



## **CERRITOS COMMUNITY COLLEGE DISTRICT MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES**

**Wednesday, May 3, 2017 at 7:00 p.m.**

Note: Videos and transcripts of each board meeting are available online at:  
<http://cms.cerritos.edu/board/agendas-and-minutes.htm>

**CALL TO ORDER:  
ROLL CALL:**

7:00 p.m. by Mr. Lewis

Those present were Zurich Lewis, President (Trustee Area 7), Carmen Avalos, Vice President (Trustee Area 2), Dr. Shin Liu, Clerk (Trustee Area 5), Martha Camacho-Rodriguez (Trustee Area 1), Marisa Perez, (Trustee Area 4), Dr. Sandra Salazar (Trustee Area 6), Karen Patron (Student Trustee), Dr. Jose Fierro, President/Superintendent, Rick Miranda, Acting Vice President of Academic Affairs, Felipe Lopez, Vice President of Business Services, Dr. Adriana Flores-Church, Vice President of Human Resources, Dr. Stephen Johnson, Vice President of Student Services, Michelle Lewellen, Faculty Senate President, Lyndsey Lefebvre, CCFF Representative, and Lynn Laughon, CSEA President.

1. Invocation: David Betancourt
2. Pledge of Allegiance: Martha Camacho-Rodriguez
3. Roll Call

### **AGENDA ORGANIZATION**

It was moved by Ms. Avalos and seconded by Ms. Camacho-Rodriguez to postpone Items 28 through 33 to the May 17 board meeting. The motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).

### **COMMENTS FROM THE AUDIENCE**

Pilar Mata expressed concerns regarding the Science, Engineering, and Mathematics Division, the Math Department, and enrollment management.

### **REPORTS AND COMMENTS FROM CONSTITUENT GROUPS**

There were no reports and comments from constituent groups.

### **OPEN SESSION AGENDA**

4. The Board of Trustees recognized Rich Cameron for his years of dedicated service to Cerritos College.

5. As information, the Board of Trustees received a summary of activities from the Bond Construction Advisory Committee.

### **CONSENT CALENDAR ITEMS**

It was moved by Ms. Avalos and seconded by Ms. Perez to approve Consent Agenda Items 6 through 44. Dr. Salazar requested that Item 6 be considered separately. The motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye):

6. It was moved by Ms. Avalos and seconded by Ms. Perez to approve Student and Employee International Travel—Taiwan (revised). Dr. Fierro stated that the item was revised as he and Dr. Johnson no longer plan to travel. Dr. Salazar expressed concerns about paying for an advisor for the trip when the students are 18 years of age and older. After discussion, the motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).
7. Ratification of Conference Request for Travel Outside the United States - Kyoto, Japan for Dr. Jianli Hu
8. New Courses and Programs, and Modifications to Existing Courses and Programs
9. Stipends for the Assessment, Remediation and Retention for Associate Degree Nursing Registered Nursing (RN) Program Grant RFA # 16-200-002 for Spring 2017
10. BSI-Funded Stipends for AIME Basic Skills Initiative for Spring 2017
11. Stipends for Center for Teaching Excellence Summer Institute Taking Place Summer Semester 2017
12. Report of the Technical & Occupational Program (TOP) Committee on Career Technical Education (CTE) Programs
13. Ratification of Change Order No. 3 [Owner Added Scope], (Bid No. 13P032, Category 09), ABBA Distributors dba Design Hardware, Fine Arts-CIS/Math Building
14. Ratification of Change Order No. 11 [Errors], (Bid No. 13P032, Category 11), Sierra Lathing Co., Inc., Fine Arts-CIS/Math Building
15. Ratification of Change Order No. 5 [Unforeseen Conditions, Agency Driven Changes], (Bid No. 13P032, Category 18), Emphyrean Plumbing, Inc., Fine Arts-CIS/Math Building
16. Ratification of Change Order No. 6 [Owner Added Scope, Agency Driven Changes], (Bid No. 13P032, Category 18), Emphyrean Plumbing, Inc., Fine Arts-CIS/Math Building
17. Ratification of Change Order No. 3 [Unforeseen Conditions, Agency Driven Changes, Owner Added Scope, Errors], (Bid No. 13P032, Category 19), RDM Electric, Inc., Fine Arts-CIS/Math Building
18. Ratification of Change Order No. 4 [Agency Driven Changes, Errors, Owner Added Scope], (Bid No. 13P032, Category 19), RDM Electric, Inc., Fine Arts-CIS/Math Building

19. Resolution No. 17-0503B To Let Purchase Orders or Contracts with Apple, Inc. as a Sole Source Procurement of Product
20. Purchase Materials Through Other Public Agency Contracts
21. Purchase Orders for the Month of March 2017
22. Contracts Under \$25,000 for the Month of March 2017
23. Agreement with ABC Unified School District for the Partnership for Adult Academic and Career Education (PAACE) Regional Consortium
24. Agreement with Downey Unified School District for the Partnership for Adult Academic and Career Education (PAACE) Regional Consortium
25. Agreement with Norwalk-La Mirada Unified School District for the Partnership for Adult Academic and Career Education (PAACE) Regional Consortium
26. Ratification of the Amendment to the Agreement with the Los Angeles Universal Preschool (LAUP) for the CSPP Quality Improvement Block Grant
27. Ratification of Amendment to the Agreement with Phytorion, Inc. for Services to Implement the Student Data Warehouse – Phase 2
28. This item was pulled from the agenda.
29. This item was pulled from the agenda.
30. This item was pulled from the agenda.
31. This item was pulled from the agenda.
32. This item was pulled from the agenda.
33. This item was pulled from the agenda.
34. Resolution #17-0503C Approving a Debt Issuance and Management Policy in Accordance with Senate Bill No. 1029
35. Resolution #17-0503D to Approve the Use of Education Protection Account Proceeds Resulting From the Passage of Proposition 30
36. Ratification of General Fund, Special Reserve Funds, Restricted Funds, Financial Aid Fund, and Payroll Clearance Fund Warrants for the Quarter Ending March 31, 2017
37. Quarterly Fiscal Status Report for the Quarter Ending December 31, 2016

38. Make Budget Transfers and Budget Adjustments
39. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel as Needed for the 2016-2017 Academic Year

Added by revision:

Program Assistant (Technology), Classified Salary Schedule: Grade 30, Step 5 (\$4,483.00/month), effective May 4, 2017: Sierra, Brenda

40. Employment of 2017 Summer Session Faculty Personnel
41. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2016-2017 Academic Year
42. Ratification of Employee Resignations (Including Separations and Retirements) Accepted by the President/Superintendent

Added by revision:

Garner, Jacqueline, Admissions & Records Tech II, effective 4/28/2017

43. Work Calendar for the 2017-2018 Fiscal Year for Classified Bargaining Unit, Management, and Confidential Employees
44. Resolution 17-0503A, Adoption of the Cerritos College District Equal Employment Opportunity Plan, as Reviewed and Revised by the District's Diversity and Equal Employment Opportunity Advisory Committee, and in Compliance with the California Education Code and Title 5 Requirement. The Board of Trustees' Resolution Reaffirms the District's Commitment to Non-Discrimination and Dedication to Fostering a Diverse and Inclusive Workplace.

### **INFORMATION ITEMS**

45. The Board of Trustees reviewed the March 27, 2017 and April 10, 2017 College Coordinating Committee Minutes.

### **ADMINISTRATIVE MATTERS**

46. It was moved by Ms. Perez and seconded by Ms. Avalos to approve Sabbatical Leave Reports for 2014-2015 Academic Year.

The motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).

47. It was moved by Ms. Perez and seconded by Ms. Avalos to approve Sabbatical Leave Reports for 2015-2016 Academic Year.

The motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).

48. It was moved by Ms. Perez and seconded by Ms. Avalos to adopt Resolution No. 17-0503E in Support of Assembly Bill 705 to Increase Student Success through the Utilization of Multiple Measures.

The motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).

## **REPORTS AND COMMENTS FROM DISTRICT OFFICIALS**

Ms. Patron:

- announced that the ASCC Springs Award Banquet will be held on May 5 at 6:00 p.m.; and
- announced that the library is offering extended hours during finals week.

Ms. Perez:

- recognized Dr. Mary Sieu who again won the “Superintendent of the Year” award;
- attended the State of the District hosted by the Artesia Chamber of Commerce;
- announced that the Artesia Chamber of Commerce is having a scholarship application that is open to their residents;
- interviewed students from the City of Hawaiian Gardens for a \$25,000 high school scholarship program; and
- shared details regarding the Pan Am Fiesta in the City of Lakewood.

Ms. Camacho-Rodriguez:

- thanked the professors who presented their sabbatical leave research at the last meeting and added that she looks forward to hearing from the other set of instructors going on leave; and
- thanked Ms. Mata for advocating for the students.

Ms. Avalos:

- thanked the English department for sharing the journal of the student writings and added that the work is outstanding; and
- thanked Dr. Charles Ara and congratulated him on his retirement from the area.

Dr. Fierro:

- shared a summary of recent campus and community events he has been involved in;
- congratulated James MacDevitt on receiving the Most Outstanding Faculty Award;
- stated that May 22 Legislative Advocacy Day and encouraged everyone to speak with their local legislators; and
- congratulated student Rob Flores who will be graduating this year and added that he does great work on his radio show.

Mr. Lewis:

- attended the monthly La Mirada Chamber of Commerce meeting;
- stated that the Norwalk Santa Fe Springs Chamber mixer was an enjoyable time; and
- stated that he will be attending the La Mirada Carnival at Benton Middle School.

## CLOSED SESSION

The Board of Trustees adjourned to closed session at 8:14 p.m.

49. Public Employee Employment (GC #54957)
  - A. Consideration of Employment of Vice President of Academic Affairs/Assistant Superintendent
  
50. Conference with Real Property Negotiator (GC §54956.8)  
Property: Approximate 5.2 acres situated in southwest portion of the Cerritos College campus  
Negotiating Parties: Felipe R. Lopez, Vice President of Business Services/Assistant Superintendent  
Under Negotiation: Lease Terms
  
51. Conference with Labor Negotiators (GC #54957.6)
  - A. Agency Representatives: Dr. Adriana Church, Dr. Jose Fierro
  - B. Employee Organizations:  
Cerritos College Faculty Federation (CCFF)  
California School Employees Association (CSEA)
  - C. Unrepresented Employees:  
Management Employees  
Contract Management Employees  
Confidential Employees  
Child Development Center Teachers and Instructional Associate  
Short-term, Temporary, and Substitute Staff
  
52. The meeting was reconvened at 9:14 p.m.
  
53. The meeting was adjourned in memory of Jose Sahagun at 9:14 p.m.

Signed:

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Zurich Lewis, Board President

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Dr. Shin Liu, Board Clerk