

Cerritos College

ASCC Executive Cabinet

Minutes

September 29, 2014
2:00 P.M.
BK 111

1. Call to Order

President, Miles Aiello, called the meeting to order at 2:04 P.M.

2. Flag Salute

Commissioner of Student Services, Edgar Torres, led the Cabinet members in the flag salute.

3. Roll Call

	Last Name	First Name	Position
X	Aiello	Miles	President *
X	Caguioa	Charles	Vice President *
X	Sanchez	Athena	Party Whip *
X	Hickman	Sara	Comm. Athletics
X	Montoya	Valerie	Ass. Comm. Athletics *
X	Tenorio	Beatriz	Comm. Budget and Finance
X	Lugo	Luis	Ass. Comm. Budget and Finance *
A	Garcia	Hope	Comm. Convocational and Fine Arts
L	Lopez	Araceli	Comm. Daytime Activities
X	Lecero	Oscar	Ass. Comm. Daytime Activities *
X	Arellano	Hector	Comm. Disabled Students
X	Castillo	Suleyma	Comm. Inter-Club Council
X	Trujillo	Marisa	Ass. Comm. Inter-Club Council *
X	Flores	Nino	Comm. Information Technology
X	Martin	Patrick	Ass. Comm. Information Technology *
X	Mancilla	Michelle	Comm. Public Relations
X	Garcia	Dennis	Comm. Records and Information
X	Ochoa	Ilene	Comm. Student Center
X	Colin	Edith	Comm. Student Financial Aid
X	Gonzalez	Maria	Ass. Comm. Student Financial Aid *
X	Khalid	Sana	Comm. Student Outreach
X	Torres	Edgar	Comm. Student Services

* Non-voting member

Quorum Established 11/13

4. Approval of the Minutes

Request by President Aiello was made for a motion to approve the minutes from the last meeting.

Motion: Move to approve minutes was made by President Aiello without any objections.

Action: The minutes were approved.

Motion in Favor of Approval 11.0.0

5. Approval of the Agenda

Request by President Miles Aiello was made for a motion to approve the agenda.

Motion: Move to approve agenda was made by Commissioner Castillo and seconded by Commissioner Colin.

Action: The agenda was adopted

Motion in Favor of Adoption: 11.0.0

6. Public Forum

No public comment was made.

7. Communications (20 Minutes)

Dean of Student Services

As part of his report, Dr. Gilbert Contreras informed the Cabinet that he had four points: 1. The ASCC Court was approved. There are plans to keep ASCC alive year round. It shouldn't just be the President, Vice President and Trustee working in the summer. They will look into constitution and bylaws to see about keeping ASCC alive during the summer. 2. Floats cost about \$20,000 each year. Instead we should be reaching out to the top ten local theatre high schools and invite their bands to come play and their ASBs to attend. With the money saved from the float building scholarships can be awarded as well. 3. Know your positions. Any commissioners not sure about their job should ask Daniel Gomez. 4. The leadership retreat in January will take place in San Diego. They have arranged for high officials from the UCSD system to speak.

Point of personal privilege: Caguioa 2:11pm

Quorum Reestablished 10/13

ASCC President

President Aiello announced that Dr. Contreras' birthday was last week. A round of applause was given to Contreras and a cake was given. Aiello also thanked Cabinet members for arriving on time.

Quorum Reestablished 11/13

ASCC Vice President

Vice President Caguioa had three points: 1. Caguioa congratulated everyone in Cabinet who was approved during last week's Senate meeting. There was a presentation on Wednesday by the Integrative Theme task force where the theme is "food". Gustavo Arellano, author of the new book Taco USA: How Mexican Food Conquered America, was present at the meeting. Students also attended the task force meeting and it was stated that Arellano was a good speaker. Caguioa is excited that this stemmed from the theme of food which was voted on last year. 2. There are a couple of events for the task force in need of student representatives. Anyone interested in working with the food bank or the film festival under the Committee may contact Caguioa. 3. Training on your position is available for anyone in ASCC who is interested in knowing the different opportunities of their position. Aiello and Caguioa are available to help.

Aiello – Without any objections President Aiello limited reports to 4 minutes each.

Party Whip Report

Party Whip Athena Sanchez informed Cabinet of the hectic Senate meeting last Wednesday. Senate appointed Cabinet and Court as well as the following Senate positions: Senator Nino as Majority Leader, Senator Blanshard as Minority Leader, Senator Aponte as Sergeant at Arms, Senator Venegas Senator Liaison, and Senator Sanchez as President Pro Tempore. There was a presentation from the Transfer Office asking for \$3500 to be used for University fairs and a transfer conference. Career services announced the upcoming job fair.

Commissioner Reports

Hickman – Working with Dan Klaus, the Athletic Director, to figure out the practice schedules for all the teams. Hickman is also working closely with Commissioner Tenorio, who is part of the Math Club, to offer free math tutoring specifically for student athletes. The goal is to increase the grades of student athletes.

Flores – Attended a Web senator meeting last week on Tuesday. They are still finalizing the guidelines and rules for social media for Cerritos College.

Ochoa – People not allowed on the stage of the Student Center are hanging out there and making a lot of noise. There is nothing in there that says you can't do that so a recommendation can be made. There are people from Dynamic Dance using the stage as well as students playing video games there. Ochoa also brought up the possibility of having a microwave in the Student Center as many students don't know about the one in the Club Room. Ochoa would be willing to work with the Commissioner of Student Outreach or Commissioner of Public Relations. Aiello stated that the Culinary Arts Café might be open to which AJ clarified yes.

Castillo – Informed Cabinet that applications are out for Zombie Fest. An email will be sent out to the presidents and vice presidents of clubs. Canned food will start being collected on Wednesday but they are working on getting bins. Any questions can be brought up with Daniel, AJ, or Cynthia Chavez. Everyone participating should ensure that their food is not

expired. Finally, Castillo announced that applications for pumpkin carving and costume contests are available.

Colin – Met with the executive commissioner of the Foundation office to go over ideas for scholarships for next semester.

Mancilla – Meeting up with different committees to help plan future events such as Zombie Fest and Veteran’s Day. Mancilla will be working with Commissioners Castillo and Lopez on the publicity such as advertising and making videos. For Veteran’s Day, she just needs more information to do the wording which she will speak with Aiello about. She will work with Ochoa to create a sign for the Student Center stage. Finally, Mancilla’s office hours will be posted today.

Arellano – There is a DSPS team appointment this Wednesday. Arellano will have an update on that next week. Also, he stated his concern with the Senate meeting and the behavior of some of the senators. He brought up the possibility of an ethics board or committee in court as things do get personal.

Lopez 2:23pm

Quorum Reestablished 12/13

From public – Daniel Gomez – made four points: 1. Homecoming elections are this week, Wednesday and Thursday (9am-2pm) and (5pm-8pm) in SS patio, HS patio, and Food Court patio. 2. Folders for Commissioners are half ready but there are currently only a few available. 3. In case anyone doesn’t receive the email with the minutes, Gomez will post them online for Cabinet, Senate, and Court. 4. Any Commissioners with questions about their position may approach Daniel who is here most days until 3:45pm.

8. Old Business

A) Fall Awards Banquet (10 Minutes)

- a. *Cabinet shall discuss new solutions to fix the Fall Awards Banquet.*

Motion: Move to limit discussion to 10 minutes was made by President Aiello without any objections.

Action: Discussion has been limited to 5 minutes.

2:25pm

Word document was displayed on the overhead projector which will state pros and cons.

Castillo: point of personal privilege 2:26pm

Quorum Reestablished 11/13

Motion: Move to allow 4 minutes for Commissioner Torres to report on surveys was made by President Aiello without any objections.

Action: Motion to allow report passes.

2:26

Torres reported that of the 35 surveys collected, the majority of feeling is to keep the banquet. Respondents strongly advised to make changes to the banquet but not

to cancel it. Mancilla stated that there are solutions to each problem. She is still very neutral and says that we need to know where it lacks and where it's good for people. If we cancel it we need to do it for a better reason. Point of clarification was made by Party Whip Sanchez asking about the pros and cons and what Cabinet will vote on. Aiello stated that we are strictly doing pros at this time and the decision will be made by joint legislation. Pros – Commissioner D. Garcia brought up the Man/Woman of the Year and how our decision would affect that as well as resolutions awarded to students. Castillo agreed that canceling the banquet would minimize chances of getting an award. Scholarship opportunities may be lost too. Hickman argued that students are happy and satisfied getting two awards a year. Ochoa brought it back to motivation and how students can strive for an award if they didn't receive one in the previous semester. Tenorio argued that the banquet has already been heavily advertised

Discussion time ends.

Motion: Move to extend discussion time by 10 minutes was made by President Aiello without any objections.

Action: Motion to extend time passes.

2:36pm

Cons – Tenorio stated that there is no time to fix the banquet. Arellano argued that if we choose to proceed we will ignore the problem. Sanchez said that it will encourage people to not only work on one semester. Lugo asked for clarification about the money. Aiello informed Cabinet that the fall banquet costs \$13,500. Hickman money better allocated to spring. Tenorio asked whether our decision would fit our core values and vision. Assistant Montoya agrees with the point that it's based on popularity. Castillo reminds Commissioners to take student voices into consideration in surveys as a pro. Ochoa pointed out that it would be more interesting and more rewarding to participate in student activities if it's just the spring banquet. They would offer more effort and service. Caguioa agrees with listening to student voices. Tenorio asked for clarification asking 'If the banquet is cancelled in fall will it be the same for every year?' Aiello clarified that it's just for this year. Torres brings up the point that funds are already in for fall. 'How fast can we make legislation to allocate money to the spring banquet?' As a con Torres added that if cancelled the money can go towards clubs. Hickman added that Cabinet is not positive on if that money will be going to the spring banquet saying 'we are not sure where the money will go from fall.' Dr. Contreras clarified that the money will sit there until student government votes on it.

Motion: Move to move on to voting was made by President Aiello received one objection from Vice President Caguioa.

Action: Motion does not pass.

Caguioa clarified that voting is not stated in the agenda. Daniel stated that Aiello can make an item for the next meeting because there is no decision stated. Aiello will be making an action item on the next agenda. Castillo asked for clarification on this agenda item stating that it seems as though the fall banquet will happen. Aiello clarified that the wording is fine.

B) Monthly Event for October (5 Minutes)

- a. Cabinet shall discuss and pick a monthly event for October

Aiello stated that an event should create stability as a cabinet and be more cohesive and stand unified. Mancilla asked for clarification on the kind of event. Aiello answered saying that this will include senate and court too. Castillo asked if money will be allocated. Aiello answered 'not really'. Mancilla suggested a bonfire at the beach but participants could clean the beach first. Torres suggested that, in November, participants could volunteer at a homeless shelter. Caguioa suggested encouraging student government to participate in Zombie Fest arguing that it would show that ASCC is unified. Colin suggested a recycling event or a green event like bike riding. Trujillo suggested visiting hospitals with children and give candy. Sanchez mentioned that she once volunteered at the Presbyterian Hospital in Whittier and she can make that happen. Mancilla suggested dressing up in costumes for children in the hospital. Trujillo agreed that that would be a good idea and it can be a Halloween event. Castillo informed Cabinet that with the Child Development Club they attempted to volunteer at a children's hospital but they were not allowed inside with toys. She made it clear that an event like that needs to be planned soon. Mancilla stated that participants should only wear G-rated costumes. Dr. Contreras suggested a pep rally in Falcon Square with drum lines, bands and scholarships.

Motion: Move to move on to voting was made by President Aiello received no objections.

Action: Motion passes.

Point of clarification was made by Commissioner Flores informing Cabinet that they may only vote for one event. Point of clarification was made by Trujillo asking how many times they can vote. Aiello answered 'Just one.' Lopez asked when the event will be. Aiello answered that it will be towards the end of month.

Bonfire/cleanup – 2

Volunteer work – 0

Zombie Fest – 7

Go Green Activities – 0

Children's hospitals – 3

Pep Rally – 2
Cabinet voted to make Zombie Fest its' monthly event. Zombie Fest is on October 30th from 10am-1pm.

Tenorio: Point of personal privilege 2:56pm
Arellano: Point of personal privilege 2:57pm

Quorum Reestablished 11/13
Quorum Reestablished 10/13

C) Guy or girl for Homecoming Queen (5 Minutes)

- a. Cabinet shall discuss having a guy or girl for Homecoming Queen*
Motion: Move to open to discussion was made by President Aiello and received one objection.
Action: Motion does not pass.
Mancilla informed the Cabinet that it's too late to make changes to the Homecoming process.

9. New Business

A) Mission, Vision, and Core (5 Minutes)

- a. The Cabinet shall discuss the recommended Mission Statement, Vision and Core Values of ASCC.*

2:57pm

Motion: Move to open discussion for 5 minutes was made by President Aiello and received no objections.

Action: Motion passes.

Mancilla: Point of personal privilege 2:59pm
Torres: Point of personal privilege 2:59pm

Quorum Reestablished 9/13
Quorum Reestablished 8/13

Motion: Move to close discussion was made by Commissioner Flores and seconded by Party Whip Sanchez.

Action: Motion passes.

Point of clarification was made by Vice President Caguioa asking whether this item will be decided through joint legislation to which Aiello responded yes.

Motion in favor of closing discussion 8.0.0

B) Agenda Item Request Form

- a. Staff member Daniel will introduce the new Agenda Item request form.*

2:58pm

Motion: Move to postpone agenda item 9.B) as an action item for next week was made by President Aiello and received no objections.

Action: Motion passes.

10. Announcements

- A) Homecoming Elections:** *October 1st-2nd 9:00am-2:00pm/5:00pm-8pm In Food Court Patio, Social Science Patio, and Health Science Patio*
- B) Next Cabinet Meeting:** *October 6th, 2:00pm. in BK 111/112*
- C) Scholarships for Zombie Fest:** Pep rally and scholarships may be included in Zombie Fest
- D) Veteran's Day Meeting:** Tuesday September 30
- E) Budget Proposal:** Aiello will meet with Dr. Contreras to go over the budget
- F) Zombie Fest Committee Meeting:** Thursday, October 2

11. Adjournment

President Miles Aiello adjourned the meeting at 3:03PM.

Cerritos College

ASCC Executive Cabinet

Minutes

October 6, 2014
2:00 P.M.
BK 111

1. Call to Order

President, Miles Aiello, called the meeting to order at 2:01 P.M.

2. Flag Salute

Commissioner Flores led the Cabinet members in the flag salute.

3. Roll Call

	Last Name	First Name	Position
X	Aiello	Miles	President *
X	Caguioa	Charles	Vice President *
X	Sanchez	Athena	Party Whip *
X	Hickman	Sara	Comm. Athletics
X	Montoya	Valerie	Ass. Comm. Athletics *
X	Tenorio	Beatriz	Comm. Budget and Finance
X	Lugo	Luis	Ass. Comm. Budget and Finance *
X	Garcia	Hope	Comm. Convocational and Fine Arts
L	Lopez	Araceli	Comm. Daytime Activities
X	Lecero	Oscar	Ass. Comm. Daytime Activities *
X	Castillo	Suleyma	Comm. Inter-Club Council
E	Trujillo	Marisa	Ass. Comm. Inter-Club Council *
X	Flores	Nino	Comm. Information Technology
E	Martin	Patrick	Ass. Comm. Information Technology *
X	Mancilla	Michelle	Comm. Public Relations
X	Garcia	Dennis	Comm. Records and Information
X	Ochoa	Ilene	Comm. Student Center
X	Colin	Edith	Comm. Student Financial Aid
X	Gonzalez	Maria	Ass. Comm. Student Financial Aid *
X	Khalid	Sana	Comm. Student Outreach
X	Torres	Edgar	Comm. Student Services

* Non-voting member
L – Late; E – Excused Absence; U – Unexcused Absence

4. Approval of the Minutes

Request by President Aiello was made for a motion to approve the minutes from the last meeting.

Motion: Move to approve minutes was made by Commissioner Mancilla and seconded by Party Whip Sanchez.

Motion: Move to approve the minutes was made by President Aiello and received no objections.

Action: The minutes were approved.

5. Approval of the Agenda

Request by President Miles Aiello was made for a motion to approve the agenda.

Motion: Move to approve agenda was made by President Aiello and received no objections.

Action: The agenda was adopted.

6. Public Forum

No public comment was made.

7. Communications (10 Minutes)

Dean of Student Services

Dr. Gilbert Contreras was not present.

Student Activities Coordinator

Daniel Gomez, assistant to AJ, spoke on behalf of Anna Jara. He reminded Cabinet members that there are a few action items on the agenda. He then pointed out that the agenda states "Action Item" and that it will make sense after his presentation on Agenda Item Request Forms. Next he informed Cabinet that we are short two commissioners but President Aiello corrected him, stating that we are short just one commissioner. Cabinet members unsure about their position or need help may approach Daniel if Aiello and Caguioa are not available.

2:07pm Quorum Reestablished 12/12

ASCC President

President Aiello welcomed Cabinet to week 8 of school. Aiello reminded Cabinet to put education first. He then asked Commissioners that if they notice a Cabinet member not fulfilling their duties, they should come to him. He stressed the importance of being remaining professional and not gossiping about people. Today was the Coordinating Committee and Aiello explained the committee's discussion on active shooters on campus. He then explained that statistics show that within the last five years there have been well over 50 active shooters on campuses. According to Aiello, there is a plan of action but the problem lies with communication between students and deans. He spoke

with the Chief of Campus Police and will have him come in and present the protocol for students during active shootings. Next he announced that October 7th is the deadline for Go Green applications.

ASCC Vice President

Vice President Caguioa informed Cabinet about two committees with available spots for student representatives. The Integrative Theme Task Force which works closely on the theme of 'food'. The committee wants to have two committees, one to work on the film festival and the other to focus on the food bank for low-income students. Caguioa also needs help to help with student government resources including making cards to help explain parliamentary procedures and the Brown Act.

Motion: Move to limit reports to 4 minutes was made by President Aiello and received no objections.

Action: Motion passes.

Party Whip Report

Party Whip Athena Sanchez informed the Cabinet of last week's Senate meeting in which they received the presentation on the agenda item request form, they approved the Clerk of the Senate, and they were divided into their subcommittees. Senate also went over the mission and core values and made suggestions including wording on cohesiveness and academic excellence. Senate received three presentations: one for the Transfer Celebration for \$3500, one for the Cal Tech Pasadena Skeptics Talks asking for a reimbursement of \$830, and one for the Bio-Chem Club requesting reimbursement for \$1000.

Commissioner Reports

Hickman – An idea on a new club competition will be presented to Cabinet.

Castillo – The ICC Facebook is doing very well and has received over 210 likes. The page is a good way for clubs and everyone on campus to communicate with each other. Zombie Fest Committee meeting on October 7th at 11am.

Tenorio – Reported that the budget for ASCC is at \$40,000 and will attend the Senate meetings to look into the requests for money and how that will transpire. The Budget and Planning meeting was cancelled last week.

H. Garcia – Reported that the Graphic Design Club and the Artist Society have been working on the Veteran's Day Banners as well as working on a silent action in which scholarships will be funded through the sale of art pieces. The Veteran's Resource Center decided to move the open house for their new location to November 10th.

Khalid – Reported that she is seeking an assistant as there are many events in the works such as Falcon booth and Veteran's Day. Khalid is also seeking people who are interested in Student Outreach Task Force and will schedule depending on their availability.

Colin – Reported on a new scholarship for students involved in student government. There is also an idea for a breast cancer awareness event.

Ochoa – Reported that she worked with Mancilla on creating a sign for the Student Center stage. She emailed Denise Marshall in Facilities and spoke with Chief Justice Alejandra Lopez.

Torres – Reported on the 2nd annual Transfer Conference that will include workshops, free lunch, transfer student panels and universities, mostly UCs and CSUs. There is a university tour to Cal-Poly Pomona and UC Riverside with a \$10 deposit. Finally, the application for CSUs has opened on October 1st and there are workshops available to help with the process.

Lopez – Reported that the Zombie Fest Committee approved the deadline for Zombie Fest applications on October 17th. Commissioner of Student Outreach will help promote the event but any events that need publicity can be helped by Lopez and Khalid.

Mancilla – Reported that a Facebook page was created for the Veteran's Day celebration titled 'Veteran's Day Celebration'. Mancilla encourages Cabinet to like the page. Miya Walker will be working with Mancilla to create banners and posters and Talon Marks and WPMD. Mancilla announced that two flyers were created for Zombie Fest: one for the canned food drive and one for the actual event. The flyers are being edited to add a few logos including the 'Student Affairs' logo. Finally, Mancilla reminded Cabinet that it's Breast Cancer Awareness month and encouraged everyone to wear pink and informed Cabinet that the Health and Wellness Center will be out in Falcon Square on Tuesday.

Arellano – Reported that he spoke with the Dean of Disabled Students and that there are major issues with the DSPS center. One is with the technology and having to adapt to new software. A solution has been sought by Arellano and the Dean. Second, the program Premier is available to all students but not many students are aware of it. Arellano is looking to be trained on it and may even have a presentation on it during Cabinet. Universal Learning comes from the concept of Architecture and integrating accessibility for people with disabilities and it's being implemented in several universities. There is an advisory committee with it.

Dean of Student Services – Dr. Contreras made a recommendation that Cabinet have a special meeting outside of our scheduled meetings. It's important to discuss things as a group and there are many things that are coming down the pipeline this year.

8. Old Business

A) Fall Awards Banquet: Action Item (2 Minutes)

- a. Cabinet shall vote to make a recommendation to suspend the Fall Awards Banquet.

Motion: Move to move on to voting was made by President Aiello and received no objections.

Action: Motion passes.

2:25pm

Aiello clarified that the decision will only be a recommendation and that Senate may deny the decision. If both Cabinet and Senate decide to cancel the banquet, legislation would be created to approve the cancellation. Party Whip Sanchez asked for clarification on what 'aye' and 'nay' would mean. Caguioa explained that it would depend on the motion. Aiello then explained to Castillo that abstentions don't necessarily get added to the 'ayes'. The vote will be a roll call vote.

Motion: Move to keep the Fall Awards Banquet was made by Commissioner Flores and seconded by Commissioner Colin.

Action: Motion passes.

Motion in favor of keeping Fall Awards Banquet: Ayes/Nays/Abstentions **6.4.2**

B) Mission, Core Values and Vision Action Item (2 Minutes)

a. Cabinet shall vote to make a recommendation to approve the Mission, Core Values, and Vision.

Aiello reminded Cabinet that no recommendations were made by Cabinet last week. Castillo requested to view the previous or current Mission statement but Aiello informed her that the previous one was never ratified. Mancilla asked if this was going to be voted on and Aiello reminded Cabinet that there was a five minute discussion on it last week. Staff member, Daniel Gomez clarified that the mission statement, core values and vision have been posted online for the last two weeks. Castillo requested to view the current mission statement and was informed by Gomez that the mission statement was created over three years ago but was never ratified.

Motion: Move to move on to voting was made by President Aiello.

Commissioner Arellano asked for clarification on whether commissioners can motion to open discussion for action items. Caguioa replied, "Yes".

Motion: Move to view and compare the mission statement from three years ago was made by Commissioner Castillo and seconded by Commissioner Lopez.

Motion: Move to view and compare the mission statement from three years ago was made by President Aiello and received one objection from Commissioner Flores.

Action: Motion passes.

Motion in favor of viewing mission statement: Ayes/Nays/Abstentions **5.3.5**
Point of personal privilege: Flores **2:36pm**

Quorum Reestablished 12/13

Motion: Move to table item 8B to after the mission statement has been received by Cabinet was made by President Aiello and received no objections.

Action: Motion passes.

Point of personal privilege: Caguioa **2:36pm**

Point of personal privilege: Mancilla **2:36pm**

Quorum Reestablished 11/13

Point of clarification was made by Assistant Commissioner Montoya asking why Assistant Commissioners cannot vote. Aiello clarified that the rule is written within the bylaws. Dr. Contreras informed the Cabinet that the Court is looking into the bylaws this semester.

Motion: Move to move on to item 9B and have 9A after was made by President Aiello and received no objections.

Action: Motion passes.

Quorum Reestablished 12/13

2:44pm

Cabinet members were each given a copy of the mission statement written by Operation Outreach in 2011.

President Aiello clarified that, “As a Cabinet we have a lot of goals this year and we need to move at an efficient manner if we want to accomplish everything that we need to.” Aiello pointed out that the mission statement was brought up in the beginning of the semester and it should have been analyzed prior to the meeting. For future items, Aiello asked Commissioners to be conscious of discussion items to move more efficiently. Castillo clarified that it would be preferable to have both the old and new version of whatever text is being revised.

Motion: Move to postpone item 8B to next agenda was made by President Aiello and received no objections.

Action: Motion passes.

Dr. Contreras stated that Senate made some great suggestions of words to be included.

Motion: Move to move on to item 8C was made by President Aiello and received no objections.

Action: Motion passes.

C) Agenda Item Request Form (3 minutes)

- a. *Staff member Daniel will introduce the new Agenda Item request form.*

2:47pm

Daniel Gomez went over the form with Cabinet members stating that it must be turned in by Thursday. Cabinet has the right to add items to the agenda. The 20 word summary of the item must be 20 words or less and writers must specify what type of item it is. There are three types of items: discussion items, discussion items with possible action, and action items. Aside from the summary, writers may also include a background of why the legislation is important. If attachments are to be added to the legislation, they must be attached to the back of legislation and emailed to Daniel or Miles so that they may be posted online. Sanchez asked

what day the agenda for Cabinet would be created and Aiello replied that 'Thursday, the agenda would be available'.

Motion: Move to move on to item 9C was made by President Aiello and received one objection.

Action: Motion does not pass.

9. New Business

A) Veteran's Day (5 Minutes)

- a. *President Aiello shall discuss Veteran's Day and present it to Cabinet*

2:51pm

President Aiello yields the chair to Vice President Caguioa.

Aiello begins by saying that the Veterans Day celebration is an idea he's had since summer. Aiello read an article in National Geographic about service dogs that was very graphic and vivid. At Cerritos College, veterans don't receive enough recognition. ASCC, as a representative of over 26,000 students, should set the example. Aiello hopes the event will be very emotional and is very passionate about the project. The Cerritos College pep band will be playing as well as a performance by the color guard from the US Marine Corps. Commissioner Hope Garcia, as a veteran who served 12 years in the Navy, will be the MC of the event. 'Cerritos College, as an institution of higher learning, should take a stand on this and let it be known that we value our veterans.' Cabinet members are all expected to be there and every Thursday until Veterans Day at 11am. Do not deter from Zombie Fest because that is important too. Veterans Day will be big.

Point of personal privilege – Ochoa 2:56pm

Quorum Reestablished 11/13

Point of personal privilege – Mancilla 2:56pm

Quorum Reestablished 10/13

B) PTK C4 Program (5 Minutes)

- a. *Cabinet shall discuss being part of the C4 initiative.*

2:56pm

Chief Justice Alejandra Lopez, presenting on behalf of Phi Theta Kappa, began by giving statistics on the US's education ranking compared to the rest of the world. "In 1990 the US ranked first in four-year degree obtainment...today we're number 12." Next Lopez described the implications of this trend stating, "If the trend continues our national security and democracy are at risk." Lopez was citing data obtained from the C4 website. Phi Theta Kappa wants to implement the C4 (Community College Completion Corps) into the school in order to raise the completion rate. Alejandra continued, "The first step is to identify the problem." She states that the majority of degrees obtained the fields of science, technology, engineering and math are being awarded to foreign students who then return to their native countries and compete against us. Many jobs are outsourced due to this trend. Lopez then states that the cause is the small number of college students

obtaining a two-year degree citing that within the next five years, 65% of jobs will require a college degree. Justice Lopez states informs the Cabinet that the program is powered by PTK but will be a collaboration of many people and is not restricted to PTK members. "C4 will work as a catalyst for change." Students can sign a pledge to complete their goal and help someone else. PTK officers met with Dr. Lacy and she is very excited and has offered to use school funds for this project. This event is very 'critical' and our global economy depends on these changes being made.

Motion: Move to continue onto the item 8B was made by President Aiello and received no objections.

Action: Motion does passes.

C) Club Competition (5 Minutes)

- a. *Commissioner Hickman shall discuss the new Athletic Station in ASCC*

2:56pm

Hickman, with the help of Daniel Gomez and her Assistant Commissioner, helped create a new athletic competition to increase support for student athletes. There are 64 clubs on campus and the goal is to get at least a couple of members from each club to attend athletic events. Five people from each club will attend an athletic event and take a photo at the event. Dan Clauss would sign the entries. Single participants may also get involved. There will be one top club chosen and three single participants chosen to receive awards. Assistant Montoya went over the form. Next, Hickman thought about a voucher for the Bookstore or a pizza party. Castillo asked whether a person can participate as an individual and as part of a club as well. Hickman replied by saying that there could be a discussion about that after the meeting or next week as well.

Point of personal privilege – Torres 3:00pm

Quorum Reestablished 9/13

Point of personal privilege – Tenorio 3:00pm

Quorum Reestablished 8/13

1. Announcements

- A) **Recycling Applications due:** *Tuesday, October 7th to President Aiello*
- B) **Choosing a Major Basics Workshop:** *Tuesday, October 7th 6:00pm-7:00pm*
- C) **Flu Vaccinations:** *\$5 for students, Student Health Services*
- D) **Fall 2014 Job Fair:** *Library Sidewalk, Tuesday, October 7th 9:30am-1:00pm*
- E) **Waiting for Lefty by Clifford Odets:** *Opens Friday, October 10th, Tickets are \$10 online only*
- F) **Next Cabinet meeting:** *October 13th in BK111/112*
- G) *Volleyball Breast Cancer Awareness Fundraiser*
- H) **Sustainability Meeting** *Friday, October 10th 9:00pm-11:00pm in Cheryl Epple Board Room*
- I) **Zombie Fest Committee meeting** *Tuesday, October 7th at 11:00am*

2. Adjournment

President Miles Aiello adjourned the meeting at 3:04PM.

Cerritos College

ASCC Executive Cabinet

Minutes

October 20, 2014
2:00 P.M.
BK 111

1. Call to Order

President Miles Aiello called the meeting to order at 2:04 P.M.

2. Flag Salute

Commissioner Ochoa led the Cabinet members in the flag salute.

3. Roll Call

	Last Name	First Name	Position
X	Aiello	Miles	President *
L	Caguioa	Charles	Vice President *
X	Sanchez	Athena	Party Whip *
X	Hickman	Sara	Comm. Athletics
X	Montoya	Valerie	Ass. Comm. Athletics *
X	Tenorio	Beatriz	Comm. Budget and Finance
X	Lugo	Luis	Ass. Comm. Budget and Finance *
X	Garcia	Hope	Comm. Convocational and Fine Arts
E	Lopez	Araceli	Comm. Daytime Activities
X	Lecero	Oscar	Ass. Comm. Daytime Activities *
X	Castillo	Suleyma	Comm. Inter-Club Council
X	Trujillo	Marisa	Ass. Comm. Inter-Club Council *
X	Flores	Nino	Comm. Information Technology
X	Martin	Patrick	Ass. Comm. Information Technology *
X	Mancilla	Michelle	Comm. Public Relations
X	Garcia	Dennis	Comm. Records and Information
X	Ochoa	Ilene	Comm. Student Center
X	Colin	Edith	Comm. Student Financial Aid
X	Gonzalez	Maria	Ass. Comm. Student Financial Aid *
X	Khalid	Sana	Comm. Student Outreach
X	Torres	Edgar	Comm. Student Services
X	Ugbah	Christy	Comm. Vocational Education

* Non-voting member

4. Approval of the Minutes

Request by President Aiello was made for a motion to approve the minutes from the last meeting.

Motion: Move to postpone item 4 to next week was made by President Aiello and received no objections.

Action: Motion passes.

5. Approval of the Agenda

Request by President Miles Aiello was made for a motion to approve the agenda.

Motion: Move to approve agenda was made by President Aiello and received no objections.

Action: The agenda was adopted.

6. Public Forum

No public comment.

7. Communications (10 Minutes)

Dean of Student Services

Dr. Gilbert Contreras informed the Cabinet that the Homecoming game and competitions were amazing. Contreras congratulated Cabinet. This was his first Homecoming game and he appreciated the wonderful floats. Contreras also thanked the staff. Coming out was worth it to see the outcome. He then suggested that next year, the game should be an outreach event where we invite high school bands, cheerleaders etc. Contreras believed the attendance was light and it's something to improve on. Contreras' second point is that there is a Diversity and Equity Center in the planning stages. The goal is to convert the game room into a diversity center. There will be more information coming forward to future meetings as well as a lot of discussion about removing the game room.

Assistant Student Activities Coordinator

Daniel Gomez informed Cabinet that Leadership was finalized. Every week he will report on student emails. They are to be used for school and social media. Free emails should be taken advantage of. Students may go to the computer lab to access them. It's a two minute process and there are discounts for Amazon and Spotify. Gomez highly suggests utilizing this resource. Gomez will present, later in the meeting, on the General Assembly.

ASCC President

President Aiello has much gratitude to staff. The Student Activities Center is understaffed as an office. Homecoming went smoothly. Ariel Hughes is new Homecoming Queen. The floats were all beautiful and a lot of passion and time went into them. PTK took award for Best Overall. Every year, floats are destroyed following the Homecoming game but the PTK float will be saved for Veterans Day. Aiello's second point is that a Veterans Day volunteer list has been created. The event is on November 10th. Aiello encourages Cabinet members to announce the event in their classes. Students are not aware of it. He argues that 'we need to grow' by getting the word out. On the subject of hydration stations, the Go Green Task Force meets Wednesdays. Six companies have been designated to task force members. Go Green will go to the Board of Trustees for approval. They are prepared for questions. Today at the Coordinating committee, Public affairs spoke on emails. Organizations and clubs are starting Facebook pages and often times the administrator of particular page will leave to other schools and not delete the page. It's a representation of Cerritos College so Public Affairs is addressing that. They want to have guidelines. Clubs will soon be required to sign a form.

ASCC Vice President

Vice President Caguioa informed Cabinet that Commissioner Castillo and Dr. Contreras attended a Diversity meeting. They discussed the student deficit, looking more at what Cerritos College can do to provide for all students. They plan on devising different activities and working on different areas. Caguioa stated that it was a productive meeting. Finally, Caguioa announced that there is one last spot left in Senate and it's for a freshman with less than 30 units.

Motion: Move to limit Commissioner reports to 3 minutes was made by President Aiello and received no objections.

Action: Motion passes.

Party Whip Report

Party Whip Athena Sanchez informed the Cabinet of last week's Senate meeting in which they approved three senators. Senate was given a presentation on Safe Zone I which they will request \$2500 to train students on Safe Zone.

Commissioner Reports

Hickman – Reported on some Cerritos College game stats: On Saturday, Wrestling took 2nd in the Regional Tournament, Women's Volleyball won 3 games to 0, Women's Soccer beat LA Harbor 1-0, Men's Soccer tied LA Harbor 1-1, Men's Water polo beat Fullerton 8-7, and Women's Water polo lost to American River.

Tenorio – Reported that she attended a Budget and Planning meeting. They discussed the ESP program in which they help students go through college faster. The final draft is coming out next week and that seems to be the big issue this year, according to Tenorio.

Khalid – Reported on the outreach meeting. Not too many people showed up, according to Khalid. Falcon booth had the same problem. Khalid informed Cabinet that she thought about her position. She stated that her job is to connect all our positions to campus. She recounted that she met one student who didn't know of Homecoming game. She wants to make sure she helps Cabinet members with their positions. Khalid passed out a list and asked that Commissioners add their name and number and include their goals.

H. Garcia – Reported on Veterans Day and gave an update on publicity stating that the banners and backdrop are complete this week. She also informed Cabinet that they have a speaker for the Veterans Day event. Next, Garcia announced that on Friday at local school in Pico Rivera, the Artist Society will do free face painting for children and for students the hours are. 4pm to 7pm. Children can come dressed up in costumes. The money will go to schools.

Ugbah – Reported that she is considered the Career Technical Commissioner now. Last Thursday she met with Dr. Contreras asked why the name was changed and he told her that it's so people can be more patronizing. Most people going into that department are not vocational. Her goal is to get the career technical department more involved with ASCC. She will pass out daily sheets and wants to be more promoting of information such as the In-N-Out truck.

Colin – Reported that she met with Janey from Financial Aid. Not many people attend the financial aid workshops. There is much important information given. The maximum number of people at the last workshop was four.

Mancilla – Reported that she has finalized the flyers for Zombie Fest and Veterans Day. The flyers are out and Mancilla also reminds Cabinet to like the Facebook pages for Veterans Day and Zombie Fest. It's crucial to stay updated. Her office hours are Monday and Wednesday from 9am-12pm. She can approve media during those times.

Torres – Reported that the Health and Wellness Center is giving out flu shots to students. Torres stated that his priority is to transfer and reminds students not to 'lag' their application process. The annual Safety Report was released by Campus Police. A female student was robbed of her phone in the C1 parking lot. The male suspect returned the phone when confronted by another student. He is described as a black male, age 20-25 years of age, about 6'1", and 190-200 pounds. A text alert was sent out but the concern Torres had was that the initial alert stated that a student was 'assaulted' when she wasn't. Finally, Torres stated that bike robberies are on the rise.

Colin – Reported that she met with the Financial Aid dept. She also met with Daniel on Thursday and discussed wanting to do a Breast Cancer event. Gomez informed her that it's be too late so instead they could spread awareness and meet with Commissioner Lopez to work together. There will be a booth set up on Tuesday or Wednesday. Colin asked 'what are we doing as a Cabinet? We're not engaging our students with mission and vision.' "As student leaders it's important to provide voices to students." 'Educate yourself on how to advocate for students.' The March in March is where students across the state go marching together on the state capitol. It's important to begin talking about it now and become educated and engage legislators, according to Colin. We are Region 8. There will be advocacy training in January. It

is important for us to be part of that. It can't just fall on northern California. 'We need to voice ourselves.'

Mancilla – Reported that Last Thursday she made Zombie Fest posters and now their available around campus. She is currently working on Facebook publicity. She has also printed out flyers for Veterans Day. She plans to blow them up larger. Since she can't go around every single classroom alone Mancilla advises Cabinet to announce it in their classrooms. She stated that you 'may look nerdy' but people will know who to go to. Some people are interested and others are not. Mancilla announced that she may have found an assistant so she'll probably have help now.

Castillo – Reported that we have 14 people to be zombies for Zombie Fest. As for the canned food drive we have 174 cans in total. Health Services was happy to receive their cans. PTK is in the lead with 96 cans. There are four applicants for the pumpkin carving and costume contests. Castillo stated that with Homecoming, clubs didn't have time to turn in applications. As Zombie Fest committee, they will be out to promote the events as well as Veterans Day. 12 people will pass out flyers. Some people have decided to stay out longer. This will be from 11am to 2pm.

Arellano – Reported that the new DSPS building has accessible bathroom. In the beginning people misused it. Arellano stated that people without disabilities were using the restroom and so they locked it. Now only the janitor has the key. Arellano brought up the issues so they can be resolved. The DSPS Department suggested a lock cover but Arellano argued that it will still have the same issues. He is working with the Dean as well as Judy Holmes. They're working on it and suggested that they use regular lock so students can request the key. Arellano has keys to the faculty bathroom but he has to go further to use the restroom. President Aiello stated that he can make that an agenda item.

8. New Business

A) ASCC Mission/Vision/Core Values (5 Minutes)

- a. A subcommittee shall be created by President Aiello.*

2:37pm

Motion: Move to limit discussion for five minutes was made by President Aiello and received no objections.

Action: Motion passes.

President Aiello returned to the point that Commissioner Colin made earlier about being student leaders. His first response is thank you to Colin. We can't technically advocate the mission and vision because it has not been approved. A subcommittee in senate was created. It will consist of 3 senators and 3 Cabinet members. Arellano and Hickman have already volunteered. Time has not been established yet. Responsibilities will be to solidify mission, vision and core values. There should be no controversy because it's a collected decision. The

budget will be transparent. Khalid, Flores, Tenorio, and Mancilla have volunteered. Assistants may also participate. Lugo, Montoya, Colin, Martin, and Trujillo volunteered as well. Caguioa stated that this Wednesday, senators will be appointed. That's the finalization for Senate. It's also possible to meet up next week. Senate moved that it would just be a decision between Cabinet and Senate. Hickman asked "is it possible to know what activities assistants can participate in?" Aiello responded, 'Assistants can do almost everything commissioners can do except vote.'

Motion: Move to approve subcommittee members was made by President Aiello and received no objections.

Action: Motion passes.

B) Commissioner One on One (5 Minutes)

- a. *Cabinet shall discuss and formulate their Commissioner goals as well as the main goals for Cabinet*

2:44pm

Aiello asked that Commissioners, with their assistants, have a 'one-on-one' with him to establish personal goals. Hickman asked if Commissioners can just come whenever. Aiello informed Cabinet that it would be best to set up a time. Mancilla asked for Aiello's availability to which he responded that he can't commit to office hours so it's best to communicate and meet him halfway. Gomez informed Cabinet that a Doodle may be created to establish our availability.

C) Zombie Fest and Veterans Day (5 Minutes)

- a. *A list of volunteers for Zombie Fest and Veterans Day shall be created.*

2:46pm

Commissioner Castillo informed Cabinet that we have 14 zombies. Aiello reminded Cabinet that since Zombie Fest is Cabinet's monthly event, there will be a volunteer list created. Aiello asked Khalid to make the list and stated that Cabinet members should commit to anything they sign up for and practice integrity. Castillo stated that she is giving orientations to volunteers and zombies. They are in need of security to ensure that rules are followed. Volunteers may also be facilitators. Since some Commissioners may not be familiar with the times, Castillo informed Cabinet that they should arrive at 9am to help set up for the pumpkin carving and costume contest. The entire event ends at 12:30pm. Tenorio asked if the night time event was still happening. Castillo answered "yes". She explained that it was approved and this will be the first night time zombie fest and added that it will be a great way to reach out to night time students. H. Garcia asked if there will be a Veterans Day meeting on October 30th and Aiello answered that there won't be a meeting that day. H. Garcia asked if it's possible to meet at 1pm and Aiello informed her that they can discuss it later. Torres stated that he can outreach to students as a nighttime student. He asked if

there are flyers he can pass out. Many nighttime students have complaints about feeling left out. Mancilla can give flyers to anyone who wants to reach out to students. Flores asked for clarifications on the roles of Zombie Fest. Castillo explained that anyone comfortable speaking can be a facilitator and she will decide who will take charge. Castillo asked Cabinet members to go to Facebook and search for the Zombie Fest page. There is a post with Aiello in it that will soon be a video. The Cinematic Arts Club will film the video on Tuesday or Wednesday after 2pm. It may be filmed on Friday as well. Castillo will expedite the list of Zombie Fest volunteers and work on the duties.

D) General Assembly

2:56pm

- a. *Cabinet will be informed about the General Assembly.*

Daniel Gomez presented on the General Assembly as an organization in which 112 community college tell representatives their concerns. Student representatives tackle concerns and voice them in resolutions similar to senate. In one meeting, Gomez described a total of 82 roll call votes. He is planning to attend the student delegation. It is up to Cabinet and Court. He explains that we have direct representatives at the statewide level. Our Delegate is Joe Nino. They elect senators to represent us at the statewide level. Students can attend to help delegate voice concerns. Four years ago Daniel was not aware of any of this information. Last year 8 students attended the General Assembly which Gomez was satisfied with. Attendees will be traveling with a district employee and Gomez and stay in the Sheraton Hotel. They will help our Delegate. Since Joe Nino can't make the meeting, they will have a proxy sit in for Nino. The Delegate will make votes based on each resolution. 'More people equals more perspective.' Applications are available upon request. President Aiello and Vice President Caguioa will be attending but we need two Commissioners, two Senators, two Court Justices and one student at large. Applications aren't available until next Wednesday. They will fill in spots accordingly. Applications include personal information as well as academic information. Some sample questions are: 'Why do you feel it's important for student leaders to attend the General Assembly?' 'Why do you want to attend the Gen Assembly?' If anyone has questions they may come to Gomez, Aiello, Caguioa, Castillo and Daniel Flores.

9. Announcements

- A) Zombie Fest:** *October 30th at 11am in Falcon Square*
B) Veterans Day Event: *November 10th at 11am on the Burnight Steps*
C) Senate Meeting: *Wednesday, October 29th in BK 111/112*

- D) Fall 2014 Job Fair** *Library Sidewalk on Tuesday, October 21st at 9:30am to 1:00pm*
- E) ASCC Awards Banquet Application Available:** *Monday, October 27th in the Student Affairs Office*
- F) ASCC Awards Banquet Application Due:** *November 10th in the Student Affairs Office*
- G) Court Meeting:** *Tuesday, October 28th at 11am in BK 111/112*
- H) Next Cabinet Meeting:** *Monday, October 27th at 2pm in BK 111/112*
- I) Registration:** Check MyCerritos.edu for enrollment date
- J) Subcommittee:** See Aiello or D. Garcia to sign up
- K) Smart classroom Desk:** Available in two weeks

10. Adjournment

President Miles Aiello adjourned the meeting at 3:05PM.

Cerritos College

ASCC Executive Cabinet

Minutes

November 3, 2014
2:00 P.M.
BK 111

1. Call to Order

President Miles Aiello called the meeting to order at 2:02 P.M.

2. Flag Salute

Commissioner Castillo led the Cabinet members in the flag salute.

3. Roll Call

	Last Name	First Name	Position
X	Aiello	Miles	President *
X	Caguioa	Charles	Vice President *
X	Sanchez	Athena	Party Whip *
X	Hickman	Sara	Comm. Athletics
X	Montoya	Valerie	Ass. Comm. Athletics *
E	Tenorio	Beatriz	Comm. Budget and Finance
X	Lugo	Luis	Ass. Comm. Budget and Finance *
X	Garcia	Hope	Comm. Convocational and Fine Arts
X	Lopez	Araceli	Comm. Daytime Activities
X	Lecero	Oscar	Ass. Comm. Daytime Activities *
X	Arellano	Hector	Comm. Disabled Students
X	Castillo	Suleyma	Comm. Inter-Club Council

X	Trujillo	Marisa	Ass. Comm. Inter-Club Council *
X	Flores	Nino	Comm. Information Technology
E	Martin	Patrick	Ass. Comm. Information Technology *
X	Mancilla	Michelle	Comm. Public Relations
X	Garcia	Dennis	Comm. Records and Information
E	Ochoa	Ilene	Comm. Student Center
E	Colin	Edith	Comm. Student Financial Aid
E	Gonzalez	Maria	Ass. Comm. Student Financial Aid *
X	Khalid	Sana	Comm. Student Outreach
X	Torres	Edgar	Comm. Student Services
E	Ugbah	Christy	Comm. Vocational Education

* Non-voting member
L – Late; E – Excused Absence; U – Unexcused Absence

Quorum Established 10/14

4. Approval of the Minutes

Request by President Aiello was made for a motion to approve the minutes from the last meeting.

Motion: Move to postpone item 4 to next week was made by President Aiello and received no objections.

Action: Motion passes.

5. Approval of the Agenda

Request by President Miles Aiello was made for a motion to approve the agenda.

Motion: Move to move item 9D before 9A was made by Commissioner Castillo and was seconded by Commissioner Torres.

Objection was made by Party Whip Sanchez, who argued that 45 minutes was spent discussing item 9D in Senate. Castillo explained that applications are out for the banquet and should not be prolonged. Dr. Contreras requested to view the agenda.

Motion: Move was made by Vice President Caguioa to move 9A before 8A and was seconded by Sanchez.

Motion: Move to approve agenda with amendments was made by President Aiello and received no objections.

Action: The agenda was adopted.

Quorum Reestablished 12/14

6. Public Forum

Aldemar Sanchez, speaking on behalf of Joe Nino, stated that Nino supports keeping the banquet arguing that it is recognition for hard work. Nino was quoted as saying that the banquet, “Is a great thing.” As a senator, student delegate, and as President of Phi Theta Kappa, agrees that if the banquet is cancelled it would take away a memorable experience from students. Senator Guzman argued that the budget states that we should have priority for educational needs and that the banquet is too exclusive to ASCC. He stated that students are not aware of the awards banquet and that ‘we should focus more attention on safety and access to textbooks.’ Abraham, the Faculty Senate Liaison, argued that the banquet does not benefit students and that the money should go to billboards and hydration stations. Anthony Guerrero supports keeping the banquet, stating that there are students who are doing extracurricular activities. He argued that students do not do it for the sake of an award or trophy. Diana, Senator, is in favor of keeping the banquet stating that it acts as recognition for students’ commitment to ASCC and Cerritos College. Daniel Flores, Student Trustee, urged Cabinet to cancel the banquet or at least remove the photography and extra things. Flores would like to focus on bigger things but not take away the awards arguing that we can do better things with \$13,500. Carlo, Staff Writer for Talon Marks, stated that the minutes must be posted within 72 hours and asked if Cabinet can do something to post and make the minutes accessible to the public. Chief Justice, Alejandra Lopez, stated that the agenda is posted on Fridays. Daniel Gomez stated that the code is in the bylaws and it is available to the public and is in compliance with the Brown Act.

7. Communications (10 Minutes)

Dean of Student Services

Dr. Gilbert Contreras informed the Cabinet that IT came by today and that they are looking into the tables and changing the outline of the ASCC room. He also thanked students for Zombie Fest stating that staff members took on more shifts to help with the event. He also stated that bike thefts are rising and that Miles and Charles will bring it up in Cabinet. Finally, he stated that the leadership conference is in progress and that the staff has done much work with it.

Assistant Student Activities Coordinator

Daniel Gomez informed the Cabinet leadership applications are available. Next, he informed that student emails are provided free of charge in the computer lab stating that it is a 2 minute process. He cited the benefits of student emails: they are professional, they provide you with discounts, and it provides Spotify discounts. He was quoted as saying, “If you don’t have a student email or Gmail, it is like having a Myspace.”

ASCC President

President Aiello thanked everyone for Zombie Fest as well as the committee and students who participated in the event. He reminded Cabinet members to schedule their one on one with him arguing that it would help Cabinet become more unified.

ASCC Vice President

Vice President Caguioa suggested that Commissioners look into the minutes to gain others' perspectives. He added that we ask certain questions such as, 'Are we giving enough publicity? Is it a fair system? Do the ends justify the means?'

Motion: Move to limit Commissioner reports to 2 minutes was made by President Aiello and received no objections.

Action: Motion passes.

Party Whip Report

Party Whip Athena Sanchez informed the Cabinet of last week's Senate meeting in which Senate took a stance to support the C4, they suspended the rules, they approved the Safe Zone training, and discussed the Fall Awards Banquet and decided to cancel it.

Commissioner Reports

Hickman – She thanked Aldemar Sanchez for reaching out to athletes and letting them know about the banquet.

Khalid – Reported that there was a Falcon booth on Wednesday to promote the Veterans Day event.

Flores – Thanked Cabinet members for replying to his email and stated that he will also ask Senate to submit their goals and major.

Lopez – Reported that she could not make it to Zombie Fest but gave a thanks to everyone who helped out.

Torres – Reported that there was an incident in which a woman was taped in the women's restroom of the LA building/DSPS without her consent. There is a tour for UCSD on Friday.

Colin – Reported that on Wednesday, November 5th, there will be an EOPS conference. There is also a resume workshop through Career Services. Finally, she spoke to Miles about starting an Ebola fundraising project.

Mancilla – Reported that she was called into work and could not make all her office hours. She passed around a sign in sheet to get volunteers to present the Veterans Day event in classrooms. As President of iFalcon, she announced a t-shirt fundraiser in which shirts are available for \$12 and the money goes to scholarships.

Castillo – *Thanked everyone for supporting Zombie Fest. She also stated that ASCC money cannot go to classrooms. She stated that if there is no awards banquet, the money cannot be given out.*

8. Old Business

A) Fall Awards Banquet Committee Members: *Action Item (5 Minutes)*

- a. *Cabinet shall vote on the Assistant Commissioners who will be on the Awards Committee.*

2:55pm

President Aiello informed the Cabinet that committee members will be elected in accordance to the Bluebook. Daniel Gomez added that the process is done through nominations and Cabinet members may even nominate themselves. Luis Lugo nominated himself, followed by Marissa Trujillo who also nominated herself. Commissioner Castillo nominated Commissioner Colin. Daniel Gomez explained that Cabinet will elect three members not including the Commissioner of ICC. Commissioner Lopez nominated Oscar Lecero. President Aiello added that the banquet takes place in December. Commissioner Castillo nominated Valerie Montoya.

Motion: Move to close nominations and move to voting was made by Vice President Caguioa and seconded/amended by Party Whip Sanchez.

Motion: Move to have candidates leave the room was made by Party Whip Sanchez and seconded by Commissioner Hickman.

Action: Motion passes.

Roll Call Vote: Commissioners selected their top three choices for committee members.

Luis Lugo – 10 Marissa Trujillo – 3 Edith Colin – 10 Oscar Lecero – 4 Valerie Montoya – 9

Action: Cabinet elected Commissioner Assistant Lugo, Commissioner Colin, and Assistant Commissioner Montoya as members of the Fall Awards Banquet Committee.

Point of personal privilege – Flores 3:02pm

Quorum Reestablished 11/14

Point of personal privilege – Tenorio 3:02pm

Quorum Reestablished 10/14

9. New Business

A) Campus Police Presentation: *Informational Item (5 Minutes)*

- a. *Campus Police officials shall give a presentation on school shootings and how to react to them.*

2:40pm

The information provided is protocol from the Department of Homeland Security, FEMA, and the FBI. Active Police Chief, Tom Gallivan, informed the Cabinet on the increasing trend of active shootings as well as gave statistics. He presented that you should be aware of your surroundings, report any unusual/threatening behavior to campus police or a school employee. He also stated that your last resort defense should be taking action. Finally, he stated that you should remember information such as, location of the active shooter, number of shooters, physical description of the shooters, number and type of weapons, and number of potential victims. Commissioner Hope Garcia, asked if there were active shooter drills that students can participate in to which Gallivan replied, "Yes." Garcia also asked about starting an outreach program to get the word out and get more people involved as well as possibly starting an active shooter class. Daniel Flores stated that shootings are glorified in America and asked if the media is involved with that. Flores also asked if taking pictures has an effect on that. Gallivan replied, "The police would welcome any information, even if it goes to the media before the police, encouraging people to dial 911 even if there is doubt." The phone number for campus police is (562) 924- 3618. Commissioner Assistant Trujillo, asked if students can text the police to which Gallivan replied, 'Not currently, but the police can look into it.' President Aiello, stated that it is beneficial to have emergency buttons available for students.

Motion: Move to have 2 more questions was made by President Aiello and received no objections.

Action: Motion passes.

Mancilla asked if there are different phone numbers for campus police to which Gallivan replied, "Yes."

Motion: Move to have a presentation/formal meeting with campus police was made by Commissioner Hope Garcia and seconded by Party Whip Sanchez.

Motion: Move to add presentation to next week's agenda was made by President Aiello and received no objections.

Action: Motion passes.

B) Veterans Day: Informational Item (5 Minutes)

- a. *Cabinet shall be designated roles for Veterans Day by President Aiello and will learn logistics of event.*

3:07pm

Quorum Reestablished 11/14 - Mancilla

President Aiello stated that the event will be held at the Burnight steps. There will be 250 audience chairs, a band, refreshment stations, and 5 art-walk tables.

Hickman asked what happened with the USA float to which Aiello replied, 'That they are looking for a location for it.'

Motion: Move to suspend parliamentary procedures was made by President Aiello and received no objections.

Action: Motion passes.

Commissioner Arellano, asked how the float will get up the steps. Aiello said they will find somewhere below the steps to put the float. Hope Garcia mentioned the banner, stating that they've been planning since August to have 3x10 ft banners for each branch of military and one with the ASCC logo on it. Aldemar Sanchez asked about passing out flyers and was given flyers by Cabinet. Hope Garcia explained the procedure for the silent auction and stated that half the proceeds will go to the artist and the other half will go to the Wounded Warriors Project. Aiello presented the list of duties for Cabinet members. He then said that the event ends at 12 P.M. Daniel Gomez suggested that Cabinet members wear their ASCC shirts. Aiello informed Cabinet that the event will be filmed. Trujillo stated that they will pass out ribbons. Montoya asked what time the event ends to which Aiello replied, "The event is from 11 A.M. to 12 P.M."

Motion: Move to close discussion was made by President Aiello and received no objections.

Action: Motion passes.

C) Zombie Fest Recap: *Discussion Item (5 Minutes)*

- a. *Cabinet shall create a list of recommendations on how to better improve Zombie Fest for next year.*

3:18pm

Motion: Move to postpone item 9C and 9D to next week's agenda was made by President Aiello and received one objection from Hope Garcia.

Action: Motion does not pass.

3:25

D) Fall Awards Banquet: *Discussion/Action Item (5 minutes)*

3:19pm

- a. *The Cabinet shall reevaluate the Banquet and vote to take on a stance.*

Motion: Move to move 9D before 9C was made by Commissioner Torres and was seconded by Commissioner Mancilla.

Action: Motion passes.

Daniel Gomez informed the Cabinet that Senate voted for Joint Legislation. Chief Justice Lopez explained that to amend the bylaws you need to have legislation. Caguioa added that there could be joint legislation. Castillo reminded Cabinet that they have already taken a stance on the banquet. Caguioa added that there must be a mutual agreement between both branches. Hope Garcia questioned whether there is any legislation to vote on to which Daniel Gomez answered by stating that there could be joint legislation if Cabinet chooses. Aiello explained further saying that before legislation can be created, Cabinet must agree with Senate. Torres added that since his position makes him responsible for student surveys he feels

that he must be there for the students' voice. He argued that some students may not be here next semester stating "we should keep it."

Motion: Move to close discussion and move to voting was made by Commissioner Hickman and seconded by Commissioner D. Garcia.

Action: Motion passes.

Motion: Move to close discussion and move to voting was made by President Aiello and received one objection from Commissioner Arellano.

Action: Motion does not pass.

Roll call vote: Motion in favor of closing discussion and move to voting:

Ayes/Nays/Abstentions **10.1.0**

Motion: Move to vote by means of Keep/Not keep/Abstain was made by Commissioner Flores and seconded by Commissioner H. Garcia

Motion: Move to vote by means of Keep/Not keep/Abstain was made by President Aiello and received no objections.

Action: Motion passes.

Roll call vote: Cabinet voted by means of Keep/Not keep/Abstain **7.3.1**

10. Announcements

- A) **Veterans Day Event:** *November 10th at 11am on the Burnight Steps*
- B) **ASCC Awards Banquet Application Due:** *November 10th in the Student Affairs Office*
- C) **ASCC Court Meeting:** *Tuesday, November 4th at 11am in BK 111/112*
- D) **ASCC Senate Meeting:** *Wednesday, November 5th at 2pm in BK 111/112*
- E) **Next Cabinet Meeting:** *November 10th at 2pm in BK 111/112*
- F) **Applications for UC's and CAL-States:** *Due November 30th*
- G) Commissioners should submit their reports to Commissioner D. Garcia
Castillo reminded Cabinet to nominate their club advisors and that there are two types of scholarships being awarded during the Fall Banquet. Mancilla announced iFalcon's T-shirt sale will raise money for three \$500 scholarships. Torres reminded Cabinet members to apply for UCs and CSUs by November 30th. Aldemar Sanchez announced that Senate approved funding for Safe Zone training and that sign-ups to trains are available, adding that there will be four workshops. There will be shirts, buttons and certificates awarded upon completion and it is open to ASCC leaders as well as club officers. Caguioa asked Cabinet members to meet him in his office after the meeting for 'treats'. Daniel Gomez congratulated Cabinet members Colin and Tenorio for signing up to attend the General Assembly. Aiello reminded Commissioners to sign up to visit classrooms to announce the Veterans Day event. Mancilla added that groups should be 2-3 people. Castillo announced that the Make It Happen club's softball game was canceled. She is working with Dr. Contreras to make it an ASCC event.

B) Adjournment

President Miles Aiello adjourned the meeting at 3:31PM.

Cerritos College

ASCC Executive Cabinet

Minutes

November 10, 2014
2:00 P.M.
BK 111

1. Call to Order

President Miles Aiello called the meeting to order at 2:01 P.M.

2. Flag Salute

Commissioner Castillo led the Cabinet members in the flag salute.

3. Roll Call

	Last Name	First Name	Position
X	Aiello	Miles	President *
X	Caguioa	Charles	Vice President *
X	Sanchez	Athena	Party Whip *
X	Hickman	Sara	Comm. Athletics
L	Montoya	Valerie	Ass. Comm. Athletics *
L	Tenorio	Beatriz	Comm. Budget and Finance
X	Lugo	Luis	Ass. Comm. Budget and Finance *
X	Garcia	Hope	Comm. Convocational and Fine Arts
E	Lopez	Araceli	Comm. Daytime Activities
X	Lecero	Oscar	Ass. Comm. Daytime Activities *
X	Arellano	Hector	Comm. Disabled Students
X	Castillo	Suleyma	Comm. Inter-Club Council

X	Trujillo	Marisa	Ass. Comm. Inter-Club Council *
X	Flores	Nino	Comm. Information Technology
E	Martin	Patrick	Ass. Comm. Information Technology *
X	Mancilla	Michelle	Comm. Public Relations
X	Garcia	Dennis	Comm. Records and Information
X	Ochoa	Ilene	Comm. Student Center
X	Colin	Edith	Comm. Student Financial Aid
X	Gonzalez	Maria	Ass. Comm. Student Financial Aid *
X	Khalid	Sana	Comm. Student Outreach
X	Torres	Edgar	Comm. Student Services
X	Ugbah	Christy	Comm. Vocational Education

* Non-voting member
L – Late; E – Excused Absence; U – Unexcused Absence

Quorum Established 12/14

4. Approval of the Minutes

Request by President Aiello was made for a motion to approve the minutes from the last meeting.

Motion: Move to postpone item 4 to next week was made by President Aiello and received no objections.

Action: Motion passes.

5. Approval of the Agenda

Request by President Miles Aiello was made for a motion to approve the agenda.

Motion: Move to add a

Motion: Move to approve agenda with amendments was made by President Aiello and received no objections.

Action: The agenda was adopted.

Quorum Reestablished 13/14

6. Public Forum

Motion: Move to limit presentation of Zurich Lewis by 1 minute was made by President Aiello and received no objections.

Action: Motion passes.

Board member, Zurich Lewis, announced that he attended the Cabinet meeting to fulfill his promise. Lewis stated that he is open to suggestions and that he wants to get student perspective at the Board meetings. AJ thanked everyone who attended the Veterans Day event including Commissioner H. Garcia and President Aiello.

7. Communications (10 Minutes)

Dean of Student Services

Dr. Gilbert Contreras began by congratulating students on a tremendous Veterans Day event. He also announced that keynote speakers for the leadership conference have been selected.

Assistant Student Activities Coordinator

Daniel Gomez announced that the leadership conference is \$50 per student and special requests such as roommates, food allergies, and specific diets should be included in the application. Finally, Gomez informed Cabinet about student emails, which are free, take 2 minutes to obtain, and are available in the computer lab.

ASCC President

President Aiello reported that the Veterans Day event was inexplicable and students were productively working and collaborating. He stated that there was footage taken as well as photographs. He also stated that it is paramount that student leaders attend the leadership conference to set an example.

ASCC Vice President

Caguioa began by complementing the Veterans Day event and thanking everyone for attending Aiello's birthday bash. He then announced that the Bob Epple scholarship application is due November 10th. Finally, he informed Cabinet that Bylaws study will be at 3:30 P.M.

Commissioner Reports

Tenorio – *Reported that she presented the budget to Senate.*

Khalid – *Reported that the Falcon booth will be on Wednesday from 10 A.M.-12 P.M. The booth will include information about services offered at Cerritos College.*

H. Garcia – *Thanked everyone who came to Veterans Day event and reported that the Artist Society had some buyers for their artwork. Next, she announced that there is an Earth Day silent auction in progress and it will have a different twist and be more formal.*

Colin – *Reported that November 12th, there will be a Dream Act workshop held from 5 P.M.- 6:30 P.M.*

Torres – *Reported that on November 6th, there was a Student Life committee meeting in which the 2014 Commencement Ceremony was reviewed and the 2015 ceremony was discussed. The committee also spoke about the noise in the library as well as the possibility of merging the Student Center with the library. Next, the suspect in the LA building restroom incident was identified. Torres also announced the Transfer Mini Fair taking place in Falcon Square. The last day to apply to UCs and CSUs is November 30th. November 17th, begins registration for Spring semester. Finally, Torres reminded Cabinet members to apply for scholarships.*

Mancilla – *Apologized for not being present at the Veterans Day event the entire time, as she had work. She also announced that she had taken pictures of the event and that they have been posted online. As for sustainability, Mancilla plans to gain contact with Hope Garcia to make flyers and posters. Finally, Mancilla stated that Operation Outreach needs to work on a lot. She reminded Cabinet members to pull through when they sign up for something.*

Castillo – *Reported that she attend the Student Life Committee adding that this year students will wait at the gym instead of the Student Center. She also added that awards applications were due November 10th and reminded everyone to nominate their advisors.*

Arellano – *Reported that the Veterans Day event was done well, and he is proud and looking forward to next year.*

8. Old Business

A) Zombie Fest Recap: Discussion Item (5 Minutes)

- a. *Cabinet shall create a list of recommendations on how to better improve Zombie Fest for next year.*

2:24pm

Commissioner Colin stated that people tried to knock down the Zombies.

Commissioner Torres suggested that ASCC advertise to night time students.

Tenorio agreed with advertising the night time event next year. Sanchez stated that the rules, cones, and second lives be better explained. Flores spoke with people after going through the maze and they complained that the zombies were too physical. He stated that there was a lack of supervision. Caguioa complained that there were issues with the logistics of the event such as, the type of type used, the awarding system, and the quality of the set up. He suggested getting help from the art department and possibly having student volunteers.

9. New Business

A) Stance of Support for Dr. Lacy's employment: *Discussion/Action Item (5 Minutes)*

- a. *The Cabinet shall inform/discuss and then vote on a stance in regards to Dr. Lacy's employment.*

2:30pm

President Aiello informed the Cabinet that there were 3 individuals protesting outside of Dr. Lacy's office the prior week. Talon Marks posted a video of the demonstration. According to the video, the mother was protesting because her daughter could not get math classes. Aiello also stated that Faculty Senate is also supporting Dr. Lacy. Sanchez requested to view the video. Cabinet was shown the video posted by Talon Marks. Colin doesn't believe that it is Dr. Lacy's fault. Castillo has met with Dr. Lacy and stated that she is very nice and approachable. Aiello informed Cabinet that Lacy will retire this year. He also stated that the woman's daughter had a hold on her financial aid because she did not declare a major.

Motion: Move to vote as a block was made by President Aiello and received one objection by Party Whip Sanchez.

Motion: Move to limit discussion to 1 minute per speaker was made by Vice President Caguioa and seconded by Party Whip Sanchez.

Torres stated that he always brings up transfer as well as resources that are there for students. He added that there was workshops available to get early registration. Colin stated that students take units and drop out just to take advantage of financial aid. She added that students can declare major to receive financial aid. Commissioner Assistant, Lecero, stated that as a new student he was lost upon arriving to Cerritos College. He also stated that it is incorrect to attack Dr. Lacy. Hickman reminded Cabinet about the C4 and stated that she met with Dr. Lacy and learned that her goal is to increase the completion rate. She also stated that priority registration is an issue but that Dr. Lacy is not to blame. Finally, Hickman added that Lacy has to deal with overcrowded buildings and limited classes.

Motion: Move to close discussion was made by Commissioner D. Garcia and seconded by Party Whip Sanchez.

Motion: Move to support Dr. Lacy's employment was made by Commissioner Flores and seconded by Commissioner H. Garcia.

Action: Motion passes.

B) Sustainability Initiative: *Informational Item (5 Minutes)*

- a. *President Aiello shall inform Cabinet of the Sustainability Initiative for the rest of the school year.*

2:46pm

President Aiello yielded powers of the chair to Vice President Caguioa. Aiello stated that the goal for Cabinet is to work on sustainability wholesically and asked that Commissioners think about how their positions affect sustainability. Arellano asked that Cabinet take into consideration adding a discussion item for next week's agenda.

C) Student Initiative and Training: *Informational Item (5 Minutes)*

- a. *Vice President Caguioa shall inform the Cabinet about the Student initiative project and training for student Government.*

2:48pm

Powers of the chair yielded back to President Aiello.

Caguioa announced plans to professionalize ASCC and help student leaders improve on their knowledge of parliamentary procedures. He plans to have 'Parley Pro' every Wednesday at 3:30 P.M. made available for ASCC and ICC. He also informed Cabinet that there will be a task force set up in the spring semester.

D) Budget Presentation: *Informational/Discussion Item (5 minutes)*

- a. *Commissioner Tenorio shall give a presentation on the current status of the ASCC budget.*

2:52pm

Motion: Move to postpone item 9D to next week's agenda was made by Vice President Caguioa and seconded by Commissioner D. Garcia.

Action: Motion passes.

E) Game Room: *Discussion Item (5 minutes)*

- a. *Cabinet shall engage in discussion about what the game room should transform into.*

2:53pm

Caguioa informed Cabinet that the number 1 proposition for the game room is the "diversity center". Dr. Contreras announced that Lance Kaiser is studying different models for a diversity center. Contreras noticed that attendance in the game room is sparse. He stated that game room "loses \$60,000 per year". His goal is to create a diversity and equity center. He also added that there are other possible uses for the room such as a center for STEM, engineering, and criminal justice. The purpose of a diversity center, according to Contreras, is to help students know who they are when they transfer to a university. Torres explained that people are loud in the library and suggested there be a café for students to hang out. As Commissioner of Student Services, Torres explained that he is allowed to create surveys.

Motion: Move to extend discussion by 3 minutes was made by Commissioner Mancilla and seconded by Commissioner Torres.

Action: Motion passes.

Castillo stated that she is on the committee with Torres and that one of the goals is to add a café as well as more computers. Castillo also suggested creating a publicity/media center. Hickman agreed with having a café but argued that with an overcrowded library students should have a quiet room for studying.

Motion: Move to limit discussion to 1 minute per speaker was made by Party Whip Sanchez and seconded by Commissioner Torres.

Action: Motion passes.

Ochoa suggested having somewhere to interact and making the Student Center a quiet place to study. Arellano agreed with the importance of socializing. Sanchez argued that the library is crowded because it is the only place to get WiFi. Commissioner H. Garcia argued that the game room should be a place to relax such as a café. Tenorio argued that a diversity center would be better. Trujillo questioned what ever happened with the coffee bean cart. Dr. Contreras explained that the vendor failed to live up to the RFP and their contract was terminated by the school. Trujillo agrees with the idea of a lounge/café with available ports for laptops. Mancilla stated that she is hearing complaints but argues that Cabinet should address the issues first. She also agrees that it is a good idea to have coffee because 'students need caffeine'. Caguioa agrees with having access to WiFi as well as a quiet place to study and recommends that Commissioners do research. Commissioner Assistant, Lugo, exclaimed that whatever the center is, it should be open past 8 P.M. Ugbah stated that the center should only be for students and IDs should probably be checked. Arellano, argued that the library problem can be fixed by having a cadet enforce the rules. Sanchez, stated that she is on a committee with several library staff members and she was informed that the acoustics of the library make noises louder. Sanchez, presented the idea of an initiative to create places to seat. Aiello explained that there are plans to add shade structures as well as seats. Dr. Contreras, asked Cabinet members to have ideas beyond a café as there are already plans to bring a café to Cerritos College.

Motion: Move to add an action item to next week's agenda was made by Vice President Caguioa and seconded by Commissioner H. Garcia.

Action: Motion passes.

10. Announcements

- A) Rally for Dr. Lacy:** *November 12th at 6:30pm in the Board Room*
- B) ASCC Awards Banquet Application Due:** *November 10th at 12pm in the Student Affairs Office*
- C) ASCC Court Meeting:** *Tuesday, November 18th at 11am in BK 111/112*
- D) ASCC Senate Meeting:** *Wednesday, November 12th at 2pm in BK 111/112*
- E) Next Cabinet Meeting:** *November 17th at 2pm in BK 111/112*
- F) Applications for UC's and CAL-States:** *Due November 30th*
- G) 17th Annual Turkey Trot:** *November 19th at 11am at Falcon Square – early registration*

11. Adjournment

President Miles Aiello adjourned the meeting at 3:18 PM.

Cerritos College

ASCC Executive Cabinet

Minutes

November 17, 2014
2:00 P.M.
BK 111

1. Call to Order

President Miles Aiello called the meeting to order at 2:03 P.M.

2. Flag Salute

Commissioner Khalid led the Cabinet members in the flag salute.

3. Roll Call

	Last Name	First Name	Position
X	Aiello	Miles	President *
X	Caguioa	Charles	Vice President *
X	Sanchez	Athena	Party Whip *
X	Hickman	Sara	Comm. Athletics
X	Montoya	Valerie	Ass. Comm. Athletics *
X	Tenorio	Beatriz	Comm. Budget and Finance
X	Lugo	Luis	Ass. Comm. Budget and Finance *
X	Garcia	Hope	Comm. Convocational and Fine Arts
L	Lopez	Araceli	Comm. Daytime Activities
X	Lecero	Oscar	Ass. Comm. Daytime Activities *
X	Arellano	Hector	Comm. Disabled Students
X	Castillo	Suleyma	Comm. Inter-Club Council

X	Trujillo	Marisa	Ass. Comm. Inter-Club Council *
X	Flores	Nino	Comm. Information Technology
X	Martin	Patrick	Ass. Comm. Information Technology *
X	Mancilla	Michelle	Comm. Public Relations
X	Garcia	Dennis	Comm. Records and Information
X	Ochoa	Ilene	Comm. Student Center
L	Colin	Edith	Comm. Student Financial Aid
X	Gonzalez	Maria	Ass. Comm. Student Financial Aid *
X	Khalid	Sana	Comm. Student Outreach
X	Torres	Edgar	Comm. Student Services
L	Ugbah	Christy	Comm. Vocational Education

* Non-voting member
L – Late; E – Excused Absence; U – Unexcused Absence

Quorum Established 11/14

4. Approval of the Minutes

Motion: Move to approve minutes from November 3rd and November 10th and postpone minutes from October 27th was made by President Aiello and received no objections.

Action: Motion passes.

5. Approval of the Agenda

Request by President Miles Aiello was made for a motion to approve the agenda.

Motion: Move to extend discussion for item 8A to 10 minutes was made by Commissioner H. Garcia and seconded by Commissioner Tenorio.

Motion: Move to amend previous motion by moving item 9B before 8A was made by Vice President Caguioa and seconded by Commissioner Flores.

Action: The agenda was adopted.

2:07 P.M. Quorum Reestablished 13/14

6. Public Forum

Motion: Move to limit time of each speaker to 2 minutes was made by President Aiello and received no objections.

Action: Motion passes.

Speaking on behalf of Michael Melindo, Commissioner Flores, informed the Cabinet about recognition for students involved in the General Assembly and the SSCCC. Some community colleges in Region 8 have in place a way where student involvement in the SSCCC is represented in their transcripts. Melindo, wishes to work with ASCC to push that plan forward.

2:09 P.M. Quorum Reestablished 14/14

7. Communications (10 Minutes)

Dean of Student Services

Dr. Gilbert Contreras announced the new administrative secretary at the Student Activities Center, Maria. He asked Cabinet to be patient with the changes and stated that Maria will be responsible for his schedule in hopes of professionalizing the area. Next, Contreras stated that he was proud of Daniel Gomez and all the representatives who attended the General Assembly, saying, "They set the standard for leadership." He also thanked AJ and Cynthia for helping with transportation. Finally, Contreras announced that leadership conference applications are available. San Diego City College and San Diego Mesa College will participate in a round table discussion at the conference.

Assistant Student Activities Coordinator

Daniel Gomez announced applications for the conference are due on November 20th and the fee is \$50. He asked Cabinet members to spread the word in their classrooms, adding that there 100 spots to fill. He is proud of Tenorio and Colin for being active in the General Assembly and being engaged in the conversations. Gomez also thanked Aiello and the Court members for discussing resolutions. Gomez stated that this General Assembly earned respect for Cerritos College at the statewide level. Colin will have a presentation about the March in March. Finally, Gomez urged Cabinet members to obtain their student emails, stating that professionalism is important and that Cerritos emails look good for school and job applications.

ASCC President

President Aiello explained how beneficial it was working with other schools at the General Assembly. Next, he thanked Joe, Steven, and Tom for working on making BK 111 a smart classroom. Aiello also asked Cabinet members to attend the leadership conference stating that it will help Cabinet grow as a team. Finally, Aiello brought up the subject of sustainability calling it a prominent project for ASCC. He announced the student initiative meeting, which will be held on Thursday at 11 A.M. at the club room. Aiello also reminded Cabinet members to keep the last weekend in November for a team bonding activity.

ASCC Vice President

Caguioa began his report by thanking Daniel Gomez, the advisors, and the representatives who attended the General Assembly stating that he was “completely humbled”. Caguioa also informed Cabinet members that he has the packet of resolutions from the assembly, which are available upon request.

Party Whip Report

Party Whip Sanchez informed the Cabinet about last week’s Senate meeting in which support for Dr. Lacy’s employment was passed. Senators were given standing committees, and \$200-500 in funding was requested for theater/graphic design competition to be used for scholarships.

Commissioner Reports

Hickman – Reported that the club competition will begin in the Spring semester stating that Spring athletes will be represented as well. Hickman will leave plans for the next Commissioner of Athletics. Finally, she has informed student athletes that the math club meets on Tuesdays at 11 A.M.

Tenorio – Reported that the General Assembly was a great experience as she was able to look at different perspectives and work collaboratively to reach one common idea. As for sustainability, Tenorio would like to improve the lighting.

Khalid – Reported that a lot of paper is used and wishes to make meetings more sustainable. She announced that she emailed the Business and the Political Science departments to get the word out about sustainability efforts. Her goal is to come up with catchy posters for publicizing ASCC and club events and marketing them effectively. She plans to have a program for marketing every week.

H. Garcia – Reported that as she has a background in military police she would like to work on the security on campus. She hopes to work with the Commissioners of Public Relations, Student Services, and Student Outreach. Her idea is to use online searches instead of paper and work on the issue of bicycle thefts. Finally, Garcia informed Cabinet that she has scheduled a meeting with the Chief of Campus Police.

Ugbah– Reported that for sustainability she hopes to see the implementation of green house roofing.

Flores – Reported that he is currently working on Student Government cards, as well as uploading photos of ASCC members on the Student Government web page. ASCC members may contact Flores to schedule a time for their photo shoot. He hopes to work with Web Standards Committee on the issue of sustainability. He plans to talk to the IT department to have them present their technology. Finally, Flores will speak to Daniel Gomez to get the ASCC web page updated.

Colin – Reported that the General Assembly was informative as well as a great networking opportunity while working with the Associate Justices, Daniel Gomez, and Commissioner Tenorio. Next, Colin announced a Dream Act workshop on November 19th at 11 A.M. at the teleconference center. She also announced a volunteer booth at a multi-cultural event for Thanksgiving, it will be on Sunday, November 23rd. Colin also announced the Majors Fair on Tuesday, November 17th. Finally, she informed Cabinet that she will volunteer to take surveys.

Lopez – Reported that she plans to have an informative fair to inform students on the subject of sustainability. Campus police will present issues in regards to thefts.

Torres – Reported that he will attend the meeting with the Chief of Campus Police. He also plans to hold a Student Services Fair during the first week of the Spring semester. The fair will be a chance to talk to students about all the programs and services offered at Cerritos College. Torres plans to talk to counselors about online counseling.

Ochoa – Reported that the campus should have more trashcans in the Student Center. She also brought up the issue of the bad odor in the Student Center. She also informed Cabinet that if it rains on November 18th, the Majors Fair will be held at the Student Center.

Mancilla – Reported that she is part of the iFalcon Task Force and is working with Dr. Contreras to get iFalcon going again. She hopes to get ASCC to be part of iFalcon and stressed the idea of the 6 habits of the mind. Next, Mancilla informed Cabinet that she met with President Aiello on the issues of sustainability. She stated that there will be many events for ASCC promoted through social media. Finally, Mancilla announced that she has found a new assistant who will begin assisting her on Monday. Aiello announced that Michael Melindo will be the new Administrator of the ASCC Facebook page.

Castillo – Reported that she attended the Board meeting and stated that the Board members were proud of the students for putting on the Veterans Day event. Castillo also announced her involvement with the Student Equity Committee in which they are planning to create workshops and the ideas were presented to the Board of Trustees. Castillo is also involved in a hiring committee for a new accounting manager. The candidates will have interviews with Dr. Lacy. There is an ICC meeting on November 20th at 11 A.M. Finally, Castillo hopes to push sustainability through the creation of workshops or a public forum in collaboration with clubs on campus.

Arellano – Reported that the DSPS is the leading department for sustainability on campus. The LA building has technology for energy savings, stated Arellano. Arellano plans for the decrease of paper use on campus and in the DSPS department. Finally, Arellano informed Cabinet that he noticed that the DSPS staff will turn off the lights when they are not in use.

D. Garcia – Reported that he is currently looking for an assistant. For sustainability, Garcia will sit on the Citizens Bond Oversight Committee, one of the most important

shared governance committees on campus, and will relay information as it relates to green technology.

Motion: Move to postpone item 9C to next week's agenda was made by Commissioner Tenorio and seconded by Vice President Caguioa.

Motion: Move to postpone item 9C to next week's agenda was made by President Aiello and received no objections.

Action: Motion passes.

Motion: Move to have Cabinet members be responsible for bringing the agenda for all future Cabinet meetings was made by Vice President Caguioa and seconded by Commissioner Mancilla.

Action: Motion passes.

8. Old Business

A) Game Room: *Discussion Item (10 Minutes)*

- a. *Cabinet shall engage in discussion about what the game should transform into.*
Postpone to next week's agenda.

9. New Business

A) Veterans Day Recap: *Discussion Item (5 Minutes)*

- a. *The Cabinet shall discuss both pros and cons of the event.*
Postpone to next week's agenda.

B) The Pedal Program: *Informational Item (8 Minutes)*

- a. *Cabinet will be informed and discuss the Pedal Program by Debbie Jensen*
2:45pm

Debbie Jensen, Director of The PEDAL Program at Cerritos College, presented the relationship between physical activity and academic ability. According to Jensen, there is a lot of data correlating brain activity as the result of exercise to memory and learning. As a P.E. teacher, Jensen created this program to help students improve in their classes by having them take specific P.E. courses within a short time prior to the class they wish to excel in. Jensen informed Cabinet that there are 12 P.E. courses connected to 12 academic courses in the spring semester. The main purpose is to improve self-efficacy in students.

Point of personal privilege – Mancilla, Castillo, Torres, Khalid, and Tenorio

3:01 P.M. Quorum Reestablished 8/14

Motion: Move to postpone the remainder of the agenda to next week was made by Commissioner Lopez and seconded by Party Whip Sanchez.

Motion: Move to amend previous motion by postponing only business items was made by Vice President Caguioa and seconded by Commissioner Lopez.

Action: Motion passes.

3:03pm

President Aiello yielded powers of the chair to Vice President Caguioa.

C) Budget Overview: *Informational/Discussion Item (5 Minutes)*

- a. Commissioner of Budget and Finance shall give an overview of the current budget and look at some balances.*

Postpone to next week's agenda.

10. Announcements

A) American Red Cross Blood Drive: *November 17-20 in Falcon Square*

B) ICC Meeting: *November 20th at 11am in BK 111/112*

C) ASCC Cabinet Meeting: *Monday, November 24th at 2pm in BK 111/112*

D) Early Bird Special: *November 25th at 8:30am in Falcon Square*

E) ASCC Court Meeting: *Tuesday, November 25th at 11am in BK 111/112*

F) Next ASCC Senate Meeting: *Wednesday, November 26th at 2pm in BK 111/112*

G) Application deadline for UCs and CSUs: *November 30th*

H) Reminder to see Commissioner Flores for ASCC photo shoot.

I) Student initiative meeting *Thursday, November 20th at 11am in club room*

J) Commissioner Colin met with Higher One representative and may come give presentation to Cabinet.

Castillo

3:05 P. M. Quorum Reestablished 9/14

11. Adjournment

President Miles Aiello adjourned the meeting at 3:06 PM.

Cerritos College

ASCC Executive Cabinet

Minutes

November 24, 2014
2:00 P.M.
BK 111

1. Call to Order

President Miles Aiello called the meeting to order at 2:02 P.M.

2. Flag Salute

Commissioner Castillo led the Cabinet members in the flag salute.

3. Roll Call

	Last Name	First Name	Position
X	Aiello	Miles	President *
L	Caguioa	Charles	Vice President *
X	Sanchez	Athena	Party Whip *
X	Hickman	Sara	Comm. Athletics
E	Montoya	Valerie	Ass. Comm. Athletics *
X	Tenorio	Beatriz	Comm. Budget and Finance
X	Lugo	Luis	Ass. Comm. Budget and Finance *
X	Garcia	Hope	Comm. Convocational and Fine Arts
X	Lopez	Araceli	Comm. Daytime Activities
X	Lecero	Oscar	Ass. Comm. Daytime Activities *
X	Arellano	Hector	Comm. Disabled Students
X	Castillo	Suleyma	Comm. Inter-Club Council

X	Trujillo	Marisa	Ass. Comm. Inter-Club Council *
X	Flores	Nino	Comm. Information Technology
X	Martin	Patrick	Ass. Comm. Information Technology *
E	Mancilla	Michelle	Comm. Public Relations
X	Garcia	Dennis	Comm. Records and Information
X	Ochoa	Ilene	Comm. Student Center
X	Colin	Edith	Comm. Student Financial Aid
X	Gonzalez	Maria	Ass. Comm. Student Financial Aid *
X	Khalid	Sana	Comm. Student Outreach
X	Torres	Edgar	Comm. Student Services
X	Ugbah	Christy	Comm. Career Technical Education

* Non-voting member
L – Late; E – Excused Absence; U – Unexcused Absence

Quorum Established 13/14

4. Approval of the Minutes

Motion: Move to approve minutes from November 17th was made by President Aiello and received no objections.

Action: Motion passes.

5. Approval of the Agenda

Request by President Miles Aiello was made for a motion to approve the agenda.

Motion: Move to approve agenda was made by Party Whip Sanchez and seconded by Commissioner Flores and received one objection by Commissioner Torres.

Motion: Move to extend item 9A to 10 minutes was made by Commissioner Torres and seconded by Commissioner H. Garcia.

Action: The agenda was adopted.

Motion: Move to move item 8C before 8A was made by Commissioner Arellano and seconded by Party Whip Sanchez.

Action: Motion passes.

6. Public Forum

Saul Lopez, spoke to Cabinet about his position on the Facilities and Planning Committee giving updates on some of the development on campus. Lopez announced that the budget for the Learning Resource Center renovation was cut to \$5 million. Also announced, the Math Information Technology building completion date has been delayed to 2017. Dr. David Al Fatel will be giving a presentation at Pasadena College for green technology. The bookstore will host a Norwalk Angel Tree program to raise money for charity.

7. Communications (10 Minutes)

Dean of Student Services

Dr. Gilbert Contreras announced that free bus passes to Cerritos College students will be launched on Earth Day. The budget of \$40,000 was established last year to be allocated towards the bus passes. Contreras informed Cabinet that he has been in contact with Norwalk, MTA, Long Beach Transit, etc. Next, Contreras spoke about the leadership conference stating that San Diego Mesa College and San Diego City College will take part and that there will be a TED talk and a dance. Finally, Contreras congratulated recipients of Foundation Scholarships.

Student Activities Coordinator

AJ announced that tickets for the Fall Awards Banquet are available and that the deadline for leadership applications was extended by one day. According to AJ, 40 applications were turned in on the last day and that the students' eligibility will be verified. Effective Monday, those students will be allowed in the backroom of the Student Affairs Center.

ASCC President

President Aiello urged Cabinet members to stay in Cabinet for the spring semester but added that it is not mandatory and classes come first. Aiello stated that Cabinet is still growing as a team. Finally, Aiello asked Cabinet members not to think too much about Black Friday.

ASCC Vice President

Caguioa announced that there is a Student Initiative meeting at 3:30 P.M. on November 24th. Projects at the meeting will include Welcome Week and professionalizing and coordinating the area.

Party Whip Report

Party Whip Sanchez informed the Cabinet about last week's Senate meeting in which funding was approved for the theater/graphic design contest and No Passports Required. There was also a discussion on Senate powers, the Student Initiative, and a presentation on the sustainability initiative by President Aiello.

Commissioner Reports

Hickman – Reported on the subject of sustainability, stating that there should be new washer and dryer units in the campus locker room. Commissioner Hickman also gave game stats.

Tenorio – Reported that the Budget Task Force is getting together and Tenorio is excited to see what the game room will become.

Khalid – Reported that there will be an Early Bird Special on November 25th at 7:30 A.M. Khalid also asked for help with Student Outreach surveys.

Ugbah – Reported that Dr. Rio of the Architecture program is working on principles and beauty of design. The Wood Working department is working on wasting less material focusing on sustainability.

Flores – Reported that he sent an e-mail to ASCC members who have not had their photo taken. The attire for the photo shoot is business casual or ASCC shirt. Finally, Flores announced that Cabinet will take a Christmas photo and that Cabinet members may wear ugly sweaters.

Torres – Reported that he submitted his UC application and urged students to submit their application 3 days before the November 30th deadline. Next, Torres announced that there is a section for student leaders in the spring course catalog. Torres questioned why catalogs are out when students check for courses online. Finally, Torres stated that there will be a presentation about campus police later in the meeting.

Colin – Reported that she is working with Commissioner Tenorio for the March in March.

Ochoa – Reported that there should be a recycling bin inside the Student Center. Also, if students would like to post something in the Student Center bulletin board they should contact Ochoa.

Castillo – Reported that the last ASCC meeting was on Thursday and there was an open forum with lots of positive feedback.

8. Old Business

A) Game Room: Discussion Item (5 Minutes)

- a. Cabinet shall engage in discussion about what the game should transform into. Commissioner Tenorio, looked into the Diversity Center model as many campuses currently have one. She explained that a café can be incorporated into the center. Party Whip Sanchez suggested that the room be turned into a gym for students. Commissioner Colin is not against the idea of the Diversity Center. Commissioner Torres will be working with Dr. Contreras to create surveys for

students to voice their opinions. The surveys will be finished before the end of the semester and Torres will present the majority opinion. There is even a game room discussion in Talon Marks and Torres stated it all comes down to money. Dr. Contreras stated that the surveys will be electronic as iPads are coming to ASCC. Commissioner Arellano stated that two people approached him complaining about the noise in the library. Arellano believes that the room should have computers and that the room should be available for nighttime students. Commissioner H. \ Garcia suggested having an internet café with charging stations.

Motion: Move to extend discussion was made by Commissioner H. Garcia and seconded by Commissioner D. Garcia and was objected by Vice President Caguioa.

Motion: Move to amend previous motion by tabling item 8A after all other items was made Vice President Caguioa and seconded by Commissioner D. Garcia.

Action: Motion passes.

B) Budget Overview: *Informational/Discussion Item (5 Minutes)*

- a. *Commissioner and Assistant of Budget and Finance shall give an overview of the current budget and look at some balances.*

Commissioner Tenorio presented an overview of the budget in which she stated that there is \$1,466.62 left in the Student Government budget. There has been some activity that has changed the balance. Tenorio plans to make the budget more clear. She stated that there was activity in the Fall Awards budget. The Capital Outlay budget started at \$15,000 and is currently at \$2,318.36 meaning that \$12,681.84 was used. The Special Projects budget started at \$50,000 and is currently at \$34,431.80 meaning that \$15,568.20 was used. Assistant Lugo explained that they plan to make the budget more descriptive and even rename some of the items. Tenorio plans to make the budget more transparent. Commissioner Castillo asked if the money from Special Projects is used by Senate to which Tenorio replied yes.

C) Veterans Day Recap: *Discussion Item (5 Minutes)*

- a. *The Cabinet shall discuss both pros and cons of the event.*

President Aiello suggested that coordinators of the event be more familiar with the guest speakers and that there should be a better position for the American flag. Torres suggested using a more visible location for the event. Castillo suggested announcing the silent auction earlier and having a designated area for guest speakers. She also suggested informing the theater manager about the event. Tenorio suggested having a sign language

interpreter at the event. Trujillo suggested dividing the jobs more evenly and improving task delegation to volunteers. Tenorio suggested a better seating arrangement. Hickman suggested having a specified time for veterans from Cerritos College to speak.

9. New Business

A) Veterans Day Recap: *Discussion Item (5 Minutes)*

- a. *The Cabinet shall discuss both pros and cons of the event.*

Postpone to next week's agenda.

B) The Pedal Program: *Informational Item (8 Minutes)*

- a. *Cabinet will be informed and discuss the Pedal Program by Debbie Jensen*

2:45pm

Debbie Jensen, Director of The PEDAL Program at Cerritos College, presented the relationship between physical activity and academic ability. According to Jensen, there is a lot of data correlating brain activity as the result of exercise to memory and learning. As a P.E. teacher, Jensen created this program to help students improve in their classes by having them take specific P.E. courses within a short time prior to the class they wish to excel in. Jensen informed Cabinet that there are 12 P.E. courses connected to 12 academic courses in the spring semester. The main purpose is to improve self-efficacy in students.

Point of personal privilege – Mancilla, Castillo, Torres, Khalid, and Tenorio

3:01 P.M. Quorum Reestablished 8/14

Motion: Move to postpone the remainder of the agenda to next week was made by Commissioner Lopez and seconded by Party Whip Sanchez.

Motion: Move to amend previous motion by postponing only business items was made by Vice President Caguioa and seconded by Commissioner Lopez.

Action: Motion passes.

3:03pm

President Aiello yielded powers of the chair to Vice President Caguioa.

C) Budget Overview: *Informational/Discussion Item (5 Minutes)*

- a. *Commissioner of Budget and Finance shall give an overview of the current budget and look at some balances.*

Postpone to next week's agenda.

10. Announcements

- A) **American Red Cross Blood Drive:** *November 17-20 in Falcon Square*
- B) **ICC Meeting:** *November 20th at 11am in BK 111/112*
- C) **ASCC Cabinet Meeting:** *Monday, November 24th at 2pm in BK 111/112*
- D) **Early Bird Special:** *November 25th at 8:30am in Falcon Square*
- E) **ASCC Court Meeting:** *Tuesday, November 25th at 11am in BK 111/112*
- F) **Next ASCC Senate Meeting:** *Wednesday, November 26th at 2pm in BK 111/112*
- G) **Application deadline for UCs and CSUs:** *November 30th*
- H) **Reminder to see Commissioner Flores for ASCC photo shoot.**
- I) **Student initiative meeting** *Thursday, November 20th at 11am in club room*
- J) **Commissioner Colin met with Higher One representative and may come give presentation to Cabinet.**

Castillo

3:05 P. M. Quorum Reestablished 9/14

11. Adjournment

President Miles Aiello adjourned the meeting at 3:06 PM.

Cerritos College

ASCC Executive Cabinet

Minutes

February 2, 2015
2:00 P.M.
BK 111

1. Call to Order

President Miles Aiello called the meeting to order at 2:03 P.M.

2. Flag Salute

Commissioner Flores led the Cabinet members in the flag salute.

3. Roll Call

	Last Name	First Name	Position
X	Aiello	Miles	President *
X	Caguioa	Charles	Vice President *
X	Sanchez	Athena	Party Whip *
X	Hickman	Sara	Comm. Athletics
X	Montoya	Valerie	Ass. Comm. Athletics *
L	Jimenez	Dalia	Comm. Budget and Finance
X	Garcia	Hope	Comm. Convocational and Fine Arts
U	Lopez	Araceli	Comm. Daytime Activities
E	Arellano	Hector	Comm. Disabled Students
X	Castillo	Suleyma	Comm. Inter-Club Council
X	Frausto	Joseph	Ass. Comm. Inter-Club Council *
X	Flores	Nino	Comm. Information Technology

E	Cheong	Marc	Comm. Nighttime Activities
E	Mancilla	Michelle	Comm. Public Relations
X	Garcia	Dennis	Comm. Records and Information
X	Ochoa	Ilene	Comm. Student Center
X	Khalid	Sana	Comm. Student Outreach
X	Torres	Edgar	Comm. Student Services
X	Ugbah	Christy	Comm. Career Technical Education

* Non-voting member
L – Late; E – Excused Absence; U – Unexcused Absence

Quorum Established 9/14

4. Approval of the Minutes

Motion: Move to approve minutes for January 26, was made by Commissioner Castillo and seconded by Party Whip Sanchez.

Action: Motion passes.

5. Approval of the Agenda

It was clarified that item 9C should read JR 14-0001.

Motion: Move to approve agenda was made by President Aiello and received no objections.

Action: Motion passes.

6. Public Forum

No public comment was made.

7. Communications (20 Minutes)

Student Activities Report

Dr. Gilbert Contreras delivered student activities updates:

- *Applications for Student Activities Clerks will be available this week. Student Activities will hire 4 Student Activities Clerks. The deadline to apply is February 19, 2015.*
- *ASCC Senate inquired about the balance of the ASCC reserves. The balance is \$1,089,412.81. However, there may be ASCC legislation that earmarks a portion of these funds. The Constitution and By-Laws Task Force will inform this topic in the next few weeks.*

- *The total cost of the ASCC Leadership Conference was \$82,832.58. ASCC budgeted \$60,000. Funding Source/Amount: Student fees for conference = \$2,100.00 ASCC 250 account (including REG fees) = \$2,282.96 Fall Awards Banquet Remaining Balance = \$3,664.11 Recreation & Events = \$4,076.40 Homecoming Remaining Balance = \$1,934.18 Innovation Fund = \$2,100.00 Student Services = \$5,962.47 TOTAL: \$22,120.12. Recreation & Events funded two staff members to attend the NCORE Conference in Washington, DC. The Office of the Vice President of Student Services will cover these expenses. In other words, Dr. Johnson's office will transfer \$4,076.40 to the ASCC Recreation & Events budget. ASCC will receive a refund of \$5,452.38 from the Catamaran Hotel. All funds remaining in the Leadership Conference Account will be transferred to Student Services. The amount transferred will be \$4,739.92.*
- *The Mascot will be unveiled to the campus community on February 5, 2015 at 11:00am.*
- *The Mascot Naming Task Force will meet February 6, 2015 and February 20, 2015 at 9:00am in the Club Room. Several concerns from alumni and employees have come forward regarding the name of the Mascot. It has been brought to our attention that Cerritos College had 2 mascots in the past (Freddie and Frida).*

Daniel Gomez stated that there are only 2 assistants left in Cabinet and that we should be looking for assistants to help the Commissioners.

ASCC President

President Aiello encouraged Commissioners to keep the vision alive when it comes to serving students. This Wednesday, there will be a big Senate meeting including 2 action items that Aiello finds important: \$20,000.00 for hydration stations and \$5,500.00 for the pep band. Aiello reminded Cabinet that \$10,000.00 was allocated for the Mascot and they should attend the unveiling. Aiello also asked Cabinet to keep their word when volunteering for an event. February 19th is the third Spirit Day. It was clarified by Amna Jara that the Depression Workshop was moved from February 19th to March 3rd so it will not interfere with the Spirit Day. Finally, Aiello informed the Cabinet that he will be absent next Monday as he will be attending a National Legislation Conference in Washington DC. There is a chance that the next Cabinet meeting will be cancelled.

ASCC Vice President

Vice President Caguioa announced that flyers are out for the Student Activities Clerk positions. Also, there is a Student Initiative Meeting after the Cabinet meeting.

Party Whip Report

Sanchez gave a summary of the last Senate meeting in which Senate denied changing meeting times to 2 hours and they approved reallocation of the funds. Senate also

approved 3 new Senators and 1 new Commissioner. Finally, Senate took a stance in support of Hope Garcia for Ms Veteran America.

8. Old Business

A) Mascot Unveiling: Discussion/Informational Item (5 Minutes)

- a. *Members of the Cabinet shall be informed on the logistics and planning of the Mascot unveiling.*

Caguioa stated that a Mascot is a symbol of school spirit and asked volunteers to arrive by 10:45am. Caguioa also asked Commissioners to spread the word to clubs and students in their class. It was requested that Cabinet members wear their Student Government shirts. AJ informed the Cabinet that the Mascot will come out of the sliding glass doors of the amphitheater and will walk around and will eventually reach the photo op area. The drum line will be there as well as a DJ playing "I Believe I Can Fly". Caguioa will take the photos with a view of the library in the background.

Jimenez 2:20 P.M. Quorum Reestablished: 10/14

9. New Business

A) American Red Cross: Discussion/Informational Item (10 Minutes)

- a. *American Red Cross shall ask for support and help for the April 2015 blood drives plus announcing for February blood drives.*

Guinevere Endter presented to Cabinet the future blood drives taking place on campus. The next blood drive will be from February 9-12 at 8:30am- 8:00pm. The American Red Cross needs 1,500 units of blood everyday for just the Orange County hospitals. "1 pint of blood makes a big impact". The American Red Cross needs 150-250 units of blood from Cerritos College. According to Endter, high schools, colleges, and universities are the biggest donors. Last year, Mt. SAC collected 224 units of blood while Cerritos only donated about 200. The American Red Cross is asking for help to get the word out about the blood drive. Endter asked student leaders to reach out to clubs and work together to make a big impact. Castillo brought up the club competition in which the club who donates the most blood receives an award. Hickman clarified that people will sign in with their name and their club name and that information is given to ICC.

Discussion time expires.

Motion: Move to extend time by 5 minutes was made by Commissioner Castillo and seconded by Commissioner Hickman.

Action: Motion passes.

The requirements to donate blood are: must be 16 years of age or older, 110 lbs, and must be in good health without cough or cold. President Aiello recommended that Cabinet members take action by volunteering for the blood drive. Castillo

stated that she would post information on the ICC Facebook page and email clubs. Aiello stated that the blood drive would be an agenda item for the next Cabinet meeting. Finally, Endter stated that tattoos are okay when donating blood.

B) March in March: Informative/Discussion Item (5 Minutes)

a. *President Aiello shall inform the Cabinet about March in March.*

President Aiello informed the Cabinet about the upcoming March in March in Sacramento. It is an event where students advocate for student needs and all community colleges in California will benefit from this event. ASCC is looking into the cost for flights, which will be around \$93 for each round trip ticket. Daniel Gomez explained that they won't shut down the streets but students and advocates will march by walking towards the steps of the capital. According to Gomez, this event will teach students to do legislative visits, as they will meet with a state legislator. It is a "powerful experience" stated Gomez, who attended the event last year. Gomez went on to say that it is full of networking opportunities and added that he will have more information next week. Joe Nino, SSCCC Delegate, will be planning the event. Sanchez asked about the application process and the response was that the details are being worked out. Dr. Contreras stated that money would be saved by traveling via airplane as oppose to bus because money will not be spent on hotel rooms. According to Contreras, the event will feature mock interviews with representatives. Amna Jara recommended that ASCC work quickly to plan the event so reservations can be made. Student Activities office requires names and dates of birth of all students attending the event. The goal is to take 25 students. Castillo stated that she was the Commissioner of External Affairs last year and she had a great experience attending the March in March last year. She set up a meeting with Assembly Woman, Christina Garcia as well.

Discussion time expires.

Motion: Move to extend time by 2 minutes made by Commissioner Hickman and seconded by Commissioner Torres.

Action: Motion passes.

Hickman asked what date the event will be, to which AJ replied March 2nd.

Jimenez asked about the selection process and AJ stated that it would be first come, first serve. Sanchez stated that the buses that are on tracks would be more time effective.

C) JR 14-0001: Student Government Notation: Discussion/Action Item (5 Minutes)

a. *Associate Justice De La Rosa shall inform and ask Cabinet to take a stance of support on JR 14-0001 legislation.*

Eddie De La Rosa asked Cabinet for support for this Joint Recommendation.

Motion: Move to approve JR 14-0001 was made by Commissioner Hickman and seconded by Commissioner H. Garcia.

Action: Motion passes.

Point of personal privilege: Ochoa 2:54 P.M.

Quorum Reestablished: 9/14

D) Commencement: Informative Item (5 Minutes)

- a. *The cabinet shall be informed on the deadline to petition to graduate and other dates relative to commencement.*

Amna Jara gave information on the upcoming Commencement Ceremony. She encourages students to petition for their AA degree or certificate. The deadline to have your name in the graduation program is February 18th. The deadline to walk in the ceremony is March 23rd. Volunteers are needed and Aiello asked that all of ASCC be at the ceremony. Aiello also recommended that PTK members go to the admissions office to get their PTK seal on their transcripts. Daniel Gomez stated that students who have taken classes outside of Cerritos College need to have those transcripts attached to their petition. The Commencement Ceremony will be on May 16th at 5pm in Falcon Stadium. There is no limit as to how many guests you may bring. AJ stated that she will create a FAQ list and it will be available in the Student Activities office. Torres questioned why the Commencement Ceremony is right before finals. AJ stated that the week after finals is Memorial Day and the faculty contract is only until the last Friday of the semester. Aiello stated that if anyone is interested in addressing the issues of the contracts, then they should look into it.

10. Commissioner Reports

Hickman – *Stated that she would announce the athletic competition at next week's Senate meeting where it will be an item on the agenda. The first Thursday of the month is the first coach's meeting, which Hickman will attend.*

Jimenez – *The Budget Task Force met on Friday and they are going over the transparency in the budget. Some of the lines in the budget need to be defined more clearly and some of the language needs to be changed. The Bylaws need to be updated or expanded and the budget prerequisite process will include new forms this year. There has been trouble with the core values and tying them to the programs in the budget. Jimenez stated that she spoke to 3 different credit unions and they will give Cerritos a better deal than Bank of America. According to Jimenez, Cerritos is currently paying \$1,000 just to keep the amount open. Jimenez stated that we are then running at a \$4,000 deficit. Finally, Jimenez stated that a schedule is being worked out for the budget and presentations will be given to Senate.*

Khalid – *February 19th is Spirit Day and also Chinese New Year. Khalid also spoke to AJ about Operation Outreach.*

AJ announced Black History Month events that will take place in February: Tuesday, February 10 at 11:00am in room S 201, there will be a diversity speaker/artist. Thursday, February 19, there will be a screening of the film *Ethnic Notion* and a conversation after. February 24th at 11:00am, there will be a movie presented by Umoja.

H. Garcia – *At the Faculty Art Exhibit, many students came back to see their former Art professors. Featured at the exhibit was a coyote native paper that took over 5,000 hours of work to make. Garcia announced that she has reached her first goal of \$1,000 for her MVA campaign. Party Whip Sanchez presented at ICC for Garcia. At Diversity Week there will possibly be an art show from the Artist Society.*

Flores – *Went to a web standards meeting last Thursday and while there was no update on the social media guidelines they discussed adopting a new content management system (CMS) for the school. The company they are considering on getting the new CMS from that Ty Bowman is pushing for costs roughly around \$85,000 for the initial payment and \$1,500 yearly.*

Torres – *The Assistant Dean of Student Health and Wellness is pushing to start a meditation program on campus. Torres also announced the safety alert from January 28th.*

Castillo – *There was a good turnout at the ICC meeting. Club info day and night is this week.*

Point of personal privilege: Jimenez and Castillo 3:18 P.M.

Quorum Reestablished: 7/14

11. Announcements

- A) Faculty Art Exhibit:** *January 27 – March 13*
- B) Musical Auditions – Hair:** *Tuesday, February 17th at 7pm and Wednesday, February 18th at 6pm*
- C) Next Spirit Day:** *February 19th*
- D) Depression Workshop:** *Tuesday, March 3rd at 11am-12pm*
- E) Spring Scholarship Opportunities**
- F) Northern California University Tour:** *Departure Date: Monday, March 16th. Return Date: Monday, March 18th*
- G) Next Court Meeting:** *February 3rd at 11am*
- H) Next Senate Meeting:** *February 4th at 2pm*
- I) One on Ones with President Aiello**
- J) Some CSUs are still accepting applications.**

11. Adjournment

Meeting was adjourned at 3:20 p.m.

Cerritos College

ASCC Executive Cabinet

Minutes

January 26, 2015
2:00 P.M.
BK 111

1. Call to Order

President Miles Aiello called the meeting to order at 2:02 P.M.

2. Flag Salute

Commissioner Lopez led the Cabinet members in the flag salute.

3. Roll Call

	Last Name	First Name	Position
X	Aiello	Miles	President *
X	Caguioa	Charles	Vice President *
X	Sanchez	Athena	Party Whip *
X	Hickman	Sara	Comm. Athletics
X	Montoya	Valerie	Ass. Comm. Athletics *
X	Garcia	Hope	Comm. Convocational and Fine Arts
X	Lopez	Araceli	Comm. Daytime Activities
X	Arellano	Hector	Comm. Disabled Students
X	Castillo	Suleyma	Comm. Inter-Club Council
X	Frausto	Joseph	Ass. Comm. Inter-Club Council *
X	Flores	Nino	Comm. Information Technology
L	Cheong	Marc	Comm. Nighttime Activities

X	Mancilla	Michelle	Comm. Public Relations
X	Garcia	Dennis	Comm. Records and Information
U	Ochoa	Ilene	Comm. Student Center
X	Khalid	Sana	Comm. Student Outreach
E	Torres	Edgar	Comm. Student Services
X	Ugbah	Christy	Comm. Career Technical Education

* Non-voting member

L – Late; E – Excused Absence; U – Unexcused Absence

Quorum Established 10/13

4. Approval of the Minutes

Motion: Move to approve minutes for January 12, was made by President Aiello and received no objections.

Action: Motion passes.

5. Approval of the Agenda

President Aiello asked if any commissioners would like to strike item 8D, because a bicycle committee has not been formed.

Motion: Move to postpone item 8D was made by Commissioner Castillo and seconded by Commissioner Flores, and received one objection from Commissioner H. Garcia.

Roll Call Vote: Ayes/Nays/Abstentions 2/7/1

Action: Motion does not pass.

Motion: Move to approve agenda was made by President Aiello and received no objections.

Action: Motion passes.

6. Public Forum

No public comment was made.

7. Communications (10 Minutes)

Student Activities Report

Dr. Gilbert Contreras delivered student activities updates:

- *The Cerritos College Board of Trustees approved the employment of Miles Aiello and Charles Caguioa as Student Affairs Assistants. Their jobs will not interfere with their duties and expectations as the ASCC President and Vice President. The positions will be funded out of Student Equity Funds.*

- *President Aiello, Vice President Caguioa and staff members are working together to choose members of the ASCC Budget Committee. Student Activities will email the campus this week about how the campus may apply for ASCC funds for the 2015-2016. The ASCC Budget Committee timeline will be included in this email.*
- *The Mascot Naming Task Force will meet February 6, 2015 and February 20, 2015 at 9:00am in the Club Room. Several concerns from alumni and employees have come forward regarding the name of the mascot. It has been brought to our attention that Cerritos College had 2 mascots in the past (Freddie and Frida). Student Activities is trying to coordinate a forum and invite any individuals to take part in that event.*
- *Student Safe Zone workshop will be held on Tuesday, January 27, 2015 from 11:00am to 12:20pm in BK 111/112. Please confirm your attendance with Student Activities Coordinator, Amna Jara.*

ASCC President

President Aiello urged Cabinet members to schedule their one-on-one with him. Aiello also asked Cabinet members to stop by the Senate meeting on Wednesday, where there will be a vote on legislation to mobilize the pep band unit. According to Aiello, the pep band will enhance student engagement and student life on campus. It will cost about \$5,500 to make the equipment mobile. Finally, Aiello asked for support of the five hydrations stations, which will cost between \$10,000-\$11,000.

ASCC Vice President

Vice President Caguioa announced that the Student Engagement Planning meeting was successful. The main objective is to inform students as there will be two projects for this semester. One project will come out of the athletic department and the other will focus on improving publicity and student outreach.

Party Whip Report

Sanchez gave a summary of the last Senate meeting in which there was a discussion on funding the pep band, the Senate approved a Commissioner assistant of ASCC, the Senate Clerk, and the Faculty Senate Liaison. There were also state wide legislation updates from members of the SSSCC.

8. New Business

A) Mascot Unveiling: Discussion Item (5 Minutes)

- Members of the Cabinet shall help plan out event revealing the Mascot on February 5th, 11:00 AM*

Volunteers are needed for this event. ASCC will unite and discuss the plans for this event with the Director of Public Relations. The mascot will come from the

Student Activities office. Mancilla brought up the idea of the mascot holding a poster with a question mark on it. Hickman suggested having arrows pointing to the Student Activities office to guide students who are not aware of its location. Hickman also reminded Cabinet that the mascot must support athletics. Aiello and Caguioa both agreed that everything must be complete in a timely manner.

2:25 PM Quorum reestablished: 11/14

B) Drumline Equipment: Informative Item (5 Minutes)

- a. *President Aiello shall update the Cabinet on the legislation for new mobile band equipment.*

Mancilla suggested connecting the drumline to the pep squad. The legislation was shown to Cabinet and a total of \$5,200 would be used to fund the pep band. Commissioner Assistant Frausto asked for specifics on the jacket sizes and the order in process. Aiello explained that he does not have specifics but that the jackets will be preordered for the pep band efficiently. Castillo asked which events the pep band will attend and also asked if it was a club or class. Aiello explained that the pep band is a class, so events can not be added until next semester because the syllabus has already been made. Castillo questioned if the pep band has enough class supplies, to which Aiello replied that the drumline needs newer equipment.

C) Hydration Stations update: Informative Item (5 Minutes)

- a. *President Aiello shall update the Cabinet on the legislation for new Hydration Stations.*

The hydration stations could cost between \$11,000-\$12,000. Caguioa stated that Senate will discuss and share concerns along with Cabinet and the legislation will be made accordingly. Senators may amend the legislation if they choose to. Aiello stated that Commissioner H. Garcia had the idea of allocating funds for the hydration stations for next year. Castillo questioned if funds will be set aside for maintaining the hydration stations. Aiello stated that the recycling technicians will be in charge of cleaning the stations while David Moore of facilities will take charge of the maintenance.

D) Bike Committee: Informative/Discussion Item (5 Minutes)

- a. *Cabinet members shall be informed of the new bike Committee and informed by President Aiello.*

Aiello stated that the advisor of the Triathlon Club told him that they are upset with the progress of stopping bike thefts on campus. Aiello explained that there are many benefits that can come from the bike committee. He went on to say that there can be help from David Moore, Dr. Contreras, Ty Bowman, etc. Caguioa explained that Cabinet members can make the decision to ask Senate to form a

bike committee. Hickman stated that the bike issues should be addressed more quickly and agrees that the bike committee is a good approach. Dr. Contreras stated that there have also been efforts from the administration and there should be more communication between students and administrators. Aiello stated that some other efforts include campus police, issuing bike registration, and the Health and Safety Subcommittee are working to solve the issues. Aiello stated that he conveyed some of the efforts of administration to Professor Nibueno (Ni Bueno). Aiello agrees that bike registration is not enough to prevent bike thefts. He also believes that not enough is being done and therefore he could not provide a lot of information on efforts being done to prevent bike thefts. Aiello stated that all the efforts to prevent bike thefts should be gathered up and sent out to the advisor. Commissioner Assistant Montoya stated that in addition to having bike racks, we should also have a bike cage. Aiello stated that David Moore has proposed a bike cage with security cameras but the location can be improved by making it more visible.

Time has expired.

Motion: Move to extend time by 3 minutes was made by Commissioner Flores and seconded by Party Whip Sanchez.

Action: Motion passes.

Commissioner H. Garcia stated that the bike issue has been discussed for a few months now and much has been done by a number of groups including handing out bike locks to new students during welcome week. H. Garcia stated that much of the information related to bicycles has been brought out within the last 3 months. She continued stating that the issues have been addressed many times and much progress has been made already. She also stated that there should not only be one committee but several committees working on this issue. H. Garcia stated that Professor Nibueno (Ni Bueno) should become more aware of the efforts that are being done to decrease bike thefts. Aiello exclaimed that all that hard work and involvement is noticed and appreciated but stated that the professor's opinion makes a difference. Aiello then asked if the issue was being solved or if it's just being masked. H. Garcia stated that reduction is a positive. Dr. Contreras then asked that Cabinet work together with Public Relations to create a document that lists all of the efforts being done to improve bike security. Aiello finally stated that the formation of a bike committee is one more effort to improve security.

9. Commissioner Reports

Hickman – reported that Montoya and herself met with the captains of math tutoring. They are working on getting those captains to attend spirit week and support athletics on those 3rd Thursdays of every month. The coaches hold their own meetings as well with

Dan, the Director of Athletics. Hickman plans to attend the next meeting. Finally, Hickman will attend the ICC meeting to share the athletic competition.

Khalid – reported that there is a Falcon Booth on Mondays from 11am-12pm.

H. Garcia – reported that on Tuesday she will meet with Michelle Mancilla at 3:15pm to plan and work on media for the Student Initiative. Garcia will also work with AJ to get the Go Green banners printed in an effort to promote sustainability. Garcia also announced her work to raise money for charity that helps homeless women veterans. She will be running for Ms. Veteran America which she has already announced at the board meeting and will also speak to Senate and ICC. Garcia announced that she has a new assistant. Finally, there is a faculty art exhibit at 6pm on Tuesday.

Ugbah – reported that there will be a Black History Month Committee and she plans to reach out to the Commissioner of Student Outreach.

Flores – reported that he attended the Web Standards Committee meeting and there are updates to legislation. Flores plans to upload the photos to the ASCC webpage.

Mancilla – reported that she is working on the mascot posters as well as online advertising. She will attend a graphics meeting for media output. Mancilla will also be going to club meetings looking for an assistant. The ASCC instagram page (Cerritos_ASCC) has 62 followers. Mancilla and Dr. Contreras looked over the game room survey drafts and they just need to be revised before putting out student voices. On Tuesday, Mancilla will have the posters and banners ready. Mancilla also discussed the iPads with Dr. Contreras. (Delete highlighted and insert: Student Activities ordered 5 mini Ipad for staff use. Staff is currently exploring how to make 2 available for student use.)

Castillo – reported that she has a new assistant. ICC has a new email (cerritoscollegeicc@gmail.com). Castillo stated that she will wait until the first ICC meeting to document ICC reps. This semester, Castillo plans to enforce attendance of at least one club representative at ICC meetings. The Spring Festival and 3rd annual Falcon Games are coming up.

10. Announcements

A) Art Exhibit Grand Opening: Tuesday at 6:00pm

B) Musical Auditions - Hair: Tuesday, February 17th at 7pm and Wednesday, February 18th at 6pm

- C) Next Court Meeting:** *January 27th at 2pm in BK 111/112*
- D) Next Senate Meeting:** *January 28th at 2pm in BK 111/112*
- E) One on Ones with President Aiello**
- F) ASCC Facebook page** has over 60 new likes
- G) Everything in meetings is documented,** be conscience of what and who you talk about
- H) Safe Zone training meeting** on Tuesday, food available.
- I) Suicidal Thoughts workshop** has been moved
- J) Club Info Day paperwork** must be turned in by Thursday
- K) Student Initiative meeting** after Cabinet

11. Adjournment

President Miles Aiello adjourned the meeting at 3:04 PM.

Cerritos College

ASCC Executive Cabinet

Minutes

September 22, 2014
2:00 P.M.
BK 111

1. Call to Order

President, Miles Aiello, called the meeting to order at 2:03 P.M.

2. Flag Salute

Commissioner of Athletics, Sara Hickman, led the Cabinet members in the flag salute.

3. Roll Call

	Last Name	First Name	Position
X	Aiello	Miles	President *
X	Caguioa	Charles	Vice President *
X	Sanchez	Athena	Party Whip *
X	Hickman	Sara	Comm. Athletics
X	Montoya	Valerie	Ass. Comm. Athletics *
X	Tenorio	Beatriz	Comm. Budget and Finance
X	Lugo	Luis	Ass. Comm. Budget and Finance *
X	Garcia	Hope	Comm. Convocational and Fine Arts
X	Lopez	Araceli	Comm. Daytime Activities **
X	Lecero	Oscar	Ass. Comm. Daytime Activities *
X	Castillo	Suleyma	Comm. Inter-Club Council
X	Trujillo	Marisa	Ass. Comm. Inter-Club Council *
E	Flores	Nino	Comm. Information Technology **
X	Martin	Patrick	Ass. Comm. Information Technology *
X	Mancilla	Michelle	Comm. Public Relations **
X	Garcia	Dennis	Comm. Records and Information **
X	Ochoa	Ilene	Comm. Student Center
X	Colin	Edith	Comm. Student Financial Aid
X	Gonzalez	Maria	Ass. Comm. Student Financial Aid *
X	Torres	Edgar	Comm. Student Services

* Non-voting member

** Unofficial voting member (Must be approved by Senate)

4. Approval of the Minutes

Request by President Aiello was made for a motion to approve the minutes from the last meeting. Commissioner Colin stated that her name was misspelled in the minutes.

Motion: Move to approve minutes was made by Commissioner Castillo and seconded by Commissioner Lopez.

Action: The minutes were approved.

Motion in Favor of Approval 6.1.0

5. Approval of the Agenda

Request by President Miles Aiello was made for a motion to approve the agenda.

Motion: Move to approve agenda was made by Commissioner Hickman and seconded by Commissioner Ochoa.

Action: The agenda was adopted

Motion in Favor of Adoption: 7.0.0

6. Public Forum

No public comment was made.

7. Communications (10 Minutes)

Dean of Student Services

Dr. Gilbert Contreras was not present.

Student Activities Coordinator

Daniel Gomez, assistant to AJ, spoke on behalf of Amna Jara. He stressed the importance of attending the Senate meeting on Wednesday if you are a Commissioner who has not been officially inducted. He further stated that the process will be quick, taking 35 to 40 minutes and that this is necessary in order for Cabinet to meet quorum and continue working on action items. Cabinet members who are not sure about their position should contact Daniel, Miles, or Charles. Answering to a point of clarification about the time Senate meets, Daniel responded with 2pm.

ASCC President

President Aiello asked Cabinet to be prepared to answer questions from Senators. He stated that we are representing Cabinet. President Aiello announced that the Homecoming float theme is 'Around the World'. Upon asking us to turn in our float applications he received a point of clarification from Commissioner Castillo informing him that there is no more room on the list. Clubs may add on to the wait list. Veteran's Day will start meeting weekly every Thursday sat 11am in BK 111. The scholarship foundation will donate \$700 to this event. Go Green Task Force met last Wednesday where they laid out the goals for the year including bike stations, expelling out

Styrofoam, hydration stations and expanding the recycling program. Recycling technician applications are being reviewed and screened by AJ and Crystal LoVetere.

ASCC Vice President

Vice President Caguioa informed Cabinet that if you have not been appointed by Senate, it is imperative that you are at the meeting on Wednesday. For more information you may speak to Miles or Charles. Furthermore, there are commissioners who have been trained on the Brown Act and parliamentary procedures. You may go to them with questions as well. Homecoming is coming up and you may get involved or at the very least visit the float building or help the Homecoming Court candidates campaign.

Party Whip Report

Party Whip Athena Sanchez informed Cabinet of the successful meeting last Wednesday. Sanchez liked the new layout and went on to inform us that there is an opportunity for fundraising at Buffalo Wild Wings, there are military scholarships, and the senate minutes will be posted by Friday at 12pm.

Commissioner Reports

Aiello – Without any objections President Aiello limited reports to 4 minutes each.

H. Garcia – The Veteran Center will open and give certificates to faculty to say thanks and the Graphic Design club was involved in that process. The center will be moved near the ID Center and is set to open at October 20th at 6pm. As a rule, only veterans are allowed inside the building. Furthermore, Commissioner Garcia informed Cabinet that there are graphic designers on campus looking to design T-shirts, hoodies, and LOGOs. Garcia brought up the possibility of making hoodies for ASCC since we have good funding.

Flores – Speaking on behalf of Commissioner Flores, Assistant Patrick Martin informed Cabinet that he was notified by Flores about the issues with WIFI on campus. Some students are not getting access to the network and they will search for the source of the problem.

Mancilla – Reported that this past Wednesday she met with Miya Walker, Director of Public Relations, to discuss how to publicize events, reaching out to students, the ASCC Facebook pages, and the electric billboards on Alondra Blvd and in the Student Center. Mancilla also met with WPMD and upon feeling welcomed she also had a chance to plan publicity and create a line of communication with the radio and with Talon Marks.

Colin – Reported on upcoming financial aid workshops and passed out flyers to the members of Cabinet.

Ochoa – Reported on the Culinary Arts Café and wants to know if they are selling food or not. She noticed it's closed but that there is a section for it in the food court. President Aiello informed Cabinet that the café is tentative because it's still under construction. Daniel Gomez clarified that there is a café but it is not in the same location and he is not sure when they will return.

Castillo – *Informed Cabinet that around 9am, clubs picked their country for the Homecoming float contest. 20 clubs will be represented with their floats and there is a waitlist in case any clubs drop out. Applications for Homecoming Court are due on September 29th. There will be a mandatory meeting for Homecoming court candidates at 10am in BK 111. Candidates must dress up and be prepared to have photos taken of them. Float applications and contracts are due on September 29th as are Homecoming Committee applications. Committee members are involved with the processes and set-up of floats, court and the mock rally. Applicants should make sure to check off their availability. Castillo stated that it's a good experience as she was part of it last year. Clubs should ensure that they complete their contracts and that they understand the float regulations which are very important. Castillo also announced that the ICC Facebook page has reached 199 likes. Finally, there is an ICC meeting on Thursday, September 25th at 11am in BK111.*

Lopez – *Constitution Day is this Wednesday. Come out and support. There was a great turnout for the Zombie Fest*

Point of clarification by Commissioner Mancilla, Homecoming Queen, who asked whether she would need to attend the Homecoming Court meeting to which President Aiello responded no.

8. Old Business

A) Fall Awards Banquet (10 Minutes)

- a. *Cabinet shall discuss new solutions to fixing the Fall Awards Banquet.*
- b. **Motion:** Move to limit discussion to 5 minutes was made by President Aiello without any objections.
- c. **Action:** Discussion has been limited to 5 minutes.

2:25pm

Miles began by reminding Cabinet that Dr. Contreras in favor of cancelling the banquet to save \$13,000 to use for the spring banquet. He then reiterated the fact that Cabinet needs to make a decision soon. It's week 6 and there are 9 or 10 weeks left until planning begins. Commissioner Castillo asks whether this will be voted on to which Miles replied saying that Daniel stated we will all agree on one thing. Castillo argues that since she attends many club meetings and students are planning and promoting the banquet, cancelling it dilemma for Castillo. She agrees that it needs reconstruction on the process and committee but believes that it may be too soon. Commissioner Mancilla reminds Cabinet that there were problems and solution given. Ultimately, there may be a compromise. She states that she is neutral but needs a legit reason to cancel the banquet. Assistant Trujillo sat in the budget committee last year and informs Cabinet that the money is first come first go. Any money not used goes to clubs who request it through Senate. PBL was the first to use money in the spring semester. If clubs need to travel then the leftover amount can go to them. Vice President Caguioa agrees that the banquet is prominently promoted but in ASCC we are trying to promote professionalism and integrity. He argues that whatever services are done in the

fall will be relayed in spring and believes that the issue is how we fix the system. Caguioa believes that we have seen issues in the system and how you're awarded; furthermore he stated that ignoring the problem and going forward with the banquet is counter-intuitive. President Aiello reminds Cabinet members that there is not much we can do this week but next week we should vote on it. He went on to say that Cabinet members that we go about it with the mindset that we don't proceed with it if it's done like last year because that would be unethical. Our core values state that we operate on "integrity" and "excellence".

Discussion ends.

Motion: Move to extend the discussion by 5 minutes was made by Commissioner Castillo and seconded by Party Whip Sanchez.

Action: Discussion is extended by 5 minutes.

Commissioner Hickman pointed out that after listening that it's a short amount of time left she believes we must revise the system so everyone is recognized for their service and hard work. One option would be to postpone the fall banquet or join it with spring banquet. Since there is not much time to schedule everything and revise the system it would be proper and fair to prepare for a spring banquet. Sanchez agrees with Hickman, being in Senate she knows there are issues with getting people to commit the whole year. President Aiello asks Cabinet to prepare a pros and cons sheet. Commissioner Torres asks who decides on this issue and Aiello responds that it will be through joint legislation. Mancilla argues that the selection process for awards is popularity contest. One option is to have everyone get the same award. Overall committee members determine who gets what. In the past it's the same people receiving awards. Overall, the solution can be to have specific committee members who are not biased. We can also cut down on giveaways and keep track of waste. Mancilla made her own pros and cons list. Commissioner Hope Garcia asks when the fall banquet is scheduled for and Caguioa informs everyone that it's set for Friday, December 12th. Commissioner Garcia argued that since we don't know what awards we're giving out students can have a fresh start in the spring semester if they aren't involved in the fall.

Discussion ends.

Motion: Move to end discussion was made by President Aiello but received 2 objections.

Motion: Move to extend discussion by 3 minutes was made by Commissioner Castillo and seconded by Commissioner Lopez.

Action: Discussion is extended by 3 minutes.

A point of clarification was made by Tenorio asking about the money stating that some people are still unsure about that. She asks if clubs can request money in advance to which Caguioa replied yes. They can create legislation so that money is reserved. Daniel exclaims that the main issue is how we vote. It is an

amendment in the constitution to change that. We must implement the same voting procedures as in the past. Aiello reminds everyone that we can vote on it next week. Castillo tells Cabinet of her experience from a couple of years ago when she was in Cabinet. There was issue with the fall banquet the year Lance and Aldo were in office. The issue was with choosing members but they did have time to fix it by switching people. Hickman suggests that for the next meeting, we can prepare lists and email to Miles and Charles to create a master list of pros and cons to prioritize the issues and be efficient too. Daniel Gomez brings up the issue of transparency and suggests that we bring those ideas to the next meeting so that they are open to the public. Aiello asks Cabinet members to bring their lists on Monday for the public to hear. Discussion time ends.

9. New Business

A) New Marketing Plan (5 Minutes)

- a. *Commissioner Mancilla will discuss the new marketing plan that will be executed for every event.*

2:42pm

Commissioner Mancilla's presentation included a guide on choosing from the various forms of publicity for events based on the parameters and number of people you want to reach. Included in the PowerPoint was: What, when and where? Before event there are steps we should be taking to market the event. 1) Brand/LOGO. 2) Wording. Zombie Fest was used as an example. 3) Types of media. Flyers, posters, WPMD, Public Affairs, Talon Marks, classroom presentations, campaigning (word of mouth), electric billboards. Day of the Event – Double D's. Direct: Signs, arrows, balloons, posters. Document: Pictures, videos, Talon Marks, WPMD and Public Relations Director Miya Walker. After the event we report it. IMPACT – We look at how successful the vent was and determine if any improvements can be made. The overall objective is to outreach. Aiello informs Cabinet that next week we can vote on whether we want to take this approach to marketing.

B) Zombie Fest (5 Minutes)

- a. *Commissioner Castillo and Commissioner Lopez shall give an update about*

2:48pm

Commissioner Castillo told Cabinet that she went to the health department. Zombie Fest was originally created to help supply the food bank. The food bank is specifically for homeless students and students going through a hard time in their life. There are counselors available as well. During the whole month of October ASCC will be collecting cans. The first Zombie Fest meeting was a few weeks ago on Thursday. Tomorrow at 11am in club room there is another meeting. Commissioner Lopez stated that they created three groups: Public

Relations, Operations and Logistics. For PR they will work with Mancilla to promote Zombie Fest. Operations consist of taking charge of the event the day of Zombie Fest. Logistics involves coordinating paperwork and ensuring that they stay on track. Castillo went in to say that Oct 30th Thursday is Zombie Fest and the first event, pumpkin carving contest, is at 10am. AJ put an announcement in Falcon Newsletter. They received 6 responses for the pumpkin contest and 8 for the costume contest. They are still in need of professors to judge the contests and asked Cabinet for help in filling those positions. 10:30am-11am is the costume contest. Zombie Fest is 11am. Maria, assistant to Hope Garcia, will do makeup for the zombies. Castillo passed around a map of Zombie Fest. They are going to work on any issues but they are doing well with timing. Castillo is working on getting trophies. Point of clarification by Mancilla asks about how many spots are open for judges for pumpkins and costumes. Castillo replies that they need 2 more for costumes and 5 more for pumpkins. Mancilla asked if it would be fair to have advisors judge. Castillo responded saying that everyone on the judge panels are just staff and they have not had advisors sign up. The judges do get verified according to Castillo. Hope Garcia asks about having canopies since last year it was really hot and they did not have any set up for makeup artists. She also asked if Cabinet can dress up as group during Zombie Fest. President Aiello will add that as an item to the agenda. Commissioner Castillo closes saying any input can go to her.

Discussion time ends.

C) Athletic Station (3 Minutes)

- a. *Commissioner Hickman shall discuss the new Athletic Station in ASCC*

Point of personal privilege: Ochoa **2:56pm**

Quorum Reestablished 6/7

Motion: Move to limit discussion to 3 minutes was made by President Aiello without any objections.

Action: Discussion has been limited to 3 minutes.

2:56pm

Hickman informed Cabinet of the rough draft of the Athletic station in ASCC which includes the teams for fall, winter and spring. They have schedules, pictures and the website of Athletics. They ordered new color printer paper and double sided tape. A new idea is to present a full calendar of the entire month and which lists all the home games. Each team would be in a different color. Days and times should increase support and give them recognition. The information should increase the people who attend home games and show support for athletes who play for Cerritos College.

Point of personal privilege: Tenorio **2:57pm**

Quorum Reestablished 5/7

D) Review of Constitution Day (5 Minutes)

- a. *Cabinet shall discuss how Constitution Day went and how it can improve*

Motion: Move to limit discussion to 3 minutes was made by President Aiello without any objections.

Action: Discussion has been limited to 3 minutes.

2:58pm

Commissioner Castillo informed everyone that the event was a success. They moved it to the front of the bookstore and that helped attract different types of students. The location allowed them to funnel students to go into ASCC.

Commissioner Lopez agrees that it was success. She saw new faces but admits that they missed a lot of the crowd in Falcon Square. A lot of people just walked by and she wants to think of different locations, maybe a different one every year. Maybe next year they can set up in front of Library or Liberal Arts Building.

Motion: Move to close discussion by President Aiello and seconded by Party Whip Sanchez to close discussion.

Action: Discussion was closed.

E) Monthly event for October (5 minutes)

- a. *Cabinet shall discuss and pick a monthly event for October*

Action: Without any objections, President Aiello tabled this item for next week's agenda.

F) Male or Female for Homecoming Queen (5 Minutes)

- a. *Cabinet shall discuss the possibility of having a male or female for Homecoming Queen*

Action: Without any objections, President Aiello tabled this item for next week's agenda.

10. Announcements

~~A) Student to serve on faculty senate: September 22nd, 2014 in Board Room~~
Applies only to ASCC Senate

B) Agenda Contact: September 22nd, 11:00 a.m. in front of ASCC

C) Fall Scholarship: September 22nd Online by 12am

D) Homecoming theme: September 22nd in Student Activities

E) Mandatory Homecoming Court: September 26th in BK 111

F) ICC meeting on the 25th: September 25th, 2014 in BK 111

G) Lopez announced the Zombie Fest Meeting in the Club Room

H) Colin apologized for not being able to visit classrooms like she promised during Senate.

Point of clarification was made by Commissioner Colin stating that there are 6 scholarships in each area.

11. Adjournment

President Miles Aiello adjourned the meeting at 3:04PM.

January 12th, 2015
2:00 PM
BK-111/112

1. Call to Order 2:05

2. Flag Salute

3. Roll Call : ICC, Public Relations, Student Center, Student Services, Day time Activities, CTE, Student Out Reach, Athletics and Assistant commissioner of Athletics, Party Whip, President, Night Time Activities Q: 11

4. Approval of the Minutes →Michelle 2nd Araceli *postpone the minutes

5. Approval of the Agenda → approved Edgar 2nd Araceli

6. Public Forum

-Hector Areano: Class for Spanish, looking for Monday and Wednesday 11- 1:50 pm paid Note taking. Please notify the DSPS Office.

7. Communications (20 Minutes)

Dean of Student Services

- Had a wonderful time at Leadership Conference
- Getting info for the bus passes that will be requested to budget in the ASCC. Athletics is tallying how many students take the bus
- Have a wonderful semester

Assistant Coordinator of Student Activities

- Had a wonderful Leadership, it was intense and hope you all got something from it. We have also been looking at the feedback
- Parking permits are coming out tomorrow
- Student Emails!! Ask me!

ASCC President

- Hope you had a fantastic winter break. This semester we will not stress
- Leadership conference was amazing! Thank you to the staff for organizing
- Please be on time to these meetings, make this a priority!
- During thanksgiving I sent an email to help out in a church, they gave us job opportunities. They will need help during the semester and hope we can make time to help them
- Hydration stations pushing the legislation through and the bike stations on future agendas

ASCC Vice President Q: 12

- We have a lot of things to do, must leave this semester with a bang!
- Charles has been helping John to have Korean classes initiated in Fall, these are the examples we want to put forth with what we do here!

Party Whip Report

- No Report

8. New Business

A) Holiday Break | Discussion | 5 Minutes a. Members of cabinet will share what their best memory was for the Holiday Break

-ICC: her and her daughter at church made care packages. This is a program to help immigrants to figure out how to come to this country

-Student Services: Went to Disneyland, got ready for this semester, got an acceptance letter!

-Athletics: went to see fisherman's Warf and saw little kids not having everything her sister had and how her little sister had learned to appreciate everything she has at a very young age

President: leadership conference, we can do this every day, listening to people can make a difference, thank you for being there.

-Dr. Contreras: New Year's Eve, had a celebration with a slumber party but fell asleep at 10:30 pm I will always remembers it

Daniel Gomez: Leadership conference because it was important because not a lot of campuses have this, the reaction everyone had to the TED talks made everyone very emotional. For Christmas I tried to keep my son up until midnight

-Public Relations: she would get text messages from people who were having a good time at Leadership

-Operation Outreach: Won 3rd in a song writing contest

-AJ: Spent a few days with her nieces and nephews. Leadership conference reenergizes everyone and is important.

B) Update on Shared Governance Committees | Informative | 5 Minutes a. President Aiello shall update the Cabinet on the Shared Governance taskforce meetings that are currently being conducted.

-President: there is a list of the Share governance committees

-Student leaders describe their experience working in these shared governance committees.(Miles and Sulyema)

-Get involved in the committees

-AJ: Need Students for Chief of Campus Police and Associate Dean of Student Health Services.

C) Leadership conference update | Discussion | 5 Minutes a. All members of the cabinet that attended the Leadership Conference will provide an update and recommend any changes for the 2016 Leadership Conference.

-President: Commissioner Areano was not able to attend the conference because of his disability; there was the possibility to have the conference streamed online.

-Commissioner Athletics: have a fee for watching the streaming

-Party Whip: I do not like that idea the money is to pay for the room and food.

-Dr. Contreras: It was outstanding conference, Need team building activities in morning and afternoon, need more in between breaks, more free time, and not have the speakers too late into the night. For 50\$ you got a heck of a bargain, it was amazing! It all came together in the end

D) Naming Opportunity for the mascot | Informative\Discussion | 5 Minutes a. Cabinet members will be asked to recommend 3 members to be on the taskforce for the Naming of the New Mascot. Taskforce will meet Fridays at 9AM for the next 3 weeks to finalize a name for the Mascot.

-AJ: the mascot was supposed to be here but not anymore until the end of the week

-AJ: The Company was going to try to get the mascot in by welcome week but we are hoping by the beginning of February. We want the taskforce to narrow down to 3 names and have each branch vote on this.

-VP: is the task force involved with revealing the mascot? AJ it will be just for the name.

-AJ I want 3 members from Cabinet, Senate and 2 from court.

NOMINATIONS:

-Commissioner of Student Outreach

-Commissioner of IT

-Commissioner of Student Center

9. Communications Edgar moved 2 Minutes each:

a) Commissioner Reports

-Athletics: met with Mike Miles and a professor and the captains to inform them there is a student initiative. Everything is set for the club competition and everything will be electronic.

-Operation Outreach: meetings at Monday 3:30pm

-IT: leadership conference getting to know people through the conference please try to make it to the next one. Will email Daniel the picture for online

-Day time activities: will be more active this semester, any activities during the day tell me and I will help you!

-Student Services: sorry I wouldn't attend leadership, I got a job at the book store. We can't slack off this semester. Check your application and go to workshops. There is a campus tour the first 3 days for spring break. Do scholarships and FAFSA

-Student Center: I am going to try hard to get furniture in the student center. Leadership was amazing.

-Public Relations: I met with Hope and we are going through the design for the flags around campus must bring to the branches to approve the design and sizes. She will meet with Dr. Contreras said to talk to him about iPads.

-ICC: great time at leadership. She sat at a table with EOPS students and they were all interested in starting up the EOPS club again and she was going to help them out and it was great to see how excited they were. Looking forward to working on the Falcon Games.

-Party Whip: on behalf of Commissioner Garcia bike theft pamphlets are ready and the bike registration is ready, if you fill in your registration you will be entered in a raffle for a free bike lock.

10. Announcements Q: 14

A) Welcome Week

B) Welcome Night – Tuesday, January 13, 2015

C) One on Ones with President Aiello

D) New positions are open: example Budget and Finance, find qualified people to fill these positions

E) Come to Senate meeting Wednesday to reallocate funds, upcoming board meeting students will benefit greatly for the contract.

F) Leadership is a networking to get assistants for the commissioners

G) it's important to be involved but your grades are number one priority! Stay

Focused.

H) We have programs on campus that help you for Free! MLC and Student Success

Tutoring! GO!

I) looking for volunteers from 4-7pm

J) Campus closed 1-19-15

K) Student Initiative planning meeting after Senate meeting

L) Hope everyone will be at graduation!

M) Sebastian and Michael the News editor for Talon marks

11. Adjournment: 3:06