



STUDENT LIFE COMMITTEE

October 6, 2022 | Auto Partners Room 11 | 1:00 PM

Committee Goals 2022-2023

1. Develop recommendations on strategies to promote student life on campus, and promote a shared campus culture of engagement (EMP Goal A: Strengthening the culture of completion)
2. Develop recommendations on strategies to help student navigate the new normal student experience (remote, hybrid, in-person) including where to find and how to access information/offices/resources. (EMP Goal A: Strengthening the culture of completion)
3. Finalize review and implementation of revisions to AP5520 Student Discipline Procedures, and AP5530 Student Rights & Grievances. (EMP Goal A: Strengthening the culture of completion, Goal F: Enhancing organizational effectiveness)

AGENDA

1. Welcome: Introductions & Roll Call

Member Role (*denotes Ex-Officio Member)	22-23 Member	Present - P; Absent - A; Vacant - V
Dean of Student Services	Elizabeth Miller	P
VP of Student Services	Robyn Brammer	P
Coord. of Student Conduct	Cynthia Lavarriere	P
Student Activities Coordinator	Vacant	-
ACCME rep 1	Maria Castro	P
ACCME rep 2	Debra Ward	A
Faculty rep 1 (instructional)	Brooke Hanniff	P
Faculty rep 2 (student services)	Nellie Hernandez-Garcia	P
Confidential Rep	Edith Finney	A
CSEA rep 1	Nikki Jones	A
CSEA rep 2	Maria Isai	P
ASCC Director of Student Services	Vacant	-
ASCC student representative	Vacant	-
Bookstore Manager*	Brianne Freeman	P
Associate Dean of Student Health*	Hillary Mennella	A
Dean of SAWS, or designee*	Elizabeth Page	P
Chief of Campus Police*	Don Mueller	A
Facilities representative*	Juan Carlos Serna	A
Quorum: Fall - 6; Spring - 9	ATTENDANCE	9

Guests in attendance: Jason Barguero (Alumni Relations & Development)

2. Information & Discussion: 2023 Commencement

- 22-23 Graduation & Commencement Dates Review
 - i. Committee reviewed the draft dates related to graduation and commencement.
 - ii. Ceremony will be held Friday, May 19th, 2023 at 6pm, in Falcon Stadium
- The committee discussed and acted to determine if a Student Speaker opportunity shall be offered for the 2023 ceremony. The Committee decided to move forward to draft a selection procedure to include a student speaker for the 2023 ceremony.
- Guest tickets will be required. Graduates can receive up to 6 guest tickets, and may have the opportunity to request more, should there be extra tickets.
- Commencement website will be updated with the ceremony date and information.

3. Student Resources & Information (Goal 2)

- The committee reviewed the draft Fall 2022 Common Student Questions survey: <https://forms.office.com/r/QdQA1bPNhj>.
 - i. Form suggestions from the committee:
 1. Edit question #3 to add "common questions/trends..."
 2. Include examples to display under the questions.

3. Add a question asking the surveyor to provide the top helpful resources that they use to assist students.

ii. Survey will be sent to Division offices. SNAP group on campus

4. Cerritos College Food Court, Vending, & Bookstore Services

- The committee received updates on food & vending services.
 - i. Frantones: has closed operations for the remainder of the semester.
 - ii. Bookstore: waves of crowds vary throughout the day with Wednesdays being the busiest.
 - 1. Bookstore is looking to find the parts for the vending machine in the library.

5. Announcements

- 2023 Fall registration moved up to May 1, 2023.
- ASCC Halloween/Fall event is in the planning stages. Details should be announced next week
- Next Student Life Committee Meeting is Thursday, November 3, 2022 at 1:00 PM.

6. Adjourn – 2:00 p.m.



2023 Annual Commencement Ceremony DRAFT Planning Calendar

November

4 (Fri) Fall 22 Graduation Petition Deadline

January

9 (Mon) Start day to file graduation petition for spring 2023

March

24 (Fri) Last day for students to submit petitions for Spring 2023 graduation
Last day for Summer 2023 petitions to participate in spring grad/ name in booklet

April

17 (Mon) A&R send Public Affairs list of graduates, by degree with honor's notation
Student Life pull query for graduate communication & honor's list

17 Graduate Commencement Information sent (email) to graduates

26 Grad Fair (Day 1) - 10am-3pm – Student Center – TENTATIVE ([Elizabeth & Brianne to finalize](#))
- Students can purchase regalia, pick up honor's chord, take grad photo, pick up guest tickets

27 Grad Fair (Day 2) – 10am-3pm – Student Center – TENTATIVE ([Elizabeth & Brianne to finalize](#))
- Students can purchase regalia, pick up honor's chord, take grad photo, pick up guest tickets

28 Program Booklet draft complete

May

6 Deadline for program booklet to be sent to printer

19 (Fri) Commencement @ 6pm