Fall 2018 Sessions
August 13 – December 14, 2018
18-Week Session
August 13 – November 23, 2018
1st 9-Week Session
August 13 – October 12, 2018
1st 15-Week Session
September 4 – December 14, 2018
15-Week Intrasession
October 15 – December 14, 2018
15-Week Intrasession
2nd 9-Week Session

Cerritos College
Fall 2018
Class Schedule
Welcome to the Fall semester. If you are a returning student, I hope you are moving toward the completion of your educational goals. If you are new to our college, I wish you luck and encourage you to take advantage of the services available on campus to help you succeed.

As you can tell by the construction fences, we are building and renovating our facilities to provide you with the best learning environment possible. Student success is our highest priority and the faculty, staff, and administrators are here to provide you with a rigorous curriculum and student support services. I urge you to visit the Success Center in the Learning Resource Center to take advantage of our expanded services.

Now more than ever, it is essential to obtain an advanced degree and/or certificate to improve your potential for higher earnings, job security, and career advancement.

I wish you the best in your educational endeavours. On behalf of the Cerritos College Board of Trustees, our faculty, and our staff; I welcome you to our campus.

Sincerely,

Dr. Jose L. Fierro
President/Superintendent

OUR MISSION
Cerritos College values its diverse student population and is committed to providing these students with high quality, comprehensive, instructional programs and support services that improve student success and offer clear pathways to achieve personal, educational, and career goals. In doing so, the college develops in students the knowledge, skills, and values that prepare them to be productive participants in the global community.

SERVING THE COMMUNITIES OF
Artesia, Bellflower, Cerritos, Downey,
Hawaiian Gardens, La Mirada, Norwalk

AND PORTIONS OF
Bell Gardens, Lakewood, Long Beach,
Santa Fe Springs, South Gate

CERRITOS COMMUNITY COLLEGE DISTRICT ADMINISTRATION
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Vice President of Academic Affairs/Assistant Superintendent
FELIPE R. LOPEZ
Vice President of Business Services/Assistant Superintendent
ADRIANA FLORES-CHURCH, Ed.D
Vice President of Human Resources/Assistant Superintendent
VACANT
Vice President of Student Services/Assistant Superintendent

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In accordance with the Americans with Disabilities Act, this information is available in alternate formats (Braille, enlarged type, e-text, etc.) and may be requested by calling (562) 860-2451, Ext. 2335.
### CERRITOS COMMUNITY COLLEGE DISTRICT

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### FALL COURSE OFFERINGS

Classes begin on many different dates. Please refer to the class meeting dates provided with each class number.

### ADULT EDUCATION NON-CREDIT CLASSES

- Apprenticeship Programs
- Pre-Apprenticeship Construction Classes
- Introduction to Energy Surveying
- Introduction to Automotive Tools and Equipment
- Adult Education
  - ESL
  - VESL
  - Basic English (College English Skills)
  - Basic Math (Preparatory Mathematics)
  - High School Equivalency
  - Literacy Skills for General Education Development (GED) Success
  - Supplemental General Education Development (GED) Math
  - Spanish Literacy Skills for General Education Development (GED) Success
  - Spanish Supplemental General Education Development (GED) Math
- Occupational Preparation
- Citizenship
- College Math Support
- College English Support
- Courses for Older Wiser Learner
- Plaza Community (Spanish Literacy)

### DISTANCE EDUCATION COURSES

**From science to technology to the humanities, at Cerritos College, our focus is teaching, learning and academic excellence.**
FALL 2018 CALENDAR OF IMPORTANT DATES

ENROLLMENT BEGINS JUNE 4, 2018
For information on assignment of enrollment priorities, please refer to the section titled, “Enrollment Appointment Priority” in this schedule of classes.

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Session Dates and Deadlines are now available online at: www.cerritos.edu/admissions-and-records/catalogue-schedule/addDropDates.htm

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CERRITOS COLLEGE OFFERS APPLICATION AND ENROLLMENT VIA THE WEB.

For Online Submission of Admissions Applications:
Visit www.cerritos.edu. Under the “Students” section, click on “Future Students | Apply”. Then, under the “Future Students Links”, click on “Apply Online”.

For Online Enrollments:
Visit www.cerritos.edu. Under the “Students” section, click on “MyCerritos”*. Then, click on “Student Center”.

*An application must be submitted for new, returning, and transfer students prior to enrollment. For continuing students, a user ID number (7-digit student ID-ex: 0123456) and Password (6-digit date of birth-mmddyy) are required.

EMERGENCY INFORMATION

In the event of an emergency, the Cerritos College Emergency Information web page (http://www.cerritoscollege.us/) may be used to secure updated information about any emergency event occurring on the Cerritos College campus. The College also offers an SMS-based emergency notification service for mobile phones. In the event of an emergency, Cerritos students, staff, faculty, and others will be alerted in real-time to important security information. You may sign-up for Emergency Text Alerts by texting the keyword "CCALERTS" to 888777.

DISCLAIMER

Cerritos College has made reasonable efforts to ensure the accuracy of the information contained in this Schedule of Classes at the time of publication. The College reserves the right to add to, amend, or repeal any of the rules, regulations, policies and procedures, or any other content, consistent with applicable regulations and laws. Content is subject to change without notice by the administration for reasons of student enrollment, level of financial support, or for any other reason at the discretion of the College. The Schedule of Classes does not constitute a contract or the terms of a contract. The Schedule of Classes is not intended to promulgate all policies, procedures, rules, and regulations of partner organizations, transfer institutions, the College, or the Cerritos Community College District. Students are advised to consult the online version of this schedule of classes and to contact Counseling Services or the applicable administrative office for additional information.

ANNUAL SECURITY REPORT

Cerritos College publishes an Annual Security Report in accordance with the Clery Act. This report includes statistics for the previous three years concerning reported crimes that occurred on-campus; in certain off-campus buildings or property owned or controlled by Cerritos College; and on public property within, or immediately adjacent to and accessible from, the campus. This report also includes institutional policies concerning campus security, such as policies concerning sexual assault, and other matters. You can obtain a copy of this report by contacting the Campus Police Department in person or at (562) 860-2451, extension 3202. This report is also available on the college website at www.cerritos.edu/securityreport.
STUDENT RIGHTS AND RESPONSIBILITIES

(a) All students shall be required to:
   (1) identify an education and career goal;
   (2) diligently engage in course activities and complete assigned coursework; and
   (3) complete courses and maintain progress toward an education goal and completing a course of study.

(b) Nonexempt first-time students shall, within a reasonable period of time, be required to:
   (1) identify a course of study;
   (2) be assessed to determine appropriate course placement;
   (3) complete an orientation provided by the college;
   (4) participate in counseling, advising, or another education planning service to develop an abbreviated student education plan (A-SEP).

(c) For the purposes of this section, a first time student is a student who enrolls at the college for the first time, excluding students who transferred from another institution of higher education. For the purposes of this section, first time enrollment does not include concurrent enrollment during high school. To the extent that a college has the capacity to require and provide the services identified in (b)(1) through (4) to other students, nothing in this section would preclude a college from doing so.

(d) Nonexempt students who have completed the services identified in (b)(1) through (4) shall be required to complete a comprehensive student education plan (C-SEP) after completing 15 semester units of degree applicable credit course work or prior to the end of the 3rd semester, or a shorter period if required by district or program policy.

(e) Failure to fulfill the required services listed in (b) may result in a hold on a student’s registration or loss of registration priority until the services have been completed.

INSTITUTIONAL RESPONSIBILITIES

(a) The college shall take steps to ensure that information regarding matriculation policies is accessible and available to all students during, or prior to, enrollment (e.g. during orientation) and is included in class schedules, catalogs, or other appropriate communications describing student rights and responsibilities.

(b) Once the student has identified a course of study and completed 15 semester units of degree applicable course work, the college shall provide the student with an opportunity to develop a comprehensive student education plan (C-SEP) within a reasonable time period. Student responsibilities shall also be identified in the student’s education plan.

(c) College policy provides that a nonexempt student will have a hold placed on enrollment if a student fails to fulfill the responsibilities set forth in the section, “Student Rights and Responsibilities”.

(d) The college shall make reasonable efforts to avoid duplication of the orientation, assessment, counseling, advising, or other education planning services, and development of student education plans funded through this subchapter or funded through other programs.

(e) It is intended that the instructional and student services area of the college shall use multiple sources of data from student education planning efforts and identified courses of study to coordinate course scheduling.

ENROLLMENT APPOINTMENT PRIORITY

including Orientation, Assessment, Counseling, Student Education Plans, Tier Groups, Probation

The purpose of establishing enrollment priorities is to support students endeavoring to reach their educational goals at Cerritos College by providing priority enrollment to groups of students (as listed herein) with special needs and/or who are in continuing student status, as long as satisfactory progress is made.

PRIORITY ENROLLMENT CRITERIA AND CONDITIONS

A. Priority

1. New students not otherwise exempt, including those in any state-provided priority enrollment groups, must complete assessment, orientation, and counseling with at least an abbreviated student education plan (A-SEP), in order to receive priority enrollment.

2. First-time students, beginning with Spring 2018 enrollment, who have identified a course of study, been assessed to determine appropriate course placement, completed an orientation program provided by the college, and participated in counseling, advising, or another education planning service including at least an abbreviated student education plan (A-SEP), are required to complete a comprehensive student education plan (C-SEP) after completing 15 units of degree-applicable credit course work, or prior to the end of the 3rd semester of enrollment, resources permitting.

3. Continuing students, including those in any state-provided priority enrollment groups, except eligible current and former foster youth, are subject to loss of the enrollment priority for which they would ordinarily be eligible if they are on any combination of progress or academic probation for two consecutive semesters.

4. Continuing students, including those in any state-provided priority enrollment groups, except eligible current and former foster youth, are subject to loss of the enrollment priority for which they would ordinarily be eligible if they have earned 100 degree-applicable, non-basic skills and non-ESL units. Units for high unit majors and programs may be disregarded to the extent they exceed the number of units required for non-high unit majors and programs. Units from Credit by Exam, Advanced Placement, International Baccalaureate, or other similar programs may also be exempted.

B. Subject to the above, continuing student enrollment appointments shall be set on the basis of units earned and cumulative grade point average at Cerritos College.

C. Students subject to enrollment priority exclusion shall have a "PRB" negative service indicator, appearing as a Hold in the Student Center in MyCerritos, placed on their enrollment account. The effect shall be to place the student’s access to enroll at the end of the enrollment cycle in the period known as Open Enrollment.
D. Students excluded from enrollment priority shall be notified of options they may have, and/or are advised to exercise. See also the section of this procedure titled "Appeals and Exemptions".

**Additional Criteria for Enrollment Priority of Certain Students**

A. Students who are otherwise specified by statute.

B. Students whose instructional program requires time off-campus or blocks of time associated with scheduled classes for such activities as practice, meetings, counseling, and off-campus time, which limit the choice of class periods.

**STUDENT GROUPS WITH PRIORITIES:**

**Tier 1:** Enrollment appointments for students in Tier 1 groups shall be set tier-wide based on units earned and cumulative grade point average, consistent with applicable regulations.

- **Armed Forces Personnel and Recent Veterans:** Students who are any member or former member of the Armed Forces of the United States, who is a resident of California, for any academic term, within four years of leaving active duty (Education Code Section 66025.8).

- **Foster Youth:** Students formally deemed eligible current or former foster youth who are up to and including 24 years of age (Education Code Section 66025.9).

- **EOPS:** Students formally enrolled in the Extended Opportunity Programs and Services (Education Code Section 66025.91).

- **DSPS:** Students who, by their specific disabilities, are enrolled in Disabled Student Programs and Services (Education Code Section 66025.91).

- **CalWORKs:** Students formally enrolled in the CalWORKs Program (Education Code Section 66025.92).

**Tier 2:** Enrollment appointments for students in Tier 2 groups shall be set tier-wide based on units earned and cumulative grade point average, consistent with applicable regulations.

- **Scholars’ Honors Students:** Students who have been officially admitted to the College’s Scholars’ Honors Program each term and are currently enrolling in Scholars’ Honors Program courses and/or Scholars’ Honors contracts.

- **Student Athletes:** Students who have been identified as eligible to participate in intercollegiate athletics.

- **Mandatory Enrollment Requirement Students:** Students in compliance with program requirements who must maintain full-time status, with completion time requirements, in order to remain in Cerritos College programs and/or who are in grant-funded programs with enrollment priority requirements.

- **Matriculated Students:** Students who, prior to their first semester of enrollment, completed the Admission, Orientation, Assessment, and Counseling components of Matriculation.

- **Trial, Grant-funded, or Other Special Groups for Student Success:** Students in groups identified for enhanced and/or expedited student success measures where trial, grant-funded, and/or other special, short-term measures are employed.

**Tier 3:** Enrollment appointments for students in Tier 3 groups shall be set in the order of the groups as listed and based on units earned and cumulative grade point average within those groups, consistent with applicable regulations.

**Continuing Students:** Students who were enrolled in the previous academic year or summer session. Students who do not attend summer session will not lose continuing student status. The definition includes non-credit students who are matriculating to credit student status.

**Returning Students:** Students who have completed at least one unit of credit at Cerritos College and are returning after a break of no more than one semester excluding summer session.

**Tier 4:** Enrollment appointments for students in Tier 4 groups shall be set in the order of the groups as listed and based on units earned and cumulative grade point average within those groups, consistent with applicable regulations.

- **Dual Enrollment:** High school juniors and seniors, as provided for and limited in, Board Policy 5010 titled "Admissions and Concurrent Enrollment” and Administrative Procedure 5011 titled "Admission and Concurrent Enrollment of High School and Other Young Students”.

- **Dual Enrollment (Grades K-10):** Talented elementary and secondary students through the 10th grade, as provided for and limited in, Board Policy 5010 titled "Admissions and Concurrent Enrollment" and Administrative Procedure 5011 titled "Admission and Concurrent Enrollment of High School and Other Young Students”.

**ENROLLMENT LIMITATIONS**

Enrollment in courses and programs may be limited to students meeting properly established prerequisites and co-requisites (See Board Policy and Administrative Procedure 4260 titled “Prerequisites and Co-requisites”).

**Additional Enrollment Limitations (including, but not limited to):**

A. Health and safety considerations;

B. Faculty workload;

C. Availability of qualified instructors;

D. Funding limitations;

E. Regional planning;

F. Legal requirements;

G. Facility limitations; and

H. Accreditation, regulatory, and policy requirements.

**Priorities When Enrollment Must Be Limited**

A. First come, first served, or other non-evaluative selection techniques, provided all prerequisite and/or course requisites have been met;

B. In the case of intercollegiate competition, honors courses, or public performance courses, allocating available seats to those students judged most qualified;

C. Limiting enrollment to any selection procedure expressly authorized by statute; and

D. Limiting enrollment in one or more sections to students enrolled in one or more other courses, provided that a reasonable percentage of all sections of the course do not have such restrictions.

**Additional Conditions May Be Applicable to Order of Enrollment**

Course sections funded other than by state apportionment, such as contract education, grant-funded programs, and certain fee-based sections (as permitted by law).
LOSS OF ELIGIBILITY FOR CCPG FEE WAIVER

A student shall become ineligible for a California College Promise Grant (CCPG) Fee Waiver if the student is placed on academic or progress probation, or any combination thereof, for two consecutive primary terms. Loss of eligibility shall become effective at the first registration opportunity after such determination is made.

The District shall notify students of their placement on academic or progress probation no later than 30 days following the end of the term that resulted in the student's placement on probation. The notification must clearly state that two consecutive primary terms of probation will lead to a loss of the CCPG Fee Waiver until the student is no longer on probation. The notification must also advise students about the available student support services to assist them in maintaining eligibility.

The District shall adopt, prominently display, and disseminate policies ensuring that students are advised about the student support services available to assist them in maintaining and re-establishing CCPG Fee Waiver eligibility. Dissemination includes, but is not limited to, information provided in college catalogs and class schedules.

The District shall establish written procedures by which a student may appeal the loss of a CCPG Fee Waiver due to extenuating circumstances, or when a student with a disability applied for, but did not receive, a reasonable accommodation in a timely manner. Extenuating circumstances are verified cases of accidents, illnesses, or other circumstances that might include documented changes in the student's economic situation or evidence that the student was unable to obtain essential student support services. Extenuating circumstances also include special consideration of the specific factors associated with Veterans, CalWORKs, EOPS, and DSPS student status.

Foster Youth shall not be subject to loss of CCPG Fee Waiver due to placement on academic or progress probation. This exemption for Foster Youth is effective until the date specified in the Education Code, section 66025.9(c).

APPEALS AND EXEMPTIONS

It is the intent of these procedures to support and promote student success, including program completion, through access to needed courses. Petitions for appeals of, or exemption from, the implementation of these procedures are subject to consideration by the Committee on Academic Records and Standards (A&S) or its designee.

A. Students may appeal the loss of enrollment priority and/or loss of the CCPG Fee Waiver due to extenuating circumstances, certain conditions specified on the Enrollment Priorities and/or the CCPG Fee Waiver Appeals Form, or where a student with a disability applied for, but did not receive reasonable accommodation in a timely manner. Extenuating circumstances are verified cases of accidents, illnesses, or other circumstances beyond the control of the student.

B. Students who have demonstrated significant academic improvement will regain the CCPG Fee Waiver and/or priority enrollment status. It is the student's responsibility to timely verify changes in enrollment priority status. Significant academic improvement is defined as achieving no less than the minimum grade point average and progress standard within a term. The minimum academic standard is a 2.0 grade point average, once the student has attempted 12 semester units; the minimum progress standard is greater than 50% of all units enrolled in being other than "W", "I", "NP", or "NC", once the student has enrolled in a total of at least 12 semester units.

C. Students may request reinstatement of enrollment priority and/or the CCPG Fee Waiver if an institutional mistake was made.

ADMISSION AND ORIENTATION

ASSESSMENT AND ORIENTATION-COUNSELING ARE REQUIRED FOR FIRST-TIME, NEW-TO-COLLEGE STUDENTS.

Prerequisites are strictly enforced by MyCerritos enrollment. Read your course selections carefully for all requirements. Requisites may be fulfilled by:

- Completing placement tests and enrolling in the recommended courses, and/or
- Completing the prerequisite course with a grade of Pass, or “C” or higher.

or

- By submitting transcripts to the Admissions and Records Office if a prerequisite course was completed at another college.

Requisite Clearance forms for consideration for the current semester should be submitted two weeks prior to the start of enrollment.
**Orientation**

Assessment and Orientation-Counseling are required for all first-time, new-to-college students. Transfer students are also highly encouraged to complete orientation.

**Assessment and Orientation-Counseling (AOC)**

Assessment and Orientation-Counseling (AOC) are required for first-time, new-to-college students. Two holds will appear in the MyCerritos account of these students: one hold for Assessment (ASM) and one hold for Orientation-Counseling (ORI). **Enrollment in classes will not be allowed until these requirements are met.** Students not required to complete AOC under established criteria are automatically exempt upon application to the College.

**Early Success Program (ESP)**

Cerritos College offers the Early Success Program (ESP) during the fall and spring semesters. This program is designed to encourage early completion of Assessment and Orientation-Counseling. By completing AOC prior to the established deadline, first-time college students receive an earlier enrollment appointment date. For more information, visit www.cerritos.edu/esp.

**Options for New Student Orientations**

**Online**

Start, stop, and restart anytime! Go to www.cerritos.edu, log in to MyCerritos, and click Orientation Plus.

**On campus**

A limited number of orientations are offered, including day and evening, prior to the start of each term. Call the Counseling Office at (562) 467-5231, or go online to www.cerritos.edu/aoc, for more information.

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**Student Activity Sticker and Identification Card**

ASCC utilizes the revenue collected from the Student Activity fee to support academic, extra-curricular, and student life programs, services, and events.

A student activity sticker and identification card can be obtained from the Student I.D. Center, which is located in the Admissions and Records Office in the Administration Building.

**Regular Hours**

During fall and spring semesters: 8 am – 7 pm, Monday through Thursday; 8 am – 12 pm, Friday. Hours vary during summer sessions. For more information or current hours, call the Student I.D. Center at (562) 860-2451, ext. 2211.

If a student has special circumstances and cannot be available to obtain the student activity sticker and identification card during any of the hours listed above, arrangements can be made by calling (562) 860-2451, ext. 2211.

It is important that students be in possession of their Cerritos College identification card at all times while on campus. This card is necessary for “buy-backs” in the College Bookstore and it is important to present when using the College Library and Student Health Center.
WHAT IS “ASSESSMENT?”
Assessment is required for first-time, new-to-college students. “Assessment” means the process of gathering information about an individual student to facilitate his or her success. At Cerritos College, assessment includes, but is not limited to, the collection of information regarding a student’s study skills, English language proficiency, and/or computational skills. Academic counselors may also review high school and/or college transcripts, evidence of an A.A. degree or higher from an accredited institution, learning skills, academic performance, and need for special services. In addition, career assessment is the opportunity to explore career aspirations, goals, skills, interests, and values.

DO I NEED TO TAKE AN ASSESSMENT TEST?
First-time, new-to-college students are required to complete assessment prior to enrollment. Students planning to enroll in a math, English, or reading class, or planning to earn an A.A. degree, must complete assessment tests prior to enrollment. A current Cerritos College student number and photo ID are required to take a test. All tests are computerized.

If you have taken your assessment test at another community college, please submit a copy of your results (on letterhead from the college) with a completed Requisite Clearance form to the Admissions and Records Office at least 10 business days prior to your enrollment appointment date.

STUDENT SUCCESS & SUPPORT PROGRAM (SSSP) EXEMPTION/EXCEPTION
Cerritos Community College offers Student Success and Support Services (formerly Matriculation) to all new students prior to their enrollment in classes. These services include assessment, orientation, and counseling. First-time, new-to-college students must complete required Assessment and Orientation-Counseling (AOC) prior to enrollment. Students not required to complete AOC under established criteria are automatically exempt upon application to the College. Students wishing to pursue another type of exemption must submit a completed Student Success and Support Program (SSSP) Exemption and Exception form to the Admissions and Records Office. SSSP Exemption and Exception forms are available in the Admissions and Records, Assessment, and Counseling Offices. If you have special needs for completing assessment, orientation, or counseling, please contact the Assessment Center or Counseling Office.

ASSESSMENT TEST EXEMPTIONS
Students who already possess an A.A. degree or higher from a regionally accredited college are not required to take assessment tests, but will be required to verify the degree by presenting official documents to the Admissions and Records Office at least 10 working days prior to their enrollment appointment date. A Requisite Clearance form must accompany the documents in order to meet prerequisites.

ASSESSMENT TEST EXCEPTIONS FOR:

**English** – Students who have completed English courses at another college may not need to take the English assessment. Please submit proof (official or unofficial transcripts) and a Requisite Clearance Request form to a counselor or Admissions and Records prior to enrollment.

**Math** – If you completed one year of Algebra I or higher with “B” grades or higher in high school, you may not need to take the math assessment. Students who have completed math courses at another college also may not need to take the math assessment. Please submit proof (official or unofficial transcripts) and a Requisite Clearance Request form to a counselor or Admissions and Records prior to enrollment. It is strongly recommended that these math courses have been completed within the past three years.

**Advanced Placement Exams** – Students who participate in advanced placement courses at their high schools and earn passing scores on AP exams may earn college credit for those courses when they come to Cerritos College. For further details, ask a counselor.

**Chemistry** – Please read the prerequisites and recommendations section with each chemistry class listing. Be sure that the prerequisites are satisfied before enrolling in a course.

*Please note: The exceptions listed are assessment options for course clearance or placement. To meet the required reading, math, and English proficiencies necessary to qualify for the Associate in Arts degree, check your catalog or ask a counselor.*

ACCOMMODATION FOR ENGLISH AS A SECOND LANGUAGE
Students planning to take ESL (English as a Second Language) courses need to take the ACCUPLACER ESL test. Students may take the test during regularly scheduled testing times.

RETEST POLICY

**ESL, English, and Reading**
Students are able to retest only one time after a waiting period of 18 weeks from their initial test date.

**Math**
Students are able to retest up to four times within a 12-month period (per Math Department, students should wait a minimum of three business days before attempting the test again. It is strongly advised to review and prepare prior to a second attempt).

After the fourth attempt, the student must wait one full calendar year from their initial test date to retest.

This Math retest policy does not apply to students who are enrolled in AED 49.01. Students enrolled in this course will be advised of the retest policy at the completion of this course.

Students wishing to retest are advised to do one or more of the recommended preparatory/ review activities. Please refer to the Assessment Center study guide link at [http://www.cerritos.edu/assessment-center/assessment-study-guides.htm](http://www.cerritos.edu/assessment-center/assessment-study-guides.htm)

ASSESSMENT TESTING SCHEDULE
Copies of the assessment testing schedule are available on the Cerritos College Career Services web page, [www.cerritos.edu/assessment-center/](http://www.cerritos.edu/assessment-center/) at the Admissions and Records Office, Counseling, and Career Services Center; or call (562) 860-2451, ext. 2355, for dates and times. Appointments are available during the peak testing period of July-August.

ACCOMMODATION FOR STUDENTS WITH DISABILITIES
Any student with a verified disability may arrange an appointment for alternative administration of English, reading, ESL, and mathematics placement tests by contacting Disabled Student Programs and Services, (562) 860-2451, ext. 2335. A current Cerritos College application must be on file and advance request for DSPS assistance is necessary. Alternative administration may include large print, readers, writers, or the use of assistive technology.

NEW STUDENT
You are a new student if this is the first time you are attending any college. You are required to complete Assessment and Orientation-Counseling prior to enrollment.

TRANSFER STUDENT
You are a transfer student if you attended another college but have never attended Cerritos College.

RETURNING STUDENT
You are a returning student if you have previously attended Cerritos College but did not attend the 2018 Spring or Summer semester.

CONTINUING STUDENT
You are a continuing student if you were enrolled in credit classes at Cerritos College during the 2018 Spring or Summer semester.

DUAL ENROLLMENT STUDENT (K-12)
Concurrent enrollment for students who wish to attend Cerritos College while in grades K-12.
COUNSELING

• All students new to college are required to complete a new student orientation to receive counselor assistance for course selection prior to enrollment. See the "Orientation" section for more information on required Assessment and Orientation-Counseling (AOC). Returning and transfer students are also encouraged to see a counselor.
• Complete assessment requirements before seeing a counselor.
• Students who are on academic and/or progress probation will be limited in the number of units they may take each semester based upon their GPA and course completion. They also risk losing their enrollment priority appointment and, as of Fall 2016, may be ineligible for the California College Promise Grant Fee Waiver (CCPGFW) if they remain on probation for two consecutive semesters.
• Counselors are available on an appointment or standby basis prior to enrollment.
• During enrollment, counselors are available on a limited standby basis.
• Counselors are available online at www.cerritos.edu/counseling.
• Once the semester begins, new, readmit, and transfer students are highly encouraged to make a counseling appointment or attend an Ed Plan workshop to discuss educational goals and to complete a Comprehensive Student Educational Plan (C-SEP).

Continuing students are encouraged to meet with a counselor every semester to ensure their educational plan accurately reflects their educational goal. Schedule an appointment or sign up for an Ed Plan workshop at the Counseling desk, or call (562) 467-5231.

FOLLOW-UP

Counseling and teaching faculty provide a number of follow-up services to students. These services are designed to provide information regarding the students’ academic progress. Special services are provided to students on academic and/or progress probation, students in basic skills courses, and students who are undecided about their educational goal. Referrals are made to on and off-campus services when appropriate.

BASIC SKILLS COURSE LIMITATIONS

No more than a total of thirty (30) units from the pre-collegiate basic skills courses listed below are allowed:
- ENGL 20
- MATH 20, 40
- READ 41, 42, 43, 46, 48, 49

“Basic skills course work” refers to pre-collegiate basic skills courses (i.e. courses in reading, writing, computation, learning skills, study skills) that are designated as non-degree applicable courses, the purpose of which is to prepare students for successful completion of an Associate in Arts degree, transfer, or certification courses.

Students enrolled in one or more courses of English as a Second Language (ESL) or students identified as having a learning disability are exempt from the thirty (30) unit limitation. A student who has completed thirty (30) units of basic skills course work shall be barred from enrolling in pre-collegiate basic skills classes and referred to other agencies to develop the skills necessary to enter college-level course work.

Open Courses

All courses, course sections, and classes of the College shall be open for enrollment to any person who has been admitted to the College. Enrollment shall be limited to students meeting properly validated prerequisites and co-requisites. Exemptions for state or federal statutes or regulations shall be established and the President/Superintendent shall establish procedures to establish exemptions for other practical considerations.

BUY YOUR BOOKS WHEN YOU ENROLL!

Now you can buy your textbooks during the enrollment process. Just click the “buy books” button in MyCerritos on either of two screens: one when you “Add Classes” and another on “My Class Schedule”. The button links to the Cerritos College Bookstore’s eFollett website and presents a list of items (if available) that directly relate to your enrolled classes for the term.

Get Involved—Join a Club!

www.cerritos.edu/activities
PROGRAMAS DE APOYO Y ÉXITO DEL ESTUDIANTE (Student Success and Support Programs, SSSP), anteriormente Matriculación

DERECHOS Y RESPONSABILIDADES DE LOS ESTUDIANTES

(a) Se debe requerir a los estudiantes que:
   (1) Identifiquen una meta educativa y profesional.
   (2) Participen diligentemente en las actividades del curso y completen los trabajos asignados.
   (3) Completan los cursos y mantengan el progreso hacia un objetivo educativo y concluyan un curso de estudio.

(b) Los estudiantes de primer ingreso no exentos presentan un plazo de tiempo razonable, deberán:
   (1) Identificar un curso de estudio.
   (2) Realizar una evaluación para determinar la colocación en el curso apropiado.
   (3) Completar una orientación que establece la universidad.
   (4) Participar en un taller de asesoría u otro servicio de planificación de la educación para desarrollar un plan educativo abreviado.

(c) A efectos de esta sección, un estudiante de primer ingreso es un estudiante que se inscribe en la universidad por primera vez, salvo los estudiantes que se transfieren de otra institución de educación superior. Para los propósitos de esta sección, la inscripción por primera vez no incluye la inscripción simultánea cuando todavía asiste a la escuela secundaria. En la medida en que una universidad tenga la capacidad de exigir y proporcionar los servicios indicados en (b)(1) a (4) a otros estudiantes, nada de lo incluido en esta sección impedirá a la universidad hacerlo.

(d) Los estudiantes no exentos que hayan cumplido con los servicios identificados en (b)(1) a (4) estarán obligados a terminar un plan de formación integral (C-SEP) después de completar 15 unidades semestrales de los cursos con créditos aplicables al grado académico o antes de finalizar el tercer semestre, o bien en un período más corto si lo requiere una política del programa o del distrito.

(e) El incumplimiento de realizar los servicios requeridos que se enumeran en (b) puede resultar en una retención del registro del estudiante o la pérdida de la prioridad de inscripción hasta que los servicios se hayan completado.

RESPONSABILIDADES INSTITUCIONALES

(a) La universidad tomará las medidas necesarias para garantizar que la información sobre las políticas de matriculación sea accesible y está disponible para todos los estudiantes, durante, o antes de, la inscripción (por ejemplo, durante la orientación) y se incluye en los programas de clase, catálogos y otras comunicaciones apropiadas que describen los derechos y las responsabilidades de los estudiantes.

(b) Una vez que el estudiante ha identificado un curso de estudio y completó 15 unidades semestrales de trabajo del curso aplicables al grado académico, la universidad debe proporcionarle la oportunidad de desarrollar un plan educativo (C-SEP) integral en un plazo razonable. Las responsabilidades estudiantiles también deberán determinarse en el plan de educación del estudiante.

(c) La política de la universidad establece que un estudiante no exento tendrá una retención de la matrícula si no cumple con las responsabilidades establecidas en la sección “Derechos y responsabilidades de los estudiantes”.

(d) La universidad hará esfuerzos razonables para evitar la duplicación de la orientación, evaluación, consultoría, asesoría u otros servicios de planificación de la educación y el desarrollo de los planes educativos financiados a través de este subcapítulo o por medio de otros programas.

(e) Se pretende que el área de servicios estudiantiles y de enseñanza de la universidad utilice diferentes fuentes de datos sobre los esfuerzos de planificación de la educación de los estudiantes y cursos identificados de estudio para coordinar la programación de los cursos.

PRIORIDAD DE LA CITA DE INSCRIPCIÓN

include la orientación, evaluación, consultoría, planes educativos, grupos de nivel, período de prueba

El propósito de establecer prioridades de inscripción es apoyar a los estudiantes que se esfuerzan por alcanzar sus metas educativas en Cerritos College, proporcionando prioridad de inscripción a grupos de estudiantes (que se enumeran en este documento) con necesidades especiales o que están en condición de estudiantes de reingreso, siempre y cuando el progreso sea satisfactorio.

CRITERIOS Y CONDICIONES PARA LA PRIORIDAD DE INSCRIPCIÓN

A. Prioridad

1. Los nuevos estudiantes que no se encuentran exentos de otra manera, entre ellos los que son parte de grupos con prioridad de inscripción que establece el estado, deben completar la evaluación, orientación y consultoría con por lo menos un plan educativo abreviado (A-SEP), a fin de recibir prioridad de inscripción.

2. La primera vez, a partir de la inscripción en el otoño de 2014, los estudiantes que han identificado un curso de estudio, se han evaluado para determinar la colocación apropiada de cursos, completaron un programa de orientación que proporciona la universidad y han participado en la consiliencia, asesoría u otro servicio de planificación de la educación que incluye, al menos, un plan educativo abreviado (A-SEP), están obligados a completar un plan educativo integral (C-SEP) después de completar 15 unidades semestrales de los cursos con créditos aplicables al grado académico o antes de finalizar el tercer (3.er) semestre de inscripción, según lo permitan los recursos.

3. Los estudiantes de reingreso, incluidos los de algún grupo con prioridad de inscripción que establece el estado, salvo los jóvenes de crianza actual y anterior que son elegibles, están sujetos a la pérdida de la prioridad de inscripción para los que ordinariamente serían elegibles si están en cualquier combinación de progreso o probatoria académica para dos semestres consecutivos.

4. Los estudiantes de reingreso, incluidos los de algún grupo con prioridad de inscripción que establece el estado, salvo los jóvenes de crianza actual y anterior que son elegibles, están sujetos a la pérdida de la prioridad de inscripción para la que ordinariamente serían elegibles si han obtenido 100 destrezas no básicas aplicables al grado académico y que no son unidades del programa ESL. Las unidades para asignaturas y programas principales podrán ignorarse en la medida en que superen el número de unidades requeridas para asignaturas y programas que no son principales. Las unidades de crédito por examen, colocación avanzada, Bachillerato Internacional u otros programas similares también pueden estar exentos.
GRUPOS DE ESTUDIANTES CON PRIORIDADES:

Nivel 1: las citas de matrícula para los estudiantes en los grupos del Nivel 1 se programarán en todo el nivel con base en las unidades que han obtenido y el promedio de calificaciones acumuladas de conformidad con la normativa aplicable.

Personal de las Fuerzas Armadas y veteranos recientes: los estudiantes que son miembros o ex miembros de las Fuerzas Armadas de los Estados Unidos, que son residentes de California, por cualquier plaza académico, dentro de los cuatro años siguientes al cese del servicio activo. (Artículo 66025.8 del Código de Educación)

Jóvenes de crianza: los estudiantes que se consideran formalmente como jóvenes de crianza actualmente o en el pasado, que son elegibles hasta los 24 años de edad inclusive. (Artículo 66025.9 del Código de Educación)

EOPS: estudiantes matriculados formalmente en los Programas y Servicios de Oportunidad Ampliada (Extended Opportunity Programs and Services, EOPS). (Artículo 66025.91 del Código de Educación)

DSPS: estudiantes que por sus discapacidades específicas están inscritos en Programas y Servicios de Estudiantes Discapacitados (Disabled Students Programs and Services, DSPS) (Artículo 66025.91 del Código de Educación)

CalWORKs: estudiantes inscritos formalmente en el Programa CalWORKs. (Artículo 66025.92 del Código de Educación)

Nivel 2: las citas de matrícula para los estudiantes en los grupos del Nivel 2 se programarán en todo el nivel con base en las unidades que han obtenido y el promedio de calificaciones acumuladas, de conformidad con la normativa aplicable.

Estudiantes del Programa de Excelencia Académica (Scholars’ Honors Students): los estudiantes que han sido admitidos oficialmente en el Programa de Excelencia Académica cada semestre y en la actualidad se matriculan en los cursos o contratos del Programa de Excelencia Académica (Scholars’ Honors Program).

Estudiantes Atletas: los estudiantes que se identifican como elegibles para participar en deportes intercolegiales.

Estudiantes con Requisitos de Inscripción Obligatoria: los estudiantes en cumplimiento de los requisitos del programa que deben mantener la condición de tiempo completo con los requisitos de tiempo de finalización para permanecer en los programas universitarios de Cerritos que están en programas financiados con donaciones con necesidades prioritarias de inscripción.

Estudiantes matriculados: estudiantes que, antes de su primer semestre de inscripción, completaron la admisión, orientación, evaluación y los componentes de asesoramiento de matriculación.

Grupos de prueba, financiamiento u otros grupos especiales para el éxito estudiantil: los estudiantes en grupos identificados por medidas mejoradas o aceleradas para el éxito estudiantil donde se emplean las pruebas, financiamiento y otras medidas especiales a corto plazo.

Nivel 3: las citas de matrícula para los estudiantes en los grupos del Nivel 3 se programarán en el orden en que los grupos aparecen en la lista y con base en las unidades que han obtenido y el promedio de calificaciones acumuladas, de conformidad con la normativa aplicable.

Estudiantes de reingreso: estudiantes que se inscribieron en el año académico anterior o en el curso de verano. Los estudiantes que no asistan al curso de verano no perderán la continuidad de la condición de estudiante de reingreso. La definición incluye a los estudiantes que no tienen créditos, quienes se matriculan en condición de estudiante con crédito.

Estudiantes que se reinscriben: los estudiantes que han completado al menos una unidad de crédito en Cerritos College y regresan después de un periodo de no más de un semestre sin contar el curso de verano.

Nivel 4: las citas de matrícula para los estudiantes en los grupos del Nivel 4 se programarán en el orden en que los grupos aparecen en la lista y con base en las unidades que han obtenido y el promedio de calificaciones acumuladas con esos grupos, de conformidad con la normativa aplicable.

Inscripción doble: estudiantes de penúltimo y último año de la escuela secundaria, según lo previsto y limitado en la Política del Consejo 5010 titulada Admisiones e inscripción simultánea y el Procedimiento Administrativo 5011 titulado Admisión e inscripción simultánea de la escuela secundaria y otros jóvenes estudiantes.

Inscripción doble (grado K-10): estudiantes de primaria y secundaria de la escuela secundaria hasta 10o grado, según lo previsto y limitado en la Política del Consejo 5010 titulada Admisiones e inscripción simultánea y el Procedimiento Administrativo 5011 titulado Admisión e inscripción simultánea de la escuela secundaria y otros jóvenes estudiantes.

LIMITACIONES DE INSCRIPCIÓN
La inscripción en los cursos y programas se puede limitar a los estudiantes que cumplen los requisitos previos y los requisitos conjuntos establecidos. (Consulte la Política del Consejo y el Procedimiento Administrativo 4260 titulado Requisitos previos y requisitos conjuntos)

Limitaciones de inscripción adicionales (incluyen, entre otros):
A. consideraciones de salud y seguridad;
B. carga de trabajo de los profesores;
C. disponibilidad de instructores calificados;
D. limitaciones de financiamiento;
E. planificación regional;
F. requisitos legales;
G. limitaciones de instalaciones, y
H. requisitos de acreditación, reglamentación y política.
Prioridades cuando la inscripción debe limitarse

A. Por orden de llegada u otras técnicas de selección no evaluativas, siempre que se hayan cumplido todos los requisitos previos o los requisitos del curso.

B. En el caso de las competencias intercolegiales, cursos de nivel avanzado o cursos de representación pública, se asignan los lugares disponibles a aquellos estudiantes que se consideren más calificados.

C. Limitar la inscripción a cualquier procedimiento de selección que los estatutos autoricen expresamente.

D. Limitar la inscripción en una o más secciones para los estudiantes inscritos en uno o más cursos, siempre que un porcentaje razonable de todas las secciones del curso no tengan tales restricciones.

Condicionles adicionales pueden ser aplicables al orden de inscripción

Secciones de los cursos financiados por distribución que no es del estado como la educación por contrato para los empleados de una compañía, los programas financiados con donaciones, y ciertas secciones de paga (según lo permite la ley).

PÉRDIDA DE ELEGIBILIDAD PARA RECIBIR LA EXENCIÓN DE CUOTAS DE INSCRIPCIÓN DE LA PROMESA DE BECA DE COLEGIO DE LA CALIFORNIA (CALIFORNIA COLLEGE PROMISE GRANT; CCGP)

Un estudiante ya no será elegible para recibir la Exención de cuotas de inscripción de la Promesa de Beca de Colegio de la California (California College Promise Grant, CCPG) si el estudiante se le pone en un período de prueba académico o de progreso, o en alguna combinación de estos, durante dos periodos académicos primarios consecutivos. La pérdida de elegibilidad entrará en vigencia en la primera oportunidad de inscripción después de que se haya tomado dicha determinación.

El distrito deberá notificar a los estudiantes sobre su asignación en el período de prueba académico o de progreso a más tardar treinta días después del final del período académico que provocó que al estudiante se le pusiera en un periodo de prueba. La notificación debe indicar claramente que dos periodos académicos primarios consecutivos en período de prueba ocurrirán la pérdida de la Exención de cuotas de inscripción de la CCPG hasta que el estudiante ya no esté en el período de prueba. La notificación también debe informar a los estudiantes acerca de los servicios de apoyo para estudiantes disponibles para ayudarlos a conservar la elegibilidad.

El distrito adoptará, exhibirá claramente y divulgará políticas que garanticen que los estudiantes estén informados acerca de los servicios de apoyo para estudiantes disponibles para ayudarlos a conservar y restablecer la elegibilidad para calificar para recibir la Exención de cuotas de inscripción de la CCPG. La divulgación incluye, entre otras, información proporcionada en los catálogos de la universidad y en los programas de clases.

El distrito establecerá procedimientos por escrito mediante los cuales un estudiante pueda apelar la pérdida de la Exención de cuotas de inscripción de la CCPG debido a circunstancias atenuantes, o cuando un estudiante con discapacidad solicite, pero no reciba, una adaptación razonable de manera oportuna. Las circunstancias atenuantes son casos verificados de accidentes, enfermedades u otras circunstancias que podrían incluir cambios documentados en la situación económica del estudiante, o bien, evidencia de que el estudiante no pudo obtener servicios de apoyo esenciales para estudiantes. Las circunstancias atenuantes también incluyen la consideración especial de factores específicos relacionados con el estado del estudiante con respecto a la ayuda para Veteranos, el programa de California de Oportunidades de trabajo y responsabilidad hacia los niños (California Work Opportunity and Responsibility to Kids, CalWORKs), Programa de Oportunidad educativa (Educational Opportunity Program, EOP) y Programas y Servicios para estudiantes discapacitados (Disabled Students Programs & Services, DSPS).

Un joven en régimen de acogida familiar no estará sujeto a la pérdida de la Exención de cuotas de inscripción de la CCPG debido a la asignación en un periodo de prueba académico o de progreso. Esta exclusión para los Jóvenes en régimen de acogida familiar es válida hasta la fecha que se especifica en la sección 66025.9(c) del Código de Educación.

APELACIONES Y EXENCIONES

La intención de estos procedimientos es apoyar y promover el éxito del estudiante, incluyendo la finalización del programa, a través del acceso a los cursos necesarios. Las peticiones de apelación o para la exención de la aplicación de estos procedimientos están sujetas a consideración del Comité de Expedientes y Normas Académicas, o a quien este designe.

A. Los estudiantes pueden apelar la pérdida de la prioridad de inscripción y/o la pérdida de la Exención de cuotas de inscripción de la CCPG debido a circunstancias atenuantes, ciertas condiciones especificadas en el Formulario de Inscripción de Prioridades y/o la Exención de cuotas de inscripción de la CCPG de Apelaciones, o cuando un estudiante con una discapacidad solicitada, pero que no recibió los ajustes razonables en el momento oportuno. Las circunstancias atenuantes verifican los casos de accidentes, enfermedades u otras circunstancias fuera del control del estudiante.

B. Los estudiantes que han demostrado una mejora académica significativa restablecerán el estado la Exención de cuotas de inscripción de la CCPG y/o de prioridad de inscripción que perdieron. Es responsabilidad del estudiante verificar oportunamente los cambios del estado de las inscripciones de prioridad. El mejoramiento académico significativo se define como haber logrado por lo menos el promedio de calificaciones mínimo y las normas de progreso mínimas durante el semestre. El nivel académico mínimo es una calificación promedio mínima de 2.0, una vez que el estudiante haya intentado tomar 12 unidades semestrales; el progreso mínimo convencional es superior al 50% de todas las unidades en las que se inscribió que no reciban “W”, “I”, “NP”, o “NC”, una vez que el estudiante se haya matriculado en un total de al menos 12 unidades semestrales.

C. Los estudiantes pueden solicitar el reintegro de la prioridad de inscripción y/o la Exención de cuotas de inscripción de la CCPG si se cometió un error institucional.

ADMISION

¿Quién puede solicitar admisión?

- Cualquier persona que sea graduada de secundaria o por lo menos de 18 años de edad.
- Estudiantes en su penúltimo año o con una forma aprobada de inscripción doble (Dual Enrollment).
- Estudiantes internacionales con visas válidas F-1 de no inmigrante.
Como solicitar admisión

- Estudiantes que se matriculan por primera vez o que regresan después de una ausencia de uno o más semestres, deben completar una solicitud de admisión tal como sea posible antes de comienzo de inscripción. (Prueba de residencia podría ser necesaria). La solicitud de admisión se encuentra disponible en el sitio web de Cerritos College, www.cerritos.edu, "Future Students/Apply", "Apply Online".

- Estudiantes internacionales con visa F-1 de estudiante. Estudiantes internacionales deben presentar una solicitud internacional de estudiante, reunir los requisitos de admisión específicos, y pagar una cuota de $50 por el cobro de procesamiento.

¿QUE ES LA “EVALUACION?”

La evaluación es necesaria para estudiantes de primer ingreso, nuevos en la universidad. "Evaluación" significa el proceso de obtener información sobre un estudiante individual para facilitar su éxito. En Cerritos College, las evaluaciones incluyen, pero no se limitan a la recopilación de información relacionada con el o las habilidades de estudio del estudiante, habilidad del idioma inglés, habilidades de computación. Los asesores académicos pueden revisar también el expediente académico de la universidad o escuela secundaria, evidencia del título de A.A. o superior de una institución acreditada, habilidades de aprendizaje, rendimiento académico y necesidad de servicios especiales. Además, la evaluación de la carrera es la oportunidad para explorar las aspiraciones, metas, habilidades, intereses y valores relacionados con una futura carrera.

¿ES NECESARIO TOMAR UN PRUEBA DE EVALUACION?

Es necesario que los estudiantes de primer ingreso, nuevos en la universidad completen una evaluación previa a la inscripción. Los estudiantes que planifican inscribirse en una clase de matemática, inglés o lectura que no planifican obtener un grado de A.A., deben completar las pruebas de evaluación previa a la inscripción. Se necesita una ID con fotografía y el número actual de estudiante de Cerritos College para tomar una prueba. Todas las pruebas son computarizadas.

Si toma su prueba de evaluación en otra universidad comunitaria (community college), envíe una copia de sus resultados (en hoja membretada de la universidad) con un formulario Requisite Clearance completo a la Oficina de admisiones y registros por lo menos 10 días hábiles previos a la fecha de su cita de inscripción.

EXENCION/EXCEPCION DE SERVICIOS DE APOYO Y ÉXITO DEL ESTUDIANTE (SSSP)

El Colegio de Cerritos ofrece servicios de Apoyo y Éxito del Estudiante (anteriormente matriculación) a todos los estudiantes que han completado las pruebas de evaluación y Orientación-Consejería antes de inscribirse en clases. Los estudiantes que se han transferido de otros colegios a Cerritos College.  Para obtener más información, consulte a un consejero.

EXCEPCIONES A LA PRUEBA DE EVALUACIÓN

Los estudiantes que ya poseen un grado en humanidades (Associate of Arts) o superior en una universidad acreditada de la región no están obligados a realizar las pruebas de evaluación/colocación pero serán necesarios que cumplan con este requerimiento una vez que apliquen para ser admitidos al colegio. Los estudiantes que deseen recibir cualquier otro tipo de exención deben completar una forma de Exención y Exception de Servicios de Apoyo y Éxito del Estudiante y presentarla a la Oficina de Admisiones y Registros. Las formas de Exención y Exception de Servicios de Apoyo y Éxito del Estudiante están disponibles en las oficinas de Admisiones y Registros, Evaluación, y Consejería.

EXCEPCIONES PARA LA PRUEBA DE EVALUACIÓN:

Inglés – Es posible que los estudiantes que han completado cursos de inglés en otra universidad no tengan que tomar la evaluación de inglés. Presente evidencia (certificados oficiales o no oficiales) y un formulario de Solicitud de compensación de requisito ante un consejero o la Oficina de Admisiones y Registros.

Matemática – Si completó un año de Álgebra 1 o superior con calificaciones "B" o más altas en la escuela secundaria, es posible que no tenga que tomar la evaluación de matemática. También es posible que los estudiantes que han completado los cursos de matemática en otra universidad no necesiten tomar la evaluación de matemáticas. Presente evidencia (certificados oficiales o no oficiales) y un formulario de Solicitud de exención de requisito ante un consejero o la Oficina de Admisiones y Registros.

Cursos de Eligibilidad Avanzada – Los estudiantes que participan en cursos de colocación avanzada (AP, por sus siglas en inglés) en sus escuelas secundarias y obtienen calificaciones positivas en los exámenes AP pueden obtener créditos universitarios para los cursos cuando lo hacen en cursos de colocación avanzada (AP) en sus escuelas secundarias. Los estudiantes que participan en cursos de colocación avanzada (AP) en sus escuelas secundarias y obtienen calificaciones positivas en los exámenes AP pueden obtener créditos universitarios para los cursos cuando lo hacen en cursos de colocación avanzada (AP).
**INFORMACIÓN EN ESPAÑOL**

**Química** – Por favor lea la sección de recomendaciones y requisitos anunciados para clases de Química. Asegúrese de cumplir los requisitos previos antes de matricularse en un curso.

*Tenga en cuenta: Las excepciones mencionadas son opciones de la evaluación para determinar elegibilidad para tomar ciertos cursos. Para cumplir con los requisitos de lectura, matemáticas, y dominio de el idioma inglés, necesarios para calificar para el título A.A. (Associate in Arts degree), revise su catálogo o pregunte a un consejero.*

**ADAPTACION PARA INGLES COMO SEGUNDO IDIOMA**

Estudiantes que planean tomar cursos de ESL (Inglés como Segundo Idioma) necesitan tomar la prueba ESL ACCUPLACER. Los estudiantes pueden tomar la prueba durante tiempos de prueba regulares.

**POLÍTICA SOBRE REPETICIÓN DE EXÁMENES**

**ESL (Inglés como segundo idioma), Inglés y Lectura**

Los alumnos pueden repetir un examen una sola vez después de un periodo de espera de 18 semanas desde la fecha inicial del examen.

**Matemáticas**

Los alumnos pueden repetir un examen hasta cuatro veces dentro de un periodo de 12 meses (según el Departamento de Matemáticas, los alumnos deben esperar como mínimo tres días hábiles antes de intenciar presentar el examen nuevamente. Se recomienda encarecidamente repasar y prepararse antes de un segundo intento).

Después del cuarto intento, el alumno debe esperar un año de calendario completo desde la fecha del examen inicial para presentar de nuevo el examen.

Esta política de repetición de exámenes de Matemáticas no se aplica a los alumnos que están inscritos en el curso AED 49.01. Se les informará a los alumnos inscritos en este curso sobre la política de repetición de exámenes al finalizar el curso.

Se aconseja a los alumnos que deseen repetir el examen que realicen una o más de las actividades preparatorias/de repaso recomendadas. Consulte el enlace de la guía de estudio del Centro de Evaluación en http://www.cerritos.edu/assessment-center/assessment-study-guides.htm.

**CALENDARIO DE EVALUACIONES**

Copias de el calendario de los exámenes están disponibles en la página web de Cerritos College Career Services (www.cerritos.edu/assessment-center), o en la Oficina de Admisiones y Registro, Consejería, y el Centro de Servicios de Carrera, o llame al (562) 860-2451, ext. 2355, para fechas y horarios. Hay citas disponibles durante la temporada alta de evaluaciones de Julio-Agosto.

**ADAPTACIONES PARA ESTUDIANTES CON DISCAPACIDADES**

Cualquier estudiante con una discapacidad comprobada puede hacer una cita para alternativas sobre la administración de exámenes de evaluación de Inglés, lectura, ESL y matemáticas, contactando el Programa de Estudiantes con Discapacidad (DSPS) al (562) 860-2451, ext. 2333. Deberá primero tener ya una aplicación con Cerritos College y haber solicitado asistencia antes de el día de la prueba. Estas alternativas pueden incluir el tipo de imprenta mas grande, personas que le asistan con la lectura o escritura, o el uso de asistencia tecnológica.

**CONSEJERÍA**

• Todos los estudiantes nuevos para el colegio deben participar en un taller de orientación para recibir asistencia de un consejero que los pueda ayudar a seleccionar los cursos adecuados antes de inscribirse. Vea la sección de orientación para más información respecto a los requisitos de Evaluación y Orientación-Consejería. Los estudiantes que vienen transferidos de otros colegios ó los que regresan después de estar ausentes por un tiempo, también deberán ver a un consejero.

• Complete los requisitos de la evaluación antes de ver a un consejero.

• A los estudiantes que están en período de probatoria de progreso o académico se les limitará la cantidad de unidades que pueden tomar cada semestre con base en su porcentaje de cursos completados y su promedio de calificaciones (GPA, por sus siglas en inglés). También corren el riesgo de perder su nombramiento por tiempo de inscripción ya partir de otoño de 2016, pueden ser elegibles para la Promesa de Beca de Colegio de la California Fee Wavier (CCPGFW) si permanecen en período de probatoria durante dos semestres consecutivos.

• Los consejeros están disponibles por medio de citas o de acuerdo a la disponibilidad antes de el período de inscripción.

• Durante el período de inscripción los consejeros están disponibles sin cita, pero con disponibilidad limitada.

• Los consejeros están disponibles en línea en www.cerritos.edu/counseling.

• Una vez que comienza el semestre, se anima a los estudiantes nuevos, de readmisión y transferidos para que hagan una cita de consultoría o asistan a un taller de Planificación educativa para discutir las metas educativas y completar un plan educativo integral (C-SEP).

Estudiantes exortados a reunirse con un consejero cada semestre para garantizar que su plan de educación refleje con exactitud su meta educativa. Pida una cita o inscribirse en un taller de puesta a punto a punto en el mostrador de consejería o llame al (562) 467-5231.

**SEGUIMIENTO**

Consejería y profesores proporcionan una serie de servicios de seguimiento a los estudiantes. Estos servicios están diseñados para proporcionar información con respecto al progreso académico de los estudiantes. Se prestan servicios especiales a estudiantes que están en académico y/o progreso condicional, alumnos en cursos de habilidades básicas, y a los estudiantes que sen encuentran indecisos sobre su meta educativa. Cuando es necesario los estudiantes son referidos a servicios fuera de esta institución.
MYCERRITOS ENROLLMENT DATES

June 4 – November 1, 2018

Monday - Saturday 2:00 am - midnight
Sunday 8:00 am - midnight

ENROLLMENT APPOINTMENTS

- All eligible continuing students have the opportunity to enroll for classes on or after their scheduled appointment date and time. Refer also to the "Student Success and Support Program" section on page 4 for information on enrollment priority, loss of priority, and appeal information.
- Appointment information can be reviewed in your "Student Center".
- To get to the Student Center, please log into the Cerritos College web page at www.cerritos.edu.
- Select "MyCerritos" and log on by entering your User ID (your 7-digit student ID number). If your student ID number is 6 digits, please add a zero to the front of the numbers.
- Enter your password, which is your 6-digit date of birth (mmddyy) unless you have changed it. Please note that Cerritos College does not have access to passwords that have been changed.
- Once you have logged into MyCerritos, select Student Center.
- Your scheduled appointment date and time will appear in the yellow box under "Enrollment Dates" to the right of the page.

WHO MAY ENROLL USING MYCERRITOS

All continuing students (students who attended Spring 2018), new, returning, and transfer students who have met Student Success and Support Program requirements.

Exceptions:
- First-time students who have an Assessment (ASM) or Orientation (ORI) hold.
- Students who have a Dismissal (DIS) hold.
- Students who have a "PRB" and/or "100+" hold due to second semester probation or more than 100 units.
- Students who have a Loss of BOG Fee Waiver (LBW) hold.
- Students with enrollment holds (NSF checks, library and athletic obligations, administrative holds, etc.)

Information regarding probation and 100+ unit holds may be found on page 4 under "Priority Enrollment Criteria and Conditions".

RECOMMENDATIONS BEFORE ENROLLMENT

Academic Advisement:
Students who need advisement assistance are encouraged to see a counselor prior to their MyCerritos enrollment appointment date.

Clear Holds:
All enrollment holds must be cleared prior to your enrollment date.

CalWORKs, DSPS, EOPS, Foster Youth, and Student Veterans:
Should first contact a counselor or specialist in their program for enrollment assistance.

PLAN YOUR CLASS SCHEDULE

- Check student data on enrollment appointment. If there are corrections, please contact the Admissions and Records Office, in person, as soon as possible. Address, phone number, and email corrections can be made by using MyCerritos, Student Center.
- Check "Holds" and "To Do List" prior to enrolling on MyCerritos, Student Center.
- List classes in priority order; 18 units maximum per semester.
- List alternative classes in case your class choices are not available. Pick alternatives with the same time offerings.
- Verify your placement scores and completion of prerequisites. Identify required LABS and possible CLASS TIME CONFLICTS.
- Students can make PROGRAM CHANGES (class adds and drops) by MyCerritos after initial enrollment.

WAIT LIST NOTES

- Cerritos College uses an “auto-enroll” process from wait list to roster. You are responsible for all drops. If you do not want your wait-listed classes, please drop to avoid a substandard grade and forfeiture of enrollment fees. For more information on wait lists, see "Wait List" on page 17.
- Prerequisites ARE CHECKED WHEN YOU ARE PLACED ON A WAIT LIST. They are also checked at enrollment. YOU MAY LOSE A SEAT if prerequisites are not met when the instructor adds you to a class, or "auto-enroll" is activated. “Auto-enroll” will automatically enroll students from the wait list to the official roster when space becomes available.
- If you are enrolled in a class AND are on a wait list for the same course (i.e., enrolled in SOC 101 and #1 on the wait list for SOC 101 at another time), you will lose a seat when "auto-enroll" tries to move you from the wait list to the official roster due to "Multiple Enrollment".

TO ENROLL

Verify your appointment date and time. If you log on to MyCerritos before your appointment date and time, the system will not allow you to enroll. However, you may log on anytime on or after your scheduled appointment date and time during published enrollment hours.

- Go to MyCerritos (http://my.cerritos.edu) or the Cerritos College home page and select MyCerritos.
- Enter your User ID (7-digit student ID number) and Password (6-digit date of birth).
- Select “Student Center”.
- Select “Enroll”.
- Verify Term (Fall 2018).
- Enter Class Number and select “Next”.
- Verify class information and availability, and select “Next”. If your class is closed you may wish to be added to a wait list, if available. Check the "Wait List" box and select “Next”.
- Your class is now in your “Shopping Cart”. You may enter another class number or, if done, select “Proceed to Step 2 of 3”.
- Confirm your class(es) and select “Finish Enrolling”.
- Verify your status as “Success”.
- To pay for your class(es), select “Make a Payment” and follow the directions for credit card payments.

PLEASE NOTE: Students wishing to take a short-term class that is a prerequisite to the subsequent short-term class may enroll IN PERSON for class.

Example:

<table>
<thead>
<tr>
<th>Semester</th>
<th>English 52</th>
<th>English 100</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st 6 weeks</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2nd 6 weeks</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The student may enroll in English 52 on their scheduled appointment date via MyCerritos AND THEN enroll in English 100, on or after their scheduled appointment date, IN PERSON in the Admissions and Records Office.
Paying Your Fees

**IMPORTANT:** Students are required to pay all fees at the time of enrollment. Payment plans are not available. Each enrollment in a class, or add to a wait list for a class, results in a fee amount due. Students adding their names to wait lists will be charged the applicable enrollment fees, tuition, and applicable lab/materials fees. The amounts due will appear on the student account. **PAY CLOSE ATTENTION TO ALL DEBTS LISTED FOR EACH TRANSACTION.** The California College Promise Grant (CCPG) waives students' course enrollment fees; however, **all other fees, including but not limited to the Student Health fee, Student Activity fee, and applicable lab/materials fees, are due and payable at the time of enrollment.** (See **FEES** on page 19 for waiver information.)

<table>
<thead>
<tr>
<th>Enrollment Period</th>
<th>Payment Schedule</th>
<th>Failure to Pay on Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 4 – August 9, 2018</td>
<td>In Person: Monday-Thursday, 8 am-6:30 pm</td>
<td>May result in a drop from classes and/or wait lists</td>
</tr>
<tr>
<td></td>
<td>Friday, 8-11:30 am</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Sunday, 8 am-midnight</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Online: Monday-Saturday, 2 am-midnight</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Friday, August 10, 2018</td>
<td>In Person: 8-11:30 am</td>
<td>May result in a drop from classes and/or wait lists</td>
</tr>
<tr>
<td></td>
<td>Online: no later than 11 pm</td>
<td></td>
</tr>
<tr>
<td>August 13, 2018 – Instructor Add Period</td>
<td>Midnight of the following day</td>
<td>HOLD on all student accounts and records</td>
</tr>
</tbody>
</table>

**ON THE WEB VIA MYCERRITOS (HTTP://MY.CERRITOS.EDU):**
- After logging in, select “Student Center” on the MyCerritos home page.
- Under "Finances", select “Make a Payment”.
- Fees must be paid by credit card (MasterCard, VISA, Discover or American Express).

**BY MAIL:**
- MyCerritos will indicate your total fees and the date your payment is due.
- Enclose a money order or cashier’s check, or complete the credit card information on your registration payment coupon. **Cerritos College does not accept personal checks.** Please make your payment in the exact amount due and print your Student I.D. number in the “memo” portion of your money order or cashier’s check.
- Send your payment to: Admissions and Records, Cerritos College, 11110 Alondra Boulevard, Norwalk, CA 90650

**ON CAMPUS:**
- Pay your fees on campus in the Admissions and Records Office. Fee windows are open 8 am – 6:30 pm, Monday through Thursday; and 8 –11:30 am, Friday. You may also drop your fee payment in the box provided in the Admissions and Records Office by 3 pm, Monday through Thursday, for same-day processing. **Cerritos College does not accept personal checks.** The college will be closed on Fridays from May 25 through August 3.
- You will receive an enrollment print-out and receipt.

*If you require further assistance, contact the Admissions and Records Office at (562) 860-2451, extension 2211, 8 am–7 pm, Monday through Thursday; 8 am–12 pm, Friday.*

BECOME A LEADER –
JOIN STUDENT GOVERNMENT

WWW.CERRITOS.EDU/ACTIVITIES
As you enroll in classes, you may find that some are "closed." This means that these classes have reached maximum enrollment. In this event you may choose to add your name to the wait list. The number of additions to wait lists is limited to 10 units. Please follow the instructions in MyCerritos, Student Center.

Cerritos College has implemented a “paid” wait list. What this means is that once you have added your name to the wait list, you must pay all applicable fees for that class. Additionally, “auto-enroll” will be in operation. Auto-enroll will automatically enroll students from the wait list to the official roster when space becomes available. Auto-enroll from a wait list will not occur if:

1. Student has a hold (service indicator) on their account. Please check in MyCerritos, Student Center, under Holds and To Do List.
2. The class prerequisite has not been met.
3. Illegal course repetition has occurred (See the Admissions and Records web page for Academic Records and Standards petition).
4. There is a class time conflict. Students may not be enrolled in two classes that meet at the same time.
5. If you are enrolled in a class AND are on a wait list for the same course (i.e., enrolled in SOC 101 and #1 on the wait list for SOC 101 at another time) you will lose a seat when “auto-enroll” tries to move you from the wait list to the official roster due to "Multiple Enrollment”.

Auto-enrollment will continue through the Friday before classes begin. View your enrollment status on MyCerritos (http://my.cerritos.edu). Failure to attend class IS NOT an automatic drop or refund. If you do not want your wait-listed classes, please drop to avoid a substandard grade and forfeiture of enrollment fees.

Prompt attendance on the first day is recommended for all wait-listed students. Failure to attend will jeopardize your enrollment status.

Earn a Bachelor’s Degree in Business on the Cerritos College Campus

- Degrees for working adults
- Year-round enrollment
- All classes taught on campus

Learn more at www.cerritos.edu/northwood
**ENGL 100** 4.0 UNITS  
**FRESHMAN COMPOSITION**

Transferable to UC, CSU  
(CAN ENGL 2)

Prerequisite: Satisfactory completion of the English Placement Process or ENGL 52 or equivalent with a grade of Pass or “C” or higher.

<table>
<thead>
<tr>
<th>Class #</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Building</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>20372</td>
<td>11:00-1:00PM</td>
<td>MW</td>
<td>STAFF</td>
<td>CB101</td>
<td></td>
</tr>
<tr>
<td>20375</td>
<td>2:00-4:00PM</td>
<td>MW</td>
<td>Clemens,S</td>
<td>CB102</td>
<td></td>
</tr>
<tr>
<td>20376</td>
<td>3:00-5:00PM</td>
<td>TTh</td>
<td>Ernest,R</td>
<td>LC213</td>
<td></td>
</tr>
<tr>
<td>20880</td>
<td>5:00-7:00PM</td>
<td>MW</td>
<td>O’Neil,S</td>
<td>LC134</td>
<td></td>
</tr>
<tr>
<td>21681</td>
<td>4:00 HRS ARR</td>
<td>(OL)</td>
<td>Swanson,J</td>
<td>ONLINE</td>
<td></td>
</tr>
</tbody>
</table>

Mandatory Orientation: 7:00 - 9:00 am, Saturday - January 14 in PS20.

Class #22082 meets 01/30/2012-05/18/2012

Class #23244 meets 01/09/2012-03/09/2012

Must satisfy requirements PRIOR to taking the course

**Online** – Most work and communications occur online. Access to email and the internet is required.

**Hybrid** – Hybrid courses meet both on campus and online. See your instructor’s website for class meetings.

Classes meet both on campus and online - See definition below

Online course - See definition below

Specific instructor not yet designated

Course number

Course name

Time class meets.
Evening classes are designated in bold print

Class meets online

Class number needed for enrollment

Dates class meets

Days the class meets

Instructor name

Building & room number

Class meets online
FEES/REFUND INFORMATION AND PROCEDURES

FEES

1. *Enrollment Fee: $46 per unit.
2. **Non-Resident Tuition:** Students who are non-residents of California or International Students, with or without F-1 visas, will be assessed $275 per unit ($258 per unit non-resident tuition and a $12 per unit capital outlay fee) in addition to the $46 per unit enrollment fee above.
3. **Student Activity Fee:** $10 per semester; $4 for summer session. This fee is automatically charged and is due and payable at enrollment, but may be waived subsequently by the student. Fee purpose and waiver information is available online at both the Admissions and Records' and the Office of Student Affairs' websites.
4. **Student Health Fee:** $19 per semester; $16 for summer session. Students who rely on prayer for healing and can supply the college with documentation from their spiritual leader are exempt.
5. **Parking:** On-campus student parking for vehicles is $40 for our spring and fall semesters ($30 for California College Promise Grant recipients) and $25 for our summer semester. A daily parking permit can be purchased for $2 from our permit dispensers located on the Marquee off Alondra, on Falcon Way, and in Lot 1, Lot 6, Lot 8, and Lot 10. We also have timed parking with a 2 hour max which requires a timed parking permit that can be purchased from our permit dispensers located in Lot 2, Lot 6, and Lot 8.
6. **Lab/Materials Fees:** As listed with courses in this class schedule. Please note that failure to pay these fees may result in withdrawal from courses for lack of payment.

Students are required to pay all fees at the time of enrollment. Students adding their names to wait lists will be charged the applicable enrollment fees, tuition, and applicable lab/materials fees. Students who do not pay fees and drop classes after the refund date are still responsible for all fees. California College Promise Grant Fee Waiver (CCPG) waives students' course enrollment fees; however, all other fees, including but not limited to the Student Health fee, Student Activity fee, and applicable lab/materials fees, are due and payable at the time of enrollment. Payments for the parking, student activity, and student health fees may be subject to additional considerations.

A parking permit is required at all times to park a vehicle on our campus. The student activities fee is subject to student waiver. Information is available from the Office of Student Affairs located in the Student Activities Building. The Waiver Request form is available online at the Admissions and Records Forms web page. Revenue from the collection of this fee may be used by ASCC to support or oppose political measures. The student health fee may be waived with documentation from the student's spiritual leader that the student relies on prayer for healing.

*Subject to legislative change.

RESIDENT REQUIREMENTS

To be considered a California resident for purposes of admission to Cerritos College, a student is required to have resided in the state of California for at least one year and one day prior to the start of the semester for which the student is enrolling and present intent for one year and one day prior to the start of the semester for which the student is enrolling.

REFUND POLICIES AND PROCEDURES

It is the student's responsibility to apply for a refund. A student is eligible for a refund after classes have been officially dropped. Classes must be dropped by the appropriate deadline for the session in order to be eligible for a refund. Stated deadlines are not adjusted due to late enrollment. See the “Calendar of Important Dates” for specific deadlines.

A student is eligible for a refund if: a) classes are dropped by the required deadline; b) the program change is the result of action taken by the college to cancel or reschedule a class; c) the student is dropped for failure to meet a prerequisite(s) or corequisite(s); and/or, d) the student is active or reserve U.S. Military personnel who withdraws due to military orders.

Eligible students may file a petition with the district requesting refund of their enrollment fee(s). A refund will not be processed if academic credit has been awarded for the class. Refunds are not automatically processed.

To request a refund, a student must come to the Admissions and Records Office and submit a Refund Request Form. The Refund Request Form is also available online and can be mailed to the Admissions and Records Office. Approved refunds will be mailed in approximately four to six weeks. Be sure your current mailing address is on file with the college.

A check is the only form of payment that Cerritos College uses to issue refunds. If a payment is made by credit card for any registration transaction, and you later drop any or all of your classes within the required refund period, we will NOT credit your credit card account. All refund checks are made payable to the student.

Refunds are made pursuant to Title 5, Section 58501 or 58501.1.

CREDITS/REFUNDS

Credits

Enrollment Fee, Non-Resident Tuition, and Capital Outlay Fee will be credited if the official drop has occurred within the appropriate deadline* for session or semester. This is in accordance with the Refund of Enrollment Fee Regulation, Title 5, 58508.

Student Health, Student Activity† and Parking Fees‡ will be credited only if all classes within the semester have been officially dropped within the appropriate deadline* for the semester.

*Deadlines for fee credit are defined as the first two weeks of full semester length classes, or 10% of class meetings for shorter than semester-length classes.

† Student Activity sticker for the semester must be surrendered at the time of refund request. No refund will be given if sticker is marked or used.
‡ Parking Permit for the semester must be surrendered at the time of refund request.

Refunds

A Refund Request Form must be completed to receive credit funds on the account. The Refund Request Form is available online on the Admissions web page under "FORMS", or in the Admissions and Records Office.

Time limit on requesting a refund: A one-year limitation exists on the credit. Students must apply for the refund between the beginning of the semester in which the credit was issued and the last day of the semester one year later. Example: Beginning of the Spring semester to the end of the Spring semester of the following year. Credit totals will be removed from the student account after this time.

MYCERRITOS ACCEPTS PAYMENT BY MASTERCARD, VISA, DISCOVER OR AMERICAN EXPRESS CREDIT CARD.
This method of payment is encouraged for immediate confirmation of your enrollment.
REPETITION OF COURSES

At Cerritos College, previous course enrollment is reviewed electronically for prior enrollment attempts. All courses have repetition limitations. Cerritos College offers some courses that have designated repeatability. Please review the catalog for maximum repeat units available.

Students may repeat a course in which a substandard grade (D, F, NP, FW) or “W” in any combination has been received one time. Students receiving any combination of substandard grades may petition the Academic Records and Standards Committee for an exception to the two attempts rule. All petitions are subject to approval or denial. Upon completion of a repeated course, the most recent grade earned will be computed in the cumulative grade point average and the student's academic record so annotated.

When a student repeats a class to alleviate substandard academic work, the previous grade and credit shall be disregarded in the computation of grade point averages, but shall not be deleted from the student's permanent record. Courses that are repeated shall be recorded on the student's permanent academic record using an appropriate annotation. Annotating the permanent academic record shall be done in a manner so that all work remains legible, insuring a true and complete academic history.

Students may use an equivalent course from an accredited college or university to replace a Cerritos College course in which a substandard grade was recorded, if earned subsequent to the substandard grade at Cerritos College. The student must petition the Academic Records and Standards Committee to record the change. The College may honor the prior course repetition actions of other accredited colleges and universities in determining acceptance of credits, subject to student petition to, and approval by, the Academic Records and Standards Committee.

Examples of Exceptions for Consideration of Course Repetition Limitations

An Academic Records and Standards petition must be filed for official consideration of course repetition. All petitions are subject to approval or denial. Contact the Admissions and Records Office for specific directions.

1. Student received an “MW” (Military Withdrawal).
2. Student's previous grades are a result of documented extenuating circumstances beyond his/her control.
3. Cooperative work experience courses, subject to stated maximums, as provided in the College Administrative Procedures.
4. Certain activity or skill building courses, subject to stated maximums, as provided in College Administrative Procedures.
5. Certain classes for students with disabilities, subject to stated qualifications, as provided in College Administrative Procedures.
6. Repetition necessary for legally mandated training. Such courses may be repeated any number of times, regardless of whether or not substandard work was previously recorded, and the grade received each time shall be included for purposes of calculating the student's grade point average.
7. After a significant lapse of time, a student may repeat a course in which a grade of “C” or better was received if the course is required by the district as a properly established recency prerequisite or another institution of higher education, to which the student is seeking to transfer, requires the student to have taken the course more recently than the student's last enrollment (Title 5, Sections 55040(b)(3), 55053).

PASS/NO PASS CLASSES

Classes offered on a non-optional pass/no pass basis only will be indicated on a student's permanent record as a “P” grade (with unit credit) or “NP” grade (no units earned). This will not affect the student's grade point average. Optional pass/no pass courses are designed to encourage students to explore courses in areas they feel they may have an interest. See page 23 for guidelines and a list of approved courses in each department.

OPEN ENTRY/OPEN EXIT CLASSES

All students should meet with the instructor as soon as possible after the start of the session to inquire about enrollment (unless otherwise noted). A student may enter these classes at any time during the session prior to the specific cut-off date for the individual classes. The courses may be completed within the session in whatever time is necessary for the student to finish the course requirements.

DIRECTED STUDIES

Any student interested in pursuing independent projects on an individual basis for one or two units should contact a faculty member to determine if he/she is available to sponsor a directed studies project. Students may enroll in these classes only through the second week and with the authorization to enroll in Directed Studies Form, which must be signed by both the instructional dean and the faculty member conducting the Directed Studies.

WORK EXPERIENCE

Students may register for Cooperative Work Experience only through the second week of classes. Only a reduction of hours may be made after the first week.

PREREQUISITES, COREQUISITES, RECOMMENDATIONS AND PREREQUISITE CHALLENGE PROCEDURE

Please see “Prerequisites” in the Cerritos College Catalog.

DEFINITION OF A CLASS HOUR

A “class hour” is the basic unit of scheduled attendance and/or examination and is defined as a period not less than 50 minutes. A “clock hour” is a 60-minute time frame which is composed of one 50-minute class hour and a 10-minute segment referred to as a “passing period” or “break”. Classes scheduled for more than an hour follow formulas to stay within this definition. For example, a class scheduled from 8:00 to 8:50 has already incorporated the passing period and students must be in attendance for the full 50 minutes. Cerritos College has scheduled classes to account for the passing period and there is no need to leave 10 minutes early. Classes that meet for multiple hours may assign a 10-minute break between hours, but not in the last hour of attendance. Cerritos College follows these time patterns.
WITHDRAWALS [TITLE V, SECTION 58004 (C) (3)]

Pursuant to Title 5, section 58004 and Cerritos College Board Policy, it is the student’s responsibility to participate fully in class (es), once enrollment is complete. However, should it become necessary to withdraw from class, it is the student’s responsibility to drop in person in the Admissions and Records Office or through MyCerritos.

THE ULTIMATE RESPONSIBILITY OF WITHDRAWAL FALLS TO THE STUDENT.

How to officially withdraw after enrollment ends:

Complete an Add/Drop card (available in the Admissions and Records Office) or for a faster response, use MyCerritos (http://my.cerritos.edu). Retain an updated printout for your records.

ALL WITHDRAWALS MUST BE COMPLETED BY THE LISTED DEADLINES. FAILURE TO OFFICIALLY WITHDRAW FROM CLASS(ES) MAY RESULT IN AN “F/FW” GRADE FOR EACH CLASS. See the “Session Dates and Deadlines” now available online at: https://www.cerritos.edu/admissions-and-records/add-drop-dates.

WITHDRAWALS RESULTING IN PROGRESS PROBATION AND/OR GRADES RESULTING IN ACADEMIC PROBATION FOR TWO CONSECUTIVE TERMS CAUSE LOSS OF ENROLLMENT PRIORITY, WITH CERTAIN EXCEPTIONS, AND ARE SUBJECT TO APPEAL.

PROBATION

A. Academic Probation

Students who have attempted at least twelve (12) semester units as shown by the official academic record shall be placed on academic probation if the students have earned a grade point average below 2.0 in all units undertaken at Cerritos College.

B. Progress Probation

Students who have enrolled in a total of at least twelve (12) semester units as shown by the official academic record shall be placed on progress probation when the percentage of all units at Cerritos College which the students have attempted and for which entries of “W,” “I,” and “NP” are recorded reaches or exceeds 50 percent.

Probation is entered on the student’s permanent records and transcripts of record. Students placed on academic or progress probation will be notified by email at the email address listed on the official college record.

Probation Clearance:

A. Academic Probation Clearance

Students may clear academic probation by earning sufficient grade points to raise the cumulative grade point average to 2.0 or higher in the next semester of attendance. Probation status is not cleared by one semester of 2.0 GPA if it does not raise the cumulative GPA to 2.0 or higher.

B. Progress Probation Clearance

Students may clear progress probation by decreasing the percentage of “W,” “I,” and “NP” entries to less than 50 percent of all units in which the students have attempted.

Appeals:

Appeals of the loss of enrollment priority must be submitted on the Enrollment Priority Appeals Petition available on the Admissions and Records website. Automatic clearance is provided to students who achieve Significant Academic Improvement as defined in regulations.

ADD/DROP PROCEDURES

If you wish to change your class schedule, please follow the steps below:

- Classes may be added via MyCerritos, Student Center (http://my.cerritos.edu).

To add a closed class, go to class on the first day and time that it meets; be on time. Respectfully request of the instructor(s) to be added to the class(es). If the instructor approves, an electronic enrollment will be submitted on your behalf to the Admissions and Records Office. Note that prerequisites, holds/service indicators (SI), conflicts, and illegal course repetition will be checked. Refer to the Fee Payment Schedule on page 16 for payment deadlines. Check your student account via MyCerritos, Student Center (http://my.cerritos.edu) or in the Admissions and Records Office. All enrollments must be completed by the listed add deadlines.

- Classes may be dropped via MyCerritos, Student Center (http://my.cerritos.edu). Be mindful of deadline dates for refunds and posting of “W’s” to transcripts.

LEVEL/SECTION CHANGES

Level/section changes must be processed in person. Program changes which involve level changes in skill and performance classes may be made by the add deadline. Students may also make level changes in Work Experience classes by the add deadline, but only a reduction of hours may be made after the add deadline.

Section changes may not be made between terms or semesters. A student may not drop a first 6/8-week course and then enroll in a second 6/8-week course by executing a section change. The student is required to officially drop the first 6/8-week class and then pay the appropriate fees to be enrolled in the second 6/8-week class. The money will not transfer from one term to another if the drop is processed outside of the refund date.

WHAT CERRITOS COLLEGE OFFERS

- Freshman and sophomore level course work transferable to four-year colleges and universities.
- Vocational/Technical courses designed to prepare for immediate employment.
- General education course work designed for academic, cultural, and educational enrichment.

DEADLINES

Throughout the enrollment process (including class petitioning), certain deadlines are necessary in order to comply with state attendance laws and must be followed by all students. Failure to comply with these guidelines may mean that the student will not be enrolled and will not receive credit for, or be allowed to, attend classes. Stated deadlines are not adjusted due to late enrollment.

RETURNED CHECK POLICY

Personal checks are not accepted for payment of tuition, fees, and other costs. If a check is accepted for another purpose, a $25 fee will be charged on all returned and stop-payment checks. All fees are subject to change without notice in accordance with action taken by the Board of Trustees. Under state law, including California Civil Code 1719, any person who writes a check which is dishonored for lack of funds is civilly liable, and under the law is liable for at least $100 or three times the amount of the check, plus additional costs.
FAILURE TO PAY FINANCIAL OBLIGATIONS

Failure to pay a financial obligation will result in an administrative withholding of grades, transcripts, diplomas or enrollment privileges, or any combination thereof. The item or items being withheld shall be released when the financial obligation has been met (California Code of Regulations, Title 5, Section 59410).

AUDITING OF COURSES

Auditing courses is permitted at Cerritos College. An auditor is a student who attends a course or courses for no credit or notation on an official transcript. Auditing may be available, pending signed permission, for any student who wishes to attend a course for information, review purposes, or skill building. Students wishing to audit should be aware that audited courses will NOT appear on the official transcript.

1. Students may not audit a course unless he/she has exhausted all possibilities to take the course for credit.
2. If criteria is met, permission to audit a course is granted at the discretion of the instructor. Signature of both the instructor and division dean are required.
3. With the instructor’s and division dean’s signed permission, a student may submit the audit form to the Admissions and Records Office anytime during the semester after the first class meeting.
4. An auditor may be allowed to elect credit in lieu of audit prior to the end of the 5th week of school for a semester length course or prior to 30% of a course for a short-term course, with the instructor’s written permission. No refund of audit fees will be available and all credit fees must be paid in full at the time of credit election.
5. A credit student may be allowed to elect audit status in lieu of credit prior to end of the 5th week of school for a semester length course or prior to 30% of a course for a short-term course, with the instructor’s written permission. No refund of credit fees will be available after the refund deadline and all audit fees must be paid in full at the time of audit election.
6. Credit students have priority over auditing students. If a course closes after an auditor has been admitted, the auditor may be asked to withdraw to make room for a credit student. Instructor discretion is strongly recommended.
7. The fee to audit a class is $15 per unit (in addition to the student fees). Students enrolled in 10 or more units can audit 3 units free (may be 3 one-unit classes). The $15 per unit audit fee will automatically be charged if the student drops below 10 units.

For additional information regarding auditing, students may make inquiries at the Counseling Office, Office of Academic Affairs, division office, or the Admissions and Records Office. Audit forms may be obtained in the Admissions and Records Office.

Credit by Exam Classes

Occasionally a student may feel that he/she can earn credit for a certain course by taking a special examination. The student may have gained proficiency through work experience, travel, or independent study. In these cases, a student may petition to receive unit credit by taking an exam prepared by the department. For more information, contact your counselor.

Credit by Examination will not be offered this semester by the Modern Languages Department.

The following courses have been designated by the divisions as those which may be taken for credit by examination:

BUSINESS, HUMANITIES, & SOCIAL SCIENCES
Accounting 100
Administration of Justice (all courses except for AJ 71, 91, 107, 173, 220)
Business Administration 106, 107, 114, 115, 118, 120, 132, 156
Business Communications Office Technology 131

FINE ARTS & COMMUNICATIONS
Art 120
Music 100, 101, 102, 103, 104, 104B, 105, 106, 110, 112, 120
Photography 160
Theatre 101, 102, 103, 110, 150, 151

HEALTH OCCUPATIONS
Child Development/Early Childhood 161
Culinary Arts 101
Dental Assisting 51, 52, 53, 54
Health Occupations 152
Medical Assisting 63, 161
Nursing (all courses)
Pharmacy Technician 50, 83, 85

HPED/ATHLETICS
Health Education 100

SCIENCE, ENGINEERING, & MATH
Astronomy 102, 103
Physics 100

TECHNOLOGY
Autobody 51, 61, 181
Automotive 100, 101, 110, 120, 130, 140, 150
Engineering Technology 101, 102
Machine Tool Technology 51, 59, 68, 71, 72, 180, 278
New Product Development 100, 101, 102, 103, 104, 105, 106
Plastics Manufacturing Technology 51, 53, 61, 67, 70, 72, 100
The option to enroll in a pass/no pass class is designed to encourage students to explore courses in areas they may feel they have an interest. Only these courses listed specifically for pass/no pass may be taken on this basis. Units thus earned may be counted toward the A.A. degree, but grade points are not assigned to pass/no pass grading symbols.

Courses approved for pass/no pass will be indicated on the student's permanent record as "P" with units earned and no grade points; or "NP" with no units earned and no grade points. Units attempted for which "NP" is recorded shall be considered in probation and dismissal procedures. The student is required to take all tests, complete all assignments, and shall be subject to all withdrawal and attendance regulations. Standards of evaluation are identical for all students. Please refer to the college catalog for additional information.

Non-Optional Pass/No Pass Classes
These classes are offered on a pass/no pass basis only and are graded entirely on a pass/no pass basis.

APRENTICESHIP
Fire Sprinklers 72.01, 72.02, 72.03, 72.04, 72.05, 72.06, 72.07, 72.08, 72.09, 72.10, 72.11, 72.12, 72.13, 72.14, 72.15, 72.16, 72.17, 72.18, 72.19, 72.20, 72.21, 72.22, 72.23, 72.24, 72.25

BUSINESS, HUMANITIES, & SOCIAL SCIENCES
Law 1T

COUNSELING
10, 50, 100, 101A, 101B, 101C

LIBERAL ARTS

LIBERAL ARTS

FINE ARTS & COMMUNICATIONS
Film 101, 103, 104, 159, 160, 293
Journalism 100, 101, 106, 107, 111, 119
Music 100, 101, 102, 103, 104, 104B, 112, 139, 143, 152, 153, 171, 244
Photography 100, 171
Theatre Arts 101, 107, 115, 120, 123, 123A, 126, 144, 150, 151, 171, 208, 216, 221, 221A, 222

HEALTH OCCUPATIONS
Health Occupations 150
Nursing 80

LIBERAL ARTS
(all courses, except American Sign Language 110, 111, 210, 211, 220, English 225, 239, and 230, French 285, and Spanish 285, or those listed under Non-Optional Pass/No Pass classes)

SCIENCE, ENGINEERING, & MATH
Anatomy and Physiology 120, 150, 151, 200, 201
Biology 100, 105, 110, 115, 120, 200, 201, 202
Botany 120
Chemistry 100, 110, 111
Earth Science 101, 102, 104, 104L, 106, 110
Energy 100
Environmental Policy 200
Geography 101, 101L, 102, 103, 105, 140, 160
Geology 100, 101, 102, 102L, 105L, 120, 201, 204, 207, 208, 209
Mathematics 20, 40, 60, 70, 75, 80, 80A, 80B, 105, 110A, 110B, 112, 114, 115, 116, 140, 170
Microbiology 200
Physical Science 100
Physics 100
Zoology 120

TECHNOLOGY
Woodworking Manufacturing Technology 291

Optional Pass/No-Pass Classes: 15-unit limit
The student shall petition for an optional pass/no pass course through the Admissions and Records Office. The request for such a class must be completed no later than the end of the first 30% of the term. A student may be allowed to elect a letter grade in lieu of the pass/no pass option prior to completion of 30% of the course. See college catalog for additional information.

BUSINESS, HUMANITIES, & SOCIAL SCIENCES
(all business courses, except Business Administration 109, 116, 124, 125, 126, 208, 233; Law 65, 104, 105, 115, 150, 160, 171, 172, 290; Real Estate 98, 99, 101, 120, 125, 130, 153, 174A; or those listed under Non-Optional Pass/No Pass classes)
Administration of Justice 101, 102, 103
Anthropology 170, 203
Economics 101, 204
Education/Elementary School Teachers 105
History 120, 230, 245, 250, 255, 260, 265
Philosophy 100, 102, 103, 104, 106, 200, 298, 299
Political Science 90, 110, 210, 230
Sociology 110, 205, 220

23
Effective Fall 2013, repeatability in Dance, Drama, Physical Education, Visual Arts, and most Music courses has been changed. Intercollegiate Athletics and some Music and Theater courses that are required for transfer programs are the only courses in these disciplines that will remain repeatable; all other courses previously offered as repeatable will be offered as single enrollment courses. There will be a notation after the course description if the course is allowed to be repeated.

The college has developed Families of Courses. The Families of Courses include old and new courses related in content (see below for Families of Courses listed by department). A family of courses may consist of more than four courses, but students are limited to a maximum of four courses in any family. Further, all grades, including “W”s, will count toward the four-course enrollment limitation. Students can repeat Art, Dance, Drama, Music, and PE courses that are included in Families of Courses in which a grade of “NP”, “D”, or “F” was earned or a “W” was assigned; however, all enrollments count toward the four-enrollment maximum for each family of courses.

### Families of Courses

#### ART AND DESIGN
- **3D Animation**
  - Art 191A, 191B, 195
- **Calligraphy**
  - Art 180, 181, 183A, 183B, 287A, 287B
- **Ceramics**
  - Art 150, 151, 152, 153, 154, 252, 253
- **Computer Graphics**
  - Art 184, 186, 189L, 284
- **Digital Painting**
  - Art 196
- **Drawing**
  - Art 111, 114, 183, 185, 285
- **Foundation Design Principles**
  - Art 110, 120, 121
- **Graphic Design**
  - Art 184, 284
- **Lettering and Typography**
  - Art 182A, 182B
- **Life Drawing**
  - Art 112, 213, 214, 232
- **Life Painting**
  - Art 237, 238, 239
- **Motion Graphics**
  - Art 198
- **Motion Picture Editing**
  - Art 192, 192B
- **Multimedia Design**
  - Art 194
- **Painting**
  - Art 130A, 130B, 136, 231
- **Print Making**
  - Art 116, 117, 218, 219
- **Water Coloring**
  - Art 133A, 133B, 134, 135

#### COUNSELING
- **Educational Planning**
  - Counseling 101A, 101B, 101C

#### DANCE
- **Ballet**
  - Dance 106A, 106B, 107
- **Commercial Dance**
  - Dance 110, 124, 126
- **Dance Composition**
  - Dance 130A, 130B
- **Formal Dance Performance**
  - Dance 133, 134, 136, 150
- **Informal Dance Performance**
  - Dance 50, 135, 151
- **Introductory Dance**
  - Dance 105
- **Jazz Dance**
  - Dance 140, 141
- **Modern Dance**
- **Partnering**
  - Dance 120, 125
- **Tap Dance**
  - Dance 142, 143
- **Theater Dance**
  - Dance 144
- **World Dance**
  - Dance 109, 121, 122, 123

#### FILM
- **Motion Picture**
  - Film 101, 104, 107, 293
- **Television**
  - Film 102, 103

#### JOURNALISM
- **College Newspaper**
  - Journalism 107, 107A, 107B, 107C, 107D

#### LIBRARY
- **Library Research**
  - Library 50, 100, 101

#### MUSIC
- **Guitar Studies**
  - Music 120, 121, 122, 123
- **Piano**
  - Music 112, 113, 115, 144
- **Vocal Studies**
  - Music 116, 117, 118, 119

#### PHYSICAL EDUCATION
- **Adapted Activities**
  - PEX 100, 100A
- **Adapted Aquatics**
  - PEX 105, 106
- **Adapted Fitness**
  - PEX 101, 102, 104
- **Adapted Muscular Conditioning**
  - PEX 103, 103A
- **Adapted Sport**
  - PEX 107, 108
- **Aerobics**
  - PEX 110, 111, 112, 116
- **Badminton**
  - PEX 161, 162, 261
- **Baseball**
  - PEX 163, 263
- **Basketball**
  - PEX 165, 166, 265, 266
Course Repeatability

Bowling
PEX 167, 267
Cardiovascular Fitness
PEX 118, 119
Cheer
PEX 169, 170, 171, 271
Football
PEX 172, 272, 274
General Fitness
PEX 124, 126, 130
Golf
PEX 176, 276
Indoor Fitness
PEX 132, 134, 136
Muscular Conditioning
PEX 145, 245, 246
Pilates
PEX 155, 156, 157
Self Defense
PEX 147, 149, 249
Soccer
PEX 177, 178, 179, 278

Softball
PEX 181, 281, 282
Swimming
PEX 184, 185, 186, 284, 285
Tennis
PEX 188, 189, 288, 289
Volleyball
PEX 191, 192, 291, 292
Walking, Jogging and Running
PEX 138, 139, 140, 141, 240
Wrestling
PEX 194
Yoga
PEX 151, 152

Speech
Forensic Activity
Speech 231, 232, 233

Theater
Acting
Theatre 107, 110, 111, 212, 213, 216

Costuming
Theatre 144, 221, 221A
Crew
Theatre 109, 133, 134
Improvisation
Theatre 108, 117, 208
Make-Up
Theatre 123, 123A
Musical Theater
Theatre 105, 146, 147
Portable Entertainment
Theatre 223, 224, 225
Rehearsal and Performance
Theatre 130, 131, 132
Theater Dance
Theatre 140, 141, 142, 143, 144
Dance 140, 141, 142, 143, 144
Touring Theater
Theatre 136, 137
ATTENDANCE

It is the responsibility of students to attend classes regularly and apply themselves to the college studies in which they are enrolled. When students have been absent due to illness, they should report to their instructor to explain the absence. **Students not in attendance or late for the first class meeting are subject to drop.** Students who are absent in excess of 10% of the total class hours are subject to drop. Students who are absent during the course add period are subject to drop. Certain academic and career technical education areas may have stricter attendance requirements. Listed below are two types of absences which permit the making up of work missed, provided that the work is of such a nature that it can be made up.

1. **AUTHORIZED ABSENCE:** For an approved educational field trip or school activity.
2. **EXCUSED ABSENCE:** For illness, injury, or quarantine.

NO CREDIT WILL BE GIVEN FOR A CLASS IN WHICH A STUDENT IS NOT OFFICIALLY ENROLLED. Students must attend the first class meeting or their names may be removed from the roll to allow another student seeking admission to enter. If a student is unable to attend the first class meeting, the instructor must be notified.

REMOVAL FROM CLASS

A student may be involuntarily removed from a course due to excessive absences, failure to meet prerequisite(s), or as a result of official disciplinary action (California Code of Regulations, Title 5, Section 55003).

GRADING

Accomplishment in course work is indicated by the following symbols:

<table>
<thead>
<tr>
<th>Symbol</th>
<th>Definition</th>
<th>Grade Point</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Excellent</td>
<td>4</td>
</tr>
<tr>
<td>B</td>
<td>Good</td>
<td>3</td>
</tr>
<tr>
<td>C</td>
<td>Satisfactory</td>
<td>2</td>
</tr>
<tr>
<td>D</td>
<td>Passing, less than satisfactory</td>
<td>1</td>
</tr>
<tr>
<td>F</td>
<td>Failing (earned)</td>
<td>0</td>
</tr>
<tr>
<td>FW</td>
<td>Failing, due to lack of participation and failure to withdrawal</td>
<td>–</td>
</tr>
<tr>
<td>P</td>
<td>Pass (at least satisfactory, the equivalent of a “C;” units awarded not counted in GPA)</td>
<td>–</td>
</tr>
<tr>
<td>NP</td>
<td>No Pass (less than satisfactory or failing; units not counted in GPA)</td>
<td>–</td>
</tr>
<tr>
<td>I</td>
<td>Incomplete</td>
<td>–</td>
</tr>
<tr>
<td>MW</td>
<td>Military Withdrawal (without penalty)</td>
<td>–</td>
</tr>
<tr>
<td>W</td>
<td>Withdrawal</td>
<td>–</td>
</tr>
<tr>
<td>RD*</td>
<td>Report Delayed</td>
<td>–</td>
</tr>
</tbody>
</table>

* The RD symbol is used when there is a delay in reporting the grade of a student due to circumstances beyond the control of the student. It is a temporary notation to be replaced by a permanent symbol as soon as possible. RD shall not be used in calculating grade point averages.

INCOMPLETE

**Students are not to re-enroll or audit a course in which a grade of “I” has been recorded.** Incomplete academic work for unforeseeable, emergency, and justifiable reasons at the end of the term may result in an “I” symbol being entered in the student’s record. The condition for removal of the “I” shall be stated by the instructor in a written record. This record shall contain the conditions for removal of the “I” and the grade assigned in lieu of its removal. This record must be given to the student with a copy on file with the Admissions and Records Office until the “I” is made up or the time limit has passed. A final grade shall be assigned when the work stipulated has been completed and evaluated, or when the time limit for completing the work has passed. The “I” may be made up no later than one year following the end of the term in which it was assigned. The “I” symbol shall not be used in calculating units attempted, nor for grade points. A student may petition for a time extension due to unusual circumstances by completing a petition form from the Admissions and Records Office.

GRADE CHANGES

The determination of the student’s grade by the instructor shall be final in the absence of mistake, fraud, bad faith, or incompetency. The correction of a grade given shall only be allowed for a request initiated within one year following the end of the term in which it was assigned. Exceptions to the one-year limit on grade changes may be requested by petition of the student in extenuating circumstances. A formal petition must be submitted to the Academic Standards Committee. Extenuating circumstances are verified cases of accident, illness, or other circumstances beyond the control of the students (Title 5, Section 55760, Board Policy 4231).

GRADE REPORTS

To view your grades, log in to your MyCerritos account and select "Student Center", followed by "My Academics", and finally "Unofficial Transcript". Grades are not mailed to students.
FINANCIAL ASSISTANCE

FINANCIAL AID INFORMATION

The Financial Aid Office is available to answer financial aid questions and assist students with applying for financial aid.

Services:

- **Financial Aid Office Drop-Box** is available for submitting required documents.
- **Online Video Clips** about financial aid topics can be viewed at http://cerritos.financialaidtv.com.
- **Computer Stations and Staff** are available to assist with the following:
  - Submit a Free Application for Federal Student Aid (FAFSA)
  - Submit a California Dream Act Application
  - Check your To Do List in MyCerritos
  - IRS Data Retrieval
  - View disbursements via MyCerritos
  - Activate Cerritos Falcon Card
  - Apply for a loan
  - Accept/deny loans
- **Workshops** are available for students with topics such as:
  - Financial Aid 101
  - Limits on Financial Aid
  - Paying for Transfer Education
  - California Dream Act Application
  - FAFSA Workshop
  - Financial Literacy

Contact Information:
Office Hours:
Monday through Thursday
8 am to 7 pm
Friday
8 am to 12 pm

Website: www.cerritos.edu/finaid
Phone: (562) 860-2451, ext. 2397
E-mail: finaid-staff-list@cerritos.edu
Fax: (562) 467-5035

FINANCIAL AID PROCESS

Apply every academic year. Applications cover Fall, Spring, and Summer. Applications become available in October.

1. **Apply**
   - Submit FAFSA at www.fafsa.gov
   - or Dream Act Application at www.caldreamact.org
   - List the federal school code for Cerritos College: 001161

2. **Submit Forms**
   - View To Do List on MyCerritos
   - Download required forms at www.cerritos/finaid/forms.html
   - Submit required forms to the Financial Aid Office

3. **Review Awards**
   - For award notification, check your message center on MyCerritos
   - You must meet Satisfactory Academic Progress (SAP) standards to receive awards

4. **Receive Disbursement**
   - Receive your Refund Selection Kit
   - The Financial Aid Office will disburse your financial aid
   - Scheduled disbursement dates are posted online

IMPORTANT POINTS OF SATISFACTORY ACADEMIC PROGRESS (SAP)

To be eligible for federal and state financial aid funds (excluding the Board of Governors Fee Waiver*), a student must make satisfactory academic progress. The Financial Aid Office at Cerritos College has established the following Satisfactory Academic Progress (SAP) standards to determine if a student is making satisfactory academic progress.

**Grade Point Average (GPA) Requirement**
You must maintain a 2.0 cumulative Grade Point Average (GPA).

**Maximum Time Frame Requirement**
Students must complete their educational program within a maximum time frame of 150% of the published program’s required units at Cerritos College. For example, associate in arts degree and transfer programs generally require 60 units. Therefore, 150% of those programs would be 90 units (60 units x 1.5).

**Unit Completion Requirement – Pace of Progress**
Students are required to complete 67% of the units they have attempted. The cumulative units completed will be divided by the cumulative units attempted to calculate the pace of progress. All units are considered in his calculation. Units for which a grade of W, FW, I, NP, NC, and/or F was received are considered as units attempted, but not completed.

*Students must meet institutional academic and progress standards for the Board of Governors Fee Waiver.
Admission and Enrollment of Special Admit Minors

Special Admit Minors are students enrolled in grades K-12 without high school diplomas, who can benefit from "advanced scholastic or career/technical work."

High School Juniors and Seniors (College Bridge Program)
1. The high school principal or designee must recommend and give consent with signature on the Special Admit Minor Form that the student would benefit from college instruction.
2. A parent/guardian must approve student's participation and give consent by signing the Special Admit Minor Form. Signature of the parent/guardian also acknowledges that the student will conform to all College policies and procedures.

Academic Eligibility
- Students planning to enroll in degree appropriate courses must have a cumulative high school grade point average of 2.0 or higher shown on their most recent school transcript.
- For all courses attempted, students must complete the appropriate College assessment process and meet the stated prerequisite and/or co-requisite for the desired course.
- Students who require accommodations due to a disability should make arrangements through their K-12 school district, in consultation with the Disabled Student Programs and Services (DSPS) Office at Cerritos College. Please call (562) 860-2451, ext. 2335, for assistance.

Limitations on Enrollment
- A high school junior or senior student may be permitted to enroll in up to 8 units. Exceptions may be made, subject to consideration and approval by the Dean of Admissions, Records, and Services.
- Students may not enroll in pre-collegiate courses (1-99) or physical education courses.
- Students may not enroll in a College course to alleviate a high school deficiency.
- Students who have previously enrolled and who have dropped their courses and/or have not made satisfactory progress will not be allowed to continue in the Special Admit Program.
- Students will not receive priority enrollment status and will be charged all applicable fees, with the exception of the California Community College in-state per unit enrollment fee.

Elementary and Secondary Students Through the 10th Grade (Special Admit Program)
1. The school principal or designee must recommend and give consent with signature on the Special Admit Minor Form that the student would benefit from college instruction.
2. A parent/guardian must approve student’s participation and give consent by signing the Special Admit Minor Form. Signature of the parent/guardian also acknowledges that the student will conform to all College policies and procedures.

Cerritos College will admit highly gifted elementary students and secondary students through the 10th grade level for enrollment to the College if they are eligible to participate based on the following criteria:

Academic Eligibility
- Students must have a cumulative school grade point average of 2.5, or higher, as reflected on the most recent school transcript.
- For all courses attempted, the students must complete the appropriate College assessment process and meet the stated prerequisite and/or co-requisite for the desired course.
- Students who require accommodations due to a disability should make arrangements through their K-12 school district, in consultation with the Disabled Student Programs and Services (DSPS) Office at Cerritos College. Please call (562) 860-2451, ext. 2335, for assistance.

Limitations on Enrollment
- Students in grades K-10 may be permitted to enroll in up to 4 units. Exceptions may be made, subject to consideration and approval by the Dean of Admissions, Records, and Services. Enrollment in courses is based on space availability, and the College instructor’s signature is required prior to enrollment.
- Students may not enroll in pre-collegiate courses (1-99) or physical education courses.
- Students may not enroll in a College course to alleviate a high school deficiency.
- Students who have previously enrolled and who have dropped their courses and/or have not made satisfactory progress will not be allowed to continue in the Special Admit Program.
- Students will not receive priority enrollment status and will be charged all applicable fees, with the exception of the California Community College in-state per unit enrollment fee.

Summer Enrollment of K-12 Students
In addition to the above, minor students wishing to attend summer session must meet the additional criteria:
- The student demonstrates adequate preparation in the discipline to be studied.
- Pre-collegiate courses in English and mathematics may be taken if the student has exhausted all opportunities to enroll in an equivalent course at their school of attendance.

To Attend Cerritos College as a College Bridge or Special Admit Student, Please Follow the Steps Below:
1. Complete the Special Admit Minor Form (check the box for College Bridge or Special Admit) and the Cerritos College Admission Application.
2. Review class(es) of choice, complete Assessment Test(s) and prerequisites.
3. Special Admit Students (K-10) must obtain Dean of Admissions, Records, and Services signature prior to enrollment.

It is recommended that College Bridge students (11-12 graders) meet with a Cerritos College academic counselor and participate in the New Student Orientation.

For more information, please call (562) 860-2451, ext. 2211.
International Admission and Counseling Assistance: Assist F-1 international students with the admission process, academic advisement, orientation, registration, and cultural adjustment to the United States, Cerritos College, and our surrounding communities.

Intensive English Program (IEP): Cerritos College welcomes international students to develop English skills while introducing them to the American experience and to the diverse cultures of Southern California. Students completing Cerritos College IEP will have the opportunity to continue their education by transferring into the academic program for completion of an Associate of Arts degree and/or to transfer to a university.

Questions may be directed to the Office of International Student Services by phone at (562) 860-2451, ext. 2133, or by email at: oiss@cerritos.edu. Please visit our website at www.cerritos.edu/oiss for additional information or on Facebook at Cerritos College Office of International Student Services.

APPLICATION REQUIREMENTS

The following documents are required for admission to Cerritos College:

- International Student Admission Application (your name must appear the same as in your passport)
- A $50 processing fee payable to Cerritos College
- Notarized Statement of Support (must be completed by a financial sponsor)
- Bank Certification (verification on bank letterhead, signed by a bank official, showing at least $22,000, or equivalent, is available to the student). Personal checks will not be accepted for payment of tuition and fees.
- Tuberculosis (TB) exam results
- Transcripts (proof of high school graduation)/High School Diploma
- TOEFL, ISTEP, ITP, and/or equivalent Cerritos College Placement Test (not required for students applying for the Intensive English Program)
- Copies of Passport, Visa, and I-94
- Copies of ALL I-20s (both SEVIS and Non-SEVIS I-20s)
- Transfer Authorization (if transferring from U.S. college or language school)
- Purchase of Medical Insurance: Cerritos College international students are required to purchase college-approved coverage from the Student Insurance Company - more information can be found on our website at http://www.cerritos.edu/oiss/student-insurance.htm or http://www.studentinsuranceusa.com.
- Dependents: Attach a copy of the passport, marriage certificate, and/or birth certificate for each dependent. All dependents are required to have health insurance. Add $3,000 per dependent to the Bank Certification.
- SEVIS I-20 fee of $200 (preferred payment by credit card on the internet at www.fmjfee.com).

Note: We will assist students with other non-immigrant visa status (i.e., B-2, F-2, J-1, etc.) to change to F-1 student status.

F-1 INTERNATIONAL STUDENT REQUIREMENTS

MAINTAINING F-1 INTERNATIONAL STUDENT REQUIREMENTS

- Enroll in a minimum of 12 units (full-time) for the Fall and Spring semester
- Maintain a minimum 2.0 grade point average (C grade or better) each semester
- Limit enrollment in online classes to a maximum of 3 units as part of the 12-unit requirement
- Meet with the International Counselor each semester and as needed
- Meet with the International Counselor prior to dropping classes, changing class schedule, or concurrent enrollment at another school
- Enroll for classes on registration appointment date and pay fees by semester deadlines
- Will not work on or off-campus without authorization
- Purchase health insurance from the college approved carrier each academic year
- Notify the OISS of any changes and updates within 10 days on the following personal and college application information: name change, home address, email address, phone numbers, major and field of study, financial support, and dependents information.
- Meet with a Designated School Official (DSO) prior to traveling outside the U.S. and present I-20 and passport.
- File state and/or federal income tax if participating in APPROVED on or off-campus employment.
- Falsification, Plagiarism, and Cheating are violations of academic dishonesty and such actions are causes for termination of F-1 status and I-20 at Cerritos College.

Beginning May 29, 2015, F-2 children and/or the spouse of an F-1 student in the United States may study part-time in any certified program at an SEVP-certified school, so long as the study does not amount to what regulations define as full-time for F-1 students. For further assistance, please contact the Office of International Student Services at (562) 860-2451, ext. 2133, or via email at oiss@cerritos.edu.
### DEVELOPMENTAL/TRANSITIONAL COURSES

Students not in attendance or late for the first class meeting are subject to drop.

**ACCR 86 - 2.0 UNITS**
INTRODUCTION TO UNIVERSAL DESIGN FOR LEARNING
Not Transferable
Class# 22424 1:00-2:50PM TTh Garrett,D LA131
Class# 22424 meets 10/16/2018-12/13/2018

**ACCR 87 - 2.0 UNITS**
USING SCAN-READ TECHNOLOGY IN UDL
Not Transferable
Recommendation: Completion of DSPS 86 or equivalent with a grade of Pass or "C" or higher.
Class# 27937 2:00-3:50PM TTh Bartikofsky,J LA131
Class# 27937 meets 08/14/2018-10/11/2018

**ACCR 90 - 1.0 UNIT**
ORIENTATION FOR THE STUDENT WITH DISABILITIES
Not Transferable
Class# 20855 10:00-11:50AM M LaVigne,S LA131
Class# 20855 meets 08/13/2018-10/08/2018

**ACCR 91 - 1.0 UNIT**
CAREER EXPLORATION FOR THE STUDENT WITH DISABILITIES
Not Transferable
Class# 21396 10:00-11:50AM M Segura,A LA131
Class# 21396 meets 10/15/2018-12/10/2018

### ACCOUNTING

**ACCT 60 - 1.5 UNITS**
QUICKBOOKS ACCOUNTING
Not Transferable
NOTE: a material fee of $2.50 is required for ACCT 60
Class# 21945 7:00-9:50PM Th Wang,S BE108
Class# 21945 meets 08/16/2018-10/11/2018

**ACCT 61 - 1.5 UNITS**
TURBO TAX ACCOUNTING
Not Transferable
NOTE: a material fee of $2.50 is required for ACCT 61
Class# 21950 3.0 HRS ARR (OL) Fronke,M ONLINE
Note: For class information and orientation email instructor at mfronke@cerritos.edu
Class# 21950 meets 08/14/2018-10/09/2018

**ACCT 100 - 3.0 UNITS**
INTRODUCTION TO ACCOUNTING
Transferable to CSU
Class# 21900 8:00-9:15AM MW Aikenov,T SS140
Class# 21900 meets 08/14/2018-12/14/2018

**ACCT 130 - 3.0 UNITS**
PAYROLL TAX ACCOUNTING
Transferable to CSU
Prerequisite: ACCT 100 or ACCT 101 or equivalent with a grade of Pass or "C" or higher.
Class# 21936 7:00-9:50PM T LeCoz,R SS140

**ACCT 133 - 3.0 UNITS**
SPREADSHEET ACCOUNTING I
Transferable to CSU
Prerequisite: ACCT 100 or ACCT 101 or equivalent with a grade of Pass or "C" or higher.
NOTE: a material fee of $4.00 is required for ACCT 133
Class# 21938 6:30-9:50PM W Ambriz,L (HYBRID) BE122
Note: Class will meet the first day and the instructor will inform the students of future class meetings.
Class# 21938 meets 09/05/2018-12/12/2018

**ACCT 160 - 3.0 UNITS**
ACCOUNTING FOR QUICKBOOKS FOR CERTIFICATION
Not Transferable
Class# 27190 3.0 HRS ARR (OL) Johnson,D ONLINE
Note: For class information, email instructor at djohnson@cerritos.edu

**ACCT 201 - 4.0 UNITS**
INTERMEDIATE ACCOUNTING I
Transferable to CSU
Prerequisite: ACCT 102 or equivalent with a grade of Pass or "C" or higher.
Class# 21941 7:30-9:00PM T Th Farina,M BE109
Class# 21941 meets 09/05/2018-12/12/2018

**ACCT 240 - 4.0 UNITS**
COST ACCOUNTING
Prerequisite: ACCT 100 or ACCT 101 or equivalent with a grade of Pass or "C" or higher.
Class# 21943 7:30-9:45PM MW Terrell,B BE109
Class# 21943 meets 08/14/2018-10/09/2018
Students not in attendance or late for the first class meeting are subject to drop.

**ADMINISTRATION OF JUSTICE**

**AJ 91 - 3.0 UNITS**  **REPORT WRITING PROCEDURES**

Not Transferable.

Recommendation: An English Placement score into ENGL 100 or ENGL 52 with a grade of Pass or "C" or higher and satisfactory completion of the Reading Placement Process or READ 54 with a grade of Pass or "C" or higher.

27147  
8:00-9:15AM  
TTh  
Jimenez,F  
SS220

**AJ 101 - 3.0 UNITS**  **INTRODUCTION TO ADMINISTRATION OF JUSTICE**

Transferable to UC, CSU (CAN AJ 2)

Recommendation: An English Placement score into ENGL 100 or ENGL 52 with a grade of Pass or "C" or higher and satisfactory completion of the Reading Placement Process or READ 54 with a grade of Pass or "C" or higher.

20043  
11:00-12:15PM  
MW  
Gomez,R  
SS212

20044  
3.0 HRS ARR  (OL)  
Jimenez,F  
ONLINE  
Orientation: 9:00 – 10:00 a.m., Friday – August 17 in HS102. If you cannot attend, please email instructor at fjimenez@cerritos.edu.

20045  
8:00-9:15AM  
TTh  
Gomez,R  
SS212

20618  
6:30-9:20PM  
M  
Bodmer,R  
SS220

25988  
5:00-6:15PM  
MW  
Bodmer,R  
SS212

**AJ 102 - 3.0 UNITS**  **CONCEPTS OF CRIMINAL LAW**

Transferable to UC, CSU (CAN AJ 4)

20046  
8:00-9:15AM  
MW  
Gomez,R  
SS220

20047  
6:30-9:20PM  
W  
Walquist,B  
SS220

20619  
6:30-9:20PM  
M  
Henshaw  
SS220

**AJ 103 - 3.0 UNITS**  **CRIMINAL PROCEDURES**

Transferable to CSU.

Recommendation: An English Placement score into ENGL 100 or ENGL 52 with a grade of Pass or "C" or higher and satisfactory completion of the Reading Placement Process or READ 54 with a grade of Pass or "C" or higher.

20048  
9:30-10:45AM  
MW  
Gomez,R  
SS212

20620  
6:30-9:20PM  
W  
Collins,J  
SS212

**AJ 104 - 3.0 UNITS**  **CRIMINAL EVIDENCE**

Transferable to CSU (CAN AJ 6)

Recommendation: An English Placement score into ENGL 100 or ENGL 52 with a grade of Pass or "C" or higher and satisfactory completion of the Reading Placement Process or READ 54 with a grade of Pass or "C" or higher.

20050  
9:30-10:45AM  
MW  
Jimenez,F  
SS220

27315  
6:30-9:20PM  
T  
Collins,J  
SS212

**AJ 105 - 3.0 UNITS**  **COMMUNITY RELATIONS AND CULTURAL AWARENESS**

Transferable to UC, CSU.

Recommendation: Completion of ENGL 52, ENGL 72 or ESL 152 or equivalent with a grade of "C" or higher, or "Pass," or completion of the English Placement Process with eligibility for ENGL 100 and completion of READ 54 or READ 97 with a grade of "C" or higher, or "Pass," or completion of the Reading Placement Process with eligibility for a course above the level of READ 54.

20621  
9:30-10:45AM  
TTh  
Clansy,A  
SS212

27979  
9:00-10:45AM  
TTh  
Gomez,R  
SS212

**AJ 107 - 3.0 UNITS**  **INTRODUCTION TO CORRECTIONS, PROBATION AND PAROLE**

Transferable to CSU.

23767  
9:30-10:45AM  
TTh  
Walquist,B  
SS220

25675  
6:30-9:20PM  
T  
Smith,J  
SS220

**AMERICAN SIGN LANGUAGE**

**ASL 110 - 4.0 UNITS**  **AMERICAN SIGN LANGUAGE**

Transferable to UC, CSU.

24566  
9:00-10:50AM  
TTh  
Kelly,E  
LA209

24570  
9:00-10:50AM  
TTh  
Hall,C  
LA211

24572  
9:00-10:50AM  
MW  
Kelly,E  
LC205

24574  
2:00-3:50PM  
TTh  
Staff  
CB103

24576  
11:00-12:50PM  
MW  
Hall,C  
LC134

24578  
1:00-2:50PM  
MW  
Hall,C  
LC205

24580  
12:30-2:20PM  
TTh  
Staff  
LC134

24582  
7:00-8:50PM  
MW  
Staff  
LC205

### Students not in attendance or late for the first class meeting are subject to drop.###
### Class# | Time | Day | Instructor | Room
--- | --- | --- | --- | ---
26297 | 3:00-4:50PM | TTh | Morford,V | LA213
   | + 1.0 HRS ARR | | Morford,V | LC205
LAB IS ONE HOUR PER WEEK IN THE SUCCESS CENTER
26299 | 7:00-8:50PM | TTh | Harper-Johnson,P | LA209
   | + 1.0 HRS ARR | | Harper-Johnson,P | LC205
LAB IS ONE HOUR PER WEEK IN THE SUCCESS CENTER
24568 | 8:30-12:45PM | Sat | Harper-Johnson,P | LA209
   | + 1.1 HRS ARR | | Harper-Johnson,P | LC205
LAB IS ONE HOUR PER WEEK IN THE SUCCESS CENTER
Class#24568 meets 08/18/2018-12/08/2018
### Class# | Time | Day | Instructor | Room
--- | --- | --- | --- | ---
20033 | 9:00-10:15AM | MW | Lepere,S | S 103
20040 | 11:00-1:50PM | MW | Lepere,S | S 129
20041 | 8:00-10:50AM | TTh | Lepere,S | S 129
PLEASE ENROLL IN LAB SECTION OF YOUR CHOICE. THE LECTURE SECTION #21221 WILL AUTOMATICALLY BE ASSIGNED.

### ANTHROPOLOGY

#### Prerequisites
- A four-unit college-level biological science with lab course with a grade of "C" or higher.
- Transferable to UC, CSU

#### Introduction to Physical Anthropology
Transferable to UC, CSU
Prerequisite: ANTH 100 or equivalent with a grade of "C" or higher.

| Class# | Time | Day | Instructor | Room
--- | --- | --- | --- | ---
20053 | 8:00-9:15AM | MW | Rigby,J | SS312
20055 | 12:30-1:45PM | TTh | Rigby,J | SS317
20056 | 12:30-1:45PM | MW | Abbruzzese,M | SS317
27758 | 9:30-10:45AM | TTh | Little,L | SS141
21363 | 7:00-8:50PM | W | Abbruzzese,M | SS317
22380 | 5:30-6:45PM | TTh | Bellas,M | SS312

#### Introduction to Forensic Anthropology
Transferable to UC, CSU
Prerequisite: ANTH 110 or ANTH 115L or A&P 120 with a grade of "C" or higher.

| Class# | Time | Day | Instructor | Room
--- | --- | --- | --- | ---
22879 | 6:00-9:00PM | T | Abbruzzese,M | SS141
   | 9:00-9:50PM | T | Abbruzzese,M | SS141

#### Physical Anthropology
Prerequisite: ANTH 115 and ANTH 115L.

| Class# | Time | Day | Instructor | Room
--- | --- | --- | --- | ---
20057 | 6:30-7:45AM | MW | Rigby,J | SS315
20058 | 12:30-1:45PM | TTh | Bellas,M | SS315
20059 | 9:30-10:45AM | MW | Rigby,J | SS315
20060 | 8:00-9:15AM | TTh | Rigby,J | SS315
21260 | 11:00-12:15PM | MW | Abbruzzese,M | SS315
21332 | 2:00-3:15PM | MW | Abbruzzese,M | SS315
26734 | 2:00-3:15PM | TTh | Rigby,J | SS315
20623 | 5:30-8:20PM | W | Bellas,M | SS315
23769 | 7:00-9:50PM | Th | Flores,D | SS315
23870 | 3:60 HRS ARR (OL) | Bellas,M | ONLINE
   | Note: Orientation will take place through class website
Class#23870 meets 09/04/2018-12/14/2018

#### ANTH 115 - 1.0 UNIT INTRODUCTION TO HUMAN PHYSIOLOGY LAB
Prerequisite: ANTH 115 with a grade of Pass or "C" or higher or concurrent enrollment.

| Class# | Time | Day | Instructor | Room
--- | --- | --- | --- | ---
21689 | 12:30-3:20PM | T | Abbruzzese,M | SS220
21831 | 1:00-3:30PM | Th | Little,L | SS220
22284 | 11:00-1:50PM | F | Garcia,S | SS220
24436 | 2:00-4:50PM | F | Little,L | SS220
26270 | 12:30-3:20PM | W | Flores,D | SS220

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Students not in attendance or late for the first class meeting are subject to drop.
<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTH 170 - 3.0 UNITS</td>
<td>INTRODUCTION TO LANGUAGE AND CULTURE</td>
<td>Transferable to UC, CSU</td>
<td>Recommended: Satisfactory completion of English Placement Process or ENGL 52 or equivalent with a grade of Pass or &quot;C&quot; or higher, and satisfactory completion of the Reading Placement Process or READ 54 with a grade of Pass or &quot;C&quot; or higher.</td>
<td>22575</td>
</tr>
<tr>
<td>ANTH 203 - 3.0 UNITS</td>
<td>THE ANTHROPOLOGY OF MAGIC, WITCHCRAFT, AND RELIGION</td>
<td>Transferable to UC, CSU</td>
<td>Recommended: Satisfactory completion of the English Placement Process or ENGL 52 or equivalent with a grade of Pass or &quot;C&quot; or higher and satisfactory completion of the Reading Placement Process or READ 54 with a grade of Pass or &quot;C&quot; or higher.</td>
<td>26272</td>
</tr>
<tr>
<td>27975</td>
<td>9:30-10:45AM Th</td>
<td>Rigby,J</td>
<td>SS315</td>
<td></td>
</tr>
</tbody>
</table>

**ART AND DESIGN**

Please read the technical standards relevant to this department at [http://cms.cerritos.edu/technology/standards.htm](http://cms.cerritos.edu/technology/standards.htm)

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 100 - 3.0 UNITS</td>
<td>INTRODUCTION TO WORLD ART</td>
<td>Transferable to UC, CSU</td>
<td>Recommendation: ENGL 52, or ENGL 72 or ESL 152 and READ 54 or READ 97 or equivalent with grades of Pass or &quot;C&quot; or higher.</td>
<td>22533</td>
</tr>
<tr>
<td>20063</td>
<td>3.0 HRS ARR</td>
<td>OL</td>
<td>Mac Devitt,J</td>
<td>ONLINE</td>
</tr>
<tr>
<td>Note: This is an ONLINE course – all class instruction is completed online. No in-person orientation. Please check Canvas or instructor website: <a href="http://www.macdevitt.com">http://www.macdevitt.com</a> for online orientation information and directions for completion (instructor e-mail address: <a href="mailto:jmacdevitt@cerritos.edu">jmacdevitt@cerritos.edu</a>).</td>
<td></td>
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</tr>
<tr>
<td>ART 101 - 3.0 UNITS</td>
<td>ART HISTORY I: PREHISTORY TO GOTHIC</td>
<td>Transferable to UC, CSU (CAN ART 2)</td>
<td>Recommendation: ENGL 52, or ENGL 72 or ESL 152 and READ 54 or READ 97 or equivalent with grades of Pass or &quot;C&quot; or higher.</td>
<td>22102</td>
</tr>
<tr>
<td>22534</td>
<td>3.6 HRS ARR</td>
<td>OL</td>
<td>Vitela,L</td>
<td>ONLINE</td>
</tr>
<tr>
<td>Note: This is an ONLINE course – all instruction is completed online. No in-person orientation. Please check Canvas for online orientation information and directions for completion (instructor e-mail address: <a href="mailto:lboutin-vitela@cerritos.edu">lboutin-vitela@cerritos.edu</a>)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Class#22534 meets 08/13/2018-11/23/2018</td>
<td></td>
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<td>ART 102 - 3.0 UNITS</td>
<td>ART HISTORY II: RENAISSANCE TO ROCOCO</td>
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<td>Recommendation: ENGL 52, or ENGL 72 or ESL 152 and READ 54 or READ 97 or equivalent with grades of Pass or &quot;C&quot; or higher.</td>
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<td>Note: This is an ONLINE course – all instruction is completed online. No in-person orientation. Please check Canvas for online orientation information and directions for completion (instructor e-mail address: <a href="mailto:lboutin-vitela@cerritos.edu">lboutin-vitela@cerritos.edu</a>)</td>
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<td>ART HISTORY III: NEOCLASSICAL TO PRESENT</td>
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<td>AFRICAN ART HISTORY</td>
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<td>THE ARTS OF LATIN AMERICA AND THE CARIBBEAN: PRE-COLUMBIAN</td>
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<td>BLACK IMAGES IN POPULAR CULTURE</td>
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<td>ART 109 - 3.0 UNITS</td>
<td>GENDER AND SEXUALITY IN ART</td>
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<td>ART 114 - 3.0 UNITS</td>
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Students not in attendance or late for the first class meeting are subject to drop.
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### ATHLETICS

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### AUTOMOTIVE COLLISION REPAIR & REFINISHING/AUTOBODY

Please read the technical standards relevant to this department at http://cms cerritos.edu/technology/standards.html

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### BA 107 - 3.0 UNITS  
**HUMAN RELATIONS IN BUSINESS**

Transferable to CSU  
NOTE: a material fee of $20.00 is required for BA 107

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Orientation: All class information is available in Canvas at https://cerritos.instructor.com/login/canvas.

### BA 110 - 3.0 UNITS  
**ADVERTISING**

Transferable to CSU  
NOTE: a material fee of $20.00 is required for BA 110

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Orientation: All class information is available in Canvas at https://cerritos.instructor.com/login/canvas.

### BA 113 - 3.0 UNITS  
**LEGAL ENVIRONMENT OF BUSINESS**

Transferable to UC, CSU  

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<td>BA 121 - 3.0 UNITS</td>
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</table>
Students not in attendance or late for the first class meeting are subject to drop.

### BUSINESS COMMUNICATIONS OFFICE TECHNOLOGY

#### BCOT 60 - 1.0 UNIT CUSTOMER SERVICE/TELEPHONE TECHNIQUES
Not Transferable

- **Class#** 22856
- **Time** 2.0 HRS ARR (OL)
- **Day** MWF
- **Instructor** Lopez,L
- **Room** ONLINE

Orientation: All class information and orientation go to Canvas.
Class#22856 meets 10/15/2018-12/14/2018

#### BCOT 62 - 1.0 UNIT COMPUTER KEYBOARDING
Not Transferable

- **Class#** 25665
- **Time** 3.0 HRS ARR (OL)
- **Day** MW
- **Instructor** Sharp,M
- **Room** ONLINE

Orientation: All class information will be available at www.cerritos.edu/msharp
Class#25665 meets 08/13/2018-10/12/2018

#### BCOT 63 - 1.0 UNIT KEYBOARDING SPEED/CONTROL BUILDING
Not Transferable

- **Class#** 21346
- **Time** 3.0 HRS ARR (OL)
- **Day** TTH
- **Instructor** Sharp,M
- **Room** ONLINE

Orientation: All class information will be available at www.cerritos.edu/msharp
Class#21346 meets 10/15/2018-12/14/2018

### Orientation Information

All class information is available in Canvas. Submit student information form that is in Canvas. This is the way that I take initial roll.

### Transferable Courses

- **BA 157 - 3.0 UNITS** PRINCIPLES OF PUBLIC RELATIONS
  - Transferable to CSU
  - **Class#** 22661
  - **Time** 3.6 HRS ARR (OL)
  - **Day** MW
  - **Instructor** Monroe,C
  - **Room** ONLINE

  Orientation: All class information is available in Canvas.
  Class#22661 meets 09/04/2018-12/14/2018

- **BA 204 - 3.0 UNITS** PROJECT MANAGEMENT
  - Transferable to CSU
  - **Class#** 23586
  - **Time** 6.0 HRS ARR (OL)
  - **Day** MW
  - **Instructor** Dokter,D
  - **Room** ONLINE

  Orientation: All class information is available in Canvas.
  Class#23586 meets 08/13/2018-10/12/2018

- **BA 205 - 3.0 UNITS** ORGANIZATIONAL LEADERSHIP
  - Transferable to CSU
  - **Class#** 22549
  - **Time** 3.6 HRS ARR (OL)
  - **Day** TTh
  - **Instructor** Livingston,B (Women's Studies)
  - **Room** ONLINE

  Orientation: All class information is available in Canvas.
  Class#22549 meets 08/13/2018-11/23/2018

- **BA 208 - 3.0 UNITS** LEADERSHIP FOR WOMEN IN BUSINESS
  - Transferable to CSU
  - **Class#** 25738
  - **Time** 3.6 HRS ARR (OL)
  - **Day** TTh
  - **Instructor** Livingston,B (Women's Studies)
  - **Room** ONLINE

  Orientation: All class information is available in Canvas.
  Class#25738 meets 08/13/2018-11/23/2018

- **BCOT 96 - 1.5 UNITS** MICROSOFT POWERPOINT
  - Not Transferable
  - **Class#** 27728
  - **Time** 3.0 HRS ARR (OL)
  - **Day** TTh
  - **Instructor** Sharp,M
  - **Room** ONLINE

  Orientation: All class information will be available in Canvas.
  Class#27728 meets 10/15/2018-12/14/2018

- **BCOT 97 - 1.5 UNITS** MICROSOFT OUTLOOK
  - Not Transferable
  - **Class#** 21348
  - **Time** 5.0 HRS ARR (OL)
  - **Day** TTh
  - **Instructor** Wyszpolski,J
  - **Room** ONLINE

  Orientation: All class information will be available in Canvas.
  Class#21348 meets 08/13/2018-10/12/2018

- **BCOT 112 - 3.5 UNITS** MICROSOFT WORD
  - Transferable to CSU
  - **Class#** 21350
  - **Time** 5.0 HRS ARR (OL)
  - **Day** TTh
  - **Instructor** Wyszpolski,J
  - **Room** ONLINE

  Orientation: All class information will be available in Canvas.
  Class#21350 meets 10/15/2018-12/14/2018

- **BCOT 150 - 3.0 UNITS** INTERNATIONAL BUSINESS COMMUNICATION
  - Transferable to CSU
  - **Class#** 25596
  - **Time** 6.0 HRS ARR (OL)
  - **Day** TTh
  - **Instructor** Fulgham,R
  - **Room** ONLINE

  Orientation: All class information will be available in Canvas.
  Class#25596 meets 09/04/2018-12/14/2018

- **BCOT 152 - 1.5 UNITS** JOB SEARCH IN THE BUSINESS FIELD
  - Transferable to CSU
  - **Class#** 27006
  - **Time** 3.0 HRS ARR (OL)
  - **Day** TTh
  - **Instructor** Lopez,L
  - **Room** ONLINE

  Orientation: All class information will be available in Canvas.
  Class#27006 meets 10/15/2018-12/14/2018

- **BCOT 162 - 3.0 UNITS** BUSINESS SPEAKING AND PROOFREADING SKILLS
  - Transferable to CSU
  - **Class#** 26202
  - **Time** 3.0 HRS ARR (OL)
  - **Day** TTh
  - **Instructor** Sharp,M
  - **Room** ONLINE

  Orientation: All class information will be available at www.cerritos.edu/msharp

- **BCOT 247 - 3.0 UNITS** MANAGERIAL BUSINESS COMMUNICATIONS
  - Transferable to CSU
  - **Class#** 25668
  - **Time** 8:30-10:00AM
  - **Day** TTh
  - **Instructor** Sharp,M (HYBRID)
  - **Room** ONLINE

  Note: First week class will meet on Monday and Wednesday, and the instructor will inform the students of future classes.
  Class#25668 meets 09/04/2018-12/13/2018

- **BCOT 50 - 0.0 UNIT** BUSINESS COMMUNICATIONS OFFICE TECHNOLOGY
  - Transferable to CSU
  - **Class#** 22856
  - **Time** 2.0 HRS ARR (OL)
  - **Day** MWF
  - **Instructor** Lopez,L
  - **Room** ONLINE

  Orientation: All class information and orientation go to Canvas.
  Class#22856 meets 10/15/2018-12/14/2018

- **BCOT 56 - 0.0 UNIT** BUSINESS COMMUNICATIONS OFFICE TECHNOLOGY
  - Transferable to CSU
  - **Class#** 25665
  - **Time** 3.0 HRS ARR (OL)
  - **Day** MW
  - **Instructor** Sharp,M
  - **Room** ONLINE

  Orientation: All class information will be available at www.cerritos.edu/msharp
  Class#25665 meets 08/13/2018-10/12/2018

- **BCOT 63 - 0.0 UNIT** BUSINESS COMMUNICATIONS OFFICE TECHNOLOGY
  - Transferable to CSU
  - **Class#** 21346
  - **Time** 3.0 HRS ARR (OL)
  - **Day** TTh
  - **Instructor** Sharp,M (HYBRID)
  - **Room** ONLINE

  Note: First week class will meet on Tuesday and Thursday, and the instructor will inform the students of future classes.
  Class#21346 meets 10/15/2018-12/14/2018
Students not in attendance or late for the first class meeting are subject to drop.
Students not in attendance or late for the first class meeting are subject to drop.
Students not in attendance or late for the first class meeting are subject to drop.

Students enrolled in CDEC 164 are required to spend 3 hours per week in placement for a total of 54 hours per semester. TB clearance, flu shot, Tdap and MMR immunizations, plus good health are required to participate in this course.

CDEC 164 - 3.0 UNITS PRACTICUM FIELD EXPERIENCE
Transferable to CSU
Prerequisite: CD 110, CDEC 111, CDEC 112, and CDEC 113 or equivalent with grades of Pass or “C” or higher.
Recommendation: CD 124, CD 139, and CDEC 161.

CDEC 160 - 3.0 UNITS ADMINISTRATION I: PROGRAMS IN EARLY CHILDHOOD EDUCATION
Transferable to CSU
Prerequisite: CD 110, CDEC 111, CDEC 112, and CDEC 113 or equivalents with grades of “C” or higher or “Pass.”

CDEC 161 - 3.0 UNITS HEALTH, SAFETY, AND NUTRITION
Transferable to CSU

CDEC 162 - 3.0 UNITS CARE AND EDUCATION FOR INFANTS AND TODDLERS
Transferable to CSU
Recommendation: CD 110 and CDIT 151 or equivalent with grades of Pass or “C” or higher.

CDSE 150 - 3.0 UNITS INTRODUCTION TO CHILDREN WITH SPECIAL NEEDS
Transferable to CSU

CDSE 152 - 3.0 UNITS CURRICULUM AND STRATEGIES FOR CHILDREN WITH SPECIAL NEEDS
Transferable to CSU

To Prepare for the CompTIA A+ Certification
Take the following courses:

CIS 102 Intro Microcomp Hdwr Sftware
CIS 58A PC Operating System A+ Certification
CIS 58B PC Core Hardware A+ Certification

For more information, contact:
Kenny Lou at klcw@cerritos.edu or
Gene LaZor at glazor@cerritos.edu
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<td>4:00 HRS ARR (OL)</td>
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<td>20671</td>
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<td>27680</td>
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<td>Nance,W</td>
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<td>Mandatory Orientation: See website <a href="http://www.cerritos.edu/nance">http://www.cerritos.edu/nance</a> for orientation document and quiz due 8/13/18.</td>
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**CIS 101 - 3.0 UNITS**
INTRODUCTION TO COMPUTER INFORMATION SYSTEMS
Transferable to UC, CSU (CAN BUS 6)

Students not in attendance or late for the first class meeting are subject to drop.

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Transferable to UC, CSU, CSU/UC Transferable

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The course involves web page development with interactive graphics, animation, and sound using HTML, DSS, Dreamweaver, and Flash for personal and commercial use.

For more information contact: Phuong Nguyen, email: p nguuyen@cerritos.edu

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A portion of the hours for this class will be online.

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<td>Nguyen,P (HYBRID)</td>
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A portion of the hours for this class will be online.

**CIS 103 - 3.5 UNITS**
COMPUTER PROGRAMMING LOGIC
Transferable to UC, CSU

Recommendation: Concurrent enrollment in or completion of CIS 101 or equivalent with a grade of “C” or higher or “Pass.”

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Mandatory Orientation: 6:00 - 8:00 p.m., Friday - September 7 in MCIS208.

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A portion of the hours for this class will be online.

**CIS 151 - 3.5 UNITS**
MICROSOFT EXCEL FOR INFORMATION SYSTEMS/INFORMATION TECHNOLOGY
Transferable to CSU

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Mandatory Orientation: 5:00 - 6:00 p.m., Monday - August 13 in MCIS208.

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<td>STAFF (HYBRID)</td>
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</table>

A portion of the hours for this class will be online.

This course involves web page development with interactive graphics, animation, and sound using HTML, CSS, Dreamweaver, and Flash for personal and commercial use.

For more information contact: Phuong Nguyen, email: p nguuyen@cerritos.edu

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<th>Room</th>
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<td>MCIS210</td>
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<td>Th</td>
<td>STAFF (HYBRID)</td>
<td>MCIS210</td>
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A portion of the hours for this class will be online.

**CIS 160 - 3.5 UNITS**
WEB PAGE DEVELOPMENT
Transferable to CSU

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Mandatory Orientation: 6:00 - 8:00 p.m., Thursday - August 16 in MCIS210.

**CIS 162 - 3.5 UNITS**
HTML AND CSS
Transferable to CSU

Recommendation: CIS 101 or equivalent with a grade of “C” or higher or “Pass.”

<table>
<thead>
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<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
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<tr>
<td>26891</td>
<td>5:00-7:50PM</td>
<td>Th</td>
<td>Lazor,C (HYBRID)</td>
<td>MCIS205</td>
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<tr>
<td>26891</td>
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</table>

A portion of the hours for this class will be online.
CIS 180 - 3.0 UNITS  PROGRAMMING IN C/C++
Transferable to UC, CSU
Prerequisite: CIS 103 or equivalent with a grade of "C" or higher or "Pass."
21448  5:00- 7:50PM  Th  Nguyen,P  (HYBRID)  MCIS211
   8:00- 9:50PM  Th  Nguyen,P  (HYBRID)  MCIS206
A portion of the hours for this class will be online.

CIS 183 is required for all Computer Science majors for transfer to Universities.

CIS 183 - 3.0 UNITS  JAVA PROGRAMMING
Transferable to CSU
Prerequisite: CIS 103 or equivalent with a grade of "C" or higher or "Pass."
25716  12:30- 3:20PM  T  STAFF  (HYBRID)  MCIS204
   12:30- 2:20PM  Th  STAFF  (HYBRID)  MCIS204
A portion of the hours for this class will be online.
25718  5:00- 7:50PM  T  Mellass,D  MCIS209
   8:00- 9:50PM  T  Mellass,D  MCIS208
25720  5.0 HRS ARR  (OL)  James,J  ONLINE
   Mandatory Orientation: 4:30 - 6:00 p.m., Friday - August 17 in MCIS210. This class
requires midterm and final exam to be taken on campus.

CIS 185 - 3.0 UNITS  DISCRETE STRUCTURES
Transferable to UC, CSU
Prerequisite: CIS 183 or equivalent with a grade of "C" or higher or "Pass."
26365  5:00- 8:00PM  Th  Nguyen,M  (HYBRID)  MCIS204
   8:00- 9:50PM  Th  Nguyen,M  (HYBRID)  MCIS204
A portion of the hours for this class will be online.

CIS 201 - 3.0 UNITS  SYSTEMS ANALYSIS AND DESIGN
Transferable to CSU
21750  4.0 HRS ARR  (OL)  STAFF  ONLINE
   Mandatory Orientation: 5:30 - 7:30 p.m., Wednesday - August 15 in MCIS211.

CIS 241 now includes all of the material for Linux operating system studies.
Students will learn to use the powerful utilities and applications of UNIX and the
free, open source Linux operating system.
For more information contact: Dean Mellass, email: dmellass@cerritos.edu

CIS 214 - 3.0 UNITS  UNIX AND LINUX OPERATING SYSTEMS
Transferable to CSU
Recommendation: Knowledge of one operating system.
20679  5:00- 7:50PM  Th  Mellass,D  MCIS209
   8:00- 9:50PM  Th  Mellass,D  MCIS208

CIS 271 - 1.0 UNIT  COMPUTER AND INFORMATION SCIENCES
OCCUPATIONAL WORK EXPERIENCE
Transferable to CSU
25527  1.2 HRS ARR  (OL)  Lazor,C  ONLINE
   Mandatory Orientation: 5:00 - 8:00 p.m., Friday - September 7 in MCIS205.
Class#25527 meets 09/04/2018-12/14/2018

CIS 272 - 2.0 UNITS  COMPUTER AND INFORMATION SCIENCES
OCCUPATIONAL WORK EXPERIENCE
Transferable to CSU
25528  1.2 HRS ARR  (OL)  Lazor,C  ONLINE
   Mandatory Orientation: 5:00 - 8:00 p.m., Friday - September 7 in MCIS205.
Class#25528 meets 09/04/2018-12/14/2018

CIS 273 - 3.0 UNITS  COMPUTER AND INFORMATION SCIENCES
OCCUPATIONAL WORK EXPERIENCE
Transferable to CSU
25529  1.2 HRS ARR  (OL)  Lazor,C  ONLINE
   Mandatory Orientation: 5:00 - 8:00 p.m., Friday - September 7 in MCIS205.
Class#25529 meets 09/04/2018-12/14/2018

CIS 274 - 4.0 UNITS  COMPUTER AND INFORMATION SCIENCES
OCCUPATIONAL WORK EXPERIENCE
Transferable to CSU
25530  1.2 HRS ARR  (OL)  Lazor,C  ONLINE
   Mandatory Orientation: 5:00 - 8:00 p.m., Friday - September 7 in MCIS205.
Class#25530 meets 09/04/2018-12/14/2018

CIS 280X - 3.5 UNITS  OBJECT-ORIENTED PROGRAMMING IN C++
Transferable to CSU
Recommendation: Strongly recommend CIS 180 or equivalent with a grade of
Pass or "C" or higher.
26908  5:00- 7:50PM  M  STAFF  (HYBRID)  MCIS204
   8:00- 9:50PM  W  STAFF  (HYBRID)  MCIS204
A portion of the hours for this class will be online.
Students not in attendance or late for the first class meeting are subject to drop.

### COSMETOLOGY

Please read the technical standards relevant to this department at [http://cms.cerritos.edu/technology/standards.htm](http://cms.cerritos.edu/technology/standards.htm)

<table>
<thead>
<tr>
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<th>Time</th>
<th>Day</th>
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<td>27686</td>
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<td>Mellas,D</td>
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### COUNSELING

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<td>Wang,L</td>
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Students not in attendance or late for the first class meeting are subject to drop.

CA 180 - 4.0 UNITS INTRODUCTION TO BAKING SKILLS
Transferable to CSU
Corequisite: CA 101 or equivalent with a grade of "C" or higher or "Pass" or prior completion.
NOTE: a material fee of $50.00 is required for CA 180
24161 3:00-5:30PM Th Damaso,S CB104
24162 3:30-5:30PM T Carrillo,R CB104
24163 4:30-6:30PM T Carrillo,R CB104
24164 4:30-6:30PM T Carrillo,R CB104

CA 181 - 5.0 UNITS PROFESSIONAL BAKING AND PASTRY
PRODUCTION I
Transferable to CSU
Prerequisite: CA 101 and CA 180 or equivalent with grades of "C" or higher or "Pass."
NOTE: a material fee of $50.00 is required for CA 181
24182 4:30-10:20PM T Damaso,S CB104
25509 4:30-10:20PM Th Yu,J CB104

CA 182 - 5.0 UNITS PROFESSIONAL BAKING AND PASTRY
PRODUCTION II
Transferable to CSU
Prerequisite: CA 101 and CA 180 or equivalent with grades of "C" or higher or "Pass."
NOTE: a material fee of $50.00 is required for CA 182
24183 4:00-5:30PM MW Lopez,J CB104
24184 5:30-8:45PM MW Lopez,J CB104
27691 5:30-8:45PM MW Nicolas,E CB103

CA 230 - 3.0 UNITS PROFESSIONAL HEALTHY COOKING
Transferable to CSU
4:00-5:30PM MW Aiton,A CB101
5:30-8:45PM MW Aiton,A CB101

CA 250 - 7.0 UNITS PROFESSIONAL COOKING I
Transferable to CSU
Corequisite: CA 101 or prior completion or equivalent with a grade of "C" or higher or "Pass."
Recommendation: Completion of ENGL 52, or ENGL 72, or ESL 152, or equivalent with a grade of "C" or higher or "Pass" or completion of the placement process with eligibility for ENGL 100.
NOTE: a material fee of $90.00 is required for CA 250
24187 10:00-12:00PM TW Lopez,J CB104
12:00-1:50PM M Lopez,J CB104
12:00-1:50PM TW Lopez,J CB104
12:00-1:50PM MW Lopez,J CB104

CA 251 - 8.0 UNITS PROFESSIONAL COOKING II
Transferable to CSU
Prerequisite: CA 152 or CA 250 or equivalent with a grade of "C" or higher or "Pass" and CA 101 or equivalent with a grade of "C" or higher or "Pass."
Recommendation: CA 250 or equivalent with a grade of "C" or higher or "Pass."
NOTE: a material fee of $75.00 is required for CA 251
24189 9:00-9:50AM MW Lew,E CB102
10:00-1:15PM M Lew,E CB102
10:00-1:15PM T Lew,E CB102

CA 252 - 8.0 UNITS PROFESSIONAL COOKING III
Transferable to CSU
Prerequisite: CA 153 or CA 251 or equivalent with a grade of "C" or higher or "Pass."
Recommendation: CA 230 or equivalent with a grade of "C" or higher or "Pass" and completion of ENGL 52, or ENGL 72, or ESL 152, or equivalent with a grade of "C" or higher or "Pass" or completion of the placement process with eligibility for ENGL 100.
NOTE: a material fee of $75.00 is required for CA 252
24191 9:00-9:50AM MW Pierini,M CB101
9:00-1:15PM M Pierini,M CB101
10:00-1:15PM T Pierini,M CB101

CA 260 - 3.0 UNITS FOODS PURCHASE AND CONTROL
Transferable to CSU
4:00-6:50PM T Lew,E CB102
### DANCE

**DANCE CONCERT AUDITIONS**  
Saturday, AUGUST 18 @ 10:30 a.m. in the classroom building (CB102).  
Dance Concert participants are required to enroll in DANC 150/151.  
Concert Dates: To be announced.  
(For more information contact Rebekah Hathaway, Ext. 2846 or  
Email instructor at rhataway@cerritos.edu).

<table>
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<td>MW</td>
<td>Roman-Rodriguez,D</td>
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<td>F</td>
<td>Cole,P</td>
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<td>26237</td>
<td>10:00-11:12AM</td>
<td>Sat</td>
<td>Cole,P</td>
<td>CB105</td>
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<td>22203</td>
<td>12:30-1:00PM</td>
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<td>Hathaway,R</td>
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<td>21808</td>
<td>12:30-1:00PM</td>
<td>TTh</td>
<td>Hathaway,R</td>
<td>CB105</td>
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<td>21810</td>
<td>10:00-11:00AM</td>
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<td>Cabag,V</td>
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<td>22064</td>
<td>2:30-3:00PM</td>
<td>TTh</td>
<td>Gregory,C</td>
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<tr>
<td>22622</td>
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<td>26244</td>
<td>4:00-5:00PM</td>
<td>TTh</td>
<td>Gregory,C</td>
<td>CB105</td>
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**Transferable to UC, CSU:**  
Transferable to UC, CSU.

**Concert Dates:** To be announced.

**Mandatory first meeting:** 9:30 a.m., Saturday - August 18 in CB102.

**Note:**  
Online registered students must go to the Canvas class webpage for mandatory online orientation information.

**Note:**  
Mandatory first meeting/audition on Saturday, AUGUST 18 @ 10:30 a.m. in the classroom building (CB102).

**Mandatory first class meeting/audition on Saturday, AUGUST 18, at 10:30 in CB102.**  
Mandatory first class meeting/audition on Saturday, AUGUST 18, at 10:30.

**Prerequisite:** TH 140 or DANC 140 or equivalent with a grade of Pass or "C" or higher.

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**Students not in attendance or late for the first class meeting are subject to drop.**
Students not in attendance or late for the first class meeting are subject to drop.

DENTAL ASSISTING

Applications for Fall 2019 admission to the Dental Assisting Program are due in the Health Occupations Division Office no later than May 15, 2019. Students must be accepted into the Dental Assisting Program prior to enrolling in any class.

For more information call (562) 860-2451, Ext. 2550.

DA 51 - 4.0 UNITS APPLIED DENTAL SCIENCE I
Not Transferable
NOTE: a material fee of $27.00 is required for DA 51
20149 8:00-10:50AM M Cosio,L HS307
20150 8:00-10:50AM W Cosio,L HS304

DA 52 - 2.0 UNITS DENTAL RADIOGRAPHY I
Not Transferable
NOTE: a material fee of $67.00 is required for DA 52
20151 11:00-11:50AM M Cosio,L HS308
PLEASE ENROLL IN LAB SECTION OF YOUR CHOICE. THE LECTURE SECTION #20151 WILL BE AUTOMATICALLY ADDED.
20153 8:00-10:50AM Th Cosio,L (LAB A) HS308
20154 1:00- 3:50PM Th Cosio,L (LAB B) HS308
20152 2:30- 5:20PM T Cosio,L (LAB C) HS308

DA 53 - 3.0 UNITS INTRODUCTION TO CHAIRSIDE ASSISTING
Not Transferable
Corequisite: DA 54.
NOTE: a material fee of $30.00 is required for DA 53
20155 1:00- 2:50PM M Wedell,D HS305
PLEASE ENROLL IN LAB SECTION OF YOUR CHOICE. THE LECTURE SECTION #20155 WILL BE AUTOMATICALLY ADDED.
20157 2:30- 5:20PM T Wedell,D (LAB A) HS307
20156 8:00-10:50AM T Wedell,D (LAB B) HS307
20158 11:00- 1:50PM W Cosio,L (LAB C) HS307

DA 54 - 4.0 UNITS INTRODUCTION TO OPERATORY PROCEDURES
Not Transferable
Corequisite: DA 53.
NOTE: a material fee of $45.00 is required for DA 54
20159 12:30- 2:20PM T Wedell,D HS305
PLEASE ENROLL IN LAB SECTION OF YOUR CHOICE. THE LECTURE SECTION #20159 WILL BE AUTOMATICALLY ADDED.
20161 1:00- 3:50PM Th,F Contreras,A (LAB A) HS307
20160 8:00-10:50AM Th,F Wedell,D (LAB B) HS307
25981 8:30- 8:20PM THh Saucedo,M (LAB C) HS307

DENTAL HYGIENISTRY

Applications for Fall 2019 admission to the Dental Hygiene Program are due in the Health Occupations Division Office no later than April 1, 2019. Students must be accepted into the Dental Hygiene Program prior to enrolling in any class.

For more information call (562) 860-2451, Ext. 2550.

Clearance of a criminal background check and/or drugs of abuse testing may be required prior to clinical field experience.

DH 110 - 2.0 UNITS PREVENTIVE DENTISTRY I
Transferable to CSU
20162 12:30- 2:20PM Th Loera,D HS303

DH 111 - 2.0 UNITS INFECTION CONTROL AND DENTAL OFFICE EMERGENCIES
Transferable to CSU
Corequisite: DH 115C.
20163 3:00- 4:50PM T Krayer,A HS104

DH 112 - 2.0 UNITS DENTAL HYGIENE RADIOGRAPHY
Transferable to CSU
NOTE: a material fee of $75.00 is required for DH 112
20164 8:30- 9:50AM W Krayer,A (LAB A) SL106
PLEASE ENROLL IN LAB SECTION OF YOUR CHOICE. THE LECTURE SECTION #20164 WILL BE AUTOMATICALLY ADDED.
20165 9:00-11:50AM W STAFF HS308
20166 1:00- 3:50PM W Shore,M HS308

DH 114 - 2.0 UNITS DENTAL HYGIENE CLINICAL SCIENCES I
Transferable to CSU
Corequisite: DH 115C.
20167 1:00- 2:50PM T Loera,D HS303

DH 115C - 2.0 UNITS PRE-CLINICAL DENTAL HYGIENE I
Transferable to CSU
Corequisite: DH 114.
NOTE: a material fee of $85.00 is required for DH 115C
20168 8:30-11:20AM M Loera,D HS303
1:00- 3:50PM F Krayer,A (LAB A) HS303
20169 8:30-11:20AM M Nguyen,A F Segovia,E (LAB B) HS303
20170 8:30-11:20AM F Krayer,A (LAB C) HS308
20171 8:30-11:20AM F Krayer,A (LAB D) Nguyen,A HS303

DH 116 - 2.0 UNITS HEAD AND NECK ANATOMY
Transferable to CSU
Corequisite: DH 119.
20172 8:00-10:00AM Th Loera,D HS303
10:00-10:50AM Th Loera,D HS303

DH 119 - 2.0 UNITS DENTAL EMBRYOLOGY, HISTOLOGY, AND ANATOMY
Transferable to CSU
Corequisite: DH 115C and DH 116.
20173 8:00-10:00AM T Carroll,D HS304
10:00-10:50AM T Carroll,D HS304

DH 223L - 1.0 UNIT DENTAL MATERIALS LABORATORY
Transferable to CSU
Corequisite: DH 235C.
NOTE: a material fee of $130.00 is required for DH 223L
20174 2:30- 5:20PM Th Brabender,M HS303

DH 224 - 2.0 UNITS DENTAL CARE FOR THE SPECIAL PATIENT
Transferable to CSU
Prerequisite: DH 125C and DH 127 or equivalent with grades of Pass or “C” or higher.
Corequisite: DH 235C.
20175 2:00- 3:50PM T Brabender,M HS304

DH 235 - 2.0 UNITS DENTAL HYGIENE CLINICAL SCIENCES II
Transferable to CSU
Prerequisite: DH 125C or equivalent with a grade of Pass or “C” or higher.
Corequisite: DH 235C.
20176 1:00- 1:50PM T Carroll,D HS104
4:00- 5:00PM T Loera,D HS303
5:00- 5:50PM T Loera,D HS303

DH 235C - 4.0 UNITS CLINICAL DENTAL HYGIENE III
Transferable to CSU
Prerequisite: DH 125C or equivalent with a grade of Pass or “C” or higher.
Corequisite: DH 235C.
NOTE: a material fee of $18.00 is required for DH 235C
20177 8:30-11:20AM M Krayer,A (LAB A) RYBL*
8:30-11:20AM W DiPietro-Fite,D ELMT*
1:00- 3:50PM M Krayer,A RYBL*
1:00- 3:50PM F Carroll,D RYBL*
20178 8:30-11:20AM M Carroll,D (LAB B) HDSN*
8:30-11:20AM F Loera,D LBVA*
1:00- 3:50PM F Loera,D LBVA*
1:00- 3:50PM M Carroll,D HDSN*
Students not in attendance or late for the first class meeting are subject to drop.

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<tbody>
<tr>
<td>20179</td>
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<td>M</td>
<td>DiPietro-File,D</td>
<td>(LAB C)</td>
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<td>1:00-3:50PM</td>
<td>W</td>
<td>Benson,M</td>
<td>HDSN*</td>
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<td>1:00-3:50PM</td>
<td>M</td>
<td>DiPietro-File,D</td>
<td>HMPH*</td>
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<tr>
<td>20180</td>
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<td>F</td>
<td>Carroll,D</td>
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<tr>
<td></td>
<td>8:30-11:20AM</td>
<td>M</td>
<td>Shore,M</td>
<td>USC*</td>
</tr>
<tr>
<td></td>
<td>1:00-3:50PM</td>
<td>M</td>
<td>Shore,M</td>
<td>USC*</td>
</tr>
<tr>
<td></td>
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<td>W</td>
<td>DiPietro-File,D</td>
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<tr>
<td>23556</td>
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<td>M</td>
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<td>LBVA*</td>
</tr>
<tr>
<td></td>
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<td>F</td>
<td>Shore,M</td>
<td>MCDH*</td>
</tr>
<tr>
<td></td>
<td>1:00-3:50PM</td>
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<td>Shore,M</td>
<td>MCDH*</td>
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<tr>
<td></td>
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<td>M</td>
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<td>LBVA*</td>
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</table>

**DH 238 - 1.0 UNIT**  COMMUNITY OUTREACH I
Transferable to CSU
Prerequisite: DH 110 or equivalent with a grade of Pass or "C" or higher.

<table>
<thead>
<tr>
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<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>21662</td>
<td>9:00-10:00AM</td>
<td>Th</td>
<td>Brabender,M</td>
<td>SL106</td>
</tr>
<tr>
<td></td>
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<td>SL106</td>
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<td>SL106</td>
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**DH 239 - 2.0 UNITS**  INTRODUCTION TO DENTAL BIOSTATISTICS AND RESEARCH
Transferable to CSU

<table>
<thead>
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<th>Time</th>
<th>Day</th>
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<th>Room</th>
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<tbody>
<tr>
<td>20181</td>
<td>9:00-10:50AM</td>
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---

**ECONOMICS**

**ECON 101 - 3.0 UNITS**  ECONOMIC ISSUES AND POLICY
Transferable to UC, CSU
Note: For class information and orientation go to Canvas.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>22882</td>
<td>3.0 HRS ARR</td>
<td>OL</td>
<td>STAFF</td>
<td>ONLINE</td>
</tr>
<tr>
<td>26304</td>
<td>8:00-9:15AM</td>
<td>TTh</td>
<td>STAFF</td>
<td>SS136</td>
</tr>
<tr>
<td>25969</td>
<td>6:00-8:05PM</td>
<td>T</td>
<td>STAFF</td>
<td>SS213</td>
</tr>
<tr>
<td>25515</td>
<td>9:00-11:50AM</td>
<td>F</td>
<td>STAFF</td>
<td>SS306</td>
</tr>
<tr>
<td>26791</td>
<td>9:00-10:35AM</td>
<td>MW</td>
<td>Namala,S</td>
<td>SS306</td>
</tr>
</tbody>
</table>

Class#26791 meets 08/13/2018-11/21/2018

**ECON 102 - 3.0 UNITS**  WOMEN IN THE GLOBAL ECONOMY
Transferable to UC, CSU
Recommendation: Completion of English Placement Process with a score eligible for ENGL 100, or equivalent with a grade of "Pass" or "C" or higher.

<table>
<thead>
<tr>
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<th>Time</th>
<th>Day</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>27961</td>
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<td>STAFF</td>
<td>SL107</td>
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</table>

**ECON 201 - 3.0 UNITS**  PRINCIPLES OF MACROECONOMICS
Transferable to UC, CSU (CAN ECON 2)
Prerequisite: MATH 40 or equivalent with a grade of "C" or higher or "Pass" or completion of the Math Placement Process with a score eligible for MATH 60. Recommendation: ENGL 100 or equivalent with a grade of "C" or higher or "Pass".

<table>
<thead>
<tr>
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<th>Time</th>
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<th>Instructor</th>
<th>Room</th>
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<tbody>
<tr>
<td>21833</td>
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<td>SS312</td>
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<td></td>
<td>2:30-3:50PM</td>
<td>MW</td>
<td>STAFF</td>
<td>SS312</td>
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<tr>
<td>21837</td>
<td>4.0 HRS ARR</td>
<td>OL</td>
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</table>

Note: For class information and orientation go to Canvas.

**ECON 201M - 3.0 UNITS**  PRINCIPLES OF MACROECONOMICS
Transferable to UC, CSU
Prerequisite: MATH 80 or equivalent with a grade of "C" or higher or "Pass" or completion of the Math Placement Process with a score eligible for MATH 100 or higher.

<table>
<thead>
<tr>
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<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>24448</td>
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<td>M</td>
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<td>SS308</td>
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<tr>
<td>26547</td>
<td>1:00-2:30PM</td>
<td>TTh</td>
<td>STAFF</td>
<td>SS306</td>
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<td></td>
<td>2:30-2:50PM</td>
<td>TTh</td>
<td>STAFF</td>
<td>SS306</td>
</tr>
<tr>
<td>27265</td>
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<td>ONLINE</td>
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Note: For class information and orientation go to Canvas.

**ECON 202 - 3.0 UNITS**  PRINCIPLES OF MACROECONOMICS
Transferable to UC, CSU
Prerequisite: MATH 80 or equivalent with a grade of "C" or higher or "Pass" or completion of the Math Placement Process with a score eligible for MATH 100 or higher.

<table>
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<tr>
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<td>27309</td>
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<td>SS308</td>
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<tr>
<td>27730</td>
<td>4.0 HRS ARR</td>
<td>OL</td>
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<tr>
<td>27252</td>
<td>8:00-12:00PM</td>
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<td>STAFF</td>
<td>SS308</td>
</tr>
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<td>STAFF</td>
<td>SS308</td>
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Class#27252 meets 09/07/2018-12/14/2018

**ECON 203 - 3.0 UNITS**  PRINCIPLES OF MACROECONOMICS
Transferable to UC, CSU
Prerequisite: MATH 80 or equivalent with a grade of "C" or higher or "Pass" or completion of the Math Placement Process with a score eligible for MATH 100 or higher.

<table>
<thead>
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<th>Time</th>
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<th>Room</th>
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<tbody>
<tr>
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<td>STAFF</td>
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<td>SS312</td>
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<td>24442</td>
<td>6:00-9:00PM</td>
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<td>24444</td>
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Note: For class information and orientation go to Canvas.

**ECON 204 - 3.0 UNITS**  PRINCIPLES OF MACROECONOMICS
Transferable to UC, CSU
Prerequisite: MATH 80 or equivalent with a grade of "C" or higher or "Pass" or completion of the Math Placement Process with a score eligible for MATH 100 or higher.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
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<td>SS306</td>
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<td>2:30-2:50PM</td>
<td>TTh</td>
<td>STAFF</td>
<td>SS306</td>
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<tr>
<td>27258</td>
<td>4.0 HRS ARR</td>
<td>OL</td>
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<td>ONLINE</td>
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Note: For class information and orientation go to Canvas.
Students not in attendance or late for the first class meeting are subject to drop.

ECON 202 - 3.0 UNITS PRINCIPLES OF MICROECONOMICS
Transferable to UC, CSU (CAN ECON 4)
Prerequisite: MATH 40 or equivalent with a grade of "C" or higher or "Pass" or completion of the Math Placement Process with a score eligible for MATH 60.
Recommendation: ENGL 100 or equivalent with a grade of "C" or higher or "Pass."

23776 4.0 HRS ARR (OL) STAFF ONLINE
Note: For class information and orientation go to Canvas.

24073 6:00-9:00PM T Namala,S SS315
9:00-9:50PM T Namala,S SS315

25671 11:00-12:30PM TTh STAFF SS306
12:30-1:20PM TTh STAFF SS306

27734 4.0 HRS ARR (OL) STAFF ONLINE
Note: For class information and orientation go to Canvas.

27149 3:00-4:30PM TTh STAFF SS306
4:30-5:20PM TTh STAFF SS306

27264 8:00-11:00AM F STAFF SS136
11:00-11:50AM F STAFF SS136

27738 4.0 HRS ARR (OL) STAFF ONLINE
Note: For class information and orientation go to Canvas.

27260 6:00-9:30PM W STAFF SS306
9:30-10:30PM W STAFF SS306

Class#27260 meets 09/05/2018-12/12/2018

22624 11:00-2:00PM MW Namala,S SS306
2:00-2:50PM MW Namala,S SS306

Class#22624 meets 10/15/2018-12/12/2018

ECON 202M - 3.0 UNITS PRINCIPLES OF MICROECONOMICS
Transferable to UC, CSU
Prerequisite: MATH 80 or equivalent with a grade of "C" or higher or "Pass" or completion of the Math Placement Process with a score eligible for MATH 100 or higher.
Recommendation: ENGL 100 or equivalent with a grade of "C" or higher or "Pass" or completion of the English Placement Process.

25673 11:00-12:30PM TTh STAFF SS306
12:30-1:20PM TTh STAFF SS306

27740 4.0 HRS ARR (OL) STAFF ONLINE
Note: For class information and orientation go to Canvas.

23647 6:00-9:00PM T Namala,S SS315
9:00-9:50PM T Namala,S SS315

23776 4.0 HRS ARR (OL) STAFF ONLINE
Note: For class information and orientation go to Canvas.

27163 3:00-4:30PM TTh STAFF SS306
4:30-5:20PM TTh STAFF SS306

27266 8:00-11:00AM F STAFF SS136
11:00-11:50AM F STAFF SS136

27262 6:00-9:30PM W STAFF SS306
9:30-10:30PM W STAFF SS306

Class#27262 meets 09/05/2018-12/12/2018

22634 11:00-2:00PM MW Namala,S SS306
2:00-2:50PM MW Namala,S SS306

Class#22634 meets 10/15/2018-12/12/2018

EDU 103 - 3.0 UNITS INTRODUCTION TO ENGINEERING DESIGN USING INVENTOR
Transferable to CSU
NOTE: a material fee of $10.00 is required for ENGT 103

24237 4:00-5:00PM MW Jamka,A PST227
5:00-6:20PM MW Jamka,A PST227

Class#24237 meets 09/05/2018-12/12/2018

EDU 116 - 2.0 UNITS BLUEPRINT READING
Transferable to CSU
Recommendation: ENGT 131 or equivalent with a grade of Pass or "C" or higher.

21468 9:00-10:14AM Sat Li,D PST236
10:41-12:15PM Sat Li,D PST236

Class#21468 meets 08/18/2018-12/08/2018

EDU 117 - 2.0 UNITS GEOMETRICAL DIMENSIONING AND TOLERANCING
Transferable to CSU
Corequisite: ENGT 116 or equivalent with a grade of Pass or "C" or higher or prior completion.

26136 4.0 HRS ARR (OL) Real,Y ONLINE

Class#26136 meets 08/17/2018-10/12/2018

EDUCATION

EDEL 100 - 1.0 UNIT INTRODUCTION TO TEACHING AND LEARNING IN DIVERSE CONTEMPORARY
Transferable to CSU

21425 4:00-5:40PM W Fonti,A S 202

Class#21425 meets 09/05/2018-12/12/2018

27742 6:00-7:05PM Th Morales,X SS308

Class#27742 meets 09/06/2018-12/13/2018

EDEL 200 - 3.0 UNITS INTRODUCTION TO EDUCATION
Transferable to CSU
Prerequisite: Enrollment in the Cerritos College Teacher Training Academy (Teacher TRAC), or CSU’s Integrated Teacher Education Program (ITEP), and completion of EDEL 100 or equivalent with a grade of "C" or higher.

25504 6:00-8:50PM W Fonti,A S 202
Students not in attendance or late for the first class meeting are subject to drop.

### ENGT 131 - 3.0 UNITS
**DESIGN FUNDAMENTALS INCLUDING 3D MODELLING**
Transferable to CSU
Recommendation: ENGT 116 or equivalent with a grade of "C" or higher, or "Pass."
NOTE: a material fee of $10.00 is required for ENGT 131

<table>
<thead>
<tr>
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<th>Time</th>
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<th>Instructor</th>
<th>Room</th>
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<tbody>
<tr>
<td>20222</td>
<td>4:00-5:00PM</td>
<td>TTh</td>
<td>Micic,M</td>
<td>PST224</td>
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<tr>
<td>20222</td>
<td>5:00-6:00PM</td>
<td>TTh</td>
<td>Micic,M</td>
<td>PST224</td>
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### ENGT 133 - 2.0 UNITS
**SOLIDWORKS FOR SHEET METAL DESIGN**
Transferable to CSU
Prerequisite: ENGT 103 or ENGT 138 or ENGT 259 or ENGT 265 or equivalent with a grade of "C" or higher, or "Pass."
NOTE: a material fee of $10.00 is required for ENGT 133

<table>
<thead>
<tr>
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<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
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<tbody>
<tr>
<td>27611</td>
<td>7:00-7:30PM</td>
<td>TTh</td>
<td>Li,D</td>
<td>PST227</td>
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<td>27611</td>
<td>7:30-8:45PM</td>
<td>TTh</td>
<td>Li,D</td>
<td>PST227</td>
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</table>

### ENGT 138 - 4.0 UNITS
**INTRODUCTION TO ENGINEERING DESIGN USING AUTOCAD**
Transferable to UC, CSU
Recommendation: ENGT 116 and ENGT 131 or equivalent with a grade of "C" or higher, or "Pass."
NOTE: a material fee of $10.00 is required for ENGT 138

<table>
<thead>
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<th>Time</th>
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<tr>
<td>24235</td>
<td>8:00-9:30AM</td>
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<td>PST227</td>
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<td>24235</td>
<td>9:30-10:50AM</td>
<td>MW</td>
<td>Li,D</td>
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### ENGT 257 - 4.0 UNITS
**ADVANCED MODELING USING INVENTOR**
Transferable to CSU
Prerequisite: ENGT 103 or equivalent with a grade of Pass or "C" or higher.
NOTE: a material fee of $10.00 is required for ENGT 257

<table>
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<th>Time</th>
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<th>Room</th>
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<tr>
<td>27615</td>
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<td>MW</td>
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<td>PST227</td>
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<td>MW</td>
<td>Stever,E</td>
<td>PST227</td>
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</table>

### ENGT 259 - 4.0 UNITS
**SOLIDWORKS INTRODUCTION**
Transferable to CSU
NOTE: a material fee of $10.00 is required for ENGT 259

<table>
<thead>
<tr>
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<tr>
<td>24245</td>
<td>7:00-8:30PM</td>
<td>MW</td>
<td>Micic,M</td>
<td>PST224</td>
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<td>24245</td>
<td>8:30-9:50PM</td>
<td>MW</td>
<td>Micic,M</td>
<td>PST224</td>
</tr>
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### ENGLISH

#### ENGL 72 - 5 Units
Non-Transferable

Choose One:
- **ENGL 100+5L**
  - 4.5 Units Transferable
- **ENGL 100**
  - 4 Units Transferable

#### ENGL 103 - 3 Units Transferable

English 100, Freshman Composition, is required for transfer and for A.A. degrees. The English writing classes above help you to achieve those goals.

If you previously placed in English 20, English 72 is now the place to start. Students who were placed in English 52 or who passed English 20 with a C or better may take English 100+5L. This class adds a lab component to the Freshman Composition class to provide extra support for students as they complete their transfer requirement.

Both English 100+5L and English 100 complete the transfer and A.A. degree requirement; students need only take one of those courses. In English 100+5L, 4 units are transferable while .5 unit is not. Students whose transfer goals require a critical thinking class may take English 103 after they pass Freshman Composition successfully.

#### ENGL 72 - 5.0 UNITS
**INTRODUCTION TO COLLEGE WRITING AND REASONING**
Not Transferable
Prerequisite: Completion of ENGL 20 or equivalent with a grade of "C" or higher, or of "Pass", or completion of the placement process with eligibility for ENGL 20 or ENGL 52.

If you previously placed in English 20 or 52, English 72 is now the place to begin developing your writing skills. You should enroll in English 72 if you feel less confident in writing and want to prepare to pass Freshman Composition. In this course, you will write multiple essays, from 2 to 7 pages in length, begin to learn MLA style for quoting outside texts and building bibliographies, practice complex sentences and editing skills, and engage in a process of drafting, revising, and editing your writing to successfully communicate ideas to your readers.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
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<tbody>
<tr>
<td>23652</td>
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<td>CB103</td>
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<tr>
<td>23654</td>
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<td>MWF</td>
<td>STAFF</td>
<td>LA201</td>
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<td>27831</td>
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<td>STAFF</td>
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<td>STAFF</td>
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<td>LA103</td>
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<td>MP101</td>
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</table>
ENGL 100+5L

If you are enrolling in an English 100 paired with a 5L, you must make sure to sign up for the connected 5L lab. You must have selected both English 100+5L sections to be enrolled; if you drop one, you will be dropped from the other.

If you previously placed in English 52, or if you passed English 20 with a C or better, English 100+5L is the place to complete your transfer-level writing requirement. You should enroll in English 100+5L if you feel somewhat less confident in your college writing skills and believe you would benefit from extra time with your class peers and instructor to help develop those skills. In this course, you will write multiple essays, from 4 to 10 pages in length, present supporting evidence in MLA style, develop research bibliographies and integrate research into argumentative essays. You will also engage in a process of drafting, revising, and editing your writing. Passing this class will complete your freshman writing transfer or A.A. degree requirement.

**ENGL 100 - 4.0 UNITS**  
**FRESHMAN COMPOSITION**

Transferable to UC, CSU (CAN ENGL 2)

Prerequisite: Completion of ENGL 52 or ENGL 72 or ESL 152 or equivalent with a grade of "C" or higher, or of "Pass", or completion of the placement process with eligibility for ENGL 100.

**ENGL 5L - 0.5 UNIT**  
**FRESHMAN COMPOSITION SUPPLEMENTAL SEMINAR**

Not Transferable

Prerequisite: Completion of the English placement process with a combined score of 65-94.

Corequisite: Concurrent enrollment in ENGL 100.

**HYBRID Note:** A portion of the hours for this class will be online.

**SEMINAR**

This ENGL 100+5L class is part of the UMOJA Learning Community. You must also enroll in the UMOJA 100#25579.

For additional enrollment information go to www.cerritos.edu/lcp/ and click on Fall 2018.

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### Class Schedule

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>24534</td>
<td>1:00-3:00PM</td>
<td>Thh</td>
<td>Olague,M</td>
<td>LA204</td>
</tr>
<tr>
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<td>STAFF</td>
<td>LA212</td>
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<tr>
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<td>LA202</td>
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<td>26275</td>
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<td>Greene,C</td>
<td>SS214</td>
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<tr>
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<td>STAFF</td>
<td>SS314</td>
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<tr>
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<td>BELF*</td>
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<td>8:40-9:10AM</td>
<td>Thh</td>
<td>STAFF</td>
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</table>

Class#27453 meets 09/04/2018-12/14/2018

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**Students not in attendance or late for the first class meeting are subject to drop.**
Students not in attendance or late for the first class meeting are subject to drop.

FOR ADDITIONAL ENROLLMENT INFORMATION GO TO WWW.CERRITOS.EDU/LCP/ AND CLICK ON FRESHMAN writing transfer or A.A. degree requirement.

ENGL 100 – (4.0 UNITS WITH NO LAB)
You should enroll in English 100 if you feel confident in your college writing skills, whether as a result of earlier writing courses at Cerritos like English 72, or from strong high school writing classes. In this course, you will write multiple essays from 4 to 10 pages in length, present supporting evidence in MLA style, develop research bibliographies, and integrate research into argumentative essays. You will also engage in a process of drafting, revising, and editing your writing to communicate ideas clearly to your readers. Passing this class will complete your freshman writing transfer or A.A. degree requirement.

ENGL 100 - 4.0 UNITS FRESHMAN COMPOSITION
Transferable to UC, CSU (CAN ENGL 2)
Prerequisite: Completion of ENGL 52 or ENGL 72 or ESL 152 or equivalent with a grade of "C" or higher, or of "Pass", or completion of the placement process with eligibility for ENGL 100.

Note: A portion of the hours for this class will be online.
### ENGL 100 - 3.0 UNITS CRITICAL AND ARGUMENTATIVE WRITING
Transferable to UC, CSU

Prerequisite: ENGL 100 or equivalent with a grade of Pass or “C” or higher

<table>
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<th>Day</th>
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<tr>
<td>22147</td>
<td>5:00- 6:15PM</td>
<td>TTh</td>
<td>Staff</td>
<td>LA213</td>
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<tr>
<td>24543</td>
<td>12:30- 1:45PM</td>
<td>TTh</td>
<td>Cole,E</td>
<td>PST234</td>
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<tr>
<td>24544</td>
<td>9:30-10:15AM</td>
<td>TTh</td>
<td>Mitchell-Lambert, J</td>
<td>CB103</td>
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<tr>
<td>27770</td>
<td>9:00-10:45AM</td>
<td>TTh</td>
<td>Clifford,S. (Honors Section)</td>
<td>LA203</td>
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Class sequences:
Class#22147 meets 01/15/2018-03/15/2018
Class#24543 meets 01/15/2018-03/15/2018
Class#24544 meets 01/15/2018-03/15/2018
Class#27770 meets 01/15/2018-03/15/2018

### ENGL 220 - 3.0 UNITS INTRODUCTION TO AMERICAN LITERATURE
Transferable to UC, CSU (CAN ENGL 14)

Prerequisite: Completion of ENGL 50 or ENGL 70 or 3.0 or equivalent with a grade of “C” or higher, or “Pass,” or completion of the English Placement Process with eligibility for ENGL 100.

<table>
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<th>Room</th>
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<tr>
<td>23471</td>
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<td>TTh</td>
<td>Kalt,K</td>
<td>LA204</td>
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Class#23471 meets 09/04/2018-12/18/2018

### ENGL 223 - 3.0 UNITS MEXICAN LITERATURE IN TRANSLATION
Transferable to UC, CSU

Prerequisite: ENGL 50 or ENGL 70 or 3.0 or equivalent with a grade of “C” or higher, or “Pass,” or completion of the English Placement Process with eligibility for ENGL 100.

<table>
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<td>27773</td>
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<td>TTh</td>
<td>Gardner,D</td>
<td>LA204</td>
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Class#27773 meets 09/04/2018-12/18/2018

### ENGL 228 - 3.0 UNITS SHAKESPEARE’S PLAYS
Transferable to UC, CSU

Prerequisite: Completion of ENGL 50 or ENGL 70 or 3.0 or equivalent with a grade of “C” or higher, or “Pass,” or completion of the English Placement Process with eligibility for ENGL 100.

<table>
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<th>Time</th>
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<td>25481</td>
<td>12:30-2:00PM</td>
<td>TTh</td>
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Class#25481 meets 09/04/2018-12/18/2018

### ENGL 230A - 3.0 UNITS INTRODUCTION TO THE ART OF AUTOMOTIVE MAINTENANCE LEARNING COMMUNITY

This ENGL 100 class is part of the Gender and Cultural Diversity Learning Community. You must also enroll in PHIL 104 #26382. For additional enrollment information go to www.cerritos.edu/icp/ and click on Fall 2018.

<table>
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<th>Day</th>
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<td>Staff</td>
<td>LA212</td>
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<tr>
<td>23718</td>
<td>7:00- 8:00AM</td>
<td>TTh</td>
<td>Staff</td>
<td>LMADLT</td>
</tr>
<tr>
<td>23719</td>
<td>9:00-10:30AM</td>
<td>TTh</td>
<td>Staff</td>
<td>LMADLT</td>
</tr>
<tr>
<td>23724</td>
<td>11:00-12:15PM</td>
<td>TTh</td>
<td>Staff</td>
<td>BE106</td>
</tr>
<tr>
<td>23725</td>
<td>4:00- 5:00PM</td>
<td>TTh</td>
<td>Kalt,K</td>
<td>LA105</td>
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Class#22736 meets 09/04/2018-12/13/2018
Class#23718 meets 09/04/2018-12/13/2018
Class#23719 meets 09/04/2018-12/13/2018
Class#23724 meets 09/04/2018-12/13/2018
Class#23725 meets 09/04/2018-12/13/2018

### ENGLISH 101 - 3.0 UNITS FRESHMAN COMPOSITION AND LITERATURE
Transferable to UC, CSU (CAN ENGL 4)

Prerequisite: ENGL 100 or equivalent with a grade of Pass or “C” or higher.

<table>
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<td>Cheatham,T</td>
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This ENGL 100 class is part of the English and the Art of Automotive Maintenance Learning Community. You must also enroll in Auto 181 #21377. For additional enrollment information go to www.cerritos.edu/icp/ and click on Fall 2018.

<table>
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Class#22591 meets 09/04/2018-12/18/2018
Class#22545 meets 09/04/2018-12/18/2018
Class#22542 meets 09/04/2018-12/18/2018
Class#22541 meets 09/04/2018-12/18/2018

### ENGLISH 102 - 3.0 UNITS CRITICAL AND ARGUMENTATIVE WRITING
Transferable to UC, CSU

Prerequisite: ENGL 100 or equivalent with a grade of Pass or “C” or higher or satisfactory completion of the College Entrance Examination Board of the College Entrance Examination Board.

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Class#22347 meets 09/04/2018-12/18/2018
Class#22093 meets 09/04/2018-12/18/2018
Class#22285 meets 09/04/2018-12/18/2018

### MANDATORY ORIENTATION: 2:00 - 4:00 p.m., Friday - August 17 in LA105.

Students not in attendance or late for the first class meeting are subject to drop.

57
Students not in attendance or late for the first class meeting are subject to drop.
Students not in attendance or late for the first class meeting are subject to drop.
Students not in attendance or late for the first class meeting are subject to drop.

FREN 101 - 5.0 UNITS ELEMENTARY FRENCH
Transferable to UC, CSU (CAN FREN 2)
Prerequisite: FREN 101 or equivalent with a grade of Pass or “C” or higher.
20233 12:30-2:45PM TTh Florescu,M LA213
+ 1.0 HRS ARR Florescu,M LC205
LAB IS ONE HOUR PER WEEK IN THE SUCCESS CENTER

FREN 102 - 5.0 UNITS ELEMENTARY FRENCH
Transferable to UC, CSU (CAN FREN 4)
Prerequisite: FREN 101 or equivalent with a grade of Pass or “C” or higher.
20235 8:30-10:45AM TTh Florescu,M LA213
+ 1.0 HRS ARR Florescu,M LC205
LAB IS ONE HOUR PER WEEK IN THE SUCCESS CENTER

FREN 201 - 5.0 UNITS INTERMEDIATE FRENCH
Transferable to UC, CSU (CAN FREN 8)
Prerequisite: FREN 102 or equivalent with a grade of Pass or “C” or higher.
20236 11:00-1:15PM MW Florescu,M LA213
+ 1.0 HRS ARR Florescu,M LC205
LAB IS ONE HOUR PER WEEK IN THE SUCCESS CENTER

FINANCE

FIN 51 - 1.5 UNITS RETIREMENT PLANNING AND INVESTING
Not Transferable
NOTE: a material fee of $2.50 is required for FIN 51
21959 7:00-9:50PM W Wang,C (HYBRID) BE108
Note: Class will meet the first day and the instructor will inform the students of future class meetings.
Class#21959 meets 09/04/2018-12/14/2018

FIN 125 - 3.0 UNITS PERSONAL FINANCE
Transferable to CSU
NOTE: a material fee of $4.00 is required for FIN 125
21956 3.0 HRS ARR (OL) Mirza,A ONLINE
Note: Orientation and all class work are done online. Email instructor at amirza@cerritos.edu
21957 3.0 HRS ARR (OL) Moloney,P ONLINE
Note: Orientation and all class work are done online. Email instructor at pmoloney@cerritos.edu
22127 3.0 HRS ARR (OL) Moloney,P ONLINE
Note: Orientation and all class work are done online. Email instructor at pmoloney@cerritos.edu
27442 3.6 HRS ARR (OL) Farina,M ONLINE
Note: All class information will be available at www.cerritos.edu/mfarina
Class#27442 meets 09/04/2018-12/14/2018
27371 6:30-9:50PM T STAFF
Class#27371 meets 09/04/2018-12/11/2018

FIN 126 - 3.0 UNITS INTRODUCTION TO STOCK MARKET AND INVESTMENTS
Transferable to CSU
21958 7:00-9:50PM W Wang,C SS141

FRENCH

FREN 202 - 4.0 UNITS INTERMEDIATE FRENCH
Transferable to UC, CSU (CAN FREN 10)
Prerequisite: FREN 201 or equivalent with a grade of Pass or “C” or higher.
20237 11:00-12:50PM MW Florescu,M LA213

FREN 203 - 4.0 UNITS INTERMEDIATE FRENCH ADVANCED LEVEL
Transferable to UC, CSU
Prerequisite: FREN 202 or equivalent with a grade of Pass or “C” or higher.
20238 11:00-12:50PM MW Florescu,M LA213

GEOGRAPHY

GEOG 101 - 3.0 UNITS PHYSICAL GEOGRAPHY
Transferable to UC, CSU (CAN GEOG 2)
22791 4:00-6:50PM W Lo Vetere,C S101
20241 12:30-1:45PM TTh Lo Vetere,C S101
26913 11:00-12:15PM TTh Surfais,L S103
23823 2:00-3:15PM TTh STAFF S101
23998 9:30-10:45AM TTh Lo Vetere,C S101
26747 8:00-9:15AM TTh Barajas,D S103
27055 10:30-11:45AM MW Surfais,L S103
27462 4:00-6:50PM M STAFF S101
20239 7:00-9:50PM W Christov,R S101

GEOG 101L - 1.0 UNITS PHYSICAL GEOGRAPHY LABORATORY
Transferable to UC, CSU
Prerequisite: GEOG 101 or equivalent with a grade of “C” or higher or “Pass” or concurrent enrollment.
21466 10:00-12:50PM F Lo Vetere,C PST137
One Friday through Sunday camping field trip and up to two Saturday or Sunday field trips are required part of this course. The dates of the field trips will be announced at the first class meeting.
21467 1:00-3:50PM F Lo Vetere,C PST137
One Friday through Sunday camping field trip and up to two Saturday or Sunday field trips are required part of this course. The dates of the field trips will be announced at the first class meeting.
27056 4:00-6:50PM T Lo Vetere,C PST137
Up to two Saturday or Sunday field trips are a required part of this course. The dates of the field trips will be announced at the first class meeting.

GEOG 102 - 3.0 UNITS CULTURAL GEOGRAPHY
Transferable to UC, CSU (CAN GEOG 4)
20242 3:30-4:45PM TTh Goode,R S101
23821 11:00-12:15PM MW Goode,R S101

GEOG 103 - 3.0 UNITS ENVIRONMENTAL GEOGRAPHY
Transferable to UC, CSU
27659 5:00-6:15PM TTh STAFF S101
27660 7:00-8:15PM TTh Barajas,D S101

GEOG 105 - 3.0 UNITS WORLD REGIONAL GEOGRAPHY
Transferable to UC, CSU
23822 9:30-10:45AM MW Goode,R S101
26914 2:00-3:15PM MW Goode,R S101
27658 6.0 HRS ARR (OL) Goode,R ONLINE
Mandatory Orientation: All class information will be available online via Canvas.
Email address: ngoode@cerritos.edu
Class#27658 meets 09/13/2018-10/12/2018

GEOG 298 - 1.0 UNITS DIRECTED STUDIES
Transferable to CSU
27399 3.0 HRS ARR Lo Vetere,C
Students not in attendance or late for the first class meeting are subject to drop.

GEOL 101 - 4.0 UNITS PHYSICAL GEOLOGY
Transferable to UC, CSU (CAN GEOL 2)
Prerequisite: ENGL 52 or ENGL 72 or ESL 152 or equivalent with a grade of "C" or higher or "Pass," or completion of the English placement process with a score eligible for ENGL 100.
Recommendation: MATH 40 or equivalent with a grade of "C" or higher or "Pass," or completion of the math placement process with a score eligible for MATH 60.
20703 12:30-2:00PM MW STAFF PST143
2:00-3:10PM MW Lacy,T PST143
Three one-day Friday or Saturday or Sunday field trips are required part of this course. Dates will be given the first day of class.
21868 1:00-2:30PM TTh Lacy,T PST143
2:30-4:00PM TTh Lacy,T PST143
Three one-day Friday or Saturday or Sunday field trips are required part of this course. Dates will be given the first day of class.

GEOL 102 - 3.0 UNITS PHYSICAL GEOLOGY LECTURE
Transferable to UC, CSU
Recommendation: ENGL 52 or ENGL 72 or ESL 152 or equivalent with a grade of "C" or higher or "Pass," or completion of the English placement process with a score eligible for ENGL 100; and MATH 40 or equivalent with a grade of "C" or higher or "Pass," or completion of the math placement process with a score eligible for MATH 60.
Transferable to UC, CSU (CAN GEOL 2)
GEOL 102L - 1.0 UNIT PHYSICAL GEOLOGY LABORATORY
Transferable to UC, CSU
Prerequisite: GEOL 102 or equivalent with a grade of "C" or higher or "Pass," or concurrent enrollment.
Recommendation: ENGL 52 or ENGL 72 or ESL 152 or equivalent with a grade of "C" or higher or "Pass," or completion of the English placement process with a score eligible for ENGL 100; and MATH 40 or equivalent with a grade of "C" or higher or "Pass," or completion of the math placement process with a score eligible for MATH 60.
26469 12:30-1:45PM MW Bilsley,N S 101

GEOL 103 - 3.0 UNITS ENVIRONMENTAL GEOLOGY
Transferable to CSU
Recommendation: ENGL 100 or equivalent with a grade of "C" or higher or "Pass," or concurrent enrollment.
Recommendation: ENGL 52 or ENGL 72 or ESL 152 or equivalent with a grade of "C" or higher or "Pass," or completion of the English placement process with a score eligible for ENGL 100; and MATH 40 or equivalent with a grade of "C" or higher or "Pass," or completion of the math placement process with a score eligible for MATH 60.
27953 8:00-9:15AM TTh Bilsley,N PST143

GEOL 103L - 1.0 UNIT ENVIRONMENTAL GEOLOGY LABORATORY
Transferable to CSU
Prerequisite: GEOL 103 or equivalent with a grade of "C" or higher or "Pass," or concurrent enrollment.
27954 9:30-10:45AM TTh Bilsley,N PST143

GEOL 120 - 1.0 UNIT NATURAL HISTORY OF OWENS VALLEY AND THE SIERRA NEVADA MOUNTAINS
Transferable to CSU
4:00-6:20PM TH Lacy,T PST143
Class will meet for three lectures and the equivalent of a 3.5 days of weekend field trips. Field trip days/times will be given during first lecture, Thursday, August 16.

GEOL 209 - 3.0 UNITS NATURAL DISASTERS
Transferable to UC, CSU
Prerequisite: ENGL 52 or ENGL 72 or ESL 152 or equivalent with a grade of "C" or higher or "Pass," or completion of the English placement process with a score eligible for ENGL 100.
27566 4:00-6:50PM T Rath,C PST143
+ 1.5 HRS ARR Rath,C
Three (3) one-day field trips are a required part of this course. Dates will be given the first day of class.

GERM 101 - 5.0 UNITS ELEMENTARY GERMAN
Transferable to UC, CSU (CAN GERM 2)
22436 11:00-1:15PM MW STAFF LC205
+ 1.0 HRS ARR
LAB IS ONE HOUR PER WEEK IN THE SUCCESS CENTER
26977 2:00-4:15PM MW STAFF LC205
+ 1.0 HRS ARR
LAB IS ONE HOUR PER WEEK IN THE SUCCESS CENTER

HEALTH EDUCATION

HED 100 - 3.0 UNITS CONTEMPORARY HEALTH PROBLEMS
Transferable to UC, CSU
20246 12:30-1:45PM TTh May,R MC104
20856 3.0 HRS ARR (OL) Gonzalez,R ONLINE
20248 11:00-12:15PM MW Pestolesi,K MC104
20249 3.0 HRS ARR (OL) Gonzalez,R ONLINE
Note: Online registered students must go to the Canvas class webpage for mandatory online orientation information.
20250 11:00-12:15PM TTh STAFF MC104
20251 8:00-9:15AM TTh McPherson,M MP200
22710 3.0 HRS ARR (OL) Gonzalez,R ONLINE
Note: Online registered students must go to the Canvas class webpage for mandatory online orientation information.

EDUC 111 - 3.0 UNITS CONTEMPORARY HEALTH PROBLEMS
Transferable to UC, CSU
20254 9:30-10:45AM TTh McPherson,M MP200
20256 2:00-3:15PM TTH STAFF MC102
25071 4:00-5:15PM MW STAFF MC102
20709 9:30-10:45AM MW McPherson,M MP200
21626 8:00-9:15AM MW McPherson,M MP200
21627 11:00-12:15PM MW McPherson,M MP200
21629 12:30-1:45PM MW McPherson,M MP200
24494 5:30-8:20PM Th STAFF MC104
24492 3.0 HRS ARR (OL) Gonzalez,R ONLINE
Note: Online registered students must go to the Canvas class webpage for mandatory online orientation information.
21316 9:00-12:26PM F STAFF MC104
Class#21316 meets 09/07/2018-12/14/2018
24493 6.0 HRS ARR (OL) Murray,K ONLINE
Note: Online registered students must go to the Canvas class webpage for mandatory online orientation information.
Class#24493 meets 08/13/2018-10/12/2018
20257 6.0 HRS ARR (OL) Murray,K ONLINE
Note: Online registered students must go to the Canvas class webpage for mandatory online orientation information.
Class#20257 meets 08/13/2018-10/12/2018
25072 6.0 HRS ARR (OL) STAFF ONLINE
Note: Online registered students must go to the Canvas class webpage for mandatory online orientation information.
Class#25072 meets 08/13/2018-10/12/2018
21214 6.0 HRS ARR (OL) Bueno,N ONLINE
Note: Online registered students must go to the Canvas class webpage for mandatory online orientation information.
Class#21214 meets 08/13/2018-10/12/2018
20901 6.0 HRS ARR (OL) Bueno,N ONLINE
Note: Online registered students must go to the Canvas class webpage for mandatory online orientation information.
Class#20901 meets 10/15/2018-12/14/2018
21314 6.0 HRS ARR (OL) Murray,K ONLINE
Note: Online registered students must go to the Canvas class webpage for mandatory online orientation information.
Class#21314 meets 10/15/2018-12/14/2018
27579 6.0 HRS ARR (OL) Murray,K ONLINE
Class#27579 meets 10/15/2018-12/14/2018
26741 6.0 HRS ARR (OL) STAFF ONLINE
Class#26741 meets 10/15/2018-12/14/2018
22292 8:00-10:50AM MW Murray,K ONLINE
Class#22292 meets 08/13/2018-10/10/2018
20252 11:00-1:50PM TTh STAFF Class#20252 meets 09/04/2018-10/11/2018
Students not in attendance or late for the first class meeting are subject to drop.
Students not in attendance or late for the first class meeting are subject to drop.

HUM 100 - 3.0 UNITS  THE ART OF BEING HUMAN
Transferable to UC, CSU
Recommendation: ENGL 52, ENGL 72 or ESL 152 AND READ 54 or READ 97 or equivalent with grades of Pass or "C" or higher.
23421  12:30- 4:50PM T  STAFF
Class#23421 meets 08/14/2018-10/30/2018
FA134

HUM 108 - 3.0 UNITS  BLACK IMAGES IN POPULAR CULTURE
Transferable to UC, CSU
Recommendation: ENGL 52 and READ 54 or equivalent with grades of Pass or "C" or higher
27306  6:00-8:50PM TTh  STAFF
Class#27306 meets 10/16/2018-12/13/2018
FA134

HUM 125 - 3.0 UNITS  INTRODUCTION TO VISUAL AND CULTURAL STUDIES
Transferable to CSU
Recommendation: ENGL 52 or ENGL 72 or ESL 152 or equivalent with a grade of "C" or higher
27428  12:30-6:20PM T  Vitela,L
Class#27428 meets 10/18/2018-12/13/2018
FA133

JAPN 101 - 5.0 UNITS  ELEMENTARY JAPANESE
Transferable to UC, CSU
Prerequisite: JAPN 101 or equivalent with a grade of Pass or "C" or higher.
21299  2:00- 4:15PM MW  Mochizuki,S
MC101 + 1.0 HRS ARR
Lab is One Hour Per Week in the Success Center
LC205

JAPN 102 - 5.0 UNITS  ELEMENTARY JAPANESE
Transferable to UC, CSU
Prerequisite: JAPN 101 or equivalent with a grade of Pass or "C" or higher.
26979  4:30- 6:45PM TTh  STAFF
Lab is One Hour Per Week in the Success Center
LC205
Students not in attendance or late for the first class meeting are subject to drop.
Students not in attendance or late for the first class meeting are subject to drop.
Students not in attendance or late for the first class meeting are subject to drop.

### MTT 56 - 2.0 UNITS
**CNC SHOP INSPECTION**
Not Transferable
22533 4.0 HRS ARR (OL) Real.Y ONLINE Class#22533 meets 08/13/2018-10/12/2018

### MTT 57 - 2.5 UNITS
**SETUP AND OPERATION OF CNC LATHES**
Not Transferable
21258 5:30-7:30PM M Vo,C Class#21258 meets 08/13/2018-10/12/2018

### MTT 66 - 2.0 UNITS
**COMPUTER-ASSISTED INSPECTION USING VERISURF**
Not Transferable
23600 8:00-11:50AM Sat Husted,C Class#23600 meets 08/18/2018-10/13/2018

### MTT 91L - 1.0 UNIT
**CNC MILL MACHINING LABORATORY**
Not Transferable
25428 5:30-8:20PM M Vo,C Class#25428 meets 08/13/2018-10/12/2018

### MTT 92L - 1.0 UNIT
**MASTERCAM LABORATORY**
Not Transferable
22099 5:30-8:20PM T Barnes,J Class#22099 meets 08/13/2018-10/12/2018

### MTT 94L - 1.0 UNIT
**MANUAL MACHINING LAB**
Not Transferable
22385 7:30-10:20PM W Vo,C Class#22385 meets 08/13/2018-10/12/2018

### MTT 95L - 1.0 UNIT
**CNC LATHE MACHINING LABORATORY**
Not Transferable
22100 5:30-8:20PM F Vo,C Class#22100 meets 08/13/2018-10/12/2018

### MTT 96L - 1.0 UNIT
**CNC MULTI-AXIS MILL MACHINING LAB**
Not Transferable
27123 7:30-10:20PM Th Vo,C Class#27123 meets 08/13/2018-10/12/2018

### MTT 97L - 1.0 UNIT
**CNC MULTI-AXIS TURNING LABORATORY**
Not Transferable
28021 7:30-10:20PM W Vo,C Class#28021 meets 08/13/2018-10/12/2018

### MTT 100 - 2.0 UNITS
**MACHINE TOOL INTRODUCTION**
Transferable to CSU
22386 5:30-8:30PM T Vo,C Class#22386 meets 08/13/2018-10/12/2018

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**MANUFACTURING TECHNOLOGY**

Please read the technical standards relevant to this department at http://cms.cerritos.edu/technology/standards.htm

**MFGT 53 - 1.5 UNITS**
**STATISTICAL PROCESS CONTROL**
Not Transferable
27962 8:00-11:41AM Sat Gurrola,C Class#27962 meets 10/20/2018-12/08/2018

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**MATHEMATICS**

Cerritos College
Mathematics Department
Sequence of Courses

### MATH 50 - 3.0 UNITS
**INDEPENDENT SECTIONS FIRST DAY**
Instructor: Real,Y

### MATH 70 - 3.0 UNITS
**INDEPENDENT SECTIONS SECOND DAY**
Instructor: Real,Y

### MATH 115 - 3.0 UNITS
**INDEPENDENT SECTIONS THIRD DAY**
Instructor: Real,Y

### MATH 116 - 3.0 UNITS
**INDEPENDENT SECTIONS FOURTH DAY**
Instructor: Real,Y

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**SEMI-INDEPENDENT SECTION**
(MANDATORY ORIENTATION AND ATTENDANCE FOR ALL SEMI-INDEPENDENT SECTIONS FIRST DAY)
Mathematics classes in LC-209 are SEMI-INDEPENDENT classes. These classes cover the same content as other Mathematics courses, but use an entirely different method of instruction. Instead of attending regular lectures, students read and learn the material on their own. Tutorial assistance is provided. Students take exams according to a schedule given out the first day of class at a mandatory orientation. These classes are recommended ONLY for students with a strong background in Mathematics who are independent learners. For students who experience Math anxiety or whose background in Mathematics is not strong, we recommend enrolling in a traditional lecture class.

FOR MORE INFORMATION ABOUT THE MATH LEARNING CENTER AND SEMI-INDEPENDENT COURSES PLEASE VISIT OUR WEBSITE: http://www.cerritos.edu/MLC

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*Although MATH 70 is not a prerequisite for MATH 115 or MATH 116, it is recommended.*

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Students not in attendance or late for the first class meeting are subject to drop.
Students not in attendance or late for the first class meeting are subject to drop.

Class# | Time | Day | Instructor | Room
--- | --- | --- | --- | ---
20282 | 10:00-11:50AM | MW | Campeau,L | LC209
20284 | 12:00-1:50PM | MW | Worrel,D | LC209
20250 | 12:30-2:20PM | TTh | Campeau,L | LC209
20721 | 5:30-7:20PM | MW | Campeau,L | LC209
20724 | 5:30-7:20PM | TTh | Campeau,L | LC209

MATH 60 - 4.0 UNITS ELEMENTARY ALGEBRA
Not Transferable
Prerequisite: MATH 40 or equivalent with a grade of "C" or higher or "Pass" or completion of the math placement process with a score eligible for MATH 60.
Recommendation: Meet the prerequisite within two years prior to the date of enrollment in MATH 60.

20294 | 10:00-11:50AM | MW | Campeau,L | LC209
20303 | 9:00-10:50AM | TTh | Worrel,D | LC209
20726 | 5:30-7:20PM | MW | Worrel,D | LC209
20729 | 5:30-7:20PM | TTh | Campeau,L | LC209
21273 | 12:30-2:30PM | TTh | Worrel,D | LC209
26200 | 12:00-1:50PM | MW | Campeau,L | LC209

MATH 80 - 4.0 UNITS INTERMEDIATE ALGEBRA
Not Transferable
Prerequisite: MATH 60 or equivalent with a grade of "C" or higher or "Pass" or completion of the math placement process with a score eligible for MATH 80.
Recommendation: Meet the prerequisite within two years prior to the date of enrollment in MATH 80.

20310 | 10:00-11:50AM | MW | Campeau,L | LC209
20312 | 12:00-1:50PM | MW | Worrel,D | LC209
20315 | 9:00-10:50AM | TTh | Campeau,L | LC209
20317 | 12:30-2:20PM | TTh | Worrel,D | LC209
20731 | 5:30-7:20PM | MW | Campeau,L | LC209
20733 | 5:30-7:20PM | TTh | Campeau,L | LC209

MATH 80A - 3.0 UNITS INTERMEDIATE ALGEBRA I
Not Transferable
Prerequisite: MATH 60 or equivalent with a grade of "C" or higher or "Pass" or completion of the math placement process with a score eligible for MATH 80A.
Recommendation: Meet the prerequisite within two years prior to the date of enrollment in MATH 80A.

20323 | 10:00-11:15AM | MW | Worrel,D | LC209
20325 | 12:00-1:15PM | MW | Worrel,D | LC209
20326 | 9:00-10:15AM | TTh | Worrel,D | LC209
20328 | 12:30-1:45PM | TTh | Campeau,L | LC209
20734 | 5:30-6:45PM | MW | Worrel,D | LC209

MATH 80B - 3.0 UNITS INTERMEDIATE ALGEBRA II
Not Transferable
Prerequisite: MATH 80A or equivalent with a grade of "C" or higher or "Pass,"

20330 | 10:00-11:15AM | MW | Campeau,L | LC209
20331 | 12:00-1:15PM | MW | Campeau,L | LC209
20332 | 9:00-10:15AM | TTh | Campeau,L | LC209
20334 | 12:30-1:45PM | TTh | Campeau,L | LC209
20737 | 5:30-6:45PM | TTh | Campeau,L | LC209

MATH 114 - 4.0 UNITS COLLEGE ALGEBRA
Transferable to UC, CSU
Prerequisite: MATH 80 or MATH 80B or equivalent with a grade of "C" or higher or "Pass" or completion of the Math placement process with a score eligible for MATH courses 100 level or higher.
A graphing calculator is required for this course. A Texas Instruments 83+, 84+, or 84+ is strongly recommended.

20343 | 12:00-1:50PM | MW | Worrel,D | LC209
20729 | 9:00-10:50AM | TTh | Campeau,L | LC209
20742 | 5:30-7:20PM | TTh | Campeau,L | LC209
23415 | 5:30-7:20PM | MW | Campeau,L | LC209

MATH 140 - 3.0 UNITS TRIGONOMETRY
Transferable to CSU (CAN MATH 8)
Prerequisite: MATH 80 or MATH 80B or equivalent with a grade of "C" or higher or "Pass" or completion of the Math placement process with a score eligible for MATH courses numbered 100 level or higher and MATH 70 or equivalent with a grade of "C" or higher or "Pass."

20349 | 10:00-11:15AM | MW | Campeau,L | LC209
20745 | 9:00-10:15AM | TTh | Campeau,L | LC209
20350 | 12:30-1:45PM | TTh | Worrel,D | LC209
20744 | 5:30-6:45PM | MW | Worrel,D | LC209
20746 | 5:30-6:45PM | TTh | Worrel,D | LC209

MATH 40 - 4.0 UNITS PREALGEBRA
Not Transferable
Prerequisite: MATH 20 or equivalent with a grade of "C" or higher or "Pass" or completion of the Math placement process with a score eligible for MATH 40.

20285 | 11:00-12:50PM | MW | Torres,M | MCIS104
20286 | 4:00-5:50PM | MW | Leon Jr.,R | MCIS108
23810 | 2:00-3:50PM | MW | O'Neil,S | MCIS108
20291 | 2:00-3:50PM | TTh | Lopez,M | PST237
21456 | 1:00-2:50PM | TTh | O'Neil,S | MCIS108
26193 | 7:00-8:50AM | TTh | Mata,P | MCIS108
24248 | 9:00-10:50AM | TTh | Morales,M | MCIS108
21890 | 11:00-12:50PM | TTh | STAFF | MCIS107
23807 | 5:30-7:20PM | MW | STAFF | MCIS104
21891 | 5:00-6:50PM | TTh | STAFF | MCIS108
26471 | 6:00-7:50PM | MW | STAFF | MCIS108
20725 | 7:00-9:10PM | TTh | STAFF | MCIS108

Class#20725 meets 09/04/2018-12/13/2018
20281 | 9:00-10:50AM | MTWTh | Mata,P | PST235
Note: Students will have the opportunity to enroll in 2nd 9-week Math 60 #25047 after the 7th week.
Class#20281 meets 08/13/2018-10/11/2018
20905 | 1:00-2:50PM | MTWTh | Beyene,A | PST235
Note: Students will have the opportunity to enroll in 2nd 9-week Math 60 #22257 or #20301 after the 7th week.
Class#20905 meets 08/13/2018-10/11/2018
22799 | 5:00-6:50PM | MTWTh | Lopez,M | PST235
Note: Students will have the opportunity to enroll in 2nd 9-week Math 60 #23817 after the 7th week.
Class#22799 meets 08/13/2018-10/11/2018
23811 | 9:00-10:50AM | MTWTh | STAFF | MP105
Class#23811 meets 10/15/2018-12/13/2018
26470 | 1:00-2:50PM | MTWTh | Beyene,A | PST235
Class#26470 meets 10/15/2018-12/13/2018

Math Tutoring Appointments now available! Visit the Success Center Reception Desk to schedule yours today!
All students should have a Cerritos College ID Card with the current semester sticker.

Hours and staffing may be subject to change, call the Math Success Center at (562) 594-7891 for more information.

Walk-In Math Tutoring
Monday – Thursday: 9 am – 9 pm
Friday: 10 am – 2 pm
Saturday: 10 am – 3 pm

MATH 40 - 4.0 UNITS ELEMENTARY ALGEBRA
Not Transferable
Prerequisite: MATH 20 or equivalent with a grade of "C" or higher or "Pass" or completion of the Math placement process with a score eligible for MATH 40.

20297 | 10:00-11:50AM | MW | Trinh,T | MCIS107
22836 | 4:00-5:50PM | MW | McCance,I | MCIS107
20302 | 9:00-10:50AM | TTh | Budarin,D | MCIS107
26046 | 1:00-2:50PM | TTh | Cortez,D | MCIS107
Students not in attendance or late for the first class meeting are subject to drop.
Students not in attendance or late for the first class meeting are subject to drop.
Students not in attendance or late for the first class meeting are subject to drop.

**MEDICAL ASSISTANT**

Additional MEDICAL ASSISTING DEPARTMENT courses are listed under Health Occupations (HO 53, HO 54, and HO 65). Clearance of a criminal background check and/or drugs of abuse testing may be required prior to clinical field experience.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
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<tbody>
<tr>
<td>MA 60</td>
<td>5:00-6:50PM</td>
<td>M</td>
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<tr>
<td>MA 63</td>
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<td>SL109</td>
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<tr>
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**MATH 170 - 4.0 UNITS**  **ANALYTIC GEOMETRY AND CALCULUS I**
Transferable to UC, CSU (CAN MATH 18)(CAN MATH SEQ C)
Prerequisite: MATH 150 or MATH 155 or equivalent with a grade of “C” or higher or “Pass” or completion of the math placement process with a score eligible for MATH 170.
A graphing calculator is required for this course. A Texas Instruments 83+, 84, or 84+, is strongly recommended.

<table>
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<td>Cho,A</td>
<td>MCIS109</td>
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<td>6:30-7:20PM</td>
<td>MW</td>
<td>George,P</td>
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**MATH 190 - 4.0 UNITS**  **ANALYTIC GEOMETRY AND CALCULUS II**
Transferable to UC, CSU (CAN MATH 20)(CAN MATH SEQ C)
Prerequisite: MATH 170 or equivalent with a grade of “C” or higher or “Pass.”
A graphing calculator is required for this course. A Texas Instruments 83+, 84, or 84+, is strongly recommended.

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<td>1:30-3:20PM</td>
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<td>George,P</td>
<td>MCIS110</td>
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<tr>
<td>9:00-10:50AM</td>
<td>TTh</td>
<td>Lawandowski,P</td>
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**MATH 225 - 5.0 UNITS**  **CALCULUS III**
Transferable to UC, CSU
Prerequisite: MATH 190 or equivalent with a grade of “C” or higher or “Pass.”

<table>
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<td>Leon Jr.,R</td>
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**MATH 250 - 5.0 UNITS**  **LINEAR ALGEBRA AND DIFFERENTIAL EQUATIONS**
Transferable to UC, CSU
Prerequisite: MATH 190 or equivalent with a grade of “C” or higher or “Pass.”
Recommendation: MATH 220 or MATH 225 or equivalent with a grade of “C” or higher or “Pass.”
A graphing calculator is required for this course. A Texas Instruments 83+, 84, or 84+, is strongly recommended.

<table>
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<tr>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
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</thead>
<tbody>
<tr>
<td>11:00-1:15PM</td>
<td>MW</td>
<td>Nikdel,M</td>
<td>MCIS109</td>
</tr>
</tbody>
</table>

**MICR 200 - 5.0 UNITS**  **PRINCIPLES AND APPLICATIONS OF MICROBIOLOGY**
Transferable to UC, CSU (CAN BIOL 14)
Prerequisite: CHEM 100 or BIOL 120 or ZOOL 120 or equivalent with a grade of “C” or higher or “Pass.”

<table>
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<tr>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>12:30-1:45PM</td>
<td>MW</td>
<td>Rojas,S</td>
<td>S 202</td>
</tr>
<tr>
<td>9:00-11:50AM</td>
<td>MW</td>
<td>Rojas,S</td>
<td>S 117</td>
</tr>
<tr>
<td>2:00-4:50PM</td>
<td>MW</td>
<td>STAFF</td>
<td>S 117</td>
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<tr>
<td>1:30-4:20PM</td>
<td>TTh</td>
<td>Rojas,S</td>
<td>S 117</td>
</tr>
</tbody>
</table>

**MUS 100 - 3.0 UNITS**  **MUSIC APPRECIATION**
Transferable to UC, CSU
Prerequisite: CHEM 100 or BIOL 120 or ZOOL 120 or equivalent with a grade of “C” or higher or “Pass.”

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<tbody>
<tr>
<td>9:30-12:20PM</td>
<td>F</td>
<td>Lee,S</td>
<td>BC 53</td>
</tr>
<tr>
<td>11:00-12:20PM</td>
<td>TTh</td>
<td>Dimond,T</td>
<td>BC 53</td>
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<tr>
<td>12:30-1:50PM</td>
<td>MW</td>
<td>Dillon,R</td>
<td>BC 53</td>
</tr>
<tr>
<td>3.0 HRS ARR  (OL)</td>
<td>Pacier,P</td>
<td>ONLINE</td>
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**MUS 101 - 3.0 UNITS**  **INTRODUCTION TO WORLD MUSIC**
Transferable to UC, CSU
Prerequisite: MA 60 or equivalent with a grade of “C” or higher or “Pass.”

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<tr>
<th>Time</th>
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<td>ONLINE</td>
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**MUS 104B - 3.0 UNITS**  **HISTORY OF ROCK MUSIC**
Transferable to UC, CSU
Prerequisite: MA 60 or equivalent with a grade of “C” or higher or “Pass.”

<table>
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<tr>
<th>Time</th>
<th>Day</th>
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<tbody>
<tr>
<td>7:00-9:50PM</td>
<td>Th</td>
<td>Carroll I.LD</td>
<td>BC 51</td>
</tr>
<tr>
<td>3.0 HRS ARR  (OL)</td>
<td>Simmons,J</td>
<td>ONLINE</td>
<td></td>
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</tbody>
</table>

**MICROBIOLOGY**

**MICR 200 - 5.0 UNITS**  **PRINCIPLES AND APPLICATIONS OF MICROBIOLOGY**
Transferable to UC, CSU (CAN BIOL 14)
Prerequisite: CHEM 100 or BIOL 120 or ZOOL 120 or equivalent with a grade of “C” or higher or “Pass.”

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<td>TTh</td>
<td>Rojas,S</td>
<td>S 117</td>
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**MUS 100 - 3.0 UNITS**  **MUSIC APPRECIATION**
Transferable to UC, CSU
Prerequisite: CHEM 100 or BIOL 120 or ZOOL 120 or equivalent with a grade of “C” or higher or “Pass.”

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<td>MW</td>
<td>Dillon,R</td>
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**MUS 101 - 3.0 UNITS**  **INTRODUCTION TO WORLD MUSIC**
Transferable to UC, CSU
Prerequisite: MA 60 or equivalent with a grade of “C” or higher or “Pass.”

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**MUS 104B - 3.0 UNITS**  **HISTORY OF ROCK MUSIC**
Transferable to UC, CSU
Prerequisite: MA 60 or equivalent with a grade of “C” or higher or “Pass.”

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<th>Time</th>
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<td>BC 51</td>
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<tr>
<td>3.0 HRS ARR  (OL)</td>
<td>Simmons,J</td>
<td>ONLINE</td>
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</tbody>
</table>
Students not in attendance or late for the first class meeting are subject to drop.

**MUS 105 - 3.0 UNITS**  
MUSIC FUNDAMENTALS  
Transferable to UC, CSU  
20364 11:00-12:20PM MW Mayfield,C BC 53  
22711 8:00-9:20AM TTh Tsai,S BC 51  
23965 3:00-4:20PM (OL) Lopez,C ONLINE

**MUS 110 - 3.0 UNITS**  
MUSIC TECHNOLOGY FUNDAMENTALS  
Transferable to CSU  
Recomendation: Completion of MUS 105 or equivalent with a grade of “C” or higher or Pass and completion of ENGL 52 or ESL 152 or equivalent with a grade of “C” or higher or “Pass” and completion of ENGL 52 or ESL 152 or equivalent with a grade of “C” or higher or “Pass” and completion of ENGL 52 or ESL 152 or equivalent with a grade of “C” or higher or “Pass” and completion of ENGL 52 or ESL 152 or equivalent with a grade of “C” or higher.

**MUS 112 - 2.0 UNITS**  
ELEMENTARY PIANO I  
Transferable to UC, CSU (CAN MUS 22)  
20370 11:00-11:50AM TTh Lee,S BC 68  
11:50-12:20PM TTh Lee,S BC 68  
20759 6:30-8:30PM Th Chen,J BC 68  
8:30-9:20PM Th Chen,J BC 68  
21297 9:30-10:20AM TTh Lopez,C BC 68  
10:20-11:10AM TTh Lopez,C BC 68  
21478 12:30-1:30PM MW Lopez,C BC 68  
1:30-1:50PM MW Lopez,C BC 68  
22263 9:30-11:30AM F Russell,B BC 68  
11:30-12:20PM F Russell,B BC 68  
21298 6:30-8:30PM W Schreiner,G BC 68  
8:30-9:20PM W Schreiner,G BC 68

**MUS 113 - 2.0 UNITS**  
ELEMENTARY PIANO II  
Transferable to UC, CSU (CAN MUS 24)  
Prerequisite: MUS 112 or equivalent with a grade of Pass or “C” or higher.  
20371 6:30-8:30PM W Schreiner,G BC 68  
8:30-9:20PM W Schreiner,G BC 68  
21312 9:30-10:30AM MW Lopez,C BC 68  
10:30-11:50AM MW Lopez,C BC 68  
22265 9:30-11:30AM F Russell,B BC 68  
11:30-12:20PM F Russell,B BC 68  
21666 8:30-9:30PM Th Chen,J BC 68  
8:30-9:20PM Th Chen,J BC 68

**MUS 114 - 2.0 UNITS**  
INTERMEDIATE PIANO I  
Transferable to UC, CSU  
Prerequisite: MUS 113 or equivalent with a grade of Pass or “C” or higher.  
20372 9:30-10:30AM MW Lopez,C BC 68  
10:30-11:50AM MW Lopez,C BC 68  
21668 8:30-9:30PM Th Chen,J BC 68  
8:30-9:20PM Th Chen,J BC 68

**MUS 115 - 2.0 UNITS**  
INTERMEDIATE PIANO II  
Transferable to UC, CSU  
Prerequisite: MUS 114 or equivalent with a grade of Pass or “C” or higher.  
21310 9:30-10:30AM MW Lopez,C BC 68  
10:30-11:50AM MW Lopez,C BC 68  
21670 6:30-8:30PM Th Chen,J BC 68  
8:30-9:20PM Th Chen,J BC 68

**MUS 116 - 2.0 UNITS**  
Transferable to UC, CSU  
Prerequisite: MUS 115 or equivalent with a grade of Pass or “C” or higher.

**MUS 117 - 2.0 UNITS**  
Transferable to UC, CSU  
Prerequisite: MUS 116 or equivalent with a grade of Pass or “C” or higher.

**MUS 118 - 2.0 UNITS**  
Transferable to UC, CSU  
Prerequisite: MUS 117 or equivalent with a grade of Pass or “C” or higher.

**MUS 119 - 2.0 UNITS**  
Transferable to UC, CSU  
Prerequisite: MUS 118 or equivalent with a grade of Pass or “C” or higher.

**MUS 120 - 2.0 UNITS**  
ELEMENTARY GUITAR I  
Transferable to UC, CSU  
21304 2:00-4:00PM M Torres,M BC 51  
4:00-4:50PM M Torres,M BC 51  
23965 2:00-4:00PM Th Torres,M BC 53  
4:00-4:50PM Th Torres,M BC 53

**MUS 121 - 2.0 UNITS**  
ELEMENTARY GUITAR II  
Transferable to UC, CSU  
Prerequisite: MUS 120 or equivalent with a grade of Pass or “C” or higher.

**MUS 122 - 2.0 UNITS**  
INTERMEDIATE GUITAR I  
Transferable to UC, CSU  
Prerequisite: MUS 121 or equivalent with a grade of Pass or “C” or higher.

**MUS 123 - 2.0 UNITS**  
INTERMEDIATE GUITAR II  
Transferable to UC, CSU  
Prerequisite: MUS 122 or equivalent with a grade of Pass or “C” or higher.

**MUS 135 - 3.0 UNITS**  
THIS BUSINESS OF MUSIC  
Transferable to CSU  
24384 6:00-8:50PM M Maz,A BC61A

This course focuses on the music business as it relates to the market place and job opportunities. Topics include the process of promotion, publicity, management, touring, recording, contracts, accounting, artist relations and development, marketing, advertising, copyrights, and related music fields.
Students not in attendance or late for the first class meeting are subject to drop.

ALL APPLIED MUSIC COURSES: MUS 147, 148, 149, 150, and 151 represent five different levels of ability. Students study with a private teacher on the staff, perform recitals and attend class performances. Auditions for placement in the Applied Music Program are on Wednesday, August 8. Please call the Music Office at (562) 860-2451, extension 2629 to schedule an audition time. Further questions about the Applied Music Program, contact Dr. Christina Lopez, Coordinator of the Applied Music Program at clopez@cerritos.edu or (562) 860-2451, extension 2632.

MUS 147 - 1.0 UNIT BASIC APPLIED MUSIC
Transferable to UC, CSU
Corequisite: Enrollment in a music performance course related to the student's private study: MUS 200E, or 201E, or 202E, or 203E, or 204E, or 205E, or 206E, or 207E, or 208E, or 209E, or 210E, or 211E, or 213E, or 216E, or 217E, or 218E, or 219E.
20376 11:00-11:50AM W Lopez,C BC 51 + 6.0 HRS ARR
Lopez,C BC 51

MUS 148 - 1.0 UNIT PRIVATE STUDY/TECHNIQUE
Transferable to UC, CSU
Prerequisite: Audition Required or MUS 147 with a grade of "C" or higher. Corequisite: Enrollment in a music ensemble: MUS 200E - MUS 208E, MUS 210E - MUS 213E, MUS 217E, or MUS 219E AND Enrollment in music theory: MUS 180, MUS 181, MUS 280, or MUS 281.
20377 11:00-11:50AM W Lopez,C BC 51 + 6.0 HRS ARR
Lopez,C BC 51

MUS 149 - 1.0 UNIT PRIVATE STUDY/MUSICAL PREPARATION
Transferable to UC, CSU
Prerequisite: Audition Required or MUS 148 with a grade of "C" or higher. Corequisite: Enrollment in a music ensemble: MUS 200E - MUS 208E, MUS 210E - MUS 213E, MUS 217E, or MUS 219E AND Enrollment in music theory: MUS 180, MUS 181, MUS 280, or MUS 281.
20378 11:00-11:50AM W Lopez,C BC 51 + 6.0 HRS ARR
Lopez,C BC 51

MUS 150 - 1.0 UNIT PRIVATE STUDY/PERFORMANCE PRACTICE
Transferable to UC, CSU
Prerequisite: Audition Required or MUS 149 with a grade of "C" or higher. Corequisite: Enrollment in a music ensemble: MUS 200E - MUS 208E, MUS 210E - MUS 213E, MUS 217E, or MUS 219E AND Enrollment in music theory: MUS 180, MUS 181, MUS 280, or MUS 281.
20379 11:00-11:50AM W Lopez,C BC 51 + 6.0 HRS ARR
Lopez,C BC 51

MUS 151 - 1.0 UNIT PRIVATE STUDY/RECITAL PREPARATION
Transferable to UC, CSU
Prerequisite: Audition Required or MUS 146 with a grade of "C" or higher. Corequisite: Enrollment in a music ensemble: MUS 200E - MUS 208E, MUS 210E - MUS 213E, MUS 217E, or MUS 219E AND Enrollment in music theory: MUS 180, MUS 181, MUS 280, or MUS 281.
20305 11:00-11:50AM W Lopez,C BC 51 + 6.0 HRS ARR
Lopez,C BC 51

MUS 153 - 2.0 UNITS THE ART OF TEACHING INTERMEDIATE PIANO
Transferable to CSU
Prerequisite: MUS 152 or equivalent with a grade of Pass or "C" or higher.
26428 12:30-1:50PM W Lopez,C BC 68
NEW PRODUCT DEVELOPMENT

Please read the technical standards relevant to this department at http://cms.cerritos.edu/technology/standards.htm

NURSING

Applications for Fall 2019 and Spring 2020 admission into the NURSING PROGRAM are due in the Health Occupations Division Office no later than March 15, 2019. Applications are only accepted once a year. For more information call (562) 860-2451, Ext. 2550. Clearance of a criminal background check and drug testing are required prior to clinical field experience.

NRSG 25 - 0.5 UNIT CLINICAL WORKSHOP 1
Not Transferable
Prerequisite: Current license as a Licensed Psychiatric Technician or Licensed Vocational Nurse or completion of one or more nursing core courses in an approved/accredited nursing program.
NOTE: a material fee of $27.50 is required for NRSG 25
20858 4:00-4:30PM W Moreno,J SL121
4:30-7:45PM W Moreno,J SL121
Class#20858 meets 10/17/2018-12/12/2018

NRSG 26 - 0.5 UNIT CLINICAL WORKSHOP 2
Not Transferable
Prerequisite: Current license as a Licensed Psychiatric Technician or Licensed Vocational Nurse or completion of one or more nursing core courses in an approved/accredited nursing program.
NOTE: a material fee of $55.00 is required for NRSG 26
20859 4:00-4:30PM W Moreno,J SL121
4:30-7:45PM W Moreno,J SL121
Class#20859 meets 10/17/2018-12/12/2018

NRSG 48T - 0.5 UNIT ELECTIVE NURSING - TUTORIAL
Not Transferable
Prerequisite: Admission to the Nursing Program.
21638 4:00-7:50PM W Riedel,P SL121
Class#21638 meets 08/15/2018-10/10/2018

NRSG 57A - 1.0 UNIT BEGINNING NURSING SKILLS LAB
Not Transferable
Corequisite: NRSG 210 or NRSG 212
23691 9:00-10:50AM M Robbins I,H HS102
9:00-10:50AM F Veloz-Rendon,L SL121

NRSG 57B - 1.0 UNIT INTERMEDIATE NURSING SKILLS LAB
Not Transferable
Corequisite: NRSG 220 or NRSG 222
23692 10:10-12:50PM M Robbins I,H HS102
11:00-12:50PM F Veloz-Rendon,L SL121

NRSG 57C - 1.0 UNIT ADVANCED INTERMEDIATE NURSING SKILLS LAB
Not Transferable
Corequisite: NRSG 230 or NRSG 232
23693 9:00-10:50AM Th Gonzalez,K HS102
6:00-7:50PM Th Moreno,J SL122

NRSG 210 - 5.0 UNITS FUNDAMENTALS OF NURSING
Transferable to CSU
Corequisite: NRSG 211
NOTE: a material fee of $38.25 is required for NRSG 210
20860 12:30-3:20PM MTh Natividad,R SL109
Class#20860 meets 08/13/2018-10/11/2018
PLEASE ENROLL IN LAB SECTION AS ASSIGNED. THE LECTURE SECTION #20860 WILL BE AUTOMATICALLY ADDED.
20861 7:00-12:50PM TW Natividad,R (LAB A) ACH *
Class#20861 meets 08/13/2018-10/11/2018
20862 7:00-12:50PM TW Montez-Ochoa,V (LAB B) AGMC*
Class#20862 meets 08/13/2018-10/11/2018
20863 7:00-12:50PM TW Alcala,S (LAB C) VEC*
Class#20863 meets 08/13/2018-10/11/2018
27689 7:00-12:50PM TW STAFF Class#27689 meets 08/13/2018-10/11/2018
20865 7:00-12:50PM TW Cooke,M (LAB E) CPH *
Class#20865 meets 08/13/2018-10/11/2018

NRSG 211 - 1.0 UNIT INTRODUCTION TO THEORETICAL FRAMEWORK
Transferable to CSU
Prerequisite: Admission to the Nursing Program or possession of an active Licensed Psychiatric Technician license.
20910 9:00-10:50AM Th Brooks,K SL109
Class#20910 meets 08/16/2018-10/14/2018

NRSG 212 - 5.0 UNITS MEDICAL-SURGICAL NURSING I
Transferable to CSU
Prerequisite: NRSG 210 or equivalent with a grade of Pass or “C” or higher.
For Option B students: Possession of an active Licensed Psychiatric Technician license and admission to the Nursing Program
Corequisite: NRSG 211 may be taken prior to admission or concurrent with first license and admission to the Nursing Program
Recommen-dation: NRSG 200 or NRSG 213A or equivalent with a grade of “C” or higher to progress to the second semester.
Corequisite: NRSG 211 may be taken prior to admission or concurrent with first license and admission to the Nursing Program
NOTE: a material fee of $26.00 is required for NRSG 212
20911 12:30-2:50PM MTh Gonzalez,K SL109
Class#20911 meets 10/15/2018-12/13/2018
PLEASE ENROLL IN LAB SECTION AS ASSIGNED. THE LECTURE SECTION #20911 WILL BE AUTOMATICALLY ADDED.
20912 7:00-7:50PM TW Natividad,R (LAB A) PHD*
Class#20912 meets 10/15/2018-12/13/2018
20913 7:00-2:15PM TW Ortega,M (LAB B) LRM*C
Class#20913 meets 10/15/2018-12/13/2018
20914 7:00-2:15PM TW Riedel,P (LAB C) AGMC*
Class#20914 meets 10/15/2018-12/13/2018

Students not in attendance or late for the first class meeting are subject to drop.
**NRSG 213A - 0.5 UNIT MAJOR DRUGS AND NURSING MANAGEMENT I**
Transferable to CSU
Prerequisite: Admission to the Nursing Program.

- 9:00-10:15AM Th Brooks,K SL109

**NRSG 213B - 1.0 UNIT MAJOR DRUGS AND NURSING MANAGEMENT II**
Transferable to CSU
Prerequisite: NRSG 213A or equivalent with a grade of Pass or "C" or higher.

**NRSG 215 - 1.0 UNIT ADVANCED PLACEMENT BRIDGE**
Transferable to CSU
Prerequisite: An active LVN license or current enrollment in a vocational or registered nursing program or completion of one or more Associate Degree Nursing or Bachelor of Science Nursing courses with a grade of Pass or "C" or higher.
Recommedation: Completion of READ 54, ENGL 52, and MATH 60 or equivalent with grades of Pass or "C" or higher or successful completion of the college placement process.

**NRSG 220 - 5.5 UNITS MEDICAL-SURGICAL NURSING 3**
Transferable to CSU
Prerequisite: NRSG 211, NRSG 212 and NRSG 213A or equivalent with a grade of "C" or higher or "Pass." For Option B and E students: NOTE: a material fee of $39.00 is required for NRSG 220

**NRSG 242 - 5.5 UNITS PSYCHOSOCIAL AND COMMUNITY NURSING**
Transferable to CSU
Prerequisite: NRSG 222 or equivalent with a grade of Pass or "C" or higher.

**NRSG 243 - 0.5 UNIT BASIC ADULT PHYSICAL ASSESSMENT**
Transferable to CSU
Prerequisite: NRSG 240 or equivalent with a grade of Pass or "C" or higher.

**NRSG 244 - 0.5 UNIT PROFESSIONAL ROLE TRANSITION**
Transferable to CSU
Prerequisite: Current or prior enrollment in an accredited nursing program or licensure as a healthcare provider.
NOTE: A material fee of $5.00 is required for NRSG 244

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**NRSG 220 - 5.5 UNITS MEDICAL-SURGICAL NURSING 3**
Transferable to CSU
Prerequisite: NRSG 211, NRSG 212 and NRSG 213A or equivalent with a grade of "C" or higher or "Pass." For Option B and E students: NOTE: a material fee of $39.00 is required for NRSG 220

**NRSG 232 - 5.0 UNITS MEDICAL-SURGICAL NURSING 4**
Transferable to CSU
Prerequisite: NRSG 230 or equivalent with a grade of Pass or "C" or higher. For Option C, D, and E students: Admission to the Nursing Program.
NOTE: a material fee of $46.00 is required for NRSG 232

**NRSG 240 - 5.0 UNITS MEDICAL-SURGICAL NURSING 5**
Transferable to CSU
Prerequisite: NRSG 230 or equivalent with a grade of Pass or "C" or higher. For Option E and F students: Admission to the Nursing Program.
NOTE: a material fee of $31.00 is required for NRSG 240
PHARMACY TECHNICIAN

Students who wish to complete the program at an accelerated pace must make an appointment with the program director. Clearance of a criminal background check and/or drugs of abuse testing may be required prior to clinical field experience.

PHAR 50 - 1.5 UNITS PHARMACEUTICS
Not Transferable
Prerequisite: HO 56 or equivalent with a grade of Pass or “C” or higher.
20952 8:00-10:50AM W Makarem,N SL107
Class#20952 meets 10/17/2018-12/12/2018

PHAR 55 - 1.5 UNITS PHARMACY INTRODUCTION
Not Transferable
Corequisite: PHAR 56
23662 8:00-10:50AM T Makarem,N SL101
Class#23662 meets 08/14/2018-10/09/2018

PHAR 56 - 0.5 UNITS PHARMACY SKILLS LAB INTRODUCTION
Not Transferable
Corequisite: PHAR 55
NOTE: a material fee of $10.00 is required for PHAR 56
23665 12:30-1:30PM T STAFF SL101
1:30-3:20PM T STAFF SL101
Class#23665 meets 08/14/2018-10/09/2018

PHAR 57 - 1.5 UNITS PHARMACY OPERATIONS I
Not Transferable
Prerequisite: PHAR 55 or equivalent with a grade of Pass or “C” or higher or concurrent enrollment.
23669 8:00-10:50AM W Makarem,N SL107
Class#23669 meets 08/15/2018-10/10/2018

PHAR 63 - 2.0 UNITS PHARMACY OPERATIONS II
Not Transferable
Prerequisite: PHAR 55, PHAR 56, and PHAR 57 or equivalent with grades of Pass or “C” or higher.
NOTE: a material fee of $40.00 is required for PHAR 63
20772 8:00-10:50AM T Makarem,N SL101
12:30-1:30PM T Makarem,N SL101
1:30-3:20PM T Makarem,N SL101

PHAR 64 - 2.0 UNITS PHARMACY OPERATIONS III
Not Transferable
Prerequisite: PHAR 50, PHAR 56, PHAR 57, and PHAR 63 or equivalents with grades of Pass or “C” or higher. PHAR 63 may be taken concurrently with PHAR 64; however PHAR 64 cannot be taken prior to PHAR 63.
NOTE: a material fee of $40.00 is required for PHAR 64
23557 9:30-11:30AM F Casas,R SL101
11:30-12:20PM F Casas,R SL101

PHAR 65 - 2.0 UNITS PHARMACY OPERATIONS IV - NON STERILE COMPOUNDING
Not Transferable
Prerequisite: PHAR 50 and PHAR 63 or equivalent with grades of Pass or “C” or higher.
NOTE: a material fee of $34.50 is required for PHAR 65
22144 9:30-11:30AM W Casas,R SL101
11:30-12:20PM W Casas,R SL101

PHAR 81 - 3.0 UNITS OVER-THE-COUNTER PRODUCTS
Not Transferable
Recommendation: MA 161 or A&P 120 or equivalent with a grade of Pass or “C” or higher.
20773 8:00-10:50AM Th Casas,R SL108

PHAR 83 - 3.0 UNITS PHARMACY TECHNICIAN PHARMACOLOGY I
Not Transferable
Prerequisite: MA 161 or A&P 120 or equivalent with a grade of Pass or “C” or higher.
20467 8:00-10:50AM T Casas,R SL106

PHAR 85 - 3.0 UNITS PHARMACY TECHNICIAN PHARMACOLOGY II
Not Transferable
Prerequisite: MA 161 or A&P 120 or equivalent with a grade of Pass or “C” or higher.
20774 8:00-10:50AM M Makarem,N SL101

PHAR 90 - 3.0 UNITS CLINICAL EXPERIENCE I
Not Transferable
Prerequisite: PHAR 50, PHAR 63, PHAR 65, and PHAR 81 or equivalents with grades of “C” or higher or “Pass”.
20468 8:00-8:50AM Th Makarem,N SL101
+ 6.7 HRS ARR Makarem,N TBD *

PHAR 95 - 5.0 UNITS CLINICAL EXPERIENCE II
Not Transferable
Prerequisite: PHAR 64, PHAR 83, and PHAR 85 or equivalent with grades of Pass or “C” or higher.
20469 8:00-8:50AM F Casas,R SL101
+11.1 HRS ARR Casas,R TBD *

PHILOSOPHY

PHIL 100 - 3.0 UNITS INTRODUCTION TO PHILOSOPHY
Transferable to UC, CSU (CAN PHIL 2)
Prerequisite: Completion of ENGL 52 or ENGL 72 or ESL 152 or equivalent with a grade of “C” or higher, or “Pass,” or completion of the English Placement Process with eligibility for ENGL 100.
20470 12:30-1:45PM MW Van De Mortel,J SL101
21699 11:00-12:15PM MW Pereira,J LS22
23785 8:00-9:15AM MW Pereira,J SL101
24058 12:30-1:45PM MW Stolze,T SL207
20471 9:30-10:45AM TTh Stolze,T SL207
22579 2:00-3:15PM TTh Stolze,T SL207
27392 11:00-12:15PM MW STAFF BE105
20775 7:00-9:50PM M Spooner,G SL101
20472 7:00-9:50PM T Deering,M SL101
27746 7:00-9:50PM Th Deering,M SL101
20776 9:30-10:45AM Th MP202

PHIL 102 - 3.0 UNITS INTRODUCTION TO ETHICS
Transferable to UC, CSU (CAN PHIL 4)
Prerequisite: Completion of ENGL 52 or ENGL 72 or ESL 152 or equivalent with a grade of “C” or higher, or “Pass,” or completion of the English Placement Process with eligibility for ENGL 100.
23869 8:00-9:15AM TTh Stilf,R SS137
21603 12:30-1:45PM TTh Van De Mortel,J SS137
21421 7:00-9:50PM W Cho,Y SS136

PHIL 103 - 3.0 UNITS PHILOSOPHICAL REASONING: CRITICAL THINKING IN PHILOSOPHY
Transferable to UC, CSU
Prerequisite: ENGL 100 or equivalent with a grade of Pass or “C” or higher or satisfactory completion of the Advanced Placement English Examination of the College Entrance Examination Board.
21783 12:30-1:45PM MW STAFF BE105
21782 12:30-1:45PM TTh Chatman,T BE105
21784 7:00-9:50PM T Spooner,G SS137
26554 11:00-12:15PM MW Chatman,T BE109

PHIL 104 - 3.0 UNITS PHILOSOPHY OF CULTURAL DIVERSITY: CHALLENGE AND CHANGE
Transferable to UC, CSU (CAN PHIL 6)
Prerequisite: ENGL 100 or equivalent with a grade of Pass or “C” or higher.
20475 7:00-9:50PM M Deering,M SS137
20778 11:00-12:15PM MW Van De Mortel,J SS136

Students not in attendance or late for the first class meeting are subject to drop.
PHIL 130 - 3.0 UNITS  HISTORY OF ANCIENT PHILOSOPHY  
Transferable to UC, CSU  
Prerequisite: Completion of ENGL 52, or ENGL 72, or ESL 152, or equivalent with a grade of "C" or higher or "Pass" or completion of the placement process with eligibility for ENGL 100.

PHIL 200 - 3.0 UNITS  WORLD RELIGIONS  
Transferable to UC, CSU  
Recommendation: Satisfactory completion of the English Placement Process or ENGL 52 or ENGL 155 or equivalent with a grade of "C" or higher.  

PHIL 203 - 3.0 UNITS  PHILOSOPHY OF RELIGION  
Transferable to UC, CSU  
Prerequisite: Completion of ENGL 52, or ENGL 72, or ESL 152 or equivalent with a grade of "C" or higher.  

PHOT 100 - 3.0 UNITS  INTRODUCTORY PHOTOGRAPHY  
Transferable to UC, CSU (CAN ART 18)  
NOTE: a material fee of $20.00 is required for PHOT 100  
Manually operable 35 mm camera or digital SLR required. Exceptions may be considered.

PHOT 101 - 1.0 UNIT  WHEELCHAIR ACTIVITIES  
Transferable to UC, CSU  
Recommendation: Completed adapted physical education physician health clearance for participation, adapted physical education health history questionnaire, intake interview assessment procedures.

PHOT 110 - 3.0 UNITS  INTRODUCTION TO DIGITAL PHOTOGRAPHY  
Transferable to UC, CSU  
NOTE: a material fee of $12.50 is required for PHOT 110  
Manually operable digital camera required.

PHOT 112 - 3.0 UNITS  INTERMEDIATE DIGITAL PHOTOGRAPHY  
Transferable to UC, CSU  
Prerequisite: PHOT 110 or ART 192 or equivalent with a grade of "C" or higher.  
NOTE: a material fee of $10.00 is required for PHOT 112

PHOT 120 - 3.0 UNITS  HISTORY OF PHOTOGRAPHY  
Transferable to UC, CSU

Students not in attendance or late for the first class meeting are subject to drop.
Students not in attendance or late for the first class meeting are subject to drop.

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**PEX 124 - 1.0 UNIT PERSONAL FITNESS PROGRAM**
Transferable to UC, CSU

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**PEX 126 - 1.5 UNITS PHYSICAL FITNESS TRAINING**
Transferable to UC, CSU

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**PEX 130 - 1.0 UNIT WEIGHT MANAGEMENT**
Transferable to UC, CSU

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**PEX 134 - 1.0 UNIT BODY SCULPTING**
Transferable to UC, CSU

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**PEX 136 - 1.0 UNIT STRETCHING AND RELAXATION**
Transferable to UC, CSU

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<td>25567</td>
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**PEX 138 - 1.0 UNIT WALKING FOR FITNESS**
Transferable to UC, CSU

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**PEX 139 - 1.0 UNIT WALKING/JOGGING FOR FITNESS**
Transferable to CSU

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**PEX 140 - 1.0 UNIT JOGGING, BASICS**
Transferable to UC, CSU

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**PEX 141 - 1.0 UNIT JOGGING FOR FITNESS, BEGINNING**
Transferable to UC, CSU

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**PEX 142 - 1.0 UNIT**
Transferable to UC, CSU

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Students not in attendance or late for the first class meeting are subject to drop.
### Class Schedule

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<td>PEX 155</td>
<td>PIYO INTRODUCTION TO PILATES AND YOGA</td>
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Students not in attendance or late for the first class meeting are subject to drop.
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<table>
<thead>
<tr>
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<th>Instructor</th>
<th>Room</th>
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<tbody>
<tr>
<td>20788</td>
<td>2:00-3:15PM</td>
<td>MW</td>
<td>Buschauer,R</td>
<td>S 104</td>
</tr>
<tr>
<td>20789</td>
<td>4:00-5:00PM</td>
<td>M</td>
<td>Buschauer,R</td>
<td>PST133</td>
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<tr>
<td>24338</td>
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<td>W</td>
<td>Buschauer,R</td>
<td>PST133</td>
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<tr>
<td>20784</td>
<td>5:00-6:50PM</td>
<td>TWth</td>
<td>Mera,C</td>
<td>PST133</td>
</tr>
<tr>
<td>26113</td>
<td>7:2 HRS ARR</td>
<td></td>
<td>McHenry-Schroeder,J</td>
<td></td>
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### PHYSICS

**PHYS 100 - 4.0 UNITS ELEMENTARY PHYSICS**
Transferable to UC, CSU
Prerequisite: MATH 140 or equivalent with a grade of “C” or higher or “Pass.”
Corequisite: MATH 190 or prior completion of MATH 170 or equivalent with a grade of “C” or higher or “Pass.”

<table>
<thead>
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<tr>
<td>20481</td>
<td>11:00-12:15PM</td>
<td>MW</td>
<td>Szabo,T</td>
<td>S 104</td>
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<tr>
<td>20482</td>
<td>12:30-3:20PM</td>
<td>M</td>
<td>Szabo,T</td>
<td>PST124</td>
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<tr>
<td>27967</td>
<td>12:30-3:20PM</td>
<td>W</td>
<td>Szabo,T</td>
<td>PST124</td>
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</table>

Attendance to the first Lab meeting is MANDATORY. Failure to attend will jeopardize your enrollment.

**PHYS 101 - 4.0 UNITS GENERAL PHYSICS**
Transferable to UC, CSU (CAN PHYS 2)(CAN PHYS SEQ A)
Prerequisite: MATH 140 or equivalent with a grade of “C” or higher or “Pass.”
Corequisite: MATH 190 or prior completion of MATH 170 or equivalent with a grade of “C” or higher or “Pass.”

<table>
<thead>
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<tr>
<td>20483</td>
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<td>TTh</td>
<td>Staff</td>
<td>S 104</td>
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<tr>
<td>20786</td>
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<td>Staff</td>
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<td>22067</td>
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<td>Th</td>
<td>Staff</td>
<td>PST124</td>
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</table>

Attendance to the first Lab meeting is MANDATORY. Failure to attend will jeopardize your enrollment.

**PHYS 201 - 4.0 UNITS ENGINEERING PHYSICS**
Transferable to UC, CSU (CAN PHYS 8)(CAN PHYS SEQ B)
Prerequisite: PHYS 100 or PHYS 101 and MATH 170 or equivalents with grades of “C” or higher or “Pass.”
Corequisite: MATH 190 or prior completion of MATH 190 or equivalent with a grade of “C” or higher or “Pass.”

<table>
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<tr>
<td>27964</td>
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<td>McHenry-Schroeder,J</td>
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### PLASTICS/COMPOSITES MANUFACTURING TECHNOLOGY

Please read the technical standards relevant to this department at http://cms.cerritos.edu/technology/standards.htm

**PMT 51 - 2.5 UNITS COMPOSITES FABRICATION**
Not Transferable
Recommendation: PMT 70 or equivalent with a grade of Pass or “C” or higher or appropriate work experience.

<table>
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<tbody>
<tr>
<td>26817</td>
<td>6:00-8:00PM</td>
<td>W</td>
<td>O’Farrell,F</td>
<td>ME 1</td>
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<tr>
<td>27124</td>
<td>9:00-11:00AM</td>
<td>MW</td>
<td>Fitzgerald,B</td>
<td>ME 1</td>
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### PMT 59 - 2.5 UNITS INJECTION MOLDING I**
Not Transferable
NOTE: a material fee of $10.00 is required for PMT 59

<table>
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<tr>
<td>26819</td>
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<td>F</td>
<td>Mendoza,L</td>
<td>PST227</td>
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<td>8:00-9:50PM</td>
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<td>O’Farrell,F</td>
<td>PST227</td>
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### PMT 76 - 3.0 UNITS VACUUM INFUSION PROCESS (VIP)/RESIN TRANSFER MOLDING (RTM)**
Not Transferable
NOTE: a material fee of $10.00 is required for PMT 76

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<tr>
<td>27622</td>
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<td>Fitzgerald,B</td>
<td>ME 1</td>
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### PMT 100 - 2.5 UNITS PLASTICS TECHNOLOGY**
Transferable to CSU
NOTE: a material fee of $10.00 is required for PMT 100

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<tr>
<td>22768</td>
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<td>Spaziano,M</td>
<td>ME 1</td>
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<td>Spaziano,M</td>
<td>ME 1</td>
<td></td>
</tr>
</tbody>
</table>

Students not in attendance or late for the first class meeting are subject to drop.
Students not in attendance or late for the first class meeting are subject to drop.

Class #27748
27748 6:00-8:50 PM W Obazuaye, S

PSYCHOLOGY

PSYC 101 - 3.0 UNITS GENERAL INTRODUCTORY PSYCHOLOGY
Transferable to UC, CSU (CAN PSY 2).
Prerequisite: Satisfactory completion of English & Reading Placement Process or ENGL 52, or ESL 152, or equivalent with a grade of “C” or higher and completion of the placement process with a score eligible for READ 100 or READ 54 with a grade of “C” or higher.

20500 8:00-9:15 AM MW STAFF
20501 9:30-10:45 AM MW STAFF
20502 12:30-1:45 PM TTh St. John, H
20503 11:00-12:15 PM MW STAFF
20504 12:30-1:45 PM MW St. John, H
25494 6:30-9:20 PM M STAFF
20507 9:30-10:45 AM TTh STAFF
20508 11:00-12:15 PM TTh STAFF

PSYCH 102 - 3.0 UNITS GENERAL PSYCHOPHYSIOLOGY
Prerequisite: PSYC 101

27931 6:00-8:50 PM OL Duell, K

Note: There is no on campus orientation; course is 100% online. Instructor will email students with course information on the first day of the semester. Information will also be posted in Canvas, available through the Cerritos College website. Students must be online by midnight of the first day of class. Waitlist students will be emailed by instructor if they can be added.

Class#27931 meets 08/13/2018-10/12/2018

POL 201 - 3.0 UNITS INTRODUCTION TO POLITICAL SCIENCE AND AMERICAN GOVERNMENT
Transferable to UC, CSU
Prerequisite: Satisfactory completion of English & Reading Placement Process or ENGL 52 or equivalent with a grade of “C” or higher and completion of the placement process with a score eligible for READ 100 or READ 54 with a grade of “C” or higher.

25930 12:30-1:45 PM MW Falcon, D
25991 2:00-3:15 PM TTh STAFF
25992 5:30-6:45 PM TTh STAFF
23790 5:00-6:35 PM MW STAFF

Note: There is no on campus orientation; course is 100% online. Instructor will email students with course information on the first day of the semester. Information will also be posted in Canvas, available through the Cerritos College website. Students must be online by midnight of the first day of class. Waitlist students will be emailed by instructor if they can be added.

Class#27931 meets 08/13/2018-10/12/2018

27930 6:00-8:50 PM OL Duell, K

Note: There is no on campus orientation; course is 100% online. Instructor will email students with course information on the first day of the semester. Information will also be posted in Canvas, available through the Cerritos College website. Students must be online by midnight of the first day of class. Waitlist students will be emailed by instructor if they can be added.

Class#27932 meets 10/15/2018-12/14/2018
Students not in attendance or late for the first class meeting are subject to drop.
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Students not in attendance or late for the first class meeting are subject to drop.
## SPEECH

### SPCH 60 - 3.0 UNITS
**INTRODUCTION TO COMMUNICATION**
Transferable to UC, CSU (CAN SPCH 3)

<table>
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<tr>
<td>22608</td>
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<td>STAFF</td>
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### SPCH 100 - 3.0 UNITS
**FUNDAMENTALS OF ORAL COMMUNICATION**
Transferable to UC, CSU (CAN SPCH 2)
Prerequisite: Completion of at least one of these courses with a grade of "C" or higher or "Pass" or an equivalent course: SPCH 60, ENGL 52, ENGL 72, ESL 152, READ 54, READ 97, or completion of the English or Reading Placement process.

<table>
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<td>STAFF</td>
<td>SS242</td>
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<td>20575</td>
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### SPCH 110 - 3.0 UNITS
**INTERCULTURAL COMMUNICATION**
Transferable to UC, CSU
Prerequisite: Completion of at least one of these courses with a grade of "C" or higher or "Pass" or an equivalent course: SPCH 60, ENGL 52, ESL 152, READ 54, READ 97, or completion of the English or Reading Placement process.

<table>
<thead>
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<th>Time</th>
<th>Day</th>
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<th>Room</th>
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<td>20561</td>
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<td>TTh</td>
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<td>20567</td>
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<td>TTh</td>
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### SPCH 120 - 3.0 UNITS
**FUNDAMENTALS OF INTERPERSONAL COMMUNICATION**
Transferable to UC, CSU
Prerequisite: Completion of at least one of these courses with a grade of "C" or higher or "Pass" or an equivalent course: SPCH 60, ENGL 52, ESL 72, ESL 152, READ 54, READ 97 or completion of the English or Reading placement process.

<table>
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### SPCH 130 - 3.0 UNITS
**FUNDAMENTALS OF PUBLIC SPEAKING**
Transferable to UC, CSU (CAN SPCH 4)
Prerequisite: Completion of at least one of these courses with a grade of "C" or higher or "Pass" or an equivalent course: SPCH 60, ENGL 52, ENGL 72, ESL 152, READ 54, READ 97, or completion of the English or Reading Placement process.

<table>
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<td>Rosenfield,K</td>
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### SPCH 132 - 3.0 UNITS
**FUNDAMENTALS OF SMALL GROUP COMMUNICATION**
Transferable to UC, CSU (CAN SPCH 10)
Prerequisite: Completion of at least one of these courses with a grade of "C" or higher or "Pass" or an equivalent course: SPCH 60, ENGL 52, ENGL 72, ESL 152, READ 54, READ 97 or completion of the English or Reading placement process.

<table>
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### SPCH 140 - 3.0 UNITS
**ORAL INTERPRETATION OF LITERATURE**
Transferable to UC, CSU
Prerequisite: Completion of at least one of these courses with a grade of "C" or higher or "Pass" or an equivalent course: SPCH 60, ENGL 52, ESL 72, ESL 152, READ 54, READ 97 or completion of the English or Reading placement process.

<table>
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<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
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### SPCH 145 - 3.0 UNITS
**STORYTELLING**
Transferable to CSU

<table>
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<th>Time</th>
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<td>MW</td>
<td>STAFF</td>
<td>SS224</td>
</tr>
</tbody>
</table>

### SPCH 150 - 3.0 UNITS
**ORGANIZATIONAL COMMUNICATION**
Transferable to CSU
Recommendation: Completion of at least one of these courses with a grade of "C" or higher or "Pass" or an equivalent course: SPCH 60, ENGL 52, ESL 72, ESL 152, READ 54, READ 97, or completion of the English or Reading placement process with eligibility for ENGL 100 or READ 54 Exempt.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>23507</td>
<td>8:00-9:15AM</td>
<td>TTh</td>
<td>STAFF</td>
<td>SS225</td>
</tr>
<tr>
<td>27919</td>
<td>2:00-3:15PM</td>
<td>MW</td>
<td>STAFF</td>
<td>SS225</td>
</tr>
</tbody>
</table>

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Students not in attendance or late for the first class meeting are subject to drop.
Students not in attendance or late for the first class meeting are subject to drop.

Enrollment in SLP 241 and SLP 246 is contingent upon department approval. All placements are done by the instructor and require the student to be available Monday – Friday during regular business hours. On the first Thursday of the 18-week calendar, students are required to attend a mandatory orientation and submit all required documentation as stated in the SLPA Handbook and listed on the website under "Field Placements" at www.cerritos.edu/slpa. Resumes, clearance of an interview, a criminal background check, and/or drugs of abuse testing may be required prior to clinical field experience and are the responsibility of the student. Students are responsible for their own transportation to and from their clinical placements.

<table>
<thead>
<tr>
<th>SLP 241 - 2.5 UNITS</th>
<th>CLINICAL EXPERIENCE I</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transferable to CSU</td>
<td></td>
</tr>
</tbody>
</table>
| Prerequisite: SLP 108 and SLP 125 or equivalent with grades of "C" or higher or “Pass.” Students must have departmental approval to enroll in this course.

<table>
<thead>
<tr>
<th>26093</th>
<th>5:00-6:05PM</th>
<th>Th</th>
<th>T-Bird</th>
<th>SL106</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

### THEATRE ARTS

FIELD TRIPS TO LOCAL THEATRE PRODUCTIONS MAY BE REQUIRED if so, students provide their own theatre tickets – please check with your instructor for specific event information.

<table>
<thead>
<tr>
<th>TH 101 - 3.0 UNITS</th>
<th>INTRODUCTION TO THE THEATRE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transferable to UC, CSU (CAN DRAM 18)</td>
<td></td>
</tr>
<tr>
<td>Prerequisite: ENGL 100 or equivalent with a grade of Pass or &quot;C&quot; or higher.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>23858</th>
<th>3.0 HRS ARR</th>
<th>ONLINE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note: This is an ONLINE course – all instruction is completed online. No in-person orientation. Please check TalonNet for online orientation information and directions for completion (instructor e-mail address: drignall@cerritos.edu).

<table>
<thead>
<tr>
<th>23859</th>
<th>11:00-12:15PM</th>
<th>MW</th>
<th>Prell,J</th>
<th>FA134</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

TH 102 - 3.0 UNITS | HISTORY OF THE CLASSICAL THEATRE |
<table>
<thead>
<tr>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Transferable to UC, CSU</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>27695</th>
<th>3:00-5:00PM</th>
<th>W</th>
<th>Reiter,B</th>
<th>FA133</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

TH 108 - 3.5 UNITS | IMPROVISATION FOR THE THEATRE |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Transferable to UC, CSU</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>23639</th>
<th>9:00-10:30AM</th>
<th>TTh</th>
<th>Hart,F</th>
<th>BC 31</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

TH 110 - 3.5 UNITS | FUNDAMENTALS OF ACTING |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Transferable to UC, CSU (CAN DRAM 8)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>23426</th>
<th>1:00-3:00PM</th>
<th>MW</th>
<th>Brown,F</th>
<th>SB 22</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

Students in attendance or late for the first class meeting are subject to drop.
Students not in attendance or late for the first class meeting are subject to drop.

AUDITIONS ARE REQUIRED TO ENROLL IN THE FOLLOWING CLASSES: TH 130, 131, 132, 136, 137, 146, and 147. Please phone the Theatre Production Office to receive an audition file and information at (562) 467-5058.

TH 130 - 1.0 UNIT REHEARSAL AND PERFORMANCE FOR THE MINOR ROLE
Transferable to UC, CSU
25135 7:00-7:50PM F Brown,F BC 31
+ 5.0 HRS ARR Brown,F BC 31
Class#25135 meets 08/17/2018-10/12/2018
25137 7:00-7:50PM F Reiter,B BC 31
+ 5.0 HRS ARR Reiter,B BC 31
Class#25137 meets 10/19/2018-12/14/2018

TH 131 - 1.0 UNIT STAGE CREW ACTIVITY
Transferable to UC, CSU
26502 7:00-8:00PM BC 20
T Watanabe-Lonsbury,S
+ 5.0 HRS ARR Watanabe-Lonsbury,S
Class#26502 meets 08/14/2018-10/09/2018
24066 10:00-11:00AM Lock,B BC 20
11:00-1:50PM Lock,B BC 20
Class#24066 meets 08/17/2018-10/12/2018
25153 10:00-11:00AM Lock,B BC 20
11:00-1:50PM Lock,B BC 20
Class#25153 meets 10/19/2018-12/14/2018

Class#  Time  Day  Instructor  Room  Class#  Time  Day  Instructor  Room
27974 6:30-9:30PM W Campolo,R FA133
20568 3.6 HRS ARR (OL) Campolo,R ONLINE
Note: This is an ONLINE course – all instruction completed online. No In-person orientation. Please check CANVAS or instructor website for more information: http://www.cerritos.edu/rcampolo and directions for completion (instructor e-mail address: rcampolo@cerritos.edu).
Class#20568 meets 09/04/2018-12/11/2018
21291 3.6 HRS ARR (OL) Campolo,R ONLINE
Note: This is an ONLINE course – all instruction completed online. No In-person orientation. Please check CANVAS or instructor website for more information: http://www.cerritos.edu/rcampolo and directions for completion (instructor e-mail address: rcampolo@cerritos.edu).
Class#21291 meets 09/04/2018-12/11/2018

TH 151 - 3.0 UNITS MOTION PICTURES, RADIO AND TELEVISION
Transferable to CSU
21435 8:00-9:20AM MW Piotrowski,C BC 47
20593 9:30-10:50AM MW Piotrowski,C BC 47
22675 9:30-10:50AM TTh Piotrowski,C BC 47
21705 2:00-5:20PM W Campolo,R BC 47
Class#21705 meets 09/05/2018-12/12/2018

WELDING

Please read the technical standards relevant to this department at http://cms.cerritos.edu/technology/standards.htm

WELD 49 - 4.0 UNITS WELDING SHOP MATH
Not Transferable
Recommendation: WELD 100 or equivalent with a grade of Pass or "C" or higher or WELD 120 or equivalent with a grade of Pass or "C" or higher or WELD 130 or equivalent with a grade of Pass or "C" or higher.
Prerequisite: WELD 123 or equivalent with a grade of Pass or "C" or higher.
Recommendation: ART 110 and ART 112 or equivalent with grades of Pass or "C" or higher.
NOTE: a material fee of $85.00 is required for TH 123A
WELD 50 - 2.0 UNITS PIPE LAYOUT
Not Transferable
Prerequisite: WELD 210L or equivalent with a grade of Pass or "C" or higher.
Recommendation: Current Los Angeles City or AWS certification for structural steel.
NOTE: a material fee of $10.00 is required for WELD 50

23587 7:00-10:50AM Th Nunez,J ME 2
27624 6:00-9:50PM Th Tait,M ME 2

WELD 52 - 4.0 UNITS PIPE WELDING FUNDAMENTALS
Not Transferable
Prerequisite: WELD 210L or equivalent with a grade of Pass or "C" or higher.
Recommendation: Current Los Angeles City or AWS certification for structural steel.
NOTE: a material fee of $100.00 is required for WELD 52

27360 6:00-7:00PM TTh Allen Jr.,A ME 13
7:00-9:50PM TTh Allen Jr.,A ME 13

WELD 53 - 2.0 UNITS ADVANCED PIPE WELDING
Not Transferable
Prerequisite: WELD 52 or equivalent with a grade of Pass or "C" or higher.
Recommendation: WELD 100 or equivalent with a grade of Pass or "C" or higher or WELD 120 or equivalent with a grade of Pass or "C" or higher or appropriate work experience.
NOTE: a material fee of $100.00 is required for WELD 53

27625 5:00-6:00PM F Allen Jr.,A ME 13
6:00-8:50PM F Allen Jr.,A ME 13

WELD 54L - 2.0 UNITS ADVANCED PIPE CERTIFICATION
Not Transferable
Prerequisite: WELD 54L or equivalent with a grade of Pass or "C" or higher.
NOTE: a material fee of $100.00 is required for WELD 54L

27627 8:00-11:30AM Sat Allen Jr.,A ME 13
12:00-3:00PM Sat Allen Jr.,A ME 13

WELD 56L - 2.0 UNITS ARC WELDING 6" PIPE CERTIFICATION LABORATORY
Not Transferable
Prerequisite: WELD 54L or equivalent with a grade of Pass or "C" or higher.
NOTE: a material fee of $100.00 is required for WELD 56L

27628 8:00-11:30AM Sat Allen Jr.,A ME 13
12:00-3:00PM Sat Allen Jr.,A ME 13

WELD 58L - 2.0 UNITS ARC WELDING 2" PIPE CERTIFICATION LABORATORY
Not Transferable
Prerequisite: WELD 56L or equivalent with a grade of Pass or "C" or higher.
NOTE: a material fee of $100.00 is required for WELD 58L

27629 8:00-11:30AM Sat Allen Jr.,A ME 13
12:00-3:00PM Sat Allen Jr.,A ME 13

Students not in attendance or late for the first class meeting are subject to drop.
WELD 99 - 4.0 UNITS BLUEPRINT READING FOR THE WELDING TRADES
Not Transferable
Recommendation: WELD 100 or equivalent with a grade of Pass or "C" or higher or WELD 120 or equivalent with a grade of Pass or "C" or higher or WELD 130 or equivalent with a grade of Pass or "C" or higher.

23588 6:00- 9:50PM T Nunez,J ME 2
27375 7:00-10:50AM T Nunez,J ME 13

WELD 60 - 1.0 UNIT WELDING AND METAL FABRICATION SAFETY
Not Transferable
26488 12:00-12:50PM F Nunez,J ME 13

WELD 100 - 2.5 UNITS WELDING FUNDAMENTALS
Transferable to CSU
NOTE: a material fee of $100.00 is required for WELD 100
23588 6:00- 9:50PM T Nunez,J ME 2
27375 7:00-10:50AM T Nunez,J ME 13

WELD 120 - 5.0 UNITS BEGINNING ARC WELDING
Transferable to CSU
Recommendation: WELD 100 with a grade of Pass or "C" or higher or concurrent enrollment or appropriate work experience.
NOTE: a material fee of $100.00 is required for WELD 120
20638 6:00- 8:00PM MW Figueroa,M ME 13
8:00- 9:50PM MW Figueroa,M ME 13

25440 7:00- 9:00AM MW Foral,J ME 13
9:00-10:50AM MW Foral,J ME 13

27040 5:00- 7:15PM F Ty,H ME 13
7:00- 9:15AM Sat Ty,H ME 13
7:15- 9:15PM F Ty,H ME 13
9:15-11:15AM Sat Ty,H ME 13

WELD 130 - 5.0 UNITS GAS TUNGSTEN ARC WELDING FUNDAMENTALS
Transferable to CSU
Recommendation: WELD 100 or WELD 120 or equivalent with a grade of Pass or "C" or higher or concurrent enrollment or appropriate work experience.
NOTE: a material fee of $100.00 is required for WELD 130
26338 7:00- 9:00AM TTh Foral,J ME 13
9:00-10:50AM TTh Foral,J ME 13

20644 6:00- 8:00PM MW Taft,M ME 2G
8:00- 9:50PM MW Taft,M ME 2G

WELD 200 - 4.0 UNITS INTERMEDIATE ARC WELDING
Transferable to CSU
Prerequisite: WELD 120 or equivalent with a grade of Pass or "C" or higher or appropriate work experience.
NOTE: a material fee of $100.00 is required for WELD 200
20645 6:00- 7:00PM TTh Arvizo,D ME 13
7:00- 9:00PM TTh Arvizo,D ME 13
27358 7:00- 9:00AM TTh Allen Jr.,A ME 13
8:00-10:50AM TTh Allen Jr.,A ME 13

WELD 210L - 2.0 UNITS ADVANCED ARC WELDING LABORATORY
Transferable to CSU
Prerequisite: WELD 200 or equivalent with a grade of Pass or "C" or higher.
NOTE: a material fee of $100.00 is required for WELD 210L
20646 6:00- 8:50PM MW Pacheco,R ME 13
25729 3:00- 5:50PM MW Pacheco,R ME 13
27944 8:00-10:50AM MW Nunez,J ME 13

WELD 212L - 2.0 UNITS SHIELDED METAL ARC WELDING (SMAW) CERTIFICATION LABORATORY
Transferable to CSU
Prerequisite: WELD 210L or equivalent with a grade of Pass or "C" or higher.
NOTE: a material fee of $100.00 is required for WELD 212L
23598 6:00- 8:50PM MW Pacheco,R ME 13
25729 3:00- 5:50PM MW Pacheco,R ME 13
27945 8:00-10:50AM MW Nunez,J ME 13

WELD 214L - 2.0 UNITS FLUX CORED ARC WELDING (FCAW) CERTIFICATION LABORATORY
Transferable to CSU
Prerequisite: WELD 210L or equivalent with a grade of Pass or "C" or higher.
NOTE: a material fee of $100.00 is required for WELD 214L
24264 6:00- 8:50PM MW Pacheco,R ME 13
25730 3:00- 5:50PM MW Pacheco,R ME 13
27946 8:00-10:50AM MW Nunez,J ME 13

WELD 240L - 2.0 UNITS INTERMEDIATE GAS TUNGSTEN ARC WELDING LABORATORY
Transferable to CSU
Prerequisite: WELD 130 or equivalent with a grade of Pass or "C" or higher.
NOTE: a material fee of $100.00 is required for WELD 240L
23610 5:30- 8:20PM TTh Perkins,D ME 13
24266 7:00-12:00PM Sat Perkins,D ME 13
12:30- 2:00PM Sat Perkins,D ME 13

WELD 250L - 2.0 UNITS ADVANCED GAS TUNGSTEN ARC WELDING LAB
Transferable to CSU
Prerequisite: WELD 240L or equivalent with a grade of Pass or "C" or higher.
NOTE: a material fee of $100.00 is required for WELD 250L
20848 5:30- 8:20PM TTh Perkins,D ME 13
24266 7:00-12:00PM Sat Perkins,D ME 13
12:30- 2:00PM Sat Perkins,D ME 13

WELD 260L - 2.0 UNITS GAS TUNGSTEN ARC WELDING (GTAW) AEROSPACE CERTIFICATION LABORATORY
Transferable to CSU
Prerequisite: WELD 250L or equivalent with a grade of Pass or "C" or higher.
NOTE: a material fee of $100.00 is required for WELD 260L
23674 5:30- 8:20PM TTh Perkins,D ME 13
24267 7:00-12:00PM Sat Perkins,D ME 13
12:30- 2:00PM Sat Perkins,D ME 13

WOMEN’S STUDIES

WS 101 - 3.0 UNITS ISSUES FOR WOMEN IN AMERICAN SOCIETY
Transferable to UC, CSU
Recommendation: Satisfactory completion of the Reading Placement Process or READ 54 or equivalent with a grade of Pass or "C" or higher and satisfactory completion of the English Placement Process or ENGL 52 or equivalent with a grade of Pass or "C" or higher.
20606 12:30- 1:45PM MW Figueroa,M ME 13
22581 5:00- 6:15PM TTh Youssef,M ME 13
25739 11:00-12:15PM TTh Youssef,M ME 13

WS 102 - 3.0 UNITS WOMEN AND RELIGION
Transferable to UC, CSU
Recommendation: Satisfactory completion of the Reading Placement Process or READ 54 or equivalent with a grade of Pass or "C" or higher and satisfactory completion of English Placement Process or ENGL 52 or equivalent with a grade of Pass or "C" or higher.
26452 2:00- 3:15PM TTh Youssef,M ME 13

WS 103 - 3.0 UNITS WOMEN, THEIR BODIES AND HEALTH
Transferable to CSU
27138 9:30-10:45AM MW Pestolesi,K ME 13
27430 6:30- 9:20PM TTh Acosta,P ME 13
Class#27430 meets 10/16/2018-12/13/2018

WS 105 - 3.0 UNITS GENDER STUDIES AND THE CHICANA/LATINA EXPERIENCE
Transferable to CSU
Prerequisite: Completion of ENGL 52, ENGL 72 or ESL 152 or equivalent with a grade of "C" or higher, or "Pass," or completion of the English Placement Process with eligibility for ENGL 100.
Recommendation: Completion of READ 54 or READ 97 with a grade of "C" or higher, or "Pass," or completion of the Reading Placement Process with a score of "Reading Exempt.
27754 12:30- 1:45PM MW Acosta,P ME 13

WS 106 - 3.0 UNITS WOMEN IN SPORTS
Transferable to UC, CSU
27286 3.0 HRS ARR (OL) Kozlowski,T ONLINE
Note: Online registered students must go to the Canvas class webpage for mandatory online orientation information.
27400 6.0 HRS ARR (OL) Kozlowski,T ONLINE
Note: Online registered students must go to the Canvas class webpage for mandatory online orientation information.
Class#27400 meets 10/15/2018-12/14/2018

Students not in attendance or late for the first class meeting are subject to drop.
Students not in attendance or late for the first class meeting are subject to drop.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>WMT 102L - 2.5 UNITS</td>
<td>CASEGOOD MANUFACTURING LAB</td>
<td>Transferable to CSU</td>
<td>Prerequisite: WMT 102 or equivalent with a grade of &quot;C&quot; or higher or &quot;Pass&quot;. NOTE: a material fee of $10.00 is required for WMT 102L</td>
<td></td>
</tr>
<tr>
<td>24274</td>
<td>6:00- 9:50PM</td>
<td>TTh</td>
<td>Thornbury,R</td>
<td>WD 14</td>
</tr>
<tr>
<td>WMT 103 - 4.0 UNITS</td>
<td>INTRODUCTION TO TABLES</td>
<td>Transferable to CSU</td>
<td>Prerequisite: WMT 101 or equivalent with a grade of Pass or &quot;C&quot; or higher. NOTE: a material fee of $20.00 is required for WMT 103</td>
<td></td>
</tr>
<tr>
<td>20850</td>
<td>8:00- 9:15AM</td>
<td>MW</td>
<td>Fortner,A</td>
<td>WD 14</td>
</tr>
<tr>
<td></td>
<td>9:15-11:50AM</td>
<td>MW</td>
<td>Fortner,A</td>
<td>WD 14</td>
</tr>
<tr>
<td>WMT 103L - 2.5 UNITS</td>
<td>TABLE MANUFACTURING LAB</td>
<td>Transferable to CSU</td>
<td>Prerequisite: WMT 103 or equivalent with a grade of &quot;C&quot; or higher or &quot;Pass&quot;. NOTE: a material fee of $10.00 is required for WMT 103L</td>
<td></td>
</tr>
<tr>
<td>24275</td>
<td>8:00-11:50AM</td>
<td>MW</td>
<td>Fortner,A</td>
<td>WD 14</td>
</tr>
<tr>
<td>WMT 107 - 3.0 UNITS</td>
<td>WOOD FINISHING</td>
<td>Transferable to CSU</td>
<td>NOTE: a material fee of $20.00 is required for WMT 107</td>
<td></td>
</tr>
<tr>
<td>22250</td>
<td>11:00-1:00PM</td>
<td>F</td>
<td>Miller,B</td>
<td>WD 12</td>
</tr>
<tr>
<td></td>
<td>1:00- 4:50PM</td>
<td>F</td>
<td>Miller,B</td>
<td>WD 12</td>
</tr>
<tr>
<td>WMT 111L - 1.0 UNIT</td>
<td>INTRODUCTION TO WOODWORKING LAB</td>
<td>Transferable to CSU</td>
<td>Prerequisite: WMT 101 or equivalent with a grade of Pass or &quot;C&quot; or higher. NOTE: a material fee of $20.00 is required for WMT 111L</td>
<td></td>
</tr>
<tr>
<td>26154</td>
<td>9:00-11:50AM</td>
<td>T</td>
<td>Loucks,E</td>
<td>WD 14</td>
</tr>
<tr>
<td>22241</td>
<td>7:00- 9:50PM</td>
<td>F</td>
<td>Sanchez,C</td>
<td>WD 14</td>
</tr>
<tr>
<td>27942</td>
<td>7:00- 9:50PM</td>
<td>Th</td>
<td>Loucks,E</td>
<td>WD 14</td>
</tr>
<tr>
<td>27949</td>
<td>7:00- 9:50PM</td>
<td>F</td>
<td>Hernandez,B</td>
<td>WD 13</td>
</tr>
<tr>
<td>WMT 118 - 2.0 UNITS</td>
<td>INTRODUCTION TO WOODTURNING</td>
<td>Transferable to CSU</td>
<td>Recommendation: WMT 101 and WMT 102 or WMT 103 or equivalent with grades of Pass or &quot;C&quot; or higher. NOTE: a material fee of $20.00 is required for WMT 118</td>
<td></td>
</tr>
<tr>
<td>22400</td>
<td>6:00- 7:00PM</td>
<td>Th</td>
<td>Hogan,D</td>
<td>WD 12</td>
</tr>
<tr>
<td></td>
<td>7:00- 9:50PM</td>
<td>Th</td>
<td>Hogan,D</td>
<td>WD 12</td>
</tr>
<tr>
<td>WMT 119L - 1.0 UNIT</td>
<td>INTRODUCTION TO WOODTURNING LAB</td>
<td>Transferable to CSU</td>
<td>Prerequisite: WMT 118 or equivalent with a grade of Pass or &quot;C&quot; or higher. NOTE: a material fee of $10.00 is required for WMT 119L</td>
<td></td>
</tr>
<tr>
<td>22402</td>
<td>6:00- 9:50PM</td>
<td>Th</td>
<td>Hogan,D</td>
<td>WD 12</td>
</tr>
<tr>
<td>WMT 151 - 4.0 UNITS</td>
<td>CABINETMAKING</td>
<td>Transferable to CSU</td>
<td>NOTE: a material fee of $20.00 is required for WMT 151</td>
<td></td>
</tr>
<tr>
<td>21115</td>
<td>2:15- 4:50PM</td>
<td>TTh</td>
<td>Fortner,A</td>
<td>WD 14</td>
</tr>
<tr>
<td>21470</td>
<td>1:00- 2:15PM</td>
<td>TTh</td>
<td>Fortner,A</td>
<td>WD 14</td>
</tr>
<tr>
<td>27950</td>
<td>6:00- 7:15PM</td>
<td>MW</td>
<td>Krause,P</td>
<td>WD 15</td>
</tr>
<tr>
<td></td>
<td>7:15- 9:50PM</td>
<td>MW</td>
<td>Krause,P</td>
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<td>WMT 182 - 4.0 UNITS</td>
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<td>NOTE: a material fee of $20.00 is required for WMT 182</td>
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<td>7:15- 9:50PM</td>
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<td>WMT 182L - 2.5 UNITS</td>
<td>CNC WOODWORKING LAB</td>
<td>Transferable to CSU</td>
<td>Prerequisite: WMT 182 with a grade of &quot;C&quot; or higher or &quot;Pass.&quot;</td>
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<td>WMT 183 - 3.0 UNITS</td>
<td>SKETCHUP FOR WOODWORKERS</td>
<td>Transferable to CSU</td>
<td>Prerequisite: WMT 102 or WMT 103 or WMT 151 with a grade of Pass or &quot;C&quot; or higher. Recommendation: WMT 130 with a grade of Pass or &quot;C&quot; or higher. NOTE: a material fee of $5.00 is required for WMT 183</td>
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Please read the technical standards relevant to this department at http://cms.cerritos.edu/technology/standards.htm
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<td>Prerequisite: WMT 151 or WMT 153 or WMT 102 or WMT 103 or equivalent with a grade of Pass or “C” or higher. NOTE: a material fee of $20.00 is required for WMT 229L.</td>
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<td>OUTDOOR SEATING</td>
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<td>Prerequisite: WMT 102 and WMT 103 or equivalent with grades of “C” or higher. NOTE: a material fee of $10.00 is required for WMT 231.</td>
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<td>TRADITIONAL FURNITURE LAB</td>
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<td>INTRODUCTION TO ANIMAL BIOLOGY</td>
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<td>Prerequisite: ENGL 62 or ENGL 72 or ESL 152 or equivalent with a grade of “C” or higher or “Pass” or completion of the English placement process with a score eligible for ENGL 100.</td>
<td>20608</td>
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<td>INTERMEDIATE FACEFRAME CABINETMAKING</td>
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<td>Prerequisite: WMT 151 or equivalent with a grade of Pass or “C” or higher or appropriate work experience. NOTE: a material fee of $20.00 is required for WMT 250.</td>
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<td>Prerequisite: ENGL 62 or ENGL 72 or ESL 152 or equivalent with a grade of “C” or higher or “Pass” or completion of the English placement process with a score eligible for ENGL 100.</td>
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<td>Henderson,S</td>
<td>S 127</td>
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<td>Transferable to CSU</td>
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| ZOOL 120 - 4.0 UNITS | INTRODUCTION TO ANIMAL BIOLOGY | Transferable to UC, CSU | Prerequisite: ENGL 62 or ENGL 72 or ESL 152 or equivalent with a grade of “C” or higher or “Pass” or completion of the English placement process with a score eligible for ENGL 100. | 20608 | 12:30- 1:15PM | TTh | Henderson,S | S 127 |
|        |          |          |        |      | 2:00- 4:50PM | TTh | Henderson,S | S 127 |
**Attendance is mandatory (including wait listed students). Failure to appear will jeopardize your official enrollment.**

For a complete listing of all classes offered see pages 30-90.

### 1ST SIX WEEKS: 08/13/2018 - 09/21/2018

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- **SHORT TERM CLASSES**
- **Class#**
- **Course**
- **Description**
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- **Course**
- **Description**
### SHORT TERM CLASSES

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### 2ND FIFTEEN WEEKS: 09/04/2018 - 12/14/2018

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### 12-Weeks: 08/13/2018 – 11/02/2018

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### 1ST FIFTEEN WEEKS: 08/13/2018 – 11/23/2018

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### OPEN ENTRY/OPEN EXIT: 08/13/2018 - 12/14/2018

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Attendance is mandatory (including wait listed students). Failure to appear will jeopardize your official enrollment.

For a complete listing of all classes offered see pages 30-90.
Attendance is mandatory (including wait listed students). Failure to appear will jeopardize your official enrollment.

For a complete listing of all classes offered see pages 30-90

2ND SIX WEEKS: 09/24/2018 - 11/02/2018

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**Attendance is mandatory (including wait listed students). Failure to appear will jeopardize your official enrollment.**

For a complete listing of all classes offered see pages 30-90
The following information will help you register for non-credit classes offered by Cerritos College. In non-credit classes students build the basic skills needed for personal and professional growth. Students in non-credit classes do not earn units toward the award of a credit degree or certificate, and are not required to pay registration fees for these courses. Instruction in English as a Second Language, General Education Development, Assessment Preparation, Citizenship and other basic skills are offered within the non-credit Adult Education unit. Some classes are offered in both English and Spanish. Most non-credit classes take place off-campus at community sites. Classes for students with disabilities require a separate registration process.

More information is available by calling the offices of:

Adult Education ........................................ (562) 467-5098
Emeritus - Older Wiser Learner .................. (562) 467-5098

REGISTRATION

STEPS TO ENROLL IN NON-CREDIT CLASSES

1. IDENTIFY THE CLASS OR CLASSES YOU WISH TO TAKE
   Review the course list and identify class and ticket number.

2. COMPLETE REGISTRATION FORM
   Complete a Cerritos College application online at www.cerritos.edu; select “Apply Online”.

3. WALK-IN REGISTRATION
   You may register online or in person at the Office of Adult Education & Diversity Programs. Call (562) 467-5098 for office hours.
   If you are registering for an ESL, or Vocational ESL, or GED class, an assessment test will need to be taken.

4. SCHEDULE AN APPOINTMENT WITH COUNSELOR
   Counselors are available to talk with you about the right courses for you. Call (562) 467-5098 to schedule an appointment.

Lo siguiente le ayudará a matricularse para clases de no-crédito del Colegio de Cerritos. En las clases de no-crédito, los estudiantes mejoran sus habilidades académicas básicas necesarias para el desarrollo personal y profesional. Las clases de no-crédito no se aplican para título o certificado en los programas de crédito. Se ofrecen clases de Ingles como Segundo Idioma, Diploma de Preparatoria, Preparación de Evaluación, Ciudadanía, y otras clases de habilidades académicas. La mayoría de las clases de no-crédito se ofrecen en sitios distintos de la comunidad. Clases para estudiantes con discapacidades requieren de una matriculación aparte.

Para información en español, llame a las oficinas de:

Educación de Adultos .................. (562) 467-5098
Programa de educación para adultos de mayor edad .................. (562) 467-5098

REGISTRACIÓN

COMO MATRICULARSE EN CLASES DE NO-CRÉDITO

1. Escoja la clases o clase que le gustaria tomar:

2. Llene la aplicacion de registración para Cerritos College por internet www.cerritos.edu, presione Apply Online, opción en Español.

3. Registracion en persona.
   Al llenar la aplicacion de registración, venga a la oficina de Educación para Adultos localizada en el edificio de CE 11.
   Registración para los cursos de Inglés Como Segundo Idioma requieren una prueba de evaluación. Llame la oficina para mas información (562) 467-5098.

4. Consulte con un consejero.
   Consejeros que hablan español están disponibles. Para hacer una cita, llame al (562) 467-5098.
This course prepares adults for the citizenship process, the INS examination, and interview. The course will also emphasize oral communication and strengthen English language skills for those limited in English.

Prepare para el examen de ciudadania y la entrevista con inmigracion, aprendiendo al mismo tiempo Ingles.

Four levels are offered to assist you in your language development. Emphasis is placed on oral communication and conversational language.

Cuatro niveles de Ingles se ofrecen para ayudarte a desarrollar sus conocimientos del idioma Ingles. Esta clase esta enfocada en comunicacion oral y conversacion del idioma Ingles.

Learn basic skills about conducting a job search, attitudes at the workplace, interview, work habits, time management, and stress reduction.

PREPARACION OCUPACIONAL
Aprenda tecnicas fundamentales sobre como dirigir o buscar trabajo, actitud en el sitio de trabajo, como dirigir una entrevista, habitos de trabajo, como organizar su tiempo, y como reducir el estrés.

Students not in attendance or late for the first class meeting are subject to drop.
Students not in attendance or late for the first class meeting are subject to drop.
Students not in attendance or late for the first class meeting are subject to drop.

### SUPERVISED TUTORING

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### APPRENTICESHIP PROGRAMS

Learn a trade while you work. Apprenticeship is a well-organized and supervised method of training individuals who have little or no knowledge of the craft.

Cerritos College has 3 apprenticeship programs:
- Field Ironworkers
- SC/PDCA Painters & Decorators of California
- ABC – Associated Builders and Contractors

For further information call (562) 860-2451, ext. 2497

### PLAZA COMMUNITARIA

The Office of Adult Education & Diversity Programs in collaboration with the Mexican Consulate in Los Angeles offers an innovative new program called Plaza Comunitaria. The program consists of three levels of progression which teach the Spanish speaking adults to read, write and speak in their native tongue and to complete their first and secondary education. At the completion of this program the student will receive a diploma from the Secretary of Public Education from Mexico. Our goal is to transition the student into regular ESL courses with a higher rate of success and then introduce them to a higher level of education.

El Departamento de Educación de Adultos y Programas Diversos en colaboración con el Consulado Mexicano de Los Ángeles ofrecemos un nuevo e innovador programa “Plaza Comunitaria.” La Plaza Comunitaria es un programa que consiste de tres niveles que permite que los adultos de habla Español aprendan leer y escribir en su lengua natal y acabar su educación primaria y secundaria. Al terminar cada nivel, el estudiante recibe un diploma de la Secretaría de Educación Pública en México. Al terminar su educación secundaria los estudiantes son capaces a la transición en cursos de ESL con un índice mas alto de éxito.

For further information call (562) 860-2451, ext. 2518

### FOSTER KINSHIP CARE PROGRAM

The workshops offered through Cerritos College help to enhance and develop parenting skills related to caring for both foster children and children in a relatives care. As a licensed foster parent, you are required to obtain continuing education hours every year, and the classes we offer at Cerritos College through the FKCE program fill these requirements.

For further information call (562) 860-2451, ext. 2548
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<td>1025 S Anaheim Blvd, Anaheim</td>
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<td>Anaheim Regional Medical Center</td>
<td>111 W. La Palma Ave., Anaheim</td>
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<td>ACH *</td>
<td>Artesia Christian Hospital</td>
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<td>BELL*</td>
<td>Bellflower - Washington Elementary School</td>
<td>9725 Jefferson St, Bellflower</td>
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<td>Bellflower High School</td>
<td>15301 McNab Ave, Bellflower</td>
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<td>CCHA*</td>
<td>Centro CHA Incorporated</td>
<td>1633 Long Beach Blvd, Long Beach</td>
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<td>CERR*</td>
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<td>12500 183rd St, Cerritos</td>
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<td>CH *</td>
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<td>10802 College Pl., Cerritos</td>
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<td>COCC*</td>
<td>One-Stop Career Center Plus</td>
<td>10900 E. 183rd St., Suite 392, Cerritos</td>
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<td>7810 Quill Dr., Downey</td>
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<td>10953 Romona Blvd., El Monte</td>
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<td>FISA*</td>
<td>Fedde International Studies Academy</td>
<td>21409 S. Elaine Ave., Hawaiian Gardens</td>
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<td>18025 Pioneer Blvd., Artesia</td>
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<td>11000 New Falcon Way, Cerritos</td>
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* For more information, please contact the appropriate department office.
WHY STUDY CHICANO STUDIES?

The Mexican American/Chicano(a)/Latino(a) Department seeks to increase critical understanding and appreciation of social, historical, and continuing cultural significance of Mexican American and Latino(a) communities. The Latino(a) population has played an important role in shaping our nation’s history and is now the fastest growing population in the United States, and will soon become the majority population in the state of California. Students who major in Chicano Studies will enroll in classes from a variety of disciplines that enrich their understanding of the experiences and contributions of Mexican Americans and Latino(a)’s past and present. The Chicano Studies Associate in Arts Degree requires completion of courses from the fields of History, Art, Women’s Studies, Sociology, Philosophy, Psychology, Spanish, English, and Anthropology.

Chicano Studies courses are vital to help you learn, value, and practice cultural competence – an imperative and beneficial skill to build in an increasingly diverse society. Chicano Studies courses will help you gain more self-confidence and improved self-esteem to experience new ways of learning, as course framework reflects that of historically marginalized groups that are often overlooked.

IF YOU TAKE COURSES IN CHICANO STUDIES, YOU WILL:

- Gain understanding of the importance of Chicano(a)/Latino(a) culture in the United States.
- Analyze and evaluate the contributions of Chicano(a)s and Latino(a)s within US society in diverse disciplines such as Politics, Science, Health, Education, Social Sciences, Humanities, Music, and Fine Arts.
- Be introduced to significant Mexican American, Chicano, and Latino leaders in the US, both new and contemporary figures, as a form of mentorship. Learning about these leaders will help you advance further in your personal, academic, and professional lives.
- Become active in today’s society to procure benefits for your education and for the benefit of others in your community.

The Associate in Arts Degree in Chicano Studies prepares students to transfer to California State University (CSU) campuses that offer Chicano Studies. In addition, Chicano Studies is an interdisciplinary program that contains a wide array of classes from English, Spanish, History, Social Science, Fine Arts, Women Studies, and Anthropology. All of these major courses of study will also prepare the student to obtain additional coursework to major and/or minor in the disciplines mentioned above. The degree requires students to complete 60 CSU transferable units.

There are many careers in which a Chicano Studies degree is beneficial:

- Arts, Fine Arts, & Music
- Community Organizing
- English
- Foreign Service
- Journalism
- Marketing & Public Relations
- Medical Profession
- Public & Business Administration
- Law

MAJOR REQUIREMENTS:

Required Courses

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<td>ENGL 225</td>
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<td>SPAN 101</td>
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<tr>
<td>or SPAN 112</td>
<td>Elementary Spanish for Spanish Speakers</td>
<td>5.0</td>
</tr>
<tr>
<td>SPAN 245</td>
<td>Introduction to Chicano/Mexican American Culture</td>
<td>5.0</td>
</tr>
</tbody>
</table>

Elective Courses (choose two courses)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTH 100</td>
<td>Cultural Anthropology</td>
<td>3.0</td>
</tr>
<tr>
<td>ANTH 170</td>
<td>Introduction to Language and Culture</td>
<td>3.0</td>
</tr>
<tr>
<td>ANTH 202</td>
<td>The Mayans, Incans, and Aztecs: Ancient Civilizations of the Americas</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 105A</td>
<td>The Arts of Latin America and the Caribbean: Pre-Colombian</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 105B</td>
<td>The Arts of Latin America and the Caribbean: Colonial to the Present</td>
<td>3.0</td>
</tr>
<tr>
<td>HIST 120</td>
<td>History of California</td>
<td>3.0</td>
</tr>
<tr>
<td>HIST 230</td>
<td>History of Mexico</td>
<td>3.0</td>
</tr>
<tr>
<td>HIST 235</td>
<td>History of Latin America</td>
<td>3.0</td>
</tr>
<tr>
<td>HO 100</td>
<td>Health of Underserved Communities</td>
<td>3.0</td>
</tr>
<tr>
<td>HUM 108</td>
<td>Black Images in Popular Culture</td>
<td>3.0</td>
</tr>
<tr>
<td>or ART 108</td>
<td>Black Images in Popular Culture</td>
<td>3.0</td>
</tr>
<tr>
<td>PHIL 104</td>
<td>Philosophy of Cultural Diversity: Challenge and Change</td>
<td>3.0</td>
</tr>
<tr>
<td>PHIL 200</td>
<td>World Religions</td>
<td>3.0</td>
</tr>
<tr>
<td>PSYC 261</td>
<td>Social Psychology</td>
<td>3.0</td>
</tr>
<tr>
<td>SOC 201</td>
<td>Social Problems</td>
<td>3.0</td>
</tr>
<tr>
<td>SOC 215</td>
<td>Sociology of Cultural Diversity, Challenge and Change</td>
<td>3.0</td>
</tr>
<tr>
<td>SOC 210</td>
<td>American Minority Relations</td>
<td>3.0</td>
</tr>
<tr>
<td>SPAN 201</td>
<td>Intermediate Spanish</td>
<td>5.0</td>
</tr>
<tr>
<td>SPAN 202</td>
<td>Intermediate Spanish</td>
<td>4.0</td>
</tr>
<tr>
<td>SPAN 210</td>
<td>Highlights of Hispanic Culture</td>
<td>3.0</td>
</tr>
<tr>
<td>WGS 101</td>
<td>Issues for Women in American Society</td>
<td>3.0</td>
</tr>
<tr>
<td>WGS 105</td>
<td>Gender Studies and the Chicana/Latina Experience</td>
<td>3.0</td>
</tr>
</tbody>
</table>

ASSOCIATE IN ARTS DEGREE REQUIREMENTS: Complete the following (1) major requirements, (2) the A.A. Degree General Education requirements, and (3) electives to achieve a minimum of 60 units.

<table>
<thead>
<tr>
<th></th>
<th>AA</th>
<th>CSU</th>
<th>IGETC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Major Total:</td>
<td>25-32 units</td>
<td>25-28 units</td>
<td>25-28 units</td>
</tr>
<tr>
<td>GE Pattern: AA, CSU, and IGETC:</td>
<td>18 units</td>
<td>18 units</td>
<td>37 units</td>
</tr>
<tr>
<td>Double Counted Units:</td>
<td>0 units</td>
<td>12 units</td>
<td>18 units</td>
</tr>
<tr>
<td>Degree applicable electives (as needed): (CSU and IGETC requires CSU transferable units)</td>
<td>42 units</td>
<td>5-7 units</td>
<td>13-16 units</td>
</tr>
<tr>
<td>Total Degree Units (Maximum):</td>
<td>60 units</td>
<td>60 units</td>
<td>60 units</td>
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</tbody>
</table>

Total Major Requirements: 25 – 28
WHAT IS THE SCHOLARS’ HONORS PROGRAM?
The Scholars’ Honors Program (SHP) is a social and academic home that Cerritos College offers to talented and motivated students planning to transfer to four-year colleges and universities, especially to the UC and CSU systems. It introduces you to a community of faculty and staff who are committed to helping you succeed, and it provides you with a supportive environment of fellow students with similar goals and interests.

WHAT DOES HONORS OFFER ME?
• Small-enrollment classes giving you direct access to the instructors
• One-on-one contact with professors to learn research skills through completing honors contracts
• Guaranteed priority consideration for transfer to local UC campuses
• Acceptance into honors programs with priority registration privileges at regional CSU campuses
• Library privileges at local universities
• Opportunities to travel to academic conferences to present research papers

AM I ELIGIBLE FOR THE SHP?
Current college students need:
• Minimum 12 units of UC/CSU transferable classes
• A cumulative GPA of 3.0 or above in all transferable coursework
• Readiness for English 100 (Freshman Composition)

Students applying from high school need:
• A cumulative GPA of 3.0 in all coursework
• Readiness for English 100 (Freshman Composition)

HOW DO I JOIN?
Go online to the SHP web page, http://www.cerritos.edu/shp, where you can find more information and an online application. You can also pick up a paper application at the SHP Office (next to the counseling appointments desk in the One Stop Center), or request one by phone: (562) 860-2451, ext. 2728, or by email: shp-info@cerritos.edu.

HONORS COURSES, FALL SESSION, 2018
Honors Contract Courses: All courses which are UC or CSU transferable and taught by full-time instructors are eligible for Honors contracts. Consult your instructor or check the SHP Web Page (www.cerritos.edu/shp/) or SHP office for a list of available courses.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Instructor(s)</th>
<th>Days/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Earth Science 104: Oceanography</td>
<td>Prof. Dan DeKraker, Tu 12:30—3:20 pm</td>
<td>UC/CSU: Fulfills an IGETC Physical &amp; Biological Sciences requirement (Plan C: Area 5A)</td>
<td></td>
</tr>
<tr>
<td>Economics 201M: Principles of Macroeconomics</td>
<td>Prof. Solomon Namala, TuTh 8:30—9:50 am + 9:50—10:40 am (15 weeks)</td>
<td>UC/CSU: Fulfills an IGETC Social &amp; Behavioral Sciences requirement (Plan C: Area 4)</td>
<td></td>
</tr>
<tr>
<td>English 100: Freshman Composition</td>
<td>Prof. Timothy Juntilla, MW 9:00—10:50 am</td>
<td>UC/CSU: Fulfills the IGETC Freshman Composition requirement (Plan C: Area 1A)</td>
<td></td>
</tr>
<tr>
<td>English 102: Composition and Literature</td>
<td>Prof. Stephen Clifford, MW 1:00—2:35 pm (15 weeks)</td>
<td>UC/CSU: Fulfills an IGETC Arts &amp; Humanities requirement (Plan C: Area 3B)</td>
<td></td>
</tr>
<tr>
<td>English 103: Critical and Argumentative Writing</td>
<td>Prof. Daniel Gardner, TuTh 9:30—10:45 am</td>
<td>UC/CSU: Fulfills the IGETC Critical Thinking requirement (Plan C: Area 1B)</td>
<td></td>
</tr>
<tr>
<td>Psychology 210: Elementary Statistics</td>
<td>Prof. Jaclyn Ronquillo-Adachi, TuTh 8:00—9:30 am + TuTh 9:30—10:50 am</td>
<td>UC/CSU: Fulfills an IGETC Mathematical Concepts &amp; Quan. Reasoning requirement (Plan C: Area 2)</td>
<td></td>
</tr>
<tr>
<td>Sociology 202: Gender and Society</td>
<td>Prof. Amy Holzgang, MW 2:00—3:30 pm (15 weeks)</td>
<td>UC/CSU: Fulfills an IGETC Social &amp; Behavioral Sciences requirement (Plan C: Area 4)</td>
<td></td>
</tr>
<tr>
<td>Sociology 205: Introduction to Social Research Methods</td>
<td>Prof. Amy Holzgang, TuTh 2:00—3:30 pm (15 weeks)</td>
<td>UC/CSU: Fulfills an IGETC Social &amp; Behavioral Sciences requirement (Plan C: Area 4)</td>
<td></td>
</tr>
<tr>
<td>Speech 110: Intercultural Communication</td>
<td>Prof. Angela Hoppe-Nagao, ONLINE (1st 9-Weeks)</td>
<td>UC/CSU: Fulfills an IGETC Social &amp; Behavioral Sciences requirement (Plan C: Area 4)</td>
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<tr>
<td>Speech 110: Intercultural Communication</td>
<td>Prof. Angela Hoppe-Nagao, ONLINE (2nd 9-Weeks)</td>
<td>UC/CSU: Fulfills an IGETC Social &amp; Behavioral Sciences requirement (Plan C: Area 4)</td>
<td></td>
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</tbody>
</table>

Class #21885
Class #24440
Class #20193
Class #26399
Class #27770
Class #21235
Class #24549
Class #24469
Class #22310
Class #26209
Class #25632
Class #25633
Women’s and Gender Studies 101 (WGS 101)
Issues for Women in American Society
Transferable to UC and CSU.
Class #20606 Michelle Fagundes M/W 12:30 – 1:45 pm SS 137
Class #25739 Mariam Youssef T/TH 11:00 am – 12:15 pm SS 307
Class #22581 Mariam Youssef T/TH 5:00 – 6:15 pm SS 307

Women’s and Gender Studies 102 (WGS 102)
Women and Religion
Transferable to UC and CSU.
Class #26452 Mariam Youssef T/TH 2:00 – 3:15 pm SS 212

Women’s and Gender Studies 103 (WGS 103)
Women, their Bodies and Health
Transferable to UC and CSU.
Nine Week Session B7 T/TH session (10/16/2018 - 12/13/2018)
Class #27138 Kari Pestolesi M/W 9:30 – 10:45 am MC 102
Class #27430 Pauline Acosta T 6:30 – 9:20 pm MP 200

Women’s and Gender Studies 105 (WGS 105)
Gender Studies and the Chicana/Latina Experience
Transferable to UC and CSU.
Class #27754 Pauline Acosta M/W 12:30 – 1:15 pm SS 212

Women’s and Gender Studies 108 (WGS 108)
Women in Sports
Transferable to UC and CSU.
Nine Week Session (10/15/2018 - 12/14/2018)
Class #27286 Trisha Kozlowski ONLINE ONLINE ONLINE
Class #27400 Trisha Kozlowski ONLINE ONLINE ONLINE

Women’s and Gender Studies 115 (WGS 115)
Gender, Communication, and the Digital Revolution
Class #TBD Kimberly Rosenfeld T/TH 9:30 – 11:00 am SS 211
Class #TBD Kimberly Rosenfeld ONLINE ONLINE ONLINE

Women’s and Gender Studies 118 (WGS 118)
History of Women in Visual Art
Class #27698 Lisa Vitela T 12:30 – 4:10 pm FA 133

Gender equality is a shared vision of social justice and human rights
United Nations’ Women Executive Director Phumzile Mlambo-Ngcuka

Culture does not make people. People make culture. If it is true that the full humanity of women is not our culture, then we can and must make it our culture.”
Chimamanda Ngozi Adichie,
(Nigerian author, awarded a MacArthur Genius Grant in 2018 and author of We Should All Be Feminists, 2015.)

Schedule in subject to change. For more information please contact, Veronica Sanchez, Chair, Women’s and Gender Studies Department, vsanchez@cerritos.edu.
how to register in a learning community

MyCerritos
Log on to www.cerritos.edu, select MyCerritos, and follow the directions. Important, please note, to enroll in a learning community you must enroll in all courses in the learning community before exiting MyCerritos. Please call the Learning Communities Program Center or visit the LCP website for additional information on the enrollment process.

For more information about enrolling in the Learning Communities Program or for a complete description of each learning community, please check our website at www.cerritos.edu/lcp or call (562) 860-2451, ext. 2782.

transfer track:
These courses fulfill transfer requirements for CSU and/or UC. Check the catalog or with a counselor for more specific information.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Instructor</th>
<th>Days</th>
<th>Time</th>
<th>Room</th>
</tr>
</thead>
</table>
| 22307       | World Civilization From Antiquity to 1500         | 3     | Haas, J.   | MW     | 9:30 – 10:45 am | SS 309
| 26511       | Gender and Cultural Diversity                    | 4     | Politanoff, A. | TTH  | 11:00 am – 12:50 pm | LA 110
| 26382       | PHIL 104                                          | 3     | Sliff, B.   | TTH    | 9:30 – 10:45 am  | SS 137
| 27874       | ENGL 100 (1st 9 wks)                             | 4     | Cagnolatti, D. | MW  | 11:00 am – 12:50 pm | MP 213
| 27788       | ENGL 5L                                          | .5    | Cagnolatti, D. | MW  | 1:00 – 1:50 pm   | MP 213
| 25579       | COUN 200                                         | 3     | Hill, S.    | TTH    | 9:30 – 10:45 am  | LA 103
| 25091       | ENGL 100 (1st 9 wks)                             | 4     | Cheatham, T. | MW  | 8:00 am – 12:15 pm | AT 61
| 21377       | AUTO 181 (1st 9 wks)                             | 7     | Mulleary, J. | MTWTH | 12:30 – 5:20 pm  | AT 61
| 20196       | ENGL 100                                         | 4     | Reyes, A.   | TTH    | 11:00 am – 12:50 pm | LA 204
| 27690       | ART 118                                          | 3     | Vitela, L.  | T      | 12:30 – 4:10 pm  | FA 133
| 27698       | WS 118 (15 wks)                                  | 3     | Rosenfeld, K. | TTH  | 9:30 – 11:00 am  | SS 211
| 25591       | BA 156                                           | 3     | Dal tro, M. | TTH    | 9:30 – 10:45 am  | BE 116

first year experience track:
The First-Year Experience Program (FYE) is a special part of the Learning Community Program (see detailed information below). FYE is designed to provide students with a strong start in college. Students who are interested in this program should check the Internet at www.cerritos.edu/lcp and click the FYE link for additional information.

To enroll in the FYE Program, students are required to submit to the Learning Community Center (located in the Multi-Purpose Building, room 100 A-F) a signed contract and proof that course pre-requisites have been met. All FYE students are required to attend an orientation on Thursday, August 9, 2018, from 5-7 pm in LC 155. Students will meet their instructors and classmates, and will also receive important information about their classes, parking, and books.

To qualify for full-time status, FYE students will need to enroll in an additional course(s) to complete the full schedule of 12 units. This requirement may be met by adding mathematics, reading, or another G.E. course(s). Recommendations for courses to take in addition to each House are listed below.

university transfer house I

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Instructor</th>
<th>Days</th>
<th>Time</th>
<th>Room</th>
</tr>
</thead>
</table>
| 27888       | ENGL 100                                         | 4     | Crum, A.   | TTH    | 8:00 – 10:00 am | MP 213
| 27801       | ENGL 5L                                          | .5    | Crum, A.   | TTH    | 10:00 – 10:50 am | MP 213
| 26201       | COUN 200                                         | 3     | Mahoney, M. | TTH  | 11:00 am – 12:15 pm | MP 205
| 22178       | LIBR 100                                         | 1     | Lopez, M.  | M (Hybrid) | 11:00 am – 12:50 pm | MC 101
| total units: 8.5 | recommend a Math course to complete a full-time schedule. |

University Transfer House II

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Instructor</th>
<th>Days</th>
<th>Time</th>
<th>Room</th>
</tr>
</thead>
</table>
| 20690       | ENGL 100                                         | 4     | Sartin, N. | MW     | 9:00 – 10:50 am | SS 141
| 22518       | COUN 200                                         | 3     | Aguayo, R. | TTH    | 9:30 – 10:45 am | MP 205
| 22170       | LIBR 100                                         | 1     | Pereira, R. | T      | 11:00 am – 12:50 pm | MC 101
| total units: 8 | recommend a Math course to complete a full-time schedule. |
LEARNING COMMUNITIES CLASSES
Learning communities involve the intentional creation of class pairs or clusters around a common theme, public issue, or question. Typically, the same group of students is co-enrolled in two or more courses, usually from different disciplines—for instance, history and art, English and career guidance, political science and philosophy. Students enroll in both courses but receive a separate grade for each one.

Course instructors integrate their syllabi, encouraging students to gain a deeper understanding of each course, even as they discover connections between them. Classroom activities, tests, assignments, field trips, research projects, and educational technology are used to engage students in their own learning, as well as provide them with valuable “real-world” skills.

Perhaps more importantly, the learning community model promotes student-centered learning, with an emphasis on an enriched classroom environment. It promotes greater intellectual growth and genuine mastery of course content through collaborative activities, frequent feedback, and increased student-teacher and student-student interactions. Traditional lecturing is minimized; active learning and thoughtful integration of content are maximized.

Research indicates learning communities promote student achievement, retention, and progress toward degree completion. Faculty benefit from professional development and training, fresh approaches to teaching, and collaboration with colleagues.

WHAT ARE THE REQUIREMENTS TO ENROLL?
The only requirement is that you must enroll in all the courses listed for that Learning Community. The prerequisites are listed in the Cerritos College Catalog and must be met prior to enrollment.

HOW WILL LEARNING COMMUNITY COURSES BE LISTED ON MY TRANSCRIPT?
Your transcript will reflect the classes as separate courses.

LEARNING COMMUNITIES PROGRAM WITHDRAWAL POLICY
When a student enrolls in a group of two or more courses as part of a learning community or FYE House, he or she MUST MEET THE PREREQUISITE(S), if there are any, for EACH course in the combination. Students enrolled in one section of a course that is part of a learning community must be enrolled in all other courses in that group. If one course is dropped, the student MUST and WILL BE DISENROLLED from all other courses in that learning community. THERE ARE NO EXCEPTIONS TO THIS POLICY.

QUESTIONS
If you have questions about the Learning Communities Program (LCP), please call (562) 860-2451, ext. 2212, visit our website at www.cerritos.edu/lcp or stop by the LCP Center located in the Multipurpose Building.

LEARNING COMMUNITIES (CONTINUED)
WHAT IS DISTANCE EDUCATION?
Distance Education takes place when a teacher and students are separated by physical distance. In place of traditional classroom delivery; voice, video, data, and print are used to bridge the instructional gap. Cerritos College offers online and hybrid courses (see definitions in next column). All courses carry full academic credit and their content is equivalent to what you would receive in a more traditional mode of delivery.

WHAT SKILLS ARE REQUIRED FOR ONLINE LEARNING?
In order to support student success in online classes, students and faculty should be aware of core skills and expectations that promote student achievement in an online learning environment. For students who are interested in taking an online class for the first time, please refer to the Student Success Center in the LRC for assistance, or contact the instructor of the course directly. Students should consider taking a one-unit course: EDT 50: Preparation for Online Learning.

Necessary Student Skills:
1. Basic Computer skills (send and receive email and attachments; download files; fundamentals of file management; search and navigate the Internet using a browser)
2. Awareness of institutional support services (Student Success Centers)
3. Successful completion of prerequisite coursework
4. Organizational skills
5. Reading comprehension
6. Writing skills
7. Communication skills
8. Time-management skills
9. Proficiency in any adaptive computing software/hardware needed to access the online course material when there is a disability-related barrier
10. Recommended completion of online orientation (such as EDT 50) or equivalent preparation
11. Familiarity with college course management system (such as Canvas)

Student Learning Expectations:
1. Motivated and focused
2. Awareness of online expectations, environment and workload
3. Autonomous, self-motivated learner
4. Positive attitude toward technology
5. Intention to complete the course
6. Ability to work independently
7. Ability to work as a group member
8. Having the confidence to follow directions and to ask for assistance

Before registering for any online course, you should make sure that you have proficient skills in basic computing, web browsing, email, and word processing. Your instructor will not teach these skills as part of the course content. If you do not possess these skills, you may want to enroll in EDT 50: Preparation for Online Learning, or CIS 50: Basic Computer Literacy.

WHAT ARE THE TYPES OF ONLINE INSTRUCTION?
Online courses occur online. Some instructors may require on-campus attendance for orientation, test-taking, or to satisfy other course requirements. Access to email and the Internet are required to complete work using email, chat rooms, discussion boards, and other instructional tools. Online courses are designated as OL in the published class schedule.

Hybrid courses include the combination of traditional in-class instruction with online instruction. Therefore, students will be required to attend on-campus meetings as scheduled by the instructor, as well as complete work using email, the campus course management system (Canvas) and/or chat rooms, discussion boards, and other instructional tools. These courses are designated as HYBRID in the published class schedule.

ENROLLING IN AN ONLINE COURSE?
Students enroll in online sections in the same manner as regular classes. Consult the general enrollment procedures in this schedule for more information.

ACCESSING ONLINE AND HYBRID COURSES:
Once you are enrolled in a class, go to the Canvas website, www.cerritos.edu/canvas, and log on with your username and password.

Username: This is your 7-digit student ID number. Example: John Smith, ID #1234567. Your ID number, 1234567, is your username.

Password: Your initial password is your 8-digit date of birth in the “mmddyyyy” format. Example: John Smith’s date of birth is May 30, 1990. His password would be 05301990.

ONLINE ORIENTATION:
There is also an online general orientation for all online courses. Go to www.cerritos.edu/de. Some instructors give on-campus orientations. Check course listings for information. You must attend any mandatory orientations and/or contact your instructor prior to the 1st week of class or you may be dropped. If the orientation for an online class conflicts with a class that meets on campus, you must attend the on-campus class and notify the online instructor about the conflict in advance.

FOR INFORMATION CONTACT
THE SUCCESS CENTER
Phone: (562) 860-2451, x2404 or (562) 653-7891
Email: de-info@cerritos.edu or visit the DE home page at: http://www.cerritos.edu/de
## ACCOUNTING

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>21950</td>
<td>ACCT 61 Turbo Tax Accounting</td>
<td>26781 BA 106</td>
</tr>
<tr>
<td>21951</td>
<td>ACCT 61 Turbo Tax Accounting</td>
<td>25586 BA 107</td>
</tr>
<tr>
<td>23561</td>
<td>ACCT 100 Introduction to Accounting</td>
<td>23770 BA 107</td>
</tr>
<tr>
<td>21911</td>
<td>ACCT 100 Introduction to Accounting</td>
<td>23571 BA 107</td>
</tr>
<tr>
<td>21936</td>
<td>ACCT 130 Payroll Tax Accounting</td>
<td>24420 BA 107</td>
</tr>
<tr>
<td>21940</td>
<td>ACCT 133 Spreadsheet Accounting I</td>
<td>26749 BA 107</td>
</tr>
<tr>
<td>21938</td>
<td>ACCT 133 Spreadsheet Accounting I</td>
<td>26086 BA 107</td>
</tr>
<tr>
<td>27980</td>
<td>ACCT 160 Accounting for Quickbooks for Certification</td>
<td>27420 BA 107</td>
</tr>
<tr>
<td>27768</td>
<td>ACCT 270 Fundamentals of Auditing</td>
<td>27666 BA 108</td>
</tr>
</tbody>
</table>

## ADMINISTRATION OF JUSTICE

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Students</th>
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</thead>
<tbody>
<tr>
<td>20044</td>
<td>AJ 101 Introduction to Administration of Justice</td>
<td>27767 BA 109</td>
</tr>
<tr>
<td>20052</td>
<td>AJ 222 Juvenile Procedures</td>
<td>27421 BA 110</td>
</tr>
</tbody>
</table>

## ART AND DESIGN

<table>
<thead>
<tr>
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<th>Course Title</th>
<th>Students</th>
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<tbody>
<tr>
<td>20063</td>
<td>ART 100 Introduction to World Art</td>
<td>21723 BA 113</td>
</tr>
<tr>
<td>22534</td>
<td>ART 101 Art History I: Prehistory to Gothic</td>
<td>21773 BA 113</td>
</tr>
<tr>
<td>26174</td>
<td>ART 102 Art History II: Renaissance to Rococo</td>
<td>22214 BA 114</td>
</tr>
<tr>
<td>27699</td>
<td>ART 104 African Art History</td>
<td>22844 BA 114</td>
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<tr>
<td>27402</td>
<td>ART 05A The Arts of Latin America and The Caribbean: Pre-Columbian</td>
<td>22854 BA 114</td>
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<td>20082</td>
<td>ART 192 Photoshop/Digital Imaging</td>
<td>22742 BA 114</td>
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<tr>
<td>26180</td>
<td>ART 192 Photoshop/Digital Imaging</td>
<td>22776 BA 114</td>
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## ASTRONOMY

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## DISTANCE EDUCA TION Courses

Orientations are mandatory.

## ONLINE COURSES

Most work and communications occur online. Access to email and the Internet is required. Orientations are mandatory.
## BUSINESS COMMUNICATIONS OFFICE TECHNOLOGY

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### Political Science

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### Reading

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### Real Estate

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### Speech

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### Speech and Language Pathology

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### Theatre Arts

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### Women’s Studies

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<td>26386</td>
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POLICY ON AFFIRMATIVE CONSENT, SEXUAL ASSAULT, AND TITLE IX

Cerritos College is committed to providing a safe and secure environment for all members of the campus community. Board Policy and Administrative Procedure 3540: Sexual and Other Assaults on Campus, operationalize relevant State and Federal Laws. These cover sexual assaults including rape, sexual battery, and threat of sexual assault; dating violence; domestic violence; stalking; and failure to have affirmative consent. District response including claimant options, victim resources, case investigation, and administrative and law enforcement response are provided in Administrative Procedure 3540. Any student or employee who becomes a victim of sexual violence, dating violence, domestic violence, or stalking is encouraged to report the matter immediately to Dr. Valencia Raphael, District Title IX Coordinator in the Office of Human Resource Services. The phone number for the Title IX Coordinator is (562) 860-2451, ext. 2276, and the email address is TitleIXcoordinator@cerritos.edu. The District is dedicated to providing prompt and compassionate services. In the event of an incident, Student Health Services will provide confidential support services and direction. The phone number for Student Health Services is (562) 860-2451, ext. 2321.

For more information, please see Board Policy 3540 and Administrative Procedure 3540: Sexual and Other Assaults on Campus. This Policy and Procedure are on the Board Policy web page at: http://www.cerritos.edu/board/policies.

AFFIRMATIVE CONSENT POLICY

Board Policy 3540 and 5500 define “affirmative consent” as affirmative, conscious, and voluntary agreement to engage in sexual activity. Lack of protest or resistance does not mean consent, nor does silence mean consent. Affirmative consent must be ongoing throughout a sexual activity and can be revoked at any time. The existence of a dating relationship between the persons involved, or the fact of past sexual relations between them, should never by itself be assumed to be an indicator of consent. People under 18 years old; incapacitated by drugs, alcohol, or medication; asleep, unconscious or otherwise unable to understand the fact, nature, or extent of the sexual activity cannot give consent. Failure, as a person involved in sexual activity, to ensure mutual, affirmative consent throughout sexual activity constitutes good cause for discipline, including but not limited to the removal, suspension, or expulsion of a student. Information about violators of this policy are encouraged to report this matter immediately to the Director of Diversity, Compliance, and Title IX Coordinator in the Office of Human Resources or the Campus Police. The number for the Campus Police is (562) 860-2451, ext. 2325.

SEXUAL HARASSMENT

It is the policy of the Cerritos Community College District to provide an educational, employment, and business environment free of unwelcome sexual advances, requests or offers for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment, as defined and otherwise prohibited by federal and state statutes and Board Policy.

The Board of Trustees and the President-Superintendent have provided regulations and procedures to implement this policy and the regulations and procedures are included as a part of the District's Equal Employment Opportunity Plan and Board Policy.

It is a violation of Board Policy for anyone who is authorized to recommend or take personnel or academic actions affecting an employee or student, or who is otherwise authorized to transact business or perform other acts or services on behalf of the Cerritos Community College District, to engage in sexual harassment as defined in Board Policy or as described below.

Sexual harassment occurs when unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature takes place and:

1. Is made explicitly or implicitly a term or condition of an individual's educational status or employment; or
2. Is used as a basis for educational or employment decisions affecting such individual; or
3. Has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive educational or working environment; or
4. Is used as the basis for any decision affecting the individual regarding benefits, services, honors, programs, or activities available at or through the District.

Informal and formal complaints under this policy shall be processed through the District's Administrative Procedure 3435: Discrimination and Harassment Investigations, through the Director of Diversity, Compliance, and Title IX Coordinator. The District's Policies and Procedures are available on the website at http://www.cerritos.edu/board/policies.
The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

1) The right to inspect and review the student’s education records within 45 days of the day the College receives a request for access. A student should submit to the registrar or designee a written request that identifies the record(s) the student wishes to inspect. The registrar will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the registrar, the registrar shall advise the student of the correct official to whom the request should be addressed.

2) The right to request the amendment of the student’s education records that the student believes are inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERP A. A student who wishes to ask the College to amend a record should write the registrar, clearly identify the part of the record the student wants changed, and specify why it should be changed.

If the College decides not to amend the record as requested, the College will notify the student in writing of the decision and the student’s right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3) The right to provide written consent before the College discloses personally identifiable information from the student’s education records, except to the extent that FERPA authorizes disclosure without consent.

The College discloses education records without a student’s prior written consent under the FERP A exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by the College in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the College has contracted as its agent to provide a service instead of using College employees or officials (such as an attorney, auditor, or collection agent); or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for the College. The College may also disclose education records without consent to officials of another school in which a student seeks or intends to enroll.

4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the College to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5901

DIRECTORY INFORMATION
Cerritos College will not release personal data about students without their prior written consent except to persons and agencies authorized by law. The college may make an exception to legitimate inquiries, by providing general directory information to include: name • major field of study • class level • dates of attendance • degrees and awards received • participation in officially recognized activities and sports • weight and height of members of athletic teams, and • previous educational institutions attended.

STUDENT RECORDS CONSENT
Cerritos College may permit access to student records to any person for whom the student has executed written consent specifying the records to be released and identifying the party or parties to whom the records may be released. Such consent must be signed and dated by the student. The recipient must be notified that the transmission of the information to others is prohibited (California Administrative Regulations, Title 5, Section 54616).

WITHHOLDING OF STUDENT RECORDS
Student records may be withheld pending satisfaction of certain requirements, per Board Policy and Administrative Procedure 5035.

Reference: Board Policy and Administrative Procedure 5040
Requirements for the Associate in Arts (A.A.) Degree at Cerritos College can be met in one of three different ways: Plan A, B, or C.

**PLAN A** is designed primarily for those students interested in preparing for a vocational career upon graduation. Plan A may also be used by university transfer students and for students in vocational majors who may possibly wish to transfer in the future; however, there are courses listed under Plan A that are not transferable for general education credit to the four-year universities. Therefore, students wishing to use this option should see a Cerritos College counselor for advice in selecting the A.A. General Education plan that, in combination with a major, will best match their educational and career goals. Please see the Plan A degree description page for further details.

**PLAN B** is designed primarily for students who will transfer to a California State University (CSU) campus and are not interested in attending a University of California campus. Students may use this plan to combine completion of both the Associate in Arts general education requirements, and the California State University (CSU) General Education Certification pattern. Students should see a counselor for advice on selecting the A.A. General Education plan that, in combination with a major, will best match their educational and career goals. Please see the Plan B degree description page for further details.

**PLAN C** is designed primarily for students who intend to transfer to the University of California (UC), or who are undecided between transferring to the University of California or the California State University. Students may use this plan to combine completion of both the A.A. degree general education requirements and the Intersegmental General Education Transfer Curriculum (IGETC) requirements. Plan C may not be recommended for some majors at certain CSU or UC campuses. Please see the Plan C description page for further details.

The significant differences between Plan A, Plan B, and Plan C are:

**Plan A** requires the completion of a minimum of 18 units of identified general education courses and requirements and a minimum of 18 units of specified “major” courses, as well as proficiency requirements and electives if necessary, to total a minimum of 60 degree applicable units.

**Plan B** requires a minimum of 39 units of identified CSU general education courses and requirements plus specified major courses, the health and wellness proficiency requirement, and elective courses if necessary, for a minimum of 60 degree applicable units.

If a student only wishes to transfer at an upper division level and is not seeking an A.A. degree, a minimum of 60 CSU transferable units is required (see transfer requirements for CSU and your counselor).

**Plan C** requires a minimum of 34 (UC) or 37 (CSU) units of identified general education courses and requirements plus specified major courses, the health and wellness proficiency requirement, and electives if necessary, to total a minimum of 60 degree applicable units.

If a student only wishes to transfer at an upper division level and is not seeking an A.A. degree, a minimum of 60 UC transferable units is required (see IGETC, UC transfer requirements, and your counselor).

There are important differences among the three plans. In order to select the plan that best meets each individual’s A.A. and transfer goals, students should see a Cerritos College counselor.
GENERAL EDUCATION REQUIREMENTS
FOR THE ASSOCIATE DEGREE

ASSOCIATE IN ARTS DEGREE
GENERAL EDUCATION
2018-19
PLAN A
DEGREE AND/OR CAREER OPTION

A total of 60 degree applicable units, including the following requirements, must be completed to qualify for the A.A. degree:

1. MAJOR PROGRAM REQUIREMENTS:
   Complete all requirements for the chosen major program under "Major Requirements" in the Cerritos College Catalog.

2. MATHEMATICS PROFICIENCY REQUIREMENT:
   This requirement can be met by one of the following options:
   a. Earn a score on the College Level Math test sufficient for placement in a course above the level of MATH 80 or MATH 80B.
   b. Completion of MATH 80 or MATH 80B with a grade of Pass, or "C", or higher.
   c. For other options, see your counselor.

3. READING PROFICIENCY REQUIREMENT:
   This requirement can be met by one of the following options:
   a. Earn a score on the reading proficiency test sufficient for placement in a course above the level of READ 54.
   b. Completion of READ 54 or READ 97 with a grade of Pass, or "C", or higher.
   c. For other options, see your counselor.

4. WRITING PROFICIENCY REQUIREMENT:
   Completion of ENGL 100 with a grade of Pass, or "C", or higher.

5. HEALTH AND WELLNESS PROFICIENCY REQUIREMENT:
   This requirement can be met by one of the following options:
   a. Completion with a grade of Pass, or "C", or higher of at least one unit of a course from the approved list below:
      Kinesiology 100, 102, 104, 106, 108, 120, 121, 122, 123, 130, 131, 132, 133, 134, 200, 201, 202, 203, 206, 207, 210
   Other courses that will meet the requirement include Dance 105, 106A, 106B, 107, 108A, 108B, 108C, 109, 110, 112, 120, 121, 122, 123, 124, 125, 126, 130A, 130B, 133, 134, 135, 136, 140, 141, 142, 143, 144, 150, 151
   b. Completion of HED 100, 101, 103, or 200; HO 100 or 152; CDEC 161; or WGS 103.
   c. Enrollment and completion of Allied Health program (DA, DH, RN, PTA, Pharm Tech, MA).
   d. For other options, see your counselor.

6. GENERAL EDUCATION REQUIREMENTS: PLAN A 18 UNITS
   a. NATURAL SCIENCES: 3 UNITS MINIMUM FROM EITHER PHYSICAL SCIENCES OR BIOLOGICAL SCIENCES
      (1) Physical Sciences
         Astronomy 102, 103, 104, 105L (lab), 106
         Chemistry 100 (lab), 110 (lab), 111 (lab), 112 (lab)
         Earth Science 101, 102 (lab), 104, 104L (lab), 106, 110 (lab)
         Energy 110
         Geography 101, 101L (lab), 103
         Geology 101 (lab), 102, 102L (lab), 103, 103L (lab), 105L (lab), 201 (lab), 204, 207 (lab), 208, 209
         Physical Science 100, 112 (lab)
         Physics 100 (lab), 101 (lab), 102 (lab), 201 (lab), 202 (lab), 203 (lab)
      (2) Biological Sciences
         Anatomy and Physiology 120 (lab), 150 (lab), 151 (lab), 200 (lab), 201 (lab)
         Anthropology **110, 115, 115L (lab)
         Biology 105, 110 (lab), 115 (lab), 120 (lab), 200 (lab), 201 (lab)
         Botany 120 (lab)
         Microbiology 200 (lab)
         Psychology 241
         Zoology 120 (lab)
   b. SOCIAL AND BEHAVIORAL SCIENCES: 3 UNITS MINIMUM
      NOTE: Completion of a U.S. history or government course which fulfills the California State University requirement taken at any accredited institution may be used in lieu of the course requirement.
      One course from Section B1 or B2 is required.
      (1) History 101, 102, 103
         (This requirement can be met by successfully passing the College Board’s Advanced Placement Exam, U.S. History. Unit credit is awarded for passing the AP exam option with a score of 3 or higher.)
      (2) Political Science 101 or 201
         (This requirement can be met by successfully passing the College Board’s Advanced Placement exam, U.S. Government and Politics. Unit credit is awarded for passing the Advanced Placement exam option with a score of 3 or higher.)
      (3) Social and Behavioral Sciences
         Administration of Justice 101
         American Sign Language 220
         Anthropology 100, 120, 170, 200, 201, 202, 203, 205, **206
GENERAL EDUCATION REQUIREMENTS
FOR THE ASSOCIATE DEGREE

Business Administration **208
Child Development 110
Child Development/Early Childhood **113
Counseling **150, 200
Economics 101, 102, 201, 201M, 202, 202M, 204
Environmental Policy 200
Finance 125
Geography 102, 105, 140
Health Education **103
History 110, 120, 204, 210, 220, 221, 230, 235, 241, 242, 245, 246, 250, 255, 260, 265, **270, 275
Humanities **107
Journalism 100
Kinesiology 108, ***211
Political Science 110, 120, 204, 210, 220, 221, 230, 235, 241, 242, 245, 246, 250, 255, 260, 265, **270, 275
Speech 110
Speech Language Pathology **105
Women's and Gender Studies 118

C. FINE ARTS AND HUMANITIES: 3 UNITS MINIMUM FROM EITHER FINE ARTS OR HUMANITIES

1. FINE ARTS
   Architecture **110, 112
   Art 100, 101, 102, 103, 104, 105A, 105B, 106, 107, *108, *109, 110, 113, 116, 118, **119A, 120, 130A, 150, **186, **192, 193, **200
   Dance 100, 101
   Film 159
   Humanities *108, *109, **200
   Music 100, 101, 102, 103, 104, 104B, 105, 180
   Photography 100, 160
   Theatre 101, 102, 103, 104, **110, 150, RTV/TH 151, RTV 152
   Women's and Gender Studies 118

2. HUMANITIES
   American Sign Language 110, 111, **210, **211
   Art *108, *109, 124, 125, 207
   Chinese 101, 102, 201, 202, 260
   French 101, 102, 201, 202, 203, 281, 282, 283, 285
   German 101, 102, 201, 202
   Humanities 100, *108, *109, 125
   Japanese 101, 102, 201, 202
   Philosophy 100, 102, 104, 105, 107, 108, 109, 130, 140, 200, 201, 203, 204, 205, 206
   Photography 150
   Spanish 101, 102, 111, 112, 201, 202, 206, 210, 245, 285
   Speech 140, **145
   Women's and Gender Studies 102, 109, 207
   LANGUAGE AND RATIONALITY: 6 UNITS MINIMUM
   Select at least three units from Section D1 and three units from Section D2:

   1. ENGLISH COMPOSITION
      English 100

   2. COMMUNICATION AND ANALYTICAL THINKING
      Business Communication **148
      Computer and Information Sciences **101, **102, **103
      Engineering Design Technology **131
      English 103, 110
      Mathematics **80, **80B, ***110A, ***110B, 112, 114, 115, 116, **140, 155, 160, 170, 190, 225, 250
      Philosophy 103, 106, **160
      Psychology 103, 210
      Reading 200
      Speech **60, 100, 120, 130, 132, 150, 235

   e. Select an additional general education course from those listed above or a course from Plan B or Plan C so that the earned general education units total at least 18.

   * These courses appear in more than one category, but may only be counted once.
   ** These courses do not meet the General Education Requirements for CSU or IGETC.
   *** These courses do not meet the General Education Requirements for IGETC.

NOTE: The preceding graduation requirements apply to students who were in attendance during the 2018-19 school year and thereafter. Students who enrolled prior to Fall 2018 and who have maintained continuous attendance at Cerritos College have the option of meeting the current requirements or those in effect at the time continuous attendance began.
Associate in Arts Degree  
General Education  
2018-19  
Plan B and/or  
The General Education Certification  
Requirements For The Bachelor's Degree  
At The California State University

Plan B is designed primarily for students who will transfer to a California State University (CSU) campus and are not interested in attending a University of California campus. Students may use this plan to combine completion of both the Associate in Arts general education requirements and the CSU General Education Certification pattern. Students should see a counselor for advice on selecting the A.A. General Education plan that, in combination with a major, will best match their educational and career goals.

To earn an Associate in Arts Degree using Plan B, students must complete a minimum of 60 degree applicable units with an overall grade point average of “C” (2.0) or higher, which must include the specified general education requirements and designated courses for a major. The Health and Wellness Proficiency requirement must be completed (see description in Plan A).

If a student wishes only to transfer and is not seeking an A.A. degree, they can follow the requirements below; however, there are no proficiencies required for CSUGE certification.

It should be noted that completion of the CSU General Education Certification is not required for admission to the CSU, nor is it the only way to fulfill the lower division general education requirements. Depending upon the student’s major, it may be advantageous to complete the requirements of the specific campus the student plans to attend.

CALIFORNIA STATE UNIVERSITY  
GENERAL EDUCATION  
CERTIFICATION REQUIREMENTS

A maximum of 39 units is required to fulfill the CSU lower division general education requirements, with the units to be distributed as follows:

Nine (9) units in Area A; nine (9) units in Areas B, C and D, with no more than 30 units total in areas B through D combined; and three (3) units in Area E.

A letter grade of “C” or higher is required in Oral Communication, Written Communication, Critical Thinking, and Mathematical Concepts.

Note: Courses appearing in more than one category may be used to satisfy only one category. Such courses are marked with an *.

A) Communications: 9 units minimum.  
Must take one course from category 1, 2, and 3  
1. Oral Communication  
   Speech 100, 120, 130, 132, 150  
2. Written Communication  
   English 100  
3. Critical Thinking  
   English 103, 110; Philosophy 103, 106; Psychology 103;  
   Reading 200; Speech 235

B) Natural Science and Mathematics: 9 units minimum.  
Take a course from category 1, 2 and 3. AT LEAST ONE LABORATORY (LAB) MUST BE INCLUDED IN  
CATEGORY 1 or CATEGORY 2.  
1. Physical Sciences  
   Astronomy 102, 103, 104, 105L (lab), 106  
   Chemistry 100 (lab), 110 (lab), 111 (lab), 112 (lab)  
   Earth Science 101, 102 (lab), 104, 104L (lab), 106, 110 (lab)  
   Energy 110  
   Geography 101, 101L (lab), 103  
   Geology 101 (lab), 102, 102L (lab), 103, 103L (lab), 201 (lab), 204, 207 (lab), 208, 209  
   Physical Science 100, 112 (not considered a LAB science for CSU GE)  
   Physics 100 (lab), 101 (lab), 102 (lab), 201 (lab), 202 (lab), 203 (lab)

2. Biological Sciences  
   Anatomy and Physiology 120 (lab), 150 (lab), 151 (lab), 200 (lab), 201 (lab)  
   Anthropology 115, 115L (lab)  
   Biology 105, 110 (lab), 115 (lab), 120 (lab), 200 (lab), 201 (lab), 202  
   Botany 120 (lab)  
   Microbiology 200 (lab)  
   Psychology 241  
   Zoology 120 (lab)

3. Mathematical Concepts  
   Psychology 210

C) Fine Arts and Humanities: 9 units minimum.  
Take one course in category 1 and 2. The third course may be taken in either category.  
1. Fine Arts  
   Architecture 112  
   Dance 100, 101  
   Film 159  
   Humanities *108, *109  
   Music 100, 101, 102, 103, 104, 104B, 105, 180  
   Photography 100, 160  
   Theatre 101, 102, 103, 140, 150, RTV/TH 151, RTV 152  
   Women’s and Gender Studies 118
2. Humanities
   American Sign Language 110, 111, 210, 211, *220
   Art *108, *109, 124, 125, 207
   Chinese 101, 102, 201, 202, 260
   English 102, 106, 221A, 221B, 222, 223, 224, 225, 226, 227, 228,
   246B, 248A, 248B
   French 101, 102, 201, 202, 203, 281, 282, 283, 285
   German 101, 102, 201, 202
   Humanities 100, *108, *109, 125
   Japanese 101, 102, 201, 202
   Philosophy 100, 102, 104, 105, 107, 108, 109, 130, 140, 200, 201,
   203, 204, 205, 206
   Photography 150
   Political Science *240
   Spanish 101, 102, 111, 112, 201, 202, 205, 206, 210, 245, 285
   Speech 140
   Women's and Gender Studies 102, 109, 207

D) Social Sciences: 9 units minimum.
   Take one course in category 1, 2 and 3.

1. American History
   History *101, *102, *103
   (Any one of these courses meet the requirement in U.S.
   History)

2. American Government
   Political Science 101, 201
   (Either of these courses meet the requirement for Constitution
   and American Ideals)

3. Social, Political, Historical and Economic Institutions
   Administration of Justice 101
   American Sign Language *220
   Anthropology 100, 120, 170, 200, 201, 202, 203, *205
   Child Development *110
   Economics 101, 102, 201, 201M, 202, 202M, 204
   Environmental Policy 200
   Geography 102, 105, 140
   Journalism 100
   Kinesiology *108, 211
   Political Science 110, 210, 220, 230, *240, 250, 260
   Psychology 101, *150, 251, 261, 265, 271
   Sociology 101, *110, *120, 201, 202, 205, 210, 215, 230, 250
   Speech 110
   Women's and Gender Studies 101, *108, 202, 204, *205, 206

E) Self-Development: 3 units minimum.

Take one course from the following:
   Anthropology *205
   Child Development *110
   Counseling 200
   Health Education 100, 101
   Health Occupations 152
   Kinesiology 104, *108
   Psychology *150, 245
   Sociology *110, *120
   Women's and Gender Studies *108, *205

* These courses appear in more than one category, but may be used only
  to satisfy one category.

NOTE: Changes in the above General Education requirements may
  occur from time to time. If courses are added to or deleted from the
  pattern, this may affect a student's selection of courses. Students
  do not have catalog rights to a certification pattern, regardless of
  their continual attendance status.

CSU Transfer credit is noted in individual catalog course descriptions. A
complete list of CSU transferable courses offered by Cerritos College can
be found on the ASSIST website at www.assist.org.
Plan C is designed primarily for students who intend to transfer to the University of California (UC) or are undecided between transferring to the UC or the California State University (CSU). Students may use this plan to combine completion of both the A.A. Degree general education requirements and the IGETC General Education requirements.

The purpose of IGETC is to provide an option for students to fulfill lower division general education requirements prior to transferring to a UC or CSU campus. Depending upon the student's major and campus choice, it may be advantageous to complete the requirements of the specific campus the student plans to attend. In general, it is not advisable for transfer students preparing for majors at any UC campus requiring a high number of units, such as engineering and science, to use IGETC.

Plan C can be fulfilled by completing the IGETC requirements specified for either the UC or CSU.

A letter grade of “C” or higher is required in all Plan C courses.

To earn an Associate in Arts degree using Plan C, students must complete a minimum of 60 degree applicable units with a grade point average of “C” (2.0) or higher, which must include the specified general education requirements and designated courses for a major. The Health and Wellness Proficiency requirement must be completed (see description in Plan A).

If a student wishes only to transfer and is not seeking an A.A. degree, they can follow the requirements below. There are no proficiencies required for IGETC certification.

It should be noted that completion of IGETC is not required for admission to the UC or CSU.

Further information and other regulations pertaining to IGETC and the Associate in Arts Degree are found in the catalog.

**AREA 1  ENGLISH COMMUNICATION**

CSU: Courses from A, B, and C required.
UC: Courses from A and B required.

A) English Composition
   (1 course, 3 semester/4-5 quarter units)
   English 100

B) Critical Thinking-English Composition
   (1 course, 3 semester/4-5 quarter units)
   English 103, 110
   Philosophy 103
   Psychology 103
   Reading 200
   Speech 235

C) Oral Communication (CSU ONLY)
   (1 course, 3 semester/4-5 quarter units)
   Speech 100 +, 120, 130, 132+

**AREA 2  MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING**

(1 course, 3 semester/4-5 quarter units)
Mathematics 112+, 114+, 115, 116+, 155+, 160+, 170+, 190, 225, 250
Psychology 210+

**AREA 3  ARTS AND HUMANITIES**

(3 courses, with at least one from A and one from B below; 9 semester/12-15 quarter units)

A) Arts
   Architecture 112
   Dance 100, 101
   Film 159
   Humanities *108, *109
   Music 100, 101, 103, 104, 104B, 105, 180
   Photography 160
   Theatre 101, 102, 103, 104, 150
   Women’s and Gender Studies 118

B) Humanities
   American Sign Language 111, *220
   Art *108, *109, 124, 125, 207
   Chinese 102, 201, 202, 260
   French 201, 202, 281, 282, 283, 285+
   German 102, 201, 202
   Humanities 100, *108, *109, 125
   Japanese 102
   Philosophy 100, 102, 104, 105, 107, 108, 109, 130, 140, 200, 201, 203, 204, 205, 206
   Photography 150
   Political Science *240
   Spanish 102+, 112+, 201, 202, 205, 210, 245, 285+
   Women’s and Gender Studies 102, 109, 207
AREA 4  SOCIAL AND BEHAVIORAL SCIENCES

(3 courses from at least two disciplines or an interdisciplinary sequence: 9 semester/12-15 quarter units)

American Sign Language *220
Anthropology 100, 120, 170, 200, 201, 202, 203, 205
Child Development 110
Economics 101+, 102, 201, 201M, 202, 202M
Environmental Policy 200
Geography 102, 105, 140
Kinesiology 108
Political Science 101+, 201+, 210, 220, 230, *240
Psychology 101, 150, 251, 261, 265+, 271
Sociology 101, 110, 120, 202+, 205, 210, 215, 250
Speech 110
Women’s and Gender Studies 101, 108, 202+, 204, 205, 206

AREA 5  PHYSICAL AND BIOLOGICAL SCIENCES

(2 courses, one from A and one from B below; at least one course must include laboratory (lab); 7-9 semester/9-12 quarter units)

A) Physical Sciences
   Astronomy 102+, 103+, 104, 105L (lab) 106
   Chemistry 100+ (lab), 110+ (lab), 111 (lab), 112 (lab)
   Earth Science 101, 102 (lab), 104, 104L (lab), 106, 110+ (lab)
   Geography 101, 101L (lab), 103
   Geology 101 (lab), 102, 102L (lab), 201 (lab), 207 (lab), 208, 209
   Physical Science 100+
   Physics 100+ (lab), 101+ (lab), 102+ (lab), 201+ (lab), 202+ (lab), 203+ (lab)

B) Biological/Life Sciences
   Anatomy and Physiology 120+ (lab), 150+ (lab), 151+ (lab), 200+ (lab), 201+ (lab)
   Anthropology 115, 115L (lab)
   Biology 115 (lab), 120+ (lab), 200 (lab), 201 (lab), 202
   Botany 120 (lab)
   Microbiology 200 (lab)
   Psychology 241
   Zoology 120 (lab)

* These courses appear in more than one category, but may be used only to satisfy one category.

ADDITIONAL REQUIREMENTS

A) UC ONLY: Language other than English
   There are several ways to satisfy this requirement. They include:
   a. Complete two years of the same foreign language in high school with a grade of “C-” or higher.
   b. Complete first college course in any foreign language or ASL 110.
   c. Earn a minimum score of 500 on an appropriate College Board Achievement Test in a foreign language.
   d. For other options, see your counselor.

B) CSU ONLY: The CSU has a specific American Institutions requirement that is separate from the general education requirements. Courses used to meet the American Institutions requirement may be used to satisfy requirements for the IGETC, at the discretion of the receiving CSU campus. It is recommended that this requirement be met prior to transfer. The following will meet the CSU American Institutions requirement.
6 units, one course from Group 1 and one course from Group 2.
Group 1:  History 101+, 102+, 103+
Group 2:  Political Science 101+, 201+

C) The UC-bound student should be aware of the American history and institutions requirements at the campus of choice. Requirements may vary. See your counselor for details.

+Credit limitation. UC credit limitations may apply for certain courses in IGETC, as well as other UC transferable courses which are not in IGETC. An explanation for each course, which has credit limitations, appears in the college catalog course description. For details, see your counselor.
The following pages describe the student services available at Cerritos College. We sincerely hope that you take the time to become familiar with these services and use them often to meet your goals at the college. The telephone extension of each service is listed. The college telephone number is (562) 860-2451.

ACCIDENT INSURANCE
EXT. 2321

Accident insurance is provided by Cerritos College to all enrolled students. A Student Services office is on campus where you can find information and assistance. This insurance may assist in covering medical bills incurred by students and athletes. There are benefit limitations and some exclusions in the policy, so it is important to work with the Student Health Services staff to assure optimum coverage. Students enrolled at Cerritos College, whose children are injured while using the officially designated childcare facility on campus, are covered by Accident Insurance.

ADMISSIONS AND RECORDS
EXT. 2211

The Admissions and Records Office has many functions. It is responsible for: application for admission, permanent records, transcript requests, student academic petitions, verification of student enrollment to appropriate institutions, and a segment of the enrollment procedure. Concerns should be directed to the Dean of Admissions, Records, and Services. Except during enrollment, the Admissions and Records Office hours are Monday through Thursday, 7:30 am – 7 pm; and Friday, 8 am – 12 pm. For additional information visit our website at www.cerritos.edu/admissions.

ASSESSMENT TESTING
EXT. 2599

Assessment testing is administered in the Assessment Office, located on the second floor of the Multipurpose Building. Results are used for advising in selecting classes. Tests for reading, math, English writing, and ESL placement are available. Please check our website at www.cerritos.edu/assessment-center for the current testing schedule.

ATHLETICS
EXT. 2864

Cerritos College is a member of the South Coast Conference. Cerritos men's teams are represented in: baseball, basketball, cross country, football (SCFA), soccer, swimming, tennis, track and field, water polo and wrestling (SCWA). Cerritos women's teams are represented in: basketball, cross country, soccer, softball, swimming, tennis, track and field, and volleyball, and water polo.

BOOKSTORE
EXT. 2462

The Cerritos College Bookstore is maintained by the Follett Higher Education Group in association with the ASCC. The store carries required materials, new and used textbooks, reference materials, school supplies, snacks, imprinted gifts, and clothing. MasterCard, Visa, American Express, and Discover are accepted. Fall and spring semester regular hours are: Monday through Thursday, 7:30 am – 7 pm and Friday, 7:30 am – 2 pm; closed on Saturday and Sunday.

CALWORKS
EXT. 2593

The Cerritos College CalWORKs Program assists students who are receiving cash aid assistance through the state of California's CalWORKs Welfare Program, are in good standing with the college, and have developed or are in the process of developing a welfare-to-work plan with the local welfare office. The program provides eligible students with the following support services: Academic, Career and/or Transfer, and Personal Counseling services; Priority Enrollment; one-on-one new student orientations; math tutoring; computer lab; study rooms; workshops; scholarship opportunities; referrals to campus- and community-based organizations; and up-to-date information regarding welfare regulations, rules, and requirements. The staff advocates for students with the Department of Public Social Services (DPSS) in order to ensure that county, state, and federal regulations are administered fairly and correctly. For eligible students, the CalWORKs Office also provides a work-study program, which includes Career Guidance, assistance with résumé writing, mock interviewing skill building, Pre-Employment Preparation workshops (PEP), and subsidized paid work-study placements on campus. To make an appointment with a CalWORKs Counselor, please call (562) 860-2451, ext. 2593. The CalWORKs Office is located in the Santa Barbara Building. Our hours are Monday, Tuesday, Thursday, and Friday, 8 am – 4 pm; and Wednesday, 8 am – 6:30 pm. For additional information, please visit our website at www.cerritos.edu/calworks.

CAMPUS NEWS SERVICES AND SOCIAL MEDIA
EXT. 2618

To keep you abreast of news and interesting aspects of campus life, student publications are available to you free of charge. Produced by students in the Journalism Department, the award-winning weekly newspaper Talon Marks provides timely coverage of campus news and highlights, sports, and current events. Campus news is also available online at the Talon Marks website at www.talonmarks.com and on the campus radio station WPMD, or www.cerritos.edu/wpmd. These media, as well as the college itself, also provide news through Twitter, Facebook, and Instagram.

CAREER PLANNING
EXT. 2356

Career planning is available to individuals who are currently enrolled, who have graduated, or who hold certificates from Cerritos College. Career planning provides opportunities to explore career options, as well as the use of highly sophisticated computerized search programs including the Internet. Students are encouraged to take advantage of the skills, interests, and values inventories that are available to them in the Career Services Center. A career counselor will assist you to understand the assessment results and help you in choosing a career or major.

CAREER SERVICES CENTER
EXT. 2356

The Career Services Center offers the following services to assist students in exploring and planning their academic and vocational futures: (1) Assessment Testing, ext. 2599; (2) Career Planning, ext. 2356; (3) Student Employment Resources, ext. 2366; and (4) Re-entry Programs, ext. 2362. You may visit our website at www.cerritos.edu/career-services. The Career Services Center hours are Monday and Thursday, 8 am – 4:30 pm; Tuesday and Wednesday, 8 am – 7 pm; and Friday, 8 am – 12 pm.

CHILD DEVELOPMENT CENTER
EXT. 2583

The Cerritos College Child Development Center Program services students, college employees, and the community. The Center is also a laboratory school for future teachers in the field of Early Childhood Education. Our purpose is to provide a safe, nurturing, exceptional early childhood education program for children from 2 – 5 years old. Inspired by the schools of Reggio Emilia, Italy; we use a constructivist approach to learning. Cerritos College Child Development Center is open Monday through Friday, 7:30 am – 5 pm. We foster an emergent curriculum, one that arises out of the children's interests and responses to the prepared indoor and outdoor classroom environment and their experiences.

Students interested in these services must contact the Child Development Center and fill out a Request for Child Development Services form, or call (562) 860-2451, ext. 2583.
COUNSELING (562) 467-5231
Counselors are available in the Counseling Department to assist you with academic advisement, establishing realistic goals and devising a comprehensive student educational plan (C-SEP) to meet those goals. Counselors can keep you abreast of current requirements for your major. Counselors are available on a half-hour appointment basis or on a limited standby basis for quick questions. Online counseling is available at www.cerritos.edu/counseling. Counseling Department hours are Monday through Thursday, 8 am – 7 pm; and Friday, 8 am – 2 pm.

DISABLED STUDENT PROGRAMS AND SERVICES (DSPS) EX. 2335
Students with limitations due to a disability may receive support services and instruction from Disabled Student Programs and Services. Those students with mobility, visual, hearing, speech, psychological, and other health impairments as well as learning and developmental disabilities are served. Disabled Student Programs and Services (DSPS) has been in operation at Cerritos College since 1969. For information or an appointment, call (562) 860-2451, ext. 2335; (562) 274-7164 (VP); (562) 467-5006 (FAX); or visit our website at www.cerritos.edu/dsp.

EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS) EX. 2398
Extended Opportunity Programs and Services (EOPS) assists low-income and educationally disadvantaged students in college. The program offers academic, personal, and career counseling; book grants; tutoring; early enrollment assistance; counseling courses; EOPS Summer Bridge program; school supplies; transfer assistance; and university tours. The EOPS Office is located on the south side of the Administration Building. Office hours are Monday through Thursday, 8 am – 7 pm; and Friday, 8 am – 12 pm. For more information, call (562) 860-2451, ext. 2398, or visit our website at www.cerritos.edu/eops.

FINANCIAL AID OFFICE EX. 2397
The Financial Aid Office offers grants, work-study opportunities, loans, and scholarships provided by federal and state governments and local agencies. The Free Application for Federal Student Aid (FAFSA) can be filed on the web at www.fafsa.gov. The federal school code for Cerritos College is 001161. Financial Aid Office hours are Monday through Thursday, 8 am – 7 pm; and Friday, 8 am – 12 pm. For additional information, visit our website at www.cerritos.edu/finaid.

HEALTH INSURANCE EX. 2321
Supplemental insurance coverage programs are available for health and hospitalization coverage. Students interested should contact Student Health Services for insurance information and application.

HEALTH SERVICES EX. 2321
Health services are available to all students currently enrolled at Cerritos College upon proof of enrollment. First aid and referrals are available to all faculty, staff, and visitors. The Student Health Services is staffed by a group of professionals which include physicians, nurse practitioner, registered nurses, psychologists, medical assistants, and clerical support. They are all dedicated to your health and wellness. The SHS is able to provide basic outpatient services for the diagnosis and treatment of acute and sub-acute illnesses and injuries. A brief overview of services includes urgent care, preventive care, women’s and men’s health care; as well as, chiropractic services, referrals to psychological and optometric services, and a variety of support services (pharmacy, laboratory, health education, etc.). Accident, International student, and supplemental insurances are also available through the SHS. Office hours are currently Monday through Thursday, 8 am – 4:00 pm; and Friday, 8 am – 12 pm. We invite you to visit our website at www.cerritos.edu/shs, or call (562) 860-2451, ext. 2321. We are located on the southeast corner of campus and would like to extend an invitation for you to stop in and visit us anytime.

LEADERS INVOLVED IN CREATING CHANGE (LINC) EX. 2371
Leaders Involved in Creating Change (LINC) is a support program designed to help link foster youth with support services on and off campus to ensure a successful transition from foster care to independent living. The goals of the program are to improve college access for current and former foster youth, increase retention and graduation rates, and promote student learning and development. Services provided to LINC students include academic counseling, early enrollment assistance (if eligible), tutoring, assistance with financial aid, and links to on-campus and off-campus resources. For more information call (562) 860-2451, ext. 2371, or visit www.cerritos.edu/linc.

LIBRARY AND LEARNING RESOURCE CENTER EX. 2430
The Wilford Michael Library and Learning Resource Center (LRC) is located near the center of campus. It provides a wide variety of services and materials.

The library is available for study and research. It contains more than 120,000 books and reference materials and over 100 print magazine and newspaper subscriptions. The library provides access to its online library catalog and thousands of magazine, journal, and newspaper articles in 70 online subscription databases through the library website on the Internet. Copy machines, printers, and computers are also available in the library for student use, and librarians are available for reference assistance.

The LRC houses the following services: Library (ext. 2430), Library Computer lab (ext. 2184), Media Services (ext. 2443), Distance Education (ext. 2405), Center for Teaching Excellence (ext. 2797), and Success Center (ext. 2404).

MENTAL WELLNESS PROGRAM EX. 2321
Psychological services, crisis intervention, and referrals are available to students experiencing emotional difficulties or concerns. Please contact Student Health Services at extension 2321 for assistance, or visit our website at www.cerritos.edu/shs.
The Office of International Student Services fosters the education and development of F-1 Nonimmigrant students. The program provides eligible students with a comprehensive “One-Stop” approach with the following services: Admissions, Academic Counseling and Advising, early enrollment, small group orientations, welcome receptions advocacy regarding immigration requirements, computer lab, study rooms, and on-campus and community resources. The well-trained staff provides a welcoming and nurturing environment that assist new and continuing students to stay in federal program compliance and maintain good academic standing. The program provides workshops and support that assist students in adjusting to the American Culture and the California Community College educational system.

Cerritos College also offers a full-time Intensive English Program (IEP) to help develop English language skills. The IEP is a student-centered environment where students are fully immersed into the English language and culture. Upon successful completion, students can transition into their major field of study at Cerritos College and then transfer to the university of their choice.

To view the application for the Academic and/or Intensive English Program and ALL required documents, please visit our site at www.cerritos.oiss, or call us at (562) 860-2451, ext. 2133. Our email address is oiss@cerritos.edu. The OISS office hours are Monday, Tuesday, Thursday, and Friday, 8 am – 4 pm; and Wednesday, 8 am – 6:30 pm. The OISS is located in the Santa Barbara Building.

PARKING

All parking at Cerritos College is by permit only. Parking regulations are enforced 24 hours a day/7 days a week. A semester parking permit may be ordered online by logging into MyCerritos at http://my.cerritos.edu and clicking the link “Buy Parking Permit”. Permits may also be purchased on campus in the Admissions and Records Office during regular business hours and at Campus Police when Admissions and Records is closed, including weekends. A daily permit may be purchased from the ticket dispensers located in our student parking lots for $2.00. All permit dispensers accept dollar bills and coin currency, but do not give change or refunds of any kind. Credit cards are also accepted at all permit machines with a 25 cent convenience fee added to each transaction. Dispensers are located near the marquee in front of the gymnasium; on Falcon Way; and in student parking lots 1, 5, 6, 8, and 10. Timed parking stalls are also available and are located in lots 2, 6, and 8; these stalls require a pay and display permit which is valid for up to 2 hours. Parking in staff parking lots requires a current staff parking permit. Vehicles with a valid disabled “DP” placard or plate and a current and valid student or one-day permit are permitted to park in staff parking lots. “Blue Curb” and marked disabled parking stalls do not require a parking permit if a valid “DP” placard or plate is displayed in the vehicle (the registered owner of the “DP” placard must be present at all times when placard is being used on campus). Persons displaying a “DP” plate or placard may not park in parking stalls reserved for “Carpool” or “Board Members” at any time. Student parking is free the first week of each semester in any white-lined parking stall. Please note that the summer semester has 2 sessions and free parking is only given for the first week of the first session.

Vehicles without a permit or that are incorrectly parked can be issued a parking citation. Cerritos College assumes no liability and is not responsible for damage to or theft of any vehicle or its contents. Lost or stolen parking permits are not replaced. Please refer to the college catalog for additional parking information.

RE-ENTRY RESOURCE PROGRAM

The Re-entry Resource Program assists adults returning to school make a smooth transition, overcome barriers unique to returning adults, and successfully attain their college goals and objectives. Services include personal assistance, orientations, workshops based on re-entry student issues, support groups, information regarding child care, financial aid, career counseling, job placement, and community resources. Re-entry students of varied ages find these services relevant to their needs and interests. The Re-entry Resource Program is located in the Career Services Center. For more information, visit us at www.cerritos.edu/re-entry-program.

STUDENT EMPLOYMENT RESOURCES

Cerritos College students and alumni who are seeking employment may review job listings in the Career Services Center. Additional listings are accessible through the Internet. Assistance in seeking internships is also provided. Handouts on job search resources, resume writing, and interviewing skills are available on request. Student Employment coordinates the bi-annual job fairs, Employer Business Panel, and on-campus employer information tables. For more information, call (562) 860-2451, ext. 2366; email student-employment@cerritos.edu; or visit us at www.cerritos.edu/job-placement.

SUCCESS CENTER

The Success Center, located on the lower floor of the LRC, has been established to serve the needs of faculty and students across the campus. The Success Center provides learning assistance and academic support for students at all levels. Assistance in virtually any subject is available via workshops, directed learning activities, and computer software programs; as well as individually from qualified tutors and instructors. Faculty and staff in the Success Center involve instructors in developing supplemental instruction in a variety of forms and work with instructors to enhance course offerings. For hours, special schedules, and additional information; please call the Success Center at (562) 860-2451, ext. 2404, or visit the Center’s website at www.cerritos.edu/sc.

TRANSCRIPTS/VERIFICATION OF ENROLLMENT

A transcript of all college work completed may be obtained by submitting a written request in the Admissions and Records Office. If ordered on campus, the first 2 transcripts (whether official or unofficial) and verifications of enrollment are free. For subsequent copies, a fee of $3 is charged for each regular transcript; a $10 fee is charged for each rush transcript requested at least 2 hours before closing. The fee for verification of enrollment is $2 for three to five working days processing time, or $7 for 24-hour service. Please contact the Admissions and Records Office by phone or check the website at www.cerritos.edu/ "MyCerritos", "Transcripts", for information on ordering transcripts via the web.

TRANSFER CENTER

The Transfer Center offers information, referrals, and counseling services. The Transfer Center provides transfer events and workshops, general education information, advising appointments with university representatives, and university tours. The Transfer Center is located in the Administration Building West Quad. Office hours are Monday through Thursday, 8 am – 5 pm; and Friday, 8 am – 2 pm. Visit our website at www.cerritos.edu/transfer.

VETERANS’ EDUCATION OFFICE

The Veterans’ Education Office is located in the Veterans’ Resource Center. The primary function of this office is to certify to the Veteran’s Administration that eligible veterans are enrolled at the college and pursuing an approved educational goal. Hours are Monday through Wednesday, 8 am – 7 pm; Thursday, 8 am – 5:30 pm; and closed on Friday.

VETERANS’ RESOURCE CENTER

The Veterans’ Resource Center (VRC) is a one-stop center that houses certifying officials, veteran’s counselors, tutors, and other valuable resources. There are computers available for veteran students' use and assistive technology for improved learning. Tutoring is available Monday through Wednesday, 8 am – 7 pm; and Thursday, 8 am – 5:30 pm. The VRC is located in the Student Center Complex. Hours are Monday through Wednesday, 8 am – 7 pm; Thursday, 8 am – 5:30 pm; and closed on Friday.
EXAMENES DE EVALUACION
Las pruebas de evaluación se realizan en la Oficina de evaluación, que se encuentra en el Edificio de Usos Múltiples. Los resultados se utilizan para asesoría en la selección de clases. Se encuentran disponibles las pruebas para lectura, matemática, escritura de inglés y colocación de ESL. Revise nuestro sitio web en www.cerritos.edu/assessment-center para conocer el programa actual de pruebas.

LIBRERÍA
La librería de Cerritos College es operada por el Grupo Follet Higher Education, en asociación con la ASCC. La tienda brinda materiales necesarios, libros nuevos y usados, materiales de referencia, útiles escolares, bocadillos, regalos y ropa impresa. Mastercard, Visa, American Express y Discover son aceptados. Las horas regulares de Otoño y Primavera son: 9 am a 7 pm, de Lunes a Jueves; 9 am a 2 pm, Viernes; cerrado Sábados y Domingos.

CONSEJERÍA
(562) 467-5231
Los consejeros están disponibles en el Departamento de Asesoramiento para ayudarle con asesoría académica, el establecimiento de metas realistas y la elaboración de un integral plan de educación para alcanzar esos objetivos. Consejeros pueden mantenerle al corriente de las necesidades actuales de su carrera. Los consejeros están disponibles por medio de citas de media hora o limitadamente sin cita para breves consultas. Consejería en línea está disponible en www.cerritos.edu/counseling. Los horarios del Centro de asesoría son Lunes a Jueves a 8 am a 7 pm; y el Viernes de 8 am a 2 pm.

PROGRAMAS Y SERVICIOS PARA DISCAPACITADOS
EXT. 2335
Los estudiantes con limitaciones debido a una discapacidad pueden recibir servicios de apoyo e instrucciones de los Programas y Servicios para Estudiantes Discapacitados. Son atendidos aquellos estudiantes con problemas de movilidad, visuales, auditivos, del habla, psicológicos, y otros problemas de salud, así como discapacidades de aprendizaje y desarrollo. Los Programas y Servicios para Estudiantes Discapacitados (DSPS) han estado en funcionamiento en Cerritos College desde 1969. Para obtener información o una cita, llame al (562) 860-2451, ext.2335; (562) 274-7164 (VP); (562) 467-5006 (FAX); o visite nuestro sitio web en www.cerritos.edu/dspss.
Individuals with educational limitations due to a disability may receive support services and instruction from Disabled Student Programs and Services (DSPS) at Cerritos College. Disabilities served include: mobility, vision, hearing, speech/language, psychological, health-related, learning, developmental/intellectual, and acquired brain injuries. Students who wish to apply for DSPS services should come to the Liberal Arts/DSPS building to pick up a New Student Packet. For further information, contact DSPS at (562) 860-2451, ext. 2335; (562) 274-7164/VP; or visit our website at http://www.cerritos.edu/dsps/.

**DSPS Services:**

DSPS determines reasonable accommodations on a case by case basis by reviewing the disability verification documentation and an interactive process with each student. Following are some of the supportive services which may be approved as reasonable accommodations, depending on the nature of the student's educational limitations, to assure access to educational activities at Cerritos College:

- Notetakers
- Testing accommodations
- Materials in alternate format
- Assistive Technology
- Sign language interpreters
- Assistive listening devices
- Priority enrollment
- Academic adjustments

**Additional services available through DSPS may include:**

- Counseling
- Enrollment assistance
- Illness notification
- Instructor liaison
- Assistive technology training

**Instructional Offerings:**

**Access Learning Courses (ACLR in the Schedule of Classes)**
- ACLR 86 – Introduction to Universal Design for Learning – 2.0 units
- ACLR 87 – Using Scan-Read Technologies in Universal Design for Learning – 2.0 units
- ACLR 90 – Orientation for Students with Disabilities – 1.0 unit
- ACLR 91 – Career Exploration for Students with Disabilities – 1.0 unit

**Adapted Physical Education Courses (PEX in the Schedule of Classes)**
- PEX 100 – Sedentary Activities for Students with Disabilities – 1.0 unit
- PEX 101 – Wheelchair Activities – 1.0 unit
- PEX 102 – Adapted Cardiovascular Exercise – 1.0 unit
- PEX 103 – Adapted Strength Training – 1.0 unit
- PEX 104 – Adapted Strength and Relaxation – 1.0 unit
- PEX 105 – Adapted Swimming – 1.0 unit

In accordance with the Americans with Disabilities Act, this information is available in alternate formats (Braille, enlarged type, e-text, etc.) and may be requested by calling (562) 860-2451, Ext. 2335.
Do you need tutoring for any of your Cerritos College courses? Do you need help managing your time efficiently? Do you need to learn how to take good lecture notes or learn how to better study from your textbook? Do you need help dealing with the stress of going to college? The Success Center can provide the answers and the help that you’re looking for. All Cerritos College students may attend any of the free services listed below. Visit the Success Center, located in the LRC, for more information or visit the Center’s website at www.cerritos.edu/sc.

**Individualized Instruction from Faculty**
Faculty members are available at various times for assistance in math, English, English as a Second Language, and reading.

**Technology Training & Computer Proficiency**
Training sessions are offered in word processing, spreadsheets, multimedia presentations, MyFoundationsLab, Canvas, etc.

**Support for Online Students**
Walk-in support for online students
Online tutoring
Online FAQ’s

**Tutorial Services**
Walk-in math & English tutoring
Tutoring by appointment in other subjects
Smarthinking Online Tutoring

**Workshops**
Workshops in various topics such as, How to Read Your Textbook, How to Take Great Notes, Stress Management, Student Success, and many more!
ASSOCIATED STUDENTS

The Associated Students of Cerritos College (ASCC) provides the governing body that finances, organizes, and directs many programs for the student population. It co-sponsors with the district such activities as touchtone registration, athletics, choir, band, forensics, drama, and the student newspaper. Students are encouraged to participate in campus clubs and organizations. The club program is an ever-growing phase of campus life, with new clubs forming every year. With more than 60 clubs, students are provided the opportunity to become involved in curricular, special interest, and social programs. The Inter-Club Council meets regularly to give all clubs and organizations the chance to share their activities collectively. For additional information about the ASCC and campus clubs, please stop by the Office of Student Affairs, or call (562) 860-2451, ext. 2458.

STATEMENT OF STUDENT RIGHTS AND RESPONSIBILITIES

PREAMBLE

The community college exists for the transmission of knowledge, the pursuit of truth, the development of students, and the general well-being of society. Free inquiry and free expression are indispensable to the attainment of these goals. As members of the academic community, students should be encouraged to develop the capacity for critical judgment and to engage in a sustained and independent search for truth and knowledge.

Freedom to teach and freedom to learn are inseparable facets of academic freedom. The freedom to learn depends upon appropriate opportunities and conditions in the classroom, on the campus, and in the larger community. Students should exercise their freedom with responsibility so as not to endanger the rights, goals, and beliefs of other students.

Cerritos College is open to all qualified students regardless of national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics, or any other status protected by law in person or in an online environment and, when the victim or victims are associated with the District, whether or not the location is associated with the District.

CLASSROOM RIGHTS AND RESPONSIBILITIES

The professor in the classroom and in conference should permit free discussion, inquiry, and expression of thought by the student. Student performance should be evaluated solely on an academic basis, not on opinions or willingness to accept professors' personal beliefs, or conduct unrelated to academic standards. Students should be free to take reasoned exception to the data or views offered in any course of study for which they are enrolled and for maintaining standards of academic performance established for each course in which they are enrolled. The student has the right to have the course taught in a systematic, meaningful manner and to know at the beginning of the course those academic standards required of the student in the course.

Administrative staff and faculty members should respect confidential information about students, such as student views, beliefs, and political associations, that is acquired in the course of their work. Transcripts of academic records should contain only information about academic status.

ON THE CAMPUS RIGHTS AND RESPONSIBILITIES

Students should be free to examine and discuss all questions of interest to them, and express opinions publicly and privately. They should be free to organize and join associations to promote their common interests. The membership, policies, and actions of a student organization will be determined by vote of only those persons who hold bona fide membership in that college organization. Campus advisors shall advise organizations in the exercise of their rights and responsibilities.

Student organizations shall be required to submit a statement of purpose, criteria for membership, rules of procedures, a current list of officers, and the advisor shall certify the list of verified members. Campus organizations should be open to all students.

Students and student organizations should be free to support causes by orderly means which do not disrupt the regular and essential operation of the college. Student organizations shall have the right to recommend, invite, and hear any person of their own choosing as long as such speakers and topics are in accordance with federal, state, and local laws, and guarantee the safety of students and protection of public property. Guest speakers invited by students or student organizations should be subject to those policies, requirements, and regulations as established by the Board of Trustees in order to insure an appropriate and meaningful contribution to the academic community. It should be made clear to the academic community and the larger community that the public expressions of students, student organizations, and guest speakers speak only for themselves.

As constituents of the academic community, students should be free, individually and collectively, to express their views on issues of institutional policy, instruction, the evaluation of professors as it pertains to their course content, and on matters of general interest to the student body.

IN THE LARGER COMMUNITY

College students are both citizens and members of the academic community. As citizens, students should enjoy the same freedom of speech, peaceful assembly, and right of petition that other citizens enjoy. As citizens, they should be subject to civil law as others and may incur penalties prescribed by civil authorities when violating these laws. Only where the college's interest as an academic community is distinct and clearly involved should the special authority of the college be asserted.

STUDENT PUBLICATIONS

Student publications and the student press perform the traditional roles of informing, entertaining, and influencing. They are both instructional and informational, and as such should meet the highest academic and professional standards in serving the broad college community and should set forth as the primary goal of the student newspaper the coverage of news events, happenings, and experiences on the college campus.

Associated Student Body, administrative and academic authorities, in consultation with students and advisors have the responsibility to define and clarify the role of student publications, and the standards to be used in their evaluation.

They must also assure that both academic freedom and editorial freedom are protected and exercised so that the integrity of the student publications program and the free press will not be compromised.

It is incumbent upon student editors and managers to act according to the highest ethics of responsible journalism. This corollary responsibility includes careful adherence to the laws of libel and good taste, and such considerations as the avoidance of indecency, undocumented allegations, attacks on personal integrity, and the techniques of harassment and innuendo, and should allow adequate space for rebuttal and differing views in regard to articles in which there is some controversy.
Safeguards to assure freedom of the student press with responsibility should include freedom from censorship or arbitrary control of the press, and protection of editors and managers from arbitrary attack, suspension, or removal because of disapproval of editorial policy or content by any external influence.

STUDENT RIGHTS AND GRIEVANCES

Note: Complaints under Section 504, Section 508, and/or the Americans with Disabilities Act are to be made to the Section 504/508/ADA Coordinator in the Disabled Student Programs and Services Office or to the Diversity/Compliance/Title IX Officer in the Human Resources Office. Complaints of sexual harassment and other illegal discrimination are to be made to the Diversity/Compliance/Title IX Officer in the Human Resources Office or the Vice President of Human Resources.

If a student files a grievance under this procedure that includes an allegation of unlawful discrimination, including harassment or retaliation, the grievance, or portion of the grievance, will immediately be referred to: (i) the Diversity/Compliance/Title IX Officer or to the Vice President of Human Resources or designee per AP 3435, "Intake and Processing of the Complaint"; or to (ii) the Cerritos College Section 504/ADA Coordinator per Administrative Procedure 3412, for attempted informal resolution or investigation.

STUDENT GRIEVANCE PROCEDURES

A student of the College may address grievances as applied to and regarding academic, administrative, and instructional matters relating to students, and including, but not limited to, any grievance dealing with any academic or management employee of the District.

A grievance shall herein be defined as any act depriving a student of any of the rights set forth in the statement of "Student Rights and Responsibilities," or any state, federal, or local codes. Grades and grading grievances are not addressed within this administrative procedure. Grades and grading of any of the rights set forth in the statement of "Student Rights and Responsibilities," or any state, federal, or local codes. Grades and grading grievances are not addressed within this administrative procedure. The student should refer to "Student Grade Grievance Procedure."

If the grievance does not meet each of the requirements, the Office of Student Conduct and Grievance may address grievances as applied to and regarding academic, administrative, and instructional matters relating to students, and including, but not limited to, any grievance dealing with any academic or management employee of the District.

The determination of whether the Statement of Grievance presents sufficient grounds for a hearing shall be based on the following:

- The statement contains facts which, if true, would constitute a grievance under these procedures;
- The grievant is a student, which includes applicants and former students;
- The grievant is personally and directly affected by the alleged grievance;
- The grievance was filed in a timely manner;
- The grievance is not clearly frivolous, clearly without foundation, or clearly filed for purposes of harassment.

If the grievance does not meet each of the requirements, the Office of Student Conduct and Grievance or ASCC Chief Justice or designee shall notify the student in writing of the rejection of the request for a grievance hearing, together with the specific reasons for the rejection and the procedures for appeal.

GRIEVANCE PROCEDURE (EXCEPT GRADES AND GRADING, SEXUAL HARASSMENT, AND OTHER ILLEGAL DISCRIMINATION):

STEP I - INFORMAL ACTION

A. The student with a grievance shall first attempt to resolve the matter by informal discussion with the employee(s) involved.
B. If the problem is not resolved in step I-A, the student shall then attempt to resolve the matter by informal discussion with the person at the lowest level of supervisory authority for the person with whom there is a complaint.
C. If the grievant still believes the issue has not been resolved satisfactorily after Step I-B, a student Statement of Grievance Form may be obtained from the Office of Student Conduct and Grievance. After completion of the Form specifying the time, place, nature of the complaint, and remedy or correction requested; it should be submitted to the Coordinator of Student Conduct and Grievance who will send a copy of the written statement to the ASCC Supreme Court Chief Justice and the Vice President of Academic Affairs. This statement must be submitted within 30 instructional days after the grievant has become aware of the act or condition on which the complaint is based. An instructional day is defined as any day Monday through Friday that all normal college business is conducted, in the classroom and administrative offices. All weekend days and college holidays are excluded.
D. The ASCC Chief Justice or Court designee shall attempt to resolve the problem through informal meeting and discussion among the pertinent parties while remaining neutral on all issues involved. This informal meeting and discussion is intended to include the levels of management or administration concerned with the problem and should be completed within ten instructional days, as such days are defined herein. In the event the informal procedure fails, the formal procedure may be implemented.

STEP II - FORMAL ACTION

A. PRELIMINARY STEPS

1. If the grievant does not believe the grievance has been resolved, the grievant may request Step II-Formal Action through the ASCC Chief Justice. The Chief Justice upon receiving the request of the grievant shall call a meeting of the Student Grievance Hearing Committee. The Hearing Committee will be composed in the following manner:
   - ASCC Chief Justice or designee and two Court Justices or designees,
   - the Vice President of Academic Affairs or administrative designee,
   - the Faculty Senate President or Senate designee, and
   - one Faculty Senate member, chosen by the Faculty Senate.

2. If replaced per section II.A.5. herein, the ASCC Chief Justice or designee or Court Justices or designees substitute(s) shall be appointed by the ASCC Court.

3. The Chief Justice or designee shall serve as the Hearing Committee Chair, but shall have no vote in committee decisions. The five voting members of the Hearing Committee may be selected within the first six weeks of the academic year. Names selected by the Faculty Senate are to be submitted to the Chief Justice. Members of the Committee are to serve for an academic year.

4. The Vice President of Academic Affairs or administrative designee shall serve as Hearing Committee Executive Secretary. The Executive Secretary, a voting member of the committee, shall be responsible for keeping necessary records of committee hearings and assist the ASCC Chief Justice in the conduct of the hearing.

5. Grievance Committee members are to deal with all grievances in a confidential manner, except when both parties agree to a public hearing or otherwise required by law.
5. No person shall serve as a member of a Hearing Committee if that person has been personally involved in any matter giving rise to the grievance, has made any statement on the matters at issue, or could otherwise not act in a neutral manner. Any party to the grievance may challenge for cause any member of the hearing committee prior to the beginning of the hearing by addressing a challenge to the Hearing Committee Chair, who shall determine whether cause for disqualification has been shown. If the Hearing Committee Chair determines that sufficient grounds for removal of a member of the committee have been presented, the Hearing Committee Chair shall remove the challenged member or members and request a substitute from the original appointing constituent group.

B. FORMAL HEARING
The Hearing Committee shall conduct its proceedings according to the following procedures:

1. The Hearing Committee must meet within 15 instructional days after informal action has been completed and the grievant has requested a formal hearing.

2. The Chair must notify the parties involved within five instructional days before the hearing of the date, time, and location of the hearing and must include a copy of the written complaint, a copy of the Statement of Student Rights and Responsibilities, and copy of the Grievance Procedure.

3. Four members shall constitute a quorum by which Hearing Committee business may proceed. The quorum must include at least one student member, one faculty member, and one administrative member.

4. The members of the Hearing Committee shall be provided with a copy of the grievance and any written response provided by the respondent before the hearing begins.

5. Both parties shall have the right to present personal statements, testimony, evidence, and witnesses. Formal rules of evidence shall not apply. Any relevant evidence shall be admitted. Unless the Hearing Committee determines to proceed otherwise, each party to the grievance shall be permitted to make an opening statement. Thereafter, the grievant or grievants shall make the first presentation, followed by the respondent or respondents. The grievant(s) may present rebuttal evidence after the respondent(s)’ evidence. The burden shall be on the grievant or grievants to prove by substantial evidence that the facts alleged are true.

6. Each party shall have the right to be present, to be accompanied by the person of his or her choice (who may not participate in the hearing), and to question witnesses who are present. In a closed hearing, witnesses shall not be present at the hearing when not testifying, unless all parties and the committee agree to the contrary.

7. The hearing shall be recorded by the Coordinator of Student Conduct and Grievance, either by audio recording or stenographic recording, and shall be the only recording made. No witness who refuses to be recorded may be permitted to give testimony. The audio or stenographic recording shall remain in the custody of the District, at all times, unless released to a professional transcribing service. Any recognized party to the grievance may request a copy of the recording.

8. The Hearing Committee Chair shall, at the beginning of the hearing, ask each person present to identify themselves by name, and thereafter shall ask witnesses to identify themselves by name.

9. The Hearing Committee shall discuss the stated grievance(s), hear testimony, examine witnesses, and receive all available evidence to the charge.

10. The hearing shall be closed to the public unless otherwise agreed upon in writing by both parties.

11. The Hearing Committee shall make decisions in private. The Hearing Committee shall write up findings and decisions. Copies of findings and decisions, including majority and minority reports, are to be sent to each party and the appropriate Vice President. The Hearing Committee’s decision(s) shall be final unless appealed.

12. A recording of the proceedings shall be kept in a confidential file in the Office of Student Conduct and Grievance and shall be available at all times to parties directly involved. All documents, communications, and records dealing with the processing of a grievance will be filed separately from the personnel files of the participants. After a period of four years, the grievance file shall be destroyed.

13. Reprisals of any kind will not be taken by the District or any of its agents against any party of interest or any other participant in the grievance procedure by reason of such participation.

14. Evidence and testimony given in each case presented shall not be the sole cause of initiating or filing further grievances.

15. If the grievant does not act within the time limits provided herein, the ability to proceed with the grievance shall be terminated and no further action will be taken.

16. The number of instructional days indicated at each step herein should be considered a maximum and every effort must be made to expedite the process. Time limits may be extended by mutual consent in writing or by decision of the Hearing Committee.

17. The Hearing Committee should attempt to reach a decision by discussion and consensus on a workable solution. Voting should be a last course of action.

18. If in the course of the proceedings a student graduates before a solution is found, the student shall not be denied full consideration under this policy. A student may also submit a grievance after graduation if the grievance did not become known until that time. However, it must be submitted within 30 instructional days after the grievant should have reasonably become aware of the act or condition on which the complaint is based.

APPEALS PROCESS

1. If a party wishes to formally appeal a recommendation of the Hearing Committee, an appeal must be submitted within ten instructional days to the appropriate Vice President provided the appropriate Vice President is not a direct party to the grievance. If the appropriate Vice President is a direct party to the grievance, and either party is dissatisfied with the recommendation of the Hearing Committee, an appeal may be submitted to a Vice President/Assistant Superintendent not a direct party to the grievance.
2. Upon receiving the findings and recommendations of the Hearing Committee, and after examination of the appeal as requested by either party, the appropriate Vice President or alternate may accept or reject the Hearing Committee's decision.

3. If the appropriate Vice President or alternate rejects the Hearing Committee's decision, he or she shall submit his/her decision with the stated reasons for objections to the Hearing Committee within ten instructional days. The Hearing Committee shall review the recommendation and submit its decision(s) to the appropriate Vice President for a final decision.

4. The appropriate Vice President shall transmit his or her final decision to the parties within ten instructional days.

5. An appeal of the appropriate Vice President's decision may be submitted to the President/Superintendent by either party within five instructional days of the appropriate Vice President's decision. The President/Superintendent shall transmit his or her final decision to the parties within ten instructional days.

6. An appeal of the President/Superintendent's decision may be submitted to the Board of Trustees by either party within five instructional days of the President/Superintendent's decision. The Board of Trustees may review an appeal for two consecutive regular Board meetings before making a final determination of the matter at the District level.

7. The President/Superintendent or designee, or the Board of Trustees may reject a Hearing Committee decision only after reviewing a transcription of the involved hearing.

### STUDENT GRADE GRIEVANCE PROCEDURE

A student of the College may present a grade grievance. The California Education Code, Section 76224, quoted, states the conditions upon which grades or grading can be questioned.

“When grades are given for any courses of instruction taught in a community college district, the grade given to each student shall be determined by the instructor of the course and the determination of the student’s grade by the instructor, in the absence of mistake, fraud, bad faith, or incompetence, shall be final.” “Mistake” may include, but is not limited to, errors made by an instructor in calculating a student's grade and clerical errors.

### STEP I – INDIVIDUAL ACTION

A student who believes a final course grade was assigned due to mistake, fraud, bad faith, or incompetence shall meet with the faculty member to resolve his/her concern.

### STEP II – MANAGEMENT ACTION

Note: If a student files a grade grievance that includes an allegation of unlawful discrimination, including harassment or retaliation, the grievance, or portion of the grievance, will immediately be referred to (i) the Diversity/Compliance/Title IX Officer or to the Vice President of Human Resources or designee per AP 3435, “Intake and Processing of the Complaint” or to (ii) the Cerritos College Section 504/ADA Coordinator per AP 3412, for attempted informal resolution or investigation.

1. The student will obtain a Grade Grievance Form from the Office of Student Conduct and Grievance.

2. The student must return the Grade Grievance Form to the Office of Student Conduct and Grievance within 30 instructional days after the completion of the course about which the grade grievance is filed. An instructional day is defined as any day Monday through Friday that all normal college business is conducted, both in the classroom and in the administrative offices. All weekend days and college holidays are excluded.

3. The Student Conduct and Grievance Coordinator will meet with the student and review the completed Grade Grievance Form. If the student wishes to pursue the grievance, the Student Conduct and Grievance Coordinator will sign and date the Form. In the absence of the Coordinator, the Dean of Student Services will perform these duties.

4. The student will present a copy of the Grade Grievance Form to the applicable Division Dean. The Division Dean may schedule a meeting of all concerned if appropriate. The Division Dean should schedule a meeting only if the Form has the signature of the Student Conduct and Grievance Coordinator, and is dated. The In the absence of the Coordinator, the Dean of Student Services will meet with the Division Dean. The Division Dean shall make a recommendation to the parties within ten instructional days.

### STEP III – ADMINISTRATIVE ACTION

If either party is dissatisfied with the recommendation of the Division Dean, he or she may appeal the matter to the Vice President of Academic Affairs or designee within ten instructional days of the Division Dean's recommendation. The Vice President of Academic Affairs or designee shall call a meeting with the student, the ASCC Chief Justice, the Division Dean, and if needed, the faculty member. The Vice President of Academic Affairs or designee shall transmit his or her decision to the parties within ten instructional days.

### STEP IV – PRESIDENT/SUPERINTENDENT ACTION

If either party chooses to appeal the decision of the Vice President of Academic Affairs, he or she may appeal the matter to the President/Superintendent of the College within ten instructional days of such decision. If a faculty member is dissatisfied with a recommendation and neither acts on it, nor appeals it, the Vice President of Academic Affairs will forward the matter to the President/Superintendent. The President/Superintendent will review the recommendation and if needed, request persons involved in the grievance to meet.

The President/Superintendent shall make a recommendation within ten instructional days. If either party is dissatisfied with the recommendation of the President/Superintendent, an appeal of the President/Superintendent's recommendation may be submitted to the Board of Trustees by either party. The appeal must be submitted within ten instructional days after the President/Superintendent's recommendation. The Board may review an appeal for two consecutive regular Board meetings, and if needed, request persons involved in the grievance to appear before making a final determination of the matter at the District level.
STUDENT SERVICES AND POLICIES

ADDITIONAL INFORMATION
Most complaints, grievances, and disciplinary matters should be resolved at the college level. If a complaint does not fall into one of the college's established procedures, it may be addressed in writing to the President/Superintendent. Individuals are strongly encouraged to make every attempt to resolve matters through the appropriate administrative processes.

Matters that are not resolved at the college level may be submitted to one or more of the following agencies for consideration:

- The Accrediting Commission for Community and Junior Colleges (ACCJC) at http://www.accjc.org/complaint-process, if the complaint is associated with the institution's compliance with academic program quality and accrediting standards. The ACCJC is the agency that accredits the academic programs of the California Community Colleges.
- If the complaint does not concern the college's compliance with academic program quality and accrediting standards, it may be directed to the California Community Colleges Chancellor's Office by completing the web form found at http://californiacommunitycolleges.cccco.edu.

STANDARDS OF STUDENT CONDUCT
The President/Superintendent shall establish procedures for the imposition of discipline on students in accordance with the requirements for due process of the state and federal laws and regulations.

The procedures shall clearly define the conduct that is subject to discipline, and shall identify potential disciplinary actions, including but not limited to the removal, suspension, or expulsion of a student.

A complainant or witness who participates in an investigation of sexual assault, domestic violence, dating violence, or stalking will not be subject to disciplinary sanctions for a violation of the District's student conduct policy at or near the time of the incident, unless the District determines that the violation was egregious, including but not limited to, an action that places the health or safety of any other person at risk or involves plagiarism, cheating, or academic honesty.

Due process requires that in all significant disciplinary situations a student is informed of charges against him/her, is given an opportunity to refute them, and has the opportunity to appeal a decision.

The Board of Trustees shall consider any recommendation from the President/Superintendent for expulsion. The Board of Trustees shall consider an expulsion recommendation in closed session unless the student requests that the matter be considered in a public meeting. Final action by the Board of Trustees on the expulsion shall be taken at a public meeting.

The procedures shall be made widely available to students through the College catalog and other means.

Students enrolling in Cerritos College assume an obligation to abide by all District regulations on District-owned or controlled property or at District-sponsored or supervised functions.

Students who fail to adhere to District regulations are subject to disciplinary actions.

In all disciplinary actions, the student shall be informed of the nature of the charges against him/her and given a fair opportunity to refute them. The District shall not be arbitrary in its actions.

The following conduct while on District-owned or controlled property or at District-sponsored or supervised functions shall constitute good cause for discipline, including but not limited to the removal, suspension, or expulsion of a student.

1. Assault, battery, or any threat of force or violence, or causing, attempting to cause, or threatening to cause physical injury to another person, in person or in an online environment and, when the victim or victims are associated with the District, whether or not the location is associated with the District.

2. Possession, use, sale, or otherwise furnishing any firearm, knife, explosive, or other dangerous object or chemical, including but not limited to any facsimile firearm, knife, or explosive on District-owned or controlled property or at District-sponsored or supervised functions without the prior authorization of the President/Superintendent or designee.

3. Unlawful possession, use, sale, offer to sell, or furnishing, or being under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the California Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind; or unlawful possession of, or offering, arranging, or negotiating the sale of any drug paraphernalia, as defined in California Health and Safety Code, Section 11014.5.

4. Committing or attempting to commit robbery or extortion.

5. Theft, attempted theft of, or willful damage to District property or property in the possession of, or owned by, a member of the college community or knowingly receiving stolen property or private property on District premises.

6. Willful or persistent smoking in any area where smoking has been prohibited by law or by regulation of the District.

7. Committing sexual harassment as defined by law or by District policies and procedures in person or in an online environment and, when the victim or victims are associated with the District, whether or not the location is associated with the District.

8. Engaging in harassing or discriminatory behavior based on national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics, or any other status protected by law in person or in an online environment and, when the victim or victims are associated with the District, whether or not the location is associated with the District.

9. Engaging in intimidating conduct or bullying against another student through words or actions, including direct physical contact; verbal assaults, such as teasing or name-calling; social isolation or manipulation; and cyberbullying.

10. Willful misconduct that results in injury or death to a student, client, patient, visitor, guest, or to District personnel or that results in cutting, defacing, or other injury to any real or personal property owned by the District or on campus.

11. Endangering a student, client, patient, visitor, guest, or District employee or contributing to or causing harm to the health, safety, and/or well-being of such others.

12. Disruptive behavior, continual or willful disobedience and/or persistent defiance of the authority, habitual profanity or vulgarity, or abuse of District personnel or where the presence of the student causes a continuing danger to the physical safety of students or others.
13. Cheating, or engaging in other academic dishonesty including copying from another’s work; discussion prohibited by the instructor; obtaining exam copies without permission; and using notes, other information, or devices that have been prohibited.

14. Misrepresentation and/or impersonation, including arranging for or allowing another individual to impersonate or otherwise misrepresent himself or herself to be a student generally or to be a particular student either in person or in an online environment, and/or impersonating or otherwise misrepresenting oneself to be another person in person or in an online environment.

15. Plagiarism, in individual or group work or in a student publication, including the act of taking the ideas, words or specific substantive material of another and offering them as one’s own without giving credit to the source.

16. Dishonesty; forgery; alteration or misuse of District documents, records, or identification; or knowingly furnishing false information to the District.

17. Unauthorized entry upon, into, or use of District facilities, either in person or in an online environment.

18. Lewd, indecent or obscene conduct on District-owned or controlled property; or at District-sponsored or supervised functions; or directed at and for the purpose of harming another individual or group associated with the District, whether carried out in person or in an online environment, and whether or not the location is associated with the District.

19. Engaging in expression that is obscene, libelous or slanderous, or that so incites students as to create a clear and present danger of the commission of unlawful acts on college premises, or the violation of lawful District administrative procedures, or the substantial disruption of the orderly operation of the District.

20. Persistent serious misconduct where other means of correction have failed to bring about proper conduct.

21. Unauthorized preparation, giving, selling, transfer, distribution, or publication, for any commercial purpose, of any contemporaneous recording of an academic presentation in a classroom or equivalent site of instruction, including but not limited to handwritten or typewritten class notes, except as permitted by any Board policy or administrative procedure.

22. Unauthorized use of audio, video or other listening, recording or transmitting device in any classroom, service area, or District activity without prior consent of the instructor, service area manager, or activity advisor except as necessary for reasonable accommodation.

23. Failure, as a person involved in sexual activity, to ensure that he or she has the affirmative consent of the other or others to engage in the sexual activity. Lack of protest or resistance does not mean consent, nor does silence mean consent.

   • Affirmative consent must be ongoing throughout a sexual activity and can be revoked at any time. The existence of a dating relationship between the persons involved, or the fact of past sexual relations between them, should never by itself be assumed to be an indicator of consent. “Affirmative consent” means affirmative, conscious, and voluntary agreement to engage in sexual activity.
   
   a. In the evaluation of complaints in any disciplinary process, it shall not be a valid excuse to alleged lack of affirmative consent that the accused believed that the complainant consented to the sexual activity under either of the following circumstances:
      i. The accused’s belief in affirmative consent arose from the intoxication or recklessness of the accused.
      ii. The accused did not take reasonable steps, in the circumstances known to the accused at the time, to ascertain whether the complainant affirmatively consented.
   
   b. In the evaluation of complaints in the disciplinary process, it shall not be a valid excuse that the accused believed that the complainant affirmatively consented to the sexual activity if the accused knew or reasonably should have known that the complainant was unable to consent to the sexual activity under any of the following circumstances:
      i. The complainant was asleep or unconscious.
      ii. The complainant was incapacitated due to the influence of drugs, alcohol, or medication, so that the complainant could not understand the fact, nature, or extent of the sexual activity.
      iii. The complainant was unable to communicate due to a mental or physical condition.

24. Sexual assault, defined as actual or attempted sexual contact with another person without that person’s consent, regardless of the victim’s affiliation with the college; and, effective January 1, 2016, regardless of whether such conduct is related to college activity or college attendance; including, but not limited to, any of the following: (1) Intentional touching of another person’s intimate parts without that person’s consent or other intentional sexual contact with another person without that person’s consent. (2) Coercing, forcing, or attempting to coerce or force a person to touch another person’s intimate parts without that person’s consent. (3) Rape, which includes penetration, no matter how slight, without the person’s consent, of either of the following: (A) The vagina or anus of a person by any body part of another person or by an object. (B) The mouth of a person by a sex organ of another person.

25. Sexual exploitation, defined as a person taking sexual advantage of another person for the benefit of anyone other than that person without that person’s consent, regardless of the victim’s affiliation with the college; and, effective January 1, 2016, regardless of whether such conduct is related to college activity or college attendance; including, but not limited to, any of the following: (1) Prostituting another person. (2) Recording images, including video or photograph, or audio of another person’s sexual activity, intimate body parts, or nakedness without that person’s consent. (3) Distributing images, including video or photograph, or audio of another person’s sexual activity, intimate body parts, or nakedness, if the individual distributing the images or audio knows or should have known that the person depicted in the images or audio did not consent to the disclosure and objected to the disclosure. (4) Viewing another person’s sexual activity, intimate body parts, or nakedness in a place where that person would have a reasonable expectation of privacy, without that person’s consent, and for the purpose of arousing or gratifying sexual desire.
26. Misrepresentation of oneself or of an organization to be an agent of the District.
27. Continued disruption on or off District property of the District's educational or student services activities, administrative functions and procedures, public service functions, authorized curricular or co-curricular activities, other functions, or prevention of authorized guests from carrying out the purpose for which they are on District property.
28. Abuse of any person, or any possession of any person, on District-owned or controlled property.
29. Violation of state or local laws, Board policies, or administrative procedures concerning the registration of student organizations, the use of District facilities, or the time, place, and manner of public expression.
30. Abusive behavior directed toward coercion of, or bullying of a member of the college community, in person or in an online environment and, when the victim or victims are associated with the District, whether or not the location is associated with the District.
31. Violation of Board policies or administrative procedures governing the use of student user accounts, Computers, and telecommunication resources, including but not limited to the unauthorized entry, opening, or viewing of a file; the unauthorized use of another individual's identification and password; arranging for, allowing, and/or impersonation of one person by another; sending obscene or abusive messages or files; and/or use of computing facilities to interfere with the work of another student or employee of the District.
32. Engaging in physical or verbal disruption, intimidation, or harassment of such severity or pervasiveness as to have the purpose or effect of unreasonably interfering with a student's academic performance, or District employee's work performance, or of creating an intimidating, hostile or offensive educational or work environment, in person or in an online environment and, when the victim or victims are associated with the District, whether or not the location is associated with the District.
33. Violation of a duly issued restraining order, stalking, and/or a pattern of conduct with intent to follow, alarm, or harass another person, and which causes the person to reasonably fear for his or her safety, and where the pattern of conduct persisted after the person has demanded that the pattern of conduct cease.
34. Failure to identify oneself when requested to do so by District officials acting in the performance of their duties.
35. Any other cause not listed above which is identified as “Good Cause” by the Education Code or that disrupts the college, its mission, or campus life.

ACADEMIC HONESTY/DISHONESTY POLICY

Your instructors are eager to help you succeed in your studies at Cerritos College. But success means more than just receiving a passing grade in a course. Success means that you have mastered the course content so that you may use that knowledge in the future, either to be successful on a job, or to continue on with your education in advanced classes.

Your success depends on a combination of the skill and knowledge of your instructors, and your own hard work. You will reach your future goals only if you gain new knowledge from every course you take. That knowledge becomes yours and can be used by you, only if it is gained through your own personal efforts. Receiving a grade in a course, without acquiring the knowledge that goes with it, diminishes your chances for future success.

While in college, you are also shaping the principles which will guide you throughout the rest of your life. Ethical behavior and integrity are a vital part of those principles. A reputation for honesty says more about you, and is more highly prized, than simply your academic skills.

For this reason, academic honesty is taken very seriously by the Cerritos College faculty. The following guidelines have been prepared so that you will understand what is expected of you in maintaining academic honesty.

Academic Dishonesty is normally to be dealt with as an academic action by the instructor, reflected in the student's grade in the particular course, rather than through college disciplinary procedures. No specific departmental, divisional or institutional procedures are established for academic dishonesty other than the normal process for review and appeal of an instructor's grading procedures.

Academic Dishonesty is defined as the act of obtaining or attempting to obtain credit for work by the use of any dishonest, deceptive, or fraudulent means. Examples of academic dishonesty would include, but not be limited to the following:

- Copying, either in part or in whole, from another's test or examination;
- Discussion of answers or ideas relating to the answers, on examination or test when such discussion is prohibited by the instructor;
- Obtaining copies of an exam without the permission of the instructor;
- Using notes, “Cheat sheets,” or otherwise utilizing information or devices not considered appropriate under the prescribed test conditions;
- Altering a grade or interfering with the grading procedures in any course;
- Allowing someone other than the officially enrolled student to represent the same;
- Plagiarism, which is defined as the act of taking the ideas, words or specific substantive material of another and offering them as one's own without giving credit to the source.

Options may be exercised by the faculty member to the extent that the faculty member considers the cheating or plagiarism to manifest the student's lack of scholarship or to reflect on the student's lack of academic performance in the course. One or more of the following actions are available to the faculty member who suspects a student has been cheating or plagiarizing:

1. Review-no action.
2. An oral reprimand with emphasis on counseling toward prevention of further occurrences.
3. A requirement that work be repeated.
4. A reduction of the grade earned on the specific work in question, including the possibility of no credit for the work.
5. A reduction of the course grade as a result of item 4 above, including the possibility of a failing grade for the course.
6. Referral to the Office of Student Conduct and Grievance for further administrative action, such as suspension or expulsion.

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STUDENT DISCIPLINE PROCEDURES

Student Conduct Programs should contribute to the teaching of appropriate individual and group behavior as well as to protecting the campus community from disruption and harm. The Programs should be conducted in ways that will serve to foster the ethical development and personal integrity of students and the promotion of an environment that is in accord with the overall educational goals of the institution. This procedure will be used in a fair and equitable manner, and not for purposes of retaliation. It is not intended to substitute for criminal or civil proceedings that may be initiated by other agencies.

These Administrative Procedures are specifically not intended to infringe in any way on the rights of students to engage in free expression as protected by the state and federal constitutions, and by Education Code Section 76120, and will not be used to punish expression that is protected.

The Office of Student Conduct and Grievances is responsible for the student conduct and sanctioning procedures of the college. Inquiries should be directed to the Office of Student Conduct and Grievances.

STUDENT CONDUCT PROCEDURES AND SANCTIONS

Definitions

District – The Cerritos Community College District.

Day – A day is defined as any day Monday through Friday that all normal College business is conducted, both in the classroom and in the administrative offices. All weekend days and College holidays are excluded.

Student – Any person currently enrolled as a student of the District.

Instructor – Any academic employee of the District in whose class a student subject to discipline is or was enrolled, or counselor who is providing or has provided services to the student, or other academic employee who has responsibility for the student's educational program.

Written or verbal reprimand – An admonition to the student to cease and desist from conduct determined to violate the Standards of Student Conduct. Written reprimands may become part of a student's permanent record at the college. A record of the fact that a verbal reprimand has been given may become part of a student's record at the college for a period of up to one year.

Disciplinary Probation – A period on probation that may include, but is not limited to, exclusion of the individual from designated co-curricular activities of the college for a set period of time.

Removal from class – Exclusion of the student by an instructor for the day of the removal and the next class meeting.

Withdrawal of Consent to Remain on Campus – Withdrawal of consent by the President/Superintendent or designee for any person to remain on campus in accordance with California Penal Code Section 626.4 where the President/Superintendent or designee has reasonable cause to believe that such person has willfully disrupted the orderly operation of the campus.

Short-term Suspension – Exclusion of the student by the President/Superintendent or designee for good cause from one or more classes for a period of up to ten consecutive days of instruction.

Long-term Suspension – Exclusion of the student by the President/Superintendent or designee for good cause from one or more classes for the remainder of the school term, or from all classes and activities of the college for one or more terms.

Expulsion – Exclusion of the student by the Board of Trustees from the District for one or more terms.

Short-term Suspensions, Long-term Suspensions, and Expulsions

Before any disciplinary action to suspend, or expel is taken against a student, the following procedures will apply:

Notice – The President/Superintendent or designee will provide the student with written notice of the conduct warranting the discipline. The written notice will include the following:

• the specific section of the Standards of Student Conduct that the student is accused of violating.
• a short statement of the facts supporting the accusation.
• the right of the student to meet with the Dean of Student Services or designee to discuss the accusation, or to respond in writing.
• the nature of the discipline that is being considered.

Time limits – The notice must be provided to the student within 20 days of the date on which the administration of the college became aware of the conduct; in the case of continuous, repeated, or ongoing conduct of which the administration of the college has become aware, the notice must be provided within 20 days of the date on which the administration became aware that the conduct occurred which led to the decision to take disciplinary action.

Hearing Officer Meeting – The student is to have a hearing with the Dean of Student Services or designee serving as the district hearing officer. The hearing must occur no sooner than five days after the notice is provided. At the meeting, the student must again be told the facts leading to the accusation, and must be given an opportunity to respond verbally or in writing to the accusation.

Short-term Suspension – Within five days after the meeting described above, the President/Superintendent or designee shall, pursuant to a recommendation from the Dean of Student Services or designee, decide whether to impose a short-term suspension, whether to impose some lesser disciplinary action, or whether to end the matter. Written notice of the President/Superintendent's or designee's decision shall be provided to the student. The notice will include the length of time of the suspension, or the nature of the lesser disciplinary action. The President/Superintendent or designee decision on a short-term suspension shall be final.

Long-term Suspension – Within five days after the meeting described above, the President/Superintendent or designee shall, pursuant to a recommendation from the Dean of Student Services or designee, decide whether to impose a long-term suspension. Written notice of the President/Superintendent or designee's decision shall be provided to the student. The notice will include the rights of the student to request a formal hearing before the hearing panel before a long-term suspension is imposed, and a copy of this policy describing the procedures for a hearing. The request must be made in writing to the Vice President of Student Services or designee.

Expulsion – Within 10 days after the meeting described above, the President/Superintendent or designee shall, pursuant to a recommendation from the Dean of Student Services or designee, decide whether to recommend expulsion to the Board of Trustees. Written notice of the decision shall be provided to the student. The notice will include the rights of the student to request a formal hearing before the hearing panel before expulsion is imposed, and a copy of this policy describing the procedures for a hearing. The request must be made in writing to the Vice President of Student Services or designee.

Smoking, including the use of electronic cigarettes or other emission-producing products or devices, is prohibited within 20 feet of any exit, entrance, operable window, or ventilation intake of any campus building or structure; in any enclosed area on campus, including lobbies, lounges, courtyards, waiting areas, stairwells, and restrooms that are a part of any building or structure; and in all District vehicles, including gasoline or electric carts.
A decision of the Board of Trustees to impose expulsion shall be reached no later than the next regularly scheduled regular meeting of the Board after receipt of the recommended decision.

**Disciplinary Decisions, Sanctions, and Conditions**

**Written or Verbal Reprimand** – May be initiated by any faculty or College manager and sent in writing to the Office of Student Conduct and Grievances. The Disciplinary Officer (Dean of Student Services or designee) shall determine if there exists good and sufficient reason to initiate disciplinary action and the student should be notified of such actions.

**Disciplinary Probation** – Initiated by the Dean of Student Services or designee. The nature of the misconduct, dates, times, places, and the length of probation shall be placed in writing. Written copies shall be sent to the student and copies filed with the Office of Student Conduct and Grievances.

**Removal from Class (Education Code Section 76032)** – Any instructor may order a student removed from his/her class for the day of the removal and the next class meeting. The instructor shall immediately report the removal to the Faculty Coordinator for Student Conduct and Grievance and complete a Student Conduct Incident Form. The Faculty Coordinator or designee shall arrange for a conference between the student and the instructor regarding the removal. If the instructor or the student requests, the Faculty Coordinator or designee shall attend the conference. The student shall not be returned to the class during the period of the removal without the concurrence of the instructor. Nothing herein will prevent the Faculty Coordinator, or designee from recommending further disciplinary procedures in accordance with these procedures based on the facts which led to the removal.

**Immediate Interim Suspension (Education Code Section 66017)** – The President/Superintendent or designee may order immediate suspension of a student where he or she concludes that immediate suspension is required to protect lives or property and to ensure the maintenance of order. In cases where an interim suspension has been ordered, the time limits contained in these procedures shall not apply, and all hearing rights, including the right to a formal hearing where a long-term suspension or expulsion is recommended, will be afforded to the student within ten days.

**Withdrawal of Consent to Remain on Campus** – The President/Superintendent or designee may notify any person for whom there is a reasonable belief that the person has willfully disrupted the orderly operation of the campus that consent to remain on campus has been withdrawn. If the person is on campus at the time, he/she must promptly leave or be escorted off campus. If consent is withdrawn by the Dean of Student Services or designee, a written report must be promptly made to the President/Superintendent or designee.

The person from whom consent has been withdrawn may submit a written request for a hearing on the withdrawal within the period of the withdrawal. The request shall be granted not later than seven days from the date of receipt of the request. The hearing will be conducted in accordance with the provisions of this procedure relating to interim suspensions.

In no case shall consent be withdrawn for longer than 14 days from the date upon which consent was initially withdrawn.

All applicable conditions of a withdrawal of consent to remain on campus, suspension, or expulsion in effect when a break occurs in the conducting of College business (both in the classroom and in the administrative offices) remain in effect during the break unless specifically excepted in writing by the President/Superintendent or designee.

A withdrawal of consent to remain on campus, suspension, or expulsion prohibits both physical presence on the campus and at a facility or activity operated by the College and any type of online or distance education presence or participation in classes, activities, and/or operations of the College.

Any person as to whom consent to remain on campus has been withdrawn who knowingly reenters the campus during the period in which consent has been withdrawn, except to come for a meeting or hearing, is subject to arrest (Penal Code Section 626.4).

**Clearance to Return** – Prior clearance to return to the college (in-person and/or online) may be required. Clearance requirements may include completion of educational or other courses or processes as specified in the sanction decision. This requirement may include confirmation that the individual is ready for the college classroom and/or that the individual's continued presence on campus is not a threat to himself/herself, others, and/or the property of the District or others.

**Hearing Panel**

The hearing panel for any disciplinary action subject to hearing by a panel shall be composed of one administrator, two faculty members, and two students.

Unless he or she determines to keep the prior year's appointees in place, the president of the Faculty Senate, and the President of ASCC shall each, at the beginning of the academic year, establish a list of at least five persons who will serve on student disciplinary hearing panels. The President/Superintendent or designee shall appoint the hearing panel from the names on these lists plus the Dean of Student Services or designee. However, no administrator, faculty member, or student who has any personal involvement in the matter to be decided, who is a necessary witness, or who could not otherwise act in a neutral manner shall serve on a hearing panel.

The hearing panel shall be responsible to the President/Superintendent for reviewing and making a recommendation to the President/Superintendent or designee.

Membership of the hearing panel shall include the following:

1. Two members of the instructional staff appointed by the Faculty Senate.
2. Two ASCC Student Court Justices, or two other students who meet the minimum eligibility requirements to hold office in the ASCC if such justices are party to the matter at hand or are otherwise unavailable to serve, appointed by the ASCC Court Chief Justice or by the Associated Students President, if the Court Chief Justice is a party to the matter.
3. The Disciplinary Officer/Dean of Student Services or designee shall serve as the Chairperson of the Hearing Panel, but will not vote except to break a tie.
**Procedures for a Hearing, Disposition, and Imposition of Sanctions**

1. Written notice of a hearing shall be mailed or delivered to the student. A hearing must be held within ten days of the suspension if the suspension is immediate.
2. Notice shall include date and place of hearing, a statement of all charges, a copy of applicable policies and procedures, the opportunity of the student to appear in person, and the opportunity to present oral and documentary evidence.
3. Hearings shall be conducted in the manner consistent with the orderly conduct of the affairs of the College, and which seems to the hearing panel to be most conducive to the determination of the truth.
4. The members of the hearing panel shall be provided with a copy of the accusation against the student and any written response provided by the student before the hearing begins.
5. The facts supporting the accusation shall be presented by a college representative who shall be the Dean of Student Services or designee.
6. The college representative and the student may call witnesses and introduce oral and written testimony relevant to the issues of the matter.
7. Formal rules of evidence shall not apply. Any relevant evidence shall be admitted.
8. Unless the hearing panel determines to proceed otherwise, the college representative and the student shall each be permitted to make an opening statement. Thereafter, the college representative shall make the first presentation, followed by the student. The college representative may present rebuttal evidence after the student completes his/her evidence. The burden shall be on the college representative to prove by the preponderance of the evidence that the facts alleged are true.
9. The student may represent himself/herself, and may also have the right to be represented by a person of his/her choice, except that the student shall not be represented by an attorney unless, in the judgment of the hearing panel, complex legal issues are involved. If the student wishes to be represented by an attorney, a request must be presented not less than five days prior to the date of the hearing. If the student is permitted to be represented by an attorney, the college representative may request that legal counsel to the college participate in his/her place. The hearing panel may also request legal assistance; any legal advisor provided to the panel may sit with it in an advisory capacity to provide legal counsel but shall not be a member of the panel nor vote with it.
10. Hearings shall be closed and confidential unless the student requests that it be open to the public. If more than one student's case is under consideration, any and all such other students must also request that the hearing be open to the public in order to make it open to the public. Any such request must be made no less than five days prior to the date of the hearing. Requests contrary to state or federal law or to the safety of the college or participants shall not be approved, subject to appeal to the President/Superintendent or designee.
11. In a closed hearing, witnesses shall not be present at the hearing when not testifying, unless all parties and the panel agree to the contrary.
12. All testimony shall be taken under oath; the oath shall be administered by the hearing panel chair. Written statements of witnesses under penalty of perjury shall not be used unless the witness is unavailable to testify. A witness who refuses to be tape recorded shall not be considered unavailable for the purposes of this section.
13. The hearing shall be recorded by the District either by tape recording or stenographic recording. The official recording shall be the only recording made. No witness who refuses to be recorded may be permitted to give testimony. In the event the recording is by tape recording, the hearing panel chair shall, at the beginning of the hearing, ask each person present to identify themselves by name, and thereafter shall ask witnesses to identify themselves by name. The recording shall remain in the custody of the District at all times, unless released to a professional transcribing service. The student may request a copy of the recording. Transcripts may be redacted to comply with law, policies, and to protect the privacy and/or safety of individuals.
14. Within five days following the close of the hearing, the hearing panel shall prepare and send to the President/Superintendent or designee a written decision. The decision shall include specific factual findings regarding the accusation, and shall include specific conclusions whether any specific section of the Standards of Student Conduct were violated. The decision shall also include a specific recommendation regarding the sanction to be imposed, if any. The decision shall be based only on the record of the hearing, and not on matter outside of that record. The record consists of the original accusation, the written response, if any, of the student, and the oral and written evidence produced at the hearing.

**President/Superintendent’s Decision:**

**Long-term suspension** – Within five days following receipt of the hearing panel's recommended decision, the President/Superintendent or designee shall render a final written decision. The President/Superintendent or designee may accept, modify, or reject the findings, decisions and recommendations of the hearing panel. If the President/Superintendent or designee modifies, or rejects the hearing panel's decision, the President/Superintendent or designee shall review the record of the hearing, and shall prepare a new written decision which contains specific factual findings and conclusions. The decision of the President/Superintendent or designee shall be final.

**Expulsion** – Within ten days following receipt of the hearing panel's recommended decision, the President/Superintendent or designee shall render a written recommended decision to the Board of Trustees. The President/Superintendent or designee may accept, modify, or reject the findings, decisions and recommendations of the hearing panel. If the President/Superintendent or designee modifies, or rejects the hearing panel's decision, he/she shall review the record of the hearing, and shall prepare a new written decision which contains specific factual findings and conclusions. The President/Superintendent or designee's decision for expulsion shall be forwarded to the Board of Trustees.

**Board of Trustees Decision:**

**Expulsion** – A decision of the Board of Trustees to impose expulsion shall be reached no later than the next regularly scheduled regular meeting of the Board after receipt of the recommended decision.
The Board shall consider an expulsion recommendation in closed session, unless the student has requested that the matter be considered in a public meeting in accordance with these procedures. (Education Code Section 72122)

The student shall be notified in writing, by registered or certified mail to the address last on file with the District, or by personal service, at least three days prior to the meeting, of the date, time, and place of the Board’s meeting.

The student may, within forty-eight hours after receipt of the notice, request that the hearing be held as a public meeting.

Even if a student has requested that the Board consider an expulsion recommendation in a public meeting, the Board will hold any discussion that might be in conflict with the right to privacy of any student other than the student requesting the public meeting in closed session.

The Board may accept, modify, or reject the findings, decisions and recommendations of the President/Superintendent and/or the hearing panel. If the Board modifies or rejects the decision, the Board shall review the record of the hearing, and shall prepare a new written decision which contains specific factual findings and conclusions. The decision of the Board shall be final.

The final action of the Board on the expulsion shall be taken at a public meeting, and the result of the action shall be a public record of the District.

Time Limits – Any times specified in these procedures may be shortened or lengthened if there is mutual concurrence by all parties.

These procedures may change from time to time and may be superseded by current state and federal laws and regulations. Otherwise, the College Catalog, which is updated annually, contains the most recent information regarding student discipline procedures.

Also see BP 5500 titled Standards of Student Conduct.

STUDENT CONDUCT AND GRIEVANCE

Information regarding student rights and responsibilities is available from the Dean of Student Services. The dean is available to meet with you to explain the “System” and your rights with regard to student grievances, student conduct and academic-related student grievances. This office also serves as a source of information and/or referral for all student problems and concerns. The office is located in the Office of Student Affairs. Inquiries should be directed to the Dean of Student Services in the Office of Student Affairs or by calling (562) 860-2451, ext. 2445.

TITLE IX POLICY

No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity receiving Federal financial assistance (Title IX of the Educational Amendments of 1972 to the 1964 Civil Rights Act).

It is the policy of the State of California to afford all persons, regardless of their sex or gender identity, equal rights and opportunities in the educational institutions of the state (Educational Code sections 200 – 264).

In compliance with Title IX and Board Policy 3410, the District’s educational programs and activities are offered to the community without regard to sex or gender identity. Title IX prohibits discrimination based on sex in educational programs and activities that receive Federal financial assistance. Examples of programs and activities that are subject to Title IX include admissions, recruitment, financial aid, academic programs, athletics and employment. Title IX also protects students from sexual harassment, including sexual violence, such as rape, other forms of sexual assault, sexual battery and sexual coercion.

Title IX Coordinator

Cerritos College’s Title IX Coordinator monitors and oversees the college’s compliance with Title IX and the prevention of sex harassment and discrimination, including the coordination of education and training activities and the response to Title IX complaints. Students, faculty, administrators, staff, visitors, or others who participate in the District’s educational programs and activities with questions, concerns, or complaints about sex discrimination, sex harassment or sexual misconduct are encouraged to contact the Title IX Coordinator at:

Dr. Valyncia C. Raphael
Director of Diversity, Compliance, and Title IX Coordinator
Cerritos College, 11110 Alondra Blvd., Norwalk, CA 90650
(562) 860-2451, ext. 2276; (562) 467-5003 Fax
EQUAL OPPORTUNITY POLICY

Cerritos College does not discriminate in educational and employment opportunities on the basis of national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics, or any other status protected by law in person or in an online environment and, when the victim or victims are associated with the District, whether or not the location is associated with the District.

The District is strongly committed to achieving staff diversity and the principles of equal opportunity education and employment. The District encourages a diverse pool of applicants for employment and does not discriminate in any of its policies, procedures, or practices. The District encourages applications from all segments of qualified people and Board Policies 3410 and 3420 prohibit discrimination and promote equal opportunity. Questions concerning the application of the policy may be addressed to Dr. Valencia Raphael in the Office of Human Resource Services by calling (562) 860-2451, ext. 2276.

SECTION 504/508/AMERICANS WITH DISABILITIES ACT

Under Section 504/508/ADA of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990, Cerritos College will take all necessary steps to ensure that no student with a verified disability is denied the benefits of, excluded from participation in, or otherwise subjected to discrimination because of the absence of auxiliary aids or academic accommodations. The decision to authorize such aids or accommodations is the responsibility of the Disabled Student Programs and Services (DSPS) Dean, Disability Specialist, or DSPS counselor after a review of documentation verifying the disability and any resulting educational limitations.

It is the responsibility of the student with a verified disability and resultant educational limitation to apply for DSPS assistance in the Liberal Arts/DGPS Building and to file a request for accommodations with DSPS via the college form entitled “Disabled Student Programs and Services – Application for Services”. The request should be completed with adequate notice provided for an effective response. Classroom related requests will be reviewed for approval on the “Service Request Form” and, upon approval by DSPS, notification will be sent within 3 days to any involved instructor by DSPS staff. The instructor will respond to the request in writing in a timely manner. Non-return will be construed as agreement.

If the instructor denies the classroom related request(s) the DSPS Dean, or designee, will intervene with the appropriate academic staff and attempt to resolve the matter. In the event of continued denial of an accommodation request or request for course substitution or waiver DSPS will provide the student with the policy, procedures and form entitled “Academic Accommodation Request Form”. The DSPS Dean or designee, will concurrently inform the student that he/she has the right to file a grievance under the college’s discrimination grievance procedure and/or the Office for Civil Rights and will provide the student with the information necessary to do so.

Inquiries regarding DSPS or the District’s non-discrimination policy relative to students, employees, or applicants with disabilities should contact the Director of Diversity, Compliance, and Title IX Coordinator at ext. 2276 in the Office of Human Resource Services.

Section 504/508 Complaint Procedure

The student should first discuss the complaint regarding discrimination due to a disability with the individual(s) involved or with the Director of Diversity, Compliance, and Title IX Coordinator at ext. 2276. The Director may contact all parties concerned and attempt to reach some resolution of the problem.
BP 3550 – DRUG AND ALCOHOL FREE ENVIRONMENT AND DRUG AND ALCOHOL ABUSE PREVENTION PROGRAM

The District shall maintain a drug and alcohol free campus/workplace environment for students and employees. The District prohibits the unlawful possession, use, or distribution of illicit drugs and/or alcohol by students and employees.

The unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in all facilities under the control and use of the District.

Any student who violates this policy will be subject to disciplinary action, which may include, but is not limited to, referral to an appropriate rehabilitation program, suspension or expulsion. Any employee who violates this policy will be subject to disciplinary action up to and including termination. The District may refer students and employees who violate this policy to the Campus Police or other appropriate law enforcement agency for appropriate criminal action.

The President/Superintendent shall assure that the District annually distributes the information required by the Drug-Free Schools and Communities Act Amendments of 1989 to all students and employees and that the District complies with other requirements of the Act.

The President/Superintendent shall ensure that a biennial report is prepared to review the effectiveness of the District’s policies and programs in maintaining a drug and alcohol free campus and workplace environment.

The District is committed to providing its employees and students with an alcohol and drug-free campus and workplace environment. It emphasizes prevention and intervention through education.

Health Risks That May Be Associated with the Use of Illicit Drugs and the Abuse of Alcohol

- Partner and/or child abuse.
- Unintended injuries or death, including motor vehicle crashes.
- Sexual assault, including rape, sexual battery, and threat of sexual assault; dating violence; domestic violence; stalking; and failure to have affirmative consent.
- Being hit, otherwise assaulted, violently attacked, and/or murdered by another under the influence.
- Sexual activity without protection against HIV, hepatitis (A, B, and C), and other STDs.
- Unsafe interactions with medications, including more than 150 medications that should not be mixed with alcohol.
- Binge and other drinking behaviors leading to ingestion of toxic amounts of alcohol, which can lead to alcohol poisoning, with effects including mental confusion, stupor, coma, inability to be roused, vomiting, seizures, slow or irregular breathing, hypothermia, bluish skin color; and paleness, and, if left untreated, seizures, permanent brain damage, and/or death.
- Premature births and low birth weights; alcohol and illicit drug-related birth defects, including fetal alcohol syndrome (FAS) involving severe physical, mental, and behavioral problems; and in the case of prenatal cocaine exposure, a 1.5 times increased likelihood of needing special education services in school.
- Suicide.
- Long-term health problems including liver disease; heart disease; cancers including those of the mouth, throat, larynx (voice box), breast, rectum, and colon; and pancreatitis.
- Homelessness.

Prevention and Intervention Programs

The District provides education and maintains programs and services designed to aid students, employees and their families in receiving assistance for alcohol and/or drug abuse problems. Included in these educational and assistive programs and services are:

- Notification of the dangers of drug use and dependency in the class schedule;
- Mental health services provided to students through the Student Health Services; and
- An Employee Assistance Program (EAP) for employees and their families.

Alcohol and Drug Prohibitions

The unlawful manufacture, distribution, dispensing, possession, or use of alcohol or any controlled substance is prohibited in the workplace. The District is required to report any violations of criminal drug or alcohol statutes that occur in the workplace to the United States Department of Education on an annual basis.

As a condition of employment, employees of the District will have their fingerprints recorded with the California State Department of Justice and any conviction or violations of the law involving drugs and/or alcohol will be reported to Campus Police and to the Office of Human Resource Services pursuant to the requirements of law. In addition, employees must notify the District within five (5) calendar days of any conviction for violation of a criminal drug statute occurring in the workplace. The District is required to report any violations of criminal drug or alcohol statutes that occur in the workplace to the United States Department of Education on an annual basis.

Information regarding legal sanctions under federal, state, and local laws is available in the following locations:
1. Library
2. Office of Human Resource Services
3. Office of Student Affairs
4. Student Health Services

Alcohol/Drug Abuse Counseling, Treatment, Rehabilitation Information

Referral information and Social Service Directories for Los Angeles and Orange Counties are available in the following locations:
1. Counseling Center, ext. 2231
2. Student Health Services, ext. 2321
CERRITOS COLLEGE COMMUNICATION CENTER: (562) 860-2451
HOURS: 8:00 am – 7:00 pm, Monday – Thursday; 8:00 am – 4:30 pm, Friday
The college will be closed on Fridays from May 25 through August 3.

<table>
<thead>
<tr>
<th>QUESTION/PURPOSE</th>
<th>CALL (562) 860-2451</th>
<th>EXT. #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address change</td>
<td>Admissions and Records Office</td>
<td>2211</td>
</tr>
<tr>
<td>Admissions and Records</td>
<td>Admissions and Records Office</td>
<td>2211</td>
</tr>
<tr>
<td>Assessment Testing</td>
<td>Career Services Center</td>
<td>2599</td>
</tr>
<tr>
<td>Bookstore</td>
<td>Bookstore</td>
<td>2450</td>
</tr>
<tr>
<td>CalWORKS</td>
<td>CalWORKs Office</td>
<td>2583</td>
</tr>
<tr>
<td>Career Services</td>
<td>Career Services Center</td>
<td>2356</td>
</tr>
<tr>
<td>Child Care</td>
<td>Child Development Center</td>
<td>2583</td>
</tr>
<tr>
<td>Community Education</td>
<td>Community Education</td>
<td>5050</td>
</tr>
<tr>
<td>Counseling</td>
<td>Counseling Services (562) 467-5231</td>
<td>2133</td>
</tr>
<tr>
<td>Disabled Student Programs and Services</td>
<td>Disabled Student Programs and Services</td>
<td>2335</td>
</tr>
<tr>
<td>Distance Education Courses</td>
<td>Distance Education Program</td>
<td>7891</td>
</tr>
<tr>
<td>Emergencies</td>
<td>Campus Police</td>
<td>Use emergency phone or dial 911*</td>
</tr>
<tr>
<td>Enrollment</td>
<td>Admissions and Records Office</td>
<td>2211</td>
</tr>
<tr>
<td>Extended Opportunities Programs and Services</td>
<td>EOPS</td>
<td>2398</td>
</tr>
<tr>
<td>Financial Aid and Scholarships</td>
<td>Financial Aid</td>
<td>2397</td>
</tr>
<tr>
<td>International Student Advisement</td>
<td>Office of International Student Services</td>
<td>2133</td>
</tr>
<tr>
<td>Job Placement</td>
<td>Career Services Center</td>
<td>2366</td>
</tr>
<tr>
<td>Library</td>
<td>Library</td>
<td>2430</td>
</tr>
<tr>
<td>Lost and Found</td>
<td>Campus Police</td>
<td>2325</td>
</tr>
<tr>
<td>Northwood University</td>
<td>Automotive Partners Building</td>
<td>7852</td>
</tr>
<tr>
<td>Parking Information</td>
<td>Campus Police</td>
<td>2325</td>
</tr>
<tr>
<td>Personal Counseling</td>
<td>Student Health Services</td>
<td>2321</td>
</tr>
<tr>
<td>Police Department</td>
<td>Campus Police</td>
<td>2325</td>
</tr>
<tr>
<td>Reentry Program</td>
<td>Career Services Center</td>
<td>2362</td>
</tr>
<tr>
<td>Refunds</td>
<td>Admissions and Records Office</td>
<td>2211</td>
</tr>
<tr>
<td>Student Body Activities</td>
<td>Office of Student Affairs</td>
<td>2473</td>
</tr>
<tr>
<td>Student Conduct and/or Grievance Information</td>
<td>Office of Student Affairs</td>
<td>2483</td>
</tr>
<tr>
<td>Student Health Services</td>
<td>Student Health Services Center</td>
<td>2321</td>
</tr>
<tr>
<td>Student ID Center</td>
<td>Admissions &amp; Records Office</td>
<td>2120</td>
</tr>
<tr>
<td>Transfer Center</td>
<td>Counseling Services</td>
<td>2154</td>
</tr>
<tr>
<td>Tutoring</td>
<td>Success Center</td>
<td>7891</td>
</tr>
<tr>
<td>Veterans Education</td>
<td>Veterans Resource Center</td>
<td>3716</td>
</tr>
<tr>
<td>Withdrawing from College</td>
<td>Admissions and Records Office</td>
<td>2211</td>
</tr>
</tbody>
</table>

**DIVISIONS**

| Business, Humanities & Social Sciences Division       | Business Education Building | 2752  |
| Counseling Division                                   | Administration Building (562) 467-5231 |       |
| Fine Arts & Communications Division                   | Fine Arts Building           | 2600  |
| Health Occupations Division                           | Health Science Building      | 2550  |
| Health, Physical Education, Dance & Athletics Division| Physical Education Building | 2859  |
| Liberal Arts Division                                 | Liberal Arts/DSPS Building  | 2858  |
| Science, Engineering & Mathematics Division           | Physical Science & Technology Building | 2660  |
| Technology Division                                   | Physical Science & Technology Building | 2900  |

**Emergency phones are found in the following locations and are to be used for emergency purposes only. These phones are a direct line to the campus police department; therefore, when using them please be sure to: identify yourself when placing the call — identify the nature and location of the emergency.**

<table>
<thead>
<tr>
<th>Administration Building</th>
<th>Admissions and Records Office Records Room (Vault) only</th>
</tr>
</thead>
<tbody>
<tr>
<td>Burnight Center Building</td>
<td>Lobby/Elevator, Music Wing/Elevator</td>
</tr>
<tr>
<td>Business Education Building</td>
<td>North Wing, South Wing</td>
</tr>
<tr>
<td>Cafeteria</td>
<td>Student Center</td>
</tr>
<tr>
<td>Classroom Building</td>
<td>Hallway</td>
</tr>
<tr>
<td>Fine Arts Complex</td>
<td>1st and 2nd Floors, North and South ends of main corridors</td>
</tr>
<tr>
<td>Gym</td>
<td>Southeast Corner</td>
</tr>
<tr>
<td>Health Science Building</td>
<td>1st Floor, 2nd Floor, 3rd Floor, East Elevator, West Elevator</td>
</tr>
<tr>
<td>Liberal Arts/DSPS Building</td>
<td>Intercoms, 1st and 2nd Floors Next to Elevators</td>
</tr>
<tr>
<td>Library</td>
<td>Elevator East Wing</td>
</tr>
<tr>
<td>LRC</td>
<td>Near Center Elevator of Upper/Lower Levels</td>
</tr>
<tr>
<td>Math/CIS Building</td>
<td>1st and 2nd Floors, East and West ends of main corridors</td>
</tr>
<tr>
<td>Multi-Purpose Building</td>
<td>1st Floor; East Exterior near Men’s Restroom; 2nd Floor, West End</td>
</tr>
<tr>
<td>Physical Education Building</td>
<td>Lobby/Womens Locker Room</td>
</tr>
<tr>
<td>Physical Science &amp; Technology Building</td>
<td>1st Floor, West End; 2nd Floor, West End/East End</td>
</tr>
<tr>
<td>Science Building</td>
<td>1st Floor, 2nd Floor</td>
</tr>
<tr>
<td>Skills Lab</td>
<td>West End/East End</td>
</tr>
<tr>
<td>Social Science Building</td>
<td>1st Floor, 2nd Floor, 3rd Floor, Elevator</td>
</tr>
<tr>
<td>Weight Training Room</td>
<td>Near Room 3</td>
</tr>
</tbody>
</table>

The emergency phones can be used for any of the following: emergencies, escorts, medical aid, reports of a crime, keys locked in car. From cell phones, reach Campus Police by calling (562) 402-3674 (for 911 emergency calls only).
Final examinations for all day classes will be held according to this schedule. On the chart below, find the appropriate square which identifies the starting day and time for your class during the regular semester. From this you can determine the date and two-hour time block for your final exam. Check with your instructor if your class day or start time does not appear on this final exam schedule.

**LOCATION**
Examinations will be conducted in the same room used for the regular class meeting.

**WEEKEND CLASSES**
Saturday and Sunday classes will hold a two-hour final exam on December 8 and 9 on the regular class day, beginning at the regular class time.

### LAST DAY OR EVENING FOR CLASSROOM INSTRUCTION IS FRIDAY, DECEMBER 7.

<table>
<thead>
<tr>
<th>EXAM TIME</th>
<th>DECEMBER 10 Monday</th>
<th>DECEMBER 11 Tuesday</th>
<th>DECEMBER 12 Wednesday</th>
<th>DECEMBER 13 Thursday</th>
<th>DECEMBER 14 Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>6 AM TO 8 AM</td>
<td>6:00 MTWH</td>
<td>6:30 TTH</td>
<td>6:30 DAILY</td>
<td>6:30 TH</td>
<td>6:30 F</td>
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<td></td>
<td>6:30 MW</td>
<td></td>
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</tr>
<tr>
<td>8 AM TO 10 AM</td>
<td>7:00 MW</td>
<td>7:00 TTH</td>
<td>7:00 MWF</td>
<td>8:00 TH</td>
<td>7:30 F</td>
</tr>
<tr>
<td></td>
<td>7:00 MTWH</td>
<td>7:15 TTH</td>
<td>8:00 W</td>
<td>8:00 TTH</td>
<td>8:00 F</td>
</tr>
<tr>
<td></td>
<td>7:30 MW</td>
<td>7:50 TTH</td>
<td>8:00 WF</td>
<td>8:00 MTWH</td>
<td>8:00 MWF</td>
</tr>
<tr>
<td></td>
<td>8:00 MW</td>
<td>8:30 T</td>
<td>8:00 DAILY</td>
<td>8:30 TTH</td>
<td>8:30 MF</td>
</tr>
<tr>
<td></td>
<td>8:30 MW</td>
<td></td>
<td>8:30 WF</td>
<td></td>
<td>8:30 F</td>
</tr>
<tr>
<td>10 AM TO 12 PM</td>
<td>9:00 M</td>
<td>10:00 T</td>
<td>9:00 W</td>
<td>9:00 TH</td>
<td>9:00 F</td>
</tr>
<tr>
<td></td>
<td>9:00 MTWH</td>
<td>9:30 TTH</td>
<td>9:00 MWF</td>
<td>9:30 TTH</td>
<td>9:30 F</td>
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<tr>
<td></td>
<td>9:30 M</td>
<td>9:30 TTH</td>
<td>9:30 W</td>
<td>10:00 W</td>
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<tr>
<td></td>
<td>10:00 MW</td>
<td>9:45 TTH</td>
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<tr>
<td></td>
<td>10:30 M</td>
<td>10:00 T</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12 PM TO 2 PM</td>
<td>11:00 M</td>
<td>11:00 W</td>
<td>11:00 W</td>
<td>11:00 TH</td>
<td>11:00 F</td>
</tr>
<tr>
<td></td>
<td>11:00 MTWH</td>
<td>11:00 TTH</td>
<td>11:00 TH</td>
<td>11:30 TH</td>
<td>12:00 F</td>
</tr>
<tr>
<td></td>
<td>11:00 MTH</td>
<td>12:00 T</td>
<td>11:00 MWF</td>
<td>11:30 TH</td>
<td>12:00 F</td>
</tr>
<tr>
<td></td>
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<td>12:00 MTWH</td>
<td>12:00 MWF</td>
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<td></td>
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<td>12:30 W</td>
<td>12:30 TH</td>
<td>12:30 F</td>
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<tr>
<td></td>
<td>11:30 MTWH</td>
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<td>12:30 M</td>
<td>12:30 TTH</td>
<td>12:30 F</td>
</tr>
<tr>
<td></td>
<td>12:00 M</td>
<td>12:30 T</td>
<td>12:30 WF</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>12:00 MW</td>
<td>12:30 T</td>
<td>12:30 W</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 PM TO 4 PM</td>
<td>1:00 M</td>
<td>1:00 W</td>
<td>1:00 W</td>
<td>1:00 TH</td>
<td>1:00 F</td>
</tr>
<tr>
<td></td>
<td>2:00 MW</td>
<td>1:30 T</td>
<td>1:00 WF</td>
<td>2:00 TH</td>
<td>2:00 F</td>
</tr>
<tr>
<td></td>
<td>2:00 MWF</td>
<td>1:30 TTH</td>
<td>1:30 W</td>
<td>2:30 MTWH</td>
<td>2:30 MF</td>
</tr>
<tr>
<td></td>
<td>2:00 DAILY</td>
<td>2:00 T</td>
<td>1:30 MW</td>
<td>2:30 TM</td>
<td>2:30 MWF</td>
</tr>
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**EXTENDED DAY FINALS**

| 6 PM TO 8 PM       | 5:00 M             | 5:00 T              | 5:00 W                | 5:00 TH              | 5:00 F           |
|                    | 5:00 MW            | 5:30 T              | 5:30 W                | 5:00 TTH             | 5:00 MF           |
|                    | 5:30 M             | 5:30 TTH            | 5:30 MWF              | 5:30 TH              | 5:30 F           |
|                    | 6:00 MW            | 6:00 T              | 6:00 W                | 6:00 MTWH            | 6:00 F           |
|                    | 6:30 MTWH          | 6:30 T              | 6:30 W                | 6:30 TH              | 6:30 F           |
| 8 PM TO 10 PM      | 7:00 M             | 7:00 T              | 7:00 W                | 7:00 TH              | 7:00 F           |
|                    | 7:00 MW            | 7:00 TTH            | 7:00 WTH              | 7:30 W               | 7:30 F           |
|                    | 7:00 MTWH          | 7:30 T              | 7:30 W                |                    |                   |
|                    | 7:30 M             | 7:30 T              | 7:30 W                |                    |                   |
|                    | 7:30 MW            | 8:00 T              |                      |                    |                   |
|                    | 8:00 M             | 8:00 T              |                      |                    |                   |
|                    | 8:00 MW            | 8:30 T              |                      |                    |                   |

**SPECIAL SITUATIONS:**
1. These exam times are subject to change and will be announced by instructors.
2. Classes scheduled for a double period on one day and a single period another day (e.g. 8 - 10 T Th and 9 Th) will have the final examination scheduled for that hour (8) on which the class meets both days (T Th) (for example, exam will be from 8 - 10 T).
3. Classes scheduled in a block on a single day (e.g. 9 – 12 T or 12 – 4 F) will take the final examination scheduled for the first hour on which the class meets (for example, exam time will be from 9 – 12 T for the 9 – 12 T class and 12 – 2 F for the 12 – 4 F class).
4. Students whom because of personal illness are unable to take examinations as scheduled must make individual arrangements with the instructor involved.
# Easy Reference Course Listings

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Cerritos College
Transfer Center Summer-Fall Time Line

June 1 – 30, 2018
CSU application priority filing period for Winter quarter 2019 applicants, if open.

November 1 – 30, 2018
UC application priority filing period for Fall 2019 semester/quarter applicants. Attend UC application workshops.
www.universityofcalifornia.edu/apply

July 1 – 31, 2018
UC application priority filing period for Winter quarter 2019 applicants, if open. Begin brainstorming on UC personal insight questions.

October 1 – November 30, 2018
CSU application priority filing period for Fall 2019 semester/quarter applicants. Attend CSU application workshops.
www.calstate.edu/apply

August 1 – 31, 2018
CSU application priority filing period for Spring semester 2019 applicants, if open. UC application for Fall 2019 opens. Begin scholarship research and applications.

September 2018
Continue scholarship research and applications. UC TA-P filing period Fall 2019.
uctap.universityofcalifornia.edu

Cerritos College Transfer Center
Located in the Administration Building (AP), West Quad
Monday through Thursday, 8 a.m. - 7 p.m.; Friday, 8 a.m. - 2 p.m. Office hours are subject to change.
(562) 860-2451, ext. 2154 • www.cerritos.edu/transfer
WPMD radio station was named America’s Best Community College Radio Station by the Intercollegiate Broadcasting System (IBS)’s 78th Annual International Conference in New York.

WPMD is a student-operated radio station at Cerritos College that provides content and programming for students, faculty, staff and community members on 1700 AM and worldwide on streaming sites including TuneIn, Streema, and Radio Shaker.

In addition, an urban contemporary music and talk show The Energy Hour, hosted by students Valerie Castrillon, Audrey Valdivia and Alysha Hardrick, was named the Most Creative Show.

IBS is a non-profit education corporation that serves non-profit education affiliated high school radio, college radio, community stations and streaming/webcasters and provides information, resource and conferences for its member broadcasting stations.

The organization honors excellence in programming, air personalities, public service efforts and outstanding stations with the IBS Golden Microphone Awards every year.
Cerritos College is one of seven Los Angeles County community colleges selected to participate in a Promises That Count Community of Practice (CoP).

The Los Angeles County Promises That Count initiative was launched this month by WestEd, UNITE-LA, and the Campaign for College Opportunity. Funded by the California Community Foundation, the three-year initiative focuses on ensuring stronger academic support and student services in College Promise programs throughout Los Angeles County. Teams from seven College Promise programs will participate in the CoP over a 15-month period to guide the continuous improvement of the student support features of their programs. In addition to the CoP, all of the College Promise programs across Los Angeles County will be invited to join a Promises That Count Alliance that is designed to share best practices and strategies from each program. The initiative will enable additional personal assistance and support to participating students, increased counseling capacity, and faculty/staff development.

Cerritos College’s official Promise Program called Cerritos Complete provides high school seniors from local school districts with their first year of college free. The program also provides student support services, including one-on-one counseling, early enrollment, and financial aid to help students succeed. Cerritos Complete was one of 10 community colleges in the nation selected as a finalist for the prestigious 2018 Bellwether Award.