

Cerritos College

ASCC Budget Committee

Minutes

Friday | February 21, 2020

10 AM

LC-51

1. Call to Order

Committee Chair Sayo called the meeting into order at 10:34am

2. Roll Call

Quorum met at 5/5

Present: *Committee Member Miller*

Committee Member Madueno

Committee Chair Sayo

Committee Member Sonny Lopez

Committee Member Rebekah Montes de Oca

Committee Member Anthony Rodriguez

3. Approval of the Agenda

Committee Member Montes de Oca approved the agenda.

Committee Member Rodriguez seconded.

4. Communications

5. New Business

a. Budget Overview and Process

Committee Member Miller gave a brief presentation regarding this years budget.

b. Projected Revenue for 2020-2021

The Projected Revenue for 2020-2021 is \$1,350,000.00

c. Budget Committee Meeting Schedule

The committee unanimously agreed to the following meeting schedules

Feb 28, 2020 - 10 am - 1pm - LC 51

March 6, 2020 - 10 am - 1pm - LC 51

March 7, 2020 - 9am - 1pm - BK 111

March 13, 2020 - 10 am - 1pm - LC 51

d. Committee Roles and Standing Rules

The committee reviewed the Committee Roles and made certain changes to better suit this year's committee.

#5 was changed to be more clear on when requests must be submitted.

#8 was added to allow questions to be emailed to the Committee Clerk in which a brief written response would be received in the following committee meeting.

#9 was added to allow requesters to provide the committee clerk a statement to read during public forum with a maximum of 200 words.

e. Review Budget Proposals

The Committee reviews and approves budget proposals depicted in section 1 and section 3.

Committee Member Montes de Oca moved to add plaques for a total of \$2,500 under the ASCC Fall Awards Banquet item.

Committee Member Rodriguez seconded. Approved with no objections.

Committee Member Rodriguez moved to cut down funds for business cards by \$100 for a total of \$200 under the Student activities office supplies item.

Committee Member Montes de Oca seconded. Approved with no objections.

Committee Member Rodriguez moved to cut down the ASCC Senate Allowance from \$300 to \$200.

Committee Member Montes de Oca seconded. Approved with no objections.

Committee Member moved to approve section 3 with amendments.

Committee Member Montes de Oca seconded. Approved with no objections.

Committee Member Montes de Oca moved to approve the Leadership Conference budget.

Advisor Miller seconded. Approved with no objections.

Committee Member Montes de Oca moved to approve the ASCC Spring awards banquet

No Objections.

The Homecoming budget was postponed for the following meeting.

Advisor Miller moved to approve the budget for Interpreters for Student Activities/ASCC Events.

Committee Member Montes de Oca seconded. Approved with no objections.

Committee Member Lopez moved to approve the budget for Commencement/Graduation.

Advisor Miller seconded. Approved with no objections.

Committee Member Madueno Moved to approve the budget for Spendmap Annual Subscription/Services.

Committee Member Montes de Oca seconded. Approved with no objections.

Committee Member Lopez moved to approve the budget for Academic Excellence Awards.

Committee Member Montes de Oca seconded. Approved with no objections.

Committee Member Madueno Moved to approve the budget for Student Activities Hourly Wages/Fringe.

No Objections.

Committee Member Miller Moved to approve the following budgets:

- *Equity, Diversity, & Inclusion Programming*
- *Hourly Background Check Expenses*
- *Student Activities Classified Staff Salary/Benefits/Payroll Taxes (admin support, 1.5 positions)*
- *ID Center Hourly Wages/Fringe*
- *ID Center Supplies & Maintenance*
- *Bank Fees*
- *Student Activities/ASCC Computers and Supplies*
- *Printing and Production*

Committee Member Montes de Oca seconded.

Approved with no objections.

6. Adjournment

Committee Chair Sayo Adjourned the meeting at 12:59pm.