PROJECT shall have prior DISTRICT written approval before they are incurred and records of such expenses shall be provided to DISTRICT for the DISTRICT's review.

7. Payments for services and reimbursable expenses shall be made monthly by ENGINEER in proportion to services performed and reimbursable expenses incurred. DISTRICT shall, within thirty (30) calendar days of receipt of ENGINEER's invoice pay all undisputed charges thereon. The DISTRICT shall advise the ENGINEER of any disputed charges within twenty one (21) calendar days from the date the DISTRICT receives an invoice from the ENGINEER with such disputed charges.

8. In the event the DISTRICT incurs additional costs on the PROJECT due to errors and omissions by the ENGINEER which exceed 2% of the sum of all PRIME contracts, the ENGINEER shall reimburse the DISTRICT 50% of the Prime Contractors' OH&P markup related to such errors and/or omissions.

ARTICLE XI - REIMBURSABLE EXPENSES

1. Reimbursable expenses are in addition to compensation for basic and extra services, and shall be paid to the ENGINEER at one and one-tenth (1.1) times the expenses incurred by the ENGINEER, the ENGINEER's employees and consultants for the following specified items:

- a. Reproduction of drawings and specifications by this AGREEMENT, which includes sets of construction documents and all progress;
- b. Fees advanced for securing approval of authorities having jurisdiction over the PROJECT;

- c. Renderings, models, mock-ups requested by the DISTRICT;
- d. Professional photography;
- e. Travel expenses in excess of 200 miles from the PROJECT site that are approved by the DISTRICT, in writing, before such expenses are incurred; and
- f. Other PROJECT related expenses that may be approved by the DISTRICT in a PROJECT ASSIGNMENT AGREEMENT before such expenses are incurred by the ENGINEER.

2. Estimates of reimbursable expenses shall be established in each PROJECT ASSIGNMENT AGREEMENT, and this amount shall not be exceeded without the prior written approval of the DISTRICT.

3. Reimbursable expenses shall not include the following unless otherwise approved in a PROJECT ASSIGNMENT AGREEMENT:

- a. Travel expenses unless otherwise permitted under Article XI, Section 1 above;
- b. Check prints;
- c. Prints, or plots of plans or specifications made for ENGINEER's or ENGINEER's consultants use in the provision of the services;
- d. Preliminary plans and specifications;
- e. ENGINEER's consultants' reimbursables except as enumerated in Article XI, Section 1 above;
- f. Models or mock-ups unless requested by the DISTRICT; and
- g. Time required for meetings with Cities, planning officials, fire departments, the DSA, State Allocation Board or other public local agencies.

ARTICLE XII - EMPLOYEES AND CONSULTANTS

1. The ENGINEER, as part of its basic professional services, shall furnish, at the ENGINEER's own expense, the services of landscape architects, structural, mechanical, and electrical and civil engineers.

2. The ENGINEER shall submit, for written approval by the DISTRICT, the names of the consultant firms proposed for the PROJECT. Nothing in this AGREEMENT shall create any contractual relation between the DISTRICT and any Consultants employed by the ENGINEERS under the terms of this AGREEMENT.

3. ENGINEER's consultants shall be licensed to practice in California and have relevant experience with California school design and construction during the last five years. If any employee or consultant of the ENGINEER is not acceptable to the DISTRICT, then that individual shall be replaced with an acceptable, competent, person at the DISTRICT's request.

4. The construction administrator or field representative assigned to this PROJECT by ENGINEER shall have authority to make critical PROJECT decisions in a timely manner that shall be

binding upon the ENGINEER and shall be readily available and provide by phone, facsimile and through correspondence, design direction and decisions when the construction administrator is not at the site.

ARTICLE XIII - MISCELLANEOUS

1. The ENGINEER shall make a written record of all meetings, conferences, discussions and decisions made between or among the DISTRICT and ENGINEER during all phases, unless noted otherwise, of the PROJECT and concerning any material condition in the requirements, scope, performance and/or sequence of the work. The ENGINEER shall provide a copy of such record to the DISTRICT. Written record of DISTRICT related construction progress meetings during the Construction Phase of the PROJECT are to be provide by the District's Program Manager.

2. To the fullest extent permitted by law, ENGINEER agrees to indemnify, defend and hold DISTRICT and the DISTRICT's Program/Construction Manager entirely harmless from all liability arising out of:

a. Workers' Compensation. Any and all claims under Workers' Compensation acts and other employee benefit acts with respect to ENGINEER's employees or ENGINEER's subcontractor's employees arising out of ENGINEER's work under this AGREEMENT; and

b. General Liability. If arising out of, pertaining to, or relating to, the negligence, recklessness, or willful misconduct of the ENGINEER, the ENGINEER shall indemnify and hold the DISTRICT harmless from any liability for damages for (1) death or bodily injury to person; (2) injury to, loss or theft of property; (3) any failure or alleged failure to comply with any provision of law or (4) any other loss, damage or expense arising under either (1), (2), or (3) above, sustained by the ENGINEER or the DISTRICT, or any person, firm or corporation employed by the ENGINEER or the DISTRICT upon or in connection with the PROJECT, except for liability resulting from the sole or active negligence, or willful misconduct of the DISTRICT, its officers, employees, agents or independent engineers who are directly employed by the DISTRICT. The ENGINEER, at its own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings that may be brought or instituted against the DISTRICT (other than professional negligence covered by section c below), its officers, agents or employees that arise out of, pertain to, or relate to, the negligence, recklessness, or willful misconduct of the ENGINEER, and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its officers, agents or employees in any action, suit or other proceedings as a result thereof; and

c. Professional Liability. If arising out of, pertaining to, or relating to, the negligence, recklessness, or willful misconduct of the ENGINEER, the ENGINEER shall indemnify and hold the DISTRICT harmless from any loss, injury to, death of persons or damage to property caused by any act, neglect, default or omission of the ENGINEER, or any person, firm or corporation employed by the ENGINEER, either directly or by independent contract, including all damages due to loss or theft, sustained by any person, firm or corporation, including the DISTRICT, arising out of or in any way connected with the PROJECT, including injury or damage either on or off DISTRICT property; but not for any loss, injury, death or damages caused by sole or active negligence, or willful misconduct of the DISTRICT. With regard to the ENGINEER's obligation to indemnify for acts of

professional negligence, such obligation does not include the obligation to provide defense counsel or to pay for the defense of actions or proceedings brought against the DISTRICT, but rather to reimburse the DISTRICT for attorney's fees and costs incurred by the DISTRICT in defending such actions or proceedings brought against the DISTRICT that arise out of, pertain to, or relate to, the negligence, recklessness, or willful misconduct of the ENGINEER.

d. The PARTIES understand and agree that Article XIII, Section 2 of this AGREEMENT shall be the sole indemnity, as defined by California Civil Code § 2772, between the DISTRICT and the ENGINEER. Any other indemnity that is attached to this AGREEMENT as part of any PROJECT ASSIGNMENT AGREEMENT shall be void and unenforceable between the PARTIES.

e. ANY ATTEMPT TO LIMIT THE ENGINEER'S LIABILITY TO THE DISTRICT IN ANY SUBSEQUENTLY EXECUTED PROJECT ASSIGNMENT AGREEMENT(S) SHALL BE VOID AND UNENFORCEABLE BETWEEN THE DISTRICT AND THE ENGINEER.

3. ENGINEER shall purchase and maintain policies of insurance with an insurer or insurers qualified to do business in the state of California and acceptable to DISTRICT which will protect ENGINEER and DISTRICT from claims which may arise out of, or result from, ENGINEER's actions or inactions relating to the AGREEMENT, whether such actions or inactions be by themselves or by any subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The aforementioned insurance shall include coverage for:

a. Workers' Compensation and Employers Liability Insurance in accordance with the laws of the State of California. However, such amount shall not be less than ONE MILLION DOLLARS (\$1,000,000).

b. Commercial general and auto liability insurance with limits of not less than ONE MILLION DOLLARS (\$1,000,000) combined single limit, bodily injury and property damage liability per occurrence, including:

1. Owned, non-owned and hired vehicles;
2. Blanket contractual;
3. Broad form property damage;
4. Products/completed operations; and
5. Personal injury.

c. Professional liability insurance, including contractual liability, with limits of \$1,000,000, per claim. Such insurance shall be maintained during the term of this AGREEMENT and renewed for a period of at least five (5) years thereafter to the extent commercially available at rates consistent with the time of execution of this AGREEMENT, adjusted for inflation. In the event that ENGINEER subcontracts any portion of ENGINEER's duties, ENGINEER shall require any such subcontractor to purchase and maintain insurance coverage as provided in this subparagraph. Failure to maintain professional liability insurance is a material breach of this AGREEMENT and grounds for immediate termination.

d. Valuable Documents/Papers Insurance. The ENGINEER shall carry adequate insurance on all drawings and specifications as may be required to protect the DISTRICT in the amount of its full equity in those drawings and specifications, and shall file with the DISTRICT a certificate of that insurance. The cost of that insurance shall be paid by the ENGINEER, and the DISTRICT shall be named as an additional insured.

e. Each policy of insurance required in b. above shall name DISTRICT and its officers, agents and employees as additional insureds; shall state that, with respect to the operations of ENGINEER hereunder, such policy is primary and any insurance carried by DISTRICT is excess and non-contributory with such primary insurance; written notice shall be given to DISTRICT prior to cancellation; and, shall waive all rights of subrogation. ENGINEER shall notify DISTRICT in the event of material change in, or failure to renew, each policy. Prior to commencing work, ENGINEER shall deliver to DISTRICT certificates of insurance as evidence of compliance with the requirements herein. In the event ENGINEER fails to secure or maintain any policy of insurance required hereby, DISTRICT may, at its sole discretion, secure such policy of insurance in the name of, and for the account of, ENGINEER, and in such event ENGINEER shall reimburse DISTRICT upon demand for the cost thereof.

f. In the event that ENGINEER subcontracts any portion of ENGINEER's duties, ENGINEER shall require any such subcontractor to purchase and maintain insurance coverage for the types of insurance referenced in Article XIII, Section 3(a),(b),(c), and (d), in amounts which are appropriate with respect to that subcontractor's part of work which shall in no event be less than \$500,000 per occurrence.

4. ENGINEER, in the performance of this AGREEMENT, shall be and act as an independent contractor. ENGINEER understands and agrees that ENGINEER and all of ENGINEER's employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers Compensation. ENGINEER assumes full responsibility for the acts and/or omissions of ENGINEER's employees or agents as they relate to the services to be provided under this AGREEMENT. ENGINEER shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes for the respective ENGINEER's employees.

5. Nothing contained in this AGREEMENT shall create a contractual relationship with, or a cause of action in favor of, any third party against either the DISTRICT or ENGINEER.

6. The DISTRICT and ENGINEER, respectively, bind themselves, their partners, officers, successors, assigns and legal representatives to the other party to this AGREEMENT with respect to the terms of this AGREEMENT. ENGINEER shall not assign this AGREEMENT.

7. This AGREEMENT shall be governed by the laws of the State of California.

8. Each of the PARTIES have had the opportunity to, and have to the extent each deemed appropriate, obtained legal counsel concerning the content and meaning of this AGREEMENT. Each of the PARTIES agrees and represents that no promise, inducement or agreement not herein expressed has been

made to effectuate this AGREEMENT. This AGREEMENT represents the entire AGREEMENT between the DISTRICT and ENGINEER and supersedes all prior negotiations, representations or agreements, either written or oral. This AGREEMENT may only be amended or modified by a written PROJECT ASSIGNMENT AGREEMENT or other written document that is signed by both the DISTRICT and the ENGINEER. Any PROJECT ASSIGNMENT AGREEMENT referencing this AGREEMENT shall be incorporated herein by this reference and made a part hereof.

9. This AGREEMENT shall be liberally construed to effectuate the intention of the PARTIES with respect to the transaction described herein. In determining the meaning of, or resolving any ambiguity with respect to any word, phrase or provision of this AGREEMENT, neither this AGREEMENT nor any uncertainty or ambiguity herein will be construed or resolved against either party (including the PARTY primarily responsible for drafting and preparation of this AGREEMENT), under any rule of construction or otherwise, it being expressly understood and agreed that the PARTIES have participated equally or have had equal opportunity to participate in the drafting hereof.

10. This AGREEMENT may be executed in any number of counterparts, each of which shall be deemed an original, and the counterparts shall constitute one and the same instrument, which shall be sufficient evidence by any one thereof.

11. If either PARTY becomes involved in litigation arising out of this AGREEMENT or the performance thereof, each PARTY shall bear its own litigation costs and expenses, including reasonable attorney's fees.

12. The Recitals set forth hereinabove are expressly incorporated herein and are agreed upon as correctly setting forth the nature of this AGREEMENT between the PARTIES.

(REMAINDER OF PAGE INTENTIONALLY LEFT BLANK)

The parties, through their authorized representatives, have executed this AGREEMENT as of the day and year first written above.

ENGINEER:
P2S Engineering, Inc.

DISTRICT:
Cerritos Community College District

By: _____

Kenn L. Peterson, President

By: _____

DAVID EL FATTAH
VICE PRESIDENT OF BUSINESS SERVICES

EXHIBIT "A"

The following Architectural and Engineering Checklist of services defines the requirements that shall be required, for every PROJECT that is completed pursuant to the Master Architectural/Engineering Services Agreement between the DISTRICT and the ENGINEER, as they apply to the various design phases. It is intended to be a guide in order to obtain uniformity and coherence in information provided by the ENGINEER and Engineers, and in the presentation of Design Documents and is the basis for determining completeness for each design phase submission.

The Checklist includes:

- Schematic Design Phase Submission
- Design Development Phase Submission
- Construction Document Phase Submission
- Construction Document Phase Final Submission

SCHEMATIC DESIGN PHASE SUBMISSION

Civil/Landscaping

All Site documentation will:

- Be coordinated with similar activities in other disciplines.

Proposed and Existing Site Plans

All existing boundary, topography and utility information to be provided by District per Article IV, Section 2.

- Major landscaping.
 - Major trees and vegetation.
 - Outcroppings.
 - Fences and Barriers.
- Site features and conditions.
 - Existing contours.
 - Flood zones or hazards.
 - Property lines.
 - Layout leases or easements.
 - Zoning setbacks.
 - Unusual seismic conditions as provided by District Geotechnical Engineer
 - Identifiable site constraints.
 - Utility lines.
 - Manholes, drains, utility access.
 - Analyze historic or archaeological impact with District consultant as requested by the District.
- Paved Surfaces

- Major streets.
- Vehicular routes.
- Curbs.
- Walks.
- Pedestrian access routes.
- Bicycle paths and parking.
- Parking with handicapped locations.
- Service areas.
- Other paved areas.
- Other elements.
 - Nuisance land uses.
 - Convenience nodes (mass transit, drop-off area) coordinated with Transportation Consultant as deemed appropriate by District and A/E team.
 - Facilities that may have interruption of any utility.
- Proposed contours.
- Limits of work.
- Indication of future surrounding improvements.

Demolition Plan

Basis for Design Report

- Utilities statement: companies, agencies, individual contacts.
 - Electrical power
 - Mechanical
 - Site utilities
 - Fire protection
- Analysis/description of conceptual design solutions
 - Design objectives.
 - Environmental determinants
 - Site utilities
 - Land forms
 - Irrigation system
 - Lawns and plantings based on programming
 - Grading
 - Physical site characteristics
 - Impact of building on site
 - Impact of site on building
- Concept plan for drainage and grading
- Demolition requirements

Architectural and/or Engineering

All Architectural and/or Engineering documentation will:

- Be coordinated with similar activities in other disciplines.

Floor plan of each level.

- Area names.
- Capacity information (no. of beds, seating, etc.)
- Departmental assignments.
- Floor elevations.
- Lightwells.
- Mechanical areas.
- Multilevel spaces.
- Partition locations.
- Planning grid.
- Preliminary Group I equipment and description. Coordination of Group II FF&E with District's consultant.
- Public areas.
- Room names.
- Service Areas.
- Skylights.
- Vertical transportation.
- Preliminary furniture and equipment layout for coordination with District's consultant
- Indicate major materials and systems.
- Outline of finishes.

Code Analysis Report & Diagrammatic Plans

- List features required by CODE.
- CODE analysis.
- Fire areas.
- Fire walls.
- Smoke zones.
- Travel distances.
- Areas of refuge.
- Define building type.
- Define use category.

Area Calculations Spreadsheet

Building exterior elevations.

- Indicate surface materials for all areas.
- Finish grades
- Major floor elevations above and below grade
- Significant site features
- Exposed mechanical and electrical equipment.
- Sketch elevations or perspectives of buildings.
- Description of various design features.

Building Section

- Relative thickness of floors.

- Relative thickness of walls.
- Major floor elevations.
- Finish grades.
- Major room names.
- Significant mechanical and electrical equipment.
- Relationship to site contours.

Basis for Design Report

Outline specification

Structural

All structural documentation will:

- Be coordinated with similar activities in other disciplines

Structural schematic floor plans

- Indicate foundation design.
- Indicate major bracing locations.
- Locate typical bay.
- Indicate structural framing systems.

Basis for Design Report

- Provide description of proposed vertical and lateral load resisting systems.
- Indicate loading based on code assessment.
 - Vertical Loading
 - Seismic and Wind Loading
- Discuss need for vibration requirements and analysis

Mechanical

All Mechanical documentation will:

- Be coordinated with similar activities in other disciplines.

Locate existing mechanical HVAC equipment, if applicable.

Lay out major components.

Verify locations of mechanical rooms with architectural and/or engineering plans.

Verify locations of vertical shafts with architectural and/or engineering plans.

Identify connections to major utilities.

- Steam
- Chilled water

Indicate existing intakes and exhausts relationships to

- Loading docks
- Kitchen
- Emergency generator
- Other

Basis for Design Report

- Present conditions
- Design conditions
 - Outside air temperature
 - Inside air temperature
 - Air changes
 - Relative humidity
 - Utility pressure
 - Methodology for utility demands
- Special requirements
 - Fume hood
 - Biosafety cabinet
 - Other local exhaust requirements
 - Constant temperature rooms
 - Clean rooms
- Overall HVAC system concepts
- Energy recovery systems
- Life cycle cost analysis, if required.
- Analysis of conceptual design solutions.
 - Energy source
 - Energy conservation
 - Heating and ventilating
 - Air conditioning
- Discussion of alternative materials, systems, and equipment as requested by the District and as deemed appropriate by the A/E team.

Plumbing

Locate existing Plumbing equipment, if required.

Lay out major components.

Verify locations of vertical shafts with architectural and/or engineering plans.

Identify connections to major utilities

- Natural gas
- Water
- Special water (De-ionized)
- Sewer
- Specialty gases (systems or tanks)
- Vacuum
- Compressed air

Basis for Design Report

- Present conditions
- Requirements for plumbing services
 - Waste recovery
- Overall plumbing system concepts.
- Fire protection
- Discussion of alternative materials, systems, and equipment as requested by the District and as deemed appropriate by the A/E team.

Locate existing fire protection equipment or systems, if applicable.

Lay out major components

Basis for Design Report

- Present conditions
- Requirements for fire protection
- Overall system concepts
- Discussion of alternative materials, systems, and equipment as requested by the College and as deemed appropriate by the A/E team.
- Calculation of the existing water supply
- Calculation of the required water supply
- Hydrostatic flow test as provided by District
- Schematic plans with overall fire protection concepts
- Special fire suppression systems
 - Descriptions
 - Locations
 - Justification for use

Electrical

All Electrical documentation will:

- Be coordinated with other disciplines.

Locate existing connections to

- Power
 - Primary voltage
 - Primary voltage transformation
 - Secondary distribution
 - Illumination
 - Emergency and UPS systems
 - Special grounding
- Communications
 - Shielding
 - Internal communication systems
 - Telephone system
 - Data and LAN systems
 - Television system
- Safety
 - Fire detection systems
 - Security systems
 - Equipment and alarm systems
- Other
 - Regulated clock systems
 - Special electric systems

Layout of major components of existing system, if applicable.

- Power
- Communications
- Safety
- Other

Single Line indication of major feeder routes

Indicate general space requirements

Verify locations of electrical rooms with architectural and/or engineering plans

Verify locations of vertical shafts with architectural and/or engineering plans

Basis for Design Report

Calculations of existing size and available capacity

- Power
 - Primary voltage
 - Primary voltage transformation
 - Secondary distribution
 - Illumination
 - Analysis/description of conceptual site lighting design solution
 - Emergency and UPS systems

- Special grounding
- Communications
 - Shielding
 - Internal communication systems
 - Telephone system
 - Data and LAN systems
 - Television system
- Safety
 - Fire detection systems
 - Security systems
 - Equipment and alarm systems
- Other
 - Regulated clock systems
 - Special electric systems

Existing conditions and systems

Electrical plant analysis

Description of primary service available

Overall electrical system concept

Systems outline proposed

Life safety equipment load

Description of emergency power system

DESIGN DEVELOPMENT PHASE SUBMISSION

Civil/Landscaping

All site documentation will:

- Be coordinated with similar activities in other disciplines
- Address all remarks from Schematic Design phase

Vicinity Plan

Existing Site Plan, if required.

All existing boundary, topography and utility information to be provided by District per Article IV, Section 2.

- Major landscaping
- Site features and conditions
- Paved surfaces
- Structures
- Other elements

Proposed Site Plan

- Existing site information as provided by District per Article IV, Section 2.
- Building footprint
 - Spot elevations
- Key design elements
- Major landscaping
- Utility lines
- Concept plan for drainage and grading.
- Vehicular access routes
- Pedestrian access routes
- Parking
 - Accessible parking
 - Motorcycle
 - Bicycle
 - Striping
 - Overall dimensions
- Walks
 - Overall dimensions
- Curbs
 - Curb cuts
 - Dimensions
- Service areas
- Proposed contours
- Construction related information
 - Location for excavated material
 - Site access routes
- Indications of phasing
- Limits of work
- Indication of future surrounding improvements
- Indication of artwork
- Location of signage
- Coordinate security measures with District's consultant
 - Closed circuit TV

- Gates and booths

Preliminary landscape details

Demolition plan

- Erosion control measures
- Preliminary demolition and removal

Basis for Design Report

- Establishment final scope
 - Relationships
 - Form
 - Size
 - Appearance
- Utilities statement: companies, agencies, individual contacts
- Stormwater management report
- Erosion/sediment control report
- Concept plan for drainage and grading
- Demolition requirements
- Alternative materials, systems, and equipment

Development of draft specification and material list

Architectural and/or Engineering

All Architectural and/or Engineering documentation will:

- Be a minimum of 35% complete
- Be coordinated with similar activities in other disciplines
- Address all remarks from Schematic Design 15% phase

Floor plans of each level

- Identification of existing and new construction
- Double line plans with precise wall thicknesses
- All programmed rooms
- Equipment rooms
- Signal rooms
- Electrical rooms
- Telephone closets
- Mechanical rooms
- Shafts
- Circulation corridors
- Stairs

- Ladders
- Elevators
 - Number
 - Type
 - Size
- Automatic conveyances
- Room names
- Department or area names
- Planning grid
- Structural grid
- Floor elevations
- Group I Equipment
- Coordination of Group II FF&E with District's consultant.
- Multilevel spaces
- Skylights
- Lightwells
- Significant Mechanical equipment
- Significant electrical equipment
- Capacity information (no. of beds, seating, etc.)
- Overall dimensions
- Plan and layout of typical or repetitive spaces
- Special interior design features
- Fire protection
 - Fire walls
 - Smoke walls
 - Smoke zones

Roof Plan

- Major roof elements
 - Skylights
 - Hatches
 - Major mechanical equipment
 - Major electrical equipment
 - Elevator machine rooms
- Reflected ceiling plan
 - Areas of special interest
 - Major components

Code Analysis Plans

Materials and Finish Plans

- Establish the final scope relative to interior construction

- Materials
- Finishes
- Colors

Furniture and Equipment Plans

- Group I Equipment selections.
- Coordination of Group II FF&E with District's consultant.

Building exterior elevations

- Indicate all surface materials for all areas
- Significant site features
- Visual impacts of Mechanical equipment and screening

Building interior elevations

- Typical spaces
- Major spaces
- Areas of special interest
- Areas of special complexity

Building sections

- Set floor to floor dimensions
- Establish floor elevations
- Set interstitial space dimensions

Construction details

- Typical wall sections
 - At window
 - At solid wall
 - At parapets and roofs
 - At finished grades and footings

Construction sections

- Typical stairways
- Typical elevator shaft and machine room
- Utility coordination cross sections

Basis for Design Report

Updated Area Calculations Spreadsheet

Draft specification

- Materials Lists

Alternative materials, systems, and equipment

Structural

All reports and other documentation will

- Be a minimum of 35% complete
- Be coordinated with similar activities in each discipline
- Address all remarks from the Schematic Design 15% phase

Structural Plans

- Foundation Plan: Grids, overall dimensions, footing locations and estimated sizes, typical foundation notes, beginning columns and footing schedules.
- Floor Framing Plan: Grids, dimension to elements off grid, main and secondary framing locations, main framing sizes, edge of slab/diaphragm conditions including main shaft openings for vertical transportation and MEP requirements.
- Roof Framing Plans: Similar to Floor Framing.
- Elevations: Critical Elements such as Frames (Braced or Moment), Shear and Retaining walls as occur. Elevations at this level will start to define configuration, location, member size and alignment with other elements such as top of footing and floor to floor heights.
- Sections and Details: Basic pictorial representation of critical sections for coordination with Architect and MEP consultants to define clearances and structural envelope. Define exterior curtain wall stud sizes and connection types. Foundation sections where necessary to define issues for coordination of sub-structure utilities.

Basis for Design Report

- Basis of design document will be updated to incorporate any changes that occur between SD phase and the end of DD issue date and will provide more complete information including sizes of members and other important decisions made by the design team.
- Update report as required for any revisions to geotechnical engineering report.

Draft specifications or materials list

Mechanical

All Mechanical documentation will:

- Be a minimum of 35% completed
- Be coordinated with similar activities in other disciplines
- Address all remarks from Schematic design 15% phase

Mechanical Site drawings

- Chilled water piping and connections

Mechanical plan drawings

- Block layouts of mechanical spaces
- Indicate existing equipment
- Layout of major components in equipment rooms
- Approximate equipment sizes and capacities
- Required space for equipment
- Required chases and clearances
- Acoustical and vibration control
- Single line presentation of ductwork systems
- Single line HVAC piping mains
- BAS controls
- Energy conservation
- Shafts

Development of draft specifications

- List manufacturers of equipment

Basis for Design Report

- Plant analysis
- Design intent and scope of systems
- Systems outline for proposed project
 - Heating source
 - Refrigeration source
 - HVAC systems
 - Energy conservation
- Block load calculations for space cooling and heating
- Energy analysis for HVAC system.
- Energy recovery analysis
- Energy conservation analysis
- Connected load requirements

Plumbing Plan drawings

- Domestic water piping infrastructure and connection to existing infrastructure
- Storm drain piping infrastructure and connection to existing infrastructure
- Sewer piping infrastructure and connection to existing infrastructure
- Gas piping infrastructure and connection to existing infrastructure

Plumbing Plan drawings

- Location of existing plumbing equipment, if applicable
- Layout of major components
- Plumbing fixtures
- Distribution layouts

- Utilities
- Piped gas systems
- Hot water
- Water softening
- Plumbing piping mains
- Drainage piping mains
- Shafts
- Plumbing specialties
- Pipe materials

Basis for Design Report

Coordination with structural for support of piping

Development of draft specifications

- List manufacturers of equipment
- Specify manufacturers of equipment

Fire Protection Plan drawings

- Existing fire protection systems, if applicable
- New fire protection mains
- Equipment layouts
- Required space for equipment
- Block layouts for fire protection system

Basis for Design Report

Development of draft specifications

- List manufacturers of equipment
- Approximate sizes and capacities of major components

Electrical

All electrical documentations will:

- Be a minimum of 35% complete
- Be coordinated with similar activities in other disciplines
- Address all remarks from Schematic Design 15% phase

Scaled Electrical plans

- Scaled one-line diagrams of proposed electrical system
 - High-voltage circuitry or transformation required
 - Emergency power
 - Fire alarm

- Layout of major components in all electrical equipment rooms
- Preliminary sizes of major components
- Emergency / UPS
- High-Voltage systems
- Primary transformers
- Emergency generator
- Identify special features
 - Telephone connections
 - Data connections
 - LAN locations and MIS provisions
 - Under floor raceways
 - Occupancy Sensors
 - Occupancy sensors
 - Power outlets
 - Exit lights
 - Fire alarm
 - Signal system devices

Tentative layouts of components where space is critical

Ceiling plans

- Location of lighting fixtures
- Type of lighting fixtures

Electrical site plan details

- Service entrance locations
- Initial distribution diagram for power
- Telephone
- Signal Systems

Details for site electrical work

Basis for Design Report

- Electrical plant analysis
- Criteria for lighting
- Criteria for electrical system
- Criteria for communication systems
- Building automation concept
- Systems outline with manufacturers and types of systems
- Exterior lighting analysis

Establishment of the final scope

Overall building connected load requirements

Engineering team shall cooperate with District for review and approval from each utility company or agency on design development drawings

Development of draft specifications or materials lists

Summary

All reports and documentation will:

- Be coordinated with similar activities in each discipline
- Address all remarks from Schematic Design 15% phase

Code Analysis

- Outline of design conformance with regulatory agencies
- Outline of applicable codes
- Building classification
- Zoning category
- Construction type

Design Reports

- Basis for Design with revisions from schematic phase

Building envelope analysis for purposes of Title 24 and CalGreen requirements.

Specifications

- General and supplemental conditions of contract
- Draft of specifications with criteria and quality standards
 - Significant architectural and/or engineering materials
 - Architectural and/or engineering systems
 - Equipment

Design Calculations

- Structural
 - Preliminary structural calculations including project scope, project design criteria, designs for a majority of the main beams and columns and foundation elements to the level of size and thickness, based on general allowable soil pressures.
- HVAC
 - Indoor design conditions U-value calculations
 - Outdoor design conditions U-value calculations
 - Ductwork sizing in plenums and shafts
 - Cooling loads
 - Heating loads
- Plumbing
 - Plumbing calculations
 - Pump sizing

- Tank sizing
- Fire Protection
 - Sprinkler calculations
 - Fire alarm requirements
- Electrical

CONSTRUCTION DOCUMENT PHASE SUBMISSION

Civil Landscaping

All Site documentation will:

- Be coordinated with similar activities in other disciplines
- Address all remarks from Construction Document phase

Vicinity Plan

Existing Site Plan, if applicable.

All existing boundary, topography and utility information to be provided by District per Article IV, Section 2.

Proposed Site Plan

- Existing site information as provided by District per Article IV, Section 2.
- Dimension major site features
- Building footprint
- Key design elements
- Major landscaping
- Utility lines
- Plan for drainage and grading
- Vehicular access routes
- Pedestrian access routes
- Parking
- Walks
- Curbs
- Service areas
- Proposed contours
- Indications of phasing
- Limits of work
- Indication of future surrounding improvements
- Indicate artwork
- Locate signage
- Coordinate security measures with District's consultant

Sanitary

- Invert elevations for sewage system

- Legends
- Notes
- Details
- Site plan
- Sized equipment
- Profiles
 - Original Grade
 - Finished grade
 - Manholes
 - Inlets
 - Pipe size
 - Road and walk crossings
 - Elevations of other pertinent utilities

Planting plan

- Location of all trees, shrubs, and lawns
- Complete planting list
- Planting details
- Identify interior planting

Landscape details

Demolition plan

Utility plot plan

- Existing utilities and their connections
- Proposed trunk sewers
- Water distribution loop
- Gas distribution mains
- Location arrangement of water treatment equipment

Alternate schemes

Specifications and material list

- Supporting documentation

Site Construction Document Design Report

- Update Basis of Design

Architectural and/or Engineering

All Architectural and/or Engineering documentation will:

- Be a minimum of 95% completed
- Be coordinated with similar activities in other disciplines
- Address all remarks from Construction Document 35% phase

Entire project site on one sheet for reference

Floor plans on each level

- Indication of artwork
- Code required signage locations

Roof plan

Reflected ceiling plans

Material and Finish Plans

- Material type
- Graphics
- Patterns

Enlarged plans

Code Analysis Plans

Updated Area Calculations Spreadsheet

Interior elevations

- Code required signage locations

Exterior elevations

Signage location

Building sections

Construction details

- Any unique condition not previously covered

Furniture and Equipment Plans

Coordination of Group II FF&E Installation plans included as applicable

- Furniture
- Equipment

Color and finish boards with physical samples

List of new and reused items to be coordinated with District's consultant

- Number
- Cross referenced to details
- Cross referenced to specifications

Architectural and/or Engineering Design Report

- Update Basis of Design

Structural

All Structural documentation will:

- Be a minimum of 95% completed
- Be coordinated with similar activities in other disciplines
- Address all remarks from Construction Document 35% phase

Structural floor plans for each level and roof

- Column reference lines
- Final dimensions
- All bracing
- Sizing of all components
- Special provisions for installation or removal of equipment

Structural foundation plans

- Coordinate location of clean out manholes
- Coordinate location of trenches
- Coordinate location of area wells
- Coordinate location and dimension all elevator pits
- Locate elevation of bottom of footing
- Indicate concrete member
 - Dimensions
 - Size
 - Spacing
 - Reinforcing
- Coordinate finished and unfinished spaces
- Coordinate pipe sleeves through footings
- Coordinate pipe sleeves through below grade walls
- Caissons
 - Bottom elevation
 - Bell size
- Elevations
- Top of slab elevations

- Top of steel elevations

Details

Sections and details

Critical coordination clearances

Details

- Clarification of lengths or arrangement of reinforcement
- Any condition not previously addressed

Schedules

- Schedule for reinforcing bar
- Column schedule

Structural notes

Correlation with architectural/engineering and mechanical features

Specifications

All Mechanical documentation will:

- Be a minimum of 95% completed
- Be coordinated similar activities in other disciplines
- Address all remarks from construction Documentation 35% phase

Complete Construction Documents for HVAC, Plumbing, and Fire Protection

- Symbols legend sheet
- Plans
- Elevations
- Sections
- Notes
- Details
- Riser diagrams
- Schedules
- Control diagrams
- Specifications
- Completed calculations

Mechanical Design Report

- Update Basis of Design

Electrical

All Electrical documentation will:

- Be a minimum of 95% completed
- Be coordinated with similar activities in other disciplines
- Address all remarks from Construction Documentation 35% phase

Floor plans

Lighting plans

Plot plan

Electrical distribution plan

Riser diagrams

One line diagrams with size and fault currents

- For all switchgear
- For all switchboards
- For all panel boards
- Feeder sizes
- Transformer sizes

Specifications

Electrical Design Report

- Update Basis of Design

All Reports and other documentation will:

- Be a minimum of 95% completed
- Be coordinated with similar activities in each discipline
- Address all remarks from the Construction Document 75% phase

Specifications

Schedules

All design calculations

CONSTRUCTION DOCUMENT PHASE FINAL SUBMISSION

Final Submission

All Reports and other documentation will:

- Be coordinated with similar activities in each discipline

Final Basis of Design Report for all disciplines

Final specifications

Drawings (sealed and signed by a licensed Architect, Landscape Architect, and/or Professional Engineers responsible for the design)

Final schedules

Final design calculations

Final deliverable

- Reproducible set of working drawings in PDF format
- Reproducible set of specifications in PDF format
- Electronic copy of drawings

EXHIBIT "B"

**ENGINEER FEE FOR BASIC SERVICES
(for New Construction)**

1. In no event shall the ENGINEER's compensation for Basic Services exceed **EIGHT AND ONE HALF percent (8.5%)** of a PROJECT's APPROVED BUDGET or, in the alternative, the PROJECT's Construction Cost as defined in Article X, Section 1(a) above, as applicable. The Basic Services compensation for each PROJECT shall be agreed upon and detailed in Section 5(A) of the applicable PROJECT ASSIGNMENT AGREEMENT that is executed between the DISTRICT and the ENGINEER pursuant to the terms of this AGREEMENT and all such compensation shall be subject to the limitations set forth herein this EXHIBIT "B".

**ENGINEER FEE FOR BASIC SERVICES
(for Reconstruction/Modernization)**

1. In no event shall the ENGINEER's compensation for Basic Services exceed **ELEVEN percent (11%)** of a PROJECT's APPROVED BUDGET or, in the alternative, the PROJECT's Construction Cost as defined in Article X, Section 1(a) above, as applicable. The Basic Services compensation for each PROJECT shall be agreed upon and detailed in Section 5(A) of the applicable PROJECT ASSIGNMENT AGREEMENT that is executed between the DISTRICT and the ENGINEER pursuant to the terms of this AGREEMENT and all such compensation shall be subject to the limitations set forth herein this EXHIBIT "B".

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 27

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT:	Consideration of Ratification of the Memorandum of Understanding with the Los Angeles County Office of Education for the BEST Project and Enterprise Resource Planning (ERP) System

ACTION

It is recommended that the Board of Trustees ratify the Memorandum of Understanding with the Los Angeles County Office of Education (LACOE) for the BEST Project and Enterprise Resource Planning System.

FISCAL IMPACT

In consideration of LACOE's funding commitment of up to \$40,000,000, Cerritos College will pay its pro-rata share of the remaining 50% cost of the ERP system along with other participating districts within the county. Cerritos College's current estimated cost for its pro-rata contribution, based on current participation, is anticipated to be approximately \$1,050,977.40 over a period of twenty (20) quarters. Funding for this contract will be allocated from the Fiscal Services budget for the expenditure.

REPORT SUMMARY

Cerritos College annually contracts with various individuals, commercial firms, and other governmental agencies for the purpose of procuring or providing a variety of services.

SERVICES – NEW

LOS ANGELES COUNTY OFFICE OF EDUCATION (LACOE)

MEMORANDUM OF UNDERSTANDING FOR THE BEST PROJECT AND ERP SYSTEM

Requested by: Mr. Felipe R. Lopez, Vice President of Business Services

Purpose: In December 2016, Cerritos College entered into a Memorandum of Understanding with the Los Angeles County Office of Education (LACOE) regarding the BEST Project and Enterprise Resource Planning (ERP) System. The current LACOE PeopleSoft systems are old, costly to maintain, and will be retired as of December 2021. LACOE is planning to procure, configure, and implement a new ERP System which would provide a comprehensive human capital management and financial services system for participating agencies. As a part of the transition, Cerritos College is a pilot District and is a part of the first wave of implementation.

In consideration of LACOE's commitment to fund up to \$40,000,000 on a dollar for dollar match of participating districts' contributions for 50% of the total cost of the procurement, configuration, implementation, and support of the ERP systems, and to ensure that the participating districts are included in the scope of such procurement, configuration, implementation and support, Cerritos College agrees to pay its pro-rata share of the remaining 50% cost of the ERP system along with other participating districts within the county. The college's current estimated cost for its pro-rata contribution, based on the current participation, is \$1,050,977.40 over a period of twenty (20) quarters. The finalized costs and pro-rata share of the new ERP system will be memorialized in a future agreement with LACOE.

Period: The time period of the agreement is from December 8, 2016 through December 31, 2021.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Draft of Contract No. 16C183 – Los Angeles County Office of Education

**MEMORANDUM OF UNDERSTANDING
BETWEEN
LOS ANGELES COUNTY OFFICE OF EDUCATION
AND THE AGENCY**

This Memorandum of Understanding ("MOU") is made and entered into as of DECEMBER 8, 2016 (Date) between the Los Angeles County Office of Education ("LACOE") and Cerritos Community College ("District" or "Agency"). LACOE and the District / Agency may be referred to collectively as the "Parties."

RECITALS

WHEREAS, the Agency, along with other Los Angeles County school districts, community colleges, charter schools, and joint powers authorities ("JPA"s) currently utilize the Human Resources System ("HRS") and PeopleSoft Financial System ("PSFS") and receive services from LACOE for these systems and other peripheral systems; and

WHEREAS, the LACOE HRS and PSFS systems are approximately 28 and 17 years old, respectively, are costly to maintain, and must be replaced. These systems are scheduled to be retired by approximately December 2021. This date would allow sufficient time to design, configure, implement, and test by running live parallels on the new systems; and

WHEREAS, LACOE is planning to procure, configure, and implement an Enterprise Resource Planning ("ERP") system, which would provide a comprehensive human capital management ("HCM") and financial services ("Finance") for the benefit of LACOE and the Los Angeles County Districts and community colleges who elect to participate in, and contribute to, the total cost of the ERP system; and

WHEREAS, LACOE has committed to fund up to forty million dollars (\$40,000,000) on a dollar for dollar match of agency contributions for 50% of the total cost countywide to procure, configure, implement, and support the selected ERP system, which will be implemented pursuant to the Request for Proposals ("RFP") No. 1563-15/16 for an Integrated Financial & Human Capital Management System and Implementation Services (i.e., the new ERP system) issued by LACOE on February 22, 2016; and

WHEREAS, LACOE asks the Agency to commit to continued participation in LACOE's services as well as to make a pro-rata contribution (based on the Agency's size and use) to fund the remaining 50% of the total cost to procure, configure, implement, and support the ERP system (HCM and Finance); and

WHEREAS, the purpose of this MOU is to memorialize LACOE's commitment to provide a countywide, fully functioning, integrated ERP system to replace its existing HRS and PSFS systems and the Agency's contractual commitment to participate in the ERP system and to make payment to LACOE for the Agency's pro-rata share; and

WHEREAS, LACOE will rely on the Agency's commitment set forth herein to include the Agency in the development and finalization of the contracted scope of work and ERP software licensing with the ERP system provider and the included services; and

WHEREAS, the Parties acknowledge and agree that without the Agency's commitment pursuant to the terms and conditions set forth herein prior to November 10, 2016, LACOE will not include the Agency in the scope of this project and the Agency will be required to seek and bear the full cost of its own systems and meet all Federal, State, and Local statutory requirements prior to LACOE decommissioning the current HRS and PSFS by December 2021. The Agency may choose to participate in LACOE systems at a later date; however it will be at full cost of implementation without LACOE's 50% financial commitment.

AGREEMENT

NOW, THEREFORE, in consideration of the terms, conditions and mutual covenants contained herein, the sufficiency of which are hereby acknowledged, the Parties agree as follows:

- 1. Agency Costs for Software License, Technical Architecture, and Implementation Services.** There is a one-time software license cost, implementation services, technical architecture, LACOE support, and costs related to the specific expenses necessary to design, configure, test, train, and implement the system for full use by the Agency. Project Implementation costs include those one-time expenses necessary to bring the systems online including but not limited to the software, system design and configuration, data conversion, training and testing system functionality as listed in Exhibit A "ERP Scope" (HCM and Finance).

In consideration of LACOE's commitment to fund up to forty million dollars (\$40,000,000) on a dollar for dollar match of agency contributions for 50% of the total cost of the procurement, configuration, implementation, and support of the ERP system and to ensure that the Agency is included in the scope of such procurement, configuration, implementation, and support, the Agency agrees to pay its pro-rata share of the remaining 50% cost of the ERP system (HCM and Finance). The Agency's current estimated cost for its pro-rata contribution, based on the current participation in LACOE systems, is \$1,050,977.40. This amount is calculated by using a total charge of \$57.80 per ADA or FTES (community colleges will be charged based on Full-Time Equivalency Students) for the five-year period. On an annual amount, this is \$11.56 per year using 2015-2016 Fiscal Year P-2 ADA. This \$11.56 will be charged on a quarterly basis, \$2.89 per quarter starting in Fiscal Year 2017-18, for a five-year period, for a total of 20 quarters.

The Agency's final pro-rata contribution shall not exceed the estimated cost in the paragraph above and will be provided to the Agency upon confirmation of districts, community colleges, charter schools, and JPAs participation and finalization of the contract between LACOE and the ERP provider. The Agency's final pro-rata share shall also be subject to adjustment based on the final number of Los Angeles area school districts, community colleges, charter schools, and JPAs that commit to participate and contribute to the ERP system, and to contract negotiations.

Ongoing Agency Contributions After Fiscal Year 2021-22. Ongoing annual agency charges for the new ERP system will be determined at a future date to be provided in an addendum.

2. **Reliance on Agency's Contribution.** The Agency expressly acknowledges and agrees that LACOE relies on the Agency's contractual commitment set forth herein to make payment of its pro-rata contribution to LACOE. LACOE shall be entitled to rely on this commitment to include the Agency in the scope of the ERP system and to support LACOE's commitment to pay up to forty million dollars (\$40,000,000) on a dollar for dollar match of agency contributions for 50% of the total cost of the procurement, configuration, implementation, and support of the ERP system.
3. **LACOE Commitment.** LACOE shall replace existing systems scheduled to be retired approximately December 2021 by procuring, configuring, and implementing a fully integrated countywide ERP system, which shall include, but not be limited to, the functionality listed in Exhibit A "ERP Scope."
4. **Implementation Timeline.** The tentative BEST Project implementation timeline is as follows:
 - February 2017 – December 2018 – Baseline Financials and HCM Design and Configuration of all participating agencies. This represents approximately 75% of the total design and configuration.
 - October 2017 – December 2020 – Begin phasing Agency specific design and configuration (remaining 25% of the design and configuration).
 - January 2018 – June 2021 – Begin phased Agency grouping, testing, training, deployment, and post go-live support.
5. **Cost Overruns.** LACOE intends to efficiently manage the implementation plan, working with the Agency. In the event that the Agency either delays or fails to timely participate or cooperate in any portion of implementation and the delay results in cost overage or necessitates a change order that results in additional costs, the Agency will bear the entire costs of the change order. In the event that a change order is necessary because of delay or inaction caused by LACOE, LACOE will bear the entire cost of that change order. The Parties will act in good faith to determine responsibility for a change order. If the Parties are jointly responsible for delay that results in additional costs, they shall share responsibility equally.
6. **Remedies.** LACOE recognizes that this is a countywide implementation and as such each participating school district also assumes risk by virtue of entering into this MOU; therefore, if LACOE or its contracted vendor for the ERP system fails to implement the system per the contract, LACOE and the Agency will negotiate an appropriate remedy.
7. **Dispute Resolution/Attorneys' Fees.** The Parties agree to submit to binding arbitration to address any controversy or claim arising out of, or relating to this MOU. The arbitration award shall be binding upon the Parties and shall be enforceable in any court of competent jurisdiction. Both Parties shall share the cost of the dispute resolution process equally although attorneys and witnesses or specialists are the direct responsibility of each party and their fees and expenses shall be the responsibility of the individual parties. Each party shall bear their own attorneys' fees. This MOU shall be governed by the laws of the State of California with venue in Los Angeles County.

8. Indemnification.

a. The Agency agrees to defend, indemnify and hold harmless LACOE, its officials, officers, employees and agents from any and all liability from loss, damage, or injury to property or persons, in any manner arising out of any negligent acts, omissions, or willful misconduct of the Agency arising out of or in connection with Agency's performance of this MOU, but excluding such actions, claims, damages to persons or property, penalties, obligations, or liabilities arising from the sole negligence or willful misconduct of the LACOE, and in connection therewith.

b. LACOE agrees to defend, indemnify, and hold harmless the Agency, its officials, officers, employees, and agents from any and all liability from loss, damage, or injury to property or persons, in any manner arising out of any negligent acts, omissions, or willful misconduct of LACOE arising out of or in connection with LACOE's performance of this MOU but excluding such actions, claims, damages to persons or property, penalties, obligations, or liabilities arising from the sole negligence or willful misconduct of the Agency, and in connection therewith.

9. **Term.** This MOU shall be effective as of the date set forth above and continues in effect for five years.

10. **Entire Agreement.** This MOU contains the entire agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings, or agreements relating to the new ERP system. It does not affect any existing financial systems agreements or impact charges for the existing PSFS and HRS systems. Charges for these systems will continue through December 2021.

11. **Exhibits and Recitals.** All Exhibits and Recitals contained herein are hereby incorporated into this MOU by this reference.

12. **Counterparts.** This MOU may be executed in counterparts, each of which shall constitute an original and all of which shall constitute one agreement.

13. **Authority to Execute.** The persons executing this MOU on behalf of their respective Parties represent and warrant that they have the authority to do so under law and from their respective Parties.

14. **Notices.** Any notice, request, information or other document to be given hereunder to any of the Parties by any other party shall be in writing and shall be deemed given and served upon delivery, if delivered personally, or three (3) days after mailing by United States mail as follows:

If to LACOE: Paul Landry, CPA, CIA, Project Director, BEST Project
Los Angeles County Office of Education
9300 Imperial Highway
Downey, California 90242-2890

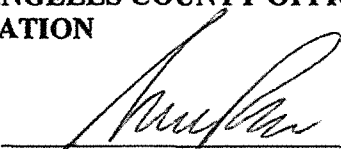
If to DISTRICT / AGENCY: The Agency will identify the person to whom notice shall be given.

Any party may change the address or persons to which notices are to be sent to it by giving the written notice that such change of address or persons to the other party in the manner provided for giving notice.

IN WITNESS WHEREOF, the parties hereto have executed this MOU as of the day and year first written above.

LOS ANGELES COUNTY OFFICE OF
EDUCATION

By:


Dr. Scott Price

Title: Chief Financial Officer

Date:

12/8/16

DISTRICT / AGENCY

By:



Title:

Acting Vice President of Business Services

Date:

12/8/16

**Los Angeles County Office of Education
Business Enhancement System Transformation (BEST) Project
Agency Charges MOUs
Exhibit A**

Enterprise Resource Planning (ERP) Functionality Scope

Financials (FIN):

- General Ledger
- Accounts Payable
- Purchasing / eProcurement
- Inventory / Bar Coding
- Asset Management / Construction-in-Progress
- Accounts Receivable and Billing
- Budget Development, Modeling, and Multi-Year Projections/Planning
- Reporting
- Employee Self-Service (ESS)
- Manager Self-Service (MSS)
- Transaction Approvals/Workflow
- Ability to Access Information and Approve Transactions with Mobile Devices

Human Capital Management (HCM):

- Recruitment and Applicant Tracking
- Payroll
- Garnishments
- Time & Attendance
- Position Control
- Employee Benefits
- Personnel Actions (e.g., Onboarding, Position Assignments & Changes, and Off-boarding)
- Credentials Tracking
- Leave Management
- CalPERS and CalSTRS Retirement Reporting
- Employee Self-Service (ESS)
- Manager Self-Service (MSS)
- Transaction Approvals/Workflow
- Mobile Technology
- Ability to Access Information and Approve Transactions with Mobile Devices

Business Intelligence (BI):

BI is a reporting repository of FIN and HCM data/information available for analysis, inquiry, and decision-making purposes. BI features include highly scalable, modern architecture, with at-a-glance dashboards and drillable reports.

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 28

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: Consideration of Approval of Purchase Orders for the Month of April 2017

ACTION

It is recommended that the Board of Trustees approve the purchase orders processed during the month of April 2017.

FISCAL IMPACT

Funding sources vary and are dependent upon the goods/services purchased.

REPORT SUMMARY

This report of purchase orders processed during the month of April 2017 is provided for review and approval. The report provides the purchase order date, purchase order number, vendor name, description, requesting department, account string (funding source) and amount of the purchase order.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

April 2017 – Purchase Order Report

Report ID: LAPO009C

District: 64360

Purchase Orders/Buyouts To The Board for Ratification From : 07/01/2016 To 06/30/2017

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Board List Purchase Order Report

CERRITOS COLLEGE

Page No. 1

Run Date: 05/13/2017

Run Time: 03:52:15AM

FY: 16-17

WEEKLY

Change															Distrib	
PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
04/01/17	0000064663	C		04/04/2017	ATKINSON, ANDELSON, LOYA,	MISCELLANEOUS	General Administration	01.0	00000.0	00000	01200	5730	6006000	16-17	1,126.25	
							Fiscal Operations	01.0	00000.0	00000	04100	5730	6720000	16-17	1,706.25	
							Human Resources	01.0	00000.0	00100	05100	5730	6730000	16-17	8,370.00	
						04/01/2017	0000064663	ATKINSON, ANDELSON, LOYA, RUUD							11,202.50	
04/01/17	0000064664	C		04/05/2017	STAPLES ADVANTAGE	OFFICE SUPPLIES	Accounting & Payroll	01.0	00000.0	00000	04200	4550	6725000	16-17	61.31	
						04/01/2017	0000064664	STAPLES ADVANTAGE							61.31	
04/01/17	0000064665	C		04/18/2017	AMAZON	NON-INSTRUCTIONAL SUPPLIES	Admissions	01.0	00000.0	00000	03800	4320	6225000	16-17	5.81	
						OFFICE SUPPLIES		01.0	00000.0	00000	03800	4320	6225000	16-17	1,232.70	
						04/01/2017	0000064665	AMAZON							1,238.51	
04/01/17	0000064666	A		04/04/2017	PHILLIPS DESIGN	ADVERTISING	Oth Instr Sup Services	01.3	00000.0	00000	76613	5830	6190000	16-17	9,209.17	
						04/01/2017	0000064666	PHILLIPS DESIGN							9,209.17	
04/01/17	0000064667	A		04/04/2017	GOLDEN STAR TECHNOLOGY INC.	OFFICE SUPPLIES	Computer Assisted	01.0	00000.0	00000	02220	4550	6198000	16-17	174.00	
						04/01/2017	0000064667	GOLDEN STAR TECHNOLOGY INC.							174.00	
04/01/17	0000064668	C		04/04/2017	LAKESHORE LEARNING	OFFICE SUPPLIES	Library	01.0	00000.0	00000	02220	4550	6120000	16-17	86.98	
						04/01/2017	0000064668	LAKESHORE LEARNING MATERIALS							86.98	
04/01/17	0000064669	C		04/18/2017	AMAZON	NON-INSTRUCTIONAL SUPPLIES	Admissions	01.0	00000.0	00000	03800	4320	6225000	16-17	333.37	
						04/01/2017	0000064669	AMAZON							333.37	
04/01/17	0000064670	C		04/04/2017	SALIX CORPORATION	SAND AND GRAVEL	Child Development	01.3	00000.0	00000	70770	4320	6920000	16-17	1,245.92	
								01.3	00000.0	00000	70780	4320	6920000	16-17	1,245.93	

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

Report ID: LAPO009C

District: 64360

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Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Board List Purchase Order Report

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WEEKLY

Change															Distrib	
PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
						04/01/2017	0000064670	SALIX CORPORATION								2,491.85
04/01/17	0000064671	A		04/04/2017	OFFICE DEPOT/BUSINESS	NON-INSTRUCTIONAL SUPPLIES	Admissions	01.0	00000.0	00000	03800	4320	6225000	16-17	989.91	
						04/01/2017	0000064671	OFFICE DEPOT/BUSINESS SVCS DIV								989.91
04/01/17	0000064672	C		04/18/2017	AMAZON	BOOKS	Library	01.3	00000.0	00000	71130	6320	6120000	16-17	236.43	
						04/01/2017	0000064672	AMAZON								236.43
04/01/17	0000064673	A		04/04/2017	NORTH AMERICAN BOOK	BOOKS	Library	01.3	00000.0	00000	71130	6320	6120000	16-17	1,082.06	
						04/01/2017	0000064673	NORTH AMERICAN BOOK DISTRIBUTORS LLC								1,082.06
04/01/17	0000064674	C		04/04/2017	AMERICAN FIDELITY ADMINISTRATIVE	MISCELLANEOUS	Fiscal Operations	01.0	00000.0	00000	04200	5810	6721000	16-17	1,663.80	
						04/01/2017	0000064674	AMERICAN FIDELITY ADMINISTRATIVE SERVICE								1,663.80
04/01/17	0000064675	C		04/04/2017	STAPLES ADVANTAGE	OFFICE SUPPLIES	Physical Therapy	01.0	00000.0	00000	02530	4320	1222000	16-17	94.29	
						04/01/2017	0000064675	STAPLES ADVANTAGE								94.29
04/01/17	0000064676	C		04/11/2017	OFFICE SOLUTIONS	OFFICE SUPPLIES	Child Development	01.3	00000.0	00000	70770	4320	6920000	16-17	220.19	
						04/01/2017	0000064676	OFFICE SOLUTIONS								220.19
04/03/17	0000064677	C		04/04/2017	RAN GRAPHICS	NON-INSTRUCTIONAL SUPPLIES	Auxiliary Operations	01.3	00000.0	00000	71200	4550	7000000	16-17	58.50	
						04/03/2017	0000064677	RAN GRAPHICS								58.50
04/03/17	0000064678	C		04/04/2017	TCB PRINTING	NON-INSTRUCTIONAL SUPPLIES	Oth Instr Sup Services	01.3	00000.0	00000	72003	4550	6190000	16-17	83.74	
						04/03/2017	0000064678	TCB PRINTING								83.74
04/03/17	0000064679	C		04/18/2017	AMAZON	NON-INSTRUCTIONAL SUPPLIES	Oth Instr Sup Services	01.3	00000.0	00000	72003	4550	6190000	16-17	13.03	

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

Report ID: LAPO009C

District: 64360

Purchase Orders/Buyouts To The Board for Ratification From : 07/01/2016 To 06/30/2017

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Board List Purchase Order Report

CERRITOS COLLEGE

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WEEKLY

Change															Distrib	
PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
						04/03/2017	0000064679	AMAZON								13.03
04/03/17	0000064680	C		04/03/2017	FLINN SCIENTIFIC INC	LABORATORY SUPP/EQUIP	SEM-Biology	01.0	00000.0	00000	02570	4320	1966000	16-17	432.34	
						04/03/2017	0000064680	FLINN SCIENTIFIC INC								432.34
04/03/17	0000064681	C		04/04/2017	SCI-SUPPLY	LABORATORY SUPP/EQUIP	Physical Sciences	01.0	00000.0	00000	02570	6450	1951000	16-17	573.65	
						04/03/2017	0000064681	SCI-SUPPLY								573.65
04/03/17	0000064682	A		04/04/2017	HAWORTH, INC.	FURNITURE, SCHOOL	Tutoring	01.0	00000.0	00000	01220	6450	6491000	16-17	7,522.18	
						04/03/2017	0000064682	HAWORTH, INC.								7,522.18
04/03/17	0000064683	A	1	05/03/2017	PAUL N. GARDNER COMPANY, INC.	PLASTICS SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	03000	70200	4320	0900000	16-17	998.33	
								01.3	00000.0	03000	70200	6450	0900000	16-17	17,629.47	
						04/03/2017	0000064683	PAUL N. GARDNER COMPANY, INC.								18,627.80
04/03/17	0000064684	A		04/04/2017	COLE PARMER	PLASTICS SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	03000	70200	6450	0900000	16-17	4,130.33	
						04/03/2017	0000064684	COLE PARMER								4,130.33
04/03/17	0000064685	A		04/04/2017	CARVER, INC.	PLASTICS SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	03000	70200	4320	0900000	16-17	957.00	
								01.3	00000.0	03000	70200	6410	0900000	16-17	26,126.10	
								01.3	00000.0	03000	70200	6450	0900000	16-17	652.50	
						04/03/2017	0000064685	CARVER, INC.								27,735.60
04/03/17	0000064686	C		04/04/2017	ACP COMPOSITES	PLASTICS SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	03000	70200	6450	0900000	16-17	3,099.38	
						04/03/2017	0000064686	ACP COMPOSITES								3,099.38
04/03/17	0000064687	P		05/04/2017	BANK OF AMERICA	NON-INSTRUCTIONAL SUPPLIES	Oth Instr Sup Services	01.3	00000.0	00000	70200	4550	6190000	16-17	184.94	

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Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

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WEEKLY

Change															Distrib	
PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
						04/03/2017	0000064687	BANK OF AMERICA								184.94
04/03/17	0000064688	C		04/04/2017	TCB PRINTING	NON-INSTRUCTIONAL SUPPLIES	Health Services	69.0	00000.0	00000	03310	4550	6440000	16-17	21.75	
						04/03/2017	0000064688	TCB PRINTING								21.75
04/03/17	0000064689	C		04/18/2017	AMAZON	MEDIA EQUIPMENT	Media	01.0	00000.0	00000	01220	4550	6130000	16-17	301.21	
						04/03/2017	0000064689	AMAZON								301.21
04/03/17	0000064690	A		04/04/2017	ELECTRIC CAR SALES & SERVICE	CARTS	Parking	39.5	00000.0	00000	79800	4550	6950000	16-17	706.88	
						04/03/2017	0000064690	ELECTRIC CAR SALES & SERVICE INC								706.88
04/03/17	0000064691	P		04/11/2017	AMAZON	OFFICE SUPPLIES	Media	01.0	00000.0	00000	01220	4550	6130000	16-17	27.16	
						04/03/2017	0000064691	AMAZON								27.16
04/03/17	0000064692	A		04/04/2017	GOLDEN STAR TECHNOLOGY INC.	MISCELLANEOUS	Physical Property-Related	41.1	00000.0	00002	73840	6450	7100000	16-17	35,647.93	
						04/03/2017	0000064692	GOLDEN STAR TECHNOLOGY INC.								35,647.93
04/03/17	0000064693	C		04/18/2017	AMAZON	MISCELLANEOUS	Management Information	01.0	00000.0	00000	02210	4550	6780000	16-17	407.21	
						04/03/2017	0000064693	AMAZON								407.21
04/03/17	0000064694	C		04/03/2017	CDW-GOVERNMENT INC	MISCELLANEOUS	Physical Property-Related	41.1	00000.0	00001	73840	6450	7100000	16-17	1,359.16	
						04/03/2017	0000064694	CDW-GOVERNMENT INC								1,359.16
04/03/17	0000064695	C		04/03/2017	FLINN SCIENTIFIC INC	LABORATORY SUPP/EQUIP	SEM-Chemistry	01.0	00000.0	00000	02570	4320	1956000	16-17	1,621.59	
						04/03/2017	0000064695	FLINN SCIENTIFIC INC								1,621.59
04/03/17	0000064696	C		04/03/2017	CDW-GOVERNMENT INC	COMPUTER SUPP/EQUIP	Physical Sciences	01.0	00000.0	00000	02570	6450	1951000	16-17	4,996.60	

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* Prior Year Payments

Report ID: LAPO009C

District: 64360

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Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Board List Purchase Order Report

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WEEKLY

Change															Distrib	
PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
						04/03/2017	0000064696	CDW-GOVERNMENT INC								4,996.60
04/03/17	0000064697	C		04/18/2017	AMAZON	COMPUTER SUPP/EQUIP	Physical Sciences	01.0	00000.0	00000	02570	6450	1951000	16-17	638.92	
						04/03/2017	0000064697	AMAZON								638.92
04/03/17	0000064698	C		04/03/2017	STAPLES ADVANTAGE	OFFICE SUPPLIES	Oth Instr Sup Services	01.3	00000.0	00000	70200	4550	6190000	16-17	65.55	
						04/03/2017	0000064698	STAPLES ADVANTAGE								65.55
04/03/17	0000064699	C		04/18/2017	AMAZON	BATTERIES	Parking	39.5	00000.0	00000	79800	4550	6950000	16-17	63.27	
						04/03/2017	0000064699	AMAZON								63.27
04/03/17	0000064700	A		04/03/2017	LAGUNA TOOLS, INC	WOODWORKING	Woodworking Mfg Tech	01.0	00000.0	00100	02600	4325	0986000	16-17	206.63	
						04/03/2017	0000064700	LAGUNA TOOLS, INC								206.63
04/04/17	0000064701	P		05/03/2017	AMAZON	INSTRUCTIONAL SUPPLIES	Letters	01.0	00000.0	00000	02550	4320	1551000	16-17	3,802.28	
						04/04/2017	0000064701	AMAZON								3,802.28
04/04/17	0000064702	C		04/04/2017	RODGER'S CATERING	FOOD PRODUCTS	Foster Care	39.6	00000.0	00000	76510	4550	1305700	16-17	623.81	
						04/04/2017	0000064702	RODGER'S CATERING								623.81
04/04/17	0000064703	A		04/04/2017	GOLDEN STAR TECHNOLOGY INC.	COMPUTER SUPP/EQUIP	Oth Instr Sup Services	01.3	00000.0	00000	72004	6450	6190000	16-17	35,015.83	
						04/04/2017	0000064703	GOLDEN STAR TECHNOLOGY INC.								35,015.83
04/04/17	0000064704	C		04/18/2017	AMAZON	NON-INSTRUCTIONAL SUPPLIES	Admissions	01.0	00000.0	00000	03800	4320	6225000	16-17	41.93	
						04/04/2017	0000064704	AMAZON								41.93
04/04/17	0000064705	A		04/04/2017	CROWD CONTROL WAREHOUSE	NON-INSTRUCTIONAL SUPPLIES	Student Personnel	01.0	00000.0	00000	03100	4550	6450000	16-17	2,616.57	

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

Report ID: LAPO009C

District: 64360

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						04/04/2017	0000064705	CROWD CONTROL WAREHOUSE								2,616.57
04/05/17	0000064706	C		04/05/2017	ORION TELESCOPES & BINOCULARS	LABORATORY SUPP/EQUIP	Physical Sciences	01.0	00000.0	00000	02570	4320	1951000	16-17	2,104.32	
						04/05/2017	0000064706	ORION TELESCOPES & BINOCULARS								2,104.32
04/05/17	0000064707	C		04/05/2017	GOLDEN STAR TECHNOLOGY INC.	MISCELLANEOUS	Management Information	01.0	00000.0	00000	02210	4550	6780000	16-17	1,087.89	
						04/05/2017	0000064707	GOLDEN STAR TECHNOLOGY INC.								1,087.89
04/05/17	0000064708	A		04/05/2017	GOLDEN STAR TECHNOLOGY INC.	COMPUTER SUPP/EQUIP	Physical Sciences	01.0	00000.0	00000	02570	4320	1951000	16-17	293.63	
						04/05/2017	0000064708	GOLDEN STAR TECHNOLOGY INC.								293.63
04/05/17	0000064709	C		04/05/2017	CAROLINA BIOLOGICAL SUPPLY	LABORATORY SUPP/EQUIP	SEM-Biology	01.0	00000.0	00000	02570	4320	1966000	16-17	865.23	
						04/05/2017	0000064709	CAROLINA BIOLOGICAL SUPPLY								865.23
04/05/17	0000064710	A		04/05/2017	TRIARCH	LABORATORY SUPP/EQUIP	SEM-Biology	01.0	00000.0	00000	02570	4320	1966000	16-17	786.27	
						04/05/2017	0000064710	TRIARCH								786.27
04/05/17	0000064711	C		04/05/2017	OPTIO	MISCELLANEOUS	Management Information	01.0	00000.0	00000	02210	5640	6780000	16-17	2,479.50	
						04/05/2017	0000064711	OPTIO								2,479.50
04/05/17	0000064712	C		04/18/2017	AMAZON	ELECTRONIC SUPP/EQUIP	Disabled Students	01.3	00000.0	00000	79000	4550	6420000	16-17	1,083.94	
						04/05/2017	0000064712	AMAZON								1,083.94
04/05/17	0000064713	A		04/05/2017	GOLDEN STAR TECHNOLOGY INC.	NON-INSTRUCTIONAL SUPPLIES	Parking	39.5	00000.0	00000	79800	4550	6950000	16-17	415.43	
						04/05/2017	0000064713	GOLDEN STAR TECHNOLOGY INC.								415.43
04/05/17	0000064714	A	1	04/06/2017	CYNMAR CORPORATION	LABORATORY SUPP/EQUIP	SEM-Biology	01.0	00000.0	00000	02570	4320	1966000	16-17	866.23	

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						04/05/2017	0000064714	CYNMAR CORPORATION								866.23
04/05/17	0000064715	A		04/05/2017	PARAGON MICRO	MISCELLANEOUS	Management Information	01.0	00000.0	00000	02210	5640	6780000	16-17	3,047.50	
						04/05/2017	0000064715	PARAGON MICRO								3,047.50
04/05/17	0000064716	C		04/18/2017	AMAZON	BOOKS/SUPPLIES	Oth Instr Sup Services	01.3	00000.0	79000	73330	4550	6190000	16-17	43.13	
						04/05/2017	0000064716	AMAZON								43.13
04/05/17	0000064717	C		04/19/2017	BANK OF AMERICA	COMPUTER SUPP/EQUIP	Admissions	01.0	00000.0	00000	03800	6460	6225000	16-17	50.08	
						MISCELLANEOUS		01.0	00000.0	00000	03800	6460	6225000	16-17	4.38	
						04/05/2017	0000064717	BANK OF AMERICA								54.46
04/05/17	0000064718	C		04/05/2017	MCWILLIAMS & ASSOCIATES INC.	CONTRACT CONSULTANTS	Accounting & Payroll	01.0	00000.0	00000	04200	5810	6725000	16-17	2,960.00	
						04/05/2017	0000064718	MCWILLIAMS & ASSOCIATES INC.								2,960.00
04/05/17	0000064719	C		04/19/2017	BANK OF AMERICA	OFFICE SUPPLIES	Library	01.0	00000.0	00300	02220	4550	6120000	16-17	495.00	
						MISCELLANEOUS		01.0	00000.0	00300	02220	4550	6120000	16-17	43.31	
						04/05/2017	0000064719	BANK OF AMERICA								538.31
04/05/17	0000064720	C		04/05/2017	CARROLL, DANI	REIMBURSEMENT	Accreditation	01.0	00000.0	00000	02100	5810	6013000	16-17	205.55	
						04/05/2017	0000064720	CARROLL, DANI								205.55
04/05/17	0000064721	C		04/18/2017	AMAZON	NON-INSTRUCTIONAL SUPPLIES	Management Information	01.0	00000.0	00000	02260	4550	6780000	16-17	55.68	
						04/05/2017	0000064721	AMAZON								55.68
04/05/17	0000064722	A		04/05/2017	NPG, INC.	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65010	6120	7100000	16-17	5,653.00	
						04/05/2017	0000064722	NPG, INC.								5,653.00

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04/05/17	0000064723	C		04/05/2017	SPEEDPRO IMAGING	PAPER, ART AND CLASSROOM	Child Development	01.3	00000.0	00000	70770	4320	6920000	16-17	469.81	
				04/05/2017			0000064723			SPEEDPRO IMAGING						469.81
04/05/17	0000064724	C		04/05/2017	SCANTRON CORPORATION	FORMS	Instructional Office	01.0	00000.0	00000	02100	4320	6016000	16-17	118.64	
				04/05/2017			0000064724			SCANTRON CORPORATION						118.64
04/05/17	0000064725	C		04/05/2017	B.K. SIGNS INCORPORATED	CONTRACTED SERVICES	Building Maintenance-Re	41.0	00000.0	00000	71016	5810	6510000	16-17	1,980.00	
				04/05/2017			0000064725			B.K. SIGNS INCORPORATED						1,980.00
04/05/17	0000064726	C		04/05/2017	STANLEY SECURITY SOLUTIONS, INC.	CONTRACTED SERVICES	Building Maintenance-Re	41.0	00000.0	00000	71016	5810	6510000	16-17	867.00	
				04/05/2017			0000064726			STANLEY SECURITY SOLUTIONS, INC.						867.00
04/05/17	0000064727	C		04/05/2017	FAST DEER BUS CHARTER, INC.	CONTRACTED SERVICES	Education, General	01.0	00000.0	00000	04400	5810	0801000	16-17	8,313.92	
							Physical Sciences	01.0	00000.0	00000	04400	5810	1951000	16-17	894.62	
							Student Personnel	01.0	00000.0	00000	04400	5810	6450000	16-17	1,340.37	
				04/05/2017			0000064727			FAST DEER BUS CHARTER, INC.						10,548.91
04/05/17	0000064728	A		04/05/2017	CONCORDANCE HEALTHCARE	INSTRUCTIONAL SUPPLIES	Nursing	01.0	00000.0	00000	02530	4325	1230000	16-17	2,100.15	
				04/05/2017			0000064728			CONCORDANCE HEALTHCARE SOLUTIONS						2,100.15
04/05/17	0000064729	C		04/05/2017	TRANSPORTTION CHARTER SERVICES	CONTRACTED SERVICES	Education, General	01.0	00000.0	00000	04400	5810	0801000	16-17	7,210.00	
							Fine & Applied Arts	01.0	00000.0	00000	04400	5810	1051000	16-17	625.00	
				04/05/2017			0000064729			TRANSPORTTION CHARTER SERVICES INC.						7,835.00
04/06/17	0000064730	C		04/06/2017	TCB PRINTING	PRINTING SERVICES	Disabled Students	01.3	00000.0	00000	79000	4550	6420000	16-17	89.18	

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04/06/17	0000064730	C		04/06/2017	TCB PRINTING	REFRIGERATORS/FRE EZERS/STOVES	Disabled Students	01.3	00000.0	00000	79000	4550	6420000	16-17	31.54	
				04/06/2017			0000064730			TCB PRINTING						120.72
04/06/17	0000064731	P		04/11/2017	AMAZON	NON-INSTRUCTIONAL SUPPLIES	Parking	39.5	00000.0	00000	79800	4550	6950000	16-17	6.90	
				04/06/2017			0000064731			AMAZON						6.90
04/06/17	0000064732	C		04/06/2017	RAN GRAPHICS	PRINTING SERVICES	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	4320	0900000	16-17	494.50	
				04/06/2017			0000064732			RAN GRAPHICS						494.50
04/06/17	0000064733	C		04/06/2017	CHABOT-LAS POSITAS	CONFERENCE AND TRAVEL	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	5210	0900000	16-17	100.00	
				04/06/2017			0000064733			CHABOT-LAS POSITAS COMMUNITY COLLEGE DIS						100.00
04/06/17	0000064734	C		04/06/2017	ON COURSE CONFERENCE	CONFERENCE AND TRAVEL	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	5210	0900000	16-17	495.00	
				04/06/2017			0000064734			ON COURSE CONFERENCE						495.00
04/06/17	0000064735	C		04/06/2017	PALOMAR COLLEGE/TTIP	CONFERENCE AND TRAVEL	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	5210	0900000	16-17	500.00	
				04/06/2017			0000064735			PALOMAR COLLEGE/TTIP SOUTH PROJECT						500.00
04/06/17	0000064736	C		04/06/2017	PALOMAR COLLEGE/TTIP	CONFERENCE AND TRAVEL	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	5210	0900000	16-17	500.00	
				04/06/2017			0000064736			PALOMAR COLLEGE/TTIP SOUTH PROJECT						500.00
04/06/17	0000064737	C		04/06/2017	PALOMAR COLLEGE/TTIP	CONFERENCE AND TRAVEL	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	5210	0900000	16-17	500.00	
				04/06/2017			0000064737			PALOMAR COLLEGE/TTIP SOUTH PROJECT						500.00
04/06/17	0000064738	A		04/06/2017	LIEBERT CASSIDY WHITMORE	CONFERENCE AND TRAVEL	Human Resources	01.0	00000.0	00300	05100	5210	6730000	16-17	400.00	
				04/06/2017			0000064738			LIEBERT CASSIDY WHITMORE						400.00

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04/06/17	0000064739	C		04/06/2017	PALOMAR COLLEGE/TTIP	CONFERENCE AND TRAVEL	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	5210	0900000	16-17	500.00		
				04/06/2017			0000064739			PALOMAR COLLEGE/TTIP SOUTH PROJECT							500.00
04/06/17	0000064740	C		04/06/2017	VICENTI LLOYD STUTZMAN	MISCELLANEOUS	Fiscal Operations	01.0	00000.0	00000	04100	5210	6720000	16-17	65.00		
				04/06/2017			0000064740			VICENTI LLOYD STUTZMAN							65.00
04/06/17	0000064741	C		04/08/2017	LONG BEACH CITY COLLEGE	CONFERENCE AND TRAVEL	Student Personnel	01.3	00000.0	07006	73460	5210	6450000	16-17	120.00		
				04/06/2017			0000064741			LONG BEACH CITY COLLEGE							120.00
04/06/17	0000064742	C		04/19/2017	BANK OF AMERICA	MISCELLANEOUS	Fiscal Operations	01.0	00000.0	00000	04100	5210	6720000	16-17	645.00		
				04/06/2017			0000064742			BANK OF AMERICA							645.00
04/06/17	0000064743	C		04/06/2017	CHABOT-LAS POSITAS	CONFERENCE AND TRAVEL	Instructional Office	01.0	00000.0	00000	02100	5210	6016000	16-17	75.00		
				04/06/2017			0000064743			CHABOT-LAS POSITAS COMMUNITY COLLEGE DIS							75.00
04/06/17	0000064744	C		04/06/2017	CHABOT-LAS POSITAS	CONFERENCE AND TRAVEL	Letters	01.0	00000.0	00000	02550	5210	1551000	16-17	75.00		
				04/06/2017			0000064744			CHABOT-LAS POSITAS COMMUNITY COLLEGE DIS							75.00
04/06/17	0000064745	C		04/06/2017	DOUBLETREE BY HILTON	MISCELLANEOUS	Fiscal Operations	01.0	00000.0	00000	04100	5210	6720000	16-17	148.09		
				04/06/2017			0000064745			DOUBLETREE BY HILTON							148.09
04/08/17	0000064746	C		04/08/2017	CAPED	CONFERENCE AND TRAVEL	Oth Instr Sup Services	01.3	00000.0	79000	73330	5210	6190000	16-17	300.00		
				04/08/2017			0000064746			CAPED							300.00
04/08/17	0000064747	C		04/17/2017	CHABOT-LAS POSITAS	CONFERENCE AND TRAVEL	activated	01.0	00000.0	00000	01220	5210	2200000	16-17	75.00		
				04/08/2017			0000064747			CHABOT-LAS POSITAS COMMUNITY COLLEGE DIS							75.00

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04/08/17	0000064748	A		04/08/2017	LIEBERT CASSIDY WHITMORE	CONFERENCE AND TRAVEL	Human Resources	01.0	00000.0	00300	05100	5210	6730000	16-17	400.00	
				04/08/2017			0000064748			LIEBERT CASSIDY WHITMORE						400.00
04/08/17	0000064749	C		04/18/2017	AMAZON	BOOKS	Division Office	39.3	00000.0	00000	74320	4320	0951000	16-17	199.62	
				04/08/2017			0000064749			AMAZON						199.62
04/08/17	0000064751	P		04/08/2017	AMAZON	COSMETOLOGY SUPP/EQUIP	Cosmetology	39.3	00000.0	00000	02350	4550	3057000	16-17	167.90	
				04/08/2017			0000064751			AMAZON						167.90
04/08/17	0000064752	C		04/19/2017	BANK OF AMERICA	CONFERENCE AND TRAVEL	Oth Instr Sup Services	01.3	00000.0	00000	72003	5210	6190000	16-17	621.60	
				04/08/2017			0000064752			BANK OF AMERICA						621.60
04/10/17	0000064753	A		04/10/2017	CONCORDANCE HEALTHCARE	MEDICAL & LAB SUPP/EQUIP	Health Professions	01.3	00000.0	00000	71600	6410	1201000	16-17	5,437.50	
				04/10/2017			0000064753			CONCORDANCE HEALTHCARE SOLUTIONS						5,437.50
04/10/17	0000064754	A		04/10/2017	LAERDAL	MEDICAL & LAB SUPP/EQUIP	Health Professions	01.3	00000.0	00000	71600	4320	1201000	16-17	219.02	
								01.3	00000.0	00000	71600	5810	1201000	16-17	9,523.76	
								01.3	00000.0	00000	71600	6310	1201000	16-17	5,665.20	
								01.3	00000.0	00000	71600	6410	1201000	16-17	15,243.14	
								01.3	00000.0	00000	71600	6450	1201000	16-17	4,878.23	
				04/10/2017			0000064754			LAERDAL						35,529.35
04/10/17	0000064755	C		04/10/2017	MOORE, DEBRA	REIMBURSEMENT	Library	01.0	00000.0	00000	02220	4550	6120000	16-17	57.95	
				04/10/2017			0000064755			MOORE, DEBRA						57.95
04/10/17	0000064756	C		04/10/2017	SCHOOL OUTFITTERS	COMPUTER SUPP/EQUIP	Health Professions	01.3	00000.0	00000	71600	4320	1201000	16-17	418.59	

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				04/10/2017			0000064756	SCHOOL OUTFITTERS								418.59
04/10/17	0000064757	A		04/10/2017	LAERDAL	AUDIOVISUAL SUPP/EQUIP	Health Professions	01.3	00000.0	00000	71600	4320	1201000	16-17	421.25	
								01.3	00000.0	00000	71600	6410	1201000	16-17	17,088.51	
				04/10/2017			0000064757	LAERDAL								17,509.76
04/10/17	0000064758	A		04/10/2017	GOLDEN STAR TECHNOLOGY INC.	COMPUTER SUPP/EQUIP	Health Professions	01.3	00000.0	00000	71600	4320	1201000	16-17	19.58	
								01.3	00000.0	00000	71600	5810	1201000	16-17	505.69	
								01.3	00000.0	00000	71600	6450	1201000	16-17	2,352.26	
				04/10/2017			0000064758	GOLDEN STAR TECHNOLOGY INC.								2,877.53
04/10/17	0000064759	A		04/10/2017	DEMCO	FURNITURE, SCHOOL	Media	01.0	00000.0	00000	02220	6460	6130000	16-17	1,257.14	
				04/10/2017			0000064759	DEMCO								1,257.14
04/10/17	0000064760	A		04/10/2017	DIVERSIFIED BUSINESS SERVICES	OFFICE SUPPLIES	Computer Assisted	01.0	00000.0	00000	02220	4550	6198000	16-17	466.58	
				04/10/2017			0000064760	DIVERSIFIED BUSINESS SERVICES								466.58
04/10/17	0000064761	A		04/10/2017	ASSESSMENT TECHNOLOGIES	TEST/TEST MATERIALS	Health	01.3	00000.0	00000	75305	4320	1200000	16-17	5,500.00	
				04/10/2017			0000064761	ASSESSMENT TECHNOLOGIES INST. ATI								5,500.00
04/10/17	0000064762	A		04/10/2017	LAERDAL	AUDIOVISUAL SUPP/EQUIP	Health Professions	01.3	00000.0	00000	71600	4320	1201000	16-17	912.19	
								01.3	00000.0	00000	71600	5810	1201000	16-17	8,895.47	
								01.3	00000.0	00000	71600	6410	1201000	16-17	36,596.76	
								01.3	00000.0	00000	71600	6450	1201000	16-17	12,064.91	
				04/10/2017			0000064762	LAERDAL								58,469.33
04/10/17	0000064763	C		04/10/2017	EDQUIST, ALICIA	COMPUTER LOAN PROGRAM	District	01.0	00000.0	00000	00000	9181	0000000	16-17	2,000.00	

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						04/10/2017	0000064763	EDQUIST, ALICIA								2,000.00
04/10/17	0000064764	C		04/10/2017	BIO-RAD LABORATORIES, INC.	LABORATORY SUPP/EQUIP	Physical Sciences	01.3	00000.0	00000	71600	6450	1951000	16-17	5,628.00	
						04/10/2017	0000064764	BIO-RAD LABORATORIES, INC.								5,628.00
04/10/17	0000064765	C		04/10/2017	KTS NETWORK SOLUTIONS	INSTRUCTIONAL SUPPLIES	Letters	01.0	00000.0	00000	02550	5540	1551000	16-17	403.13	
						04/10/2017	0000064765	KTS NETWORK SOLUTIONS								403.13
04/10/17	0000064766	A		04/10/2017	4IMPRINT	MISCELLANEOUS	Instructional Office	01.0	00000.0	00000	02110	4550	6016000	16-17	620.00	
						04/10/2017	0000064766	4IMPRINT								620.00
04/10/17	0000064768	C		04/10/2017	SCANTRON CORPORATION	FORMS	Physical Sciences	01.0	00000.0	00000	02570	4320	1951000	16-17	196.72	
						04/10/2017	0000064768	SCANTRON CORPORATION								196.72
04/10/17	0000064769	P		04/11/2017	AMAZON	FILING SUPP/EQUIP	Physical Sciences	01.0	00000.0	00000	02570	4320	1951000	16-17	14.97	
								01.0	00000.0	00000	02570	4320	1951000	16-17	121.96	
						04/10/2017	0000064769	AMAZON								136.93
04/10/17	0000064770	A		04/11/2017	FRANTONE'S PIZZA	NON-INSTRUCTIONAL SUPPLIES	Trnsfers & Pymnts to/for	01.3	00000.0	03100	72800	7610	7300000	16-17	2,494.18	
						04/10/2017	0000064770	FRANTONE'S PIZZA								2,494.18
04/10/17	0000064771	P		04/11/2017	AMAZON	MISCELLANEOUS	Management Information	01.0	00000.0	00000	02210	4550	6780000	16-17	209.49	
						04/10/2017	0000064771	AMAZON								209.49
04/10/17	0000064772	A		04/10/2017	DIVERSIFIED BUSINESS SERVICES	MISCELLANEOUS	Instructional Office	39.1	00000.0	00003	79850	4550	6016000	16-17	575.75	
						04/10/2017	0000064772	DIVERSIFIED BUSINESS SERVICES								575.75

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04/10/17	0000064773	P		04/11/2017	AMAZON	COMPUTER SUPP/EQUIP	Physical Sciences	01.0	00000.0	00000	02570	4320	1951000	16-17	349.00	
				04/10/2017			0000064773	AMAZON								349.00
04/10/17	0000064774	C		05/01/2017	OCEANSIDE PHOTO & TELESCOPE	LABORATORY SUPP/EQUIP	Physical Sciences	01.0	00000.0	00000	02570	4320	1951000	16-17	423.96	
				04/10/2017			0000064774	OCEANSIDE PHOTO & TELESCOPE								423.96
04/10/17	0000064775	A		04/10/2017	GOLDEN STAR TECHNOLOGY INC.	MISCELLANEOUS	Physical Property-Related	41.1	00000.0	00002	73840	6450	7100000	16-17	609.61	
				04/10/2017			0000064775	GOLDEN STAR TECHNOLOGY INC.								609.61
04/10/17	0000064776	C		04/11/2017	RODGER'S CATERING	CATERING SERVICES	Oth Instr Sup Services	01.3	00000.0	00000	70006	4550	6190000	16-17	336.47	
				04/10/2017			0000064776	RODGER'S CATERING								336.47
04/10/17	0000064777	P		04/11/2017	AMAZON	NON-INSTRUCTIONAL SUPPLIES	Parking	39.5	00000.0	00000	79800	4550	6950000	16-17	72.98	
				04/10/2017			0000064777	AMAZON								72.98
04/10/17	0000064778	C		04/11/2017	CAL FIELD IRON WORKERS	FACILITIES LEASE	Apprenticeships- Field Ironwork	01.3	00000.0	00000	72340	5610	0909000	16-17	8,000.00	
						BOOKS		01.3	00000.0	00000	72340	4100	0909000	16-17	1,000.00	
				04/10/2017			0000064778	CAL FIELD IRON WORKERS APPRENT. TRAIN. &								9,000.00
04/10/17	0000064779	C		04/10/2017	MCM ELECTRONICS	OFFICE SUPPLIES	Media	01.0	00000.0	00000	01220	4550	6130000	16-17	94.03	
				04/10/2017			0000064779	MCM ELECTRONICS								94.03
04/10/17	0000064780	C		04/11/2017	ASSOCIATED BUILDERS &	INSTRUCTIONAL SUPPLIES	Oth Instr Sup Services	01.3	00000.0	00000	72740	4320	6190000	16-17	450.00	
				04/10/2017			0000064780	ASSOCIATED BUILDERS & CONTRACTORS								450.00
04/10/17	0000064781	C		04/11/2017	RODGER'S CATERING	OPEN1	Oth Instr Sup Services	01.3	00000.0	03300	72600	4550	6190000	16-17	554.63	

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						04/10/2017	0000064781	RODGER'S CATERING								554.63
04/10/17	0000064782	A		04/10/2017	OFFICE DEPOT/BUSINESS	MISCELLANEOUS	Transfer Programs	01.3	00000.0	03003	73460	4550	6330000	16-17	560.40	
						04/10/2017	0000064782	OFFICE DEPOT/BUSINESS SVCS DIV								560.40
04/10/17	0000064783	C		04/10/2017	METROPOLITAN TRANSPORTATION	CONTRACTED SERVICES	Oth Instr Sup Services	01.3	00000.0	00000	76613	5810	6190000	16-17	23,000.00	
						04/10/2017	0000064783	METROPOLITAN TRANSPORTATION AUTHORITY								23,000.00
04/10/17	0000064784	A		04/10/2017	LAERDAL	MISCELLANEOUS	Health Professions	01.3	00000.0	00000	71600	6410	1201000	16-17	15,253.25	
						04/10/2017	0000064784	LAERDAL								15,253.25
04/10/17	0000064785	A		04/10/2017	LAERDAL	MISCELLANEOUS	Health Professions	01.3	00000.0	00000	71600	6450	1201000	16-17	14,192.37	
						04/10/2017	0000064785	LAERDAL								14,192.37
04/10/17	0000064786	C		04/11/2017	SEGURA, AURORA	REIMBURSEMENT	Oth Instr Sup Services	01.3	00000.0	79000	73330	4550	6190000	16-17	67.04	
						04/10/2017	0000064786	SEGURA, AURORA								67.04
04/10/17	0000064787	A		04/10/2017	BIO CORPORATION	LABORATORY SUPP/EQUIP	SEM-Biology	01.0	00000.0	00000	02570	4320	1966000	16-17	4,323.70	
						04/10/2017	0000064787	BIO CORPORATION								4,323.70
04/10/17	0000064788	A		04/10/2017	APPLE INC	OFFICE SUPPLIES	Center for Teaching	01.3	00000.0	01004	73460	4550	6195000	16-17	1,000.00	
						04/10/2017	0000064788	APPLE INC								1,000.00
04/10/17	0000064789	A		04/10/2017	SME	PLASTICS SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	03000	70200	4320	0900000	16-17	2,664.41	
						04/10/2017	0000064789	SME								2,664.41
04/10/17	0000064790	C		04/10/2017	ASSOCIATED STUDENTS	MISCELLANEOUS	Nursing	01.0	00000.0	00000	02530	4325	1230000	16-17	920.00	

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						04/10/2017	0000064790	ASSOCIATED STUDENTS CERRITOS COLLEGE								920.00
04/10/17	0000064791	A		04/10/2017	OFFICE SOLUTIONS	TONER CARTRIDGES	Health Professions	01.0	00000.0	00000	02530	4320	1201000	16-17	132.50	
						04/10/2017	0000064791	OFFICE SOLUTIONS								132.50
04/11/17	0000064792	A		04/11/2017	RODGER'S CATERING	NON-INSTRUCTIONAL SUPPLIES	Extended Opportunities	39.1	00000.0	00000	79850	4550	6430000	16-17	123.77	
						04/11/2017	0000064792	RODGER'S CATERING								123.77
04/11/17	0000064793	C		04/19/2017	BANK OF AMERICA	INSTRUCTIONAL SUPPLIES	Lifespan	01.0	00000.0	00000	02530	4325	1305000	16-17	95.57	
						04/11/2017	0000064793	BANK OF AMERICA								95.57
04/11/17	0000064794	C		04/19/2017	BANK OF AMERICA	INSTRUCTIONAL SUPPLIES	Pharmacy Technician	01.0	00000.0	00000	02530	4325	1221000	16-17	377.15	
						MISCELLANEOUS		01.0	00000.0	00000	02530	4325	1221000	16-17	0.87	
						04/11/2017	0000064794	BANK OF AMERICA								378.02
04/11/17	0000064795	P		04/11/2017	AMAZON	OFFICE SUPPLIES	General Administration	01.0	00000.0	00000	01200	4550	6006000	16-17	91.93	
						04/11/2017	0000064795	AMAZON								91.93
04/11/17	0000064796	A		04/11/2017	SCHINDLER ELEVATOR	CONTRACTED SERVICES	Building Maintenance-Re	41.0	00000.0	00000	71016	5810	6510000	16-17	4,100.00	
						04/11/2017	0000064796	SCHINDLER ELEVATOR CORPORATION								4,100.00
04/11/17	0000064797	A		04/11/2017	KNORR SYSTEMS, INC.	CONTRACTED SERVICES	Building Maintenance-Re	41.0	00000.0	00000	71016	5810	6510000	16-17	9,751.06	
						04/11/2017	0000064797	KNORR SYSTEMS, INC.								9,751.06
04/11/17	0000064798	A		04/11/2017	HOOD DOCTORS	CONTRACTED SERVICES	Building Maintenance-Re	41.0	00000.0	00000	71016	5810	6510000	16-17	1,000.00	
						04/11/2017	0000064798	HOOD DOCTORS								1,000.00

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04/11/17	0000064799	A		04/11/2017	YALE CHASE MATERIALS	MISCELLANEOUS	Switchboard & Mailroom	01.0	00000.0	00000	04300	6475	6724000	16-17	4,222.76	
				04/11/2017			0000064799			YALE CHASE MATERIALS						4,222.76
04/11/17	0000064800	C		04/11/2017	CHABOT-LAS POSITAS	CONFERENCE AND TRAVEL	Oth Instr Sup Services	01.3	00000.0	00000	73420	5210	6190000	16-17	75.00	
				04/11/2017			0000064800			CHABOT-LAS POSITAS COMMUNITY COLLEGE DIS						75.00
04/11/17	0000064801	C		04/11/2017	COMMUNITY COLLEGE INTERNAL	MISCELLANEOUS	Fiscal Operations	01.0	00000.0	00000	04100	5210	6720000	16-17	85.00	
				04/11/2017			0000064801			COMMUNITY COLLEGE INTERNAL AUDITORS						85.00
04/11/17	0000064802	C		04/11/2017	TCB PRINTING	MISCELLANEOUS	Law	01.0	00000.0	00000	02510	4320	1400000	16-17	26.10	
				04/11/2017			0000064802			TCB PRINTING						26.10
04/11/17	0000064803	A		04/11/2017	GOLDEN STAR TECHNOLOGY INC.	COMPUTER SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	6450	0900000	16-17	945.09	
				04/11/2017			0000064803			GOLDEN STAR TECHNOLOGY INC.						945.09
04/11/17	0000064804	A		04/11/2017	APPLE INC	COMPUTER SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	4320	0900000	16-17	38.07	
								01.3	00000.0	00000	70260	6450	0900000	16-17	1,763.79	
				04/11/2017			0000064804			APPLE INC						1,801.86
04/15/17	0000064805	A		04/18/2017	BARNES & NOBLE	AUTOMOTIVE SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	4320	0900000	16-17	3,167.14	
				04/15/2017			0000064805			BARNES & NOBLE						3,167.14
04/11/17	0000064806	A		04/11/2017	NORTHERN TOOL & EQUIPMENT	INSTRUCTIONAL SUPPLIES	Division Office	39.3	00000.0	00000	74320	4320	0951000	16-17	2,015.33	
				04/11/2017			0000064806			NORTHERN TOOL & EQUIPMENT						2,015.33
04/11/17	0000064807	C		04/11/2017	APPLE INC	COMPUTER SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	6450	0900000	16-17	3,082.29	

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						04/11/2017	0000064807		APPLE INC							3,082.29
04/11/17	0000064808	A		04/13/2017	RDM ELECTRIC COMPANY, INC.	ELECTRICAL CONTRACTORS	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	5810	0900000	16-17	2,800.00	
						04/11/2017	0000064808		RDM ELECTRIC COMPANY, INC.							2,800.00
04/11/17	0000064809	X	1	04/17/2017	HENRY SCHEIN INC	ATHLETIC SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	6450	0900000	16-17	6,411.15	
						04/11/2017	0000064809		HENRY SCHEIN INC							6,411.15
04/11/17	0000064810	C		04/13/2017	NAFSA	CONFERENCE AND TRAVEL	International Students	01.0	00000.0	00000	03420	5210	6452000	16-17	1,458.00	
						04/11/2017	0000064810		NAFSA							1,458.00
04/11/17	0000064811	C		04/13/2017	NAFSA	CONFERENCE AND TRAVEL	International Students	01.0	00000.0	00000	03420	5210	6452000	16-17	1,059.00	
						04/11/2017	0000064811		NAFSA							1,059.00
04/11/17	0000064812	C		04/12/2017	MAKERBOT INDUSTRIES, LLC	INSTRUCTIONAL SUPPLIES	Drafting & Architecture	01.0	00000.0	00000	02600	4320	0964000	16-17	839.74	
						04/11/2017	0000064812		MAKERBOT INDUSTRIES, LLC							839.74
04/11/17	0000064813	A		04/12/2017	FORMLABS, INC.	INSTRUCTIONAL SUPPLIES	Drafting & Architecture	01.0	00000.0	00000	02600	4320	0964000	16-17	122.49	
						04/11/2017	0000064813		FORMLABS, INC.							122.49
04/11/17	0000064814	C		04/12/2017	VISTA PAINT CORPORATION	PLASTICS SUPP/EQUIP	Plastic Mfg Tech	01.0	00000.0	00000	02600	4320	0980000	16-17	99.40	
						04/11/2017	0000064814		VISTA PAINT CORPORATION							99.40
04/11/17	0000064815	C		04/11/2017	ULINE	PLASTICS SUPP/EQUIP	Plastic Mfg Tech	01.0	00000.0	00000	02600	4320	0980000	16-17	680.09	
						04/11/2017	0000064815		ULINE							680.09
04/11/17	0000064816	A		04/12/2017	COLE INDUSTRIES	WELDING SUPP/EQUIP	Welding	01.0	00000.0	00000	02600	4320	0984000	16-17	206.80	

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						04/11/2017	0000064816	COLE INDUSTRIES								206.80
04/11/17	0000064817	C		04/11/2017	NIMS (NATIONAL INSTITUTE FOR	INSTRUCTIONAL SUPPLIES	Eng and Rel Tech (Ind Tech)	01.3	00000.0	01000	71646	4320	0900000	16-17	5,000.00	
						04/11/2017	0000064817	NIMS (NATIONAL INSTITUTE FOR								5,000.00
04/11/17	0000064818	A		05/01/2017	PROJECT LEAD THE WAY	INSTRUCTIONAL SUPPLIES	Eng and Rel Tech (Ind Tech)	01.3	00000.0	01000	71646	4320	0900000	16-17	3,000.00	
						04/11/2017	0000064818	PROJECT LEAD THE WAY								3,000.00
04/12/17	0000064819	A		04/12/2017	AIRWOLF 3D	LABORATORY SUPP/EQUIP	Drafting & Architecture	01.0	00000.0	00100	02600	4325	0964000	16-17	1,956.42	
						04/12/2017	0000064819	AIRWOLF 3D								1,956.42
04/12/17	0000064820	C		04/12/2017	LEE VALLEY TOOLS LTD.	WOODWORKING	Woodworking Mfg Tech	01.0	00000.0	00100	02600	4325	0986000	16-17	150.08	
						04/12/2017	0000064820	LEE VALLEY TOOLS LTD.								150.08
04/12/17	0000064821	P		04/12/2017	BANK OF AMERICA	WOODWORKING	Woodworking Mfg Tech	01.0	00000.0	00100	02600	4325	0986000	16-17	69.26	
						04/12/2017	0000064821	BANK OF AMERICA								69.26
04/12/17	0000064822	C		04/12/2017	STRATA FOREST PRODUCTS	WOODWORKING	Woodworking Mfg Tech	01.0	00000.0	00100	02600	4325	0986000	16-17	1,727.21	
						04/12/2017	0000064822	STRATA FOREST PRODUCTS								1,727.21
04/12/17	0000064823	A		04/12/2017	REYNOLDS ADVANCED	INSTRUCTIONAL SUPPLIES	Eng and Rel Tech (Ind Tech)	01.3	00000.0	01000	71646	4320	0900000	16-17	885.30	
						04/12/2017	0000064823	REYNOLDS ADVANCED MATERIALS								885.30
04/12/17	0000064824	A		04/17/2017	PATON GROUP, THE	SOFTWARE	District	01.0	00000.0	00000	00000	9330	0000000	16-17	2,400.00	
						04/12/2017	0000064824	PATON GROUP, THE								2,400.00
04/12/17	0000064825	C		04/12/2017	PETER SCHULZ	MISCELLANEOUS	Automotive	01.0	00000.0	00000	02600	5630	0960000	16-17	495.00	

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						04/12/2017	0000064825	PETER SCHULZ								495.00
04/12/17	0000064826	A		04/12/2017	GRIZZLY INDUSTRIAL, INC	WOODWORKING	Woodworking Mfg Tech	01.0	00000.0	00100	02600	4325	0986000	16-17	222.94	
						04/12/2017	0000064826	GRIZZLY INDUSTRIAL, INC								222.94
04/12/17	0000064827	C		04/12/2017	HARBOR FREIGHT TOOL	WOODWORKING	Woodworking Mfg Tech	01.0	00000.0	00100	02600	4325	0986000	16-17	93.95	
						04/12/2017	0000064827	HARBOR FREIGHT TOOL								93.95
04/12/17	0000064828	C		04/19/2017	BANK OF AMERICA	WOODWORKING	Woodworking Mfg Tech	01.0	00000.0	00100	02600	4325	0986000	16-17	81.00	
						MISCELLANEOUS		01.0	00000.0	00100	02600	4325	0986000	16-17	7.09	
						04/12/2017	0000064828	BANK OF AMERICA								88.09
04/12/17	0000064829	P		04/17/2017	BANK OF AMERICA	WOODWORKING	Woodworking Mfg Tech	01.0	00000.0	00100	02600	4325	0986000	16-17	61.80	
						04/12/2017	0000064829	BANK OF AMERICA								61.80
04/12/17	0000064830	A		04/17/2017	PATON GROUP, THE	SOFTWARE	District	01.0	00000.0	00000	00000	9330	0000000	16-17	2,000.00	
						04/12/2017	0000064830	PATON GROUP, THE								2,000.00
04/12/17	0000064831	C		04/12/2017	WOODCRAFT	WOODWORKING	Woodworking Mfg Tech	01.0	00000.0	00100	02600	4325	0986000	16-17	184.88	
						04/12/2017	0000064831	WOODCRAFT								184.88
04/13/17	0000064832	C		04/13/2017	CHABOT-LAS POSITAS	CONFERENCE AND TRAVEL	Student Personnel	01.3	00000.0	07006	73460	5210	6450000	16-17	75.00	
						04/13/2017	0000064832	CHABOT-LAS POSITAS COMMUNITY COLLEGE DIS								75.00
04/13/17	0000064833	P		04/17/2017	BANK OF AMERICA	CONFERENCE AND TRAVEL	Letters	01.0	00000.0	00000	02550	5210	1551000	16-17	900.00	
						04/13/2017	0000064833	BANK OF AMERICA								900.00

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04/14/17	0000064834	A		04/14/2017	ODD WIRES	INSTRUCTIONAL SUPPLIES	Eng and Rel Tech (Ind Tech)	01.3	00000.0	01000	71646	4320	0900000	16-17	4,239.62	
				04/14/2017			0000064834		ODD WIRES							4,239.62
04/14/17	0000064835	C		04/14/2017	CERRITOS COLLEGE FOUNDATION, THE	MISCELLANEOUS	Counseling	01.3	00000.0	03010	73460	5210	6300000	16-17	260.00	
				04/14/2017			0000064835		CERRITOS COLLEGE FOUNDATION, THE							260.00
04/14/17	0000064836	C		04/17/2017	TOOLS TODAY	WOODWORKING	Woodworking Mfg Tech	01.0	00000.0	00000	02600	4320	0986000	16-17	278.31	
								01.0	00000.0	00100	02600	4325	0986000	16-17	238.54	
				04/14/2017			0000064836		TOOLS TODAY							516.85
04/14/17	0000064837	A		04/14/2017	KLINGSPOR ABRASIVES INC.	WOODWORKING	Woodworking Mfg Tech	01.0	00000.0	00000	02600	4320	0986000	16-17	85.48	
				04/14/2017			0000064837		KLINGSPOR ABRASIVES INC.							85.48
04/14/17	0000064838	A		04/14/2017	HOME DEPOT #0608	WOODWORKING	Woodworking Mfg Tech	01.0	00000.0	00100	02600	4325	0986000	16-17	230.46	
								01.0	00000.0	00000	02600	6450	0986000	16-17	584.16	
				04/14/2017			0000064838		HOME DEPOT #0608							814.62
04/14/17	0000064839	A		04/27/2017	ROCKLER'S WOODWORKING	WOODWORKING	Woodworking Mfg Tech	01.0	00000.0	00100	02600	4325	0986000	16-17	65.21	
				04/14/2017			0000064839		ROCKLER'S WOODWORKING							65.21
04/15/17	0000064840	C		04/15/2017	ULINE	MISCELLANEOUS	Automotive	01.0	00000.0	00100	02600	4325	0960000	16-17	1,392.33	
				04/15/2017			0000064840		ULINE							1,392.33
04/14/17	0000064841	C		04/14/2017	ESSENTRA INDUSTRIAL SUPPLY	WOODWORKING	Woodworking Mfg Tech	01.0	00000.0	00100	02600	4325	0986000	16-17	25.11	
				04/14/2017			0000064841		ESSENTRA INDUSTRIAL SUPPLY							25.11
04/14/17	0000064842	A		04/14/2017	SCM GROUP USA INC	WOODWORKING	Woodworking Mfg Tech	01.0	00000.0	00100	02600	4325	0986000	16-17	128.92	

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						04/14/2017	0000064842	SCM GROUP USA INC								128.92
04/15/17	0000064843	A		05/09/2017	DUNKEL BROS MACHINERY MOVING	WELDING SUPP/EQUIP	Division Office	39.3	00000.0	00000	74320	5810	0951000	16-17	2,585.00	
						04/15/2017	0000064843	DUNKEL BROS MACHINERY MOVING								2,585.00
04/15/17	0000064844	C		04/15/2017	AIRGAS USA, LLC	MISCELLANEOUS	Automotive	01.0	00000.0	00100	02600	4325	0960000	16-17	925.71	
						04/15/2017	0000064844	AIRGAS USA, LLC								925.71
04/15/17	0000064845	C		04/15/2017	GRAINGER	MISCELLANEOUS	Automotive	01.0	00000.0	00100	02600	4325	0960000	16-17	652.34	
						04/15/2017	0000064845	GRAINGER								652.34
04/15/17	0000064846	C		04/15/2017	MCMASTER CARR SUPPLY CO.	MISCELLANEOUS	Automotive	01.0	00000.0	00100	02600	4325	0960000	16-17	387.05	
						04/15/2017	0000064846	MCMASTER CARR SUPPLY CO.								387.05
04/15/17	0000064847	A		04/15/2017	AUTOMATION DIRECT	INSTRUCTIONAL SUPPLIES	Drafting Technology	01.0	00000.0	00100	02600	4325	0953000	16-17	480.68	
							Numerical Contr	01.0	00000.0	00100	02600	4325	0976000	16-17	70.69	
						04/15/2017	0000064847	AUTOMATION DIRECT								551.37
04/15/17	0000064848	C		04/15/2017	MATCO TOOLS	MISCELLANEOUS	Automotive	01.0	00000.0	00000	02600	4320	0960000	16-17	2,399.45	
						04/15/2017	0000064848	MATCO TOOLS								2,399.45
04/14/17	0000064849	P		04/17/2017	BANK OF AMERICA	LABORATORY SUPP/EQUIP	Drafting Technology	01.0	00000.0	00100	02600	4325	0953000	16-17	170.00	
						04/14/2017	0000064849	BANK OF AMERICA								170.00
04/15/17	0000064850	A		04/15/2017	CONCORDANCE HEALTHCARE	INSTRUCTIONAL SUPPLIES	Medical Assisting	01.0	00000.0	00000	02530	4325	1208000	16-17	181.71	
							Pharmacy Technician	01.0	00000.0	00000	02530	4325	1221000	16-17	229.04	
						04/15/2017	0000064850	CONCORDANCE HEALTHCARE SOLUTIONS								410.75

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04/15/17	0000064851	C		04/15/2017	EBSCO INFORMATION	SUBSCRIPTIONS	Library	01.0	00000.0	00000	02220	6321	6120000	16-17	4,200.00	
				04/15/2017			0000064851			EBSCO INFORMATION SERVICES						4,200.00
04/15/17	0000064852	C		04/15/2017	PROQUEST	SUBSCRIPTIONS	Library	01.0	00000.0	00000	02220	6321	6120000	16-17	758.00	
				04/15/2017			0000064852			PROQUEST						758.00
04/15/17	0000064853	A		04/15/2017	HENRY SCHEIN INC	INSTRUCTIONAL SUPPLIES	Dental Hygiene	01.0	00000.0	00000	02530	4325	1240200	16-17	1,772.71	
				04/15/2017			0000064853			HENRY SCHEIN INC						1,772.71
04/15/17	0000064854	C		04/15/2017	OFFICE DEPOT/BUSINESS	OFFICE SUPPLIES	Accounting & Payroll	01.0	00000.0	00000	04200	4550	6725000	16-17	11.81	
				04/15/2017			0000064854			OFFICE DEPOT/BUSINESS SVCS DIV						11.81
04/15/17	0000064855	C		04/15/2017	INTEGRATED INTERIORS, INC.	CONTRACTED SERVICES	Building Maintenance-Re	41.0	00000.0	00000	71016	5810	6510000	16-17	3,730.00	
				04/15/2017			0000064855			INTEGRATED INTERIORS, INC.						3,730.00
04/15/17	0000064856	A		04/15/2017	INTERNATIONAL BUSINESS	SOFTWARE	Instructional Office	01.0	00000.0	00000	02100	4320	6016000	16-17	416.19	
								01.0	00000.0	00000	02100	6450	6016000	16-17	3,072.18	
				04/15/2017			0000064856			INTERNATIONAL BUSINESS MACHINES CORPORAT						3,488.37
04/15/17	0000064857	C		04/15/2017	MATTHEW BENDER & CO., INC.	BOOKS	Library	01.0	00000.0	00000	02220	6320	6120000	16-17	4,234.43	
				04/15/2017			0000064857			MATTHEW BENDER & CO., INC.						4,234.43
04/15/17	0000064858	C		04/15/2017	OFFICE DEPOT/BUSINESS	TONER CARTRIDGES	Dental Assisting	01.0	00000.0	00000	02530	4325	1240100	16-17	91.40	
				04/15/2017			0000064858			OFFICE DEPOT/BUSINESS SVCS DIV						91.40
04/15/17	0000064859	C		04/15/2017	PATTERSON DENTAL COMPANY	INSTRUCTIONAL SUPPLIES	Dental Assisting	01.0	00000.0	00000	02530	4325	1240100	16-17	42.87	

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						04/15/2017	0000064859	PATTERSON DENTAL COMPANY								42.87
04/15/17	0000064860	C		04/15/2017	COMMUNITY COLLEGE LIBRARY	SUBSCRIPTIONS	Library	01.0	00000.0	00000	02220	6321	6120000	16-17	5,799.00	
						04/15/2017	0000064860	COMMUNITY COLLEGE LIBRARY CONSORTIUM								5,799.00
04/15/17	0000064861	C		04/15/2017	FAST DEER BUS CHARTER, INC.	CONTRACTED SERVICES	Education, General	01.0	00000.0	00000	04400	5810	0801000	16-17	14,078.03	
						04/15/2017	0000064861	FAST DEER BUS CHARTER, INC.								14,078.03
04/15/17	0000064862	C		04/15/2017	PUBLIC AGENCY LAW GROUP	MISCELLANEOUS	Physical Property-Related	42.1	00000.0	00000	65040	5730	7100000	16-17	1,124.80	
						04/15/2017	0000064862	PUBLIC AGENCY LAW GROUP								1,124.80
04/15/17	0000064863	A		04/15/2017	KIMBALL MIDWEST	MISCELLANEOUS	Automotive	01.0	00000.0	00100	02600	4325	0960000	16-17	2,330.03	
						04/15/2017	0000064863	KIMBALL MIDWEST								2,330.03
04/15/17	0000064864	C		04/15/2017	ULINE	MISCELLANEOUS	Sanitation-Public Health Tech	01.0	00000.0	00100	02600	4325	0958000	16-17	665.60	
						04/15/2017	0000064864	ULINE								665.60
04/17/17	0000064865	C		04/17/2017	CUPERTINO INN	CONFERENCE AND TRAVEL	Oth Instr Sup Services	01.3	00000.0	79000	73330	5210	6190000	16-17	201.60	
						04/17/2017	0000064865	CUPERTINO INN								201.60
04/17/17	0000064866	C		04/17/2017	CAPED	CONFERENCE AND TRAVEL	Oth Instr Sup Services	01.3	00000.0	79000	73330	5210	6190000	16-17	50.00	
						04/17/2017	0000064866	CAPED								50.00
04/17/17	0000064867	C		04/17/2017	BAY AREA VIDEO COALITION	CONFERENCE AND TRAVEL	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	5210	0900000	16-17	625.00	
						04/17/2017	0000064867	BAY AREA VIDEO COALITION								625.00
04/17/17	0000064868	C		04/18/2017	OFFICE DEPOT/BUSINESS	NON-INSTRUCTIONAL SUPPLIES	Other Physical Sciences	01.3	00000.0	03004	73460	4550	1999000	16-17	824.76	

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						04/17/2017	0000064868	OFFICE DEPOT/BUSINESS SVCS DIV								824.76
04/17/17	0000064869	P		04/28/2017	AMAZON	INSTRUCTIONAL SUPPLIES	Other Physical Sciences	01.3	00000.0	03004	73460	4320	1999000	16-17	738.17	
						04/17/2017	0000064869	AMAZON								738.17
04/17/17	0000064870	C		04/18/2017	RAN GRAPHICS	ADVERTISING	Other Physical Sciences	01.3	00000.0	03004	73460	5830	1999000	16-17	250.90	
						04/17/2017	0000064870	RAN GRAPHICS								250.90
04/17/17	0000064871	C		04/18/2017	ULINE	INSTRUCTIONAL SUPPLIES	Arts	01.0	00000.0	00000	02520	4320	1052000	16-17	70.55	
						04/17/2017	0000064871	ULINE								70.55
04/17/17	0000064872	P		04/28/2017	AMAZON	MISCELLANEOUS	Education	01.3	00000.0	05600	70200	4320	0800000	16-17	527.86	
						04/17/2017	0000064872	AMAZON								527.86
04/17/17	0000064873	P		05/03/2017	BANK OF AMERICA	MISCELLANEOUS	Education	01.3	00000.0	05600	70200	4320	0800000	16-17	1,246.41	
						04/17/2017	0000064873	BANK OF AMERICA								1,246.41
04/17/17	0000064874	A		04/18/2017	APPLE INC	COMPUTER SUPP/EQUIP	Center for Teaching	01.3	00000.0	01004	73460	6450	6195000	16-17	21,310.86	
								01.3	00000.0	01004	73460	6460	6195000	16-17	110.00	
						04/17/2017	0000064874	APPLE INC								21,420.86
04/17/17	0000064875	C		04/22/2017	MARTINEZ, DARYABUTH	FOOD PRODUCTS	Oth Instr Sup Services	01.3	00000.0	00000	72740	4550	6190000	16-17	83.30	
						04/17/2017	0000064875	MARTINEZ, DARYABUTH								83.30
04/17/17	0000064876	A		04/18/2017	CONCORDANCE HEALTHCARE	MEDICAL & LAB SUPP/EQUIP	Health	01.3	00000.0	04500	70200	4320	1200000	16-17	1,682.46	
						04/17/2017	0000064876	CONCORDANCE HEALTHCARE SOLUTIONS								1,682.46

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04/17/17	0000064877	P		04/22/2017	AMAZON	COMPUTER SUPP/EQUIP	CIS	01.3	00000.0	04100	70200	4320	0700000	16-17	796.31	
				04/17/2017			0000064877		AMAZON							796.31
04/17/17	0000064878	A		04/18/2017	MISSION CRITICAL INFORMATION	NON-INSTRUCTIONAL SUPPLIES	Parking	39.5	00000.0	00000	79800	4550	6950000	16-17	796.05	
				04/17/2017			0000064878		MISSION CRITICAL INFORMATION SYSTEMS							796.05
04/17/17	0000064879	A	1	04/19/2017	PATTERSON DENTAL COMPANY	INSTRUCTIONAL SUPPLIES	Health	01.3	00000.0	04500	70200	4320	1200000	16-17	1,388.08	
				04/17/2017			0000064879		PATTERSON DENTAL COMPANY							1,388.08
04/17/17	0000064880	P		04/22/2017	AMAZON	LABORATORY SUPP/EQUIP	SEM-Biology	01.0	00000.0	00000	02570	4320	1966000	16-17	299.00	
				04/17/2017			0000064880		AMAZON							299.00
04/17/17	0000064881	A		04/18/2017	DENTSPLY NORTH AMERICA	INSTRUCTIONAL SUPPLIES	Health	01.3	00000.0	04500	70200	4320	1200000	16-17	766.65	
				04/17/2017			0000064881		DENTSPLY NORTH AMERICA							766.65
04/17/17	0000064882	C		04/22/2017	FRANTONE'S PIZZA	FOOD PRODUCTS	Foster Care	01.3	00000.0	00000	75900	4550	1305700	16-17	142.74	
				04/17/2017			0000064882		FRANTONE'S PIZZA							142.74
04/17/17	0000064883	C		04/22/2017	RODGER'S CATERING	FOOD PRODUCTS	Oth Instr Sup Services	01.3	00000.0	00000	72740	4550	6190000	16-17	250.00	
				04/17/2017			0000064883		RODGER'S CATERING							250.00
04/17/17	0000064884	A		04/18/2017	KI	FURNITURE, OFFICE	International Students	01.0	00000.0	00000	03420	6460	6452000	16-17	1,439.99	
				04/17/2017			0000064884		KI							1,439.99
04/17/17	0000064885	A		04/18/2017	RAN GRAPHICS	ADVERTISING	International Students	01.0	00000.0	00000	03420	5830	6452000	16-17	1,427.58	
				04/17/2017			0000064885		RAN GRAPHICS							1,427.58

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04/17/17	0000064886	P		04/22/2017	BANK OF AMERICA	OFFICE SUPPLIES	Human Resources	01.0	00000.0	00000	05100	4550	6730000	16-17	60.04	
						04/17/2017	0000064886			BANK OF AMERICA						60.04
04/17/17	0000064887	A		04/18/2017	PERKINELMER INFORMATICS, INC.	SOFTWARE	Physical Sciences	01.0	00000.0	00000	02570	6310	1951000	16-17	2,446.88	
						04/17/2017	0000064887			PERKINELMER INFORMATICS, INC.						2,446.88
04/17/17	0000064888	C		04/22/2017	TELEPERFORMANCE RAPIDTEXT	CONTRACTED SERVICES	Human Resources	01.0	00000.0	09000	05100	5810	6730000	16-17	450.00	
						04/17/2017	0000064888			TELEPERFORMANCE RAPIDTEXT						450.00
04/17/17	0000064889	C		04/18/2017	STAPLES ADVANTAGE	OFFICE SUPPLIES	Human Resources	01.0	00000.0	09000	05100	4550	6730000	16-17	184.86	
						04/17/2017	0000064889			STAPLES ADVANTAGE						184.86
04/17/17	0000064890	A		04/19/2017	ROEMER, JON	OFFICE SUPPLIES	Human Resources	01.3	00000.0	07002	73460	4550	6730000	16-17	402.38	
						04/17/2017	0000064890			ROEMER, JON						402.38
04/17/17	0000064891	C		04/22/2017	LIEBERT CASSIDY WHITMORE	CONTRACTED SERVICES	Human Resources	01.3	00000.0	07002	73460	5810	6730000	16-17	2,200.00	
						04/17/2017	0000064891			LIEBERT CASSIDY WHITMORE						2,200.00
04/17/17	0000064892	P		04/22/2017	AMAZON	BATTERIES	SEM-Chemistry	01.0	00000.0	00000	02570	4320	1956000	16-17	226.09	
						04/17/2017	0000064892			AMAZON						226.09
04/17/17	0000064893	C		04/22/2017	TOTAL RECALL CAPTIONING, INC.	CONTRACTED SERVICES	Human Resources	01.0	00000.0	09000	05100	5810	6730000	16-17	11,090.00	
						04/17/2017	0000064893			TOTAL RECALL CAPTIONING, INC.						11,090.00
04/17/17	0000064894	A		04/18/2017	WARD'S NATURAL SCIENCE ESTAB-	LABORATORY SUPP/EQUIP	SEM-Biology	01.0	00000.0	00000	02570	4320	1966000	16-17	360.29	
						04/17/2017	0000064894			WARD'S NATURAL SCIENCE ESTAB-						360.29

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04/17/17	0000064895	A		04/18/2017	TRIARCH	LABORATORY SUPP/EQUIP	SEM-Biology	01.0	00000.0	00000	02570	4320	1966000	16-17	149.53	
				04/17/2017			0000064895		TRIARCH							149.53
04/17/17	0000064896	A		04/18/2017	WARD'S NATURAL SCIENCE ESTAB-	LABORATORY SUPP/EQUIP	Physical Sciences	01.0	00000.0	00000	02570	6450	1951000	16-17	3,213.56	
				04/17/2017			0000064896		WARD'S NATURAL SCIENCE ESTAB-							3,213.56
04/17/17	0000064897	A		04/18/2017	CAROLINA BIOLOGICAL SUPPLY	LABORATORY SUPP/EQUIP	SEM-Biology	01.0	00000.0	00000	02570	4320	1966000	16-17	867.51	
				04/17/2017			0000064897		CAROLINA BIOLOGICAL SUPPLY							867.51
04/17/17	0000064898	C		04/18/2017	RAN GRAPHICS	MISCELLANEOUS	Instructional Office	01.0	00000.0	00000	02110	4550	6016000	16-17	134.63	
				04/17/2017			0000064898		RAN GRAPHICS							134.63
04/17/17	0000064899	A		04/18/2017	CAMBIUM LEARNING GROUP	SOFTWARE	Disabled Students	01.0	00000.0	00000	03500	6310	6420000	16-17	3,000.00	
				04/17/2017			0000064899		CAMBIUM LEARNING GROUP							3,000.00
04/17/17	0000064900	A		04/18/2017	HAWORTH, INC.	MISCELLANEOUS	Instructional Office	01.0	00000.0	00000	02110	6460	6016000	16-17	1,089.10	
				04/17/2017			0000064900		HAWORTH, INC.							1,089.10
04/17/17	0000064901	A	1	04/19/2017	HOLT ANATOMICAL	LABORATORY SUPP/EQUIP	Physical Sciences	01.0	00000.0	00000	02570	6450	1951000	16-17	2,121.37	
				04/17/2017			0000064901		HOLT ANATOMICAL							2,121.37
04/17/17	0000064903	C		04/18/2017	SAMY 'S CAMERA	INSTRUCTIONAL SUPPLIES	Arts	01.0	00000.0	00000	02520	4320	1052000	16-17	162.04	
				04/17/2017			0000064903		SAMY 'S CAMERA							162.04
04/17/17	0000064904	A		04/22/2017	IMPERIAL BAND INSTRUMENTS	REPAIRS - OTHER	Music	01.0	00000.0	00000	02520	5630	1054000	16-17	42.18	
				04/17/2017			0000064904		IMPERIAL BAND INSTRUMENTS							42.18

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04/17/17	0000064905	A		04/18/2017	KEMTECH AMERICA	LABORATORY SUPP/EQUIP	SEM-Chemistry	01.0	00000.0	00000	02570	4320	1956000	16-17	2,306.89	
				04/17/2017			0000064905			KEMTECH AMERICA						2,306.89
04/17/17	0000064906	C		04/22/2017	HIROHAMA, STEVEN	REIMBURSEMENT	Film Making	01.0	00000.0	00100	02520	4325	1057000	16-17	54.81	
				04/17/2017			0000064906			HIROHAMA, STEVEN						54.81
04/17/17	0000064907	C		04/22/2017	MacDEVITT, JAMES	REIMBURSEMENT	Museums-Galleri es	01.0	00000.0	00000	02520	4550	6140000	16-17	41.94	
				04/17/2017			0000064907			MacDEVITT, JAMES						41.94
04/17/17	0000064908	C		04/22/2017	BUFFINGTON, DEBORAH	REIMBURSEMENT	Arts	01.0	00000.0	00000	02520	4320	1052000	16-17	124.45	
				04/17/2017			0000064908			BUFFINGTON, DEBORAH						124.45
04/17/17	0000064909	A		04/21/2017	APPLE INC	REPAIRS - OTHER	Physical Sciences	01.0	00000.0	00000	02570	5630	1951000	16-17	49.00	
				04/17/2017			0000064909			APPLE INC						49.00
04/17/17	0000064910	P		04/22/2017	AMAZON	AUDIOVISUAL SUPP/EQUIP	Physical Sciences	01.0	00000.0	00000	02570	4320	1951000	16-17	79.98	
						INSTRUCTIONAL SUPPLIES		01.0	00000.0	00000	02570	4320	1951000	16-17	203.21	
						LABORATORY SUPP/EQUIP		01.0	00000.0	00000	02570	4320	1951000	16-17	86.92	
				04/17/2017			0000064910			AMAZON						370.11
04/17/17	0000064911	A		04/18/2017	WESTERN HIGHWAY PRODUCTS	SIGNS	Parking	39.5	00000.0	00000	79800	4550	6950000	16-17	5,123.55	
				04/17/2017			0000064911			WESTERN HIGHWAY PRODUCTS						5,123.55
04/17/17	0000064912	C		04/22/2017	VALENCIA, ULYSSES	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71120	5830	6460000	16-17	116.03	
				04/17/2017			0000064912			VALENCIA, ULYSSES						116.03

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04/17/17	0000064913	A		04/18/2017	FISHER SCIENTIFIC	LABORATORY SUPP/EQUIP	SEM-Chemistry	01.0	00000.0	00000	02570	4320	1956000	16-17	259.96	
				04/17/2017			0000064913		FISHER SCIENTIFIC							259.96
04/17/17	0000064914	C		04/18/2017	VWR SCIENTIFIC	LABORATORY SUPP/EQUIP	Physical Sciences	01.0	00000.0	00000	02570	4320	1951000	16-17	2,951.14	
				04/17/2017			0000064914		VWR SCIENTIFIC							2,951.14
04/17/17	0000064915	A		04/18/2017	WARD'S NATURAL SCIENCE ESTAB-	LABORATORY SUPP/EQUIP	SEM-Biology	01.0	00000.0	00000	02570	4320	1966000	16-17	85.91	
				04/17/2017			0000064915		WARD'S NATURAL SCIENCE ESTAB-							85.91
04/17/17	0000064916	A		04/18/2017	CAROLINA BIOLOGICAL SUPPLY	LABORATORY SUPP/EQUIP	SEM-Biology	01.0	00000.0	00000	02570	4320	1966000	16-17	315.32	
				04/17/2017			0000064916		CAROLINA BIOLOGICAL SUPPLY							315.32
04/17/17	0000064917	P		05/03/2017	BANK OF AMERICA	REFRIGERATORS/FRE EZERS/STOVES	Physical Sciences	01.0	00000.0	00000	02570	6450	1951000	16-17	1,435.97	
				04/17/2017			0000064917		BANK OF AMERICA							1,435.97
04/17/17	0000064918	C		04/18/2017	VERNIER SOFTWARE	LABORATORY SUPP/EQUIP	Interdisciplinary Studies	01.3	00000.0	00000	71600	6410	4900000	16-17	5,078.72	
				04/17/2017			0000064918		VERNIER SOFTWARE							5,078.72
04/17/17	0000064919	C		04/22/2017	HIROHAMA, STEVEN	REIMBURSEMENT	Film Making	01.0	00000.0	00000	02520	4320	1057000	16-17	239.34	
				04/17/2017			0000064919		HIROHAMA, STEVEN							239.34
04/17/17	0000064920	A	1	05/08/2017	FREY SCIENTIFIC	LABORATORY SUPP/EQUIP	Physical Sciences	01.0	00000.0	00000	02570	4320	1951000	16-17	472.56	
				04/17/2017			0000064920		FREY SCIENTIFIC							472.56
04/17/17	0000064921	P		05/04/2017	AMAZON	NON-INSTRUCTIONAL SUPPLIES	Parking	39.5	00000.0	00000	79800	4550	6950000	16-17	89.98	
				04/17/2017			0000064921		AMAZON							89.98

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04/17/17	0000064922	A		04/18/2017	VMI, INC.	BOOKS/SUPPLIES	Media	01.0	00000.0	00000	01220	4550	6130000	16-17	4,915.50	
				04/17/2017		0000064922	VMI, INC.									4,915.50
04/17/17	0000064923	C		04/22/2017	HARRIS LINDA	LABORATORY SUPP/EQUIP	SEM-Biology	01.0	00000.0	00000	02570	4320	1966000	16-17	180.80	
				04/17/2017		0000064923	HARRIS LINDA									180.80
04/17/17	0000064924	P		04/22/2017	AMAZON	COMPUTER SUPP/EQUIP	Physical Sciences	01.0	00000.0	00000	02570	4320	1951000	16-17	61.99	
				04/17/2017		0000064924	AMAZON									61.99
04/17/17	0000064925	A		04/19/2017	B & H PHOTO VIDEO	BOOKS/SUPPLIES	Media	01.0	00000.0	00000	01220	4550	6130000	16-17	613.34	
				04/17/2017		0000064925	B & H PHOTO VIDEO									613.34
04/17/17	0000064926	A		04/18/2017	FLINN SCIENTIFIC INC	LABORATORY SUPP/EQUIP	Physical Sciences	01.0	00000.0	00000	02570	4320	1951000	16-17	454.79	
				04/17/2017		0000064926	FLINN SCIENTIFIC INC									454.79
04/17/17	0000064927	C		04/18/2017	VMI, INC.	BOOKS/SUPPLIES	Media	01.0	00000.0	00000	01220	4550	6130000	16-17	2,867.75	
				04/17/2017		0000064927	VMI, INC.									2,867.75
04/17/17	0000064928	C		04/22/2017	ACADEMIC ADVERTISING, LLC	ADVERTISING	Human Resources	01.0	00000.0	00000	05100	5830	6730000	16-17	1,980.00	
				04/17/2017		0000064928	ACADEMIC ADVERTISING, LLC									1,980.00
04/17/17	0000064929	C		04/18/2017	WARD'S NATURAL SCIENCE ESTAB-	LABORATORY SUPP/EQUIP	Physical Sciences	01.0	00000.0	00000	02570	6450	1951000	16-17	2,294.63	
				04/17/2017		0000064929	WARD'S NATURAL SCIENCE ESTAB-									2,294.63
04/17/17	0000064930	C		04/18/2017	TCB PRINTING	INSTRUCTIONAL SUPPLIES	Letters	01.0	00000.0	00000	02550	4320	1551000	16-17	31.54	
				04/17/2017		0000064930	TCB PRINTING									31.54

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04/17/17	0000064931	C		04/18/2017	STAPLES ADVANTAGE	INSTRUCTIONAL SUPPLIES	Letters	01.0	00000.0	00000	02550	4320	1551000	16-17	341.45	
				04/17/2017			0000064931			STAPLES ADVANTAGE						341.45
04/17/17	0000064932	C		04/18/2017	RAN GRAPHICS	MISCELLANEOUS	Oth Instr Sup Services	01.0	00000.0	00100	02110	4550	6190000	16-17	115.05	
				04/17/2017			0000064932			RAN GRAPHICS						115.05
04/17/17	0000064933	P		04/28/2017	AMAZON	FIRST AID SUPP/EQUIP	Physical Sciences	01.0	00000.0	00000	02570	4320	1951000	16-17	39.98	
						LABORATORY SUPP/EQUIP		01.0	00000.0	00000	02570	4320	1951000	16-17	1,098.75	
				04/17/2017			0000064933			AMAZON						1,138.73
04/17/17	0000064934	A		04/18/2017	ULTIMATE GLOBES	GLOBES	Physical Sciences	01.0	00000.0	00000	02570	4320	1951000	16-17	1,052.16	
				04/17/2017			0000064934			ULTIMATE GLOBES						1,052.16
04/17/17	0000064935	C		04/18/2017	WARD'S NATURAL SCIENCE ESTAB-	LABORATORY SUPP/EQUIP	Physical Sciences	01.0	00000.0	00000	02570	4320	1951000	16-17	334.57	
				04/17/2017			0000064935			WARD'S NATURAL SCIENCE ESTAB-						334.57
04/17/17	0000064936	C		04/18/2017	FISHER SCIENTIFIC	LABORATORY SUPP/EQUIP	Physical Sciences	01.0	00000.0	00000	02570	4320	1951000	16-17	859.13	
				04/17/2017			0000064936			FISHER SCIENTIFIC						859.13
04/17/17	0000064937	P		04/22/2017	AMAZON	NON-INSTRUCTIONAL SUPPLIES	Matriculation-Std nt Assessment	01.3	00000.0	00000	71110	4550	6320000	16-17	77.49	
				04/17/2017			0000064937			AMAZON						77.49
04/17/17	0000064938	C		04/17/2017	OFFICE SOLUTIONS	MISCELLANEOUS	Social Sciences	01.0	00000.0	00000	02540	4320	2201000	16-17	310.56	
				04/17/2017			0000064938			OFFICE SOLUTIONS						310.56
04/17/17	0000064939	C		04/17/2017	SCANTRON CORPORATION	MISCELLANEOUS	Social Sciences	01.0	00000.0	00000	02540	4320	2201000	16-17	287.10	

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						04/17/2017	0000064939	SCANTRON CORPORATION								287.10
04/28/17	0000064940	P		04/28/2017	AMAZON	MISCELLANEOUS	Social Sciences	01.0	00000.0	00000	02540	4320	2201000	16-17	60.18	
						04/28/2017	0000064940	AMAZON								60.18
04/17/17	0000064941	A		04/17/2017	SNAP-ON TOOLS INDUSTRIAL	MISCELLANEOUS	Automotive	01.0	00000.0	00000	02600	4320	0960000	16-17	1,061.76	
						04/17/2017	0000064941	SNAP-ON TOOLS INDUSTRIAL								1,061.76
04/18/17	0000064942	C		04/18/2017	AMAZON	MISCELLANEOUS	Warehouse	01.0	00000.0	00000	04300	4510	6723000	16-17	7.99	
						04/18/2017	0000064942	AMAZON								7.99
04/18/17	0000064943	A		04/18/2017	SAWBONES WORLDWIDE	ATHLETIC SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	6450	0900000	16-17	12,198.49	
						04/18/2017	0000064943	SAWBONES WORLDWIDE								12,198.49
04/18/17	0000064944	A		04/18/2017	HENRY SCHEIN INC	ATHLETIC SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	6450	0900000	16-17	5,203.29	
								01.3	00000.0	00000	70260	6450	0900000	16-17	460.00	
						04/18/2017	0000064944	HENRY SCHEIN INC								5,663.29
04/18/17	0000064945	A		04/18/2017	KTS NETWORK SOLUTIONS	MISCELLANEOUS	Social Sciences	01.0	00000.0	00000	02540	4320	2201000	16-17	1,253.89	
						04/18/2017	0000064945	KTS NETWORK SOLUTIONS								1,253.89
04/18/17	0000064946	A		04/18/2017	KI	MISCELLANEOUS	Instructional Office	01.0	00000.0	00000	02110	6460	6016000	16-17	1,564.29	
						04/18/2017	0000064946	KI								1,564.29
04/18/17	0000064947	A		04/18/2017	STAPLES ADVANTAGE	NON-INSTRUCTIONAL SUPPLIES	Extended Opportunities	39.1	00000.0	00000	79850	4550	6430000	16-17	147.22	
						04/18/2017	0000064947	STAPLES ADVANTAGE								147.22

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04/18/17	0000064948	C		04/18/2017	FRED PRYOR SEMINARS	CONFERENCE AND TRAVEL	Oth Instr Sup Services	01.3	00000.0	00000	72003	5210	6190000	16-17	199.00	
				04/18/2017			0000064948			FRED PRYOR SEMINARS						199.00
04/18/17	0000064949	A		04/18/2017	PROTOOL WAREHOUSE	MISCELLANEOUS	Automotive	01.0	00000.0	00100	02600	4325	0960000	16-17	1,262.60	
				04/18/2017			0000064949			PROTOOL WAREHOUSE						1,262.60
04/18/17	0000064950	P		04/18/2017	AMAZON	NON-INSTRUCTIONAL SUPPLIES	Admissions	01.0	00000.0	00000	03800	4320	6225000	16-17	247.56	
				04/18/2017			0000064950			AMAZON						247.56
04/18/17	0000064951	A		04/18/2017	MENKE MARKING DEVICES INC.	NON-INSTRUCTIONAL SUPPLIES	Admissions	01.0	00000.0	00000	03800	4320	6225000	16-17	125.73	
				04/18/2017			0000064951			MENKE MARKING DEVICES INC.						125.73
04/18/17	0000064952	A		04/18/2017	OFFICE DEPOT/BUSINESS	OFFICE SUPPLIES	Pharmacy Technician	01.0	00000.0	00000	02530	4325	1221000	16-17	36.65	
						TONER CARTRIDGES		01.0	00000.0	00000	02530	4325	1221000	16-17	153.50	
				04/18/2017			0000064952			OFFICE DEPOT/BUSINESS SVCS DIV						190.15
04/18/17	0000064953	C		04/18/2017	COMMUNITY COLLEGE LIBRARY	SUBSCRIPTIONS	Library	01.0	00000.0	00000	02220	6321	6120000	16-17	25,884.03	
				04/18/2017			0000064953			COMMUNITY COLLEGE LIBRARY CONSORTIUM						25,884.03
04/18/17	0000064954	A		05/10/2017	GOLDEN STAR TECHNOLOGY INC.	PRINTING SUPP/EQUIP	Accounting & Payroll	01.0	00000.0	00000	04200	4550	6725000	16-17	601.39	
				04/18/2017			0000064954			GOLDEN STAR TECHNOLOGY INC.						601.39
04/18/17	0000064955	C		04/18/2017	AMERIGAS PROPANE COMPANY	MISCELLANEOUS	Transportation	01.0	00000.0	00000	04400	4610	6492000	16-17	1,160.48	
				04/18/2017			0000064955			AMERIGAS PROPANE COMPANY						1,160.48
04/18/17	0000064956	A		04/18/2017	YOUNGS	HARDWARE, FASTENERS	Building Maintenance-Re	01.0	00000.0	00000	04400	4550	6510000	16-17	195.75	

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						04/18/2017	0000064956		YOUNGS							195.75
04/18/17	0000064957	C		04/18/2017	OFFICE DEPOT/BUSINESS	OFFICE SUPPLIES	Physical Property-Related	42.1	00000.0	00000	65004	4550	7100000	16-17	156.72	
						04/18/2017	0000064957		OFFICE DEPOT/BUSINESS SVCS DIV							156.72
04/18/17	0000064958	A		04/18/2017	CONCORDANCE HEALTHCARE	MEDICAL & LAB SUPP/EQUIP	Health	01.3	00000.0	04500	70200	6450	1200000	16-17	8,347.57	
						04/18/2017	0000064958		CONCORDANCE HEALTHCARE SOLUTIONS							8,347.57
04/19/17	0000064959	A		04/19/2017	VISUAL HEALTH INFORMATION	SOFTWARE	Health Professions	01.3	00000.0	00000	71600	6310	1201000	16-17	7,070.01	
						04/19/2017	0000064959		VISUAL HEALTH INFORMATION							7,070.01
04/19/17	0000064960	C		04/19/2017	VISUAL HEALTH INFORMATION	SOFTWARE	Health Professions	01.3	00000.0	00000	71600	6310	1201000	16-17	297.80	
						04/19/2017	0000064960		VISUAL HEALTH INFORMATION							297.80
04/19/17	0000064961	C		04/20/2017	LUMEN, INC.	CONTRACTED SERVICES	Business Administration	01.0	00000.0	00001	02510	4100	0506000	16-17	24,605.00	
						04/19/2017	0000064961		LUMEN, INC.							24,605.00
04/19/17	0000064962	A		04/26/2017	4IMPRINT	NON-INSTRUCTIONAL SUPPLIES	Community Service Classes	39.2	00000.0	00000	02310	4550	6820000	16-17	2,181.03	
						04/19/2017	0000064962		4IMPRINT							2,181.03
04/19/17	0000064963	P		04/19/2017	BANK OF AMERICA	NON-INSTRUCTIONAL SUPPLIES	Admissions	01.0	00000.0	00000	03800	4320	6225000	16-17	159.40	
						04/19/2017	0000064963		BANK OF AMERICA							159.40
04/19/17	0000064964	A		04/20/2017	OFFICE DEPOT/BUSINESS	NON-INSTRUCTIONAL SUPPLIES	Admissions	01.0	00000.0	00000	03800	4320	6225000	16-17	487.41	
						04/19/2017	0000064964		OFFICE DEPOT/BUSINESS SVCS DIV							487.41
04/20/17	0000064965	A		04/20/2017	PACIFIC COAST CABLING, INC.	INSTALLATIONS	Interdisciplinary Studies	39.8	00000.0	00000	77500	5810	4900000	16-17	3,764.36	

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						04/20/2017	0000064965	PACIFIC COAST CABLING, INC.								3,764.36
04/20/17	0000064966	C		04/20/2017	SOCAL PUMP & VACUUM	CONTRACTED SERVICES	Building Maintenance-Re	41.0	00000.0	00000	71016	5810	6510000	16-17	722.00	
						04/20/2017	0000064966	SOCAL PUMP & VACUUM								722.00
04/20/17	0000064967	C		04/20/2017	LUNDEEN, BRITTANY	REIMBURSEMENT	Student Personnel	01.0	00000.0	00000	04400	5810	6450000	16-17	223.27	
						04/20/2017	0000064967	LUNDEEN, BRITTANY								223.27
04/20/17	0000064968	C		04/20/2017	AMERIGAS PROPANE COMPANY	REPAIRS - OTHER	Building Maintenance-Re	01.0	00000.0	00000	04400	5640	6510000	16-17	255.53	
						04/20/2017	0000064968	AMERIGAS PROPANE COMPANY								255.53
04/20/17	0000064969	C		04/20/2017	KNORR SYSTEMS, INC.	REPAIRS - OTHER	Building Maintenance-Re	01.0	00000.0	00000	04400	5640	6510000	16-17	4,674.73	
						04/20/2017	0000064969	KNORR SYSTEMS, INC.								4,674.73
04/20/17	0000064970	C		04/20/2017	GRAFIX SYSTEMS	SIGNS	Building Maintenance-Re	01.0	00000.0	00000	04400	4550	6510000	16-17	38.06	
						04/20/2017	0000064970	GRAFIX SYSTEMS								38.06
04/20/17	0000064971	C		04/20/2017	TRANSPORTTION CHARTER SERVICES	CONTRACTED SERVICES	Education, General	01.0	00000.0	00000	04400	5810	0801000	16-17	14,245.00	
						04/20/2017	0000064971	TRANSPORTTION CHARTER SERVICES INC.								14,245.00
04/20/17	0000064972	C		04/20/2017	KAR TINT, INC.	CONTRACTED SERVICES	Building Maintenance-Re	41.0	00000.0	00000	71016	5810	6510000	16-17	425.00	
						04/20/2017	0000064972	KAR TINT, INC.								425.00
04/20/17	0000064973	C		04/20/2017	LONG BEACH CITY COLLEGE	CONFERENCE AND TRAVEL	Student Personnel	01.3	00000.0	07006	73460	5210	6450000	16-17	80.00	
						04/20/2017	0000064973	LONG BEACH CITY COLLEGE								80.00
04/20/17	0000064974	C		04/20/2017	BANK OF AMERICA	MISCELLANEOUS	Community Relations	01.0	00000.0	00000	03600	5830	6710000	16-17	174.75	

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						04/20/2017	0000064974	BANK OF AMERICA								174.75
04/20/17	0000064975	C		04/20/2017	CHABOT-LAS POSITAS	CONFERENCE AND TRAVEL	Instructional Office	01.0	00000.0	00000	02100	5210	6016000	16-17	150.00	
						04/20/2017	0000064975	CHABOT-LAS POSITAS COMMUNITY COLLEGE DIS								150.00
04/21/17	0000064976	C		04/21/2017	RAN GRAPHICS	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71120	5830	6460000	16-17	74.90	
						04/21/2017	0000064976	RAN GRAPHICS								74.90
04/21/17	0000064977	A		04/21/2017	RAN GRAPHICS	GRADUATION SUPPLIES	Instr Admin-Graduatio	01.0	00000.0	00000	03100	4370	6091000	16-17	6,424.50	
						04/21/2017	0000064977	RAN GRAPHICS								6,424.50
04/22/17	0000064978	C		04/22/2017	FAST DEER BUS CHARTER, INC.	CONTRACTED SERVICES	Physical Sciences	01.0	00000.0	00000	04400	5810	1951000	16-17	1,210.38	
							Fine & Applied Arts	01.0	00000.0	00000	04400	5810	1051000	16-17	1,105.12	
							Education, General	01.0	00000.0	00000	04400	5810	0801000	16-17	9,475.38	
						04/22/2017	0000064978	FAST DEER BUS CHARTER, INC.								11,790.88
04/22/17	0000064979	C		04/22/2017	TRANSPORTTION CHARTER SERVICES	CONTRACTED SERVICES	Student Personnel	01.0	00000.0	00000	04400	5810	6450000	16-17	8,969.27	
							Fine & Applied Arts	01.0	00000.0	00000	04400	5810	1051000	16-17	5,313.15	
						04/22/2017	0000064979	TRANSPORTTION CHARTER SERVICES INC.								14,282.42
04/22/17	0000064980	P		04/22/2017	BANK OF AMERICA	NON-INSTRUCTIONAL SUPPLIES	Oth Instr Sup Services	01.3	00000.0	02321	72000	4550	6190000	16-17	141.92	
						04/22/2017	0000064980	BANK OF AMERICA								141.92
04/24/17	0000064981	C		04/24/2017	SOROPTIMIST INTERNATIONAL OF	CONFERENCE AND TRAVEL	General Administration	01.0	00000.0	00100	01200	5210	6006000	16-17	48.00	
						04/24/2017	0000064981	SOROPTIMIST INTERNATIONAL OF ARTESIA-CER								48.00

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04/24/17	0000064982	C		04/24/2017	SOTELO, ERIC	MISCELLANEOUS	Fiscal Operations	01.0	00000.0	00100	04100	5420	6720000	16-17	276.49	
				04/24/2017			0000064982		SOTELO, ERIC							276.49
04/25/17	0000064983	C		04/25/2017	US BANK EQUIPMENT	MISCELLANEOUS	Purchasing	01.0	00000.0	00100	04300	5810	6722000	16-17	8,362.48	
				04/25/2017			0000064983		US BANK EQUIPMENT FINANCE							8,362.48
04/25/17	0000064984	C		04/25/2017	COAST PARTY RENTALS, INC.	NON-INSTRUCTIONAL SUPPLIES	School Relations	01.0	00000.0	00000	03320	5830	6493000	16-17	2,749.97	
				04/25/2017			0000064984		COAST PARTY RENTALS, INC.							2,749.97
04/25/17	0000064985	C		04/25/2017	BROWN, SHANNON LEE	ADVERTISING	School Relations	01.0	00000.0	00000	03320	4550	6493000	16-17	150.00	
				04/25/2017			0000064985		BROWN, SHANNON LEE							150.00
04/25/17	0000064986	C		04/25/2017	MMZ PRINTING AND GRAPHICS	NON-INSTRUCTIONAL SUPPLIES	Warehouse	01.0	00000.0	00000	04300	4510	6723000	16-17	1,332.19	
				04/25/2017			0000064986		MMZ PRINTING AND GRAPHICS							1,332.19
04/25/17	0000064987	A		04/25/2017	ON TRACK	MISCELLANEOUS	Men's Athletics	01.0	00000.0	00000	02560	4320	0813000	16-17	737.39	
				04/25/2017			0000064987		ON TRACK							737.39
04/25/17	0000064988	A		04/25/2017	INTERIOR OFFICE SOLUTIONS	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64008	6130	7100000	16-17	7,521.00	
				04/25/2017			0000064988		INTERIOR OFFICE SOLUTIONS							7,521.00
04/25/17	0000064989	A		04/25/2017	ALL-WAYS STEAM CLEANING	CONTRACTED SERVICES	Grounds Maintenance-Re	01.0	00000.0	00000	04400	5810	6550000	16-17	1,950.00	
				04/25/2017			0000064989		ALL-WAYS STEAM CLEANING							1,950.00
04/25/17	0000064990	C		04/25/2017	BUDGET RENT A CAR	RENTS/RENTALS	Student Personnel	01.0	00000.0	00100	04400	5610	6450000	16-17	142.98	
				04/25/2017			0000064990		BUDGET RENT A CAR							142.98

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04/25/17	0000064991	P		04/25/2017	AMAZON	BOOKS	Library	01.3	00000.0	00000	71130	6320	6120000	16-17	21.75	
				04/25/2017			0000064991	AMAZON								21.75
04/25/17	0000064992	C		04/25/2017	DIVISION OF THE STATE ARCHITECTS	MISCELLANEOUS	Physical Property-Related	42.0	00000.0	00000	64043	6120	7100000	16-17	500.00	
				04/25/2017			0000064992	DIVISION OF THE STATE ARCHITECTS								500.00
04/25/17	0000064993	A		04/25/2017	AED SUPERSTORE	MISCELLANEOUS	Men's Athletics	01.0	00000.0	00000	02560	4320	0813000	16-17	267.42	
				04/25/2017			0000064993	AED SUPERSTORE								267.42
04/25/17	0000064994	A		04/25/2017	GOPHER	MISCELLANEOUS	Education, General	01.0	00000.0	00000	02560	4320	0801000	16-17	673.16	
							Physical Education	01.0	00000.0	00000	02560	4320	0806000	16-17	369.16	
				04/25/2017			0000064994	GOPHER								1,042.32
04/25/17	0000064995	A		04/25/2017	COMPETITIVE AQUATIC SUPPLY	MISCELLANEOUS	Education, General	01.0	00000.0	00000	02560	4320	0801000	16-17	500.00	
				04/25/2017			0000064995	COMPETITIVE AQUATIC SUPPLY								500.00
04/25/17	0000064996	A		04/25/2017	TENNIS DEPOT, THE	MISCELLANEOUS	Dance	01.0	00000.0	00000	02560	4320	0804000	16-17	425.17	
				04/25/2017			0000064996	TENNIS DEPOT, THE								425.17
04/25/17	0000064997	A	1	04/26/2017	STANDS AND MOUNTS	MISCELLANEOUS	Men's Athletics	01.0	00000.0	00000	02560	4320	0813000	16-17	428.48	
				04/25/2017			0000064997	STANDS AND MOUNTS								428.48
04/25/17	0000064998	A		04/25/2017	TEXON ATHLETIC TOWEL & LAUNDRY	MISCELLANEOUS	Men's Athletics	01.0	00000.0	00000	02560	4320	0813000	16-17	422.95	
				04/25/2017			0000064998	TEXON ATHLETIC TOWEL & LAUNDRY SUPPLY								422.95
04/25/17	0000064999	A		04/25/2017	KAP7 INTERNATIONAL,	MISCELLANEOUS	Physical Education	01.0	00000.0	00000	02560	4320	0806000	16-17	2,731.36	

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						04/25/2017	0000064999	KAP7 INTERNATIONAL, INC.								2,731.36
04/25/17	0000065000	A		04/25/2017	M-F ATHLETIC CO INC	MISCELLANEOUS	Women's Athletics	01.0	00000.0	00000	02560	4320	0819000	16-17	787.55	
						04/25/2017	0000065000	M-F ATHLETIC CO INC								787.55
04/25/17	0000065001	A		04/25/2017	KIEFER SPORT GROUP	MISCELLANEOUS	Physical Education	01.0	00000.0	00000	02560	4320	0806000	16-17	300.21	
						04/25/2017	0000065001	KIEFER SPORT GROUP								300.21
04/25/17	0000065002	C		04/25/2017	OFFICE DEPOT/BUSINESS	MISCELLANEOUS	Social Sciences	01.0	00000.0	00000	02540	4320	2201000	16-17	397.20	
						04/25/2017	0000065002	OFFICE DEPOT/BUSINESS SVCS DIV								397.20
04/25/17	0000065003	X	1	04/27/2017	AUTOMOTIVE WORKWEAR	MISCELLANEOUS	Sanitation-Public Health Tech	01.0	00000.0	00100	02600	4325	0958000	16-17	180.44	
						04/25/2017	0000065003	AUTOMOTIVE WORKWEAR								180.44
04/25/17	0000065004	A		04/25/2017	YALE CHASE MATERIALS	MISCELLANEOUS	Physical Education	01.0	00000.0	00000	02560	5630	0806000	16-17	2,291.46	
						04/25/2017	0000065004	YALE CHASE MATERIALS								2,291.46
04/26/17	0000065005	A		04/28/2017	ESECURITY SOLUTIONS	MISCELLANEOUS	Management Information	01.0	00000.0	00000	02210	6420	6780000	16-17	13,278.55	
						04/26/2017	0000065005	ESECURITY SOLUTIONS								13,278.55
04/26/17	0000065006	A		04/28/2017	PIVOT INTERIORS, INC	FURNITURE, OFFICE	Community Relations	01.0	00000.0	00000	03600	4550	6710000	16-17	278.94	
						04/26/2017	0000065006	PIVOT INTERIORS, INC								278.94
04/26/17	0000065007	C		04/26/2017	OFFICE DEPOT/BUSINESS	NON-INSTRUCTIONAL SUPPLIES	Multi-Cultural Studies	01.0	00000.0	00000	02320	4550	6192000	16-17	488.56	
							Apprenticeships-Field Ironwork	01.3	00000.0	00000	72330	4550	0909000	16-17	108.74	
						04/26/2017	0000065007	OFFICE DEPOT/BUSINESS SVCS DIV								597.30

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04/26/17	0000065008	A		04/27/2017	GOLDEN STAR TECHNOLOGY INC.	MISCELLANEOUS	Physical Property-Related	41.1	00000.0	00002	73840	4550	7100000	16-17	969.20	
				04/26/2017		0000065008	GOLDEN STAR TECHNOLOGY INC.									969.20
04/26/17	0000065009	C		05/01/2017	YORKE, CARLA	MISCELLANEOUS	Instructional Office	39.1	00000.0	00006	79850	4550	6016000	16-17	78.81	
				04/26/2017		0000065009	YORKE, CARLA									78.81
04/26/17	0000065010	A		04/28/2017	SAMY 'S CAMERA	LABORATORY SUPP/EQUIP	Computer Graphics	01.0	00000.0	00100	02520	4325	1030200	16-17	325.71	
				04/26/2017		0000065010	SAMY 'S CAMERA									325.71
04/26/17	0000065011	C		05/01/2017	FERNANDEZ, CHRISTINA	REIMBURSEMENT	Fine & Applied Arts	01.0	00000.0	00000	02520	4320	1051000	16-17	100.50	
				04/26/2017		0000065011	FERNANDEZ, CHRISTINA									100.50
04/26/17	0000065012	P		04/28/2017	BANK OF AMERICA	LABORATORY SUPP/EQUIP	Computer Graphics	01.0	00000.0	00100	02520	4325	1030200	16-17	367.84	
				04/26/2017		0000065012	BANK OF AMERICA									367.84
04/26/17	0000065013	P		04/28/2017	AMAZON	LABORATORY SUPP/EQUIP	Computer Graphics	01.0	00000.0	00100	02520	4325	1030200	16-17	86.97	
				04/26/2017		0000065013	AMAZON									86.97
04/26/17	0000065014	A		04/27/2017	OFFICE DEPOT/BUSINESS	LABORATORY SUPP/EQUIP	Computer Graphics	01.0	00000.0	00100	02520	4325	1030200	16-17	1,208.15	
				04/26/2017		0000065014	OFFICE DEPOT/BUSINESS SVCS DIV									1,208.15
04/26/17	0000065015	A		04/27/2017	B & H PHOTO VIDEO	INSTRUCTIONAL SUPPLIES	Arts	01.0	00000.0	00000	02520	4320	1052000	16-17	461.64	
				04/26/2017		0000065015	B & H PHOTO VIDEO									461.64
04/26/17	0000065016	A		04/28/2017	ESECURITY SOLUTIONS	MISCELLANEOUS	Management Information	01.0	00000.0	00000	02210	6420	6780000	16-17	20,471.07	
				04/26/2017		0000065016	ESECURITY SOLUTIONS									20,471.07

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04/26/17	0000065017	A		04/28/2017	GRAPHIC CHEMICAL & INK CO.	LABORATORY SUPP/EQUIP	Computer Graphics	01.0	00000.0	00100	02520	4325	1030200	16-17	1,426.71	
				04/26/2017			0000065017			GRAPHIC CHEMICAL & INK CO.						1,426.71
04/26/17	0000065018	A		04/28/2017	DICK BLICK COMPANY	INSTRUCTIONAL SUPPLIES	Arts	01.0	00000.0	00000	02520	4320	1052000	16-17	571.02	
				04/26/2017			0000065018			DICK BLICK COMPANY						571.02
04/26/17	0000065019	P		04/28/2017	BANK OF AMERICA	INSTRUCTIONAL SUPPLIES	Arts	01.0	00000.0	00000	02520	4320	1052000	16-17	211.80	
				04/26/2017			0000065019			BANK OF AMERICA						211.80
04/26/17	0000065020	C		04/27/2017	ULINE	INSTRUCTIONAL SUPPLIES	Arts	01.0	00000.0	00000	02520	4320	1052000	16-17	388.28	
				04/26/2017			0000065020			ULINE						388.28
04/26/17	0000065021	P		04/28/2017	AMAZON	INSTRUCTIONAL SUPPLIES	Arts	01.0	00000.0	00000	02520	4320	1052000	16-17	213.63	
				04/26/2017			0000065021			AMAZON						213.63
04/26/17	0000065022	A		04/28/2017	LAKESHORE LEARNING	INSTRUCTIONAL SUPPLIES	Arts	01.0	00000.0	00000	02520	4320	1052000	16-17	114.16	
				04/26/2017			0000065022			LAKESHORE LEARNING MATERIALS						114.16
04/26/17	0000065023	P		04/28/2017	AMAZON	INSTRUCTIONAL SUPPLIES	Film Making	01.0	00000.0	00000	02520	4320	1057000	16-17	867.30	
				04/26/2017			0000065023			AMAZON						867.30
04/26/17	0000065024	A		04/28/2017	TW GRAPHICS GROUP	LABORATORY SUPP/EQUIP	Other Fine-Applied	01.0	00000.0	00100	02520	4325	1099000	16-17	108.75	
				04/26/2017			0000065024			TW GRAPHICS GROUP						108.75
04/26/17	0000065025	A		04/26/2017	OFFICE DEPOT/BUSINESS	OFFICE SUPPLIES	Journalism	01.0	00000.0	00000	02520	4320	1053000	16-17	133.47	
				04/26/2017			0000065025			OFFICE DEPOT/BUSINESS SVCS DIV						133.47

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04/26/17	0000065026	A	1	05/03/2017	VERNIER SOFTWARE	LABORATORY SUPP/EQUIP	Physical Sciences	01.0	00000.0	00000	02570	6450	1951000	16-17	5,178.72	
				04/26/2017			0000065026			VERNIER SOFTWARE						5,178.72
04/26/17	0000065027	A		04/28/2017	SWEETWATER SOUND	INSTRUCTIONAL SUPPLIES	Music	01.0	00000.0	00000	02520	4320	1054000	16-17	2,476.13	
				04/26/2017			0000065027			SWEETWATER SOUND						2,476.13
04/26/17	0000065028	A		04/26/2017	OFFICE DEPOT/BUSINESS	INSTRUCTIONAL SUPPLIES	Physical Sciences	01.0	00000.0	00000	02570	4320	1951000	16-17	130.20	
				04/26/2017			0000065028			OFFICE DEPOT/BUSINESS SVCS DIV						130.20
04/26/17	0000065029	A		04/28/2017	ESECURITY SOLUTIONS	MISCELLANEOUS	Physical Property-Related	41.1	00000.0	00002	73840	6450	7100000	16-17	25,934.63	
				04/26/2017			0000065029			ESECURITY SOLUTIONS						25,934.63
04/26/17	0000065030	P		04/28/2017	AMAZON	INSTRUCTIONAL SUPPLIES	Film Making	01.0	00000.0	00000	02520	4320	1057000	16-17	1,203.33	
				04/26/2017			0000065030			AMAZON						1,203.33
04/26/17	0000065031	A		04/27/2017	B & H PHOTO VIDEO	FILM PROCESSING SUPP/EQUIP	Fine & Applied Arts	01.0	00000.0	00000	02520	6450	1051000	16-17	2,992.75	
				04/26/2017			0000065031			B & H PHOTO VIDEO						2,992.75
04/26/17	0000065032	A		04/27/2017	GOLDEN STAR TECHNOLOGY INC.	MISCELLANEOUS	Physical Property-Related	41.1	00000.0	00001	73840	6450	7100000	16-17	23,549.70	
				04/26/2017			0000065032			GOLDEN STAR TECHNOLOGY INC.						23,549.70
04/26/17	0000065033	A		04/27/2017	CROWN PROMOTIONS	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71100	4550	6460000	16-17	8,610.46	
				04/26/2017			0000065033			CROWN PROMOTIONS GROUP						8,610.46
04/26/17	0000065034	A	1	05/11/2017	DISPLAYS2GO	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71100	4550	6460000	16-17	910.58	
				04/26/2017			0000065034			DISPLAYS2GO						910.58

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04/26/17	0000065035	A		05/01/2017	CAREERAMERICA LLC	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71100	5830	6460000	16-17	500.00	
							District	01.3	00000.0	00000	00000	9330	0000000	16-17	5,500.00	
						04/26/2017	0000065035	CAREERAMERICA LLC							6,000.00	
04/26/17	0000065036	A		04/27/2017	CURVATURE	MISCELLANEOUS	Physical Property-Related	41.1	00000.0	00002	73840	4550	7100000	16-17	598.13	
						04/26/2017	0000065036	CURVATURE							598.13	
04/26/17	0000065037	A		04/27/2017	GOLDEN STAR TECHNOLOGY INC.	NON-INSTRUCTIONAL SUPPLIES	Foster Care	01.3	00000.0	00000	75900	4550	1305700	16-17	945.09	
						04/26/2017	0000065037	GOLDEN STAR TECHNOLOGY INC.							945.09	
04/26/17	0000065038	A		04/27/2017	DIVERSIFIED BUSINESS SERVICES	NON-INSTRUCTIONAL SUPPLIES	Trnsfers & Pymnts to/for	01.3	00000.0	03500	71200	7610	7300000	16-17	3,901.19	
						04/26/2017	0000065038	DIVERSIFIED BUSINESS SERVICES							3,901.19	
04/26/17	0000065039	C		04/27/2017	USI EDUCATION AND GOVERMENT SALES	OFFICE SUPPLIES	Management Information	39.0	00000.0	00000	74790	4550	6780000	16-17	357.57	
						04/26/2017	0000065039	USI EDUCATION AND GOVERMENT SALES							357.57	
04/26/17	0000065040	A		04/27/2017	SPINITAR	OFFICE SUPPLIES	Management Information	39.0	00000.0	00000	74790	4550	6780000	16-17	847.92	
						04/26/2017	0000065040	SPINITAR							847.92	
04/26/17	0000065041	A	1	05/01/2017	CAREERAMERICA LLC	MISCELLANEOUS	District	01.3	00000.0	00000	00000	9330	0000000	16-17	11,000.00	
						04/26/2017	0000065041	CAREERAMERICA LLC							11,000.00	
04/26/17	0000065042	A		04/27/2017	PIVOT INTERIORS, INC	OFFICE FURNITURE/EQUIP	Management Information	39.0	00000.0	00000	74790	4550	6780000	16-17	2,345.91	
						04/26/2017	0000065042	PIVOT INTERIORS, INC							2,345.91	
04/26/17	0000065043	P		04/28/2017	AMAZON	OFFICE SUPPLIES	Management Information	39.0	00000.0	00000	74790	4550	6780000	16-17	84.28	

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						04/26/2017	0000065043	AMAZON								84.28
04/26/17	0000065044	A		05/02/2017	ESECURITY SOLUTIONS	MISCELLANEOUS	Physical Property-Related	41.1	00000.0	00002	73840	6450	7100000	16-17	25,934.63	
						04/26/2017	0000065044	ESECURITY SOLUTIONS								25,934.63
04/26/17	0000065045	C		05/01/2017	FRANTONE'S PIZZA	OPEN1	Oth Instr Sup Services	01.3	00000.0	03300	72600	4550	6190000	16-17	122.34	
						04/26/2017	0000065045	FRANTONE'S PIZZA								122.34
04/27/17	0000065046	C		04/27/2017	CALIFORNIA TRUCKING	MEMBERSHIPS	Oth Instr Sup Services	01.3	00000.0	00000	76614	5310	6190000	16-17	747.50	
						04/27/2017	0000065046	CALIFORNIA TRUCKING ASSOCIATION								747.50
04/27/17	0000065047	A		04/27/2017	FAST DEER BUS CHARTER, INC.	CONTRACTED SERVICES	Education, General	01.0	00000.0	00000	04400	5810	0801000	16-17	3,407.50	
							Physical Sciences	01.0	00000.0	00000	04400	5810	1951000	16-17	1,210.38	
						04/27/2017	0000065047	FAST DEER BUS CHARTER, INC.								4,617.88
04/27/17	0000065048	C		04/27/2017	TRANSPORTTION CHARTER SERVICES	CONTRACTED SERVICES	Fine & Applied Arts	01.0	00000.0	00000	04400	5810	1051000	16-17	3,145.28	
							Physical Sciences	01.0	00000.0	00000	04400	5810	1951000	16-17	1,160.00	
						04/27/2017	0000065048	TRANSPORTTION CHARTER SERVICES INC.								4,305.28
04/27/17	0000065049	A		04/27/2017	BLUEWATER MEDIA, INC.	MISCELLANEOUS	Library	01.0	00000.0	00000	02220	6310	6120000	16-17	327.81	
						04/27/2017	0000065049	BLUEWATER MEDIA, INC.								327.81
04/27/17	0000065050	P		04/28/2017	BANK OF AMERICA	MISCELLANEOUS	Education	01.3	00000.0	05600	70200	4320	0800000	16-17	259.20	
						04/27/2017	0000065050	BANK OF AMERICA								259.20
04/27/17	0000065051	A		04/27/2017	GOPHER	MISCELLANEOUS	Education	01.3	00000.0	05600	70200	4320	0800000	16-17	54.32	
								01.3	00000.0	05600	70200	6450	0800000	16-17	3,837.79	

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						04/27/2017	0000065051	GOPHER								3,892.11
04/28/17	0000065052	P		05/01/2017	BANK OF AMERICA	MISCELLANEOUS	Sanitation-Public Health Tech	01.0	00000.0	00100	02600	4325	0958000	16-17	165.93	
						04/28/2017	0000065052	BANK OF AMERICA								165.93
04/27/17	0000065053	P		04/28/2017	BANK OF AMERICA	GLOBES	Physical Sciences	01.0	00000.0	00000	02570	4320	1951000	16-17	99.50	
						04/27/2017	0000065053	BANK OF AMERICA								99.50
04/27/17	0000065054	C		04/27/2017	LONG BEACH CITY COLLEGE	CONFERENCE AND TRAVEL	Student Personnel	01.3	00000.0	07006	73460	5210	6450000	16-17	40.00	
						04/27/2017	0000065054	LONG BEACH CITY COLLEGE								40.00
04/27/17	0000065055	A		04/27/2017	WESTERN ASSOC OF VETERANS EDU	CONFERENCE AND TRAVEL	District	01.3	00000.0	00000	00000	9330	0000000	16-17	700.00	
						04/27/2017	0000065055	WESTERN ASSOC OF VETERANS EDU SPECIALIST								700.00
04/27/17	0000065056	A		04/27/2017	ARIZONA GRAND RESORT & SPA	CONFERENCE AND TRAVEL	District	01.3	00000.0	00000	00000	9330	0000000	16-17	981.62	
						04/27/2017	0000065056	ARIZONA GRAND RESORT & SPA								981.62
04/27/17	0000065057	P		04/27/2017	BANK OF AMERICA	CONFERENCE AND TRAVEL	Veterans Services	01.3	00000.0	00000	70005	5210	6480000	16-17	514.80	
						04/27/2017	0000065057	BANK OF AMERICA								514.80
04/27/17	0000065058	A		04/27/2017	AMAZON	MISCELLANEOUS	Purchasing	01.0	00000.0	00000	04300	4550	6722000	16-17	78.72	
						04/27/2017	0000065058	AMAZON								78.72
04/28/17	0000065059	A	1	05/03/2017	GOLDEN STAR TECHNOLOGY INC.	MISCELLANEOUS	Interdisciplinary Studies	39.1	00000.0	00000	79880	5810	4900000	16-17	1,601.49	
						04/28/2017	0000065059	GOLDEN STAR TECHNOLOGY INC.								1,601.49
04/28/17	0000065060	A		04/28/2017	GRIZZLY INDUSTRIAL, INC	PLASTICS SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	03000	70200	6450	0900000	16-17	2,147.81	

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						04/28/2017	0000065060	GRIZZLY INDUSTRIAL, INC								2,147.81
04/28/17	0000065061	A		04/28/2017	PATTERSON DENTAL COMPANY	DENTAL SUPP/EQUIP	Health	01.3	00000.0	04500	70200	4320	1200000	16-17	319.24	
						04/28/2017	0000065061	PATTERSON DENTAL COMPANY								319.24
04/28/17	0000065062	A		05/02/2017	B & H PHOTO VIDEO	COMPUTER SUPP/EQUIP	CIS	01.3	00000.0	04100	70200	4320	0700000	16-17	606.28	
						04/28/2017	0000065062	B & H PHOTO VIDEO								606.28
04/28/17	0000065063	P		05/02/2017	AMAZON	OFFICE SUPPLIES	Journalism	01.0	00000.0	00000	02520	4320	1053000	16-17	97.50	
						04/28/2017	0000065063	AMAZON								97.50
04/28/17	0000065064	P		04/28/2017	AMAZON	PHOTOGRAPHIC SUPP/EQUIP	Journalism	01.0	00000.0	00000	02520	4320	1053000	16-17	1,028.60	
						04/28/2017	0000065064	AMAZON								1,028.60
04/28/17	0000065065	A		04/28/2017	GOLDEN STAR TECHNOLOGY INC.	INSTRUCTIONAL SUPPLIES	Letters	01.0	00000.0	00000	02550	6450	1551000	16-17	945.09	
						04/28/2017	0000065065	GOLDEN STAR TECHNOLOGY INC.								945.09
04/28/17	0000065066	P		04/28/2017	AMAZON	AUDIOVISUAL SUPP/EQUIP	Journalism	01.0	00000.0	00000	02520	4320	1053000	16-17	339.98	
						04/28/2017	0000065066	AMAZON								339.98
04/28/17	0000065067	A		05/01/2017	DOWNEY PATRIOT, THE	ADVERTISING	Community Relations	01.0	00000.0	00000	03600	5830	6710000	16-17	442.50	
						04/28/2017	0000065067	DOWNEY PATRIOT, THE								442.50
04/28/17	0000065068	A		05/01/2017	LOS CERRITOS COMMUNITY NEWS	ADVERTISING	Community Relations	01.0	00000.0	00000	03600	5830	6710000	16-17	380.41	
						04/28/2017	0000065068	LOS CERRITOS COMMUNITY NEWS								380.41
04/28/17	0000065069	A	1	05/03/2017	GOLDEN STAR TECHNOLOGY INC.	MISCELLANEOUS	Interdisciplinary Studies	39.1	00000.0	00000	79880	5810	4900000	16-17	1,868.40	

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						04/28/2017	0000065069	GOLDEN STAR TECHNOLOGY INC.								1,868.40
04/28/17	0000065070	P		04/28/2017	AMAZON	BOOKS	Eng and Rel Tech (Ind Tech)	01.3	00000.0	03000	70200	4320	0900000	16-17	180.56	
						04/28/2017	0000065070	AMAZON								180.56
04/28/17	0000065071	A		04/28/2017	GOLDEN STAR TECHNOLOGY INC.	MISCELLANEOUS	Physical Property-Related	41.1	00000.0	00005	73840	6450	7100000	16-17	28,767.19	
						04/28/2017	0000065071	GOLDEN STAR TECHNOLOGY INC.								28,767.19
04/28/17	0000065072	C		05/01/2017	ABELON, AYAKO	NON-INSTRUCTIONAL SUPPLIES	General Administration	69.4	00000.0	00000	01200	4550	6006000	16-17	353.30	
						04/28/2017	0000065072	ABELON, AYAKO								353.30
04/28/17	0000065073	P		04/28/2017	AMAZON	MISCELLANEOUS	Physical Education	01.0	00000.0	00000	02560	4320	0806000	16-17	229.00	
						04/28/2017	0000065073	AMAZON								229.00
04/24/17	0000065074	A		04/28/2017	CHABOT-LAS POSITAS	MISCELLANEOUS	Counseling	01.3	00000.0	00000	73400	5210	6300000	16-17	75.00	
						04/24/2017	0000065074	CHABOT-LAS POSITAS COMMUNITY COLLEGE DIS								75.00
04/29/17	0000065075	C		04/29/2017	BOARD OF GOVERNORS ,	MISCELLANEOUS	District	01.0	00000.0	00000	00000	9520	0000000	16-17	445,817.00	
						04/29/2017	0000065075	BOARD OF GOVERNORS ,								445,817.00
04/29/17	0000065076	C		04/29/2017	AMERICAN FIDELITY ADMINISTRATIVE	MISCELLANEOUS	Fiscal Operations	01.0	00000.0	00000	04200	5810	6721000	16-17	1,663.80	
						04/29/2017	0000065076	AMERICAN FIDELITY ADMINISTRATIVE SERVICE								1,663.80
04/29/17	0000065077	C		04/29/2017	ARCEO, SHIRLEY	NON-INSTRUCTIONAL SUPPLIES	School Relations	01.0	00000.0	00000	03320	4550	6493000	16-17	68.00	
						04/29/2017	0000065077	ARCEO, SHIRLEY								68.00
04/29/17	0000065078	A		04/29/2017	CDW-GOVERNMENT INC	COMPUTER SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	6450	0900000	16-17	2,472.69	

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						04/29/2017	0000065078	CDW-GOVERNMENT INC								2,472.69
04/29/17	0000065079	P		04/29/2017	AMAZON	COMPUTER SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	4320	0900000	16-17	989.70	
						04/29/2017	0000065079	AMAZON								989.70
04/29/17	0000065080	C		05/01/2017	CALIFORNIA ASSOC. OF LATINO COMM	MEMBERSHIPS	General Administration	01.0	00000.0	00000	01200	5210	6006000	16-17	500.00	
						04/29/2017	0000065080	CALIFORNIA ASSOC. OF LATINO COMM COL TRU								500.00
04/29/17	0000065081	P		05/09/2017	AMAZON	COMPUTER SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	4320	0900000	16-17	59.97	
						04/29/2017	0000065081	AMAZON								59.97
04/29/17	0000065082	A		05/02/2017	SDSU RESEARCH FOUNDATION/PLTW	CONFERENCE AND TRAVEL	District	01.3	00000.0	00000	00000	9330	0000000	16-17	4,250.00	
						04/29/2017	0000065082	SDSU RESEARCH FOUNDATION/PLTW								4,250.00
04/29/17	0000065083	P		05/08/2017	AMAZON	COMPUTER SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	4320	0900000	16-17	999.60	
						04/29/2017	0000065083	AMAZON								999.60
04/11/17	15P016	A		04/11/2017	ENVISE	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65060	6220	7100000	16-17	4,882,837.00	
						04/11/2017	15P016	ENVISE								4,882,837.00
04/11/17	16C0111	A		04/11/2017	PEREZ, ADRIAN	MISCELLANEOUS	Instructional Office	39.1	00000.0	00003	79850	5110	6016000	16-17	225.00	
						04/11/2017	16C0111	PEREZ, ADRIAN								225.00
04/29/17	16C0150	A		05/06/2017	PLAN NET CONSULTING LLC	CONTRACT CONSULTANTS	Physical Property-Related	41.1	00000.0	00007	73840	6450	7100000	16-17	35,950.00	
						04/29/2017	16C0150	PLAN NET CONSULTING LLC								35,950.00
04/29/17	16C0151	A		05/06/2017	PLAN NET CONSULTING LLC	CONTRACT CONSULTANTS	Physical Property-Related	41.1	00000.0	00006	73840	6450	7100000	16-17	31,400.00	

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						04/29/2017	16C0151	PLAN NET CONSULTING LLC								31,400.00
04/25/17	16C0161	C		04/25/2017	HOT DOG ON A STICK	ADVERTISING	School Relations	01.0	00000.0	00000	03320	5830	6493000	16-17	2,786.50	
						04/25/2017	16C0161	HOT DOG ON A STICK								2,786.50
04/11/17	16C0179	A		04/11/2017	BENNER, CHRISTOPHER	MISCELLANEOUS	Oth Instr Sup Services	01.3	00000.0	03000	70200	5810	6190000	16-17	2,500.00	
						04/11/2017	16C0179	BENNER, CHRISTOPHER								2,500.00
04/10/17	16FC0010A	A		04/10/2017	FINAL CLEANING SOLUTIONS, INC.	MISCELLANEOUS	Physical Property-Related	42.0	00000.0	00000	64045	6130	7100000	16-17	13,164.26	
						04/10/2017	16FC0010A	FINAL CLEANING SOLUTIONS, INC.								13,164.26
04/01/17	16FC0034	A		04/08/2017	PROSURFACE	CONTRACTED SERVICES	Grounds Maintenance-Re	41.0	00000.0	00000	71016	5810	6550000	16-17	44,904.00	
						04/01/2017	16FC0034	PROSURFACE								44,904.00
04/01/17	16FC0042	A		04/08/2017	RDM ELECTRIC CO., INC.	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65050	6130	7100000	16-17	43,758.00	
						04/01/2017	16FC0042	RDM ELECTRIC CO., INC.								43,758.00
04/11/17	16P006-07	A		05/11/2017	LETNER ROOFING CO	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6220	7100000	16-17	60,000.00	
						04/11/2017	16P006-07	LETNER ROOFING CO								60,000.00
04/11/17	16P006-08	A		05/11/2017	CONSTRUCTION HARDWARE CO.	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6220	7100000	16-17	11,064.00	
						04/11/2017	16P006-08	CONSTRUCTION HARDWARE CO.								11,064.00
04/11/17	16P006-10	A		05/11/2017	BRADY COMPANY/LOS	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6220	7100000	16-17	116,000.00	
						04/11/2017	16P006-10	BRADY COMPANY/LOS ANGELES, INC.								116,000.00
04/11/17	16P006-12	A		04/11/2017	CONTINENTAL MARBLE & TILE CO.	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6220	7100000	16-17	774,000.00	

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

Report ID: LAPO009C

District: 64360

Purchase Orders/Buyouts To The Board for Ratification From : 07/01/2016 To 06/30/2017

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Board List Purchase Order Report

CERRITOS COLLEGE

Page No. 51

Run Date: 05/13/2017

Run Time: 03:52:15AM

FY: 16-17

WEEKLY

Change															Distrib	
PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
						04/11/2017	16P006-12	CONTINENTAL MARBLE & TILE CO.								774,000.00
04/11/17	16P006-13	A		04/11/2017	ELLJAY ACOUSTICS, INC.	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6220	7100000	16-17	543,470.00	
						04/11/2017	16P006-13	ELLJAY ACOUSTICS, INC.								543,470.00
04/11/17	16P009	A		04/11/2017	SIMPLEX GRINNELL LP	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6220	7100000	16-17	173,900.00	
						04/11/2017	16P009	SIMPLEX GRINNELL LP								173,900.00
04/21/17	16P014	A		04/21/2017	BILL CARR SURVEYS, INC.	MISCELLANEOUS	Physical Property-Related	42.1	00000.0	00000	65052	6130	7100000	16-17	44,390.00	
						04/21/2017	16P014	BILL CARR SURVEYS, INC.								44,390.00
04/10/17	54699A	A		04/10/2017	H2 ENVIRONMENTAL	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65040	6130	7100000	16-17	11,789.00	
						04/10/2017	54699A	H2 ENVIRONMENTAL								11,789.00
04/05/17	61950A	C		04/05/2017	CASCADE THERMAL SOLUTIONS	REPAIRS - OTHER	Physical Sciences	01.0	00000.0	00000	02570	5630	1951000	16-17	885.00	
						04/05/2017	61950A	CASCADE THERMAL SOLUTIONS								885.00
04/07/17	64190A	C		04/07/2017	FOLSOM LAKE FORD	VEHICLE PURCHASE/RENT/LEA	AQMD	01.0	00000.0	00000	03700	6420	6594000	16-17	250.00	
						04/07/2017	64190A	FOLSOM LAKE FORD								250.00
04/18/17	64669A	P		04/18/2017	AMAZON	NON-INSTRUCTIONAL SUPPLIES	Admissions	01.0	00000.0	00000	03800	4320	6225000	16-17	7.26	
						04/18/2017	64669A	AMAZON								7.26
04/18/17	64693A	P		04/18/2017	AMAZON	MISCELLANEOUS	Management Information	01.0	00000.0	00000	02210	4550	6780000	16-17	67.10	
						04/18/2017	64693A	AMAZON								67.10
04/18/17	64749A	P		04/18/2017	AMAZON	BOOKS	Division Office	39.3	00000.0	00000	74320	4320	0951000	16-17	335.10	

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

Report ID: LAPO009C

District: 64360

Purchase Orders/Buyouts To The Board for Ratification From : 07/01/2016 To 06/30/2017

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Board List Purchase Order Report

CERRITOS COLLEGE

Page No. 52

Run Date: 05/13/2017

Run Time: 03:52:15AM

FY: 16-17

WEEKLY

Change															Distrib	
PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
						04/18/2017	64749A	AMAZON								335.10
04/11/17	APO160432	A		04/11/2017	OFFICE DEPOT/BUSINESS	NON-INSTRUCTIONAL SUPPLIES	Extended Opportunities	39.1	00000.0	00000	79850	4550	6430000	16-17	5,000.00	
						04/11/2017	APO160432	OFFICE DEPOT/BUSINESS SVCS DIV								5,000.00
04/12/17	APO160433	A		04/12/2017	LOS ALAMITOS AUTO PARTS, INC.	MISCELLANEOUS	Automotive	01.0	00000.0	00100	02600	4325	0960000	16-17	2,000.00	
						04/12/2017	APO160433	LOS ALAMITOS AUTO PARTS, INC.								2,000.00
04/25/17	APO160434	A		04/29/2017	HOME DEPOT #0608	MISCELLANEOUS	Automotive	01.0	00000.0	00100	02600	4325	0960000	16-17	250.00	
						04/25/2017	APO160434	HOME DEPOT #0608								250.00
04/26/17	APO160435	A		04/27/2017	HOME DEPOT #0608	LABORATORY SUPP/EQUIP	Ceramics	01.0	00000.0	00100	02520	4325	1002300	16-17	200.00	
						04/26/2017	APO160435	HOME DEPOT #0608								200.00
04/26/17	APO160436	A		04/27/2017	LAGUNA CLAY COMPANY	OPEN1	Ceramics	01.0	00000.0	00100	02520	4325	1002300	16-17	1,790.00	
						04/26/2017	APO160436	LAGUNA CLAY COMPANY								1,790.00
04/26/17	APO160437	A		04/27/2017	HOME DEPOT #0608	OPEN1	Other Fine-Applied	01.0	00000.0	00100	02520	4325	1099000	16-17	200.00	
						04/26/2017	APO160437	HOME DEPOT #0608								200.00
04/26/17	APO160438	A		04/27/2017	HOME DEPOT #0608	OPEN1	theater-technical	01.0	00000.0	00100	02520	4325	1055100	16-17	240.00	
						04/26/2017	APO160438	HOME DEPOT #0608								240.00
04/20/17	C84-067D	A		04/20/2017	BMI	MISCELLANEOUS	Fiscal Operations	01.0	00000.0	00000	04200	5190	6721000	16-17	5,772.36	
						04/20/2017	C84-067D	BMI								5,772.36
04/29/17	C96-039H	C		04/29/2017	COLLEGE NET, INC	CONTRACTED SERVICES	Instructional Office	01.0	00000.0	00000	02100	5810	6016000	16-17	3,826.35	

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

Report ID: LAPO009C

District: 64360

Purchase Orders/Buyouts To The Board for Ratification From : 07/01/2016 To 06/30/2017

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Board List Purchase Order Report

CERRITOS COLLEGE

Page No. 53

Run Date: 05/13/2017

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FY: 16-17

WEEKLY

Change

Distrib

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
				04/29/2017			C96-039H			COLLEGE NET, INC						3,826.35

Total by District : 64360

8,346,057.32

8,346,057.32

End of Report LAPO009C

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 29

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: Consideration of Approval of Contracts Under \$25,000 for the Month of April 2017

ACTION

It is recommended that the Board of Trustees approve the Contracts Under \$25,000 that were processed during the month of April 2017.

FISCAL IMPACT

Funding sources vary and are dependent upon the goods/services purchased.

REPORT SUMMARY

This report of Contracts Under \$25,000 that were processed during the month of April 2017 is provided for review and approval. The report provides the contract number, vendor name, description of services, start date, end date, amount, and requesting department

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

April 2017 – Contracts Under \$25,000

**Consideration of Approval of New/Amended Contracts Under \$25,000
for the Month of April 2017**

NEW CONTRACTS						
Number	Contractor	Service	Start Date	End Date	Cost	Requestor
16C0182	New York Life Insurance	Hold harmless agreement for Contractor to offer optional supplemental life insurance to District employees.	03/28/2017	N/A	No Cost	Fiscal Services
16C0184	Bellflower Unified School District	District will subcontract with BUSD to provide support for administrators, faculty, and staff members to participate in the planning of the data and accountability plan, carry out objectives and activities as per the plan, and provide support to faculty and staff to attend the data and accountability training and professional development conference as part of the PAACE Regional Consortium.	03/04/2017	09/30/2018	\$7,700.00	Adult Education
16C0185*	Downey Unified School District	Contractor to provide clinical/practicum experiences for the students enrolled in the Dental Assisting program	04/14/2017	04/13/2022	No Cost	Health Occupations
16C0186*	Norwalk-La Mirada Unified School District					
16C0187*	ABC Unified School District					
16C0191	Lakewood Perfect Smile					
16C0192	Mimi M. Hernandez-Cababan, DDS	Contractor to provide clinical/practicum experiences for the students enrolled in the Dental Assisting program	04/14/2017	04/13/2022	No Cost	Health Occupations
16C0193	Dental Care of Norwalk	Contractor to provide clinical/practicum experiences for the students enrolled in the Dental Assisting program	04/12/2017	04/11/2022	No Cost	Health Occupations
16C0188	Montebello Unified School District	Contractor to provide clinical/practicum experiences for the students enrolled in the Speech-Language Pathology Assistant program	03/14/2017	03/13/2022	No Cost	Health Occupations

**Consideration of Approval of New/Amended Contracts Under \$25,000
for the Month of April 2017**

NEW CONTRACTS						
Number	Contractor	Service	Start Date	End Date	Cost	Requestor
16C0194	Loren D. Rench Jr. DDS, Inc.	Contractor to provide clinical/practicum experiences for the students enrolled in the Dental Assisting program	04/14/2017	04/13/2022	No Cost	Health Occupations
16C0195	Los Robles Hospital and Medical Center	Contractor to provide clinical/practicum experiences for the students enrolled in the Physical Therapist Assistant program	04/07/2017	04/07/2022	No Cost	Health Occupations
16C0196	American Honda Motor Company	Professional Automotive Career Training Collision Repair Program Agreement for students specializing in the repair of Honda and Acura vehicles	04/17/2017	04/16/2022	No Cost	Technology-Auto
16C0197	John M. Cargasacchi, DDS	Contractor to provide clinical/practicum experiences for the students enrolled in the Dental Assisting program	04/19/2017	04/18/2022	No Cost	Health Occupations
16C0198	Cerritos Dental Spa	Contractor to provide clinical/practicum experiences for the students enrolled in the Dental Assisting program	04/19/2017	04/18/2022	No Cost	Health Occupations
16C0199	Los Altos Dental	Contractor to provide clinical/practicum experiences for the students enrolled in the Dental Assisting program	04/25/2017	04/24/2022	No Cost	Health Occupations
16C0200	Norwalk-La Mirada Unified School District	MOU to support NLMUSD students in developing skills to help them pursue a career in Information Technology who meet the H1B Tech Hire LA Grant requirements.	05/01/2017	06/30/2018	\$25,000.00	Economic Development
*Contract was submitted as a separate Board item due to dollar amount and has already been approved ** No contract was issued under this contract number ***Pending ****For tracking purposes only						

**Consideration of Approval of New/Amended Contracts Under \$25,000
for the Month of April 2017**

CONSTRUCTION RELATED CONTRACTS						
Number	Contractor	Service	Start Date	End Date	Cost	Requestor
13P035-09	The Vinewood Company, LLC	Project Assignment Agreement No. 9 – Inspection Services for the Stadium Turf Replacement project	05/22/2017	10/31/2017	\$24,295.00	Facilities
14P010-22	The Converse Professional Group, dba Converse Consultants	Project Assignment Agreement No. 22 – Geotechnical Observation and Testing for the Stadium Turf Replacement project	05/01/2017	09/30/2017	\$21,810.00	Facilities
14P011-10	Koury Engineering & Testing, Inc.	Project Assignment Agreement No. 10 – Pavement Study for the Parking Lot Improvements project	05/15/2017	07/31/2017	\$8,950.00	Facilities
15P010-04	TSG Enterprises, Inc. dba The Solis Group	Project Assignment Agreement No. 4 – Labor Compliance Program Administration Services for the Stadium Turf Replacement project	05/01/2017	12/31/2017	\$6,924.00	Facilities

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: June 7, 2017

Agenda Item No. 30

FROM:

Dr. Jose Fierro
President/Superintendent

PREPARED BY:

Mr. Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

SUBJECT:	Consideration of Approval of Future Sales Agreement Letter and Resolution #17-0607A - Approving Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority for the Fiscal Years Ending June 30, 2017, 2018 and 2019, and Authorizing Execution and Delivery of Related Documents and Actions

ACTION

It is recommended that the Board of Trustees approve the signing of a future sales agreement letter and passage of Resolution #17-0607A assignment of delinquent tax receivables to the California Statewide Delinquent Tax Finance Authority for the fiscal years ending June 30, in each of the years 2017 through 2019, and authorizing execution and delivery of related documents and actions.

FISCAL IMPACT

As a result of participating in this program from 2002 through 2016, Cerritos College has received a total of \$421,674 in unrestricted revenue for these years. Amounts have ranged from \$7,971 to \$16,703 annually, depending on the amount of delinquent tax receivables in any given year.

REPORT SUMMARY

The Cerritos College Board of Trustees has approved Resolutions authorizing participation in the California Statewide Delinquent Tax Authority in October 2002, May 2003, September 2004, March 2007, July 2010, and October 2014. The immediate past Resolution authorized the sale of the college's share of delinquent property tax receivables for the fiscal years ending June 30, 2016.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Resolution #17-0607A

RESOLUTION NO. 17-0607A

RESOLUTION OF THE GOVERNING BOARD OF THE CERRITOS COMMUNITY COLLEGE DISTRICT APPROVING ASSIGNMENT OF DELINQUENT TAX RECEIVABLES TO THE CALIFORNIA STATEWIDE DELINQUENT TAX FINANCE AUTHORITY FOR FISCAL YEARS ENDING JUNE 30, 2017, 2018 AND 2019, AND AUTHORIZING EXECUTION AND DELIVERY OF RELATED DOCUMENTS AND ACTIONS

WHEREAS, under Section 6516.6(b) of the Government Code of the State of California (the "Law"), a school district, community college district or other local educational agency is authorized to sell and assign to a joint powers authority any or all of its right, title, and interest in and to the enforcement and collection of delinquent and uncollected property taxes, assessments, and other receivables that have been levied by it or on its behalf for collection on the secured, unsecured, or supplemental property tax rolls, in accordance with such terms and conditions as are set forth in an agreement with the joint powers authority; and

WHEREAS, the California Statewide Delinquent Tax Finance Authority (the "Authority") has been formed as a joint powers authority for the purpose of purchasing delinquent *ad valorem* property taxes in accordance with Section 6516.6 of the Law upon terms and conditions which are acceptable to local educational agencies in Los Angeles County; and

WHEREAS, under the Law the amount of property tax receipts to be reported in a fiscal year for revenue limit purposes is equal to 100% of the local educational agency's allocable share of the taxes distributed to it for the fiscal year, and any additional amounts will not be reported and will be provided directly to the local educational agency; and

WHEREAS, the Board has previously adopted its resolutions approving the participation by the Cerritos Community College District (the "District") in the delinquent tax finance program of the Authority with respect to prior fiscal years; and

WHEREAS, the Authority has requested the District to consider selling it certain delinquent tax receivables arising with respect to the fiscal years ending June 30 in each of the years 2017, 2018 and 2019 (collectively, the "Tax Receivables"), at a purchase price which is at least equal to 110.0% of the amount of Tax Receivables; and

WHEREAS, in order to provide funding for the purchase of the Tax Receivables, the Authority has made arrangements to issue and sell a certificate of participation for each fiscal year to a designee of Tower Capital Management, LLC, a Delaware limited liability company; and

WHEREAS, the Governing Board of the District (the "Board") wishes to take its action at this time approving the sale of the Tax Receivables to the Authority, and approving related documents and actions;

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Cerritos Community College District as follows:

Section 1. Sale of Tax Receivables to Authority. The Board hereby approves and authorizes the sale of the Tax Receivables to the Authority, at a purchase price at least equal to 110.0% of the amount of Tax Receivables.

Section 2. Approval of Purchase and Sale Agreements. The sale of Tax Receivables shall be accomplished under a Purchase and Sale Agreement (the "Purchase and Sale Agreement") between the District and the Authority, in substantially the form executed by the District in connection with previous sales of tax receivables to the Authority.

The Purchase and Sale Agreement is hereby approved in substantially the form on file with the Clerk of the Board, together with any changes therein or modifications thereof approved by the Superintendent (or other chief executive officer) or the chief business officer of the District (each, an "Authorized Officer"). The Authorized Officer is authorized and directed to execute and deliver each such Purchase and Sale Agreement on behalf of the District, and the execution and delivery of each such Purchase and Sale Agreement by the Authorized Officer shall be conclusive evidence of the approval of any such changes and modifications. The Board hereby authorizes the delivery and performance of the Purchase and Sale Agreements.

Section 3. Official Actions. The Authorized Officer and any and all other officers of the District are hereby authorized and directed, for and in the name and on behalf of the District, to do any and all things and take any and all actions, including execution and delivery of any and all assignments, certificates, requisitions, agreements, notices, consents, instruments of conveyance, warrants and other documents, which they, or any of them, may deem necessary or advisable in order to consummate the sale of the Tax Receivables to the Authority and the other transactions described herein. Whenever in this resolution any officer of the District is authorized to execute or countersign any document or take any action, such execution, countersigning or action may be taken on behalf of such officer by any person designated by such officer to act on his or her behalf in the case such officer is absent or unavailable.

Section 4. Effective Date. This resolution shall take effect from and after the date of approval and adoption thereof.

PASSED AND ADOPTED this 7th day of June, 2017, by the following vote:

AYES:

NOES:

ABSENT:

President

ATTEST:

Secretary

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: June 1, 2017

Agenda Item No. 31

FROM:

Dr. Jose Fierro
President/Superintendent

PREPARED BY:

Mr. Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

SUBJECT:	Consideration of Approval of Resolution # 17-0607B Requesting Board of Supervisors of the County of Los Angeles to Establish Tax Rate for Bonds of Cerritos Community College District Expected to be sold during Fiscal Year 2017-2018, and Authorizing Necessary Actions in Connection Therewith

ACTION

It is recommended that the Board of Trustees approve Resolution #17-0607B, Resolution requesting Board of Supervisors of the County of Los Angeles to establish tax rate for bonds of Cerritos Community College District expected to be sold during fiscal year 2017-18, and authorizing necessary actions in connection therewith.

FISCAL IMPACT

There is no fiscal impact to the General Fund resulting from the issuance of the Bonds.

REPORT SUMMARY

An election was held in the Cerritos Community College District on November 6, 2012 for the issuance and sale of general obligation bonds of the District for various school facility improvements in the maximum amount of \$350,000,000 (the "Measure G"). The schedule for issuing the next series of bonds authorized under Measure G (the "Bonds") currently anticipates selling such Bonds after the time that the Auditor-Controller calculates the taxes to be levied for District bonded debt during fiscal year 2017-18. Therefore, Resolution No. 17-0607B is being brought before the Board of Trustees now to formally request that, pursuant to Education Code Sections 15252-15254, the Board of Supervisors of the County adopt a tax rate and levy a tax for the Bonds. The tax rate will be based upon an estimated debt service schedule prepared by the District. The Resolution further authorizes the District officials to file a certified copy of the Resolution with the Board of Supervisors of the County and to deliver copies of the Resolution to the Auditor-Controller and Treasurer and Tax Collector of the County.

Adoption of this Resolution is necessary to ensure that property taxes are levied during fiscal year 2017-18 for the payment of the Bonds. The Bonds are expected to be sold during Fiscal Year 2017-18.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Resolution #17-0607B

RESOLUTION NO. 17-0607B

RESOLUTION REQUESTING BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO ESTABLISH TAX RATE FOR BONDS OF CERRITOS COMMUNITY COLLEGE DISTRICT EXPECTED TO BE SOLD DURING FISCAL YEAR 2017-18, AND AUTHORIZING NECESSARY ACTIONS IN CONNECTION THEREWITH.

WHEREAS, this Board of Trustees (the "Board") of the Cerritos Community College District (the "District"), located in Los Angeles County (the "County"), California, is authorized to, and intends to, issue a series of its bonds for purposes authorized by the voters of the District on November 6, 2012 ("Measure G");

WHEREAS, the Board of Supervisors of the County is required to take action approving a tax rate for payment of indebtedness of the District during Fiscal Year 2017-18, and it is the responsibility of the Auditor-Controller of the County to calculate the several tax rates for the Board of Supervisors' action thereon;

WHEREAS, this Board has determined that it is not possible or advisable to sell the District's bonds in time to permit the Auditor-Controller, or other appropriate County official, of the County to calculate the tax rates necessary to pay debt service on such bonds in order that such tax rates may be reflected on 2017-2018 property tax bills of taxpayers in the District;

WHEREAS, the Education Code of the State of California provides that the Board of Supervisors of each county shall annually, at the time of making the levy of taxes for county purposes, estimate the amount of money required to meet the payment of the principal of and interest on the bonds authorized by the electors of the District and not sold, and which the Board of Education of the District informs the Board of Supervisors in their belief will be sold before the next tax levy, and further provides that said Board of Supervisors shall levy a tax sufficient to pay the principal and interest so estimated; and

WHEREAS, this Board deems it necessary and desirable to issue a series of the District's bonds during Fiscal Year 2017-18, as authorized by the Government Code, and that the County levy a tax for payment on debt service estimated to come due on such bonds during Fiscal Year 2017-18, and believes that said bonds will be sold during said Fiscal Year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF CERRITOS COMMUNITY COLLEGE DISTRICT:

Section 1. Recitals. All of the above recitals are correct.

Section 2. Estimate of Tax Levy. The President/Superintendent or the Vice President of Business Services/Assistant Superintendent of the District or such other officer of the District as either authorized officer may designate (each, an "Authorized

District Representative”), are hereby authorized and directed to prepare, or cause the financial advisor to the District, to prepare, an estimate of all payments of principal and interest which shall become due on a series of Measure I bonds of the District expected to be sold prior to the making of the tax levy for Fiscal Year 2017-18, and to cause the debt service schedule so prepared to be provided to the Board of Supervisors and the Auditor-Controller of the County and to any other officers of the County responsible for preparing the tax levy for bonds of the District and for levying said tax. The District estimates that the sale of its next series of bonds shall be in the amount of \$75 million, an amount within the District’s authorized but unissued bond allowance, and shall be issued in March 2018.

Section 3. Request to County to Levy Tax. The Board of Supervisors of the County is hereby requested, in accordance with Education Code Section 15252-15254, to adopt a tax rate for bonds of the District expected to be sold during Fiscal Year 2017-2018, based upon the estimated debt service schedule prepared by officers of the District, and to levy a tax in Fiscal Year 2017-18 on all taxable property in the District sufficient to pay said estimated debt service. The proceeds of such tax shall be deposited into the debt service fund of the District established pursuant to the Education Code for bonds of the District.

Section 4: Application of Tax Proceeds. In the event that the bonds of the District are not sold during Fiscal Year 2017-18, or sold in such amount and on such terms that the proceeds of the tax requested in Section 3 hereof, or any portion thereof, are not required for payment of debt service due on the bonds, or payment of other outstanding bonds of the District payable from the debt service fund of the District, this Board hereby requests that the Auditor-Controller, or other appropriate official of the County cause the remaining proceeds of the tax to be held in the debt service fund and applied to debt service on outstanding bonds of the District coming due in Fiscal Year 2018-19.

Section 5. Filing of Resolution. The Secretary of this Board is hereby authorized and directed to file forthwith a certified copy of this Resolution with the Clerk of the Board of Supervisors of the County, and to cause copies of this Resolution to be delivered to the Auditor-Controller and the Treasurer-Tax Collector of the County.

Section 6. Further Authorization. The President of this Board, the Secretary of this Board, or any Authorized District Representative, shall be and they are hereby authorized and directed to take such additional actions consistent with the intent of this Resolution in connection with the sale of the bonds of the District, which any of them deem necessary and desirable to accomplish the purpose hereof.

Section 7. Effective Date. This resolution shall take effect from and after its adoption.

PASSED AND ADOPTED this 7th day of June, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

President/Superintendent of the Board
of Trustees of the Cerritos Community
College District

Attest:

Secretary to the Board of Board of Trustees of the
Cerritos Community College District

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 32

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Noorali Delawalla
Director of Fiscal Services

SUBJECT: Consideration of Approval of Resolution No. 17-0607D District Appropriations Limit for 2017-18 per Article XII-B of the California Constitution (Gann Limit) Which Requires the Board of Trustees to Adopt the Appropriation Limit on “Proceeds of Taxes” Revenues for Public Agencies

ACTION

It is recommended that the Board of Trustees approve Resolution No.17-0607D District Appropriations Limit for 2017-18 per Article XII-B of the California Constitution (Gann Limit).

FISCAL IMPACT

No general funds will be used.

REPORT SUMMARY

The Board of Trustees is required to adopt the Appropriations Limit for the 2017-18 Fiscal Year per Article XIII-B of the California Constitution (Gann Limit).

Paul Gann, a conservative political activist, sponsored Proposition 4—better known as the Gann Limit—which was approved on November 6, 1979 by 74 percent of California voters just 18 months after the enactment of Proposition 13 which granted significant property tax relief to homeowners. The Gann Limit was approved by voters during the height of the nationwide tax revolt, and was authored by fiscal conservatives who were concerned that state spending increases would prompt California lawmakers to increase other taxes to compensate for the reduction in property tax revenues caused by Proposition 13. As such, the Gann Limit was proposed and approved as a mechanism to limit state spending.

Under the Gann Limit, a maximum ceiling was established for tax-funded government services including local education agencies such as community colleges. This ceiling was to be adjusted each year depending on changes in state population, inflation and the transfer of financial responsibility for various government activities from one level of government to another. Any significant amount of state tax revenue received above the Gann Limit was to lead to future tax rebates or tax cuts. Since inception of the Gann Limit in 1979, each school district and community college has been required by statute to perform a calculation to determine the Gann Limit or, in other words, to determine the maximum ceiling of revenue that the State would provide to the institution. This calculation utilizes a mathematical coefficient related to year-to-year changes in

student FTES totals and a second mathematical coefficient related to inflation. The worksheet showing the calculation for 2017-18 is attached. The initial dollar value of the Gann Limit calculation was established in 1979. Each successive year's Gann Limit calculation established a new baseline figure for the then current year.

Article XIII-B, of the Constitution of the State of California, as approved by the voters in November 1979, requires the establishment of Appropriations Limit on "Proceeds of Taxes" revenues for public agencies, including community college districts, beginning with each fiscal year. Districts are required to determine and adopt such Appropriations Limit for the 2017-18 Fiscal Year as a legislative act by July 1, 2017. The Appropriations Limit Resolution must be approved by the Board of Trustees in accordance with Government Code Section 7910.

For 2017-18:

The calculated Appropriations Limit (Gann [spending] Limit) is \$152,954,652

The calculated Appropriations subject to the Gann Limit is \$88,285,292

The result of these calculations means that \$88,285,292 of the state appropriations for Cerritos College will be counted toward the Gann Limit of \$152,954,652. This will have no effect on the amount of state appropriation that the college receives. For all intents and purposes, the Gann Limit calculation has ceased to be a meaningful constraint on the size of state government in California due in large part to the passage of Proposition 98 (which provides the formula by which community colleges receive funding) in 1988, and Proposition 111 in 1990, which exempted gasoline taxes from the Gann Limit and also raised the spending limit by tying it to per-capita personal income growth instead of inflation. This legislation set a considerably higher Gann Limit as can be seen by the wide spread between the two calculations.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Resolution No. 17-0607D

Worksheet with the calculations for 2017-18

**CERRITOS COMMUNITY COLLEGE DISTRICT
RESOLUTION NO. 17-0607D
RESOLUTION OF THE BOARD OF TRUSTEES OF CERRITOS COLLEGE
DISTRICT APPROPRIATIONS LIMIT FOR 2017-18**

WHEREAS, ARTICLE XIII B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA as approved by the voters in November, 1979 requires the establishment of Appropriations Limit on "Proceeds of Taxes" revenues for public agencies, including community college districts, beginning with the Fiscal Year, and

WHEREAS, each district is required to determine and adopt each Appropriations Limit for 2017-18 Fiscal Year, as a legislative act, and

WHEREAS, this community college district's Appropriations Limit has been calculated in accordance with Article XIII B of the State Constitution and Division 9 of Title I of the Government Code.

NOW THEREFORE, BE IT RESOLVED that as a legislative act of this governing board, that the purposes of Article XIII B, is to hereby establish this district's "Appropriations Limit" of \$152,954,652 for the 2017-18 Fiscal Year.

PASSED AND ADOPTED by the Board of Trustees of Cerritos College at a regular meeting held on June 7, 2017, by the following vote:

AYES:

Signed: _____
President, Board of Trustees

NOES:

ABSENT:

Attest: _____
Secretary, Board of Trustees

CALIFORNIA COMMUNITY COLLEGES
GANN LIMIT WORKSHEET
2017-18

DISTRICT NAME: Cerritos College
DATE: 5/23/17

I. 2017-18 APPROPRIATIONS LIMIT:

A.	2016-17 Appropriations Limit	\$	<u>155,193,560</u>
B.	2017-18 Price Factor:		<u>1.0369</u>
C.	Population factor:		
1.	2015-16 Second Period Actual FTES		<u>17,619.00</u>
2.	2016-17 Second Period Actual FTES		<u>16,747.54</u>
3.	2017-18 Population change factor (line C.2. divided by line C.1.)		<u>0.9505</u>
D.	2016-17 Limit adjusted by inflation and population factors (line A multiplied by line B and line C.3.)	\$	<u>152,954,652</u>
E.	Adjustments to increase limit:		
1.	Transfers in of financial responsibility	\$	<u>-</u>
2.	Temporary voter approved increase		<u>0</u>
3.	Total adjustments - increase		
	Sub-Total	\$	<u>-</u>
F.	Adjustments to decrease limit:		
1.	Transfers out of financial responsibility	\$	<u>-</u>
2.	Lapses of voter approved increases		<u>0</u>
3.	Total adjustments - decrease		<u>\$ -</u>
G.	2017-18 Appropriations Limit	\$	<u>152,954,652</u>

II. 2017-18 APPROPRIATIONS SUBJECT TO LIMIT:

A.	State Aid (General Apportionment, Apprenticeship Allowance and Prop. 30 Education Protection Account Tax revenue)	\$	<u>72,984,230</u>
B.	State Subventions (Home Owners Property Tax Relief, Timber Yield tax, etc.)	\$	<u>30,779</u>
C.	Local Property taxes		<u>16,502,419</u>
D.	Estimated excess Debt Service taxes		<u>-</u>
E.	Estimated Parcel taxes, Square Foot taxes, etc.		<u>-</u>
F.	Interest on proceeds of taxes		<u>-</u>
G.	Local appropriations from taxes for unreimbursed State, court, and federal mandates		<u>(1,201,357)</u>
H.	2017-18 Appropriations Subject to Limit	\$	<u>88,285,292</u>

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 33

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business
Services/Assistant Superintendent

PREPARED BY:

Noorali Delawalla
Director of Fiscal Services

SUBJECT: Consideration of Approval of Cash Borrowing Resolution No. 17-0607E for Temporary Transfers from the Los Angeles County Treasurer

ACTION

It is recommended that the Board of Trustees approve the attached Resolution to request temporary borrowing from the Los Angeles County Treasurer to meet cash flow shortages from July 1, 2017, through April 25, 2018.

FISCAL IMPACT

Maximum amount of temporary transfers from the Los Angeles County Treasurer is set at \$20,000,000.

REPORT SUMMARY

Article XVI, Section 6, of the California Constitution allows for borrowing from the Los Angeles County Treasurer when sufficient cash is needed to pay obligations for current requirements lawfully incurred in the fiscal year. Temporary borrowing of cash from the Treasurer to meet cash flow shortages is available through the last Monday of April per Article XVI, Section 6, of the California Constitution. Proceeds of Tax and Revenue Anticipation Notes (TRANS) must be utilized before borrowing from the Treasurer is permitted.

The District may temporarily find that it does not have enough cash to meet its fiscal obligations in the general or other operating funds due to the shortage of funds created by deferrals or reductions of revenue by the State or the lack of an authorizing State Adopted budget which delays the release of other state funds.

In order to be able to request temporary transfers from the Los Angeles County Treasurer, on an as-needed basis, the Los Angeles County Office of Education requires that a resolution be on file showing Board Authorization for the year 2017-18. Proceeds of TRANS must be utilized before borrowing from the Treasurer is permitted.

The District will abide by the guidelines to request temporary transfers from the Los Angeles County Treasurer as stated in the attached resolution.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Cash Borrowing Resolution No.17-0607E

CASH BORROWING RESOLUTION - #17-0607E

Temporary Transfers from the School Pools Fund Maintained by the Los Angeles County Treasurer

Cerritos Community College District

WHEREAS, sufficient cash is needed to pay obligations for current operating requirements lawfully incurred in the fiscal year, and;

WHEREAS, Article XVI, Section 6, of the California Constitution allows for borrowing from the School Pools Fund maintained by the Los Angeles County Treasurer (Treasurer), and;

WHEREAS, the following restrictions apply to this authorization:

1. Maximum amount of authorized borrowing: \$ 20,000,000.
2. For Fiscal Year; 2017-18
3. Shall not exceed 85 percent of the anticipated revenues accruing to the district.
4. Shall not be made prior to the first day of the fiscal year nor after the last Monday in April of the current fiscal year.
5. Shall be repaid from revenues accruing to the district before any other obligation of the district is met from such revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Board of the Cerritos Community College District hereby requests the Treasurer to make temporary transfers of funds.

Certification of the Clerk of the Board

The agenda with this item for action was posted as required by law.

This resolution was adopted by the Governing board on: June 7, 2017
Date

Signature: _____
Clerk of the Governing Board

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 34

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business
Services/Assistant Superintendent

PREPARED BY:

Noorali Delawalla
Director of Fiscal Services

SUBJECT: Consideration of Approval of Resolution No. 17-0607F to Authorize Temporary Interfund Cash Borrowing for the District for Fiscal Year 2017-18

ACTION

It is recommended that the Board of Trustees approve the attached Resolution No.17-0607_ to authorize temporary borrowing of cash between District funds to meet any cash flow shortages that may occur during Fiscal Year 2017-18.

FISCAL IMPACT

No general funds will be used.

REPORT SUMMARY

It is recommended by the Los Angeles County Office of Education, based on the California Community College Budget and Accounting Manual, that districts shall adopt a resolution authorizing temporary borrowing of cash, if needed, between District funds.

The District may temporarily find that it does not have enough cash to meet its fiscal obligations in the general or other operating funds due to the shortage of funds created by deferrals or reductions of revenue by the State, or the lack of an authorizing State Adopted Budget which delays the release of other state funds.

In order to be able to temporarily borrow cash from any fund of the district, on an as-needed basis, the Los Angeles County Office of Education requires that a resolution be on file showing Board Authorization for the year 2017-18.

The District will abide by the guidelines to temporarily borrow between district funds as stated in the attached resolution No.17-0607F.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Cash Borrowing Resolution No.17-0607F

CASH BORROWING RESOLUTION - #17-0607F

Temporary Inter-fund Cash Borrowing

Cerritos Community College District

WHEREAS, sufficient cash is needed to pay obligations for current operating requirements lawfully incurred in the fiscal year, and;

WHEREAS, temporary transfer of cash between district funds is permitted by Education Code Section 42603, and;

WHEREAS, the following restrictions apply to this authorization:

1. Maximum amount of authorized borrowing: \$ 20,000,000.
2. For Fiscal Year: 2017-18.
3. Amount Shall not exceed 75 percent of moneys held in any fund.
4. Funds Borrowed shall not be available for appropriation or considered income to the borrowing fund.
5. Borrowing shall occur only when the fund receiving the money will earn sufficient income during the current fiscal year.
6. The amounts borrowed shall be **repaid** either in the same fiscal year or in the following fiscal year if the borrowing takes place within the final 120 calendar days of a fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Board of the Cerritos Community College District hereby authorize the borrowing of cash between all of the district funds.

Certification of the Clerk of the Board

The agenda with this item for action was posted as required by law.

This resolution was adopted by the Governing Board on: June 7, 2017
Date

Signature: _____
Clerk of the Governing Board

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 35

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Noorali Delawalla
Director of Fiscal Services

SUBJECT: Consideration of Approval to Authorize the Los Angeles County Superintendent of Schools to make Budget Appropriation Transfers as needed at the close of the school year 2016-17 per Education Code 85201

ACTION

It is recommended that the Board of Trustees authorize the Los Angeles County Office of Education to make appropriation transfers as needed for the end of the Fiscal Year, June 30, 2017 per Education Code 85201.

FISCAL IMPACT

No general funds will be used.

REPORT SUMMARY

In order to make appropriation transfers as needed at the end of each fiscal year, the Board of Trustees must annually authorize the Los Angeles County Office of Education to do so as necessary.

Even though the Board has approved budget transfers throughout the year, when the year-end approaches and the books are being closed, adjustments may need to be made within the various accounts. These adjustments can be made by the Los Angeles County Office of Education if the District so authorizes. The adjustments are minor due to overages and shortages in the various accounts by major object code classifications.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Authorization to Make Appropriation Transfers

YEAR-END APPROPRIATION TRANSFERS
Community College Districts

TO: Los Angeles County Office of Education
Division of School Financial Services
Accounting Section – EC 2ND Floor

Attn: Benjie Tamondong

FROM: Cerritos Community College District

_____ No Appropriation Transfer is Requested

_____ Appropriation Transfers are Authorized

Our Board of Trustees hereby authorizes the County Superintendent of Schools to make appropriate transfers necessary at the close of the 2016-17 school year to permit the payment of obligations of the district incurred during such school year.

Signature _____ Date: June 7, 2017
Clerk of the Board of Trustees

Submitted by: _____ Date: _____, 2017

E-mail Address: _____
(Required)

Attachment to:
LACOE Info Bul. No. 4579
SFS-A61-2016-17

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 36

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Noorali Delawalla
Director of Fiscal Services

SUBJECT: Consideration of Approval to Make Budget Transfers and Budget Adjustments

ACTION

It is recommended that the Board of Trustees approve the budget transfers and budget adjustments as presented.

FISCAL IMPACT

The overall fiscal impact of the budget transfers and budget adjustments will have no effect on the Unrestricted and Restricted General Funds; Other Special Revenue Funds for Vintage, Cosmetology/ Technology, Culinary Arts; and Revenue Bond Construction Fund – Measure G ending balances.

REPORT SUMMARY

Pages 1 thru 6 are budget transfers between major account classifications for the Unrestricted and Restricted General Funds; Other Special Revenue Fund – Vintage, Cosmetology/ Technology, Culinary Arts; and Revenue Bond Construction Fund – Measure G. These transfers are self-balancing and have no effect on their ending balance.

Page 7 reflects a revenue budget adjustment for course audit income. This adjustment has no effect on the Unrestricted General Fund ending balance. Expenditures will be adjusted correspondingly.

Pages 8 thru 9 reflect a revenue budget set ups for Strong Workforce Program – Regional Leap for \$469,000 and Regional Cross Town Engineering Design Manufacturing Hub for \$150,000. A Revenue adjustment of \$433,351 will be reflected for Student Success (Credit) per revised apportionment from the Chancellor's Office. These adjustments have no effect on the Restricted General Fund ending balance. Expenditures will be adjusted correspondingly.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Budget Adjustment Details (9 Pages).

BUDGET TRANSFERS FOR JUNE 7, 2017

01.0 FUND - GENERAL FUND - UNRESTRICTED

FROM

ACADEMIC SALARIES	\$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	(9,270)
EMPLOYEE BENEFITS	\$	
SUPPLIES AND MATERIALS	\$	(52,227)
OTHER CONTRACT EXPENSES AND SERVICES	\$	(42,534)
CAPITAL OUTLAY	\$	(51,835)
PAYMENTS TO OR FOR STUDENTS	\$	
CONTINGENCY	\$	
TOTAL	\$	(155,866)

TO

ACADEMIC SALARIES	\$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	3,200
EMPLOYEE BENEFITS	\$	270
SUPPLIES AND MATERIALS	\$	28,983
OTHER CONTRACT EXPENSES AND SERVICES	\$	27,695
CAPITAL OUTLAY	\$	95,718
PAYMENTS TO OR FOR STUDENTS	\$	
TOTAL	\$	155,866

Transfers: To align budgets to cover expenditures, based on department needs

Fiscal Impact: No effect on the ending balance

Number of Transfer Requests: Twelve (12)

Divisions/Departments/Programs:

Academic Affairs; Educational Partnerships and Programs; Information Technology; Health Occupations; Liberal Arts; Science, Engineering, and Math; Technology; Student Services; International Student Programs; Purchasing

BUDGET TRANSFERS FOR JUNE 7, 2017

01.3 FUND - GENERAL FUND - RESTRICTED

FROM

ACADEMIC SALARIES	\$	(41,999)
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	(1,100)
EMPLOYEE BENEFITS	\$	(8,739)
SUPPLIES AND MATERIALS	\$	(10,627)
OTHER CONTRACT EXPENSES AND SERVICES	\$	(1,115)
CAPITAL OUTLAY	\$	
PAYMENTS TO OR FOR STUDENTS	\$	(54,344)
CONTINGENCY	\$	

TOTAL

\$ **(117,924)**

TO

ACADEMIC SALARIES	\$	36,549
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	41
EMPLOYEE BENEFITS	\$	14,588
SUPPLIES AND MATERIALS	\$	2,800
OTHER CONTRACT EXPENSES AND SERVICES	\$	12,246
CAPITAL OUTLAY	\$	2,800
PAYMENTS TO OR FOR STUDENTS	\$	48,900

TOTAL

\$ **117,924**

Transfers: To transfer budget to specific line items for conference and travel; payroll taxes for part time counselors and adult hourly; purchases of laptops

Fiscal Impact: No effect on the ending balance

Number of Transfer Requests: Six (6)

Divisions/Departments/Programs:

Veterans Affairs; Extended Opportunity Program Services; Advanced Manufacturing and Engineering Technology Linked Learning Consortium; Student Success (Non Credit); Student Equity Plan - Professional/ Student Diversity, Equity, and Inclusion Development; Teacher Preparation Pipeline

BUDGET TRANSFERS FOR JUNE 7, 2017

39.1 FUND - OTHER SPECIAL REVENUE FUND - VINTAGE AT CERRITOS COLLEGE

FROM

ACADEMIC SALARIES	\$	(13,374)
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	
EMPLOYEE BENEFITS	\$	
SUPPLIES AND MATERIALS	\$	(3,207)
OTHER CONTRACT EXPENSES AND SERVICES	\$	
CAPITAL OUTLAY	\$	
PAYMENTS TO OR FOR STUDENTS	\$	
CONTINGENCY	\$	
TOTAL	\$	(16,581)

TO

ACADEMIC SALARIES	\$	284
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	2,000
EMPLOYEE BENEFITS	\$	203
SUPPLIES AND MATERIALS	\$	2,000
OTHER CONTRACT EXPENSES AND SERVICES	\$	3,594
CAPITAL OUTLAY	\$	
PAYMENTS TO OR FOR STUDENTS	\$	8,500
TOTAL	\$	16,581

Transfers: To transfer budget to specific line items for payments to or for students; consulting to K16 Bridge to College Initiative; salary for adult hourlies

Fiscal Impact: No effect on the ending balance

Number of Transfer Requests: Two (2)

Divisions/Departments/Programs:

Vintage at Cerritos

BUDGET TRANSFERS FOR JUNE 7, 2017

39.3 FUND - OTHER SPECIAL REVENUE FUND - COSMETOLOGY/ TECHNOLOGY

FROM

ACADEMIC SALARIES	\$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	(6,300)
EMPLOYEE BENEFITS	\$	
SUPPLIES AND MATERIALS	\$	(11,400)
OTHER CONTRACT EXPENSES AND SERVICES	\$	
CAPITAL OUTLAY	\$	
PAYMENTS TO OR FOR STUDENTS	\$	
CONTINGENCY	\$	
TOTAL	\$	(17,700)

TO

ACADEMIC SALARIES	\$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	
EMPLOYEE BENEFITS	\$	
SUPPLIES AND MATERIALS	\$	6,400
OTHER CONTRACT EXPENSES AND SERVICES	\$	11,300
CAPITAL OUTLAY	\$	
PAYMENTS TO OR FOR STUDENTS	\$	
TOTAL	\$	17,700

Transfers: To transfer budget to specific line items for contracted services and supplies

Fiscal Impact: No effect on the ending balance

Number of Transfer Requests: Three (3)

Divisions/Departments/Programs:

Cosmetology; Technology Contract Education; Welding Certification

BUDGET TRANSFERS FOR JUNE 7, 2017

39.4 FUND - OTHER SPECIAL REVENUE FUND - CULINARY ARTS

FROM

ACADEMIC SALARIES	\$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	
EMPLOYEE BENEFITS	\$	
SUPPLIES AND MATERIALS	\$	(7,745)
OTHER CONTRACT EXPENSES AND SERVICES	\$	
CAPITAL OUTLAY	\$	(4,500)
PAYMENTS TO OR FOR STUDENTS	\$	
CONTINGENCY	\$	
TOTAL	\$	(12,245)

TO

ACADEMIC SALARIES	\$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	5,000
EMPLOYEE BENEFITS	\$	
SUPPLIES AND MATERIALS	\$	
OTHER CONTRACT EXPENSES AND SERVICES	\$	7,245
CAPITAL OUTLAY	\$	
PAYMENTS TO OR FOR STUDENTS	\$	
TOTAL	\$	12,245

Transfers: To transfer budget to specific line items for cleaning services; bank service charges; overtime

Fiscal Impact: No effect on the ending balance

Number of Transfer Requests: One (1)

Divisions/Departments/Programs:

Culinary Arts

BUDGET TRANSFERS FOR JUNE 7, 2017

42.1 FUND - REVENUE BOND CONSTRUCTION FUND - MEASURE G

FROM

ACADEMIC SALARIES	\$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	
EMPLOYEE BENEFITS	\$	
SUPPLIES AND MATERIALS	\$	
OTHER CONTRACT EXPENSES AND SERVICES	\$	
CAPITAL OUTLAY	\$	(19,457,493)
PAYMENTS TO OR FOR STUDENTS	\$	
CONTINGENCY	\$	
TOTAL	\$	(19,457,493)

TO

ACADEMIC SALARIES	\$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	
EMPLOYEE BENEFITS	\$	
SUPPLIES AND MATERIALS	\$	2,642
OTHER CONTRACT EXPENSES AND SERVICES	\$	39,335
CAPITAL OUTLAY	\$	19,415,516
PAYMENTS TO OR FOR STUDENTS	\$	
TOTAL	\$	19,457,493

Transfers: To transfer budget to specific line items to cover expenditures as of Period 10 and estimates for the year ending June 30, 2017.

Fiscal Impact: No effect on the ending balance

Number of Transfer Requests: One (1)

Divisions/Departments/Programs:

Bond Implementation; Social Science; Parking Lots Improvement; Social Science Elevator; Construction Management; Swing Space; Learning Resource Center; Stadium Turf Replacement; Culinary Arts; Fine Arts; Roof Replacements; Campus Wide Projects - Security; Health and Wellness Complex; Field House; Shade Structures; Electrical Upgrade; Central Plant Expansion; Performing Arts Center; Utilities Infrastructure

BUDGET ADJUSTMENTS FOR JUNE 7, 2017

01.0 FUND - GENERAL FUND - UNRESTRICTED

Revenue Budget

00000.0-00000-025600-8885-0801000	\$	<u>2,340</u>
Local - Physical Education and Athletics		

To recognize audit income that was received. Budget allocated to supplies.

Total Revenue Budget	\$	<u><u>2,340</u></u>

Fiscal Impact: No effect on the ending balance; expenditures will be adjusted correspondingly.

Number of Adjustment Requests: One (1)

BUDGET ADJUSTMENTS FOR JUNE 7, 2017

01.3 FUND - GENERAL FUND - RESTRICTED

Revenue Budget

00000.0-10001-70006-8627-0000000	\$	32,506
State - Basic Skills		

To set up revenue of Prior Year Correction - Categorical for Basic Skill per apportionment. Budget allocated to stipend and related payroll taxes.

00000.0-00000-70261-8627-0000000	\$	469,000
State - Strong Workforce Program - Regional Leap		

To set up budget for Strong Workforce Program - Regional Leap. Budget allocated to salary and related payroll taxes for classified; supplies; contracted services.

00000.0-00000-70265-8627-0000000	\$	150,000
State - Strong Workforce Program - Regional Cross Town Engineering Design Manufacturing Hub		

To set up budget for Strong Workforce Program - Regional Cross Town Engineering Design Manufacturing Hub. Budget allocated to salary and related payroll taxes for adult hourly; supplies; conference and travel; contracted services; equipment.

00000.0-00000-70751-8830-0000000	\$	(33,500)
Local - Quality Rating and Improvement System Block Grant		
To adjust budget per final grant amount for Infant Toddler Grant Agreement. Budget was reduced for salary and related payroll taxes for classified, academic and adult hourly; supplies; conference and travel; contracted services; equipment.		

00000.0-00000-70770-8627-0000000	\$	40,851
State - DOEd: Prekindergarten and Family Literacy Program		

To set up revenue per Amendment 02 for FY 2016-17 for Prekindergarten and Family Literacy Program. Budget allocated for salary and related payroll taxes for academic hourly; contracted services.

00000.0-00000-70780-8627-0000000	\$	8,459
State - DOEd: General Child Care and Development Programs		

To set up revenue per Amendment 01 for FY 2016-17 for General Child Care and Development Program. Budget allocated for salary and related payroll taxes for classified.

BUDGET ADJUSTMENTS FOR JUNE 7, 2017

01.3 FUND - GENERAL FUND - RESTRICTED

Revenue Budget

00000.0-00000-70200-8170-0000000	\$	11,540

Federal - Perkins

To adjust budget for Perkins per Chancellor's Office. Budget allocated for equipment.

00000.0-00000-71120-8150-0000000	\$	745

Federal - Title IV Administrative Cost Allowance

To increase budget for Administrative Cost Allowance per revised calculation. Budget allocated for supply.

00000.0-00000-71120-8980-0000000	\$	354

Other Revenue - Title IV Administrative Cost Allowance

To increase budget for Administrative Cost Allowance per revised calculation. Budget allocated for supply.

00000.0-00000-73400-8627-0000000	\$	(433,351)

State - Student Success (Credit)

To adjust budget of Student Success (Credit) per revised apportionment. Budget was reduced for salary and related payroll taxes for part time counselors; supply; travel; contracted services; equipment.

00000.0-00000-73420-8629-0000000	\$	<u>59,135</u>

State - Student Success (Non Credit)

To adjust budget of Student Success (Non Credit) per apportionment. Budget allocated for salary and related payroll taxes for part time counselors and adult hourly; supply; travel; repairs and maintenance.

Total Revenue Budget	\$	<u><u>305,739</u></u>

Fiscal Impact: No effect on the ending balance; expenditures will be adjusted correspondingly.

Number of Adjustment Requests: Ten (10)

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 37

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

David C. Moore
Director of Physical Plant and
Construction Services

SUBJECT: Consideration of Approval of Cerritos College 2019-2023 Five-Year Construction Plan (5YCP)

ACTION

It is recommended that the Board of Trustees approve Cerritos College's 2019-2023 Five-Year Construction Plan (5YCP).

FISCAL IMPACT

There is no financial impact to the unrestricted general fund. Funding is provided by the State Capital Outlay and local bond funds.

REPORT SUMMARY

The Five-Year Construction Plan (5YCP) is mandated by Education Code and is an annual report and summary of all the major capital outlay projects of a college regardless of what source of revenue will fund the project (e.g., general obligation bond, general fund, capital outlay fund, etc.). The 5YCP communicates to the State the District's plans and needs for current and future capital projects within the plan period by defining the essential capital improvements the college will need if it is to achieve the outcomes specified in its 2011 Facilities Master Plan. The "Five Year" Construction Plan actually covers seven years with its official beginning three fiscal years forward. Hence, the annual 5YCP being presented today begins with the 2019-20 fiscal year and concludes with the 2023-24 fiscal year. This unique forward-projecting circumstance accommodates the State's planning purposes and funding information needs as described herein.

The Chancellor's Office utilizes the information it receives from each community college in the system to make informed decisions regarding project priorities for State funding. In other words, the projects identified by Cerritos College and all other colleges throughout the state system are used by State-level agencies and personnel to determine circumstances such as how much overall classroom space is available throughout the state, how enrollment trends will impact available and future classroom space, and the financial need and amount of overall funding that will be necessary from State construction bonds should any be pursued. The Chancellor's Office combines and analyzes the data from the 5YCPs of all 72 community college districts in a manner consistent with Sections 81820 through 81823 of the California Education Code and publishes the statewide Community Colleges Capital Outlay Plan. This statewide plan is used by the State Legislature and several state agencies, including the Department of Finance, Legislative Analyst's Office and California Postsecondary Education Commission, to help identify and develop short-term and long-range capital outlay needs for higher education in California.

The attached Executive Summary of the 2019-2023 5YCP lists construction projects, anticipated occupancy schedules, assignable square feet (ASF) capacity, total project budget allocation, and source(s) of funding. Regardless of funding source, all anticipated and "in-progress" projects (e.g., Fine Arts) are included on this list. All pending Initial Project Proposals (IPPs) and Final Project Proposals (FPPs) are included on this list. An IPP is developed by a college, then submitted to the State for determination of whether it is a project that will be eligible to receive State funding. Once approved by the State as an IPP, the next step is for the college to advance the project as an FPP at an appropriate time based on the needs of the college. Once an FPP is approved by the State only very nominal changes, if any, are allowed to the project's identified scope of work and State reimbursement level.

In closing, the 5YCP serves the following purposes: 1) it provides the state with insight as to the District's use of facilities in relationship to student demand; and, 2) it enables the state to determine whether or not the District qualifies to receive state funding support for capital construction projects. During 2016-17, District staff and its consultants have worked diligently to effectively and positively manage the many variables that are utilized by the state in determining the level of state funding support that may be available. This 5YCP is designed to attract the greatest amount of state funds for our major capital outlay needs.

Although previously submitted as a Final Project Proposal (FPP), the Chancellor's Office requested that Districts resubmit an Initial Project Proposal (IPP) for the following:

- Health Sciences Building Renovation

The District is resubmitting an updated Initial Project Proposal (IPP) for the following:

- Business and Language Arts

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Executive Summary

**CERRITOS COMMUNITY COLLEGE DISTRICT
2019-2023 FIVE YEAR (CAPITAL) CONSTRUCTION PLAN
EXECUTIVE SUMMARY**

					Projected Funding Sources		
Project	Classification	Projected Occupancy	Project Scope in ASF	Total Budget Allocation	State Supported	District Allocation Requirements	Other Supported
<u>Cerritos Community College District</u>							
1 Health Sciences Bldg IPP	Modernization/Academic	2020/2021	30,176	\$17,890,000	\$7,903,532	\$9,986,468	\$0
2 Performing Arts Center	Growth Replacement	2020/2021	43,606	\$70,600,000	\$0	\$70,600,000	\$0
3 Administration/Student Services	Growth Replacement	2022/2023	65,996	\$70,447,500	\$0	\$70,447,500	\$0
4 Business & Language Arts IPP	Growth/Academic	2023/2024	52,326	\$46,460,000	\$23,230,000	\$23,230,000	\$0
5 Field House	Growth Replacement	2019/2020	12,300	\$11,660,000	\$0	\$11,660,000	\$0
6 Health & Wellness Complex	Growth/Academic	2019/2020	53,950	\$67,800,000	\$0	\$67,800,000	\$0
GRAND TOTAL				\$284,857,500	\$31,133,532	\$253,723,968	

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 38

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Dr. Adriana Flores-Church
Vice President of Human Resources/
Assistant Superintendent

SUBJECT:	Consideration of Approval and/or Ratification of Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly as needed for the 2016-2017 and 2017-2018 Academic Year

ACTION

It is recommended that the Board of Trustees approve and/or ratify the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel as presented on the attached list.

FISCAL IMPACT

No additional financial effect. This is budgeted in the General Fund. Some positions are Categorically or Specially funded as indicated.

REPORT SUMMARY

The attached list of classified, short-term, substitute, professional expert, and/or student hourly personnel is submitted for approval and/or ratification of employment.

The Office of Human Resource Services has received and completed the processing of Employment Request forms for the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel as indicated on the attached list.

All requirements for employment processing have been completed and the Office of Human Resource Services has cleared the individuals for employment.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel

EMPLOYMENT OF CLASSIFIED, SHORT-TERM, SUBSTITUTE, PROFESSIONAL EXPERT, AND/OR STUDENT HOURLY PERSONNEL

I. Classified Employment

Out-of-Class* extended assignment as Lead Warehousing & Delivery Grade 34, Step 4 + L2 (\$4,729.73/month, includes 5% Out-of-Class) effective April 1, 2017 not to exceed December 31, 2017 or when position is filled: *Miguel Arias*

Out-of-Class* extended assignment as Administrative Secretary II Grade 34, Step 1 (\$4,100.00/month, includes 5% Out-of-Class) effective April 1, 2017 not to exceed June 30, 2017: *Jessica Otero*

** Classified employees required to work in a higher classification according to the provisions of Administrative Procedure 7233 (AP 7233) and Article 5.12 of the CSEA collective bargaining agreement, shall qualify for "out-of-class" pay and their salary be adjusted upward for the entire period required to work out-of-classification.*

II. **Short-term hourly employment (as needed), variable hours per day not to exceed 25 hours a week, for a period not to exceed June 30, 2017, or 175 total workdays, whichever occurs first.**

<u>Name</u>	<u>Unit</u>	<u>Classification</u>	<u>Rate</u>	<u>Cleared for Employment</u>
Abing, Joseph**	Community Education	Sports Leader	\$10.50/hr	5/16/2017
Ahumada, Brian**	Community Education	Community Education Specialist II/Kids College	\$33.23/hr	5/15/2017
Allbee, Elionor**	Community Education	Program Assistant II	\$11.78/hr	5/15/2017
Aly, Hemat Sobhy*	Financial Aid	Secretary Clerk	\$10.94/hr	4/06/2017
Arellano, Emily*	Child Development	Instructional Aide I	\$10.50/hr (1)	5/19/2017
Batres, Ruth*	Adult Education	Special Populations Coordinator	\$17.04/hr	5/19/2017
Benoun, Alonso**	Community Education	Program Assistant II	\$11.78/hr	5/15/2017
Benoun, Diego Joseph**	Community Education	Program Assistant II	\$11.78/hr	5/15/2017
Burt, Monique**	Community Education	Program Assistant II	\$11.78/hr	5/15/2017
Bustamante, Daisy*	Community Education	Instructional Scheduling Coordinator	\$12.98/hr	5/16/2017
Bustamante, Mauricio**	Community Education	Program Assistant II	\$11.78/hr	5/15/2017
Bustamante, Sabastian**	Community Education	Program Assistant II	\$11.78/hr	5/15/2017
Calhoun, Joshua	Community Education	Community Education Specialist II/Kids College	\$33.23/hr	5/16/2017
Chavez, Esperanza**	Community Education	Program Assistant II	\$11.78/hr	5/16/2017
Equihua, Cristian**	Community Education	Community Education Specialist II/Kids College	\$33.23/hr	5/15/2017

* Categorically Funded

** Specially Funded

Favors, Jazman**	Community Education	Program Assistant II	\$11.78/hr	5/15/2017
Funes, Zuleyma**	Community Education	Program Assistant II	\$11.78/hr	5/15/2017
Garcia, Stephanie*	EPP	Instructional Aide I	\$10.50/hr(1)	5/16/2017
Garrison, John Michael*	EPP	Instructional Aide I	\$10.50/hr(1)	5/15/2017
Gomez, Jennifer*	EPP	Community Education Specialist	\$30.27/hr	5/16/2017
Guzaman, Jonathan*	Adult Education	Program Assistant II	\$11.78/hr	5/12/2017
Guzman, Julio**	Community Education	Community Education Specialist II/Kids College	\$33.23/hr	5/15/2017
Henriquez, Alexis	Campus Police	Cadet I	\$10.50/hr	5/15/2017
Hernandez, Jazmin*	EPP	Instructional Aide I	\$10.50/hr(1)	5/15/2017
Hoyer, Eric**	Community Education	Community Education Specialist III/Kids College	\$36.25/hr	5/15/2017
Ieremia, Kimberly**	Community Education	Community Education Specialist II/Kids College	\$33.23/hr	5/15/2017
Islas, Destiny Jasmine	EPP	Intermediate Typist Clerk	\$10.50/hr	5/18/2017
Koenig, Todd**	Community Education	Community Education Specialist II/Kids College	\$33.23/hr	5/15/2017
Loaiza, Julissa*	Adult Education	Secretary Clerk	\$10.97/hr	5/15/2017
Maae, Stacey J**	Community Education	Program Assistant II	\$11.78/hr	5/08/2017
Marshall, Isaac Jr**	Adult Education	Community Education Specialist	\$30.27/hr	5/12/2017
Nelson, Dulcinea**	Community Education	Secretary Clerk	\$10.94/hr	5/12/2017
Nelson, Kerry R**	Community Education	Program Assistant II	\$11.78/hr	5/09/2017
Ngoun, Kevin**	Community Education	Program Assistant II	\$11.78/hr	5/09/2017
Nieto, Jennifer Crystal*	Adult Education	Program Assistant II	\$11.78/hr	5/12/2017
Ortiz, Javier*	EPP	Instructional Aide I	\$10.50/hr	5/12/2017
Proffitt, Samantha N*	Adult Education	Instructional Aide II	\$13.30/hr	5/15/2017
Quinonez Garcia, Mariela*	Adult Education	Program Assistant II	\$11.78/hr	5/19/2017
Reyes Gallardo, Kimberly **	Community Education	Secretary Clerk	\$10.94/hr	5/12/2017
Reyes Lopez, Jose Stalin**	Community Education	Program Assistant I	\$10.50/hr	5/09/2017
Robbins, Rachel Diane**	Community Education	Administrative Secretary	\$13.64/hr	5/11/2017
Roberts, Rachel Anne**	Community Education	Secretary Clerk	\$10.94/hr	5/15/2017
Romero, Chantal M**	Community Education	Program Assistant I	\$10.50/hr	5/15/2017
Ruiz, Jennifer Connie**	Community Education	Program Assistant I	\$10.50/hr	5/15/2017
Salguero, Naila Yvette*	Adult Education	Secretary Clerk	\$10.94/hr	5/09/2017
Sanchez, Jacky**	Community Education	Secretary Clerk	\$10.94/hr	5/12/2017
Schiavo, Mark A**	Community Education	Community Education Specialist III/Kids College	\$36.35/hr	5/11/2017

* Categorically Funded

** Specially Funded

Spjut-Wilcox, Sarah Jean*	Adult Education	Community Education Specialist	\$30.27/hr	5/15/2017
Stovall, Aunjanae**	Community Education	Recreation Activity Specialist	\$14.18/hr	5/11/2017
Taylor, Katrina*	DSPS	Program Assistant II	\$11.78/hr	5/09/2017
Valera, Daniel Alonso*	Adult Education	Program Assistant II	\$11.78/hr	5/15/2017
Vargas, Anthony Carlos*	EPP	Instructional Aide I	\$10.50/hr (1)	5/15/2017
Velasquez, Stephanie Michelle*	EPP	Instructional Aide I	\$10.50/hr (1)	5/15/2017

Short-term hourly employment (as needed), variable hours per day not to exceed 25 hours a week, for a period not to exceed June 30, 2018, or 175 total workdays, whichever occurs first.

<u>Name</u>	<u>Unit</u>	<u>Classification</u>	<u>Rate</u>	<u>Cleared for Employment</u>
Acosta,Fabian	Campus Police	Aides-Special Cadet II	\$10.50/hr	5/22/2017
Aguilar Bastida,Rocio A*	Success Center	Instructional Aide II	\$14.67/hr (3)	5/22/2017
Aguilar,Lanae Nicole	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Aguilar,Veronica*	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Aguilar,Veronica*	Counseling	Intermediate Typist Clerk	\$10.50/hr	5/22/2017
Aguirre,Jesse William*	Technology	Intermediate Clerk	\$10.50/hr	5/22/2017
Ahmed,Hassan *	DSPS	Instructional Aide II	\$13.30/hr	5/22/2017
Aiton, Amanda Noble	Community Education	Continuing Education Specialist II/Kids College	\$33.23/hr	5/23/2017
Aiton,Amanda Noble	Community Education	Continuing Education Specialist II/Kids College	\$33.23/hr	5/22/2017
Alcantar,Ashley Claribel *	Financial Aid	Student Affairs Assistant	\$14.32/hr	5/22/2017
Alcaraz,Angie Eileen	Career Services	Intermediate Clerk	\$10.50/hr	5/22/2017
Aleman,Jonathan*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Alexander,Tali Rushawn*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Alexander,Tali Rushawn*	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Alif,Faisal Mahbub	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Allen,Bernice	Human Resources	Aides-Special Interpret V	\$41.02/hr	5/22/2017
Allen,Bernice*	DSPS	Aides-Special Interpret V	\$41.02/hr	5/22/2017
Allen,Michael Gene	Community Education	Sports Leader	\$10.50/hr	5/22/2017
Alvarez,Dariana*	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017

* Categorically Funded

** Specially Funded

Alvarez, Gisela	Health Occupations	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Alvarez, Ruben Jr.*	SEM	Instructional Aide II	\$14.67/hr (3)	5/22/2017
Alvarez, Ruben Jr.*	Success Center	Instructional Aide II	\$14.67/hr (3)	5/22/2017
Amezcuca, Nicole Gabriela *	SEM	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Amparano, Rafael Ivan*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Andersen, Melvianne Q.*	Liberal Arts	Research Assistant	\$18.01/hr	5/22/2017
Angel, Jocelyn*	DSPS	Instructional Aide II	\$13.30/hr	5/22/2017
Antwine, Nakia Monique	Human Resources	Aides-Special Interpreter IV	\$34.79/hr	5/22/2017
Antwine, Nakia Monique*	DSPS	Aides-Special Interpreter IV	\$34.79/hr	5/22/2017
Araiza Ramos, Frida A. *	Adult Education	Secretary Clerk	\$10.94/hr	5/22/2017
Araiza, Arlene	SEM	Program Facilitator	\$14.32/hr	5/22/2017
Arambula, Michael Joseph	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Araujo, Ana Guadalupe*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Araujo, Kimberly D.*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Arciga, Ilse	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Arciga, Ilse	SEM	Aides-General (Lab)	\$10.50/hr	5/22/2017
Arciga, Ilse*	SEM	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Arguello, Jasmine*	Technology	Program Facilitator	\$14.32/hr	5/22/2017
Arias, Francisco*	Library/Success Center	Aides-Special Interpreter I	\$20.25/hr	5/22/2017
Arias, Francisco*	DSPS	Instructional Aide II	\$13.30/hr	5/22/2017
Arnsparger, William Nicholas* *	Community Education	Sports Specialist	\$12.22/hr	5/22/2017
Austin Jr, James W	HPEDA	Instructional Aide II	\$14.67/hr (3)	5/22/2017
Avalos, Anyssa Z. *	Financial Aid	Student Affairs Assistant	\$14.32/hr	5/22/2017
Avalos, Anyssa Z.*	EOPS	Student Affairs Assistant	\$14.32/hr	5/22/2017
Avendano, Estrellita Casandra*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Avendano, Guadalupe De J.*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Avila, Rogelio I.	Library/Success Center	Instructional Aide II	\$14.67/hr (3)	5/22/2017
Aviso, Ian Villaruel	Library/Success Center	Instructional Aide I	\$10.91/hr (3)	5/22/2017
Azzam, Kawthar Mohammad*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Badesha, Kirndeeep Kaur*	Technology	Student Placement Specialist	\$12.34/hr	5/22/2017
Badesha, Rajdeep Kaur*	Financial Aid	Student Affairs Assistant	\$14.32/hr	5/22/2017
Baeza, Karla*	EPP	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Bagasao, Anton Andrei Uy	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/22/2017

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** Specially Funded

Baiz,Dylan M.*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Barahona,Rosa D.*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Barcelona,Jonna Rose Valen*	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Barcelona,Jonna Rose Valen*	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Barcena,Fabiola*	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Barragan,Giovanni*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Barragan,Jesus Antonio *	Financial Aid	Student Affairs Technician	\$12.05/hr	5/22/2017
Barraza,Crystal *	Technology	Program Facilitator	\$14.32/hr	5/22/2017
Barrera De Contreras,Gabriela	Community Education	Continuing Education Specialist III/Kids College	\$36.35/hr	5/22/2017
Barrientez,Maria	Business Humanities	Secretary	\$11.78/hr	5/22/2017
Barrios,Dolores *	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Barrios,Jeff*	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Barrios,Martin *	Adult Education	Instructional Aide II	\$13.30/hr	5/22/2017
Basuni,Asteria Anita	Admissions and Records	Aides-Special Registration Account Clerk	\$10.50/hr (1)	5/22/2017
Bauk,Marco A. **	Community Education	Aquatics Specialist	\$10.50/hr	5/22/2017
Bautista,Kimo Anthony *	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Beavers,LeAnthony Lovell*	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Beck,Alfred R.	Facilities	Custodian	\$10.50/hr	5/22/2017
Becker,Hillary Antoinette	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Beeghly,Ryan* *	Community Education	Aquatics Specialist	\$10.50/hr	5/22/2017
Begay,Samantha Natanii	Academic Affairs	Accounting Technician I	\$10.50/hr	5/22/2017
Bell,Avanna C. *	Adult Education	Instructional Aide II	\$13.30/hr	5/22/2017
Beltran,Antonio	Academic Affairs	Aides-Special ASL Interpreter Instruction Supp.	\$42.58/hr	5/22/2017
Beltran,Antonio*	Library/Success Center	Aides-Special Interpreter I	\$20.25/hr	5/22/2017
Benavidez,Kimberly *	DSPS	Intermediate Clerk	\$10.50/hr	5/22/2017
Bennett,Tenele Loreen *	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Benoun,Joseph E.	Community Education	Continuing Education Specialist III/Kids College	\$36.35/hr	5/22/2017
Berman,Lester H.	HPEDA	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Bernal,Gabriela*	CalWORKs	Assessment Clerk	\$10.50/hr	5/22/2017
Bernal,Gabriela*	Counseling	Assessment Clerk	\$10.50/hr	5/22/2017
Besse,Trevor Michael	Campus Police	Aides-Special Cadet I	\$10.50/hr	5/22/2017
Billish,Joseph	HPEDA	Instructional Aide II	\$14.67/hr (3)	5/22/2017
Biri,Mariah Laina	Community Education	Continuing Education Specialist III/Kids College	\$36.35/hr	5/22/2017

* Categorically Funded

** Specially Funded

Biroudian,Solmaz *	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Biroudian,Solmaz*	Library/Success Center	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Bodkin,Harold L.	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Bodmer,Ryan T.	Community Education	Community Education Specialist	\$30.27/hr	5/22/2017
Bonakdar,Mehrdad Shirazi *	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Bonales,Stephanie Lynn *	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Bouris,Peter William	Library/Success Center	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Bowen,Christopher J.	Community Education	Continuing Education Specialist III/Kids College	\$36.35/hr	5/22/2017
Briggs,William Rosss*	EPP	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Brosious,Crystal G.	Career Services	Assessment Clerk	\$10.50/hr	5/22/2017
Broudwiack,Johanna Merlyn*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Brown,Donisha Roquelle *	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Bryant,Devionne Simira	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Burt,Monique Yvonne	Community Education	Program Assistant II	\$11.78/hr	5/22/2017
Byrne Davis,Midnight Chandra	Library/Success Center	Instructional Aide I	\$10.91/hr (3)	5/22/2017
Caguioa,Allen Charles B.	Student Activities	Student Activities Clerk	\$10.50/hr	5/22/2017
Caguioa,Allen Charles B.	Student Activities	Student Affairs Technician	\$12.05/hr	5/22/2017
Cahuantzi,Karina	Admissions and Records	Aides-Special Registration Account Clerk	\$11.18/hr (3)	5/22/2017
Caines,Justin Aaron *	DSPS	Instructional Aide I	\$10.50/hr	5/22/2017
Campbell,Karen M.	Admissions and Records	Aides-Special Registration Account Clerk	\$10.50/hr (1)	5/22/2017
Canjura Galvez,Samara Abigail*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Cano,Jesse Lazaro*	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Carbajal,Steve A.	Technology	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Carbajal,Steve A.	Community Education	Program Facilitator	\$14.32/hr	5/22/2017
Cardona,Rodolfo*	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Carias Castro,Luis Eduardo*	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Carmona,Rosario G.	Library/Success Center	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Caro,Carlos Durazo	Community Education	Continuing Education Specialist III/Kids College	\$36.35/hr	5/22/2017
Carranza,Ernesto*	Adult Education	Special Populations Coordinator	\$17.04/hr	5/22/2017
Casian,Maria D.	Child Development	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Castillo,Anthony*	Counseling	Division Clerk	\$10.50/hr	5/22/2017
Castillo,Lucia Lidicet	Community Education	Continuing Education Specialist I/Kids College	\$30.27/hr	5/22/2017
Castillo,Suleyma B.	PBX	PBX OPERATOR/RECEPTIONIST	\$10.50/hr	5/22/2017

* Categorically Funded

** Specially Funded

Castro, Walter	Adult Education	Community Education Specialist	\$30.27/hr	5/23/2017
Castro,Jacqueline J.*	CalWORKs	Student Affairs Assistant	\$14.32/hr	5/22/2017
Castro,Jesus Celestino *	Financial Aid	Student Affairs Assistant	\$14.32/hr	5/22/2017
Castro,Julio Humberto*	Adult Education	Special Populations Coordinator	\$17.04/hr	5/22/2017
Castro,Justine-Karla De-Guzman	Child Development	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Catching,Tahshae La-Keece	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Cedillos,Ashlie Bonita *	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Cervantes Ceja,Alex	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Cervantes,Jonathan James	Campus Police	Aides-Special Cadet IV	\$12.20/hr	5/22/2017
Cervantes,Leslie Ruth*	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Cervantes,Tabitha	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Cervantes,Tabitha	Student Activities	Student Affairs Technician	\$12.05/hr	5/22/2017
Chavez,Esperanza	Business Humanities	Secretary	\$11.78/hr	5/22/2017
Chavez,Pedro*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Chavez-De Vasquez,Ana Maria*	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Cho,Misty Lynne Robinson	Community Education	Continuing Education Specialist/Health Occup.	\$52.47/hr	5/22/2017
Coffin Lambert,Edris M.*	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Collazo,Cristina *	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Colln,Connie M.	Library/Success Center	Instructional Aide I	\$10.91/hr (3)	5/22/2017
Colon,Stephanie Sosa*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Conchas,Vanessa Isabel	Business Humanities	Instructional Aide I	\$10.50/hr	5/22/2017
Condado,Lesette*	Library/Success Center	Instructional Aide I	\$10.91/hr (3)	5/22/2017
Connor,Siri Kristina*	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Cordova,Brooke Elizabeth *	DSPS	Aides-Special Interpreter III	\$27.52/hr	5/22/2017
Correa,Rosario Del Rocio*	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Cortez,Jannet Montiel*	Adult Education	Program Facilitator	\$14.32/hr	5/22/2017
Costley,Chae Nicole*	DSPS	Aides-Special (Special Education)	\$10.50/hr	5/22/2017
Cox,Adam D.	HPEDA	Instructional Aide II	\$14.67/hr (3)	5/22/2017
Crable,Kristine Marie*	DSPS	Instructional Aide II	\$13.30/hr	5/22/2017
Cravens,Robert Lee	Facilities	Maintenance Mechanic	\$12.98/hr	5/22/2017
Crayton,Maureen B.	Human Resources	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Crayton,Maureen B.*	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Cristales,Denny A. M.	Community Education	Continuing Education Specialist/Arts & Crafts	\$23.31/hr	5/22/2017

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Cruz,Irene N.*	EPP	Intermediate Typist Clerk	\$10.50/hr	5/22/2017
Csiszer,Pauline L. *	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Cuahutle,Isela *	Library/Success Center	Program Assistant I	\$10.50/hr	5/22/2017
Cuba,Nicole Marie*	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Cuevas,Elia*	Child Development	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Cuevas,Joel Isaiah	Library/Success Center	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Cuevas,Leslie	Library/Success Center	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Daniel,Monique Nicole	Human Resources	Aides-Special Interpreter III	\$27.52/hr	5/22/2017
Daniel,Monique Nicole *	DSPS	Aides-Special Interpreter III	\$27.52/hr	5/22/2017
Davies,Lucila Adelina	HPEDA	Aquatics Specialist	\$10.50/hr	5/22/2017
Davila,Crystina*	Counseling	Recreation Activity Specialist	\$14.18/hr	5/22/2017
De Avila,Enrique Daniel	Student Activities	Student Affairs Technician	\$12.05/hr	5/22/2017
De Dios,Onica Lisette	Health Occupations	Instructional Aide I	\$10.50/hr (1)	5/22/2017
De Groot,Jaclyn*	Student Health Services	Nurse Practitioner	\$52.46/hr	5/22/2017
De Hoyos,Katalina*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
De Jong,Henrietta*	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
De La Cruz,Eduardo Razo	Facilities	Custodian	\$10.50/hr	5/22/2017
De La Cruz,Jessica L. *	DSPS	Aides-Special (Special Education)	\$10.50/hr	5/22/2017
De La Torre,Gloria Denise*	Adult Education	Program Facilitator	\$14.32/hr	5/22/2017
De Leon,Jessica M. *	DSPS	Aides-Special (Special Education)	\$10.50/hr	5/22/2017
De Soto,Alexandra*	Adult Education	Program Facilitator	\$14.32/hr	5/22/2017
Dela Rosa,Mario	Facilities	Custodian	\$10.50/hr	5/22/2017
Delgado,Emily Ann *	DSPS	Aides-Special (Special Education)	\$10.50/hr	5/22/2017
Dharmadhikari,Anita *	DSPS	Aides-Special (Special Education)	\$10.50/hr	5/22/2017
Diaz Carrillo,Diana*	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Diaz Monzon,Bryner Antonio*	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Diaz Nino,Estefany A.*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Diaz,Erica*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Diaz,Genesis D.*	Counseling	Intermediate Typist Clerk	\$10.50/hr	5/22/2017
Diaz,Martin F.*	Technology	Program Facilitator	\$14.32/hr	5/22/2017
Diaz-Carrillo,Elizabeth*	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Diego,Vanessa Arlene	Liberal Arts	Intermediate Clerk	\$10.50/hr	5/22/2017
Diego,Vanessa Arlene*	DSPS	Aides-Special (Special Education)	\$10.50/hr	5/22/2017

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Digiovanni,Aleisa M.	Library/Success Center	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Dixon,Jasmine Katye	HPEDA	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Do,Trinh Loi*	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Dominguez,Brandon*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Dominguez,Ruben A.	Library/Success Center	Instructional Aide I	\$10.91/hr (3)	5/22/2017
Dorado,Steve*	Technology	Vocational Ed. & Special Projects Assistant	\$17.04/hr	5/22/2017
Driskell,James W.	Community Education	Community Education Specialist	\$30.27/hr	5/22/2017
Driskell,James W.	Community Education	Program Facilitator	\$14.32/hr	5/22/2017
Duarte,Luis Rogelio	Campus Police	Equipment Mechanic	\$14.32/hr	5/22/2017
Duran,Jose Luis	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Duran,Paulina Marion*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Dussault,Victoria Karissa	Library/Success Center	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Dussault,Victoria Karissa	Library/Success Center	Instructional Aide II	\$14.67/hr (3)	5/22/2017
Dy Liacco,Kevin Anthony	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Eang,Ashleigh Mei* *	Community Education	Aquatics Specialist	\$10.50/hr	5/22/2017
Eckhart,Sherry Lynn	Fine Arts	Continuing Education Specialist/Arts & Crafts	\$23.31/hr	5/22/2017
Edquist,Alicia J	Community Education	Continuing Education Specialist III/Kids College	\$36.35/hr	5/22/2017
Edwards,Selena B.	Library/Success Center	Instructional Aide I	\$10.91/hr (3)	5/22/2017
Egbe,Zina	Human Resources	Aides-Special Interpreter IV	\$34.79/hr	5/22/2017
Egbe,Zina *	DSPS	Aides-Special Interpreter IV	\$34.79/hr	5/22/2017
Elbik,Frances K.*	Technology	Program Facilitator	\$14.32/hr	5/22/2017
Elizarraraz,Jacqueline	Campus Police	Aides-Special Cadet II	\$10.50/hr	5/22/2017
Enriquez,Carlos Hermosillo*	Technology	Vocational Ed. & Special Projects Assistant	\$17.04/hr	5/22/2017
Escobar,Devyne*	Financial Aid	Program Assistant I	\$10.50/hr	5/22/2017
Escudero,Juliana*	Child Development	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Esguerra,Alden De Los Angeles	IERP	Research Assistant	\$18.01/hr	5/22/2017
Esparza Guerrero,Jose R.	HPEDA	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Espinosa,Nancy *	Technology	Program Facilitator	\$14.32/hr	5/22/2017
Espinosa,Nancy*	Adult Education	Secretary	\$11.78/hr	5/22/2017
Fairfield,Sarah Lynne	IERP	Division Clerk	\$10.50/hr	5/22/2017
Fairfield,Sarah Lynne*	CalWORKs	Division Clerk	\$10.50/hr	5/22/2017
Fajardo Perez,Paola	Student Activities	Student Affairs Technician	\$12.05/hr	5/22/2017
Ferguson,Decondia M.*	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017

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Ferguson,Keyairria K. *	CalWORKs	Student Affairs Assistant	\$14.32/hr	5/22/2017
Ferguson,Keyairria K.*	EOPS	Student Affairs Assistant	\$13.58/hr	5/22/2017
Feri,John Marco Rosel	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Feri,John Marco Rosel	Business Humanities	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Ferrer,Bernardo Jose	Facilities	Gardener/Groundskeeper	\$10.50/hr	5/22/2017
Ferruz De Zepeda,Paola*	Student Health Services	Community Education Specialist	\$30.27/hr	5/22/2017
Ferruz De Zepeda,Paola*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Fierro-Epifar,Joseph A.*	Financial Aid	Program Assistant I	\$10.50/hr	5/22/2017
Figueroa,Anthony	Facilities	Custodian	\$10.50/hr	5/22/2017
Figueroa,Erica	Fine Arts	Aides-General (Lab)	\$10.50/hr	5/22/2017
Fischer,Jeffrey Jonathan	Community Education	Sports Specialist	\$12.22/hr	5/22/2017
Flores,Chris Anthony	Fine Arts	Technical Director/Designer	\$15.36/hr	5/22/2017
Flores,Javier Iii	Library/Success Center	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Flores,Lauren Marie	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Flores,Lizabeth *	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Flores,Victor A.*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Fojas,Jose D.	Health Occupations	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Fortner,Anthony S	Community Education	Continuing Education Specialist/Cultural Arts	\$29.15/hr	5/22/2017
Fragoso,Briana Valeria *	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Fragoso,Manuel*	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Frausto,Joseph Anthony	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Gabayeron,Katherine Mae B.	HPEDA	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Gajaweera,Kaushalya U.	SEM	Aides-General (Lab)	\$10.50/hr	5/22/2017
Galaviz,Graciela*	Student Activities	Student Affairs Assistant	\$14.32/hr	5/22/2017
Gallardo,Saul	Campus Police	Aides-Special Cadet I	\$10.50/hr	5/22/2017
Galvan,Brenda Desiree*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Galvan,Suzanna Cordova*	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Garcia Gomez,Eliot N. *	Financial Aid	Student Affairs Technician	\$12.05/hr	5/22/2017
Garcia Pedrao,Sneider	Technology	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Garcia Pedrao,Sneider*	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Garcia,Alexis B. *	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Garcia,Alexis B.*	Student Health Services	Locker Room Attendant	\$10.50/hr	5/22/2017
Garcia,Aviance Marie*	CalWORKs	Intermediate Clerk	\$10.50/hr	5/22/2017

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Garcia,Aviance Marie*	Counseling	Intermediate Clerk	\$10.50/hr	5/22/2017
Garcia,Cecily M.	HPEDA	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Garcia,Fatima Yaneth Garcia*	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Garcia,Gabriella A.* *	Community Education	Sports Specialist	\$12.22/hr	5/22/2017
Garcia,Jacqueline *	EPP	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Garcia,Jacqueline*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Garcia,Kasandra*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Garcia,Magali P. Sevilla	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Garcia,Magali P. Sevilla*	Student Health Services	Health Service Clerk	\$13.49/hr	5/22/2017
Garcia,Marilu	SEM	Special Populations Coordinator	\$17.04/hr	5/22/2017
Garner,Jacqueline*	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Gastelum,Kristianna Deanna*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Gatlin,Trenese Charlotti*	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Gaude,Devin Patrick* *	Community Education	Aquatics Specialist	\$10.50/hr	5/22/2017
Gaxiola Jr,George Michael	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Gerdts,Jasmine Flores *	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Giesler,Katarina Ivanovna	Community Education	Continuing Education Specialist II/Kids College	\$33.23/hr	5/22/2017
Gilreath,Christian*	Counseling	Recreation Activity Specialist	\$14.18/hr	5/22/2017
Gochez,Janine*	Counseling	Intermediate Typist Clerk	\$10.50/hr	5/22/2017
Godinez,Nancy Gabriela*	CalWORKs	Intermediate Clerk	\$10.50/hr	5/22/2017
Godinez,Nancy Gabriela*	Counseling	Intermediate Clerk	\$10.50/hr	5/22/2017
Gomez Juarez,Nancy	Business Humanities	Instructional Aide I	\$10.50/hr	5/22/2017
Gomez,Beatriz	Facilities	Custodian	\$10.50/hr	5/22/2017
Gomez,Stephany*	Financial Aid	Program Assistant I	\$10.50/hr	5/22/2017
Gonzales,Jasmine*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Gonzalez,Aaron Anthony	Fine Arts	Program Facilitator	\$14.32/hr	5/22/2017
Gonzalez,Alejandro Joseph* *	Community Education	Aquatics Specialist	\$10.50/hr	5/22/2017
Gonzalez,Amanda Elizabeth*	Child Development	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Gonzalez,Anthony	Community Education	Continuing Education Specialist III/Kids College	\$36.35/hr	5/22/2017
Gonzalez,Anthony	Fine Arts	Instructional Aide II	\$13.30/hr	5/22/2017
Gonzalez,Cesiah Arlene	Campus Police	Aides-Special Cadet III	\$10.90/hr	5/22/2017
Gonzalez,Elizabeth*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Gonzalez,Emmanuel Enrique*	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017

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Gonzalez, Grabiell*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Gonzalez, Marysol*	Adult Education	Program Assistant II	\$11.78/hr	5/22/2017
Gonzalez, Patricia	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Gonzalez, Rosie*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Gonzalez, Xochitl Denise *	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Gordon, Derek	Fine Arts	Continuing Education Specialist/Arts & Crafts	\$23.31/hr	5/22/2017
Gotaucó, Richard Alegre	HPEDA	Instructional Aide II	\$14.67/hr (3)	5/22/2017
Graciano, Mireya Padilla	Human Resources	Aides-Special Interpret V	\$41.02/hr	5/22/2017
Graciano, Mireya Padilla *	DSPS	Aides-Special Interpret V	\$41.02/hr	5/22/2017
Grady, Jerry L.	Human Resources	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Granados, Hannah Nicole *	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Grande, Thomas Dennis	Information Technology	SR Technical Support Specialist	\$17.45/hr	5/22/2017
Granger, Camille Lauren	Fine Arts	Continuing Education Specialist/Arts & Crafts	\$23.31/hr	5/22/2017
Grijalva, Suzanne Michelle*	Technology	Vocational Ed. & Special Projects Assistant	\$17.04/hr	5/22/2017
Guduru, Sneha	Technology	Program Facilitator	\$14.32/hr	5/22/2017
Guerra, Ashley Michelle*	SEM	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Guerrero, Cynthia Lorena	Business Humanities	Instructional Aide I	\$10.50/hr	5/22/2017
Guerrero, Lida Patricia	Community Education	Program Assistant II	\$11.78/hr	5/22/2017
Guerrero, Lida Patricia*	CalWORKs	Division Secretary Clerk	\$10.95/hr	5/22/2017
Guerrero, Lida Patricia*	CalWORKs	Program Assistant II	\$10.95/hr	5/22/2017
Guerrero, Marissa M.*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Gutierrez, Anthony	Community Education	Program Facilitator	\$14.32/hr	5/22/2017
Gutierrez, Mireya	Facilities	Custodian	\$10.50/hr	5/22/2017
Guzman, Jonathan Augusto*	Adult Education	Secretary Clerk	\$10.94/hr	5/22/2017
Guzman, Sarai Abigail*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Haas, Jane Corliss	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Hamilton, Eric Reid*	Liberal Arts	Research Assistant	\$18.01/hr	5/22/2017
Harvey, Kiri Nicole	HPEDA	Aquatics Specialist	\$10.50/hr	5/22/2017
Harvey, Kiri Nicole* *	Community Education	Aquatics Specialist	\$10.50/hr	5/22/2017
Hatfield, Linda M.*	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Hatfield, Tyrone*	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Havrilla, Lori Jean	Community Education	Continuing Education Specialist/Health Occ.	\$52.47/hr	5/22/2017
Hedges, Devin Jerry*	EPP	Instructional Aide I	\$10.50/hr (1)	5/22/2017

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Hernandez Garcia,Luis Ivan	Facilities	Gardener/Groundskeeper	\$10.50/hr	5/22/2017
Hernandez Ramos,Lizbeth*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Hernandez,Benjamin N.	Community Education	Program Facilitator	\$14.32/hr	5/22/2017
Hernandez,Brooke E.*	Adult Education	Instructional Aide II	\$13.30/hr	5/22/2017
Hernandez,Delone M. *	DSPS	Instructional Aide I	\$10.91/hr (3)	5/22/2017
Hernandez,Jesus Angel	Library/Success Center	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Hernandez,Konrad Michael* *	Community Education	Aquatics Specialist	\$10.50/hr	5/22/2017
Hernandez,Maria Jose*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Hernandez,Marilyn Michelle*	Child Development	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Hernandez,Sarah Kate* *	Community Education	Aquatics Specialist	\$10.50/hr	5/22/2017
Hernandez,Sarah Monique	Admissions and Records	Aides-Special Registration Account Clerk	\$11.18/hr (3)	5/22/2017
Hernandez,Tanya Joanne	Child Development	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Hernandez,Tanya Joanne*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Herrera,Joseph F.	Campus Police	Aides-Special Cadet II	\$10.50/hr	5/22/2017
Herrera,Lucero*	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Hertzog,Ross Daniel	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Hibbard,Mary L.*	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Higgins,Lloyd Fletcher	HPEDA	Instructional Aide II	\$14.67/hr (3)	5/22/2017
Higgins,Lloyd Fletcher	Community Education	Sports Leader	\$10.50/hr	5/22/2017
Hinton,Olivia Joy	SEM	Aides-General (Lab)	\$10.50/hr	5/22/2017
Hinton,Olivia Joy	Library/Success Center	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Hinton,Sarah Michelle	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Hipolito,Christian	Student Activities	Student Affairs Assistant	\$14.32/hr	5/22/2017
Ho,Austin James*	SEM	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Hodgin,Richard David	Community Education	Community Education Specialist	\$30.27/hr	5/22/2017
Hodgin,Richard David	Community Education	Program Facilitator	\$14.32/hr	5/22/2017
Holland,Raeshema N.	Business Humanities	Instructional Aide I	\$10.50/hr	5/22/2017
Holmes li,William S.	Community Education	Continuing Education Specialist I/Kids College	\$30.27/hr	5/22/2017
Howard,Daveon Lee	Facilities	Gardener/Groundskeeper	\$10.50/hr	5/22/2017
Howard,Shaquille	Facilities	Gardener/Groundskeeper	\$10.50/hr	5/22/2017
Hughes,Areal Le Vine	Student Activities	Student Activities Clerk	\$10.50/hr	5/22/2017
Iachetta,Carolyn Roxana*	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Ibanez,Vanessa Yvette*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017

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Icaro,Jennifer Joaquin	Student Activities	Student Affairs Technician	\$12.05/hr	5/22/2017
Islas,Destiny Jasmine*	EPP	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Izazaga,Edwing Yair	Campus Police	Aides-Special Cadet II	\$10.50/hr	5/22/2017
Jackson,Michael Wayne*	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Jacobsen,Steven L.	Fine Arts	Continuing Education Specialist/Arts & Crafts	\$23.31/hr	5/22/2017
Jagad,Vrinda Dilip	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Janchoi,Jamie	Academic Affairs	Intermediate Clerk	\$10.50/hr	5/22/2017
Jaramillo Hernandez,Valeria G.*	SEM	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Jarrin,Jessi Michelle	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Javier,Anna Christine	Fine Arts	Community Outreach Worker	\$10.50/hr	5/22/2017
Javier,Anna Christine	Fine Arts	Instructional Aide I	\$10.91/hr (3)	5/22/2017
Jett,Dorna	Library/Success Center	Instructional Aide I	\$10.91/hr (3)	5/22/2017
Jiang,Jinhui	Library/Success Center	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Jiang,Jinhui*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Jimenez,Jose Valencia*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Jimenez,Wendy	Facilities	Aides-Special Cadet I	\$10.50/hr	5/22/2017
Johnson,Cameron Barrett	Fine Arts	Technical Director/Designer	\$15.36/hr	5/22/2017
Johnson,Rebecca Sarah *	Financial Aid	Program Assistant I	\$10.50/hr	5/22/2017
Jones,Andrew Tyler	Library/Success Center	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Jones,Morris Franklin	Community Education	Gymnasium Supervisor	\$10.50/hr	5/22/2017
Jones,Morris Franklin	Library/Success Center	Program Facilitator	\$14.32/hr	5/22/2017
Jones,Sheila Rose *	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Joo,Susie Rena	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Joseph,Joel*	Success Center	Instructional Aide II	\$14.67/hr (3)	5/22/2017
Joson,Joseph Robert	HPEDA	Instructional Aide II	\$14.67/hr (3)	5/22/2017
Joson,Joseph Robert * *	Community Education	Continuing Education Specialist/Recreation	\$17.49/hr	5/22/2017
Juarez,Cindy Julie	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Kapella,Elizabeth L.	Academic Affairs	Program Assistant II	\$11.78/hr	5/22/2017
Kayise,Mandla *	Adult Education	Continuing Education Specialist/Business Tech.	\$52.47/hr	5/22/2017
Kerlagon,John Gabriel	Community Education	Secretary Clerk	\$10.94/hr	5/22/2017
Khalil,Ragaa Rasmy Shehata *	Adult Education	Program Facilitator	\$14.32/hr	5/22/2017
Khalil,Ragaa Rasmy Shehata*	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Khong,Erin B.* *	Community Education	Aquatics Specialist	\$10.50/hr	5/22/2017

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Kilis,Jeanette Marie	Library/Success Center	Instructional Aide II	\$14.67/hr (3)	5/22/2017
Kim,Alvin Ubin	Community Education	Sports Leader	\$10.50/hr	5/22/2017
Kim,Angela G.	Library/Success Center	Instructional Aide II	\$13.97/hr (2)	5/22/2017
King,Sarah Christine*	DSPS	Aides-Special Interpreter IV	\$34.79/hr	5/22/2017
Kirk,Kennith Dra	HPEDA	Aides-General (Lab)	\$10.50/hr	5/22/2017
Kirst,Desiree Lauren	DSPS	Aides-Special Interpreter III	\$27.52/hr	5/22/2017
Kirst,Desiree Lauren	Human Resources	Aides-Special Interpreter III	\$27.52/hr	5/22/2017
Knight,Jerry E.	Community Education	Community Education Specialist	\$30.27/hr	5/22/2017
Knight,Jerry E.	Community Education	Program Facilitator	\$14.32/hr	5/22/2017
Knox,Lasharee A.*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Koenig,Todd L.	Community Education	Continuing Education Specialist I/Kids College	\$30.27/hr	5/22/2017
Korduner,Lauren E.	Community Education	Continuing Education Specialist I/Kids College	\$30.27/hr	5/22/2017
Kostapapas,Eoanna K. *	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Kristinat,Katrina J.	Academic Affairs	Development Assistant	\$14.32/hr	5/22/2017
Kuo,Brian Po Chen	Library/Success Center	Instructional Aide II	\$13.30/hr(1)	5/22/2017
Kwon,Chung Il*	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Lackie,Foster James	Library/Success Center	Instructional Aide II	\$13.30/hr(1)	5/22/2017
Laird,Tiffanie Lynn	Academic Affairs	Aides-Special ASL Interpreter Instruction Supp.	\$42.58/hr	5/22/2017
Laird,Tiffanie Lynn	Human Resources	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Laird,Tiffanie Lynn *	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Landin,Wendy	Library/Success Center	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Lane,Wendy M.*	Student Health Services	Nurse Practitioner	\$52.46/hr	5/22/2017
Laureano,Adriana Alexa	Student Activities	Student Affairs Technician	\$12.05/hr	5/22/2017
Lavulo,Alifeleti S.	HPEDA	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Lawrence,Candice Darlene *	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Lay,Phally	Academic Affairs	Secretary Clerk	\$10.94/hr	5/22/2017
Layne,Jonathan Daniel	Community Education	Continuing Education Specialist/Cultural Arts	\$29.15/hr	5/22/2017
Ledesma,Jovanna*	Child Development	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Ledesma,Jovanna*	Child Development	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Lee,Eunice E.	Community Education	Community Education Specialist	\$30.27/hr	5/22/2017
Leekley,Brandy L.*	Student Health Services	Clerk	\$10.50/hr	5/22/2017
Leekley,Brandy L.*	CalWORKs	Clerk	\$10.50/hr	5/22/2017
Leguizamon-Tunnell,Claudia E *	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017

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Lekavich, Christopher Carl	HPEDA	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Leon, Bianca Valerie*	Counseling	Intermediate Typist Clerk	\$10.50/hr	5/22/2017
Lersch, Jeannine Dorothy	Human Resources	Aides-Special Interpreter IV	\$34.79/hr	5/22/2017
Lersch, Jeannine Dorothy*	DSPTS	Aides-Special Interpreter IV	\$34.79/hr	5/22/2017
Leslie, Eugene Leonard	Technology	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Levy, Elijah *	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Leyva, Hilda E.	Human Resources	Administrative Secretary	\$13.64/hr	5/22/2017
Licano, Savannah Marie*	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Liggins, Monique Renee	Health Occupations	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Littrell, Christina L	Admissions and Records	Aides-Special Registration Account Clerk	\$11.18/hr (3)	5/22/2017
Loaiza, Anayely*	Adult Education	Program Facilitator	\$14.32/hr	5/22/2017
Loera, Jose	Campus Police	Aides-Special Cadet III	\$10.90/hr	5/22/2017
Lopez Calderon, Alejandra	SEM	Instructional Aide II	\$14.67/hr	5/22/2017
Lopez Calderon, Erick*	SEM	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Lopez Vasquez, Jose Hisahias	Library/Success Center	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Lopez, Alejandro*	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Lopez, Jonathan Matthew	SEM	Instructional Aide I	\$10.50/hr	5/22/2017
Lopez, Juan Fernando Sugiyama*	EPP	Vocational Ed. & Special Projects Assistant	\$17.04/hr	5/22/2017
Lopez, Juan Fernando Sugiyama*	EPP	Community Education Specialist	\$30.27/hr	5/22/2017
Lopez, Karla Elizabeth *	Adult Education	Secretary Clerk	\$10.94/hr	5/22/2017
Lopez, Martha Noemi*	CalWORKs	Instructional Aide II	\$13.30/hr	5/22/2017
Lopez, Martha Noemi*	Child Development	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Lopez, Paulina P. *	CalWORKs	Special Populations Coordinator	\$17.04/hr	5/22/2017
Lopez, Sandra*	SEM	Instructional Aide II	\$14.67/hr (3)	5/22/2017
Lopez, Stephanie C.*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Loya Gonzalez, Ixzell Larissa*	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Lozano, Jorge	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Lu, Catherine Huyen	Community Education	Student Activities Clerk	\$10.50/hr	5/22/2017
Lucas Cruz, Diego Abraham	HPEDA	Aquatics Specialist	\$10.50/hr	5/22/2017
Lumakang, Denise*	DSPTS	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Maae, Stacey J**	Community Education	Program Assistant II	\$11.78/hr	5/8/2017
Macias Marin, Karla	SEM	Aides-General (Lab)	\$10.50/hr	5/22/2017
Mack-Talalemotu, Destiny T	Library/Success Center	Instructional Aide I	\$10.50/hr	5/22/2017

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Madlangbayan,Jo Aizel	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Madrigal Magana, Maria G	Academic Affairs	Accounting Technician I	\$10.50/hr	5/8/2017
Magalong,Brandon Matthew V.	Community Education	Sports Specialist	\$12.22/hr	5/22/2017
Magalong,Elijah Anthony	Community Education	Aquatics Specialist	\$10.50/hr	5/22/2017
Magalong,Isabella Frances V.	Community Education	Sports Specialist	\$12.22/hr	5/22/2017
Magao, Engelbert Madaag*	Technology	Vocational Ed. & Special Projects Assistant	\$17.04/hr	5/8/2017
Major,Amber Elizabeth Ann	Community Education	Program Facilitator	\$14.32/hr	5/22/2017
Maldonado, Cintia M*	CalWORKs	Instructional Aide II	\$13.30/hr	5/11/2017
Maldonado,Cintia M.	Child Development	Instructional Aide I	\$10.50/hr	5/22/2017
Mancilla Solar,Michelle	Library/Success Center	Program Assistant II	\$11.78/hr	5/22/2017
Maniquez,Daniel Joseph	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Mansell,Bonnie	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Mantell,Jamie E.	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Manzo,Jose De Jesus	Technology	Instructional Aide II	\$13.30/hr	5/22/2017
Mao,Chankakada	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017
Maragno,Kathryne Scarlett	HPEDA	Program Facilitator	\$14.32/hr	5/22/2017
Marietti,Carly Ann	HPEDA	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Maris-Gramajo, Edgar*	Adult Education	Community Education Specialist	\$30.27/hr	5/15/2017
Maris-Gramajo,Edgar	Community Education	Community Education Specialist	\$30.27/hr	5/22/2017
Marquez,Abraham	Technology	Program Facilitator	\$14.32/hr	5/22/2017
Marquez,Dolores Alvidrez	Adult Education	Community Education Specialist	\$30.27/hr	5/23/2017
Marroquin,Sonia Marie	Community Education	Continuing Education Specialist III/Kids College	\$36.35/hr	5/22/2017
Marshall, Isaac Jr**	Adult Education	Community Education Specialist	\$30.27/hr	5/12/2017
Martin, Tania Isabel*	Financial Aid	Instructional Aide II	\$13.30/hr	5/16/2017
Martin,Patrick Maxion	SEM	Instructional Aide I	\$10.50/hr	5/22/2017
Martin,Tania Isabel	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Martin,Tania Isabel	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Martinez Espindola,Sandra	Library/Success Center	Instructional Aide II	\$14.67/hr	5/22/2017
Martinez,Erika	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Martinez,Laura	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Martinez,Pedro Leonel	Counseling	Assessment Clerk	\$10.50/hr	5/22/2017
Martinez,Pedro Leonel	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Martinez,Tony Robert III	Fine Arts	Technical Director/Designer	\$15.36/hr	5/22/2017

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Masoud,Youstina Yacoub Geris	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017
Matsumoto,Yukiyo	HPEDA	Athletic Trainer III	\$21.76/hr	5/22/2017
Mavrikis,Alexandra W	Technology	Instructional Aide II	\$13.30/hr	5/22/2017
Mavrikis,Alexandra W	Technology	Program Facilitator	\$14.32/hr	5/22/2017
Maya,Louis Peter	EPP	Instructional Aide I	\$10.50/hr	5/22/2017
Mccall,Jowana Lanelle	HPEDA	Locker Room Attendant	\$10.50/hr	5/22/2017
Mcfarland,Lillian Monica	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Mckelly,Shauna	DSPS	Aides-Special (Special Education)	\$10.50/hr	5/22/2017
Mckelly,Shauna	DSPS	Instructional Aide II	\$13.30/hr	5/22/2017
Mckelly,Shauna	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017
Mclaughlin,Mark A.	Community Education	Continuing Education Specialist I/Kids College	\$30.27/hr	5/22/2017
Mcmillen,Lana L	Community Education	Continuing Education Specialist III/Kids College	\$36.35/hr	5/22/2017
Mealy,Lucas Mathew	HPEDA	Instructional Aide II	\$13.30/hr	5/22/2017
Medina,Andrea	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Medina,Marina	SEM	Instructional Aide I	\$10.50/hr	5/22/2017
Medina,Topacio Mary	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Medrano,Brian Alexander	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Medrano,Brian Alexander	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Meeks,Voris Edward	HPEDA	Aides-General (Lab)	\$10.50/hr	5/22/2017
Mehta,Roshni Mayur	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017
Meisch,Matthew J.	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Melendez,April Desiree	Financial Aid	Student Affairs Assistant	\$12.05/hr	5/22/2017
Melendez,Briana	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Melendez,Lizbeth Judith	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Mellana,Thomas Daniel	Community Education	Community Education Specialist	\$30.27/hr	5/22/2017
Mendez, Rene*	EPP	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Mendez,Jacqueline	SEM	Instructional Aide II	\$13.30/hr	5/22/2017
Mendez,Skye J.	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Mendez-Romo,Alejandra	Counseling	Intermediate Typist Clerk	\$10.50/hr	5/22/2017
Mendiola,Ariana	EPP	Program Facilitator	\$14.32/hr	5/22/2017
Mendoza, Dina**	Community Education	Program Assistant II	\$11.78/hr	5/16/2017
Mendoza,Jaime Jose Valdez	SEM	Instructional Aide I	\$10.50/hr	5/22/2017
Mendoza,Shannon Samson	Community Education	Aquatics Specialist	\$10.50/hr	5/22/2017

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Mendoza,Wendy	SEM	Instructional Aide I	\$10.50/hr	5/22/2017
Mesa,David M.	Community Education	Program Facilitator	\$14.32/hr	5/22/2017
Meza,Christian	Student Activities	Student Affairs Assistant	\$12.05/hr	5/22/2017
Meza,Luis Miguel	Counseling	Intermediate Typist Clerk	\$10.50/hr	5/22/2017
Micic,Miodrag	Technology	Community Education Specialist	\$30.27/hr	5/22/2017
Micic,Miodrag	Technology	Continuing Education Specialist/Business Technology	\$52.47/hr	5/22/2017
Miranda, Jessica Brianna*	Financial Aid	Division Clerk	\$10.50/hr	5/12/2017
Miranda,Adrian C.	Community Education	Program Facilitator	\$14.32/hr	5/22/2017
Mitchel,Roanna Deshonne	Business Humanities	Instructional Aide I	\$10.50/hr	5/22/2017
Mitchel,Roanna Deshonne	Library/Success Center	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Mock,Hyunsoo	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Mohr, Tammi J	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/8/2017
Molina, Jonathan	Information Technology	Senior Clerk	\$10.50/hr	5/18/2017
Molina, Roberto J*	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Molina,Jonathan Raymond	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Mondaca,Frances	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Monge,Sauny Kary	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Montion Sandoval,Laura E.	Financial Aid	Student Affairs Assistant	\$12.05/hr	5/22/2017
Morales, Danielle M*	CalWORKs	Student Affairs Assistant	\$14.32/hr	5/11/2017
Morales,Briana Eimy	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Morales,Matthew	Fine Arts	Aides-General (Lab)	\$10.50/hr	5/22/2017
Moran Garcia,Brenda A.	Liberal Arts	Intermediate Clerk	\$10.50/hr	5/22/2017
Morcos, Tharwat*	Adult Education	Community Education Specialist	\$30.27/hr	5/8/2017
Morcos,Tharwat F	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Moreno, Samantha	Library/Success Center	Instructional Aide II	\$13.30/hr (1)	5/22/2017
Moreno,Jesselyn Veronica	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Moreno,Jesselyn Veronica	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Moreno,Lazaro Benitez	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017
Moreno,Martha Leticia	Facilities	Custodian	\$10.50/hr	5/22/2017
Moreno,Yessenia	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Morrison, Anna*	Adult Education	Community Education Specialist	\$30.27/hr	5/8/2017
Morrison,Anna Christine	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017

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Mulcahy,Christina R.	EPP	Community Education Specialist	\$30.27/hr	5/22/2017
Mulcahy,Christina R.	Technology	Community Education Specialist	\$30.27/hr	5/22/2017
Munday,Ariel	Campus Police	Aides-Special Cadet III	\$10.90/hr	5/22/2017
Munguia,Christian Renan	Technology	Community Education Specialist	\$30.27/hr	5/22/2017
Munoz, Kimberly Amber*	Financial Aid	Program Assistant II	\$11.78/hr	5/11/2017
Munoz,Desiree Jocelyn	Community Education	Student Activities Clerk	\$10.50/hr	5/22/2017
Munoz,Kimberly Amber	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Munoz,Kimberly Amber	Financial Aid	Program Assistant I	\$10.50/hr	5/22/2017
Muratalla,Manuel James	Community Education	Instructional Scheduling Coordinator	\$12.98/hr	5/22/2017
Murillo,Valerie S.	Counseling	Intermediate Typist Clerk	\$10.50/hr	5/22/2017
Murillo-Reyes,Esmeralda	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Myer,Glen James	Community Education	Community Education Specialist	\$30.27/hr	5/22/2017
Nance,Michael E.	DSPS	Vocational Ed. & Special Projects Assistant	\$17.04/hr	5/22/2017
Navarro, Gabriel*	Financial Aid	Division Clerk	\$10.50/hr	5/18/2017
Navarro,Valeria Lissett	Library/Success Center	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Negen,Jacob D.	Library/Success Center	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Negrete,Susanna I	Fine Arts	Instructional Aide I	\$10.50/hr	5/22/2017
Nehls,Carl Arno	DSPS	Instructional Aide II	\$13.30/hr	5/22/2017
Nelson, Dulcinea**	Community Education	Secretary Clerk	\$10.94/hr	5/12/2017
Nelson, Kerry R**	Community Education	Program Assistant II	\$11.78/hr	5/9/2017
Nelson,Edward J.	Student Activities	Student Activities Clerk	\$10.50/hr	5/22/2017
Nelson,Linda S. Graham	Student Activities	Student Activities Clerk	\$10.50/hr	5/22/2017
Nettles,Alexus Michelle	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Newmaster,Charity Brooke	DSPS	Aides-Special Interpreter V	\$41.02/hr	5/22/2017
Ng,Hazel	Student Health Services	Continuing Education Specialist/Health Occ.	\$52.47/hr	5/22/2017
Ngoun, Kevin**	Community Education	Program Assistant II	\$11.78/hr	5/9/2017
Nguyen,Bich Tran Ngoc	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017
Nguyen,Chuc Thanh	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Nguyen,Henry Hoang H.	EOPS	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Nguyen,Henry Hoang H.	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Nieto, Jennifer Crystal*	Adult Education	Program Assistant II	\$11.78/hr	5/12/2017
Nieto,Wendy V.	Adult Education	Program Facilitator	\$14.32/hr	5/22/2017
Nino De Rivera,Irene	Library/Success Center	Instructional Aide I	\$10.50/hr	5/22/2017

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Nunez, Jessica Gudino*	CalWORKs	Secretary Clerk	\$10.94/hr	5/11/2017
Nunez, Jessica Gudino*	Financial Aid	Secretary Clerk	\$10.94/hr	5/15/2017
Nunez,Jessica Gudino	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Nunez,Maria D	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Nunez,Norberto	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Nutt,Karen M.	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Ochoa, Lorena*	Adult Education	Community Education Specialist	\$30.27/hr	5/9/2017
Ochoa,Alex	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Ochoa,Roxanne Linaka	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
O'connell,Jalon M.	Community Education	Continuing Education Specialist/Cultural Arts	\$29.15/hr	5/22/2017
Odrich,Eileen Marie	EPP	Vocational Ed. & Special Projects Assistant	\$17.04/hr	5/22/2017
Okhuysen,Victor Frederic	Technology	Community Education Specialist	\$30.27/hr	5/22/2017
Olivares-Molina,Gustavo	Financial Aid	Campus Security Officer	\$10.94/hr	5/22/2017
Olivares-Molina,Gustavo	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
O'neil,Jeannie Marie	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Ong,Dustin Aldrich Go	Fine Arts	Multimedia Production Specialist	\$14.32/hr	5/22/2017
Oramas,Aris M.	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017
Ortiz, Javier*	EPP	Instructional Aide I	\$10.50/hr	5/12/2017
Ortiz, Lorena*	Adult Education	Community Education Specialist	\$30.27/hr	5/9/2017
Ortiz, Vernice*	Financial Aid	Program Assistant II	\$11.78/hr	5/11/2017
Ortiz,Lorena	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Ortiz,Margarita	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Ortiz,Marissa Danielle	DSPS	Aides-Special Interpreter III	\$27.52/hr	5/22/2017
Ortiz,Vernice	Financial Aid	Program Assistant I	\$10.50/hr	5/22/2017
Osorio,Armando	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Osorio,Dennis Gabriel	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Oviedo, Andrea*	Adult Education	Instructional Aide II	\$12.98/hr	5/9/2017
Oviedo,Andrea N.	Adult Education	Instructional Aide II	\$13.30/hr	5/22/2017
Owens,Adrian Lavell	HPEDA	Instructional Aide II	\$14.67/hr	5/22/2017
Oyarzabal,Ivan A.	Financial Aid	Student Affairs Assistant	\$14.32/hr	5/22/2017
Pacheco,John Michael	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Padilla,Debra G.	Community Education	Recreation Activity Specialist	\$14.18/hr	5/22/2017
Padilla,Malory	Adult Education	Instructional Aide II	\$13.30/hr	5/22/2017

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Padilla,Robert	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Palacios,Steven Matthew	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017
Palafox,Anay	SEM	Aides-General (Lab)	\$10.50/hr	5/22/2017
Palomera,Gregorio Jr.	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Parnell,Shawn A	HPEDA	Instructional Aide II	\$13.30/hr	5/22/2017
Parr,Richard	Facilities	Custodian	\$10.50/hr	5/22/2017
Parr,Richard	Facilities	Gardener/Groundskeeper	\$10.50/hr	5/22/2017
Partee,Jeremiah William	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017
Partida,Gilbert Martin	DSPS	Aides-Special Interpreter V	\$41.02/hr	5/22/2017
Partida,Gilbert Martin	Human Resources	Aides-Special Interpreter V	\$41.02/hr	5/22/2017
Pasillas,Crystal Janelle	Health Occupations	Cashier-Clerk	\$10.50/hr	5/22/2017
Patel,Nency R.	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Patel,Nency R.	Student Activities	Student Activities Clerk	\$10.50/hr	5/22/2017
Patton,Lori Beth	DSPS	Aides-Special Interpreter V	\$41.02/hr	5/22/2017
Patton,Lori Beth	Human Resources	Aides-Special Interpreter V	\$41.02/hr	5/22/2017
Paudel,Sumit	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017
Payes,Desiree Christine	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Paz,Eduardo Gabriel	Counseling	Recreation Activity Specialist	\$14.18/hr	5/22/2017
Pearce,Denine A.	DSPS	Aides-Special Interpreter IV	\$34.79/hr	5/22/2017
Pena, Briana Monique*	Financial Aid	Student Affairs Assistant	\$14.32/hr	5/9/2017
Pena,Briana Monique	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Pena,Sergio Edward	Fine Arts	Aides-General (Lab)	\$10.50/hr	5/22/2017
Penaloza,Jazmine	SEM	Secretary Clerk	\$10.94/hr	5/22/2017
Penesa,Brandon Adam	Admissions and Records	Aides-Special Registration Account Clerk	\$10.64/hr	5/22/2017
Peplowski,Hilary Lyn	Community Education	Continuing Education Specialist I/Kids College	\$30.27/hr	5/22/2017
Peppard,Jacob D.	HPEDA	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Peregrina,Andrew Manuel	Facilities	Custodian	\$10.50/hr	5/22/2017
Perez Juarez,Marcela	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Perez Lopez,Anna Marinela	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Perez Martinez,Moises	Adult Education	Program Facilitator	\$14.32/hr	5/22/2017
Perez Vega,Francisco	Counseling	Intermediate Typist Clerk	\$10.50/hr	5/22/2017
Perez, Carlos*	Adult Education	Community Education Specialist	\$30.27/hr	5/9/2017
Perez, Jennifer M	SEM	Aides-General (Lab)	\$10.50/hr	5/15/2017

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Perez, Carlos F	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Perez, Carolina	Library/Success Center	Instructional Aide I	\$10.91/hr	5/22/2017
Perez, Henry	HPEDA	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Perez, Jacob Anthony	SEM	Instructional Aide II	\$14.67/hr	5/22/2017
Perez, Jesus F.	SEM	Instructional Aide I	\$10.50/hr	5/22/2017
Perez, Kimberly J.	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Perez, Marvin Bryan	Financial Aid	Student Affairs Assistant	\$12.05/hr	5/22/2017
Perez, Vicki M.	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Pesina, Juan Jose	Business Humanities	Secretary	\$11.78/hr	5/22/2017
Phillips, Christina Marie*	Child Development	CDC Substitute Teacher	\$20.99/hr	5/11/2017
Pike, James O Iij**	Community Education	Continuing Education Specialist I/Kids College	\$30.27/hr	5/15/2017
Pinedo, Victor	SEM	Aides-General (Lab)	\$10.50/hr	5/22/2017
Ponce, Jailene Kriztal*	Financial Aid	Division Clerk	\$10.50/hr	5/12/2017
Porciuncula, Juliene Tuason	Student Activities	Student Affairs Assistant	\$12.05/hr	5/22/2017
Powell, Jalcia Leslie	Career Services	Assessment Clerk	\$10.50/hr	5/22/2017
Powers, Patricia A	Student Activities	Student Activities Clerk	\$10.50/hr	5/22/2017
Price, Drue Z	Campus Police	Aides-Special Cadet III	\$10.90/hr	5/22/2017
Price, Felicia Ann	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Proffitt, Samantha N*	Adult Education	Instructional Aide II	\$13.30/hr	5/15/2017
Pulido Villanueva, Luis A.	Financial Aid	Program Assistant I	\$10.50/hr	5/22/2017
Quesada, Deanna Marie	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Quezada, Vanessa*	Child Development	CDC Substitute Teacher	\$20.99/hr	5/11/2017
Quick, Kay L.	Student Activities	Student Activities Clerk	\$10.50/hr	5/22/2017
Quinonez Garcia, Mariela*	Adult Education	Program Assistant II	\$11.78/hr	5/19/2017
Raglin, Myisha Lanett	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Raines, Carrisa Desiree	DSPS	Aides-Special Interpreter I	\$20.25/hr	5/22/2017
Ramirez Jr, David Julian	SEM	Aides-General (Lab)	\$10.50/hr	5/22/2017
Ramirez Jr, David Julian	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017
Ramirez Renteria, Trixie Lupe	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Ramirez, Monica Lopez	Success Center	Instructional Aide II	\$13.30/hr (1)	5/15/2017
Ramirez, Adrian Gustavo	Counseling	Recreation Activity Specialist	\$14.18/hr	5/22/2017
Ramirez, Annabel	Library/Success Center	Program Assistant II	\$11.78/hr	5/22/2017
Ramirez, Edgar	Information Technology	Senior Clerk	\$10.50/hr	5/22/2017

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Ramirez,Lucio Luis	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Ramos,April Sandy De Guzman	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Ramos,Eliseo	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Ramos,Kimberly	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Ramos,Maria Candelaria	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Raya,Karla Cristina	Library/Success Center	Program Assistant I	\$10.50/hr	5/22/2017
Raya,Karla Cristina	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Raygoza Arroyo,Roxana	Adult Education	Special Population Coordinator	\$17.04/hr	5/23/2017
Recinos,Genesis Juliett	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Reed, Ashley Nicole*	Child Development	CDC Substitute Teacher	\$20.99/hr	5/11/2017
Reed,Ashley Nicole	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Reed,Ashley Nicole	Technology	Program Facilitator	\$14.32/hr	5/22/2017
Reed,Katherine Aurora C	Fine Arts	Continuing Education Specialist/Arts & Crafts	\$23.31/hr	5/22/2017
Regalado, Heather Mendoza*	Adult Education	Community Education Specialist	\$30.27/hr	5/9/2017
Regalado,Michelle R.	Community Education	Sports Specialist	\$12.22/hr	5/22/2017
Regan,Jerry Nicholas	HPEDA	Aquatics Specialist	\$10.50/hr	5/22/2017
Reichwein, Cynthia Anne*	EPP	Community Education Specialist	\$30.27/hr	5/18/2017
Repass,Steven Leon	SEM	Instructional Aide I	\$10.50/hr	5/22/2017
Resendez,Vanessa Joanne	Student Activities	Student Affairs Assistant	\$12.05/hr	5/22/2017
Resendiz Morales,Ever A	HPEDA	Aquatics Specialist	\$10.50/hr	5/22/2017
Reyes Gallardo, Kimberly N**	Community Education	Secretary Clerk	\$10.94/hr	5/12/2017
Reyes Gallardo,Kimberly N	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Reyes Jimenez,Jose Benjamin	Health Occupations	Instructional Aide I	\$10.50/hr	5/22/2017
Reyes Lopez,Jose Stalin	Community Education	Continuing Education Specialist/Arts & Crafts	\$23.31/hr	5/22/2017
Reyes,Amanda Nicole	Community Education	Continuing Education Specialist I/Kids College	\$30.27/hr	5/22/2017
Reynolds, Cathy*	Adult Education	Community Education Specialist	\$30.27/hr	5/9/2017
Reynolds,Clare Lindsay	Library/Success Center	Instructional Aide II	\$14.67/hr	5/22/2017
Reynolds,Trevor A.	Library/Success Center	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Reza-Garcia,Iridiana	Adult Education	Program Assistant II	\$11.78/hr	5/22/2017
Rich,Samantha L.	DSPTS	Aides-Special Interpreter IV	\$34.79/hr	5/22/2017
Rios,Brianne E.	Admissions and Records	Aides-Special Registration Account Clerk	\$10.64/hr	5/22/2017
Rios,Diana V.	Technology	Program Facilitator	\$14.32/hr	5/23/2017
Rivas,Elisa	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017

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Rivas,Rodrigo Jr.	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Rivera,Adonnis U.	Community Education	Aquatics Specialist	\$10.50/hr	5/22/2017
Rivera,Alexis	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Rivera,Isaiah Justin	Campus Police	Aides-Special Cadet II	\$10.50/hr	5/22/2017
Rivera,Ivan Ulysses	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Rivera,Jocelyn Isabel	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Rizzen, Joe	Technology	Instructional Aide II	\$13.30/hr (1)	5/11/2017
Rizzen,Joe	EPP	Instructional Aide I	\$10.50/hr	5/22/2017
Robbins, Rachel Diane**	Community Education	Administrative Secretary	\$13.64/hr	5/11/2017
Robbins-Madrid,Joshua D.	HPEDA	Instructional Aide II	\$14.67/hr	5/22/2017
Roberts, Rachel Anne**	Community Education	Secretary Clerk	\$10.94/hr	5/15/2017
Roberts,Gerald Keith	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017
Robertson,Deena H.	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Robinson, Emily Garces*	Adult Education	Community Education Specialist	\$30.27/hr	5/9/2017
Robinson,Robert Louis	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017
Robinson,Rusha Raleigh	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Robles,Sally Norma	Library/Success Center	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Roccazzella,Lynnette	DSPS	Intermediate Clerk	\$10.50/hr	5/22/2017
Roche Ramirez,Karia H.	Adult Education	Instructional Aide II	\$13.30/hr	5/22/2017
Roche Ramirez,Sergio R.	Adult Education	Instructional Aide II	\$13.30/hr	5/22/2017
Rodgers-Griffin,Allison N.	DSPS	Aides-Special Interpreter IV	\$34.79/hr	5/22/2017
Rodgers-Griffin,Allison N.	Human Resources	Aides-Special Interpreter IV	\$34.79/hr	5/22/2017
Rodriguez Cervantes,Pamela	Library/Success Center	Instructional Aide I	\$10.91/hr	5/22/2017
Rodriguez Perez,Cynthia	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Rodriguez,Celena Lynelle	Career Services	Assessment Clerk	\$10.50/hr	5/22/2017
Rodriguez,Christopher George	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Rodriguez,Desiree Silhouette	Library/Success Center	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Rodriguez,Desiree Silhouette	SEM	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Rodriguez,Elizabeth	Fiscal Services	Secretary Clerk	\$13.13/hr	5/22/2017
Rodriguez,Erick Isaac	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Rodriguez,Juan Jesus	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017
Rodriguez,Nadia	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Rodriguez,Natalie	Library/Success Center	Instructional Aide I	\$10.91/hr	5/22/2017

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Rogers,Pamela Jane	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Rojas Borges,Angel Gabriel	HPEDA	Aquatics Specialist	\$10.50/hr	5/22/2017
Rojas De Mejia,Mary E.	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Rojas De Mejia,Mary E.	Adult Education	Program Facilitator	\$14.32/hr	5/22/2017
Rojas Rivera,Juan C.	Library/Success Center	Instructional Aide I	\$10.91/hr	5/22/2017
Roldan,Yolanda	Facilities	Custodian	\$10.50/hr	5/22/2017
Romero Cardenas,Itzel Alicia	Fine Arts	Aides-General (Lab)	\$10.50/hr	5/22/2017
Romero, Chantal M	Success Center	Instructional Aide II	\$13.97/hr (2)	5/11/2017
Romero, Chantal M**	Community Education	Program Assistant I	\$10.50/hr	5/15/2017
Romero,Hannah Christine	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017
Romero,Lucia E.	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Romero,Naidelyn Janeth	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Romero,Naidelyn Janeth	Financial Aid	Program Assistant I	\$10.50/hr	5/22/2017
Romero,Valerie Elaine	DSPS	Aides-Special (Special Education)	\$10.50/hr	5/22/2017
Romo,Steven R	Community Education	Program Facilitator	\$14.32/hr	5/22/2017
Rosales Jr,Jesus Evelio	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Rosales,Israel Francisco	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Rosales,Jacqueline	Admissions and Records	Aides-Special Registration Account Clerk	\$10.64/hr	5/22/2017
Rosales,Jacqueline	Technology	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Rosborough,Joel Zane	HPEDA	Instructional Aide II	\$14.67/hr	5/22/2017
Rossi,Patrick C.	HPEDA	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Rubi,Lucero	CalWORKs	Division Clerk	\$10.50/hr	5/22/2017
Rubi,Lucero	HPEDA	Division Clerk	\$10.50/hr	5/22/2017
Ruiz, Jennifer Connie**	Community Education	Program Assistant I	\$10.50/hr	5/15/2017
Ruiz,Amy L.	Financial Aid	Student Affairs Assistant	\$14.32/hr	5/22/2017
Ruiz,Dedrick	SEM	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Ruiz,Jacob	DSPS	Aides-Special (Special Education)	\$10.50/hr	5/22/2017
Ruiz,Rita	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Ruiz,Vicky Priscilla	CalWORKs	Intermediate Clerk	\$10.50/hr	5/22/2017
Ruiz,Vicky Priscilla	Counseling	Intermediate Clerk	\$10.50/hr	5/22/2017
Russ,Teresa Renee	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Russell,Carolyn	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Saavedra Meza,Alexandria C	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017

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Saeang, Daniel K.	Library/Success Center	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Said, Shady W	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Said, Shady W	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017
Sakurai, Lester H.	SEM	Instructional Aide II	\$14.67/hr	5/22/2017
Salazar, Felicitas*	Adult Education	Program Facilitator	\$14.32/hr	5/16/2017
Salazar, Andrew Chase	Library/Success Center	Instructional Aide II	\$14.67/hr	5/22/2017
Salazar, Bianca Isabel	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Salazar, Felicitas	Adult Education	Program Facilitator	\$14.32/hr	5/22/2017
Salgado, Martin Alejandro	Economic Development	Project Specialist (Technical) Level 1	\$77.89/hr	5/22/2017
Salguero, Naila Yvette*	Adult Education	Secretary Clerk	\$10.94/hr	5/9/2017
Salguero, Naila Y.	Career Services	Typist Clerk	\$10.50/hr	5/22/2017
Samel, Chrysna Channap	Adult Education	Community Education Specialist	\$30.27/hr	5/23/2017
San Jose, Christian Gerald	Student Activities	Student Affairs Assistant	\$12.05/hr	5/22/2017
San Nicolas, Kathleen D	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Sanabria Vidal, Andres Roberto	Campus Police	Aides-Special Cadet II	\$10.50/hr	5/22/2017
Sanchez, Jacky**	Community Education	Secretary Clerk	\$10.94/hr	5/12/2017
Sanchez, Sandra*	Adult Education	Community Education Specialist	\$30.27/hr	5/9/2017
Sanchez, Margarita	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Sanchez, Margarita	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Sanchez, Marisol	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Sanchez, Monica Marie	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Sanchez, Susan O.	Health Occupations	Instructional Aide I	\$10.91/hr	5/22/2017
Sanchez-Soto, Vanessa*	EPP	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Santos, Jose Martins	Facilities	Custodian	\$10.50/hr	5/22/2017
Santos, Justine Mercurio	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Saucedo, De Anna Jessica	Fine Arts	Aides-General (Lab)	\$10.50/hr	5/22/2017
Sawyer, Elizabeth Ashley	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017
Schiavo, Mark A**	Community Education	Continuing Education Specialist III/Kids College	\$36.35/hr	5/11/2017
Scurlock, Monae Sierra*	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Semeniuk, Clarissa Ann	Student Health Services	Nurse Practitioner	\$52.46/hr	5/22/2017
Seng, Brittany	Counseling	Intermediate Typist Clerk	\$10.50/hr	5/22/2017
Seng, Joey S.	Information Technology	Senior Clerk	\$10.50/hr	5/22/2017
Serna, Jocelyne	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017

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Serrano De Lorenzo,Maria G	Child Development	Instructional Aide II	\$13.30/hr	5/22/2017
Seto,Cindy K.	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Shorts,Keiesha M	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Siangio, John*	DSPS	Instructional Aide II	\$13.30/hr	5/9/2017
Siangio,John Benedict R	DSPS	Aides-Special (Special Education)	\$10.50/hr	5/22/2017
Silva,Roberto Carlos	Admissions and Records	Aides-Special Registration Account Clerk	\$10.64/hr	5/22/2017
Silveria,Deborah D.	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Silveyra,Diana E.	Library/Success Center	Instructional Aide II	\$14.67/hr	5/22/2017
Simpson,Scott Arthur	Counseling	Recreation Activity Specialist	\$14.18/hr	5/22/2017
Singh,Hardit	SEM	Aides-General (Lab)	\$10.50/hr	5/22/2017
Skjonsby,Kristen Nicole	Liberal Arts	Research Assistant	\$18.01/hr	5/22/2017
Slone,Febie Doyo	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Smith, Sandra Lenese**	Adult Education	Community Education Specialist	\$30.27/hr	5/9/2017
Smith,Alexis W.	Health Occupations	Community Education Specialist	\$30.27/hr	5/22/2017
Smith,Kevin Ray	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Smith,Krisstina Janie	Student Activities	Student Affairs Assistant	\$12.05/hr	5/22/2017
Sohail,Nadia Bano	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Sohail,Nadia Bano	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Somoano,Lynette Deanne	SEM	Instructional Aide I	\$10.50/hr	5/22/2017
Soneriu,Christine Danielle	Student Activities	Student Affairs Assistant	\$14.32/hr	5/22/2017
Soria,Fiorella	Financial Aid	Student Affairs Assistant	\$14.32/hr	5/22/2017
Soto, Maria Guadalupe*	CalWORKs	Secretary Clerk	\$10.94/hr	5/11/2017
Soto,Valerie Felicita B.	Adult Education	Program Assistant II	\$11.78/hr	5/22/2017
Souleret,Renee	Academic Affairs	Aides-Special - ASL Interpreter Instruction Supp	\$42.58/hr	5/22/2017
Souleret,Renee	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Souleret,Renee	Human Resources	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Southern,Briana Nicole	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017
Spjut-Wilcox, Sarah Jean*	Adult Education	Community Education Specialist	\$30.27/hr	5/15/2017
Spradlin,Nancy K	Community Education	Continuing Education Specialist/Health Occup	\$52.47/hr	5/22/2017
Starnes, Nakia Marchelle*	CalWORKs	Secretary Clerk	\$10.94/hr	5/11/2017
Stasiuk,Pedro	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Stephens,Brianna Star	Library/Success Center	Instructional Aide II	\$14.67/hr	5/22/2017
Stiles,Ian Christopher	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017

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Stockwell, Melissa L	Library/Success Center	Instructional Aide II	\$14.67/hr	5/22/2017
Stokes, Tina Marie	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Story, Mekah Denise	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017
Stovall, Aunjanae**	Community Education	Recreation Activity Specialist	\$14.18/hr	5/11/2017
Strodel, Vanessa Elaine	Liberal Arts	Research Assistant	\$18.01/hr	5/22/2017
Subedi, Ashok*	CalWORKs	Instructional Aide II	\$14.67/hr (3)	5/11/2017
Subedi, Ashok	Library/Success Center	Instructional Aide II	\$14.67/hr	5/22/2017
Sugiyama, Lorrain	Counseling	Intermediate Typist Clerk	\$10.50/hr	5/22/2017
Sulaimani, Amir	Student Activities	Student Affairs Assistant	\$12.05/hr	5/22/2017
Supple, Martin A	Technology	Continuing Education Specialist/Business Tech	\$52.47/hr	5/22/2017
Tait, Mark E	Technology	Continuing Education Specialist/Business Tech	\$52.47/hr	5/22/2017
Takeuchi, Kevin Makoto	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Talavera Reyes, Alvi Leticia	DSPS	Aides-Special (Special Education)	\$10.50/hr	5/22/2017
Tanner, Desiree Manureva	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Tapia, Franklin	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Tate, William Daniel	Facilities	Custodian	\$10.50/hr	5/22/2017
Tawa, Joshua C	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017
Taylor, Katrina*	DSPS	Program Assistant II	\$11.78/hr	5/9/2017
Taylor, Katarina C.	DSPS	Aides-Special Interpreter I	\$20.25/hr	5/22/2017
Taylor, Katarina C.	DSPS	Intermediate Clerk	\$10.50/hr	5/22/2017
Taylor, Tyrone L.	HPEDA	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Tellez Sanchez, Crystal	Campus Police	Aides-Special Cadet II	\$10.50/hr	5/22/2017
Tellez, Isaiah Hermenejildo	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Tellez, Isaiah Hermenejildo	Financial Aid	Program Assistant I	\$10.50/hr	5/22/2017
Tello, Isis	Health Occupations	Community Education Specialist	\$30.27/hr	5/22/2017
Thiel, Joan The	Student Activities	Student Activities Clerk	\$10.50/hr	5/22/2017
Thornbury, Robert D.	Community Education	Continuing Education Specialist/Health Occupations	\$52.47/hr	5/22/2017
Toribio, Neptali*	Technology	Community Education Specialist	\$30.27/hr	5/9/2017
Torres Jr, Enrique	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017
Torres, Daniel*	Adult Education	Community Education Specialist	\$30.27/hr	5/9/2017
Torres, Diana	Fiscal Services	Secretary Clerk	\$10.94/hr	5/9/2017
Torres, Angelica	Health Occupations	Instructional Aide I	\$10.50/hr	5/22/2017

* Categorically Funded

** Specially Funded

Torres,Diana	Fiscal Services	Intermediate Clerk	\$10.50/hr	5/22/2017
Torres,Diana	Fiscal Services	Intermediate Clerk	\$10.50/hr	5/22/2017
Torrez,Erika M.	CalWORKs	Division Clerk	\$10.50/hr	5/22/2017
Torrez,Erika M.	SEM	Division Clerk	\$10.50/hr	5/22/2017
Tovar,Yajayra	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Tran,Hung Ngoc	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Trimble,William C.	Community Education	Community Education Specialist	\$30.27/hr	5/22/2017
Trimble,William C.	Community Education	Program Facilitator	\$14.32/hr	5/22/2017
Trinh,Antwan Tuan	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Try,Kim Beau	SEM	Science Lab Tech - Biology	\$12.34/hr	5/22/2017
Tsai,Hannah Francisco	Student Health Services	Nurse Practitioner	\$52.46/hr	5/22/2017
Tuning,Catherine Elizabeth	HPEDA	Aquatics Specialist	\$10.50/hr	5/22/2017
Tuning,Catherine Elizabeth	HPEDA	Instructional Aide II	\$14.67/hr	5/22/2017
Turner, Andrea Marie*	Child Development	CDC Substitute Teacher	\$20.99/hr	5/11/2017
Tyler,Daryl L	DSPS	Instructional Aide II	\$13.30/hr	5/22/2017
Umana,Andrew F	SEM	Instructional Aide II	\$13.30/hr	5/22/2017
Umanzor,Joscelyn Ermely	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Uribe, Fredy Gyovanny*	DSPS	Special Education Aide	\$10.50/hr	5/8/2017
Uribe,Fredy Gyovanny	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017
Uy,Christine Angelica	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017
Valcho,Amber Rose	Business Humanities	Instructional Aide I	\$10.50/hr	5/22/2017
Valdez Lopez,Ludivina	HPEDA	Instructional Aide II	\$14.67/hr	5/22/2017
Valdez,Timothy R.	Community Education	Aquatics Specialist	\$10.50/hr	5/22/2017
Valdivia,Jonathan L.	Technology	Equipment Mechanic	\$14.32/hr	5/22/2017
Valladolid Vergara,Cinthya J.	CalWORKs	Program Assistant II	\$11.78/hr	5/22/2017
Valladolid Vergara,Cinthya J.	Community Education	Program Assistant II	\$11.78/hr	5/22/2017
Valle Jimenez,Samuel Obrian	Business Humanities	Instructional Aide I	\$10.50/hr	5/22/2017
Valle Jimenez,Samuel Obrian	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017
Van Herk,Tracy Renee	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Van,Hong Alyce	DSPS	Aides-Special (Special Education)	\$10.50/hr	5/22/2017
Vander Linden,Dainelle L.	Community Education	Vocational Ed. & Special Projects Assistant	\$17.04/hr	5/22/2017
Vandersluis,Vernon D.	HPEDA	Instructional Aide II	\$14.67/hr	5/22/2017
Varela,Luis Antonio	Adult Education	Special Populations Coordinator	\$17.04/hr	5/22/2017

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** Specially Funded

Varela,Phillip David	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017
Vargas, Anthony Carlos*	EPP	Instructional Aide I	\$10.50/hr (1)	5/15/2017
Vargas, Jose Lino**	Adult Education	Community Education Specialist	\$30.27/hr	5/9/2017
Vargas,Anthony Edward	HPEDA	Aides-General (Lab)	\$10.50/hr	5/22/2017
Vasquez,Oscar Daniel	Campus Police	Aides-Special Cadet I	\$10.50/hr	5/22/2017
Veal,Egla	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Velasquez, Stephanie Michelle*	EPP	Instructional Aide I	\$10.50/hr (1)	5/15/2017
Velasquez,Hillary	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Velasquez,Hillary	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Velazquez Ramirez, Paola*	Financial Aid	Student Affairs Assistant	\$14.32/hr	5/9/2017
Velazquez Ramirez,Paola	EOPS	Division Clerk	\$10.50/hr	5/22/2017
Velazquez Ramirez,Paola	Financial Aid	Division Clerk	\$10.50/hr	5/22/2017
Velderrain,Mark Frank	Facilities	Custodian	\$10.50/hr	5/22/2017
Vergara,Raymundo J.	SEM	Instructional Aide II	\$14.67/hr	5/22/2017
Victoria,Francesca Camille	Liberal Arts	Research Assistant	\$18.01/hr	5/22/2017
Villa, Beatriz	Success Center	Instructional Aide II	\$13.30/hr (1)	5/15/2017
Villa,Jamie Rosa	Adult Education	Program Facilitator	\$14.32/hr	5/22/2017
Villa,Jamie Rosa	Adult Education	Special Populations Coordinator	\$17.04/hr	5/22/2017
Villalba,Raymond	SEM	Aides-General (Lab)	\$10.50/hr	5/22/2017
Villalba,Raymond	Library/Success Center	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Villalobos,Victor Emanuel	SEM	Instructional Aide II	\$13.30/hr	5/22/2017
Villamil,Jacqueline A.	Financial Aid	Student Affairs Assistant	\$12.05/hr	5/22/2017
Villarreal,Christian Uriel	Library/Success Center	Instructional Aide II	\$14.67/hr	5/22/2017
Villarreal,Christian Uriel	SEM	Instructional Aide II	\$14.67/hr	5/22/2017
Villasenor,Oneyra Azucena	Financial Aid	Secretary Clerk	\$10.94/hr	5/22/2017
Villegas, Victoria*	EPP	Instructional Aide I	\$10.50/hr (1)	5/22/2017
Villegas,Bryan	Library/Success Center	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Villegas,Maria Isabel	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Vincent,Matthew T.	IERP	Research Analyst	\$27.40/hr	5/22/2017
Virrueta-Aguirre,Maria	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Vo,Chuong H	Technology	Community Education Specialist	\$30.27/hr	5/22/2017
Vo,Chuong H	Technology	Continuing Education Specialist/Business Technology	\$52.47/hr	5/22/2017

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Vollmar,Jazmin M	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Vu,Bryant K.	DSPS	Instructional Aide II	\$13.30/hr	5/22/2017
Wade,Nija Dure	Information Technology	Program Assistant II	\$11.78/hr	5/22/2017
Wagner,Alycia Renee	Community Education	Music Conservatory Specialist	\$25.30/hr	5/22/2017
Wagner,Alycia Renee	Library/Success Center	Program Facilitator	\$14.32/hr	5/22/2017
Wang,Esther Yi	SEM	Instructional Aide I	\$10.50/hr	5/22/2017
Washington,Montanique Shanna	HPEDA	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Washington,Nicole Lavauh	Adult Education	Community Education Specialist	\$30.27/hr	5/22/2017
Wellman,William H.	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017
Wenceslao,Alejandra	DSPS	Aides-Special (Special Education)	\$10.50/hr	5/22/2017
Westdal,Carolyn Nguyen	Community Education	Sports Specialist	\$12.22/hr	5/22/2017
White,Aurelia M	Technology	Program Facilitator	\$14.32/hr	5/22/2017
White,Darleen	Financial Aid	Instructional Aide II	\$13.30/hr	5/22/2017
Wijaya,Ryan Jey	SEM	Instructional Aide I	\$10.50/hr	5/22/2017
Wijaya,Ryan Jey	Library/Success Center	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Williams,David Michael	Liberal Arts	Research Assistant	\$18.01/hr	5/22/2017
Williams,Gloria P.	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Williams,Gloria P.	Human Resources	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Williams,La Tarah Porcha	Technology	Research Analyst	\$27.40/hr	5/22/2017
Wilson,Kellie Nicole	Liberal Arts	Research Assistant	\$18.01/hr	5/22/2017
Wilson,Summer Brezz	DSPS	Aides-Special (Special Education)	\$10.50/hr	5/22/2017
Wilt,Stephanie Rose	Library/Success Center	Instructional Aide II	\$13.97/hr (2)	5/22/2017
Winters,Kimberly Darlene	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Winters,Kimberly Darlene	Human Resources	Aides-Special Interpreter Certified	\$42.58/hr	5/22/2017
Won, Moses	SEM	Aides-General (Lab)	\$10.50/hr	5/15/2017
Wood,John Edward	Community Education	Continuing Education Specialist/Health Occ.	\$52.47/hr	5/22/2017
Xu,Hongmei	Admissions and Records	Clerk	\$10.50/hr	5/22/2017
Yakovetic,Sheilah L	DSPS	Aides-Special (Special Education)	\$10.50/hr	5/22/2017
Yan,Frankie F.	Community Education	Program Facilitator	\$14.32/hr	5/22/2017
Ybarra,Casondra Jessie	Adult Education	Special Populations Coordinator	\$17.04/hr	5/22/2017
Ye,Liang	Community Education	Continuing Education Specialist/Cultural Arts	\$29.15/hr	5/22/2017
Yepez,Daniel	Business Humanities	Instructional Aide I	\$10.50/hr	5/22/2017
Yune,Joseph T.	Community Education	Community Education Specialist	\$30.27/hr	5/22/2017

* Categorically Funded

** Specially Funded

Zamora,Hector David	Community Education	Sports Leader	\$10.50/hr	5/22/2017
Zamorano, Samantha	Career Services	Intermediate Clerk	\$10.50/hr	5/16/2017
Zendejas Sevilla, Daissy*	Child Development	CDC Substitute Teacher	\$20.99/hr	5/11/2017
Zhang,Zhi Y	Library/Success Center	Instructional Aide II	\$13.30/hr	5/22/2017

* Categorically Funded

** Specially Funded

Presented to the Board of Trustees: June 7, 2017

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 39

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Dr. Adriana Flores-Church
Vice President of Human Resources
Assistant Superintendent

SUBJECT: Consideration of Approval of Employment of 2017 Summer Session Faculty Personnel

ACTION

It is recommended that the Board of Trustees approve the employment of temporary and/or substitute hourly faculty personnel as needed for the 2017 Summer Session, as presented on the attached list.

FISCAL IMPACT

No additional financial effect. This is budgeted in the General Fund.

REPORT SUMMARY

The attached list of Summer Session Faculty Personnel is submitted for approval of employment.

The Office of Human Resources has received and completed the processing of employment request forms for the employment of temporary and/or substitute hourly faculty personnel as indicated on the attached list.

All requirements for employment processing have been completed and the Office of Human Resources cleared the individuals for employment.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Employment of Faculty, 2017 Summer Session.

FACULTY: TEMPORARY PART-TIME 2017 SUMMER SESSION

I. ADULT EDUCATION & DIVERSITY PROGRAMS

Part-Time Instructors			Salary	
<u>Name</u>	<u>Status*</u>	<u>Discipline</u>	<u>Placement**</u>	<u>Rate</u>
Edrosa, Ed	RE	Apprenticeship	2AM	64.43
Esquer, Joe	RE	Apprenticeship	6BB	74.04
Garner, Jacqueline	RE	Adult Education Counseling	3CM	52.63
Jones, Anthony	RE	Apprenticeship	1BB	58.96
Ochoa, Lorena	RE	Adult Education Counseling	4DM	54.48
O'Dell, Jeffery	RE	Woodworking Manufacturing	5AB	72.24
Pedroza, Art	RE	Apprenticeship	4BM	71.20
Valdivia, Luis	RE	Apprenticeship	1BB	58.96

II. FINE ARTS/COMMUNICATIONS

Part-Time Instructors			Salary	
<u>Name</u>	<u>Status*</u>	<u>Discipline</u>	<u>Placement**</u>	<u>Rate</u>
Bersaglieri, Andrea	RE	Art	6BM	76.64
Chen, Johanna	RE	Music	6BM	76.64
Flanders, Mark	RE	Photography	6BM	76.64
Hartl, Forrest	RE	Theatre	6BM	76.64
Karshmer, Avraham	RE	Film	1BM	61.03
Kuo, Alison	RE	Art	2AM	64.43
Martinez, Efrain	RE	Art	2AM	64.43
Schwenkmeyer, Karen	RE	Photography	6BM	76.64
Stoltz, Michael	NH	Film	1AM	61.03
Turowski, Kamil	RE	Film	1AM	61.03
Ward, Dave	RE	Theatre	6BM	76.64
Williams, Bradford	RE	Theatre	6BM	76.64
Yune, Joseph	RE	Music	1AD	63.16

III. PHYSICAL EDUCATION

Part-Time Instructors			Salary	
<u>Name</u>	<u>Status*</u>	<u>Discipline</u>	<u>Placement**</u>	<u>Rate</u>
Bos, Katelyn	RE	Physical Education	2AM	64.43

IV. SCIENCE, ENGINEERING AND MATHEMATICS

Part-Time Instructors			Salary	
<u>Name</u>	<u>Status*</u>	<u>Discipline</u>	<u>Placement**</u>	<u>Rate</u>

Alshawa, Ahmad	RE	Chemistry	1AD	63.16
Huynh, Hubert	RE	Computer Science	1AM	61.03
James, Jolene	RE	Computer Science	4AM	71.20
Riasati, Mohamadreza	RE	Mathematics	1AM	61.03

V. TECHNOLOGY

Part-Time Instructors			Salary	
<u>Name</u>	<u>Status*</u>	<u>Discipline</u>	<u>Placement**</u>	<u>Rate</u>
Chavez, Prudencio	NH	Automotive Mechanical Repaid	1AB	58.96
DeVries, Paul	NH	Engineering Technology	1AM	61.03
Vannix, Cecil Robert	NH	Automotive Mechanical Repaid	1AB	58.96

VI. STUDENT SERVICES - COUNSELING

Part-Time Instructors			Salary	
<u>Name</u>	<u>Status*</u>	<u>Discipline</u>	<u>Placement**</u>	<u>Rate</u>
Algaze, Susan	RE	DSPS Counseling	4DM	54.48
Fujii, Allison	RE	Career Services Counseling	3CM	52.63
Segura, Aurora	RE	DSPS Counseling	4DM	54.48
Toumajian, Mary Kay	RE	Teacher TRAC Counseling	4DM	54.48

VII. LIBRARY/LEARNING RESOURCE CENTER

Part-Time Instructors			Salary	
<u>Name</u>	<u>Status*</u>	<u>Discipline</u>	<u>Placement**</u>	<u>Rate</u>
Berteau, Cynthia	RE	Success Center - Language	3AM	67.81
DiGiovanni, Sybil	RE	Success Center - Language	6BM	76.64
Falcis, Noelle	RE	Success Center - Language	1AM	61.03
Gonzales-Tamayo, Ricardo	RE	Success Center - Language	1AM	61.03
Havarilla, Lori	RE	Success Center - Language	5AM	74.76
Loya, Eric	RE	Success Center - Language	1AM	61.03
Politanoff, Ashton	RE	Success Center - Language	1AM	61.03
Sales, Sherwin	RE	Success Center - Language	1AM	61.03
Winiarski, Catherine	RE	Success Center - Language	1AD	63.16

* NH=New Hire, RE=Reemployed

** Instructors:

1AB=1st Semester-Bachelors, 1AM=1st Semester-Masters, 1AD=1st Semester-Doctorate

1BB=2nd Semester-Bachelors, 1BM=2nd Semester-Masters, 1BD=2nd Semester-Doctorate

2AB=3rd Semester-Bachelors, 2AM=3rd Semester-Masters, 2AD=3rd Semester-Doctorate

2BB=4th Semester-Bachelors, 2BM=4th Semester-Masters, 2BD=4th Semester-Doctorate

3AB=5th Semester-Bachelors, 3AM=5th Semester-Masters, 3AD=5th Semester-Doctorate

* NH=New Hire, RE=Reemployed

Presented to the Board: June 7, 2017

3BB=6th Semester-Bachelors, 3BM=6th Semester-Masters, 3BD=6th Semester-Doctorate
4AB=7th Semester-Bachelors, 4AM=7th Semester-Masters, 4AD=7th Semester-Doctorate
4BB=8th Semester-Bachelors, 4BM=8th Semester-Masters, 4BD=8th Semester-Doctorate
5AB=9th Semester-Bachelors, 5AM=9th Semester-Masters, 5AD=9th Semester-Doctorate
5BB=10th Semester-Bachelors, 5BM=10th Semester-Masters, 5BD=10th Semester-Doctorate
6AB=11th Semester-Bachelors, 6AM=11th Semester-Masters, 6AD=11th Semester-Doctorate
6BB=>12 Semesters-Bachelors, 6BM=>12 Semesters-Masters, 6BD=>12 Semesters-Doctorate

Counselors and Librarians:

1CM=1st Semester-Masters, 1CD=1st Semester-Doctorate
1DM=2nd Semester-Masters, 1DD=2nd Semester-Doctorate
2CM=3rd Semester-Masters, 2CD=3rd Semester-Doctorate
2DM=4th Semester-Masters, 2DD=4th Semester-Doctorate
3CM=5th Semester-Masters, 3CD=5th Semester-Doctorate
3DM=6th Semester-Masters, 3DD=6th Semester-Doctorate
4CM=7th Semester-Masters, 4CD=7th Semester-Doctorate
4DM=>8 Semesters-Masters, 4DD=>8 Semesters-Doctorate

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 28

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Dr. Adriana Flores-Church
Vice President of Human Resources/
Assistant Superintendent

SUBJECT:	Consideration of Approval of Classified Reclassifications in Accordance with the Provisions of the Classified Collective Bargaining Agreement

ACTION

It is recommended that the Board of Trustees approve the classified reclassifications in accordance with Article 5.13 Reclassification Procedures of the Classified collective bargaining agreement as presented on the attached list effective July 1, 2017; and approve the revisions to the classified job description for the position of Admissions and Records Analyst.

FISCAL IMPACT

The estimated annual cost is \$15,689.00 which will come from the General Fund.

REPORT SUMMARY

The Reclassification Joint Committee, consisting of three representatives appointed by CSEA and three representatives appointed by the District, reviewed and analyzed the 2016-2017 reclassification requests and provided written recommendations to the District Executive Council.

All participants in the reclassification joint committee were trained in the Ewing Factor System (EFS) prior to reviewing the reclassification requests. Employees had the opportunity to meet with the joint committee to clarify or add further information to support their request. The committee met with the supervisors of those employees seeking reclassification. After detailed analysis, the joint committee provided its recommendations for each request to Executive Council.

Executive Council read each reclassification request and reviewed the recommendations made by the joint committee. Executive Council is recommending approval of the classified reclassifications as presented on the attached list for implementation effective July 1, 2017.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

2016-2017 Reclassification Process Recommendations
Revised Job Description: Admissions and Records Analyst

Cerritos College

2016-2017 Reclassification Process Recommendations

Name	Current Job Title	Current Grade	Executive Council Recommendation	Recommended Grade
Gartrell, Ronda	Administrative Clerk II	24	Administrative Clerk III	27
Pendleton, Ben	Admissions & Records Analyst	36	Admissions & Records Analyst**	38*
Ruiz, Martha	Administrative Clerk I	19	Administrative Clerk II	24

* New salary grade

** Revised job description

Position: Admissions and Records Analyst	Salary Grade: 38
	BD: 07/18/12, 12/10/14 4/26/17 Revised

Summary

Under the general supervision of the Dean of Admissions, Records and Services, assists in the planning, organization and coordination of admissions and records functions of the college; assists and advises in the formulation, revision and implementation of office procedures; acts as lead for other personnel assigned to the admissions and records department and performs related work as assigned.

Distinguishing Career Features

Admissions and Records Analyst requires the demonstrated ability to lead and perform in all admissions and records functions that include, but are not limited to admissions, registration, residency, student status, academic progress, transcripts, graduation, and attendance. The Admissions and Records Analyst updates data tables for use by others in registration, determining full-time-equivalent students, class schedules and cancellations.

Essential Duties and Responsibilities

- Serves as a project leader for current and new Admission and Records programs, systems and applications.
- Assists in the selection and recommendation, training and oversight of personnel assigned to the Admissions and Records department; reviews the work of all employees in lower classification levels who are engaged in all Admissions and Records operations.
- Acts as a resource to campus personnel by instructing other campus users on how to perform functions, such as viewing transcripts or class schedules.
- Serves as point of contact with students and prospective students for services provided by the department. Participates with other District organizational units to provide students with a comprehensive enrollment package.
- Researches, interprets, clarifies, and resolves a variety of problems dealing with, but not limited to, admissions, enrollment, matriculation, residency, student academic status, course class conflicts, and fees.
- Coordinates and participates in the activities connected with student application and enrollment. Assures that customer service stations are setup and can access on-line and manual database records and resources.
- Designs, develops, and uses system queries and reports for the department and for external agencies. Analyze and interprets data provided by queries and reports to make necessary changes to business processes.
- Maintains tables using data entry screens; maintains charts, runs queries and other reports to facilitate access to and use of student information and enrollment data.

- Performs administrative and technical duties including but not limited to data entry, testing, troubleshooting and other tasks to support upgrades, conversions and regularly occurring processes on an integrated information management system.
- Performs testing for Patches & Fixes as assigned, including but not limited to applications, enrollment, tuition calculation, grade posting, transcripts, and other functions In Admissions and Records; run processes to ascertain accuracy, identify problems, and check for anomalies; performs basic troubleshooting and basic problem resolution and refers problems to an Information Technology staff for resolution.
- With the approval of manager, notify Information Technology staff and set various security roles for varying levels of users and test settings.
- Remain current in FERPA regulations, state and federal laws and Board Policies and Administrative procedures and apply them to situations which arise in the Admissions and Records Office.
- Performs other related duties as assigned.

Qualifications

▪ Knowledge and Skills

Knowledge of: federal and state law, regulations and requirements and institutional guidelines for student records, recordkeeping and student privacy; office practices and procedures, principles of electronic recordkeeping; records research methods; and goals and objectives of an admissions and records department.

▪ Abilities

Ability to: use independent judgment in the creation, maintenance and destruction of student records, plan and schedule workloads, access records in an electronic recordkeeping system, train personnel in the use of an electronic recordkeeping system: input data into an electronic recordkeeping system and retrieve that data input in a variety of formats to produce reports, data analysis, and records verification; follow oral and written directions; organize; communicate effectively both orally and in writing; and establish and maintain effective working relationships with others.

Physical Abilities

Incumbent must be able to function effectively indoors in an office environment engaged in work of a primarily sedentary nature. Require the ability to sit at a workstation for extended periods, and to stand upright and flex forward for intermittent periods.

▪ Education and Experience

The position requires graduation from high school or equivalent. Two years of college level courses (an Associate Degree or completion of 60 semester units), plus a minimum of three years of experience in an Admissions and Records Office to include standard Admissions and Records functions, recordkeeping requirements, transcript verification and transfer to include transfer by electronic medium and FERPA and state laws regarding student records. Two years of lead or supervisory experience.

▪ Licenses and Certificates

May require a valid driver's license.

Working Conditions

Work is performed indoors where minimal safety considerations exist.

CERRITOS COLLEGE
COORDINATING COMMITTEE MINUTES
April 24, 2017

PRESENT:	Dr. Stephen Johnson	ABSENT:	Dr. Jose Fierro
	Rick Miranda		Armando Soto
	Dr. Adriana Flores-Church		Terrance Mullins
	Felipe Lopez		Lynn Laughon
	Dr. Renée DeLong		David Ward
	Michelle Lewellen		Miriam Tolson
	Brittany Lundeen		Saul Lopez-Pulido
	<i>(for Armando Soto)</i>		
	Dr. April Griffin		
	Julie Mun	GUEST(s)	David Moore

- I. MEETING CALLED TO ORDER
Dr. Johnson called the meeting to order at 1:03 p.m.
- II. PUBLIC COMMENTS
There were no public comments.
- III. INTRODUCTION OF NEW EMPLOYEES & ANNOUNCEMENT OF EMPLOYMENT OPPORTUNITIES
Information regarding all employment opportunities is posted on the Human Resources webpage.
- IV. APPROVAL OF MINUTES – April 10, 2017
It was moved by Dr. DeLong and seconded by Mr. Lopez to approve the April 10 minutes. The vote for approval was 6-0-2; Dr. Johnson and Ms. Lundeen abstained. Dr. Griffin was not present for the vote.
- V. BOARD AGENDA – May 3, 2017
The committee reviewed the draft May 3 Board Agenda.
- VI. ITEMS FROM INSTITUTIONAL COMMITTEES
Facilities Planning
Mr. Lopez distributed the attached February 21 meeting minutes. He stated that the committee discussed construction updates in regards to projects such as the demo of the “old” Fine Arts building, electrical infrastructure upgrades, campus wayfinding and signage, blue light emergency phones, energy management systems upgrades, shade structures, the Health and Wellness Complex, the Field House, the Performing Arts Complex (PAC), field turf replacement, chilled water expansion, fiber infrastructure, the Social Science building elevator, parking lot improvements, and Press Box windows.

Outstanding Classified Employee Selection

Dr. Flores-Church distributed the attached November 15, December 20, January 17, and February 21 meeting agendas and minutes, and March 21 meeting agenda. She also distributed copies of the [updated online nomination form](#). The form was revised to help increase the number of nominations by changing the format so that nominators can easily rate their nominees with preset questions. Dr. Flores-Church also stated that the annual Outstanding Classified Awards ceremony is scheduled for Thursday, May 25 to begin at 11:00 a.m. in the Student Center, and that Mediterranean food will be served.

District Committee on Safety

Mr. Moore distributed the attached March 15 meeting minutes. He stated that co-chair Tom Gallivan was the lead in developing SafetySnap, an online form for reporting campus safety and hazard concerns. The purpose of the form is to report unsafe conditions and is *not* to be used to report emergencies or other incidents requiring immediate response. Information such as the type and location of the incident, date and time, conditions observed, and optional contact information will be forwarded to Chief Gallivan and Mr. Moore for evaluation. The committee has made good progress and the form should be finalized by the end of the semester.

VII. ITEMS FROM FACULTY SENATE STANDING COMMITTEES

There were no items from Faculty Senate standing committees.

VIII. STATUS OF SHARED GOVERNANCE

Draft Educational Master Plan

Mr. Miranda stated that the draft plan is being reviewed by several groups including the Faculty Senate, Planning and Budget Committee, and the Coordinating Committee. He asked the committee to review the draft and submit any comments/feedback by Monday, May 8. The final draft will be presented to the Board of Trustees for approval at its May 17 regular meeting.

Shared Governance Evaluation Form

Dr. Johnson stated that the Shared Governance Evaluation form was distributed to all shared governance committee chairs, who were asked to complete the qualitative questions to reflect on the committee's goals and accomplishments, and develop goals for the upcoming academic year. This is part of an ongoing, annual process for self-evaluation and continuous improvement. Dr. Johnson asked the committee members to review the form and the Coordinating Committee's purposes, and be prepared for discussion at the May 8 meeting. Ms. Lewellen suggested that all shared governance committees post their shared governance descriptions on their websites. She also requested that the evaluation form be revisited in fall as most Faculty Senate standing committees have a charge instead of goals.

IX. REPORTS FROM COORDINATING COMMITTEE MEMBERS

Dr. Griffin stated that three completed applications were received for faculty to participate in the [SanFACC Mentor program](#). The applications must be ranked by the nominating college before they are forwarded for consideration. She asked if anybody would like to participate and Mr. Miranda volunteered.

X. PRESIDENT'S REPORT

No report.

XI. ADJOURNMENT

Meeting adjourned at 1:35 p.m.

COLLEGE COMMITTEE ON FACILITIES PLANNING
MEETING MINUTES
FEBRUARY 21, 2017

PRESENT:	Felipe Lopez	ABSENT:	Dan Clauss
	David Moore		Tim Kyllingstad
	Shawna Baskette		
	Patrick O'Donnell		
	Dr. Dan Smith		
	Ilva Mariani		
	Bernie Negrete		
	Linda Kaufman		
	Lucy Self	GUEST(S):	Rick Miranda

1. CALL TO ORDER

Mr. Lopez called the meeting to order at 11:08 a.m.

2. APPROVAL OF THE JANUARY 17, 2017 MEETING MINUTES

It was moved by Ilva Mariani and seconded by Dr. Smith to approve the January 17, 2017 meeting minutes. The minutes were approved as presented.

3. CONSTRUCTION STATUS REPORT/GO BOND UPDATE

Fine Arts Complex and Math/CIS Building

These buildings celebrated a grand opening and dedication last week, and the punch list items being completed.

Old Fine Arts Building

The old Fine Arts Building is completely fenced off and hazardous materials abatement has begun. The building will be demolished by the end of March. Once the old Fine Arts Building is demolished the area of old Fine Arts, and the previous Purchasing, Warehouse and Facilities building will be fenced off for approximately 18 months until construction begins for the Performing Arts Center (PAC) in Summer 2018.

Electrical Infrastructure Upgrade

This project is substantially complete. A few of the old bunkers will be removed that are either in the way of future construction or not needed anymore. This work will commence during spring break as it will be a bit disruptive to the campus.

Wayfinding and Signage

This project is essentially complete with only a few signs remaining to be installed for the new buildings and shade structures.

Blue Light Emergency Phones

This project continues to move forward with the installation of three more phones (front of Health Sciences, Parking Lot 1, and the corner of Gridley and Old Falcon Way). After these three phones are installed, that is a total of 10 phones installed with 11 left to be installed. (21 phones total)

Energy Management Systems Upgrade

This project includes new individual building gas meters, electric meters, chilled water differential pressure switches, and building management master controls. This project continues to move forward with all of the gas meters installed and 75% of the electric meters and energy management system controllers in place.

Shade Structures

This project has a total of four shade structures. The first shade structure scheduled to be installed was at the Aquatics Center. This project was initiated but there has been delays with the steel contractor and the inclement weather. It is hopeful to begin the Aquatics shade structure in the beginning of March. The other three shade structures had a problem with the bid for the translucent covers that cover the top of the structure. It is anticipated these remaining three structures will begin at the end of the school year in May 2017, which is less disruptive to the campus community.

Health and Wellness Complex

All the bids for this project are going to the Board of Trustees for approval on March 1, 2017. It is anticipated to begin construction on March 15, with the first phase occupancy in June 2019 and second phase occupancy in June 2020.

Field House

The budget analysis and redesign of this building are still being worked on and a meeting with the user groups will be scheduled soon.

Performing Arts Center (PAC)

The construction drawings are being completed and this project is anticipated to begin June 2018 with a completion of August 2020.

Field Turf Replacement

Mr. Moore noted he requested a DSA exemption for this project and DSA declined the exemption because they want to review the site for accessibility compliance. DSA has approved the plans with minor ADA improvements to the stadium. The college is on schedule to begin this project May 21 with completion in early September.

Chilled Water Expansion

This ESCO 4217 contract was approved by the Board. This project adds the last of the major buildings onto the central plant chilled water loop. These buildings are the Gym, Community Education, Skills Lab, Metals and Auto Technology.

Fiber Infrastructure Project

This project was bid with two categories, electrical and low voltage fiber. The electrical portion was successful; the low voltage fiber portion of the bid is being rebid. The electrical portion of the project has been awarded and work has begun on campus. It is expected that this will be a six-month project.

Social Sciences Elevator

DSA is reviewing plans for an elevator that will be located on the exterior of the Social Sciences Building. Bid documents are being prepared and the bid advertised pending DSA approval. It is hopeful that this project will be approved to allow construction to begin in summer 2017.

Parking Lot Improvements

A parking lot survey was completed and drawings are being prepared for DSA, as they may want to review our accessible parking spaces. The parking renovations are going to take many years to accomplish and will be completed in phases over the next 2 to 3 years.

Press Box Windows

All new front windows are installed. Remaining work includes replacement of the side windows and exterior paint. Dr. Smith inquired that when the college hosts the State track meets in May if the Press Box would be available. Mr. Moore confirmed his work would be completed.

4. NEXT MEETING DATE – MARCH 21, 2017

The next meeting is scheduled for March 21, 2017.

5. OTHER ITEMS FROM THE FLOOR

There were no other items from the floor.

6. ADJOURNMENT

The meeting adjourned at 11:17 a.m.

CERRITOS COLLEGE
OUTSTANDING CLASSIFIED EMPLOYEE SELECTION COMMITTEE
AGENDA

Human Resources Conference Room
November 15, 2016
10:00 a.m.

- I. Welcome
- II. Approval of Minutes – **October 18, 2016**
- III. Discussion
- IV. Voting – **November Employee of the Month**

MINUTES
OUTSTANDING CLASSIFIED EMPLOYEE SELECTION COMMITTEE
Thursday, November 15, 2016
HR Conference Room
10:00 a.m.

Members Present:

Lynn Laughon, Mary D'Ettorre, Richard Garcia, Lori Thomas, Danylle Williams-Manser, Ilda Cardenas, Monique Valencia, Timothy Juntilla, Samuel Chavez, David Moore, Monica Acuña

Members Absent:

Alva Acosta, Regina Ybanez, Dr. Adriana Flores-Church, Kim Applebury

Welcome: Dr. Flores-Church came in to let the committee know she will be at the next meeting.

Minutes:

Richard motioned to approve the minutes. Danylle seconded the motion. David abstained

VOTING:

Dave Gunn was selected as the Employee of the Month for November 2016.

Next Regular meeting: December 20, 2016.

Adjourned at 10:20 a.m.

Submitted by: Monica Acuña

CERRITOS COLLEGE
OUTSTANDING CLASSIFIED EMPLOYEE SELECTION COMMITTEE
AGENDA

Human Resources Conference Room
December 20, 2016
10:00 a.m.

- I. Welcome
- II. Approval of Minutes – November 15, 2016
- III. Discussion
- IV. Voting – **December Employee of the Month**

MINUTES
OUTSTANDING CLASSIFIED EMPLOYEE SELECTION COMMITTEE
Thursday, December 20, 2016
HR Conference Room
10:00 a.m.

Members Present:

Lynn Laughon, Mary D'Ettorre, Lori Thomas, Monique Valencia, Alva Acosta, Regina Ybanez, Dr. Adriana Flores-Church, Kim Applebury, David Moore, Monica Acuña

Members Absent:

Timothy Juntilla, Samuel Chavez, Danylle Williams-Manser, Cardenas Ilda, Richard Garcia

Welcome: Mary led the meeting

Minutes:

David motioned to approve the minutes. Mary seconded the motion. 2 abstained

Discussion:

Adriana would like the committee to consider adding questions to the nomination form to help with the selection process. The committee will be ready with ideas for the January meeting.

VOTING:

Claudia Cruz was selected as the Employee of the Month for December 2016.

Next Regular meeting: January , 2016.

Adjourned at 10:20 a.m.

Submitted by: Monica Acuña

CERRITOS COLLEGE
OUTSTANDING CLASSIFIED EMPLOYEE SELECTION COMMITTEE
AGENDA

Human Resources Conference Room

January 17, 2017

10:00 a.m.

- I. Welcome
- II. Approval of Minutes – [December 20, 2016](#)
- III. Review Selection Process
- IV. California Community Colleges Classified Employee of the Year
- V. Discussion
- VI. Voting – **January Employee of the Month**

MINUTES
OUTSTANDING CLASSIFIED EMPLOYEE SELECTION COMMITTEE
Tuesday, January 17, 2017
HR Conference Room
10:00 a.m.

Members Present:

Mary D'Ettorre, Lori Thomas, Monique Valencia, Alva Acosta, Regina Ybanez, Dr. Adriana Flores-Church, David Moore, Monica Acuña, Ilda Cardenas, Samuel Chavez

Members Absent:

Timothy Juntilla, Danylle Williams-Manser, Richard Garcia, Kim Applebury, Lynn Laughon

Minutes:

Tim motioned to approve the minutes. Mary seconded the motion.

Discussion:

The committee would like to establish a criteria that will make it so a nominator has clear guidelines to follow.

The committee established questions for the nominator to answer.

Monica will send out a draft of the new nomination form before the next meeting.

VOTING:

Deborah Buffington was selected as the Employee of the Month for January 2017.

Next Regular meeting: February 21, 2017

Adjourned at 11:00 a.m.

Submitted by: Monica Acuña

CERRITOS COLLEGE
OUTSTANDING CLASSIFIED EMPLOYEE SELECTION COMMITTEE
AGENDA

Human Resources Conference Room
February 21, 2017
10:00 a.m.

- I. Welcome
- II. Approval of Minutes – [January 17, 2017](#)
- III. Survey Monkey – Outstanding Awards Food
- IV. Discussion
- V. Voting – **February Employee of the Month**

MINUTES
OUTSTANDING CLASSIFIED EMPLOYEE SELECTION COMMITTEE
Tuesday, February 21, 2017
HR Conference Room
10:00 a.m.

Members Present:

Mary D'Ettorre, Lori Thomas, Monique Valencia, Regina Ybanez, , Monica Acuña, Ilda Cardenas, Samuel Chavez, Lynn Laughon, Kim Applebury, Richard Garcia

Members Absent:

Timothy Juntilla, Danylle Williams-Manser, David Moore, Alva Acosta, Dr. Adriana Flores-Church

Minutes:

Monique motioned to approve the minutes. Mary seconded the motion.

Discussion:

Monica asked the committee to consider eliminating fruit as a desert option for classified/confidential awards due to the high expense. The committee agreed.

Mexican food will replace the Taco Rico option on the 2017 survey.

The committee would like to send out a survey to classified/confidential staff asking what cuisine is preferred.

The committee would like to see the 2016 results at the next committee meeting.

VOTING:

David Ward was selected as the Employee of the Month for February 2017.

Next Regular meeting: March 21, 2017
Adjourned at 11:00 a.m.
Submitted by: Monica Acuña

CERRITOS COLLEGE
OUTSTANDING CLASSIFIED EMPLOYEE SELECTION COMMITTEE
AGENDA

Human Resources Conference Room

March 21, 2017

10:00 a.m.

- I. Welcome
- II. Approval of Minutes – [February 21, 2017](#)
- III. New Nomination form
- IV. 2016 Survey Monkey Results
- V. Discussion
- VI. Voting – **March Employee of the Month**

DISTRICT COMMITTEE ON SAFETY
MEETING SUMMARY
March 15, 2017

PRESENT: David Moore
Tom Gallivan
Stephanie Barlow
Debbie Buffington
Pam Chambers
Jose (Jay) Elarcosa
Patrick O'Donnell
David Tilahun

ABSENT: Alicia Edquist
Joseph Franco
Judi Holmes
Hillary Mennella
Vacant Director position
Vacant Faculty position

GUEST(S): Luz E. Ocampo
Meeting Secretary

1. CALL TO ORDER

David Moore called the meeting to order at 1:05 p.m. in LC-51.

2. APPROVAL OF THE JANUARY 18, 2017 & FEBRUARY 15 MEETING SUMMARY

The January 18, 2017 and February 15, 2017 meeting summaries were both approved.

3. HAZARD REPORTING PROJECT

Tom Gallivan met with Public Affairs and Stephanie Barlow but Samuel Chavez was not able to attend. Tom Gallivan said he will hopefully meet with Samuel on March 16, 2017. Tom Gallivan said he will have more information at the next meeting, as far as the format of the report form is concerned.

4. TRAFFIC STUDY

Tom Gallivan said he was very excited about the traffic study update. He met this morning with Stephanie Barlow, Pam Chambers, Officer Jay Barren, Sargent Angel Castillo and Shannon Kaveney from Facilities. Tom Gallivan said he like to turn this over to Pam Chambers for an update. Pam Chambers said it was a good and productive meeting. She said one of the officers had photos of all the areas that they were concerned about, which made it easier to understand where they wanted some Stop signs and "Do Not Enter" signs. One item that they would really like, but might be expensive, would be gates to lock the parking lots. The college used to have them a long time ago; we talked about having them re-installed again. Stephanie Barlow said that if the gates could not be provided then maybe explore the possibility of installing posts and chains. An officer could easily drive up and click chains on each side and maybe have a metal sign posted on the chain for closure, as an alternative to the gates. Jay Elarcosa asked why the gates were discontinued in the first place. Pam Chambers said she does not recall why they were removed. David Moore asked how many barricades, for entry into the parking lots, would there be and is there a count on them. Pam Chambers and Stephanie both replied 9 gates. Tom Gallivan said they would be

along Alondra, for sporting events and to control crowds. We could also shut down that part of the parking lot after hours.

Tom Gallivan said he would put together a written document showing how many of each signs and location. He did find that they had in storage 18 brand new Stop signs and they will be able to put those signs up. David Moore said the next step would be to get quotes. David Moore also asked if about stripping was brought up. Tom Gallivan said, "Yes". David Moore also asked about speed bumps. Pam Chambers and Stephanie both replied, "No we did not". Debbie Buffington mentioned that new stripping will be coming up New Falcon Way. David Moore asked when the quotes would be submitted to spend the funds. Tom Gallivan replied by Friday.

Tom Gallivan mentioned that they recently passed AP policy 6750. Parking enforcement is going to occur 24 hours per day, 7 days a week, which will require signs posted at all entrances. Jay Elarcosa asked about the 24/7 parking enforcements and would that apply to sporting events. David Moore replied that at the moment it is undefined. Some events may charge for parking and other events may not. The policy is there to give the police the authority to govern parking 24/7 and to enforce it. Patrick O'Donnell said that there are 2 "small" signs for carpools, in Lot 5, near the LA building. This is a big section of the parking lot. Tom Gallivan said that the AQMD mandates how may carpool stalls.

5. FUNDS FOR SAFETY ISSUES

David Moore discussed possibly purchasing interior emergency phones. Tom Gallivan mentioned about phone Apps he observed at other colleges. The one he looked at would cost about \$12,000.00 a year. The App can have resources, linked to mental and student health resources and it even has a "panic" button on it. David Moore asked if the end user would get charged for this App. Tom Gallivan replied that they would not. The App geo fencing would only work around the property of the college. Tom Gallivan said he was only looking into this and he would have more information at the next meeting.

6. ITEMS FROM THE FLOOR

Patrick O'Donnell mentioned the signs over the emergency phones in the Social Science building. David Moore replied that they are going up throughout the campus in other buildings. Tom Gallivan gave "kudos" to the Facilities department staff for putting up more blue lights on campus. They are located by Student Health & Wellness and the Field House. David Tilahun mentioned that he noticed that the planter top is loose between the Business Ed and Library buildings, where the students sit.

David Moore said we should have a sample web page from Samuel Chavez at the next meeting.

7. NEXT MEETING DATE – APRIL 19, 2017

The next meeting is scheduled for April 19, 2017 in LC-51.

8. ADJOURNMENT

The meeting adjourned at 1:55 p.m.

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 43

FROM:

Dr. Jose Fierro
President/Superintendent

SUBJECT: Information Item: Citizens' Bond Oversight Committee 2015-16 Annual Report to the Board of Trustees

ACTION

This item is presented for information only.

FISCAL IMPACT

No general funds will be used.

REPORT SUMMARY

In accordance with the Citizens' Bond Oversight Committee Bylaws (Section 3.3 Annual Report), The Committee shall present to the Board, in public session, an annual written report which shall include the following: (a) A statement indicating whether the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution; and (b) A summary of the Committee's proceedings and activities for the preceding year.

The Citizens' Bond Oversight Committee unanimously approved the attached Committee Annual Report at its meeting on May 8, 2017.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Citizens' Bond Oversight Committee 2015-16 Annual Report



DRAFT



2015-16 | ANNUAL REPORT
Cerritos Community College District
Citizens' Bond Oversight Committee

Citizens' Bond Oversight Committee Annual Report – 2015-2016

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Cerritos Community College District Citizens' Bond Oversight Committee Annual Report – Introduction

As outlined in Education Code Section 15278, the role of the Cerritos Community College District (CCCD) Citizens' Bond Oversight Committee is to "inform the public concerning the District's expenditure of revenues received from the sale of bonds authorized by the voters." Members are appointed for two years, with a three-term maximum. Members do not receive any compensation or benefits for their service. The committee meets a minimum of one time per year.

As mandated by Proposition 39, the CCCD Board of Trustees is required to appoint an independent citizens' oversight committee of at least seven people. Each member must represent one of the following constituencies: a local business, a senior group, a bona-fide taxpayer's association, an enrolled student active in a student group, and an active member of a college supporting organization, such as the foundation or a community advisory group. No district employee or official, vendor, contractor, or consultant may serve on the committee.

The following members served on the Citizens' Bond Oversight Committee during the 2015-16 fiscal year:

Lisa Ann Rapp, (Chair) Community Member
Joseph Derthick, Business Organization
Dennis Garcia, Student Member
Paul Martinez, Support Organization
Mary Jane McIntosh, Bona-Fide Taxpayers Association
John Moore, Senior Citizens' Organization
Lola Rizkallah, Community Member

Executive Summary

The charter of the Citizens' Bond Oversight Committee for the Cerritos Community College District is to inform the public concerning bond revenue expenditures and to actively "review and report" on the expenditure of these funds. Our committee comprises a cross section of the citizenry who have volunteered their time to represent various constituencies, and fulfill the responsibilities listed above.

During this year of existence, the committee has met on a regular basis; reviewing expenditures, touring campus renovations, asking questions, and expressing concerns and recommendations. This Annual Report of the Citizens' Bond Oversight Committee for the Cerritos Community College District documents the results of these activities and serves to fulfill the basic tenets of the charter.

Within this report is the independent financial and performance audits for the fiscal year ending June 30, 2016, performed by the firm of Christy White & Associates. The committee examined and reviewed the audits on January 31, 2017, the results of which are contained herein.

A summary of Measure CC Bond Expenditures for the Fiscal Year ending June 30, 2016:

Building and Site Improvements	\$ 2,296,047
Bond Management	\$ 294,817
Energy and Water Efficiency Improvements	\$ 760,040
Health & Safety Improvements	\$ 217,050
Information Technology & Equipment	\$ 150,156
Instructional Facilities Improvements	\$ 10,245,607
Physical Education Facilities Improvements	\$ 1,027,344
Total Expenditures	\$ 14,991,061

Executive Summary

A summary of Measure G Bond Expenditures for the Fiscal Year ending June 30, 2016:

Campus Site Improvements	\$ 92,963
Energy Efficiency Improvements	\$ 857,902
Health & Safety Improvements	\$ 281,878
Information Technology & Equipment	\$ 2,005,536
Instructional Facilities Improvements	\$ 122,311
Physical Education Facilities Improvements	<u>\$ 7,217</u>
Total Expenditures	\$ 3,367,807

Statement of Compliance

This Annual Report is submitted to the Board of Trustees by the Citizens' Bond Oversight Committee for the Cerritos Community College District.

This Committee advises that, to the best of its knowledge, the Cerritos Community College District complies with the requirements in Article XIII A, Section 1(b) (3) of the California Constitution. In particular, bond revenue has been expended only for the purposes so described in Measure CC and Measure G and no funds were used for any teacher or administrative salaries or other operating expenses as prohibited by Article XIII A, Section (b) (s) (a) of the California Constitution.

Respectfully submitted:
Lisa Ann Rapp, Chair
Citizens' Bond Oversight Committee

Citizens' Bond Oversight Committee Roster 2015-2016

Member	Representing	Beginning Term	Second Term	Final Term
Joseph Derthick	Business Organization	October 2010 – October 2012	October 2012 – October 2014	October 2014 – October 2016
Dennis Garcia	Student	September 2014 – September 2016		
Mary Jane McIntosh	Bona-Fide Taxpayers Association	December 2009 – December 2011	December 2011 – December 2013	December 2013 – December 2015
Paul Martinez	Support Organization (Apprenticeship)	August 2013 – August 2015	August 2015 – August 2017	August 2017 – August 2019
John Moore	Senior Citizen's Organization	June 2009 – June 2011	June 2011 – June 2013	June 2013 – June 2015
Lisa Ann Rapp	Community Member	August 2011 – August 2013	August 2013 – August 2015	August 2015 – August 2017
Lola Rizkallah	Community Member	December 2011 – December 2013	December 2013 – December 2015	December 2015 – December 2017

Terms are based on date of appointment approved by the Board of Trustees.

Student members serve one year only.

Expired terms: Members whose term have expired may continue to serve on the Committee until a successor has been appointed.

Year Thirteen Commentary

July 1, 2015 through June 30, 2016

Measure CC and Measure G Bond Overview

The Citizens' Bond Oversight Committee for the Cerritos Community College District (the District) is pleased to present its Thirteenth Annual Report as required by Proposition 39, the legislative authority of Measure CC and Measure G. It is the Committee's responsibility to represent the voters and to oversee the expenditures of bond funds to assure that bond proceeds are expended for the purposes set forth in the ballot measures

On March 2, 2004, the voters in the Cerritos Community College District approved Measure CC, a \$210 million General Obligation Bond for Cerritos College. One of the key elements of Measure CC was the establishment of a Bond Oversight Committee, composed of seven (7) interested community members appointed by the District's Board of Trustees. The committee represents a cross section of the Cerritos Community College District.

Eight years later on November 6, 2012, the voters in the Cerritos Community College District approved Measure G, a \$350 million General Obligation Bond for Cerritos College, providing funding for the continuing renovation of the nearly 60-year-old campus. In preparation of the final spending of Measure CC monies and the initial spending of Measure G monies, the District's Board of Trustees approved Resolution No. 13-05 on February 6, 2013, adopting Amended and Restated Bylaws that combined Measure CC and Measure G oversight responsibilities into the existing Citizens' Bond Oversight Committee.

The District issued its final Measure CC General Obligation Series 2012D in the amount of \$82,825,515 in April 2012 and is in the process of fully expending these funds. For continuity of the building program, the District issued its first Measure G General Obligation Bond Series 2014A in the amount of \$100 million in November 2014. Concurrently, the District saved taxpayers \$10,995,122.91 by refinancing previously issued Measure CC bonds.

Several construction projects have been successfully completed during the current year and several for this program have been initiated on campus. The most noteworthy of these completed projects is the new Fine Arts Complex and Math/Computer Information & Science building. These two new instructional facilities were built concurrently with occupancy in January 2017. A grand opening dedication of both buildings occurred on February 15, 2017 with a double ribbon cutting and tours of the buildings. The Learning Resource Center Phase III project, which consisted of a second floor interior renovation, a new Information Technology redundant server area, and upgraded mechanical systems for the library was also completed last year. Also completed was the campus wide wayfinding project, a very visible and much needed site improvement, which directs vehicle and pedestrian traffic, provides signage from the frontage roads, and also sight impaired directional maps for campus visitors. Critical infrastructure work that was completed included the upgrade to the primary electrical loop, and transformer replacement to all of the older buildings on campus. Other infrastructure work

Year Thirteen Commentary

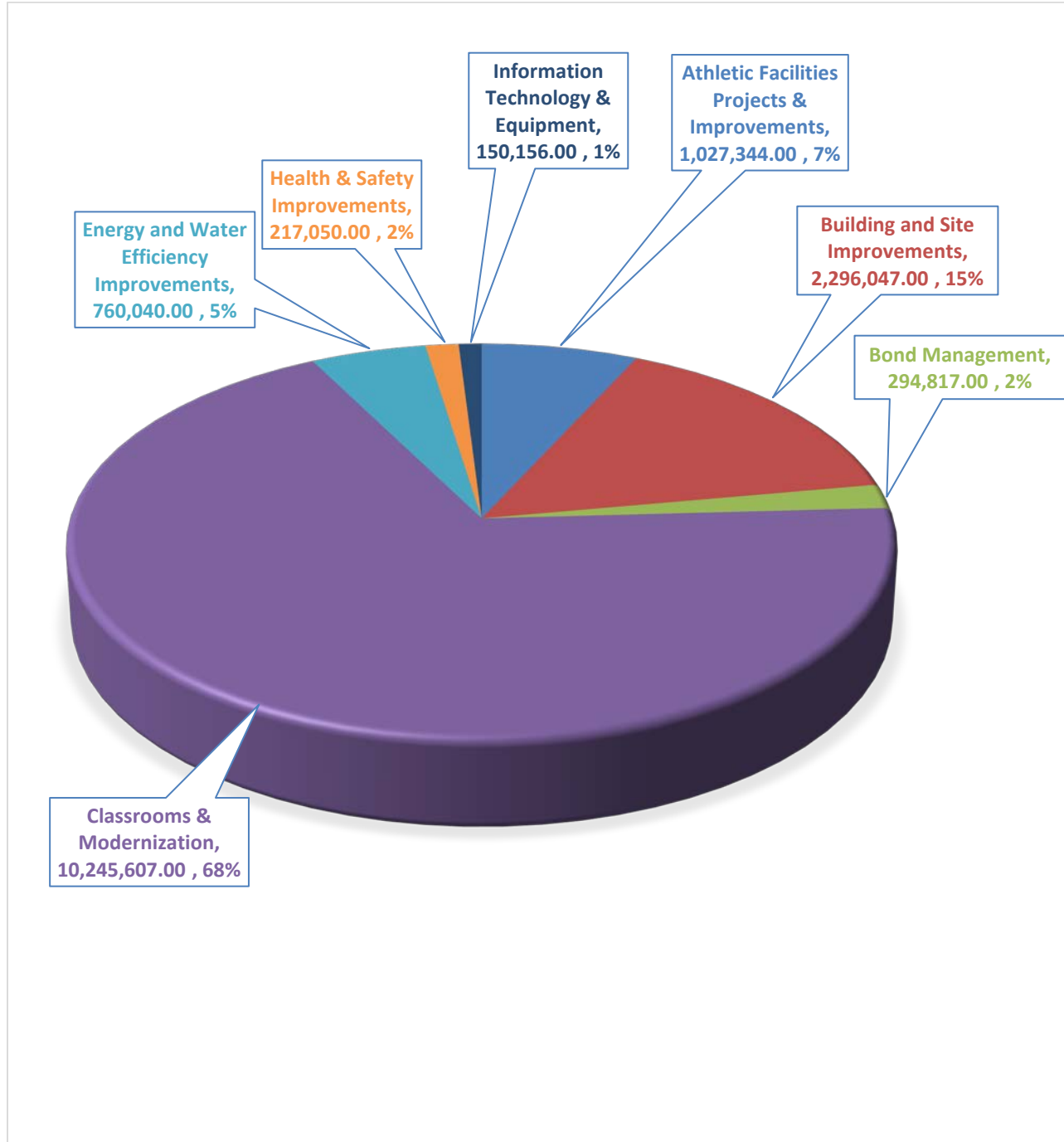
continued on extending chilled water supplies, energy management devices, fiber conduits, and fire alarm improvements. During the last year, the District successfully bid the Shade Structures for student and instructional gathering spaces on campus. This project has begun with the Aquatics Center structure being erected first. Planning for future construction, the new Field House design is nearly complete and the design for the new Performing Arts Center is also nearly ready for submittal to the Division of State Architects. Additional programming and planning for bond construction continues on an ongoing basis.

These are some of the many positive changes that enables Cerritos College to continue to provide top tier educational opportunities for the citizens in our communities. Information on past and future meetings and the ongoing bond projects can be found at Cerritos College's website (www.cerritos.edu/bond). This website provides detailed information about the current Facilities Master Plan and the projects in progress. We welcome all members of the public to attend our meetings.

Challenges:

A continuing challenge is minimizing the disruption to students, faculty and operations stemming from the growing number of construction activities. Other challenges include limited bond proceeds available to build out the current Facilities Master Plan therefore, it is important to leverage bond proceeds with state capital outlay.

Cerritos Community College District Measure CC Bond Fund Expenditures As of June 30, 2016



Measure CC Bond Fund

Year 2004 - 2016

Cerritos Community College District
Measure CC Bond Fund
Year 2004 - 2016

	2004	2005	2006	2007
Beginning Balance	-	(108,263.00)	20,220,805.00	13,413,488.00
Restatement	-	(1,769,689.00)	-	-
Adjusted Beginning Balance	-	(1,877,952.00)	20,220,805.00	13,413,488.00
Revenues				
8860 Interest	-	418,642.00	700,942.00	2,052,196.00
8900 Other	-	4,036,000.00	-	-
8940 Proceeds	-	37,325,000.00	-	34,845,000.00
	-	41,779,642.00	700,942.00	36,897,196.00
Expenditures				
1000 Certificated	-	-	-	-
2000 Classified	-	-	-	-
3000 Benefits	-	-	-	-
4000 Supplies/Materials	-	25,260.00	136,709.00	4,979.00
5000 Other Operating	22,530.00	2,683,626.00	1,663,612.00	6,495,003.00
6000 Capital Outlay	85,733.00	784,359.00	5,707,938.00	1,206,440.00
7000 Debt Service Principal	-	15,910,000.00	-	-
7000 Debt Service Interest	-	277,640.00	-	-
	108,263.00	19,680,885.00	7,508,259.00	7,706,422.00
7000 Other uses	-	-	-	-
Unadjusted Ending Fund Balance	(108,263.00)	20,220,805.00	13,413,488.00	42,604,262.00
Ending Fund Balance (Audited)	(108,263.00)	20,220,805.00	13,413,488.00	42,604,262.00

Measure CC Bond Fund

Year 2004 - 2016

Cerritos Community College District
Measure CC Bond Fund
Year 2004 - 2016

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
Beginning Balance	42,604,262.00	23,763,401.00	55,324,856.00	27,889,107.00
Restatement	-	-	-	-
Adjusted Beginning Balance	<u>42,604,262.00</u>	<u>23,763,401.00</u>	<u>55,324,856.00</u>	<u>27,889,107.00</u>
Revenues				
8860 Interest	1,781,382.00	486,162.00	672,887.00	306,424.00
8900 Other	-	-	-	10,150.00
8940 Proceeds	-	55,000,000.00	-	20,000,000.00
	<u>1,781,382.00</u>	<u>55,486,162.00</u>	<u>672,887.00</u>	<u>20,316,574.00</u>
Expenditures				
1000 Certificated	-	-	-	-
2000 Classified	-	-	-	-
3000 Benefits	-	-	-	-
4000 Supplies/Materials	4,427.00	52,355.00	763,746.00	957,330.00
5000 Other Operating	2,980,585.00	5,168,886.00	6,913,495.00	6,560,267.00
6000 Capital Outlay	17,637,231.00	18,703,466.00	20,431,395.00	11,856,274.00
7000 Debt Service Principal	-	-	-	-
7000 Debt Service Interest	-	-	-	-
	<u>20,622,243.00</u>	<u>23,924,707.00</u>	<u>28,108,636</u>	<u>19,373,871.00</u>
7000 Other uses	-	-	-	-
Unadjusted Ending Fund Balance	<u>23,763,401.00</u>	<u>55,324,856.00</u>	<u>27,889,107.00</u>	<u>28,831,810.00</u>
Ending Fund Balance (Audited)	<u><u>23,763,401.00</u></u>	<u><u>55,324,856.00</u></u>	<u><u>27,889,107.00</u></u>	<u><u>28,831,810.00</u></u>

Measure CC Bond Fund Year 2004 - 2016

Cerritos Community College District
Measure CC Bond Fund
Year 2004 - 2016

	2012	2013	2014	2015
Beginning Balance	28,831,810.00	79,873,511.00	61,160,720.00	43,503,126.00
Restatement	-	-	-	-
Adjusted Beginning Balance	28,831,810.00	79,873,511.00	61,160,720.00	43,503,126.00
Revenues				
8860 Interest	362,617.00	481,751.00	327,677.00	232,357.00
8900 Other	60,000.00	1,004,694.00	-	-
8940 Proceeds	82,825,515.00	-	-	-
	83,248,132.00	1,486,445.00	327,677.00	232,357.00
Expenditures				
1000 Certificated	-	-	-	-
2000 Classified	-	-	-	-
3000 Benefits	-	-	-	-
4000 Supplies/Materials	416,390.00	209,224.00	53,500.00	-
5000 Other Operating	4,973,029.00	18,579,027.00	(756,427.00)	48,015.00
6000 Capital Outlay	6,204,234.00	1,410,985.00	18,688,198.00	11,857,087.00
7000 Debt Service Principal	20,000,000.00	-	-	-
7000 Debt Service Interest	387,778.00	-	-	-
	31,981,431.00	20,199,236.00	17,985,271.00	11,905,102.00
7000 Other uses	225,000.00	-	-	-
Unadjusted Ending Fund Balance	79,873,511.00	61,160,720.00	43,503,126.00	31,830,381.00
Ending Fund Balance (Audited)	79,873,511.00	61,160,720.00	43,503,126.00	31,830,381.00

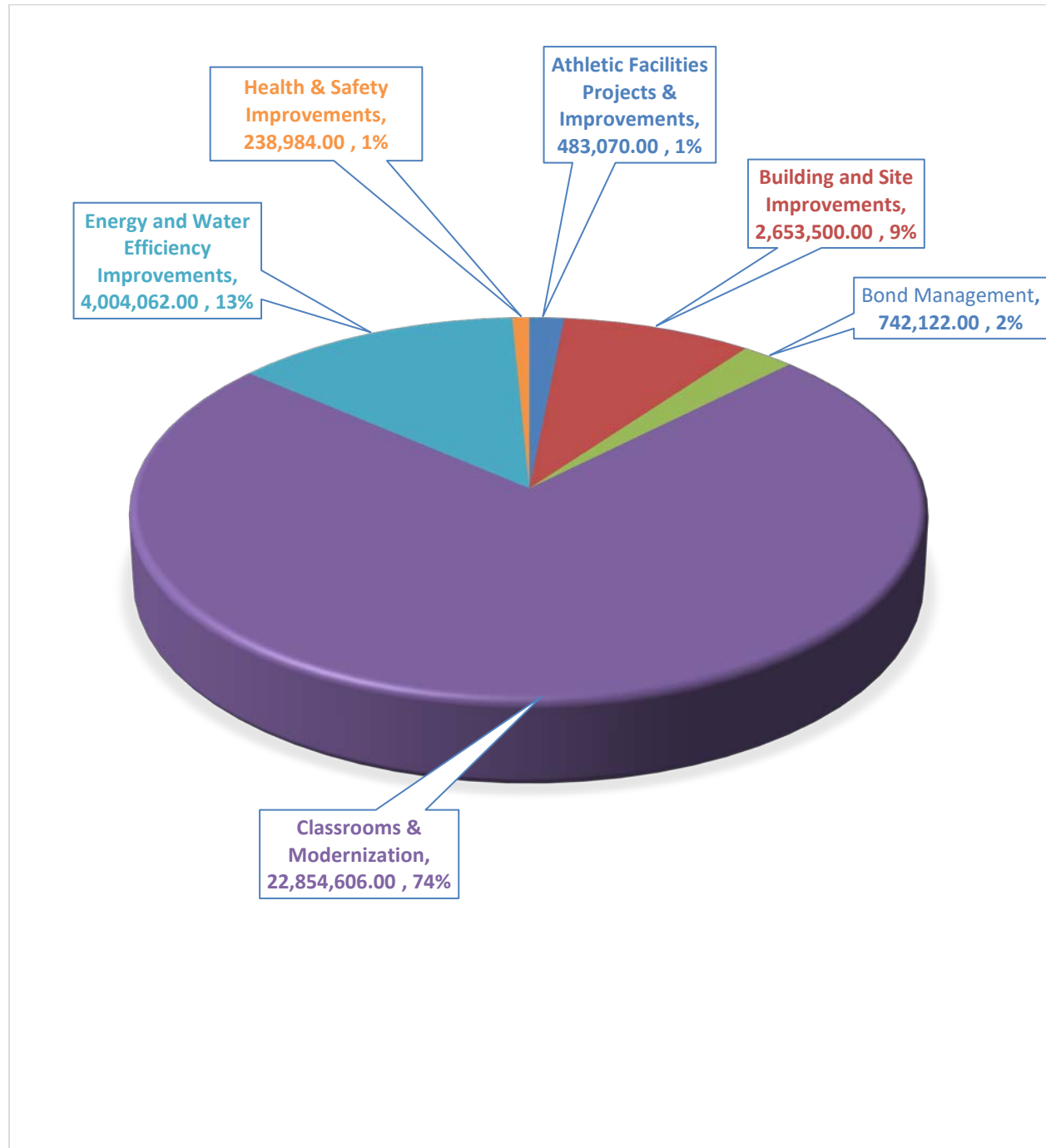
Measure CC Bond Fund

Year 2004 - 2016

Cerritos Community College District
Measure CC Bond Fund
Year 2004 - 2016

	<u>2016</u>	<u>Total</u>
Beginning Balance	31,830,381.00	
Restatement	-	(1,769,689.00)
Adjusted Beginning Balance	31,830,381.00	(1,769,689.00)
Revenues		
8860 Interest	193,635.00	8,016,672.00
8900 Other	-	5,110,844.00
8940 Proceeds	-	229,995,515.00
	193,635.00	243,123,031.00
Expenditures		
1000 Certificated	-	-
2000 Classified	-	-
3000 Benefits	-	-
4000 Supplies/Materials	-	2,623,920.00
5000 Other Operating	38,715.00	55,370,363.00
6000 Capital Outlay	14,952,346.00	129,525,686.00
7000 Debt Service Principal	-	35,910,000.00
7000 Debt Service Interest	-	665,418.00
	14,991,061.00	224,095,387.00
7000 Other uses	-	225,000.00
Unadjusted Ending Fund Balance	17,032,955.00	17,032,955.00
Ending Fund Balance (Audited)	<u>17,032,955.00</u>	<u>17,032,955.00</u>

Cerritos Community College District Measure G Bond Fund Expenditures As of June 30, 2016



Measure G Bond Fund Year 2012 - 2016

Cerritos Community College District
Measure G Bond Fund
Year 2012 - 2016

	<u>2012</u>	<u>2013</u>	<u>2014</u>
Beginning Balance	-	-	(1,908,964.00)
Restatement	-		
Adjusted Beginning Balance	-	-	(1,908,964.00)
Revenues			
8800 Settlement	-	-	-
8860 Interest	-	-	-
8900 Other	-	-	-
8940 Proceeds	-	-	-
8980 Transfers In	-	-	-
	-	-	-
Expenditures			
1000 Certificated	-	-	-
2000 Classified	-	-	-
3000 Benefits	-	-	-
4000 Supplies/Materials	-	-	1,663.00
5000 Other Operating	-	-	-
6000 Capital Outlay	-	1,908,964.00	4,942,994.00
7000 Debt Service Principal	-	-	-
7000 Debt Service Interest	-	-	-
	-	1,908,964.00	4,944,657.00
7000 Other uses	-	-	-
Unadjusted Ending Fund Balance	-	(1,908,964.00)	(6,853,621.00)
Ending Fund Balance (Audited)	-	(1,908,964.00)	(6,853,621.00)

Measure G Bond Fund Year 2012 - 2016

Cerritos Community College District
Measure G Bond Fund
Year 2012 - 2016

	<u>2015</u>	<u>2016</u>	<u>Total</u>
Beginning Balance	(6,853,621.00)	74,375,150.00	
Restatement			-
Adjusted Beginning Balance	(6,853,621.00)	74,375,150.00	-
Revenues			
8800 Settlement	-	-	-
8860 Interest	340,149.00	497,586.00	837,735.00
8900 Other	-	-	-
8940 Proceeds	100,000,000.00	-	100,000,000.00
8980 Transfers In	-	-	-
	<u>100,340,149.00</u>	<u>497,586.00</u>	<u>100,837,735.00</u>
Expenditures			
1000 Certificated	-	-	-
2000 Classified	-	-	-
3000 Benefits	-	-	-
4000 Supplies/Materials	2,822.00	1,757.00	6,242.00
5000 Other Operating	478,189.00	26,613.00	504,802.00
6000 Capital Outlay	18,630,367.00	30,947,974.00	56,430,299.00
7000 Debt Service Principal	-	-	-
7000 Debt Service Interest	-	-	-
	<u>19,111,378.00</u>	<u>30,976,344.00</u>	<u>56,941,343.00</u>
7000 Other uses			-
Unadjusted Ending Fund Balance	<u>74,375,150.00</u>	<u>43,896,392.00</u>	<u>43,896,392.00</u>
			-
Ending Fund Balance (Audited)	<u><u>74,375,150.00</u></u>	<u><u>43,896,392.00</u></u>	<u><u>43,896,392.00</u></u>

Continuing Disclosure Certificate

The Continuing Disclosure Certificate is executed and delivered by the Cerritos Community College District in connection with issuance of \$37,325,000 General Obligation Bonds, Election of 2004, Series 2004A; \$38,845,000 General Obligation Bonds, Election of 2004, Series 2006B; \$55,000,000 General Obligation Bonds, Election 2004, Series 2009C; \$55,000,000 General Obligation Bonds, Election 2004, Series 2009C; \$82,825,515 General Obligation Bonds, Election 2004, Series 2012D; \$25,135,993 in General Obligation Refunding Bonds issued in 2005; \$80,395,000 in General Obligation Refunding Bonds Series A issued in 2014; \$17,975,000 in General Obligation Refunding Bonds Series B issued in 2014 and \$100,000,000 in General Obligation Bonds, Election of 2012, Series 2014A.

The Bonds are issued pursuant to the provisions of Article 4.5 of Chapter 3 of Part 1 of Division 2 of Title 5 of the Government Code of the State of California, Article XIII A of the California Constitution and pursuant to resolutions of the Board of Supervisors of Los Angeles County adopted in 2004 and 2012. The District Resolution and the County Resolution are heretofore referred to as the Resolution. The complete text for the Continuing Disclosure Certificate is available online at: <http://cms.cerritos.edu/bond/bond-oversight-committee/continuingdisclosureannualreport.htm>

In compliance with Section 4, Number 2 of the Certificate of Disclosure, here are specific answers relating to the period of July 1, 2015 through June 30, 2016.

(A) State funding received by the District for the last completed fiscal year (2015-2016)
Combined General Fund unrestricted and restricted - \$33,096,273.

(B) Enrollment for the District for the last completed fiscal year (2015-2016)
Full Time Equivalent Students – 17,741

(C) Outstanding District indebtedness
The District had \$273,959,245 of general obligation bonds outstanding as of June 30, 2016.

(D) Assessed valuation for real property in the District for the last completed fiscal year (2015-2016)
Assessed Valuation - \$42,975,125,523

(E) List of 10 largest taxpayers, together with their assessed valuation and their percentage of total assessed valuation for the District for the last completed fiscal year; to the extent such information is available from Los Angeles County.
On file in the County Assessor's office.

(F) Summary financial information on revenues, expenditures and fund balances for the District's general fund reflecting adopted budget for the fiscal year.
Information contained in annual reports from the District is available through the Office of the Vice President of Business Services/Assistant Superintendent.

Appendix

Independent Auditor's Financial Audit

<http://cms.cerritos.edu/bond/audit-reports/default.htm>

Independent Auditor's Performance Audit

<http://cms.cerritos.edu/bond/audit-reports/default.htm>

Citizens' Bond Oversight Committee Agendas and Minutes

<http://cms.cerritos.edu/bond/bond-oversight-committee/citizens-bond-oversight-committee-agendas-2015-2016.htm>

Citizens' Bond Oversight Committee Bylaws

[http://cms.cerritos.edu/uploads/Bond/CBOC_Amended_Bylaws_\(020613\).pdf](http://cms.cerritos.edu/uploads/Bond/CBOC_Amended_Bylaws_(020613).pdf)

Original Resolution 03-18 and Exhibit A & B

[http://cms.cerritos.edu/uploads/Bond/GO_Bond_Resolution_No._03-18_\(Approved_11-19-03\).pdf](http://cms.cerritos.edu/uploads/Bond/GO_Bond_Resolution_No._03-18_(Approved_11-19-03).pdf)

Resolution Authorizing 2004 General Obligation Bonds, Series 2006B

<http://cms.cerritos.edu/uploads/Board/Agendas/13%20-%20August%202,%202006.pdf>

Resolution Authorizing 2004 General Obligation Bonds, Series 2009C

<http://cms.cerritos.edu/uploads/Board/BoardBooks/041509%20Board%20Book.pdf>

Resolution Authorizing 2004 General Obligation Bonds, Series 2012D

http://cms.cerritos.edu/uploads/Board/BoardBooks/021512_Board_Book.pdf

Resolution Authorizing 2004 General Obligation Bonds, 2014 Refunding, Series A & B

http://cms.cerritos.edu/uploads/Board/Board%20Backup/Item_1_Refunding_Bonds.pdf

Resolution Authorizing 2012 General Obligation Bonds, Series 2014A

http://cms.cerritos.edu/uploads/Board/BoardBooks/100114_Board_Book.pdf



Elected Board Members

Zurich Lewis, President
Carmen Avalos, Vice President
Dr. Shin Liu, Clerk
John Paul Drayer, Member
Marisa Perez, Member
Martha Camacho-Rodriguez, Member
Dr. Sandra Salazar, Member
Karen F. Patron, Student Member



<http://cms.cerritos.edu/bond/>

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **June 7, 2017**

Agenda Item No. 44

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Dr. Adriana Flores-Church
Vice President of Human Resources
Assistant Superintendent

SUBJECT:	Receive the Initial Proposal of the California School Employees Association (CSEA), Chapter #161, to the Cerritos Community College District for Negotiation of the CSEA-District Collective Bargaining Agreement for the Period July 1, 2017 - June 30, 2018 Re-Openers, and Notification of a Public Hearing at the July 19 Regular Board Meeting

ACTION

It is recommended that the District receive the attached initial proposal from CSEA Chapter #161, for negotiation of the CSEA District Collective Bargaining Agreement for the period July 1, 2017 - June 30, 2018 re-openers, and that a public hearing in accordance with State Government Code section 3547 be scheduled for the July 19 regular Board meeting.

FISCAL IMPACT

The financial implications are contingent on the results of negotiations.

REPORT SUMMARY

In accordance with State Government Code section 3547, all initial bargaining proposals of an exclusive bargaining representative shall be presented at a public meeting of a public school employer and, thereafter, shall be public record. The CSEA, Chapter #161, hereby presents its initial proposal to the Cerritos Community College District. Pursuant to Board Policy (BP) 2610 and Administrative Procedure (AP) 2610, CSEA, Chapter #161, has submitted an initial proposal to the District for negotiation of the provisions of the CSEA-District Collective Bargaining Agreement. This proposal shall be available for public review in the President/Superintendent's Office from June 8 through July 19, 2017 and the public shall have an opportunity to respond to this proposal during a public hearing at the July 19 regular Board meeting.

The attached initial proposal was submitted by CSEA, Chapter #161, for negotiation of the CSEA-District Collective Bargaining Agreement for the period July 1, 2017 - June 30, 2018 re-openers, pursuant to the provisions of Article 2.4.1 and Article 28 of the CSEA-District Collective Bargaining Agreement. Per AP 2610, the public shall have an opportunity to respond to the CSEA initial proposal at a subsequent Board meeting. A public hearing will be placed on the July 19 regular Board meeting agenda and the public shall have an opportunity to comment on the proposal. Following the public hearing, the Board, at either the July 19 meeting or a subsequent meeting, shall discuss and acknowledge official receipt of CSEA's initial proposal.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

CSEA Chapter #161 Initial Proposal of the Collective Bargaining Agreement between CSEA Chapter #161 and the Cerritos Community College District for the period beginning July 1, 2017 - June 30, 2018 re-openers.



CSEA Chapter 161

Memorandum

TO: Dr. Adriana Flores-Church, Vice President of Human Resources

FROM: Lynn Laughon, President CSEA Chapter #161 *LL*

DATE: April 26, 2017

SUBJECT: CSEA Chapter #161's Initial Proposal of the Collective Bargaining Agreement between CSEA Chapter #161 and the Cerritos Community College District for the period beginning July 1, 2017, and ending June 30, 2018 re-openers.

The following represents CSEA and its Chapter #161's initial proposal of the Collective Bargaining Agreement between CSEA Chapter #161 and the District, as per Article 2, for the period beginning July 1, 2017, and ending June 30, 2018 re-openers.

ARTICLE 8: EFFECTS OF LAYOFF

CSEA, Chapter #161 proposes changes to the terms and conditions of the Effects Of Layoff article.

2017 APR 28 AM 8 30

CERRITOS COLLEGE
HUMAN RESOURCES