



## **CERRITOS COMMUNITY COLLEGE DISTRICT MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES**

**Wednesday, October 19, 2016 at 6:30 p.m.**

Note: Videos and transcripts of each board meeting are available online at:  
<http://cms.cerritos.edu/board/agendas-and-minutes.htm>

**CALL TO ORDER:  
ROLL CALL:**

6:30 p.m. by Dr. Liu

Those present were Dr. Shin Liu, President (Trustee Area 5), Marisa Perez, Board Vice President (Trustee Area 4), Zurich Lewis, Board Secretary (Trustee Area 7) Carmen Avalos (Trustee Area 2), John Paul Drayer (Trustee Area 3), Dr. Sandra Salazar (Trustee Area 6), Karen Patron (Student Trustee), Dr. Jose Fierro, President/Superintendent, Harry Joel, Interim Vice President of Human Resources, Dr. Stephen Johnson, Vice President of Student Services, Michelle Lewellen, Faculty Senate President, Dr. Solomon Namala, CCFE President, and Lynn Laughon, CSEA President. Bob Arthur (Trustee Area 1) was not present.

### **COMMENTS FROM THE AUDIENCE REGARDING CLOSED SESSION**

There were no comments.

### **CLOSED SESSION**

1. Conference with Labor Negotiators (GC #54957.6)
  - A. Agency Representatives: Harry Joel and Mr. Steven Andelson
  - B. Employee Organizations:  
Cerritos College Faculty Federation (CCFF)
2. The board reconvened at 7:30 p.m.
3. Invocation
4. Pledge of Allegiance: Dr. Salazar
5. Roll Call

### **AGENDA ORGANIZATION**

There were no changes to the organization of the agenda.

## **COMMENTS FROM THE AUDIENCE**

Tomas Requejo provided a letter to the board requesting that the college investigate the Courts to College program.

## **REPORTS AND COMMENTS FROM CONSTITUENT GROUPS**

Michelle Lewellen, Faculty Senate President provided an update on OER initiatives currently underway.

## **OPEN SESSION AGENDA**

6. The Board of Trustees recognized Daniel Tufnell, Locker and Equipment Specialist in the Health, Physical Education, and Athletic Department, as Outstanding Classified/Confidential Employee of the Month for September 2016.
7. The Board of Trustees recognized Sue Parsons for her years of dedicated service to Cerritos College.
8. Relay for Life of Norwalk gave a presentation to the Board of Trustees thanking Cerritos College for its support of the 2016 Relay for Life of Norwalk.
9. The Board of Trustees received a summary of Board advisory committee activities from the Bond Construction Advisory Committee.

## **CONSENT CALENDAR ITEMS**

It was moved by Mr. Drayer and seconded by Ms. Perez to approve Consent Agenda Items 10 through 42. The motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 1 absent (Arthur)] (student advisory vote: aye):

10. New Courses and Programs, and Modifications to Existing Courses and Programs
11. Conference Request for Travel Outside the United States – Vancouver, British Columbia
12. Teacher Preparation Pipeline Grant (TPP) Faculty Stipends
13. BSI-funded Stipends for AIME Basic Skills Initiative for Fall of 2016
14. Learning Community Faculty Stipends
15. Acceptance of Gifts
16. Bid No. 16P001, Multi-Purpose Fire Alarm Upgrade
17. Bid No. 16P002, Shade Structures – Category 01, Demo/Grading/Site and Structural Concrete
18. Bid No. 16P002, Shade Structures – Category 02, Landscaping

19. Bid No. 16P002, Shade Structures – Category 03, Shade Structure Steel
20. Bid No. 16P002, Shade Structures – Category 04, Paint
21. Bid No. 16P002, Shade Structures – Category 05, Electrical
22. Reduction of Retention, Bid No. 14P006, Category 05, Anderson Charnesky Structural Steel, Inc., Fine Arts-CIS/Math Building
23. Ratification of Change Order No. 1 [Deductive Credit], (Bid No. 13P032, Category 08), Best Contracting Services, Inc., Fine Arts-CIS/Math Building
24. Ratification of Change Order No. 1 [Deductive Credit], (Bid No. 14P006, Category 05), Anderson Charnesky Structural Steel, Inc., Fine Arts-CIS/Math Building
25. Ratification of Change Order No. 2 [Deductive Credit], (Bid No. 14P006, Category 05), Anderson Charnesky Structural Steel, Inc., Fine Arts-CIS/Math Building
26. Ratification of Change Order No. 3 [Agency Driven Changes, Unforeseen Conditions, Owner Added Scope, Errors], (Bid No. 14P006, Category 05), Anderson Charnesky Structural Steel, Inc., Fine Arts-CIS/Math Building
27. Ratification of Change Order No. 4 [Agency Driven Changes, Owner Added Scope, Errors], (Bid No. 14P006, Category 05), Anderson Charnesky Structural Steel, Inc., Fine Arts-CIS/Math Building
28. Ratification of Change Order No. 1 [Owner Added Scope], (Bid No. 13P032, Category 11), Sierra Lathing Co., Inc., Fine Arts-CIS/Math Building
29. Ratification of Change Order No. 2 [Owner Added Scope], (Bid No. 13P032, Category 11), Sierra Lathing Co., Inc., Fine Arts-CIS/Math Building
30. Ratification of Change Order No. 3 [Owner Added Scope, Agency Driven, Errors], (Bid No. 13P032, Category 11), Sierra Lathing Co., Inc., Fine Arts-CIS/Math Building
31. Ratification of Change Order No. 4 [Owner Added Scope, Agency Driven, Errors], (Bid No. 13P032, Category 11), Sierra Lathing Co., Inc., Fine Arts-CIS/Math Building
32. Ratification of the Agreement with Chabot-Las Positas Community College District for Early Childhood Mentor Programs
33. Contract with Victor Arreola for Outreach Coordinator Services for the California Apprenticeship Initiative Pre-Apprenticeship Grant
34. Contracts under \$25,000 for the Month of August 2016
35. Purchase Orders for the Month of August 2016
36. Make Budget Transfers and Budget Adjustments

37. Ratification of General Fund, Special Reserve Funds, Restricted Funds, Financial Aid Fund, and Payroll Clearance Fund Warrants for the Quarter Ending September 30, 2016
38. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel as Needed for the 2016-2017 Academic Year

Added by revision:

Program Facilitator (Student Support Services/LINC), Classified Salary Schedule: Grade 38, Step 1 (\$4,496/month), effective: November 14, 2016 Linda S. Ramos

39. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2016-2017 Academic Year
40. Ratification of Employee Resignations (Including Separations and Retirements) Accepted by the President/Superintendent
41. Employment of Educational Manager:

Colleen McKinley, Director, Educational Partnerships and Programs, Educational Partnerships and Programs, Management Salary Schedule, Grade 38, Step 4 (\$11,320.00/month), effective October 31, 2016

42. Ratification of Temporary Management “Out-of-Classification” Assignment

### **INFORMATION ITEMS**

43. The Board of Trustees reviewed the May 23, 2016, August 29, 2016, September 12, 2016, and September 26, 2016 College Coordinating Committee Minutes.
44. The Board of Trustees reviewed the Citizens’ Bond Oversight Committee Chair’s Report to the Board of Trustees.
45. The Board of Trustees reviewed the Associated Students Cerritos College (ASCC) Financial Report for the Period Ending June 30, 2016.
46. The Board of Trustees reviewed the Associated Students of Cerritos College (ASCC) Annual Budget for 2016-17.

### **ADMINISTRATIVE MATTERS**

47. It was moved by Mr. Drayer and seconded by Dr. Liu to adopt Board Policy and Administrative Procedure 3440 – Service Animals. The motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 1 absent (Arthur)] (student advisory vote: aye).

## REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

Ms. Avalos:

- commended the Theater Department and all the students who performed at the last play;
- shared that the month of October is Domestic Violence Awareness Month; and
- enjoyed attending the Homecoming festivities.

Mr. Lewis:

- thanked the Norwalk Community Coordinating Council for holding the flapjack fundraiser that supports scholarships for veterans at Cerritos College;
- attended the Halloween parade in the city of Norwalk; and
- attended the elected officials reception that Don Knabe hosted and thanked him for his years of service.

Ms. Perez:

- attended the American Community College Trustee Conference and added that it was a great conference;
- thanked staff for putting together materials for the Lakewood Education Foundation dinner;
- stated that next week is Red Ribbon Week and added that she is working to put together a team to participate in the Red Ribbon Parade through the City of Hawaiian Gardens; and
- stated that the college just signed an MOU with Bellflower School District to do parent engagement workshops at some of the elementary schools in Bellflower School District.

Dr. Fierro:

- stated that the Homecoming activities were great;
- shared the latest version of the *inSight* publication; and
- attended the Halloween parade in Norwalk.

Mr. Drayer:

- had a great time at Homecoming;
- expressed concerns about the comments made by Mr. Requejo; and
- stated that his experience is that board members don't have First Amendment rights, freedom of speech or freedom to a fair hearing.

Dr. Salazar:

- participated in the annual Norwalk Halloween parade her son;
- was a speaker at the Women's Professional Summit in Anaheim where she discussed the medical field and her role as a trustee.

48. The meeting was adjourned at 8:51 p.m.

Signed:

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Dr. Shin Liu, Board President

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Zurich Lewis, Board Secretary