



**CERRITOS COMMUNITY COLLEGE DISTRICT**  
**AGENDA FOR THE REGULAR MEETING OF THE**  
**BOARD OF TRUSTEES**

**CHERYL A. EPPLE BOARD ROOM**

**Wednesday, July 16, 2014 at 6:30 p.m.**

**CALL TO ORDER:** Carmen Avalos, Board President  
**PLEDGE OF ALLEGIANCE:** Daniel Flores Resendiz  
**ROLL CALL:** Marisa Perez, Board Secretary

**Carmen Avalos, Board President**  
Trustee Area 4

**Bob Arthur, Member**  
Trustee Area 1

**Dr. Sandra Salazar, Board Vice President**  
Trustee Area 2

**John Paul Drayer, Member**  
Trustee Area 3

**Marisa Perez, Board Secretary**  
Trustee Area 6

**Dr. Bob Hughlett, Member**  
Trustee Area 7

**Daniel Flores Resendiz**  
Student Trustee

**Dr. Shin Liu, Member**  
Trustee Area 5

**Dr. Linda L. Lacy**  
President/Superintendent

**Ruben Smith**  
General Legal Counsel

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President's Office - 11110 Alondra Boulevard - Norwalk, California 90650  
(562) 860-2451, Extension 2204 - (562) 860-1104 – FAX

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[www.cerritos.edu/board](http://www.cerritos.edu/board)

**OPEN SESSION AGENDA**

**1. Institutional Presentation: Presentation of Cerritos College Foundation Scholarships**

The Board of Trustees will recognize the following Cerritos College Foundation scholarship recipients:

- John Conti, recipient of the [Dr. Shin Liu International Students Leadership Award](#)
- Adtera Lim, recipient of the [Perez-Medrano Scholarship](#)
- Annie Ayala and Daniel Jaramillo, recipient of the [Dr. Sandra Salazar STEM Scholarship](#)

**2. Institutional Presentation: Student Success Support Programs - Gateway Programs**

The Board of Trustees will receive the third of a series of four presentations about Cerritos College’s integrated, high-touch, high-tech, highly-managed student success programs. The focus of this presentation will be Gateway Programs. Tim Juntilla will provide an overview of the Scholars’ Honors Program and Sue Parsons will present on Learning Communities and Integrative Assignment.

***COMMENTS FROM THE AUDIENCE***

(Government Code Section 54954.3)

The Board of Trustees welcomes public comment on issues within the jurisdiction of the college. Public comment request cards must be completed and returned to the secretary prior to the start of the meeting. Late arrivals will not be permitted to speak. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the board may ask staff to review a matter or may ask that a matter be put on a future agenda. Members of the board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that college personnel and processes are available for further communication.

***CONSENT CALENDAR ITEMS***

The following Agenda Item(s) are presented as Consent Calendar Items. All items may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the Board of Trustees, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.

**3. Minutes (Office of the President)**

It is recommended that the Board of Trustees approve the minutes of the regular meeting of June 4, 2014.

**4. New Courses and Programs, and Modifications to Existing Courses and Programs (Office of Academic Affairs)**

It is recommended that the Board of Trustees approve new course offerings and modifications to curriculum, as attached. There is no fiscal impact.

**5. HSI STEM (Hispanic Serving Institution/Science, Technology, Engineering, and Mathematics) Grant Stipend for Student Research (Office of Academic Affairs)**

It is recommended that the Board of Trustees approve payment of HSI STEM grant student research stipend in the amount of \$4,000.00. The grant was Board approved on December 7, 2011. Cerritos College has received funding from the Department of Education in the amount of \$3,538,847.00 over five years 2011-2016 to improve the rate of degree attainment and university transfer in STEM disciplines.

**6. iFALCON Title V Grant Stipend for Student Success for Fall 2014 (Office of Academic Affairs)**

It is recommended that the Board of Trustees approve a stipend for Dr. Stephen Clifford to complete final work on the iFalcon Habits of Mind, Title V HSI (Hispanic Serving Institutions) grant from August 18 to September 26, 2014. Upon completion of the work, Dr. Clifford will be eligible for stipend not to exceed the amount of \$6,218.00. General funds will not be used for this stipend. iFALCON Title V Grant will be utilized.

**7. Acceptance of the Report of the Technical & Occupational Program (TOP) Committee on Career Technical Education (CTE) Programs (Office of Academic Affairs)**

It is recommended that the Board of Trustees accept the annual report of the TOP Committee. There is no fiscal impact.

**8. Agreement with El Camino College to be a Subgrantee for \$220,000 to Promote the Career Advancement Academy (Office of Academic Affairs)**

It is recommended that the Board of Trustees approve an agreement with El Camino College as part of the Chancellor's Office of California Community Colleges wherein Cerritos College would receive \$220,000 in order to pursue the activities described in the agreement. The time period of the agreement will be July 1, 2014 through January 30, 2016. The cost will be paid by the subcontract that is part of the grant. No general funds will be used.

**9. Consideration of Approval to Contract with Asahi Net International as a Sole Source Procurement for the Sakai Collaborative Learning Environment (Office of Business Services)**

**It is recommended that the Board of Trustees approve the District to contract with Asahi Net International as a sole source procurement for the Sakai Collaborative Learning Environment, commonly known as TalonNet. The total sum shall be for the not-to-exceed amount of \$45,833 for fiscal year (FY) 14/15, \$60,000 for FY 15/16, and \$70,000 for FY 16/17, for a total not-to-exceed contract amount of \$175,833. Funding for the Sakai Collaborative Learning Environment will be allocated from Vintage funds, to be considered for authorization annually by the Board of Trustees.**

SERVICES – NEW

ASAHI NET INTERNATIONAL (ANI)

SAKAI COLLABORATIVE LEARNING ENVIRONMENT

Requested by: Carl Bengston, Dean of Library and Educational Technologies

Ten or more years ago Cerritos College entered into contract with Asahi Net International's predecessor, rSmart Group, for the assessment, development, and implementation of an open source course management system known as Sakai Collaborative Learning Environment (CLE). This course management system product is commonly known to Cerritos College students and the campus community as TalonNet. The TalonNet course management system is comprised of a set of software services and tools that facilitate collaboration and technology-based learning by enabling the creation of individualized websites for every class offered by Cerritos College. Faculty are required to make their syllabi available to students via TalonNet and are encouraged to post assignments and grades on their TalonNet course websites. Notably, TalonNet provides the technological foundation for the college's online classes and is strategically vital to the college's distance education program.

Since implementation of Sakai CLE, more commonly known as TalonNet, Cerritos College has entered into successive single and/or multi-year subscription contracts for Sakai CLE subscription hosting and support services. The subscription services included hosting services, system upgrades, new software versions, problem/issue investigation and resolution, and access to a proprietary support network for technical questions and support. This support network provides an expansive knowledge base, downloads, documentation, discussion forums, and trouble ticket reporting and tracking.

Total costs for the Sakai CLE subscription services have been \$13,000 annually for the last three fiscal years including fiscal year 2013-2014. Cerritos College derives substantial cost benefits from utilization of the nominally priced Sakai CLE software solution. For example, comparable course management systems can cost up to \$500,000 per year. An additional benefit to the college is that the system is based on open source technology. Open source allows college staff access to the software source code. In turn, this enables college staff the ability to use and/or modify the source code from its original design in order to tailor the program specifically for the needs of Cerritos College and its end users.

Last year, Asahi Net International (ANI) purchased rSmart Group and the Sakai CLE. Through its newly acquired purchase of rSmart, ANI assessed a market price for Sakai CLE at approximately \$150,000 annually. Staff has been in negotiations with ANI over the last several months regarding the \$150,000 assessed value of the product offering and, due to the positive relationship Cerritos College has had with ANI (specifically, rSmart Group) over the last decade, ANI and the college have settled upon the following pricing schedule for the next three years for hosting and support services.

Year	Fiscal Year (FY)	Term	Cost
Year 1	2014 – 2015*	August 1, 2014 – June 30, 2015	\$45,833
Year 2	2015 - 2016	July 1, 2015 – June 30, 2016	\$60,000
Year 3	2016 – 2017	July 1, 2016 – June 30, 2017	\$70,000
Total Cost for Years 1 through 3			\$175,833

\* The college extended the current contract by one month (through July 31, 2014) at a cost of \$4,167 due to ongoing negotiations and the pending recommendation of contract to the Board of Trustees.

California Public Contract Code section 20651 requires the college advertise publicly for bids for the purchase of goods involving an expenditure of \$84,100 or more. As noted above, contracting with ANI for Sakai CLE (aka TalonNet) exceeds the bid threshold. As a limited exception, the college may determine that when no practical value exists to the college in publicly advertising for bids, and where only one source is available, the Board of Trustees may make a finding that it is in the college's best interests to let a purchase order or contract without formal public advertising and receiving of bids.

Cerritos College has determined that there is no practical value in advertising for and receiving of bids for the purchase of the Sakai Collaborative Learning Environment because: (1) the Sakai Collaborative Learning Environment is only available from Asahi Net International; (2) the college has institutionalized the Sakai Collaborative Learning Environment, commonly known as TalonNet; (3) because the college has institutionalized the Sakai Collaborative Learning Environment system, the Sakai Collaborative Learning Environment is a college standard; (4) the college's management and student information systems are programmed to integrate with Sakai Collaborative Learning Environment; and (5) all hosting and servicing of the Sakai Collaborative Learning Environment must be performed by Asahi Net International, and Asahi Net International will not warrant any work or services performed by any firms or persons other than Asahi Net International or its affiliates.

The Cerritos College Purchasing Department concludes that the foregoing reasons are sufficient to support a finding by the Board of Trustees that it is in the college's best interests to authorize the letting of a sole source purchase order and/or contract for FY 14/15, FY 15/16, and FY 16/17 to Asahi Net International for the Sakai Collaborative Learning Environment (CLE). This will enable the continuing operation of TalonNet and the Sakai CLE system for Cerritos College students and the campus community.

**10. Consideration of Ratification to Contract with the California Department of Education for General Child Care and Development Program**

**It is recommended that the Board of Trustees approve the agreement with the California Department of Education for General Child Care and Development Programs. Cerritos College will receive funding in the amount of \$34.38 per child per day of full-time enrollment and a maximum reimbursable amount (MRA) of \$53,377; funding is made possible through the California Department of Education. No District general funds will be used.**

SERVICES – NEW

CALIFORNIA DEPARTMENT OF EDUCATION

GENERAL CHILD CARE AND DEVELOPMENT PROGRAMS

Requested by: Ms. Sandra Marks, Instructional Dean of Health Occupations

Purpose: To enter into an agreement with the California Department of Education (“CDE”) under the General Child Care and Development Programs whereby Cerritos College will provide preschool education services to children under the age of three. The minimum number of child days of enrollment are 1,553 and the minimum days of operation are 243. The CDE will reimburse Cerritos College to provide child development services/programs. This agreement will replace the previous agreement that expired June 30, 2014. The time period of the agreement will be from July 1, 2014 through June 30, 2015.

**11. Sale of Surplus and Obsolete Materials/Equipment (Office of Business Services)**

It is recommended that the Board of Trustees declare and approve the listed items as surplus and authorize the Director of Purchasing to sell the listed items by means of a public auction by a contract with an auction firm. Proceeds from the sale of surplus items will be deposited into the General Fund.

**12. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel as Needed for the 2013-2014 Academic Year (Office of Human Resources)**

It is recommended that the Board of Trustees approve and/or ratify the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel.

**13. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel as Needed for the 2014-2015 Academic Year (Office of Human Resources)**

It is recommended that the Board of Trustees approve and/or ratify the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel.

**14. Employment of 2014 Summer Session Faculty Personnel (Office of Human Resources)**

It is recommended that the Board of Trustees approve the employment of temporary and/or substitute hourly faculty personnel as needed for the 2014 Summer Session.

**15. Request for Unpaid Leave of Absence (Office of Human Resources)**

- Jennifer Pakula, Instructor (Economics Department), for the period of August 18, 2014 through December 19, 2014

**16. Resignation Accepted by the President/Superintendent (Office of Human Resources)**

- Amy Jennings, Research Analyst (Research and Development), effective June 24, 2014
- Thu Nguyen, Counseling (Counseling Department), effective July 18, 2014
- Michelle Ngo, Counselor (Counseling Department), effective July 25, 2014
- Phillip Hu, Associate Professor (English Department), effective July 1, 2014

**17. Employment of Full-Time, First-Year Contract (Probationary) (Office of Human Resources)**

- \_\_\_\_\_, Instructor, Chemistry (Science Engineering and Math), Column X, Step X, Faculty Salary Schedule (\$00,000.00/annual), 10-School Month Contract, effective August 18, 2014
- Chuong H. Vo, Instructor, Machine Tool Technology (Technology), Column B, Step 3, Faculty Salary Schedule (\$58,262/annual), 10-School Month Contract, effective August 18, 2014
- Maria R. Gurrola, Instructor, Medical Assisting (Health Occupations), Column B, Step 3, Faculty Salary Schedule (\$58,262/annual), 10-School Month Contract, effective August 18, 2014

***CLOSED SESSION WITH ATTORNEY***

**18. Public Employee Discipline/Dismissal/Release (GC# 54957)**

**19. Conference with Labor Negotiators (GC #54957.6)**

- A. Agency Representatives: Dr. Mary Anne Gularte and Mr. Steven Andelson**
- B. Employee Organizations:**
  - Cerritos College Faculty Federation (CCFF)**
  - California School Employees Association (CSEA)**
- C. Unrepresented Employees:**
  - Management Employees**
  - Contract Management Employees**
  - Confidential Employees**
  - Child Development Center Teachers and Instructional Associate**
  - Short-Term Temporary and Substitute Staff**

**20. President/Superintendent's 2014-2015 Goals**

**21. Reconvene**

**INFORMATION ITEMS**

The following Agenda Item(s) are presented as Information Only. No action will be taken by the Board of Trustees.

**22. Information Item: College Coordinating Committee Minutes – June 9, 2014 (Office of the President)**

The Board of Trustees will review the June 9, 2014 College Coordinating Committee Minutes.

**23. Information Item: Receive the Initial Proposal of the Cerritos Community College District to the California School Employees Association (CSEA), Chapter #161 for Negotiation of the CSEA-District Collective Bargaining Agreement for the period July 1, 2014 - June 30, 2015, and Notification of a Public Hearing at the August 13 Regular Board Meeting (Office of Human Resources)**

It is recommended that the Board of Trustees receive the attached initial proposal from the Cerritos Community College District to CSEA, Chapter #161, for negotiation of the CSEA-District Collective Bargaining Agreement for the period July 1, 2014 - June 30, 2015, and for public hearing in accordance with State Government Code section 3547. In accordance with Government Code section 3547, all initial bargaining proposals of an exclusive bargaining representative shall be presented at a public meeting of a public school employer and, thereafter, shall be public record. The Cerritos Community College District hereby presents its initial proposal to the CSEA, Chapter #161. This proposal shall be available for public review in the President/Superintendent's Office from July 17 to August 13, 2014, and the public will have an opportunity to respond to this proposal at the next scheduled Board meeting, August 13, 2014.

**24. Discussion Item: 2014-2015 Draft Strategic Plan**

It is recommended that the Board of trustees review and discuss the college's 2014-2015 Draft Strategic Plan. There is no fiscal impact.

**25. Discussion Item: Presidential Search Timeline**

It is recommended that the Board of trustees review and discuss a draft Presidential Search Timeline. There is no fiscal impact.

***ADMINISTRATIVE MATTERS***

The following Agenda Item(s) are presented as Administrative Matter Items. Each item will be considered for individual action by the Board of Trustees.

**26. Consideration of Approval of the Contract with the Lewis Center for Educational Research/K-16 Bridge Program (Office of Business Services)**

**It is recommended that the Board of Trustees approve the contract with The Lewis Center for Educational Research for college and career readiness implementation for the college’s K-12 district schools, known as the K-16 Bridge Program.**

**The total contract sum shall be for the not-to-exceed amount of \$50,000 for fiscal year (FY) 2014/2015 and will be paid with Title V grant funds. A renewal fee of \$17,500 for ongoing maintenance will be a shared expense during FY 2015-2016 between the college and participating K-12 school districts in equal amounts determined by the number of participants. No general funds will be used.**

SERVICES – NEW

THE LEWIS CENTER FOR EDUCATIONAL RESEARCH  
K-16 BRIDGE PROGRAM

Requested by: Dr. JoAnna Schilling, Vice President of Academic Affairs

Services provided by Lewis Center for Educational Research shall include facilitating and enhancing college and career readiness activities in the college’s K-12 high schools. Activities will include customizing the “My Mentor” program for use by K-12 students, parents, and the school districts, providing assessment preparation workshops, career assessment, financial aid and orientation assistance, and helping students prepare for and be aware of their opportunities at Cerritos College.

Data will be collected by the Lewis Center for Educational Research and transmitted between the school district partners and Cerritos College with the purpose of facilitating a smooth matriculation for incoming students, and increasing the number of students who are college prepared with a clear vision of their career pathways and options.

**27. Consideration of Approval of the Contract with Northwood University for the Use of Facilities (Office of Business Services)**

**It is recommended that the Board of Trustees approve the contract with Northwood University for the Use of Facilities for a three year term with the option of one two-year renewal. For the initial contract term, Cerritos College will receive an operating fee of \$6,000 per academic year for facility usage (i.e., office space) and \$189 for each evening class offered through Northwood University. Any additional expenses incurred for the operations of Northwood University would be reimbursed to Cerritos College. The operating fee amount for any extended agreement term shall be based upon mutually agreeable terms and conditions.**

SERVICES – NEW

NORTHWOOD UNIVERSITY

USE OF FACILITIES

Requested by: Mr. David El Fattal, Vice President of Business Services

Cerritos College wishes to enter into an agreement with Northwood University for the use of college facilities and resources such as office and classroom usage, learning resources, and assigned premises within the Southland Cerritos Center for Transportation Technologies (SCCTT) Building located on New Falcon Way. The agreement will be for an initial three year term with the option of one two year renewal term. On October 5, 2005 the Board of Trustees approved a contract with Northwood University (Northwood) of Midland, Michigan for the use of facilities to offer and support university-level courses at Cerritos College in support of an articulation agreement the College has with Northwood.

The articulation agreement enables Cerritos College students to earn a Bachelor of Business Administration degree with a major in Management by completing three years of coursework at Cerritos College, at standard community college fees, followed by a final year of coursework at Northwood. In addition to offering a community college fee rate for Cerritos College students for their year at Northwood, there are many other intrinsic and intangible benefits to having Northwood offer university-level classes on campus. Continuing the partnership with Northwood advances the Cerritos College mission and is in the best interest of Cerritos College.

The original agreement with Northwood was from October 6, 2005 through December 31, 2006 and provided for the option of four one-year renewal terms. Since execution of the contract there have been four amendments extending the lease. Amendment No. 4 is the last amendment and had an end date of June 30, 2012. Northwood is considered to be presently operating under a month-to-month agreement. Staff recommends entering into a new agreement with Northwood with an initial three year term from July 1, 2014 through June 30, 2017, with the option of one two-year renewal term. The time period of the agreement is from July 1, 2014 through June 30, 2017.

**28. Consideration of Approval of the Contract with Southland Motor Car Dealers Association (SMCDA) for the Use of Facilities (Office of Business Services)**

**It is recommended that the Board of Trustees approve the contract with Southland Motor Car Dealers Association (SMCDA) for the Use of Facilities for a three year term with the option of one two-year renewal. For the initial agreement term, Cerritos College will receive an operating fee of \$12,000 annually, calculated at \$2.00 per sq. ft. per month for 500 sq. ft. The operating fee amount for any extended agreement term shall be based upon mutually agreeable terms and conditions.**

SERVICES – NEW

SOUTHLAND MOTOR CAR DEALERS ASSOCIATION (SMCDA)

USE OF FACILITIES

Requested by: Mr. David El Fattal, Vice President of Business Services

Cerritos College wishes to enter into an agreement with Southland Motor Car Dealers Association for use of college facilities such as office, storage, and workroom space within the Southland Cerritos Center for Transportation Technologies Building located at New Falcon Way. The agreement will be for a three year term with the option of one two-year renewal term. Southland Motor Car Dealers Association (SMCDA) and its affiliates contributed over \$1,000,000 through its own donations and those of its members, friends, and allied industry partners to the Cerritos College Foundation for the construction of the Southland Cerritos Center for Transportation Technologies (SCCTT) Building located in New Falcon Way. The intent was to partner with Cerritos College to advance the mission of the college, specifically, the technology and transportation programs offered at the campus. In addition to the integration of programs offered on campus through partnership and training opportunities, SMCDA has been an allied industry partner through other donations and sponsorships to the college.

In recognition of the valued partnership and donation, the Board of Trustees approved a contract with SMCDA on March 17, 2010 for use of college facilities to further advance the partnership between SMCDA and Cerritos College. The original agreement with SMCDA was for a three year term from April 1, 2010 through March 30, 2013 and provided for the option of one three-year renewal term. Upon conclusion of due diligence review of the agreement, staff has determined that an amendment for the three-year renewal term is not in place. Therefore, SMCDA is considered to be presently operating under a month-to-month agreement. There are many intrinsic and intangible benefits with the partnership between Cerritos College and SMCDA. In continued support of this partnership, staff recommends that Cerritos College enter into a new agreement with SMCDA for a three year term from July 1, 2014 through June 30, 2017 with the option of one two-year renewal term. The time period of the agreement is from July 1, 2014 through June 30, 2017.

**29. Consideration of Approval of Bid No. 13P024, Culinary Arts Renovation - Category 01, Abatement/Demolition (Office of Business Services)**

**It is recommended that the Board of Trustees approve the award of contract for Bid No. 13P024, Culinary Arts Renovation – Category 01, Abatement/Demolition to Asbestos Instant Response, Inc. dba AIR Demolition & Environmental Solutions of Los Angeles, California, as the lowest responsive, responsible bidder in the amount of \$364,095, which equals the Total Base Bid Amount. Funding for this project will be allocated from the GO Bond.**

**30. Consideration of Approval of Bid No. 13P024, Culinary Arts Renovation - Category 02, Plumbing (Office of Business Services)**

**It is recommended that the Board of Trustees approve the award of contract for Bid No. 13P024, Culinary Arts Renovation – Category 02, Plumbing to Verne’s Plumbing, Inc. of Buena Park, California, as the lowest responsive, responsible bidder in the amount of \$545,900, which equals the Total Base Bid Amount. Funding for this project will be allocated from the GO Bond.**

**31. Consideration of Approval of Bid No. 13P024, Culinary Arts Renovation - Category 03, HVAC (Office of Business Services)**

**It is recommended that the Board of Trustees approve the award of contract for Bid No. 13P024, Culinary Arts Renovation – Category 03, HVAC to Eberhard of Van Nuys, California, as the lowest responsive, responsible bidder in the amount of \$715,855, which equals the Total Base Bid Amount. Funding for this project will be allocated from the GO Bond.**

**32. Consideration of Approval of Bid No. 13P024, Culinary Arts Renovation - Category 04, Electrical (Office of Business Services)**

**It is recommended that the Board of Trustees approve the award of contract for Bid No. 13P024, Culinary Arts Renovation – Category 04, Electrical to Mel Smith Electric, Inc. of Stanton, California, as the lowest responsive, responsible bidder in the amount of \$886,000, which equals the Total Base Bid Amount. Funding for this project will be allocated from the GO Bond.**

**33. Consideration of Approval of Bid No. 13P024, Culinary Arts Renovation - Category 05, Miscellaneous (Office of Business Services)**

**It is recommended that the Board of Trustees approve the award of contract for Bid No. 13P024, Culinary Arts Renovation – Category 05, Miscellaneous to Avi-Con, Inc. dba CA Construction of Riverside, California, as the lowest responsive, responsible bidder in the amount of \$1,423,000, which equals the Total Base Bid Amount. Funding for this project will be allocated from the GO Bond.**

**34. Consideration of Approval of Bid No. 13P024, Culinary Arts Renovation - Category 06, Food Service Equipment (Office of Business Services)**

**It is recommended that the Board of Trustees approve the award of contract for Bid No. 13P024, Culinary Arts Renovation – Category 06, Food Service Equipment to J.F. Duncan Industries, Inc. of Downey, California, as the lowest responsive, responsible bidder in the amount of \$1,192,802, which equals the Total Base Bid Amount. Funding for this project will be allocated from the GO Bond.**

**35. Consideration of Ratification of Change Order No. 1 [Owner Added Scope, Omission, Agency Driven Changes, Owner Reduced Scope], (Bid # 1112-02, Category 04), Columbia Steel, Inc., Liberal Arts/DSPS Building (Office of Business Services)**

**It is recommended that the Board of Trustees ratify the approval of Change Order No. 1 [Owner Added Scope, Omission, Agency Driven Changes, Owner Reduced Scope]. The deductive cost from Change Order No. 1 will be \$174,549.25, decreasing the contract amount to \$2,579,688.75. Funding will be reallocated to the GO Bond.**

**36. Consideration of Ratification of Change Order No. 3 [Owner Added Scope], (Bid # 1112-02, Category 20), RDM Electric, Inc., Liberal Arts/DSPS Building (Office of the Business Services)**

**It is recommended that the Board of Trustees ratify the approval of Change Order No. 3 [Owner Added Scope] in the amount of \$129,880 for Category 20 for the Liberal Arts/DSPS Building project. The cost from Change Order No. 3 will be \$129,880, increasing the contract amount to \$2,197,804. Funding will be allocated from the GO Bond.**

**37. Consideration of Ratification of Change Order No. 4 [Agency Driven Change, Omission, Error, Owner Added Scope], (Bid # 1112-02, Category 10), Nevell Group, Inc., Liberal Arts/DSPS Building (Office of Business Services)**

**It is recommended that the Board of Trustees ratify the approval of Change Order No. 4 [Agency Driven Change, Omission, Error, Owner Added Scope] in the amount of \$32,086 for Category 10 for the Liberal Arts/DSPS Building project. The cost from Change Order No. 4 will be \$32,086, increasing the contract amount to \$1,597,107. Funding will be allocated from the GO Bond.**

**38. Consideration of Ratification of Change Order No. 1 [Omission], (Bid # 1112-02, Category 14), Alert Insulation Co., Liberal Arts/DSPS Building (Office of Business Services)**

**It is recommended that the Board of Trustees ratify the approval of Change Order No. 1 [Omission] in the amount of \$10,979 for the Liberal Arts/DSPS Building project. The cost from Change Order No. 1 will be \$10,979, increasing the contract amount to \$204,479. Funding will be allocated from the GO Bond.**

**39. Consideration of Approval of Bid No. 13P030, Child Development Center - Category 06, Miscellaneous (Office of Business Services)**

**It is recommended that the Board of Trustees approve the award of contract for Bid No. 13P030, Child Development Center – Category 06, Miscellaneous to JRH Construction Company, Inc. of Tustin, California, as the lowest responsive, responsible bidder in the amount of \$707,899, which equals the Total Base Bid Amount. The amount of the lowest responsive, responsible bid for the Total Base Bid Amount is \$707,899. Funding for this project will be allocated from the GO Bond.**

**40. Consideration of Approval to Award Master Inspector of Record Services Agreement with The Vinewood Company, LLC dba The Vinewood Company for Cerritos College's Inspector of Record Services Pool (Office of Business Services)**

**It is recommended that the Board of Trustees award and authorize Cerritos College to negotiate and enter into a Master Inspector of Record (IOR) Services Agreement ("Master IOR Agreement") with The Vinewood Company, LLC dba The Vinewood Company for the purpose of creating a qualified pool of IOR firms for Cerritos College pursuant to Request for Qualifications (RFQ) No. 13P026, Inspector of Record Services for Campus-Wide Measure CC and/or G Facilities Projects.**

There is no fiscal impact to Cerritos College for entering into a Master Inspector of Record (IOR) Services Agreement ("Master IOR Agreement"). Individual Project Assignment Agreements will be drafted for each project on an as-needed basis. The Project Assignment Agreements will be governed by the terms and conditions of the Master IOR Agreement. However, each Project Assignment Agreement will include the scope of work, project cost estimates, fee to inspection firm, and conditions specific to the project. As the need for services on a project arises, a Project Assignment Agreement will be brought before the Board of Trustees for approval or ratification detailing fiscal implications.

**41. Consideration of Approval to Award Master Inspector of Record Services Agreement with TYR, Inc. for the District's Inspector of Record Services Pool (Office of Business Services)**

**It is recommended that the Board of Trustees award and authorize the District to negotiate and enter into a Master Inspector of Record (IOR) Services Agreement ("Master IOR Agreement") with TYR, Inc. for the purpose of creating a qualified pool of IOR firms for Cerritos College pursuant to Request for Qualifications (RFQ) No. 13P026, Inspector of Record Services for Campus-Wide Measure CC and/or G Facilities Projects.**

There is no fiscal impact to Cerritos College for entering into a Master Inspector of Record (IOR) Services Agreement ("Master IOR Agreement"). Individual Project Assignment Agreements will be drafted for each project on an as-needed basis. The Project Assignment Agreements will be governed by the terms and conditions of the Master IOR Agreement. However, each Project Assignment Agreement will include the scope of work, project cost estimates, fee to inspection firm, and conditions specific to the project. As the need for services on a project arises, a Project Assignment Agreement will be brought before the Board of Trustees for approval or ratification detailing fiscal implications.

**42. Consideration of Approval to Award Bond Underwriting Services Agreement with J. P. Morgan Securities LLC dba J. P. Morgan, a Subsidiary of JPMorgan Chase & Co. for Cerritos College's Bond Underwriting Syndicate (Office of Business Services)**

**It is recommended that the Board of Trustees authorize Cerritos College to negotiate and enter into a Bond Underwriting Services Agreement with J.P. Morgan Securities LLC for the purpose of establishing a bond underwriting syndicate for Cerritos College pursuant to Request for Proposals (RFP) No. 13C0134, Bond Underwriting Services. The bond underwriter's fee, known as the gross spread for bond issuance, includes management fees, takedown, and estimated expenses. These fees will be negotiated terms under the Bond Underwriting Services Agreement and will represent a percentage of the principal amount of bonds sold. All costs incurred will be allocated from the total gross amount of each bond issuance. No general funds will be used.**

**43. Consideration of Approval to Award Bond Underwriting Services Agreement with RBC Capital Markets, a Subsidiary of Royal Bank of Canada for Cerritos College's Bond Underwriting Syndicate**

**It is recommended that the Board of Trustees authorize Cerritos College to negotiate and enter into a Bond Underwriting Services Agreement with RBC Capital Markets for the purpose of establishing a bond underwriting syndicate for Cerritos College pursuant to Request for Proposals (RFP) No. 13C0134, Bond Underwriting Services. The bond underwriter's fee, known as the gross spread for bond issuance, includes management fees, takedown, and estimated expenses. These fees will be negotiated terms under the Bond Underwriting Services Agreement and will represent a percentage of the principal amount of bonds sold. All costs incurred will be allocated from the total gross amount of each bond issuance. No general funds will be used.**

**44. Consideration of Approval to Award Bond Underwriting Services Agreement with Wells Fargo Bank, N.A. Municipal Products Group, a Subsidiary of Wells Fargo Securities for Cerritos College's Bond Underwriting Syndicate (Office of Business Services)**

**It is recommended that the Board of Trustees authorize Cerritos College to negotiate and enter into a Bond Underwriting Services Agreement with Wells Fargo Bank, N.A. Municipal Products Group for the purpose of establishing a bond underwriting syndicate for Cerritos College pursuant to Request for Proposals (RFP) No. 13C0134, Bond Underwriting Services. The bond underwriter's fee, known as the gross spread for bond issuance, includes management fees, takedown, and estimated expenses. These fees will be negotiated terms under the Bond Underwriting Services Agreement and will represent a percentage of the principal amount of bonds sold. All costs incurred will be allocated from the total gross amount of each bond issuance. No general funds will be used.**

**45. Consideration of Recommendation to Establish Community Conversations (Office of the President)**

**It is recommended that the Board of Trustees establish "Community Conversations" to increase community involvement and sharing of information. The fiscal impact for establishing Community Conversations is dependent on factors including, but not limited to, multimedia needs, facilities support costs, and staff time to prepare and present information at the meetings.**

***REPORTS AND COMMENTS FROM DISTRICT OFFICIALS***

At this time, members of the Board of Trustees will provide brief reports on meetings attended on matters pertaining to their service as a representative of the Cerritos Community College District Board of Trustees pursuant to Government Code 53232.3(d).

Following the Board of Trustees, reports and comments will be heard by identified staff members:

- Faculty Senate President, Classified School Employees Association (CSEA) President, and Cerritos College Faculty Federation (CCFF) President
- President/Superintendent, Vice President of Business Services (report will include discussion of data regarding “Labor Compliance Reports” as well as a budget update), Vice President of Academic Affairs, Vice President of Student Services, Vice President of Human Resources, and General Legal Counsel

**46. Adjournment**

***The Next Regular Meeting of the Board of Trustees is set for  
Wednesday, August 13, 2014 at 6:30 p.m.***

I, Dr. Linda L. Lacy, Secretary to the Board, certify that a true and correct copy of the foregoing Meeting Agenda was posted on July 9, 2014 at 10:00 a.m., as required by law.

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Dr. Linda L. Lacy, President/Superintendent