



STUDENT LIFE COMMITTEE

June 3, 2021

Online Meeting:

<https://cccconfer.zoom.us/j/99727289694?pwd=L3RrVDVqK1RkNmVHRjR1M0JtSjBWUT09&from=msft>

Phone Access: Or Telephone: 669 900 6833; Meeting ID: 997 2728 9694; Password: 181656

1:00 PM

COMMITTEE GOALS 2019-2020

1. Finalize revisions BP5500 (Standards of Student Conduct).
2. Review and propose revisions to AP 5520 (Student Discipline Procedures).
3. To establish intentional community building and student engagement consortium on campus, to allow for coordinated action and communication relate to events, programs, and activities.

AGENDA

1. Welcome: Introductions & Roll Call

Member Role (*denotes Ex-Officio Member)	20-21 Member
Dean of Student Services	Elizabeth Miller
VP of Student Services	Dilcie Perez
Coord. of Student Conduct	Cynthia Lavarriere
Student Activities Coordinator	Amna Jara
ACCME rep 1	Rory Natividad
ACCME rep 2	Debra Ward
Faculty rep 1 (instructional)	Claudia Quilizapa
Faculty rep 2 (student services)	Nellie Hernandez-Garcia
Faculty rep	Brooke Hanniff
Confidential Rep	Edith Finney
CSEA rep 1	Nikki Jones
CSEA rep 2	Maria Isai
ASCC Director of Student Services	Valery Escobar
ASCC student representative	Christian Pena
Bookstore Manager*	Brianne Freeman
Associate Dean of Student Health*	Hillary Mennella
Dean of SAS, or designee*	Elizabeth Page
Chief of Campus Police*	Don Mueller
Facilities representative*	Juan Carlos Serna
Quorum: Fall - 6; Spring - 9	

2. Information & Discussion: Commencement 2021

- The committee will conduct a debrief and SWOT (strengths, weaknesses, opportunities, threats) analysis of Commencement 2021 activities.

3. Discussion: Revisions to BP5500 Standards of Student Conduct & AP5520 Student Discipline Procedures

- The committee will receive an update on the revision process for BP5500.

4. Announcements

- *The members of the Student Life Committee will share updates from their respective areas*
- *Next Student Life Committee Meeting is Thursday, September 2, 2021 at 1:00 PM.*

5. Adjourn – 2:00 p.m.



STUDENT LIFE COMMITTEE

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1:00 PM

COMMITTEE GOALS 2020-2021

1. Finalize revisions BP5500 (Standards of Student Conduct).
2. Review and propose revisions to AP 5520 (Student Discipline Procedures).
3. To establish intentional community building and student engagement consortium on campus, to allow for coordinated action and communication relate to events, programs, and activities.

MINUTES

1. Welcome: Introductions & Roll Call

Member Role (*denotes Ex-Officio Member)	20-21 Member	Present - P; Absent - A; Vacant - V
Dean of Student Services	Elizabeth Miller	P
VP of Student Services	Dilcie Perez	A
Coord. of Student Conduct	Cynthia Lavariere	A
Student Activities Coordinator	Amna Jara	P
ACCME rep 1	Rory Natividad	P
ACCME rep 2	Debra Ward	P
Faculty rep 1 (instructional)	Claudia Quilizapa	A
Faculty rep 2 (student services)	Nellie Hernandez-Garcia	A
Faculty rep	Brooke Hanniff	P
Confidential Rep	Edith Finney	P
CSEA rep 1	Nikki Jones	P
CSEA rep 2	Maria Isai	P
ASCC Director of Student Services	Valery Escobar	A
ASCC student representative	Christian Pena	A
Bookstore Manager*	Brianne Freeman	P
Associate Dean of Student Health*	Hillary Mennella	P
Dean of SAS, or designee*	Elizabeth Page	P
Chief of Campus Police*	Don Mueller	P
Facilities representative*	Juan Carlos Serna	P
Quorum: Fall - 6; Spring - 9	ATTENDANCE	13

Guests: Diana Madueno (SA), Robin Taylor (SAS)

2. Information & Discussion: Commencement 2021

The committee conducted a debrief and SWOT (strengths, weaknesses, opportunities, threats) analysis of Commencement 2021 activities.

i. Recorded Ceremony

1. Strengths:
 - a. well produced & professional
 - b. appropriately timed, not too long
 - c. student remarks
 - d. Can view it at one's convenience (and had premiere), is flexible to folk's availability
 - e. Recording makes it easier to hear what was said, very clear
2. Weaknesses:
 - a. Sun on the stage

3. Opportunities

4. Threats

ii. **Online gallery**

1. Strengths:

a. Not too busy

b. Can view it at one's convenience (and had premiere), is flexible to folk's availability

2. Weaknesses:

a. There are more basic slides than ones with pictures (580 out of 2800)

3. Opportunities

4. Threats

iii. **CARmencement** (640 cars actually showed up, 650 estimate grad attendance. 740 RSVP's)

1. Strengths:

a. Well organized – everything ready for workers

b. Communication to campus (fac/staff/mgrs.) good

c. Appeared to run smooth

d. Faculty/staff cheering section – lively and a lot of fun

e. Teamwork

f. Students could be with their families, to celebrate together. Very celebratory

g. More intimate experience, more relationship-building, more personal.

h. Franco at the photo area, he was super popular

i. Bubble wands and 'guns'

j. Music at certain areas (lot 10, lot 5, Alondra drop-off – late add-on, photo area)

k. Clean up was fast

l. Creativity with car decoration by grads

2. Weaknesses:

a. SARS RSVP glitches (Grad Fair & CARmencement)– take a long time to resolve, not responsive.

b. Limited faculty involvement, especially in the afternoon session.

c. More involvement by other departments, have other groups contribute to facilitation of event (day of)

d. There were pockets of no cars driving though, possibly one lane could have accommodated the event. Most were on passenger's side.

e. Families set off confetti guns early – maybe more communication about what the day looks like, what happens at each station.

f. More communication about grad images process – that even if sit for picture, they are not obligated to buy.

g. Ran out of M and L shirts

h. General commencement emails were going to the graduation accommodations – try to clarify on page what that email is for

i. Accountability for staff/volunteers – disappearing mid-shift, be sure to check in with lead

j. In photo area folks were tripping over concrete dividers

k. Markers on windshield were helpful but didn't translate to live stream well

3. Opportunities:

a. Car parade or similar activity even when traditional ceremony held

b. Have a photo opp area for traditional event

c. Have identified break areas for staff/volunteer, if need to step away provide info where

d. Promote decorating cars more

e. Have student print out name and put it on front window – Mt. SAC printed each name and handed it to the student when checked in

4. Threats:

a. Event was Friday before a long weekend

b. The weather – in the sun it was very hot

- c. The wind (hedges fell over, and made balloon arches lower – and got stuck on at least one car. Cut arches by mid-afternoon).

3. Discussion: Revisions to BP5500 Standards of Student Conduct & AP5520 Student Discipline Procedures

The committee received an update on the revision process for BP5500.

- The BP5500 was board approved during the Board meeting last night, June 2, 2021.
- The approved BP will be implemented in Fall 2021

4. Announcements

- SAS is available to assist students with questions related to fall registration.
- Human Resources-is hiring an Administrative Clerk that will help with processing the Employments Requests for our Short-Term Hourly staff.
- Campus Police-pride patch fundraiser going on now.
- Next Student Life Committee Meeting is Thursday, September 2, 2021 at 1:00 PM.

5. Adjourn – 2:00 p.m.