

CERRITOS COMMUNITY COLLEGE DISTRICT

MINUTES OF THE MEETINGS OF THE BOARD OF TRUSTEES

JULY TO DECEMBER 2012

CERRITOS COMMUNITY COLLEGE DISTRICT

Minutes of Board of Trustees Meetings

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CERRITOS COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
JULY 18, 2012

- I. CALL TO ORDER The meeting was called to order at 6:00 p.m. by Mr. Bob Arthur, Board President. Those present were Mr. Bob Arthur, Dr. Tina Cho, Dr. Ted Edmiston, Dr. Bob Hughlett, Mr. Tom Jackson, Dr. Shin Liu, Ms. Jean McHatton, and Mr. Jason Macias, Student Trustee. Others present were the Vice President of Academic Affairs, Vice President of Business Services, Vice President of Student Services, Vice President of Human Resources, Faculty Senate President and the CSEA President.
- II. PLEDGE OF ALLEGIANCE The flag salute was led by Mr. Macias.
- III. APPROVAL OF MINUTES A. It was moved by Dr. Hughlett and seconded by Dr. Edmiston to approve the minutes of the regular meeting of June 27, 2012. The vote for approval was unanimous (student advisory vote: aye).
- IV. INSTITUTIONAL PRESENTATIONS A. The Board congratulated Cerritos College students Jason Macias, Raquel Ramirez, and Adriana Vargas for earning third place in Economic Analysis & Decision Making at the 2012 National Leadership Conference held in San Antonio, Texas.
- V. PUBLIC PRESENTATIONS There were no public presentations.
- VI. CONSENT AGENDA It was moved by Dr. Hughlett and seconded by Mr. Jackson to approve the consent agenda and addendum. Mr. Macias requested that Item A. be held for separate consideration. The vote for approval and/or ratification of the following items was unanimous (student advisory vote: aye):
- A. It was moved by Dr. Hughlett and seconded by Mr. Jackson to provide Compensation to Mr. Macias for his Absence from the June 27 Regular Meeting. The vote for approval was 7-0-0; student advisory vote: abstain.
- B. Acceptance of Chancellor's Office Statewide Advisory Committee Coordination 2012-2013, as attached.
- C. Acceptance of 2012-2013 Perkins Funds (VTEA), as attached.
- D. Perkins/VTEA Grant Honorarium, as attached.
- E. Stipends for Success Center Faculty Development and Directed Learning Activity Development for Summer 2012, as attached.
- F. Resolution No. 12-13 Authorizing Certain Employees of the Cerritos Community College District to Approve Documents in the LACOE Financial System for the Period July 19, 2012 through December 31, 2012, as attached.
- G. Bid #1112-13, Physical Science AV/IT, as attached.
- H. Change Order #1 (Bid #1112-05), Bayley Construction, Site Improvement – Softball Field Renovation, as attached.

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- I. Change Order #1 (Bid #1112-10), RJ Daum Construction, Physical Science Renovation, as attached.
- J. Change Order #11 (Bid #0910-08), USS Cal Builders, Inc., Gymnasium Seismic Retrofit, as attached.
- K. Notice of Completion for Bid #1011-06, Automotive Technology Complex – AV/IT, as attached.
- L. Sale of Surplus and Obsolete Equipment, as attached.
- M. Purchase Orders for the Period of April 1, 2012 through June 30, 2012.
- N. New/Amended Contracts Under \$25,000 for the Quarter Ending June 30, 2012:

<i>New Contracts</i>	<i>C11-1114 to C11-1179</i>	<i>\$ 104,255.00</i>
<i>Amended Contracts</i>		<i>\$ 10,500.00</i>

- O. General Fund, Special Reserve Funds, Restricted Funds, Financial Aid Fund, and Payroll Clearance Fund Warrants for the Quarter Ending June 30, 2012:

<i>Payroll "A" Warrants</i>	<i>7,728</i>	<i>\$15,087,862.80</i>
<i>Other "B" Warrants</i>	<i>2,608</i>	<i>\$10,397,474.50</i>

- P. Budget Extensions and Budget Transfers, as attached.

- Q. Contracts:

Consultant
AMENDMENT

- 1. EMAE/Vigilant Insurance Company
Classroom/Lab/Office Building 1
Business Services

To allow the parties to arbitrate in a non-AAA forum with a mutually acceptable non-AAA Arbitrator. The time period remains the same.

- 2. tBP Architecture
Master Architect Services
Tilden-Coil Constructors

To continue to provide Master Architect services as needed for the Measure CC campus construction projects. The time period will be extended to June 30, 2014. The cost is based on hourly rates plus reimbursements; funding will come from the GO Bond.

Consultant
NEW

- 3. Nicholas F. Transue
ATTE/CTE Program and Website Support
Foundation and Community Advancement

To provide ATTE CTE Hub and Center in marketing and program implementation support which includes: ongoing operation of ATTE and 4Energy websites, coordinating and implementing ATTE career technical opportunities and projects regionally and statewide, and coordinating and implementing other programs for which the ATTE Center at Cerritos College is partnered. For period July 1, 2012 through June 30, 2013. Total cost will be \$79,200.00 with funding from the Industry Partnership Practices – ATTE grant.

9. Los Angeles County Office of Education
Financial Systems
Fiscal Services

To renew the annual agreement with the Los Angeles County Office of Education for Financial Systems. The county provides data processing of the A & B Warrants and financial systems services including the Purchasing Module. For period July 1, 2012 through June 30, 2013. Total cost will be \$55,450.16; funds are allocated in the 2012-13 budget for this expenditure.

- R. Employment of 2012 Summer Session Faculty Personnel, as attached.
- S. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2012-2013 Academic Year, as attached.
- T. Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.
- U. Employment of Full-Time, First-Year Contract Probationary Faculty Employee(s):

Added by addendum:

Mulleary, Joseph, Instructor (Automotive Technology), @ D-3 (\$58,239.00/annual), 10-School Month Contract, effective August 20, 2012

- V. Resignation(s) Accepted by the President/Superintendent, as follows:

Jimmie Ainsworth, Custodian (Facilities Department), effective July 2, 2012

Nancy Bonilla, Student Affairs Technician (Student Activities Department), effective July 5, 2012

Susan Oliver, Professor (History Department), effective August 2, 2012

Added by addendum:

Carston Tice, Campus Police Dispatcher Clerk (Part-Time), effective July 20, 2012

Danielle Carney, Associate Professor (English Department), effective July 9, 2012

VII. ADMINISTRATIVE
MATTERS

- A. It was moved by Dr. Hughlett and seconded by Dr. Edmiston to approve Resolution No. 12-14 Ordering an Election and Establishing Specifications of the Election Order (General Obligation Bond), as attached. Mr. El Fattal distributed guidelines for Cerritos College employees and Board members to follow during the proposed campaign. He shared upcoming deadlines pertaining to the potential election and stated that a consultant will recommend guidelines to form a citizen campaign committee.

Dr. Cho inquired whether or not the list of projects that still need to be completed are actually going to cost \$350 million. She stated that the bond measure will compete with the Governor's tax initiative. She stated that she is supportive of a parcel tax and

asked if anyone considered it. Dr. Lacy responded that as the bond survey results indicated, this is a prime time to call for a bond election. She stated that without bond funds, repairs and scheduled maintenance to buildings will come from the general fund, which will take away funding that could be used to provide important services on campus. Mr. El Fattal stated that \$350 million is an estimated amount that was prepared by experts. He pointed out that during the 15-year period of a potential bond measure, construction costs may increase dramatically. He stated that a parcel tax is very difficult to pass because it requires a two-thirds approval vote, and added that it wouldn't generate as much funding as a GO bond.

Dr. Cho asked how taxpayers will be assured that there is proper oversight of the funds. Dr. Lacy provided information regarding the Citizens' Bond Oversight Committee, which was created when the 2004 bond measure passed. Dr. Hughlett indicated that he was initially skeptical of a bond measure but after an informal poll in the community, it seems there is sufficient support. There was further discussion regarding the need for another bond measure to address aging buildings on campus. The roll call vote for approval was 6-1-0; Dr. Cho voted nay (student advisory vote: aye).

- B. It was moved by Dr. Hughlett and seconded by Ms. McHatton to approve Cerritos College's Five-Year Construction Plan, as attached. The vote for approval was unanimous (student advisory vote: aye).

VIII. REPORTS

- A. Board of Trustees

The Board welcomed Dr. Mary Anne Gularte, Vice President of Human Resources and Dr. JoAnna Schilling, Vice President of Academic Affairs. Mr. Jackson acknowledged Mary Helen Moreno in the Assessment Center for doing an impressive job helping a high volume of students.

- B. Faculty and Staff Leadership

Mr. Chester stated that Dr. Solomon Namala will do a great job as CCFF President and also welcomed Dr. Gularte and Dr. Schilling.

Ms. Laughon stated that CSEA is pleased that classified staff ratified the agreement between CSEA and the District.

- C. President/Superintendent and Vice Presidents

Dr. Schilling stated that she has been impressed with programs on campus and continues to visit the various departments. She stated that the college is now ramping up for the fall semester and added that 5,800 students are already enrolled.

Dr. Johnson shared the latest publication of the "Financial Aid News Flash". He informed the Board that Higher Access ATMs are now on campus. He concluded by stating that the efforts in the Assessment Center have resulted in decreased wait times and lines for students.

Dr. Gularte stated that she too has been impressed with the programs on campus. She stated that she is looking forward to working with the various constituent groups.

Dr. Lacy commented that despite financial difficulties, the college has had many great achievements in the past year. She informed the Board that Project HOPE parents have created scholarships to award to students. She also shared that the Phi Beta chapter at Cerritos College was named a Chapter of Excellence.

IX. CLOSED SESSION

The Board adjourned to closed session at 7:06 p.m.

X. RECONVENE

The Board reconvened at 7:45 p.m.

Read Out

Dr. Hughlett reported that in closed session, the Board approved the employment of Gary Pritchard as the Interim Instructional Dean of Fine Arts/Communications Division on Grade 42, Step 1 of the Management and Confidential Salary Schedule (\$10,511 per month), effective August 20, 2012 for a period not to exceed June 30, 2013. The vote for approval was unanimous.

Read Out

Dr. Edmiston reported that in closed session, the Board took action to suspend a classified employee, No. 1013202, without pay for a period of five (5) consecutive work days beginning July 23, 2012. The vote for approval was unanimous.

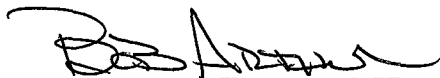
Mr. Arthur reported that in closed session, the Board considered the tentative agreement, dated June 7, 2012, with CSEA regarding the classification and compensation study implementation and related topics including approval of a one percent (1%) salary increase, effective July 1, 2012, to the Classified Salary Schedule, a copy of which is attached, as well as approving all classification changes and related topics as provided in the June 7, 2012 tentative agreement for the classified bargaining unit. The vote for approval was unanimous.

XI. ADJOURNMENT

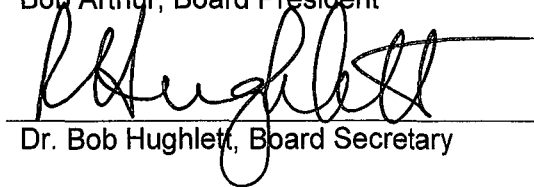
The Board adjourned at 7:46 p.m.

XII. NEXT REGULAR MEETING

The next regular meeting of the Board of Trustees is scheduled for Wednesday, August 15, 2012 at 6:00 p.m.



Bob Arthur, Board President



Dr. Bob Hughlett, Board Secretary

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: Dr. Joanna Schilling, Vice President of Academic Affairs *JSD*
PREPARED BY: Carl Bengston, Dean of Library, Special Projects and Services *CB*
DATE: July 18, 2012
SUBJECT: **Consideration of Acceptance of Chancellor's Office Statewide Advisory Committee Coordination 2012-2013**

RECOMMENDATION

It is recommended that the Board of Trustees approve Cerritos College as the 2012-2013 fiscal and administrative agent for the State chancellor's Office Research and Accountability Committee for a total of \$38,000.

OVERVIEW

Cerritos College has received a renewal from the Chancellor's Office to be the 2012-2013 fiscal and administrative agent for The Research and Accountability Advisory Committee. The Committee will advise the State Chancellor's Office on accountability issues in the vocational education system.

ANALYSIS

Cerritos College will be responsible for operating the committee. This includes organizing the meetings as well as preparing the required minutes and reports for the committee. The committee will have a minimum of three meetings and will be required to submit meeting minutes, recommendations, and reports specified in the work plan. The college will receive \$38,000. The funds will be used to pay for Cerritos College staff time, meeting expenses, committee consultants, and the travel costs of committee members who will come from colleges and businesses around the state. Funding will come from the Carl Perkins Career and Technical Education Act.

FINANCIAL IMPLICATIONS

The college will receive \$38,000 to support the work of this statewide committee. No general funds will be used.



CERRITOS COLLEGE

TO: Board of Trustees

FROM: Dr. Linda L. Lacy, President/Superintendent *LL*

REVIEWED BY: Dr. Joanna Schilling, Vice President of Academic Affairs *JS*

PREPARED BY: Carl Bengston, Dean of Library, Special Projects & Services *CB*

DATE: July 18, 2012

SUBJECT: Consideration of Acceptance of 2012-2013 Perkins Funds (VTEA)

RECOMMENDATION

It is recommended that the Board of Trustees approve the acceptance of the 2012-2013 Title I, Part C tentative allocation under the Carl Perkins Career and Technical Education Act (VTEA) in the amount of \$1,007,365.

OVERVIEW

Cerritos College is a recipient of Title I, Part C, Section 132 funds under the Carl Perkins Career and Technical Education Act.

ANALYSIS

The purpose of the Perkins Act (VTEA) is to develop more fully the academic, vocational, and technical skills of postsecondary students who elect to enroll in vocational and technical education programs by:

- increasing the integration of academic and vocational instruction
- providing staff development opportunities to keep faculty up to date
- providing supplementary services that support the success of vocational students
- enabling the purchase of up to date equipment for vocational programs

FINANCIAL IMPLICATIONS

The college will receive \$1,007,365 to be used for vocational program improvement purposes as outlined above in the analysis section.






2012-2013 Perkins IV, Title I, Part C, Final Allocations

Grant Number	District Name	2012-13		
		2012-2013 Final Allocation	Difference from 2011-2012 Final Allocation	Difference in Student Total W/DSS counts from 2011-2012 PY
12-C01-001	Allan Hancock Joint CCD	\$ 439,962	\$ (341,018)	(4,069)
12-C01-002	Antelope Valley CCD	\$ 535,578	\$ (32,984)	48
12-C01-003	Barstow CCD	\$ 199,099	\$ 2,116	206
12-C01-004	Butte-Glenn CCD	\$ 611,742	\$ (13,134)	376
12-C01-005	Cabrillo CCD	\$ 327,612	\$ (6,297)	211
12-C01-006	Cerritos CCD	\$ 1,007,365	\$ (241,087)	(2,253)
12-C01-007	Chabot-Las Positas CCD	\$ 1,016,233	\$ (55,102)	189
12-C01-008	Chaffey CCD	\$ 669,240	\$ (139,324)	(1,224)
12-C01-009	Citrus CCD	\$ 501,895	\$ 12,417	612
12-C01-010	Coast CCD	\$ 1,187,369	\$ 66,597	1,935
	Compton Center with El Camino	\$ -	\$ -	-
12-C01-012	Contra Costa CCD	\$ 1,276,763	\$ (55,892)	412
12-C01-072	Copper Mountain CCD	\$ 74,018	\$ 894	78
12-C01-013	Desert CCD	\$ 273,761	\$ 18,095	482
12-C01-014	El Camino CCD	\$ 946,791	\$ (38,966)	338
12-C01-015	Feather River CCD	\$ 63,220	\$ (1,193)	41
12-C01-016	Foothill-De Anza CCD	\$ 667,166	\$ 36,025	1,069
12-C01-018	Gavilan CCD	\$ 154,473	\$ 8,073	244
12-C01-019	Glendale CCD	\$ 555,531	\$ (63,308)	(331)
12-C01-020	Grossmont-Cuyamaca CCD	\$ 966,744	\$ (263,370)	(2,581)
12-C01-021	Hartnell CCD	\$ 240,864	\$ (14,572)	25
12-C01-022	Imperial CCD	\$ 315,168	\$ 1,584	303
12-C01-023	Kern CCD	\$ 975,541	\$ (16,176)	662
12-C01-024	Lake Tahoe CCD	\$ 108,846	\$ (7,220)	3
12-C01-025	Lassen CCD	\$ 153,543	\$ 40,534	668
12-C01-026	Long Beach CCD	\$ 933,346	\$ (88,400)	(321)
12-C01-027	Los Angeles CCD	\$ 4,730,596	\$ 147,793	6,171
12-C01-028	Los Rios CCD	\$ 3,259,454	\$ (77,265)	1,908
12-C01-029	Marin CCD	\$ 130,158	\$ 7,521	215
12-C01-030	Mendocino-Lake CCD	\$ 158,335	\$ (4,723)	80
12-C01-031	Merced CCD	\$ 423,228	\$ 13,368	554
12-C01-032	Mira Costa CCD	\$ 231,638	\$ 34,502	659
12-C01-033	Monterey Peninsula CCD	\$ 146,249	\$ 3,364	175
12-C01-034	Mt. San Antonio CCD	\$ 923,763	\$ 62,783	1,649
12-C01-035	Mt. San Jacinto CCD	\$ 606,450	\$ (58,617)	(224)
12-C01-036	Napa Valley CCD	\$ 159,193	\$ (1,114)	128
12-C01-037	North Orange County CCD	\$ 2,032,036	\$ (57,301)	1,070
12-C01-017	Ohlone CCD	\$ 135,808	\$ 4,919	186
12-C01-038	Palo Verde	\$ 123,865	\$ (10,615)	(28)
12-C01-039	Palomar CCD	\$ 628,119	\$ 27,389	921
12-C01-040	Pasadena Area CCD	\$ 631,337	\$ 13,186	738
12-C01-041	Peralta CCD	\$ 873,989	\$ (32,379)	359

2012-2013 Perkins IV, Title I, Part C, Final Allocations

Grant Number	District Name	2012-13		
		2012-2013 Final Allocation	Difference from 2011-2012 Final Allocation	Difference in Student Total W/DSS counts from 2011-2012 PY
12-C01-042	Rancho Santiago CCD	\$ 1,488,234	\$ 169,333	3,549
12-C01-043	Redwoods CCD	\$ 201,101	\$ (25,835)	(158)
12-C01-044	Rio Hondo CCD	\$ 415,647	\$ 52,550	1,060
12-C01-045	Riverside CCD	\$ 1,271,542	\$ 241,391	4,298
12-C01-046	San Bernardino CCD	\$ 598,869	\$ 30,078	930
12-C01-047	San Diego CCD	\$ 2,331,972	\$ (13,030)	1,918
12-C01-048	San Francisco CCD	\$ 1,508,044	\$ (113,591)	(136)
12-C01-049	San Joaquin Delta CCD	\$ 972,179	\$ 252	874
12-C01-050	San Jose-Evergreen CCD	\$ 465,851	\$ (22,023)	129
12-C01-051	San Luis Obispo County CCD	\$ 348,566	\$ (44,025)	(264)
12-C01-052	San Mateo County CCD	\$ 571,622	\$ (1,601)	491
12-C01-053	Santa Barbara CCD	\$ 445,827	\$ (48,923)	(241)
12-C01-054	Santa Clarita CCD	\$ 348,637	\$ 40,478	842
12-C01-055	Santa Monica CCD	\$ 595,937	\$ 22,256	825
12-C01-056	Sequoias CCD	\$ 483,515	\$ (7,109)	340
12-C01-057	Shasta-Tehama-Trinity Joint CCD	\$ 340,484	\$ (91,534)	(893)
12-C01-058	Sierra Joint CCD	\$ 526,353	\$ 20,370	738
12-C01-059	Siskiyou Joint CCD	\$ 116,713	\$ (10,585)	(34)
12-C01-060	Solano County CCD	\$ 660,659	\$ 178,058	2,922
12-C01-061	Sonoma County Jr. Coll. District	\$ 583,207	\$ (11,563)	371
12-C01-062	South Orange County CCD	\$ 585,782	\$ 83,773	1,621
12-C01-063	Southwestern CCD	\$ 892,154	\$ (168,408)	(1,405)
12-C01-064	State Center CCD	\$ 1,396,194	\$ (100,665)	(67)
12-C01-065	Ventura County CCD	\$ 718,228	\$ (18,587)	400
12-C01-066	Victor Valley CCD	\$ 472,645	\$ (4,990)	358
12-C01-067	West Hills CCD	\$ 240,077	\$ (383)	210
12-C01-068	West Kern	\$ 719,158	\$ 616,540	8,713
12-C01-069	West Valley-Mission CCD	\$ 435,957	\$ 27,549	751
12-C01-070	Yosemite CCD	\$ 799,541	\$ (372,349)	(4,157)
12-C01-071	Yuba CCD	\$ 367,303	\$ (45,231)	(263)
	STATE TOTALS	\$ 50,298,086	\$ (736,701)	35,406

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent 
REVIEWED BY: Dr. Joanna Schilling, Vice President of Academic Affairs 
PREPARED BY: Carl Bengston, Dean of Library, Special Projects and Services 
DATE: July 18, 2012
SUBJECT: Consideration of Approval of Perkins/VTEA Grant Honorarium

RECOMMENDATION

It is recommended that the Board of Trustees approve honorariums for the guest speakers listed below.

OVERVIEW

Under the Carl D. Perkins Vocational and Technical Act of 2006, Perkins funds (VTEA) will be utilized to develop new occupational classes and programs in order to improve and promote vocational and technical educational programs, services, and activities.

ANALYSIS

As part of the effort to grow the film production program, the Fine Arts Division has been awarded special funding from the Perkins (VTEA) program to hold a series of workshops conducted by industry experts during the 2012-2013 academic year. These individuals represent all aspects of the industry and include prominent members of the industry. Some of the workshops will be held at the college and some at studio sites. These will be scheduled on an "as needed" basis.

Philip Owens
Film Editor
\$250 per 4 hr workshop
\$500 per 6 hr workshop

Tim Reischauer
Director/Producer/AD
\$250 per 4 hr workshop
\$500 per 6 hr workshop

George Fisher
Actor/Stunt Choreographer
\$250 per 4 hr workshop
\$500 per 6 hr workshop

Kurt Gauger
Prop Master
\$250 per 4 hr workshop
\$500 per 6 hr workshop

Jordan Smith
Film Historian
\$250 per 4 hr workshop
\$500 per 6 hr workshop

Greg Robinson
Location Scout
\$250 per 4 hr workshop
\$500 per 6 hr workshop

Mike Ryan
Stunt Driver
\$250 per 4 hr workshop
\$500 per 6 hr workshop

Michael Stanton
Producer/Actor/Music Comp
\$250 per 4 hr workshop
\$500 per 6 hr workshop

FINANCIAL IMPLICATIONS



Perkins (VTEA) funds will be utilized for this expenditure. No district general funds will be used.

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CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *ll*
REVIEWED BY: Dr. Francie Quaas-Berryman, Developmental Education Coordinator *FQ*
PREPARED BY: Dr. Francie Quaas-Berryman, Developmental Education Coordinator *FQ*
DATE: July 18, 2012
SUBJECT: **Consideration of Approval Stipends for Success Center Faculty
Development and Directed Learning Activity Development for Summer 2012**

RECOMMENDATION

It is recommended that the Board of Trustees approve stipends for Directed Learning Activity (DLA) development for summer 2012.

OVERVIEW

The College Committee on Developmental Education has sponsored several projects that support the five year plan developed in response to the California Basic Skills Initiative.

ANALYSIS

During the summer 2012 semester, between May 29, 2012 and August 3, 2012, faculty will participate in the development of Directed Learning Activities (DLAs), innovative curriculum that will be delivered in the Success Center.

FINANCIAL IMPLICATIONS

No general funds will be used for these stipends. Basic Skills Initiative funds will be utilized for this expenditure. The following faculty members are to receive stipends:

Flores-Salcido, Dahlia	\$1000
Belroy, Barbara	\$1000
Ronquillo, Jaclyn	\$1000
Serwin, Lynn	\$2000

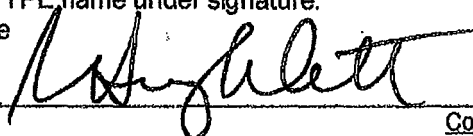
CERRITOS COMMUNITY COLLEGE DISTRICT

As Clerk/Secretary to the governing board of the above named school district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures as shown in Column 2 are the verified signatures of the person or persons authorized to sign Notices of Employment, Contracts, and Orders drawn on the funds of the school district. These certifications are made in accordance with the provisions of Education Code Sections below. *If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.


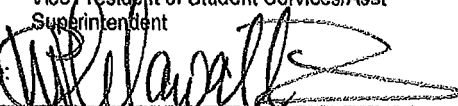

These approved signatures are valid for the period of: July 19, 2012 to December 31, 2012 in accordance with governing board approval dated July 18, 2012

NOTE: Please TYPE name under signature.

Signature



Clerk (Secretary) of the Board

Column 1	Column 2
<u>Signatures of Members of Governing Board</u>	<u>Signatures of Personnel and/or Members of the Governing Board authorized to sign Warrants, Orders for Salary Payment, Notices of Employment, and Contracts:</u>
Signature: 	Signature: 
Type: Bob Arthur President of the Board of Trustees/Education	Type: Linda L. Lacy Title: President/Superintendent
Signature: 	Signature: 
Type: Dr. Shin Liu Vice President of the Board of Trustees/Education	Type: David El Fattal Title: Vice President of Business Services
Signature: 	Signature: 
Type: Dr. Bob Hughlett Clerk of the Board of Trustees/Education	Type: Joanna Schilling Title: Vice President of Academic Affairs
Signature: 	Signature: 
Type: Dr. Tina Cho Member of the Board of Trustees/Education	Type: Stephen B. Johnson Title: Vice President of Student Services/Asst Superintendent
Signature: 	Signature: 
Type: Dr. Ted Edmiston Member of the Board of Trustees/Education	Type: Noofali Delawalla Title: Director of Fiscal Services
Signature: 	Signature: 
Type: Tom Jackson Member of the Board of Trustees/Education	Type: Mark B. Logan Title: Director of Purchasing
Signature: 	
Type: Jean McHatton Member of the Board of Trustees/Education	

If the Board has given special instructions for signing warrants or orders, please attached a copy of the resolution to this form.

*K-12 District	Community College Districts
42632	85232
42633	85233
44843	87412

LACOE Resolution-Signature Authority-List of names. word

Number of signatures required:
 On Orders of Payment
 "A" Warrants _____
 "B" Warrants _____
 On Notice of Employment _____
 On Contracts _____

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: David El Fattal, Vice President of Business Services *DEF*
PREPARED BY: Inez Pineda-Ruelas, Interim Director of Purchasing
DATE: July 18, 2012
SUBJECT: Consideration of Approval of Bid #1112-13, Physical Science AV/IT

RECOMMENDATION

It is recommended that the Board of Trustees approve to award the Bid #1112-13, Physical Science AV/IT to Western Audio Visual as the lowest overall responsive and responsible bidder. Board approval is contingent upon there being no bid protests during the applicable protest time period. Board approval is also contingent upon contractor providing acceptable insurance and bonding.

OVERVIEW

The Purchasing Department advertised the project on May 15 and May 22, 2012. The bid due date was on June 7, 2012.

The work will include: network data cabling system installation and testing; audio visual equipment installation, testing and training; fiber line installation.

ANALYSIS

On June 7, 2012, two bids were received. A summary of the bids recap is attached.

The recommended award was predicated on the lowest overall responsive and responsible bidder as stipulated in the bid.

FINANCIAL IMPLICATIONS

The amount of the lowest responsive and responsible bid is \$432,519.87. Funding for this project will come from the GO Bond.

Bid Recap #1112-13, Physical Science Swing Space -- AV/IT

Contractor	PS AV/IT Bid	Base	PS AV/IT Allowance	PS AV/IT Total Base Bid
Western Audio Visual	\$ 382,519.87	\$	50,000.00	\$ 432,519.87
Spinitar	\$ 476,518.13	\$	50,000.00	\$ 526,518.13

000015

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *ll*
REVIEWED BY: Mr. David El Fattal, Vice President of Business Services *DEF*
PREPARED BY: Inez Pineda-Ruelas, Interim Director of Purchasing
DATE: July 18, 2012
SUBJECT: **Consideration of Approval of Change Order #1 (Bid #1112-05), Bayley Construction, Site Improvements – Softball Field Renovation**

RECOMMENDATION

It is recommended that the Board of Trustees approve Change Order #1 in the amount of \$52,743.00, for the Site Improvements – Softball Field Renovation.

OVERVIEW

On March 07, 2012, the Board awarded a contract to Bayley Construction for the Site Improvements – Softball Field Renovation.

Public Contract Code Section 20659 requires Board approval for a change order to a public works bid.

ANALYSIS

The total cost for the attached item in Change Order #1 is \$52,743.00. A change order, pursuant to Code, must not exceed 10% of the original contract amount approved by the Board. The original contract amount approved by the Board was \$1,428,000.00. Therefore, Change Order #1 is in compliance with Public Contract Code Section 20659. Change Order #1 has been reviewed by Tilden-Coil Constructors (Construction Management); and the Vice President of Business Services. Please refer to the attachment for the item, details and approvals of Change Order Number One.

FINANCIAL IMPLICATIONS

The cost will be \$52,743.00 increasing the contract amount to \$1,480,743.00. Funding is from the GO Bond.

000016

Project: Cerritos College
Softball Field Renovation
11110 Alondra Blvd
Norwalk, CA 90650

Change Order Number: 01
Date: June 26, 2012

To: Bayley Construction
23101 Lake Center Drive, Suite 200
Lake Forest, CA 92630
Office 714-540-8863
Fax 714-556-1484

SUMMARY OF CHANGES:

Furnish and install Public Address System per Section 16770 Public Address System.

Item 1.01

Description: Furnish and install .

Reason: Plan Alternate

Requested by: Owner

Cost: Add \$52,743.00

Time Extension:0 days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER.....**\$52,743.00**
TOTAL ADDITIONAL WORKING DAYS.....0

CONTRACT SUMMARY:

Original Contract Amount	\$	1,428,000.00
Net change by previous Change Order	\$	-
Net sum prior to this Change Order	\$	1,428,000.00
Amount of Change Order No. 1	\$	52,743.00
Deduct Remaining Contract Allowance	\$	-
New Contract Sum	\$	1,480,743.00
Percentage of Change to Contract		3.7%

000017

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this change order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on _____ of _____, 2012.

Approved By:

Approved By:

CERRITOS COLLEGE
DAVID C. MOORE, DIRECTOR OF THE PHYSICAL PLANT
11051 166TH ST.
CERRITOS, CA 90650

Bayley Construction
JAMES SZEPKOUSKI, PROJECT MANAGER
23101 LAKE CENTER DRIVE
LAKE FOREST, CA 92630

Reviewed By:

Reviewed By:

R2A ARCHITECTURE
ETIENNE LUCIEN GERARD RUNGE, VICE PRESIDENT
2900 BRISTOL STREET, SUITE E205
COSTA MESA, CA 92626-7909

TILDEN-COIL CONSTRUCTORS, INC.
JEFFERY CARREON, PROGRAM MANAGER
3612 MISSION INN AVE
RIVERSIDE, CA 92501

000018

Project: Cerritos College
Physical Science Swing Space Renovation
11110 Alondra Blvd
Norwalk, CA 90650

Change Order Number: 01
Date: June 21, 2012

To: RJ Daum Construction
11581 Monarch St
Garden Grove, CA 92841
Office 714-894-4300
Fax 714-894-4449

RECEIVED
JUN 27 2012
TILDEN-COIL
CONSTRUCTORS

SUMMARY OF CHANGES:

Item 1.01

Description: Abatement of asbestos containing Thermal System Insulation (TSI) at pipe elbows. This includes abatement for thirty (30) locations in conflict with new scope of work.

Reason: Area was not previously discoverable without demolition.

Requested by: Owner

Cost: Add \$4,045.00

Time Extension:2 days

Item 2.01

Description: Abatement of asbestos containing joint sealant materials at the north and south storefront system not identified to be removed, but needs to be addressed as it is deteriorated.

Reason: North/South exterior joint sealant not previously identified to be removed.

Requested by: Owner

Cost: Add \$2,946.00

Time Extension:0 days

Item 3.01

Description: Abatement of asbestos contaminated ceiling due to previous piping work performed in building which left Thermal System Insulation (TSI) debris/material above ceiling that is scheduled for demolition. Previous piping re-work was not known prior to construction. This is the delta between construction demolition and abatement demolition.

Reason: Area was not previously discoverable without demolition.

Requested by: Owner

Cost: Add \$29,353.00

Time Extension:3 days

Item 4.01

Description: Abatement of lead containing paint (an additional of approximately 6000SF) that was not previously identified in the abatement report available during bid time. This additional square footage was not tested due to accessibility and availability of the offices and classrooms.

Reason: Area was not previously tested and not available.

Requested by: Owner

Cost: Add \$26,928.00

Time Extension:2 days

000019

Item 5.01

Description: Abatement of asbestos containing drywall and taping compound (approximately 2500 SF) above corridor ceiling that was not discoverable without demolition. This condition was unknown until demolition of the corridor was begun.

Reason: Area was not previously discoverable without demolition.

Requested by: Owner

Cost: Add \$20,438.00

Time Extension: 1 days

Item 6.01

Description: Replace existing plaster finish not removed by abatement and provide 5/8" drywall with a level 4 finish. These areas are not covered by the new markerboards and would have been cut/patch.

Reason: Better quality finish adjacent to new work

Requested by: Owner

Cost: Add \$8,304.00

Time Extension: 1 days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER..... **\$92,014.00**

TOTAL ADDITIONAL WORKING DAYS.....9*

(*This work will be performed on OT hours and weekends inclusive of this cost to not affect the project completion).

CONTRACT SUMMARY:


Original Contract Amount	\$	3,173,120.00
Net change by previous Change Order	\$	-
Net sum prior to this Change Order	\$	3,173,120.00
Amount of Change Order No. 1	\$	92,014.00
Deduct Remaining Contract Allowance	\$	-
New Contract Sum	\$	3,265,134.00

Percentage of Change to Contract 2.9%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this change order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on _____ of _____, 2012.

Approved By:

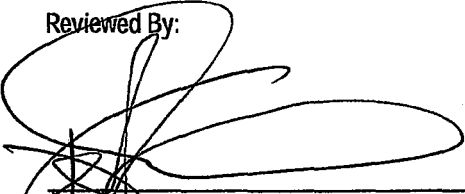


CERRITOS COLLEGE
DAVID C. MOORE, DIRECTOR OF THE PHYSICAL PLANT
11051 166TH ST.
CERRITOS, CA 90650

Approved By:

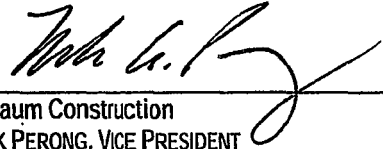
Cerritos College
Inez Pineda-Ruelas, INTERIM DIRECTOR OF PURCHASING
11051 166TH ST.
CERRITOS, CA 90650

Reviewed By:



TILDEN COIL CONSTRUCTORS, INC.
DENI R. VALDERRAMA, PROGRAM MANAGER
3612 MISSION INN AVE
RIVERSIDE, CA 92501

Reviewed By:



RJ Daum Construction
MARK PERONG, VICE PRESIDENT
11581 MONARCH ST
GARDEN GROVE, CA 92841

Project: Cerritos College
Gymnasium Seismic Retrofit
11110 Alondra Blvd
Norwalk, CA 90650

Change Order Number: 11

To: USS Cal Builders, Inc.
8051 Main Street
Stanton, CA 90680
P: 714-828-4882
F: 714-828-9498

Summary:

Item 11.01

Description: New steel plates for top of wall attachment at existing sloped ceilings.
Reference: Request for Information #330. USS Cal Change Order Proposal #059. Tilden-Coil Analysis and Revision of Change Order Request, dated 06/01/12.
Reason: Existing structure found not to exist once exposed. Provides substrate to tie the new top of wall connections to the existing structure.
Requested by: Structural Engineer – Unforeseen Condition
Cost: Add \$ 5,144.00
Time Extension: Days 0

Item 11.02

Description: Tapered wide flange beams to tie new exposed trusses to building.
Reference: Request for Information #221. USS Cal Change Order Proposal #066. Tilden-Coil Analysis and Revision of Change Order Request, dated 06/01/12.
Reason: The existing steel structure was found to be slightly tapered. New tapered beams required (in lieu of standard beams) to structurally tie new level / plumb steel to the existing tapered steel.
Requested by: Contractor – Unforeseen Condition
Cost: Add \$ 10,151.00
Time Extension: Days 0

Item 11.03

Description: Revise door frames to best anchor into new concrete wall.
Reference: Request for Information #322. USS Cal Change Order Proposal #069.
Reason: Plans called for “T” anchoring of door frames into the new concrete walls. Frames revised to accept bolted anchor connections.
Requested by: Contractor, Engineer of Record – Field Change
Cost: Add \$ 896.00
Time Extension: Days 0

Item 11.04

Description: Revised chain link fence footings at exterior storage areas.
Reference: Request for Information #413. USS Cal Change Order Proposal #067.
Reason: Extension of chain link fence post footings from 4' deep down to 6' deep to sit on top of the new pile caps in each of four areas.
Requested by: Engineer
Cost: Add \$ 2,994.00
Time Extension: Days 0

This Change Order is hereby executed on the _____ day of _____, 2012.

Approved By:

Approved By:

CERRITOS COLLEGE
DAVID EL FATTAL, V.P. OF BUSINESS SERVICES
11110 ALONDRA BLVD.
NORWALK, CA 90650

USS CAL BUILDERS, INC.
MOHAMMAD QAHOUSH, PROJECT MANAGER
8051 MAIN ST.
STANTON, CA 90680

Reviewed By:

Reviewed By:

TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN, PROJECT MANAGER
11110 ALONDRA BLVD.
NORWALK, CA 90650

IDS GROUP, INC.
JOHN BEARDALL, STRUCTURAL ENGINEER
1 PETERS CANYON RD., SUITE 130
IRVINE, CA 92606

This Change Order is hereby executed on the _____ day of _____, 2012.

Approved By:

Approved By:

CERRITOS COLLEGE
DAVID EL FATTAL, V.P. OF BUSINESS SERVICES
11110 ALONDRA BLVD.
NORWALK, CA 90650

USS CAL BUILDERS, INC.
MOHAMMAD QAHOUSH, PROJECT MANAGER
8051 MAIN ST.
STANTON, CA 90680

Reviewed By:

Reviewed By:

TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN, PROJECT MANAGER
11110 ALONDRA BLVD.
NORWALK, CA 90650

IDS GROUP, INC.
JOHN BEARDALL, STRUCTURAL ENGINEER
1 PETERS CANYON RD., SUITE 130
IRVINE, CA 92606

RECORDING REQUEST BY
WHEN RECORDED MAIL TO:

V.I.K

CERRITOS COMMUNITY COLLEGE
DISTRICT, ATTENTION: INEZ PINEDA-RUELAS
11110 ALONDRA BOULEVARD
NORWALK, CALIFORNIA 90650

SPACE ABOVE THIS LINE RESERVED
FOR RECORDER'S USE

TITLE(S)

**NOTICE OF COMPLETION
CERRITOS COMMUNITY COLLEGE DISTRICT**

NOTICE IS HEREBY GIVE, pursuant to the provisions of Section §3093 of the Civil code of the State of California, that the **CERRITOS COMMUNITY COLLEGE DISTRICT**, of Los Angeles County, as owner of the property known as **Cerritos Community College**, located at **11110 Alondra Boulevard, Norwalk, California**, caused improvements to be made to the property to wit: **Automotive Technology Complex – AV/IT, Bid #1011-06** contract for the doing of which was heretofore entered into on the **6th day of July, 2011** which contract was made with **Western Audio Visual**, contract number **#C11-1010**, as contractor; that said improvements were completed on the **21st day of June, 2012**, and accepted by formal action of the governing board of said DISTRICT on the **18th day of July, 2012**; that title to said property is vested in the **CERRITOS COMMUNITY COLLEGE DISTRICT** of Los Angeles County, California; that the surety for the above named contractor is **SureTec Insurance Company**.

I certify or declare under penalty of perjury that the foregoing is true and correct.

CERRITOS COMMUNITY COLLEGE DISTRICT OF LOS
ANGELES COUNTY, CALIFORNIA

By: _____
David El Fattal
Vice President of Business Services

Date: _____

Place of Execution: Norwalk, California

000026

Revised**CERRITOS COLLEGE**

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent
REVIEWED BY: Mr. David El Fattal, Vice President of Business Services *DEF*
PREPARED BY: Inez Pineda-Ruelas, Interim Director of Purchasing
DATE: July 18, 2012
SUBJECT: **Consideration of Approval of Sale of Surplus and Obsolete Materials/Equipment**

RECOMMENDATION

It is recommended that the Board of Trustees declare and approve the listed items as surplus and authorize the Director of Purchasing to sell the listed items by means of a public auction by a contract with an auction firm.

OVERVIEW

The attached listed items have exceeded their useful life and are no longer suitable for the District and may be disposed of through public auction sales.

ANALYSIS

Pursuant to California Education Code 81452, the governing board by a unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in value the sum of Five Thousand Dollars (\$5,000), the property may be sold at private sale without advertising by the District. The District Administration has determined that the items are obsolete and of no further use to the District. The Administration has estimated that the aggregate market value of the listed items is less than \$5,000.

FINANCIAL IMPLICATIONS

Proceeds from sale of surplus items will be deposited into the General Fund.

Attachment

000027

BUDGET TRANSFERS FOR JUNE 27, 2012

01.3 FUND - GENERAL FUND - RESTRICTED

FROM

ACADEMIC SALARIES	\$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	(11,819)
EMPLOYEE BENEFITS	\$	
SUPPLIES AND MATERIALS	\$	(304,525)
OTHER CONTRACT EXPENSES AND SERVICES	\$	
CAPITAL OUTLAY	\$	
INTERFUND TRANSFERS	\$	
CONTINGENCY	\$	
TOTAL	\$	(316,344)

TO

ACADEMIC SALARIES	\$	54,412
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	
EMPLOYEE BENEFITS	\$	39,515
SUPPLIES AND MATERIALS	\$	
OTHER CONTRACT EXPENSES AND SERVICES	\$	222,417
CAPITAL OUTLAY	\$	
PAYMENTS TO OR FOR STUDENTS	\$	
TOTAL	\$	316,344

Transfers: Between object codes

Self Balancing: No effect on the ending balance

Number of Transfer Requests: Seven (7)

Divisions/Departments/Programs:

ECDV Transportation Training Partnership (TTPP), Title V -iFalcon, Independent Living Program, (ILP), Model Approach to Partnership in Parenting Training (MAPP), Foster & Kinship Care Education (FKCE), Federal Work Study (FWS)

BUDGET TRANSFERS FOR JUNE 27, 2012

39.0 FUND - OTHER SPECIAL REVENUE FUND

FROM

ACADEMIC SALARIES	\$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	
EMPLOYEE BENEFITS	\$	
SUPPLIES AND MATERIALS	\$	(87,000)
OTHER CONTRACT EXPENSES AND SERVICES	\$	
CAPITAL OUTLAY	\$	
INTERFUND TRANSFERS	\$	
CONTINGENCY	\$	
TOTAL	\$	(87,000)

TO

ACADEMIC SALARIES	\$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	16,000
EMPLOYEE BENEFITS	\$	2,300
SUPPLIES AND MATERIALS	\$	
OTHER CONTRACT EXPENSES AND SERVICES	\$	1,000
CAPITAL OUTLAY	\$	67,700
PAYMENTS TO OR FOR STUDENTS	\$	
TOTAL	\$	87,000

Transfers: Between object codes

Self Balancing: No effect on the ending balance

Number of Transfer Requests: One (1)

Divisions/Departments/Programs:

Technology Contract Ed

APPROPRIATION TRANSFER ANALYSIS FOR JUNE 27, 2012

Revenue Budget

00000.0-00000-76510-8190-0000000 (01.3 Fund) Federal - M.A.P.P. Training To balance the budget to equal funding.	\$	14,186
00000.0-00000-75800-8629-0000000 (01.3 Fund) State - Independent Living Program (ILP) To balance the budget to equal funding.	\$	4,327
00000.0-00000-71641-8190-0000000 (01.3 Fund) Federal - El Camino CCD H1B Tech Skills Training To set up budget transfer for H1B Technincal Skills training	\$	125,000
00000.0-00000-70004-8160-0000000 (01.3 Fund) Federal - Veteran's Resource Center (VRC) To set up last 3 months of Year 1 that runs 7/1/2011 to 9/30/2011.	\$	180,496
00000.0-00000-75900-8190-0000000 (01.3 Fund) Federal - Foster & Kinship Care Education (FKCE) To increase budget to reflect 2012 funding and \$3,000 additional funding.	\$	101,260
00000.0-00000-02350-8840-0000000 (39.0 Fund) Local - Cosmetology To increase budget on both income and expense side to reflect 2012 cash collection on sales.	\$	70,000
00000.0-00000-78600-8150-0000000 (74.0 Fund) Federal - FDSL P Stafford Subsidized Loan To increase budget to reflect the actual deposits and disbursements in the project.	\$	1,000,000
00000.0-00000-70700-8890-0000000 (01.3 Fund) Local - Child Development Training Consortium To set up budget for 2012 Fiscal Year.	\$	21,875

APPROPRIATION TRANSFER ANALYSIS FOR JUNE 27, 2012

00000.0-00000-77670-8120-0000000 (01.3 Fund) Federal - Title V iFalcon iFalcon Year 3 funding - 10/1/2011 to 6/30/2012.	\$	532,694
00000.0-00000-70052-8170-0000000 (01.3 Fund) Federal - 2012 ABC USD Mental Health Pathway To set up the budget for the 2012 Fiscal Year.	\$	13,000
00000.0-00000-77671-8120-0000000 (01.3 Fund) Federal - Degree Pathway HIS STEM To set up the project's year one budget.	\$	840,277
00000.0-VARIOUS-76600-8629-0000000 (01.3 Fund) State - Advanced Transportation & Energy Initiative (ATTEi) To increase the income and expense budget and balance budget	\$	168,391
00000.0-00000-73401-8629-0000000 (01.3 Fund) State - ECDV California Advanced Lighting Controls Training Program (CALCTP) To set up 2012 budget for program.	\$	37,160
00000.0-00000-76601-8629-0000000 (01.3 Fund) State - ECDV California Advanced Lighting Controls Training Program (CALCTP) To increase budget to equal funding.	\$	89,601
00000.0-00000-76602-8629-0000000 (01.3 Fund) State - ECDV Transportation Training Partnership (TTPP) To set up 2012 grant budget.	\$	150,000
00000.0-00000-70008-8820-0000000 (01.3 Fund) Local - Next Generation Learning Challenges Grant To set up project budget for 2011-2012.	\$	18,095
00000.0-VARIOUS-74320-8831-0000000 (39.0 Fund) Local - Technology Contract Ed To set up budget for 2011-2012 fiscal year invoices.	\$	<u>62,119</u>
Total Revenue Budget	\$	<u><u>3,428,481</u></u>

APPROPRIATION TRANSFER ANALYSIS FOR JUNE 27, 2012

Expenditure Budget

00000.0-00000-02350-VARIOUS-3057000 (39.0 Fund) Costmetology To equal income budget with expenditures.	\$	15,644
00000.0-00000-71800-4590-7300000 (74.0 Fund) Cal Grant To adjust expeniture budget to reflect carryover of 2010-2011.	\$	<u>70,347</u>
Total Expenditure Budget	\$	<u><u>85,991</u></u>

**FACULTY: TEMPORARY PART-TIME
SUMMER 2012**

I. BUSINESS EDUCATION/HUMANITIES/SOCIAL SCIENCES

Part-Time Instructors

<u>Name</u>		<u>Discipline</u>	<u>Salary Placement</u>	<u>Rate</u>
Hall	Kathleen	Court Reporting	B5	60.33
Ravenscroft	Carrie	Court Reporting	A5	60.33
Somoano	Rachel	Court Reporting	A4	57.46

II. HEALTH OCCUPATIONS

Part-Time Instructors

<u>Name</u>		<u>Discipline</u>	<u>Salary Placement</u>	<u>Rate</u>
Roque	Guadalupe	Child Development	A1	48.83
Szeto	Kimmie	Child Development	A1	48.83

III. TECHNOLOGY

Part-Time Instructors

<u>Name</u>		<u>Discipline</u>	<u>Salary Placement</u>	<u>Rate</u>
Nunez	Johnny	Welding	A1	48.83

IV. STUDENT SERVICES

Part-Time Counselors

<u>Name</u>		<u>Discipline</u>	<u>Salary Placement</u>	<u>Rate</u>
Macias	Dora	CalWORKs	C2	43.10

V. LIBRARIAN

Part-Time Librarians

<u>Name</u>		<u>Discipline</u>	<u>Salary Placement</u>	<u>Rate</u>
Periera	Paula	Library	L1	40.23

**FACULTY: TEMPORARY PART-TIME
2012 - 2013 ACADEMIC YEAR**

I. FACULTY HOURLY - ACADEMIC AFFAIRS

Reemployed

<u>Name</u>		<u>Assignment</u>	<u>Salary</u>	
			<u>Placement</u>	<u>Rate</u>
Rodriguez	Catherine	Teacher Trac	B5	60.33
Sanchez	Shannon	Teacher Trac	A3	54.60

II. FACULTY HOURLY - HEALTH OCCUPATIONS

Reemployed

<u>Name</u>		<u>Discipline</u>	<u>Salary</u>	
			<u>Placement</u>	<u>Rate</u>
Alcala	Sharol	Nursing	A2	51.71
Amanda	Aiton	Culinary Arts	B2	51.71
Beckerleg	Nicole	Nursing	B5	60.33
Brabender	Marcelene	Dental Hygiene	B5	60.33
Brown	Malinda	Physical Therapist Assistant	B5	60.33
Chang	Betty	Nursing	B4	57.46
Christiason	Eric	Nursing	A2	51.71
Cobiellas	Elizabeth	Speech Language Pathology Asst.	B2	51.71
Coursey	Nancy	Physical Therapist Assistant	B5	60.33
Damaso	Stacy	Culinary Arts	B5	60.33
deHaas	Linda	Physical Therapist Assistant	A1	48.83
Del Valle	Lupe	Nursing	A5	60.33
Dipietro-Fife	DiAnn	Dental Hygiene	B3	54.60
Garrison	Charlotte	Nursing	B5	60.33
Hoerner	Dawn	Nursing	A2	51.71
Ivanova	Poy	Nursing	A2	51.71
Kusumoto	Alice	Nursing	B5	60.33
Layne	Jean	Child Development - Special Education	B5	60.33
LeBlanc	Monique	Dental Hygiene	B5	60.33
LoBue	Russell	Emergency Medical Technician	B5	60.33
Manela	Corfariu	Speech Language Pathology Asst.	B5	60.33
Munoz	Elizabeth	Dental Hygiene	A3	54.60
Nguyen	Ann	Dental Hygiene	B5	60.33
O'Brien	Meghan	Speech Language Pathology Asst.	A2	51.71
Ortiz	Carrie	Speech Language Pathology Asst.	B3	54.60
Preston	Jeffrey	Culinary Arts	B5	60.33
Quirk	Jean	Dental Assisting	B5	60.33
Roberts	Lynda	Child Development	B5	60.33
Roberts	Rene	Child Development	B5	60.33

**FACULTY: TEMPORARY PART-TIME
2012 - 2013 ACADEMIC YEAR**

II. FACULTY HOURLY - HEALTH OCCUPATIONS (Cont.)

Reemployed

<u>Name</u>		<u>Discipline</u>	<u>Salary</u>	
			<u>Placement</u>	<u>Rate</u>
Rubalcaba	Celia	Pharmacy Technician	B5	60.33
Rubottom	Jenese	Nursing	B5	60.33
Saucedo	Marisol	Dental Assisting	B5	60.33
Silva	May	Child Development	B5	60.33
Stamey	Gail	Nursing	B5	60.33
Tan	Kimberly	Speech Language Pathology Asst.	B5	60.33
Tillman	Darlene	Speech Language Pathology Asst.	B5	60.33
Valenzuela	Patrice	Dental Assisting	B5	60.33
Wilson	Donna	Nursing	B5	60.33
Wisinski	Kathleen	Nursing	B1	48.83

III. FACULTY HOURLY - LIBERAL ARTS

Reemployed

<u>Name</u>		<u>Discipline</u>	<u>Salary</u>	
			<u>Placement</u>	<u>Rate</u>
Anderson	Emily	English	A2	51.71
Arellano	Jesus	Foreign Language	B1	48.83
Armstrong	Sunny	Reading	B5	60.33
Ary	Nichole	Speech	A2	51.71
Asis	Brian	English	B4	57.46
Baker	John	English	B5	60.33
Berry	Patricia	ESL	B5	60.33
Buscher	Michelle	English	B1	48.83
Campos	Danielle	English	B5	60.33
Cano	Andrea	ESL	B3	54.60
Carey	Jamie	English	B5	60.33
Carney	Christopher	English	B5	60.33
Chatham	Lynne	English	A3	54.60
Cole	Erin	English	B1	48.83
Coriaty	Raymond	English	B3	54.60
Crachiolo	Sarah	Speech	B5	60.33
Crum	Anjanette	English	A3	54.60
Cuesta	Yolanda	Foreign Language	B5	60.33
Davis	Bradford	Speech	A2	51.71
Delgado	Carlos	English	B1	48.83

**FACULTY: TEMPORARY PART-TIME
2012 - 2013 ACADEMIC YEAR**

Dobrian	Fred	Foreign Language	B5	60.33
Dongell	Robert	English	B5	60.33
Ersig-Marcus	Christine	Speech	B5	60.33
Evans	Max	English	B4	57.46
Fagundes	Michelle	English	A2	51.71
Fischer	Anna	ESL	B5	60.33

III. FACULTY HOURLY - LIBERAL ARTS (Cont.)

Reemployed

<u>Name</u>		<u>Discipline</u>	<u>Salary</u>	
			<u>Placement</u>	<u>Rate</u>
Fliss	Karen	Speech	B5	60.33
Flores-Salcido	Dahlia	Reading	B5	60.33
Gigliotti	Dana	Reading	B5	60.33
Grigorieff	Annette	Reading	A4	57.46
Gutierrez	Aron	English	A4	57.46
Hall	Avery	Reading	B5	60.33
Hall	Kathryn	English	A2	51.71
Hamilton	Kieko	Foreign Language	B5	60.33
Hanks	Wendell	Speech	B5	60.33
Hanniff	Brooke	Speech	B5	60.33
Hernandez	Irma	Foreign Language	A2	51.71
Hua	Linda	English	B1	48.83
Johnson	Susan	English	S3	54.60
Kane	John	Reading	B5	60.33
Kensinger	David	Speech	A2	51.71
Klein	Benjamin	English	B5	60.33
Krulic	James	English	B5	60.33
LaPorta	Michele	English	B5	60.33
Lefebvre	Lyndsey	English	A3	54.60
Levenshus	Joshua	Speech	B5	60.33
Lykissas	Alexandra	English	B3	54.60
Magabo	Susan	Reading	B5	60.33
Mata	Chimene	English	B5	60.33
McLaughlin	Patrick	Reading	B5	60.33
Michelotti	Andrea	Foreign Language	B5	60.33
Mochizuki	Steve	Foreign Language	B5	60.33
Moldoveanu	Minodora	Speech	A3	54.60
Nave	Marquis	English	B5	60.33
Nelson	Launa	English	B5	60.33

**FACULTY: TEMPORARY PART-TIME
2012 - 2013 ACADEMIC YEAR**

Nelson	Kevin	English	A2	51.71
Nicolas	Jean-Pierre	Foreign Language	B5	60.33
Nikolaou	Ursula	Foreign Language	B5	60.33
Nishimura	Mark	English	B1	48.83
O'Grady	Jennifer	English	A4	57.46
Peralta	Trudy	English	B5	60.33
Renteria	Robert	Reading	B5	60.33
Rios	Rebecca	English	A3	54.60
Rodriguez	Anna	ESL	A5	60.33
Rodriguez	Carmen	Speech	A3	54.60
Russell	Christy	English	A3	54.60
Salim	Faryha	Speech	A3	54.60
Sanchez	Shannon	English	A3	54.60

III. FACULTY HOURLY - LIBERAL ARTS (Cont.)

Reemployed

<u>Name</u>		<u>Discipline</u>	<u>Salary</u>	
			<u>Placement</u>	<u>Rate</u>
Schendel	Kelly	English	B4	57.46
Simoes	Nora	English	B2	51.71
Smith	Harold	Reading	A4	57.46
Spradlin	Nancy	ESL	B5	60.33
Sutton	Robbie	Foreign Language	B5	60.33
Tashima	John	ESL	B5	60.33
Tashima	John	English	B5	60.33
Tilley	Gerald	Reading	B5	60.33
Tucker	Jazmine	Reading	B5	60.33
Vejar	Irma	Foreign Language	B2	51.71
Wagner	Helene	Speech	B5	60.33
Warken	Tom	English	B5	60.33
Watnik	Webster	English	A5	60.33
Williams	Roberta	Reading	A3	54.60
Yang	Ruixue	Reading	B5	60.33
Yingst	Sylvia	Foreign Language	B5	60.33
Yoneshige	Hope	English	B5	60.33

**FACULTY: TEMPORARY PART-TIME
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IV. FACULTY HOURLY - LIBERAL ARTS

New Hires

<u>Name</u>		<u>Discipline</u>	<u>Salary Placement</u>	<u>Rate</u>
Halle	Katja	Foreign Language	A1	48.83

V. FACULTY HOURLY - PE/ATHLETICS

Reemployed

<u>Name</u>		<u>Discipline</u>	<u>Salary Placement</u>	<u>Rate</u>
Alvillar	Andrew	Athletics	B3	54.60
Berney	Daniel	Dance	B5	60.33
Cabag	Valerie	Dance	A2	51.71
Chan	Judy	Aerobics	B5	60.33
Christou	Dayna	Athletics	B5	60.33
Cole	Phoenix	Dance	B5	60.33
Coliflores	Vicmar	Athletics	A4	57.46
Funderburk	Michelle	Dance	A4	57.46
Gonzalez	Ruben	Athletics	B5	60.33
Haddad	Maha	Dance	B5	60.33
Landry	Erin	Dance	B5	60.33
Murray	Orlin	Athletics	B5	60.33

V. FACULTY HOURLY - PE/ATHLETICS (Cont.)

Reemployed

<u>Name</u>		<u>Discipline</u>	<u>Salary Placement</u>	<u>Rate</u>
Nakao	Gary	Athletics	B5	60.33
Nguyen	Long	Athletics	B5	60.33
Prindle	Donna	Athletics	B5	60.33
Raniewicz	Trisha	Athletics	A5	60.33
Rawles	Dennis	Dance	B5	60.33
Shelkey	Rhonda	Athletics	B5	60.33
Sweet	Beverly	Athletics	B5	60.33
Thurman	Ashley	Athletics	A1	48.83
Toal	Shane	Athletics	A4	57.46
Velazquez	Teresa	Athletics	B5	60.33
Waider	Petja	Athletics	B5	60.33

**FACULTY: TEMPORARY PART-TIME
2012 - 2013 ACADEMIC YEAR**

VI. FACULTY HOURLY - TECHNOLOGY

Reemployed

<u>Name</u>		<u>Discipline</u>	<u>Salary Placement</u>	<u>Rate</u>
Aguirre	Anna	Cosmetology	A5	60.33
Aragon	Richard	Automotive Mechanical Repair	B5	60.33
Asperen	Robert	Automotive Collision Repair	B5	60.33
Atherton	Anthony	Woodworking	B5	60.33
Barnes	James	Machine Tool Technology	B4	57.46
Berklite	Steve	Automotive Mechanical Repair	B5	60.33
Bowen	Keshia	Cosmetology	A2	51.71
Castellanos	Ebenezer	Machine Tool Technology	B5	60.33
Cruz	Caroline	Cosmetology	A2	51.71
Deseo	Ralph	Cosmetology	B2	51.71
Ferre	Brian	Automotive Collision Repair	B5	60.33
Foral	Jason	Welding	B3	54.60
Goldman	Steve	Automotive Mechanical Repair	A2	51.71
Guerrero	Mario	Machine Tool Technology	B5	60.33
Hagenbach	Darlene	Automotive Collision Repair	B5	60.33
Hause	Tom	Architecture	B5	60.33
Hogan	David	Woodworking	B5	60.33
Hutchison	Philip	Automotive Collision Repair	B5	60.33
Jackson	Lee	Machine Tool Technology	B5	60.33
Jacobo	Cesar	Automotive Mechanical Repair	B5	60.33
Jakahi	Jason	Automotive Collision Repair	B5	60.33
Krause	Peter	Woodworking	B5	60.33
Lopez	Richard	Automotive Collision Repair	A2	51.71
Mendoza	Luis	Plastics	B5	60.33

VI. FACULTY HOURLY - TECHNOLOGY (Cont.)

Reemployed

<u>Name</u>		<u>Discipline</u>	<u>Salary Placement</u>	<u>Rate</u>
Miller	Brian	Woodworking	B5	60.33
Morales	Thomas	Architecture	B5	60.33
Mortensen	Erik	Woodworking	B5	60.33
O'Dell	Jeffrey	Woodworking	B2	51.71
O'Farrell	Fargus	Plastics	B5	60.33
Perkins	David	Welding	B5	60.33
Phinney	Peter	Architecture	B5	60.33

**FACULTY: TEMPORARY PART-TIME
2012 - 2013 ACADEMIC YEAR**

Rock	Eugene	Cosmetology	B5	60.33
Rudd	James	Automotive Mechanical Repair	B5	60.33
Sanchez	Carlos	Woodworking	B5	60.33
Sandoval	Miguel	Engineering	A2	51.71
Smith	Rochelle	Cosmetology	A2	51.71
Smith	Lynda	Cosmetology	A2	51.71
Stadick	Karen	Cosmetology	A2	51.71
Supple	Marty	Automotive Collision Repair	B5	60.33
Tabares	Raul	Automotive Collision Repair	B5	60.33
Thornbury	Robert	Woodworking	B5	60.33
Tomaselli	Nancy	Cosmetology	B5	60.33
Vasilik	Rick	Automotive Mechanical Repair	B5	60.33

VII. COUNSELOR HOURLY - STUDENT SERVICES

Reemployed

<u>Name</u>		<u>Assignment</u>	<u>Salary Placement</u>	<u>Rate</u>
Aguayo	Robert	Adult Education	C2	43.10
Castro	Griselda	Adult Education	C2	43.10
Kim	Jong-Who	CalWORKs	C2	43.10
Macias	Dora	CalWORKs	C2	43.10
Mendoza	Myrna	Adult Education	C2	43.10
Pizer	Janis	CalWORKs	C2	43.10

VIII. FACULTY HOURLY - COMMUNITY, INDUSTRY and TECHNOLOGY EDUCATION

Reemployed

<u>Name</u>		<u>Assignment</u>	<u>Salary Placement</u>	<u>Rate</u>
Barrera De Contreras	Gabriela	Adult Education	B5	60.33
Blair	Robert	Adult Education	B5	60.33
Cardona	Rudy	Adult Education	B5	60.33
Carey	Jamie	Adult Education	B5	60.33
Chavez De Vasquez	Ana	Adult Education	A2	51.71
Chen	Lourdes	Adult Education	B5	60.33
De Jong	Henrietta	Adult Education	B5	60.33

**FACULTY: TEMPORARY PART-TIME
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VIII. FACULTY HOURLY - COMMUNITY, INDUSTRY and TECHNOLOGY EDUCATION (Cont.)

Edrosa	Ed	Apprenticeship	B1	48.83
Esquer	Joe	Apprenticeship	B5	60.33
Fischer	Ana	Adult Education	B5	60.33
Fiske	Robert	Adult Education	B5	60.33
Furgason	Dennis	Adult Education	B5	60.33
Gonzalez	Gilda	Adult Education	B5	60.33
Jackson	Michael	Adult Education	A4	57.46
Jones	Anthony	Apprenticeship	A1	48.83
Kimura	Dana	Adult Education	A4	57.46
Kubiak	Paul	Adult Education	B5	60.33
La Velle	Fredrick	Adult Education	B5	60.33
Layne	Jonathan	Adult Education	B1	48.83
Leguizamon-Tunnell	Claudia	Adult Education	A2	51.71
Levy	Elijah	Adult Education	B5	60.33
Lopez	Alejandro	Adult Education	B4	57.46
Lozano	Jorge	Adult Education	B5	60.33
Mansell	Bonnie	Adult Education	B5	60.33
Mondaca	Frances	Adult Education	B5	60.33
Nava	Dolores	Adult Education	B5	60.33
Nunez	Norberto	Adult Education	B2	51.71
Nunez	Maria	Adult Education	B5	60.33
Pedroza	Art	Apprenticeship	B3	54.60
Perez	Carlos	Adult Education	B2	51.71
Ramos	Maria	Adult Education	B2	51.71
Ramser	Dean	Adult Education	B1	48.83
Reynolds	Kathy	Adult Education	A1	48.83
Rios	Hugo	Adult Education	A3	54.60
Salaam	Shirley	Adult Education	B5	60.33
San Nicolas	Kathleen	Adult Education	B5	60.33
Sanchez	Marisol	Adult Education	A3	54.60
Sanchez	Sandra	Adult Education	B5	60.33
Tucker	Jazmine	Adult Education	B5	60.33
Van Herk	Tracy	Adult Education	A4	57.46
Villar	Sergio	Adult Education	B5	60.33
Wyckhouse	Margaret	Adult Education	B4	57.46

EMPLOYMENT OF CLASSIFIED, SHORT-TERM, SUBSTITUTE, AND/OR STUDENT HOURLY PERSONNEL

I. Classified Employment

Lead Custodian Grade 28, Step 5, (\$3,791.00 per month + 5% shift differential) effective July 23, 2012: John Gomez (Facilities)

Program Assistant II Out-of-Class as needed, Grade 30, Step 5, (\$3,971.00 per month) effective May 17, 2012: Victoria Stevens (Academic Affairs)

II. Short-term hourly employment (as needed), variable hours per day and days per week, for a period not to exceed June 30, 2012, or 175 total workdays, whichever occurs first

<u>Name</u>	<u>Title</u>	<u>Rate</u>	<u>Effective</u>
Acuna, Daniel	Aide-General (Traffic Control Officer)	\$8.00/hr	05/25/12
Amezcuca, Denise	Aide-General (Traffic Control Officer)	\$8.00/hr	05/25/12
Becerra, Juana	Aide-General (Traffic Control Officer)	\$8.00/hr	05/25/12
Lagunas, Edwin	Aide-General (Traffic Control Officer)	\$8.00/hr	05/25/12
Lewis, Phillisha	Aide-General (Traffic Control Officer)	\$8.00/hr	05/25/12
Mattison, Jasmine	Aide-General (Traffic Control Officer)	\$8.00/hr	05/25/12
Neal, Kirstin	Aide-General (Traffic Control Officer)	\$8.00/hr	05/25/12
Gonzalez, Leannah	Intermediate Typist Clerk	\$9.56/hr	06/01/12
Laguna, Crystal	Intermediate Typist Clerk	\$9.56/hr	06/01/12
Macias, Guadalupe Alvarez	Intermediate Typist Clerk	\$9.56/hr	06/01/12
Nacua, Camille*	Job Developer	\$11.88/hr	05/25/12
Ybarra, Casandra*	Job Developer	\$11.88/hr	05/25/12
Lopez, Sandra*	Instructional Aide II	\$14.13/hr (3)	05/01/12
Pena, Johanna**	Recreational Activity Specialist	\$13.65/hr	04/20/12
Delatorre, Victor*	Cont. Ed. Specialist/Business Tech.	\$50.42/hr	06/25/12
Moldoveanu, Mindora*	Cont. Ed. Specialist/Business Tech.	\$50.42/hr	05/01/12
Garza, Javier*	Project Specialist (Technical) Level I	\$75.00/hr	06/04/12

* Categorically Funded

** Specially Funded

III. Short-term hourly employment (as needed), variable hours per day and days per week, for a period not to exceed June 30, 2013 or 175 total workdays, whichever occurs first

<u>Name</u>	<u>Title</u>	<u>Rate</u>	<u>Effective</u>
Castillo, Arturo	Aide-General (Clerical)	\$8.00/hr	07/01/12
Acosta, Andres	Aide-General (Lab)	\$8.00/hr	07/01/12
Ojediran, Kolawole	Aide-General (Lab)	\$8.00/hr	07/01/12
Aguilar, Jennifer*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Barroga, Jesus	Aide-Special (Counselor)	\$8.00/hr (1)	07/01/12
Bowens, Carlett*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Brown, Breana*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Castorela, Naomi*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Cortez, Omar*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Cruz, Cristal*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Cuevas, Joshua*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Delgado, Claudia*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Delgado, Emily*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Flores, Maritza*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Gallegos, Vanessa*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Garcia, Jaimee*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Gonzales, Diana	Aide-Special (Counselor)	\$8.20/hr (3)	07/01/12
Gonzalez, Valerie*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Hernandez, Elizabeth*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Hernandez, Nicole*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Johnson, Kayla*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Lee, Cheuk*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Lozano-Vallejo, Lizette*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Moncada, Danielle*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Montano, Esther*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Nelson, Don	Aide-Special (Counselor)	\$8.20/hr (3)	07/01/12
Nino De Rivera, Sarahi*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Ochoa, Valentino*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Soria, Soledad*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12

* Categorically Funded

** Specially Funded

Beckham, Daniel*	Aide-Special (Special Education)	\$8.00/hr (2)	07/01/12
Dharmadhikari, Anita*	Aide-Special (Special Education)	\$8.20/hr (3)	07/01/12
Mireles, Valerie*	Aide-Special (Special Education)	\$8.00/hr (1)	07/01/12
Sampson, Rodhisha*	Aide-Special (Special Education)	\$8.20/hr (3)	07/01/12
Garcia, John**	Cashier-Clerk	\$8.64/hr	07/01/12
Lous, Phallin**	Cashier-Clerk	\$8.64/hr	07/01/12
Major, Victoria	Cashier-Clerk	\$8.64/hr	08/20/12
Mejia, Carina**	Cashier-Clerk	\$8.64/hr	07/01/12
Muniz, Cody**	Cashier-Clerk	\$8.64/hr	07/01/12
Allen, Angela*	Clerk	\$8.64/hr	07/01/12
Armenta, Angelica*	Clerk	\$8.64/hr	07/01/12
Benjamin, Nwakanma*	Clerk	\$8.64/hr	07/01/12
Delgado, Andrew*	Clerk	\$8.64/hr	07/01/12
Godfrey, Tiffany*	Clerk	\$8.64/hr	07/01/12
Hinkle, Rebecca*	Clerk	\$8.64/hr	07/01/12
Leon, Zomaira*	Clerk	\$8.64/hr	07/01/12
Mashburn, Cheyenne*	Clerk	\$8.64/hr	07/01/12
Moran, Susan*	Clerk	\$8.64/hr	07/01/12
Aguirre, Jesse	Typist Clerk	\$8.64/hr	07/02/12
Brown-Thompson, Damisha	Typist Clerk	\$8.64/hr	07/02/12
Alcantar, Ashley*	Financial Aid Clerk	\$9.31/hr	07/01/12
Cadenas, Marlon*	Financial Aid Clerk	\$9.31/hr	07/01/12
Jackson, Shardee*	Financial Aid Clerk	\$9.31/hr	07/01/12
Mora, Anthony*	Financial Aid Clerk	\$9.31/hr	07/01/12
Bagley, Barbara	PBX Operator/Receptionist	\$9.07/hr	07/01/12
Brown, Carolyn Joy	PBX Operator/Receptionist	\$9.07/hr	07/01/12
Aguilar, Iris*	Instructional Aide I	\$9.99/hr (2)	07/01/12

Castro, Justine	Instructional Aide I	\$10.51/hr (3)	07/01/12
Gaytan, Lorena*	Instructional Aide I	\$9.56/hr (1)	07/01/12
Ly, An	Instructional Aide I	\$10.51/hr (3)	07/01/12
Ibarra, Renay*	Instructional Aide I	\$9.99/hr (2)	07/01/12
Liang, Cac	Instructional Aide I	\$9.56/hr (1)	07/02/12
Maldonado, Salvador*	Instructional Aide I	\$9.99/hr (2)	07/01/12
Pachecano-Fernandez, Lucero*	Instructional Aide I	\$10.51/hr (3)	07/01/12
Araiza, Arlene*	Intermediate Clerk	\$9.56/hr	07/01/12
Ayala, Guadalupe*	Intermediate Clerk	\$9.56/hr	07/01/12
Duenas, Nayeli*	Intermediate Clerk	\$9.56/hr	07/01/12
Gonzalez, Jovanny*	Intermediate Clerk	\$9.56/hr	07/01/12
Gonzalez, Leannah*	Intermediate Clerk	\$9.56/hr	07/01/12
Gonzalez, Stephanie*	Intermediate Clerk	\$9.56/hr	07/01/12
Gutierrez, Anna*	Intermediate Clerk	\$9.56/hr	07/01/12
Jimenez, Bryan*	Intermediate Clerk	\$9.56/hr	07/01/12
Mejia, Angelein*	Intermediate Clerk	\$9.56/hr	07/01/12
Moreno, Mary Helen*	Intermediate Clerk	\$9.56/hr	07/02/12
Navarrete, Teresa*	Intermediate Clerk	\$9.56/hr	07/01/12
Sultano, Afifa*	Intermediate Clerk	\$9.56/hr	07/01/12
Duenas, Nayeli	Intermediate Typist Clerk	\$9.56/hr	07/01/12
Garcia, Richard	Intermediate Typist Clerk	\$9.56/hr	07/01/12
Gonzales, Diana	Intermediate Typist Clerk	\$9.56/hr	07/01/12
Gonzalez, Leannah	Intermediate Typist Clerk	\$9.56/hr	07/01/12
Hinkle, Rebecca	Intermediate Typist Clerk	\$9.56/hr	07/01/12
Laguna, Crystal	Intermediate Typist Clerk	\$9.56/hr	07/01/12
Miramontes, Marianne	Intermediate Typist Clerk	\$9.56/hr	07/01/12
Quintero, Beatrice**	Intermediate Typist Clerk	\$9.56/hr	07/01/12
Renteria, Maria**	Intermediate Typist Clerk	\$9.56/hr	07/01/12
Ruiz, Andrew**	Intermediate Typist Clerk	\$9.56/hr	07/01/12
Boss, Brian	Aide-Special, Registration Account Clerk	\$10.77/hr (3)	07/01/12

Cahuantzi, Karina	Aide-Special, Registration Account Clerk	\$10.25/hr (2)	07/01/12
Littrell, Christina	Aide-Special, Registration Account Clerk	\$10.77/hr (3)	07/01/12
Markey, Marissa	Aide-Special, Registration Account Clerk	\$10.25/hr (2)	07/01/12
Mathews, Jesse	Custodian	\$9.76/hr	07/01/12
Castillo, Lucia**	Community Outreach Worker	\$9.99/hr	07/01/12
Gomez, Ana**	Community Outreach Worker	\$9.99/hr	07/01/12
Bourrett, Michelle	Program Assistant I	\$9.99/hr	07/01/12
Gonzalez, Joey**	Aquatics Specialist	\$10.11/hr	07/01/12
Johnson, Daric**	Aquatics Specialist	\$10.11/hr	07/01/12
Mangapit, Stephanie**	Aquatics Specialist	\$10.11/hr	07/01/12
Garcia, Albert**	Secretary Clerk	\$10.53/hr	07/01/12
Morrison, Danielle**	Secretary Clerk	\$10.53/hr	07/01/12
Flores-Lopez, Nadia*	Program Assistant II	\$11.34/hr	07/01/12
Gardner, Mansa	Program Assistant II	\$11.34/hr	07/01/12
Martinez Diaz, Jeanette	Program Assistant II	\$11.34/hr	07/01/12
Templeton, Kathryne*	Program Assistant II	\$11.34/hr	07/01/12
Alejo, Rosa*	Student Affairs Technician	\$11.60/hr	07/01/12
Alvarado, Joanna	Student Affairs Technician	\$11.60/hr	07/01/12
Gonzalez, Ruben*	Student Affairs Technician	\$11.60/hr	07/01/12
Horton, Anabelle*	Student Affairs Technician	\$11.60/hr	07/01/12
Mejia, Jenny*	Student Affairs Technician	\$11.60/hr	07/01/12
Benavidez, Nadia*	Account Tech. III	\$11.88/hr	07/01/12
David, Maria Milagros	Document Service Coordinator	\$11.88/hr	07/01/12
Day, Nicole*	Instructional Aide II	\$13.45/hr (2)	07/01/12

* Categorically Funded

** Specially Funded

Hernandez, Fernando*	Instructional Aide II	\$12.81/hr (1)	07/01/12
Khanal, Kiran*	Instructional Aide II	\$13.45/hr (2)	07/01/12
Nunez, Sara*	Instructional Aide II	\$12.81/hr (1)	07/01/12
Reynoso, Rosalie*	Instructional Aide II	\$13.45/hr (2)	07/01/12
Valenzuela, Andres*	Instructional Aide II	\$13.45/hr (2)	07/01/12
Lawton, Brandie**	Music Library Assistant	\$12.81/hr	07/01/12
Leyva, Crystina**	Recreational Activity Specialist	\$13.65/hr	07/01/12
Padilla, Debra**	Recreational Activity Specialist	\$13.65/hr	07/01/12
Kristinat, Katrina*	Development Assistant	\$13.79/hr	07/01/12
Bleak, Paul	Program Facilitator	\$13.79/hr	07/01/12
Gutierrez, Anthony**	Program Facilitator	\$13.79/hr	07/01/12
Isai, Maria**	Program Facilitator	\$13.79/hr	07/01/12
Major, Amber**	Program Facilitator	\$13.79/hr	07/01/12
Odrich, Eileen	Program Facilitator	\$13.79/hr	07/01/12
Odrich, Eileen*	Vocational Education and Specialist Projects Assistant	\$16.41/hr	07/01/12
Gardner, Marisa*	Student Affairs Assistant	\$13.79/hr	07/01/12
Ieremia, Kim**	Cont. Ed. Specialist (Arts & Crafts)	\$22.45/hr	07/01/12
Biri, Mariah**	Cont. Ed. Specialist (Cultural Arts)	\$28.07/hr	07/01/12
Bowen, Christopher**	Cont. Ed. Specialist (Cultural Arts)	\$28.07/hr	07/01/12
Farrell, Stephen**	Cont. Ed. Specialist (Cultural Arts)	\$28.07/hr	07/01/12
Hoyer, Eric**	Cont. Ed. Specialist (Cultural Arts)	\$28.07/hr	07/01/12
Marquez Esturo, Marisol**	Cont. Ed. Specialist (Cultural Arts)	\$28.07/hr	07/01/12
Marroquin-Yurak, Sonia**	Cont. Ed. Specialist (Cultural Arts)	\$28.07/hr	07/01/12
McMillen, Lana**	Cont. Ed. Specialist (Cultural Arts)	\$28.07/hr	07/01/12
Molina, George**	Cont. Ed. Specialist (Cultural Arts)	\$28.07/hr	07/01/12

Jernigan, Bryan**	Cont. Ed. Specialist (Cultural Arts)	\$28.07/hr	07/01/12
Khan, Saubia**	Cont. Ed. Specialist (Cultural Arts)	\$28.07/hr	07/01/12
Layne, Jonathan**	Cont. Ed. Specialist (Cultural Arts)	\$28.07/hr	07/01/12
Perez, Judy**	Cont. Ed. Specialist (Cultural Arts)	\$28.07/hr	07/01/12
Ramirez, Veronica**	Cont. Ed. Specialist (Cultural Arts)	\$28.07/hr	07/01/12
Romero, Elizabeth**	Cont. Ed. Specialist (Cultural Arts)	\$28.07/hr	07/01/12
Cardenas, Mirna*	Community Education Specialist	\$29.15/hr	07/01/12
Antwine, Nakia	Aide-Special (Interpreter IV)	\$33.50/hr	07/01/12
Dryjanski, Janet	Aide-Specialist (Interpreter V)	\$39.50/hr	07/01/12
Greenberg, Lawren	Aide-Special (Interpreter Certified)	\$41.00/hr	07/01/12
De La Torre, Victor*	Cont. Ed. Specialist (Business Tech)	\$50.52/hr	07/01/12
Kremer, Nick**	Cont. Ed. Specialist (Business Tech)	\$50.52/hr	07/01/12
Nunez, Johnny**	Cont. Ed. Specialist (Business Tech)	\$50.52/hr	07/01/12
Christian, Mary Jean**	Cont. Ed. Specialist (Health Occ.)	\$50.52/hr	07/01/12
Ittner, Hillary	Cont. Ed. Specialist (Health Occ.)	\$50.52/hr	07/01/12
De Sevilla, Angel**	Project Specialist (Technical) Level II	\$100.00/hr	07/01/12

Presented to the Board of Trustees: July 18, 2012

* Categorically Funded

** Specially Funded

RESOLUTION NO. 12-14

RESOLUTION OF THE BOARD OF TRUSTEES OF THE
CERRITOS COMMUNITY COLLEGE DISTRICT ORDERING AN
ELECTION, AND ESTABLISHING SPECIFICATIONS OF THE
ELECTION ORDER

WHEREAS, the Board of Trustees (the "Board") of the Cerritos Community College District (the "District") has determined that certain educational facilities and equipment at Cerritos College, need to be constructed, renovated, acquired and equipped in a fiscally prudent manner, to enable the District to maintain Cerritos College as a valuable community resource that provides an affordable, local education, and increases the educational opportunities of the local students, veterans and active military in the District who desire to learn job skills and transfer to four-year universities; and

WHEREAS, because the U.C. and State college systems are becoming so expensive, more students are relying on community colleges, such as Cerritos College, and the high quality, affordable college options they provide; and

WHEREAS, in today's tough economic times and competitive job environment, Cerritos College must continue providing important training and education for local residents entering the workforce for new professions; and

WHEREAS, due to the growing number of returning military personnel, as well as active military persons, the upgrading of counseling and support services facilities for military veterans, active military and their families is a high priority of the District; and

WHEREAS, notwithstanding ongoing efforts to obtain sufficient facility money from the State of California (the "State"), the State has been unable to provide the District with enough money for the District to adequately improve Cerritos College for all its students and that State facility funding is increasingly conditioned on the District's ability to locally fund a portion of the costs of Cerritos College campus upgrades; and

WHEREAS, in the judgment of the Board, it is advisable to provide additional funding for such facility, technology, and safety needs by means of a general obligation bond and that such projects be undertaken in compliance with all laws relating to open and public bidding; and

WHEREAS, Proposition 46, approved by the voters of the State of California on June 3, 1986 ("Proposition 46"), amended Section 1(b) of Article XIII A of the California Constitution by adding a provision which exempts from the 1% of full cash value limitation, those ad valorem taxes used to pay for debt service of any bonded indebtedness for the acquisition or improvement of real property approved on or after July 1, 1978, by two-thirds of the votes cast by voters voting on the proposition; and

WHEREAS, on November 7, 2000, the voters of California approved the Smaller Classes, Safer Schools and Financial Accountability Act ("Proposition 39") which, as of its effective date, reduced the voter threshold for *ad valorem* tax levies used to pay for debt service or bonded indebtedness to 55% of the votes cast on a community college district general obligation bond; and

WHEREAS, concurrent with the passage of Proposition 39, Chapter 1.5, Part 10, Division 1, Title 1 (commencing with Section 15264) of the Education Code (the "Act") became operative and established requirements associated with the implementation of Proposition 39; and

WHEREAS, the Board desires to make certain findings herein to be applicable to this election order and to establish certain performance audits, standards of financial accountability and citizen oversight which are contained in Proposition 39 and the Act; and

WHEREAS, the Board determines that, in accordance with Opinion No. 04-110 of the Attorney General of the State of California, the restrictions in Proposition 39, which prohibit any bond money to be used for administrator salaries and other operating expenses of the District shall be strictly acknowledged by the District's Citizens' Oversight Committee; and

WHEREAS, pursuant to Education Code Section 15270, based upon a projection of assessed property valuation, the Board has determined that, if approved by voters, the tax rate levied to meet the debt service requirements of the bonds proposed to be issued will not exceed the Proposition 39 limits per year per \$100,000 of assessed valuation of taxable property; and

WHEREAS, Section 9400 *et seq.* of the Elections Code of the State of California (the "Elections Code") requires that a tax rate statement be contained in all official materials, including any ballot pamphlet prepared, sponsored or distributed by the District, relating to the election; and

WHEREAS, the Board now desires to authorize the filing of a ballot argument in favor of the proposition to be submitted to the voters at the election; and

WHEREAS, pursuant to the California Elections Code, it is appropriate for the Board to request consolidation of the election with any and all other elections to be held on November 6, 2012, and to request the Los Angeles County Registrar of Voters to perform certain election services for the District; and

WHEREAS, in the judgment of the Board, it is advisable to request the Los Angeles County Registrar of Voters to call an election pursuant to Proposition 39 on the question of whether general obligation bonds shall be issued and sold on behalf of the District for purposes set forth below.

NOW THEREFORE, THE BOARD OF TRUSTEES OF THE CERRITOS COMMUNITY COLLEGE DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That the Board, pursuant to Education Code Sections 15100 *et seq.*, Sections 15264 *et seq.* and Government Code Section 53506, hereby requests the Los Angeles County Registrar of Voters to call an election under the provisions of Proposition 39 and the Act and submit to the electors of the District the question of whether bonds of the District in the aggregate principal amount of \$350 million (the "Bonds") shall be issued and sold to raise money for the purposes described in Exhibits "A" and "B" hereto. Both exhibits are directed to be printed in the voter sample ballot pamphlet.

Section 2. That the date of the election shall be November 6, 2012.

Section 3. That the purpose of the election shall be for the voters in the District to vote on a proposition, a copy of which is attached hereto and marked Exhibit "A" and incorporated by

reference herein, containing the question of whether the District shall issue the Bonds to pay for improvements to the extent permitted by such proposition. In compliance with Proposition 39 and the Act, the ballot proposition in Exhibit "A" is subject to the following requirements and determinations:

(a) the proceeds of the sale of the Bonds shall only be used for the purposes set forth in the ballot measure and not for any other purpose, including faculty and administrator salaries and other college operating expenses;

(b) that the Board, in compliance with Proposition 39, and in establishing the projects set forth in Exhibit "B", evaluated the safety, enrollment trends, class size, class availability, information technology and the job training needs of the District;

(c) that the Board will cause to be conducted an annual, independent performance audit to ensure that the Bond moneys get expended for the projects identified in Exhibits "A" and "B" hereto;

(d) that the Board will cause an annual, independent financial audit of the proceeds from the sale of Bonds to be conducted until all of the Bond proceeds have been expended and accounted for;

(e) that the Board will cause the appointment of a Citizens' Oversight Committee in compliance with Education Code Section 15278 no later than 60 days after the Board enters the election results in its minutes pursuant to Education Code Section 15274. The Citizens' Oversight Committee shall initially consist of at least seven (7) members and at no time consist of less than seven (7) members, with the possible exception of brief periods to fill any unexpected vacancies. The Citizens' Oversight Committee may not include any employee or official of the District or any vendor, contractor or consultant of the District. The Citizens' Oversight Committee shall include all of the following: One (1) member who is active in a business organization representing the business community located within the District; One (1) member who is active in a senior citizens' organization; One member who is active in a bona fide taxpayer association. In furtherance of its specifically enumerated purposes, the Citizens' Oversight Committee may engage in any of the following activities relating solely and exclusively to the expenditure of the Proposition 39 bond proceeds:

(i) Receive and review copies of the annual, independent financial and performance audits performed by independent consultant(s);

(ii) Inspect District facilities and grounds to ensure that Proposition 39 bond revenues are expended in compliance with applicable law;

(iii) Receive and review copies of all deferred maintenance proposals or plans developed by the District;

(iv) Review efforts of the District to maximize Proposition 39 bond revenues by implementing cost-saving programs; and

(f) that the tax levy authorized to secure the bonds of this election shall not exceed the Proposition 39 limits per \$100,000 of taxable property in the District when assessed valuation is projected by the District to increase in accordance with Article XIII A of the California Constitution.

Section 4. That the authority for ordering the election is contained in Education Code Sections 15100 *et seq.*, 15340 *et seq.* and 15264 *et seq.* and Government Code Section 53506.

Section 5. That the authority for the specifications of this election order is contained in Section 5322 of the Education Code.

Section 6. That the Los Angeles County Registrar of Voters and the Los Angeles County Board of Supervisors are hereby requested to consolidate the election ordered hereby with any and all other elections to be held on November 6, 2012 within the District.

Section 7. That this Resolution shall stand as the “order of election” to the Los Angeles County Registrar of Voters to call an election within the boundaries of the District on November 6, 2012.

Section 8. That the Secretary of the Board is hereby directed to send a certified copy of this Resolution to the Los Angeles County Registrar of Voters no later than August 10, 2012.


Section 9. That the maturity of any Bonds issued pursuant to Section 15300 *et seq.* of the Education Code hereto shall have a maturity not exceeding twenty-five (25) years, and Bonds issued pursuant to Section 53506 of the Government Code shall have a maturity of not exceeding forty (40) years. The maximum rate of interest on any Bond shall not exceed the maximum rate allowed by Education Code Sections 15140 to 15143, as modified by Government Code Section 53531. The Board approves the Tax Rate Statement on file with the Secretary and directs its publication in accordance with the requirements of the Elections Code.

Section 10. That the Board requests the governing body of any such other political subdivision, or any officer otherwise authorized by law, to partially or completely consolidate such election and to further provide that the canvass be made by any body or official authorized by law to canvass the returns of the election, and that the Board consents to such consolidation.

Section 11. Pursuant to Section 5303 of the Education Code and Section 10002 of the Elections Code, the Board of Supervisors of Los Angeles County is requested to permit the Registrar of Voters to render all services specified by Section 10418 of the Elections Code relating to the election, for which services the District agrees to reimburse Los Angeles County, such services to include the publication of a Formal Notice of School Bond Election and the mailing of the sample ballot and tax rate statement (described in Section 9401 of the Elections Code) pursuant to the terms of Section 5363 of the Education Code and Section 12112 of the Elections Code.

ADOPTED, SIGNED AND APPROVED this 18th day of July, 2012.

BOARD OF TRUSTEES OF THE CERRITOS
COMMUNITY COLLEGE DISTRICT

By 
Board President

Attest:

Secretary

STATE OF CALIFORNIA)
)ss
LOS ANGELES COUNTY)

I, Linda L. Lacy, do hereby certify that the foregoing is a true and correct copy of Resolution No. 12-14, which was duly adopted by the Board of Trustees of the Cerritos Community College District at meeting thereof held on the 18th day of July 2012, and that it was so adopted by the following vote:

AYES: 6
NOES: 1
ABSENT: 0
ABSTENTIONS: 0

By 
Secretary

EXHIBIT A

CERRITOS COLLEGE JOB TRAINING AND COLLEGE TRANSFER MEASURE. “To prepare local Cerritos College students for high-skilled jobs and 4-year universities by updating classrooms, technology, math, science and computer labs, upgrading job-training facilities, providing classrooms and labs to accommodate growing demand, replacing leaky roofs, aging and unsafe buildings, facilities/equipment, and acquiring, constructing, repairing buildings, classrooms, sites/facilities/equipment, shall Cerritos Community College District issue \$350,000,000 in bonds, at legal rates, with citizen oversight, and no money for Sacramento, administrators' salaries or employee pensions?”

Bonds - Yes

Bonds – No

EXHIBIT B
FULL TEXT BALLOT PROPOSITION
CERRITOS COMMUNITY COLLEGE DISTRICT
BOND MEASURE ELECTION NOVEMBER 6, 2012

The following is the full proposition presented to the voters of the Cerritos Community College District.

CERRITOS COLLEGE JOB TRAINING AND COLLEGE TRANSFER MEASURE. “To prepare local Cerritos College students for high-skilled jobs and 4-year universities by updating classrooms, technology, math, science and computer labs, upgrading job-training facilities, providing classrooms and labs to accommodate growing demand, replacing leaky roofs, aging and unsafe buildings, facilities/equipment, and acquiring, constructing, repairing buildings, classrooms, sites/facilities/equipment, shall Cerritos Community College District issue \$350,000,000 in bonds, at legal rates, with citizen oversight, and no money for Sacramento, administrators' salaries or employee pensions?”

Bonds – Yes

Bonds – No

PROJECTS

The Board of Trustees of the Cerritos Community College District, to be responsive to the needs of its community, evaluated Cerritos College’s urgent and critical facility needs, and its capacity to provide local students with an affordable education and prepare them for success in college and careers. Safety issues, class size and offerings, and information and computer technology were each considered, in developing the scope of projects to be funded, as outlined is the District’s 2011 Facilities Master Plan, incorporated herein by reference in its entirety (the “Master Plan”), and available for review on the District’s website (www.cerritos.edu). In developing the scope of projects, the faculty, staff and students have prioritized core classes for transfer to a four-year university, career training, technology used for job training and facilities available to support an affordable education, so that the most critical needs that will make Cerritos College an effective place for learning, would be addressed. In the course of developing the Master Plan public input was received and considered. It was concluded that if these facility needs were not addressed now, Cerritos College would be unable to remain competitive in preparing students for jobs in high demand industries and university transfer. The Board concluded that the longer they waited to repair and upgrade Cerritos College the more expensive it would be. **In implementing the Cerritos College Master Plan, the Board of Trustees determines that the Cerritos College must:**

- (i) **ACCOMMODATE GROWING DEMAND and ensure local students have access to AFFORDABLE, LOW-COST, HIGH-QUALITY EDUCATION and technologies they need to go to FOUR-YEAR UNIVERSITIES and compete for GOOD PAYING JOBS;**
- (ii) **Provide classroom space and improved course offerings to give local high school graduates and returning students the opportunity to finish required courses and improve their grades so that they can SUCCESSFULLY TRANSFER TO A CAL STATE UNIVERSITY OR A UC SYSTEM SCHOOL;**

- (iii) Upgrade and expand facilities to expand Veteran services to ensure that the growing number of returning service members receive the support they need to complete their education and enter the civilian workforce; and
- (iv) Repair leaky roofs and replace aging and unsafe buildings, facilities and equipment; and
- (v) Update math, science and computer labs; and
- (vi) Adhere to stringent FINANCIAL ACCOUNTABILITY safeguards such as:
 - (a) Sacramento will be prohibited from taking any of the funds raised,
 - (b) All expenditures will be subject to annual independent financial audits,
 - (c) No funds can be used for administrators' salaries and pensions,
 - (d) ALL FUNDS MUST BE SUBJECT TO LOCAL CONTROL,
 - (e) An independent citizens' oversight committee will be appointed to ensure that all funds are spent only as authorized.

CERRITOS COLLEGE

Academic Facility and Technology Upgrade Projects To Help Students Transfer To Four-Year Universities Or Be Trained For Good Jobs

Goal and Purpose: Ensuring students are either prepared for transfer to University of California or State college systems or be trained for in-demand, good paying jobs is a major objective of Cerritos College. Improvements to academic facilities and technology implementations will allow it to continue providing access to affordable, high quality education:

- Upgrade and expand facilities for career training in well-paying careers that do not require a four-year degree.
- Install additional electrical service capacity to improve computer technology and Internet access.
- Repair leaky roofs and replace aging and unsafe buildings, facilities and equipment.
- Upgrade and replace existing information technology infrastructure and network systems to improve efficiency and increase capacity.
- Upgrade outdated classrooms, math, science and computer labs to keep pace with technology and accommodate growing demand.
- Upgrade and expand telecommunications, internet and network connections.
- Upgrade support facilities for Veterans and currently active military personnel.
- Upgrade academic buildings to expand nursing, dental hygiene, and health sciences.
- Upgrade and replace technology, computers, hardware and software systems, used for job training and retraining programs.

**Essential Repair and Construction Projects To
Provide Greater Access to an Affordable Education**

Goal and Purpose: To accommodate growing demand to access core academic classes that have long waiting lists, facilities will be improved to increase class offerings and reduce the time it requires students to complete their programs:

- Update math, science and computer labs.
- Improve energy and water efficiency to save money.
- Construct more classroom space.
- Improve College access for persons with disabilities.
- Expand health care training facilities for those who plan on caring for our local aging population.

**21st Century Job Training
and Infrastructure Projects**

Goal and Purpose: Cerritos College provides essential job training and workforce preparation for students of all ages. In today's economic times, these projects will allow Cerritos College to continue offering local residents training and education in important job training and workforce programs:

- Upgrade career and vocational classrooms, labs and equipment to provide students with opportunities to learn job skills.
- Provide and maintain up-to-date technology, data and communication equipment for job-training programs and facilities, and to expand on-line classes for local students.
- Renovate, repair or replace outdated laboratories, classrooms, training centers and support facilities.
- Upgrade and replace technology, hardware and software systems.
- Upgrade and replace classroom instructional equipment.
- Replace or upgrade outdated electrical systems.

* * *

The listed projects will be completed as needed. Each project is assumed to include its share of furniture, equipment, architectural, engineering, and similar planning costs, program/project management, staff training expenses and a customary contingency. In addition to the listed projects stated above, the Project List at Cerritos College also includes the acquisition of a variety of instructional, maintenance and operational equipment, including the reduction or retirement of outstanding lease obligations and interim funding incurred to advance fund projects from the Project List, payment of the costs of preparation of all facility planning, facility studies, assessment reviews, facility master plan preparation and updates, environmental studies (including environmental investigation, remediation and monitoring), design and construction documentation, and temporary housing of dislocated college activities caused by construction projects. In addition to the projects

listed above, repair, renovation and construction projects may include, but not be limited to, some or all of the following: renovation of student and staff restrooms; replace aging electrical and plumbing systems; repair and replacement of heating and ventilation systems; upgrade job training facilities; provide a student health and wellness center; upgrade of facilities for energy efficiencies; repair and replacement of worn-out and leaky roofs, windows, walls doors and drinking fountains; removal of outdated buildings and construction of new classrooms and support buildings; installation wiring and electrical systems to safely accommodate computers, technology and other electrical devices and needs; upgrade facilities to meet current earthquake safety standards; repair and replacement of fire alarms, emergency communications and security systems; upgrading, resurfacing, replacing or relocating of hard courts, fields, turf and irrigation systems; upgrade classrooms, physical education and performing arts facilities; upgrade existing parking lots; repair, upgrade and install interior and exterior lighting systems; upgrade early education job training facilities; replace water and sewer lines and other plumbing systems; improve water conservation and energy efficiency; replace outdated security systems; replace existing window systems with energy efficient systems to reduce costs; replace outdated heating and ventilation systems; improve insulation, weather proofing and roofs to reduce costs; improve access for the disabled; install and repair fire safety equipment, including alarms, smoke detectors, sprinklers, emergency lighting, and fire safety doors; inspect for/repair gas pipe leaks, replace broken concrete walks, deteriorated asphalt; replace/upgrade existing signage, bells and clocks; install new security systems, such as security (surveillance) cameras, outdoor lighting, fencing, gates and classroom door locks; replace sewer lines and improve drainage systems to prevent flooding; upgrade roadway and pedestrian paths for improved safety and access for emergency vehicles, site parking, utilities and grounds. The upgrading of technology infrastructure includes, but is not limited to, LCD projectors, portable interface devices, servers, switches, routers, modules, sound projection systems, laser printers, digital white boards, document projectors, upgrade voice-over-IP, call manager and network security/firewall, and other miscellaneous equipment and software.

The allocation of bond proceeds will be affected by the District's receipt of State matching funds and the final costs of each project. In the absence of State matching funds, which the District will aggressively pursue to reduce the District's share of the costs of the projects, the District will not be able to complete some of the projects listed above. Some projects may be undertaken as joint use projects in cooperation with other local public or non-profit agencies. The budget for each project is an estimate and may be affected by factors beyond the District's control. The final cost of each project will be determined as plans and construction documents are finalized, construction bids are received, construction contracts are awarded and projects are completed. Based on the final costs of each project, certain of the projects described above may be delayed or may not be completed. Demolition of existing facilities and reconstruction of facilities scheduled for repair and upgrade may occur, if the Board determines that such an approach would be more cost-effective in creating more enhanced and operationally efficient campuses. Necessary site preparation/restoration may occur in connection with new construction, renovation or remodeling, or installation or removal of relocatable classrooms, including ingress and egress, removing, replacing, or installing irrigation, utility lines, trees and landscaping, relocating fire access roads, and acquiring any necessary easements, licenses, or rights of way to the property. Proceeds of the bonds may be used to pay or reimburse the District for the cost of District staff when performing work on or necessary and incidental to bond projects. Bond proceeds shall only be expended for the specific purposes identified herein. The District shall create an account into which proceeds of the bonds shall be deposited and comply with the reporting requirements of Government Code § 53410.

NO ADMINISTRATOR SALARIES. PROCEEDS FROM THE SALE OF THE BONDS AUTHORIZED BY THIS PROPOSITION SHALL BE USED ONLY FOR THE ACQUISITION,

CONSTRUCTION, RECONSTRUCTION, REHABILITATION, OR REPLACEMENT OF SCHOOL FACILITIES, INCLUDING THE FURNISHING AND EQUIPPING OF SCHOOL FACILITIES, AND NOT FOR ANY OTHER PURPOSE, INCLUDING TEACHER AND COLLEGE ADMINISTRATOR SALARIES, PENSIONS AND OTHER OPERATING EXPENSES.

FINANCIAL ACCOUNTABILITY. THE EXPENDITURE OF BOND MONEY ON THESE PROJECTS IS SUBJECT TO STRINGENT FINANCIAL ACCOUNTABILITY REQUIREMENTS. BY LAW, PERFORMANCE AND FINANCIAL AUDITS WILL BE PERFORMED ANNUALLY, AND ALL BOND EXPENDITURES WILL BE MONITORED BY AN INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE TO ENSURE THAT FUNDS ARE SPENT AS PROMISED AND SPECIFIED. THE CITIZENS' OVERSIGHT COMMITTEE MUST INCLUDE, AMONG OTHERS, REPRESENTATION OF A BONA FIDE TAXPAYERS ASSOCIATION, A BUSINESS ORGANIZATION AND A SENIOR CITIZENS ORGANIZATION. NO DISTRICT EMPLOYEES OR VENDORS ARE ALLOWED TO SERVE ON THE CITIZENS' OVERSIGHT COMMITTEE.

CERRITOS COLLEGE

TO: Board of Trustees

FROM: Dr. Linda L. Lacy, President/Superintendent *ML*

REVIEWED BY: David El Fattal, Vice President of Business Services *DEF*

PREPARED BY: David Moore, Director of Physical Plant *DM*

DATE: July 18, 2012

SUBJECT: Consideration of Approval of Cerritos College's Five-Year Construction Plan (5YCP)

RECOMMENDATION

It is recommended that the Board of Trustees approve Cerritos College's 2014-2018 Five-Year Construction Plan and Submittals of IPPs and FPPs.

OVERVIEW

The Five-Year Construction Plan (5YCP) is mandated by Education Code and is an annual summary of major capital outlay projects (regardless of funding source). It communicates to the State the District's plans and needs of current and future capital projects within the five year period.

ANALYSIS

The District's 5YCP lists projects, anticipated time schedules, justification for the project's given condition, capacity adequacy, cost efficiency, and the source of funding. All anticipated projects (regardless of funding source) are included on this list. All "in progress" projects are included on this list. All pending IPPs and FPPs are included on this list. The 5YCP serves two purposes: 1) provides the state with insight as to the District's use of facilities in relationship to student demand; and, 2) enables the state to determine whether or not the District qualifies to receive state funding support for capital construction projects. During 2011-12, District staff and its consultants have worked diligently to effectively and positively manage the many variables that are used by the state in determining the level of state funding support that may be available. This 5YCP is designed to attract the greatest amount of state funds for our major capital outlay needs.

The District is re-submitting Final Project Proposals (FPPs) for the following:

1. Fine Arts Building Replacement

The District is re-submitting updated Initial Project Proposals (IPPs) for the following:

1. Health Sciences Building Renovation

FINANCIAL IMPLICATIONS

There is no financial impact to the unrestricted general fund. Funding is provided by State Capital Outlay and local bond funds.

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No.	Project	Occupancy	Source	Schedule of Funds								
				2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019		
1	Burnlight Center #21 Replacement 610	2017/2018	Cerritos College									
		\$36,609,000	State		(C)(P)(W)							
		\$4,808,000	NonState		\$36,609,000							
					\$4,808,000							
2	Gymnasium Seismic Retrofit	2010/2011	Cerritos College									
		\$9,843,000	State									
3	Health Sciences Bldg #26 Renovation	2017/2018	Cerritos College									
		\$9,965,000	State					(P)(W)				(C)(E)
		\$4,271,000	NonState					\$793,000				\$9,172,000
								\$340,000				\$3,931,000
4	Library/LRC Building 10 Renovation Ph	2012/2013	Cerritos College									
		\$6,894,162	NonState	(C)	(E)							
				\$5,894,162	\$1,000,000							
5	Culinary Arts Kitchen Remodel	2012/2013	Cerritos College									
		\$3,500,000	NonState	(C)								
				\$3,000,000								
6	Liberal Arts Building #9 Replacement	2013/2014	Cerritos College									
		\$20,646,638	NonState									
7	Child Development Relocation Project	2014/2015	Cerritos College									
		\$2,433,634	NonState		(C)							
					\$2,433,634							
8	CIS & Mathematics Classroom/ Lab	2015/2016	Cerritos College									
	1,816	\$18,530,690	NonState		(C)(E)							
					\$17,176,690							
9	Fine Arts Complex	2015/2016	Cerritos College									
	1,627	\$24,946,415	NonState		(P)			(W)	(C)(E)			
					\$759,000			\$923,000	\$23,264,415			
10	Field House	2015/2016	Cerritos College									
	3,370	\$4,600,000	NonState		(C)(P)(W)							
					\$4,600,000							
11	Health & Wellness Project	2018/2019	Cerritos College									
	40,997	\$30,300,000	NonState					(P)	(W)(C)			
								\$1,030,000	\$29,270,000			

CERRITOS COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
AUGUST 15, 2012

- I. CALL TO ORDER The meeting was called to order at 6:00 p.m. by Mr. Bob Arthur, Board President. Those present were Mr. Bob Arthur, Dr. Tina Cho, Dr. Ted Edmiston, Dr. Bob Hughlett, Mr. Tom Jackson, Dr. Shin Liu, Ms. Jean McHatton, and Mr. Jason Macias, Student Trustee. Others present were the Vice President of Academic Affairs, Vice President of Business Services, Vice President of Student Services, Vice President of Human Resources, Faculty Senate Representative and the CSEA President.
- II. PLEDGE OF ALLEGIANCE The flag salute was led by Mr. Macias.
- III. APPROVAL OF MINUTES A. It was moved by Dr. Hughlett and seconded by Dr. Edmiston to approve the minutes of the regular meeting of July 18, 2012. The vote for approval was unanimous (student advisory vote: aye).
- IV. PUBLIC HEARING A. Mr. Arthur opened the public hearing for Presentation of Initial Proposal for Negotiations of a Successor Collective Bargaining Agreement for the Period July 1, 2012 – June 30, 2015 Submitted by Cerritos Community College District for Negotiations with Cerritos College Faculty Federation (AFT Local 6215) for Official Receipt and Public Notice/Hearing, as attached. It was moved by Dr. Hughlett to close the public hearing. The vote for approval was unanimous.
- V. INSTITUTIONAL PRESENTATIONS
- Employee of the Month A. Dr. Lacy presented Marina Rodriguez and Bryan Leighliter with the Outstanding Classified Employee Award for the months of June and July 2012.
- Recognition of Retiree B. The Board acknowledged Dr. Susan Oliver for her years of dedicated service to Cerritos College.
- 2012 Relay for Life of Norwalk C. This item will be presented at the September 5 regular meeting.
- Open Source Textbooks and Kaleidoscope Project D. M.L. Bettino provided an overview of the Kaleidoscope Project and open source textbooks. He shared the project's student success rates and acknowledged Cerritos College faculty who collaborated with other institutions for the project.
- VI. PUBLIC PRESENTATIONS There were no public presentations.
- VII. CONSENT AGENDA It was moved by Dr. Hughlett and seconded by Mr. Jackson to approve the consent agenda and addendum. Ms. McHatton requested that Items H. and J. be held for separate consideration. The vote for approval and/or ratification of the following items was unanimous (student advisory vote: aye):
- H. It was moved by Dr. Hughlett and seconded by Dr. Liu to approve Change Order #12 (Bid #0910-08), USS Cal Builders, Inc., Gymnasium Seismic Retrofit, as attached. Ms. McHatton inquired about the addition of audiovisual equipment to the building included in the change order. Jimmy Riordan of Tilden-Coil Constructors, Inc. replied that the equipment was added to the project at a later

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time so that the latest technology could be utilized. The vote for approval was unanimous.

- J. It was moved by Dr. Hughlett and seconded by Mr. Jackson to approve the Sale of Surplus and Obsolete Equipment, as attached. Ms. McHatton suggested that the college collaborate with charitable organizations when discarding surplus and obsolete equipment items. Mr. El Fattal indicated that he would investigate the possibility of doing so. The vote for approval was unanimous.
- A. Acceptance of Gifts, as attached.
- B. Cerritos College Foundation Costs/Benefits to District for 2011-2012, as attached.
- C. HSI-STEM Grant Faculty Stipend for Course Development, as attached.
- D. HSI-STEM Grant Summer Bridge Faculty Stipends, as attached.
- E. Perkins/VTEA Grant Honorarium, as attached.
- F. Reject Bid Received for Bid #1112-08, Fire Alarm Group 3, as attached.
- G. Change Order #1 (Bid #1011-12), Link-Nilsen Corporation, Gymnasium Seismic Retrofit – Fire Sprinkler System, as attached.
- H. This item was considered separately.
- I. Notice of Completion for Bid #0910-05, Facilities and Purchasing Complex, as attached.
- J. This item was considered separately.
- K. Contracts:
 - Services
NEW
 1. El Camino Community College District
Use of El Camino Community College's Employment Training Panel Funds
Community Advancement
To use El Camino College's Employment Training Panel (ETP) funds, ETP Reference number ET12-0702, to provide on-site, customized training by Cerritos College to its business clients. For period September 1, 2012 through August 31, 2014. No cost to the District.
 - Services
RENEWAL
 2. Foundation for California Community Colleges
Annual License for the Major Microsoft Products
Information Technology
For an annual license for the major Microsoft products (Office for PC and Mac, Visual Studio Professional, Windows 7, SQL Server CAL, Windows 8 when it is released) and several server licenses which will cover all machines on campus, including all machines added during the agreement period. The agreement also allows all full-time and

part-time faculty and staff to purchase one set of discounted Microsoft software for use at home through the FCCC. For period October 1, 2012 through September 30, 2013. Total cost is \$68,130.00; funding will come from the Information Technology budget.

- L. Resignation(s) Accepted by the President/Superintendent, as follows:

Jennifer Williamson, Program Facilitator (Technology Department), effective July 16, 2012

- M. Employment of Full-Time, First-Year Contract Probationary Faculty Employee(s):

Zhou, Yiran, Instructor (Chinese), Column D, Step 3 (\$58,239.00/annual), 10-School Month Contract, effective August 20, 2012

Added by addendum:

Wheeler, Brett, Instructor (Psychology), Column E, Step 3 (\$60,824.00/annual), 10-School Month Contract, effective August 20, 2012

- N. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2012-2013 Academic Year, as attached.

- O. Employment of 2012 Summer Session Faculty Personnel, as attached.

- P. Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

- Q. Request for Unpaid Leave of Absence, as follows:

Alfred Rodriguez, Custodian (Facilities Department), effective August 1, 2012 through October 31, 2012

VIII. ADMINISTRATIVE MATTERS

- A. It was moved by Dr. Hughlett and seconded by Dr. Edmiston to approve to Schedule a Special Board Meeting on Friday, August 24 at 12:00 p.m. in the Cheryl A. Epple Board Room. The vote for approval was unanimous.

IX. REPORTS

- A. Board of Trustees

Mr. Macias stated that he attended the CCLC Student Trustee Workshop in San Francisco and heard an informative presentation by Scott Lay regarding the state of community colleges. He added that ASCC recently conducted an excellent student officer retreat. The students visited the Museum of Tolerance and attended workshops on issues such as the Brown Act, parliamentary procedures and time management. He concluded by stating that there will be a campus forum for Board candidates on September 18.

Ms. McHatton indicated that she enjoyed the Foundation Golf Tournament and added that it was a success. She recognized the classified and confidential staff for their work in organizing the event.

Mr. Jackson indicated that he enjoyed volunteering at the Foundation Golf Tournament.

Mr. Arthur thanked Tilden-Coil Constructors and other sponsors for their support of the Foundation Golf Tournament and added that it was a classy event.

B. Faculty and Staff Leadership

Ms. Laughon acknowledged Janice Cole and the classified and confidential staff for their hard work volunteering at the Foundation Golf Tournament.

C. President/Superintendent and Vice Presidents

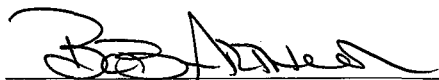
Dr. Schilling stated that she supports the Kaleidoscope Project and is impressed with the work that has been done so far. She stated that the college has approximately 20,000 students enrolled for the fall semester.

Dr. Johnson stated that the enrollment process has gone smoothly and acknowledged staff for their work. He added that the college has been busy fulfilling a request for survey information from the Chancellor's Office so they can better understand the effects of the budget on community colleges.

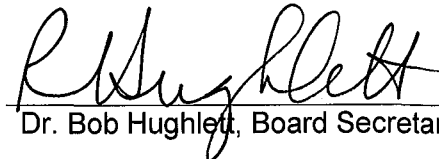
Dr. Gularte thanked the Board for approving the classification and compensation system at the July 18 Board meeting. She also expressed her appreciation toward CSEA for their hard work.

Dr. Lacy stated that the legislature is back in session and has until August 17 to forward bills to the Senate. She stated that the 2012-13 Convocation will be held Thursday, August 30 at 11:00 a.m. and concluded by sharing an ACCJC publication on trends in deficiencies leading to sanction.

- | | | |
|-------|----------------------|--|
| X. | CLOSED SESSION | The Board adjourned to closed session at 7:12 p.m. |
| XI. | RECONVENE | The Board reconvened at 8:43 p.m. |
| | Read Out | Mr. Arthur reported that in closed session the Board took action to approve the implementation of the Campus Police Cadet Program and related classification changes to the short-term and student hourly salary schedule, effective August 16, 2012. The vote for approval was unanimous. |
| XII. | ADJOURNMENT | The Board adjourned at 8:43 p.m. |
| XIII. | NEXT REGULAR MEETING | The next regular meeting of the Board of Trustees is scheduled for Wednesday, September 5, 2012 at 6:00 p.m. |



Bob Arthur, Board President



Dr. Bob Hughlett, Board Secretary

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: Dr. Mary Anne Gularte, Vice President of Human Resources/Assistant Superintendent *MB*
PREPARED BY: Dr. Adriana Flores-Church, Director of Human Resources/Risk Management *Quinn*
DATE: August 15, 2012
SUBJECT: **Presentation of Initial Proposal for Negotiations of a Successor Collective Bargaining Agreement for the Period July 1, 2012 – June 30, 2015 Submitted by Cerritos Community College District for Negotiations with Cerritos College Faculty Federation (AFT Local 6215) for Official Receipt and Public Notice/Hearing**

RECOMMENDATION

It is recommended that:

1. The attached initial proposal from the District for negotiation of a successor collective bargaining agreement for the period July 1, 2012-June 30, 2015 with Cerritos College Faculty Federation (AFT Local 6215), be acknowledged for official receipt and presented for public notice/hearing pursuant to the provisions of State Government Code Section 3547.
2. The President of the Board of Trustees open the hearing for public comment, and after any comments from the public, the President of the Board of Trustees shall close the hearing.

OVERVIEW

The District has submitted the attached initial proposal for negotiation of a successor collective bargaining agreement for the period July 1, 2012-June 30, 2015 with the Cerritos College Faculty Federation (AFT Local 6215).

ANALYSIS

Attached is the initial proposal submitted by the District for negotiation of a successor collective bargaining agreement for the period July 1, 2012-June 30, 2015 with the Cerritos College Faculty Federation (AFT Local 6215).

FINANCIAL IMPLICATIONS

Financial impact is contingent on the results of negotiations.

Attachment



MEMORANDUM

Human Resources

TO: Dr. Solomon Namala, President, Cerritos College Faculty Federation (AFT Local 6215)

FROM: Dr. Mary Anne Gularte, Vice President of Human Resources/Assistant Superintendent *MB*

DATE: August 1, 2012

SUBJECT: District's Initial Proposal for Negotiation of a Successor Collective Bargaining Agreement Between the Cerritos College Faculty Federation (AFT Local 6215) and the Cerritos Community College District for the period July 1, 2012 – June 30, 2015.

The following is the District's initial proposal for negotiation of a successor CCFF-District Collective Bargaining Agreement for the period July 1, 2012 through June 30, 2015. The District will open the following articles:

1. **SALARY** - Determine salaries and pay rates for full-time and temporary part-time bargaining unit employees.
2. **HEALTH BENEFITS** - Determine and specify provisions for District health and welfare benefit plans for eligible bargaining unit employees.
3. **ASSIGNMENT** (New Article) – Determine duties, responsibilities, workloads, and related topics of faculty members.
4. **LEAVE FOR BIRTH OF A CHILD** – Revise provisions for leave coverage.
5. **BEREAVEMENT LEAVE** – Revise provisions for paid bereavement leave

The District's team looks forward to working with the Federation leadership and building a beneficial successor collective bargaining agreement.

cc: Dr. Linda Lacy, President/Superintendent
Cerritos College Board of Trustees

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: Mr. David El Fattal, Vice President of Business Services *DEF*
PREPARED BY: Mr. Mark B. Logan, Director of Purchasing
DATE: August 15, 2012
SUBJECT: **Consideration of Acceptance Of Gifts**

RECOMMENDATION

It is recommended that the gifts below be accepted on behalf of the College.

ANALYSIS

The following items have been received by the College as a donation:

For use in the Automotive Department Training Facility Fleet:

- One (1) 2008 Mitsubishi Raider (VIN – 1Z7HC22K38S587268)



Donated by: Mitsubishi Motors North America
ATTN: Don Swearingen
6400 Katella Ave.
Cypress, CA 90630

The estimated value of the above items is \$0.00.

FINANCIAL IMPLICATIONS:

There is no cost to the District.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent 
PREPARED BY: Steve Richardson, Executive Director, Foundation and Community Advancement 
DATE: August 15, 2012
SUBJECT: **Consideration of Approval of Cerritos College Foundation Costs/Benefits to District for 2011-2012**

RECOMMENDATION

It is recommended that the Board of Trustees approve the Cerritos College Foundation Cost/Benefits to District for 2011-2012 as presented.

OVERVIEW

The Cerritos College Foundation Costs/Benefits to District for 2011-2012 is presented for approval.

ANALYSIS

Attached is the District's invoice to the Foundation for its costs incurred by the Foundation for 2011-2012. Also attached are the Foundation's 2011-2012 Costs/Benefits Report and supporting documentation which were approved by the Cerritos College Foundation Board of Directors on July 19, 2012.

FINANCIAL IMPLICATIONS

No financial impact.

Attachments

Cerritos College District

11110 Alondra Blvd.
Norwalk, CA 90650
562.860.2451 Fax 562.924.2800

INVOICE

INVOICE NO: _____
Date: July 11, 2012

To: Cerritos College Foundation
11110 Alondra Blvd
Norwalk, Ca 90650

DESCRIPTION		AMOUNT
	Reimbursement for Services and Facilities for 2011-12 Fiscal Year Per Master Agreement, Section V-A Board Approved April 1, 2009	\$319,445
TOTAL DUE		\$319,445

If you have any questions concerning this invoice, call: Ali Delawalla, 562 860-2451 ext. 2266

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Costs incurred by the District to benefit the Foundation:**Salaries & Fringe Benefits**

S. Richardson

J. Cole

R. Samarin

Sub-Total

\$316,367**Other**

Supplies

\$0

Conferences

\$0

Repairs

\$53

Rent Lease

\$889

Equipment

\$0

Postage

\$2,136

Sub-Total

\$3,078**Total District Costs****\$319,445****Monetary and Non-Monetary Benefits from the Foundation to the District:**

Program, Community, and Student Support

\$1,135,465

Promotion/Public Relations Support

\$26,276

Scholarships

\$205,234

Endowments

\$7,070

Board Volunteer Service

\$13,650

2011-12 Gross Benefit

\$1,387,695

2011-12 Net Benefit**\$1,068,250**

Adjusted Carry Over from 2010-11

\$4,387,413**Cumulative Net Benefit from Foundation to College****\$5,455,663**

Cerritos College Foundation
2011-12 Cost Benefit Report

	AMOUNT	BALANCE
PROGRAM, COMMUNITY, AND STUDENT SUPPORT:		
Academic Excellence Awards	\$ 2,214.00	
Adult Education	\$ 3,257.00	
Adult Education (WSI Grant)	\$ 47,527.00	
American Health Journal Production (Culinary Arts)	\$ 5,000.00	
Art Gallery	\$ 414.00	
ASCC/ICC	\$ 1,935.00	
Athletics (Headphones for Stadium)	\$ 4,747.00	
ATTE Conference	\$ 1,225.00	
ATTE Program	\$ 27,418.00	
Auto Career Institute	\$ 29,109.00	
Automotive Career Education Plan (WIB Grant)	\$ 43,158.00	
CARE Program	\$ 672.00	
Chrysler CAP Program	\$ 2,738.00	
CLCC	\$ 300.00	
College Access Program Expense	\$ 11,288.00	
Culinary Arts Program	\$ 1,000.00	
Dental Hygiene Student Competition	\$ 1,630.00	
Downey Chamber Humanitarian Award Dinner (Table)	\$ 500.00	
Economic Development	\$ 4,952.00	
EDUCAUSE Project Kaleidoscope Grant	\$ 402,464.00	
ESL Program (HSBC Bank Grant)	\$ 160.00	
Field Ironworkers Gladiator Program	\$ 650.00	
Football Fund	\$ 24.00	
Instrumental Band Program	\$ 7,246.00	
International Student Center	\$ 1,769.00	
Kelly Field Project	\$ 2,029.00	
Learning Communities Program Research Coordinator	\$ 1,400.00	
Library	\$ 1,658.00	
Math Future Intern Program (Union Bank)	\$ 4,965.00	
Math/Science GATE Academy	\$ 10,416.00	
Museum Specimens	\$ 12,797.00	
Network of Executive Women (Student Registrations)	\$ 240.00	
Nona Siegel Collection	\$ 1,559.00	
Outstanding Classified Award	\$ 500.00	
Outstanding Faculty Awards	\$ 500.00	
Pathways Program	\$ 481.00	
Plastics	\$ 4,396.00	
Plazas Comunitarias	\$ 9,115.00	
Project HOPE (CA Endowment)	\$ 863.00	
Project HOPE (James Irvine Grant)	\$ 2,294.00	
Project HOPE Support	\$ 10,642.00	
Psychology Conference	\$ 2,230.00	
Public Affairs Furniture/Remodel & Wiring	\$ 16,011.00	
SCCTT Automotive Partners Building	\$ 6,782.00	
Speaker Ched Meyers (Philosophy Dept.) and Reception	\$ 500.00	
Student AIGA Membership Dues (Fine Arts)	\$ 498.00	
Student Art Awards	\$ 1,080.00	

**Cerritos College Foundation
2011-12 Cost Benefit Report**

	AMOUNT	BALANCE
Student Art Catalog	\$ 2,000.00	
Student Emergency Aid Fund	\$ 4,000.00	
Student Health & Wellness Center (Kaiser Grant)	\$ 6,182.00	
Student Tickets (Learning Communities)	\$ 1,874.00	
Teacher TRAC (Boeing Spec Ed Grant)	\$ 6,089.00	
Teacher TRAC (CalGRIP Grant)	\$ 283,467.00	
Teacher TRAC (Packard Grant)	\$ 124,363.00	
Teacher TRAC Support	\$ 1,878.00	
Theatre Support	\$ 1,200.00	
Transfer Center Reception	\$ 700.00	
Transfer Center University Visits	\$ 5,000.00	
Triathlon Club	\$ 1,500.00	
Veterans Resource Center	\$ 3,191.00	
Women's History Month	\$ 500.00	
Woodworking	\$ 1,168.00	
TOTAL PROGRAM, COMMUNITY, AND STUDENT SUPPORT		\$ 1,135,465.00
PROMOTION/PUBLIC RELATIONS SUPPORT:		
Chamber Mega Mixer	\$ 4,865.00	
Facilities Open House	\$ 500.00	
Hall of Fame Dinner & Awards	\$ 11,453.00	
Marketing	\$ 9,457.76	
TOTAL PROMOTION/PUBLIC RELATIONS SUPPORT		\$ 26,275.76
SCHOLARSHIPS:		
Adrienne Dong Scholarship	\$ 500.00	
Agnes Duran Scholarship	\$ 400.00	
Albert Ostroff Scholarship	\$ 500.00	
Alice Collins Scholarship	\$ 225.00	
Alice Wang Scholarship	\$ 1,500.00	
Anthony J. Franklin Memorial Scholarship	\$ 500.00	
Bellflower Noon Lions Club Scholarship	\$ 2,000.00	
Bellflower Rotary Club Scholarship	\$ 2,500.00	
Broderick/Commeford Memorial Scholarship	\$ 1,000.00	
Carmen Solis Pratt Scholarship	\$ 1,600.00	
Cerritos College Retired Faculty Association Scholarship	\$ 1,000.00	
Cheryl A. Epple Memorial Scholarship	\$ 2,000.00	
Cho Family Scholarship	\$ 3,500.00	
City of Norwalk Cosmetology Scholarship	\$ 500.00	
College Access Scholarships (Project HOPE)	\$ 46,000.00	
Court Reporting Captioning Scholarship	\$ 3,000.00	
Covenant Presbyterian Church Scholarship	\$ 600.00	
Delvers Gem and Mineral Scholarship	\$ 1,500.00	
DeLyre Scholarship	\$ 2,300.00	
Demian/Carreon Scholarship	\$ 500.00	
DeMott Scholarship	\$ 530.00	
Dorothy L. Thompson Memorial Scholarship	\$ 500.00	

Cerritos College Foundation
2011-12 Cost Benefit Report

	AMOUNT	BALANCE
D. Franklin Wright Scholarship	\$ 2,500.00	
Dr. Marilyn Brock Scholarship	\$ 100.00	
E. Maude West Scholarship	\$ 500.00	
Ed Bloomfield Scholarship	\$ 500.00	
Edison Green Jobs Scholarship	\$ 6,500.00	
Elizabeth Hamman Scholarship	\$ 500.00	
Ellis Robinson Scholarship	\$ 450.00	
Ellen Carver Scholarship	\$ 750.00	
Elmer and Randy Dobson Scholarship	\$ 500.00	
English Dept. Scholarship	\$ 1,300.00	
EOPS Scholarship	\$ 600.00	
Ernest A. Gonzalez Scholarship	\$ 250.00	
Esther L. Espinoza Teacher TRAC Scholarship	\$ 1,000.00	
Euridito Scholarship	\$ 4,000.00	
Foundation General Scholarships	\$ 4,100.00	
Fred Gaskin Teacher TRAC Scholarship	\$ 1,000.00	
Glorya Welch Scholarship	\$ 500.00	
Golden Girls Scholarship	\$ 700.00	
Golden Key/Nello Di Corpo Scholarship	\$ 1,000.00	
Granada Family Scholarship	\$ 500.00	
Greater Harbor Area Business Scholarship	\$ 500.00	
Habib American Bank Business Scholarship	\$ 1,000.00	
Healthcare Reform Scholarship	\$ 500.00	
Hoekzema Medical Assisting Scholarship	\$ 300.00	
Hurtado Family Scholarship	\$ 500.00	
iFalcon Scholarship	\$ 1,500.00	
IME Scholarship	\$ 1,857.00	
Ina Zive Scholarship	\$ 1,000.00	
International Students Scholarship	\$ 8,850.00	
Jeanie M.T. Yang Automotive Scholarship	\$ 2,000.00	
Jean O. Michael Scholarship	\$ 2,000.00	
Jeff Redford Acting Scholarship	\$ 1,000.00	
Joan Licari Scholarship	\$ 500.00	
John Boyle Scholarship	\$ 350.00	
John Helms Scholarship	\$ 500.00	
John Moore First Step Scholarship	\$ 500.00	
John Pelloni Scholarship	\$ 600.00	
Jules Crane Scholarship	\$ 200.00	
June Anderson Scholarship	\$ 500.00	
Juntilla SHP Scholarship	\$ 2,632.00	
Kaiser Nursing Scholarship	\$ 2,400.00	
Kay Follett DSPS Scholar Award	\$ 1,500.00	
Keith Hinrichsen Scholarship	\$ 2,100.00	
Kevin Hoggard Scholarship	\$ 250.00	
La Palma Cerritos AAUW Scholarship	\$ 4,750.00	
Lion Rino Rottigni Scholarship	\$ 2,000.00	
Long Beach Schools Federal Credit Union	\$ 500.00	
LoVetere Scholarship	\$ 1,000.00	

**Cerritos College Foundation
2011-12 Cost Benefit Report**

	AMOUNT	BALANCE
Marijean Piorkowski Scholarship	\$ 500.00	
Mark and Barnett Chen Scholarship	\$ 1,000.00	
Marion Hyde Scholarship	\$ 2,000.00	
Nancy Kelly Scholarship	\$ 2,400.00	
Neal Family Scholarship	\$ 2,049.00	
Newton Werner Scholarship	\$ 100.00	
Norm Reeves Honda First Year Experience Scholarship	\$ 400.00	
Norwalk Woman's Club Scholarship	\$ 500.00	
Osher Foundation Scholarships	\$ 16,500.00	
Padres Para El Proyecto HOPE Scholarship	\$ 215.00	
Paige Scholar Scholarship	\$ 1,000.00	
Pat Pinder Scholarship	\$ 300.00	
Pepsi Scholarship	\$ 1,000.00	
Phi Theta Kappa Scholarship	\$ 750.00	
Pill Cho Healthcare Research Scholarship	\$ 500.00	
Plastics Scholarship	\$ 3,425.00	
PSA Scholarship	\$ 1,000.00	
Ray Haugh Scholarship	\$ 1,000.00	
Richard McGrath Scholarship	\$ 1,000.00	
Robert Collins Scholarship for Administration of Justice Students	\$ 2,050.00	
Robert C. Hughlett Scholarship for Students with Disabilities	\$ 2,000.00	
Sanchez de Hernandez Scholarship	\$ 500.00	
Scott Henderson Scholarship	\$ 2,377.00	
Service Learning Speech Scholarship	\$ 800.00	
SMCDA Scholarships	\$ 3,000.00	
Subaru AYES Scholarship	\$ 500.00	
Summer Band Scholarship	\$ 1,560.00	
Susan Bennion-Boyle Scholarship	\$ 3,000.00	
The Chugh Firm Accounting Scholarship	\$ 1,000.00	
The Chugh Firm Paralegal Scholarship	\$ 1,000.00	
Tom and Marie Jackson Scholarship	\$ 1,314.00	
Trinidad Garcia-Nava Scholarship	\$ 1,100.00	
USS Pelias Scholarship	\$ 1,000.00	
Veterans Scholarship	\$ 3,250.00	
Wayne Nunnery Facilities & Purchasing Leadership Scholarship	\$ 1,500.00	
Woman's Club of Artesia-Cerritos Scholarship	\$ 2,250.00	
Yamaha Scholarship in Music	\$ 700.00	
TOTAL SCHOLARSHIPS		\$ 205,234.00


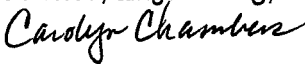
	AMOUNT	BALANCE
ENDOWMENTS:		
Robert C. Hughlett Scholarship for Students w/Disabilities	\$ 1,825.00	
Cheryl Epple Scholarship	\$ 795.00	
Richard McGrath Scholarship	\$ 4,000.00	
Ed Bloomfield Scholarship	\$ 200.00	
USS Pelias Scholarship	\$ 100.00	
Nona Siegel	\$ 150.00	
TOTAL ENDOWMENTS		\$ 7,070.00

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Sanitas College Foundation
2011-12 Cost Benefit Report

Board Volunteer Service		\$ 13,650.00
<i>Total Foundation Support to District</i>		\$ 1,387,694.76
As of 6/30/12		

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent 
REVIEWED BY: Dr. JoAnna Schilling, Vice President of Academic Affairs
PREPARED BY: Dr. Carolyn Chambers, Dean of Science, Engineering, and Mathematics
DATE: August 15, 2012 
SUBJECT: **Consideration of Approval of HIS-STEM Grant Faculty Stipend for Course Development**

RECOMMENDATION

It is recommended that the Board of Trustees approve payment of an HSI-STEM Grant stipend to Susan Fuschetto for the CIS 101 class developed for STEM students in Summer 2012. The grant was Board approved on December 7, 2011.

OVERVIEW

Cerritos College has received funding from the Department of Education in the amount of \$3,538,847.00 over five years (2011-2016) to improve the rate of degree attainment and university transfer in STEM disciplines (Science, Technology, Engineering, and Math).

The funds from the HSI-STEM Grant are designated to promote academic success in the STEM disciplines and focus on degree completion and university transfer. This will be accomplished through a variety of activities, including a summer bridge program for incoming students, expanded tutoring and supplemental instruction, expanded counseling and career information, support for early math assessment and completion of basic skill courses, personnel and equipment in the Math Success Center, development of stronger university articulation, expansion of research opportunities, and faculty development opportunities.

ANALYSIS

A section of CIS 101, Introduction to Computer Information Systems, was specifically developed for introductory STEM students with a focus on applications to STEM disciplines, how to overcome challenges to degree completion, and career opportunities in computer science. The course included all the required curriculum, but with a re-structured presentation to better integrate lecture and lab components and use the most appropriate new technology:

- A new eBook was used, with interactive materials, including training programs, videos, YouTube, and RSS news feed, to appeal to younger students and to enhance learning
- New study guides were created for all concepts exams
- RSS (Rich Site Summary) was incorporated, which is a format for delivery of regularly changing web content, like news feeds used to discuss current IT issues
- A training and assessment tool, SAM (Skills Assessment Management) developed by Course Technology was incorporated into the course
- Specific study skills content was incorporated
- Presentations by Counselors and a private four-year school were included

This approach to improving long-term student success through improvements in introductory STEM courses is being considered in other disciplines.

FINANCIAL IMPLICATIONS

It is recommended to approve payment for the following faculty:

Susan Fuschetto	CIS 101	\$1,000.
	TOTAL	\$1,000

The HSI-STEM Grant will be used for this expenditure.

TO: Board of Trustees

FROM: Dr. Linda L. Lacy, President/Superintendent *ll*

REVIEWED BY: Dr. JoAnna Schilling, Vice President of Academic Affairs

PREPARED BY: Dr. Carolyn Chambers, Dean of Science, Engineering, and Mathematics (Project Director of HSI-STEM Grant) *Carolyn Chambers*

DATE: August 15, 2012

SUBJECT: **Consideration of Approval of HSI-STEM Grant Summer Bridge Faculty Stipends**

RECOMMENDATION

It is recommended that the Board of Trustees approve payment of HSI-STEM Grant stipends to Tor Lacy, Gene LaZor, Ian McCance, Phuong Nguyen, Thad Szabo, and Anna Valcarcel for the STEM Summer Bridge 2012.

The grant was Board approved on December 7, 2011.

OVERVIEW

Cerritos College has received funding from the Department of Education in the amount of \$3,538,847.00 over five years (2011-2016) to improve the rate of degree attainment and university transfer in STEM disciplines (Science, Technology, Engineering, and Math).

The funds from the HSI-STEM Grant are designated to promote academic success in the STEM disciplines and focus on degree completion and university transfer. This will be accomplished through a variety of activities, including a summer bridge program for incoming students, expanded tutoring and supplemental instruction, expanded counseling and career information, support for early math assessment and completion of basic skill courses, personnel and equipment in the Math Success Center, development of stronger university articulation, expansion of research opportunities, and faculty development opportunities.

ANALYSIS

One component of the STEM Grant is to establish an early intervention and transition program, the Summer Bridge to STEM for incoming students. The goal of the STEM Bridge Program is to introduce students to college and STEM fields, while helping build basic math skills. The STEM Bridge Program helps to make the high school-college transition less stressful, creating a sense of community in the students, while preparing them to be successful STEM students. Bridge activities consist of the following:

- A one-week Counseling 50 class
- Four weeks of science hands-on projects (one topic per week), math skill-building, study skills programming, and STEM-related career exploration
- Faculty developed workshops on Computer Science Animation, Web Page Development, Mathematics, Geology, Environmental Science, and Astronomy
- Students collected their work in ePortfolios
- Field Trips relating to the classes were taken every Friday to show students STEM professionals in more realistic settings (i.e., Columbia Space Center, Pt. Mugu, XYZ Computer Solutions)
- Students began focused academic and career counseling, which will continue throughout their enrollment at Cerritos College

FINANCIAL IMPLICATIONS

It is recommended to approve payments for the following faculty:

Tor Lacy	Geology	\$ 2,800
Clair Gene LaZor	CIS-Animation	\$ 2,800
Ian McCance	Math	\$ 2,800
Phuong Nguyen	CIS-Web Page Design	\$ 2,800
Anna Valcarcel	Environmental Science	\$ 2,800
Thad Szabo	Astronomy mini-workshop	\$ 500
	TOTAL	\$14,500

The HSI-STEM Grant will be used for these expenditures.

CERRITOS COLLEGE

TO: Board of Trustees

FROM: Dr. Linda L. Lacy, President/Superintendent *LL*

REVIEWED BY: Dr. JoAnna Schilling, Vice President of Academic Affairs *JAS*

PREPARED BY: Carl Bengston, Dean of Library, Special Projects and Services *CB*

DATE: August 15, 2012

SUBJECT: **Consideration of Approval of Perkins/VTEA Grant Honorarium**

RECOMMENDATION

It is recommended that the Board of Trustees approve honorariums for the guest speakers listed below.

OVERVIEW

Under the Carl D. Perkins Vocational and Technical Act of 2006, Perkins funds (VTEA) will be utilized to develop new occupational classes and programs in order to improve and promote vocational and technical educational programs, services, and activities.

ANALYSIS

As part of the effort to grow the film production program, the Fine Arts Division has been awarded special funding from the Perkins (VTEA) program to hold a series of workshops conducted by industry experts during the 2012-2013 academic year. These individuals represent all aspects of the industry and include prominent members of the industry. Some of the workshops will be held at the college and some at studio sites. These will be scheduled on an "as needed" basis.

Scot Byrd Filming Music 250 per 4 hr workshop \$500 per 6 hr workshop	Richard Chritz Interactive Marketing \$250 per 4 hr workshop \$500 per 6 hr workshop	Kat Dillon Producing \$250 per 4 hr workshop \$500 per 6 hr workshop
Pam Gilles Communication \$250 per 4 hr workshop \$500 per 6 hr workshop	Avi Karshmer TV Ads \$250 per 4 hr workshop \$500 per 6 hr workshop	David Wollock Producing \$250 per 4 hr workshop \$500 per 6 hr workshop

FINANCIAL IMPLICATIONS

Perkins (VTEA) funds will be utilized for this expenditure. No district general funds will be used.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *ML*
REVIEWED BY: Mr. David El Fattal, Vice President of Business Services *DEF*
PREPARED BY: Mr. Mark B. Logan, Director of Purchasing
DATE: August 15, 2012
SUBJECT: Consideration to Reject Bid Received for Bid# 1112-08, Fire Alarm Group 3

RECOMMENDATION

It is recommended that the Board of Trustees reject the bid received as non-responsive, contingent upon resolution of any/all bid protests during the applicable protest time period, or else reject all bids. Staff will re-bid the project at a later date.

OVERVIEW

The Purchasing Department advertised the project on May 1 and May 8, 2012. The bid due date was on May 24, 2012.

ANALYSIS

On May 24, 2012, the Purchasing Department received one response for Bid# 1112-08, Fire Alarm Group 3. The bidder did not provide the requested information as required in the Bid and Contract Requirements and as a result was determined to be non-responsive.

FINANCIAL IMPLICATIONS

None.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: Mr. David El Fattal, Vice President of Business Services *DEF*
PREPARED BY: Mr. Mark B. Logan, Director of Purchasing
DATE: August 15, 2012
SUBJECT: **Consideration of Approval of Change Order #1 (Bid #1011-12), Link-Nilsen Corporation, Gymnasium Seismic Retrofit – Fire Sprinkler System**

RECOMMENDATION

It is recommended that the Board of Trustees approve Change Order #1 for the addition of 106 working days at no change in cost for the Gymnasium Seismic Retrofit – Fire Sprinkler System.

OVERVIEW

On August 10, 2011, the Board awarded a contract to Link-Nilsen Corporation for the Gymnasium Seismic Retrofit – Fire Sprinkler System. Public Contract Code Section 20659 requires Board approval for a change order to a public works bid.

ANALYSIS

The total working day addition for the attached item in Change Order #1 is 106 days at no additional cost. The original contract amount approved by the Board was \$240,680.00. Change Order #1 has been reviewed by Tilden-Coil Constructors (Construction Management); and the Vice President of Business Services. Please refer to the attachment for the item, details and approvals of Change Order Number One.

FINANCIAL IMPLICATIONS

There is no addition in cost from the change order; the contract amount will remain unchanged at \$240,680.00, with an addition of 106 working days to the project schedule. Funding is from the GO Bond.

Project: Cerritos College **Change Order Number: 01**
Gymnasium Seismic Retrofit - Fire Sprinkler System
11110 Alondra Blvd
Norwalk, CA 90650

To: Link-Nilsen Corporation
130 E. Santa Clara St.
Arcadia, CA 91006
P: 626-445-3414
F: 626-445-3441

Summary:

Item 1.01

Description: Revision to Article 6 of 00800 Supplemental Conditions to include the following:
 "Substantial Completion must be achieved no later than June 22, 2012. Construction Manager will determine acceptance of Substantial Completion. Contractor will not be held responsible for delays in completion of any work items which are determined to be a direct result of unfinished elements of the Gymnasium Seismic Retrofit (GSR) project necessary to complete the fire sprinkler scope of work."

Reference: Supplemental Conditions Section 00800, Article 6

Reason: Delays in the approval of the fire sprinkler system with DSA due to delay in the completion of the underground fire service to the Gym (part of the Gymnasium Seismic Retrofit (GSR) Project), the Contractor was unable to proceed with any work on the jobsite until April 10, 2012. This made for a necessary revision to the contract completion of the scope of this fire sprinkler contract. Adjustment of the Schedule is in accordance with original durations presented by Contractor on their baseline schedule dated August 31, 2011, approved by District prior to delay of the DSA approval.

Requested by: Program Manager

Cost: Add \$ 0.00

Time Extension: Days 92

Item 1.02

Description: Revision to Article 6 of 00800 Supplemental Conditions from: "...213 calendar days after the date of the Notice to Proceed" to "Final Completion is to be achieved not more than 14 days from written notification by the Construction Manager as to Contractor's ability to proceed with final testing and acceptance."

Reference: Supplemental Conditions section 00800, Article 6.1

Reason: Delay in the completion of the Gymnasium Seismic Retrofit (GSR) scope of work (separate contract than this contract for the fire sprinklers scope of work).

Requested by: Program Manager

Cost: Add \$ 0.00

Time Extension: Days 14*

(*Plus "TBD" period between substantial and final completion)

SUMMARY of COST:

TOTAL OF THIS CHANGE ORDER..... **\$0.00**

TOTAL ADDITIONAL WORKING DAYS: **106***

(*Plus "TBD" period between substantial and final completion)

CONTRACT SUMMARY:

Original Contract Amount	\$	240,680.00
Net change by previous Change Orders		\$0.00
Net sum prior to this Change Order	\$	240,680.00
Amount of This Change Order	\$	-
New Contract Sum	\$	<u>240,680.00</u>
This C.O. Percentage of Change to Contract		0.0%

This Change Order is hereby executed on the _____ day of _____, 2012.

Approved By:

Approved By:

CERRITOS COLLEGE
DAVID EL FATTAL, V.P. OF BUSINESS SERVICES
11110 ALONDRA BLVD.
NORWALK, CA 90650

LINK-NILSEN CORPORATION
DAVE LINK, OWNER
130 E. SANTA CLARA ST.
ARCADIA, CA 91006

Reviewed By:

Reviewed By:

TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN, PROJECT MANAGER
11110 ALONDRA BLVD.
NORWALK, CA 90650

IDS GROUP, INC.
JOHN BEARDALL, STRUCTURAL ENGINEER
1 PETERS CANYON RD., SUITE 130
IRVINE, CA 92606

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: Mr. David El Fattal, Vice President of Business Services *Def*
PREPARED BY: Mr. Mark B. Logan, Director of Purchasing
DATE: August 15, 2012
SUBJECT: **Consideration of Approval of Change Order #12 (Bid #0910-08), USS Cal Builders, Inc., Gymnasium Seismic Retrofit**

RECOMMENDATION

It is recommended that the Board of Trustees approve Change Order #12 in the amount of \$41,762.00, for the Gymnasium Seismic Retrofit.

OVERVIEW

On June 9, 2010, the Board awarded a contract to USS Cal Builders, Inc. for the Gymnasium Seismic Retrofit. Eleven change orders have been previously approved by the Board as follows:

- Change Order #1 – July 6, 2011 -- \$24,174.00.
- Change Order #2 – October 5, 2011 -- \$3,135.00.
- Change Order #3 – December 7, 2011 -- \$125,095.00.
- Change Order #4 – December 7, 2011 -- \$6,044.00.
- Change Order #5 – January 12, 2012 -- \$24,800.00
- Change Order #6 – January 12, 2012 -- \$62,500.00
- Change Order #7 – January 12, 2012 -- \$24,560.00
- Change Order #8 – March 7, 2012 -- \$13,217.00
- Change Order #9 – March 7, 2012 -- \$193,541.00
- Change Order #10 – May 2, 2012 -- \$37,920.00
- Change Order #11 – July 18, 2012 -- \$19,185.00

Public Contract Code Section 20659 requires Board approval for a change order to a public works bid.

ANALYSIS

The total cost for the attached item in Change Order #12 is \$41,762.00. The original contract amount approved by the Board was \$7,598,000.00. Change Order #12 has been reviewed by Tilden-Coil Constructors (Construction Management); and the Vice President of Business Services. Please refer to the attachment for the item, details and approvals of Change Order Number Twelve.

FINANCIAL IMPLICATIONS

The cost will be \$41,762.00 increasing the contract amount to \$8,173,933.00; funding is from the GO Bond.

Project: Cerritos College
Gymnasium Seismic Retrofit
11110 Alondra Blvd
Norwalk, CA 90650

Change Order Number: 12

To: USS Cal Builders, Inc.
8051 Main Street
Stanton, CA 90680
P: 714-828-4882
F: 714-828-9498

Summary:

Item 12.01

Description: Electrical revisions for future AV and IT systems.
Reference: Instruction Bulletin #28. USS Cal Change Order Proposal #068-R1. Tilden-Coil and USS Cal Meeting to Analyze and Review the Change Order Proposal and this Scope on 06/27/12. Tilden-Coil Analysis and Correction to COP #068-R1.
Reason: To accommodate changes made to the plans for the future AV and IT systems of which, have now been finalized.
Requested by: District
Cost: Add \$ 34,235.00
Time Extension: Days 0

Item 12.02

Description: Deletion of FRP Wall Covering (Fiberglass Reinforced Panels) inside the Main Area of the Gymnasium. Provide finished drywall instead.
Reference: USS Cal Change Order Proposal #072 and #076. Tilden-Coil Analysis and Correction to COP #072.
Reason: The District is providing 6' high wall pads in the Gym. As the FRP was originally shown to protect the walls up to approximately 6' and since that time the District has chosen to provide wall pads, the FRP is no longer necessary. Finished walls are instead being provided behind the District provided wall pads as they are removable.
Requested by: Program Manager
Cost: Add \$ (5,166.00)
Time Extension: Days 0

Item 12.03

Description: Revised steel connections in high voltage electrical rooms.
Reference: Request for Information #399. USS Cal Change Order Proposal #073. Tilden-Coil Analysis and Correction to COP #073.
Reason: Field Change. Existing high voltage conduits have been found to be in the way of the installation of new steel as per plan. The plans have been revised to accommodate the existing high voltage conduits to remain in place.
Requested by: Contractor, Program Manager, Engineer of Record
Cost: Add \$ 1,580.00
Time Extension: Days 0

000087

Item 12.04

Description: Remove existing metal deck inside parapet walls at North and South roof edges.
Reference: Request for Information #435. USS Cal Change Order Proposal #075. Tilden-Coil Analysis and Correction to COP #075.
Reason: Unforeseen Condition. Once the concealed parapet walls at the roof edges were removed, the existing metal roof deck was found to extend past the inside face of the existing steel columns. The extended sections of metal deck needed to be removed to allow for the installation of the new structural steel plates and connections at the roof edges.
Requested by: Contractor, Program Manager, Engineer of Record
Cost: Add \$ 4,388.00
Time Extension: Days 0

Item 12.05

Description: Provide and reconnect circuitry to existing clocks.
Reference: Request for Information #186. USS Cal Change Order Proposal #077. Tilden-Coil Analysis and Correction to COP #077.
Reason: Unforeseen Condition. During the demolition of the existing interior concrete slabs, for the installation of the piles and pile caps, the existing electrical conduits and circuitry for the existing clocks was found to be inside the existing concrete slab and required removal. The previous electrical designs as per previous electrical Instruction Bulletin Numbers 22 and 27, did not capture the circuitry required for the existing clocks.
Requested by: Contractor, Program Manager, Engineer of Record
Cost: Add \$ 5,038.00
Time Extension: Days 0

Item 12.06

Description: Provide layout and holes for fire sprinklers in existing ceiling metal panels to be reinstalled.
Reference: USS Cal Change Order Proposal #078. Tilden-Coil Analysis and Correction to COP #078.
Reason: The original scope of work did not include fire sprinklers. Since fire sprinklers have been added to the building (by a separate contractor) the scope of work requires holes to be provided in the existing panels to be reinstalled.
Requested by: Contractor, Program Manager
Cost: Add \$ 1,687.00
Time Extension: Days 0

SUMMARY of COST:

TOTAL OF THIS CHANGE ORDER.....\$41,762.00
TOTAL ADDITIONAL WORKING DAYS:0 (zero)

CONTRACT SUMMARY:

Original Contract Amount	\$	7,598,000.00
Net change by previous Change Orders		534,171.00
Net sum prior to this Change Order	\$	8,132,171.00
Amount of This Change Order	\$	41,762.00
New Contract Sum	\$	<u>8,173,933.00</u>
This C.O. Percentage of Change to Contract		0.5%

This Change Order is hereby executed on the _____ day of _____, 2012.

Approved By:

Approved By:

CERRITOS COLLEGE
DAVID EL FATTAL, V.P. OF BUSINESS SERVICES
11110 ALONDRA BLVD.
NORWALK, CA 90650

USS CAL BUILDERS, INC.
MOHAMMAD QAHOUSH, PROJECT MANAGER
8051 MAIN ST.
STANTON, CA 90680

Reviewed By:

Reviewed By:

TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN, PROJECT MANAGER
11110 ALONDRA BLVD.
NORWALK, CA 90650

IDS GROUP, INC.
JOHN BEARDALL, STRUCTURAL ENGINEER
1 PETERS CANYON RD., SUITE 130
IRVINE, CA 92606

RECORDING REQUEST BY
WHEN RECORDED MAIL TO:

CERRITOS COMMUNITY COLLEGE
DISTRICT, ATTENTION: MARK B. LOGAN
11110 ALONDRA BOULEVARD
NORWALK, CALIFORNIA 90650

SPACE ABOVE THIS LINE RESERVED
FOR RECORDER'S USE

TITLE(S)

**NOTICE OF COMPLETION
CERRITOS COMMUNITY COLLEGE DISTRICT**

NOTICE IS HEREBY GIVE, pursuant to the provisions of Section §3093 of the Civil code of the State of California, that the **CERRITOS COMMUNITY COLLEGE DISTRICT**, of Los Angeles County, as owner of the property known as **Cerritos Community College**, located at **11110 Alondra Boulevard, Norwalk, California**, caused improvements to be made to the property to wit: **Facilities and Purchasing Complex, Bid #0910-05** contract for the doing of which was heretofore entered into on the **21st day of October, 2009** which contract was made with **Bayley Construction**, contract number **#C09-1038**, as contractor; that said improvements were completed on the **30th day of April, 2011**, and accepted by formal action of the governing board of said DISTRICT on the **15th day of August, 2012**; that title to said property is vested in the **CERRITOS COMMUNITY COLLEGE DISTRICT** of Los Angeles County, California; that the surety for the above named contractor is **Safeco Insurance Company of America**.

I certify or declare under penalty of perjury that the foregoing is true and correct.

CERRITOS COMMUNITY COLLEGE DISTRICT OF LOS
ANGELES COUNTY, CALIFORNIA

By: _____
David El Fattal
Vice President of Business Services

Date: _____

Place of Execution: Norwalk, California

**FACULTY: TEMPORARY PART-TIME
2012 - 2013 ACADEMIC YEAR**

I. FACULTY HOURLY - BUSINESS ED/HUMANITIES/SOCIAL SCIENCES

Reemployed

<u>Name</u>		<u>Discipline</u>	<u>Salary</u>	
			<u>Placement</u>	<u>Rate</u>
Acheson	Michael	Business Administration	B5	60.33
Alenikov	Michael	Real Estate	B5	60.33
Anaya	Jose	Business Administration	B5	60.33
Baber	James	Business Administration	B5	60.33
Baker	Craig	Psychology	B5	60.33
Barbari	Nicole	Psychology	B2	51.71
Barman	Kevin	Sociology	B5	60.33
Beck	Karen	Psychology	B5	60.33
Berdine	Michael	Business Administration	B5	60.33
Bird	William	Real Estate	A5	60.33
Brown	Scott	Business Administration	A3	54.60
Brown	William	Paralegal	B1	48.83
Carranza	Jaime	Real Estate	B5	60.33
Cho	Yoon-Sung	Philosophy	B5	60.33
Cicino	Monte	Real Estate	B5	60.33
Ciraulo	John	Business Administration	B2	51.71
Constancio	Diana	Court Reporting	B3	54.60
Cooper	Johnny	Business Office Technology	B5	60.33
Costello	Chad	Psychology	B3	54.60
Davis	Richard	Business Office Technology	B5	60.33
Davis	Rodney	Accounting	B5	60.33
Davis	Patricia	Accounting	A5	60.33
Der Mesropian	Emma	Sociology	B5	60.33
Donadelle	Rhian	Business Administration	A2	51.71
Elam	Christine	Business Administration	B5	60.33
ElBoushi	Tondelayo	Business Administration	A3	54.60
Ellison	Christopher	Paralegal	B1	48.83
Fantroy	Sharon	Business Administration	B5	60.33
Farris	Michael	Psychology	A2	51.71
Ferrira	Maria	Sociology	B5	60.33
Filer	Anthony	Paralegal	B5	60.33
Fonti	Allison	Education	A2	51.71
Francis	Tami	Education	A2	51.71

Gaffaney	Gialisa	Political Science	B5	60.33
Gaffaney	Todd	Psychology	B5	60.33
Gallagher	Mary	Court Reporting	B5	60.33
Garza	Javier	Business Administration	B5	60.33
Ghidella	Richard	Business Administration	A3	54.60
Gordon	George	Real Estate	B5	60.33
Grady	John	Business Administration	A3	54.60
Grafton	Cindy	Court Reporting	B5	60.33
Hall	David	History	B5	60.33
Heeren	Jeff	History	B2	51.71
Hill	Carmen	Real Estate	B4	57.46
Jimenez	Fernando	Administration of Justice	B5	60.33
Keshishyan	Petros	Business Administration	A3	54.60
Kettering	Vanessa	Psychology	A2	51.71
Kim	Rick	Paralegal	B4	57.46
Kisling	Kenneth	Accounting	B5	60.33
Kroll	Stephen	Accounting	B5	60.33
Lance	Robert	Political Science	A2	51.71
Lantz	Karen	Business Office Technology	B5	60.33
Larson	Mary Ann	Psychology	B5	60.33
Lenzini	Robert	Paralegal	A3	54.60
Livingston	Barbara	Business Administration	B5	60.33
Madamba	Teresa	Psychology	B2	51.71
Maldonado	Christian	Psychology	B5	60.33
Maline	Rama	Paralegal	B5	60.33
Means	Randall	Accounting	B5	60.33
Moody	Leah	Accounting	B5	60.33
Murphy	Daniel	Paralegal	B5	60.33
Murphy	Owen	Business Administration	A2	51.71
Nagao	Denise	Court Reporting	A5	60.33
Nath	Janie	Psychology	B5	60.33
Nguyen	Son	History	B5	60.33
Norris	Thomas	Psychology	B2	51.71
Oliver	Susan	History	B5	60.33
Ortiz	Margarita	Court Reporting	B5	60.33
Pesanti	Keri	Psychology	B5	60.33
Pou	Norma	Court Reporting	B5	60.33
Pulvers	Karen	Court Reporting	B5	60.33
Ramirez	Adriana	History	B5	60.33
Ravenscroft	Carrie	Court Reporting	B5	60.33
Reizner	Bernard	Accounting	B5	60.33
Sauber	David	Paralegal	A2	51.71

Sedgwick	Emily	Philosophy	B5	60.33
Sheng	Stacie	Court Reporting	A4	57.46
Shopfner	Joyce	Business Office Technology	B5	60.33
Sliff	Robert	Philosophy	B5	60.33
Smith	Neal	Accounting	B5	60.33
Somoano	Rachel	Court Reporting	A5	60.33
Spooner	Gregory	Philosophy	B5	60.33
Stamos	Christopher	Accounting	B5	60.33
Stapp	Leslie	Philosophy	B5	60.33
Steele	Donette	Psychology	B5	60.33
Stevenson	Kevin	Business Administration	A3	54.60
Stewart	Raquishela	Business Administration	B1	48.83
Suh	Daniel	Sociology	B5	60.33
Sutherland	Corine	Philosophy	B5	60.33
Thaler	Timothy	Accounting	B5	60.33
Titel	Marc	Business Administration	B1	48.83
Van Dine	Barbara	Business Administration	A2	51.71
Von Freymann	Geri	Paralegal	B5	60.33
Waszak	Leon	History	B5	60.33
Whitson	Stephen	Accounting	B5	60.33
Ysais	Michelle	Sociology	B5	60.33

II. FACULTY HOURLY - FINE ARTS/COMMUNICATIONS

Reemployed

<u>Name</u>		<u>Discipline</u>	<u>Salary</u>	
			<u>Placement</u>	<u>Rate</u>
Bersaglieri	Andrea	Art & Design	B5	60.33
Carroll	Donald	Music	B5	60.33
Chen	Johanna	Music	B5	60.33
Da Silva	Paul	Music	B5	60.33
Delgado	Jasmine	Art & Design	A4	57.46
Dillon	Rhonda	Music	B5	60.33
Du Plessis	Daniel	Art & Design	B5	60.33
Emmett	Karen	Photography	B5	60.33
Flanders	Mark	Photography	B5	60.33
Goodspeed	Joan	Theatre Arts	A2	51.71
Gresham	Ann	Music	B5	60.33
Guzak	Rebecca	Art & Design	B5	60.33
Hallback	Alan	Music	B5	60.33
Hammerwold	Walter	Journalism	A4	57.46
Hartl	Forrest	Theatre Arts	B5	60.33

Higgins	Michael	Music	B1	48.83
Huxley	Dawn	Art & Design	B3	54.60
Immel	Ralph	Music	B5	60.33
Isaacs	David	Music	B5	60.33
Kidd	Thomas	Art & Design	B5	60.33
Klein	Stephen	Music	A1	48.83
Lee	Sung Ae	Music	B5	60.33
Lopez	David	Music	A3	54.60
Marr	John	Music	B5	60.33
McMills	Anne	Theatre Arts	B2	51.71
Neuwalder	Janet	Art & Design	B3	54.60
Pearson	Patrick	Theatre Arts	B4	57.46
Russell	Bruce	Music	A5	60.33
Schreiner	Gregory	Music	B5	60.33
Schweitzer	Ken	Music	A1	48.83
Schwenkmeyer	Karen	Photography	B5	60.33
Simmons	Jim	Music	B5	60.33
Skaar	Suzan	Photography	B5	60.33
Slay	Kevin	Theatre Arts	A2	51.71
Sneed	Holly	Theatre Arts	A2	51.71
Teran	Sergio	Art & Design	B5	60.33
Torres	Martin	Music	B5	60.33
Tsai	Tammy	Music	B5	60.33
Velazquez	Salvador	Theatre Arts	B5	60.33
Wagstaff	Jerrin	Art & Design	B5	60.33
Walton	Etta	Theatre Arts	B5	60.33
Ward	David	Theatre Arts	B5	60.33
Weiss	Tracey	Art & Design	B5	60.33
Zamora	John	Theatre Arts	B5	60.33

III. FACULTY HOURLY - LIBERAL ARTS

Reemployed

<u>Name</u>		<u>Discipline</u>	<u>Salary</u>	
			<u>Placement</u>	<u>Rate</u>
Tracy	Lucia	Reading	B4	57.46
Zumaeta	Haydee	Foreign Language	B5	60.33

IV. FACULTY HOURLY - SCIENCE, ENGINEERING AND MATHEMATICS

Reemployed

<u>Name</u>		<u>Discipline</u>	<u>Salary</u>	
			<u>Placement</u>	<u>Rate</u>
Alavian	Masoud	Computer Information Sciences	B5	60.33
Allen	Matthew	Mathematics	B5	60.33

Bateman	Michael	Mathematics	B5	60.33
Bell	Priscilla	Chemistry	B5	60.33
Bonakdar	Mehrdad	Mathematics	B1	48.83
Boyle	John	Biology	B5	60.33
Castillo	Lorena	Mathematics	B5	60.33
Chamras	Sevada	Chemistry	B5	60.33
Christov	Romy	Earth Science	A2	51.71
Corbin	Steve	Computer Information Sciences	B5	60.33
Daigle	Maurice	Mathematics	B5	60.33
Douglass	Thomas	Biology	B5	60.33
Dukhovny	Olga	Chemistry	B5	60.33
El-Abyad	Abdelwahab	Mathematics	B5	60.33
Flores	Wilfredo	Mathematics	B5	60.33
Ford	Diane	Mathematics	B5	60.33
Ford	Bradley	Computer Information Sciences	B5	60.33
Godwin	Susan	Mathematics	B5	60.33
Goggin	Sarah	Earth Science	A2	51.71
Hallinger	Donald	Earth Science	B5	60.33
Harbut	Chester	Biology	B5	60.33
Harlow	Megan	Earth Science	A2	51.71
Harris	Linda	Biology	B5	60.33
Ho	Thach	Chemistry	B5	60.33
Hohly	Margaret	Computer Information Sciences	B5	60.33
Hugenberger	Scott	Physics	B5	60.33
Igolnikov	Mark	Mathematics	B5	60.33
Johnpeer	Gary	Earth Science	B5	60.33
Johnson	John	Mathematics	B5	60.33
Johnson	Kimberly	Biology	B5	60.33
Johnson	Wayne	Biology	B5	60.33
Kauk-Pepple	Jennifer	Biology	A5	60.33
Laredo	Nora	Computer Information Sciences	B5	60.33
Lazarus	Laura	Chemistry	B1	48.83
Leon	Juan	Mathematics	B5	60.33
Liningier	Betty	Earth Science	B1	48.83
Ly	Lisa	Mathematics	B5	60.33
Malan	Steve	Mathematics	B1	48.83
Mastro	Edwin	Biology	B5	60.33
McNulty	Susan	Biology	B1	48.83
Mera	Carlos	Physics	B5	60.33
Morales	Gilbert	Biology	B5	60.33
Morales	Farisa	Physics	B2	51.71
Morcós	Tharwat	Mathematics	B5	60.33

Nance	Wesley	Computer Information Sciences	B5	60.33
Negrete	Terri	Computer Information Sciences	B5	60.33
Nguyen	Orchid	Mathematics	B5	60.33
Ninh	Joseph	Mathematics	B5	60.33
Okbamichael	Mussie	Earth Science	A4	57.46
Pallwitz	Karla	Mathematics	B5	60.33
Palmier	Christine	Biology	B5	60.33
Pham	Ann	Mathematics	B5	60.33
Pham	Mai-Anh	Mathematics	B5	60.33
Phan	Henry	Mathematics	B5	60.33
Price	Tiffany	Biology	B5	60.33
Roque	Tatiana	Mathematics	B5	60.33
Seres	Frank	Mathematics	B5	60.33
Sir	Donna	Biology	A2	51.71
Small	Jennifer	Earth Science	A2	51.71
Smith	Peggy	Earth Science	B1	48.83
Sterling	Merrick	Mathematics	B5	60.33
Surfas	Lesley	Earth Science	B5	60.33
Takahashi	Gloria	Biology	B5	60.33
Takeuchi	Kevin	Mathematics	B5	60.33
Tamminga	Scott	Biology	B5	60.33
Taylor	Thomas	Biology	B3	54.60
Tran	Le	Mathematics	A2	51.71
Trinh	Thanh	Mathematics	A4	57.46
Tse	Ing-Yung	Mathematics	A5	60.33
White	Todd	Biology	A3	54.60
White-Howard	Leigh	Chemistry	B5	60.33
Whitney	Donald	Computer Information Sciences	B5	60.33
Woolever	James	Computer Information Sciences	B5	60.33
Yi	Sally	Mathematics	B1	48.83
Ysais	Rey	Mathematics	B5	60.33

V. FACULTY HOURLY - TECHNOLOGY

Reemployed

<u>Name</u>		<u>Discipline</u>	<u>Salary Placement</u>	<u>Rate</u>
Baker	Deborah	Cosmetology	B5	60.33
Chisum	Anthony	Automotive Collision Repair	B5	60.33
Earlywine	Kevin	Automotive Collision Repair	B1	48.83
Ouwehand	Michael	Woodworking	B5	60.33

VI. COUNSELOR HOURLY - STUDENT SERVICES

Reemployed

<u>Name</u>		<u>Assignment</u>	<u>Salary</u>	
			<u>Placement</u>	<u>Rate</u>
Algaze	Susan	DSP&S	C2	43.10
Salazar	Felipe	EOPS	C2	43.10

VII. LIBRARIAN

Reemployed

<u>Name</u>			<u>Salary</u>	
			<u>Placement</u>	<u>Rate</u>
Augugliaro	Mary		L2	43.10
Liong	Jocelle		L2	43.10
Mitchell	Valencia		L2	43.10
Owen	Margaret		L2	43.10
Russell	Bruce		L2	43.10
Sampson	Lynda		L2	43.10
Siddiqi	Cathy		L2	43.10
Vogel	Karen		L2	43.10
Wood	Suzanne		L2	43.10

VIII. FACULTY HOURLY - LIBRARIAN

Reemployed

<u>Name</u>		<u>Assignment</u>	<u>Salary</u>	
			<u>Placement</u>	<u>Rate</u>
Kristanat	Laurie	EDT	B5	60.33
Mitchell	Valencia	Library	B5	60.33
Rodriguez	Catherine	EDT	B5	60.33
Sampson	Lynda	Library	B5	60.33

New Hires

<u>Name</u>		<u>Assignment</u>	<u>Salary</u>	
			<u>Placement</u>	<u>Rate</u>
Augugliaro	Mary	Library	A1	48.83
Liong	Jocelle	Library	A1	48.83

**FACULTY: TEMPORARY PART-TIME
SUMMER 2012**

I. LIBERAL ARTS

Reemployed

<u>Name</u>		<u>Discipline</u>	<u>Salary Placement</u>	<u>Rate</u>
Kykissas	Alexandra	English	B2	51.71

II. LIBRARIAN

New Hire

<u>Name</u>			<u>Salary Placement</u>	<u>Rate</u>
Rosenblatt	Stephanie		L1	40.23

**EMPLOYMENT OF CLASSIFIED, SHORT-TERM, SUBSTITUTE,
AND/OR STUDENT HOURLY PERSONNEL**

I. Short-term hourly employment (as needed), variable hours per day and days per week, for a period not to exceed June 30, 2012, or 175 total workdays, whichever occurs first

<u>Name</u>	<u>Title</u>	<u>Rate</u>	<u>Effective</u>
Garcia, Gloria	Clerk	\$8.64/hr	02/25/12

II. Short-term hourly employment (as needed), variable hours per day and days per week, for a period not to exceed June 30, 2013, or 175 total workdays, whichever occurs first

<u>Name</u>	<u>Title</u>	<u>Rate</u>	<u>Effective</u>
Franco, Gerardo	Aide-General (Laboratory)	\$8.00/hr (1)	07/01/12
Ong, Son Lorenzo	Aide-General (Laboratory)	\$8.00/hr (3)	07/01/12
Parafox, Anay	Aide-General (Laboratory)	\$8.00/hr (2)	07/01/12
Perera, Mahawaduge	Aide-General (Laboratory)	\$8.00/hr(3)	07/01/12
Nunez, Salvador**	Aide-General (Traffic Control Officer)	\$8.00/hr (3)	07/01/12
Parr, Richard**	Aide-General (Traffic Control Officer)	\$8.00/hr (3)	07/01/12
Salcedo, Christopher**	Aide-General (Traffic Control Officer)	\$8.00/hr(3)	07/01/12
Huizar, Stephanie*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Olivas, Jose*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Ramirez, Jasmine*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Romo, Jesus*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Ruiz, Yvette*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Saenz, Ashley*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Sigala, Gabriela*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Stone, Breanna*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Torres, Christian*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Torres, Daniel*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Vargas, Jeffrey*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Chavez Raygoza, Yeraldin*	Aide-Special (Special Ed.)	\$8.20/hr (3)	7/01/12
Omorajje, Helen*	Aide-Special (Special Ed.)	\$8.00/hr (2)	07/01/12

* Categorically Funded

** Specially Funded

***Temporary rate not to exceed December 31, 2012

Ruiz, Matthew*	Aide-Special (Special Ed.)	\$8.00/hr (2)	07/01/12
Omorojie, Helen*	Aide-Special (Tutor)	\$8.00/hr (2)	07/01/12
Ramirez, Jasmin**	Cashier-Clerk	\$8.64/hr	07/01/12
Stovall, Aunjanae**	Cashier-Clerk	\$8.64/hr	07/01/12
Valencia, Kaylyn**	Cashier-Clerk	\$8.64/hr	07/01/12
Faizan, Ismail*	Clerk	\$8.64/hr	07/01/12
Ojediran, Kolawole*	Clerk	\$8.64/hr	07/01/12
Ta, Than*	Clerk	\$8.64/hr	07/01/12
Walker, Ryan*	Clerk	\$8.64/hr	07/01/12
Badesha, Kirndeeep*	Typist Clerk	\$8.64/hr	07/02/12
Colin, Edith*	Typist Clerk	\$8.64/hr	07/02/12
Rios, Jorge*	Typist Clerk	\$8.64/hr	07/02/12
Steele, Melissa*	Typist Clerk	\$8.64/hr	07/01/12
Jimenez, Sarah	PBX Operator/Receptionist	\$9.07/hr	07/01/12
Pesanti, Shelley	PBX Operator/Receptionist	\$21.55/hr	07/01/12
Alcantar, Ashley*	Financial Aid Clerk	\$9.31/hr	07/01/12
Allen, Angela*	Financial Aid Clerk	\$9.31/hr	07/01/12
Alvarez, Anthony*	Financial Aid Clerk	\$9.31/hr	07/01/12
Barragan, Jesus*	Financial Aid Clerk	\$9.31/hr	07/01/12
Cadenas, Marlon*	Financial Aid Clerk	\$9.31/hr	07/01/12
Feliciano, Kenia*	Financial Aid Clerk	\$9.31/hr	07/01/12
Jackson, Shardae*	Financial Aid Clerk	\$9.31/hr	07/01/12
Johnson, Davion*	Financial Aid Clerk	\$9.31/hr	07/01/12
Perez, Marvin*	Financial Aid Clerk	\$9.31/hr	07/01/12
Vega, Alejandro*	Financial Aid Clerk	\$9.31/hr	07/01/12
Caldwell, Matthew*	Intermediate Clerk	\$9.56/hr	07/01/12
Diaz, Tommy*	Intermediate Clerk	\$9.56/hr	07/01/12

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Garcia, Ruby*	Intermediate Clerk	\$9.56/hr	07/01/12
Johnson, Molly*	Intermediate Clerk	\$9.56/hr	07/01/12
Laguna, Crystal*	Intermediate Clerk	\$9.56/hr	07/01/12
Merino, Beatriz*	Intermediate Clerk	\$9.56/hr	07/01/12
Molina, Nancy*	Intermediate Clerk	\$9.56/hr	07/01/12
Padilla, Karina*	Intermediate Clerk	\$9.56/hr	07/01/12
Perez, Amanda	Intermediate Clerk	\$9.56/hr	07/01/12
Roberts, Diamond*	Intermediate Clerk	\$9.56/hr	07/01/12
Rodriguez, Rebecca*	Intermediate Clerk	\$9.56/hr	07/01/12
Seng, Bolina*	Intermediate Clerk	\$9.56/hr	07/01/12
Sitan, Christina*	Intermediate Clerk	\$9.56/hr	07/01/12
Sotelo, Myrna*	Intermediate Clerk	\$9.56/hr	07/01/12
Spencer, Aura*	Intermediate Clerk	\$9.56/hr	07/01/12
Thomas, Kimberly*	Intermediate Clerk	\$9.56/hr	07/01/12
Torres, Crystal*	Intermediate Clerk	\$9.56/hr	07/01/12
Villanueva, Joann*	Intermediate Clerk	\$9.56/hr	07/01/12
Willis, Jaquea*	Intermediate Clerk	\$9.56/hr	07/01/12
Arredondo, Delilas*	Instructional Aide I	\$9.56/hr (1)	07/01/12
Barrios, Martin	Instructional Aide I	\$10.51/hr (3)	07/01/12
Byrnedavis, Midnight	Instructional Aide I	\$9.56/hr (1)	07/01/12
Castro, Jasmine*	Instructional Aide I	\$9.56/hr (1)	07/01/12
Miranda, Michelle*	Instructional Aide I	\$9.99/hr (2)	07/01/12
Murillo, Jose*	Instructional Aide I	\$9.99/hr (2)	07/01/12
Omorojie, Helen*	Instructional Aide I	\$9.56/hr (1)	07/01/12
Placencia, Karina*	Instructional Aide I	\$9.56/hr (1)	07/01/12
Powell, Laura	Instructional Aide I	\$10.51/hr (3)	07/01/12
Richards, Olivia*	Instructional Aide I	\$9.99/hr (2)	07/01/12
Rodriguez, Melanie	Instructional Aide I	\$10.51/hr (3)	07/01/12
Rodriguez, Priscilla	Instructional Aide I	\$10.51/hr (3)	07/01/12
Rosas, Alicia*	Instructional Aide I	\$9.56/hr (1)	07/01/12
Salvador, Amezcua	Instructional Aide I	\$9.56/hr (1)	07/01/12
Sanchez, Susan	Instructional Aide I	\$10.51/hr (3)	08/20/12
Sandoval, Natalie*	Instructional Aide I	\$9.99/hr (2)	07/01/12

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Serafin, Kimberly*	Instructional Aide I	\$9.99/hr (2)	07/01/12
Torres, Denise*	Instructional Aide I	\$9.56/hr (1)	07/01/12
Valencia, Monique	Instructional Aide I	\$9.56/hr (1)	07/01/12
Walker, Ryan James	Instructional Aide I	\$9.56/hr (1)	07/01/12
Winkler, Kristyn	Instructional Aide I	\$9.99/hr (2)	07/01/12
Yanez, Janet	Instructional Aide I	\$9.56/hr (1)	07/01/12
Zuber, Brennen*	Instructional Aide I	\$9.99/hr (2)	07/01/12
Padilla, Karina	Intermediate Typist Clerk	\$9.56/hr	07/01/12
Rivera, Sandra	Intermediate Typist Clerk	\$9.56/hr	07/01/12
Rodriguez, Michelle**	Intermediate Typist Clerk	\$9.56/hr	07/01/12
Salazar, Maria**	Intermediate Typist Clerk	\$9.56/hr	07/01/12
Torres, Crystal	Intermediate Typist Clerk	\$9.56/hr	07/01/12
Vargas, Jeannette**	Intermediate Typist Clerk	\$9.56/hr	07/01/12
Alicia, Benjamin	Aide-Special (Outreach Worker)	\$9.56/hr (2)	07/01/12
Hughes, Areal	Aide-Special (Outreach Worker)	\$9.99/hr (3)	07/01/12
Ramirez, Elizabeth	Aide-Special (Outreach Worker)	\$9.56/hr (2)	07/01/12
Soneriu, Christine	Aide-Special (Outreach Worker)	\$9.56/hr (2)	07/01/12
Walta, Vanessa	Aide-Special (Outreach Worker)	\$9.56/hr (2)	07/01/12
Hernandez, Sarah Monique*	Aide-Special (Registration Account Clerk)	\$10.25/hr (2)	07/01/12
Rodriguez, Alfred	Custodian	\$9.76/hr	07/01/12
Toto, Stephany**	Community Outreach Worker	\$9.99/hr	07/01/12
Vidal, Edward**	Community Outreach Worker	\$9.99/hr	07/01/12
Morris, Travis J.	Gardener/Groundskeeper	\$9.99/hr	07/01/12
Ryan, Tim	Gardener/Groundskeeper	\$9.99/hr	07/01/12
Schwarzenbach, Brad	Gardener/Groundskeeper	\$9.99/hr	07/01/12
Vargas, Jeannette*	Program Assistant I	\$9.99/hr	07/01/12

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Patronas, Sofia	Aquatics Specialist	\$10.11/hr	07/01/12
Perez, Andres**	Aquatics Specialist	\$10.11/hr	07/01/12
Plascencia, Karina**	Aquatics Specialist	\$10.11/hr	07/01/12
Vela, Yuriria Jasmin**	Aquatics Specialist	\$10.11/hr	07/01/12
Neff, Steven**	Campus Security Officer	\$10.53/hr	07/01/12
Price, Drue**	Campus Security Officer	\$10.53/hr	07/01/12
Lay, Phally*	Secretary Clerk	\$10.53/hr	07/01/12
Ruiz, Martha*	Secretary Clerk	\$10.53/hr	07/01/12
Salazar, Nancy**	Secretary Clerk	\$10.53/hr	07/01/12
Sandoval, Ricardo**	Secretary Clerk	\$10.53/hr	07/01/12
Soneriu, Christine	Program Assistant II	\$11.34/hr	07/01/12
Spankie, Dana*	Program Assistant II	\$11.34/hr	07/01/12
Salazar, Felicitas*	Secretary	\$11.34/hr	07/01/12
Salazar, Deanna*	Student Affairs Technician	\$11.60/hr	07/01/12
Valladares, Cuxan*	Student Affairs Technician	\$11.60/hr	07/01/12
Vega, Rosa*	Student Affairs Technician	\$11.60/hr	07/01/12
Crespin, Pricilla*	Student Placement Specialist	\$11.88/hr	07/01/12
Ryan, Tim	Maintenance Mechanic	\$12.50/hr	07/01/12
Boss, Brian	Instructional Aide II	\$12.81/hr (1)	07/01/12
Echeverria, Diana*	Instructional Aide II	\$12.81/hr (1)	07/01/12
Gutierrez, Anthony	Instructional Aide II	\$12.81/hr (1)	07/01/12
Luna, John	Instructional Aide II	\$12.81/hr (1)	07/01/12
Mishler, Katherine*	Instructional Aide II	\$12.81/hr (1)	07/01/12
Montegary, Matthew*	Instructional Aide II	\$13.45/hr (2)	07/01/12
Nunez, Johnny	Instructional Aide II	\$12.81/hr (1)	07/01/12
Shah, Asad*	Instructional Aide II	\$13.45/hr (2)	07/01/12

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Sok, Suthy*	Instructional Aide II	\$13.45/hr (2)	07/01/12
Voigt, Jennifer*	Instructional Aide II	\$12.81/hr (1)	07/01/12
Yanez, Janet	Instructional Aide II	\$12.81/hr (1)	07/01/12
Gallant, John***	Administrative Secretary	\$35.51/hr	07/01/12
Ruiz, Martha*	Administrative Secretary	\$13.13/hr	07/01/12
Koirala, Suman*	Recreational Activity Specialist	\$13.65/hr	07/01/12
Puente, Miriam**	Recreational Activity Specialist	\$13.65/hr	07/01/12
Duarte, Luis**	Equipment Mechanic	\$13.79/hr	07/01/12
Del Real, Judy	Program Facilitator	\$13.79/hr	07/01/12
Rios, Rebecca	Program Facilitator	\$13.79/hr	07/01/12
Sarabia, Dominic**	Program Facilitator	\$13.79/hr	07/01/12
Van Der Linden, Danielle**	Program Facilitator	\$13.79/hr	07/01/12
Salazar, Deanna*	Student Affairs Assistant	\$13.79/hr	07/01/12
Nunez, Johnny	Welder	\$13.79/hr	07/01/12
Van Der Linden, Danielle**	Vocational Ed. Special Projects Assistant	\$16.41/hr	07/25/12
Diaz, Rafael	Senior Technical Support Specialist	\$16.80/hr	07/01/12
Grande, Tom	Senior Technical Support Specialist	\$16.80/hr	07/01/12
Mishler, Katherine*	Project Assistant	\$20.00/hr	07/01/12
Martuccio, Leticia*	Child Development Center Teacher Grade I	\$24.58/hr (3)	07/01/12
Nievas, Laura	Aide-Special (Interpreter III)	\$26.50/hr	07/01/12
Neacato, Stacy**	Cont. Ed. Specialist (Cultural Arts)	\$28.07/hr	07/01/12

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Sanchez, Hector**	Cont. Ed. Specialist (Cultural Arts)	\$28.07/hr	07/01/12
Schiavo, Mark**	Cont. Ed. Specialist (Cultural Arts)	\$28.07/hr	07/01/12
Strickland, Denise**	Cont. Ed. Specialist (Cultural Arts)	\$28.07/hr	07/01/12
Walquist, Brian**	Cont. Ed. Specialist (Cultural Arts)	\$28.07/hr	07/01/12
Wintersole, Michael**	Cont. Ed. Specialist (Cultural Arts)	\$28.07/hr	07/01/12
Ye, Liang**	Cont. Ed. Specialist (Cultural Arts)	\$28.07/hr	07/01/12
Marquez, Dolores Alvadrez*	Community Education Specialist	\$29.15/hr	07/01/12
O'Neil, Jeannie*	Community Education Specialist	\$29.15/hr	07/01/12
Ravenscroft, Carrie**	Community Education Specialist	\$29.15/hr	07/01/12
Smith, Tawanna*	Community Education Specialist	\$29.15/hr	07/01/12
Williams, Harry**	Community Education Specialist	\$29.15/hr	07/01/12
Lee, Darlene	Aide-Special (Interpreter IV)	\$33.50/hr	07/01/12
Pearce, Denine	Aide-Special (Interpreter IV)	\$33.50/hr	07/01/12
Seto, Cindy	Aide-Special (Interpreter IV)	\$33.50/hr	07/01/12
O'Malley, Tom	Aide-Special (Interpreter V)	\$39.50/hr	07/01/12
Williams, Gloria	Aide-Special (Interpreter V)	\$39.50/hr	07/01/12
Parrent, Siri	Interpreter Certified	\$41.00/hr	07/01/12
Fitzgerald, Barrett**	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	07/01/12
Payan-Hernandez, Martha**	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	07/01/12
Price, Terry**	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	07/01/12
Ramos, Gerardo**	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	07/01/12
Quirk, Jean**	Cont. Ed. Specialist (Health Occupations)	\$50.52/hr	07/01/12
Saucedo, Marisol**	Cont. Ed. Specialist (Health Occupations)	\$50.52/hr	07/01/12
Soekamto, Victoria**	Cont. Ed. Specialist (Health Occupations)	\$50.52/hr	07/01/12
Thornbury, Robert**	Cont. Ed. Specialist (Health Occupations)	\$50.52/hr	07/01/12
Fitzgerald, Barrett	Project Specialist (Technical) Level II	\$100.00/hr	07/01/12

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Presented to the Board of Trustees: August 15, 2012

000107

CERRITOS COMMUNITY COLLEGE DISTRICT
MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF TRUSTEES
AUGUST 24, 2012

- I. CALL TO ORDER The meeting was called to order at 12:00 p.m. by Mr. Bob Arthur, Board President. Those present were Mr. Bob Arthur, Dr. Tina Cho, Dr. Ted Edmiston, Dr. Bob Hughlett, Mr. Tom Jackson, Dr. Shin Liu, Ms. Jean McHatton, and Mr. Jason Macias, Student Trustee. Others present were the Vice President of Academic Affairs, Vice President of Business Services, Vice President of Student Services, Vice President of Human Resources, Faculty Senate President and the CSEA President.
- II. PLEDGE OF ALLEGIANCE The flag salute was led by Mr. Macias.
- III. PUBLIC PRESENTATIONS There were no public presentations.
- IV. STUDY SESSION A. Mr. El Fattal opened discussion regarding the Board study session. He provided an overview of the national economy, the state budget and impacts of cash deferrals. He discussed reserves and internal borrowing sources and a summary of the General Fund. He also discussed imminent threats to a balanced budget. Mr. El Fattal also shared a 2012-13 Budget Planning Worksheet and Budget Meeting Calendar.
- V. CLOSED SESSION The Board adjourned to closed session at 1:00 p.m.
- VI. ADJOURNMENT The Board adjourned at 2:36 p.m.
- VII. NEXT REGULAR MEETING The next regular meeting of the Board of Trustees is scheduled for Wednesday, September 5, 2012 at 6:00 p.m.



Bob Arthur, Board President



Dr. Bob Hughlett, Board Secretary

CERRITOS COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
SEPTEMBER 5, 2012

- I. CALL TO ORDER The meeting was called to order at 6:00 p.m. by Mr. Bob Arthur, Board President. Those present were Mr. Bob Arthur, Dr. Tina Cho, Dr. Ted Edmiston, Dr. Bob Hughlett, Mr. Tom Jackson, Dr. Shin Liu, Ms. Jean McHatton, and Mr. Jason Macias, Student Trustee. Others present were the Vice President of Academic Affairs, Vice President of Business Services, Vice President of Student Services, Vice President of Human Resources, Faculty Senate President and the CSEA President.
- II. PLEDGE OF ALLEGIANCE The flag salute was led by Mr. Macias.
- III. APPROVAL OF MINUTES
- A. It was moved by Mr. Jackson and seconded by Dr. Edmiston to approve the minutes of the regular meeting of August 15, 2012. The vote for approval was unanimous (student advisory vote: aye).
- B. It was moved by Mr. Jackson and seconded by Dr. Edmiston to approve the minutes of the special meeting of August 24, 2012. The vote for approval was unanimous (student advisory vote: aye).
- IV. PUBLIC HEARING
- A. Mr. Arthur opened the Presentation of the Cerritos Community College District's Initial Proposal for Negotiation of the Collective Bargaining Agreement between California School Employees Association (CSEA), Chapter #161 and the Cerritos Community College District for the Period July 1, 2012 – June 30, 2013 Submitted for Official Receipt and Public Hearing, as attached. It was moved by Dr. Hughlett to close the public hearing. The vote for approval was unanimous.
- V. INSTITUTIONAL PRESENTATIONS
- Veterans Resource Center
- A. The 2012 Relay for Life of Norwalk presentation will be rescheduled to the October 3 regular meeting.
- B. Nancy Montgomery, Associate Dean of Student Health, Wellness and Veterans Services, gave a presentation on the Cerritos College Veterans Resource Center. She stated that most veterans refer to the center as a place of healing. She shared statistics regarding veteran students who attend Cerritos College. After discussion, Mr. Arthur thanked Ms. Montgomery for her report and acknowledged the veterans for their service.
- VI. PUBLIC PRESENTATIONS John Paul Drayer introduced himself to the Board and stated that he is a graduate of Cerritos College and resides in an area of Bellflower within Downey Unified School District. He stated that he has many fond memories of Cerritos College and shared his experience with the California Voting Rights Act. He stated that under the CVRA, he requested a legal review of the Downey USD voting system which determined that Bellflower residents were discriminated against by having two trustee areas requiring voters to vote at large.

VII. CONSENT AGENDA

It was moved by Dr. Hughlett and seconded by Mr. Jackson to approve the consent agenda and addendum. The vote for approval and/or ratification of the following items was unanimous (student advisory vote: aye):

A. Quarterly Fiscal Status Report for the Quarter Ending June 30, 2012, as attached.

B. Contracts:

Services

AMENDMENT

1. IDS Group

Gymnasium Seismic Retrofit

Business Services

For additional services for the gymnasium seismic upgrade. The time period of the agreement will continue through the end of the gymnasium seismic construction period. The cost for the additional services will not exceed \$145,000 with funding from state and local bonds.

Services

NEW

2. DLI & Associates, LLC

Professional Services for Workforce Development Training
Community Advancement

For professional services to promote, recruit, and support workforce development training in the manufacturing sector to companies and colleges. For period September 6, 2012 through June 30, 2013. Total cost is \$45,500.00 which will be paid for through a contract with El Camino Community College District; no District funds will be used.

3. El Camino Community College District

Use of Funds for Workforce Development Training
Community Advancement

To promote, recruit, and support workforce development training. The District will provide professional services to assist colleges and companies to access state funds held by El Camino Community College District for workforce development in the manufacturing sector. For period September 6, 2012 through June 30, 2013. The District will receive \$50,000.00 for this project from El Camino Community College District; no District funds will be used.

4. RBC Capital Markets, LLC

G.O. Bond Underwriting Services

Business Services

For the purpose of assisting the District in achieving its ongoing financial objectives related to its Measure G 2012 General Obligation Bond. Should this measure G be authorized by voters in November 2012, RBC Capital Markets, LLC will serve as senior manager underwriter and financial advisor during those times that bond issuance will occur. For period September 6, 2012 through June 30, 2017. The compensation will not exceed 0.50%, calculated on the total par amount of the Bonds that are issued should Measure G pass.

Services
RENEWAL

5. The Community College Foundation
PS-MAPP Training Services
Adult Education

To provide Permanence and Safety—Model Approach to Partnerships in Parenting (PS-MAPP) training to potential resource families in Los Angeles County. For period August 1, 2012 through July 31, 2013. The District will be reimbursed \$7,500.00 per series for a total amount of \$30,000.00.

- C. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2012-2013 Academic Year, as attached.
- D. Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

Added by addendum:

Automotive Maintenance Technician, 19 hours per week @32-1 (\$19.99 per hour) effective September 6, 2012: Richard Aros (Technology)

- E. New Classified Manager Job Classification Director of Student Program Services, as attached.

VIII. ADMINISTRATIVE MATTERS

- A. The Board book contained Coordinating Committee Minutes for May 7 and August 13, 2012.
- B. It was moved by Mr. Arthur and seconded by Dr. Hughlett to nominate Ms. McHatton for Membership to the Los Angeles County Committee on School District Organization (County Committee) for the Election to be Held October 2012. The vote for approval was unanimous.
- C. David El Fattal, Vice President of Business Services gave a presentation on the Proposed Adopted Budget for the 2012-13 Fiscal Year. It was moved by Mr. Jackson and seconded by Ms. McHatton to approve the Adopted Budget for the 2012-13 Fiscal Year. The vote for approval was unanimous.

IX. REPORTS

- A. Board of Trustees
Ms. McHatton attended the Convocation and added that the speakers were interesting and shared a unity of purpose.
Mr. Macias stated that ASCC is "going green" and are now receiving a majority of meeting information online.
Mr. Arthur requested a brief update on the Gym seismic project and Steve Worley of Tilden-Coil Constructors, Inc. stated that the project is 75% complete and provided details on the various components of the project that are nearing completion.
- B. Faculty and Staff Leadership
- C. President/Superintendent and Vice Presidents
Dr. Schilling stated that yesterday was the last day for instructors to add and drop with a refund. She stated that the Convocation was a

positive experience. She concluded by stating that she enjoys being part of shared governance committees and noted that everyone is stepping up to find positive solutions.

Mr. El Fattal stated that the Bond measure is now called Measure G.

Dr. Gularte stated that she has identified seven goals for the Human Resources department and will be working with staff to address the goals.

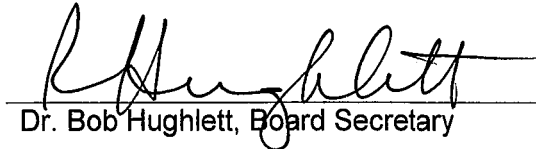
Dr. Lacy stated that SB 1456 is on the Governor's desk and staff will continue to update the Board on its progress. She added that if the pension reform bill is passed, information will be shared with the Board. Dr. Lacy stated that she provided an impartial analysis of Prop 30 and Prop 38 to employees. She added that the Convocation was very good and that the college is moving forward with a collaborative effort and is improving despite cutbacks. She concluded by stating that she will be giving a State of the College address on September 13.

- X. CLOSED SESSION The Board adjourned to closed session at 7:04 p.m.
- XI. RECONVENE The Board reconvened at 7:50 p.m.

Read Out Mr. Arthur reported that in closed session, a settlement was reached regarding LASC Case No. VC058293 and added that documentation may be requested through the President's Office. The vote for approval was unanimous.
- XII. ADJOURNMENT The Board adjourned at 7:51 p.m.
- XIII. NEXT REGULAR MEETING The next regular meeting of the Board of Trustees is scheduled for Wednesday, September 19, 2012 at 6:00 p.m.






Bob Arthur, Board President



Dr. Bob Hughlett, Board Secretary

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent 
REVIEWED BY: Dr. Mary Anne Gularte, Vice President of Human Resources/Assistant Superintendent 
PREPARED BY: Dr. Adriana Flores-Church, Director of Human Resources/Risk Management 
DATE: September 5, 2012
SUBJECT: **Presentation of the Cerritos Community College District's Initial Proposal for Negotiation of the Collective Bargaining Agreement between California School Employees Association (CSEA), Chapter #161 and the Cerritos Community College District for the Period July 1, 2012 – June 30, 2013 Submitted for Official Receipt and Public Hearing.**

RECOMMENDATION

It is recommended that:

1. The attached initial proposal from the District for negotiation of three items with CSEA, Chapter #161, be acknowledged for official receipt and presented for public notice/hearing pursuant to the provisions of State Government Code Section 3547.
2. The President of the Board of Trustees open the hearing for public comment, and after any comments from the public, the President of the Board of Trustees shall close the hearing.

OVERVIEW

The District submits the attached initial proposal for negotiation of three items with CSEA, Chapter #161.

ANALYSIS

Attached is the initial proposal submitted by the District for negotiation of three items with CSEA, Chapter #161. This proposal is based upon the necessity of budget and services modifications because of the significant State budget reductions to the California Community College System.

FINANCIAL IMPLICATIONS

Financial impact is contingent on the results of negotiations.

Attachment



MEMORANDUM

Human Resources

TO: Lynn Laughon, President CSEA Chapter #161

FROM: Mary Anne Gularte, Ed.D., Vice President of Human Resources/Assistant Superintendent
Mary Anne

DATE: August 28, 2012

SUBJECT: Presentation of the Cerritos Community College District's Initial Proposal for Negotiation of the Collective Bargaining Agreement between California School Employees Association (CSEA), Chapter #161 and the Cerritos Community College District for the Period July 1, 2012 – June 30, 2013.

The District's initial proposal for negotiation on three items based upon the necessity of budget and services modifications because of the significant State budget reductions to the California Community College System is as follows:

1. **Article 5 - COMPENSATION** – Temporarily suspend some provisions of this article to address financial conditions of the District.
2. **Article 6 - HEALTH BENEFITS** - Determine and specify provisions for District health and welfare benefit plans for eligible bargaining unit employees and retirees.
3. **Article 7 - HOURS OF EMPLOYMENT** – Temporarily suspend some provisions of this article to address financial conditions of the District.

The District's team looks forward to working with CSEA leadership and building a beneficial successor collective bargaining agreement.

cc: Dr. Linda Lacy, President/Superintendent
Cerritos College Board of Trustees

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA**

District: (810) CERRITOS

CHANGE THE PERIOD ▾

Fiscal Year: 2011-2012

Quarter Ended: (Q4) Jun 30, 2012

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name: David El Fattal

CBO Phone: 562-860-2451

CBO Signature: 

Date Signed: 8/20/12

Chief Executive Officer Name: Dr. Linda Lacy

CEO Signature: 

Date Signed: 8/20/2012

Electronic Cert Date: 08/17/2012

District Contact Person

Name: Ali Delawalla

Title: Director of Fiscal Services

Telephone: 562-860-2451

Fax: 562-853-7818

E-Mail: ndelawalla@cerritos.edu

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4554
Sacramento, California 95814-6511

Send questions to:

Christine Atalg (916)327-5772 catall@cccco.edu or Tracy Britten (916)323-6899 tbritten@cccco.edu

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**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA**

CHANGE THE PERIOD ▾

Fiscal Year: 2011-2012

Quarter Ended: (Q4) Jun 30, 2012

District: (810) CERRITOS

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2008-09	Actual 2009-10	Actual 2010-11	Projected 2011-2012
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A. Revenues:					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	91,457,643	86,600,539	86,724,775	80,792,058
A.2	Other Financing Sources (Object 8900)	0	0	0	0
A.3	Total Unrestricted Revenue (A.1 + A.2)	91,457,643	86,600,539	86,724,775	80,792,058
B. Expenditures:					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	85,176,975	80,537,484	82,742,081	79,829,770
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	7,341,213	5,997,028	5,917,324	700,941
B.3	Total Unrestricted Expenditures (B.1 + B.2)	92,518,188	86,534,512	88,659,405	80,530,711
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-1,060,545	66,027	-1,934,630	261,347
D. Fund Balance, Beginning					
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	12,646,111	11,585,566	11,651,593	9,716,963
E.	Fund Balance, Ending (C. + D.2)	11,585,566	11,651,593	9,716,963	9,978,310
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	12.5%	13.5%	11%	12.4%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	17,359	18,076	17,562	17,132
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

	As of the specified quarter ended for each fiscal year				
	2008-09	2009-10	2010-11	2011-2012	
H.1	Cash, excluding borrowed funds		2,885,442	801,982	-5,120,576
H.2	Cash, borrowed funds only		0	0	5,200,000
H.3	Total Cash (H.1+ H.2)	8,909,052	2,885,442	801,982	79,424

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	82,255,731	82,317,098	80,792,058	98.1%
I.2	Other Financing Sources (Object 8900)	0	0	0	
I.3	Total Unrestricted Revenue (I.1 + I.2)	82,255,731	82,317,098	80,792,058	98.1%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	86,428,677	86,435,589	79,829,770	92.4%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	509,075	509,075	700,941	137.7%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	86,937,752	86,944,664	80,530,711	92.6%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-4,682,021	-4,627,566	261,347	
L	Adjusted Fund Balance, Beginning	9,716,963	9,716,963	9,716,963	
L.1	Fund Balance, Ending (C. + D.2) K+L	5,034,942	5,089,397	9,978,310	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	5.8%	5.9%		

V. Has the district settled any employee contracts during this quarter?

NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify)	Management	Permanent	Academic	Temporary	Classified

YYYY-YY	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? This year? YES
Next year? YES

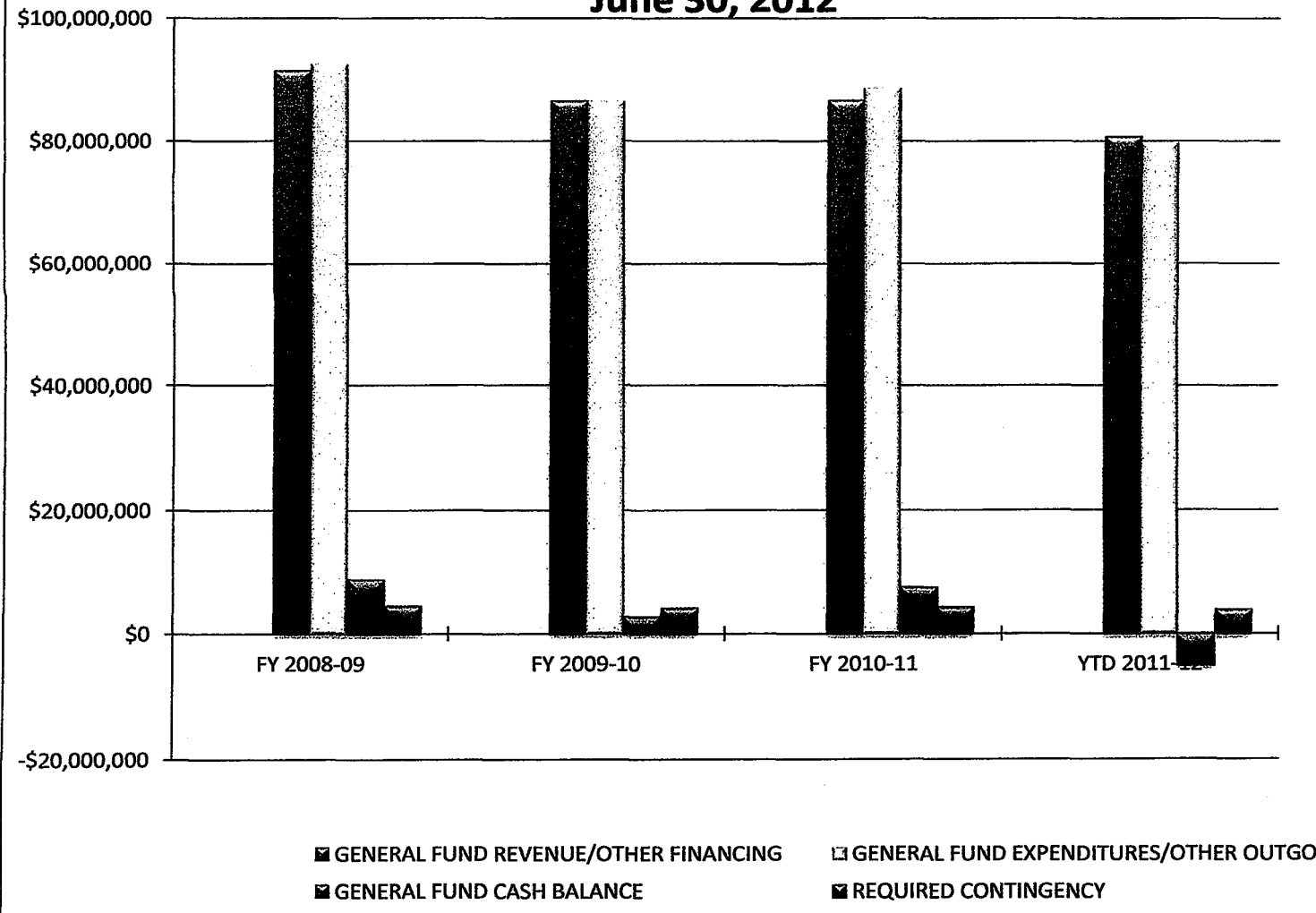
If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

The 2011-12 budget reductions of \$5,000,484 plus the mid-year cuts of \$3,592,000 (i.e., Tier 1 Trigger Cut, \$420,000; Tier 2 Trigger Cut; \$1,008,000; February Surprise, \$2,164,000) created a total revenue loss of \$8,592,484. Further exacerbating the challenges associated with this draconian one year revenue loss is a \$19,496,872 cash deferral that has been imposed on the college in 2011-12.

The State's ongoing structural deficit and the reliance or over-reliance on a November, 2012 tax initiative passing are creating large-scale challenges in college planning and operations. Many budget reductions have been already been implemented, but additional budget reductions that will be harmful to student success and the college's mission are on the horizon given the uncertain and ongoing budget circumstances. If the tax initiative fails the college's 2012-13 revenue will be reduced by an additional \$5,215,314.

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QUARTERLY FINANCIAL STATUS REPORT June 30, 2012



GENERAL FUND REVENUE/OTHER FINANCING
 GENERAL FUND EXPENDITURES/OTHER OUTGO
 GENERAL FUND CASH BALANCE
 REQUIRED CONTINGENCY

**FACULTY: TEMPORARY PART-TIME
2012 - 2013 ACADEMIC YEAR**

I. FACULTY HOURLY - BUSINESS ED/HUMANITIES/SOCIAL SCIENCES

Reemployed

<u>Name</u>		<u>Discipline</u>	<u>Salary</u>	
			<u>Placement</u>	<u>Rate</u>
Argueta	Hilda	Computerized Office Technology	B1	48.83
Del Los Rios	Katya	Economics	A3	54.60
Lawler-Sweeney	Tatiana	Women's Studies	A4	57.46
Paquette	Ronald	Business Administration	B1	48.83
Sandoval	Carlos	Psychology	B5	60.33
Singim	Patricia	Psychology	B1	48.83
Tahernia	Farshid	Economics	B5	60.33

New Hires

<u>Name</u>		<u>Discipline</u>	<u>Salary</u>	
			<u>Placement</u>	<u>Rate</u>
Diaz	Emma	Pharmacy Technician	A1	48.83
Elbiali	Abdel	Economics	A1	48.83
Garcia	Santiago	Anthropology	A1	48.83
Kevari	Jacob	Economics	A1	48.83
Lamar	Simon	Economics	A1	48.83
Laureano	Bobette	Business Administration	A1	48.83
Little	Lisa	Business Administration	A1	48.83
Lopez	Luis	Computerized Office Technology	A1	48.83
Schmidt	Stacey	Economics	A1	48.83

II. FACULTY HOURLY - COMMUNITY, INDUSTRY & TECHNOLOGY EDUCATION

New Hires

<u>Name</u>		<u>Assignment</u>	<u>Salary</u>	
			<u>Placement</u>	<u>Rate</u>
MacKay	Scott	Adult Education	A1	48.83

III. FACULTY HOURLY - FINE ARTS/COMMUNICATIONS

Reemployed

<u>Name</u>		<u>Discipline</u>	<u>Salary</u>	
			<u>Placement</u>	<u>Rate</u>
Foerch	Kenneth	Music	B2	51.71
Innouve	Fang-Fang	Music	B5	60.33
Miller	Janet	Theatre Arts	A4	57.46

New Hires

<u>Name</u>		<u>Discipline</u>	<u>Salary</u>	
			<u>Placement</u>	<u>Rate</u>
Bishop	Trevor	Theatre Arts	A1	48.83
Lock	Bradley	Theatre Arts	A1	48.83

IV. FACULTY HOURLY - HEALTH OCCUPATIONS**Reemployed**

<u>Name</u>		<u>Discipline</u>	<u>Salary</u>	
			<u>Placement</u>	<u>Rate</u>
Deere	Dana	Clinical Nursing	B1	48.83
Henry	Sandra	Clinical Nursing	B1	48.83

New Hires

<u>Name</u>		<u>Discipline</u>	<u>Salary</u>	
			<u>Placement</u>	<u>Rate</u>
Watanabe	Catherine	Clinical Nursing	A1	48.83
Battang	Genevieve	Clinical Nursing	A1	48.83
Velasco	Monique	Clinical Nursing	A1	48.83

V. FACULTY HOURLY - LIBERAL ARTS**Reemployed**

<u>Name</u>		<u>Discipline</u>	<u>Salary</u>	
			<u>Placement</u>	<u>Rate</u>
Acosta-Licea	Jennifer	Speech	B1	48.83
Cifuentes	Otto	Foreign Language	B1	48.83
Folayan	Elaine	English	B1	48.83
Glatfelter	Angela	Speech	B1	48.83
Harris	Jann	English	A2	51.71
Lehren	Dustin	English	B1	48.83
Simmons	Samantha	ESL	B1	48.83
Stanfield	Scott	English	A5	60.33
Stavast	John	English	B5	60.33
Trickett	Dawn	Speech	B1	48.83
Ugalde	Maria	Foreign Language	B1	48.83
Westaway	Christa	English	B1	48.83

New Hires

<u>Name</u>		<u>Discipline</u>	<u>Salary</u>	
			<u>Placement</u>	<u>Rate</u>
Havrilla	Lori	ESL	A1	48.83
Lewitski	Rhea	English	A1	48.83
Sevi	Kayleigh	English	A1	48.83
Taylor	Katrina	Speech Communications	A1	48.83
Vu	Emily	Speech Communications	A1	48.83

VI. FACULTY HOURLY - SCIENCE, ENGINEERING AND MATHEMATICS**Reemployed**

Chan	Jonathan	Mathematics	B1	48.83
Chung	Phoebe	Mathematics	B5	60.33
Nguidmjou	Emmanuel	Mathematics	B5	60.33

New Hires

<u>Name</u>		<u>Discipline</u>	<u>Salary</u>	
			<u>Placement</u>	<u>Rate</u>
Goode	Ryan	Earth Science	A1	48.83
Misje	Ashley	Earth Science	A1	48.83

VII. FACULTY HOURLY - TECHNOLOGY**Reemployed**

<u>Name</u>		<u>Discipline</u>	<u>Salary</u>	
			<u>Placement</u>	<u>Rate</u>
Castro	Willie	Automotive Collision Repair	B5	60.33
Chung	Lynn	Cosmetology	B1	48.83
Nunez	Johnny	Welding	A1	48.83
Stever	Eugene	Engineering Design Technology	A3	54.60
Wood	John	Woodworking	B5	60.33

New Hires

<u>Name</u>		<u>Discipline</u>	<u>Salary</u>	
			<u>Placement</u>	<u>Rate</u>
Arvizo	David	Welding	A1	48.83
Van	Holly	Architecture	A1	48.83
Villalon, Jr.	Ramiro	Architecture	A1	48.83

VIII. COUNSELOR HOURLY - STUDENT SERVICES**Reemployed**

			Salary	
<u>Name</u>		<u>Assignment</u>	<u>Placement</u>	<u>Rate</u>
Anang	Yuhaniz	Counseling	C2	43.10
Azolyan	Mariam	Counseling	C1	40.23
Bello	Francesca	Financial Aid	C1	40.23
Boudreau	Debbie	Counseling	C2	43.10
Chaney	Marcia	Financial Aid	C2	43.10
Davidson	Martha	Counseling	C2	43.10
Gaines	Ken	Financial Aid	C2	43.10
Guerrero-Cantor	Jamila	DSP&S	C2	43.10
Loera	Claudia	Counseling	C2	43.10
Lozano	Rene	Counseling	C2	43.10
Quiroz	Jamie	Financial Aid	C1	40.23
Toumajian	Mary Kay	Counseling	C2	43.10
Tovar	Yajayra	Financial Aid	C1	40.23
Vega	Mariam	Counseling	C2	43.10
Villalpando	Celia	Counseling	C2	43.10
Villalpando	Angelica	Financial Aid	C1	40.23
Wiggins	Lynell	Counseling	C2	43.10
Young	David	Career Services	C2	43.10

IX. FACULTY HOURLY - STUDENT SERVICES**Reemployed**

			Salary	
<u>Name</u>		<u>Assignment</u>	<u>Placement</u>	<u>Rate</u>
Vega	Maria	Counseling	B3	54.60
DiGiovanni	Sybil	Student Success	B4	57.46
McCance	Ian	Student Success	B5	60.33
Salazar	Felipe	EOPS	A1	48.83

**EMPLOYMENT OF CLASSIFIED, SHORT-TERM, SUBSTITUTE,
AND/OR STUDENT HOURLY PERSONNEL**

I. Classified Employment

Automotive Laboratory Technician (Part-Time) Grade 32, Step 1, (\$20.19 per hour) effective September 6, 2012: Richard Aros (Technology)

II. Short-term hourly employment (as needed), variable hours per day and days per week, for a period not to exceed June 30, 2012, or 175 total workdays, whichever occurs first

<u>Name</u>	<u>Title</u>	<u>Rate</u>	<u>Effective</u>
Martinez, Eleanor	Interpreter Level V	\$39.50	02/01/12

III. Short-term hourly employment (as needed), variable hours per day and days per week, for a period not to exceed June 30, 2013, or 175 total workdays, whichever occurs first

<u>Name</u>	<u>Title</u>	<u>Rate</u>	<u>Effective</u>
Batson, Kimberly	Aide-General (Laboratory)	\$8.00/hr (1)	08/01/12
Castro, David	Aide-General (Laboratory)	\$8.00/hr (1)	08/01/12
Mathews, Ashaka	Aide-General (Laboratory)	\$8.00/hr (1)	08/01/12
Perez, John	Aide-General (Laboratory)	\$8.00/hr (3)	07/01/12
Troncoso, Marlene	Aide-General (Laboratory)	\$8.00/hr (1)	07/01/12
Valenzuela, Juan	Aide-General (Laboratory)	\$8.00/hr (1)	08/01/12
Acuna, Daniel**	Aide-General (Traffic Control Officer)	\$8.00/hr (1)	07/01/12
Amezcuca, Denise**	Aide-General (Traffic Control Officer)	\$8.00/hr (1)	07/01/12
Gonzalez, Claudia**	Aide-General (Traffic Control Officer)	\$8.00/hr (1)	07/01/12
Jones, Nikoshee**	Aide-General (Traffic Control Officer)	\$8.00/hr (1)	07/01/12
Nunez, Lisa**	Aide-General (Traffic Control Officer)	\$8.00/hr (1)	07/01/12
Taylor, Michael**	Aide-General (Traffic Control Officer)	\$8.00/hr (1)	07/01/12
Hernandez, Luis Renee*	Aide-Special (Special Education)	\$8.00/hr (1)	07/01/12
Davenport, Trevor*	Aide-Special (Tutor)	\$8.00/hr (1)	07/01/12
Verduzco, Juan	Aide-Special (Tutor)	\$8.00/hr (3)	07/01/12

* Categorically Funded
** Specially Funded

Aquino, Gilardo*	Clerk	\$8.64/hr	07/01/12
Cortez, Janet Montiel,*	Clerk	\$8.64/hr	07/01/12
Powers, Patricia	Clerk	\$8.64/hr	07/01/12
Gotoy, Nichole	Typist Clerk	\$8.64/hr	07/02/12
Quintero, Denise*	Typist Clerk	\$8.64/hr	07/01/12
Rodriguez, Celena	Typist Clerk	\$8.64/hr	07/02/12
Caguioa, Abner	Aide-Special (Outreach Worker)	\$9.56/hr (2)	07/01/12
Rios, Giovanni	Student Activities Clerk	\$9.56/hr	07/01/12
Brown, Malinda	Instructional Aide I	\$9.56/hr (1)	08/20/12
Bengston, Erica	Instructional Aide I	\$9.56/hr (1)	07/01/12
Crisologo, Sollyn	Instructional Aide I	\$9.56/hr(1)	07/01/12
Davenport, Trevor*	Instructional Aide I	\$9.56/hr (1)	07/01/12
Gutierrez, Anna*	Instructional Aide I	\$9.56/hr (1)	07/01/12
Hernandez, Delone*	Instructional Aide I	\$10.51/hr (3)	07/01/12
Hernandez, Ricardo	Instructional Aide I	\$10.51/hr (3)	08/20/12
Lav, Billy*	Instructional Aide I	\$9.56/hr (1)	07/23/01
Lua, Fernando*	Instructional Aide I	\$9.56/hr (1)	07/01/12
Rives, Boheri*	Instructional Aide I	\$9.56/hr (1)	07/01/12
Salazar, Fabiolal	Instructional Aide I	\$9.56/hr (1)	07/01/12
Taylor, Jessica*	Instructional Aide I	\$10.51/hr (3)	07/01/12
Verduzco, Juan	Instructional Aide I	\$9.56/hr (1)	07/01/12
Vergara, Raymundo	Instructional Aide I	\$10.51/hr (3)	07/01/12
Aquino, Gilardo*	Intermediate Clerk	\$9.56/hr	07/01/12
Cortez-Montiel, Jannet*	Intermediate Clerk	\$9.56/hr	07/01/12
Hendrickson, Sharone*	Intermediate Clerk	\$9.56/hr	07/01/12
Lopez, Miguelliza*	Intermediate Clerk	\$9.56/hr	07/01/12
Montoya, Maria Francisca	Intermediate Clerk	\$9.56/hr	07/01/12
Moreno, Laura*	Intermediate Clerk	\$9.56/hr	07/01/12
Ramirez, Jasmine*	Intermediate Clerk	\$9.56/hr	07/25/12

* Categorically Funded

** Specially Funded

Sigala-Gallardo, Gabriela*	Intermediate Clerk	\$9.56/hr	07/25/12
Herrera, Mayra**	Intermediate Typist Clerk	\$9.56/hr	07/01/12
Gomez Jr., John Dominic	Custodian	\$9.76/hr	07/01/12
Henning, Andy	Custodian	\$9.76/hr	07/01/12
Hernandez, Zoriada	Custodian	\$9.76/hr	07/01/12
Santos, Jose Martins	Custodian	\$9.76/hr	07/01/12
Sanchez, Melissa	Program Assistant I	\$9.99/hr	08/24/12
Watson, Kathleen**	Community Outreach Worker	\$9.99/hr	07/01/12
Anatalio, Josh**	Aquatics Specialist	\$10.11/hr	07/01/12
Cortez, Anthony**	Aquatics Specialist	\$10.11/hr	07/01/12
Grissom, Kellin**	Aquatics Specialist	\$10.11/hr	07/01/12
Guevarra, Robert**	Aquatics Specialist	\$10.11/hr	07/01/12
Hackworth, Jared**	Aquatics Specialist	\$10.11/hr	07/01/12
Ibarra, Celeste**	Aquatics Specialist	\$10.11/hr	07/01/12
Joson, Joseph	Aquatics Specialist	\$10.11/hr	07/01/12
Lua, Fernando**	Aquatics Specialist	\$10.11/hr	07/01/12
Mange, Chelsea**	Aquatics Specialist	\$10.11/hr	07/01/12
Menodza, Matt	Aquatics Specialist	\$10.11/hr	07/01/12
Najera, Lydieth**	Aquatics Specialist	\$10.11/hr	07/01/12
Robles, Scott**	Aquatics Specialist	\$10.11/hr	07/01/12
Jimenez, Stephanie**	Campus Security Officer	\$10.53/hr	07/01/12
Valle, Jonathan**	Campus Security Officer	\$10.53/hr	07/01/12
Hall, Dannia	Aide-Special (Registration Account Clerk)	\$10.77/hr	07/01/12
Martinez, Jeanette	Program Assistant II	\$11.34/hr	07/01/12
Barrientez, Enrique	Secretary	\$11.34/hr	08/20/12

Ortiz, Karen	Secretary	\$11.34/hr	08/20/12
Pesina, Juan	Secretary	\$11.34/hr	08/20/12
Sotelo, Stephanie*	Secretary	\$11.34/hr	07/01/12
Zepeda, Maria	Secretary	\$11.34/hr	08/13/12
Anatalio, Josh**	Sports Specialist	\$11.77/hr	07/01/12
Lua, Fernando**	Sports Specialist	\$11.77/hr	07/01/12
Mendoza, Matthew**	Sports Specialist	\$11.77/hr	07/01/12
Schwarzenbach, Brad**	Sports Specialist	\$11.77/hr	08/03/12
Garcia, David*	Document Services Coordinator	\$11.88/hr	07/01/12
Try, Kim Beau	Science Laboratory Technician – Biology	\$11.88/hr	07/01/12
Boudreau, Andrew	Instructional Aide II	\$13.45/hr (2)	07/01/12
Caguioa, Abner	Instructional Aide II	\$13.45/hr (2)	07/01/12
Carter, Lashonda	Instructional Aide II	\$12.81/hr (1)	07/01/12
Echeverria, Diana*	Instructional Aide II	\$12.81/hr (1)	07/01/12
Estrella, Nery	Instructional Aide II	\$12.81/hr (1)	07/01/12
Farol, Ronald	Instructional Aide II	\$12.81/hr (1)	07/01/12
Gooklink, James	Instructional Aide II	\$14.13/hr (3)	07/01/12
Johnson, Charee	Instructional Aide II	\$13.45/hr (2)	07/01/12
Kilis, Jeannette	Instructional Aide II	\$12.81/hr (1)	07/01/12
Krause, Peter	Instructional Aide II	\$14.13/hr (3)	07/01/12
Leslie, Eugene	Instructional Aide II	\$12.81/hr (1)	07/01/12
Lopez, Sandra*	Instructional Aide II	\$14.13/hr (3)	07/01/12
Millard, Samuel	Instructional Aide II	\$12.81/hr (1)	07/01/12
Nance, Michael*	Instructional Aide II	\$14.13/hr (3)	07/01/12
Ramirez, Hector	Instructional Aide II	\$14.13/hr (3)	07/01/12
Ramirez, Moses	Instructional Aide II	\$13.45/hr (2)	07/01/12
Sakurai, Lester	Instructional Aide II	\$13.45/hr (2)	07/01/12
Sok, Sothy	Instructional Aide II	\$13.45/hr (2)	07/01/12
Solorio, Wendy	Instructional Aide II	\$12.81/hr (1)	07/01/12
Stephens, Brianna	Instructional Aide II	\$13.45/hr (2)	07/01/12

* Categorically Funded

** Specially Funded

Tateri, Jon-Erik	Instructional Aide II	\$12.81/hr (1)	07/01/12
Vega, Vanessa	Instructional Aide II	\$13.45/hr (2)	07/01/12
Leyva, Crystina**	Recreational Activity Specialist	\$13.65/hr	07/01/12
Pena, Johanna**	Recreational Activity Specialist	\$13.65/hr	07/01/12
Kristinat, Katrina	Development Assistant	\$13.79/hr	07/01/12
Tolen, Jeffrey	Equipment Mechanic	\$13.79/hr	07/01/12
Martinez, Alan*	Student Affairs Assistant	\$13.79/hr	07/01/12
Heredia, Tony**	Continuing Ed. Specialist/Recreation	\$16.84/hr	07/01/12
Lorscheider, Matthew**	Continuing Ed. Specialist/Recreation	\$16.84/hr	07/01/12
Choi, Ji Hye	Continuing Ed. Specialist (Arts & Crafts)	\$22.45/hr	08/01/12
Cole, John	Continuing Ed. Specialist (Arts & Crafts)	\$22.45/hr	08/01/12
Freeland, Rebekah	Continuing Ed. Specialist (Arts & Crafts)	\$22.45/hr	08/01/12
Hilyard, Noe	Continuing Ed. Specialist (Arts & Crafts)	\$22.45/hr	08/01/12
Shin, Yoon Young	Continuing Ed. Specialist (Arts & Crafts)	\$22.45/hr	08/01/12
Slager, Robert**	Cont. Ed. Specialist (Cultural Arts)	\$28.07/hr	07/01/12
Auer, Christina*	Community Education Specialist	\$29.15/hr	07/01/12
Grafton, Cindy**	Community Education Specialist	\$29.15/hr	07/01/12
Guzman, Julio*	Community Education Specialist	\$29.15/hr	07/01/12
Love-Queen, Cheryl*	Community Education Specialist	\$29.15/hr	07/01/12
Mosqueda, Chavonne	Community Education Specialist	\$29.15/hr	08/13/12
Perez, Carlos*	Community Education Specialist	\$29.15/hr	07/01/12
Romero, Gustavo*	Community Education Specialist	\$29.15/hr	08/01/12
Williams, Shereal*	Community Education Specialist	\$29.15/hr	07/01/12
Yune, Joseph	Community Education Specialist	\$29.15/hr	07/01/12
Kam, Edward	Aide-Special (Interpreter IV)	\$33.50/hr	07/01/12

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** Specially Funded

Partida, Gilbert	Aide-Special (Interpreter IV)	\$33.50/hr	07/01/12
Chavez, Selma	Aide-Special (Interpreter V)	\$39.50/hr	07/01/12
Martinez, Eleanor	Aide-Special (Interpreter V)	\$39.50/hr	07/01/12
Ortiz, Margarita	Aide-Special (Interpreter V)	\$39.50/hr	07/01/12
Sias, Jelene	Aide-Special (Interpreter V)	\$39.50/hr	07/01/12
Tanner, Desiree	Aide-Special (Interpreter V)	\$39.50/hr	07/01/12
Narvaez, Arlene	Interpreter Certified	\$39.50/hr	08/20/12
Droney, Douglas	Senior Applications Analyst	\$49.15/hr	07/01/12
Anaya, Jose**	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	08/20/12
Barlow, Christopher*	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	08/20/12
Barnes, James**	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	07/01/12
Baron, Tony**	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	08/20/12
Goldman, Steven**	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	07/01/12
Havrilla, Lori**	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	07/01/12
Medina, Michael**	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	07/01/12
Moreland, Eddie**	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	07/01/12
Pacheco, Rupert**	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	07/01/12
Rudd, James**	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	07/01/12
Spradlin, Nancy**	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	07/01/12
Stewart, Raquishela**	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	08/20/12
Supple, Martin*	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	07/01/12
Tait, Mark**	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	07/01/12
Taylor, Kevin*	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	07/01/12
Call, Mary Ellen	Cont. Ed. Specialist (Health Occ.)	\$50.52/hr	8/20/12
Garriott, Don*	Cont. Ed. Specialist (Health Occ.)	\$50.52/hr	08/06/12
Ng, Hazel**	Cont. Ed. Specialist (Health Occ.)	\$50.52/hr	07/01/12
Spradlin, Nancy**	Cont. Ed. Specialist (Health Occ.)	\$50.52/hr	07/01/12
Castellanos, Ebenezer**	Project Specialist (Technical) Level I	\$75.00/hr	07/01/12

* Categorically Funded

** Specially Funded

Fitzgerald, Barrett*

Project Specialist (Technical) Level I

\$75.00/hr

07/01/12

Garza, Javier**

Project Specialist (Technical) Level I

\$75.00/hr

07/01/12

* Categorically Funded

** Specially Funded

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: Dr. Mary Anne Gularte, Vice President of Human Resources/Assistant Superintendent *MA*
PREPARED BY: Dr. Adriana Flores-Church, Director of Human Resources/Risk Management *AF*
DATE: September 5, 2012
SUBJECT: **Consideration of Approval of New Classified Manager Job Classification Director of Student Program Services**

RECOMMENDATION

It is recommended that the Board of Trustees approve the establishment of the management job classification and position of Director of Student Program Services (Grade 32, \$7,579 - \$9,533 per month).

OVERVIEW

The need exists to establish a new management job classification and position of Director of Student Program Services.


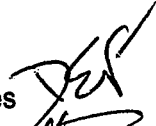
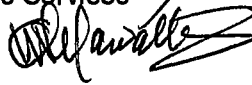
ANALYSIS

The District has determined that there is a need to consolidate the CalWORKs Services with the Admissions, Records and Services Division. The establishment of Director of Student Program Services is necessary to incorporate the functions of CalWORKs and other services offered by Admissions, Records, and Services. The position will report to the Dean of Admissions, Records, and Services. The position duties include management of Student Services programs, such as CalWORKs and services provided to the limited size of the International Student population. The current job classification of Director of CalWORKs Services, Grade 32, will be eliminated and replaced by the new job classification of Director of Student Program Services, Grade 32.

FINANCIAL IMPLICATIONS

Funding to be proportionate to the workload from applicable categorical and division budgets.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent 
REVIEWED BY: Mr. David El Fattal, Vice President of Business Services 
PREPARED BY: Noorali Delawalla, Director of Fiscal Services 
DATE: September 5, 2012
SUBJECT: **Consideration of Approval of the Adopted Budget for the 2012-13 Fiscal Year**

RECOMMENDATION

It is recommended that the Board of Trustees approve the proposed Adopted Budget for the 2012-13 Fiscal Year.

OVERVIEW

The College is required to have its 2012-13 annual budget adopted by the Board of Trustees and submitted to the Chancellor's Office by September 15 and to the Los Angeles County Office of Education after adoption.

This budget provides a snapshot-in-time view of the District's projected revenues and expenditures. These financial projections are based upon the best and most current information available from both internal and external sources including the Chancellor's Office Budget Workshop that was held on July 31, 2012. Budget revisions are regularly presented to the Board of Trustees throughout the year as new information becomes available.

ANALYSIS

GENERAL FUND – UNRESTRICTED (FUND 01.0)

This proposed adopted budget utilizes the latest information regarding State funding from the Budget Workshop. It includes a \$5,215,314 reduction of revenues with a corresponding workload reduction of 1,146.36 FTES. At this time, the State funding for 2012-13 projects a \$30,839,428 revenue deferral through June 30, 2013, which is 48.60% of our State Apportionment and 40.42% of all projected Unrestricted General Fund revenues.

GENERAL FUND – RESTRICTED CATEGORICAL (FUND 01.3)

Budget in Restricted Categorical Fund is based on 2011-12 funding.

FINANCIAL IMPLICATIONS

As presented.

CERRITOS COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
SEPTEMBER 19, 2012

- I. CALL TO ORDER The meeting was called to order at 6:00 p.m. by Mr. Bob Arthur, Board President. Those present were Mr. Bob Arthur, Dr. Tina Cho, Dr. Ted Edmiston, Dr. Bob Hughlett, Mr. Tom Jackson, Dr. Shin Liu, Ms. Jean McHatton, and Mr. Jason Macias, Student Trustee. Others present were the President/Superintendent, Vice President of Academic Affairs, Vice President of Business Services, Vice President of Student Services, Vice President of Human Resources, Faculty Senate President and the CSEA President.
- II. PLEDGE OF ALLEGIANCE The flag salute was led by Mr. Macias.
- III. APPROVAL OF MINUTES A. It was moved by Ms. McHatton and seconded by Dr. Edmiston to approve the minutes of the regular meeting of September 5, 2012. The vote for approval was unanimous (student advisory vote: aye).
- IV. INSTITUTIONAL PRESENTATIONS A. Dr. Lacy presented Sharon Plump with the Outstanding Classified Employee Award for the month of August 2012.
- V. PUBLIC PRESENTATIONS There were no public presentations.
- VI. CONSENT AGENDA It was moved by Dr. Hughlett and seconded by Ms. McHatton to approve the consent agenda. The vote for approval and/or ratification of the following items was unanimous (student advisory vote: aye):
- A. Stipends for Faculty Working on Success Center Workshops and Directed Learning Activities and Facilitating the Teaching and Learning Modules for the Center for Teaching Excellence for Fall 2012, as attached.
- B. Perkins/VTEA Grant Honorarium, as attached.
- C. Contracts:
Consultant
AMENDMENT
1. Hall & Foreman, Inc.
Topography and SWPPP Services
Physical Plant & Construction Services
To continue to provide topography services and contractor compliance with the State Storm Water Pollution Prevention Plan requirements for the Measure CC campus construction projects. The amendment extends the time period to August 31, 2014. The cost is based on hourly rates plus reimbursements; funding is from the GO Bond.
- Services
AMENDMENT
2. California Department of Education
California State Preschool Program
Health Occupations
To increase the amount reimbursable by an additional \$30,504 above the \$273,456 that was approved on July 18, 2012. The amendment will also increase the minimum Child Days of Enrollment from 7,954.0 to 8,841.2. The district will receive \$34.38 per child per day of full-time enrollment with a maximum reimbursable amount of \$303,960.

- D. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2012-2013 Academic Year, as attached.
- E. Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.
- F. Revise Unpaid Leave of Absence, as follows:

Alfred Rodriguez, Custodian (Facilities Department), revised return date from October 21, 2012 to September 10, 2012

VII. ADMINISTRATIVE MATTERS

- A. The Board book contained Coordinating Committee Minutes for August 27, 2012.
- B. It was moved by Dr. Hughlett and seconded by Dr. Edmiston to Reschedule the Regular Meeting of Wednesday, October 3 to Wednesday, October 10 at 6:00 p.m. in the Cheryl A. Epple Board Room. The vote for approval was unanimous (student advisory vote: aye).
- C. It was moved by Dr. Hughlett and seconded by Ms. McHatton to approve Naming Opportunities for Facilities through the Cerritos College Foundation, as attached. Steve Richardson, Executive Director of Foundation & Community Advancement, provided an overview of the brochure. He emphasized that Administrative Procedure 2900 – Naming of Facilities will remain in effect. The vote for approval was unanimous (student advisory vote: aye).

VIII. REPORTS

- A. Board of Trustees
 Mr. Arthur indicated that he saw the article in Talon Marks regarding vandalism on campus and added that it is very upsetting. He proposed that consideration be given to establishing a reward to locate and prosecute the vandals. Mr. Arthur also proposed that the college invite candidates running for local state representative offices to see the positive impact the college has on the community and the negative impact of budget cuts.

 Dr. Hughlett complimented Michael Pierini and the Culinary Arts department on the "Tour of Spain" event.

 Mr. Jackson expressed his appreciation toward Cheryl Thury for her assistance in updating the CCRF website. He stated that he has enjoyed attending many athletic events so far this year. He concluded by stating that the Veterans Resource Center is doing a lot for our student veterans and there is a lot more to be done. He encouraged everyone to provide support. He concluded by thanking the CCFF and ASCC for organizing a campus forum for the Board candidates.

 Dr. Liu stating that representatives from Mandarin station Channel 18 will be coming to visit the Culinary Arts program and "Tour of Spain" event.

 Ms. McHatton also acknowledged Nancy Montgomery and the VRC for working hard to support veterans. She also stated that the recent art gallery opening was an excellent display of many art mediums.

Mr. Macias thanked those in attendance at the Board candidate forums. He indicated that 30 senators were appointed today and they heard a presentation by Mr. El Fattal on Measure G.

B. Faculty and Staff Leadership

Mr. Chester stated that there was a large turnout at the Board candidate forums and added that they have been professional and great. He added that Ms. Plump is a great employee who is deserving of the Employee of the Month award.

Ms. Laughon stated that Ms. Plump is an excellent choice for Employee of the Month. She also stated that CSEA leadership met with Dr. Gularte and staff and they are very pleased with her professionalism.

C. President/Superintendent and Vice Presidents

Dr. Schilling stated that the "Tour of Spain" event was very impressive. She stated that it is remarkable that everyone has gotten to know Ms. Plump in a relatively short amount of time and added that she is a special person. She concluded by stating that the college was asked by the Chancellor's Office to participate in another Gates Grant for Massive Open Online Courses (MOOCs) in developmental education courses.

Mr. El Fattal stated that there will be a campus budget forum on Tuesday, September 25 at 11:00 a.m. He also congratulated Ms. Plump and added that she particularly exemplifies how classified employees serve a very important role on campus.

Dr. Johnson thanked Amna Jara, Amber Major and student volunteers for their efforts in hosting a pre-game reception on September 15. He also attended a LINC luncheon on September 18 where speakers discussed independent living and other services available to them.

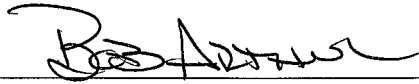
Dr. Gularte stated that she has been focused on updating policies and procedures. She has enjoyed meeting with shared governance groups and stated that the unions have been open and collegial.

Dr. Lacy indicated that she was the keynote speaker at the Cerritos Chamber "State of Education" luncheon and added that it was a good event. She stated that her presentation provided statistics about where the college is and where we want to be. She acknowledged Felipe Grimaldo and Barry Yousling, who were the first to approach her and talk about what the college can do to provide support for veterans. She stated that the LINC luncheon was a great event and added that the program has 151 students who are considered at risk. She concluded by acknowledging Dr. Bob Livingston. He stated that the supermarket management program, which began in 1971, has grown considerably. He stated that the program has industry-endorsed curriculum and recently learned that a consortium of colleges will receive \$12 million in support of the program. Cerritos College will receive over \$2 million in the next four years. Mr. Jackson stated that he is proud to have been a part of that program.

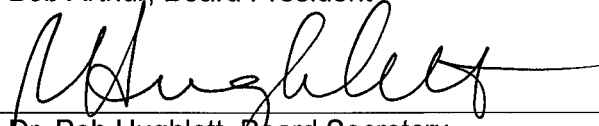
IX. CLOSED SESSION

The Board adjourned to closed session at 6:45 p.m.

- X. RECONVENE The Board reconvened at 7:18 p.m.
- XI. ADJOURNMENT The Board adjourned at 7:18 p.m.
- XII. NEXT REGULAR MEETING The next regular meeting of the Board of Trustees is scheduled for Wednesday, October 10, 2012 at 6:00 p.m.



Bob Arthur, Board President



Dr. Bob Hughlett, Board Secretary

CERRITOS COLLEGE

TO: Board of Trustees

FROM: Dr. Linda L. Lacy, President/Superintendent *LL*

REVIEWED BY: Dr. Bryan Reece, Dean, Academic Success and Institutional Effectiveness *Reece*

PREPARED BY: Dr. Francie Quaas-Berryman, Success Center and Developmental Education Coordinator *FQB*

DATE: September 19, 2012

SUBJECT: **Consideration of Approval of Stipends for Faculty Working on Success Center Workshops and Directed Learning Activities and Facilitating the Teaching and Learning Modules for the Center for Teaching Excellence for Fall 2012**

RECOMMENDATION

It is recommended that the Board of Trustees approve of stipends for faculty working on Success Center Workshops and Directed Learning Activities and facilitating the Teaching and Learning Modules for the Center for Teaching Excellence for Fall 2012.

OVERVIEW

The College Committee on Developmental Education has sponsored several projects that support the Five-year plan developed in response to the California Basic Skills Initiative.

ANALYSIS




During the Fall 2012 semester, faculty will develop and facilitate workshops and develop Directed Learning Activities for the Success Center. Faculty will also facilitate the Teaching and Learning modules for the Center for Teaching Excellence.

FINANCIAL IMPLICATIONS

No general funds will be used for these stipends. Basic Skills Initiative funds will be utilized for this expenditure. Upon completion of the work, the following faculty will be eligible for stipends not to exceed the amounts listed:

Moyer, Sarah	\$500	Serwin, Lynn	\$1500
Palumbo, Linda	\$1000	Fagundes, Michelle	\$1500
Herrera, Veronica	\$1000	Belroy, Barbara	\$1500
Cagnolatti, Damon	\$1000	Lovejoy, Niki	\$2000
Lykissas, Alexi	\$1000	Cole, Erin	\$2000
Fischer, Anna	\$1000	Klein, Ben	\$2000
Sugihara-Cheetham, Joann	\$1000	Tashima, John	\$2000
Simmons, Samantha	\$1000	Flores-Salcido, Dahlia	\$2000
Lopez, Monica	\$1000	Spradlin, Nancy	\$2000
Grigorieff, Annette	\$1000		

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent  
REVIEWED BY: Dr. JoAnna Schilling, Vice President of Academic Affairs
PREPARED BY: Carl Bengston, Dean of Library, Special Projects and Services 
DATE: September 19, 2012
SUBJECT: **Consideration of Approval of Perkins/VTEA Grant Honorarium**

RECOMMENDATION

It is recommended that the Board of Trustees approve honorariums for the guest speaker(s) listed below.

OVERVIEW

Under the Carl D. Perkins Vocational and Technical Act of 2006, Perkins funds (VTEA) will be utilized to develop new occupational classes and programs in order to improve and promote vocational and technical educational programs, services, and activities.

ANALYSIS

As part of the effort to improve the Culinary Arts program, the Health Occupations Division has been awarded funding from the Perkins (VTEA) program to hold a series of workshops conducted by industry experts during the 2012-2013 academic year. These individuals represent all aspects of the industry and include prominent members of the industry. Some of the workshops will be held at the college and some at studio sites. These will be scheduled on an "as needed" basis.

Ray Duey
Chef Ray Presents
Carving
\$500 per 6 hr workshop

FINANCIAL IMPLICATIONS

Perkins (VTEA) funds will be utilized for this expenditure. No district general funds will be used.

**FACULTY: TEMPORARY PART-TIME
2012 - 2013 ACADEMIC YEAR**

I. FACULTY HOURLY - FINE ARTS/COMMUNICATIONS

Reemployed

<u>Name</u>		<u>Discipline</u>	Salary <u>Placement</u>	<u>Rate</u>
Marzluf	Jonathan	Music	A1	48.83

II. FACULTY HOURLY - LIBERAL ARTS

Reemployed

<u>Name</u>		<u>Discipline</u>	Salary <u>Placement</u>	<u>Rate</u>
Lenton	Amanda	English	B1	48.83
Moyer	Sarah	ESL	B5	60.33
Rodriguez	Philip	English	B5	60.33
Walsh	Wendy	English	B5	60.33

III. FACULTY HOURLY - HEALTH, PHYSICAL EDUCATION, DANCE & ATHLETICS

Reemployed

<u>Name</u>		<u>Discipline</u>	Salary <u>Placement</u>	<u>Rate</u>
Brokenbough	Geraldine	Athletics	A5	60.33
Gould	Eric	Athletics	A5	60.33
Kim	Alvin	Athletics	B5	60.33
Marquez	Octavio	Athletics	A2	51.71
McWhinney	Martin	Athletics	B5	60.33
Myer	Glen	Athletics	B5	60.33
Ortiz	Tito	Athletics	B5	60.33
Ramos	Dolores	Athletics	B2	51.71
Schulist	Mark	Athletics	B5	60.33

IV. FACULTY HOURLY - SCIENCE, ENGINEERING, AND MATHEMATICS

Reemployed

Moussa	Nazem	Physics	B5	60.33
Walther	Robert	Biological Sciences	B5	60.33

V. FACULTY HOURLY - TECHNOLOGY

Reemployed

			Salary	
<u>Name</u>		<u>Discipline</u>	<u>Placement</u>	<u>Rate</u>
Gonzales	David	Engineering Design Technology	B1	48.83
Gonzales	Michon	Cosmetology	B1	48.83
Jamka	Alan	Engineering Design Technology	B1	48.83
Jones	Michael	Woodworking	B5	60.33
Long	Judith	Cosmetology	B1	48.83
Munroe	Carol	Cosmetology	A2	51.71
Roman	Cynthia	Cosmetology	B1	48.83
Salazar	Yvonne	Cosmetology	B1	48.83
Spaziano	Michael	Plastics	A1	48.83

VI. COUNSELOR HOURLY - STUDENT SERVICES

Reemployed

			Salary	
<u>Name</u>		<u>Assignment</u>	<u>Placement</u>	<u>Rate</u>
Garcia	Eric	Veterans Affairs	C1	40.23
Mucciario	Aimee	International Students	C1	40.23

PERSONNEL
VI.E

**EMPLOYMENT OF CLASSIFIED, SHORT-TERM, SUBSTITUTE,
AND/OR STUDENT HOURLY PERSONNEL**

I. Short-term hourly employment (as needed), variable hours per day and days per week, for a period not to exceed June 30, 2013, or 175 total workdays, whichever occurs first

<u>Name</u>	<u>Title</u>	<u>Rate</u>	<u>Effective</u>
Valenzuela, Hether*	Aide-General (Clerical)	\$8.00/hr (2)	07/01/12
Castellanos, Matthew	Aide-General (Laboratory)	\$8.00/hr (2)	08/01/12
Okpara, Chidi	Aide-General (Laboratory)	\$8.00/hr (1)	08/20/12
Becerra, Juana**	Aide-General (Traffic Control Officer)	\$8.00/hr (3)	07/01/12
Garza, Anita**	Aide-General (Traffic Control Officer)	\$8.00/hr (3)	07/01/12
Lagunas, Edwin**	Aide-General (Traffic Control Officer)	\$8.00/hr (2)	07/01/12
Lewis, Phillisha**	Aide-General (Traffic Control Officer)	\$8.00/hr (1)	07/01/12
Mattison, Jasmine**	Aide-General (Traffic Control Officer)	\$8.00/hr (2)	07/01/12
Montelibano, Joanna**	Aide-General (Traffic Control Officer)	\$8.00/hr (2)	07/01/12
Montgomery, Candace**	Aide-General (Traffic Control Officer)	\$8.00/hr (3)	07/01/12
Munday, Ariel**	Aide-General (Traffic Control Officer)	\$8.00/hr (1)	07/01/12
Neal, Kirstin**	Aide-General (Traffic Control Officer)	\$8.00/hr (3)	07/01/12
Nwakanma, Benjamin**	Aide-General (Traffic Control Officer)	\$8.00/hr (2)	07/01/12
Pavelski, Charles**	Aide-General (Traffic Control Officer)	\$8.00/hr (3)	07/01/12
Strawn, Kristen**	Aide-General (Traffic Control Officer)	\$8.00/hr (3)	07/01/12
Walle, Andres**	Aide-General (Traffic Control Officer)	\$8.00/hr (3)	07/01/12
Wilcox, Brandon**	Aide-General (Traffic Control Officer)	\$8.00/hr (3)	07/01/12
Penaloza, Melissa*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Hernandez, Vivian*	Aide-Special (Special Education)	\$8.00/hr (1)	08/20/12
Moreno, Izta*	Aide-Special (Special Education)	\$8.00/hr (1)	08/20/12
Aguilar, Iris*	Aide-Special (Tutor)	\$8.00/hr (2)	08/20/12
Dong, Huong	Aide-Special (Tutor)	\$8.00/hr (2)	07/01/12

* Categorically Funded

** Specially Funded

Quick, Kay	Clerk	\$8.64/hr	07/01/12
Reyes, Dolores	Clerk	\$8.64/hr	07/01/12
Ross, Rosina	Clerk	\$8.64/hr	07/01/12
Walczak, Elizabeth	Clerk	\$8.64/hr	07/01/12
An, Joseph	Instructional Aide I	\$9.56/hr (1)	08/20/12
Arenivar, Alannah*	Instructional Aide I	\$9.56/hr (1)	07/01/12
Figueroa, Kenia*	Instructional Aide I	\$9.56/hr (1)	08/20/12
Flores-Barragon, Luis	Instructional Aide I	\$10.51/hr (3)	08/01/12
Gomez-Moctezuma, Karla*	Instructional Aide I	\$9.56/hr (1)	07/01/12
Javier, Anna	Instructional Aide I	\$10.51/hr (3)	08/01/12
Joson, Joseph	Instructional Aide I	\$10.51/hr (3)	08/20/12
Mahmood, Zanjbeel	Instructional Aide I	\$9.99/hr (2)	08/27/12
Nino De Rivera, Michelle*	Instructional Aide I	\$9.56/hr (1)	08/25/12
Plasencia, Diana*	Instructional Aide I	\$9.56/hr (1)	07/01/12
Rivera, Edwin	Instructional Aide I	\$9.56/hr (1)	07/01/12
Sultana, Afifa*	Instructional Aide I	\$9.56/hr (1)	08/20/12
Ayala, Yapheh*	Intermediate Clerk	\$9.56/hr	07/01/12
Hunt, Anabella*	Intermediate Clerk	\$9.56/hr	07/01/12
Walta, Vanessa*	Intermediate Clerk	\$9.56/hr	08/25/12
Ross, Rosina	Student Activities Clerk	\$9.56/hr	07/01/12
Estrada, Martha	Custodian	\$9.76/hr	07/01/12
Gasca, Arturo	Custodian	\$9.76/hr	07/01/12
Gasca, Arturo	Gardener/Groundskeeper	\$9.99/hr	07/01/12
Caguioa, Abner*	Program Assistant I	\$9.99/hr	08/25/12
Daniels, Keirayshawn	Program Assistant I	\$9.99/hr	07/01/12
Perez, Amanda*	Senior Clerk	\$9.99/hr	08/29/12

Castillo, Brandon**	Aquatics Specialist	\$10.11/hr	07/01/12
Mendoza, Matthew	Aquatics Specialist	\$10.11/hr	08/20/12
Soneriu, Christine*	Program Assistant II	\$11.34/hr	08/25/12
Salazar, Deanna*	Student Affairs Technician	\$11.60/hr	08/25/12
Adnan, Hajra	Instructional Aide II	\$12.81/hr (1)	08/01/12
DeVillar, Joseph	Instructional Aide II	\$12.81/hr (1)	08/01/12
Gonzalez, Anthony	Instructional Aide II	\$12.81/hr (1)	08/01/12
Hernandez, Benjamin	Instructional Aide II	\$14.13/hr (3)	07/01/12
Hinton, Hannah	Instructional Aide II	\$12.81/hr (1)	08/01/12
Mahmood, Zanjbeel	Instructional Aide II	\$13.45/hr (2)	08/01/12
Rios, Diana*	Instructional Aide II	\$12.81/hr (1)	08/01/12
Frap, Bryant*	Educational Technology Trainer	\$18.60/hr	07/01/12
Eckhart, Sherry	Continuing Ed. Specialist (Arts & Crafts)	\$22.45/hr	08/01/12
Gordon, Derek	Continuing Ed. Specialist (Arts & Crafts)	\$22.45/hr	08/01/12
Revelle, Rebecca	Continuing Ed. Specialist (Arts & Crafts)	\$22.45/hr	08/01/12
Alvarez, Lydia	Community Education Specialist	\$29.15/hr	08/20/12
Ashe, Suzanne	Community Education Specialist	\$29.15/hr	08/20/12
Banuelos, Toni Ann*	Community Education Specialist	\$29.15/hr	07/01/12
Bello-Gardner, Sylvia	Community Education Specialist	\$29.15/hr	08/20/12
Breit, Craig	Community Education Specialist	\$29.15/hr	08/20/12
Casillas, Rocio	Community Education Specialist	\$29.15/hr	08/20/12
Castillo, Lorena	Community Education Specialist	\$29.15/hr	08/20/12
Cheatham, Teresa	Community Education Specialist	\$29.15/hr	08/20/12
Clarke, Mary	Community Education Specialist	\$29.15/hr	08/20/12
Connal, Janice	Community Education Specialist	\$29.15/hr	08/20/12
Flores, Wilfredo	Community Education Specialist	\$29.15/hr	08/20/12
Gersitz, Lorraine	Community Education Specialist	\$29.15/hr	08/20/12

* Categorically Funded

** Specially Funded

Helberg, Bonnie	Community Education Specialist	\$29.15/hr	08/20/12
Kayser, Lance	Community Education Specialist	\$29.15/hr	08/20/12
Lewellen, Rita	Community Education Specialist	\$29.15/hr	08/20/12
Lopez, Monica	Community Education Specialist	\$29.15/hr	08/20/12
Lovejoy, Nicole	Community Education Specialist	\$29.15/hr	08/20/12
Lykissas, Alexandra	Community Education Specialist	\$29.15/hr	08/20/12
Malan, Steve	Community Education Specialist	\$29.15/hr	08/20/12
Moore, Debra	Community Education Specialist	\$29.15/hr	08/20/12
Mullins, Terrance	Community Education Specialist	\$29.15/hr	08/20/12
Mutt, Karen*	Community Education Specialist	\$29.15/hr	08/24/12
Ngo, Michelle	Community Education Specialist	\$29.15/hr	08/20/12
Nguimdjou, Emmanuel	Community Education Specialist	\$29.15/hr	08/20/12
Nguyen, Thu Thi	Community Education Specialist	\$29.15/hr	08/20/12
Nikdel, Majdeh	Community Education Specialist	\$29.15/hr	08/20/12
Olvera, Rosana	Community Education Specialist	\$29.15/hr	08/20/12
Quesada, Alfred*	Community Education Specialist	\$29.15/hr	08/25/12
Quesada, Deanna*	Community Education Specialist	\$29.15/hr	08/24/12
Ronquillo-Adachi, Jaclyn	Community Education Specialist	\$29.15/hr	08/20/12
Salazar, Felipe	Community Education Specialist	\$29.15/hr	08/20/12
Stiles, Lynn	Community Education Specialist	\$29.15/hr	08/20/12
Whitson, Beverly	Community Education Specialist	\$29.15/hr	08/20/12
Morse, Julie	Aide-Special (Interpreter IV)	\$33.50/hr	08/27/12
Serrano, Lena	Aide-Special (Interpreter IV)	\$33.50/hr	08/20/12
O'Malley, Tom	ASL Interpreter – Instruction Support	\$41.00/hr	08/20/12
Dupree-Boyd, Ronnecia	Interpreter Certified	\$41.00/hr	08/20/12
Lawrence, Candice	Interpreter Certified	\$41.00/hr	08/20/12
Moreland, Eddie*	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	07/01/12
Taber, Charles**	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	07/01/12
Chan, Jennessa*	Cont. Ed. Specialist (Health Occupations)	\$50.52/hr	07/01/12


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Chan, Judy*	Cont. Ed. Specialist (Health Occupations)	\$50.52/hr	07/01/12
Wood, John**	Cont. Ed. Specialist (Health Occupations)	\$50.52/hr	07/01/12
Lefebvre, Lyndsey	Project Specialist (Technical) Level I	\$75.00/hr	07/01/12

* Categorically Funded
** Specially Funded

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent 
DATE: September 19, 2012
SUBJECT: **Consideration of Approval of Naming Opportunities for Facilities through the Cerritos College Foundation**

RECOMMENDATION

It is recommended that the Board of Trustees approve naming opportunities for facilities through the Cerritos College Foundation, as outlined in the "Cerritos College Naming Opportunities" brochure.

OVERVIEW

In accordance with Administrative Procedure 2900, the President/Superintendent has the authority to coordinate and recommend the processes and criteria for the consideration of the naming of facilities. Upon coordination with the Executive Director of the Foundation and Community Advancement, naming opportunities and recommended dollar values have been established for the Board's consideration.

ANALYSIS

The Cerritos College Foundation has developed the "Cerritos College Naming Opportunities" brochure to illustrate the naming opportunities of facilities on campus. Exterior and interior naming opportunities have been assigned a dollar value. Upon approval by the Board, the Foundation will utilize the brochure to actively seek potential donors to support the college's programs, services and students. Once a donor has been identified, the process and criteria for naming facilities as defined in Administrative Procedure 2900 will be followed. Final authority for naming District facilities rests with the Board of Trustees.

FINANCIAL IMPLICATIONS

When a donor is identified, the college and Foundation will work with the donor to ensure that the donation is utilized in a suitable manner to benefit to the college's programs, services and students.

Attachment

CERRITOS COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OCTOBER 10, 2012

- I. CALL TO ORDER The meeting was called to order at 6:00 p.m. by Mr. Bob Arthur, Board President. Those present were Mr. Bob Arthur, Dr. Tina Cho, Dr. Ted Edmiston, Dr. Bob Hughlett, Mr. Tom Jackson, Ms. Jean McHatton, and Mr. Jason Macias, Student Trustee. Dr. Shin Liu was not present. Others present were the President/Superintendent, Vice President of Academic Affairs, Vice President of Business Services, Vice President of Student Services, Vice President of Human Resources, Faculty Senate President and the CSEA President.
- II. PLEDGE OF ALLEGIANCE The flag salute was led by Mr. Macias.
- III. APPROVAL OF MINUTES A. It was moved by Ms. McHatton and seconded by Mr. Jackson to approve the minutes of the regular meeting of September 19, 2012. The vote for approval was unanimous (student advisory vote: aye).
- IV. PUBLIC PRESENTATIONS There were no public presentations.
- V. CONSENT AGENDA It was moved by Dr. Edmiston and seconded by Dr. Hughlett to approve the consent agenda. The vote for approval and/or ratification of the following items was unanimous (student advisory vote: aye):
- A. New Course Offerings, as attached.
 - B. Conference Request for Travel Outside the United States – Tianjin, China, as attached.
 - C. Conference Request for Travel Outside the United States – Mantua, Italy, as attached.
 - D. Conference Request for Travel Outside the United States – Vancouver, Canada, as attached.
 - E. Enrollment Growth, Assessment Remediation, and Retention for Associate Degree (RN) Nursing Programs Grant, as attached.
 - F. Next Generation Learning Challenges Grant, as attached.
 - G. Perkins/VTEA Grant Honorarium, as attached.
 - H. Change Orders #2 and #3 (Bid #1112-10), RJ Daum Construction, Physical Science Renovation, as attached.
 - I. Change Order #2 (Bid #1112-05), Bayley Construction, Site Improvements – Softball Field Renovation, as attached.
 - J. Change Order #4 (Bid #0809-02), Vigilant Insurance Company, Classroom/Lab/Office Building 1 (Physical Science and Technology Building), as attached.
 - K. Notice of Completion for Bid #0809-04, Auto Technology Complex Modernization and Addition, as attached.

- L. **Contracts:**
Consultant
AMENDMENT
 - 1. San Francisco Community College District
California Early Childhood Mentor Programs
Health Occupations
To implement Early Childhood Mentor Programs in community colleges. The District will be designated as a local coordinator to recruit and select experienced childcare providers and directors to be mentors. For period August 1, 2012 through July 31, 2013. No cost to the District.
- M. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2012-2013 Academic Year, as attached.
- N. Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

Added by addendum:

Program Assistant @30-4 (\$3,830.00/month) effective October 11, 2012: Jessica Coronado (Technology)

Student Events Specialist @31-5 (\$4,106.00/month) effective October 17, 2012: Cynthia Chavez (Student Activities)

- O. Employment of 2012 Summer Session Faculty Personnel, as attached.

VI. ADMINISTRATIVE MATTERS

- A. The Board book contained Coordinating Committee Minutes for September 10 and September 24, 2012.
- B. Mr. Arthur opened discussion regarding the first reading of Board Policy 2750 – Board Member Absence from the State. There was no discussion.
- C. Mr. Arthur opened discussion regarding the first reading of Additions/Revisions to Board Policies 2100 – Board Elections, 2105 – Student Trustee, 2730 – Board Member Health Benefits, 3410 – Nondiscrimination, 3520 – Local Law Enforcement, 3570 – Smoking, 3820 – Gifts and Fundraising, 5140 – Disabled Student Programs and Services, 6450 – Wireless or Cellular Telephone Use, and 7365 – Discipline and Dismissal-Classified Employees. There was no discussion.
- D. It was moved by Dr. Hughlett and seconded by Mr. Jackson to adopt Resolution 12-16 to Offer a Supplementary Retirement Plan (SRP) to Eligible Employees of the District, as attached. Dr. Gularte shared a copy of a presentation by PARS regarding the retirement incentive program. Dr. Lacy emphasized that some positions may not be filled immediately after an employee retires in an effort to avoid layoffs. The vote for approval was unanimous (student advisory vote: aye).

VII. REPORTS

A. Board of Trustees

Mr. Macias indicated that Campus Police officers have been present in the area which was recently broken into on campus. He shared that float building is going on this week and the Homecoming game will be held on Saturday. He concluded by stating that ASCC put forth a great deal of money to support Measure G.

Ms. McHatton stated that the Science Open House was a very well-organized event for kids to come in the afternoon and take part in hands-on chemistry projects. She also stated that Manufacturing Day was well organized and well attended.

Mr. Arthur shared correspondence from a member of the Cerritos Chamber who had a positive experience working with Toni Grijalva. Because of her assistance, he was able to watch a DVD of a 1957 Junior College Rose Bowl game at which his father played. Mr. Arthur expressed his appreciation toward Ms. Grijalva and added that she is a great example of what Cerritos College is all about. He concluded by welcoming Dr. Sandra Salazar, who was present at the meeting.

B. Faculty and Staff Leadership

Mr. Chester stated that there has been some conversation regarding how to invite part-time teachers to join Faculty Senate. He stated that he is very proud of how hard people are working on campus.

C. President/Superintendent and Vice Presidents

Dr. Schilling stated that she recently attended the Student Success Conference by the RP Group and added that innovative things are happening despite limited resources. She also attended a meeting at Cal State Fullerton where Transfer Model Curriculum degrees were discussed. She stated that Cal State universities are eager to work with community colleges on the issue. She concluded by stating that she will be in Vancouver for one day next week to kick off the latest Gates Grant, which will expand open access textbooks to more campuses and partners.

Mr. El Fattal provided a brief update on Bond Measure G. A member of the group "Citizens 4 Cerritos College" stated that community outreach is underway and the group is very positive about the work that is being done.

Dr. Johnson stated that a program review and planning summit was held for the entire Student Services area and it was a productive day.

Dr. Gularte thanked the Board for approving the supplementary retirement plan and added that it is a positive way to address financial constraints. She stated that she has been enjoying the Homecoming events on campus. She concluded by stating that the Human Resources office has been working on processes and procedures and appreciates everyone's input.

Dr. Lacy stated that the Falcon Room Restaurant is ready to open. A soft opening will be held next Tuesday and then it will be open for business. She added that it will be a great place for staff and faculty to have a nice meal and added that the renovation was an internal operation, which saved hundreds of thousands of dollars. She stated that the Nursing department received a grant to fund a RN/BSN pathway and added that it is the only grant of its kind that was awarded in California. Dr. Lacy indicated that Manufacturing Day was great and she is looking forward to Homecoming Day.

VIII. CLOSED SESSION

The Board adjourned to closed session at 6:38 p.m.

IX. RECONVENE

The Board reconvened at 7:57 p.m.

Read Out

Dr. Cho reported that in closed session the Board of Trustees took action to accept the opinion and award of Arbitrator Horowitz in a grievance hearing between the Cerritos College Faculty Federation and the District regarding assignment of load and overload units. The Board has determined that the District was within its rights to assign load and overload units as it did in this matter. The vote for approval was unanimous.

X. ADJOURNMENT

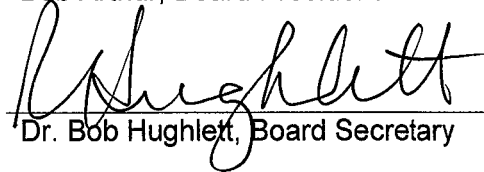
The Board adjourned at 7:58 p.m.

XI. NEXT REGULAR MEETING

The next regular meeting of the Board of Trustees is scheduled for Wednesday, October 24, 2012 at 6:00 p.m.



Bob Arthur, Board President



Dr. Bob Hughlett, Board Secretary

TECHNOLOGY

ET 92L

Motor Control Laboratory

1.0 Unit

Class hours: 3.0 Lab

Prerequisite: ET 102 with a grade of Pass or "C" or higher

Corequisite: ET 105 with a grade of Pass or "C" or higher, or prior completion

Recommendation: None

This is a laboratory course in which students will work in teams to solve motor control problems. Students will be given problems related to float, limit, pressure, and liquid control and expected to solve them. Students will gather information on those problems by utilizing diagnostic tools.

ET 93L

Process Control Laboratory

1.0 Unit

Class hours: 3.0 Lab

Prerequisite: None

Corequisite: ET 103 or equivalent with a grade of Pass or "C" or higher

Recommendation: None

This is a laboratory course in which students will work in teams to solve process control problems. Students will be given problems related to flow, pressure, liquid level, and temperature and expected to solve them. Students will gather information on those processes by correctly interpreting sensor and transducer data.

ET 103

Industrial Process Control

2.0 Units

Class hours: 2.0 Lecture

Prerequisite: None

Corequisite: None

Recommendation: None

This course is designed as a survey of process control. It will stress process control for liquid processes. Students will learn how to measure and control flow, pressure, liquid level, and temperature. It will also include an introduction to transducers, transmitters, and control systems.

ET 105

Industrial Motor Control

2.0 Units

Class hours: 2.0 Lecture

Prerequisite: None

Corequisite: ET 102 with a grade of Pass or "C" or higher, or prior completion

Recommendation: None

This course is designed as a survey of motor control. It will stress motor control for both Alternative and Direct current circuits. Students will learn how to control relays and manual switches. It will also include an introduction to electronic sensors, counters, and speed control.

ET 106
Industrial Equipment Maintenance
3.0 Units
Class hours: 3.0 Lecture
Prerequisite: None
Corequisite: None
Recommendation: None

This is a survey class that will introduce the students to the fundamentals and principles of industrial equipment maintenance. Applications of oil and gas, chemical, mining, power generation, pulp and paper, water and wastewater, pharmaceutical, and food and beverage industries will be included. The design and understanding of simple systems typically used in those industries will be included.

Engineering Technology – Program and AA Degree

Cerritos College has a long tradition of offering classes in Engineering Technology. We have offered an AA transfer degree in Industrial Technology with Manufacturing emphasis since 1964 (Unique code 09928 at the Chancellor's office). When funding at the state level was adequate to offer all the classes in the proposed certificate in separate departments, it was the preferred method. We have now consolidated departments and are offering several of those classes under the Engineering Technology Department. The old A.A. degree will be deleted once the proposed A.A. degree in Engineering Technology has been approved. We have also created a few new classes to implement an SB70 grant we received in 2006 to provide pathways for students from high school to community college to four-year colleges in the field of engineering technology. There is and always has been high demand for Cerritos College Technology candidates, but the complexity of most private industry assignments today require them to have competences in multiple disciplines. The proposed certificate with its three options will meet this need.

Engineering Technology – Certificate

Cerritos College has a long tradition of offering classes in Engineering Technology. We have offered an AA transfer degree in Industrial Technology with Manufacturing emphasis since 1964 (Unique code 09928 at the Chancellor's office). When funding at the state level was adequate to offer all the classes in the proposed certificate in separate departments, it was the preferred method. We have now consolidated departments and are offering several of those classes under the Engineering Technology Department. The old A.A. degree will be deleted once the proposed A.A. degree in Engineering Technology has been approved. We have also created a few new classes to implement an SB70 grant we received in 2006 to provide pathways for students from high school to community college to four-year colleges in the field of engineering technology. There is and always has been high demand for Cerritos College Technology candidates, but the complexity of most private industry assignments today require them to have competences in multiple disciplines. The proposed certificate with its three options will meet this need.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: Dr. JoAnna Schilling, Vice President of Academic Affairs/Assistant Superintendent *JAS*
DATE: October 10, 2012
SUBJECT: **Consideration of Approval of Conference Request for Travel Outside the United States – Tianjin, China**

RECOMMENDATION

It is recommended that the Board of Trustees approve a conference request for Rena Lou, full-time faculty member in the Science, Engineering and Mathematics division, to travel to Tianjin, China from May 17 through May 24, 2013.

OVERVIEW

Board Policy 6900 – Travel states that all travel outside the United States requires approval by the Board of Trustees before the travel event takes place. The request must be accompanied by a complete explanation of the college business purpose to be served.

ANALYSIS

Rena Lou, full-time faculty member, is a student in the Doctor of Education (Ed.D.) in Educational Leadership program at the University of Southern California Rossier School of Education. Through Rossier's Asia Pacific Rim International Study Experience (APRISE) program, Ed.D. students participate in international trips that help to promote cross-cultural understanding between educators.

FINANCIAL IMPLICATIONS

The cost for this conference will be covered by the individual participant. There will be no cost to the District.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: Dr. JoAnna Schilling, Vice President of Academic Affairs/Assistant Superintendent *JAS*
DATE: October 10, 2012
SUBJECT: **Consideration of Approval of Conference Request for Travel Outside the United States – Mantua, Italy**

RECOMMENDATION

It is recommended that the Board of Trustees approve a conference request for Lisa Boutin, full-time faculty member in the Fine Arts/Communications division, to travel to Mantua, Italy from October 15 through October 18, 2012.

OVERVIEW

Board Policy 6900 – Travel states that all travel outside the United States requires approval by the Board of Trustees before the travel event takes place. The request must be accompanied by a complete explanation of the college business purpose to be served.

ANALYSIS

A two-day international conference to be held at the Accademia Nazionale Virgiliana di Scienze Lettere e Arti, in Mantua, Italy will feature presentations about aspects of the place of Virgil in Renaissance culture, in any medium. For scholars and intellectuals of the Renaissance, the poetry of Virgil was not merely a pervasive presence in their world; it was in many respects an embodiment of that world. The poet's sway over Renaissance thought and imagination was by no means confined to the library: throughout the courts, the palaces and the public buildings of Europe, the rich mythological apparatus of the Aeneid was harnessed to convey imperial and dynastic claims, to assert proud traditions of civic liberty, and to associate rulers and their subjects with particular social, moral and ethical values, as well as to advertise the learning, taste and culture of individual patrons. Contact with Virgil and his texts took many forms and was shaped by a variety of external factors, in addition to being filtered through countless previous literary and artistic adaptations, a long tradition of critical and pedagogical engagements, and strident expressions of both devotion and censure from different quarters during the centuries between the poet's own day and the age of the humanists. Among these successive interventions, a place of particular honour is occupied by Dante, whose choice of 'the sea of all knowledge' as his guide and master through the caverns of the Inferno and along the slopes of Purgatory was to have a lasting impact on perceptions of Virgil, not only as a literary character and aesthetic model but also as a poet and historical figure.

Lisa Boutin, full-time faculty member, will be presenting a paper at this conference.

FINANCIAL IMPLICATIONS

The cost for this conference will be covered by the individual participant. There will be no cost to the District.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *ll*
DATE: October 10, 2012
SUBJECT: **Consideration of Approval of Conference Request for Travel Outside the United States – Vancouver, Canada**

RECOMMENDATION

It is recommended that the Board of Trustees approve a conference request for Dr. JoAnna Schilling, Vice President of Academic Affairs, to travel to Vancouver, Canada on October 16, 2012.

OVERVIEW

Board Policy 6900 – Travel states that all travel outside the United States requires approval by the Board of Trustees before the travel event takes place. The request must be accompanied by a complete explanation of the college business purpose to be served.

ANALYSIS

Project Kaleidoscope is implementing a set of fully open general education courses across eight colleges serving predominantly at-risk students. The project will dramatically reduce textbook costs and allow collaborative improvement of course design to improve student success.

Cerritos College is one of eight partner colleges aligned in a commitment to ensure the academic success of their students, many of whom must overcome significant obstacles to achieve their academic goals. Dr. JoAnna Schilling, Vice President of Academic Affairs, is attending a steering committee meeting in Vancouver, Canada to represent the college.

FINANCIAL IMPLICATIONS

The cost for this conference will be covered by the Kaleidoscope grant through the Cerritos College Foundation. There will be no cost to the District.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: Dr. Joanna Schilling, Vice President of Academic Affairs *JSD*
PREPARED BY: Sandy Marks, Instructional Dean of Health Occupations *SM*
DATE: October 10, 2012
SUBJECT: **Consideration of Approval of Enrollment Growth, Assessment Remediation, and Retention for Associate Degree (RN) Nursing Programs Grant**

RECOMMENDATION

It is recommended that the Board of Trustees approve the acceptance of the grant award for Cerritos College in the amount of \$335,000.00.

OVERVIEW

Grant objectives and activities are to provide assessment, remediation, and retention activities for pre-nursing and nursing students to support student success in the nursing program.

ANALYSIS

Grant support services and activities include, but are not limited to:

- Retention specialist
- Simulation specialist
- Assessment/remediation case manager
- Clinical tutor
- Clinical assistants
- Skills Lab instructors
- Skills Lab instructional aides
- Faculty conducted workshops
- Faculty development
- Instructional supplies and materials

FINANCIAL IMPLICATIONS

Instructional Salaries	\$ 180,700.00
Non-instructional Salaries	\$ 40,730.00
Employee Benefits	\$ 19,388.00
Supplies and Materials	\$ 42,297.00
Other Operating Expenses and Services	\$ 29,000.00
Capital Outlay	\$ 10,000.00
Indirect Costs	\$ 12,885.00
Total Grant Award	\$ 335,000.00

All costs will be paid by the grant; there is no cost to the District.

000155

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *ML*
PREPARED BY: Dr. JoAnna Schilling, Vice President of Academic Affairs *JS*
DATE: October 10, 2012
SUBJECT: **Consideration of Approval for Next Generation Learning Challenges Grant**

RECOMMENDATION

It is recommended that the Board of Trustees approve the augmentation of this grant for Cerritos College in the amount up to \$5,000.

OVERVIEW

Cerritos College has been awarded \$28,095 to participate as a partner in a Next Generation Learning Challenges Grant entitled "Open Academic Analytics Initiated (OAAI)." This grant is funded by the Bill & Melinda Gates Foundation and the William and Flora Hewlett Foundation. Effective dates will be August 1, 2012 to December 2012.

ANALYSIS

The Open Academic Analytics Initiative (OAAI) will develop, deploy and release an open-source ecosystem for academic Analytics designed to increase student content mastery, semester-to-semester persistence and degree completion in postsecondary education. As a result, we expect to see increases in adoption of academic analytics, particularly among institutions using the open-source Sakai Collaboration and Learning Environment, in both the short-and long-term. The faculty involved in the project will be paid upon completion of agreed upon scope of work deliverable.

Faculty participants:

Dr. Kimberly Duff
Dr. Bob Livingston
Roger Ernest
Lynn Stiles
Beverly Whitson
Carlos Arce

FINANCIAL IMPLICATIONS

No financial impact.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: Dr. JoAnna Schilling, Vice President of Academic Affairs *JS*
PREPARED BY: Carl Bengston, Dean of Library, Special Projects and Services *CB*
DATE: October 10, 2012
SUBJECT: **Consideration of Approval of Perkins/VTEA Grant Honorarium**

RECOMMENDATION

It is recommended that the Board of Trustees approve honorariums for the guest speakers listed below.

OVERVIEW

Under the Carl D. Perkins Vocational and Technical Act of 2006, Perkins funds (VTEA) will be utilized to develop new occupational classes and programs in order to improve and promote vocational and technical educational programs, services, and activities.

ANALYSIS

As part of the effort to grow the film production program, the Fine Arts Division has been awarded special funding from the Perkins (VTEA) program to hold a series of workshops conducted by industry experts during the 2012-2013 academic year. These individuals represent all aspects of the industry and include prominent members of the industry. Some of the workshops will be held at the college and some at studio sites. These will be scheduled on an "as needed" basis.

Edgar Alvarado
Filming
 250 per 4 hr workshop
 \$500 per 6 hr workshop

Mark Martinez
Editing
 \$250 per 4 hr workshop
 \$500 per 6 hr workshop

Dustin Ong
Filming
 \$250 per 4 hr workshop
 \$500 per 6 hr workshop

Justin Shertick
Filming
 \$250 per 4 hr workshop
 \$500 per 6 hr workshop

Karla Vasquez
Filming
 \$250 per 4 hr workshop
 \$500 per 6 hr workshop

FINANCIAL IMPLICATIONS

Perkins (VTEA) funds will be utilized for this expenditure. No district general funds will be used.

CPN

000157

Project: Cerritos College
Physical Science Swing Space Renovation
11110 Alondra Blvd
Norwalk, CA 90650

Change Order Number: 02
Date: August 10, 2012

To: RJ Daum Construction
11581 Monarch St
Garden Grove, CA 92841
Office 714-894-4300
Fax 714-894-4449

SUMMARY OF CHANGES:

Item 1.01

Description: Remove and replace existing floor cleanouts in restrooms 111 and 121 not identified to be removed. Existing floor cleanouts are not adjustable to the new floor slope in the restrooms. This requires concrete removal around the cleanout, cut and replace existing cleanouts with adjustable cleanouts, and repair/patch back concrete. (COR 20)

Reason: Existing cleanouts are not adjustable to new floor slope

Requested by: Owner

Cost: Add \$8,542.00

Time Extension:2 days

Item 2.01

Description: Remove and replace four (4) existing broken window glass that were broken prior to construction (COR 23)

Reason: Existing window glass required replacement not identified in contract drawings.

Requested by: Owner

Cost: Add \$1,024.00

Time Extension:0 days

Item 3.01

Description: Provide unistrut bracing/supports for roof drain laterals (15-20ft) that were not identified in the contract documents. Original details identify the roof drains as bottom outlet; however, they are side outlet with a lateral running to a riser in-wall. This additional scope is to provide bracing and supports per the IOR's direction to all thirteen (13) existing roof drains. In addition, this includes re-route of one existing roof drain that has a conflict with a new partition wall. (COR 7R2)

Reason: Roof drain bracing not identified in contract drawings. IOR's request to install.

Requested by: Owner

Cost: Add \$8,624.00

Time Extension:3 days

Item 4.01

Description: Contractor was requested to dispose of existing equipment (rocks, specimen, existing old doors stored in the Physical Science building) that were identified to be removed by owner. Work performed on T&M basis. (COR 15)
Reason: Equipment/Items not removed prior to construction
Requested by: Owner
Cost: Add \$815.00
Time Extension:0 days

Item 5.01

Description: Add an 8ft markerboard in the Conference Room not identified in the contract drawings (COR 14)
Reason: Required for the function of the conference room
Requested by: Owner
Cost: Add \$657.00
Time Extension:0 days

Item 6.01

Description: Install new angled braces at top of corridor conditions per RFI # 10 and # 44. This is additional scope of work not previously identified in the contract drawings. This occurs at (120) total locations and includes 2x6 braces with A-35 clips attached to existing corridor wall (COR 10)
Reason: Existing condition was not discoverable until after demolition
Requested by: Owner
Cost: Add \$4,378.00
Time Extension:2 days

Item 7.01

Description: Replace the specified phenolic toilet partitions with stainless steel (satin finish) partitions to deter vandalism in the men's and women's restrooms.(COR 23)
Reason: To deter vandalism and provide a maintenance friendly surface
Requested by: Owner
Cost: Add \$2,115.00
Time Extension:0 days

Item 8.01

Description: Remove mastic found on existing lab countertops. The environmental report did not identify these locations and was originally scheduled for construction demolition. This cost is for legal removal and disposal and includes credit for construction demolition (COR 9)
Reason: Condition was not identified prior to bid
Requested by: Owner
Cost: Add \$2,507.00
Time Extension:0 days

Item 9.01

Description: Replace specified wired vision lites with fire rated glass for (22) wood doors. (COR 18)
Reason: Contract drawings identify wired glass as opposed to non-wired fire rated glass. Owner request to replace.

Requested by: Owner

Cost: Add \$1,726.00

Time Extension:0 days

Item 10.01

Description: Replace existing pegboard walls in offices # 2, 3, 4, and 5 with gypsum walls finish to level 4. (COR 30)

Reason: Not identified in contract drawings to be removed.

Requested by: Owner

Cost: Add \$1,486.00

Time Extension:0 days

Item 11.01

Description: Remove additional plumbing elbows (not identified to be removed) that is in conflict with new walls and MEP (COR 26).

Reason: Not identified in contract drawings to be removed.

Requested by: Owner

Cost: Add \$3,327.00

Time Extension:0 days

Item 12.01

Description: Add Petromat fabric in AC paving at south parking lot for work associated with the waterline extension from 166th Street. The drawings did not identify the Petromat layer in the parking lot; however, IOR requested that the city standard be followed for parking lot paving as well (COR 29).

Reason: Not identified in contract drawings

Requested by: Owner

Cost: Add \$980.00

Time Extension:0 days

Item 13.01

Description: Remove and dispose of existing roof insulation that is deteriorated. Owner requested that the ceiling insulation be replaced so that the thermal envelope of the building be maintained. Re-installation is included. (COR 11).

Reason: Not identified in contract drawings to be removed.

Requested by: Owner

Cost: Add \$7,409.00

Time Extension:0 days

Item 14.01

Description: Credit for automatic flush valves that were not properly identified in the drawings. The drawings identify the circuitry; however, the flush valves were called out as manual valves in the plumbing drawings and specifications. This credit is for the conduit and wiring (COR 24).

Reason: Conflict in drawings vs. specifications

Requested by: Owner

Cost: Deduct (\$2,095.00)

Time Extension:0 days

Item 15.01

Description: Video camera, snake, and flush existing main waste line. Includes locating any abnormalities (COR 33).

Reason: Insurance due to waste lines are heavily calcified

Requested by: Owner

Cost: Add \$1,299.00

Time Extension:0 days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER.....**\$42,794.00**

TOTAL ADDITIONAL WORKING DAYS.....7*

(*This work will be performed concurrent with contract scope of work and will not affect the project completion).

CONTRACT SUMMARY:

Original Contract Amount	\$	3,173,120.00
Net change by previous Change Order	\$	92,014.00
Net sum prior to this Change Order	\$	3,265,134.00
Amount of Change Order No. 2	\$	42,794.00
Deduct Remaining Contract Allowance	\$	-
New Contract Sum	\$	3,307,928.00
Percentage of Change to Contract		4.2%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this change order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

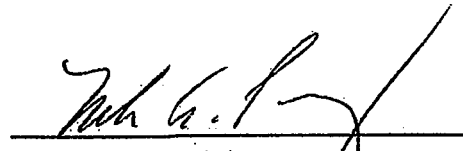
This Change Order is hereby executed on _____ of _____, 2012.

Approved By:



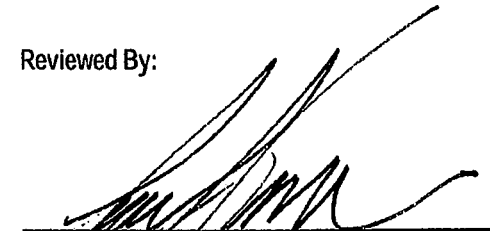
CERRITOS COLLEGE
DAVID C. MOORE, DIRECTOR OF THE PHYSICAL PLANT
11051 166TH ST.
CERRITOS, CA 90650

Approved By:



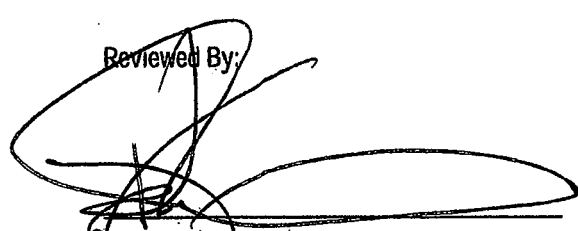
RJ Daum Construction
MARK A. PERONG, VICE PRESIDENT
11581 MONARCH ST
GARDEN GROVE, CA 92841

Reviewed By:



R2A ARCHITECTURE
LUCIEN GERARD RUNGE, VICE PRESIDENT
2900 BRISTOL STREET, SUITE E205
COSTA MESA, CA 92626-7909

Reviewed By:



TILDEN-COIL CONSTRUCTORS, INC.
DENI R. VALDERRAMA, PROGRAM MANAGER
3612 MISSION INN AVE
RIVERSIDE, CA 92501

Project: Cerritos College
Physical Science Swing Space Renovation
11110 Alondra Blvd
Norwalk, CA 90650

Change Order Number: 03
Date: September 4, 2012

To: RJ Daum Construction
11581 Monarch St
Garden Grove, CA 92841
Office 714-894-4300
Fax 714-894-4449

SUMMARY OF CHANGES:

Item 1.01

Description: Abatement of unforeseen ACM for the weeks beginning 7/30/2012, 8/6/2012, and 8/13/2012 (COR # 34, 35, & 39) this includes removal of ACM in the following locations (does not include final week of 8/20/12 which is forthcoming):

- Asbestos Containing Material (ACM) under corridor ceramic wall tile (in plaster) not previously tested and thus not identified in the Environmental Report. In order to install the proper fire rated corridor detail, the corridor ceiling had to be revised to a Shaftwall construction to maintain the 1 hour rating and avoid demolition of the existing ductwork and duct insulation which are noted to remain. Installation of the original detail as noted per plan was not possible due to the congestion of ductwork above the corridor ceiling. The alternative solution of using a Shaftwall system resolved the issue of not having to remove and reinstall existing ductwork/insulation. There is approximately 600 lf x 5 in area of ceramic tile that had to be removed along both sides of the corridor, directly below the corridor ceiling for the new UL approved Shaftwall System to be attached. This includes set up of containment for the entire north and south corridor, cleanup of ACM, proper disposal, and area clearance.
- With the discovery of the ACM under the ceramic wall tile at the corridor, this required abatement at hollow metal door frame straps as opposed to general demolition. This change order includes the premium only for containment and abatement for (27) total door frames, with 6 straps each.

Reason: Unforeseen ACM that was not tested prior to bid

Requested by: Owner/Environmental Consultant

Cost: Add \$70,998.00

Time Extension: 10 days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER.....\$70,998.00
TOTAL ADDITIONAL WORKING DAYS.....10

CONTRACT SUMMARY:

Original Contract Amount	\$	3,173,120.00
Net change by previous Change Order	\$	134,808.00
Net sum prior to this Change Order	\$	3,307,928.00
Amount of Change Order No. 3	\$	70,998.00
Deduct Remaining Contract Allowance	\$	-
New Contract Sum	\$	3,378,926.00
Percentage of Change to Contract		6.5%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this change order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

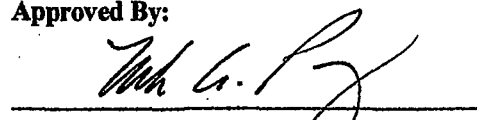
This Change Order is hereby executed on _____ of _____, 2012.

Approved By:



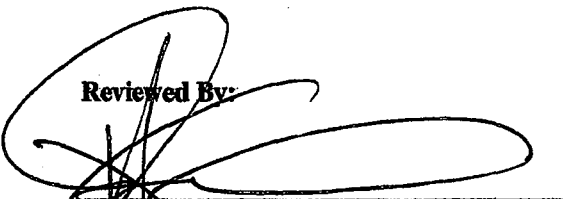
CERRITOS COLLEGE
DAVID C. MOORE
DIRECTOR OF THE PHYSICAL PLANT
11110 ALONDRA BLVD.
NORWALK, CA 90650

Approved By:



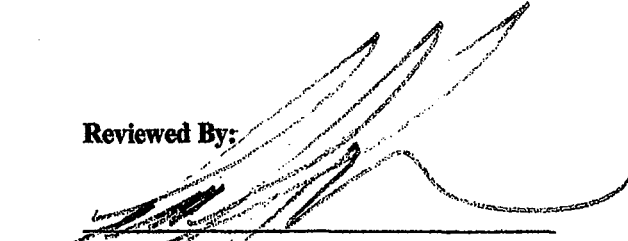
RJ DAUM CONSTRUCTION
MARK A. PERONG, VICE PRESIDENT
11581 MONARCH ST
GARDEN GROVE, CA 92841

Reviewed By:



TILDEN COIL CONSTRUCTORS, INC.
DENI R. VALDERRAMA, PROJECT MANAGER
11110 ALONDRA BLVD.
NORWALK, CA 90650

Reviewed By:



R2A ARCHITECTURE
LUCIEN GERARD RUNGE, VICE PRESIDENT
2900 BRISTOL STREET, SUITE E205
COSTA MESA, CA 92626-7909

Signature only to validate the total project cost to date. Architect is not involved in any abatement actions whatsoever.

Project: Cerritos College
Softball Field Renovation
11110 Alondra Blvd
Norwalk, CA 90650

Change Order Number: 02
Date: August 14, 2012

To: Bayley Construction
23101 Lake Center Drive, Suite 200
Lake Forest, CA 92630
Office 714-540-8863
Fax 714-556-1484

SUMMARY OF CHANGES:

Item 1.01

Description: Demolish work in place, add a colling counter door at Dugout No. 2, and refinish upon installation.

Reason: Athletic Department Request

Requested by: Owner

Cost: Add \$10,244.00

Time Extension: 0 days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER..... **\$10,244.00**
TOTAL ADDITIONAL WORKING DAYS.....0

CONTRACT SUMMARY:


Original Contract Amount	\$	1,428,000.00
Net change by previous Change Order	\$	52,743.00
Net sum prior to this Change Order	\$	1,480,743.00
Amount of Change Order No. 2	\$	10,244.00
Deduct Remaining Contract Allowance	\$	-
New Contract Sum	\$	1,490,987.00

Percentage of Change to Contract 4.4%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this change order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on _____ of _____, 2012.

Approved By:


CERRITOS COLLEGE
DAVID MOORE, DIRECTOR OF PHYSICAL PLANT
11051 166TH ST.
CERRITOS, CA 90650

Approved By:


Bayley Construction
JAMES SZEPEKOUSKI, PROJECT MANAGER
23101 LAKE CENTER DRIVE
LAKE FOREST, CA 92630

Reviewed By:


R2A ARCHITECTURE
ETIENNE GERARD RUNGE, PRESIDENT
2900 BRISTOL STREET, SUITE E205
COSTA MESA, CA 92626-7909

Reviewed By:


TILDEN-COIL CONSTRUCTORS, INC.
JEFFERY CARREON, PROGRAM MANAGER
3612 MISSION INN AVE
RIVERSIDE, CA 92501

Project: Cerritos College
Classroom / Lab / Office Building - 1
11110 Alondra Blvd
Norwalk, CA 90650

Change Order Number: 04

To: Vigilant Insurance Company
C/O Benchmark Consulting Services
2 Venture, Suite 200
Irvine, CA 92618

Summary of Changes:

Item 4.01

Description: Add fire alarm speakers to rooms 102, 103, 104, 119, 123, 128, 130, 131, 138, 129, 141, 142, 206, 207, 208, 209, 211, 214, 220, 221, 222, 223, 225, and 228
Reference: Instruction Bulletin #47
Reason: The DSA approved fire alarm system did not achieve the required decibel
Requested by: Inspector of Record / Electrical Engineer
Cost:**Add:** 12,336.00
Time Extension:**Days:** 0

Item 4.02

Description: Add fire alarm speakers to rooms to (8) additional rooms
Reference: IB #48
Reason: The DSA approved fire alarm system did not achieve the required decibel
Requested by: Inspector of Record / Electrical Engineer
Cost:**Add:** 7,302.00
Time Extension:**Days:** 0

Item 4.03

Description: Add 19 fire alarm speakers to rooms: 106, 109, 116, 117, 118, 125, 126, 134, 204, 205, 210, 212, 213, 217, 218, 226, 229, and 231
Reference: IB #49
Reason: The DSA approved fire alarm system did not achieve the required decibel.
Requested by: Inspector of Record / Electrical Engineer
Cost:**Add:** 15,522.00
Time Extension:**Days:** 0

Item 4.04

Description: Provide an acceptable code compliant fire rated access to the elevator shaft to access the smoke and heat detectors.
Reference: IB #46
Reason: State Elevator requirement.
Requested by: State Elevator / Architect
Cost:**Add:** 11,225.00
Time Extension:**Days:** 0

Item 4.05

Description: Punchlist repairs to: Concrete Bench repairs, Foundation sacking along the south side of building, Tackboard repairs, room 143, drywall repair at electrical panel room 133, floor repair in room 124 and 137, ceiling repair at first floor mens and womens restroom
Reference: February 4, 2011 punchlist
Reason: Contractor unwilling to address. A completion contractor was hired to complete on EMAE's behalf
Requested by: Owner / Construction Manager
Cost:Credit: (20,767.00)
Time Extension: Days: 0

Item 4.06

Description: Omit (9) bottle trees from project
Reference: N/A
Reason: User request
Requested by: Owner/Department
Cost:Credit: (8,816.00)
Time Extension: Days: 0

Item 4.07

Description: Credit for not having to repair hollow metal frames
Reference: February 4, 2011 punch-list
Reason: Frame replacement would be too disruptive. Owner requested a credit
Requested by: Owner / Construction Manager
Cost:Credit: (2,673.00)
Time Extension: Days: 0

Item 4.08

Description: Credit for not having to replace ceramic tile in second floor women's restroom
Reference: February 4, 2011 punch-list
Reason: Tile replacement would be too disruptive. Owner requested a credit
Requested by: Owner / Construction Manager
Cost:Credit: (513.00)
Time Extension: Days: 0

Item 4.09

Description: Credit for not providing CAD As-builts
Reference: Contract Documents
Reason: Contractor unable to provide.
Requested by: Owner
Cost:Credit: (6,000.00)
Time Extension: Days: 0

Item 4.10

Description: Credit for not providing flush mounted hall lanterns at elevators

Reference: Contract Documents

Reason: Not installed per the contract documents

Requested by: Owner

Cost: Credit: (1,422.00)

Time Extension: Days: 0

COST SUMMARY:

TOTAL OF CHANGE ORDER NO. 4..... **6,194.00**
TOTAL ADDITIONAL DAYS: 0

CONTRACT SUMMARY:

Original Contract Amount	\$	10,050,000.00
Net change by previous Change Order	\$	391,951.65
Net sum prior to this Change Order	\$	10,441,951.65
Amount of Change Order No. 4	\$	6,194.00
Deduct Remaining Contract Allowance	\$	-
New Contract Sum	\$	10,448,145.65
Percentage of Change to Contract		3.96%

This Change Order No. 4 is hereby executed on _____ of _____, 2012.

Approved By:

Approved By:

CERRITOS COLLEGE
DAVID MOORE, DIRECTOR OF PHYSICAL PLANT
11110 ALONDRA BOULEVARD
NORWALK, CA 90650

Vigilant Insurance Company
C/O BENCHMARK CONSULTING
2 VENTURE, SUITE 200
IRVINE, CA 92618

Reviewed By:

Reviewed By:

HMC ARCHITECTS
MARCO EACRETT, AP
3546 CONCOURS ST.
ONTARIO, CA 91764



TILDEN-CONSTRUCTORS, INC.
STEVE R. WORLEY, PROGRAM MANAGER

RECORDING REQUEST BY
WHEN RECORDED MAIL TO:

VI.K

CERRITOS COMMUNITY COLLEGE
DISTRICT, ATTENTION: MARK B. LOGAN
11110 ALONDRA BOULEVARD
NORWALK, CALIFORNIA 90650

SPACE ABOVE THIS LINE RESERVED
FOR RECORDER'S USE

TITLE(S)

**NOTICE OF COMPLETION
CERRITOS COMMUNITY COLLEGE DISTRICT**

NOTICE IS HEREBY GIVE, pursuant to the provisions of Section §3093 of the Civil code of the State of California, that the **CERRITOS COMMUNITY COLLEGE DISTRICT**, of Los Angeles County, as owner of the property known as **Cerritos Community College**, located at **11110 Alondra Boulevard, Norwalk, California**, caused improvements to be made to the property to wit: **Auto Technology Complex Modernization and Addition, Bid #0809-04** contract for the doing of which was heretofore entered into on the **8th day of October, 2009** which contract was made with **EMAE International**, contract number **#C09-1032**, as contractor, and subsequently assumed by the contractor's surety, **Vigilant Insurance Company**; that said improvements were completed on the **12th day of January, 2012**, and accepted by formal action of the governing board of said DISTRICT on the **10th day of October, 2012**; that title to said property is vested in the **CERRITOS COMMUNITY COLLEGE DISTRICT** of Los Angeles County, California; that the surety for the above named contractor is **Vigilant Insurance Company, c/o Robert C. Niesley, Watt, Tieder, Hoffar & Fitzgerald, LLP.**

I certify or declare under penalty of perjury that the foregoing is true and correct.

CERRITOS COMMUNITY COLLEGE DISTRICT OF LOS
ANGELES COUNTY, CALIFORNIA

By: _____

David El Fattal
Vice President of Business Services

Date: _____

Place of Execution: Norwalk, California

000171

**FACULTY: TEMPORARY PART-TIME
2012 - 2013 ACADEMIC YEAR**

I. FACULTY HOURLY - COMMUNITY, INDUSTRY and TECHNOLOGY EDUCATION

Reemployed

<u>Name</u>		<u>Discipline</u>	<u>Salary Placement</u>	<u>Rate</u>
Kremer	Nick	Adult Education	B5	60.33

II. FACULTY HOURLY - LIBERAL ARTS

New Hires

<u>Name</u>			<u>Salary Placement</u>	<u>Rate</u>
Combs	Michelle	English	A1	48.83

III. LIBRARIAN

New Hires

<u>Name</u>			<u>Salary Placement</u>	<u>Rate</u>
Rauber	Frederic		L1	40.23
Schenk	Lauren		L1	40.23
Wallace	Mara		L1	40.23

IV. FACULTY HOURLY - PE

Reemployed

<u>Name</u>		<u>Discipline</u>	<u>Salary Placement</u>	<u>Rate</u>
Allen	Michael	Coaching	B1	48.83
Gallo	Samantha	Coaching	B1	48.83
Schwarzenbach	Brad	Coaching	B1	48.83

V. FACULTY HOURLY - TECHNOLOGY

Reemployed

<u>Name</u>		<u>Discipline</u>	<u>Salary Placement</u>	<u>Rate</u>
Cooper	Paz	Cosemetology	A3	54.60
Driskell	James	Woodworking	B5	60.33
Gardner	Patricia	Cosemetology	B1	48.83

VI. COUNSELOR HOURLY - STUDENT SERVICES

Reemployed

<u>Name</u>		<u>Assignment</u>	<u>Salary Placement</u>	<u>Rate</u>
Segura	Aurora	Veteran Affairs	C2	43.10

**EMPLOYMENT OF CLASSIFIED, SHORT-TERM, SUBSTITUTE,
AND/OR STUDENT HOURLY PERSONNEL**

I. Short-term hourly employment (as needed), variable hours per day and days per week, for a period not to exceed June 30, 2013, or 175 total workdays, whichever occurs first

<u>Name</u>	<u>Title</u>	<u>Rate</u>	<u>Effective</u>
Ewing, Josh	Aide-General (Laborer)	\$8.00/hr (1)	08/20/12
Hernandez, Sonia	Aide-General (Laboratory)	\$8.00/hr (1)	08/01/12
Postma, Casey	Aide-Special (Special Education)	\$8.20/hr (3)	07/01/12
Lopez, Alejandra	Aide-Special (Tutor)	\$8.00/hr (1)	09/13/12
Rivera, Edwin	Aide-Special (Tutor)	\$8.20/hr (3)	09/05/12
Alpenia, Elaine	Clerk	\$8.64/hr	07/01/12
Castro, Jacqueline*	Clerk	\$8.64/hr	08/25/12
Matzen, Christopher*	Clerk	\$8.64/hr	08/25/12
Moreno, Michelle*	Clerk	\$8.64/hr	08/25/12
Ramirez, Alexander*	Clerk	\$8.64/hr	08/25/12
Ramos, Frances*	Clerk	\$8.64/hr	07/01/12
Sanchez Heredia, Luis*	Clerk	\$8.64/hr	08/25/12
Thiel, Joan	Clerk	\$8.64/hr	07/01/12
Acevado, Aaron	Instructional Aide I	\$9.56/hr (1)	08/20/12
Arauz, Franshesca*	Instructional Aide I	\$9.56/hr (1)	08/25/12
Arellano, Angela*	Instructional Aide I	\$9.56/hr (1)	07/01/12
Barragan, Loida	Instructional Aide I	\$10.51/hr (3)	08/20/12
DeSimone, Nicholas	Instructional Aide I	\$9.56/hr (1)	08/29/12
Driscoll, James	Instructional Aide I	\$9.56/hr (1)	08/29/12
Dominguez, Art	Instructional Aide I	\$10.51/hr (3)	08/01/12
Escobar, Oscar	Instructional Aide I	\$9.99/hr (2)	08/27/12
Garland, Benisha	Instructional Aide I	\$9.56/hr (1)	07/01/12

* Categorically Funded
** Specially Funded

Holmes, Christy	Instructional Aide I	\$10.51/hr (3)	08/20/12
Lanuzza-Valle, Sergio*	Instructional Aide I	\$9.56/hr (1)	08/25/12
Lopez, Istmania	Instructional Aide I	\$9.56/hr (1)	07/01/12
Makinano, Lance	Instructional Aide I	\$9.56/hr (1)	09/06/12
Martinez, Claudia*	Instructional Aide I	\$9.56/hr (1)	08/25/12
Morrison, Christopher	Instructional Aide I	\$9.99/hr (2)	08/01/12
Orantes, Robert	Instructional Aide I	\$9.56/hr (1)	08/01/12
Ramirez, Lorena*	Instructional Aide I	\$9.56/hr (1)	07/01/12
Rodriguez, Celene*	Instructional Aide I	\$9.56/hr (1)	08/25/12
Scott, Nakela*	Instructional Aide I	\$9.56/hr (1)	08/25/12
Soltero, Danny*	Instructional Aide I	\$9.56/hr (1)	08/25/12
Sorin, Cierra	Instructional Aide I	\$9.56/hr (1)	09/06/12
Vander Sluis, Vern	Instructional Aide I	\$10.51/hr (3)	08/01/12
Venegas Sanchez, Diana*	Instructional Aide I	\$9.56/hr (1)	08/25/12
Wade, Nija*	Instructional Aide I	\$9.56/hr (1)	08/25/12
Celestine, Allegra*	Intermediate Clerk	\$9.56/hr	08/25/12
Garcia, Marilu*	Intermediate Clerk	\$9.56/hr	08/25/12
Hernandez, Alondra*	Intermediate Clerk	\$9.56/hr	08/25/12
Hernandez, Scarlett*	Intermediate Clerk	\$9.56/hr	08/25/12
Ibanez, Loudres*	Intermediate Clerk	\$9.56/hr	08/25/12
Leyva-Benitez, Oscar*	Intermediate Clerk	\$9.56/hr	08/25/12
Mazyck, Joshua*	Intermediate Clerk	\$9.56/hr	08/25/12
Munoz, Mayra*	Intermediate Clerk	\$9.56/hr	08/25/12
Perez, Jessica*	Intermediate Clerk	\$9.56/hr	08/25/12
Ramiez, Lorena*	Intermediate Clerk	\$9.56/hr	07/25/12
Joson, Joseph	Aquatic Specialist	\$10.11/hr	08/20/12
Valenica, Monique	Instructional System Technician	\$11.60/hr	09/01/12
Brooks, Michelle	Instructional Aide II	\$12.81/hr (1)	07/01/12
Garcia, Maria	Instructional Aide II	\$13.45/hr (2)	08/01/12
Sandoval, Amy	Instructional Aide II	\$12.81/hr (1)	07/01/12

Hodgin, Richard**	Program Facilitator	\$13.79/hr	07/01/12
Gardner, Marisa*	Special Populations Coordinator	\$16.41/hr	08/25/12
Fraps, Bryant*	Educational Technology Trainer	\$18.60/hr	08/27/12
Matsumoto, Yukiyo	Educational Technology Trainer	\$18.60/hr	08/20/12
Chan, Jenessa	Community Education Specialist	\$29.15/hr	09/01/12
Nunez, Norberto**	Community Education Specialist	\$29.15/hr	08/25/12
Schultz, Greg*	Community Education Specialist	\$29.15/hr	07/30/12
Wilson, Donna	Community Education Specialist	\$29.15/hr	07/01/12
Wisinski, Kathleen	Community Education Specialist	\$29.15/hr	08/20/12
Lersch, Jeannine	Aide-Special (Interpreter Level III)	\$26.50/hr	08/27/12
Tripeny, Kim	Aide-Special (Interpreter V)	\$39.50/hr	07/01/12
Crayton, Maureen	Interpreter Certified	\$41.00/hr	08/27/12
Munguia, Christian*	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	08/20/12

* Categorically Funded
 ** Specially Funded

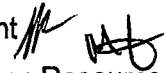
**FACULTY: TEMPORARY PART-TIME
SUMMER 2012**

I. TECHNOLOGY

Part-Time Instructors

<u>Name</u>		<u>Discipline</u>	<u>Salary Placement</u>	<u>Rate</u>
De la Torre	Victor	Machine Tool Technology	A1	48.83

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent 
PREPARED BY: Mary Anne Gularte, Vice President of Human Resources/Assistant Superintendent
DATE: October 10, 2012
SUBJECT: **Consideration of Approval of Resolution 12-16 to Offer a Supplementary Retirement Plan (SRP) to Eligible Employees of the District**

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Resolution 12-16 and authorize the District to offer a Supplementary Retirement Plan (SRP) with stated minimum participation objectives to employees of the District.

OVERVIEW

On behalf of the District, Public Agency Retirement Services (PARS) has developed a retirement incentive program to be offered to employees of the District. This program is considered a Supplementary Retirement Plan that supplements the California State Teachers' Retirement System (CalSTRS) and the California Public Employees' Retirement System (CalPERS), and qualifies under the relevant sections of Section 403(b) of the Internal Revenue Code. If approved by the Board of Trustees, eligible employees will receive via U.S. mail an individualized worksheet showing the dollar amount they qualify to receive as well as the multiple options available for collecting these dollars via an annuity benefit. In addition to this customized worksheet, PARS staff will conduct group and individual meetings in order to ensure that eligible employees understand all aspects of the Plan.

ANALYSIS

In developing this Supplementary Retirement Plan, PARS staff reviewed and analyzed District data including employee demographics, bargaining unit language, existing health care plans, and more. Throughout the analysis process, District staff worked with PARS staff to ensure that plan assumptions and the resulting cost savings projections were reasonable based on the particular circumstances of Cerritos College.

The recommended Plan is to provide each eligible employee eighty percent (80%) of final pay as an incentive to resign from District employment. Eligibility requirements for:

Faculty and Educational Administrators (certificated management) (STRS) - age 55 with 5 years of District service, or age 50 with 30 years of District service on the date of resignation.

Classified Staff (non-management), Confidential Staff, and Classified Administrators (PERS) - age 50 with 5 years of District service on the date of resignation.

The following charts show the retirement projections by employee group and the projected fiscal effect over a five-year period.

**80% of Final Pay
2012-2013 Retirement Projections**

Employee Group	Number of Eligible Employees	Projected Retirements with PARS SRP	Percentage Retirements
Faculty	107	27	25.23%
Educational Administrators (Certificated Management)	8	1	12.50%
Classified Staff (Non-Management)	113	21	18.58%
Confidential Staff	4	1	25.00%
Classified Administrators Management	7	2	28.57%
Total	239	52	21.76%

Projected Fiscal Effect*

Employee Group	Projected Savings in Year 1 2013-2014	Projected Savings over 3 years 2015-2016	Projected Savings over 5 years 2017-2018
Faculty (100% Replacement)	\$1,964,665 (Full adjunct replacement in Yr 1)	\$1,922,093	\$1,683,878
Educational Administrator (Certificated Management) (100% Replacement)	(\$15,041)	(\$58,485)	(\$105,643)
Classified Staff (Non-Management) (80% Replacement)	\$363,119	\$934,282	\$1,338,011
Confidential Staff (100% Replacement)	\$1,883	(\$1,879)	(\$14,567)
Classified Administrators Management (50% Replacement)	\$42,066	\$119,303	\$200,990
Total	\$2,356,692	\$2,915,314	\$3,102,669

*Savings are net of all program costs

In summary, 52 employees from an eligible 239 employees are projected to accept this retirement incentive package. If so, the District will save a total of \$3,102,669 over a five-year period. Of course, the actual numbers of employees who accept this offer may be different than these projections indicate. Final approval of the SRP is subject to future action by the Board of Trustees. Once the actual number of employees who accept the offer and the resulting actual dollar savings are known, the Board of Trustees will have the option of withdrawing the incentive if the actual participation level is lower than expected or does not result in a financially or institutionally acceptable outcome.

FINANCIAL IMPLICATIONS

Upon implementation of the Plan, the cost to the District will equal five and one-half percent (5.5%) of all premiums made by the District on behalf of participants in the subject Plan. The dollar savings to the District identified in the Projected Plan and the Actual Plan are inclusive of this fee. Should the Plan associated with this Agreement not be implemented, a one-time cancellation fee of \$5,000 will be assessed by PARS.

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**BOARD RESOLUTION # 12-16
CERRITOS COMMUNITY COLLEGE DISTRICT
LOS ANGELES COUNTY, CALIFORNIA**

WHEREAS it is determined to be of interest to the District and its employees to offer a retirement incentive plan to eligible employees who wish to voluntarily exercise their option to separate from District Service;

WHEREAS there is no cash option available to employees in lieu of this retirement incentive offer;

WHEREAS Public Agency Retirement Services (PARS) has made available to the District a Supplementary Retirement Plan, a retirement incentive program supplementing California State Teachers' Retirement System (CalSTRS) and the California Public Employees' Retirement System (CalPERS), and qualifying under the relevant sections of Section 403(b) of the Internal Revenue Code;

WHEREAS the District, pursuant to applicable policy and/or a collective bargaining agreement, desires to adopt the Supplementary Retirement Plan and to fund the incentive through nonelective employer, post-employment contributions to the PARS designated 403(b) provider.

NOW THEREFORE, BE IT RESOLVED THAT:

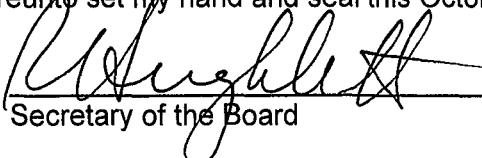
1. The Governing Board of Trustees of the District hereby adopts the PARS Supplementary Retirement Plan, as part of the District Retirement Program, effective October 10, 2012; and
2. In order for the District to reach stated fiscal goals, a minimum number of participants must enroll in the retirement incentive plan. If a minimum is not reached, the District may withdraw the retirement incentive. If the District withdraws the retirement incentive, employee resignations may be rescinded; and
3. The Board of Trustees of the District hereby appoints the Vice President of Business Services, or successor or designee as the District's Plan Administrator; and
4. The District's PARS Plan Administrator is hereby authorized to execute the contracts, custodial agreement facilitating the payment of contributions to the 403(b) arrangement, and other legal documents related to a trust or the plan on behalf of the District and to take whatever additional actions are necessary to maintain the District's participation in the plan and to maintain compliance of any relevant regulations issued.

AYES: 6 NOES: 0 ABSENT: 1 ABSTAIN: 0

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Dr. Bob Hughlett, the Secretary of the Board of Trustees of the Cerritos Community College District of Los Angeles County, California, hereby certifies that the above foregoing resolution was duly and regularly adopted by said District at a regular meeting thereof held on October 10, 2012, and passed by a 6-0-1 vote of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this October 10, 2012.



Secretary of the Board

000179

CERRITOS COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OCTOBER 24, 2012

- I. CALL TO ORDER The meeting was called to order at 6:00 p.m. by Mr. Bob Arthur, Board President. Those present were Mr. Bob Arthur, Dr. Tina Cho, Dr. Ted Edmiston, Dr. Bob Hughlett, Mr. Tom Jackson, Dr. Shin Liu, Ms. Jean McHatton, and Mr. Jason Macias, Student Trustee. Others present were the President/Superintendent, Vice President of Academic Affairs, Vice President of Business Services, Vice President of Student Services, Vice President of Human Resources, Faculty Senate President and the CSEA President.
- II. PLEDGE OF ALLEGIANCE The flag salute was led by Mr. Macias.
- III. APPROVAL OF MINUTES A. It was moved by Ms. McHatton and seconded by Mr. Jackson to approve the minutes of the regular meeting of October 10, 2012. The vote for approval was unanimous (student advisory vote: aye).
- IV. INSTITUTIONAL PRESENTATIONS A. Lynda Fisher, president of the 2012 Relay for Life Norwalk presented Cerritos College with an award acknowledging the college's support of this year's Norwalk Relay for Life event. Ms. Fisher indicated that they raised over \$60,000 at the event.
- B. Dr. Lacy presented Donnie Hawkins with the Outstanding Classified Employee Award for the month of September 2012.
- C. Dr. Lacy presented Andrea Jones, Julie Mun and Cheryl Thury with the Outstanding Classified/Confidential Employee Team Award.
- V. PUBLIC PRESENTATIONS MarJona Smith-Holieway introduced herself as this year's homecoming queen. She plans to transfer to Cal State Long Beach next year and her goal is to create a dental program for children with special needs.
- Dr. Gary Smuts Dr. Gary Smuts and a group of students spoke in support of Measure G. Dr. Smuts stated that repair and renovation of the college's infrastructure is vital to the health of this college and its community. He provided an overview of the work that Citizens For Cerritos College has accomplished in support of Measure G and added that ASCC has been incredible in their support. He stated that information regarding Measure G can be found at www.citizens4cerritoscollege.org. He concluded by stating that Cerritos College has been a linchpin to this community for 60 years and Measure G is vital to remaining an important part of the community.
- A group of students also spoke regarding "Operation Outreach," a campaign where students are informing fellow students of campus issues and Measure G. They stressed that the measure will not only impact current students, but future generations as well. They are also helping students register to vote and have many giveaways to share.
- Solomon Namala, Steve Portigal and Ilva Mariani Solomon Namala thanked the district and Dr. Lacy for letting CCFF and ASCC coordinate the Board candidate forums and added that the forums were engaging, informative and empowering. He also thanked Dr. Gularte for fostering a culture of mutual respect and cooperation. He

stated that the district has asked for concessions regarding a proposal for a 7% pro rata allocation. He stated that faculty has already agreed to give up a more costly health plan. He concluded by stressing a collaborative relationship between the district and CCFF.

Steve Portigal and Ilva Mariani, faculty members, both indicated that they gave up PERSCare for a less expensive plan and indicated that it was a difficult decision. They urged the Board to share the burden of budget cuts equally amongst all employee groups and to accept the most recent proposal. Mr. Portigal also requested that CCFF be given a seat at the Board table.

VI. CONSENT AGENDA

It was moved by Dr. Edmiston and seconded by Dr. Hughlett to approve the consent agenda. Dr. Liu requested that Item VI.A be considered separately. The vote for approval and/or ratification of the following items was unanimous (student advisory vote: aye):

- A. It was moved by Dr. Hughlett and seconded by Ms. McHatton to approve Item A:

Provide Compensation to Board Member Liu for her Absence from the October 10 Board Meeting

The vote for approval was 6-0-1; Dr. Liu abstained.

- B. Career Technical Education (CTE) Teacher Preparation Pipeline Grant Faculty Stipends, as attached.
- C. Stipend for Michelle Lewellen, as attached.
- D. Continuation to Participate in the Child and Adult Child Care Food Program, as attached.
- E. Agreement with El Camino College to be a Subgrantee, as attached.
- F. Purchase Materials Through Other Public Agency Contracts, as attached.
- G. Change Order #4 (Bid #1112-10), RJ Daum Construction, Physical Science Renovation, as attached.
- H. Resolution No. 12-15 Delegating the Authority to Enter into Emergency Contracts to the President/Superintendent or Designee, as attached.
- I. Purchase Orders for the Period of July 1, 2012 through September 30, 2012.
- J. New/Amended Contracts Under \$25,000 for the Quarter Ending September 30, 2012:
- | | | |
|-------------------|----------------------|---------------|
| New Contracts | C11-1180 to C12-1033 | \$ 143,878.81 |
| Amended Contracts | | \$ 98,708.13 |

K. General Fund, Special Reserve Funds, Restricted Funds, Financial Aid Fund, and Payroll Clearance Fund Warrants for the Quarter Ending June 30, 2012:

Payroll "A" Warrants	5,525	\$14,970,435.82
Other "B" Warrants	3,470	\$12,873,850.86

L. Contracts:

Services

NEW

1. CedarCrestone, Inc.

PeopleSoft Upgrade/Database Split
Information Technology

To provide upgrade assessment services to assist the District in separating the Campus Solutions (CS) and Human Capital Management (HCM) databases, along with a migration to HCM9. For period October 25, 2012 through October 26, 2013. Total estimated project budget is \$118,300 with funding from the Capital Outlay Projects fund.

M. Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

Added by addendum:

Administrative Clerk II @24-1 (\$2,915.00/month) effective October 25, 2012: Richard Garcia (Counseling)

N. Request for Unpaid Leave of Absence, as follows:

Pamela Lewandowski, Instructor (Mathematics Department), for period January 14, 2013 through May 24, 2013

O. Reassignment of Full-Time Faculty Member from 10-Month to 11-Month of Employment, as attached.

VII. ADMINISTRATIVE
MATTERS

A. The Board book contained Coordinating Committee Minutes for October 1, 2012.

B. It was moved by Dr. Hughlett and seconded by Ms. McHatton to adopt Board Policy 2750 – Board Member Absence from the State, as attached. The vote for approval was unanimous (student advisory vote: aye).

C. It was moved by Mr. Jackson and seconded by Dr. Hughlett to adopt Board Policies 2100 – Board Elections, 2105 – Student Trustee, 2730 – Board Member Health Benefits, 3410 – Nondiscrimination, 3520 – Local Law Enforcement, 3570 – Smoking, 3820 – Gifts and Fundraising, 5140 – Disabled Student Programs and Services, 6450 – Wireless or Cellular Telephone Use, and 7365 – Discipline and Dismissal-Classified Employees, as attached. The vote for approval was unanimous (student advisory vote: aye).

VIII. REPORTS

A. Board of Trustees

Mr. Macias stated that ASCC has donated a large amount of funding in support of Measure G and acknowledged the students who are working to support the measure. He invited the Board to join the students in their support.

Dr. Cho stated that she attended the Arturo Sanchez, Sr. Halloween Parade and added that Mr. Arthur attended as well. She stated that it was a pleasure to meet members of the community.

Dr. Edmiston stated that the opening of Falcon Room restaurant was excellent and reminded the Board that a LACSTA meeting will be held on October 29.

Dr. Hughlett stated that the Falcon Room restaurant is the result of in-house efforts and acknowledged everyone involved. He stated that "To Kill a Mockingbird" is one of his favorite plays of all time and stated that the Theater department did a great job.

Mr. Jackson stated that the Falcon Room restaurant is great. He stated that the "To Kill a Mockingbird" production was phenomenal and concluded by acknowledging the women's soccer team for their recent wins.

Ms. McHatton stated that she enjoyed the Homecoming festivities as well as the "To Kill a Mockingbird" production.

B. Faculty and Staff Leadership

Mr. Chester stated that Faculty Senate discussed transfer model curriculum and current degree status at its recent meeting and added that it was a positive meeting.

Ms. Laughon stated that Homecoming activities were enjoyable and acknowledged Amna Jara for her hard work as Interim Director of Student Activities. She thanked Dr. Lacy for inviting her to attend the soft opening of the Falcon Room restaurant. She concluded by reminding Dr. Namala that CSEA negotiated for five years to receive a one percent raise.

C. President/Superintendent and Vice Presidents

Dr. Schilling acknowledged the employees of the month. She indicated that a unit planning workshop was held on October 24 where over 130 faculty and staff were in attendance. She stated it was a great day and a collegial event.

Mr. El Fattal acknowledged the students who have been working hard for the college during this election season. He also acknowledged Ms. Jones, Ms. Mun and Ms. Thury for their work in support of the college.

Dr. Johnson acknowledged the Emergency Operations Plan working group for its efforts to plan the Great Shake Out drill on October 18. He shared the latest addition of the "Financial Aid News Flash" and concluded by acknowledging Mr. Chester for working well with students on campus.

Dr. Gularte thanked Dr. Namala for his comments and added that she has had very positive discussions with the unions. She stated that she had a great time at the Homecoming festivities. She congratulated Ms. Jones, Ms. Mun and Ms. Thury for receiving the Outstanding Classified/Confidential Employee Team Award and concluded by acknowledging the students who are working hard during this election season.

Dr. Lacy indicated that she enjoyed all of the Homecoming activities. She acknowledged the students who are campaigning in support of the college and added that their efforts are fostering an atmosphere where students are aware of important issues. She stated that she attended the Veteran Scholarship Luncheon hosted by the Norwalk Coordinating Community Council where four Cerritos College students were recognized. She also attended a Business Education/Humanities & Social Sciences Division Meeting as well as a productive Chamber Leadership Breakfast. She concluded by expressing the importance of talking about the facts regarding the ballot measures this year, as there are a lot of misconceptions out there.

- IX. CLOSED SESSION The Board adjourned to closed session at 7:09 p.m.
- X. RECONVENE The Board reconvened at 8:07 p.m.
- Read Out Mr. Jackson reported that in closed session the Board of Trustees took action to approve the implementation of three levels for the Athletic Trainer classification of the short-term and student hourly salary schedule, effective October 24, 2012 (a copy of which is attached). The vote for approval was unanimous.
- XI. ADJOURNMENT The Board adjourned at 8:08 p.m.
- XII. NEXT REGULAR MEETING The next regular meeting of the Board of Trustees is scheduled for Wednesday, November 7, 2012 at 6:00 p.m.



Bob Arthur, Board President



Dr. Bob Hughlett, Board Secretary

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: Dr. Joanna Schilling, Vice President of Academic Affairs *JMS*
PREPARED BY: Sue Parsons, Director of Teacher TRAC and Learning Communities *SP*
DATE: October 24, 2012
SUBJECT: **Consideration of Approval of the Career Technical Education (CTE) Teacher Preparation Pipeline Grant Faculty Stipends**

RECOMMENDATION

It is recommended that the Board of Trustees approve payment of CTE Teacher Preparation Pipeline Grant stipends to Lydia Alvarez, Sylvia Bello-Gardner, David Betancourt, Jeff Bradbury, Teresa Cheatham, Julie Davis, Susan Gradin, Monica Lopez, Nicole Lovejoy, Lynn Serwin, Carl Stammerjohn, Lynn Stiles, Chris Sugiyama, Ana Torres-Bower, Rick Vasilik, Linda Waldman, and Beverly Whitson. The grant was Board approved on February 15, 2012.

OVERVIEW

Cerritos College has received funding in the amount of \$120,000 from the Chancellor's Office to assist with meeting the need for high school and community college CTE Teachers by implementing teacher preparation pathways in three CTE industry sectors (automotive, welding, and woodworking), math and science.

ANALYSIS

The funds from the CTE Teacher Preparation Pipeline Grant are designated to develop CTE teacher pathways and curriculum, establish student development activities, provide individualized counseling services, develop program marketing and recruitment materials/activities, develop support structures and partnerships, and provide staff development opportunities for faculty within the designated industry sectors.

As stipulated and funded by the Grant, the tasks and activities described below will be carried out as follows:

Faculty Inquiry Group (FIG) Facilitator:

- Prepare and coordinate a FIG focused on the reading of the book "The Mind at Work, Valuing the Intelligence of the American Worker" by Mike Rose.

Internship Workshop Facilitator:

- Prepare, coordinate and facilitate two workshops for Teacher TRAC interns focused on contextualization.

Integrative Workshop Series Presenters:

- Develop and lead presentation to Cerritos College faculty regarding integration/contextualization.
- Assist with planning and set-up for workshops.

Faculty Inquiry Reading Group Participants:

000185

- Read the book *The Mind at Work, Valuing the Intelligence of the American Worker*
- Participate in 4 (1 hour) sessions.
- Prepare and conduct presentation during one of the session to discuss integration and teaching implications.
- Participate in 2 CTE classroom observations (1 hour each).

Contextualized Curriculum FIG Participants (new participants):

- Collaborate with high school teachers and Cerritos College faculty to develop contextualized activities.
- Attend 3 working sessions (2 hours each) to identify integrating points between industrial technology courses and math or science.
- Complete a cross-observation.

Contextualized Curriculum FIG Participants (continuing participants):

- Implement contextualized activity developed last year.
- Assess and modify activity as necessary by looking at student work.
- Attend 3 work sessions to look at student work.

FINANCIAL IMPLICATIONS

It is recommended to approve stipend for the following faculty:

Lydia Alvarez- \$500
 Sylvia Bello -Gardner- \$400
 David Betancourt - \$150
 Jeff Bradbury- \$500
 Teresa Cheatham - \$150
 Julie Davis - \$400
 Susan Gradin - \$150
 Monica Lopez - \$150
 Nicole Lovejoy - \$400
 Lynn Serwin - \$400
 Carl Stammerjohn - \$400
 Lynn Stiles – \$400
 Chris Sugiyama - \$400
 Ana Torres-Bower - \$150
 Rick Vasilik - \$500
 Linda Waldman - \$500
 Beverly Whitson - \$400

The CTE Teacher Preparation Pipeline Chancellor's Grant will be used for these expenditures.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: *LS* Ms. Lynn Serwin, Professor of English/iFALCON Co-coordinator Title V Grant
SPC and Dr. Stephen Clifford, Professor of English/iFALCON Co-coordinator Title V Grant
PREPARED BY: Ms. Lynn Serwin, Professor of English/iFALCON Co-coordinator Title V Grant
 and Dr. Stephen Clifford, Professor of English/iFALCON Co-coordinator Title V Grant
DATE: October 24, 2012
SUBJECT: **Consideration of Approval of Stipend for Michelle Lewellen**

RECOMMENDATION

It is recommended that the Board of Trustees approve payment for Michelle Lewellen for her keynote presentation, titled "Learning and the Diverse Brain" at the "Building on Diverse Strengths for Student Success" conference on November 2, 2012. Payment of the honorarium will be in the amount of \$500 and will come entirely from categorical funds (iFALCON Title V grant).

OVERVIEW

The iFALCON Title V Grant has sponsored several professional development activities, some of them becoming annual professional development events at the college. In this fourth year of its five-year grant, the iFALCON Student Success conference will focus on the diversity of learning styles and student success. This conference is its biggest professional development activity of the year, engaging 188 participants at the November 2011 event.

ANALYSIS

Ms. Lewellen will present a keynote address titled, "Learning and the Diverse Brain," and facilitate an interactive project among participants to apply the concepts of her talk into their own curricula and interactions with students. Ms. Lewellen's scope of work includes developing the presentation, delivering the speech, and conducting the interactive activity.

FINANCIAL IMPLICATIONS

No general funds will be used for this stipend. iFalcon Title V grant funds will be utilized for this expenditure. Upon completion of the conference on November 2, 2012, Michelle Lewellen is to receive a \$500 stipend.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: Dr. JoAnna Schilling, Vice President of Academic Affairs *JAS*
PREPARED BY: Sandy Marks, Instructional Dean of Health Occupations *SM*
Debra Ward, Director of the Child Development Center *DW*
DATE: October 24, 2012
SUBJECT: **Consideration of Approval for the Continuation to Participate in the Child and Adult Child Care Food Program (CACFP)**

RECOMMENDATION

It is recommended that the Board of Trustees approve the continuance of participation in the Child and Adult Child Care Food Program (CACFP) for the Child Development Center, which will run from October 1, 2012 to September 30, 2013, and names David El Fattal, as the authorized signer.

OVERVIEW

The Child Development Center has been approved by the State Department of Education Nutrition Services to participate in the Child and Adult Child Care Food Program (CACFP) for the coming fiscal year, beginning October 1, 2012. (See attached approval from Nutrition Services) The CACFP offers guidance and training to the Child Development Center in providing healthy meals for children.

ANALYSIS

The Child and Adult Care Food program plays a vital role in improving the quality of child development program at Cerritos College and making it more affordable for many of our low-income families. The meals that the Center serves to children for breakfast, lunch, and an afternoon snack are reimbursed at rates based upon a child's eligibility for free, reduced price, or paid meals. In addition, staff development opportunities are made available in Nutrition Education and Physical Fitness for young children and their families.

FINANCIAL IMPLICATIONS

The Cerritos College Child Development Center program will receive approximately \$50,000 to reimburse food and food supply costs, including staff resources. Expenses will be paid with grant money.

CERRITOS COLLEGE

TO: Board of Trustees

FROM: Dr. Linda Lacy, President/Superintendent *LL*

REVIEWED BY: Dr. JoAnna Schilling, Vice President of Academic Affairs *JAS*

PREPARED BY: Yannick Real, Dean of Technology Division
Maggie Cordero, Director of Pathway Programs

DATE: October 24, 2012

SUBJECT: **Consideration of Approval of an Agreement with El Camino College to be a Subgrantee for \$176,330** *uc*

RECOMMENDATION

It is recommended that the Board of Trustees approve an agreement with El Camino College as part of the Chancellor's Office SB 70 Career Technical Education Community Collaborative Grant IV wherein Cerritos College would receive \$176,330 in order to pursue the activities described below. The time period of the agreement will be January 1, 2012 to March 31, 2013.

OVERVIEW

This is the fourth phase of a multi-year collaborative grant which is shared by El Camino and Cerritos College. El Camino serves as the fiscal agent with Cerritos being a sub-grantee. This funding enables the college to conduct career related programs with area middle-schools and high-schools and Project Lead the Way.


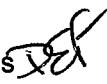
ANALYSIS

The grant enables the college to hold activities such as conducting Solidworks classes, expanding the Project Lead the Way program, holding career exploration fairs, and providing professional development for high school and college faculty. Through this grant the college has been able to assist local school districts in strengthening their career technical programs.

FINANCIAL IMPLICATIONS

Cerritos College is receiving \$176,330 to provide the above described activities. The cost will be paid by the subcontract that is part of the grant. No general funds will be used.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent 
REVIEWED BY: Mr. David El Fattal, Vice President of Business Services 
PREPARED BY: Mr. Mark B. Logan, Director of Purchasing
DATE: October 24, 2012
SUBJECT: **Consideration of Approval to Purchase Materials Through Other Public Agency Contracts**

RECOMMENDATION

It is recommended that the Board of Trustees determine that it is in the District's best interests to make procurements by means of existing public agency contracts pursuant to California Public Contract Code Section 20652, and to authorize the District to make sure procurements under Section 20652, as-needed, are in the District's best interests for the fiscal year ending on June 30, 2013.

OVERVIEW

California Public Contract Code Section 20652 authorizes the Board of Trustees, without advertising for bids, to contract for the lease or purchase of materials, supplies, equipment, automobiles, tractors and other personal property for the District through contract let by other public agencies (commonly referred to as "piggy-backing" contracts). Los Angeles County Office of Education (LACOE) requires the Board of Trustees to take specific action to determine that it is the best interests for the District to utilize an existing bid or contract to make procurements pursuant to Section 20652, rather than receiving bids on its own behalf.

This action provides the District the option to make procurements using existing public agency contracts as the need arises, and is in the best interest of the District pursuant to California Public Contract Code Section 20652.

ANALYSIS

It is recommended that the Board of Trustees determine that it is in the District's best interests to make procurements by means of existing public agency contracts pursuant to California Public Contract Code Section 20652, and to authorize the District to make sure procurements under Section 20652, as-needed, are in the District's best interests for the fiscal year ending on June 30, 2013.

FINANCIAL IMPLICATIONS

There is no financial impact.

Project: Cerritos College
 Physical Science Swing Space Renovation
 11110 Alondra Blvd
 Norwalk, CA 90650

Change Order Number: 04
Date: October 3, 2012

To: RJ Daum Construction
 11581 Monarch St
 Garden Grove, CA 92841
 Office 714-894-4300
 Fax 714-894-4449

SUMMARY OF CHANGES:

Item 1.01

Description: Abatement of unforeseen ACM for the week beginning 8/20/2012 through 8/27/2012:

- Asbestos Containing Material (ACM) under corridor ceramic wall tile (in plaster) not previously tested and thus not identified in the Environmental Report. In order to install the proper fire rated corridor detail, the corridor ceiling had to be revised to a Shaftwall construction to maintain the 1 hour rating and avoid demolition of the existing ductwork and duct insulation which are noted to remain. Installation of the original detail as noted per plan was not possible due to the congestion of ductwork above the corridor ceiling. The alternative solution of using a Shaftwall system resolved the issue of not having to remove and reinstall existing ductwork/insulation. There is approximately 600 lf x 5 in area of ceramic tile that had to be removed along both sides of the corridor, directly below the corridor ceiling for the new UL approved Shaftwall System to be attached. This includes set up of containment for the entire north and south corridor, cleanup of ACM, proper disposal, and area clearance.
- In addition, this includes credit from RJ Daum for door frame install (removal of ceramic tile as part of construction demo) that is now performed in conjunction with the abatement process due to the unforeseen ACM.

Reason: Unforeseen ACM that was not tested prior to bid

Requested by: Owner/Environmental Consultant

Cost: Add \$20,586.00

Time Extension:3 days

Item 2.01

Description: Abatement of unforeseen and deteriorated exterior metal panels not previously identified to be removed, but necessary in order to maintain the envelop for the building (COR28).

Reason: Unforeseen ACM and required to maintain building envelop

Requested by: Owner/Environmental Consultant

Cost: Add \$11,772.00

Time Extension:0 days

Item 3.01

Description: Repair to existing restroom wall studs that were heavily notched from previous work prior to start of construction. (COR42).
Reason: Required to maintain the structural integrity of the walls
Requested by: Owner/Environmental Consultant
Cost: Add \$1,703.00
Time Extension:0 days

Item 4.01

Description: Bulletin # 1 additional scope of work as requested by the IT department, includes the following (COR44):

- Add fire rated plywood for all four (4) walls of the IDF room beginning at 21" AFF.
- Provide dedicated circuits in panel FK for circuits 1, 3, 5, and 7 as requested by IT department.
- Omit demolition of the analog line.
- Provide a second junction box for the data port inside room 125 (just west of door 125A) for the EMS and Security. This includes additional homeruns to the panel.
- Add two (2) 2x4 lighting in room 125 as requested by IT department. This includes new lighting fixtures, homerun to the lighting panel and tie-in to spare circuit breakers.

Reason: Requested by Cerritos IT Department
Requested by: Owner
Cost: Add \$9,022.00
Time Extension:2 days

Item 5.01

Description: Install a condensate pan above the LRC high voltage switch/transformer as suggested by the electrical engineer. The current location of the transformer is directly below existing chiller piping/valves. While maintaining proper clearances, there is a concern of condensation directly above the equipment. This is not identified in the contract drawings (COR46).
Reason: Protect the electrical equipment from condensation from above.
Requested by: Owner
Cost: Add \$1,517.00
Time Extension:0 days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER.....\$44,600.00
TOTAL ADDITIONAL WORKING DAYS.....10


CONTRACT SUMMARY:

Original Contract Amount	\$	3,173,120.00
Net change by previous Change Order	\$	205,806.00
Net sum prior to this Change Order	\$	3,378,926.00
Amount of Change Order No. 4	\$	44,600.00
Deduct Remaining Contract Allowance	\$	-
New Contract Sum	\$	3,423,526.00
Percentage of Change to Contract		7.9%


The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this change order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on _____ of _____, 2012.

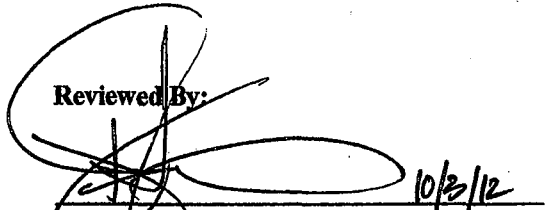
Approved By:


CERRITOS COLLEGE
DAVID C. MOORE
DIRECTOR OF THE PHYSICAL PLANT
11110 ALONDRA BLVD.
NORWALK, CA 90650

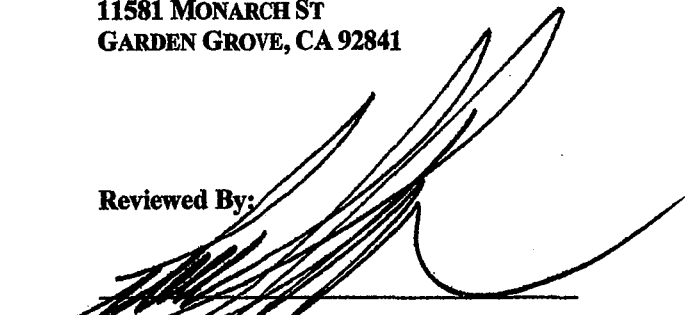
Approved By:


RJ DAUM CONSTRUCTION
MARK A. PERONG, VICE PRESIDENT
11581 MONARCH ST
GARDEN GROVE, CA 92841

Reviewed By:


TILDEN-COIL CONSTRUCTORS, INC.
DENI R. VALDERRAMA, PROJECT MANAGER
11110 ALONDRA BLVD.
NORWALK, CA 90650

Reviewed By:


R2A ARCHITECTURE
LUCIEN GERARD RUNGE, VICE PRESIDENT
2900 BRISTOL STREET, SUITE E205
COSTA MESA, CA 92626-7909

Signature only to validate the total project cost to date. Architect is not involved in any abatement actions whatsoever.

CERRITOS COMMUNITY COLLEGE DISTRICT

RESOLUTION NO 12-15

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE CERRITOS COMMUNITY COLLEGE DISTRICT
DELEGATING THE AUTHORITY TO ENTER INTO EMERGENCY CONTRACTS
TO THE PRESIDENT/SUPERINTENDENT, OR HIS/HER DESIGNEE**

WHEREAS, the Cerritos Community College District ("District") has elected to become subject to the Uniform Public Construction Cost Accounting Act as set for at Public Contract Code section 22000 et seq. (the "Act"); and

WHEREAS, in emergency circumstances, immediate action is required to procure the necessary equipment, services and supplies to repair or replace public facilities and property without first giving notice for bids to let contracts; and

WHEREAS, to this end, Section 22050 of the Act authorizes the Board of Trustees of the Cerritos Community College District ("Board of Trustees") to enter into emergency contracts without first competitively bidding such contracts; and

WHEREAS, Section 22050 of the Act additionally authorizes the Board of Trustees to delegate, by four-fifths vote, to the District's President/Superintendent, or his or her designees, the authority to order the repair or replacement of a public facility, to take any directly related and immediate action required by that emergency, and to procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts; and

WHEREAS, the Board of Trustees has determined that it is in the best interest of the District to delegate its authority to enter into emergency contracts without competitive bidding to the President/Superintendent, or his or her designee, subject to the procedures set forth in Section 22050 of the Act.

NOW THEREFORE, the Board of Trustees of the Cerritos Community College District hereby resolves as follows:

- Section 1. That the above recitals are adopted as true and correct.
- Section 2. That the Board of Trustees hereby delegates, by a four-fifths vote, the authority to enter into contracts during the existence of an emergency affecting public health, safety, and welfare that will not permit a delay resulting from a competitive solicitation or bid to the President/Superintendent. The President/Superintendent may, in his or her discretion, delegate his or her authority to any other District employee or official, by written instrument.
- Section 3. That the President/Superintendent, or his or her designee, shall report to the Board of Trustees and the Board of Trustees shall review and vote upon any emergency action taken by the President/Superintendent, or his or her designee not later than seven days after the action, or at its next regularly scheduled meeting if that meeting will occur not later than fourteen days after the action, and at least at every regular scheduled

meeting thereafter until the action is terminated, to determine by a four fifths vote, that there is a need to continue the action, unless the President/Superintendent, or his or her designee has terminated that action prior to the Board of Trustees reviewing the emergency action and making a determination pursuant to this Section 3.

Section 4. That this Resolution shall take effect immediately upon its adoption.

APPROVED, PASSED AND ADOPTED by the Board of Trustees of the Cerritos Community College District on this 24th day of October 2012, by the following vote:

AYES: 7

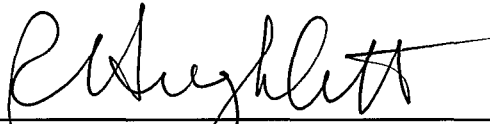
NOES: 0

ABSTENTIONS: 0



President of the Board of Trustees of the Cerritos
Community College District

Attested to:



Clerk of the Board of Trustees of the
Cerritos Community College District

**EMPLOYMENT OF CLASSIFIED, SHORT-TERM, SUBSTITUTE,
AND/OR STUDENT HOURLY PERSONNEL**

I. Short-term hourly employment (as needed), variable hours per day and days per week, for a period not to exceed June 30, 2013, or 175 total workdays, whichever occurs first

<u>Name</u>	<u>Title</u>	<u>Rate</u>	<u>Effective</u>
Garriot, Dylan	Aide-General (Laborer)	\$8.00/hr (1)	08/20/12
Cuarenta, Jazmin*	Aide-Special (Counselor)	\$8.00/hr (1)	07/02/12
Navarro, Soledad*	Aide-Special (Counselor)	\$8.00/hr (1)	09/25/12
Nino De Rivera, Sarahi*	Aide-Special (Counselor)	\$8.00/hr (1)	09/25/12
Stone, Breanna*	Aide-Special (Counselor)	\$8.00/hr (1)	09/25/12
Alfaro, Orlando*	Clerk	\$8.64/hr	08/25/12
Beckham, Daniel*	Clerk	\$8.64/hr	08/25/12
Bohorquez, Karen	Clerk	\$8.64/hr	08/25/12
Brewster, Robert*	Clerk	\$8.64/hr	08/25/12
Ruiz, Andrew*	Clerk	\$8.64/hr	08/25/12
Sandoval, Linda*	Clerk	\$8.64/hr	08/25/12
Soria-Ochoa, Mary*	Clerk	\$8.64/hr	08/25/12
Avellaneda, Raul	Instructional Aide I	\$10.51/hr (3)	08/19/12
Barajas, Dianna*	Instructional Aide I	\$9.56/hr (1)	07/01/12
Bodkin, Harold	Instructional Aide I	\$9.56/hr (1)	08/20/12
Chambers, Jim	Instructional Aide I	\$10.51/hr (3)	08/01/12
Carrillo, Daisy	Instructional Aide I	\$9.99/hr (2)	08/01/12
Diaz, Jessica*	Instructional Aide I	\$9.56/hr (1)	07/01/12
Gonzalez, Guillermo	Instructional Aide I	\$10.51/hr (3)	08/19/12
Guadagno, Jenel	Instructional Aide I	\$9.99/hr (2)	08/01/12
Khalil, Ragaa*	Instructional Aide I	\$9.56/hr (1)	09/25/12
Kusumoto, Kyle	Instructional Aide I	\$10.51/hr (3)	07/01/12
Lekavich, Chris	Instructional Aide I	\$10.51/hr (3)	08/19/12
Martinez, Ignacio*	Instructional Aide I	\$9.56/hr (1)	08/20/12

* Categorically Funded
** Specially Funded

Moran, Abraham	Instructional Aide I	\$9.99/hr (2)	08/01/12
Ozan, Daniel	Instructional Aide I	\$9.56/hr (1)	08/01/12
Perez, Henry	Instructional Aide I	\$10.51/hr (3)	08/19/12
Porch, Lou	Instructional Aide I	\$9.99/hr (2)	08/01/12
Ramirez, Ana	Instructional Aide I	\$10.51/hr (3)	08/19/12
Ruiz, Ricardo Luna	Instructional Aide I	\$10.51/hr (3)	08/01/12
Shares, Robin*	Instructional Aide I	\$9.56/hr (1)	08/25/12
Stewart, Jessica*	Instructional Aide I	\$9.56/hr (1)	08/25/12
Tapia, Richard*	Instructional Aide I	\$9.56/hr (1)	08/25/12
Van Doren, Phillip	Instructional Aide I	\$9.99/hr (2)	08/01/12
Vargas Medina, Jovanna*	Instructional Aide I	\$9.56/hr (1)	07/01/12
Wilson, Lloyd	Instructional Aide I	\$10.51/hr (3)	08/01/12
Bonilla Czarina*	Intermediate Clerk	\$9.56/hr	08/25/12
Diaz, Tommy*	Intermediate Clerk	\$9.56/hr	09/25/12
Estevez, Brenda*	Intermediate Clerk	\$9.56/hr	08/25/12
Garcia, Denise*	Intermediate Clerk	\$9.56/hr	08/27/12
Gonzalez, Vanessa C.*	Intermediate Clerk	\$9.56/hr	07/01/12
Granados, Wendy*	Intermediate Clerk	\$9.56/hr	07/01/12
Martinez, Grecia*	Intermediate Clerk	\$9.56/hr	08/25/12
Morales, Margaret*	Intermediate Clerk	\$9.56/hr	08/25/12
Ochoa, Yesenia*	Intermediate Clerk	\$9.56/hr	08/25/12
Villarreal, Christian*	Intermediate Typist Clerk	\$9.56/hr	09/19/12
Terrazas, Alexander	Program Assistant I	\$9.56/hr	07/01/12
Otero, Jessica	Aide-Special (Registration Account Clerk)	\$9.76/hr	09/17/12
Schulist, Mark	Custodian	\$9.76/hr	08/23/12
Wilson, Lloyd	Custodian	\$9.76/hr	08/23/12
Cuevas, Vincent*	Community Outreach Worker	\$9.99/hr	09/01/12
Johnson, Cameron	Community Outreach Worker	\$9.99/hr	09/10/12

* Categorically Funded

** Specially Funded

Perez, Scott	Community Outreach Worker	\$9.99/hr	09/10/12
Sorensen, Richard	Community Outreach Worker	\$9.99/hr	09/10/12
Herrera, Anna	Aquatics Specialist	\$10.11/hr	08/20/12
Murillo, Frank**	Campus Security Officer	\$10.53/hr	07/01/12
Ascheman, Joseph	Instructional Aide II	\$12.81/hr (1)	08/01/12
Austin, James	Instructional Aide II	\$14.13/hr (3)	08/20/12
Cardenas, Neftali	Instructional Aide II	\$12.81/hr (1)	09/25/11
Huang, Ruth	Instructional Aide II	\$13.45/hr (2)	09/01/12
Kan, Yung Yu	Instructional Aide II	\$12.81/hr (1)	09/25/12
Park, Jason Koo	Instructional Aide II	\$12.81/hr (1)	09/01/12
Sorin, Cierra	Instructional Aide II	\$13.45/hr (2)	09/01/12
Terrazas, Alexander Ray	Instructional Aide II	\$12.81/hr (1)	07/01/12
Thakkar, Amisha	Instructional Aide II	\$12.81/hr (1)	08/01/12
Vazquez, Alexander	Instructional Aide II	\$12.81/hr (1)	07/01/12
Villarreal, Christian	Instructional Aide II	\$13.45/hr (2)	09/01/12
Davila, Cristina*	Recreational Activity Specialist	\$13.65/hr	08/24/12
Puente, Miriam	Recreational Activity Specialist	\$13.65/hr	08/28/12
Mauceri, Joseph C.*	Multimedia Production Specialist	\$13.79/hr	09/01/12
Echeverria, Diana*	Program Facilitator	\$13.79/hr	09/01/12
Gonzalez, Aaron	Program Facilitator	\$13.79/hr	09/10/12
Borge, Mauricio	Research Assistant	\$13.79/hr	09/01/12
Horton, Anabelle*	Student Affairs Assistant	\$13.79/hr	09/25/12
Mejia, Jenny*	Student Affairs Assistant	\$13.79/hr	09/25/12
Spencer, Aura*	Student Affairs Assistant	\$13.79/hr	09/17/12
Martinez II, Tony	Technical Director/Designer	\$14.79/hr	09/10/12

* Categorically Funded

** Specially Funded

Lock, Bradley	Continuing Ed. Specialist (Arts & Crafts)	\$22.45/hr	08/25/12
Kirst, Desiree	Aide-Special (Interpreter Level III)	\$26.50/hr	09/04/12
Woods, Karen	Aide-Special (Interpreter Level III)	\$26.50/hr	08/20/12
Evans, Max**	Continuing Ed. Specialist (Cultural Arts)	\$28.07/hr	07/01/12
Nutt, Karen*	Community Education Specialist	\$29.15/hr	09/25/12
Quesada, Deana*	Community Education Specialist	\$29.15/hr	09/25/12
Williams, Shereal*	Community Education Specialist	\$29.15/hr	09/25/12
Graciano, Mireya	Aide-Special (Interpreter Level IV)	\$33.50/hr	08/20/12
Seto, Cindy	Aide-Special (Interpreter Level V)	\$39.50/hr	08/20/12
Winters, Rachel	Aide-Special (Interpreter Level V)	\$39.50/hr	09/13/12
Dunn, Paula	ASL Instruction Support	\$41.00/hr	08/20/12
Greenberg, Lauren	ASL Instruction Support	\$41.00/hr	09/14/12
O'Brien-Lux, Colin	ASL Instruction Support	\$41.00/hr	08/20/12
Chan, Judy*	Continuing Education Specialist (Health Occupations)	\$50.52/hr	09/01/12

* Categorically Funded
 ** Specially Funded

CERRITOS COLLEGE

TO: Board of Trustees

FROM: Dr. Linda L. Lacy, President/Superintendent *LL*

REVIEWED BY: Dr. Mary Anne Gularte, Vice President of Human Resources/Assistant Superintendent *MAG*

PREPARED BY: Dr. Adriana Flores-Church, Director of Human Resources/Risk Management *AFC*

DATE: October 24, 2012

SUBJECT: **Consideration of Approval of Reassignment of Full-Time Faculty Member from 10-Month to 11-Month of Employment: Daniel Clauss, Physical Education Instructor/Athletic Director**

RECOMMENDATION

It is recommended that the Board of Trustees approve the reassignment of Mr. Daniel Clauss, full-time second-year contract (probationary) Physical Education Instructor/Athletic Director, from 10-month employment to 11-month employment, effective the 2012-2013 Academic Year.

OVERVIEW

Athletic supervision is required at any inter-collegiate competition during the summer. Mr. Clauss is the District's Athletic Director and his services are needed during the summer.

ANALYSIS

In 2009, the California Community Colleges Athletic Association (CCCAA) approved non-traditional sport competition during the summer for some sports. CCCAA mandates home athletic supervision during any inter-collegiate competition throughout the year. Cerritos College's Athletic Director, Mr. Daniel Clauss, is currently employed as a 10-month second-year contract (probationary) Physical Education Instructor/Athletic Director. Mr. Clauss services as Athletic Director are required during the summer for inter-collegiate competition, fundraising, and he needs to be accessible to coaches during that time. Dr. Dan Smith, Instructional Dean of Health, Physical Education, Dance, and Athletics, Dr. JoAnna Schilling, Vice President of Academic Affairs/Assistant Superintendent, and Dr. Linda Lacy, President/Superintendent, have recommended approval of Mr. Daniel Clauss' reassignment from 10-month to 11-month employment.

FINANCIAL IMPLICATIONS

One additional month of base salary plus payroll taxes (\$8,541.64).

Board of Trustees

1 **BP 2750 BOARD MEMBER ABSENCE FROM THE STATE**

2 **Reference:**

3 Government Code Section 1064

4 No member of the Board shall be absent from the state for more than 60 days, except in
5 any of the following situations:

- 6 • Upon business of the community college district with the approval of the Board.
- 7 • With the consent of the Board for an additional period not to exceed a total
8 absence of 90 days. In the case of illness or other urgent necessity, and upon a
9 proper showing thereof, the time limited for absence from the state may be
10 extended by the Board.
- 11 • For federal military deployment, not to exceed an absence of a total of six
12 months, as a member of the Armed Forces of the United States or the California
13 National Guard. If the absence of a member of the Board pursuant to this
14 subdivision exceeds six months, the Board may approve an additional six-month
15 absence upon a showing that there is a reasonable expectation that the member
16 will return within the second six-month period, and the Board may appoint an
17 interim member to serve in his/her absence. If two or more members of the
18 Board are absent by reason of the circumstances described in this subdivision,
19 and those absences result in the inability to establish a quorum at a regular
20 meeting, the Board may immediately appoint one or more interim members as
21 necessary to enable the Board to conduct business and discharge its
22 responsibilities.
- 23 • The term of an interim member of the Board appointed as set forth above may
24 not extend beyond the return of the absent member, nor may it extend beyond
25 the next regularly scheduled election for that office.

26 Office of Primary Responsibility: President/Superintendent

Date Adopted:

Cerritos Community College District Policy

No. 2100

Board of Trustees

1 **BP 2100 BOARD ELECTIONS**2 **References:**3 Education Code, Sections 5000 et seq., ~~72103~~ 72022, 72036

4 Governance of the Cerritos Community College District is vested in a Board of Trustees
5 composed of seven members elected ~~at large~~ by trustee areas by the qualified
6 electorate of the District. Elections are held biennially, on the first Tuesday after the first
7 Monday in November of each succeeding ~~odd~~even-numbered year to fill the offices of
8 members whose terms expire on the first Friday in December next succeeding the
9 election. Terms of Board members are staggered so that, as nearly as practical, one-
10 half of the Board members shall be elected at each Board member election. Each
11 member serves a term of four years.

12 **Eligibility**

13 Any person, regardless of gender, who is 18 years of age or older, a citizen of the state,
14 a resident of ~~the community college district~~ and registered to vote in the trustee area he
15 or she seeks to represent, a ~~registered voter~~, and who is not disqualified by the
16 Constitution or laws of the state from holding a civil office, is eligible to be elected or
17 appointed a member of a governing board of a community college district without further
18 qualifications.

19 **Term**

20 The term of office of each trustee shall be four years, commencing on the first Friday in
21 December following the election. Elections shall be held every two years, in even-
22 numbered years. Terms of trustees are staggered so that, as nearly as practical, one-
23 half of the trustees shall be elected at each trustee election. Any member of the
24 governing board of any community college district whose term has expired shall
25 continue to discharge the duties of his/her office until a successor has been qualified.

26 The Board of Trustees has provided for the election of trustees by trustee areas.
27 Effective December 7, 2011, the trustee areas are:

- 28 • Area 1
- 29 • Area 2
- 30 • Area 3
- 31 • Area 4
- 32 • Area 5
- 33 • Area 6
- 34 • Area 7

- 35 The Cerritos Community College District Board of Trustees area map may be viewed
36 online at www.cerritos.edu/board/trustee-areas.htm.
- 37 The election of a board member residing in and registered to vote in the trustee area he
38 or she seeks to represent shall be only by the registered voters of the same trustee
39 area.
- 40 The President/Superintendent shall submit recommendations to the Board regarding
41 adjustments to be made to the boundaries of each trustee area, if any adjustment is
42 necessary, after each decennial federal census. The President/Superintendent shall
43 submit the recommendation in time for the Board to act as required by law.
- 44 ~~Each person elected at a regular biennial governing board election shall hold office for a~~
45 ~~term of four years from the first Friday in December following his/her election.~~
- 46 Office of Primary Responsibility: President/Superintendent

Date Adopted: December 12, 2007

Date Revised:

(Replaces former Cerritos College Policies 1004 and 1004.2)

Board of Trustees

1 BP 2105 STUDENT TRUSTEE

2 References:

3 Education Code, Sections 72103 and 72023.5

4 I. Membership

5 The Board of Trustees shall include one non-voting Student Trustee.

6 The Student Trustee shall be seated with the Board of Trustees and shall be recognized
7 as a full member of the Board at meetings. The Student Trustee is entitled to
8 participate in discussion of issues and receive all materials presented to members of the
9 Board of Trustees (except for closed session). The Student Trustee shall be entitled to
10 any mileage allowance necessary to attend Board Meetings to the same extent as
11 publicly elected Board members.

12 On or before May 15 of each year, the Board of Trustees shall consider whether to
13 afford the Student Trustee any of the following privileges:

- 14 • The privilege to make and second motions;
- 15 • The privilege to cast an advisory vote;
- 16 • The privilege to receive compensation for meeting attendance.

17 II. Elections

18 To be eligible to run for and hold the office, an individual must:

- 19 • ~~be a resident of California;~~
- 20 • have and maintain enrollment as a student in at least five units at Cerritos
21 College, except during summer sessions when the individual's enrolled unit load
22 from the immediately prior spring semester shall be used; and
- 23 • ~~have and maintain at least a 2.00 term and cumulative grade point average~~
24 ~~(GPA) at Cerritos College.~~
- 25 • meet and maintain the minimum standards of scholarship for community college
26 students prescribed by the District.

27 The Student Trustee shall be elected by all of the students of the student body in a
28 general election. Normally an election will be held in the Spring semester so that the
29 office is filled by June 1. Election to the office of Student Trustee shall be by a majority
30 of student votes cast when up to two candidates are on the ballot and by plurality when
31 three or more candidates are on the ballot.

32 A special election shall be conducted to fill a vacancy if the Student Trustee becomes
33 ineligible for the office, resigns, is duly recalled from office, or dies.

34 Regulations and procedures for administering elections, including eligibility confirmation,
35 campaigning and running for office, and conduct of the elections shall be as provided in
36 the duly adopted governing documents of the Associated Students of Cerritos College
37 (ASCC), unless provided for in District board policy or administrative procedures.

38 **III. Term of Office**

39 The term of office shall commence on June 1 and shall end on the following May 31st.
40 An individual shall be eligible for election one time to an immediately succeeding term
41 and shall hold the office during no more than three terms, regardless of the amount of a
42 term served. The Student Trustee shall normally be seated as the Student Member of
43 the Board at the first regular meeting Board Meeting held following June 1.

44 **IV. Vacancy, Recall and Election of Replacement**

45 The office shall become vacant if the Student Trustee becomes ineligible for the office,
46 resigns, is duly recalled from office, or dies.

47 The Student Trustee may be subject to recall from office. The regulations for election
48 not specified herein and in Administrative Procedure 2105 shall be the same as those
49 for ASCC officer elections as provided in the duly adopted ASCC bylaws.

50 Office of Primary Responsibility: President/Superintendent

51 Also see AP 2105 titled Student Trustee Election and Responsibilities.

Date Adopted: June 23, 2010

Date Revised:

Board of Trustees

1 BP 2730 BOARD MEMBER HEALTH BENEFITS

2 Reference:

3 Government Code, Sections 53201 and 53208.5

4 Members of the Board shall be permitted to participate in the District's health benefit
5 programs. The benefits of members of the Board through the District's health benefit
6 programs shall not be greater than the most generous schedule of benefits being
7 received by any category of nonsafety employees of the District.

8 Office of Primary Responsibility: President/Superintendent

Date Adopted: December 12, 2007

Date Revised:

General Institution

1 **BP 3410 NONDISCRIMINATION**

2 **References:**

- 3 Education Code, Sections 66250 et seq., 72010 et seq., and 87100 et seq.;
- 4 Title 5, Sections 53000 et seq. and 59300 et seq.;
- 5 Penal Code, Section 422.55;
- 6 Government Code, Sections 12926.1 and 12940 et seq.

7 The District is committed to equal opportunity in educational programs, employment,
8 and all access to institutional programs and activities.

9 The District, and each individual who represents the District, shall provide access to its
10 services, classes, and programs without regard to national origin, religion, age, ~~sex or~~
11 gender, gender identity, gender expression, race, color, medical condition, genetic
12 information, ancestry, sexual orientation, marital status, physical or mental disability, or
13 because he or she is perceived to have one or more of the foregoing characteristics, or
14 based on association with a person or group with one or more of these actual or
15 perceived characteristics.

16 The President/Superintendent shall establish administrative procedures that ensure all
17 members of the College community can present complaints regarding alleged violations
18 of this policy and have their complaints heard in accordance with the Title 5 regulations
19 and those of other agencies that administer state and federal laws regarding
20 nondiscrimination.

21 No District funds shall ever be used for membership, or for any participation involving
22 financial payment or contribution on behalf of the District or any individual employed by
23 or associated with it, to any private organization whose membership practices are
24 discriminatory on the basis of national origin, religion, age, ~~sex or~~ gender, gender
25 identity, gender expression, race, color, medical condition, genetic information,
26 ancestry, sexual orientation, marital status, physical or mental disability, or because he
27 or she is perceived to have one or more of the foregoing characteristics, or because of
28 his or her association with a person or group with one or more of these actual or
29 perceived characteristics.

30 Information regarding who to contact to file a complaint is included in AP 3410 titled
31 Nondiscrimination.

32 Office of Primary Responsibility: Vice President, Human Resources

Date Adopted: November 7, 2007
Date Revised: December 10, 2008;

General Institution

1 **BP 3520 LOCAL LAW ENFORCEMENT**

2 **Reference:**

3 Education Code, Section 6738

4 34 CFR 668-46(b)(4)

5 The District shall enter into a written agreement with the local law enforcement agency.
6 The agreement shall clarify operational responsibilities for investigations of Part I violent
7 crimes, defined by law as willful homicide, forcible rape, robbery, and aggravated
8 assault, occurring at each location operated by the District.

9 The written agreement shall designate which law enforcement agency shall have
10 operational responsibility for violent crimes and delineate the specific geographical
11 boundaries of each agency's operational responsibility, including maps as necessary.

12 The written agreements required by this policy shall be public records and shall be
13 made available for inspection by members of the public upon request.

14 The Cerritos Community College District encourages accurate and prompt reporting of
15 all crimes to the Campus Police Department and/or the appropriate police agencies.
16 The President/Superintendent shall establish procedures that encourage pastoral
17 counselors and professional counselors, if and when they deem it appropriate, to inform
18 the persons they are counseling of any procedures to report crimes on a voluntary,
19 confidential basis for inclusion in the annual disclosure of crime statistics.

20 Office of Primary Responsibility: Vice President, Student Services

Date Adopted: November 7, 2007

Date Revised:

General Institution

1 **BP 3570 SMOKING**

2 **References:**

- 3 Government Code, Sections 7596, 7597, 7597.1, and 7598;
4 Labor Code, Section 6404.5;
5 Title 5, Section 5148

6 The President/Superintendent shall ensure that the District has procedures in place
7 specifying limitations on smoking as required by law and as may be adopted by the
8 District.

9 To enforce smoking and tobacco control regulations and procedures, the
10 President/Superintendent is authorized to:

- 11 • Set enforcement standards for all District facilities.
12 • Impose a fine for a first, second, and third offense and for each subsequent
13 offense. The amount of each fine may not exceed one hundred dollars (\$100).
14 Funds shall be allocated to include, but not be limited to, the designated
15 enforcement agency, education and promotion of the policy, and tobacco cessation
16 treatment options.

17 Offices of Primary Responsibility: Vice President, Business Services
18 Vice President, Student Services

Date Adopted: November 7, 2007

Date Revised:

(Replaces former Cerritos College Policy 8003)

General Institution

1 **BP 3820 GIFTS AND FUND RAISING**

2 **References:**

3 Education Code, Sections 72122, 70902, and 76062

4 The Board of Trustees shall consider gifts, donations, and bequests made to the
5 District. The Board of Trustees reserves the right to refuse to accept any gift which
6 does not contribute toward the goals of the District or the ownership of which would
7 have the potential to deplete resources of the District.

8 The District fund raising activities shall be coordinated through the Cerritos College
9 Foundation and shall be approved and monitored by the President/Superintendent or
10 designee.

11 The District shall assume no responsibility for appraising the value of gifts made to the
12 District.

13 Acceptance of a gift shall not be considered endorsement by the District of a product,
14 enterprise, or entity.

15 In no event shall the District accept a donation from any donor who engages in
16 practices or policies which discriminate against any person on the basis of national
17 origin, religion, age, gender, gender identity, gender expression, race, color, medical
18 condition, genetic information, ancestry, sexual orientation, marital status, physical or
19 mental disability ~~race, sex (i.e., gender), color, religion, national origin, age, disability, or~~
20 ~~sexual orientation~~; or when the stated purposes of the donation are to facilitate such
21 discrimination in providing educational opportunity.

22 The District, and each individual who represents the District, shall provide access to its
23 services, classes, and programs without regard to national origin, religion, age, ~~sex~~
24 gender, gender identity, gender expression, race, color, medical condition, genetic
25 information, ancestry, sexual orientation, marital status, physical or mental disability, or
26 because he or she is perceived to have one or more of the foregoing characteristics, or
27 based on association with a person or group with one or more of these actual or
28 perceived characteristics.

29 Office of Primary Responsibility: Vice President, Business Services

Date Adopted: November 7, 2007

Date Revised:

(Replaces former Cerritos College Policy 8011)

Student Services

1 **BP 5140 DISABLED STUDENT PROGRAMS AND SERVICES**

2 **References:**

3 Education Code, Sections 67310 and 84850;
4 Title 5, Sections 56000 et seq. and 56027

5 It is the policy of the Cerritos Community College District to maintain Disabled Student
6 Programs and Services to promote the academic success and personal enrichment of
7 students with diverse needs by facilitating equal access to educational opportunities in
8 an integrated college setting; encouraging the interaction and full participation of all
9 students with disabilities, and recognizing the importance of self-advocacy and
10 independence in such students' pursuit of their academic careers.

11 Students with disabilities shall be reasonably accommodated pursuant to federal and
12 state requirements in all applicable programs in the District.

13 The District shall respond in a timely manner to accommodation requests involving
14 academic adjustments. The President/Superintendent shall establish a procedure to
15 implement this policy which, at a minimum, provides for an individualized review of each
16 such request, and permits interim decisions on such requests pending final resolution
17 by the appropriate administrator or designee.

18 Also see AP 5140 titled Disabled Student Programs and Services

19 Office of Primary Responsibility: Vice President, Student Services

Date Adopted: May 16, 2007

Date Revised:

Business Services

1 **BP 6450 WIRELESS OR CELLULAR TELEPHONE USE**

2 **References:**

- 3 Vehicle Code, Sections 12810.3, 23123, and 23124;
4 Internal Revenue Code (I.R.C.), Sections 274(d)(4) and 280(d)(4)

5 The President/Superintendent shall determine if it is in the best interest of the District to
6 provide a cellular or wireless phone at the District's expense.

7 Cellular telephones provided by the District for compensatory reasons are classified by
8 the Internal Revenue Service as a fringe benefit, the value of which must be included in
9 an employee's gross income "listed property" and may be included as employee wages,
10 unless they are used exclusively for business purposes.

11 The value of a cellular telephone provided by the District primarily for noncompensatory
12 business purposes is excludable from an employee's income. Record keeping of
13 business and personal use of District-issued cellular telephones shall not generally be
14 required when the telephones are issued for noncompensatory business reasons.

15 Motor vehicle drivers may not use wireless or cellular telephones while operating their
16 vehicles without a hands-free listening device and shall comply with all requirements of
17 California law regarding the use of wireless or cellular telephones in vehicles.

18 There shall be no expectation of privacy in the use of a District-issued cellular
19 telephone.

20 Office of Primary Responsibility: Vice President, Business Services

Date Adopted: December 10, 2008

Date Revised:

Human Resources

1 BP 7365 DISCIPLINE AND DISMISSAL – CLASSIFIED EMPLOYEES

2 References:

3 Education Code, Sections 88013 and 88016;
4 Government Code, Sections 3300 et seq.

5 The President/Superintendent shall enact procedures for the disciplinary proceedings
6 applicable to permanent classified employees of the District. Such procedures shall
7 conform to the requirements of the Education Code.

8
9 The Board of Trustees' determination of the sufficiency of the cause for disciplinary
10 action of a classified employee shall be conclusive.

11 No disciplinary action shall be taken for any cause that arose prior to the employee
12 becoming permanent or for any cause that arise more than two years preceding the
13 date of the filing of any charge against the employee, unless the cause was concealed
14 or not disclosed by the employee when it could be reasonably assumed that the
15 employee should have disclosed the facts to the District.

16 Discipline

17 No employee in the classified service shall be disciplined because of his/her political or
18 religious opinions or affiliations, or race, color, sex, gender, gender identity, gender
19 expression, medical condition, genetic information, sexual orientation, physical or
20 mental disability, age, national origin, ancestry, marital status or other category
21 prohibited by law.

22 The Board of Trustees retains broad discretionary powers in the matters of imposition of
23 disciplinary actions on classified employees. A permanent classified employee of the
24 District shall be accorded rights to due process in relation to disciplinary actions.

25 Probationary Dismissal

26 At any time prior to the expiration of the probationary period, the Board of Trustees may,
27 at its sole discretion, dismiss a probationary classified employee from District
28 employment without cause. A probationary classified employee shall not be entitled to
29 an appeal or to a hearing.

30 Cause for Discipline

31 A permanent classified employee shall be subject to disciplinary action for cause
32 including but not limited to demotion, suspension or dismissal from employment.

33 The term "cause" shall include, but shall not be limited to the following:

- 34 1) Incompetence or inefficiency in the performance of the duties of the position held.
- 35 2) Insubordination (including, but not limited to, refusal to do assigned work), or
- 36 insolence or disrespect toward authority.
- 37 3) Carelessness or negligence in the performance of duty or in the care or use of
- 38 District property.
- 39 4) Discourteous, offensive, or abusive conduct or language toward other
- 40 employees, students, or the public.
- 41 5) Dishonesty.
- 42 6) Possession, consumption, or being under the influence of alcoholic beverages or
- 43 intoxicants while on duty.
- 44 7) Unauthorized use or possession during working time of any illegal drugs or
- 45 controlled substances or prescription drugs for which an employee does not have
- 46 a valid, current prescription issued to him/her.
- 47 8) Personal conduct unbecoming an employee of the District, whether or not such
- 48 conduct amounts to a crime.
- 49 9) Conviction of a felony or of any crime involving moral turpitude, or any crime
- 50 bringing discredit upon the District.
- 51 10) Conviction of a sex offense as defined in Education Code, Section 87010.
- 52 11) Absence and/or repeated tardiness without authority or sufficient reason.
- 53 12) Excessive absenteeism and/or tardiness regardless of reason.
- 54 13) Abuse of leave privileges.
- 55 14) Falsification or omission of any information supplied or required to be supplied to
- 56 the District, including but not limited to, information supplied on application forms,
- 57 employment records, or any other college District records.
- 58 15) Violation or refusal to obey the school laws of the state or reasonable regulations
- 59 prescribed for the government of community colleges by the Board of Governors
- 60 or by the Board of Trustees of the District.
- 61 16) Offering of anything of value or offering any service in exchange for special
- 62 treatment in connection with the employee's job or employment, or accepting
- 63 anything of value or any service in exchange for granting any special treatment to
- 64 another employee or to any member of the public.
- 65 17) Willful refusal to follow the lawful directives of the employee's supervisor or other
- 66 supervisory or managerial directives.
- 67 18) Willful failure of good conduct tending to injure the public service.
- 68 19) Abandonment of position, by being absent without authorization for five (5) or
- 69 more days.
- 70 20) Immoral conduct.
- 71 21) Evident unfitness for service.
- 72 ~~22) Conduct in violation of Section 88122 of the Education Code~~
- 73 ~~23) Failure to pay bills, resulting in frequent contacts by creditors with the District, to~~
- 74 ~~the extent that discipline for such conduct is not prohibited by law.~~
- 75 24) Engaging in political activities during assigned hours of duty.
- 76 25) Inability to meet requirement of job description, including but not limited to,
- 77 possession of licenses, etc.

- 78 26) Any conduct that threatens or tends to threaten the welfare and/or the property of
79 the students or employees of the District, including the employee(s) involved in
80 the conduct.
- 81 27) The refusal of any officer or employee of the District to testify under oath before
82 any court, grand jury, or administrative officer having jurisdiction over any then
83 pending cause of inquiry in which the District is involved. Violation of this
84 provision may constitute of itself sufficient ground for the immediate discharge of
85 such officer or employee.
- 86 28) Working overtime without authorization.
- 87 Office of Primary Responsibility: Vice President, Human Resources

Date Adopted: December 10, 2008

Dates Revised: May 20, 2009;

(Replaces former Cerritos CCD Policies 7333, 7334, and 7335)

CERRITOS COMMUNITY COLLEGE DISTRICT
SHORT-TERM/STUDENT HOURLY JOB DESCRIPTION

CLASSIFICATION: ATHLETIC TRAINER I, II, & III

SALARY: ATHLETIC TRAINER I - \$12.50 HOUR
ATHLETIC TRAINER II - \$16.00 HOUR
ATHLETIC TRAINER III - \$20.95 HOUR

DEFINITION:

Administers preventive care, treatment, and rehabilitation to student-athletes engaged in various intercollegiate sports.

EXAMPLE OF DUTIES:

ATHLETIC TRAINER I:

Provides urgent care service for student-athlete injuries sustained during team practices, and athletic events. Conducts the initial clinical evaluation of injuries and administers first aid. Refers students to a physician as needed.

Provides protective taping, bracing, and padding for athletes. Assures compliance with safety standards by properly fitting knee and ankle braces, and other protective gear to prevent or protect student-athletes injuries.

Serves as trainer for home athletic events. Provides protective taping and urgent care to injuries. Advises coaches on athlete readiness to resume activity.

ATHLETIC TRAINER II:

Provides urgent care service for student-athlete injuries sustained during team practices, and athletic events. Conducts the initial clinical evaluation of injuries and administers first aid. Refers students to a physician as needed.

Provides protective taping, bracing, and padding for athletes. Assures compliance with safety standards by properly fitting knee and ankle braces, and other protective gear to prevent or protect student-athletes injuries.

Serves as trainer for home and away athletic events. Provides protective taping and urgent care to injuries. Advises coaches on athlete readiness to resume activity.

Prepares and maintains private and confidential records and reports including injury and accident reports, rehabilitation logs, and insurance claims. Maintains and updates student files.

ATHLETIC TRAINER III:

Provides urgent care service for student-athlete injuries sustained during team practices, and athletic events. Conducts the initial clinical evaluation of injuries and administers first aid. Refers students to a physician as needed.

Provides protective taping, bracing, and padding for athletes. Assures compliance with safety standards by properly fitting knee and ankle braces, and other protective gear to prevent or protect student-athletes injuries.

Serves as trainer for home and away athletic events. Provides protective taping and urgent care to injuries. Advises coaches on athlete readiness to resume activity.

Prepares and maintains private and confidential records and reports including injury and accident reports, rehabilitation logs, and insurance claims. Maintains and updates student files.

Coordinates and monitors athletic rehabilitation programs for injured students-athletes.

Provides rehabilitation and reconditioning treatment for injuries as diagnosed or prescribed by team physicians. Operates a variety of athletic and medical equipment including a muscle stimulation unit and ultrasound machine.

Conducts health screening and limited physical examinations. Conducts injury clinics for in-and-off season athletes.

EMPLOYMENT STANDARDS:

Education and Experience

ATHLETIC TRAINER I

Bachelor's degree in Athletic Training, Sports Medicine, or related discipline and 6 months of dealing with the prevention and care of athletic injuries.

ATHLETIC TRAINER II:

Bachelor's degree in Athletic Training, Sports Medicine, or related discipline and one years of experience dealing with the prevention and care of athletic injuries.

ATHLETIC TRAINER III:

Bachelor's degree in Athletic Training, Sports Medicine, or related discipline and two years of experience dealing with the prevention and care of athletic injuries.

Knowledge and Abilities (Athletic Trainer I, II, and III)

Incumbent is required to perform work of an active nature, requiring sufficient physical stamina to carry out duties. Requires use of well-developed hand eye coordination for precise motions and use of small instruments. Requires ambulatory ability to lift medium-to-heavy weight materials, balance, and walk and stand for extended periods. Requires hand and arm strength to evaluate athletic injuries and perform massage on injured

areas. Requires visual acuity to observe moving objects and recognize physical injuries. Requires auditory ability to project voice to a small group.

Additional Requirements (Athletic Trainer I, II, and III)

Requires a valid driver's license. Requires a First Aid and Basic Life Support or Professional CPR certificate. Requires Athletic Training Certification by Board of Certification.

CERRITOS COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NOVEMBER 7, 2012

- I. CALL TO ORDER The meeting was called to order at 6:00 p.m. by Mr. Bob Arthur, Board President. Those present were Mr. Bob Arthur, Dr. Tina Cho, Dr. Ted Edmiston, Dr. Bob Hughlett, Mr. Tom Jackson, Dr. Shin Liu, Ms. Jean McHatton, and Mr. Jason Macias, Student Trustee. Others present were the President/Superintendent, Vice President of Academic Affairs, Vice President of Business Services, Vice President of Student Services, Vice President of Human Resources, Faculty Senate President and the CSEA President.
- II. PLEDGE OF ALLEGIANCE The flag salute was led by Mr. Macias.
- III. APPROVAL OF MINUTES A. It was moved by Ms. McHatton and seconded by Dr. Hughlett to approve the minutes of the regular meeting of October 24, 2012. The vote for approval was unanimous (student advisory vote: aye).
- IV. INSTITUTIONAL PRESENTATIONS A. Dr. Bryan Reece, Dean of Academic Success and Institutional Effectiveness, gave a presentation on the college's strategic focus on student success. He shared the Cerritos College Strategic Plan (The 7 Circles) which represent the Cerritos College Strategic Plan, calling for ongoing improvement in seven strategic areas: Student Engagement, Teaching Practices, Academic Infrastructure, Instructional Programs, Support Services, Resource Management and Campus Leadership.
- V. PUBLIC PRESENTATIONS
Lance Makinano and Daniel Gomez Lance Makinano, ASCC President and Daniel Gomez, Commissioner of Athletics, commended the administration for addressing student concerns regarding the recent burglaries on campus. They urged that more officers patrol the campus after school hours. They concluded by stating that students treasure the Student Activities office and were upset that the college was burglarized again.
- VI. CONSENT AGENDA It was moved by Dr. Hughlett and seconded by Dr. Edmiston to approve the consent agenda. The vote for approval and/or ratification of the following items was unanimous (student advisory vote: aye):
- A. Conference Request for Travel Outside the United States – Guangzhou, China, as attached.
 - B. New Course Offerings, as attached.
 - C. Trade Adjustment Assistance Community College and Career Training Grants Program, as attached.
 - D. Bid #1213-01, Fire Alarm Group 3 Project, as attached.

E. Contracts:

Services

NEW

1. Dr. Marilyn Brock

Administrative Project Manager for Trade Adjustment Assistance Grant
Academic Affairs

Dr. Brock's duties will include, but are not limited to, the following: working with the Operations Project Manager to ensure the activities are completed and implemented under the agreed-upon timeline; delegating and facilitating the completion deliverables by staff on a timely basis; managing the budget; communicating progress to the Vice President of Academic Affairs and President/Superintendent; and the preparation and submittal of required reports. For period November 8, 2012 through June 30, 2013. Total cost will not exceed \$40,000.00 at the hourly consulting rate of \$125.00 per hour, for a maximum of 320 hours, billed on a time and materials basis; funding will be allocated from the Trade Adjustment Assistance Community College and Career Training Grant.

F. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2012-2013 Academic Year, as attached.

G. Consideration of Approval and/or Ratification of Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

Added by addendum:

Research Analyst (Part-Time) @ 48-1 (\$29.31/per hour) effective November 13, 2012: Marianne Grosvenor (Research and Planning)

Mail Clerk/Switchboard Operator @ 25-1 (\$2,981.00/month) effective November 27, 2012: Ivette Blanchard (Purchasing)

VII. ADMINISTRATIVE MATTERS

A. The Board book contained Coordinating Committee Minutes for October 15, 2012.

VIII. REPORTS

A. Board of Trustees

Mr. Macias stated that there is a lot of concern among students regarding the recent burglaries on campus. He thanked the students for all their hard work resulting in the passage of Measure G and Proposition 30 and added that he is excited to see what the future holds. All of the board members also agreed that they were glad both ballot measures passed.

Dr. Cho stated that it is a time for change and new directions on campus. While she is not happy about some of the things that happened during her campaign, it is water under the bridge.

Dr. Hughlett stated that it has been an honor working with the current Board.

Dr. Liu stated that a group of Chinese professors and administrators from China visited the college on November 5. She thanked Sandy Marks, Michael Pierini and Dr. Nick Real for meeting with the group.

Mr. Jackson stated that it has been a great 35 years on the campus and he will continue to be active and present at various events. He stated that the students have kept him young and he is grateful for the experience.

Ms. McHatton stated that the Military Ball was wonderful and Nancy Montgomery did a great job. She stated that she has enjoyed her experience on the Board and will continue volunteering her time for the campus.

B. Faculty and Staff Leadership

Mr. Chester thanked everyone for their service over the years. He stated that Faculty Senate has been focused on the academic integrity policy. He also stated that the college needs to conform to the Chancellor's Office recommendations regarding online courses and attendance.

Ms. Laughon stated that this year's elections were historic. She stated that Governor Brown asked CSEA for support so they made phone calls and walked precincts. She added that no one asked CSEA to support Measure G. She thanked the outgoing Board members and added that they are all dedicated individuals who will be missed.

C. President/Superintendent and Vice Presidents

Dr. Schilling stated that she is grateful that Prop 30 passed. Its passage allows the college to start ramping up planning for the future. She stated that there are things that can be improved upon with innovation and not a lot of money. She indicated that the state is focused on transfer model curriculum and hopes to see articulation pathways with the UCs in the future. She concluded by stating that she has been very grateful to work with this Board.

Mr. El Fattal stated the passage of Prop 30 gives the college some breathing room for a few years. He stated that it was announced a few days ago that there is a revenue shortfall and the January budget proposal is around the corner. He stated that Measure G passed with an overwhelming vote of approval. He stated it was a pleasure to work with the students and is very appreciative of their efforts. He stated that the bond dollars will make a powerful difference.


Dr. Johnson stated that the Military Ball was a moving event. He acknowledged the work of the Student Veterans' Club and Ms. Montgomery. He also acknowledged the students for their work on Measure G and added that their civic engagement is inspiring. He concluded by thanking the outgoing board members and added that it has been a pleasure to work with them.

Dr. Gularte stated that the K-12 Partners in Education Breakfast was a great opportunity to interact with members of the community. She stated that the Lakewood Award of Valor Luncheon was an inspiring event. She indicated that the Human Resources office is working with the professional growth committee to invigorate the program. She also stated that letters regarding the supplemental retirement opportunity will be mailed out by the end of the week.

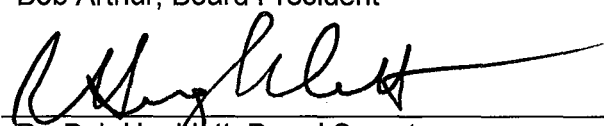
Dr. Lacy shared an article from a newspaper in San Francisco highlighting a Cerritos College alum from the Woodworking department. She indicated that she is excited about moving forward with bond projects. She acknowledged everyone who worked hard to ensure that Prop 30 and Measure G passed. She stated that it was a bittersweet day; great things happened but we will also be losing some great people on the Board whose dedication to the college has been fabulous.

- IX. CLOSED SESSION The Board adjourned to closed session at 6:55 p.m.
- X. RECONVENE The Board reconvened at 7:05 p.m.

 Read Out Ms. McHatton reported that in closed session, the Board of Trustees took action to reject the Government Code Claim Act claim presented by Avaz Construction, Inc., formerly known as Tek-Up Construction, Inc. The vote for approval was unanimous.
- XI. ADJOURNMENT The Board adjourned at 7:05 p.m.
- XII. NEXT REGULAR MEETING The organizational regular meeting of the Board of Trustees is scheduled for Wednesday, December 12, 2012 at 6:00 p.m.



Bob Arthur, Board President



Dr. Bob Hughlett, Board Secretary

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent 
DATE: November 7, 2012
SUBJECT: **Consideration of Approval of Conference Request for Travel Outside the United States – Guangzhou, China**

RECOMMENDATION

It is recommended that the Board of Trustees approve a conference request for Dr. Stephen Johnson, Vice President of Student Services, and Dr. Shin Liu and Bob Arthur, Board Members, to travel to Guangzhou, China from November 16 through November 24.

OVERVIEW

Board Policy 6900 – Travel states that all travel outside the United States requires approval by the Board of Trustees before the travel event takes place. The request must be accompanied by a complete explanation of the college business purpose to be served.

ANALYSIS

The San Diego State University Confucius Institute has invited the District to participate in the Sino-American Education Conference held at Sun Yat-Sen University in Guangzhou, China from November 16 to November 24, 2012. The Sino-American Education conference is for American educators and administrators with the purpose of introducing Chinese language and culture. In addition, conference participants will have the opportunity to learn more about the education system in China.

FINANCIAL IMPLICATIONS

The cost for this conference will be paid for by the Confucius Institute at San Diego State University. There will be no cost to the District.

BUSINESS, HUMANITIES, AND SOCIAL SCIENCE

POL 240

Introduction to Political Theory

3.0 Units

Class hours: 3.0 Lecture

Prerequisite: None

Corequisite: None

Recommendation: Completion of the English Placement Process with a score eligible for ENGL 100 or ENGL 52 or equivalent, with a grade of Pass or "C" or higher, and completion of the Reading Placement Process with a score eligible for READ 100 or READ 54, or equivalent with a grade of Pass or "C" or higher.

This course is an introduction to western political thought. The course surveys major themes in the history of political theory, including works by Plato, Aristotle, Augustine, Machiavelli, Locke, Hobbes, Rousseau and Marx. Topics of discussion include how best to govern society, the quality and ethics of political leadership the sources of law and governmental authority, the issue of liberty and justice, and the role of the state in economic relations.

SCIENCE, ENGINEERING AND MATH

CIS 170I

Cisco Network Security

3.5 Units

Class hours: 3.0 Lecture/2.0 Lab

Prerequisite: None

Corequisite: None

Recommendation: A knowledge of Cisco Internet Operating Systems (IOS) or appropriate work experience

This course aims to help students develop a detailed understanding of network security principles as well as tools available. It will assist students in developing the skills necessary to design and support network security. The course content matches the objectives in Cisco Certified Network Associate (CCNA) Security certification.

CIS 200A

Apple Mac OS Support Essentials

3.5 Units

Class hours: 3.0 Lecture/2.0 Lab



Prerequisite: None

Corequisite: None

Recommendation: A knowledge of computer operating systems or appropriate work experience

This course is to prepare desktop specialists, service technicians for Apple computers by providing comprehensive coverage on installation, administration, and support of Macintosh Operating Systems (Mac OS). The topics include system configurations, user account management, file systems, network services and configuration, and security. The content of this course matches the objectives of the Apple Certified Support Professional (ACSP) certification.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent 
PREPARED BY: Dr. JoAnna Schilling, Vice President of Academic Affairs 
DATE: November 7, 2012
SUBJECT: **Consideration of Approval of Trade Adjustment Assistance Community College and Career Training Grants Program**

RECOMMENDATION

It is recommended that the Board of Trustees approve the acceptance of the grant award for Cerritos College in the amount of \$2,315,033.00 from 2012-2016.

OVERVIEW

Grant objectives and activities are to pilot the existing 10 course Retail Management Certificate (RMC) series into two 5 course stacked options reflecting the Retail Competency Model, foundational general business skill competencies followed by management specific professional competencies. Cerritos College also plans to pilot two new progression options through latticed awards beyond the (RMC) for the completion of either a human resource (HR) or training and development certificate (TAD), plus two additional courses for completion of all three certificates providing more specialized training.

ANALYSIS

Expand institutional capacity. Develop short credentials linked to retail pathway. Train faculty. Train the trainer. Develop articulation with Western Governor University. Increase articulation agreements. Expand industry partnerships.

FINANCIAL IMPLICATIONS

All costs will be paid by the grant. The college will receive \$2,315,033.00 to be used for the grant objectives as outlined in the analysis.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: Mr. David El Fattal, Vice President of Business Services *DEF*
PREPARED BY: Mr. Mark B. Logan, Director of Purchasing
DATE: November 7, 2012
SUBJECT: **CONSIDERATION OF APPROVAL OF BID #1213-01, FIRE ALARM GROUP 3 PROJECT**

RECOMMENDATION

It is recommended that the Board of Trustees approve the award of Bid #1213-01, Fire Alarm Group 3 Project to Rancho Pacific Electric, Inc. as the lowest responsive, responsible bidder. Board approval is contingent upon there being no bid protests during the applicable protest time period. Board approval is also contingent upon contractor providing acceptable insurance and bonding.

OVERVIEW

The Purchasing Department advertised the project on September 17 and September 24, 2012. The bid due date was on October 11, 2012.

The work will include: removing and replacing the existing fire alarm system at the Field House, Santa Barbara building, and the Student Health building, and installing a new fire alarm/mass notification system, which includes a new site fiber line.

ANALYSIS

On October 11, 2012 four bids were received. A summary of the bids received is attached.

The recommended award was predicated on the lowest responsive, responsible bidder as stipulated in the bid.

FINANCIAL IMPLICATIONS

The amount of the lowest responsive, responsible bid is \$504,000.00. Funding for this project will be allocated from the GO Bond.

Bid Summary #1213-01, Fire Alarm Group 3 - REBID

Contractor	Fire Alarm 3 Base Bid	Fire Alarm 3 Allowance	Fire Alarm 3 Total Base Bid Plus Allowance
Rancho Pacific Electric, Inc.	\$ 477,500.00	\$ 25,000.00	\$ 502,500.00
RDM Electric Co., Inc.	\$ 524,000.00	\$ 25,000.00	\$ 549,000.00
Daniel's Electrical Construction Co., Inc.	\$ 711,000.00	\$ 25,000.00	\$ 736,000.00
Minako America Corporation dba Minco Construction	\$ 877,000.00	\$ 25,000.00	\$ 902,000.00

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**FACULTY: TEMPORARY PART-TIME
2012 - 2013 ACADEMIC YEAR**

I. FACULTY HOURLY - LIBERAL ARTS

New Hires

<u>Name</u>			<u>Salary</u>	<u>Rate</u>
			<u>Placement</u>	
Dumars	Denise	English	A1	48.83

II. FACULTY HOURLY - FINE ARTS

Reemployed

<u>Name</u>		<u>Discipline</u>	<u>Salary</u>	<u>Rate</u>
			<u>Placement</u>	
Dimond	Teresa	Applied Music	B5	60.33

III. FACULTY HOURLY - TECHNOLOGY

Reemployed

<u>Name</u>		<u>Discipline</u>	<u>Salary</u>	<u>Rate</u>
			<u>Placement</u>	
de la Torre	Victor	Machine Tool Technology	A1	48.83

IV. FACULTY HOURLY - SCIENCE, ENGINEERING AND MATHEMATICS

New Hires

<u>Name</u>			<u>Salary</u>	<u>Rate</u>
			<u>Placement</u>	
Cheng	Suming	Computer Information Systems	A1	48.83

V. COUNSELOR HOURLY - STUDENT SERVICES

Reemployed

<u>Name</u>		<u>Assignment</u>	<u>Salary</u>	<u>Rate</u>
			<u>Placement</u>	
Romero	Gustavo	Teacher Trac	C1	40.23

**EMPLOYMENT OF CLASSIFIED, SHORT-TERM, SUBSTITUTE,
AND/OR STUDENT HOURLY PERSONNEL**

I. Short-term hourly employment (as needed), variable hours per day and days per week, for a period not to exceed June 30, 2013, or 175 total workdays, whichever occurs first

<u>Name</u>	<u>Title</u>	<u>Rate</u>	<u>Effective</u>
Brennan, Jamie	Aide-General (Laboratory)	\$8.00/hr (1)	08/1/12
Kennedy, Christina	Aide-General (Laborer)	\$8.00/hr (1)	08/20/12
Bavarsad, Ernest	Aide-Special (Tutor)	\$8.20/hr (3)	09/18/12
Nelson, Linda	Clerk	\$8.64/hr (1)	07/01/12
Rosales, Diana*	Clerk	"	08/25/12
Adams, Sabriana	Outreach Worker	\$9.07/hr (1)	09/26/12
Alvarez, Jasmine	Outreach Worker	\$9.07/hr (1)	09/26/12
Contreras, Daniela	Outreach Worker	\$9.07/hr (1)	09/26/12
Cordova, Ron Allen	Outreach Worker	\$9.07/hr (1)	09/26/12
Cox, Siam-Lu	Outreach Worker	\$9.07/hr (1)	09/26/12
Estrada, Carlos	Outreach Worker	\$9.07/hr (1)	09/26/12
Gomez, Daniel	Outreach Worker	\$9.07/hr (1)	09/26/12
Iribe, Aureliano	Outreach Worker	\$9.07/hr (1)	09/26/12
Lizarraga, Janette	Outreach Worker	\$9.07/hr (1)	09/26/12
Medrano, Mayela	Outreach Worker	\$9.07/hr (1)	09/26/12
Menchu Ramirez, Yenifer	Outreach Worker	\$9.07/hr (1)	09/26/12
Navarro, Jazmine	Outreach Worker	\$9.07/hr (1)	09/26/12
Newland, Jake	Outreach Worker	\$9.07/hr (1)	09/26/12
Palomera, Cecilia	Outreach Worker	\$9.07/hr (1)	09/26/12
Ramirez, Ricardo	Outreach Worker	\$9.07/hr (1)	09/26/12
Vega, Vanessa	Outreach Worker	\$9.07/hr (1)	09/26/12
Willis, Kelly	Outreach Worker	\$9.07/hr (1)	09/26/12
Zaragoza, Sarah	Outreach Worker	\$9.07/hr (1)	09/26/12

* Categorically Funded
** Specially Funded

Cuevas Valverde, Selene	Intermediate Clerk	\$9.56/hr	10/15/12
Burton, Rachal	Aide-Special (Registration Account Clerk	\$9.76/hr (1)	08/01/12
Mora, Edna	Aide-Special (Registration Account Clerk	\$10.77/hr (3)	09/17/12
Briceno, Marco*	Program Assistant I	\$9.99/hr	10/08/12
Chavez Raygoza, Yeraldin*	Program Assistant I	\$9.99/hr	10/08/12
Collins Londa*	Program Assistant I	\$9.99/hr	10/15/12
Mendez, Monica*	Program Assistant I	\$9.99/hr	10/15/12
Velasquez, Jefrie*	Program Assistant I	\$9.99/hr	10/15/12
Kerns, Xavier**	Sports Specialist	\$11.77/hr	09/18/12
Abdoun, Kenza	Instructional Aide II	\$12.81/hr (1)	08/01/12
Boudreau, Andrew*	Instructional Aide II	\$13.45/hr (2)	08/01/12
Brooks, Michelle*	Instructional Aide II	\$12.81/hr (1)	08/01/12
Caguioa, Abner*	Instructional Aide II	\$12.81/hr (1)	08/01/12
Carter, La Shonda*	Instructional Aide II	\$13.45/hr (2)	08/01/12
Day, Nicole*	Instructional Aide II	\$13.45/hr (2)	08/01/12
Del Villar, Joseph*	Instructional Aide II	\$13.45/hr (1)	08/01/12
Estrella, Nery*	Instructional Aide II	\$13.45/hr (2)	08/01/12
Farol, Ronald*	Instructional Aide II	\$13.45/hr (2)	08/01/12
Ikiri, Toshiaki	Instructional Aide II	\$12.81/hr (1)	07/01/12
Johnson, Charee*	Instructional Aide II	\$13.45/hr (2)	08/01/12
Khanal, Kiran*	Instructional Aide II	\$13.45/hr (2)	08/01/12
Kilis, Jeanette*	Instructional Aide II	\$13.45/hr (2)	08/01/12
Montegary, Matthew*	Instructional Aide II	\$13.45/hr (2)	08/01/12
Nguyen, Nhu*	Instructional Aide II	\$12.81/hr (1)	08/01/12
Ramirez, Moses*	Instructional Aide II	\$13.45/hr (2)	08/01/12
Sandoval, Amy*	Instructional Aide II	\$12.81/hr (1)	08/01/12
Sok, Sothy*	Instructional Aide II	\$13.45/hr (2)	08/01/12

* Categorically Funded

** Specially Funded

Solorio, Wendy*	Instructional Aide II	\$12.81/hr (1)	08/01/12
Stephens, Brianna*	Instructional Aide II	\$13.45/hr (2)	08/01/12
Tateri, Jon-Erik*	Instructional Aide II	\$12.81/hr (1)	08/01/12
Thakkar, Amishaben*	Instructional Aide II	\$12.81/hr (1)	08/01/12
Vega, Vanessa*	Instructional Aide II	\$13.45/hr (2)	08/01/12
Valenzuela Lizarme, Andres*	Instructional Aide II	\$13.45/hr (2)	08/01/12
Vazquez, Alexander*	Instructional Aide II	\$12.81/hr (1)	08/01/12
Loayza, Diana	Program Facilitator	\$13.79/hr	10/01/12
Rayskyn, Yelena*	Coordinator of School Relations	\$15.81/hr	07/01/12
O'Connell, Jalon**	Cont. Ed. Specialist (Cultural Arts)	\$28.07/hr	07/01/12
Ascheman, Joseph*	Community Education Specialist	\$29.15/hr	10/08/12
McFarland, Lillian*	Community Education Specialist	\$29.15/hr	08/25/15
Raysky, Yelena*	Community Education Specialist	\$29.15/hr	07/01/12

* Categorically Funded

** Specially Funded

CERRITOS COMMUNITY COLLEGE DISTRICT
MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF TRUSTEES
NOVEMBER 28, 2012

- I. CALL TO ORDER The meeting was called to order at 5:00 p.m. by Mr. Bob Arthur, Board President. Those present were Mr. Bob Arthur, Dr. Tina Cho, Dr. Ted Edmiston, Dr. Bob Hughlett, Mr. Tom Jackson, Dr. Shin Liu, Ms. Jean McHatton, and Mr. Jason Macias, Student Trustee. Others present were the President/Superintendent, Vice President of Academic Affairs, Vice President of Business Services, Vice President of Student Services, Vice President of Human Resources and the Faculty Senate President.
- II. PLEDGE OF ALLEGIANCE The flag salute was led by Mr. Macias.
- III. PUBLIC PRESENTATIONS
Jack Swanson Jack Swanson, CCFF Communications co-chair, thanked the Board for conducting a special meeting. He acknowledged the CCFF and the District for reaching a historic agreement. He also acknowledged the positive working relationship between the CCFF and District. He thanked all of the individual members of each team as well as the Board for their collaborative efforts.
- IV. CONSENT AGENDA A. It was moved by Dr. Edmiston and seconded by Ms. McHatton to approve Resignations Accepted by the President/Superintendent, as follows:
Marilyn Murray, CDC Food Service Specialist (Child Development Center), effective November 23, 2012
Jesus F. Garcia, Lead Custodian (Facilities Department), effective January 3, 2013
The vote for approval was unanimous (student advisory vote: aye):
- V. CLOSED SESSION The Board adjourned to closed session at 5:16 p.m.
- VI. RECONVENE The Board reconvened at 5:41 p.m.
- Read Out Mr. Jackson reported that in closed session, the Board of Trustees authorized the Vice President of Human Resources to enter into a Memorandum of Understanding between the District and the Cerritos College Faculty Federation, as presented in closed session, regarding faculty Health and Welfare Benefits for Calendar Years 2013 through 2015 and for Faculty Salary for the Fiscal Year 2013-14. The vote for approval was unanimous.
- Read Out Mr. Arthur reported that in closed session, the Board of Trustees authorized an Amendment to clarify Paragraph 9 of the President/Superintendent's Employment Agreement, as presented in closed session. The Board recognizes that it did and will continue to approve the purchase of one additional year of CalSTRS non-qualified service credit for the President/Superintendent upon retirement, as allowed by law. The Board recognizes that due to changes in the law, requests for such purchases must be received by CalSTRS and date-stamped by 5:00 p.m. on December 31, 2012. This Amendment to the Employment Agreement does not provide any additional compensation to the President/Superintendent. The vote for approval was unanimous.

VII. ADJOURNMENT

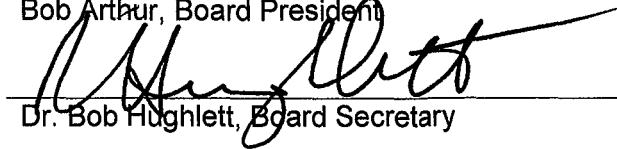
The Board adjourned at 5:41 p.m.

VIII. NEXT REGULAR MEETING

The next organizational meeting of the Board of Trustees is scheduled for Wednesday, December 12, 2012 at 6:00 p.m.



Bob Arthur, Board President



Dr. Bob Hughlett, Board Secretary

CERRITOS COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
DECEMBER 12, 2012

- I. CALL TO ORDER The meeting was called to order at 6:05 p.m. by Mr. Bob Arthur, Board President. Those present were Mr. Bob Arthur, Ms. Carmen Avalos, Mr. John Paul Drayer, Dr. Bob Hughlett, Dr. Shin Liu, Ms. Marisa Perez, Dr. Sandra Salazar, and Mr. Jason Macias, Student Trustee. Others present were the President/Superintendent, Vice President of Academic Affairs, Vice President of Business Services, Vice President of Student Services, Vice President of Human Resources, Faculty Senate President and the CSEA President.
- II. PLEDGE OF ALLEGIANCE The flag salute was led by Mr. Macias.
- III. INSTALLATION OF RE-ELECTED BOARD MEMBER A. Dr. Lacy administered the Oath of Office to re-elected Board Member Bob Arthur.
- IV. INSTALLATION OF NEWLY ELECTED BOARD MEMBERS A. Dr. Lacy administered the Oath of Office to newly elected Board Members Carmen Avalos, John Paul Drayer, Marisa Perez and Dr. Sandra Salazar.
- V. ORGANIZATIONAL MEETING A. Election of Officers
President

Mr. Arthur opened nominations for President of the Board of Trustees for 2013. It was moved by Dr. Salazar and seconded by Mr. Drayer to nominate Ms. Perez. Mr. Arthur moved that the nominations be closed. The vote was unanimous to elect Ms. Perez as President of the Board of Trustees for 2013. On behalf of the Board, Ms. Perez recognized Mr. Arthur for his leadership as Board President during 2012.
- Vice President*

Ms. Perez opened nominations for Vice President of the Board of Trustees for 2013. It was moved by Mr. Arthur and seconded by Dr. Hughlett to nominate Dr. Shin Liu to the office of Vice President of the Board. It was moved by Mr. Drayer and seconded by Ms. Avalos to nominate Ms. Avalos. It was moved by Dr. Hughlett to close the nominations. The roll call vote to select Dr. Liu was as follows:
- Mr. Arthur – aye*
Ms. Avalos – no
Mr. Drayer – no
Dr. Hughlett – aye
Dr. Liu – aye
Ms. Perez – no
Dr. Salazar – no
- The vote did not pass. The roll call vote to select Ms. Avalos was as follows:
- Mr. Arthur – aye*
Ms. Avalos – aye
Mr. Drayer – aye
Dr. Hughlett – aye
Dr. Liu – no
Ms. Perez – aye
Dr. Salazar – aye

The vote to elect Ms. Avalos as Vice President of the Board of Trustees for 2013 passed.

Secretary

Ms. Perez opened nominations for Secretary of the Board of Trustees for 2013. It was moved by Mr. Drayer and seconded by Ms. Avalos to nominate Dr. Sandra Salazar to the office of Secretary of the Board. The vote was unanimous to elect Dr. Salazar as Secretary of the Board of Trustees for 2013.

B. Regular Meeting Dates

It was moved by Mr. Hughlett and seconded by Mr. Arthur to approve the regular meeting dates for 2013, as attached. Mr. Drayer requested that the November 6 meeting be rescheduled to November 13. Mr. Drayer also requested that the meetings begin at 6:30 p.m. The vote for approval as amended was unanimous.

C. The item for Election of Annual Representative to the Los Angeles County School Trustees Association for 2013 was moved to the January 16 regular Board meeting.

VI. APPROVAL OF MINUTES

A. It was moved by Dr. Hughlett and seconded by Mr. Arthur to approve the minutes of the regular meeting of November 7, 2012. The roll call vote was as follows:

Mr. Arthur – aye
Ms. Avalos – abstain
Mr. Drayer – aye
Dr. Hughlett – aye
Dr. Liu – aye
Ms. Perez – abstain
Dr. Salazar – abstain

The motion passed 3-0-4 (student advisory vote: aye).

B. It was moved by Dr. Hughlett and seconded by Mr. Arthur to approve the minutes of the special meeting of November 28, 2012. The roll call vote was as follows:

Mr. Arthur – aye
Ms. Avalos – abstain
Mr. Drayer – aye
Dr. Hughlett – aye
Dr. Liu – aye
Ms. Perez – abstain
Dr. Salazar – aye

The motion passed 4-0-3 (student advisory vote: aye).

VII. INSTITUTIONAL PRESENTATIONS
Employee of the Month

A. Dr. Lacy presented JR Reeves with the Outstanding Classified Employee Award for the month of October 2012.

Cerritos College Women's Soccer Team - CCCAA State Championship Winners

B. Dr. Dan Smith introduced the coaches and players of the women's soccer team. For the second time in the program's history, the Cerritos College women's soccer team has been named the Division III (non-scholarship) National Champions by the National Soccer Coaches Association of America (NSCAA). The Falcons, who won the CCCAA State Championship with a 2-0 win over

Santiago Canyon College, also won the National Championship in 2008 after they captured their second state title in a row.

VIII. PUBLIC PRESENTATIONS

There were no public presentations.

IX. CONSENT AGENDA

It was moved by Mr. Arthur and seconded by Dr. Hughlett to approve the consent agenda and addendum. Item IX.Q was moved to the January 16 regular Board meeting. The vote for approval and/or ratification of the following items was unanimous (student advisory vote: aye):

- A. Acceptance of Gifts, as attached.
- B. New Course Offerings, as attached.
- C. California Community College Chancellor's Office Teacher Preparation Pipeline Grant, as attached.
- D. HSI-STEM Grant CIS Curriculum and Professional Development Faculty Stipend, as attached.
- E. HSI-STEM Grant Supplemental Faculty Stipends, as attached.
- F. HSI-STEM Grant Additional Summer Bridge Faculty Stipend, as attached.
- G. Perkins/VTEA Grant Stipends, as attached.
- H. Perkins/VTEA Grant Honorarium, as attached.
- I. Stipends for the Assessment, Remediation and Retention for ADN/RN Program Grant Fall 2012, as attached.
- J. Change Order No. 1 (Bid #1112-07), Spinitar, Gymnasium AV/IT, as attached.
- K. Change Order No. 3 (Bid #1112-05), Bayley Construction, Site Improvements – Softball Field Renovation, as attached.
- L. Change Order No. 5 (Bid #1112-10), RJ Daum Construction, Physical Science Swing Space Renovation, as attached.
- M. Resolution No. 12-17 Donation of Electronic Equipment and Miscellaneous Materials, as attached.
- N. Resolution No. 12-18 Authorizing Certain Employees of the Cerritos Community College District to Approve Documents in the LACOE Financial System for the Period January 1, 2013 through December 31, 2013, as attached.
- O. Quarterly Fiscal Status Report for the Quarter Ending September 30, 2012, as attached.
- P. Budget Extensions and Budget Transfers, as attached.
- Q. This item will be considered at the January 16 regular Board meeting.

- R. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2011-2012 Academic Year, as attached.
- S. Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

Added by addendum:

Groundskeeper, Grade 25, Step 1 (\$2,981.00/month) effective January 7, 2013: Brett Fiske (Facilities)

Administrative Secretary, \$35.51/hour effective July 1, 2012: John Gallant (Academic Affairs) – To extend temporary rate not to exceed June 30, 2013, or 175 total workdays, whichever occurs first

X. ADMINISTRATIVE MATTERS

- A. As information, the Board book contained Coordinating Committee Minutes for October 29 and November 5, 2012.
- B. As information, the Board reviewed Board Policy 2715 – Code of Ethics/Standards of Practice.

XI. REPORTS

- A. Board of Trustees
Mr. Drayer thanked everyone for electing him to serve on the Board and stated that he is looking forward to serve the community he grew up in.

Mr. Macias welcomed the incoming Board members. He informed the audience that the Tostitos special event will be on December 13 in the Falcon Stadium. He also stated that the ASCC Awards Banquet will be on Friday, December 14 at 6:30 p.m.

Mr. Arthur introduced his family who was present in the audience and thanked CSEA for presenting flowers and candy to the recently elected trustees.

Ms. Avalos thanked everyone the support and added that she is glad to be back on the Board.
- B. Faculty and Staff Leadership
Ms. Laughon and Mr. Chester thanked the outgoing Board members for their service and welcoming the new Board members.
- C. President/Superintendent and Vice Presidents
Dr. Lacy welcomed the new Board members.

XII. CLOSED SESSION

There was no closed session.

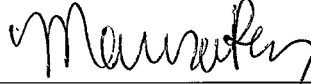
XIII. RECONVENE

XIV. ADJOURNMENT

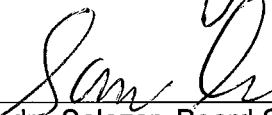
The Board adjourned at 6:45 p.m.

XV. NEXT REGULAR MEETING

The next regular meeting of the Board of Trustees is scheduled for Wednesday, January 16, 2013 at 6:00 p.m.



Marisa Perez, Board President



Dr. Sandra Salazar, Board Secretary

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *lll*
DATE: December 12, 2012
SUBJECT: **Consideration of Regular Meeting Dates of the Cerritos Community College District Board of Trustees**

RECOMMENDATION

It is recommended that the dates listed below be approved for the 2013 regular Board meetings.

OVERVIEW

Education Code Section 72002 requires every community college board to hold monthly meetings at such times as may be provided in the rules and regulations adopted by them. Meetings are scheduled to start at 6:00 p.m. unless otherwise noted.

ANALYSIS

The following dates for regular and study session meetings are suggested for 2013:

January 16, 2013	April 3, 2013	June 19, 2013	October 2, 2013
February 6, 2013*	April 17, 2013	July 17, 2013	October 16, 2013
February 20, 2013	May 1, 2013	August 14, 2013	November 6, 2013
March 6, 2013	May 15, 2013	September 4, 2013	December 11, 2013
March 20, 2013	June 5, 2013	September 18, 2013	

* Board Study Session

FINANCIAL IMPLICATIONS

No financial implication.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: Mr. David El Fattal, Vice President of Business Services *DEF*
PREPARED BY: Mr. Mark B. Logan, Director of Purchasing
DATE: December 12, 2012
SUBJECT: **Consideration of Acceptance of Gifts**

RECOMMENDATION

It is recommended that the gifts below be accepted on behalf of the District.

ANALYSIS

The following items have been received by the District as a donation:

For use in Welding Technology:

- Stainless Steel sheet remnants: T-321, T-304 and T-316

Donated by: Triad Bellows
2897 E. La Cresta Ave.
Anaheim, CA 92806

The estimated value of the above items is \$2,500.00. The sheet metal will be used for laboratory projects as a part of the curriculum.

FINANCIAL IMPLICATIONS:

There is no cost to the District for the acceptance of this gift.

FINE ARTS

JOUR 107A

College Newspaper

3.0 Units

Class hours: 2.0 Lecture/3.0 Lab

Prerequisite: None

Corequisite: None

Recommendation: JOUR 101 or JOUR 121 or equivalents with a grade of Pass or "C" or higher

This course focuses on writing and producing student news publications using the Talon Marks student media -- school newspaper, talonmarks.com , social media, and others -- as a practical laboratory that produces a journalistic product for distribution to a collegewide audience. Students will work primarily in one of the following areas: researching, writing, and editing articles for the two publications; taking photographs and creating graphic illustrations; developing multimedia stories; or designing pages. Ethics and legal aspects of communication are also covered.

JOUR 107B

Intermediate College Newspaper

3.0 Units

Class hours: 2.0 Lecture/3.0 Lab

Prerequisite: JOUR 107A or equivalent with a grade of Pass or "C" or higher

Corequisite: None

Recommendation: None

This course focuses on writing and producing student news publications using the Talon Marks student media -- school newspaper, talonmarks.com, social media, and others -- as a practical laboratory that produces a journalistic product for distribution to a collegewide audience. Students will work primarily in two of the following areas: researching, writing, and editing articles for the two publications; taking photographs and creating graphic illustrations; developing multimedia stories; or designing pages. Ethics and legal aspects of communication and media leadership/management are also covered.

JOUR 107C

Intermediate Advanced College Newspaper

3.0 Units

Class hours: 2.0 Lecture/3.0 Lab

Prerequisite: JOUR 107B or equivalent with a grade of Pass or "C" or better

Corequisite: None

Recommendation: None

This course focuses on writing and producing student news publications using the Talon Marks student media -- school newspaper, talonmarks.com, social media, and others -- as a practical laboratory that produces a journalistic product for distribution to a collegewide audience. Students will work primarily in three of the following areas: researching, writing, and editing articles for the two publications; taking photographs and creating graphic illustrations; developing multimedia stories; or designing pages. Ethics and legal aspects of communication and media leadership/management are also covered and students should serve in leadership roles.

JOUR 107D

Advanced College Newspaper

3.0 Units

Class hours: 2.0 Lecture/3.0 Lab

Prerequisite: JOUR 107C or equivalent with a grade of Pass or "C" or better

Corequisite: None

Recommendation: None

This course focuses on writing and producing student news publications using the Talon Marks student media -- school newspaper, talonmarks.com, social media, and others -- as a practical laboratory that produces a journalistic product for distribution to a collegewide audience. Students will produce work in each of the following areas: researching, writing, and editing advanced investigative and in-depth articles for the two publications; taking photographs and creating graphic illustrations; developing multimedia stories; or designing pages. Ethics and legal aspects of communication and media leadership/management are also covered and students should serve in leadership roles and cover a major or public affairs beat.

JOUR 125

Broadcast News Production and Editing

3.0 Units

Class hours: 2.0 Lecture/3.0 Lab

Prerequisite: None

Corequisite: None

Recommendation: Concurrent enrollment in or completion of JOUR 101, JOUR 107, or JOUR 121, or their equivalents with grades of Pass or "C" or higher.

This course is a study and practice of digital audio production and editing in broadcast journalism centered around the computer. The focus is on news and feature stories that involve interviews and other audio associated with stories. Students will learn about reporting, recording, editing, and distribution through Web and podcasts, as well as how to market their product.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda Lacy, President/Superintendent *LL*
REVIEWED BY: Dr. JoAnna Schilling Vice President of Academic Affairs *JS*
PREPARED BY: Sue Parsons, Director of Teacher TRAC and Learning Communities *SP*
DATE: December 12, 2012
SUBJECT: **Consideration of Acceptance of the California Community College Chancellor's Office Teacher Preparation Pipeline Grant**

RECOMMENDATION

It is recommended that the Board of Trustees approve the acceptance of the California Community College Chancellor's Office Teacher Preparation Pipeline Grant, which will run from November 1, 2012 to July 31, 2014.

OVERVIEW

The proposed project is intended to address the need for career technical teacher/educators at the secondary and community college level.

ANALYSIS

The Teacher TRAC teacher preparation model continues to build upon the relationships, rigor and relevance needed to recruit and prepare qualified teachers. Teacher TRAC provides preparation pathways in four career sectors:

- 1) Automotive,
- 2) Woodworking,
- 3) Welding, and
- 4) Education (elementary, secondary, and post-secondary).

The following goals will be targeted in the 2012-14 Teacher Preparation Pipeline Grant years:

- 1) Continue to develop and foster a community of practice among teachers cultivating a contextualized curriculum by implementing and assessing faculty professional development activities piloted in the 2012-2014 grant year.
- 2) Strengthen student development mechanisms to ensure preparation, retention, and transition of Teacher TRAC students, specifically focusing on contextualized internship opportunities and academic counseling.
- 3) Increase community awareness, outreach and recruitment of high school and college students who pursue and complete teacher preparation pathways in a math and/or science-based CTE sectors.

FINANCIAL IMPLICATIONS

The Cerritos College Teacher TRAC Program will receive \$120,000 to continue development, enhancement, and refinement of the career technical education teacher pathway program with an emphasis on mathematics and science preparation. A 10% in kind match is required. No District funds will be expended.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: Dr. JoAnna Schilling, VP of Academic Affairs *JAS*
PREPARED BY: Dr. Carolyn Chambers, Dean of Science, Engineering, and Mathematics *Carolyn Chambers*
DATE: December 12, 2012
SUBJECT: **Consideration of Approval of HSI-STEM Grant CIS Curriculum and Professional Development Faculty Stipend**

RECOMMENDATION

It is recommended that the Board of Trustees approve payment of a Hispanic Serving Institution - Science, Technology, Mathematics and Engineering (HSI-STEM) Grant stipend to Kenny Lou for STEM CIS curriculum and professional development.

The grant was Board approved on December 7, 2011.

OVERVIEW

Cerritos College has received funding from the Department of Education in the amount of \$3,538,847.00 over five years (2011-2016) to improve the rate of degree attainment and university transfer in the STEM disciplines (Science, Technology, Engineering, and Mathematics).

The funds from the HSI-STEM Grant are designated to promote academic success in the STEM disciplines and focus on degree completion and university transfer. This will be accomplished through a variety of activities, including a summer bridge program for incoming students, expanded tutoring and supplemental instruction, expanded counseling and career information, support for early math assessment and completion of basic skill courses, personnel and equipment in the Math Success Center, development of strong university articulation, expansion of research opportunities, and faculty development opportunities.

ANALYSIS

One component of the STEM Grant is to establish curriculum, articulation and certification process for the Computer Information Sciences (CIS) discipline. The faculty member will attend trainings and obtain certification to be up-to-date in improving curriculum alignment for transfer and by pursuing additional internship and research opportunities in articulation with regional universities can significantly improve rates of transfer in this discipline. The CIS department has a strong foundation of individual course articulation with universities on which to base these transfers, but articulations with the many private four-year institutions is a goal of this grant.

FINANCIAL IMPLICATIONS

It is recommended to approve stipend for the following faculty member:

Kenny Lou	Computer Information Sciences	\$ 2,000.00
	TOTAL	\$ 2,000.00

The HSI-STEM Grant will be used for these expenditures.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: Dr. JoAnna Schilling, VP of Academic Affairs *JAS*
PREPARED BY: Dr. Carolyn Chambers, Dean of Science, Engineering, and Mathematics *Carolyn Chambers*
DATE: December 12, 2012
SUBJECT: **Consideration of Approval of HSI-STEM Grant Supplemental Faculty Stipends**

RECOMMENDATION

It is recommended that the Board of Trustees approve payment of Hispanic Serving Institution - Science, Technology, Mathematics and Engineering (HSI-STEM) Grant stipends to Jeff Bradbury, Lora Carreon, Kamal Demian, Susan Fuschetto, James Henriques, Gary Johnpeer, Tor Lacy, Manuel Lopez, Crystal LoVetere, Phuong Nguyen, Mojdeh Nikdel, and Linda Waldman.

The grant was Board approved on December 7, 2011.

OVERVIEW

Cerritos College has received funding from the Department of Education in the amount of \$3,538,847.00 over five years (2011-2016) to improve the rate of degree attainment and university transfer in the STEM disciplines (Science, Technology, Engineering, and Mathematics).

The funds from the HSI-STEM Grant are designated to promote academic success in the STEM disciplines and focus on degree completion and university transfer. This will be accomplished through a variety of activities, including a summer bridge program for incoming students, expanded tutoring and supplemental instruction, expanded counseling and career information, support for early math assessment and completion of basic skill courses, personnel and equipment in the Math Success Center, development of strong university articulation, expansion of research opportunities, and faculty development opportunities.

ANALYSIS

As one of the components of the network of academic support funded by the grant, stipends will be provided to faculty to engage in weekly hours of supplemental instruction with students enrolled in a variety of science courses, both basic and advanced. Stipends are awarded for the following activities:

- Develop student activities to supplement the course materials, review concepts, discuss laboratory results, provide career information, or test mastery of course material.
- Meet with students to complete student activities listed above and provide additional time to advise students on study skills, time-management or personal challenges.
- Monitor student progress and complete proper documentation through student attendance log and feedback forms.

FINANCIAL IMPLICATIONS

It is recommended to approve stipends for the following faculty:

Jeff Bradbury	(Chemistry 111)	\$ 1,200.00
Lora Carreon	(Math 114)	\$ 1,200.00
Kamal Demian	(Math 150)	\$ 1,200.00
Susan Fuschetto	(CIS 101)	\$ 1,200.00
James Henriques	(Physics 101)	\$ 1,200.00
Gary Johnpeer	(ESCI 110)	\$ 1,200.00
Tor Lacy	(Geology 101)	\$ 1,200.00
Manuel Lopez	(Math 170)	\$ 1,200.00
Crystal LoVetere	(Geography 101)	\$ 1,200.00
Phuong Nguyen	(CIS 103)	\$ 1,200.00
Mojdeh Nikdel	(Math 112)	\$ 1,200.00
Linda Waldman	(Chemistry 100)	\$ 1,200.00
	TOTAL	\$14,400.00

The HSI-STEM Grant will be used for these expenditures.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: Dr. JoAnna Schilling, VP of Academic Affairs *JAS*
PREPARED BY: Dr. Carolyn Chambers, Dean of Science, Engineering, and Mathematics *Carolyn Chambers*
DATE: December 12, 2012
SUBJECT: **Consideration of Approval of HSI-STEM Grant Additional Summer Bridge Faculty Stipend**

RECOMMENDATION

It is recommended that the Board of Trustees approve payment of a Hispanic Serving Institution - Science, Technology, Mathematics and Engineering (HSI-STEM) Grant stipend to Ian McCance for STEM Summer Bridge 2012.

The grant was Board approved on December 7, 2011.

OVERVIEW

Cerritos College has received funding from the Department of Education in the amount of \$3,538,847.00 over five years (2011-2016) to improve the rate of degree attainment and university transfer in the STEM disciplines (Science, Technology, Engineering, and Mathematics).

The funds from the HSI-STEM Grant are designated to promote academic success in the STEM disciplines and focus on degree completion and university transfer. This will be accomplished through a variety of activities, including a summer bridge program for incoming students, expanded tutoring and supplemental instruction, expanded counseling and career information, support for early math assessment and completion of basic skill courses, personnel and equipment in the Math Success Center, development of strong university articulation, expansion of research opportunities, and faculty development opportunities.

ANALYSIS

One component of the STEM Grant is to establish an early intervention and transition program, the Summer Bridge to STEM for incoming students. The goal of the STEM Bridge Program is to introduce students to college and STEM fields, while helping build basic math skills. The STEM Bridge Program helps to make the high school-college transition less stressful, creating a sense of community in the students, while preparing them to be successful STEM students. Bridge activities consist of the following:

- A one-week Counseling 50 class
- Four weeks of science hand-on-projects (one topic per week), math skill-building, study skills programming, and SEM-related career exploration
- Faculty developed workshops on Computer Science Animation, Web Page Development, Mathematics, Geology, Environmental Science, and Astronomy

- Students collected their work in ePortfolios
- Field Trips relating to the classes were taken every Friday to show students STEM professional in more realistic settings (i.e., Columbia Space Center, Pt. Mugu, XYZ Computer Solutions)
- Students began focused academic and career counseling, which will continue throughout their enrollment at Cerritos College.




FINANCIAL IMPLICATIONS

It is recommended to approve stipend for the following faculty member:

Ian McCance	Mathematics	\$ 2,000.00
	TOTAL	\$ 2,000.00

The HSI-STEM Grant will be used for these expenditures.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent 
REVIEWED BY: Dr. JoAnn Schilling, Vice President of Academic Affairs 
PREPARED BY: Carl Bengston, Dean of Library, Special Programs and Services 
DATE: December 12, 2012
SUBJECT: **Consideration of Approval of Perkins/VTEA Grant Stipends**

RECOMMENDATION

It is recommended that the Board of Trustees approve stipends for Steven Hirohama for 2012-2013 academic year.

OVERVIEW

Under the Carl D. Perkins Vocational and Technical Education Act (VTEA) of 2006, Perkins funds will be utilized to develop new occupational classes and programs in order to improve and promote vocational and technical educational programs, services, and activities.

ANALYSIS

As part of the effort to improve the film production program, the Fine Arts Division has been awarded special funding from the Perkins (VTEA) program to hold a series of workshops conducted by industry experts. Steven Hirohama, Fine Arts faculty member, is responsible for developing and coordinating the workshops and scheduling the guest speakers. He will receive a \$2,500 stipend per semester for a total of \$5,000 for the 2012-2013 academic year.

FINANCIAL IMPLICATIONS

Perkins (VTEA) funds will be utilized for this expenditure. No district general funds will be used.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent *LL*
REVIEWED BY: Dr. JoAnna Schilling, Vice President of Academic Affairs *JA*
PREPARED BY: Carl Bengston, Dean of Library, Special Programs and Services *CB*
DATE: December 12, 2012
SUBJECT: **Consideration of Approval of Perkins/VTEA Grant Honorarium**

RECOMMENDATION

It is recommended that the Board of Trustees approve honorariums for the guest speakers listed below.

OVERVIEW

Under the Carl D. Perkins Vocational and Technical Act of 2006, Perkins funds (VTEA) will be utilized to develop new occupational classes and programs in order to improve and promote vocational and technical educational programs, services, and activities.

ANALYSIS

As part of the effort to grow the film production program, the Fine Arts Division has been awarded special funding from the Perkins (VTEA) program to hold a series of workshops conducted by industry experts during the 2012-2013 academic year. These individuals represent all aspects of the industry and include prominent members of the industry. Some of the workshops will be held at the college and some at studio sites. These will be scheduled on an "as needed" basis.

Felix Alcala
Shooting with the Canon 5D
250 per 4 hr workshop
\$500 per 6 hr workshop

FINANCIAL IMPLICATIONS



Perkins (VTEA) funds will be utilized for this expenditure. No district general funds will be used.

CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda Lacy, President/Superintendent *LL*
REVIEWED BY: Dr. JoAnna Schilling, Vice President of Academic Affairs, Assistant
Superintendent *JAS*
PREPARED BY: Sandra Marks, Instructional Dean of Health Occupations
DATE: December 12, 2012
SUBJECT: Consideration of Approval of Stipends for the Assessment, Remediation
and Retention for ADN/RN Program Grant Fall 2012

RECOMMENDATION

It is recommended that the Board of Trustees approve payment of stipends to nursing faculty members for work which will be performed September 2012- December 2012 as stipulated in and funded by the Assessment, Remediation and Retention for Registered Nursing Programs Grant.

OVERVIEW

Grant objectives and activities include:

- Provide a retention program for students enrolled in the Registered Nursing Associate Degree program
- Provide an Assessment/Remediation Case Manager to assist students who do not meet the cut score on the pre-admission TEAS V assessment test in order to achieve readiness for the nursing program (this is a grant requirement)
- Provide support services, review courses, faculty workshops, software, and clinical simulation to support both clinical and didactic practice
- Provide resources to graduates to promote success on NCLEX-RN licensure examination

ANALYSIS

To maximize student success and strengthen retention, Fall 2012 activities will include scenarios and simulations designed to enhance clinical judgment and critical thinking. The Simulation Specialist is grant funded at \$50 per hour for September through December 2012. Faculty work-shops in Medication Calculation and Nursing Orientation Prep at \$75/hr. will be offered. Faculty conducted NCLEX Review course to maximize student success in passing the examination. The NCLEX Review course is grant funded for the Fall 2012 semester at \$85/hour for 40 hours.

To maximize remediation for pre-nursing students who are eligible for admission to the program but did not achieve the cut score on the TEAS V exam, the program will provide an Assessment/ Remediation Case Manager. The Case Manager provides ongoing assessment and guidance for students who require remediation. The Case Manager analyzes individual test scores and meets with students to prepare an individualized remediation plan to assist students prepare for retesting and entry into the program.

FINANCIAL IMPLICATIONS

Assessment/Remediation Case Manager and TEAS V testing functions are performed by:

- Kelli Brooks \$ 3000

Simulation Specialist 4 hrs/week for 11 weeks during the semester performed by:

- Alice Kusumoto \$ 2200

Faculty Workshops:

- Melodie Cooke \$150
- Rebecca Orozco \$150
- Rachel Natividad \$200

The following faculty members are to receive stipends for the NCLEX Review course:

- Patty Riedel \$680 (8 hours)
- Kelli Brooks \$680 (8 hours)
- Rebecca Orozco \$1360 (16 hours)
- Keri Gonzales \$680 (8 hours)

Stipends will be paid as work is completed. Assessment, Remediation and Retention for Registered Nursing Programs Grant will be utilized for these expenditures. There is no cost to the District.

Project: Cerritos College
Gymnasium Seismic Retrofit – AV / IT
11110 Alondra Blvd
Norwalk, CA 90650

Change Order Number: 01

To: Spinitar
16751 Knott Avenue
La Mirada, CA 90638
Office 714-367-2900
Fax 714-637-2910

Contract Number: C11-1168

DESCRIPTION:

Item 1.01

Description: Revision to 00800 Supplemental Conditions, Item 5.1 which currently reads: "The Substantial Completion Date shall be 80 calendar days after the date of the Notice to proceed. The Final Completion Date shall be 108 calendar days after the date if the Notice to Proceed." Shall be revised to read: "Substantial Completion is to be achieved not more than 14 days and Final Completion not more than 28 days, from written notification by the Construction Manager to proceed with final installation, testing and acceptance. Contractor will not be held responsible for delays in completion of any work items which are determined to be a direct result of unfinished elements of the Gymnasium Seismic Retrofit (GSR) project necessary to complete the AV / IT scope of work."

Reference: 00800 Supplemental Conditions, Item 5.1

Reason: Delay in the completion of the Gymnasium Seismic Retrofit (GSR) scope of work (separate contract than this contract for the fire sprinklers scope of work).

Requested by: Program Manager

Cost:Add \$ 0.00

Time Extension: Days TBD

SUMMARY OF COST AND TIME:

TOTAL OF THIS CHANGE ORDER..... **\$0.00**

TOTAL OF ADDITIONAL CALENDAR DAYS..... **TBD**

SUMMARY OF CONTRACT AMOUNT:

Original Contract Amount	\$	218,152.81
Net change by previous Change Order	\$	-
Net sum prior to this Change Order	\$	218,152.81
Amount of Change Order No. 2	\$	-
Deduct Remaining Contract Allowance	\$	-
New Contract Sum	\$	218,152.81

Percentage of Change to Contract 0.0%

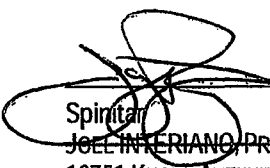
The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this change order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on 15 of October, 2012.

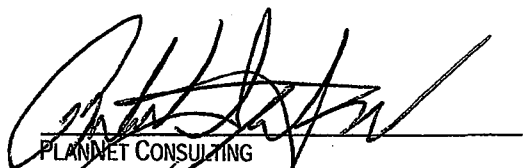
Approved By:

IF APPROVED BY THE BOARD, DATE TO BE FILLED IN UPON DAVID MOORE'S SIGNATURE.
DMC

CERRITOS COLLEGE
DAVID MOORE, DIRECTOR OF PHYSICAL PLANT
11051 166TH ST.
CERRITOS, CA 90650


Spinitar
JOEL INFERRIANO, PROJECT MANAGER Jay Rogina, Principal
16751 KNOTT AVENUE
LA MIRADA, CA 90638

Reviewed By:


PLANNET CONSULTING
RICHARD STRATFORD, SENIOR CONSULTANT
2850 SATURN STREET, SUITE 100
BREA, CA 92821

Reviewed By:


TILDEN-COIL CONSTRUCTORS, INC.
JIMMY RIORDAN, PROJECT MANAGER
3612 MISSION INN AVE
RIVERSIDE, CA 92501

Project: Cerritos College
Softball Field Renovation
11110 Alondra Blvd
Norwalk, CA 90650

Change Order Number: 03
Date: November 7, 2012

To: Bayley Construction
23101 Lake Center Drive, Suite 200
Lake Forest, CA 92630
Office 714-540-8863
Fax 714-556-1484

Contract C11-1106

SUMMARY OF CHANGES: Additional work requested by Athletic Department Bulletins No.1 and No. 2 upgraded preexistent sporting components, improved ball play safety, enhancing the overall facility function and NCAA representation. Work was added to reduce long term grounds maintenance cost.

Items Description

- Enclose dugout 1 and 2 wingwalls like baseball field
- Frame, drywall, interior finish with Zinalume siding dugout 1 and 2
- Plaster exterior wingwalls of both dugouts 1 and 2
- Flash interior of both dugouts 1 and 2 with sheet metal and at both roof decks
- Relocate and add additional fence and posts in dugouts 1 and 2 for improved field access
- Add protective netting at dugouts 1 and 2 to insure ball play safety
- Build both bull pens (home plate) with concrete in lieu of soil to reduce long term maintenance costs
- Rework irrigation lines to accommodate bull pen change
- Add posts, frame and netting behind each bull pen home plate
- Add (3) fence panels and gates at 1st base side
- Add (1) fence panel and gate at 3rd base side
- Add (1) panel and (1) gate at existing batting cage no. 1 (1st base side), west side
- Add (1) panel and (1) gate at existing batting cage no. 1, east side
- Extend concrete paving 5'-0" at batting cage no. 1
- Add hitters area at batting cage no. 1, install poles with backup nets
- Plaster the masonry wall entry (interior) to the softball field
- Paint block at entry masonry wall (interior) of softball field "window frame" sheet metal trim and paint
- Upgrade public address system per end user, modify connections, change out microphone
- Add separator board at warning track, perimeter outfield fence, to reduce long term maintenance costs

Reason: Athletic Department Request

Requested by: Owner

Cost: Add \$67,183.00

Time Extension:3 days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER.....**\$67,183.00**
TOTAL ADDITIONAL WORKING DAYS.....3

CONTRACT SUMMARY:

Original Contract Amount	\$	1,428,000.00
Net change by previous Change Order	\$	62,987.00
Net sum prior to this Change Order	\$	1,490,987.00
Amount of Change Order No. 3	\$	67,183.00
Deduct Remaining Contract Allowance	\$	-
New Contract Sum	\$	1,558,170.00
Percentage of Change to Contract		9.1%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this change order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

This Change Order is hereby executed on _____ of _____, 2012.

Approved By:

Approved By:

CERRITOS COLLEGE
DAVID MOORE, DIRECTOR OF PHYSICAL PLANT
11051 166TH ST.
CERRITOS, CA 90650

Bayley Construction
JAMES SZEPKOUSKI, PROJECT MANAGER
23101 LAKE CENTER DRIVE
LAKE FOREST, CA 92630

Reviewed By:

Reviewed By:

R2A ARCHITECTURE
ETIENNE GERARD RUNGE, PRESIDENT
2900 BRISTOL STREET, SUITE E205
COSTA MESA, CA 92626-7909

TILDEN-COIL CONSTRUCTORS, INC.
JEFFERY CARREON, PROGRAM MANAGER
3612 MISSION INN AVE
RIVERSIDE, CA 92501

Project: Cerritos College
Physical Science Swing Space Renovation
11110 Alondra Blvd
Norwalk, CA 90650

Change Order Number: 05
Date: November 15, 2012

To: RJ Daum Construction
11581 Monarch St
Garden Grove, CA 92841
Office 714-894-4300
Fax 714-894-4449

SUMMARY OF CHANGES:

Item 1.01

Description: Pursuant to Field Change Directive # 3, this change request includes installation of ADA accessible landings at the four building entrances. This includes, but not limited to, the following scope of work:

- Demolition of the existing non-compliant landings – 4 total locations, approximately +/- 1,000 sf.
- Layout of new ADA compliant landings
- Over excavation and recompaction at west elevation due to existing conditions/wet soil.
- Installation of slip dowels at 1 ft on center
- Fine grading of existing conditions
- Installation of fabric and reinforcing bars
- Includes new concrete and verification of ADA compliance within 5% or less, and 2% or less cross slope.
- Includes new concrete curbs and footings up to 30" high at drainage swale locations.
- Includes repair of existing landscaping and irrigation
- Includes proper removal and disposal of concrete debris.

Work commenced within 2 weeks of substantial completion and the additional scope will extend the Substantial Completion date to November 30, 2012.

Reason: Existing exit landings are not ADA accessible

Requested by: Owner

Cost: Add \$57,382.00

Deduct remaining Contract Allowance: (\$3,069.00)

Net Total: \$54,313.00

Time Extension: 8 Work days

SUMMARY OF COST:

TOTAL OF THIS CHANGE ORDER.....\$54,313.00
TOTAL ADDITIONAL WORKING DAYS.....8

CONTRACT SUMMARY:

Original Contract Amount	\$	3,173,120.00
Net change by previous Change Order	\$	250,406.00
Net sum prior to this Change Order	\$	3,423,526.00
Amount of Change Order No. 4	\$	57,382.00
Deduct Remaining Contract Allowance	\$	3,069.00
New Contract Sum	\$	3,477,839.00

Percentage of Change to Contract 9.7%

The Owner and the Contractor hereby agree that this change order constitutes full mutual accord and satisfaction for all time, all costs and all impacts related directly or indirectly to this change order. By acceptance of this change order, the Contractor hereby agrees that this change order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of itself and all subcontractors to waive all rights to any further claims or requests for equitable adjustment which include, but are not limited to, inefficiencies, loss of productivity, disruption, constructive acceleration, extended field office overhead, arising out of or as a result of this change order or the cumulative effect of this change order on the performance of the overall work under the Contract.

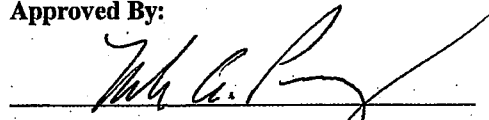
This Change Order is hereby executed on _____ of _____, 2012.

Approved By:



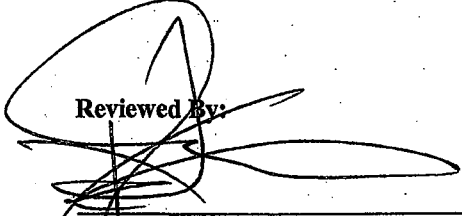
CERRITOS COLLEGE
DAVID C. MOORE
DIRECTOR OF THE PHYSICAL PLANT
11110 ALONDRA BLVD.
NORWALK, CA 90650

Approved By:



RJ DAUM CONSTRUCTION
MARK A. PERONG, VICE PRESIDENT
11581 MONARCH ST
GARDEN GROVE, CA 92841

Reviewed By:



TILDEN-COIL CONSTRUCTORS, INC.
DENI R. VALDERRAMA, PROJECT MANAGER
11110 ALONDRA BLVD.
NORWALK, CA 90650

Reviewed By:



R2A ARCHITECTURE
LUCIEN GERARD RUNGE, VICE PRESIDENT
2900 BRISTOL STREET, SUITE E205
COSTA MESA, CA 92626-7909

CERRITOS COMMUNITY COLLEGE DISTRICT

RESOLUTION NO 12-17

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE CERRITOS COMMUNITY COLLEGE DISTRICT
APPROVING THE DONATION OF SURPLUS PROPERTY:
ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIAL**

WHEREAS, the Cerritos Community College District ("District") is the owner of the property described as electronic equipment and miscellaneous material listed on the attached Exhibit A; and

WHEREAS, each item of property listed is not satisfactory or is no longer suitable for District use due to a change in program or technology, and may be donated or otherwise disposed of; and

WHEREAS, pursuant to California Education Code section 81452 et. seq., this Resolution must be adopted by unanimous vote of those members present to be valid; and

WHEREAS, pursuant to California Education Code section 81452 (c), the property may be donated to a charitable organization deemed appropriate by the Board of Trustees; and

WHEREAS, the District has identified a non-profit 501(c)(3), Komputers 4 R Kids, as a public charity and state licensed collector of surplus electronics who provides internships to District students and provides repurposed computers to K-12 school districts; and

WHEREAS, the Board of Trustees has deemed Komputers 4 R Kids as a suitable charitable organization that is in the District's best interest; and

WHEREAS, in accordance with the District's Board Policy 6550, this Resolution delegates authority to the Superintendent/President, or her designee, to donate or otherwise dispose of the property listed on Exhibit A, and to execute all documents in connection therewith, in accordance with Education Code section 81452 et. seq., conditioned upon the District receiving payment for any valuable waste that is not repurposed for school district or student use.

NOW THEREFORE, the Board of Trustees of the Cerritos Community College District hereby resolves as follows:

- Section 1. The Board of Trustees finds and determines that all of the recitals set forth above are adopted as true and correct.
- Section 2. The Board of Trustees approves delegated authority to the District's Superintendent/President, or her designee, to donate or otherwise dispose of the property listed on the attached Exhibit A, and to execute all documents in connection therewith, in accordance with Education Code section 81452 et. seq., conditioned upon the District receiving payment for any valuable waste that is not repurposed for school district or student use

Section 3. That this delegation of authority shall be valid for the donation of the property listed on the attached Exhibit A, or until rescinded by the Board of Trustees.

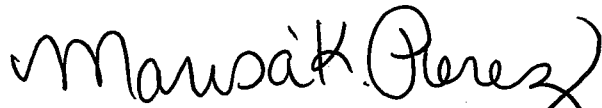
Section 4. That this Resolution No. 12-17 shall take effect immediately upon its adoption.

APPROVED, PASSED AND ADOPTED by the Board of Trustees of the Cerritos Community College District on this 12th day of December 2012, by the following vote:

AYES: 7

NOES: 0

ABSTENTIONS: 0



President of the Board of Trustees of the Cerritos
Community College District

Attested to:



Clerk of the Board of Trustees of the
Cerritos Community College District

EXHIBIT A

**DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND
MISCELLANEOUS MATERIAL**

BOARD MEETING DATE: DECEMBER 12, 2012

Quantity	Description	CC #'s	Serial #'s
151	HP TOWERS #7600, 6320, 9110	38269, 38267, 38328, 38268, 39624, 38195, 37900, 38238, 37896, 38039, 38234, 37894, 38366, 38088, 38257, 37061, 38263, 38486, 38169, 37897, 37484, 38261, 37450, 38011, 38025, 38013, 37090, 37892, 38357, 37898, 37099, 38475, 38356, 38314, 38433, 38197, 38251, 37895, 38408, 38305, 37303, 38017, 39623, 38018, 38208, 38262, 39620, 38087, 38441, 41309, 39344, 38021, 39207, 38186, 38351, 38030, 38321, 38320, 38348, 38375, 38385, 39296, 39166, 39622, 38397, 38388, 38334, 38119, 38349, 37445, 38298, 38477, 38492, 38218, 38981, 38977, 38303, 38431, 37901, 38270, 38297 37088, 38304, 38493, 38287, 38239, 38337, 41312, 38280, 38353, 38381, 41311, 38301, 38425, 38378, 38309, 41298, 38389, 38347, 38327, 38686, 38361, 38315, 38394, 38311, 38266, 38235, 41290, 38110, 41293, 38272, 41304, 38401, 41295, 41303, 38374, 38255, 38369, 38236, 38319, 38242, 41300, 39621, 37145, 37138, 38290, 37156, 37152, 37147, 37139, 37142, 37136, 37146, 37149, 38387, 37150, 37154, 37134, 37137, 38187, 39294, 38193, 39280, 36982, 38113, 37065, 37054, 37177, 38123, 37349, 38133	2VA6300RHR, 2VA6300RHC, 2VA6300RFF 2VA6300RHW, 2VA7100QRG, 2VA6281KP2 2VA604029H, 2VA6300RJ7, 2VA6040Z96, 2VB55003M5, 2VA6300RH6, 2VA604029K 2VA6300RF1, 2VA614JV9V, 2VA6300RGK, 2VB51802MJ, 2VA6300RGN, 2VA6370YY2 2VA616J2QS, 2VA604029D, 2VA614JV94, 2VA6300RGL, 2VB54801FL, 2VB5003LW, 2VB55003LJ, 2VB55003LT, 2VB52201WN 2VA604029N, 2VA6300RF4, 2VA6040Z9M, 2VB522053G, 2VA6370XXM, 2VA6300RFO 2VA6300RG6, 2VA6301GZ8, 2VA6281KPA, 2VA6300R66, 2VA6040Z9L, 2VA6301938 2VA6300RFY, 2VB524056F, 2VB55003LB, 2VA7100QKB, 2VB55003LF, 2VA6300RHH, 2VA6300R6M, 2VA7100RCC, 2VA6145JV9W 2VA6301GZH, 2VB601002N, 2VA7040018 2VB55003L9, 2VA7240FKW, 2VA6201SFG 2VA6300RDF, 2VB55003LP, 2VA6300RGB 2VA6300R69, 2VA6300RGW, 2VA6300RCQ 2VA6300RCD, 2VA70400IL, 2VA72713KG, 2VA7100RL7, 2VA6300RCV, 2VA6300RF8 2VA6300RF9, 2VA614K3N3, 2VA6300RGV 2VB54406C5, 2VA6300RGD, 2VA6370YY5 2VA6370YXZ, 2VA6271BR5, 2VA73403PV 2VA73403PW, 2VA6300RFZ, 2VA6301G2C, 2VA6040Z9J, 2VA6300RJP, 2VA6300RFD 2VB52201WL, 2VA6300RGT, 2VA6370XXR, 2VA6300RHG, 2VA6300RJ8, 2VA6300RFC, 2VB6010034, 2VA6300RDM, 2VA6300RDW 2VA6300RCM, 2VB6010033, 2VA6300RG8 2VA6300RJ4, 2VA6300RCZ, 2VA6300RFS 2VB601002Z, 2VA6300RCB, 2VA6300RDB 2VA6300RG2, 2VA7510550, 2VA6300RD8 2VA6300RFV, 2VA6300RCS, 2VA6300RFR 2VA6300RHD, 2VA6300RJM, 2VB6010031 2VA614K3P3, 2VB601002Q, 2VA6300RDK 2VB6010035, 2VA6300RJB, 2VB601002Y 2VB6010037, 2VA6300RJQ, 2VA6300RH3 2VA6300RCT, 2VA6300RJS, 2VA6300RGC 2VA6300RJF, 2VB6D10025, 2VA7100H4X 2VB524000N, 2VB5240006, 2VA6300RHL 2VB524000K, 2VB524000C, 2VB5240007, 2VB524000B, 2VB524000J, 2VB5240008, 2VB524000Q, 2VB524000T, 2VA6300RCJ, 2VB5240009, 2VB524000H, 2VB5240004, 2VB5240005, 2VAG281H8R, 2VA704000X, 2VA6281KPO, 2VA7220Q9N, 2VB51602W9, 2VA614K3P1, 2VB51809GK, 2VB51802M6, 2VB5240552, 2VA614K3NB, 2VB52405B5, 2VA614K513

EXHIBIT A

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND
MISCELLANEOUS MATERIAL

BOARD MEETING DATE: DECEMBER 12, 2012

Quantity	Description	CC #'s	Serial #'s
2	INTEL TOWER	023061, 022878	S14862, S13573
1	NEW TECHNOLOGIES TOWER	022000	1PLBG95-P116
1	DELL TOWER	N/A	2QMJMG1
3	HP LAPTOP	040908, 41684, 41685	CND4190W5Q, CNV71712ZM, CNV71712WS
1	APPLE LAPTOP	41382	
2	PROPHECY TOWERS	028716, 028770	7855191, 7855245
1	ADVANCE COMPUTER SYSTEMS	021227	FY194132059
1	IMAC	40791	QP41809VQB4
10	APPLE G5	41228, 41243, 41232, 41231 41246, 41251, 41238, 41248 41229, 41274	00112401EF26, 001124011828, 0012401EE34 0012401EL4A, 0012401ECC6, 0012401D2EL 00112401ED90, 001124011806
4	GST TOWERS	36212, 024588, 40043, 40094	GO300240405-005, G00024745-002 G0200076665-085, G82000076665-033
11	APPLE #A1047, G3	41237, 41235, 41239, 41226, 027414, 40494, FED 00218 031346, 027067, 35200	00112401EFEE, 001124011048, 0011240114EC, 00112401E11E, XB1510JBKSD, XB2500MWLKC XA9322YUGQ5, XB1510JFKBD, XA9101E5EWD XB151065KSD, WR927F8CTS
5	IBM TYPEWRITERS	018068, 017520, 016822, 017570	11-0272040, 11NTG15, 0016224, 11NVY03
4 PALLET	MISC COMPUTER ACCESSORIES (KEYBOARDS, SPEAKERS, CABLES, ETC.)	N/A	N/A
2	SERVERS	35466, 024531	62090, 271707-002
1	APC 1500 BATTERY BACKUP	40341	A50207130374
1	SUPERSTACK 3 COM #1695-010- 000-100	FED00312	72LV5BE678
2	WINBOOK LAPTOP	40478, 030396	GBX624703002, NVOC00726
1	MICRON LAPTOP	027436	11728470002
1	HP LAPTOP	N/A	CND4190WRM
1	EPSON P320A DESKTOP PRINTER	N/A	N/A
1	LEXMARK 3200 DESKTOP PRINTER	N/A	N/A
1	EPSON P954A DESKTOP PRINTER	023784	AAA1285011

EXHIBIT A

**DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND
MISCELLANEOUS MATERIAL**

BOARD MEETING DATE: DECEMBER 12, 2012

Quantity	Description	CC #'s	Serial #'s
22	HP DESKTOP PRINTERS #4050, 3990, 4253	029892, 026636, 35108, 026771, 020113, 028409, 017626, 023736, 026687 021360, 026696, 026711 026659,	USQF037746, JPHJ066969, USBB232887 JPHJ066938, JPBK009663, VSBB360469, 300JG175K, JPHJ066957, JPHJ061362 USCC044386, USHB511675, USHB513620 JPHJ067477
6	IMAC M5521	41129, 41131, 40796, 029822, 024523, 40823	OP5180WNSDY, OP51806MSDY, QP41809V081 XA0070XQHVZ, G82461E2MZD, G841763LGJ6
21	HP TOWERS #7600, 6320, 9110	39193, 38176, 39198, 39241 39244, 37070, 38410, 38371 37323, 37939, 39049, 38483 38384, 38036, 38184, 38395 38512, 38413, 37246, 39631	2VA72505W4, 2VA620141B, 2VA72505VY 2VA72304BJ, 2VA72304BK, 2VB5108BVN 2VA63019WC, 2VA6300RDO, 2VB52405BD 2VB55001FZ, 2VA7291JCS, 2VA6370YXY 2VA6300RCG, 2VB55003M1, 2VA621419 2VA6300RCX, MXL4370B2C, 2VA6401BRM 2VA6301939, 2VB5240571, 2VA7100R9Q
1	IBM TOWER	020403	23AL472
1	IBM 4234 DESKTOP PRINTER	017896	4134435
1	BROTHER HL 6L DESKTOP PRINTER	022461	B66729380
2	BROTHER FAX MACHINES	N/A	N/A
1	HP 7310 FAX	N/A	N/A
2	PANASONIC TV'S	030325	F1AA45015, D31A72252
1	TECHNICOLOR 610 TV		21131
2	TOSHIBA TV'S	N/A	90596230A, 89406386
1	SONY KV27XBR25 TV	021275	8005144
1	PROTON JT290C2 TV	019302	JT290C205532
1	SAMSUNG PPM42M6HB TV		A60XHCEP700123K
2	FUJI SCANNERS	N/A	N/A
7	HP SCANNERS (VARIOUS MODELS)	N/A	N/A
1	BELL & HOWELL 362G O/H PROJECTOR	014519	7358031
1	APOLLO CONCEPT 2210 O/H PROJECTOR	N/A	N/A
2	EPSON PROJECTORS	030281, 35496	BQW0020226A, AW90930727C
1	CTX EZ PRO550 PROJECTOR	024931	A803765011120
2	BROTHER EM601 TYPEWRITERS	017089	K83725100

EXHIBIT A**DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND
MISCELLANEOUS MATERIAL****BOARD MEETING DATE: DECEMBER 12, 2012**

Quantity	Description	CC #'s	Serial #'s
1	IBM MONITOR #6312-001	020404	23-G4342
1	ANTEC MONITOR #M1776	N/A	N/A
2	MAG INNOVISION MONITOR #DJ530, DX700T	023793	HD50H3013479
3	APPLE MONITORS #M2494, M3705	FED 00100, 024149	WR80805GB9K, S151621QXX
41	VIEWSONIC MONITORS #VE155, VG800, VG810, GS790, E655	N/A	N/A
275	HP MONITORS #LP1965, 1740, 1502	N/A	N/A

CERRITOS COMMUNITY COLLEGE DISTRICT

As Clerk/Secretary to the governing board of the above named school district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures as shown in Column 2 are the verified signatures of the person or persons authorized to sign Notices of Employment, Contracts, and Orders drawn on the funds of the school district. These certifications are made in accordance with the provisions of Education Code Sections below. *If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: January 1, 2013 to December 31, 2013 in accordance with governing board approval dated December 12, 2012

NOTE: Please TYPE name under signature.

Signature: [Handwritten Signature]
Clerk (Secretary) of the Board

Column 1	Column 2
Signatures of Members of Governing Board	Signatures of Personnel and/or Members of the Governing Board authorized to sign Warrants, Orders for Salary Payment, Notices of Employment, and Contracts:
Signature: <u>[Handwritten Signature]</u> Marisa K. Perez President of the Board of Trustees	Signature: <u>[Handwritten Signature]</u> Dr. Linda L. Lasy President/Superintendent
Signature: <u>[Handwritten Signature]</u> Carmen Avalos Vice President of the Board of Trustees	Signature: <u>[Handwritten Signature]</u> David El Fattal Vice President of Business Services/Assistant Superintendent
Signature: <u>[Handwritten Signature]</u> Dr. Sandra Salazar Clerk of the Board of Trustees/Education	Signature: <u>[Handwritten Signature]</u> Dr. JoAnna Schilling Vice President of Academic Affairs/Assistant Superintendent
Signature: <u>[Handwritten Signature]</u> Bob Arthur Member of the Board of Trustees	Signature: <u>[Handwritten Signature]</u> Dr. Stephen B. Johnson Vice President of Student Services/Assistant Superintendent
Signature: <u>[Handwritten Signature]</u> John Paul Drayer Member of the Board of Trustees	Signature: <u>[Handwritten Signature]</u> Noorali Delawalla Director of Fiscal Services
Signature: <u>[Handwritten Signature]</u> Dr. Bob Hughlett Member of the Board of Trustees	Signature: <u>[Handwritten Signature]</u> Mark B. Logan Director of Purchasing
Signature: <u>[Handwritten Signature]</u> Dr. Shin Liu Member of the Board of Trustees	

If the Board has given special instructions for signing warrants or orders, please attached a copy of the resolution to this form.

*K-12 District	Community College Districts
42632	85232
42633	85233
44843	87412

LACOE Resolution-Signature Authority-List of names/titles.

Number of signatures required:

On Orders of Payment	_____
"A" Warrants	_____
"B" Warrants	_____
On Notice of Employment	_____
On Contracts	_____

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q

CERTIFY QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2012-2013

Quarter Ended: (Q1) Sep 30, 2012

District: (810) CERRITOS

Your Quarterly Data is Certified for this quarter.

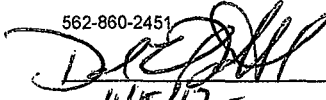
Chief Business Officer

CBO Name: David El Fattal

CBO Phone: 562-860-2451

CBO Signature:

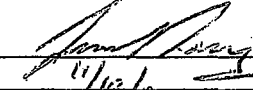
Date Signed:


11/15/12

Chief Executive Officer Name: Dr. Linda L. Lacy

CEO Signature:

Date Signed:


11/15/2012

Electronic Cert Date: 11/15/2012

District Contact Person

Name: Ali Delawalla

Title: Director of Fiscal Services

Telephone: 562-860-2451

Fax: 562-924-2800

E-Mail: ndelawalla@cerritos.edu

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4554
Sacramento, California 95814-6511

Send questions to:
Christine Atalig (916)327-5772 atalig@cccco.edu or Tracy Britten (916)323-6899 tbritten@cccco.edu

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**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA**

CHANGE THE PERIOD ▼

Fiscal Year: 2012-2013

Quarter Ended: (Q1) Sep 30, 2012

District: (810) CERRITOS

As of June 30 for the fiscal year specified

Line	Description	Actual 2009-10	Actual 2010-11	Actual 2011-12	Projected 2012-2013
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	86,600,539	86,724,775	80,793,064	76,488,149
A.2	Other Financing Sources (Object 8900)	0	0	0	0
A.3	Total Unrestricted Revenue (A.1 + A.2)	86,600,539	86,724,775	80,793,064	76,488,149
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	80,537,484	82,742,081	79,830,325	83,527,808
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	5,997,028	5,917,324	700,941	508,747
B.3	Total Unrestricted Expenditures (B.1 + B.2)	86,534,512	88,659,405	80,531,266	84,036,555
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	66,027	-1,934,630	261,798	-7,548,406
D.	Fund Balance, Beginning	11,585,566	11,651,593	9,716,963	9,978,761
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	11,585,566	11,651,593	9,716,963	9,978,761
E.	Fund Balance, Ending (C. + D.2)	11,651,593	9,716,963	9,978,761	2,430,355
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	13.5%	11%	12.4%	2.9%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	18,076	17,562	17,132	15,732
-----	---	--------	--------	--------	--------

III. Total General Fund Cash Balance (Unrestricted and Restricted)

As of the specified quarter ended for each fiscal year

		2009-10	2010-11	2011-12	2012-2013
H.1	Cash, excluding borrowed funds		5,176,473	16,276,526	5,903,017
H.2	Cash, borrowed funds only		2,500,000	0	5,200,000
H.3	Total Cash (H.1+ H.2)	18,760,621	7,676,473	16,276,526	11,103,017

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	76,488,149	76,488,149	14,429,673	18.9%
I.2	Other Financing Sources (Object 8900)	0	0	0	
I.3	Total Unrestricted Revenue (I.1 + I.2)	76,488,149	76,488,149	14,429,673	18.9%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	83,527,808	83,527,808	14,993,090	17.9%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	508,747	508,747	139	0%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	84,036,555	84,036,555	14,993,229	17.8%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-7,548,406	-7,548,406	-563,556	
L.	Adjusted Fund Balance, Beginning	9,978,761	9,978,761	9,978,761	
L.1	Fund Balance, Ending (C. + L.2) (K + L)	2,430,355	2,430,355	9,415,205	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	2.9%	2.9%		

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify)	Management	Academic		Classified
		Permanent	Temporary	

YYYY-YY	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

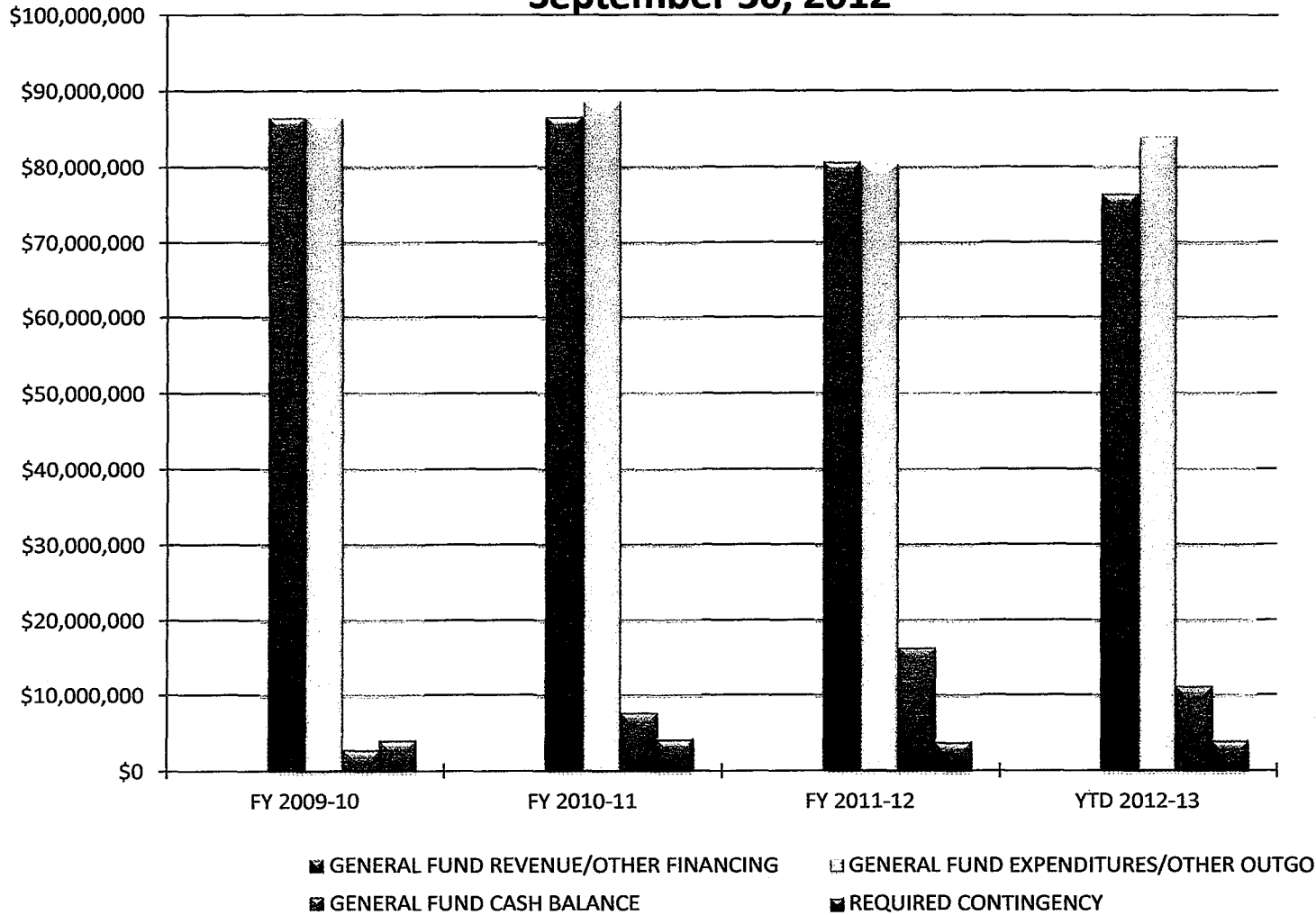
If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? This year? NO
Next year? NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

QUARTERLY FINANCIAL STATUS REPORT

September 30, 2012



BUDGET TRANSFERS FOR DECEMBER 12, 2012

39.0 FUND - OTHER SPECIAL REVENUE FUND

FROM

ACADEMIC SALARIES	\$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	
EMPLOYEE BENEFITS	\$	(23,345)
SUPPLIES AND MATERIALS	\$	(55,000)
OTHER CONTRACT EXPENSES AND SERVICES	\$	(100,457)
CAPITAL OUTLAY	\$	
INTERFUND TRANSFERS	\$	
CONTINGENCY	\$	
TOTAL	\$	(178,802)

TO

ACADEMIC SALARIES	\$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	178,802
EMPLOYEE BENEFITS	\$	
SUPPLIES AND MATERIALS	\$	
OTHER CONTRACT EXPENSES AND SERVICES	\$	
CAPITAL OUTLAY	\$	
PAYMENTS TO OR FOR STUDENTS	\$	
TOTAL	\$	178,802

Transfers: Between object codes

Self Balancing: No effect on the ending balance

Number of Transfer Requests: Two (2)

Divisions/Departments/Programs:
Community Education; Parking

BUDGET TRANSFERS FOR DECEMBER 12, 2012

39.1 FUND - OTHER SPECIAL REVENUE FUND - VINTAGE AT CERRITOS COLLEGE

FROM

ACADEMIC SALARIES	\$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	
EMPLOYEE BENEFITS	\$	
SUPPLIES AND MATERIALS	\$	(20,000)
OTHER CONTRACT EXPENSES AND SERVICES	\$	
CAPITAL OUTLAY	\$	
INTERFUND TRANSFERS	\$	
CONTINGENCY	\$	
TOTAL	\$	(20,000)

TO

ACADEMIC SALARIES	\$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	
EMPLOYEE BENEFITS	\$	
SUPPLIES AND MATERIALS	\$	
OTHER CONTRACT EXPENSES AND SERVICES	\$	
CAPITAL OUTLAY	\$	20,000
PAYMENTS TO OR FOR STUDENTS	\$	
TOTAL	\$	20,000

Transfers: Between object codes

Self Balancing: No effect on the ending balance

Number of Transfer Requests: One (1)

Divisions/Departments/Programs:
Vintage at Cerritos

BUDGET TRANSFERS FOR DECEMBER 12, 2012

41.0 FUND - CAPITAL OUTLAY PROJECTS FUND

FROM

ACADEMIC SALARIES	\$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	
EMPLOYEE BENEFITS	\$	
SUPPLIES AND MATERIALS	\$	
OTHER CONTRACT EXPENSES AND SERVICES	\$	(1,519,660)
CAPITAL OUTLAY	\$	
INTERFUND TRANSFERS	\$	
CONTINGENCY	\$	
TOTAL	\$	(1,519,660)

TO

ACADEMIC SALARIES	\$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	
EMPLOYEE BENEFITS	\$	
SUPPLIES AND MATERIALS	\$	
OTHER CONTRACT EXPENSES AND SERVICES	\$	
CAPITAL OUTLAY	\$	1,519,660
PAYMENTS TO OR FOR STUDENTS	\$	
TOTAL	\$	1,519,660

Transfers: Between object codes

Self Balancing: No effect on the ending balance

Number of Transfer Requests: One (1)

Divisions/Departments/Programs:

COPS closed out from Fund 29.0; Seismic Retrofit - Gymnasium; Technology Needs

BUDGET TRANSFERS FOR DECEMBER 12, 2012

42.0 FUND - REVENUE BOND CONSTRUCTION FUND

FROM

ACADEMIC SALARIES	\$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	
EMPLOYEE BENEFITS	\$	
SUPPLIES AND MATERIALS	\$	
OTHER CONTRACT EXPENSES AND SERVICES	\$	
CAPITAL OUTLAY	\$	(750,039)
INTERFUND TRANSFERS	\$	
CONTINGENCY	\$	
<hr/>		
TOTAL	\$	(750,039)
<hr/> <hr/>		

TO

ACADEMIC SALARIES	\$	
CLASSIFIED AND OTHER NON-ACADEMIC SALARIES	\$	
EMPLOYEE BENEFITS	\$	
SUPPLIES AND MATERIALS	\$	167,340
OTHER CONTRACT EXPENSES AND SERVICES	\$	582,699
CAPITAL OUTLAY	\$	
PAYMENTS TO OR FOR STUDENTS	\$	
<hr/>		
TOTAL	\$	750,039
<hr/> <hr/>		

Transfers: Between object codes

Self Balancing: No effect on the ending balance

Number of Transfer Requests: Two (2)

Divisions/Departments/Programs:

Bond Implementation & Administration; Physical Science & Technology Bldg; Facilities, Purchasing/
Warehouse; Social Science Renovation Project; Parking Lot Renovation; Construction Management;
Automotive Technology Modernization; General Campus Repairs; Fire Alarm Upgrade; Swing Space;
Learning Resource Center Improvement; Campus Group 2 Equipment for Existing Bldg; Baseball/
Softball Fields Renovation; Campus Wide Restroom Renovation; Gymnasium Seismic Retrofit;
Culinary Arts Renovation

APPROPRIATION TRANSFER ANALYSIS FOR DECEMBER 12, 2012

Revenue Budget

00000.0-00000-02520-8890-6190000 (01.0 Fund)	\$	134
Local - Fine Arts & Community		
Additional budget for photo supplies		
00000.0-00000-71680-8629-0000000 (01.3 Fund)	\$	(53,636)
State - North Orange County CCD- RTF		
To adjust the budget for 2012-13		
00000.0-00000-00000-8612-0000000 (01.0 Fund)	\$	653,919
State - District		
Restoration of workload reduction		
00000.0-00000-00000-8612-0000000 (01.0 Fund)	\$	5,215,314
State - District		
Restoration of apportionment with the passage of Prop 30		
00000.0-00000-00000-8160-0000000 (01.3 Fund)	\$	<u>(435,479)</u>
Federal - District		
To adjust revenue budget for 2012-13		
Total Revenue Budget	\$	<u><u>5,380,252</u></u>

Expenditure Budget

00000.0-00000-02220-4590-6120000 (01.0 Fund)	\$	<u>242</u>
Library		
To set up budget for carry over of library discards to Better World Books		
Total Expenditure Budget	\$	<u><u>242</u></u>

**FACULTY: TEMPORARY PART-TIME
2012 - 2013 ACADEMIC YEAR**

I. FACULTY HOURLY - BUSINESS ED/HUMANITIES/SOCIAL SCIENCES

New Hires

<u>Name</u>		<u>Discipline</u>	<u>Salary Placement</u>	<u>Rate</u>
Duvall	Laura	Psychology	A1	48.83

II. FACULTY HOURLY - HEALTH OCCUPATIONS

New Hires

<u>Name</u>		<u>Discipline</u>	<u>Salary Placement</u>	<u>Rate</u>
Olvera	Rosana	Clinical Nursing	A1	48.83

Reemployed

<u>Name</u>		<u>Discipline</u>	<u>Salary Placement</u>	<u>Rate</u>
Burnham	Cynthia	Clinical Nursing	B5	60.33
Holmes	Carolyn	Clinical Nursing	B5	60.33
Macwan	Angelina	Clinical Nursing	B3	54.60
Smith	Shawna	Clinical Nursing	B3	54.60

III. FACULTY HOURLY - LIBERAL ARTS

New Hires

<u>Name</u>		<u>Discipline</u>	<u>Salary Placement</u>	<u>Rate</u>
Toomey	Adrian	Speech	A1	48.83

Reemployed

<u>Name</u>		<u>Discipline</u>	<u>Salary Placement</u>	<u>Rate</u>
Bailey	Kathryn	Foreign Language	B5	60.33
Sartin	Natalie	English	B1	48.83

IV. FACULTY HOURLY - PHYSICAL EDUCATION

Reemployed

<u>Name</u>		<u>Discipline</u>	<u>Salary Placement</u>	<u>Rate</u>
Hammond	Jamie	Dance	B5	60.33
Cable	Brian	Athletics	B5	60.33

V. FACULTY HOURLY - TECHNOLOGY

New Hire

<u>Name</u>		<u>Discipline</u>	<u>Salary Placement</u>	<u>Rate</u>
DeSilva	Brett	Engineering Design Technoogy	A1	48.83
Greas	Mina	Architecture	A1	48.83
Pullman	Lori	Architecture	A1	48.83

Reemployed

<u>Name</u>		<u>Discipline</u>	<u>Salary Placement</u>	<u>Rate</u>
Heded	Jose	Automotive Collision Repair	A1	48.83

EMPLOYMENT OF CLASSIFIED, SHORT-TERM, SUBSTITUTE, AND/OR STUDENT HOURLY PERSONNEL

I. Classified Employment

Child Development Center Teacher @ 2-1 (\$3,248.00/month) effective January 2, 2013:
Florence Resseguie (Child Development Center – 10 month position)

Administrative Secretary I Out-of-Class @ 30-5 (\$4,011.00/month) from December 1, 2012 to November 30, 2013: Romero, Lucia (Health, Physical Education, Dance & Athletics)

II. Short-term hourly employment (as needed), variable hours per day and days per week, for a period not to exceed June 30, 2013, or 175 total workdays, whichever occurs first

<u>Name</u>	<u>Title</u>	<u>Rate</u>	<u>Effective</u>
Bernal, Benjamin	Aide-Special (Tutor)	\$8.00/hr (1)	11/06/12
Rodriguez, Desiree	Aide-Special (Tutor)	\$8.00/hr (1)	11/09/12
Madrigal Magana, Maria*	Clerk	\$8.64/hr	08/25/12
Flores, Nino Jose	Aide-Special (Outreach Worker)	\$9.07/hr (1)	09/26/12
Hamric, Alexandria	Aide-Special (Outreach Worker)	\$9.07/hr (1)	09/26/12
McClure, Amber	Instructional Aide I	\$9.56/hr (1)	07/01/12
Gutierrez, Miranda*	Instructional Aide I	\$9.56/hr (1)	10/01/12
Cuarenta, Jazmin*	Instructional Aide I	\$9.56/hr (1)	08/20/12
Price, Astyne	Instructional Aide I	\$9.56/hr (1)	08/10/12
Nick, Sherrie*	Instructional Aide I	\$9.56/hr (1)	10/29/12
Broom, Steven*	Intermediate Clerk	\$9.56/hr	09/25/12
Chan, John*	Intermediate Typist Clerk	\$9.56/hr	11/01/12
Garcia, Ruby**	Intermediate Typist Clerk	\$9.56/hr	01/02/13
Mendoza, Pamela*	Intermediate Typist Clerk	\$9.56/hr	11/15/12
Ruales, Jaime	Custodian	\$9.76/hr	07/01/12
Gomez, John	Gardener/Groundskeeper	\$9.99/hr (1)	07/01/12
Ruales, Jaime	Gardener/Groundskeeper	\$9.99/hr (1)	07/01/12

* Categorically Funded

** Specially Funded

Ryan, Casey	Gardener/Groundskeeper	\$9.99/hr (1)	07/01/12
Quezada, Robert*	Program Assistant I	\$9.99/hr (1)	10/15/12
Castillejos, Silvia*	Document Services Coordinator	\$11.88/hr	11/15/12
Gomez, John	Maintenance Mechanic	\$12.50/hr	07/01/12
Abdoun, Kenza*	Instructional Aide II	\$12.81/hr (1)	07/01/12
Gilreath, Christian*	Instructional Aide II	\$13.45/hr (2)	07/01/12
Koirala, Suman*	Instructional Aide II	\$13.45/hr (2)	07/01/12
Makinano, Lance*	Instructional Aide II	\$14.13/hr (3)	07/01/12
Paz, Eduardo*	Instructional Aide II	\$12.81/hr (1)	07/01/12
Simpson, Scott*	Instructional Aide II	\$13.45/hr (2)	07/01/12
Miranda, Adrian**	Program Facilitator	\$13.79/hr	07/01/12
Trimble, William**	Program Facilitator	\$13.79/hr	10/26/12
Raysky, Yelena*	Project Assistant	\$20.00/hr	10/25/12
Arbizzi, Daniela*	Cont. Ed. Specialist (Art & Crafts)	\$22.45/hr	11/14/12
Marchetta, Richard	Cont. Ed. Specialist (Art & Crafts)	\$22.45/hr	08/01/12
Baird, Erin	Aide-Special (Interpreter III)	\$26.50/hr	10/31/12
Clark, Darcie*	Community Education Specialist	\$29.15/hr	10/22/12
Rojas, Ignacio*	Community Education Specialist	\$29.15/hr	10/25/12
O'Brien-Lux, Colin	Interpreter Certified	\$41.00/hr	11/01/12
Ponce, Abel**	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	07/01/12
Rock, Eugene**	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	08/27/12
Wilson, Esther*	Cont. Ed. Specialist (Business Tech.)	\$50.52/hr	07/01/12
Stewart, Raquishela**	Project Specialist (Technical) Level II	\$75.00/hr	10/25/12

* Categorically Funded
 ** Specially Funded