

Academic Excellence Committee (AEC) Minutes

Date: 09/17/24 Minutes

Committee Members Present:

Kristine P. Aslanyan (KPA) Counseling/Co-Chair
David Betancourt (DB) Fine Arts
Sean Bonnes (SB) SEM/Co-Chair
Debra Johnson (DJ) Bus. Ed
Tricia Kozlowski (TK) Kinesiology
Janet Ramirez-Han (JRH) Technology

Absent:

Marlena Shore (MS) Health Oc.
Cindy Hall (CH) Liberal Arts
Mark Abbruzzese (MA) Humanities & SS

1. Introduction

- Committee Members introduced themselves and shared their prior involvement with AEC.
- As SB and KPA will contact Jasmin Sanchez, Faculty Senate Clerk, committee membership may increase.

2. Review AEC 2024-25 Activity Timeline

- SB informed the committee that the AEC date is Thursday, April 17, 2024. This date was confirmed with the College and Faculty Presidents' schedules.
- SB is following up with David Ward to confirm the Performing Arts Center.
- SB reported meeting with Eric Calderon at the Foundation with KPA. Eric is supportive of funding the AEA.
- SB & KPA plan to attend the Foundation evening event on Nov 6 to observe the venue and logistics for AEA.
- AEA Invitations need to be emailed to the College President, Vice Presidents, and Board Members.
 - KPA will work on updating Letters of Invitation.
- October: Send invitation letters to the President, Board Members, & Vice Presidents. Vote for guest speaker/ascertain guest speaker confirmation
- November: Division Reps give information at Division meetings
- December: Division Reps remind faculty regarding AEA forms
- AEA Criteria was repeated as follows:
 - 30 units completed at Cerritos College
 - 9 units in the division area
 - 3.5 GPA
- Nomination form needs to be digitized
 - AEC only ascertains student eligibility
 - A student may potentially receive two awards from different departments

- SB clarified that while each scholarship recipient will receive an award, not every award recipient will receive a scholarship.
- KPA will request an updated list of all degrees/certificates from IERP.

3. Student Eligibility List

- KPA will follow up with A&R and IT to inquire list of students who meet the AEA criteria.

4. AEA Photography

- SB will confirm the Performing Arts Center, then ask DJ to reserve a photographer (Sarah Pirtle) for the following dates:
 - March 4, 2025, for the photoshoot
 - April 17, 2025, for the awards ceremony.

5. Keynote Speaker

- The keynote speaker selection discussion will start at the October AEC meeting
- The committee agreed that the candidates include but not be limited to, alumni, faculty, and administrators.
- DJ suggested bringing up a keynote speaker topic at Division Meetings.
- SB and TK suggested creating and running a "Potential Speaker List."

6. The Committee Calendar was reviewed.

7. Items from the floor.

- AEC inquired about having an administrator on the committee.