



CERRITOS COMMUNITY COLLEGE DISTRICT MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, July 20, 2016 at 6:30 p.m.

Note: Videos and transcripts of each board meeting are available online at:
<http://cms.cerritos.edu/board/agendas-and-minutes.htm>

**CALL TO ORDER:
ROLL CALL:**

6:30 p.m. by Dr. Liu

Those present were Dr. Shin Liu, President (Trustee Area 5), Zurich Lewis, Board Clerk (Trustee Area 7), Carmen Avalos (Trustee Area 2), John Paul Drayer (Trustee Area 3), Karen Patron (Student Trustee), Dr. Jose Fierro, President/Superintendent, Rick Miranda, Acting Vice President of Academic Affairs, Dr. Stephen Johnson, Vice President of Student Services, Dr. Solomon Namala, CCFE President, and David Ward, CSEA Representative. Bob Arthur (Trustee Area 1), Dr. Sandra Salazar (Trustee Area 6), and Marisa Perez, Board Vice President (Trustee Area 4) were not present.

COMMENTS FROM THE AUDIENCE REGARDING CLOSED SESSION

There were no comments.

CLOSED SESSION

1. President/Superintendent's 2016-17 Goals
2. Conference with Labor Negotiators (GC #54957.6)
 - A. Agency Representatives: Dr. Mary Anne Gularte and Mr. Steven Andelson
 - B. Employee Organizations:
Cerritos College Faculty Federation (CCFF)
3. The board reconvened at 7:30 p.m.
4. Invocation: John Paul Drayer
5. Pledge of Allegiance: Zurich Lewis
6. Roll Call

AGENDA ORGANIZATION

There were no changes to the agenda organization.

COMMENTS FROM THE AUDIENCE

Erica Moreno, Patricia del Castillo, Christina Galvez, Jerry Ramos, and Dr. Kimberley Duff spoke in support of the employees who recently resigned at the Child Development Center.

REPORTS AND COMMENTS FROM CONSTITUENT GROUPS

There were no reports and comments from constituent groups.

OPEN SESSION AGENDA

7. The Board of Trustees recognized Monique Valencia, Program Assistant, as Classified Employee of the Month for June 2016.
8. The Board of Trustees recognized Steven Kim and Tom Chu, Multimedia Technicians, as the Classified Team for the Month for June 2016.
9. The Board of Trustees received a presentation from Linda Vasquez, Director, Regional Affairs for the Campaign for College Opportunity.
10. The Board of Trustees recognized Ruben Cortez for his years of dedicated service to Cerritos College.
11. The Board of Trustees received a summary of Board advisory committee activities, as attached.

CONSENT CALENDAR ITEMS

It was moved by Mr. Lewis and seconded by Dr. Liu to approve Consent Calendar Items 12 through 65. The motion failed through a roll call vote [3 ayes, 1 no (Drayer), 0 abstentions, 3 absent (Arthur, Perez, Salazar)] (student advisory vote: aye).

12. Minutes of the regular meeting of May 4, 2016.
13. Minutes of the special meeting of May 4, 2016.
14. Minutes of the regular meeting of May 18, 2016.
15. Minutes of the regular meeting of June 1, 2016.
16. Minutes of the special meeting of June 3, 2016.
17. Ratification of Conference Request for Travel Outside the United States for Chris Richardson, as attached.
18. BSI-funded Stipend for Student Success Center Initiatives for Spring of 2016, as attached.
19. Stipends for Faculty Training for the Retail Management Grant Training Program, as attached.

20. 2016-2017 Perkins/CTE Transition Funds Allocation in the amount of \$889,479, as attached.
21. Teacher Preparation Pipeline Grant (TPP) Faculty Stipends, as attached.
22. Acceptance of the Report of the Technical & Occupational Program (TOP) Committee on Career Technical Education (CTE) Programs, as attached.
23. Notice of Completion for Bid No. 14P014, Category 02, Learning Resource Center Phase 3 Renovation, as attached.
24. Notice of Completion for Bid No. 14P014, Category 03, Learning Resource Center Phase 3 Renovation, as attached.
25. Notice of Completion for Bid No. 14P020, Category 01, Landscape: Alondra & Studebaker, as attached.
26. Notice of Completion for Bid No. 14P020, Category 02, Landscape: Alondra & Studebaker, as attached.
27. Notice of Completion for Bid No. 14P020, Category 04, Landscape: Alondra & Studebaker, as attached.
28. Rejection of All Bids for Bid No. 15P006, Shade Structures, as attached.
29. Change Order No. 1 [Unforeseen Condition, Owner Added Scope], (Bid No. 13P024, Category 05), Avi-Con, Inc. dba CA Construction, Culinary Arts Renovation, as attached.
30. Change Orders No. 1, 2, and 3 [Agency Driven Changes, Unforeseen Conditions, Errors], (Bid No. 13P032, Category 04), Rocky Coast Builders, Inc., Fine Arts-CIS/Math Building, as attached.
31. Ratification of Change Order No. 1 [Agency Driven Change], (Bid No. 13P032, Category 19), RDM Electric, Inc., Fine Arts-CIS/Math Building, as attached.
32. Ratification of Change Order No. 1 [Agency Driven Change], (Bid No. 14P006, Category 10), Golden Glass, Inc., Fine Arts-CIS/Math Building, as attached.
33. Ratification of Change Order No. 2 [Deductive Credit], (Bid No. 14P020, Category 03), K.A.R. Construction, Inc., Landscape: Alondra & Studebaker Project, as attached.
34. Ratification of Change Order No. 1 [Deductive Credit], (Bid No. 14P019, Category 02), Bon Air, Inc., Campus Electrical and Chilled Water Upgrade Project, as attached.
35. Project Assignment Agreement No. 1 to the Master Architectural/Engineering Services Agreement with LPA, Inc. for the Stadium Turf Replacement Project, as attached.
36. Project Assignment Agreement No. 6 to the Master Inspector Services Agreement with The Vinewood Company, LLC for the EMS Upgrade Project, as attached.

37. Ratification of Amendment to Project Assignment Agreement No. 3 to the Master Inspector Services Agreement with TYR, Inc. for the Sports Field Restroom Project, as attached.
38. Ratification of Amendment to Project Assignment Agreement No. 1 to the Master Independent Consultant Agreement with The Converse Professional Group, DBA Converse Consultants for the New Fine Arts Building, as attached.
39. Ratification of Contract with the Los Angeles County Office of Education for the Annual Agreement for PeopleSoft Financial Systems, as attached.
40. Agreement with the California Department of Education for General Child Care and Development Programs for Fiscal Year 2016-2017, as attached.
41. Agreement with the California Department of Education for the California State Preschool Program for Fiscal Year 2016-2017, as attached.
42. Ratification of the Amendment to the Agreement with the California Department of Education for the California State Preschool Program for Fiscal Year 2015-2016, as attached.
43. Resolution No. 16-0720A to Enter into ESCO Agreement under the Memorandum of Understanding for Energy Services Contractor with Enviser for the Campus Energy Management System Project, as attached.
44. Resolution No. 16-0720B To Let Purchase Orders or Contracts with Ciber, Inc. as a Sole Source Procurement for Services to Modify the Interface for Faculty Workload and Teaching Assignment Processes, as attached.
45. Resolution No. 16-0720C To Let Purchase Orders or Contracts with Phytorion, Inc. as a Sole Source Procurement for Services to Implement the Student Data Warehouse – Phase 2, as attached.
46. Ratification of Acceptance of Gifts, as attached.
47. Records Disposal Per Title V of the California Code of Regulations, as attached.
48. Ratification of General Fund, Special Reserve Funds, Restricted Funds, Financial Aid Fund, and Payroll Clearance Fund Warrants for the Quarter Ending June 30, 2016, as attached.
49. Resolution Nos. 16-0720D and 16-0720E Authorizing Specified Employees of the Cerritos Community College District to Approve Notices of Employment, Contracts, and Orders for Salary or Commercial Payments in the LACOE Financial System for the Period July 21, 2016 to December 31, 2016, as attached.
50. Sale of Surplus and Obsolete Materials/Equipment, as attached.
51. Contracts under \$25,000 for the Month of May 2016.

52. Purchase Orders for the Month of May 2016.
53. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel as Needed for the 2015-2016 and 2016-2017 Academic Year, as attached.

Added by revision:

Admissions and Records Technician I (Admissions and Records), Grade 28, Step 1 (\$3,571.00/month) effective July 21, 2016: Jessica Otero

Admissions and Records Technician I (Admissions and Records), Grade 28, Step 1 (\$3,571.00/month) effective August 1, 2016: Paola Leguizamon

Administrative Clerk II (Counseling), Grade 24, Step 1 (\$3,258.00/month) effective July 21, 2016: Sophia Valencia

54. Employment of 2016 Summer Session Faculty Personnel, as attached.
55. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2016-2017 Academic Year, as attached.
56. Ratification of Employee Resignations (Including Separations and Retirements) Accepted by the President/Superintendent, as attached.
57. Employment of Full-Time, First-Year Contract (Probationary), as follows:

Barrera de Contreras, Gabriela, Instructor (GED/Basic Skills), Column B, Step 3, Faculty Salary Schedule (\$58,757/annual), 10-School Month Contract, effective August 15, 2016

Bonness, Nicholas Sean, Instructor (Chemistry), Column B, Step 3, Faculty Salary Schedule (\$58,757/annual), 10-School Month Contract, effective August 15, 2016

Li, DeJun, Instructor (Engineering Design), Column B, Step 3, Faculty Salary Schedule (\$58,757/annual), 10-School Month Contract, effective August 15, 2016

Martinez, Rachel, DSPS Disability Specialist/Instructor (Disabled Students Programs & Services), Column B, Step 3, Faculty Salary Schedule (\$70,508.40/annual), 12-School Month Contract, effective July 25, 2016

McIlroy, LeeAnne, Instructor (English as a Second Language), Column B, Step 3, Faculty Salary Schedule (\$58,757/annual), 10-School Month Contract, effective August 15, 2016

O'Connor, Jennifer, Instructor (Adapted Physical Education), Column B, Step 3, Faculty Salary Schedule (\$58,757/annual), 10-School Month Contract, effective August 15, 2016

Pestolesi, Kari, Instructor/Coach (Health/Physical Education/Volleyball), Column B, Step 3, Faculty Salary Schedule (\$58,757/annual), 10-School Month Contract, effective August 15, 2016

Taber, Charles, Instructor (Welding), Column B, Step 3, Faculty Salary Schedule (\$58,757/annual), 10-School Month Contract, effective August 15, 2016

Added by revision:

Aguayo, Roberto, Counselor (Counseling & Guidance), Column B, Step 3, Faculty Salary Schedule (\$70,508.40/annual), 12-School Month Contract, effective July 28, 2016

Mahoney, Michelle, Counselor (Counseling & Guidance), Column B, Step 3, Faculty Salary Schedule (\$70,508.40/annual), 12-School Month Contract, effective July 25, 2016

Lee, Randy, Career Counselor (Career Services), Column B, Step 3, Faculty Salary Schedule (\$70,508.40/annual), 12-School Month Contract, effective August 1, 2016

58. Employment of Temporary Full-Time Faculty Employee, as follows:

Moskun, Amy, Instructor (Chemistry), Column F, Step 3 Faculty Salary Schedule (\$70,200/Annual), 10-School Month Contract, effective August 15, 2016

59. Employment of Classified Managers, as follows:

Yorke, Carla, Senior Manager, Dual Enrollment, Educational Partnerships & Programs, Management Employees Salary Schedule, Grade 29, Step 1 (\$7,643.00/month), effective July 21, 2016

Strand, Hans, Captain of Campus Police, Campus Police, Management Employees Salary Schedule, Grade 28, Step 6 (\$8,714.00/month), effective July 21, 2016

60. Extension of Temporary Reassignment of Classified Managers, as follows:

Strand, Hans, Interim Captain of Campus Police, Campus Police, Management Employees Salary Schedule, Grade 28, Step 6 (\$8,714.00/month) extend end date from July 1 through July 20, 2016

61. Request for Unpaid Leave of Absence: Dr. David Betancourt, Professor (Music Department), as attached.

62. Request for Unpaid Leave of Absence: Ms. Pamela Lewandowski, Assistant Professor, as attached.

63. Reorganization of the Child Development Center, new Salary Schedule, and new Child Development Center Job Descriptions, as attached.

64. New Classified Management Job Classification and Description of Admissions and Records Assistant Director, as attached.

65. Student Equity Project Stipends to Faculty-Faculty Inquiry Group (FIG) on Closing the Achievement Gap, as attached.

INFORMATION ITEMS

66. The Board of Trustees received the Initial Proposal of the California School Employees Association (CSEA), Chapter #161, to the Cerritos Community College District for Negotiation of the CSEA-District Collective Bargaining Agreement for the Period July 1, 2016 - June 30, 2017 Re-Openers, and Notification of a Public Hearing at the August 17 Regular Board Meeting.
67. This item was removed from the agenda.

REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

Ms. Patron:

- stated that students are frustrated that they pay the same fees in summer but do not receive the same services; and
- asked where the radio station will be located after the Burnight Centre is gone.

Mr. Drayer:

- expressed his well wishes for Bellflower councilmembers Sonny Santa Ines and Ron Schnablegger; and
- asked that tonight's meeting be adjourned in memory of Jerry Miller from Bellflower.

Zurich Lewis:

- thanked everyone who attended the Fireworks Day at La Mirada Regional Park and added that the Rotary Club of La Mirada had a record fundraiser through the fireworks booth;
- congratulated his father, John Lewis, on being the new president of the Rotary Club of La Mirada; and
- participated in the La Mirada Charity Tennis Tournament held at Biola University and thanked coach Dee Henry for her hard work.

Dr. Fierro:

- encouraged everyone to attend the music and sports festival this weekend in support of student scholarships.

68. The meeting was adjourned in memory of Jerry Miller at 8:54 p.m.

Signed:

Dr. Shin Liu, Board President

Zurich Lewis, Board Secretary