

FEES/REFUND INFORMATION AND PROCEDURES

FEES

1. ***Enrollment Fee:** \$46 per unit.
2. **Non-Resident Tuition:** Students who are non-residents of California or International Students, with or without F-1 visas, will be assessed \$310 per unit (\$290 per unit non-resident tuition and a \$20 per unit capital outlay fee) in addition to the \$46 per unit enrollment fee above.
3. **Student Activity Fee:** \$10 per semester; \$4 for summer session. This fee is automatically charged and is due and payable at enrollment, but may be waived subsequently by the student. Fee purpose and waiver information is available online at both the Admissions and Records' and the Office of Student Affairs' websites.
4. **Student Representation Fee:** \$2 per semester; \$2 for summer session. Fee purpose is available on the Student Activities website. This fee may be waived in advance by completing the form on the Admissions & Records website.
5. **Student Health Fee:** \$19 per semester; \$16 for summer session. Students who rely on prayer for healing and can supply the college with documentation from their spiritual leader are exempt.
6. **Parking:** On-campus student parking for vehicles will be free. There will be no cost for student parking during the Fall semester 2020, between the hours of 6 am and 10 pm. Students parking in white student stalls will not require a parking permit. All other parking violations will be strictly enforced (i.e. Student's parking in staff stalls, handicapped and fire zone violations).
7. **Lab/Materials Fees:** As listed with courses in this class schedule. Please note that failure to pay these fees may result in withdrawal from courses for lack of payment.

Students are required to pay all fees at the time of enrollment. Students adding their names to wait lists will be charged the applicable enrollment fees, tuition, and applicable lab/materials fees. Students who do not pay fees and drop classes after the refund date are still responsible for all fees. **California College Promise Grant Fee Waiver (CCPGFW) waives students' course enrollment fees; however, all other fees, including but not limited to the Student Health fee, Student Activity fee, and applicable lab/materials fees, are due and payable at the time of enrollment.** Payments for the parking, student activity, and student health fees may be subject to additional considerations.

The Student Activities Fee and Student Representation Fee are subject to student waiver. Information is available from the Office of Student Affairs located in the Student Activities Office. The Waiver Request forms are available online at the Admissions and Records web page. Revenue from the collection of these fees may be used by ASCC to support or oppose political measures. The student health fee may be waived with documentation from the student's spiritual leader that the student relies on prayer for healing.

*Subject to legislative change.

RESIDENT REQUIREMENTS

To be considered a California resident for purposes of admission to Cerritos College, a student is required to have resided in the state of California for at least one year and one day prior to the start of the semester for which the student is enrolling and present intent for one year and one day prior to the start of the semester for which the student is enrolling.

REFUND POLICIES AND PROCEDURES

It is the student's responsibility to apply for a refund. A student is eligible for a refund after classes have been officially dropped. Classes must be dropped

by the appropriate deadline for the session in order to be eligible for a refund. Stated deadlines are not adjusted due to late enrollment. Session dates and deadlines available for viewing online.

A student is eligible for a refund if: a) classes are dropped by the required deadline; b) the program change is the result of action taken by the college to cancel or reschedule a class; c) the student is dropped for failure to meet a prerequisite(s) or corequisite(s); and/or, d) the student is active or reserve U.S. Military personnel who withdraws due to military orders.

Eligible students may file a petition with the district requesting refund of their enrollment fee(s). A refund will not be processed if academic credit has been awarded for the class. Refunds are not automatically processed.

To request a refund, a student must contact the Admissions and Records Office and submit a Refund Request Form. The Refund Request Form is also available online and can be emailed to the Admissions and Records Office. Approved refunds will be emailed in approximately four to six weeks. Be sure your current mailing address is on file with the college.

A check is the only form of payment that Cerritos College uses to issue refunds. If a payment is made by credit card for any registration transaction, and you later drop any or all of your classes within the required refund period, we will **NOT** credit your credit card account. All refund checks are made payable to the student.

Refunds are made pursuant to Title 5, Section 58501 or 58501.1.

CREDITS/REFUNDS

Credits

Enrollment Fee, Non-Resident Tuition, and Capital Outlay Fee will be credited if the official drop has occurred within the appropriate deadline* for session or semester. This is in accordance with the Refund of Enrollment Fee Regulation, Title 5, 58508.

Student Health, Student Activity¹, Student Representation, and Parking Fees² will be credited only if all classes within the semester have been officially dropped within the appropriate deadline* for the semester.

* *Deadlines for fee credit are defined as the first two weeks of full semester length classes, or 10% of class meetings for shorter than semester-length classes.*

¹ *Student Activity sticker for the semester must be surrendered at the time of refund request. No refund will be given if sticker is marked or used.*

² *Parking Permit for the semester must be surrendered at the time of refund request.*

Refunds

A Refund Request Form must be completed to receive credit funds on the account. The Refund Request Form is available online on the Admissions web page under "FORMS", or in the Admissions and Records Office.

Time limit on requesting a refund: A **one-year limitation** exists on the credit. Students must apply for the refund between the beginning of the semester in which the credit was issued and the last day of the semester one year later.

**MYCERRITOS ACCEPTS PAYMENT BY MASTERCARD, VISA, DISCOVER OR AMERICAN EXPRESS CREDIT CARD.
This method of payment is encouraged for immediate confirmation of your enrollment.**