



STUDENT LIFE COMMITTEE

May 7, 2020

Online Meeting: Zoom - <https://cccconfer.zoom.us/j/98828574658>

Phone Access: Or Telephone: 669 900 6833; Meeting ID: 988 2857 4658

1:00 PM

COMMITTEE GOALS 2019-2020

1. *In collaboration with Disabled Student Programs and Services (DSPS), assist with development and distribution on guidelines/resources on making campus events and activities universally accessible.*
2. *Explore strategies to increase communication for events and activities on campus.*
3. *Review and propose revisions to BP5500 Standards of Student Conduct.*
4. *Review and propose revisions to AP5520 Student Discipline Procedures.*

AGENDA

1. **Welcome: Introductions & Roll Call**
2. **Discussion: Revisions to BP5500 & AP5520**
 - *The committee will receive an update from the sub-committee assigned to the review.*
 - *Recommend to forward goal to following year.*
3. **Information & Discussion: Commencement 2020**
 - *The committee will receive updates on the Graduate survey, planning for an online ceremony, and possible postponed ceremony when state and local guidelines allow.*
4. **Shared Governance Committee Survey**
 - *The committee is requested to complete the Shared Governance Committee Survey no later than May 22, 2020.*
5. **Student Life Committee Goal Review & 20-21 Goal Setting**
 - *The committee will review progress on goals from 2019-2020.*
 - *The committee will draft goals for 2020-2021, to be set at the June 2020 meeting, and finalized the first meeting of fall 2020.*
6. **Cerritos College Food Court, Vending, & Bookstore Services**
 - *The committee will receive COVID-19 updates on this agenda topic.*
7. **Announcements**
 - *The members of the Student Life Committee will share updates from their respective areas*
 - *Next Student Life Committee Meeting is Thursday, June 4, 2020 at 1:00 PM*
8. **Adjourn – 2:00 p.m.**



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Minutes

1. Welcome: Introductions & Roll Call

Member Role	19-20 Member	Present - P; Absent - A; Vacant - V
Dean of Student Services	Elizabeth Miller	P
VP of Student Services	Dilcie Perez	P
Coord. of Student Conduct	Cynthia Lavariere	P
Student Activities Coordinator	Amna Jara	P
ACCME rep 1	Rory Natividad	P
ACCME rep 2	Vacant	-
Faculty rep 1 (instructional)	Claudia Quilizapa	P
Faculty rep 2 (student services)	Nellie Hernandez-Garcia	P
CSEA rep 1	Nikki Jones	P
CSEA rep 2	Maria Isai	P
ASCC Director of Student Services	Vacant	-
ASCC student representative	Frank Saldana	P
Ex-Officio		
Bookstore Manager	Brianne Freeman	P
Associate Dean of Student Health	Hillary Mennella	P
Dean of DSPS, or designee	Liz Page	P
Chief of Campus Police	Tom Gallivan	P
Facilities representative	Juan Carlos Serna	A
Quorum: Fall - 6; Spring - 9	ATTENDANCE	14

2. Discussion: Revisions to BP5500 & AP5520.

- *Recommend to forward goal to 2020-2021 school year. BP5500 to receive final approval in Fall 2020.*

3. Information & Discussion: Commencement 2020

- *The committee received updates on the Graduate survey, planning for an online ceremony, and possible postponed ceremony when state and local guidelines allow.*
 - i. *Survey was sent out to the graduating students via campus connection and email.*

- ii. 40 % of students who received the message, completed the survey. All results are posted on the commencement webpage.
- iii. Campus is moving forward with the virtual ceremony presented by MarchingOrders.
 - 1. The first step is to work with Admissions and Records to obtain the emails of all graduating students.
 - 2. The virtual ceremony date will be determined once the emails are provided to MarchingOrders.
- iv. Our bookstore is now selling regalia online on their graduate page. Working on getting diploma covers available for purchase online.
- v. TNT Fireworks- Committee received a review of TNT Fireworks services available for a virtual ceremony.
- vi. Committee discussed the possibility of recognizing and celebrating our graduates in a physical way on our campus. Some ideas mentioned: Marquee slides with graduate stats, hosting a graduate parade. Ideas may be emailed to commencement@cerritos.edu or studentlife@cerritos.edu.

4. Shared Governance Committee Survey

- Committee reviewed and discussed the Shared Governance Committee Survey.
- Committee discussed accomplishments and obstacles for 2019-2020:
 - i. Accomplishments:
 - 1. Universal Access Checklist for events
 - 2. Drafted and proposed revision of BP 5500 Standards of Student Conduct.
 - 3. Surveyed students regarding commencement preferences.
 - 4. Established a virtual commencement ceremony.
 - 5. Determined to move forward without a guest commencement speaker.
 - 6. Committee was inclusive of students when making decisions.
 - 7. Committee met quorum, even during Covid-19.
 - ii. Obstacles:
 - 1. Covid-19
- The committee was requested to complete the Shared Governance Committee Survey no later than May 22, 2020.

5. Student Life Committee Goal Review & 20-21 Goal Setting

- The committee will review progress on goals from 2019-2020:
 - G1. In collaboration with Disabled Student Programs and Services (DSPS), assist with development and distribution on guidelines/resources on making campus events and activities universally accessible. **Accomplished.**
 - G2. Explore strategies to increase communication for events and activities on campus.
 - G3. Review and propose revisions to BP5500 Standards of Student Conduct. **Accomplished.**
 - G4. Review and propose revisions to AP5520 Student Discipline Procedures. **Goal moved to 20-21 list**
- The committee drafted goals for 2020-2021, to be set at the June 2020 meeting, and finalized at the first meeting of fall 2020.
 - i. Finalize BP5500 (Standards of Student Conduct).
 - ii. Review and propose AP 5520 (Student Discipline Procedure).
 - iii. To establish intentional community building and student engagement consortium on campus, to allow for coordinated action and communication relate to event, programs, and activities.

6. Cerritos College Food Court, Vending, & Bookstore Services

- Board Members discussed the opening of the campus at the Wednesday, May 6th Board Meeting.
- Fall 2020 update will be communicated to vendors once the plan is determined by the college.
- Bookstore is fully operating online.
 - i. Rental returns are done online. A downloadable FedEx shipping label is available for students to ship their books back. Free ground shipping.
 - ii. Bookstore will work with Public Affairs to get this information to our students.

7. Announcements

- *ASCC- Virtual Spring Awards Banquet will take place on May 15th at 6pm, via Zoom.*
- *Student Health Services is providing telehealth and teletherapy for students. Information is available on their webpage.*
- *Next Student Life Committee Meeting is Thursday, June 4, 2020 at 1:00 PM*

8. Adjourn – 2:00 p.m.