



CERRITOS COMMUNITY COLLEGE DISTRICT MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, March 1, 2017 at 7:00 p.m.

Note: Videos and transcripts of each board meeting are available online at:
<http://cms.cerritos.edu/board/agendas-and-minutes.htm>

CALL TO ORDER: ROLL CALL:

7:00 p.m. by Mr. Lewis

Those present were Zurich Lewis, President (Trustee Area 7), Carmen Avalos, Vice President (Trustee Area 2), Dr. Shin Liu, Clerk (Trustee Area 5), Martha Camacho-Rodriguez (Trustee Area 1), Marisa Perez, (Trustee Area 4), Dr., Karen Patron (Student Trustee), Dr. Jose Fierro, President/Superintendent, Rick Miranda, Acting Vice President of Academic Affairs, Felipe Lopez, Vice President of Business Services, Dr. Adriana Flores-Church, Vice President of Human Resources, Dr. Stephen Johnson, Vice President of Student Services, Michelle Lewellen, Faculty Senate President, Terrance Mullins, CCFE Representative, and Lynn Laughon, CSEA President. John Paul Drayer (Trustee Area 3) Sandra Salazar (Trustee Area 6) were not present.

1. Invocation
2. Pledge of Allegiance: Martha Camacho-Rodriguez
3. Roll Call

AGENDA ORGANIZATION

There were no changes to the agenda organization.

COMMENTS FROM THE AUDIENCE

Jim Riordan of Tilden-Coil Constructors provided an updated from the Bond Construction Advisory Committee.

Hagop Najarian and Terrance Mullins spoke in support of the 16-Week Academic Calendar.

REPORTS AND COMMENTS FROM CONSTITUENT GROUPS

OPEN SESSION AGENDA

4. The Board of Trustees recognized Deborah Buffington, Administrative Clerk II, as Classified Employee of the Month for January.
5. The Board of Trustees received a presentation from Felipe Lopez, Vice President of Business Services, who provided a status update regarding Measure CC and Measure G Bond construction programs.

CONSENT CALENDAR ITEMS

It was moved by Ms. Avalos and seconded by Ms. Camacho-Rodriguez to approve Consent Agenda Items 6 through 54. Item 54 was considered separately. The motion was approved through a roll call vote [5 ayes, 0 noes, 0 abstentions, 2 absent (Drayer, Salazar)] (student advisory vote: aye):

6. New Courses and Programs, and Modifications to Existing Courses and Programs, as revised.
7. Strong Workforce Program Honorariums for Workshop Guest Speakers
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9. Teacher TRAC Faculty Stipend
10. Learning Community Faculty Stipends
11. Bid No. 16P006, Health and Wellness Complex – Category 01, Demolition/Grading & Paving
12. Bid No. 16P006, Health and Wellness Complex – Category 02, Building & Site Plumbing
13. Bid No. 16P006, Health and Wellness Complex – Category 03, Structural & Site Concrete
14. Bid No. 16P006, Health and Wellness Complex – Category 04, Steel: Structural & Miscellaneous
15. Bid No. 16P006, Health and Wellness Complex – Category 05, Casework/Finish Carpentry
16. Bid No. 16P006, Health and Wellness Complex – Category 06, Metal Wall Panels/Composite Wall Panels/Rain Screen
17. Bid No. 16P006, Health and Wellness Complex – Category 07, Waterproofing/Sheet Metal/Roofing/Louvers and Vents - approved the relief of bid submitted by Commercial Roofing Systems, Inc. of Arcadia, California pursuant to California Public Contract Code Section 5100-5110, as there was a verified error in the bid; and Approved the award of contract for Bid No. 16P006, Health and Wellness Complex – Category 07, Waterproofing/Sheet Metal/Roofing/Louvers and Vents to Danny Letner, Inc. dba Letner Roofing Co. of Orange, California, as the lowest responsive, responsible bidder in the amount of \$1,989,990, which equals the Total Base Bid Amount.
18. Bid No. 16P006, Health and Wellness Complex – Category 08, Doors/Frames/Hardware
19. Bid No. 16P006, Health and Wellness Complex – Category 09, Storefront, Glass and Glazing
20. Bid No. 16P006, Health and Wellness Complex – Category 10, Metal Stud Framing/Drywall/Plaster
21. Rejection of All Bids for Bid No. 16P006, Health and Wellness Complex – Category 11, Flooring
22. Bid No. 16P006, Health and Wellness Complex – Category 12, Tile

23. Bid No. 16P006, Health and Wellness Complex – Category 13, Acoustical Treatments
24. Bid No. 16P006, Health and Wellness Complex – Category 14, Painting
25. Bid No. 16P006, Health and Wellness Complex – Category 15, Miscellaneous Specialties
26. Rejection of All Bids for Bid No. 16P006, Health and Wellness Complex – Category 16, Fire Sprinkler (Bldg)
27. Bid No. 16P006, Health and Wellness Complex – Category 17, HVAC
28. Bid No. 16P006, Health and Wellness Complex – Category 18, Electrical/Communications/Fire Alarm
29. Rejection of All Bids for Bid No. 16P006, Health and Wellness Complex – Category 19, Landscaping & Irrigation
30. Rejection of All Bids for Bid No. 16P006, Health and Wellness Complex – Category 20, IT/Low Voltage
31. Bid No. 16P007, Shade Structures – Category 06, Translucent Roof Panels
32. Notice of Completion for Bid No. 15P007, Campus Wayfinding Project
33. Award Independent Contractor Services Agreement with Fast Deer Bus Charter, Inc. for Cerritos College's Charter Bus Services Pool
34. Award Independent Contractor Services Agreement with Transportation Charter Services, Inc. for Cerritos College's Charter Bus Services Pool
35. Ratification of Acceptance of Gifts
36. Project Assignment Agreement No. 9 to the Master Independent Consultant Agreement with Koury Engineering & Testing, Inc. for Inspection and Material Testing for the Health and Wellness Complex Project
37. Project Assignment Agreement No. 21 to the Master Independent Consultant Agreement with The Converse Professional Group, DBA Converse Consultants for Geotechnical Observation and Testing for the Health and Wellness Complex Project
38. Ratification of Amendment to Project Assignment Agreement No. 2 to the Master Independent Consultant Agreement for Engineering Services with Hall & Foreman, Inc. for the New CIS/Math Building
39. Amendment to Project Assignment Agreement No. 20 to the Master Independent Consultant Agreement for Engineering Services with Hall & Foreman, Inc. for the Stadium Turf Replacement Project

40. Project Assignment Agreement No. 26 to the Master Independent Consultant Agreement for Engineering Services with Hall & Foreman, a Division of David Evans & Associates, Inc. for Parking Lot Renovation and Engineering Construction Documents
41. Ratification of Agreement with the Community College Foundation for Resource Family Approval Training Services
42. Contracts under \$25,000 for the Month of January 2017
43. Purchase Orders for the Month of January 2017
44. Make Budget Transfers and Budget Adjustments
45. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel as Needed for the 2016-2017 Academic Year

Added by revision:

Child Development Center Office Specialist, Full-Time 12-month position (Child Development Center), CDC Salary Schedule: Grade 4, Step 1 (\$2,614.00/month), effective: March 2, 2017: Rosas, Alicia

46. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2016-2017 Academic Year
47. Consideration of Approval of Public Employment: Tenured
48. Ratification of Employee Resignations (Including Separations and Retirements) Accepted by the President/Superintendent

Added by revision:

Chavez, Cynthia, Student Events Specialist, effective 3/10/2017

49. Request for Reduced Workload Prior to Retirement Pursuant to the Provisions of Administrative Procedure 7210 and Education Code Section 87483
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51. Request for Reduced Workload Prior to Retirement Pursuant to the Provisions of Administrative Procedure 7210 and Education Code Section 87483
52. Ratification of Employment of Interim Associate Dean, Student Health and Wellness Services
53. Request for Unpaid Leave of Absence: Pamela Lewandowski, Assistant Professor (Mathematics Department)

54. It was moved by Ms. Avalos and seconded by Ms. Camacho-Rodriguez to approve Citizens' Bond Oversight Committee Membership. The motion was approved through a roll call vote [5 ayes, 0 noes, 0 abstentions, 1 absent (Perez left the room)] (student advisory vote: aye).

INFORMATION ITEMS

55. The Board of Trustees reviewed the January 23, 2017 and February 6, 2017 College Coordinating Committee Minutes.
56. The Board of Trustees received the Three Month Look-Ahead Schedule of RFP and RFQ Solicitations.

ADMINISTRATIVE MATTERS

57. It was moved by Ms. Perez and seconded by Ms. Avalos to Accept the Mid-Term Accreditation Report. The motion was approved through a roll call vote [5 ayes, 0 noes, 0 abstentions, 2 absent (Drayer, Salazar)] (student advisory vote: aye).
58. It was moved by Ms. Perez and seconded by Ms. Avalos to approve to Engage in a Major Gift Campaign with the Cerritos College Foundation, as revised. Ms. Avalos recommended that funds be utilized from bookstore revenue, vending machine revenue and Vintage funds. She added that funds from the Vintage account should be paid back because that fund benefits campus-wide projects to impact student success.

The motion was approved through a roll call vote [5 ayes, 0 noes, 0 abstentions, 2 absent (Drayer, Salazar)] (student advisory vote: aye).

59. Authorization for the District to Begin Implementation of a 16-Week Academic Calendar, as revised.

Ms. Lewellen gave a presentation on various options to consider for a 16-Week Academic Calendar. Dr. Fierro also provided a summary report. Several students spoke in support of a 16-week calendar.

It was moved by Ms. Perez and seconded by Ms. Avalos to authorize the district to begin implementation of the 16-week calendar once the following questions have been addressed to the satisfaction of the Board of Trustees:

- Agreement on the academic calendars for the next four years;
- Independent financial analysis on the transition costs estimated to be between \$600,000 and \$1 million; and
- Independent financial analysis on ongoing operation costs and revenue needed to support the 16-week calendar.

In addition, once negotiations for fall 2018 reopen, the district will report on how the district will implement the three weeks of additional annual professional development and flex days, explain how the current number of sessions offered to our students will be maintained, and provide a proposed academic calendar configuration.

The motion was approved through a roll call vote [4 ayes, 0 noes, 1 abstention (Avalos), 2 absent (Drayer, Salazar)] (student advisory vote: aye).

60. It was moved by Dr. Liu and seconded by Ms. Camacho-Rodriguez to Appoint Three Members of the Board of Trustees as Ex Officio Directors of the Cerritos College Foundation. The motion was approved through a roll call vote [5 ayes, 0 noes, 0 abstentions, 2 absent (Drayer, Salazar)] (student advisory vote: aye).

REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

Ms. Patron:

- thanked the students for coming to the board meeting; and
- thanked Dr. Liu and Dr. Fierro for supporting students to go to Taiwan.

Ms. Perez:

- congratulated everyone on the opening of the Math-CIS building;
- acknowledged everyone who attended the Educational Master Plan charrette and added that it was well attended; and
- attended the State of the City events in Lakewood and Bellflower.

Ms. Camacho-Rodriguez:

- provided a summary of the ACCT National Legislative Conference activities.

Dr. Fierro:

- stated that he is looking forward to the Hall of Fame event tomorrow.

Mr. Lewis:

- attended the Norwalk Mayor's Prayer Breakfast a few weeks ago and added that it was a fantastic event;
- attended the Educational Master Plan charrette where many good ideas were discussed;
- participated in mock interviews held by the Norwalk Educational Alliance;
- attended the Falcon Leadership Academy panel where he and others discussed the trustees' role; and
- attended the La Mirada City Council meeting yesterday where he heard a presentation from the La Mirada Youth in Government.

CLOSED SESSION

The Board of Trustees adjourned to closed session at 9:00 p.m.

1. Conference with Labor Negotiators (GC #54957.6)
 - A. Agency Representatives: Dr. Adriana Church, Dr. Jose Fierro
 - B. Employee Organizations:
Cerritos College Faculty Federation (CCFF)
California School Employees Association (CSEA)
2. The meeting was reconvened at 10:02 p.m.

3. The meeting was adjourned at 10:31 p.m.

Signed:

Zurich Lewis, Board President

Dr. Shin Liu, Board Clerk