

**COLLEGE COORDINATING COMMITTEE**  
**2023-2024 ACCOMPLISHMENTS AND 2024-2025 GOALS**

**2023-2024 ACCOMPLISHMENTS**

1. Committee members continued to be proactive in sharing and disseminating information and update their respective constituent groups. (Goal D: Improving Internal and External Communication)
2. In accordance with the Board Policies and Administrative Procedures Review Cycle, the committee reviewed portions of Chapter 4 during the 2023-24 academic year as well as recommend revisions to board policies and administrative procedures as presented. (Goal F: Enhancing Organizational Effectiveness)

**2023-2024 MEETING SUMMARIES**

**AUGUST 28, 2023**

**Shared Governance Committee Reports**

- College Committee on Facilities Planning
- College Committee on Planning and Budget

**Approved**

- May 1, 2023 Minutes
- Fall 2023 Coordinating Committee Revised Meeting Schedule

**Information**

- Shared Governance Committees Reports for Fall 2023 Semester

**SEPTEMBER 11, 2023**

**Shared Governance Committee Reports**

- District Committee on Safety
- Senate Committee on Faculty Professional Development
- Senate Committee on Accreditation

**Institutional Presentation**

- Stretch Goal(s) and Key Performance Indicators

**Reviewed/Approved**

- August 28, 2023 Minutes
- September 20, 2023 Draft Board Agenda

**SEPTEMBER 25, 2023**

**Shared Governance Committee Reports**

- College Committee on Information Technology
- Senate Committee on Digital Learning
- College Committee on Student Life

**Reviewed/Approved**

- Board Policy 4010 – Academic Calendar
- Revised Board Policy 2432 – President/Superintendent Succession
- Revised Administrative Procedure 5010 – Admissions and Dual Enrollment
- Revised Administrative Procedure 5012 – International Students
- Revised Administrative Procedure 7210 – Academic Employees

**Information**

- Shared Governance Committees Revised Reports for Fall 2023 Semester
- Equal Employment Opportunity 2023-2026 Draft Plan

## **OCTOBER 9, 2023**

### **Shared Governance Committee Reports**

- Senate Committee on Hiring Standards
- Senate Committee on Department Chairs
- College Committee on Enrollment Management

### **Reviewed/Approved**

- September 11, 2023 Minutes
- September 25, 2023 Minutes
- October 18, 2023 Draft Board Agenda

## **OCTOBER 23, 2023**

### **Shared Governance Committee Reports**

- Senate Committee on Professional Relations
- College Diversity and Equal Employment Opportunity Advisory Committee

### **Reviewed/Approved**

- October 9, 2023 Minutes
- 2022-2023 Shared Governance Self-Evaluation Survey Results
- Revised Administrative Procedure 5050 – Student Success and Support Programs
- Revised Administrative Procedure 5055 – Enrollment Priorities and Limitations

## **NOVEMBER 6, 2023**

### **Reviewed/Approved**

- October 23, 2023 Minutes
- November 15, 2023 Draft Board Agenda
- Board Policy 4040 – Library and Learning Support Services
- Administrative Procedure 4040 - Library and Learning Support Services
- Board Policy 4050 – Articulation
- Administrative Procedure 4050 – Articulation
- Revised Administrative Procedure 4026 - Philosophy and Criteria for International Education

## **NOVEMBER 27, 2023**

### **Shared Governance Committee Reports**

- College Committee on Employee Development
- College Committee on Classified and Confidential Employee Selection
- College Committee on Faculty Hiring Prioritization
- Senate Committee on Curriculum
- Senate Committee on Sabbatical Leave

### **Reviewed/Approved**

- November 6, 2023 Minutes
- Accreditation Midterm Report
- Board Policy 4070 – Course Auditing and Auditing Fees
- Administrative Procedure 4070 – Course Auditing and Auditing Fees
- Revised Board Policy 4230 – Grading and Academic Record Symbols
- Revised Administrative Procedure 4230 - Grading and Academic Record Symbols

## **DECEMBER 11, 2023**

### **Shared Governance Committee Reports**

- College Committee on Access to Completion and Equity
- College Committee on Arts in Public Spaces
- College Committee on Web Standards
- Senate Committee on Instructional Program Review
- Senate Committee on Student Learning Outcomes

### **Reviewed/Approved**

- Accreditation Midterm Report
- Spring 2024 Meeting Schedule
- Board Policy 4027 – Philosophy and Criteria Study Abroad Programs
- Administrative Procedure 4104 – Contract Education

## **JANUARY 22, 2024**

### **Shared Governance Committee Reports**

- College Committee on Facilities Planning
- College Committee on Planning and Budget

### **Reviewed/Approved**

- November 27, 2023 Minutes
- December 11, 2023 Minutes
- Board Policy 4027 - Philosophy and Criteria Study Abroad Programs
- Administrative Procedure 4104 – Contract Education
- Revised Administrative Procedure 4027 - Philosophy and Criteria Study Abroad Programs
- Revised Administrative Procedure 5010 – Admissions and Dual Enrollment
- Revised Administrative Procedure 5012 – International Students

### **Information**

Shared Governance Committee Reports for Spring 2024

## **FEBRUARY 12, 2024**

### **Shared Governance Committee Reports**

- College Committee on Information Technology Standards
- Senate Committee on Faculty Professional Development

### **Reviewed /Approved**

- January 22, 2024 Minutes
- February 21, 2024 Draft Board Agenda
- Board Policy 4060 – Delineation of Functions Agreements
- Administrative Procedure 4060 - Delineation of Functions Agreements
- Administrative Procedure 4101 – Independent Study
- Board Policy 4102 – Career and Technical Education
- Board Policy 4110 – Honorary Degrees
- Board Policy 4226 – Multiple and Overlapping Enrollments
- Administrative Procedure 4226 - Multiple and Overlapping
- Revised Administrative Procedure 4102 – Career and Technical Programs
- Revised Administrative Procedure 4103 – Work Experience

### **Information**

Revised Shared Governance Committee Reports for Spring 2024

## **FEBRUARY 26, 2024**

### **Shared Governance Committee Reports**

- District Committee on Safety
- Senate Committee on Digital Learning

### **Reviewed/Approved**

- February 12, 2024 Minutes
- Board Policy 4300 – Field Trips and Excursions
- Administrative Procedure 4030 - Field Trips and Excursions
- Revised Board Policy 4106 – Nursing Programs

## **MARCH 4, 2024**

### **Shared Governance Committee Reports**

- Senate Committee on Hiring Standards
- Senate Committee on Sabbatical Leaves

### **Approved**

- February 26, 2024 Minutes

### **Information Item**

- Standard Operating Procedure for Shared Governance Booklet Revisions

## **MARCH 18, 2024**

### **Shared Governance Committee Reports**

- College Committee on Accreditation
- College Committee on Employee Development
- College Committee on Outstanding Classified and Confidential Employee Selection
- Senate Committee on Professional Relations

### **Reviewed/Approved**

- March 4, 2024 Minutes
- Board Policy 4225 – Course Repetition
- Administrative Procedure 4228 - Course Repetition – Significant Lapse of Time
- Administrative Procedure 4339 - Course Repetition – Variable Units
- Administrative Procedure 4610 – Instructional Service Agreements
- Revised Administrative Procedure 4225 – Course Repetition
- Revised Administrative Procedure 4227 – Repeatable Courses

## **APRIL 1, 2024**

### **Shared Governance Committee Reports**

- College Committee on Faculty Hiring Prioritization
- College Diversity and Equal Employment Opportunity Advisory Committee
- College Committee on Student Life

### **Reviewed/Approved**

- March 18, 2024 Minutes
- April 10, 2024 Draft Board Agenda
- Revised District Safety Committee Structure
- Revised Board Policy 4400 – Community Education Services
- Revised Administrative Procedure 4400 – Community Education Services

## **APRIL 15, 2024**

### **Shared Governance Committee Reports**

- College Committee on Employee Development
- Senate Committee on Student Learning Outcomes

### **Reviewed/Approved**

- April 1, 2024 Minutes
- Students First Framework
- Revised Administrative Procedure 6900 - Travel

## **APRIL 29, 2024**

### **Shared Governance Committee Reports**

- College Committee on Access to Completion and Equity
- Senate Committee on Curriculum
- Senate Committee on Department Chairs

### **Reviewed/Approved**

- April 15, 2024 Minutes
- May 8, 2024 Draft Board Agenda
- Senate Committee on Department Chairs Bylaw Revision
- Fall 2024 Coordinating Committee Meeting Schedule

## **MAY 6, 2024**

### **Shared Governance Committee Reports**

- College Committee on Art in Public Spaces
- Senate Committee on Instructional Program Review

### **Reviewed/Approved**

- April 29, 2024 Minutes
- May 15, 2024 Draft Board Agenda
- Equal Employment Opportunity 2024-2027 Plan
- Coordinating Committee's 2023-2024 Accomplishments and 2024-2025 Goals

## **2024-2025 GOALS**

The committee will receive updates from the Institutional, District, and Faculty Senate Shared Governance Committees to understand how each committees' work contributes to one or more of the Students First Framework Levers and to the College's overarching goal of graduating fifty percent of our students within five years or less by spring 2029.

The committee will review Board Policies and Administrative Procedures from Chapters 4, 5, and 6 to ensure alignment with current district practices. The committee will also review policies and procedures outside of these three chapters as needed.

The chairpersons of the Shared Governance Committees will receive regular emails requesting them to ensure that their respective websites and/or BoardDocs are consistently updated with the latest information. This will allow Coordinating Committee members to actively share information in order to ensure clear communication and meaningful collaboration amongst constituent groups.

***Approved by College Coordinating Committee on May 6, 2024***