



STUDENT LIFE COMMITTEE

March 7, 2024 | Auto Partners Room 11 | 1:00 PM

Student Life Committee Goals 2023-2024

1. Explore strategies and develop recommendations to connect students through in-person and online cohorts, to advance a sense of belonging on campus (EMP Goal A: Strengthening the culture of completion)
2. Develop practices to utilize the Cerritos College App to engage students through online cohorts, interaction features, and app communication (EMP Goal A: Strengthening the culture of completion).
3. Explore strategies to streamline presentation of the graduates during the Commencement Ceremony, to reduce graduates leaving early. (EMP Goal: Org effectiveness).

MINUTES

1. Welcome: Introductions & Roll Call

Member Role (*denotes Ex-Officio Member)	23-24 Member	Present - P; Absent - A; Vacant - V
Dean of Student Services	Elizabeth Miller	P
VP of Student Services	Robyn Brammer	A
Coord. of Student Conduct	Cynthia Lavarriere	P
Student Activities Coordinator	Chris Dela Cruz	P
ACCME rep 1	Maria Castro	A
ACCME rep 2	Debra Ward	A
Faculty rep 1 (instructional)	Brooke Hanniff	P
Faculty rep 2 (student services)	Nellie Hernandez-Garcia	A
Confidential Rep	Edith Finney	P
CSEA rep 1	Nikki Jones	P
CSEA rep 2	Maria Isai	P
ASCC Director of Student Services	Airad Reyes	A
ASCC student representative	Matthew Roman	A
Bookstore Manager*	Brianne Freeman	P
Associate Dean, Student Health*	Hillary Mennella	P
Dean of SAWS, or designee*	Elizabeth Page	P
Chief of Campus Police*	Don Mueller	A
Facilities representative*	Carlos Serna	P
Quorum: Fall – 6; Spring – 9	ATTENDANCE	11

Guests: Jason Barquero; David Rincon

2. Information & Discussion: 2024 Commencement

- The Committee received updates and provided feedback on Commencement planning.
 - i. Student regalia ordering changes:
 1. Regalia will only be sold online on the Bookstore website for direct shipping to student. They will not be picking up their regalia orders at the Grad Fair. Regalia will be available for purchase starting next week. Encourage students to order online by April 23 to receive it in time for the ceremony.
 - a. The bookstore will only be carrying a small inventory of caps and tassels in-store, along with their graduate gifts.
 2. Sashes: Customizable sashes are sold through Jostens. It takes about 6 weeks for custom orders.
 - ii. Student Commencement Speaker

1. Timeline:
 - a. Application deadline: March 8 at 11:59pm.
 - b. Auditions will be held March 22.
 - c. Finalists will audition in front of this committee at the April 4th meeting.

- iii. Considerations Guest Speaker
 1. Committee discussed a request to review a potential guest speaker, Mario Diaz, Deputy Under Secretary of the Army, for this year's ceremony or possibly as the next years ceremony speaker. No decision has been made.

- iv. Grad Fair - April 23, 10am-5pm
 1. Guest Tickets
 - a. Tickets have been ordered. To help with the entrance lines, this year we will be implementing a ticket system that designates guest seats to either the Home or Visitors side. They will not be allowed to cross over to the other side.
 - i. Graduates will be able to pick either the Home or Visitor side tickets when they pick up their tickets.
 2. Participating Tables
 - a. Departments will soon be receiving an invitation to sign up to participate in Grad Fair.

- v. Ceremony lay-out & AV
 1. PCE: David gave an update regarding the quotes from PCE and two alternative vendors. Because we are getting close to the event, the recommendation of moving forward with PCE, rather than bringing in a new vendor to start from scratch this close to the event, was made.
 2. Pre-recorded Announcements: Jason Barquero will work with David to record the tracks of the ceremony pre-recordings.
 3. Name Announcers: Jason, Frank, Rosa, and Monica Lopez.
 4. ADA seating: Due to new ticket and seating procedure, we will have two ADA track seating sections, one on each side.

- vi. Budget
 1. Committee received an update of the quotes and requisitions.
 2. ASCC approved Dr. Miller's request for additional funding of \$13,000.

3. Information: New online student engagement platform – Campus Groups

- The committee received a quick update of the student engagement platform Campus Group, which will replace the current FalconSync system beginning in July 2024.
 - i. Earlier this year, our students reviewed three different platforms and voted to move forward with Campus Group.

4. Information & Discussion: Cerritos College Food Court, Vending, & Bookstore Services

- The committee received updates food & vending services.
 - i. Bookstore: Will be closed during spring break. They are planning on getting the library vending machine up and running before students return from break.
 - ii. Cassidy's Corner: Opening date has been delayed. We are waiting on LA County permits.
 - iii. Campus Food Services: They are confirmed to be our commencement ceremony food vendors.

5. Announcements

- Next Student Life Committee Meeting is April 4, 2024, at 1:00pm.
 - Student Commencement Speaker Finalists will present speech at this meeting, and committee will determine final speaker.

- Falcon Games – April 19 at 12pm at the softball stadium.
 - Staff/Faculty vs. Students Kickball game will start at 2pm. Please contact Chris Dela Cruz if you would like to participate.
- Grad Fair – Tuesday, April 23, 2024 – 10am-5pm
- Commencement – Friday, May 17, 2024 – 6pm

6. Adjourn