

CERRITOS COLLEGE

BOARD BOOK

OCTOBER 4, 2017

CERRITOS COMMUNITY COLLEGE DISTRICT

AGENDA FOR THE REGULAR MEETING OF THE
BOARD OF TRUSTEES

CHERYL A. EPPLE BOARD ROOM

Wednesday, October 4, 2017 at 7:00 p.m.

CALL TO ORDER: Zurich Lewis, Board President

Zurich Lewis, Board President
Trustee Area 7

Carmen Avalos, Board Vice President
Trustee Area 2

Dr. Shin Liu, Board Clerk
Trustee Area 5

James Cody Birkey, Member
Trustee Area 3

Dr. Jose Fierro
President/Superintendent

Martha Camacho-Rodriguez, Member
Trustee Area 1

Marisa Perez, Member
Trustee Area 4

Dr. Sandra Salazar, Member
Trustee Area 6

Raul Avalos
Student Trustee

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

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President's Office - 11110 Alondra Boulevard - Norwalk, California 90650
(562) 860-2451, Extension 2204 - (562) 860-1104 – FAX
Copies of the agenda materials are available in the President's Office and are available online at
www.cerritos.edu/board

1. **Invocation**

2. **Pledge of Allegiance: Dr. Shin Liu**

3. **Roll Call**

AGENDA ORGANIZATION

The Board of Trustees will discuss any changes in the order of agenda items. Per Board Policy 2340, the order of business may be changed by consent of the Board of Trustees.

COMMENTS FROM THE AUDIENCE

(Government Code Section 54954.3)

The Board of Trustees welcomes public comment on issues within the jurisdiction of the college. Public comment request cards must be completed and returned to the secretary prior to the start of the meeting. Late arrivals will not be permitted to speak. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker.

Note: Members of the board may not discuss or take legal action on matters raised unless the matters are properly noticed for discussion and legal action. Also, be advised that college personnel and processes are available for further communication.

REPORTS AND COMMENTS FROM CONSTITUENT GROUPS

At this time, a brief report and summary of initiatives will be given by identified constituent group leaders:

- Associated Students of Cerritos College (ASCC) President
- Faculty Senate President
- Cerritos College Faculty Federation (CCFF) President
- California School Employees Association (CSEA) President
- Association of Cerritos College Management Employees (ACCME) President

OPEN SESSION AGENDA

4. **Information Item: Board Advisory Committee Activities Report**

   The Board of Trustees will receive a summary of Board advisory committee activities from the following:

   a. Bond Construction Advisory Committee

CONSENT CALENDAR ITEMS

Agenda Items 5-35 are presented as Consent Calendar Items. All items may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the Board of Trustees, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.

5. **Stipends for Nursing Faculty for Training Mandated by Clinical Sites**

   It is recommended that the Board of Trustees approve payment of stipends for the mandated nursing faculty training in the amount of $4,200. General funds will be used.

6. **Strong Workforce – Regional Project – Crosstown Engineering Design Manufacturing Hub Stipends for Faculty**

   It is recommended that the Board of Trustees approve stipends for faculty upon completion of individual projects designed to improve the Engineering Design & Plastics Manufacturing Departments. Funds from the Strong Workforce – Regional Project – Crosstown Engineering Design Manufacturing Hub grant will be utilized for this expenditure. The total amount for the stipends is $7,500. No district general funds will be used

7. **Teacher Preparation Pipeline Grant (TPP) Faculty Stipends**

   It is recommended that the Board of Trustees approve individual stipends totaling $300 for faculty participating in the Teacher Preparation Pipeline (TPP) Grant workgroups, taking place during the Fall 2017 semester. Funds from the Teacher Preparation Pipeline Grant will be utilized for this expenditure. No general funds will be used.

8. **Conference Request for Travel Outside the United States – Montreal, Canada for Dr. David Betancourt**

   It is recommended that the Board of Trustees approve a conference request for Dr. David Betancourt, full-time faculty member and coordinator of the Center for Teaching Excellence, to travel to Montreal, Canada from October 26 to October 29, 2017, to participate in the Professional and Organizational Development Conference. Funds from the Center for Teaching Excellence (CTX) budget will be utilized for this expenditure for a total amount not to exceed $2,155.

9. **Conference Request for Travel Outside the United States – The Hague, Netherlands for Dr. John Haas**

   It is recommended that the Board of Trustees approve a conference request for Dr. John Haas, full-time faculty member in the Business, Humanities, and Social Sciences division, to travel to Peace Palace – The Hague, Netherlands from October 2, 2017 to October 6, 2017, to showcase the Global Studies Conflict Resolution component being taught at Cerritos College (History 275). Additionally, Professor Haas will deliver a presentation on his work with Women Peace Builders, and film the Peace Palace, the International Court of Justice, and the presentations at the conference for the benefit of students and faculty. Travel costs in the amount of $2,000 will be expended from the General Fund.

10. **Ratification of Change Order No. 2 [Owner Added Scope, Errors, Agency Driven Changes], (Bid No. 13P032, Category 08), Best Contracting Services, Inc., Fine Arts-CIS/Math Building**

    It is recommended that the Board of Trustees ratify Change Order No. 2 [Owner Added Scope, Errors, Agency Driven Changes]. The amount from Change Order No. 2 will be $22,804, increasing the contract amount to $688,067. Funding will be allocated from the GO Bond.

11. **Ratification of Change Order No. 3 [Errors, Owner Added Scope], (Bid No. 13P032, Category 08), Best Contracting Services, Inc., Fine Arts-CIS/Math Building**

    It is recommended that the Board of Trustees ratify Change Order No. 3 [Errors, Owner Added Scope]. The amount from Change Order No. 3 will be $14,542, increasing the contract amount to $702,609. Funding will be allocated from the GO Bond.

12. **Ratification of Change Order No. 3 [Owner Added Scope], (Bid No. 13P032, Category 12), Southcoast Acoustical Interiors, Inc., Fine Arts-CIS/Math Building**

    It is recommended that the Board of Trustees ratify Change Order No. 3 [Owner Added Scope]. The amount from Change Order No. 3 will be $24,042, increasing the total contract amount to $882,733. Funding will be allocated from the GO Bond.

13. **Ratification of Change Order No. 4 [Owner Added Scope], (Bid No. 13P032, Category 12), Southcoast Acoustical Interiors, Inc., Fine Arts-CIS/Math Building**

    It is recommended that the Board of Trustees ratify Change Order No. 4 [Owner Added Scope]. The amount from Change Order No. 4 will be $3,750, increasing the total contract amount to $886,483. Funding will be allocated from the GO Bond.

14. **Ratification of Change Order No. 3 [Errors, Agency Driven Changes, Owner Added Scope], (Bid No. 13P032, Category 17), Liberty Climate Control, Inc., Fine Arts-CIS/Math Building**

    It is recommended that the Board of Trustees approve Change Order No. 3 [Errors, Agency Driven Changes, Owner Added Scope]. in the amount of $41,553 for the Fine Arts-CIS/Math Building project.

    FISCAL IMPACT
    The amount from Change Order No. 3 will be $41,553, increasing the contract amount to $3,547,031. Funding will be allocated from the GO Bond.

15. **Notice of Completion for Bid No. 14P006, Category 15, Fine Arts-CIS/Math Building**

    It is recommended that the Board of Trustees approve Change Order No. 4 [Owner Added Scope, Agency Driven Changes, Errors] in the amount of $19,657 for the Fine Arts-CIS/Math Building project. The amount from Change Order No. 4 will be $19,657, increasing the contract amount to $3,566,688. Funding will be allocated from the GO Bond.

16. **Ratification of Change Order No. 5 [Deductive Credit], (Bid No. 13P032, Category 17), Liberty Climate Control, Inc., Fine Arts-CIS/Math Building**

    It is recommended that the Board of Trustees approve Change Order No. 5 [Deductive Credit] in the deductive amount of $10,739 for the Fine Arts-CIS/Math Building project. The deductive amount from Change Order No. 5 will be $10,739, decreasing the contract amount to $3,555,949. Funding will be reallocated to the GO Bond.

17. **Ratification of Change Order No. 9 [Agency Driven Changes, Omissions], (Bid No. 14P006, Category 05), Anderson Charnesky Structural Steel, Inc., Fine Arts-CIS/Math Building**

    It is recommended that the Board of Trustees ratify Change Order No. 9 [Agency Driven Changes, Omissions] in the amount of $44,893 for the Fine Arts-CIS/Math Building project. The amount from Change Order No. 9 will be $44,893, increasing the contract amount to $5,236,821. Funding will be allocated to the GO Bond.

18. **Ratification of Change Order No. 4 [Deductive Credit], (Bid No. 14P006, Category 10), Golden Glass, Inc., Fine Arts-CIS/Math Building**

    It is recommended that the Board of Trustees approve Change Order No. 4 [Deductive Credit] in the deductive amount of $1,493 for the Fine Arts-CIS/Math Building project. The deductive amount from Change Order No. 4 will be $1,493, decreasing the contract amount to $2,256,905. Funding will be reallocated to the GO Bond.

19. **Ratification of Change Order No. 1 [Owner Added Scope, Agency Driven Changes], (Bid No. 16P001), RDM Electric Co., Multi-Purpose Fire Alarm Upgrade**

    It is recommended that the Board of Trustees approve Change Order No. 1 [Owner Added Scope, Agency Driven Changes] in the amount of $11,686 for the Multi-Purpose Fire Alarm project. The amount from Change Order No. 1 will be $11,686, increasing the contract amount to $428,686. Funding will be allocated from the GO Bond.

20. **Ratification of Change Order No. 1 [Deductive Credit], (Bid No. 16P004, Category 01), RDM Electric Co., Inc., Campus Fiber Upgrade**

    It is recommended that the Board of Trustees approve Change Order No. 1 [Deductive Credit] in the deductive amount of $49,029 for the Campus Fiber Upgrade project. The deductive amount from Change Order No. 1 will be $49,029, decreasing the contract amount to $199,971. Funding will be reallocated to the GO Bond.

21. **Ratification of Change Order No. 1 [Agency Driven Changes], (Bid No. 16P006, Category 02), Verne's Plumbing, Inc., Health and Wellness Complex**

    It is recommended that the Board of Trustees approve Change Order No. 1 [Agency Driven Changes] in the amount of $58,732.35 for the Health and Wellness Complex project. The amount from Change Order No. 1 will be $58,732.35, increasing the contract amount to $2,067,732.35. Funding will be allocated from the GO Bond.

22. **Notice of Completion for Bid No. 13P032, Category 19, Fine Arts-CIS/Math Building**

    It is recommended that the Board of Trustees approve the Notice of Completion for RDM Electric Co., Inc. of Chino, California for the Fine Arts-CIS/Math Building, Category 19 project at Cerritos Community College District as presented. The total final contract amount was $6,034,983 which was paid by the G.O. Bond.

23. **Notice of Completion for Bid No. 14P006, Category 20, Fine Arts-CIS/Math Building**

    It is recommended that the Board of Trustees approve the Notice of Completion for PCC Network Solutions a Pacific Coast Cabling, Inc. Company of Chatsworth, California for the Fine Arts-CIS/Math Building, Category 20 project at Cerritos Community College District as presented. The total final contract amount was $403,643.30 which was paid by the G.O. Bond.

24. **Notice of Completion for Bid No. 15P004, Fine Arts-CIS/Math Building Audio Visual**

    It is recommended that the Board of Trustees approve the Notice of Completion for Audio Associates of San Diego of Chula Vista, California for the Fine Arts-CIS/Math Building Audio Visual project at Cerritos Community College District as presented. The total final contract amount was $1,288,352 which was paid by the G.O. Bond.

25. **Ratification of Acceptance of Gifts**

    It is recommended that the Board of Trustees ratify the acceptance of the gifts. There is no cost to Cerritos College for the donated items.

26. **Purchase Orders for the Month of August 2017**

    It is recommended that the Board of Trustees approve the purchase orders processed during the month of August 2017. Funding sources vary and are dependent upon the goods/services purchased

27. **Contracts for the Month of August 2017**

    It is recommended that the Board of Trustees approve the contracts that were processed during the month of August 2017. Funding sources vary and are dependent upon the goods/services purchased.

28. **Amendment to the Client Services Agreement with eLumen for Curriculum and Student Achievement Software Modules**

    It is recommended that the Board of Trustees approve the amendment to the Client Services Agreement with eLumen for Curriculum and Student Achievement Software. The total contract sum shall be increased $39,462 for a new not-to-exceed amount of $78,924; funding for this contract will be allocated from Instructional Equipment funds.

29. **Project Assignment Agreement No. 28 to the Master Independent Consultant Agreement for Engineering Services with Hall & Foreman, a Division of David Evans & Associates, Inc. for Construction Design Survey/Construction Staking at the Performing Arts Center**

    It is recommended that the Board of Trustees approve Project Assignment Agreement No. 28 to the Master Independent Consultant Agreement for Engineering Services with Hall & Foreman, a Division of David Evans & Associates, Inc. for Construction Design Survey/Construction Staking at the Performing Arts Center. The total contract sum shall be for the amount not-to-exceed $98,400; this amount will be funded from the GO Bond. Hall & Foreman, a division of David Evans & Associates, Inc. is headquartered in Tustin, CA.

30. **Make Budget Transfers and Budget Adjustments**

    It is recommended that the Board of Trustees approve the budget transfers and budget adjustments as presented. The overall fiscal impact of the budget transfers and budget adjustments will have no effect on the Unrestricted and Restricted General Funds; Expenditures will offset revenue in the Revenue Bond Construction Fund – Measure G 2017-18 Issuance.

31. **Bid No. 16P011, Social Science Elevator**

    It is recommended that the Board of Trustees approve the award of contract for Bid No. 16P011, Social Science Elevator to Dalke & Sons Construction, Inc., Inc. of Riverside, California, as the lowest responsive, responsible bidder in the amount of $2,485,680, which equals the Total Base Bid Amount. The amount of the lowest responsive, responsible bid for the Total Base Bid Amount is $2,485,680. Funding for this project will be allocated from the GO Bond.

32. **Cerritos College Final Project Proposal Health Sciences Building Renovation**

    It is recommended that the Board of Trustees approve the updated budget change to Cerritos College's Final Project Proposal (FPP) for the Health Sciences Building Renovation. There is no financial impact to the unrestricted general fund. Funding is provided by the State Capital Outlay and local bond funds.

33. **Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel**

    It is recommended that the Board of Trustees approve and/or ratify the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel. No additional financial effect. This is budgeted in the General Fund. Some positions are Categorically or Specially funded as indicated.

34. **Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2017-2018 Academic Year**

    It is recommended that the Board of Trustees approve the employment of temporary and/or substitute hourly faculty personnel as needed for the 2017-2018 academic year and as presented on the attached list. No additional financial effect. This is budgeted in the General Fund.

35. **Employment of Academic Administrator, Interim Associate Dean, Student Health and Wellness Services**

    It is recommended that the Board of Trustees approve and/or ratify the employment of Ms. Diana Lerner, Family Nurse Practitioner-Board Certified, in the position of Interim Associate Dean, Student Health and Wellness Services, effective October 2, 2017 and through June 30, 2018, or earlier as needed.

INFORMATION ITEMS

Agenda Items 36-38 are presented as Information Items.

36. **Information Item: Three Month Look-Ahead Schedule of RFP and RFQ Solicitations**

    The Board of Trustees will review the Three Month Look-Ahead Schedule of RFP and RFQ Solicitations.

37. **Information Item: Associated Students Cerritos College (ASCC) Financial Report for the Period Ending June 30, 2017**

    The Board of Trustees will review the Associated Students Cerritos College (ASCC) Financial Report for the Period Ending June 30, 2017.

38. **Information Item: College Coordinating Committee Minutes (Office of the President)**

    The Board of Trustees will review the May 8, 2017, August 28, 2017, and September 11, 2017 College Coordinating Committee Minutes.

ADMINISTRATIVE MATTERS

Agenda Item 39-40 are presented as Administrative Items.

39. **Consideration of Adoption of Resolution No. 17-1004A in Support of Codifying DACA into Federal Law**

    It is recommended that the Board of Trustees adopt Resolution No. 17-1004A in Support of Codifying DACA into federal law. There is no fiscal impact.

40. **Consideration of Approval to Award Bond Underwriting Services Agreement with Morgan Stanley & Co., LLC for Cerritos College's Investment Banking and Bond Underwriting Services**

    It is recommended that the Board of Trustees award and authorize Cerritos College to negotiate and enter into an Investment Banking Agreement with Morgan Stanley & Co., LLC for the purpose of establishing Cerritos College's Investment Banking and Bond Underwriting Services pursuant to Request for Proposals (RFP) No. 17C0022, Investment Banking and Underwriting Services. The bond underwriters spread, including management fees, takedown, and estimated expenses (currently ranging from approximately $2.00 to $3.00 per bond (per 1,000) assuming a single financing in the amount of $75M) will be negotiated terms under the Investment Banking Agreement and will represent a percentage of the principal amounts of the bonds sold. Any costs incurred will be allocated from the GO Bond proceeds.

REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

At this time, members of the Board of Trustees will provide brief reports on meetings attended on matters pertaining to their service as a representative of the Cerritos Community College District Board of Trustees pursuant to Government Code 53232.3(d).

Following the Board of Trustees, the President/Superintendent will provide an executive report which includes reports from the Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Vice President of Human Resources, and Director, College Relations, Public Affairs & Governmental Relations.

CLOSED SESSION WILL BEGIN NO LATER THAN 9:00 P.M. AND WILL LAST NO LONGER THAN ONE HOUR

41. **Significant exposure to litigation pursuant to Government Code Section 54956.9 paragraph (3) of subdivision (e)**
    Claimant: Antonia Westerdale
    Agency Claimed Against: Cerritos Community College District

42. **Significant exposure to litigation pursuant to Government Code Section 54956.9 paragraph (3) of subdivision (e)**
    Claimant: Victor Deemak
    Agency Claimed Against: Cerritos Community College District

43. **Salary Adjustment (GC#54957.6)**
    Unrepresented Employees: Short-Term Temporary

44. **Conference with Labor Negotiators (GC #54957.6)**
    A. Agency Representatives: Dr. Adriana Flores-Church, Dr. Jose Fierro
    B. Employee Organizations:
       California School Employees Association (CSEA)
       Cerritos College Faculty Federation (CCFF)
    C. Unrepresented Employees:
       Management Employees
       Contract Management Employees

45. **Reconvene to Open Session**

46. **Adjournment**

The Next Regular Study Session of the Board of Trustees is set for Wednesday, October 18, 2017 at 7:00 p.m.

I, Dr. Jose Fierro, Secretary to the Board, certify that a true and correct copy of the foregoing Meeting Agenda was posted on September 29, 2017 at 10:00 a.m., as required by law.

_____

Dr. Jose Fierro, President/Superintendent

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**

Agenda Item No. 5

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Rick Miranda
Vice President, Academic Affairs
Assistant Superintendent

PREPARED BY:

Sandy Marks
Instructional Dean, Health Occupations

Ann Voorhies
Director, Nursing Program

SUBJECT: Consideration of Approval of Stipends for Nursing Faculty for Training Mandated by Clinical Sites

ACTION

It is recommended that the Board of Trustees approve payment of stipends for the mandated nursing faculty training in the amount of $4,200.

FISCAL IMPACT

General funds will be used.

REPORT SUMMARY

Annual training is required for all college nursing instructors who bring clinical nursing groups to PIH Health Hospital – Downey. This training occurs prior to the start of the 2017-18 academic year. In addition to their attendance, instructors must complete nine Healthstream modules prior to their day of training.

The following nursing instructors are to receive stipends for PIH Health Hospital – Downey:

Kelli Brooks	$500	Shawna Smith	$500
Debra Felix	$500	Katy Upadhyaya	$500
Rachel Natividad	$500	Angelica Velasquez	$500
Rebecca Orozco	$500	Lizette Veloz-Rendon	$500

Annual training is required for all college nursing instructors who bring clinical nursing groups to PIH Health Hospital – Whittier. This training occurs prior to the start of the 2017-18 academic year.

The following nursing instructor is to receive a stipend for PIH Health Hospital – Whittier:

Shawna Smith	$200

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

None

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**

Agenda Item No. 6

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Rick Miranda
Vice President, Academic Affairs
Assistant Superintendent

PREPARED BY:

Dr. Nick Real
Instructional Dean of Technology

SUBJECT: Consideration of Approval of Strong Workforce – Regional Project – Crosstown Engineering Design Manufacturing Hub Stipends for Faculty

ACTION

It is recommended that the Board of Trustees approve stipends for faculty upon completion of individual projects designed to improve the Engineering Design & Plastics Manufacturing Departments.

FISCAL IMPACT

Funds from the Strong Workforce – Regional Project – Crosstown Engineering Design Manufacturing Hub grant will be utilized for this expenditure. The total amount for the stipends is $7,500. No district general funds will be used.

REPORT SUMMARY

As part of the effort to improve the Engineering Design & Plastics Manufacturing Departments, the Technology Division, in collaboration with other colleges, is part of the Strong Workforce Regional Project – Crosstown Engineering Design Manufacturing Hub. Faculty were required to participate in technical review of the program, create new curriculum as needed, update outdated curriculum as needed, research, install, and learn to operate new equipment to meet industry standards, create lesson plans, attend meetings, and disseminate the information to other faculty. The faculty listed below will receive their stipends when their tasks are completed.

	Name	Topic	Amount
1.	Barrett Fitzgerald	Plastics Manufacturing Technology	$2,500
2.	Miodrag Micic	Engineering Design Technology	$2,500
3.	Chuong Vo	Machine Tool Technology	$2,500

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

None

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**
Agenda Item No. 7

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Rick Miranda
Vice President, Academic Affairs
Assistant Superintendent

PREPARED BY:

Colleen McKinley
Director of Educational Partnerships
and Programs

SUBJECT: Consideration of Approval of the Teacher Preparation Pipeline Grant (TPP) Faculty Stipends

ACTION

It is recommended that the Board of Trustees approve individual stipends totaling $300 for faculty participating in the Teacher Preparation Pipeline (TPP) Grant workgroups, taking place during the Fall 2017 semester.

FISCAL IMPACT

Funds from the Teacher Preparation Pipeline Grant will be utilized for this expenditure. No general funds will be used.

REPORT SUMMARY

Cerritos College has received funding in the amount of $240,000 from the California Community College Chancellor's Office to continue development, enhancement, and refinement of the career technical education teacher pathway program with an emphasis on mathematics and science preparation. The funds from the Teacher Preparation Pipeline Grant are designated to develop teacher pathways and curriculum, establish student development activities, provide individualized counseling services, develop program marketing and recruitment materials/activities, develop support structures and partnerships, and provide staff development opportunities for faculty.

As stipulated and funded by the Grant, the tasks and activities described below will be carried out as follows:

TPP Integrative Workshop Series Presenters:

- Develop and lead presentation to Cerritos College faculty regarding integration/contextualization.
- Assist with planning and set-up for workshops.

The following participants are to receive stipends:

Kimberly Rosenfeld	$150
Amanda Reyes	$150
Total	**$300**

NOTICING REQUIREMENTS
None is required beyond posting of this item on the agenda.

ATTACHMENT(S)
None

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**

Agenda Item No. 8

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Rick Miranda
Vice President, Academic Affairs
Assistant Superintendent

PREPARED BY:

Shawna Baskette
Dean, Academic Success

SUBJECT: Consideration of Approval of Conference Request for Travel Outside the United States – Montreal, Canada for Dr. David Betancourt

ACTION

It is recommended that the Board of Trustees approve a conference request for Dr. David Betancourt, full-time faculty member and coordinator of the Center for Teaching Excellence, to travel to Montreal, Canada from October 26 to October 29, 2017, to participate in the Professional and Organizational Development Conference.

FISCAL IMPACT

Funds from the Center for Teaching Excellence (CTX) budget will be utilized for this expenditure for a total amount not to exceed $2,155:

- Registration $495
- Airfare $500
- Lodging $850
- Shuttle/Parking $210
- Meals $100

REPORT SUMMARY

Dr. David Betancourt will be representing Cerritos College and the Center for Teaching Excellence as he shares best practices for faculty professional development (PD), networks with other PD leaders, and explores PD practices that can be brought back to Cerritos College. The purpose of the conference is to bring experts from around the world together to critically examine and share best practices in higher education professional development.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Conference and Travel Request Form with approval signatures.

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**

Agenda Item No. 9

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Rick Miranda
Vice President, Academic Affairs
Assistant Superintendent

PREPARED BY:

Rachel Mason
Dean, Business Education
Humanities/Social Sciences

SUBJECT: Consideration of Approval of Conference Request for Travel Outside the United States – The Hague, Netherlands for Dr. John Haas

ACTION

It is recommended that the Board of Trustees approve a conference request for Dr. John Haas, full-time faculty member in the Business, Humanities, and Social Sciences division, to travel to Peace Palace – The Hague, Netherlands from October 2, 2017 to October 6, 2017, to showcase the Global Studies Conflict Resolution component being taught at Cerritos College (History 275). Additionally, Professor Haas will deliver a presentation on his work with Women Peace Builders, and film the Peace Palace, the International Court of Justice, and the presentations at the conference for the benefit of students and faculty.

FISCAL IMPACT

Travel costs in the amount of $2,000 will be expended from the General Fund.

REPORT SUMMARY

The Peace Conference is being held in the iconic Peace Palace in The Hague, Netherlands. The Peace Palace is an international law administrative building. It houses the International Court of Justice, the Permanent Court of Arbitration, the Hague Academy of International Law and the Peace Palace Library. In addition to personally presenting at the Peace Palace about the role of women peace builders, Dr. Haas will be filming several interviews, and filming several panels from distinguished peace makers from Holland, Sri Lanka, Liberia, Indonesia, Ireland, and Syria. Film footage will be taken of the Peace Palace and the International Court of Justice. The videos will be very educational for the Departments of History, Global Studies, Political Science, Women's Studies and the U.N. club. Students will be able to access unique video inside the Peace Palace and the International Court of Justice.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Conference and Travel Request Form with approval signatures.

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**

Agenda Item No. 10

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: **Consideration of Ratification of Change Order No. 2 [Owner Added Scope, Errors, Agency Driven Changes], (Bid No. 13P032, Category 08), Best Contracting Services, Inc., Fine Arts-CIS/Math Building**

ACTION

It is recommended that the Board of Trustees ratify Change Order No. 2 [Owner Added Scope, Errors, Agency Driven Changes] in the amount of $22,804 for the Fine Arts-CIS/Math Building project.

FISCAL IMPACT

The amount from Change Order No. 2 will be $22,804, increasing the contract amount to $688,067. Funding will be allocated from the GO Bond.

REPORT SUMMARY

On October 1, 2014, the Board awarded a contract to Best Contracting Services, Inc. of Gardena, California for the Fine Arts-CIS/Math Building project. The project was bid using a multi-prime project delivery method whereby Cerritos College bid eighteen (18) disciplines for various elements of the project work. Category 08 represents the Roofing element of work. Public Contract Code Section 20659 requires Board approval for a change order to a public works bid.

The total amount for the attached item in Change Order No. 2 is $22,804. The original contract amount approved by the Board was $667,800. Therefore, Change Order No. 2 is in compliance with Public Contract Code Section 20659. Change Order No. 2 is due to Best Contracting Service, Inc. conducting repairs of the roofing substrate on the Fine Arts building due to damage by other contractors; this can be referenced per the submitted deductive Change Order No. 5 by Liberty Climate Control, Inc. and the deductive Change Order No. 4 by Golden Glass, Inc. Design errors were corrected through the installation of additional subroofing material to ensure the proper slope for drainage. Agency driven changes were addressed through the installation of additional roofing material along the north and east elevations of the Fine Arts building. Change Order No. 2 has been reviewed by Tilden-Coil Constructors (Construction Management); the Director of Physical Plant and Construction Services; and, the Vice President of Business Services. Please refer to the attachment for the items, details, and approvals of Change Order No. 2.

	Change Order	Date	Amount	Percentage of Change
Pending	2	October 4, 2017	$22,804	3.0%
	1	October 19, 2016	($2,537)	-0.4%

Change Order types – Below is an explanation of change order types.

- Owner Added Scope – Any time the owner adds scope for various reasons. They are typically value driven.
- Agency Driven Changes – Required by Division of State Architect (DSA), municipalities, Inspector of Record (IOR), etc. and must be done for sign off.
- Unforeseen Conditions – Subsurface or existing building conditions that were unknown/uncertain during the design and not included in the documents/bid for whatever reason and now required.
- Errors – Errors in the documents by the architect or consultants.
- Omissions – Scope not included in the original documents/bid for whatever reason and now required.
- Deductive Credit – Monies are credited to the District due to project cost savings, a decrease in scope, or various reasons.

NOTICING REQUIREMENTS
None is required beyond posting of this item on the agenda.

ATTACHMENT(S)
Change Order No. 2 to Contract No. 13P032-08 (Fine Arts Building portion)– Best Contracting Services, Inc.
Change Order No. 1 to Contract No. 13P032-08 (Fine Arts Building portion)– Best Contracting Services, Inc.
Contract No. 13P032-08 – Best Contracting Services, Inc.

Project:	Cerritos College Fine Arts & CIS Math	Change Order Number: 02 Contract # 13P032-08
To:	Best Contracting Services, Inc 19027 S. Hamilton Avenue Gardena, CA 90248 Phone: 310-328-6969 Fax: 310-328-9176	Date: August 21, 2017 Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 2.01

Building:	Fine Arts
Description:	Repairs to the roofing system by various trades.
Reason:	Upon review, it was determined that the roofing substrate was damaged by Liberty Climate Control (BC 17-HVAC). As a result, the roofing substrate was repaired by Best Contracting (BC 08-Roofing). Reference Liberty Climate Control (BC 17) Change Order #05.
Benefit:	Ensured quality installation of the roofing system.
Requested by:	Tilden-Coil Constructors, Inc.
CO Type:	Backcharge. The total of both change orders is a net **$0.00** cost to the District.

Change Amount: ..... $ 10,739.00

Time Extension: .....0 Work days

Item 2.02

Building:	Fine Arts
Description:	Repairs to the roofing system by various trades.
Reason:	Upon review, it was determined that the roofing substrate was damaged by Golden Glass (BC 10-Aluminum Doors, Windows, & Glazing). As a result, the roofing substrate was repaired by Best Contracting (BC 08-Roofing). Reference Golden Glass (BC 10) Change Order #04.
Benefit:	Ensured quality installation of the roofing system.
Requested by:	Tilden-Coil Constructors, Inc.
CO Type:	Backcharge. The total of both change orders is a net **$0.00** cost to the District.

Change Amount: ..... $ 1,493.00

Time Extension: .....0 Work days

Item 2.03

Building: Fine Arts
Description: Additional roofing material to acquire proper slope for drainage on roof of the Fine Arts building.
Reason: Upon review, it was determined that additional sub roofing material was needed to acquire the propoer slope for drainage.
Benefit: Ensured quality installation of the roofing system.
Requested by: Hill Partnership, Inc.
CO Type: Design Errors

Change Amount: ..... $ 5,829.00

Time Extension: .....0 Work days

Item 2.04

Building: Fine Arts
Description: Additional roofing material along the north and east elevations of the Fine Arts building.
Reason: Upon review, it was determined by the roofing manufacturer that additional roofing materials were required to be installed.
Benefit: Ensured quality installation of the roofing system.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Agency Driven

Change Amount: ..... $ 4,743.00

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER.....**$22,804.00**
TOTAL ADDITIONAL WORKING DAYS ..... **Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	$	667,800.00
Net change by previous Change Order	$	(2,537.00)
Net sum prior to this Change Order	$	665,263.00
Amount of Change Order No. 2	$	22,804.00
New Contract Sum	$	688,067.00
Percentage of Change to Contract		3.0%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of_____, 2017

Requested By:

Bob Mars 8/29/17

(SIGNATURE & DATE)

BEST CONTRACTING SERVICES, INC
BOB MARS, COO
19027 S. Hamilton Avenue
Gardena, CA 90248

Approved By:

_____

(SIGNATURE & DATE)

CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

8/31/2017

(SIGNATURE & DATE)

CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

_____

(SIGNATURE & DATE)

CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

See Attached.

(SIGNATURE & DATE)

HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

8/30/17

(SIGNATURE & DATE)

TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

08/30/17

(SIGNATURE & DATE)

TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 01

Contract # 13P032-08

To: Best Contracting Services, Inc
19027 S. Hamilton Avenue
Gardena, CA 90248
Phone: 310-328-6969
Fax: 310-328-9176

Date: September 6, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 1.01

Building: Fine Arts

Description: Credit to offset cost to replace drywall installed by Bid Category #11 (BC 11-Metal Stud/Drywall & Plaster) prime contractor.

Reason: Best Contracting (BC 08-Roofing) failed to properly protect the roof substrate at areas where roofing work was not complete. As a result, drywall was required to be replaced on behalf of Bid Category #08. Reference Sierra Lathing (BC 11) Change Order #01.

Benefit: Ensured quality installation of drywall.

Requested by: Tilden-Coil Constructors, Inc.

CO Type: Backcharge. The total of both change orders is a net **$0.00** cost to the District.

Change Amount: ..... $ (2,537.00)

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER..... **$(2,537.00)**
TOTAL ADDITIONAL WORKING DAYS ..... **Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	$	667,800.00
Net change by previous Change Order	$	-
Net sum prior to this Change Order	$	667,800.00
Amount of Change Order No. 1	$	(2,537.00)
New Contract Sum	$	665,263.00
Percentage of Change to Contract		-0.4%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on 19th of October, 2016

Requested By:

Bob Mars 9/13/16
(SIGNATURE & DATE)
BEST CONTRACTING SERVICES, INC
MIKE WOLFE
19027 S. Hamilton Avenue
Gardena, CA 90248

Approved By:

10/21/16
(SIGNATURE & DATE)
CERRITOS COLLEGE
NOORALI DELWALLA
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

9-27-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

09.14.16
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

9/12/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

09/15/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER



PROJECT: Fine Arts-CIS/Math Building /BID NO.: 13P032

DATE OF CONTRACT: October 2, 2014 / CONTRACT NO.: 13P032-08

BID CATEGORY: 08, Roofing

DOLLAR VALUE: $667,800.00

LIQUIDATED DAMAGES: $2,500.00 per day

CONTRACTOR: Best Contracting Services, Inc.

TERM: 738 Calendar Days

TIME FOR COMPLETION:_____

Best Contracting Services, Inc.

Address: 19027 So. Hamilton Avenue, Gardena, CA 90248
Phone: 310-328-6969
Fax: 310-328-9176

AGREEMENT

This Agreement is made and entered into this **2nd day of October, 2014,** by and between the **Cerritos Community College District** ("District") and **Best Contracting Services, Inc.** ("Contractor") ("Agreement").

WITNESSETH: That the parties hereto have mutually covenanted and agreed, and by these presents do covenant and agree with each other, as follows:

1. **The Work:** Contractor agrees to furnish all tools, equipment, apparatus, facilities, labor, and material necessary to perform and complete in a good and workmanlike manner, the work of the following project:

   PROJECT: **13P032, Fine Arts-CIS/Math Building**
   Category 08, Roofing
   ("Project")

   It is understood and agreed that the Work shall be performed and completed as required in the Contract Documents including, without limitation, the Drawings and Specifications, under the direction and supervision of, and subject to, the approval of the District or its authorized representative.

2. **The Contract Documents**: The complete Agreement consists of all Contract Documents as defined in the General Conditions and incorporated herein by this reference. Any and all obligations of the District and Contractor are fully set forth and described in the Contract Documents. All Contract Documents are intended to cooperate so that any Work called for in one and not mentioned in the other or vice versa is to be executed the same as if mentioned in all Contract Documents.

3. **Interpretation of Contract Documents**: Should any question arise concerning the intent or meaning of Contract Documents, including the Drawings or Specifications, the question shall be submitted to the District for interpretation. If a conflict exists in the Contract Documents, modifications, beginning with the most recent, shall control over this Agreement (if any), which shall control over the Special Conditions, which shall control over any Supplemental Conditions, which shall control over the General Conditions, which shall control over the remaining Division 0 documents, which shall control over Division 1 Documents which shall control over Division 2 through Division 33 documents, which shall control over figured dimensions, which shall control over large-scale drawings, which shall control over small-scale drawings. In no case shall a document calling for lower quality and/or quantity material or workmanship control. The decision of the District in the matter shall be final.

4. **Time for Completion**: It is hereby understood and agreed that the Work under this Project shall be completed within **SEVEN HUNDRED THIRTY-EIGHT (738) consecutive calendar days** ("Contract Time") from the date specified in the District's Notice to Proceed.

5. **Coordination of Work**: Should the Contractor fail to complete this Project, and the Work provided herein, within the time fixed for completion, due allowance being made for the contingencies provided for herein, the Contractor shall become liable to the District for all loss and damage that the District may suffer on account thereof. The Contractor shall coordinate its Work with the work of all other contractors.

The District shall not be liable for delays resulting from Contractor's failure to coordinate its Work with other contractors in a manner that will allow timely completion of Contractor's Work. Contractor shall be liable for delays to other contractors caused by Contractor's failure to coordinate its Work with the work of other contractors.

6. **Liquidated Damages**: Time is of the essence for all Work under this Agreement. It is hereby understood and agreed that it is and will be difficult and/or impossible to ascertain and determine the actual damage that the District will sustain in the event of and by reason of Contractor's delay; therefore, Contractor agrees that it shall pay to the District the sum of **TWO THOUSAND FIVE HUNDRED AND 00/100 DOLLARS ($2,500.00)** per day as liquidated damages for each and every day's delay beyond the time herein prescribed in finishing the Work. It is hereby understood and agreed that this amount is not a penalty.

   In the event any portion of the liquidated damages is not paid to the District, the District may deduct that amount from any money due or that may become due the Contractor under this Agreement. The District's right to assess liquidated damages is as indicated herein and in the General Conditions.

   The time during which the Contract is delayed for cause as hereinafter specified may extend the time of completion for a reasonable time as the District may grant. This provision does not exclude the recovery of damages for delay by either party under other provisions in the Contract Documents.

7. **Loss Or Damage**: The District and its authorized representatives shall not in any way or manner be answerable or suffer loss, damage, expense, or liability for any loss or damage that may happen to the Work, or any part thereof, or in or about the same during its construction and before acceptance, and the Contractor shall assume all liabilities of every kind or nature arising from the Work, either by accident, negligence, theft, vandalism, or any cause whatever; and shall hold the District and its authorized representatives harmless from all liability of every kind and nature arising from accident, negligence, or any cause whatever.

8. **Insurance and Bonds**: Contractor shall provide all required certificates of insurance, and payment and performance bonds as evidence thereof.

9. **Execution of Work**: If the Contractor should neglect to execute the Work properly or fail to perform any provisions of this Agreement, the District, may, pursuant to the General Conditions and without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due the Contractor.

10. **District Representatives**: Contractor hereby acknowledges that the Architect(s), District's Agent, the Project Inspector(s), and the Division of the State Architect have authority to approve and/or stop work if the Contractor's Work does not comply with the requirements of the Contract Documents, Title 24 of the California Code of Regulations, and all applicable laws. The Contractor shall be liable for any delay caused by its non-compliant Work.

11. **Assignment of Contract**: Neither the Contract, nor any part thereof, nor any moneys due or to become due thereunder, may be assigned by the Contractor without the written approval of the District, nor without the written consent of the Surety on the Contractor's Performance Bond (the "Surety"), unless the Surety has waived in writing its right to notice of assignment.

12. **Classification of Contractor's License**: Contractor hereby acknowledges that it currently holds valid Type C-39 Contractor's license(s) issued by the State of California, Contractor's State Licensing Board, in accordance with division 3, chapter 9, of the Business and Professions Code and in the classification called for in the Contract Documents.

13. **Payment of Prevailing Wages**: The Contractor and all Subcontractors under the Contractor shall pay all workers on all Work performed pursuant to this Agreement not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to sections 1770 et seq. of the California Labor Code.

14. [**Labor Compliance**: If the District has adopted a labor compliance program which is applicable to the Project or if the Project is subject to State labor compliance monitored and enforced by the Compliance Monitoring Unit of the Department of Industrial Relations, Contractor specifically acknowledges and understands that it shall perform the Work of this Agreement while complying with all the applicable provisions of the District's labor compliance program or State labor compliance, if applicable, including, without limitation, the requirement that the Contractor and all of its Subcontractors shall timely submit complete and accurate certified payroll records as required by the Contract Documents, or the District cannot issue payment.]

15. **Contract Price**: In consideration of the foregoing covenants, promises, and agreements on the part of the Contractor, and the strict and literal fulfillment of each and every covenant, promise, and agreement, and as compensation agreed upon for the Work and construction, erection, and completion as aforesaid, the District covenants, promises, and agrees that it will well and truly pay and cause to be paid to the Contractor in full, and as the full Contract Price and compensation for construction, erection, and completion of the Work hereinabove agreed to be performed by the Contractor, the following price:

Six Hundred Sixty-Seven Thousand Eight Hundred and 00/100 Dollars

($ 667,800.00),

Total contract amount is divided among the two building projects as follows:

Fine Arts:

Four-Hundred, Ten Thousand, Nine-Hundred Dollars	**$410,900.00**

CIS/Math:

Two-Hundred, Fifty-Six Thousand, Nine-Hundred Dollars	**$256,900.00**

in lawful money of the United States, which sum is to be paid according to the schedule provided by the Contractor and accepted by the District and subject to additions and deductions as provided in the Contract. This amount supersedes any previously stated and/or agreed to amount(s).

16. **Severability**: If any term, covenant, condition, or provision in any of the Contract Documents is held by a court of competent jurisdiction to be invalid, void or

unenforceable, the remainder of the provisions in the Contract Documents shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.

IN WITNESS WHEREOF, accepted and agreed on the date indicated above:

CONTRACTOR

BEST CONTRACTING SERVICES, INC.

By: _____

Title: President

Print Name: Moji Tabazadeh

DISTRICT

CERRITOS COMMUNITY COLLEGE DISTRICT

By: _____

Title: Vice President of Business Services

Print Name: Dr. David El Fattal

NOTE: If the party executing this Agreement is a corporation, a certified copy of the by-laws, or of the resolution of the Board of Directors, authorizing the officers of said corporation to execute the Contract and the bonds required thereby must be attached hereto.

END OF DOCUMENT

Cerritos College

AMENDMENT NO. 01

To

CONTRACT NO. 13P032-08

The Agreement made and entered on **October 2, 2014** by and between the **Cerritos Community College District**, a public community college district with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650 ("District"), and **Best Contracting Services, Inc.** with its principal place of business at 19027 So. Hamilton Avenue, Gardena, CA 90248 ("Contractor") is **Amended** on **October 2, 2014**, as follows:

RECITALS

Whereas, District and Contractor entered into that certain Agreement dated October 2, 2014 ("Agreement"), whereby Contractor agreed to provide certain services for the **Fine Arts/CIS-Math Building Project** (Bid No. 13P032)**, Category 08** ("Project");

Whereas, District and Contractor desire to amend the Agreement;

Now therefore, the Parties agree as follows:

This Amendment replaces the original Baseline Schedule (14-017/018B) with the run date of June 5, 2014, ("Original Schedule") from the original bid documents with Baseline Schedule (14-017/018B-1) with the run date of October 8, 2014, ("Revised Schedule") attached hereto as Exhibit "A" for the above-referenced project.

By signing below, the undersigned ("Contractor") acknowledges that the Original Schedule is superseded and replaced by the Revised Schedule.

The Contractor acknowledges that the attached Revised Schedule contains revised Substantial Completion dates and Contractor agrees to be bound to all aspects of the Project Schedule as shown on the Revised Schedule.

The Contractor acknowledges and agrees that this Amendment adds no additional obligations, including Time or Cost (both as defined in the original bid documents), to the District for the above referenced Project.

The parties hereto agree that this Amendment may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one instrument.

Except as, and to the extent expressly set forth in this Amendment, the parties hereby affirm the terms and provisions of, and affirm the efficacy and primacy of, the original bid documents and related Agreement for the Project. All references to the Agreement in the Agreement for the Project and in this Amendment shall now refer to the Agreement as amended hereby.

To the extent that they do not conflict with the terms of this Amendment, all other sections and provisions of the Agreement shall remain in full force and effect. In the event there is any inconsistency between the terms hereof and the Agreement, this Amendment shall control.

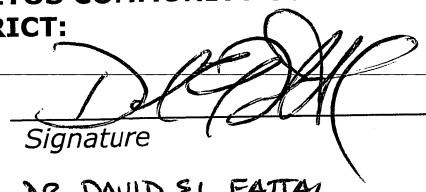
INTENDING TO BE BOUND HEREBY, THE PARTIES EXECUTE THIS AMENDMENT AS OF THE DATE WRITTEN ABOVE:

CONTRACTOR:
Best Contracting Services, Inc.

By: 
Signature

Moji Tabazadeh, President
Typed or Printed Name, & Title

CERRITOS COMMUNITY COLLEGE DISTRICT:

By: 
Signature

DR. DAVID EL FATTAL
VICE PRESIDENT OF BUSINESS SERVICES
Typed or Printed Name, & Title

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**

Agenda Item No. 11

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT:	**Consideration of Ratification of Change Order No. 3 [Errors, Owner Added Scope], (Bid No. 13P032, Category 08), Best Contracting Services, Inc., Fine Arts-CIS/Math Building**

ACTION

It is recommended that the Board of Trustees ratify Change Order No. 3 [Errors, Owner Added Scope] in the amount of $14,542 for the Fine Arts-CIS/Math Building project.

FISCAL IMPACT

The amount from Change Order No. 3 will be $14,542, increasing the contract amount to $702,609. Funding will be allocated from the GO Bond.

REPORT SUMMARY

On October 1, 2014, the Board awarded a contract to Best Contracting Services, Inc. of Gardena, California for the Fine Arts-CIS/Math Building project. The project was bid using a multi-prime project delivery method whereby Cerritos College bid eighteen (18) disciplines for various elements of the project work. Category 08 represents the Roofing element of work. Public Contract Code Section 20659 requires Board approval for a change order to a public works bid.

The total amount for the attached item in Change Order No. 3 is $14,542. The original contract amount approved by the Board was $667,800. Therefore, Change Order No. 3 is in compliance with Public Contract Code Section 20659. Change Order No. 3 is due to the correction of design errors through the installation of additional subroofing material to ensure the proper slope for drainage. Owner added changes were addressed through the installation of additional roofing material along the west and east elevations of the CIS/Math building. Change Order No. 3 has been reviewed by Tilden-Coil Constructors (Construction Management); the Director of Physical Plant and Construction Services; and, the Vice President of Business Services. Please refer to the attachment for the items, details, and approvals of Change Order No. 3.

	Change Order	Date	Amount	Percentage of Change
Pending	3	October 4, 2017	$14,542	5.2%
Pending	2	October 4, 2017	$22,804	3.0%
	1	October 19, 2016	($2,537)	-0.4%

Change Order types – Below is an explanation of change order types.

- Owner Added Scope – Any time the owner adds scope for various reasons. They are typically value driven.
- Agency Driven Changes – Required by Division of State Architect (DSA), municipalities, Inspector of Record (IOR), etc. and must be done for sign off.
- Unforeseen Conditions – Subsurface or existing building conditions that were unknown/uncertain during the design and not included in the documents/bid for whatever reason and now required.
- Errors – Errors in the documents by the architect or consultants.
- Omissions – Scope not included in the original documents/bid for whatever reason and now required.
- Deductive Credit – Monies are credited to the District due to project cost savings, a decrease in scope, or various reasons.

NOTICING REQUIREMENTS
None is required beyond posting of this item on the agenda.

ATTACHMENT(S)
Change Order No. 3 to Contract No. 13P032-08 (CIS/Math Building portion) – Best Contracting Services, Inc.
Change Order No. 2 to Contract No. 13P032-08 (Fine Arts Building portion) – Best Contracting Services, Inc.
Change Order No. 1 to Contract No. 13P032-08 (Fine Arts Building portion) – Best Contracting Services, Inc.
Contract No. 13P032-08 – Best Contracting Services, Inc.

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 03

Contract # 13P032-08

To: Best Contracting Services, Inc
19027 S. Hamilton Avenue
Gardena, CA 90248
Phone: 310-328-6969
Fax: 310-328-9176

Date: August 21, 2017

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 3.01

Building: Mathematics / CIS
Description: Additional roofing material to acquire proper slope for drainage on roof of the Matematics / CIS building.
Reason: Upon review, it was determined that additional sub roofing material was needed to acquire the propoer slope for drainage.
Benefit: Ensured quality installation of the roofing system.
Requested by: Hill Partnership, Inc.
CO Type: Design Errors

Change Amount: ..... $ 3,475.00

Time Extension: .....0 Work days

Item 3.02

Building: Mathematics / CIS
Description: Additional roofing material along the west and east elevations of the Matematics / CIS building.
Reason: Upon review, it was determined by the roofing manufacturer that additional roofing materials were required to be installed.
Benefit: Ensured quality installation of the roofing system.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: ..... $ 11,067.00

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER..... $14,542.00
TOTAL ADDITIONAL WORKING DAYS ..... Days: 0

CONTRACT SUMMARY:

Original Contract Amount	$	667,800.00
Net change by previous Change Order	$	20,267.00
Net sum prior to this Change Order	$	688,067.00
Amount of Change Order No. 3	$	14,542.00
New Contract Sum	$	702,609.00
Percentage of Change to Contract		5.2%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of_____, 2017

Requested By:

Bob Mars 8/29/17
(SIGNATURE & DATE)
BEST CONTRACTING SERVICES, INC
BOB MARS, COO
19027 S. Hamilton Avenue
Gardena, CA 90248

Approved By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

8/31/2017
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

See Attached.
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

8/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

08/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of_____, 2017

Requested By:

Bob Mars 8/29/17
(SIGNATURE & DATE)
BEST CONTRACTING SERVICES, INC
BOB MARS, COO
19027 S. Hamilton Avenue
Gardena, CA 90248

Approved By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

9/1/17
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES MAXINE TANK
ARCHITECT

Reviewed By:

8/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

8/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project:	Cerritos College Fine Arts & CIS Math	Change Order Number: 02 Contract # 13P032-08
To:	Best Contracting Services, Inc 19027 S. Hamilton Avenue Gardena, CA 90248 Phone: 310-328-6969 Fax: 310-328-9176	Date: August 21, 2017 Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 2.01

Building:	Fine Arts
Description:	Repairs to the roofing system by various trades.
Reason:	Upon review, it was determined that the roofing substrate was damaged by Liberty Climate Control (BC 17-HVAC). As a result, the roofing substrate was repaired by Best Contracting (BC 08-Roofing). Reference Liberty Climate Control (BC 17) Change Order #05.
Benefit:	Ensured quality installation of the roofing system.
Requested by:	Tilden-Coil Constructors, Inc.
CO Type:	Backcharge. The total of both change orders is a net **$0.00** cost to the District.

Change Amount: ..... $ 10,739.00

Time Extension: .....0 Work days

Item 2.02

Building:	Fine Arts
Description:	Repairs to the roofing system by various trades.
Reason:	Upon review, it was determined that the roofing substrate was damaged by Golden Glass (BC 10-Aluminum Doors, Windows, & Glazing). As a result, the roofing substrate was repaired by Best Contracting (BC 08-Roofing). Reference Golden Glass (BC 10) Change Order #04.
Benefit:	Ensured quality installation of the roofing system.
Requested by:	Tilden-Coil Constructors, Inc.
CO Type:	Backcharge. The total of both change orders is a net **$0.00** cost to the District.

Change Amount: ..... $ 1,493.00

Time Extension: .....0 Work days

Item 2.03

Building: Fine Arts
Description: Additional roofing material to acquire proper slope for drainage on roof of the Fine Arts building.
Reason: Upon review, it was determined that additional sub roofing material was needed to acquire the propoer slope for drainage.
Benefit: Ensured quality installation of the roofing system.
Requested by: Hill Partnership, Inc.
CO Type: Design Errors

Change Amount: ..... $ 5,829.00

Time Extension: .....0 Work days

Item 2.04

Building: Fine Arts
Description: Additional roofing material along the north and east elevations of the Fine Arts building.
Reason: Upon review, it was determined by the roofing manufacturer that additional roofing materials were required to be installed.
Benefit: Ensured quality installation of the roofing system.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Agency Driven

Change Amount: ..... $ 4,743.00

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER.....**$22,804.00**
TOTAL ADDITIONAL WORKING DAYS ..... **Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	$	667,800.00
Net change by previous Change Order	$	(2,537.00)
Net sum prior to this Change Order	$	665,263.00
Amount of Change Order No. 2	$	22,804.00
New Contract Sum	$	688,067.00
Percentage of Change to Contract		3.0%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of_____, 2017

Requested By:

Bob Mars 8/29/17

(SIGNATURE & DATE)

BEST CONTRACTING SERVICES, INC
BOB MARS, COO
19027 S. Hamilton Avenue
Gardena, CA 90248

Approved By:

_____

(SIGNATURE & DATE)

CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

8/31/2017

(SIGNATURE & DATE)

CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

_____

(SIGNATURE & DATE)

CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

See Attached.

(SIGNATURE & DATE)

HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

8/30/17

(SIGNATURE & DATE)

TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

08/30/17

(SIGNATURE & DATE)

TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 01

Contract # 13P032-08

To: Best Contracting Services, Inc
19027 S. Hamilton Avenue
Gardena, CA 90248
Phone: 310-328-6969
Fax: 310-328-9176

Date: September 6, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 1.01

Building: Fine Arts

Description: Credit to offset cost to replace drywall installed by Bid Category #11 (BC 11-Metal Stud/Drywall & Plaster) prime contractor.

Reason: Best Contracting (BC 08-Roofing) failed to properly protect the roof substrate at areas where roofing work was not complete. As a result, drywall was required to be replaced on behalf of Bid Category #08. Reference Sierra Lathing (BC 11) Change Order #01.

Benefit: Ensured quality installation of drywall.

Requested by: Tilden-Coil Constructors, Inc.

CO Type: Backcharge. The total of both change orders is a net **$0.00** cost to the District.

Change Amount: ..... $ (2,537.00)

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER ..... **$(2,537.00)**
TOTAL ADDITIONAL WORKING DAYS ..... **Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	$	667,800.00
Net change by previous Change Order	$	-
Net sum prior to this Change Order	$	667,800.00
Amount of Change Order No. 1	$	(2,537.00)
New Contract Sum	$	665,263.00
Percentage of Change to Contract		-0.4%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on 19th of October, 2016

Requested By:

Bob Mars 9/13/16
(SIGNATURE & DATE)
BEST CONTRACTING SERVICES, INC
MIKE WOLFE
19027 S. Hamilton Avenue
Gardena, CA 90248

Approved By:

10/21/16
(SIGNATURE & DATE)
CERRITOS COLLEGE
NOORALI DELWALLA
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

9-27-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

09.14.16
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

9/12/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

09/15/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER



PROJECT: Fine Arts-CIS/Math Building /BID NO.: 13P032

DATE OF CONTRACT: October 2, 2014 / CONTRACT NO.: 13P032-08

BID CATEGORY: 08, Roofing

DOLLAR VALUE: $667,800.00

LIQUIDATED DAMAGES: $2,500.00 per day

CONTRACTOR: Best Contracting Services, Inc.

TERM: 738 Calendar Days

TIME FOR COMPLETION:_____

Best Contracting Services, Inc.

Address: 19027 So. Hamilton Avenue, Gardena, CA 90248
Phone: 310-328-6969
Fax: 310-328-9176

AGREEMENT

This Agreement is made and entered into this **2nd day of October, 2014,** by and between the **Cerritos Community College District** ("District") and **Best Contracting Services, Inc.** ("Contractor") ("Agreement").

WITNESSETH: That the parties hereto have mutually covenanted and agreed, and by these presents do covenant and agree with each other, as follows:

1. **The Work:** Contractor agrees to furnish all tools, equipment, apparatus, facilities, labor, and material necessary to perform and complete in a good and workmanlike manner, the work of the following project:

   PROJECT: **13P032, Fine Arts-CIS/Math Building**
   Category 08, Roofing
   ("Project")

   It is understood and agreed that the Work shall be performed and completed as required in the Contract Documents including, without limitation, the Drawings and Specifications, under the direction and supervision of, and subject to, the approval of the District or its authorized representative.

2. **The Contract Documents**: The complete Agreement consists of all Contract Documents as defined in the General Conditions and incorporated herein by this reference. Any and all obligations of the District and Contractor are fully set forth and described in the Contract Documents. All Contract Documents are intended to cooperate so that any Work called for in one and not mentioned in the other or vice versa is to be executed the same as if mentioned in all Contract Documents.

3. **Interpretation of Contract Documents**: Should any question arise concerning the intent or meaning of Contract Documents, including the Drawings or Specifications, the question shall be submitted to the District for interpretation. If a conflict exists in the Contract Documents, modifications, beginning with the most recent, shall control over this Agreement (if any), which shall control over the Special Conditions, which shall control over any Supplemental Conditions, which shall control over the General Conditions, which shall control over the remaining Division 0 documents, which shall control over Division 1 Documents which shall control over Division 2 through Division 33 documents, which shall control over figured dimensions, which shall control over large-scale drawings, which shall control over small-scale drawings. In no case shall a document calling for lower quality and/or quantity material or workmanship control. The decision of the District in the matter shall be final.

4. **Time for Completion**: It is hereby understood and agreed that the Work under this Project shall be completed within **SEVEN HUNDRED THIRTY-EIGHT (738) consecutive calendar days** ("Contract Time") from the date specified in the District's Notice to Proceed.

5. **Coordination of Work**: Should the Contractor fail to complete this Project, and the Work provided herein, within the time fixed for completion, due allowance being made for the contingencies provided for herein, the Contractor shall become liable to the District for all loss and damage that the District may suffer on account thereof. The Contractor shall coordinate its Work with the work of all other contractors.

The District shall not be liable for delays resulting from Contractor's failure to coordinate its Work with other contractors in a manner that will allow timely completion of Contractor's Work. Contractor shall be liable for delays to other contractors caused by Contractor's failure to coordinate its Work with the work of other contractors.

6. **Liquidated Damages**: Time is of the essence for all Work under this Agreement. It is hereby understood and agreed that it is and will be difficult and/or impossible to ascertain and determine the actual damage that the District will sustain in the event of and by reason of Contractor's delay; therefore, Contractor agrees that it shall pay to the District the sum of **TWO THOUSAND FIVE HUNDRED AND 00/100 DOLLARS ($2,500.00)** per day as liquidated damages for each and every day's delay beyond the time herein prescribed in finishing the Work. It is hereby understood and agreed that this amount is not a penalty.

   In the event any portion of the liquidated damages is not paid to the District, the District may deduct that amount from any money due or that may become due the Contractor under this Agreement. The District's right to assess liquidated damages is as indicated herein and in the General Conditions.

   The time during which the Contract is delayed for cause as hereinafter specified may extend the time of completion for a reasonable time as the District may grant. This provision does not exclude the recovery of damages for delay by either party under other provisions in the Contract Documents.

7. **Loss Or Damage**: The District and its authorized representatives shall not in any way or manner be answerable or suffer loss, damage, expense, or liability for any loss or damage that may happen to the Work, or any part thereof, or in or about the same during its construction and before acceptance, and the Contractor shall assume all liabilities of every kind or nature arising from the Work, either by accident, negligence, theft, vandalism, or any cause whatever; and shall hold the District and its authorized representatives harmless from all liability of every kind and nature arising from accident, negligence, or any cause whatever.

8. **Insurance and Bonds**: Contractor shall provide all required certificates of insurance, and payment and performance bonds as evidence thereof.

9. **Execution of Work**: If the Contractor should neglect to execute the Work properly or fail to perform any provisions of this Agreement, the District, may, pursuant to the General Conditions and without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due the Contractor.

10. **District Representatives**: Contractor hereby acknowledges that the Architect(s), District's Agent, the Project Inspector(s), and the Division of the State Architect have authority to approve and/or stop work if the Contractor's Work does not comply with the requirements of the Contract Documents, Title 24 of the California Code of Regulations, and all applicable laws. The Contractor shall be liable for any delay caused by its non-compliant Work.

11. **Assignment of Contract**: Neither the Contract, nor any part thereof, nor any moneys due or to become due thereunder, may be assigned by the Contractor without the written approval of the District, nor without the written consent of the Surety on the Contractor's Performance Bond (the "Surety"), unless the Surety has waived in writing its right to notice of assignment.

12. **Classification of Contractor's License**: Contractor hereby acknowledges that it currently holds valid Type C-39 Contractor's license(s) issued by the State of California, Contractor's State Licensing Board, in accordance with division 3, chapter 9, of the Business and Professions Code and in the classification called for in the Contract Documents.

13. **Payment of Prevailing Wages**: The Contractor and all Subcontractors under the Contractor shall pay all workers on all Work performed pursuant to this Agreement not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to sections 1770 et seq. of the California Labor Code.

14. [**Labor Compliance**: If the District has adopted a labor compliance program which is applicable to the Project or if the Project is subject to State labor compliance monitored and enforced by the Compliance Monitoring Unit of the Department of Industrial Relations, Contractor specifically acknowledges and understands that it shall perform the Work of this Agreement while complying with all the applicable provisions of the District's labor compliance program or State labor compliance, if applicable, including, without limitation, the requirement that the Contractor and all of its Subcontractors shall timely submit complete and accurate certified payroll records as required by the Contract Documents, or the District cannot issue payment.]

15. **Contract Price**: In consideration of the foregoing covenants, promises, and agreements on the part of the Contractor, and the strict and literal fulfillment of each and every covenant, promise, and agreement, and as compensation agreed upon for the Work and construction, erection, and completion as aforesaid, the District covenants, promises, and agrees that it will well and truly pay and cause to be paid to the Contractor in full, and as the full Contract Price and compensation for construction, erection, and completion of the Work hereinabove agreed to be performed by the Contractor, the following price:

Six Hundred Sixty-Seven Thousand Eight Hundred and 00/100 Dollars

($ 667,800.00),

Total contract amount is divided among the two building projects as follows:

Fine Arts:

Four-Hundred, Ten Thousand, Nine-Hundred Dollars	**$410,900.00**

CIS/Math:

Two-Hundred, Fifty-Six Thousand, Nine-Hundred Dollars	**$256,900.00**

in lawful money of the United States, which sum is to be paid according to the schedule provided by the Contractor and accepted by the District and subject to additions and deductions as provided in the Contract. This amount supersedes any previously stated and/or agreed to amount(s).

16. **Severability**: If any term, covenant, condition, or provision in any of the Contract Documents is held by a court of competent jurisdiction to be invalid, void or

unenforceable, the remainder of the provisions in the Contract Documents shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.

IN WITNESS WHEREOF, accepted and agreed on the date indicated above:

CONTRACTOR

BEST CONTRACTING SERVICES, INC.

By: _____

Title: President

Print Name: Moji Tabazadeh

DISTRICT

CERRITOS COMMUNITY COLLEGE DISTRICT

By: _____

Title: Vice President of Business Services

Print Name: Dr. David El Fattal

NOTE: If the party executing this Agreement is a corporation, a certified copy of the by-laws, or of the resolution of the Board of Directors, authorizing the officers of said corporation to execute the Contract and the bonds required thereby must be attached hereto.

END OF DOCUMENT

Cerritos College

AMENDMENT NO. 01

To

CONTRACT NO. 13P032-08

The Agreement made and entered on **October 2, 2014** by and between the **Cerritos Community College District**, a public community college district with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650 ("District"), and **Best Contracting Services, Inc.** with its principal place of business at 19027 So. Hamilton Avenue, Gardena, CA 90248 ("Contractor") is **Amended** on **October 2, 2014**, as follows:

RECITALS

Whereas, District and Contractor entered into that certain Agreement dated October 2, 2014 ("Agreement"), whereby Contractor agreed to provide certain services for the **Fine Arts/CIS-Math Building Project** (Bid No. 13P032)**, Category 08** ("Project");

Whereas, District and Contractor desire to amend the Agreement;

Now therefore, the Parties agree as follows:

This Amendment replaces the original Baseline Schedule (14-017/018B) with the run date of June 5, 2014, ("Original Schedule") from the original bid documents with Baseline Schedule (14-017/018B-1) with the run date of October 8, 2014, ("Revised Schedule") attached hereto as Exhibit "A" for the above-referenced project.

By signing below, the undersigned ("Contractor") acknowledges that the Original Schedule is superseded and replaced by the Revised Schedule.

The Contractor acknowledges that the attached Revised Schedule contains revised Substantial Completion dates and Contractor agrees to be bound to all aspects of the Project Schedule as shown on the Revised Schedule.

The Contractor acknowledges and agrees that this Amendment adds no additional obligations, including Time or Cost (both as defined in the original bid documents), to the District for the above referenced Project.

The parties hereto agree that this Amendment may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one instrument.

Except as, and to the extent expressly set forth in this Amendment, the parties hereby affirm the terms and provisions of, and affirm the efficacy and primacy of, the original bid documents and related Agreement for the Project. All references to the Agreement in the Agreement for the Project and in this Amendment shall now refer to the Agreement as amended hereby.

To the extent that they do not conflict with the terms of this Amendment, all other sections and provisions of the Agreement shall remain in full force and effect. In the event there is any inconsistency between the terms hereof and the Agreement, this Amendment shall control.

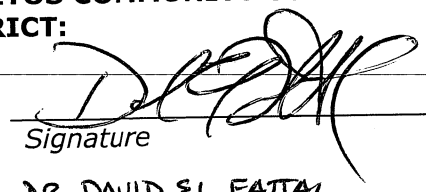
INTENDING TO BE BOUND HEREBY, THE PARTIES EXECUTE THIS AMENDMENT AS OF THE DATE WRITTEN ABOVE:

CONTRACTOR:
Best Contracting Services, Inc.

By: 
Signature

Moji Tabazadeh, President
Typed or Printed Name, & Title

CERRITOS COMMUNITY COLLEGE DISTRICT:

By: 
Signature

DR. DAVID EL FATTAL
VICE PRESIDENT OF BUSINESS SERVICES
Typed or Printed Name, & Title

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**

Agenda Item No. 12

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT:	**Consideration of Ratification of Change Order No. 3 [Owner Added Scope], (Bid No. 13P032, Category 12), Southcoast Acoustical Interiors, Inc., Fine Arts-CIS/Math Building**

ACTION

It is recommended that the Board of Trustees ratify Change Order No. 3 [Owner Added Scope] in the amount of $25,042 for the Fine Arts-CIS/Math Building project.

FISCAL IMPACT

The amount from Change Order No. 3 will be $24,042, increasing the total contract amount to $882,733. Funding will be allocated from the GO Bond.

REPORT SUMMARY

On October 1, 2014, the Board awarded a contract to Southcoast Acoustical Interiors, Inc. of Fontana, California for the Fine Arts-CIS/Math Building project. The project was bid using a multi-prime project delivery method whereby Cerritos College bid eighteen (18) disciplines for various elements of the project work. Category 12 of this project represents the Acoustical Treatments & Ceilings element of work. Public Contract Code Section 20659 requires Board approval for a change order to a public works bid.

The total amount for the attached item in Change Order No. 3 is $25,042. The original contract amount approved by the Board was $838,430. Therefore, Change Order No. 3 is in compliance with Public Contract Code Section 20659. Change Order No. 3 is due to Southcoast Acoustical Interiors, Inc. conducting repairs of the acoustical ceiling systems due to damage by other contractors; this can be referenced per previously approved deductive change orders submitted by Audio Associates of San Diego, PCC Network Solutions a Pacific Coast Cabling Company, Inc., RDM Electric Co., Inc, and Kincaid Industries, Inc. Per owner request, Southcoast Acoustical installed additional ceiling grid and tiles in the CIS/Math building to ensure that all locations of the acoustical ceiling system are aesthetically acceptable. Change Order No. 3 has been reviewed by Tilden-Coil Constructors (Construction Management); the Director of Physical Plant and Construction Services; and, the Vice President of Business Services. Please refer to the attachment for the items, details, and approvals of Change Order No. 3.

	Change Order	Date	Amount	Percentage of Change
Pending	3	October 4, 2017	$25,042	5.3%
	2	August 16, 2017	$13,535	2.3%
	1	August 16, 2017	$5,726	0.7%

Change Order types – Below is an explanation of change order types.

- Owner Added Scope – Any time the owner adds scope for various reasons. They are typically value driven.
- Agency Driven Changes – Required by Division of State Architect (DSA), municipalities, Inspector of Record (IOR), etc. and must be done for sign off.
- Unforeseen Conditions – Subsurface or existing building conditions that were unknown/uncertain during the design and not included in the documents/bid for whatever reason and now required.
- Errors – Errors in the documents by the architect or consultants.
- Omissions – Scope not included in the original documents/bid for whatever reason and now required.
- Deductive Credit – Monies are credited to the District due to project cost savings, a decrease in scope, or various reasons.

NOTICING REQUIREMENTS
None is required beyond posting of this item on the agenda.

ATTACHMENT(S)
Change Order No. 3 to Contract No. 13P032-12 (CIS/Math Building portion) – Southcoast Acoustical Interiors, Inc.
Change Order No. 2 to Contract No. 13P032-12 (CIS/Math Building portion) – Southcoast Acoustical Interiors, Inc.
Change Order No. 1 to Contract No. 13P032-12 (Fine Arts Building portion) – Southcoast Acoustical Interiors, Inc.
Contract No. 13P032-12 – Southcoast Acoustical Interiors, Inc.

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 03

Contract # 13P032-12

To: Southcoast Acoustical Interiors
14980 Hilton Dr.
Fontana, CA 92336
Phone: 909-428-2600
Fax: 909-428-2602

Date: August 15, 2017

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 3.01

Building: Mathematics / CIS
Description: Repairs to acoustical ceiling systems by various trades.
Reason: Upon review, it was determined that ceiling tile and grid was damaged by Audio Associates (BC 21-Audio Visual). As a result, the ceiling system was repaired by Southcoast Acoustical (BC 12-Acoustical Treatments & Ceilings). Reference Audio Associates (BC 21) Change Order #01.
Benefit: Ensured quality installation of acoustical ceiling system.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Backcharge. The total of both change orders is a net **$0.00** cost to the District.

Change Amount: ..... $ 2,578.00

Time Extension: .....0 Work days

Item 3.02

Building: Mathematics / CIS
Description: Repairs to acoustical ceiling systems by various trades.
Reason: Upon review, it was determined that ceiling tile and grid was damaged by PCC Network (BC 20-IT/Low Voltage). As a result, the ceiling system was repaired by Southcoast Acoustical (BC 12-Acoustical Treatments & Ceilings). Reference PCC Network (BC 20) Change Order #02.
Benefit: Ensured quality installation of acoustical ceiling system.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Backcharge. The total of both change orders is a net **$0.00** cost to the District.

Change Amount: ..... $ 6,455.00

Time Extension: .....0 Work days

Item 3.03

Building: Mathematics / CIS
Description: Repairs to acoustical ceiling systems by various trades.
Reason: Upon review, it was determined that ceiling tile and grid was damaged by RDM Electric (BC 19-Electrical / Low Voltage). As a result, the ceiling system was repaired by Southcoast Acoustical (BC 12-Acoustical Treatments & Ceilings). Reference RDM Electric (BC 19) Change Order #07.
Benefit: Ensured quality installation of acoustical ceiling system.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Backcharge. The total of both change orders is a net **$0.00** cost to the District.

Change Amount: ..... $ 6,719.00

Time Extension: .....0 Work days

Item 3.04

Building: Mathematics / CIS
Description: Repairs to acoustical ceiling systems by various trades.
Reason: Upon review, it was determined that ceiling tile and grid was damaged by Kincaid (BC 16-Fire Protection). As a result, the ceiling system was repaired by Southcoast Acoustical (BC 12-Acoustical Treatments & Ceilings). Reference Kincaid (BC 16) Change Order #03.
Benefit: Ensured quality installation of acoustical ceiling system.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Backcharge. The total of both change orders is a net **$0.00** cost to the District.

Change Amount: ..... $ 540.00

Time Extension: .....0 Work days

Item 3.05

Building: Mathematics / CIS
Description: Additional ceiling tiles installed at the Mathematics / CIS building.
Reason: Upon review, it was determined that additional ceiling grid and tile was required to be installed.
Benefit: Ensured all locations of acoustical ceiling systems are aesthetically acceptable.
Requested by: Owner
CO Type: Owner Request

Change Amount: ..... $ 8,750.00

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER..... $25,042.00
TOTAL ADDITIONAL WORKING DAYS ..... Days: 0

CONTRACT SUMMARY:

Original Contract Amount	$	838,430.00
Net change by previous Change Order	$	19,261.00
Net sum prior to this Change Order	$	857,691.00
Amount of Change Order No. 3	$	25,042.00
New Contract Sum	$	882,733.00
Percentage of Change to Contract		5.3%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of _____, 2017

Requested By:

8/16/17
(SIGNATURE & DATE)
SOUTHCOAST ACOUSTICAL INTERIORS
AJ ORTEGA
14980 Hilton Dr.
Fontana, CA 92336

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

8/31/2017
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

See Attachment
(SIGNATURE & DATE)
HILL PARTNERSHIP, INC.
JULIA JONES
ARCHITECT

Reviewed By:

8/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

08/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of_____, 2017

Requested By:

8/16/17
(SIGNATURE & DATE)
SOUTHCOAST ACOUSTICAL INTERIORS
AJ ORTEGA
14980 Hilton Dr.
Fontana, CA 92336

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

9/1/17
(SIGNATURE & DATE)
HILL PARTNERSHIP, INC.
JULIA JONES MAVINE TANK
ARCHITECT

Reviewed By:

8/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

08/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Acoustical Treatments & Ceilings

Change Order Number: 02

Contract # 13P032-12

To: Southcoast Acoustical Interiors
14980 Hilton Dr.
Fontana, CA 92336
Phone: 909-428-2600
Fax: 909-428-2602

Date: July 7, 2017

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 2.01

Building: Mathematics / CIS
Description: Modifications to ceiling per CCD(A)-15.
Reason: Upon review, it was determined that a portion of the ceiling in room 103 was required to be steel framing and drywall due to the mechanical equipment above. As a result, modifications were required to the wood panel ceiling.
Requested by: Division of State Architects
CO Type: Agency Driven

Change Amount: ..... $ 10,954.00

Time Extension: .....0 Work days

Item 2.02

Building: Mathematics / CIS
Description: Additional ceiling wires at roller shades.
Reason: Upon review, it was determined that additional ceiling wires were required to support roller shades.
Benefit: Ensured proper installation of roller shades.
Requested by: Hill Partnership, Inc.
CO Type: Design Error

Change Amount: ..... $ 2,581.00

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER..... $13,535.00
TOTAL ADDITIONAL WORKING DAYS ..... Days: 0

CONTRACT SUMMARY:

Original Contract Amount	$	838,430.00
Net change by previous Change Order	$	5,726.00
Net sum prior to this Change Order	$	844,156.00
Amount of Change Order No. 2	$	13,535.00
New Contract Sum	$	857,691.00
Percentage of Change to Contract		2.3%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on 16th of August, 2017

Requested By:

(SIGNATURE & DATE)
SOUTHCOAST ACOUSTICAL INTERIORS
AJ ORTEGA
14980 Hilton Dr.
Fontana, CA 92336

Approved By:

8/24/2017.
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

(SIGNATURE & DATE) 7-26-17
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

See attached
(SIGNATURE & DATE)
HILL PARTNERSHIP, INC.
JULIA JONES
ARCHITECT

Reviewed By:

7/10/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

7/17/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of_____, 2017

Requested By:

_____
(SIGNATURE & DATE)
SOUTHCOAST ACOUSTICAL INTERIORS
AJ ORTEGA
14980 Hilton Dr.
Fontana, CA 92336

Approved By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

07.10.17
_____
(SIGNATURE & DATE)
HILL PARTNERSHIP, INC.
JULIA JONES
ARCHITECT

Reviewed By:

_____
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

_____
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Acoustical Treatments & Ceilings

Change Order Number: 01

Contract # 13P032-12

To: Southcoast Acoustical Interiors
14980 Hilton Dr.
Fontana, CA 92336
Phone: 909-428-2600
Fax: 909-428-2602

Date: July 7, 2017

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 1.01

Building: Fine Arts
Description: Acceleration of work due to CCD(A)-38.
Reason: Upon review, it was determined that the canopy columns were required to shift to meet the required distance needed for seismic separation. As a result Southcoast Acoustical was required to accelerate work due to the delay in the DSA review process.
Benefit: Ensured timely completion of canopies.
Requested by: Division of State Architects
CO Type: Agency Driven

Change Amount: ..... $ 3,849.00

Time Extension: .....0 Work days

Item 1.02

Building: Fine Arts
Description: Acceleration of labor for exterior metal ceiling system by Bid Category #12 (BC 12-Acoustical Treatments & Ceilings) prime contractor due to issues with procurement and installation of materials by Bid Category #04 (BC 04-Structural and Site Concrete) prime contractor for the paving located on the exterior bridge of the Fine Arts building.
Reason: Rocky Coast Builders was unable to procure and install all paving materials for the bridge in a timely matter. As a result, additional labor was required to be completed by Southcoast Acoustical (BC 12) on behalf of Bid Category #04. Reference Rocky Coast Builders (BC 04) Change Order #12.
Benefit: Ensured surface of bridge was completed to allow occupancy of area.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Backcharge. The total of both change orders is a net **$0.00** cost to the District.

Change Amount: ..... $ 2,630.00

Time Extension: .....0 Work days

Item 1.03

Building: Fine Arts
Description: Elimination of acoustic ceiling in room 112 of Fine Arts.
Reason: Upon review, it was determined by Division of State Architects that the ceiling in room 112 was required to be a fire rated ceiling due to the mechanical ducts above. As a result it required steel framing and drywall in lieu of a suspended acoustic ceiling.
Benefit: Credit back to the College.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Deductive

Change Amount: ..... $ (753.00)

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER..... **$5,726.00**
TOTAL ADDITIONAL WORKING DAYS ..... **Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	$	838,430.00
Net change by previous Change Order	$	-
Net sum prior to this Change Order	$	838,430.00
Amount of Change Order No. 1	$	5,726.00
New Contract Sum	$	844,156.00
Percentage of Change to Contract		0.7%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on 16th of August, 2017

Requested By:

(SIGNATURE & DATE)
SOUTHCOAST ACOUSTICAL INTERIORS
AJ ORTEGA
14980 Hilton Dr.
Fontana, CA 92336

Approved By:

6/24/2017
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

7-26-17
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

See attached
(SIGNATURE & DATE)
HILL PARTNERSHIP, INC.
JULIA JONES
ARCHITECT

Reviewed By:

7/10/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

07/17/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of _____, 2017

Requested By:

_____
(SIGNATURE & DATE)
SOUTHCOAST ACOUSTICAL INTERIORS
AJ ORTEGA
14980 Hilton Dr.
Fontana, CA 92336

Approved By:

6/26/2017
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

07.10.17
(SIGNATURE & DATE)
HILL PARTNERSHIP, INC.
JULIA JONES
ARCHITECT

Reviewed By:

_____
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

_____
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER



PROJECT: Fine Arts-CIS/Math Building / BID NO.: 13P032

DATE OF CONTRACT: October 2, 2014 / CONTRACT NO.: 13P032-12

BID CATEGORY: 12, Acoustical Treatments & Ceilings

DOLLAR VALUE: $838,430.00

LIQUIDATED DAMAGES: $2,500.00 per day

CONTRACTOR: Southcoast Acoustical Interiors, Inc.

TERM: 738 Calendar Days

TIME FOR COMPLETION:_____

Southcoast Acoustical Interiors, Inc.

Address: 14980 Hilton Drive, Fontana, CA 92336
Phone: 909-428-2600
Fax: 909-428-2602

AGREEMENT

This Agreement is made and entered into this **2nd day of October, 2014,** by and between the **Cerritos Community College District** ("District") and **Southcoast Acoustical Interiors, Inc.** ("Contractor") ("Agreement").

WITNESSETH: That the parties hereto have mutually covenanted and agreed, and by these presents do covenant and agree with each other, as follows:

1. **The Work:** Contractor agrees to furnish all tools, equipment, apparatus, facilities, labor, and material necessary to perform and complete in a good and workmanlike manner, the work of the following project:

   PROJECT: **13P032, Fine Arts-CIS/Math Building**
   Category 12, Acoustical Treatments & Ceilings
   ("Project")

   It is understood and agreed that the Work shall be performed and completed as required in the Contract Documents including, without limitation, the Drawings and Specifications, under the direction and supervision of, and subject to, the approval of the District or its authorized representative.

2. **The Contract Documents**: The complete Agreement consists of all Contract Documents as defined in the General Conditions and incorporated herein by this reference. Any and all obligations of the District and Contractor are fully set forth and described in the Contract Documents. All Contract Documents are intended to cooperate so that any Work called for in one and not mentioned in the other or vice versa is to be executed the same as if mentioned in all Contract Documents.

3. **Interpretation of Contract Documents**: Should any question arise concerning the intent or meaning of Contract Documents, including the Drawings or Specifications, the question shall be submitted to the District for interpretation. If a conflict exists in the Contract Documents, modifications, beginning with the most recent, shall control over this Agreement (if any), which shall control over the Special Conditions, which shall control over any Supplemental Conditions, which shall control over the General Conditions, which shall control over the remaining Division 0 documents, which shall control over Division 1 Documents which shall control over Division 2 through Division 33 documents, which shall control over figured dimensions, which shall control over large-scale drawings, which shall control over small-scale drawings. In no case shall a document calling for lower quality and/or quantity material or workmanship control. The decision of the District in the matter shall be final.

4. **Time for Completion**: It is hereby understood and agreed that the Work under this Project shall be completed within **SEVEN HUNDRED THIRTY-EIGHT (738) consecutive calendar days** ("Contract Time") from the date specified in the District's Notice to Proceed.

5. **Coordination of Work**: Should the Contractor fail to complete this Project, and the Work provided herein, within the time fixed for completion, due allowance being made for the contingencies provided for herein, the Contractor shall become liable to the District for all loss and damage that the District may suffer on account thereof. The Contractor shall coordinate its Work with the work of all other contractors.

The District shall not be liable for delays resulting from Contractor's failure to coordinate its Work with other contractors in a manner that will allow timely completion of Contractor's Work. Contractor shall be liable for delays to other contractors caused by Contractor's failure to coordinate its Work with the work of other contractors.

6. **Liquidated Damages**: Time is of the essence for all Work under this Agreement. It is hereby understood and agreed that it is and will be difficult and/or impossible to ascertain and determine the actual damage that the District will sustain in the event of and by reason of Contractor's delay; therefore, Contractor agrees that it shall pay to the District the sum of **TWO THOUSAND FIVE HUNDRED AND 00/100 DOLLARS ($2,500.00)** per day as liquidated damages for each and every day's delay beyond the time herein prescribed in finishing the Work. It is hereby understood and agreed that this amount is not a penalty.

   In the event any portion of the liquidated damages is not paid to the District, the District may deduct that amount from any money due or that may become due the Contractor under this Agreement. The District's right to assess liquidated damages is as indicated herein and in the General Conditions.

   The time during which the Contract is delayed for cause as hereinafter specified may extend the time of completion for a reasonable time as the District may grant. This provision does not exclude the recovery of damages for delay by either party under other provisions in the Contract Documents.

7. **Loss Or Damage**: The District and its authorized representatives shall not in any way or manner be answerable or suffer loss, damage, expense, or liability for any loss or damage that may happen to the Work, or any part thereof, or in or about the same during its construction and before acceptance, and the Contractor shall assume all liabilities of every kind or nature arising from the Work, either by accident, negligence, theft, vandalism, or any cause whatever; and shall hold the District and its authorized representatives harmless from all liability of every kind and nature arising from accident, negligence, or any cause whatever.

8. **Insurance and Bonds**: Contractor shall provide all required certificates of insurance, and payment and performance bonds as evidence thereof.

9. **Execution of Work**: If the Contractor should neglect to execute the Work properly or fail to perform any provisions of this Agreement, the District, may, pursuant to the General Conditions and without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due the Contractor.

10. **District Representatives**: Contractor hereby acknowledges that the Architect(s), District's Agent, the Project Inspector(s), and the Division of the State Architect have authority to approve and/or stop work if the Contractor's Work does not comply with the requirements of the Contract Documents, Title 24 of the California Code of Regulations, and all applicable laws. The Contractor shall be liable for any delay caused by its non-compliant Work.

11. **Assignment of Contract**: Neither the Contract, nor any part thereof, nor any moneys due or to become due thereunder, may be assigned by the Contractor without the written approval of the District, nor without the written consent of the Surety on the Contractor's Performance Bond (the "Surety"), unless the Surety has waived in writing its right to notice of assignment.

12. **Classification of Contractor's License**: Contractor hereby acknowledges that it currently holds valid Type C-2 and D-50 Contractor's license(s) issued by the State of California, Contractor's State Licensing Board, in accordance with division 3, chapter 9, of the Business and Professions Code and in the classification called for in the Contract Documents.

13. **Payment of Prevailing Wages**: The Contractor and all Subcontractors under the Contractor shall pay all workers on all Work performed pursuant to this Agreement not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to sections 1770 et seq. of the California Labor Code.

14. [**Labor Compliance**: If the District has adopted a labor compliance program which is applicable to the Project or if the Project is subject to State labor compliance monitored and enforced by the Compliance Monitoring Unit of the Department of Industrial Relations, Contractor specifically acknowledges and understands that it shall perform the Work of this Agreement while complying with all the applicable provisions of the District's labor compliance program or State labor compliance, if applicable, including, without limitation, the requirement that the Contractor and all of its Subcontractors shall timely submit complete and accurate certified payroll records as required by the Contract Documents, or the District cannot issue payment.]

15. **Contract Price**: In consideration of the foregoing covenants, promises, and agreements on the part of the Contractor, and the strict and literal fulfillment of each and every covenant, promise, and agreement, and as compensation agreed upon for the Work and construction, erection, and completion as aforesaid, the District covenants, promises, and agrees that it will well and truly pay and cause to be paid to the Contractor in full, and as the full Contract Price and compensation for construction, erection, and completion of the Work hereinabove agreed to be performed by the Contractor, the following price:

Eight Hundred Thirty-Eight Thousand Four Hundred Thirty and 00/100 Dollars

($ 838,430.00),

Total contract amount is divided among the two building projects as follows:

Fine Arts:

Four-Hundred, Sixty-One Thousand, Two-Hundred, Twenty Dollars	**$461,220.00**

CIS/Math:

Three-Hundred Seventy-Seven Thousand, Two-Hundred, Ten Dollars	**$377,210.00**

in lawful money of the United States, which sum is to be paid according to the schedule provided by the Contractor and accepted by the District and subject to additions and deductions as provided in the Contract. This amount supersedes any previously stated and/or agreed to amount(s).

16. Severability: If any term, covenant, condition, or provision in any of the Contract Documents is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions in the Contract Documents shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.

IN WITNESS WHEREOF, accepted and agreed on the date indicated above:

CONTRACTOR

SOUTHCOAST ACOUSTICAL INTERIORS, INC.

By: _____

Title: President

Print Name: Arthur Ortega

DISTRICT

CERRITOS COMMUNITY COLLEGE DISTRICT

By: _____

Title: Vice President of Business Services

Print Name: Dr. David El Fattal

NOTE: If the party executing this Agreement is a corporation, a certified copy of the by-laws, or of the resolution of the Board of Directors, authorizing the officers of said corporation to execute the Contract and the bonds required thereby must be attached hereto.

END OF DOCUMENT

Cerritos College

AMENDMENT NO. 01

To

CONTRACT NO. 13P032-12

The Agreement made and entered on **October 2, 2014** by and between the **Cerritos Community College District**, a public community college district with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650 ("District"), and **Southcoast Acoustical Interiors, Inc.** with its principal place of business at 14980 Hilton Drive, Fontana, CA 92336 ("Contractor") is **Amended** on **October 2, 2014**, as follows:

RECITALS

Whereas, District and Contractor entered into that certain Agreement dated October 2, 2014 ("Agreement"), whereby Contractor agreed to provide certain services for the **Fine Arts/CIS-Math Building Project** (Bid No. 13P032)**, Category 12** ("Project");

Whereas, District and Contractor desire to amend the Agreement;

Now therefore, the Parties agree as follows:

This Amendment replaces the original Baseline Schedule (14-017/018B) with the run date of June 5, 2014, ("Original Schedule") from the original bid documents with Baseline Schedule (14-017/018B-1) with the run date of October 8, 2014, ("Revised Schedule") attached hereto as Exhibit "A" for the above-referenced project.

By signing below, the undersigned ("Contractor") acknowledges that the Original Schedule is superseded and replaced by the Revised Schedule.

The Contractor acknowledges that the attached Revised Schedule contains revised Substantial Completion dates and Contractor agrees to be bound to all aspects of the Project Schedule as shown on the Revised Schedule.

The Contractor acknowledges and agrees that this Amendment adds no additional obligations, including Time or Cost (both as defined in the original bid documents), to the District for the above referenced Project.

The parties hereto agree that this Amendment may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one instrument.

Except as, and to the extent expressly set forth in this Amendment, the parties hereby affirm the terms and provisions of, and affirm the efficacy and primacy of, the original bid documents and related Agreement for the Project. All references to the Agreement in the Agreement for the Project and in this Amendment shall now refer to the Agreement as amended hereby.

To the extent that they do not conflict with the terms of this Amendment, all other sections and provisions of the Agreement shall remain in full force and effect. In the event there is any inconsistency between the terms hereof and the Agreement, this Amendment shall control.

INTENDING TO BE BOUND HEREBY, THE PARTIES EXECUTE THIS AMENDMENT AS OF THE DATE WRITTEN ABOVE:

CONTRACTOR:
Southcoast Acoustical Interiors, Inc.

By: _____
Signature

Arthur Ortega, President
Typed or Printed Name, & Title

CERRITOS COMMUNITY COLLEGE DISTRICT:

By: _____
Signature

DR. DAVID EL FATTAL
VICE PRESIDENT OF BUSINESS SERVICES
Typed or Printed Name, & Title

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**

Agenda Item No. 13

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT:	**Consideration of Ratification of Change Order No. 4 [Owner Added Scope], (Bid No. 13P032, Category 12), Southcoast Acoustical Interiors, Inc., Fine Arts-CIS/Math Building**

ACTION

It is recommended that the Board of Trustees ratify Change Order No. 4 [Owner Added Scope] in the amount of $3,750 for the Fine Arts-CIS/Math Building project.

FISCAL IMPACT

The amount from Change Order No. 4 will be $3,750, increasing the total contract amount to $886,483. Funding will be allocated from the GO Bond.

REPORT SUMMARY

On October 1, 2014, the Board awarded a contract to Southcoast Acoustical Interiors, Inc. of Fontana, California for the Fine Arts-CIS/Math Building project. The project was bid using a multi-prime project delivery method whereby Cerritos College bid eighteen (18) disciplines for various elements of the project work. Category 12 of this project represents the Acoustical Treatments & Ceilings element of work. Public Contract Code Section 20659 requires Board approval for a change order to a public works bid.

The total amount for the attached item in Change Order No. 4 is $3,750. The original contract amount approved by the Board was $838,430. Therefore, Change Order No. 4 is in compliance with Public Contract Code Section 20659. Change Order No. 4 is due to the owner added scope of installing additional ceiling grid and tiles in the Fine Arts building to ensure that all locations of the acoustical ceiling system are aesthetically acceptable. Change Order No. 4 has been reviewed by Tilden-Coil Constructors (Construction Management); the Director of Physical Plant and Construction Services; and, the Vice President of Business Services. Please refer to the attachment for the items, details, and approvals of Change Order No. 4.

	Change Order	Date	Amount	Percentage of Change
Pending	4	October 4, 2017	$3,750	5.7%
Pending	3	October 4, 2017	$25,042	5.3%
	2	August 16, 2017	$13,535	2.3%
	1	August 16, 2017	$5,726	0.7%

Change Order types – Below is an explanation of change order types.

- Owner Added Scope – Any time the owner adds scope for various reasons. They are typically value driven.
- Agency Driven Changes – Required by Division of State Architect (DSA), municipalities, Inspector of Record (IOR), etc. and must be done for sign off.
- Unforeseen Conditions – Subsurface or existing building conditions that were unknown/uncertain during the design and not included in the documents/bid for whatever reason and now required.
- Errors – Errors in the documents by the architect or consultants.
- Omissions – Scope not included in the original documents/bid for whatever reason and now required.
- Deductive Credit – Monies are credited to the District due to project cost savings, a decrease in scope, or various reasons.

NOTICING REQUIREMENTS
None is required beyond posting of this item on the agenda.

ATTACHMENT(S)
Change Order No. 4 to Contract No. 13P032-12 (Fine Arts Building portion) – Southcoast Acoustical Interiors, Inc.
Change Order No. 3 to Contract No. 13P032-12 (CIS/Math Building portion) – Southcoast Acoustical Interiors, Inc.
Change Order No. 2 to Contract No. 13P032-12 (CIS/Math Building portion) – Southcoast Acoustical Interiors, Inc.
Change Order No. 1 to Contract No. 13P032-12 (Fine Arts Building portion) – Southcoast Acoustical Interiors, Inc.
Contract No. 13P032-12 – Southcoast Acoustical Interiors, Inc.

Project:	Cerritos College Fine Arts & CIS Math	Change Order Number: 04 Contract # 13P032-12
To:	Southcoast Acoustical Interiors 14980 Hilton Dr. Fontana, CA 92336 Phone: 909-428-2600 Fax: 909-428-2602	Date: August 15, 2017 Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 4.01

Building:	Fine Arts
Description:	Additional ceiling tiles installed at the Fine Arts building.
Reason:	Upon review, it was determined that additional ceiling grid and tile was required to be installed.
Benefit:	Ensured all locations of acoustical ceiling systems are aesthetically acceptable.
Requested by:	Owner
CO Type:	Owner Request

Change Amount: ..... $ 3,750.00

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER **$3,750.00**
TOTAL ADDITIONAL WORKING DAYS ..... **Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	$	838,430.00
Net change by previous Change Order	$	44,303.00
Net sum prior to this Change Order	$	882,733.00
Amount of Change Order No. 4	$	3,750.00
New Contract Sum	$	886,483.00

Percentage of Change to Contract 5.7%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of_____, 2017

Requested By:

8/16/17
(SIGNATURE & DATE)
SOUTHCOAST ACOUSTICAL INTERIORS
AJ ORTEGA
14980 Hilton Dr.
Fontana, CA 92336

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

8/31/2017
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

See attachment
(SIGNATURE & DATE)
HILL PARTNERSHIP, INC.
JULIA JONES
ARCHITECT

Reviewed By:

8/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

8/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of_____, 2017

Requested By:

8/16/17
(SIGNATURE & DATE)
SOUTHCOAST ACOUSTICAL INTERIORS
AJ ORTEGA
14980 Hilton Dr.
Fontana, CA 92336

Approved By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

9/1/17
(SIGNATURE & DATE)
HILL PARTNERSHIP, INC.
JULIA JONES MAXINE TANK
ARCHITECT

Reviewed By:

8/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

08/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 03

Contract # 13P032-12

To: Southcoast Acoustical Interiors
14980 Hilton Dr.
Fontana, CA 92336
Phone: 909-428-2600
Fax: 909-428-2602

Date: August 15, 2017

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 3.01

Building: Mathematics / CIS
Description: Repairs to acoustical ceiling systems by various trades.
Reason: Upon review, it was determined that ceiling tile and grid was damaged by Audio Associates (BC 21-Audio Visual). As a result, the ceiling system was repaired by Southcoast Acoustical (BC 12-Acoustical Treatments & Ceilings). Reference Audio Associates (BC 21) Change Order #01.
Benefit: Ensured quality installation of acoustical ceiling system.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Backcharge. The total of both change orders is a net **$0.00** cost to the District.

Change Amount: ..... $ 2,578.00

Time Extension: .....0 Work days

Item 3.02

Building: Mathematics / CIS
Description: Repairs to acoustical ceiling systems by various trades.
Reason: Upon review, it was determined that ceiling tile and grid was damaged by PCC Network (BC 20-IT/Low Voltage). As a result, the ceiling system was repaired by Southcoast Acoustical (BC 12-Acoustical Treatments & Ceilings). Reference PCC Network (BC 20) Change Order #02.
Benefit: Ensured quality installation of acoustical ceiling system.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Backcharge. The total of both change orders is a net **$0.00** cost to the District.

Change Amount: ..... $ 6,455.00

Time Extension: .....0 Work days

Item 3.03

Building: Mathematics / CIS
Description: Repairs to acoustical ceiling systems by various trades.
Reason: Upon review, it was determined that ceiling tile and grid was damaged by RDM Electric (BC 19-Electrical / Low Voltage). As a result, the ceiling system was repaired by Southcoast Acoustical (BC 12-Acoustical Treatments & Ceilings). Reference RDM Electric (BC 19) Change Order #07.
Benefit: Ensured quality installation of acoustical ceiling system.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Backcharge. The total of both change orders is a net **$0.00** cost to the District.

Change Amount: ..... $ 6,719.00

Time Extension: .....0 Work days

Item 3.04

Building: Mathematics / CIS
Description: Repairs to acoustical ceiling systems by various trades.
Reason: Upon review, it was determined that ceiling tile and grid was damaged by Kincaid (BC 16-Fire Protection). As a result, the ceiling system was repaired by Southcoast Acoustical (BC 12-Acoustical Treatments & Ceilings). Reference Kincaid (BC 16) Change Order #03.
Benefit: Ensured quality installation of acoustical ceiling system.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Backcharge. The total of both change orders is a net **$0.00** cost to the District.

Change Amount: ..... $ 540.00

Time Extension: .....0 Work days

Item 3.05

Building: Mathematics / CIS
Description: Additional ceiling tiles installed at the Mathematics / CIS building.
Reason: Upon review, it was determined that additional ceiling grid and tile was required to be installed.
Benefit: Ensured all locations of acoustical ceiling systems are aesthetically acceptable.
Requested by: Owner
CO Type: Owner Request

Change Amount: ..... $ 8,750.00

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER..... $25,042.00
TOTAL ADDITIONAL WORKING DAYS ..... Days: 0

CONTRACT SUMMARY:

Original Contract Amount	$	838,430.00
Net change by previous Change Order	$	19,261.00
Net sum prior to this Change Order	$	857,691.00
Amount of Change Order No. 3	$	25,042.00
New Contract Sum	$	882,733.00
Percentage of Change to Contract		5.3%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of _____, 2017

Requested By:

8/16/17
(SIGNATURE & DATE)
SOUTHCOAST ACOUSTICAL INTERIORS
AJ ORTEGA
14980 Hilton Dr.
Fontana, CA 92336

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

8/31/2017
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

See Attachment
(SIGNATURE & DATE)
HILL PARTNERSHIP, INC.
JULIA JONES
ARCHITECT

Reviewed By:

8/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

08/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of_____, 2017

Requested By:

8/16/17
(SIGNATURE & DATE)
SOUTHCOAST ACOUSTICAL INTERIORS
AJ ORTEGA
14980 Hilton Dr.
Fontana, CA 92336

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

9/1/17
(SIGNATURE & DATE)
HILL PARTNERSHIP, INC.
JULIA JONES MAVINE TANK
ARCHITECT

Reviewed By:

8/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

08/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Acoustical Treatments & Ceilings

Change Order Number: 02

Contract # 13P032-12

To: Southcoast Acoustical Interiors
14980 Hilton Dr.
Fontana, CA 92336
Phone: 909-428-2600
Fax: 909-428-2602

Date: July 7, 2017

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 2.01

Building: Mathematics / CIS
Description: Modifications to ceiling per CCD(A)-15.
Reason: Upon review, it was determined that a portion of the ceiling in room 103 was required to be steel framing and drywall due to the mechanical equipment above. As a result, modifications were required to the wood panel ceiling.
Requested by: Division of State Architects
CO Type: Agency Driven

Change Amount: ..... $ 10,954.00

Time Extension: .....0 Work days

Item 2.02

Building: Mathematics / CIS
Description: Additional ceiling wires at roller shades.
Reason: Upon review, it was determined that additional ceiling wires were required to support roller shades.
Benefit: Ensured proper installation of roller shades.
Requested by: Hill Partnership, Inc.
CO Type: Design Error

Change Amount: ..... $ 2,581.00

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER..... $13,535.00
TOTAL ADDITIONAL WORKING DAYS ..... Days: 0

CONTRACT SUMMARY:

Original Contract Amount	$	838,430.00
Net change by previous Change Order	$	5,726.00
Net sum prior to this Change Order	$	844,156.00
Amount of Change Order No. 2	$	13,535.00
New Contract Sum	$	857,691.00
Percentage of Change to Contract		2.3%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on 16th of August, 2017

Requested By:

(SIGNATURE & DATE)
SOUTHCOAST ACOUSTICAL INTERIORS
AJ ORTEGA
14980 Hilton Dr.
Fontana, CA 92336

Approved By:

8/24/2017.
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

(SIGNATURE & DATE) 7-26-17
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

See attached
(SIGNATURE & DATE)
HILL PARTNERSHIP, INC.
JULIA JONES
ARCHITECT

Reviewed By:

7/10/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

7/17/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of_____, 2017

Requested By:

_____
(SIGNATURE & DATE)
SOUTHCOAST ACOUSTICAL INTERIORS
AJ ORTEGA
14980 Hilton Dr.
Fontana, CA 92336

Approved By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

07.10.17
_____
(SIGNATURE & DATE)
HILL PARTNERSHIP, INC.
JULIA JONES
ARCHITECT

Reviewed By:

_____
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

_____
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Acoustical Treatments & Ceilings

Change Order Number: 01

Contract # 13P032-12

To: Southcoast Acoustical Interiors
14980 Hilton Dr.
Fontana, CA 92336
Phone: 909-428-2600
Fax: 909-428-2602

Date: July 7, 2017

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 1.01

Building: Fine Arts
Description: Acceleration of work due to CCD(A)-38.
Reason: Upon review, it was determined that the canopy columns were required to shift to meet the required distance needed for seismic separation. As a result Southcoast Acoustical was required to accelerate work due to the delay in the DSA review process.
Benefit: Ensured timely completion of canopies.
Requested by: Division of State Architects
CO Type: Agency Driven

Change Amount: ..... $ 3,849.00

Time Extension: .....0 Work days

Item 1.02

Building: Fine Arts
Description: Acceleration of labor for exterior metal ceiling system by Bid Category #12 (BC 12-Acoustical Treatments & Ceilings) prime contractor due to issues with procurement and installation of materials by Bid Category #04 (BC 04-Structural and Site Concrete) prime contractor for the paving located on the exterior bridge of the Fine Arts building.
Reason: Rocky Coast Builders was unable to procure and install all paving materials for the bridge in a timely matter. As a result, additional labor was required to be completed by Southcoast Acoustical (BC 12) on behalf of Bid Category #04. Reference Rocky Coast Builders (BC 04) Change Order #12.
Benefit: Ensured surface of bridge was completed to allow occupancy of area.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Backcharge. The total of both change orders is a net **$0.00** cost to the District.

Change Amount: ..... $ 2,630.00

Time Extension: .....0 Work days

Item 1.03

Building: Fine Arts
Description: Elimination of acoustic ceiling in room 112 of Fine Arts.
Reason: Upon review, it was determined by Division of State Architects that the ceiling in room 112 was required to be a fire rated ceiling due to the mechanical ducts above. As a result it required steel framing and drywall in lieu of a suspended acoustic ceiling.
Benefit: Credit back to the College.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Deductive

Change Amount: ..... $ (753.00)

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER..... **$5,726.00**
TOTAL ADDITIONAL WORKING DAYS ..... **Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	$	838,430.00
Net change by previous Change Order	$	-
Net sum prior to this Change Order	$	838,430.00
Amount of Change Order No. 1	$	5,726.00
New Contract Sum	$	844,156.00
Percentage of Change to Contract		0.7%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on 16th of August, 2017

Requested By:

(SIGNATURE & DATE)
SOUTHCOAST ACOUSTICAL INTERIORS
AJ ORTEGA
14980 Hilton Dr.
Fontana, CA 92336

Approved By:

6/24/2017
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

7-26-17
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

See attached
(SIGNATURE & DATE)
HILL PARTNERSHIP, INC.
JULIA JONES
ARCHITECT

Reviewed By:

7/10/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

07/17/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of _____, 2017

Requested By:

_____
(SIGNATURE & DATE)
SOUTHCOAST ACOUSTICAL INTERIORS
AJ ORTEGA
14980 Hilton Dr.
Fontana, CA 92336

Approved By:

6/26/2017
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

07.10.17
(SIGNATURE & DATE)
HILL PARTNERSHIP, INC.
JULIA JONES
ARCHITECT

Reviewed By:

_____
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

_____
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER



PROJECT: Fine Arts-CIS/Math Building / BID NO.: 13P032

DATE OF CONTRACT: October 2, 2014 / CONTRACT NO.: 13P032-12

BID CATEGORY: 12, Acoustical Treatments & Ceilings

DOLLAR VALUE: $838,430.00

LIQUIDATED DAMAGES: $2,500.00 per day

CONTRACTOR: Southcoast Acoustical Interiors, Inc.

TERM: 738 Calendar Days

TIME FOR COMPLETION:_____

Southcoast Acoustical Interiors, Inc.

Address: 14980 Hilton Drive, Fontana, CA 92336
Phone: 909-428-2600
Fax: 909-428-2602

AGREEMENT

This Agreement is made and entered into this **2nd day of October, 2014,** by and between the **Cerritos Community College District** ("District") and **Southcoast Acoustical Interiors, Inc.** ("Contractor") ("Agreement").

WITNESSETH: That the parties hereto have mutually covenanted and agreed, and by these presents do covenant and agree with each other, as follows:

1. **The Work:** Contractor agrees to furnish all tools, equipment, apparatus, facilities, labor, and material necessary to perform and complete in a good and workmanlike manner, the work of the following project:

   PROJECT: **13P032, Fine Arts-CIS/Math Building**
   Category 12, Acoustical Treatments & Ceilings
   ("Project")

   It is understood and agreed that the Work shall be performed and completed as required in the Contract Documents including, without limitation, the Drawings and Specifications, under the direction and supervision of, and subject to, the approval of the District or its authorized representative.

2. **The Contract Documents**: The complete Agreement consists of all Contract Documents as defined in the General Conditions and incorporated herein by this reference. Any and all obligations of the District and Contractor are fully set forth and described in the Contract Documents. All Contract Documents are intended to cooperate so that any Work called for in one and not mentioned in the other or vice versa is to be executed the same as if mentioned in all Contract Documents.

3. **Interpretation of Contract Documents**: Should any question arise concerning the intent or meaning of Contract Documents, including the Drawings or Specifications, the question shall be submitted to the District for interpretation. If a conflict exists in the Contract Documents, modifications, beginning with the most recent, shall control over this Agreement (if any), which shall control over the Special Conditions, which shall control over any Supplemental Conditions, which shall control over the General Conditions, which shall control over the remaining Division 0 documents, which shall control over Division 1 Documents which shall control over Division 2 through Division 33 documents, which shall control over figured dimensions, which shall control over large-scale drawings, which shall control over small-scale drawings. In no case shall a document calling for lower quality and/or quantity material or workmanship control. The decision of the District in the matter shall be final.

4. **Time for Completion**: It is hereby understood and agreed that the Work under this Project shall be completed within **SEVEN HUNDRED THIRTY-EIGHT (738) consecutive calendar days** ("Contract Time") from the date specified in the District's Notice to Proceed.

5. **Coordination of Work**: Should the Contractor fail to complete this Project, and the Work provided herein, within the time fixed for completion, due allowance being made for the contingencies provided for herein, the Contractor shall become liable to the District for all loss and damage that the District may suffer on account thereof. The Contractor shall coordinate its Work with the work of all other contractors.

The District shall not be liable for delays resulting from Contractor's failure to coordinate its Work with other contractors in a manner that will allow timely completion of Contractor's Work. Contractor shall be liable for delays to other contractors caused by Contractor's failure to coordinate its Work with the work of other contractors.

6. **Liquidated Damages**: Time is of the essence for all Work under this Agreement. It is hereby understood and agreed that it is and will be difficult and/or impossible to ascertain and determine the actual damage that the District will sustain in the event of and by reason of Contractor's delay; therefore, Contractor agrees that it shall pay to the District the sum of **TWO THOUSAND FIVE HUNDRED AND 00/100 DOLLARS ($2,500.00)** per day as liquidated damages for each and every day's delay beyond the time herein prescribed in finishing the Work. It is hereby understood and agreed that this amount is not a penalty.

   In the event any portion of the liquidated damages is not paid to the District, the District may deduct that amount from any money due or that may become due the Contractor under this Agreement. The District's right to assess liquidated damages is as indicated herein and in the General Conditions.

   The time during which the Contract is delayed for cause as hereinafter specified may extend the time of completion for a reasonable time as the District may grant. This provision does not exclude the recovery of damages for delay by either party under other provisions in the Contract Documents.

7. **Loss Or Damage**: The District and its authorized representatives shall not in any way or manner be answerable or suffer loss, damage, expense, or liability for any loss or damage that may happen to the Work, or any part thereof, or in or about the same during its construction and before acceptance, and the Contractor shall assume all liabilities of every kind or nature arising from the Work, either by accident, negligence, theft, vandalism, or any cause whatever; and shall hold the District and its authorized representatives harmless from all liability of every kind and nature arising from accident, negligence, or any cause whatever.

8. **Insurance and Bonds**: Contractor shall provide all required certificates of insurance, and payment and performance bonds as evidence thereof.

9. **Execution of Work**: If the Contractor should neglect to execute the Work properly or fail to perform any provisions of this Agreement, the District, may, pursuant to the General Conditions and without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due the Contractor.

10. **District Representatives**: Contractor hereby acknowledges that the Architect(s), District's Agent, the Project Inspector(s), and the Division of the State Architect have authority to approve and/or stop work if the Contractor's Work does not comply with the requirements of the Contract Documents, Title 24 of the California Code of Regulations, and all applicable laws. The Contractor shall be liable for any delay caused by its non-compliant Work.

11. **Assignment of Contract**: Neither the Contract, nor any part thereof, nor any moneys due or to become due thereunder, may be assigned by the Contractor without the written approval of the District, nor without the written consent of the Surety on the Contractor's Performance Bond (the "Surety"), unless the Surety has waived in writing its right to notice of assignment.

12. **Classification of Contractor's License**: Contractor hereby acknowledges that it currently holds valid Type C-2 and D-50 Contractor's license(s) issued by the State of California, Contractor's State Licensing Board, in accordance with division 3, chapter 9, of the Business and Professions Code and in the classification called for in the Contract Documents.

13. **Payment of Prevailing Wages**: The Contractor and all Subcontractors under the Contractor shall pay all workers on all Work performed pursuant to this Agreement not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to sections 1770 et seq. of the California Labor Code.

14. [**Labor Compliance**: If the District has adopted a labor compliance program which is applicable to the Project or if the Project is subject to State labor compliance monitored and enforced by the Compliance Monitoring Unit of the Department of Industrial Relations, Contractor specifically acknowledges and understands that it shall perform the Work of this Agreement while complying with all the applicable provisions of the District's labor compliance program or State labor compliance, if applicable, including, without limitation, the requirement that the Contractor and all of its Subcontractors shall timely submit complete and accurate certified payroll records as required by the Contract Documents, or the District cannot issue payment.]

15. **Contract Price**: In consideration of the foregoing covenants, promises, and agreements on the part of the Contractor, and the strict and literal fulfillment of each and every covenant, promise, and agreement, and as compensation agreed upon for the Work and construction, erection, and completion as aforesaid, the District covenants, promises, and agrees that it will well and truly pay and cause to be paid to the Contractor in full, and as the full Contract Price and compensation for construction, erection, and completion of the Work hereinabove agreed to be performed by the Contractor, the following price:

Eight Hundred Thirty-Eight Thousand Four Hundred Thirty and 00/100 Dollars

($ 838,430.00),

Total contract amount is divided among the two building projects as follows:

Fine Arts:

Four-Hundred, Sixty-One Thousand, Two-Hundred, Twenty Dollars	**$461,220.00**

CIS/Math:

Three-Hundred Seventy-Seven Thousand, Two-Hundred, Ten Dollars	**$377,210.00**

in lawful money of the United States, which sum is to be paid according to the schedule provided by the Contractor and accepted by the District and subject to additions and deductions as provided in the Contract. This amount supersedes any previously stated and/or agreed to amount(s).

16. Severability: If any term, covenant, condition, or provision in any of the Contract Documents is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions in the Contract Documents shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.

IN WITNESS WHEREOF, accepted and agreed on the date indicated above:

CONTRACTOR

SOUTHCOAST ACOUSTICAL INTERIORS, INC.

By: _____

Title: President

Print Name: Arthur Ortega

DISTRICT

CERRITOS COMMUNITY COLLEGE DISTRICT

By: _____

Title: Vice President of Business Services

Print Name: Dr. David El Fattal

NOTE: If the party executing this Agreement is a corporation, a certified copy of the by-laws, or of the resolution of the Board of Directors, authorizing the officers of said corporation to execute the Contract and the bonds required thereby must be attached hereto.

END OF DOCUMENT

Cerritos College

AMENDMENT NO. 01

To

CONTRACT NO. 13P032-12

The Agreement made and entered on **October 2, 2014** by and between the **Cerritos Community College District**, a public community college district with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650 ("District"), and **Southcoast Acoustical Interiors, Inc.** with its principal place of business at 14980 Hilton Drive, Fontana, CA 92336 ("Contractor") is **Amended** on **October 2, 2014**, as follows:

RECITALS

Whereas, District and Contractor entered into that certain Agreement dated October 2, 2014 ("Agreement"), whereby Contractor agreed to provide certain services for the **Fine Arts/CIS-Math Building Project** (Bid No. 13P032)**, Category 12** ("Project");

Whereas, District and Contractor desire to amend the Agreement;

Now therefore, the Parties agree as follows:

This Amendment replaces the original Baseline Schedule (14-017/018B) with the run date of June 5, 2014, ("Original Schedule") from the original bid documents with Baseline Schedule (14-017/018B-1) with the run date of October 8, 2014, ("Revised Schedule") attached hereto as Exhibit "A" for the above-referenced project.

By signing below, the undersigned ("Contractor") acknowledges that the Original Schedule is superseded and replaced by the Revised Schedule.

The Contractor acknowledges that the attached Revised Schedule contains revised Substantial Completion dates and Contractor agrees to be bound to all aspects of the Project Schedule as shown on the Revised Schedule.

The Contractor acknowledges and agrees that this Amendment adds no additional obligations, including Time or Cost (both as defined in the original bid documents), to the District for the above referenced Project.

The parties hereto agree that this Amendment may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one instrument.

Except as, and to the extent expressly set forth in this Amendment, the parties hereby affirm the terms and provisions of, and affirm the efficacy and primacy of, the original bid documents and related Agreement for the Project. All references to the Agreement in the Agreement for the Project and in this Amendment shall now refer to the Agreement as amended hereby.

To the extent that they do not conflict with the terms of this Amendment, all other sections and provisions of the Agreement shall remain in full force and effect. In the event there is any inconsistency between the terms hereof and the Agreement, this Amendment shall control.

INTENDING TO BE BOUND HEREBY, THE PARTIES EXECUTE THIS AMENDMENT AS OF THE DATE WRITTEN ABOVE:

CONTRACTOR:
Southcoast Acoustical Interiors, Inc.

By: _____
Signature

Arthur Ortega, President
Typed or Printed Name, & Title

CERRITOS COMMUNITY COLLEGE DISTRICT:

By: _____
Signature

DR. DAVID EL FATTAL
VICE PRESIDENT OF BUSINESS SERVICES
Typed or Printed Name, & Title

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**

Agenda Item No. 14

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: **Consideration of Ratification of Change Order No. 3 [Errors, Agency Driven Changes, Owner Added Scope], (Bid No. 13P032, Category 17), Liberty Climate Control, Inc., Fine Arts-CIS/Math Building**

ACTION

It is recommended that the Board of Trustees approve Change Order No. 3 [Errors, Agency Driven Changes, Owner Added Scope] in the amount of $41,553 for the Fine Arts-CIS/Math Building project.

FISCAL IMPACT

The amount from Change Order No. 3 will be $41,553, increasing the contract amount to $3,547,031. Funding will be allocated from the GO Bond.

REPORT SUMMARY

On October 1, 2014, the Board awarded a contract to Liberty Climate Control, Inc. of South El Monte, California for the Fine Arts-CIS/Math Building project. The project was bid using a multi-prime project delivery method whereby Cerritos College bid eighteen (18) disciplines for various elements of the project work. Category 17 represents the HVAC element of work. Public Contract Code Section 20659 requires Board approval for a change order to a public works bid.

The total amount for the attached item in Change Order No. 3 is $41,553. The original contract amount approved by the Board was $3,335,000. Therefore, Change Order No. 3 is in compliance with Public Contract Code Section 20659. Change Order No. 3 is due to the correction of design errors by revising the HVAC louvers and ductwork in Room 107 of the Fine Arts building to ensure proper ventilation, revising the exhaust wall registers in Room 142 to ensure accommodation of the building framing, and increasing the ductwork size for six ducts in the exterior workyard of the Fine Arts building to accommodate the recommendations provided by the kiln manufacturer. Agency driven changes were addressed through revision of the HVAC ductwork in Rooms 112 and 149 of the Fine Arts building to ensure a compliant fire rating, and the installation of additional seismic bracing to accommodate the HVAC ductwork and chilled water lines at the exterior canopy on the west elevation of the Fine Arts building near the east elevation of the Film building. Owner added scope consisted of providing additional labor to flush and test the HVAC chilled water lines south of the Film Building per the Commissioning agent, installation of ceiling flush HVAC registers in lieu of exposed round registers in the ceilings of the east and south lobby of the Fine Arts building for aesthetic reasons, and relocation of the HVAC split system for the south lobby elevator to the east elevation of the Elevator Machine

Room to avoid conflicts with the electrical panels in the room during maintenance. A deductive credit was issued by Liberty Climate Control, Inc. due to the need for Sierra Lathing Co., Inc. to re-open and re-install the concealed walls along the west entrance to the Fine Arts building for mechanical access to complete the required adjustments to the HVAC system; this can be referenced in the previously approved Change Order No. 2 submitted by Sierra Lathing Co., Inc. Change Order No. 3 has been reviewed by Tilden-Coil Constructors (Construction Management); the Director of Physical Plant and Construction Services; and, the Vice President of Business Services. Please refer to the attachment for the items, details, and approvals of Change Order No. 3.

	Change Order	Date	Amount	Percentage of Change
Pending	3	October 4, 2017	$41,553	6.4%
Not Used	2	N/A	N/A	N/A
	1B	May 18, 2016	$96,751	6.3%
	1A	May 18, 2016	$73,727	4.1%

Change Order types – Below is an explanation of change order types.

- Owner Added Scope – Any time the owner adds scope for various reasons. They are typically value driven.
- Agency Driven Changes – Required by Division of State Architect (DSA), municipalities, Inspector of Record (IOR), etc. and must be done for sign off.
- Unforeseen Conditions – Subsurface or existing building conditions that were unknown/uncertain during the design and not included in the documents/bid for whatever reason and now required.
- Errors – Errors in the documents by the architect or consultants.
- Omissions – Scope not included in the original documents/bid for whatever reason and now required.
- Deductive Credit – Monies are credited to the District due to project cost savings, a decrease in scope, or various reasons.

NOTICING REQUIREMENTS
None is required beyond posting of this item on the agenda.

ATTACHMENT(S)
Change Order No. 3 to Contract No. 13P032-17 (Fine Arts Building portion) – Liberty Climate Control, Inc.
Change Order No. 1B to Contract No. 13P032-17 (CIS/Math Building portion) – Liberty Climate Control, Inc.
Change Order No. 1A to Contract No. 13P032-17 (Fine Arts Building portion) – Liberty Climate Control, Inc.
Contract No. 13P032-17 – Liberty Climate Control, Inc.

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 03

Contract # 13P032-17

To: Liberty Climate Control Inc.
2447 North Chico Ave
South El Monte, CA 91733
Phone: 626-575-3131
Fax: 626-575-4936

Date: August 14, 2017

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 3.01

Building: Fine Arts
Description: Revise the HVAC (Heating, Ventilation, Air Conditioning) louvers and ductwork located in room 107 of the Fine Arts building.
Reason: Upon review, it was determined that the proposed ductwork and HVAC louvers were in conflict with the proposed structural steel and metal stud framing for the exterior Display Gallery and Workroom. As a result, the ductwork and louvers were revised in size and location to accommodate the proposed ventilation for the room.
Benefit: Revisions of size and location of louvers and ductwork allows for sufficient ventilation for the room.
Requested by: Hill Partnership, Inc.
CO Type: Design Error

Change Amount: ..... $ 3,798.00

Time Extension: .....0 Work days

Item 3.02

Building: Fine Arts
Description: Revise the HVAC (Heating, Ventilation, and Air Conditioning) ductwork in the ductshaft located in room 112 and 149 of the Fine Arts building.
Reason: Upon review, it was determined that additional HVAC ductwork and dampers were required by the Division of State Architect (DSA) to be installed at each main ductshaft, to maintain a code compliant fire rating between each floor, as well as adjacent walls.
Benefit: Ensures a compliant fire rating within the building.
Requested by: Division of State Architect
CO Type: Agency Driven

Change Amount: ..... $ 13,923.00

Time Extension: .....0 Work days

Item 3.03

Building: Fine Arts
Description: Provide additional labor to flush and test the HVAC chilled water lines located south of the new Film Building.
Reason: Upon review, it was determined that additional labor and testing was required by the College's commissioning agent to adequately test the new chilled water system for the Fine Arts building.
Benefit: Ensures the HVAC system is tested to the satisfaction of the Commissioning agent.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: ..... $ 6,130.00

Time Extension: .....0 Work days

Item 3.04

Building: Fine Arts
Description: Omit the exposed round HVAC (Heating, Ventilation, & Air Conditioning) ceiling registers and replace with flushed ceiling HVAC registers, located in the ceilings of the east and south lobby of the Fine Arts building.
Reason: Upon review, it was determined that the registers at each lobby would be more aesthetically suitable with flushed registers in lieu of exposed at each ceiling grid system.
Benefit: Ensures the HVAC system at each lobby is aesthetically acceptable.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: ..... $ 2,200.00

Time Extension: .....0 Work days

Item 3.05

Building: Fine Arts
Description: Revise the exhaust wall registers located in room 142.
Reason: Upon review, it was determined that the original size of the wall registers would not be able to fit within the wall cavity of the fire rated wall. As a result, the registers were revised to a different size.
Benefit: Ensures the HVAC system is installed to accommodate building framing.
Requested by: Hill Partnership, Inc.
CO Type: Design Errors

Change Amount: ..... $ 2,784.00

Time Extension: .....0 Work days

Item 3.06

Building: Fine Arts
Description: Increase the ductwork size for six (6) ducts from 14" to approximately 20", located at the exterior workyard of the Fine Arts building.
Reason: Upon review, it was determined by the kiln manufacturer to increase the size of the proposed ductwork.
Benefit: Ensures the HVAC system at the kiln work yard has the recommended duct size for the proposed equipment.
Requested by: Hill Partnership, Inc.
CO Type: Design Errors

Change Amount: ..... $ 6,403.00

Time Extension: .....0 Work days

Item 3.07

Building: Fine Arts
Description: Relocate the HVAC split system for the south lobby elevator, located in the Elevator Machine room of the Fine Arts building.
Reason: Upon review, it was determined, from a safety standpoint, that the proposed split system would be better suited to be installed on the east elevation of the room in lieu of the south elevation of the room, to eliminate any conflicts with the adjacent electrical panels during maintenance.
Benefit: Ensures the HVAC system can be safely maintained and serviced in the future.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: ..... $ 4,126.00

Time Extension: .....0 Work days

Item 3.08

Building: Fine Arts
Description: Add additional seismic bracing to accommodate the HVAC ductwork and chilled water lines at the exterior canopy, located between the west elevation of the Fine Arts building an east elevation of the Film building.
Reason: Upon review, it was requested by the Division of State Architect (DSA) to revise the bracing for the ductwork and chilled water lines.
Benefit: Ensures the HVAC system is sufficiently braced to the satification of DSA.
Requested by: Division of State Architect
CO Type: Agency Driven

Change Amount: ..... $ 3,112.00

Time Extension: .....0 Work days

Item 3.09

Building: Fine Arts

Description: Remove and replace densglass, located along the west entrance of the Fine Arts building, completed by the Bid Category #11 (BC 11- Metal Stud, Drywall, & Plaster) on behalf of the Bid Category #17 (BC 17-HVAC (Heating, Ventilation, & Air Conditioning)) prime contractor.

Reason: Upon review, it was determined that mechanical access to concealed walls was required to be provided by Liberty Climate Control (BC 17). As a result, the walls were re-opened and re-installed by Sierra Lathing (BC 11). Reference Sierra Lathing (BC 11) Change Order #02.

Benefit: Ensured access was provided to complete required adjustments to HVAC system.

Requested by: Tilden-Coil Constructors, Inc.

CO Type: Backcharge. The total of both change orders is a net **$0.00** cost to the district.

Change Amount: ..... ($ 923.00)

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER..... $41,553.00
TOTAL ADDITIONAL WORKING DAYS ..... Days: 0

CONTRACT SUMMARY:

Original Contract Amount	$	3,335,000.00
Net change by previous Change Order	$	170,478.00
Net sum prior to this Change Order	$	3,505,478.00
Amount of Change Order No. 3	$	41,553.00
New Contract Sum	$	3,547,031.00
Percentage of Change to Contract		6.4%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of _____, 2017

Requested By:

8/29/2017
(SIGNATURE & DATE)
LIBERTY CLIMATE CONTROL, INC.
CHRIS GUNTHER
2447 North Chico Ave
South El Monte, CA 91733

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

8/31/2017
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

See Attached.
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

8/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

08/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of_____, 2017

Requested By:

8/29/2017
(SIGNATURE & DATE)
LIBERTY CLIMATE CONTROL, INC.
CHRIS GUNTHER
2447 North Chico Ave
South El Monte, CA 91733

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

9/1/17
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES MAXINE TANK
ARCHITECT

Reviewed By:

8/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

08/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 01 B

Contract # 13P032-17

To: Liberty Climate Control Inc.
2447 North Chico Ave
South El Monte, CA 91733
Phone: 626-575-3131
Fax: 626-575-4936

Date: March 11, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 1.01

Building: CIS/ Math

Description: Omit the previously specified HVAC (Heating, Ventilation, and Air Conditioning)/ Electrical Controls system and provide a new HVAC/ Electrical Controls system to accommodate the College's new Campus standard, for the proposed CIS/ Math building.

Reason: The specified controls (Schneider Controls) was the College's previous Campus Standard. Per the Intergrated Energy Master plan, the Campus Standard has been updated to a new HVAC/ Electrical Controls system (Delta Controls) for the entire campus.

Benefit: The benefit to installing the new system will increase the efficiency of Energy Management relative to Mechanical and Electrical systems, which gives the College greater control and versatility moving forward, as well as reduces the cost of upgrading the system after construction is complete.

CO Type: Owner Added Scope

Change Amount: ..... $ 96,751.00

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER **$96,751.00**
TOTAL ADDITIONAL WORKING DAYS.....**Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	$	1,527,500.00
Net change by previous Change Order	$	-
Net Change by previous Contract Adjustment	$	-
Net sum prior to this Change Order	$	1,527,500.00
Amount of Change Order No. 1	$	96,751.00
New Contract Sum	$	1,624,251.00
Percentage of Change to Contract		6.3%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on 18th of May, 2016

Requested By:

4-11-16
(SIGNATURE & DATE)
LIBERTY CLIMATE CONTROL, INC.
CHRIS GUNTHER
2447 North Chico Ave
South El Monte, CA 91733

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID EL FATTAL
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

4/14/2016
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

5-19-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

04.12.16
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

4/12/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

05/19/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 01A

Contract # 13P032-17

To: Liberty Climate Control Inc.
2447 North Chico Ave
South El Monte, CA 91733
Phone: 626-575-3131
Fax: 626-575-4936

Date: March 11, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 1.01

Building: Fine Arts

Description: Omit the previously specified HVAC (Heating, Ventilation, and Air Conditioning)/ Electrical Controls system and provide a new HVAC/ Electrical Controls system to accommodate the College's new Campus standard, for the proposed Fine Arts building.

Reason: The specified controls (Schneider Controls) was the College's previous Campus Standard. Per the Intergrated Energy Master plan, the Campus Standard has been updated to a new HVAC/ Electrical Controls system (Delta Controls) for the entire campus.

Benefit: The benefit to installing the new system will increase the efficiency of Energy Management relative to Mechanical and Electrical systems, which gives the College greater control and versatility moving forward, as well as reduces the cost of upgrading the system after construction is complete.

Requested by: Cerritos Communitty College

CO Type: Owner Added Scope

Change Amount: ..... $ 73,727.00

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER **$73,727.00**
TOTAL ADDITIONAL WORKING DAYS.....**Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	$	1,807,500.00
Net change by previous Change Order	$	-
Net Change by previous Contract Adjustment	$	-
Net sum prior to this Change Order	$	1,807,500.00
Amount of Change Order No. 1	$	73,727.00
New Contract Sum	$	1,881,227.00
Percentage of Change to Contract		4.1%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on 18th of May, 2016

Requested By:

4-11-16
(SIGNATURE & DATE)
LIBERTY CLIMATE CONTROL, INC.
CHRIS GUNTHER
2447 North Chico Ave
South El Monte, CA 91733

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID EL FATTAL
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

4/14/2016
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

4-22-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

04.12.16
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

4/12/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

05/19/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER



PROJECT: Fine Arts-CIS/Math Building / BID NO.: 13P032

DATE OF CONTRACT: October 2, 2014 / CONTRACT NO.: 13P032-17

BID CATEGORY: 17, HVAC

DOLLAR VALUE: $3,335,000.00

LIQUIDATED DAMAGES: $2,500.00 per day

CONTRACTOR: Liberty Climate Control, Inc.

TERM: 738 Calendar Days

TIME FOR COMPLETION:_____

Liberty Climate Control, Inc.

Address: 2447 No. Chico Avenue, South El Monte, CA 91733
Phone: 626-575-3131
Fax: 626-575-4936

AGREEMENT

This Agreement is made and entered into this **2nd day of October, 2014,** by and between the **Cerritos Community College District** ("District") and **Liberty Climate Control, Inc.,** ("Contractor") ("Agreement").

WITNESSETH: That the parties hereto have mutually covenanted and agreed, and by these presents do covenant and agree with each other, as follows:

1. **The Work:** Contractor agrees to furnish all tools, equipment, apparatus, facilities, labor, and material necessary to perform and complete in a good and workmanlike manner, the work of the following project:

   PROJECT: **13P032, Fine Arts-CIS/Math Building**
   Category 17, HVAC
   ("Project")

   It is understood and agreed that the Work shall be performed and completed as required in the Contract Documents including, without limitation, the Drawings and Specifications, under the direction and supervision of, and subject to, the approval of the District or its authorized representative.

2. **The Contract Documents**: The complete Agreement consists of all Contract Documents as defined in the General Conditions and incorporated herein by this reference. Any and all obligations of the District and Contractor are fully set forth and described in the Contract Documents. All Contract Documents are intended to cooperate so that any Work called for in one and not mentioned in the other or vice versa is to be executed the same as if mentioned in all Contract Documents.

3. **Interpretation of Contract Documents**: Should any question arise concerning the intent or meaning of Contract Documents, including the Drawings or Specifications, the question shall be submitted to the District for interpretation. If a conflict exists in the Contract Documents, modifications, beginning with the most recent, shall control over this Agreement (if any), which shall control over the Special Conditions, which shall control over any Supplemental Conditions, which shall control over the General Conditions, which shall control over the remaining Division 0 documents, which shall control over Division 1 Documents which shall control over Division 2 through Division 33 documents, which shall control over figured dimensions, which shall control over large-scale drawings, which shall control over small-scale drawings. In no case shall a document calling for lower quality and/or quantity material or workmanship control. The decision of the District in the matter shall be final.

4. **Time for Completion**: It is hereby understood and agreed that the Work under this Project shall be completed within **SEVEN HUNDRED THIRTY-EIGHT (738) consecutive calendar days** ("Contract Time") from the date specified in the District's Notice to Proceed.

5. **Coordination of Work**: Should the Contractor fail to complete this Project, and the Work provided herein, within the time fixed for completion, due allowance being made for the contingencies provided for herein, the Contractor shall become liable to the District for all loss and damage that the District may suffer on account thereof. The Contractor shall coordinate its Work with the work of all other contractors.

The District shall not be liable for delays resulting from Contractor's failure to coordinate its Work with other contractors in a manner that will allow timely completion of Contractor's Work. Contractor shall be liable for delays to other contractors caused by Contractor's failure to coordinate its Work with the work of other contractors.

6. **Liquidated Damages**: Time is of the essence for all Work under this Agreement. It is hereby understood and agreed that it is and will be difficult and/or impossible to ascertain and determine the actual damage that the District will sustain in the event of and by reason of Contractor's delay; therefore, Contractor agrees that it shall pay to the District the sum of **TWO THOUSAND FIVE HUNDRED AND 00/100 DOLLARS ($2,500.00)** per day as liquidated damages for each and every day's delay beyond the time herein prescribed in finishing the Work. It is hereby understood and agreed that this amount is not a penalty.

In the event any portion of the liquidated damages is not paid to the District, the District may deduct that amount from any money due or that may become due the Contractor under this Agreement. The District's right to assess liquidated damages is as indicated herein and in the General Conditions.

The time during which the Contract is delayed for cause as hereinafter specified may extend the time of completion for a reasonable time as the District may grant. This provision does not exclude the recovery of damages for delay by either party under other provisions in the Contract Documents.

7. **Loss Or Damage**: The District and its authorized representatives shall not in any way or manner be answerable or suffer loss, damage, expense, or liability for any loss or damage that may happen to the Work, or any part thereof, or in or about the same during its construction and before acceptance, and the Contractor shall assume all liabilities of every kind or nature arising from the Work, either by accident, negligence, theft, vandalism, or any cause whatever; and shall hold the District and its authorized representatives harmless from all liability of every kind and nature arising from accident, negligence, or any cause whatever.

8. **Insurance and Bonds**: Contractor shall provide all required certificates of insurance, and payment and performance bonds as evidence thereof.

9. **Execution of Work**: If the Contractor should neglect to execute the Work properly or fail to perform any provisions of this Agreement, the District, may, pursuant to the General Conditions and without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due the Contractor.

10. **District Representatives**: Contractor hereby acknowledges that the Architect(s), District's Agent, the Project Inspector(s), and the Division of the State Architect have authority to approve and/or stop work if the Contractor's Work does not comply with the requirements of the Contract Documents, Title 24 of the California Code of Regulations, and all applicable laws. The Contractor shall be liable for any delay caused by its non-compliant Work.

11. **Assignment of Contract**: Neither the Contract, nor any part thereof, nor any moneys due or to become due thereunder, may be assigned by the Contractor without the written approval of the District, nor without the written consent of the Surety on the Contractor's Performance Bond (the "Surety"), unless the Surety has waived in writing its right to notice of assignment.

12. **Classification of Contractor's License**: Contractor hereby acknowledges that it currently holds valid Type C-20 Contractor's license(s) issued by the State of California, Contractor's State Licensing Board, in accordance with division 3, chapter 9, of the Business and Professions Code and in the classification called for in the Contract Documents.

13. **Payment of Prevailing Wages**: The Contractor and all Subcontractors under the Contractor shall pay all workers on all Work performed pursuant to this Agreement not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to sections 1770 et seq. of the California Labor Code.

14. [**Labor Compliance**: If the District has adopted a labor compliance program which is applicable to the Project or if the Project is subject to State labor compliance monitored and enforced by the Compliance Monitoring Unit of the Department of Industrial Relations, Contractor specifically acknowledges and understands that it shall perform the Work of this Agreement while complying with all the applicable provisions of the District's labor compliance program or State labor compliance, if applicable, including, without limitation, the requirement that the Contractor and all of its Subcontractors shall timely submit complete and accurate certified payroll records as required by the Contract Documents, or the District cannot issue payment.]

15. **Contract Price**: In consideration of the foregoing covenants, promises, and agreements on the part of the Contractor, and the strict and literal fulfillment of each and every covenant, promise, and agreement, and as compensation agreed upon for the Work and construction, erection, and completion as aforesaid, the District covenants, promises, and agrees that it will well and truly pay and cause to be paid to the Contractor in full, and as the full Contract Price and compensation for construction, erection, and completion of the Work hereinabove agreed to be performed by the Contractor, the following price:

Three Million Three Hundred Thirty-Five Thousand and 00/100 Dollars

($3,335,000.00),

Total contract amount is divided among the two building projects as follows:

Fine Arts:

One-Million, Eight-Hundred, Seven Thousand, Five-Hundred Dollars	**$1,807,500.00**

CIS/Math:

One-Million, Five-Hundred, Twenty-Seven Thousand, Five-Hundred Dollars	**$1,527,500.00**

in lawful money of the United States, which sum is to be paid according to the schedule provided by the Contractor and accepted by the District and subject to additions and deductions as provided in the Contract. This amount supersedes any previously stated and/or agreed to amount(s).

16. Severability: If any term, covenant, condition, or provision in any of the Contract Documents is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions in the Contract Documents shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.

IN WITNESS WHEREOF, accepted and agreed on the date indicated above:

CONTRACTOR

LIBERTY CLIMATE CONTROL, INC.

By: _____

Title: President

Print Name: Louis Monroy

DISTRICT

CERRITOS COMMUNITY COLLEGE DISTRICT

By: _____

Title: Vice President of Business Services

Print Name: Dr. David El Fattal

NOTE: If the party executing this Agreement is a corporation, a certified copy of the by-laws, or of the resolution of the Board of Directors, authorizing the officers of said corporation to execute the Contract and the bonds required thereby must be attached hereto.

END OF DOCUMENT

Cerritos College

AMENDMENT NO. 01

To

CONTRACT NO. 13P032-17

The Agreement made and entered on **October 2, 2014** by and between the **Cerritos Community College District**, a public community college district with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650 ("District"), and **Liberty Climate Control, Inc.** with its principal place of business at 2447 No. Chico Avenue, South El Monte, CA 91733 ("Contractor") is **Amended** on **October 2, 2014**, as follows:

RECITALS

Whereas, District and Contractor entered into that certain Agreement dated October 2, 2014 ("Agreement"), whereby Contractor agreed to provide certain services for the **Fine Arts/CIS-Math Building Project** (Bid No. 13P032)**, Category 17** ("Project");

Whereas, District and Contractor desire to amend the Agreement;

Now therefore, the Parties agree as follows:

This Amendment replaces the original Baseline Schedule (14-017/018B) with the run date of June 5, 2014, ("Original Schedule") from the original bid documents with Baseline Schedule (14-017/018B-1) with the run date of October 8, 2014, ("Revised Schedule") attached hereto as Exhibit "A" for the above-referenced project.

By signing below, the undersigned ("Contractor") acknowledges that the Original Schedule is superseded and replaced by the Revised Schedule.

The Contractor acknowledges that the attached Revised Schedule contains revised Substantial Completion dates and Contractor agrees to be bound to all aspects of the Project Schedule as shown on the Revised Schedule.

The Contractor acknowledges and agrees that this Amendment adds no additional obligations, including Time or Cost (both as defined in the original bid documents), to the District for the above referenced Project.

The parties hereto agree that this Amendment may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one instrument.

Except as, and to the extent expressly set forth in this Amendment, the parties hereby affirm the terms and provisions of, and affirm the efficacy and primacy of, the original bid documents and related Agreement for the Project. All references to the Agreement in the Agreement for the Project and in this Amendment shall now refer to the Agreement as amended hereby.

To the extent that they do not conflict with the terms of this Amendment, all other sections and provisions of the Agreement shall remain in full force and effect. In the event there is any inconsistency between the terms hereof and the Agreement, this Amendment shall control.

INTENDING TO BE BOUND HEREBY, THE PARTIES EXECUTE THIS AMENDMENT AS OF THE DATE WRITTEN ABOVE:

CONTRACTOR:
Liberty Climate Control, Inc.

By: _____
Signature

Louis Monroy, President
Typed or Printed Name, & Title

CERRITOS COMMUNITY COLLEGE DISTRICT:

By: _____
Signature

DR. DAVID EL FATTAL
VICE PRESIDENT OF BUSINESS SERVICES
Typed or Printed Name, & Title

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**

Agenda Item No. 15

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: **Consideration of Ratification of Change Order No. 4 [Owner Added Scope, Agency Driven Changes, Errors], (Bid No. 13P032, Category 17), Liberty Climate Control, Inc., Fine Arts-CIS/Math Building**

ACTION

It is recommended that the Board of Trustees approve Change Order No. 4 [Owner Added Scope, Agency Driven Changes, Errors] in the amount of $19,657 for the Fine Arts-CIS/Math Building project.

FISCAL IMPACT

The amount from Change Order No. 4 will be $19,657, increasing the contract amount to $3,566,688. Funding will be allocated from the GO Bond.

REPORT SUMMARY

On October 1, 2014, the Board awarded a contract to Liberty Climate Control, Inc. of South El Monte, California for the Fine Arts-CIS/Math Building project. The project was bid using a multi-prime project delivery method whereby Cerritos College bid eighteen (18) disciplines for various elements of the project work. Category 17 represents the HVAC element of work. Public Contract Code Section 20659 requires Board approval for a change order to a public works bid.

The total amount for the attached item in Change Order No. 4 is $19,657. The original contract amount approved by the Board was $3,335,000. Therefore, Change Order No. 4 is in compliance with Public Contract Code Section 20659. Change Order No. 4 is due to the owner added scope of revising the HVAC registers and ductwork in Room 103 of the CIS/Math building to ensure it is aesthetically acceptable. Agency driven changes were addressed through revision of the HVAC ductwork in Rooms 103 and 111 of the CIS/Math building to ensure a compliant fire rating. Design errors were corrected by providing additional drain pans to the HVAC Variable Air Volume boxes located in each electrical room to eliminate any conflicts with the adjacent electrical panels during maintenance. Change Order No. 4 has been reviewed by Tilden-Coil Constructors (Construction Management); the Director of Physical Plant and Construction Services; and, the Vice President of Business Services. Please refer to the attachment for the items, details, and approvals of Change Order No. 4.

	Change Order	Date	Amount	Percentage of Change
Pending	4	October 4, 2017	$19,657	6.9%
Pending	3	October 4, 2017	$41,553	6.4%
Not Used	2	N/A	N/A	N/A
	1B	May 18, 2016	$96,751	6.3%
	1A	May 18, 2016	$73,727	4.1%

Change Order types – Below is an explanation of change order types.

- Owner Added Scope – Any time the owner adds scope for various reasons. They are typically value driven.
- Agency Driven Changes – Required by Division of State Architect (DSA), municipalities, Inspector of Record (IOR), etc. and must be done for sign off.
- Unforeseen Conditions – Subsurface or existing building conditions that were unknown/uncertain during the design and not included in the documents/bid for whatever reason and now required.
- Errors – Errors in the documents by the architect or consultants.
- Omissions – Scope not included in the original documents/bid for whatever reason and now required.
- Deductive Credit – Monies are credited to the District due to project cost savings, a decrease in scope, or various reasons.

NOTICING REQUIREMENTS
None is required beyond posting of this item on the agenda.

ATTACHMENT(S)
Change Order No. 4 to Contract No. 13P032-17 (CIS/Math Building portion) – Liberty Climate Control, Inc.
Change Order No. 3 to Contract No. 13P032-17 (Fine Arts Building portion) – Liberty Climate Control, Inc.
Change Order No. 1B to Contract No. 13P032-17 (CIS/Math Building portion) – Liberty Climate Control, Inc.
Change Order No. 1A to Contract No. 13P032-17 (Fine Arts Building portion) – Liberty Climate Control, Inc.
Contract No. 13P032-17 – Liberty Climate Control, Inc.

Project:	Cerritos College Fine Arts & CIS Math	Change Order Number: 04 Contract # 13P032-17
To:	Liberty Climate Control Inc. 2447 North Chico Ave South El Monte, CA 91733 Phone: 626-575-3131 Fax: 626-575-4936	Date: August 24, 2017 Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 4.01

Building: Mathematics / CIS

Description: Revise the HVAC (Heating, Ventilation, Air Conditioning) registers and ductwork located in room 103 of the Mathematics & CIS building.

Reason: Upon review, it was determined that the register and ductwork located along the east elevation of the room would be more aesthetically suitable with painted exposed ductwork in lieu of insulated ductwork.

Benefit: Ensures the HVAC system in the exposed areas of the room is aesthetically acceptable.

Requested by: Tilden-Coil Constructors, Inc.

CO Type: Owner Request

Change Amount: ..... $ 910.00

Time Extension: .....0 Work days

Item 4.02

Building: Mathematics / CIS

Description: Revise the HVAC (Heating, Ventilation, and Air Conditioning) ductwork in the ductshaft located in room 103 and 111 of the CIS/ Mathematics building.

Reason: Upon review, it was determined that additional HVAC ductwork and dampers was required by the Division of State Architect (DSA) to be installed at each main ductshaft, to maintain a code compliant fire rating between each floor, as well as adjacent walls.

Benefit: Ensures a compliant fire rating within the building.

Requested by: Division of State Architect

CO Type: Agency Driven

Change Amount: ..... $ 15,012.00

Time Extension: .....0 Work days

Item 4.03

Building: Mathematics / CIS

Description: Provide additional drain pans to the HVAC Variable Air Volume (VAV) boxes located each electrical room of the Mathematics & CIS building.

Reason: Upon review, it was determined that additional drain pans were required to be furnished and installed, to eliminate any conflicts with the adjacent electrical panels during maintenance.

Benefit: Ensures the HVAC system can be safely maintained and serviced in the future.

Requested by: Tilden-Coil Constructors, Inc.

CO Type: Design Errors

Change Amount: ..... $ 3,735.00

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER **$19,657.00**
TOTAL ADDITIONAL WORKING DAYS ..... **Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	$	3,335,000.00
Net change by previous Change Order	$	212,031.00
Net sum prior to this Change Order	$	3,547,031.00
Amount of Change Order No. 4	$	19,657.00
New Contract Sum	$	3,566,688.00

Percentage of Change to Contract 6.9%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of_____, 2017

Requested By:

8/29/2017
(SIGNATURE)
LIBERTY CLIMATE CONTROL, INC.
CHRIS GUNTHER
2447 North Chico Ave
South El Monte, CA 91733

Approved By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

8/31/2017
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

See Attached
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

8/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

08/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of _____, 2017

Requested By:

8/29/2017
(SIGNATURE & DATE)
LIBERTY CLIMATE CONTROL, INC.
CHRIS GUNTHER
2447 North Chico Ave
South El Monte, CA 91733

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

9/1/17
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES MAXINE TANK
ARCHITECT

Reviewed By:

8/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

08/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 03

Contract # 13P032-17

To: Liberty Climate Control Inc.
2447 North Chico Ave
South El Monte, CA 91733
Phone: 626-575-3131
Fax: 626-575-4936

Date: August 14, 2017

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 3.01

Building: Fine Arts

Description: Revise the HVAC (Heating, Ventilation, Air Conditioning) louvers and ductwork located in room 107 of the Fine Arts building.

Reason: Upon review, it was determined that the proposed ductwork and HVAC louvers were in conflict with the proposed structural steel and metal stud framing for the exterior Display Gallery and Workroom. As a result, the ductwork and louvers were revised in size and location to accommodate the proposed ventilation for the room.

Benefit: Revisions of size and location of louvers and ductwork allows for sufficient ventilation for the room.

Requested by: Hill Partnership, Inc.

CO Type: Design Error

Change Amount: ..... $ 3,798.00

Time Extension: .....0 Work days

Item 3.02

Building: Fine Arts

Description: Revise the HVAC (Heating, Ventilation, and Air Conditioning) ductwork in the ductshaft located in room 112 and 149 of the Fine Arts building.

Reason: Upon review, it was determined that additional HVAC ductwork and dampers were required by the Division of State Architect (DSA) to be installed at each main ductshaft, to maintain a code compliant fire rating between each floor, as well as adjacent walls.

Benefit: Ensures a compliant fire rating within the building.

Requested by: Division of State Architect

CO Type: Agency Driven

Change Amount: ..... $ 13,923.00

Time Extension: .....0 Work days

Item 3.03

Building: Fine Arts
Description: Provide additional labor to flush and test the HVAC chilled water lines located south of the new Film Building.
Reason: Upon review, it was determined that additional labor and testing was required by the College's commissioning agent to adequately test the new chilled water system for the Fine Arts building.
Benefit: Ensures the HVAC system is tested to the satisfaction of the Commissioning agent.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: ..... $ 6,130.00

Time Extension: .....0 Work days

Item 3.04

Building: Fine Arts
Description: Omit the exposed round HVAC (Heating, Ventilation, & Air Conditioning) ceiling registers and replace with flushed ceiling HVAC registers, located in the ceilings of the east and south lobby of the Fine Arts building.
Reason: Upon review, it was determined that the registers at each lobby would be more aesthetically suitable with flushed registers in lieu of exposed at each ceiling grid system.
Benefit: Ensures the HVAC system at each lobby is aesthetically acceptable.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: ..... $ 2,200.00

Time Extension: .....0 Work days

Item 3.05

Building: Fine Arts
Description: Revise the exhaust wall registers located in room 142.
Reason: Upon review, it was determined that the original size of the wall registers would not be able to fit within the wall cavity of the fire rated wall. As a result, the registers were revised to a different size.
Benefit: Ensures the HVAC system is installed to accommodate building framing.
Requested by: Hill Partnership, Inc.
CO Type: Design Errors

Change Amount: ..... $ 2,784.00

Time Extension: .....0 Work days

Item 3.06

Building: Fine Arts
Description: Increase the ductwork size for six (6) ducts from 14" to approximately 20", located at the exterior workyard of the Fine Arts building.
Reason: Upon review, it was determined by the kiln manufacturer to increase the size of the proposed ductwork.
Benefit: Ensures the HVAC system at the kiln work yard has the recommended duct size for the proposed equipment.
Requested by: Hill Partnership, Inc.
CO Type: Design Errors

Change Amount: ..... $ 6,403.00

Time Extension: .....0 Work days

Item 3.07

Building: Fine Arts
Description: Relocate the HVAC split system for the south lobby elevator, located in the Elevator Machine room of the Fine Arts building.
Reason: Upon review, it was determined, from a safety standpoint, that the proposed split system would be better suited to be installed on the east elevation of the room in lieu of the south elevation of the room, to eliminate any conflicts with the adjacent electrical panels during maintenance.
Benefit: Ensures the HVAC system can be safely maintained and serviced in the future.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: ..... $ 4,126.00

Time Extension: .....0 Work days

Item 3.08

Building: Fine Arts
Description: Add additional seismic bracing to accommodate the HVAC ductwork and chilled water lines at the exterior canopy, located between the west elevation of the Fine Arts building an east elevation of the Film building.
Reason: Upon review, it was requested by the Division of State Architect (DSA) to revise the bracing for the ductwork and chilled water lines.
Benefit: Ensures the HVAC system is sufficiently braced to the satification of DSA.
Requested by: Division of State Architect
CO Type: Agency Driven

Change Amount: ..... $ 3,112.00

Time Extension: .....0 Work days

Item 3.09

Building: Fine Arts

Description: Remove and replace densglass, located along the west entrance of the Fine Arts building, completed by the Bid Category #11 (BC 11- Metal Stud, Drywall, & Plaster) on behalf of the Bid Category #17 (BC 17-HVAC (Heating, Ventilation, & Air Conditioning)) prime contractor.

Reason: Upon review, it was determined that mechanical access to concealed walls was required to be provided by Liberty Climate Control (BC 17). As a result, the walls were re-opened and re-installed by Sierra Lathing (BC 11). Reference Sierra Lathing (BC 11) Change Order #02.

Benefit: Ensured access was provided to complete required adjustments to HVAC system.

Requested by: Tilden-Coil Constructors, Inc.

CO Type: Backcharge. The total of both change orders is a net **$0.00** cost to the district.

Change Amount: ..... ($ 923.00)

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER..... $41,553.00
TOTAL ADDITIONAL WORKING DAYS ..... Days: 0

CONTRACT SUMMARY:

Original Contract Amount	$	3,335,000.00
Net change by previous Change Order	$	170,478.00
Net sum prior to this Change Order	$	3,505,478.00
Amount of Change Order No. 3	$	41,553.00
New Contract Sum	$	3,547,031.00
Percentage of Change to Contract		6.4%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of _____, 2017

Requested By:

8/29/2017
(SIGNATURE & DATE)
LIBERTY CLIMATE CONTROL, INC.
CHRIS GUNTHER
2447 North Chico Ave
South El Monte, CA 91733

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

8/31/2017
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

See Attached.
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

8/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

08/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of_____, 2017

Requested By:

8/29/2017
(SIGNATURE & DATE)
LIBERTY CLIMATE CONTROL, INC.
CHRIS GUNTHER
2447 North Chico Ave
South El Monte, CA 91733

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

9/1/17
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES MAXINE TANK
ARCHITECT

Reviewed By:

8/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

08/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 01 B

Contract # 13P032-17

To: Liberty Climate Control Inc.
2447 North Chico Ave
South El Monte, CA 91733
Phone: 626-575-3131
Fax: 626-575-4936

Date: March 11, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 1.01

Building: CIS/ Math

Description: Omit the previously specified HVAC (Heating, Ventilation, and Air Conditioning)/ Electrical Controls system and provide a new HVAC/ Electrical Controls system to accommodate the College's new Campus standard, for the proposed CIS/ Math building.

Reason: The specified controls (Schneider Controls) was the College's previous Campus Standard. Per the Intergrated Energy Master plan, the Campus Standard has been updated to a new HVAC/ Electrical Controls system (Delta Controls) for the entire campus.

Benefit: The benefit to installing the new system will increase the efficiency of Energy Management relative to Mechanical and Electrical systems, which gives the College greater control and versatility moving forward, as well as reduces the cost of upgrading the system after construction is complete.

CO Type: Owner Added Scope

Change Amount: ..... $ 96,751.00

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER **$96,751.00**
TOTAL ADDITIONAL WORKING DAYS.....**Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	$	1,527,500.00
Net change by previous Change Order	$	-
Net Change by previous Contract Adjustment	$	-
Net sum prior to this Change Order	$	1,527,500.00
Amount of Change Order No. 1	$	96,751.00
New Contract Sum	$	1,624,251.00
Percentage of Change to Contract		6.3%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on 18th of May, 2016

Requested By:

4-11-16
(SIGNATURE & DATE)
LIBERTY CLIMATE CONTROL, INC.
CHRIS GUNTHER
2447 North Chico Ave
South El Monte, CA 91733

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID EL FATTAL
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

4/14/2016
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

5-19-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

04.12.16
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

4/12/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

05/19/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 01A

Contract # 13P032-17

To: Liberty Climate Control Inc.
2447 North Chico Ave
South El Monte, CA 91733
Phone: 626-575-3131
Fax: 626-575-4936

Date: March 11, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 1.01

Building: Fine Arts

Description: Omit the previously specified HVAC (Heating, Ventilation, and Air Conditioning)/ Electrical Controls system and provide a new HVAC/ Electrical Controls system to accommodate the College's new Campus standard, for the proposed Fine Arts building.

Reason: The specified controls (Schneider Controls) was the College's previous Campus Standard. Per the Intergrated Energy Master plan, the Campus Standard has been updated to a new HVAC/ Electrical Controls system (Delta Controls) for the entire campus.

Benefit: The benefit to installing the new system will increase the efficiency of Energy Management relative to Mechanical and Electrical systems, which gives the College greater control and versatility moving forward, as well as reduces the cost of upgrading the system after construction is complete.

Requested by: Cerritos Communitty College

CO Type: Owner Added Scope

Change Amount: ..... $ 73,727.00

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER **$73,727.00**
TOTAL ADDITIONAL WORKING DAYS.....**Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	$	1,807,500.00
Net change by previous Change Order	$	-
Net Change by previous Contract Adjustment	$	-
Net sum prior to this Change Order	$	1,807,500.00
Amount of Change Order No. 1	$	73,727.00
New Contract Sum	$	1,881,227.00
Percentage of Change to Contract		4.1%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on 18th of May, 2016

Requested By:

4-11-16
(SIGNATURE & DATE)
LIBERTY CLIMATE CONTROL, INC.
CHRIS GUNTHER
2447 North Chico Ave
South El Monte, CA 91733

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID EL FATTAL
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

4/14/2016
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

4-22-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

04.12.16
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

4/12/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

05/19/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER



PROJECT: Fine Arts-CIS/Math Building / BID NO.: 13P032

DATE OF CONTRACT: October 2, 2014 / CONTRACT NO.: 13P032-17

BID CATEGORY: 17, HVAC

DOLLAR VALUE: $3,335,000.00

LIQUIDATED DAMAGES: $2,500.00 per day

CONTRACTOR: Liberty Climate Control, Inc.

TERM: 738 Calendar Days

TIME FOR COMPLETION:_____

Liberty Climate Control, Inc.

Address: 2447 No. Chico Avenue, South El Monte, CA 91733
Phone: 626-575-3131
Fax: 626-575-4936

AGREEMENT

This Agreement is made and entered into this **2nd day of October, 2014,** by and between the **Cerritos Community College District** ("District") and **Liberty Climate Control, Inc.,** ("Contractor") ("Agreement").

WITNESSETH: That the parties hereto have mutually covenanted and agreed, and by these presents do covenant and agree with each other, as follows:

1. **The Work:** Contractor agrees to furnish all tools, equipment, apparatus, facilities, labor, and material necessary to perform and complete in a good and workmanlike manner, the work of the following project:

   PROJECT: **13P032, Fine Arts-CIS/Math Building**
   Category 17, HVAC
   ("Project")

   It is understood and agreed that the Work shall be performed and completed as required in the Contract Documents including, without limitation, the Drawings and Specifications, under the direction and supervision of, and subject to, the approval of the District or its authorized representative.

2. **The Contract Documents**: The complete Agreement consists of all Contract Documents as defined in the General Conditions and incorporated herein by this reference. Any and all obligations of the District and Contractor are fully set forth and described in the Contract Documents. All Contract Documents are intended to cooperate so that any Work called for in one and not mentioned in the other or vice versa is to be executed the same as if mentioned in all Contract Documents.

3. **Interpretation of Contract Documents**: Should any question arise concerning the intent or meaning of Contract Documents, including the Drawings or Specifications, the question shall be submitted to the District for interpretation. If a conflict exists in the Contract Documents, modifications, beginning with the most recent, shall control over this Agreement (if any), which shall control over the Special Conditions, which shall control over any Supplemental Conditions, which shall control over the General Conditions, which shall control over the remaining Division 0 documents, which shall control over Division 1 Documents which shall control over Division 2 through Division 33 documents, which shall control over figured dimensions, which shall control over large-scale drawings, which shall control over small-scale drawings. In no case shall a document calling for lower quality and/or quantity material or workmanship control. The decision of the District in the matter shall be final.

4. **Time for Completion**: It is hereby understood and agreed that the Work under this Project shall be completed within **SEVEN HUNDRED THIRTY-EIGHT (738) consecutive calendar days** ("Contract Time") from the date specified in the District's Notice to Proceed.

5. **Coordination of Work**: Should the Contractor fail to complete this Project, and the Work provided herein, within the time fixed for completion, due allowance being made for the contingencies provided for herein, the Contractor shall become liable to the District for all loss and damage that the District may suffer on account thereof. The Contractor shall coordinate its Work with the work of all other contractors.

The District shall not be liable for delays resulting from Contractor's failure to coordinate its Work with other contractors in a manner that will allow timely completion of Contractor's Work. Contractor shall be liable for delays to other contractors caused by Contractor's failure to coordinate its Work with the work of other contractors.

6. **Liquidated Damages**: Time is of the essence for all Work under this Agreement. It is hereby understood and agreed that it is and will be difficult and/or impossible to ascertain and determine the actual damage that the District will sustain in the event of and by reason of Contractor's delay; therefore, Contractor agrees that it shall pay to the District the sum of **TWO THOUSAND FIVE HUNDRED AND 00/100 DOLLARS ($2,500.00)** per day as liquidated damages for each and every day's delay beyond the time herein prescribed in finishing the Work. It is hereby understood and agreed that this amount is not a penalty.

In the event any portion of the liquidated damages is not paid to the District, the District may deduct that amount from any money due or that may become due the Contractor under this Agreement. The District's right to assess liquidated damages is as indicated herein and in the General Conditions.

The time during which the Contract is delayed for cause as hereinafter specified may extend the time of completion for a reasonable time as the District may grant. This provision does not exclude the recovery of damages for delay by either party under other provisions in the Contract Documents.

7. **Loss Or Damage**: The District and its authorized representatives shall not in any way or manner be answerable or suffer loss, damage, expense, or liability for any loss or damage that may happen to the Work, or any part thereof, or in or about the same during its construction and before acceptance, and the Contractor shall assume all liabilities of every kind or nature arising from the Work, either by accident, negligence, theft, vandalism, or any cause whatever; and shall hold the District and its authorized representatives harmless from all liability of every kind and nature arising from accident, negligence, or any cause whatever.

8. **Insurance and Bonds**: Contractor shall provide all required certificates of insurance, and payment and performance bonds as evidence thereof.

9. **Execution of Work**: If the Contractor should neglect to execute the Work properly or fail to perform any provisions of this Agreement, the District, may, pursuant to the General Conditions and without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due the Contractor.

10. **District Representatives**: Contractor hereby acknowledges that the Architect(s), District's Agent, the Project Inspector(s), and the Division of the State Architect have authority to approve and/or stop work if the Contractor's Work does not comply with the requirements of the Contract Documents, Title 24 of the California Code of Regulations, and all applicable laws. The Contractor shall be liable for any delay caused by its non-compliant Work.

11. **Assignment of Contract**: Neither the Contract, nor any part thereof, nor any moneys due or to become due thereunder, may be assigned by the Contractor without the written approval of the District, nor without the written consent of the Surety on the Contractor's Performance Bond (the "Surety"), unless the Surety has waived in writing its right to notice of assignment.

12. **Classification of Contractor's License**: Contractor hereby acknowledges that it currently holds valid Type C-20 Contractor's license(s) issued by the State of California, Contractor's State Licensing Board, in accordance with division 3, chapter 9, of the Business and Professions Code and in the classification called for in the Contract Documents.

13. **Payment of Prevailing Wages**: The Contractor and all Subcontractors under the Contractor shall pay all workers on all Work performed pursuant to this Agreement not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to sections 1770 et seq. of the California Labor Code.

14. [**Labor Compliance**: If the District has adopted a labor compliance program which is applicable to the Project or if the Project is subject to State labor compliance monitored and enforced by the Compliance Monitoring Unit of the Department of Industrial Relations, Contractor specifically acknowledges and understands that it shall perform the Work of this Agreement while complying with all the applicable provisions of the District's labor compliance program or State labor compliance, if applicable, including, without limitation, the requirement that the Contractor and all of its Subcontractors shall timely submit complete and accurate certified payroll records as required by the Contract Documents, or the District cannot issue payment.]

15. **Contract Price**: In consideration of the foregoing covenants, promises, and agreements on the part of the Contractor, and the strict and literal fulfillment of each and every covenant, promise, and agreement, and as compensation agreed upon for the Work and construction, erection, and completion as aforesaid, the District covenants, promises, and agrees that it will well and truly pay and cause to be paid to the Contractor in full, and as the full Contract Price and compensation for construction, erection, and completion of the Work hereinabove agreed to be performed by the Contractor, the following price:

Three Million Three Hundred Thirty-Five Thousand and 00/100 Dollars

($3,335,000.00),

Total contract amount is divided among the two building projects as follows:

Fine Arts:

One-Million, Eight-Hundred, Seven Thousand, Five-Hundred Dollars	**$1,807,500.00**

CIS/Math:

One-Million, Five-Hundred, Twenty-Seven Thousand, Five-Hundred Dollars	**$1,527,500.00**

in lawful money of the United States, which sum is to be paid according to the schedule provided by the Contractor and accepted by the District and subject to additions and deductions as provided in the Contract. This amount supersedes any previously stated and/or agreed to amount(s).

16. Severability: If any term, covenant, condition, or provision in any of the Contract Documents is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions in the Contract Documents shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.

IN WITNESS WHEREOF, accepted and agreed on the date indicated above:

CONTRACTOR

LIBERTY CLIMATE CONTROL, INC.

By: _____

Title: President

Print Name: Louis Monroy

DISTRICT

CERRITOS COMMUNITY COLLEGE DISTRICT

By: _____

Title: Vice President of Business Services

Print Name: Dr. David El Fattal

NOTE: If the party executing this Agreement is a corporation, a certified copy of the by-laws, or of the resolution of the Board of Directors, authorizing the officers of said corporation to execute the Contract and the bonds required thereby must be attached hereto.

END OF DOCUMENT

Cerritos College

AMENDMENT NO. 01

To

CONTRACT NO. 13P032-17

The Agreement made and entered on **October 2, 2014** by and between the **Cerritos Community College District**, a public community college district with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650 ("District"), and **Liberty Climate Control, Inc.** with its principal place of business at 2447 No. Chico Avenue, South El Monte, CA 91733 ("Contractor") is **Amended** on **October 2, 2014**, as follows:

RECITALS

Whereas, District and Contractor entered into that certain Agreement dated October 2, 2014 ("Agreement"), whereby Contractor agreed to provide certain services for the **Fine Arts/CIS-Math Building Project** (Bid No. 13P032)**, Category 17** ("Project");

Whereas, District and Contractor desire to amend the Agreement;

Now therefore, the Parties agree as follows:

This Amendment replaces the original Baseline Schedule (14-017/018B) with the run date of June 5, 2014, ("Original Schedule") from the original bid documents with Baseline Schedule (14-017/018B-1) with the run date of October 8, 2014, ("Revised Schedule") attached hereto as Exhibit "A" for the above-referenced project.

By signing below, the undersigned ("Contractor") acknowledges that the Original Schedule is superseded and replaced by the Revised Schedule.

The Contractor acknowledges that the attached Revised Schedule contains revised Substantial Completion dates and Contractor agrees to be bound to all aspects of the Project Schedule as shown on the Revised Schedule.

The Contractor acknowledges and agrees that this Amendment adds no additional obligations, including Time or Cost (both as defined in the original bid documents), to the District for the above referenced Project.

The parties hereto agree that this Amendment may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one instrument.

Except as, and to the extent expressly set forth in this Amendment, the parties hereby affirm the terms and provisions of, and affirm the efficacy and primacy of, the original bid documents and related Agreement for the Project. All references to the Agreement in the Agreement for the Project and in this Amendment shall now refer to the Agreement as amended hereby.

To the extent that they do not conflict with the terms of this Amendment, all other sections and provisions of the Agreement shall remain in full force and effect. In the event there is any inconsistency between the terms hereof and the Agreement, this Amendment shall control.

INTENDING TO BE BOUND HEREBY, THE PARTIES EXECUTE THIS AMENDMENT AS OF THE DATE WRITTEN ABOVE:

CONTRACTOR:
Liberty Climate Control, Inc.

By: _____
Signature

Louis Monroy, President
Typed or Printed Name, & Title

CERRITOS COMMUNITY COLLEGE DISTRICT:

By: _____
Signature

DR. DAVID EL FATTAL
VICE PRESIDENT OF BUSINESS SERVICES
Typed or Printed Name, & Title

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**

Agenda Item No. 16

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT:	**Consideration of Ratification of Change Order No. 5 [Deductive Credit], (Bid No. 13P032, Category 17), Liberty Climate Control, Inc., Fine Arts-CIS/Math Building**

ACTION

It is recommended that the Board of Trustees approve Change Order No. 5 [Deductive Credit] in the deductive amount of $10,739 for the Fine Arts-CIS/Math Building project.

FISCAL IMPACT

The deductive amount from Change Order No. 5 will be $10,739, decreasing the contract amount to $3,555,949. Funding will be reallocated to the GO Bond.

REPORT SUMMARY

On October 1, 2014, the Board awarded a contract to Liberty Climate Control, Inc. of South El Monte, California for the Fine Arts-CIS/Math Building project. The project was bid using a multi-prime project delivery method whereby Cerritos College bid eighteen (18) disciplines for various elements of the project work. Category 17 represents the HVAC element of work. Public Contract Code Section 20659 requires Board approval for a change order to a public works bid.

The total deductive amount for the attached item in Change Order No. 5 is $10,739. The original contract amount approved by the Board was $3,335,000. Therefore, Change Order No. 5 is in compliance with Public Contract Code Section 20659. Change Order No. 5 is due to a credit issued by Liberty Climate Control, Inc. for damage to the roofing substrate which was repaired on their behalf by Best Contracting Services, Inc.; this can be referenced in the submitted Change Order No. 2 by Best Contracting, Inc. Change Order No. 5 has been reviewed by Tilden-Coil Constructors (Construction Management); the Director of Physical Plant and Construction Services; and, the Vice President of Business Services. Please refer to the attachment for the items, details, and approvals of Change Order No. 5.

	Change Order	Date	Amount	Percentage of Change
Pending	5	October 4, 2017	($10,739)	6.6%
Pending	4	October 4, 2017	$19,657	6.9%
Pending	3	October 4, 2017	$41,553	6.4%
Not Used	2	N/A	N/A	N/A
	1B	May 18, 2016	$96,751	6.3%
	1A	May 18, 2016	$73,727	4.1%

Change Order types – Below is an explanation of change order types.

- Owner Added Scope – Any time the owner adds scope for various reasons. They are typically value driven.
- Agency Driven Changes – Required by Division of State Architect (DSA), municipalities, Inspector of Record (IOR), etc. and must be done for sign off.
- Unforeseen Conditions – Subsurface or existing building conditions that were unknown/uncertain during the design and not included in the documents/bid for whatever reason and now required.
- Errors – Errors in the documents by the architect or consultants.
- Omissions – Scope not included in the original documents/bid for whatever reason and now required.
- Deductive Credit – Monies are credited to the District due to project cost savings, a decrease in scope, or various reasons.

NOTICING REQUIREMENTS
None is required beyond posting of this item on the agenda.

ATTACHMENT(S)
Change Order No. 5 to Contract No. 13P032-17 (Fine Arts Building portion) – Liberty Climate Control, Inc.
Change Order No. 4 to Contract No. 13P032-17 (CIS/Math Building portion) – Liberty Climate Control, Inc.
Change Order No. 3 to Contract No. 13P032-17 (Fine Arts Building portion) – Liberty Climate Control, Inc.
Change Order No. 1B to Contract No. 13P032-17 (CIS/Math Building portion) – Liberty Climate Control, Inc.
Change Order No. 1A to Contract No. 13P032-17 (Fine Arts Building portion) – Liberty Climate Control, Inc.
Contract No. 13P032-17 – Liberty Climate Control, Inc.

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 05

Contract # 13P032-17

To: Liberty Climate Control Inc.
2447 North Chico Ave
South El Monte, CA 91733
Phone: 626-575-3131
Fax: 626-575-4936

Date: August 24, 2017

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 5.01

Building: Fine Arts
Description: Repairs to the roofing system by various trades.
Reason: Upon review, it was determined that the roofing substrate was damaged by Liberty Climate Control (BC 17-HVAC). As a result, the roofing substrate was repaired by Best Contracting (BC 08-Roofing). Reference Best Contracting (BC 08) Change Order #02.
Benefit: Ensured quality installation of the roofing system.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Backcharge. The total of both change orders is a net **$0.00** cost to the District.

Change Amount: ..... ($ 10,739.00)

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER..... $(10,739.00)
TOTAL ADDITIONAL WORKING DAYS ..... Days: 0

CONTRACT SUMMARY:

Original Contract Amount	$	3,335,000.00
Net change by previous Change Order	$	231,688.00
Net sum prior to this Change Order	$	3,566,688.00
Amount of Change Order No. 5	$	(10,739.00)
New Contract Sum	$	3,555,949.00

Percentage of Change to Contract 6.6%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of _____, 2017

Requested By:

9/1/2017

(SIGNATURE & DATE)
LIBERTY CLIMATE CONTROL, INC.
CHRIS GUNTHER
2447 North Chico Ave
South El Monte, CA 91733

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

9/2/2017

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

See attached sheet for signature.

(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

9/1/17

(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

9/1/17

(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of_____, 2017

Requested By:

_____
(SIGNATURE & DATE)
LIBERTY CLIMATE CONTROL, INC.
CHRIS GUNTHER
2447 North Chico Ave
South El Monte, CA 91733

Approved By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

9/5/17
_____
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES MARYANNE TONG
ARCHITECT

Reviewed By:

_____
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

_____
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project:	Cerritos College Fine Arts & CIS Math	Change Order Number: 04 Contract # 13P032-17
To:	Liberty Climate Control Inc. 2447 North Chico Ave South El Monte, CA 91733 Phone: 626-575-3131 Fax: 626-575-4936	Date: August 24, 2017 Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 4.01

Building: Mathematics / CIS

Description: Revise the HVAC (Heating, Ventilation, Air Conditioning) registers and ductwork located in room 103 of the Mathematics & CIS building.

Reason: Upon review, it was determined that the register and ductwork located along the east elevation of the room would be more aesthetically suitable with painted exposed ductwork in lieu of insulated ductwork.

Benefit: Ensures the HVAC system in the exposed areas of the room is aesthetically acceptable.

Requested by: Tilden-Coil Constructors, Inc.

CO Type: Owner Request

Change Amount: ..... $ 910.00

Time Extension: .....0 Work days

Item 4.02

Building: Mathematics / CIS

Description: Revise the HVAC (Heating, Ventilation, and Air Conditioning) ductwork in the ductshaft located in room 103 and 111 of the CIS/ Mathematics building.

Reason: Upon review, it was determined that additional HVAC ductwork and dampers was required by the Division of State Architect (DSA) to be installed at each main ductshaft, to maintain a code compliant fire rating between each floor, as well as adjacent walls.

Benefit: Ensures a compliant fire rating within the building.

Requested by: Division of State Architect

CO Type: Agency Driven

Change Amount: ..... $ 15,012.00

Time Extension: .....0 Work days

Item 4.03

Building: Mathematics / CIS

Description: Provide additional drain pans to the HVAC Variable Air Volume (VAV) boxes located each electrical room of the Mathematics & CIS building.

Reason: Upon review, it was determined that additional drain pans were required to be furnished and installed, to eliminate any conflicts with the adjacent electrical panels during maintenance.

Benefit: Ensures the HVAC system can be safely maintained and serviced in the future.

Requested by: Tilden-Coil Constructors, Inc.

CO Type: Design Errors

Change Amount: ..... $ 3,735.00

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER **$19,657.00**
TOTAL ADDITIONAL WORKING DAYS ..... **Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	$	3,335,000.00
Net change by previous Change Order	$	212,031.00
Net sum prior to this Change Order	$	3,547,031.00
Amount of Change Order No. 4	$	19,657.00
New Contract Sum	$	3,566,688.00

Percentage of Change to Contract 6.9%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of_____, 2017

Requested By:

8/29/2017
(SIGNATURE
LIBERTY CLIMATE CONTROL, INC.
CHRIS GUNTHER
2447 North Chico Ave
South El Monte, CA 91733

Approved By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

8/31/2017
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

See Attached
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

8/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

08/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of _____, 2017

Requested By:

8/29/2017
(SIGNATURE & DATE)
LIBERTY CLIMATE CONTROL, INC.
CHRIS GUNTHER
2447 North Chico Ave
South El Monte, CA 91733

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

9/1/17
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES MAXINE TANK
ARCHITECT

Reviewed By:

8/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

08/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 03

Contract # 13P032-17

To: Liberty Climate Control Inc.
2447 North Chico Ave
South El Monte, CA 91733
Phone: 626-575-3131
Fax: 626-575-4936

Date: August 14, 2017

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 3.01

Building: Fine Arts

Description: Revise the HVAC (Heating, Ventilation, Air Conditioning) louvers and ductwork located in room 107 of the Fine Arts building.

Reason: Upon review, it was determined that the proposed ductwork and HVAC louvers were in conflict with the proposed structural steel and metal stud framing for the exterior Display Gallery and Workroom. As a result, the ductwork and louvers were revised in size and location to accommodate the proposed ventilation for the room.

Benefit: Revisions of size and location of louvers and ductwork allows for sufficient ventilation for the room.

Requested by: Hill Partnership, Inc.

CO Type: Design Error

Change Amount: ..... $ 3,798.00

Time Extension: .....0 Work days

Item 3.02

Building: Fine Arts

Description: Revise the HVAC (Heating, Ventilation, and Air Conditioning) ductwork in the ductshaft located in room 112 and 149 of the Fine Arts building.

Reason: Upon review, it was determined that additional HVAC ductwork and dampers were required by the Division of State Architect (DSA) to be installed at each main ductshaft, to maintain a code compliant fire rating between each floor, as well as adjacent walls.

Benefit: Ensures a compliant fire rating within the building.

Requested by: Division of State Architect

CO Type: Agency Driven

Change Amount: ..... $ 13,923.00

Time Extension: .....0 Work days

Item 3.03

Building: Fine Arts
Description: Provide additional labor to flush and test the HVAC chilled water lines located south of the new Film Building.
Reason: Upon review, it was determined that additional labor and testing was required by the College's commissioning agent to adequately test the new chilled water system for the Fine Arts building.
Benefit: Ensures the HVAC system is tested to the satisfaction of the Commissioning agent.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: ..... $ 6,130.00

Time Extension: .....0 Work days

Item 3.04

Building: Fine Arts
Description: Omit the exposed round HVAC (Heating, Ventilation, & Air Conditioning) ceiling registers and replace with flushed ceiling HVAC registers, located in the ceilings of the east and south lobby of the Fine Arts building.
Reason: Upon review, it was determined that the registers at each lobby would be more aesthetically suitable with flushed registers in lieu of exposed at each ceiling grid system.
Benefit: Ensures the HVAC system at each lobby is aesthetically acceptable.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: ..... $ 2,200.00

Time Extension: .....0 Work days

Item 3.05

Building: Fine Arts
Description: Revise the exhaust wall registers located in room 142.
Reason: Upon review, it was determined that the original size of the wall registers would not be able to fit within the wall cavity of the fire rated wall. As a result, the registers were revised to a different size.
Benefit: Ensures the HVAC system is installed to accommodate building framing.
Requested by: Hill Partnership, Inc.
CO Type: Design Errors

Change Amount: ..... $ 2,784.00

Time Extension: .....0 Work days

Item 3.06

Building: Fine Arts
Description: Increase the ductwork size for six (6) ducts from 14" to approximately 20", located at the exterior workyard of the Fine Arts building.
Reason: Upon review, it was determined by the kiln manufacturer to increase the size of the proposed ductwork.
Benefit: Ensures the HVAC system at the kiln work yard has the recommended duct size for the proposed equipment.
Requested by: Hill Partnership, Inc.
CO Type: Design Errors

Change Amount: ..... $ 6,403.00

Time Extension: .....0 Work days

Item 3.07

Building: Fine Arts
Description: Relocate the HVAC split system for the south lobby elevator, located in the Elevator Machine room of the Fine Arts building.
Reason: Upon review, it was determined, from a safety standpoint, that the proposed split system would be better suited to be installed on the east elevation of the room in lieu of the south elevation of the room, to eliminate any conflicts with the adjacent electrical panels during maintenance.
Benefit: Ensures the HVAC system can be safely maintained and serviced in the future.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: ..... $ 4,126.00

Time Extension: .....0 Work days

Item 3.08

Building: Fine Arts
Description: Add additional seismic bracing to accommodate the HVAC ductwork and chilled water lines at the exterior canopy, located between the west elevation of the Fine Arts building an east elevation of the Film building.
Reason: Upon review, it was requested by the Division of State Architect (DSA) to revise the bracing for the ductwork and chilled water lines.
Benefit: Ensures the HVAC system is sufficiently braced to the satification of DSA.
Requested by: Division of State Architect
CO Type: Agency Driven

Change Amount: ..... $ 3,112.00

Time Extension: .....0 Work days

Item 3.09

Building: Fine Arts

Description: Remove and replace densglass, located along the west entrance of the Fine Arts building, completed by the Bid Category #11 (BC 11- Metal Stud, Drywall, & Plaster) on behalf of the Bid Category #17 (BC 17-HVAC (Heating, Ventilation, & Air Conditioning)) prime contractor.

Reason: Upon review, it was determined that mechanical access to concealed walls was required to be provided by Liberty Climate Control (BC 17). As a result, the walls were re-opened and re-installed by Sierra Lathing (BC 11). Reference Sierra Lathing (BC 11) Change Order #02.

Benefit: Ensured access was provided to complete required adjustments to HVAC system.

Requested by: Tilden-Coil Constructors, Inc.

CO Type: Backcharge. The total of both change orders is a net **$0.00** cost to the district.

Change Amount: ..... ($ 923.00)

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER..... $41,553.00
TOTAL ADDITIONAL WORKING DAYS ..... Days: 0

CONTRACT SUMMARY:

Original Contract Amount	$	3,335,000.00
Net change by previous Change Order	$	170,478.00
Net sum prior to this Change Order	$	3,505,478.00
Amount of Change Order No. 3	$	41,553.00
New Contract Sum	$	3,547,031.00
Percentage of Change to Contract		6.4%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of _____, 2017

Requested By:

8/29/2017
(SIGNATURE & DATE)
LIBERTY CLIMATE CONTROL, INC.
CHRIS GUNTHER
2447 North Chico Ave
South El Monte, CA 91733

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

8/31/2017
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

See Attached.
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

8/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

08/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of_____, 2017

Requested By:

8/29/2017
(SIGNATURE & DATE)
LIBERTY CLIMATE CONTROL, INC.
CHRIS GUNTHER
2447 North Chico Ave
South El Monte, CA 91733

Approved By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

9/1/17
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES MAXINE TANK
ARCHITECT

Reviewed By:

8/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

08/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 01 B

Contract # 13P032-17

To: Liberty Climate Control Inc.
2447 North Chico Ave
South El Monte, CA 91733
Phone: 626-575-3131
Fax: 626-575-4936

Date: March 11, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 1.01

Building: CIS/ Math

Description: Omit the previously specified HVAC (Heating, Ventilation, and Air Conditioning)/ Electrical Controls system and provide a new HVAC/ Electrical Controls system to accommodate the College's new Campus standard, for the proposed CIS/ Math building.

Reason: The specified controls (Schneider Controls) was the College's previous Campus Standard. Per the Intergrated Energy Master plan, the Campus Standard has been updated to a new HVAC/ Electrical Controls system (Delta Controls) for the entire campus.

Benefit: The benefit to installing the new system will increase the efficiency of Energy Management relative to Mechanical and Electrical systems, which gives the College greater control and versatility moving forward, as well as reduces the cost of upgrading the system after construction is complete.

CO Type: Owner Added Scope

Change Amount: ..... $ 96,751.00

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER **$96,751.00**
TOTAL ADDITIONAL WORKING DAYS.....**Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	$	1,527,500.00
Net change by previous Change Order	$	-
Net Change by previous Contract Adjustment	$	-
Net sum prior to this Change Order	$	1,527,500.00
Amount of Change Order No. 1	$	96,751.00
New Contract Sum	$	1,624,251.00
Percentage of Change to Contract		6.3%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on 18th of May, 2016

Requested By:

4-11-16
(SIGNATURE & DATE)
LIBERTY CLIMATE CONTROL, INC.
CHRIS GUNTHER
2447 North Chico Ave
South El Monte, CA 91733

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID EL FATTAL
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

4/14/2016
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

5-19-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

04.12.16
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

4/12/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

05/19/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 01A

Contract # 13P032-17

To: Liberty Climate Control Inc.
2447 North Chico Ave
South El Monte, CA 91733
Phone: 626-575-3131
Fax: 626-575-4936

Date: March 11, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 1.01

Building: Fine Arts

Description: Omit the previously specified HVAC (Heating, Ventilation, and Air Conditioning)/ Electrical Controls system and provide a new HVAC/ Electrical Controls system to accommodate the College's new Campus standard, for the proposed Fine Arts building.

Reason: The specified controls (Schneider Controls) was the College's previous Campus Standard. Per the Intergrated Energy Master plan, the Campus Standard has been updated to a new HVAC/ Electrical Controls system (Delta Controls) for the entire campus.

Benefit: The benefit to installing the new system will increase the efficiency of Energy Management relative to Mechanical and Electrical systems, which gives the College greater control and versatility moving forward, as well as reduces the cost of upgrading the system after construction is complete.

Requested by: Cerritos Communitty College

CO Type: Owner Added Scope

Change Amount: ..... $ 73,727.00

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER **$73,727.00**
TOTAL ADDITIONAL WORKING DAYS.....**Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	$	1,807,500.00
Net change by previous Change Order	$	-
Net Change by previous Contract Adjustment	$	-
Net sum prior to this Change Order	$	1,807,500.00
Amount of Change Order No. 1	$	73,727.00
New Contract Sum	$	1,881,227.00
Percentage of Change to Contract		4.1%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on 18th of May, 2016

Requested By:

4-11-16
(SIGNATURE & DATE)
LIBERTY CLIMATE CONTROL, INC.
CHRIS GUNTHER
2447 North Chico Ave
South El Monte, CA 91733

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID EL FATTAL
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

4/14/2016
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

4-22-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

04.12.16
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

4/12/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

05/19/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER



PROJECT: Fine Arts-CIS/Math Building / BID NO.: 13P032

DATE OF CONTRACT: October 2, 2014 / CONTRACT NO.: 13P032-17

BID CATEGORY: 17, HVAC

DOLLAR VALUE: $3,335,000.00

LIQUIDATED DAMAGES: $2,500.00 per day

CONTRACTOR: Liberty Climate Control, Inc.

TERM: 738 Calendar Days

TIME FOR COMPLETION:_____

Liberty Climate Control, Inc.

Address: 2447 No. Chico Avenue, South El Monte, CA 91733
Phone: 626-575-3131
Fax: 626-575-4936

AGREEMENT

This Agreement is made and entered into this **2nd day of October, 2014,** by and between the **Cerritos Community College District** ("District") and **Liberty Climate Control, Inc.,** ("Contractor") ("Agreement").

WITNESSETH: That the parties hereto have mutually covenanted and agreed, and by these presents do covenant and agree with each other, as follows:

1. **The Work:** Contractor agrees to furnish all tools, equipment, apparatus, facilities, labor, and material necessary to perform and complete in a good and workmanlike manner, the work of the following project:

   PROJECT: **13P032, Fine Arts-CIS/Math Building**
   Category 17, HVAC
   ("Project")

   It is understood and agreed that the Work shall be performed and completed as required in the Contract Documents including, without limitation, the Drawings and Specifications, under the direction and supervision of, and subject to, the approval of the District or its authorized representative.

2. **The Contract Documents**: The complete Agreement consists of all Contract Documents as defined in the General Conditions and incorporated herein by this reference. Any and all obligations of the District and Contractor are fully set forth and described in the Contract Documents. All Contract Documents are intended to cooperate so that any Work called for in one and not mentioned in the other or vice versa is to be executed the same as if mentioned in all Contract Documents.

3. **Interpretation of Contract Documents**: Should any question arise concerning the intent or meaning of Contract Documents, including the Drawings or Specifications, the question shall be submitted to the District for interpretation. If a conflict exists in the Contract Documents, modifications, beginning with the most recent, shall control over this Agreement (if any), which shall control over the Special Conditions, which shall control over any Supplemental Conditions, which shall control over the General Conditions, which shall control over the remaining Division 0 documents, which shall control over Division 1 Documents which shall control over Division 2 through Division 33 documents, which shall control over figured dimensions, which shall control over large-scale drawings, which shall control over small-scale drawings. In no case shall a document calling for lower quality and/or quantity material or workmanship control. The decision of the District in the matter shall be final.

4. **Time for Completion**: It is hereby understood and agreed that the Work under this Project shall be completed within **SEVEN HUNDRED THIRTY-EIGHT (738) consecutive calendar days** ("Contract Time") from the date specified in the District's Notice to Proceed.

5. **Coordination of Work**: Should the Contractor fail to complete this Project, and the Work provided herein, within the time fixed for completion, due allowance being made for the contingencies provided for herein, the Contractor shall become liable to the District for all loss and damage that the District may suffer on account thereof. The Contractor shall coordinate its Work with the work of all other contractors.

The District shall not be liable for delays resulting from Contractor's failure to coordinate its Work with other contractors in a manner that will allow timely completion of Contractor's Work. Contractor shall be liable for delays to other contractors caused by Contractor's failure to coordinate its Work with the work of other contractors.

6. **Liquidated Damages**: Time is of the essence for all Work under this Agreement. It is hereby understood and agreed that it is and will be difficult and/or impossible to ascertain and determine the actual damage that the District will sustain in the event of and by reason of Contractor's delay; therefore, Contractor agrees that it shall pay to the District the sum of **TWO THOUSAND FIVE HUNDRED AND 00/100 DOLLARS ($2,500.00)** per day as liquidated damages for each and every day's delay beyond the time herein prescribed in finishing the Work. It is hereby understood and agreed that this amount is not a penalty.

In the event any portion of the liquidated damages is not paid to the District, the District may deduct that amount from any money due or that may become due the Contractor under this Agreement. The District's right to assess liquidated damages is as indicated herein and in the General Conditions.

The time during which the Contract is delayed for cause as hereinafter specified may extend the time of completion for a reasonable time as the District may grant. This provision does not exclude the recovery of damages for delay by either party under other provisions in the Contract Documents.

7. **Loss Or Damage**: The District and its authorized representatives shall not in any way or manner be answerable or suffer loss, damage, expense, or liability for any loss or damage that may happen to the Work, or any part thereof, or in or about the same during its construction and before acceptance, and the Contractor shall assume all liabilities of every kind or nature arising from the Work, either by accident, negligence, theft, vandalism, or any cause whatever; and shall hold the District and its authorized representatives harmless from all liability of every kind and nature arising from accident, negligence, or any cause whatever.

8. **Insurance and Bonds**: Contractor shall provide all required certificates of insurance, and payment and performance bonds as evidence thereof.

9. **Execution of Work**: If the Contractor should neglect to execute the Work properly or fail to perform any provisions of this Agreement, the District, may, pursuant to the General Conditions and without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due the Contractor.

10. **District Representatives**: Contractor hereby acknowledges that the Architect(s), District's Agent, the Project Inspector(s), and the Division of the State Architect have authority to approve and/or stop work if the Contractor's Work does not comply with the requirements of the Contract Documents, Title 24 of the California Code of Regulations, and all applicable laws. The Contractor shall be liable for any delay caused by its non-compliant Work.

11. **Assignment of Contract**: Neither the Contract, nor any part thereof, nor any moneys due or to become due thereunder, may be assigned by the Contractor without the written approval of the District, nor without the written consent of the Surety on the Contractor's Performance Bond (the "Surety"), unless the Surety has waived in writing its right to notice of assignment.

12. **Classification of Contractor's License**: Contractor hereby acknowledges that it currently holds valid Type C-20 Contractor's license(s) issued by the State of California, Contractor's State Licensing Board, in accordance with division 3, chapter 9, of the Business and Professions Code and in the classification called for in the Contract Documents.

13. **Payment of Prevailing Wages**: The Contractor and all Subcontractors under the Contractor shall pay all workers on all Work performed pursuant to this Agreement not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to sections 1770 et seq. of the California Labor Code.

14. [**Labor Compliance**: If the District has adopted a labor compliance program which is applicable to the Project or if the Project is subject to State labor compliance monitored and enforced by the Compliance Monitoring Unit of the Department of Industrial Relations, Contractor specifically acknowledges and understands that it shall perform the Work of this Agreement while complying with all the applicable provisions of the District's labor compliance program or State labor compliance, if applicable, including, without limitation, the requirement that the Contractor and all of its Subcontractors shall timely submit complete and accurate certified payroll records as required by the Contract Documents, or the District cannot issue payment.]

15. **Contract Price**: In consideration of the foregoing covenants, promises, and agreements on the part of the Contractor, and the strict and literal fulfillment of each and every covenant, promise, and agreement, and as compensation agreed upon for the Work and construction, erection, and completion as aforesaid, the District covenants, promises, and agrees that it will well and truly pay and cause to be paid to the Contractor in full, and as the full Contract Price and compensation for construction, erection, and completion of the Work hereinabove agreed to be performed by the Contractor, the following price:

Three Million Three Hundred Thirty-Five Thousand and 00/100 Dollars

($3,335,000.00),

Total contract amount is divided among the two building projects as follows:

Fine Arts:

One-Million, Eight-Hundred, Seven Thousand, Five-Hundred Dollars	**$1,807,500.00**

CIS/Math:

One-Million, Five-Hundred, Twenty-Seven Thousand, Five-Hundred Dollars	**$1,527,500.00**

in lawful money of the United States, which sum is to be paid according to the schedule provided by the Contractor and accepted by the District and subject to additions and deductions as provided in the Contract. This amount supersedes any previously stated and/or agreed to amount(s).

16. Severability: If any term, covenant, condition, or provision in any of the Contract Documents is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions in the Contract Documents shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.

IN WITNESS WHEREOF, accepted and agreed on the date indicated above:

CONTRACTOR

LIBERTY CLIMATE CONTROL, INC.

By: _____

Title: President

Print Name: Louis Monroy

DISTRICT

CERRITOS COMMUNITY COLLEGE DISTRICT

By: _____

Title: Vice President of Business Services

Print Name: Dr. David El Fattal

NOTE: If the party executing this Agreement is a corporation, a certified copy of the by-laws, or of the resolution of the Board of Directors, authorizing the officers of said corporation to execute the Contract and the bonds required thereby must be attached hereto.

END OF DOCUMENT

Cerritos College

AMENDMENT NO. 01

To

CONTRACT NO. 13P032-17

The Agreement made and entered on **October 2, 2014** by and between the **Cerritos Community College District**, a public community college district with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650 ("District"), and **Liberty Climate Control, Inc.** with its principal place of business at 2447 No. Chico Avenue, South El Monte, CA 91733 ("Contractor") is **Amended** on **October 2, 2014**, as follows:

RECITALS

Whereas, District and Contractor entered into that certain Agreement dated October 2, 2014 ("Agreement"), whereby Contractor agreed to provide certain services for the **Fine Arts/CIS-Math Building Project** (Bid No. 13P032)**, Category 17** ("Project");

Whereas, District and Contractor desire to amend the Agreement;

Now therefore, the Parties agree as follows:

This Amendment replaces the original Baseline Schedule (14-017/018B) with the run date of June 5, 2014, ("Original Schedule") from the original bid documents with Baseline Schedule (14-017/018B-1) with the run date of October 8, 2014, ("Revised Schedule") attached hereto as Exhibit "A" for the above-referenced project.

By signing below, the undersigned ("Contractor") acknowledges that the Original Schedule is superseded and replaced by the Revised Schedule.

The Contractor acknowledges that the attached Revised Schedule contains revised Substantial Completion dates and Contractor agrees to be bound to all aspects of the Project Schedule as shown on the Revised Schedule.

The Contractor acknowledges and agrees that this Amendment adds no additional obligations, including Time or Cost (both as defined in the original bid documents), to the District for the above referenced Project.

The parties hereto agree that this Amendment may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one instrument.

Except as, and to the extent expressly set forth in this Amendment, the parties hereby affirm the terms and provisions of, and affirm the efficacy and primacy of, the original bid documents and related Agreement for the Project. All references to the Agreement in the Agreement for the Project and in this Amendment shall now refer to the Agreement as amended hereby.

To the extent that they do not conflict with the terms of this Amendment, all other sections and provisions of the Agreement shall remain in full force and effect. In the event there is any inconsistency between the terms hereof and the Agreement, this Amendment shall control.

INTENDING TO BE BOUND HEREBY, THE PARTIES EXECUTE THIS AMENDMENT AS OF THE DATE WRITTEN ABOVE:

CONTRACTOR:
Liberty Climate Control, Inc.

By: _____
Signature

Louis Monroy, President
Typed or Printed Name, & Title

CERRITOS COMMUNITY COLLEGE DISTRICT:

By: _____
Signature

DR. DAVID EL FATTAL
VICE PRESIDENT OF BUSINESS SERVICES
Typed or Printed Name, & Title

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**

Agenda Item No. 17

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: **Consideration of Ratification of Change Order No. 9 [Agency Driven Changes, Omissions], (Bid No. 14P006, Category 05), Anderson Charnesky Structural Steel, Inc., Fine Arts-CIS/Math Building**

ACTION

It is recommended that the Board of Trustees ratify Change Order No. 9 [Agency Driven Changes, Omissions] in the amount of $44,893 for the Fine Arts-CIS/Math Building project.

FISCAL IMPACT

The amount from Change Order No. 9 will be $44,893, increasing the contract amount to $5,236,821. Funding will be allocated to the GO Bond.

REPORT SUMMARY

On December 10, 2014, the Board awarded a contract to Anderson Charnesky Structural Steel, Inc. of Beaumont, California for the Fine Arts-CIS/Math Building project. The project was bid using a multi-prime project delivery method whereby Cerritos College bid eighteen (18) disciplines for various elements of the project work. Category 05 represents the Structural Steel & Miscellaneous Metals element of work. Public Contract Code Section 20659 requires Board approval for a change order to a public works bid.

The total amount for the attached item in Change Order No. 9 is $44,893. The original contract amount approved by the Board was $5,090,000. Therefore, Change Order No. 9 is in compliance with Public Contract Code Section 20659. Change Order No. 9 is due to agency driven changes requiring the provision of additional steel members to raise the height of the exterior canopy on the Fine Arts building to allow for bracing and seismic attachments for the utilities, and modification of the previously installed steel columns and beams to ensure separation clearance per the Division of State Architects. To correct a design omission, one steel header for the exterior door 162A of the Fine Arts building was installed to ensure sufficient support for the double doors. Change Order No. 9 has been reviewed by Tilden-Coil Constructors (Construction Management); the Director of Physical Plant and Construction Services; and, the Vice President of Business Services. Please refer to the attachment for the items, details, and approvals of Change Order No. 9.

	Change Order	Date	Amount	Percentage of Change
Pending	9	October 4, 2017	$44,893	2.9%
	8	January 18, 2017	($1,630)	2.0%
	7	January 18, 2017	($5,077)	2.0%
	6	January 18, 2017	$14,354	2.1%
	5	January 18, 2017	$75,601	1.9%
	4	October 19, 2016	$21,131	0.4%
	3	October 19, 2016	$32,446	0.0%
	2	October 19, 2016	($1,279)	-0.7%
	1	October 19, 2016	($33,618)	-0.7%

Change Order types – Below is an explanation of change order types.

- Owner Added Scope – Any time the owner adds scope for various reasons. They are typically value driven.
- Agency Driven Changes – Required by Division of State Architect (DSA), municipalities, Inspector of Record (IOR), etc. and must be done for sign off.
- Unforeseen Conditions – Subsurface or existing building conditions that were unknown/uncertain during the design and not included in the documents/bid for whatever reason and now required.
- Errors – Errors in the documents by the architect or consultants.
- Omissions – Scope not included in the original documents/bid for whatever reason and now required.
- Deductive Credit – Monies are credited to the District due to project cost savings, a decrease in scope, or various reasons.

NOTICING REQUIREMENTS
None is required beyond posting of this item on the agenda.

ATTACHMENT(S)
Change Order No. 9 to Contract No. 14P006-05 (Fine Arts Building portion) – Anderson Charnesky Structural Steel, Inc.
Change Order No. 8 to Contract No. 14P006-05 (CIS/Math Building portion) – Anderson Charnesky Structural Steel, Inc.
Change Order No. 7 to Contract No. 14P006-05 (Fine Arts Building portion) – Anderson Charnesky Structural Steel, Inc.
Change Order No. 6 to Contract No. 14P006-05 (CIS/Math Building portion) – Anderson Charnesky Structural Steel, Inc.
Change Order No. 5 to Contract No. 14P006-05 (Fine Arts Building portion) – Anderson Charnesky Structural Steel, Inc.
Change Order No. 4 to Contract No. 14P006-05 (CIS/Math Building portion) – Anderson Charnesky Structural Steel, Inc.
Change Order No. 3 to Contract No. 14P006-05 (Fine Arts Building portion) – Anderson Charnesky Structural Steel, Inc.
Change Order No. 2 to Contract No. 14P006-05 (CIS/Math Building portion) – Anderson Charnesky Structural Steel, Inc.
Change Order No. 1 to Contract No. 14P006-05 (Fine Arts Building portion) – Anderson Charnesky Structural Steel, Inc.
Contract No. 14P006-05 – Anderson Charnesky Structural Steel, Inc.

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 09

Contract # 14P006-05

To: Anderson Charnesky Structural Steel
353 Risco Circle
Beaumont, CA 92223
Phone: (951) 769-5700
Fax: (951) 769-5701

Date: 8/24/17

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 9.01

Building: Fine Arts

Description: Provide additional steel members to raise the height of the exterior canopy located between the west elevation of the Fine Arts building and east elevation of the Film building.

Reason: Upon review, it was requested by the Division of State Architect (DSA) to revise the bracing and seismic attachments of the MEP (Mechanical, Electrical, and Plumbing) utilities servicing both buildings. To accommodate the revisions to the utility bracing, the steel canopy was raised in elevation to allow the utilities to be braced from the underside of deck, in lieu of above the deck. As a result, the steel columns, beams, and decking for the exterior canopy were modified and installed.

Benefit: Ensures separation clearance is met to the satisfaction of DSA.

Requested by: Division of State Architect

CO Type: Agency Driven

Change Amount: ..... $ 16,611.00

Time Extension: .....0 Work days

Item 9.02

Building: Fine Arts

Description: Modify the previously installed steel columns, beams, canopy and provide additional steel members to revise the exterior canopy located along the west elevation of the Fine Arts building and south of the exterior workyard.

Reason: Upon review, it was requested by the Division of State Architect (DSA) to provide a 4" clearance separation between the face of the exterior canopy and the face of the building. As a result, the steel columns, beams, and decking for the exterior canopy were modified and installed.

Benefit: Ensures separation clearance is met to the satisfaction of DSA.

Requested by: Division of State Architect

CO Type: Agency Driven

Change Amount: ..... $ 26,140.00

Time Extension: .....0 Work days

Item 9.03

Building: Fine Arts
Description: Provide one (1) steel header for exterior door 162A of the Fine Arts building.
Reason: Upon review, it was determined that additional support was required to be installed for exterior double doors 162A at the south of the Workyard.
Benefit: Ensures sufficient support for the double steel doors.
Requested by: Hill Partnership, Inc.
CO Type: Design Omission

Change Amount: ..... $ 2,142.00

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER **$44,893.00**
TOTAL ADDITIONAL WORKING DAYS ..... **Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	$	5,090,000.00
Net change by previous Change Order	$	101,928.00
Net sum prior to this Change Order	$	5,191,928.00
Amount of Change Order No. 9	$	44,893.00
New Contract Sum	$	5,236,821.00

Percentage of Change to Contract 2.9%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of_____, 2017

Requested By:

(SIGNATURE & DATE)
ANDERSON CHARNESKY STRUCTURAL STEEL
CRAIG CHARNESKY
353 Risco Circle
Beaumont, CA 92223

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

8/31/2017
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

See Attached
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

8/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

08/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of _____, 2017

Requested By:

(SIGNATURE & DATE)
ANDERSON CHARNESKY STRUCTURAL STEEL
CRAIG CHARNESKY
353 Risco Circle
Beaumont, CA 92223

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

9/1/17
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES MAXINE TANK
ARCHITECT

Reviewed By:

8/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

08/31/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 08

Contract # 14P006-05

To: Anderson Charnesky Structural Steel
353 Risco Circle
Beaumont, CA 92223
Phone: (951) 769-5700
Fax: (951) 769-5701

Date: 10/26/16

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 8.01

Building: CIS / Mathematics

Description: Credit to offset the cost of concrete rework performed by Bid Category #04 (BC 04-Structural & Site Concrete) prime contractor.

Reason: Upon review it was found that rebar was welded in incorrect location by Anderson Charnesky Structural Steel (BC 05). As a result concrete was required to be demolished by Rocky Coast Builders (BC 04-Structural & Site Concrete) to allow correction of welded rebar. Reference Rocky Coast Builders (BC 04) Change Order #09.

Benefit: Ensures sufficient structural support for concrete deck.

Requested by: Tilden-Coil Constructors, Inc.

CO Type: Backcharge. The total of both change orders is a net **$0.00** cost to the District.

Change Amount: ..... $ (1,630.00)

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER ..... **$(1,630.00)**
TOTAL ADDITIONAL WORKING DAYS ..... **Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	$	5,090,000.00
Net change by previous Change Order	$	103,558.00
Net sum prior to this Change Order	$	5,193,558.00
Amount of Change Order No. 8	$	(1,630.00)
New Contract Sum	$	5,191,928.00

Percentage of Change to Contract 2.0%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on 18th of January, ~~2016~~2017.

Requested By:

10/26/16
(SIGNATURE & DATE)
ANDERSON CHARNESKY STRUCTURAL STEEL
CRAIG CHARNESKY
353 Risco Circle
Beaumont, CA 92223

Approved By:

1/19/17
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

11/7/2016
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

12-16-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

11.01.16
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

10/28/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

11/07/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 07

Contract # 14P006-05

To: Anderson Charnesky Structural Steel
353 Risco Circle
Beaumont, CA 92223
Phone: (951) 769-5700
Fax: (951) 769-5701

Date: 10/26/16

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 7.01

Building: Fine Arts

Description: Additional labor and material to accommodate incorrectly placed steel embeds and bearing plates on behalf of Bid Category #04 (BC 04-Structural & Site Concrete) prime contractor.

Reason: Rocky Coast Builders (BC 04) set various steel embeds and bearing plates in incorrect locations on shear walls. As a result additional material was installed by Anderson Charnesky Structural Steel (BC 05-Structural Steel & Miscellaneous Metals) prime contractor. Reference Rocky Coast Builders (BC 04) deductive Change Order #08.

Benefit: Ensures accurate placement of structural steel members.

Requested by: Tilden-Coil Constructors, Inc.

CO Type: Backcharge. The total of both change orders is a net **$0.00** cost to the District.

Change Amount: ..... $ 6,907.00

Time Extension: .....0 Work days

Item 7.02

Building: Fine Arts

Description: Credit to offset the cost of additional concrete pour at roof performed by Bid Category #04 (BC 04-Structural & Site Concrete) prime conctractor.

Reason: Upon review an incorrect structural steel member was installed by Anderson Charnesky Structural Steel (BC 05). As a result an additional concrete pour had to be scheduled for a later date by Rocky Coast Builders (BC 04-Structural & Site Concrete) to allow correction of structural steel. Reference Rocky Coast Builders (BC 04) deductive Change Order #08.

Benefit: Ensures sufficient structural support for concrete deck.

Requested by: Tilden-Coil Constructors, Inc.

CO Type: Backcharge. The total of both change orders is a net **$0.00** cost to the District.

Change Amount: ..... $ (8,897.00)

Time Extension: .....0 Work days

Item 7.03

Building: Fine Arts

Description: Credit to offset the cost of additional labor performed by Bid Category #04 (BC 04-Structural & Site Concrete) prime conctractor.

Reason: Additional labor was required to accommodate the installation of structural steel columns that were not procured in a timely matter. Reference Rocky Coast Builders (BC 04) deductive Change Order #08.

Benefit: Ensures the delayed material does not affect the construction schedule.

Requested By: Tilden-Coil Constructors, Inc.

CO Type: Backcharge. The total of both change orders is a net **$0.00** cost to the District.

Change Amount: ..... $ (3,087.00)

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER ..... **$(5,077.00)**
TOTAL ADDITIONAL WORKING DAYS ..... **Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	$	5,090,000.00
Net change by previous Change Order	$	108,635.00
Net sum prior to this Change Order	$	5,198,635.00
Amount of Change Order No. 7	$	(5,077.00)
New Contract Sum	$	5,193,558.00
Percentage of Change to Contract		2.0%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on 16th of January, ~~2016~~ 2017

Requested By:

10/24/16
(SIGNATURE & DATE)
ANDERSON CHARNESKY STRUCTURAL STEEL
CRAIG CHARNESKY
353 Risco Circle
Beaumont, CA 92223

Approved By:

1/19/17
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

11/7/2016
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

12-16-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

11.01.16
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

10/28/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

11/07/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 06

Contract # 14P006-05

To: Anderson Charnesky Structural Steel
353 Risco Circle
Beaumont, CA 92223
Phone: (951) 769-5700
Fax: (951) 769-5701

Date: 10/26/16

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 6.01

Building: CIS / Mathematics
Description: Aesthetic modifications to Architecturally Exposed Structural Steel (AESS).
Reason: Upon review, it was determined that material and labor was required to make additional exposed steel beams and columns throughout the building aesthetically acceptable.
Benefit: Provides an acceptable level of paint finish for exposed steel members.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: ..... $ 10,518.00

Time Extension: .....0 Work days

Item 6.02

Building: CIS / Mathematics
Description: Add additional structural tube steel shims for the exterior curtainwall located along the northwest corner of the CIS / Mathematics building.
Reason: Upon review, it was determined that additional structural tube steel shims were required to be installed, to extend the width of the opening to allow for the installation of the exterior curtainwall.
Benefit: Provides increased structural support of the exterior curtainwall to the building structure.
Requested by: Hill Partnership, Inc.
CO Type: Design Omissions

Change Amount: $3,836.00

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER $14,354.00
TOTAL ADDITIONAL WORKING DAYS ..... Days: 0

CONTRACT SUMMARY:

Original Contract Amount	$	5,090,000.00
Net change by previous Change Order	$	94,281.00
Net sum prior to this Change Order	$	5,184,281.00
Amount of Change Order No. 6	$	14,354.00
New Contract Sum	$	5,198,635.00
Percentage of Change to Contract		2.1%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on 18th of January, ~~2016~~ 2017

Requested By:

10/26/16
(SIGNATURE & DATE)
ANDERSON CHARNESKY STRUCTURAL STEEL
CRAIG CHARNESKY
353 Risco Circle
Beaumont, CA 92223

Approved By:

1/19/17
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

11/7/2016
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

12-16-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

11.01.16
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

10/28/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

11/07/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 05

Contract # 14P006-05

To: Anderson Charnesky Structural Steel
353 Risco Circle
Beaumont, CA 92223
Phone: (951) 769-5700
Fax: (951) 769-5701

Date: 10/26/16

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 5.01

Building: Fine Arts
Description: Additional steel plate and bolt attachments for the radial bridge steel channel.
Reason: Upon review, it was determined that modifications to the radial bridge steel channel was required to allow a full structural attachment of the steel to the building structure.
Benefit: Provides a sufficient structural connection of bridge to building structure.
Requested by: Hill Partnership, Inc.
CO Type: Design Omissions

Change Amount: ..... $ 10,609.00

Time Extension: .....0 Work days

Item 5.02

Building: Fine Arts
Description: Aesthetic modifications to Architecturally Exposed Structural Steel (AESS).
Reason: Upon review, it was determined that material and labor was required to make additional exposed steel beams and columns throughout the building aesthetically acceptable.
Benefit: Provides an acceptable level of paint finish for exposed steel members.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: ..... $ 10,746.00

Time Extension: .....0 Work days

Item 5.03

Building: Fine Arts
Description: Add five (5) steel posts to accommodate framing of proposed interior low walls in Administration and Art Gallery.
Reason: Upon review, it was required to install additional steel posts to provide additional support of the low walls required to be framed to support the proposed millwork.
Benefit: Provides increased structural support of low wall to the building structure.
Requested by: Division of State Architect (DSA)
CO Type: Agency Driven

Change Amount: ..... $ 8,598.00

Time Extension: .....0 Work days

Item 5.04

Building: Fine Arts
Description: Add a steel platform and a 15' steel ladder within the west duct shaft, located on the 2nd floor of the building.
Reason: Upon review, it was determined that sufficient access was required to be added to provide future maintenance of the fire sprinkler system within the duct shaft. As a result, a steel platform and steel ladder was installed to achieve the requested access.
Benefit: Above work provides access for future maintenance of fire sprinkler system.
Requested by: Division of State Architect (DSA)
CO Type: Agency Driven

Change Amount: ..... $ 21,209.00

Time Extension: .....0 Work days

Item 5.05

Building: Fine Arts
Description: Provide additional detailing to accommodate proposed measurements of steel framing for the Fine Arts building.
Reason: Upon review, it was determined that additional detailing was needed in order to provide the required measurements for the steel structure throughout the building.
Benefit: Provide the necessary detailing to accommodate the precise measurements of structural steel, prior to fabrication.
Requested by: Hill Partnership, Inc.
CO Type: Design Errors

Change Amount: ..... $ 18,209.00

Time Extension: .....0 Work days

Item 5.06

Building: Fine Arts

Description: Provide an additional steel plate to accommodate additional framing for the exterior curtainwall, located along the east elevation of the Fine Arts building.

Reason: Upon review, it was determined that additional steel was needed to provide support of framing to the underside of decking, in order to allow for sufficient attachment of the exterior curtainwall to the underside of the bridge connecting to the Fine Arts building.

Benefit: Provide the structural support required for the exterior curtainwall.

Requested by: Hill Partnership, Inc.

CO Type: Design Errors

Change Amount: ..... $ 6,230.00

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER **$75,601.00**
TOTAL ADDITIONAL WORKING DAYS ..... **Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	$	5,090,000.00
Net change by previous Change Order	$	18,680.00
Net sum prior to this Change Order	$	5,108,680.00
Amount of Change Order No. 5	$	75,601.00
New Contract Sum	$	5,184,281.00
Percentage of Change to Contract		1.9%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on 18th of January, ~~2016~~ 2017.

Requested By:

10/26/16
(SIGNATURE & DATE)
ANDERSON CHARNESKY STRUCTURAL STEEL
CRAIG CHARNESKY
353 Risco Circle
Beaumont, CA 92223

Approved By:

1/19/17
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

11/7/2016
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

12-16-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

11.09.16
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

10/28/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

11/07/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 04

Contract # 14P006-05

To: Anderson Charnesky Structural Steel
353 Risco Circle
Beaumont, CA 92223
Phone: (951) 769-5700
Fax: (951) 769-5701

Date: 8/19/16

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 4.01

Building: CIS / Mathematics
Description: Add fourteen (14) steel posts to accommodate framing of proposed interior low wall along the 2nd floor CIS offices.
Reason: Upon review, it was requested to install additional steel posts to provide additional support of the low wall required to be framed in each office.
Benefit: Provides increased structural support of low wall located in each office to the building structure.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Agency Driven

Change Amount: $12,939.00

Time Extension: .....0 Work days

Item 4.02

Building: CIS / Mathematics
Description: Provide one (1) additional gate at the roof of the CIS/ Math building, along the exterior Telescope Viewing Deck.
Reason: Upon review, it was determined that a gate system was required to be provided along the railing system of the telescoping viewing deck in order to provide ease of access to the west end of the roof, to allow future maintenance.
Benefit: Provides better access to the west end of the roof for future maintenance.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Requested

Change Amount: ..... $ 3,869.00

Time Extension: .....0 Work days

Item 4.03

Building: CIS / Mathematics
Description: Provide additional detailing, as well as an increase to steel material, to accommodate the increase of size of steel ledger angles for the CIS/ Mathematics building.
Reason: Upon review of the shop drawings, it was determined that the steel ledger angles should be upsized from 3/8" thick to 1/2" thick. This required additional detailing/drawing
Benefit: Provides sufficient structural support of steel throughout the building.
Requested by: Hill Partnership, Inc.
CO Type: Design Errors

Change Amount: $4,323.00

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER..... $21,131.00
TOTAL ADDITIONAL WORKING DAYS ..... Days: 0

CONTRACT SUMMARY:

Original Contract Amount	$	5,090,000.00
Net change by previous Change Order	$	(2,451.00)
Net sum prior to this Change Order	$	5,087,549.00
Amount of Change Order No. 4	$	21,131.00
New Contract Sum	$	5,108,680.00
Percentage of Change to Contract		0.4%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on 19th of October, 2016

Requested By:

9/12/16
(SIGNATURE & DATE)
ANDERSON CHARNESKY STRUCTURAL STEEL
CRAIG CHARNESKY
353 Risco Circle
Beaumont, CA 92223

Approved By:

10/21/16
(SIGNATURE & DATE)
CERRITOS COLLEGE
NOORALI DELWALLA
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

9-27-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

09.14.16
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

9/13/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

09/15/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 03

Contract # 14P006-05

To: Anderson Charnesky Structural Steel
353 Risco Circle
Beaumont, CA 92223
Phone: (951) 769-5700
Fax: (951) 769-5701

Date: 8/19/16

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 3.01

Building: Fine Arts
Description: Modifications to steel for interior stair #2.
Reason: A request was made by the Division of State Architect (DSA) to modify the steel channel beneath the mid landing of stair #2, in order to maintain a head clearance between the bottom stair tread and bottom of mid landing.
Benefit: Provides additional head clearances above and beyond required code required clearance.
Requested by: Division of State Architect (DSA)
CO Type: Agency Driven

Change Amount: ..... $ 4,183.00

Time Extension: .....0 Work days

Item 3.02

Building: Fine Arts
Description: Add seven (7) steel posts to accommodate framing of proposed interior low wall in Photography Classroom.
Reason: Upon review, it was requested to install additional steel posts to provide additional support of the low wall required to be framed in the classroom.
Benefit: Provides increased structural support of low wall located in classroom to the building structure.
Requested by: Division of State Architect (DSA)
CO Type: Agency Driven

Change Amount: $8,025.00

Time Extension: .....0 Work days

Item 3.03

Building: Fine Arts
Description: Additional steel base plates to two (2) steel bollards at Exterior Workyard.
Reason: Upon review, it was determined that the proposed steel bollards came in conflict with the structural footing for the Exterior Workyard. As a result, base plates were added to each bollard and embedded to provide structural support of each bollard.
Benefit: Provides embedment and sufficient support of steel bollard to the structural slab of the Workyard.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Unforeseen condition

Change Amount: $750.00

Time Extension: .....0 Work days

Item 3.04

Building: Fine Arts
Description: Add two (2) 4"x 6" tube steel members to accommodate housing structure of skylight at Exterior Workyard.
Reason: Upon review, it was determined that additional steel was required to be installed in order to provide additional structural support of the proposed exterior skylight.
Benefit: Provides sufficient support for the skylight.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Owner Requested

Change Amount: $3,024.00

Time Extension: .....0 Work days

Item 3.05

Building: Fine Arts
Description: Provide additional detailing to accommodate proposed measurements of steel framing for the Fine Arts building.
Reason: Upon review, it was determined that additional detailing was needed in order to provide the required measurements, including elevations and slopes, for the steel structure throughout the building.
Benefit: Provides the necessary detailing to accommodate the precise measurements of structural steel, prior to fabrication.
Requested by: Hill Partnership, Inc.
CO Type: Design Errors

Change Amount: $10,546.00

Time Extension: .....0 Work days

Item 3.06

Building: Fine Arts

Description: Provide additional detailing to accommodate the proposed radius of steel framing for the exterior bridge.

Reason: Upon review, it was determined that additional detailing was needed in order to provide the required steel members related to the precise radius measurements of the exterior bridge, prior to fabrication.

Benefit: Provides the necessary detailing to accommodate the precise radius and measurements of structural steel, prior to fabrication.

Requested by: Hill Partnership, Inc.

CO Type: Design Errors

Change Amount: $5,918.00

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER **$32,446.00**
TOTAL ADDITIONAL WORKING DAYS ..... **Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	$	5,090,000.00
Net change by previous Change Order	$	(34,897.00)
Net sum prior to this Change Order	$	5,055,103.00
Amount of Change Order No. 3	$	32,446.00
New Contract Sum	$	5,087,549.00

Percentage of Change to Contract 0.0%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on 19th of October, 2016

Requested By:

9/14/16
(SIGNATURE & DATE)
ANDERSON CHARNESKY STRUCTURAL STEEL
CRAIG CHARNESKY
353 Risco Circle
Beaumont, CA 92223

Approved By:

10/21/16
(SIGNATURE & DATE)
CERRITOS COLLEGE
NOORALI DELWALLA
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

9-27-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

09.14.16
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

9/13/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

09/15/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 02

Contract # 14P006-05

To: Anderson Charnesky Structural Steel
353 Risco Circle
Beaumont, CA 92223
Phone: (951) 769-5700
Fax: (951) 769-5701

Date: September 6, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 2.01

Building: CIS Math

Description: Credit to offset the cost of the additional man hours completed to accelerate work completed by Bid Category #11 (BC 11-Metal Stud/Drywall & Plaster) prime contractor.

Reason: Additional hours were required in order to make up time impacted by ACSS (Anderson Charnesky Structural Steel) (BC 05-Structural Steel & Miscelaneous Metal). ACSS did not procure the perimeter steel columns timely, which impacted the progress of exterior framing. Reference Sierra Lathing (BC 11) Change Order #02.

Benefit: Ensured the delayed material does not affect the construction schedule.

Requested by: Tilden-Coil Constructors, Inc.

CO Type: Backcharge. The total of both change orders is a net **$0.00** cost to the District.

Change Amount: ..... $ (1,279.00)

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER ..... **$(1,279.00)**
TOTAL ADDITIONAL WORKING DAYS ..... **Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	$	5,090,000.00
Net change by previous Change Order	$	(33,618.00)
Net sum prior to this Change Order	$	5,056,382.00
Amount of Change Order No. 1	$	(1,279.00)
New Contract Sum	$	5,055,103.00
Percentage of Change to Contract		-0.7%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on 19th of October, 2016

Requested By:

9/12/16
(SIGNATURE & DATE)
ANDERSON CHARNESKY STRUCTURAL STEEL
CRAIG CHARNESKY
353 Risco Circle
Beaumont, CA 92223

Approved By:

10/24/16
(SIGNATURE & DATE)
CERRITOS COLLEGE
NOORALI DELWALLA
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

9-27-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

09.14.16
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

9/13/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

09/15/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project:	Cerritos College Fine Arts & CIS Math	Change Order Number: 01 Contract # 14P006-05
To:	Anderson Charnesky Structural Steel 353 Risco Circle Beaumont, CA 92223 Phone: (951) 769-5700 Fax: (951) 769-5701	Date: September 6, 2016 Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 1.01

Building: Fine Arts

Description: Credit to offset the cost of the additional metal clips installed by Bid Category #11 (BC 11-Metal Stud/ Drywall & Plaster) prime contractor.

Reason: Anderson Charnesky Structural Steel (BC 05-Structural Steel & Miscellaneous Metal) erected the structural steel members along the west and east elevations of the building structure slightly out of allowable steel tolerences. As a result, additional metal clips were required to be installed by Sierra Lathing (BC 11) in order to allow proper attachment of the exterior metal stud framing to steel structure. Reference Sierra Lathing (BC 11) Change Order #01.

Benefit: Ensured suffient structural attachment of framing to steel.

Requested by: Tilden-Coil Constructors, Inc.

CO Type: Backcharge. The total of both change orders is a net **$0.00** cost to the District.

Change Amount: ..... $ (7,151.00)

Time Extension: .....0 Work days

Item 1.02

Building: Fine Arts

Description: Credit to offset the cost of the additional man hours completed to accelerate work completed by Bid Category #11 (BC 11-Metal Stud/ Drywall & Plaster) prime contractor.

Reason: Additional hours were required by Sierra Lathing (BC 11) in order to make up time impacted by ACSS (Anderson Charnesky Structural Steel) (BC 05-Structural Steel & Miscellaneous Metal). ACSS did not have the perimeter steel columns timely, which impacted the progress of exterior framing. Reference Sierra Lathing (BC 11) Change Order #01.

Benefit: Ensured the delayed material does not affect the construction schedule.

Requested by: Tilden-Coil Constructors, Inc.

CO Type: Backcharge. The total of both change orders is a net **$0.00** cost to the District.

Change Amount: ..... $ (8,198.00)

Time Extension: .....0 Work days

Item 1.05

Building: Fine Arts

Description: This is a credit to offset the cost of additional layer of drywall required along west elevation of building installed by Bid Category #11 (BC 11-Metal Stud/ Drywall & Plaster) prime contractor.

Reason: Anderson Charnesky Structural Steel (BC 05-Structural Steel & Miscellaneous Metal) erected the steel members on the west elevation of the structure slightly out of allowable tolerance. As a result, an additional layer of drywall was required to be installed by Sierra Lathing (BC 11). Reference Sierra Lathing (BC 11) Change Order #01.

Benefit: Ensured the interior perimeter walls on west elevation are plumb.

Requested by: Tilden-Coil Constructors, Inc.

CO Type: Backcharge. The total of both change orders is a net **$0.00** cost to the District.

Change Amount: ..... $ (18,269.00)

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER..... **$(33,618.00)**
TOTAL ADDITIONAL WORKING DAYS ..... **Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	$	5,090,000.00
Net change by previous Change Order	$	-
Net sum prior to this Change Order	$	5,090,000.00
Amount of Change Order No. 1	$	(33,618.00)
New Contract Sum	$	5,056,382.00
Percentage of Change to Contract		-0.7%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on 19th of October, 2016

Requested By:

9/13/16
(SIGNATURE & DATE)
ANDERSON CHARNESKY STRUCTURAL STEEL
CRAIG CHARNESKY
353 Risco Circle
Beaumont, CA 92223

Approved By:

10/21/16
(SIGNATURE & DATE)
CERRITOS COLLEGE
NOORALI DELWALLA
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

9-27-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

09.14.16
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

9/13/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

09/15/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Cerritos College

PROJECT: Fine Arts-CIS/Math Building / BID NO.: 14P006

DATE OF CONTRACT: December 11, 2014 / CONTRACT NO.: 14P006-05

BID CATEGORY: 05, Structural Steel & Miscellaneous Metals

DOLLAR VALUE: $5,090,000.00

LIQUIDATED DAMAGES: $2,500.00 per day

CONTRACTOR: Anderson Charnesky Structural Steel, Inc.

TERM: 738 Calendar Days

TIME FOR COMPLETION:_____

Anderson Charnesky Structural Steel, Inc.

Address: 353 Risco Circle, Beaumont, CA 92223
Phone: 951-769-5700
Fax: 951-769-5701

V# 0000004520

AGREEMENT

This Agreement is made and entered into this **11th day of December, 2014,** by and between the **Cerritos Community College District** ("District") and **Anderson Charnesky Structural Steel, Inc.** ("Contractor") ("Agreement").

WITNESSETH: That the parties hereto have mutually covenanted and agreed, and by these presents do covenant and agree with each other, as follows:

1. **The Work:** Contractor agrees to furnish all tools, equipment, apparatus, facilities, labor, and material necessary to perform and complete in a good and workmanlike manner, the work of the following project:

   PROJECT: **14P006, Fine Arts-CIS/Math Building**
   Category 05, Structural Steel & Miscellaneous Metals
   ("Project")

   It is understood and agreed that the Work shall be performed and completed as required in the Contract Documents including, without limitation, the Drawings and Specifications, under the direction and supervision of, and subject to, the approval of the District or its authorized representative.

2. **The Contract Documents**: The complete Agreement consists of all Contract Documents as defined in the General Conditions and incorporated herein by this reference. Any and all obligations of the District and Contractor are fully set forth and described in the Contract Documents. All Contract Documents are intended to cooperate so that any Work called for in one and not mentioned in the other or vice versa is to be executed the same as if mentioned in all Contract Documents.

3. **Interpretation of Contract Documents**: Should any question arise concerning the intent or meaning of Contract Documents, including the Drawings or Specifications, the question shall be submitted to the District for interpretation. If a conflict exists in the Contract Documents, modifications, beginning with the most recent, shall control over this Agreement (if any), which shall control over the Special Conditions, which shall control over any Supplemental Conditions, which shall control over the General Conditions, which shall control over the remaining Division 0 documents, which shall control over Division 1 Documents which shall control over Division 2 through Division 33 documents, which shall control over figured dimensions, which shall control over large-scale drawings, which shall control over small-scale drawings. In no case shall a document calling for lower quality and/or quantity material or workmanship control. The decision of the District in the matter shall be final.

4. **Time for Completion**: It is hereby understood and agreed that the Work under this Project shall be completed within **SEVEN HUNDRED THIRTY-EIGHT (738) consecutive calendar days** ("Contract Time") from the date specified in the District's Notice to Proceed.

5. **Coordination of Work**: Should the Contractor fail to complete this Project, and the Work provided herein, within the time fixed for completion, due allowance being made for the contingencies provided for herein, the Contractor shall become liable to the District for all loss and damage that the District may suffer on account thereof. The Contractor shall coordinate its Work with the work of all other contractors.

The District shall not be liable for delays resulting from Contractor's failure to coordinate its Work with other contractors in a manner that will allow timely completion of Contractor's Work. Contractor shall be liable for delays to other contractors caused by Contractor's failure to coordinate its Work with the work of other contractors.

6. **Liquidated Damages**: Time is of the essence for all Work under this Agreement. It is hereby understood and agreed that it is and will be difficult and/or impossible to ascertain and determine the actual damage that the District will sustain in the event of and by reason of Contractor's delay; therefore, Contractor agrees that it shall pay to the District the sum of **TWO THOUSAND FIVE HUNDRED AND 00/100 DOLLARS ($2,500.00)** per day as liquidated damages for each and every day's delay beyond the time herein prescribed in finishing the Work. It is hereby understood and agreed that this amount is not a penalty.

   In the event any portion of the liquidated damages is not paid to the District, the District may deduct that amount from any money due or that may become due the Contractor under this Agreement. The District's right to assess liquidated damages is as indicated herein and in the General Conditions.

   The time during which the Contract is delayed for cause as hereinafter specified may extend the time of completion for a reasonable time as the District may grant. This provision does not exclude the recovery of damages for delay by either party under other provisions in the Contract Documents.

7. **Loss Or Damage**: The District and its authorized representatives shall not in any way or manner be answerable or suffer loss, damage, expense, or liability for any loss or damage that may happen to the Work, or any part thereof, or in or about the same during its construction and before acceptance, and the Contractor shall assume all liabilities of every kind or nature arising from the Work, either by accident, negligence, theft, vandalism, or any cause whatever; and shall hold the District and its authorized representatives harmless from all liability of every kind and nature arising from accident, negligence, or any cause whatever.

8. **Insurance and Bonds**: Contractor shall provide all required certificates of insurance, and payment and performance bonds as evidence thereof.

9. **Execution of Work**: If the Contractor should neglect to execute the Work properly or fail to perform any provisions of this Agreement, the District, may, pursuant to the General Conditions and without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due the Contractor.

10. **District Representatives**: Contractor hereby acknowledges that the Architect(s), District's Agent, the Project Inspector(s), and the Division of the State Architect have authority to approve and/or stop work if the Contractor's Work does not comply with the requirements of the Contract Documents, Title 24 of the California Code of Regulations, and all applicable laws. The Contractor shall be liable for any delay caused by its non-compliant Work.

11. **Assignment of Contract**: Neither the Contract, nor any part thereof, nor any moneys due or to become due thereunder, may be assigned by the Contractor without the written approval of the District, nor without the written consent of the

Surety on the Contractor's Performance Bond (the "Surety"), unless the Surety has waived in writing its right to notice of assignment.

12. **Classification of Contractor's License**: Contractor hereby acknowledges that it currently holds valid Type **C-51** Contractor's license(s) issued by the State of California, Contractor's State Licensing Board, in accordance with division 3, chapter 9, of the Business and Professions Code and in the classification called for in the Contract Documents.

13. **Payment of Prevailing Wages**: The Contractor and all Subcontractors under the Contractor shall pay all workers on all Work performed pursuant to this Agreement not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to sections 1770 et seq. of the California Labor Code.

14. [**Labor Compliance**: If the District has adopted a labor compliance program which is applicable to the Project or if the Project is subject to State labor compliance monitored and enforced by the Compliance Monitoring Unit of the Department of Industrial Relations, Contractor specifically acknowledges and understands that it shall perform the Work of this Agreement while complying with all the applicable provisions of the District's labor compliance program or State labor compliance, if applicable, including, without limitation, the requirement that the Contractor and all of its Subcontractors shall timely submit complete and accurate certified payroll records as required by the Contract Documents, or the District cannot issue payment.]

15. **Contract Price**: In consideration of the foregoing covenants, promises, and agreements on the part of the Contractor, and the strict and literal fulfillment of each and every covenant, promise, and agreement, and as compensation agreed upon for the Work and construction, erection, and completion as aforesaid, the District covenants, promises, and agrees that it will well and truly pay and cause to be paid to the Contractor in full, and as the full Contract Price and compensation for construction, erection, and completion of the Work hereinabove agreed to be performed by the Contractor, the following price:

Five Million Ninety Thousand and 00/100 Dollars

($ 5,090,000.00),

Total contract amount is divided among the two building projects as follows:

Fine Arts:

Two Million Seven Hundred Seventy-Seven Thousand and 00/100 Dollars	**$2,777,500.00**

CIS/Math:

Two Million Three Hundred Twelve Thousand Five Hundred and 00/100 Dollars	**$2,312,500.00**

in lawful money of the United States, which sum is to be paid according to the schedule provided by the Contractor and accepted by the District and subject to additions and deductions as provided in the Contract. This amount supersedes any previously stated and/or agreed to amount(s).

16. Severability: If any term, covenant, condition, or provision in any of the Contract Documents is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions in the Contract Documents shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.

IN WITNESS WHEREOF, accepted and agreed on the date indicated above:

CONTRACTOR

ANDERSON CHARNESKY STRUCTURAL STEEL, INC.

By: _____

Title: President

Print Name: Kevin Charnesky

DISTRICT

CERRITOS COMMUNITY COLLEGE DISTRICT

By: _____

Title: Vice President of Business Services

Print Name: Dr. David El Fattal

NOTE: If the party executing this Agreement is a corporation, a certified copy of the by-laws, or of the resolution of the Board of Directors, authorizing the officers of said corporation to execute the Contract and the bonds required thereby must be attached hereto.

END OF DOCUMENT

Cerritos College

AMENDMENT NO. 01

To

CONTRACT NO. 14P006-05

The Agreement made and entered on **December 11, 2014** by and between the **Cerritos Community College District**, a public community college district with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650 ("District"), and **Anderson Charnesky Structural Steel, Inc.** with its principal place of business at 353 Risco Circle, Beaumont, CA 92223 ("Contractor") is **Amended** on **October 20, 2016**, as follows:

RECITALS

Whereas, District and Contractor entered into that certain Agreement dated December 11, 2014 ("Agreement"), whereby Contractor agreed to provide certain services for the **Fine Arts/CIS-Math Building Project** (Bid No. 14P006)**, Category 05** ("Project");

Whereas, District and Contractor desire to amend the Agreement;

Whereas, the District's Governing Board ("Board") previously determined that the Contractor's project category scope of work as covered by the Agreement ("Project") was substantially complex and subject to retention in the amount of ten percent (10%) of the total contract price;

Whereas, California Public Contract Code Section 9203 provides that the Board has the discretion to approve a reduction in the amount of retention withheld if it finds that the Project is more than fifty (50%) complete and satisfactory progress is being made;

Whereas, the Project's architect-engineer of record duly inspected the work on September 6, 2016, and determined that the Contractor's work was ninety-one percent (91%) complete;

Whereas, District and the Contractor desire to enter into this Amendment to reduce the amount of retention for the Project, as indicated herein;

Now therefore, in consideration of the mutual covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. The retention amount specified in Section 9.3.4.1 of the General Conditions component of the Agreement and anywhere else where such retention is specified is hereby reduced from ten percent (10%) to five percent (5%).

2. Exclusive of the five percent (5%) in retention to remain withheld for the total amount due under the Agreement, District will withhold one hundred fifty percent (150%) of the value of any outstanding work to be completed and of disputed items, if any, which will ensure sufficient funds remain to complete Contractor's Project so that a Notice of Completion can be filed by the District.

3. District reserves all rights to cure any outstanding issues to be completed to ensure final completion of Contractor's Project.

4. Final completion and acceptance of the Project, including all punchlist work and outstanding issues, is subject to Board approval.

5. In all other respects, the Agreement is reaffirmed.

The parties hereto agree that this Amendment may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one instrument.

Except as, and to the extent expressly set forth in this Amendment, the parties hereby affirm the terms and provisions of, and affirm the efficacy and primacy of, the original bid documents and related Agreement for the Project. All references to the Agreement in the Agreement for the Project and in this Amendment shall now refer to the Agreement as amended hereby.

To the extent that they do not conflict with the terms of this Amendment, all other sections and provisions of the Agreement shall remain in full force and effect. In the event there is any inconsistency between the terms hereof and the Agreement, this Amendment shall control.

INTENDING TO BE BOUND HEREBY, THE PARTIES EXECUTE THIS AMENDMENT AS OF THE DATE WRITTEN ABOVE:

CONTRACTOR:
ANDERSON CHARNESKY STRUCTURAL STEEL, INC.

By: _____
Signature

Kevin Charnesky,
President

_____
Typed or Printed Name, & Title

CERRITOS COMMUNITY COLLEGE DISTRICT:

By: _____
Signature

Noorali Delawalla,
Acting Vice President of Business Services

_____
Typed or Printed Name, & Title

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**

Agenda Item No. 18

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: **Consideration of Ratification of Change Order No. 4 [Deductive Credit], (Bid No. 14P006, Category 10), Golden Glass, Inc., Fine Arts-CIS/Math Building**

ACTION

It is recommended that the Board of Trustees approve Change Order No. 4 [Deductive Credit] in the deductive amount of $1,493 for the Fine Arts-CIS/Math Building project.

FISCAL IMPACT

The deductive amount from Change Order No. 4 will be $1,493, decreasing the contract amount to $2,256,905. Funding will be reallocated to the GO Bond.

REPORT SUMMARY

On December 10, 2014, the Board awarded a contract to Golden Glass, Inc. of Fullerton, California for the Fine Arts-CIS/Math Building project. The project was bid using a multi-prime project delivery method whereby Cerritos College bid eighteen (18) disciplines for various elements of the project work. Category 10 represents the Windows/Glazing element of work. Public Contract Code Section 20659 requires Board approval for a change order to a public works bid.

The total deductive amount for the attached item in Change Order No. 4 is $1,493. The original contract amount approved by the Board was $2,198,000. Therefore, Change Order No. 4 is in compliance with Public Contract Code Section 20659. Change Order No. 4 is due to a credit issued by Golden Glass, Inc. for damage to the roofing substrate which was repaired on their behalf by Best Contracting Services, Inc.; this can be referenced in the submitted Change Order No. 2 by Best Contracting, Inc. Change Order No. 4 has been reviewed by Tilden-Coil Constructors (Construction Management); the Director of Physical Plant and Construction Services; and, the Vice President of Business Services. Please refer to the attachment for the items, details, and approvals of Change Order No. 4.

	Change Order	Date	Amount	Percentage of Change
Pending	4	October 4, 2017	($1,493)	2.7%
	3	July 19, 2017	$31,454	2.7%
	2	July 19, 2017	$33,540	1.3%
	1	July 20, 2016	($4,596)	-0.2%

Change Order types – Below is an explanation of change order types.

- Owner Added Scope – Any time the owner adds scope for various reasons. They are typically value driven.
- Agency Driven Changes – Required by Division of State Architect (DSA), municipalities, Inspector of Record (IOR), etc. and must be done for sign off.
- Unforeseen Conditions – Subsurface or existing building conditions that were unknown/uncertain during the design and not included in the documents/bid for whatever reason and now required.
- Errors – Errors in the documents by the architect or consultants.
- Omissions – Scope not included in the original documents/bid for whatever reason and now required.
- Deductive Credit – Monies are credited to the District due to project cost savings, a decrease in scope, or various reasons.

NOTICING REQUIREMENTS
None is required beyond posting of this item on the agenda.

ATTACHMENT(S)
Change Order No. 4 to Contract No. 14P006-10 – Golden Glass, Inc.
Change Order No. 3 to Contract No. 14P006-10 – Golden Glass, Inc.
Change Order No. 2 to Contract No. 14P006-10 – Golden Glass, Inc.
Change Order No. 1 to Contract No. 14P006-10 – Golden Glass, Inc.
Contract No. 14P006-10 – Golden Glass, Inc.

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 04

Contract # 14P006-10

To: Golden Glass, Inc.
1221 E. Orangethorpe Ave.
Fullerton, CA 92831
Phone: 714-449-8989
Fax: 714-449-8999

Date: July 31, 2017

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 4.01

Building: Fine Arts
Description: Repairs to the roofing system by various trades.
Reason: Upon review, it was determined that the roofing substrate was damaged by Golden Glass (BC 10-Windows/Glazing). As a result, the roofing substrate was repaired by Best Contracting (BC 08-Roofing). Reference Best Contracting (BC 08) Change Order #02.
Benefit: Ensured quality installation of the roofing system.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Backcharge. The total of both change orders is a net **$0.00** cost to the District.

Change Amount: ..... ($1,493.00)

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER ..... **$(1,493.00)**
TOTAL ADDITIONAL WORKING DAYS ..... **Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	$	2,198,000.00
Net change by previous Change Order	$	60,398.00
Net sum prior to this Change Order	$	2,258,398.00
Amount of Change Order No. 4	$	(1,493.00)
New Contract Sum	$	2,256,905.00

Percentage of Change to Contract 2.7%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of_____, 2017

Requested By:

A.M 9/1/17

(SIGNATURE & DATE)
GOLDEN GLASS, INC.
BLAKE GOLDEN
1221 E. Orangethorpe Ave
Fullerton, CA 92831

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

9/7/2017

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

See attached sheet for Signature.

(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

9/1/17

(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

9/1/17

(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of_____, 2017

Requested By:

9/1/17
(SIGNATURE & DATE)
GOLDEN GLASS, INC.
BLAKE GOLDEN
1221 E. Orangethorpe Ave
Fullerton, CA 92831

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

9/5/17
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES MAXINE TANK
ARCHITECT

Reviewed By:

9/1/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

9/1/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 03

Contract # 14P006-10

To: Golden Glass, Inc.
1221 E. Orangethorpe Ave.
Fullerton, CA 92831
Phone: 714-449-8989
Fax: 714-449-8999

Date: May 31, 2017

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 3.01

Building: Mathematics / CIS
Description: Provide additional aluminum break metal located between all classrooms on the second floor of the Mathematics / CIS building.
Reason: Upon review, it was determined that additional break metal was required to conceal gaps at various locations throughout the Mathematics / CIS building.
Benefit: Ensured an acceptableaesthetic finish.
Requested by: Hill Partnership, Inc.
CO Type: Design Omissions

Change Amount: $20,163.00

Time Extension: .....0 Work days

Item 3.02

Building: Mathematics / CIS
Description: Provide additional waterproofing and flashing added at curtainwalls and window systems located along the exterior perimeter of the Mathematics / CIS building.
Reason: Upon review, it was determined that additional waterproofing and flashing was required to be installed at all exterior window systems of the building.
Benefit: Ensured complete systems protected from exterior elements.
Requested by: Hill Partnership, Inc.
CO Type: Design Error

Change Amount: $11,291.00

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER..... $31,454.00
TOTAL ADDITIONAL WORKING DAYS ..... Days: 0

CONTRACT SUMMARY:

Original Contract Amount	$	2,198,000.00
Net change by previous Change Order	$	28,944.00
Net sum prior to this Change Order	$	2,226,944.00
Amount of Change Order No. 3	$	31,454.00
New Contract Sum	$	2,258,398.00
Percentage of Change to Contract		2.7%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on 19th of July, 2017

Requested By:

6-8-17
(SIGNATURE & DATE)
GOLDEN GLASS, INC.
BLAKE GOLDEN
1221 E. Orangethorpe Ave
Fullerton, CA 92831

Approved By:

7/24/2017
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

6/19/17
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

6-26-17
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

See attached
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

6/14/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

06/19/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of _____, 2017

Requested By:

6-8-17
(SIGNATURE & DATE)
GOLDEN GLASS, INC.
BLAKE GOLDEN
1221 E. Orangethorpe Ave
Fullerton, CA 92831

Approved By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

06.14.17
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

_____
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

_____
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 02

Contract # 14P006-10

To: Golden Glass, Inc.
1221 E. Orangethorpe Ave.
Fullerton, CA 92831
Phone: 714-449-8989
Fax: 714-449-8999

Date: May 31, 2017

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 2.01

Building: Fine Arts
Description: Provide additional aluminum break metal located at window in room 207and curtain wall C5 of the Fine Arts building.
Reason: Upon review, it was determined that additional break metal was required to conceal gaps at various locations throughout the Fine Arts building.
Benefit: Ensured an acceptable aesthetic finish.
Requested by: Hill Partnership, Inc.
CO Type: Design Omission

Change Amount: $13,214.00

Time Extension: .....0 Work days

Item 2.02

Building: Fine Arts
Description: Provide additional aluminum break metal located at curtainwall C4, beneath the exterior bridge of the Fine Arts building.
Reason: Upon review, it was determined that the curtainwall system was required to be modified, in order to provide a sealess transition to the bridge.
Benefit: Ensured curtainwall system have an acceptable aesthetic finish.
Requested by: Hill Partnership, Inc.
CO Type: Design Error

Change Amount: $10,385.00

Time Extension: .....0 Work days

Item 2.03

Building: Fine Arts
Description: Provide clear glazing panels at the Gallery Display of the Fine Arts building.
Reason: Upon review, it was requested for the glazing be replaced with clear glazing in lieu of tinted glazing.
Benefit: Ensured sufficient light transparency from the exterior of building into gallery.
Requested by: Owner / Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: $8,009.00

Time Extension: .....0 Work days

Item 2.04

Building: Fine Arts
Description: Add one (1) slider reception window at room 247 in the Fine Arts building.
Reason: Upon review, it was requested to replace the proposed security screen doors with a slider reception window.
Benefit: Allow flexibility of department workspace.
Requested by: Owner / Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: $2,786.00

Time Extension: .....0 Work days

Item 2.05

Building: Fine Arts
Description: Deleted wall in room 128 of the Fine Arts building.
Reason: Upon review, it was requested that the wall be deleted between room 128 and room 130.
Benefit: Credit back to the District.
Requested by: Owner / Tilden-Coil Constructors, Inc.
CO Type: Owner Request

Change Amount: ..... ($289.00)

Time Extension: .....0 Work days

Item 2.06

Building: Fine Arts
Description: Credit to offset the cost to have Bid Category #11 (BC 11 – Metal Stud / Drywall / Plaster) prime contractor mobilze to provide framing along the north and south elevations of the exterior skylight, located at the exterior workyard of the Fine Arts building.
Reason: Upon review, it was determined that the framing for the skylight was not coordinated by Golden Glass (BC 10). As a result, the previously installed roofing was opened and Sierra Lathing (BC 11) mobiolized to install the required framing. Reference Sierra Lathing (BC 11) Change Order #09.
Benefit: Ensured framing was installed to provide sufficient support of skylight assembly.
Requested by: Tilden-Coil Constructors, Inc.
CO Type: Backcharge. The total of both change orders is a net **$0.00** cost to the District.

Change Amount: ..... ($565.00)

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER $33,540.00
TOTAL ADDITIONAL WORKING DAYS ..... Days: 0

CONTRACT SUMMARY:

Original Contract Amount	$	2,198,000.00
Net change by previous Change Order	$	(4,596.00)
Net sum prior to this Change Order	$	2,193,404.00
Amount of Change Order No. 2	$	33,540.00
New Contract Sum	$	2,226,944.00
Percentage of Change to Contract		1.3%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on 19th of July, 2017

Requested By:

6.8.17
(SIGNATURE & DATE)
GOLDEN GLASS, INC.
BLAKE GOLDEN
1221 E. Orangethorpe Ave
Fullerton, CA 92831

Approved By:

7/27/2017
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

6/19/2017
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

6-26-17
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

See Attached
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

6/14/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

06/19/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of _____, 2017

Requested By:

6.8.17
(SIGNATURE & DATE)
GOLDEN GLASS, INC.
BLAKE GOLDEN
1221 E. Orangethorpe Ave
Fullerton, CA 92831

Approved By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

_____
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

06.14.17
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

_____
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

_____
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

Project: Cerritos College
Fine Arts & CIS Math

Change Order Number: 01

Contract # 14P006-10

To: Golden Glass, Inc.
1221 E. Orangethorpe Ave.
Fullerton, CA 92831
Phone: 714-449-8989
Fax: 714-449-8999

Date: May 13, 2016

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 1.01

Building: Fine Arts

Description: Add concrete and omit exterior fire rated louvers and related fire alarm infrastructure located at the exterior workyard of the Fine Arts building.

Reason: It was determined that the fire rated louvers at the exterior workyard were no longer required to be installed by the Division of State Architect (DSA). As a result, the louver and related fire alarm infrastructure was omitted, and the areas omitted were infilled with cast-in place concrete. Total cost includes the added cost of concrete, as well as the deductive costs to omit the louvers and Fire Alarm infrastructure for a total net add of $2,487.00 to the College.

Benefit: Deacreased future maintenance costs, as the louvers and fire alarm infrastructure originally shown to be provided is no longer required by DSA.

Requested by: Tilden-Coil Constructors, Inc.

CO Type: Agency Driven Change

Change Amount: ..... ($4,596.00)

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER ..... **($4,596.00)**
TOTAL ADDITIONAL WORKING DAYS ..... **Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	$	2,198,000.00
Net change by previous Change Order	$	-
Net sum prior to this Change Order	$	2,198,000.00
Amount of Change Order No. 1	$	(4,596.00)
New Contract Sum	$	2,193,404.00
Percentage of Change to Contract		-0.2%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on 25 of July, 2016

Requested By:

(SIGNATURE & DATE)
GOLDEN GLASS, INC.
BLAKE GOLDEN
1221 E. Orangethorpe Ave
Fullerton, CA 92831

Approved By:

6-29-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
DR. JOSE FIERRO
PRESIDENT/SUPERINTENDENT

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

6-29-16
(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

06.15.16
(SIGNATURE & DATE)
HPI ARCHITECTURE
JULIA JONES
ARCHITECT

Reviewed By:

6/15/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

06/16/16
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER



PROJECT: Fine Arts-CIS/Math Building / BID NO.: 14P006

DATE OF CONTRACT: December 11, 2014 / CONTRACT NO.: 14P006-10

BID CATEGORY: 10, Windows/Glazing

DOLLAR VALUE: $2,198,000.00

LIQUIDATED DAMAGES: $2,500.00 per day

CONTRACTOR: Golden Glass, Inc.

TERM: 738 Calendar Days

TIME FOR COMPLETION:_____

Golden Glass, Inc.

Address: 1221 E. Orangethorpe Ave., Fullerton, CA 92831
Phone: 714-449-8989
Fax: 714-449-8999

AGREEMENT

This Agreement is made and entered into this **11th day of December, 2014,** by and between the **Cerritos Community College District** ("District") and **Golden Glass, Inc.** ("Contractor") ("Agreement").

WITNESSETH: That the parties hereto have mutually covenanted and agreed, and by these presents do covenant and agree with each other, as follows:

1. **The Work:** Contractor agrees to furnish all tools, equipment, apparatus, facilities, labor, and material necessary to perform and complete in a good and workmanlike manner, the work of the following project:

   PROJECT: **14P006, Fine Arts-CIS/Math Building**
   Category 10, Windows/Glazing
   ("Project")

   It is understood and agreed that the Work shall be performed and completed as required in the Contract Documents including, without limitation, the Drawings and Specifications, under the direction and supervision of, and subject to, the approval of the District or its authorized representative.

2. **The Contract Documents**: The complete Agreement consists of all Contract Documents as defined in the General Conditions and incorporated herein by this reference. Any and all obligations of the District and Contractor are fully set forth and described in the Contract Documents. All Contract Documents are intended to cooperate so that any Work called for in one and not mentioned in the other or vice versa is to be executed the same as if mentioned in all Contract Documents.

3. **Interpretation of Contract Documents**: Should any question arise concerning the intent or meaning of Contract Documents, including the Drawings or Specifications, the question shall be submitted to the District for interpretation. If a conflict exists in the Contract Documents, modifications, beginning with the most recent, shall control over this Agreement (if any), which shall control over the Special Conditions, which shall control over any Supplemental Conditions, which shall control over the General Conditions, which shall control over the remaining Division 0 documents, which shall control over Division 1 Documents which shall control over Division 2 through Division 33 documents, which shall control over figured dimensions, which shall control over large-scale drawings, which shall control over small-scale drawings. In no case shall a document calling for lower quality and/or quantity material or workmanship control. The decision of the District in the matter shall be final.

4. **Time for Completion**: It is hereby understood and agreed that the Work under this Project shall be completed within **SEVEN HUNDRED THIRTY-EIGHT (738) consecutive calendar days** ("Contract Time") from the date specified in the District's Notice to Proceed.

5. **Coordination of Work**: Should the Contractor fail to complete this Project, and the Work provided herein, within the time fixed for completion, due allowance being made for the contingencies provided for herein, the Contractor shall become liable to the District for all loss and damage that the District may suffer on account thereof. The Contractor shall coordinate its Work with the work of all other contractors.

The District shall not be liable for delays resulting from Contractor's failure to coordinate its Work with other contractors in a manner that will allow timely completion of Contractor's Work. Contractor shall be liable for delays to other contractors caused by Contractor's failure to coordinate its Work with the work of other contractors.

6. **Liquidated Damages**: Time is of the essence for all Work under this Agreement. It is hereby understood and agreed that it is and will be difficult and/or impossible to ascertain and determine the actual damage that the District will sustain in the event of and by reason of Contractor's delay; therefore, Contractor agrees that it shall pay to the District the sum of **TWO THOUSAND FIVE HUNDRED AND 00/100 DOLLARS ($2,500.00)** per day as liquidated damages for each and every day's delay beyond the time herein prescribed in finishing the Work. It is hereby understood and agreed that this amount is not a penalty.

   In the event any portion of the liquidated damages is not paid to the District, the District may deduct that amount from any money due or that may become due the Contractor under this Agreement. The District's right to assess liquidated damages is as indicated herein and in the General Conditions.

   The time during which the Contract is delayed for cause as hereinafter specified may extend the time of completion for a reasonable time as the District may grant. This provision does not exclude the recovery of damages for delay by either party under other provisions in the Contract Documents.

7. **Loss Or Damage**: The District and its authorized representatives shall not in any way or manner be answerable or suffer loss, damage, expense, or liability for any loss or damage that may happen to the Work, or any part thereof, or in or about the same during its construction and before acceptance, and the Contractor shall assume all liabilities of every kind or nature arising from the Work, either by accident, negligence, theft, vandalism, or any cause whatever; and shall hold the District and its authorized representatives harmless from all liability of every kind and nature arising from accident, negligence, or any cause whatever.

8. **Insurance and Bonds**: Contractor shall provide all required certificates of insurance, and payment and performance bonds as evidence thereof.

9. **Execution of Work**: If the Contractor should neglect to execute the Work properly or fail to perform any provisions of this Agreement, the District, may, pursuant to the General Conditions and without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due the Contractor.

10. **District Representatives**: Contractor hereby acknowledges that the Architect(s), District's Agent, the Project Inspector(s), and the Division of the State Architect have authority to approve and/or stop work if the Contractor's Work does not comply with the requirements of the Contract Documents, Title 24 of the California Code of Regulations, and all applicable laws. The Contractor shall be liable for any delay caused by its non-compliant Work.

11. **Assignment of Contract**: Neither the Contract, nor any part thereof, nor any moneys due or to become due thereunder, may be assigned by the Contractor without the written approval of the District, nor without the written consent of the

Surety on the Contractor's Performance Bond (the "Surety"), unless the Surety has waived in writing its right to notice of assignment.

12. **Classification of Contractor's License**: Contractor hereby acknowledges that it currently holds valid Type **C-17** Contractor's license(s) issued by the State of California, Contractor's State Licensing Board, in accordance with division 3, chapter 9, of the Business and Professions Code and in the classification called for in the Contract Documents.

13. **Payment of Prevailing Wages**: The Contractor and all Subcontractors under the Contractor shall pay all workers on all Work performed pursuant to this Agreement not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to sections 1770 et seq. of the California Labor Code.

14. [**Labor Compliance**: If the District has adopted a labor compliance program which is applicable to the Project or if the Project is subject to State labor compliance monitored and enforced by the Compliance Monitoring Unit of the Department of Industrial Relations, Contractor specifically acknowledges and understands that it shall perform the Work of this Agreement while complying with all the applicable provisions of the District's labor compliance program or State labor compliance, if applicable, including, without limitation, the requirement that the Contractor and all of its Subcontractors shall timely submit complete and accurate certified payroll records as required by the Contract Documents, or the District cannot issue payment.]

15. **Contract Price**: In consideration of the foregoing covenants, promises, and agreements on the part of the Contractor, and the strict and literal fulfillment of each and every covenant, promise, and agreement, and as compensation agreed upon for the Work and construction, erection, and completion as aforesaid, the District covenants, promises, and agrees that it will well and truly pay and cause to be paid to the Contractor in full, and as the full Contract Price and compensation for construction, erection, and completion of the Work hereinabove agreed to be performed by the Contractor, the following price:

Two Million One Hundred Ninety-Eight Thousand and 00/100 Dollars

($ 2,198,000.00),

Total contract amount is divided among the two building projects as follows:

Fine Arts:

One Million Thirty-Three Thousand and 00/100 Dollars	**$1,033,000.00**

CIS/Math:

One Million One Hundred Sixty-Five Thousand and 00/100 Dollars	**$1,165,000.00**

in lawful money of the United States, which sum is to be paid according to the schedule provided by the Contractor and accepted by the District and subject to

additions and deductions as provided in the Contract. This amount supersedes any previously stated and/or agreed to amount(s).

16. Severability: If any term, covenant, condition, or provision in any of the Contract Documents is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions in the Contract Documents shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.

IN WITNESS WHEREOF, accepted and agreed on the date indicated above:

CONTRACTOR

GOLDEN GLASS, INC.

By: _____

Title: President

Print Name: Blake Golden

DISTRICT

CERRITOS COMMUNITY COLLEGE DISTRICT

By: _____

Title: Vice President of Business Services

Print Name: Dr. David El Fattal

NOTE: If the party executing this Agreement is a corporation, a certified copy of the by-laws, or of the resolution of the Board of Directors, authorizing the officers of said corporation to execute the Contract and the bonds required thereby must be attached hereto.

END OF DOCUMENT

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**

Agenda Item No. 19

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: Consideration of Ratification of Change Order No. 1 [Owner Added Scope, Agency Driven Changes], (Bid No. 16P001), RDM Electric Co., Multi-Purpose Fire Alarm Upgrade

ACTION

It is recommended that the Board of Trustees approve Change Order No. 1 [Owner Added Scope, Agency Driven Changes] in the amount of $11,686 for the Multi-Purpose Fire Alarm project.

FISCAL IMPACT

The amount from Change Order No. 1 will be $11,686, increasing the contract amount to $428,686. Funding will be allocated from the GO Bond.

REPORT SUMMARY

On October 19, 2016, the Board awarded a contract to RDM Electric Co., Inc. of Chino, California for the Multi-Purpose Fire Alarm Upgrade project. The project was bid using a traditional single-prime/general contractor project delivery method requiring a pre-qualified contractor from Cerritos College's pre-qualified contractor's list. Public Contract Code Section 20659 requires Board approval for a change order to a public works bid.

The total amount for the attached item in Change Order No. 1 is $11,686. The original contract amount approved by the Board was $417,000. Therefore, Change Order No. 1 is in compliance with Public Contract Code Section 20659. Change Order No. 1 is due to the owner added scope of the addition of two campus standard interior emergency phones to maintain consistency with the other emergency phones on campus. The agency driven changes were addressed through the completion of various modifications required by the State inspector including the addition of electrical disconnects, removal of low-voltage pathways in the elevator machine room, and additional power receptacles in the elevator machine room and elevator pit. Change Order No. 1 has been reviewed by Tilden-Coil Constructors (Construction Management); the Director of Physical Plant and Construction Services; and, the Vice President of Business Services. Please refer to the attachment for the items, details, and approvals of Change Order No. 1.

	Change Order	Date	Amount	Percentage of Change
Pending	1	October 4, 2017	$11,686	2.8%

Change Order types – Below is an explanation of change order types.

- Owner Added Scope – Any time the owner adds scope for various reasons. They are typically value driven.
- Agency Driven Changes – Required by Division of State Architect (DSA), municipalities, Inspector of Record (IOR), etc. and must be done for sign off.
- Unforeseen Conditions – Subsurface or existing building conditions that were unknown/uncertain during the design and not included in the documents/bid for whatever reason and now required.
- Errors – Errors in the documents by the architect or consultants.
- Omissions – Scope not included in the original documents/bid for whatever reason and now required.
- Deductive Credit – Monies are credited to the District due to project cost savings, a decrease in scope, or various reasons.

NOTICING REQUIREMENTS
None is required beyond posting of this item on the agenda.

ATTACHMENT(S)
Change Order No. 1 to Contract No. 16P001 – RDM Electric Co., Inc.
Contract No. 16P001 – RDM Electric Co., Inc.

Project: Cerritos College
Multi-Purpose Fire Alarm

Change Order Number: 01

Contract # 16P001

To: RDM Electric Co., Inc.
13867 Redwood Ave.
Chino, CA 91710
Phone: 909-591-0990
Fax: 909-591-1599

Date: August 21, 2017

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 1.01

Description: Added two (2) interior emergency phones.
Reason: Per District direction, two (2) campus standard interior emergency phones were implemented into the project as part of the area of refuge phone system.
Benefit: Maintenance and service for these emergency phones are consistent with other identical emergency phones on the campus.
Requested by: Owner
CO Type: Owner Request

Change Amount: ..... $ 5,906.00

Time Extension: .....0 Work days

Item 1.02

Description: Unforeseen electrical and low-voltage modifications required for state elevator approval.
Reason: In order to obtain state approval on the Multi-Purpose Building elevator, the state inspector required various electrical and low-voltage modifications. Including the addition of electrical disconnects, removal of low voltage pathways in the elevator machine room, and additional power receptacles in the elevator machine room and elevator pit.
Benefit: Achieved state sign off of elevator.
Requested by: State Elevator Inspector
CO Type: Agency Driven

Change Amount: ..... $ 5,780.00

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER $11,686.00
TOTAL ADDITIONAL WORKING DAYS ..... Days: 0

CONTRACT SUMMARY:

Original Contract Amount	$	417,000.00
Net change by previous Change Order	$	-
Net Change by previous Contract Adjustment	$	-
Net sum prior to this Change Order	$	417,000.00
Amount of Change Order No. 1	$	11,686.00
New Contract Sum	$	428,686.00
Percentage of Change to Contract		2.8%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of _____, 2017

Requested By:

(SIGNATURE & DATE)
RDM ELECTRIC CO., INC.
ROBERT MCDONNELL, JR.
13867 Redwood Ave.
Chino, CA 91710

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

8/31/2017
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

8/23/17
(SIGNATURE & DATE)
MDC ENGINEERS INC.
B.A. SATYA
PRINCIPAL

Reviewed By:

R. Gonzalez 8/24/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
ROBERT GONZALEZ
PROJECT MANAGER

Reviewed By:

8/30/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER



PROJECT: Multi-Purpose Fire Alarm Upgrade / BID NO.: 16P001

DATE OF CONTRACT: October 24, 2016 / CONTRACT NO.: 16P001

DOLLAR VALUE: $ 417,000.00

LIQUIDATED DAMAGES: $2,500 per day

CONTRACTOR: RDM Electric Co., Inc.

TERM: 141 Calendar days

TIME FOR COMPLETION:_____

RDM Electric Co., Inc.

Address: 13867 Redwood Avenue, Chino, CA 91710
Phone: 909-591-0990
Fax: 909-591-1599

AGREEMENT FORM

This Agreement is made and entered into this **24th day of October, 2016,** by and between the **Cerritos Community College District** ("District") and **RDM Electric Co., Inc.** ("Contractor") ("Agreement").

WITNESSETH: That the parties hereto have mutually covenanted and agreed, and by these presents do covenant and agree with each other, as follows:

1. **The Work:** Contractor agrees to furnish all tools, equipment, apparatus, facilities, labor, and material necessary to perform and complete in a good and workmanlike manner, the work of the following project:

   PROJECT: **16P001, Multi-Purpose Fire Alarm Upgrade**

   It is understood and agreed that the Work shall be performed and completed as required in the Contract Documents including, without limitation, the Drawings and Specifications, under the direction and supervision of, and subject to, the approval of the District or its authorized representative.

2. **The Contract Documents**: The complete Agreement consists of all Contract Documents as defined in the General Conditions and incorporated herein by this reference. Any and all obligations of the District and Contractor are fully set forth and described in the Contract Documents. All Contract Documents are intended to cooperate so that any Work called for in one and not mentioned in the other or vice versa is to be executed the same as if mentioned in all Contract Documents.

3. **Interpretation of Contract Documents**: Should any question arise concerning the intent or meaning of Contract Documents, including the Drawings or Specifications, the question shall be submitted to the District for interpretation. If a conflict exists in the Contract Documents, modifications, beginning with the most recent, shall control over this Agreement (if any), which shall control over the Special Conditions, which shall control over any Supplemental Conditions, which shall control over the General Conditions, which shall control over the remaining Division 0 documents, which shall control over Division 1 Documents which shall control over Division 2 through Division 33 documents, which shall control over figured dimensions, which shall control over large-scale drawings, which shall control over small-scale drawings. In no case shall a document calling for lower quality and/or quantity material or workmanship control. The decision of the District in the matter shall be final.

4. **Time for Completion**: It is hereby understood and agreed that the Work under this Project shall be completed within **ONE HUNDRED FORTY-ONE (141) consecutive calendar days** ("Contract Time") from the date specified in the District's Notice to Proceed.

5. **Coordination of Work**: Should the Contractor fail to complete this Project, and the Work provided herein, within the time fixed for completion, due allowance being made for the contingencies provided for herein, the Contractor shall become liable to the District for all loss and damage that the District may suffer on account thereof. The Contractor shall coordinate its Work with the work of all other contractors. The District shall not be liable for delays resulting from Contractor's failure to coordinate its Work with other contractors in a manner that will allow timely completion of Contractor's Work. Contractor shall be liable for delays to other contractors caused by Contractor's failure to coordinate its Work with the work of other contractors.

6. **Liquidated Damages**: Time is of the essence for all Work under this Agreement. It is hereby understood and agreed that it is and will be difficult and/or impossible to ascertain and determine the actual damage that the District will sustain in the event of and by reason of Contractor's delay; therefore, Contractor agrees that it shall pay to the District the sum of **TWO THOUSAND FIVE HUNDRED AND 00/100 DOLLARS ($ 2,500.00)** per day as liquidated damages for each and every day's delay beyond the time herein prescribed in finishing the Work. It is hereby understood and agreed that this amount is not a penalty.

   In the event any portion of the liquidated damages is not paid to the District, the District may deduct that amount from any money due or that may become due the Contractor under this Agreement. The District's right to assess liquidated damages is as indicated herein and in the General Conditions.

   The time during which the Contract is delayed for cause as hereinafter specified may extend the time of completion for a reasonable time as the District may grant. This provision does not exclude the recovery of damages for delay by either party under other provisions in the Contract Documents.

7. **Loss Or Damage**: The District and its authorized representatives shall not in any way or manner be answerable or suffer loss, damage, expense, or liability for any loss or damage that may happen to the Work, or any part thereof, or in or about the same during its construction and before acceptance, and the Contractor shall assume all liabilities of every kind or nature arising from the Work, either by accident, negligence, theft, vandalism, or any cause whatever; and shall hold the District and its authorized representatives harmless from all liability of every kind and nature arising from accident, negligence, or any cause whatever.

8. **Insurance and Bonds**: Contractor shall provide all required certificates of insurance, and payment and performance bonds as evidence thereof.

9. **Execution of Work**: If the Contractor should neglect to execute the Work properly or fail to perform any provisions of this Agreement, the District, may, pursuant to the General Conditions and without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due the Contractor.

10. **District Representatives**: Contractor hereby acknowledges that the Architect(s), District's Agent, the Project Inspector(s), and the Division of the State Architect have authority to approve and/or stop work if the Contractor's Work does not comply with the requirements of the Contract Documents, Title 24 of the California Code of Regulations, and all applicable laws. The Contractor shall be liable for any delay caused by its non-compliant Work.

11. **Assignment of Contract**: Neither the Contract, nor any part thereof, nor any moneys due or to become due thereunder, may be assigned by the Contractor without the written approval of the District, nor without the written consent of the Surety on the Contractor's Performance Bond (the "Surety"), unless the Surety has waived in writing its right to notice of assignment.

12. **Classification of Contractor's License**: Contractor hereby acknowledges that it currently holds valid Type C-10 Contractor's license(s) issued by the State of California, Contractor's State Licensing Board, in accordance with division 3, chapter 9, of the Business and Professions Code and in the classification called for in the Contract Documents.

13. **Payment of Prevailing Wages**: The Contractor and all Subcontractors under the Contractor shall pay all workers on all Work performed pursuant to this Agreement not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to sections 1770 et seq. of the California Labor Code.

14. Monitoring and enforcement of the prevailing wage laws and related requirements will be performed by the Labor Commissioner/ Department of Labor Standards Enforcement (DLSE), and, at the discretion of the District, by the District's labor compliance program.

15. **Contract Price**: In consideration of the foregoing covenants, promises, and agreements on the part of the Contractor, and the strict and literal fulfillment of each and every covenant, promise, and agreement, and as compensation agreed upon for the Work and construction, erection, and completion as aforesaid, the District covenants, promises, and agrees that it will well and truly pay and cause to be paid to the Contractor in full, and as the full Contract Price and compensation for construction, erection, and completion of the Work hereinabove agreed to be performed by the Contractor, the following price:

Four Hundred Seventeen Thousand and 00/100 Dollars

($ 417,000.00),

in lawful money of the United States, which sum is to be paid according to the schedule provided by the Contractor and accepted by the District and subject to additions and deductions as provided in the Contract. This amount supersedes any previously stated and/or agreed to amount(s).

16. **Severability**: If any term, covenant, condition, or provision in any of the Contract Documents is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions in the Contract Documents shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.

IN WITNESS WHEREOF, accepted and agreed on the date indicated above:

CONTRACTOR

RDM ELECTRIC CO., INC.

By: _____

Title: Secretary/Treasurer

Print Name: Diane E. McDonnell

DISTRICT

CERRITOS COMMUNITY COLLEGE DISTRICT

By: _____

Title: Acting VP Business Services

Print Name: Noorali Delawalla

NOTE: If the party executing this Agreement is a corporation, a certified copy of the by-laws, or of the resolution of the Board of Directors, authorizing the officers of said corporation to execute the Contract and the bonds required thereby must be attached hereto.

END OF DOCUMENT

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**

Agenda Item No. 20

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT:	**Consideration of Ratification of Change Order No. 1 [Deductive Credit], (Bid No. 16P004, Category 01), RDM Electric Co., Inc., Campus Fiber Upgrade**

ACTION

It is recommended that the Board of Trustees approve Change Order No. 1 [Deductive Credit] in the deductive amount of $49,029 for the Campus Fiber Upgrade project.

FISCAL IMPACT

The deductive amount from Change Order No. 1 will be $49,029, decreasing the contract amount to $199,971. Funding will be reallocated to the GO Bond.

REPORT SUMMARY

On December 7, 2016, the Board awarded a contract to RDM Electric Co., Inc. of Chino, California for the Campus Fiber Upgrade project. The project was bid using a multi-prime project delivery method whereby Cerritos College bid two (2) disciplines for various elements of the project work. Category 01 represents the Fiber & Copper Infrastructure element of work. Public Contract Code, Section 20659 requires Board approval for a change order to a public works bid.

The total deductive amount for the attached item in Change Order No. 1 is $49,029. The original contract amount approved by the Board was $249,000. Therefore, Change Order No. 1 is in compliance with Public Contract Code Section 20659. Change Order No. 1 is due to a credit issued as the contractor has completed their overall scope of work and there is a cost credit remaining. Change Order No. 1 has been reviewed by Tilden-Coil Constructors (Construction Management); the Director of Physical Plant and Construction Services; and, the Vice President of Business Services. Please refer to the attachment for the items, details, and approvals of Change Order No. 1.

	Change Order	Date	Amount	Percentage of Change
Pending	1	October 4, 2017	($49,029)	-19.7%

Change Order types – Below is an explanation of change order types.

- Owner Added Scope – Any time the owner adds scope for various reasons. They are typically value driven.
- Agency Driven Changes – Required by Division of State Architect (DSA), municipalities, Inspector of Record (IOR), etc. and must be done for sign off.
- Unforeseen Conditions – Subsurface or existing building conditions that were unknown/uncertain during the design and not included in the documents/bid for whatever reason and now required.
- Errors – Errors in the documents by the architect or consultants.
- Omissions – Scope not included in the original documents/bid for whatever reason and now required.
- Deductive Credit – Monies are credited to the District due to project cost savings, a decrease in scope, or various reasons.

NOTICING REQUIREMENTS
None is required beyond posting of this item on the agenda.

ATTACHMENT(S)
Change Order No. 1 to Contract No. 16P004-01 – RDM Electric Co., Inc.
Contract No. 16P004-01 – RDM Electric Co., Inc.

Project: Cerritos College
Campus Fiber Upgrade

Change Order Number: 01

Contract # 16P004

To: RDM Electric Co., Inc.
13867 Redwood Avenue
Chino, CA 91710
Phone: 909-591-0990
Fax: 909-591-1599

Date: July 17, 2017

Board Action: (Ratification)

SUMMARY OF CHANGES:

Item 1.01

Description: The Prime Contractor's overall Scope of Work was completed and there is a cost credit remaining on their Contract.

Reason: The Prime Contractor completed all required work, and the additive/deductive modifications to their Contract resulted in a credit.

Benefit: The overall project cost to the District is reduced by issuing this credit.

Requested by: Owner

CO Type: Deductive Credit

Change Amount: ..... ($49,029.00)

Time Extension: .....0 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER ..... **($49,029.00)**
TOTAL ADDITIONAL WORKING DAYS ..... **Days: 0**

CONTRACT SUMMARY:

Original Contract Amount	$	249,000.00
Net change by previous Change Order	$	-
Net sum prior to this Change Order	$	249,000.00
Amount of Change Order No. 1	$	(49,029.00)
New Contract Sum	$	199,971.00
Percentage of Change to Contract		-19.7%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of_____, 2017

Requested By:

Robert P. McDonnell Jr.
(SIGNATURE & DATE)
RDM ELECTRIC, INC.
ROB MCDONNELL, JR.
13867 Redwood Avenue
Chino, CA 91710

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

8/24/2017
(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

Signature on attached sheet
(SIGNATURE & DATE)
PLANNET CONSULTING
MICHAEL RAMIREZ
ENGINEER OF RECORD

Reviewed By:

8/24/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

08/24/17
(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of Trustees on _____ of_____, 2017

Requested By:

(SIGNATURE & DATE)
RDM ELECTRIC, INC.
ROB MCDONNELL, JR.
13867 Redwood Avenue
Chino, CA 91710

Approved By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
FELIPE LOPEZ
VICE PRESIDENT OF BUSINESS SERVICES

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
DAVID C. MOORE,
DIRECTOR OF THE PHYSICAL PLANT

Reviewed By:

(SIGNATURE & DATE)
CERRITOS COLLEGE
MARK B. LOGAN,
DIRECTOR OF PURCHASING

Reviewed By:

(SIGNATURE & DATE)
PLANNET CONSULTING
~~MICHAEL RAMIREZ~~ TIM GUASTETTER
ENGINEER OF RECORD DIRECTOR

Reviewed By:

(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
DAVID BUTED
PROJECT MANAGER

Reviewed By:

(SIGNATURE & DATE)
TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN
PROGRAM MANAGER



PROJECT: Campus Fiber Upgrade / BID NO.: 16P004

DATE OF CONTRACT: December 9, 2016 / CONTRACT NO.: 16P004-01

BID CATEGORY: 01, Fiber & Copper Infrastructure

DOLLAR VALUE: $ 249,000.00

LIQUIDATED DAMAGES: $2,500 per day

CONTRACTOR: RDM Electric Co., Inc.

TERM: 242 Calendar days

TIME FOR COMPLETION:_____

RDM Electric Co., Inc.

Address: 13867 Redwood Avenue, Chino, CA 91710
Phone: 909-591-0990
Fax: 909-951-1599

AGREEMENT FORM

This Agreement is made and entered into this **9th day of December, 2016**, by and between the **Cerritos Community College District** ("District") and **RDM Electric Co., Inc.** ("Contractor") ("Agreement").

WITNESSETH: That the parties hereto have mutually covenanted and agreed, and by these presents do covenant and agree with each other, as follows:

1. **The Work:** Contractor agrees to furnish all tools, equipment, apparatus, facilities, labor, and material necessary to perform and complete in a good and workmanlike manner, the work of the following project:

   PROJECT: **16P004, Campus Fiber Upgrade**
   Category 01, Fiber & Copper Infrastructure

   It is understood and agreed that the Work shall be performed and completed as required in the Contract Documents including, without limitation, the Drawings and Specifications, under the direction and supervision of, and subject to, the approval of the District or its authorized representative.

2. **The Contract Documents**: The complete Agreement consists of all Contract Documents as defined in the General Conditions and incorporated herein by this reference. Any and all obligations of the District and Contractor are fully set forth and described in the Contract Documents. All Contract Documents are intended to cooperate so that any Work called for in one and not mentioned in the other or vice versa is to be executed the same as if mentioned in all Contract Documents.

3. **Interpretation of Contract Documents**: Should any question arise concerning the intent or meaning of Contract Documents, including the Drawings or Specifications, the question shall be submitted to the District for interpretation. If a conflict exists in the Contract Documents, modifications, beginning with the most recent, shall control over this Agreement (if any), which shall control over the Special Conditions, which shall control over any Supplemental Conditions, which shall control over the General Conditions, which shall control over the remaining Division 0 documents, which shall control over Division 1 Documents which shall control over Division 2 through Division 33 documents, which shall control over figured dimensions, which shall control over large-scale drawings, which shall control over small-scale drawings. In no case shall a document calling for lower quality and/or quantity material or workmanship control. The decision of the District in the matter shall be final.

4. **Time for Completion**: It is hereby understood and agreed that the Work under this Project shall be completed within **TWO HUNDRED FORTY-TWO (242) consecutive calendar days** ("Contract Time") from the date specified in the District's Notice to Proceed.

5. **Coordination of Work**: Should the Contractor fail to complete this Project, and the Work provided herein, within the time fixed for completion, due allowance being made for the contingencies provided for herein, the Contractor shall become liable to the District for all loss and damage that the District may suffer on account thereof. The Contractor shall coordinate its Work with the work of all other contractors. The District shall not be liable for delays resulting from Contractor's failure to coordinate its Work with other contractors in a manner that will allow timely completion of Contractor's Work. Contractor shall be liable for delays to other contractors caused by Contractor's failure to coordinate its Work with the work of other contractors.

6. **Liquidated Damages**: Time is of the essence for all Work under this Agreement. It is hereby understood and agreed that it is and will be difficult and/or impossible to ascertain and determine the actual damage that the District will sustain in the event of and by reason of Contractor's delay; therefore, Contractor agrees that it shall pay to the District the sum of **TWO THOUSAND FIVE HUNDRED AND 00/100 DOLLARS ($ 2,500.00)** per day as liquidated damages for each and every day's delay beyond the time herein prescribed in finishing the Work. It is hereby understood and agreed that this amount is not a penalty.

   In the event any portion of the liquidated damages is not paid to the District, the District may deduct that amount from any money due or that may become due the Contractor under this Agreement. The District's right to assess liquidated damages is as indicated herein and in the General Conditions.

   The time during which the Contract is delayed for cause as hereinafter specified may extend the time of completion for a reasonable time as the District may grant. This provision does not exclude the recovery of damages for delay by either party under other provisions in the Contract Documents.

7. **Loss Or Damage**: The District and its authorized representatives shall not in any way or manner be answerable or suffer loss, damage, expense, or liability for any loss or damage that may happen to the Work, or any part thereof, or in or about the same during its construction and before acceptance, and the Contractor shall assume all liabilities of every kind or nature arising from the Work, either by accident, negligence, theft, vandalism, or any cause whatever; and shall hold the District and its authorized representatives harmless from all liability of every kind and nature arising from accident, negligence, or any cause whatever.

8. **Insurance and Bonds**: Contractor shall provide all required certificates of insurance, and payment and performance bonds as evidence thereof.

9. **Execution of Work**: If the Contractor should neglect to execute the Work properly or fail to perform any provisions of this Agreement, the District, may, pursuant to the General Conditions and without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due the Contractor.

10. **District Representatives**: Contractor hereby acknowledges that the Architect(s), District's Agent, the Project Inspector(s), and the Division of the State Architect have authority to approve and/or stop work if the Contractor's Work does not comply with the requirements of the Contract Documents, Title 24 of the California Code of Regulations, and all applicable laws. The Contractor shall be liable for any delay caused by its non-compliant Work.

11. **Assignment of Contract**: Neither the Contract, nor any part thereof, nor any moneys due or to become due thereunder, may be assigned by the Contractor without the written approval of the District, nor without the written consent of the Surety on the Contractor's Performance Bond (the "Surety"), unless the Surety has waived in writing its right to notice of assignment.

12. **Classification of Contractor's License**: Contractor hereby acknowledges that it currently holds valid Type C-10 Contractor's license(s) issued by the State of California, Contractor's State Licensing Board, in accordance with division 3, chapter 9,

of the Business and Professions Code and in the classification called for in the Contract Documents.

13. **Payment of Prevailing Wages**: The Contractor and all Subcontractors under the Contractor shall pay all workers on all Work performed pursuant to this Agreement not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to sections 1770 et seq. of the California Labor Code.

14. Monitoring and enforcement of the prevailing wage laws and related requirements will be performed by the Labor Commissioner/ Department of Labor Standards Enforcement (DLSE), and, at the discretion of the District, by the District's labor compliance program.

15. **Contract Price**: In consideration of the foregoing covenants, promises, and agreements on the part of the Contractor, and the strict and literal fulfillment of each and every covenant, promise, and agreement, and as compensation agreed upon for the Work and construction, erection, and completion as aforesaid, the District covenants, promises, and agrees that it will well and truly pay and cause to be paid to the Contractor in full, and as the full Contract Price and compensation for construction, erection, and completion of the Work hereinabove agreed to be performed by the Contractor, the following price:

Two Hundred Forty-Nine Thousand and 00/100 Dollars

($ 249,000.00),

in lawful money of the United States, which sum is to be paid according to the schedule provided by the Contractor and accepted by the District and subject to additions and deductions as provided in the Contract. This amount supersedes any previously stated and/or agreed to amount(s).

16. **Severability**: If any term, covenant, condition, or provision in any of the Contract Documents is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions in the Contract Documents shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.

CONTRACTOR	**DISTRICT**
RDM ELECTRIC CO., INC	CERRITOS COMMUNITY COLLEGE DISTRICT
By: Diane E McDonnell	By:
Title: Secretary/Treasurer	Title: Vice President Business Services
Print Name: Diane E. McDonnell	Print Name: Felipe Lopez

NOTE: If the party executing this Agreement is a corporation, a certified copy of the by-laws, or of the resolution of the Board of Directors, authorizing the officers of said corporation to execute the Contract and the bonds required thereby must be attached hereto.

END OF DOCUMENT

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**
Agenda Item No. 21

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: **Consideration of Ratification of Change Order No. 1 [Agency Driven Changes], (Bid No. 16P006, Category 02), Verne's Plumbing, Inc., Health and Wellness Complex**

ACTION

It is recommended that the Board of Trustees approve Change Order No. 1 [Agency Driven Changes] in the amount of $58,732.35 for the Health and Wellness Complex project.

FISCAL IMPACT

The amount from Change Order No. 1 will be $58,132.35, increasing the contract amount to $2,067,732.35. Funding will be allocated from the GO Bond.

REPORT SUMMARY

On March 1, 2017, the Board awarded a contract to Verne's Plumbing, Inc. of Buena Park, California for the Health and Wellness Complex project. The project was bid using a multi-prime project delivery method whereby Cerritos College bid twenty (20) disciplines for various elements of the project work. Category 02 represents the Building & Site Plumbing element of work. Public Contract Code, Section 20659 requires Board approval for a change order to a public works bid.

The total amount for the attached item in Change Order No. 1 is $58,732.35. The original contract amount approved by the Board was $2,009,000. Therefore, Change Order No. 1 is in compliance with Public Contract Code Section 20659. Change Order No. 1 is due to agency driven changes regarding the installation of a new 6" gas line to allow for future construction of the Performing Arts Complex and the installation of a new gas meter adjacent to parking lot 2 north of the gym. Change Order No. 1 has been reviewed by Tilden-Coil Constructors (Construction Management); the Director of Physical Plant and Construction Services; and, the Vice President of Business Services. Please refer to the attachment for the items, details, and approvals of Change Order No. 1.

	Change Order	Date	Amount	Percentage of Change
Pending	1	October 4, 2017	$58,732.35	2.92%

Change Order types – Below is an explanation of change order types.

- Owner Added Scope – Any time the owner adds scope for various reasons. They are typically value driven.
- Agency Driven Changes – Required by Division of State Architect (DSA), municipalities, Inspector of Record (IOR), etc. and must be done for sign off.
- Unforeseen Conditions – Subsurface or existing building conditions that were unknown/uncertain during the design and not included in the documents/bid for whatever reason and now required.
- Errors – Errors in the documents by the architect or consultants.
- Omissions – Scope not included in the original documents/bid for whatever reason and now required.
- Deductive Credit – Monies are credited to the District due to project cost savings, a decrease in scope, or various reasons.

NOTICING REQUIREMENTS
None is required beyond posting of this item on the agenda.

ATTACHMENT(S)
Change Order No. 1 to Contract No. 16P006-02 – Verne's Plumbing, Inc.
Contract No. 16P006-02 – Verne's Plumbing, Inc.

Cerritos College

Project: Cerritos College
Cerritos | Health & Wellness Complex

To: Verne's Plumbing, Inc.
8561 Whitaker Street
Buena Park, CA 90621

Date: August 24, 2017

Prime Change Order No: 001

Contract No: 16-013-BC02-VER
16P006-02

Board Action: Ratification

SUMMARY OF CHANGES:

Item 1.01

Bldg/Area:

Description: Added 340ft of a new 6" gas line alonge the West eleavtin of teh Health Service Complex.

Reason: The 6" gas line was added in order to allow for the future construction of the Performing Arts Complex . The footprint of the PAC building is located were the existing gas line and gas meter is installed. A new gas meter is being located adjacent to parking lot C2 just to the North of the gym to allow for the future construction of the Performing Arts Complex building.

Benefit: The additional Gas line allows for installation of Future meter.

Request By: Owner

CO Type: Agency Driven Change

Change Amount: **$58,732.35**

Time Extension: ..... 0 Work Days

SUMMARY OF COST:

Total this Change Order	**$58,732.35**
Total Additional Work Days	**0 Days**

CONTRACT SUMMARY:

Original Prime Contract Amount:	$2,009,000.00
Net Change by previous Change Order(s):	$0.00
Net Change by previous Contract Adjustment(s):	$0.00
Net Sum prior to this Change Order:	$2,009,000.00
Amount of Change Order No. 001	$58,732.35
New Contract Sum:	$2,067,732.35
Percentage of Change to Contract:	2.92 %

Project: Cerritos | Health & Wellness Complex
To: Verne's Plumbing, Inc.

Prime Change Order No: 001
Contract No: 16-013-BC02-VER

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this Change Order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on behalf of the Board of

Trustees on the _____ day of _____, 2017

Requested By:

08/25/17

Signature & Date

Verne's Plumbing, Inc.
Tim Verne
8561 Whitaker Street
Buena Park, CA 90621

Approved By:

Signature & Date

Cerritos College
Felipe Lopez
Vice President of Business Services

Reviewed By:

8/31/2017

Signature & Date

Cerritos College
David C. Moore, Director of the
Physical Plant & Construction Services

Reviewed By:

Signature & Date

Cerritos College
Mark B. Logan, Director of the
Purchasing & Construction Administration

Reviewed By:

8/25/17

Signature & Date

HMC Architects
Josh Glavin
Architect

Reviewed By:

8-25-17

Signature & Date

Tilden-Coil Constructors, Inc.
Kevin Jones
Project Manager

Reviewed By:

8/30/17

Signature & Date

Tilden-Coil Constructors, Inc.
Jimmy Riordan
Program Manager



PROJECT: Health and Wellness Complex / BID NO.: 16P006

DATE OF CONTRACT: March 3, 2017 /CONTRACT NO.: 16P006-02

BID CATEGORY: 02, Building & Site Plumbing

DOLLAR VALUE: $ 2,009,000.00

LIQUIDATED DAMAGES: $ 2,500 per day

CONTRACTOR: Verne's Plumbing, Inc.

TERM: 1,132 Calendar days

TIME FOR COMPLETION:_____

Verne's Plumbing, Inc.

Address: 8561 Whitaker Street, Buena Park, CA 90621
Phone: 714-994-1971
Fax: 714-994-2203

AGREEMENT FORM

This Agreement is made and entered into this **3rd day of March, 2017,** by and between the **Cerritos Community College District** ("District") and **Verne's Plumbing, Inc.** ("Contractor") ("Agreement").

WITNESSETH: That the parties hereto have mutually covenanted and agreed, and by these presents do covenant and agree with each other, as follows:

1. **The Work:** Contractor agrees to furnish all tools, equipment, apparatus, facilities, labor, and material necessary to perform and complete in a good and workmanlike manner, the work of the following project:

   PROJECT: **16P006, Health and Wellness Complex**
   Category 02, Building & Site Plumbing

   It is understood and agreed that the Work shall be performed and completed as required in the Contract Documents including, without limitation, the Drawings and Specifications, under the direction and supervision of, and subject to, the approval of the District or its authorized representative.

2. **The Contract Documents**: The complete Agreement consists of all Contract Documents as defined in the General Conditions and incorporated herein by this reference. Any and all obligations of the District and Contractor are fully set forth and described in the Contract Documents. All Contract Documents are intended to cooperate so that any Work called for in one and not mentioned in the other or vice versa is to be executed the same as if mentioned in all Contract Documents.

3. **Interpretation of Contract Documents**: Should any question arise concerning the intent or meaning of Contract Documents, including the Drawings or Specifications, the question shall be submitted to the District for interpretation. If a conflict exists in the Contract Documents, modifications, beginning with the most recent, shall control over this Agreement (if any), which shall control over the Special Conditions, which shall control over any Supplemental Conditions, which shall control over the General Conditions, which shall control over the remaining Division 0 documents, which shall control over Division 1 Documents which shall control over Division 2 through Division 33 documents, which shall control over figured dimensions, which shall control over large-scale drawings, which shall control over small-scale drawings. In no case shall a document calling for lower quality and/or quantity material or workmanship control. The decision of the District in the matter shall be final.

4. **Time for Completion**: It is hereby understood and agreed that the Work under this Project shall be completed within **ONE THOUSAND ONE HUNDRED THIRTY-TWO (1,132) consecutive calendar days** ("Contract Time") from the date specified in the District's Notice to Proceed.

5. **Coordination of Work**: Should the Contractor fail to complete this Project, and the Work provided herein, within the time fixed for completion, due allowance being made for the contingencies provided for herein, the Contractor shall become liable to the District for all loss and damage that the District may suffer on account thereof. The Contractor shall coordinate its Work with the work of all other contractors. The District shall not be liable for delays resulting from Contractor's failure to coordinate its Work with other contractors in a manner that will allow timely completion of Contractor's Work. Contractor shall be liable for delays to other contractors caused by Contractor's failure to coordinate its Work with the work of other contractors.

6. **Liquidated Damages**: Time is of the essence for all Work under this Agreement. It is hereby understood and agreed that it is and will be difficult and/or impossible to ascertain and determine the actual damage that the District will sustain in the event of and by reason of Contractor's delay; therefore, Contractor agrees that it shall pay to the District the sum of liquidated damages ***per activity duration as indicated in 013200-1 Appendix A Construction Progress Documentation per day as liquidated damages for each and every day's delay beyond the time herein prescribed in finishing the Work.*** It is hereby understood and agreed that this amount is not a penalty.

   In the event any portion of the liquidated damages is not paid to the District, the District may deduct that amount from any money due or that may become due the Contractor under this Agreement. The District's right to assess liquidated damages is as indicated herein and in the General Conditions.

   The time during which the Contract is delayed for cause as hereinafter specified may extend the time of completion for a reasonable time as the District may grant. This provision does not exclude the recovery of damages for delay by either party under other provisions in the Contract Documents.

7. **Loss Or Damage**: The District and its authorized representatives shall not in any way or manner be answerable or suffer loss, damage, expense, or liability for any loss or damage that may happen to the Work, or any part thereof, or in or about the same during its construction and before acceptance, and the Contractor shall assume all liabilities of every kind or nature arising from the Work, either by accident, negligence, theft, vandalism, or any cause whatever; and shall hold the District and its authorized representatives harmless from all liability of every kind and nature arising from accident, negligence, or any cause whatever.

8. **Insurance and Bonds**: Contractor shall provide all required certificates of insurance, and payment and performance bonds as evidence thereof.

9. **Execution of Work**: If the Contractor should neglect to execute the Work properly or fail to perform any provisions of this Agreement, the District, may, pursuant to the General Conditions and without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due the Contractor.

10. **District Representatives**: Contractor hereby acknowledges that the Architect(s), District's Agent, the Project Inspector(s), and the Division of the State Architect have authority to approve and/or stop work if the Contractor's Work does not comply with the requirements of the Contract Documents, Title 24 of the California Code of Regulations, and all applicable laws. The Contractor shall be liable for any delay caused by its non-compliant Work.

11. **Assignment of Contract**: Neither the Contract, nor any part thereof, nor any moneys due or to become due thereunder, may be assigned by the Contractor without the written approval of the District, nor without the written consent of the Surety on the Contractor's Performance Bond (the "Surety"), unless the Surety has waived in writing its right to notice of assignment.

12. **Classification of Contractor's License**: Contractor hereby acknowledges that it currently holds valid Type C-36 Contractor's license(s) issued by the State of California, Contractor's State Licensing Board, in accordance with division 3, chapter 9,

of the Business and Professions Code and in the classification called for in the Contract Documents.

13. **Payment of Prevailing Wages**: The Contractor and all Subcontractors under the Contractor shall pay all workers on all Work performed pursuant to this Agreement not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to sections 1770 et seq. of the California Labor Code.

14. Monitoring and enforcement of the prevailing wage laws and related requirements will be performed by the Labor Commissioner/ Department of Labor Standards Enforcement (DLSE), and, at the discretion of the District, by the District's labor compliance program.

15. **Contract Price**: In consideration of the foregoing covenants, promises, and agreements on the part of the Contractor, and the strict and literal fulfillment of each and every covenant, promise, and agreement, and as compensation agreed upon for the Work and construction, erection, and completion as aforesaid, the District covenants, promises, and agrees that it will well and truly pay and cause to be paid to the Contractor in full, and as the full Contract Price and compensation for construction, erection, and completion of the Work hereinabove agreed to be performed by the Contractor, the following price:

Two Million Nine Thousand and 00/100 Dollars

($ 2,009,000.00),

in lawful money of the United States, which sum is to be paid according to the schedule provided by the Contractor and accepted by the District and subject to additions and deductions as provided in the Contract. This amount supersedes any previously stated and/or agreed to amount(s).

16. **Severability**: If any term, covenant, condition, or provision in any of the Contract Documents is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions in the Contract Documents shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.

CONTRACTOR

VERNE'S PLUMBING, INC.

By: _____

Title: President

Print Name: Lawrence J. Verne

DISTRICT

CERRITOS COMMUNITY COLLEGE DISTRICT

By: _____

Title: Vice President of Business Services

Print Name: Felipe R. Lopez

NOTE: If the party executing this Agreement is a corporation, a certified copy of the by-laws, or of the resolution of the Board of Directors, authorizing the officers of said corporation to execute the Contract and the bonds required thereby must be attached hereto.

END OF DOCUMENT

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**
Agenda Item No. 22

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: Consideration of Approval of Notice of Completion for Bid No. 13P032, Category 19, Fine Arts-CIS/Math Building

ACTION
It is recommended that the Board of Trustees approve the Notice of Completion for RDM Electric Co., Inc. of Chino, California for the Fine Arts-CIS/Math Building, Category 19 project at Cerritos Community College District as presented.

FISCAL IMPACT
The total final contract amount was $6,034,983 which was paid by the G.O. Bond.

REPORT SUMMARY
Cerritos College issued a contract to RDM Electric Co., Inc. on October 1, 2014. As required by Public Contract Code, Cerritos College must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

This project was substantially complete on February 15, 2017. A Notice of Completion needs to be approved by the Board of Trustees and filed with the County Recorder.

NOTICING REQUIREMENTS
None is required beyond posting of this item on the agenda.

ATTACHMENT(S)
Notice of Completion Recording – RDM Electric Co., Inc.

RECORDING REQUEST BY
WHEN RECORDED MAIL TO:

CERRITOS COMMUNITY COLLEGE
DISTRICT, ATTENTION: MARK B. LOGAN
11110 ALONDRA BOULEVARD
NORWALK, CALIFORNIA 90650

SPACE ABOVE THIS LINE RESERVED
FOR RECORDER'S USE

TITLE(S)

NOTICE OF COMPLETION
CERRITOS COMMUNITY COLLEGE DISTRICT

NOTICE IS HEREBY GIVEN, pursuant to the provisions of Section §9200 – §9208 of the Civil code of the State of California, that the **CERRITOS COMMUNITY COLLEGE DISTRICT**, of Los Angeles County, as owner of the property known as **Cerritos Community College**, located at **11110 Alondra Boulevard, Norwalk, California**, caused improvements to be made to the property to wit: **Fine Arts-CIS/Math Building, Bid No. 13P032, Category 19** contract for the doing of which was heretofore entered into on the **1st of October, 2014** which contract was made with **RDM Electric Co., Inc.**, contract number **13P032-19**, as contractor; that said improvements were completed on the **15th of February, 2017**, and accepted by formal action of the governing board of said DISTRICT on the **4th of October, 2017**; that title to said property is vested in the **CERRITOS COMMUNITY COLLEGE DISTRICT** of Los Angeles County, California; that the surety for the above named contractor is **The Hanover Insurance Company.**

I certify or declare under penalty of perjury that the foregoing is true and correct.

CERRITOS COMMUNITY COLLEGE DISTRICT OF LOS ANGELES COUNTY, CALIFORNIA

By:_____
Felipe R. Lopez
Vice President of Business Services

Date: _____

Place of Execution: Norwalk, California

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**

Agenda Item No. 23

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: Consideration of Approval of Notice of Completion for Bid No. 14P006, Category 20, Fine Arts-CIS/Math Building

ACTION

It is recommended that the Board of Trustees approve the Notice of Completion for PCC Network Solutions a Pacific Coast Cabling, Inc. Company of Chatsworth, California for the Fine Arts-CIS/Math Building, Category 20 project at Cerritos Community College District as presented.

FISCAL IMPACT

The total final contract amount was $403,643.30 which was paid by the G.O. Bond.

REPORT SUMMARY

Cerritos College issued a contract to PCC Network Solutions a Pacific Coast Cabling, Inc. Company on December 10, 2014. As required by Public Contract Code, Cerritos College must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

This project was substantially complete on February 10, 2017. A Notice of Completion needs to be approved by the Board of Trustees and filed with the County Recorder.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Notice of Completion Recording – PCC Network Solutions a Pacific Coast Cabling, Inc. Company

RECORDING REQUEST BY
WHEN RECORDED MAIL TO:

CERRITOS COMMUNITY COLLEGE
DISTRICT, ATTENTION: MARK B. LOGAN
11110 ALONDRA BOULEVARD
NORWALK, CALIFORNIA 90650

SPACE ABOVE THIS LINE RESERVED
FOR RECORDER'S USE

TITLE(S)

NOTICE OF COMPLETION
CERRITOS COMMUNITY COLLEGE DISTRICT

NOTICE IS HEREBY GIVEN, pursuant to the provisions of Section §9200 – §9208 of the Civil code of the State of California, that the **CERRITOS COMMUNITY COLLEGE DISTRICT**, of Los Angeles County, as owner of the property known as **Cerritos Community College**, located at **11110 Alondra Boulevard, Norwalk, California**, caused improvements to be made to the property to wit: **Fine Arts-CIS/Math Building, Bid No. 14P006, Category 20** contract for the doing of which was heretofore entered into on the **10th of December, 2014** which contract was made with **PCC Network Solutions a Pacific Coast Cabling, Inc. Company**, contract number **14P006-20**, as contractor; that said improvements were completed on the **10th of February, 2017**, and accepted by formal action of the governing board of said DISTRICT on the **4th of October, 2017**; that title to said property is vested in the **CERRITOS COMMUNITY COLLEGE DISTRICT** of Los Angeles County, California; that the surety for the above named contractor is **Suretec Insurance Company.**

I certify or declare under penalty of perjury that the foregoing is true and correct.

CERRITOS COMMUNITY COLLEGE DISTRICT OF LOS ANGELES COUNTY, CALIFORNIA

By:_____
Felipe R. Lopez
Vice President of Business Services

Date: _____

Place of Execution: Norwalk, California

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**

Agenda Item No. 24

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: Consideration of Approval of Notice of Completion for Bid No. 15P004, Fine Arts-CIS/Math Building Audio Visual

ACTION

It is recommended that the Board of Trustees approve the Notice of Completion for Audio Associates of San Diego of Chula Vista, California for the Fine Arts-CIS/Math Building Audio Visual project at Cerritos Community College District as presented.

FISCAL IMPACT

The total final contract amount was $1,288,352 which was paid by the G.O. Bond.

REPORT SUMMARY

Cerritos College issued a contract to Audio Associates of San Diego on May 18, 2016. As required by Public Contract Code, Cerritos College must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

This project was substantially complete on February 15, 2017. A Notice of Completion needs to be approved by the Board of Trustees and filed with the County Recorder.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Notice of Completion Recording – Audio Associates of San Diego

RECORDING REQUEST BY
WHEN RECORDED MAIL TO:

CERRITOS COMMUNITY COLLEGE
DISTRICT, ATTENTION: MARK B. LOGAN
11110 ALONDRA BOULEVARD
NORWALK, CALIFORNIA 90650

SPACE ABOVE THIS LINE RESERVED
FOR RECORDER'S USE

TITLE(S)

NOTICE OF COMPLETION
CERRITOS COMMUNITY COLLEGE DISTRICT

NOTICE IS HEREBY GIVEN, pursuant to the provisions of Section §9200 – §9208 of the Civil code of the State of California, that the **CERRITOS COMMUNITY COLLEGE DISTRICT**, of Los Angeles County, as owner of the property known as **Cerritos Community College**, located at **11110 Alondra Boulevard, Norwalk, California**, caused improvements to be made to the property to wit: **Fine Arts-CIS/Math Building Audio Visual, Bid No. 15P004** contract for the doing of which was heretofore entered into on the **18th of May, 2016** which contract was made with **Audio Associates of San Diego**, contract number **15P004**, as contractor; that said improvements were completed on the **15th of February, 2017**, and accepted by formal action of the governing board of said DISTRICT on the **4th of October, 2017**; that title to said property is vested in the **CERRITOS COMMUNITY COLLEGE DISTRICT** of Los Angeles County, California; that the surety for the above named contractor is **The Hanover Insurance Company.**

I certify or declare under penalty of perjury that the foregoing is true and correct.

CERRITOS COMMUNITY COLLEGE DISTRICT OF LOS ANGELES COUNTY, CALIFORNIA

By:_____
Felipe R. Lopez
Vice President of Business Services

Date: _____

Place of Execution: Norwalk, California

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**
Agenda Item No. 25

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: Consideration of Ratification of Acceptance of Gifts

ACTION
It is recommended that the Board of Trustees ratify the acceptance of the gifts listed below on behalf of Cerritos College.

FISCAL IMPACT
There is no cost to Cerritos College for the donated items.

REPORT SUMMARY
The following items were received on August 15, 2017, August 21, 2017, and August 29, 2017.

For Use in the Machine Tool Technology Program

- Two Rollaway Tool Boxes
- One Carry-On Tool Box
- Miscellaneous Hand Tools
    - Measurement Tools
    - Calipers
    - Micrometers
    - Indicators
    - Pin Gages

Donated by: Mr. Larry Benson
141 Madalena Dr.
La Habra Heights, CA 90631

The estimated value of the above item is $1,000.

For Use in the Plastics Program

- 100 Clear Cast Acrylic Sheets of 12 X 12 Useful Dimensions

  Donated by: AirWolf3D
  130 McCormick Ave. #105
  Costa Mesa, CA 92626

The estimated value of the above items is $1,911.

For Use in the Automotive Mechanical Repair Program

- One 2008 Audi R8 Engine
- Two 2008 Audi R8 Transmissions

  Donated by: Audi of America, LLC
  2200 Ferdinand Porsche Drive
  Herndon, VA 20171

The estimated value of the above items is $38,000.

NOTICING REQUIREMENTS
None is required beyond posting of this item on the agenda.

ATTACHMENT(S)
None.

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**

Agenda Item No. 26

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT:	**Consideration of Approval of Purchase Orders for the Month of August 2017**

ACTION

It is recommended that the Board of Trustees approve the purchase orders processed during the month of August 2017.

FISCAL IMPACT

Funding sources vary and are dependent upon the goods/services purchased.

REPORT SUMMARY

This report of purchase orders processed during the month of August 2017 is provided for review and approval. The report provides the purchase order date, purchase order number, vendor name, description, requesting department, account string (funding source) and amount of the purchase order.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

August 2017 – Purchase Order Report

PO Date	PO #	Stat	Change Ord#	Change Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib Amount	PO Amt
08/01/17	0000065649	C		08/01/2017	ASSOCIATION OF CHIEF BUSINESS	CONFERENCE AND TRAVEL	Student Personnel	01.0	00000.0	00000	03100	5210	6450000	17-18	75.00	
						08/01/2017	**0000065649**	**ASSOCIATION OF CHIEF BUSINESS OFFICIALS**								**75.00**
08/01/17	0000065802	C		08/01/2017	MCMASTER CARR SUPPLY CO.	PLASTICS SUPP/EQUIP	Plastic Mfg Tech	01.0	00000.0	00000	02600	4320	0980000	17-18	835.52	
						08/01/2017	**0000065802**	**MCMASTER CARR SUPPLY CO.**								**835.52**
08/01/17	0000065803	C		08/02/2017	NATIONAL AEROSPACE	INSTRUCTIONAL SUPPLIES	Plastic Mfg Tech	01.0	00000.0	00000	02600	4320	0980000	17-18	2,169.31	
						08/01/2017	**0000065803**	**NATIONAL AEROSPACE SUPPLY CO.**								**2,169.31**
08/01/17	0000065804	C		08/01/2017	GOLDEN STAR TECHNOLOGY INC.	COSMETOLOGY SUPP/EQUIP	Division Office	01.0	00000.0	00000	02600	6450	0951000	17-18	590.93	
						08/01/2017	**0000065804**	**GOLDEN STAR TECHNOLOGY INC.**								**590.93**
08/01/17	0000065805	C		08/01/2017	SCANTRON CORPORATION	MISCELLANEOUS	Business-Commerce	01.0	00000.0	00000	02510	4320	0501000	17-18	1,058.31	
						08/01/2017	**0000065805**	**SCANTRON CORPORATION**								**1,058.31**
08/01/17	0000065806	A		08/01/2017	TCB PRINTING	MISCELLANEOUS	Social Sciences	01.0	00000.0	00000	02540	4320	2201000	17-18	21.85	
						08/01/2017	**0000065806**	**TCB PRINTING**								**21.85**
08/01/17	0000065807	C		08/01/2017	ELECTRONIX EXPRESS	INSTRUCTIONAL SUPPLIES	Eng and Rel Tech (Ind Tech)	01.3	00000.0	01000	71646	4320	0900000	17-18	752.02	
						08/01/2017	**0000065807**	**ELECTRONIX EXPRESS**								**752.02**
08/01/17	0000065808	C		08/01/2017	OFFICE DEPOT/BUSINESS	NON-INSTRUCTIONAL SUPPLIES	Plastic Mfg Tech	01.0	00000.0	00000	02600	4320	0980000	17-18	325.23	
						08/01/2017	**0000065808**	**OFFICE DEPOT/BUSINESS SVCS DIV**								**325.23**
08/01/17	0000065809	A		08/01/2017	CERTIPORT	SOFTWARE	Eng and Rel Tech (Ind Tech)	01.3	00000.0	01000	71646	6310	0900000	17-18	4,200.00	
						08/01/2017	**0000065809**	**CERTIPORT**								**4,200.00**

Stat: P=Pending, A=Active, C=Completed, X=Canceled

*** Prior Year Payments**

PO Date	PO #	Stat	Change Ord#	Change Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib Amount	PO Amt
08/01/17	0000065810	A		08/01/2017	AUTOMETRIX	CONTRACTED SERVICES	Division Office	01.0	00000.0	00000	02600	5810	0951000	17-18	1,200.00	
						08/01/2017	**0000065810**	**AUTOMETRIX**								**1,200.00**
08/01/17	0000065811	C		08/01/2017	AUTOMATION DIRECT	INSTRUCTIONAL SUPPLIES	Division Office	01.0	00000.0	00000	02600	4320	0951000	17-18	469.26	
						08/01/2017	**0000065811**	**AUTOMATION DIRECT**								**469.26**
08/01/17	0000065812	C		08/17/2017	AMAZON	MISCELLANEOUS	General Administration	01.0	00000.0	00000	01200	4550	6006000	17-18	75.36	
						08/01/2017	**0000065812**	**AMAZON**								**75.36**
08/01/17	0000065813	C		08/17/2017	AMAZON	MISCELLANEOUS	Business-Commerce	01.0	00000.0	00000	02510	4320	0501000	17-18	52.40	
						08/01/2017	**0000065813**	**AMAZON**								**52.40**
08/01/17	0000065814	A		08/01/2017	COMPUTERLAND - SILICON VALLEY	SOFTWARE	Oth Instr Sup Services	01.3	00000.0	00000	71600	6310	6190000	17-18	52,554.00	
						08/01/2017	**0000065814**	**COMPUTERLAND - SILICON VALLEY**								**52,554.00**
08/01/17	0000065815	A		08/01/2017	SPINITAR	AUDIOVISUAL SUPP/EQUIP	Health Professions	01.0	00000.0	00000	02530	6550	1201000	17-18	428.66	
							Cafeteria	39.4	00000.0	00000	02710	6550	6941000	17-18	428.66	
						08/01/2017	**0000065815**	**SPINITAR**								**857.32**
08/01/17	0000065817	C		08/01/2017	ACHRO/EEO	CONFERENCE AND TRAVEL	Human Resources	01.3	00000.0	07002	73460	5210	6730000	17-18	250.00	
						08/01/2017	**0000065817**	**ACHRO/EEO**								**250.00**
08/01/17	0000065818	A		08/02/2017	DIVERSIFIED BUSINESS SERVICES	ADVERTISING	Community Relations	01.0	00000.0	00000	03600	5830	6710000	17-18	3,398.25	
						08/01/2017	**0000065818**	**DIVERSIFIED BUSINESS SERVICES**								**3,398.25**
08/01/17	0000065819	C		08/02/2017	VIVIAN ORTEGA	ADVERTISING	Community Relations	01.0	00000.0	00000	03600	5830	6710000	17-18	300.00	
						08/01/2017	**0000065819**	**VIVIAN ORTEGA**								**300.00**

Stat: P=Pending, A=Active, C=Completed, X=Canceled

*** Prior Year Payments**

PO Date	PO #	Stat	Change Ord#	Change Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib Amount	PO Amt
08/01/17	0000065820	C		08/17/2017	AMAZON	OFFICE SUPPLIES	Oth Instr Sup Services	01.3	00000.0	00000	70200	4550	6190000	17-18	126.68	
						08/01/2017	**0000065820**	**AMAZON**								**126.68**
08/01/17	0000065821	C		08/02/2017	MICROSCIENCE LEARNING 4 ALL USA	MAINTENANCE AGREEMENTS	Disabled Students	01.3	00000.0	00000	79000	5810	6420000	17-18	5,019.42	
						08/01/2017	**0000065821**	**MICROSCIENCE LEARNING 4 ALL USA INC.**								**5,019.42**
08/01/17	0000065822	A		08/02/2017	DIVERSIFIED BUSINESS SERVICES	ADVERTISING	Physical Sciences	01.0	00000.0	00000	02570	5830	1951000	17-18	448.20	
						08/01/2017	**0000065822**	**DIVERSIFIED BUSINESS SERVICES**								**448.20**
08/02/17	0000065823	C		08/02/2017	BARNES & NOBLE	BOOKS	Eng and Rel Tech (Ind Tech)	01.3	00000.0	02322	72000	4100	0900000	17-18	1,223.16	
						08/02/2017	**0000065823**	**BARNES & NOBLE**								**1,223.16**
08/02/17	0000065824	C		08/02/2017	SARS SOFTWARE PRODUCTS, INC	MISCELLANEOUS	Counseling	01.3	00000.0	00000	73400	5810	6300000	17-18	3,100.00	
						08/02/2017	**0000065824**	**SARS SOFTWARE PRODUCTS, INC**								**3,100.00**
08/02/17	0000065825	C		08/17/2017	AMAZON	COMPUTER SUPP/EQUIP	Health Services	69.0	00000.0	00001	03310	6460	6440000	17-18	917.66	
						08/02/2017	**0000065825**	**AMAZON**								**917.66**
08/02/17	0000065826	C		08/02/2017	IAGMASEP	MEMBERSHIPS	Automotive	01.0	00000.0	00000	02600	5310	0960000	17-18	500.00	
						08/02/2017	**0000065826**	**IAGMASEP**								**500.00**
08/02/17	0000065827	C		08/03/2017	ACUNA, MONICA	NON-INSTRUCTIONAL SUPPLIES	Staff Development	01.0	00000.0	00000	05100	4550	6750000	17-18	52.18	
						08/02/2017	**0000065827**	**ACUNA, MONICA**								**52.18**
08/02/17	0000065828	C		08/02/2017	PACIFIC COAST CABLING, INC.	MISCELLANEOUS	Adult Education	41.0	00000.0	00000	73860	5810	6980000	17-18	886.35	
						08/02/2017	**0000065828**	**PACIFIC COAST CABLING, INC.**								**886.35**

PO Date	PO #	Stat	Change Ord#	Change Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib Amount	PO Amt
08/02/17	0000065829	C		08/03/2017	RODGER'S CATERING	NON-INSTRUCTIONAL SUPPLIES	Auxiliary Operations	01.3	00000.0	00000	71200	4550	7000000	17-18	238.43	
						08/02/2017	**0000065829**	**RODGER'S CATERING**								**238.43**
08/02/17	0000065830	C		08/03/2017	BMC INC	MISCELLANEOUS	Counseling	01.3	00000.0	00000	73400	5640	6300000	17-18	145.85	
						08/02/2017	**0000065830**	**BMC INC**								**145.85**
08/03/17	0000065831	C		08/17/2017	AMAZON	BOOKS	Division Office	01.0	00000.0	00000	02600	4320	0951000	17-18	18.56	
						08/03/2017	**0000065831**	**AMAZON**								**18.56**
08/03/17	0000065832	C		08/03/2017	AMERICAN TECHNICAL	INSTRUCTIONAL SUPPLIES	Division Office	01.0	00000.0	00000	02600	4320	0951000	17-18	187.91	
						08/03/2017	**0000065832**	**AMERICAN TECHNICAL PUBLISHERS**								**187.91**
08/03/17	0000065833	A		08/03/2017	COMPOSITES ONE	PLASTICS SUPP/EQUIP	Plastic Mfg Tech	01.0	00000.0	00000	02600	4320	0980000	17-18	1,136.65	
						08/03/2017	**0000065833**	**COMPOSITES ONE**								**1,136.65**
08/03/17	0000065834	A		08/03/2017	BAKER COMPANY, THE	CONTRACTED SERVICES	Eng and Rel Tech (Ind Tech)	01.3	00000.0	10001	70260	5810	0900000	17-18	300.00	
						08/03/2017	**0000065834**	**BAKER COMPANY, THE**								**300.00**
08/03/17	0000065835	C		08/17/2017	AMAZON	MISCELLANEOUS	Automotive	01.0	00000.0	00000	02600	4320	0960000	17-18	116.06	
						08/03/2017	**0000065835**	**AMAZON**								**116.06**
08/03/17	0000065836	C		08/03/2017	ULINE	MISCELLANEOUS	Sanitation-Public Health Tech	01.0	00000.0	00100	02600	4325	0958000	17-18	236.00	
							Automotive	01.0	00000.0	00100	02600	4325	0960000	17-18	550.69	
						08/03/2017	**0000065836**	**ULINE**								**786.69**
08/03/17	0000065837	C		08/03/2017	RODRIGUEZ, ALFRED C.	COMPUTER LOAN PROGRAM	District	01.0	00000.0	00000	00000	9181	0000000	17-18	1,188.03	
						08/03/2017	**0000065837**	**RODRIGUEZ, ALFRED C.**								**1,188.03**

PO Date	PO #	Stat	Change Ord#	Change Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib Amount	PO Amt
08/03/17	0000065838	C		08/03/2017	NATIONAL TOOL WAREHOUSE	MISCELLANEOUS	Automotive	01.0	00000.0	00000	02600	4320	0960000	17-18	156.17	
						08/03/2017	**0000065838**	**NATIONAL TOOL WAREHOUSE**								**156.17**
08/03/17	0000065839	A		08/03/2017	GOLDEN STAR TECHNOLOGY INC.	MISCELLANEOUS	Interdisciplinary Studies	39.1	00000.0	00000	79880	6450	4900000	17-18	2,396.83	
						08/03/2017	**0000065839**	**GOLDEN STAR TECHNOLOGY INC.**								**2,396.83**
08/03/17	0000065840	C		08/03/2017	RODGER'S CATERING	FOOD PRODUCTS	Oth Instr Sup Services	01.3	00000.0	00000	72740	4550	6190000	17-18	1,404.93	
						08/03/2017	**0000065840**	**RODGER'S CATERING**								**1,404.93**
08/03/17	0000065841	A		08/03/2017	DIVERSIFIED BUSINESS SERVICES	NON-INSTRUCTIONAL SUPPLIES	Other Physical Sciences	01.3	00000.0	03004	73460	5830	1999000	17-18	655.33	
						08/03/2017	**0000065841**	**DIVERSIFIED BUSINESS SERVICES**								**655.33**
08/03/17	0000065842	C		08/04/2017	OFFICE DEPOT/BUSINESS	NON-INSTRUCTIONAL SUPPLIES	Oth Instr Sup Services	01.0	00000.0	76600	02570	4550	6190000	17-18	250.69	
						08/03/2017	**0000065842**	**OFFICE DEPOT/BUSINESS SVCS DIV**								**250.69**
08/07/17	0000065843	C		08/07/2017	OFFICE DEPOT/BUSINESS	NON-INSTRUCTIONAL SUPPLIES	Oth Instr Sup Services	01.3	00000.0	00000	72003	4550	6190000	17-18	218.48	
						08/07/2017	**0000065843**	**OFFICE DEPOT/BUSINESS SVCS DIV**								**218.48**
08/07/17	0000065844	C		08/08/2017	ANNENBERG LEARNER	MISCELLANEOUS	Interdisciplinary Studies	39.1	00000.0	00007	79850	6310	4900000	17-18	721.49	
						08/07/2017	**0000065844**	**ANNENBERG LEARNER**								**721.49**
08/07/17	0000065845	C		08/08/2017	PHYTORION, INC.	SOFTWARE	Fiscal Operations	01.0	00000.0	00000	04100	6310	6720000	17-18	9,950.00	
						08/07/2017	**0000065845**	**PHYTORION, INC.**								**9,950.00**
08/07/17	0000065846	C		08/08/2017	DIVISION OF THE STATE ARCHITECTS	MISCELLANEOUS	Physical Property-Related	42.0	00000.0	00000	64014	6130	7100000	17-18	8,515.99	
						08/07/2017	**0000065846**	**DIVISION OF THE STATE ARCHITECTS**								**8,515.99**

PO Date	PO #	Stat	Change Ord#	Change Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib Amount	PO Amt
08/07/17	0000065847	A		08/08/2017	LAKELAND FENCE CORP	CONTRACTED SERVICES	Physical Property-Related	41.0	00000.0	00000	73870	6130	7100000	17-18	13,200.00	
						08/07/2017	**0000065847**	**LAKELAND FENCE CORP**								**13,200.00**
08/07/17	0000065848	C		08/08/2017	ORANGE CO. TANK TESTING	TESTING LABORATORIES	Building Maintenance-Re	01.0	00000.0	00000	04400	5810	6510000	17-18	832.57	
						08/07/2017	**0000065848**	**ORANGE CO. TANK TESTING**								**832.57**
08/07/17	0000065849	A		08/08/2017	SPEEDPRO IMAGING	ART SUPP/EQUIP	Child Development	01.3	00000.0	00000	70780	4550	6920000	17-18	394.34	
						08/07/2017	**0000065849**	**SPEEDPRO IMAGING**								**394.34**
08/07/17	0000065850	C		08/08/2017	CHRONICLE OF HIGHER EDUCATION	BOOKS	Library	01.3	00000.0	00000	71130	6320	6120000	17-18	195.56	
						08/07/2017	**0000065850**	**CHRONICLE OF HIGHER EDUCATION**								**195.56**
08/07/17	0000065851	C		08/08/2017	FASTSIGNS	SIGNS	Adult Education	41.0	00000.0	00000	73860	6450	6980000	17-18	115.67	
						08/07/2017	**0000065851**	**FASTSIGNS**								**115.67**
08/07/17	0000065852	C		08/08/2017	CHANNING BETE COMPANY, INC	INSTRUCTIONAL SUPPLIES	Parking	39.5	00000.0	00000	79800	4550	6950000	17-18	291.37	
						08/07/2017	**0000065852**	**CHANNING BETE COMPANY, INC**								**291.37**
08/07/17	0000065853	A		08/08/2017	TCB PRINTING	NON-INSTRUCTIONAL SUPPLIES	Management Information	01.0	00000.0	00000	02260	4550	6780000	17-18	26.22	
						08/07/2017	**0000065853**	**TCB PRINTING**								**26.22**
08/07/17	0000065854	C		08/08/2017	LOS ANGELES TIMES	SUBSCRIPTIONS	Library	01.0	00000.0	00000	02220	6321	6120000	17-18	25.28	
						08/07/2017	**0000065854**	**LOS ANGELES TIMES**								**25.28**
08/07/17	0000065855	C		08/08/2017	OFFICE DEPOT/BUSINESS	NON-INSTRUCTIONAL SUPPLIES	Management Information	01.0	00000.0	00000	02260	4550	6780000	17-18	47.31	
						08/07/2017	**0000065855**	**OFFICE DEPOT/BUSINESS SVCS DIV**								**47.31**
08/07/17	0000065856	A		08/08/2017	EMEDCO INC.	SIGNS	Building Maintenance-Re	01.0	00000.0	00000	04400	4550	6510000	17-18	133.66	

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						08/07/2017	**0000065856**	**EMEDCO INC.**								**133.66**
08/07/17	0000065857	C		08/08/2017	BOARD OF REGISTERED	MISCELLANEOUS	Accreditation	01.0	00000.0	00000	02100	5810	6013000	17-18	300.00	
						08/07/2017	**0000065857**	**BOARD OF REGISTERED NURSING**								**300.00**
08/07/17	0000065858	C		08/08/2017	OFFICE DEPOT/BUSINESS	NON-INSTRUCTIONAL SUPPLIES	Management Information	01.0	00000.0	00000	02260	4550	6780000	17-18	47.11	
						08/07/2017	**0000065858**	**OFFICE DEPOT/BUSINESS SVCS DIV**								**47.11**
08/07/17	0000065859	X	1	08/14/2017	KEENAN & ASSOCIATES	MISCELLANEOUS	Fiscal Operations	61.1	00000.0	00000	04100	5410	6720000	17-18	90,006.00	
						08/07/2017	**0000065859**	**KEENAN & ASSOCIATES**								**90,006.00**
08/07/17	0000065860	C		08/08/2017	OFFICE DEPOT/BUSINESS	OFFICE SUPPLIES	Oth Instr Sup Services	01.3	00000.0	00000	76615	4550	6190000	17-18	260.67	
						08/07/2017	**0000065860**	**OFFICE DEPOT/BUSINESS SVCS DIV**								**260.67**
08/08/17	0000065862	C		08/11/2017	BANK OF AMERICA	TOYS AND GAMES	Child Development	01.3	00000.0	00000	70780	4320	6920000	17-18	396.31	
						08/08/2017	**0000065862**	**BANK OF AMERICA**								**396.31**
08/08/17	0000065863	C		08/17/2017	AMAZON	INSTRUCTIONAL SUPPLIES	Nursing	01.0	00000.0	00000	02530	4320	1230000	17-18	149.70	
						08/08/2017	**0000065863**	**AMAZON**								**149.70**
08/08/17	0000065864	C		08/08/2017	CAMERON WELDING SUPPLY	WELDING SUPP/EQUIP	Instructional Office	01.3	00000.0	00000	71600	6450	6016000	17-18	4,111.02	
						08/08/2017	**0000065864**	**CAMERON WELDING SUPPLY**								**4,111.02**
08/08/17	0000065865	C		08/08/2017	CITY OF LAKEWOOD	CONFERENCE AND TRAVEL	General Administration	01.0	00000.0	00100	01200	5210	6006000	17-18	100.00	
						08/08/2017	**0000065865**	**CITY OF LAKEWOOD**								**100.00**
08/08/17	0000065866	A		08/09/2017	UC REGENTS	NON-INSTRUCTIONAL SUPPLIES	Auxiliary Operations	01.3	00000.0	00000	71200	5210	7000000	17-18	60.00	

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						08/08/2017	**0000065866**	**UC REGENTS**								**60.00**
08/08/17	0000065867	A		08/08/2017	CCCEOPSA	NON-INSTRUCTIONAL SUPPLIES	Auxiliary Operations	01.3	00000.0	00000	71200	5210	7000000	17-18	600.00	
						08/08/2017	**0000065867**	**CCCEOPSA**								**600.00**
08/08/17	0000065868	C		08/08/2017	NATIONAL TRAINING CONCEPTS, INC.	CONFERENCE AND TRAVEL	Parking	39.5	00000.0	00000	79800	5210	6950000	17-18	300.00	
						08/08/2017	**0000065868**	**NATIONAL TRAINING CONCEPTS, INC.**								**300.00**
08/09/17	0000065869	A		08/09/2017	HYATT PLACE UC DAVIS	CONFERENCE AND TRAVEL	General Administration	01.0	00000.0	00000	01200	5210	6006000	17-18	294.04	
						08/09/2017	**0000065869**	**HYATT PLACE UC DAVIS**								**294.04**
08/09/17	0000065870	C		08/09/2017	HYATT REGENCY, SACRAMENTO	CONFERENCE AND TRAVEL	General Administration	01.0	00000.0	00000	01200	5210	6006000	17-18	194.80	
						08/09/2017	**0000065870**	**HYATT REGENCY, SACRAMENTO**								**194.80**
08/09/17	0000065871	A		08/09/2017	PAVEWEST	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65010	6120	7100000	17-18	15,040.00	
						08/09/2017	**0000065871**	**PAVEWEST**								**15,040.00**
08/09/17	0000065872	C		08/09/2017	COADN-South	MISCELLANEOUS	Fiscal Operations	01.0	00000.0	00000	04200	5310	6721000	17-18	100.00	
						08/09/2017	**0000065872**	**COADN-South**								**100.00**
08/09/17	0000065873	C		08/09/2017	ACADEMIC SENATE FOR CA COMM	MEMBERSHIPS	Fiscal Operations	01.0	00000.0	00000	04200	5310	6721000	17-18	6,191.28	
						08/09/2017	**0000065873**	**ACADEMIC SENATE FOR CA COMM COLLEGES**								**6,191.28**
08/09/17	0000065874	A		08/09/2017	DICK BLICK COMPANY	ART SUPP/EQUIP	Child Development	01.3	00000.0	00000	70770	4320	6920000	17-18	1,144.66	
						08/09/2017	**0000065874**	**DICK BLICK COMPANY**								**1,144.66**
08/09/17	0000065875	C		08/09/2017	INTEGRATED INTERIORS, INC.	CONTRACTED SERVICES	Building Maintenance-Re	41.0	00000.0	00000	71016	5810	6510000	17-18	1,610.00	

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						08/09/2017	**0000065875**	**INTEGRATED INTERIORS, INC.**								**1,610.00**
08/09/17	0000065876	A		08/09/2017	FASTSIGNS	SIGNS	Building Maintenance-Re	41.0	00000.0	00000	71016	4550	6510000	17-18	91.60	
						08/09/2017	**0000065876**	**FASTSIGNS**								**91.60**
08/09/17	0000065877	A		08/09/2017	PORTER BOILER SERVICE INC	CONTRACTED SERVICES	Building Maintenance-Re	01.0	00000.0	00000	04400	5810	6510000	17-18	808.86	
						08/09/2017	**0000065877**	**PORTER BOILER SERVICE INC**								**808.86**
08/09/17	0000065878	C		08/09/2017	BRUSTEIN & MANASEVIT, PLLC	CONFERENCE AND TRAVEL	Oth Instr Sup Services	01.3	00000.0	00000	70200	5210	6190000	17-18	1,065.00	
						08/09/2017	**0000065878**	**BRUSTEIN & MANASEVIT, PLLC**								**1,065.00**
08/09/17	0000065879	C		08/09/2017	MANUFACTURING SKILL STANDARDS	CONTRACT SERVICES RENDERED	Eng and Rel Tech (Ind Tech)	01.3	00000.0	10001	70260	5810	0900000	17-18	765.00	
						08/09/2017	**0000065879**	**MANUFACTURING SKILL STANDARDS COUNCIL**								**765.00**
08/09/17	0000065880	C		08/09/2017	MANASSERO FARMS	MISCELLANEOUS	Fiscal Operations	01.0	00000.0	00000	04200	5610	6720000	17-18	1,000.00	
						08/09/2017	**0000065880**	**MANASSERO FARMS**								**1,000.00**
08/09/17	0000065881	C		08/09/2017	RAM SERVICES	CONSULTANTS	Fiscal Operations	01.0	00000.0	00000	04200	5810	6721000	17-18	1,500.00	
						08/09/2017	**0000065881**	**RAM SERVICES**								**1,500.00**
08/09/17	0000065882	A		08/09/2017	STAPLES ADVANTAGE	NON-INSTRUCTIONAL SUPPLIES	Warehouse	01.0	00000.0	00000	04300	4510	6723000	17-18	2,059.01	
						08/09/2017	**0000065882**	**STAPLES ADVANTAGE**								**2,059.01**
08/10/17	0000065883	C		08/10/2017	GOMEZ, JENNIFER	MISCELLANEOUS	Oth Instr Sup Services	01.3	00000.0	00000	75285	4550	6190000	17-18	66.86	
						08/10/2017	**0000065883**	**GOMEZ, JENNIFER**								**66.86**
08/10/17	0000065884	A		08/10/2017	BANK OF AMERICA	ART SUPP/EQUIP	Health	01.3	00000.0	04500	70200	4320	1200000	17-18	223.77	

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						08/10/2017	**0000065884**	**BANK OF AMERICA**								**223.77**
08/10/17	0000065885	C		08/10/2017	DIABLO VALLEY COLLEGE	MEMBERSHIPS	Oth Instr Sup Services	01.3	00000.0	04100	70200	5310	6190000	17-18	300.00	
						08/10/2017	**0000065885**	**DIABLO VALLEY COLLEGE**								**300.00**
08/10/17	0000065886	A		08/10/2017	ALLEN TIRE COMPANY	TIRES AND TUBES	Oth Instr Sup Services	01.3	00000.0	00000	72740	4550	6190000	17-18	70.20	
							Community Service Classes	39.2	00000.0	00000	02310	4550	6820000	17-18	70.20	
						08/10/2017	**0000065886**	**ALLEN TIRE COMPANY**								**140.40**
08/10/17	0000065887	A		08/10/2017	CASCADE THERMAL SOLUTIONS	MAINTENANCE AGREEMENTS	Physical Sciences	01.0	00000.0	00000	02570	5630	1951000	17-18	3,540.00	
						08/10/2017	**0000065887**	**CASCADE THERMAL SOLUTIONS**								**3,540.00**
08/10/17	0000065888	A		08/10/2017	CHRISTIAN PRINTING SERVICE	NON-INSTRUCTIONAL SUPPLIES	Auxiliary Operations	01.3	00000.0	00000	71200	4550	7000000	17-18	223.96	
						08/10/2017	**0000065888**	**CHRISTIAN PRINTING SERVICE**								**223.96**
08/10/17	0000065889	A		08/10/2017	NEW READERS PRESS	BOOKS	Oth Instr Sup Services	01.3	00000.0	00000	72003	4100	6190000	17-18	129.46	
						08/10/2017	**0000065889**	**NEW READERS PRESS DEPARTMENT**								**129.46**
08/10/17	0000065890	C		08/11/2017	BANK OF AMERICA	TIME CLOCKS/SYSTEM	Oth Instr Sup Services	01.3	00000.0	00000	70200	6460	6190000	17-18	693.99	
						08/10/2017	**0000065890**	**BANK OF AMERICA**								**693.99**
08/10/17	0000065891	C		08/10/2017	VENTEK INTERNATIONAL	ACCOUNTING SERVICES	Parking	39.5	00000.0	00000	79800	5640	6950000	17-18	3,533.73	
						08/10/2017	**0000065891**	**VENTEK INTERNATIONAL**								**3,533.73**
08/10/17	0000065892	P		08/10/2017	AMAZON	NON-INSTRUCTIONAL SUPPLIES	Parking	39.5	00000.0	00000	79800	4550	6950000	17-18	245.91	
						08/10/2017	**0000065892**	**AMAZON**								**245.91**

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08/10/17	0000065893	C		08/11/2017	BANK OF AMERICA	NON-INSTRUCTIONAL SUPPLIES	Parking	39.5	00000.0	00000	79800	4550	6950000	17-18	76.27	
						08/10/2017	**0000065893**		**BANK OF AMERICA**							**76.27**
08/11/17	0000065894	C		08/11/2017	BANK OF AMERICA	CONFERENCE AND TRAVEL	General Administration	01.0	00000.0	00000	01200	5210	6006000	17-18	1,219.75	
						08/11/2017	**0000065894**		**BANK OF AMERICA**							**1,219.75**
08/11/17	0000065895	C		08/11/2017	BANK OF AMERICA	CONFERENCE AND TRAVEL	General Administration	01.0	00000.0	00000	01200	5210	6006000	17-18	75.00	
						08/11/2017	**0000065895**		**BANK OF AMERICA**							**75.00**
08/11/17	0000065896	C		08/17/2017	BANK OF AMERICA	CONFERENCE AND TRAVEL	Oth Instr Sup Services	01.3	00000.0	00000	72003	5210	6190000	17-18	156.38	
						08/11/2017	**0000065896**		**BANK OF AMERICA**							**156.38**
08/11/17	0000065897	A		08/11/2017	HACU ANNUAL CONFERENCE	NON-INSTRUCTIONAL SUPPLIES	Auxiliary Operations	01.3	00000.0	00000	71200	5210	7000000	17-18	791.00	
						08/11/2017	**0000065897**		**HACU ANNUAL CONFERENCE**							**791.00**
08/11/17	0000065898	A		08/11/2017	HILTON SAN DIEGO BAYFRONT	NON-INSTRUCTIONAL SUPPLIES	Auxiliary Operations	01.3	00000.0	00000	71200	5210	7000000	17-18	606.46	
						08/11/2017	**0000065898**		**HILTON SAN DIEGO BAYFRONT**							**606.46**
08/11/17	0000065899	A		08/11/2017	CALIFORNIA STATE UNIVERSITY, LOS	NON-INSTRUCTIONAL SUPPLIES	Auxiliary Operations	01.3	00000.0	00000	71200	5210	7000000	17-18	85.00	
						08/11/2017	**0000065899**		**CALIFORNIA STATE UNIVERSITY, LOS ANGELES**							**85.00**
08/11/17	0000065900	C		08/14/2017	ASSOCIATION OF COUNSELING	CONFERENCE AND TRAVEL	Health Services	69.0	00000.0	00000	03310	5210	6440000	17-18	495.00	
						08/11/2017	**0000065900**		**ASSOCIATION OF COUNSELING CENTER TRAININ**							**495.00**
08/11/17	0000065901	C		08/11/2017	BANK OF AMERICA	CONFERENCE AND TRAVEL	Health Services	69.0	00000.0	00000	03310	5210	6440000	17-18	145.96	
						08/11/2017	**0000065901**		**BANK OF AMERICA**							**145.96**

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08/11/17	0000065902	C		08/17/2017	HILTON GARDEN INN	CONFERENCE AND TRAVEL	Health Services	69.0	00000.0	00000	03310	5210	6440000	17-18	926.03	
						08/11/2017	**0000065902**	**HILTON GARDEN INN**								**926.03**
08/11/17	0000065903	C		08/11/2017	RP GROUP, THE	CONFERENCE AND TRAVEL	Oth Instr Sup Services	01.3	00000.0	00000	75285	5210	6190000	17-18	1,250.00	
						08/11/2017	**0000065903**	**RP GROUP, THE**								**1,250.00**
08/14/17	0000065904	C		08/14/2017	MENKE MARKING DEVICES INC.	MISCELLANEOUS	Purchasing	01.0	00000.0	00000	04300	4550	6722000	17-18	163.87	
						08/14/2017	**0000065904**	**MENKE MARKING DEVICES INC.**								**163.87**
08/14/17	0000065905	C		08/14/2017	LIEBERT CASSIDY WHITMORE	MISCELLANEOUS	Human Resources	01.3	00000.0	00000	74500	5310	6730000	17-18	4,295.50	
						08/14/2017	**0000065905**	**LIEBERT CASSIDY WHITMORE**								**4,295.50**
08/14/17	0000065906	C		08/14/2017	MATTHEW BENDER & CO., INC.	BOOKS	Library	01.0	00000.0	00000	02220	6320	6120000	17-18	3,340.31	
						08/14/2017	**0000065906**	**MATTHEW BENDER & CO., INC.**								**3,340.31**
08/14/17	0000065907	C		08/14/2017	PETERSON'S A NELNET COMPANY	BOOKS	Library	01.0	00000.0	00000	02220	6320	6120000	17-18	33.89	
						08/14/2017	**0000065907**	**PETERSON'S A NELNET COMPANY**								**33.89**
08/14/17	0000065908	A	1	08/15/2017	WEST PUBLISHING CORP.	BOOKS	Library	01.0	00000.0	00000	02220	6320	6120000	17-18	15,028.92	
						08/14/2017	**0000065908**	**WEST PUBLISHING CORP.**								**15,028.92**
08/14/17	0000065909	C		08/14/2017	ISA	MEMBERSHIPS	Oth Instr Sup Services	01.3	00000.0	00000	76615	5310	6190000	17-18	315.00	
						08/14/2017	**0000065909**	**ISA**								**315.00**
08/14/17	0000065910	A		08/14/2017	PATTERSON DENTAL COMPANY	INSTRUCTIONAL SUPPLIES	Dental Assisting	01.0	00000.0	00000	02530	4320	1240100	17-18	3,380.30	
						08/14/2017	**0000065910**	**PATTERSON DENTAL COMPANY**								**3,380.30**

Stat: P=Pending, A=Active, C=Completed, X=Canceled

*** Prior Year Payments**

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08/14/17	0000065911	A		08/14/2017	PATTERSON DENTAL COMPANY	INSTRUCTIONAL SUPPLIES	Dental Assisting	01.0	00000.0	00000	02530	4325	1240100	17-18	3,423.34	
						08/14/2017	**0000065911**	**PATTERSON DENTAL COMPANY**								**3,423.34**
08/14/17	0000065912	P		08/14/2017	AMAZON	MISCELLANEOUS	Library	01.0	00000.0	00000	02220	6310	6120000	17-18	16.40	
						08/14/2017	**0000065912**	**AMAZON**								**16.40**
08/14/17	0000065913	P		08/14/2017	BANK OF AMERICA	MISCELLANEOUS	Library	01.0	00000.0	00000	02220	6310	6120000	17-18	50.00	
						08/14/2017	**0000065913**	**BANK OF AMERICA**								**50.00**
08/14/17	0000065914	P		08/14/2017	BANK OF AMERICA	MISCELLANEOUS	Library	01.0	00000.0	00000	02220	6310	6120000	17-18	14.99	
						08/14/2017	**0000065914**	**BANK OF AMERICA**								**14.99**
08/14/17	0000065915	P		08/14/2017	BANK OF AMERICA	MISCELLANEOUS	Child Development	01.3	00000.0	00000	70780	4320	6920000	17-18	148.99	
						08/14/2017	**0000065915**	**BANK OF AMERICA**								**148.99**
08/15/17	0000065916	C		08/15/2017	OFFICE DEPOT/BUSINESS	NON-INSTRUCTIONAL SUPPLIES	Oth Instr Sup Services	01.0	00000.0	76600	02570	4550	6190000	17-18	5.78	
						08/15/2017	**0000065916**	**OFFICE DEPOT/BUSINESS SVCS DIV**								**5.78**
08/15/17	0000065917	C		08/17/2017	BANK OF AMERICA	MAGAZINES	Oth Instr Sup Services	01.3	00000.0	00000	70200	4550	6190000	17-18	39.95	
						08/15/2017	**0000065917**	**BANK OF AMERICA**								**39.95**
08/15/17	0000065918	A		08/15/2017	RAN GRAPHICS	PAPER PRODUCTS AND PAPERBOARD	General Administration	01.0	00000.0	00000	01200	4550	6006000	17-18	70.63	
						08/15/2017	**0000065918**	**RAN GRAPHICS**								**70.63**
08/15/17	0000065919	C		08/15/2017	HO, ROBERT	COMPUTER LOAN PROGRAM	District	01.0	00000.0	00000	00000	9181	0000000	17-18	489.99	
						08/15/2017	**0000065919**	**HO, ROBERT**								**489.99**
08/15/17	0000065920	A		08/15/2017	DICK BLICK COMPANY	NON-INSTRUCTIONAL SUPPLIES	Museums-Galleries	01.0	00000.0	00000	02520	4550	6140000	17-18	607.65	

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						08/15/2017	**0000065920**	**DICK BLICK COMPANY**								**607.65**
08/15/17	0000065921	C		08/16/2017	OFFICE DEPOT/BUSINESS	OFFICE SUPPLIES	Eng and Rel Tech (Ind Tech)	01.3	00000.0	10001	70260	4320	0900000	17-18	64.24	
						08/15/2017	**0000065921**	**OFFICE DEPOT/BUSINESS SVCS DIV**								**64.24**
08/15/17	0000065922	A		08/17/2017	BARNES & NOBLE	BOOKS	Adult Education	01.0	00000.0	00000	02320	4100	6980000	17-18	2,403.72	
						08/15/2017	**0000065922**	**BARNES & NOBLE**								**2,403.72**
08/15/17	0000065923	P		08/16/2017	BANK OF AMERICA	OFFICE SUPPLIES	Human Resources	01.0	00000.0	09000	05100	4550	6730000	17-18	375.00	
						08/15/2017	**0000065923**	**BANK OF AMERICA**								**375.00**
08/15/17	0000065924	P		08/16/2017	AMAZON	OFFICE SUPPLIES	Human Resources	01.0	00000.0	09000	05100	4550	6730000	17-18	66.99	
						08/15/2017	**0000065924**	**AMAZON**								**66.99**
08/15/17	0000065925	P		08/22/2017	BANK OF AMERICA	LABORATORY SUPP/EQUIP	Sculpture	01.0	00000.0	00100	02520	4325	1002200	17-18	361.66	
						08/15/2017	**0000065925**	**BANK OF AMERICA**								**361.66**
08/15/17	0000065926	P		08/16/2017	AMAZON	INSTRUCTIONAL SUPPLIES	Arts	01.0	00000.0	00000	02520	4320	1052000	17-18	77.95	
							Film Making	01.0	00000.0	00000	02520	4320	1057000	17-18	151.17	
						08/15/2017	**0000065926**	**AMAZON**								**229.12**
08/15/17	0000065927	A		08/15/2017	RAN GRAPHICS	ADVERTISING	Community Relations	01.0	00000.0	00000	03600	5830	6710000	17-18	23,947.60	
						08/15/2017	**0000065927**	**RAN GRAPHICS**								**23,947.60**
08/15/17	0000065928	A		08/15/2017	HARBOR FREIGHT TOOL	INSTRUCTIONAL SUPPLIES	Arts	01.0	00000.0	00000	02520	4320	1052000	17-18	33.20	
						08/15/2017	**0000065928**	**HARBOR FREIGHT TOOL**								**33.20**
08/15/17	0000065929	C		08/16/2017	PYRAMED HEALTH SYSTEMS	SOFTWARE	Health Services	69.0	00000.0	00000	03310	6310	6440000	17-18	1,500.00	

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						08/15/2017	**0000065929**	**PYRAMED HEALTH SYSTEMS**								**1,500.00**
08/15/17	0000065930	C		08/16/2017	SIGN THIS INC.	CONTRACTED SERVICES	Human Resources	01.0	00000.0	09000	05100	5810	6730000	17-18	576.00	
						08/15/2017	**0000065930**	**SIGN THIS INC.**								**576.00**
08/15/17	0000065931	A		08/15/2017	ALL AMERICAN TROPHY	PLAQUES	Physical Sciences	01.0	00000.0	00000	02570	4320	1951000	17-18	28.39	
						08/15/2017	**0000065931**	**ALL AMERICAN TROPHY**								**28.39**
08/15/17	0000065932	A		08/15/2017	CSC COMMUNICATIONS	MISCELLANEOUS	Utilities	01.0	00000.0	00000	02210	5540	6570000	17-18	4,479.25	
						08/15/2017	**0000065932**	**CSC COMMUNICATIONS SUPPLY CORP**								**4,479.25**
08/15/17	0000065933	A		08/15/2017	VIKING ELECTRONICS, INC.	MISCELLANEOUS	Utilities	01.0	00000.0	00000	02210	5540	6570000	17-18	209.76	
						08/15/2017	**0000065933**	**VIKING ELECTRONICS, INC.**								**209.76**
08/15/17	0000065934	P		08/16/2017	AMAZON	INSTRUCTIONAL SUPPLIES	Physical Sciences	01.0	00000.0	00000	02570	4320	1951000	17-18	258.61	
						08/15/2017	**0000065934**	**AMAZON**								**258.61**
08/15/17	0000065935	A		08/15/2017	TCB PRINTING	PRINTING SERVICES	Physical Sciences	01.0	00000.0	00000	02570	4320	1951000	17-18	133.28	
						08/15/2017	**0000065935**	**TCB PRINTING**								**133.28**
08/15/17	0000065936	P		08/15/2017	NEED TO ADD VENDOR	OPEN1	Oth Instr Sup Services	01.3	00000.0	03300	72600	7530	6190000	17-18	159.85	
						08/15/2017	**0000065936**	**NEED TO ADD VENDOR**								**159.85**
08/15/17	0000065937	X	1	08/31/2017	ALBA ENTERPRISES, LLC	PLASTICS SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	01000	71646	6410	0900000	17-18	45,893.38	
						08/15/2017	**0000065937**	**ALBA ENTERPRISES, LLC**								**45,893.38**
08/15/17	0000065938	C		08/15/2017	COFIELD, KATHERINE R.	CONTRACT SERVICES RENDERED	Eng and Rel Tech (Ind Tech)	01.3	00000.0	10001	70260	5810	0900000	17-18	4,415.00	

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						08/15/2017	**0000065938**	**COFIELD, KATHERINE R.**								**4,415.00**
08/15/17	0000065939	A		08/16/2017	KLEIN EDUCATIONAL SYSTEMS, INC	INSTRUCTIONAL SUPPLIES	Eng and Rel Tech (Ind Tech)	01.3	00000.0	01000	71646	6450	0900000	17-18	4,741.56	
						08/15/2017	**0000065939**	**KLEIN EDUCATIONAL SYSTEMS, INC**								**4,741.56**
08/15/17	0000065940	A		08/15/2017	HARD ROCK TOOL	PLASTICS SUPP/EQUIP	Plastic Mfg Tech	01.0	00000.0	00000	02600	6450	0980000	17-18	1,627.83	
						08/15/2017	**0000065940**	**HARD ROCK TOOL**								**1,627.83**
08/15/17	0000065941	A		08/15/2017	GOODHEART-WILCOX	BOOKS	Division Office	01.0	00000.0	00000	02600	4320	0951000	17-18	121.27	
						08/15/2017	**0000065941**	**GOODHEART- WILCOX**								**121.27**
08/15/17	0000065942	A		08/16/2017	KLEIN EDUCATIONAL SYSTEMS, INC	INSTRUCTIONAL SUPPLIES	Eng and Rel Tech (Ind Tech)	01.3	00000.0	01000	71646	6450	0900000	17-18	888.42	
						08/15/2017	**0000065942**	**KLEIN EDUCATIONAL SYSTEMS, INC**								**888.42**
08/15/17	0000065943	A		08/15/2017	REYNOLDS ADVANCED	PLASTICS SUPP/EQUIP	Plastic Mfg Tech	01.0	00000.0	00000	02600	4320	0980000	17-18	398.32	
						08/15/2017	**0000065943**	**REYNOLDS ADVANCED MATERIALS**								**398.32**
08/15/17	0000065944	A		08/15/2017	MCMASTER CARR SUPPLY CO.	PLASTICS SUPP/EQUIP	Plastic Mfg Tech	01.0	00000.0	00000	02600	4320	0980000	17-18	1,710.35	
						08/15/2017	**0000065944**	**MCMASTER CARR SUPPLY CO.**								**1,710.35**
08/15/17	0000065945	A		08/16/2017	KLEIN EDUCATIONAL SYSTEMS, INC	INSTRUCTIONAL SUPPLIES	Eng and Rel Tech (Ind Tech)	01.3	00000.0	01000	71646	6450	0900000	17-18	11,338.88	
						08/15/2017	**0000065945**	**KLEIN EDUCATIONAL SYSTEMS, INC**								**11,338.88**
08/15/17	0000065946	A		08/15/2017	INTERWORLD HIGHWAY, LLC	INSTRUCTIONAL SUPPLIES	Eng and Rel Tech (Ind Tech)	01.3	00000.0	01000	71646	6450	0900000	17-18	1,394.59	
						08/15/2017	**0000065946**	**INTERWORLD HIGHWAY, LLC**								**1,394.59**
08/15/17	0000065947	A		08/15/2017	WEST COAST PLASTICS	PLASTICS SUPP/EQUIP	Plastic Mfg Tech	01.0	00000.0	00000	02600	4320	0980000	17-18	113.78	

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						08/15/2017	**0000065947**	**WEST COAST PLASTICS EQUIPMENT, INC**								**113.78**
08/15/17	0000065948	A		08/15/2017	SNAP-ON TOOLS INDUSTRIAL	INSTRUCTIONAL SUPPLIES	Eng and Rel Tech (Ind Tech)	01.3	00000.0	01000	71646	6450	0900000	17-18	2,830.26	
						08/15/2017	**0000065948**	**SNAP-ON TOOLS INDUSTRIAL**								**2,830.26**
08/15/17	0000065949	A		08/15/2017	ULINE	MISCELLANEOUS	Automotive	01.0	00000.0	00100	02600	4325	0960000	17-18	284.36	
						08/15/2017	**0000065949**	**ULINE**								**284.36**
08/15/17	0000065950	A		08/16/2017	MSC INDUSTRIAL DIRECT, CO INC	INSTRUCTIONAL SUPPLIES	Eng and Rel Tech (Ind Tech)	01.3	00000.0	01000	71646	4320	0900000	17-18	527.13	
						08/15/2017	**0000065950**	**MSC INDUSTRIAL DIRECT, CO INC**								**527.13**
08/15/17	0000065951	A		08/15/2017	GLOBAL INDUSTRIAL	INSTRUCTIONAL SUPPLIES	Eng and Rel Tech (Ind Tech)	01.3	00000.0	01000	71646	4320	0900000	17-18	1,022.28	
						08/15/2017	**0000065951**	**GLOBAL INDUSTRIAL**								**1,022.28**
08/16/17	0000065952	P		08/16/2017	BANK OF AMERICA	INSTRUCTIONAL SUPPLIES	Eng and Rel Tech (Ind Tech)	01.3	00000.0	01000	71646	6450	0900000	17-18	582.00	
						08/16/2017	**0000065952**	**BANK OF AMERICA**								**582.00**
08/17/17	0000065953	P		08/17/2017	AMAZON	BATTERIES	Physical Sciences	01.0	00000.0	00000	02570	4320	1951000	17-18	81.26	
						08/17/2017	**0000065953**	**AMAZON**								**81.26**
08/17/17	0000065954	C		08/17/2017	KIGER, CHRIS	REIMBURSEMENT	Health Services	69.0	00000.0	00000	03310	4550	6440000	17-18	42.57	
						08/17/2017	**0000065954**	**KIGER, CHRIS**								**42.57**
08/17/17	0000065955	C		08/17/2017	LV BOTKIN DESIGNS	INSTRUCTIONAL SUPPLIES	Apprenticeships-Field Ironwork	01.3	00000.0	00000	72340	4320	0909000	17-18	6,145.31	
						08/17/2017	**0000065955**	**LV BOTKIN DESIGNS**								**6,145.31**
08/17/17	0000065956	A		08/17/2017	GOLDEN STAR TECHNOLOGY INC.	NON-INSTRUCTIONAL SUPPLIES	Oth Instr Sup Services	01.3	00000.0	00000	72004	4550	6190000	17-18	1,384.25	

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						08/17/2017	**0000065956**	**GOLDEN STAR TECHNOLOGY INC.**								**1,384.25**
08/17/17	0000065957	P		08/17/2017	AMAZON	MISCELLANEOUS	Publications	01.0	00000.0	00000	02210	4550	6893000	17-18	637.55	
						08/17/2017	**0000065957**	**AMAZON**								**637.55**
08/17/17	0000065958	A		08/17/2017	CHRISTIAN PRINTING SERVICE	NON-INSTRUCTIONAL SUPPLIES	Foster Care	01.3	00000.0	00000	75900	4550	1305700	17-18	314.64	
						08/17/2017	**0000065958**	**CHRISTIAN PRINTING SERVICE**								**314.64**
08/17/17	0000065959	C		08/17/2017	RODGER'S CATERING	CATERING SERVICES	Center for Teaching	01.3	00000.0	01004	73460	4550	6195000	17-18	1,796.99	
						08/17/2017	**0000065959**	**RODGER'S CATERING**								**1,796.99**
08/17/17	0000065960	C		08/17/2017	CCCCSSAA	MEMBERSHIPS	Fiscal Operations	01.0	00000.0	00000	04200	5310	6721000	17-18	300.00	
						08/17/2017	**0000065960**	**CCCCSSAA**								**300.00**
08/17/17	0000065961	P		08/17/2017	AMAZON	MISCELLANEOUS	Oth Instr Sup Services	01.3	00000.0	00000	75285	4550	6190000	17-18	66.99	
						08/17/2017	**0000065961**	**AMAZON**								**66.99**
08/17/17	0000065962	A		08/17/2017	KLEIN EDUCATIONAL SYSTEMS, INC	INSTRUCTIONAL SUPPLIES	Eng and Rel Tech (Ind Tech)	01.3	00000.0	04700	70200	6410	0900000	17-18	14,222.43	
						08/17/2017	**0000065962**	**KLEIN EDUCATIONAL SYSTEMS, INC**								**14,222.43**
08/17/17	0000065963	A		08/17/2017	BATTERY SYSTEMS	BATTERIES	Parking	39.5	00000.0	00000	79800	4550	6950000	17-18	1,736.88	
						08/17/2017	**0000065963**	**BATTERY SYSTEMS**								**1,736.88**
08/17/17	0000065964	P		08/22/2017	BANK OF AMERICA	ADVERTISING	Museums-Galleries	01.0	00000.0	00000	02520	4550	6140000	17-18	321.65	
						08/17/2017	**0000065964**	**BANK OF AMERICA**								**321.65**
08/17/17	0000065965	P		08/17/2017	AMAZON	LABORATORY SUPP/EQUIP	Sculpture	01.0	00000.0	00100	02520	4325	1002200	17-18	273.00	

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						08/17/2017	**0000065965**	**AMAZON**								**273.00**
08/17/17	0000065967	C		08/17/2017	SOUTHERN CALIFORNIA COMM	MISCELLANEOUS	Fiscal Operations	61.1	00000.0	00000	04100	5410	6720000	17-18	90,006.00	
						08/17/2017	**0000065967**	**SOUTHERN CALIFORNIA COMM COLLEGE DISTRIC**								**90,006.00**
08/17/17	0000065968	A		08/17/2017	INN OFF CAPITOL PARK	CONFERENCE AND TRAVEL	General Administration	01.0	00000.0	00000	01200	5210	6006000	17-18	273.70	
						08/17/2017	**0000065968**	**INN OFF CAPITOL PARK**								**273.70**
08/17/17	0000065969	C		08/17/2017	PARKER & COVERT, L.L.P.	LEGAL SERVICES	General Administration	01.0	00000.0	00000	01200	5730	6006000	17-18	1,448.40	
							Human Resources	01.0	00000.0	00100	05100	5730	6730000	17-18	6,416.50	
						08/17/2017	**0000065969**	**PARKER & COVERT, L.L.P.**								**7,864.90**
08/17/17	0000065970	C		08/21/2017	REGISTRATIONS FOR YOU	CONFERENCE AND TRAVEL	Oth Instr Sup Services	01.3	00000.0	03000	70200	5210	6190000	17-18	325.00	
						08/17/2017	**0000065970**	**REGISTRATIONS FOR YOU**								**325.00**
08/17/17	0000065971	C		08/17/2017	BANK OF AMERICA	SUBSCRIPTIONS	Management Information	01.0	00000.0	00000	02260	5810	6780000	17-18	300.00	
						08/17/2017	**0000065971**	**BANK OF AMERICA**								**300.00**
08/18/17	0000065972	P		08/18/2017	BANK OF AMERICA	MISCELLANEOUS	Library	01.0	00000.0	00000	02220	6310	6120000	17-18	398.00	
						08/18/2017	**0000065972**	**BANK OF AMERICA**								**398.00**
08/18/17	0000065973	P		08/18/2017	BANK OF AMERICA	NON-INSTRUCTIONAL SUPPLIES	Child Development	01.3	00000.0	00000	70780	4550	6920000	17-18	30.96	
						08/18/2017	**0000065973**	**BANK OF AMERICA**								**30.96**
08/18/17	0000065974	A		08/18/2017	SOUTHERN CALIFORNIA COMM	MISCELLANEOUS	Fiscal Operations	61.1	00000.0	00000	04100	5410	6720000	17-18	900,060.00	
						08/18/2017	**0000065974**	**SOUTHERN CALIFORNIA COMM COLL DIST JPA**								**900,060.00**

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08/18/17	0000065975	C		08/18/2017	CERRITOS COLLEGE REVOLVING CASH	MISCELLANEOUS	Fiscal Operations	01.0	00000.0	00000	04100	5890	6720000	17-18	293.00	
						08/18/2017	**0000065975**	**CERRITOS COLLEGE REVOLVING CASH FUND**								**293.00**
08/18/17	0000065976	A		08/18/2017	STERILIZER MONITORING	MISCELLANEOUS	Dental Hygiene	01.0	00000.0	00000	02530	4325	1240200	17-18	766.94	
						08/18/2017	**0000065976**	**STERILIZER MONITORING SYSTEMS**								**766.94**
08/18/17	0000065977	A		08/18/2017	RADIATION DETECTION CO.	MISCELLANEOUS	Dental Hygiene	01.0	00000.0	00000	02530	4325	1240200	17-18	184.36	
						08/18/2017	**0000065977**	**RADIATION DETECTION CO.**								**184.36**
08/18/17	0000065978	C		08/19/2017	OFFICE SOLUTIONS	OFFICE SUPPLIES	Health Professions	01.0	00000.0	00000	02530	4320	1201000	17-18	167.53	
						08/18/2017	**0000065978**	**OFFICE SOLUTIONS**								**167.53**
08/18/17	0000065979	A		08/19/2017	STAPLES ADVANTAGE	OFFICE SUPPLIES	Health Professions	01.0	00000.0	00000	02530	4320	1201000	17-18	58.70	
						08/18/2017	**0000065979**	**STAPLES ADVANTAGE**								**58.70**
08/18/17	0000065980	P		08/19/2017	AMAZON	OFFICE SUPPLIES	Instructional Office	01.0	00000.0	00000	02100	4550	6016000	17-18	122.87	
						08/18/2017	**0000065980**	**AMAZON**								**122.87**
08/18/17	0000065981	C		08/18/2017	LOS ANGELES TIMES	SUBSCRIPTIONS	Library	01.0	00000.0	00000	02220	6321	6120000	17-18	572.00	
						08/18/2017	**0000065981**	**LOS ANGELES TIMES**								**572.00**
08/18/17	0000065982	A		08/19/2017	RADIATION DETECTION CO.	MISCELLANEOUS	Dental Assisting	01.0	00000.0	00000	02530	4325	1240100	17-18	232.16	
						08/18/2017	**0000065982**	**RADIATION DETECTION CO.**								**232.16**
08/18/17	0000065983	A		08/21/2017	BANK OF AMERICA	MISCELLANEOUS	Purchasing	01.0	00000.0	00000	04300	5210	6722000	17-18	395.00	
						08/18/2017	**0000065983**	**BANK OF AMERICA**								**395.00**
08/18/17	0000065984	P		08/18/2017	AMAZON	INSTRUCTIONAL SUPPLIES	Division Office	01.0	00000.0	00000	02600	4320	0951000	17-18	79.99	

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						08/18/2017	**0000065984**	**AMAZON**								**79.99**
08/18/17	0000065985	C		08/21/2017	LIEBERT CASSIDY WHITMORE	CONFERENCE AND TRAVEL	Human Resources	01.0	00000.0	00000	05100	5210	6730000	17-18	100.00	
						08/18/2017	**0000065985**	**LIEBERT CASSIDY WHITMORE**								**100.00**
08/18/17	0000065986	P		08/18/2017	AMAZON	NON-INSTRUCTIONAL SUPPLIES	Division Office	01.0	00000.0	00000	02600	4550	0951000	17-18	118.79	
						08/18/2017	**0000065986**	**AMAZON**								**118.79**
08/21/17	0000065987	A		08/21/2017	BAYSHORE BUILDING	CONTRACTED SERVICES	Building Maintenance-Re	41.0	00000.0	00000	71016	5810	6510000	17-18	5,255.00	
						08/21/2017	**0000065987**	**BAYSHORE BUILDING INTERIORS, INC.**								**5,255.00**
08/21/17	0000065988	A		08/21/2017	YOUNGS	HARDWARE SUPPLIES	Building Maintenance-Re	01.0	00000.0	00000	04400	4550	6510000	17-18	212.38	
						08/21/2017	**0000065988**	**YOUNGS**								**212.38**
08/21/17	0000065989	A		08/21/2017	KNORR SYSTEMS, INC.	MISCELLANEOUS	Building Maintenance-Re	41.0	00000.0	00000	71016	5810	6510000	17-18	1,558.41	
						08/21/2017	**0000065989**	**KNORR SYSTEMS, INC.**								**1,558.41**
08/21/17	0000065990	A		08/21/2017	CDW-GOVERNMENT INC	MISCELLANEOUS	Purchasing	01.0	00000.0	00000	04300	4550	6722000	17-18	23.66	
						08/21/2017	**0000065990**	**CDW-GOVERNMENT INC**								**23.66**
08/21/17	0000065991	A		08/22/2017	RODGER'S CATERING	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71100	4550	6460000	17-18	507.04	
						08/21/2017	**0000065991**	**RODGER'S CATERING**								**507.04**
08/21/17	0000065992	P		08/29/2017	BANK OF AMERICA	SOFTWARE	CIS	01.3	00000.0	04100	70200	6310	0700000	17-18	799.00	
						08/21/2017	**0000065992**	**BANK OF AMERICA**								**799.00**
08/21/17	0000065993	P		08/21/2017	NEED TO ADD VENDOR	CONTRACTED SERVICES	Human Resources	01.0	00000.0	00000	05100	5860	6730000	17-18	35.95	

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						08/21/2017	**0000065993**	**NEED TO ADD VENDOR**								**35.95**
08/21/17	0000065994	A		08/23/2017	CAROLINA BIOLOGICAL SUPPLY	NON-INSTRUCTIONAL SUPPLIES	Community Service Classes	39.2	00000.0	00000	02310	4550	6820000	17-18	110.07	
						08/21/2017	**0000065994**	**CAROLINA BIOLOGICAL SUPPLY**								**110.07**
08/21/17	0000065995	A		08/23/2017	MOUNTAINSIDE MEDICAL	MEDICAL & LAB SUPP/EQUIP	SEM-Biology	01.0	00000.0	00000	02570	4320	1966000	17-18	62.93	
						08/21/2017	**0000065995**	**MOUNTAINSIDE MEDICAL EQUIPMENT INC.**								**62.93**
08/21/17	0000065996	P		08/22/2017	AMAZON	MISCELLANEOUS	Interdisciplinary Studies	39.1	00000.0	00000	79880	4320	4900000	17-18	182.00	
						08/21/2017	**0000065996**	**AMAZON**								**182.00**
08/21/17	0000065997	A		08/23/2017	SARGENT-WELCH SCIENTIFIC	LABORATORY SUPP/EQUIP	Physical Sciences	01.0	00000.0	00000	02570	4320	1951000	17-18	1,555.72	
						08/21/2017	**0000065997**	**SARGENT-WELCH SCIENTIFIC**								**1,555.72**
08/21/17	0000065998	P		08/22/2017	AMAZON	LABORATORY SUPP/EQUIP	SEM-Chemistry	01.0	00000.0	00000	02570	4320	1956000	17-18	194.04	
						08/21/2017	**0000065998**	**AMAZON**								**194.04**
08/21/17	0000066000	A		08/23/2017	SARGENT-WELCH SCIENTIFIC	LABORATORY SUPP/EQUIP	Physical Sciences	01.0	00000.0	00000	02570	4320	1951000	17-18	583.36	
						08/21/2017	**0000066000**	**SARGENT-WELCH SCIENTIFIC**								**583.36**
08/21/17	0000066001	C		08/22/2017	LEXIPOL LLC	SUBSCRIPTIONS	Parking	39.5	00000.0	00000	79800	4550	6950000	17-18	2,000.00	
						08/21/2017	**0000066001**	**LEXIPOL LLC**								**2,000.00**
08/21/17	0000066002	P		08/25/2017	BANK OF AMERICA	NON-INSTRUCTIONAL SUPPLIES	Parking	39.5	00000.0	00000	79800	4550	6950000	17-18	475.00	
						08/21/2017	**0000066002**	**BANK OF AMERICA**								**475.00**
08/21/17	0000066003	P		08/22/2017	AMAZON	LABORATORY SUPP/EQUIP	SEM-Biology	01.0	00000.0	00000	02570	4320	1966000	17-18	21.99	

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						08/21/2017	**0000066003**	**AMAZON**								**21.99**
08/21/17	0000066004	A		08/21/2017	HACU ANNUAL CONFERENCE	NON-INSTRUCTIONAL SUPPLIES	Auxiliary Operations	01.3	00000.0	00000	71200	5210	7000000	17-18	791.00	
						08/21/2017	**0000066004**	**HACU ANNUAL CONFERENCE**								**791.00**
08/21/17	0000066005	A		08/21/2017	HILTON HOTELS & RESORTS	NON-INSTRUCTIONAL SUPPLIES	Auxiliary Operations	01.3	00000.0	00000	71200	5210	7000000	17-18	606.45	
						08/21/2017	**0000066005**	**HILTON HOTELS & RESORTS**								**606.45**
08/21/17	0000066006	A		08/21/2017	GLOBAL INDUSTRIAL	PLASTICS SUPP/EQUIP	Plastic Mfg Tech	01.0	00000.0	00000	02600	4320	0980000	17-18	232.93	
						08/21/2017	**0000066006**	**GLOBAL INDUSTRIAL**								**232.93**
08/21/17	0000066007	A		08/22/2017	ELECTRONIX EXPRESS	INSTRUCTIONAL SUPPLIES	Eng and Rel Tech (Ind Tech)	01.3	00000.0	01000	71646	4320	0900000	17-18	770.33	
						08/21/2017	**0000066007**	**ELECTRONIX EXPRESS**								**770.33**
08/21/17	0000066008	A		08/21/2017	OFFICE DEPOT/BUSINESS	COSMETOLOGY SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	01000	71646	4320	0900000	17-18	4,305.13	
						08/21/2017	**0000066008**	**OFFICE DEPOT/BUSINESS SVCS DIV**								**4,305.13**
08/21/17	0000066009	A		08/21/2017	MSC INDUSTRIAL DIRECT, CO INC	MISCELLANEOUS	Sanitation-Public Health Tech	01.0	00000.0	00000	02600	4550	0958000	17-18	141.44	
							Automotive	01.0	00000.0	00000	02600	4550	0960000	17-18	141.45	
						08/21/2017	**0000066009**	**MSC INDUSTRIAL DIRECT, CO INC**								**282.89**
08/21/17	0000066010	A		08/21/2017	SNAP-ON TOOLS INDUSTRIAL	MISCELLANEOUS	Automotive	01.0	00000.0	00100	02600	4325	0960000	17-18	97.01	
						08/21/2017	**0000066010**	**SNAP-ON TOOLS INDUSTRIAL**								**97.01**
08/21/17	0000066011	A		08/21/2017	GOLDEN STAR TECHNOLOGY INC.	INSTRUCTIONAL SUPPLIES	Eng and Rel Tech (Ind Tech)	01.3	00000.0	01000	71646	6450	0900000	17-18	590.93	
						08/21/2017	**0000066011**	**GOLDEN STAR TECHNOLOGY INC.**								**590.93**

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08/21/17	0000066012	P		08/21/2017	BANK OF AMERICA	INSTRUCTIONAL SUPPLIES	Division Office	01.0	00000.0	00000	02600	4550	0951000	17-18	231.00	
						08/21/2017	**0000066012**	**BANK OF AMERICA**								**231.00**
08/22/17	0000066013	C		08/22/2017	HIROHAMA, STEVEN	INSTRUCTIONAL SUPPLIES	Film Making	01.0	00000.0	00000	02520	4320	1057000	17-18	89.47	
						REPAIRS - OTHER	Fine & Applied Arts	01.0	00000.0	00000	02520	5630	1051000	17-18	40.00	
						08/22/2017	**0000066013**	**HIROHAMA, STEVEN**								**129.47**
08/22/17	0000066014	C		08/22/2017	DESOTO, ALEXANDRA	NON-INSTRUCTIONAL SUPPLIES	Foster Care	39.6	00000.0	00000	76500	4550	1305700	17-18	125.97	
						08/22/2017	**0000066014**	**DESOTO, ALEXANDRA**								**125.97**
08/22/17	0000066015	P		08/22/2017	AMAZON	NON-INSTRUCTIONAL SUPPLIES	Auxiliary Operations	01.3	00000.0	00000	71200	4550	7000000	17-18	71.70	
						08/22/2017	**0000066015**	**AMAZON**								**71.70**
08/22/17	0000066016	C		08/22/2017	BUFFINGTON, DEBORAH	REIMBURSEMENT	Fine & Applied Arts	01.0	00000.0	00000	02520	4320	1051000	17-18	62.19	
						08/22/2017	**0000066016**	**BUFFINGTON, DEBORAH**								**62.19**
08/22/17	0000066017	C		08/22/2017	AMERICAN FIDELITY ADMINISTRATIVE	MISCELLANEOUS	Fiscal Operations	01.0	00000.0	00000	04200	5810	6721000	17-18	3,745.20	
						08/22/2017	**0000066017**	**AMERICAN FIDELITY ADMINISTRATIVE SERVICE**								**3,745.20**
08/22/17	0000066018	A		08/22/2017	L&B PIPE AND SUPPLY COMPANY	PLUMBING SUPP/SYSTEM	Building Maintenance-Re	41.0	00000.0	00000	71016	4550	6510000	17-18	6,075.29	
						08/22/2017	**0000066018**	**L&B PIPE AND SUPPLY COMPANY**								**6,075.29**
08/22/17	0000066019	A		08/22/2017	SCHINDLER ELEVATOR	CONTRACTED SERVICES	Building Maintenance-Re	41.0	00000.0	00000	71016	5810	6510000	17-18	1,076.00	
						08/22/2017	**0000066019**	**SCHINDLER ELEVATOR CORPORATION**								**1,076.00**
08/22/17	0000066020	A		08/22/2017	BRADLEY'S PLASTIC BAG CO.	NON-INSTRUCTIONAL SUPPLIES	Parking	39.5	00000.0	00000	79800	4550	6950000	17-18	20.37	

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						08/22/2017	**0000066020**	**BRADLEY'S PLASTIC BAG CO.**								**20.37**
08/22/17	0000066021	A		08/23/2017	OFFICE DEPOT/BUSINESS	COSMETOLOGY SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	01000	71646	4320	0900000	17-18	78.63	
						08/22/2017	**0000066021**	**OFFICE DEPOT/BUSINESS SVCS DIV**								**78.63**
08/23/17	0000066022	A		08/23/2017	CALIFORNIA STATE UNIVERSITY, LOS	NON-INSTRUCTIONAL SUPPLIES	Auxiliary Operations	01.3	00000.0	00000	71200	5210	7000000	17-18	110.00	
						08/23/2017	**0000066022**	**CALIFORNIA STATE UNIVERSITY, LOS ANGELES**								**110.00**
08/23/17	0000066023	C		08/23/2017	ACHRO/EEO	CONFERENCE AND TRAVEL	Fiscal Operations	01.3	00000.0	00000	74500	5210	6720000	17-18	250.00	
						08/23/2017	**0000066023**	**ACHRO/EEO**								**250.00**
08/23/17	0000066024	P		08/23/2017	BANK OF AMERICA	CONFERENCE AND TRAVEL	Instructional Office	01.0	00000.0	00000	02100	5210	6016000	17-18	82.11	
						08/23/2017	**0000066024**	**BANK OF AMERICA**								**82.11**
08/23/17	0000066025	A		08/25/2017	AUTOMATION DIRECT	INSTRUCTIONAL SUPPLIES	Eng and Rel Tech (Ind Tech)	01.3	00000.0	01000	71646	4320	0900000	17-18	2,615.77	
						08/23/2017	**0000066025**	**AUTOMATION DIRECT**								**2,615.77**
08/23/17	0000066026	X	1	08/24/2017	COMMERCIAL DOOR CO. INC.	PLASTICS SUPP/EQUIP	Division Office	01.0	00000.0	00000	02600	6410	0951000	17-18	43,433.43	
						08/23/2017	**0000066026**	**COMMERCIAL DOOR CO. INC.**								**43,433.43**
08/23/17	0000066027	A		08/23/2017	FRONTIER COMMUNICATIONS	MISCELLANEOUS	Parking	39.5	00000.0	00000	79800	5640	6950000	17-18	0.00	
						08/23/2017	**0000066027**	**FRONTIER COMMUNICATIONS**								**0.00**
08/25/17	0000066028	C		08/25/2017	SPROUT SOCIAL, INC.	NON-INSTRUCTIONAL SUPPLIES	Community Relations	01.0	00000.0	00000	03600	4550	6710000	17-18	1,788.00	
						08/25/2017	**0000066028**	**SPROUT SOCIAL, INC.**								**1,788.00**
08/25/17	0000066029	P		08/25/2017	AMAZON	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71120	4550	6460000	17-18	191.20	

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						08/25/2017	**0000066029**	**AMAZON**								**191.20**
08/25/17	0000066030	A		08/29/2017	POST UP STAND	NON-INSTRUCTIONAL SUPPLIES	Other Physical Sciences	01.3	00000.0	03004	73460	5830	1999000	17-18	256.24	
						08/25/2017	**0000066030**	**POST UP STAND**								**256.24**
08/25/17	0000066031	P		08/25/2017	AMAZON	INSTRUCTIONAL SUPPLIES	Other Physical Sciences	01.3	00000.0	03004	73460	4320	1999000	17-18	300.13	
						08/25/2017	**0000066031**	**AMAZON**								**300.13**
08/25/17	0000066032	A		08/29/2017	4IMPRINT	NON-INSTRUCTIONAL SUPPLIES	Oth Instr Sup Services	01.3	00000.0	00000	72004	4550	6190000	17-18	935.04	
						08/25/2017	**0000066032**	**4IMPRINT**								**935.04**
08/25/17	0000066033	A		08/25/2017	CAFE N STUFF	NON-INSTRUCTIONAL SUPPLIES	Oth Instr Sup Services	01.3	00000.0	00000	72740	4550	6190000	17-18	335.84	
						08/25/2017	**0000066033**	**CAFE N STUFF**								**335.84**
08/25/17	0000066034	A		08/29/2017	SCHOOL HEALTH CORPORATION	NON-INSTRUCTIONAL SUPPLIES	Parking	39.5	00000.0	00000	79800	4550	6950000	17-18	93.85	
						08/25/2017	**0000066034**	**SCHOOL HEALTH CORPORATION**								**93.85**
08/25/17	0000066035	P		08/25/2017	MANUFACTURING SKILL STANDARDS	CONTRACT SERVICES RENDERED	Eng and Rel Tech (Ind Tech)	01.3	00000.0	10001	70260	5810	0900000	17-18	364.00	
						08/25/2017	**0000066035**	**MANUFACTURING SKILL STANDARDS COUNCIL**								**364.00**
08/25/17	0000066036	A		08/25/2017	PATON GROUP, THE	INSTRUCTIONAL SUPPLIES	Drafting & Architecture	01.0	00000.0	00000	02600	4320	0964000	17-18	396.28	
						08/25/2017	**0000066036**	**PATON GROUP, THE**								**396.28**
08/25/17	0000066037	A		08/25/2017	GOLDEN STAR TECHNOLOGY INC.	MISCELLANEOUS	Business-Commerce	01.0	00000.0	00000	02510	4320	0501000	17-18	196.62	
						08/25/2017	**0000066037**	**GOLDEN STAR TECHNOLOGY INC.**								**196.62**
08/25/17	0000066038	X	1	08/31/2017	LULU PRESS, INC.	MISCELLANEOUS	Women's Studies	01.0	00000.0	00000	02540	5830	2201100	17-18	372.03	

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						08/25/2017	**0000066038**	**LULU PRESS, INC.**								**372.03**
08/25/17	0000066039	A		08/25/2017	OFFICE DEPOT/BUSINESS	WOODWORKING	Woodworking Mfg Tech	01.0	00000.0	00000	02600	4320	0986000	17-18	1,002.55	
						08/25/2017	**0000066039**	**OFFICE DEPOT/BUSINESS SVCS DIV**								**1,002.55**
08/25/17	0000066041	P		08/25/2017	HOME DEPOT CREDIT SERVICES	PLASTICS SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	01000	71646	4320	0900000	17-18	93.96	
						08/25/2017	**0000066041**	**HOME DEPOT CREDIT SERVICES**								**93.96**
08/25/17	0000066042	P		08/25/2017	BJB ENTERPRISES INC	PLASTICS SUPP/EQUIP	Plastic Mfg Tech	01.0	00000.0	00100	02600	4325	0980000	17-18	1,671.00	
						08/25/2017	**0000066042**	**BJB ENTERPRISES INC**								**1,671.00**
08/25/17	0000066043	A		08/25/2017	MCMASTER CARR SUPPLY CO.	PLASTICS SUPP/EQUIP	Numerical Contr	01.0	00000.0	00000	02600	4320	0976000	17-18	164.60	
						08/25/2017	**0000066043**	**MCMASTER CARR SUPPLY CO.**								**164.60**
08/25/17	0000066044	P		08/25/2017	OFFICE DEPOT/BUSINESS	LABORATORY SUPP/EQUIP	Drafting Technology	01.0	00000.0	00100	02600	4325	0953000	17-18	284.73	
						08/25/2017	**0000066044**	**OFFICE DEPOT/BUSINESS SVCS DIV**								**284.73**
08/25/17	0000066045	A		08/25/2017	GRAINGER	INSTRUCTIONAL SUPPLIES	Eng and Rel Tech (Ind Tech)	01.3	00000.0	01000	71646	6450	0900000	17-18	2,949.75	
						08/25/2017	**0000066045**	**GRAINGER**								**2,949.75**
08/25/17	0000066046	P		08/28/2017	AMAZON	INSTRUCTIONAL SUPPLIES	Eng and Rel Tech (Ind Tech)	01.3	00000.0	01000	71646	4320	0900000	17-18	434.45	
								01.3	00000.0	01000	71646	6450	0900000	17-18	1,240.00	
						08/25/2017	**0000066046**	**AMAZON**								**1,674.45**
08/25/17	0000066047	P		08/25/2017	HOME DEPOT CREDIT SERVICES	PLASTICS SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	01000	71646	4320	0900000	17-18	1,525.19	
						08/25/2017	**0000066047**	**HOME DEPOT CREDIT SERVICES**								**1,525.19**

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08/28/17	0000066048	C		08/28/2017	CCCCIO	CONFERENCE AND TRAVEL	Instructional Office	01.0	00000.0	00000	02100	5210	6016000	17-18	400.00	
						08/28/2017	**0000066048**	**CCCCIO**								**400.00**
08/28/17	0000066049	P		08/28/2017	BANK OF AMERICA	CONFERENCE AND TRAVEL	Instructional Office	01.0	00000.0	00000	02100	5210	6016000	17-18	150.00	
						08/28/2017	**0000066049**	**BANK OF AMERICA**								**150.00**
08/28/17	0000066050	A		08/28/2017	PERFECT SKI, INC.	AUTOMOTIVE SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	10001	70260	6450	0900000	17-18	7,500.00	
						08/28/2017	**0000066050**	**PERFECT SKI, INC.**								**7,500.00**
08/28/17	0000066051	A		08/28/2017	EDMENTUM	SOFTWARE	Eng and Rel Tech (Ind Tech)	01.3	00000.0	10001	70260	6310	0900000	17-18	1,980.00	
						08/28/2017	**0000066051**	**EDMENTUM**								**1,980.00**
08/28/17	0000066052	P		08/29/2017	AMAZON	INSTRUCTIONAL SUPPLIES	Arts	01.0	00000.0	00000	02520	4320	1052000	17-18	28.99	
						08/28/2017	**0000066052**	**AMAZON**								**28.99**
08/28/17	0000066053	A		08/29/2017	MMZ PRINTING AND GRAPHICS	PRINTING SERVICES	Disabled Students	01.3	00000.0	00000	79000	4550	6420000	17-18	882.23	
						08/28/2017	**0000066053**	**MMZ PRINTING AND GRAPHICS**								**882.23**
08/28/17	0000066054	A		08/29/2017	KTS NETWORK SOLUTIONS	TELEPHONE SUPP/EQUIP/SYSTEM	Disabled Students	01.0	00000.0	00000	03500	5540	6420000	17-18	276.33	
						08/28/2017	**0000066054**	**KTS NETWORK SOLUTIONS**								**276.33**
08/28/17	0000066055	A		08/29/2017	RODGER'S CATERING	NON-INSTRUCTIONAL SUPPLIES	Community Relations	01.0	00000.0	00000	03600	4550	6710000	17-18	226.69	
						08/28/2017	**0000066055**	**RODGER'S CATERING**								**226.69**
08/28/17	0000066056	P		08/29/2017	AMAZON	INSTRUCTIONAL SUPPLIES	Fine Arts	01.3	00000.0	04300	70200	4320	1000000	17-18	968.62	
						08/28/2017	**0000066056**	**AMAZON**								**968.62**

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08/28/17	0000066057	A		08/29/2017	BOSCH AUTOMOTIVE	AUTOMOTIVE SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	03500	70200	6450	0900000	17-18	3,799.33	
						08/28/2017	**0000066057**	**BOSCH AUTOMOTIVE SERVICE SOLUTIONS**								**3,799.33**
08/28/17	0000066058	P		09/01/2017	BANK OF AMERICA	INSTRUCTIONAL SUPPLIES	Theater	01.0	00000.0	00000	02520	4320	1055000	17-18	604.48	
						08/28/2017	**0000066058**	**BANK OF AMERICA**								**604.48**
08/28/17	0000066059	A		08/29/2017	NAIMIE'S BEAUTY CENTER	LABORATORY SUPP/EQUIP	Theater	01.0	00000.0	00100	02520	4325	1055000	17-18	1,351.63	
						08/28/2017	**0000066059**	**NAIMIE'S BEAUTY CENTER**								**1,351.63**
08/29/17	0000066060	A		08/29/2017	TCB PRINTING	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71120	4550	6460000	17-18	31.68	
						08/29/2017	**0000066060**	**TCB PRINTING**								**31.68**
08/29/17	0000066061	A		08/29/2017	GOLDEN STAR TECHNOLOGY INC.	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71120	4550	6460000	17-18	147.53	
						08/29/2017	**0000066061**	**GOLDEN STAR TECHNOLOGY INC.**								**147.53**
08/29/17	0000066062	P		08/29/2017	AMAZON	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71120	4550	6460000	17-18	9.99	
						08/29/2017	**0000066062**	**AMAZON**								**9.99**
08/29/17	0000066063	A		08/29/2017	RAN GRAPHICS	NON-INSTRUCTIONAL SUPPLIES	Auxiliary Operations	01.3	00000.0	00000	71200	5830	7000000	17-18	173.41	
						08/29/2017	**0000066063**	**RAN GRAPHICS**								**173.41**
08/29/17	0000066064	P		08/29/2017	AMAZON	INSTRUCTIONAL SUPPLIES	Parking	39.5	00000.0	00000	79800	4550	6950000	17-18	40.34	
						08/29/2017	**0000066064**	**AMAZON**								**40.34**
08/30/17	0000066065	A		08/30/2017	NORTH STAR ELECTRONICS	NON-INSTRUCTIONAL SUPPLIES	Parking	39.5	00000.0	00000	79800	4550	6950000	17-18	370.35	
						08/30/2017	**0000066065**	**NORTH STAR ELECTRONICS**								**370.35**

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08/30/17	0000066066	A		08/30/2017	POINT AND CLICK SOLUTIONS, INC.	SOFTWARE	Health Services	69.0	00000.0	00000	03310	6310	6440000	17-18	362.50	
						08/30/2017	**0000066066**	**POINT AND CLICK SOLUTIONS, INC.**								**362.50**
08/31/17	0000066069	A		08/31/2017	KIVUTO SOLUTIONS	SUBSCRIPTIONS	Fiscal Operations	01.0	00000.0	00000	04200	5310	6721000	17-18	750.00	
						08/31/2017	**0000066069**	**KIVUTO SOLUTIONS**								**750.00**
08/31/17	0000066070	A		08/31/2017	PERFECT FORM	MAILING SERVICES	Admissions	01.0	00000.0	00000	03800	5810	6225000	17-18	510.66	
						08/31/2017	**0000066070**	**PERFECT FORM**								**510.66**
08/31/17	0000066071	A		08/31/2017	STAPLES ADVANTAGE	OFFICE SUPPLIES	Admissions	01.0	00000.0	00000	03800	4320	6225000	17-18	996.77	
						08/31/2017	**0000066071**	**STAPLES ADVANTAGE**								**996.77**
08/31/17	0000066072	A		08/31/2017	FRANTONE'S PIZZA	FOOD PRODUCTS	Foster Care	01.3	00000.0	00000	75900	4550	1305700	17-18	191.19	
						08/31/2017	**0000066072**	**FRANTONE'S PIZZA**								**191.19**
08/31/17	0000066073	A		08/31/2017	STAPLES ADVANTAGE	OFFICE SUPPLIES	Veterans Services	01.3	00000.0	00000	70005	4550	6480000	17-18	259.88	
						08/31/2017	**0000066073**	**STAPLES ADVANTAGE**								**259.88**
08/31/17	0000066074	A		08/31/2017	RAN GRAPHICS	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71100	5830	6460000	17-18	137.81	
						08/31/2017	**0000066074**	**RAN GRAPHICS**								**137.81**
08/31/17	0000066075	A		08/31/2017	RAN GRAPHICS	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71100	5830	6460000	17-18	604.96	
						08/31/2017	**0000066075**	**RAN GRAPHICS**								**604.96**
08/31/17	0000066076	A		08/31/2017	RAN GRAPHICS	PRINTING SERVICES	Instructional Office	01.0	00000.0	00000	02100	4390	6016000	17-18	7,767.68	
						08/31/2017	**0000066076**	**RAN GRAPHICS**								**7,767.68**
08/31/17	0000066077	A		08/31/2017	RAN GRAPHICS	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71100	5830	6460000	17-18	741.51	

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						08/31/2017	**0000066077**	**RAN GRAPHICS**								**741.51**
08/31/17	0000066078	P		08/31/2017	PAPER RECYCLING & SHREDDING	CONTRACTED SERVICES	Instructional Office	01.0	00000.0	00000	02100	5810	6016000	17-18	11.00	
						08/31/2017	**0000066078**	**PAPER RECYCLING & SHREDDING SPECIALISTS**								**11.00**
08/31/17	0000066079	A		08/31/2017	LV BOTKIN DESIGNS	INSTRUCTIONAL SUPPLIES	Apprenticeships-Field Ironwork	01.3	00000.0	00000	72340	4320	0909000	17-18	6,642.40	
						08/31/2017	**0000066079**	**LV BOTKIN DESIGNS**								**6,642.40**
08/31/17	0000066080	A		08/31/2017	TCB PRINTING	NON-INSTRUCTIONAL SUPPLIES	Health Services	69.0	00000.0	00000	03310	4550	6440000	17-18	31.68	
						08/31/2017	**0000066080**	**TCB PRINTING**								**31.68**
08/31/17	0000066081	A		08/31/2017	DIVERSIFIED BUSINESS SERVICES	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71100	5830	6460000	17-18	343.75	
						08/31/2017	**0000066081**	**DIVERSIFIED BUSINESS SERVICES**								**343.75**
08/31/17	0000066082	A		08/31/2017	MSJ DEVELOPMENT	LOCKS AND KEYS	Building Maintenance-Re	01.0	00000.0	00000	04400	4550	6510000	17-18	240.00	
						08/31/2017	**0000066082**	**MSJ DEVELOPMENT**								**240.00**
08/31/17	0000066083	A		08/31/2017	RED EYE MEDIA	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71120	4550	6460000	17-18	1,851.79	
						08/31/2017	**0000066083**	**RED EYE MEDIA**								**1,851.79**
08/31/17	0000066084	A		08/31/2017	SMTP	SUBSCRIPTIONS	Management Information	01.0	00000.0	00000	02260	5810	6780000	17-18	2,159.46	
						08/31/2017	**0000066084**	**SMTP**								**2,159.46**
08/31/17	0000066085	A		08/31/2017	SIGNS & LUCITE PRODUCTS INC	SIGNS	Building Maintenance-Re	41.0	00000.0	00000	71016	4550	6510000	17-18	449.00	
						08/31/2017	**0000066085**	**SIGNS & LUCITE PRODUCTS INC**								**449.00**
08/31/17	0000066086	A		08/31/2017	LAKELAND FENCE CORP	CONTRACTED SERVICES	Physical Property-Related	41.0	00000.0	00000	73870	6130	7100000	17-18	14,326.37	

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						08/31/2017	**0000066086**	**LAKELAND FENCE CORP**								**14,326.37**
08/31/17	0000066087	A		08/31/2017	INTEGRATED INTERIORS, INC.	CONTRACTED SERVICES	Adult Education	41.0	00000.0	00000	73860	5810	6980000	17-18	5,965.00	
						08/31/2017	**0000066087**	**INTEGRATED INTERIORS, INC.**								**5,965.00**
08/31/17	0000066088	A		08/31/2017	GRAINGER	ELECTRICAL SUPP/EQUIP	Building Maintenance-Re	01.0	00000.0	00000	04400	6460	6510000	17-18	558.92	
						08/31/2017	**0000066088**	**GRAINGER**								**558.92**
08/31/17	0000066089	A		08/31/2017	HAWORTH, INC.	OFFICE FURNITURE/EQUIP	Accounting & Payroll	01.0	00000.0	00000	04200	6460	6725000	17-18	1,351.07	
						08/31/2017	**0000066089**	**HAWORTH, INC.**								**1,351.07**
08/31/17	0000066090	A		08/31/2017	CCCCIO	MEMBERSHIPS	Fiscal Operations	01.0	00000.0	00000	04200	5310	6721000	17-18	300.00	
						08/31/2017	**0000066090**	**CCCCIO**								**300.00**
08/31/17	0000066091	A		08/31/2017	DEPARTMENT OF SOCIAL SERVICES	LICENSE/FEES	Accreditation	01.0	00000.0	00000	02100	5810	6013000	17-18	1,210.00	
						08/31/2017	**0000066091**	**DEPARTMENT OF SOCIAL SERVICES**								**1,210.00**
08/31/17	0000066092	A		08/31/2017	DYNATRONICS CORP	INSTRUCTIONAL SUPPLIES	Physical Therapy	01.0	00000.0	00000	02530	4325	1222000	17-18	639.88	
						08/31/2017	**0000066092**	**DYNATRONICS CORP**								**639.88**
08/31/17	0000066093	A		08/31/2017	HENRY SCHEIN INC	INSTRUCTIONAL SUPPLIES	Dental Hygiene	01.0	00000.0	00000	02530	4320	1240200	17-18	409.50	
						08/31/2017	**0000066093**	**HENRY SCHEIN INC**								**409.50**
08/31/17	0000066094	A		08/31/2017	FASTSIGNS	SIGNS	Adult Education	41.0	00000.0	00000	73860	4550	6980000	17-18	845.05	
						08/31/2017	**0000066094**	**FASTSIGNS**								**845.05**
08/31/17	0000066095	A		08/31/2017	PETERSON'S TREE WORKS	CONTRACTED SERVICES	Grounds Maintenance-Re	41.0	00000.0	00000	71016	5810	6550000	17-18	5,000.00	

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						08/31/2017	**0000066095**	**PETERSON'S TREE WORKS**								**5,000.00**
08/31/17	0000066096	A		08/31/2017	CAMBRIDGE WEST PARTNERSHIP LLC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65004	6120	7100000	17-18	36,000.00	
						08/31/2017	**0000066096**	**CAMBRIDGE WEST PARTNERSHIP LLC**								**36,000.00**
08/31/17	0000066097	A		08/31/2017	AAA ELECTRICAL SUPPLY, INC.	ELECTRICAL SUPP/EQUIP	Building Maintenance-Re	01.0	00000.0	00000	04400	4550	6510000	17-18	8,184.54	
						08/31/2017	**0000066097**	**AAA ELECTRICAL SUPPLY, INC.**								**8,184.54**
08/31/17	0000066098	A		08/31/2017	PUBLIC AGENCY LAW GROUP	MISCELLANEOUS	Fiscal Operations	01.0	00000.0	00000	04100	5730	6720000	17-18	1,176.00	
						08/31/2017	**0000066098**	**PUBLIC AGENCY LAW GROUP**								**1,176.00**
08/31/17	0000066099	A		08/31/2017	PORTER BOILER SERVICE INC	MISCELLANEOUS	Building Maintenance-Re	41.0	00000.0	00000	71016	5810	6510000	17-18	31,900.00	
						08/31/2017	**0000066099**	**PORTER BOILER SERVICE INC**								**31,900.00**
08/31/17	0000066100	P		08/31/2017	AMAZON	MISCELLANEOUS	Accounting & Payroll	01.0	00000.0	00000	04200	4550	6725000	17-18	274.85	
						08/31/2017	**0000066100**	**AMAZON**								**274.85**
08/31/17	0000066101	A		08/31/2017	HOTSY OF SOUTHERN	GARDENING SUPP/EQUIP	Grounds Maintenance-Re	01.0	00000.0	00000	04400	6420	6550000	17-18	12,582.32	
						08/31/2017	**0000066101**	**HOTSY OF SOUTHERN CALIFORNIA**								**12,582.32**
08/31/17	0000066102	A		08/31/2017	AMERICAN PHYSICAL THERAPY	MISCELLANEOUS	Accreditation	01.0	00000.0	00000	02100	5810	6013000	17-18	4,250.00	
						08/31/2017	**0000066102**	**AMERICAN PHYSICAL THERAPY**								**4,250.00**
08/31/17	0000066103	P		09/01/2017	BANK OF AMERICA	CONFERENCE AND TRAVEL	Math-SEM	01.0	00000.0	00000	02570	5210	1762000	17-18	27.37	
						08/31/2017	**0000066103**	**BANK OF AMERICA**								**27.37**
08/31/17	0000066104	P		09/01/2017	BANK OF AMERICA	CONFERENCE AND TRAVEL	Admissions	01.0	00000.0	00000	03800	5210	6225000	17-18	117.97	

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						08/31/2017	**0000066104**	**BANK OF AMERICA**								**117.97**
08/31/17	0000066105	P		09/01/2017	HOLIDAY INN	CONFERENCE AND TRAVEL	Admissions	01.0	00000.0	00000	03800	5210	6225000	17-18	435.85	
						08/31/2017	**0000066105**	**HOLIDAY INN**								**435.85**
08/16/17	13C0102D	A		08/18/2017	NCS PEARSON INC	MISCELLANEOUS	Interdisciplinary Studies	39.1	00000.0	00005	79850	6310	4900000	17-18	10,800.00	
						08/16/2017	**13C0102D**	**NCS PEARSON INC**								**10,800.00**
08/09/17	13P008D	A		08/09/2017	TILDEN-COIL CONSTRUCTORS INC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65015	6220	7100000	17-18	1,154,810.00	
						08/09/2017	**13P008D**	**TILDEN-COIL CONSTRUCTORS INC**								**1,154,810.00**
08/09/17	13P009C	A		08/09/2017	TILDEN-COIL CONSTRUCTORS INC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65004	6220	7100000	17-18	20,524.64	
						08/09/2017	**13P009C**	**TILDEN-COIL CONSTRUCTORS INC**								**20,524.64**
08/09/17	13P010B	A		08/09/2017	TILDEN-COIL CONSTRUCTORS INC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65004	6220	7100000	17-18	95,400.00	
						08/09/2017	**13P010B**	**TILDEN-COIL CONSTRUCTORS INC**								**95,400.00**
08/09/17	13P015-02B	A		08/09/2017	S & K ENGINEERS	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65059	6220	7100000	17-18	44,549.69	
						08/09/2017	**13P015-02B**	**S & K ENGINEERS**								**44,549.69**
08/09/17	13P015-03B	A		08/09/2017	S & K ENGINEERS	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65060	6220	7100000	17-18	156,790.92	
						08/09/2017	**13P015-03B**	**S & K ENGINEERS**								**156,790.92**
08/09/17	13P015-06A	A		08/09/2017	S & K ENGINEERS	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65061	6220	7100000	17-18	62,623.00	
						08/09/2017	**13P015-06A**	**S & K ENGINEERS**								**62,623.00**
08/09/17	13P015-07A	A		08/09/2017	S & K ENGINEERS	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65050	6130	7100000	17-18	6,500.00	

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						08/09/2017	**13P015-07A**	**S & K ENGINEERS**								**6,500.00**
08/08/17	13P016-01A	A	1	08/11/2017	HMC ARCHITECT	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6230	7100000	17-18	1,254,413.66	
						08/08/2017	**13P016-01A**	**HMC ARCHITECT**								**1,254,413.66**
08/08/17	13P016-02A	A		08/08/2017	HMC ARCHITECT	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65054	6230	7100000	17-18	431,527.12	
						08/08/2017	**13P016-02A**	**HMC ARCHITECT**								**431,527.12**
08/08/17	13P016-03B	A		08/08/2017	HMC ARCHITECT	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64055	6230	7100000	17-18	177,295.00	
						08/08/2017	**13P016-03B**	**HMC ARCHITECT**								**177,295.00**
08/08/17	13P016-04A	A		08/08/2017	HMC ARCHITECT	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65004	6230	7100000	17-18	20,175.00	
						08/08/2017	**13P016-04A**	**HMC ARCHITECT**								**20,175.00**
08/08/17	13P016-05A	A		08/08/2017	HMC ARCHITECT	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65004	6130	7100000	17-18	24,900.00	
						08/08/2017	**13P016-05A**	**HMC ARCHITECT**								**24,900.00**
08/08/17	13P017-01A	A		08/08/2017	LPA, INC.	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65035	6230	7100000	17-18	77,571.53	
						08/08/2017	**13P017-01A**	**LPA, INC.**								**77,571.53**
08/08/17	13P018-01A	A		08/08/2017	P2S ENGINEERING INC.	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6220	7100000	17-18	46,126.12	
						08/08/2017	**13P018-01A**	**P2S ENGINEERING INC.**								**46,126.12**
08/08/17	13P018-02A	A		08/08/2017	P2S ENGINEERING INC.	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65040	6220	7100000	17-18	5,685.00	
						08/08/2017	**13P018-02A**	**P2S ENGINEERING INC.**								**5,685.00**
08/08/17	13P018-03A	A		08/08/2017	P2S ENGINEERING INC.	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64045	6220	7100000	17-18	5,485.00	

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						08/08/2017	**13P018-03A**	**P2S ENGINEERING INC.**								**5,485.00**
08/08/17	13P018-04A	A		08/08/2017	P2S ENGINEERING INC.	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65054	6220	7100000	17-18	18,737.50	
						08/08/2017	**13P018-04A**	**P2S ENGINEERING INC.**								**18,737.50**
08/08/17	13P019-02A	A		08/08/2017	HILL PARTNERSHIP INC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65011	6230	7100000	17-18	59,032.83	
						08/08/2017	**13P019-02A**	**HILL PARTNERSHIP INC**								**59,032.83**
08/08/17	13P020-01A	A		08/08/2017	PFEIFFER PARTNERS	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65061	6230	7100000	17-18	1,742,803.42	
						08/08/2017	**13P020-01A**	**PFEIFFER PARTNERS ARCHITECTS, INC.**								**1,742,803.42**
08/08/17	13P021-01C	A		08/08/2017	QDG INCORPORATED	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64056	6230	7100000	17-18	53,838.62	
						08/08/2017	**13P021-01C**	**QDG INCORPORATED**								**53,838.62**
08/08/17	13P021-02B	A		08/08/2017	QDG INCORPORATED	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65057	6230	7100000	17-18	150,134.04	
						08/08/2017	**13P021-02B**	**QDG INCORPORATED**								**150,134.04**
08/08/17	13P021-03D	A		08/08/2017	QDG INCORPORATED	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64058	6230	7100000	17-18	5,639.35	
						08/08/2017	**13P021-03D**	**QDG INCORPORATED**								**5,639.35**
08/08/17	13P021-04B	A		08/08/2017	QDG INCORPORATED	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64090	6220	7100000	17-18	3,885.38	
						08/08/2017	**13P021-04B**	**QDG INCORPORATED**								**3,885.38**
08/01/17	13P032-03A	A		08/01/2017	PREFERRED LANDSCAPE, INC.	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64045	6220	7100000	17-18	17,453.40	
								42.1	00000.0	00000	65040	6220	7100000	17-18	38,226.10	
						08/01/2017	**13P032-03A**	**PREFERRED LANDSCAPE, INC.**								**55,679.50**

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08/01/17	13P032-06A	A		08/01/2017	K&Z CABINET CO. INC	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64045	6220	7100000	17-18	7,480.00	
								42.1	00000.0	00000	65040	6220	7100000	17-18	101,870.00	
						08/01/2017	**13P032-06A**	**K&Z CABINET CO. INC**								**109,350.00**
08/01/17	13P032-11A	A	1	08/30/2017	SIERRA LATHING COMPANY, INC.	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64045	6220	7100000	17-18	319.20	
								42.1	00000.0	00000	65040	6220	7100000	17-18	222.00	
						08/01/2017	**13P032-11A**	**SIERRA LATHING COMPANY, INC.**								**541.20**
08/01/17	13P032-12B	A	1	08/30/2017	SOUTHCOAST ACOUSTICAL	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64045	6220	7100000	17-18	51,620.50	
								42.1	00000.0	00000	65040	6220	7100000	17-18	51,848.00	
						08/01/2017	**13P032-12B**	**SOUTHCOAST ACOUSTICAL INTERIORS, INC.**								**103,468.50**
08/01/17	13P032-14A	A	1	08/30/2017	LOIZU, ANDREAS dba: FIX PAINTING	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64045	6220	7100000	17-18	28,018.00	
								42.1	00000.0	00000	65040	6220	7100000	17-18	84,099.00	
						08/01/2017	**13P032-14A**	**LOIZU, ANDREAS dba: FIX PAINTING COMPANY**								**112,117.00**
08/01/17	13P032-16A	A	1	08/30/2017	KINCAID INDUSTRIES, INC.	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64045	6220	7100000	17-18	19,367.20	
								42.1	00000.0	00000	65040	6220	7100000	17-18	35,681.00	
						08/01/2017	**13P032-16A**	**KINCAID INDUSTRIES, INC.**								**55,048.20**
08/01/17	13P032-17B	A		08/01/2017	LIBERTY CLIMATE CONTROL, INC.	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64045	6220	7100000	17-18	162,425.10	
								42.1	00000.0	00000	65040	6220	7100000	17-18	189,922.70	
						08/01/2017	**13P032-17B**	**LIBERTY CLIMATE CONTROL, INC.**								**352,347.80**
08/01/17	13P032-19B	A		08/01/2017	RDM ELECTRIC CO., INC.	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64045	6220	7100000	17-18	56,593.25	
								42.1	00000.0	00000	65040	6220	7100000	17-18	261,647.50	

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						08/01/2017	**13P032-19B**	**RDM ELECTRIC CO., INC.**								**318,240.75**
08/09/17	13P035-04A	A		08/09/2017	THE VINEWOOD COMPANY	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65057	6220	7100000	17-18	49,689.00	
						08/09/2017	**13P035-04A**	**THE VINEWOOD COMPANY**								**49,689.00**
08/09/17	13P035-05A	A		08/09/2017	THE VINEWOOD COMPANY	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64058	6220	7100000	17-18	6,588.00	
						08/09/2017	**13P035-05A**	**THE VINEWOOD COMPANY**								**6,588.00**
08/09/17	13P035-06A	A		08/09/2017	THE VINEWOOD COMPANY	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65060	6220	7100000	17-18	31,135.54	
						08/09/2017	**13P035-06A**	**THE VINEWOOD COMPANY**								**31,135.54**
08/09/17	13P035-07A	A		08/09/2017	THE VINEWOOD COMPANY	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65060	6220	7100000	17-18	33,783.80	
						08/09/2017	**13P035-07A**	**THE VINEWOOD COMPANY**								**33,783.80**
08/09/17	13P035-08A	A		08/09/2017	THE VINEWOOD COMPANY	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65050	6130	7100000	17-18	1,662.90	
						08/09/2017	**13P035-08A**	**THE VINEWOOD COMPANY**								**1,662.90**
08/09/17	13P035-09A	A		08/09/2017	THE VINEWOOD COMPANY	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65035	6130	7100000	17-18	15,902.40	
						08/09/2017	**13P035-09A**	**THE VINEWOOD COMPANY**								**15,902.40**
08/08/17	13P035-10	A		08/08/2017	THE VINEWOOD COMPANY	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65011	6220	7100000	17-18	114,313.20	
						08/08/2017	**13P035-10**	**THE VINEWOOD COMPANY**								**114,313.20**
08/10/17	13P036-02A	A		08/10/2017	TYR, INC.	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65059	6220	7100000	17-18	125,804.00	
						08/10/2017	**13P036-02A**	**TYR, INC.**								**125,804.00**
08/10/17	13P036-04A	A		08/10/2017	TYR, INC.	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64043	6130	7100000	17-18	13,320.00	

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						08/10/2017	**13P036-04A**	**TYR, INC.**								**13,320.00**
08/10/17	13P036-05A	A		08/10/2017	TYR, INC.	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6220	7100000	17-18	522,848.00	
						08/10/2017	**13P036-05A**	**TYR, INC.**								**522,848.00**
08/12/17	14C0188B	A		08/12/2017	CUSTOMERS BANK	CONTRACTED SERVICES	Fiscal Operations	01.0	00000.0	00100	04200	5190	6721000	17-18	16,000.00	
						08/12/2017	**14C0188B**	**CUSTOMERS BANK**								**16,000.00**
08/08/17	14P004-01A	A		08/08/2017	PLAN NET CONSULTING LLC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6220	7100000	17-18	37,927.10	
						08/08/2017	**14P004-01A**	**PLAN NET CONSULTING LLC**								**37,927.10**
08/08/17	14P004-02A	A		08/08/2017	PLAN NET CONSULTING LLC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65054	6220	7100000	17-18	3,279.77	
						08/08/2017	**14P004-02A**	**PLAN NET CONSULTING LLC**								**3,279.77**
08/08/17	14P004-03A	A		08/08/2017	PLAN NET CONSULTING LLC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65061	6220	7100000	17-18	65,852.45	
						08/08/2017	**14P004-03A**	**PLAN NET CONSULTING LLC**								**65,852.45**
08/08/17	14P004-04A	A		08/08/2017	PLAN NET CONSULTING LLC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65050	6220	7100000	17-18	17,655.00	
						08/08/2017	**14P004-04A**	**PLAN NET CONSULTING LLC**								**17,655.00**
08/07/17	14P005-02B	A		08/07/2017	DAVID EVANS & ASSOCIATES, INC.	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64045	6220	7100000	17-18	18,598.00	
						08/07/2017	**14P005-02B**	**DAVID EVANS & ASSOCIATES, INC. dba:**								**18,598.00**
08/08/17	14P005-05C	A		08/08/2017	DAVID EVANS & ASSOCIATES, INC.	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64090	6130	7100000	17-18	6,456.00	
						08/08/2017	**14P005-05C**	**DAVID EVANS & ASSOCIATES, INC. dba:**								**6,456.00**
08/08/17	14P005-13A	A		08/08/2017	DAVID EVANS & ASSOCIATES, INC.	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6120	7100000	17-18	375.00	

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						08/08/2017	**14P005-13A**	**DAVID EVANS & ASSOCIATES, INC. dba:**								**375.00**
08/08/17	14P005-14A	A		08/08/2017	DAVID EVANS & ASSOCIATES, INC.	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65061	6130	7100000	17-18	5,000.00	
						08/08/2017	**14P005-14A**	**DAVID EVANS & ASSOCIATES, INC. dba:**								**5,000.00**
08/08/17	14P005-16A	A		08/08/2017	DAVID EVANS & ASSOCIATES, INC.	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64058	6120	7100000	17-18	1,380.00	
						08/08/2017	**14P005-16A**	**DAVID EVANS & ASSOCIATES, INC. dba:**								**1,380.00**
08/08/17	14P005-19A	A		08/08/2017	DAVID EVANS & ASSOCIATES, INC.	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64043	6120	7100000	17-18	1,160.98	
						08/08/2017	**14P005-19A**	**DAVID EVANS & ASSOCIATES, INC. dba:**								**1,160.98**
08/08/17	14P005-21A	A		08/08/2017	DAVID EVANS & ASSOCIATES, INC.	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65057	6130	7100000	17-18	30,702.20	
						08/08/2017	**14P005-21A**	**DAVID EVANS & ASSOCIATES, INC. dba:**								**30,702.20**
08/08/17	14P005-22A	A		08/08/2017	DAVID EVANS & ASSOCIATES, INC.	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65062	6130	7100000	17-18	11,747.62	
						08/08/2017	**14P005-22A**	**DAVID EVANS & ASSOCIATES, INC. dba:**								**11,747.62**
08/08/17	14P005-23A	A		08/08/2017	DAVID EVANS & ASSOCIATES, INC.	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6120	7100000	17-18	562.50	
						08/08/2017	**14P005-23A**	**DAVID EVANS & ASSOCIATES, INC. dba:**								**562.50**
08/08/17	14P005-24A	A		08/08/2017	DAVID EVANS & ASSOCIATES, INC.	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6120	7100000	17-18	3,400.00	
						08/08/2017	**14P005-24A**	**DAVID EVANS & ASSOCIATES, INC. dba:**								**3,400.00**
08/08/17	14P005-26A	A		08/08/2017	DAVID EVANS & ASSOCIATES, INC.	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65010	6220	7100000	17-18	84,654.50	
						08/08/2017	**14P005-26A**	**DAVID EVANS & ASSOCIATES, INC. dba:**								**84,654.50**
08/08/17	14P005-27A	A		08/08/2017	DAVID EVANS & ASSOCIATES, INC.	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65061	6120	7100000	17-18	4,200.00	

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						08/08/2017	**14P005-27A**	**DAVID EVANS & ASSOCIATES, INC. dba:**								**4,200.00**
08/14/17	14P006-05B	A		08/14/2017	ANDERSON CHARNESKY	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64045	6220	7100000	17-18	19,025.00	
								42.1	00000.0	00000	65040	6220	7100000	17-18	14,225.00	
						08/14/2017	**14P006-05B**	**ANDERSON CHARNESKY STRUCTURAL STEEL, INC**								**33,250.00**
08/01/17	14P006-10A	A		08/01/2017	GOLDEN GLASS, INC.	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64045	6220	7100000	17-18	155,234.10	
								42.1	00000.0	00000	65040	6220	7100000	17-18	136,380.40	
						08/01/2017	**14P006-10A**	**GOLDEN GLASS, INC.**								**291,614.50**
08/01/17	14P006-20A	A		08/01/2017	PACIFIC COAST CABLING, INC.	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64045	6220	7100000	17-18	11,411.50	
								42.1	00000.0	00000	65040	6220	7100000	17-18	29,598.33	
						08/01/2017	**14P006-20A**	**PACIFIC COAST CABLING, INC.**								**41,009.83**
08/07/17	14P010-01A	A		08/07/2017	CONVERSE CONSULTANTS	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65040	6220	7100000	17-18	190.00	
						08/07/2017	**14P010-01A**	**CONVERSE CONSULTANTS**								**190.00**
08/07/17	14P010-02A	A		08/07/2017	CONVERSE CONSULTANTS	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64045	6220	7100000	17-18	13,136.78	
						08/07/2017	**14P010-02A**	**CONVERSE CONSULTANTS**								**13,136.78**
08/07/17	14P010-08A	A		08/07/2017	CONVERSE CONSULTANTS	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65054	6130	7100000	17-18	5,850.00	
						08/07/2017	**14P010-08A**	**CONVERSE CONSULTANTS**								**5,850.00**
08/07/17	14P010-10A	A	1	08/11/2017	CONVERSE CONSULTANTS	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65059	6220	7100000	17-18	85,939.84	
						08/07/2017	**14P010-10A**	**CONVERSE CONSULTANTS**								**85,939.84**
08/07/17	14P010-11A	A		08/07/2017	CONVERSE CONSULTANTS	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64056	6220	7100000	17-18	41,407.50	

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						08/07/2017	**14P010-11A**	**CONVERSE CONSULTANTS**								**41,407.50**
08/07/17	14P010-15A	A		08/07/2017	CONVERSE CONSULTANTS	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65057	6220	7100000	17-18	125,300.00	
						08/07/2017	**14P010-15A**	**CONVERSE CONSULTANTS**								**125,300.00**
08/07/17	14P010-18A	A		08/07/2017	CONVERSE CONSULTANTS	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65057	6220	7100000	17-18	121,931.50	
						08/07/2017	**14P010-18A**	**CONVERSE CONSULTANTS**								**121,931.50**
08/07/17	14P010-19A	A		08/07/2017	CONVERSE CONSULTANTS	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65035	6130	7100000	17-18	7,450.00	
						08/07/2017	**14P010-19A**	**CONVERSE CONSULTANTS**								**7,450.00**
08/07/17	14P010-20A	A		08/07/2017	CONVERSE CONSULTANTS	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65039	6130	7100000	17-18	5,920.50	
						08/07/2017	**14P010-20A**	**CONVERSE CONSULTANTS**								**5,920.50**
08/07/17	14P010-21A	A		08/07/2017	CONVERSE CONSULTANTS	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6220	7100000	17-18	260,138.50	
						08/07/2017	**14P010-21A**	**CONVERSE CONSULTANTS**								**260,138.50**
08/07/17	14P010-22A	A		08/07/2017	CONVERSE CONSULTANTS	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65035	6130	7100000	17-18	15,445.00	
						08/07/2017	**14P010-22A**	**CONVERSE CONSULTANTS**								**15,445.00**
08/08/17	14P011-01A	A		08/08/2017	KOURY ENGINEERING &	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64043	6220	7100000	17-18	931.15	
						08/08/2017	**14P011-01A**	**KOURY ENGINEERING & TESTING, INC.**								**931.15**
08/08/17	14P011-07A	A		08/08/2017	KOURY ENGINEERING &	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65060	6220	7100000	17-18	28,369.04	
						08/08/2017	**14P011-07A**	**KOURY ENGINEERING & TESTING, INC.**								**28,369.04**
08/08/17	14P011-08A	A		08/08/2017	KOURY ENGINEERING &	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65060	6220	7100000	17-18	6,583.14	

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						08/08/2017	**14P011-08A**	**KOURY ENGINEERING & TESTING, INC.**								**6,583.14**
08/08/17	14P011-09A	A		08/08/2017	KOURY ENGINEERING &	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6220	7100000	17-18	656,857.37	
						08/08/2017	**14P011-09A**	**KOURY ENGINEERING & TESTING, INC.**								**656,857.37**
08/08/17	14P011-10A	A		08/08/2017	KOURY ENGINEERING &	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65010	6130	7100000	17-18	8,950.00	
						08/08/2017	**14P011-10A**	**KOURY ENGINEERING & TESTING, INC.**								**8,950.00**
08/15/17	15C0173B	A		08/15/2017	OMNIUPDATE, INC.	MISCELLANEOUS	Physical Property-Related	41.1	00000.0	00004	73840	6410	7100000	17-18	56,334.00	
						08/15/2017	**15C0173B**	**OMNIUPDATE, INC.**								**56,334.00**
08/01/17	15C0226A	C		08/01/2017	ABC UNIFIED SCHOOL DISTRICT	CONTRACTED SERVICES	Oth Instr Sup Services	01.3	00000.0	01001	71646	5810	6190000	17-18	8,766.08	
						08/01/2017	**15C0226A**	**ABC UNIFIED SCHOOL DISTRICT**								**8,766.08**
08/10/17	15C0229A	A		08/10/2017	NORWALK-LA MIRADA USD	MISCELLANEOUS	Oth Instr Sup Services	01.3	00000.0	01002	71646	5810	6190000	17-18	10,824.91	
						08/10/2017	**15C0229A**	**NORWALK-LA MIRADA USD**								**10,824.91**
08/09/17	15P010-01A	A		08/09/2017	TSG ENTERPRISES, INC.	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6130	7100000	17-18	109,178.12	
						08/09/2017	**15P010-01A**	**TSG ENTERPRISES, INC.**								**109,178.12**
08/09/17	15P010-03A	A		08/09/2017	TSG ENTERPRISES, INC.	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64051	6130	7100000	17-18	12,838.00	
						08/09/2017	**15P010-03A**	**TSG ENTERPRISES, INC.**								**12,838.00**
08/09/17	15P010-04A	A		08/09/2017	TSG ENTERPRISES, INC.	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65035	6130	7100000	17-18	4,154.40	
						08/09/2017	**15P010-04A**	**TSG ENTERPRISES, INC.**								**4,154.40**
08/15/17	16C0145	A		08/15/2017	FAST DEER BUS CHARTER, INC.	MISCELLANEOUS	Business-Commerce	01.0	00000.0	00000	04400	5810	0501000	17-18	750.00	

Stat: P=Pending, A=Active, C=Completed, X=Canceled

*** Prior Year Payments**

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08/15/17	16C0145	A		08/15/2017	FAST DEER BUS CHARTER, INC.	MISCELLANEOUS	Education, General	01.0	00000.0	00000	04400	5810	0801000	17-18	120,000.00	
							Fine & Applied Arts	01.0	00000.0	00000	04400	5810	1051000	17-18	15,000.00	
							Letters	01.0	00000.0	00000	04400	5810	1551000	17-18	3,750.00	
							Physical Sciences	01.0	00000.0	00000	04400	5810	1951000	17-18	15,750.00	
							Student Personnel	01.0	00000.0	00000	04400	5810	6450000	17-18	10,500.00	
						08/15/2017	**16C0145**	**FAST DEER BUS CHARTER, INC.**								**165,750.00**
08/15/17	16C0146	A		08/15/2017	TRANSPORTTION CHARTER SERVICES	MISCELLANEOUS	Business-Commerce	01.0	00000.0	00000	04400	5810	0501000	17-18	250.00	
							Education, General	01.0	00000.0	00000	04400	5810	0801000	17-18	40,000.00	
							Fine & Applied Arts	01.0	00000.0	00000	04400	5810	1051000	17-18	5,000.00	
							Letters	01.0	00000.0	00000	04400	5810	1551000	17-18	1,250.00	
							Physical Sciences	01.0	00000.0	00000	04400	5810	1951000	17-18	5,250.00	
							Student Personnel	01.0	00000.0	00000	04400	5810	6450000	17-18	3,500.00	
						08/15/2017	**16C0146**	**TRANSPORTTION CHARTER SERVICES INC.**								**55,250.00**
08/14/17	16C0146-1	X	1	08/15/2017	FAST DEER BUS CHARTER, INC.	MISCELLANEOUS	Business-Commerce	01.0	00000.0	00000	04400	5810	0501000	17-18	750.00	
							Education, General	01.0	00000.0	00000	04400	5810	0801000	17-18	120,000.00	
							Fine & Applied Arts	01.0	00000.0	00000	04400	5810	1051000	17-18	15,000.00	
							Letters	01.0	00000.0	00000	04400	5810	1551000	17-18	3,750.00	
							Physical Sciences	01.0	00000.0	00000	04400	5810	1951000	17-18	15,750.00	
							Student Personnel	01.0	00000.0	00000	04400	5810	6450000	17-18	10,500.00	
						08/14/2017	**16C0146-1**	**FAST DEER BUS CHARTER, INC.**								**165,750.00**

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08/14/17	16C0146-2	X	1	08/15/2017	TRANSPORTTION CHARTER SERVICES	MISCELLANEOUS	Business-Commerce	01.0	00000.0	00000	04400	5810	0501000	17-18	250.00	
							Education, General	01.0	00000.0	00000	04400	5810	0801000	17-18	40,000.00	
							Fine & Applied Arts	01.0	00000.0	00000	04400	5810	1051000	17-18	5,000.00	
							Letters	01.0	00000.0	00000	04400	5810	1551000	17-18	1,250.00	
							Physical Sciences	01.0	00000.0	00000	04400	5810	1951000	17-18	5,250.00	
							Student Personnel	01.0	00000.0	00000	04400	5810	6450000	17-18	3,500.00	
						08/14/2017	**16C0146-2**	**TRANSPORTTION CHARTER SERVICES INC.**								**55,250.00**
08/29/17	16C0185	A		08/29/2017	DOWNEY UNIFIED SCHOOL DISTRICT	MISCELLANEOUS	Oth Instr Sup Services	01.3	00000.0	00000	72004	5810	6190000	17-18	50,900.00	
						08/29/2017	**16C0185**	**DOWNEY UNIFIED SCHOOL DISTRICT**								**50,900.00**
08/07/17	16FC0037A	A		08/08/2017	SKYLINE SITE SERVICES	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6130	7100000	17-18	117.38	
						08/07/2017	**16FC0037A**	**SKYLINE SITE SERVICES**								**117.38**
08/01/17	16P001A	A		08/01/2017	RDM ELECTRIC CO., INC.	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65050	6220	7100000	17-18	79,496.35	
						08/01/2017	**16P001A**	**RDM ELECTRIC CO., INC.**								**79,496.35**
08/01/17	16P002-01A	A		08/01/2017	K.A.R. CONSTRUCTION	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65057	6220	7100000	17-18	569,579.00	
						08/01/2017	**16P002-01A**	**K.A.R. CONSTRUCTION**								**569,579.00**
08/01/17	16P002-02A	A		08/01/2017	PIERRE LANDSCAPE, INC.	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65057	6220	7100000	17-18	208,467.26	
						08/01/2017	**16P002-02A**	**PIERRE LANDSCAPE, INC.**								**208,467.26**
08/01/17	16P002-04A	A		08/01/2017	LOIZU, ANDREAS dba: FIX PAINTING	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65057	6220	7100000	17-18	28,107.59	
						08/01/2017	**16P002-04A**	**LOIZU, ANDREAS dba: FIX PAINTING COMPANY**								**28,107.59**

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08/01/17	16P002-05A	A		08/01/2017	RDM ELECTRIC CO., INC.	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65057	6220	7100000	17-18	254,918.99	
						08/01/2017	**16P002-05A**	**RDM ELECTRIC CO., INC.**								**254,918.99**
08/01/17	16P004-01A	A		08/01/2017	RDM ELECTRIC CO., INC.	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64051	6220	7100000	17-18	59,950.00	
						08/01/2017	**16P004-01A**	**RDM ELECTRIC CO., INC.**								**59,950.00**
08/01/17	16P006-01A	A		08/01/2017	SOUTHERN CALIFORNIA	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6220	7100000	17-18	568,035.72	
						08/01/2017	**16P006-01A**	**SOUTHERN CALIFORNIA GRADING, INC.**								**568,035.72**
08/01/17	16P006-02A	A		08/01/2017	VERNE'S PLUMBING	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6220	7100000	17-18	1,749,558.38	
						08/01/2017	**16P006-02A**	**VERNE'S PLUMBING**								**1,749,558.38**
08/01/17	16P006-03A	A		08/01/2017	K.A.R. CONSTRUCTION	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6220	7100000	17-18	5,510,180.00	
						08/01/2017	**16P006-03A**	**K.A.R. CONSTRUCTION**								**5,510,180.00**
08/01/17	16P006-05A	A		08/01/2017	K&Z CABINET CO. INC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6220	7100000	17-18	374,989.00	
						08/01/2017	**16P006-05A**	**K&Z CABINET CO. INC**								**374,989.00**
08/01/17	16P006-07A	A		08/01/2017	LETNER ROOFING CO	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6220	7100000	17-18	1,972,511.90	
						08/01/2017	**16P006-07A**	**LETNER ROOFING CO**								**1,972,511.90**
08/01/17	16P006-14A	A		08/01/2017	TRIUMPH PAINTING	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6220	7100000	17-18	563,992.84	
						08/01/2017	**16P006-14A**	**TRIUMPH PAINTING**								**563,992.84**
08/02/17	16P006-15A	A		08/02/2017	INLAND BUILDING CONSTRUCTION CO.,	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6220	7100000	17-18	2,332,856.05	
						08/02/2017	**16P006-15A**	**INLAND BUILDING CONSTRUCTION CO., INC**								**2,332,856.05**

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08/09/17	16P006-18A	A		08/10/2017	TAFT ELECTRIC COMPANY	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6220	7100000	17-18	5,083,545.46	
						08/09/2017	**16P006-18A**	**TAFT ELECTRIC COMPANY**								**5,083,545.46**
08/01/17	16P007-06A	A		08/01/2017	HARWOOD CONSTRUCTION,	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65057	6220	7100000	17-18	766,358.13	
						08/01/2017	**16P007-06A**	**HARWOOD CONSTRUCTION, INC.**								**766,358.13**
08/01/17	16P009A	A		08/01/2017	SIMPLEX GRINNELL LP	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65050	6220	7100000	17-18	238,950.00	
						08/01/2017	**16P009A**	**SIMPLEX GRINNELL LP**								**238,950.00**
08/08/17	16P010A	A		08/08/2017	NATIONAL ROOFING CONSULTANTS, INC.	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6220	7100000	17-18	91,700.00	
						08/08/2017	**16P010A**	**NATIONAL ROOFING CONSULTANTS, INC.**								**91,700.00**
08/14/17	16P012-16	A		08/14/2017	APEX FIRE PROTECTION	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6220	7100000	17-18	466,600.00	
						08/14/2017	**16P012-16**	**APEX FIRE PROTECTION**								**466,600.00**
08/01/17	16P015A	A		08/01/2017	FIELD TURF USA, INC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65035	6120	7100000	17-18	1,317,680.30	
						08/01/2017	**16P015A**	**FIELD TURF USA, INC**								**1,317,680.30**
08/14/17	16P018	A		08/14/2017	CREATIVE HOME DBA	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64049	6220	7100000	17-18	169,062.00	
						08/14/2017	**16P018**	**CREATIVE HOME DBA**								**169,062.00**
08/15/17	16P019	A		08/15/2017	PAVEWEST	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64014	6220	7100000	17-18	67,408.00	
						08/15/2017	**16P019**	**PAVEWEST**								**67,408.00**
08/30/17	17C0004	A		08/30/2017	CAMBRIDGE WEST PARTNERSHIP LLC	CONTRACTED SERVICES	Fiscal Operations	01.0	00000.0	00000	04100	5810	6720000	17-18	32,000.00	
						08/30/2017	**17C0004**	**CAMBRIDGE WEST PARTNERSHIP LLC**								**32,000.00**

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08/03/17	17C0011	A		08/07/2017	MULCAHY, CHRISTINA RIGAS	CONTRACTED SERVICES	Oth Instr Sup Services	01.3	00000.0	00000	70262	5810	6190000	17-18	120,000.00	
						08/03/2017	**17C0011**	**MULCAHY, CHRISTINA RIGAS**								**120,000.00**
08/28/17	17C0013	X	1	08/30/2017	CALIFORNIA COMMUNITY	CONTRACTED SERVICES	Student Personnel	01.0	00000.0	00000	03100	5810	6450000	17-18	5,900.00	
						08/28/2017	**17C0013**	**CALIFORNIA COMMUNITY COLLEGE**								**5,900.00**
08/30/17	17C0013A	A		08/30/2017	BOARD OF GOVERNORS ,	CONTRACTED SERVICES	Student Personnel	01.0	00000.0	00000	03100	5810	6450000	17-18	5,900.00	
						08/30/2017	**17C0013A**	**BOARD OF GOVERNORS ,**								**5,900.00**
08/28/17	17C0019	A		08/28/2017	MEDICAL BILLING TECHNOLOGIES,	CONTRACTED SERVICES	Oth Instr Sup Services	01.3	00000.0	00000	73320	5810	6190000	17-18	2,000.00	
						08/28/2017	**17C0019**	**MEDICAL BILLING TECHNOLOGIES, INC.**								**2,000.00**
08/24/17	17C0021	A		08/24/2017	NEW WORLD EDUCATION	CONTRACT CONSULTANTS	Other Physical Sciences	01.3	00000.0	03004	73460	5810	1999000	17-18	5,347.50	
						08/24/2017	**17C0021**	**NEW WORLD EDUCATION**								**5,347.50**
08/14/17	17FC0003	C		08/14/2017	DEL RIO, MARTHA A.	CONTRACTED SERVICES	Adult Education	41.0	00000.0	00000	73860	5810	6980000	17-18	24,539.22	
						08/14/2017	**17FC0003**	**DEL RIO, MARTHA A.**								**24,539.22**
08/08/17	17FC0004	A		08/08/2017	ENVISE	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64008	6130	7100000	17-18	42,207.00	
						08/08/2017	**17FC0004**	**ENVISE**								**42,207.00**
08/08/17	17FC0007	A		08/08/2017	MARZOLA CONSTRUCTION CO.,	CONTRACTED SERVICES	Physical Property-Related	41.0	00000.0	00000	73870	6130	7100000	17-18	43,420.00	
						08/08/2017	**17FC0007**	**MARZOLA CONSTRUCTION CO., INC.**								**43,420.00**
08/16/17	17FC0008	A		08/16/2017	PAVEWEST	CONTRACTED SERVICES	Physical Property-Related	41.0	00000.0	00000	73870	6130	7100000	17-18	44,880.00	
						08/16/2017	**17FC0008**	**PAVEWEST**								**44,880.00**

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08/07/17	61924A	A		08/08/2017	GOLDEN STAR TECHNOLOGY INC.	CAMERA SUPP/EQUIP	Physical Property-Related	42.1	00000.0	00000	65040	6130	7100000	17-18	41,826.26	
						08/07/2017	**61924A**	**GOLDEN STAR TECHNOLOGY INC.**								**41,826.26**
08/07/17	64243A	A		08/08/2017	POWER PLUS	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6130	7100000	17-18	750.00	
						08/07/2017	**64243A**	**POWER PLUS**								**750.00**
08/07/17	64339A	A		08/08/2017	SCOR INDUSTRIES	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6130	7100000	17-18	42,416.50	
						08/07/2017	**64339A**	**SCOR INDUSTRIES**								**42,416.50**
08/07/17	64418A	A		08/08/2017	STANLEY SECURITY SOLUTIONS, INC.	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64045	6120	7100000	17-18	1,961.00	
								42.1	00000.0	00000	65040	6120	7100000	17-18	1,961.00	
						08/07/2017	**64418A**	**STANLEY SECURITY SOLUTIONS, INC.**								**3,922.00**
08/17/17	64922A	C		08/17/2017	VMI, INC.	MEDIA EQUIPMENT	Media	01.0	00000.0	00000	01220	4550	6130000	17-18	715.59	
						08/17/2017	**64922A**	**VMI, INC.**								**715.59**
08/07/17	65274A	A		08/08/2017	GOLDEN STAR TECHNOLOGY INC.	MISCELLANEOUS	Physical Property-Related	42.1	00000.0	00000	65050	6130	7100000	17-18	10,526.50	
						08/07/2017	**65274A**	**GOLDEN STAR TECHNOLOGY INC.**								**10,526.50**
08/17/17	65448A	C		08/17/2017	AMAZON	MISCELLANEOUS	Purchasing	01.0	00000.0	00000	04300	4550	6722000	17-18	87.39	
						08/17/2017	**65448A**	**AMAZON**								**87.39**
08/17/17	65831A	P		08/17/2017	AMAZON	BOOKS	Division Office	01.0	00000.0	00000	02600	4320	0951000	17-18	62.14	
						08/17/2017	**65831A**	**AMAZON**								**62.14**
08/17/17	65863A	P		08/17/2017	AMAZON	INSTRUCTIONAL SUPPLIES	Nursing	01.0	00000.0	00000	02530	4320	1230000	17-18	57.16	
						08/17/2017	**65863A**	**AMAZON**								**57.16**

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08/01/17	APO170343	A		08/03/2017	ALL AMERICAN TROPHY	NON-INSTRUCTIONAL SUPPLIES	Staff Development	01.0	00000.0	00000	05100	4550	6750000	17-18	2,500.00	
						08/01/2017	**APO170343**	**ALL AMERICAN TROPHY**								**2,500.00**
08/01/17	APO170344	A		08/03/2017	ACADEMIC ADVERTISING, LLC	ADVERTISING	Human Resources	01.0	00000.0	00000	05100	5830	6730000	17-18	15,000.00	
						08/01/2017	**APO170344**	**ACADEMIC ADVERTISING, LLC**								**15,000.00**
08/01/17	APO170345	A		08/03/2017	IRON MOUNTAIN	CONTRACTED SERVICES	Human Resources	01.0	00000.0	00000	05100	5810	6730000	17-18	8,000.00	
						08/01/2017	**APO170345**	**IRON MOUNTAIN**								**8,000.00**
08/01/17	APO170346	A		08/03/2017	READY REFRESH BY NESTLE	OFFICE SUPPLIES	Human Resources	01.0	00000.0	00000	05100	4550	6730000	17-18	1,500.00	
						08/01/2017	**APO170346**	**READY REFRESH BY NESTLE**								**1,500.00**
08/01/17	APO170347	A		08/03/2017	OFFICE DEPOT/BUSINESS	OFFICE SUPPLIES	Human Resources	01.0	00000.0	00000	05100	4550	6730000	17-18	5,000.00	
						08/01/2017	**APO170347**	**OFFICE DEPOT/BUSINESS SVCS DIV**								**5,000.00**
08/01/17	APO170348	A		08/03/2017	RODGER'S CATERING	OFFICE SUPPLIES	Fiscal Operations	01.3	00000.0	00000	74500	4550	6720000	17-18	3,000.00	
						08/01/2017	**APO170348**	**RODGER'S CATERING**								**3,000.00**
08/01/17	APO170349	A		08/03/2017	OFFICE DEPOT/BUSINESS	OFFICE SUPPLIES	Fiscal Operations	01.3	00000.0	00000	74500	4550	6720000	17-18	1,000.00	
						08/01/2017	**APO170349**	**OFFICE DEPOT/BUSINESS SVCS DIV**								**1,000.00**
08/01/17	APO170350	A		08/03/2017	RODGER'S CATERING	OFFICE SUPPLIES	Human Resources	01.3	00000.0	07002	73460	4550	6730000	17-18	7,500.00	
						08/01/2017	**APO170350**	**RODGER'S CATERING**								**7,500.00**
08/01/17	APO170351	A		08/03/2017	SMART & FINAL IRIS	OFFICE SUPPLIES	Human Resources	01.3	00000.0	07002	73460	4550	6730000	17-18	1,000.00	
						08/01/2017	**APO170351**	**SMART & FINAL IRIS**								**1,000.00**

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08/01/17	APO170352	A		08/03/2017	ACADEMIC ADVERTISING, LLC	ADVERTISING	Human Resources	01.3	00000.0	07001	73460	5830	6730000	17-18	25,000.00	
						08/01/2017	**APO170352**	**ACADEMIC ADVERTISING, LLC**								**25,000.00**
08/01/17	APO170353	A		08/03/2017	JOBELEPHANT.COM INC.	ADVERTISING	Human Resources	01.3	00000.0	07001	73460	5830	6730000	17-18	4,000.00	
						08/01/2017	**APO170353**	**JOBELEPHANT.COM INC.**								**4,000.00**
08/01/17	APO170354	A		08/01/2017	OFFICE DEPOT/BUSINESS	MISCELLANEOUS	Social Sciences	01.0	00000.0	00000	02540	4320	2201000	17-18	1,000.00	
						08/01/2017	**APO170354**	**OFFICE DEPOT/BUSINESS SVCS DIV**								**1,000.00**
08/01/17	APO170355	A		08/01/2017	OFFICE DEPOT/BUSINESS	MISCELLANEOUS	Business-Commerce	01.0	00000.0	00000	02510	4320	0501000	17-18	3,500.00	
						08/01/2017	**APO170355**	**OFFICE DEPOT/BUSINESS SVCS DIV**								**3,500.00**
08/01/17	APO170356	A		08/03/2017	OFFICE DEPOT/BUSINESS	OFFICE SUPPLIES	Disabled Students	01.3	00000.0	00000	79000	4550	6420000	17-18	5,000.00	
						08/01/2017	**APO170356**	**OFFICE DEPOT/BUSINESS SVCS DIV**								**5,000.00**
08/02/17	APO170357	A		08/03/2017	SMART & FINAL IRIS	NON-INSTRUCTIONAL SUPPLIES	Staff Development	01.0	00000.0	00000	05100	4550	6750000	17-18	1,000.00	
						08/02/2017	**APO170357**	**SMART & FINAL IRIS**								**1,000.00**
08/02/17	APO170358	A		08/03/2017	RODGER'S CATERING	NON-INSTRUCTIONAL SUPPLIES	Staff Development	01.0	00000.0	00000	05100	4550	6750000	17-18	1,500.00	
						08/02/2017	**APO170358**	**RODGER'S CATERING**								**1,500.00**
08/03/17	APO170359	A		08/03/2017	FOLLETT BOOKSTORE #603	MISCELLANEOUS	Interdisciplinary Studies	39.1	00000.0	00001	79850	7630	4900000	17-18	120,000.00	
						08/03/2017	**APO170359**	**FOLLETT BOOKSTORE #603**								**120,000.00**
08/07/17	APO170360	A		08/08/2017	FOLLETT BOOKSTORE #603	NON-INSTRUCTIONAL SUPPLIES	School Relations	01.0	00000.0	00000	03320	4550	6493000	17-18	700.00	
						08/07/2017	**APO170360**	**FOLLETT BOOKSTORE #603**								**700.00**

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08/08/17	APO170361	A		08/08/2017	FOLLETT BOOKSTORE #603	BOOKS	Tutoring	01.3	00000.0	01008	73460	4550	6491000	17-18	1,000.00	
						08/08/2017	**APO170361**	**FOLLETT BOOKSTORE #603**								**1,000.00**
08/09/17	APO170362	A		08/09/2017	READY REFRESH BY NESTLE	NON-INSTRUCTIONAL SUPPLIES	Veterans Services	01.3	00000.0	03005	73460	4550	6480000	17-18	1,300.00	
						08/09/2017	**APO170362**	**READY REFRESH BY NESTLE**								**1,300.00**
08/09/17	APO170363	A		08/09/2017	PACIFIC PARKING SYSTEMS INC.	MAINTENANCE AGREEMENTS	Parking	39.5	00000.0	00000	79800	5640	6950000	17-18	3,506.25	
						08/09/2017	**APO170363**	**PACIFIC PARKING SYSTEMS INC.**								**3,506.25**
08/21/17	APO170364	A		08/22/2017	PAPER RECYCLING & SHREDDING	MISCELLANEOUS	Management Information	01.0	00000.0	00000	02210	5810	6780000	17-18	132.00	
						08/21/2017	**APO170364**	**PAPER RECYCLING & SHREDDING SPECIALISTS**								**132.00**
08/14/17	APO170365	A		08/14/2017	WAXIE SANITARY SUPPLY	JANITORIAL SUPP/EQUIP	Custodial Services	01.0	00000.0	00000	04400	4550	6530000	17-18	55,000.00	
						08/14/2017	**APO170365**	**WAXIE SANITARY SUPPLY**								**55,000.00**
08/14/17	APO170366	A		08/14/2017	WAXIE SANITARY SUPPLY	JANITORIAL SUPP/EQUIP	Custodial Services	01.0	00000.0	00000	04400	4550	6530000	17-18	85,000.00	
						08/14/2017	**APO170366**	**WAXIE SANITARY SUPPLY**								**85,000.00**
08/14/17	APO170367	A		08/14/2017	WAXIE SANITARY SUPPLY	JANITORIAL SUPP/EQUIP	Custodial Services	01.0	00000.0	00000	04400	4550	6530000	17-18	25,000.00	
						08/14/2017	**APO170367**	**WAXIE SANITARY SUPPLY**								**25,000.00**
08/14/17	APO170368	A		08/14/2017	WAXIE SANITARY SUPPLY	JANITORIAL SUPP/EQUIP	Custodial Services	01.0	00000.0	00000	04400	4550	6530000	17-18	22,000.00	
						08/14/2017	**APO170368**	**WAXIE SANITARY SUPPLY**								**22,000.00**
08/14/17	APO170369	A		08/14/2017	WAXIE SANITARY SUPPLY	JANITORIAL SUPP/EQUIP	Custodial Services	01.0	00000.0	00000	04400	4550	6530000	17-18	5,650.00	
						08/14/2017	**APO170369**	**WAXIE SANITARY SUPPLY**								**5,650.00**

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08/14/17	APO170370	A		08/14/2017	WAXIE SANITARY SUPPLY	JANITORIAL SUPP/EQUIP	Custodial Services	01.0	00000.0	00000	04400	4550	6530000	17-18	3,200.00	
						08/14/2017	**APO170370**	**WAXIE SANITARY SUPPLY**								**3,200.00**
08/14/17	APO170371	A		08/14/2017	OCLC WESTERN SERVICE CENTER	SUBSCRIPTIONS	Library	01.0	00000.0	00000	02220	5810	6120000	17-18	7,400.00	
						08/14/2017	**APO170371**	**OCLC WESTERN SERVICE CENTER**								**7,400.00**
08/15/17	APO170372	A		08/15/2017	HOME DEPOT CREDIT SERVICES	WOODWORKING	Woodworking Mfg Tech	01.0	00000.0	00100	02600	4325	0986000	17-18	600.00	
						08/15/2017	**APO170372**	**HOME DEPOT CREDIT SERVICES**								**600.00**
08/18/17	APO170373	A		08/18/2017	TOTAL RECALL CAPTIONING, INC.	CONTRACTED SERVICES	Human Resources	01.0	00000.0	09000	05100	5810	6730000	17-18	30,000.00	
						08/18/2017	**APO170373**	**TOTAL RECALL CAPTIONING, INC.**								**30,000.00**
08/18/17	APO170374	A		08/18/2017	LIFESIGNS NOW	CONTRACTED SERVICES	Human Resources	01.0	00000.0	09000	05100	5810	6730000	17-18	12,000.00	
						08/18/2017	**APO170374**	**LIFESIGNS NOW**								**12,000.00**
08/18/17	APO170375	A		08/18/2017	PAPER RECYCLING & SHREDDING	OPEN1	Fine & Applied Arts	01.0	00000.0	00000	02520	4320	1051000	17-18	132.00	
						08/18/2017	**APO170375**	**PAPER RECYCLING & SHREDDING SPECIALISTS**								**132.00**
08/18/17	APO170376	A		08/18/2017	GOODWILL SOLAC	CONTRACTED SERVICES	Human Resources	01.0	00000.0	09000	05100	5810	6730000	17-18	10,000.00	
						08/18/2017	**APO170376**	**GOODWILL SOLAC**								**10,000.00**
08/18/17	APO170377	A		08/18/2017	SIGN THIS INC.	CONTRACTED SERVICES	Human Resources	01.0	00000.0	09000	05100	5810	6730000	17-18	12,000.00	
						08/18/2017	**APO170377**	**SIGN THIS INC.**								**12,000.00**
08/18/17	APO170378	A		08/18/2017	PAPER RECYCLING & SHREDDING	OPEN1	Music	01.0	00000.0	00000	02520	4320	1054000	17-18	132.00	
						08/18/2017	**APO170378**	**PAPER RECYCLING & SHREDDING SPECIALISTS**								**132.00**

PO Date	PO #	Stat	Change Ord#	Change Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib Amount	PO Amt
08/18/17	APO170379	A		08/18/2017	RISE INTERPRETING, INC.	CONTRACTED SERVICES	Human Resources	01.0	00000.0	09000	05100	5810	6730000	17-18	5,000.00	
						08/18/2017	**APO170379**	**RISE INTERPRETING, INC.**								**5,000.00**
08/18/17	APO170380	A		08/18/2017	JANCIK, JASPER	CONTRACTED SERVICES	Human Resources	01.0	00000.0	09000	05100	5810	6730000	17-18	5,000.00	
						08/18/2017	**APO170380**	**JANCIK, JASPER**								**5,000.00**
08/18/17	APO170381	A		08/18/2017	PAPER RECYCLING & SHREDDING	OPEN1	Theater	01.0	00000.0	00000	02520	4320	1055000	17-18	132.00	
						08/18/2017	**APO170381**	**PAPER RECYCLING & SHREDDING SPECIALISTS**								**132.00**
08/15/17	APO170382	A		08/21/2017	WELLCO SAW	WOODWORKING	Woodworking Mfg Tech	01.0	00000.0	00000	02600	5630	0986000	17-18	750.00	
						08/15/2017	**APO170382**	**WELLCO SAW**								**750.00**
08/17/17	APO170383	A		08/17/2017	FOLLETT BOOKSTORE #603	MISCELLANEOUS	Instructional Office	39.1	00000.0	00006	79850	4550	6016000	17-18	1,000.00	
						08/17/2017	**APO170383**	**FOLLETT BOOKSTORE #603**								**1,000.00**
08/21/17	APO170384	A		08/22/2017	READY REFRESH BY NESTLE	WATER SUPP/SERV/SYSTEM	Disabled Students	01.3	00000.0	00000	79000	4550	6420000	17-18	1,000.00	
						08/21/2017	**APO170384**	**READY REFRESH BY NESTLE**								**1,000.00**
08/22/17	APO170385	A		08/22/2017	SMART & FINAL IRIS	INSTRUCTIONAL SUPPLIES	Health Professions	01.0	00000.0	00000	02530	4320	1201000	17-18	125.00	
						08/22/2017	**APO170385**	**SMART & FINAL IRIS**								**125.00**
08/25/17	APO170386	A		08/25/2017	OFFICE DEPOT/BUSINESS	OFFICE SUPPLIES	Financial Aid Administration	01.3	00000.0	00000	71100	4550	6460000	17-18	6,000.00	
						08/25/2017	**APO170386**	**OFFICE DEPOT/BUSINESS SVCS DIV**								**6,000.00**
08/25/17	APO170387	A		08/25/2017	SMART & FINAL IRIS	OFFICE SUPPLIES	Financial Aid Administration	01.3	00000.0	00000	71120	4550	6460000	17-18	2,500.00	
						08/25/2017	**APO170387**	**SMART & FINAL IRIS**								**2,500.00**

PO Date	PO #	Stat	Change Ord#	Change Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib Amount	PO Amt
08/25/17	APO170388	A		08/25/2017	SHRED-IT US JV LLC	OFFICE SUPPLIES	Financial Aid Administration	01.3	00000.0	00000	71120	5810	6460000	17-18	1,050.00	
						08/25/2017	**APO170388**	**SHRED-IT US JV LLC**								**1,050.00**
08/28/17	APO170389	A		08/29/2017	SPECTRA FILM AND VIDEO	OPEN1	Film Making	01.0	00000.0	00100	02520	4325	1057000	17-18	4,600.00	
						08/28/2017	**APO170389**	**SPECTRA FILM AND VIDEO**								**4,600.00**
08/28/17	APO170390	A		08/29/2017	ALIN PARTY SUPPLY	OFFICE SUPPLIES	International Students	01.0	00000.0	00000	03420	4550	6452000	17-18	1,000.00	
						08/28/2017	**APO170390**	**ALIN PARTY SUPPLY**								**1,000.00**
08/28/17	APO170391	A		08/29/2017	FREESTYLE PHOTOGRAPHIC	OPEN1	Photography	01.0	00000.0	00100	02520	4325	1063000	17-18	3,000.00	
						08/28/2017	**APO170391**	**FREESTYLE PHOTOGRAPHIC SUPPLY**								**3,000.00**
08/28/17	APO170392	A		08/29/2017	OFFICE DEPOT/BUSINESS	OFFICE SUPPLIES	International Students	01.0	00000.0	00000	03420	4550	6452000	17-18	3,000.00	
						08/28/2017	**APO170392**	**OFFICE DEPOT/BUSINESS SVCS DIV**								**3,000.00**
08/28/17	APO170393	A		08/29/2017	OFFICE DEPOT/BUSINESS	MISCELLANEOUS	Counseling	01.3	00000.0	00000	73400	4550	6300000	17-18	10,000.00	
						08/28/2017	**APO170393**	**OFFICE DEPOT/BUSINESS SVCS DIV**								**10,000.00**
08/28/17	APO170394	A		08/29/2017	RODGER'S CATERING	MISCELLANEOUS	Counseling	01.3	00000.0	00000	73400	4550	6300000	17-18	2,500.00	
						08/28/2017	**APO170394**	**RODGER'S CATERING**								**2,500.00**
08/28/17	APO170395	A		08/29/2017	AT&T DATACOM INC	TELEPHONE SUPP/EQUIP/SYSTEM	Utilities	01.0	00000.0	00000	02210	5540	6570000	17-18	1,260.00	
						08/28/2017	**APO170395**	**AT&T DATACOM INC**								**1,260.00**
08/30/17	APO170396	A		08/30/2017	LIBERTY PAPER	MISCELLANEOUS	Warehouse	01.0	00000.0	00000	04300	4510	6723000	17-18	34,792.19	
						08/30/2017	**APO170396**	**LIBERTY PAPER**								**34,792.19**
08/31/17	APO170397	A		08/31/2017	OFFICE DEPOT/BUSINESS	MISCELLANEOUS	Instructional Office	39.1	00000.0	00006	79850	4550	6016000	17-18	1,000.00	

PO Date	PO #	Stat	Change Ord#	Change Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib Amount	PO Amt
						08/31/2017	**APO170397**	**OFFICE DEPOT/BUSINESS SVCS DIV**								**1,000.00**
08/31/17	APO170398	A		08/31/2017	RODGER'S CATERING	MISCELLANEOUS	Instructional Office	39.1	00000.0	00006	79850	4550	6016000	17-18	1,000.00	
						08/31/2017	**APO170398**	**RODGER'S CATERING**								**1,000.00**
08/31/17	APO170399	A		08/31/2017	SMART & FINAL IRIS	MISCELLANEOUS	Instructional Office	39.1	00000.0	00006	79850	4550	6016000	17-18	1,000.00	
						08/31/2017	**APO170399**	**SMART & FINAL IRIS**								**1,000.00**
08/31/17	APO170400	A		08/31/2017	FOLLETT BOOKSTORE #603	MISCELLANEOUS	Instructional Office	39.1	00000.0	00006	79850	4100	6016000	17-18	2,000.00	
						08/31/2017	**APO170400**	**FOLLETT BOOKSTORE #603**								**2,000.00**
08/31/17	APO170401	A		08/31/2017	FRANTONE'S PIZZA	MISCELLANEOUS	Instructional Office	39.1	00000.0	00006	79850	4550	6016000	17-18	1,000.00	
						08/31/2017	**APO170401**	**FRANTONE'S PIZZA**								**1,000.00**
08/09/17	C10112730A	A		08/09/2017	TILDEN-COIL CONSTRUCTORS INC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65040	6220	7100000	17-18	51,854.00	
						08/09/2017	**C10112730A**	**TILDEN-COIL CONSTRUCTORS INC**								**51,854.00**
08/09/17	C10112731A	A		08/09/2017	TILDEN-COIL CONSTRUCTORS INC	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64045	6220	7100000	17-18	28,112.00	
						08/09/2017	**C10112731A**	**TILDEN-COIL CONSTRUCTORS INC**								**28,112.00**
08/09/17	C10112735B	A		08/09/2017	TILDEN-COIL CONSTRUCTORS INC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65059	6220	7100000	17-18	44,661.20	
						08/09/2017	**C10112735B**	**TILDEN-COIL CONSTRUCTORS INC**								**44,661.20**
08/09/17	C10112744A	A		08/09/2017	TILDEN-COIL CONSTRUCTORS INC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65057	6220	7100000	17-18	254,412.71	
						08/09/2017	**C10112744A**	**TILDEN-COIL CONSTRUCTORS INC**								**254,412.71**
08/09/17	C10112745A	A		08/09/2017	TILDEN-COIL CONSTRUCTORS INC	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64058	6220	7100000	17-18	178.97	

PO Date	PO #	Stat	Change Ord#	Change Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib Amount	PO Amt
						08/09/2017	**C10112745A**	**TILDEN-COIL CONSTRUCTORS INC**								**178.97**
08/09/17	C10112746A	A		08/09/2017	TILDEN-COIL CONSTRUCTORS INC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65060	6220	7100000	17-18	28,017.05	
						08/09/2017	**C10112746A**	**TILDEN-COIL CONSTRUCTORS INC**								**28,017.05**
08/09/17	C10112747A	A		08/09/2017	TILDEN-COIL CONSTRUCTORS INC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65060	6220	7100000	17-18	204,305.39	
						08/09/2017	**C10112747A**	**TILDEN-COIL CONSTRUCTORS INC**								**204,305.39**
08/09/17	C10112748A	A		08/09/2017	TILDEN-COIL CONSTRUCTORS INC	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64051	6220	7100000	17-18	131,940.11	
						08/09/2017	**C10112748A**	**TILDEN-COIL CONSTRUCTORS INC**								**131,940.11**
08/09/17	C10112755A	A		08/10/2017	TILDEN-COIL CONSTRUCTORS INC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6220	7100000	17-18	2,958,729.87	
						08/09/2017	**C10112755A**	**TILDEN-COIL CONSTRUCTORS INC**								**2,958,729.87**
08/09/17	C10112758A	A		08/09/2017	TILDEN-COIL CONSTRUCTORS INC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65050	6220	7100000	17-18	75,158.98	
						08/09/2017	**C10112758A**	**TILDEN-COIL CONSTRUCTORS INC**								**75,158.98**
08/09/17	C10112759A	A		08/09/2017	TILDEN-COIL CONSTRUCTORS INC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65010	6220	7100000	17-18	13,160.41	
						08/09/2017	**C10112759A**	**TILDEN-COIL CONSTRUCTORS INC**								**13,160.41**
08/09/17	C10112760A	A		08/09/2017	TILDEN-COIL CONSTRUCTORS INC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65050	6220	7100000	17-18	32,315.04	
						08/09/2017	**C10112760A**	**TILDEN-COIL CONSTRUCTORS INC**								**32,315.04**
08/09/17	C10112761A	A		08/09/2017	TILDEN-COIL CONSTRUCTORS INC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65040	6220	7100000	17-18	14,525.15	
						08/09/2017	**C10112761A**	**TILDEN-COIL CONSTRUCTORS INC**								**14,525.15**
08/09/17	C10112762A	A		08/09/2017	TILDEN-COIL CONSTRUCTORS INC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65011	6220	7100000	17-18	188,853.95	

PO Date	PO #	Stat	Change Ord#	Change Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib Amount	PO Amt
						08/09/2017	**C10112762A**	**TILDEN-COIL CONSTRUCTORS INC**								**188,853.95**
08/09/17	C10112763A	A		08/09/2017	TILDEN-COIL CONSTRUCTORS INC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65035	6220	7100000	17-18	57,427.27	
						08/09/2017	**C10112763A**	**TILDEN-COIL CONSTRUCTORS INC**								**57,427.27**
08/10/17	C10112764A	A		08/10/2017	TILDEN-COIL CONSTRUCTORS INC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65052	6220	7100000	17-18	1,698,786.00	
						08/10/2017	**C10112764A**	**TILDEN-COIL CONSTRUCTORS INC**								**1,698,786.00**
08/09/17	C10112765A	A		08/09/2017	TILDEN-COIL CONSTRUCTORS INC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65057	6220	7100000	17-18	78,174.00	
						08/09/2017	**C10112765A**	**TILDEN-COIL CONSTRUCTORS INC**								**78,174.00**
08/09/17	C10112768A	A		08/09/2017	TILDEN-COIL CONSTRUCTORS INC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65060	6220	7100000	17-18	24,794.00	
						08/09/2017	**C10112768A**	**TILDEN-COIL CONSTRUCTORS INC**								**24,794.00**
08/09/17	C10112773A	A		08/09/2017	TILDEN-COIL CONSTRUCTORS INC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65050	6220	7100000	17-18	2,472.00	
						08/09/2017	**C10112773A**	**TILDEN-COIL CONSTRUCTORS INC**								**2,472.00**
08/11/17	C12100601A	A		08/11/2017	HILL PARTNERSHIP INC	CONTRACTED SERVICES	Physical Property-Related	42.0	00000.0	00000	64045	6220	7100000	17-18	40,255.52	
								42.1	00000.0	00000	65040	6220	7100000	17-18	53,848.10	
						08/11/2017	**C12100601A**	**HILL PARTNERSHIP INC**								**94,103.62**
08/08/17	C121006-2B	A		08/08/2017	HILL PARTNERSHIP INC	CONTRACTED SERVICES	Physical Property-Related	42.1	00000.0	00000	65039	6220	7100000	17-18	2,579.86	
						08/08/2017	**C121006-2B**	**HILL PARTNERSHIP INC**								**2,579.86**

Total by District : 64360 **41,564,001.14** **41,564,001.14**

End of Report LAPO009C

Stat: P=Pending, A=Active, C=Completed, X=Canceled

*** Prior Year Payments**

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**
Agenda Item No. 27

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: Consideration of Approval of Contracts for the Month of August 2017

ACTION
It is recommended that the Board of Trustees approve the contracts that were processed during the month of August 2017.

FISCAL IMPACT
Funding sources vary and are dependent upon the goods/services purchased.

REPORT SUMMARY
This report of contracts that were processed during the month of August 2017 is provided for review and approval. The items listed include contracts requiring ratification and also includes informational items (e.g., informal bids, task orders, etc.). The report provides the contract number, vendor name, description of services, start date, end date, amount, and requesting department

NOTICING REQUIREMENTS
None is required beyond posting of this item on the agenda.

ATTACHMENT(S)
August 2017 – Contracts

Consideration of Approval of New/Amended Contracts for the Month of August 2017

NEW CONTRACTS						
Number	**Contractor**	**Service**	**Start Date**	**End Date**	**Cost**	**Requestor**
17C0036*						
17C0037	Walgreens	Contractor to provide clinical/practicum experiences for the students enrolled in the Pharmacy Tech Program	09/07/17	09/06/22	No Cost	Health Occupations
17C0038	Little Lake City School District	Contractor to provide clinical/practicum experiences for the students enrolled in the Speech Language Pathology Program	08/01/17	07/31/22	No Cost	Health Occupations
17C0039	Redondo Beach Unified School District	Contractor to provide clinical/practicum experiences for the students enrolled in the Speech Language Pathology Program	07/31/17	07/30/22	No Cost	Health Occupations
17C0040	Los Angeles Speech and Language Therapy Center	Contractor to provide clinical/practicum experiences for the students enrolled in the Speech Language Pathology Program	07/17/17	07/16/22	No Cost	Health Occupations
17C0041	Pennylane Centers	Contractor to provide student field experience tasks for a mental health agency.	08/01/17	06/30/19	No Cost	BHSS
17C0042*						
17C0043*						
17C0044*						
17C0045	Savanna School District	Contractor to provide clinical/practicum experiences for the students enrolled in the Speech Language Pathology Program	08/01/17	07/31/22	No Cost	Health Occupations
17C0046	Wolters Kluwer Health	Contractor to provide non-exclusive, non-transferable license subscriptions to access FAQs & Comparisons eAnswers (eAnswers), LexiComp Online for Dentistry (LCO Dentistry), and LexiComp Online w/AHFS (LCO w/AHFS). Access will be for students enrolled in the Nursing, Pharmacy Tech, Dental Hygiene and Health Sciences courses.	07/01/17	06/30/19	$11,124.00	Library/ Academic Success

Consideration of Approval of New/Amended Contracts for the Month of August 2017

NEW CONTRACTS						
Number	**Contractor**	**Service**	**Start Date**	**End Date**	**Cost**	**Requestor**
17C0047	Providence Health System - So. California	Contractor to provide clinical/practicum experiences for the students enrolled in the Medical Assistant, Nursing, Pharmacy Technician, Physical Therapist Assistant, and Speech Language Pathology Assistant programs.	09/01/17	08/31/19	No Cost	Health Occupations
17C0048	Facilities Planning and Consulting Services	Facilities Planning Services - Consultant will assist the District in the creation or updates of the annual Space Inventory, assist the District in the creation of the Five Year Scheduled Maintenance Plan, Scheduled Maintenance Project Funding Proposals (PFP's) and Hazardous Substance PFP's, consult. Assist the District in the preparation of the Five Year Capital Outlay Plan, and make recommendations for potential future projects as directed by the District. Consultant will create new or update existing Initial Project Proposals (IPP's), conduct training for District personnel and attend planning meetings as requested by the District, and assist with any and all other construction compliance requirements of the California State Chancellors Office as directed and requested by the District.	09/01/17	06/30/18	$12,000.00	Business Services
17C0049	HAZMECASO Solutions, Inc.	Contractor to provide support services for the initiation of Adult Education PAACE Consortium-wide Professional Learning Community (PLC). Services to include research, submitting reports, conduct meetings with PAACE, conduct workshops, and training related to the PLC.	09/05/17	06/30/18	$10,000.00	Adult Education
17C0050	Rio Hondo Community College District	Memorandum of Understanding between Rio Hondo Community College District and Cerritos College to to provide funding awarded through the SB1070 Career Technical Education Pathways Program Grant.	07/13/17	06/30/18	$17,000.00	Educational Partnerships
17C0051	Yosemite Community College District	Contractor is agency for the Child Development Training Consortium Instructional Agreement in which the District agrees to conduct college credit courses needed for licensing child development personnel.	07/01/17	06/30/18	Income	Health Occupations

Consideration of Approval of New/Amended Contracts for the Month of August 2017

*Contract was submitted as a separate Board item due to dollar amount and has already been approved
** No contract was issued under this contract number
***Pending
****For tracking purposes only

CONSTRUCTION RELATED CONTRACTS

Number	Contractor	Service	Start Date	End Date	Cost	Requestor
61923B	A-Throne Co., Inc.	PO Adjustment No. 1 – Temporary restroom and fencing for the Shade Structures project.	07/14/16	Project Completion	$40,382.36	Facilities
17P001	RDM Electric Co., Inc.	Campus Emergency Phones (informal bid)	08/28/2017	Project Completion	$159,360.00	Facilities
17FC0012	Kunzik & Sara Construction	Contractor to provide sitework and earthwork at the vacant lot at the corner of Studebaker and 166th Street	08/08/17	12/30/17	$33,167.00	Facilities
17FC0013	Commercial Door	Contractor to provide five (5) new commercial rolling steel doors	08/31/17	Project Completion	$39,756.00	Facilities
17FC0014	Integrated Interiors	Contractor to paint the exterior of the PST Building	08/23/17	12/30/17	$43,495.00	Facilities
C101127-75	Tilden-Coil Constructors, Inc.	Task Order No. 75 – Construction Management Fees for the Old Fine Arts Demolition & Abatement Project	07/10/17	Project Completion	$65,182.00	Facilities
C101127-76	Tilden-Coil Constructors, Inc.	Task Order No. 76 – Basic Services Fees for the Social Science Elevator Project	08/24/17	Project Completion	$127,888.00	Facilities
C101127-77	Tilden-Coil Constructors, Inc.	Task Order No. 77 – Basic Services Fees for the Purchase Order Work and Field Contracts issued November 5, 2015 through May 18, 2017.	07/10/17	Project Completion	$70,392.00	Facilities
C101127-78	Tilden-Coil Constructors, Inc.	Task Order No. 78 – Basic Services Fees for the Stadium Turf Replacement Project	07/10/17	Project Completion	$87,859.00	Facilities

Consideration of Approval of New/Amended Contracts for the Month of August 2017

C101127-79	Tilden-Coil Constructors, Inc.	Task Order No. 79 – Basic Services Fees for the Chilled Water Loop Expansion & Building Connections Project	07/10/17	Project Completion	$251,222.00	Facilities
C101127-80	Tilden-Coil Constructors, Inc.	Task Order No. 80 – Construction Management Fees for the Performing Arts Center Project	06/28/17	Project Completion	$3,566,160.00	Facilities
C101127-81	Tilden-Coil Constructors, Inc.	Task Order No. 81 – Basic Services Fees for the Performing Arts Center Project	06/28/17	Project Completion	$2,686,040.00	Facilities

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**

Agenda Item No. 28

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT:	**Consideration of Approval of Amendment to the Client Services Agreement with eLumen for Curriculum and Student Achievement Software Modules**

ACTION

It is recommended that the Board of Trustees approve the amendment to the Client Services Agreement with eLumen for Curriculum and Student Achievement Software.

FISCAL IMPACT

The total contract sum shall be increased $39,462 for a new not-to-exceed amount of $78,924; funding for this contract will be allocated from Instructional Equipment funds.

REPORT SUMMARY

Cerritos College annually contracts with various individuals, commercial firms, and other governmental agencies for the purpose of procuring or providing a variety of services.

SERVICES – AMENDMENT
ELUMEN
CURRICULUM AND STUDENT ACHIEVEMENT SOFTWARE

Requested by: Mr. Rick Miranda, Vice President of Academic Affairs

Purpose: On November 10, 2015, Cerritos College entered into a Client Services Agreement ("Agreement") with eLumen for software modules for Curriculum and Student Achievement. The Agreement would provide for Cerritos College to define, analyze, and communicate data to assist in developing a new Curriculum inventory.

On December 7, 2016, Cerritos College entered into a renewal Client Services Agreement with eLumen for the software modules for Curriculum and Student Achievement from November 10, 2016 through May 8, 2017. On January 18, 2017, Cerritos College entered into Amendment No. 1 to extend the term of the Agreement an additional 6 months.

At this time, Cerritos College would like to enter into Amendment No. 2 with eLumen to continue services for an additional year to maintain continuity with the software and technical support with a company who is already familiar with Cerritos College.

Period: The amended time period will be from November 10, 2016 through November 9, 2018.

NOTICING REQUIREMENTS
None is required beyond posting of this item on the agenda.

ATTACHMENT(S)
Amendment No. 2 to Contract No. 16C0109 - eLumen
Amendment No. 1 to Contract No. 16C0109 – eLumen
Contract No. 16C0109 – eLumen

AMENDMENT NO. 2

eLumen, Inc.
514 N 3rd Street - Suite 203
Minneapolis, MN 55401
(612)8889698x101
peter@elumenconnect.com
www.elumenconnect.com

Connecting What's Possible

INVOICE

BILL TO
Frank Mixson
Cerritos College
11110 Alondra Blvd.
Norwalk, CA 90650

INVOICE # 519
DATE 11/10/2017
DUE DATE 11/10/2017
TERMS Due at Renewal

ACTIVITY	QTY	RATE	AMOUNT
SAAS Products:Core - Annual Renewal Annual License Renewal of eLumen's Core Module From 11/10/17 to 11/09/18	1	50,592.00	50,592.00
SAAS Products:Curriculum - Annual Renewal Annual License Renewal of eLumen's Curriculum Module From 11/10/17 to 11/09/18	1	16,864.00	16,864.00
SAAS Products:Student Engagement & ePortfolio - Annual Renewal Annual License Renewal of eLumen's Student Engagement & ePortfolio Module From 11/10/17 to 11/09/18	1	33,728.00	33,728.00
Discounts:Beacon Discount Discount for taking part in eLumen's Beacon Program	1	-61,722.00	-61,722.00

If you have any questions or need additional information please contact:
Peter Zugschwert
peter @elumenconnect.com
612-245-4773

BALANCE DUE **$39,462.00**

CONTRACT NUMBER
16C0109

Amended
SCHEDULE A:
To eLumen Client Service Agreement dtd 11/10/16

TERM and FEE SCHEDULE

Effective Date: December 8th 2016

1. **Term** The term of this agreement shall be for the 6 month period, 5/9/17 to 11/09/17 .

2. **Payment Term**: Thirty (30) days upon receipt of invoice by Client.

3. **Fees** for Client's use of eLumen® Software Modules Described Below during the Term are detailed below:

Cerritos College FTES	16,864					
Cost per 6 months for Year 1 through Year 3	Standard Rate per Student	6 Month Cost	Standard Implementation	Beacon Program Discount 61%	Implementation Discount	6 Month Cost For Y2 of Program
Core Assessment and Strategic Initiatives	$1.50	$25,296	$5,000	-$15,431	-$5,000	$9,865
Curriculum Module	$0.50	$8,432	$3,000	-$5,144	-$3,000	$3,288
Student Engagement & ePortfolio Module	$1.00	$16,864	$3,000	-$10,287	-$3,000	$6,577
	$3.00	$50,592	$11,000	-$30,861	-$11,000	$19,731
Payment at Execution of Contract						**$19,731**

4. **The Standard Onboarding Support Package** includes all reasonably necessary consultation requested in connection with use of the Professional Services or any problems therewith as stated in the eLumen Standard Onboard description. This includes technical support for the initial data load, as well as best practices assistance for entering student learning outcomes, initial change management planning, and an initial training each for the data steward, coordinator, and faculty member roles.

5. **Additional Support** Requests for support that are beyond the scope of Standard Support ("Additional Support") may be made and shall be at billed at $140/hours

6. **Fee Schedule Changes** This Fee Schedule may only be amended by the written agreement of the Parties.

By their signatures below, the Parties accept the foregoing Fee Schedule.

For eLumen° Collaborative, LLC:	For Cerritos Community College District:
Name: Peter Zugschwert	Name: Mark B. Logan, CPPO, C.P.M Director of Purchasing & Contract Administration
Title: Chief Financial Officer	Title:
Date: 8 December 2016	Date: 1-19-17

eLumen® Achievement
Software CLIENT SERVICES
AGREEMENT

THIS CLIENT SERVICES AGREEMENT (the "Agreement") is made as of 10th November, 2016 ("Effective Date").

THE PARTIES TO THIS AGREEMENT

eLumen, Inc. a Minnesota limited liability company	"Client": Cerritos Community College District
Address: 514 North 3rd Street, Suite 203 Minneapolis, Minnesota 55401	Address: 11110 Alondra Blvd, Norwalk, CA 90650

THE SERVICES

eLumen® has developed and is the owner of all right, title, and interest in and to certain computer programs and related documentation known as eLumen® Software (the "Software"). The Software provides Clients the capability of defining, analyzing, and communicating data to track and analyze curriculum and student achievement. This Agreement sets forth the terms and conditions for Client's access to and use of the Services on a secure basis through an internet site hosted by eLumen®. eLumen® offers different service levels and the package purchased by Client is designated on the attached Fee Schedule. Client may upgrade its service level by contacting eLumen® and agreeing to a new Fee Schedule.

THE TERMS AND CONDITIONS

1. **DEFINITIONS.** The following definitions shall apply to this Agreement:

   A. **"AUP"** shall mean the Acceptable Use Policy of eLumen®.

   B. **"Authorized Users"** shall mean the students and personnel designated by Client.

   C. **"Client Data"** refers to the data provided by Client that resides in Client's services environment.

   D. **"Confidential Information"** means any information, knowledge, and know-how, not known to the general public and disclosed by a party to the other party under this Agreement that is marked as confidential or would normally be considered confidential under the circumstances. Client Data is Client's Confidential Information. Confidential Information does not include any information that: (i) is or becomes publicly available without breach of this Agreement, (ii) was known to a party prior to the date of this Agreement and can be proven so through documentation, (iii) is received from a third party who did not acquire or disclose the same by a wrongful act; or (iv) can be shown by documentation to have been independently developed by a party without reference to the other party's Confidential Information. It is understood that the Client is subject to the California Public Records Act (Gov. Code § 6250 *et seq.*). If a request under the California Public Records Act is made to view eLumen's Confidential Information, Client shall notify eLumen of the request and the date that such records will be released to the requester unless eLumen obtains a court order enjoining that disclosure. If eLumen fails to obtain a court order enjoining that disclosure, the

Client will release the requested information on the date specified.

E. **"Content"** means information and data uploaded to the Site by Client and its Authorized Users.

F. **"Derivative Works"** means a work that is based upon one or more pre-existing works, such as a revision, modification, translation, abridgment, condensation, expansion or any other form in which such a pre-existing work may be recast, transformed or adapted, and that, if prepared without authorization by the owner of the pre-existing work, would constitute copyright infringement.

G. **"Documentation"** means any and all text material that describes the design, functions, operation, and use of the Services or the Software. The Documentation shall consist of all on-line screens designed for instructional purposes, operator and user manuals, training materials, guides, listings, specifications, and other materials for use in conjunction with the Software.

H. **"Enhancements"** means any and all changes or additions to the Software, including new releases and versions thereof other than Modifications that add new functions to, or substantially improve performance of, the Software.

I. **"FERPA"** means the U.S. Family Educational Rights and Privacy Act.

J. **"Intellectual Property"** means any and all intellectual property associated with the Software, Modifications and Enhancements, including, without limitation, designs, formulas, procedures, methods, apparatus, ideas, creations, improvements, works of authorship, materials, processes, inventions, techniques, data, know-how, show-how, algorithms, programs, subroutines, tools, patents and patentable materials, copyrights and copyrightable materials, and trade secrets.

K. **"Modifications"** means any and all changes or additions to the Software, other than Enhancements, that correct errors therein or support new releases thereof.

L. **"Party"** means either eLumen® or Client and **"Parties"** means both.

M. **"Services"** means access through the Site to the Software, use of the Site to upload Content, information on and support for the use of the Services and Software, and such additional and ancillary services and products, which may become available on the Site. Services include, without limitation, any improvements, upgrades and new version releases. If any products or functionality are renamed, repackaged or rebundled by eLumen, Client is entitled to equivalent or better products or functionality at no additional cost to Client.

N. **"Site"** means the password-protected secure Internet site hosted and controlled by eLumen® to which Client shall be provided access to the Services for the purposes of using the Software.

O. **"Software"** means the computer programs and any Documentation related to and comprising the eLumen® Software and its various licensed modules as defined in Schedule A, a unique and proprietary software application residing on a server and accessed through a web environment that provides organizations with the capability of defining, documenting, and communicating data on the achievements of students. Unless the context indicates otherwise, as used herein, "Software" includes Enhancements and Modifications to the modules listed in Schedule A.

P. **"Third Party Product"** means software or other technology owned by a third party that is or will be incorporated into or can reasonably be foreseen as likely to be used in connection with the Software, Modifications or Enhancements.

Q. **"Business Day"** means Monday through Friday excluding holidays as specified in the Business Schedule published in the elumen.info website, starting at 8:00 AM Central Time and Ending at 5:00 PM Central Time.

2. **TERM.** This Term is designated in Schedule A. The Agreement may be extended for successive one-year renewal terms through a written addendum executed by both Parties

3. **FEES.**

A. The Fees payable by Client appear on the Fee Schedule attached and incorporated by reference as Schedule A. At the end of the Term or at the end of any Renewal Term, eLumen® may increase the fees appearing on the Fee Schedule for the subsequent Term, and Client may determine not to renew for the subsequent Term. Annual fee increases for the Software shall not exceed 10% in any given year. Invoices submitted to Client will be due to eLumen® within thirty (30) days upon receipt of invoice by Client.

B. eLumen shall pay all contributions, taxes and premiums payable under federal, state and local laws measured upon the payroll of employees engaged in the performance of work under this Agreement, and all applicable sales, use, excise, transportation, privilege, occupational and other taxes applicable to furnish the work performance hereunder and shall save Client harmless from liability for any such contributions, premiums, and taxes for eLumen's employees and sub-contractors, if applicable. Client is a tax-exempt entity. eLumen shall be responsible for taxes assessable against eLumen based on eLumen 's income, real or tangible property and employees.

4. **CLIENT'S RIGHTS AND OBLIGATIONS.** Client agrees to the following:

A. Upon eLumen's acceptance of Client's order and for Term, Client has the nonexclusive, non-assignable, royalty free, worldwide limited right to use the Services solely for Client's internal business operations and subject to the terms of the Agreement.

B. In order to use or access the Services, Client will obtain access to the Internet, either directly or through devices that access web-based content, and pay any service fees associated with such access, and provide all equipment necessary to make such Internet connection.

C. Prior to accessing the Site and using the Services, Client will designate its Authorized Users and assign usernames and passwords to each Authorized User. Client accepts full responsibility for safeguarding their access to the Services and for protecting the Services and Client's Content from unauthorized access. Client shall bind each Authorized User to compliance with the terms and conditions of this Agreement, which by their nature are intended to be applicable to Authorized Users.

D. eLumen® will be immediately notified of any loss or theft or unauthorized use of any of a user name, password, and/or other personal or company identification numbers that may be assigned by Client.

E. Client will, and will require Authorized Users to, access and use the Services only in compliance with applicable law and this Agreement.

F. Client has the requisite authority to use and store any confidential, proprietary or personally identifiable information included in the Content. Client is solely responsible for the development and use of Client Data. Without limiting the generality of the preceding sentence, eLumen is not responsible for compliance of Client Data with all laws and regulations and the AUP.

Upon termination of this Agreement, Client's access to the Services and Software shall cease and Client shall promptly return all copies of any Documentation in its possession or control. Client shall delete all copies of Documentation residing in on or off-line computer memory, and destroy all copies of such Documentation. Client shall, within 10 business days from the effective date of the termination, certify in writing by an officer or director of the Client, based on that officer's or director's actual knowledge, that all copies of the Documentation have been returned, deleted, and/or destroyed. In the absence of any direction from Client, eLumen® shall retain all Client Data for the time period specified in Section 5(F). Any time after the termination of this Agreement, Client may deliver a written request to eLumen® for the delivery to Client of the then most recent backup of the Client Data. eLumen® shall deliver the back-up to Client within 30 days of its receipt of such a written request.. After delivery of the Client Data pursuant to this Section, eLumen® shall no longer be subject the requirements of Section 5(F) and may destroy or otherwise dispose of any of the Client Data in its possession.

5. **DATA SECURITY AND FERPA.** eLumen's protocols for protection of Content and to ensure compliance with FERPA are as follows:

   A. The Services are designed to store all sensitive and personally identifiable information in an encrypted format. Encrypted data elements include but are not limited to: First Name, Last Name, Email, Student Id, Login Id, and Phone Number.

   B. Only Client's authorized representatives will have access to the encryption keys, which are required in order to view encrypted data. Accordingly, all private and sensitive Content will be indecipherable while it is "at rest" on the physical database. No FERPA-protected or confidential Content will be transmitted without encryption or on an unsecured network connection. During network transmissions, confidentiality of such data will be maintained via an industry standard SSL (Secure Socket Layer) connection.

   C. eLumen® employees and agents have no access to FERPA-protected or confidential Content unless specifically authorized by Client and then only on a temporary basis for a specific purpose, e.g., troubleshooting during Support Services. When eLumen employees and agents are provided access by Client to student data, records and information including paper and electronic student education record information ("Student Information"):

      i. eLumen will be considered a "school official" for purposes of receipt of such Student Information. eLumen acknowledges it is familiar with all legal restrictions associated with the use and nondisclosure of Student Information. Both Client and eLumen certify that they will abide by California and United States laws concerning confidential Student Information and Student Information, including, but not limited to, FERPA and Education Code section 49060 et seq. Student Information is hereby included in the definition of Client Confidential Information.

      ii. eLumen agrees to hold Student Information in strict confidence. eLumen shall not use or disclose Student Information received from, or on behalf of, Client, except as permitted or required by the Agreement, or as required by law. eLumen agrees that it will protect the Student Information it receives from, or on behalf of, Client, according to commercially acceptable standards and no less rigorously than it protects its own confidential information. eLumen shall develop, implement, maintain and use appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all maintained or transmitted Student Information received from or on behalf of Client or its students and these measures will be extended by contract to all subcontractors used by eLumen.

      iii. Upon termination, cancellation, expiration or other conclusion of the Agreement, eLumen shall return all Student Information to Client in a format acceptable to Client, or if return is not feasible as determined by Client in written notice to eLumen, destroy any and all Student Information.

      iv. If Client reasonably determines in good faith that eLumen has materially breached any of its obligations relating to Student Information, Client, in its sole discretion, shall have the right to provide eLumen with a fifteen (15) day period to cure the breach, or terminate the Agreement immediately if cure is not possible. Client shall provide written notice to eLumen describing the violation and the action it intends to take.

      v. eLumen shall notify Client of unauthorized access, use or disclosure of Student Information within one (1) calendar day of discovery, and shall provide a report to Client in the most expedient time possible and without unreasonable delay (if possible within one business day of validating discovery and after release by law enforcement, if applicable). To the extent of eLumen's actual knowledge, eLumen's report shall identify: (a) the nature of the unauthorized access, use or disclosure; (b) the Student Information accessed, used or disclosed; (c) who made the unauthorized access, use or received the unauthorized disclosure;(d) what eLumen has done

or shall do to mitigate any effect of the unauthorized access use or disclosure; and (e) what corrective action eLumen has taken or shall take to prevent future similar unauthorized access, use or disclosure. eLumen shall provide such other information, including a written report, requested by Client. eLumen will coordinate with Client to promptly notify students in accordance with the California Information Practices Act (California Civil Code section 1798 et seq.). eLumen similarly will report to, coordinate and cooperate with Client in the event of any break-in or attempted break-in to eLumen's

vi. provided software systems or security protocols, network(s), or data center(s) which contain Student Information. eLumen shall indemnify, defend and hold Client harmless from all claims, liabilities, damages or judgments involving a third party, including Client's costs and attorney's fees, which arise as a result of eLumen's failure to meet any of its obligations under this Section.

D. The Client controls the Content uploaded to Client's database and its disposition. eLumen's hosted environment for the Services provides for automatic daily back-ups of Client's Content. Client may request additional back-ups to store and maintain Content off-site.

E. eLumen® will not access or disclose any Content entered by Client unless authorized by Client and/or compelled to do so by law. If eLumen® is ordered to make such disclosure, eLumen® will notify Client and to allow it the opportunity to oppose such disclosure.

F. eLumen® shall permit Client to retain Content stored on the Site for a minimum of three (3) years after termination of this agreement or the date of the last paid invoice, whichever is later.

G. eLumen® will host the Client's application services and database at a U.S. datacenter. The eLumen® services are currently hosted in Amazon's US-West (Oregon) center with fail-over to US-East (Virginia). The client shall be notified 30 days prior to any territorial changes to eLumen® 's hosting providers/infrastructure. Client's Data shall not be stored outside of the United States.

6. **PROPRIETARY RIGHTS.** Client will retain all ownership and intellectual property rights in and to Client's Data. eLumen® retains all of its ownership and license rights in the Software and all associated Modifications and Enhancements (including, without limitation, all Intellectual Property, Documentation and all Derivative Works). eLumen® owns and retains all applicable rights to patents, copyrights, trademarks, trade secret rights, mask rights, trademark and service mark rights, and any and all other proprietary rights of any kind whatsoever (collectively, the "Rights") now existing or later arising in connection with the Software and any and all updates, improvements, Enhancements, Modifications or Derivative Works regardless of whether the Enhancements, Modifications or Derivative Works are suggested or developed by eLumen®, Client, or any other person or organization. eLumen® reserves the right to audit the Client's use of the Software with respect to features, functionality, and time without accessing confidential Content.

7. **EARLY TERMINATION FOR DEFAULT.**

A. eLumen® shall have the right to terminate this License upon thirty (30) days' notice, unless Client cures such default within the thirty (30) days provided Client shall have such extended period as may be required beyond the thirty (30) days if the nature of the cure is such that it reasonably requires more than thirty (30) days and Client commences the cure within the thirty (30) day period and thereafter continuously and diligently pursues the cure to completion, upon any of the following Events of Default by Client: (i) Failure to make any undisputed payment when due to eLumen® as required by this Agreement; (ii) Default in the performance of any covenant, term or provision of this Agreement regarding confidentiality; or (iii) Any unauthorized use of the Services other than as contemplated under this Agreement or otherwise authorized in writing by eLumen®.

B. Client shall have the right, if eLumen has materially breached any of its obligations relating to Student Information, in its sole discretion, to provide eLumen with a fifteen (15) day period to cure the breach, or

terminate the Agreement immediately if cure is not possible. In the event of any other default by eLumen, Client shall have the right to immediately terminate this Agreement upon thirty (30) days' notice, unless eLumen cures such default within the thirty (30) days provided eLumen shall have such extended period as may be required beyond the thirty (30) days if the nature of the cure is such that it reasonably requires more than thirty (30) days and eLumen commences the cure within the thirty (30) day period and thereafter continuously and diligently pursues the cure to completion. In the event that a dispute arises between eLumen and Client, eLumen expressly agrees to continue to perform its obligations under this Agreement during the pendency of the dispute. Each party agrees to the other that it shall diligently and in good faith attempt to resolve any disputes which may arise.

8. **SERVICE LEVEL AGREEMENT.** The following sets forth eLumen's agreement with respect to service levels provided to Client.

   A. eLumen® provides IT support for the Services in the form of telephone support, monitored email support, remote assistance using Remote Desktop, and a Virtual Private Network where available. Coverage parameters are as follows:

      - E-mail support (preferred): 9:00 A.M. to 5:00 P.M. Monday – Friday Central Time.
      - E-mails received outside of office hours will be collected; however no action can be guaranteed until the next working day.
      - Toll-free telephone support: 9:00 A.M. to 5:00 P.M. Monday – Friday Central Time.
      - Calls received outside of office hours will be forwarded to a mobile phone service and best efforts will be made to answer / action the call.
      - 24-hour self-service online support is available through the application's knowledge base and ticketing system.

   B. eLumen® will respond to Service-related incidents and/or requests submitted by the Client within 24 business hours. Support will be provided in the shortest time frame possible depending on the complexity of the issue.

   C. Service-Level Agreement uptime is guaranteed to be 98% availability, not including scheduled maintenance.

   D. From time to time, the Services may be temporarily interrupted or curtailed due to equipment modifications, upgrades, relocation, repairs and other similar activities necessary during the operation and upgrade of the Services. eLumen® will post notice of periodic interruptions of the Services or "maintenance windows" from time to time to perform such activities and no reduction of payments will be made in the case of such temporary interruption of Services or "maintenance windows" previously posted. In the event of a temporary interruption in Services that is outside of such "maintenance windows" and is caused by a failure in the Software or servers or network connections, eLumen® shall issue to Client credits, to be used against future service fees, in an amount equal to the pro rata portion of the Fee paid by Client for the portion of the Services not furnished as a result of such interruption in Services, provided, however, that in no event shall eLumen® be liable for interruption or delays in transmission or errors or defects in transmission or failure to transmit caused by causes beyond its control, including without limitation acts of God or failure of any internet provider. In no event shall eLumen® be liable for any damages due to interruption of Services.

9. **WARRANTY AND DISCLAIMER.** Each party warrants that it has the authority to enter into this Agreement and, in connection with its performance of this Agreement, shall comply with all laws applicable to it related to data privacy, international communications and the transmission of technical or personal data. eLumen warrants that during the Term (i) the Software and Services shall perform materially substantially in accordance with the Agreement; and (ii) the functionality of the Software and Services will not be materially or substantially decreased during the Term and shall meet the service levels set forth in the Service Level Agreement. eLumen warrants that

during the Term of this Agreement installers and/or executables made available by eLumen to the Client are free from defects in material and workmanship. eLumen further warrants that during the Term of the Agreement the Software and Services shall operate materially and substantially in accordance with the functional specifications in the Agreement under normal, proper and intended usage and that the Software and Services do not contain any malicious code, computer worms, viruses or other harmful code or disabling device or any unlawful, discriminatory, libelous, harmful, obscene or otherwise objectionable material of any kind. eLumen further warrants that (a) eLumen has the right to possess, use and license the Services to Client for the purposes contemplated herein and stated in the Agreement and (b) that to eLumen's knowledge, the Software and Services do not infringe any copyright, trademark or trade secret of any third party; provided, however, that notwithstanding any other terms of this Agreement to the contrary, eLumen shall have no obligation to Client with respect to any claim that arises from any modification of the Software and Services by Client or any third party not authorized by eLumen . eLUMEN® DOES NOT GUARANTEE THAT THE SERVICES WILL BE PERFORMED ERROR-FREE OR UNINTERRUPTED, OR THAT eLUMEN® WILL CORRECT ALL SERVICES ERRORS. CLIENT ACKNOWLEDGES THAT eLUMEN® DOES NOT CONTROL THE TRANSFER OF DATA OVER COMMUNICATIONS FACILITIES, INCLUDING THE INTERNET, AND THAT THE SERVICE MAY BE SUBJECT TO LIMITATIONS, DELAYS, AND OTHER PROBLEMS INHERENT IN THE USE OF SUCH COMMUNICATIONS FACILITIES. eLUMEN® IS NOT RESPONSIBLE FOR ANY DELAYS, DELIVERY FAILURES, OR OTHER DAMAGE RESULTING FROM SUCH PROBLEMS.

10. **LIMITATION OF LIABILITY.** IN ORDER TO OFFER THE SERVICES AT A REASONABLE PRICE, CLIENTS AGREES THAT eLUMEN'S AGGREGATE LIABILITY UNDER THIS AGREEMENT WILL BE LIMITED TO THE AMOUNT CLIENT ACTUALLY PAID UNDER THIS AGREEMENT FOR THE SERVICES THAT GAVE RISE TO THE CLAIM DURING THE TWELVE (12) MONTHS PRECEDING THE CLAIM. CLIENT AGREES THAT IN NO EVENT SHALL eLUMEN® OR ITS AGENTS, EMPLOYEES, DIRECTORS OR SUPPLIERS BE LIABLE TO CLIENT, OR ANYONE CLAIMING THROUGH CLIENT, FOR (A) CLIENT'S INTENTIONAL ACTS, OMISSIONS OR NEGLIGENT ACTS; (B) FAILURE BY CLIENT TO COMPLY WITH CLIENT'S OBLIGATIONS UNDER THIS AGREEMENT, AND/OR APPLICABLE STATE, FEDERAL OR INTERNATIONAL LAW AND REGULATION; OR (C) INCIDENTAL, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES, REGARDLESS OF THE TYPE OF CLAIM FROM WHICH THEY ARISE, EVEN IF THE POSSIBILITY OF SUCH DAMAGES WAS FORESEEABLE. FURTHER, CLIENT AGREES THAT REGARDLESS OF THE NATURE OR AMOUNT OF A CLAIM MAY HAVE AGAINST eLUMEN®, THE LIABILITY OF eLUMEN® AND ITS AGENTS, EMPLOYEES, DIRECTORS OR SUPPLIERS HEREUNDER IS LIMITED SOLELY TO CLIENT'S DIRECT DAMAGES.

11. **CONFIDENTIAL INFORMATION.** Each party will protect the other party's Confidential Information with the same standard of care it uses to protect its own Confidential Information or in a commercially reasonable manner, whichever is greater. Except as allowed in this Agreement, neither party will use or disclose Confidential Information, except to Affiliates, employees, and agents who have agreed in writing to keep it confidential. Each party (and any Affiliates, employees, and agents to which it has disclosed Confidential Information) may use Confidential Information only to exercise rights and to fulfill its obligations under this Agreement, while using reasonable care to protect such Confidential Information. To the extent of any conflict between this Section 11 and Section 5 hereof, Section 5 will control. As noted above, It is understood that the Client is subject to the California Public Records Act (Gov. Code § 6250 *et seq.*).

12. **INDEMNIFICATION.** eLumen shall defend, indemnify and hold Client harmless against any loss, damage or costs (including reasonable attorneys' fees) in connection with claims, demands, suits, or proceedings ("Claims") made or brought against Client by a third party alleging that the use of the Service as contemplated hereunder infringes a copyright, a U.S. patent, trade name, trade secret, trademark or other proprietary or contractual right of a third party, excluding such claims caused by the sole negligence or willful misconduct of the Client. Additionally, eLumen agrees to and does hereby indemnify, hold harmless and defend Client and its Board of Trustees, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense (including attorneys' fees), of any nature whatsoever ("Damages"), which may be incurred by reason of any injury to or death of any person(s), or damage to or loss of any property or any and all other actions, claims, liens, damages to persons or property, penalties, obligations or liabilities that may be asserted or

claimed by any person, firm, association, entity, corporation, political subdivision, or other organization, caused by any act, neglect, default, or omission of eLumen, or any person, firm or corporation employed by eLumen, either directly or by independent contract, arising out of, or related to, the services covered by this Agreement, whether said Damages occur either on or off Client's property, except for liability for Damages which result from the sole negligence or willful misconduct of Client or its officers, employees or agents eLumen and Client (each an "Indemnifying Party") will defend the other party ("Indemnified Party") against any claim, demand, suit or proceeding made or brought against Indemnified Party by a third party arising out of the Indemnifying Party's actual or alleged negligence, willful misconduct, violation of law, or breach of this Agreement by the Indemnifying Party (a "Claim"), and will further indemnify the Indemnified Party from any damages, attorney fees and costs finally awarded against the Indemnified Party as a result of, or for any amounts paid by Indemnified Party under a court-approved settlement of, a Claim.

13. **COMPLIANCE WITH APPLICABLE LAWS.** eLumen agrees to comply with all federal, State and local laws, rules, regulations and ordinances that are now or may in the future become applicable to eLumen, eLumen 's business, equipment and personnel engaged in operations covered by this Agreement. eLumen certifies that it is familiar with the federal and state laws, as well as any other applicable requirements for the storage and transmission of Client Data and eLumen will comply with all such requirements. eLumen and all eLumen 's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this Agreement.

14. **INSURANCE.** eLumen agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars ($1,000,000.00) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect eLumen and Client against liability or claims of liability which may arise out of this Agreement. eLumen shall provide Five Million Dollars ($5,000,000.00) in Cyber Liability Insurance to cover Security, Privacy, Business Interruption, Cyber Extortion, and Denial of Service. In addition, eLumen agrees to provide an endorsement to these policies stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by Client shall be excess and noncontributory." eLumen shall provide Client with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. eLumen agrees to name Client and its officers, agents and employees as additional insured under said policies. eLumen agrees to maintain workers' compensation insurance as required under the laws of the State of California.

15. **AUDIT.** eLumen security procedures, financial records and supporting documents shall be available for inspection, reproduction and audit by the Client or its auditors at Client's request.

16. **TIME IS OF THE ESSENCE.** Time is of the essence of all terms, covenants and conditions of this Agreement and except as otherwise provided herein, all of the terms, covenants and conditions of this Agreement shall apply to, benefit and bind the successors or assigns of the respective parties, jointly and individually.

17. **INDEPENDENT CONTRACTOR.** For purposes of this Agreement, all persons employed by eLumen in the performance of services and functions with respect to this Agreement shall be deemed employees of eLumen and no eLumen employee shall be considered as an employee of the Client under the jurisdiction of Client, nor shall such eLumen employees have any Client pension, civil service, or other status while an employee of the eLumen. It is not intended by this Agreement to, and nothing contained in this Agreement shall, create any partnership, joint venture or other agreement between the Client and eLumen.

18. **ATTORNEY FEES.** If any legal action is necessary to enforce this License, the prevailing Party shall be entitled to reasonable attorney fees, costs, and expenses in addition to any other relief to which it may be entitled.

19. **NOTICE.** All notices required or permitted to be given by one Party to the other under this Agreement shall be sufficient if sent by certified mail, return receipt requested, to the Parties at the respective addresses set forth

above or to such other address as the Party to receive the notice has designated by notice to the other Party.

20. **GOVERNING LAW; JURISDICTION AND VENUE.** This Agreement shall be governed by and construed under the laws of the State of California. Each of the Parties consents and agrees that all legal proceedings relating to the subject matter of this Agreement shall be maintained in courts sitting within the State of California. Service of process in any such proceeding may be made by certified mail, return receipt requested, directed to the respective Party at the address at which it is to receive notice as provided herein.

21. **SEVERABILITY.** If any provision of this Agreement is held invalid or otherwise unenforceable, the enforceability of the remaining provisions shall not be impaired thereby.

22. **NO WAIVER.** The failure by any Party to exercise any right provided for herein shall not be deemed a waiver of any right hereunder.

23. **COMPLETE AGREEMENT.** Appended to this Agreement is Schedule A, the Fee Schedule and together this Agreement and the Fee Schedule comprise the complete agreement of the Parties.

24. **BINDING EFFECT; ASSIGNMENT.** This Agreement shall be binding upon and inure to the benefit of the successors and assigns of each party. Neither this Agreement nor any of the rights or obligations hereunder shall be assigned or delegated by either party hereto without the prior written consent of the other party; provided, however, this Agreement may be assigned by eLumen® to an Affiliate or any person or entity which succeeds to the interests of eLumen® by reason of a merger, consolidation, or reorganization involving eLumen® or a sale of all or substantially all of the assets or equity of eLumen®.

25. **NO THIRD PARTY BENEFICIARIES.** There are no third-party beneficiaries to this Agreement.

26. **SURVIVAL.** The following Sections will survive expiration or termination of this Agreement: 1, 3(B), 4(G), 6, 9, and 10 through 20.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the dates set forth first above, with full knowledge of its content and significance and intending to be legally bound by the terms hereof.

For eLumen® Collaborative, LLC:	**For Cerritos Community College District:**
Name: Peter Zugschwert	Name: **Mark B. Logan, CPPO, C.P.M**
Title: Chief Financial Officer	Title: Director of Purchasing & Contract Administration
Date: 10 November 2016	Date: 12-7-16

SCHEDULE A:

TERM and FEE SCHEDULE

Effective Date: November 10th 2016

1. **Term** The term of this agreement shall be for the 6 month period, 11/10/16 to 5/08/17 .

2. **Payment Term**: Thirty (30) days upon receipt of invoice by Client.

3. **Fees** for Client's use of eLumen® Software Modules Described Below during the Term are detailed below:

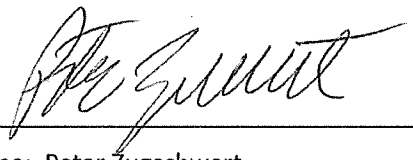
Cerritos College FTES	16,854					
Cost per 6 months for Year 1 through Year 3	Standard Rate per Student	6 Month Cost	Standard Implementation	Beacon Program Discount 51%	Implementation Discount	6 Month Cost For Y2 of Program
Core Assessment and Strategic Initiatives	$1.50	$25,256	$5,000	-$15,431	-$5,000	$9,855
Curriculum Module	$0.50	$8,432	$3,000	-$5,144	-$3,000	$3,288
Student Engagement & ePortfolio Module	$1.00	$16,864	$3,000	-$10,287	-$3,000	$6,577
	$3.00	$50,592	$11,000	-$30,861	-$11,000	$19,731
Payment at Execution of Contract						**$19,731**

4. **The Standard Onboarding Support Package** includes all reasonably necessary consultation requested in connection with use of the Professional Services or any problems therewith as stated in the eLumen Standard Onboard description. This includes technical support for the initial data load, as well as best practices assistance for entering student learning outcomes, initial change management planning, and an initial training each for the data steward, coordinator, and faculty member roles.

5. **Additional Support** Requests for support that are beyond the scope of Standard Support ("Additional Support") may be made and shall be at billed at $140/hours

6. **Fee Schedule Changes** This Fee Schedule may only be amended by the written agreement of the Parties.

By their signatures below, the Parties accept the foregoing Fee Schedule.

For eLumen® Collaborative, LLC:	For Cerritos Community College District:
	
Name: Peter Zugschwert	Name: **Mark B. Logan, CPPO, C.P.M**
Title: Chief Financial Officer	Title: Director of Purchasing & Contract Administration
Date: 10 November 2016	Date: 12-7-16

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**
Agenda Item No. 29

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT:	**Consideration of Approval of Project Assignment Agreement No. 28 to the Master Independent Consultant Agreement for Engineering Services with Hall & Foreman, a Division of David Evans & Associates, Inc. for Construction Design Survey/Construction Staking at the Performing Arts Center**

ACTION

It is recommended that the Board of Trustees approve Project Assignment Agreement No. 28 to the Master Independent Consultant Agreement for Engineering Services with Hall & Foreman, a Division of David Evans & Associates, Inc. for Construction Design Survey/Construction Staking at the Performing Arts Center.

FISCAL IMPACT

The total contract sum shall be for the amount not-to-exceed $98,400; this amount will be funded from the GO Bond. Hall & Foreman, a division of David Evans & Associates, Inc. is headquartered in Tustin, CA.

REPORT SUMMARY

Cerritos College annually contracts with various individuals, commercial firms, and other governmental agencies for the purpose of procuring or providing a variety of services.

PROJECT ASSIGNMENT AGREEMENT NO. 28 TO THE MASTER INDEPENDENT CONSULTANT AGREEMENT FOR ENGINEERING SERVICES FOR CONSTRUCTION DESIGN SURVEY/CONSTRUCTION STAKING AT THE PERFORMING ARTS CENTER HALL & FOREMAN, A DIVISION OF DAVID EVANS & ASSOCIATES, INC.

Requested by: Mr. David C. Moore, Director of Physical Plant and Construction Services

Purpose: On July 1, 2014 Cerritos College entered into a Master Independent Consultant Agreement for Engineering Services ("Master Agreement") with Hall & Foreman, a Division of David Evans & Associates, Inc. for the purpose of creating a qualified pool of engineering firms for campus projects pursuant to Request for Qualifications (RFQ) No. 13P002, Engineering Services for Campus-Wide Measure CC and/or G Facilities Projects. The intent of the Master Agreement was that individual Project Assignment Agreements would be drafted for each project on an as-needed basis. Project Assignment Agreements specify the scope of work,

project cost estimates, fee to engineering firm, conditions specific to the project, and are governed by the terms and conditions of the Master Agreement.

Project Assignment Agreement No. 28 arises out of Cerritos College's desire to obtain the necessary engineering services to provide Construction Design Surveys and Construction Staking for the Performing Arts Center project funded by GO Bond allocations. Hall & Foreman, a Division of David Evans & Associates, Inc.'s services includes, but is not limited to, survey existing topography, rough grade staking, storm drain system staking, utilities staking, foundation construction surveys and layouts, and structural steel survey.

Period: The time period will be from November 1, 2017 through December 31, 2020.

NOTICING REQUIREMENTS
None is required beyond posting of this item on the agenda.

ATTACHMENT(S)
Draft of Project Assignment Agreement No. 28 to Contract No. 14P005 – Hall & Foreman
Project Assignment Agreement No. 27 to Contract No. 14P005 – Hall & Foreman
Project Assignment Agreement No. 26 to Contract No. 14P005 – Hall & Foreman
Project Assignment Agreement No. 25 to Contract No. 14P005 – Hall & Foreman
Project Assignment Agreement No. 24 to Contract No. 14P005 – Hall & Foreman
Project Assignment Agreement No. 23 to Contract No. 14P005 – Hall & Foreman
Project Assignment Agreement No. 22 to Contract No. 14P005 – Hall & Foreman
Project Assignment Agreement No. 21 to Contract No. 14P005 – Hall & Foreman
Project Assignment Agreement No. 20 to Contract No. 14P005 – Hall & Foreman
Project Assignment Agreement No. 19 to Contract No. 14P005 – Hall & Foreman
Project Assignment Agreement No. 18 to Contract No. 14P005 – Hall & Foreman
Project Assignment Agreement No. 17 to Contract No. 14P005 – Hall & Foreman
Project Assignment Agreement No. 16 to Contract No. 14P005 – Hall & Foreman
Project Assignment Agreement No. 15 to Contract No. 14P005 – Hall & Foreman
Project Assignment Agreement No. 14 to Contract No. 14P005 – Hall & Foreman
Project Assignment Agreement No. 13 to Contract No. 14P005 – Hall & Foreman
Project Assignment Agreement No. 12 to Contract No. 14P005 – Hall & Foreman
Project Assignment Agreement No. 11 to Contract No. 14P005 – Hall & Foreman
Project Assignment Agreement No. 10 to Contract No. 14P005 – Hall & Foreman
Project Assignment Agreement No. 9 to Contract No. 14P005 – Hall & Foreman
Project Assignment Agreement No. 8 to Contract No. 14P005 – Hall & Foreman
Project Assignment Agreement No. 7 to Contract No. 14P005 – Hall & Foreman
Project Assignment Agreement No. 6 to Contract No. 14P005 – Hall & Foreman
Project Assignment Agreement No. 5 to Contract No. 14P005 – Hall & Foreman
Project Assignment Agreement No. 4 to Contract No. 14P005 – Hall & Foreman
Project Assignment Agreement No. 3 to Contract No. 14P005 – Hall & Foreman
Project Assignment Agreement No. 2 to Contract No. 14P005 – Hall & Foreman
Project Assignment Agreement No. 1 to Contract No. 14P005 – Hall & Foreman
Contract No. 14P005, Master Independent Consultant Agreement for Engineering Services, Hall & Foreman, a Division of David Evans & Associates, Inc.

Cerritos College

DRAFT

PROJECT ASSIGNMENT AGREEMENT NO. 28

TO

MASTER INDEPENDENT CONSULTANT AGREEMENT

FOR ENGINEERING SERVICES

CONTRACT NO. 14P005

BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT

AND

HALL & FOREMAN, A DIVISION OF DAVID EVANS AND ASSOCIATES, INC.

DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **5th** day of **October, 2017**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, a Division of David Evans and Associates, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780.. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **Provide Construction Design Survey/Construction Staking** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. Construction Design Survey/Construction Staking, Performing Arts Center

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables**. Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall be described in **Exhibit "A."**

4. **Term**. Consultant shall commence providing Services under this PAA on **November 1, 2017**, and will diligently perform as required and complete performance by **December 31, 2020**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents**. The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation**. District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total Fixed Fee amount not to exceed **Ninety Eight Thousand Four Hundred and 00/100 Dollars ($98,400.00)**. District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services to be produced is as follows:

      1) Construction Design Survey/Construction Staking

7. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. None

8. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment**. The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

DRAFT

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: _____, 20___	Dated: _____, 20___
Cerritos Community College District	**Hall & Foreman, a Division of David Evans & Associates, Inc.**
By: _____	By: _____
Print Name: Felipe R. Lopez	Print Name: Linda Sandusky
Print Title: Vice President Business Services	Print Title: Project Manager, Associate

DRAFT

Information regarding Consultant:

License No: _____

Address: 17782 17th Street, Suite 200

Address: Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

Email: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
__x__ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195 :
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

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Cerritos College

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EXHIBIT "A"
DESCRIPTION OF CONSULTANT SERVICES

1. Consultant's Proposal is **not** made part of this PAA and has been included **for reference only**.
    a. Reference attached proposal from Linda Sandusky, Project Manager / Associate, Hall & Foreman, a Division of David Evans and Associates, Inc. to Steve Worley, Program Manager, Tilden-Coil Constructors, Inc., Cerritos Community College District dated August 16, 2017 regarding Construction Design Survey-Construction Staking proposed Performing Arts Center Project (4 pages), attached hereto and incorporated herein by this reference as ATTACHMENT "1".

2. Task 1 – Preconstruction

3. Task 2 – Construction

4. Findings and recommendations to be prepared in accordance with generally accepted professional principles and practice in this area of Southern California.

5. Includes Prevailing Wages, as required by law, for all field labor/work.

6. Includes workers' compensation insurance as required by law.

7. Cost of Professional Services

Task 1	$ 1,400.00
Task 2	$67,000.00
Allowance	$30,000.00
Total	$98,400.00

8. Schedule
    a. November 1, 2017 – December 31, 2020

Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 27

TO

MASTER INDEPENDENT CONSULTANT AGREEMENT

FOR ENGINEERING SERVICES

CONTRACT NO. 14P005

BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT

AND

HALL & FOREMAN, A DIVISION OF DAVID EVANS AND ASSOCIATES, INC.

DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **27th** day of **January**, **2017**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, a Division of David Evans and Associates, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780.. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **SWPPP Report Preparation – Performing Arts Center** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. SWPPP Report Preparation – Performing Arts Center

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables**. Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall be described in **Exhibit "A."**

4. **Term**. Consultant shall commence providing Services under this PAA on **February 1, 2017**, and will diligently perform as required and complete performance by **April 30, 2017**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents**. The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation**. District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total Fixed Fee amount not to exceed **Four Thousand Two Hundred and 00/100 Dollars ($4,200.00)**. District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The deliverable of Services to be produced is as follows:

      1) SWPPP Report Preparation – Performing Arts Center

7. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. None

8. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment**. The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: March 14, 2017

Cerritos Community College District

By: _____

Print Name: Felipe R. Lopez

Print Title: Vice President Business Services

Dated: March 6, 2017

Hall & Foreman, a Division of David Evans & Associates, Inc.

By: Linda Sandusky

Print Name: Linda Sandusky

Print Title: Project Manager, Associate

Information regarding Consultant:

License No: _____

Address: 17782 17th Street, Suite 200

Address: Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

Email: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
__x__ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195 :
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

EXHIBIT "A"
DESCRIPTION OF CONSULTANT SERVICES

1. Consultant's Proposal is **not** made part of this PAA and has been included **for reference only**.
   a. Reference attached proposal from Linda Sandusky, Project Manager / Associate, Hall & Foreman, a Division of David Evans and Associates, Inc. to Jimmy Riordan , Program Manager, Tilden-Coil Constructors, Inc., Cerritos Community College District dated December 20, 2016 regarding SWPPP Report Preparation for proposed Performing Arts Center Project (3 pages), attached hereto and incorporated herein by this reference as ATTACHMENT "1".

2. Task 1
   a. Initial Site Visit
   b. Site Assessment & Risk Level Determination by Certified QSD
   c. Prepare Stormwater Pollution Prevention Plan (SWPPP)

3. Findings and recommendations to be prepared in accordance with generally accepted professional principles and practice in this area of Southern California.

4. Includes Prevailing Wages, as required by law, for all field labor/work.

5. Includes workers' compensation insurance as required by law.

6. Cost of Professional Services
   a. Task 1 $ 4,200.00
   b. Total $ 4,200.00

7. Schedule
   a. February 1, 2017 – April 30, 2017

Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 26

TO

MASTER INDEPENDENT CONSULTANT AGREEMENT

FOR ENGINEERING SERVICES

CONTRACT NO. 14P005

BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT

AND

HALL & FOREMAN, A DIVISION OF DAVID EVANS AND ASSOCIATES, INC.

DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **2nd** day of **March, 2017**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, a Division of David Evans and Associates, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780.. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **Provide Parking Lot Renovation and Engineering Construction Documents** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. Parking Lot Renovation and Engineering Construction Documents

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables**. Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall be described in **Exhibit "A."**

4. **Term**. Consultant shall commence providing Services under this PAA on **March 2, 2017**, and will diligently perform as required and complete performance by **October 15, 2018**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents**. The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation**. District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total Fixed Fee amount not to exceed **One Hundred Five Thousand Three Hundred and 00/100 Dollars ($105,300.00)**. District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services to be produced is as follows:

      1) Parking Lot Renovation and Engineering Construction Documents

7. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. $4,000.00

8. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment**. The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: March 14, 2017

Cerritos Community College District

By: _____

Print Name: Felipe R. Lopez

Print Title: Vice President Business Services

Dated: March 6, 2017

Hall & Foreman, a Division of David Evans & Associates, Inc.

By: Linda Sandusky

Print Name: Linda Sandusky

Print Title: Project Manager, Associate

Information regarding Consultant:

License No: _____

Address: 17782 17th Street, Suite 200

Address: Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

Email: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
__x__ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195 :
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

EXHIBIT "A"
DESCRIPTION OF CONSULTANT SERVICES

1. Consultant's Proposal is **not** made part of this PAA and has been included **for reference only**.
    a. Reference attached proposal from Linda Sandusky, Project Manager / Associate, Hall & Foreman, a Division of David Evans and Associates, Inc. to Jimmy Riordan, Program Manager, Tilden-Coil Constructors, Inc., Cerritos Community College District dated December 12, 2016 regarding Parking Lot Renovation and Engineering Construction Documents proposed Parking Lot Improvements Project (8 pages), attached hereto and incorporated herein by this reference as ATTACHMENT "1".
2. Task 1 – Review Geotechnical Report for Condition Assessment Report for recommendations
3. Task 2 – Due diligence and design survey
4. Task 3 – Construction Documents
5. Task 4 – DSA approval
6. Task 5 – Prepare plans, scope and specifications for bid including addendums
    a. Task 6 – Construction Phase and DSA Certification
7. Findings and recommendations to be prepared in accordance with generally accepted professional principles and practice in this area of Southern California.
8. Includes Prevailing Wages, as required by law, for all field labor/work.
9. Includes workers' compensation insurance as required by law.
10. Cost of Professional Services

Task 1	$ 2,600.00
Task 2	$ 15,500.00
Task 3	$ 55,000.00
Task 4	$ 10,000.00
Task 5	$ 6,200.00
Task 6	$ 16,000.00
Expenses	$ 4,000.00
Total	$ 109,300.00

11. Schedule
    a. March 2, 2017 – October 15, 2018

Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 25

TO

MASTER INDEPENDENT CONSULTANT AGREEMENT

FOR ENGINEERING SERVICES

CONTRACT NO. 14P005

BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT

AND

HALL & FOREMAN, A DIVISION OF DAVID EVANS AND ASSOCIATES, INC.

DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **27th** day of **January**, **2017**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, a Division of David Evans and Associates, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780.. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **Survey of Old Falcon Way – Performing Arts Center** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. Survey of Old Falcon Way – Performing Arts Center

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables**. Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall be described in **Exhibit "A."**

4. **Term**. Consultant shall commence providing Services under this PAA on **February 1, 2017**, and will diligently perform as required and complete performance by **April 30, 2017**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents**. The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation**. District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total Fixed Fee amount not to exceed **Five Thousand Six Hundred and 00/100 Dollars ($5,600.00)**. District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The deliverable of Services to be produced is as follows:

      1) Survey of Old Falcon Way – Performing Arts Center

7. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. None

8. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment**. The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: March 14, 2017

Cerritos Community College District

By: _____

Print Name: Felipe R. Lopez

Print Title: Vice President Business Services

Dated: March 6, 2017

Hall & Foreman, a Division of David Evans & Associates, Inc.

By: Linda Sandusky

Print Name: Linda Sandusky

Print Title: Project Manager, Associate

Information regarding Consultant:

License No: _____

Address: 17782 17th Street, Suite 200

Address: Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

Email: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
__x__ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195 :
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

EXHIBIT "A"
DESCRIPTION OF CONSULTANT SERVICES

1. Consultant's Proposal is **not** made part of this PAA and has been included **for reference only**.
   a. Reference attached proposal from Linda Sandusky, Project Manager / Associate, Hall & Foreman, a Division of David Evans and Associates, Inc. to Kevin Jones , Project Manager, Tilden-Coil Constructors, Inc., Cerritos Community College District dated December 7, 2016 regarding Survey of Old Falcon Way proposed Performing Arts Center Project (2 pages), attached hereto and incorporated herein by this reference as ATTACHMENT "1".

2. Task 1 -
   a. Surveying of existing conditions

3. Findings and recommendations to be prepared in accordance with generally accepted professional principles and practice in this area of Southern California.

4. Includes Prevailing Wages, as required by law, for all field labor/work.

5. Includes workers' compensation insurance as required by law.

6. Cost of Professional Services
   a. Task 1 $ 5,600.00
   b. Total $ 5,600.00

7. Schedule
   a. February 1, 2017 – April 30, 2017

Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 24
TO
MASTER INDEPENDENT CONSULTANT AGREEMENT
CONTRACT NO. 14P005
BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT
AND
HALL & FOREMAN, A DIVISION OF DAVID EVANS AND ASSOCIATES, INC.
DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **6th** day of **October**, **2016**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, a Division of David Evans and Associates, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **Survey of Existing Conditions – Health and Wellness Complex** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. **Survey of Existing Conditions – Health and Wellness Complex** Laydown area

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables**. Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall be described in **Exhibit "A."**

4. **Term**. Consultant shall commence providing Services under this PAA on **October 2016**, and will diligently perform as required and complete performance by **December 2016**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents**. The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation**. District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total fee not to exceed **Three Thousand Four Hundred and 00/100 Dollars ($3,400.00)**. District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services to be produced is as follows:

      1) Survey of Existing Conditions – Health and Wellness Complex

7. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. None

8. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment**. The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: 10-27-, 2016

Cerritos Community College District

By:

Print Name: Noorali Delawalla

Print Title: Acting VP of Business Services

Dated: Oct-18, 2016

Hall & Foreman, a Division of David Evans & Associates, Inc.

By:

Print Name: Linda Sandusky

Print Title: Project Manager, Associate

Information regarding Consultant:

License No.: _____

Address: 17782 17th Street, Suite 200

Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

E-Mail: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
_x_ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195 :
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

EXHIBIT "A"
DESCRIPTION OF CONSULTANT SERVICES

1. Consultant's Proposal is **not** made part of this PAA and has been included **for reference only**.
   a. Reference attached proposal from Linda Sandusky, Project Manager/Associate, Hall & Foreman, a Division of David Evans and Associates, Inc. to Steve Worley, Program Manager, Tilden-Coil Constructors, Inc., Cerritos Community College District dated September 22, 2016, regarding Survey of Existing Conditions Proposed Health and Wellness Complex Project (2 pages), attached hereto by this reference as "ATTACHMENT 1".

2. Task 1 - Scope of Services
   a. Surveying of existing conditions
   b. Staking corners and provide 50' interval topo

3. Findings and recommendations to be prepared in accordance with generally accepted professional principles and practice in this area of Southern California.

4. Includes Prevailing Wages as required by law for all field labor/work.

5. Includes workers' compensation insurance as required by law.

6. Cost of Professional Services
   a. Task 1 $3,400.00
      Total $3,400.00

7. Schedule
   a. October 2016 – December 2016

Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 23
TO
MASTER INDEPENDENT CONSULTANT AGREEMENT
CONTRACT NO. 14P005
BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT
AND
HALL & FOREMAN, A DIVISION OF DAVID EVANS AND ASSOCIATES, INC.
DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **19th** day of **August**, **2016**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, a Division of David Evans and Associates, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **SWPPP Report Preparation – Health Wellness Complex** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. SWPPP Report Preparation – Health Wellness Complex

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables**. Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall be described in **Exhibit "A."**

4. **Term**. Consultant shall commence providing Services under this PAA on **September 2016**, and will diligently perform as required and complete performance by **January 2017**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents**. The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation**. District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total fee not to exceed **Four Thousand Two Hundred and 00/100 Dollars ($4,200.00)**. District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services to be produced is as follows:

      1) SWPPP Report Preparation – Health Wellness Complex

7. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. None

8. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment**. The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: 9-13-, 2016

Cerritos Community College District

By:

Print Name: Noorali Delawalla

Print Title: Acting VP of Business Services

Dated: Aug. 29, 2016

Hall & Foreman, a Division of David Evans & Associates, Inc.

By:

Print Name: Linda Sandusky

Print Title: Project Manager, Associate

Information regarding Consultant:

License No.: _____

Address: 17782 17th Street, Suite 200

Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

E-Mail: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
_x_ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195 :
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

EXHIBIT "A"
DESCRIPTION OF CONSULTANT SERVICES

1. Consultant's entire Proposal is **not** made part of this PAA and has been included **for reference only**.
    a. Reference attached proposal from Linda Sandusky, Project Manager/Associate, Hall & Foreman, a Division of David Evans and Associates, Inc. to Jimmy Riordan, Program Manager, Tilden-Coil Constructors, Inc., Cerritos Community College District dated July 19, 2016, regarding SWPPP Report Preparation Proposed Health Wellness Complex Project (4 pages), attached hereto by this reference as "ATTACHMENT 1".

2. Scope of Services
    a. Task 1 – Initial Site Visit prior to demolition
    b. Task 2 – Site Assessment and risk level determination by certified QSD (301)
    c. Task 3 – Prepare Stormwater Pollution Prevention Plan (SWPPP)

3. Findings and recommendations to be prepared in accordance with generally accepted professional principles and practice in this area of Southern California.

4. Includes Prevailing Wages as required by law for all field labor/work.

5. Includes workers' compensation insurance as required by law.

6. Cost of Professional Services
    a. $4,200.00

7. Schedule
    a. September 2016 – January 2017

Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 22
TO
MASTER INDEPENDENT CONSULTANT AGREEMENT
CONTRACT NO. 14P005
BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT
AND
HALL & FOREMAN, A DIVISION OF DAVID EVANS AND ASSOCIATES, INC.
DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **22nd** day of **September, 2016**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, a Division of David Evans and Associates, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **Existing Storm Drain Line Connection – Infrastructure Utilities** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. Existing Storm Drain Line Connection – Infrastructure Utilities

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables**. Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall be described in **Exhibit "A."**

4. **Term**. Consultant shall commence providing Services under this PAA on **September 1, 2016**, and will diligently perform as required and complete performance by **April 30, 2017**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents**. The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation**. District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total fee not to exceed **Thirty Thousand Seven Hundred and 00/100 Dollars ($30,700.00)**. District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services to be produced is as follows:

      1) Existing Storm Drain Line Connection – Infrastructure Utilities

7. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. None

8. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment**. The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: 10-3-, 2016

Cerritos Community College District

By:

Print Name: Noorali Delawalla

Print Title: Acting VP of Business Services

Dated: Sept. 26, , 2016

Hall & Foreman, a Division of David Evans & Associates, Inc.

By:

Print Name: Linda Sandusky

Print Title: Project Manager, Associate

Information regarding Consultant:

License No.: _____

Address: 17782 17th Street, Suite 200

Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

E-Mail: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
_x_ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195 :
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

EXHIBIT "A"
DESCRIPTION OF CONSULTANT SERVICES

1. Consultant's entire Proposal is **not** made part of this PAA and has been included **for reference only**.
   a. Reference attached proposal from Linda Sandusky, Project Manager/Associate, Hall & Foreman, a Division of David Evans and Associates, Inc. to Jimmy Riordan, Program Manager, Tilden-Coil Constructors, Inc., Cerritos Community College District dated July 19, 2016, regarding Existing Storm Drain Line Connection – Infrastructure Utilities Project (1 page), attached hereto by this reference as "ATTACHMENT 1".

2. Scope of Services
   a. Task 1 – Provide topo survey for the area depicted for design purpose only.
   b. Task 2 – Review and research documents prepared for the original 2007 campus utility infrastructure.
   c. Task 3 – Provide final Storm Drain/Drainage Improvement Plan to complete existing storm drain system on the west side of campus.
   d. Task 4 – Prepare final Hydrology/Hydraulic study.
   e. Task 5 – Provide Public Agency Coordination and meet with College staff as required.

3. Findings and recommendations to be prepared in accordance with generally accepted professional principles and practice in this area of Southern California.

4. Cost of Professional Services

a.	Task 1	$ 2,800.00
b.	Task 2	$ 1,500.00
c.	Task 3	$14,000.00
d.	Task 4	$ 8,800.00
e.	Task 5	$ 3,600.00
		$30,700.00

5. Schedule
   a. September 2016 – April 2017

Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 21
TO
MASTER INDEPENDENT CONSULTANT AGREEMENT
CONTRACT NO. 14P005
BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT
AND
HALL & FOREMAN, A DIVISION OF DAVID EVANS AND ASSOCIATES, INC.
DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **22nd** day of **September**, **2016**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, a Division of David Evans and Associates, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **Construction Surveying – Shade Structures** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. Shade Structures

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables**. Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall be described in **Exhibit "A."**

4. **Term**. Consultant shall commence providing Services under this PAA on **October 1, 2016**, and will diligently perform as required and complete performance by **December 31, 2017**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents**. The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation**. District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total fee not to exceed **Forty-One Thousand Eight Hundred and 00/100 Dollars ($41,800.00)**. District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services to be produced is as follows:

      1) Construction Surveying

7. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. None

8. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment**. The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: 10-3-, 2016

Cerritos Community College District

By:

Print Name: Noorali Delawalla

Print Title: Acting VP of Business Services

Dated: Sept. 26, , 2016

Hall & Foreman, a Division of David Evans & Associates, Inc.

By:

Print Name: Linda Sandusky

Print Title: Project Manager, Associate

Information regarding Consultant:

License No.: _____

Address: 17782 17th Street, Suite 200

Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

E-Mail: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
_x_ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195 :
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

EXHIBIT "A"
DESCRIPTION OF CONSULTANT SERVICES

1. Consultant's entire Proposal is **not** made part of this PAA and has been included **for reference only**.
   a. Reference attached proposal from Linda Sandusky, Project Manager/Associate, Hall & Foreman, a Division of David Evans and Associates, Inc. to Robert Gonzalez, Project Manager, Tilden-Coil Constructors, Inc., Cerritos Community College District dated May 31, 2016, regarding Construction Surveying Proposed Shade Structures Project (10 pages), attached hereto by this reference as "ATTACHMENT 1".

2. Scope of Services
   a. Task 1 – Provide construction surveying services – Falcon Square
   b. Task 2 – Provide construction surveying services – Aquatic Center
   c. Task 3 – Provide construction surveying services – Alondra Drop-Off
   d. Task 4 – Provide construction surveying services – South Garden
   e. Task 5 – Provide construction surveying services – North Walk

3. Findings and recommendations to be prepared in accordance with generally accepted professional principles and practice in this area of Southern California.

4. Includes Prevailing Wages as required by law for all field labor/work.

5. Includes workers' compensation insurance as required by law.

6. Cost of Professional Services

a.	Task 1	$ 8,300.00
b.	Task 2	$ 5,100.00
c.	Task 3	$ 7,800.00
d.	Task 4	$11,400.00
e.	Task 5	$ 9,200.00
		$41,800.00

7. Schedule
   a. October 2016 – December 2017

Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 20
TO
MASTER INDEPENDENT CONSULTANT AGREEMENT
CONTRACT NO. 14P005
BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT
AND
HALL & FOREMAN, A DIVISION OF DAVID EVANS AND ASSOCIATES, INC.
DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **29th** day of **August**, **2016**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, a Division of David Evans and Associates, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **Survey Stadium Field – Stadium Turf Replacement** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. Stadium Turf Replacement

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables**. Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall be described in **Exhibit "A."**

4. **Term**. Consultant shall commence providing Services under this PAA on **June 2016**, and will diligently perform as required and complete performance by **December 2016**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents**. The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation**. District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total fee not to exceed **Four Thousand and 00/100 Dollars ($4,000.00)**. District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services to be produced is as follows:

      1) Survey Stadium Field

7. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. None

8. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment**. The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: 9-13-, 2016

Cerritos Community College District

By:

Print Name: Noorali Delawalla

Print Title: Acting VP of Business Services

Dated: Aug. 29, 2016

Hall & Foreman, a Division of David Evans & Associates, Inc.

By:

Print Name: Linda Sandusky

Print Title: Project Manager, Associate

Information regarding Consultant:

License No.: _____

Address: 17782 17th Street, Suite 200

Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

E-Mail: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
_x_ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195 :
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

EXHIBIT "A"
DESCRIPTION OF CONSULTANT SERVICES

1. Consultant's entire Proposal is **not** made part of this PAA and has been included **for reference only**.
   a. Reference attached proposal from Linda Sandusky, Project Manager/Associate, Hall & Foreman, a Division of David Evans and Associates, Inc. to Peter Stavros, Project Engineer, Tilden-Coil Constructors, Inc., Cerritos Community College District dated May 31, 2016, regarding Survey Stadium Field Proposed Stadium Turf Replacement Project (2 pages), attached hereto by this reference as "ATTACHMENT 1".

2. Project Specific Reporting Requirements
   a. Provide survey of the Stadium Field (artificial turf area inside the track)

3. Findings and recommendations to be prepared in accordance with generally accepted professional principles and practice in this area of Southern California.

4. Includes Prevailing Wages as required by law for all field labor/work.

5. Includes providing CAD and PDF files of the survey for District use.

6. Includes workers' compensation insurance as required by law.

7. Cost of Professional Services
   a. $4,000.00

8. Schedule
   a. June 2016 – December 2016

Cerritos College

AMENDMENT NO. 1

TO

PROJECT ASSIGNMENT AGREEMENT NO. 20

UNDER

CONTRACT NO. 14P005

BETWEEN

CERRITOS COMMUNITY COLLEGE DISTRICT

AND

HALL & FOREMAN, A DIVISION OF DAVID EVANS AND ASSOCIATES, INC.

DATED

JULY 1, 2014

WHEREAS, this Project Assignment Amendment ("P.A. AMENDMENT") is made and entered into as of **March 2, 2017** by and between the **Cerritos Community College District** ("DISTRICT") and **Hall & Foreman, a Division of David Evans and Associates, Inc.** ("INDEPENDENT CONSULTANT"); collectively referred to as "PARTIES", and

WHEREAS, this P.A. AMENDMENT shall be considered attached to and incorporated in that certain document dated **August 29, 2016**, entitled "**Project Assignment Agreement No. 20** to Master Independent Consultant Agreement, Contract No. 14P005 ("PROJECT ASSIGNMENT AGREEMENT") for the completion of the **Stadium Turf Replacement** Project (the "PROJECT") as the PARTIES desire to amend, clarify, modify and/or revise the terms of the PROJECT ASSIGNMENT AGREEMENT; and

WHEREAS, this P.A. AMENDMENT arises out of the DISTRICT's desire to obtain **additional independent consultant services** for the completion of the PROJECT (hereinafter referred to as the "Additional Services"); and

WHEREAS, THE Master Independent Consultant Agreement Contract No. 14P005 dated July 1, 2014 between the parties (the "AGREEMENT") requires all Additional Services to be detailed in writing and approved by the DISTRICT; and

WHEREAS, the P.A. AMENDMENT is being executed between the PARTIES pursuant to Article III, Section 1 and Article XIII, Section 8 of the AGREEMENT; and

WHEREAS, where any section or portion of the PROJECT ASSIGNMENT AGREEMENT is amended or superseded, the balance of that section or portion not specifically amended or superseded shall remain in effect as originally written. Where any section or portion of the PROJECT ASSIGNMENT AGREEMENT is supplemented, that supplement shall be considered added thereto, and the original provisions of that section or portion shall remain in effect as originally written. Where any Paragraph, Section, Portion or Exhibit is referenced, such Paragraph, Section, Portion or Exhibit is superseded and replaced by the language herein. This P.A. AMENDMENT, taken together with the PROJECT ASSIGNMENT AGREEMENT dated **August 29, 2016** represents the new PROJECT ASSIGNMENT AGREEMENT; and

WHEREAS, unless expressly provided otherwise, all capitalized terms and phrases used in this P.A. AMENDMENT shall have the same meanings as set forth in the PROJECT ASSIGNMENT AGREEMENT; and

WHEREAS, the DISTRICT and INDEPENDENT CONSULTANT agree that the Recitals set forth hereinabove are expressly incorporated into the PROJECT ASSIGNMENT AGREEMENT and correctly set forth the nature of the PROJECT ASSIGNMENT AGREEMENT as modified by the P.A. AMENDMENT. .

NOW, THEREFORE, the PARTIES hereto agree that this P.A. AMENDMENT shall be incorporated into the PROJECT ASSIGNMENT AGREEMENT pursuant to the terms and conditions of the AGREEMENT and as otherwise set forth herein below:

Add Section 5(E) to the PROJECT ASSIGNMENT AGREEMENT as Follows:

E. Additional Services: The INDEPENDENT CONSULTANT agrees to perform all the Additional Services set forth in the proposal attached hereto and incorporated herein by this reference as ATTACHMENT "1". The INDEPENDENT CONSULTANT and DISTRICT both agree to be bound by the provisions set forth in said ATTACHMENT "1" only to the extent such terms detail the scope of Additional Services and the total compensation due the INDEPENDENT CONSULTANT for performing such Additional Services. Notwithstanding the above concerning compensation and scope of Additional Services, the PARTIES agree that the terms and conditions of this PROJECT ASSIGNMENT AGREEMENT shall be controlling and will govern in the event of any discrepancies, conflicts or inconsistencies between this PROJECT ASSIGNMENT AGREEMENT and ATTACHMENT "1". The INDEPENDENT CONSULTANT and DISTRICT also agree that the terms and conditions of the AGREEMENT shall be controlling and will govern in the event of any discrepancies, conflicts or inconsistencies between the AGREEMENT and this PROJECT ASSIGNMENT AGREEMENT or ATTACHMENT "1".

(1) Additional Services Compensation. The DISTRICT agrees to pay the INDEPENDENT CONSULTANT in accordance with the fee, rate and/or price schedule information set forth in ATTACHMENT "1", inclusive of reimbursable expenses, for performing all the Additional Services set forth in Section 5(E) above subject to the limitations set forth herein this Section 5(E)(1). In no event shall

the total payment to INDEPENDENT CONSULTANT exceed **$7,600.00** for performing all the Additional Services set forth herein this PROJECT ASSIGNMENT AGREEMENT and ATTACHMENT "1". The INDEPENDENT CONSULTANT shall invoice all fees for Additional Services performed by the INDEPENDENT CONSULTANT on a monthly basis as services are completed by the INDEPENDENT CONSULTANT. All invoices for Additional Services shall be based upon actual work or services completed by the INDEPENDENT CONSULTANT and shall be supported by proper invoices, receipts and/or other documentation.

Add Section 7 to the PROJECT ASSIGNMENT AGREEMENT as Follows:

THIS PROJECT ASSIGNMENT AGREEMENT SHALL NOT INCLUDE OR INCORPORATE THE TERMS OF ANY GENERAL CONDITIONS, CONDITIONS, TERMS AND CONDITIONS, MASTER AGREEMENT OR ANY OTHER BOILERPLATE TERMS OR FORM DOCUMENTS PREPARED BY THE ARCHITECT. THE ATTACHMENT OF ANY SUCH DOCUMENT TO THIS PROJECT ASSIGNMENT AGREEMENT AS ATTACHMENT "1" SHALL NOT BE INTERPRETED OR CONSTRUED TO INCORPORATE SUCH TERMS INTO THIS PROJECT ASSIGNMENT AGREEMENT UNLESS THE DISTRICT APPROVES OF SUCH INCORPORATION IN A SEPARATE WRITING SIGNED BY THE DISTRICT. ANY REFERENCE TO BOILERPLATE TERMS AND CONDITIONS IN THE PROPOSAL, QUOTE OR OTHER DOCUMENT SUBMITTED TO THE DISTRICT BY ARCHITECT FOR ATTACHMENT TO THIS PROJECT ASSIGNMENT AGREEMENT SHALL BE NULL AND VOID AND HAVE NO EFFECT UPON THIS PROJECT ASSIGNMENT AGREEMENT. PROPOSALS, QUOTES, STATEMENT OF QUALIFICATIONS AND OTHER SIMILAR DOCUMENTS PREPARED BY THE ARCHITECT MAY BE INCORPORATED INTO THIS PROJECT ASSIGNMENT AGREEMENT AS ATTACHMENT 1 BUT SUCH INCORPORATION SHALL BE STRICTLY LIMITED TO THOSE PARTS DESCRIBING THE SCOPE OF THE AGREED UPON ADDITIONAL SERVICES, AND THE CORRESPONDING RATE, FEE AND/OR PRICE SCHEDULE.

Exhibit "A" to this P.A. AMENDMENT Shall be Attached and Incorporated into the Project Assignment Agreement as Attachment "1"

(REMAINDER OF PAGE INTENTIONALLY LEFT BLANK)

The PARTIES, through their authorized representatives, have executed this P.A. AMENDMENT as of the day and year first written above.

Dated: March 8, 2017	Dated: 3/23, 2017
Hall & Foreman, a Division of David Evans and Associates, Inc.	**Cerritos Community College District**
By: Linda Sandusky	By:
Print Name: Linda Sandusky	Print Name: Felipe R. Lopez
Print Title: Project Director, Associate	Print Title: Vice President Business Services

EXHIBIT "A"

1. Independent Consultant's Proposal is **not** made part of this PAA and has been included **for reference only**.
    a. Reference attached proposal from Linda Sandusky, Project Director/Associate, Hall & Foreman, a Division of David Evans and Associates, Inc. to Jimmy Riordan, Program Manager, Tilden-Coil Constructors, Inc., Cerritos Community College District dated December 7, 2016 regarding to provide surveying Proposed Stadium Turf Replacement Project (2 pages), attached hereto and incorporated herein by this reference as ATTACHMENT "1".
2. Task 1 – Project Specific Reporting Requirements
    a. Surveying outside the turf area
    b. Updated annotated map for the turf area
3. Findings and recommendations to be prepared in accordance with generally accepted professional engineering and engineering geological principles and practice in this area of Southern California.
4. Includes workers' compensation insurance as required by law.
5. Cost of Professional Services
    a. Original Project Assignment Agreement $ 4,000.00
    b. Amendment No. 1 $ 7,600.00
    c. Total $11,600.00
6. Schedule
    a. March 2, 2017 – June 30, 2017

Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 19
TO
MASTER INDEPENDENT CONSULTANT AGREEMENT
CONTRACT NO. 14P005
BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT
AND
HALL & FOREMAN, A DIVISION OF DAVID EVANS AND ASSOCIATES, INC.
DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **15th** day of **January**, **2016**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, a Division of David Evans and Associates, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **Topo Survey – Administration Building ADA Ramps** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. Administration Building ADA Ramps

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables**. Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall be described in **Exhibit "A."**

4. **Term**. Consultant shall commence providing Services under this PAA on **January 25, 2016**, and will diligently perform as required and complete performance by **April 30, 2016**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents**. The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation**. District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total fee not to exceed **Three Thousand Nine Hundred and 00/100 Dollars ($3,900.00)**. District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services to be produced is as follows:

   1) Topo Survey

7. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. None

8. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment**. The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: 2/2, 2016

Cerritos Community College District

By: _____

Print Name: Dr. David El Fattal

Print Title: VP of Business Services

Dated: Jan. 18, 2016

Hall & Foreman, a Division of David Evans & Associates, Inc.

By: _____

Print Name: Linda Sandusky

Print Title: Project Manager, Associate

Information regarding Consultant:

License No.: _____

Address: 17782 17th Street, Suite 200

Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

E-Mail: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
_x_ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195 :
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

EXHIBIT "A"
DESCRIPTION OF CONSULTANT SERVICES

1. Consultant's entire Proposal is **not** made part of this PAA and has been included **for reference only**.
    a. Reference attached proposal from Linda Sandusky, Project Manager/Associate, Hall & Foreman, a Division of David Evans and Associates, Inc. to Robert Gonzalez, Project Manager, Tilden-Coil Constructors, Inc., Cerritos Community College District dated December 29, 2015, regarding Topo Survey Proposed Admin Building ADA Ramps Project (5 pages), attached hereto by this reference as "ATTACHMENT 1".

2. Project Specific Reporting Requirements
    a. Provide Topo Survey of the ramp on the south side of Admin Building and the ramp/stairs on the east side of the building per included sketch dated 12/22/2015.

3. Findings and recommendations to be prepared in accordance with generally accepted professional principles and practice in this area of Southern California.

4. Includes Prevailing Wages as required by law for all field labor/work.

5. Includes providing CAD and PDF files of the survey for District use.

6. Includes workers' compensation insurance as required by law.

7. Cost of Professional Services
    a. $3,900.00

8. Schedule
    a. January 25, 2016 – April 30, 2016

Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 18
TO
MASTER INDEPENDENT CONSULTANT AGREEMENT
CONTRACT NO. 14P005
BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT
AND
HALL & FOREMAN, A DIVISION OF DAVID EVANS AND ASSOCIATES, INC.
DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **4th** day of **December, 2015**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, a Division of David Evans and Associates, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **Topo Survey – Social Science Elevator** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. Social Science Elevator

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables.** Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall be described in **Exhibit "A."**

4. **Term.** Consultant shall commence providing Services under this PAA on **February 1, 2016**, and will diligently perform as required and complete performance by **July 30, 2016**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents.** The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation.** District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total fee not to exceed **Five Thousand Two Hundred and 00/100 Dollars ($5,200.00)**. District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services to be produced is as follows:

   1) Topo Survey

7. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. None

8. **Materials.** Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment.** The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: Feb. 18, 2016

Cerritos Community College District

By: _____

Print Name: Dr. David El Fattal

Print Title: VP of Business Services

Dated: Feb 10, 2016

Hall & Foreman, a Division of David Evans & Associates, Inc.

By: _____

Print Name: Linda Sandusky

Print Title: Project Manager, Associate

Information regarding Consultant:

License No.: _____

Address: 17782 17th Street, Suite 200

Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

E-Mail: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
_x_ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195 :
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

EXHIBIT "A"
DESCRIPTION OF CONSULTANT SERVICES

1. Consultant's Proposal is **not** made part of this PAA and has been included **for reference only**.
   a. Reference attached proposal from Linda Sandusky, Project Manager/Associate, Hall & Foreman, a Division of David Evans and Associates, Inc. to Steve Worley, Program Manager, Tilden-Coil Constructors, Inc., Cerritos Community College District dated November 20, 2015, regarding Topo Survey Proposed Social Science Elevator Project (3 pages), attached hereto by this reference as "ATTACHMENT 1".

2. Project Specific Reporting Requirements
   a. Provide Topo Survey for the Social Science Building including ramps and stair lands (3 floors) per included sketch.

3. Findings and recommendations to be prepared in accordance with generally accepted professional principles and practice in this area of Southern California.

4. Includes Prevailing Wages as required by law for all field labor/work.

5. Includes providing CAD and PDF files of the survey for District use.

6. Includes workers' compensation insurance as required by law.

7. Cost of Professional Services
   a. $ 5,200.00

8. Schedule
   a. February 1, 2016 – July 30, 2016

Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 17
TO
MASTER INDEPENDENT CONSULTANT AGREEMENT
CONTRACT NO. 14P005
BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT
AND
HALL & FOREMAN, A DIVISION OF DAVID EVANS AND ASSOCIATES, INC.
DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **30th** day of **October**, **2015**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, a Division of David Evans and Associates, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **Stormwater Compliance Plan – Shade Structures** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. Shade Structures

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables**. Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall be described in **Exhibit "A."**

4. **Term**. Consultant shall commence providing Services under this PAA on **October 30, 2015**, and will diligently perform as required and complete performance by **March 31, 2016**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents**. The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation**. District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total fee not to exceed **Three Thousand and 00/100 Dollars ($3,000.00)**. District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services to be produced is as follows:

      1) Stormwater Compliance Plan

7. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. None

8. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment**. The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: 12/4, 2015

Cerritos Community College District

By: _____

Print Name: Dr. David El Fattal

Print Title: VP of Business Services

Dated: Nov 9, 2015

Hall & Foreman, a Division of David Evans & Associates, Inc.

By: _____

Print Name: Linda Sandusky

Print Title: Project Manager, Associate

Information regarding Consultant:

License No.: _____

Address: 17782 17th Street, Suite 200

Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

E-Mail: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
_x_ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195 :
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

EXHIBIT "A"
DESCRIPTION OF CONSULTANT SERVICES

Consultant's entire Proposal is **not** made part of this PAA.

1. Reference Consultant's proposal dated October 23, 2015 (3 pages), attached hereto and made a part of this PAA by this reference.

Hall & Foreman

A Division of David Evans and Associates, Inc.

October 23, 2015 **JN. II.050469.8059**

Mr. David Moore
Director of Physical Plant & Construction Services
Cerritos College
11110 Alondra Boulevard
Norwalk, CA 90650
Tel: 562-860-2451, Ext. 2301

Re: Cerritos College – Phase 59: Shade Shelters Project
Per Plans for Aquatic Center, Falcon Square, Northwalk & Alondra Drop Off
received 10-12-15 prepared by Quatro Design
Stormwater Compliance Plan (SWCP) Preparation
Contract #14P005 – PAA #___

Dear David:

Enclosed herewith is a Services Authorization supporting Cerritos College Improvements in accordance with the National Pollutant Discharge Elimination System (NPDES) program. Since the project's work is mostly inside and minimal site work outside the building, HFI suggests a Stormwater Compliance document, which will include a list of BMPs that should be used for the project and a BMP/Erosion Control Plan.

Upon your favorable consideration, please initiate a purchase order in the amount of **$3,000**. ✓

In that respect, please find enclosed a Services authorization form for your review and approval. Upon your favorable consideration, please sign where indicated and fax the authorization to Hall & Foreman (H+F) for your files. Should you have any questions, please do not hesitate to call me at 714.665.4549.

Sincerely,

HALL & FOREMAN
a div. of David Evans and Associates, Inc.

Linda Sandusky
Project Manager/Associate

TCC
10/28/15

10/29/15

HALL & FOREMAN
A div. of David Evans and Associates, Inc.
17782 17th Street, Suite 200
Tustin, CA 92780
Tel. 714.665.4500, Fax 714.665.4501

SERVICES AUTHORIZATION NO. 8051

To: **Cerritos College**
11110 Alondra Boulevard
Norwalk, CA 90650
562.860.2451 ext 2301

Attn: Mr. David Moore

Project Code: II.050469-8059
Job Description: Storm Water Compliance Plan

Project: Shade Shelters

Date: October 23, 2015

Upon your written authorization (below), HFI will provide the following:

PART I

A. INITIAL SITE VISIT (301)

Task entails site visit and review of construction schedule, if available. All areas of site where there is a potential for a discharge of sediment or pollutants will be identified. Initial meeting shall provide recommendations for determining appropriate design, placement, and strategies for selection of Best Management Practices (BMP).

B. PREPARE STORMWATER COMPLIANCE PLAN (SWCP) (431)

Prepare a Storm Water Compliance Plan (SWCP) to include a list of BMPs that should be used for the project and a BMP/Erosion Control Plan to reflect existing site conditions on the proposed construction activities. The SWCP shall be developed to address compliance for construction activities during the life of the project.

Action Items / Deliverable:

- Prepare SWCP One (1) report

Client agrees to compensate HFI for the above services.

PART I SWCP Preparation	**$3,000**
TOTAL	**$3,000**

The above services will be invoiced separately, referenced by HFI's Job Number **II.054069.8059**

The original Agreement terms are made a part hereof.

CONSULTANT: **HALL & FOREMAN**

By:_____ _____

Linda Sandusky — Date
Project Manager/Associate

AUTHORIZATION:
The above specified Additional Services and related Fee are satisfactory and hereby accepted and authorized.

CLIENT: **CERRITOS COLLEGE**

By:_____ _____

Name: — Date

_____

Title:

Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 16
TO
MASTER INDEPENDENT CONSULTANT AGREEMENT
CONTRACT NO. 14P005
BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT
AND
HALL & FOREMAN, A DIVISION OF DAVID EVANS AND ASSOCIATES, INC.
DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **30th** day of **October**, **2015**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, a Division of David Evans and Associates, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **Stormwater Compliance Plan – Wayfinding** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. Wayfinding

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables**. Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall be described in **Exhibit "A."**

4. **Term**. Consultant shall commence providing Services under this PAA on **October 30, 2015**, and will diligently perform as required and complete performance by **March 31, 2016**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents**. The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation**. District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total fee not to exceed **Three Thousand and 00/100 Dollars ($3,000.00)**. District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services to be produced is as follows:

      1) Stormwater Compliance Plan

7. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. None

8. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment**. The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: 12/4, 2015	Dated: Nov 9, 2015
Cerritos Community College District	**Hall & Foreman, a Division of David Evans & Associates, Inc.**
By:	By:
Print Name: Dr. David El Fattal	Print Name: Linda Sandusky
Print Title: VP of Business Services	Print Title: Project Manager, Associate

Information regarding Consultant:

License No.: _____

Address: 17782 17th Street, Suite 200

Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

E-Mail: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
_x_ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195 :
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

EXHIBIT "A"
DESCRIPTION OF CONSULTANT SERVICES

Consultant's entire Proposal is **not** made part of this PAA.

1. Reference Consultant's proposal dated October 23, 2015 (3 pages), attached hereto and made a part of this PAA by this reference.

Hall & Foreman
A Division of David Evans and Associates, Inc.

October 23, 2015 **JN. II.050469.8058**

Mr. David Moore
Director of Physical Plant & Construction Services
Cerritos College
11110 Alondra Boulevard
Norwalk, CA 90650
Tel: 562-860-2451, Ext. 2301

Re: Cerritos College – Phase 58: Wayfinding Project
Per Wayfinding/Signage Plans received 10-12-15 Prepared by Quatro Design
Stormwater Compliance Plan (SWCP) Preparation
Contract #14P005 – PAA #___

Dear David:

Enclosed herewith is a Services Authorization supporting Cerritos College Improvements in accordance with the National Pollutant Discharge Elimination System (NPDES) program. Since the project's work is mostly inside and minimal site work outside the building, HFI suggests a Stormwater Compliance document, which will include a list of BMPs that should be used for the project and a BMP/Erosion Control Plan.

Upon your favorable consideration, please initiate a purchase order in the amount of **$3,000.** ✓

In that respect, please find enclosed a Services authorization form for your review and approval. Upon your favorable consideration, please sign where indicated and fax the authorization to Hall & Foreman (H+F) for your files. Should you have any questions, please do not hesitate to call me at 714.665.4549.

Sincerely,

HALL & FOREMAN
a div. of David Evans and Associates, Inc.

10/28/15

10/29/15

Linda Sandusky
Project Manager/Associate

HALL & FOREMAN
A div. of David Evans and Associates, Inc.
17782 17th Street, Suite 200
Tustin, CA 92780
Tel. 714.665.4500, Fax 714.665.4501

SERVICES AUTHORIZATION NO. 8051

To: **Cerritos College**
11110 Alondra Boulevard
Norwalk, CA 90650
562.860.2451 ext 2301

Attn: Mr. David Moore

Project Code: II.050469-8058
Job Description: Storm Water Compliance Plan

Project: Wayfinding/Signage Plan

Date: October 23, 2015

Upon your written authorization (below), HFI will provide the following:

PART I

A. INITIAL SITE VISIT (301)

Task entails site visit and review of construction schedule, if available. All areas of site where there is a potential for a discharge of sediment or pollutants will be identified. Initial meeting shall provide recommendations for determining appropriate design, placement, and strategies for selection of Best Management Practices (BMP).

B. PREPARE STORMWATER COMPLIANCE PLAN (SWCP) (431)

Prepare a Storm Water Compliance Plan (SWCP) to include a list of BMPs that should be used for the project and a BMP/Erosion Control Plan to reflect existing site conditions on the proposed construction activities. The SWCP shall be developed to address compliance for construction activities during the life of the project.

Action Items / Deliverable:

- Prepare SWCP One (1) report

Client agrees to compensate HFI for the above services.

PART I SWCP Preparation	**$3,000**
TOTAL	**$3,000**

The above services will be invoiced separately, referenced by HFI's Job Number **II.054069.8058**

The original Agreement terms are made a part hereof.

CONSULTANT: **HALL & FOREMAN**

By:_____ _____

Linda Sandusky — Date
Project Manager/Associate

AUTHORIZATION:
The above specified Additional Services and related Fee are satisfactory and hereby accepted and authorized.

CLIENT: **CERRITOS COLLEGE**

By:_____ _____

Name: — Date

_____

Title:

Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 15
TO
MASTER INDEPENDENT CONSULTANT AGREEMENT
CONTRACT NO. 14P005
BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT
AND
HALL & FOREMAN, A DIVISION OF DAVID EVANS AND ASSOCIATES, INC.
DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **26th** day of **October**, **2015**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, a Division of David Evans and Associates, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **Stormwater Compliance Plan – Campus Landscape: Alondra & Studebaker** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. Campus Landscape: Alondra & Studebaker

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables**. Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall be described in **Exhibit "A."**

4. **Term**. Consultant shall commence providing Services under this PAA on **October 29, 2015**, and will diligently perform as required and complete performance by **March 31, 2016**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents**. The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation**. District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total fee not to exceed **Three Thousand and 00/100** Dollars **($3,000.00)**. District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services to be produced is as follows:

      1) Stormwater Compliance Plan

7. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. None

8. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment**. The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: 11/2, 20 15

Cerritos Community College District

By: _____

Print Name: Dr. David El Fattal

Print Title: VP of Business Services

Dated: Oct 23, 20 15

Hall & Foreman, a Division of David Evans & Associates, Inc.

By: _____

Print Name: Linda Sandusky

Print Title: Project Manager, Associate

Information regarding Consultant:

License No.: _____

Address: 17782 17th Street, Suite 200

Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

E-Mail: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
_x_ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195 :
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

EXHIBIT "A"
DESCRIPTION OF CONSULTANT SERVICES

Consultant's entire Proposal is **not** made part of this PAA.

1. Reference Consultant's proposal dated October 15, 2015 (3 pages), attached hereto and made a part of this PAA by this reference.

Hall & Foreman

A Division of David Evans and Associates, Inc.

October 15, 2015 **JN. II.050469.8057**

Mr. David Moore
Director of Physical Plant & Construction Services
Cerritos College
11110 Alondra Boulevard
Norwalk, CA 90650
Tel: 562-860-2451, Ext. 2301

Re: Cerritos College – Phase 57: Landscape Project (Alondra & Studebaker) Per Landscape Architectural Plans and schedule & Phasing plan in Addendum No. 02 received 10-12-15
Stormwater Compliance Plan (SWCP) Preparation
Contract #14P005 – PAA #___

Dear David:

Enclosed herewith is a Services Authorization supporting Cerritos College Improvements in accordance with the National Pollutant Discharge Elimination System (NPDES) program. Since the project's work is mostly inside and minimal site work outside the building, HFI suggests a Stormwater Compliance document, which will include a list of BMPs that should be used for the project and a BMP/Erosion Control Plan.

Upon your favorable consideration, please initiate a purchase order in the amount of **$3,000.**

In that respect, please find enclosed a Services authorization form for your review and approval. Upon your favorable consideration, please sign where indicated and fax the authorization to Hall & Foreman (H+F) for your files. Should you have any questions, please do not hesitate to call me at 714.665.4549.

Sincerely,

HALL & FOREMAN
a div. of David Evans and Associates, Inc.

Linda Sandusky
Project Manager/Associate

10/16/15

10/16/15

HALL & FOREMAN
A div. of David Evans and Associates, Inc.
17782 17th Street, Suite 200
Tustin, CA 92780
Tel. 714.665.4500, Fax 714.665.4501

SERVICES AUTHORIZATION NO. 8051

To: **Cerritos College**
11110 Alondra Boulevard
Norwalk, CA 90650
562.860.2451 ext 2301

Attn: Mr. David Moore

Project Code: II.050469-8057
Job Description: Storm Water Compliance Plan

Project: Landscape Project

Date: October 15, 2015

Upon your written authorization (below), HFI will provide the following:

PART I

A. INITIAL SITE VISIT (301)

Task entails site visit and review of construction schedule, if available. All areas of site where there is a potential for a discharge of sediment or pollutants will be identified. Initial meeting shall provide recommendations for determining appropriate design, placement, and strategies for selection of Best Management Practices (BMP).

B. PREPARE STORMWATER COMPLIANCE PLAN (SWCP) (431)

Prepare a Storm Water Compliance Plan (SWCP) to include a list of BMPs that should be used for the project and a BMP/Erosion Control Plan to reflect existing site conditions on the proposed construction activities . The SWCP shall be developed to address compliance for construction activities during the life of the project.

Action Items / Deliverable:

- Prepare SWCP One (1) report

Client agrees to compensate HFI for the above services.

PART I SWCP Preparation	**$3,000**
TOTAL	**$3,000**

PR 10.16.15

The above services will be invoiced separately, referenced by HFI's Job Number **II.054069.8057**

The original Agreement terms are made a part hereof.

CONSULTANT: **HALL & FOREMAN**

By:_____ _____

Linda Sandusky — Date
Project Manager/Associate

AUTHORIZATION:
The above specified Additional Services and related Fee are satisfactory and hereby accepted and authorized.

CLIENT: **CERRITOS COLLEGE**

By:_____ _____

Name: — Date

_____

Title:

Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 14
TO
MASTER INDEPENDENT CONSULTANT AGREEMENT
CONTRACT NO. 14P005
BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT
AND
HALL & FOREMAN, A DIVISION OF DAVID EVANS AND ASSOCIATES, INC.
DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **15th** day of **October**, **2015**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, a Division of David Evans and Associates, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **Topographic Survey and Mapping Services – Performing Arts Center** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. Performing Arts Center

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables**. Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall be described in **Exhibit "A."**

4. **Term**. Consultant shall commence providing Services under this PAA on **October 15, 2015**, and will diligently perform as required and complete performance by **December 31, 2016**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents**. The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation**. District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total fee not to exceed **Twenty Five Thousand and 00/100 Dollars ($25,000.00)**. District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services to be produced is as follows:

      1) Topographic Surveying and Mapping Services

7. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. None

8. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment**. The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: 11/2, 2015

Cerritos Community College District

By: _____

Print Name: Dr. David El Fattal

Print Title: VP of Business Services

Dated: Oct 23, 2015

Hall & Foreman, a Division of David Evans & Associates, Inc.

By: _____

Print Name: Linda Sandusky

Print Title: Project Manager, Associate

Information regarding Consultant:

License No.: _____

Address: 17782 17th Street, Suite 200

Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

E-Mail: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
__x__ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195 :
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

EXHIBIT "A"
DESCRIPTION OF CONSULTANT SERVICES

Consultant's entire Proposal is **not** made part of this PAA.

1. Reference Consultant's proposal dated October 6, 2015 (2 pages), attached hereto and made a part of this PAA by this reference.

Job Name: PAC
New PO#: Y / N
PO#: _____ CO#: _____
FUND: _____
Notes: _____

Hall & Foreman
A Division of David Evans and Associates, Inc.
17782 17th Street, Suite 200
Tustin, CA 92780
Tel. 714-665-4500 Fax. 714-665-4501

PERF. ARTS CENTER

SURVEY EXISTING SITE CONDITIONS

To: **Cerritos College**
11110 Alondra Boulevard
Norwalk, CA 90650
562.860.2451 ext 2533

Project Code: VV.050469-7000 **Ph. 59**
Job Description: Design Survey
Contract No: 14P005 PAA#____
Project: New Performing Arts Topo

Attn: Steve Worley

Date: October 6, 2015

HFI will provide the following services per Steve Worley's email dated September 24, 2015:

1. Provide Topographic surveying and mapping services to prepare an annotated topo map for the area depicted as "Proposed New Performing Arts Center (PAC)" (per the **TCC's** provided exhibit and scope of services in email dated 09.24.15 attached). The following entities will also be identified and annotated on said Map. This scope of work does not include Ground Penetrating Radar (GPR).

   a. Plot ***Easements*** within said area. A Title Report was not provided prior to the preparation of this proposal. It will be assumed that no more than three (3) easements will need to be plotted within this area.
   If it is later determined (by Title Report supplied by **Client**) that there are more than three easements, HFI will discuss its findings with the Client and a possible Additional Service Authorization will be required.

   b. Locate and identify ***site finished grades*** (within the limits of dashed square).

   c. Locate and identify ***site paving elevations*** (within the limits of dashed square).

   d. Locate and identify ***above ground structures*** within said boundaries.

   e. Locate and identify ***adjacent building finished floor*** elevations.

   f. Locate and identify ***storm drain and sewer inverts*** at cleanouts and manholes.

2. Provide a separate plan showing any underground utilities H+F is aware of as a result of their tenure on the campus.

The project deliverable will be two (2) sets of fully annotated, stamped and signed topographic maps, along with a digital AutoCAD file (of the same).

Client agrees to compensate HFI for the above services in the amount of: **$20,000.00 LS**
ADD'L LIMITS 5,000.-
TOTAL FEE: ~~$20,000.00~~ LS
$25,000.-

TCC 10/08/15

10/8/15

The above services will be invoiced separately, referenced by HFI's Job Number II.054069.7000, **Phase 59 and PAA # assigned by Cerritos College.**

The original Agreement terms are made a part hereof.

CONSULTANT: **HALL & FOREMAN,** a division of David Evans and Associates, Inc.

By:_____ October 6, 2015

Linda Sandusky — Date

Project Manager/Associate

AUTHORIZATION:

The above specified Additional Services and related Fee are satisfactory and hereby accepted and authorized.

CLIENT: TC on behalf of **CERRITOS COLLEGE**

By:_____ _____

Steve Worley — Date

Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 13

TO

MASTER INDEPENDENT CONSULTANT AGREEMENT

CONTRACT NO. 14P005

BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT

AND

HALL & FOREMAN, A DIVISION OF DAVID EVANS AND ASSOCIATES, INC.

DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **4th** day of **September**, **2015**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, a division of David Evans and Associates, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **Topographic Survey Services – Health and Wellness Complex** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. Health and Wellness Complex

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables**. Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall be described in **Exhibit "A."**

4. **Term**. Consultant shall commence providing Services under this PAA on **September 15, 2015**, and will diligently perform as required and complete performance by **December 31, 2015**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents**. The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation**. District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total fee not to exceed **Two Thousand Four Hundred and 00/100 Dollars ($2,400.00)**. District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services to be produced is as follows:

      1) Surveying Services

7. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. None

8. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment**. The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: 10/23, 2015	Dated: Oct 8, 2015
Cerritos Community College District	**Hall & Foreman, a division of David Evans and Associates, Inc.**
By: _____	By: _____
Print Name: Dr. David El Fattal	Print Name: Linda Sandusky
Print Title: Vice President of Business Svcs.	Print Title: Project Manager, Associate

Information regarding Consultant:

License No.: _____

Address: 17782 17th Street, Suite 200

Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

E-Mail: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
_x_ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195
~~47-1237118~~ :
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

EXHIBIT "A"
DESCRIPTION OF CONSULTANT SERVICES

Consultant's entire Proposal is **not** made part of this PAA.

1. Reference Consultant's proposal dated July 27, 2015 (1 page, with noted changes), attached hereto and made a part of this PAA by this reference.

Hall & Foreman
A Division of David Evans and Associates, Inc.

17782 17th Street, Suite 200
Tustin, CA 92780
Tel. 714-665-4500 Fax. 714-665-4501

To: **Cerritos College**
11110 Alondra Boulevard
Norwalk, CA 90650
562.860.2451 ext 2533

Project Code: II.050469-7048 **Ph. 48**
Job Description: Design Survey
~~**Contract No: C05-1018B/PO#53022**~~
Project: Health Wellness Center Topo
Additional survey –
Grease Inceptor/Culinary Arts

Attn: Jeff Carreon

Date: July 27, 2015

Additional Services ~~to PO#53022~~:
HFI provided the following additional services per the direction of Jeff Carreon email dated 6-25-15:

1. Provide Topographic surveying on the location of the grease inceptor due to its proximity to the proposed Health and Wellness Center. The interceptor was not installed when the previous site survey was conducted for the Wellness Center. Scope also includes engineering research on its location, coordination with survey and Tilden Coil. This scope of work does not include Ground Penetrating Radar (GPR).

Project deliverable: cadd file for engineering design purpose only

Client agrees to compensate HFI for the above services in the amount of: **$2,400.00 LS**

TOTAL: $2,400.00

The above services will be invoiced separately, referenced by HFI's Job Number II.054069.7048, **Phase 48** ~~**and PO # 53022 by Cerritos College.**~~

The original Agreement terms are made a part hereof.

CONSULTANT: **HALL & FOREMAN, INC.**

By: Linda Sandusky
Project Manager/Associate

July 27, 2015
Date

AUTHORIZATION:

Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 12

TO

MASTER INDEPENDENT CONSULTANT AGREEMENT

CONTRACT NO. 14P005

BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT

AND

HALL & FOREMAN, A DIVISION OF DAVID EVANS AND ASSOCIATES, INC.

DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **15th** day of **August, 2015**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, a division of David Evans and Associates, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **Field Survey Services – Field House** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. Field House

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables**. Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall be described in **Exhibit "A."**

4. **Term**. Consultant shall commence providing Services under this PAA on **August 15, 2015**, and will diligently perform as required and complete performance by **December 31, 2015**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents**. The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation**. District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total fixed fee amount not to exceed **Two Thousand Four Hundred and 00/100 Dollars ($2,400.00)**. District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services to be produced is as follows:

      1) Surveying Services

7. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. None

8. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment**. The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: 10/23, 2015

Cerritos Community College District

By: _____

Print Name: Dr. David El Fattal

Print Title: Vice President of Business Svcs.

Dated: Oct 8, 2015

Hall & Foreman, a division of David Evans and Associates, Inc.

By: _____

Print Name: Linda Sandusky

Print Title: Project Manager, Associate

Information regarding Consultant:

License No.: _____

Address: 17782 17th Street, Suite 200

Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

E-Mail: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
_x_ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195
~~47-1237118~~
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

EXHIBIT "A"
DESCRIPTION OF CONSULTANT SERVICES

Consultant's entire Proposal is **not** made part of this PAA.

1. Reference Consultant's proposal dated April 20, 2015 (2 pages), attached hereto and made a part of this PAA by this reference.

Hall & Foreman, Inc.
Engineering ▪ Planning ▪ Surveying

17782 17th Street, Suite 200
Tustin, CA 92780
Tel. 714-665-4500 Fax. 714-665-4501

To: **Cerritos College**
11110 Alondra Boulevard
Norwalk, CA 90650
562.860.2451 Ext 7211

Project Code: II.050469-7001 **Ph. 57**
Job Description: Surveying Field House Path of Travel front of Tennis Courts
Contract No: 14P005 – PAA#_____

Attn: Jared Tannen

Date: April 20, 2015

This **Agreement** is based on the design of the Field House Path of Travel design (See Exhibit 'A' below). HFI will perform survey of the northerly curb and sidewalk adjacent to the Tennis Courts between the Kincaid Field entrance to the west and Gridley Road to the east on Cerritos College campus. HFI will provide the following services:

1. **Field Survey** existing grade elevations for top of curb (TC), finished surface at curb (FS) and back of sidewalk (BW) along the northerly side of the Tennis Courts between the Kincaid Field entrance to the west and Gridley Road to the east for verification of ADA Accessibility from the Kincaid Field entrance to the future Field House building north of Falcon Field.

   Upon further review of existing topo survey data it was determined that data was insufficient to properly determine ADA compliance.

Client agrees to compensate HFI for the above services in the amount of: **$2,400.00 LS**

The above services will be invoiced separately, referenced by HFI's Job Number II.054069.7057, **Phase 57 and PAA # assigned by Cerritos College.**

The original Agreement terms are made a part hereof.

CONSULTANT: **HALL & FOREMAN, INC.**

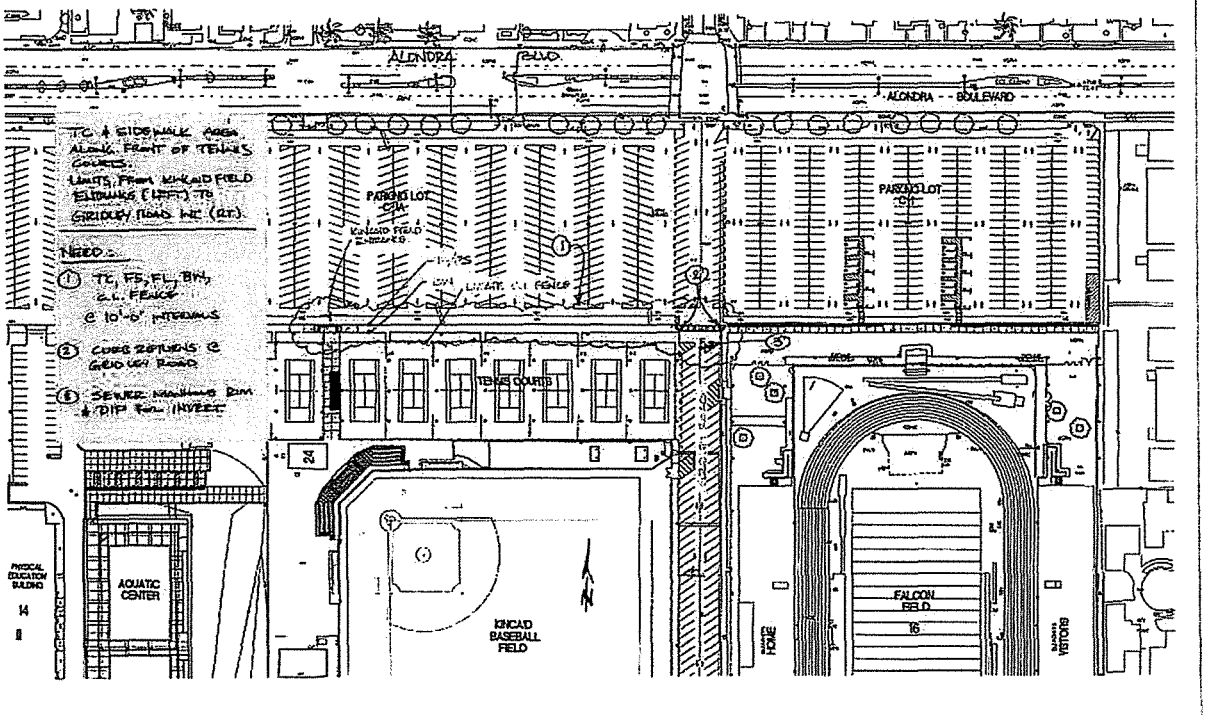
By:_____ _____
Linda Sandusky — Date
Project Manager/Associate

AUTHORIZATION:
The above specified Additional Services and related Fee are satisfactory and hereby accepted and authorized.

CLIENT: **CERRITOS COLLEGE – c/o Tilden-Coil**

By:_____ _____
Steve Worley — Date

EXHIBIT 'A'


ALONDRA BLVD.
ALONDRA BOULEVARD
PARKING LOT
PARKING LOT
TENNIS COURTS
AQUATIC CENTER
KNICAID BASEBALL FIELD
FALCON FIELD
HOME
VISITORS
PHYSICAL EDUCATION BUILDING

Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 11

TO

MASTER INDEPENDENT CONSULTANT AGREEMENT

CONTRACT NO. 14P005

BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT

AND

HALL & FOREMAN, A DIVISION OF DAVID EVANS AND ASSOCIATES, INC.

DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **15th** day of **May**, **2015**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, a division of David Evans and Associates, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **Surveying Services – Bond Implementation** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. Bond Implementation

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables**. Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall be described in **Exhibit "A."**

4. **Term**. Consultant shall commence providing Services under this PAA on **May 26, 2015**, and will diligently perform as required and complete performance by **December 31, 2015**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents**. The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation**. District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total fee not to exceed **Fifteen Thousand Nine Hundred** Dollars **($15,900.00)**. District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services to be produced is as follows:

      1) Surveying Services

7. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. None

8. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment**. The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: 7/15, 2015

Cerritos Community College District

By: _____

Print Name: Dr. David El Fattal

Print Title: Vice President of Business Svcs.

Dated: July 7, 2015

Hall & Foreman, a division of David Evans and Associates, Inc.

By: _____

Print Name: Linda Sandusky

Print Title: Project Manager, Associate

Information regarding Consultant:

License No.: _____

Address: 17782 17th Street, Suite 200

Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

E-Mail: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
_x_ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195
~~47-1237118~~ :
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

EXHIBIT "A"
DESCRIPTION OF CONSULTANT SERVICES

Consultant's entire Proposal is **not** made part of this PAA.

1. Reference Consultant's proposal dated April 27, 2015 (1 page), attached hereto and made a part of this PAA by this reference.

Hall & Foreman
A Division of David Evans and Associates, Inc.
17782 17th Street, Suite 200
Tustin, CA 92780
Tel. 714-665-4500 Fax. 714-665-4501

To: **Cerritos College**
11110 Alondra Boulevard
Norwalk, CA 90650
562-860-2451 Ext. 7211

Project Code: II.050469-7001 **Ph. 58**
Job Description: Aerial Topo Map of campus, Current Site Map of Bldgs to be updated, and Site Map exhibit with campus control
Contract No: 14P005 – PAA#_____

Attn: Jeff Carreon

Date: April 27, 2015

This **Agreement** is based on email and conversations with Jeff Carreon. H+F will perform the following surveying services:

1. Provide surveying services to produce an updated color Aerial Ortho-Photo (presentation quality) of Cerritos College campus. $13,500.00
2. ~~Provide surveying and engineering services to produce updated Aerial Topo for campus site plan and future project backgrounds per LACCD Standards at a mapping scale of 1"=40 and 1' contour intervals. $2,600.00~~
3. Provide surveying and engineering services to produce exhibit of the campus site with Campus control/TBM locations shown. $2,400.00

Client agrees to compensate HFI for the above services in the amount of: ~~**$18,500.00 LS**~~ $15,900.00

The above services will be invoiced separately, referenced by HFI's Job Number II.054069.7058, **Phase 58 and PAA # assigned by Cerritos College.**

The original Agreement terms are made a part hereof.

CONSULTANT: **HALL & FOREMAN, INC.**

By:_____ _____
Linda Sandusky Date
Project Manager/Associate

AUTHORIZATION:
The above specified Additional Services and related Fee are satisfactory and hereby accepted and authorized.

CLIENT: **CERRITOS COLLEGE – c/o Tilden-Coil**

By:_____ 5/8/2015
Steve Worley Date

S:\05469\Admin\Contracts\05469.7001\05469-7001 PH 58_Color Aerial Topo Map.doc

Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 10

TO

MASTER INDEPENDENT CONSULTANT AGREEMENT

CONTRACT NO. 14P005

BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT

AND

HALL & FOREMAN, A DIVISION OF DAVID EVANS AND ASSOCIATES, INC.

DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **8th** day of **May, 2015**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, a division of David Evans and Associates, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **Storm Water Compliance Plan Preparation – Campus Wide Electrical Upgrade** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. Campus Wide Electrical Upgrade

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables**. Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall be described in **Exhibit "A."**

4. **Term**. Consultant shall commence providing Services under this PAA on **May 26, 2015**, and will diligently perform as required and complete performance by **July 31, 2015**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents**. The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation**. District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total fee not to exceed **Four Thousand** Dollars **($4,000.00)**. District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services to be produced is as follows:

      1) Storm Water Compliance Plan Preparation

7. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. None

8. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment**. The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: 7/15, 2015

Cerritos Community College District

By: _____

Print Name: Dr. David El Fattal

Print Title: Vice President of Business Svcs.

Dated: July 7, 2015

Hall & Foreman, a division of David Evans and Associates, Inc.

By: _____

Print Name: Linda Sandusky

Print Title: Project Manager, Associate

Information regarding Consultant:

License No.: _____

Address: 17782 17th Street, Suite 200

Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

E-Mail: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
__x__ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195
~~47-1237118~~ :
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

EXHIBIT "A"
DESCRIPTION OF CONSULTANT SERVICES

Consultant's entire Proposal is **not** made part of this PAA.

1. Reference Consultant's proposal dated April 27, 2015 (4 pages), attached hereto and made a part of this PAA by this reference.

Hall & Foreman
A Division of David Evans and Associates, Inc.

April 27, 2015

JN. II.050469.8056

Job Name: CAMPUS ELECTRICAL
New PO#: (Y) / N
PO#: PAA CO#: _____
FUND: 42.1

Notes: L-50054
6170

Mr. David Moore
Director of Physical Plant & Construction Services
Cerritos College
11110 Alondra Boulevard
Norwalk, CA 90650
Tel: 562-860-2451, Ext. 2301

Re: Cerritos College – Phase 56: Infrastructure Phase 4 Project
Stormwater Compliance Plan (SWCP) Preparation
Contract #14P005 – PAA #_____

Dear David:

Enclosed herewith is a Services Authorization supporting Cerritos College Improvements in accordance with the National Pollutant Discharge Elimination System (NPDES) program. Since the project's work is mostly inside and minimal site work outside the building, HFI suggests a Stormwater Compliance document, which will include a list of BMPs that should be used for the project and a BMP/Erosion Control Plan.

AM (TC) 5/6/15

Upon your favorable consideration, please initiate a purchase order in the amount of **$4,000**.

In that respect, please find enclosed a Services authorization form for your review and approval. Upon your favorable consideration, please sign where indicated and fax the authorization to Hall & Foreman Inc. (HFI) for your files. Should you have any questions, please do not hesitate to call me at 714.665.4549.

Sincerely,

5/7/15

HALL & FOREMAN
a div. of David Evans and Associates, Inc.

Linda Sandusky
Project Manager/Associate

enclosure

HALL & FOREMAN
A div. of David Evans and Associates, Inc.
17782 17th Street, Suite 200
Tustin, CA 92780
Tel. 714.665.4500, Fax 714.665.4501

SERVICES AUTHORIZATION NO. 8056

To: **Cerritos College**
11110 Alondra Boulevard
Norwalk, CA 90650
562.860.2451 ext 2301

Attn: Mr. David Moore

Project Code: II.050469-8056
Job Description: Storm Water Compliance Plan

Project: Infrastructure Phase 4

Date: April 27,, 2015

Upon your written authorization (below), HFI will provide the following:

PART I

A. INITIAL SITE VISIT (301)

Task entails site visit and review of construction schedule, if available. All areas of site where there is a potential for a discharge of sediment or pollutants will be identified. Consultant shall provide recommendations for determining appropriate design, placement, and strategies for selection of Best Management Practices (BMP).

B. PREPARE STORMWATER COMPLIANCE PLAN (SWCP) (431)

Prepare a Storm Water Compliance Plan (SWCP) to include a list of BMPs that should be used for the project (various locations) and a BMP/Erosion Control Plan to reflect existing site conditions on the proposed construction activities. The SWCP shall be developed to address compliance for construction activities during the life of the project.

Action Items / Deliverable:

- Prepare SWCP One (1) report

Client agrees to compensate HFI for the above services.

PART I SWCP Preparation	**$4,000**
TOTAL	**$4,000**

The above services will be invoiced separately, referenced by HFI's Job Number **II.054069.8056**

The original Agreement terms are made a part hereof.

CONSULTANT: **HALL & FOREMAN**

By:_____ _____
Linda Sandusky Date
Project Manager/Associate

AUTHORIZATION:
The above specified Additional Services and related Fee are satisfactory and hereby accepted and authorized.

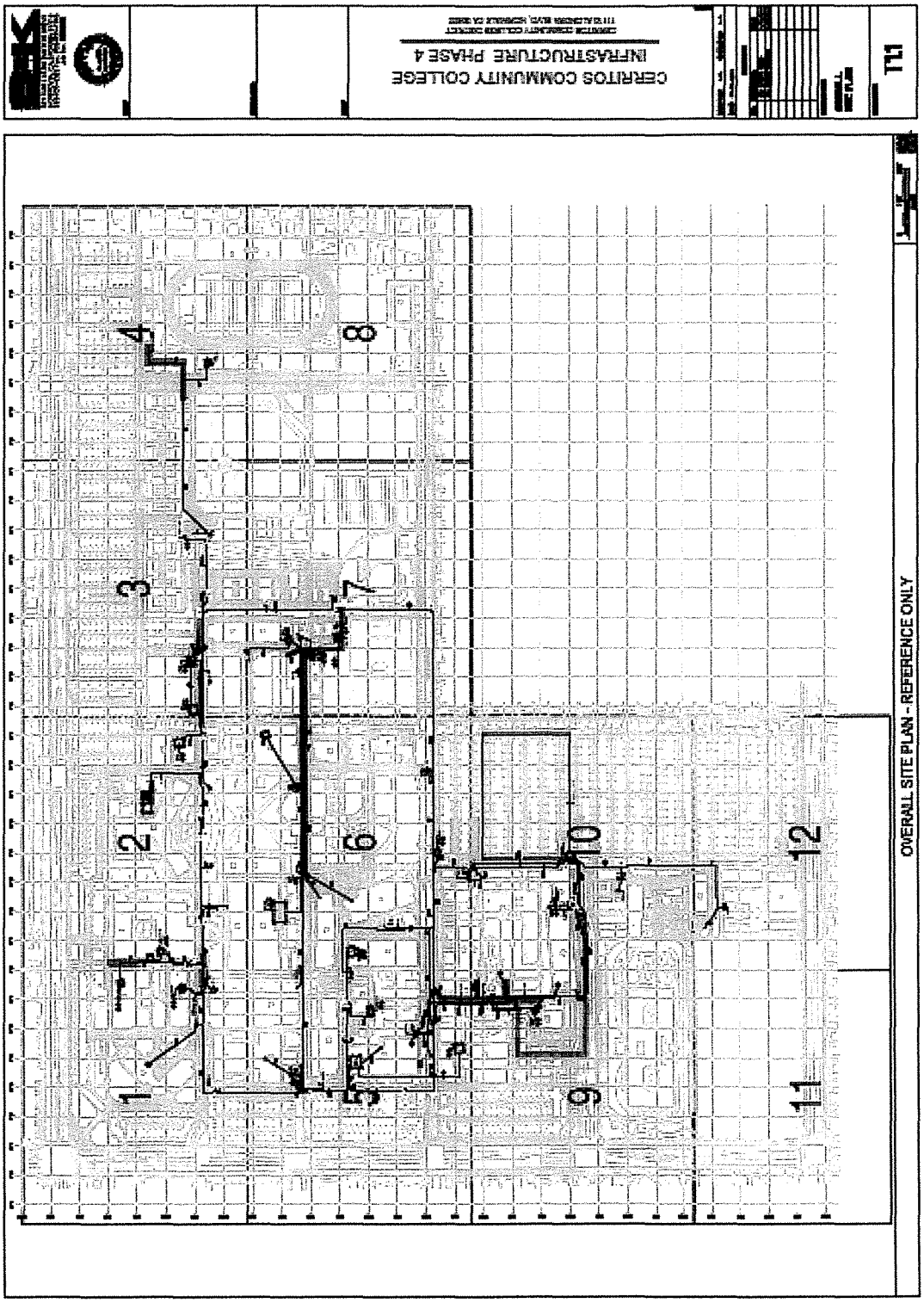
CLIENT: **CERRITOS COLLEGE**

By:_____ 5/7/15
Name: Date

_____
Title:

Site Plan Diagram.

RED areas (south loop, north of Fine Arts, South of the Gym, and future Field House) represents the approximately locations of the necessary trenching for this Infrastructure Phase 4 project. GREEN (north of Weight Room Training Bldg and around Student Health Bldg) areas are possible additional areas to be trenched.



Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 9

TO

MASTER INDEPENDENT CONSULTANT AGREEMENT

CONTRACT NO. 14P005

BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT

AND

HALL & FOREMAN, A DIVISION OF DAVID EVANS AND ASSOCIATES, INC.

DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **6th** day of **April, 2015**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, a division of David Evans and Associates, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **Topographic Information to Verify Ponding Limits – Child Development Center** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. Child Development Center

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables**. Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall be described in **Exhibit "A."**

4. **Term**. Consultant shall commence providing Services under this PAA on **April 16, 2015**, and will diligently perform as required and complete performance by **June 30, 2015**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents**. The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation**. District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total fee not to exceed **Five Hundred Thirty-Five** Dollars **($535.00)**. District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services to be produced is as follows:

      1) Topographic Information to Verify Ponding Limits

7. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. None

8. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment**. The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: 5/20, 2015

Cerritos Community College District

By: [signature]

Print Name: DR. DAVID EL FATAL

Print Title: V.P. OF BUS. SVCS.

Dated: May 15, 2015

Hall & Foreman, a division of David Evans and Associates, Inc.

By: [signature]

Print Name: Linda Sandusky

Print Title: Project Manager, Associate

Information regarding Consultant:

License No.: _____

Address: 17782 17th Street, Suite 200
Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

E-Mail: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
__x__ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195
~~47-1237118~~ :
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

EXHIBIT "A"
DESCRIPTION OF CONSULTANT SERVICES

Consultant's entire Proposal is **not** made part of this PAA.

Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 8
TO
MASTER INDEPENDENT CONSULTANT AGREEMENT
CONTRACT NO. 14P005
BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT
AND
HALL & FOREMAN, A DIVISION OF DAVID EVANS AND ASSOCIATES, INC.
DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **30TH** day of **March**, **2015**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, a division of David Evans and Associates, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **Storm Water Compliance Plan Services** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. Learning Resource Center Phase 3 Renovation

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables**. Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall be described in **Exhibit "A."**

4. **Term**. Consultant shall commence providing Services under this PAA on **March 30, 2015**, and will diligently perform as required and complete performance by **June 30, 2015**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents**. The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation**. District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total fee not to exceed **Three Thousand Dollars ($3,000.00)**. District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services to be produced is as follows:

      1) Storm Water Compliance Plan Services

7. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. None

8. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment**. The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: 5/20, 2015

Cerritos Community College District

By:

Print Name: DR. DAVID EL FATTAL

Print Title: V.P. OF BUS. SVCS.

Dated: May 15, 2015

Hall & Foreman, a division of David Evans and Associates, Inc.

By:

Print Name: Linda Sandusky

Print Title: Project Manager, Associate

Information regarding Consultant:

License No.: _____

Address: 17782 17th Street, Suite 200

Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

E-Mail: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
_x_ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195 :
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

EXHIBIT "A"
DESCRIPTION OF CONSULTANT SERVICES

Consultant's entire Proposal is **not** made part of this PAA.

1. Reference Consultant's proposal dated February 16, 2015 (5 pages), attached hereto and made a part of this PAA by this reference.

Hall & Foreman
A Division of David Evans and Associates, Inc.

February 16, 2015 — TCC REC.'D 03/02/15

JN. II.050469.8055

- LRC
- STORM WATER COMPLIANCE PLAN (SMALL SWPPP)

Mr. David Moore
Director of Physical Plant & Construction Services
Cerritos College
11110 Alondra Boulevard
Norwalk, CA 90650
Tel: 562-860-2451, Ext. 2301

Re: Cerritos College – Phase 55: LRC Phase 3 Renovation
Stormwater Compliance Plan (SWCP) Preparation ✓
Contract #14P005 – PAA #_____

Dear David:

Enclosed herewith is a Services Authorization supporting Cerritos College Improvements in accordance with the National Pollutant Discharge Elimination System (NPDES) program. Since the project's work is mostly inside and minimal site work outside the building, HFI suggests a Stormwater Compliance document, which will include a list of BMPs that should be used for the project and a BMP/Erosion Control Plan.

Upon your favorable consideration, please initiate a purchase order in the amount of **$3,000.** ✓

In that respect, please find enclosed a Services authorization form for your review and approval. Upon your favorable consideration, please sign where indicated and fax the authorization to Hall & Foreman Inc. (HFI) for your files. Should you have any questions, please do not hesitate to call me at 714.665.4549.

3/12/15

Sincerely,

TCC 03/11/15

HALL & FOREMAN
a div. of David Evans and Associates, Inc.

Linda Sandusky
Project Manager/Associate

enclosure

Job Name: LRC Renovation
New PO#: Y / N
PO#: TBD CO#: _____
FUND: _____
_____
_____
Notes: _____
_____

HALL & FOREMAN
A div. of David Evans and Associates, Inc.
17782 17th Street, Suite 200
Tustin, CA 92780
Tel. 714.665.4500, Fax 714.665.4501

SERVICES AUTHORIZATION NO. 8051

To: **Cerritos College**
11110 Alondra Boulevard
Norwalk, CA 90650
562.860.2451 ext 2301

Attn: Mr. David Moore

Project Code: II.050469-8055
Job Description: Storm Water Compliance Plan

Project: LRC Phase 3 Renovation

Date: February 16, 2015

Upon your written authorization (below), HFI will provide the following:

PART I

A. INITIAL SITE VISIT (301)

Task entails site visit and review of construction schedule, if available. All areas of site where there is a potential for a discharge of sediment or pollutants will be identified. Initial meeting shall provide recommendations for determining appropriate design, placement, and strategies for selection of Best Management Practices (BMP).

B. PREPARE STORMWATER COMPLIANCE PLAN (SWCP) (431)

Prepare a Storm Water Compliance Plan (SWCP) to include a list of BMPs that should be used for the project and a BMP/Erosion Control Plan to reflect existing site conditions on the proposed construction activities. The SWCP shall be developed to address compliance for construction activities during the life of the project.

Action Items / Deliverable:

- Prepare SWCP One (1) report

Client agrees to compensate HFI for the above services.

PART I SWCP Preparation	**$3,000**
TOTAL	**$3,000**

The above services will be invoiced separately, referenced by HFI's Job Number **II.054069.8055**

The original Agreement terms are made a part hereof.

CONSULTANT: **HALL & FOREMAN**

By:_____ _____

Linda Sandusky — Date

Project Manager/Associate

AUTHORIZATION:

The above specified Additional Services and related Fee are satisfactory and hereby accepted and authorized.

CLIENT: **CERRITOS COLLEGE**

By:_____ _____

Name: — Date

_____

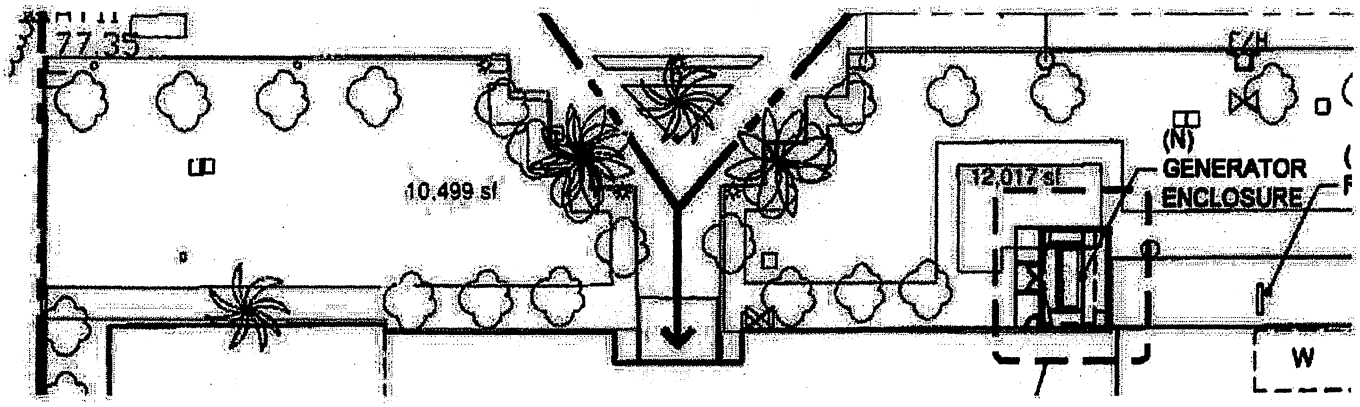
Title:

Linda Sandusky

From: Dang Le <dle@tilden-coil.com>
Sent: Monday, February 23, 2015 12:38 PM
To: Linda Sandusky; Jimmy Riordan
Subject: RE: LRC Phase 3 Renovation

Linda,

About 22,516 SF.



Dang Le
Project Engineer
Tilden-Coil Constructors
Building with Integrity Since 1938
Tilden-Coil CONSTRUCTORS
Jobsite: Cerritos College
11110 Alondra Blvd
Norwalk, CA 90650
Phone: 562-860-2451 Ext 7220
Cell: 323 – 717 - 6886

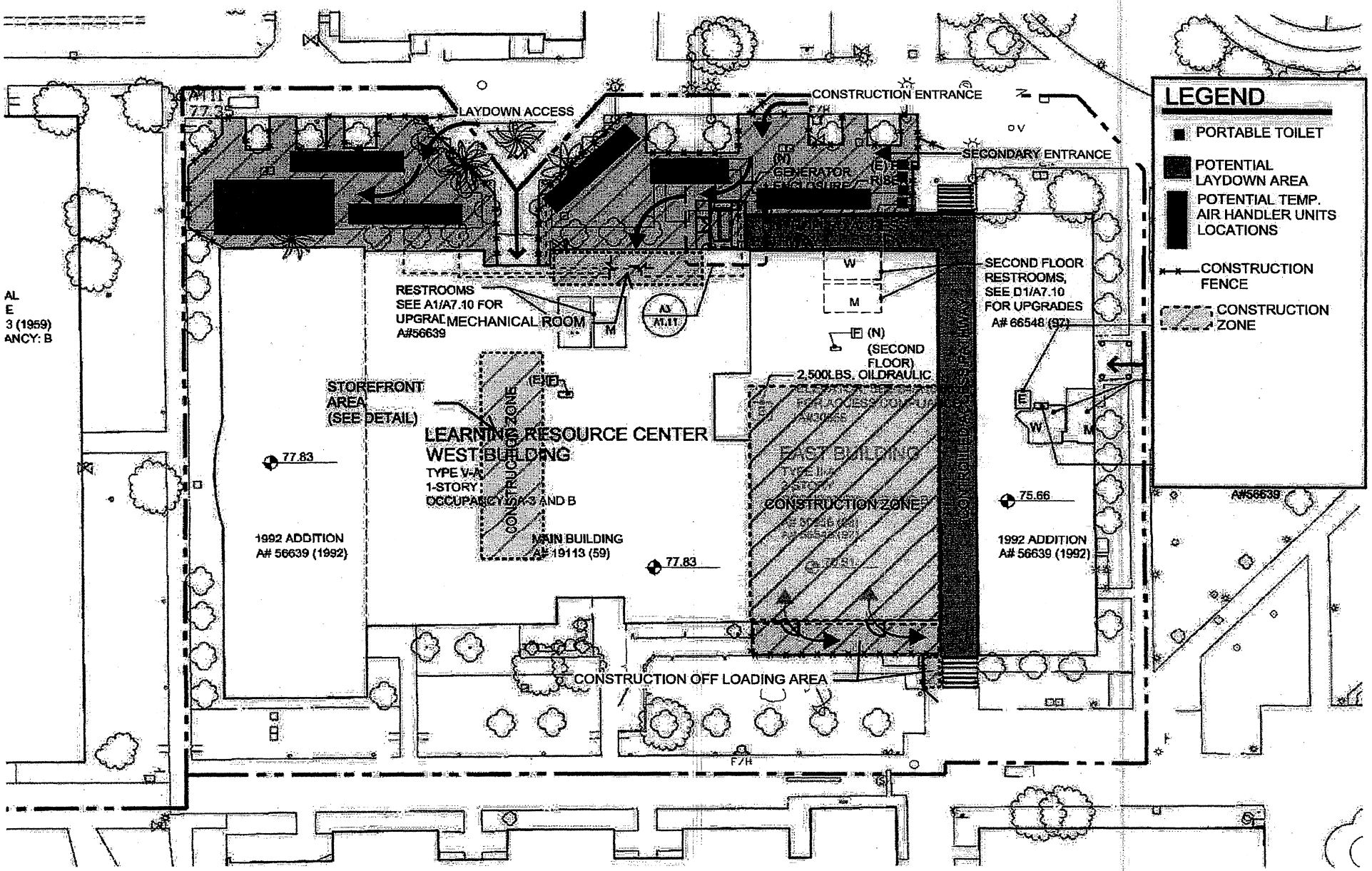
From: Linda Sandusky [mailto:LSandusky@hfinc.com]
Sent: Monday, February 23, 2015 10:54 AM
To: Dang Le; Jimmy Riordan
Subject: RE: LRC Phase 3 Renovation

How much sq footage will you be disturbing on this project?

Linda Sandusky | Project Manager / Associate
Hall & Foreman | 17782 17th Street, Suite 200 | Tustin, CA 92780-1947
www.hfinc.com | d: 714.665.4549 | c: 562.895.8890 | f: 714.665.4501 | lsandusky@hfinc.com

Hall & Foreman
A Division of David Evans and Associates, Inc.

SITE LOGISTICS PLAN



Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 7

TO

MASTER INDEPENDENT CONSULTANT AGREEMENT

FOR ENGINEERING SERVICES

CONTRACT NO. 14P005

BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT

AND

HALL & FOREMAN, INC.

DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **1st** day of **December**, **2014**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **Topographic Surveying and Mapping Services – Landscape and Street Median** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. Landscape and Hardscape Improvements

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in

connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables**. Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall be described in **Exhibit "A."**

4. **Term**. Consultant shall commence providing Services under this PAA on **December 10**, **2014**, and will diligently perform as required and complete performance by **December 10**, **2015**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents**. The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation**. District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total Fixed Fee amount not to exceed **Twelve Thousand Eight Hundred and 00/100 Dollars ($12,800.00)**. District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services to be produced is as follows:

      1) Topographic Surveying and Mapping Services

7. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. None

8. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment**. The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: 1/13, 2015

Cerritos Community College District

By:

Print Name: DR. DAVID EL FATAL

Print Title: VICE PRESIDENT OF BUSINESS SERVICES

Dated: Jan. 6, 2015

Hall & Foreman, a div. of David Evans and Associates, Inc.

By:

Print Name: Linda Sandusky

Print Title: Project Manager, Associate

Information regarding Consultant:

License No.: _____

Address: 17782 17th Street, Suite 200
Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

E-Mail: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
__X__ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

EXHIBIT "A"
DESCRIPTION OF CONSULTANT SERVICES

Consultant's entire Proposal is **not** made part of this PAA.

1. Reference Consultant's proposal dated October 9, 2014 (3 pages), attached hereto and made a part of this PAA by this reference.

14P005-07

Job Name: LANDSCAPE
New PO#: (Y) / N
PO#: TBD CO#:
FUND: 42-1

Notes: 65056
6130

Hall & Foreman, Inc.
Engineering ▪ Planning ▪ Surveying

17782 17th Street, Suite 200
Tustin, CA 92780
Tel. 714-665-4500 Fax. 714-665-4501

To: **Cerritos College**
11110 Alondra Boulevard
Norwalk, CA 90650
562.860.2451 ext 2533

Project Code: II.050469-7054 **Ph. 54**
Job Description: Design Survey
Contract No: C05-1018B/PO#
Project: Landscape & Street Median Areas

Attn: Jeff Carreon Date: October 9, 2014

HFI will provide the following services per Peter Stavros's email and exhibited dated October 1, 2014:

1. Provide Topographic surveying and mapping services to prepare an annotated topo map for the area (Shaded **Orange** per the Client's provided exhibit attached) depicted as "Landscape & Street Median Areas." The following entities will also be identified and annotated on said Map. This scope of work does not include Ground Penetrating Radar (GPR).

   a. Plot ***Easements*** within said area. A Title Report was not provided prior to the preparation of this proposal. It will be assumed that no more than three (3) easements will need to be plotted within this area.
   If it is later determined (by Title Report supplied by **Client**) that there are more than three easements, HFI will discuss its findings with the Client and a possible Additional Service Authorization will be required.

   b. Locate and identify ***site finished grades*** (within the limits of dashed square).

   c. Locate and identify ***site paving elevations*** (within the limits of dashed square).

   d. Locate and identify ***above ground structures*** within said boundaries.

   e. Locate and identify ***adjacent building finished floor*** elevations.

   f. Locate and identify ***storm drain and sewer inverts*** at cleanouts and manholes.

The project deliverable will be one (1) set of fully annotated, stamped and signed topographic maps, along with a digital AutoCAD file (of the same).

Client agrees to compensate HFI for the above services in the amount of: **$12,800.00 LS**

NM (HF) 10/16/14

S:\05469\Admin\Contracts\05469.7001\05469-7001 PH 54_Landscape Area Survey.doc

TOTAL: $12,800.00 LS

The above services will be invoiced separately, referenced by HFI's Job Number II.054069.7054, **Phase 54 and PO # assigned by Cerritos College.**

The original Agreement terms are made a part hereof.

CONSULTANT: **HALL & FOREMAN, INC.**

By:_____ October 9, 2014
Linda Sandusky — Date
Project Manager/Associate

AUTHORIZATION:
The above specified Additional Services and related Fee are satisfactory and hereby accepted and authorized.

CLIENT: **CERRITOS COLLEGE**

By:_____ _____
Jeff Carreon — Date

EXHIBIT

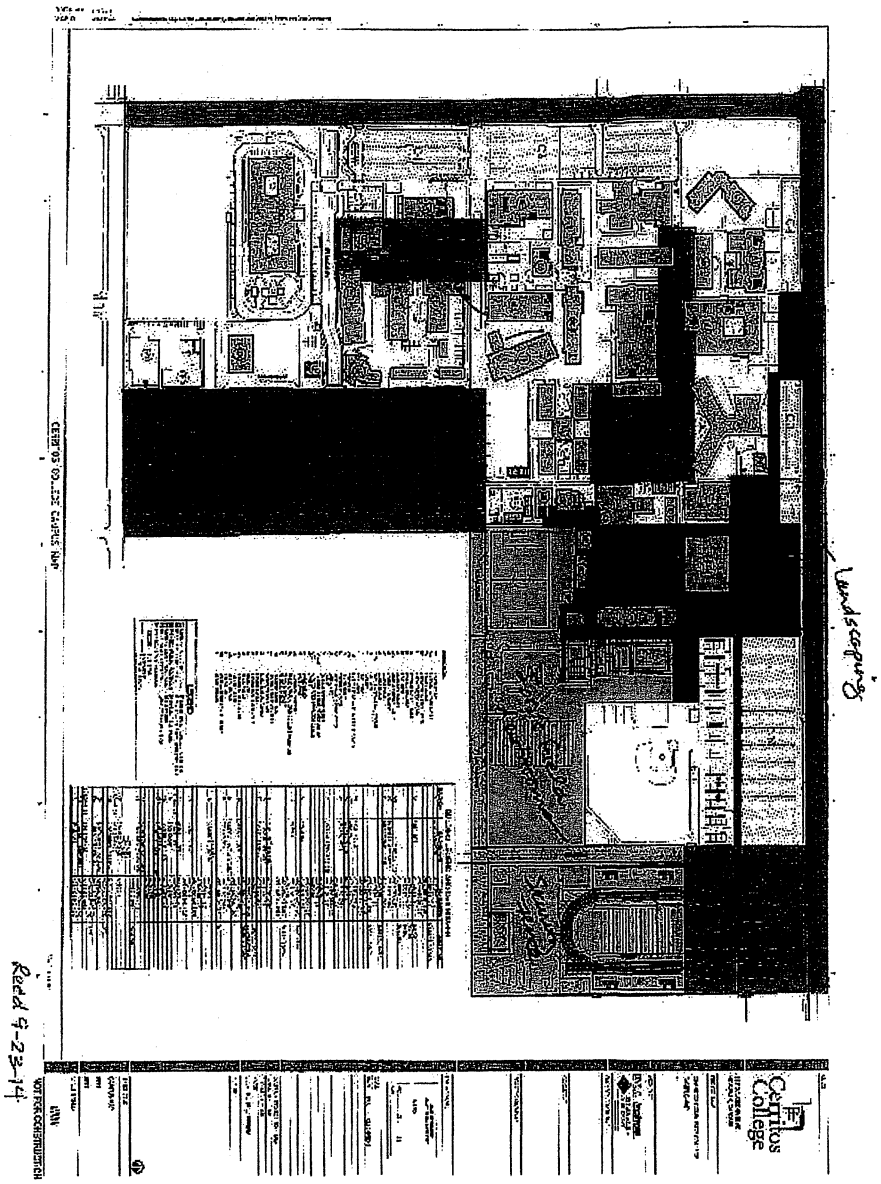


Exhibit of Cerritos College Campus
Areas highlighted to survey
Received 9/23/14
By Peter Stavros (Tilden-Coil)

Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 6

TO

MASTER INDEPENDENT CONSULTANT AGREEMENT

FOR ENGINEERING SERVICES

CONTRACT NO. 14P005

BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT

AND

HALL & FOREMAN, INC.

DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **1st** day of **December**, **2014**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **Topographic Surveying and Mapping Services – Shade Structures** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. Shade Structures

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which

are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables**. Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall be described in **Exhibit "A."**

4. **Term**. Consultant shall commence providing Services under this PAA on **December 10, 2014**, and will diligently perform as required and complete performance by **December 10, 2015**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents**. The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation**. District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total Fixed Fee amount not to exceed **Nine Thousand Eight Hundred and 00/100 Dollars ($9,800.00)**. District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services to be produced is as follows:

      1) Topographic Surveying and Mapping Services

7. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. None

8. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment**. The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: 1/13, 2015	Dated: Jan. 6, 2015
Cerritos Community College District	**Hall & Foreman, Inc** a div. of David Evans and Associates, Inc
By:	By: Lynda Sandusky
Print Name: DR. DAVID EL FATTAL	Print Name: Linda Sandusky
Print Title: VICE PRESIDENT OF BUSINESS SERVICES	Print Title: Project Manager, Associate

Information regarding Consultant:

License No.: _____

Address: 17782 17th Street, Suite 200
Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

E-Mail: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
_X_ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

EXHIBIT "A"
DESCRIPTION OF CONSULTANT SERVICES

Consultant's entire Proposal is **not** made part of this PAA.

1. Reference Consultant's proposal dated October 9, 2014 (3 pages), attached hereto and made a part of this PAA by this reference.

14P005-06

Job Name: SHADE STRUCTURES
New PO#: (Y) / N
PO#: TBD CO#: _____
FUND: 42.1

Notes: 65057
6130

Hall & Foreman, Inc.
Engineering ▪ Planning ▪ Surveying

17782 17th Street, Suite 200
Tustin, CA 92780
Tel. 714-665-4500 Fax. 714-665-4501

To: **Cerritos College**
11110 Alondra Boulevard
Norwalk, CA 90650
562.860.2451 ext 2533

Project Code: II.050469-7053 **Ph. 53**
Job Description: Design Survey
Contract No: C05-1018B/PO#
Project: Shade Structures Area

Attn: Jeff Carreon Date: October 9, 2014

HFI will provide the following services per Peter Stavros's email and exhibited dated October 1, 2014:

1. Provide Topographic surveying and mapping services to prepare an annotated topo map for the area (Shaded **Green per the Client's provided exhibit attached**) depicted as "Shade Structures." The following entities will also be identified and annotated on said Map. This scope of work does not include Ground Penetrating Radar (GPR).

   a. Plot ***Easements*** within said area. A Title Report was not provided prior to the preparation of this proposal. It will be assumed that no more than three (3) easements will need to be plotted within this area.
   If it is later determined (by Title Report supplied by **Client**) that there are more than three easements, HFI will discuss its findings with the Client and a possible Additional Service Authorization will be required.

   b. Locate and identify ***site finished grades*** (within the limits of dashed square).

   c. Locate and identify ***site paving elevations*** (within the limits of dashed square).

   d. Locate and identify ***above ground structures*** within said boundaries.

   e. Locate and identify ***adjacent building finished floor*** elevations.

   f. Locate and identify ***storm drain and sewer inverts*** at cleanouts and manholes.

The project deliverable will be one (1) set of fully annotated, stamped and signed topographic maps, along with a digital AutoCAD file (of the same).

Client agrees to compensate HFI for the above services in the amount of: **$9,800.00 LS**

TOTAL:$9,800.00

JM (TCO)
10/16/14

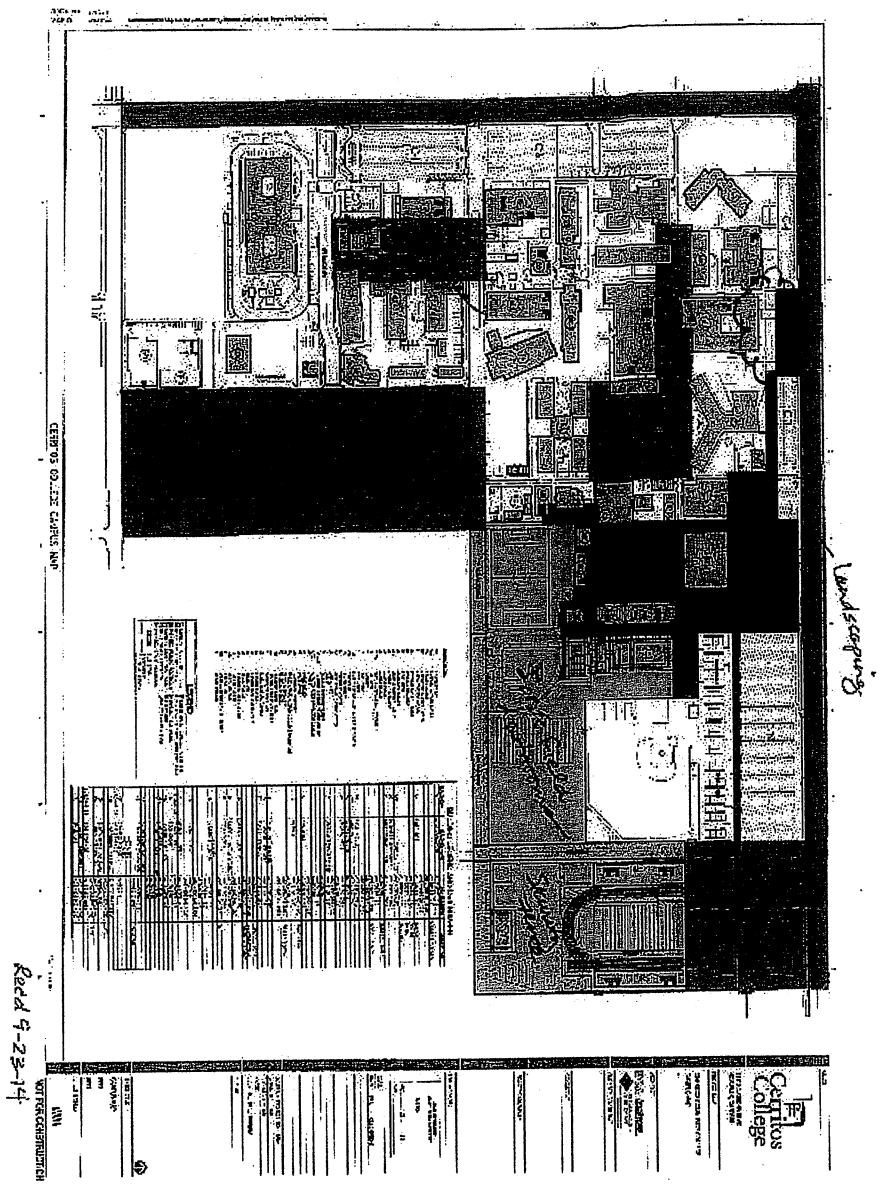


Exhibit of Cerritos College Campus
Areas highlighted to survey
Received 9/23/14
By Peter Stavros (Tilden-Coil)

Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 5

TO

MASTER INDEPENDENT CONSULTANT AGREEMENT

FOR ENGINEERING SERVICES

CONTRACT NO. 14P005

BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT

AND

HALL & FOREMAN, INC.

DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **1st** day of **December**, **2014**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **Topographic Surveying and Mapping Services – Sports Field Restrooms** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. Sports Field Restrooms

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which

are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables**. Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall be described in **Exhibit "A."**

4. **Term**. Consultant shall commence providing Services under this PAA on **December 10, 2014**, and will diligently perform as required and complete performance by **December 10, 2015**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents**. The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation**. District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total Fixed Fee amount not to exceed **Seven Thousand Four Hundred and 00/100 Dollars ($7,400.00)** . District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services to be produced is as follows:

      1) Topographic Surveying and Mapping Services

7. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. None

8. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment**. The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: 1/13, 2015

Cerritos Community College District

By:

Print Name: DR. DAVID EL FAIAL

Print Title: VICE PRESIDENT OF BUSINESS SERVICES

Dated: Jan. 6, 2015

Hall & Foreman, Inc. a div. of David Evans and associates, Inc

By:

Print Name: Linda Sandusky

Print Title: Project Manager, Associate

Information regarding Consultant:

License No.: _____

Address: 17782 17th Street, Suite 200

Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

E-Mail: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
_X_ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

EXHIBIT "A"
DESCRIPTION OF CONSULTANT SERVICES

Consultant's entire Proposal is **not** made part of this PAA.

1. Reference Consultant's proposal dated October 9, 2014 (3 pages), attached hereto and made a part of this PAA by this reference.

Job Name: LANDSCAPE
New PO#: Y / N
PO#: TBD CO#:
FUND: 42.1

Notes: 65056
6130

Hall & Foreman, Inc.
Engineering ▪ Planning ▪ Surveying

17782 17th Street, Suite 200
Tustin, CA 92780
Tel. 714-665-4500 Fax. 714-665-4501

To: **Cerritos College**
11110 Alondra Boulevard
Norwalk, CA 90650
562.860.2451 ext 2533

Project Code: II.050469-7055 **Ph. 55**
Job Description: Design Survey
Contract No: C05-1018B/PO#
Project: Sports Field Restroom Area

Attn: Jeff Carreon

Date: October 9, 2014

HFI will provide the following services per Peter Stavros's email and exhibited dated October 1, 2014:

1. Provide Topographic surveying and mapping services to prepare an annotated topo map for the area (Shaded Yellow per the Client's provided exhibit attached) depicted as "Sports Field Restroom Area." The following entities will also be identified and annotated on said Map. This scope of work does not include Ground Penetrating Radar (GPR).

   a. Plot ***Easements*** within said area. A Title Report was not provided prior to the preparation of this proposal. It will be assumed that no more than three (3) easements will need to be plotted within this area.
   If it is later determined (by Title Report supplied by **Client**) that there are more than three easements, HFI will discuss its findings with the Client and a possible Additional Service Authorization will be required.

   b. Locate and identify ***site finished grades*** (within the limits of dashed square).

   c. Locate and identify ***site paving elevations*** (within the limits of dashed square).

   d. Locate and identify ***above ground structures*** within said boundaries.

   e. Locate and identify ***adjacent building finished floor*** elevations.

   f. Locate and identify ***storm drain and sewer inverts*** at cleanouts and manholes.

The project deliverable will be one (1) set of fully annotated, stamped and signed topographic maps, along with a digital AutoCAD file (of the same).

Client agrees to compensate HFI for the above services in the amount of: **$7,400.00 LS**

TOTAL: $7,400.00 LS

JM (TCC)
10/16/14

The above services will be invoiced separately, referenced by HFI's Job Number II.054069.7055, **Phase 55 and PO # assigned by Cerritos College.**

The original Agreement terms are made a part hereof.

CONSULTANT: **HALL & FOREMAN, INC.**

By:_____ October 9, 2014

Linda Sandusky — Date

Project Manager/Associate

AUTHORIZATION:

The above specified Additional Services and related Fee are satisfactory and hereby accepted and authorized.

CLIENT: **CERRITOS COLLEGE**

By:_____ _____

Jeff Carreon — Date

EXHIBIT

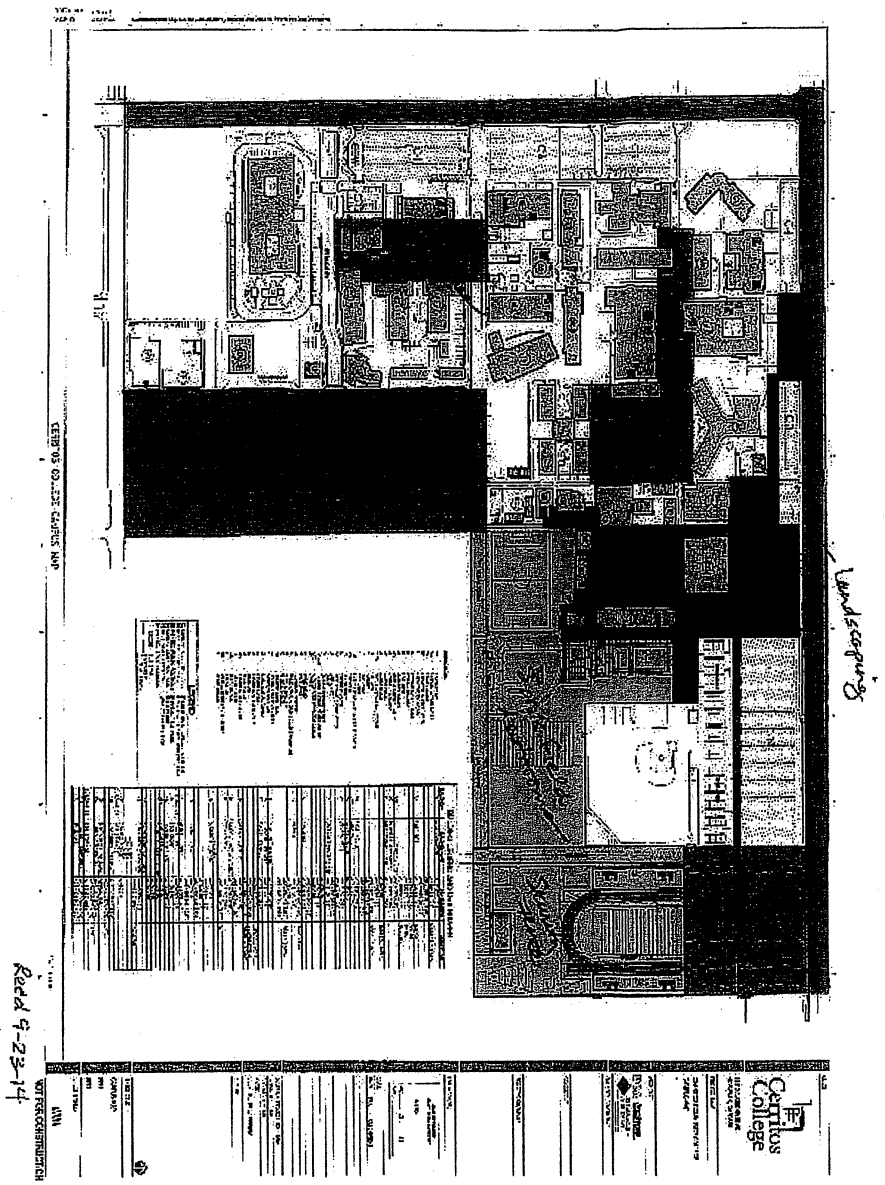


Exhibit of Cerritos College Campus
Areas highlighted to survey
Received 9/23/14
By Peter Stavros (Tilden-Coil)

Cerritos College

AMENDMENT NO. 1

TO

PROJECT ASSIGNMENT AGREEMENT NO. 5

UNDER

CONTRACT NO. 14P005

BETWEEN

CERRITOS COMMUNITY COLLEGE DISTRICT

AND

HALL & FOREMAN, A DIVISION OF

DAVID EVANS AND ASSOCIATES, INC.

DATED

JULY 1, 2014

WHEREAS, this Project Assignment Amendment ("P.A. AMENDMENT") is made and entered into as of **July 6, 2016** by and between the **Cerritos Community College District** ("DISTRICT") and **Hall & Foreman, a Division of David Evans & Associates, Inc.** ("INDEPENDENT CONSULTANT"); collectively referred to as "PARTIES", and

WHEREAS, this P.A. AMENDMENT shall be considered attached to and incorporated in that certain document dated **December 1, 2014**, entitled **Project Assignment Agreement No. 5** to Master Independent Consultant Agreement, **Contract No. 14P005** (the "PROJECT ASSIGNMENT AGREEMENT") for the completion of the **Sports Field Restroom** Project (the "PROJECT") as the parties desire to amend, clarify, modify and/or revise the terms of the PROJECT ASSIGNMENT AGREEMENT; and

WHEREAS, this P.A. AMENDMENT arises out of the DISTRICT's desire to obtain **additional surveying and mapping services** for the completion of the PROJECT (hereinafter referred to as the "Additional Services"); and

WHEREAS, the Master Independent Consultant Agreement Contract No. **14P005** dated **July 1,**

2014 between the PARTIES (the "AGREEMENT") requires all Additional Services to be detailed in writing and approved by the DISTRICT; and

WHEREAS, this P.A. AMENDMENT is being executed between the PARTIES pursuant to Article III, Section 1 and Article XIII, Section 8 of the AGREEMENT; and

WHEREAS, where any section or portion of the PROJECT ASSIGNMENT AGREEMENT is amended or superseded, the balance of that section or portion not specifically amended or superseded shall remain in effect as originally written. Where any section or portion of the PROJECT ASSIGNMENT AGREEMENT is supplemented, that supplement shall be considered added thereto, and the original provisions of that section or portion shall remain in effect as originally written. Where any Paragraph, Section, Portion or Exhibit is referenced, such Paragraph, Section, Portion or Exhibit is superseded and replaced by the language herein. This P.A. AMENDMENT, taken together with the PROJECT ASSIGNMENT AGREEMENT dated **December 1, 2014** represents the new PROJECT ASSIGNMENT AGREEMENT; and

WHEREAS, unless expressly provided otherwise, all capitalized terms and phrases used in this P.A. AMENDMENT shall have the same meanings as set forth in the PROJECT ASSIGNMENT AGREEMENT; and

WHEREAS, the DISTRICT and INDEPENDENT CONSULTANT agree that the Recitals set forth hereinabove are expressly incorporated into the PROJECT ASSIGNMENT AGREEMENT and correctly set forth the nature of the PROJECT ASSIGNMENT AGREEMENT as modified by this P.A. AMENDMENT.

NOW, THEREFORE, the PARTIES hereto agree that this P.A. AMENDMENT shall be incorporated into the PROJECT ASSIGNMENT AGREEMENT pursuant to the terms and conditions of the AGREEMENT and as otherwise set forth herein below:

Add Section 5(E) to the PROJECT ASSIGNMENT AGREEMENT as Follows:

E. Additional Services: The INDEPENDENT CONSULTANT agrees to perform all the Additional Services set forth in the proposal attached hereto and incorporated herein by this reference as ATTACHMENT "2". The INDEPENDENT CONSULTANT and DISTRICT both agree to be bound by the provisions set forth in said ATTACHMENT "2" only to the extent such terms detail the scope of Additional Services and the total compensation due the INDEPENDENT CONSULTANT for performing such Additional Services. Notwithstanding the above concerning compensation and scope of Additional Services, the PARTIES agree that the terms and conditions of this PROJECT ASSIGNMENT AGREEMENT shall be controlling and will govern in the event of any discrepancies, conflicts or inconsistencies between this PROJECT ASSIGNMENT AGREEMENT and ATTACHMENT "2". The INDEPENDENT CONSULTANT and DISTRICT also agree that the terms and conditions of the AGREEMENT shall be controlling and will govern in the event of any discrepancies, conflicts or inconsistencies between the AGREEMENT and this PROJECT ASSIGNMENT AGREEMENT or ATTACHMENT "2".

(1) Additional Services Compensation. The DISTRICT agrees to pay the INDEPENDENT

CONSULTANT in accordance with the fee, rate and/or price schedule information set forth in ATTACHMENT "2", inclusive of reimbursable expenses, for performing all the Additional Services set forth in Section 5(E) above subject to the limitations set forth herein this Section 5(E)(1). In no event shall the total payment to INDEPENDENT CONSULTANT exceed **$4,200.00** for performing all the Additional Services set forth herein this PROJECT ASSIGNMENT AGREEMENT and ATTACHMENT "2". The INDEPENDENT CONSULTANT shall invoice all fees for Additional Services performed by the INDEPENDENT CONSULTANT on a monthly basis as services are completed by the INDEPENDENT CONSULTANT. All invoices for Additional Services shall be based upon actual work or services completed by the INDEPENDENT CONSULTANT and shall be supported by proper invoices, receipts and/or other documentation.

Add Section 7 to the PROJECT ASSIGNMENT AGREEMENT as Follows:

THIS PROJECT ASSIGNMENT AGREEMENT SHALL NOT INCLUDE OR INCORPORATE THE TERMS OF ANY GENERAL CONDITIONS, CONDITIONS, TERMS AND CONDITIONS, MASTER AGREEMENT OR ANY OTHER BOILERPLATE TERMS OR FORM DOCUMENTS PREPARED BY THE INDEPENDENT CONSULTANT. THE ATTACHMENT OF ANY SUCH DOCUMENT TO THIS PROJECT ASSIGNMENT AGREEMENT AS ATTACHMENT "2" SHALL NOT BE INTERPRETED OR CONSTRUED TO INCORPORATE SUCH TERMS INTO THIS PROJECT ASSIGNMENT AGREEMENT UNLESS THE DISTRICT APPROVES OF SUCH INCORPORATION IN A SEPARATE WRITING SIGNED BY THE DISTRICT. ANY REFERENCE TO BOILERPLATE TERMS AND CONDITIONS IN THE PROPOSAL, QUOTE OR OTHER DOCUMENT SUBMITTED TO THE DISTRICT BY INDEPENDENT CONSULTANT FOR ATTACHMENT TO THIS PROJECT ASSIGNMENT AGREEMENT SHALL BE NULL AND VOID AND HAVE NO EFFECT UPON THIS PROJECT ASSIGNMENT AGREEMENT. PROPOSALS, QUOTES, STATEMENT OF QUALIFICATIONS AND OTHER SIMILAR DOCUMENTS PREPARED BY THE INDEPENDENT CONSULTANT MAY BE INCORPORATED INTO THIS PROJECT ASSIGNMENT AGREEMENT AS ATTACHMENT 2 BUT SUCH INCORPORATION SHALL BE STRICTLY LIMITED TO THOSE PARTS DESCRIBING THE SCOPE OF THE AGREED UPON ADDITIONAL SERVICES, AND THE CORRESPONDING RATE, FEE AND/OR PRICE SCHEDULE.

Exhibit "A" to this P.A. AMENDMENT Shall be Attached and Incorporated into the Project Assignment Agreement as Attachment "2"

(REMAINDER OF PAGE INTENTIONALLY LEFT BLANK)

The PARTIES, through their authorized representatives, have executed this P.A. AMENDMENT as of the day and year first written above.

Dated: Sept 26, , 2016	Dated: 10-3- , 2016
Hall & Foreman, a Division of David Evans & Associates, Inc.	**Cerritos Community College District**
By: Linda Sandusky	By:
Print Name: Linda Sandusky	Print Name: Noorali Delawalla
Print Title: Project Manager, Associate	Print Title: Acting V.P. of Business Services

EXHIBIT "A"

1. Consultant's Proposal is **not** made part of this PAA and has been included **for reference only**.
   a. Reference attached proposal from Linda Sandusky, Project Manager/Associate, Hall & Foreman, a Division of David Evans & Associates, Inc., to Peter Stavros, Project Engineer, Tilden-Coil Constructors, Inc., Cerritos Community College District dated July 13, 2016 regarding construction surveying services proposed Sports Field Restroom Project (2 pages), attached hereto and incorporated herein by this reference as ATTACHMENT "1".

2. Task 1 – Project Specific Reporting Requirements
   a. Surveying services for site restroom pad, pad certifications, sewer line and new sidewalk.

3. Findings and recommendations to be prepared in accordance with generally accepted professional engineering principles and practice in this area of Southern California.

4. Includes Prevailing Wages as required by all for fall field labor/work.

5. Includes workers' compensation insurance as required by law.

6. Cost of Professional Services

a. Task 1	$ 4,200.00
b. Total	$ 4,200.00

7. Schedule
   a. August 1, 2016 – October 31, 2016

Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 4

TO

MASTER INDEPENDENT CONSULTANT AGREEMENT

FOR ENGINEERING SERVICES

CONTRACT NO. 14P005

BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT

AND

HALL & FOREMAN, INC.

DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **1st** day of **December**, **2014**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **Topographic Surveying and Mapping Services – Electrical Upgrade** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. Electrical Upgrade

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which

are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables**. Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall be described in **Exhibit "A."**

4. **Term**. Consultant shall commence providing Services under this PAA on **December 10**, **2014**, and will diligently perform as required and complete performance by **December 10**, **2015**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents**. The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation**. District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total Fixed Fee amount not to exceed **Six Thousand Six Hundred and 00/100 Dollars ($6,600.00**). District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services to be produced is as follows:

      1) Topographic Surveying and Mapping Services

7. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. None

8. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment**. The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: 1/13, 2015	Dated: Jan. 6, 2015
Cerritos Community College District	**Hall & Foreman, Inc.** a div. of David Evans and Associates, Inc
By:	By: Linda Sandusky
Print Name: DR. DAVID EL FATTAL	Print Name: Linda Sandusky
Print Title: VICE PRESIDENT OF BUSINESS SERVICES	Print Title: Project Manager, Associate

Information regarding Consultant:

License No.: _____

Address: 17782 17th Street, Suite 200
Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

E-Mail: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
_X_ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

EXHIBIT "A"
DESCRIPTION OF CONSULTANT SERVICES

Consultant's entire Proposal is **not** made part of this PAA.

1. Reference Consultant's proposal dated October 9, 2014 (3 pages), attached hereto and made a part of this PAA by this reference.

14FUW3-U4

Job Name: Electrical Upgrade
New PO#: (Y) / N
PO#: TBD CO#:
FUND: 42.1

Notes: 65059
6130

Hall & Foreman, Inc.
Engineering ▪ Planning ▪ Surveying

17782 17th Street, Suite 200
Tustin, CA 92780
Tel. 714-665-4500 Fax. 714-665-4501

To: **Cerritos College**
11110 Alondra Boulevard
Norwalk, CA 90650
562.860.2451 ext 2533

Project Code: II.050469-7056 **Ph. 56**
Job Description: Design Survey
Contract No: C05-1018B/PO#
Project: Parking Lot Solar Panel Area

Attn: Jeff Carreon

Date: October 9, 2014

HFI will provide the following services per Peter Stavros's email and exhibited dated October 1, 2014:

1. Provide Topographic surveying and mapping services to prepare an annotated topo map for the area (Shaded **Magenta** per the Client's provided exhibit attached) depicted as "Parking Lot Solar Panel Area." The following entities will also be identified and annotated on said Map. This scope of work does not include Ground Penetrating Radar (GPR).

   a. Plot ***Easements*** within said area. A Title Report was not provided prior to the preparation of this proposal. It will be assumed that no more than three (3) easements will need to be plotted within this area.
   If it is later determined (by Title Report supplied by **Client**) that there are more than three easements, HFI will discuss its findings with the Client and a possible Additional Service Authorization will be required.

   b. Locate and identify ***site finished grades*** (within the limits of dashed square).

   c. Locate and identify ***site paving elevations*** (within the limits of dashed square).

   d. Locate and identify ***above ground structures*** within said boundaries.

   e. Locate and identify ***adjacent building finished floor*** elevations.

   f. Locate and identify ***storm drain and sewer inverts*** at cleanouts and manholes.

The project deliverable will be one (1) set of fully annotated, stamped and signed topographic maps, along with a digital AutoCAD file (of the same).

Client agrees to compensate HFI for the above services in the amount of: **$6,600.00 LS**

TOTAL: $6,600.00 LS

S:\05469\Admin\Contracts\05469.7001\05469-7001 PH 56_Parking Lot Solar Panel Area Survey.doc

AM (TW) 10/16/14

The above services will be invoiced separately, referenced by HFI's Job Number II.054069.7056, **Phase 56 and PO # assigned by Cerritos College.**

The original Agreement terms are made a part hereof.

CONSULTANT: **HALL & FOREMAN, INC.**

By:_____ October 9, 2014

Linda Sandusky — Date

Project Manager/Associate

AUTHORIZATION:

The above specified Additional Services and related Fee are satisfactory and hereby accepted and authorized.

CLIENT: **CERRITOS COLLEGE**

By:_____ _____

Jeff Carreon — Date

EXHIBIT

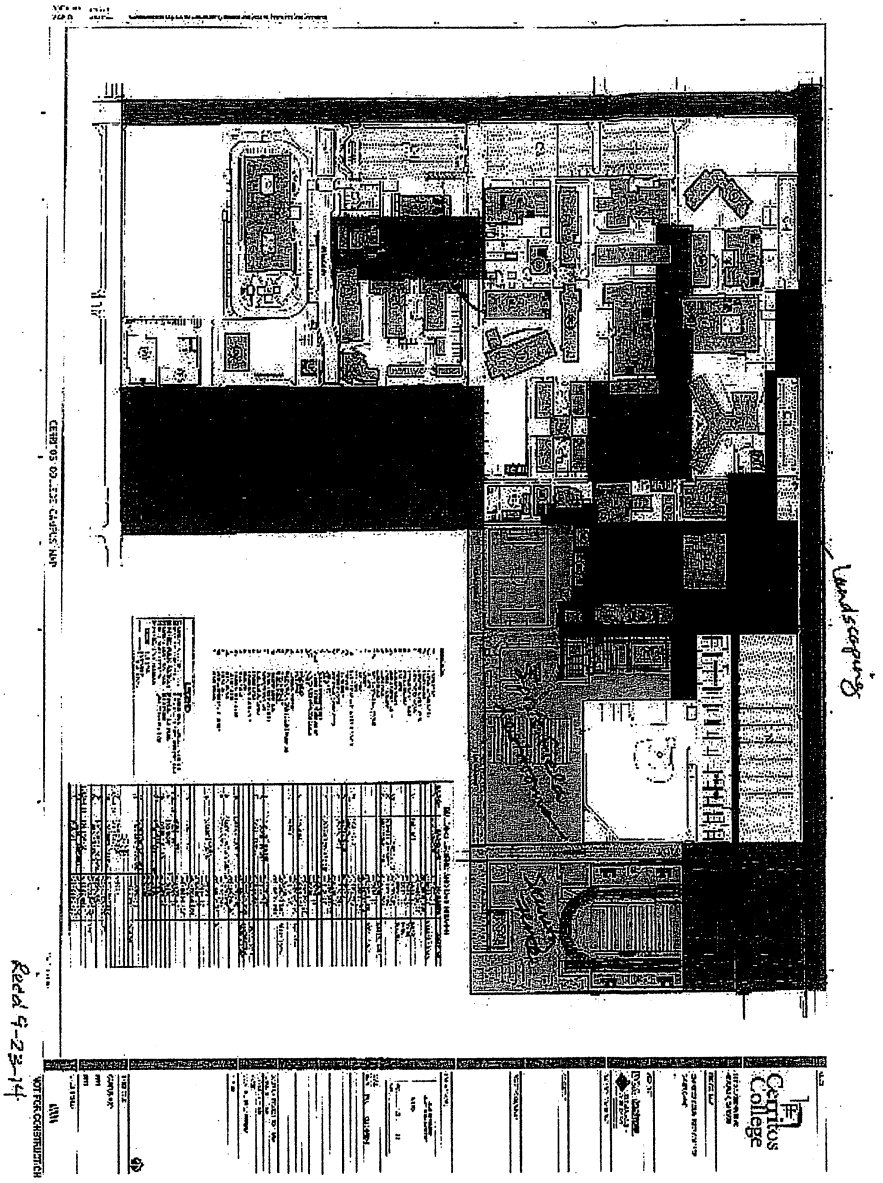


Exhibit of Cerritos College Campus
Areas highlighted to survey
Received 9/23/14
By Peter Stavros (Tilden-Coil)

Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 3

TO

MASTER INDEPENDENT CONSULTANT AGREEMENT

FOR ENGINEERING SERVICES

CONTRACT NO. 14P005

BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT

AND

HALL & FOREMAN, INC.

DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **1st** day of **December**, **2014**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **Topographic Surveying and Mapping Services – Field House** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. Field House

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which

are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables**. Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall be described in **Exhibit "A."**

4. **Term**. Consultant shall commence providing Services under this PAA on **December 10**, **2014**, and will diligently perform as required and complete performance by **December 10**, **2015**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents**. The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation**. District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total Fixed Fee amount not to exceed **Four Thousand One Hundred and 00/100 Dollars ($4,100.00)**. District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services to be produced is as follows:

      1) Topographic Surveying and Mapping Services

7. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. None

8. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment**. The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: 1/13, 2015

Cerritos Community College District

By: [signature]

Print Name: DR. DAVID EL FATTAL

Print Title: VICE PRESIDENT OF BUSINESS SERVICES

Dated: Jan. 6, 2015

Hall & Foreman, Inc.
a div. of David Evans and Associates, Inc

By: [signature]

Print Name: Linda Sandusky

Print Title: Project Manager, Associate

Information regarding Consultant:

License No.: _____

Address: 17782 17th Street, Suite 200

Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

E-Mail: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
__X__ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

EXHIBIT "A"
DESCRIPTION OF CONSULTANT SERVICES

Consultant's entire Proposal is **not** made part of this PAA.

1. Reference Consultant's proposal dated October 8, 2014 (3 pages), attached hereto and made a part of this PAA by this reference.

14P005-3

Job Name: Field House
New PO#: (Y) / N
PO#: TBD CO#:
FUND: 42.1

Notes: 65054
6120

Hall & Foreman, Inc.
Engineering ▪ Planning ▪ Surveying

17782 17th Street, Suite 200
Tustin, CA 92780
Tel. 714-665-4500 Fax. 714-665-4501

To: **Cerritos College**
11110 Alondra Boulevard
Norwalk, CA 90650
562.860.2451 ext 2533

Project Code: II.050469-7052 **Ph. 52**
Job Description: Design Survey
Contract No: C05-1018B/PO#
Project: Field House Area

Attn: Jeff Carreon Date: October 8, 2014

HFI will provide the following services per Peter Stavros's email and exhibited dated October 1, 2014:

1. Provide Topographic surveying and mapping services to prepare an annotated topo map for the area (Shaded **Blue per the Client's provided exhibit attached**) depicted as "Field House Area." The following entities will also be identified and annotated on said Map. This scope of work does not include Ground Penetrating Radar (GPR).

   a. Plot ***Easements*** within said area. A Title Report was not provided prior to the preparation of this proposal. It will be assumed that no more than three (3) easements will need to be plotted within this area.
   If it is later determined (by Title Report supplied by **Client**) that there are more than three easements, HFI will discuss its findings with the Client and a possible Additional Service Authorization will be required.

   b. Locate and identify ***site finished grades*** (within the limits of dashed square).

   c. Locate and identify ***site paving elevations*** (within the limits of dashed square).

   d. Locate and identify ***above ground structures*** within said boundaries.

   e. Locate and identify ***adjacent building finished floor*** elevations.

   f. Locate and identify ***storm drain and sewer inverts*** at cleanouts and manholes.

The project deliverable will be one (1) set of fully annotated, stamped and signed topographic maps, along with a digital AutoCAD file (of the same).

Client agrees to compensate HFI for the above services in the amount of: **$4,100.00 LS**

TOTAL:$4,100.00 LS

10/16/14

EXHIBIT

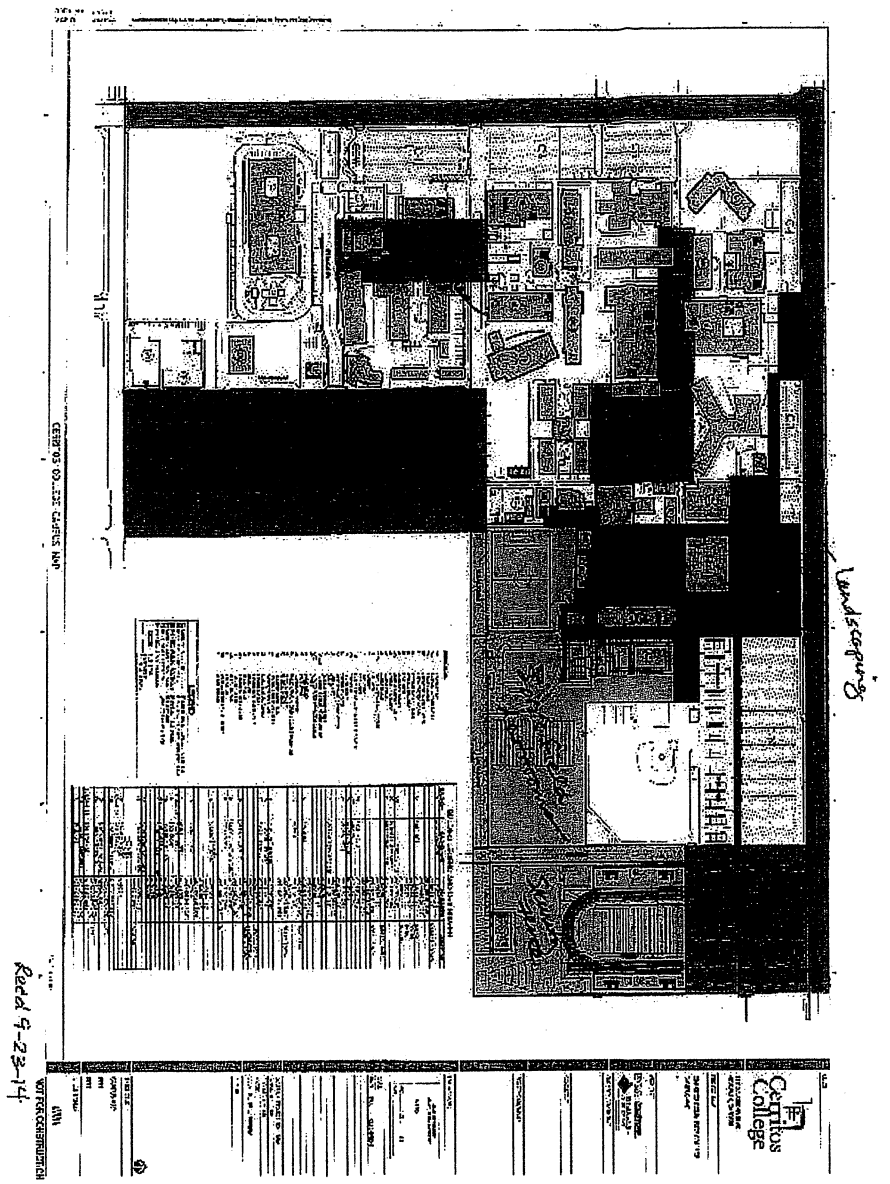


Exhibit of Cerritos College Campus
Areas highlighted to survey
Received 9/23/14
By Peter Stavros (Tilden-Coil)

Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 2
TO
MASTER INDEPENDENT CONSULTANT AGREEMENT
FOR ENGINEERING SERVICES
CONTRACT NO. 14P005
BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT
AND
HALL & FOREMAN, INC.
DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **11th** day of **December**, **2014**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services (Engineering Services)", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **Construction Stakes** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. CIS/Math

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables**. Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall be described in **Exhibit "A."**

4. **Term**. Consultant shall commence providing Services under this PAA on **December 11, 2014**, and will diligently perform as required and complete performance by **October 31, 2016**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents**. The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation**. District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total fee not to exceed **Forty Thousand, Nine-Hundred, Sixty and 00/100 Dollars ($40,960.00)**, billed on a time and materials (T&M) basis. District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services to be produced is as follows:

      1) Construction Stakes

7. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. None

8. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment**. The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: JANUARY 26, 2015

Cerritos Community College District

By: _____

Print Name: Dr. David El Fattal

Print Title: VP Business Services

Dated: Jan. 9, 2015

Hall & Foreman, Inc.
a div. of Dowl Evans and Associates, Inc.

By: _____

Print Name: Linda Sandusky

Print Title: Project Manager, Associate

Information regarding Consultant:

License No.: _____

Address: 17782 17th Street, Suite 200

Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

E-Mail: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
__x__ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

EXHIBIT "A"
DESCRIPTION OF CONSULTANT SERVICES

Consultant's entire Proposal is **not** made part of this PAA.

1. Reference Consultant's proposal dated October 22, 2014 (11 pages), attached hereto and made a part of this PAA by this reference.

Job Name: CIS/MATH
New PO#: (Y)/ N
PO#: TBD CO#:
FUND: 42.0

Notes: 64045
6130

Hall & Foreman, Inc.
Engineering ▪ Planning ▪ Surveying

17782 17th Street, Suite 200
Tustin, CA 92780
Tel. 714-665-4500 Fax. 714-665-4501

To: **Cerritos College**
11110 Alondra Boulevard
Norwalk, CA 90650

951-538-4709

Project Code: II.050469-7001
Job Description: Fine Arts & CIS/Math Buildings Staking
Contract No: C05-1018B
Project: Phase **50**: Fine Arts Bldg
Project: Phase **50A**: CIS/Math Bldg

Attn: David Buted (Tilden-Coil) Date: October 22, 2014

Per my conversation with David Buted's and construction schedule sent to HFI on this project (5/27/14 & 10/15/14) and Section 017200 Field Engineering received 6/23/14 from David, HFI will provide the following services at Cerritos College-Math & Fine Arts Buildings. The services below are based on the construction schedule and SWPPP Erosion Control Plan phasing on this project:

HFI agrees to furnish one (1) set of construction stakes upon **Client's** request, in accordance with the requirements of the governing agency as follow:

PHASE 1A

1. **Survey Coordination & Supervision (807)**

   - Coordination/Setup
   - Data Collector Management

2. **Control Surveys (808)**

   - Establish/Densify Construction Control

3. **Rough Grading (810)**

   - Sawcut Lines - Provide stakes to define the project boundary and/or limits of construction at 100' intervals for the purpose of site clearing (no grades).
     Maximum number of site requests to complete task: 1
   - Building Pads (south half of "new" Fine Arts Building AND "new" Film Building) - Provide stakes at all main building corners. Cuts and fills will be referenced to pad elevations as shown on the approve Precise Grading Plan.
     Maximum number of site requests to complete task: 1
   - Rough grade staking - Provide stakes at approximately fifty feet (50') intervals, including swales and ridge lines, to facilitate in the construction of flatwork.
     Maximum number of site requests to complete task: 1

4. **Storm Drain (820)**

- Main Line & Laterals - Provide stakes at all primary points of control, centerline of manholes, clean outs, angle points, grade breaks and not less than twenty-five feet (25') on center along main line and lateral alignment.
- Inlets - Provide two (2) stakes for each storm drain inlet structure to facilitate in construction.
- Manholes – to include Rim and Invert elevations.
  Maximum number of site requests to complete task: 1 (for both SD tasks)

5. **Sanitary Sewer (825)**

- Main Lines and laterals - Provide stakes at all primary points of control, centerline of manholes, cleanouts (or beginning and ends of pipe) and not less than twenty-five feet (25') on center along main line.
- Manholes – to include Rim and Invert elevations.
  Maximum number of site requests to complete task: 1

6. **Domestic & Fire Water Line (835)**

- Main Line - Provide stakes at not less than fifty feet (50') on center along main line and all primary points of control, angle points and main line intersections with cuts referenced to finish surface of street or top of curb.
- Services & Fire Hydrants - Provide not more than two (2) stakes to facilitate the installation of water services as shown on the approved composite utility plans.
  Maximum number of site requests to complete task: 1(for both water tasks)

7. **Edison Line & Services (835)**

- Main Line - Provide stakes at not less than fifty feet (50') on center along main line and all primary points of control, angle points and main line intersections with cuts referenced to finish surface of street or top of curb or finished surface
- Services - Provide not more than four (4) stakes to facilitate the installation of electrical vaults or pedestals as shown on the approved composite utility plan.
  Maximum number of site requests to complete task: 1(for both water tasks)

8. **Site Flatwork (850)**

- Sidewalks/Flatwork - Provide stakes at not less than twenty-five-foot (25') intervals to facilitate in the construction of the south half of the "new" Fine Arts Building related sidewalk and flatwork.
  Maximum number of site requests to complete task: 1

9. **Building Stakes**

- Gridlines – HFI shall provide stakes at a mutually agreed upon offset and in a rectangular shaped pattern to facilitate in the construction of the "new" Film Building AND the south half of the "new" Fine Arts Building. It shall be assumed that a total of forty (40) stakes shall be required to facilitate in construction of the south half of the building.

10. **Site Walls (870)**

- Site Walls - Provide stakes at all primary points of control, angle points, or not less than twenty-five feet (25') intervals at the north half of the "new" Fine Arts Building. Cuts and fills will be referenced to grades as shown on approved plans.
  Maximum number of site requests to complete task: 1

11. **Verifications)** - Provide survey services sufficient to prepare line and grade verification letter(s) for the following:

- Rough Grade (approximately 25' intervals)
- Pad (south half of "new" Fine Arts Building)

Should it be determined that improvements have not been properly placed, and additional time or trips to the job site become necessary, due to such improper placement, then such additional time or trips will be billed as "Additional Services".
Maximum number of site requests to complete task: 1

PHASE 1B

1. **Control Surveys (808)**

- Establish/Densify Construction Control

2. **Rough Grading (810)**

- Sawcut Lines - Provide stakes to define the project boundary and/or limits of construction at 100' intervals for the purpose of site clearing (no grades).
  Maximum number of site requests to complete task: 1
- Building Pads ("new" Math/CIS Building AND north half of "new" Fine Arts Building) - Provide stakes at all main building corners. Cuts and fills will be referenced to pad elevations as shown on the approve Precise Grading Plan.
  Maximum number of site requests to complete task: 1
- Rough grade staking - Provide stakes at approximately fifty feet (50') intervals, including swales and ridge lines, to facilitate in the construction of flatwork.
  Maximum number of site requests to complete task: 1

3. **Storm Drain (820)**

- Main Line & Laterals - Provide stakes at all primary points of control, centerline of manholes, clean outs, angle points, grade breaks and not less than twenty-five feet (25') on center along main line and lateral alignment.
- Inlets - Provide two (2) stakes for each storm drain inlet structure to facilitate in construction.
- Manholes – to include Rim and Invert elevations.

Maximum number of site requests to complete task: 1 (for both SD tasks)

4. **Sanitary Sewer (825)**

- Main Lines and laterals - Provide stakes at all primary points of control, centerline of manholes, cleanouts (or beginning and ends of pipe) and not less than twenty-five feet (25') on center along main line.
- Manholes – to include Rim and Invert elevations.

Maximum number of site requests to complete task: 1

5. **Domestic & Fire Water Line (835)**

- Main Line - Provide stakes at not less than fifty feet (50') on center along main line and all primary points of control, angle points and main line intersections with cuts referenced to finish surface of street or top of curb.
- Services & Fire Hydrants - Provide not more than two (2) stakes to facilitate the installation of water services as shown on the approved composite utility plans.

Maximum number of site requests to complete task: 1(for both water tasks)

6. **Edison Line & Services (835)**

- Main Line - Provide stakes at not less than fifty feet (50') on center along main line and all primary points of control, angle points and main line intersections with cuts referenced to finish surface of street or top of curb or finished surface
- Services - Provide not more than four (4) stakes to facilitate the installation of electrical vaults or pedestals as shown on the approved composite utility plan.

Maximum number of site requests to complete task: 1(for both water tasks)

7. **Site Flatwork (850)**

- Sidewalks/Flatwork - Provide stakes at not less than twenty-five-foot (25') intervals to facilitate in the construction of the "new" Math/CIS Building AND north half of the "new" Fine Arts Building related sidewalk and flatwork.

Maximum number of site requests to complete task: 1

8. **Building Stakes**

- Gridlines – HFI shall provide stakes at a mutually agreed upon offset and in a rectangular shaped pattern to facilitate in the construction of the south

half of the "new" Fine Arts Building. It shall be assumed that twenty stakes shall be required to facilitate in construction of the south half of the building.

9. **Site Walls (870)**

- Site Walls - Provide stakes at all primary points of control, angle points, or not less than twenty-five feet (25') intervals at the "new" Math/CIS Building AND north half of the "new" Fine Arts Building. Cuts and fills will be referenced to grades as shown on approved plans.
  Maximum number of site requests to complete task: 1

10. **Verifications)** - Provide survey services sufficient to prepare line and grade verification letter(s) for the following:

- Rough Grade (approximately 25' intervals)
- Pad ("new" Math/CIS Building AND north half of "new" Fine Arts Building)

Should it be determined that improvements have not been properly placed, and additional time or trips to the job site become necessary, due to such improper placement, then such additional time or trips will be billed as "Additional Services".
Maximum number of site requests to complete task: 1

PHASE 2

1. **Control Surveys (808)**

- Establish/Densify Construction Control

2. **Rough Grading (810)**

- Sawcut Lines - Provide stakes to define the project boundary and/or limits of construction at 100' intervals for the purpose of site clearing (no grades).
  Maximum number of site requests to complete task: 1
- Rough grade staking - Provide stakes at approximately fifty feet (50') intervals, including swales and ridge lines, to facilitate in the construction of grading for flatwork.
  Maximum number of site requests to complete task: 1

3. **Site Flatwork (850)**

- Sidewalks/Flatwork - Provide stakes at not less than twenty-five-foot (25') intervals to facilitate in the construction of the north half of the "new" Fine Arts Building related sidewalk and flatwork.
  Maximum number of site requests to complete task: 1

4. **Verifications** - Provide survey services sufficient to prepare line and grade verification letter(s) for the following:
   - Rough Grade (approximately 25' intervals)

ALL PHASE:

Survey of bolt/ plate verification pre-concrete placement:
Fine Arts (South Portion) – 2 (8 hour each) visits
Fine Arts (North Portion) – 2 (8 hour each) visits
CIS/ Math – 2 (8 hour each) visits
Bridge – 1 (8 hour) visit

Survey of bolt/plate verification post-concrete placement:
Fine Arts (South Portion) – 1 (8 hour) visit
Fine Arts (North Portion) – 1 (8 hour) visit
CIS/ Math – 1 (8 hour) visit
Bridge – 1 (8 hour) visit

Survey of perimeter of steel once plumb and line of steel is complete:
Fine Arts (South Portion) – 1 (8 hour) visit
Fine Arts (North Portion) – 1 (8 hour) visit
CIS/ Math – 1 (8 hour) visit
Bridge – 1 (8 hour) visit

Client agrees to compensate HFI for the above services in the Not-To-Exceed fee **(PREVAILING WAGE)** in the amount of:

Fee for above related services for Fine Arts Building: ***(forty-one thousand four hundred and forty dollars)***	***$41,440.00***
Fee for above services related for CIS/Math Building: ***(forty thousand nine hundred and sixty dollars)***	***$40,960.00***

The above services will be invoiced separately on an hourly basis, referenced by:

10/23/14

HFI's Job Number II.054069.7001, Phase 50 for Fine Arts ($41,400) and PO # assigned by Cerritos College.

HFI's Job Number II.050469.7001, Phase 50A for CIS/Math ($40,960) and PO# assigned by Cerritos College

The original Agreement terms are made a part hereof.

CONSULTANT: **HALL & FOREMAN, INC.**

DATA & ASSUMPTIONS

1. All requests for surveying services shall be made by **Client's** designated representative, who will provide **Consultant** with a minimum of **forty eight (48) hours notice.**

2. **Client** will insure that he and/or his contractors will maintain all primary survey control points within the project. **Consultant** shall clearly designate these points and will, upon request, relocate them for the convenience of construction. Replacement of any primary control points destroyed by construction, without prior notification, shall not be a part of this **Agreement** and shall be performed as "Additional Services".

3. **Client** will insure that his contractors will expose any existing utility lines at connection points of new construction to permit **Consultant** to verify as-built, existing elevations and locations prior to commencing construction.

4. **Client** will insure that at the time surveying services are required, the work area will be clear of obstacles which interfere with surveying objectives.

5. **Client** will schedule surveying services to minimize site visits by having at least 4 hours of surveying available per requested visit. Lost time due to the site not being ready for requested survey work will be billed and paid for by the **Client** as "Additional Services".

6. All requests for construction staking not specifically included in the **Scope of Services** or restaking (replacement of original stakes lost during construction) shall be considered as "Additional Services". **Client's** or his authorized representative's signature on a "Confirmation of Work" slip shall be considered as authorization by the **Client** for any additional work.

   The following persons have the authorization to sign "Additional Services" in the field:

   _____ _____

   _____ _____

   So as to avoid delays, Hall & Foreman, Inc. will begin work on these "Additional Services" upon **Client's** verbal request. "Confirmation of Work" slips which describe where, when and what work is being requested shall be signed by **Client** or his authorized field representative for such additional work. Signed "Confirmation of Work" slips shall be considered final authorization for "Additional Services".

7. Items specifically excluded from this **Agreement** consist of, but are not necessarily limited to the following:

   a. Dry Utility lines and fixtures staking (gas, CATV, and telephones).
   b. Slopes of five feet (5') or less.

c. Landscaping (trees, shrubs, swales, area drains).
d. Demolition work.
e. Perimeter walls.
f. Retaining walls.
g. Valley gutters.
h. Irrigation systems.
i. Traffic signals and signs.
j. Interior building columns and interior walls.
k. Borrow area.
l. Settlement plate readings.
m. Model site improvements.
n. Landscape improvements.
o. Recreation area improvements.
p. Trash enclosures
q. Additional stakes required by plan revisions after the date of this **Agreement.**
r. Additional stakes required by the local agency due to policy revisions after the date of this **Agreement.**
s. Additional stakes required by structural, architectural, landscaping, grading, utility or other plans not available to Hall & Foreman, Inc. during the preparation of this **Agreement.**
t. Removals: Stakes required by Soils Engineer to effect removal and replacement of material and make necessary measurements and calculations to determine quantity of material removed.
u. Special pavement areas.
v. "Potholing", physically digging to expose objects to be located and measures.

8. The **Scope of Services** does not include the layout or design of the site "dry" utilities, i.e., electrical service, lighting, telephone service, cable TV service and natural gas service.

9. Any work resulting from changes to current standards, ordinances, and/or governing agency personnel after the date of the **Agreement** which materially impact the design or processing of this project or which results in redesign or material changes in the design shall be performed as "Additional Service", and be subject to negotiation.

10. The design and layout of retaining walls is not a part of the Precise Grading Plan. If required, it shall be considered as "Additional Services", and subject to negotiation.

11. Those items of work not specifically addressed in the **Data and Assumptions** and **Scope of Services** shall not be considered a part thereof, and shall be considered as "Additional Services", and shall be subject to negotiation.

Tilden-Coil

General Inclusions:

1. This Project must be completed in a total of 754 calendar days. Contractor must manage to complete in this allocated time frame without excuse. **Contractor agrees to assign the appropriate manpower to complete Contractor's related activities.** Subcontractor shall provide manpower / crew size information for each activity to Contractor, within 5 days from execution of subcontract agreement. All clarification and approvals must be obtained prior to work start and in such time as to allow answer, procurement, and preparation without compromising the schedule activity time and scheduled start date. Late coordination and RFI's asked during work progress are not an excuse for delay. Methods for maintaining allowable durations includes but not limited to:
   a. Sufficient crew size
   b. Extended hours. Allowable outdoor work hours are Sun – Friday. All shifts to begin at 7:00am unless otherwise directed by Superintendent.
2. CONTRACTOR acknowledges and agrees multiple move-ins and/or mobilizations may be required and all such move-ins and/or mobilizations are covered within this contract without additional cost to Tilden-Coil Constructors, Inc.
3. Any work required in the crawl space, subcontractor must comply with confine spaces requirements per OSHA.

Inclusions:

4. Contractor shall furnish all equipment necessary to complete the following Scope of Work (including Phase 1A, 1B, & 2):

A. ROUGH GRADE STAKING

1. Swales.
2. Ridge lines.
3. Establish temporary bench control.
4. Site at 50 ft. grid, grade breaks, angle points, B.C.'s and E.C.'s.
5. Building pad corners (establish pad finish and/or subgrade elevations).
6. Post rough grade survey.
   a. Establish and record 25 topo points for contour confirmation.
   b. Establish and record 100 topo points around and in between buildings and paving and hardscape areas to establish existing grades prior to start of site and building improvements.

B. FOUNDATION CONSTRUCTION

1. Establish horizontal and vertical control.
2. Establish horizontal control for proposed drilled piers.
3. Building pad certification and As-builts for District.
4. Layout of building, including canopy structures, bridge, and film building - perimeter and major grid lines for line only, and all radius points.
5. Layout of all depressions for floor finishes.
6. Layout of recessed / embedded track items scheduled to be installed within interior of building.
7. Bench marks at building (for vertical control). Two (2) each per building at opposite corners, as directed by the Construction Manager.
8. Major Grid Lines at 1st Floor, 2nd floor, and roof, as is applicable.
9. Survey of embedded items for pre, as well as post concrete placement (includes as-built verifying horizontal and vertical control).

C. STRUCTURAL STEEL

1. Survey of perimeter steel of each building, including bridge, once plumb and line of erected steel is complete (includes as-built verifying horizontal and vertical control).

D. STORM DRAIN SYSTEM
   1. Staked at +/- 25' intervals. (Lines & Grades)
   2. Catch basins.
   3. Manholes; including rim & invert elevations.
   4. Drainage structures, angle points, transitions, and inlets.
   5. Invert elevations at all grade breaks.

E. CURB, CURB & GUTTER, "V" GUTTER
(each to be surveyed twice. 1st survey for grade and 2nd survey for concrete.)
   1. Set stakes at +/- 50' centers.
   2. Beginning of curve and /or radius.
   3. End of curve and/or radius.
   4. Grade breaks.
   5. Angle points.
   6. Radius points.
   7. Curb and gutter, cross gutter, v-gutter, swales, aprons, headers, B.C.'s E.C.'s grade breaks and curb face/local depressions.

F. SEWER / ELECTRIC STAKES
   1. Manholes; including rim & invert elevations.
   2. Sewer main (25 ft. intervals-line and grade), manholes, cleanouts, angle points, grade breaks and laterals.
   3. Stake main utility lines and all vaults.

G. DOMESTIC, FIRE WATER & GAS LINES
   1. +/- 50' intervals – line and grade, angle points, laterals, appurtenance, and devices.

H. RETAINING / PLANTER / SEAT WALL STAKING
   1. +/- 50' intervals, angle points, and radius points.
   2. Top of wall.
   3. Top of footing.

I. SITE WORK STAKES
   1. Redwood header and edge of pavement at 25 ft. intervals.
   2. Light standards - two (2) stakes each.
   3. Site certification and As-Builts for District.
   4. Subgrade staking for site concrete, asphalt paving, ramps and stairs.
   5. Chain link fencing and gates – line and grade.

5. Contractor shall certify that all revisions to elevations and dimensions made to the Civil drawings at the end of the project are correctly updated. Certification of drawings to be turned over to Tilden-Coil Constructors at the end of the project.
6. Should additional surveying work be required for the Contract, the work shall be proceeded on a times and material basis, The agreed unit labor rates (inclusive of overhead & profit) are as follows:
   a. One (1) man crew, including surveying equipment (Two man crew will not be required) - $180.00/hr.
   b. Computer Time/ Office Calculation Time - $135.00/ hr.
   c. AutoCAD specialist/ draftsman- $135.00/hr.
7. Includes prevailing wages.

Exclusions:

1. Re-surveying or re-staking as a result of damage created by a Prime Contractor.
2. Layout or design of dry utilities.

Specifications Sections:

1. Specification Section 017200

Cerritos College

AMENDMENT NO. 1

TO

PROJECT ASSIGNMENT AGREEMENT NO. 2

UNDER

CONTRACT NO. 14P005

BETWEEN

CERRITOS COMMUNITY COLLEGE DISTRICT

AND

HALL & FOREMAN, A DIVISION OF DAVID EVANS AND ASSOCIATES, INC.

DATED

JULY 1, 2014

WHEREAS, this Project Assignment Amendment ("P.A. AMENDMENT") is made and entered into as of **March 1, 2017** by and between the **Cerritos Community College District** ("DISTRICT") and **Hall & Foreman, a Division of David Evans and Associates, Inc.** ("INDEPENDENT CONSULTANT"); collectively referred to as "PARTIES", and

WHEREAS, this P.A. AMENDMENT shall be considered attached to and incorporated in that certain document dated **December 11, 2014**, entitled "**Project Assignment Agreement No. 2** to Master Independent Consultant Agreement, Contract No. 14P005 ("PROJECT ASSIGNMENT AGREEMENT") for the completion of the **CIS/Math** Project (the "PROJECT") as the PARTIES desire to amend, clarify, modify and/or revise the terms of the PROJECT ASSIGNMENT AGREEMENT; and

WHEREAS, this P.A. AMENDMENT arises out of the DISTRICT's desire to obtain **additional independent consultant services** for the completion of the PROJECT (hereinafter referred to as the "Additional Services"); and

WHEREAS, THE Master Independent Consultant Agreement Contract No. 14P005 dated July 1, 2014 between the parties (the "AGREEMENT") requires all Additional Services to be detailed in writing and approved by the DISTRICT; and

WHEREAS, the P.A. AMENDMENT is being executed between the PARTIES pursuant to Article III, Section 1 and Article XIII, Section 8 of the AGREEMENT; and

WHEREAS, where any section or portion of the PROJECT ASSIGNMENT AGREEMENT is amended or superseded, the balance of that section or portion not specifically amended or superseded shall remain in effect as originally written. Where any section or portion of the PROJECT ASSIGNMENT AGREEMENT is supplemented, that supplement shall be considered added thereto, and the original provisions of that section or portion shall remain in effect as originally written. Where any Paragraph, Section, Portion or Exhibit is referenced, such Paragraph, Section, Portion or Exhibit is superseded and replaced by the language herein. This P.A. AMENDMENT, taken together with the PROJECT ASSIGNMENT AGREEMENT dated **December 11, 2014** represents the new PROJECT ASSIGNMENT AGREEMENT; and

WHEREAS, unless expressly provided otherwise, all capitalized terms and phrases used in this P.A. AMENDMENT shall have the same meanings as set forth in the PROJECT ASSIGNMENT AGREEMENT; and

WHEREAS, the DISTRICT and INDEPENDENT CONSULTANT agree that the Recitals set forth hereinabove are expressly incorporated into the PROJECT ASSIGNMENT AGREEMENT and correctly set forth the nature of the PROJECT ASSIGNMENT AGREEMENT as modified by the P.A. AMENDMENT. .

NOW, THEREFORE, the PARTIES hereto agree that this P.A. AMENDMENT shall be incorporated into the PROJECT ASSIGNMENT AGREEMENT pursuant to the terms and conditions of the AGREEMENT and as otherwise set forth herein below:

Add Section 5(E) to the PROJECT ASSIGNMENT AGREEMENT as Follows:

E. Additional Services: The INDEPENDENT CONSULTANT agrees to perform all the Additional Services set forth in the proposal attached hereto and incorporated herein by this reference as ATTACHMENT "1". The INDEPENDENT CONSULTANT and DISTRICT both agree to be bound by the provisions set forth in said ATTACHMENT "1" only to the extent such terms detail the scope of Additional Services and the total compensation due the INDEPENDENT CONSULTANT for performing such Additional Services. Notwithstanding the above concerning compensation and scope of Additional Services, the PARTIES agree that the terms and conditions of this PROJECT ASSIGNMENT AGREEMENT shall be controlling and will govern in the event of any discrepancies, conflicts or inconsistencies between this PROJECT ASSIGNMENT AGREEMENT and ATTACHMENT "1". The INDEPENDENT CONSULTANT and DISTRICT also agree that the terms and conditions of the AGREEMENT shall be controlling and will govern in the event of any discrepancies, conflicts or inconsistencies between the AGREEMENT and this PROJECT ASSIGNMENT AGREEMENT or ATTACHMENT "1".

(1) Additional Services Compensation. The DISTRICT agrees to pay the INDEPENDENT CONSULTANT in accordance with the fee, rate and/or price schedule information set forth in ATTACHMENT "1", inclusive of reimbursable expenses, for performing all the Additional Services set forth in Section 5(E) above subject to the limitations set forth herein this Section 5(E)(1). In no event shall

the total payment to INDEPENDENT CONSULTANT exceed **$24,500.00** for performing all the Additional Services set forth herein this PROJECT ASSIGNMENT AGREEMENT and ATTACHMENT "1". The INDEPENDENT CONSULTANT shall invoice all fees for Additional Services performed by the INDEPENDENT CONSULTANT on a monthly basis as services are completed by the INDEPENDENT CONSULTANT. All invoices for Additional Services shall be based upon actual work or services completed by the INDEPENDENT CONSULTANT and shall be supported by proper invoices, receipts and/or other documentation.

Add Section 7 to the PROJECT ASSIGNMENT AGREEMENT as Follows:

THIS PROJECT ASSIGNMENT AGREEMENT SHALL NOT INCLUDE OR INCORPORATE THE TERMS OF ANY GENERAL CONDITIONS, CONDITIONS, TERMS AND CONDITIONS, MASTER AGREEMENT OR ANY OTHER BOILERPLATE TERMS OR FORM DOCUMENTS PREPARED BY THE ARCHITECT. THE ATTACHMENT OF ANY SUCH DOCUMENT TO THIS PROJECT ASSIGNMENT AGREEMENT AS ATTACHMENT "1" SHALL NOT BE INTERPRETED OR CONSTRUED TO INCORPORATE SUCH TERMS INTO THIS PROJECT ASSIGNMENT AGREEMENT UNLESS THE DISTRICT APPROVES OF SUCH INCORPORATION IN A SEPARATE WRITING SIGNED BY THE DISTRICT. ANY REFERENCE TO BOILERPLATE TERMS AND CONDITIONS IN THE PROPOSAL, QUOTE OR OTHER DOCUMENT SUBMITTED TO THE DISTRICT BY ARCHITECT FOR ATTACHMENT TO THIS PROJECT ASSIGNMENT AGREEMENT SHALL BE NULL AND VOID AND HAVE NO EFFECT UPON THIS PROJECT ASSIGNMENT AGREEMENT. PROPOSALS, QUOTES, STATEMENT OF QUALIFICATIONS AND OTHER SIMILAR DOCUMENTS PREPARED BY THE ARCHITECT MAY BE INCORPORATED INTO THIS PROJECT ASSIGNMENT AGREEMENT AS ATTACHMENT 1 BUT SUCH INCORPORATION SHALL BE STRICTLY LIMITED TO THOSE PARTS DESCRIBING THE SCOPE OF THE AGREED UPON ADDITIONAL SERVICES, AND THE CORRESPONDING RATE, FEE AND/OR PRICE SCHEDULE.

Exhibit "A" to this P.A. AMENDMENT Shall be Attached and Incorporated into the Project Assignment Agreement as Attachment "1"

(REMAINDER OF PAGE INTENTIONALLY LEFT BLANK)

The PARTIES, through their authorized representatives, have executed this P.A. AMENDMENT as of the day and year first written above.

Dated: March 8, 2017	Dated: 3/23, 2017
Hall & Foreman, a Division of David Evans and Associates, Inc.	**Cerritos Community College District**
By: Linda Sandusky	By: FL
Print Name: Linda Sandusky	Print Name: Felipe R. Lopez
Print Title: Project Director, Associate	Print Title: Vice President Business Services

EXHIBIT "A"

1. Independent Consultant's Proposal is **not** made part of this PAA and has been included **for reference only**.
    a. Reference attached proposal from Linda Sandusky, Project Director/Associate, Hall & Foreman, a Division of David Evans and Associates, Inc. to Jimmy Riordan, Program Manager, Tilden-Coil Constructors, Inc., Cerritos Community College District dated December 19, 2016 regarding providing building staking for the CIS/Math Project (1 page), attached hereto and incorporated herein by this reference as ATTACHMENT "1".
2. Task 1 – Project Specific Reporting Requirements
    a. Building staking
3. Findings and recommendations to be prepared in accordance with generally accepted professional engineering and engineering geological principles and practice in this area of Southern California.
4. Includes workers' compensation insurance as required by law.
5. Cost of Professional Services

a. Original Project Assignment Agreement	$ 40,960.00
b. Amendment No. 1	$ 24,500.00
c. Total	$ 65,460.00

6. Schedule
    a. December 30, 2016 – April 30, 2017

Cerritos College

PROJECT ASSIGNMENT AGREEMENT NO. 1
TO
MASTER INDEPENDENT CONSULTANT AGREEMENT
FOR ENGINEERING SERVICES
CONTRACT NO. 14P005
BETWEEN CERRITOS COMMUNITY COLLEGE DISTRICT
AND
HALL & FOREMAN, INC.
DATED JULY 1, 2014

WHEREAS, this Project Assignment Agreement ("PAA") is made and entered into as of this **11th** day of **December**, **2014**, by and between the **Cerritos Community College District** ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, Inc.** ("Consultant"), incorporated under the laws of the State of Oregon, and licensed to do business in the State of California, with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, this PAA shall be considered attached to and incorporated into that certain document dated **July 1, 2014**, entitled "Master Independent Consultant Agreement for Professional Services (Engineering Services)", Contract No. **14P005** ("Master Agreement"). This PAA and the Master Agreement may collectively be referred to herein as "the Agreements."

WHEREAS, this PAA arises out of the District's desire to obtain the necessary consultant for professional services – **Construction Stakes** as set forth in the Master Agreement and as further described herein.

WHEREAS, this PAA is being executed between the Parties pursuant to Section 26 of the Master Agreement, specifying that this PAA shall be incorporated into and made a part of the Master Agreement.

WHEREAS, the Recitals of the Master Agreement require that each portion of the Project be identified and made a part of the Master Agreement through a PAA executed by both Parties, which identifies the name of the improvement, location, scope of work, Consultant's project number, basis of compensation, and any additional services that will be performed by the Consultant in accordance with the Master Agreement.

NOW, THEREFORE, the Parties agree that the Project shall be completed pursuant to the terms and conditions of the Master Agreement and as further set forth in this PAA as follows:

1. **Project Description.** Consultant shall provide professional services for the following Project(s):

   A. Fine Arts

2. **Basic Services**. The Consultant shall provide the basic services set forth in the Master Agreement in connection with this PAA, with the exception/addition of those set forth in the attached **Exhibit "A"**, which are specific to this Project, as determined by the District's project manager and/or architect and/or construction manager ("Services").

3. **Extra Services, Consultants, and Deliverables**. Services, special consultants, and/or other deliverables that are not set forth in the Master Agreement but which are required for the completion of this Project shall

be described in **Exhibit "A."**

4. **Term**. Consultant shall commence providing Services under this PAA on **December 11, 2014**, and will diligently perform as required and complete performance by **October 31, 2016**, unless one of the Agreements is terminated and/or otherwise cancelled prior to that time.

5. **Submittal of Documents**. The Consultant shall not commence the Services under this PAA until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed PAA
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
X	Signed Master Agreement *(if not previously provided)*
X	Workers' Compensation Certification *(if not previously provided)*
X	Insurance Certificates and Endorsements *(if not previously provided)*
X	W-9 Form *(if not previously provided)*
	Other: _____

6. **Consultant's Compensation**. District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this PAA a total fee not to exceed **Forty-One Thousand, Four-Hundred, Forty and 00/100 Dollars ($41,440.00**), billed on a time and materials (T&M) basis. District shall pay Consultant according to the following terms and conditions:

   A. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services to be produced is as follows:

      1) Construction Stakes

7. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as follows:

   A. None

8. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

   A. None

9. **Assignment**. The obligations of the Consultant pursuant to this PAA shall not be assigned by the Consultant.

IN WITNESS WHEREOF, the Parties hereto have executed this PAA on the dates indicated below.

Dated: JANUARY 26, 2015

Cerritos Community College District

By: _____

Print Name: Dr. David El Fattal

Print Title: VP Business Services

Dated: Jan 9, 2015

Hall & Foreman, Inc.
a div. of David Evans + associates inc.

By: _____

Print Name: Linda Sandusky

Print Title: Project Manager, Associate

Information regarding Consultant:

License No.: _____

Address: 17782 17th Street, Suite 200

Tustin, CA 92780

Telephone: 714-665-4500

Facsimile: 714-665-4501

E-Mail: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
__x__ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

93-0661195
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

EXHIBIT "A"

DESCRIPTION OF CONSULTANT SERVICES

Consultant's entire Proposal is **not** made part of this PAA.

1. Reference Consultant's proposal dated October 22, 2014 (10 pages), attached hereto and made a part of this PAA by this reference.

Job Name: Fine ARts
New PO#: (Y) / N
PO#: TBD CO#:
FUND: 42.1

Notes: 65040
6130

Hall & Foreman, Inc.
Engineering ▪ Planning ▪ Surveying

17782 17th Street, Suite 200
Tustin, CA 92780
Tel. 714-665-4500 Fax. 714-665-4501

To: **Cerritos College**
11110 Alondra Boulevard
Norwalk, CA 90650

951-538-4709

Project Code: II.050469-7001
Job Description: Fine Arts & CIS/Math Buildings Staking
Contract No: C05-1018B
Project: Phase **50**: Fine Arts Bldg
Project: Phase **50A**: CIS/Math Bldg

Attn: David Buted (Tilden-Coil) Date: October 22, 2014

Per my conversation with David Buted's and construction schedule sent to HFI on this project (5/27/14 & 10/15/14) and Section 017200 Field Engineering received 6/23/14 from David, HFI will provide the following services at Cerritos College-Math & Fine Arts Buildings. The services below are based on the construction schedule and SWPPP Erosion Control Plan phasing on this project:

HFI agrees to furnish one (1) set of construction stakes upon **Client's** request, in accordance with the requirements of the governing agency as follow:

PHASE 1A

1. **Survey Coordination & Supervision (807)**

   - Coordination/Setup
   - Data Collector Management

2. **Control Surveys (808)**

   - Establish/Densify Construction Control

3. **Rough Grading (810)**

   - Sawcut Lines - Provide stakes to define the project boundary and/or limits of construction at 100' intervals for the purpose of site clearing (no grades).
     Maximum number of site requests to complete task: 1
   - Building Pads (south half of "new" Fine Arts Building AND "new" Film Building) - Provide stakes at all main building corners. Cuts and fills will be referenced to pad elevations as shown on the approve Precise Grading Plan.
     Maximum number of site requests to complete task: 1
   - Rough grade staking - Provide stakes at approximately fifty feet (50') intervals, including swales and ridge lines, to facilitate in the construction of flatwork.
     Maximum number of site requests to complete task: 1

4. **Storm Drain (820)**

- Main Line & Laterals - Provide stakes at all primary points of control, centerline of manholes, clean outs, angle points, grade breaks and not less than twenty-five feet (25') on center along main line and lateral alignment.
- Inlets - Provide two (2) stakes for each storm drain inlet structure to facilitate in construction.
- Manholes – to include Rim and Invert elevations.
  Maximum number of site requests to complete task: 1 (for both SD tasks)

5. **Sanitary Sewer (825)**

- Main Lines and laterals - Provide stakes at all primary points of control, centerline of manholes, cleanouts (or beginning and ends of pipe) and not less than twenty-five feet (25') on center along main line.
- Manholes – to include Rim and Invert elevations.
  Maximum number of site requests to complete task: 1

6. **Domestic & Fire Water Line (835)**

- Main Line - Provide stakes at not less than fifty feet (50') on center along main line and all primary points of control, angle points and main line intersections with cuts referenced to finish surface of street or top of curb.
- Services & Fire Hydrants - Provide not more than two (2) stakes to facilitate the installation of water services as shown on the approved composite utility plans.
  Maximum number of site requests to complete task: 1(for both water tasks)

7. **Edison Line & Services (835)**

- Main Line - Provide stakes at not less than fifty feet (50') on center along main line and all primary points of control, angle points and main line intersections with cuts referenced to finish surface of street or top of curb or finished surface
- Services - Provide not more than four (4) stakes to facilitate the installation of electrical vaults or pedestals as shown on the approved composite utility plan.
  Maximum number of site requests to complete task: 1(for both water tasks)

8. **Site Flatwork (850)**

- Sidewalks/Flatwork - Provide stakes at not less than twenty-five-foot (25') intervals to facilitate in the construction of the south half of the "new" Fine Arts Building related sidewalk and flatwork.
  Maximum number of site requests to complete task: 1

9. **Building Stakes**

- Gridlines – HFI shall provide stakes at a mutually agreed upon offset and in a rectangular shaped pattern to facilitate in the construction of the "new" Film Building AND the south half of the "new" Fine Arts Building. It shall be assumed that a total of forty (40) stakes shall be required to facilitate in construction of the south half of the building.

10. **Site Walls (870)**

- Site Walls - Provide stakes at all primary points of control, angle points, or not less than twenty-five feet (25') intervals at the north half of the "new" Fine Arts Building. Cuts and fills will be referenced to grades as shown on approved plans.
  Maximum number of site requests to complete task: 1

11. **Verifications)** - Provide survey services sufficient to prepare line and grade verification letter(s) for the following:

- Rough Grade (approximately 25' intervals)
- Pad (south half of "new" Fine Arts Building)

Should it be determined that improvements have not been properly placed, and additional time or trips to the job site become necessary, due to such improper placement, then such additional time or trips will be billed as "Additional Services".
Maximum number of site requests to complete task: 1

PHASE 1B

1. **Control Surveys (808)**

- Establish/Densify Construction Control

2. **Rough Grading (810)**

- Sawcut Lines - Provide stakes to define the project boundary and/or limits of construction at 100' intervals for the purpose of site clearing (no grades).
  Maximum number of site requests to complete task: 1
- Building Pads ("new" Math/CIS Building AND north half of "new" Fine Arts Building) - Provide stakes at all main building corners. Cuts and fills will be referenced to pad elevations as shown on the approve Precise Grading Plan.
  Maximum number of site requests to complete task: 1
- Rough grade staking - Provide stakes at approximately fifty feet (50') intervals, including swales and ridge lines, to facilitate in the construction of flatwork.
  Maximum number of site requests to complete task: 1

3. **Storm Drain (820)**

- Main Line & Laterals - Provide stakes at all primary points of control, centerline of manholes, clean outs, angle points, grade breaks and not less than twenty-five feet (25') on center along main line and lateral alignment.
- Inlets - Provide two (2) stakes for each storm drain inlet structure to facilitate in construction.
- Manholes – to include Rim and Invert elevations.
  Maximum number of site requests to complete task: 1 (for both SD tasks)

4. **Sanitary Sewer (825)**

- Main Lines and laterals - Provide stakes at all primary points of control, centerline of manholes, cleanouts (or beginning and ends of pipe) and not less than twenty-five feet (25') on center along main line.
- Manholes – to include Rim and Invert elevations.
  Maximum number of site requests to complete task: 1

5. **Domestic & Fire Water Line (835)**

- Main Line - Provide stakes at not less than fifty feet (50') on center along main line and all primary points of control, angle points and main line intersections with cuts referenced to finish surface of street or top of curb.
- Services & Fire Hydrants - Provide not more than two (2) stakes to facilitate the installation of water services as shown on the approved composite utility plans.
  Maximum number of site requests to complete task: 1(for both water tasks)

6. **Edison Line & Services (835)**

- Main Line - Provide stakes at not less than fifty feet (50') on center along main line and all primary points of control, angle points and main line intersections with cuts referenced to finish surface of street or top of curb or finished surface
- Services - Provide not more than four (4) stakes to facilitate the installation of electrical vaults or pedestals as shown on the approved composite utility plan.
  Maximum number of site requests to complete task: 1(for both water tasks)

7. **Site Flatwork (850)**

- Sidewalks/Flatwork - Provide stakes at not less than twenty-five-foot (25') intervals to facilitate in the construction of the "new" Math/CIS Building AND north half of the "new" Fine Arts Building related sidewalk and flatwork.
  Maximum number of site requests to complete task: 1

8. **Building Stakes**

- Gridlines – HFI shall provide stakes at a mutually agreed upon offset and in a rectangular shaped pattern to facilitate in the construction of the south

half of the "new" Fine Arts Building. It shall be assumed that twenty stakes shall be required to facilitate in construction of the south half of the building.

9. **Site Walls (870)**

- Site Walls - Provide stakes at all primary points of control, angle points, or not less than twenty-five feet (25') intervals at the "new" Math/CIS Building AND north half of the "new" Fine Arts Building. Cuts and fills will be referenced to grades as shown on approved plans.
  Maximum number of site requests to complete task: 1

10. **Verifications)** - Provide survey services sufficient to prepare line and grade verification letter(s) for the following:

- Rough Grade (approximately 25' intervals)
- Pad ("new" Math/CIS Building AND north half of "new" Fine Arts Building)

Should it be determined that improvements have not been properly placed, and additional time or trips to the job site become necessary, due to such improper placement, then such additional time or trips will be billed as "Additional Services".
Maximum number of site requests to complete task: 1

PHASE 2

1. **Control Surveys (808)**

- Establish/Densify Construction Control

2. **Rough Grading (810)**

- Sawcut Lines - Provide stakes to define the project boundary and/or limits of construction at 100' intervals for the purpose of site clearing (no grades).
  Maximum number of site requests to complete task: 1
- Rough grade staking - Provide stakes at approximately fifty feet (50') intervals, including swales and ridge lines, to facilitate in the construction of grading for flatwork.
  Maximum number of site requests to complete task: 1

3. **Site Flatwork (850)**

- Sidewalks/Flatwork - Provide stakes at not less than twenty-five-foot (25') intervals to facilitate in the construction of the north half of the "new" Fine Arts Building related sidewalk and flatwork.
  Maximum number of site requests to complete task: 1

4. **Verifications** - Provide survey services sufficient to prepare line and grade verification letter(s) for the following:
   - Rough Grade (approximately 25' intervals)

ALL PHASE:

Survey of bolt/ plate verification pre-concrete placement:
Fine Arts (South Portion) – 2 (8 hour each) visits
Fine Arts (North Portion) – 2 (8 hour each) visits
CIS/ Math – 2 (8 hour each) visits
Bridge – 1 (8 hour) visit

Survey of bolt/plate verification post-concrete placement:
Fine Arts (South Portion) – 1 (8 hour) visit
Fine Arts (North Portion) – 1 (8 hour) visit
CIS/ Math – 1 (8 hour) visit
Bridge – 1 (8 hour) visit

Survey of perimeter of steel once plumb and line of steel is complete:
Fine Arts (South Portion) – 1 (8 hour) visit
Fine Arts (North Portion) – 1 (8 hour) visit
CIS/ Math – 1 (8 hour) visit
Bridge – 1 (8 hour) visit

Client agrees to compensate HFI for the above services in the Not-To-Exceed fee **(PREVAILING WAGE)** in the amount of:

Fee for above related services for Fine Arts Building: ***(forty-one thousand four hundred and forty dollars)***	***$41,440.00***
Fee for above services related for CIS/Math Building: ***(forty thousand nine hundred and sixty dollars)***	***$40,960.00***

The above services will be invoiced separately on an hourly basis, referenced by:

HFI's Job Number II.054069.7001, Phase 50 for Fine Arts ($41,400) and PO # assigned by Cerritos College.

HFI's Job Number II.050469.7001, Phase 50A for CIS/Math ($40,960) and PO# assigned by Cerritos College

The original Agreement terms are made a part hereof.

CONSULTANT: **HALL & FOREMAN, INC.**

DATA & ASSUMPTIONS

1. All requests for surveying services shall be made by **Client's** designated representative, who will provide **Consultant** with a minimum of **forty eight (48) hours notice.**

2. **Client** will insure that he and/or his contractors will maintain all primary survey control points within the project. **Consultant** shall clearly designate these points and will, upon request, relocate them for the convenience of construction. Replacement of any primary control points destroyed by construction, without prior notification, shall not be a part of this **Agreement** and shall be performed as "Additional Services".

3. **Client** will insure that his contractors will expose any existing utility lines at connection points of new construction to permit **Consultant** to verify as-built, existing elevations and locations prior to commencing construction.

4. **Client** will insure that at the time surveying services are required, the work area will be clear of obstacles which interfere with surveying objectives.

5. **Client** will schedule surveying services to minimize site visits by having at least 4 hours of surveying available per requested visit. Lost time due to the site not being ready for requested survey work will be billed and paid for by the **Client** as "Additional Services".

6. All requests for construction staking not specifically included in the **Scope of Services** or restaking (replacement of original stakes lost during construction) shall be considered as "Additional Services". **Client's** or his authorized representative's signature on a "Confirmation of Work" slip shall be considered as authorization by the **Client** for any additional work.

   The following persons have the authorization to sign "Additional Services" in the field:

   _____ _____

   _____ _____

   So as to avoid delays, Hall & Foreman, Inc. will begin work on these "Additional Services" upon **Client's** verbal request. "Confirmation of Work" slips which describe where, when and what work is being requested shall be signed by **Client** or his authorized field representative for such additional work. Signed "Confirmation of Work" slips shall be considered final authorization for "Additional Services".

7. Items specifically excluded from this **Agreement** consist of, but are not necessarily limited to the following:

   a. Dry Utility lines and fixtures staking (gas, CATV, and telephones).
   b. Slopes of five feet (5') or less.

1. Survey of perimeter steel of each building, including bridge, once plumb and line of erected steel is complete (includes as-built verifying horizontal and vertical control).

D. STORM DRAIN SYSTEM
   1. Staked at +/- 25' intervals. (Lines & Grades)
   2. Catch basins.
   3. Manholes; including rim & invert elevations.
   4. Drainage structures, angle points, transitions, and inlets.
   5. Invert elevations at all grade breaks.

E. CURB, CURB & GUTTER, "V" GUTTER
(each to be surveyed twice. 1st survey for grade and 2nd survey for concrete.)
   1. Set stakes at +/- 50' centers.
   2. Beginning of curve and /or radius.
   3. End of curve and/or radius.
   4. Grade breaks.
   5. Angle points.
   6. Radius points.
   7. Curb and gutter, cross gutter, v-gutter, swales, aprons, headers, B.C.'s E.C.'s grade breaks and curb face/local depressions.

F. SEWER / ELECTRIC STAKES
   1. Manholes; including rim & invert elevations.
   2. Sewer main (25 ft. intervals-line and grade), manholes, cleanouts, angle points, grade breaks and laterals.
   3. Stake main utility lines and all vaults.

G. DOMESTIC, FIRE WATER & GAS LINES
   1. +/- 50' intervals – line and grade, angle points, laterals, appurtenance, and devices.

H. RETAINING / PLANTER / SEAT WALL STAKING
   1. +/- 50' intervals, angle points, and radius points.
   2. Top of wall.
   3. Top of footing.

I. SITE WORK STAKES
   1. Redwood header and edge of pavement at 25 ft. intervals.
   2. Light standards - two (2) stakes each.
   3. Site certification and As-Builts for District.
   4. Subgrade staking for site concrete, asphalt paving, ramps and stairs.
   5. Chain link fencing and gates – line and grade.

5. Contractor shall certify that all revisions to elevations and dimensions made to the Civil drawings at the end of the project are correctly updated. Certification of drawings to be turned over to Tilden-Coil Constructors at the end of the project.
6. Should additional surveying work be required for the Contract, the work shall be proceeded on a times and material basis, The agreed unit labor rates (inclusive of overhead & profit) are as follows:
   a. One (1) man crew, including surveying equipment (Two man crew will not be required) - $180.00/hr.
   b. Computer Time/ Office Calculation Time - $135.00/ hr.
   c. AutoCAD specialist/ draftsman- $135.00/hr.
7. Includes prevailing wages.

Exclusions:

1. Re-surveying or re-staking as a result of damage created by a Prime Contractor.
2. Layout or design of dry utilities.

Specifications Sections:

1. Specification Section 017200

Cerritos College

Contract No. 14P005

MASTER INDEPENDENT CONSULTANT AGREEMENT

FOR PROFESSIONAL SERVICES

(ENGINEERING SERVICES)

This Master Independent Consultant Agreement for Professional Services ("Master Agreement") is made and entered into as of the **1ST** day of **July**, **2014**, by and between the **Cerritos Community College District**, ("District"), a public community college district organized under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk, CA 90650, and **Hall & Foreman, Inc.** ("Consultant"), incorporated under the laws of the State of California with its principal place of business at 17782 17th Street, Suite 200, Tustin, CA 92780. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, the Parties agree that this Master Agreement will be supplemented from time to time with individual Project Assignment Agreement(s) ("PAA") which will particularize and more fully describe the individual tasks and/or projects to be performed pursuant to the terms of this Master Agreement; provided that, the Consultant (and its services) shall, in each instance in which the Consultant is assigned a task or project under any such PAA continue to be governed by the terms of this Master Agreement in addition to the tasks and requirements set forth in the subsequent PAA.

WHEREAS, the District desires to obtain an independent consultant for professional services for various modernization and/or new construction projects throughout the District, each of which shall be incorporated into this Master Agreement through a valid PAA and deemed a "Project" subject to all the terms and conditions of this Master Agreement.

WHEREAS, the Parties agree that the executed PAA shall reference this Master Agreement as well as identify the specific Project that is being incorporated into this Master Agreement by referencing the name of the improvement, location, scope of work, Consultant's project number, and basis of compensation.

WHEREAS, the Consultant shall provide to the District, on the terms set forth herein, all of the services necessary to complete each Project and as further described in the various PAAs accompanying this Master Agreement.

WHEREAS, in the event of any difference, conflict or inconsistency between the terms of any PAA with the terms set forth in this Master Agreement, the Parties agree that the terms set forth in this Master Agreement shall foremost be controlling unless otherwise set forth in this Master Agreement.

WHEREAS, the Consultant understands and agrees that the execution of this Master Agreement by the Parties does not require District to award any specific projects, tasks, or work to the Consultant.

WHEREAS, the Consultant understands that state and/or local bond funding for a Project may be a condition precedent to the effectiveness of this Master Agreement. If adequate state funding and/or local bond funding is not received for any Project, this Master Agreement may be voided by the District except to the extent any services have been rendered pursuant to the approval of the District's governing board.

NOW, THEREFORE, the Parties agree as follows:

1. **Services**. The Consultant shall provide **Engineering Services** as further described in **Exhibit "A"**, attached hereto and incorporated herein by this reference ("Services").

2. **Term**. Consultant shall commence providing Services under this Master Agreement on **July 1**, **2014**, and will diligently perform as required and complete performance by **June 30**, **2016**, unless this Master

Agreement is terminated and/or otherwise cancelled prior to that time. This Master Agreement may be renewed for **three one-year renewal options** at the sole discretion of the District.

3. **Submittal of Documents**. The Consultant shall not commence the Services under this Master Agreement until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed Master Agreement
X	Exhibit "A" – Description of Consultant Services
	Exhibit "B" – Consultant's Hourly Billing Rates *(if applicable)*
	Signed PAA *(if applicable)*
X	Workers' Compensation Certification
X	Insurance Certificates and Endorsements
X	W-9 Form
	Other: _____

4. **Compensation**. District shall pay Consultant according to each PAA and to the following terms and conditions:

   4.1. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after receipt of Consultant's invoice submitted to the District for Services actually completed, and after the District's written approval of the Services, or the portion of the Services for which payment is to be made

   4.2. If hourly billing applies, the itemized invoice shall reflect the hours spent by the Consultant in performing its Services pursuant to this Master Agreement.

   4.3. If Consultant works at more than one site, Consultant shall invoice for each site separately.

   4.4. District may, at its sole discretion, withhold 2% of each billing until the Division of the State Architect certification is received for the entire project.

5. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, except as noted in each PAA.

6. **Independent Contractor**. Consultant, in the performance of this Master Agreement, shall be and act as an independent contractor. Consultant understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant's employees. In the performance of the Services herein contemplated, Consultant is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.

7. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Master Agreement, except as noted in each PAA.

8. **Performance of Services**.

   8.1. **Standard of Care**. Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California community college districts.

Consultant shall carefully study and compare all documents, findings, and other instructions and shall at once report to District, in writing, any error, inconsistency, or omission that Consultant or its employees may discover. Consultant shall have responsibility for discovery of errors, inconsistencies, or omissions.

8.2. **Meetings**. Consultant and District agree to participate in regular meetings on at least a monthly basis to discuss strategies, timetables, implementation of Services, and any other issues deemed relevant to the operation of Consultant's performance of Services.

8.3. **District Approval**. The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.

8.4. **New Project Approval**. Consultant and District recognize that Consultant's Services may include working on various projects for District. Consultant shall obtain the approval of District prior to the commencement of a new project.

8.5. **Extended Hours**. Consultant may be required to work evenings and/or weekends at no additional cost to the District. Consultant shall give the District notice prior to performing any evening and/or weekend work. Consultant shall perform all evening and/or weekend work in compliance with all applicable rules, regulations, laws, and local ordinances including, without limitation, all noise and light limitations.

9. Originality of Services. Except as to standard generic details, Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to the District and/or used in connection with this Master Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source, except that submitted to Consultant by District as a basis for such Services.

10. Copyright/Trademark/Patent. Consultant understands and agrees that all matters produced under this Master Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Consultant consents to use of Consultant's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

11. Audit. Consultant shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Consultant transacted under this Master Agreement. Consultant shall retain these books, records, and systems of account during the Term of this Master Agreement and for five (5) years thereafter. Consultant shall permit the District, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Master Agreement. Audit(s) may be performed at any time, provided that the District shall give reasonable prior notice to Consultant and shall conduct audit(s) during Consultant's normal business hours, unless Consultant otherwise consents.

12. Termination.

12.1. **For Convenience by District**. District may, at any time, with or without reason, terminate this Master Agreement and compensate Consultant only for Services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of Services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.

12.2. Not Used.

12.3. **For Cause by District**. District may terminate this Master Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

12.3.1. material violation of this Master Agreement by the Consultant; or

12.3.2. any act by Consultant exposing the District to liability to others for personal injury or property damage; or

12.3.3. Consultant is adjudged a bankrupt, Consultant makes a general assignment for the benefit of creditors or a receiver is appointed on account of Consultant's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Master Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required Services from another Consultant. If the expense, fees, and/or costs to the District exceed the cost of providing the Service pursuant to this Master Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

13. Indemnification. To the furthest extent permitted by California law, Consultant shall defend, indemnify, and hold harmless the District, its Board of Trustees, agents, representatives, officers, consultants, employees, trustees, and volunteers (the "indemnified parties") from any and all claims arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of the Consultant. The District shall have the right to accept or reject any legal representation that Consultant proposes to defend the indemnified parties.

14. Insurance.

14.1. The Consultant shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
Commercial General Liability Insurance, including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	$ 1,000,000
General Aggregate	$ 2,000,000
Automobile Liability Insurance - Any Auto	
Each Occurrence	$ 1,000,000
General Aggregate	$ 2,000,000
Professional Liability	$ 1,000,000
Workers Compensation	Statutory Limits
Employer's Liability	$ 1,000,000

14.1.1. **Commercial General Liability and Automobile Liability Insurance**. Commercial General Liability Insurance and Any Auto Automobile Liability Insurance that shall protect the Consultant, the District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by the District.)

14.1.2. **Workers' Compensation and Employers' Liability Insurance**. Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Consultant shall be required to secure Workers' Compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Master Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s)

not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

14.1.3. **Professional Liability (Errors and Omissions)**. Professional Liability Insurance as appropriate to the Consultant's profession, coverage to continue through completion of construction plus two (2) years thereafter.

14.2. **Proof of Carriage of Insurance**. The Consultant shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered to the District and approved by the District. Certificates and insurance policies shall include the following:

14.2.1. A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to the District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."

14.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to whom cancellation and reduction notice will be sent, and length of notice period.

14.2.3. An endorsement stating that the District and its Governing Board, agents, representatives, employees, trustees, officers, consultants, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Consultant's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.

14.2.4. All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.

14.3. **Acceptability of Insurers**. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

15. Assignment. The obligations of the Consultant pursuant to this Master Agreement shall not be assigned by the Consultant.

16. Compliance with Laws. Consultant shall observe and comply with all rules and regulations of the Governing Board of the District and all federal, state, and local laws, ordinances and regulations. Consultant shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Services as indicated or specified. If Consultant observes that any of the Services required by this Master Agreement is at variance with any such laws, ordinance, rules or regulations, Consultant shall notify the District, in writing, and, at the sole option of the District, any necessary changes to the scope of the Services shall be made and this Master Agreement shall be appropriately amended in writing, or this Master Agreement shall be terminated effective upon Consultant's receipt of a written termination notice from the District. If Consultant performs any Services that are in violation of any laws, ordinances, rules or regulations, without first notifying the District of the violation, Consultant shall bear all costs arising therefrom.

17. Certificates/Permits/Licenses. Consultant and all Consultant's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Master Agreement.

18. Employment with Public Agency. Consultant, if an employee of another public agency, agrees that Consultant will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Master Agreement.

19. Anti-Discrimination. It is the policy of the District that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, color,

ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore the Consultant agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Consultant agrees to require like compliance by all of its subcontractor(s).

20. Not Used.

21. No Rights in Third Parties. This Master Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

22. District's Evaluation of Consultant and Consultant's Employees and/or Subcontractors. The District may evaluate the Consultant in any way the District is entitled pursuant to applicable law. The District's evaluation may include, without limitation:

22.1. Requesting that District employee(s) evaluate the Consultant and the Consultant's employees and subcontractors and each of their performance.

22.2. Announced and unannounced observance of Consultant, Consultant's employee(s), and/or subcontractor(s).

23. Limitation of District Liability. Other than as provided in this Master Agreement, District's financial obligations under this Master Agreement shall be limited to the payment of the compensation provided in this Master Agreement. Notwithstanding any other provision of this Master Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Master Agreement for the Services performed in connection with this Master Agreement.

24. Confidentiality. The Consultant and all Consultant's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Consultant understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Master Agreement.

25. Notice. Any notice required or permitted to be given under this Master Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, or emailed, addressed as follows:

If to District:

Cerritos Community College District
ATTN: Director of Purchasing
11110 Alondra Blvd.
Norwalk, CA 90650
Phone: 562-860-2451
Fax: 562-467-5020

If to Consultant:

Hall & Foreman, Inc.
ATTN: Linda Sandusky
Address: 17782 17th Street, Suite 200
Tustin, CA 92780
Phone: 714-665-4549
Fax: 714-665-4501
Email: lsandusky@hfinc.com

Any notice personally given or sent by facsimile transmission or email shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

26. **Integration/Entire Agreement of Parties**. Each of the Parties have had the opportunity to, and have to the extent each deemed appropriate, obtained legal counsel concerning the content and meaning of this Master Agreement. Each of the Parties agrees and represents that no promise, inducement or agreement not herein expressed has been made to effectuate this Master Agreement. This Master Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Master Agreement may be amended or modified only by a written PAA or other written document that is executed by both Parties. Any PAA referencing this Master Agreement shall be incorporated herein by this reference and made a part hereof.

27. **California Law**. This Master Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Master Agreement shall be maintained in the county in which the District's administrative offices are located.

28. **Waiver**. The waiver by either Party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

29. **Severability**. If any term, condition or provision of this Master Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

30. **Provisions Required By Law Deemed Inserted**. Each and every provision of law and clause required by law to be inserted in this Master Agreement shall be deemed to be inserted herein and this Master Agreement shall be read and enforced as though it were included therein.

31. **Authority to Bind Parties**. Neither Party in the performance of any and all duties under this Master Agreement, except as otherwise provided in this Master Agreement, has any authority to bind the other to any agreements or undertakings.

32. **Attorney Fees/Costs**. Should litigation be necessary to enforce any terms or provisions of this Master Agreement, then each Party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.

33. **Captions and Interpretations**. Paragraph headings in this Master Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Master Agreement. No provision of this Master Agreement shall be interpreted for or against a Party because that Party or its legal representative drafted such provision, and this Master Agreement shall be construed as if jointly prepared by the Parties.

34. **Calculation of Time**. For the purposes of this Master Agreement, "days" refers to calendar days unless otherwise specified.

35. **Signature Authority**. Each Party has the full power and authority to enter into and perform this Master Agreement, and the person signing this Master Agreement on behalf of each Party has been properly authority and empowered to enter into this Master Agreement.

36. **Counterparts**. This Master Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

37. **Incorporation of Recitals and Exhibits**. The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the Parties hereto have executed this Master Agreement on the date indicated below.

Dated: August 26, 2014

Hall & Foreman, Inc.

By: Glenn M. Ching

Print Name: Glenn M. Ching

Print Title: VP / Principal

Dated: October 14, 2014

Cerritos Community College District

By:

Print Name: DR. DAVID EL FATTAL

Print Title: V.P. OF BUSINESS SVCS.

Information regarding Consultant:

License No.: _____

Address: 17782 17th Street, Suite 200
Tustin, CA 92780

Telephone: 714-665-4549

Facsimile: 714-665-4501

E-Mail: lsandusky@hfinc.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
__X__ Corporation, State: Oregon
____ Limited Liability Company
____ Other: _____

47-1237118
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this section.

Cerritos College

WORKERS' COMPENSATION CERTIFICATION

Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Services under this Master Agreement.

Date: August 26, 2019

Name of Consultant: Hall & Foreman, Inc.

Signature: Glenn M. Chung

Print Name and Title: Glenn M. ~~Chung, P.E. - Vice President~~/Principal

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the District prior to performing any Services under this Master Agreement.)

EXHIBIT "A"

DESCRIPTION OF CONSULTANT'S SERVICES

Consultant's services shall include, but is not limited to:

1. Professional services for various engineering consulting services that includes:
    a. Aerial topography;
    b. Civil engineering;
    c. Underground utility design;
    d. Land surveying;
    e. Storm water pollution prevention plans; and
    f. Water quality management plans.

NOVATION AGREEMENT

Hall & Foreman, Inc., an Oregon corporation ("Transferor"), a corporation duly organized and existing under the laws of Oregon with its principal office in Tustin, California; **David Evans and Associates, Inc.**, an Oregon corporation ("Transferee"), a corporation duly organized and existing under the laws of Oregon with its principal office in Portland, Oregon; and the **Cerritos Community College District** ("District") enter into this Agreement as of **November 1, 2014**.

(a) THE PARTIES AGREE TO THE FOLLOWING FACTS:

1. District has entered into certain contracts with Transferor, as shown in the attached list marked Exhibit A and incorporated in this Agreement by reference. The Term "the Contracts," as used in this Agreement, means the above contracts, project assignment agreements, and purchase orders, including all modifications, made between District and the Transferor before the effective date of this Agreement (whether or not performance or payment have been completed and releases executed if District or the Transferor has any remaining rights, duties, or obligations under these contracts, project assignment agreements, and purchase orders). Included in the term "the Contracts" are also all modifications made under the terms and conditions of the contracts, project assignment agreements, and purchase orders between District and the Transferee, on or after the effective date of this Agreement.

2. As of November 1, 2014, the Transferor has transferred to the Transferee all of the assets of the Transferor by virtue of a stock merger between the Transferor and Transferee.

3. The Transferee has accepted all the assets of the Transferor by virtue of the above transfer.

4. The Transferee has assumed all obligations and liabilities of the Transferor under the Contracts by virtue of the above transfer.

5. The Transferee is in a position to fully perform all obligations as they may exist under the Contracts.

6. It is consistent with the District's interest to recognize the Transferee as the successor party to the Contracts.

7. Evidence of the above transfer has been filed with District.

(b) IN CONSIDERATION OF THESE FACTS, THE PARTIES AGREE THAT BY THIS AGREEMENT-

1. The Transferor confirms the transfer to the Transferee, and waives any claims and rights against District that it now has or may have in the future in connection with the Contracts.

2. The Transferee agrees to be bound by and to perform each contract in accordance with the conditions contained in the Contracts. The Transferee also assumes all obligations and liabilities of, and all claims against, the Transferor under the Contracts as if the Transferee was the original party to the Contracts.

3. The Transferee ratifies all previous actions taken by the Transferor with respect to the Contracts, with the same force and effect as if the action had been taken by the Transferee.

4. District recognizes the Transferee as the Transferor's successor in the interest in and to the Contracts. The Transferee by the Agreement becomes entitled to all rights, titles, and interests of the Transferor in and to the Contracts as if the Transferee were the original party to the Contracts.

Following, the effective date of this Agreement, the term "Consultant" as used in the Contracts, shall refer to the Transferee.

5. Except as expressly provided in this Agreement, nothing in it shall be construed as a waiver of any rights of District against the Transferor.

6. All payments and reimbursements previously made by District to the Transferor, and all other previous actions taken by District under the Contracts, shall be considered to have discharged those parts of District's obligations under the Contracts. All payments and reimbursements made by District after the date of this Agreement in the name of or to the Transferor shall have the same force and effect as if made to the Transferee and shall constitute a complete discharge of District's obligations under the Contracts, to the extent of the amounts paid or reimbursed.

7. The Transferor and Transferee agree that District is not obligated to pay or reimburse either of them or otherwise give effect to any costs, taxes, or other expenses, or any related increases, directly or indirectly arising out of or resulting from the transfer or this Agreement, other than those that District in the absence of this transfer or Agreement would have been obligated to pay or reimburse under the terms of the Contracts.

8. The Transferor guarantees payment of all liabilities and the performance of all obligations that the Transferee (i) assumes under this Agreement; or (ii) may undertake in the future should the Contracts be modified under their terms and conditions. The Transferor waives notice of, and consents to, any such future modifications.

9. The Contracts shall remain in full force and effect, except as modified by this Agreement. Each party has executed this Agreement as of the day and year first above written.

DISTRICT:
CERRITOS COMMUNITY COLLEGE DISTRICT

By _____

Title VICE PRESIDENT OF BUSINESS SERVICES

TRANSFEROR:
HALL & FOREMAN, INC.

By _____

Title _____

[CORPORATE SEAL]

TRANSFEREE:
DAVID EVANS AND ASSOCIATES, INC.

By _____

Title _____

[CORPORATE SEAL]

CERTIFICATE

I, ROLAND L. GASPER, certify that I am the Secretary of Hall & Foreman, Inc.; that ROLAND L. GASPER, who signed this Agreement for this corporation, was then SECRETARY, SR VICE PRESIDENT of this corporation; and that this Agreement was duly signed for and on behalf of this corporation by authority of its governing body and within the scope of its corporate powers. Witness my hand and the seal of this corporation this day of 1/30, 2015.

By _____

[CORPORATE SEAL]

CERTIFICATE

I, ROLAND L. GASPER, certify that I am the Secretary of David Evans and Associates, Inc.; that SR ROLAND L. GASPER, who signed this Agreement for this corporation, was then SECRETARY, VICE PRESIDENT of this corporation; and that this Agreement was duly signed for and on behalf of this corporation by authority of its governing body, and within the scope of its corporate powers. Witness my hand and seal of this corporation this date of 1/30, 2015.

By _____

[CORPORATE SEAL]

Exhibit "A"

1. Master Independent Consultant Agreement for Professional Services – Contract No. 14P005, dated July 1, 2014.
2. Project Assignment No. 1 to Master Independent Consultant Agreement for Professional Services – Contract No. 14P005, dated December 11, 2014.
3. Project Assignment No. 2 to Master Independent Consultant Agreement for Professional Services – Contract No. 14P005, dated December 11, 2014.
4. Project Assignment No. 3 to Master Independent Consultant Agreement for Professional Services – Contract No. 14P005, dated December 1, 2014.
5. Project Assignment No. 4 to Master Independent Consultant Agreement for Professional Services – Contract No. 14P005, dated December 1, 2014.
6. Project Assignment No. 5 to Master Independent Consultant Agreement for Professional Services – Contract No. 14P005, dated December 1, 2014.
7. Project Assignment No. 6 to Master Independent Consultant Agreement for Professional Services – Contract No. 14P005, dated December 1, 2014.
8. Project Assignment No. 7 to Master Independent Consultant Agreement for Professional Services – Contract No. 14P005, dated December 1, 2014.

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 04, 2017**

Agenda Item No. 30

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Noorali Delawalla
Director of Fiscal Services

SUBJECT: Consideration of Approval to Make Budget Transfers and Budget Adjustments

ACTION

It is recommended that the Board of Trustees approve the budget transfers and budget adjustments as presented.

FISCAL IMPACT

The overall fiscal impact of the budget transfers and budget adjustments will have no effect on the Unrestricted and Restricted General Funds; Expenditures will offset revenue in the Revenue Bond Construction Fund – Measure G 2017-18 Issuance.

REPORT SUMMARY

Pages 1 and 2 are budget transfers between major account classifications for the Unrestricted and Restricted General Funds. These transfers are self-balancing and have no effect on their ending balance.

Pages 3 and 4 reflect a revenue budget set up for library sales, a budget set up for Senate Bill 1070 for CTE Pathways, and a budget reduction for Los Angeles Department of Public Social Services. These adjustments have no effect on the Unrestricted and Restricted General Fund. Expenditures will be adjusted correspondingly.

Page 5 reflects a revenue/expenditure budget set up for a new sub fund for the Bond Construction Fund – Measure G. There will be a bond issuance in 2017-18 for $75M to fund current projects.

Pages 6 and 7 reflect expenditure budget reallocations for bond construction projects for the first issuance of Measure G.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Budget Adjustment Details (7 Pages).

BUDGET TRANSFERS FOR OCTOBER 4, 2017

01.0 FUND - GENERAL FUND - UNRESTRICTED

FROM		
ACADEMIC SALARIES	$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	$	(23,880)
EMPLOYEE BENEFITS	$	(10,970)
SUPPLIES AND MATERIALS	$	
OTHER CONTRACT EXPENSES AND SERVICES	$	(2,000)
CAPITAL OUTLAY	$	
PAYMENTS TO OR FOR STUDENTS	$	
CONTINGENCY	$	
TOTAL	$	**(36,850)**

TO		
ACADEMIC SALARIES	$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	$	
EMPLOYEE BENEFITS	$	
SUPPLIES AND MATERIALS	$	2,000
OTHER CONTRACT EXPENSES AND SERVICES	$	34,850
CAPITAL OUTLAY	$	
PAYMENTS TO OR FOR STUDENTS	$	
TOTAL	$	**36,850**

Transfers: To move budget to supply for Scholars' Honor Program; set up budget for temporary web administrative services by Red Rooster Design. Budget transfer from vacant position of Web Administrator.

Fiscal Impact: No effect on the ending balance

Number of Transfer Requests: Two (2)

Divisions/Departments/Programs:

Academic Affairs; Public Affairs

BUDGET TRANSFERS FOR OCTOBER 4, 2017

01.3 FUND - GENERAL FUND - RESTRICTED

FROM		
ACADEMIC SALARIES	$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	$	(1,300)
EMPLOYEE BENEFITS	$	
SUPPLIES AND MATERIALS	$	(2,100)
OTHER CONTRACT EXPENSES AND SERVICES	$	
CAPITAL OUTLAY	$	
PAYMENTS TO OR FOR STUDENTS	$	
CONTINGENCY	$	
TOTAL	$	**(3,400)**

TO		
ACADEMIC SALARIES	$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	$	
EMPLOYEE BENEFITS	$	
SUPPLIES AND MATERIALS	$	
OTHER CONTRACT EXPENSES AND SERVICES	$	3,400
CAPITAL OUTLAY	$	
PAYMENTS TO OR FOR STUDENTS	$	
TOTAL	$	**3,400**

Transfers: To set up budget for academic and personal development services for New World

Fiscal Impact: No effect on the ending balance

Number of Transfer Requests: One (1)

Divisions/Departments/Programs:
Student Equity Plan: Project HOPE

BUDGET ADJUSTMENTS FOR OCTOBER 4, 2017

01.0 FUND - GENERAL FUND - UNRESTRICTED

Revenue Budget

00000.0-00400-02220-8890-6120000	$	617
Local - Library and Learning Resource Center		
To record used book sales from Better World Books. Budget allocated for books for college library.		

Total Revenue Budget	$	**617**

Fiscal Impact: No effect on the ending balance; expenditures will be adjusted correspondingly.

Number of Adjustment Requests: One (1)

BUDGET ADJUSTMENTS FOR OCTOBER 4, 2017

01.3 FUND - GENERAL FUND - RESTRICTED

Revenue Budget

00000.0-00000-70280-8627-0000000	$	17,000
State - Senate Bill 1070		
Set up budget for Senate Bill 1070 Career Technical Education Pathways Program Grant. Budget allocated to supply; consulting services; conference and travel.		
00000.0-00000-72610-8140-0000000	$	(13,675)
Federal - Los Angeles Department of Public Social Services		
Budget adjusment due to reduction in contract with Los Angeles Department of Public Social Services. Budget for salary and related payroll taxes; and indirect cost will be reduced.		
Total Revenue Budget	$	**3,325**

Fiscal Impact: No effect on the ending balance; expenditures will be adjusted correspondingly.

Number of Adjustment Requests: Two (2)

BUDGET ADJUSTMENTS FOR OCTOBER 4, 2017

42.2 FUND - REVENUE BOND CONSTRUCTION FUND - MEASURE G - 2017-18 ISSUANCE

Revenue Budget

00000.0-00000-65000-8941-7100000 Local - Proceeds from Sale of Government Obligation Bonds To reflect budgets expected to be required for each project. Major projects like Health and Wellness Complex are in full swing, and Performing Arts Center / Burnight Center project will be getting started Spring 2018. Budget allocated for advertising; building additions; site improvement; architect fee.	$	75,000,000
Total Revenue Budget	$	**75,000,000**

Fiscal Impact: Expenditures will offset revenue

Number of Adjustment Requests: One (1)

BUDGET ADJUSTMENTS FOR OCTOBER 4, 2017

42.1 FUND - REVENUE BOND CONSTRUCTION FUND - MEASURE G

Expenditure Budget

00000.0-00000-65004-xxxx-7100000 Bond Implementation Reallocate budget to reflect anticipated expenditures.	$	89,026
00000.0-00000-65010-xxxx-7100000 Parking Lots Reallocate budget to reflect anticipated expenditures.	$	1,426,095
00000.0-00000-65011-xxxx-7100000 Social Sciences Elevator Reallocate budget to reflect anticipated expenditures.	$	1,874,917
00000.0-00000-65015-xxxx-7100000 Construction Management Reallocate budget to reflect anticipated expenditures.	$	238,810
00000.0-00000-65025-xxxx-7100000 Learning Resource Center Reallocate budget to reflect anticipated expenditures.	$	257
00000.0-00000-65035-xxxx-7100000 Stadium Turf Replacement Project being transferred to Fund 42.2 Measure G - Issuance #2	$	(1,000,000)
00000.0-00000-65039-xxxx-7100000 Culinary Arts Reallocate budget to reflect anticipated expenditures.	$	8,500
00000.0-00000-65040-xxxx-7100000 Fine Arts Project being transferred to Fund 42.2 Measure G - Issuance #2	$	(3,000,000)
00000.0-00000-65044-xxxx-7100000 Roof Replacement	$	(500,000)

Project being transferred to Fund 42.2 Measure G - Issuance #2		
00000.0-00000-65050-xxxx-7100000 Campus Wide Projects - Security Project being transferred to Fund 42.2 Measure G - Issuance #2	$	(475,000)
00000.0-00000-65052-xxxx-7100000 Health & Wellness Complex Project being transferred to Fund 42.2 Measure G - Issuance #2	$	(30,000,000)
00000.0-00000-65057-xxxx-7100000 Shade Structures Reallocate budget to reflect anticipated expenditures	$	1,225,000
00000.0-00000-65060-xxxx-7100000 Central Plant Expansion & EMS Upgrade Project being transferred to Fund 42.2 Measure G - Issuance #2	$	(7,115,849)
00000.0-00000-65061-xxxx-7100000 Burnight Center Project being transferred to Fund 42.2 Measure G - Issuance #2	$	(4,000,000)
00000.0-00000-65066-xxxx-7100000 Falcon Center Project being transferred to Fund 42.2 Measure G - Issuance #2	$	(300,000)
Total Expenditure Budget	$	**(41,528,244)**

Fiscal Impact: N/A

Number of Adjustment Requests: One (1)

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**

Agenda Item No. 31

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: Consideration of Approval of Bid No. 16P011, Social Science Elevator

ACTION

It is recommended that the Board of Trustees approve the award of contract for Bid No. 16P011, Social Science Elevator to Dalke & Sons Construction, Inc., Inc. of Riverside, California, as the lowest responsive, responsible bidder in the amount of $2,485,680, which equals the Total Base Bid Amount.

Board approval is contingent upon resolution of any bid protests during the applicable protest time period. Board approval is also contingent upon the contractor awarded the project providing acceptable insurance and bonding as required in the Bid and Contract Documents.

FISCAL IMPACT

The amount of the lowest responsive, responsible bid for the Total Base Bid Amount is $2,485,680. Funding for this project will be allocated from the GO Bond.

REPORT SUMMARY

On May 2, 2017 and May 9, 2017, Cerritos College advertised the release of Bid No. 16P011 for the Social Science Elevator project. In addition to advertisement in a local area publication, all Class B prequalified contractors were invited to provide a bid for the project; a total of thirty-eight contractors were contacted for this project. The project includes, but is not limited to, construction of one (1) new 3-story tiered modular elevator, partial demolition of existing hardscape and structures, new drilled piers, concrete foundation, structural and miscellaneous steel, glazing and related site utilities/sitework.

The bid had a bid due date of August 1, 2017. This project was bid as a single-prime project; the project required that contractors have a valid Class B contractors' license. The construction cost estimate for the work was approximately $1,500,000.

Attendance was mandatory at one of the two pre-bid conference meeting and job walks scheduled on May 12, 2017 and May 17, 2017. A combined attendance of a total of ten contractors attended one of the two pre-bid conference and job walk meetings on May 12, 2017 and May 17, 2017.

Previous to the bid due date, reminders were sent to the eligible contractors, as well as several rounds of phone calls to identify interest and confirm level of bid commitment from the potential bidders. One contractor submitted a bid for the project.

Recommendation of award of contract was predicated on the lowest responsive, responsible bidder for the Total Base Bid Amount as stipulated in the Bid and Contract Documents. A summary of the Bid Opening Results are attached hereto detailing the responsive bid received.

Upon completion of Cerritos College's due diligence review, Dalke & Sons Construction, Inc. is the lowest responsive and responsible bidder for this project work, and acceptance of the bid is in the best interest of the District. A summary of the contractor's designated subcontractors that was submitted with their bid, as required by Public Contract Code Section 4100 et seq., is attached.

NOTICING REQUIREMENTS
None is required beyond posting of this item on the agenda.

ATTACHMENT(S)
Bid Results for Bid No. 16P011, Social Science Elevator
Designated Subcontractors Summary – Dalke & Sons Construction, Inc.
Draft Contract Agreement for Bid No. 16P011 – Dalke & Sons Construction, Inc.

Cerritos Community College District

Bid No. 16P011

Project: Social Science Elevator

Bid Opening Results

Bid Due Date: August 1, 2017; 2:00 pm

	Dalke & Sons Construction, Inc. Riverside, CA	Inland Building Construction Co., Inc. San Bernardino, CA
Base Bid Amount	$ 2,435,680.00	$ 2,493,900.00
Allowance Amount	$ 50,000.00	$ 50,000.00
TOTAL BASE BID AMOUNT	**$ 2,485,680.00**	**$ 2,543,900.00**
DELTA FROM LOWEST BID		$ 58,220.00

Cerritos Community College District
Bid No. 16P011
Project: Social Science Elevator
Designated Subcontractors Summary

Dalke & Sons Construction, Inc.
Riverside, CA

Subcontractor Name	Street Address	City	State	ZIP	Portion of Work	Bid Amount
Simplex Grinnell	12728 Shoemaker Ave.	Santa Fe Springs	CA	90670	Fire Alarm	$ 18,500.00
Brian DeVries Construction, Inc. dba DeVries Construction	27992 Camino Capistrano #E	Laguna Niguel	CA	92677	Concrete	$ 325,000.00
TL Shield & Associates, Inc. dba Inclinator Co. of California	PO Box 6845	Thousand Oaks	CA	91359	Elevator	$ 209,058.07
RND Contractors, Inc.	14796 Jurupa Ave., Unit A	Fontana	CA	92337	Structural Steel & Decking	$ 540,000.00
Caston, Inc.	354 South Allen St.	San Bernardino	CA	92408	Drywall & Stucco	$ 85,585.00
RDM Electric Co., Inc.	13867 Redwood Ave.	Chino	CA	91710	Electric	$ 71,900.00
McKeon Door West, Inc.	15632 Producer Lane	Huntington Beach	CA	92649	Smoke Curtains	$ 34,518.00
Bell Roof Co.	PO Box 111	Colton	CA	92324	Roofing	$ 16,500.00
Demolition Specialist, Inc.	PO Box 79198	Corona	CA	92877	Demolition	$ 12,000.00
Lee & Stires, Inc.	PO Box 2124	Montclair	CA	91763	Grading	$ 45,000.00
R & J Sheet Metal, Inc.	11614 Martens River Circle	Fountain Valley	CA	92708	Sheet Metal/Wall Panel	$ 115,000.00

PROJECT: Social Science Elevator / BID NO.: 16P011

DATE OF CONTRACT: October 6, 2017 / CONTRACT NO.: 16P011

DOLLAR VALUE: $ 2,485,680.00

LIQUIDATED DAMAGES: $2,500 per day

CONTRACTOR: Dalke & Sons Construction, Inc.

TERM: 207 Calendar days

TIME FOR COMPLETION: _____

Dalke & Sons Construction, Inc.

Address: 4585 Allstate Drive, Riverside, CA 92501
Phone: 951-274-9880
Fax: 951-274-0319

DRAFT

AGREEMENT FORM

This Agreement is made and entered into this **6th day of October, 2017**, by and between the **Cerritos Community College District** ("District") and **Dalke & Sons Construction, Inc.** ("Contractor") ("Agreement").

WITNESSETH: That the parties hereto have mutually covenanted and agreed, and by these presents do covenant and agree with each other, as follows:

1. **The Work:** Contractor agrees to furnish all tools, equipment, apparatus, facilities, labor, and material necessary to perform and complete in a good and workmanlike manner, the work of the following project:

   PROJECT: **16P011, Social Science Elevator**

   It is understood and agreed that the Work shall be performed and completed as required in the Contract Documents including, without limitation, the Drawings and Specifications, under the direction and supervision of, and subject to, the approval of the District or its authorized representative.

2. **The Contract Documents**: The complete Agreement consists of all Contract Documents as defined in the General Conditions and incorporated herein by this reference. Any and all obligations of the District and Contractor are fully set forth and described in the Contract Documents. All Contract Documents are intended to cooperate so that any Work called for in one and not mentioned in the other or vice versa is to be executed the same as if mentioned in all Contract Documents.

3. **Interpretation of Contract Documents**: Should any question arise concerning the intent or meaning of Contract Documents, including the Drawings or Specifications, the question shall be submitted to the District for interpretation. If a conflict exists in the Contract Documents, modifications, beginning with the most recent, shall control over this Agreement (if any), which shall control over the Special Conditions, which shall control over any Supplemental Conditions, which shall control over the General Conditions, which shall control over the remaining Division 0 documents, which shall control over Division 1 Documents which shall control over Division 2 through Division 33 documents, which shall control over figured dimensions, which shall control over large-scale drawings, which shall control over small-scale drawings. In no case shall a document calling for lower quality and/or quantity material or workmanship control. The decision of the District in the matter shall be final.

4. **Time for Completion**: It is hereby understood and agreed that the Work under this Project shall be completed within **TWO HUNDRED SEVEN (207)** consecutive calendar days ("Contract Time") from the date specified in the District's Notice to Proceed.

5. **Coordination of Work**: Should the Contractor fail to complete this Project, and the Work provided herein, within the time fixed for completion, due allowance being made for the contingencies provided for herein, the Contractor shall become liable to the District for all loss and damage that the District may suffer on account thereof. The Contractor shall coordinate its Work with the work of all other contractors. The District shall not be liable for delays resulting from Contractor's failure to coordinate its Work with other contractors in a manner that will allow timely completion of Contractor's Work. Contractor shall be liable for delays to other contractors caused by Contractor's failure to coordinate its Work with the work of other contractors.

DRAFT

6. **Liquidated Damages**: Time is of the essence for all Work under this Agreement. It is hereby understood and agreed that it is and will be difficult and/or impossible to ascertain and determine the actual damage that the District will sustain in the event of and by reason of Contractor's delay; therefore, Contractor agrees that it shall pay to the District the sum of Liquidated damages ***per activity duration as indicated in 013200-1 Appendix A Construction Progress Documentation per day as liquidated damages for each and every day's delay beyond the time herein prescribed in finishing the Work.*** It is hereby understood and agreed that this amount is not a penalty.

   In the event any portion of the liquidated damages is not paid to the District, the District may deduct that amount from any money due or that may become due the Contractor under this Agreement. The District's right to assess liquidated damages is as indicated herein and in the General Conditions.

   The time during which the Contract is delayed for cause as hereinafter specified may extend the time of completion for a reasonable time as the District may grant. This provision does not exclude the recovery of damages for delay by either party under other provisions in the Contract Documents.

7. **Loss Or Damage**: The District and its authorized representatives shall not in any way or manner be answerable or suffer loss, damage, expense, or liability for any loss or damage that may happen to the Work, or any part thereof, or in or about the same during its construction and before acceptance, and the Contractor shall assume all liabilities of every kind or nature arising from the Work, either by accident, negligence, theft, vandalism, or any cause whatever; and shall hold the District and its authorized representatives harmless from all liability of every kind and nature arising from accident, negligence, or any cause whatever.

8. **Insurance and Bonds**: Contractor shall provide all required certificates of insurance, and payment and performance bonds as evidence thereof.

9. **Execution of Work**: If the Contractor should neglect to execute the Work properly or fail to perform any provisions of this Agreement, the District, may, pursuant to the General Conditions and without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due the Contractor.

10. **District Representatives**: Contractor hereby acknowledges that the Architect(s), District's Agent, the Project Inspector(s), and the Division of the State Architect have authority to approve and/or stop work if the Contractor's Work does not comply with the requirements of the Contract Documents, Title 24 of the California Code of Regulations, and all applicable laws. The Contractor shall be liable for any delay caused by its non-compliant Work.

11. **Assignment of Contract**: Neither the Contract, nor any part thereof, nor any moneys due or to become due thereunder, may be assigned by the Contractor without the written approval of the District, nor without the written consent of the Surety on the Contractor's Performance Bond (the "Surety"), unless the Surety has waived in writing its right to notice of assignment.

12. **Classification of Contractor's License**: Contractor hereby acknowledges that it currently holds valid Type B Contractor's license(s) issued by the State of California, Contractor's State Licensing Board, in accordance with division 3, chapter 9, of the

Business and Professions Code and in the classification called for in the Contract Documents.

13. **Payment of Prevailing Wages**: The Contractor and all Subcontractors under the Contractor shall pay all workers on all Work performed pursuant to this Agreement not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to sections 1770 et seq. of the California Labor Code.

14. Monitoring and enforcement of the prevailing wage laws and related requirements will be performed by the Labor Commissioner/ Department of Labor Standards Enforcement (DLSE), and, at the discretion of the District, by the District's labor compliance program.

15. **Contract Price**: In consideration of the foregoing covenants, promises, and agreements on the part of the Contractor, and the strict and literal fulfillment of each and every covenant, promise, and agreement, and as compensation agreed upon for the Work and construction, erection, and completion as aforesaid, the District covenants, promises, and agrees that it will well and truly pay and cause to be paid to the Contractor in full, and as the full Contract Price and compensation for construction, erection, and completion of the Work hereinabove agreed to be performed by the Contractor, the following price:

Two Million Four Hundred Eighty-Five Thousand Six Hundred Eighty and 00/100 Dollars

($ 2,485,680.00),

in lawful money of the United States, which sum is to be paid according to the schedule provided by the Contractor and accepted by the District and subject to additions and deductions as provided in the Contract. This amount supersedes any previously stated and/or agreed to amount(s).

16. **Severability**: If any term, covenant, condition, or provision in any of the Contract Documents is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions in the Contract Documents shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby. IN WITNESS WHEREOF, accepted and agreed on the date indicated above:

DRAFT

CONTRACTOR	**DISTRICT**
DALKE & SONS CONSTRUCTION, INC.	CERRITOS COMMUNITY COLLEGE DISTRICT
By: _____	By: _____
Title: Vice President	Title: Vice President of Business Services
Print Name: Barry Dalke	Print Name: Felipe R. Lopez

NOTE: If the party executing this Agreement is a corporation, a certified copy of the by-laws, or of the resolution of the Board of Directors, authorizing the officers of said corporation to execute the Contract and the bonds required thereby must be attached hereto.

END OF DOCUMENT

DRAFT

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**

Agenda Item No. 32

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

David C. Moore
Director of Physical Plant and
Construction Services

SUBJECT: Consideration of Approval of Cerritos College Final Project Proposal Health Sciences Building Renovation

ACTION

It is recommended that the Board of Trustees approve the updated budget change to Cerritos College's Final Project Proposal (FPP) for the Health Sciences Building Renovation.

FISCAL IMPACT

There is no financial impact to the unrestricted general fund. Funding is provided by the State Capital Outlay and local bond funds.

REPORT SUMMARY

On June 1, 2016 the Board of Trustees approved Cerritos College's 2018-2022 Five-Year Construction Plan (5YCP), which included a Final Project Proposal (FPP) for the Health Sciences Building Renovation. On June 7, 2017, the Board of Trustees approved Cerritos College's 2019-2023 Five-Year Construction Plan (5YCP), which resubmitted the Health Sciences FPP. Upon review, the Chancellor's Office determined that a cost estimate and budget update would be required, due to changes in state supportable funding allowances, room use classification codes, and the construction cost index. This update resulted in an increase of $1,297,000.00 for a total budget of $19,656,819.00. The state funded portion increased to $10,030,125.00 or 51 % of the total budget.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Health Sciences Building Renovation FPP

Final Project Proposal Confirmation 2019-2020

Community College Construction Act of 1980
Capital Outlay Budget Change Proposal

Health Sciences Bldg #26 Renovation
Proposal Name

Cerritos Community College District
Community College District

Cerritos College
College or Center

October 4, 2017
Date

A _____ P **x** W **x** C **x** E **x**

3.1 Approval Page

Final Project Proposal

Budget Year: 2019-2020

District: Cerritos Community College District

Project Location: Cerritos College
(College, campus, or center)

Project Name: Health Sciences Bldg #26 Renovation

The district proposes funds for inclusion in the State capital outlay budget (check items):
site acquisition [ ] preliminary plans [x] working drawings [x] construction [x] equipment [x]

District Certification

Contact Person: David Moore **Telephone**: 562-860-2451
(Controller)

E-Mail Address: dcmoore@cerritos.edu **Fax:**

Approved for submission: **Date**:
(Chancellor/President/Superintendent Signature)

District Board of Trustees Certification

The Governing Board of the District approves the submission of this application to the Board of Governors of the California Community Colleges and promises to fulfill the succeeding list of Project Terms and Conditions.

(President of the Board of Trustees Signature and Date)

(Secretary of the Board of Trustees Signature and Date)

Attach a copy of the Board Resolution that substantiates approval of the application and promises to fulfill the Project Terms and Conditions.

Submit proposal to:
Facilities Planning and Utilization
Chancellor's Office
California Community Colleges
1102 Q Street, 6th Floor
Sacramento, CA 95814-6511

Chancellor's Office Certification

Reviewed by:

Date Completed:

CFIS #: 40.07.XXX

JCAF 31- Health Sciences Bldg #26 Renovation (Cerritos College/Cerritos CCD) (Official)

CCI: 6373 D (12/16)

Reconst.	Rm. Type	Description	TOP No.	Department	No. Rms	No. Sta	Room No.	ASF	WSCH Capacity	Sec. ASF	Increase In Space
☑	050	Inactive Area	3000	Commercial Services						-1,689	-1,689
☑	110	Classroom	0099	General Assignment				3,440	1,166	-2,940	500
☑	210	Class Lab	1305	Child Development/Early Care and Education				1,190		-1,190	
☑	210	Class Lab	1222	Physical Therapy Assistant				1,320	93	-1,120	200
☑	210	Class Lab	1240	Dental Occupations				6,287	182	-5,897	390
☑	215	Class Lab Service	1230	Nursing					-182	-390	-390
☑	215	Class Lab Service	1240	Dental Occupations				371	173		371
☑	210	Class Lab	3007	Cosmetology and Barbering				3,291	1,538		3,291
☑	210	Class Lab	3007	Cosmetology and Barbering				4,923		-4,923	
☑	215	Class Lab Service	3007	Cosmetology and Barbering				292	136		292
☑	310	Office	0099	General Assignment				3,806		-3,806	
☑	410	Read/Study Room	6110	Learning Center (Learning Resource Center)				989			989
☑	550	Demonstration (Child Care)	3007	Cosmetology and Barbering						-3,291	-3,291
☑	610	Assembly	1007	Dramatic Arts				3,096		-3,096	
☑	680	Meeting Room	0099	General Assignment				1,171		-1,171	
☑	730	Storage	3007	Cosmetology and Barbering						-663	-663
Totals:								**30,176**	**3,107**	**-30,176**	

*** Indicates manual override**

COST ESTIMATE SUMMARY AND ANTICIPATED TIME SCHEDULE - JCAF 32:

To Q&UC | Print | Save | Reset | Delete

District: Cerritos Community College District **College:** Cerritos College **CFIS Ref. #:** 40.07.XXX
Project Name: Health Sciences Bldg #26 Renovation (Official) **Date Prepared:** 9/10/2017 **Estimate CCI:** 6108 **DoF Project ID:** null
Request For: L P W C E **Round to Thousands:** **Escalation View:** Estimate **Estimate EPI:** 3440 **Prepared by:**

		Total Cost	State Funded		District Funded		
					State-Supportable		Non State-Supportable
1. Site Acquisition	Acres:						
2. Preliminary Plans	Estimate CCI: 6373	$864,179	50.00%	$432,090	50.00%	$432,089	
A. Architectural Fees (for preliminary plans)		$543,443					
B. Project Management (for preliminary plans)		$155,270					
C. Division of the State Architect Plan Check Fee		$135,466					
D. Preliminary Tests *(soils, hazardous materials)*		$16,000					
E. Other Costs *(for preliminary plans)*		$14,000					
3. Working Drawings	Estimate CCI: 6373	$765,440	50.00%	$382,720	50.00%	$382,720	
A. Architectural Fees (for working drawings)		$621,078					
B. Project Management (for working drawings)							
C. Division of the State Architect, Plan Check Fee							
D. Community College Plan Check Fee		$44,362					
E. Other Costs *(for working drawings)*		$100,000					
(Total PW may not exceed 13% of construction)	True						
4. Construction	Estimate CCI: 6373	$15,526,953	51.30%	$7,965,190	48.70%	$7,561,763	
A. Utility Service		$505,094					
B. Site Development, Service		$1,170,849					
C. Site Development, General		$0					
D. Other Site Development		$0					
E. Reconstruction		$13,447,583					
F. New Construction *(building) (w/Group I equip)*							
G. Board of Governor's Energy Policy Allowance (2% or 3%)		$403,427					
H. Other							
5. Contingency		$1,086,886	50.00%	$543,443	50.00%	$543,443	
6. Architectural and Engineering Oversight		$388,173	50.00%	$194,087	50.00%	$194,086	
7. Tests and Inspections		$323,906	50.00%	$161,953	50.00%	$161,953	
A. Tests		$155,270					
B. Inspections		$168,636					
8. Construction Management & Labor Compliance Program *(if justified)*		$335,583	50.00%	$167,792	50.00%	$167,791	
A. Construction Management		$310,539					
B. Labor Compliance Program		$25,044					
9. Total Construction Costs *(items 4 through 8 above)*		*$17,661,501*		*$9,032,465*		*$8,629,036*	
10. Furniture and Group II Equipment	Estimate EPI: 3440	$365,699	50.00%	$182,850	50.00%	$182,849	
11. Total Project Cost *(items 1, 2, 3, 9, and 10)*		**$19,656,819**		**$10,030,125**		**$9,626,694**	

12. Project Data	Outside GSF	Assignable Square Feet	Ratio ASF/GSF	Unit Cost Per ASF	Unit Cost Per GSF
Construction					
Reconstruction	45,939	30,176	0.66	$446	$293

13. Anticipated Time Schedule			
Start Preliminary Plans	8/1/2019	Advertise Bid for Construction	7/1/2021
Start Working Drawings	1/1/2020	Award Construction Contract	9/1/2021
Complete Working Drawings	8/1/2020	Advertise Bid for Equipment	3/1/2022
DSA Final Approval	5/1/2021	Complete Project	9/1/2022

14.	State Funded	District Funded Supportable	District Funded Non Supportable	District Funded Total
Acquisition				
Preliminary Plans	$432,090	$432,089		$432,089
Working Drawings	$382,720	$382,720		$382,720
Construction	$9,032,465	$8,629,036		$8,629,036
Equipment	$182,850	$182,849		$182,849
Total Costs	**$10,030,125**	**$9,626,694**		**$9,626,694**
% of SS Total	51.03%	48.97%	**SS Total:**	**$19,656,819**

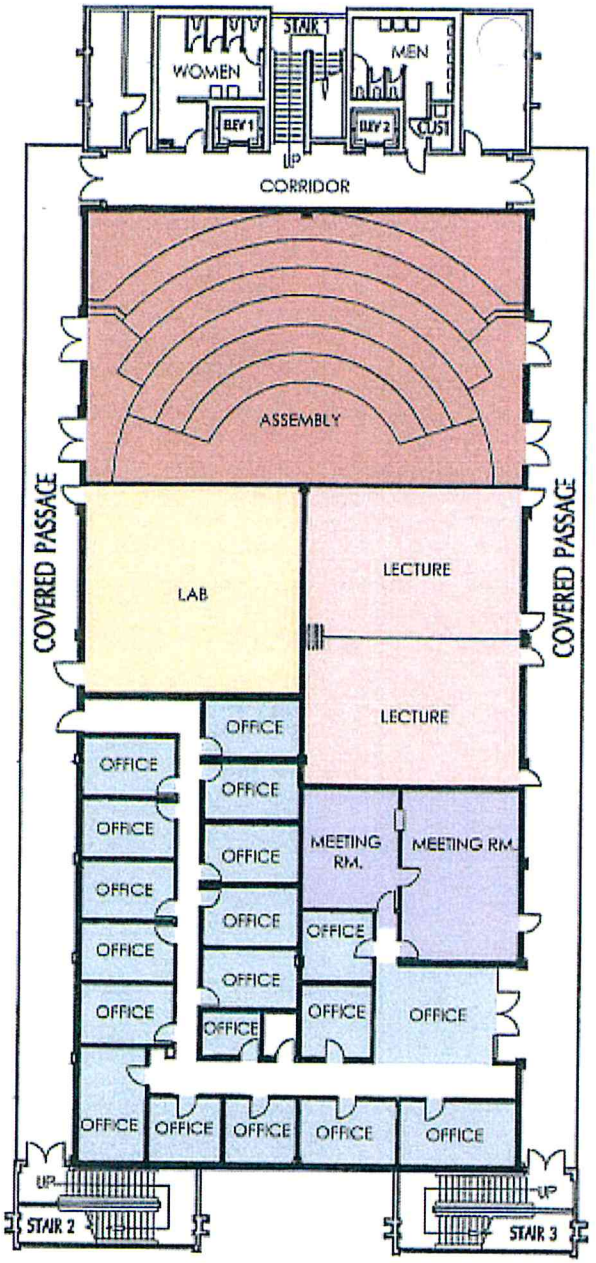
CFIS #: 40.07.XXX

JCAF 33- Health Sciences Bldg #26 Renovation (Cerritos College/Cerritos CCD) (Official)

EPI: 3440 D (12/16)

Rm. Type	Description	TOP No.	Department	No. Rms	No. Sta	Room No.	ASF	Sec. ASF	Increase In Space	Equip Cost Per ASF	Total Allowable Cost
050	Inactive Area	3000	Commercial Services					-1,689	-1,689		$0
110-115	Classroom	0099-4999					3,440	-2,940	500	$16.08	$8,040
210	Class Lab	1305	Child Development/Early Care and Education				1,190	-1,190		$29.72	$0
210	Class Lab	1222	Physical Therapy Assistant				1,320	-1,120	200	$50.71	$10,142
210	Class Lab	1240	Dental Occupations				6,287	-5,897	390	$50.71	$19,777
215	Class Lab Service	1230	Nursing					-390	-390	$50.71	$0
215	Class Lab Service	1240	Dental Occupations				371		371	$50.71	$18,813
210	Class Lab	3007	Cosmetology and Barbering				8,214	-4,923	3,291	$75.80	$249,458
215	Class Lab Service	3007	Cosmetology and Barbering				292		292	$75.80	$22,134
300 - 355	Faculty Offices	0099 - 4999					3,806	-3,806		$25.15	$0
410-420	Library - Reading and Stack Space	6110, 6120					989		989	$37.75	$37,335
550-555	Demonstration (Child Care)	6920						-3,291	-3,291		$0
610-615	Theater Arts	1006, 1007, 1008					3,096	-3,096		$80.76	$0
680-685	Meeting Rooms	0000-9600					1,171	-1,171		$26.06	$0
730-735	Warehouse	6500-6599						-663	-663		$0
Totals:							**30,176**	**-30,176**			**$365,699**

*** Indicates manual override**

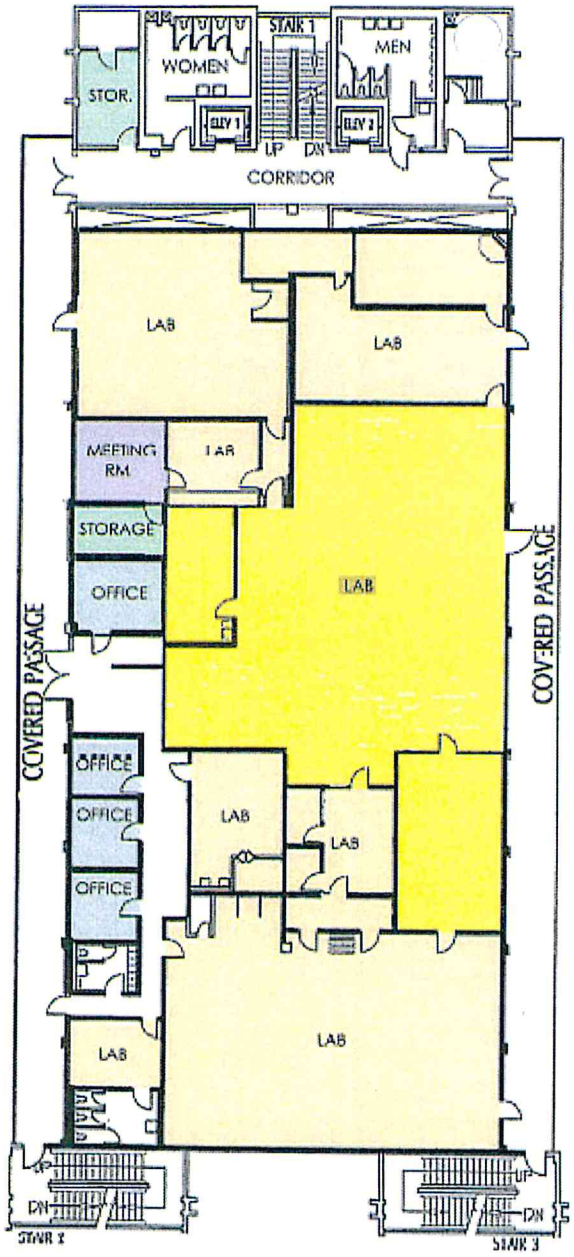


	ROOM TYPE	DESCRIPTION	ASF	TOP
	110	LECTURE	1,680	0099
	210	CLASS LAB	1,190	1305
	310	OFFICE	3,420	0099
	610	ASSEMBLY	3,096	1007
	680	MEETING RM	976	0099
		FIRST FLOOR TOTAL:	**10,362**	

Cerritos College

Cerritos College-Health Sciences-First Floor

CW/P

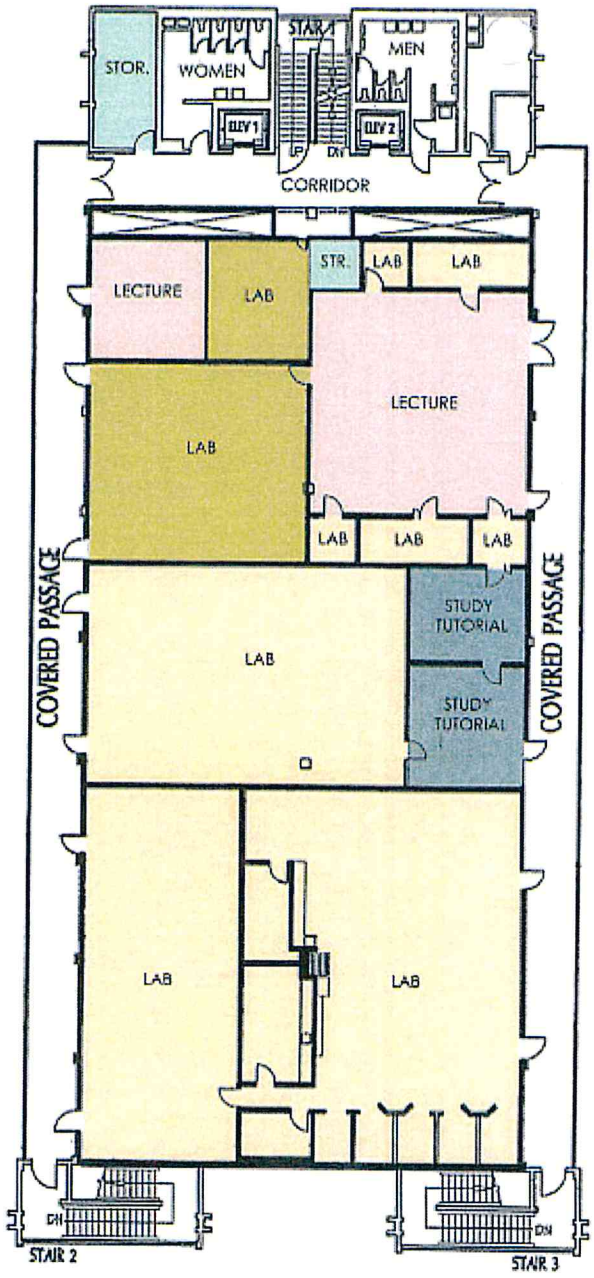


	ROOM TYPE	DESCRIPTION	ASF	TOP
	210	CLASS LAB	4,923	3007
	310	OFFICE	386	0099
	210	CLASS LAB	3,291	3007
	680	MEETING ROOM	195	0099
	215	CLASS LAB	292	3007
		SECOND FLOOR TOTAL:	**9,087**	

Cerritos College

Cerritos College- Health Sciences-Second Floor

CW/P



	ROOM TYPE	DESCRIPTION	ASF	TOP
	110	LECTURE	1,760	0099
	210	CLASS LAB	6,287	1240
	210	CLASS LAB	1,320	1222
	410	STUDY TUTORIAL	989	6110
	215	CLASS LAB	371	1240
		THIRD FLOOR TOTAL:	**10,727**	
		GRAND TOTAL:	**30,176**	

Cerritos College

Cerritos College-Health Sciences-Third Floor

CW/P

California Community Colleges | **Project Scenario Summary 2019** | **9/10/2017 9:36:39 PM**

Health Sciences Bldg #26 Renovation (Official Version) | **Page 1**

District:	Cerritos Community College District	**Project Category**	C	**Occupancy Date**	2022/2023
Campus:	Cerritos College	**Last Revised Date**	9/10/2017		
Project Name:	Health Sciences Bldg #26 Renovation	**District Priority**	1		

Project Description:

Renovate the existing Health Sciences Building to support the Allied Health and Cosmetology programs, to activate unassigned space and bring the instructional facilities up to date with technology. The building was constructed in 1976 and housed the Nursing and Cosmetology programs. The Allied Health programs continue to grow and need additional instructional space. The MEP analysis identified a number of building systems that have exceeded their useful lives.

Category: C

Item	Score	Actual Data
Age of Building or FCI	78	44 years old
Activates Unused Space	30	Click for popup
Local Contribution	49	$9,626,694/ $19,656,819
Total	**157**	

Activates Unused Space Criteria

Does the project activate space?

If yes, does the current inventory show inactive (050 room use code) space affected by the project?

If yes, is the amount of space activated by the project greater than 5% of total project space?

☑ **If the answer is yes to ALL of the above questions, check the box to the left**

Space Analysis (ASF):

Type	Lecture	Lab	Office	Library	AV/TV	Other	Total
Primary	3,440	17,674	3,806	989	0	4,267	30,176
Secondary	-2,940	-13,520	-3,806	0	0	-9,910	-30,176
Net	500	4,154	0	989	0	-5,643	0
Beg. Cap/Load Ratios (2020)	**89.4%**	**86.7%**	**81.3%**	**70.9%**	**31.4%**	**N/A**	**82.3%**
End. Cap/Load Ratios (2022)	**89.5%**	**90.0%**	**79.2%**	**72.5%**	**31.2%**	**N/A**	**82.7%**

Cost

Project Phase	Funding Date	State Funds Requested	Non State Funds	Project Cost
Land Acquisition				
Preliminary Plans	2020/2021	$432,000	$432,000	$864,000
Working Drawings	2020/2021	$383,000	$383,000	$766,000
Construction	2021/2022	$9,032,000	$8,629,000	$17,661,000
Equipment	2021/2022	$183,000	$183,000	$366,000
Totals		**$10,030,000**	**$9,627,000**	**$19,657,000**

APPROVED

CERRITOS COLLEGE
COORDINATING COMMITTEE MINUTES
May 8, 2017

PRESENT:	Dr. Jose Fierro	ABSENT:	Terrance Mullins
	Dr. Stephen Johnson		Saul Lopez-Pulido
	Rick Miranda		
	Dr. Adriana Flores-Church		
	Felipe Lopez		
	Dr. Renée DeLong		
	Michelle Lewellen		
	Armando Soto		
	Dr. April Griffin		
	Lynn Laughon		
	David Ward		
	Miriam Tolson	GUEST(s):	Shawna Baskette
	Julie Mun		Stephanie Rosenblatt

I. MEETING CALLED TO ORDER
Dr. Fierro called the meeting to order at 1:05 p.m.

II. PUBLIC COMMENTS
There were no public comments.

III. INTRODUCTION OF NEW EMPLOYEES & ANNOUNCEMENT OF EMPLOYMENT OPPORTUNITIES
Information regarding all employment opportunities is posted on the Human Resources webpage.

Employment Opportunities	Closing Date
Research Analyst (Categorically Funded)	June 2
Director, Human Resources and Risk Management	June 6

IV. APPROVAL OF MINUTES – April 24, 2017
It was moved by Dr. Johnson and seconded by Ms. Lewellen to approve the April 24 minutes. The vote for approval was 8-0-5; Dr. Fierro, Mr. Soto, Ms. Laughon, Mr. Ward, and Ms. Tolson abstained.

V. BOARD AGENDA – May 17, 2017
The committee reviewed the draft May 17 Board Agenda.

VI. ITEMS FROM INSTITUTIONAL COMMITTEES
Student Equity Plan
Dr. Johnson distributed the attached October 12, December 14, and February 8 meeting agendas and minutes. He also distributed the attached March 8 and April 12 meeting agendas. He stated that the committee recommends budgeting to the Executive Council and

that most of the Student Equity budget is allocated for continuing projects but that there are some funds remaining for new proposals. Performance reports for the Umoja Program, iFALCON, Deaf and Hard of Hearing Students Math Tutoring, Success Center Embedded Tutors, Veterans Tutoring and Veterans Center Support, Puente Program, and Hyland TC/TCE software were provided to the committee to share the successes and outcomes of the initiatives.

Student Success and Support Programs

Ms. Baskette distributed the attached February 8 and April 19 meeting minutes. She stated that the committee reviewed the shared governance evaluation form and is working on developing a website encompassing information about student success initiatives throughout campus to serve as a one-stop, centralized resource. Once all of the information is gathered, representatives for the initiatives will be asked to attend a committee meeting to discuss their programs and achieved outcomes.

Dr. DeLong stated that Student Success and Support Program (SSSP) funding elements are more prescriptive in comparison to the Student Equity Plan and Basic Skills Initiative. The committee clarified allowable expenditures with SSSP funds to ensure that the elements and needs are addressed. Dr. DeLong also stated that discussions are increasing in regards to development of the Integrated Student Equity, SSSP and BSI Plan, which is due to the Chancellor's Office in December.

VII. ITEMS FROM FACULTY SENATE STANDING COMMITTEES

Instructional Program Review

Ms. Rosenblatt distributed the attached Year End Report. She stated that the committee completed reviews for the BCOT/BCOM, Speech Language Pathology, Music, Teacher TRAC, Adult Education, English, Administration of Justice, Auto Repair, Chemistry, Auto Collision, and Business Administration/Real Estate programs. The programs scheduled for review in 2017-18 include Welding, Health Education, Counseling, Biology/Microbiology, Mass Communications, and Law (Paralegal). Department chairs for those programs have already been contacted and are working with the IERP Office to start gathering data. Ms. Rosenblatt stated that the main observations/trends for this year are frustration with Program Review Plus and the need for more faculty training to facilitate use of existing assessments to measure SLOs.

Ms. Lewellen agreed that department chairs have had trouble inputting unit plans through Program Review Plus and Mr. Miranda stated he would reach out to Ms. Rosenblatt to explore the annual planning tool provided by eLumen.

VIII. STATUS OF SHARED GOVERNANCE

Fall 2017 Meeting Schedule

It was moved by Mr. Ward and seconded by Mr. Soto to approve the Fall 2017 Meeting Schedule as attached. The vote for approval was unanimous.

Draft Educational Master Plan

Mr. Miranda stated that the final draft is being reviewed by several groups including the Faculty Senate, Planning and Budget Committee, and the Coordinating Committee. The Board of Trustees will be asked to approve the plan at its May 17 regular meeting.

Dr. Fierro thanked everybody for contributing to the development of the plan and stated that it has been a lengthy and inclusive process with good campuswide participation. Clear goals have been set for the institution and the next plan scheduled for development is the Facilities Master Plan.

Shared Governance Document – Appointment of Faculty Senate Committee Chairs
Ms. Lewellen stated that the Faculty Senate would like to update the Shared Governance Document to reflect that if any Faculty Senate committee is unable to elect a chairperson, the Faculty Senate will appoint the committee chairperson(s). She stated that the Technology-Based Learning Committee description was revised with the same language at the March 6 Coordinating Committee meeting.

It was moved by Mr. Soto and seconded by Dr. Griffin to approve the revised shared governance description for Faculty Senate shared governance committees. The vote for approval was unanimous.

Shared Governance Evaluation Form
Dr. Fierro stated that the form was distributed to the committee at the April 24 meeting. As part of an ongoing/annual process for self evaluation and continuous improvement, shared governance committees have been asked to reflect on their goals and accomplishments, and develop goals for the next academic year. The committee agreed that it has been successful in being proactive in sharing and disseminating information reviewed and discussed during meetings with their constituent groups, and that Dr. Fierro has provided regular updates from the Executive Council. The committee also agreed to continue these efforts for the next academic year.

Proposed Administrative Procedure 3810 – Claims Against the District
Mr. Lopez stated that the draft procedure was created to formalize the existing process and provide more documentation. The procedure also includes information on how to obtain claim forms and applicable time limitations.

It was moved by Dr. Flores-Church and seconded by Mr. Soto to approve Administrative Procedure 3810 – Claims Against the District as attached. The vote for approval was unanimous.

IX. REPORTS FROM COORDINATING COMMITTEE MEMBERS
Ms. Lewellen stated that the last Faculty Senate meeting for the semester is scheduled for Tuesday, May 9.

Mr. Miranda stated that the IEPI (Institutional Effectiveness Partnership Initiative) Year 2 Report is due to the Chancellor's Office in June, and that a recommendation from the Planning and Budget Committee and Faculty Senate to endorse and submit the report will be forwarded to the Coordinating Committee via SurveyMonkey.

X. PRESIDENT'S REPORT
Dr. Fierro stated that the year is coming to a close and that there are many end-of-the-year celebration events scheduled. He stated that it is always nice to see happy students and families celebrating together. The commencement ceremony is scheduled for Friday, May

19 to begin at 5:00 p.m. and it is expected that there will be a record number of graduates this year. Dr. Fierro also stated that the Board of Trustees unanimously approved a resolution to designate the week of May 22-26 as the Classified School Employee Week and he encouraged all to participate in celebrating and recognizing hardworking classified staff.

Dr. Fierro also provided information related to recent topics discussed by the Executive Council such as establishing the Corporate College, applying for TRIO and Gear Up grants, 2017-2018 budget projections, earlier enrollment dates and timelines, faculty hiring prioritization, the proposed compressed calendar, FTES projections, and exploring campuswide cost-savings measures.

XI. ADJOURNMENT

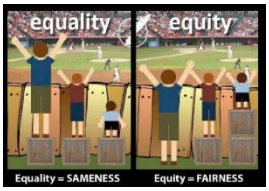
Meeting adjourned at 2:09 p.m.

Cerritos College

College Committee on Student Equity

Wednesday, October 12, 2016; 3:00 p.m.; LC 62

AGENDA



I. Approval of the Minutes

The Committee will consider approval of the Minutes of September 14, 2016.

II. Review of Student Equity Plan Indicators, Cerritos College Disproportionately Impacted Student Groups Data, and 2016-17 Cerritos College Student Equity Resource Allocation

The Committee will review and consider Cerritos College's data on disproportionately impacted student groups according to the statewide student equity indicators and the corresponding annual resource allocation to address such, according to:

A. Access
B. Course Completion
C. ESL & Basic Skills Completion
    1. English
    2. Math
    3. ESL
D. Degree and Certificate Completion
E. Transfer

III. Student Equity Plan Reporting, Appraisal, and Continuous Improvement Action Schedule

The Committee will consider adoption of an annual calendar of required reporting, appraisal, and feedback/guidance/redirection for leaders and teams of resource allocation recipients.

IV. Member Reports

Members of the College Committee on Student Equity may report on activities and matters for attention of the Committee.

V. Next Meeting – Wednesday, November 9, 2016, at 3 p.m. in LC 62.

VI. Adjournment

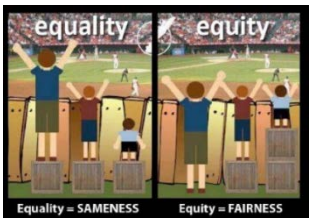
APPROVED 12/14/16

Cerritos College

The College Committee on Student Equity

Wednesday, October 12, 2016; 3:00 p.m.; LC 62

MINUTES



Members Present:
Dr. Lucinda Aborn, Dean, Disabled Student Programs and Services (ACCME)
Damon Cagnolatti, iFALCON (Faculty Representative)
Dr. Jan Connal, General Counseling (Faculty Representative)
Dr. Shelia Hill, Instructional Counseling (Faculty Representative)
Dr. Steven La Vigne, Disabled Student Programs and Services (Faculty Representative)
Michelle Lewellen, Faculty Senate President (Faculty Senate)
Brittany Lundeen, Co-Director, Transfer Center (Faculty Senate)
Rachel Mason, Instructional Dean of Business, Humanities and Social Sciences (ACCME)
Rick Miranda, Acting Vice President of Academic Affairs (Co-chair)
Roxanne Mitchell, Administrative Secretary, Technology (CSEA)
Nishi Shah, English Department (Faculty Representative)
Yvette Tafoya, EOPS Assistant Director (Ex-officio)
Traci Ukita, Counseling Department Chair (Faculty Senate)
Graciela Vasquez, Associate Dean of Adult Education/Diversity Programs (Ex-officio)
Danylle Williams-Manser, Program Assistant II, Project Hope (CSEA)
Dara Worrel, Math Department (Faculty Representative)

Members Not Present:
Dr. Kristi Blackburn, Dean of Institutional Effectiveness, Research and Planning (Ex-officio)
Ali Delawalla, Acting Vice President of Business Services (Ex-officio)
Dr. Renée DeLong, Dean, Counseling (Ex-officio)
Harry Joel, Interim Vice President of Human Resources (Ex-officio)
Dr. Stephen Johnson, Vice President of Student Services (Co-chair)
Saul Lopez-Pulido, Student Representative (ASCC)
Terrance Mullins, CCFF (Faculty Representative)
Karen Patron, Student Representative (ASCC)
Norma Rodriguez, Director, Student Program Services (ACCME)

Guests:
Gabby De La Cruz, Transfer Center Intern

Mr. Miranda called the meeting to order at 3:09 p.m.

I. Approval of Minutes

MSU (Lewellen, Worrel) to approve the Student Equity Committee minutes of September 14, 2016, as presented.

II. Review of Student Equity Plan Indicators, Cerritos College Disproportionately Impacted Student Groups Data, and 2016-17 Cerritos College Student Equity Resource Allocation

A draft of an expanded resource allocation chart was distributed for the group to review. The chart was expanded to include columns for information on student equity indicators addressed, disproportionately impacted student groups, and percent of Cerritos College student body served. The appropriate data for each funded area will be filled in by the vice presidents' office and returned to the group for final consideration.

After review, the committee requested that a legend be added to the chart with definitions for the terms one-time, continue, and ongoing. It was suggested that the origin of the data also be noted in the legend and that the "Lead Office" column be populated with the name of the person leading the project instead of the area manager.

III. Student Equity Plan Reporting, Appraisal, and Continuous Improvement Action Schedule

Mr. Miranda stated that many projects received approval for funding with the stipulation that they report back to the committee. A reporting schedule has been developed listing the remaining meeting dates for this year. We will be sending the document out to all parties who received funding asking them to choose a date to report to the committee.

IV. Member Reports

Ms. Lewellen reported on the results of the OER survey for faculty. She stated that there were less than 50% of the faculty overall who didn't know about OER. There were concerns expressed about student access and academic freedom and quality. She noted that there is a need to do more work to make sure people understand what the quality, access and academic freedom issues are.

Mr. Cagnolatti announced that they have just started iFALCON workshops. Everyone interested can send their students over for work on developmental skills from note taking and reading comprehension strategies to learning about making the transformation from a fixed mindset to a growth mindset. These services are intended to supplement what is already being taught in the classroom.

Ms. Vasquez stated that meetings will begin this Thursday to initiate discussion for integration of the 3SP, Student Equity, and Basic Skills Initiative plans. Mr. Miranda added that the Chancellor's Office will release a template in February with guidance on how to consolidate all three plans. For now, the Chancellor's Office has provided a "suggested" work plan for all parties to come together to explore similarity in activities and services, sharing resources, duplication of efforts, and what we may be missing or not doing. This is just an initial conversation of managers, directors, and faculty to begin a crosswalk of discussion. The rest of the parties will come together later to help form a plan.

V. Next Meeting

The next meeting is scheduled for November 9, 2016, at 3 p.m. in LC 62.

VI. Adjournment

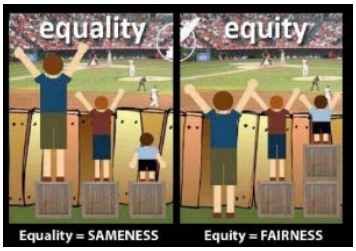
The meeting was adjourned at 3:53 p.m.

Cerritos College

College Committee on Student Equity

Wednesday, December 14, 2016; 3:00 p.m.; LC 51

AGENDA



I. Approval of the Minutes

The Committee will consider approval of the Minutes of October 12, 2016.

II. Student Equity Plan Reporting, Appraisal, and Continuous Improvement Action Schedule

The Committee will hear reports on activities and outcomes of Student Equity funded projects, address appraisal of outcomes, and identify points for support of continuing improvement of student equity outcomes.

A. Shelia Hill - Umoja Program and Umoja Historically Black College and University Student Visits
B. Damon Cagnolatti – iFALCON Support Services

III. Member Reports

Members of the College Committee on Student Equity may report on activities and matters for attention of the Committee.

IV. Next Meeting – Wednesday, January 18, 2016, at 3 p.m. in LC 51.

V. Adjournment

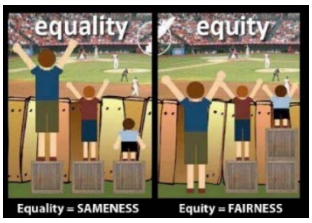
APPROVED 2/8/17

Cerritos College

The College Committee on Student Equity

Wednesday, December 14, 2016; 3:00 p.m.; LC 51

MINUTES



Members Present:
Dr. Lucinda Aborn, Dean, Disabled Student Programs and Services (ACCME)
Dr. Kristi Blackburn, Dean of Institutional Effectiveness, Research and Planning (Ex-officio)
Damon Cagnolatti, iFALCON (Faculty Representative)
Dr. Jan Connal, General Counseling (Faculty Representative)
Dr. Shelia Hill, Instructional Counseling (Faculty Representative)
Dr. Stephen Johnson, Vice President of Student Services (Co-chair)
Dr. Steven La Vigne, Disabled Student Programs and Services (Faculty Representative)
Michelle Lewellen, Faculty Senate President (Faculty Senate)
Brittany Lundeen, Co-Director, Transfer Center (Faculty Senate)
Rachel Mason, Instructional Dean of Business, Humanities and Social Sciences (ACCME)
Nishi Shah, English Department (Faculty Representative)
Yvette Tafoya, EOPS Assistant Director (Ex-officio)
Traci Ukita, Counseling Department Chair (Faculty Senate)
Danylle Williams-Manser, Program Assistant II, Project Hope (CSEA)

Members Not Present:
Ali Delawalla, Acting Vice President of Business Services (Ex-officio)
Dr. Renée DeLong, Dean, Counseling (Ex-officio)
Dr. Adriana Flores-Church, Vice President of Human Resources (Ex-officio)
Saul Lopez-Pulido, Student Representative (ASCC)
Rick Miranda, Acting Vice President of Academic Affairs (Co-chair)
Roxanne Mitchell, Administrative Secretary, Technology (CSEA)
Terrance Mullins, CCFF (Faculty Representative)
Karen Patron, Student Representative (ASCC)
Norma Rodriguez, Director, Student Program Services (ACCME)
Graciela Vasquez, Associate Dean of Adult Education/Diversity Programs (Ex-officio)
Dara Worrel, Math Department (Faculty Representative)

Guests: Dr. Chelena Fisher, Dr. Clara Ross-Jones, Amber Dofner, Kevin McDonald, Tatiana Gray

Dr. Johnson called the meeting to order at 3:07 p.m.

I. Approval of Minutes

MSU (Ukita, Lewellen) to approve the Student Equity Committee minutes of October 12, 2016, as presented.

II. Student Equity Plan Reporting, Appraisal, and Continuous Improvement Action Schedule

A. Umoja Program and Umoja Historically Black College and University Student Visits – Shelia Hill

Dr. Shelia Hill, Damon Cagnolatti, Dr. Clara Ross-Jones, and Dr. Chelena Fisher reported on the Umoja Success Program activities that were funded by student equity. Dr. Hill stated that funds were used to take eight students to the 2015 Umoja XI Conference where they attended workshops and participated in other conference activities. She added that Cerritos College faculty attended the intensive Umoja Summer Learning Institute in San Diego. Training there focused on philosophy, pedagogy, theoretical foundations, and best practices based on the Umoja Community model.

Mr. Cagnolatti discussed the Journey of Hope 2016, a 2-day conference in conjunction with faculty from California State University, Fullerton. Thirty-one Cerritos College students attended and 15 completed the series. Students Kevin McDonald and Tatiana Gray spoke to the group about the benefits of attending the HOPE Program and how it helped them become stronger students.

Dr. Ross-Jones reported on the Umoja XII Conference in Los Angeles on November 4-5. There were over 750 student participants in attendance, 15 of which were from Cerritos. The Cerritos College representatives gave a presentation on the Power of Hope which discussed how the notion of hope can be integrated into student programs.

Dr. Fisher described the Umoja HBCU Tour that took 15 students on a five-day tour of historically black colleges and universities in Georgia, Alabama, and Mississippi. Many of our students applied on site to the colleges that were visited and two have been accepted to attend. Also included in the tour were visits to some of the local cultural sites.

Dr. Hill announced that on December 1, Cerritos College had its first official site visit and signed a Memorandum of Understanding that makes us an official program of the Umoja Community Education Foundation.

B. iFALCON Support Services – Damon Cagnolatti

Mr. Cagnolatti provided background on the iFALCON program which ran from 2009-2014 as a Title V HSI grant. He shared information about the rebranding of the program with a developmental approach and new services. The redeveloped program will focus on increasing velocity of transfer, AA degrees, and certificates. Some of the new activities and services include:

- Professional development teaching modules offered to faculty through CTX that will teach them how to incorporate what they are already doing into the Habits of Mind program.
- Community outreach with the Falcon Kids Program at local elementary schools and Meet Me Halfway which goes to high schools to expose students to our program.
- Integrate iFALCON into learning community classes with Umoja, Puente, EOPS, LINC, and athletics.
- Online Habits of Mind workshops that help students learn and develop skills. The workshops take about 30-40 minutes to complete.
- Apps for students to use as resources for each of the iFALCON letters (i.e., Focus, Attitude).

Dr. Blackburn suggested that budget information be included in these presentations so the committee can see how the funds are being spent and provide a better understanding of the resources that are being requested.

III. Member Reports

Dr. Blackburn reported that she recently listened to a presentation on critical race theory. She is partnering with a researcher from Long Beach City College on a qualitative action protocol to look at conversations regarding critical issues for our students through the critical race theory lens. She asked anyone in the group, or their students, who are interested in participating to contact her.

IV. Next Meeting

The next meeting is scheduled for January 18, 2017, at 3 p.m. in LC 51.

V. Adjournment

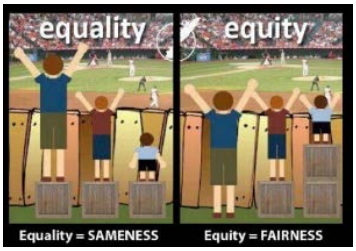
The meeting was adjourned at 4:14 p.m.

Cerritos College

College Committee on Student Equity

Wednesday, February 8, 2017; 3:00 p.m.; LC 51

AGENDA



I. Approval of the Minutes

The Committee will consider approval of the Minutes of December 14, 2016.

II. National Recognition of Cerritos Student Equity Project – Global Literature Certification and Diversity Internship

The Committee will hear news of national recognition of Professor Frank Gaik's 3-year Student-Equity Funded Project.

III. Student Equity Plan Reporting, Appraisal, and Continuous Improvement Action Schedule

The Committee will hear reports on activities and outcomes of Student Equity funded projects, address appraisal of outcomes, and identify points for support of continuing improvement of student equity outcomes.

A. Deaf and Hard of Hearing Students Math Tutoring – Steven La Vigne and Dahlene Holliness
B. Success Center Embedded Tutors – Lance Kayser, Aemiro Beyene, and Shawna Baskette
C. Veterans Tutoring and Veterans Center Support – Felipe Salazar and Renée DeLong
D. Puente Program – Rosa Carrillo and Renée Delong
E. Hyland TC/TCE – Stephanie Murguia

IV. 3SP-SEP-BSI Integration Update

The Committee will hear an update on status of Chancellor's Office progress for integration of these programs.

V. Member Reports

Members of the College Committee on Student Equity may report on activities and matters for attention of the Committee.

VI. Next Meeting – Wednesday, March 8, 2017, at 3 p.m. in LC 51.

VII. Adjournment

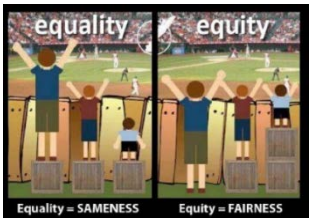
APPROVED 3/8/17

Cerritos College

The College Committee on Student Equity

Wednesday, February 8, 2017; 3:00 p.m.; LC 51

MINUTES



Members Present: David Fabish, Instructional Dean of Liberal Arts, as proxy for Dr. Lucinda Aborn, Dean, Disabled Student Programs and Services (ACCME)
Dr. Jan Connal, General Counseling (Faculty Representative)
Dr. Renée DeLong, Dean, Counseling (Ex-officio)
Dr. Adriana Flores-Church, Vice President of Human Resources (Ex-officio)
Kahlil Ford, Research Analyst as proxy for Dr. Kristi Blackburn, Dean of Institutional Effectiveness, Research and Planning (Ex-officio)
Dr. Shelia Hill, Instructional Counseling (Faculty Representative)
Dr. Stephen Johnson, Vice President of Student Services (Co-chair)
Dr. Steven La Vigne, Disabled Student Programs and Services (Faculty Representative)
Michelle Lewellen, Faculty Senate President (Faculty Senate)
Saul Lopez-Pulido, Student Representative (ASCC)
Brittany Lundeen, Co-Director, Transfer Center (Faculty Senate)
Rachel Mason, Instructional Dean of Business, Humanities and Social Sciences (ACCME)
Rick Miranda, Acting Vice President of Academic Affairs (Co-chair)
Roxanne Mitchell, Administrative Secretary, Technology (CSEA)
Karen Patron, Student Representative (ASCC)
Yvette Tafoya, EOPS Assistant Director (Ex-officio)
Traci Ukita, Counseling Department Chair (Faculty Senate)
Danylle Williams-Manser, Program Assistant II, Project Hope (CSEA)
Dara Worrel, Math Department (Faculty Representative)

Members Not Present: Damon Cagnolatti, iFALCON (Faculty Representative)
Felipe Lopez, Vice President of Business Services (Ex-officio)
Terrance Mullins, CCFF (Faculty Representative)
Norma Rodriguez, Director, Student Program Services (ACCME)
Nishi Shah, English Department (Faculty Representative)
Graciela Vasquez, Associate Dean of Adult Education/Diversity Programs (Ex-officio)

Guests: Stephanie Murguia, Brandon Childers, Felipe Salazar, Shawna Baskette, Lance Kayser, Kaitlin Scott, Michelle Rodriguez, Linda Ramos, Alejandro Trujillo, Rosa Carrillo, Dahlene Holliness, Carl Nehls, Jocelyn Angel, Kristine Crable, Daryl Tyler

Dr. Johnson called the meeting to order at 3:07 p.m.

I. Approval of Minutes

MSU (Hill, Mitchell) to approve the Student Equity Committee minutes of December 14, 2016, as presented. Mr. Fabish, Dr. Hill, and Ms. Worrel abstained.

II. National Recognition of Cerritos Student Equity Project – Global Literature Certification and Diversity Internship

Dr. Johnson announced that Dr. Frank Gaik's Student Equity-funded project for Global Literature Certification and Diversity Internship was recognized by the National Council of Teachers of English as the exemplary program for Two-Year College English Departments under the category of Reaching Across Borders.

III. Student Equity Plan Reporting, Appraisal, and Continuous Improvement Action Schedule

A. Deaf and Hard of Hearing Students Math Tutoring – Steven La Vigne and Dahlene Holliness

Dr. La Vigne reported on the challenges faced by Deaf and Hard of Hearing students (DHH) attempting to concentrate on the simultaneous visual task of receiving visual information presented by a tutor and the American Sign Language (ASL) interpretation of the tutor's audible information. In order to provide an equitable experience, DHH students requested fluent, direct communication with a Deaf tutor in conjunction with their mathematics tutoring. Services were expanded to include English and reading as a result of the special reallocation of Student Equity funding received from the Chancellor's Office. Dr. La Vigne invited several of the DHH program tutors to speak and share their experiences as tutors and students in the program.

B. Success Center Embedded Tutors – Lance Kayser and Shawna Baskette

Mr. Kayser presented information and statistics for the embedded tutor program. The program began as a pilot in Spring 2016 with 13 sections and was expanded to 25 sections in Fall 2016, and 27 sections in Spring 2017. Embedded tutors assist in the classroom with the instructor and students. They also provide structured study (group tutoring) sessions outside of the classroom that students can attend. This is an advantage to the students since the embedded tutor already knows what the class is studying. Data shows an overall increase in persistence and success rates for students who are enrolled in classes with embedded tutors and for students who attend the structured study sessions.

C. Veterans Tutoring and Veterans Center Support – Felipe Salazar and Brandon Childers

Mr. Salazar shared information on the key services provided by the Veterans Resource Center (VRC). The VRC serves as a one-stop center with resources for veterans from application to graduation. VRC Student Equity funds provide academic support with tutoring, computer technology, and software. Counseling services for academic planning, psychological support, and referral to the Veterans Administration are also provided. Adult hourly support assists certifying officials, provides front office coverage, a resource specialist, and tutoring services. Tutoring is offered Monday through Thursday in the subject areas needed most. Some veteran-sponsored events are Veterans Week and the Military Ball. A Vet Net Ally program is being modeled after the Safe Zone program with training scheduled to begin this fall. The VRC provides support and a friendly place to go for approximately 700 vets on campus.

D. Puente Program – Rosa Carrillo and Alejandro Trujillo

Ms. Carrillo reported that the Puente Program is a co-hort style learning community with about 83 students in three co-horts. Student Equity funding this year has expanded the services the program can offer. Support services with individual student appointments for academic and personal counseling, programming, and basic supplemental needs are provided. Mr. Trujillo, a Puente alumnus and mentor, was hired as the program facilitator and provides support services in programming and coordination of program services. A Puente Peer Mentor program was

implemented this year that connects Phase 3 students as mentors to Phase 1 students. With the funding received this year, the program was able to conduct an orientation for Phase 1 students, inviting them to campus to learn about the program, meet their mentors, and take a tour of the campus. Some additional activities offered to Puente students were the Puente Motivational Conference held at UCLA, Connecting Communidades Workshop, Nor Cal University Tour, and additional university tours to CSULA, UC Santa Barbara, CSULB Pow Wow, UC Irvine, UC San Diego, and San Diego State.

E. Hyland TC/TCE – Stephanie Murguia

Ms. Murguia provided an overview of the Hyland TC/TCE software which is a transfer credit evaluation system. This software scans and transfers information from other college transcripts into live PeopleSoft. The software has greatly reduced the amount of time it takes to evaluate a transcript from another institution which has improved our evaluation process.

IV. 3SP-SEP-BSI Integration Update

Dr. Johnson reported that we have not received a template yet from the Chancellor's Office for the 3SP-SEP-BSI Integration. The integration committee meetings are on hold until we receive the template, hopefully by March.

V. Member Reports

Dr. Connal asked when new data will be ready to see if our equity efforts are having an effect on disproportionate impact. Dr. Blackburn stated her office has been preparing initiative evaluations and they are available on the IERP website.

Dr. Connal also requested that the committee discuss current Student Equity funding to determine if we are using our allocation effectively. Dr. Johnson responded that we will look at the disproportionate impact data from Dr. Blackburn. He added that the integration template will convey the expected accomplishments in the new combined 3SP-SEP-BSI environment. We will know more after the template is released.

VI. Next Meeting

The next meeting is scheduled for March 8, 2017, at 3 p.m. in LC 51.

VII. Adjournment

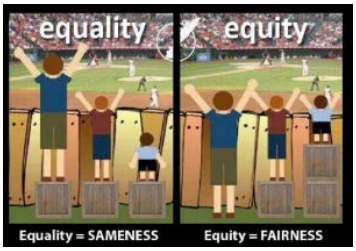
The meeting was adjourned at 4:41 p.m.

Cerritos College

College Committee on Student Equity

Wednesday, March 8, 2017; 3:00 p.m.; LC 51

AGENDA



I. Approval of the Minutes
The Committee will consider approval of the Minutes of February 8, 2017.

II. Consideration of Requests
The Committee will consider requests for funding.

III. BSI-Student Equity-3SP Integration Update and 2017-18 Budget Development
The Committee will hear an update on the status of the Chancellor's Office progress for integration of these programs. The Committee will also consider calendaring for 2017-18 funding requests in light of design and implementation of integrated BSI-Student Equity-3SP planning.

IV. Student Equity Plan Reporting, Appraisal, and Continuous Improvement Action Schedule
The Committee will hear reports on activities and outcomes of Student Equity funded projects, address appraisal of outcomes, and identify points for support of continuing improvement of student equity outcomes.

A. Cultivating a Growth Mindset (2015-16 Project) – Jan Connal
B. Lab Assistants/Instructional Aides/Embedded Tutors (SEM) – Connie Boardman
C. Student Success Tutors – Kaitlin Scott, Manuel Lopez, and Shawna Baskette
D. Satellite Academic and Support Center – Chris Richardson and Kaitlin Scott
E. Discipline Specific Tutoring – Kaitlin Scott, Michelle Rodriguez, and Shawna Baskette

V. Member Reports
Members of the College Committee on Student Equity may report on activities and matters for attention of the Committee.

VI. Next Meeting – Wednesday, April 12, 2017, at 3 p.m. in LC 51.

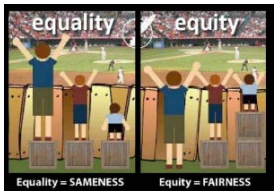
VII. Adjournment

Cerritos College

College Committee on Student Equity

Wednesday, April 12, 2017; 3:00 p.m.; LC 51

AGENDA



I. Review and Action: Budget--Consideration of Docketing Requests

The Committee will review and consider docketing requests for 2017-18 funding. (Dates for consideration of docketed requests under separate agenda item.)

II. BSI-Student Equity-3SP Integration Update

The Committee will receive an overview of the CCCCO's newly adopted template for integrated BSI-Student Equity-3SP planning and information on the college's Plan Integration Task Force attending the regional training with the CCCCO's IEPI on April 28, 2017 in Costa Mesa.

III. Review and Action: Consideration of Proposed Funding Categories and Line Items

The Committee will review and consider categories, items, and/or the complete set of Proposed Student Equity Funding Categories and Line Items for 2017-18, including possible placeholder(s) for newly docketed items, with reference to design, development, and implementation of the new integrated BSI-Student Equity-3SP plan.

IV. 2017-18 Budget Development

Subject to Committee determinations on Items II and IV above, the Committee will review and consider calendaring Committee consideration of docketed 2017-18 funding requests, with reference to design, development, and implementation of the new integrated BSI-Student Equity-3SP plan.

V. Student Equity Plan Reporting, Appraisal, and Continuous Improvement Action Schedule

The Committee will hear reports on activities and outcomes of Student Equity funded projects, address appraisal of outcomes, and identify points for support of continuing improvement of student equity outcomes.

A. LINC Support Group/Community Outreach Leaders (15-16 Project) – Yvette Tafoya
B. EOPS Part-time Counseling – Yvette Tafoya
C. Transfer Programs – Brittany Lundeen
D. Center for Teaching Excellence – David Betancourt
E. Library Expanded Hours – Shawna Baskette

VI. Member Reports

Members of the College Committee on Student Equity may report on activities and matters for attention of the Committee.

VII. Next Meeting – Wednesday, May 10, 2017, at 3 p.m. in LC 51.

VIII. Adjournment

Student Success and Support Committee Meeting
Minutes
Wednesday, February 8th, 2016

Attendees:

Marisol Aguilar , Angela Beck, Kristi Blackburn, Renée DeLong, Quinn Doan, Nayeli Duenas Michael Farina, Berenice Gallardo, Lorraine Gersitz, Terri Lopez, Jennifer Palma, Liz Page, Albert Wilmovsky, Clarence Wheeler

Handouts

- Tentative SSSP Reductions in Budget 2016-17
- Faculty Prioritization Hiring Letter
- 2016-17 Credit Student Success and Support Program Allocations Letter
- 2016-17 SSSP Allocations PI
- VET NET Ally
- Scholarly Essay

Agenda Topics	Speaker
❖ **New Business** o College Wide Update ▪ Faculty Hiring Campus Wide (please see handout) • Instead of only hiring 8 new faculty we will be hiring a total of 18 new faculty. ▪ VET NET Ally (please see handout) • A new committee was built to create a Vet Net Ally training on campus. • There is going to be a VET NET Ally training coming soon this spring. ▪ Scholarly Essay (please see handout) • The President's Award for the Outstanding Scholarly essay is looking for a taskforce. If you are interested please see handout for all the details.	Renée DeLong
❖ **Success Center Updates** o Half of the downstairs Success Center area was flooded after the heavy rains on January 20 and January 22nd. o The pump in an outside drain was not working and facilities has since replaced it. o The flooding impacted the writing tutoring area, study rooms, workshop rooms, and 4 staff and faculty offices. o Writing tutoring has been relocated. o Workshops have been either relocated to other classrooms across the campus or canceled, depending on need and available rooms. o Small group tutoring has been relocated to other rooms in the LRC building. o Discipline specific tutoring appointments have been relocated to other rooms in the LRC building. o Staff and faculty in the offices impacted have been relocated. o Carpet in the flooded areas was removed immediately, and drywall was cut out.	Renée DeLong

○ The area has been drying and is now in the process of being repaired: drywall, painting, and carpet replacement. ○ Facilities has estimated that the repairs will be complete in March.	
❖ **Counseling/SSSP Updates** ○ SSSP Funding Reduction (please see handout) / Counseling Division Mid-Year Report ▪ 2016-17 Resource Allocation ▪ We are cutting and/or reducing our internal budget such as supplies, contract services which included accuplacer, cynosure, etc., conferences and capital outlay. ▪ Our capital outlay included a computer cart that would could have been used for our workshops, outreach and other counseling services. This computer cart would have been a game changer for the Counseling Department. ▪ After all these cuts we are still at a deficit of $208,000. ▪ Recommendations from the 3SP/REG committee: • We have made suggestions of shifting certain expenses to a different budget for example: EOPS got full restoration of funding and we are asking that the EOPS counselor be moved to that budget instead. • LINC Counselor to be moved to the Student Equity budget. ▪ Recommendations from Student Success and Support Committee are: • Funding Allocation with other categories. Notes: Kristi – How did we get here and where do we go from here. Renée – We have to be cognitive about the money. Michael- How do they audit this budget? Berenice explained what is factored into the funding formula with comprehensive and abbreviated ed plans.	Renée DeLong
Items from the floor ❖ Services to Student Across Campus – Lorraine Gersitz ○ We will bring this back next meeting ❖ Ed Plan Workshops have started up again. Students can now go to the Counseling Department to sign up for them.	

Student Success and Support Committee Meeting
Minutes
Wednesday, April 19th, 2017

Attendees:

Shirley Arceo, Shawna Baskette, Renée DeLong, Quinn Doan, Nayeli Duenas, Michael Farina, Berenice Gallardo, Edward Rother, Natalie Sartin, Yvette Tafoya, Albert Wilmovsky,

Handouts

- February 8th, 2017 Minutes
- BSI, Student Equity, and SSSP Program Integrated Planning Documents
- Integrated Budget Template: BSI, Student Equity, and SSSP
- 2017-2019 Integrated Plan: BSI, Student Equity, and SSSP
- Shared Governance Committee Evaluation Form
- Success Outcomes for tutoring services 15/16

Agenda Topics	Speaker
❖ **Old Business** ○ Services to Student Across Campus/ Student Support Services Reference Page ▪ As we discussed in our last meetings we are putting together a webpage for every services that is offered at Cerritos College across campus. ▪ We are asking that everyone in this committee to work on including 2-3 sentences describing the service with the link and sending this to Lorraine.	Shawna Baskette
❖ **New Business** ○ Minutes from previous meeting ▪ Please see handout ▪ Topics: Success Center Updates , Counseling/ SSSP Updates	Renée DeLong
❖ **Shared Governance Committee Evaluation Form** ▪ The following questions were reviewed: • Review the charge of the committee as listed in the Participatory Governance Document? Did the committee successfully fulfill its stated charge (above) during the past year? • What are the accomplishments of this committee? • What obstacles/problems hindered committee function (if any)? • What changes are recommended to enhance this committee's effectiveness in regards to: a. Purpose of Committee: b. Election of Committee Chair(s): c. Membership/terms: d. Quorum: e. Decision making process: • Did the committee establish goals for 2016-17? If so, please share them here. Did the committee accomplish the goals?	Renée DeLong/Shawna Baskette

• What are the committee's goals for 2017-18? Please map to the Educational Master P	
❖ **Student Success Center Report** o Flood Update: ▪ Half of the Student Center basement is non-operational. The carpet is in back order and we should hopefully be receiving a new shipment in May. ❖ **Success Outcomes for tutoring services 15/16** o Please see handouts o Page 1 & 2 shows Math Success, Math Completion, English Success & English Completion ▪ English Success- Each visit to the Student Success Center was associated with a 2% increase in the odds of student success. ▪ English Completion- Each visit to the Student Success Center was associated with a 19% increase in the odds that the student would complete their English course. o Page 3 &4 shows ESL Success, ESL Completion, Reading Success & Reading Completion ▪ Reading Success- Each visit to the Student Success Center was associated with a 57% increase in a student's odds of success. ▪ ESL Success- Each visit to the Student Success Center was associated with a 15% increase in a student's odds of success. ▪ ESL Completion- Each visit to the Student Success Center was associated with a 15% increase in the odds that the student would complete their ESL course. Notes : Yvette – What are the Student Success Center non peck hours? • 10:00-4:00pm it's very busy, so any time before or after these times. • The Student Success Center is going to start to use QLess for tutoring. A student can go ahead and make an appointment instead of waiting.	Shawna Baskette
❖ **Counseling/ SSSP Budget Updates** o Please see handouts ▪ We have provided you with the template of what the Integrated Student Equity, BSI, and SSSP Plan will look like. ▪ Integrated Budget Template: BSI, Student Equity, and SSSP. ▪ Please keep present in your mind.	Renée DeLong
Items from the floor ❖ Albert Wilmovsky – There is a talk of placing kiosk across campus where students can see a Student Daily Falcon. o What if we were to create a Daily Falcon just for students? o We will bring this back next meeting. ❖ Shirley Arceo - Senior Preview Day had over 1100 students attend from 36 different high schools. There were over 71 different areas across campus that participated in this event.	

Fall 2017 Coordinating Committee Meeting Schedule

August 28	Review September 6 Board Agenda and Committee Reports
September 11	Review September 20 Board Agenda and Committee Reports
September 25	Review October 4 Board Agenda and Committee Reports
October 9	Review October 18 Board Agenda and Committee Reports
October 23	Committee Reports
November 6	Review November 15 Board Agenda and Committee Reports
November 27	Review December 6 Board Agenda and Committee Reports

Dates are subject to change.

AP 3810 CLAIMS AGAINST THE DISTIRCT

References:
Education Code Section 72502;
Government Code Sections 900 et seq. and 910.

CLAIM FORMS

Any claims against the District are to be submitted on the District's approved claim form. Claims not submitted on the District's form will be returned to the claimant and may be resubmitted using the proper form.

Claim forms can be obtained through the Business Services Department.

Claim forms may be presented in person or mailed to:
Cerritos Community College District
Office of the Vice President of Business Services
11110 Alondra Blvd.
Norwalk, CA 90650

TIME LIMITATIONS

Claims for money or damages related to a cause of action for death, injury to a person, or personal property, must be presented to the District not later than six (6) months after the accrual of the cause of action.

Claims for money or damages related to a cause of action other than that stated above, must be presented to the District not later than one (1) year from the accrual of the cause of action.

RESPONSE TO CLAIM

The District has 45 days in which to respond to any claim received. The claim may be allowed in whole or in part, or may be rejected altogether. Pursuant to Government Code, the District will notify those claimants, whose claims are rejected, or their rights under the law to pursue their claim further.

If the District decides to allow the claim or offers a compromise in an attempt to settle the claim, the District shall require the claimant to sign a release or waiver agreeing to payment as full complete settlement of the claim.

Office of Primary Responsibility: Vice President, Business Services

Date Approved: May 8, 2017

APPROVED

CERRITOS COLLEGE
COORDINATING COMMITTEE MINUTES
August 28, 2017

PRESENT:	Rick Miranda	ABSENT:	Dr. Jose Fierro
	Dr. Stephen Johnson		
	Dr. Adriana Flores-Church		
	Felipe Lopez		
	Michelle Lewellen		
	Armando Soto		
	Dr. April Griffin		
	Lynn Laughon		
	Sandy Marks		
	Stephanie Rosenblatt		
	David Ward		
	Miriam Tolson		
	Julie Mun		
	Karen F. Patron D.	GUEST(s):	Patrick O'Donnell

I. MEETING CALLED TO ORDER
Mr. Miranda called the meeting to order at 1:04 p.m. He welcomed new members Stephanie Rosenblatt, Sandy Marks, and Karen Patron.

II. PUBLIC COMMENTS
There were no public comments.

III. INTRODUCTION OF NEW EMPLOYEES & ANNOUNCEMENT OF EMPLOYMENT OPPORTUNITIES
Information regarding all employment opportunities is posted on the Human Resources webpage.

Employment Opportunities	Closing Date
Full-Time Instructor, Engineering	September 19
Full-Time Instructor, Economics	September 19

IV. APPROVAL OF MINUTES – May 8, 2017
It was moved by Dr. Johnson and seconded by Mr. Ward to approve the May 8 minutes. The vote for approval was 11-0-3; Ms. Marks, Ms. Rosenblatt, and Ms. Patron abstained.

V. BOARD AGENDA – September 6, 2017
The committee reviewed the draft September 6 Board Agenda.

2017-18 Proposed Adopted Budget
Mr. Lopez provided information with regard to the 2017-18 Proposed Adopted Budget. He stated that projections were revised after receiving updates from the Governor in June. Cost savings from hiring positions later in the fiscal year or by not filling positions helped reduce

the projected deficit by $1.4 million. The projected deficit is now estimated at $3.8 million. Mr. Lopez stated that the budget is based on the assumption that the college will be able to achieve 16,800 FTES in the 2017-18 academic year, which is a slight increase from 2016-17. The college will continue to monitor its FTES goals throughout the year in order to be prepared for possible declines in enrollment.

Mr. Lopez also stated that Campus Budget Forums to review the proposed adopted budget are scheduled for Tuesday, August 29 at 11:00 a.m. in the Teleconference Center, and at 5:30 p.m. in the Board Room.

The information will be presented to the Board of Trustees at its September 6 regular meeting. The committee members provided feedback and thanked Mr. Lopez.

VI. ITEMS FROM INSTITUTIONAL COMMITTEES

Information Technology Standards

Mr. O'Donnell stated that the committee's focus has been on updating standards to replace discontinued models. New standards for LaserJet printers, Inkjet printers, laptops, and all-in-one computers were updated and approved.

Enrollment Management

Dr. Johnson distributed the attached January 25, March 22, and April 26 meeting agendas and minutes, and August 26 meeting agenda. He stated that the committee reviewed and discussed the Enrollment Management Plan, retention via intervention practices, and will continue working on alignment with the Educational Master Plan. He thanked Dr. Kristi Blackburn for developing the attached Enrollment Management Plan Activity Reporting Schedule, which is aligned with Educational Master Plan goals.

Planning and Budget

Mr. Lopez distributed the attached June 1 meeting minutes. He stated that the committee met on July 27 and August 17 to review the updated tentative budget and proposed adopted budget, and to begin discussing potential cost savings measures.

Mr. Miranda stated that a fall planning retreat will be scheduled to begin campuswide alignment with the Educational Master Plan and to ensure that the campus is moving in the same direction. A task force consisting of all constituent group leaders is scheduled to meet on Wednesday, August 30 to set a date and develop a draft agenda.

VII. ITEMS FROM FACULTY SENATE STANDING COMMITTEES

None

VIII. STATUS OF SHARED GOVERNANCE

None

IX. REPORTS FROM COORDINATING COMMITTEE MEMBERS

Ms. Lewellen stated that the OER Initiative is gearing up and that the kickoff will be announced soon. A Student Success Conference is scheduled for Friday, November 3 from 9:00 a.m. – 3:00 p.m. in the Student Center. Representatives from Lumen will be present to discuss OER updates. Ms. Lewellen also stated that Faculty Senate is working on an online

push for more training with regard to what online learning is, new technologies, the philosophy, and how it actually works.

Ms. Patron stated that ASCC Vice President David Ramirez is working on scheduling a Majors Exploration Day and she asked faculty to participate and help spread the word. She also invited the committee to ASCC Club Information Day, which is scheduled for September 6-7. ASCC Senate applications are due Friday, September 8.

PRESIDENT'S REPORT

Mr. Miranda gave a report on Dr. Fierro's behalf. He reminded the committee that the annual Convocation event is scheduled for Thursday, August 31 to begin at 11:00 a.m. in the Burnight Center Theatre.

Mr. Miranda also provided information related to recent topics discussed by the Executive Council such as monitoring class fill rates and adjusting the fall class schedule accordingly, budget updates, campuswide alignment with the Educational Master Plan, and promoting a service-oriented culture and workplace to help retain students and maximize enrollment. He thanked staff, managers, and faculty for working early and late hours to accommodate and assist new and returning students.

X. ADJOURNMENT

Meeting adjourned at 1:43 p.m.

Cerritos College
ENROLLMENT MANAGEMENT COMMITTEE
Wednesday, January 25, 2017
3:00 p.m. in LC 51

Agenda

I.	Approval of Minutes – October 26, 2016	
II.	Enrollment Management Plan Campus Review Update	Blackburn
III.	Enrollment Management Data	Blackburn
	A. FTES Reports	
IV.	Retention via Intervention Practices	Lundeen
V.	Member Reports and Announcements	
VI.	Future Agenda Items	

APPROVED 3/22/17

Cerritos College
ENROLLMENT MANAGEMENT COMMITTEE
Minutes of January 25, 2017

Members Present:	Dr. Kristi Blackburn, Dean of Institutional Effectiveness, Research and Planning Craig Breit, Assistant Professor, Fine Arts and Communications Dr. Amy Holzgang, Professor, Sociology Debbie Jensen, Professor, HPEDA, CCFF Designee Michelle Lewellen, Faculty Senate President Brittany Lundeen, Counselor/Assistant Professor, Counseling Sandy Marks, Instructional Dean of Health Occupations Rachel Mason, Instructional Dean of Business Education & Humanities/Social Sciences Rick Miranda, Acting Vice President of Academic Affairs (Co-chair) Debra Moore, Professor, Library
Members Not Present:	Dr. Renée DeLong, Dean of Counseling Services Dr. Stephen Johnson, Vice President of Student Services (Co-chair) Tim Juntilla, Assistant Professor, English Saul Lopez-Pulido, ASCC President Stephanie Murguia, Dean of Admissions, Records and Services Marcia Taylor, Disabled Student Programs and Services Silvia Varela, Financial Aid

Mr. Miranda called the meeting to order at 3:13 p.m.

I. Approval of Minutes

MSU (Lewellen, Lundeen) to approve the minutes of October 26, 2016 as presented. Mr. Miranda, Ms. Marks, and Ms. Mason abstained.

II. Enrollment Management Plan Campus Review Update

Dr. Blackburn provided copies of the most recent draft of the Enrollment Management Plan which reflects revisions made by the academic deans, Faculty Senate, and a smaller group consisting of Dr. Fierro, Ms. Lewellen, Mr. Miranda, and Dr. Blackburn.

Following robust discussion, the draft document was approved with the following revisions:

Goal #1:

<u>Student Engagement</u>

- Activity 3 was moved to the Academic Infrastructure circle as Activity 4. It was revised to read "Develop Course cancellation policy as it relates to student engagement. The policy will be uniformly enforced across divisions." Faculty

Senate was added as a lead party and the Vice President of Business Services was added as an involved party.

Academic Infrastructure

- Activity 1 was revised to read "Ensure all full-time faculty have full-time teaching schedules."
- Activity 2 regarding growing FTES was removed by a committee vote of 8-1. The remaining activities were renumbered accordingly.

MSU (Blackburn, Lewellen) to approve Goal #1 as amended.

Goal #2:

The title of Goal #2 was revised for clarity to read "Improve Completion/Success rates in courses which have, over a 5-year period, been ranking in the bottom 10 in completion/success rate".

Support Services

- Activity 1 was revised to read "Inform Counselors about the completion and success rates of courses so they can inform students about support services for courses which are particularly challenging."

MSU (Lewellen, Blackburn) to approve Goal #2 as amended.

Goal #3:

MSU (Lewellen, Blackburn) to approve Goal #3 as presented.

Goal #4:

Student Engagement

- The Activity was revised to read "Explore the re-organization of School Relations as a reporting office to Director of Educational Partnerships (Overseen by Dean of Counseling) in Student Services".

Academic Infrastructure

- The Activity was revised to read "Teacher TRAC program will continue to report to the Vice President of Academic Affairs".
- The Metric was revised to read "Assignment of Teacher TRAC to a faculty member".

Instructional Programs

- The Activity was revised to read "Explore the reorganization of Educational Partnerships and Programs as a reporting office to the Dean of Counseling in Student Services".

MSU (Blackburn, Lewellen) to approve Goal #4 as amended.

Goal #5:
MSU (Lewellen, Blackburn) to approve Goal #5 as presented.

III. Enrollment Management Data
This item was held over to the next meeting.

IV. Retention via Intervention Practices
This item was held over to the next meeting.

V. Member Reports and Announcements
This item was held over to the next meeting.

VI. Future Agenda Items
None

The meeting was adjourned at 4:56 p.m.

Cerritos College
ENROLLMENT MANAGEMENT COMMITTEE
Wednesday, March 22, 2017
3:00 p.m. in LC 51

Agenda

I.	Approval of Minutes – January 25, 2017	
II.	Enrollment Management Data A. FTES Reports	Blackburn
III.	Retention via Intervention Practices	Lundeen
IV.	Enrollment Management Strategies	All
V.	Member Reports and Announcements	All
VI.	Future Agenda Items	All

APPROVED 4/26/17

Cerritos College
ENROLLMENT MANAGEMENT COMMITTEE
Minutes of March 22, 2017

Members Present:	Dr. Kristi Blackburn, Dean of Institutional Effectiveness, Research and Planning Dr. Renée DeLong, Dean of Counseling Services Debbie Jensen, Professor, HPEDA, CCFF Designee Dr. Stephen Johnson, Vice President of Student Services (Co-chair) Michelle Lewellen, Faculty Senate President Brittany Lundeen, Counselor/Assistant Professor, Counseling Sandy Marks, Instructional Dean of Health Occupations Rachel Mason, Instructional Dean of Business Education & Humanities/Social Sciences Rick Miranda, Acting Vice President of Academic Affairs (Co-chair) Debra Moore, Professor, Library Stephanie Murguia, Dean of Admissions, Records and Services Marcia Taylor, Disabled Student Programs and Services
Members Not Present:	Craig Breit, Assistant Professor, Fine Arts and Communications Dr. Amy Holzgang, Professor, Sociology Tim Juntilla, Assistant Professor, English Saul Lopez-Pulido, ASCC President Silvia Varela, Financial Aid

Dr. Johnson called the meeting to order at 3:11 p.m.

I. Approval of Minutes

MSU (Lundeen, Marks) to approve the minutes of January 25, 2017 as presented. Dr. Johnson, Dr. DeLong, and Ms. Taylor abstained.

II. Enrollment Management Data

Dr. Blackburn reviewed the CS20 report generated in Cognos for quick FTES counts. As development of Cognos moves forward, the reports will be made available to college personnel. Deans will be able to run their own CS20 reports and look at data across many terms. The report is currently sent to the Vice Presidents and Academic Cabinet to share with their department chairs.

In addition, Dr. Blackburn shared a Cognos FTES projection tool which can calculate an estimated percent of growth or decline. She also previewed new tools for measuring basic skills progression and student persistence.

There was additional discussion regarding how combined-class headcounts are calculated and adjustments needed to the way combined classes are built in PeopleSoft.

III. Retention via Intervention Strategies

Ms. Lundeen noted that during development of the Enrollment Management Plan, one of our emphases was on how to bring new students to campus. She wanted to share with the committee the efforts being made in different areas to keep students enrolled. Some of the strategies being used and considered are:

- Work with students approaching dismissal status by offering success workshops.
- Offer a COUN 50 class for students who were dismissed that allows them to come back to college sooner. The class was offered once before and helped students with developing Ed Plans to keep them on track and moving forward.
- Revive the Early Alert system. While not used lately, this tool could be used by faculty and staff across campus.
- Continue the development of completion pathways.
- Provide faculty mentors to students. The English Department is planning to offer faculty mentors to their English majors to talk about what they want to do with their major and refer them to the services they need.
- Use class time for group advising. Instead of cancelling a class, offer counselors to go to classes when a teacher is going to be out for another commitment and use the time for things like Ed Plan workshops or Transfer 101.

Additional discussion followed regarding having counselors visit classrooms during the semester, updating our teaching practices for the visual/verbal learners, and empowering students by expressing the belief they can succeed.

IV. Enrollment Management Strategies

Discussion of enrollment management strategies was included in the previous agenda item.

V. Member Reports and Announcements

Ms. Lewellen asked if the committee will receive activity reports from the leads assigned in the Enrollment Management Plan. Mr. Miranda responded that he and Dr. Johnson would contact the parties listed and develop a reporting calendar.

VI. Future Agenda Items

None

The meeting was adjourned at 4:45 p.m.

Cerritos College
ENROLLMENT MANAGEMENT COMMITTEE
Wednesday, April 26, 2017
3:00 p.m. in LC 51

Agenda

I. Approval of Minutes – March 22, 2017

II. Enrollment Status

III. Enrollment Management Plan Implementation Timeline

IV. Educational Master Plan Alignment to Enrollment Management Plan

V. Enrollment Management Shared Governance Committee Self Evaluation 2016-17

VI. Member Reports and Announcements

VII. Future Agenda Items

APPROVED 8/23/17

Cerritos College
ENROLLMENT MANAGEMENT COMMITTEE
Minutes of April 26, 2017

Members Present:	Dr. Kristi Blackburn, Dean of Institutional Effectiveness, Research and Planning Craig Breit, Assistant Professor, Fine Arts and Communications Dr. Renée DeLong, Dean of Counseling Services Dr. Stephen Johnson, Vice President of Student Services (Co-chair) Brittany Lundeen, Counselor/Assistant Professor, Counseling Rachel Mason, Instructional Dean of Business Education & Humanities/Social Sciences Rick Miranda, Acting Vice President of Academic Affairs (Co-chair) Debra Moore, Professor, Library
Members Not Present:	Dr. Amy Holzgang, Professor, Sociology Debbie Jensen, Professor, HPEDA, CCFF Designee Tim Juntilla, Assistant Professor, English Michelle Lewellen, Faculty Senate President Saul Lopez-Pulido, ASCC President Sandy Marks, Instructional Dean of Health Occupations Stephanie Murguia, Dean of Admissions, Records and Services Marcia Taylor, Disabled Student Programs and Services Silvia Varela, Financial Aid

Dr. Johnson called the meeting to order at 3:22 p.m.

I. Approval of Minutes

Dr. Blackburn requested the wording of the first sentence on page 2, Section III, be clarified to read: Ms. Lundeen noted that during development of the Enrollment Plan, ~~our focus~~ **one of our emphases** was on how to bring new students to campus.

MSU (Blackburn, Lundeen) to approve the minutes of March 22, 2017 as corrected.

II. Enrollment Status

Mr. Miranda reported that the enrollment headcount for summer is slightly over 6,200, which is about the same number as this time last year. For the year as a whole, we are projecting enrollment will be about 1,000 FTES below the 17,741 mark. On the P2 320 report, we reported 16,740 FTES. That loss of 1,000 FTES, at $5,000 per FTES, translates to about a $5 million loss of revenue. Because we are in stabilization this year, we will receive full funding for 2017-18, but will face a loss in revenue next year if the downward trend continues.

III. Enrollment Management Plan Implementation Timeline

Mr. Miranda noted that the Enrollment Management Plan speaks to our enrollment strategy. We need to identify what strategies are immediate and which individuals are

the responsible leads so we can begin working in earnest on the activities. The co-chairs will reach out to the leads to advise them of their roles. Mr. Miranda indicated he would create a separate document for each area (i.e., Public Affairs, Student Success) that lists the activities specific to that area. It was also suggested that the vice presidents bring the Enrollment Management Plan to their respective managers' meetings to review and discuss their activities.

Dr. Johnson stated that the co-chairs would develop a reporting schedule for the leads of each activity to address the committee to track progress and receive feedback.

Dr. Blackburn referred the committee to the development of a cancellation policy listed in Goal #1, Academic Infrastructure, Item 4. It was noted that Faculty Senate and the Office of Academic Affairs would work on developing a policy.

IV. Educational Master Plan Alignment to Enrollment Management Plan

Dr. Johnson stated there is a need to align the goals from the Educational Master Plan with the Enrollment Management Plan. The goals of the Educational Master Plan are our driver and as such the new Strategic Goals (previously the "7 Circles") should be placed in the first column of the Enrollment Management Plan to align and crosswalk it with the Educational Master Plan. The committee will receive a draft document to review and finalize at the next meeting.

V. Enrollment Management Shared Governance Committee Self Evaluation 2016-17

The committee completed and approved the Enrollment Management Committee Self Evaluation for 2016-17 and developed the following goals for 2017-18.

1. Continue to align the Enrollment Management Plan and Educational Master Plan
2. Continue to support the carrying out of the Enrollment Management Plan
3. Support attendance at Committee meetings
4. Hear reports on activities from assigned leads in the Enrollment Management Plan.

MSU (DeLong, Miranda) to accept the Enrollment Management Committee Self Evaluation for 2016-17 and the 2017-18 committee goals.

VI. Member Reports and Announcements

There were no member reports or announcements.

VII. Future Agenda Items

None

The meeting was adjourned at 4:31 p.m.

Cerritos College
ENROLLMENT MANAGEMENT COMMITTEE
Wednesday, August 23, 2017
3:00 p.m. in LC 51

Agenda

I. Approval of Minutes – April 26, 2017

II. 2017-18 Meeting Dates

III. Enrollment Management Plan Alignment to Educational Master Plan

IV. Enrollment Management Plan Activity Reporting Schedule

V. Member Reports and Announcements

VI. Future Agenda Items

VII. Next Meeting – Wednesday, September 27, at 3 p.m. in LC 51

Approved 08/17/17

CERRITOS COLLEGE
COLLEGE COMMITTEE ON PLANNING AND BUDGET
MEETING MINUTES
JUNE 1, 2017

Present:	Felipe Lopez	Jay Elarcosa
	Dr. Adriana Flores-Church	Stephanie Rosenblatt
	Michelle Lewellen (Moore)	Dr. Dan Smith (Marks)
	Dr. Kristi Blackburn	Adelle Krayer
	Rachel Mason (Aborn)	Miriam Tolson
	Patrick O'Donnell	Etta Walton
	Linda Kaufman	
Absent:	Dr. Stephen Clifford	Rick Miranda
	Debbie Jensen	Stephanie Murguia
	Dr. Stephen Johnson	ASCC Representative
	Lynn Laughon	

1. CALL TO ORDER

Mr. Lopez called the meeting to order at 2:04 p.m.

2. APPROVAL OF MINUTES – May 18, 2017

It was moved by Dr. Aborn and seconded by Adelle Krayer to approve the May 18, 2017 minutes. Dr. Aborn, Deb Moore and Etta Walton abstained. The minutes were approved as presented.

3. REVIEW OF 2017-18 TENTATIVE BUDGET

Mr. Lopez distributed the latest multi-year projection for years 2017-18, 2018-19, and 2019-20. He noted that this update included the May revise information. For example, the COLA increased from 1.48% to 1.56% and an additional $160 million of base increases, provided in recognition of pending cost increases in areas such as pension rates, employee benefits, and utilities. In addition, the budget projections include reduced apportionment due to declining enrollment, employee salary increases, and increased costs to meet STRS and PERS obligations.

Mr. Lopez also added that the legislatures are going to use the deferred maintenance and instructional equipment dollars to self-balance, meaning if there is any type of deficit when it comes to back fills of our proportional share of Prop. 98 funds, these funds will be used first. In addition, the college will not know until 22 months from now what, if any, deferred maintenance and instructional dollars we will receive. At this time, the college is not going to budget for these funds.

Mr. Lopez noted that both houses of the legislature passed the State Capital Outlay funding, which is proposed to fund the 29 projects the Chancellor's Office originally submitted to the governor for approval.

Mr. Lopez distributed the FTES Trend data from 2011-12 through 2016-17, and what the college reported for P1 and P2 in 2016-17. He reminded the committee that enrollment is down and it is anticipated the college will report FTES for 2016-17 at 16,781.95. Based on these numbers, the budget has been built based on 16,800 FTES. He reminded the committee that the college is going into stabilization this year and will have three years to get back to the original number of 17,740.73. After three years, whatever the college reports will be our new adjusted base.

Mr. Lopez noted that between the time of the tentative budget and final budget the college will be looking for various ways to cut down operating costs. In addition, this budget assumes all vacancies. If there are vacancies after July 1, there will be salary savings.

Mr. Lopez stated that the tentative budget will go to the Board for approval on June 21, 2017. During the summer, work will be done to finalize the proposed budget.

Dr. Aborn noted that she heard there might be a movement to request to waive the penalties that could be imposed on the college if FON is not met. Mr. Lopez replied that he has not heard anything about waiving the FON.

4. COMMITTEE SELF-EVALUATION 2016-17

Mr. Lopez distributed the Shared Governance Committee Self Evaluation form for 2016-17.

The committee reviewed the form, discussed the six questions, and approved the accomplishments and obstacles. (See attached)

5. STRATEGIC PLAN - SUBCOMMITTEE

Dr. Blackburn requested that a subcommittee be formed to assist with mapping our educational master plan into a three-year cycle and begin to look at what can be reasonably accomplished based on resource allocation in Year 1, Year 2 and Year 3 towards the six- year over-arching educational master plan.

The following volunteered: Dr. Blackburn, Felipe Lopez, Jay Elarcosa, and Dr. Aborn. Due to Rick Miranda and Michelle Lewellen's absence, they will be asked to join the subcommittee

6. ITEMS FROM THE FLOOR

Dr. Blackburn reminded the committee that the State IEPI report is due on June 15. As discussed at an earlier meeting, an email of the report with a survey monkey will be sent to the committee for either a yes or no vote.

Ms. Marks commented that a discussion was held at the deans' meeting regarding the possibility of a golden handshake. It was requested that the college look into a cafeteria type plan where monies could be used to choose years of service or health benefits, and that by offering this type of cafeteria plan, the college could possibly have more staff applying for retirement.

7. NEXT MEETING – JULY 27, 2017

The next meeting is scheduled for July 27, 2017.

8. ADJOURNMENT

The meeting was adjourned at 3:25 p.m.

APPROVED

CERRITOS COLLEGE
COORDINATING COMMITTEE MINUTES
September 11, 2017

PRESENT:	Dr. Jose Fierro	ABSENT:	Dr. Stephen Johnson
	Rick Miranda		David Ward
	Dr. Adriana Flores-Church		
	Felipe Lopez		
	Sandy Marks		
	Michelle Lewellen		
	Armando Soto		
	Dr. April Griffin		
	Stephanie Rosenblatt	GUEST(s):	Raquel Lizarraga
	Lynn Laughon		Colleen McKinley
	Miriam Tolson		Dr. Valyncia Raphael
	Julie Mun		Miya Walker
	Karen F. Patron D.		Carla Yorke

I. MEETING CALLED TO ORDER
Dr. Fierro called the meeting to order at 1:01 p.m.

II. PUBLIC COMMENTS
There were no public comments.

III. INTRODUCTION OF NEW EMPLOYEES & ANNOUNCEMENT OF EMPLOYMENT OPPORTUNITIES
Information regarding all employment opportunities is posted on the Human Resources webpage.

Name	Position	Start Date
Nancy Buvinger	Director of Human Resources/Risk Management	September 5

IV. APPROVAL OF MINUTES – August 28, 2017
It was moved by Ms. Lewellen and seconded by Dr. Griffin to approve the August 28 minutes. The vote for approval was 11-0-2; Dr. Fierro and Ms. Rosenblatt abstained.

V. BOARD AGENDA – September 20, 2017
The committee reviewed the draft September 20 Board Agenda.

Cerritos Complete – A College Promise Program
Colleen McKinley, Director of Educational Partnerships and Programs, provided an update with regard to Cerritos Complete, the college's promise program. She provided an overview of the benefits students receive through their participation, program requirements, and data for student cohorts for 2014-15, 2015-16, and 2016-17. She also discussed future plans and stated that there will be testimonials shared by students and counselors at the board meeting.

The information will be presented to the Board of Trustees at its September 20 regular meeting. The committee members provided feedback and thanked Ms. McKinley.

EEO Update
Dr. Flores-Church and Dr. Raphael, Director of Diversity, Compliance, and Title IX Coordinator, provided an update with regard to the college's Equal Employment Opportunity Plan. They discussed demographics for employee applicant pools as well as the employees who currently work at the college. They also discussed the college's Diversity Plan and its overarching goals and supporting activities, and its connection to the EEO Plan.

The information will be presented to the Board of Trustees at its September 20 regular meeting. The committee members provided feedback and thanked Dr. Flores-Church and Dr. Raphael.

VI. ITEMS FROM INSTITUTIONAL COMMITTEES

DEEOAC
Dr. Raphael distributed the attached May 16 and August 22 meeting agendas and minutes. She stated that the committee looked into conducting a campus climate survey last year but decided to postpone it until approval of the Educational Master Plan to ensure alignment with the college's goals. Now that the EMP has been approved, the committee will work with IERP and Noel Levitz to conduct the survey. Dr. Raphael stated that the committee spends most of its time reviewing funding requests for diversity efforts, and ensuring accountability by implementing assessments through surveys, evaluations, etc. The committee reviewed its purposes during the annual review of the shared governance document and decided to appoint subcommittees as needed to ensure the committee meets its goals. She also stated that Vet Net Ally training is scheduled for October 6, and AB 540 and SafeZone workshops will be scheduled. Hispanic Heritage Month begins October 15 and a series of events will be offered.

Web Standards
Ms. Walker distributed the attached June 29 meeting agenda and minutes. She also distributed draft social media administration guidelines and a draft social media administration agreement. She stated that the committee has been working on this area for the past few years and that there is a need for protocol with regard to maintaining and updating social media webpages established under the college's name. Many other colleges and universities are faced with the challenge of finding active account owners.

The committee reviewed the drafts and recommended that language be revised to ensure that the guidelines do not encroach upon First Amendment rights or academic freedom.

VII. ITEMS FROM FACULTY SENATE STANDING COMMITTEES

None

VIII. STATUS OF SHARED GOVERNANCE

Administrative Procedure 5011 – Admission and Concurrent Enrollment of High School and Other Young Students
This item was postponed to the September 25 meeting.

IX. REPORTS FROM COORDINATING COMMITTEE MEMBERS

Ms. Lewellen stated that the OER Forum is scheduled for Friday, November 3. She also stated that the Technology-Based Learning Committee met last week and will be making movement on the online initiative as well.

Ms. Laughon thanked Dr. Flores-Church and Dr. Raphael for organizing the college's first Holistic Awareness Day, and stated that she hopes it will be an annual event. It was much appreciated that classified staff were allowed to take up to four work hours to participate in the events to learn about and promote mental health and wellness.

X. PRESIDENT'S REPORT

Dr. Fierro stated that he also hopes to institutionalize an annual holistic awareness day to help all of us maintain a work-life balance and spend time on self-care for long-term growth. This not only benefits us as individuals but also the institution. He also stated that he was appointed to co-chair a workgroup to develop a plan to provide options that enable California community colleges to better deliver on student success goals, including online opportunities. The Flex Learning Options for Workers (FLOW) endeavor was initiated after Governor Brown asked Chancellor Oakley to establish a community college that exclusively offers fully online degree programs.

The college's first Gateway Cities Economic Development Conference is scheduled for Friday, September 22 to begin at 8:00 a.m. in the Teleconference Center. Also, a welcome reception for new employees is scheduled for Wednesday, September 20 to begin at 4:30 p.m. on the Student Center stage. Lastly, Hall of Fame nominations are due by Friday, October 27.

Dr. Fierro also provided information related to recent topics discussed by the Executive Council such as class fill rates and enrollment, applying for the Chancellor's Success Award, encouraging students to take one more class to facilitate earlier graduation, and selecting EMP priorities for 2017-18.

XI. ADJOURNMENT

Meeting adjourned at 2:48 p.m.

Cerritos College

Diversity and Equal Employment Opportunity Advisory Committee

Meeting Agenda

Human Resources Conference Room

May 16, 2017

10:00 am – 11:00 am

1. Welcome
2. Minutes – April 11, 2017
3. EEO Plan Update
4. Approval - EEO Fund Multiple Methods Report
5. Shared Governance Document Review
6. Recap: AB 540 & Vet net Ally
7. Safe Zone update
8. Project incubator update
9. Funding Application Request Discussion – Disability Sensitivity Training; Policy on Funding Conferences
10. Guest Speaker – Kristi Blackburn (IERP) – CSSSE Data Share Out
11. Around the Table

DRAFT

DIVERSITY EQUAL EMPLOYMENT OPPORTUNITY ADVISORY COMMITTEE
Minutes for May 16, 2017
10:00 a.m.
Center for Teaching Excellence Conference Room

Committee Members	Constituent Group	Present	Absent
Valyncia Raphael	Administration	X	
Chyeanne White	Confidential	X	
Timothy Juntilla	Faculty Senate	X	
April Griffin	Faculty Senate	X	
Lance Kayser	CCFF	X	
Vanessa Rodriguez	CSEA	X	
Margo Winners	CSEA	X	
Gary Pritchard	ACCME		X
Norma Rodriguez	ACCME	X	
Monica Acuña	Guest - Minutes	X	

Minutes – April 11, 2017
Lance motioned to approve the minutes. Tim seconded the motion.

EEO Plan Update
The plan was board approved without questions or concerns.

Multiple Methods Report
Valyncia reviewed the report with the committee. It will be sent out to the state for approval

Shared Governance Document Review
The committee feels the charge has been successfully fulfilled.

Recap: AB 540 & VetNet Ally
Lance attended the VetNet Ally training. He commented that the training kept the trainees engaged.
Monica attended the AB 540 training and recommends the committee sign up for the next session in the fall.

Safe Zone Update
Lance told shared that he will be on sabbatical during the 2016/2017 school year. In his absence Jan'net Danielo will take the lead in coordinating Safe Zone meetings and trainings.

Project Incubator Update

Funding Application Request Discussion – Disability Sensitivity Training; Policy on Funding Conferences
The committee discussed the request and after some discussion it was recommended the request be re-submitted with changes to the committee.

Guest Speaker – Kristi Blackburn (IERP) – CCSSSE (Community College Survey of Student Engagement) **Data Share Out**
Kristi reviewed the diagnostic results for the CCSSSE, a survey on student engagment.
Findings were as follows:

- Cerritos College students are younger overall then the 2016 co-hurt
- Students are slightly more first generation
- Most of the students are not married and childless
- Student goals are to obtain an Associate's Degree and to transfer to a four-year college
- 82% of students do not participate in college sponsored activities
- Majority of students that withdraw from the college lack the finances and take on a full time job

Comments/Suggestions from the committee:

- Increase financial aid literacy and marketing
- BOG information
- Staff Development workshops to help improve the relationships between staff and students

Around the Table

The committee was adjourned at 11:00 a.m.

Cerritos College

Diversity and Equal Employment Opportunity Advisory Committee

Meeting Agenda

Human Resources Conference Room

August 22, 2017

10:00 am – 11:00 am

1. Welcome

2. Minutes – May 16, 2017

3. Cue Institute Announcements/Update

4. Programming/Outreach Updates
   Safe Zone Dates
   Vet Net Update
   AB 540
   Native American Indian Outreach

5. Diversity Audit

6. Budget Requests for Programs – what information is needed

7. Subcommittees

8. Around the Table

DRAFT

DIVERSITY EQUAL EMPLOYMENT OPPORTUNITY ADVISORY COMMITTEE
Minutes for August 22, 2017
10:00 a.m.
Human Resources Conference Room

Committee Members	Constituent Group	Present	Absent
Valyncia Raphael	Administration	X	
Chyeanne White	Confidential		X
Timothy Juntilla	Faculty Senate	X	
April Griffin	Faculty Senate	X	
Nick Mathews	CCFF	X	
Vanessa Rodriguez	CSEA	X	
Margo Winners	CSEA		X
Gary Pritchard	ACCME	X	
Not yet assigned	ACCME		X
Dr. Adriana Flores-Church	Guest	X	
Monica Acuña	Guest - Minutes	X	

Minutes – May 16, 2017
Minutes will be approved at the next meeting

Cue Institute Announcements/Update
Valyncia and Adriana will be attending

Programming/Outreach Updates
Valyncia gave the following updates:

- **Safe Zone Dates**: September 22, 2017 and October 13, 2017
- **Vet Net Ally Update:** The VetNet ally Training will begin once the committee is fully trained. The Veterans Center will be hosting a Veteran's Day event in November.
- **AB 540:** Training date has not been scheduled
- **Native American Indian Outreach:**
- Valyncia and Miya Walker are working on strengthening the relationship between Cerritos College and the Native American Community.
  Adriana suggested creating a task force with individuals that are experts in Native American culture.

Diversity Audit
Valynica went over the audit with the committee. The committee reviewed the list and gave some additional diversity groups related to inclusion to add to the list.

Budget Requests for Programs – what information is needed
The committee requested the 2016/2017 evaluations from the events sponsored by the committee to decide how they would like to proceed on budget requests. Monica will compile this information for the next meeting.

Subcommittees
Valyncia will email the subcommittee a chart to fill in. Deadline to sign up and create a schedule will be September 1st.

Around the Table
Valyncia told the committee that the Multiple methods request was approved by the state.

Valyncia will invite David Betancourt to a committee meeting to present on the conference he attended using Diversity Funds.

Monica will compile the 2016-2017 event evaluations.

The committee was adjourned at 11:00 a.m.

WEB STANDARDS COMMITTEE MEETING

Thursday, June 29, 2017

CTX Conference room (LC-201)

3:00 p.m. – 4:30 p.m.

	Last Name	First Name	Present
1	Aborn	Dr. Lucinda	
2	Banuelos	Javier	x
3	Baskette	Shawna	
4	Chavez	Samuel	x
5	Gartrell	Ronda	x
6	Kyllingstad	Tim	
7	MacDevitt	James	
8	Morgan	Vykki	x
9	O'Donnell	Patrick	x
10	Page	Elizabeth	x
11	Pang	Rebecca	x
12	Pirtle	Sarah	x
13	Walker	Miya	x
	Vuong	Michael	x

CALL TO ORDER

Miya called meeting at 3:09 PM

APPROVAL OF MINUTES

Miya Walker motioned to approve May 11 minutes.

UPDATE ON DESIGN TEMPLATE AND ARCHITECTURE

Miya discussed the progress on faculty outreach.

Vendor will make a transfer of files on Sharepoint. However, Samuel Chavez identified the transfer will have problems related to the html files—the content will be retained, however the files will need to be reformatted on the new platform. Faculty will need to reorganize the content, once the transfer is complete.

Depending on how much interest is generated, Public Affairs will set up several workshops with faculty and train them on the changes for importing Sharepoint files to OU Campus.

Samuel stated faculty would have access to several tutorial videos available on OU campus to learn about how to organize content imported from Sharepoint.

Vykki Morgan raised concerns with the migration, especially since a number of faculty members are currently on vacation and are not available to learn about the migration and how to organize their Sharepoint files.

TIMELINE

Samuel spoke to the delivery manager with OU. The migration is going well; however, there has been several delays due to network problems caused by the server.

Miya and Samuel presented to the committee the website migration timeline since the beginning of process to today.

Miya also discussed the format of the new Academic Calendar and Calendar of Events Public Affairs is working on with OU Campus. A new template is under development.

Miya discussed next steps for Public Affairs, including scheduling website re-design meetings with the top ten visited departments. Meetings will occur in the next several weeks.

A style guide will be released to the entire campus next month for all designated staff to learn about the style requirements when editing website pages on the new website.

SOCIAL MEDIA GUIDELINES

Miya presented the social media guidelines. The purpose of the social media guideline is to ensure security, continuity, and consistency with the use of social media at Cerritos College. In the past several years, there has been real concerns with accessing college authorized accounts from students, who had exclusive access to the social media accounts and who had left campus.

The social media guidelines will ensure, privacy and confidential information is not released on social media, safeguard the use and creation of social media, and enforce proper usage of social media platforms, in the name of Cerritos College.

Vykki Morgan inquired about Org Sync's use on the new website and social media. The committee discussed accessibility issues with Org Sync and its use by Student Activities. Sarah Pirtle mentioned Org Sync is currently being migrated to Campus Labs. Currently, Campus Labs has not provided notices regarding the migration of OrgSync to Campus Labs with a large cost attached to the migration. The College may want to drop Org Sync in the event the migration to Campus Labs does not work out.

QUESTIONS AND ANSWERS

Vykki inquired about the status of the Chancellor's Office services to correct files for accessibility. Patrick O'Donnell reiterated the service was presented by the Chancellor's Office, however, the service may not be feasible, given the sheer number of request the Chancellor's Office would receive from each community college to timely complete request for files to become accessible.

Miya discussed challenges with next steps for the website, including delaying the rollout of the website. This is due to the web administrator position left vacant and the current hiring freeze. In the meantime, Public Affairs, Information Technology, and Human Resources are looking to reclassify the position to a senior web technician. OU campus has offered its support in the interim.

Rebecca Pang asked about accessibility issues across other campuses. Samuel stated the College's work on accessibility is ahead of most campuses.

MEETING ADJOURNED

Meeting adjourned at 3:54 pm

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**
Agenda Item No. 33

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Dr. Adriana Flores-Church
Vice President of Human Resources
Assistant Superintendent

SUBJECT:	**Consideration of Approval and/or Ratification of Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly as needed for the 2017-2018 Academic Year**

ACTION
It is recommended that the Board of Trustees approve and/or ratify the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel as presented on the attached list.

FISCAL IMPACT
No additional financial effect. This is budgeted in the General Fund. Some positions are Categorically or Specially funded as indicated.

REPORT SUMMARY
The attached list of classified, short-term, substitute, professional expert, and/or student hourly personnel is submitted for approval and/or ratification of employment.

The Office of Human Resource Services has received and completed the processing of Employment Request forms for the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel as indicated on the attached list.

All requirements for employment processing have been completed and the Office of Human Resource Services has cleared the individuals for employment.

NOTICING REQUIREMENTS
None is required beyond posting of this item on the agenda.

ATTACHMENT(S)
Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel

EMPLOYMENT OF CLASSIFIED, SHORT-TERM, SUBSTITUTE, PROFESSIONAL EXPERT, AND/OR STUDENT HOURLY PERSONNEL

I. Classified Employment

Child Development Center Teacher, Part-Time, 19.5 hours/week 10 & 12 month positions (Child Development Center), CDC Salary Schedule: Grade 3, Step 1 ($21.52/hour), effective: XXX [Names to be provided on the Revision] (7 Positions)

II. Short-term hourly employment (as needed), variable hours per day not to exceed 25 hours a week, for a period not to exceed June 30, 2018, or 175 total workdays, whichever occurs first

Name	Unit	Classification	Rate	Cleared for Employment
Aguilar, Veronica*	Counseling	Program Facilitator	$14.32/hr	8/24/2017
Ajluni, Amber Christine	Success Center	Instructional Aide II	$13.30/hr (1)	8/29/2017
Arellano, Christopher Adam*	EPP	Instructional Aide I	$10.50/hr (1)	8/28/2017
Asturi, Berlyn*	Financial Aid	Division Clerk	$10.50/hr	9/13/2017
Baldridge, Carolann Rose	HPEDA	Athletic Trainer III	$21.76/hr	9/12/2017
Bates, Megan R.	Fine Arts	Community Outreach Worker	$10.50/hr	8/24/2017
Bazinet, Jonathan S.	HPEDA	Instructional Aide II	$13.30/hr (1)	8/25/2017
Becerra, Abigail*	Financial Aid	Division Clerk	$10.50/hr	8/23/2017
Beltran, Antonio	Success Center	Instructional Aide II	$13.30/hr (1)	9/11/2017
Betanzos, Maxx Aric	School Relations	Student Affairs Technician	$12.05/hr	9/08/2017
Blas, Alejandro P. *	EPP	Instructional Aide I	$10.50/hr (1)	8/22/2017
Brito, Carlos	Success Center	Instructional Aide II	$13.30/hr (1)	9/11/2017
Cabrera, Angel Luis	School Relations	Student Affairs Technician	$12.05/hr	9/13/2017
Calderon, Megan Gabrielle S.*	DSPS	Instructional Aide II	$13.30/hr	8/25/2017
Cano, Andrea*	Financial Aid	Secretary Clerk	$10.94/hr	8/21/2017
Castro Alvarez, Joel	Financial Aid	Student Affairs Assistant	$14.32/hr	9/19/2017
Centeno, Stephanie	School Relations	Student Affairs Technician	$12.05/hr	9/13/2017
Cervantes, Tabitha	School Relations	Student Affairs Assistant	$14.32/hr	9/11/2017
Chavez, Andrea Ivette*	Financial Aid	Instructional Aide II	$13.30/hr	9/11/2017
Claxton, Alexander*	IERP	Research Analyst	$27.40/hr	9/15/2017
Collazo, Elizabeth Fatima*	Financial Aid	Secretary Clerk	$10.94/hr	8/23/2017

* Categorically Funded
** Specially Funded

Presented to the Board of Trustees: October 4, 2017

Name	Unit	Classification	Rate	Cleared for Employment
Contreras, Dennis Gustavo*	Financial Aid	Secretary Clerk	$10.94/hr	9/11/2017
Davis, Brianna Adia	School Relations	Student Affairs Technician	$12.05/hr	9/15/2017
Espejo, Graciela B.*	Financial Aid	Secretary Clerk	$10.94/hr	8/22/2017
Fernandez, Marisol*	Financial Aid	Secretary Clerk	$10.94/hr	9/13/2017
Franco, Leonardo Antonio	Business Division	Instructional Aide I	$10.50/hr	8/14/2017
Galvez-Prado, Celeste	School Relations	Student Affairs Technician	$12.05/hr	9/15/2017
Giron, Patricia*	Financial Aid	Secretary Clerk	$10.94/hr	9/18/2017
Gomez, Christian	Campus Police	Cadet I	$10.50/hr	9/11/2017
Guardado, Luisa Fernanda	School Relations	Student Affairs Technician	$12.05/hr	9/15/2017
Gutierrez, Diana*	Child Development	Instructional Aide II	$13.30/hr (1)	8/23/2017
Hernandez, Daniel*	Financial Aid	Division Clerk	$10.50/hr	8/23/2017
Horn, Glen	Fine Arts	Community Outreach Worker	$10.50/hr	9/11/2017
Ibanez, Valerie Michelle*	Financial Aid	Instructional Aide II	$13.30/hr	9/07/2017
Izazaga, Edwing	Campus Police	Cadet III	$10.90/hr	9/11/2017
Jauregui, Jacquelyn S.	Admissions & Records	Aides-Special Registration Acct Clerk	$10.50/hr (1)	9/08/2017
Jauregui, Karelia M.*	Financial Aid	Secretary Clerk	$10.94/hr	8/15/2017
Judan, Samantha**	Community Education	Sports Leader	$10.50/hr	9/11/2017
Khym, Do Won*	Financial Aid	Secretary Clerk	$10.94/hr	8/22/2017
Larrimore, Kareem Martreb	HPEDA	Instructional Aide II	$13.30/hr (1)	8/22/2017
Lemus, Estefany*	Financial Aid	Division Clerk	$10.50/hr	9/05/2017
Lemus, Estefany*	CalWORKs	Division Secretary Clerk	$10.94/hr	9/05/2017
Les, Olena O.	School Relations	Student Affairs Technician	$12.05/hr	9/13/2017
Lewis, Jermaine M.	HPEDA	Instructional Aide II	$13.30/hr (1)	8/22/2017
Lim, Vanessa Mae P.	School Relations	Student Affairs Technician	$12.05/hr	9/14/2017
Lopez, Krystal Claire G.*	DSPS	Instructional Aide II	$13.30/hr	8/25/2017
Lozano, Amy Miracle	School Relations	Student Affairs Technician	$12.05/hr	9/18/2017
Lua, Fernando Jr.	HPEDA	Aquatic Specialist	$10.50/hr	9/12/2017
Luna, Mercedes*	CTE	Program Facilitator	$14.32/hr	9/11/2017
Macedo, Diana*	Financial Aid	Division Clerk	$10.50/hr	9/11/2017
Major, Andrea*	Adult Education	Community Education Specialist	$30.27/hr	9/11/2017
Martinez, Christy E	Student Affairs	Student Affairs Technician	$12.05/hr	9/15/2017
Mendoza, Angel De Jesus*	Financial Aid	Instructional Aide II	$13.30/hr	9/11/2017
Mesa, Evan Al	Success Center	Instructional Aide II	$13.30/hr (1)	9/11/2017

* Categorically Funded
** Specially Funded

Presented to the Board of Trustees: October 4, 2017

Name	Unit	Classification	Rate	Cleared for Employment
Michel, Aimee	Campus Police	Cadet I	$10.50/hr	9/11/2017
Miller, Lathavis	HPEDA	Instructional Aide II	$13.30/hr (1)	8/22/2017
Moreno, Christian J*	Financial Aid	Instructional Aide II	$13.30/hr	9/18/2017
Murillo, Esmeralda	Student Activities	Student Activities Clerk	$10.50/hr	8/22/2017
Odrich, Eileen	EPP	Technical Support Coordinator	$19.32/hr	9/13/2017
Osorio, Dennis	Student Activities	Student Affairs Assistant	$14.32/hr	8/28/2017
Palafox, Jacqueline	SEM	Aides-General Laboratory	$10.50/hr	9/07/2017
Palomera Jr., Gregorio	Campus Police	Cadet I	$10.50/hr	9/11/2017
Panganiban, Kurt Emmanuel Y	Student Affairs	Student Affairs Technician	$12.05/hr	9/14/2017
Perez, Anthony	Student Affairs	Student Affairs Technician	$12.05/hr	9/11/2017
Perez, Kelly*	Financial Aid	Division Clerk	$10.50/hr	8/24/2017
Quintas Linares, Rodrigo P	Student Affairs	Student Affairs Technician	$12.05/hr	9/08/2017
Ramirez, Ana	HPEDA	Instructional Aide II	$13.30/hr (1)	8/28/2017
Ramos, Alexandra C	Campus Police	Cadet I	$10.50/hr	9/11/2017
Reed, Theresa**	Adult Education	Community Education Specialist	$30.27/hr	9/13/2017
Rhone, Clarence	HPEDA	Instructional Aide II	$13.30/hr (1)	8/22/2017
Rios, Melina	Student Affairs	Student Affairs Technician	$12.05/hr	9/15/2017
Rivera, Diana G*	Financial Aid	Instructional Aide II	$13.30/hr	9/18/2017
Rojas Jr, Alfredo	Student Affairs	Student Affairs Technician	$12.05/hr	9/18/2017
Rueda, Hugh Emmanuel	Student Affairs	Student Affairs Technician	$12.05/hr	9/19/2017
Ruiz, Darlene Lucia	Student Affairs	Student Affairs Technician	$12.05/hr	9/11/2017
Salceda, Susano V*	EPP	Instructional Aide I	$10.50/hr	9/18/2017
Sandoval, Roberto R	Fine Arts	Aides-General Laboratory	$10.50/hr	9/18/2017
Sandoval, Rosa Alicia*	Financial Aid	Secretary Clerk	$10.94/hr	9/15/2017
Sepulveda, Cecilia	Success Center	Instructional Aide II	$13.30/hr (1)	9/11/2017
Shannon, Katrina	Campus Police	Cadet I	$10.50/hr	9/11/2017
Smith, Brandi K*	Financial Aid	Division Clerk	$10.50/hr	9/15/2017
Stainbrook, Frank*	EPP	Instructional Aide I	$10.50/hr (1)	9/11/2017
Tellez-Sanchez, Crystal	Campus Police	Cadet III	$10.90/hr	9/11/2017
Thind, Chandandeep	Success Center	Instructional Aide II	$13.30/hr (1)	9/18/2017
Timoney, Michael	Student Activities	Student Affairs Assistant	$14.32/hr	9/07/2017
Torres, Alma*	CalWORKs	Secretary Clerk	$10.94/hr	9/11/2017
Torres, Diana*	Financial Aid	Secretary Clerk	$10.94/hr	8/23/2017

* Categorically Funded
** Specially Funded

Presented to the Board of Trustees: October 4, 2017

Name	Unit	Classification	Rate	Cleared for Employment
Torres, Priscila*	CalWORKs	Assessment Clerk	$10.94/hr	9/11/2017
Tovar, Nancy	Admissions & Records	Registration Account Clerk	$10.50/hr	9/13/2017
Tuning, Nicole	HPEDA	Locker Room Attendant	$10.50/hr	9/18/2017
Valenzuela, Matthew Mitchell*	Financial Aid	Instructional Aide II	$13.30/hr	9/14/2017
Velazquez, Ashley	Campus Police	Cadet I	$10.50/hr	9/11/2017
Villasenor, Raul*	DSPS	Instructional Aide II	$13.30/hr	9/08/2017
Williams, Harry**	Community Education	Program Facilitator	$14.32/hr	9/11/2017
Yat, Jose Edgar*	Financial Aid	Secretary Clerk	$10.94/hr	9/13/2017
Yu, Jacqueline Mann-Ting	Student Affairs	Student Affairs Technician	$12.05/hr	9/12/2017
Zamora, David	Success Center	Instructional Aide II	$13.30/hr (1)	8/29/2017

* Categorically Funded
** Specially Funded

Presented to the Board of Trustees: October 4, 2017

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**

Agenda Item No. 34

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Dr. Adriana Flores-Church
Vice President of Human Resources
Assistant Superintendent

SUBJECT: Consideration of Approval of Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2017-2018 Academic Year

ACTION

It is recommended that the Board of Trustees approve the employment of temporary and/or substitute hourly faculty personnel as needed for the 2017-2018 academic year and as presented on the attached list.

FISCAL IMPACT

No additional financial effect. This is budgeted in the General Fund.

REPORT SUMMARY

The attached list of Temporary and/or Substitute Hourly Faculty Personnel is submitted for approval of employment.

The Office of Human Resource Services has received and completed the processing of employment request forms for the employment of temporary and/or substitute hourly faculty personnel as indicated on the attached list.

All requirements for employment processing have been completed and the Office of Human Resource Services cleared the individuals for employment.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Employment of Faculty, Temporary Part-Time 2017-2018 Academic Year

FACULTY: TEMPORARY PART-TIME
2017-2018 ACADEMIC YEAR

I. ADULT EDUCATION & DIVERSITY PROGRAMS

Part-Time Instructors			Salary	
Name	**Status***	**Discipline**	**Placement****	**Rate**
Garner, Jacqueline	RE	Adult Education Counseling	4CM	55.84

II. BUSINESS ED/HUMANITIES/SOCIAL SCIENCES

Part-Time Instructors			Salary	
Name	**Status***	**Discipline**	**Placement****	**Rate**
Grigoleit, Tristan	NH	Psychology	1AM	62.55
Pueblos, Daniel	NH	Psychology	1AM	62.55

III. FINE ARTS/COMMUNICATIONS

Part-Time Instructors			Salary	
Name	**Status***	**Discipline**	**Placement****	**Rate**
Gonzalez, Anthony	NH	Ceramics Technology	1AB	60.43
Harrison, Andrew	NH	Music	1AD	64.74
Warren, Christine	NH	Music	1AM	62.55

IV. LIBERAL ARTS

Part-Time Instructors			Salary	
Name	**Status***	**Discipline**	**Placement****	**Rate**
Applegate, Elizabeth	NH	English	1AM	62.55

V. PHYSICAL EDUCATION

Part-Time Instructors			Salary	
Name	**Status***	**Discipline**	**Placement****	**Rate**
Allen, Michael	RE	Physical Education; Athletics	5AM	76.63
Berney, Daniel	RE	Dance	6BM	78.56
Bos, Katelyn	RE	Health; Kinesiology; PE	3AM	69.51
Cabag, Valerie	RE	Dance	6BM	78.56
Cable, Brian	RE	Health; Kinesiology; PE	6BM	78.56
Casquit, Noah	RE	Athletics; Kinesiology; Health	1BM	62.55
Castro, Maria	RE	Health; Kinesiology; PE	4BM	72.98
Chan, Judy	RE	Health; Kinesiology; PE	6BB	75.89
Christou, Dayna	RE	Physical Education	6BM	78.56
Cole, Phoenix	RE	Dance	6BM	78.56

* NH=New Hire, RE=Reemployed

Coliflores, Vicmar	RE	Health; Kinesiology; PE	6BM	78.56
Fritzler, Amythyst	RE	Health; Kinesiology; PE	4AM	72.98
Gonzalez, Benjamin	RE	Coaching Athletics	1BB	60.43
Hammond, Jamie	RE	Physical Education	6BM	78.56
Hendrix, Jeffrey	RE	Dance	4AM	72.98
Iris-Gracia, Holly	RE	Kinesiology; Health; PE	2AM	66.04
Jones, Morris	RE	Coaching Athletics	2BM	66.04
Kim, Alvin	RE	Athletics; Kinesiology; Health	6BM	78.56
Kingsbury, Deanna	RE	Kinesiology; Health; PE	1BM	62.55
Luna, Mercedes	RE	Kinesiology; Health; PE	5AM	76.63
Marquez, Octavio	RE	Physical Education; Athletics	2BB	63.81
McWhinney, Martin	RE	Coaching Athletics	6BM	78.56
Moore, John	RE	Coaching Athletics	1BB	60.43
Munoz, Alex	RE	Coaching Athletics	1BB	60.43
Murray, Orlin	RE	Coaching Athletics	6BM	78.56
Neri, Efren	RE	Coaching Athletics	2AB	66.04
Nguyen, Long	RE	Kinesiology; Health; PE	6BD	81.30
Ramos, Bryan	RE	Health; Kinesiology; PE	4AM	72.98
Rawles, Dennis	RE	Dance	6BB	75.89
Rebert, Samantha	RE	Physical Education; Kinesiology	3BM	69.51
Rosa, Steve	RE	Dance	3AM	69.51
Sweet, Beverly	RE	Health; Kinesiology	6BM	78.56
Velasquez-Ortega, Maria	RE	Physical Education	6BM	78.56
Wagner, Alicia	RE	PE; Athletics, Kinesiology	2AM	66.04
Waider, Petja	RE	Kinesiology; PE	6BM	78.56
Whitfield, Brent	RE	Coaching Athletics	1BB	60.43
Wikert Hoag, Rhona	RE	Physical Education	6BM	78.56
Zamora, Hector	RE	Health; Kinesiology; PE	4AM	72.98

VI. SCIENCE, ENGINEERING AND MATHEMATICS

Part-Time Instructors

Name	Status*	Discipline	Salary Placement**	Rate
Do, Mina	NH	Mathematics	1AM	62.55
Ojose, Bobby	NH	Mathematics	1AM	62.55

V. STUDENT SERVICES

Part-Time Instructors

Name	Status*	Discipline	Salary Placement**	Rate
Alvarado, Joanna	RE	International Students Counselin	2DM	52.13
Boudreau, Debbie	RE	Educational Part. Counseling	4DM	55.84
Chew, Harvey	RE	Counseling	1CM	50.37
Laird, Tiffanie	RE	DSPS Specialist/Instructor	1BM	62.55

* NH=New Hire, RE=Reemployed

****** *Instructors:*

1AB=1st Semester-Bachelors, 1AM=1st Semester-Masters, 1AD=1st Semester-Doctorate
1BB=2nd Semester-Bacherlors, 1BM=2nd Semester-Masters, 1BD=2nd Semester-Doctorate
2AB=3rd Semester-Bachelors, 2AM=3rd Semester-Masters, 2AD=3rd Semester-Doctorate
2BB=4th Semester-Bachelors, 2BM=4th Semester-Masters, 2BD=4th SemesterDoctorate
3AB=5th Semester-Bachelors, 3AM=5th Semester-Masters, 3AD=5th Semester-Doctorate
3BB=6th Semester-Bachelors, 3BM=6th Semester-Masters, 3BD=6th Semester-Doctorate
4AB=7th Semester-Bachelors, 4AM=7th Semester-Masters, 4AD=7th Semester-Doctorate
4BB=8th Semester-Bachelors, 4BM=8th Semester-Masters, 4BD=8th Semester-Doctorate
5AB=9th Semester-Bachelors, 5AM=9th Semester-Masters, 5AD=9th Semester-Doctorate
5BB=10th Semester-Bachelors, 5BM=10th Semester-Masters, 5BD=10th Semester-Doctorate
6AB=11th Semester-Bachelors, 6AM=1th Semester-Masters, 6AD=11th Semester-Doctorate
6BB=>12 Semesters-Bachelors, 6BM=>12 Semesters-Masters, 6BD=>12 Semesters-Doctorate

Counselors and Librarians:

1CM=1st Semester-Masters, 1CD=1st Semester-Doctorate
1DM=2nd Semester-Masters, 1DD=2nd Semester-Doctorate
2CM=3rd Semester-Masters, 2CD=3rd Semester-Doctorate
2DM=4th Semester-Masters, 2DD=4th Semester-Doctorate
3CM=5th Semester-Masters, 3CD=5th Semester-Doctorate
3DM=6th Semester-Masters, 3DD=6th Semester-Doctorate
4CM=7th Semester-Masters, 4CD=7th Semester-Doctorate
4DM=>8 Semesters-Masters, 4DD=>8 Semesters-Doctorate

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**

Agenda Item No. 35

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Dr. Stephen Johnson
Vice President, Student Services

PREPARED BY:

Dr. Stephen Johnson
Vice President, Student Services

SUBJECT: Consideration of Approval and/or Ratification of Employment of Interim Associate Dean, Student Health and Wellness Services

ACTION

It is recommended that the Board of Trustees approve and/or ratify the employment of Ms. Diana Lerner, Family Nurse Practitioner-Board Certified, in the position of Interim Associate Dean, Student Health and Wellness Services.

FISCAL IMPACT

The monthly-equivalent salary compensation for Ms. Lerner will be up to $11,986.00. This is budgeted in the Student Health Services (69.0) restricted fund.

REPORT SUMMARY

The regular position of Associate Dean, Student Health and Wellness Services is held by Dr. Hillary Mennella. The position oversees the provision of multiple clinical health services to students, provides health education to the campus, and is integral to the college's student crisis response, including provision of Title IX-based services. Dr. Mennella is away on leave, the dates for which are subject to change. Ms. Lerner brings excellent depth and breadth of knowledge to our college's student health services, including her multi-year work as a Nurse Practitioner at Children's Hospital, Orange County (CHOC). She brings strong preparation for serving the needs of our highly diverse student body, including proficiency in Spanish, working as a Hospitalist Nurse Practitioner at CHOC, and serving as an adjunct instructor of Nursing for Santa Ana College. Ms. Lerner's volunteer services have included volunteer RN for an asthma camp and volunteer NP for Ensenada Medical Mission. All requirements for employment will have been satisfied and the Office of Human Resources will have cleared Ms. Lerner for employment prior to her start. The dates of employment are projected to commence October 2, 2017 and end June 30, 2018, or earlier as needed.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

None.

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**
Agenda Item No. 36

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: Information Item: Three Month Look-Ahead Schedule of RFP and RFQ Solicitations

ACTION
This item is presented for informational purposes only.

FISCAL IMPACT
Funding sources vary and are dependent upon the type of solicitation.

REPORT SUMMARY
This report of scheduled request for proposals (RFP) and request for qualifications (RFQ) for the next three months is provided for review. The report provides the RFP/RFQ number, title, release date or anticipated release date, brief description or scope of work, and the name of the requesting department.

In accordance with applicable California public procurement law and Cerritos College's procedure, a public notice advertising the solicitation and inviting proposals will be published in the College's adjudicated newspaper of general circulation. Additionally, other appropriate outreach efforts will be employed including, but not limited to, notifying vendors that are on the College's vendor list and posting the solicitation on the Purchasing's Department's website.

Proposals received in response to RFPs and RFQs will be evaluated by diverse panels of technically qualified individuals familiar with the subject matter of the project or equipment, as appropriate, and may include outside public sector expertise or consultants.

NOTICING REQUIREMENTS
None is required beyond posting of this item on the agenda.

ATTACHMENT(S)
Three Month Look-Ahead Schedule of RFP and RFQ Solicitations

Cerritos Community College District
Board Meeting: October 4, 2017
Three Month Look-Ahead Schedule of RFP and RFQ Solicitations

RFP/RFQ Number	Title of RFP/RFQ	Release Date*	Description/ Scope of Work	Requestor/ Department
17P005	Architectural Services for the Student Services and Administration project	TBD	Perform the architectural services required under Title 24 of the California Code of Regulations for the complete design and approval (including incorporation of mechanical, electrical, civil, and other design disciplines as required), cost estimation, and state submittal processes in conjunction with the District's staff and District's program/construction manager for the construction of a facility for student services and administration project	Business Services
17C0022	Bond Underwriting Services	September 1, 2017	Perform underwriting services for the sale of General Obligation Bonds	Business Services
17C0023	Food and/or Concession Services	September 26, 2017	Provide food and/or concession services at designated vendor locations on campus	Student Services
17C0024	Facilities Master Planning Services	TBD	Provide consulting services for the preparation of the District's 2018 Facilities Master Plan	Business Services

*Future dates are subject to change. See http://cms.cerritos.edu/purchasing/bids-and-proposals.htm for up-to-date information about RFP and RFQ releases.

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**
Agenda Item No. 37

FROM:
Dr. Jose Fierro
President/Superintendent

REVIEWED BY:
Felipe R. Lopez
Vice President of Business
Services/Assistant Superintendent

PREPARED BY:
Noorali Delawalla
Director of Fiscal Services

SUBJECT: Information Item: Associated Students Cerritos College (ASCC) Financial Report for the Period Ending June 30, 2017

ACTION
This item is presented for information only.

FISCAL IMPACT
No general funds will be used.

REPORT SUMMARY
The ASCC Financial Report for the period ending June 30, 2017 is attached.

Page 1 is the Combined Balance Sheet listing all Associated Students, Clubs & Trust, and Scholarships & Loan Fund account balances.

Page 2 is the Combined Statement of Revenues, Expenditures and changes in fund balance for budget and actual revenues and expenditures. ASCC generated revenue of $958,401 and total expenditures of $1,273,776 which resulted in a deficit of $315,375.

Page 3 is the Budget Summary graphic depiction of actual revenues and expenditures. Sources of income are: 1) College Services Fees (CCSA); 2) Student Store; 3) Commissions (Vending and Food Court); 4) Fine Arts/Athletics; and 5) Interest and Other Income.

NOTICING REQUIREMENTS
None is required beyond posting of this item on the agenda.

ATTACHMENT(S)
Associated Students-Cerritos College Combining Statement of Revenues, Expenditures and Changes in Fund Balance for the Periods July 1, 2016 through June 30, 2017.

ASSOCIATED STUDENTS-CERRITOS COLLEGE
COMBINING BALANCE SHEET
June 30, 2017

	Associated Students Fund	Students Clubs & Trust Fund	Scholarship & Loans Fund	Combined
ASSETS				
Cash On Hand And In Banks				
Bank of America - ASCC	$ 239,836	$ -	$ -	$ 239,836
Bank of America - Trust		553,729	-	$ 553,729
Investments				
Los Angeles County Treasurer (109-00-000)				0
Cal National Bank-Trust				0
Petty Cash & Change Funds				
ASCC Account (104-00-000)	1,750			1,750
ASCC Accounts Receivable (121-00-000)	47,517			47,517
ASCC Prepaid Expense Account (170-00-000)	18,826			18,826
QuickBooks Temporary Clearing A (205-02-000)				0
Due From District - ASCC (109-00-000) LAC Investment	1,089,412			1,089,412
Due From District - Trust (123-00-000) LAC Investment	0	263,930		263,930
TOTAL ASSETS	**1,397,340**	**817,659**	**0**	**2,214,999**
LIABILITIES AND FUND BALANCE				
Accounts Payable	**$ 83,774**	$ 10,020	$ -	$ 93,794
Due To Other Funds (202-00-000)	0			0
Amounts Held For Others		807,638	0	807,638
Misc. Adjustments				
TOTAL LIABILITIES	**83,774**	**817,658**	**0**	**901,433**
FUND BALANCE				
Designated for Special Purpose	1,313,566			**1,313,566**
TOTAL FUND BALANCE	**1,313,566**			**1,313,566**
TOTAL LIABILITIES AND FUND BALANCE	**1,397,340**	**817,658**	**0**	**2,214,999**

QB

ASSOCIATED STUDENTS-CERRITOS COLLEGE
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
For the Period July 1, 2016 - June 30, 2017

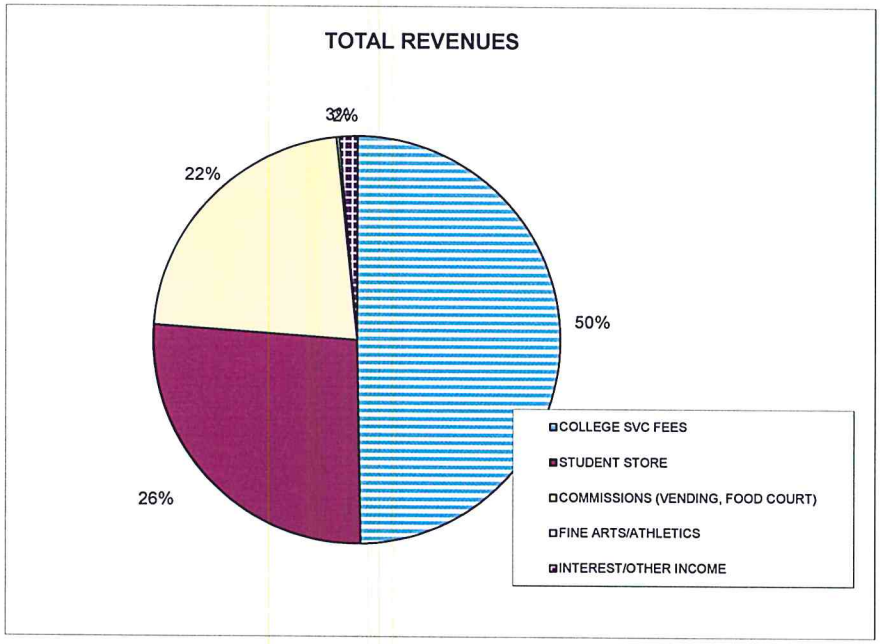
	Associated Students Fund		Students Clubs & Trust Fund (250's)	Scholarship & Loans Fund (275's)
	BUDGET	ACTUAL	ACTUAL	ACTUAL
REVENUES				
College Services Fee (400-01-001)	450,000.00	476,336.00		
Student Store (400-01-002)	550,000.00	253,350.20		
Football (400-02-001)	6,500.00	6,886.00		
Basketball (400-02-002)	1,000.00	0.00		
Student Activities (400-03-001)	0.00	0.00		
Newspaper Advertising (400-03-002)	2,000.00	0.00		
Other Income (400-03-005) (Kiosk - space fee)	3,000.00	3,000.00		
Interest Income (400-03-007)	10,000.00	11,055.49		
Vending Commission (Canteen Vending & Pepsi) (400-04-002)	87,000.00	70,500.00		
Electronic Games (400-04-003)	3,500.00	3,834.58		
Food Court Income (400-04-004)	93,000.00	96,525.94		
Elbow Rooms Commission (400-04-005)	31,000.00	41,766.25		
Fine Arts/Theatre (400-05-001)	7,000.00	6,661.55		
Fine Arts/Music (400-05-002)	0.00	-11,515.00		
ASCC Undistributed Reserves (400-05-003)	358,337.13	0.00		
Receipts (Deposits)			1,052,571.00	41,218.58
TOTAL REVENUES	**1,602,337.13**	**958,401.01**	**1,052,571.00**	**41,218.58**
EXPENDITURES				
Student Government Program (600-01-000 to 600-01-999)	301,060.00	239,528.84		
Instructional Programs (600-02-000 to 600-02-999)	469,674.53	388,435.15		
Special Operations (600-03-000 to 600-03-999)	593,067.60	413,988.85		
Intercollegiate Athletics Program (600-04-000 to 600-04-999)	217,035.00	207,841.14		
Student Services (600-05-000 to 600-05-999) + (250-00-001)	21,500.00	23,981.57		
Adjust for restatements	0.00			
Disbursements			1,015,390.34	41,218.58
TOTAL EXPENDITURES	**1,602,337.13**	**1,273,775.55**	**1,015,390.34**	**41,218.58**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		**-315,374.54**	**37,180.66**	**0.00**
BEGINNING FUND BALANCE, JULY 1, 2016		**1,628,940.00**	**770,458.00**	**0.00**
ENDING FUND BALANCE, JUNE 30, 2017		**1,313,565.46**	**807,638.66**	**0.00**

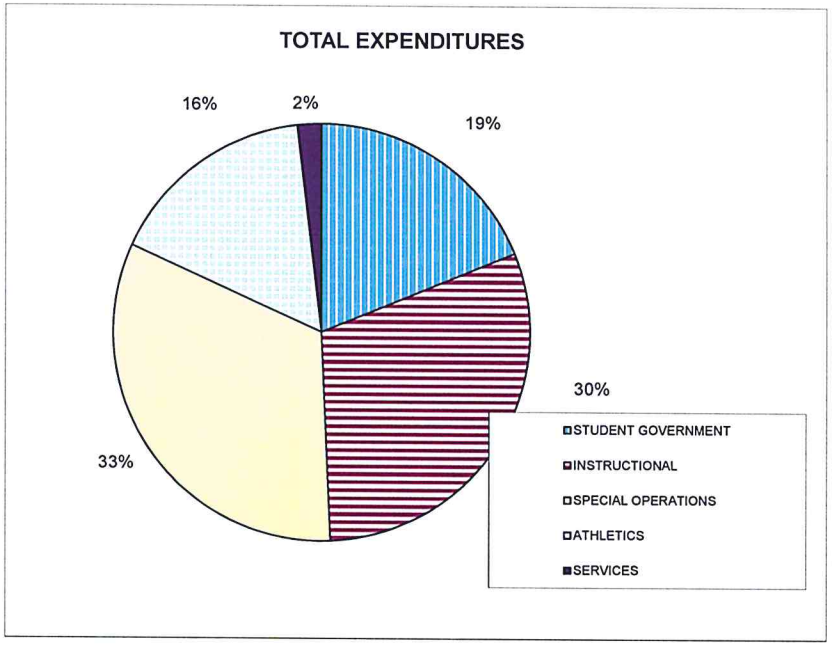
ASSOCIATED STUDENTS-CERRITOS COLLEGE

BUDGET SUMMARY

JUNE 2017

1) COLLEGE SVC FEES	$	476,336	STUDENT GOVERNMENT	$	239,529
2) STUDENT STORE		253,350	INSTRUCTIONAL		388,435
3) COMMISSIONS (VENDING, FOOD COURT)		212,627	SPECIAL OPERATIONS		413,989
4) FINE ARTS/ATHLETICS		2,033	ATHLETICS		207,841
5) INTEREST/OTHER INCOME		14,055	SERVICES		23,982
			ADJ FOR RESTATEMENT		0
TOTAL REVENUES	$	958,401	TOTAL EXPENDITURES	$	1,273,776





CERRITOS COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 17-1004A

RESOLUTION OF THE BOARD OF TRUSTEES OF THE CERRITOS COMMUNITY COLLEGE DISTRICT IN SUPPORT OF CODIFYING DACA INTO FEDERAL LAW

WHEREAS, On September 5, 2017, the Trump Administration has urged Congress to pass a replacement to the program known as Deferred Action for Childhood Arrivals, or DACA, within those six months before the Administration phases it out as an executive order. The outcome will determine the legal status and ultimate fate of approximately 800,000 immigrants, known as "Dreamers", who were brought into the United States as children and who are eligible - under the existing DACA program - to apply for temporary residency in the United States; and

WHEREAS, in an act of faith and trust in America's promise of opportunity, "Dreamers" gave their names, addresses and telephone numbers to the United States Government in order to participate in the DACA program; and

WHEREAS, the average DACA recipient immigrated to the United States when they were six years old and has spent the majority of their lives living in the U.S.;

WHEREAS, the DACA Program has offered the opportunity for hundreds of thousands of Americans to reach their educational goals regardless of their immigration status;

WHEREAS, there are 222,795 Californians including the 72,000 estimated to be California community college students who will be affected by this decision by the Trump Administration and potential Congressional action; and

WHEREAS, our vision for California's community colleges is to provide access to a quality public higher education for all Californians, and as the largest public system of higher education in the U.S. we take great pride in being the pathway to opportunity for Californians of all backgrounds.

WHEREAS, a study of DACA recipients by the University of California, San Diego, found that the incomes of those participating in the program increased by 45%;

WHEREAS, a recent analysis by the CATO Institute found that the U.S. economy could be reduced by $215 billion, and the federal government would lose $60 billion in tax revenues with the elimination of DACA;

WHEREAS, DACA recipients are ineligible federally funded financial aid programs such as subsidized loans, grants, scholarships or work study, subsidies provided by the Affordable Care Act, Medicaid, food stamps, or cash assistance despite paying income, sales, and other taxes;

WHEREAS, seventy percent of DACA recipients are in school and 92% of them identify DACA as permitting them to pursue educational opportunities they previously could not;

WHEREAS, to qualify for DACA eligible applicants must not have committed a felony or significant misdemeanor, have been brought into the country under the age of 16, have lived

continuously in the United States since 2007 and have to be either currently in school, have graduated from high school or had been honorably discharged from the U.S. armed forces;

WHEREAS, we remain steadfast in our commitment to educational opportunity and will stand with “Dreamers” to protect quality public community colleges for all Californians;

BE IT RESOLVED, that The Cerritos Community College District hereby urges the Congress of the United States, and our State and local leaders - in keeping with the highest and best traditions of our pluralistic constitutional democratic-republic - to acknowledge and accept the moral imperative of relieving these victims of circumstance from the fear of deportation, and to provide our nation’s “Dreamers” with continued relief from deportation, and a path to permanent citizenship; and

BE IT FURTHER RESOLVED, that the Cerritos Community College District urges Congressional members to uphold California values, and to codify protections contained within the Deferred Action for Childhood Arrivals Program that will permit thousands of California “Dreamers” to achieve their highest potential.

APPROVED, PASSED AND ADOPTED by the Board of Trustees of the Cerritos Community College District on this 4th day of October 2017, by the following vote:

AYES:

NOES:

ABSTENTIONS:

_____
President of the Board of Trustees

Attested to:

_____
Clerk of the Board of Trustees

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 4, 2017**

Agenda Item No. 40

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: Consideration of Approval to Award Bond Underwriting Services Agreement with Morgan Stanley & Co., LLC for Cerritos College's Investment Banking and Bond Underwriting Services

ACTION

It is recommended that the Board of Trustees award and authorize Cerritos College to negotiate and enter into an Investment Banking Agreement with Morgan Stanley & Co., LLC for the purpose of establishing Cerritos College's Investment Banking and Bond Underwriting Services pursuant to Request for Proposals (RFP) No. 17C0022, Investment Banking and Underwriting Services.

FISCAL IMPACT

The bond underwriters spread, including management fees, takedown, and estimated expenses (currently ranging from approximately $2.00 to $3.00 per bond (per 1,000) assuming a single financing in the amount of $75M) will be negotiated terms under the Investment Banking Agreement and will represent a percentage of the principal amounts of the bonds sold. Any costs incurred will be allocated from the GO Bond proceeds.

REPORT SUMMARY

On September 1, 2017, Cerritos College released Request for Proposals (RFP) No. 17C0022, Investment Banking and Underwriting Services. The purpose of the RFP was to establish a firm who would provide investment banking and underwriting services for the sale of General Obligation Bonds as approved by voters within the Cerritos College service area.

The bond underwriting firm selected will enter into contract with the College through an Investment Banking Agreement. The Investment Banking Agreement is highly complex and requires the facilitation and negotiation of Cerritos College staff and Cerritos College bond counsel, Stradling Yocca Carlson & Rauth, who will also assist in the finalizing of the aforementioned agreement.

The Investment Banking Agreement will also incorporate the rules and policies that govern the firm. The underwriting spreads, including takedowns and estimated expenses, will be negotiated and finalized at the time of pricing and will depend on many variables, including issue size, issue complexity, and market conditions. However, Cerritos College staff and Cerritos College's bond counsel will negotiate a maximum fee cap based upon the proposals received pursuant to the RFP documents.

The services provided by the underwriting firm includes, but is not limited to: providing current information regarding innovative financing techniques; attending and participating in committee and Board of Trustee meetings related to bond financing; providing ongoing information to Cerritos College staff and finance team regarding the status of bond financing; assist in the formalization of the financing plan with respect to structure of the proposed bond; in coordination with the Municipal Advisor, prepare a financial plan for bonds, including quantitative analysis that incorporate sensitivity to interest rates and any potential legislative changes; review legal an disclosure documents; participating in development of strategy and materials; participating in presentations of national credit rating agencies; developing a marketing and distribution plan program; evaluating and explaining the benefits and risk of a financing and alternative financing structures; conducting and executing the sale of securities and providing and underwriting of securities.

Seven underwriting firms submitted proposals by the submittal deadline date on September 18, 2017. Upon evaluation of the proposals received, two underwriting firms were shortlisted by the evaluation committee for further consideration and review, as follows:

- Citigroup Global Markets, Inc. – Local Office: Los Angeles, CA
- Morgan Stanley & Co., LLC – Local Office: Los Angeles, CA

Upon further consideration and review, the evaluation committee determined that the below-listed underwriting firm was the most responsive, qualified firm to provide services for the sale of General Obligation Bonds for Cerritos College.

- Morgan Stanley & Co., LLC – Local Office: Los Angeles, CA

Upon completion of Cerritos College's due diligence review, the college finds that contracting with the above-referenced firm for the purpose of establishing Cerritos College's investment banking and bond underwriting services is in the best interest of the college.

Cerritos College is recommending that the Board of Trustees award and authorize the college to negotiate and enter into an Investment Banking Agreement with Morgan Stanley & Co., LLC to establish investment banking and bond underwriting services for the sale of General Obligation Bonds.

NOTICING REQUIREMENTS
None is required beyond posting of this item on the agenda.

ATTACHMENT(S)
Draft of Contract No. 17C0022, Investment Banking Agreement – Morgan Stanley & Co., LLC

INVESTMENT BANKING AGREEMENT

THIS AGREEMENT is made and entered into this **5th** day of **October 2017**, by and among the **Cerritos Community College District** (the "Issuer") and **Morgan Stanley & Co., LLC** ("Investment Banking firm"), with reference to the following facts:

RECITALS

WHEREAS, the Issuer plans to issue the remaining $250 million of Election of 2012 General Obligation Bonds in a series of financings (hereinafter "Bonds") to fund various capital improvement projects (the "Project"); and

WHEREAS, the Issuer desires and is authorized by law to retain the services of the Investment Banking firm in connection with the issuance of the Bonds; and

WHEREAS, the services to be performed shall include those services as more fully detailed in the RFP and Contract documents, all of which are component parts of this Agreement and incorporated into this Agreement by this reference, as follows: this Agreement, the Issuer's RFP No. 17C0022, Investment Banking and Underwriting Services dated September 1, 2017, Addendum No. 1 dated September 13, 2017, and Investment Banking Firm's written responses thereto.

WHEREAS, the Investment Banking firm agrees to be retained by the Issuer and to provide to the Issuer the services described herein; and

NOW therefore, for and in consideration of the mutual promises, covenants, and conditions herein contained, the parties hereto agree as follows:

Scope of Services

The Investment Banking firm will coordinate with the Municipal Advisor in developing a financing plan with the purpose of assisting the Issuer in achieving its financial objectives. The Issuer acknowledges and agrees that: (i) the transactions contemplated by this Agreement are arm's length, commercial transactions between the Issuer and the Investment Banking firm which the Investment Banking firm is acting solely as the District's investment banker and underwriter is not acting as a municipal advisor, financial advisor, or fiduciary to the Issuer; (ii) consistent with the Securities and Exchange Commission's ("SEC") rules as to the registration of Municipal Advisors and the SEC's Registration of Municipal Advisors FAQs dated May 19, 2014, the Investment Banking firm has not assumed any advisory or fiduciary responsibility to the Issuer with respect to the transactions contemplated hereby and the discussions, undertakings and procedures leading thereto (irrespective of whether the Investment Banking firm has provided other services or is currently providing other services to the Issuer on other matters); (iii) the Investment Banking firm solely in its capacity as Investment Banking for its own FIRM OR INVESTORS its primary responsibility is to purchase securities, thus its financial interests may differ from those of the Issuer; (iv) the only obligations the Investment Banking firm has to the Issuer with respect to the transactions contemplated hereby expressly are set forth in this

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Agreement and the bond purchase agreement for each respective transaction; and (v) the Issuer has consulted its own legal, accounting, tax, financial and other advisors, as applicable, to the extent it has deemed appropriate. The services of the Investment Banking firm shall consist of the following:

l. Provide analysis for the financing alternatives available to the Issuer for the issuance of the Bonds, taking into account the Issuer's objectives and considerations;

2. Prepare and/or review of all documents necessary to implement the issuance of the Bonds, including, but not limited to, authorizing resolutions, bond purchase agreement, and preliminary and final official statements distributed to potential investors, as required;

3. consult on the terms and conditions of the Bonds, such as maturities, coupon rates, call features and security features, for the purpose of meeting market demands and the objectives of the Issuer;

4. Provide information and material as needed to support presentations for rating agencies and/or bond insurance companies with respect to the Bonds; ,

5. Organize and participate in information meetings, if needed, to create investor interest with potential retail and/or institutional clients in the Bond issue;

6. Provide market information on the timing of the sale of the Bonds in relation to the market conditions and financing needs while taking into consideration strategies to ensure that residents of the Issuer are assessed the lowest possible amount for the Bonds;

7. Attend and participate in staff and Board of Trustees meetings related to the Bond financing, as requested.

8. Prepare proforma cash flows and other quantitative analyses, including Issuer's tax rate projections based on the issuance of the Bonds;

9. Develop and employ strategies that would allow residents of the Issuer the opportunity to conveniently purchase Bonds.

Limitation of Duties

The Issuer acknowledges and agrees that the Investment Banking firm is not making a commitment to extend credit, make a loan or otherwise fund the Project beyond the obligations contained in a mutually satisfactory bond purchase agreement. The Issuer acknowledges that the services provided under this Agreement involve professional judgment on the Investment Banking firm’s part and that the results cannot be, and are not, guaranteed.

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Disclosures Concerning Fixed Rate Bonds

The Bonds to be sold will be fixed rate general obligation bonds. The rates will be set when the Bonds are priced and will be fixed for the entire term of the Bonds. The Bonds are repaid from *ad valorem* property taxes.

Expenses

The Issuer, from the Bond proceeds and pursuant to the bond purchase agreement, will pay the Investment Banking firm's reasonable costs incurred in the performance of this Agreement, including costs of communication, preparation of the official statements, and overhead expenses. The Investment Banking firm shall pay any of the fees and expenses of their counsel.

The Issuer, from the Bond proceeds or other lawfully available funds, will pay for legal fees, including disclosure counsel; rating agency and credit enhancement fees including all related travel (if any); the cost of fiscal consultant, statistical, computer, and graphics services (if any), cost of printing and distribution of the official statements and expense of publication, advertising, and informational meetings; and the costs of fiscal agent or bond trustee and registrar.

Compensation

The Investment Banking firm's compensation will be set in each bond purchase agreement, calculated on the total par amount of the Bonds. Fees and commissions are paid from proceeds of the Bonds and are calculated as a discount on the total bond amount. All fees are contingent on a successful sale of the Bonds and are payable from the Bond proceeds, or premium generated from the sale of the Bonds.

Term of Agreement

This Agreement is to continue until (i) all of the Bonds of the Election of 2012 have been issued, or (ii) until the Issuer's Board of Trustees formally abandons the bond program, or (iii) the Agreement is terminated as provided below.

This Agreement may be terminated with the Investment Banking firm at any time by the Issuer, upon thirty days' prior notice to the Investment Banking firm, or may be terminated by the Investment Banking firm upon thirty days' prior notice to such effect to the Issuer.

Severability of Provisions

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby if such remainder would then continue to conform to the terms and requirements of applicable law.

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Governing Law

This Agreement, and the rights and obligations of the parties hereto, shall be construed, interpreted and enforced pursuant to the laws of the State of California, and exclusive venue in any and all actions existing under this Agreement shall be laid in the action or proceeding, conducted in the Superior Court for Los Angeles County, California, which Issuer or Investment Banking firm may be required to prosecute to enforce its respective rights within this Agreement. Prior to the commencement of any litigation concerning this Agreement, the Issuer and the Investment Banking firm agrees to first submit any disagreements to mediation. This mediation requirement is intended to reduce the costs of dispute resolution for both parties.

Subcontractors

The Investment Banking firm shall not use subcontractors in the fulfillment of their duties under this Agreement.

Miscellaneous

Nothing contained herein shall preclude the Investment Banking firm from carrying on its customary and usual business activities. The Investment Banking firm specifically reserve the right, but is not obligated, to bid for and maintain secondary markets on any Issuer outstanding bonds subject to appropriate information barriers. Services provided by the Investment Banking firm in connection with this Agreement shall not limit the Investment Banking firm from providing services for the Issuer in conjunction with other services requested by the Issuer except as limited by rule of law or regulation.

In connection with services agreed to herein, it is understood that the Investment Banking firm will render professional services as independent contractors. Neither the Investment Banking firm nor any of its agents or employees shall be deemed an employee of the Issuer for any purpose.

The Investment Banking firm shall not assign or otherwise transfer any interest in this Agreement without the prior written consent of the Issuer.

This Agreement constitutes the entire agreement between the parties relating to the subject matter thereof and supersedes any prior understandings or representations. The Agreement may be amended or modified only by a writing signed by all parties. It is solely for the benefit of the Issuer and the Investment Banking firm, and no other person.

This Agreement is submitted in duplicate originals. The acceptance of this Agreement by the Issuer will occur upon the return of one original executed by an authorized Issuer representative, and the Issuer hereby represents that the signatory below is so authorized.

[SIGNATURES FOLLOW ON NEXT PAGE]

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IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

MORGAN STANLEY & CO., LLC

By: _____

Name: Tom Wynne

Title: Executive Director

Date: _____

CERRITOS COMMUNITY COLLEGE DISTRICT

By: _____

Name: Felipe R. Lopez

Title: Vice President of Business Services/ Assistant Superintendent

Date: _____