

CERRITOS COMMUNITY COLLEGE DISTRICT
MINUTES OF THE MEETINGS OF THE BOARD OF TRUSTEES

JULY TO DECEMBER 2011

CERRITOS COMMUNITY COLLEGE DISTRICT

Minutes of Board of Trustees Meetings

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CERRITOS COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
JULY 6, 2011

- I. CALL TO ORDER The meeting was called to order at 6:00 p.m. by Mr. Tom Jackson, Board President. Those present were Mr. Bob Arthur, Dr. Tina Cho, Dr. Ted Edmiston, Dr. Bob Hughlett, Dr. Shin Liu, Mr. Tom Jackson, Ms. Jean McHatton and Ms. Areal Hughes, Student Trustee. Others present were the President/Superintendent, Vice President of Academic Affairs, Vice President of Business Services, Vice President of Student Services, a Faculty Senate Representative and the CSEA President.
- II. PLEDGE OF ALLEGIANCE The flag salute was led by Steven Camarena, recent Cerritos College graduate.
- Mr. Jackson indicated that there was a need for immediate action regarding two issues that came to the attention of the college subsequent to the agenda being posted. Dr. Edmiston moved to add the following two items to the closed session agenda:
- A. Pending Litigation [GC #54956.9(c)]
B. Public Employee Employment (GC# 54957)
5. Consideration of Employment of Interim Director of Physical Plant
- Ms. McHatton seconded and the vote for approval was unanimous.
- III. APPROVAL OF MINUTES
- A. It was moved by Mr. Arthur and seconded by Dr. Hughlett to approve the minutes of the regular meeting of June 8, 2011. The vote for approval was unanimous (student advisory vote: aye).
- B. It was moved by Mr. Arthur and seconded by Dr. Hughlett to approve the minutes of the regular meeting of June 15, 2011. The vote for approval was unanimous (student advisory vote: aye).
- IV. INSTITUTIONAL PRESENTATIONS There were no institutional presentations.
- V. PUBLIC PRESENTATIONS There were no public presentations.
- VI. CONSENT AGENDA It was moved by Dr. Hughlett and seconded by Dr. Edmiston to approve the consent agenda and addendum. Mr. Jackson requested that item VI.C be held for separate consideration. The vote for approval and/or ratification of the following items was unanimous (student advisory vote: aye):
- C. It was moved by Mr. Jackson and seconded by Mr. Arthur to approve item C:
- Approval of "It's All About the Fruit" Award, as attached.
- Mr. Jackson commended the staff in the Child Development Center for their involvement and being selected for this award. The vote for approval was unanimous.
- A. Acceptance of Chancellor's Office Statewide Advisory Committee Coordination 2011-2012, as attached.

- B. Acceptance of 2011-2012 Perkins Funds (VTEA), as attached.
- C. This item was considered separately.
- D. Stipends for Faculty Participating in the iFALCON Title V Faculty Inquiry Groups for the 2010-2011 Academic Year, as attached.
- E. Stipends for Faculty Participating in the Student Success Summer Institute "Bridging Faculty Curriculum with Academic Support," as attached.
- F. Program for Disposal of Library Discards, as attached.
- G. Denial of Claim Against the District, as attached.
- H. Bid #1011-06, Auto Technology Complex, AV/IT, as attached.
- I. Bid #1011-11, Facilities & Purchasing Complex, General/Electrical Upgrades, as attached.
- J. Change Order #1 (Bid #0809-12), Hanan Construction Co., North/South Fire Lane, as attached.
- K. Change Order #1 (Bid #0910-01), LSC Construction, Tennis Court Renovation, as attached.
- L. Change Order #3 and #4 (Bid #0910-02) MG Enterprises, Swimming Pool Demolition/Site Improvement, as attached.
- M. Change Order #1 (Bid #0910-03), Hanan Construction Co., Fencing, as attached.
- N. Change Order #4 (Bid #0910-05), Bayley Construction, Facilities and Purchasing Complex, as attached.
- O. Change Order #1 (Bid #0910-08), USS Cal Builders, Inc., Gymnasium Seismic Retrofit, as attached.
- P. Change Order #1 (Bid #0910-11), FEI Enterprises, Fire Alarm System Replacement and New Mass Notification System – Group II, as attached.
- Q. Surplus and Obsolete Materials/Equipment, as attached.
- R. Contracts:
 - License
 - RENEWAL**
 - 1. The College Entrance Examination Board
 - Accuplacer Online
 - Career Services
 - To renew the agreement for the Accuplacer Online System. For period July 1, 2011 through June 30, 2012. The cost to the District depends on the number of students tested. The budgeted total is \$40,000.00 with funding from the Counseling Division.*

Services
RENEWAL

2. Los Angeles County Office of Education

Financial Systems

Fiscal Services

To renew the annual agreement with the Los Angeles County Office of Education for Financial Systems. The county provides data processing of the A & B Warrants and financial systems services including the Purchasing Module. For period July 1, 2011 through June 30, 2012. The cost to the District will be \$81,965.32. Funds are allocated in the 2011-12 budget for this expenditure.

3. Vavrinek, Trine & Day

Auditing Services

Fiscal Services

For auditing services with Vavrinek, Trine & Day to extend for one year. The cost will remain the same as fiscal year 2010-2011. For the fiscal year 2011-2012. Funding will come from the Fiscal Services office in the amount of \$91,000.00.

Training

NEW

4. Cable Links Consulting

Industrial Maintenance Technician Training

CITE/Community Advancement

To provide a 196-hour Industrial Maintenance Technician training to 16 former employees of New United Motor Manufacturing, Inc. (NUMMI). The training will include instruction, travel, training facility and welding supplies. Training will be held in Fremont, California. For period July 7, 2011 to June 30, 2012. Cable Links Consulting will receive \$48,000 for the training. The training will be paid for through a Job Development Incentive Fund (JDIF) sub-grant held by District. No district general funds will be involved.

5. El Camino Community College District

Customized Training

CITE/Community Advancement

To use up to \$75,000 of El Camino College's Employment Training Panel (ETP) funds. The funds will pay for onsite, customized training provided by the District to its business clients. For period July 1, 2011 through June 30, 2012. El Camino College will pay the District up to \$250/hr for the training that is delivered. This fee will provide funds for 100% of this project's activities with no cost to the District.

RENEWAL

6. The Community College Foundation

PS-MAPP Training

Health Occupations/FCKE

To provide Permanence and Safety-Model Approach to Partnerships in Parenting (PS-MAPP) training to potential resource families in Los Angeles County. Cerritos College will conduct four 33-hour series of classes. For period August 1, 2011 through July 31, 2012. The District will be reimbursed \$7,500 per series for a total amount of \$30,000.

Use of Facilities

RENEWAL

7. Norwalk-La Mirada Unified School District

Use of Excelsior Boys and Girls Gymnasium

For the continued use of the boys and girls gymnasium at Excelsior Adult School to accommodate student programs while our gymnasium is undergoing seismic retrofitting and renovation. For period July 1,

2011 through January 31, 2012. The initial cost to the District will be \$78,792.50. Funding will come from the GO Bond.

- S. Resignation Accepted by the President/Superintendent, as follows:
Dr. Linda D. Rose, Instructional Dean of Liberal Arts , effective August 1, 2011
- T. Rescission of Employment due to Declination of Offer of Employment:
Arzaga, Jenny B., Instructor (Nursing), @ E-3 (\$60,824/annual), 10-School Month Contract, effective August 15, 2011
- U. Employment of Full-Time, First-Year Contract (Probationary), Hourly, and/or Substitute Faculty Employee(s):
Veloz-Rendon, Lizette, Instructor (Nursing), @ E-3 (\$60,824.00/annual), 10-School Month Contract, effective August 15, 2011
Kelly, Edward L., Instructor (Sign Language), @ A-3 (\$50,489.00/annual), 10-School Month Contract, effective August 15, 2011
- V. Employment of 2011 Summer Session Faculty Personnel, as attached.
- W. Request for Unpaid Leave of Absence, as follows:
Dara Worrel, Assistant Professor (Mathematics Department), effective January 9, 2012 through May 18, 2012
Pamela Lewandowski, Instructor (Mathematics Department), effective August 15, 2011 through December 16, 2011
Mary D'Ettorre, Communication Services Coordinator/Supervisor (DSPS), effective June 6, 2011 through July 4, 2011
Evangelina Reichwein, Intermediate Typist Clerk (SEM), effective April 11, 2011 through June 3, 2011
- X. Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.
Added by addendum:
Instructional Scheduling Specialist @ 34-3 +3L (\$4,606.18/mo, includes minimum 5% promotion) effective July 11, 2011: Sala Mauinatu (Academic Affairs)
Student Services Assistant II DSPS @32-4 (\$3,977.00/mo, includes minimum 5% promotion) effective July 25, 2011: Janice O'Neal (Disabled Student Program and Services)

VII. ADMINISTRATIVE MATTERS

- A. Mr. Jackson opened discussion regarding the revised Board Self-Evaluation. He indicated that members of the Board completed the self-evaluation survey and welcomed comments from the public. The survey results are posted online and the public may send comments to the President's Office.

VIII. REPORTS

- A. Board of Trustees
Dr. Hughlett acknowledged those who worked on the most recent *inSight* publication and added that he enjoyed the section highlighting the most recent Cerritos College retirees.

Dr. Liu indicated that she was glad that the college was able to offer a few more summer sections.

B. Faculty and Staff Leadership

Ms. Ukita indicated that faculty are returning to campus and hope to offer as many classes as possible.

Ms. Laughon thanked Tim Kyllingstad and Carmen Garcia for representing her at the June Board meetings in her absence. She welcomed Ms. Hughes and Ms. McHatton to the Board.

C. President/Superintendent and Vice Presidents

Dr. Johnson indicated that staff has been very busy providing assistance in the Student Services areas. He indicated that the latest *Financial Aid News Flash* publication is now available online.

Mr. Farmer shared a list of Project HOPE activities for 2010-11. He indicated that the Accreditation Midterm Report was accepted by the ACCJC. He concluded by inviting the Board to the Pathways Robotics camp next week.

Dr. Lacy indicated that a Facilities Master Plan meeting will be held on July 14. She informed the Board that a study session will be held on Wednesday, September 21.

IX. CLOSED SESSION

The Board adjourned to closed session at 6:22 p.m.

X. RECONVENE

The Board reconvened at 7:02 p.m.

Read Out

Dr. Hughlett reported that in closed session the Board approved the following interim administrators' employment agreement for the specified periods of the 2011-2012 fiscal year:

1. M.L. Bettino -- M.L. will be employed for the period of July 7, 2011 through June 30, 2012 to administer the NGLC grant for the District, as a volunteer, and to perform instructional dean responsibilities as determined and assigned by the President/Superintendent. As an interim dean, M.L. will be assigned on an hourly basis.

2. Dr. Marilyn Brock -- Dr. Brock will be employed for the period of July 18, 2011 through June 30, 2012 to perform work as the Executive Dean of Academic Affairs. She will administer four instructional dean divisions (Liberal Arts, Technology, Health Occupations and Academic Affairs) and assist the College with the recruitment/selection process to employ permanent administrative personnel for the assigned instructional divisions.

3. Victor Collins -- Mr. Collins will be employed for the period of July 1, 2011 through June 30, 2012 to perform the duties and responsibilities of the Vice President of Human Resources. He will also assist the College with the recruitment/selection of a permanent Vice President of Human Resources.

4. Lola Rizkallah -- Ms. Rizkallah will be employed for the period of July 11, 2011 through December 31, 2011 to perform the duties and responsibilities of the Director of Fiscal Services on an hourly basis in order to assist the District with the development and

implementation of its annual operational budget and related fiscal responsibilities. Ms. Rizkallah will also assist the District in the training and orientation of the permanent Director of Fiscal Services upon completion of the recruitment/selection process.

5. Mark Thissell – Mr. Thissell will be employed for the period of July 11, 2011 through December 31, 2011 to perform the duties and responsibilities of the Director of Physical Plant. Mr. Thissell will assist the District with matters related to maintenance and operations, custodial, energy, construction and general physical plant issues. Mr. Thissell will also assist the District in obtaining DSA close-outs on several projects.

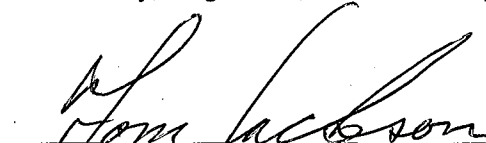
The vote for approval was unanimous.

XI. ADJOURNMENT

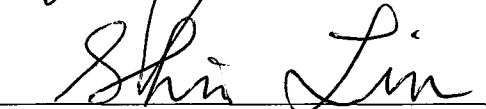
The Board adjourned at 7:04 p.m.

XII. NEXT REGULAR MEETING

The next regular meeting of the Board of Trustees is scheduled for Wednesday, August 10, 2011 at 6:00 p.m.



Tom Jackson, Board President



Dr. Shin Liu, Board Secretary

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy., President/Superintendent *DL*
REVIEWED BY: William Farmer, Jr., Vice President of Academic Affairs *WCF*
PREPARED BY: William Farmer, Jr., Vice President /Assistant Superintendent
DATE: July 6, 2011
SUBJECT: **Consideration of Acceptance of Chancellor's Office Statewide Advisory Committee Coordination 2011-2012**

RECOMMENDATION

It is recommended that the Board of Trustees approve Cerritos College as the 2011-2012 fiscal and administrative agent for the State Chancellor's Office Research and Accountability Committee for a total of \$38,000.

OVERVIEW

Cerritos College has received a renewal from the Chancellor's Office to be the 2011-2012 fiscal and administrative agent for The Research and Accountability Advisory Committee. The Committee will advise the State Chancellor's Office on accountability issues in the vocational education system.

ANALYSIS

Cerritos College will be responsible for operating the committee. This includes organizing the meetings as well as preparing the required minutes and reports for the committee. The committee will have a minimum of three meetings and will be required to submit meeting minutes, recommendations, and reports specified in the work plan. The college will receive \$38,000. The funds will be used to pay for Cerritos College staff time, meeting expenses, committee consultants, and the travel costs of committee members who will come from colleges and businesses around the state. Funding will come from the Carl Perkins Career and Technical Education Act.

FINANCIAL IMPLICATIONS

The college will receive \$38,000 to support the work of this statewide committee. No general funds will be used.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: William Farmer, Jr., Vice President /Assistant Superintendent *WCF*
PREPARED BY: William Farmer, Jr., Vice President /Assistant Superintendent
DATE: July 6, 2011
SUBJECT: Consideration of Acceptance of 2011-2012 Perkins Funds (VTEA)

RECOMMENDATION

It is recommended that the Board of Trustees approve the acceptance of the 2011-2012 Title I, Part C tentative allocation under the Carl Perkins Career and Technical Education Act (VTEA) in the amount of \$1,241,850.

OVERVIEW

Cerritos College is a recipient of Title I, Part C, Section 132 funds under the Carl Perkins Career and Technical Education Act.

ANALYSIS

The purpose of the Perkins Act (VTEA) is to develop more fully the academic, vocational, and technical skills of postsecondary students who elect to enroll in vocational and technical education programs by:

- increasing the integration of academic and vocational instruction
- providing staff development opportunities to keep faculty up to date
- providing supplementary services that support the success of vocational students
- enabling the purchase of up to date equipment for vocational programs

FINANCIAL IMPLICATIONS

The college will receive \$1,241,850 to be used for vocational program improvement purposes as outlined above in the analysis section.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: William C. Farmer, Jr. Vice President of Academic Affairs/Assistant Superintendent *WCF*
PREPARED BY: Jenine Mescher Nolan, Instructional Dean of Health Occupations *JMN*
DATE: July 6, 2011
SUBJECT: Consideration of Approval of *It's All About the Fruit Award*

RECOMMENDATION

It is recommended that the Board of Trustees approve the acceptance of a Jamba Juice *It's All About the Fruit* award from the National Gardening Association in the amount of \$500.00.

OVERVIEW

The Cerritos College Child Development Center has been awarded \$500.00 to purchase and plant fruit trees. The Center was one of 20 winners chosen from a pool of more than 500 applicants because their award application illustrated a combination of clearly stated goals, organized planning for fruit tree care, well developed plans for incorporating lessons on fruit into the curriculum, and purposeful use of the garden harvest.

ANALYSIS

The *It's All About the Fruit* award will be used to develop curriculum in various areas such as agriculture, nutrition, and science. The Center will be required to complete a follow-up report this summer which will include pictures of the program's progress.

FINANCIAL IMPLICATIONS

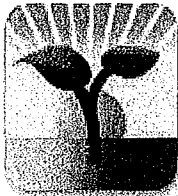
No financial impact.

000009

Ward, Debra S.

From: KidsGardening.org <kidsgarden@kidsgardening.org>
Sent: Tuesday, June 07, 2011 12:48 PM
To: Ward, Debra S.
Subject: Special Grant Announcement from KidsGardening.org

Having trouble reading this email? [View it in your browser »](#)



kidsgardening.org
helping young minds grow

helping young minds grow

June 7th, 2011

Dear Gardening Friend & Educator,

Congratulations! Your organization was selected as one of 20 award winners from a pool of more than 500 inspiring applicants for the 2011 Jamba Juice *It's All About the Fruit* award from the National Gardening Association and Jamba Juice! Your program was selected because your application illustrated a combination of clearly stated goals, organized planning for fruit tree care, well developed plans for incorporating lessons on fruit into the curriculum, and purposeful use of your garden harvest. We are delighted to have this opportunity to support your efforts.

As an award winner, you are receiving \$500 in fruit trees from the nurseries you have selected.

Fulfilling the award:

Option 1: Purchase the trees yourself from one or both of the nurseries you selected and submit your receipt to National Gardening Association for reimbursement of up to \$500. You must send an itemized receipt showing that all of the funds were spent on fruit trees. Along with the receipt include the name and address of the person to be reimbursed. Reimbursement will take approximately 7 days.

Option 2: Choose one or both of the nurseries on your list and select up to \$500 in fruit trees, then ask the nursery to create an itemized invoice for the purchases. Fax the invoice to the National Gardening Association along with the name and address of the person the check should be made out to, and we send a check to you to purchase your fruit trees. It will take approximately 7 days after receipt of the invoice to send the check. If you choose this option, you must follow up by sending us a copy of the itemized receipt after purchase.

Fax orders to: (802) 864-6889

Email: amandaw@garden.org

Mail:

National Gardening Association

Attn: Jamba Juice

1100 Dorset Street

South Burlington, VT 05403

Please remember that by accepting this award we will require a follow-up report from you this summer. A survey will be sent to you and you will be asked for pictures of your program's progress as well as parental release forms.

If you have any questions, please contact me via via e-mail at amandaw@garden.org.

Again, congratulations on behalf of the staff at the National Gardening Association and Jamba Juice, and have fun shopping for your program!

Sincerely,

Grants Committee

National Gardening Association

Want to unsubscribe, or change your email address on record? [Manage your account »](#)
National Gardening Association | 1100 Dorset Street, South Burlington, VT 05403 | (802) 863-5251

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: William C. Farmer, Vice President of Academic Affairs *WCF*
PREPARED BY: *LS* Ms. Lynn Serwin, Associate Professor of English iFalcon Co-coordinator Title V Grant and Dr. Stephen Clifford, Professor of English/iFALCON co-coordinator Title V Grant *SC*
DATE: July 6, 2011
SUBJECT: **Consideration of Approval of Stipends for Faculty participating in the iFalcon Title V Faculty Inquiry Groups for the 2010 - 2011 academic year.**

RECOMMENDATION

It is recommended that the Board of Trustees approve payments for the named employees for their participation in the iFalcon Title V grant project for the academic year of 2011.

OVERVIEW

The iFALCON Title V Grant has sponsored several professional development activities in the first year of its five-year grant.

ANALYSIS

During the 2010-2011 academic year, faculty participated in a Faculty Inquiry Group designed to better prepare faculty to meet the needs of Cerritos College students by integrating the iFalcon habits of mind into their courses and the college culture by creating rubrics to measure student engagement that can be used across campus and disciplines. Faculty utilized an established protocol to evaluate student work to determine criteria for engagement that will be used by any faculty in future years.

FINANCIAL IMPLICATIONS

No general funds will be used for these stipends. iFalcon Title V grant funds will be utilized for this expenditure. Upon completion of their FIG portfolios as stipulated in their FIG contracts, the following faculty members are to receive stipends as follows:

Becerra, Mardell	\$250
Bueno, Ni	\$500
DiPietro-Fife, DiAnn J.	\$500
Ersig-Marcus, Christine	\$500
Hsiao, John	\$250
Kayser, Lance	\$1000
Lacy, Tor	\$500
Lovejoy, Niki	\$500
Pham, VietHang	\$500
Ronquillo, Jaclyn	\$500
Savard, Hale	\$1000

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: William C. Farmer, Vice President of Academic Affairs *WCF*
PREPARED BY: *LS* Ms. Lynn Serwin, Associate Professor of English iFalcon Co-coordinator Title V Grant and Dr. Stephen Clifford, Professor of English/iFALCON co-coordinator Title V Grant *SC*
DATE: July 6, 2011
SUBJECT: **Consideration of Approval of Stipends for Faculty participating in the Student Success Summer Institute "Bridging Faculty Curriculum with Academic Support."**

RECOMMENDATION

It is recommended that the Board of Trustees approve payments for the named employees for their participation in the Student Success Summer Institute "Bridging Faculty Curriculum with Academic Support" during the Summer of 2011.

OVERVIEW

The iFALCON Title V Grant has sponsored several professional development activities in the first year of its five-year grant.

ANALYSIS

During an intensive 4-day workshop, faculty developed curriculum for use in their courses this coming fall, and they started coordinating with staff in the new Student Success Centers to create meaningful, supplemental material that can be used by many students with emerging basic skills. Faculty specifically utilized "backwards design" in the creation of material that, through meaningful assessment, can help students advance more successfully through their curriculum. Examples of work from the workshop will be available for all faculty on the iFALCON website.

FINANCIAL IMPLICATIONS

No general funds will be used for these stipends. iFalcon Title V grant funds will be utilized for this expenditure. Upon completion of the seminar on June 9th, 2011, the following faculty members are to receive \$300 stipends as follows: Carlos R. Arce, Julie Bathke, Mardell Becerra, Ni Bueno, Damon Cagnolatti, Rich Cameron, Blaire DiGiovanni, Renee Decter, Dahlia Flores-Salcido, Gialisa Gaffaney, Chad Greene, Carmen Hill, John Hsiao, Walter Hammerwold, Debbie Jensen, Alejandro Lopez, Manuel Lopez, Niki Lovejoy, Jennifer O'Grady, Mussie Okbamichael, Martha Robles, Francis Roffel, Jaclyn Ronquillo, Shannon Sanchez, Hale Savard, Joann Sugihara-Cheetham, Corine Sutherland, Gerald Tilley, Shane Toal, Ing-yung Tse, and Debra Ward.

The following faculty member is to receive a \$225 stipend: Alice Miller.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *DL*
REVIEWED BY: David El Fattal, Vice President of Business Services *DF*
PREPARED BY: Carl Bengston, Dean, Library & LRC
DATE: July 6, 2011
SUBJECT: **Consideration of Approval of Program for Disposal of Library Discards**

RECOMMENDATION

It is recommended that the Board of Trustees approve a program for the disposal of books that have been de-accessioned and are no longer needed in the library collection.

OVERVIEW

The Cerritos College Library collection is regularly reviewed and weeded of books that are outdated, superseded, damaged, or no longer relevant to the college curricula. Most libraries engage in this activity regularly. Once library materials are de-accessioned, they are typically discarded for recycling. However, there is a company called Better World Books that accepts a wide variety of library discards from libraries across the country and resells them on a consignment basis. A portion of the revenue generated from the sale of the books is donated to a Better World Books non-profit literacy partner of the library's choice, and a portion is returned to the library.

ANALYSIS

Better World Books is a private corporation that collects and sells books online to fund literacy initiatives worldwide. Better World Books has been in business since 2002, collecting used books and textbooks through a network of over 1,800 college campuses and partnerships with over 2,000 libraries nationwide. The company accepts library discards and donations, sells them online and distributes a portion of the revenue to the library and to one of five non-profit literacy organizations. Commissions from sales are paid to the library on a quarterly basis. There is no cost to the library for participation in the service, no contract to sign, and no commitment to participate. The library may ship as many or as few books as it wants (Better World Books pays all shipping costs), and it can discontinue participation at any time.

FINANCIAL IMPLICATIONS

There is no cost to the library or to the District. A relatively small amount of revenue would be generated and returned to the library, which could be used to augment the book budget and buy new books.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: David El Fattal, Vice President of Business Services *DEF*
DATE: July 6, 2011
SUBJECT: **Consideration of Denial of Claim Against the District: Lizette Sainz – Personal Injury**

RECOMMENDATION

It is recommended that this claim be denied by the Board of Trustees and turned over to our insurance administrator, Keenan & Associates.

OVERVIEW

A claim for personal injury has been filed against the District.

ANALYSIS

Lizette Sainz has presented a claim for damages against Cerritos College. The claim alleges she slipped and fell on trench cover plates for an underwater sidewalk drain. Having reviewed the claim for damages, Cerritos College's third party administrator (Keenan & Associates) recommends that the Board of Trustees take action to "reject" the claim for damages. If the claimant wishes to pursue the matter he/she has the option of filing a lawsuit within 6 months or 180 days following the mailing of the rejection letter.

FINANCIAL IMPLICATIONS

This claim is covered by the District's insurance policy.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent DEF
REVIEWED BY: David El Fattal, Vice President of Business Services DEF
PREPARED BY: Jenney Ho, Director of Purchasing
DATE: July 6, 2011
SUBJECT: **Consideration of Approval of Bid #1011-06, Auto Technology Complex, AV/IT**

RECOMMENDATION

It is recommended that the Board of Trustees approve to award the bid #1011-06, Auto Technology Complex, AV/IT to Western Audio Visual as the lowest overall responsive and responsible bidder. Board approval is contingent upon there being no bid protests during the applicable protest time period. Board approval is also contingent upon contractor providing acceptable insurance and bonding.

OVERVIEW

The Purchasing Department advertised the project on May 11 and May 18, 2011. The bid due date was on June 7, 2011.

The work will include: network data cabling, audio visual equipment, installation, testing and training.

ANALYSIS

On June 7, 2011, two bids were received. A summary of the bids recap is attached.

The recommended award was predicated on the lowest overall responsive and responsible bidder as stipulated in the bid.

FINANCIAL IMPLICATIONS

The amount of the lowest responsive and responsible bid is \$503,832.03. Funding for this project will come from the GO Bond.

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Bid Recap #1011-06, Auto Technology Complex, AV/IT

Contractor	Base Bid	Allowance	Total Base Bid
Western Audio Visual	\$ 453,832.03	\$ 50,000.00	\$ 503,832.03
Minco Construction	\$ 503,368.32	\$ 50,000.00	\$ 553,368.32

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *DLF*
REVIEWED BY: David El Fattal, Vice President of Business Services *DEF*
PREPARED BY: Jenney Ho, Director of Purchasing
DATE: July 6, 2011
SUBJECT: **Consideration of Approval of Bid #1011-11, Facilities & Purchasing Complex, General/Electrical Upgrades**

RECOMMENDATION

It is recommended that the Board of Trustees approve to award the bid #1011-11, Facilities & Purchasing Complex - General/Electrical Upgrades, to Mel Smith Electric as the lowest overall responsive and responsible bidder. Board approval is contingent upon there being no bid protests during the applicable protest time period. Board approval is also contingent upon contractor providing acceptable insurance and bonding.

OVERVIEW

The Purchasing Department advertised the project on May 23 and May 30, 2011. The bid due date was on June 23, 2011.

The work will include: low voltage infrastructure work, added line voltage, minor casework and flooring installation and the installation of an auto lift.

ANALYSIS

On June 23, 2011, one (1) bid was received. The recommended award was predicated on the lowest overall responsive and responsible bidder as stipulated in the bid.

FINANCIAL IMPLICATIONS

The amount of the lowest responsive and responsible bid is \$340,000. Funding for this project will come from the GO Bond.

Project: Cerritos College
North/South Fire Lane
11110 Alondra Blvd
Norwalk, CA 90650

Change Order Number: 01

To: Hanan Construction Co., Inc.
2401 Pine St.
Pomona, CA 91767
P: 909-596-3500
F: 909-596-3511

Summary:

Item 1.01

Description: Replace damaged light bollard at NE corner of P.E. Building
Reference: Field Work Directive #039
Reason: (1) light bollard at NE corner of PE Building was damaged after hours. It appears that a car backed into it during a swim meet at the aquatic center
Requested by: District Facilities
Cost: Add \$ 3,656.00
Time Extension: Days 0

Item 1.02

Description: Install approximately 270 LF of 2-foot wide mow strip under new fencing along West edge of Fire Lane.
Reference: Field Work Directive #043
Reason: Mow strip required under all new fencing for maintenance purposes
Requested by: District Facilities
Cost: Add \$ 10,279.00
Time Extension: Days 0

Item 1.03

Description: Build earthen berm with perforated drain piping and re-install sod around outfield fence of softball field
Reference: Field Work Directive #058
Reason: Irrigation from new sod area North of softball field was draining on to warning track of softball field and required design change
Requested by: Civil Engineer
Cost: Add \$ 3,999.00
Time Extension: Days 0

Item 1.04

Description: Install drainage "chimneys" at (18) palm trees to allow for proper irrigation drainage around trees
Reference: Field Work Directive #035
Reason: Soils conditions do not allow for proper percolation of irrigation
Requested by: Landscape Engineer / Architect as required by site conditions
Cost: Add \$ 3,991.00
Time Extension: Days 0

Item 1.05

Description: Remove 5-foot wide concrete strip at parking lot area North of P.E. Building and replace with new "V-gutter"
Reference: Field Work Directive #045 / RFI #059
Reason: Aid in evacuation of surface water and storm drain water from P.E. Building roof drains to eliminate ponding at ADA path of travel
Requested by: District Representative (Bovis)
Cost: Add \$ 12,540.00
Time Extension: Days 0

Item 1.06

Description: Install new concrete curb and roof drain extension at NE corner of P.E. building to prevent overflow ponding in parking lot and washing mulch out of planter
Reference: Field Work Directive #046 / RFI #060
Reason: Existing conditions of P.E. Bldg. roof drainage creating large ponding area in and around planter
Requested by: Civil Engineer
Cost: Add \$ 1,754.00
Time Extension: Days 0

Item 1.07

Description: Reconciliation for remaining allowance
Reference: Contract Allowance
Reason: \$336.20 is the remaining, unused portion of the Contract allowance to be credited back against the Contract
Requested by: District
Cost: Add (\$ 336.20)
Time Extension: Days 0

SUMMARY of COST:

TOTAL OF THIS CHANGE ORDER: **\$35,882.80**
TOTAL ADDITIONAL WORKING DAYS: **0**

CONTRACT SUMMARY:

Original Contract Amount	\$	1,276,000.00
Net change by previous Change Orders		\$0.00
Net sum prior to this Change Order	\$	1,276,000.00
Amount of This Change Order	\$	35,882.80
New Contract Sum	\$	<u>1,311,882.80</u>
Percentage of Change to Contract		2.8%

This Change Order No. 01 is hereby executed on the 16th day of June, 2011.

Approved By:

Approved By:

CERRITOS COLLEGE
DAVID EL FATTAL, V.P. OF BUSINESS SERVICES
11110 ALONDRA BLVD.
NORWALK, CA 90650

HANAN CONSTRUCTION CO., INC.
SAMER FAKIH, PROJECT MANAGER
2401 PINE ST.
POMONA, CA 91767

6/16/2011

Reviewed By:

Reviewed By:

TILDEN-COIL CONSTRUCTORS
CHAD BARNES, PROJECT MANAGER
11110 ALONDRA BLVD.
NORWALK, CA 90650

IDS GROUP, INC.
JOHN BEARDALL, ARCHITECT
1 PETERS CANYON RD., SUITE 130
IRVINE, CA 92606

6-16-11

6-20-11

Project: Cerritos College
 Tennis Court Rehovation
 Bid / Contract #: C09-1085

Change Order Number: 01

To: LSC Construction
 4301 Valley Blvd.
 Los Angeles, CA 90032
 P: 323. 227.8100
 F: 323. 227.8111

ADDITIONAL SCOPE / OWNER REQUESTED ITEMS:

Item 1.01

Description: Remove exterior fence post, top and mid rail along with the footings
 Requested by: Owner, for new campus wide fencing installation
 Cost:\$10,625.00
 Time Extension:0 days

Item 1.02

Description: Six electrical covers were missing from the light standards. For safety purposes, covers were added. The manufacture of the light standard is no longer in business. Custom electrical covers were fabricated and installed.
 Requested by: Field Condition
 Cost:\$ 1,420.00
 Time Extension:0 days

CONTRACT SUMMARY:

Original Contract Amount	\$ 182,805.00
Net change by previous Change Orders	\$ -
Revised Contract Amount	\$ 182,805.00
Net sum of this Change Order	\$ 12,045.00
New Contract Sum	\$ 194,850.00
Percentage of Change to Contract	6.59%

This Change Order No. 1 is hereby executed on _____ of _____, 2011.

Approved By:

CERRITOS COLLEGE
ROBERT RIFFLE, DIRECTOR OF PLANT SERVICES
11110 ALONDRA BOULEVARD
NORWALK, CA 90650

Reviewed By:

DL *5.11.11*

R2A ARCHITECTURE
DAVID LACEY
2900 BRISTOL ST., SUITE E205
COSTA MESA, CA 92626

Approved By:

[Signature]

LSC CONSTRUCTION
LUCIO COLLADO, OWNER
4301 VALLEY BLVD.
LOS ANGELES, CA 90032

Reviewed By:

TILDEN-COIL CONSTRUCTORS, INC.
STEVE R. WORLEY, PROGRAM MANAGER

Project: Cerritos College
Swimming Pool Demo / Site Improvement
11110 Alondra Blvd
Norwalk, CA 90650

Change Order Number: 03

To: MG Enterprises
5151 Veloz Ave.
Tarzana, CA 91356
P: 818-984-4292
F: 818-774-0219

Summary:

Item 3.01

Description: Install (3) extension rings to new electrical hand hole NE of Weight Training Building and waterproof all joints
Reference: Field Direction -due to field conditions
Reason: Due to existing, unknown utilities, the electrical vault was required to be placed lower than designed, requiring additional concrete extension rings to bring the vault lid to finished grade
Requested by: District Facilities
Cost: Add \$ 5,547.00
Time Extension: Days 0

Item 3.02

Description: Removal of concrete slab at old pool equipment room, West of Weight Training Building was impacted by asbestos abatement work and required an additional day of demolition.
Reference: Field Direction
Reason: Transite pipe was discovered inside the slab on grade and extra time was required to demolish due to the need for more careful work around asbestos containing pipes
Requested by: Construction Manager
Cost: Add \$ 1,984.00
Time Extension: Days 1

Item 3.03

Description: Re-route proposed electrical conduit bank under existing sidewalk/ramp, located North of Weight Training Building, and tie in to existing conduits in old concrete encasement. Includes extra excavation and hand digging, break into existing encasement and prepare connections to existing conduit, Work also included extra material, extra campus power shut-downs, and re-installation of existing sidewalks
Reference: FWD # TCC002 / I.B. #002
Reason: Unforeseen existing utilities prevented the designed routing of new power from Utility Bunker to the new substation as shown on plans. Only means of finding a pathway was to break in to old encasement and splice to old conduit runs, then sweep new conduits under existing sidewalks/ramp at North side of the Weight Training Building
Requested by: Contract/Architect
Cost: Add \$ 14,629.00
Time Extension: Days 7

Item 3.04

Description: Replace one irrigation controller in lieu of upgrading old controller
Reference: RFI #033
Reason: Plans called to upgrade existing controller, but it was discovered the old controller is no longer upgradeable

Requested by: Architect
Cost: Add \$ 2,743.00
Time Extension: Days 0

Item 3.05

Description: Provide credit for decrease in scope of work installing new fiber optic lines
Reference: Direction by Construction Manager
Reason: Plans showed a longer run of new fiber optic lines than what was actually required. Approx. 100' of cable was not required to be run as new lines

Requested by: Construction Manager
Cost: Deduct (\$ 1,239.00)
Time Extension: Days 0

Item 3.06

Description: Provide credit for deleting several areas of radius concrete at sidewalk intersections
Reference: RFI #028
Reason: Designed radius areas at sidewalk intersections showed a propensity for excess cracking, thus, remaining radius areas at quad area were eliminated in approx. (8) locations

Requested by: Architect
Cost: Deduct (\$ 664.00)
Time Extension: Days 0

SUMMARY of COST:

TOTAL OF THIS CHANGE ORDER: \$23,000
TOTAL ADDITIONAL WORKING DAYS:.....8

CONTRACT SUMMARY:

Original Contract Amount	\$	822,400.00
Net change by previous Change Orders		58,744.42
Net sum prior to this Change Order	\$	881,144.42
Amount of This Change Order	\$	23,000.00
New Contract Sum	\$	<u>904,144.42</u>
Percentage of Change to Contract		9.9%

This Change Order is hereby executed on the 16th day of June, 2011.

Approved By:

Approved By:

CERRITOS COLLEGE
DAVID EL FATTAL, V.P. OF BUSINESS SERVICES
11110 ALONDRA BLVD.
NORWALK, CA 90650

MG ENTERPRISES
EREZ GOLDMAN, PROJECT MANAGER
5151 VELOZ AVE.
TARZANA, CA 91356

Reviewed By:

Reviewed By:

R2A ARCHITECTURE
DAVID LACEY, ARCHITECT
2900 BRISTOL ST., SUITE E205
COSTA MESA, CA 92626

TILDEN-COIL CONSTRUCTORS
CHAD BARNES, PROJECT MANAGER
11110 ALONDRA BLVD.
NORWALK, CA 90650

Project: Cerritos College
Swimming Pool Demo / Site Improvement
11110 Alondra Blvd
Norwalk, CA 90650

Change Order Number: 04

To: MG Enterprises
5151 Veloz Ave.
Tarzana, CA 91356
P: 818-984-4292
F: 818-774-0219

Summary:

Item 4.01

Description: Contractor required to repair unforeseen existing electrical and water lines damaged during excavation for irrigation at East edge of Utility Field
Reference: Field Direction
Reason: Unforeseen power conduit powering a pedestal at the softball field and an unforeseen water line were broken by the trenching machine while excavating for new irrigation
Requested by: District Facilities
Cost: Add \$ 4,953.00
Time Extension: Days 3

Item 4.02

Description: Provide generators to power baseball field scoreboard and Student Center during power shut-downs to re-route power to new substation
Reference: Field Direction
Reason: It was discovered that the Student Center had perishable food storage and there were baseball games schedule during Spring Break that would each require power to be maintained. The master re-routing for the electrical scope of this project required campus high voltage to be shut off on several occasions to complete contract scope of work.
Requested by: District Facilities
Cost: Add \$ 14,500.00
Time Extension: Days 0

Item 4.03

Description: Provide temporary fencing and lighting to allow student access through completed quad area prior to turnover of quad to the District. Install new concrete approach to West side of Utility Field required for future campus access
Reference: FWD # TCC001
Reason: Required overhead work at gymnasium project created a potential safety hazard for pedestrians so sidewalk directly South of gym was closed off. Sidewalks at quad were expedited to provide a pathway for students and faculty through the center of the quad. As landscaping and electrical work were on-going in the quad, temp. fencing and lighting were requested to open the quad sidewalks for pedestrian access. Additionally, a new concrete drive approach is to be installed for vehicle/maintenance equipment access to the Northwest side of the new Utility Field
Requested by: District Facilities
Cost: Add \$ 12,298.00
Time Extension: Days 0

000026

Item 4.04

Description: Clear and grub, remove excess vegetation, and re-survey utility field in preparation for new irrigation and planting
Reference: Field Direction following review of sitework conditions
Reason: Due to excessive rainfall amounts in December/January, the survey, staking and grading that had been performed on the Utility Field was required to be re-worked.
Requested by: District Facilities
Cost: Add \$ 14,776.00
Time Extension: Days 5

Item 4.05

Description: Run new control wiring to (3) existing irrigation valves located East of the Weight Training Building
Reference: Field Direction
Reason: The area directly East of the Weight Training Building was designed to "restore existing" landscaping once construction activity was finished. Contractor has offered to install new sod at no additional charge. However, this area was discovered to be watered by (3) old irrigation valves controlled by an old time clock at the Wellness Center. District requested that the old valves be tied in to the new irrigation controller near the Student Center along with the rest of the Utility Field and Quad irrigation
Requested by: District Facilities
Cost: Add \$ 2,057.00
Time Extension: Days 2

Item 4.06

Description: Reconfigure irrigation layout at Northwest corner of Utility Field, near existing fire hydrant and new concrete approach apron
Reference: RFI #40 / RFI #42
Reason: Irrigation heads had to be reconfigured to provide proper coverage around obstacles in the NW corner of the Utility Field. Fencing around existing fire hydrant and fencing around new concrete apron would block sprinkler coverage as originally designed
Requested by: Architect
Cost: Add \$ 1,886.00
Time Extension: Days 2

SUMMARY of COST:

TOTAL OF THIS CHANGE ORDER: \$50,470
TOTAL ADDITIONAL WORKING DAYS:.....12

CONTRACT SUMMARY:


Original Contract Amount	\$	822,400.00
Net change by previous Change Orders		81,744.42
Net sum prior to this Change Order	\$	904,144.42
Amount of This Change Order	\$	50,470.00
New Contract Sum	\$	<u>954,614.42</u>
Percentage of Change to Contract		16.1%

This Change Order is hereby executed on the 16th day of June, 2011.

Approved By:

Approved By:

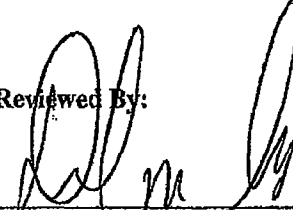
CERRITOS COLLEGE
DAVID EL FATTAL, V.P. OF BUSINESS SERVICES
11110 ALONDRA BLVD.
NORWALK, CA 90650



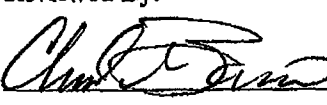
MG ENTERPRISES
EREZ GOLDMAN, PROJECT MANAGER
5151 VELOZ AVE.
TARZANA, CA 91356

Reviewed By:

Reviewed By:



R2A ARCHITECTURE
DAVID LACEY, ARCHITECT
2900 BRISTOL ST., SUITE E205
COSTA MESA, CA 92626



TILDEN-COIL CONSTRUCTORS
CHAD BARNES, PROJECT MANAGER
11110 ALONDRA BLVD.
NORWALK, CA 90650

000028

Project: Cerritos College
Campus-Wide Fencing Project
11110 Alondra Blvd
Norwalk, CA 90650

Change Order Number: 01

To: Hanan Construction Co., Inc.
2401 Pine St.
Pomona, CA 91767
P: 909-596-3500
F: 909-596-3511

Summary:

Item 1.01

Description: Install concrete mow strip under new fencing at North edge of Utility Field. Mow strip to be 18" wide by 12" deep per standard mow strip detail and approx. 320 LF.
Reference: Field Direction to Contractor at request of District Facilities; Field Work Directive #001
Reason: Mow curb required under all new fencing for maintenance purposes
Requested by: District Facilities
Cost: Add \$ 9,205.00
Time Extension: Days 2

Item 1.02

Description: Labor and material to install gate at entrance between tennis courts and baseball field
Reference: Field Direction to Contractor at request of Facilities
Reason: Provide security to baseball field when not in use
Requested by: District Facilities
Cost: Add \$ 707.00
Time Extension: Days 0

SUMMARY of COST:

TOTAL OF THIS CHANGE ORDER: \$9,912.00
TOTAL ADDITIONAL WORKING DAYS: 2

CONTRACT SUMMARY:

Original Contract Amount	\$	193,000.00
Net change by previous Change Orders		\$0.00
Net sum prior to this Change Order	\$	193,000.00
Amount of This Change Order	\$	9,912.00
New Contract Sum	\$	<u>202,912.00</u>


Percentage of Change to Contract 5.1%

This Change Order No. 01 is hereby executed on the 10th day of June, 2011.

Approved By:

Approved By:


CERRITOS COLLEGE
DAVID EL FATTAL, V.P. OF BUSINESS SERVICES
11110 ALONDRA BLVD.
NORWALK, CA 90650

 6/16/2011

HANAN CONSTRUCTION CO., INC.
SAMER FAKIH, PROJECT MANAGER
2401 PINE ST.
POMONA, CA 91767

Reviewed By:

Reviewed By:

 6-10-11

TILDEN-COIL CONSTRUCTORS
CHAD BARNES, PROJECT MANAGER
11110 ALONDRA BLVD.
NORWALK, CA 90650

Project: Cerritos College
 Facilities & Purchasing Complex
 11110 Alondra Blvd
 Norwalk, CA 90650

Change Order Number: 04

To: Bayley Construction
 3730 S. Susan Street, Suite 200
 Santa Ana, CA 92704
 P: 714-540-8863
 F: 714-556-1484

Summary:

Item 4.01

Description: Provide dens glass substrate in lieu of drywall behind exterior metal panel system
 Reference: ASI 20
 Reason: Dens glass provides a superior weather tight substrate assembly
 Requested by: Contractor / Architect
 Cost: Add \$2,994.00
 Time Extension: Days 0

Item 4.02

Description: Additional excavation of the soil, recompaction and rock bedding at the domestic water line, point of connection at the main line.
 Reference: RFI 386
 Reason: During the excavation, muddy soil was unearthed and required the necessary mitigation noted above as recommended by the Soil's consultant
 Requested by: Soils' Consultant / Architect
 Cost: Add \$2,310.00
 Time Extension: Days 0

Item 4.03

Description: Add reinforcement to the sliding gate concrete pad.
 Reference: RFI 336
 Reason: Not shown
 Requested by: Contractor / Architect
 Cost: Add 2,065.00
 Time Extension: Days 0

Item 4.04

Description: Modify the hot water return piping, mixing valve, as well as control conduit and wiring for hot water return operation at boiler #1.
 Reference: ASI 22
 Reason: Recommended for efficiency
 Requested by: Manufacturer
 Cost: Add 9,404.00
 Time Extension: Days 0

000031

Item 4.05

Description: Provide additional sheet metal flashing at the air handling unit.
Reference: RFI 327
Reason: To provide a better weather tight assembly
Requested by: Contractor / Architect

Cost: Add 1,557.00
Time Extension: Days 0

Item 4.06

Description: Cut exposed steel embed at five locations.
Reference: RFI 328
Reason: The size of the embed protruded beyond the face of the aluminum storefront system. A portion of the embed was removed to accommodate the storefront installation.
Requested by: Contractor / Architect

Cost: Add 1,701.00
Time Extension: Days 0

Item 4.07

Description: Change south exterior wall lettering / name "Facilities Complex" to "Facilities & Purchasing Complex"
Reference: RFI 373
Reason: Owner Request
Requested by: Owner

Cost: Add 2,861.00
Time Extension: Days 0

Item 4.08

Description: Add to magnetic starter to exhaust fan #1 and 11
Reference: RFI 371
Reason: Not shown in the plans
Requested by: Contractor / Architect

Cost: Add 1,531.00
Time Extension: Days 0

Item 4.09

Description: Provide 120v dedicated circuit for the interior light and receptacle in Air Handling Unit#1
Reference: RFI 369 & 399
Reason: Not shown on the plan
Requested by: Contractor / Architect

Cost: Add 2,282.00
Time Extension: Days 0

Item 4.10

Description: Provide circuit breaker lock off device for circuit break 13, 15, 17 in panel E1HA
Reference: RFI #370
Reason: Disconnect switches not shown. Lock off devices were less expenses than adding disconnect switches.
Requested by: Contractor / Architect

Cost: Add 241.00
Time Extension: Days 0

Item 4.11

Description: Provide concrete paving in lieu of asphalt paving in front of the fueling station
Reference: ASI 19
Reason: ~~Concrete is preferred for surface longevity~~
Requested by: Architect
Cost: Add 11,196.00
Time Extension: Days 0

Item 4.12

Description: Provide power in warehouse manager room 131 for the HVAC control panel
Reference: RFI 368
Reason: Owner request to relocate to manager's office
Requested by: Owner
Cost: Add 1,398.00
Time Extension: Days 0

Item 4.13

Description: Modify steel framing at breezeway skylight
Reference: RFI 224
Reason: Skylight location conflicted with roof framing
Requested by: Contractor / Architect
Cost: Add 404.00
Time Extension: Days 0

Item 4.14

Description: Glue roofing substrate in lieu of the screw attachment
Reference: Field visit
Reason: Screw attachment would have been visible from the bottom side of the deck at the carport locations. This was not the desired aesthetic look.
Requested by: Architect
Cost: Add 2,493.00
Time Extension: Days 0

Item 4.15

Description: Increase the size of the hazardous container concrete pad. This includes omitting asphalt and adding concrete
Reference: RFI 393
Reason: The design concrete pad needed to be increased to accommodate the size of the containers.
Requested by: Contractor / Architect
Cost: Add 875.00
Time Extension: Days 0

Item 4.16

Description: Remove drywall, modify framing header at (14) aluminum frame openings with a concealed door closure.
Reference: RFI 376
Reason: Not shown on plan
Requested by: Contractor / Architect
Cost: Add 1,971.00
Time Extension: Days 0

Item 4.17

Description: Provide emergency power outlets, and data in room 111. Provide data outlet in the HVAC shop.

Reference: ASI 21

Reason: The emergency outlets were added to provide power to equipment necessary in the event of a power outage. The data was added for campus operations.

Requested by: Owner

Cost: Add 3,192.00

Time Extension: Days 0

Item 4.18

Description: Omit conduit pathway traversing the elevator machine room, and install cable around the around the room

Reference: RFI 292

Reason: The State Elevator Inspector requested the change

Requested by: State Elevator Inspector

Cost: Add 1,177.00

Time Extension: Days 0

Item 4.19

Description: Provide concrete footings with reinforcement for the (12) light bollards.

Reference: RFI 391

Reason: Footing not shown on plans. These footings needed to be hand dug as a result of the proximity of existing underground utilities.

Requested by: Contractor / Architect

Cost: Add 8,042.00

Time Extension: Days 0

Item 4.20

Description: Provide a 480v magnetic starter for boiler pump #1

Reference: RFI 400

Reason: Manufacture and model type not shown on the plans.

Requested by: Contractor / Architect

Cost: Add 1,395.00

Time Extension: Days 0

Item 4.21

Description: Provide reclaim irrigation piping in lieu of domestic water irrigation piping and connect to reclaim water source main line.

Reference: RFI 344R

Reason: Campus irrigation system is on reclaim water.

Requested by: Owner

Cost: Add 7,551.00

Time Extension: Days 0

Item 4.22

Description: Provide heat detectors above the elevator

Reference: RFI 383

Reason: Requested by the State Elevator Inspector

Requested by: State Elevator Agency

Cost: Add 2,435.00

Time Extension: Days 0

Item 4.23

Description: Provide a 4" spare conduit from outside the switch gear enclosure and extend to under the service road

Reference: ~~Field Meeting~~

Reason: Provide a pathway for future power, without having to remove and replace section of the service road to install conduit in the future.

Requested by: Construction Manager / Owner

Cost: Add 4,227.00

Time Extension: Days 0

Item 4.24

Description: Move light fixture on the west side of the cart enclosure adjacent to the storage containers

Reference: RFI 102

Reason: The storage container blocked the light disbursement

Requested by: Architect

Cost: Add 227.00

Time Extension: Days 0

Item 4.25

Description: Omit casework and flooring installation in rooms 101, 103 and 119

Reference: Direction by Construction Manager

Reason: Additional AV/IT infrastructure is needed. This scope of work is being included in the AV/IT bid package. The omitted work prevented having to remove, destroy and replace when the infrastructure was being installed.

Requested by: Construction Manager

Cost: Deduct (1,231.00)

Time Extension: Days 0

Item 4.26

Description: Replace the elevator 150 amp fuses with 50 amp fuse

Reference: RFI 416

Reason: State Elevator Inspector request

Requested by: Contractor / State

Cost: Add 993.00

Time Extension: Days 0

Item 4.27

Description: Change the exterior letter to clear anodize

Reference: Direction from Facilities

Reason: To match the campus standard

Requested by: Owner Request

Cost: Add 1,676.00

Time Extension: Days 0

Item 4.28

Description: Provide air line to the auto lift

Reference: RFI 415

Reason: Required for auto lift operation

Requested by: Contractor / Architect

Cost: Add 907.00

Time Extension: Days 0

Item 4.29

Description: Provide concrete curb in the planters adjacent to the rolling gates G103, G108, and G109
Reference: RFI 409 and 410
Reason: ~~Rolling surface required to support gate / gate wheels in the open position~~
Requested by: Contractor / Architect
Cost: Add 8,876.00
Time Extension: Days 0

Item 4.30

Description: Demo and replace 1800 square feet of existing asphalt located east of the building in the drive aisle.
Reference: RFI 395
Reason: Portions of the ADA path of travel required to be remove and replaced due to deterioration.
Requested by: Contractor / Architect
Cost: Add 12,779.00
Time Extension: Days 0

Item 4.31

Description: Field modify casework along the east wall in room 120
Reference: Field walk
Reason: The adjacent south wall depicted a different size door than desired. As a result, the casework along the east wall was unable to return along the south wall. Therefore, the counter top required to be cut in the field and modify to fit the new casework configuration.
Requested by: Contractor / Architect
Cost: Add 475.00
Time Extension: Days 0

SUMMARY of COST:

TOTAL OF CHANGE ORDER NO. 4: **\$98,004.00**
TOTAL ADDITIONAL DAYS: **0**

CONTRACT SUMMARY:

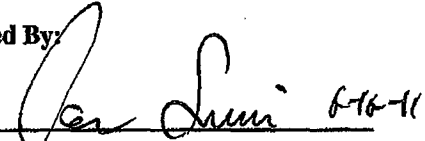
Original Contract Amount	\$	6,093,000.00
Net change by previous Change Orders		\$408,100.00
Net sum prior to this Change Order	\$	6,501,100.00
Amount of Change Order No. 4	\$	98,004.00
Deduct Remaining Contract Allowance	\$	-
New Contract Sum	\$	<u>6,599,104.00</u>

Percentage of Change to Contract 7.7%

This Change Order No. 4 is hereby executed on _____ of _____, 2010.

Approved By:

Approved By:

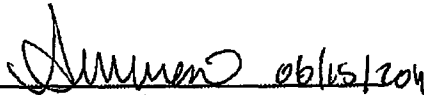


CERRITOS COLLEGE
DAVID EL FATTAL, VP BUSINESS SERVICES
11110 ALONDRA BOULEVARD
NORWALK, CA 90650

BAYLEY CONSTRUCTION
JAMES SZEPKOUSKI, PROJECT MANAGER
3730 S. SUSAN STREET, SUITE 200
SANTA ANA, CA 92704

Reviewed By:

Reviewed By:



HILL PARTNERSHIP, INC.
AMMAR SARSAM
115 22ND ST.
NEWPORT BEACH, CA 92663

TILDEN-COIL CONSTRUCTORS, INC.:
STEVE WORLEY, PROGRAM MANAGER

Project: Cerritos College
Gymnasium Seismic Retrofit
11110 Alondra Blvd
Norwalk, CA 90650

Change Order Number: 01

To: USS Cal Builders, Inc.
8051 Main Street
Stanton, CA 90680
P: 714-828-4882
F: 714-828-9498

Summary:

Item 1.01

Description: Install lightweight concrete infill at old HVAC duct openings in existing gymnasium floor
Reference: Instruction Bulletin #011
Reason: Old duct work from under the gym floor penetrates the floor at (2) locations near old bleachers. These floor registers are no longer required and need to be in-filled
Requested by: Structural Engineer
Cost: Add \$ 6,531.00
Time Extension: Days 0

Item 1.02

Description: Additional excavation, rebar, and concrete to pour a 1'-6" thicker pile cap (13 cubic yards) than indicated on drawings at East PC-8 in South interior of building.
Reference: RFI #184
Reason: Plans show a sloped bottom of wall but existing conditions, once excavated, uncovered a higher elevation to the bottom of existing wall which creates the need for a thicker pile cap to be installed
Requested by: Structural Engineer
Cost: Add \$ 5,022.00
Time Extension: Days 2

Item 1.03

Description: Provide and install heavier gauge king studs for door headers exceeding 14' at main entries at North and South sides of gymnasium (4 locations)
Reference: RFI #117
Reason: Drawings detail headers up to 14' in length but several door openings span over 20' requiring stronger gauge metal (12 gauge in lieu of 16 gauge) and new detailing for installation
Requested by: Structural Engineer
Cost: Add \$ 6,454.00
Time Extension: Days 3

Item 1.04

Description: Install approximately 400 LF of 16 gauge notched backing near base of framed walls for drywall attachment

Reference: RFI #052 & #056

Reason: Drywall must extend past gymnasium wood floor to concrete floor below, but there is no access to attach drywall to bottom track. Addition of horizontal backing in walls above the wood floor is required to provide a location to screw drywall to wall framing. Pre-notched metal track approved for use by Engineer to use as backing.

Requested by: Structural Engineer

Cost: Add \$ 5,302.00

Time Extension: Days 4

Item 1.05

Description: Provide welded joints on box headers above doors along gridlines 2 and 7 in lieu of screwed tabs

Reference: RFI #134

Reason: Existing conditions prevent the design detail from being implemented. Access can not be achieved for screwed connections, therefore welding is required

Requested by: Structural Engineer

Cost: Add \$865.00

Time Extension: Days 1

SUMMARY of COST:

TOTAL OF THIS CHANGE ORDER **\$24,174.00**

TOTAL ADDITIONAL WORKING DAYS:.....10

CONTRACT SUMMARY:

Original Contract Amount	\$	7,598,000.00
Net change by previous Change Orders		\$0.00
Net sum prior to this Change Order	\$	7,598,000.00
Amount of This Change Order	\$	24,174.00
New Contract Sum	\$	<u>7,622,174.00</u>

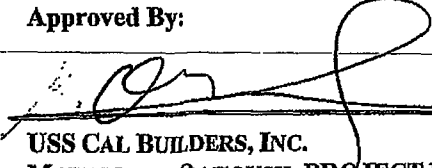
Percentage of Change to Contract 0.3%

This Change Order No. 01 is hereby executed on the 17th day of June, 2011.

Approved By:

Approved By:


CERRITOS COLLEGE
DAVID EL FATTAL, V.P. OF BUSINESS SERVICES
11110 ALONDRA BLVD.
NORWALK, CA 90650



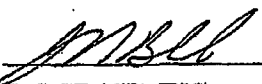
USS CAL BUILDERS, INC.
MOHAMMAD QAHOUSH, PROJECT MANAGER
8051 MAIN ST.
STANTON, CA 90680

Reviewed By:

Reviewed By:



6-17-11
TILDEN-COIL CONSTRUCTORS
CHAD BARNES, PROJECT MANAGER
11110 ALONDRA BLVD.
NORWALK, CA 90650



6-20-11
IDS GROUP, INC.
JOHN BEARDALL, ARCHITECT
1 PETERS CANYON RD., SUITE 130
IRVINE, CA 92606

Project: Cerritos College Change Order Number: 01
 Replacement of Fire Alarm & New Mass Notification System – Group 2
 DSA #: 03-112606
 Bid / Contract #: C09-1119

To: FEI Enterprises
 5749 Venice Blvd.
 Los Angeles, CA 90019
 P: 323.937.0856
 F: 323.937.0858

ADDITIONAL SCOPE / OWNER REQUESTED ITEMS:

Item 1.01

Description: Programming credit based on device count.
 Requested by: A/E
 Cost: Deduct.....\$ (4,907.81)
 Time Extension:0 days

CONTRACT SUMMARY:

Original Contract Amount	\$ 763,000.00
Net change by previous Change Orders	\$ -
Revised Contract Amount	\$ 763,000.00
Net sum of this Change Order	\$ (4,907.81)
New Contract Sum	\$ 758,092.19
Percentage of Change to Contract	-0.99%

This Change Order No. 1 is hereby executed on _____ of _____, 2011.

Approved By:

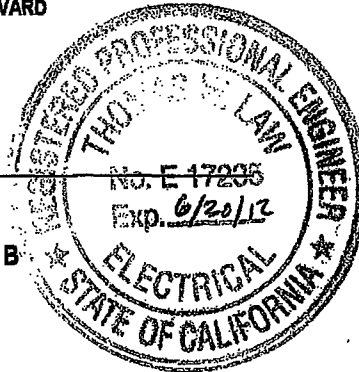
 CERRITOS COLLEGE
 ROBERT RIFFLE, DIRECTOR OF PLANT SERVICES
 11110 ALONDRA BOULEVARD
 NORWALK, CA 90650

Approved By:

 FEI ENTERPRISES
 GIAN MADRIGAL, VICE PRESIDENT
 5749 VENICE BLVD.
 LOS ANGELES, CA 90019

Reviewed By:

 MDC ENGINEERING
 THOMAS W. LAW
 200 N. BERRY ST, BLDG B
 BREA, CA 92821



Reviewed By:

 TILDEN-COIL CONSTRUCTORS, INC.
 STEVE R. WORLEY, PROGRAM MANAGER

ACADEMIC AFFAIRS**Part-Time Counselors**

Name		Discipline	Salary Placement	Rate
Covarrubias	Deisy	Teacher Trac	C2	43.10

BUSINESS EDUC/HUMANITIES/SS**Full-Time Instructors**

Name		Discipline	Salary Placement
Satterfield	Phillip	Administration of Justice	E18

Part-Time Instructors

Name		Discipline	Salary Placement	Rate
Kerr	Janet	Court Reporting	B1	48.83
Maldonado	Christian	Psychology	B4	57.46
Ronquillo-Adachi	Jaclyn	Psychology	B5	60.33

FINE ARTS & COMMUNICATIONS**Full-Time Instructors**

Name		Discipline	Salary Placement
Breit	Craig	Theatre Arts	B10
Fernandez	Christina	Photography	C11
Lopez	Christine	Music	F18
Miller	Kirk	Art	E22
Pritchard	Gary	Music	F12
Watanabe	Susan	Theatre Arts	E18

HEALTH OCCUPATIONS**Part-Time Instructors**

Name		Discipline	Salary Placement	
Brabender	Marelene	Dental Hygiene	B4	57.46
Feist	Astrid	Child Development	A3	54.60

LIBERAL ARTS

Part-Time Instructors

Name		Discipline	Salary Placement	Rate
Baker	John	English	A5	60.33
Cagnolatti	Damon	English	A1	48.83
Renteria	Robert	Reading	B5	60.33

SCIENCE, ENGINEERING & MATHEMATICS

Full-Time Instructors

Name		Discipline	Salary Placement	
Lou	Zheng	Computer & Information Sciences	E18	
Nguyen	Phuong	Computer & Information Sciences	E18	

Part-Time Instructors

Name		Discipline	Salary Placement	Rate
Sak	Kathleen	Biology	B4	57.46

TECHNOLOGY

Part-Time Instructors

Name		Discipline	Salary Placement	Rate
Johnson	Bruce	Welding	B5	60.33

STUDENT SERVICES

Part-Time Counselors

Name		Discipline	Salary Placement	Rate
Boudreau	Debbie	Counseling	C2	43.10
Castro	Griselda	CITE	C2	43.10
Davidson	Martha	Counseling	C2	43.10
Garcia	Eric	Veterans Resource Center	C1	40.23
Hill	Shelia	Counseling	C2	43.10
Icaro	Ruby	Counseling	C2	43.10
Loera	Claudia	Counseling	C2	43.10
Lozano	Rene	Counseling	C2	43.10
Mendoza	Myrna	CITE	C1	40.23
Salazar	Felipe	Counseling	C2	43.10
Saucedo	Marcelino	Counseling	C2	43.10
Thigpen	Joyce	Counseling	C2	43.10
Vega	Maria	Counseling	C2	43.10

STUDENT SERVICES

Part-Time Counselors

Name		Discipline	Salary Placement	Rate
Villalpando	Celia	Counseling	C2	43.10
Ward	Sheryl	Veterans Resource Center	C1	40.23
Wiggins	Lynell	Counseling	C2	43.10

Part-Time Instructors

Name		Discipline	Salary Placement	Rate
Loera	Claudia	Counseling	B2	51.71
Wiggins	Lynell	Counseling	B5	60.33

FACULTY HOURLY - COMMUNITY, INDUSTRY & TECHNOLOGY EDUCATION

Part-Time Instructors

Name		Assignment	Salary Placement	Rate
Chavez-De Vasquez	Ana	WSI Project	A1	48.83
Ramos	Maria	WSI Project	A1	48.83

FACULTY HOURLY - TECHNOLOGY TRAINING & DISTANCE EDUCATION

LIBRARIAN

Part-Time Librarians

Name			Salary Placement	Rate
Augugliaro	Mary	Library	L1	40.23
Liong	Jocelle	Library	L2	43.10
Nitsch	Lisa	Library	L2	43.10
Owen	Margaret	Library	L2	43.10
Reeve	Mellanie	Library	L1	40.23
Russell	Bruce	Library	L2	43.10
Siddiqi	Cathy	Library	L2	43.10
Vogel	Karen	Library	L1	40.23
Wood	Suzanne	Library	L2	43.10

EMPLOYMENT OF CLASSIFIED, SHORT-TERM, SUBSTITUTE,
AND/OR STUDENT HOURLY PERSONNEL

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS
PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2011 OR 175 TOTAL WORKDAYS,
WHICHEVER OCCURS FIRST

Angeles, Gabriela*	Clerk	\$8.64/hr	04/25/11
Renteria, Mario**	"	"	06/15/11
Ruiz, Andrew**	"	"	"
Salazar, Maria**	"	"	"
Samson, Beau**	"	"	05/31/11
Stovall, Aunjanae**	"	"	06/15/11
Novoa, Alejandra	Typist Clerk	\$8.64/hr	05/25/11
Herrera, Mayra*	Intermediate Clerk	\$9.56/hr	04/25/11
Maldonado, Mayra*	"	"	"
Crespin, Priscilla**	Intermediate Typist Clerk	\$9.56/hr	04/25/11
Rodriguez, Michelle**	"	"	05/09/11
Salazar, Corrina*	Instructional Aide I	\$9.56/hr	04/25/11
Tolliver, Victoria*	Instructional Aide II	\$12.81/hr	04/08/11
Transue, Nicholas*	"	"	06/01/11
Makinano, Lance*	Recreational Activity Specialist	\$13.65/hr	01/01/11
Puente, Miriam**	"	"	05/23/11
Fortner, Anthony**	Community Education Specialist	\$50.52/hr	05/20/11
Fitzgerald, Barrett*	Project Specialist Technical Level II	\$100.00/hr	05/01/11

* Categorically Funded

** Specially Funded

Presented to the Board of Trustees 7/6/11

CERRITOS COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
AUGUST 10, 2011

- I. CALL TO ORDER The meeting was called to order at 6:00 p.m. by Mr. Tom Jackson, Board President. Those present were Mr. Bob Arthur, Dr. Tina Cho, Dr. Ted Edmiston, Dr. Bob Hughlett, Dr. Shin Liu, Mr. Tom Jackson, Ms. Jean McHatton and Ms. Areal Hughes, Student Trustee. Others present were the President/Superintendent, Vice President of Academic Affairs, Vice President of Business Services, Vice President of Student Services, Interim Vice President of Human Resources, Faculty Senate President and the CSEA President.
- II. PLEDGE OF ALLEGIANCE The flag salute was led by Ms. Hughes.
- III. APPROVAL OF MINUTES A. It was moved by Mr. Arthur and seconded by Dr. Hughlett to approve the minutes of the regular meeting of July 6, 2011. The vote for approval was unanimous (student advisory vote: aye).
- IV. INSTITUTIONAL PRESENTATIONS Dr. Lacy presented Robert Aguayo with the Outstanding Classified Employee Award for the month of June 2011.
- V. PUBLIC PRESENTATIONS Lynda Fisher, president of the 2011 Relay for Life Norwalk, and Larry Sandoval of the American Cancer Society presented Cerritos College with an award acknowledging the college's support of the Norwalk Relay for Life event. Mr. Sandoval indicated that they raised approximately \$27,000 at the event this year.
- It was moved by Mr. Arthur and seconded by Ms. McHatton to take the following item out of order:
- Closed Session IX.C. – Management Team (Management & Confidential Unrepresented Employees) Salary Schedule, 2011-2012, effective September 1, 2011.
- The vote for approval was unanimous. The Board adjourned to closed session at 6:10 p.m. and reconvened at 7:16 p.m.
- VI. CONSENT AGENDA It was moved by Dr. Edmiston and seconded by Dr. Hughlett to approve the consent agenda and addendum. Mr. Arthur requested that item VI.1 and VI.O.6 be held for separate consideration. The vote for approval and/or ratification of the following items was unanimous (student advisory vote: aye):
- I. It was moved by Mr. Arthur and seconded by Dr. Hughlett to approve item I:
- Revisions to the Prequalification Questionnaire and Uniform System of Rating, as attached.
- Mr. Arthur asked for additional information regarding the changes to the prequalification questionnaire. Mr. El Fattal stated that the college is going to administer the prequalification process on a quarterly basis instead of on a project-by-project basis and will also increase the level of audited financial statements from \$10 million to \$25 million for general contractors. The vote for approval was unanimous.

- O. It was moved by Mr. Arthur and seconded by Dr. Hughlett to approve item O.6:

Contracts

6. Gibeaut, Mahan & Briscoe

Legal Services

Business Services

To provide legal services pertaining to employment, personnel, and labor matters. For period July 18, 2011 through June 30, 2012. Payment shall be charged by the hourly rate.

Mr. Arthur asked why the college is proposing a different firm for legal services when it already retains legal counsel that addresses the aforementioned issues. Mr. El Fattal indicated that this firm specializes in risk management and added that the firm charges at a lower hourly rate. The vote for approval was unanimous.

- A. Acceptance of the Chancellor's Office of the California Community College Teacher Preparation Pipeline Grant Amendment, as attached.
- B. Teacher TRAC and Gear Up Program Faculty Stipends, as attached.
- C. Stipends for Faculty Participating in the Basic Skills Projects for the Summer 2011 Semester, as attached.
- D. Stipends for the Enrollment Growth and Retention for Registered Nursing Programs Grant Fall 2011, as attached.
- E. Cerritos College Foundation Cost/Benefits to District for 2010-2011, as attached.
- F. Bid #1011-07, Facilities & Purchasing Complex, AV/IT, as attached.
- G. Bid #1011-12, Gymnasium Seismic Retrofit – Fire Sprinkler System, as attached.
- H. Notice of Completion for Bid #0910-01, Tennis Court Renovation, as attached.
- I. This item was considered separately.
- J. Resolution No. 11-17 Adopting the California Uniform Public Construction Cost Accounting Act (CUPCCAA) Program and Resolution No. 11-18 Adopting Informal Bidding Procedures, as attached.
- K. Sale of Surplus and Obsolete Materials/Equipment, as attached.
- L. Purchase Orders for the Period of April 1, 2011 through June 30, 2011.
- M. New/Amended Contracts under \$25,000 for the Quarter Ending June 30, 2011:

New Contracts	C10-1094 to C10-1140	\$65,119.50
Amended Contracts		\$45,000.00

N. General Fund, Special Reserve Funds, Restricted Funds, Financial Aid Fund, and Payroll Clearance Fund Warrants for the Quarter Ending June 30, 2011:

Payroll "A" Warrants	7458	\$15,542,553.82
Other "B" Warrants	2213	\$10,675,031.63

O. Contracts:

Agreement
AMENDMENT

1. Higher One

Financial Aid Electronic Disbursement System
Student Support Services

For the electronic disbursement of student financial aid, a direct deposit account for each financial aid recipient, online and ATM access to accounts via supplied debit cards, option for student financial aid disbursements by paper check and options for student bank accounts, as well as marketing and technical support. The current term ending on June 30, 2012 will be extended for an additional three (3) year period ending June 30, 2015. By renewing early, the cost to the District will be a flat rate of \$18,500 per year.

Program

AMENDMENT

2. California Community Colleges Chancellor's Office

Chancellor's Office Enrollment Growth and Retention for
Nursing Programs Grant
Health Occupations

To acknowledge a decrease to the Chancellor's Office Enrollment Growth and Retention for Nursing Programs Grant funding. For period July 1, 2011 to June 30, 2012. The grant was originally approved for \$160,937 for the 2010-2011 fiscal year and \$289,187 for the 2011-2012 fiscal year. The Nursing department received notification that the 2011-2012 funding will be decreased by \$128,250, changing the total grant funding for 2011-2012 to \$160,937, which is the same amount as the 2010-2011 fiscal year.

Services

AMENDMENT

3. Dovetail DCI

Furniture Consultant
Purchasing

To continue to provide consultation services for furniture standards for the Office Furniture Standards Program for the District. The time period of the agreement will be extended through June 30, 2014.

NEW

4. California Department of Education

General Child Care and Development Program
Health Occupations

To provide preschool education services to children under age three. For period July 1, 2011 through June 30, 2012. The District will receive \$34.38 per child per day of full-time enrollment with a maximum amount of \$57,606.

5. California Department of Education

California State Preschool Program
Health Occupations

To provide preschool education services to children under age three as part of the California State Preschool Program also known as the

Pre-K Literacy Program. For period July 1, 2011 through June 30, 2012. Funding will be \$34.38 per child per day of full-time enrollment with a maximum reimbursable amount of \$306,629.

6. This item was considered separately.
7. Nielsen Merksamer, Parrinello Gross & Leoni
Legal Services
Business Services
To provide legal services pertaining to voting rights laws, redistricting, and election laws. For period July 11, 2011 through June 30, 2012. Payment shall be charged by the hourly rate.
8. CIBER
Academic Advising Module for PeopleSoft
Admissions, Records & Services
To provide consulting services for implementing the Academic Advising Module for the PeopleSoft "CS" Integrated Software system. For period August 11, 2011 through August 10, 2012. The estimated cost to the District is \$63,000. Funding will come from the Associated Students of Cerritos College.

RENEWAL

9. Cotti Foods (Taco Bell)
Food Vendor Stand
Purchasing
To supersede its existing agreement for food service on campus. For period July 1, 2011 through June 30, 2016. The monthly commission is 10% of gross sales plus 1% for maintenance of the area.

- P. Resignation Accepted by the President/Superintendent, as follows:
None
- Q. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2011-2012 Academic Year, as attached.
- R. Employment of 2011 Summer Session Faculty Personnel, as attached.
- S. Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.
- T. Continuation of Employment of Temporary Full-Time Academic Administrator(s):
Malig, Jannet, Director of the Advanced Transportation Technology Project @ Management Salary Schedule Grade 12, Step 4 (\$7,732.00/monthly), contingent on continued categorical funding and generated revenue, effective July 1, 2011, for a period not to exceed June 30, 2012
Tafoya, Yvette, Assistant Director of Extended Opportunities, Programs and Services (EOPS) @ Management Salary Schedule Grade 17, Step 3 (\$6,140.00/monthly), contingent on continued categorical funding and continued Title 5 requirements, effective July 1, 2011, for a period not to exceed June 30, 2012

VII. ADMINISTRATIVE MATTERS

- A. It was moved by Mr. Arthur and seconded by Dr. Edmiston to approve the Citizens' Bond Oversight Committee Membership, as attached. The vote for approval was unanimous.

- B. It was moved by Dr. Hughlett and seconded by Mr. Arthur to approve the Cerritos College's Five-Year Construction Plan, as attached. The vote for approval was unanimous.
- C. It was moved by Mr. Arthur and seconded by Dr. Edmiston to approve the Management & Confidential Employees Salary Schedule, 2011-2012, Effective September 1, 2011, as attached. Dr. Hughlett moved to amend the motion to state that the implementation of the compensation and classification study embodied in the new Management salary schedule is an approach the Board encourages for other appropriate employee groups. Dr. Edmiston seconded the motion and the vote for approval was 5-2-0; Dr. Cho and Ms. McHatton voted no.

VIII. REPORTS

A. Board of Trustees

Dr. Cho expressed her condolences regarding the Cerritos College student who committed suicide on Wednesday, August 3 and urged students to seek a mental health professional when needed.

Dr. Edmiston thanked staff for providing a tour of campus construction projects.

Mr. Arthur indicated that the Cerritos College Foundation Golf Tournament was a successful event. He thanked the corporate sponsors and added that the Foundation raised approximately \$70,000.

Ms. McHatton indicated that she enjoyed visiting the Pathways Robotics camp as well as prototyping demonstration by Terry Price in the Plastics department. She concluded by stating that the EMSI program has a lot of potential.

Dr. Hughlett thanked staff for the tour of campus construction projects. He also acknowledged Sharleen Carlos for her assistance in the Human Resources department.

Ms. Hughes stated that the summer session went well. She acknowledged the Campus Police Officers who have been patrolling campus and assisting students.

B. Faculty and Staff Leadership

Ms. Laughon indicated that she had a good discussion with Dr. Lacy regarding the classification and compensation study but added that the CSEA is disappointed that the Management & Confidential Employees Salary Schedule was approved before classified employees were addressed. She stated that the approved salary schedule will be an ongoing expense and added that there will be a ripple down effect on campus.

C. President/Superintendent and Vice Presidents

Mr. Collins stated that the New Faculty Orientation will be held Thursday, August 11 at 8:30 a.m.

IX. CLOSED SESSION

The Board adjourned to closed session at 7:38 p.m.

X. RECONVENE

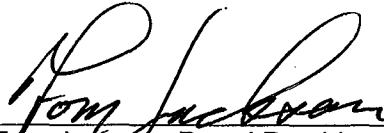
The Board reconvened at 9:31 p.m.

XI. ADJOURNMENT

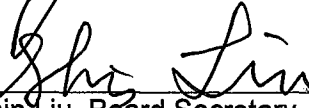
The Board adjourned at 9:32 p.m.

XII. NEXT REGULAR MEETING

The next regular meeting of the Board of Trustees is scheduled for Wednesday, September 7, 2011 at 6:00 p.m.



Tom Jackson, Board President



Dr. Shin Liu, Board Secretary

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda Lacy President/Superintendent *LL*
REVIEWED BY: Mr. William Farmer, Vice President of Academic Affairs *WCF*
PREPARED BY: Sue Parsons, Director of Teacher TRAC and Learning Communities *SP*
DATE: August 10, 2011
SUBJECT: **Consideration of Acceptance of the Chancellor's Office of the California Community College Teacher Preparation Pipeline Grant Amendment**

RECOMMENDATION

It is recommended that the Board of Trustees approve the acceptance of the California Community College Chancellor's Office Teacher Preparation Pipeline Grant Amendment to extend end date from September 30, 2011 to December 30, 2011. The grant was Board approved on November 3, 2010.

OVERVIEW

Cerritos College has received a Grant Amendment approval confirmation for the date extension from the California Community College Chancellor's Office to support Teacher TRAC Career Technical Education (CTE) program activities through December 2011.

ANALYSIS

The Teacher TRAC, CTE Pathways teacher preparation model continues to build upon the relationships, rigor and relevance needed to recruit and prepare qualified CTE teachers. Three distinct populations are targeted in this program: high school students, college students, and incumbent workers. Teacher TRAC CTE Pathways provides preparation pathways in four career sectors: 1) automotive, 2) woodworking, 3) welding, and 4) education (secondary, post-secondary, and Early Childhood).

The following goals will continue to be targeted to the end of this grant year:

1. Increase the numbers of students who complete teacher preparation pathways in a math or science based CTE industry.
2. Enhance Teacher TRAC and Early Childhood Education (ECE) pathways by emphasizing math and science content.
3. Develop and foster a community of practice among teachers, cultivating contextualized curriculum.
4. Strengthen student development mechanisms to ensure retention of Teacher TRAC, CTE Pathways students.

FINANCIAL IMPLICATIONS

The Cerritos College Teacher TRAC Program will receive the original grant amount for this academic year \$225,000 to be expended through December 2011. No District funds will be expended.

**THIS FORM MAY BE REPLICATED
BUT UNDER NO CIRCUMSTANCES CAN THE LANGUAGE BE ALTERED**

BOG, California Community Colleges
Chancellor's Office - 6870

DISTRICT USE ONLY

District (Grantee): Cerritos CCD

College: Cerritos College

Grant Agreement-Amended

BOG-CCCCO USE ONLY

AMENDMENT # 1

Grant Agreement No.: 10 - 090 - 003

Academic Affairs

Funding Fiscal Year

CTE - Teacher Preparation Pipeline

2010-11

Prior Amount Encumbered : \$ 225,000

RFA # 10 - 090

Amount To Be _____ :

Total Amount Encumbered : \$ 225,000

On this 17th day of June 2011, the BOG, California Community Colleges Chancellor's Office and the Cerritos CCD hereby agree to amend this grant agreement as follows:

- * Performance in the funding period of October 1, 2010 through September 30, 2011 shall be extended through December 30, 2011. The Final Report must be submitted within 30 days after the new end date.

This grant is subject to any additional restrictions, limitations or conditions enacted in the state budget and/or Executive Orders that may affect the provisions, term, or funding of this agreement in any manner.

All of the other terms and conditions of the original grant agreement remain the same.

GRANTEE

Project Director:

Total Grant Funds: \$ 225,000

Sue Parsons

Total Match Funds, (if applicable): _____

Signature, Chief Executive Officer (or authorized Designee)

Date: 6/22/11

Print Name/Title of Person Signing:

District Address: 11110 Alondra Blvd

Dr. Linda Lacy

Norwalk, CA 90650

STATE OF CALIFORNIA

Project Monitor:

Agency Address: 1102 Q Street, 4th Floor

Stephanie Ricks-Albert

Sacramento, CA 95811

Item:	Object of Expenditure	Chapter	Statute	Fiscal Year	Amount
<u>6870 - 605 - 0001</u>	<u>4238 - 751 - 40406</u>	<u>712</u>	<u>2010</u>	<u>2010-11</u>	<u>\$ 225,000</u>
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Amount Encumbered : \$					<u>225,000</u>

Signature, Accounting Manager (or Authorized Designee) Budgeted funds are available for the period and purpose of the expenditures stated above.

Date: 7/6/11

Signature, Executive Vice Chancellor (or authorized Designee)

Date: JUL 08 2011

Print Name/Title of Person Signing:

Steve Bruckman, Executive Vice Chancellor



MEMORANDUM

DATE: July 19, 2011

TO: Chief Executive Officer
Cerritos CCD

FROM: Stephanie Ricks-Albert
Academic Affairs Division

SUBJECT: 2010 Career Technical Education-Teacher Preparation Pipeline
Grant Amendment # 1 for Grant # 10-090-003

Congratulations! Your Career Technical Education [TPP] Teacher Preparation Pipeline [TPP] Grant Amendment #1 for an extension of the project's performance period has been approved. The amended reporting due dates are listed below. Enclosed is a fully executed copy of the Grant Agreement Amendment #1. A Copy of the grant agreement amendment face sheet has been sent to the District Chief Business Officer and Project Director.

The original grant agreement, RFA Specifications and Instructions, and Standard Legal Terms and Conditions, collectively constitute the legally binding agreement for the performance of the work specified in the approved application submitted by your district. Refer to the original RFA: 1) Specifications and the Instructions, Terms and Conditions for specific clarification on policies, legal provisions and due dates, and 2) Appendix A for all required reporting forms.

In consultation with your State Project Monitor, amending the term of the grant, workplan, and/or budget is allowed and must be done by submitting a Grant Amendment Request form.

Action:

- Retain the original executed grant agreement amendment in your files for inspection in the event of an audit.
- All reports and amendment requests are to be sent to the State Project Monitor by the identified due dates located in the RFA Instructions, Terms and Conditions.
- **Amended Reporting due date(s): September 30, 2011 and January 31, 2012.**

Contact your State Project Monitor, Stephanie Ricks-Albert at (916) 323-3093 or sricksal@ccco.edu for program related questions.

Enclosure

cc: District Chief Business Officer
College Project Director
State Project Monitor
Audit File

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda Lacy, President *LL*
REVIEWED BY: William Farmer, Vice President of Academic Affairs *WCF*
PREPARED BY: Sue Parsons, Director of Teacher TRAC and Learning Communities *SP*
DATE: August 10, 2011
SUBJECT: **Consideration of Approval of Teacher TRAC and Gear Up Program Faculty Stipends**

RECOMMENDATION

It is recommended that the Board of Trustees approve a \$150 stipend for Dmitri Budarin, James Byun, Lora Carreon, Graham Chalmers, Mary Clarke, Angela Conley, Ernesto Cordova, Kamal Demian, Patty George, Mark Hugen, Wes Jordan, Ruben Leon, Pam Lewandowski, Tom Lewandowski, Manuel Lopez Pilar Mata, Scott O'Neil, Mojdeh Nikdel, Gary Sarrell, Sally Sestini, Maria Torres, Dara Worrel, Matthew Allen, Michael Bateman, Lorena Castillo, Phoebe Chung, Maurice Daigle, Abdel El-Abyad, Susan Godwin, Mike Huang, M. Igolnikov, John Johnson, Juan Leon, Lisa Ly, Ian McCance, Orchid Nguyen, Joseph Ninh, Anh Pham, Henry Phan, Tatiana Roque, Frank Seres, Merrick Sterling, Kevin Takeuchi, Marcos Tharwat, Ing-Yng Tse, Trinh Thanh, Wilfredo Flores, Diane Ford, Emmanuel Nguimdjou, Karla Pallwitz and \$750 for Ilva Mariani as part of the Teacher TRAC and Gear Up Faculty Development Program. There is no cost to the District.

OVERVIEW

Cerritos College has received funding in the amount of \$224,968 to continue development and refinement of the career technical education teacher pathway program and \$196,981 from Bellflower Unified School District's Gear Up Grant for tutoring, curriculum alignment and faculty development.

ANALYSIS

A faculty team has worked with colleagues from Bellflower High School over the past two years to explore math curriculum challenges, and possible new approaches. Ilva Mariani will facilitate a workshop for full and adjunct mathematics faculty to disseminate findings and share effective practices



FINANCIAL IMPLICATIONS

The following Cerritos College faculty are to receive a \$150 stipend for participation in a mathematics workshop: Dmitri Budarin, James Byun, Lora Carreon, Graham Chalmers, Mary Clarke, Angela Conley, Ernesto Cordova, Kamal Demian, Patty George, Mark Hugen, Wes Jordan, Ruben Leon, Pam Lewandowski, Tom Lewandowski, Manuel Lopez Pilar Mata, Scott O'Neil, Mojdeh Nikdel, Gary Sarrell, Sally Sestini, Maria Torres, Dara Worrel, Matthew Allen, Michael Bateman, Lorena Castillo, Phoebe Chung, Maurice Daigle, Abdel El-Abyad, Susan Godwin, Mike Huang, M. Igolnikov, John Johnson, Juan Leon, Lisa Ly, Ian McCance, Orchid Nguyen, Joseph Ninh, Anh Pham, Henry Phan, Tatiana Roque, Frank Seres, Merrick Sterling, Kevin Takeuchi, Marcos Tharwat, Ing-Yng Tse, Trinh Thanh, Wilfredo Flores, Diane Ford, Emmanuel Nguimdjou, Karla Pallwitz. Ilva Mariani is to receive a \$750 for preparing, organizing and facilitating the workshop.

The Teacher TRAC CTE Teacher Pathway Grant funds and Gear Up Grant Funds will be used for these expenditures.

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CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent 
REVIEWED BY: Dr. Bryan Reece, Dean of Academic Success and Institutional Effectiveness 
PREPARED BY: Dr. Francie Quaas-Berryman, Developmental Education Coordinator
DATE: August 10, 2011
SUBJECT: **Consideration of Approval of Stipends for Faculty Participating in the Basic Skills Projects for the Summer 2011 Semester**

RECOMMENDATION

It is recommended that the Board of Trustees approve payments for the named employees for their participation in the Basic Skills/Developmental Education projects for the Summer 2011 semester.

OVERVIEW

The College Committee on Developmental Education has sponsored several grants and projects as part of the five-year plan developed in response to the California Basic Skills Initiative.

ANALYSIS

During the Summer 2011 semester, faculty participated in a variety of projects designed to establish effective Academic Success Centers and prepare for the August 15th opening of the centers. The projects included development of academic support for students writing research papers, continued faculty training to assist student learning through math tutoring, and development of an evaluation process to assess the effectiveness of the new Success Centers.

FINANCIAL IMPLICATIONS

No general funds will be used for these stipends. Basic Skills Initiative funds will be utilized for this expenditure. The following faculty members are to receive stipends:

Name	Amount
Alvarez, Lydia	1500.00
Mata, Pilar	4000.00
Obazuaye, Sunday	500.00
George, Patty	1800.00
Nikdel, Mojdeh	1800.00

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda Lacy, President/Superintendent *LL*
REVIEWED BY: William Farmer, Vice President of Academic Affairs *WCF*
PREPARED BY: Dr. Marilyn Brock, Interim Executive Dean of Academic Affairs *MB*
DATE: August 10, 2011
SUBJECT: **Consideration of Approval of Stipends for the Enrollment Growth and Retention for Registered Nursing Programs Grant Fall 2011**

RECOMMENDATION

It is recommended that the Board of Trustees approve payment of stipends to nursing faculty members for work which will be performed August through December 2011 as stipulated in and funded by the Enrollment Growth and Retention for Registered Nursing Programs Grant.

OVERVIEW

Grant objectives and activities include:

- Provide a retention program for students enrolled in the Registered Nursing Associate Degree program
- Provide support services, review courses, software, videos and clinical simulation to support both clinical and didactic practice

ANALYSIS

To maximize student success and strengthen retention, Fall 2011 activities will include scenarios and simulations designed to enhance clinical judgment and critical thinking and a NCLEX Review course to maximize student success in passing the examination. The NCLEX Review course is grant funded for the Fall 2011 semester at \$85/hour. The Simulation Specialist is grant funded at \$50 per hour for August through December 2011.

FINANCIAL IMPLICATIONS

Project coordination functions are performed by:

- Voorhies, Ann \$ 750

Case management functions are performed by:

- Kelli Brooks \$1500

Simulation Specialist 4 hrs/week for 7 weeks during the semester performed by:

- Alice Kusumoto \$ 1400

The following faculty members are to receive stipends for the NCLEX Review course:

- Patty Riedel \$850 (10 hours)
- Debbie Binning \$425 (5 hours)
- Rebecca Orozco \$425 (5 hours)
- Keri Gonzales \$425 (5 hours)
- Kelly Brooks \$850 (10 hours)

Stipends will be paid as work is completed. Enrollment Growth and Retention for Registered Nursing Programs Grant will be utilized for these expenditures. There is no cost to the District.

Cerritos College District

11110 Alondra Blvd.
 Norwalk, CA 90650
 562.860.2451 Fax 562.924.2800

INVOICE

INVOICE NO: 213-11
Date: June 28, 2011

To: Cerritos College Foundation
11110 Alondra Blvd
Norwalk, Ca 90650

DESCRIPTION		AMOUNT
Reimbursement for Services and Facilities for 2010-11 Fiscal Year Per Master Agreement, Section V-A Board Approved April 1, 2009		\$300,012
TOTAL DUE		\$300,012

If you have any questions concerning this invoice, call: Lola Rizkallah, 562 860-2451 ext. 2266

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Costs incurred by the District to benefit the Foundation:

Salaries & Fringe Benefits

S. Richardson
J. Cole
R. Samarin

Sub-Total \$297,618

Other

Supplies
Conferences \$0
Repairs \$77
Rent Lease \$667
Equipment \$0
Postage \$1,650

Sub-Total \$2,394

Total District Costs \$300,012

Monetary and Non-Monetary Benefits from the Foundation to the District:

Program, Community, and Student Support \$676,572
Promotion/Public Relations Support \$26,492
Scholarships \$187,446
Endowments \$19,600
Board Volunteer Service \$12,863
2010-11 Gross Benefit \$922,973

2010-11 Net Benefit \$622,961

Adjusted Carry Over from 2009-10 **\$3,764,452**

Cumulative Net Benefit from Foundation to College \$4,387,413

Cerritos College Foundation
2010-11 Cost Benefit Report

	AMOUNT	BALANCE
PROGRAM, COMMUNITY, AND STUDENT SUPPORT:		
Academic Excellence Awards	\$ 2,827.45	
ACCCTEP	\$ 600.00	
Adult Education (WSI Grant)	\$ 72,122.00	
Student AIGA Membership Dues (Fine Arts)	\$ 500.00	
ASCC/ICC	\$ 1,252.00	
ATTE Program	\$ 4,776.00	
Auto Career Institute	\$ 140.00	
Automotive Career Education Plan (WIB Grant)	\$ 7,180.00	
CARE Program	\$ 342.00	
Chrysler CAP Program	\$ 1,781.00	
CLCC Conference	\$ 976.00	
Culinary Arts Program	\$ 150.00	
Dental Hygiene Student Competition	\$ 1,982.00	
EDUCAUSE Project Kaleidoscope Grant	\$ 118,067.00	
El Proyecto	\$ 195.00	
ESL Program (HSBC Bank Grant)	\$ 1,132.00	
Field Ironworkers Gladiator Program	\$ 17,598.00	
Fine Arts Sound Pavilion Sculpture	\$ 5,970.00	
Instrumental Band Program	\$ 9,246.00	
International Student Center	\$ 945.00	
Juan Gomez-Quinones, Guest Speaker	\$ 300.00	
Library	\$ 83.00	
Math/Science GATE Academy	\$ 11,126.00	
Metasoft Research Systems	\$ 5,495.00	
NCUR Conference	\$ 670.00	
Network of Executive Women (Student Registrations)	\$ 240.00	
Outstanding Classified Award	\$ 500.00	
Outstanding Faculty Awards	\$ 500.00	
Pathways Program	\$ 571.00	
People to People Ambassador (Susan Oliver)	\$ 2,000.00	
Physical Therapy Assistant Program	\$ 60.00	
Plastics	\$ 5,732.00	
Plazas Comunitarias	\$ 7,647.00	
Project HOPE Support	\$ 6,372.00	
Project HOPE (CA Endowment)	\$ 12,368.00	
Project HOPE (James Irvine Grant)	\$ 58,814.00	
SCCTT Capital Campaign	\$ 4,168.00	
Scholars Honors Program	\$ 513.00	
Speech Dept. National Competition	\$ 3,850.00	
Student Art Awards	\$ 1,300.00	
Student Emergency Aid Fund	\$ 4,000.00	
Student Health & Wellness Center (Kaiser Grant)	\$ 6,745.00	
Student Tickets (Learning Communities)	\$ 547.00	
Student Survey Cards	\$ 500.00	
Teacher TRAC Support	\$ 1,152.00	
Teacher TRAC (CalGRIP Grant)	\$ 193,832.00	

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**Cerritos College Foundation
2010-11 Cost Benefit Report**

	AMOUNT	BALANCE
PROGRAM, COMMUNITY, AND STUDENT SUPPORT:		
Teacher TRAC (Boeing Spec Ed Grant)	\$ 5,126.00	
Teacher TRAC (Packard Grant)	\$ 74,473.00	
Transfer Center Reception	\$ 700.00	
Transfer Center University Visits	\$ 5,000.00	
Turn It In Software (Spanish Dept.)	\$ 1,425.00	
Veterans Scholarship Funding	\$ 3,000.00	
Women's History Month	\$ 1,000.00	
Woodworking	\$ 1,946.00	
Wrestling Program	\$ 7,036.00	
TOTAL PROGRAM, COMMUNITY, AND STUDENT SUPPORT		\$ 676,572.45
PROMOTION/PUBLIC RELATIONS SUPPORT:		
Chamber Mega Mixer	\$ 4,847.92	
Marketing	\$ 21,644.26	
TOTAL PROMOTION/PUBLIC RELATIONS SUPPORT		\$ 26,492.18
SCHOLARSHIPS:		
Agnes Duran Scholarship	\$ 600.00	
Albert Ostroff Scholarship	\$ 400.00	
Alice Collins Scholarship	\$ 375.00	
Alice Wang Scholarship	\$ 3,000.00	
Assistive Technology Scholarship	\$ 351.00	
Bellflower Noon Lions Club Scholarship	\$ 2,000.00	
Broderick/CommeFord Memorial Scholarship	\$ 1,000.00	
Carmen Solis Pratt Scholarship	\$ 1,600.00	
Cerritos College Retired Faculty Association Scholarship	\$ 1,000.00	
Cheryl A. Epple Memorial Scholarship	\$ 2,000.00	
College Access Scholarships (Project HOPE)	\$ 69,500.00	
Court Reporting Captioning Scholarship	\$ 3,000.00	
Covenant Presbyterian Church Scholarship	\$ 600.00	
Delvers Gem and Mineral Scholarship	\$ 500.00	
DeLyre Scholarship	\$ 3,100.00	
Demian/Carreon Scholarship	\$ 500.00	
DeMott Scholarship	\$ 500.00	
Dorothy L. Thompson Memorial Scholarship	\$ 500.00	
E. Maude West Scholarship	\$ 500.00	
Ed Bloomfield Scholarship	\$ 500.00	
Elizabeth Hamman Scholarship	\$ 500.00	
Ellis Robinson Scholarship	\$ 450.00	
Ellen Carver Scholarship	\$ 750.00	
Elmer and Randy Dobson Scholarship	\$ 500.00	
English Dept. Scholarship	\$ 2,025.00	
EOPS Scholarship	\$ 500.00	
Ernest A. Gonzalez Scholarship	\$ 250.00	
Esther L. Espinoza Teacher TRAC Scholarship	\$ 1,000.00	

Cerritos College Foundation
2010-11 Cost Benefit Report

	AMOUNT	BALANCE
SCHOLARSHIPS:		
Euridito Scholarship	\$ 2,000.00	
Foundation General Scholarships	\$ 3,500.00	
Fred Gaskin Teacher TRAC Scholarship	\$ 1,000.00	
Glorya Welch Scholarship	\$ 500.00	
Golden Girls Scholarship	\$ 700.00	
Greater Harbor Area Business Scholarship	\$ 1,500.00	
Habib American Bank Business Scholarship	\$ 2,000.00	
Hoekzema Medical Assisting Scholarship	\$ 300.00	
Honeywell Scholarship	\$ 500.00	
iFalcon Scholarship	\$ 1,000.00	
Ina Zive Scholarship	\$ 1,000.00	
International Students Scholarship	\$ 7,600.00	
Jeanie M.T. Yang Automotive Scholarship	\$ 2,000.00	
Jean O. Michael Scholarship	\$ 1,000.00	
Jeff Redford Acting Scholarship	\$ 500.00	
Joan Licari Scholarship	\$ 750.00	
John Boyle Scholarship	\$ 350.00	
John Moore First Step Scholarship	\$ 500.00	
Jules Crane Scholarship	\$ 200.00	
Juntilla SHP Scholarship	\$ 1,000.00	
Keith Hinrichsen Scholarship	\$ 2,100.00	
Kevin Hoggard Scholarship	\$ 250.00	
Kling & Pathak Scholarship	\$ 1,000.00	
Marijean Piorkowski Scholarship	\$ 500.00	
Mark and Barnett Chen Scholarship	\$ 500.00	
Marion Hyde Scholarship	\$ 3,500.00	
Nancy Kelly Scholarship	\$ 2,400.00	
Neal Family Scholarship	\$ 1,310.00	
Newton Werner Scholarship	\$ 100.00	
NHK Lab Chemistry Scholarship	\$ 250.00	
Norm Reeves Honda First Year Experience Scholarship	\$ 900.00	
Norwalk Woman's Club Scholarship	\$ 1,000.00	
Osher Foundation Scholarships	\$ 20,500.00	
Paige Scholar Scholarship	\$ 1,000.00	
Pat Pinder Scholarship	\$ 300.00	
Pepsi Scholarship	\$ 700.00	
Plastics Scholarship	\$ 3,000.00	
Ray Haugh Scholarship	\$ 1,000.00	
Richard McGrath Scholarship	\$ 600.00	
Robert Collins Scholarship for Administration of Justice Students	\$ 2,000.00	
Robert C. Hughlett Scholarship for Students with Disabilities	\$ 2,000.00	
Sanchez de Hernandez Scholarship	\$ 500.00	
SchoolsFirst Federal Credit Union Scholarship	\$ 2,000.00	
Scott Henderson Scholarship	\$ 2,750.00	
Service Learning Speech Scholarship	\$ 250.00	
SMCDA Scholarships	\$ 4,000.00	
The Chugh Firm Accounting Scholarship	\$ 1,000.00	

Cerritos College Foundation
2010-11 Cost Benefit Report

	AMOUNT	BALANCE
The Chugh Firm Paralegal Scholarship	\$ 1,000.00	
Tom and Marie Jackson Scholarship	\$ 885.00	
USS Pelias Scholarship	\$ 500.00	
Wayne Nunnery Facilities & Purchasing Leadership Scholarship	\$ 1,500.00	
Woman's Club of Artesia-Cerritos Scholarship	\$ 2,250.00	
Yamaha Scholarship in Music	\$ 500.00	
TOTAL SCHOLARSHIPS		\$ 187,446.00

	AMOUNT	BALANCE
ENDOWMENTS:		
Robert C. Hughlett Scholarship for Students w/Disabilities	\$ 2,815.00	
Cheryl Epple Scholarship	\$ 12,170.00	
Richard McGrath Scholarship	\$ 4,000.00	
Ed Bloomfield Scholarship	\$ 30.00	
USS Pelias Scholarship	\$ 185.00	
Nona Siegel	\$ 400.00	
TOTAL ENDOWMENTS		\$ 19,600.00
Board Volunteer Service		\$ 12,863.00
Total Foundation Support to District		\$ 922,973.63
As of 6/30/11		

Bid Recap #1011-07, Facilities & Purchasing Complex - AV/IT

Contractor	Base Bid	Allowance	Total Base Bid
Western Audio Visual	\$ 351,638.26	\$ 50,000.00	\$ 401,638.26

Bid Recap #1011-12, Gymnasium Seismic Retrofit - Fire Sprinkler System

Contractor	Base Bid	Allowance	Total Base Bid	Additive	
				Alternate No. 1	Total Bid
Link-Nilsen Corporation	\$ 139,260.00	\$ 75,000.00	\$ 214,260.00	\$ 26,420.00	\$ 240,680.00
Simplex Grinnell	\$ 137,890.00	\$ 75,000.00	\$ 212,890.00	\$ 74,000.00	\$ 286,890.00

CERRITOS COMMUNITY COLLEGE
DISTRICT, ATTENTION: JENNEY HO
11110 ALONDRA BOULEVARD
NORWALK, CALIFORNIA 90650

SPACE ABOVE THIS LINE RESERVED
FOR RECORDER'S USE

TITLE(S)

**NOTICE OF COMPLETION
CERRITOS COMMUNITY COLLEGE DISTRICT**

NOTICE IS HEREBY GIVE, pursuant to the provisions of Section §3093 of the Civil code of the State of California, that the CERRITOS COMMUNITY COLLEGE DISTRICT, of Los Angeles County, as owner of the property known as Cerritos Community College, located at 11110 Alondra Boulevard, Norwalk, California, caused improvements to be made to the property to wit: Tennis Court Renovation, Bid #0910-01 contract for the doing of which was heretofore entered into on the 18th day of March, 2010 which contract was made with LSC Construction, contract number #C09-1085, as contractor; that said improvements were completed on the 30th day of November, 2010, and accepted by formal action of the governing board of said DISTRICT on the 10th day of August, 2011; that title to said property is vested in the CERRITOS COMMUNITY COLLEGE DISTRICT of Los Angeles County, California; that the surety for the above named contractor is Western Insurance Company.

I certify or declare under penalty of perjury that the foregoing is true and correct.



CERRITOS COMMUNITY COLLEGE DISTRICT OF LOS
ANGELES COUNTY, CALIFORNIA

By: _____
David El Fattal
Vice President of Business Services

Date: _____

Place of Execution: Norwalk, California

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent 
REVIEWED BY: David El Fattal, Vice President of Business Services 
PREPARED BY: Jenney Ho, Director of Purchasing
DATE: August 10, 2011
SUBJECT: **Consideration of Approval of Revisions to the Prequalification Questionnaire and Uniform System of Rating**

RECOMMENDATION

It is recommended that the Board of Trustees approve the revisions to the Prequalification Questionnaire and Uniform System of Rating.

OVERVIEW

On April 20, 2011, the Board of Trustees approved Resolution No. 11-07 adopting the Prequalification Questionnaire and Uniform System of Rating. Staff recommends the following revisions to the prequalification process:

- To administer the prequalification process on a quarterly basis with each participant to be valid for one year instead of on a project-by-project basis.
- To increase the level of audited financial statements from \$10 million to \$25 million for general contractors.

ANALYSIS

These revisions will simplify project administration with enhanced procedures and more effective contractor selection through the prequalification process.

FINANCIAL IMPLICATIONS

No financial impact.

CERRITOS COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 11-17

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE CERRITOS COMMUNITY COLLEGE DISTRICT
ADOPTING CALIFORNIA UNIFORM PUBLIC
CONSTRUCTION COST ACCOUNTING ACT PROCEDURES**

WHEREAS, prior to the passage of Assembly Bill No. 1666, Chapter 1054, Statutes 1983, which added Chapter 2, commencing with the Section 220000, to Part 3 of Division 3 of the Public Contract Code, existing law did not provide a uniform cost accounting standard for construction work performed by local public agencies; and

WHEREAS, Public Contract Code Section 22000 et seq., the Uniform Public Construction Cost Accounting Act, (the "Act") establishes such a uniform cost accounting standard,

WHEREAS, the Act provides for the implementation of uniform construction cost accounting procedures and informal bidding procedures for all public agencies electing to participate, together with instructions for their adoption and implementation by such public agencies;

WHEREAS, pursuant to Public Contract Code sections 22010 and 22017, the California Uniform Construction Cost Accounting Commission (the "Commission") developed and recommended to the State Controller uniform construction cost accounting and informal bidding procedures (the "Uniform Procedures") consistent with the Public Contract Code sections 22031 and 22017, for consideration;

WHEREAS, pursuant to Public Contract Code section 22019, the State Controller adopted the Uniform Procedures;

WHEREAS, the Act only applies to a public agency whose Board of Trustees has by resolution elected to become subject to the Uniform Procedures and has notified the State Controller of that election;

WHEREAS, California school districts are eligible to adopt the Uniform Procedures pursuant to the Act;

WHEREAS, the Board of Trustees of the Cerritos Community College District ("District") have determined that it is in the best interests of the District to elect to become subject to the Uniform Procedures;

NOW THEREFORE, the Board of Trustees of the hereby resolves as follows:

Section 1. That the above recitals are all true and correct.

Section 2. That the District hereby elects pursuant to Public Contract Code Section 22030 to become subject to the Uniform Procedures set forth in the Act and to the Commission's policies and procedures manual and cost accounting review procedures, as they may each from time to time be amended, and directs District staff to notify the State Controller of this election.

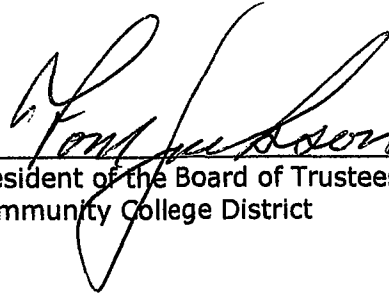
Section 3. That this Resolution shall take effect immediately upon its adoption.

APPROVED, PASSED AND ADOPTED by the Board of Trustees of the Cerritos Community College District on this 10th day of August, 2011, by the following vote:

AYES:

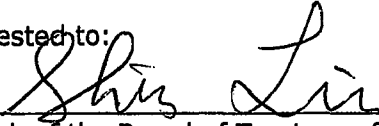
NOES:

ABSTENTIONS:



President of the Board of Trustees of the Cerritos
Community College District

Attested to:



Clerk of the Board of Trustees of the
Cerritos Community College District

CERRITOS COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 11-18

**ADOPT INFORMAL BIDDING PROCEDURES PURSUANT TO THE CALIFORNIA
UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT PROCEDURES**

WHEREAS, Public Contract Code Section 22000 et seq., the Uniform Public Construction Cost Accounting Act, (the "Act");

WHEREAS, the Act provides for the implementation of uniform construction cost accounting procedures for all public agencies electing to participate, together with instruction for their adoption and implementation by any public agency;

WHEREAS, the Act provides for the implementation of uniform construction cost accounting procedures and informal bidding procedures for all public agencies electing to participate, together with instructions for their adoption and implementation by such public agencies;

WHEREAS, pursuant to Public Contract Code section 22030, the Board of Trustees of the Cerritos Community College District ("District") formally elected to become subject to the procedures set forth in the Act and to the California Uniform Public Construction Cost Accounting Commission's Policies and Procedures Manual and cost accounting review procedures by Adopting Resolution No. 11-17 on the 10th of August, 2011.

WHEREAS, pursuant to the Public Contract Code section 22034, any public agency that elects to become subject to the Act must adopt informal bidding procedures to govern the Selection of contractors to perform public projects pursuant to Public Contract code section 22032(b)

NOW THEREFORE, the Board of Trustees of the hereby resolves as follows:

- Section 1. That the above recitals are all true and correct.
- Section 2. That public projects undertaken by the District, as defined by the Act in accordance with the limits listed in Public Contract Code section 22032, may be entered into contract by informal procedures as set forth in Public Contract Code section 22032.
- Section 3. That the district shall develop and maintain a list of qualified contractors, identified according to categories of work, in accordance with the provisions of Public Contract Code section 22034 and criteria promulgated from time to time by the California Uniform Public Construction Cost Accounting Commission.
- Section 4. That in the event the district undertakes a project which is subject to Public Contract Code section 22032(b), a notice inviting informal bids shall be submitted to all contractors on the qualified contractors list for the category of work being informally bid. If the product or service sought by the District is proprietary in nature, such that it can be obtained only from a certain contractor or contractors, the notice inviting informal bids may be sent exclusively to such contractor or contractors.

Section 5. That the notice inviting informal bids shall describe the projects in general terms and explain how to obtain more detailed information about the project, and state the time and place for the submission of informal bids.

Section 6. That the President/Superintendent or the President/Superintendent's designee is authorized to award informal contracts pursuant to this Resolution.

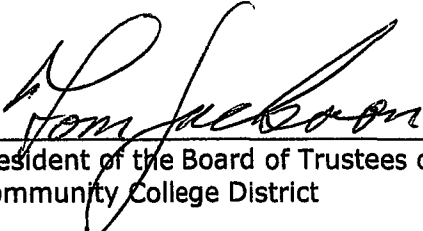
Section 7. That this Resolution shall take effect immediately upon its adoption.

APPROVED, PASSED AND ADOPTED by the Board of Trustees of the Cerritos Community College District on this 10th day of August, 2011, by the following vote:

AYES:

NOES:

ABSTENTIONS:



President of the Board of Trustees of the Cerritos
Community College District

Attested to:



Clerk of the Board of Trustees of the
Cerritos Community College District

ITEM	QTY	DESCRIPTION
1	2 EACH	DRILL PRESSES
2	71 EACH	MONITORS
3	1 EACH	AMREX ULTRASOUND MACHINE
4	2 EACH	WHEELCHAIRS
5	2 EACH	NVAIRE LAMINAR FLOW HOODS
6	80 EACH	CHAIRS
7	2 EACH	PHYSICAL THERAPY TABLES
8	3 EACH	FILE CABINETS
9	2 EACH	INCLINE BENCHES
10	1 EACH	BARBELL LIFTING MACHINE
11	1 EACH	SQWAT RACK
12	1 EACH	EXERCISE BIKE
13	1 EACH	SIT UP BENCH
14	27 EACH	TABLES
15	1 EACH	BOOKCASE
16	8 EACH	LAPTOPS
17	1 EACH	EPSON PROJECTOR
18	1 PALLET	OBSOLETE NURSING EQUIPMENT
19	2 EACH	TYPEWRITERS
20	1 EACH	CASH REGISTER
21	7 EACH	DESKTOP PRINTERS
22	47 EACH	COMPUTER TOWERS
23	23 EACH	KEYBOARDS
24	1 PALLET	MISC OBSOLETE COMPUTER PARTS

COUNSELOR HOURLY - ACADEMIC AFFAIRS**Reemployed**

Name		Assignment	Salary Placement	Rate
Covarrubias	Deisy	Teacher Trac	C2	43.10
Toumajian	Mary Kay	Teacher Trac	C2	43.10

FACULTY HOURLY - BUSINESS ED/HUMANITIES/SOCIAL SCIENCES**Reemployed**

Name		Discipline	Salary Placement	Rate
Baker	Craig	Psychology	A5	60.33
Barbari	Nicole	Psychology	B1	48.83
Barman	Kevin	Sociology	B5	60.33
Beck	Karen	Psychology	B5	60.33
Cho	Yoon-Sung	Philosophy	B5	60.33
Costello	Chad	Psychology	B2	51.71
Der Mesropian	Emma	Sociology	B5	60.33
Ferguson	Melissa	Psychology	B4	57.46
Ferreira	Maria	Sociology	B5	60.33
Fonti	Allison	Education	A1	48.83
Francis	Tami	Education	A1	48.83
Gaffaney	Gialisa	Political Sciences	B5	60.33
Hall	David	History	B5	60.33
Hawkins	Michael	History	A2	51.71
Jimenez	Fernando	Administration of Justice	A5	60.33
Kradjian	Clayton	Philosophy	B5	60.33
Larson	Mary Ann	Psychology	B5	60.33
Lawler-Sweeney	Tatiana	Women's Studies	A3	54.60
Maldonado	Christian	Psychology	B5	60.33
Nath	Janie	Psychology	B4	57.46
Nguyen	Son	History	B5	60.33
Norris	Thomas	Psychology	B1	48.83
Nowicki	Dale	Administration of Justice	A3	54.60
Pesanti	Keri	Psychology	B5	60.33
Phillips	Kimberley	Sociology	B5	60.33
Ramirez	Adriana	History	B4	57.46
Rutkoski	Tracy Lynn	Education	A1	48.83
Sandoval	Carlos	Psychology	B5	60.33
Sedgwick	Emily	Philosophy	B5	60.33
Senestraro	Darin	Philosophy	A3	54.60
Sliff	Robert	Philosophy	B5	60.33
Spooner	Gregory	Philosophy	B5	60.33
Steele	Donette	Psychology	B5	60.33
Suh	Daniel	Sociology	B4	57.46
Sutherland	Corine	Philosophy	B5	60.33
Swendson	Paul	History	B5	60.33
Valenzuela	Enrique	Political Sciences	B5	60.33
Waszak	Leon	History	B5	60.33
Ysais	Michelle	Sociology	B5	60.33

FACULTY HOURLY - BUSINESS ED/HUMANITIES/SOCIAL SCIENCES (Cont.)**New Hires**

Name		Discipline	Salary Placement	Rate
Donadelle	Rhian	Business Administration	A1	48.83
Murphy	Owen	Business Administration	A1	48.83
Paquette	Ronald	Business Administration	A1	48.83
Van Dine	Barbara	Business Administration	A1	48.83

FACULTY HOURLY - FINE ARTS & COMMUNICATIONS**Reemployed**

Name		Discipline	Salary Placement	Rate
Bersaglieri	Andrea	Art & Design	B5	60.33
Chen	Johanna	Music	B5	60.33
DaSilva	Paul	Music	B5	60.33
Dillon	Rhonda	Music	B5	60.33
Dimond	Theresa	Music	B5	60.33
DuPlessis	Daniel	Art & Design	B5	60.33
Emmett	Karen	Photography	B5	60.33
Flanders	Mark	Photography	B5	60.33
Garner	Tracy	Art & Design	A3	54.60
Gresham	Ann	Music	B5	60.33
Guzak	Rebecca	Art & Design	B5	60.33
Hallback	Alan	Music	B5	60.33
Hammerwold	Walter	Journalism	A3	54.60
Hartl	Forrest	Theatre	A5	60.33
Immel	Ralph	Music	B5	60.33
Inouye	Fang-Fang	Music	B5	60.33
Isaacs	David	Music	B5	60.33
Kauk	Melissa	Art & Design	B3	54.60
Kidd	Thomas	Art & Design	B5	60.33
Kubiak	Paul	Music	B5	60.33
Lee	Sung Ae	Music	B5	60.33
Lopez	David	Music	A3	54.60
Marr	John	Music	B5	60.33
Mateus	Cesar	Music	B1	48.83
McMills	Anne	Theatre	A2	51.71
Medina	Anthony	Art & Design	B5	60.33
Neuwalder	Janet	Art & Design	B2	51.71
Packwood	Jane	Theatre	A3	54.60
Piotrowski	Casey	Theatre	B5	60.33
Russell	Bruce	Music	A5	60.33
Salazar	Hector	Music	B5	60.33
Santillano	Dianna	Art & Design	A2	51.71
Santos	Ron	Photography	B5	60.33
Schreiner	Gregory	Music	B5	60.33
Schroeder	Lisa	Music	B1	48.83
Schwenkmeyer	Karen	Photography	B5	60.33

FACULTY HOURLY - FINE ARTS & COMMUNICATIONS (Cont.)**Reemployed**

Name		Discipline	Salary	
			Placement	Rate
Simmons	Jim	Music	A5	60.33
Skaar	Susan	po	B5	60.33
Sneed	Holy	Theatre	A1	48.83
Szeto	Dominic	Art & Design	B3	54.60
Teran	Sergio	Art & Design	A5	60.33
Torres	Martin	Music	B5	60.33
Tsai	Tammy	Music	B5	60.33
Velazquez	Salvador	Theatre	B5	60.33
Wagstaff	Jerrin	Art & Design	A5	60.33
Walton	Etta	Theatre	B5	60.33
Weiss	Tracey	Art & Design	B5	60.33
Zamora	John	Theatre	B5	60.33

FACULTY HOURLY - HEALTH OCCUPATIONS**Reemployed**

Name		Discipline	Salary	
			Placement	Rate
Aiton	Amanda	Culinary Arts	B1	48.83
Beckerleg	Nicole	Nursing	B5	60.33
Bining	Deborah	Nursing	B5	60.33
Brabender	Marcelene	Dental Hygiene	B5	60.33
Brousseau	Beth	Child Development	B5	60.33
Castro	Sheryll	Pharmay Technician	A3	54.60
Chang	Betty	Clinical Nursing	B3	54.60
Coursey	Nancy	Physical Therapist Assistant	B5	60.33
Damaso	Stacy	Culinary Arts	A5	60.33
Daniels	Patrice	Clinical Nursing	B1	48.83
de Haas	Linda	Physical Therapist Assistant	A1	48.83
Del Valle	Lupe	Clinical Nursing	A4	57.46
Dipietro-Fife	DiAnn	Dental Hygiene	B2	51.71
Failor	Joleen	Dental Assisting	B5	60.33
Feist	Astrid	Child Development	A4	57.46
Flores-Salcido	Dahlia	Nursing (Reading)	B5	60.33
Florez	Alice	Nursing	B5	60.33
Gallant	Audrey	Medical Assisting	B5	60.33
Garrison	Charlotte	Clinical Nursing	B5	60.33
Hoerner	Dawn	Clinical Nursing	B1	60.33
Holmes	Carolyn	Nursing	B5	60.33
Hornack	Rhonda	Clinical Nursing	B5	60.33
Houlihan	Mary Jane	Clinical Nursing	A2	51.71
Jordan	Shetona	Clinical Nursing	B4	57.46
Lambie	Shelly	Clinical Nursing	A3	54.60
Layne	Jean	Child Development	B5	60.33
LeBlanc	Monique	Dental Hygiene	B5	60.33
LoBue	Rusell	Emergency Medical Technician	B5	60.33

FACULTY HOURLY - HEALTH OCCUPATIONS (Cont.)**Reemployed**

Name		Discipline	Salary Placement	Rate
Matias	Sherry	Nursing	B5	60.33
Mayorga	Arlyn	Nursing	B1	48.83
Moore	Debora	Nursing	B5	60.33
Munoz	Elizabeth	Dental Hygiene	A2	51.71
Nguyen	Ann	Dental Hygiene	B4	57.46
Pham	Hoa	Child Development	B5	60.33
Preston	Jeffrey	Culinary Arts	B5	60.33
Quirk	Jean	Dental Assisting	B5	60.33
Roberts	Lynda	Child Development	B5	60.33
Roberts	Rene	Child Development	B5	60.33
Romero	Laura	Nursing	A2	51.71
Rubalcaba	Celia	Pharmay Technician	B5	60.33
Rubottom	Jenese	Clinical Nursing	B5	60.33
Saucedo	Marisol	Dental Assisting	B5	60.33
Schmidt	Clifford	Medical Assisting	A5	60.33
Schwartz	Stanley	Pharmay Technician	A2	51.71
Silva	May	Child Development	B5	60.33
Skiathitis	Karen	Nursing	A2	51.71
Spicer-Cadger	Deborah	Nursing	B5	60.33
Stamey	Gail	Nursing	B4	57.46
Toy	Brenda	Dental Assisting	B5	60.33
Valenzuela	Patrice	Dental Assisting	B5	60.33
Walter	Karen	Clinical Nursing	B1	48.83
Wilson	Donna	Clinical Nursing	B5	60.33
Wisinski	Kathleen	Clinical Nursing	A1	48.83

FACULTY HOURLY - LIBERAL ARTS**Reemployed**

Name		Discipline	Salary Placement	Rate
Asis	Brian	English	B3	54.60
Bailey	Kathryn	Foreign Language	B4	57.46
Baker	John	English	B5	60.33
Banga	Shellie	English	A2	51.71
Bergan	Robert	Foreign Language	B5	60.33
Berry	Patricia	ESL	B5	60.33
Carchiolo	Sarah	Speech	B4	57.46
Carey	Jamie	English	B5	60.33
Carney	Christopher	English	B5	60.33
Chatham	Lynne	English	A2	51.71
Cheatham	Teresa	English	B5	60.33
Cobiellas	Elizabeth	Speech/SLPA	A2	51.71
Coriaty	Raymond	English	B2	51.71
Cuesta	Yolanda	Foreign Language	B5	60.33
Daly	George	English	B5	60.33

FACULTY HOURLY - LIBERAL ARTS (Cont.)

Reemployed

Name		Discipline	Salary Placement	Rate
Ersig-Marcus	Christine	Speech	B5	60.33
Evans	Max	English	B3	54.60
Fischer	Anna	ESL	B5	60.33
Fliss	Karen	Speech	B4	57.46
Flores-Salcido	Dahlia	Reading	B5	60.33
Gigliotti	Dana	Reading	B5	60.33
Gross	Dana	English	B1	48.83
Guillen	Nelly	Foreign Language	A4	57.46
Hall	Avery	Reading	B5	60.33
Hamilton	Kieko	Foreign Language	B5	60.33
Hanniff	Brooke	Speech	B5	60.33
Harmon	James	English	B5	60.33
Hsiao	John	English	B4	57.46
Kane	John	Reading	B5	60.33
Klein	Benjamin	English	B5	60.33
Laporta	Michele	English	B5	60.33
Levenshus	Joshua	Speech	B4	57.46
Lovejoy	Nicole	English	B5	60.33
Lykissas	Alexandra	English	B2	51.71
Magabo	Susan	Reading	A5	60.33
Majam-Finch	Danielle	ESL	B5	60.33
Mata	Chimene	English	B5	60.33
McLaughlin	Patrick	Reading	B5	60.33
Mochizuki	Steve	Foreign Language	B5	60.33
Moldoveanu	Minadora	Speech	A2	51.71
Nave	Marquis	English	B5	60.33
Nelson	Launa	English	B5	60.33
Nicolas	Jean-Pierre	Foreign Language	B4	57.46
Nikolaou	Ursula	Foreign Language	B5	60.33
O'Grady	Jennifer	English	A3	54.60
Peralta	Trudy	English	B5	60.33
Perez	Roger	English	B2	51.71
Rodriguez	Anna	ESL	A4	57.46
Rodriguez	Carmen	Speech	A2	51.71
Russell	Christy	English	A2	51.71
Sanchez	Shannon	English	A2	51.71
Savard	Hale	English	A4	57.46
Schendel	Kelly	English	B3	54.60
Smith	Harold	Reading	A3	54.60
Spradlin	Nancy	English	B5	60.33
Stavast	John	English	B5	60.33
Tan	Kimberly	Speech	B5	60.33
Tashima	John	English	B4	57.46
Tilley	Gerald	Reading	B5	60.33
Tracy	Lucia	Reading	A4	57.46
Tucker	Jazmine	Reading	B5	60.33

FACULTY HOURLY - LIBERAL ARTS (Cont.)**Reemployed**

Name		Discipline	Salary Placement	Rate
Vanciu	Alina	English	B3	54.60
Vejar	Irma	Foreign Language	B1	48.83
Wagner	Helene	Speech	B5	60.33
Walker	Danielle	Speech	B5	60.33
Warken	Tom	English	B5	60.33
Watnik	Webster	English	A4	57.46
Yang	Ruixue	Reading	B5	60.33

FACULTY HOURLY - PE/ATHLETICS**Reemployed**

Name		Discipline	Salary Placement	Rate
Alvillar	Andrew	Athletics	B2	51.71
Berney	Daniel	Dance	B5	60.33
Cabag	Valerie	Dance	A1	48.83
Campion	Amy	Dance	B4	57.46
Casebolt	Elizabeth	Dance	B4	57.46
Casteneda	Geraldine	Athletics	B4	57.46
Chan	Judy	Athletics	B5	60.33
Christou	Dayna	Athletics	B5	60.33
Cole	Phoenix	Athletics	B5	60.33
Coliflores	Vicmar	Athletics	A4	57.46
Davidson	Rebekah	Dance	A4	57.46
Funderburk	Michelle	Dance	A3	54.60
Gallo	Samantha	Athletics	A1	48.83
Goldman	John	Athletics	B5	60.55
Gonzalez	Ruben	Athletics	B5	60.33
Gould	Eric	Athletics	A4	57.46
Haddad	Maha	Dance	B5	60.33
Hammond	Jamie	Dance	B5	60.33
Kim	Alvin	Coaching	B5	60.33
Landry	Erin	Dance	B5	60.33
McWhinney	Martin	Athletics	B5	60.33
Moorty	Shyamala	Dance	B2	51.71
Murray	Orlin	Athletics	B5	60.33
Nakao	Gary	Athletics	B5	60.33
Nguyen	Long	Athletics	B4	57.46
Ortiz	Tito	Physical Education	B5	60.33
Prindle	Donna	Athletics	B5	60.33
Raniewicz	Trisha	Athletics	A4	57.46
Rawles	Dennis	Dance	B5	60.33
Shelkey	Rhonda	Athletics	B5	60.33
Sweet	Beverly	Athletics	B5	60.33
Toal	Shane	Athletics	A3	54.60
Velazquez	Teresa	Athletics	B5	60.33
Waider	Petja	Athletics	B5	60.33

FACULTY HOURLY - SCIENCE, ENGINEERING & MATHEMATICS**New Hires**

Name		Discipline	Salary Placement	Rate
Small	Jennifer	Earth Science	A1	48.83

COUNSELOR HOURLY - STUDENT SERVICES**Reemployed**

Name		Assignment	Salary Placement	Rate
Aguayo	Robert	EOPS	C2	43.10
Anang-Kolletty	Yubaniz	Counseling	C2	43.10
Boudreau	Debbie	Counseling	C2	43.10
Chaney	Marcia	EOPS	C2	43.10
Davidson	Martha	Counseling	C2	43.10
Hill	Shelia	Counseling	C2	43.10
Icaro	Ruby	Counseling	C2	43.10
Kim	Jong-Wha	CalWORKs	C2	43.10
Loera	Claudia	Counseling	C2	43.10
Lozano	Rene	Counseling	C2	43.10
Pizer	Janis	CalWORKs	C2	43.10
Salazar	Felipe	EOPS	C2	43.10
Salazar	Felipe	Counseling	C2	43.10
Saucedo	Marcelino	Counseling	C2	43.10
Thigpen	Joye	Counseling	C2	43.10
Toumajian	Mary Kay	Counseling	C2	43.10
Vega	Maria	Counseling	C2	43.10
Villapando	Celia	Counseling	C2	43.10
Wiggins	Lynell	Counseling	C2	43.10

FACULTY HOURLY - STUDENT SERVICES**Reemployed**

Name		Assignment	Salary Placement	Rate
Boudreau	Debbie	Counseling	A5	60.33
Cain	Gary	Student Activities	B5	60.33
Thigpen	Joyce	Counseling	B5	60.33
Wiggins	Lynell	Counseling	B5	60.33

FACULTY HOURLY - COMMUNITY, INDUSTRY & TECHNOLOGY EDUCATION

Reemployed

Name		Assignment	Salary Placement	Rate
Barrera De Contreras	Gabriela	Adult Education	B5	60.33
Blair	Robert	Adult Education	B5	60.33
Cardona	Rudy	Adult Education	B5	60.33
Chavez De Vasquez	Ana	Adult Education	A1	48.83
Chen	Lourdes	Adult Education	B5	60.33
De Jong	Henrietta	Adult Education	B5	60.33
Fiske	Robert	Adult Education	B5	60.33
Furgason	Dennis	Adult Education	B5	60.33
Gonzalez	Gilda	Adult Education	B5	60.33
Jackson	Michael	Adult Education	A3	54.60
Kimura	Dana	Adult Education	A4	57.46
Kubiak	Paul	Adult Education	B5	60.33
La Velle	Fredrick	Adult Education	B5	60.33
Layne	Jonathan	Adult Education	B1	48.83
Levy	Elijah	Adult Education	B5	60.33
Lopez	Alejandro	Adult Education	B3	54.60
Lozano	Joege	Adult Education	B5	60.33
Mansell	Bonnie	Adult Education	B5	60.33
Mondaca	Frances	Adult Education	B5	60.33
Nava	Dolores	Adult Education	B5	60.33
Nunez	Maria	Adult Education	B5	60.33
Perez	Carlos	Adult Education	B1	48.83
Ramos	Maria	Adult Education	B1	48.83
Reynolds	Cathy	Adult Education	A1	48.83
Rios	Hugo	Adult Education	A2	51.71
Rodriguez	Anna	Adult Education	A4	57.46
Salaam	Shirley	Adult Education	B5	60.33
San Nicolas	Kathleen	Adult Education	B5	60.33
Sanchez	Marisol	Adult Education	A2	51.71
Sanchez	Sandra	Adult Education	B5	60.33
Tucker	Jasmine	Adult Education	B5	60.33
Van Herk	Tracy	Adult Education	A3	54.60
Villar	Sergio	Adult Education	B5	60.33
Wyckhouse	Margaret	Adult Education	B4	57.46

LIBRARIAN**Reemployed**

Name			Salary Placement	Rate
Augugliaro	Mary	Library	L1	40.23
Liong	Jocelle	Library	L2	43.10
Nitsch	Lisa	Library	L2	43.10
Owen	Margaret	Library	L2	43.10
Reeve	Mellanie	Library	L1	40.23
Russell	Bruce	Library	L2	43.10
Siddiqi	Cathy	Library	L2	43.10
Vogel	Karen	Library	L2	43.10
Wood	Suzanne	Library	L2	43.10

FACULTY HOURLY - LIBRARY**Reemployed**

Name		Assignment	Salary Placement	Rate
Mitchell	Valencia	Library	B5	60.33
Sampson	Lynda	Library	B5	60.33

ACADEMIC AFFAIRS**Part-Time Counselors**

Name		Discipline	Salary Placement	Rate
Ochoa	Lorena	Project Hope	C1	40.23

BUSINESS EDUC/HUMANITIES/SS

Part-Time Instructors

Name		Discipline	Salary Placement	Rate
Barbari	Nicole	Psychology	A1	48.83

HEALTH OCCUPATIONS**Part-Time Instructors**

Name		Discipline	Salary Placement	Rate
Medina	Ceci	Child Development	B5	60.33

LIBERAL ARTS**Part-Time Instructors**

Name		Discipline	Salary Placement	Rate
Berry	Patricia	ESL	B5	60.33
DiGiovanni	Sybil	Reading	B2	51.71
Kane	John	Reading	B5	60.33
Lefebvre	Lyndsey	English	A1	48.83
Lovejoy	Nicole	English	A5	60.33
Lykissas	Alexandra	English	B1	48.83
Nave	Marquis	English	A5	60.33
Smith	Harold	Reading	A2	51.71
Yang	Ruixue	Reading	B5	60.33
Yoneshige	Hope	English	B5	60.33

PE/ATHLETICS**Part-Time Instructors**

Name		Discipline	Salary Placement	Rate
Cabag	Valerie	Dance	A1	48.83
Allen	Michael	Athletics	A1	48.83
Gould	Eric	Athletics	A3	54.60
Davidson	Rebekah	Dance	A3	54.60

SCIENCE, ENGINEERING & MATHEMATICS

Part-Time Instructors

Name		Discipline	Salary Placement	Rate
McFadden	William	Mathematics	B5	60.33

TECHNOLOGY

Full-Time Instructors

Name		Discipline	Salary Placement
Fortner	Anthony	Woodworking	E18
Hiranandani	Jayananda	EDT	E26
Price	Terry	Plastics	E30
Real	Yannick	Machine Tool Tech	F18
Robertson	Charles	Automotive Collision Repair	E26
Rother	Edward	Architecture	F30

STUDENT SERVICES

Part-Time Counselors

Name		Discipline	Salary Placement	Rate
Young	David	Career Services	C2	43.10
Macias	Dora	International Students	C2	43.10

Full-Time Instructors

Name		Discipline	Salary Placement
Kayser	Lance	Summer Bridge EOPS	E7

Part-Time Instructors

Name		Discipline	Salary Placement	Rate
Follett	Kay	DSP&S	B5	60.33
Nakasone	Harriet	DSP&S	B5	60.33

EMPLOYMENT OF CLASSIFIED, SHORT-TERM, SUBSTITUTE,
AND/OR STUDENT HOURLY PERSONNEL

CLASSIFIED EMPLOYMENT

Secretary @ 30-4 (\$3,792.00 per month) effective July 25, 2011:
Elizabeth Quintero (Fiscal Services)

Lead Warehouse Person @34-2 L1 (\$3,988.95 per month) effective July 19, 2011:
Richard D. Smith (Purchasing)

Vocational Education & Special Projects Assistant @45-2 L1 (\$5,158.65 per month) effective August 1, 2011:
Kathy Hogue (CITE)

Delivery Person @25-5 L1 (\$3,717.00 per month) effective July 26, 2011:
Miguel Arias (Purchasing)

Administrative Secretary (Confidential) @3-2 + L2 (\$4,624.99 per month) effective August 22, 2011:
Anna Edwards (Academic Affairs)

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2011 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

Palafox, Anay	Aide-General (Lab)	\$8.00/hr	05/16/11
Martinez, Ernesto**	Clerk	\$8.64/hr	06/17/11
Brown-Thompson, Damisha	Typist Clerk	\$8.64/hr	06/25/11
Jimenez, Luis	"	"	05/25/11
Aiton, Amanda**	Banquet Chef	\$13.13/hr	04/25/11
Hoyer, Eric**	Cont. Ed. Specialist (Cultural Arts)	\$28.07/hr	06/17/11
Sanchez, Hector**	"	"	06/01/11
Aiton, Amanda*	Community Education Specialist	\$29.15/hr	05/31/11
Guzman, Julio*	"	"	06/23/11
Mondaca, Frances**	"	"	03/01/11
Nunez, Maria**	"	"	"
Parras, Emmanuel*	"	"	06/27/11
Ramos, Maria**	"	"	03/18/11
Sanchez, Marisol**	"	"	03/01/11
Sanchez, Sandra**	"	"	"
Ramos, Gerardo**	Cont. Ed. Specialist/Business Tech.	\$50.42/hr	06/01/11

* Categorically Funded

** Specially Funded

Presented to the Board of Trustees 8/10/11

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

Cortez, Luis	Aide-General (Clerical)	\$8.00/hr	7/01/11
Baez, Michael	Aide-General (Lab)	\$8.00/hr	7/01/11
Brennan, Jamie	"	"	"
Canjan-Garcia, Fernando	"	"	"
Gomez, Jose de Jesus	"	"	"
Gonzalez, Aaron	"	"	"
Hernandez, Cynthia	"	"	"
Johnson, Cameron	"	"	"
Loayza, Diana	"	"	"
Mathews, Ashaka	"	"	"
Molina, Nelson	"	"	"
Rivas, Anna	"	"	"
Young, Kimberly	"	"	"
Zepeda, Gustavo	"	"	"
Amezcuca, Denise**	Aide-General (Traffic Control Officer)	\$8.00/hr	07/01/11
Anaya, Jacob**	"	"	"
Anderson, Omar**	"	"	"
Becerra, Juana**	"	"	"
Bivens, Alexandra**	"	"	"
Childress, Deana**	"	"	"
Contreras, Jaime**	"	"	"
Corbin, Nicholas**	"	"	"
Garcia, Adrian**	"	"	"
Garza, Anita**	"	"	"
Gonzalez, Claudia**	"	"	"
Jimenez, Stephanie**	"	"	"
Jones, Nikoshee**	"	"	"
Jorkin, Kenneth**	"	"	"
McIntosh, Michael**	"	"	"
Milner, Wesley**	"	"	"
Montgomery, Candace**	"	"	"
Munday, Ariel**	"	"	"
Neal, Kirstin**	"	"	"
Nunes, Jesse**	"	"	"
Nunez, Salvador**	"	"	"
Nwakanma, Benjamin**	"	"	"
Parr, Richard**	"	"	"
Pena, Alejandro**	"	"	"
Pavelski, Charles**	"	"	"
Ramirez, Irene**	"	"	"
Salcedo, Christopher**	"	"	"
Strawn, Kristen**	"	"	"
Summers, Brandon**	"	"	"
Taylor, Michael**	"	"	"
Walle, Andres**	"	"	"
Wilcox, Brandon**	"	"	"

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

Alcala, Cindy*	Aide-Special (Special Education)	\$8.00/hr (2)	07/01/11
Buenrostro, Ana Gabriela*	"	\$8.00/hr (1)	"
Chavez Raygoza, Yeraldin*	"	\$8.20/hr (3)	"
Dharmadnikari, Anita*	"	\$8.00/hr (2)	"
Griffis, Crystal*	"	"	"
Hernandez, Luis*	"	\$8.00/hr (1)	"
Leonard, Krystal*	"	"	"
Madrigal, Yesenia*	"	\$8.20/hr (3)	"
Magana, Roger*	"	\$8.00/hr (1)	"
Mose, Rosalyn*	"	\$8.20/hr (3)	"
Peabody, Helen*	"	\$8.00/hr (2)	"
Postma, Casey*	"	"	"
Roca, Rey Paolo*	"	\$8.20/hr (3)	"
Shah, Kundan*	"	"	"
Aguirre, Jesse*	Aide-Special (Counselor)	\$8.00/hr (1)	07/05/11
Aguilar, Yenisei*	"	"	"
Alcantar, Ashley*	"	"	"
Anthony, John	"	\$8.00/hr (2)	07/01/11
Arellano, Simon*	"	\$8.00/hr (1)	07/05/11
Arezmendi, Marie*	"	"	"
Arteaga, Guadalupe*	"	"	"
Badesha, Kirndeeep*	"	"	"
Barragan, Jesus*	"	"	"
Barraza, Crystal*	"	"	"
Barrera, Cassandra	"	"	07/01/11
Barrera, Leonel*	"	"	07/05/11
Barrientez, Enrique*	"	"	"
Barroga, Jurizz	"	\$8.20/hr (3)	07/01/11
Cahuantzi, Ivonne*	"	\$8.00/hr (1)	07/05/11
Cardenas, Cristina*	"	"	"
Carrillo, Ileen*	"	"	"
Cartwright, Keyana*	"	"	"
Castro, Jacqueline*	"	"	"
Chaidez, Vicky*	"	"	"
Colin, Edith*	"	"	"
Conchas, Vanessa*	"	"	"
Cortez, Rosio*	"	"	"
Cortez, Veronica*	"	"	"
Cunningham, Tyler*	"	"	"
Duenas, Nayeli	"	"	07/01/11
Esquivel, Daphne*	"	"	07/05/11
Garcia, Marilu*	"	"	"
Garcia, Richard*	"	"	07/01/11
Gonzales, Diana	"	"	"
Gonzalez, Antonio*	"	"	07/05/11
Gonzalez, Briannah*	"	"	"
Gonzalez, Leannah*	"	"	"

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

Gonzalez, Oscar*	Aide-Special (Counselor)	\$8.00/hr (1)	07/05/11
Guerrero, Claudia*	"	"	"
Harrison, Tyren*	"	"	"
Jackson, Shardae*	"	\$8.00/hr (2)	07/01/11
Machuca, Edith*	"	\$8.00/hr (1)	07/05/11
Martinez, Joanna*	"	"	"
Matzen, Christopher*	"	"	"
Maya, Brian*	"	"	"
Nelson Jr., Don	"	"	07/01/11
Nunez-Ruiz, Remedios*	"	"	07/05/11
Perez, Marvin*	"	"	"
Pena, Johanna	"	"	07/01/11
Ricketts, Geoffrey*	"	"	07/05/11
Rodriguez, Yardley*	"	"	07/01/11
Solis-Cortes, Jorge*	"	"	07/05/11
Umana, Yesenia*	"	"	07/01/11
Vazquez, Ana*	"	"	07/05/11
Vasquez, Karla	"	"	07/01/11
Asif, Muhammad Abdul Rahman	Aide-Special (Tutor)	\$8.00/hr (2)	07/01/11
Day, Nicole	"	"	"
Garcia, Maria	"	\$8.20/hr (3)	"
Glory, Susana	"	\$8.00/hr (1)	"
Alpenia, Elaine	Clerk	\$8.64/hr	07/01/11
Cahuanzi, Karina	"	"	"
Cortez Montiel, Jannet*	"	"	"
Garcia, Stephanie*	"	"	"
Hampton, Janelle*	"	"	"
Hernandez, Sarah*	"	"	"
Mejia, Angelein*	"	"	"
Miramontes, Jonathan*	"	"	"
Moran, Susan*	"	"	"
Nelson, Edward	"	"	"
Nwakanma, Benjamin*	"	"	"
Ojediran, Kolawole*	"	"	"
Renteria, Mario**	"	"	"
Rubio, Juliana*	"	"	"
Ruiz, Andrew**	"	"	"
Salazar, Maria**	"	"	"
Samson, Beau**	"	"	"
Stovall, Aunjanae**	"	"	"
Brown-Thompson, Damisha	Typist Clerk	\$8.64/hr	07/01/11
Gavia, Cecilia	"	"	"
Jimenez, Luis	"	"	"
Johns, Lance	"	"	"
Novoa-Vargas, Alejandra*	"	"	"
Valenzuela, Juan	"	"	"

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

Kongkasonkichkan, April Nguyen, Vinh	Aide-Special (Costume Technician) "	\$9.56/hr (2) "	07/01/11 "
Forsythe, Brittany Hughes, Areal Martinez, Jeanette Medallo, Aljen Meiloaica, Monica Rodriguez, Christopher Beau, Samson Sisneros, Jessie	Aide-Special (Outreach Worker) " " " " " " "	\$9.56/hr (2) " " " " " " "	07/01/11 " " " " " " "
Bagley, Barbara Brazel, Jackie Brown, Carolyn Joy	PBX Operator/Receptionist " "	\$9.07/hr " "	07/01/11 " "
Alvarez, Anthony* Cadenas, Marlon* Elias, Stephanie* Feliciano, Kenia* Mora, Anthony* Montelongo, Denise*	Financial Aid Clerk " " " " "	\$9.31/hr " " " " "	07/01/11 " " " " "
Ballogg, Margarete Baquera, Elizabeth* Barragan, Loida Benjamin, Marian* Blea, Maria* Buhay, Renatividad Caldwell, Matthew* Castillo, Brenda* Colln, Connie Farol, Ronald Hernandez, Fernando* Koirala, Suman* Lemus, Gloria* Ly, An Rodriguez, Melanie San Juan, Mario Taylor, Jessica*	Instructional Aide I " " " " " " " " " " " " " " " "	\$10.51/hr (3) \$9.56/hr (1) \$9.99/hr (2) \$9.56/hr (1) " \$9.99/hr (2) \$9.56/hr (1) " \$10.51/hr (3) " " \$9.56/hr (1) " \$10.51/hr (3) " " " \$9.99/hr (2)	07/01/11 " 08/15/11 07/01/11 " " " " " " 08/15/11 07/01/11 " " " "
De La Campa, Kesia Crespin, Priscilla** Miramontes, Marianne Monroy, Carolina	Intermediate Typist Clerk " " "	\$9.56/hr " " "	07/01/11 " " "
Cos, Jessika Mishler, Katherine Nelson, Linda	Student Activities Clerk " "	\$9.56/hr " "	07/01/11 " "

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

Reyes, Dolores	Student Activities Clerk	\$9.56/hr	07/01/11
Ross, Rosina	"	"	"
Santana, Nancy	"	"	"
Thiel, Joan	"	"	"
Villanueva, Joann	"	"	"
Walczak, Elizabeth	"	"	"
Ayala, Guadalupe*	Intermediate Clerk	\$9.56/hr	07/01/11
Carranza, Vanessa*	"	"	"
Crespin, Priscilla*	"	"	"
Deramus-Jemison, Markeeta*	"	"	"
Maldonado, Mayra*	"	"	"
Martinez, Rosario	"	"	"
Moreno, Mary Helen	"	"	"
Sotelo, Stephanie	"	"	"
Spencer, Aura*	"	"	"
Castillo, Lucia**	Intermediate Typist Clerk	\$9.56/hr	07/01/11
Garcia, Jesus**	"	"	"
Gomez, Ana**	"	"	"
Gonzales, Diana	"	"	"
Hernandez, Fernando	"	"	"
Gutierrez, Silvia	"	"	"
Lorn, Roethy**	"	"	"
Murillo, Jose*	"	"	"
Richards, Olivia*	"	"	"
Rodriguez, Edgar	"	"	"
Rodriguez, Michelle**	"	"	"
Rodriguez, Sergio*	"	"	"
Bello, Rosalinda	Admissions & Records Assistant	\$9.76/hr	07/01/11
Burton, Rachal	"	"	"
Barba, Edna	Aide-Special (Registration Account Clerk)	\$10.77/hr (3)	07/01/11
Boss, Brian	"	"	"
Favela-Gutierrez, Samuel	"	"	"
Jaurequi, Gavin	"	\$10.25/hr (2)	"
Hall, Danna	"	\$10.77/hr (3)	"
Leyva, Crystina	"	\$10.25/hr (2)	"
Littrell, Christina	"	\$10.77/hr (3)	"
Pena, Bethany	"	"	"
Gaska, Arturo	Custodian	\$9.76/hr	07/01/11
Guevara, Susan	"	"	"
Hernandez, Zoriada	"	"	"
Jackson, Aaron	"	"	"

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

Baez, Michael	Community Outreach Worker	\$9.99/hr	07/01/11
Cuevas, Vincent	"	"	"
Flores, Christopher	"	"	"
Garcia, Albert**	"	"	"
Garcia, Monica**	"	"	"
Hernandez, Cynthia	"	"	"
Johnson, Cameron	"	"	"
Kennedy, Christina	"	"	"
Mathews, Ashaka	"	"	"
Morrison, Danielle**	"	"	"
Perez, Scott	"	"	"
Ramos, Juan	"	"	"
Sandovall, Ricardo**	"	"	"
Sorensen, Richard	"	"	"
Tingley, Tyler	"	"	"
Villalovos, Mary Jane	"	"	"
White, Lauren	"	"	"
Gasca, Arturo	Gardener/Groundskeeper	\$9.99/hr	07/01/11
Bourrett, Michelle**	Program Assistant I	\$9.99/hr	07/01/11
Daniels, Keiray Shawn	"	"	"
Duarte, Luis**	"	"	"
Samson, Beau	"	"	"
Castelo, Elizabeth	Senior Typist Clerk	\$9.99/hr	07/01/11
Castro, Eduardo	Community Services Officer	\$10.53/hr	07/01/11
Gronert, Nolan	"	"	"
Flores, Anan**	Secretary Clerk	\$10.53/hr	07/01/11
Garcia, Jesus**	"	"	"
Garcia, Magali**	"	"	"
Gardner, Marisa	Program Assistant II	\$11.34/hr	07/01/11
Iacovelli, Constance*	"	"	"
Martinez, Jeanette	"	"	"
Morada, Gabriella	"	"	"
Pena, Johanna*	"	"	"
Templeton, Kathrine*	"	"	"
Alejo, Rosa*	Student Affairs Technician	\$11.60/hr	07/01/11
Alvarado, Joanna*	"	"	"
Avila, Viridiana*	"	"	"
Gonzalez, Ruben*	"	"	"
Horton, Anabelle*	"	"	"

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

Ieremia, Kim**	Instructional Aide II	\$12.81/hr	07/01/11
Lizarraga, Raquel**	"	"	"
Gilreath, Christian*	Recreational Activity Specialist	\$13.65/hr	07/01/11
Koirala, Suman*	"	"	"
Makinano, Lance*	"	"	"
Puente, Miriam**	"	"	"
Simpson, Scott*	"	"	"
Bruce, Rachel*	Program Facilitator	\$13.79/hr	07/01/11
Carbajal, Steven**	"	"	"
Del Real, Judy**	"	"	"
Garris, Lynette**	"	"	"
Hernandez, Ben**	"	"	"
McLennan, Erica*	"	"	"
Odrich, Eileen*	"	"	"
Llamas, Yurira*	"	"	"
Antiquera, Carlo	Student Affairs Assistant	\$13.79/hr	07/01/11
Llamas, Yuriria*	"	"	"
Lopez, Leodomiro*	"	"	"
Flores, Christopher	Technical Director/Designer	\$14.79/hr	07/01/11
Martinez III, Tony	"	"	"
Mauceri, Joseph	"	"	"
Quan, Doretta	"	"	"
Bleak, Paul*	Vocational Education & Special Projects Assistant	\$16.41/hr	07/01/11
Lorscheider, Matthew**	Cont. Ed. Specialist (Recreation)	\$16.84/hr	07/01/11
Cervantes, Romulo	Network Administrator	\$19.51/hr	07/01/11
Alderette, Xavier	Cont. Ed. Specialist (Arts & Crafts)	\$22.45/hr	07/01/11
Bible, Danielle	"	"	"
Eckhart, Sherry	"	"	"
Gordon, Derek	"	"	"
Leon, Maria	"	"	"
Libal, Angela	"	"	"
Marchetta, Richard	"	"	"
Revelle, Rebecca	"	"	"
Rotnem, Erica	"	"	"
Schmidt, Michael	"	"	"
Vargas-Santamaria, Wilmer	"	"	"
Powell, Maronda	Aide-Special (Interpreter Level II)	\$23.00/hr	07/01/11
Spencer, Traci	"	"	"

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

Graciano, Mireya	Aide-Special (Interpreter III)	\$26.50/hr	07/01/11
Kam, Edward	"	"	"
Kwon, Chung	"	"	"
Newmaster, Charity	"	"	"
Nieves, Laura	"	"	"
Partida, Gilbert	"	"	"
Tanner, Desiree	"	"	"
Barrera De Contreras, Gabriela**	Cont. Ed. Specialist (Cultural Arts)	\$28.07/hr	07/01/11
Benoun, Joseph**	"	"	"
Biri, Mariah**	"	"	"
Blush, Sylvia**	"	"	"
Bowen, Christopher**	"	"	"
Caro, Carlos**	"	"	"
Durado, David**	"	"	"
Edquist, Alicia**	"	"	"
Edmonds, June**	"	"	"
Ford, Diane**	"	"	"
Gonzale, Anthony**	"	"	"
Gutierrez, Melissa**	"	"	"
Hoyer, Eric**	"	"	"
Hurzeler, Cynthia**	"	"	"
Jernigan, Bryan**	"	"	"
Layne, Jonathan**	"	"	"
O'Connell, Jalon**	"	"	"
Walquist, Brian**	"	"	"
Wintersole, Michael**	"	"	"
Allen, Matthew	Community Education Specialist	\$29.15/hr	08/15/11
Ashe, Suzanne	"	"	"
Asis, Brian	"	"	"
Auer, Christina*	"	"	07/01/11
Bateman, Michael	"	"	08/15/11
Bello-Gardner, Sylvia	"	"	"
Breit, Craig	"	"	"
Buchanan, Patricia*	"	"	07/01/11
Cardenas, Mirna*	"	"	"
Casillas, Rocio	"	"	08/15/11
Clarke, Mary	"	"	"
Connal, Janice	"	"	"
Driskell, James**	"	"	07/01/11
Edwards, Pamela*	"	"	"
El-Abyad, Abdelwahab	"	"	08/15/11
Feist, Astrid*	"	"	07/01/11
Flores, Wilfredo	"	"	08/15/11
Ford, Diane	"	"	"
Gaffaney, Todd	"	"	"
George, Patty	"	"	"


SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

Gersitz, Lorraine	Community Education Specialist	\$29.15/hr	08/15/11
Goodwin, Susan	"	"	"
Grafton, Cindy**	"	"	07/01/11
Gift, Norene*	"	"	08/15/11
Guzman, Julio*	"	"	07/01/11
Kannel, Desiree**	"	"	"
McFarland, Lillian*	"	"	"
Parras, Emmanuel*	"	"	"
Allen Bernice	Aide-Special (Interpreter Level IV)	\$33.50/hr	07/01/11
Mitina, Nadezhda	"	"	"
Nielson, Jack	"	"	"
Pearce, Denine	"	"	"
Serrano, Lena	"	"	"
Seto, Cindy	"	"	"
White, Bruce	"	"	"
Blake-Holden, Ty	Aide-Special (Interpreter Level V)	\$39.50/hr	07/01/11
Chae, Enid Kim	"	"	"
Chavez, Selma	"	"	"
Csiszer, Pauline	"	"	"
Dryjanski, Janet	"	"	"
Grady, Jerry	"	"	"
Hill, Tamara	"	"	"
Komulaine, Julie	"	"	"
Morse, Julie	"	"	"
Nelson, Janine	"	"	"
O'Malley, Tom	"	"	"
Sias, Jolene	"	"	"
Tripeny, Kim	"	"	"
Veal, Eglá	"	"	"
Williams, Gloria	"	"	"
Bennett, Tenele	Aide-Special (Interpreter Certified)	\$41.00/hr	07/01/11
Foster, Marjorie	"	"	"
Parrent, Siri	"	"	"
Anthony, Kay Marie**	Cont. Ed. Specialist (Health Occ.)	\$50.52/hr	07/01/11
Christian, Mary Jean**	"	"	"
Darne, Rose**	"	"	"
Hernandez, Anthony**	"	"	"
Miller, Vanessa*	"	"	"
Ng, Hazel**	"	"	"
Olive, Yvonne**	"	"	"
McSherry, Marilou*	Cont. Ed. Specialist (Business)	\$50.52/hr	07/01/11
Fitzgerald, Barrett**	Project Specialist (Technical) Level I)	\$75.00/hr	07/01/11
Jacobson, Stanley**	"	"	"

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

De Sevilla, Angel**	Project Specialist (Technical) Level II	\$100.00/hr	07/01/11
Fitzgerald, Barrett**	"	"	"
Gereau, Servando**	"	"	"

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent 
DATE: August 10, 2011
SUBJECT: **Consideration of Approval of Citizens' Bond Oversight Committee Membership**

RECOMMENDATION

It is recommended that the Board approve the change in membership designation for member Mary Jane McIntosh (bona-fide taxpayers association member) and approve membership of Lisa Ann Rapp (community member-at-large) effective August 11, 2011.

OVERVIEW

According to the adopted Citizens' Bond Oversight Committee Bylaws, the Board of Trustees must approve the membership to this committee. The committee consists of a minimum of seven (7) members: one student enrolled and active in a community college support group, such as student government; one member active in a business organization representing the business community located in the District; one member active in a senior citizen's organization; one member active in a bona-fide taxpayers association; one member active in a support organization for the college, such as a foundation; and two members of the community-at-large.

ANALYSIS

There is a vacancy on the Citizens' Bond Oversight Committee for the following members: community-at-large, and bona-fide taxpayers association. The following individuals have expressed interested in serving on the committee as follows:

Ms. Mary Jane McIntosh currently serves as a community-at-large member; however will now be designated as the bona-fide taxpayers association member.

Mrs. Lisa Ann Rapp is interested in serving as a community-at-large member. She resides and works in the community.

FINANCIAL IMPLICATIONS

No financial impact.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: David El Fattal, Vice President of Business Services *DEF*
DATE: August 10, 2011
SUBJECT: **Consideration of Approval of Cerritos College's Five-Year Construction Plan (FYCP)**

RECOMMENDATION

It is recommended that the Board of Trustees approve the Cerritos College's 2013-2017 Five-Year Construction Plan and Submittals of IPPs and FPPs.

OVERVIEW

The Five-Year Construction Plan (FYCP) is an annual summary of current and proposed major capital outlay projects (regardless of funding source) and is mandated by Education Code. It is a snapshot of current and future capital projects and communicates to the State the District's plans and needs.

ANALYSIS

The District's FYCP lists projects, anticipated time schedules, justification for the project's given condition, capacity adequacy, cost efficiency, and the source of funding. All anticipated projects (regardless of funding source) must be included on this list. All "in progress" projects must be included on this list. All pending IPPs and FPPs must be included on this list. The list serves two purposes: 1) establishes the basis to justify the projects for which Initial Project Proposals (IPPs) and/or Final Project Proposals (FPPs) are being prepared and, 2) provides the State Chancellor's Office with an understanding of the overall need for each project.

This FYCP was developed using the best available information at this time.

The District is resubmitting the following four projects as Initial Project Proposals (IPPs):

1. Child Development Center (CDC)
2. Fine Arts Building Replacement
3. Health Sciences Building Renovation
4. Physical Education Building Renovation/Replacement

At this time, the Burnight Center replacement has been approved as Final Project Proposal (FPP) and should be funded if a 2012 bond is authorized.


FINANCIAL IMPLICATIONS

There is no financial impact to the unrestricted general fund. Funding is provided by State Capital Outlay and local bond funds.

Attachment

000098

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent 
PREPARED BY: Victor Collins, Interim Vice President of HR/Assistant Superintendent
DATE: August 10, 2011
SUBJECT: **Consideration of Approval of Management & Confidential Employees Salary Schedule, 2011-2012, Effective 9-1-2011**

RECOMMENDATION

It is recommended that the Board of Trustees approve the Management & Confidential Employees Salary Schedule and the Contract Management Employees Salary Schedule for 2011-2012, effective September 1, 2011.

OVERVIEW

The proposed salary schedules reflect the compensation levels for unrepresented employees (educational and classified administrators, classified managers and confidential employees), the titles of classifications covered by the salary schedules and the salary range that is assigned to respective positions.

ANALYSIS

The recommended salary schedules result in the elimination of the separate schedule applicable to Confidential Employees. In addition: (1) longevity increments are eliminated; and (2) the Step advancement provided to management based upon completion of an approved project performance is eliminated.

FINANCIAL IMPLICATIONS

The District obtains a reduction in management team salary expenditures over the next three years under the proposed salary schedule. The savings are a result of administrative reorganization that eliminates one Executive Dean position; participation of educational and classified administrators in the recent SERP; and, personnel procedure that will place affected personnel on the recommended Salary Schedule at the prescribed salary Range, although placement will be restricted to the Step assignment that is the nearest to the individual employee's 2010-2011 salary.

Grade	Position Title	BD Approval: XX/XX/XX
42	Dean Academic Success & Institutional Effectiveness Dean of Academic Affairs Dean of Admissions, Records & Services Dean of Counseling Services Dean of Disabled Student Programs & Services Dean of Student Support Services Dean of the Library, Special Programs & Svcs Dir of Public & Government Relations Dir, Information Technology Instructional Dean	
38	Director of Fiscal Svcs Director of Physical Plant	
37	Dir Employment, Diversity & Legal Services Dir Human Resources/ Risk Management Dir of Career & Assessmt Services	
35	Associate Dean of Student Health, Wellness & Veterans Svcs Chief Of Campus Police Dir of Research & Planning	
32	Exec Dir of Foundation & Community Advancement Director of Student Activities Manager, Information Technology Dir of CalWORKs Services Dir of Child Develop Ctr EOPS Assistant Director	
29	Dir Adult Education/ Diversity Programs Director of Community Ed Director of Purchasing Director, Pathway Programs Dir, Adv Transpor Tech Project Dir Community Advancement	
28	Accounting Manager Budget Manager Payroll Manager PeopleSoft Database Administrator Web Administrator	
26	Dir of Foster & Kindship Care Educational Program Dir of International Student Services Facilities Manager	
22	Operations Manager	
21	Exec Assistant to the President (Confidential)	
17	Administrative Assistant (Confidential)	
14	Human Resources Technician II (Confidential)	
12	Human Resources Technician I (Confidential)	

CERRITOS COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
SEPTEMBER 7, 2011

- I. CALL TO ORDER The meeting was called to order at 6:00 p.m. by Mr. Tom Jackson, Board President. Those present were Mr. Bob Arthur, Dr. Tina Cho, Dr. Ted Edmiston, Dr. Bob Hughlett, Dr. Shin Liu, Mr. Tom Jackson, Ms. Jean McHatton and Ms. Areal Hughes, Student Trustee. Others present were the President/Superintendent, Interim Vice President of Academic Affairs, Vice President of Business Services, Vice President of Student Services, Interim Vice President of Human Resources, Faculty Senate President and the CSEA President.
- II. PLEDGE OF ALLEGIANCE The flag salute was led by Ms. Hughes.
- III. APPROVAL OF MINUTES A. It was moved by Mr. Arthur and seconded by Ms. McHatton to approve the minutes of the regular meeting of August 10, 2011. The vote for approval was unanimous (student advisory vote: aye).
- IV. INSTITUTIONAL PRESENTATIONS A. Dr. Lacy presented Megalis Lopez with the Outstanding Classified Employee Award for the month of July 2011.
- B. Vykki Morgan, Court Reporting Professor and Department Co-Chair, gave a presentation on the Court Reporting program and Captioning Careers grant. She then presented certificates of completion to students Michelle Allen, Maria Camacho, Ruth Formano, Cristal Griffis, Susan Hankins, Tracy Hecht, Nicole Meissner, Sharone Hendrickson, Markeeta Jemison, Denise Robles, Tracy Sakowics, Stephanie Sanchez and Dana Spankie.
- V. PUBLIC PRESENTATIONS Dr. Ted Stolze, CCFF President, indicated that there has been real progress between the bargaining teams. He acknowledged the Business Services staff for working closely with CCFF leadership to analyze the college's budget.
- Dr. Ted Stolze
- VI. CONSENT AGENDA It was moved by Mr. Arthur and seconded by Dr. Edmiston to approve the consent agenda and addendum. The vote for approval and/or ratification of the following items was unanimous (student advisory vote: aye):
- A. Acceptance of Gifts, as follows:
- Used Subaru Engine, 2.5L Engine, Serial #D237815
 Donated by: Subaru of America, Inc.
 P.O. Box 6000
 Cherry Hill, NJ 08034-6000
- B. Textbook Adoptions for Fall 2011, as attached.
- C. Use of Volunteers for the Student Success Centers, as attached.
- D. Perkins/VTEA Grant Honorarium, as attached.
- E. Change Order #1 (Bid #0809-04), Vigilant Insurance Company, Auto Technology Modernization and Addition, as attached.
- F. Change Order #2 (Bid #0910-03), Hanan Construction Co., Fencing, as attached.

000102

- G. Change Order #5 (Bid #0910-05), Bayley Construction, Facilities and Purchasing Complex, as attached.
- H. Quarterly Fiscal Status Report for the Quarter Ending June 30, 2011, as attached.

I. Contracts:

Lease

AMENDMENT

- 1. Chicago Harv's
Assignment of Contract
Purchasing

For the operation of the Chicago Harv's restaurant in the Food Court. Chicago Harv's is currently in the process of selling its Chicago Harv's restaurant to Joo H. Rodregues. Chicago Harv's requested the consent of the College to assign their Agreement to Joo H. Rodregues. The assignment will become effective September 8, 2011. There will be no cost to the District.

License

RENEWAL

- 2. Foundation for California Community Colleges (FCCC)
Computerland of Silicon Valley
Information Technology

For an annual license for the major Microsoft products – Office for PC and Macintosh (Word, Outlook, Excel, Access, PowerPoint, Internet Explorer), including SharePoint, Visual Studio Professional, Windows 7, and SQL Server CAL (client access licenses) and several server licenses. The renewal period will be from October 1, 2011 through September 30, 2012. Total cost will be \$68,213.00 with funding from the Information Technology Division.

Services

AMENDMENT

- 3. California Department of Education
California State Preschool Program
Health Occupations

For additional funding to provide preschool education services to children under the age of 3 as part of the California State Preschool Program also known as the Pre-K Literacy Program. For period July 1, 2011 through June 30, 2012. The maximum reimbursable amount will be increased an additional \$9,011.00 for a total reimbursable amount of \$315,640.00. There is no cost to the District.

- 4. IDS Group
Gymnasium Seismic Retrofit
Business Services

For additional services for the gymnasium seismic upgrade. The time period of the agreement will continue through the end of the gymnasium seismic construction period. The cost for the additional services will be \$194,550.00 with funding from State and local bonds.

J. Resignation Accepted by the President/Superintendent, as follows:

Farmer, William C. Jr., Vice President of Academic Affairs, effective August 30, 2011

Anglo, Bethany, CDC Instructional Associate (Child Development Center), effective August 26, 2011

- K. Employment of Full-Time, First-Year Contract (Probationary), Hourly, and/or Substitute Faculty Employee(s):

Lovejoy, Nicole, Instructor (English), @ B-3 (\$53,072.00/annual), 10-School Month Contract, effective August 15, 2011

Added by addendum:

Robbins, Harold J., Instructor (Nursing), @ D-3 (\$58,239.00/annual), 10-School Month Contract, effective January 9, 2012

- L. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2011-2012 Academic Year, as attached.
- M. Employment of 2011 Summer Session Faculty Personnel, as attached.
- N. Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

Added by addendum:

Student Services Assistant II @32-5 +L2 + 2.5% Swing (\$4,704.45/mo) effective September 12, 2011: Christina Campbell (Admissions & Records)

Sergeant of Campus Police/Employee Transportation Coordinator @37L-2 (\$5,159.70/mo) effective September 8, 2011: Angel D. Castillo (Campus Police)

- O. Declaration of an Emergency Situation to Fill a Vacant Administrative Position, as attached.

VII. ADMINISTRATIVE MATTERS

- A. As information, the Board Book contained Coordinating Committee minutes for May 9, 2011.
- B. As information, the Board Book contained the Associated Student Cerritos College (ASCC) Financial Report for the Period Ending June 30, 2011.
- C. David El Fattal, Vice President of Business Services gave a presentation on the Proposed Adopted Budget for the 2011-12 Fiscal Year. It was moved by Dr. Hughlett and seconded by Mr. Arthur to approve the Adopted Budget for the 2011-12 Fiscal Year. The vote for approval was unanimous.
- D. It was moved by Dr. Bob Hughlett and seconded by Mr. Arthur to approve the Naming of Facilities – C. Dean Paige Foyer (Physical Science and Technology Building), as attached. The vote for approval was unanimous.
- E. Mr. Jackson opened discussion regarding Nominations for Membership to the Los Angeles County Committee on School District Organization (County Committee) for the Election to be Held October 2011. Mr. Arthur nominated Dr. Ted Edmiston as an At-Large Representative on the County Committee for School District Organization.

VIII. REPORTS

A. Board of Trustees

Dr. Hughlett expressed his condolences regarding the passing of Cerritos College graduates Eddie Valencia and Carlos Ornelas.

Dr. Liu stated that while impending budget cuts are difficult to face, she is confident that the administration is working to find solutions that are in the students' best interests.

Mr. Jackson stated that the celebration of life for Eddie Valencia and Carlos Ornelas was very moving. He expressed his condolences and added that they were a joy to watch as soccer players.

Ms. Hughes stated that the CCLC Student Trustees conference was enlightening. She stated that the "Ask Me" button campaign has been very effective in reaching out to students who need assistance. Ms. Hughes also stated that the celebration of life for Eddie Valencia and Carlos Ornelas was very touching.

B. Faculty and Staff Leadership

Mr. Moore stated that the Faculty Senate is concerned with CSU admission areas and added that they will be discussing the topic at a future meeting.

C. President/Superintendent and Vice Presidents

Dr. Brock stated that 22,459 students are currently enrolled at Cerritos College. She added that she has been pleased to see a lot of student activity in the Library.

Dr. Johnson invited the Board to the "Celebrate America" event on September 12 in the Falcon Square.

IX. CLOSED SESSION

The Board adjourned to closed session at 7:32 p.m.

X. RECONVENE

The Board reconvened at 8:00 p.m.

Read Out

Dr. Hughlett reported that in closed session the Board of Trustees directed administration to enter in a contract of employment with Karen Meyers for the position of the Interim Instructional Dean of Health Occupations effective September 12, 2011. The vote for approval was unanimous.

Read Out

Ms. McHatton reported that in closed session the Board of Trustees directed administration to enter in a revised contract for continued employment with Dr. Marilyn Brock for the position of the Interim Vice President of Academic Affairs effective September 1, 2011. The vote for approval was unanimous.

Read Out

Dr. Hughlett reported that in closed session the Board of Trustees directed administration to enter in a contract of employment with Patrick Schwerdtfeger for the position of the Interim Instructional Dean of Liberal Arts effective September 8, 2011. The vote for approval was unanimous.

XI. ADJOURNMENT

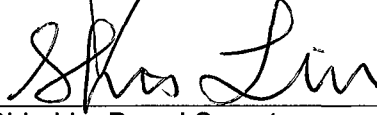
The Board adjourned in memory of Cerritos College graduates Eddie Valencia and Carlos Ornelas at 8:02 p.m.

XII. NEXT REGULAR MEETING

The next regular meeting of the Board of Trustees is scheduled for Wednesday, September 21, 2011 at 3:00 p.m.



Tom Jackson, Board President



Dr. Shin Liu, Board Secretary

**CERRITOS COLLEGE
TEXT ADOPTION REQUESTS FOR FALL 2011**

COURSE NAME	COURSE NUMBER	TITLE OF TEXT	PRICE	PUBLISHER	EDITION	*	PRIOR TEXT ADOPTED
Asian Art	Art 107	Far Eastern Art	\$119.42	Prentice Hall, Inc./Harry N. Abrams, Inc.	5 th	N	New
Introduction to Microcomputer Hardware & Software	CIS 102	A+ Guide to Hardware	\$86.49	Course Technology	5 th	N	New
General Introductory Psychology	PSYC 101	THINK: Psychology	\$73.33	Pearson	1 st	N	New
Psychology of Gender	PSYC 265	Gender: Psychological Perspectives	\$114.60	Allyn and Bacon/Pearson	6 th	N	New
General Introductory Psychology	PSYC 101	Psychology: An Exploration	\$127.75	Pearson	1 st	N	New
General Introductory Psychology	PSYC 101	Psychology	\$168.00	Pearson	3 rd	N	New
General Introductory Psychology	PSYC 101	Introduction to Psychology	\$127.75	Pearson	5 th	N	New
Developmental Psychology	PSYC 251	Exploring Lifespan Development	\$140.25	Allyn and Bacon/Pearson	2 nd	N	New
Social Psychology	PSYC 251	THINK: Social Psychology	\$76.00	Pearson	12 th	N	New
American History & Constitution	HIST 101	A People's History of the United States	\$18.90	Harper Perennial Modern Classics	1 st	N	New

000107

Political & Social History	HIST 102	A People's History of the United States	\$18.90	Harper Perennial Modern Classics	1 st	N	New
Political & Social History	HIST 102	A People's History of the United States	\$29.95	Rowman & Littlefield	7 th	N	New
American History & Constitution	HIST 101	Voices of a People's History of the United States	\$22.95	Seven Stories Press	2 nd	N	New
Political & Social History	HIST 102	Voices of a People's History of the United States	\$22.95	Seven Stories Press	2 nd	N	New
Introduction to Education	EDEL 200	Education: The Practice and Profession of Teaching	\$64.25	Pearson	1 st	N	New
Research Methods	PSYC 220	Research Methods: A Tool for Life	\$110.10	Pearson	2 nd	N	New
Criminal Investigation	AJ 220	Criminal Investigation Basic Perspective	\$104.00	Pearson Prentice Hall	12 th	N	New
US History	HIST 100	"Out of Many: A History of the American People" Vol 1	\$62.85	Pearson	6 th	R	Revised
US History	HIST 103	"Out of Many: A History of the American People" Vol 2	\$62.85	Pearson	6 th	R	Revised
Intro To PsychoBiology	PSYC 241	Brain and Behavior	\$92.95	Sage	3 rd	N	New
General Introductory Psychology	PSYC 101	Exploring Psychology	\$115.75	Worth	8 th	N	New

*: N = New
R = Replacement

Presented to the Board of Trustees on **September 7, 2011**
Prices quoted are prices in effect on above date.

000108

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
PREPARED BY: Dr. Bryan Reece, Dean of Academic Success and Institutional Effectiveness *BR*
DATE: September 7, 2011
SUBJECT: **Consideration of Approval of the Use of Volunteers for the Student Success Centers**

RECOMMENDATION

It is recommended that the Board of Trustees approve the use of volunteer tutors for the Student Success Centers.

OVERVIEW

The Student Success Centers for math, reading, writing and study skills opened their doors and begin offering a range of enhance services in the Fall Semester of 2011. As the Centers grow, it is anticipated that the student demand for services will outstrip our allotted budgets for the two Centers. We are deploying several strategies in anticipation of this growth. One strategy is the recruitment and training of volunteers.

ANALYSIS

One way that we will deliver support for student learning is through the tutor model. We have a moderate budget set aside for tutoring through the Centers and the initial demand for tutoring services will likely be met with hourly staff (hourly tutors). However, as the demand for tutoring grows, the corresponding need for additional tutors will exceed the Centers' budget. One means to bridge this gap is through the use of volunteer tutors. Volunteer tutors will consist of retired faculty, community volunteers, and perhaps graduate students looking for additional experience (unpaid internships). Volunteer tutors will work directly with students to assist with any learning activity in the Centers (traditional tutoring, Directed Learning Activities assistance, technology assistance, etc.).

FINANCIAL IMPLICATIONS

No general funds will be used.

CERRITOS COLLEGE

TO: Board of Trustees

FROM: Dr. Linda L. Lacy, President/Superintendent *ll*

REVIEWED BY: Dr. Marilyn Brock, Interim Vice President of Academic Affairs

PREPARED BY: Carl Bengston, Dean of Library and Special Projects and Services *CB*

DATE: September 7, 2011

SUBJECT: Consideration of Approval of Perkins/VTEA Grant Honorarium

RECOMMENDATION

It is recommended that the Board of Trustees approve honorariums for the guest speakers listed below.

OVERVIEW

Under the Carl D. Perkins Vocational and Technical Act of 2006, Perkins funds (VTEA) will be utilized to develop new occupational classes and programs in order to improve and promote vocational and technical educational programs, services, and activities.

ANALYSIS

As part of the effort to grow the film production program, the Fine Arts Division has been awarded special funding from the Perkins (VTEA) program to hold a series of workshops conducted by industry experts during the 2011-2012 academic year. These individuals represent all aspects of the industry and include prominent members of the industry. Some of the workshops will be held at the college and some at studio sites. These will be scheduled on an "as needed" basis.

Greg Robinson
Location Scout
 \$250 per 4 hr workshop
 \$500 per 6 hr workshop

Sam Warren
Casting Director
 \$250 per 4 hr workshop
 \$500 per 6 hr workshop

Tim Reischauer
DGA Assistant Director
 \$250 per 4 hr workshop
 \$500 per 6 hr workshop

Kurt Gauger
Prop Master
 \$250 per 4 hr workshop
 \$500 per 6 hr workshop

Jordan Smith
Film Historian
 \$250 per 4 hr workshop
 \$500 per 6 hr workshop

Philip Owens
Editor
 \$250 per 4 hr workshop
 \$500 per 6 hr workshop

Geoff Aymar
Jazz Composer/Pianist
 \$250 per 4 hr workshop
 \$500 per 6 hr workshop

Haskell Wexler
Director
 \$250 per 4 hr workshop
 \$500 per 6 hr workshop

Bill Walter
Lighting Director
 \$250 per 4 hr workshop
 \$500 per 6 hr workshop

Scot Byrd
Songwriter/Musician
 \$250 per 4 hr workshop
 \$500 per 6 hr workshop

Patrick Flynn
Sound/Editing
 \$250 per 4 hr workshop
 \$500 per 6 hr workshop

Michael Stanton
Music Video "Boot Camp"
 All day workshop
 \$3,500 per day

FINANCIAL IMPLICATIONS

Perkins (VTEA) funds will be utilized for this expenditure. No district general funds will be used.

Project: Cerritos College
Automotive Technology Complex
Modernization & Addition
11110 Alondra Blvd
Norwalk, CA 90650

Change Order Number: 01

To: Vigilant Insurance Company
15 Mountain View Road
Warren, NJ 07059
P: 908-903-5339
F: 908-903-5537

Summary:

Item 1.01

Description: Locate and add the tie in of the site gas line originally identified as to connect to an existing stub out.
Reference: Field Work Directive # 80, EMAE Change Order Request # 96.
Reason: Location of existing gas line was actually found to not have an existing stub out at the P.O.C. identified on plans. This required a welded connection to be added and therefore an additional cost.
Requested by: Contractor and Architect / Engineer
Cost: Add \$ 1,015.00
Time Extension: Days 0

Item 1.02

Description: Provide and install additional floor tiles in Men's and Women's Restrooms of Building B.
Reference: Field Work Directive # 74, EMAE Change Order Request # 93.
Reason: Correct existing unlevel concrete floor in the, outside the new showers in each restroom, previously shown to remain as existing concrete.
Requested by: Architect (as per 10/27/10 Project Meeting).
Cost: Add \$ 3,173.00
Time Extension: Days 0

Item 1.03

Description: Provide and install additional wall tiles in back of lockers as well as the alcove entrance in the Women's Restroom at Building B.
Reference: Field Work Directive # 75, EMAE Change Order Request # 94
Reason: To better visually align the new lockers with new ADA locker just down the wall line inside the main portion of the restroom.
Requested by: Program Manager (Bovis)
Cost: Add \$ 2,571.00
Time Extension: Days 0

Item 1.04

Description: Provide compressed air drop for vacuum in the Euro Car Repair Lab Room # 50, Building B.
Reference: Request For Information # 245, EMAE Change Order Request # 101
Reason: Air drop required for the Campus' vacuum equipment.
Requested by: Campus
Cost: Add \$ 378.00
Time Extension: Days 0

Item 1.05

Description: Provide power and air supply for the relocated dynamometer.
Reference: Request For Information # 244
Reason: Provide power and air supply to the dynamometer in the relocated location in the Alt. Fuels Lab Room # 62 in Building B.
Requested by: Campus equipment requirement.

Cost: Add \$1,408.00
Time Extension: Days 0

Item 1.06

Description: Furnish and install Symmons shower heads in lieu of Delta, the Men's and Women's showers in Building B.
Reference: Request For Information # 248, EMAE Change Order Request # 104
Reason: Better quality shower head.
Requested by: Architect

Cost: Add \$514.00
Time Extension: Days 0

Item 1.07

Description: Furnish and install air line drop in the Lab Room # 52 in Building B.
Reference: Request For Information # 253, EMAE Change Order Request # 105
Reason: Single line air drop requested in this room by the end user.
Requested by: Campus

Cost: Add \$383.00
Time Extension: Days 0

Item 1.08

Description: Furnish and install one additional access ladder at the North East corner of Building B.
Reference: Architect's Supplemental Instruction # 07, Field Work Directive # 82, EMAE Change Order Request # 107.
Reason: Accessibility required.
Requested by: Architect

Cost: Add \$2,584.00
Time Extension: Days 0

Item 1.09

Description: Provide 4" Drain Trap and 2" Vent at the Medium Truck Bay Building H.
Reference: Request For Information # 298, Jaynes Change Order Request # A-RFI298.
Reason: Code requirement.
Requested by: Architect

Cost: Add \$2,591.00
Time Extension: Days 0

Item 1.10

Description: Add cleanouts for each new catch basin at the Medium Truck Bay Building H.
Reference: Request For Information # 299, Jaynes Change Order Request # A-RFI299.
Reason: The elevation of the existing underground sewer lines, allowed for the new waste line from the catch basins to have only minimal slope. As to prevent and ease any future maintenance required, cleanouts were added at each of the catch basins of concern.

Requested by: Architect
Cost: Add \$1,845.00
Time Extension: Days 0

Item 1.11

Description: Reframe Interior Wall at Building A, Room 12.
Reference: Request For Information # 300, Jaynes Change Order Request # A-RFI300.
Reason: Upon opening the walls, the existing wall framing was found to have been framed incorrectly. The framing of this wall needed to be replaced.
Requested by: Architect.
Cost: Add \$3,042.00
Time Extension: Days 0

Item 1.12

Description: Transite Pipe Removal and Wet Soil Mitigation, for the foundation Building H.
Reference: Field Work Directive # 002T, Jaynes Change Order Request # A-FWD002T.
Reason: Upon excavating for the foundation of new Building H, the existing sewer line to be removed was found to be transite sewer line (hazardous material) and it was required to have the Abatement Contractor remove and mitigate this unforeseen condition. Upon removing the existing catch basin in this area, the catch basin was found to have been leaking for some time and the soil was overly saturated the soil beyond the depth of the excavation required for the new foundation. In turn, the existing soil could not be compacted to a level suitable for the new foundation of Building H. This saturated soil was removed, dried out and mixed with unsaturated soil, aggregate base added, and the soil re-compacted.
Requested by: Environmental Consultant, Geotechnical Consultant, and Program Manager.
Cost: Add \$4,528.00
Time Extension: Days 0

Item 1.13

Description: Removal of Existing Furniture and Decor in Building A.
Reference: Field Work Directive # 003T, Jaynes Change Order Request # A-FWD003T.
Reason: The furniture and décor was not salvageable. It was left in the building and required to be removed for contractor to commence their scope of work.
Requested by: Program Manager.
Cost: Add \$2,361.00
Time Extension: Days 0

Item 1.14

Description: Add 8 Light Fixtures in Building G,
Reference: Architect's Supplemental Instructions # 009, Jaynes Change Order Request # A-ASI009.
Reason: Additional lighting needed to accommodate high bay shelving.
Requested by: Architect.
Cost: Add \$4,084.00
Time Extension: Days 0

SUMMARY of COST:

TOTAL OF THIS CHANGE ORDER **\$30,477.00**
TOTAL ADDITIONAL WORKING DAYS: **0 (zero)**

CONTRACT SUMMARY:

Original Contract Amount	\$	5,218,600.00
Net change by previous Change Orders		\$0.00
Net sum prior to this Change Order	\$	5,218,600.00
Amount of This Change Order	\$	30,477.00
New Contract Sum	\$	<u>5,249,077.00</u>

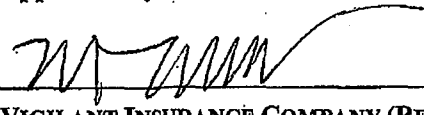
Percentage of Change to Contract 0.6%

This Change Order is hereby executed on the 7th day of September, 2011.

Approved By:


CERRITOS COLLEGE
DAVID EL FATTAL, V.P. OF BUSINESS SERVICES
11110 ALONDRA BLVD.
NORWALK, CA 90650

Approved By:



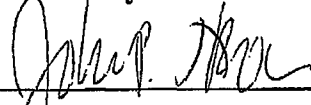
VIGILANT INSURANCE COMPANY (BENCHMARK)
MIKE TOMEO, AGENT
15 MOUNTAIN VIEW RD. (2 VENTURE, STE. 200)
WARREN, NJ 07059 (IRVINE, CA 92618)

Reviewed By:



TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN, PROJECT MANAGER
11110 ALONDRA BLVD.
NORWALK, CA 90650

Reviewed By:



TATE SNYDER KIMSEY / CALDWELL
JOHN THOMAS, ARCHITECT
3107 WASHINGTON BLVD.
MARINA DEL REY, CA 90292

Project: Cerritos College
Campus Wide Fencing Project
11110 Alondra Blvd
Norwalk, CA 90650

Change Order Number: 02

To: Hanan Construction Co., Inc.
2401 Pine St.
Pomona, CA 91767
P: 909-596-3500
F: 909-596-3511

Summary:

Item 2.01

Description: Over-excavate, provide additional compaction and rebar, perform chipping of existing slab on grade footing, and provide a 3000 psi mix design for 200 LF of mow curb at NE perimeter of Utility Field
Reference: Field Direction
Reason: Existing soils conditions and irregularity of adjacent concrete slab resulted in extra, unforeseen work to provide a structurally viable mow curb in this area of the project
Requested by: District Facilities
Cost: Add \$ 4,514.00
Time Extension: Days 2

Item 2.02

Description: Install additional 100 LF of 8' high green, vinyl-coated, chain link fencing at NE perimeter of Strawberry Field (not on plans) to match remaining perimeter of field
Reference: Field Direction
Reason: District request to provide security around all areas of Strawberry Field to separate field from the rest of the campus.
Requested by: District Facilities
Cost: Add \$ 6,020.00
Time Extension: Days 1

SUMMARY of COST:

TOTAL OF THIS CHANGE ORDER: **\$10,534**
TOTAL ADDITIONAL WORKING DAYS:.....3

CONTRACT SUMMARY:

Original Contract Amount	\$	193,000.00
Net change by previous Change Orders		\$9,912.00
Net sum prior to this Change Order	\$	202,912.00
Amount of this Change Order	\$	10,534.00
New Contract Sum	\$	<u>213,446.00</u>
Percentage of Change to Contract		10.6%

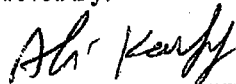
Project: Campus-Wide Fencing Project
Contractor: Hanan Construction Co., Inc.

Change Order Number: 02
Page 2 of 2

This Change Order is hereby executed on the 8th day of August, 2011.

Approved By:

Approved By:



CERRITOS COLLEGE
DAVID EL FATTAL, V.P. OF BUSINESS SERVICES
11110 ALONDRA BLVD.
NORWALK, CA 90650

HANAN CONSTRUCTION CO., INC.
~~SAMER FAKH~~, PROJECT MANAGER
2401 PINE ST.
POMONA, CA 91767

Ali Kasfy

Reviewed By:



TILDEN-COIL CONSTRUCTORS
CHAD BARNES, PROJECT MANAGER
11110 ALONDRA BLVD.
NORWALK, CA 90650

000117

Project: Cerritos College
Facilities & Purchasing Complex
11110 Alondra Blvd
Norwalk, CA 90650

Change Order Number: 05

To: Bayley Construction
3730 S. Susan Street, Suite 200
Santa Ana, CA 92704
P: 714-540-8863
F: 714-556-1484

Summary:

Item 5.01

Description: Site subgrade for the all asphalt and concrete paved areas, was damaged due to the amount of rain fall and required the soil to be removed to dryout, replaced, compacted and regarded. This include removing 240 feet of welded chiller line, to remove all the mud on the bottom of the trench, re-compact, and reinstall the welded pipe.
Reference: Accuweather
Reason: The Cerritos area received 8.3 inches of rain in the month of December. Over 6 inches more than the average during the same period of time.
Requested by: Contractor
Cost: Add \$95,368.00
Time Extension: Days 25

Item 5.02

Description: Cut the height of the aluminum door 117B and 120B to fit in opening
Reference: RFI #396
Reason: The location of designed structural beam conflicted with the door header, requiring the height of the door to be reduced; therefore, cutting the door was necessary.
Requested by: Contractor / Architect
Cost: Add \$964.00
Time Extension: Days 0

Item 5.03

Description: Install concrete anchors to secure the HazMat containers. Omit concrete anchors at the shops tables
Reference: RFI 403
Reason: Concrete anchors at the HazMat containers were not shown. District request not to anchor the shops tables, as to allow shop staff to locate their respective tables when they move in.
Requested by:
Cost: Add \$780.00
Time Extension: Days 0

Item 5.04

Description: Omit electrical panel for the generator
Reference: Submittal
Reason: Not needed
Requested by: Electrical Engineer
Cost: Add (\$455.00)
Time Extension: Days 0

Item 5.05

Description: Labor to connect irrigation line to the reclaim water main.
Reference: RFI #344
Reason: Campus request to connect to the reclaim water line
Requested by: Campus
Cost: Add \$780.00
Time Extension: Days 0

Item 5.06

Description: Additional supervision to return to the project once the fiber line is installed under a separate contract to test the Fire Alarm, HVAC EMS system and security system.
Reference: Field Discussion
Reason: Fiber line installation was not apart of the Architect's scope of work. Campus to coordinate fiber line installation.
Requested by: Campus
Cost: Add \$4,770.00
Time Extension: Days 0

Item 5.07

Description: Furnish and install chiller water piping and related appurtenances
Reference: RFI #404
Reason: Not shown
Requested by: Contractor and A/E
Cost: Add \$14,276.00
Time Extension: Days 0

Item 5.08

Description: Add two smoke fire dampers to the fire alarm control sequence operation
Reference: RFI #444
Reason: Not shown
Requested by: Contractor and A/E
Cost: Add \$1,808.00
Time Extension: Days 0

Item 5.09

Description: Provide a manual switch for the exhaust fans at the welding hood
Reference: Field Meeting
Reason: no switch shown
Requested by: Contractor and A/E
Cost: Add \$3,126.00
Time Extension: Days 0

Item 5.10

Description: Remove glass from door 130A and install louver at the mezzanine level, as well as provide the necessary elevator door adjustments.
Reference: Field Meeting
Reason: Negative air pressure was preventing the elevator door from closing properly.
Requested by: Architect / Engineer
Cost: Add \$7,709.00
Time Extension: Days 0

Project: Facilities & Purchasing Complex
Contractor: Bayley Construction

Change Order Number: 05
Page 3 of 4

Item 5.011

Description: Install detector check componentry for back flow.
Reference: Field Walk
Reason: Stolen
Requested by: Campus

Cost:	Add	\$1,996.00
Time Extension:	Days	0

SUMMARY of COST:

TOTAL OF CHANGE ORDER NO. : **\$131,122.00**
TOTAL ADDITIONAL DAYS: **25**

CONTRACT SUMMARY:

Original Contract Amount	\$	6,093,000.00
Net change by previous Change Orders		\$506,104.00
Net sum prior to this Change Order	\$	6,599,104.00
Amount of Change Order	\$	131,122.00
Deduct Remaining Contract Allowance	\$	-
New Contract Sum	\$	<u>6,730,226.00</u>

Percentage of Change to Contract 10.5%

This Change Order No. 5 is hereby executed on _____ of _____, 2011.

Approved By:

Approved By:

CERRITOS COLLEGE
DAVID EL FATTAL, VP BUSINESS SERVICES
11110 ALONDRA BOULEVARD
NORWALK, CA 90650

BAYLEY CONSTRUCTION
JAMES SZEPKOUSKI, PROJECT MANAGER
3730 S. SUSAN STREET, SUITE 200
SANTA ANA, CA 92704

Reviewed By:

Reviewed By:

HILL PARTNERSHIP, INC.
AMMAR SARSAM
115 22ND ST.
NEWPORT BEACH, CA 92663

TILDEN-COIL CONSTRUCTORS, INC.
STEVE WORLEY, PROGRAM MANAGER

Attachment #1

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA**

CHANGE THE PERIOD

Fiscal Year: 2010-2011

Quarter Ended: (Q4) Jun 30, 2011

District: (810) CERRITOS

As of June 30 for the fiscal year specified

Line	Description	Actual 2007-08	Actual 2008-09	Actual 2009-10	Projected 2010-2011
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	88,316,839	91,457,643	86,600,539	86,724,776
A.2	Other Financing Sources (Object 8900)	0	0	0	0
A.3	Total Unrestricted Revenue (A.1 + A.2)	88,316,839	91,457,643	86,600,539	86,724,776
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	86,032,575	85,176,975	80,537,484	82,742,082
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	1,684,132	7,341,213	5,997,028	5,917,324
B.3	Total Unrestricted Expenditures (B.1 + B.2)	87,716,707	92,518,188	86,534,512	88,659,406
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	600,132	-1,060,545	66,027	-1,934,630
D.	Fund Balance, Beginning	10,751,749	12,646,111	11,585,566	11,651,593
D.1	Prior Year Adjustments + (-)	1,294,230	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	12,045,979	12,646,111	11,585,566	11,651,593
E.	Fund Balance, Ending (C. + D.2)	12,646,111	11,585,566	11,651,593	9,716,963
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	14.4%	12.5%	13.5%	11%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	17,173	17,359	18,076	17,562
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

As of the specified quarter ended for each fiscal year
2007-08 2008-09 2009-10 2010-2011

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H.1	Cash, excluding borrowed funds		8,909,052	2,885,442	801,982
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1+ H.2)	16,049,828	8,909,052	2,885,442	801,982

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	85,345,014	85,560,726	86,724,776	101.4%
I.2	Other Financing Sources (Object 8900)	0	0	0	
I.3	Total Unrestricted Revenue (I.1 + I.2)	85,345,014	85,560,726	86,724,776	101.4%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	89,539,311	88,976,354	82,742,082	93%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	10,075	488,285	5,917,324	1211.9%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	89,549,386	89,464,639	88,659,406	99.1%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-4,204,372	-3,903,913	-1,934,630	
L	Adjusted Fund Balance, Beginning	11,651,593	11,651,593	11,651,593	
L.1	Fund Balance, Ending (G. + L.2) <i>K+L</i>	7,447,221	7,747,680	9,716,963	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	8.3%	8.7%		

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic		Classified	
	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:						
Year 1:						
Year 2:						

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	Year 3:							
b. BENEFITS:								
	Year 1:							
	Year 2:							
	Year 3:							

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **YES**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

The District issued a BAN (Bond Anticipation Note) in the amount of \$20,000,000 during the month of May. Proceeds will be used to continue GO Bond projects until the final series of bonds are sold in the future.

VII. Does the district have significant fiscal problems that must be addressed? **This year? YES**
Next year? YES

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

This year we aggressively addressed the shortfall due to the State deferment of \$14,000,000 by interfund borrowing.
 Next year with continued decline and deferment in State revenue, we are anticipating more difficulty.

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**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA**

CHANGE THE PERIOD

Fiscal Year: 2010-2011

Quarter Ended: (Q4) Jun 30, 2011

District: (810) CERRITOS

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name: Mr. David El Fattal

CBO Phone: 562-860-2451

CBO Signature: 
Date Signed: _____

Chief Executive Officer Name: Dr. Linda Lacy

CEO Signature: _____
Date Signed: _____

Electronic Cert Date: 08/23/2011

District Contact Person

Name: Lola Rizkallah

Title: Interim Director of Fiscal Services

Telephone: 562-860-2451

Fax: 562-924-2800

E-Mail: rizkallah@cerritos.edu

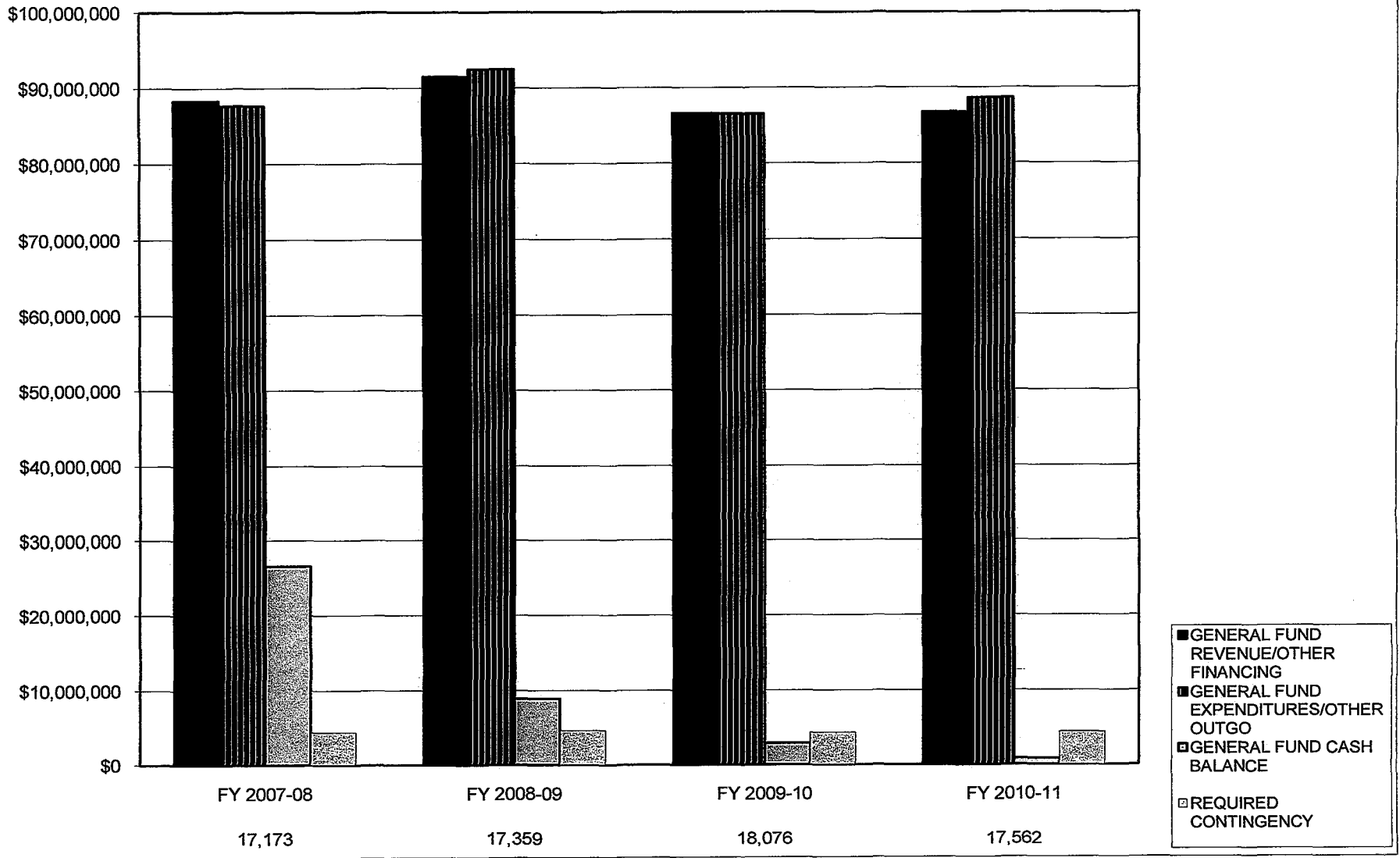
California Community Colleges, Chancellor's Office
1102 Q Street Sacramento, California 95814-6511

Send questions to:
Christine Atalig (916)327-5772 atalig@cccco.edu or Tracy Britten (916)323-6899 tbritten@cccco.edu

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QUARTERLY FINANCIAL STATUS REPORT
June 30, 2011



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FACULTY HOURLY - BUSINESS ED/HUMANITIES/SOCIAL SCIENCES

Reemployed

Name		Discipline	Salary	
			Placement	Rate
Acheson	Michael	Business Administration	B5	60.33
Alenikov	Michael	Real Estate	B5	60.33
Anaya	Jose	Business Administration	A5	60.33
Arredondo	Rafael	Insurance	A2	51.71
Baber	James	Business Administration	B5	60.33
Berdine	Michael	Business Administration	B5	60.33
Bird	William	Real Estate	A4	57.46
Brown	Scott	Business Administration	A2	51.71
Carranza	Jaime	Real Estate	B5	60.33
Chiaravalloti	Susan	Court Reporting	A5	60.33
Cicino	Monte	Real Estate	B5	60.33
Ciraulo	John	Business Administration	B1	48.83
Constancio	Diana	Court Reporting	A3	54.60
Cooper	Johnny	Business Office Technology	B5	60.33
Davis	Patricia	Accounting	A4	57.46
Davis	Rodney	Accounting	B5	60.33
Davis	Richard	Business Office Technology	B5	60.33
Elam	Christine	Business Administration	B5	60.33
El Boushi	Tondelayo	Business Administration	A2	51.71
Fantroy	Sharon	Business Administration	B4	57.46
Filer	Anthony	Paralegal	B5	60.33
Gallagher	Mary	Court Reporting	B5	60.33
Garza	Javier	Business Administration	B5	60.33
Ghidella	Richard	Business Administration	A2	51.71
Gordon	George	Real Estate	B5	60.33
Grady	John	Business Administration	A2	51.71
Grafton	Cindy	Court Reporting	B5	60.33
Greenberg	Bruce	Paralegal	B1	48.83
Hall	Kathleen	Court Reporting	B5	60.33
Hill	Carmen	Real Estate	B3	54.60
Keshishyan	Petros	Business Administration	A2	51.71
Kim	Rick	Paralegal	B3	54.60
Kisling	Kenneth	Accounting	B5	60.33
Kroll	Stephen	Accounting	B5	60.33
Lantz	Karen	Business Office Technology	B5	60.33
Lenzini	Robert	Paralegal	A2	51.71
Livingston	Barbara	Business Administration	B5	60.33
Madamba	Teresa	Psychology	B1	48.83
Maline	Rama	Paralegal	A5	60.33
Means	Randall	Accounting	B5	60.33
Moody	Leah	Accounting	B5	60.33
Morales	Alberto	Anthropology	B2	51.71
Murphy	Daniel	Paralegal	B5	60.33
Negron	Dennis	Paralegal	A5	60.33

FACULTY HOURLY - BUSINESS ED/HUMANITIES/SOCIAL SCIENCES (cont.)**Reemployed**

Name		Discipline	Salary Placement	Rate
Pulvers	Karen	Court Reporting	B5	60.33
Ravenscroft	Carrie	Court Reporting	A5	60.33
Reizner	Bernard	Accounting	B5	60.33
Rice	Greta	Business Administration	A2	51.71
Sawday	Jennifer	Paralegal	A3	54.60
Sheng	Stacie	Court Reporting	B3	54.60
Shopfner	Joyce	Business Office Technology	B5	60.33
Smith	Neal	Accounting	B5	60.33
Snyder	Mary	Court Reporting	B4	57.46
Somoano	Rachel	Court Reporting	A4	57.46
Stamos	Christopher	Accounting	B5	60.33
Stevenson	Kevin	Business Administration	A2	51.71
Thaler	Timothy	Accounting	B5	60.33
Torices	Eric	Paralegal	B1	48.83
Unrath	Elizabeth	Paralegal	A1	48.83
Von Freymann	Geri	Paralegal	B5	60.33
Whitson	Stephen	Accounting	B5	60.33

New Hires

Name		Discipline	Salary Placement	Rate
Alegre	Ignacio	Psychology	A1	48.83
Farris	Michael	Psychology	A1	48.83
Kettering	Vanessa	Psychology	A1	48.83
Robert	Lance	Political Science	A1	48.83
Sauber	David	Paralegal	A1	48.83

FACULTY HOURLY - FINE ARTS & COMMUNICATIONS**Reemployed**

Name		Discipline	Salary Placement	Rate
Schroeder	Adam	Music	A1	48.83

New Hires

Name		Discipline	Salary Placement	Rate
Goodspeed	Joan	Theatre Arts	A1	48.83
Klein	Stephen	Music	A1	48.83
Schweitzer	Keren	Music	A1	48.83

FACULTY HOURLY - HEALTH OCCUPATIONS**Reemployed**

Name		Discipline	Salary Placement	Rate
Alcala	Sharol	Clinical Nursing	A1	48.83
Christiason	Eric	Clinical Nursing	A1	48.83
Kaur	Parminder	Clinical Nursing	A1	48.83
Khokhar	Gurvindar	Clinical Nursing	A2	51.71
Macwan	Angelina	Clinical Nursing	A3	54.60
Smith	Shawna	Clinical Nursing	B2	51.71

New Hires

Name		Discipline	Salary Placement	Rate
Andrade	Olga	Child Development	A1	48.83
Ivanova	Poy	Clinical Nursing	A1	48.83
Palma	Jennifer	Child Development	A1	48.83
Williams	Jane	Clinical Nursing	A1	48.83

FACULTY HOURLY - LIBERAL ARTS**Reemployed**

Name		Discipline	Salary Placement	Rate
Armstrong	Sunny	Reading	B5	60.33
Campos	Danielle	English	B4	57.46
Cano	Andrea	ESL	B2	51.71
Colson	Michael	English	A2	51.71
Crum	Anjanette	English	A2	51.71
DeFrance	Robert	English	A4	57.46
Dobrian	Fred	Foreign Language	B5	60.33
Grigorieff	Annette	Reading	A3	54.60
Gutierrez	Aron	English	A3	54.60
Hector	Jeremy	English	B5	60.33
Johnson	Susan	English	A2	51.71
Krulic	James	English	B5	60.33
LeFebvre	Lyndsey	English	A2	51.71
Michelotti	Andrea	Foreign Language	B5	60.33
Moyer	Sarah	ESL	B5	60.33
Rios	Rebecca	English	A2	51.71
Sutton	Rob	Foreign Language	B5	60.33
Yingst	Sylvia	Foreign Language	B5	60.33
Yoneshige	Hope	English	B5	60.33

FACULTY HOURLY - LIBERAL ARTS**New Hires**

Name		Discipline	Salary Placement	Rate
Ary	Nichole	Speech	A1	48.83
Davis	Bradford	Speech	A1	48.83
Dhar	Crystal	ESL	A1	48.83
Fagundes	Michelle	English	A1	48.83
Hall	Kathy	English	A1	48.83
Hernandez	Irma	Foreign Language	A1	48.83
Kensinger	David	Speech	A1	48.83
Nelson	Kevin	English	A1	48.83
Smith	Douglas	Foreign Language	A1	48.83

FACULTY HOURLY - PE/ATHLETICS**Reemployed**

Name		Discipline	Salary Placement	Rate
Myer	Glen	Athletics	B5	60.33
Wells	Douglas	Athletics	B5	60.33

FACULTY HOURLY - SCIENCE, ENGINEERING & MATHEMATICS**Reemployed**

Name		Discipline	Salary Placement	Rate
Alavian	Masoud	Computer Information Sciences	B4	57.46
Allen	Matthew	Mathematics	B5	60.33
Alves	Smita	Biology	B5	60.33
Bateman	Michael	Mathematics	B5	60.33
Bell	Priscilla	Chemistry	B5	60.33
Boyle	John	Biology	B5	60.33
Castilo	Lorena	Mathematics	B5	60.33
Chamras	Sevada	Chemistry	B5	60.33
Chung	Phoebe	Mathematics	B5	60.33
Corbin	Steve	Computer Information Sciences	B5	60.33
Daigle	Maurice	Mathematics	B5	60.33
Douglass	Thomas	Biology	B5	60.33
Dukhovny	Olga	Chemistry	B5	60.33
El Abyad	Abdelwahab	Mathematics	B5	60.33
Fahmi	Ragaa	Mathematics	B5	60.33
Flores	Wilfredo	Mathematics	B5	60.33
Ford	Bradley	Computer Information Sciences	B5	60.33
Ford	Diane	Mathematics	B5	60.33
Godwin	Susan	Mathematics	B5	60.33

FACULTY HOURLY - SCIENCE, ENGINEERING & MATHEMATICS (cont.)

Reemployed

Name		Discipline	Salary	
			Placement	Rate
Harbut	Chester	Biology	B5	60.33
Harris	Linda	Biology	B5	60.33
Ho	Thach	Chemistry	B5	60.33
Hohly	Margaret	Computer Information Sciences	B5	60.33
Hugenberger	Scott	Physics	B5	60.33
Igolnikov	Mark	Mathematics	B5	60.33
Johnpeer	Gary	Earth Science	B5	60.33
Johnson	Wayne	Biology	B5	60.33
Johnson	John	Mathematics	B5	60.33
Kauk-Pepple	Jennifer	Biology	A4	57.46
Laredo	Nora	Computer Information Sciences	B5	60.33
Leipzig	Victor	Biology	B5	60.33
Leon	Juan	Mathematics	A5	60.33
Ly	Lisa	Mathematics	B5	60.33
Mastro	Edwin	Biology	B5	60.33
McCance	Ian	Mathematics	B5	60.33
Mera	Carlos	Physics	B5	60.33
Morales	Farisa	Physics	B1	48.83
Morales	Gilbert	Biology	B5	60.33
Morcos	Tharwat	Mathematics	B5	60.33
Moussa	Nazem	Physics	B5	60.33
Nance	Wesley	Computer Information Sciences	B5	60.33
Negrete	Terri	Computer Information Sciences	B5	60.33
Nguimdjou	Emmanuel	Mathematics	B4	57.46
Nguyen	Orchid	Mathematics	B5	60.33
Ninh	Joseph	Mathematics	B5	60.33
Okbamichael	Mussie	Earth Science	A3	54.60
Pallwitz	Karla	Mathematics	B5	60.33
Palmier	Christine	Biology	B5	60.33
Pham	Mai Anh	Mathematics	B5	60.33
Pham	Ann	Mathematics	B5	60.33
Phan	Henry	Mathematics	B5	60.33
Price	Tiffany	Biology	B5	60.33
Roque	Tatiana	Mathematics	A5	60.33
Seres	Frank	Mathematics	B5	60.33
Sterling	Merrick	Mathematics	B5	60.33
Surfas	Lesley	Earth Science	A5	60.33
Takahashi	Gloria	Biology	B5	60.33
Takeuchi	Kevin	Mathematics	B5	60.33
Tamminga	Scott	Biology	B5	60.33
Taylor	Thomas	Biology	B2	51.71
Trinh	Thanh	Mathematics	A3	54.60
Tse	Ing-Yung	Mathematics	A4	57.46
Valcarcel	Anna	Biology	B2	51.71

FACULTY HOURLY - SCIENCE, ENGINEERING & MATHEMATICS (cont.)**Reemployed**

Name		Discipline	Salary Placement	Rate
Walther	Robert	Biology	B5	60.33
White	Todd	Biology	A2	51.71
Whitney	Donald	Computer Information Sciences	B5	60.33
Woolever	James	Computer Information Sciences	B5	60.33
Ysais	Rey	Mathematics	B5	60.33

New Hires

Name		Discipline	Salary Placement	Rate
Christov	Romy	Earth Science	A1	48.83
Goggin	Sarah	Earth Science	A1	48.83
Gregorio	Aline	Earth Science	A1	48.83
Harlow	Megan	Earth Science	A1	48.83

FACULTY HOURLY - TECHNOLOGY**Reemployed**

Name		Discipline	Salary Placement	Rate
Aguirre	Anna	Cosmetology	A4	57.46
Aplanalp	Jane	Cosmetology	B5	60.33
Asperen	Robert	Auto Body Technology	B5	60.33
Atherton	Anthony	Woodworking	B5	60.33
Baker	Deborah	Cosmetology	A5	60.33
Barnes	James	Machine Tool Technology	B3	54.60
Becerra	Mardell	Cosmetology	A4	57.46
Bernal	Crystal	Cosmetology	A3	54.60
Bettencourt	Madeline	Cosmetology	A3	54.60
Botma	Scott	Cosmetology	A2	51.71
Bradford	Duane	Welding	A2	51.71
Castro	Willie	Automotive Mechanical Repair	B5	60.33
Cooper	Paz	Cosmetology	A2	51.71
Deseo	Ralph	Cosmetology	B1	48.83
Ferre	Brian	Auto Body Technology	B5	60.33
Foral	Jason	Welding	B2	51.71
Guerrero	Mario	Machine Tool Technology	B5	60.33
Gurrola	Carlos	Plastics	A5	60.33
Hagenbach	Darlene	Auto Body Technology	B5	60.33
Hause	Tom	Architecture	B5	60.33
Hutchison	Philip	Auto Body Technology	B5	60.33

FACULTY HOURLY - TECHNOLOGY (cont.)**Reemployed**

Name		Discipline	Salary	
			Placement	Rate
Jackson	Lee	Machine Tool Technology	B5	60.33
Jacobo	Cesar	Automotive Mechanical Repair	B5	60.33
Jakahi	Jason	Auto Body Technology	B5	60.33
Koford	Brian	Woodworking	B5	60.33
Kooiman	Brent	Auto Body Technology	B5	60.33
Krause	Peter	Woodworking	B5	60.33
McKay	Wade	Engineering	B1	48.83
Mendoza	Luis	Plastics	B5	60.33
Miller	Brian	Woodworking	B5	60.33
Moraga	Pete	Engineering	B5	60.33
Morales	Thomas	Architecture	B4	57.46
Mortensen	Erik	Woodworking	B5	60.33
O'Farrell	Fergus	Plastics	A5	60.33
Paul	Daniel	Architecture	B5	60.33
Perez	Jose	Welding	B5	60.33
Perkins	David	Welding	B5	60.33
Phinney	Peter	Architecture	B5	60.33
Reta	Lori	Cosmetology	B1	48.83
Rock	Eugene	Cosmetology	B5	60.33
Rudd	James	Automotive Mechanical Repair	B5	60.33
Sanchez	Carlos	Woodworking	B5	60.33
Supple	Marty	Automotive Mechanical Repair	B5	60.33
Tabares	Raul	Auto Body Technology	B5	60.33
Thornbury	Robert	Woodworking	B5	60.33
Tomaselli	Nancy	Cosmetology	B5	60.33
Trimble	William	Woodworking	A4	57.46
Vasilik	Rick	Automotive Mechanical Repair	B5	60.33

New Hires

Name		Discipline	Salary	
			Placement	Rate
Bowen	Keshia	Cosmetology	A1	48.83
Cruz	Caroline	Cosmetology	A1	48.83
Heded	Jose	Auto Body Technology	A1	48.83
Lopez	Richard	Auto Body Technology	A1	48.83
Munroe	Carol	Cosmetology	A1	48.83
Smith	Rochelle	Cosmetology	A1	48.83
Smith	Lynda	Cosmetology	A1	48.83
Spaziano	Michael	Plastics	A1	48.83
Stadick	Karen	Cosmetology	A1	48.83

COUNSELOR HOURLY - STUDENT SERVICES

Reemployed

			Salary	
Name		Assignment	Placement	Rate
Algaze	Susan	DSP&S	C2	43.10
Castilo	Ricardo	DSP&S	C2	43.10
Guerrero-Cantor	Jamila	DSP&S	C2	43.10
Segura	Aurora	DSP&S	C2	43.10
Young	David	Career Services	C2	43.10

FACULTY HOURLY - STUDENT SERVICES

Reemployed

			Salary	
Name		Assignment	Placement	Rate
Follett	Kay	DSP&S	B5	60.33
Lovell	Raymond	DSP&S	B3	54.60
Nakasone	Harriet	DSP&S	B5	60.33

FACULTY HOURLY - COMMUNITY, INDUSTRY & TECHNOLOGY EDUCATION

Reemployed

			Salary	
Name		Assignment	Placement	Rate
Edrosa	Ed	Apprenticeship	B1	48.83
Esquer	Joe	Apprenticeship	B5	60.33
Leguizamon-Tunnell	Claudia	Adult Education	A1	48.83
Pedrosa	Art	Apprenticeship	A3	54.60

New Hires

			Salary	
Name		Assignment	Placement	Rate
Jones	Anthony	Apprenticeship	A1	48.83

BUSINESS EDUC/HUMANITIES/SS**Part-Time Instructors**

Name		Discipline	Salary Placement	Rate
Hall	Kathleen	Court Reporting	B5	60.33
Ravenscroft	Carrie	Court Reporting	A4	57.46
Somoano	Rachel	Court Reporting	A3	54.60

LIBERAL ARTS**Part-Time Instructors**

Name		Discipline	Salary Placement	Rate
Stavast	John	English	B5	60.33

EMPLOYMENT OF CLASSIFIED, SHORT-TERM, SUBSTITUTE,
AND/OR STUDENT HOURLY PERSONNEL

CLASSIFIED EMPLOYMENT

Program Assistant I @ 25L-1 (\$3,717.00 per month) Involuntary Transfer effective August 10, 2011: Ybanez, Regina (International Student Center)

Student Services Assistant I @ 28L-1 (\$3,980.55 per month) Involuntary Transfer effective August 4, 2011: Cooper, Johnny (Admissions and Records)

Division Secretary Clerk @ 27-5 (\$3,547.95/mo) effective August 29, 2011: Lopez, Megalis (Liberal Arts)

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2011 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

Contreras, Jaime	Aide-General (Traffic Control Officer)	\$8.00/hr	05/21/11
Gonzalez, Claudia	"	"	"
Munday, Ariel	"	"	05/27/11
Neal, Kirstin	"	"	06/09/11
Nwakanma, Benjamin	"	"	05/27/11
Summers, Brandon	"	"	06/15/11
Massrey, Serena	Aide-General (Lab)	\$8.00/hr	05/23/11
Hernandez, Carol*	Instructional Aide II	\$12.81/hr (1)	01/18/11
Lopez, Jesusita*	Community Education Specialist	\$29.15/hr	05/31/11

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

Byrne Davis, Midnight	Aide-General (Clerical)	\$8.00/hr	7/01/11
Florian, Fleur	"	"	"
Gossland, Meredith	"	"	"
Lopez, Wesley	"	"	"
Passi, Amanda	"	"	"
Pineda, Karen	"	"	"
Rodriguez, Jean	"	"	"
San Juan, Diana	"	"	"
Xu, Hongmei	"	"	"
Acosta, Andres	Aide-General (Lab)	\$8.00/hr	07/05/11
Castro, David	"	"	08/15/11

* Categorically Funded

** Specially Funded

Presented to the Board of Trustees 9/07/11

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

Gamage, Sayuri	Aide-General (Lab)	\$8.00/hr	07/05/11
Lew, Eric Chih-Ting	"	"	"
Massrey, Serena	"	"	"
Ngo, Van	"	"	"
Ong, Son Lorenzo	"	"	"
Palafox, Anay	"	"	"
Perera, Mahawaduge	"	"	"
Perez, John	"	"	"
Salais, Catherine	"	"	"
Siereke, Henry	"	"	"
Johnson, Kathy*	Aide-Special (Counselor)	\$8.00/hr	07/05/11
Penoloza, Cynthia"	"	"	"
Perez, Melody*	"	"	"
Sedano, Adrian*	"	"	"
Valencia, Enrique*	"	"	"
Esperanzate, Maria*	Aide-Special (Special Education)	\$8.00/hr	07/01/11
Gamage, Sayuri*	"	"	"
Cantero, Alexander	Aide-Special (Tutor)	\$8.00/hr (2)	07/05/11
Cledjo, Kurt	"	\$8.20/hr (3)	"
Dhungana, Karan	"	"	"
Dous, Sahar	"	"	"
Gamage, Sayuri	"	"	"
Lee, Shing Wun Alex	"	"	"
McKay, Wade	"	"	07/01/11
Mo, Jessica	"	\$8.00/hr (2)	07/05/11
Montegary, Matt	"	\$8.00/hr (1)	07/01/11
Neupane, Kaubin	"	\$8.00/hr (2)	07/05/11
Palacios, Keila	"	"	"
Parton, Richard	"	\$8.20/hr (3)	07/01/11
Quach, Phuong	"	"	07/05/11
Rivera, Edwin	"	\$8.00/hr (2)	"
Romero, Charles	"	\$8.20/hr (3)	07/01/11
Sakurai, Lester	"	\$8.00/hr (2)	"
Shah, Dushyant	"	"	"
Sieng, Kosal	"	"	"
Simpson, Scott*	"	\$8.00/hr (1)	08/01/11
Steuer, Eugene	"	\$8.20/hr (3)	07/01/11
Tawadrous, Paul	"	"	07/05/11
Tran, Ha	"	\$8.00/hr (2)	07/01/11
Verduzco, Juan	"	"	07/05/11
Vergara, Raymundo*	"	\$8.20/hr (3)	07/01/11
Villarreal, Christian*	"	\$8.00/hr (2)	"
Gossland, Meredith*	Clerk	\$8.64/hr	07/05/11
Martinez, Ernesto*	"	"	07/01/11

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

Montano, Danny*	Clerk	\$8.64/hr	07/01/11
Quick, Kay	"	"	"
Ramirez, Jasmin**	"	"	"
Rodriguez, Brittany**	"	"	"
Sauceda, Matthew**	"	"	"
Walker, Ryan*	"	"	07/05/11
Gotoy, Nichole	Typist Clerk	\$8.64/hr	07/01/11
Montano, Danny	"	"	"
Rios, Jorge*	"	"	"
Pesanti, Shelley	PBX Operator/Receptionist	\$9.07/hr	07/01/11
Basuni, Ben	Outreach Worker	\$9.56/hr (2)	07/15/11
Okuongha, Nikita	"	"	07/01/11
Alvarez, Anthony*	Financial Aid Clerk	\$9.31/hr	07/01/11
Elias, Stephanie*	"	"	"
Feliciano, Kenia*	"	"	07/05/11
Vega, Alejandro*	"	"	07/01/11
Al-Zreigat, Shams	Instructional Aide I	\$9.56/hr (1)	07/01/11
Barrios, Martin	"	\$10.51/hr (3)	"
Farol, Ronald*	"	"	08/01/11
Gonzalez, Consuelo*	"	\$9.51/hr (1)	07/01/11
Hernandez, Ricardo	"	\$10.51/hr (3)	08/15/11
Holmes, Christy	"	"	"
Ibarra, Renay*	"	\$9.56/hr (1)	07/01/11
Jalali, Ali*	"	\$10.51/hr (3)	"
Javier, Anna	"	"	"
Jimenez, Sarah	"	\$9.56/hr (1)	07/07/11
Kilis, Jeanette*	"	\$10.51/hr (3)	07/01/11
Lin, Bruce	"	"	"
Macias, Tracy	"	\$9.56/hr (1)	"
Taing, Malinna*	"	"	"
Mauinatu, Nanette	"	"	08/01/11
Mendizabal, Andres	"	\$10.51/hr (3)	07/01/11
Miranda, Michelle*	"	\$9.56/hr (1)	08/15/11
Ojediran, Ayodele*	"	"	07/01/11
Pachecano-Fernandez, Lucero*	"	\$10.51/hr (3)	"
Pavon, Claudia	"	\$9.56/hr (1)	"
Pimentel, Susana	"	\$22.57/hr	"
23 L3			
Piotrowski, Casey	"	\$10.51/hr (3)	"
Powell, Laura	"	"	"
Quach, Phuong	"	\$9.56/hr (1)	07/05/11
Rayas, Christabel*	"	\$9.99/hr (2)	07/01/11
Rivera, Evelin*	"	\$9.56/hr (1)	"

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

Salazar, Corrina*	Instructional Aide I	\$9.56/hr (1)	07/01/11
Sanchez, Susan	"	\$10.51/hr (3)	08/15/11
Sanchez Fernandez, Maria*	"	\$9.56/hr (1)	07/01/11
San Juan, Mario	"	\$9.99/hr (2)	"
Serafin, Kimberly*	"	\$9.56/hr (1)	"
Shah, Dushyant	"	\$9.99/hr (2)	07/05/11
Stockwell, Melissa	"	\$10.51/hr (3)	07/01/11
Valencia, Monique	"	\$9.56/hr (1)	"
Vander Sluis, Vern	"	\$10.51/hr (3)	07/05/11
Vergara, Raymundo	"	\$9.99/hr (2)	"
Wilson, Lloyd	"	\$10.51/hr (3)	"
Zepeda, Consuelo*	"	\$9.56/hr (1)	07/01/11

Barrera, Cassandra*	Intermediate Clerk	\$9.56/hr	07/01/11
Cortez-Montiel, Jannet**	"	"	"
Duenas, Nayeli*	"	"	"
Franco, Melissa*	"	"	"
Hunt, Annabella*	"	"	"
Jimenez, Norma	"	"	"
Lay, Phally**	"	"	"
Min, Jenny*	"	"	"
Monroy, Carolina*	"	"	"
Munro, Laura*	"	"	"
Padilla, Karina*	"	"	"
Reed, Vivian*	"	"	"
Salais, Catherine*	"	"	"
Santana, Nancy*	"	"	"
Smith, Lakeysa*	"	"	"
Sotelo, Stephanie*	"	"	"
Spankie, Dana	"	"	"
Spencer, Rochelle*	"	"	08/02/11
Torres, Crystal*	"	"	07/01/11
Velasquez, Natasha*	"	"	"
Velez, Lynn*	"	"	07/26/11
Villanueva, JoAnn*	"	"	07/01/11
Ybarra, Casandra**	"	"	"

Altamirano, Cesar**	Intermediate Typist Clerk	\$9.56/hr	07/01/11
Barrera, Cassandra	"	"	"
Duenas, Nayeli*	"	"	"
Flores-Lopez, Nadia	"	"	"
Gomez, Werner	"	"	"
Herrera, Mayra**	"	"	"
Jelks, Michael*	"	"	"
Munro, Laura	"	"	"
Osuna, Yesenia**	"	"	"
Padilla, Kanna	"	"	"
Rivera, Sandra	"	"	"
Torres, Crystal	"	"	"

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

Toto, Stephany**	Intermediate Typist Clerk	\$9.56/hr	07/01/11
Vargas, Jeannette**	"	"	"
Vasquez, Karla	"	"	"
Videl, Edward**	"	"	"
Powers, Patricia	Student Activities Clerk	\$9.56/hr	07/01/11
Goff, Cecilee	Custodian	\$9.76/hr	07/01/11
Gonzalez, Silviano	"	"	"
Hernandez, Jose	"	"	"
Matthews, Jesse	"	"	"
Renteria, Alvaro	"	"	"
Rios, Jose	"	"	"
Saucedo, Denise	"	"	"
Saude, Isaura	"	"	"
Santos, Jose	"	"	"
Salazar, Nancy**	Community Outreach Worker	\$9.99/hr	07/01/11
Shah, Kundan**	"	"	"
Williams, Nicole**	"	"	"
Castillo, Brandon**	Aquatics Specialist	\$10.11/hr	07/01/11
Castillo, Jonathan**	"	"	"
Ceballos, Carlos**	"	"	"
Gonzales, Jose**	"	"	"
Grissom, Kellin**	"	"	"
Guevarra, Robert**	"	"	"
Hackworth, Jaren**	"	"	"
Ibarra, Celeste**	"	"	"
Fernando, Lua**	"	"	"
Monge, Chelsea**	"	"	"
Najera, Lydieth**	"	"	"
Robles, Scott**	"	"	"
Murillo, Frank	Community Services Officer	\$10.53/hr	07/01/11
Neff, Steven	"	"	"
Price, Drue	"	"	"
Valle, Jonathan	"	"	"
Ruiz, Martha**	Secretary Clerk	\$10.53/hr	07/01/11
Rosales, Sergio*	Account Technician II	\$10.77/hr	07/01/11
Zwiep, Marlene	Assistant Buyer	\$11.02/hr	07/01/11
Blackmun, Jane	Secretary	\$11.34/hr	07/01/11
Larsen, Hannah	"	"	08/15/11
Morris, Igerina	"	\$29.24/hr	07/01/11
		30-5 +L5	

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

Pesina, Juan	Instructional Aide II	\$11.34/hr	07/01/11
Salazar, Felicitas*	"	"	"
Zepeda, Maria	"	"	"
Arriaga, Sergio**	Program Assistant II	\$11.34/hr	07/01/11
Ruiz, Martha**	"	"	"
Alejo, Rosa*	Student Affairs Technician	\$11.60/hr	07/01/11
Gonzales, Ruben*	"	"	07/05/11
Mejia, Jenny*	"	"	07/25/11
Valladares, Cuxan	"	"	07/01/11
Ibarra, Cristal**	Sports Specialist	\$11.77/hr	07/01/11
Mendoza, Matthew**	"	"	"
Peng, Natalie**	"	"	"
Spradlin, Wendy**	"	"	"
Benavidez, Nadia*	Account Technician III	\$11.88/hr	07/01/11
Ruiz, Alex*	Document Services Coordinator	\$11.88/hr	07/11/11
Vargas, Jeannette*	"	"	"
			"
Boss, Brian	Instructional Aide II	\$12.81/hr (1)	07/01/11
Brown, Malinda	"	\$14.13/hr (3)	08/15/11
Clare, Dennis	"	"	07/01/11
Diaz, Eric*	"	"	"
Garris, Lynnette	"	\$12.81/hr (1)	"
Gilreath, Christian*	"	"	08/01/11
Gonzalez, Anthony	"	"	07/01/11
Goodlink, James*	"	\$13.45/hr (2)	07/01/11
Hernandez, Benjamin	"	\$14.13/hr (3)	"
Kolrala, Suman*	"	\$12.81/hr (1)	08/01/11
Krause, Peter	"	\$14.13/hr (3)	07/01/11
Lee, Shing Wun Alex	"	"	"
Leslie, Eugene	"	\$12.81/hr (1)	"
Lopez, Sandra*	"	\$14.13/hr (3)	"
Makinano, Lance*	"	\$13.45/hr (2)	"
Martin, Michael	"	\$14.13/hr (3)	"
Millard, Samuel	"	\$12.81/hr (1)	"
Munro, Laura**	"	"	"
Nance, Michael*	"	\$14.13/hr (3)	"
Neupane, Kaubin	"	\$12.81/hr (1)	07/05/11
Nunez, Johnny	"	"	07/01/11
Ramirez, Hector*	"	\$14.13/hr (3)	"
Rich, William*	"	"	"
Roberts, Nancy*	"	\$12.81/hr (1)	"
Schulof, Edward	"	\$14.13/hr (3)	07/05/11

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Simpson, Scott	Instructional Aide II	\$12.81/hr (1)	07/01/11
Tolliver, Victoria*	"	"	"
Trinh, Thanh	"	\$14.13/hr (3)	07/05/11
Werstiuk, Karen	"	"	07/01/11
Castro, Madalyn	Buyer	\$13.46/hr	07/01/11
Padilla, Debra**	Recreation Activity Specialist	\$13.65/hr	07/01/11
Puente, Miriam**	"	"	"
Tolen, Jeffrey**	Equipment Mechanic	\$13.77/hr	07/01/11
Kristinat, Katrina*	Development Assistant	\$13.79/hr	07/01/11
Castillejos, Silvia	Program Facilitator	\$13.79/hr	07/01/11
Diaz, Sonia	"	"	"
Gonzalez, Aaron	"	"	"
Hodgin, Richard**	"	"	"
Hortua, Leonel*	"	"	"
Isas, Jacqueline**	"	"	"
Isai, Maria**	"	"	"
Loayza, Diana	"	"	"
Major, Amber**	"	"	"
McLennan, Erica*	"	"	07/25/11
Medina, Rosemarie	"	"	07/01/11
Miranda, Adrian**	"	"	"
Odrich, Eileen**	"	"	"
Rios, Rebecca	"	"	"
Rojas, Mary**	"	"	"
Sarabia, Dominic**	"	"	"
Van Der Linden, Dainelle**	"	"	"
Lipsohn, Ronda*	Student Affairs Assistant	\$13.79/hr	07/01/11
Martinez, Alan*	"	"	07/25/11
Ponce, Geraldine*	"	"	07/01/11
Salazar, Deanna*	"	"	"
Trakulthai, Terrayut	Welder	\$13.79/hr	07/01/11
Milagros, David	Senior Technical Support Specialist	\$16.80/hr	07/01/11
Diaz, Rafael	"	"	"
Grande, Tom	"	"	"
Heredia, Anthony**	Cont. Ed. Specialist (Recreation)	\$16.84/hr	07/01/11
Shin, Yong**	"	"	"

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

Boyl, Maria	Educational Technology Trainer	\$18.60/hr	07/11/11
Fraps, Bryant*	"	"	07/01/11
Choi, Ji Hye	Cont. Ed. Specialist (Arts & Crafts)	\$22.45/hr	07/01/11
Goodspeed, Joan	"	"	08/15/11
Ieremia, Kim**	"	"	07/01/11
MacLean, Megan	"	"	"
Murray, Dean**	"	"	"
Shin, Yoon Young	"	"	"
Aiton, Amanda**	Cont. Ed. Specialist (Cultural Arts)	\$28.07/hr	07/01/11
Ceballos, Janae**	"	"	"
Farrell, Stephen**	"	"	"
Frandsen, Janna**	"	"	07/06/11
Hayes, Andajo**	"	"	07/01/11
Khan, Saubia**	"	"	"
Marroquin-Yurak, Sonia**	"	"	"
McMillen, Lana**	"	"	"
Perez, Judy**	"	"	"
Pilien, Dennis**	"	"	"
Ramirez, Veronica**	"	"	"
Romero, Elizabeth**	"	"	"
Sanchez, Hector**	"	"	"
Slager, Robert**	"	"	"
Strickland, Denise**	"	"	"
Tu, Gloria**	"	"	"
Ye, Liang**	"	"	"
Carney, Danielle*	Community Education Specialist	\$29.15/hr	07/05/11
Castillo, Lorena	"	"	08/15/11
Love-Queen, Cheryl*	"	"	07/01/11
Fiske, Robert**	"	"	"
Fonti, Allison**	"	"	08/15/11
Fortner, Anthony**	"	"	07/01/11
Francis, Tami**	"	"	08/15/11
Greene, Chad	"	"	"
Gustavo, Romero*	"	"	07/11/11
Huang, Fuze	"	"	08/15/11
Ivanova, Poy	"	"	08/08/11
Johnson, Dewayne*	"	"	07/01/11
Johnson, John	"	"	08/15/11
Layne, Jean*	"	"	07/01/11
Lopez, Alejandro**	"	"	08/15/11
Lopez, Monica	"	"	"
Lovejoy, Nicole	"	"	"
Ly, Lisa	"	"	"
Mansell, Bonnie**	"	"	07/01/11
Marez, Jose*	"	"	"

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Mariani, Ilva	Community Education Specialist	\$29.15/hr	08/15/11
Marquez, Delores*	"	"	07/01/11
McFarland, Lillian*	"	"	"
Moore, Debra	"	"	08/15/11
Morales, Gloria	"	"	"
Myer, Glen**	"	"	07/01/11
Ngo, Michelle	"	"	08/15/11
Nguimdjou, Emmanuel	"	"	"
Nguyen, Thu	"	"	"
Nikdel, Mojdeh	"	"	"
Nutt, Karen*	"	"	07/01/11
O'Neil, Deborah*	"	"	"
O'Neil, Jeannie*	"	"	"
Pallwitz, Karla	"	"	08/15/11
Pham, Mui-Anh	"	"	"
Phan, Henry	"	"	"
Ponce, Abel*	"	"	07/01/11
Quesada, Alfred*	"	"	"
Quesada, DeAnna*	"	"	"
Ravenscroft, Carrie**	"	"	"
Robertson, Deena*	"	"	"
Rudd, James**	"	"	"
Ryozaki, Evelyn	"	"	08/15/11
Sampo, Robert*	"	"	08/01/11
Sarell, Gary	"	"	08/15/11
Schendel, Kelly	"	"	"
Smith, Tawanna*	"	"	07/01/11
Sodetani, Martha*	"	"	"
Stiles, Lynn	"	"	08/15/11
Walker, Joseph*	"	"	07/01/11
Walter, Karen	"	"	08/08/11
Whitson, Beverly	"	"	08/15/11
Williams, Harry**	"	"	07/01/11
Boyol, Maria	Instructional Scheduling Specialist	\$32.13/hr 34 L5	07/11/11
Kwan, Chung	Aide-Special (Interpreter Level IV)	\$33.50/hr	07/25/11
Tanner, Desiree	"	"	"
Droney, Douglas	Senior Applications Analyst	\$49.15/hr	07/01/11
Anaya, Jose**	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	07/01/11
Guerrero, Mario**	"	"	"
Hemsworth, Richard**	"	"	"
Livingston, Barbara**	"	"	"
Pacheco, Rupert**	"	"	"
Ramos, Gerardo**	"	"	"
Real, Yannick**	"	"	"

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Tait, Mark**	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	07/01/11
Villar, Sergio**	"	"	"
Wilson, Esther**	"	"	"
Betancourt, David**	Cont. Ed. Specialist (Health Occ.)	\$50.52/hr	07/01/11
Chan, Judy**	"	"	"
Gray, Robert**	"	"	"
Quirk, Jean**	"	"	"
Saucedo, Marisol**	"	"	"
Thornbury, Robert**	"	"	"
Wood, John**	"	"	"
Baron, Tony**	Cont. Ed. Specialist (Technology)	\$50.52/hr	07/01/11
Becerra, Mardell**	"	"	"
Lee Goldman, Steven**	"	"	"
Moreland, Eddie**	"	"	"
Mosley, Kimberly**	"	"	"
Noble, Bruce**	"	"	"
Supple, Martin*	"	"	"
Taylor, Kevin*	"	"	"
Toscas, Robert**	"	"	"
Castellanos, Ebenezer**	Project Specialist (Technical) Level I	\$75.00/hr	07/01/11
Koze, John**	"	"	"
Taylor, Kevin**	"	"	"
Pacheco, Rupert**	Project Specialist (Technical) Level II	\$100.00/hr	07/01/11
Real, Yannick**	"	"	"

CERRITOS COLLEGE

TO: Board of Trustees

FROM: Dr. Linda L. Lacy, President/Superintendent *LL*

REVIEWED BY: Victor Collins, Interim Vice President of HR/Assistant Superintendent *VPC*

PREPARED BY: Cynthia Convey, Director of Employment, Diversity & Legal Services *CC*

DATE: September 7, 2011

SUBJECT: **Consideration of Approval of a Declaration of an Emergency Situation to Fill a Vacant Administrative Position**

RECOMMENDATION

It is recommended that the Board of Trustees approve a Declaration of an Emergency Situation to fill a vacant administrative position.

OVERVIEW

It is necessary to have administrative support for the Liberal Arts Division due to the unanticipated resignation of the Instructional Dean of Liberal Arts who accepted a promotional position at another community college.

ANALYSIS

On August 1, 2011, the Instructional Dean of Liberal Arts resigned her position to accept a promotion to the position of Vice President at another college. The Liberal Arts Division is one of the largest divisions on campus and there is a need to have an Interim Instructional Dean with highly specialized skills, knowledge and experience to assist the District during the recruitment for an Instructional Dean of Liberal Arts.

The District has ascertained that there are qualified and potentially available individuals on campus who might fill this position on an interim basis but those individuals are candidates for this position. Therefore, the District will not employ a candidate for the position as an interim replacement.

The employment of an Interim Instructional Dean of Liberal Arts will be temporary until the position can be filled. The District opened recruitment for the position on August 8, 2011 and the closing date for submission of applications is September 22, 2011. The District intends to complete this recruitment before the end of this semester and to seat a replacement at the beginning of the Spring 2012 semester.

The District is able to employ a retired STRS member who has the needed specialized skills, knowledge and experience if that retired STRS member may receive an earnings exemption under a Declaration of an Emergency Situation declared by the Board of Trustees.

FINANCIAL IMPLICATIONS

The Declaration of an Emergency Situation to Fill a Vacant Administrative position will allow the District to employ a retired STRS member at \$11,586.00 per month, Grade 42, Step 4 on the Management Salary Schedule.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent
REVIEWED BY: Mr. David El Fattal, Vice President of Business Services
PREPARED BY: Lola Rizkallah, Director of Fiscal Services
 Suzie Payne, Budget Manager
DATE: September 7, 2011
SUBJECT: Consideration of Approval of the Adopted Budget for the 2011-12 Fiscal Year

RECOMMENDATION

The Board of Trustees approve the proposed Adopted Budget for the 2011-12 Fiscal Year.

OVERVIEW

The College is required to have its 2011-12 annual budget adopted by the Board of Trustees and submitted to the Chancellor's Office by September 15 and to the Los Angeles County Office of Education after adoption.

This budget provides a snapshot-in-time view of the District's projected revenues and expenditures. These financial projections are based upon the best and most current information available from both internal and external sources including the Chancellor's Office Budget Workshop that was held on August 17, 2011. Budget revisions are regularly presented to the Board of Trustees throughout the year as new information becomes available.

ANALYSIS

GENERAL FUND – UNRESTRICTED (FUND 01.0)

This proposed adopted budget utilizes the latest information regarding State funding from the Budget Workshop. It includes a \$5,000,484 reduction of revenues with a corresponding workload reduction of 1,060 FTES. At this time, the State funding for 2011-12 projects a \$19,124,055 revenue deferral through June 30, 2012.


GENERAL FUND – RESTRICTED CATEGORICAL (FUND 01.3)

The Budget Workshop stated there will be no further reductions in categorical programs; further information will be forthcoming in October 2011.

FINANCIAL IMPLICATIONS

As presented.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent 
DATE: September 7, 2011
SUBJECT: Consideration of Approval of Naming of Facilities – Charles Dean Paige Foyer (Physical Science and Technology Building)

RECOMMENDATION

It is recommended that the Board of Trustees approve naming the north entry foyer of the Physical Science and Technology Building in honor of Charles Dean Paige.

OVERVIEW

There has been an expressed interest in honoring Charles Dean Paige for his dedication and service to Cerritos College. Mr. Paige passed away on February 28, 2010 after an extended illness.

Mr. Paige was employed by the District from February 1964 until his retirement in December 1992. He held many positions during his employment such as Instructor, Director of Extended Day, Associate Dean/Instructional Dean of Science, Engineering and Mathematics, and Interim Vice President of Instructional Services. He also served as Faculty Senate President. He was dedicated to the students and his profession. After his retirement, he established the Paige Scholar Scholarship through the Cerritos College Foundation which is awarded to an outstanding student in the SEM Division who has been nominated to receive an Academic Excellence Award.

ANALYSIS

In accordance with Administrative Procedure 2900 – Naming of Facilities, a request was submitted in writing to the President/Superintendent. The request was accompanied with seven letters of support with evidence of a broad base of support. The request was approved by the Executive Director of Foundation and Community Advancement, and reviewed and approved by the College Coordinating Committee on August 29.

FINANCIAL IMPLICATIONS

The financial impact is minimal and is limited to the purchase of a plaque or acknowledgement plate of appropriate materials and design mounted near the named area.

Attachment

Cerritos College
Request for Naming of Facilities

Please complete the information below to request naming a building, structure, classroom/lab, facility or other area on campus. All requests must follow guidelines specified in Board Policy and Administrative Procedure 2900 – Naming of Facilities.

Requestor Information:

<u>John S. Boyle</u>	<u>July 7, 2011</u>
Print Name	Date of Request
<u>Long Beach, CA 90803</u>	<u>562 433 2684</u>
Address	Phone Number
<u>Professor Emeritus, Biology</u>	<u>jsbhitek@aol.com</u>
Cerritos College Affiliation (staff, student, community, etc.)	Email

This is a request to name a Cerritos College facility for:

- Individual Service (attach a minimum of three letters of support and a detailed biography)
- Group Service (attach a minimum of three letters of support)
- Recognition of a Gift/Donation
- Other (please list) _____

Describe the facility you are requesting to name:

The north entry foyer of the new Physical Science Technology Building (PST).

Proposed Facility Name:

Charles Dean Paige Foyer

Rationale (attach additional pages if necessary):

Please see attached rationale.

Biography: Charles Dean Paige

Dean was a life-long resident of Long Beach. He passed away February 18, 2010. Upon graduation from Long Beach Polytechnic High School in 1951, Dean attended Cal State Long Beach University for both his B.A. and M.A. degrees. He served four years in the U.S. Air Force, 1952-1956.

Dean was part of the original faculty at La Mirada High School teaching Biology and coaching baseball. In 1964, he began a 29-year career at Cerritos College. Starting as a faculty member in the Biology Department, he served a term as president of the Faculty Senate. He then moved on to Director of Extended Day Programs and then to Dean of Science, Engineering, and Mathematics. He served as Interim Vice-President of Instructional Services, retiring in December of 1992.

During the years that Dean served as the dean of the Science, Engineering and Mathematics division he always sought to teach one section so that he would not completely lose touch with the students. Those years saw a profound change within the division and Dean took particular pride in the quality of the new faculty that he brought to the division.

He found his second professional love with a career as Naturalist aboard cruise ships. Beginning in the early 1980's, Alaska was his favorite destination. He also lectured on Hawaiian Islands, Panama Canal, south Pacific, and Mexican itineraries.

Upon retirement, Dean established the Paige Scholarship at Cerritos College for outstanding students in Science, Engineering, and Mathematics. The scholarship continues under the guidance of his wife, Jeanne.

RATIONALE

Last year the Cerritos College community mourned the passing of one of our former colleagues, Mr. Charles Dean Paige. Dean Paige had a twenty-nine year career at Cerritos College. He began as an instructor in the Biology Department, moved on to the Director of Extended Day Programs, and served for a time as Interim Vice-President of Instructional Services. But his greatest contribution was as the Dean of the Science, Engineering, and Mathematics Division. Dean presided over a significant period of growth and development in the division. He was a true campus leader and a mentor to many of us who worked with and under him. Those of you who did not know Dean know of his generosity in funding the Paige Scholar scholarships that have benefited so many of our outstanding science students.

With the opening of the Physical Science Technology Building the college has an opportunity to honor the significant contributions of Dean Paige to Cerritos College and to the Science, Engineering and Mathematics Division. I propose that the north entry foyer of the new building be named in honor of Charles Dean Paige and his contributions to Cerritos College. I am available and anxious to assist in any way that I can to see this proposal become a reality

Very sincerely,

John S. Boyle
Professor emeritus, Biology

FRAN NEWMAN, Ed.D

Newport Beach, CA 92663

June 20, 2011

Dear Dr. Lacy,

This letter is written in strong support of naming the north entry foyer of the new Physical Science Technology Building at Cerritos College in honor of Charles Dean Paige.

I had the privilege of working with Dean Paige for twenty years at Cerritos College. He was a dedicated educator who always placed the needs and interests of the students and college first. He touched so many lives across campus through his mentoring and leadership abilities.

The naming of the foyer in the new building would honor a person who is so deserving because of his outstanding contributions to Cerritos College. It would also serve as a reminder that quality leadership makes a difference and has a lasting effect.

Thanks for your consideration of this request.

Sincerely,



Fran Newman

Former Vice-President of Student Services of Cerritos College

000152

July 1, 2011

Dr. Linda lacy,

I am pleased to take this opportunity to say a few words about a former friend and colleague, Dean Paige, whom I had known for over forty years. Dean and I go back to the 1960s while we were teaching at La Mirada High School. There, is where he set the tone of professionalism. I learned of his love in teaching and caring for all that knew him.

He was a quiet, gentle person, yet enthusiastic in finding ways to better the institution. His character was beyond reproach. When I applied for a position at Cerritos College, he took it upon himself to write a positive letter of recommendation even though I had not requested it. He never mentioned it to me.

Dean Paige's character and stature merits important recognition as a quality educator throughout his career. It is imperative to recognize him as an outstanding professor with endless endeavors supporting education while becoming a true friend of colleagues, staff and students from all walks of life.

Warm Regards,



Marcelino Saucedo
Cerritos College
Professor Emeritus

Dr. Joan Licari

Hacienda Heights CA 91745

Dr. Linda Lacy
President
Cerritos College
11110 E Alondra Blvd.
Norwalk CA 90650

July 3, 2011

Dear Dr. Lacy:

I am sending this letter in support of the proposal to name the North Entry Foyer of the new Physical Science Technology Building in honor of Dean Paige. I served in the Earth Science Department from 1965 until 2001 when I retired. During that time I served as Professor, Department Chair, and member of the Faculty Senate. I was teaching during the almost the entire tenure of Dean Paige at Cerritos, as faculty, Dean of SEM, and as Interim Vice-President of Instructional Services.

I have not had a finer colleague in all my years of teaching, and he was well respected by members of the Administration. He was cherished by the Science, Engineering, and Mathematics Division because of his fairness and his willingness to fight for his faculty, academics, and what he thought was best for Cerritos College. As Chair of my department for a number of years, I could always discuss our needs, questions of scheduling and receive a frank reason for disagreement or strong support.

In 1974, when I began a doctoral program at UCLA in Environmental Science and Engineering, he offered support in terms of scheduling that allowed me to complete the degree, while still teaching at Cerritos. This brought benefit to my students for many years because of the greater depth and experiences I could bring to my environmental, earth science and geology courses.

During his leadership, the SEM Division was a close-knit group of faculty as well as friends—an environment that was a joy to work in. Because of all of the above, I believe the naming of the North Entry Foyer in honor of Dean is well deserved for his many years of service to the Cerritos family.

Sincerely,



Joan Licari, D.Env.
Professor emeritus, Earth Science Department
Cerritos College



CERRITOS COMMUNITY COLLEGE DISTRICT

11110 ALONDRA BLVD. • NORWALK, CALIFORNIA 90650-6298 • (562) 860-2451 • FAX (562) 467-5005

Dr. Linda Lacy, President
Cerritos Community College
11110 E. Alondra Blvd.
Norwalk, CA 90650

Dear Dr. Lacy,

It gives me great pleasure to write in support of the naming of the north entry foyer of the new Physical Science Technology Building in honor of Dean Paige.

As a former faculty member of the SEM Division I was extremely fortunate to have Dean Paige as the dean of the division. As a new adjunct instructor I especially appreciated Dean scheduling evening meetings with the part time faculty to explain the myriad documents, policies, and procedures we would encounter during a semester. He also was a source of great counsel and direction in the early stages of my tenured career at the college. It did not take long to see that he was recognized by the college community as one of the true leaders on the campus, an administrator who always based his decisions on what was best for the college, and not for any particular division, department, or individual. He worked unselfishly and tirelessly in every position he held, frequently coming to his office on weekends to finish whatever tasks needed completion. Those of us lucky to have known and worked with Dean understand and appreciate the impact he had not only on the college community but on our professional and personal lives as well. He served the institution with integrity and distinction and it is fitting that the college should pay tribute to his service and memory in this way.

Sincerely,

Chester L. Harbut, Ph.D
Emeritus Professor

000155

ADOLPH JOHNSON, JR.

ANAHEIM HILLS, CA 92807

July 13, 2011

I am privileged to have been asked to pen a letter of support on behalf of my friend and former colleague, Charles Dean Paige, to have the North Entry Foyer of the new Physical Science Technology Building named in his honor. Although there are scores of reasons as to why such an accolade should be bestowed upon Dean, I will delineate only a few.

I offer my support based on a twenty-eight year history of knowing Dean, twenty-four of those years (1983 – 2007), I served the College as Dean of Academic Affairs. Although I did not know him during his tenure as Faculty Senate President, I did know him as Dean of the Science, Engineering and Mathematics Division and during his one year stint as Vice President of Academic Affairs.

During my first or second year of employment at Cerritos, I was asked to evaluate Dean as Professor of Anatomy and Physiology. Typically, he was a very laid back and easy-going person, but in his A&P classes, he really became alive and electrifying as an instructor.

On a personal level, Dean was generous and kind to faculty and students alike, but many times his good deeds were done secretly. He would reach out anonymously and bless the life of another person without fanfare. I saw many instances at Cerritos where Dean would go the extra mile to help share the burden of another person, because that's the kind of person he was. He knew that encouragement had power because it changed people's lives.

Dean's character is further exemplified by the Paige Scholarship that he established to financially reward academic excellence by hardworking and deserving students. This scholarship and the good it provides will live on as a testament of this great Cerritos College professor

000156

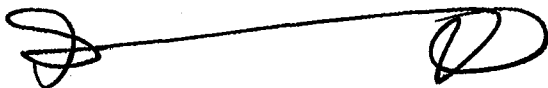
and administrator. Dean believed that it was better to give than to receive. Not only did he believe that, he applied and lived by that principle for as long as I knew him.

Mr. Paige was also a great encourager, frequently offering comfort to those who were insecure or hurting. He understood that a direct dose of encouragement could provide the perfect cure for a struggling student suffering from overwhelming discouragement or for a grieving faculty member who might have been enduring loneliness and sadness or even for a colleague struggling with a terminal illness. He had a genuine way of building up people, as he believed in lifting up the defeated. It came natural for him. I know because I, too, have been a recipient of his kindness. Dean knew that people needed encouragement. He also knew that we live by it and die without it.

Charles Dean Paige was certainly someone who made a difference in people's lives at Cerritos College and beyond. He was, indeed, an extraordinary person and it goes without saying that this letter is intended to strongly support the proposal of naming the foyer of the New Science Building in memory of C. Dean Paige.

If I can provide any additional information regarding my support for the effort of naming the North Entry Foyer of the new Physical Science Technology Building for Dean Paige, please don't hesitate to contact me at: 562.522.2171.

Sincerely,

A handwritten signature in black ink, appearing to read 'Adolph Johnson, Jr.', with a long horizontal flourish extending to the right.

Adolph Johnson, Jr.
Retired Counselor and
Erstwhile Dean of Academic Affairs

July 14, 2001

Dear Dr. Lacy,

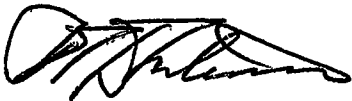
I am in support of naming the new science building after Dean Paige.

Dean was a keystone in the development of Cerritos College and especially the sciences. He was a biology instructor selected by the faculty as their representative on the faculty senate. He sat on the administrative counsel working together with the administration. He was selected by his peers to Dean of the science and mathematics department. Then he became Dean of the evening programs and finally Vice President of instruction at Cerritos.

Dean Paige continued his student support by giving to an annual science student scholarship fund.

We will all be honored to know that Dean Paige is not only remembered in our hearts but also by his name being inscribed on the new science building that represented his dedication to Cerritos College.

Very sincerely yours,

A handwritten signature in black ink, appearing to read "Richard E. Whiteman", with a long, sweeping underline.

Richard E. Whiteman

July 18, 2011

Dear Dr. Linda Lacy,


I am writing to share my unconditional support in naming the north entry foyer of the new Physical Science Technology (PST) Building in honor of Charles Dean Paige. Twenty-six years ago, Dean showed his belief and confidence in me and hired me as a young mathematics educator. My life is just one of many at the college that was so positively affected by Dean.

Recently, I was in the new PST building and spent some time in our new math manipulative room. When I started teaching at Cerritos College not only did a math manipulative room not exist, we had no math manipulatives at the college. My first year at the college, I remember attending a local math conference and calling Dean from the conference late on a Friday afternoon, because one of the vendors said he would sell me a set of math blocks half price that we could use in developmental education classes and math for teacher classes. Dean gave approval and thus began our manipulative collection. Of course, Dean in his wisdom, encouraged me to write curriculum and lesson plans to share with others around the use of these new blocks. Dean continued to guide, support, and nurture my passion for mathematics education at the college, at the state level and at the national level as I was afforded the opportunity to be on organizational boards and committees, grants, and plan national conferences. Much of the foundation for Teacher TRAC can be attributed to Dean Paige.

On a personal note, I had just lost my father when I began teaching at Cerritos College. My father would have been the one I would have consulted on buying a home and other investments. Dean was a great sounding board for financial advice about savings, TSA's, and retirement that helped me buy my first home and will continue to help me when I retire.

It is my personal and professional good fortune to have known Dean and witnessed his deep care for students, colleagues, the SEM division and the college. I can think of no better way of visibly recognizing Dean Paige than to name the north entry foyer of the PST building in his honor.

Sincerely,



Sue Parsons

000159

CERRITOS COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
SEPTEMBER 21, 2011

- I. CALL TO ORDER The meeting was called to order at 3:00 p.m. by Mr. Tom Jackson, Board President. Those present were Mr. Bob Arthur, Dr. Tina Cho, Dr. Ted Edmiston, Dr. Bob Hughlett, Dr. Shin Liu, Mr. Tom Jackson, Ms. Jean McHatton and Ms. Areal Hughes, Student Trustee. Others present were the President/Superintendent, Interim Vice President of Academic Affairs, Vice President of Business Services, Vice President of Student Services, Faculty Senate President and the CSEA President.
- II. PLEDGE OF ALLEGIANCE The flag salute was led by Jim Brannon, Talon Marks Online Editor.
- Mr. Jackson indicated that there was a need for immediate action regarding an issue that came to the attention of the college subsequent to the agenda being posted. Mr. Arthur moved to add the following two items to the closed session agenda:
- B. Public Employee Employment (GC# 54957)
1. Consideration of Employment of Interim Director of Physical Plant and Construction Services
- Dr. Edmiston seconded and the vote for approval was unanimous.
- III. PUBLIC PRESENTATIONS
Deb Moore Deb Moore
- Deb Moore, Faculty Senate President, shared a resolution in support of the elimination of CSU admissions areas, which was adopted unanimously on September 13 by the Faculty Senate. Dr. Hughlett requested that this topic be agendized at the next Board meeting.
- IV. CONSENT AGENDA It was moved by Dr. Hughlett and seconded by Ms. McHatton to approve the consent agenda and addendum. The vote for approval and/or ratification of the following items was unanimous (student advisory vote: aye):
- A. Acceptance of Gifts, as follows:
- One pallet of solid wood veneer, various species
Donated by: Certainly Wood
13000 Route 78
East Aurora, NY 14052
- B. New Course Offering, as attached.
- C. Sale of Surplus and Obsolete Materials/Equipment, as attached.
- D. Contracts
Training
NEW
1. California Manufacturing Technology Consulting
Customized Training
Community Advancement
To access Employment Training Panel (ETP) funds administered by CMTC. These funds will pay for customized training the college provides to qualified businesses and industries. For period September 22, 2011 through May 1, 2013. CMTC will pay the District up to \$300 per hour for training for a total amount not to exceed \$60,000.

- E. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2011-2012 Academic Year, as attached.
- F. Unpaid Leave of Absence, as follows:
Dara Worrel, Instructor (Mathematics Department), for the period December 5, 2011 through December 16, 2011

- G. Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

Added by addendum:

Student Affairs Technician @31-2 + 2.5% shift differential (\$3,631.57/mo.) effective September 22, 2011: Lizette Gonzalez (Financial Aid)

Student Affairs Technician @31-2 + 2.5% shift differential (\$3,631.57/mo.) effective September 22, 2011: Michael Gonzalez (Financial Aid)

Senior Applications Analyst @51-1 (\$5,400.00/mo.) effective October 10, 2011: Mauricio Pedroza (Information Technology)

Senior Applications Analyst @51-1 (\$5,400.00/mo.) effective October 10, 2011: Woodrow Hendricks (Information Technology)


Account Technician III @32-5 (\$4,163.00/mo.) effective September 26, 2011: Araceli Macias (Fiscal Services)

V. ADMINISTRATIVE MATTERS

- A. As information, the Board book contained Coordinating Committee Minutes for August 29, 2011.
- B. Mr. Jackson opened discussion regarding the First Reading of Revision to Board Policy 7600 – Campus Police. Dr. Hughlett asked if additional positions will need to be created and asked for information regarding the funding source that will be utilized to implement the changes. Chief of Campus Police Richard Bukowiecki responded that current staff members will be trained to fulfill new duties and no positions will be added. He indicated that the changes will be funded by the Campus Police self-generated funds.
- C. Deborah Shepley of HMC Architects gave a presentation on the draft 2011 Facilities Master Plan. She discussed the planning process and project goals. Mr. El Fattal then provided an update regarding the Measure CC Fund Status. After discussion, Mr. Jackson thanked Ms. Shepley and Mr. El Fattal for their presentations.
- D. Steve Worley of Tilden-Coil, Inc. provided an update regarding the status of construction projects on campus. Following his presentation, Dayne Brassard of Tilden-Coil provided an overview of the construction management multiple prime delivery method. He stated that it is a popular means of completing a project because it permits a greater level of controlling selection of subcontractors (prime contractors) and may reduce time for delivery of a project. Mr. Jackson thanked Mr. Worley and Mr. Brassard for their presentations.

- E. Mr. El Fattal gave a presentation regarding Vintage at Cerritos. He provided an overview of the history and key facts regarding the facility, including the 2011-12 adopted budget. The Board also reviewed the guidelines for approving student success funds from Vintage Cerritos. It was moved by Dr. Hughlett to allocate \$600,000 in one-time Vintage funds to be used in the establishment of the Student Success Center, as attached. Mr. Arthur seconded the motion and the vote for approval was unanimous.
- F. Chris Skinnell of Nielsen Merksamer Parrinello Gross & Leoni, LLP gave a presentation on the California Voting Rights Act. Mr. Jackson thanked him for his presentation.

- VI. CLOSED SESSION The Board adjourned to closed session at 5:37 p.m.
- VII. RECONVENE The Board reconvened at 7:00 p.m.
- Read Out Mr. Jackson reported that in Closed Session the Board of Trustees directed administration to enter in a contract of employment with Mr. Frank Fonseca for the position of Interim Director of Physical Plant and Construction Services for the period of September 22, 2011 through June 30, 2012. The vote for approval was unanimous.
- VIII. STUDY SESSION Mary Dowell of Liebert Cassidy Whitmore led an Effective Trustee Workshop.
- IX. ADJOURNMENT The Board adjourned at 9:00 p.m.
- X. NEXT REGULAR MEETING The next regular meeting of the Board of Trustees is scheduled for Wednesday, October 5, 2011 at 6:00 p.m.



Tom Jackson, Board President



Dr. Shin Liu, Board Secretary

BUSINESS, HUMANITIES AND SOCIAL SCIENCES

PHIL 205

Introduction to Bioethics

3.0 Units

Class hours: 3.0 Lecture

Prerequisite: Completion of the English placement process with eligibility for ENGL 100 or completion of ENGL 52 or equivalent with a grade of Pass or "C" or higher.

Corequisite: None

Recommendation: None

This introductory course examines moral theories and philosophical implications relevant to biological and medical procedures, technologies, and treatments, such as organ transplantation, genetic engineering, and care of the terminally ill. This course also studies ethical problems arising from biological research and the application of biological research in other fields such as social and political policies, the environment, and professional careers in medical and some scientific fields. Students learn about the principles of philosophical reasoning and the fundamentals of philosophy while engaged in understanding the elements of bioethics.

FACULTY HOURLY - HEALTH OCCUPATIONS**Reemployed**

Name		Discipline	Salary Placement	Rate
Cofariu	Manuela	Speech Language Pathology Asst.	B5	60.33
Horner	Paul	Speech Language Pathology Asst.	A2	51.71
O'Brien	Meghan	Speech Language Pathology Asst.	B1	48.83
Ortiz	Carrie	Speech Language Pathology Asst.	A3	54.60
Tan	Kimberly	Speech Language Pathology Asst.	B5	60.33
Tillman	Darlene	Speech Language Pathology Asst.	B5	60.33

FACULTY HOURLY - PE/ATHLETICS**Reemployed**

Name		Discipline	Salary Placement	Rate
Allen	Michael	Athletics	B1	48.83
Schulist	Mark	Athletics	B5	60.33

New Hires

Name		Discipline	Salary Placement	Rate
Anthony	Kay	Health Education	A1	48.83

FACULTY HOURLY - TECHNOLOGY**Reemployed**

Name		Discipline	Salary Placement	Rate
Stever	Eugene	Engineering Design Technology	A2	51.71

New Hires

Name		Discipline	Salary Placement	Rate
Earlywine	Kevin	Automotive Collision Repair		

COUNSELOR HOURLY - STUDENT SERVICES**New Hires**

Name		Discipline	Salary Placement	Rate
Azolyan	Miriam	Counseling	C1	40.23

FACULTY HOURLY - COMMUNITY, INDUSTRY & TECHNOLOGY EDUCATION

Reemployed

Name		Assignment	Salary Placement	Rate
Nunez II	Norberto	Adult Education	B1	48.83

EMPLOYMENT OF CLASSIFIED, SHORT-TERM, SUBSTITUTE,
AND/OR STUDENT HOURLY PERSONNEL

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS
PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS,
WHICHEVER OCCURS FIRST

Condado, Lesette	Aide-General (Clerical)	\$8.00/hr	7/01/11
Velasquez, Natasha	"	"	"
Lopez, Matthew	Aide-General (Lab)	\$8.00/hr	08/15/11
Estrada, Alfonso	Aide-General (Laborer)	\$8.00/hr	08/15/11
Kennedy, Christina	"	"	"
Gallardo, Alexandra*	Aide-Special (Special Ed. Aide)	\$8.00/hr	08/15/11
Ruiz, Matthew*	"	"	"
Mourchid, Yassine*	Aide-Special (Tutor)	\$8.00/hr	07/01/11
Serafin, Nathan	"	"	"
Shin, Yong**	Gymnasium Supervisor	\$8.45/hr	07/01/11
Sandoval, Dafne	Cashier	\$8.64/hr	08/15/11
Maldonado, Mayra*	Financial Aide Clerk	\$9.56/hr	07/01/11
Anderson, Omar	Instructional Aide I	\$9.99/hr (2)	08/15/11
Chambers, Jim	"	"	08/10/11
Cowens, Elliot	"	\$10.51/hr (3)	08/15/11
Dominguez, Art	"	"	08/10/11
Garcia, Richard	"	\$9.56/hr (1)	07/01/11
Gonzalez, Guillermo	"	\$10.51/hr (3)	08/15/11
Landgren, Kurt	"	\$9.56/hr (1)	08/10/11
Mahmood, Zanjbeel	"	"	08/15/11
Moore, Jon	"	\$10.51/hr (3)	"
Murillo, Jose*	"	\$9.56/hr (1)	07/25/11
Perez, Henry	"	\$9.99/hr (2)	08/15/11
Ramirez, Ana	"	\$10.51/hr (3)	"
Richards, Olivia*	"	\$9.56/hr (1)	07/25/11
Rodriguez, Sergio*	"	"	"
Shin, Yong W.	"	\$10.51/hr (3)	08/15/11
Cortez, Luis Fernando	Student Activities Clerk	\$9.56/hr	07/01/11

* Categorically Funded

** Specially Funded

Presented to the Board of Trustees 9/21/11

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

Siphasoeth, Eddie	Custodian	\$9.76/hr	08/15/11
Iacovelli, Nicholas	Community Outreach Worker	\$9.99/hr	08/08/11
Luna, John	Library Technical Clerk	\$9.99/hr	07/01/11
Aiton, Amanda	Program Assistant I	\$9.99/hr	07/01/11
Mota, Maria Louisa	Testing Technician	\$9.99/hr	07/01/11
Ruiz, Martha*	Secretary Clerk	\$10.53/hr	08/01/11
Barrientez, Enrique	Secretary	\$11.34/hr	08/15/11
Llamas, Maria	"	"	08/04/11
Solis-Cortes, Jorge	"	"	08/15/11
Borge, Mauricio	Aide-Special (Instructional System Technician)	\$12.84/hr (3)	07/01/11
Lawton, Brandie**	Fine Arts Specialist	\$11.77/hr	07/01/11
Try, Kim Beau	Science Lab Technician (Biology)	\$11.88/hr	07/05/11
Markey, Yolanda	Student Services Assistant II	\$11.88/hr	07/01/11
Littrell, Sharon	Lead Registration Clerk	\$12.19/hr	07/01/11
Mishler, Katherine*	Instructional Aide II	\$12.81/hr (1)	08/01/11
Hackert, Amber**	Certified Medical Assistant	\$16.00/hr (3)	07/01/11
Cook, Shaun*	Recreational Activity Specialist	\$13.65/hr	07/01/11
Ojediran, Ayodele*	"	"	07/18/11
Flores, Guillermo*	EOPS/VEA Assistant	\$13.79/hr	07/11/11
Kim, Lynn-Steven	Multimedia Production Specialist	\$13.79/hr	07/01/11
Sakrekov, Isaac	"	"	
Alvillar, Andrew**	Sports Supervisor	\$14.12/hr	07/01/11
Gallardo, Alma*	Coordinator of School Relations	\$15.81/hr	07/01/11
Palmer, Elaine*	Special Populations Coordinator	\$16.41/hr	07/01/11
Martinez, Amanda**	Vocational Education and Specialist Projects Assistant	\$16.41/hr	07/01/11

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

Gonzales, Jonathan	Police Officer	\$18.28/hr	07/01/11
Gallant, John	Project Assistant	\$20.00/hr	07/25/11
Martuccio, Leticia*	CDC Teacher – Grade I	\$24.58/hr (3)	08/01/11
White, Bruce	Aide-Special (Interpreter Level III)	\$26.50/hr	07/01/11
Cheatham, Teresa	Community Education Specialist	\$29.15/hr	08/15/11
Sterling, Merrick	"	"	"
Zarrah, Ana	Administrative Secretary	\$29.24/hr	08/18/11
Gallant, John	Administrative Secretary (Conf.)	\$35.51/hr	08/22/11
Seto, Cindy	Aide-Special (Interpreter Level V)	\$39.50/hr	07/01/11
Dunn, Paula	ASL Interpreter-Instructional Support	\$41.00/hr	08/11/11
Souleret, Renee	"	"	"
Chan, Jennessa**	Cont. Ed. Specialist (Health Occ.)	\$50.52/hr	07/01/11
Lefebvre, Lyndsey**	Project Specialist (Technical) Level I	\$75.00/hr	08/01/11

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
PREPARED BY: Mr. David El Fattal, Vice President of Business Services *DEF*
DATE: September 21, 2011
SUBJECT: **Consideration of Approval of the Use of Revenue from Vintage Cerritos for the Student Success Center**

RECOMMENDATION

It is recommended that the Board of Trustees allocate revenue generated from Vintage Cerritos for the purpose of our Student Success Center remodel in the amount of \$500,000 as well as supplementary support for our Student Success Center in the amount of \$100,000 over a three-year period ending in fiscal year 2013-14.

OVERVIEW

The Board of Trustees has established guidelines that Vintage Cerritos funds are to be used exclusively for expenditures related to student success. In the past, the Board has authorized Vintage Cerritos funds for a variety of expenditures including: a) converting twenty (20) classrooms into electronic classrooms ("e-classrooms"); b) upgrade/renewal of the library automation system; and, c) TalonNet.

ANALYSIS

In order to optimally serve our students, the District is presently launching an innovative Student Success Center which requires an extensive remodel of the Learning Resource Center. This remodel is presently estimated to cost \$4,004,308. Phase I of this remodel has been completed during summer 2011, and the final Phase II implementation is planned for summer 2012.

Approximately \$3,000,000 of the total cost to remodel will come from the G.O. Bond; \$500,000 will originate from the Capital Outlay Fund–Construction Augmentation category; and, \$500,000 is being requested from the Vintage Cerritos Fund. An additional \$100,000 to be expended over the next three years is being requested from Vintage Cerritos to provide supplementary support.

FINANCIAL IMPLICATIONS:

As of June 30, 2011, the Vintage Cerritos ending fund balance was \$3,402,109. The cost of the unmet need to remodel and provide support to the new Student Success Center totals \$600,000 in one-time funding.

- F. Resignation(s) Accepted by the President/Superintendent, as follows: *None*
- G. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2011-2012 Academic Year, as attached.
- H. Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

Added by addendum:

Division Secretary Clerk @27-1 (\$3,094.00/mo.) effective October 6, 2011: Erica McLennan (Physical Education/Athletics)

Buyer @37-2 + L1 (\$4,275.60/mo.) effective October 3, 2011: Ramona Mellgoza (Purchasing)

- I. Revision to a Faculty Service Area, as attached.

VIII. ADMINISTRATIVE MATTERS

- A. As information, the Board book contained Coordinating Committee Minutes for September 12, 2011.
- B. It was moved by Dr. Cho and seconded by Ms. Hatton to adopt Revised Board Policy 7600 – Campus Police, as attached. The vote for approval was unanimous (student advisory vote: aye).
- C. It was moved by Dr. Hughlett and seconded by Ms. McHatton to approve Resolution #11-19 in Support of the Elimination of CSU Admission Areas, as attached. Dr. Lacy indicated that staff is continuing outreach efforts with legislators and the local Cal State universities. The vote for approval was unanimous (student advisory vote: aye).
- D. It was moved by Dr. Hughlett and seconded by Dr. Liu to approve Resolution #11-20 Initiating a Proposal to Adopt By-Trustee Area Elections for Cerritos Community College District Board Members, as attached. Dr. Lacy indicated that she believes AB 684, which would enact a new provision of the Education Code that would streamline the process by which a district could change its electoral system, will pass by October 9, 2011. Dr. Hughlett read the following statement:

“Cerritos College has always had a strong commitment and a genuine history of serving all students with an eye to our Latino majority. We have aggressively recruited Latino applicants for all of our positions. Using our “Hispanic serving institution” status, we have successfully pursued many grant opportunities to raise funds to build our curriculum and student support services. Our student activities program is a typical example of student participation from every ethnic and racial group that the college serves. An egalitarian Board has made all this possible.

The Board of Trustees is committed to do the right thing under the CVRA and that is why we are taking action at our meeting tonight and why the process was begun weeks ago before the plaintiffs filed their lawsuit. Plaintiffs have no grounds or history to cite that the Board is not willing to otherwise. Because of this, the Board will be seeking to dismiss or stay the lawsuit in court. We firmly believe that the lawsuit is premature and based on the plaintiff’s lack of understanding of the college history and our commitment to serve. This unnecessary

lawsuit is costing taxpayers and the college thousands of dollars that could be better spent on serving students."

Mr. Arthur agreed with Dr. Hughlett's statement. He indicated that the college's attorneys had notified the plaintiff's law firm via letter and phone calls that at its September 21 meeting, the Board had given direction to agendaize the resolution for consideration at tonight's meeting. He indicated that while the Board still has ample time for the process, the plaintiff's law firm moved forward with its lawsuit. He stated that it is his opinion that the lawsuit will be extremely costly and is grossly wrong. He concluded by stating that it was his opinion that the college should file a complaint with the State Bar of California for the action that the law firm has taken.

Dr. Lacy provided a brief timeline of the college's efforts to address the issue. She indicated that the Board held a study session on April 6, 2011 where attorney Michael Toy discussed potential options and timelines regarding by-trustee area elections. At the time, staff was monitoring the progress of AB 684 and the Board did not take action at its meeting. She indicated that a letter was sent to the plaintiff's law firm inviting them to the August 10 Board meeting to share information conducted in their analysis of the status of the district under the CVRA, but the law firm could not attend due to other commitments. She added that the law firm was also invited to discuss the matter at a study session on September 21 and they did not attend.

Chris Skinnell of Nielsen Merksamer Parrinello Gross & Leoni, LLP indicated that upon approval of the resolution, a process would begin to develop proposed trustee area maps and hold two public hearings for public feedback. He stated that the process would conclude at the December Board meeting.

The roll call vote was as follows:

Mr. Arthur - aye
Dr. Cho - aye
Dr. Edmiston - aye
Mr. Jackson - absent
Dr. Hughlett - aye
Dr. Liu - aye
Ms. McHatton - aye
Ms. Hughes - aye (advisory vote)

The vote for approval was unanimous.

IX. REPORTS

A. Board of Trustees

Dr. Cho stated that despite differences, the Board represents its constituents and hopes for a harmonious and peaceful resolution.

Dr. Edmiston stated that the Physical Science & Technology Building Grand Opening, Ribbon Cutting and C. Dean Paige Foyer Dedication was a great event with great shared memories and energy.

Dr. Liu stated that no matter where individuals are from, the Board is working in the best interests of all students.

Dr. Hughlett stated that he enjoyed the "James Beard III" Culinary Experience.

Ms. McHatton indicated that she has been enjoying attending Cerritos College football games as well as the recent pre-game reception.

Ms. Hughes shared that Homecoming elections are currently underway and added that Homecoming Court introductions will be held on October 11. She also stated that the Mock Rally will be held on October 14 at 11:00 a.m. She indicated that the ASCC Senate addressed issues such as attendance and conduct at its recent meeting.

B. Faculty and Staff Leadership

Ms. Laughon stated that the compensation and classification study is moving slowly for classified employees. She stated that the district clearly undervalues the classified staff and added that negotiations are continuing.

C. President/Superintendent and Vice Presidents

Dr. Johnson stated that the Transfer Center has been very busy as students prepare their transfer applications. He indicated that an earthquake drill will be held on Thursday, October 20 at 10:20 a.m. and will include a triage, Hazmat and Evac+Chair drill.

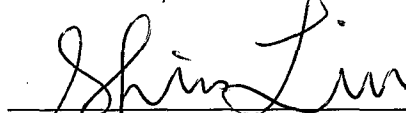
Dr. Brock acknowledged Dr. Carolyn Chambers for her efforts in securing a \$3.8 million STEM grant from the Hispanic Serving Institutions (HSI) Science, Technology, Engineering and Mathematics (STEM) and articulation program through the U.S. Department of Education.

Dr. Lacy indicated that the college received pre-notification from the Chancellor's Office that the college was awarded the 2011 Student Equity and Success award. She stated that she attended the Workplace Success for Immigrants Employee Recognition Ceremony on October 4 for Northgate employees and added that it was a very moving event.

- | | | |
|-------|----------------------|---|
| X. | CLOSED SESSION | The Board adjourned to closed session at 7:06 p.m. |
| XI. | RECONVENE | The Board reconvened at 8:09 p.m. |
| XII. | ADJOURNMENT | The Board adjourned at 8:09 p.m. |
| XIII. | NEXT REGULAR MEETING | The next regular meeting of the Board of Trustees is scheduled for Wednesday, October 19, 2011 at 6:00 p.m. |



Bob Arthur, Board Vice President



Dr. Shin Liu, Board Secretary

CERRITOS COLLEGE

TO: Board of Trustees

FROM: Dr. Linda L. Lacy, President/Superintendent *ML*

REVIEWED BY: Dr. Marilyn Brock, Interim Vice President of Academic Affairs *AMB*

PREPARED BY: Carl Bengston, Dean of Library, Special Projects and Services *CB*

DATE: *CB* October 5, 2011

SUBJECT: Consideration of Approval of Perkins/VTEA Grant Honorarium

RECOMMENDATION

It is recommended that the Board of Trustees approve honorariums for the guest speakers listed below.

OVERVIEW

Under the Carl D. Perkins Vocational and Technical Act of 2006, Perkins funds (VTEA) will be utilized to develop new occupational classes and programs in order to improve and promote vocational and technical educational programs, services, and activities.

ANALYSIS

As part of the effort to grow the film production program, the Fine Arts Division has been awarded special funding from the Perkins (VTEA) program to hold a series of workshops conducted by industry experts during the 2011-2012 academic year. These individuals represent all aspects of the industry and include prominent members of the industry. Some of the workshops will be held at the college and some at studio sites. These will be scheduled on an "as needed" basis.

George Fisher	Jordan Smith	Pam Giles
Stunts in Film	Japanese Films	Casting of Films
\$250 per 4 hr workshop	\$250 per 4 hr workshop	\$250 per 4 hr workshop
\$500 per 6 hr workshop	\$500 per 6 hr workshop	\$500 per 6 hr workshop

FINANCIAL IMPLICATIONS

Perkins (VTEA) funds will be utilized for this expenditure. No district general funds will be used.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda Lacy, President/Superintendent *LL*
REVIEWED BY: David El Fattal, Vice President of Business Services *DEF*
PREPARED BY: Jenney Ho, Director of Purchasing
DATE: October 5, 2011
SUBJECT: **Consideration of Approval of Notice of Completion for Bid 0809-14, Fire Alarm System Replacement & New Mass Notification System – Group 1**

RECOMMENDATION

It is recommended that the Board of Trustees approve the Notice of Completion for Minco Construction for the Fire Alarm System Replacement & New Mass Notification System – Group 1 project at Cerritos Community College District as presented.

OVERVIEW

The District issued a contract to Minco Construction on August 20, 2009. As required by Public Contract Code, the District must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

ANALYSIS

This project was completed on June 25, 2011. A Notice of Completion needs to be approved by the Board of Trustees and filed with the County Recorder.

FINANCIAL IMPLICATIONS

The total contract amount was \$1,887,700.00.

RECORDING REQUEST BY
WHEN RECORDED MAIL TO:

CERRITOS COMMUNITY COLLEGE
DISTRICT, ATTENTION: JENNEY HO
11110 ALONDRA BOULEVARD
NORWALK, CALIFORNIA 90650

SPACE ABOVE THIS LINE RESERVED
FOR RECORDER'S USE

TITLE(S)

**NOTICE OF COMPLETION
CERRITOS COMMUNITY COLLEGE DISTRICT**

NOTICE IS HEREBY GIVE, pursuant to the provisions of Section §3093 of the Civil code of the State of California, that the **CERRITOS COMMUNITY COLLEGE DISTRICT**, of Los Angeles County, as owner of the property known as **Cerritos Community College**, located at **11110 Alondra Boulevard, Norwalk, California**, caused improvements to be made to the property to wit: **Fire Alarm System Replacement & New Mass Notification System – Group 1, Bid #0809-14** contract for the doing of which was heretofore entered into on the **20th day of August, 2009** which contract was made with **Minco Construction**, contract number **#C09-1022**, as contractor; that said improvements were completed on the **25th day of June, 2011**, and accepted by formal action of the governing board of said DISTRICT on the **5th day of October, 2011**; that title to said property is vested in the **CERRITOS COMMUNITY COLLEGE DISTRICT** of Los Angeles County, California; that the surety for the above named contractor is **Travelers Casualty and Surety Company of America**.

I certify or declare under penalty of perjury that the foregoing is true and correct.

CERRITOS COMMUNITY COLLEGE DISTRICT OF LOS
ANGELES COUNTY, CALIFORNIA

By: _____
David El Fattal
Vice President of Business Services

Date: _____

Place of Execution: Norwalk, California

000177

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *lll*
REVIEWED BY: David El Fattal, Vice President of Business Services *DF*
PREPARED BY: Jenney Ho, Director of Purchasing
DATE: October 5, 2011
SUBJECT: Consideration of Approval of Change Order #2 (Bid #0910-08), USS Cal Builders, Inc., Gymnasium Seismic Retrofit

RECOMMENDATION

It is recommended that the Board of Trustees approve Change Order #2 in the amount of \$3,135.00 for the Gymnasium Seismic Retrofit project.

OVERVIEW

On June 9, 2010, the Board awarded a contract to USS Cal Builders, Inc., for the Gymnasium Seismic Retrofit. One change order has been previously approved by the Board as follows:

Change Order #1 – July 6, 2011 - \$24,174.00

Public Contract Code Section 20659 requires Board approval for a change order to a public works bid.

ANALYSIS

The total cost for the attached items in this Change Order #2 is \$3,135.00. The original contract amount approved by the Board was \$7,598,000.00. Change Order #2 has been reviewed by IDS Group, Inc., (Architects); Tilden-Coil Constructors (Construction Management); and the Vice President of Business Services. Please refer to the attachment for the items, details and approvals of Change Order Number One.

FINANCIAL IMPLICATIONS

The cost will be \$3,135.00 bringing the total contract amount to \$7,625,309.00. Funding is from the GO Bond.

Project: Cerritos College
Gymnasium Seismic Retrofit
11110 Alondra Blvd
Norwalk, CA 90650

Change Order Number: 02

To: USS Cal Builders, Inc.
8051 Main Street
Stanton, CA 90680
P: 714-828-4882
F: 714-828-9498

Summary:

Item 2.01

Description: Excavate and pour approximately (4) cubic yards of extra concrete for larger pile caps (PC-1 type caps) and extend #5 rebar dowels at (5) locations
Reference: RFI #201 & 202
Reason: Existing pile caps, once excavated, were found to be differing in shape and location than was anticipated on the construction drawings. New caps had to be expanded with extra long rebar dowels to tie into existing caps
Requested by: Structural Engineer
Cost: Add \$ 2,115.00
Time Extension: Days 2

Item 2.02

Description: Install new W8x21 hoist beam and new 8x6x1/2" HSS supports for elevator
Reference: Instruction Bulletin #021
Reason: Hoist beam and related supports were not shown in the construction drawings but are required by DSA
Requested by: Structural Engineer
Cost: Add \$ 6,420.00
Time Extension: Days 0

Item 2.03

Description: Back charge to General Contractor for extra review time of steel submittals by design team (IDS / tBP).
Reference: IDS invoice #27.175-9 from 2/14/11
Reason: Structural steel submittals were resubmitted multiple times prior to gaining approval due to incompleteness of shop drawings. Design team spent additional time on multiple reviews beyond what was normally expected and GC was notified they would be back charged for the extra costs
Requested by: Structural Engineer
Cost: Deduct (\$ 5,400.00)
Time Extension: Days 0

000179

SUMMARY of COST:

TOTAL OF THIS CHANGE ORDER **\$3,135.00**
TOTAL ADDITIONAL WORKING DAYS:..... **2**

CONTRACT SUMMARY:

Original Contract Amount	\$	7,598,000.00
Net change by previous Change Orders		\$24,174.00
Net sum prior to this Change Order	\$	7,622,174.00
Amount of This Change Order	\$	3,135.00
New Contract Sum	\$	<u>7,625,309.00</u>
Percentage of Change to Contract		0.4%

This Change Order is hereby executed on the 14th day of September, 2011.

Approved By:

Approved By:

CERRITOS COLLEGE
DAVID EL FATTAL, V.P. OF BUSINESS SERVICES
11110 ALONDRA BLVD.
NORWALK, CA 90650

USS CAL BUILDERS, INC.
MOHAMMAD QAHOUSH, PROJECT MANAGER
8051 MAIN ST.
STANTON, CA 90680

Reviewed By:

Reviewed By:

TILDEN-COIL CONSTRUCTORS
CHAD BARNES, PROJECT MANAGER
11110 ALONDRA BLVD.
NORWALK, CA 90650

IDS GROUP, INC.
JOHN BEARDALL, ARCHITECT
1 PETERS CANYON RD., SUITE 130
IRVINE, CA 92606

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *ll*
REVIEWED BY: David El Fattal, Vice President of Business Services *DEF*
PREPARED BY: Jenney Ho, Director of Purchasing
DATE: October 5, 2011
SUBJECT: **Consideration of Approval of Change Order #3 (Bid #0910-03), Hanan Construction Co., Fencing**

RECOMMENDATION

It is recommended that the Board of Trustees approve Change Order #3 in the amount of \$2,696.00 for the Fencing project.

OVERVIEW

On March 17, 2010, the Board awarded a contract to Hanan Construction Co., for Fencing. Two change orders have been previously approved by the Board as follows:

Change Order #1 – July 6, 2011 - \$9,912.00

Change Order #2 – September 7, 2011 - \$10,534.00

Public Contract Code Section 20659 requires Board approval for a change order to a public works bid.

ANALYSIS

The total cost for the attached items in this Change Order #3 is \$2,696.00. The original contract amount approved by the Board was \$193,000.00. Change Order #3 has been reviewed by Tilden-Coil Constructors (Construction Management); and the Vice President of Business Services. Please refer to the attachment for the items, details and approvals of Change Order Number One.

FINANCIAL IMPLICATIONS

The cost will be \$2,696.00 bringing the total contract amount to \$216,142.00. Funding is from the State Scheduled Maintenance/Capital Outlay Funds.

Project: Cerritos College
 Campus Wide Fencing Project
 11110 Alondra Blvd
 Norwalk, CA 90650

Change Order Number: 03

To: Hanan Construction Co., Inc.
 2401 Pine St.
 Pomona, CA 91767
 P: 909-596-3500
 F: 909-596-3511

Summary:

Item 3.01

Description: Furnish labor and tools to pothole along South and East perimeter of Strawberry Field to locate existing Verizon and other utility lines. Hand dig post holes that are located close to existing utility lines in lieu of machine excavation. (2) additional man-days of hand work

Reference: Field Work Directive #002

Reason: Verizon lines and other city utilities were flagged by DigAlert and shown to be in the path of the new fence line around the Strawberry Field. These utilities were unknown at the time of bid. Machine excavation was not possible due to safety concerns and potential damage to utility lines

Requested by: District Facilities

Cost: Add \$ 2,696.00

Time Extension: Days 0

SUMMARY of COST:

TOTAL OF THIS CHANGE ORDER: \$2,696

TOTAL ADDITIONAL WORKING DAYS: 0

CONTRACT SUMMARY:

Original Contract Amount	\$	193,000.00
Net change by previous Change Orders		\$20,446.00
Net sum prior to this Change Order	\$	213,446.00
Amount of this Change Order	\$	2,696.00
New Contract Sum	\$	<u>216,142.00</u>

Percentage of Change to Contract 12.0%

This Change Order is hereby executed on the 14th day of September, 2011.

Approved By:

Approved By:

CERRITOS COLLEGE
DAVID EL FATTAL, V.P. OF BUSINESS SERVICES
11110 ALONDRA BLVD.
NORWALK, CA 90650

HANAN CONSTRUCTION CO., INC.
ALI KASFY, PROJECT MANAGER
2401 PINE ST.
POMONA, CA 91767

Reviewed By:

TILDEN-COIL CONSTRUCTORS
CHAD BARNES, PROJECT MANAGER
11110 ALONDRA BLVD.
NORWALK, CA 90650

CERRITOS COLLEGE

TO: Board of Trustees

FROM: Dr. Linda L. Lacy, President/Superintendent *LL*

REVIEWED BY: David El Fattal, Vice President of Business Services *DEF*

PREPARED BY: Jenney Ho, Director of Purchasing

DATE: October 5, 2011

SUBJECT: Consideration of Approval of Change Order #5 (Bid #0910-02), MG Enterprises, Swimming Pool Demolition/Site Improvement

RECOMMENDATION

It is recommended that the Board of Trustees approve Change Order #5 in the amount of \$22,696.00 for the Swimming Pool Demolition/Site Improvement project.

OVERVIEW

On April 7, 2010, the Board awarded a contract to MG Enterprises for the construction of the Swimming Pool Demolition/Site Improvement. There were four change orders previously approved by the Board as follows:

April 20, 2011	Change Order #1	\$42,877.42
	Change Order #2	\$15,867.00
July 6, 2011	Change Order #3	\$23,000.00
	Change Order #4	\$50,470.00

Public Contract Code Section 20659 requires Board approval for a change order to a public works bid.

ANALYSIS

The total cost for the attached items in this Change Order #5 is \$22,696.00. The original contract amount approved by the Board was \$822,400.00. Change Order #5 has been reviewed by R2A Architecture (Architects); Tilden-Coil Constructors (Construction Management); and the Vice President of Business Services. Please refer to the attachments for the items, details and approvals of Change Order Number Five.

FINANCIAL IMPLICATIONS

The cost will be \$22,696.00 bringing the total contract amount to \$977,310.42. Funding is from the GO Bond.

Project: Cerritos College
Swimming Pool Demo / Site Improvement
11110 Alondra Blvd
Norwalk, CA 90650

Change Order Number: 05

To: MG Enterprises
5151 Veloz Ave.
Tarzana, CA 91356
P: 818-984-4292
F: 818-774-0219

Summary:

Item 5.01

Description: Contractor replaced (1) smoke detector and re-wired all light switches to bypass old, damaged motion detectors at Weight Training Building

Reference: Field Direction

Reason: Existing smoke detector had to be removed as part of abatement process; motion sensors for lighting system were outdated and not functioning properly so they were bypassed in order to complete the lighting controls

Requested by: District Facilities

Cost: Add \$ 4,632.00

Time Extension: Days 2

Item 5.02

Description: Camera existing storm drain lines in quad area, locate blockage to lines, excavate to uncover damaged pipe, replace 120 feet of 8" storm drain line, connect to existing storm drain system, backfill and repair landscaping, flush out remaining lines with fire hose

Reference: Field Direction

Reason: As per the scope of work for the project, the old pool drain system was removed and certain horizontal lines left abandoned and in place. The one section of line in question was thought to be part of this abandoned pool drain system. Not until the end of the project, when irrigation watering commenced, was it discovered that the storm drain system in this area was not functioning, and excavation showed that the storm drain and pool drain shared this line. Additionally, this line had existing damage, which now explains the findings of very wet soil underneath the old swimming pool that was discovered during excavation. The storm drain/pool drain had been leaking out into the area under the old pool, and now that the soil was compacted in that area, the storm drain was no longer flowing. No as-built plans accurately displaying this condition were available to the contractor during the project, and only through post-completion investigation was this problem discovered. The cost of said work has been negotiated and split equally with the contractor.

Requested by: District Facilities

Cost: Add \$ 8,615.00

Time Extension: Days 3

Item 5.03

Description: Demolish existing drinking fountain located at NE corner of the Weight Training Building; cap remaining water lines
 Reference: Field Direction arising from Architect Punch List
 Reason: This existing drinking fountain was in disrepair and located at an elevation where irrigation water would spray onto its surface. Since irrigation is reclaimed water, this presented a health risk and Architect request it be removed
 Requested by: Architect
 Cost: Add \$ 1,210.00
 Time Extension: Days 0

Item 5.04

Description: Raise (2) existing manholes to new elevations that match final grade
 Reference: RFI #019
 Reason: Finished grade for grass at quad area is higher than previous grade. Existing man holes were required to be raised to match finished grade
 Requested by: Architect
 Cost: Add \$ 1,264.00
 Time Extension: Days 0

Item 5.05

Description: Replace existing pull stations not functioning properly, repair existing strobe, replace one malfunctioning smoke detector, replace (2) old battery back-ups for relocated Fire Alarm Control Panel which were no longer functioning, and perform additional reprogramming as related to these changes
 Reference: Field Direction
 Reason: Unforeseen damages to existing Fire Alarm devices discovered by Simplex during pre-construction site survey of the Weight Training Building
 Requested by: District Facilities
 Cost: Add \$6,975.00
 Time Extension: Days 2

SUMMARY of COST:

TOTAL OF THIS CHANGE ORDER: **\$22,696**
 TOTAL ADDITIONAL WORKING DAYS: 7

CONTRACT SUMMARY:

Original Contract Amount	\$	822,400.00
Net change by previous Change Orders		132,214.42
Net sum prior to this Change Order	\$	954,614.42
Amount of This Change Order	\$	22,696.00
New Contract Sum	\$	<u>977,310.42</u>

Percentage of Change to Contract 18.8%

This Change Order is hereby executed on the 14th day of September, 2011.

Approved By:

Approved By:

CERRITOS COLLEGE
DAVID EL FATTAL, V.P. OF BUSINESS SERVICES
11110 ALONDRA BLVD.
NORWALK, CA 90650

MG ENTERPRISES
EREZ GOLDMAN, PROJECT MANAGER
5151 VELOZ AVE.
TARZANA, CA 91356

Reviewed By:

Reviewed By:

R2A ARCHITECTURE
DAVID LACEY, ARCHITECT
2900 BRISTOL ST., SUITE E205
COSTA MESA, CA 92626

TILDEN-COIL CONSTRUCTORS
CHAD BARNES, PROJECT MANAGER
11110 ALONDRA BLVD.
NORWALK, CA 90650

FACULTY HOURLY - BUSINESS ED/HUMANITIES/SOCIAL SCIENCES

Reemployed

Name		Discipline	Salary Placement	Rate
Finkelstein	Hy	Business Administration	B5	60.33

FACULTY HOURLY - FINE ARTS & COMMUNICATIONS

Reemployed

Name		Discipline	Salary Placement	Rate
Ward	David	Theatre Arts	B5	60.33

FACULTY HOURLY - HEALTH OCCUPATIONS

Reemployed

Name		Discipline	Salary Placement	Rate
Fobi	Charlene	Nursing	B5	60.33
Watson	Maria	Child Development	A4	57.46

FACULTY HOURLY - LIBERAL ARTS

Reemployed

Name		Discipline	Salary Placement	Rate
DiGiovanni	Sybil	Reading	B3	54.60
Hanks	Wendell	Speech	B5	60.33
Salim	Farya	Speech	A2	51.71

FACULTY HOURLY - PE/ATHLETICS

Reemployed

Name		Discipline	Salary Placement	Rate
Ashley	Thurman	Athletics	A1	48.83
Marquez	Octavio	Athletics	B1	48.83

FACULTY HOURLY - SCIENCE, ENGINEERING & MATHEMATICS

Reemployed

Name		Discipline	Salary Placement	Rate
Hallinger	Donald	Earth Science	B5	60.33

FACULTY HOURLY - TECHNOLOGY

Reemployed

Name		Discipline	Salary Placement	Rate
Gray Jr.	Robert	Woodworking	B5	60.33
Driskell	James	Woodworking	B5	60.33

COUNSELOR HOURLY - STUDENT SERVICES

Reemployed

Name		Assignment	Salary Placement	Rate
Gaines	Kenneth	EOPS	C2	43.10
Garcia	Eric	Verterans Resource Center	C1	40.23
Macias	Dora	International Students	C2	43.10
Mendoza	Myrna	Adult Education	C2	43.10
Ward	Sheryl	Verterans Resource Center	C1	40.23

FACULTY HOURLY - STUDENT SERVICES

Reemployed

Name		Assignment	Salary Placement	Rate
Vega	Maria	Counseling	B3	54.60

FACULTY HOURLY - TECHNOLOGY TRAINING & DISTANCE EDUCATION

Reemployed

Name		Assignment	Salary Placement	Rate
Rodriguez	Catherine	EDT	B5	60.33

EMPLOYMENT OF CLASSIFIED, SHORT-TERM, SUBSTITUTE,
AND/OR STUDENT HOURLY PERSONNELSHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS
PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS,
WHICHEVER OCCURS FIRST

Barrera, Leonel	Aide-General (Clerical)	\$8.00/hr	08/23/11
Jett, Dorna	"	"	07/01/11
Perez, Carolina	"	"	"
Batson, Kimberly	Aide-General (Lab)	\$8.00/hr	08/29/11
Castellanos, Matthew	"	"	"
Hernandez, Sonia	"	"	"
Estrada, Ramon	Aide-General (Laborer)	\$8.00/hr	08/15/11
Razo, Alejandro	"	"	"
Vu, Anh	Aide-Special (Tutor)	\$8.00/hr	08/15/11
Dazo, Melissa**	Assistant Dispensary Clerk	\$8.00/hr	08/15/11
Acosta, Miguel*	Clerk	\$8.64/hr	08/25/11
Alcala, Cynthia*	"	"	"
Alvarez, Guadalupe*	"	"	"
Aquino, Gilardo*	"	"	"
Armenta, Angelica*	"	"	"
Ayala, Yaphen*	"	"	"
Bailey, Donald*	"	"	"
Caballos, Jasmin*	"	"	"
Faizan, Ismail*	"	"	"
Hinkle, Rebecca*	"	"	"
Leon, Zomaira*	"	"	"
Mansoor, Hamid*	"	"	"
Mason, Lanisha*	"	"	"
Ramos, Frances*	"	"	"
Rincon, Diana*	"	"	"
Seng, Bolina*	"	"	"
Suarez, Susana*	"	"	"
Ta, Thanh Hien Thi*	"	"	"
Vong, Sreytoch*	"	"	"
Williams, Latoria*	"	"	"
Badesha, Kirndeeep*	Typist Clerk	\$8.64/hr	08/25/11
Colin, Edith*	"	"	"

* Categorically Funded

** Specially Funded

Presented to the Board of Trustees 10/05/11

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

Chavez, Kevin	Instructional Aide I	\$9.56/hr	08/15/11
Contreras, Nancy*	"	"	08/25/11
Escobar, Oscar	"	"	08/15/11
Flores-Barragon, Luis	"	\$10.51/hr (3)	"
Gonzalez, Briannah*	"	\$9.56/hr (1)	08/25/11
Hampton, Carl	"	\$10.51/hr (3)	08/15/11
Hernandez, Delone*	"	"	"
Horsman, Danielle	"	\$9.56/hr (1)	"
Marquez, Octavio	"	"	"
Magana, Roger*	"	"	"
Mathews, Ashaka	"	"	"
Molette, Leshette*	"	"	"
Nieto, Omari	"	"	"
Palacios, Janet*	"	"	08/25/11
Perez, Joshua	"	"	08/15/11
Ramirez, Lorena*	"	"	08/25/11
Rodriguez, Priscilla	"	\$10.51/hr (3)	07/01/11
Tadros, Madouna*	"	\$9.56/hr (1)	08/25/11
Vargas, Jovanna*	"	"	"
Vasquez, Samantha*	"	"	"
Wang, Zijun	"	"	08/15/11
Lopez, Rafael	Student Activities Clerk	\$9.56/hr	08/01/11
Rodriguez, Alfred	Custodian	\$9.76/hr	07/01/11
Tercero Bonilla, Hengel	"	"	"
Torres, Carlos	"	"	"
Travao, Paul	"	"	"
Araiza, Arlene*	Intermediate Clerk	\$9.56/hr	08/25/11
Callejas, Claudia*	"	"	"
Florian, Fleur*	"	"	"
Garcia, Richard*	"	"	"
Garcia, Stephanie*	"	"	"
Gonzalez, Claudia*	"	"	"
Gonzalez, Jovanny*	"	"	"
Gonzalez, Leannah*	"	"	"
Montesdeoca, Nazaret*	"	"	"
Navarrette, Teresa*	"	"	"
Rivas, Boheri*	"	"	"
Cahuanzi, Karina	(Aide-Special) Reg. Account Clerk	\$9.76/hr	08/29/11
Casarez, Crystle	"	"	08/22/11
Hernandez, Sarah	"	"	08/29/11
Markey, Marissa	"	"	08/22/11
Wilson, Davi	"	"	08/29/11

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

Cuevas, Vincent*	Community Outreach Worker	\$9.99/hr	09/01/11
Gavia, Cecillia	"	"	09/12/11
Montano-Gaviria, Danny	"	"	"
Morris, Sarah	"	"	09/01/11
Fuentes, David	Gardener/Groundskeeper	\$9.99/hr	07/01/11
Chavez, Selina*	Program Assistant I	\$9.99/hr	08/29/11
Cho, Hye*	"	"	"
De Winstandly, Kenny	Aquatics Specialist	\$10.11/hr	08/15/11
Ogloblin, Isaac	"	"	"
Patronas, Sofia	"	"	07/05/11
Garcia, David*	Document Services Coordinator	\$11.88/hr	08/25/11
Austin, James	Instructional Aide II	\$14.13/hr (3)	08/15/11
Transue, Nicholas*	"	\$12.81/hr (1)	07/01/11
James, Jonathan**	Banquet Chef	\$13.13/hr	08/15/11
Anderson, Omar*	Recreational Activity Specialist	\$13.65/hr	08/29/11
Leyva, Crystina**	"	"	08/15/11
Paz, Eduardo Gabriel*	"	"	08/16/11
Reynoso, Rosalie*	"	"	"
Ponce, Geraldine*	Special Populations Coordinator	\$16.41/hr	07/25/11
Odrich, Eileen*	Vocational Education & Special Projects Assistant	\$16.41/hr	08/25/11
Rodarte, David*	Educational Technology Trainer	\$18.60/hr	08/15/11
Christensen, Sandra*	Community Education Specialist	\$29.15/hr	09/01/11
Perez Jr., Roger	"	"	08/15/11
Wisinski, Kathleen*	"	"	"
Jackson, Lee*	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	09//02/11
Price, Terry**	"	"	09/18/11

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: Victor Collins, Interim Vice President of HR/Asst. Superintendent *VC*
Dr. Marilyn Brock, Interim Vice President of Academic Affairs/Asst. Superintendent *MB*
PREPARED BY: Dr. Adriana Flores-Church, Director of Human Resources/Risk Management *AF*
DATE: October 5, 2011
SUBJECT: **Consideration of Approval of Revision to Faculty Service Area**

RECOMMENDATION

It is recommended that the Board of Trustees approve the revision to the Business Communication Office Technology Faculty Service Area as developed and recommended by faculty and administration.

OVERVIEW

Education Code §87743 and Board Policy 7213 provide for the establishment, in joint agreement with the Faculty Senate, of Faculty Service Areas. The faculty in the Business Communications and Business Computerized Office Technologies departments developed and recommended adoption of the attached revision to their Faculty Service Area.

ANALYSIS

The Faculty Service Area Review Officer, Prof. Douglas Haynes, received and reviewed the recommendations made by the Business Communications and Business Computerized Office Technologies. Prof. Haynes consulted and worked with faculty and appropriate administrative staff in preparing the revisions submitted for approval. The Faculty Service Area Review Officer, the faculty and administration in the Business Communications and Business Computerized Office Technologies departments, the Faculty Senate President, and the Interim Vice President of Academic Affairs, recommend adoption of the attached Faculty Service Area.

FINANCIAL IMPLICATIONS

No additional financial impact.

Attachment

CERRITOS COMMUNITY COLLEGE DISTRICT

FACULTY SERVICE AREA/COMPETENCY REQUIREMENTS

FACULTY SERVICE AREA: Business Communications Office Technology Department Date: 5/12/2011

Minimum Qualifications: If the only competency requirement for your FSA will be that the person meets the minimum qualifications as stated in the State Disciplines List, place a check (✓) here _____ and complete signature areas on the reverse side.

Degree requirements and/or minimum # of units in subject area(s):

Any Bachelor's degree or higher in a related major from an accredited institute

Interview and/or demonstration:

Demonstration of a subject-related "mini lesson" as part of the interviewing process

Teaching recency:

Recency in teaching-related experience must be in the related subject area and must be within the last three calendar years of application.

Professional and/or vocational experience:

Three years work-related experience in the subject area

Other requirements or criteria:

College-level teaching experience and currency in business English; business communications; international business communications; business writing; employment/career communication; customer service; Microsoft Office Suite: Word, Excel, Access, PowerPoint, Outlook, OneNote, Publisher (current version); filing; business spelling and proofreading; keyboarding; medical machine transcription; and medical/legal administrative office procedures is preferred; high school teaching experience in the same disciplines is acceptable.

(Continued on reverse side)

FSA-1

000195

FACULTY SERVICE AREA MEMBERS' SIGN-OFF LIST

- | | |
|------------------------------------|-----------|
| 1. <u><i>Margaret R. Perry</i></u> | 11. _____ |
| 2. <u><i>Barbara Loper</i></u> | 12. _____ |
| 3. _____ | 13. _____ |
| 4. _____ | 14. _____ |
| 5. _____ | 15. _____ |
| 6. _____ | 16. _____ |
| 7. _____ | 17. _____ |
| 8. _____ | 18. _____ |
| 9. _____ | 19. _____ |
| 10. _____ | 20. _____ |

ADMINISTRATIVE REVIEW SIGNATURES:

	<u>Recommended</u>	<u>Not Recommended</u>	<u>Date</u>
Division Dean/ Area Administrator: <u><i>Rachel G. Mason</i></u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>5-12-11</u>
FSA Review Officer: <u><i>Dayna</i></u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>8-29-11</u>
Faculty Senate President: <u><i>Debra L. Moore</i></u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>9/1/11</u>
Appropriate Vice President: <u><i>Mary Brock</i></u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>9/1/11</u>
Board Approval Date: _____			

Cerritos Community College District Policy

No. 7600

Human Resources

1 **BP 7600 CAMPUS POLICE**

2 **References:**

3 Education Code, Sections 72330 et seq.;

4 Government Code, Sections 3300 et seq.

5 The Board of Trustees has established a Campus Police Department under the
6 supervision of one Chief of Campus Police, who shall report directly to the Vice
7 President of Student Services. The department shall have jurisdiction to enforce the
8 law on or near the campus as provided by law and/or mutual aid agreements covering
9 contiguous law enforcement agency territory. The department shall maintain a
10 Department Policy Manual consisting of current state and federal legal standards and
11 established best practices, as promulgated by the recognized police standards authority
12 (currently Lexipol, Inc.).

13 Campus Police officers shall be employed as members of the classified service ~~but~~ and
14 shall, when duly sworn, be peace officers as defined by law. Prior to employment, they
15 shall satisfy the training requirements set out in Penal Code, Sections 830 et seq.
16 Additional employment conditions and requirements shall be stipulated in Administrative
17 Procedure 7600 titled Campus Police.

18 The President/Superintendent or designee shall establish minimum qualifications of
19 employment for the Chief of Campus Police including, but not limited to, prior
20 employment as a peace officer or completion of a peace officer training course
21 approved by the Commission on Peace Officer Standards and Training (POST).

22 The President/Superintendent shall ensure that every sworn member of the police
23 department ~~first employed by the District before July 1, 1999~~ satisfies the requirements
24 of state law regarding qualifications for continued employment. These shall include
25 meeting standards set by the California Commission on Peace Officer Standards and
26 Training (California POST) including those pertaining to firearms.

27 Every sworn member of the Campus Police Department shall be required to know and
28 follow procedures for the use of weapons and force, including firearms, as stipulated in
29 the current Department Policy Manual.

30 Every sworn member of the Campus Police Department shall be issued a suitable
31 identification card and badge bearing the words "Cerritos College Police".

32 The President/Superintendent, in cooperation with the Chief of Campus Police, shall
33 issue such other regulations as may be necessary for the administration of the Campus
34 Police Department.

35 Also see AP 7600 titled Campus Police.

36 Offices of Primary Responsibility: Vice President, Student Services
37 Vice President, Human Resources

Date Adopted: December 10, 2008

Dates Revised: May 20, 2009, _____
(Replaces former Cerritos College Policies 4300-4302)

**RESOLUTION NO. 11-19
RESOLUTION OF THE BOARD OF TRUSTEES OF THE
CERRITOS COMMUNITY COLLEGE DISTRICT
IN SUPPORT OF THE ELIMINATION OF CSU ADMISSIONS AREAS**

WHEREAS, Cerritos College students have been harmed by the exclusion from local admission areas, such as CSU Long Beach where Cerritos College students experienced a net decrease of 43% in acceptance rates; and

WHEREAS, Cerritos College values equity and promoting student success, yet the local admissions area gives unfair advantage to students based on an arbitrary and inconsistent application of local access; and

WHEREAS, Cerritos College asserts that the local admissions area not only hurts students, but it damages the college's ability to attract students; and

WHEREAS, Cerritos College believes CSU should use equal admissions criteria for all applicants rather than local admission area boundaries; and

WHEREAS, the Cerritos College Faculty Senate unanimously adopted a resolution on September 13, 2011 in support of the elimination of CSU Admissions Areas and requested that the Academic Senate for California Community College seek action to repeal this practice.

NOW, THEREFORE, BE IT RESOLVED that the Cerritos College Board of Trustees seeks to repeal the state wide CSU local admissions policy.


ADOPTED, SIGNED, AND APPROVED by the Board of Trustees of the Cerritos Community College District this 5th day of October, 2011.

AYES: 6

NOES: 0

ABSENT: 1

Signed: 
Vice President, Board of Trustees

Attest: 
Secretary to Board of Trustees

RESOLUTION NO. 11-20

**A RESOLUTION OF THE BOARD OF TRUSTEES
OF THE CERRITOS COMMUNITY COLLEGE
DISTRICT, INITIATING A PROPOSAL TO
ADOPT BY-TRUSTEE AREA ELECTIONS FOR
CERRITOS COMMUNITY COLLEGE DISTRICT
BOARD-MEMBERS.**

WHEREAS, members of the Board of Trustees of the Cerritos Community College District (“Cerritos CCD” or “District”) are currently elected in “at-large” elections, *i.e.*, elections in which “each member of the governing board [is] elected by the registered voters of the entire district . . . ,” Cal. Educ. Code § 5030(a); and

WHEREAS, at-large electoral systems such as the District’s are subject to challenge under the California Voting Rights Act of 2001, codified at sections 14025–14032 of the California Elections Code (“CVRA”); and

WHEREAS, by-trustee area electoral systems, *i.e.*, elections in which “one or more members residing in each trustee area [is] elected by the registered voters of that particular trustee area[,]” Cal. Elec. Code § 5030(b), are not vulnerable to challenge under the CVRA; and

WHEREAS, the Board of Trustees believes that “by-trustee area” elections will provide for an enhanced opportunity for representation of all communities within the Cerritos CCD on the Cerritos CCD Board of Trustees; and

WHEREAS, the Board of Trustees believes that “by-trustee area” elections will enhance the ability for a greater number of candidates to run for seats on the Cerritos CCD Board by eliminating the costs associated with running for election district-wide;

WHEREAS, it is the considered view of the Board of Trustees of the District that the public interest would be better served by election of its governing board members in “by-trustee area” elections; and

WHEREAS, California Education Code §§ 5019(a) & (c)(1) and 5030 authorize the Los Angeles County Committee on School District Organization (“County Committee” or “LACCSDO”), upon application of a school district’s governing board, to change the method of election in a school district under its jurisdiction; and

WHEREAS, the County Committee has indicated that it will initiate this process on behalf of the District if the District so requests, and will consider any recommendation on specific trustee areas made by the District; and

WHEREAS, under the provisions of Education Code §§ 5019, 5020 and 5030, the establishment of trustee areas and adoption of a by-trustee area election process must be put to a vote by the electors of the District; and

WHEREAS, Education Code section 33050 *et seq.* allows the governing board of a school district to request the State Board of Education to waive all or part of any section of the Education Code or any regulation adopted by the State Board of Education that implements a provision of the Education Code, subject to certain exceptions; and

WHEREAS, Education Code sections 5019, 5020 and 5030 are not listed as exceptions in Education Code section 33050 *et seq.*, and can thus be waived; and

WHEREAS, to be able to use the new by-trustee area process to elect governing board members in 2012, it would be necessary for the District to obtain a waiver of the election process of Education Code §§ 5019, 5020 and 5030, from the State Board of Education; and

WHEREAS, Assembly Bill No. 684 (2011-12 Reg. Sess.), approved by the state Senate on August 30, 2011, and by the Assembly on September 2, 2011, and forwarded to the Governor on September 13, 2011, would authorize community college districts to adopt trustee area elections with the approval of the Community College Board of Governors;

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE CERRITOS COMMUNITY COLLEGE DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. By this resolution, and pursuant to Education Code §§ 5019(a), (c)(1) & 5030, the Board of Trustees applies to the Los Angeles County Committee on School District Organization to have the County Committee adopt a change in the method of electing members of the Cerritos CCD's Board from "at-large" elections, Cal. Educ. Code § 5030(a), to "by-trustee area" elections, Cal. Elec. Code § 5030(b), and to hold a public hearing thereon.

SECTION 2. By this resolution the Board hereby instructs District staff to prepare sample trustee area plans for the Board to consider, for recommendation to the County Committee.

SECTION 3. The Board hereby resolves to hold a public hearing in conjunction with the Board's regularly-scheduled meeting on December 7, 2011, to solicit public input and testimony on the proposed trustee area plans before submitting any such plan to the County Committee for consideration, and instructs District staff to provide notice of such hearing in accordance with the provisions of the Government Code.

SECTION 4. By this resolution, and pursuant to Education Code § 33050, the Board hereby resolves to hold a public hearing in conjunction with the Board's regularly-scheduled meeting on December 7, 2011, to solicit public input and testimony on whether to apply to the State Board of Education for a waiver of the of the election process of Education Code §§ 5019, 5020 and 5030, and instructs District staff to provide notice of such hearing in accordance with the provisions of the Government Code.

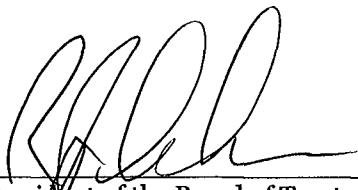
SECTION 5. Prior to December 7, 2011, the President shall make appropriate arrangements for the retention of a qualified demographic consultant to prepare sample trustee area plans for the review and consideration of the Board and the public.

SECTION 6. The President shall send a copy of this Resolution to the County Committee, and to take all other steps—including consultation with counsel—to give effect to the foregoing resolutions of the Board.

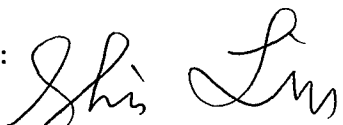
SECTION 7. In the event that AB 684 is signed into law by the Governor, and becomes effective following the date of this resolution, the District staff is directed to proceed, instead through the process identified in proposed Education Code § 72036.

PASSED AND APPROVED this 5th day of October 2011.

AYES: 6
NOES: 0
ABSTENTIONS: 0



Vice President of the Board of Trustees of the Cerritos
Community College District

Attested to: 

Clerk of the Board of Trustees of the
Cerritos Community College District

CERRITOS COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OCTOBER 19, 2011

- I. CALL TO ORDER The meeting was called to order at 6:00 p.m. by Mr. Tom Jackson, Board President. Those present were Mr. Bob Arthur, Dr. Tina Cho, Dr. Ted Edmiston, Dr. Bob Hughlett, Mr. Tom Jackson, Dr. Shin Liu, Ms. Jean McHatton and Ms. Areal Hughes, Student Trustee. Others present were the President/Superintendent, Interim Vice President of Academic Affairs, Vice President of Business Services, Vice President of Student Services, Faculty Senate President and the CSEA President.
- II. PLEDGE OF ALLEGIANCE The flag salute was led by Ms. Hughes.
- III. APPROVAL OF MINUTES A. It was moved by Dr. Hughlett and seconded by Mr. Arthur to approve the minutes of the regular meeting of October 5, 2011. The vote for approval was 6-0-1; Mr. Jackson abstained (student advisory vote: aye).
- IV. INSTITUTIONAL PRESENTATIONS A. Dr. Lacy presented Sylvia Arevalo with the Outstanding Classified Employee Award for the month of September 2011.
- B. Steve Richardson, Executive Director of Foundation and Community Advancement gave a presentation highlighting the new features of the Cerritos College Foundation website. He shared information regarding topics such as the Alumni Association, alumni news, the Foundation Facebook page, employee giving and planned giving. Mr. Jackson thanked him for his presentation and added that employee giving is a great and easy way to give back to Cerritos College.
- V. PUBLIC PRESENTATIONS Carolina Morales
Carolina Morales Carolina Morales, Cerritos College student, thanked the Board for offering more summer sessions this year. She stated that overlapping summer sessions do not allow students to take a prerequisite followed by the next course in the sequence during the summer session and asked the Board to consider changing the schedule.
- VI. CONSENT AGENDA It was moved by Dr. Hughlett and seconded by Mr. Arthur to approve the consent agenda and addendum. The vote for approval and/or ratification of the following items was unanimous (student advisory vote: aye):
- A. Accepted Gifts, as follows:
- FlavoRx Select Kit – flavoring for most commonly dispensed medications
Donated by: FlavoRx
Ursula Chizhik, Pharm. D.
9475 Gerwig Lane
Columbia, MD 21046
 - Handmade custom European-style workbench made from white oak, with Record face vise and John Nyquist tall vise. Includes Douglas Fir base
Donated by: John Barbee
P.O. Box 3537
Long Beach, CA 90803
- B. New Course Offerings, as attached.

- C. Stipends for Faculty Participating in the Basic Skills Projects for the Fall 2011 Semester, as attached.
- D. Change Order #2 (Bid #0809-04), Vigilant Insurance Company, Automotive Technology Modernization and Addition, as attached.
- E. Notice of Completion for Bid #0910-11, Fire Alarm System Replacement and New Mass Notification System – Group 2, as attached.
- F. Purchase Orders for the Period of July 1, 2011 through September 30, 2011
- G. New/Amended Contracts under \$25,000 for the Quarter Ending September 30, 2011:

New Contracts	C11-1000 to C11-1027	\$64,000.00
Amended Contracts		\$18,297.54

- H. Contracts, as follows:

Services
AMENDMENT

- 1. North County Vending
Assignment of Contract
Purchasing

North County Vending is currently in the process of selling its ownership to Canteen Vending. North County Vending has requested the consent of the College to assign their Agreement to Canteen Vending. The assignment will become effective October 1, 2011. No cost to the District.

NEW

- 2. San Francisco Community College District
California Early Childhood Mentor Programs
Health Occupations

To implement Early Childhood Mentor Programs in community colleges. The District will be designated as a local coordinator to recruit and select experienced childcare providers and directors to be mentors. These mentors will then be enrolled in a mentor class. This program is a support system for community childcare center directors and teachers. For period August 1, 2011 through July 31, 2012. No cost to the District.

Training

NEW

- 3. El Camino Community College District
Alternative Fuels Training
ATTE

To provide Alternative Fuels Training to large and small employers. For period November 21, 2011 to February 13, 2013. The District will receive \$500,000 for the training.

- I. Resignation(s) Accepted by the President/Superintendent, as follows:

Added by addendum:

Norman Nguyen, Media Equipment Technician (Student Success), effective October 20, 2011

- J. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2011-2012 Academic Year, as attached.
- K. Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

Added by addendum:

Campus Police Dispatcher Clerk (40% weekend position) @19-1 (\$1,030.00/mo + 5% weekend shift differential) effective October 29, 2011: Carsten Tice (Campus Police)

Program Assistant II @30-4 +L1 (\$3,981.00/mo.) effective October 24, 2011: Kristen Towhid (Academic Support, Institutional Effectiveness)

Locker Room Attendant (35 hours per week) @23-1 (\$2,465.75/mo + 2.5% swing shift differential) effective October 20, 2011: Mayra Maldonado (PE/Athletics)

VII. ADMINISTRATIVE MATTERS

- A. As information, the Board book contained Coordinating Committee Minutes for September 26, 2011.
- B. As information, the Board book contained the Construction Management Multiple Prime Delivery Method for LA/DSPS Classroom Building.
- C. Chris Skinnell of Nielsen Merksamer Parrinello Gross & Leoni, LLP gave a presentation on the legal and policy criteria governing the establishment of trustee areas. Mr. Jackson thanked him for his presentation.
- D. It was moved by Dr. Cho and seconded by Ms. McHatton to approve Resolution #11-22 to Specify Criteria to Guide the Establishment of Trustee Areas for Cerritos Community College District Board Members, as attached. The vote for approval was unanimous (student advisory vote: aye).

VIII. REPORTS

- A. Board of Trustees

Ms. McHatton enjoyed the "Our Hemisphere before Columbus" event hosted by Dr. Monica Bellas and Professor Walter Fernández on October 11.

Dr. Hughlett attended this year's CAPED Conference in Riverside. He stated that he has been involved with the organization since its inception and thanked Dr. Lacy and Cerritos College staff for their participation during the event.

Ms. Hughes stated that students have been very busy with Homecoming activities this week. She stated that Holly Bogdanovich gave a presentation to students regarding the Brown Act. She concluded by reminding everyone that the Great California ShakeOut drill is taking place on October 20 at 10:20 a.m.
- B. Faculty and Staff Leadership

Ms. Moore stated that several faculty participated in the 2011 Strengthening Student Success Conference.

C. President/Superintendent and Vice Presidents

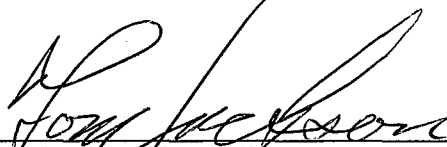
Dr. Brock stated that the Cerritos College musical "Return to the Forbidden Planet" was delightful.

Dr. Johnson stated that the LINC luncheon held earlier in the day was an enjoyable event. He concluded by sharing the latest issue of the "Financial Aid News Flash."

Mr. El Fattal indicated that staff has been collecting input regarding the latest version of the Facilities Master Plan and added that the deadline to submit feedback is November 7.

Dr. Lacy stated that the college received official notification that Cerritos College was selected by a unanimous vote to receive the Chancellor's Student Success Award for 2011 for the iFALCON program. She thanked CCFF for the opportunity to participate in a forum earlier in the day. She concluded by stating that the process has begun to recruit for the Vice President of Academic Affairs and Vice President of Human Resources positions and added that staff plans to make a recommendation for each position by March 2012.

- IX. CLOSED SESSION The Board adjourned to closed session at 6:59 p.m.
- X. RECONVENE The Board reconvened at 7:40 p.m.
- XI. ADJOURNMENT The Board adjourned at 7:40 p.m.
- XII. NEXT REGULAR MEETING The next regular meeting of the Board of Trustees is scheduled for Wednesday, November 2, 2011 at 6:00 p.m.



Tom Jackson, Board President



Dr. Shin Liu, Board Secretary

TECHNOLOGY**MTT 61****MasterCAM Multi-Axis Milling****1.5 Units****Class hours: 1.5 Lecture****Prerequisite: MTT 278 or equivalent with a grade of Pass or "C" or higher****Corequisite: None****Recommendation: None**

This course advances the student's skill in the programming of 4- and 5-axis milling machines using MasterCAM. Students will also learn to program Curve, Swarf, Flow, Multi, and Port surfaces and solids. Basic collision control strategies and rotary axis machining are fully incorporated into this class.



MTT 96L**CNC Multi-Axis Mill Machining Laboratory****1.0 Unit****Class hours: 3.0 Lab****Prerequisite: MTT 91L or equivalent with a grade of Pass or "C" or higher****Corequisite: MTT 61 or equivalent with a grade of Pass or "C" or higher, or prior completion****Recommendation: None**

This course is designed to further develop specialized Computer Numerical Control (CNC) Multi-Axis Milling Machine skills using Computer Assisted Manufacturing (CAM) software and hardware on a semi-autonomous basis. Students will receive instructions and blueprints of parts requiring 4- or 5-axis milling machining from the instructor and work on those projects individually. Students will plan the work, select the programming method given the tolerances of the part, select the fixture, tools, and run a first article on a multi-axis CNC Mill.

BUSINESS, HUMANITIES AND SOCIAL SCIENCE**Administration of Justice Certificate**

The Administration of Justice program has had a transfer associate degree for years and is changing it at this time to parallel the new AS-Transfer degrees created by SB 1440, passed by the state legislature last summer. This legislation requires community colleges to create streamlined associate degree options for multiple majors. The streamlined degrees, which are based on a state-wide model curriculum, will allow students an easy path to completion and provides some transfer/acceptance priorities for students who complete them. This administration of justice degree is the third one adopted this year by the Curriculum Committee, the first being in Communications, second being in Sociology, which the board approved in an earlier meeting.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent 
REVIEWED BY: Dr. Bryan Reece, Dean of Academic Success and Institutional Effectiveness 
PREPARED BY: Dr. Francie Quaas-Berryman, Developmental Education Coordinator
DATE: October 19, 2011
SUBJECT: **Consideration of Approval of Stipends for Faculty Participating in the Basic Skills Projects for the Fall 2011 Semester**

RECOMMENDATION

It is recommended that the Board of Trustees approve payments for the named employees for their participation in the Basic Skills/Developmental Education projects for the Fall 2011 semester.

OVERVIEW

The College Committee on Developmental Education has sponsored several grants and projects as part of the five-year plan developed in response to the California Basic Skills Initiative.

ANALYSIS

During the Fall 2011 semester, faculty participated in several projects designed to better prepare faculty to meet the needs of students with developmental skills, providing a variety of instructional strategies for active learning, and faculty training for specialized populations of students. Innovative projects this semester included the Teaching and Learning Certificate Modules, and sponsorship of our Math 20 and Math 5 Learning Communities.

FINANCIAL IMPLICATIONS

No general funds will be used for these stipends. Basic Skills Initiative funds will be utilized for this expenditure. The following faculty members are to receive stipends:

Name	Amount
Alvarez, Lydia	\$1,000.00
Banga, Shelli	\$800.00
Barbari, Nicole	\$400.00
Beck, Karen	\$400.00
Bernal, Crystal	\$400.00
Cagnolatti, Damon	\$2,000.00
DiGiovanni, Sybil	\$3,000.00
El Abyad, Abdelwahab	\$350.00
Elam, Christine	\$400.00
Flores, Wilfredo	\$350.00
Flores-Salcido, Dahlia	\$800.00
Ford, Diane	\$350.00
Garza, Javier	\$400.00

George, Patty	\$350.00
Gonzales, Gilda	\$800.00
Gonzalez, Keri	\$400.00
Green, Chad	\$1,000.00
Harlow, Megan	\$400.00
Henderson, Scottie	\$400.00
Hernandez, Irma	\$400.00
Herrera, Veronica	\$1,000.00
Hoyla, Sheela	\$400.00
Hsaio, John	\$800.00
Hurtado, Henrietta	\$800.00
Lovejoy, Niki	\$1,000.00
Ly, Lisa	\$350.00
Lykissas, Alexi	\$1,000.00
Morales, Alberto	\$400.00
Nikdel, Mojdeh	\$350.00
O' Dell, Jeff	\$800.00
O' Grady, Jennifer	\$800.00
Obazuaye, Sunday	\$500.00
Pallwitz, Karla	\$350.00
Palma, Jennifer	\$400.00
Perez, Carlos	\$800.00
Pham, Mai-Anh	\$350.00
Ramos, Jerry	\$800.00
Reeve, Melanie	\$400.00
Rice, Greta	\$400.00
Rios, Rebecca	\$800.00
Ronquillo, Jaclyn	\$2,000.00
San Nicolas, Kathleen	\$400.00
Sanchez, Marisol	\$400.00
Sanchez, Shannon	\$800.00
Soto, Armando	\$400.00
Sterling, Merrick	\$350.00
Toal, Shane	\$800.00
Tydell, Chace	\$400.00
Unrath, Elizabeth	\$400.00
Valenzuela, Enrique	\$800.00

000208

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: David El Fattal, Vice President of Business Services *DEF*
PREPARED BY: Jenney Ho, Director of Purchasing
DATE: October 19, 2011
SUBJECT: **Consideration of Approval of Change Order #2 (Bid #0809-04), Vigilant Insurance Company, Auto Technology Modernization and Addition**

RECOMMENDATION

It is recommended that the Board of Trustees approve Change Order #2 in the amount of \$68,119.00 for the Auto Technology Modernization and Addition.

OVERVIEW

On March 16, 2011, the Board awarded a contract to Vigilant Insurance Company for the Auto Technology Modernization and Addition. One change order has been previously approved by the Board as follows:

Change Order #1 – September 7, 2011 - \$30,477.00

Public Contract Code Section 20659 requires Board approval for a change order to a public works bid.

ANALYSIS

The total cost for the attached items in this Change Order #2 is \$68,119.00. The original contract amount approved by the Board was \$5,218,600.00. Change Order #2 has been reviewed by Tilden-Coil Constructors (Construction Management); and the Vice President of Business Services. Please refer to the attachment for the items, details and approvals of Change Order Number Two.

FINANCIAL IMPLICATIONS

The cost will be \$68,119.00 bringing the total contract amount to \$5,317,196.00. Funding is from the GO Bond.

000209

Project: Cerritos College
Automotive Technology Complex
Modernization & Addition
11110 Alondra Blvd
Norwalk, CA 90650

Change Order Number: 02

To: Vigilant Insurance Company
15 Mountain View Road
Warren, NJ 07059
P: 908-903-5339
F: 908-903-5537

Summary:

Item 2.01

Description: Provide and install additional uni-strut to mount new light fixtures in Building B - Room 62.
Reference: EMAE Change Order Request # 72, Request For Information # 199.
Reason: The contract documents identified the uni-strut in this room as existing for the new light fixtures to mount to however, no uni-strut existed in this particular room.
Requested by: Contractor
Cost: Add \$ 2,176.00
Time Extension: Days 0

Item 2.02

Description: Modify wall panel to create access door into the Auto Storage Enclosure to the North of Building B.
Reference: EMAE Change Order Request # 95, Request For Information # 229.
Reason: In order to securely access the chain pulls to operate the roll up doors, this access panel was provided.
Requested by: Architect
Cost: Add \$ 1,025.00
Time Extension: Days 0

Item 2.03

Description: Relocate Existing Power Receptacles in Building B - Room 52.
Reference: EMAE Change Order Request # 97, Request For Information # 242.
Reason: The new metal casework conflicted with the existing power receptacles. Portions of the casework were adjusted to accommodate one receptacle and one receptacle was deleted, each at no additional cost. Three receptacles were rewired and connected to circuitry in the adjacent room; these receptacles are also to be replaced with new GFCI receptacles as they are adjacent to an existing sink.
Requested by: Architect
Cost: Add \$ 1,326.00
Time Extension: Days 0

000210

Item 2.04

Description: Furnish and install new power cords on existing campus welding equipment.
Reference: Change Event # 90, Field Work Directive # 79, EMAE Change Order Request # 99
Reason: The existing welding equipment was found to have an older type of power connector (plug). It was determined to remove and replace the power cords and connectors with the current type of connector, as to correspond with the new power receptacles within the building.

Requested by: Bovis

Cost: Add \$ 1,225.00
Time Extension: Days 0

Item 2.05

Description: Revise and upgrade four 30A receptacles and circuitry to 50A in Room # 50.
Reference: Architect's Supplemental Instructions # 08R, Field Work Directive # 1-TCC, EMAE Change Order Request # 106
Reason: Campus equipment requirement.

Requested by: Campus.

Cost: Add \$3,500.00
Time Extension: Days 0

Item 2.06

Description: Lower existing plumbing and electrical to install new structural steel beams above Room # 17 in Building A.
Reference: Request For Information # 314, Jaynes Change Order Request # A-RFI314.
Reason: Existing plumbing and electrical were inline with the location required for the new structural steel to support the new HVAC units on the roof.

Requested by: Architect

Cost: Add \$2,782.00
Time Extension: Days 0

Item 2.07

Description: Remove concrete under the existing building slab for new vehicle lifts installation.
Reference: Request For Information # 306, Jaynes Change Order Request # A-RFI306.
Reason: Unforeseen Condition - Upon opening the concrete floor of the building, an existing unforeseen concrete pit was found (believed to be from a previously removed vehicle lift) and required to be removed to allow for the new vehicle lifts to be installed.

Requested by: Contractor

Cost: Add \$4,973.00
Time Extension: Days 0

Item 2.08

Description: Disconnect and remove existing IDF at Room # 17 in Building A.
Reference: Architect's Supplemental Instructions # 14T, Jaynes Change Order Request # A-ASI#014T.
Reason: The removal of this IDF was to be captured in the AV/IT scope of work however, it was necessary for it to be removed during the demolition phase of the building renovation.

Requested by: Architect

Cost: Add \$807.00
Time Extension: Days 0

Item 2.09

Description: Electrical rough-in revisions for future AV/IT.
 Reference: Architect's Supplemental Instructions # 13T, Jaynes Change Order Request # A-ASI#013T-R2.
 Reason: Provide revised and additional electrical conduits to match the finalized AV/IT plans.
 Requested by: Campus
 Cost: Add \$1,558.00
 Time Extension: Days 0

Item 2.10

Description: Demolition of old Frantones structure and replacement of damaged concrete paving.
 Reference: Architect's Supplemental Instructions # 15T, Jaynes Change Order Request # A-ASI#015T.
 Reason: Old structure in need of removal. Also includes the replacement of damaged concrete paving at three adjacent locations (tripping hazards).
 Requested by: Campus
 Cost: Add \$23,963.00
 Time Extension: Days 0

Item 2.11

Description: Additional structural steel beams above Room # 20 in Building A to support new HVAC unit PAC-1 on the roof.
 Reference: Architect's Supplemental Instructions # 16T, Jaynes Change Order Request # A-ASI#016T.
 Reason: The existing structure was found to be inadequate to support the new HVAC unit and two additional structural beams are required. We looked at relocating the HVAC unit however, in order to keep the unit behind the mechanical screen it was un able to be moved.
 Requested by: Architect
 Cost: Add \$24,784.00
 Time Extension: Days 0

SUMMARY of COST:

TOTAL OF THIS CHANGE ORDER **\$68,119.00**
 TOTAL ADDITIONAL WORKING DAYS: 0 (zero)

CONTRACT SUMMARY:

Original Contract Amount	\$	5,218,600.00
Net change by previous Change Orders	\$	30,477.00
Net sum prior to this Change Order	\$	5,249,077.00
Amount of This Change Order	\$	68,119.00
New Contract Sum	\$	<u>5,317,196.00</u>


Percentage of Change to Contract 1.9%

This Change Order is hereby executed on the ____ day of _____, 2011.

Approved By:

Approved By:

CERRITOS COLLEGE
DAVID EL FATTAL, V.P. OF BUSINESS SERVICES
11110 ALONDRA BLVD.
NORWALK, CA 90650



VIGILANT INSURANCE COMPANY (BENCHMARK)
LARRY JABLIN, AGENT
15 MOUNTAIN VIEW RD. (2 VENTURE, STE. 200)
WARREN, NJ 07059 (IRVINE, CA 92618)

Reviewed By:

Reviewed By:

TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN, PROJECT MANAGER
11110 ALONDRA BLVD.
NORWALK, CA 90650

TATE SNYDER KIMSEY / CALDWELL
JOHN THOMAS, ARCHITECT
3107 WASHINGTON BLVD.
MARINA DEL REY, CA 90292

CERRITOS COLLEGE

TO: Board of Trustees

FROM: Dr. Linda Lacy, President/Superintendent *LL*

REVIEWED BY: David El Fattal, Vice President of Business Services *DEF*

PREPARED BY: Jenney Ho, Director of Purchasing

DATE: October 19, 2011

SUBJECT: **Consideration of Approval of Notice of Completion for Bid 0910-11, Fire Alarm System Replacement & New Mass Notification System – Group 2**

RECOMMENDATION

It is recommended that the Board of Trustees approve the Notice of Completion for FEI Enterprises Inc. for the Fire Alarm System Replacement & New Mass Notification System – Group 2 project at Cerritos Community College District as presented.

OVERVIEW

The District issued a contract to FEI Enterprises Inc. on June 28, 2010. As required by Public Contract Code, the District must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

ANALYSIS

This project was completed on September 18, 2011. A Notice of Completion needs to be approved by the Board of Trustees and filed with the County Recorder.

FINANCIAL IMPLICATIONS

The total contract amount was \$758,092.19.

RECORDING REQUEST BY
WHEN RECORDED MAIL TO:

CERRITOS COMMUNITY COLLEGE
DISTRICT, ATTENTION: JENNEY HO
11110 ALONDRA BOULEVARD
NORWALK, CALIFORNIA 90650

SPACE ABOVE THIS LINE RESERVED
FOR RECORDER'S USE

TITLE(S)

**NOTICE OF COMPLETION
CERRITOS COMMUNITY COLLEGE DISTRICT**

NOTICE IS HEREBY GIVE, pursuant to the provisions of Section §3093 of the Civil code of the State of California, that the **CERRITOS COMMUNITY COLLEGE DISTRICT**, of Los Angeles County, as owner of the property known as **Cerritos Community College**, located at **11110 Alondra Boulevard, Norwalk, California**, caused improvements to be made to the property to wit: **Fire Alarm System Replacement & New Mass Notification System – Group 2, Bid #0910-11** contract for the doing of which was heretofore entered into on the **28th day of June, 2010** which contract was made with **FEI Enterprises Inc.**, contract number **#C09-1119**, as contractor; that said improvements were completed on the **18th day of September, 2011**, and accepted by formal action of the governing board of said DISTRICT on the **19th day of October, 2011**; that title to said property is vested in the **CERRITOS COMMUNITY COLLEGE DISTRICT** of Los Angeles County, California; that the surety for the above named contractor is **First Sealord Surety, Inc.**

I certify or declare under penalty of perjury that the foregoing is true and correct.

CERRITOS COMMUNITY COLLEGE DISTRICT OF LOS
ANGELES COUNTY, CALIFORNIA

By: _____
David El Fattal
Vice President of Business Services

Date: _____

Place of Execution: Norwalk, California

000215

FACULTY HOURLY - SCIENCE, ENGINEERING & MATHEMATICS**Reemployed**

Name		Discipline	Salary Placement	Rate
Edson-Perone	Lorraine	Mathematics	B5	60.33

COUNSELOR HOURLY - STUDENT SERVICES**Reemployed**

Name		Assignment	Salary Placement	Rate
Castro	Griselda	Adult Education	C2	43.10

EMPLOYMENT OF CLASSIFIED, SHORT-TERM, SUBSTITUTE,
AND/OR STUDENT HOURLY PERSONNEL

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS
PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS,
WHICHEVER OCCURS FIRST

Saradeth, Bounsathit	Aide-General (Clerical)	\$8.00/hr	08/15/11
Akil, Ali	Aide-Special (Tutor)	\$8.00/hr	08/25/11
Mahmood, Zanjbeel	"	"	"
Sorin, Ciera	"	"	"
Vega, Vanessa	"	"	"
Mejia, Eric*	Clerk	\$8.64/hr	08/25/11
Pham-Cobb, Diana*	"	"	"
Alvillar, Andrew	Instructional Aide I	\$9.56/hr	07/05/11
Ascencio, Marilyn*	"	"	08/25/11
Billish, Joe	"	"	08/15/11
Bodine, Kelly	"	"	09/01/11
Choudry, Anum	"	"	08/15/11
Marin, Nancy	"	"	"
Morrison, Chris	"	"	09/05/11
Porch, Lou	"	"	08/10/11
Reta, Robert	"	"	"
Whitt, John*	"	"	09/02/11
Zubiri, Arlene*	"	\$9.99/hr (2)	09/01/11
Jarmon, Carlotta*	Intermediate clerk	\$9.56/hr	08/25/11
Ojeda, Carmen*	"	"	"
Fierros, Christopher	Aide-Special (Reg. Account Clerk)	\$9.76/hr	08/01/11
Duran, Ricardo	Custodian	\$9.76/hr	07/01/11
Garcia, Cecilia	"	"	"
Gutierrez, Mireya	"	"	"
Schwarzenbach, Brad	Gardener/Groundskeeper	\$9.99/hr	07/01/11
Flores-Barragon, Luis	Aquatics Specialist	\$10.11/hr	08/15/11
Joson, Joseph	"	"	07/05/11

* Categorically Funded

** Specially Funded

Presented to the Board of Trustees 10/19/11

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

Gutierrez, Alexandra	Educational Technology Trainer	\$18.60/hr	08/15/11
Evans, Max**	Cont. Ed. Specialist (Cultural Arts)	\$28.07/hr	09/19/11
Chan, Jennessa**	Community Education Specialist	\$29.15/hr	09/01/11
Morales, Paola	Americal Sign Language Interpreter Instructional Support	\$41.00/hr	08/11/11
Kremer, Nick**	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	07/01/11
Medina, Michael**	"	"	09/08/11

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *ML*
REVIEWED BY: Mr. David El Fattal, Vice President of Business Services *DSF*
DATE: October 19, 2011
SUBJECT: **Consideration of Approval of Resolution #11-22 to Specify Criteria to Guide the Establishment of Trustee Areas for Cerritos Community College District Board Members**

RECOMMENDATION

That the Board of Trustees adopt Resolution #11-22 to specify criteria to guide the establishment of trustee areas for Board Members of Cerritos Community College District.

OVERVIEW

Members of the Board of Trustees are currently elected in "at-large" elections, *i.e.*, elections in which "each member of the governing board [is] elected by the registered voters of the entire district . . .," Cal. Educ. Code § 5030(a). At-large electoral systems such as the District's are subject to challenge under the California Voting Rights Act of 2001, codified at sections 14025–14032 of the California Elections Code ("CVRA").

On October 5, 2011, the Board of Trustees initiated key steps toward the process of changing the District's method of election from at-large to "by-trustee area" by adopting Resolution No. 11-20.

ANALYSIS

On October 8, 2011, California Education Code § 72036 was enacted into law, authorizing the Board of Trustees of a District to change the District's method of electing its governing board members, subject to approval by the Board of Governors of the California Community Colleges. This new law substantially streamlined the process for making such a change.

As a precursor to the Board's future consideration and adoption of a specific trustee area plan for adoption and use at the 2012 elections and beyond for the District Board of Trustees, the proposed Resolution #11-22 adopts criteria to guide the establishment of trustee areas consistent with legal requirements, including reasonably equal population and section 2 of the federal Voting Rights Act, and which address other concerns and considerations important to the District.

FINANCIAL IMPLICATIONS

Unknown at this time.

RESOLUTION NO. 11-22

**A RESOLUTION OF THE BOARD OF TRUSTEES
OF THE CERRITOS COMMUNITY COLLEGE
DISTRICT TO SPECIFY CRITERIA TO GUIDE
THE ESTABLISHMENT OF TRUSTEE AREAS
FOR CERRITOS COMMUNITY COLLEGE
DISTRICT BOARD-MEMBERS**

WHEREAS, the Cerritos Community College District (“District”) currently elects each member of its governing board “at-large”, *i.e.*, “by the registered voters of the entire district” (Educ. Code. § 5030(a)); and

WHEREAS, California Education Code § 72036, enacted into law on October 8, 2011, authorizes the Board of Trustees of the District (“Board”) to change the District’s method of electing its governing board members, subject to approval by the Board of Governors of the California Community Colleges; and

WHEREAS, on October 5, 2011, the Board adopted Resolution No. 11-20, initiating the process of changing the District’s method of election to “by-trustee area” elections, *i.e.*, elections in which “one member of the governing board shall be elected from each trustee area[,]” and in which “[a] candidate for election as a member of the governing board shall reside in, and be registered to vote in, the trustee area he or she seeks to represent[,]” Cal. Educ. Code § 72036(a); and

WHEREAS, the Board proposes to consider and adopt a specific trustee area plan for adoption and use at the 2012 elections for the District Board and beyond; and

WHEREAS, for that purpose the District has retained experienced legal counsel, and anticipates retaining an experienced redistricting/demographic consulting firm, to advise it on the process of preparing a trustee area plan; and

WHEREAS, on October 19, 2011, the Board and the public received a presentation from the District’s legal counsel regarding the current demographics of the District under the 2010 census and the procedures and legal and policy criteria governing redistricting, and received public comment regarding appropriate criteria; and

WHEREAS, the Board has fully considered the presentations of its counsel and all of the public comments received; and

WHEREAS, the Board now wishes to adopt criteria to guide the establishment of trustee areas consistent with legal requirements, including reasonably equal population and Section 2 of the federal Voting Rights Act, and which address other concerns and considerations important to the District.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE CERRITOS COMMUNITY COLLEGE DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The above recitals are true and correct.

SECTION 2. The Board of Trustees hereby adopts the criteria identified in Exhibit A to this Resolution as criteria to guide the establishment of trustee areas for the 2012 governing board elections in the District.

SECTION 3. The President/Superintendent is hereby authorized and directed to retain an experienced redistricting/demographic consulting firm and instruct the professional demographer to formulate one or more trustee area plan scenarios based upon the criteria specified in Exhibit A for review by the public at a public hearing and for consideration by the Board of Trustees at a future meeting.

SECTION 4. The President/Superintendent shall consult with legal counsel to resolve any legal issues necessary to give effect to this Resolution.

PASSED AND APPROVED this 19th day of October 2011.

AYES: 7

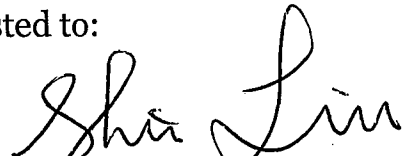
NOES: 0

ABSTENTIONS: 0



President of the Board of Trustees of the
Cerritos Community College District

Attested to:



Clerk of the Board of Trustees of the
Cerritos Community College District

EXHIBIT A

Specification of Criteria to Guide the Establishment of Trustee Areas

1. The boundaries of the trustee areas shall be established so that the trustee areas are equal in population as defined by law.
2. The boundaries of the trustee areas shall not be gerrymandered in violation of the principles established by the United States Supreme Court in *Shaw v. Reno*, 509 U.S. 630 (1993), and its progeny.
3. The boundaries of the trustee areas shall be established so that the trustee areas do not result in a denial or abridgement of the right of any citizen to vote on account of race or color as provided in Section 2 of the federal Voting Rights Act.
4. The boundaries of the trustee areas shall observe communities of interest, including: the underlying cities contained within the District; the underlying school districts contained within the District; rural or urban populations; social interests; agricultural, industrial or service industry interests; and the like, insofar as practicable.
5. The boundaries of the trustee areas shall be compact, insofar as practicable.
6. The boundaries of the trustee areas shall be created to contain cohesive, contiguous territory, insofar as practicable.
7. The boundaries of the trustee areas may observe topography and geography, such as the existence of mountains, flat land, forest lands, man-made geographical features such as highways and canals, etc. as natural divisions between districts, insofar as practicable.
8. Unless otherwise required by law, the trustee areas shall be created using whole census blocks.
9. The boundaries of the trustee areas may avoid the "pairing" of incumbents in the same trustee area, insofar as this does not conflict with the constitution and laws of the State of California and the United States.
10. The boundaries of the trustee areas shall comply with such other factors which become known during the redistricting process and are formally adopted by the Board of Trustees.

**Cerritos Community College District
Summary Demographics - October 19, 2011**

	Totals	%
Total Pop.	433,486	
Trustees	7	
Ideal Trustee Area Pop.	61,927	
Hispanic	231,415	53.38%
NH White	86,309	19.91%
NH Black	25,638	5.91%
NH Amer. Ind.	1,755	0.40%
NH Asian	82,902	19.12%
NH Hawaiian/Pacific Islander	1,957	0.45%
NH Other	1,075	0.25%
NH Other MR	2,435	0.56%
VAP	321,835	
18+ Hispanic	156,914	48.76%
NH 18+ White	74,679	23.20%
NH 18+ Black	18,441	5.73%
NH 18+ Amer. Ind.	1,427	0.44%
NH 18+ Asian	66,680	20.72%
NH 18+ Hawaiian/Pacific Islander	1,383	0.43%
NH 18+ Other	772	0.24%
NH 18+ Other MR	1,539	0.48%
CVAP (SWDB)	244,984	
Hispanic CVAP	102,357	41.78%
NH White CVAP	74,352	30.35%
NH Black CVAP	16,616	6.78%
NH Amer. Ind. CVAP	868	0.35%
NH Asian CVAP	47,642	19.45%
NH Hawaiian/Pacific Islander CVAP	733	0.30%
NH Indian + White CVAP	703	0.29%
NH Asian + White CVAP	732	0.30%
NH Black + White CVAP	346	0.14%
NH Indian + Black CVAP	79	0.03%
NH Other & MR CVAP	556	0.23%
Registered Voters (Nov 2010 - SWDB)	200,282	
SS Registered Voters (Nov 2010 - SWDB)	80,521	40.20%
Filipino Registered Voters (Nov 2010 - SWDB)	6,040	3.02%
AS Registered Voters (Nov 2010 - SWDB)	19,084	9.53%
Voters (Nov 2010 - SWDB)	96,678	
SS Voters (Nov 2010 - SWDB)	35,250	36.46%
Filipino Voters (Nov 2010 - SWDB)	2,608	2.70%
AS Voters (Nov 2010 - SWDB)	7,697	7.96%

NH = Not of Hispanic Origin
MR = Multiracial
CVAP = Citizen Voting Age Population
SS = Spanish-Surnamed
AS = Asian-Surnamed
SWDB = Statewide Database

CERRITOS COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NOVEMBER 2, 2011

- I. CALL TO ORDER The meeting was called to order at 6:00 p.m. by Mr. Tom Jackson, Board President. Those present were Mr. Bob Arthur, Dr. Tina Cho, Dr. Ted Edmiston, Dr. Bob Hughlett, Mr. Tom Jackson, Dr. Shin Liu and Ms. Jean McHatton. Ms. Areal Hughes, Student Trustee was not present. Others present were the President/Superintendent, Interim Vice President of Academic Affairs, Vice President of Business Services, Vice President of Student Services, Interim Vice President of Human Resources, Faculty Senate President and the CSEA President.
- II. PLEDGE OF ALLEGIANCE The flag salute was led by Mr. Arthur.
- III. APPROVAL OF MINUTES A. It was moved by Mr. Arthur and seconded by Dr. Edmiston to approve the minutes of the regular meeting of October 19, 2011. The vote for approval was unanimous.
- IV. PUBLIC HEARING A. Mr. Jackson opened the public hearing for Proposed Trustee Areas. Peter Morrison, Ph.D. provided a presentation of the proposed trustee areas, as summarized below. It was moved by Mr. Arthur to close the public hearing. The vote for approval was unanimous.
- V. INSTITUTIONAL PRESENTATIONS
Draft Trustee Areas A. Peter Morrison, Ph.D. gave a presentation on trustee area redistricting. He discussed the required redistricting criteria, traditional redistricting criteria, objectives in drafting plans and reviewed draft plans 1A, 1B and 2. A copy of the presentation can be found at: http://cms.cerritos.edu/uploads/Board/BoardBooks/LGDR_Cerritos_CCD_10_31_2011.pdf.
- VI. PUBLIC PRESENTATIONS
George Jarrett George Jarrett spoke regarding health benefits and asked that all groups on campus be treated fairly. He stated that it wouldn't cost the District much to continue to support health benefits but it would be very costly to individual families. He added that faculty take health benefits into consideration when considering employment options.
- Bob Chester Bob Chester stated that the issue of health benefits is a matter of fairness. He stated that new faculty members receive less than half of what a new management or classified employee receives. He stated that he hasn't heard of any progress from the Health Benefits Task Force. He added that there is discontentment on campus that must be addressed.
- Dr. Ted Stolze Dr. Ted Stolze submitted 115 signed documents from faculty on campus indicating that part-time faculty should be allowed to participate in the group rate for health benefits.
- Matt Paige Matt Paige stated that there are only two days left in the open enrollment window and implored the Board to allow for more time for faculty to make important health care decisions.
- Jack Swanson Jack Swanson shared that he was diagnosed with throat cancer in 2008 and added that he is grateful to have a PPO, which was instrumental in his recovery.

Dr. Solomon Namala

Solomon Namala spoke about the issue of fairness as it pertains to health benefits on campus. He stated that as a member of the CCFF finance team, he has found that the college is not in a dire fiscal crisis. He stated that the college is shepherding resources well. He stated that the end of open enrollment is on November 4 and that is not enough time to make health care decisions should the district change its practices. He added that nothing has come from the Health Benefits Task Force.

Chris Arfwedson

Chris Arfwedson indicated that she feels she is speaking for some if not most faculty in the Nursing department. She stated that the college is in dire circumstances yet members of administration have given themselves a pay raise. She stated that there has been no shared sacrifice on campus. She added that Board members are part-time employees who enjoy health benefits and questioned why part-time faculty are not afforded those same benefits.

Chris Bacon

Chris Bacon stated that he is a student in his third semester in the Nursing program. He requested that the Board provide more funding for the Skills Lab. He indicated that students appreciate the high-tech lab, but there are not enough faculty to teach them.

Malcolm Harvey

Malcolm Harvey stated that he is a second year student in the Nursing program. He shared that he was honored to be accepted at three nursing schools but chose Cerritos College because of the Skills Lab and world class faculty. He urged the Board to provide more funding for the program and added that as a grant is about to expire, the program could lose important resources.

VII. CONSENT AGENDA

It was moved by Dr. Hughlett and seconded by Mr. Arthur to approve the consent agenda and addendum. The vote for approval and/or ratification of the following items was unanimous:

- A. Career Technical Education (CTE) Teacher Preparation Pipeline Grant Faculty Stipends, as attached.
- B. Change Order #1 (Bid #0910-10), Western Audio Visual, Classroom/Lab/Office Building 1 – AV/Data, as attached.
- C. Notice of Completion for Bid #0809-12, North/South Fire Lane, as attached.
- D. Notice of Completion for Bid #0910-02, Swimming Pool Demolition and Site Improvement, as attached.
- E. Rejection of Vigilant Insurance Company Government Code Claim, as attached.
- F. General Fund, Special Reserve Funds, Restricted Funds, Financial Aid Fund, and Payroll Clearance Fund Warrants for the Quarter Ending December 31, 2010

Payroll "A" Warrants	5,098	\$12,197,909.10
Other "B" Warrants	3,447	\$12,780,785.20

G. Contracts, as follows:

Services

NEW

1. Governet (Curric-Unet)

Curriculum Development

Academic Affairs

For an online curriculum development and workflow automation program. For period November 3, 2011 through November 2, 2012.

Total cost is \$49,000 with funding from Academic Affairs.

2. Peter A. Morrison & Associates, Inc.

Demographic Services

Business Services

To provide demographic services with regard to establishing trustee areas. For period November 3, 2011 through June 30, 2012. Total cost is not to exceed \$35,000 with funding from Business Services.

H. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2011-2012 Academic Year, as attached.

I. Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

Added by addendum:

Account Technician II @28-4 (\$3,622.00/month) effective November 3, 2011: Cynthia Chavez (Fiscal Services)

Buyer @37-2 + L2 (\$4,489.38/month) effective November 15, 2011: Mayra Radillo (Purchasing)

Lead Buyer @40-L2 (\$5,532.35/month) effective October 25, 2011: Inez Pineda-Ruelas (Purchasing)

Mail Clerk/Switchboard Operator @25-L1 (\$3,717.00/month) effective October 28, 2011: Maribel Gomez (Purchasing)

Secretary @30-2 (\$3,461.00/month) effective November 7, 2011: Stephanie Barlow (Purchasing)

J. Unpaid Leave of Absence, as follows:

Kimberly Rosenfeld, Professor (Speech Department), 20% unpaid leave of absence from January 9, 2012 through May 18, 2012

VIII. ADMINISTRATIVE MATTERS

A. As information, the Board book contained Coordinating Committee Minutes for October 10, 2011.

IX. REPORTS

A. Board of Trustees

Dr. Hughlett enjoyed the K-12 Partners Breakfast and was impressed that so many districts have partnerships with the college.

Dr. Liu stated that there was a lot of positive energy at the K-12 Partners Breakfast.

Mr. Jackson stated that the Homecoming floats were great. He added that the soccer games have also been enjoyable and urged everyone to explore the many different programs on campus.

B. Faculty and Staff Leadership

Ms. Moore stated that with regard to health benefits, she hopes that all employee groups are treated equally if the college has to reduce

benefits. She also asked that employees not be backed against the open enrollment deadline.

Ms. Laughon stated that CSEA has not even had an opportunity to meet with the District at the bargaining table. She stated that there has been no response from the District and that it can be considered an unfair labor practice. She stated that CSEA is working hard and shouldn't be ignored, and added that it is difficult to retain good employees without good benefits.

C. President/Superintendent and Vice Presidents

Dr. Brock stated that the Spring schedule has been posted on the Cerritos College website.

Dr. Johnson stated that over 9,500 students have been served in the Counseling department. He added that the Student Senate has been discussing CSU local service areas.

Dr. Lacy stated that she will meet with Cal State Long Beach President King Alexander on November 16 to discuss local service areas. She stated that the students who participated in the South Coast Conference on October 29 did a great job and added that it was an exciting event. She concluded by stating that the college is planning to hire 26 new faculty members to meet its Faculty Obligation Number requirements.

X. CLOSED SESSION

The Board adjourned to closed session at 7:16 p.m.

XI. RECONVENE

The Board reconvened at 8:36 p.m.

Read Out

Ms. McHatton reported that in closed session the Board of Trustees approved the employment of Edmund Miranda as Dean of Academic Affairs on Grade 42, Step 1 of the Management and Confidential Salary Schedule (\$10,511.00 per month), effective January 3, 2012. The vote for approval was unanimous.

Read Out

Dr. Hughlett reported that in closed session the Board of Trustees approved the employment of David Moore as Director of Physical Plant and Construction Services on Grade 38, Step 2 of the Management and Confidential Salary Schedule (\$9,533.00 per month), effective December 5, 2011. The vote for approval was unanimous.

Read Out

Mr. Arthur reported that in closed session the Board of Trustees approved the employment of Dr. Yannick Real as Instructional Dean of Technology on Grade 42, Step 1 of the Management and Confidential Salary Schedule (\$10,511.00 per month), effective January 3, 2012. The vote for approval was unanimous.

ADJOURNMENT

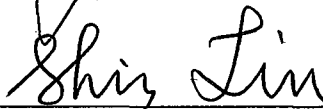
The Board adjourned at 8:37 p.m.

XII. NEXT REGULAR
MEETING

The next regular meeting of the Board of Trustees is scheduled for
Wednesday, December 7, 2011 at 6:00 p.m.



Tom Jackson, Board President



Dr. Shin Liu, Board Secretary

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL* *MB*
REVIEWED BY: Dr. Marilyn Brock, Interim Vice President of Academic Affairs
PREPARED BY: Sue Parsons, Director of Teacher TRAC and Learning Communities *SP*
DATE: November 2, 2011
SUBJECT: **Consideration of Approval of the Career Technical Education (CTE) Teacher Preparation Pipeline Grant Faculty Stipends**

RECOMMENDATION

It is recommended that the Board of Trustees approve payment of CTE Teacher Preparation Pipeline Grant stipends to Lydia Alvarez, Jeff Bradbury, Danielle Carney, Angela Conley, David Fabish, Jason Foral, Anthony Fortner, Susan Gradin, Kollen Higgins, Mike Jones, Lance Kayser, Ilva Mariani, Michael P. Medina, Emmanuel Nguimdjou, Rupert Pacheco, Christine Rogan, Carlos Sanchez, Kelly Schendel, Merrick Sterling, Lynn Stiles, Mark Tait, Ing-Yung Tse, Frank Vega, Rick Valisik, Linda Walman, and Beverly Whitson. The grant was Board approved on November 3, 2010.

OVERVIEW

Cerritos College has received funding in the amount of \$225,000 from the Chancellor's Office to assist with meeting the need for high school and community college CTE Teachers by implementing teacher preparation pathways in three CTE industry sectors (automotive, welding, and woodworking) and Early Childhood Education (ECE).

ANALYSIS

The funds from the CTE Teacher Preparation Pipeline Grant are designated to develop CTE teacher pathways and curriculum, establish student development activities, provide individualized counseling services, develop program marketing and recruitment materials/activities, develop support structures and partnerships, and provide staff development opportunities for faculty within the designated industry sectors.

As stipulated and funded by the Grant, the tasks and activities described below will be carried out as follows:

Resource faculty:

- Serve as main liaison for their department and Teacher TRAC, CTE Pathways.
- Participate in student professional development activities (e.g. conferences, workshops, etc.) and in other program meetings and activities.
- Assist with internship/mentorship program development, student placement, and recruitment of participating faculty and provide input on marketing, outreach, and evaluation activities.
- Meet with CTE Project Coordinator on a consistent basis.

Industrial Technology faculty mentors:

- Mentor teaching interns during the length of a semester in the areas of teaching strategies, methodologies, and contextualization.
- Meet with students to discuss classroom observations and hands-on experience.

- Assist in monitoring student progress and ensuring student accountability by completing and/or approving proper documentation through log and feedback forms.

Workshop Series Facilitators/Presenters:

- Develop and lead presentation to Cerritos College faculty regarding integration/contextualization
- Assist with planning and set-up for workshops

English/Math Faculty Inquiry Group (FIG) participants:

- Participate, in collaboration with the other members of the English/Math FIG Faculty; help write critical thinking/problem solving assignments, disseminate the assignments in class(es), and collect student work from these assignments to be used as a basis for the group's monthly inquiry meetings.
- Attend all meetings of the English or Math Faculty Inquiry Group.

Mindset Faculty Inquiry Group Participants

- Collaborate with Cerritos College colleagues to engage in conversation and exploration of the ideas presented in the book "mindset The New Psychology of Success" by Carol S. Dweck.

FINANCIAL IMPLICATIONS

It is recommended to approve stipend for the following faculty:

Lydia Alvarez - \$ 1000
 Jeff Bradbury - \$750
 Danielle Carney - \$200
 Angela Conley - \$500
 David Fabish - \$300
 Jason Foral - \$150
 Anthony Fortner - \$900
 Susan Gradin - \$500
 Kolleen Higgins - \$200
 Mike Jones - \$150
 Lance Kayser - \$300
 Iva Mariana - \$1200
 Michael P. Medina - \$400
 Emmanuel Nguimdjou - \$400
 Rupert Pacheco - \$1150
 Christine Rogan - \$300
 Carlos Sanchez - \$150
 Kelly Schendel - \$300
 Merrick Sterling- \$400
 Lynn Stiles - \$200
 Mark Tait- \$150
 Ing-Yung Tse - \$400
 Frank Vega - \$750
 Rick Vasilik - \$500
 Linda Waldman - \$700
 Beverly Whitson - \$200

The CTE Teacher Preparation Pipeline Chancellor's Grant will be used for these expenditures.

Project: Cerritos College
CLO-1 AV / Data
Bid / Contract #: 0910-10 / C09-1115

Change Order Number: 01

To: Western Audio Visual
5365 Avenida Encinas SteG
Calsbad, CA 92008
P: 714-936-1010

ADDITIONAL SCOPE / OWNER REQUESTED ITEMS:

Item 1.01

Description: Deduction for balance of unused contract Allowance.

Reason: Not required

Requested by: Owner

Cost: Deduct \$(50,826.29)

Time Extension: Days 0

CONTRACT SUMMARY:

Original Contract Amount	\$	544,058.33
Net change by previous Change Orders	\$	-
Revised Contract Amount	\$	544,058.33
Net sum of this Change Order	\$	(50,826.29)
New Contract Sum	\$	493,232.04
Percentage of Change to Contract		-9.34%

RECORDING REQUEST BY
WHEN RECORDED MAIL TO:

CERRITOS COMMUNITY COLLEGE
DISTRICT, ATTENTION: JENNEY HO
11110 ALONDRA BOULEVARD
NORWALK, CALIFORNIA 90650

SPACE ABOVE THIS LINE RESERVED
FOR RECORDER'S USE

TITLE(S)

**NOTICE OF COMPLETION
CERRITOS COMMUNITY COLLEGE DISTRICT**

NOTICE IS HEREBY GIVE, pursuant to the provisions of Section §3093 of the Civil code of the State of California, that the **CERRITOS COMMUNITY COLLEGE DISTRICT**, of Los Angeles County, as owner of the property known as **Cerritos Community College**, located at **11110 Alondra Boulevard, Norwalk, California**, caused improvements to be made to the property to wit: **North/South Fire Lane, Bid #0809-12** contract for the doing of which was heretofore entered into on the **21st day of January, 2010** which contract was made with **Hanan Construction Co.**, contract number **#C09-1056**, as contractor; that said improvements were completed on the **12th day of October, 2011**, and accepted by formal action of the governing board of said DISTRICT on the **2nd day of November, 2011**; that title to said property is vested in the **CERRITOS COMMUNITY COLLEGE DISTRICT** of Los Angeles County, California; that the surety for the above named contractor is **Hartford Fire Insurance Company**.

I certify or declare under penalty of perjury that the foregoing is true and correct.

CERRITOS COMMUNITY COLLEGE DISTRICT OF LOS
ANGELES COUNTY, CALIFORNIA

By: _____
David El Fattal
Vice President of Business Services

Date: _____

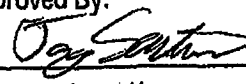
Place of Execution: Norwalk, California

This Change Order No. 1 is hereby executed on _____ of _____, 2011.

Approved By:

CERRITOS COLLEGE
DAVID EL FATTAL, VP OF FISCAL SERVICES

Approved By:

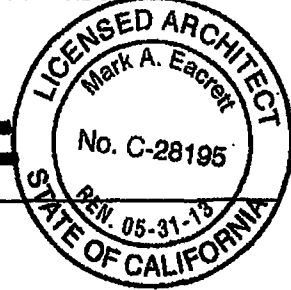


WESTERN AUDIO VISUAL
JAY SCHELLIN

Reviewed By:



HMC ARCHITECTS
MARCO EACRETT



Reviewed By:

TILDEN-COIL CONSTRUCTORS, INC.
STEVE R. WORLEY, PROGRAM MANAGER

RECORDING REQUEST BY
WHEN RECORDED MAIL TO:

CERRITOS COMMUNITY COLLEGE
DISTRICT, ATTENTION: JENNEY HO
11110 ALONDRA BOULEVARD
NORWALK, CALIFORNIA 90650

SPACE ABOVE THIS LINE RESERVED
FOR RECORDER'S USE

TITLE(S)

**NOTICE OF COMPLETION
CERRITOS COMMUNITY COLLEGE DISTRICT**

NOTICE IS HEREBY GIVE, pursuant to the provisions of Section §3093 of the Civil code of the State of California, that the **CERRITOS COMMUNITY COLLEGE DISTRICT**, of Los Angeles County, as owner of the property known as **Cerritos Community College**, located at **11110 Alondra Boulevard, Norwalk, California**, caused improvements to be made to the property to wit: **Swimming Pool Demolition/Site Improvement, Bid #0910-02** contract for the doing of which was heretofore entered into on the **8th day of April, 2010** which contract was made with **MG Enterprises**, contract number **#C09-1086**, as contractor; that said improvements were completed on the **12th day of October, 2011**, and accepted by formal action of the governing board of said DISTRICT on the **2nd day of November, 2011**; that title to said property is vested in the **CERRITOS COMMUNITY COLLEGE DISTRICT** of Los Angeles County, California; that the surety for the above named contractor is **SureTec Insurance Company**.

I certify or declare under penalty of perjury that the foregoing is true and correct.

CERRITOS COMMUNITY COLLEGE DISTRICT OF LOS
ANGELES COUNTY, CALIFORNIA

By: _____
David El Fattal
Vice President of Business Services

Date: _____

Place of Execution: Norwalk, California

CERRITOS COLLEGE

TO: Board of Trustees

FROM: Dr. Linda L. Lacy, President/Superintendent *LL*

PREPARED BY: David El Fattal, Vice President of Business Services *DEF*

DATE: November 2, 2011

SUBJECT: **Rejection of Vigilant Insurance Company Government Code Claim**

RECOMMENDATION

It is recommended that the Board of Trustees reject a specified portion of Vigilant Insurance Company's Government Code Claim and concurrently return, and take no action upon, that portion of the Claim that was not presented within one year of the event or occurrence as required by law.

OVERVIEW

Vigilant Insurance Company is Surety for EMAE International Inc. ("EMAE") for the CLO #1 Project, now known as the Physical Science and Technology Building. On October 7, 2011, Vigilant presented a Government Code Claim which incorporated EMAE's Project related claims. Some of the incorporated EMAE claims accrued more than a year before the Government Code Claim was presented. Pursuant to Government Code §911.2, such claims shall be presented not later than one year after the accrual of the cause of action. If the claim is not timely submitted, the Board of Trustees has 50 days after the claim was presented (45 + 5 because the claim was mailed) to give notice that the claim was not timely filed and to return the claim without further action. If the District fails to give such notice within the prescribed period, then the District's defense that the claim was untimely presented is waived.

ANALYSIS

By rejecting and returning the Government Code Claim the District's rights will be preserved.

FINANCIAL IMPLICATIONS

No financial impact.

FACULTY HOURLY - LIBERAL ARTS

New Hires

Name		Discipline	Salary Placement	Rate
Anderson	Emily	English	A1	48.83
Harris	E Jann	English	A1	48.83

EMPLOYMENT OF CLASSIFIED, SHORT-TERM, SUBSTITUTE,
AND/OR STUDENT HOURLY PERSONNEL

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS
PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS,
WHICHEVER OCCURS FIRST

Lurie, Lauren**	Aide-General (TCO)	\$8.00/hr (1)	09/08/11
Mattison, Jasmine**	"	"	09/15/11
Montelibano, Joanna**	"	"	09/07/11
Gangotra, Rajneesh*	Aide-Special (Special Ed.)	\$8.00/hr (1)	08/15/11
Serafin, Nathan*	Aide-Special (Tutor)	\$8.00/hr (1)	08/01/11
Pacciorini, Michael	Aide-Special (Costume Technician)	\$9.07/hr (1)	09/25/11
Avellaneda, Raul	Instructional Aide I	\$10.51/hr (3)	08/15/11
Ayala-Madrigal, Cynthia	"	"	"
Cruz, Christian	"	\$9.56/hr (1)	"
De Lima, Adriano	"	\$9.99/hr (2)	"
Di Simone, Nikolas	"	\$9.56/hr (1)	09/26/11
Driscoll, James	"	"	09/15/11
Flores, Guillermo	"	"	"
Gaitan, Omar	"	\$10.51/hr (3)	08/01/11
Lekavich, Chris	"	"	08/15/11
Park, JiHyun	"	\$9.56/hr (1)	09/15/11
Perkins, Angel	"	"	08/15/11
Reynoso, Rosalie	"	\$9.99/hr (2)	"
Whitt, John*	"	\$9.56/hr (1)	09/01/11
Duenas, Nayeli*	Intermediate Clerk	\$9.56/hr	09/25/11
Thomas, Kimberly*	"	"	08/25/11
Hernandez, Sarah*	Aide-Special (Registration Account Clerk)	\$9.76/hr	09/25/11
Gonzalez, Joey	Aquatics Specialist	\$10.11/hr	08/15/11
Ikiri, Toshiaki	Instructional Aide II	\$12.81/hr	09/01/11
Bettino, Michael*	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	07/08/11

* Categorically Funded

** Specially Funded

Presented to the Board of Trustees 11/02/11

CERRITOS COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
DECEMBER 7, 2011

- I. CALL TO ORDER The meeting was called to order at 6:00 p.m. by Mr. Tom Jackson, Board President. Those present were Mr. Bob Arthur, Dr. Tina Cho, Dr. Ted Edmiston, Dr. Bob Hughlett, Mr. Tom Jackson, Dr. Shin Liu, Ms. Jean McHatton and Ms. Areal Hughes, Student Trustee. Others present were the President/Superintendent, Interim Vice President of Academic Affairs, Vice President of Business Services, Vice President of Student Services, Interim Vice President of Human Resources, Faculty Senate President and the CSEA President.
- II. PLEDGE OF ALLEGIANCE The flag salute was led by Ms. Hughes.
- III. ORGANIZATIONAL MEETING
President
- A. Election of Officers
- Mr. Jackson opened nominations for President of the Board of Trustees for 2012. It was moved by Dr. Hughlett and seconded by Dr. Edmiston to nominate Bob Arthur to the office of President of the Board. It was moved by Dr. Edmiston to close the nominations. The vote was unanimous to elect Mr. Arthur as President of the Board of Trustees for 2012. On behalf of the Board, Mr. Arthur recognized Mr. Jackson for his leadership as Board President during 2011.
- Vice President*
- Mr. Arthur opened nominations for Vice President of the Board of Trustees for 2012. It was moved by Mr. Jackson and seconded by Dr. Hughlett to nominate Dr. Shin Liu to the office of Vice President of the Board. It was moved by Dr. Hughlett to close the nominations. The vote was unanimous to elect Dr. Liu as Vice President of the Board of Trustees for 2012.
- Secretary*
- Mr. Arthur opened nominations for Secretary of the Board of Trustees for 2012. It was moved by Dr. Edmiston and seconded by Ms. McHatton to nominate Dr. Bob Hughlett to the office of Secretary of the Board. It was moved by Ms. McHatton to close the nominations. The vote was unanimous to elect Dr. Hughlett as Secretary of the Board of Trustees for 2012.
- B. Regular Meeting Dates
- It was moved by Dr. Hughlett and seconded by Dr. Edmiston to approve the regular meeting dates for 2012, as attached. Ms. McHatton requested that the June 6 meeting be rescheduled to June 13 and the June 20 meeting be rescheduled to June 27. Dr. Hughlett requested that the October 17 meeting be rescheduled to October 24. The vote for approval as amended was unanimous.
- C. Election of Annual Representative to the Los Angeles County School Trustees Association for 2012
- It was moved by Dr. Edmiston and seconded by Dr. Hughlett to nominate Ms. McHatton as the representative to the Los Angeles County School Trustees Association for 2012. The vote for approval was unanimous.

IV. CLOSED SESSION

A. The Board adjourned to closed session at 6:18 p.m. and reconvened at 6:24 p.m.

V. PUBLIC HEARING

A. Mr. Arthur opened the public hearing for Proposed Trustee Areas. Peter Morrison, Ph.D. provided a presentation of the proposed trustee areas, as attached. Leonard Zuniga addressed the Board on behalf of himself, Carmen Avalos and Tom Chavez. He stated that moving forward with the lawsuit was a difficult decision. He thanked the Board for not only listening to their concerns but also for creating three different trustee area plans to consider in a prompt and fair manner. He stated that the primary purpose of the lawsuit is to ensure that the college complies with the California Voting Rights Act. He stated that he recommends that the Board adopt Plan 2 as it encompasses the best interests of the students and community. It was moved by Dr. Hughlett to close the public hearing. The vote for approval was unanimous.

It was moved by Dr. Hughlett and seconded by Ms. McHatton to consider Item IX.D out of order: Consideration of Approval of Resolution #11-24 to Adopt Trustee Area Plan, as attached. The vote to consider the item out of order was unanimous.

It was moved by Dr. Cho and seconded by Mr. Jackson to approve Trustee Area Plan 2. Dr. Cho stated that she felt it is the most fair option and represents the community well. She added that the standard deviation is lower than in the other plans. Dr. Hughlett pointed out that Dr. Morrison had stated that the standard deviation was of little importance. The roll call vote was as follows:

Dr. Cho – aye
Dr. Edmiston – no
Mr. Arthur – no
Mr. Jackson – aye
Dr. Liu – no
Dr. Hughlett – no
Ms. McHatton – no

The motion was defeated 2-5-0.

It was moved by Dr. Hughlett and seconded by Dr. Edmiston to approve Trustee Area Plan 1B. Dr. Hughlett stated that he felt Plan 1B is more equal and fairly represents the community. Dr. Edmiston stated that Plan 1B follows closely with the ABC Unified School District and generally follows city boundaries. Dr. Cho stated that support of Plan 1B is a disservice to the community. She argued that the vote is not being enacted in the best interest of the community and added that this is a partisan Board that does not cooperate regarding significant issues. The roll call vote was as follows:

Dr. Cho – no
Dr. Edmiston – aye
Mr. Arthur – aye
Mr. Jackson – no
Dr. Liu – aye
Dr. Hughlett – aye
Ms. McHatton – aye

The motion passed 5-2-0.

- F. Perkins/VTEA Grant Stipends, as attached.
- G. Perkins/VTEA Grant Honorarium, as attached.
- H. Stipends for Faculty for Next Generation Learning Challenges Grant, as attached.
- I. Career Technical Education (CTE) Teacher Preparation Pipeline Grant Faculty Stipends, as attached.
- J. Stipends for Faculty Participating in the Student Success Center Professional Development for Fall 2011, as attached.
- K. Citizens' Bond Oversight Committee Membership, as attached.
- L. Use of Funds from the Vintage Account, as attached.
- M. Notice of Completion for Bid #0910-10, CLO-1, as attached.
- N. Notice of Completion for Bid #1011-11, Facilities and Purchasing Complex – General/Electrical Upgrades, as attached.
- O. Notice of Completion for Bid #0910-03, Campus-Wide Fencing, as attached.
- P. Notice of Completion for Bid #0910-13, Baseball/Softball Field Renovations, as attached.
- Q. Change Orders #3 and #4 (Bid #0910-08), USS Cal Builders, Inc., Gymnasium Seismic Retrofit, as attached.
- R. Change Order #2 (Bid #0910-13), DMA Greencare, Inc., Baseball/Softball Field Renovations, as attached.
- S. Change Order #1 (Bid #1011-11), Mel Smith Electric, Inc., Facilities and Purchasing Complex – General/Electrical Upgrades, as attached.
- T. Resolution No. 11-23 Authorizing Certain Employees of the Cerritos Community College District to Approve Documents in the LACOE Financial System for the Period January 1, 2012 through December 31, 2012, as attached.
- U. Surplus and Obsolete Materials/Equipment, as attached.
- V. Quarterly Fiscal Status Report for the Quarter Ending September 30, 2011, as attached.
- W. Budget Extensions and Budget Transfers, as attached.

X. Contracts, as follows:

Consultant

NEW

1. Dowden Associates, Inc.

HSI-STEM Grant

SEM

To provide consultative assistance and services for the HSI-STEM Grant. For period October 1, 2011 through September 30, 2012. Total cost will be \$30,000.00 with funding from the HSI-STEM Grant.

Services

NEW

2. Vigilant Insurance Company

Surety for EMAE International Corporation

Business Services

To enter into an Agreement with Vigilant Insurance Company, a Surety, who will be taking over the Classroom/Lab-Office Building 1, Bid No. 0809-02, in accordance with the terms and provisions of the Original Contract which is held with EMAE International Corporation. By letter dated July 12, 2011, EMAE voluntarily defaulted under the Bonds issued for the project and under the Original Contract. Further, on July 28, 2011, EMAE filed a Voluntary Petition under Chapter 7 of the Bankruptcy Code in the United States Bankruptcy Court, Central District of California; Bankruptcy Petition #: 2:11-bk-42270-PC (the "Bankruptcy"). As of the date of EMAE's default under the Original Contract, certain work and other obligations of EMAE remain to be performed under the Original Contract. As required by the Original Contract, Vigilant, as Surety, issued Performance and Payment Bonds numbered 82153196. Vigilant acknowledges its obligations under the Performance Bond to perform and complete the remaining work and other obligations by retaining a Completion Contractor to do so.

Training

NEW

3. Airstream Renewables, Inc.

Wind Technician Training

Community Advancement

To provide wind technician training to Upwind Solutions. Training will be held at the company site in National City, CA. For period December 8, 2011 through December 31, 2012. Total cost is not to exceed \$80,000.00 with funding provided by the Employment Training Panel through an existing contract with CMTC.

Added by addendum:

Services

NEW

4. Cambridge West Partnership, LLC

Support for Development and Transmittal of the 5-Year Construction Plan

Business Services

To provide professional technical services related to the development and completion of the 5-Year Construction Plan, Report 17 Annual Space Inventory and all matters related to management of the District capacity-to-load ratios. For period March 1, 2011 to December 31, 2014. Total cost will not exceed \$25,000 annually and will come from the Facilities departmental budget.

5. Pearson Education, Inc. Operating as Pearson Learning Solutions
Software Services for the Student Success Center
Academic Success and Institutional Effectiveness
To provide MyFoundationsLabPlus software and Prior/Basic Mathematics Cerritos College custom text at a discount. For period December 8, 2011 through August 31, 2015. Total cost is dependent upon the number of students who utilize the services. The cost is estimated between \$60,000 to \$80,000 annually with funding from the Student Success division budget.

Y. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2011-2012 Academic Year, as attached.

Z. Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

Added by addendum:

Program Assistant I @25-1(\$2,951.00/month) effective December 8, 2011: Amanda Aiton (Health Occupations)

Child Development Center Lead Teacher @1-1 (\$3,886.00/month) effective January 3, 2012: Blandford, Amy (Child Development Center)

AA. Resignation Accepted by the President/Superintendent, as follows:

Astrid Feist, Child Development Center Teacher (Child Development Center), effective December 9, 2011

Added by addendum:

Nancy Mirabella, Intermediate Typist Clerk (Child Development Center), effective January 17, 2012

IX. ADMINISTRATIVE MATTERS

A. As information, the Board book contained Coordinating Committee Minutes for October 24 and November 14, 2011.

B. As information, the Board book contained the Associated Students Cerritos College (ASCC) Financial Report for the Period Ending September 30, 2011.

C. It was moved by Dr. Hughlett and seconded by Dr. Edmiston to approve the 2011 Facilities Master Plan, as attached. The vote for approval was unanimous.

D. This item was taken out of order.

X. REPORTS

A. Board of Trustees

Ms. Hughes invited the Board to attend the ASCC Awards Banquet on December 9. She indicated that the ASCC Cabinet and senators have been very busy and indicated that 80 students plan to attend the Leadership Conference in January. She also stated that many students have been taking advantage of the resources available in the library and computer lab.

Dr. Edmiston requested an update on the activities of the California Community Colleges Student Success Task Force. Ms. Moore indicated that she would provide an update on its efforts at the

January 18 Board meeting.

Dr. Hughlett enjoyed the Nursing Pinning and Candle Lighting Ceremony and wished everyone a Merry Christmas and happy holidays.

Ms. McHatton attended the Mental Health panel held at Cerritos College by Congresswoman Grace Napolitano and enjoyed the event. She also stated that she was impressed by the Nursing Pinning Ceremony. She concluded by stating that the book signing and discussion by Rafe Esquith was invigorating and thanked Sue Parsons and the Teacher TRAC program for hosting the event.

B. Faculty and Staff Leadership

Ms. Moore stated there is still a lot of discussion underway regarding the Student Success Task Force and added that more information will be available by the next Board meeting.

Ms. Laughon stated that the CSEA holiday event was a success and well attended. She indicated that CSEA continues to be concerned with negotiations and that its members are watching the college closely.

C. President/Superintendent and Vice Presidents

Mr. El Fattal stated that a tax plan will be brought to the voters in 2012. He also welcomed David Moore, who began as Director of Physical Plant & Construction Services on December 5.

Dr. Johnson stated that he will speak with Ms. Valles and Campus Police regarding her concerns.

Dr. Brock stated that the Nursing Pinning Ceremony was a wonderful event and added that it is an outstanding program. She stated that 18,000 students have registered for the spring semester.

Mr. Collins expressed that there has not been any denigration toward the classified staff from the District and the Board. He added that there are difficult issues when negotiating and explanations on both sides are required to understand positions. He stated that the college must consider employees as well as fiduciary health of the college. He added that there are complexities involved in the classification and compensation study but thinks that they are close to a resolution. He concluded by stating that the college is currently conducting recruitments for the Vice President of Academic Affairs and Vice President of Human Resources, with the assistance of a consultant who is broadening the search.

Dr. Lacy stated that the college continues to work to fill classified positions. She explained that because internal candidates have the first opportunity to fill vacancies, a domino effect of vacancies is occurring on campus. She stated that the football team should have won the SoCal championship game, but due to a terrible call the game was lost. She congratulated the team on a great season. Dr. Lacy concluded by inviting everyone to attend the Holiday Reception on December 15 at 3:00 p.m.

XI. CLOSED SESSION

The Board adjourned to closed session at 7:39 p.m.

XII. RECONVENE

The Board reconvened at 8:40 p.m.

Read Out

Ms. McHatton reported that in closed session the Board of Trustees took action to ratify the employment of Inez Pineda-Ruelas as the Interim Director of Purchasing on Range 29, Step 1 of the Management and Confidential Salary Schedule (\$6,870.00 per month), effective November 1, 2011 for a period not to exceed June 30, 2012. The vote for approval was unanimous.

Read Out

Mr. Arthur reported that in closed session the Board of Trustees approved the employment of David Fabish as Instructional Dean of Liberal Arts Division on Grade 42, Step 1 of the Management and Confidential Salary Schedule (\$10,511.00 per month), effective January 3, 2012. The vote for approval was unanimous.

Read Out

Mr. Arthur reported that in closed session the Board of Trustees determined to uphold the administrative determination in the appeal of ethnic discrimination of student S.R. #1306. The vote for approval was unanimous.

ADJOURNMENT

The Board adjourned at 8:41 p.m.

XIII. NEXT REGULAR MEETING

The next regular meeting of the Board of Trustees is scheduled for Wednesday, January 18, 2012 at 6:00 p.m.



Bob Arthur, Board President



Dr. Bob Hughlett, Board Secretary

REVISED**CERRITOS COLLEGE**

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent
DATE: December 7, 2011
SUBJECT: **Consideration of Regular Meeting Dates of the Cerritos Community College District Board of Trustees**

RECOMMENDATION

It is recommended that the dates listed below be approved for the 2012 regular Board meetings.

OVERVIEW

Education Code Section 72002 requires every community college board to hold monthly meetings at such times as may be provided in the rules and regulations adopted by them. Meetings are scheduled to start at 6:00 p.m. unless otherwise noted.

ANALYSIS

The following dates for regular and study session meetings are suggested for 2012:

January 18, 2012	April 4, 2012*	June 27, 2012	October 3, 2012
February 1, 2012	April 18, 2012	July 18, 2012	October 24, 2012
February 15, 2012	May 2, 2012	August 15, 2012	November 7, 2012
March 7, 2012	May 16, 2012	September 5, 2012	December 12, 2012
March 21, 2012	June 13, 2012	September 19, 2012	

* Board Retreat

FINANCIAL IMPLICATIONS

No financial implication.

000246

NOTICE OF PUBLIC HEARING**CERRITOS COMMUNITY COLLEGE DISTRICT**

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Board of Trustees of the Cerritos Community College District to receive public input and testimony regarding proposed trustee areas. The District has determined, pursuant to Education Code § 72036, to change its method of election of its governing Board from "at-large" voting to "by-trustee area" voting, in which members of the Board are elected by the voters of the trustee area in which they reside. The Board will consider plans prepared by the District's demographic consultant and based on the 2010 Census.

The public hearing is scheduled as follows:

<u>DATE:</u>	<u>TIME:</u>	<u>LOCATION:</u>
December 7, 2011	6:00 p.m.	Cerritos College Cheryl A. Epple Board Room 11110 Alondra Boulevard Norwalk, California 90650

The public hearing will take place as a part of a regular Board of Trustees meeting. This is the second of two scheduled public hearings.

Please contact the President's Office at (562) 860-2451 x2204 for more information.

Sanjose Community
College District

Peter Morrison, Ph.D.
October 31, 2011



000248

Agenda

- ✓ **Required Redistricting Criteria**
- ✓ **Traditional Redistricting Criteria**
- ✓ **Review and discuss 3 draft plans**

Required Districting Criteria

- ✓ **New trustee areas must be equal in population:**
 - **We used Census 2010 PL94-171 data to equalize populations of each trustee area**
 - **Law permits some leeway: +/- 5%**
- ✓ **Cerritos Community College District's 2010 population is 433,486, so each trustee area would ideally contain one-seventh of the population, or 61,927 residents.**

Required Districting Criteria (cont.)

- ✓ Jurisdictions must comply with Section 2 of *Federal Voting Rights Act*:

Single-member election districts should be drawn so that members of protected minority groups will have the ability to elect representatives of their choice if:

- Protected group is sufficiently large & geographically compact to form a majority in a single-member district
 - Protected group is politically cohesive
 - There is a history of racially polarized voting
- ✓ Supreme Court decisions (*Shaw v. Reno* and others) say race cannot be the “predominant” factor in redistricting, unless there is a “compelling state interest.”

Traditional Districting Criteria (California Education Code)

- **Topography (e.g., rivers, natural barriers)**
- **Geography (e.g., municipal boundaries)**
- **Cohesiveness, contiguity, integrity, & compactness of territory**
- **“Communities of interest” may be:**
 - **Socioeconomic groups (e.g., “protected” group, retirees, renters, farmers, etc.)**
 - **Geographic communities (e.g., a city, school attendance area, historic downtown, etc.)**

Further Criteria Emphasized by Courts

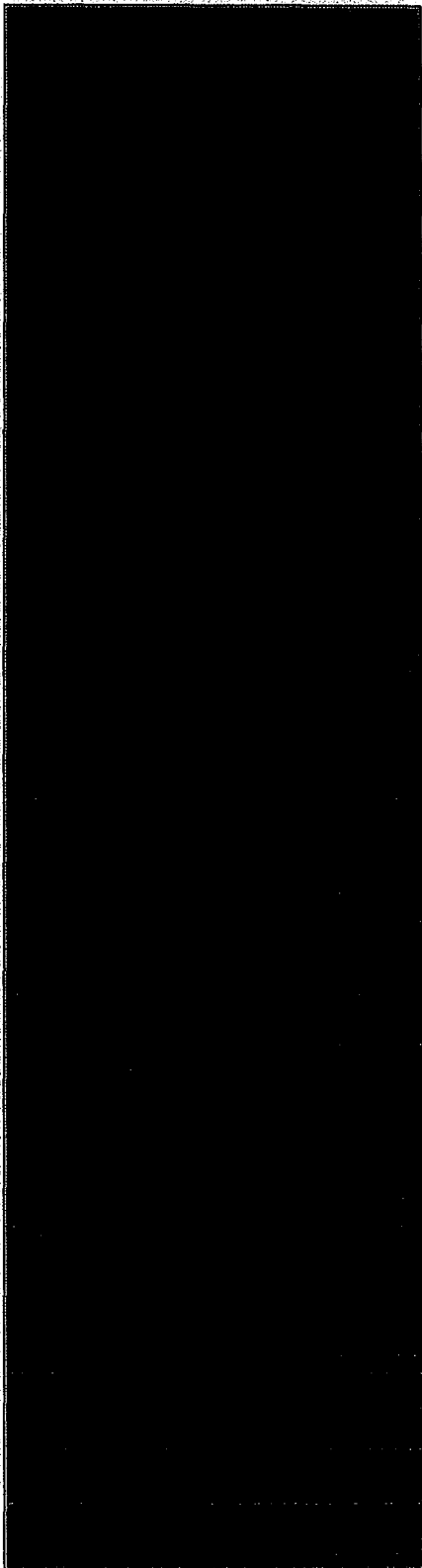
- **Respect boundaries of political subdivisions (e.g., K-12 public school districts, cities)**
- **Respect census geography (e.g., city blocks)**
- **Avoid head-to-head contests between incumbents**
- **Anticipate future population shifts**
- **Other criteria that address unique local concerns**

Census 2010 Counts

Cerritos College District

	Total Population Shares	Voting Age Population Shares	Citizen Voting Age Population Shares
Hispanic	53%	49%	43%
NH White	20%	23%	31%
NH Asian	19%	21%	18%
NH Black	6%	6%	7%
All Others	2%	2%	1%
Total	100%	100%	100%

Source: Census 2010 PL94-171 Redistricting data release



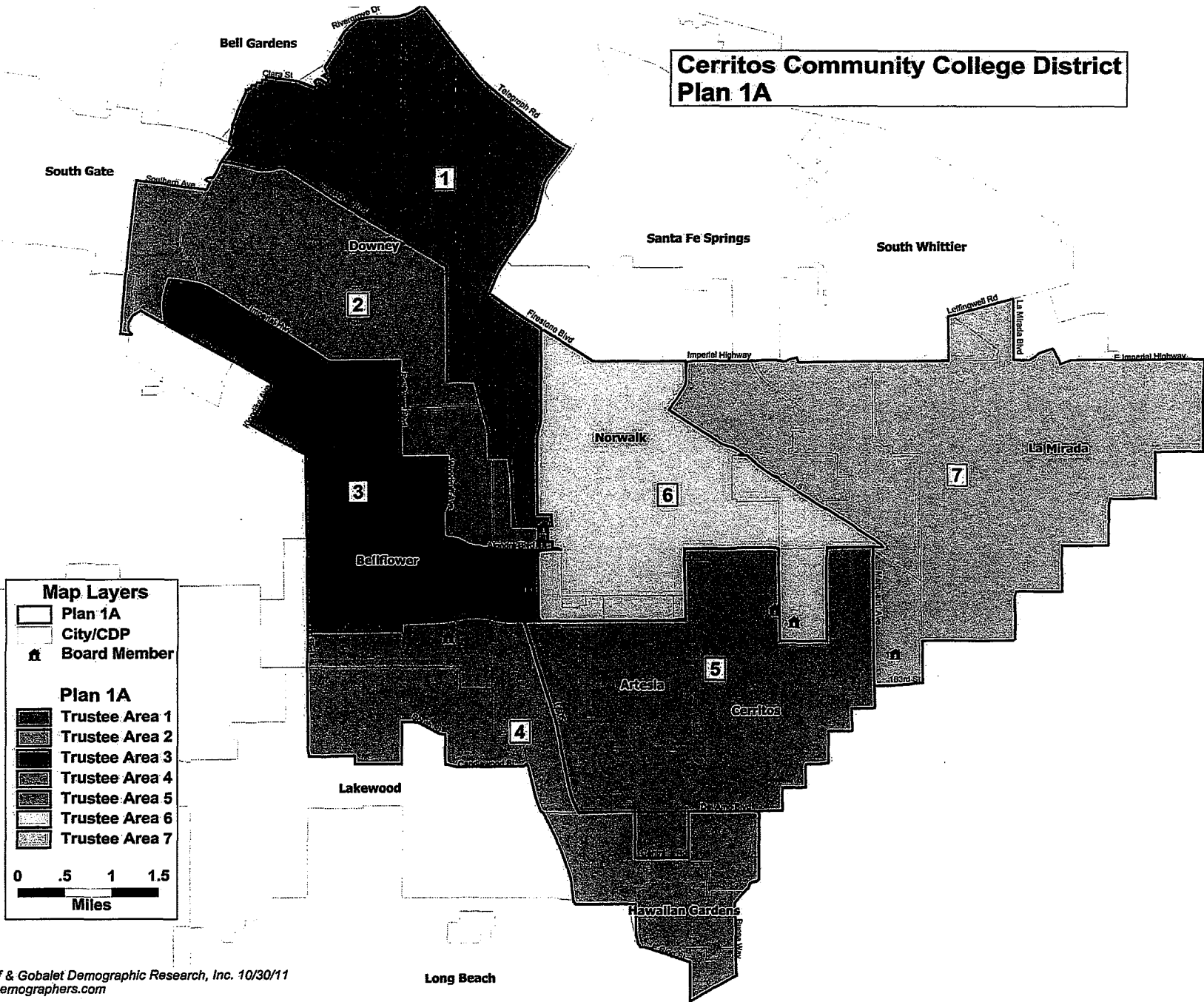
Objectives in Constructing Plans

- **Balance the population among trustee areas**
- **Create three strong Hispanic trustee areas**
- **Create either one strong Asian trustee area or two Asian influence trustee areas**
- **Place one incumbent per trustee area**
- **When possible, use major roads for boundary lines**

3 Draft Plans

- **All three plans have 3 strong Hispanic trustee areas (55+ percent Hispanic CVAP)**
- **Plans 1A and 1B have an Asian-concentrated trustee area**
 - **In Plan 1A, Trustee Cho resides in Asian-concentrated trustee area**
 - **In Plan 1B, Trustee Liu resides in Asian-concentrated trustee area**
- **Plan 2 has two Asian influence trustee areas, with trustees Cho and Liu in each**

Cerritos Community College District Plan 1A



Map Layers

- Plan 1A
- City/CDP
- Board Member

Plan 1A




- Trustee Area 1
- Trustee Area 2
- Trustee Area 3
- Trustee Area 4
- Trustee Area 5
- Trustee Area 6
- Trustee Area 7

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Miles







000258

Cerritos Community College District Plan 1A (detail)

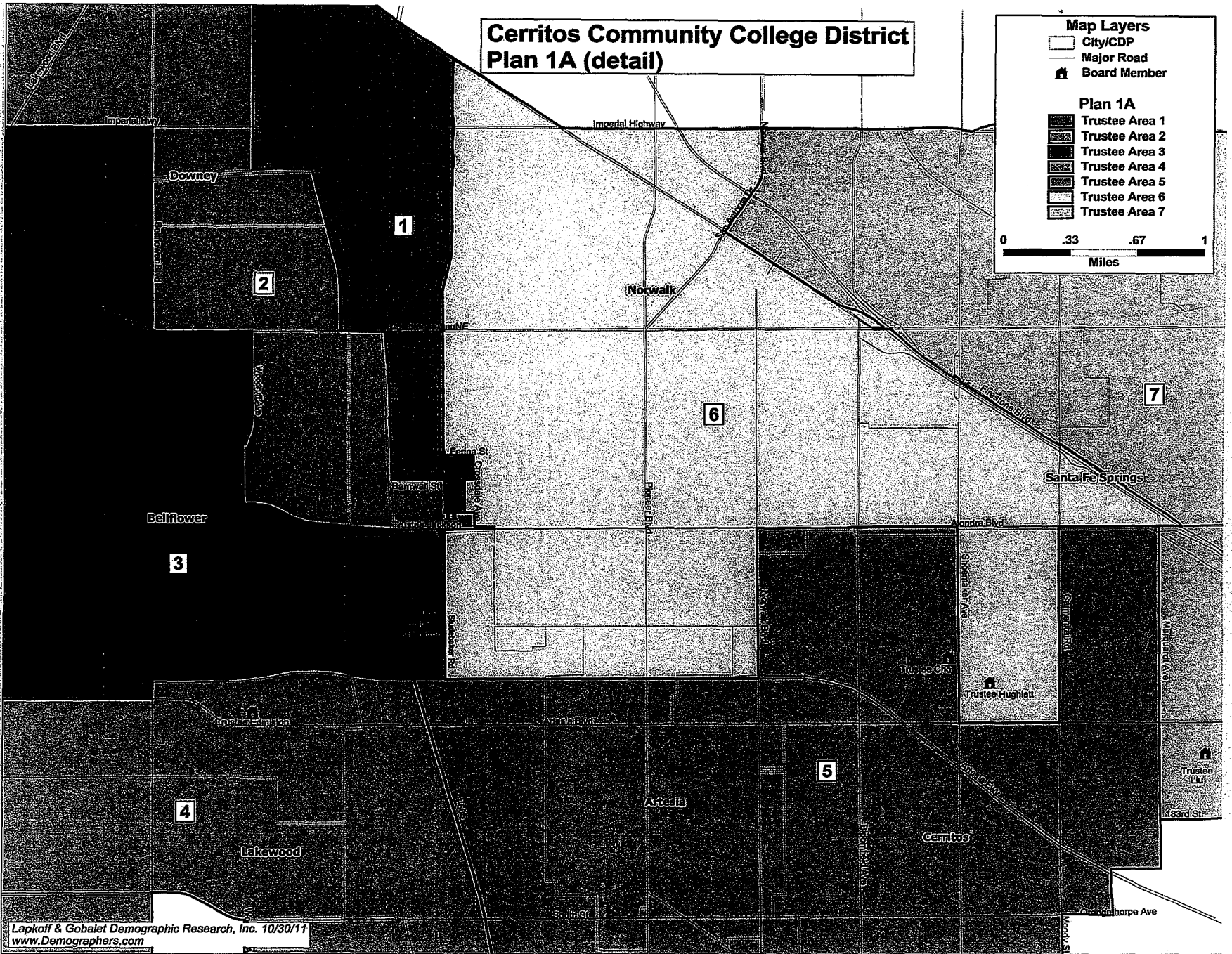
Map Layers

-  City/CDP
-  Major Road
-  Board Member

Plan 1A

-  Trustee Area 1
-  Trustee Area 2
-  Trustee Area 3
-  Trustee Area 5
-  Trustee Area 6
-  Trustee Area 7

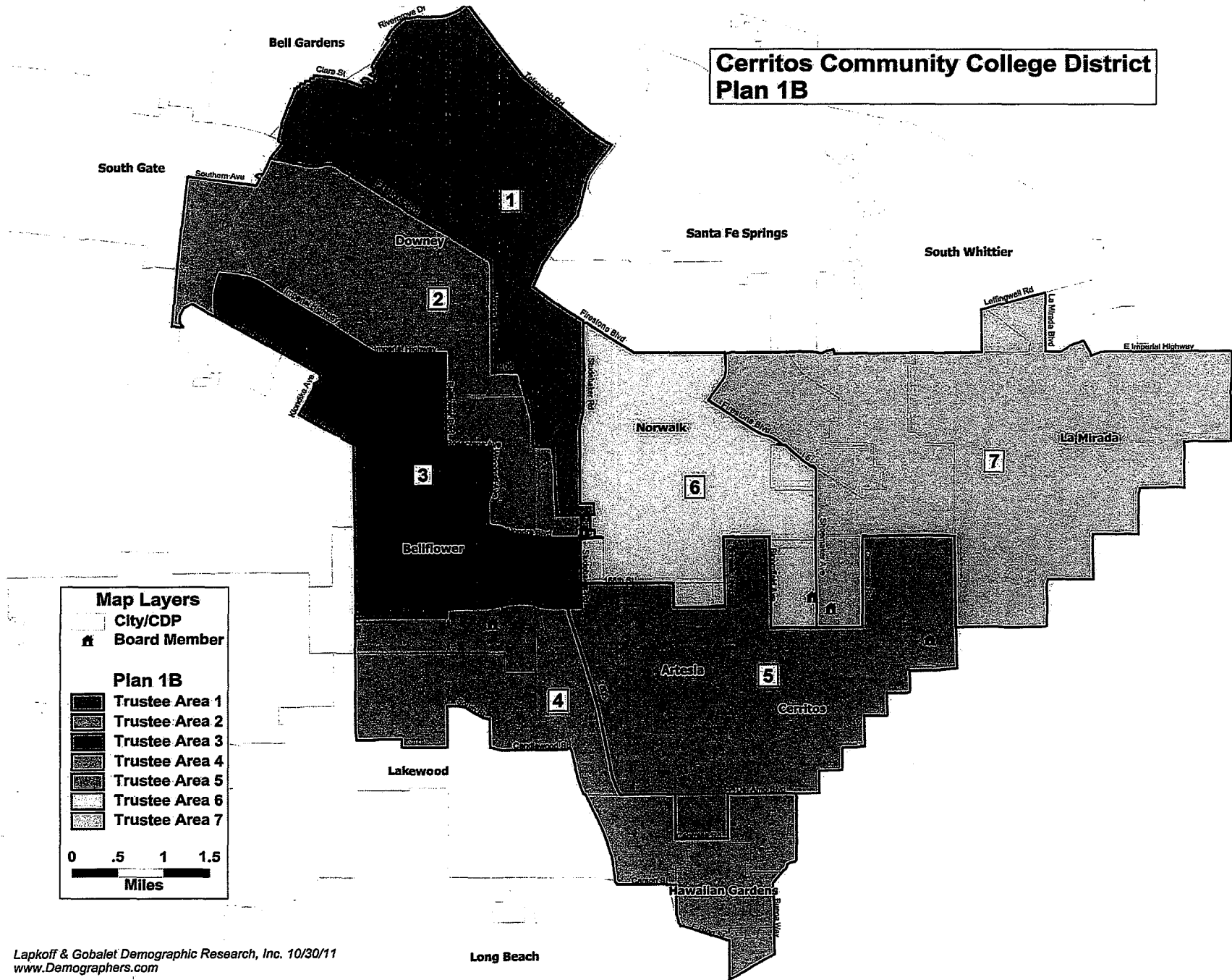
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Lapkoff & Gobalet Demographic Research, Inc. 10/30/11
www.Demographers.com




000259

Cerritos Community College District Plan 1B










Cerritos Community College District Plan 1B (detail)

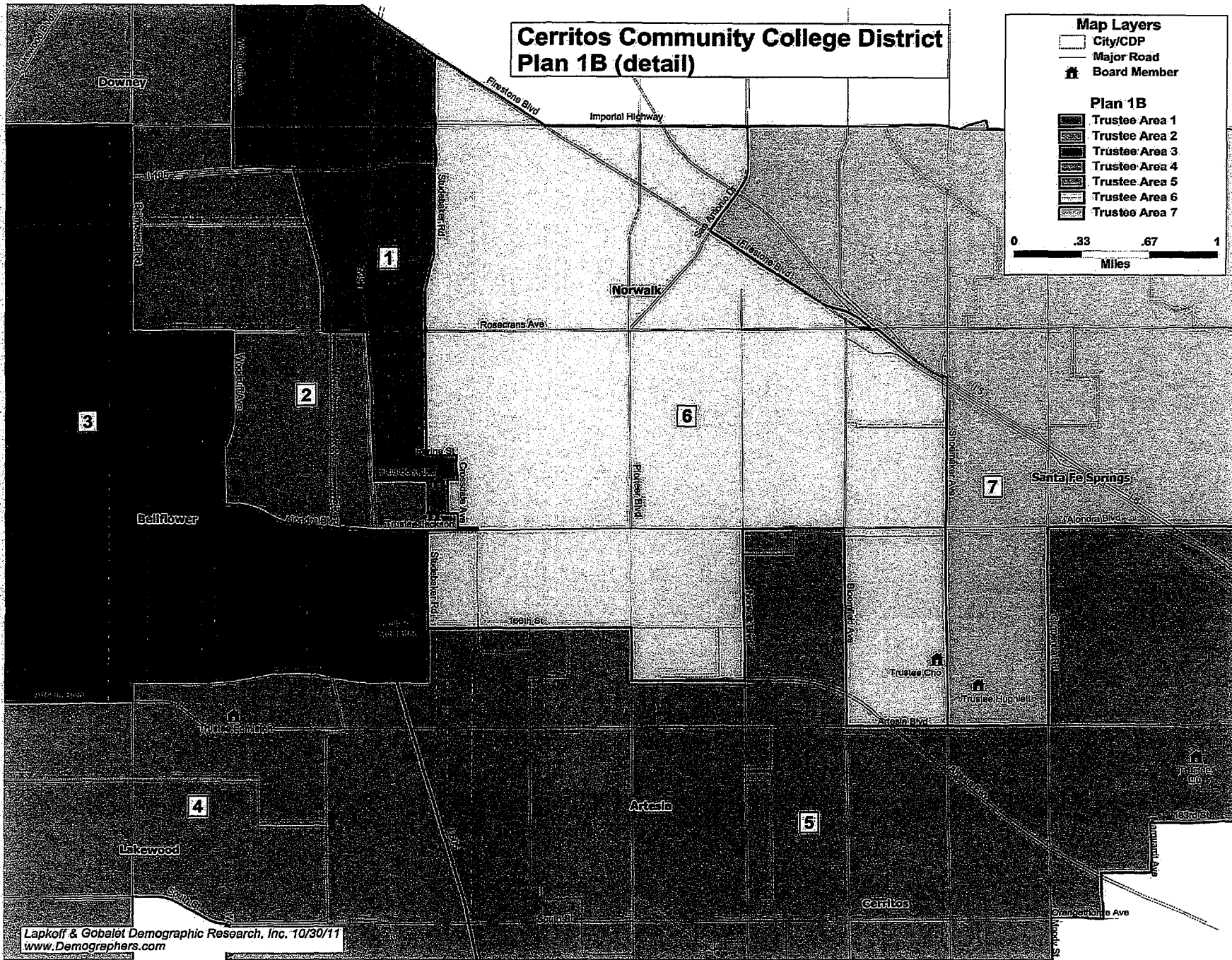
Map Layers

-  City/CDP
-  Major Road
-  Board Member

Plan 1B

-  Trustee Area 1
-  Trustee Area 2
-  Trustee Area 3
-  Trustee Area 5
-  Trustee Area 6
-  Trustee Area 7
- 

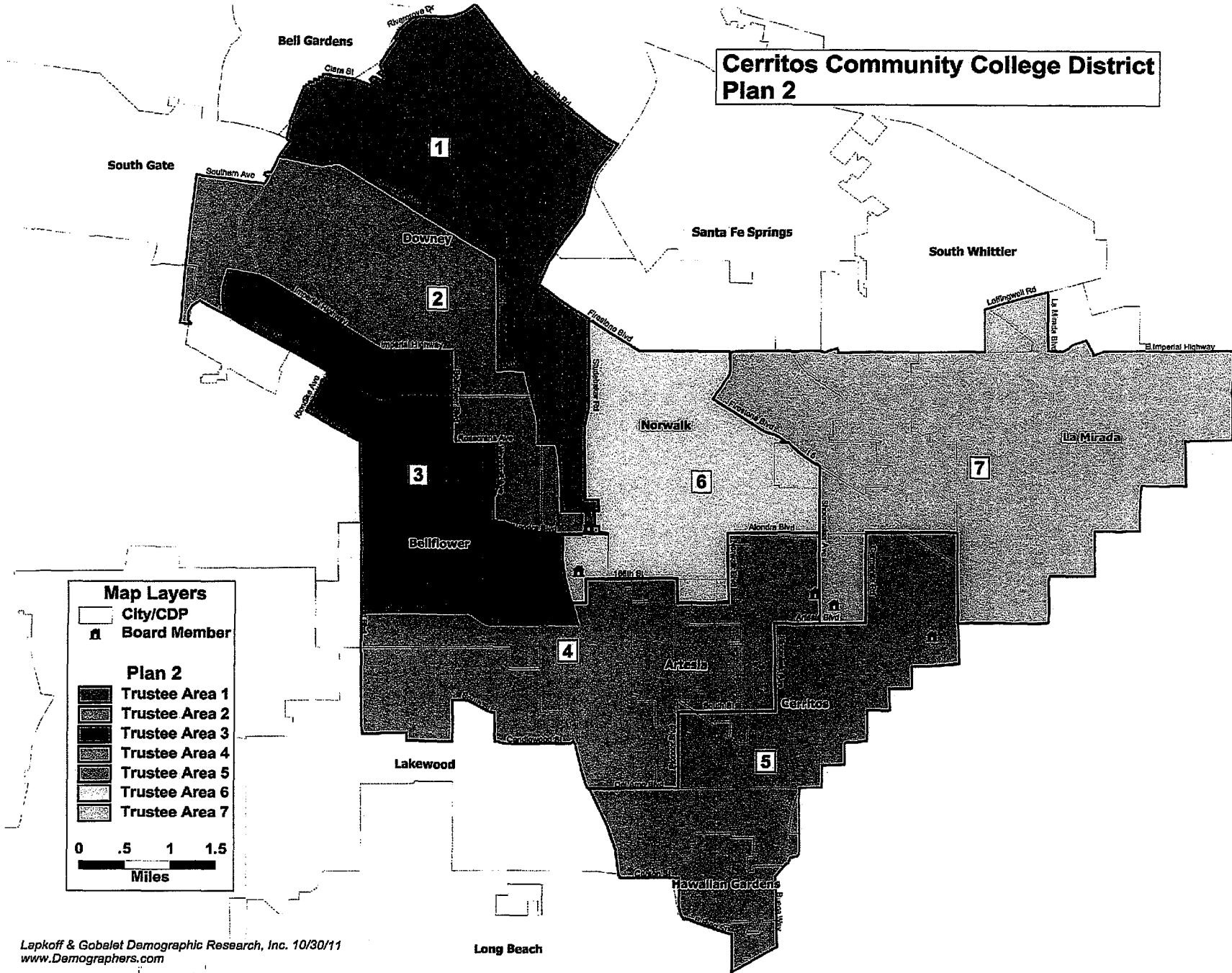
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LapKoff & Gobalet Demographic Research, Inc. 10/30/11
www.Demographers.com

000261

Cerritos Community College District Plan 2



Map Layers

- City/CDP
- Board Member

Plan 2




- Trustee Area 1
- Trustee Area 2
- Trustee Area 3
- Trustee Area 4
- Trustee Area 5
- Trustee Area 6
- Trustee Area 7

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Miles







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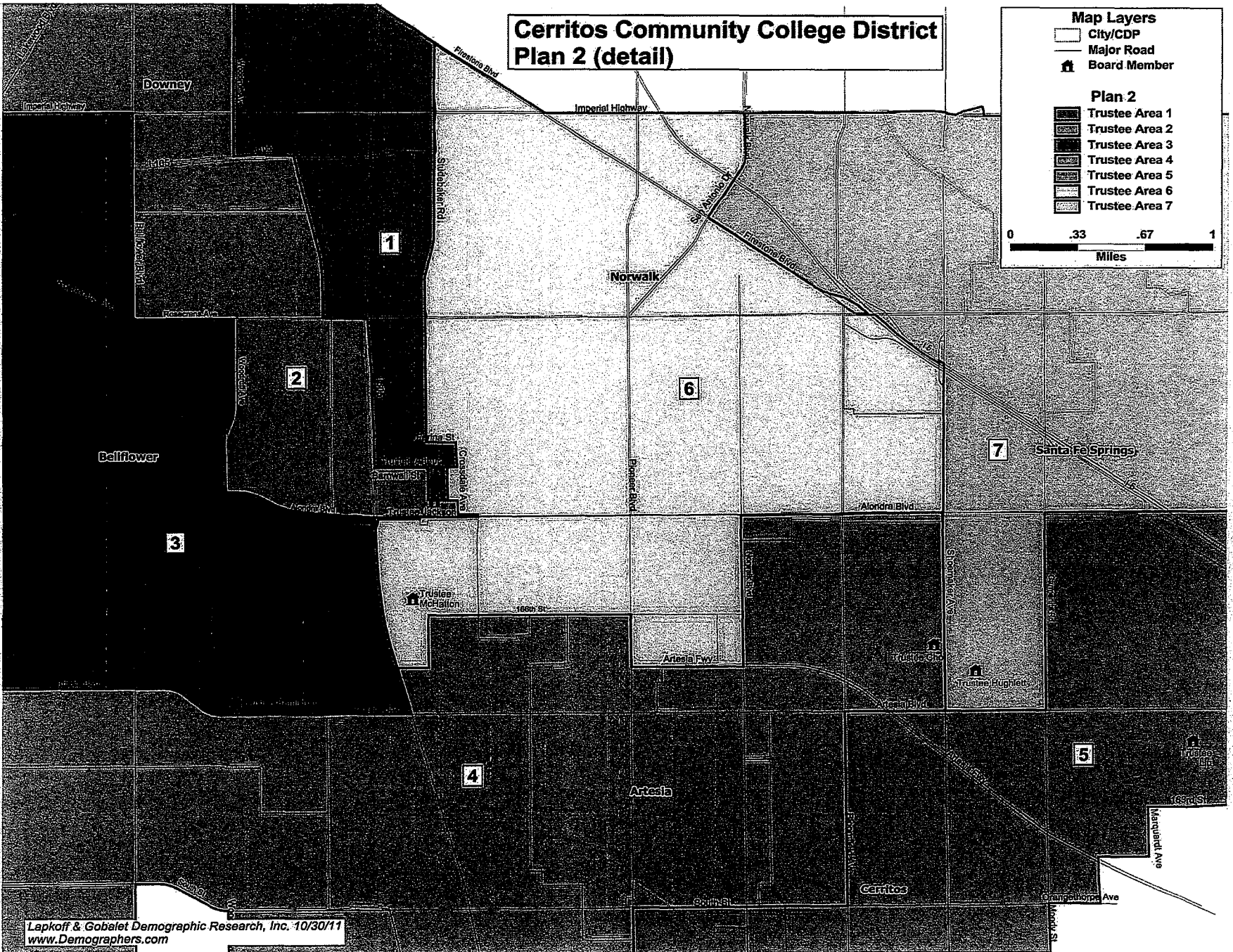
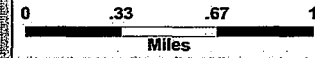
Cerritos Community College District Plan 2 (detail)

Map Layers

-  City/CDP
-  Major Road
-  Board Member

Plan 2

-  Trustee Area 1
-  Trustee Area 2
-  Trustee Area 3
-  Trustee Area 4
-  Trustee Area 5
-  Trustee Area 6
-  Trustee Area 7



000263

Plan 1A

Percent of Trustee Area's Population that was Hispanic/Latino/Spanish Surname

Population Balance				Percent of Trustee Area's Population that was Hispanic/Latino/Spanish Surname					
Trustee Area	Population	Deviation	Percent Deviation	Total Population	Voting Age Population (VAP)	Estimated Citizen Voting Age Population (CVAP)	Registered voters 2010	Voters Nov 2010	Asian CVAP
1	62,180	253	0.4%	68%	64%	59%	52%	48%	8%
2	59,990	-1,937	-3.1%	69%	65%	57%	53%	48%	7%
3	62,717	790	1.3%	61%	56%	47%	44%	39%	9%
4	64,841	2,914	4.7%	43%	38%	31%	29%	24%	16%
5	59,424	-2,503	-4.0%	18%	16%	16%	19%	18%	51%
6	64,604	2,677	4.3%	68%	63%	56%	55%	51%	17%
7	59,730	-2,197	-3.5%	46%	41%	39%	37%	33%	16%
Total	433,486		8.7%	53%	49%	43%	40%	36%	18%

Most populous trustee area 64,841
 Least populous trustee area 59,424
 Difference 5,417
 Ideal Trustee Area Size 61,927
 Plan's Percent Deviation 8.7%

Plan 1B

Percent of Trustee Area's Population that was Hispanic/Latino/Spanish Surname

Trustee Area	Population Balance			Percent of Trustee Area's Population that was Hispanic/Latino/Spanish Surname					
	Population	Deviation	Percent Deviation	Total Population	Voting Age Population (VAP)	Estimated Citizen Voting Age Population (CVAP)	Registered voters 2010	Voters Nov 2010	Asian CVAP
1	62,180	253	0.4%	68%	64%	59%	52%	48%	8%
2	59,990	-1,937	-3.1%	69%	65%	57%	53%	48%	7%
3	62,717	790	1.3%	61%	56%	47%	44%	39%	9%
4	64,841	2,914	4.7%	43%	38%	31%	29%	24%	16%
5	60,690	-1,237	-2.0%	18%	17%	16%	19%	19%	50%
6	63,109	1,182	1.9%	69%	64%	57%	56%	52%	17%
7	59,959	-1,968	-3.2%	45%	41%	38%	36%	32%	17%
Total	433,486		7.9%	53%	49%	43%	40%	36%	18%

Most populous trustee area 64,841
 Least populous trustee area 59,959
 Difference 4,882
 Ideal Trustee Area Size 61,927
 Plan's Percent Deviation 7.9%

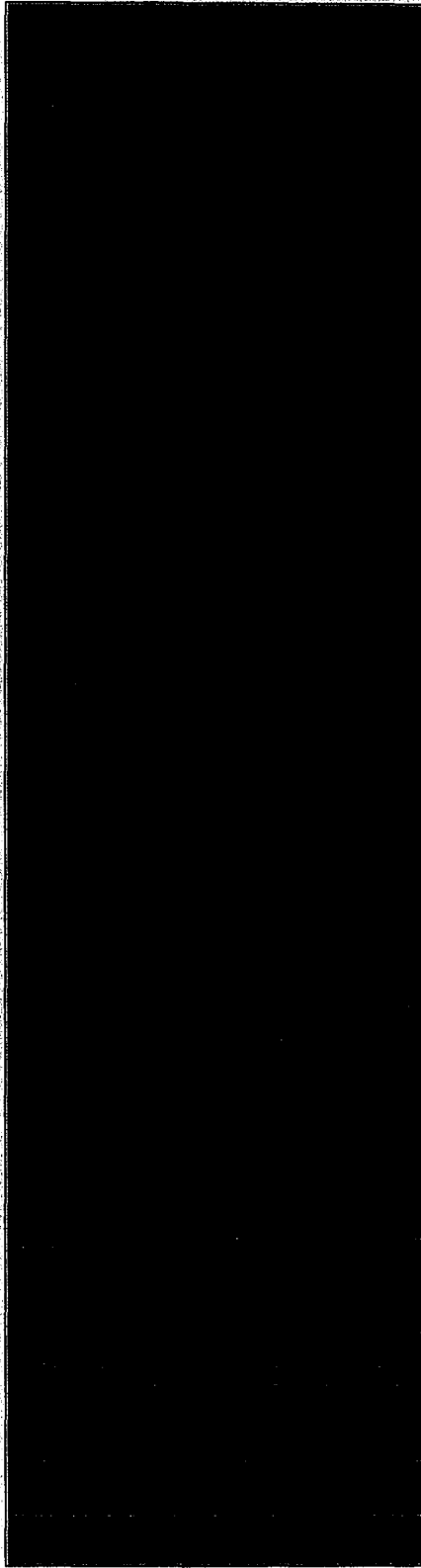
000265

Plan 2

Percent of Trustee Area's Population that was Hispanic/Latino/Spanish Surname

Trustee Area	Population Balance			Percent of Trustee Area's Population that was Hispanic/Latino/Spanish Surname					
	Population	Deviation	Percent Deviation	Total Population	Voting Age Population (VAP)	Estimated Citizen Voting Age Population (CVAP)	Registered voters 2010	Voters Nov 2010	Asian CVAP
1	62,180	253	0.4%	68%	64%	59%	52%	48%	8%
2	59,990	-1,937	-3.1%	69%	65%	57%	53%	48%	7%
3	63,898	1,971	3.2%	60%	56%	46%	43%	39%	9%
4	62,456	529	0.9%	25%	22%	20%	21%	19%	30%
5	63,462	1,535	2.5%	36%	32%	27%	26%	23%	38%
6	61,541	-386	-0.6%	71%	66%	59%	58%	54%	15%
7	59,959	-1,968	-3.2%	45%	41%	38%	36%	32%	17%
Total	433,486		6.4%	53%	49%	43%	40%	36%	18%

Most populous trustee area 63,898
 Least populous trustee area 59,959
 Difference 3,939
 Ideal Trustee Area Size 61,927
 Plan's Percent Deviation 6.4%



CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: Mr. David El Fattal, Vice President of Business Services *DEF*
DATE: December 7, 2011
SUBJECT: **Consideration of Approval of Resolution #11-24 to Adopt Trustee Area Plan**

RECOMMENDATION

That the Board of Trustees adopt Resolution #11-24 to adopt a trustee area plan for use at the November 2012 elections and thereafter, until re-alignment of the boundaries is required by Education Code § 5019.5, following the release of the 2020 Census.

OVERVIEW

Members of the Board of Trustees are currently elected in "at-large" elections, *i.e.*, elections in which "each member of the governing board [is] elected by the registered voters of the entire district . . .," Cal. Educ. Code § 5030(a). On October 5, 2011, the Board unanimously adopted Resolution No. 11-20, approving a change to "by-trustee area" elections, *i.e.*, elections in which "one or more members residing in each trustee area [is] elected by the registered voters of that particular trustee area[.]" Cal. Elec. Code § 5030(b).

ANALYSIS

On November 7, 2011, the change of election system was unanimously approved by the Board of Governors of the California Community Colleges, as required by Education Code § 72036. The only step remaining to implement Resolution No. 11-20 is for the Board to adopt specific trustee area boundaries for use at future elections.

On November 2, 2011, the District's demographic/redistricting consultant, Peter Morrison & Associates, presented three draft trustee area plans for the Board's review and comment. Following the presentation, the Board held a public hearing on the plans.

On December 7, the Board will have the opportunity to further review the plans, and—following an additional public hearing—to adopt a final trustee area plan.

FINANCIAL IMPLICATIONS

Unknown at this time.

RESOLUTION NO. 11-24

**A RESOLUTION OF THE BOARD OF TRUSTEES
OF THE CERRITOS COMMUNITY COLLEGE
DISTRICT, ESTABLISHING THE BOUNDARIES
OF AREAS FROM WHICH MEMBERS OF THE
BOARD WILL BE ELECTED.**

WHEREAS, members of the Board of Trustees (“Board”) of the Cerritos Community College District (“Cerritos CCD” or “District”) are have historically been elected in “at-large” elections, *i.e.*, elections in which “each member of the governing board [is] elected by the registered voters of the entire district . . . ,” Cal. Educ. Code § 5030(a); and

WHEREAS, on October 5, 2011, the Board unanimously adopted Resolution No. 11-20, incorporated herein, approving a change to “by-trustee area” elections, *i.e.*, elections in which “one or more members residing in each trustee area [is] elected by the registered voters of that particular trustee area[,]” Cal. Elec. Code § 5030(b); and

WHEREAS, on November 7, 2011, the change of election system was unanimously approved by the Board of Governors of the California Community Colleges, as required by Education Code § 72036; and

WHEREAS, to implement Resolution No. 11-20 and Education Code § 72036, it is necessary for the Board to adopt trustee area boundaries for use at the November 2012 election and thereafter; and

WHEREAS, the District retained an experienced demographic consulting firm, Peter Morrison & Associates (“Morrison”), and experienced legal counsel, to advise it on the process of establishing trustee area boundaries; and

WHEREAS, on October 19, 2011, the Board and the public received a presentation from the District’s legal counsel regarding the current summary demographics of the District’s existing trustee areas under the 2010 census and the procedures and legal and policy criteria governing redistricting; and

WHEREAS, Following that presentation the Board received public input regarding appropriate criteria for the realignment of trustee area boundaries and adopted the following criteria to guide the establishment of trustee areas consistent with legal requirements, including reasonably equal population and Section 2 of the federal Voting Rights Act, and which address other concerns and considerations important to the District:

1. The boundaries of the trustee areas shall be established so that the trustee areas are equal in population as defined by law.
2. The boundaries of the trustee areas shall not be gerrymandered in violation of the principles established by the United States Supreme Court in *Shaw v. Reno*, 509 U.S. 630 (1993), and its progeny.
3. The boundaries of the trustee areas shall be established so that the trustee areas do not result in a denial or abridgement of the right of any citizen to vote on account of race or color as provided in Section 2 of the federal Voting Rights Act.
4. The boundaries of the trustee areas shall observe communities of interest, including: the underlying cities contained within the District; the underlying school districts contained within the District; rural or urban populations; social interests; agricultural, industrial or service industry interests; and the like, insofar as practicable.
5. The boundaries of the trustee areas shall be compact, insofar as practicable.
6. The boundaries of the trustee areas shall be created to contain cohesive, contiguous territory, insofar as practicable.
7. The boundaries of the trustee areas may observe topography and geography, such as the existence of mountains, flat land, forest lands, man-made geographical features such as highways and canals, etc. as natural divisions between districts, insofar as practicable.
8. Unless otherwise required by law, the trustee areas shall be created using whole census blocks.
9. The boundaries of the trustee areas may avoid the "pairing" of incumbents in the same trustee area, insofar as this does not conflict with the constitution and laws of the State of California and the United States.
10. The boundaries of the trustee areas shall comply with such other factors which become known during the redistricting process and are formally adopted by the Board of Trustees; and

WHEREAS, on November 2, 2011, Morrison presented three draft trustee area plans (incorporated herein) to the Board and to the public, which were developed according to the criteria set forth above; and

WHEREAS, following Morrison's presentation the Board held a duly-noticed public hearing to receive testimony from the public regarding all three draft trustee area plans; and

WHEREAS, the Board held a second duly-noticed public hearing at a meeting of the Board on December 7, 2011; and

WHEREAS, the Board has considered all public comments on the plans; and

WHEREAS, the populations in the proposed trustee areas of all three draft trustee area plans are substantially equal in population, in compliance with legal requirements; and

WHEREAS, Section 2 of the Voting Rights Act, 42 U.S.C. § 1973 prohibits the use of any voting qualification, or prerequisite to voting, or standard, practice, or procedure in a manner which results in a denial or abridgement of the right of any citizen of the United States to vote on account of race or color, and all three draft trustee area plans comply with Section 2 of the Voting Rights Act; and

WHEREAS, all three draft trustee area plans anticipate the use of a single-member, by-trustee area electoral system, and thereby comply with the California Voting Rights Act; and

WHEREAS, each of the plans is drawn to follow the underlying school district and city boundaries and major thoroughfares to the extent possible, while still complying with equal population requirements and federal and state law; and

WHEREAS, each of the plans is drawn to be compact and to contain cohesive, contiguous territory to the extent possible; and

WHEREAS, each of the draft trustee area plans is drawn to avoid the "pairing" of incumbent trustees to the extent possible; and

WHEREAS, the Board prefers the trustee area boundaries in proposed Plan 1B, incorporated herein,

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE CERRITOS COMMUNITY COLLEGE DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the above recitals are true and correct.

SECTION 2. That the Board hereby adopts the trustee area boundaries in Plan 1B, attached hereto as Exhibit "A" and incorporated herein by this reference, for use at the District's November 2012 election and subsequent elections until a further re-alignment is required pursuant to Education Code § 5019.5, following the release of the 2020 Census.

SECTION 3. That the President/Superintendent and/or her designee take all actions necessary to notify the Los Angeles County Elections Department of the Board's determination forthwith and provide whatever assistance may be required by the Elections Department to complete the process.

SECTION 4. That because the new redistricting plan may contain technical anomalies caused by errors in the 2010 Census line files that do not substantively affect the populations in the trustee areas, the district boundaries, or the intent of this resolution, which anomalies are not revealed until implementation begins, the President/Superintendent and/or her designee is authorized to make technical emendations to the new redistricting plan that do not substantively affect the populations in the trustee areas, the trustee area boundaries, or the intent of this resolution, and shall advise the Board of any such emendations that are found to be required in plan implementation by the Los Angeles County Department of Elections.

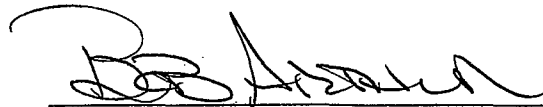
SECTION 5. That the President/Superintendent and/or her designee shall consult with legal counsel to resolve any legal issues necessary to give effect to this Resolution.

PASSED AND APPROVED this 7th day of December 2011.

AYES: 5

NOES: 2

ABSTENTIONS: 0



President of the Board of Trustees of the
Cerritos Community College District

Attested to:



Clerk of the Board of Trustees of the
Cerritos Community College District

000272

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *ML*
DATE: December 7, 2011
SUBJECT: Consideration of Approval of Board Member Compensation Increase

RECOMMENDATION

It is recommended that the Board of Trustees approve a 5% increase of the compensation of individual Board Members effective January 1, 2012 based on the present \$510.50 monthly rate of compensation.

OVERVIEW

Education Code section 35120(e) authorizes the Governing Board, on an annual basis, to increase the compensation of individual Board Members in an amount not to exceed 5% based on the present monthly rate of compensation. Any increase shall be effective upon approval by the Governing Board. The Board may consider additional annual increases of 5% on an annual basis.

ANALYSIS

At the December 10, 2008 Board meeting, the Board approved a 5% Board member compensation increase effective the first day of the month following successful completion of 2008-09 compensation negotiations with all employee groups. The 5% increase was made effective on January 1, 2010.

In December 2010, the Board unanimously voted no and did not approve a compensation increase effective January 1, 2011.

The fiscal impact of a positive vote will result in a 5% increase to the annual compensation of individual Board members ($\$510.50 \times .05 = \25.53 ; $\$510.50 + \$25.53 = \$536.03$ total monthly compensation).

FINANCIAL IMPLICATIONS

The annual cost of the increase is \$2,450.88 which will come from the General Fund.

SCIENCE/ENGINEERING/MATH

CIS 280X

Object-Oriented Programming in C++

3.5 Units

Class hours: 3 Lecture/2 Lab

Prerequisite: None

Corequisite: None

Recommendation: None

This is a course in Object-Oriented Programming (OOP) using the C++ programming language. Topics presented include abstract data types, objects and classes, constructors, destructors, pointers, virtual functions, operator overloading, inheritance, polymorphism, exceptions, Standard Template Library (STL), the theory of object-oriented programming, and the techniques of object-oriented design. This course is not open to students who have received credit in CIS 280.

CIS 286

Software Development in C#

3.5 Units

Class hours: 3 Lecture/2 Lab

Prerequisite: None

Corequisite: None

Recommendation: Knowledge of one object-oriented programming language.

This course provides students with the knowledge and skills to develop programs useful for a broad range of Windows based and online applications using C# programming language. The course covers object-oriented design, graphical user interface, networking, threading, web services, collections and basic web database programming. This course may be taken a maximum of 3 times.

CIS 288

Mobile Application Development

3.5 Units

Class hours: 3 Lecture/2 Lab

Prerequisite: None

Corequisite: None

Recommendation: Knowledge of one object-oriented programming language (such as C++, Java, or C#), or work related experience

This course explores the principles and tools involved in the design and construction of applications for mobile devices. The course covers designing user interfaces, processing user input and events, retrieving and storing data, communicating via the Internet, and deploying applications. This class can be taken a maximum of 3 times.

BUSINESS, HUMANITIES, AND SOCIAL SCIENCES

BA 109

Human Resources Development

3.0 Units

Class hours: 3.0 Lecture

Prerequisite: None

Corequisite: None

Recommendation: None

This course covers the entire field of Human Resource Development (HRD), from orientation and skills training to career development and organizational development. In addition to being theory- and research-based, it is also practical- and experience based, designed for students who wish to become HRD professionals, or managers at all levels.

BA 116

Managing Green: Sustainability and Innovation

3.0 Units

Class hours: 3 Lecture

Prerequisite: None

Corequisite: None

Recommendation: None

The class covers sustainability and innovative management from the history of its origin to theories, framework, and business cases that touch on larger societal and ecological challenges. This course meets the educational needs of business leaders, all of whom are being challenged by government regulations, energy costs, and social responsibilities never before faced.

BA 124

Fundamentals of Training

3.0 Units

Class hours: 3 Lecture

Prerequisite: None

Corequisite: None

Recommendation: None

This survey course focuses on the acquisition of knowledge, skill development, and competencies from teaching vocational or practical skills, and knowledge. Methods and concepts of on-the-job training, off-the-job training, virtual training, and professional development will be explored.

BA 125

Designing, Developing, and Delivering Effective Training Programs

3.0 Units

Class hours: 3 Lecture

Prerequisite: None

Corequisite: None

Recommendation: None

This course provides insightful, practical, and comprehensive learning on topics that matter the most to training and Human Resources (HR) professionals: How to design, develop, and deliver effective training programs. In addition, students will study practical applications, adult learning principles that guide learning objectives, and how to establish an environment that is conducive to learning.

BA 126

E-learning

3.0 Units

Class hours: 3 Lecture

Prerequisite: None

Corequisite: None

Recommendation: None

This course provides students with evidence-based guidelines for both self-study (asynchronous) and virtual classroom (synchronous) forms of E-learning. Students will study the guidelines, evidence, and examples that shape decisions about the design, development, and evaluation of E-learning. This course reflects the current state of the E-learning field, blending real-world practices and up-to-date research.

CRCC 152X

Introduction to Jury Charge Intermediate Computerized Shorthand

4.0 Units

Class hours: 2 Lecture/6 Lab

Prerequisite: None

Corequisite: None

Recommendation: CRCC 140 and CRCC 141 or their equivalent with grades of Pass or "C" or higher. Minimum typing speed of 40 wpm or enrollment in a keyboarding class. It is recommended this course be taken concurrently with court reporting lab CRCC 1T.

This course is designed to introduce methodology of reporting and transcribing jury charge material and to develop punctuation skills, formatting techniques, and stenotype speed for this aspect of reporting. Sustained dictation consists of jury charge and two-voice testimony. This course develops proficiency in recording jury charge material at speeds ranging from 60-90 wpm. This course may be taken a maximum of 2 times. This course is not open to students who have received credit in CRCC 152.

CRCC 153X

Multiple-Voice Colloquy I Computerized Shorthand Speed Building I

4.0 Units

Class hours: 2 Lecture/6 Lab

Prerequisite: None

Corequisite: None

Recommendation: Minimum stenotype speed of 70 wpm and a minimum typing speed of 43 wpm or enrollment in a keyboarding class. It is recommended this course be taken concurrently with court reporting lab CRCC 1T.

This course promotes the development of speed, accuracy, and formatting techniques in reporting and transcribing multiple-voice colloquy. This course develops proficiency in recording colloquy at speeds ranging from 80-110 wpm. Sustained dictation consists of multiple-voice colloquy, jury charge, and two-voice testimony. This course may be taken for a maximum of 2 times. This course may be taken a maximum of 2 times. This course is not open to students who have received credit in CRCC 153.

CRCC 154X

Introduction to Congressional Record Computerized Shorthand Speed Building II

4.0 Units

Class hours: 2 Lecture/6 Lab

Prerequisite: None

Corequisite: None

Recommendation: Minimum stenotype speed of 90 wpm and a minimum typing speed of 47 wpm or enrollment in a keyboarding class. It is recommended this course be taken concurrently with court reporting lab CRCC 1T.

This course introduces methodology of reporting and transcribing Congressional Record material and develops punctuation skills, formatting techniques, and stenotype speed for this aspect of reporting. Sustained dictation consists of Congressional Record, jury charge, and two-voice testimony. This course develops proficiency in recording Congressional Record material at speeds ranging from 100-130 wpm. This course may be taken a maximum of 2 times. This course is not open to students who have received credit in CRCC 154.

CRCC 155X

Multiple-Voice Colloquy II Computerized Shorthand Speed Building III

4.0 Units

Class hours: 2 Lecture/6 Lab

Prerequisite: None

Corequisite: None

Recommendation: Minimum stenotype speed of 110 wpm and a minimum typing speed of 50 wpm or enrollment in a keyboarding class. It is recommended this course be taken concurrently with court reporting lab CRCC 1T.

This course further promotes the development of speed, accuracy, and formatting techniques in reporting and transcribing increasingly complex multiple-voice colloquy. This course develops proficiency in recording colloquy at speeds ranging from 120-150 wpm. Sustained dictation consists of multiple-voice colloquy, jury charge, Congressional Record, and two-voice testimony. This course may be taken a maximum of 3 times. This course is not open to students who have received credit in CRCC 155.

CRCC 156

Jury Voir Dire Procedures Computerized Shorthand Speed Development (140-170 WPM)

4.0 Units

Class hours: 2.0 Lecture/6.0 Laboratory

Recommendation: Minimum stenotype speed of 130 wpm and a minimum typing speed of 55 wpm or enrollment in a keyboarding class. It is recommended that course be taken concurrently with court reporting lab CRCC 1T.

This course is designed to introduce methodology of reporting jury voir dire and to develop management techniques and stenotype speed for this aspect of reporting. This course develops proficiency in recording jury voir dire proceedings and jury charge at speeds ranging from 150-160 wpm. This course may be taken a maximum of 3 times. This course is not open to students who have received credit in CRCC 156.

CRCC 157

Congressional Testimony Computerized Shorthand Speed Development (160-190 WPM)

4.0 Units

Class hours: 2.0 Lecture/6.0 Laboratory

Recommendation: Minimum stenotype speed of 150 wpm and a minimum typing speed of 60 wpm or enrollment in a keyboarding class. It is recommended this course be taken concurrently with court reporting lab CRCC 1T.

This course promotes the development of speed and accuracy in taking dictation at the machine. Sustained dictation consists of Congressional Record, literary, jury charge, and multiple-voice testimony. This course also prepares advanced students for various states and city hearing reporter examinations. This course may be taken a maximum of 3 times. This course is not open to students who have received credit in CRCC 157.

CRCC 158

Professional Practices Hearings/Conferences Computerized Shorthand Speed Development (180-210 WPM)

4.0 Units

Class hours: 2.0 Lecture/6.0 Laboratory

Recommendation: Minimum stenotype speed of 170 wpm and minimum typing speed of 60 wpm or enrollment in a keyboarding class. It is recommended this course be taken concurrently with court reporting lab CRCC 1T and CRCC 5T.

This course is designed to introduce methodology of reporting hearings and conferences with multiple-speaker identification symbols and to develop management techniques and stenotype speed for this aspect of reporting. This course provides for the development of proficiency in writing multiple-voice dictation with an emphasis on hearings and conferences at speeds ranging from 180-210 wpm. This course may be taken a maximum of 3 times. This course is not open to students who have received credit in CRCC 158.

CRCC 159

In Curia/In Camera Procedures Computerized Shorthand Speed Development (190-225 WPM)

4.0 Units

Class hours: 2.0 Lecture/6.0 Laboratory

Recommendation: Minimum stenotype speed of 180 wpm, minimum typing speed of 60 wpm or enrollment in a keyboarding class and completion of 60 hours of apprenticeship training. It is recommended this course be taken concurrently with court reporting lab CRCC 1T and CRCC 5T.

This course offers an overall view of the mechanics of trials and applications of court procedures. Students are assisted in acquiring a mastery of creating verbatim records. In addition, the course offers sustained dictation on all aspects of criminal and civil trials to develop professionalism. This course may be taken a maximum of 3 times. This course is not open to students who have received credit in CRCC 159.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *MLL MD*
REVIEWED BY: Dr. Marilyn Brock, Interim Vice President of Academic Affairs
PREPARED BY: Dr. Carolyn Chambers, Dean of Science, Engineering, and Math *CC*
 (Project Director of HSI-STEM Grant)

DATE: December 7, 2011
SUBJECT: **Consideration of Acceptance of the Department of Education
 Hispanic-Serving Institutions' Science, Technology, Engineering,
 and Math Grant**

RECOMMENDATION

It is recommended that the Board of Trustees approve the acceptance of the Department of Education Hispanic-Serving Institutions' Science, Technology, Engineering, and Math Grant, which will run from October 1, 2011 to September 30, 2016.

OVERVIEW

Cerritos College has received funding from the Department of Education in the amount of \$3,538,847.00 over five years (2011-2016) to improve the rate of degree attainment and university transfer in STEM disciplines (Science, Technology, Engineering, and Math).

The funds from the HSI-STEM Grant are designated to promote academic success in the STEM disciplines and focus on degree completion and university transfer. This will be accomplished through a variety of activities, including a summer bridge program for incoming students, expanded tutoring and supplemental instruction, expanded counseling and career information, support for early math assessment and completion of basic skills math courses, personnel and equipment in the Math Success Center, development of stronger university articulation, expansion of student research opportunities at transfer institutions, and faculty development opportunities.

ANALYSIS

The HSI-STEM grant activities will increase degree attainment and university transfer in the STEM disciplines through multiple approaches, and it will focus on developing and strengthening articulation in two areas: Computer Science and Environmental Science/ Earth Science. The Cerritos College HSI-STEM grant will:

- Address the poor Math preparation of most of our students by supporting early math assessment, rapid movement through basic skills math courses, and development of the Math Success Center through support for personnel, software, and equipment.


- Strengthen articulation with local universities by aligning courses and programs, especially in Computer Science and Environmental Science, and developing student-centered activities like a speakers series (STEMinars), research opportunities, and coordinated field trips
- Expand institutional support for counseling, the transfer center, and outreach to high schools, with focus on STEM students
- Develop a summer bridge program for incoming students interested in physical and computer sciences, followed up with case management to ensure student success
- Enhanced academic support in math and sciences through increased tutoring and supplemental instruction
- Faculty development opportunities through Faculty Inquiry Groups, attendance at conferences, and workshops

FINANCIAL IMPLICATIONS


The HSI-STEM grant will provide \$3,538,847 over five years to carry out the above activities in order to improve the degree attainment and university transfer of STEM students.

CERRITOS COLLEGE

TO: Board of Trustees

FROM: Dr. Linda L. Lacy, President/Superintendent 

REVIEWED BY: Dr. Marilyn Brock, Interim Vice President of Academic Affairs

PREPARED BY: Dr. Carolyn Chambers, Dean of Science, Engineering, and Math 
(Project Director of HSI-STEM Grant)

DATE: December 7, 2011

SUBJECT: **Consideration of Approval of the HSI-STEM Grant Supplemental Instruction Faculty Stipends**

RECOMMENDATION

It is recommended that the Board of Trustees approve payment of HSI-STEM stipends to Jeff Bradbury, Jim Henriques, Gary Johnpeer, Susan LePere, Tor Lacy, Manuel Lopez, Christine Palmier, Sally Sestini, Jennifer Small, Thomas Taylor, Linda Waldman, and Bob Walther.

The grant was Board approved on December 7, 2011

OVERVIEW

Cerritos College has received funding from the Department of Education in the amount of \$3,538,847.00 over five years (2011-2016) to improve the rate of degree attainment and university transfer in STEM disciplines (Science, Technology, Engineering, and Math).

The funds from the HSI-STEM Grant are designated to promote academic success in the STEM disciplines and focus on degree completion and university transfer. This will be accomplished through a variety of activities, including a summer bridge program for incoming students, expanded tutoring and supplemental instruction, expanded counseling and career information, support for early math assessment and completion of basic skills courses, personnel and equipment in the Math Success Center, development of stronger university articulation, expansion of research opportunities, and faculty development opportunities.

ANALYSIS

As one component of the network of academic support funded by the grant, stipends will be provided to faculty to engage in weekly hours of supplemental instruction with students enrolled in a variety of science courses, both basic and advanced. Stipends are awarded for the following activities:

- Develop student activities to supplement the course materials, review concepts, discuss laboratory results, provide career information, or test mastery of course material
- Meet with students to complete student activities listed above and provide additional time to advise students on study skills, time-management or personal challenges.
- Monitor student progress and complete proper documentation through student attendance log and feedback forms.



FINANCIAL IMPLICATIONS

It is recommended to approve stipends for the following faculty:

Jeff Bradbury (Chemistry 110 Elementary Chemistry) - \$1000
Jim Henriques (Physics 101 General Physics) - \$1000
Gary Johnpeer (Earth Science 110 Introduction to Earth Science) - \$1000
Susan LePere (A+P 200 Human Anatomy) - \$1000
Tor Lacy (Geology 101 Physical Geology) - \$1000
Manuel Lopez (Math 170 Analytical Geometry and Calculus I) - \$1000
Christine Palmier (Biology 120 Introduction to Biological Science) - \$1000
Sally Sestini (Math 190 Analytical Geometry and Calculus II) - \$1000
Jennifer Small (Earth Science 106 Weather and Climate) - \$1000
Thomas Taylor (Biology 120 Introduction to Biological Science) - \$1000
Linda Waldman (Chemistry 100 Introductory Chemistry) - \$1000
Bob Walther (Microbiology 200 Principles and Applications of Microbiology) - \$1000

The HSI-STEM Grant will be used for these expenditures.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent 
REVIEWED BY: Dr. Marilyn Brock, Interim Vice President of Academic Affairs
PREPARED BY: Carl Bengston, Dean of Library, Special Projects and Services 
DATE: December 7, 2011
SUBJECT: Consideration of Approval of Perkins/VTEA Grant Stipends

RECOMMENDATION

It is recommended that the Board of Trustees approve stipends for Gary Pritchard for 2011-2012 academic year.

OVERVIEW

Under the Carl D. Perkins Vocational and Technical Act of 2006, Perkins funds (VTEA) will be utilized to develop new occupational classes and programs in order to improve and promote vocational and technical educational programs, services, and activities.

ANALYSIS

As part of the effort to improve the music program, the Fine Arts Division has been awarded special funding from the Perkins (VTEA) program to make improvements to curriculum design. Gary Pritchard, Fine Arts faculty member, is responsible for developing and coordinating curriculum design, and works as program director. He will receive a \$3,500 stipend per semester for a total of \$7,000 for the 2011-2012 academic year.

FINANCIAL IMPLICATIONS

Perkins (VTEA) funds will be utilized for this expenditure. No district general funds will be used.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: Dr. Marilyn Brock, Interim Vice President of Academic Affairs *MB*
PREPARED BY: Carl Bengston, Dean of Library, Special Projects and Services *CB*
DATE: December 7, 2011
SUBJECT: **Consideration of Approval of Perkins/VTEA Grant Stipends**

RECOMMENDATION

It is recommended that the Board of Trustees approve stipends for David Nelson for 2011-2012 academic year.

OVERVIEW

Under the Carl D. Perkins Vocational and Technical Act of 2006, Perkins funds (VTEA) will be utilized to develop new occupational classes and programs in order to improve and promote vocational and technical educational programs, services, and activities.



ANALYSIS

As part of the effort to improve the music program, the Fine Arts Division has been awarded special funding from the Perkins (VTEA) program to make improvements to curriculum design. David Nelson, Fine Arts faculty member, is responsible for helping develop and coordinate curriculum design. He will receive a \$3,500 stipend per semester for a total of \$7,000 for the 2011-2012 academic year.

FINANCIAL IMPLICATIONS

Perkins (VTEA) funds will be utilized for this expenditure. No district general funds will be used.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent 
REVIEWED BY: Dr. Marilyn Brock, Interim Vice President of Academic Affairs
PREPARED BY: Carl Bengston, Dean of Library, Special Projects and Services 
DATE: December 7, 2011
SUBJECT: Consideration of Approval of Perkins/VTEA Grant Stipends

RECOMMENDATION

It is recommended that the Board of Trustees approve stipends for Steven Hirohama for 2011-2012 academic year.

OVERVIEW

Under the Carl D. Perkins Vocational and Technical Act of 2006, Perkins funds (VTEA) will be utilized to develop new occupational classes and programs in order to improve and promote vocational and technical educational programs, services, and activities.

ANALYSIS

As part of the effort to improve the film production program, the Fine Arts Division has been awarded special funding from the Perkins (VTEA) program to hold a series of workshops conducted by industry experts. Steven Hirohama, Fine Arts faculty member, is responsible for developing and coordinating the workshops and scheduling the guest speakers. He will receive a \$2,500 stipend per semester for a total of \$5,000 for the 2011-2012 academic year.

FINANCIAL IMPLICATIONS

Perkins (VTEA) funds will be utilized for this expenditure. No district general funds will be used.

000285

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: Dr. Marilyn Brock, Interim Vice President of Academic Affairs
PREPARED BY: Carl Bengston, Dean of Library, Special Projects and Services *CB*
DATE: December 7, 2011
SUBJECT: Consideration of Approval of Perkins/VTEA Grant Stipends

RECOMMENDATION

It is recommended that the Board of Trustees approve stipends for the faculty listed below.

OVERVIEW

Under the Carl D. Perkins Vocational and Technical Act of 2006, Perkins funds (VTEA) will be utilized to develop new occupational classes and programs in order to improve and promote vocational and technical educational programs, services, and activities.

ANALYSIS

As part of the effort to improve the business program, the Business Educations Division has been awarded special funding from the Perkins (VTEA) program to update curriculum during the 2011-2012 academic year.




Cindy Moriarty - \$1,000
Mike Acheson - \$1,000
John Grady - \$1,000
Javier Garza - \$1,000
Christine Elam - \$1,000
Scott Brown - \$1,000
Barbara Livingston - \$1,000
Petros Keshishyan - \$1,000

For a total amount of \$8,000

FINANCIAL IMPLICATIONS

Perkins (VTEA) funds will be utilized for this expenditure. No district general funds will be used.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent 
REVIEWED BY: Dr. Marilyn Brock, Interim Vice President of Academic Affairs 
PREPARED BY: Carl Bengston, Dean of Library, Special Projects and Services 
DATE: December 7, 2011
SUBJECT: **Consideration of Approval of Perkins/VTEA Grant Honorarium**

RECOMMENDATION

It is recommended that the Board of Trustees approve honorariums for the guest speakers listed below.

OVERVIEW

Under the Carl D. Perkins Vocational and Technical Act of 2006, Perkins funds (VTEA) will be utilized to develop new occupational classes and programs in order to improve and promote vocational and technical educational programs, services, and activities.

ANALYSIS

As part of the effort to grow the film production program, the Fine Arts Division has been awarded special funding from the Perkins (VTEA) program to hold a series of workshops conducted by industry experts during the 2011-2012 academic year. These individuals represent all aspects of the industry and include prominent members of the industry. Some of the workshops will be held at the college and some at studio sites. These will be scheduled on an "as needed" basis.

Jesse Baget
Writer/Director
 \$250 per 4 hr workshop
 \$500 per 6 hr workshop



Kat Dillon
Rhythm & Hues Studios
Producing Visual Effects
 \$250 per 4 hr workshop
 \$500 per 6 hr workshop

Mike Ryan
Movie Stunts
 \$250 per 4 hr workshop
 \$500 per 6 hr workshop

FINANCIAL IMPLICATIONS

Perkins (VTEA) funds will be utilized for this expenditure. No district general funds will be used.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent 
REVIEWED BY: Dr. Marilyn Brock, Interim Vice President of Academic Affairs
PREPARED BY: Carl Bengston, Dean of Library, Special Projects and Services 
DATE: December 7, 2011
SUBJECT: Consideration of Approval of Perkins/VTEA Grant Honorarium

RECOMMENDATION

It is recommended that the Board of Trustees approve honorariums for the guest speakers listed below.

OVERVIEW

Under the Carl D. Perkins Vocational and Technical Act of 2006, Perkins funds (VTEA) will be utilized to develop new occupational classes and programs in order to improve and promote vocational and technical educational programs, services, and activities.

ANALYSIS

As part of the effort to grow the Theatre program, the Fine Arts Division has been awarded special funding from the Perkins (VTEA) program to hold a series of workshops conducted by industry experts during the 2011-2012 academic year. These individuals represent all aspects of the industry and include prominent members of the industry. Some of the workshops will be held at the college and some at studio sites. These will be scheduled on an "as needed" basis.

Tim Leach
Mold Maker for SFX Shop
\$250 per 4 hr workshop
\$500 per 6 hr workshop

Martha Ruskia
Wig Making and Styling
\$250 per 4 hr workshop
\$500 per 6 hr workshop

Scott Clish
Wardrobe and Makeup
\$250 per 4 hr workshop
\$500 per 6 hr workshop

Rick Guyer
Wig Making and Styling
\$250 per 4 hr workshop
\$500 per 6 hr workshop

Victoria Wood
Wig maker for Film
\$250 per 4 hr workshop
\$500 per 6 hr workshop

Linda Cardenas
Wig Styling
\$250 per 4 hr workshop
\$500 per 6 hr workshop

Ned Neidhart
Wig Making
\$250 per 4 hr workshop
\$500 per 6 hr workshop

David Larson
Hair/Wool Coolist
\$250 per 4 hr workshop
\$500 per 6 hr workshop


FINANCIAL IMPLICATIONS

Perkins (VTEA) funds will be utilized for this expenditure. No district general funds will be used.

000288

CERRITOS COLLEGE

TO: Board of Trustees

FROM: Dr. Linda L. Lacy, President/Superintendent 

REVIEWED BY: Dr. Marilyn Brock, Interim Vice President of Academic Affairs, Superintendent

PREPARED BY: M.L. Bettino, Project Facilitator

DATE: December 7, 2011

SUBJECT: **Consideration of Approval of stipends for faculty for Next Generation Learning Challenges Grant**

RECOMMENDATION

It is recommended that the Board of Trustees approve stipends to participants in the Next Generation Learning Challenges Grant previously approved on May 4, 2011.

OVERVIEW

Cerritos College was awarded \$18,095 to participate as a partner in the Next Generation Learning Challenges Grant entitled "Open Academic Analytics Initiative (OAAI)." This grant is funded by the Bill and Melinda Gates Foundation and the William and Flora Hewlett Foundation. The effective date of the grant is May 5, 2011 through August 1, 2012.

ANALYSIS

The Open Academic Analytics Initiative (OAAI) will develop, deploy and release an open source ecosystem for academic analytics designed to increase student content mastery, semester-to-semester persistence and degree completion. Increases in adoption of academic analytics among institutions using the open-source Sakai Collaboration and Learning Environment is anticipated. The faculty involved in the project will be paid in four installments (December 2011, April 2012, May 2012, July 2012) predicated upon completion of agreed upon scope of work deliverable and Summer 2012 assignment.

Faculty participants:

Dr. Kimberly Duff	\$2000
Dr. Bob Livingston	\$2000
Crystal LoVetere	\$2000
Roger Ernest	\$2000
Lynn Stiles	\$2000
Beverly Whitson	\$2000
Bonnie Helberg	\$2000
Angela Hoppe-Nagao	\$4095

FINANCIAL IMPLICATIONS

Next Generation Learning Challenges Grant funds will be utilized for this expenditure. No district general funds will be used.

TO: Board of Trustees

FROM: Dr. Linda L. Lacy, President/Superintendent *ML*

REVIEWED BY: Dr. Marilyn Brock, Interim Vice President of Academic Affairs *MB*

PREPARED BY: Sue Parsons, Director of Teacher TRAC and Learning Communities *SP*

DATE: December 7, 2011

SUBJECT: **Consideration of Approval of the Career Technical Education (CTE) Teacher Preparation Pipeline Grant Faculty Stipends**

RECOMMENDATION

It is recommended that the Board of Trustees approve payment of CTE Teacher Preparation Pipeline Grant stipends to Lora Carreon, Lorena Castillo, Angela Conley, Patty George, Susan Godwin, Emmanuel Nguimdjou, Tatiana Roque, Merrick Sterling and Ing-Yung Tse. The grant was Board approved on November 3, 2010.

OVERVIEW

Cerritos College has received funding in the amount of \$225,000 from the Chancellor's Office to assist with meeting the need for high school and community college CTE Teachers by implementing teacher preparation pathways in three CTE industry sectors (automotive, welding, and woodworking) and Early Childhood Education (ECE).

ANALYSIS

The funds from the CTE Teacher Preparation Pipeline Grant are designated to develop CTE teacher pathways and curriculum, establish student development activities, provide individualized counseling services, develop program marketing and recruitment materials/activities, develop support structures and partnerships, and provide staff development opportunities for faculty within the designated industry sectors.

As stipulated and funded by the Grant, the tasks and activities described below will be carried out as follows:

- Implement at least one activity introduced in the CTE August 31, 2011 workshop
- Submit a reflection of the activity used with a description and examples of student work


FINANCIAL IMPLICATIONS

It is recommended to approve a \$100 stipend for the following faculty:

Lora Carreon, Lorena Castillo, Angela Conley, Patty George, Susan Godwin, Emmanuel Nguimdjou, Tatiana Roque, Merrick Sterling, and Ing-Yung Tse

The CTE Teacher Preparation Pipeline Chancellor's Grant will be used for these expenditures.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent 
REVIEWED BY: Dr. Bryan Reece, Dean of Academic Success and Institutional Effectiveness
PREPARED BY: Dr. Francie Quaas-Berryman, Developmental Education Coordinator
DATE: December 7, 2011
SUBJECT: **Consideration of Approval of Stipends for Faculty Participating in the Student Success Center Professional Development for Fall 2011**

RECOMMENDATION

It is recommended that the Board of Trustees approve payments for the named employees for their participation in the Student Success Center Professional Development Program for fall 2011.

OVERVIEW

The College Committee on Developmental Education has sponsored a series of professional development workshops as part of establishing the Cerritos College Success Centers.

ANALYSIS

During the fall 2011 semester, faculty participated in several professional development workshops designed to introduce faculty to the Success Center teaching philosophy and to prepare faculty to meet the academic needs of students from a variety of disciplines.

FINANCIAL IMPLICATIONS

No general funds will be used for these stipends. Basic Skills Initiative funds will be utilized for this expenditure. The following faculty members are to receive stipends:

Name	Amount
Banga, Shellie	\$50
Cano, Andrea	\$75
Dhar, Crystal	\$75
DiGiovanni, Sybil	\$75
Fagundes, Michelle	\$75
Flores-Salcido, Dahlia	\$75
Grigorieff, Annette	\$75
Hsiao, John	\$50
Johnson, Susan	\$75
Lykissas, Alexi	\$25
Magabo, Susan	\$75
Mata, Chimene	\$50
McLaughlin, Pat	\$25
Moyer, Sarah	\$75
O'Grady, Jennifer	\$50
Rios, Rebecca	\$25
Smith, Harold	\$50
Tashima, John	\$50
Yang, Lucy	\$75
Yoneshige, Hope	\$75

000291

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *ML*
DATE: December 7, 2011
SUBJECT: **Consideration of Approval of Citizens' Bond Oversight Committee Membership**

RECOMMENDATION

It is recommended that the Board ratify the membership of Lola Rizkallah as a community member and Justin McIntyre as a student member effective November 28, 2011.

OVERVIEW


According to the adopted Citizens' Bond Oversight Committee Bylaws, the Board of Trustees must approve the membership to this committee. The committee consists of a minimum of seven (7) members: one student enrolled and active in a community college support group, such as student government; one member active in a business organization representing the business community located in the District; one member active in a senior citizen's organization; one member active in a bona-fide taxpayers association; one member active in a support organization for the college, such as a foundation; and two members of the community-at-large.

ANALYSIS

There are two vacancies on the Citizens' Bond Oversight Committee as follows: community-at-large member and student member. Ms. Lola Rizkallah is interested in serving as a community-at-large member. She resides in the community and is very active in the city of Cerritos. Justin McIntyre is interested in serving as a student member. Currently he is a Cerritos College student and is active in ASCC.

FINANCIAL IMPLICATIONS

No financial impact.

TO: Board of Trustees
FROM: Dr. Linda Lacy, President/Superintendent 
PREPARED BY: Dr. Bryan Reece, Dean, Academic Success and Institutional Effectiveness
DATE: December 7, 2011
SUBJECT: Consideration of Approval of Use of Funds from the Vintage Account

RECOMMENDATION

It is recommended that the Board of Trustees approve the use of funds from the Vintage account for partial funding of the Rosetta Stone language software program in the amount of \$28,000. Total cost of the software program is \$39,000 (This price has been negotiated down from an original quote of more than \$120,000).

OVERVIEW

The Rosetta Stone language software will be accessed in the Cerritos College Language Success Center to support classroom instruction. The software program is able to adapt to each student's level and speed, and addresses each student's needs as a language learner.

This interactive technology will improve their listening comprehension, structure and sequence, deduction and problem-solving, and readiness to converse skills. Through continuous interaction with the software, users will immerse themselves in the language and learn on their own and at their own pace.

ANALYSIS

The Rosetta Stone software was chosen through a comprehensive RFI process, conducted by a range of stakeholders in basic skills disciplines. The process evaluated several software packages. "By utilizing this software, the instruction that starts in the traditional classroom continues with non-traditional, but effective, methods in the language success center. By implementing Rosetta Stone at the college, students who are taking a foreign language class, as well as ESL and basic English classes, will increase their success rates and increase retention in their courses. The success of the students will also reflect in the Chancellor's Office statewide rating of the modern language department and Cerritos College as an institution.

The Rosetta Stone program has been used successfully in California by the following universities and community colleges:

- California State University Dominguez Hill campus – Language Learning Center
- Palomar College – Language Lab
- Santa Monica College – Language Lab
- Glendale Community College – Language Lab
- Riverside Community College – Language Lab
- North Orange County Community College District
- University of California San Diego campus – Computer Center
- University of California Irvine campus – Language Center
- El Camino College – Compton Center
- City College of San Francisco
- Rogue Community College – Language Lab
- California Polytechnic State University
- Shasta College

FINANCIAL IMPLICATIONS

This is a one-time cost to the district and will not require an annual license fee.

CERRITOS COMMUNITY COLLEGE
DISTRICT, ATTENTION: INEZ PINEDA-RUELAS
11110 ALONDRA BOULEVARD
NORWALK, CALIFORNIA 90650

SPACE ABOVE THIS LINE RESERVED
FOR RECORDER'S USE

TITLE(S)

**NOTICE OF COMPLETION
CERRITOS COMMUNITY COLLEGE DISTRICT**

NOTICE IS HEREBY GIVE, pursuant to the provisions of Section §3093 of the Civil code of the State of California, that the **CERRITOS COMMUNITY COLLEGE DISTRICT**, of Los Angeles County, as owner of the property known as **Cerritos Community College**, located at **11110 Alondra Boulevard, Norwalk, California**, caused improvements to be made to the property to wit: **CLO-1 AV/Data, Bid #0910-10** contract for the doing of which was heretofore entered into on the **19th day of May, 2010** which contract was made with **Western Audio Visual**, contract number **#C09-1115**, as contractor; that said improvements were completed on the **17th day of November, 2011**, and accepted by formal action of the governing board of said DISTRICT on the **7th day of December, 2011**; that title to said property is vested in the **CERRITOS COMMUNITY COLLEGE DISTRICT** of Los Angeles County, California; that the surety for the above named contractor is **U.S. Specialty Insurance Company**.

I certify or declare under penalty of perjury that the foregoing is true and correct.

CERRITOS COMMUNITY COLLEGE DISTRICT OF LOS
ANGELES COUNTY, CALIFORNIA

By: _____
David El Fattal
Vice President of Business Services

Date: _____

Place of Execution: Norwalk, California

CERRITOS COMMUNITY COLLEGE
DISTRICT, ATTENTION: INEZ PINEDA-RUELAS
11110 ALONDRA BOULEVARD
NORWALK, CALIFORNIA 90650

SPACE ABOVE THIS LINE RESERVED
FOR RECORDER'S USE

TITLE(S)

**NOTICE OF COMPLETION
CERRITOS COMMUNITY COLLEGE DISTRICT**

NOTICE IS HEREBY GIVE, pursuant to the provisions of Section §3093 of the Civil code of the State of California, that the **CERRITOS COMMUNITY COLLEGE DISTRICT**, of Los Angeles County, as owner of the property known as **Cerritos Community College**, located at **11110 Alondra Boulevard, Norwalk, California**, caused improvements to be made to the property to wit: **Facilities and Purchasing Complex – General/Electrical Upgrades, Bid #1011-11** contract for the doing of which was heretofore entered into on the **6th day of July, 2011** which contract was made with **Mel Smith Electric, Inc.**, contract number **#C11-1009**, as contractor; that said improvements were completed on the **21st day of November, 2011**, and accepted by formal action of the governing board of said DISTRICT on the **7th day of December, 2011**; that title to said property is vested in the **CERRITOS COMMUNITY COLLEGE DISTRICT** of Los Angeles County, California; that the surety for the above named contractor is **Great American Insurance Company**.

I certify or declare under penalty of perjury that the foregoing is true and correct.

CERRITOS COMMUNITY COLLEGE DISTRICT OF LOS
ANGELES COUNTY, CALIFORNIA

By: _____
David El Fattal
Vice President of Business Services

Date: _____

Place of Execution: Norwalk, California

CERRITOS COMMUNITY COLLEGE
DISTRICT, ATTENTION: INEZ PINEDA-RUELAS
11110 ALONDRA BOULEVARD
NORWALK, CALIFORNIA 90650

SPACE ABOVE THIS LINE RESERVED
FOR RECORDER'S USE

TITLE(S)

**NOTICE OF COMPLETION
CERRITOS COMMUNITY COLLEGE DISTRICT**

NOTICE IS HEREBY GIVE, pursuant to the provisions of Section §3093 of the Civil code of the State of California, that the **CERRITOS COMMUNITY COLLEGE DISTRICT**, of Los Angeles County, as owner of the property known as **Cerritos Community College**, located at **11110 Alondra Boulevard, Norwalk, California**, caused improvements to be made to the property to wit: **Campus-Wide Fencing, Bid #0910-03** contract for the doing of which was heretofore entered into on the **17th day of March, 2010** which contract was made with **Hanan Construction Co.**, contract number **#C09-1109**, as contractor; that said improvements were completed on the **30th day of November, 2011**, and accepted by formal action of the governing board of said DISTRICT on the **7th day of December, 2011**; that title to said property is vested in the **CERRITOS COMMUNITY COLLEGE DISTRICT** of Los Angeles County, California; that the surety for the above named contractor is **Hartford Fire Insurance Company**.

I certify or declare under penalty of perjury that the foregoing is true and correct.

CERRITOS COMMUNITY COLLEGE DISTRICT OF LOS
ANGELES COUNTY, CALIFORNIA

By: _____
David El Fattal
Vice President of Business Services

Date: _____

Place of Execution: Norwalk, California

CERRITOS COMMUNITY COLLEGE
DISTRICT, ATTENTION: INEZ PINEDA-RUELAS
11110 ALONDRA BOULEVARD
NORWALK, CALIFORNIA 90650

SPACE ABOVE THIS LINE RESERVED
FOR RECORDER'S USE

TITLE(S)

**NOTICE OF COMPLETION
CERRITOS COMMUNITY COLLEGE DISTRICT**

NOTICE IS HEREBY GIVE, pursuant to the provisions of Section §3093 of the Civil code of the State of California, that the **CERRITOS COMMUNITY COLLEGE DISTRICT**, of Los Angeles County, as owner of the property known as **Cerritos Community College**, located at **11110 Alondra Boulevard, Norwalk, California**, caused improvements to be made to the property to wit: **Baseball/Softball Field Renovations, Bid #0910-13** contract for the doing of which was heretofore entered into on the **6th day of October, 2010** which contract was made with **DMA Greencare Contracting, Inc.**, contract number **#C10-1035**, as contractor; that said improvements were completed on the **30th day of June, 2011**, and accepted by formal action of the governing board of said DISTRICT on the **7th day of December, 2011**; that title to said property is vested in the **CERRITOS COMMUNITY COLLEGE DISTRICT** of Los Angeles County, California; that the surety for the above named contractor is **American Contractors Indemnity Company**.

I certify or declare under penalty of perjury that the foregoing is true and correct.

CERRITOS COMMUNITY COLLEGE DISTRICT OF LOS
ANGELES COUNTY, CALIFORNIA

By: _____
David El Fattal
Vice President of Business Services

Date: _____

Place of Execution: Norwalk, California

Project: Cerritos College
Gymnasium Seismic Retrofit
11110 Alondra Blvd
Norwalk, CA 90650

Change Order Number: 03

To: USS Cal Builders, Inc.
8051 Main Street
Stanton, CA 90680
P: 714-828-4882
F: 714-828-9498

Summary:

Item 3.01

Description: Drill (20) South, exterior piles using a small, specialized drill rig in lieu of normal large rig originally planned for such work. Change order costs account for (21) additional days of drilling and associated equipment due to significantly lower production rate for the small rig.

Reference: FWD #018

Reason: A large, unforeseen, high voltage duct bank was discovered parallel to the South exterior of the gymnasium. This electrical duct bank interfered with the locations of (20) piles. Structural engineer re-designed layout to allow for piles to fit between duct bank and the building, however a small drill rig must be utilized due to limited space. Additionally, it was determined the large rig is too heavy to work above old utility lines in this area and a lighter rig would be needed to avoid damaging the utilities.

Requested by: Unforeseen site conditions

Cost: Add \$ 125,095.00

Time Extension: Days

X mp

SUMMARY of COST:

TOTAL OF THIS CHANGE ORDER **\$125,095.00**

TOTAL ADDITIONAL WORKING DAYS:.....0

CONTRACT SUMMARY:

Original Contract Amount	\$	7,598,000.00
Net change by previous Change Orders		\$27,309.00
Net sum prior to this Change Order	\$	7,625,309.00
Amount of This Change Order	\$	125,095.00
New Contract Sum	\$	<u>7,750,404.00</u>

Percentage of Change to Contract 2.0%

This Change Order is hereby executed on the 7th day of December, 2011.

Approved By:

Approved By:

CERRITOS COLLEGE
DAVID EL FATTAL, V.P. OF BUSINESS SERVICES
11110 ALONDRA BLVD.
NORWALK, CA 90650

USS CAL BUILDERS, INC.
MOHAMMAD QAHOUSH, PROJECT MANAGER
8051 MAIN ST.
STANTON, CA 90680

Reviewed By:

Reviewed By:

TILDEN COIL CONSTRUCTORS
CHAD BARNES, PROJECT MANAGER
11110 ALONDRA BLVD.
NORWALK, CA 90650

EBS GROUP, INC.
JOHN BEARDALL, ARCHITECT ENGINEER
1 PETERS CANYON RD., SUITE 130
IRVINE, CA 92606

USS Cal Builders signs this Change Order under full reservation of rights including but not limited to the right to submit a claim for an extension of time and for all indirect impact costs or expense caused by or resulting from this Change Order. *m.s.*

Project: Cerritos College
Gymnasium Seismic Retrofit
11110 Alondra Blvd
Norwalk, CA 90650

Change Order Number: 04

To: USS Cal Builders, Inc.
8051 Main Street
Stanton, CA 90680
P: 714-828-4882
F: 714-828-9498

Summary:

Item 4.01

Description: Additional demolition of concrete mezzanine slab around perimeter of (2) stair openings to allow for alignment with existing structural steel beams. Includes labor and equipment to cut concrete around stair openings, remove and dispose of debris

Reference: RFI #230

Reason: Construction drawings indicate concrete slab aligning with edge of existing steel beams. Field condition differed from plans

Requested by: Structural Engineer

Cost: Add \$ 4,560.00

Time Extension: Days 0

Item 4.02

Description: Re-assessment of SWPPP risk level as required by state regulations

Reference: SWPPP regulations

Reason: New regulations requiring re-assessment of jobsites became mandatory as of July, 2011. Given the original scheduled completion date of the project, this re-assessment would not have been required. Due to approved time extensions to-date on the project, contractor is granted re-imbursement for the risk-level reassessment which became required after the project surpassed July, 2011 timeline.

Requested by: Local Agency

Cost: Add \$ 636.00

Time Extension: Days 0

Item 4.03

Description: Additional detailing by curtain wall subcontractor. Expanded header details were requested by DSA

Reference: Instruction Bulletin #025

Reason: DSA plan check comments required new details be drawn by structural engineer and subsequently by curtain wall subcontractor to satisfy DSA review

Requested by: DSA request

Cost: Add \$ 848.00

Time Extension: Days 0

000300

SUMMARY of COST:

TOTAL OF THIS CHANGE ORDER **\$6,044.00**
TOTAL ADDITIONAL WORKING DAYS: 0

CONTRACT SUMMARY:


Original Contract Amount	\$	7,598,000.00
Net change by previous Change Orders		\$152,404.00
Net sum prior to this Change Order	\$	7,750,404.00
Amount of This Change Order	\$	6,044.00
New Contract Sum	\$	<u>7,756,448.00</u>
Percentage of Change to Contract		2.1%

This Change Order is hereby executed on the 7th day of December, 2011.

Approved By:

CERRITOS COLLEGE
DAVID EL FATTAL, V.P. OF BUSINESS SERVICES
11110 ALONDRA BLVD.
NORWALK, CA 90650

Approved By:



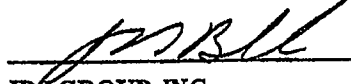
USS CAL BUILDERS, INC.
MOHAMMAD QAHOUSH, PROJECT MANAGER
8051 MAIN ST.
STANTON, CA 90680

Reviewed By:



TILDEN-COIL CONSTRUCTORS
CHAD BARNES, PROJECT MANAGER
11110 ALONDRA BLVD.
NORWALK, CA 90650

Reviewed By:



IDS GROUP, INC.
JOHN BEARDALL, ~~ARCHITECT~~ ENGINEER
1 PETERS CANYON RD., SUITE 130
IRVINE, CA 92606

Project: Cerritos College
Baseball/Softball Field Renovation
Bid / Contract #: 0910-13 / C10-1035

Change Order Number: 02

To: DMA Greencare Contracting, Inc.
3000 E. Coronado
Anaheim, CA 90650
P: 714-630-9470
F: 714-630-9471

ADDITIONAL SCOPE / OWNER REQUESTED ITEMS:

Item 2.01

Description: Omit all softball related renovation scope of work from the contract.
Reason: The scope of work changed after the issuance of the contract. The changes resulted in cost that exceeds 10% of the contractor's contract sum and will need to be re-bid.

Requested by: Owner

Cost: Deduct \$(262,820.28)

Time Extension: Days 0

CONTRACT SUMMARY:

Original Contract Amount	\$	1,187,158.00
Net change by previous Change Orders	\$	82,665.93
Revised Contract Amount	\$	1,269,823.93
Net sum of this Change Order	\$	(262,820.28)
New Contract Sum	\$	1,007,003.65
Percentage of Change to Contract		-22.14%

This Change Order No. 2 is hereby executed on _____ of _____, 2011.

Approved By:

CERRITOS COLLEGE
DAVID EL FATTAL, VP OF FISCAL SERVICES

Approved By:

DMA GREENCARE CONTRACTING, INC
DARIN DOUCETTE

Reviewed By:

R2A ARCHITECTURE
DAVID LACEY

Reviewed By:

TILDEN-COIL CONSTRUCTORS, INC.
STEVE R. WORLEY, PROGRAM MANAGER

Facilities & Purchasing Complex General/Electrical Upgrades
11110 Alondra Blvd
Norwalk, CA 90650

Change Order Number: 01

VIII.S

To: Mel Smith Electric Inc.
10950 Dale Street
Stanton, CA 90680
P: 714-761-3205
F: 714-761-4710

SUMMARY OF CHANGES:

Item 1.01

Description: Deduct unsued allowance
Reason: Deduct unused allowance
Requested by: N/A
Cost: Deduct (\$23,434.00)
Time Extension:0 days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER..... **\$(23,434.00)**
TOTAL ADDITIONAL WORKING DAYS.....0

CONTRACT SUMMARY:

Original Contract Amount	\$	340,000.00
Net change by previous Change Order		\$26,566.00
Net sum prior to this Change Order	\$	366,566.00
Amount of Change Order No. 2	\$	(23,434.00)
Deduct Remaining Contract Allowance	\$	-
New Contract Sum	\$	316,566.00
Percentage of Change to Contract		4.0%

000305

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this change order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on _____ of _____, 2011.

Approved By:

Approved By:

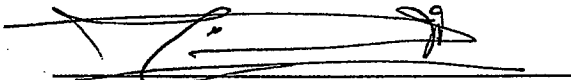


CERRITOS COLLEGE
DAVID EL FATTAL,
11110 ALONDRA BOULEVARD
NORWALK, CA 90650

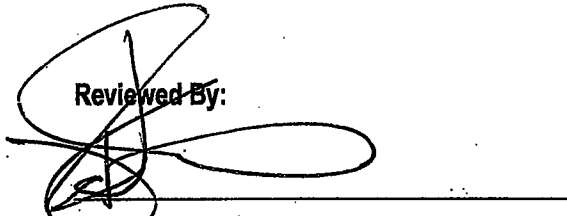
Mel Smith Electric Inc.
JASON JACKSON, PROJECT MANAGER
10950 Dale Street
Stanton, CA 90680

Reviewed By:

Reviewed By:



HILL PARTNERSHIP, INC.
MANISH TRIVEDI, ARCHITECT
115 22ND ST.
NEWPORT BEACH, CA 92663



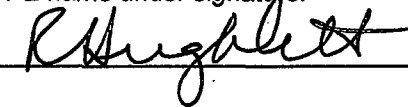
TILDEN-COIL CONSTRUCTORS
DENI R. VALDERRAMA, PROGRAM MANAGER
3612 MISSION INN AVE
RIVERSIDE, CA 92501

CERRITOS COMMUNITY COLLEGE DISTRICT

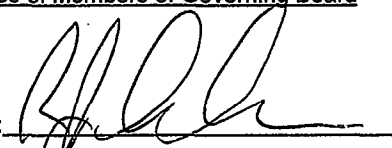
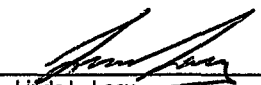
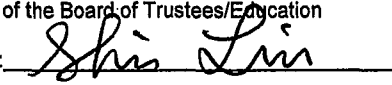
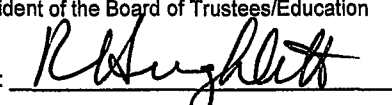
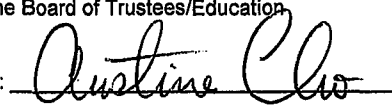
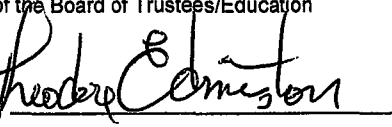
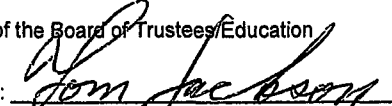
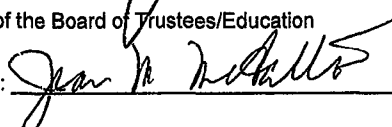
As Clerk/Secretary to the governing board of the above named school district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures as shown in Column 2 are the verified signatures of the person or persons authorized to sign Notices of Employment, Contracts, and Orders drawn on the funds of the school district. These certifications are made in accordance with the provisions of Education Code Sections below. * If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: January 1, 2012 to December 31, 2012 in accordance with governing board approval dated December 7, 2011

NOTE: Please TYPE name under signature.

Signature 

Clerk (Secretary) of the Board

<u>Column 1</u>	<u>Column 2</u>
<u>Signatures of Members of Governing Board</u>	<u>Signatures of Personnel and/or Members of the Governing Board authorized to sign Warrants, Orders for Salary Payment, Notices of Employment, and Contracts:</u>
Signature: <u></u>	Signature: <u></u>
Type: President of the Board of Trustees/Education	Type: Linda L. Lacy Title: President/Superintendent
Signature: <u></u>	Signature: _____
Type: Vice President of the Board of Trustees/Education	Type: David El Fattal Title: Vice President of Business Services
Signature: <u></u>	Signature: _____
Type: Clerk of the Board of Trustees/Education	Type: Marilyn Brock Title: Interim Vice President of Academic Affairs
Signature: <u></u>	Signature: _____
Type: Member of the Board of Trustees/Education	Type: Stephen B. Johnson Title: Vice President of Student Services/Asst Superintendent
Signature: <u></u>	Signature: _____
Type: Member of the Board of Trustees/Education	Type: _____ Title: Director of Fiscal Services
Signature: <u></u>	Signature: _____
Type: Member of the Board of Trustees/Education	Type: _____ Title: Interim Director of Purchasing
Signature: <u></u>	
Type: Member of the Board of Trustees/Education	

If the Board has given special instructions for signing warrants or orders, please attached a copy of the resolution to this form.

*K-12 District	Community College Districts
42632	85232
42633	85233
44843	87412

LACOE Resolution-Signature Authority-List of names. word

Number of signatures required:

On Orders of Payment	_____
"A" Warrants	_____
"B" Warrants	_____
On Notice of Employment	_____
On Contracts	_____

000307

CERRITOS COMMUNITY COLLEGE DISTRICT

As Clerk/Secretary to the governing board of the above named school district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures as shown in Column 2 are the verified signatures of the person or persons authorized to sign Notices of Employment, Contracts, and Orders drawn on the funds of the school district. These certifications are made in accordance with the provisions of Education Code Sections below. * If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: January 1, 2012 to December 31, 2012 in accordance with governing board approval dated December 7, 2011

NOTE: Please TYPE name under signature.
Signature *R. Hughton*

Clerk (Secretary) of the Board

<u>Column 1</u>	<u>Column 2</u>
<u>Signatures of Members of Governing Board</u>	<u>Signatures of Personnel and/or Members of the Governing Board authorized to approve Warrants, Orders for Salary Payment, Notices of Employment, and Contracts:</u>
Signature: <u><i>[Signature]</i></u> Type: _____ President of the Board of Trustees/Education	Signature: _____ Type: <u>David El Fattal</u> Title: <u>Vice President of Business Services</u>
Signature: <u><i>Shis Lin</i></u> Type: _____ Vice President of the Board of Trustees/Education	Signature: _____ Type: _____ Title: <u>Director of Fiscal Services</u>
Signature: <u><i>R. Hughton</i></u> Type: _____ Clerk of the Board of Trustees/Education	Signature: _____ Type: <u>Ramona Sue Payne</u> Title: <u>Budget Manager</u>
Signature: <u><i>Austina Cho</i></u> Type: _____ Member of the Board of Trustees/Education	Signature: _____ Type: <u>Shawn Jones</u> Title: <u>Accounting Manager</u>
Signature: <u><i>theodore Erinton</i></u> Type: _____ Member of the Board of Trustees/Education	Signature: _____ Type: <u>Deanna Hart</u> Title: <u>Payroll Manager</u>
Signature: <u><i>[Signature]</i></u> Type: _____ Member of the Board of Trustees/Education	
Signature: <u><i>Jean M. Mafatto</i></u> Type: _____ Member of the Board of Trustees/Education	

If the Board has given special instructions for signing warrants or orders, please attached a copy of the resolution to this form.

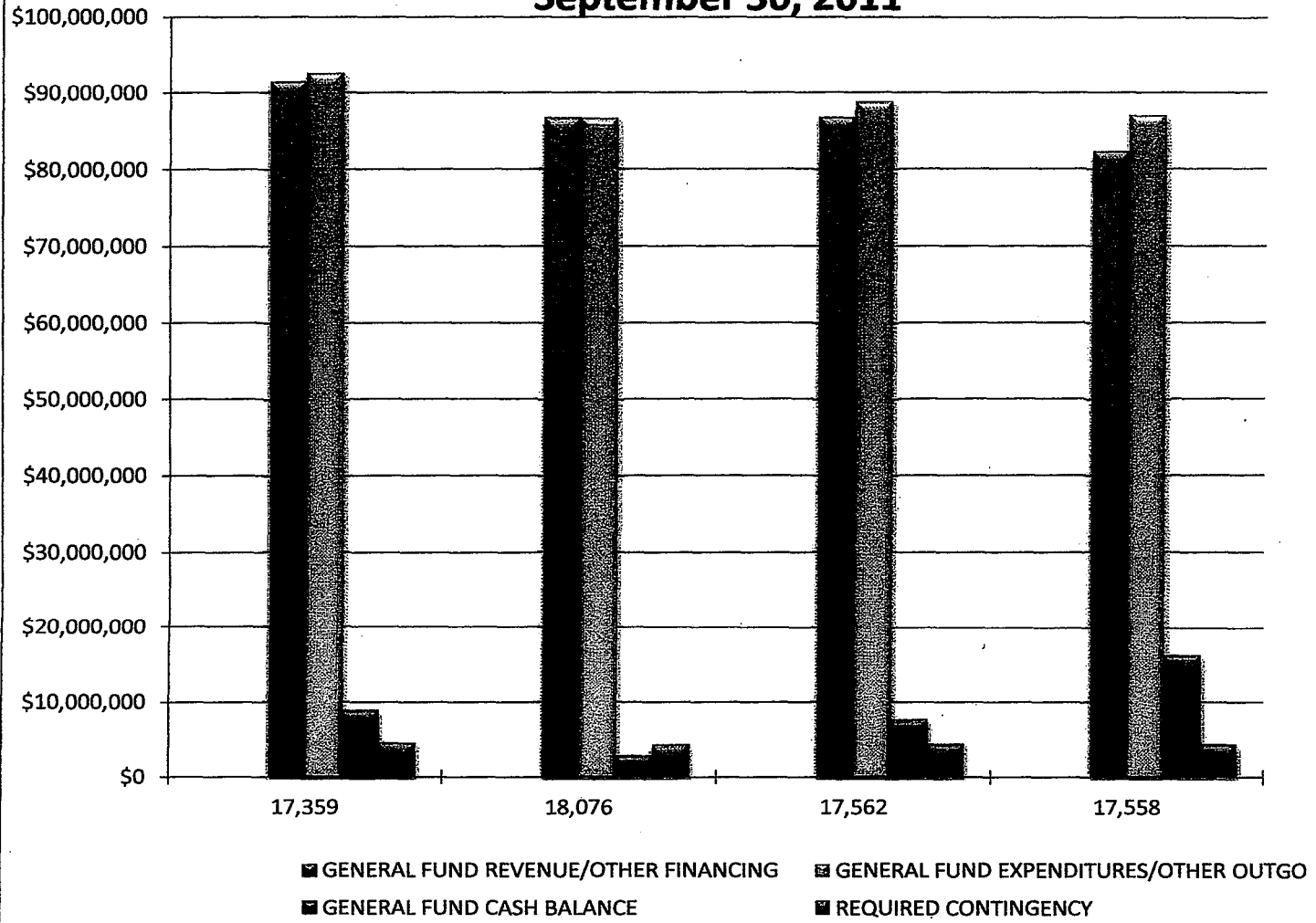
*K-12 District	Community College Districts
42632	85232
42633	85233
44843	87412

LACOE Resolution-Signature Authority-List of names. word

Number of signatures required:

On Orders of Payment	_____
"A" Warrants	_____
"B" Warrants	_____
On Notice of Employment	_____
On Contracts	_____

QUARTERLY FINANCIAL STATUS REPORT September 30, 2011



000310

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA**

District: (810) CERRITOS

CHANGE THE PERIOD

Fiscal Year: 2011-2012
Quarter Ended: (Q1) Sep 30, 2011

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name: David El Fattal

CBO Phone: 562-860-2451

CBO Signature: _____

Date Signed: _____

Chief Executive Officer Name: Dr. Linda Lacy

CEO Signature: _____

Date Signed: _____

Electronic Cert Date: 11/14/2011

District Contact Person

Name: Suzie Payne

Title: Budget Manager

Telephone: 562-467-5265

Fax: 562-924-2800

E-Mail: llacy@cerritos.edu



California Community Colleges, Chancellor's Office
1102 Q Street Sacramento, California 95814-6511

Send questions to:
Christine Atalig (916)327-5772 atalig@cccco.edu or Tracy Britten (916)323-6899 tbritten@cccco.edu
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**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA**

CHANGE THE PERIOD

Fiscal Year: 2011-2012

District: (810) CERRITOS

Quarter Ended: (Q1) Sep 30, 2011

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2008-09	Actual 2009-10	Actual 2010-11	Projected 2011-2012
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	91,457,643	86,600,539	86,724,775	82,255,731
A.2	Other Financing Sources (Object 8900)	0	0	0	0
A.3	Total Unrestricted Revenue (A.1 + A.2)	91,457,643	86,600,539	86,724,775	82,255,731
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	85,176,975	80,537,484	82,742,081	86,428,677
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	7,341,213	5,997,028	5,917,324	509,075
B.3	Total Unrestricted Expenditures (B.1 + B.2)	92,518,188	86,534,512	88,659,405	86,937,752
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-1,060,545	66,027	-1,934,630	-4,682,021
D.	Fund Balance, Beginning	12,646,111	11,585,566	11,651,593	9,716,963
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	12,646,111	11,585,566	11,651,593	9,716,963
E.	Fund Balance, Ending (C. + D.2)	11,585,566	11,651,593	9,716,963	5,034,942
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	12.5%	13.5%	11%	5.8%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	17,359	18,076	17,562	17,558
-----	--	--------	--------	--------	--------

III. Total General Fund Cash Balance (Unrestricted and Restricted)

As of the specified quarter ended for each fiscal year			
2008-09	2009-10	2010-11	2011-2012

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H.1	Cash, excluding borrowed funds		18,760,621	5,176,473	16,276,526
H.2	Cash, borrowed funds only		0	2,500,000	0
H.3	Total Cash (H.1+ H.2)	1,878,168	18,760,621	7,676,473	16,276,526

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	82,255,731	82,255,731	18,225,315	22.2%
I.2	Other Financing Sources (Object 8900)	0	0	0	
I.3	Total Unrestricted Revenue (I.1 + I.2)	82,255,731	82,255,731	18,225,315	22.2%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	86,428,677	86,428,677	13,357,956	15.5%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	509,075	509,075	0	
J.3	Total Unrestricted Expenditures (J.1 + J.2)	86,937,752	86,937,752	13,357,956	15.4%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-4,682,021	-4,682,021	4,867,359	
L	Adjusted Fund Balance, Beginning	9,716,963	9,716,963	9,716,963	
L.1	Fund Balance, Ending (C + L.2) (K + L)	5,034,942	5,034,942	14,584,322	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	5.8%	5.8%		

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic				Classified	
	Total Cost Increase	% *	Permanent		Temporary		Total Cost Increase	% *
			Total Cost Increase	% *	Total Cost Increase	% *		
a. SALARIES:								
Year 1:								
Year 2:								

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	Year 3:							
b. BENEFITS:								
	Year 1:							
	Year 2:							
	Year 3:							

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? This year? YES
Next year? YES

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

This year: We continue to face significant revenue deferrals which create some operation challenges. Also, we anticipate a mid-year cut being implemented by the State in December, 2011, which require a reduction of the District's reserves or additional expenditure reductions.

Next year: We antipate another year of fiscal challenges due to the State's ongoing structural deficit and the negative impact this will impose on the college.

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BUDGET TRANSFERS FOR DECEMBER 7, 2011

01.0 FUND-GENERAL FUND-UNRESTRICTED

FROM

ACADEMIC SALARIES	\$	(20,840)
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	(25,000)
EMPLOYEE BENEFITS	\$	(1,913)
SUPPLIES AND MATERIALS	\$	
OTHER CONTRACT EXPENSES AND SERVICES	\$	(88,806)
CAPITAL OUTLAY	\$	(16,292)
INTERFUND TRANSFERS	\$	
CONTINGENCY	\$	
TOTAL	\$	(152,851)

TO

ACADEMIC SALARIES	\$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	
EMPLOYEE BENEFITS	\$	
SUPPLIES AND MATERIALS	\$	152,851
OTHER CONTRACT EXPENSES AND SERVICES	\$	
CAPITAL OUTLAY	\$	
PAYMENTS TO OR FOR STUDENTS	\$	
TOTAL	\$	152,851

Transfers: Between object codes

Self Balancing: No effect on the ending balance

Number of Transfer Requests: Six (6)

Divisions/Departments/Programs:

Research and Planning, Fine Arts & Community, Technology, Physical Plant

BUDGET TRANSFERS FOR DECEMBER 7, 2011

01.3 FUND-GENERAL FUND-RESTRICTED

FROM

ACADEMIC SALARIES	\$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	
EMPLOYEE BENEFITS	\$	
SUPPLIES AND MATERIALS	\$	(165,998)
OTHER CONTRACT EXPENSES AND SERVICES	\$	
CAPITAL OUTLAY	\$	
INTERFUND TRANSFERS	\$	
CONTINGENCY	\$	
TOTAL	\$	(165,998)

TO

ACADEMIC SALARIES	\$	51,994
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	74,199
EMPLOYEE BENEFITS	\$	20,605
SUPPLIES AND MATERIALS	\$	
OTHER CONTRACT EXPENSES AND SERVICES	\$	13,500
CAPITAL OUTLAY	\$	5,700
PAYMENTS TO OR FOR STUDENTS	\$	
TOTAL	\$	165,998

Transfers: Between object codes

Self Balancing: No effect on the ending balance

Number of Transfer Requests: Four (4)

Divisions/Departments/Programs:

Family Literacy-WIA, Non-Credit Matriculation,
Temporary Assistance for Needy Families (TANF)

BUDGET TRANSFERS FOR DECEMBER 7, 2011

39.0 FUND-OTHER SPECIAL REVENUE FUND

FROM

ACADEMIC SALARIES	\$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	
EMPLOYEE BENEFITS	\$	
SUPPLIES AND MATERIALS	\$	(1,692)
OTHER CONTRACT EXPENSES AND SERVICES	\$	
CAPITAL OUTLAY	\$	
INTERFUND TRANSFERS	\$	
CONTINGENCY	\$	
TOTAL	\$	(1,692)

TO

ACADEMIC SALARIES	\$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	
EMPLOYEE BENEFITS	\$	
SUPPLIES AND MATERIALS	\$	
OTHER CONTRACT EXPENSES AND SERVICES	\$	1,692
CAPITAL OUTLAY	\$	
PAYMENTS TO OR FOR STUDENTS	\$	
TOTAL	\$	1,692

Transfers: Between object codes

Self Balancing: No effect on the ending balance

Number of Transfer Requests: One (1)

Divisions/Departments/Programs:

Cosmetology

BUDGET TRANSFERS FOR DECEMBER 7, 2011

41.0-FUND-CAPITAL OUTLAY PROJECTS FUND

FROM

ACADEMIC SALARIES	\$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	
EMPLOYEE BENEFITS	\$	
SUPPLIES AND MATERIALS	\$	
OTHER CONTRACT EXPENSES AND SERVICES	\$	(5,918,486)
CAPITAL OUTLAY	\$	
INTERFUND TRANSFERS	\$	
CONTINGENCY	\$	
TOTAL	\$	(5,918,486)

TO

ACADEMIC SALARIES	\$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	
EMPLOYEE BENEFITS	\$	
SUPPLIES AND MATERIALS	\$	299
OTHER CONTRACT EXPENSES AND SERVICES	\$	
CAPITAL OUTLAY	\$	5,918,187
PAYMENTS TO OR FOR STUDENTS	\$	
TOTAL	\$	5,918,486

Transfers: Between object codes

Self Balancing: No effect on the ending balance

Number of Transfer Requests: Two (2)

Divisions/Departments/Programs:

Seismic Retrofit - Gymnasium, District Capital Outlay

BUDGET TRANSFERS FOR DECEMBER 7, 2011

01.0 FUND-CONTINGENCY TRANSFERS

FROM

ACADEMIC SALARIES	\$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	
EMPLOYEE BENEFITS	\$	
SUPPLIES AND MATERIALS	\$	
OTHER CONTRACT EXPENSES AND SERVICES	\$	
CAPITAL OUTLAY	\$	
INTERFUND TRANSFERS	\$	
CONTINGENCY	\$	(164,633)
<hr/>		
TOTAL	\$	(164,633)
<hr/> <hr/>		

TO

ACADEMIC SALARIES	\$	4,840
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	89,695
EMPLOYEE BENEFITS	\$	70,098
SUPPLIES AND MATERIALS	\$	
OTHER CONTRACT EXPENSES AND SERVICES	\$	
CAPITAL OUTLAY	\$	
PAYMENTS TO OR FOR STUDENTS	\$	
<hr/>		
TOTAL	\$	164,633
<hr/> <hr/>		

Transfers:

To set up 5% of Director of Research & Planning salary that was temporarily charged to the Veterans Resource Center grant, to set up PERS & OASDHI account of Director of Research & Planning. PERS & OASDHI did not project because object was an instructional account No.1425, equaling \$22,498, and to do a contingency transfer to fund 2 Student Affairs Tech positions, equaling \$142,135, approved by Executive Council in Oct. 5, 2011.

Number of Transfer Requests: Three (3)

Divisions/Departments/Programs:

Research & Planning, Student Support Services

APPROPRIATION TRANSFER ANALYSIS FOR DECEMBER 7, 2011

Revenue Budget

00000.0-00000-71640-8629-0000000 (01.3 Fund)	\$	75,000
State - El Camino CCD WIP Grant		
To allocate revenue budget for salaries, associated fringe benefits, and supplies.		
00000.0-00000-71670-8629-0000000 (01.3 Fund)		90,000
State - North Orange County CCD #1		
To allocate revenue budget for salaries, associated fringe benefits, supplies and contracted services.		
00000.0-00000-71680-8629-0000000 (01.3 Fund)		90,000
State - North Orange County CCD #2		
To allocate revenue budget for salaries, associated fringe benefits, supplies and contracted services.		
00000.0-00000-75720-8140-0000000 (01.3 Fund)		<u>(2,887)</u>
Federal - Temporary Assistance for Needy Families (TANF)		
To correctly adjust income to match 2011-2012 allocation.		
Total Revenue Budget	\$	<u>252,113</u>

Expenditure Budget

00000.0-00000-02250-VARIOUS-6130000 (01.0 Fund)	\$	(713)
Innovation Center		
To close the Innovation Center location.		
00000.0-00000-03100-4590-6450000 (01.0 Fund)		1,150
Student Services		
To set up balance of 2010-11 income of Student Services into 2011-12 adopted budget.		
00000.0-00000-00000-7900-0000000 (01.0 Fund)		755,048
Business Services		
To set up the undesignated reserve of Unrestricted Fund 01.0		
00000.0-00000-72610-VARIOUS-VARIOUS (01.3 Fund)		86,870
Los Angeles County Dept. Social Services		
To correctly adjust expenditure to match 2011-2012 allocation.		
00000.0-00000-04100-39xx-VARIOUS (69.1 Fund)		<u>1,093,959</u>
Retiree Health Benefit		
To set up PARS Supplementary Retirement plan.		
Total Expenditure Budget	\$	<u>1,936,314</u>

FACULTY HOURLY - BUSINESS ED/HUMANITIES/SOCIAL SCIENCES**Reemployed**

Name		Discipline	Salary Placement	Rate
Hupp	Scott	Real Estate	B5	60.33

New Hires

Name		Discipline	Salary Placement	Rate
Quandt	Timothy	Philosophy	A1	48.83
Stewart	Raquishela	Business Adminsitration	A1	48.83

FACULTY HOURLY - FINE ARTS & COMMUNICATIONS**Reemployed**

Name		Discipline	Salary Placement	Rate
Pearson	Patrick	Theatre Arts	A4	57.46

FACULTY HOURLY - LIBERAL ARTS**Reemployed**

Name		Discipline	Salary Placement	Rate
Simoes	Nora	English	A2	51.71

New Hires

Name		Discipline	Salary Placement	Rate
Salerno	Mark	English	A1	48.83

FACULTY HOURLY - SCIENCE, ENGINEERING & MATHEMATICS**New Hires**

Name		Discipline	Salary Placement	Rate
Liningner	Betty	Earth Science	A1	48.83

FACULTY HOURLY - TECHNOLOGY**Reemployed**

Name		Discipline	Salary Placement	Rate
Duncan	Christopher	Plastics	A4	57.46
Mees	Randall	Drafting	B2	51.71
Ouwehand	Michael	Woodworking	B5	60.33

FACULTY HOURLY - COMMUNITY, INDUSTRY & TECHNOLOGY EDUCATION

Name		Assignment	Placement	Rate
Hernandez	David	Adult Education	A1	48.83

FACULTY HOURLY - TECHNOLOGY TRAINING & DISTANCE EDUCATION

Reemployed

Name		Assignment	Salary Placement	Rate
Kristanat	Laurie	EDT	B5	60.33
Reeve	Mellanie	Library	A1	48.83

EMPLOYMENT OF CLASSIFIED, SHORT-TERM, SUBSTITUTE,
AND/OR STUDENT HOURLY PERSONNEL

CLASSIFIED:EMPLOYMENT

Student Services Assistant I @28-L-1 (\$3,980.55/month + 2 ½ shift differential)
Effective November 21, 2011: Isabel Aguilar (Admissions & Records)

Library Technical Clerk @25-1 (\$2,951.00/month) Effective December 12, 2011:
Ilda Cardenas (Library)

Custodian @24-1 (\$2,886.00/month) Effective December 8, 2011:
Silviano Gonzalez, Jr. (Culinary Arts)

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS
PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2011 OR 175 TOTAL WORKDAYS,
WHICHEVER OCCURS FIRST

Abing Joe**	Gym Leader/Supervisor	\$8.45/hr	06/06/11
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SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS
PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS,
WHICHEVER OCCURS FIRST

Aviso, Ian	Aide-General (Clerical)	\$8.00/hr	07/01/11
Castillo, Arturo*	"	"	09/25/11
Deramus-Jamison, Markeeta	"	"	07/01/11
Sampson, Rodnisha*	"	"	09/25/11
Valenzuela, Hether*	"	"	"
Hilton, Hannah	Aide-General (Lab)	\$8.00/hr	10/25/11
Nunes, Lisa**	Aide-General (Traffic Control Officer)	\$8.00/hr	10/12/11
Summers, Zachary**	"	"	09/07/11
Djidjoho, Yannick	Aide-Special (Tutor)	\$8.00/hr	09/25/11
Du, Wen	"	"	10/01/11
Vega, Vanessa*	"	"	08/01/11
Westaway, Christa	"	"	08/25/11
Godfrey, Tiffany*	Clerk	\$8.64/hr	10/25/11
Pham, Nguyen*	"	"	"
Venegas, Jennifer*	"	"	"
Benjamin, Alicea	Outreach Worker	\$9.07/hr	10/01/11
Caguioa, Abner	"	"	"
Chavez, Wendy	"	"	"

* Categorically Funded

** Specially Funded

Presented to the Board of Trustees 12/07/11

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

Coronado, Yidegar	Aide-Special (Outreach Worker)	\$9.07/hr (1)	10/01/11
Del Real-Calleros, Julian	"	"	"
Fragoso, Daniel	"	"	"
Galdamez, Elizabeth	"	"	"
Guardado, Jason	"	"	"
Kang, Seung Hyun	"	"	"
Piedra, Luz	"	"	"
Ramirez, Elizabeth	"	"	"
Reedus, Brittany	"	"	"
Singh, Gurshan	"	\$9.56/hr (2)	"
Soneriu, Christine	"	\$9.07/hr (1)	"
Walta, Vanessa	"	"	"
Garcia, Denise*	Intermediate Clerk	\$9.56/hr	09/27/11
Gonzalez, Briannah*	"	"	10/25/11
Jimenez, Bryan*	"	"	"
Seng, Bolina*	"	"	09/25/11
Williams, Latoria*	"	"	10/25/11
Agramon, Leah*	Instructional Aide I	\$9.56/hr (1)	10/17/11
Arenivar, Alannah*	"	"	10/25/11
Arredondo, Delilah*	"	"	"
Castro, Justine	"	\$9.99/hr (2)	10/17/11
De La Cruz, Maribel*	"	\$9.56/hr (1)	10/25/11
De La Cruz, Perla*	"	"	"
Deramus-Jamison, Markeeta	"	"	10/27/11
Han, Mi Ae*	"	"	"
Kim, Edward	"	\$10.51/hr (3)	08/15/11
Kusumoto, Kyle	"	\$9.99/hr (2)	10/17/11
Little John, Jordan	"	\$9.56/hr (1)	09/25/11
Maldonado, Cintia	"	"	10/25/11
Reynoso, Rosalie	"	\$9.99/hr (2)	08/15/11
Rivas, Boheri*	"	\$9.56/hr (1)	09/25/11
Salazar, Corrina	"	"	10/03/11
Weber, Christina*	"	"	10/17/11
Winkler, Kristyn*	"	"	"
Mejia, Angelein*	Intermediate Clerk	\$9.56/hr	09/25/11
Samson, Beau**	Intermediate Typist Clerk	\$9.56/hr	09/25/11
Lopez, Rafael	Aide-Special (Registration Account Clerk)	\$9.76/hr	09/06/11
Gonzalez Diaz, Carlos	Custodian	\$9.76/hr	07/01/11
Corrales, Jesus	Community Outreach Worker	\$9.99/hr	09/25/11

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

Katsura, Heather	Division Clerk	\$9.99/hr	10/17/11
Santa Ines, Mark	Program Assistant I	\$9.99/hr	10/01/11
Vargas, Jeannette*	"	"	09/24/11
Perez, Amanda*	Senior Clerk	\$9.99/hr	11/01/11
Morris, Travis	Gardener/Groundskeeper	\$9.99/hr	07/01/11
Torres, Miguel	Aquatics Specialist	\$10.11/hr	08/15/11
Tsosie, Teri*	Document Services Coordinator	\$11.88/hr	08/01/11
Becker, Hillary	Instructional Aide II	\$12.81/hr (1)	09/25/11
Deel, Nicole	"	"	10/25/11
Flores, Guillermo	"	\$14.12/hr (3)	09/25/11
Huang, Ruth	"	\$12.81/hr (1)	"
Lopez, Sandra	"	\$14.13/hr (3)	"
Perez, Frederick	"	\$12.81/hr (1)	07/01/11
Raza, Ali	"	"	09/25/11
Reynoso, Rosalie	"	"	"
Shah, Asad	"	"	10/25/11
Ikiri, Toshiaki	"	"	09/01/11
Villarreal, Christian	"	"	09/25/11
Kim, Steven	Media Equipment Technician	\$13.79/hr	10/28/11
Flores, Guillermo*	Student Affairs Assistant	\$13.79/hr	10/25/11
Palmer, Elaine*	Special Populations Coordinator	\$16.41/hr	07/01/11
Tsosie, Teri*	Technical Support Coordinator	\$18.60/hr	08/01/11
Cole, John	Cont. Ed. Specialist (Arts & Crafts)	\$22.45/hr	01/09/12
Barrera De Contreras, Gabriela**	Community Education Specialist	\$29.15/hr	08/15/11
Buchanan, Patricia*	"	"	09/25/11
Carreon, Lora*	"	"	08/15/11
Nikdel, Mojdeh*	"	"	"
Nunez, Norberto**	"	"	"
Perez, Carlos**	"	"	"
Sanchez, Marisol**	"	"	"
Powell, Maronda	Aide-Special (Interpreter Level III)	\$26.50/hr	09/25/11
Partida, Gilberto	Aide-Special (Interpreter Level IV)	\$33.50/hr	09/25/11
Bettino, Michael L.*	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	07/08/11
Flemming, Val Jay*	"	"	10/01/11
Gutierrez, Charles*	"	"	08/22/11

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2012 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

Kremer, Nick*	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	07/01/11
Sampo, Robert*	"	"	09/01/11
Simmons, Jim*	"	"	08/22/11

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President *LL*
PREPARED BY: Mr. David El Fattal, Vice President of Business Services *DEF*
DATE: December 7, 2011
SUBJECT: **Consideration of Approval of the 2011 Facilities Master Plan**

RECOMMENDATIONS

It is recommended that the Board of Trustees approve the 2011 Facilities Master Plan (FMP).

OVERVIEW

The 2011 Facilities Master Plan is the culmination of exemplary thought leadership from the campus community and its consultants. In reaching this stage, the Facilities Master Plan Task Force met on six occasions from March 4, 2011 through September 28, 2011. Additionally, two campus forums were held in October 2011. A Draft Facilities Master Plan was presented to the Board of Trustees at its study session on September 21, 2011.

ANALYSIS

In developing the FMP, multiple stakeholders were interviewed and all campus constituents had opportunities to provide feedback through the task force meetings, the forums, Board of Trustees meetings and the online posting of the Draft FMP. Feedback and comments have been integrated into the FMP being presented tonight.

FINANCIAL IMPLICATIONS

Funding is from the G.O. Bond.