



CERRITOS COMMUNITY COLLEGE DISTRICT MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, January 18 at 7:00 p.m.

Note: Videos and transcripts of each board meeting are available online at:
<http://cms.cerritos.edu/board/agendas-and-minutes.htm>

- CALL TO ORDER:** 7:00 p.m. by Mr. Lewis
- PLEDGE OF ALLEGIANCE:** Ms. Avalos
- ROLL CALL:** Those present were Zurich Lewis, Board President (Trustee Area 7), Carmen Avalos, Board Vice President (Trustee Area 5), Dr. Shin Liu, Board Clerk (Trustee Area 4), Martha Camacho-Rodriguez (Trustee Area 1), John Paul Drayer (Trustee Area 3), Dr. Sandra Salazar (Trustee Area 6), Karen Patron (Student Trustee), Dr. Jose Fierro, President/Superintendent, Rick Miranda, Acting Vice President of Academic Affairs, Felipe Lopez, Vice President of Business Services, Dr. Adriana Flores-Church, Vice President of Human Resources, Dr. Stephen Johnson, Vice President of Student Services, Michelle Lewellen, Faculty Senate President, Lyndsey Lefebvre, CCFR Representative, and Lynn Laughon, CSEA President.

COMMENTS FROM THE AUDIENCE REGARDING CLOSED SESSION

There were no public comments.

CLOSED SESSION

1. Potential Exposure to Litigation (One Case) (GC #54956.9)
2. Consideration of Extension of Employment Contract (GC #54957)
 - A. Vice President of Student Services/Assistant Superintendent
3. Conference with Labor Negotiators (GC #54957.6)
 - A. Agency Representatives: Dr. Adriana Flores-Church and Dr. Jose Fierro
 - B. Employee Organizations:
California School Employees Association (CSEA)
4. The board reconvened at 8:00 p.m.

Mr. Lewis reported that in closed session, the Board of Trustees approved an amendment to the contract for employment of Dr. Stephen B. Johnson as Vice President of Student Services/Assistant Superintendent to extend the term of employment from June 30, 2017 to June 30, 2019. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions] (student advisory vote: aye).

Mr. Lewis reported that in closed session, the Board of Trustees authorized the Vice President of Human Resources to enter into a Tentative Agreement between the District and the California School Employees Association (Chapter 161), as presented in closed session, regarding Article 7.10 – Call Back Time and Article 7.16 – Vacation. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions] (student advisory vote: aye).

5. Invocation: Mario Guerra
6. Pledge of Allegiance: Carmen Avalos
7. Roll Call

AGENDA ORGANIZATION

There were no changes to the agenda organization.

COMMENTS FROM THE AUDIENCE

There were no public comments.

REPORTS AND COMMENTS FROM CONSTITUENT GROUPS

There were no reports and comments from constituent groups.

OPEN SESSION AGENDA

8. The Board of Trustees recognized Dave Gunn, Multimedia Production Specialist II, as Classified Employee of the Month for November 2016.
9. The Board of Trustees recognized Phillip Gois, Terry Price, and Anna Edwards for their years of dedicated service to Cerritos College.
10. The Board of Trustees received a presentation from Marvin R. Leroy, CEO for the Institute for Philanthropic Excellence, and Clara Potes-Fellow, Leach Coach South West region, on the results of the feasibility study conducted during the months of October and November 2016.

Ms. Potes-Fellow discussed the purpose of the feasibility study, the participants, the most often cited themes, the environmental scan, the perceptions of the college and its foundation, the college's relationships and partnerships, and the perspectives on anticipated campaign components. Mr. LeRoy stated that it is recommended that the college and foundation pursue a major gift campaign with a working goal of \$10-12 million, which would be a 24-30 month process. He described the phases and components of the proposed process.

Dr. Fierro stated that the feedback received was surprisingly positive and in order for the campaign to be successful, the college needs to cultivate deeper relationships with the community to gain their trust. The end goal is not only to raise money but also to transform the foundation into a truly philanthropic entity.

11. Mr. Lewis opened the Public Hearing regarding the Intent to Enter Into Energy Services Contract (ESCO) Agreement with Enviser for the Chilled Water Expansion Project. He stated that in accordance with California Government Code Section 4217.10 et seq., it is proposed that the Board of Trustees hold a public hearing for the authorization of an Energy Service Contract (ESCO) Agreement with Enviser of Garden Grove, California for the Chilled Water Expansion project. The amount of Enviser's submittal, which was the most qualified, responsible submittal, was \$4,882,837. Funding for the Chilled Water Expansion project will be allocated from the GO Bond.

There were no comments.

It was moved by Ms. Perez and seconded by Mr. Drayer to close the Public Hearing regarding the Intent to Enter Into Energy Services Contract (ESCO) Agreement with Enviser for the Chilled Water Expansion Project.

The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions] (student advisory vote: aye).

CONSENT CALENDAR ITEMS

It was moved by Mr. Drayer and seconded by Ms. Avalos to approve Consent Agenda Items 12 through 41.

The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions] (student advisory vote: aye).

12. Stipend for Anthony Gonzalez for Construction of Custom Wedging Tables for the Ceramics Program in the New Fine Arts Building, as attached.
13. Student Equity Project Stipends to Mentor Faculty-Intercultural Competence Through Global Literature Certification and Diversity Internships, as attached.
14. Stipends for the Assessment, Remediation and Retention for Associate Degree Nursing Registered Nursing (RN) Program Grant RFA # 16-200-002 for Fall 2016, as attached.
15. Student Equity funded Stipends for Success Center Initiatives for Fall 2016, as attached.
16. Resolution No. 17-0118A Donation of Ceramics Equipment to California State University, Long Beach, as attached.
17. Resolution No. 17-0118B Donation of Ceramics Equipment to Long Beach City College, as attached.
18. Ratification of Change Order No. 1 [Deductive Credit], (Bid No. 13P032, Category 09), ABBA Distributors dba Design Hardware, Fine Arts-CIS/Math Building, as attached.
19. Ratification of Change Order No. 3 [Errors], (Bid No. 13P032, Category 18), Emperian Plumbing, Inc., Fine Arts-CIS/Math Building, as attached.
20. Ratification of Change Order No. 4 [Owner Added Scope, Errors, Unforeseen Conditions], (Bid No. 13P032, Category 18), Emperian Plumbing, Inc., Fine Arts-CIS/Math Building, as attached.

21. Ratification of Change Order No. 6 [Agency Driven Changes, Errors], (Bid No. 13P032, Category 04), Rocky Coast Builders, Inc., Fine Arts-CIS/Math Building, as attached.
22. Ratification of Change Order No. 7 [Errors], (Bid No. 13P032, Category 04), Rocky Coast Builders, Inc., Fine Arts-CIS/Math Building, as attached.
23. Ratification of Change Order No. 8 [Owner Added Scope], (Bid No. 13P032, Category 04), Rocky Coast Builders, Inc., Fine Arts-CIS/Math Building, as attached.
24. Ratification of Change Order No. 9 [Owner Added Scope], (Bid No. 13P032, Category 04), Rocky Coast Builders, Inc., Fine Arts-CIS/Math Building, as attached.
25. Ratification of Change Order No. 5 [Errors/Omissions, Owner Added Scope, Agency Driven Changes], (Bid No. 14P006, Category 05), Anderson Charnesky Structural Steel, Inc., Fine Arts-CIS/Math Building, as attached.
26. Ratification of Change Order No. 6 [Owner Added Scope, Design Errors/Omissions], (Bid No. 14P006, Category 05), Anderson Charnesky Structural Steel, Inc., Fine Arts-CIS/Math Building, as attached.
27. Ratification of Change Order No. 7 [Deductive Credit], (Bid No. 14P006, Category 05), Anderson Charnesky Structural Steel, Inc., Fine Arts-CIS/Math Building, as attached.
28. Ratification of Change Order No. 8 [Deductive Credit], (Bid No. 14P006, Category 05), Anderson Charnesky Structural Steel, Inc., Fine Arts-CIS/Math Building, as attached.
29. Master Agreement with the California American Fire Sprinkler Association for Related and Supplemental Instruction and Authorization to Enter into Task Orders During the Term of the Agreement As-Needed, as attached.
30. Amendment to the Client Services Agreement with eLumen for Curriculum and Student Achievement Software Modules, as attached.
31. Project Assignment Agreement No. 5 to the Master Inspector Services Agreement with TYR, Inc. for the Health and Wellness Complex Project, as attached.
32. Ratification of Amendment to Project Assignment Agreement No. 7 to the Master Inspector Services Agreement with The Vinewood Company, LLC for the Central Plant Expansion Project, as attached.
33. Ratification of Amendment to Project Assignment Agreement No. 2 to the Master Independent Consultant Agreement with The Converse Professional Group, DBA Converse Consultants for the New CIS/Math Building, as attached.
34. Ratification of Amendment to Project Assignment Agreement No. 1 to the Master Architectural/Engineering Services Agreement with Pfeiffer Partners Architects for the Performing Arts Center Project, as attached.

35. Contracts under \$25,000 for the Month of November 2016, as attached.
36. Purchase Orders for the Month of November 2016, as attached.
37. Ratification of General Fund, Special Reserve Funds, Restricted Funds, Financial Aid Fund, and Payroll Clearance Fun Warrants for the Quarter Ending December 31, 2016, as attached.
38. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel as Needed for the 2016-2017 Academic Year, as attached.
39. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2016-2017 Academic Year, as attached.
40. Ratification of Employee Resignations (Including Separations and Retirements) Accepted by the President/Superintendent, as attached.
41. Citizens' Bond Oversight Committee Membership, as attached.

ADMINISTRATIVE MATTERS

42. The Board of Trustees received an overview of the Audited Financial Reports for the Fiscal Year Ending June 30, 2016 by the audit firm of Christy White & Associates.

The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions] (student advisory vote: aye).

It was moved by Mr. Drayer and seconded by Ms. Avalos to approve items 43-46:

43. Consideration of Receipt of Independent Audit Report for the Cerritos College Measure CC Proposition 39 General Obligation Bond for Fiscal Year Ending June 30, 2016.
44. Consideration of Receipt of Independent Audit Report for the Cerritos College Measure G Proposition 39 General Obligation Bond for Fiscal Year Ending June 30, 2016.
45. Consideration of Receipt of Independent Audit Report for the Cerritos Community College District for Fiscal Year Ending June 30, 2016.
46. Consideration of Receipt of Independent Audit Report for the Cerritos College Foundation for Fiscal Year Ending June 30, 2016.

The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions] (student advisory vote: aye).

47. It was moved by Mr. Drayer and seconded by Ms. Avalos to adopt Board Policy and Administrative Procedure 7345 – Catastrophic Illness Leave Program as attached.

The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions] (student advisory vote: aye).

48. Consideration of the Board Policy Advisory Committee to review the Protocol for Public Presentation of Cerritos College Certificates.

It was initially recommended that the Board Policy Advisory Committee review the protocol for public presentation of Cerritos College certificates to include the following language:

If a certificate is printed out of the president's office for public presentation, then protocol would be to inform all board members that a certificate will be presented on behalf of the board on such date and time at such meeting.

The Board instead agreed to update the operational protocol through the President's Office related to certificates on behalf of the Board with the above language. The protocol will also be added to the New Trustee Handbook. The Board agreed that a Board Policy was unnecessary for this matter.

49. It was moved by Ms. Avalos and seconded by Ms. Camacho-Rodriguez to approve a 5% increase of the compensation of individual Board Members effective July 1, 2015 based on the present monthly rate of compensation, in accordance with Board Policy 2725.

It was moved by Mr. Drayer to table this item until next year. There was no second. The motion failed.

The motion to approve the 5% increase of the compensation of individual Board Members effective July 1, 2015 based on the present monthly rate of compensation, in accordance with Board Policy 2725, was approved through a roll call vote [5 ayes (Avalos, Camacho-Rodriguez, Lewis, Liu, Perez), 2 noes (Drayer, Salazar), 0 abstentions] (student advisory vote: abstain).

50. It was moved by Ms. Perez and seconded by Ms. Avalos to approve the membership for the Bond Construction and Board Policy Review Board Advisory Committees, in accordance with Board Policy 2220.

The following Trustees were appointed to the Bond Construction Board Advisory Committee:

- Trustee Liu
- Trustee Drayer
- Trustee Perez

The following Trustees were appointed to the Board Policy Review Board Advisory Committee:

- Trustee Camacho-Rodriguez
- Trustee Lewis
- Trustee Salazar

The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions] (student advisory vote: aye).

51. It was moved by Ms. Avalos and seconded by Dr. Liu to nominate Ms. Perez to serve on the California Community College Trustees (CCCT) Board.

It was moved by Mr. Drayer and seconded by Dr. Salazar to nominate Ms. Camacho-Rodriguez to serve on the California Community College Trustees (CCCT) Board.

Ms. Perez and Ms. Camacho-Rodriguez both accepted their nominations and were given the opportunity to make statements to the Board regarding their candidatures.

The motion to nominate Ms. Perez to serve on the California Community College Trustees (CCCT) Board was approved through a roll call vote [4 ayes (Avalos, Lewis, Liu, Perez), 2 noes (Drayer, Salazar), 1 abstention (Camacho-Rodriguez)] (student advisory vote: abstain).

52. It was moved by Ms. Perez and seconded by Ms. Avalos to approve the per unit non-resident tuition fee of \$234, and the per unit non-resident student capital outlay fee of \$29 for a total of \$263 effective for the 2017-18 Fiscal Year and including the 2017 Summer Session.

The motion was approved through a roll call vote [6 ayes (Avalos, Camacho-Rodriguez, Lewis, Liu, Perez, Salazar), 0 noes, 1 abstention (Drayer)] (student advisory vote: aye).

REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

Ms. Patron:

- thanked the trustees who were able to attend the ASCC Leadership Conference;
- introduced Ms. Elizabeth Miller, Dean of Student Services;
- stated that ASCC Welcome Week is scheduled for February 8-9; and
- thanked Dr. Fierro, Dr. Flores-Church, and Dr. Johnson for attending the Black History Month Kick-Off and MLK Tribute, and also thanked Ms. Walker and counselors for facilitating the event.

Ms. Perez:

- welcomed everyone back;
- thanked everyone for the wonderful things they do for the college and community;
- represented the college at the January 16 Dr. Martin Luther King, Jr. event hosted by the City of Cerritos;
- is looking forward to attending the January 27 Bellflower USD Mid-Year State of the District event; and
- welcomed Ms. Miller and Felipe Lopez, Vice President of Business Services.

Ms. Avalos:

- welcomed Ms. Camacho-Rodriguez and Mr. Lopez to the Cerritos College family.

Dr. Fierro:

- thanked faculty, staff, and managers for welcoming students back to school;
- stated that staff is working hard to resolve problems with TalonNet; and
- stated that he received an uplifting email this morning sharing that a disadvantaged student who attended the college 10 years ago transferred to UCLA, graduated with Latin honors, and was accepted to UCLA Law.

Dr. Liu:

- wished everyone a happy new year.

Mr. Drayer:

- wished everyone a happy new year;
- already attended the first Bellflower City Council meeting;
- visited the Bellflower Library to learn about incubators;
- expressed his sadness that he was sexually harassed during the campaign and it is hurtful when friends are not friends anymore; and
- urged everyone to persevere and communicate with each other and never give up, something that is important to improve board relations and prevent an unfair, hostile work environment for LGBTQ.

Dr. Salazar:

- wished everyone a happy new year; and
- thanked those who coordinated the ASCC Leadership Conference and thanked the students who attended.

Mr. Lewis:

- attended several La Mirada Chamber of Commerce and Norwalk Chamber of Commerce events in December;
- attended the Fall ASCC Awards Banquet and thanked students for their efforts in making the college what it is by being very supportive of each other;
- attended a signing event for a partnership between Town News, a newspaper with Korean readership, with George Mason University Korea (GMUK) to provide information on education;
- attended the ASCC Leadership Conference;
- welcomed Mr. Lopez to the Cerritos College Falcon family;
- will attend the upcoming CCLC Annual Legislative Conference in Sacramento with most board members and Ms. Walker; and
- announced that the FAR Bazaar is scheduled for January 28-29 with over 30,000 square feet of art space featuring exhibits, panels, live performances, and more.

53. The meeting was adjourned at 10:21 p.m.

Signed:

Zurich Lewis, Board President

Dr. Shin Liu, Board Clerk