



Student Life Committee

Minutes | January 17, 2019

1. Welcome: Attendance & Quorum

Member Role	18-19 Member	Present - P; Absent - A; Vacant - V
Dean of Student Services	Elizabeth Miller	P
VP of Student Services	Dilcie Perez	P
Coord. of Student Conduct	vacant	V
Student Activities Coordinator	Amna Jara	P
ACCME rep 1	Russ May	A
ACCME rep 2	Debra Ward	P
Faculty rep 1 (instructional)	Sheila Hill	P
Faculty rep 2 (student services)	Nellie Hernandez-Garcia	P
CSEA rep 1	Nikki Jones	P
CSEA rep 2	Vince Vizcarra	P
ASCC Director of Student Services	Kathy Azzam	A
ASCC student representative	Corina Rosas	P
Ex-Officio		
Bookstore Manager	Brianne Freeman	P
Associate Dean of Student Health	Hillary Mennella	P
Dean of DSPS, or designee	David Rodarte	A
Chief of Campus Police	Tom Gallivan	P
Facilities representative	Carlos Serna	A
Quorum: Fall - 6; Spring - 9	ATTENDANCE	13

Others present: Maria Isai

2. Approval of Minutes 12/6/18 Minutes approved.

3. Approval of Agenda 1/17/19 Agenda approved.

4. Commencement (EMP Goal A)

Commencement Speaker

Committee reviewed the five submissions for the 2019 Commencement speaker. Dean Miller will notify nominees.

Process: Review of the nominations; outreach to the nominees for their interest and availability.

Committee agreed to have all nominees attend the February 7 Student Life Committee meeting for an in person interview with the members. If the nominee is unavailable, the committee will require that the nominee provide a video for the committee.

Questions for nominees:

What is your comfort level and/or experience talking in front of large crowds, such as 12,000 people. Why would you like to be the speaker?

Provide a summary of that you would like to speak about, and how would your speech connect with our diverse student population?

Dr. Miller will send questions to nominees in advance.

Commencement Calendar

- 1/14/19-Start date to file graduate petition with Admissions & Records.
- 2/19/19-Deadline to file and have your name printed in the commencement program booklet.
- 3/29/19-Deadline to file- petitioner's name will not appear in the commencement program booklet.
 - Dates marketed to campus through lawn signs, posters, web, and emails.
- March- Volunteer recruitment begins.
- 3/28/19-Deadline for Faculty Regalia orders.
 - Order form is located on the Commencement page.
 - Dean Miller will email the faculty invitation / rsvp.
- 4/30/19 & 5/1/19 Grad Fair at the Bookstore.
 - Cosmetology, Jostens, and Grad Images will be present. Students will be able to pick up guest tickets.

Additional Commencement Discussion

- Bernice is working with Pacific Coast Entertainment, A/V company used for event.
- PO has been issued to Orbits Event Rentals: chairs and stage ramps.
- Luxury Flush-awaiting quote
- Commencement will require tickets again this year.
- Committee discussed providing a light snack for graduates. It was brought to the committees attention that some students left the ceremony early due to hunger.
 - Commencement budget will need to be reviewed.
- Commencement start time- Due to the length of the ceremony processional (approx. 30 minutes), Committee discussed whether procession should begin at an earlier time, 5:30 pm, and have the Dr. Fierro start the ceremony at 6pm.
 - E.C. will need to review and decide on the ceremony start time.
- Faculty arrival between 4-5pm. Faculty Reception will take place prior to ceremony in the Field House Field.
- Volunteers- more volunteers needed in the Field House Field to direct graduates to both gate entrances, and to keep the line moving.
- Northgate Markets- Purchasing to verify if Northgate will be in attendance for this year's ceremony.

5. Cerritos College Food Court & Vending Services (EMP Goal F)

The committee and public will have the opportunity to provide feedback on food court, vending, and bookstore services.

- Vendor RFPs will go to the Board in January.
- Vending Service hours of operation for Winter break will be posted online

6. Announcements

- Reminder: Parking is free first week. Beginning January 22, CCPD will start ticketing if there is no permit displayed.
- The Child Development Center is currently searching to find funding for child "drop-in care"

Events:

January 30: 10 AM- 1 PM Club Info Day (Falcon Square); 3-4 PM: Asian Pacific Islander Desi American (APIDA) Spring Social (Student Center)

January 31: 5pm-8pm Club Info Night (Falcon Square)

February 5: Umoja Meet & Greet

7. Adjourned: 1:36 pm