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## STUDENT LIFE COMMITTEE

November 7, 2019

BK111/112

1:00 PM

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### COMMITTEE GOALS 2019-2020

1. *In collaboration with Disabled Student Programs and Services (DSPS), assist with development and distribution on guidelines/resources on making campus events and activities universally accessible.*
2. *Explore strategies to increase communication for events and activities on campus.*
3. *Review and propose revisions to BP5500 Standards of Student Conduct.*
4. *Review and propose revisions to AP5520 Student Discipline Procedures.*

### AGENDA

1. **Welcome: Introductions & Roll Call**
2. **Discussion: Revisions to BP5500 & AP5520**
  - The committee will receive an update from the sub-committee assigned to the review.
3. **Information & Discussion: Commencement 2019**
  - *Committee will receive updates on the suggested Commencement 2019 timeline*
  - *Committee will receive an update on the pending Land Acknowledgement request*
  - *Committee will discuss student communication & outreach strategies*
  - *Open discussion on commencement-related topics*
4. **Cerritos College Food Court & Vending Services**
  - *The committee and public will have the opportunity to provide feedback on food court, vending, and bookstore services.*
  - *The committee will be updated on the recently approved vending machine vendor*
5. **Announcements**
  - The members of the Student Life Committee will share updates from their respective areas
  - Next Student Life Committee Meeting is Thursday, December 5, 2019 at 1:00 PM
6. **Adjourn – 2:00 p.m.**

# 62<sup>nd</sup> Annual Commencement Ceremony 2019-2020 Planning Calendar

## November

7 Student Life Committee Meeting

November						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## December

7 Student Life Committee Meeting

December						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## January

13 First day to file spring '20 graduation petitions  
16 Student Life Committee Meeting  
24 Commencement information & important dates included in student Campus Connections

January						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## February

6 Student Life Committee Meeting  
21 Last day to file a petition for Spring graduation and have name included in program booklet

February						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

## March

5 Student Life Committee Meeting  
27 Last day to submit petitions for Spring '20 graduation  
28 Deadline for Faculty to submit Regalia order to Bookstore

March						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## April

2 Student Life Committee Meeting  
6 Graduate Commencement Information sent (email) to graduates  
17 Program Booklet draft complete  
29-30 Grad Fair 10am-2pm each day  
- Commencement ticket pick-up begins at event

April						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## May

1 Commencement ticket pick-up begins in Student Activities  
7 Student Life Committee Meeting  
8 Deadline for Faculty to RSVP to participate in Commencement  
6-15 Commencement Information Sessions:  
- Graduates  
- Faculty  
- Faculty Marshals  
- Volunteers/Staff  
22 Commencement! 6pm in Falcon Stadium (procession at 5:30pm)

May						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						



# Student Life Committee

Minutes | November 7, 2019

## 1. Welcome: Attendance & Quorum

Member Role	18-19 Member	Present - P; Absent - A; Vacant - V
Dean of Student Services	Elizabeth Miller	P
VP of Student Services	Dilcie Perez	A
Coord. of Student Conduct	Cynthia Lavariera	P
Student Activities Coordinator	Amna Jara	P
ACCME rep 1	Rory Natividad	P
ACCME rep 2	Stephanie Murguia	P
Faculty rep 1 (instructional)	Claudia Quilizapa	P
Faculty rep 2 (student services)	Nellie Hernandez-Garcia	P
CSEA rep 1	Nikki Jones	P
CSEA rep 2	Vince Vizcarra	P
ASCC Director of Student Services	Katie Munteanu	A
ASCC student representative	Frank Saldana	P
Ex-Officio		
Bookstore Manager	Brianne Freeman	P
Associate Dean of Student Health	Hillary Mennella	P
Dean of DSPS, or designee	Liz Page	P
Chief of Campus Police	Tom Gallivan	P
Facilities representative	Juan Carlos Serna	A
Quorum: Fall - 6; Spring - 9	<b>ATTENDANCE</b>	<b>14</b>

Others present: Diana Madueno, Maria Isai

## COMMITTEE GOALS 2019-2020

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- II. *Explore strategies to increase communication for events and activities on campus.*
- III. *Review and propose revisions to BP5500 Standards of Student Conduct.*
- IV. *Review and propose revisions to AP5520 Student Discipline Procedures.*

## 2. Revisions to BP5500 & AP5520

- The sub-committee will hold its first meeting on Nov. 12. An update will be provided to the committee during the next Student Life Committee meeting.

## 3. Information & Discussion: Commencement 2019

- Committee reviewed and discussed the suggested Commencement 2019 timeline.
- Committee will received update on the pending Land Acknowledgement request.
  - i. Dr. Miller will be bringing this discussion to different campus committees and E.C.
- Committee discussed student communication & outreach strategies.
  - i. Counseling has the most reach via their Instagram Account: @CerritosCounseling
  - ii. Previous on campus marketing: Lawn signs, posters, banners, website(web pages, banners, pop-up messages), and marquee messages
  - iii. Social media posts and emails (staff, faculty, and students).
  - iv. Student suggested in-class announcements/visits, as well as tabling events.
- Open discussion on commencement-related topics



## Student Life Committee

Minutes | November 7, 2019

### **4. Cerritos College Food Court & Vending Services**

- The committee and public will have the opportunity to provide feedback on food court, vending, and bookstore services.
- Vending Machines-The Board of Trustees have approved the recommendation for Canteen Vending to provide and operate vending machines on campus.
  - i. Canteen will be updating some machines and lowering prices to make items more affordable to students.

### **5. Announcements**

- Next Student Life Committee Meeting is Thursday, December 5, 2019 at 1:00 PM
- Homecoming- ASCC Homecoming pre-game event was a success. Pie-In-The-Face fundraiser raised \$1016.00.
- ASCC Leadership Retreat applications are open on FalconSync. Dates: Jan 6-8, 2020, at the UCLA Conference Center in Lake Arrowhead. Students will need to complete application and then place a \$40.00 refundable deposit to reserve spot.
- Athletics is busy with numerous teams and home games.
- Conduct/ CAIR is up 47% compared to Fall 2018.

**Adjourn – 1:42 p.m.**