



**STUDENT LIFE COMMITTEE**

June 13, 2024 | [Zoom](#) | 1:00 PM

---

**Minutes**

**1. Welcome: Introductions & Roll Call**

**2023-2024 Members** (Quorum Requirement: Fall - 6; Spring – 9):

<b>Member Role (*denotes Ex-Officio Member)</b>	<b>23-24 Member</b>	<b>Present - P; Absent - A; Vacant - V</b>
<b>Dean of Student Services</b>	Elizabeth Miller	P
<b>VP of Student Services</b>	Robyn Brammer	P
<b>Coord. of Student Conduct</b>	Cynthia Lavarriere	A
<b>Student Activities Coordinator</b>	Chris Dela Cruz	P
<b>ACCME rep 1</b>	Maria Castro	A
<b>ACCME rep 2</b>	Debra Ward	P
<b>Faculty rep 1 (instructional)</b>	Brooke Hanniff	P
<b>Faculty rep 2 (student services)</b>	Nellie Hernandez-Garcia	A
<b>Confidential Rep</b>	Edith Finney	P
<b>CSEA rep 1</b>	Nikki Jones	A
<b>CSEA rep 2</b>	Maria Isai	P
<b>ASCC Director of Student Services</b>	Airad Reyes	A
<b>ASCC student representative</b>	Matthew Roman	A
<b>Bookstore Manager*</b>	Rosie Alvarez	P
<b>Associate Dean, Student Health*</b>	Hillary Mennella	P
<b>Dean of SAWS, or designee*</b>	Elizabeth Page	P
<b>Chief of Campus Police*</b>	Don Mueller	P
<b>Facilities representative*</b>	Carlos Serna	A
<b>Quorum: Fall – 6; Spring – 9</b>	<b>ATTENDANCE</b>	<b>11</b>

**Guest:** Robin Taylor (SAS)

**2. Commencement 2024 Debrief**

- What went well
  - i. Organization
  - ii. Set-up looked good
  - iii. Started on time
  - iv. Sound was better than prior years
  - v. Training sessions for those working
  - vi. Guest entry was much quicker this year.
  - vii. Consistent communication/processes between two entrances
  - viii. Great volunteer team
  - ix. Check-in and guest gates opened early
  - x. Clean-up was fast at the end
  - xi. Tickets distributed by side (home/visitor), people knew where to sit and made entrance process quicker
  - xii. Student speaker did great job
  - xiii. Student-friendly
  - xiv. Security team lead was good, responsive
  - xv. Accessible seating on both sides was help
  - xvi. Ceremony parts were shorter, helped with flow

- What could be improved
  - i.Format – grads names being read first didn't work. Grads stood a long time. Many still left early. Less audience for speaking parts.
  - ii.Transportation/Carts – they repeatedly 'died'
  - iii.Confetti cannons weren't close enough to grads, streamers didn't go into grad block
  - iv.Grad pictures before stage did not flow well.
  - v.Have one microphone per name reader instead of switching between the two.
  - vi.More accessible seating
  - vii.Mobility Assistance Station by lot 10 inconvenient, explore better option. Add more chairs. Long waits.
  - viii.Be more clear with volunteers the meal times and availability, possibly provide food to take to their stations.
  - ix.Add volunteer role outside of entrance gates to remind people about restricted items
  - x.Line monitor for entrance gates, to be placed between ticket taker and bag check
  - xi.More enforcement of railings by security company.
  - xii.Gridley side gate (by shs) was being used to access home side – lock it when entrance gates open
  - xiii.Have back-up speakers. Work on timing for speakers, i.e. president. Look to have speeches focus on grad/family.
  - xiv.Look at the ADA seating path for unevenness, seek something to help make it more level
  - xv.Return to faculty cheer tunnel
  - xvi.Review recession, explore if more streamlined process
  - xvii.Additional person to assist lead at entrances, security liaison
  - xviii.Grad check-in – log-in took too long on the app. Maybe have QR codes also available in parking lots, to spread out check-in times
  - xix.Grad check-in – move back to 5pm, tighten timeframe
  - xx.Have guests pre-sign-up for ada seating
  - xxi.Note – neuro-divergent folks in ADA section, how to communicate that to grads/guests
- What are new opportunities or ideas
  - i.Transportation/Carts – rent a bus/shuttle
  - ii.Saturday morning ceremony, or split into two ceremonies
  - iii.Have an 'after party' with food and entertainment
  - iv.Add back accessible seating reservation on first rows of stadium
  - v.Digital name card, a QR code is scanned as folks go up and their name is announced. (Marching Order). (this is expensive)
  - vi.Move faculty seating to different area. Place on sides of grads? Might help with exodus.
  - vii.Get more buy-in for staff/managers to work event, adjust schedules. Require to sign up.
- What challenges/threats hold us back from the best possible experience
  - i.Limited budget. \$90k from ASCC, \$8k from District
  - ii.Stadium lighting not working
  - iii.No gender-inclusive or family restrooms (single-stall)

### 3. Announcements

- Next Student Life Committee Meeting – September 5, 2024 at 1pm

### 4. Adjourn