Student completes the highlighted sections below:

CERRITOS COLLEGE

Petition for Certificate of Achievement

Student ID Number

Semester _____ Year _____ Retail Management Certificate

Academic Plan / Major

PRINT NAME CLEARLY & EXACTLY AS IT IS TO APPEAR ON THE DIPLOMA

First Name Middle Name Last Name

Email Address: _____ @ _____ Message Phone: _____

Student Signature: _____ Date _____ Date of Birth : _____/ _____/ _____

List of other colleges attended: _____

Do NOT write below this line (STAFF USE ONLY)

Subject Requirements Still to be Met:

Course Name	Units in Progress	Incomplete Units
Total Units		

Comments:

Graduation Evaluator _____ Date _____

Academic Plan (Major Code)

Major _____ Catalog Year: _____

Units & Grade Summary:

SEMESTER ENDING	Attempted	Earned	Grade	GPA

Comments:

Evaluator Signature: _____ Date : _____

A & R Staff Use Only

- ☐ Degree Name
- ☐ Pending
- ☐ Certificate Posted
- ☐ Matriculated
- ☐ Postcard Sent
- ☐ Certificate Mailed ____/____/____

Status of Petition: Approved ☐ Denied ☐ Withdrawn ☐

Student completes the highlighted sections below:

CERRITOS COLLEGE

Petition for Certificate of Achievement

Student ID Number

Semester _____ Year _____ Business Essentials Certificate

Academic Plan / Major

PRINT NAME CLEARLY & EXACTLY AS IT IS TO APPEAR ON THE DIPLOMA

First Name | Middle Name | Last Name

Email Address: _____ @ _____ Message Phone: _____

Student Signature: _____ Date _____ Date of Birth: _____/_____/_____

List of other colleges attended: _____

Do NOT write below this line (STAFF USE ONLY)

Subject Requirements Still to be Met:

Course Name	Units in Progress	Incomplete Units
Total Units		

Comments:

Graduation Evaluator _____ Date _____

Academic Plan (Major Code)

Major _____ Catalog Year: _____

Units & Grade Summary:

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Status of Petition: Approved ☐ Denied ☐ Withdrawn ☐