ACADEMIC EXCELLENCE COMMITTEE

AEC JANUARY AGENDA

DATE: January 21, 2025

LOCATION: Zoom

CO-CHAIRS: Sean Bonnes and Kristine P. Aslanyan

AEC Purpose

A. Assist the Faculty Senate on issues of academic affairs when Senate delegates to the committee for research, dialogue, recommendations, or resolutions.
B. Identifies standards for student success
C. Identifies and rewards academic excellence among students
D. Coordinates the Academic Excellence Awards program
E. Monitors trends and practices on issues within the committee's scope and communicates them to the college

AGENDA ITEMS

1. Minutes and Approval (5 mins)

2. AEC Timeline (10 mins)
   a. **October:**
      i. Send AEA **Invitation** letters to the Faculty Senate President, who then will forward them to the College President, Board Members individually, Vice Presidents, and the Foundation.
   b. **November**:
      i. Division Reps give information at Division meetings
      ii. Vote for a guest speaker/ascertain guest speaker confirmation
   c. **December**: no meeting:
      i. Division Reps remind faculty regarding AEA nominations.
   d. **January**
      i. 01/13/25: Nomination forms distributed to faculty.
      ii. 01/14/25: Student data distributed to department chairs.
   e. **February:**
      i. 02/06/25: Signed Nomination forms with transcripts attached are due to the Divisions or AEC Representative
      ii. 02/18/25: Check names on transcripts and narratives before the committee meeting, then review again at the meeting.
      iii. Triple check: Representatives, AEC Chairs, then the committee

      iv.   Send reminder invitations

      v.   Notify students about awards

      vi.   AEC meets in person

  f. March

      i.   Tuesday, March 4, 2025: AEA student photo session

      ii.   Tuesday, March 25, 2025: Check names on plaques and line-up list in person

      iii.   AEC meets in person

  g. April

      i.   Tuesday, April 15, 2025, possible committee meeting in PAC

      ii.   Thursday, April 17, 2025, at 7:00 pm: Academic Excellence Awards Program

      iii.   Photography

3. Student Eligibility (30 mins)
   a. Review data
   b. Divisions and Departments
   c. A&R list of eligible students

4. Keynote Speaker selection (10 mins)

   Walter Fernandez

5. Items from the floor