



CERRITOS COMMUNITY COLLEGE DISTRICT MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, April 20, 2016 at 6:30 p.m.

Note: Videos and transcripts of each board meeting are available online at:
<http://cms.cerritos.edu/board/agendas-and-minutes.htm>

**CALL TO ORDER:
ROLL CALL:**

6:30 p.m. by Dr. Liu

Those present were Dr. Shin Liu, President (Trustee Area 5), Marisa Perez, Board Vice President (Trustee Area 4), Zurich Lewis, Board Secretary (Trustee Area 7) Bob Arthur (Trustee Area 1), Carmen Avalos (Trustee Area 2), John Paul Drayer (Trustee Area 3), Dr. Sandra Salazar (Trustee Area 6), Victor Villalobos (Student Trustee), Dr. Jose Fierro, President/Superintendent, Rick Miranda, Acting Vice President of Academic Affairs, Dr. David El Fattal, Vice President of Business Services, Dr. Mary Anne Gularte, Vice President of Human Resources, Dr. Stephen Johnson, Vice President of Student Services, Michelle Lewellen, Faculty Senate President, Solomon Namala, CCFF President, and Lynn Laughon, CSEA President.

COMMENTS FROM THE AUDIENCE REGARDING CLOSED SESSION

There were no comments.

CLOSED SESSION

Public Employee Discipline/Dismissal/Release (One Employee) (GC# 54957)

1. Conference with Labor Negotiators (GC #54957.6)
 - A. Agency Representatives: Dr. Mary Anne Gularte and Mr. Steven Andelson
 - B. Employee Organizations:
 - Cerritos College Faculty Federation (CCFF)
 - California School Employees Association (CSEA)
 - C. Unrepresented Employees:
 - Management Employees
 - Contract Management Employees
 - Confidential Employees
 - Child Development Center Teachers and Instructional Associate
 - Short-term, Temporary, and Substitute Staff
2. The board reconvened at 7:35 p.m.
3. Invocation: Gustavo Lopez
4. Pledge of Allegiance: Carmen Avalos

5. Roll Call

AGENDA ORGANIZATION

There were no changes to the organization of the agenda.

COMMENTS FROM THE AUDIENCE

Jerry Ramos, Business Administration faculty member, introduced Cesar Garcia, the Vice President of Phi Beta Lambda. Mr. Ramos and Mr. Garcia shared an update of recent student accomplishments.

Pilar Mata, faculty member, stated that she spoke at a board meeting about a year ago and feels that it has created a hostile work environment and unprofessional retaliatory behavior from department chairs and the dean. She added that she is disgusted by the tone of the working conditions and will be filing a charge of disability discrimination against the district.

Dennis Falcon, faculty member, stated that he has been trying to raise awareness to articulate the concerns and to represent the frustration of faculty of color, including minority faculty and staff at Cerritos College. He stated that he discovered a pattern that was representative of a hostile work environment that disproportionality adversely impacts minority faculty and staff. He stated that the most recent campus climate survey was never published. He stated that he met with Dr. Fierro in October regarding these issues but understood that he was new. He also attended a Status of Women and Girls of Color event hosted by Assemblymember Christina Garcia where he made comments that were later criticized. He stated that it is untrue for board members and the President to state that they were unaware of the issues that he was presenting.

REPORTS AND COMMENTS FROM CONSTITUENT GROUPS

There were no reports and comments from constituent groups.

OPEN SESSION AGENDA

6. The Board of Trustees recognized Toni Grijalva, Community Relations Coordinator, as Classified Employee of the Month for March 2016.
7. The Board of Trustees received a summary of Board advisory committee activities from the Board Policy Advisory Committee and Bond Construction Advisory Committee, as attached.

CONSENT CALENDAR ITEMS

It was moved by Mr. Arthur and seconded by Mr. Drayer to approve Consent Agenda Items 8 through 43. Ms. Perez asked that items 27 and 39 be considered separately. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye):

8. Minutes of the regular meeting of March 2, 2016.
9. Minutes of the regular meeting of March 16, 2016.

10. Affirming Rights and Compensation for Student Member of Board of Trustees, as attached.
11. New Courses and Programs, and Modifications to Existing Courses and Programs, as attached.
12. Perkins Grant Honorariums for Workshop Guest Speakers, as attached.
13. BSI-funded Stipends for Basic Skills Initiatives for Spring of 2016, as attached.
14. Learning Community Faculty Stipends, as attached.
15. Teacher Preparation Pipeline Grant (TPP) Faculty Stipends, as attached.
16. HSI STEM (Hispanic Serving Institution/Science, Technology, Engineering, and Mathematics) Grant Stipend for Supervising Student Research, as attached.
17. HSI STEM (Hispanic Serving Institution/ Science, Technology, Engineering, Mathematics) National Aeronautics and Space Administration (NASA) Arduino Stipends, as attached.
18. Stipends for Center for Teaching Excellence Workshops Taking Place Summer Semester 2016, as attached.
19. Notice of Completion for Bid No. 13P004, Fire Alarm Group 5, as attached.
20. Ratification of Change Order No. 1 [Deductive Credit], (Bid No. 14P020, Category 01), Lee & Stires, Inc., Landscape Project, as attached.
21. Ratification of Change Order No. 1 [Owner Added Scope], (Bid No. 14P020, Category 02), Preferred Landscape, Inc., Landscape Project, as attached.
22. Ratification of Change Order No. 1 [Deductive Credit], (Bid No. 14P020, Category 03), K.A.R. Construction, Inc., Landscape Project, as attached.
23. Project Assignment Agreement No. 15 to the Master Independent Consultant Agreement with The Converse Professional Group, DBA Converse Consultants for Geotechnical and Material Testing, and Inspection Services for the Shade Structures Project, as attached.
24. Ratification of Amendment to Project Assignment Agreement No. 3 to the Master Independent Consultant Agreement with Koury Engineering & Testing, Inc. for Campus Wide Utility Investigation Services for the Bond Implementation Project, as attached.
25. Ratification of Amendment to Project Assignment Agreement No. 1 to the Master Independent Consultant Agreement with The Converse Professional Group, DBA Converse Consultants for the New Fine Arts Building, as attached.

26. Amendment to Project Assignment Agreement No. 3 to the Master Architectural/Engineering Services Agreement with Sinha & Keyfauber Engineering, Inc., DBA S&K Engineers for Additional Services on the Central Plant Expansion Project, as attached.
27. Award Food Services Agreement with Saikrupa Foods, Inc. dba SUBWAY for the District's Campus Food Services for Vendor Location No. 3 (, as attached.

Ms. Perez requested a staff report on this item. Mark Logan provided an overview of the process including the reasons that Subway was chosen as the vendor. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).
28. Contract with Pioneer Medical Group for Physician Services, as attached.
29. Ratification of the Amendment to the Agreement with Straight Talk for General Counseling Services, as attached.
30. Contract with SIRSI Corporation for SirsiDynix Library Automation System, as attached.
31. Sale of Surplus and Obsolete Materials/Equipment, as attached.
32. Contracts under \$25,000 for the Month of February 2016.
33. Purchase Orders for the Month of January 2016.
34. Ratification of General Fund, Special Reserve Funds, Restricted Funds, Financial Aid Fund, and Payroll Clearance Fund Warrants for the Quarter Ending March 31, 2016, as attached.
35. Make Budget Transfers and Budget Adjustments, as attached.
36. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel as Needed for the 2015-2016 Academic Year, as attached.
37. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for the 2015-2016 Academic Year, as attached.
38. Ratification of Employee Resignations (Including Separations and Retirements) Accepted by the President/Superintendent, as attached.
39. It was moved by Mr. Arthur and seconded by Mr. Drayer to approve the Employment of Full-Time, First-Year Contract (Probationary):

Added by revision:

Tsang, William, Instructor (Accounting), Column C, Step 3, Faculty Salary Schedule (\$61,617.00/annual), 10-School Month Contract, effective August 15, 2016

Daltro, Marcela, Instructor (Business Administration), Column B, Step 3, Faculty Salary Schedule (\$58,757.00/annual), 10-School Month Contract, effective August 15, 2016

Sartin, Natalie, Instructor (English), Column F, Step 3, Faculty Salary Schedule (\$70,200.00/annual), 10-School Month Contract, effective August 15, 2016

Bilsley, Nicole, Instructor (Geology), Column C, Step 3, Faculty Salary Schedule (\$61,617.00/annual), 10-School Month Contract, effective August 15, 2016

Macias, John, Instructor (History), Column F, Step 3, Faculty Salary Schedule (\$70,200.00/annual), 10-School Month Contract, effective August 15, 2016

Noyes, Nicholle, Instructor (Paralegal), Column F, Step 3, Faculty Salary Schedule (\$70,200.00/annual), 10-School Month Contract, effective August 15, 2016

Sanchez, Veronica, Instructor (Psychology), Column F, Step 4, Faculty Salary Schedule (\$73,059.00/annual), 10-School Month Contract, effective August 15, 2016

Ms. Perez requested an overview of the hiring of seven new faculty time members, including the outreach and how many people applied. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).

40. Employment of Classified Managers:

Banuelos, Javier, Manager, Information Technology, Management Employees Salary Schedule, Grade 32, Step 1 (\$8,226.00/month), effective May 9, 2016

Raphael, Valyncia C., Director, Diversity, Compliance, and Title IX Coordinator, Management Employees Salary Schedule, Grade 37, Step 2 (\$10,263.33/month, reflects the July 1, 2016, 2.5% increase), effective July 11, 2016

41. Student Equity Project Stipends to Faculty-Faculty Inquiry Group (FIG) on Closing the Achievement Gap, as attached.

42. Student Equity Project Stipend to Faculty – Math 60, Elementary Algebra, Open Education Resource Textbook and Related Resources, as attached.

43. Conference Request for Travel Outside the United States – Tijuana, Mexico, as attached.

INFORMATION ITEMS

44. The Board of Trustees reviewed the March 7 and March 28, 2016 College Coordinating Committee Minutes.

45. The Board of Trustees received the Three Month Look-Ahead Schedule of RFP and RFQ Solicitations.

46. The Board of Trustees received Follow-up Information Regarding Credit Card Use.

ADMINISTRATIVE MATTERS

47. It was moved by Mr. Drayer and seconded by Mr. Arthur to adopt Board Resolution #16-0420A, to Recognize the Week of May 15-21, 2016, as Classified School Employee Week in California, as Designated by the California School Employees Association and the California State Legislature, as attached. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).
48. It was moved by Ms. Perez and seconded by Mr. Arthur to a Declare Unrepresented Employees' Salaries Indefinite for 2016-2017 Academic Year, as attached.
- The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).
49. It was moved by Mr. Arthur and seconded by Mr. Drayer to appoint Two Members to the Community Task Force, as attached. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).
50. It was moved by Mr. Arthur and seconded by Mr. Drayer to adopt Resolution No. 16-042016B, Order of Biennial Governing Board Member Elections, as attached. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).

REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

Mr. Villalobos:

- stated that the International Student Association Global Village was great;
- stated that Karen Patron will be the next Student Trustee; and
- indicated that ASCC budget discussions are underway.

Ms. Perez:

- stated that Dr. Fierro served as the Grand Marshal at the City of Hawaiian Gardens parade and thanked ASCC President Eduardo De La Rosa and student activities staff for their participation in the event; and
- congratulated all of the students who ran for office in the ASCC elections.

Dr. Fierro:

- thanked everyone involved in the Go Green Week activities;
- acknowledged the students who competed with him in the Tough Mudder event;
- recognized the women's tennis team who just won the state championships; and
- stated that the college is preparing to conduct the Noel-Levitz survey on campus.

Mr. Lewis:

- attended the second annual La Mirada Prayer Breakfast and added that it was a great event;
- attended a La Mirada Relay for Life Flapjack Fundraiser and is looking forward to having the Norwalk Relay for Life event on campus;
- went to Culinary Arts for the Cornish hen lunch and stated that it was delicious and inexpensive at \$12;

- attended the forum for judicial candidates of Los Angeles County and added that it was important to make educated decisions when voting for these positions; and
- invited everyone to attend the La Mirada carnival at Benton Middle School which is a fundraising event for the La Mirada Foundation.

Mr. Arthur:

- also attended the La Mirada Prayer Breakfast;
- attended a Downey City Council meeting with Dr. Fierro and Miya Walker and added that it was an honor to be asked to give the Pledge of Allegiance to that body;
- attended the Norwalk chamber luncheon with Supervisor Don Knabe and added that it was a candid and enjoyable afternoon;
- had the pleasure of attending the college's annual Advisory Committee breakfast and added that the keynote speaker was riveting; and
- thanked Tilden-Coil for providing a construction tour this afternoon.

51. The Board of Trustees returned to closed session at 8:51 p.m. and the meeting was adjourned at 9:26 p.m.

Signed:

Dr. Shin Liu, Board President

Zurich Lewis, Board Secretary