

ACADEMIC EXCELLENCE COMMITTEE

AEC NOVEMBER AGENDA

DATE: Nov. 15, 2024

LOCATION: Zoom

CO-CHAIRS: Sean Bonnes and Kristine P. Aslanyan

AEC Purpose

- A. Assist the Faculty Senate on issues of academic affairs when Senate delegates to the committee for research, dialogue, recommendations, or resolutions.
- B. Identifies standards for student success
- C. Identifies and rewards academic excellence among students
- D. Coordinates the Academic Excellence Awards program
- E. Monitors trends and practices on issues within the committee's scope and communicates them to the college

AGENDA ITEMS

1. Minutes and Approval (5 mins)
2. AEC Timeline (10 mins)
 - a. **October:**
 - i. Send AEA **Invitation** letters to the Faculty Senate President, who then will forward them to the College President, Board Members individually, Vice Presidents, and the Foundation.
 - b. **November:**
 - i. Division Reps give information at Division meetings
 - ii. Vote for a guest speaker/ascertain guest speaker confirmation
 - c. **December:** no meeting:
 - i. Division Reps remind faculty regarding AEA nominations.
 - d. **January**
 - i. 01/13/25: Nomination forms distributed to faculty.
 - ii. Tuesday, January 14, 2025: Student data distributed to department chairs.
 - e. **February:**
 - i. Thursday, February 6, 2025: Signed Nomination forms with transcripts attached are due to the Divisions or AEC Representative
 - ii. Tuesday, February 18, 2025: Check names on transcripts and narratives before the committee meeting, then review again at the meeting.

- iii. Triple check: Representatives, AEC Chairs, then the committee
 - iv. Send reminder invitations in January
 - v. Notify students about awards
 - vi. AEC meets in person
 - f. March**
 - i. Tuesday, March 4, 2025: AEA student photo session
 - ii. Tuesday, March 25, 2025: Check names on plaques and line-up list in person
 - iii. AEC meets in person
 - g. April**
 - i. Tuesday, April 15, 2025, possible committee meeting in PAC
 - ii. Thursday, April 17, 2025, at 7:00 pm: Academic Excellence Awards Program
 - iii. Photography
3. Keynote Speaker selection (10 mins)
- Previously proposed list:
Michelle Lewellen,
Eddie Iniguez, (CC Alumni),
Tim Juntilla,
Walter Fernandez
Adelle Creyer, Dental Hygiene retired faculty, motivational
Mercedes Luna, Kinesiology
4. Student Eligibility (30 mins)
- a. Review data
 - b. Divisions and Departments
 - c. A&R list of eligible students
5. Items from the floor