

*Cerritos College*  
*ASCC Budget Committee*

Minutes (DRAFT)

Friday | March 30, 2018  
12:00 P.M.  
BK 111/112

1. Call to Order

Meeting called to order at 12:20pm

2. Roll Call

Roll Call					
Position	Name	Present	Absent	Excused	
ASCC Treasurer	Ariel Valencia	1			
ASCC President	Karen Patron	1			
Senator	Kathy Azzam	1			
Student At Large	Clinton King	1			
Advisor	Dean Miller	1			
Advisor	Amna Jara	1			
1st Alternate Senator	Josh Ramos				
2nd Alternate Student	Armando Avila			1	
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3. Approval of the Minutes

Ariel moves to approve Minutes from March 23, 2018 with Amendments. Seconded.  
No objections.

4. Approval of the Agenda

Agenda is approved.

5. Public Forum

No public comment

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**6. New Business**

**A. Committee Standing Rules Review (Discussion/Action)**

*The committee will review and discuss the standing rules for the committee and make changes if needed.*

**THE BUDGET COMMITTEE STANDING RULES:**

1. Limit of \$500 for Decorations per club/organization.
2. Only paper printed publicity with a cap of \$100 per club/organization.
3. Will not fund expenditures related to fundraising.
4. No funding for Awards Banquets for student organizations.
5. Scholarships for student organizations will not be approved.
6. Review the Standing Rules at each Budget Committee Meeting.
7. Hold ourselves accountable for following the Standing Rules. If there is an exception to the rules, specifically make a motion to "suspend the rules of the day", include the rule number, and include the motion in the Minutes.
8. At least 15% shall be taken off per Conference Travel Request.
  - a. ~~With the recommendation to the Senate, that all clubs/organizations shall fundraise the 15% cut made by the Budget Committee. (03/09/18)~~

No changes were made to the Standing Rules.

**B. Budget Requests and Budget Proposal for 2018-2019 (Discussion/Action)**

*The committee will review, discuss, and take action on budget requests to create the ASCC budget proposal for 2018-2019.*

PHI BETA LAMBDA	<del>\$45,445.00</del> \$15,000
PBL State Fall Business Leadership Conference (SFBLC)	\$19,969.00
PBL State Business Leadership Conference (SBLC)	\$25,476.00

President Patron recommended to approve them for a blanket amount of \$15,000 based on what they were approved for the past 2 years and allow the club to choose which conference to go to.

**President Patron moves to approve PBL for \$15,000. Seconded. No Objections.**

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PHI THETA KAPPA	<del>\$21,600.00</del> <b>\$14,120</b>
Phi Theta Kappa International Convention	\$12,250.00-\$10,000.00
Phi Theta Kappa California/Nevada Regional Conference	<del>\$4,850.00</del> \$4,120.00
Phi Theta Kappa Induction Ceremony	<del>\$4,500.00</del>

Committee Consensus to not fund Induction Ceremonies.

President Patron recommended that we fund the Phi Theta Kappa California/Nevada Regional Conference since it is required for them to maintain their "5 Stars" status.

Per Standing Rule Number 8, "At least 15% shall be taken off per Conference Travel Request." Both conferences were cut.

Dean Miller recommended to round to whole numbers for budget amounts.

**Clinton King moves to approve Phi Theta Kappa for \$14,120.00. Seconded. No Objections.**

PSYCHOLOGY CLUB (PSI Beta)	<del>\$6,149.00</del> <b>\$5,550</b>
American Psychological Association Conference	<del>\$3,999.00</del> \$3,400.00
Psychology Day 2019	\$2,150.00

Per Standing Rule Number 8, "At least 15% shall be taken off per Conference Travel Request." American Psychological Association Conference was cut.

**President Patron moves to approve the Psychology Club for \$5,550.00. Seconded. No Objections.**

ROBOTICS CLUB	<del>\$22,468.00</del> <b>\$3,390</b>
UC san diego (TRAVEL)	<del>\$2,400.00</del>
Maker Faire(TRAVEL)	<del>\$9,918.00</del>
Elegoo Robotic Car Kits	\$440.00
Arduino Uno Mega Kits	\$550.00
Robotic Parts, Tools and Materials	<del>\$4,800.00</del> -\$2,400.00
Project 1: Mini EV	<del>\$1,650.00</del>
Project 2: 6 Axis Robotic Arm	<del>\$340.00</del>
Project 3: RC Quadcopter	<del>\$390.00</del>
3d Printer	<del>\$1,980.00</del>

Vice President of Robotics recommended that the UC San Diego and Maker Faire be cut. Stated that the Kits were a priority since they are reusable.

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Member of the Public, Christopher Rodriguez, expressed how beneficial how it would be to have a 3D Printer.

Vice President Ramirez, expressed that we should continue funding new initiatives and half of what is being requested and emphasized to work with the Department to allow them access to a 3D Printer.

President Patron recommended that only one of the projects be funded. The 6 Axis Robotic Arm would be beneficial given the fact that the club has already been working on a bionic arm, it will allow them to build upon it.

**Dean Miller moves to approve the Robotics Club \$3,390.00. Seconded. No Objections.**

STEM CLUB	<del>\$9,520.14</del>	\$5,795
California Science Center Visit	<del>\$646.17</del>	<del>\$343.20</del> = \$417.00
California Stem Symposium	<del>\$4,372.50</del>	<del>\$5250.00</del> \$2,015.00
March For Science	\$688.50	
Stem Club Miscellaneous	<del>\$2,046.72</del>	\$600.00
Falcon/Atlas 5 Rocket Launch	<del>\$1,275.00</del>	\$1,275.00
Griffith Observatory Visit	<del>\$491.25</del>	283.00

President of the STEM Club recommended to cut all the mileage from each request.

Per Standing Committee Rule #1 "Only paper printed publicity with a cap of \$100 per club/organization."

**Senator Azzam moves to approve the STEM Club \$5,795.00. Seconded. No Objections.**

**Senator Azzam moves for a 5 minute recess. Seconded. No Objections.**

**Meeting Called back to order at 1:41pm.**

STUDENT ATHLETE CAPTAINS COUNCIL	<del>\$4,697.00</del>	\$3,400
Falcon Flight Night (Home Contests)	<del>\$1,091.00</del>	\$750.00
NCAA Student-Athlete Leadership Forum (CSF/Leadership Forum)	<del>\$2,556.00</del>	\$2,172.00
S.A.C.C. Meetings	<del>\$850.00</del>	\$500.00
Vaulting For Wishes	<del>\$200.00</del>	

Vice President of Ramirez recommended funding the conference if it would benefit the department as a whole. Would they go and bring back what they learn to implement on campus?

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Dean Miller recommended to strike Vaulting for Wishes, they can work with ASCC to put the event together.

**Ariel moves to approve the Student Athlete Captains Council for \$3,400.00. Seconded. No Objections.**

STUDENT NURSES ASSOCIATION	<del>\$1,260.78</del>	\$500
Luncheon	<del>\$1,260.78</del>	—\$500

AJ stated that in the past they have fundraised for this event, ASCC has never allocated funds for it.

**Clinton King moves to approve Student Nurses Association for \$500.00. Seconded. No Objections.**

TRIATHLON	<del>\$17,596.10</del>	\$9,000
HITS Triathlon	\$ 5,748.85	
Wildflower Triathlon	\$ 7,562.00	
LA Tri Series	\$ 4,285.25	

President Patron recommended a blanket amount of \$10,000.00. Based on what they were funded for in 2016-2017.

Dean Miller recommended a blanket amount of \$9,000.00.

**Ariel moves to approve the Triathlon Club for a blanket amount of \$9,000.00. Seconded. No Objections.**

BLACK HISTORY MONTH	<del>\$17,050.00</del>	\$5,000
Black History Kick-Off	\$ 2,200.00	
Black College Expo	\$ 1,200.00	
Taste of Soul	\$ 1,500.00	
Fashion and Hair of Black America	\$ 2,250.00	
Health Awareness	\$ 1,900.00	
Black Women in Power	\$ 3,750.00	
Music of Black America	\$ 4,250.00	

Dean Miller recommended to approve them for \$5,000.00, based on approvals from previous years.

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**President Patron moves to approve Black History Month for a blanket amount of \$5,000.00. Seconded. No Objections.**

CHICANO STUDIES/HISPANIC-LATINO HERITAGE MONTH ~~\$7,000.00~~ **\$3,500**  
Hispanic/Latino Heritage Month \$ 7,000.00

President Patron recommended that we only fund them at half of the amount requested due to that fact that this is their first time requesting funding.

**Clinton King moves to approve Chicano Studies/Hispanic-Latino Heritage Month for \$3,500. Seconded. No Objections.**

DANCE DEPARTMENT **\$ 6,800.00**  
Dance Concert \$ 5,000.00  
Dance Class Accompanist \$ 1,800.00

President Patron questioned why they were not asking funding from the Department for the Accompanist for the class.

**Clinton King moves to approve the Dance Department for a blanket amount of \$4,000.00. Seconded. No Objections.**

PHI RHO PI - FORENSICS ~~\$ 54,840.00~~ **\$25,000**  
PSCFA Warm Up Tournament \$ 1,540.00  
Crossman Invitational Tournament \$ 1,540.00  
Watson-Lancer Speech and Debate Invitational \$ 2,260.00  
Grossmont Griffin Invitational Tournament \$ 2,740.00  
PSCFA Fall Champs \$ 4,280.00  
Close to the Coast \$ 1,540.00  
Jannese Davidson Memorial Invitational \$ 1,760.00  
Winter at the Beach \$ 2,260.00  
Sunset Cliffs Invitational \$ 2,740.00  
Tabor-Venitsky Tournament \$ 8,100.00  
PSCFA Spring Champs \$ 3,460.00  
International Forensics Association Tournament \$ 11,280.00  
Pi Kappa Delta Comprehensive National Tournament \$ 9,800.00  
PSCFA Cool-Off Tournament \$ 1,540.00

NOTE: Blanket to be used on tournaments described above

**Clinton King moves to approve Phi Rho Pi for a blanket amount of \$25,000. Seconded. No Objections.**

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LEARNING COMMUNITIES/FYE ~~\$ 2,100.00~~ \$1,700 (funds Orientation)

Clinton King recommended to approve for \$1,700.

**Clinton King moves to approve the Learning Communities/ FYE for \$1,700.00. Seconded. No Objections.**

PHILOSOPHY DEPARTMENT ~~\$ 5,100.00~~ \$2,500  
Martin Luther King, Jr. and Social Justice \$ 2,450.00  
Islam, Peace, and Social Justice \$ 2,650.00

Clinton recommended to give them enough to host at least one of the events.

**Clinton King moves to approve the Philosophy Department for a blanket amount of \$2,500.00. Seconded. No Objections.**

PROJECT HOPE ~~\$ 3,200.00~~ \$1,600.00  
Project HOPE banquet \$ 2,200.00  
Academic Success Program Incentives \$ 1,000.00

Clinton King recommended a blanket amount of \$1,600.00.

**Senator Azzam moves to approve Project Hope for \$1,600.00. Seconded. No Objections.**

GLOBAL CITIZEN ~~\$ 8,000.00~~ \$5,000  
10 workshop/events throughout the academic year

President Patron recommended to approve them for \$5,000.00.

**Clinton King moves to approve the Global Citizen for a blanket amount of \$5,000.00.**

SCHOLARS HONORS PROGRAM ~~\$ 8,000.00~~ \$ 6,950.00  
Student Research Conferences (NCUR, SCCUR, HTCC) \$ 7,000.00  
SHP Transfer Ceremony \$ 1,000.00

Per Standing Rule Number 8, "At least 15% shall be taken off per Conference Travel Request." Cut Conference to \$5,950.00.

**Ariel moves to approve SHP for \$ 6,950.00. Seconded. No Objections.**

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WOMEN AND GENDER STUDIES ~~\$6,300.00~~ \$5,300

Global Gender Issues in the New Millennium: A student activism initiative	\$ 800.00
Cerritos College 32nd Women's History Month	\$ 4,700.00
Women's History Month Essay Contest Awards	\$ 800.00

**Clinton King moves to approved Women and Gender Studies as a blanket amount of \$5,300.00. Seconded. No Objections.**

CHILD DEVELOPMENT ~~\$1,300.00~~ \$1,000

Child Development Department Graduation Ceremony	\$ 1,300.00
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Dean Miller recommended to approve them for the same amount as last year's funding.

**Clinton King moves to approve the Child Development for a blanket amount of \$1,000.00. Seconded. No Objections.**

CULINARY ~~\$2,368.00~~ \$2,025

Culinary Arts Graduation Medals/Pins	\$ 2,368.00
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Dean Miller recommended to approve them as is.

Clinton King emphasized that we should remain equal with everyone and cut.

**AJ moves to approve Culinary for \$2,025.00. Seconded. No Objections.**

DENTAL ASS DEPT ~~\$3,324.00~~ \$ 2,825

Graduation event	\$ 3,324.00
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Clinton recommended to cut their requested amount by 15%.

**Ariel moves to approve the Dental Ass. Dept. for the amount of \$ 2,825.00. Seconded. No Objections.**

NURSING ~~\$5,500.00~~ \$4,675

Pinning Ceremony	\$ 5,500.00
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Dean Miller stated that they requested less than they were approved for last year.

Clinton recommended to cut their requested amount by 15%.



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**Clinton King moves to approve Nursing for \$4,675.00. Seconded. No Objections.**

PHARMACY TECH	<del>\$15,370.00</del>	\$5,755	
Pharmacy Technology Pinning Ceremony	<del>\$4,450.00</del>		\$3,275.00
Pharmacy Conference	<del>\$8,000.00</del>		
California Board of Pharmacy Meeting	<del>\$2,920.00</del>		\$2,480.00

Per Standing Rule # 8, "At least 15% shall be taken off per Conference Travel Request."  
 Per Standing Rule #1, "Limit of \$500 for Decorations per club/organization."

Dean Miller recommended to approve them for \$3,275.00 for the pinning ceremony.

**Ariel moves to approve Pharmacy Tech. in the amount of \$5,755.00. Seconded. No Objections.**

PHYSICAL THERAPIST ASSISTANT DEPARTMENT	<del>\$2,100.00</del>	\$1,785
Pinning Ceremony		\$ 2,100.00

Clinton recommended to cut their requested amount by 15%.

**Dean Miller moves to approve the Physical Therapist Assistant Department in the amount of \$1,785.00. Seconded. No Objections.**

<b>MUSIC DEPARTMENT: Concerts/Festivals</b>	<del>\$18,000.00</del>	\$10,000
Professional Musicians/Workshops & Adjudication Fees		\$ 12,000.00
Sheet Music & Instruments		\$ 6,000.00

Dean Miller recommended to start at \$10,000.00.

**Ariel moves to approve the Music Department for a blanket amount of \$10,000.00. Seconded. No Objections.**

PEP BAND	<del>\$8,000.00</del>	\$5,000.00
Instruments, drum gear, sheet music		\$ 6,000.00
Uniforms		\$ 2,000.00

Dean Miller recommended to approve them for \$5,000.00.

**Senator Azzam moves to approve the Pep Band for \$5,000.00. Seconded. No Objections.**

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WPMD (The Broadcasting Club)	<del>\$2,834.00</del>	\$2,500
Equipment & Equipment Repair		\$ 400.00
Organizational Memberships		\$ 125.00
Operational (music licensing, mp3 conversion, service contracts)		\$ 969.00
Website design and domain, email address		\$ 740.00
Promotional Items		\$ 600.00

Clinton recommended to cut their requested amount by 15%.

**AJ moves to approve the WPMD for \$2,500.00. Seconded. No Objections.**

THEATER PRODUCTIONS	<del>\$46,200.00</del>	\$26,000
Rental/Lease/Contract/Services		\$ 16,750.00
Production Supplies		\$ 12,500.00
Publicity/Promotion		\$ 750.00
Clinics/Workshops/Guest Lecturers		\$ 500.00
State/National Competitions - KCACTF		<del>\$ 15,700.00</del>

Commented [1]: Blanket amount of \$26,000.

Clinton recommends \$39,270.00

Dean Miller is concerned that the requested travels may be a high amount of money spent per student attending.

**President Patron moves to approve the Theater Productions for a blanket amount of \$26,000 for Rental/Lease/Contract/Services, Production Supplies, Publicity/Promotion, and Clinics/Workshops/Guest Lecturers. Seconded. No Objections.**

**Meeting Called Back to Order at 3:27pm.**

NEWSPAPER - TALON MARKS	<del>\$27,700.00</del>	\$23,545
Print Publications Expenses		\$ 17,000.00
Production, Photographic equipment & Promotional supplies		\$ 100.00
Professional Membership to Journalism Organizations		\$ 1,600.00
State/National Competitions and Conferences		\$ 3,000.00
Awards Banquet		\$ 400.00
Online Publication Expenses		\$ 5,000.00
Campus Workshops		\$ 600.00

Clinton recommended to cut their requested amount by 15%. Clinton recommends funding them at \$23,545.00.

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**Clinton King moves to approve Talon Marks for a blanket amount of \$23,545.00. Seconded. No Objections.**

**ART GALLERY ~~-\$13,900.00~~ \$10,000**

Art Gallery Receptions	\$ 1,500.00
Announcement Cards, Catalogs, Banners	\$ 1,700.00
Student Art Awards	\$ 4,400.00
Supplies	\$ 2,200.00
Art Gallery Clinics/Workshops/Guest Lectures & Honorarium	\$ 2,100.00
Window Dressing Installations & Honorarium	\$ 2,000.00

Clinton recommended to cut their requested amount by 15%. Clinton recommends funding them at \$11,815.00.

Dean Miller recommended to fund them at a lower amount.

**Ariel moves to approve the Art Gallery for a blanket amount of \$10,000. Seconded. No Objections.**

**PHOTOGRAPHY ~~-\$7,000.00~~ \$4,000**

Awards for Student Art Exhibition	<del>\$ 2,000.00</del> \$1,000.00
Cameras for Equipment Loan Program	<del>\$ 5,000.00</del> \$3,000.00

**Ariel moves to approve Photography for \$4,000.00. Seconded. No Objections.**

**FINE ARTS ~~-\$4,000.00~~ \$3,000**

Clinics/Workshops/Guest Lecturers	\$ 2,000.00
Supplies	\$ 2,000.00

President Patron recommended to approve each line item at \$1,500.00

**Senator Azzam moves to approve Fine Arts for \$3,000.00. Seconded. No Objections.**

**FILM PROGRAM - IN PRODUCTION CLUB ~~-\$27,750.00~~ \$7,650.00**

Travel (Film Festival in NYC)	<del>\$ 14,400.00</del>
Brochures and DVDs	<del>\$ 650.00</del>
Promotional Items	<del>\$ 1,750.00</del>
Film Festival Fees	\$ 650.00
Guest Speakers for Industry Days	\$ 2,500.00
Production Supplies	\$ 3,500.00

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Student Awards ~~\_\_\_\_\_~~ ~~\$ 3,500.00~~ \$1,000.00  
High School Outreach Events ~~\_\_\_\_\_~~ ~~\$ 800.00~~

Clinton expressed that this part of campus needs more attention.

AJ informed the Committee that Travel is not a Conference, it is a 3-Day field experience.

**Senator Azzam moves to approve the Film Program for \$10,000.00. No Second. Motion Dies.**

Committee felt that not enough information was given to make an informed decision

**President Patron moves to approve the Film Program for a total \$7,650.00. Seconded. No Objections.**

THEATER PRODUCTIONS ~~\$ 9,000.00~~ \$0  
Rental/Lease/Contract/Services \$ 1,000.00  
Production Supplies \$ 2,000.00  
Publicity/Promotions \$ 1,000.00  
Clinics/Workshops/Guest Artists \$ 5,000.00

Member of the Public recommended to not fund the amount and encourage students to perform instead of hiring outside groups.

Dean Miller informed the budget committee that Theater Productions have not spent any money this year.

Clinton King recommended to not fund them at all.

**Clinton King moved to fund \$0 to the Theater Productions. Seconded. No Objections.**

COMMERCIAL MUSIC ~~\$ 25,000.00~~ \$20,000  
Guest Speaker Series \$ 2,000.00  
Student lab technician \$ 5,000.00  
Student studio technician \$ 5,000.00  
Student recording technician \$ 5,000.00  
Software licensing \$ 8,000.00

Clinton King recommended to cut 15%, \$21,250.00.

President Patron recommend a blanket of \$20,000.

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**AJ moves to approve Commercial Music for a blanket of \$20,000. Seconded. No Objections.**

VISUAL AND CULTURAL STUDIES	<del>\$ 2,900.00</del>	\$2,500
Lecture Series		\$ 1,900.00
Student Journal		\$ 1,000.00

AJ recommended to fund them at \$2,500.00

**Ariel moves to approve the Visual and Cultural Studies for \$2,500.00. Seconded. No Objections.**

PRINTMAKING DEPARTMENT	<del>\$ 1,350.00</del>	\$600
Printmaking artist/student residency		\$ 1,350.00

Dean Miller recommended to approve them for \$600 for students.

**AJ moves to approve the Printmaking Department for \$600. Seconded. No Objections.**

Dean Miller recommended to revisit Student Health, she was informed that they already have funding to do all the requested items through the Student Health Fee.

**Ariel moves to approve the Student Health Services for \$0. Seconded. No Objections.**

Member of the Public, Rodrigo Quintas, recommended not to fund Talon Marks for Print Publications in order to force them to go digital.

Ariel recommended to cut their printing expenses.

**President Patron moves to approve Talon Marks for a blanket amount of \$20,000. Seconded. No Objections.**

Revisited the Welcome Day Event

**AJ moves to fund Welcome Day Event at \$0. Seconded. No Objections.**

Revisited the ASCC Welcome Week Fall & Spring.

**Ariel moves to fund ASCC Welcome Week Fall & Spring at \$13,000 each. Seconded. No Objections.**

Revisited Umoja.

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**President Patron moves to approve Umoja for a blanket (NOTE: Blanket amount for Umoja meetings (note exception above for honorariums and food), Umoja Community Conference, Kwanzaa Celebration, Rites of Passage Ceremony, and Retreat) amount of \$23,000. Seconded. No objections.**

NO Honorariums for Cerritos College Staff/Faculty.

Revisited CalWorks

President Patron recommended to cut it by 15%.

**President Patron moves to approve CalWorks for \$7,900.00. Seconded. No Objections.**

**Revisited OISS**

President Patron recommended to cut it by 15%.

**President Patron moves to approve the OISS for a blanket amount of \$8,755.00, with the exception of University Field Trips. Seconded. No Objections.**

Revisited ASCC Senate Fund

Member at Large, Rodrigo Quintas recommended to fund the ASCC Senate at \$40,000.00.

**Clinton King moves to approve the ASCC Senate Account for \$40,000. Seconded. No Objections**

Revisited ASCC Leadership Conference

**Ariel moves to approve the Leadership Conference at \$55,000. Seconded. No Objections.**

Dean Miller stated she "can make it work".

Revisited ASCC Spring Award Banquets

**Ariel moves to approve the Spring Awards Banquet for \$11,000.00. Seconded. No Objections.**

**AJ leaves at 5:02pm. Senator Ramos moves as 1st Senator Alternate.**

Revisited ASCC Student Government Training

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Dean Miller moves that we cut \$3,000 from ASCC Student Government Training and approve them for a total of \$7,850. Seconded. No objections.

Revisited ASCC General Assembly

Dean Miller moves to cut \$2,000 from General Assembly and approve them for a total of \$6,000. Seconded. No objections.

Revisited Athletics

Member of the Public, Rodrigo Quintas, recommended cutting Athletics to \$200,000.

Clinton King move to approve the Athletics Department for \$200,000. Seconded. No Objections.

President Patron moves for a 5 minute recess. Seconded. No Objections.

Meeting called back to order at 5:24pm.

## 7. Adjournment

Meeting Adjourned at 5:54pm.