Spring 2018
Class Schedule

FIRST SESSIONS BEGIN January 8, 2018

www.cerritos.edu
Spring 2018 Sessions

18-Week Session
1/8/18 – 5/18/18

First 15-Week Session
1/8/18 – 4/27/18

15-Week Intrasession
1/29/18 – 5/18/18

First 9-Week Session
1/8/18 – 3/9/18

Second 9-Week Session
3/19/18 – 5/18/18
Welcome to the Spring semester. If you are a returning student, I hope you are moving toward the completion of your educational goals. If you are new to our college, I wish you luck and encourage you to take advantage of the services available on campus to help you succeed.

As you can tell by the construction fences, we are building and renovating our facilities to provide you with the best learning environment possible. Student success is our highest priority and the faculty, staff, and administrators are here to provide you with a rigorous curriculum and student support services. I urge you to visit the Success Center in the Learning Resource Center to take advantage of our expanded services.

Now more than ever, it is essential to obtain an advanced degree and/or certificate to improve your potential for higher earnings, job security, and career advancement.

I wish you the best in your educational endeavours. On behalf of the Cerritos College Board of Trustees, our faculty, and our staff; I welcome you to our campus.

Sincerely,

Dr. Jose L. Fierro
President/Superintendent

OUR MISSION

Cerritos College values its diverse student population and is committed to providing these students with high quality, comprehensive, instructional programs and support services that improve student success and offer clear pathways to achieve personal, educational, and career goals. In doing so, the college develops in students the knowledge, skills, and values that prepare them to be productive participants in the global community.

SERVING THE COMMUNITIES OF
Artesia, Bellflower, Cerritos, Downey, Hawaiian Gardens, La Mirada, Norwalk

AND PORTIONS OF
Bell Gardens, Lakewood, Long Beach, Santa Fe Springs, South Gate

CERRITOS COMMUNITY COLLEGE
DISTRICT ADMINISTRATION

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President/Superintendent

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Vice President of Academic Affairs/Assistant Superintendent

FELIPE R. LOPEZ
Vice President of Business Services/Assistant Superintendent

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Vice President of Human Resources/Assistant Superintendent

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In accordance with the Americans with Disabilities Act, this information is available in alternate formats (Braille, enlarged type, e-text, etc.) and may be requested by calling (562) 860-2451, Ext. 2335.
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### Class Schedule

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**ADULT EDUCATION**

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- Adult Education
  - ESL
  - VESL
- Basic English
- Basic Math
- High School Equivalency
- Occupational Preparation
- Citizenship
- College Placement Testing Strategies
- Older Wiser Learner
- Plaza Community
- Spanish Literacy

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**LEARNING COMMUNITIES**

- Spanish Literacy
- Plaza Community
- Older Wiser Learner
- Adult Education
- Apprenticeship Programs
- Basic English
- Basic Math
- High School Equivalency
- Occupational Preparation
- Citizenship
- College Placement Testing Strategies
- Older Wiser Learner
- Plaza Community
- Spanish Literacy

#### 109 – 113

**DISTANCE EDUCATION COURSES**

**From science to technology to the humanities, at Cerritos College, our focus is teaching, learning and academic excellence.**

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If you have questions or need information in Spanish about Cerritos College, please call the Admissions and Records Office at (562) 860-2451, extension 2211. Office hours are Monday through Thursday, 8 am – 7 pm; Friday, 8 am – 12 pm. Additional information is available in Spanish on pages 10-14 and 126.

Si usted tiene preguntas o necesita información en español acerca del Colegio de Cerritos, llame por favor a la Oficina de Admisiones y Registro al numero (562) 860-2451, extensión 2211. El horario de oficina es Lunes a Jueves, 8 am – 7 pm; Viernes, 8 am – 12 pm. Información adicional está disponible en español en las páginas 10-14 y 126.
ENROLLMENT BEGINS OCTOBER 2, 2017
For information on assignment of enrollment priorities, please refer to the section titled, “Enrollment Appointment Priority” in this schedule of classes.

MYCERRITOS APPLICATION/ENROLLMENT HOURS:

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<td>8 am – midnight</td>
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ADMISSIONS AND RECORDS OFFICE FEE PAYMENT HOURS:

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<th>Hours</th>
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<td>Monday – Thursday</td>
<td>8 am – 6:30 pm</td>
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<td>8 am – 11:30 am</td>
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Session Dates and Deadlines are now available online at: cms.cerritos.edu/admissions-and-records/add-drop-dates

IMPORTANT DATES:

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<td>Final Exams</td>
<td>May 12-18</td>
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CERRITOS COLLEGE OFFERS APPLICATION AND ENROLLMENT VIA THE WEB.

For Online Submission of Admissions Applications:
Visit www.cerritos.edu. Under the “Students” section, click on “Future Students | Apply”. Then, under the “Future Students Links”, click on “Apply Online”.

For Online Enrollments:
Visit www.cerritos.edu. Under the “Students” section, click on “MyCerritos”*. Then, click on “Student Center”.

*An application must be submitted for new, returning, and transfer students prior to enrollment. For continuing students, a user ID number (7-digit student ID-example 0123456) and Password (6-digit date of birth-mmddyy) are required.

EMERGENCY INFORMATION

In the event of an emergency, the Cerritos College Emergency Information web page (http://www.cerritoscollege.us/) may be used to secure updated information about any emergency event occurring on the Cerritos College campus. The College also offers an SMS-based emergency notification service for mobile phones. In the event of an emergency, Cerritos students, staff, faculty, and others will be alerted in real-time to important security information. You may sign-up for Emergency Text Alerts by texting the keyword "CCALERTS" to 888777.

DISCLAIMER

Cerritos College has made reasonable efforts to ensure the accuracy of the information contained in this Schedule of Classes at the time of publication. The College reserves the right to add to, amend, or repeal any of the rules, regulations, policies and procedures, or any other content, consistent with applicable regulations and laws. Content is subject to change without notice by the administration for reasons of student enrollment, level of financial support, or for any other reason at the discretion of the College. The Schedule of Classes does not constitute a contract or the terms of a contract. The Schedule of Classes is not intended to promulgate all policies, procedures, rules, and regulations of partner organizations, transfer institutions, the College, or the Cerritos Community College District. Students are advised to consult the online version of this schedule of classes and to contact Counseling Services or the applicable administrative office for additional information.

ANNUAL SECURITY REPORT

Cerritos College publishes an Annual Security Report in accordance with the Clery Act. This report includes statistics for the previous three years concerning reported crimes that occurred on-campus; in certain off-campus buildings or property owned or controlled by Cerritos College; and on public property within, or immediately adjacent to and accessible from, the campus. This report also includes institutional policies concerning campus security, such as policies concerning sexual assault, and other matters. You can obtain a copy of this report by contacting the Campus Police Department in person or at (562) 860-2451, extension 3202. This report is also available on the college website at www.cerritos.edu/securityreport.
INSTITUTIONAL RESPONSIBILITIES

(a) The college shall take steps to ensure that information regarding matriculation policies is accessible and available to all students during, or prior to, enrollment (e.g., during orientation) and is included in class schedules, catalogs, or other appropriate communications describing student rights and responsibilities.

(b) Once the student has identified a course of study and completed 15 semester units of degree applicable course work, the college shall provide the student with an opportunity to develop a comprehensive student education plan within a reasonable time period. Student responsibilities shall also be identified in the student’s education plan.

(c) College policy provides that a nonexempt student will have a hold placed on enrollment if a student fails to fulfill the responsibilities set forth in the section, “Student Rights and Responsibilities”.

(d) The college shall make reasonable efforts to avoid duplication of the orientation, assessment, counseling, advising, or other education planning services, and development of student education plans funded through this subchapter or funded through other programs.

STUDENT RIGHTS AND RESPONSIBILITIES

(a) All students shall be required to:

(1) identify an education and career goal;

(2) diligently engage in course activities and complete assigned coursework; and

(3) complete courses and maintain progress toward an education goal and completing a course of study.

(b) Nonexempt first time students shall, within a reasonable period of time, be required to:

(1) identify a course of study;

(2) be assessed to determine appropriate course placement;

(3) complete an orientation provided by the college;

(4) participate in counseling, advising, or another education planning service to develop an abbreviated student education plan (A-SEP).

(c) For the purposes of this section, a first time student is a student who enrolls at the college for the first time, excluding students who transferred from another institution of higher education. For purposes of this section, first time enrollment does not include concurrent enrollment during high school. To the extent that a college has the capacity to require and provide the services identified in (b)(1) through (4) to other students, nothing in this section would preclude a college from doing so.

(d) Nonexempt students who have completed the services identified in (b)(1) through (4) shall be required to complete a comprehensive education plan after completing 15 semester units of degree applicable credit course work or prior to the end of the 3rd semester, or a shorter period if required by district or program policy.

(e) Failure to fulfill the required services listed in (b) may result in a hold on a student’s registration or loss of registration priority until the services have been completed.

INSTITUTIONAL RESPONSIBILITIES

The purpose of establishing enrollment priorities is to support students endeavoring to reach their educational goals at Cerritos College by providing priority enrollment to groups of students (as listed herein) with special needs and/or who are in continuing student status, as long as satisfactory progress is made.

ENROLLMENT APPOINTMENT PRIORITY including Orientation, Assessment, Counseling, Student Education Plans, Tier Groups, Probation

The purpose of establishing enrollment priorities is to support students endeavoring to reach their educational goals at Cerritos College by providing priority enrollment to groups of students (as listed herein) with special needs and/or who are in continuing student status, as long as satisfactory progress is made.

PRIORITY ENROLLMENT CRITERIA AND CONDITIONS

A. Priority

1. New students not otherwise exempt, including those in any state-provided priority enrollment groups, must complete assessment, orientation, and counseling with at least an abbreviated student education plan (A-SEP), in order to receive priority enrollment.

2. First time students, beginning with Spring 2018 enrollment, who have identified a course of study, been assessed to determine appropriate course placement, completed an orientation program provided by the college, and participated in counseling, advising, or another education planning service including at least an abbreviated student education plan (A-SEP), are required to complete a comprehensive student education plan (C-SEP) after completing 15 units of degree-applicable credit course work, or prior to the end of the 3rd semester of enrollment, resources permitting.

3. Continuing students, including those in any state-provided priority enrollment groups, except eligible current and former foster youth, are subject to loss of the enrollment priority for which they would ordinarily be eligible if they are on any combination of progress or academic probation for two consecutive semesters.

4. Continuing students, including those in any state-provided priority enrollment groups, except eligible current and former foster youth, are subject to loss of the enrollment priority for which they would ordinarily be eligible if they have earned 100 degree-applicable, non-basic skills and non-ESL units. Units for high unit majors and programs may be disregarded to the extent they exceed the number of units required for non-high unit majors and programs. Units from credit by exam, advanced placement, International Baccalaureate, or other similar programs may also be exempted.

B. Subject to the above, continuing student enrollment appointments shall be set on the basis of units earned and cumulative grade point average at Cerritos College.

C. Students subject to enrollment priority exclusion shall have a "PRB" negative service indicator, appearing as a Hold in Student Center in MyCerritos, placed on their enrollment account. The effect shall be to place the student's access to enroll at the end of the enrollment cycle in the period known as Open Enrollment.

Information is also available in Spanish on pages 10-14.
Información en español también está disponible en las páginas 10-14.
Additional Criteria for Enrollment Priority of Certain Students

A. Students who are otherwise specified by statute.
B. Students whose instructional program requires time off-campus or blocks of time associated with scheduled classes for such activities as practice, meetings, counseling, and off-campus time, which limit the choice of class periods.

STUDENT GROUPS WITH PRIORITIES:

Tier 1: Enrollment appointments for students in Tier 1 groups shall be set tier-wide based on units earned and cumulative grade point average, consistent with applicable regulations.

Armed Forces Personnel and Recent Veterans: Students who are any member or former member of the Armed Forces of the United States, who is a resident of California, for any academic term, within four years of leaving active duty (Education Code Section 66025.8).

Foster Youth: Students formally deemed eligible current or former foster youth who are up to and including 24 years of age (Education Code Section 66025.9).

EOPS: Students formally enrolled in Extended Opportunity Programs and Services (Education Code Section 66025.91).

DSPS: Students who, by their specific disabilities, are enrolled in Disabled Student Programs and Services (Education Code Section 66025.91).

CalWORKs: Students formally enrolled in the CalWORKs Program (Education Code Section 66025.92).

Tier 2: Enrollment appointments for students in Tier 2 groups shall be set tier-wide based on units earned and cumulative grade point average, consistent with applicable regulations.

Scholars’ Honors Students: Students who have been officially admitted to the College's Scholars' Honors Program each term and are currently enrolling in Scholars' Honors Program courses and/or Scholars' Honors contracts.

Student Athletes: Students who have been identified as eligible to participate in intercollegiate athletics.

Mandatory Enrollment Requirement Students: Students in compliance with program requirements who must maintain full-time status, with completion time requirements, in order to remain in Cerritos College programs and/or who are in grant-funded programs with enrollment priority requirements.

Matriculated Students: Students who, prior to their first semester of enrollment, completed the Admission, Orientation, Assessment, and Counseling components of Matriculation.

Trial, Grant-funded, or Other Special Groups for Student Success: Students in groups identified for enhanced and/or expedited student success measures where trial, grant-funded, and/or other special, short-term measures are employed.

Tier 3: Enrollment appointments for students in Tier 3 groups shall be set in the order of the groups as listed and based on units earned and cumulative grade point average within those groups, consistent with applicable regulations.

Continuing Students: Students who were enrolled in the previous academic year or summer session. Students who do not attend summer session will not lose continuing student status. The definition includes non-credit students who are matriculating to credit student status.

Returning Students: Students who have completed at least one unit of credit at Cerritos College and are returning after a break of no more than one semester excluding summer session.

Tier 4: Enrollment appointments for students in Tier 4 groups shall be set in the order of the groups as listed and based on units earned and cumulative grade point average within those groups, consistent with applicable regulations.

College Bridge Students: High school juniors and seniors, as provided for and limited in, Board Policy 5010 titled "Admissions and Concurrent Enrollment" and Administrative Procedure 5011 titled "Admission and Concurrent Enrollment of High School and Other Young Students".

Special Admit (Grades K-10) Students: Talented elementary and secondary students through the 10th grade, as provided for and limited in, Board Policy 5010 titled "Admissions and Concurrent Enrollment" and Administrative Procedure 5011 titled "Admission and Concurrent Enrollment of High School and Other Young Students".

ENROLLMENT LIMITATIONS

Enrollment in courses and programs may be limited to students meeting properly established prerequisites and co-requisites (See Board Policy and Administrative Procedure 4260 titled "Prerequisites and Co-requisites").

Additional Enrollment Limitations (including, but not limited to):

A. Health and safety considerations;
B. Faculty workload;
C. Availability of qualified instructors;
D. Funding limitations;
E. Regional planning;
F. Legal requirements;
G. Facility limitations; and
H. Accreditation, regulatory, and policy requirements.

Priorities When Enrollment Must be Limited

A. First come, first served, or other non-evaluative selection techniques, provided all prerequisite and/or course requisites have been met;
B. In the case of intercollegiate competition, honors courses, or public performance courses, allocating available seats to those students judged most qualified;
C. Limiting enrollment to any selection procedure expressly authorized by statute; and
D. Limiting enrollment in one or more sections to students enrolled in one or more other courses, provided that a reasonable percentage of all sections of the course do not have such restrictions.

Additional Conditions May Be Applicable to Order of Enrollment

Course sections funded other than by state apportionment, such as contract education, grant-funded programs, and certain fee-based sections (as permitted by law).
LOSS OF ELIGIBILITY FOR BOG FEE WAIVER

A student shall become ineligible for a Board of Governors (BOG) Fee Waiver if the student is placed on academic or progress probation, or any combination thereof, for two consecutive primary terms. Loss of eligibility shall become effective at the first registration opportunity after such determination is made.

The District shall notify students of their placement on academic or progress probation no later than 30 days following the end of the term that resulted in the student’s placement on probation. The notification must clearly state that two consecutive primary terms of probation will lead to a loss of the BOG Fee Waiver until the student is no longer on probation. The notification must also advise students about the available student support services to assist them in maintaining eligibility.

The District shall adopt, prominently display, and disseminate policies ensuring that students are advised about the student support services available to assist them in maintaining and re-establishing BOG Fee Waiver eligibility. Dissemination includes, but is not limited to, information provided in college catalogs and class schedules.

The District shall establish written procedures by which a student may appeal the loss of a BOG Fee Waiver due to extenuating circumstances, or when a student with a disability applied for, but did not receive, a reasonable accommodation in a timely manner. Extenuating circumstances are verified cases of accidents, illnesses, or other circumstances that might include documented changes in the student’s economic situation or evidence that the student was unable to obtain essential student support services. Extenuating circumstances also include special consideration of the specific factors associated with Veterans, CalWORKs, EOPS, and DSPS student status.

Foster Youth shall not be subject to loss of BOG Fee Waiver due to placement on academic or progress probation. This exemption for Foster Youth is effective until the date specified in the Education Code, section 6025.9(c).

APPEALS AND EXEMPTIONS

It is the intent of these procedures to support and promote student success, including program completion, through access to needed courses. Petitions for appeals of, or exemption from, the implementation of these procedures are subject to consideration by the Committee on Academic Records and Standards (A&S) or its designee.

A. Students may appeal the loss of enrollment priority and/or loss of the BOG Fee Waiver due to extenuating circumstances, certain conditions specified on the Enrollment Priorities and/or the BOG Fee Waiver Appeals Form, or where a student with a disability applied for, but did not receive reasonable accommodation in a timely manner. Extenuating circumstances are verified cases of accidents, illnesses, or other circumstances beyond the control of the student.

B. Students who have demonstrated significant academic improvement will regain the BOG Fee Waiver and/or priority enrollment status. It is the student’s responsibility to timely verify changes in enrollment priority status. Significant academic improvement is defined as achieving no less than the minimum grade point average and progress standard within a term. The minimum academic standard is a 2.0 grade point average, once the student has attempted 12 semester units; the minimum progress standard is greater than 50% of all units enrolled in being other than “W”, “I”, “NP”, or “NC”, once the student has enrolled in a total of at least 12 semester units.

C. Students may request reinstatement of enrollment priority and/or the BOG Fee Waiver if an institutional mistake was made.

ADMISSION AND ORIENTATION

ASSESSMENT AND ORIENTATION-COUNSELING ARE REQUIRED FOR FIRST-TIME, NEW-TO-COLLEGE STUDENTS.

ADMISSION

Who May Apply for Admission?
- Anyone who is a high school graduate or at least 18 years of age who may benefit from instruction.
- High school students in their junior or senior year with appropriate Special Admit approval forms.
- International Students in valid, non-immigrant, F-1 visa status.

How to Apply for Admission
- Students who are enrolling for the first time or who are returning after an absence of one or more semesters, must complete an admissions application as early as possible prior to the start of enrollment (proof of residence may be required). The admission application is available on the college website at www.cerritos.edu, "Future Students/Apply", "Apply Online".
- International students who are in F-1 student visa status. International students must submit an International Student application, meet specific admission requirements, and pay a $50 processing fee. Please see page 29 for admission requirements.

Prerequisites are strictly enforced by MyCerritos enrollment. Read your course selections carefully for all requirements. Prerequisites may be fulfilled by:

- Completing placement tests and enrolling in the recommended courses, and/or
- Completing the prerequisite course with a grade of Pass, or “C” or higher.

or

- By submitting transcripts to the Admissions and Records Office if a prerequisite course was completed at another college.

Requisite Clearance forms for consideration for the current semester should be submitted two weeks prior to the start of enrollment.
ORIENTATION
Assessment and Orientation-Counseling are required for all first-time, new-to-college students. Transfer students are also highly encouraged to complete orientation.

Assessment and Orientation-Counseling (AOC)
Assessment and Orientation-Counseling (AOC) are required for first-time, new-to-college students. Two holds will appear in the MyCerritos account of these students: one hold for Assessment (ASM) and one hold for Orientation-Counseling (ORI). Enrollment in classes will not be allowed until these requirements are met. Students not required to complete AOC under established criteria are automatically exempt upon application to the College.

Early Success Program (ESP)
Cerritos College offers the Early Success Program (ESP) during the fall and spring semesters. This program is designed to encourage early completion of Assessment and Orientation-Counseling. By completing AOC prior to the established deadline, first-time college students receive an earlier enrollment appointment date. For more information, visit www.cerritos.edu/esp.

Options for New Student Orientations
Online
Start, stop, and restart anytime! Go to www.cerritos.edu, log in to MyCerritos, and click Orientation Plus.

On campus
Orientations are offered, including day and evening, prior to the start of each term. Call the Counseling Office at (562) 467-5231, or go online to www.cerritos.edu/aoc, for more information.

STUDENT ACTIVITY STICKER AND IDENTIFICATION CARD
ASCC utilizes the revenue collected from the Student Activity fee to support academic, extra-curricular, and student life programs, services, and events.

A student activity sticker and identification card can be obtained from the Student I.D. Center, which is located in the Admissions and Records Office in the Administration Building.

REGULAR HOURS
During fall and spring semesters: 8 am – 7 pm, Monday through Thursday; 8 am – 12 pm, Friday. Hours vary during summer sessions. For more information or current hours, call the Student I.D. Center at (562) 860-2451, ext. 2211.

If a student has special circumstances and cannot be available to obtain the student activity sticker and identification card during any of the hours listed above, arrangements can be made by calling (562) 860-2451, ext. 2211.

It is important that students be in possession of their Cerritos College identification card at all times while on campus. This card is necessary for “buy-backs” in the College Bookstore and it is important to present when using the College Library and Student Health Center.
WHAT IS “ASSESSMENT?”
Assessment is required for first-time, new-to-college students. “Assessment” means the process of gathering information about an individual student to facilitate his or her success. At Cerritos College, assessment includes, but is not limited to, the collection of information regarding a student’s study skills, English language proficiency, and/or computational skills. Academic counselors may also review high school and/or college transcripts, evidence of an A.A. degree or higher from an accredited institution, learning skills, academic performance, and need for special services. In addition, career assessment is the opportunity to explore career aspirations, goals, skills, interests, and values.

DO I NEED TO TAKE AN ASSESSMENT TEST?
First-time, new-to-college students are required to complete assessment prior to enrollment. Students planning to enroll in a math, English, or reading class, or planning to earn an A.A. degree, must complete assessment tests prior to enrollment. A current Cerritos College student number and photo ID are required to take a test. All tests are computerized.

If you have taken your assessment test at another community college, please submit a copy of your results (on letterhead from the college) with a completed Requisite Clearance form to the Admissions and Records Office at least 10 business days prior to your enrollment appointment date.

STUDENT SUCCESS & SUPPORT SERVICES (SSSP) EXEMPTION/EXCEPTION
Cerritos Community College offers Student Success and Support Services (formerly Matriculation) to all new students prior to their enrollment in classes. These services include assessment, orientation, and counseling. First-time, new-to-college students must complete required Assessment and Orientation-Counseling (AOC) prior to enrollment. Students not required to complete AOC under established criteria are automatically exempt upon application to the College. Students wishing to pursue another type of exemption must submit a completed Student Success and Support Program (SSSP) Exemption and Exception form to the Admissions and Records Office. SSSP Exemption and Exception forms are available in the Admissions and Records, Assessment, and Counseling Offices. If you have special needs for completing assessment, orientation, or counseling, please contact the Assessment Center or Counseling Office.

ASSESSMENT TEST EXEMPTIONS
Students who already possess an A.A. degree or higher from a regionally accredited college are not required to take assessment tests, but will be required to verify the degree by presenting official documents to the Admissions and Records Office at least 10 working days prior to their enrollment appointment date. A Requisite Clearance form must accompany the documents in order to meet prerequisites.

ASSESSMENT TEST EXCEPTIONS FOR:

English – Students who have completed English courses at another college may not need to take the English assessment. Please submit proof (official or unofficial transcripts) and a Requisite Clearance Request form to a counselor or Admissions and Records prior to enrollment.

Math – If you completed one year of Algebra I or higher with “B” grades or higher in high school, you may not need to take the math assessment. Students who have completed math courses at another college also may not need to take the math assessment. Please submit proof (official or unofficial transcripts) and a Requisite Clearance Request form to a counselor or Admissions and Records prior to enrollment. It is strongly recommended that these math courses have been completed within the past three years.

Advanced Placement Exams – Students who participate in advanced placement courses at their high schools and earn passing scores on AP exams may earn college credit for those courses when they come to Cerritos College. For further details, ask a counselor.

Chemistry – Please read the prerequisites and recommendations section with each chemistry class listing. Be sure that the prerequisites are satisfied before enrolling in a course.

Please note: The exceptions listed are assessment options for course clearance or placement. To meet the required reading, math, and English proficiencies necessary to qualify for the Associate in Arts degree, check your catalog or ask a counselor.

ACCOMMODATION FOR ENGLISH AS A SECOND LANGUAGE
Students planning to take ESL (English as a Second Language) courses need to take the ACCUPLACER ESL test. Students may take the test during regularly scheduled testing times.

MAY I RETAKE A TEST?
Students may repeat any assessment test. Please contact the Assessment Center for details.

ASSESSMENT TESTING SCHEDULE
Copies of the assessment testing schedule are available on the Cerritos College Career Services web page (www.cerritos.edu/assessment-center), at the Admissions and Records Office, Counseling, and Career Services Center, or call (562) 860-2451, ext. 2355, for dates and times. Appointments are available during the peak testing period of July-August.

ACCOMMODATION FOR STUDENTS WITH DISABILITIES
Any student with a verified disability may arrange an appointment for alternative administration of English, reading, ESL, and mathematics placement tests by contacting the Disabled Student Programs and Services, (562) 860-2451, ext. 2335. A current Cerritos College application must be on file and advance request for DSPS assistance is necessary. Alternative administration may include large print, readers, writers, or the use of assistive technology.

NEW STUDENT
You are a new student if this is the first time you are attending any college. You are required to complete Assessment and Orientation-Counseling prior to enrollment.

TRANSFER STUDENT
You are a transfer student if you attended another college but have never attended Cerritos College.

RETURNING STUDENT
You are a returning student if you have previously attended Cerritos College but did not attend the 2017 Fall semester.

CONTINUING STUDENT
You are a continuing student if you were enrolled in credit classes at Cerritos College during the 2017 Fall semester.

SPECIAL ADMIT MINOR (K-12)
Concurrent enrollment for students who wish to attend Cerritos College while in grades K-12.
COUNSELING

• All students new to college are required to complete a new student orientation to receive counselor assistance for course selection prior to enrollment. See "Orientation" section for more information on required Assessment and Orientation-Counseling (AOC). Returning and transfer students are also encouraged to see a counselor.
• Complete assessment requirements before seeing a counselor.
• Students who are on academic and/or progress probation will be limited in the number of units they may take each semester based upon their GPA and course completion. They also risk losing their enrollment priority appointment and, as of Fall 2016, may be ineligible for the Board of Governors Fee Waiver (BOGFW) if they remain on probation for two consecutive semesters.
• Counselors are available on an appointment or standby basis prior to enrollment.
• During enrollment, counselors are available on a limited standby basis.
• Counselors are available online at www.cerritos.edu/counseling.
• Once the semester begins, new, readmit, and transfer students are highly encouraged to make a counseling appointment or attend an Ed Plan workshop to discuss educational goals and to complete a comprehensive educational plan.

Continuing students are encouraged to meet with a counselor every semester to ensure their educational plan accurately reflects their educational goal. Schedule an appointment or sign up for an Ed Plan workshop at the Counseling desk, or call (562) 467-5231.

FOLLOW-UP

Counseling and teaching faculty provide a number of follow-up services to students. These services are designed to provide information regarding the students’ academic progress. Special services are provided to students on academic and/or progress probation, students in basic skills courses, and students who are undecided about their educational goal. Referrals are made to on and off-campus services when appropriate.

BUY YOUR BOOKS WHEN YOU ENROLL!

Now you can buy your textbooks during the enrollment process. Just click the “buy books” button in MyCerritos on either of two screens: one when you “Add Classes” and another on “My Class Schedule”. The button links to the Cerritos College Bookstore’s eFollett website and presents a list of items (if available) that directly relate to your enrolled classes for the term.

Open Courses

All courses, course sections, and classes of the College shall be open for enrollment to any person who has been admitted to the College. Enrollment shall be limited to students meeting properly validated prerequisites and co-requisites. Exemptions for state or federal statutes or regulations shall be established and the President/Superintendent shall establish procedures to establish exemptions for other practical considerations.

BASIC SKILLS COURSE LIMITATIONS

No more than a total of thirty (30) units from the pre-collegiate basic skills courses listed below are allowed:

- ENGL 20
- MATH 20, 40
- READ 41, 42, 43, 46, 48, 49

“Basic skills course work” refers to pre-collegiate basic skills courses (i.e. courses in reading, writing, computation, learning skills, study skills) that are designated as non-degree applicable courses, the purpose of which is to prepare students for successful completion of an Associate in Arts degree, transfer, or certification courses.

Students enrolled in one or more courses of English as a Second Language (ESL) or students identified as having a learning disability are exempt from the thirty (30) unit limitation. A student who has completed thirty (30) units of basic skills course work shall be barred from enrolling in pre-collegiate basic skills classes and referred to other agencies to develop the skills necessary to enter college-level course work.

Get Involved—Join a Club!

www.cerritos.edu/activities
RESPONSABILIDADES INSTITUCIONALES

(a) La universidad tomará las medidas necesarias para garantizar que la información sobre las políticas de matrícula sea accesible y esté disponible para todos los estudiantes, durante, o antes de, la inscripción (por ejemplo, durante la orientación) y se incluye en los programas de clase,猫álogos u otras comunicaciones apropiadas que describen los derechos y las responsabilidades de los estudiantes.

(b) Una vez que el estudiante ha identificado un curso de estudio y completó 15 unidades semestrales de trabajo del curso aplicables al grado académico, la universidad debe proporcionarle la oportunidad de desarrollar un plan educativo integral en un plazo razonable. Las responsabilidades estudiantiles también deberán determinarse en el plan de educación del estudiante.

(c) La política de la universidad establece que un estudiante no exento tendrá una retención de la matrícula si no cumple con las responsabilidades establecidas en la sección “Derechos y responsabilidades de los estudiantes”.

(d) La universidad hará esfuerzos razonables para evitar la duplicación de la orientación, evaluación, consultoría, asesoría u otros servicios de planificación de la educación y el desarrollo de los planes educativos financiados a través de este subcapítulo o por medio de otros programas.

(e) Se pretende que el área de servicios estudiantiles y de enseñanza de la universidad utilice diferentes fuentes de datos sobre los esfuerzos de planificación de la educación de los estudiantes y cursos identificados de estudio para coordinar la programación de los cursos.

PRIORIDAD DE LA CITA DE INSCRIPCIÓN

include la orientación, evaluación, consultoría, planes educativos, grupos de nivel, período de prueba

El propósito de establecer prioridades de inscripción es apoyar a los estudiantes que se esfuerzan por alcanzar sus metas educativas en Cerritos College, proporcionando prioridad de inscripción a grupos de estudiantes (que se enumeran en este documento) con necesidades especiales o que estén en condición de estudiantes de reingreso, siempre y cuando el progreso sea satisfactorio.

CRITERIOS Y CONDICIONES PARA LA PRIORIDAD DE INSCRIPCIÓN

A. Prioridad

1. Los nuevos estudiantes que no se encuentran exentos de otra manera, entre ellos los que son parte de grupos con prioridad de inscripción que establece el estado, deben completar la evaluación, orientación y consultoría con por lo menos un plan educativo abreviado (A-SEP), a fin de recibir prioridad de inscripción.

2. La primera vez, a partir de la inscripción en el otoño de 2014, los estudiantes que han identificado un curso de estudio, se han evaluado para determinar la colocación apropiada de cursos, completaron un programa de orientación que proporciona la universidad y han participado en la consultoría, asesoría u otro servicio de planificación de la educación que incluye, al menos, un plan educativo abreviado (A-SEP), están obligados a completar un plan educativo integral (C-SEP) después de completar 15 unidades semestrales de los cursos con créditos aplicables al grado académico o antes de finalizar el tercer (3.er) semestre de inscripción, según lo permitan los recursos.

3. Los estudiantes de reingreso, incluidos los de algún grupo con prioridad de inscripción que establece el estado, salvo los jóvenes de crianza actual y anterior que son elegibles, están sujetos a la pérdida de la prioridad de inscripción para los que ordinariamente serían elegibles si están en cualquier combinación de progreso o probatoria académica para dos semestres consecutivos.

4. Los estudiantes de reingreso, incluidos los de algún grupo con prioridad de inscripción que establece el estado, salvo los jóvenes de crianza actual y anterior que son elegibles, están sujetos a la pérdida de la prioridad de inscripción para los que ordinariamente serían elegibles si han obtenido 100 destrezas no básicas aplicables al grado académico y que no son unidades del programa ESL. Las unidades para asignaturas y programas principales podrán ignorarse en la medida en que superen el número de unidades requeridas para asignaturas y programas que no son principales. Las unidades de crédito por examen, colocación avanzada, Bachillerato Internacional u otros programas similares también pueden estar exentos.
B. Sin perjuicio de lo anterior, las citas de matrícula de los estudiantes de reingreso se establecerán con base en las unidades o el promedio de calificaciones acumuladas en Cerritos College.

C. Los estudiantes que están sujetos a la exclusión de prioridad de inscripción tendrán un indicador de servicio negativo, que aparece como una retención en el Centro estudiantil en MyCerritos, colocado en su cuenta de la matrícula. El efecto será el acceso del estudiante a matricularse al final del ciclo de inscripción en el período conocido como Inscripción Abierta.

D. Los estudiantes excluidos de la prioridad de inscripción deben recibir notificación de las opciones que tienen o qué se les aconseja ejercer. Vea también la sección de este procedimiento titulada “Apelaciones y Excepciones.”

**Criterios adicionales para la prioridad de inscripción de determinados estudiantes**

A. Los estudiantes que de otra manera se especifican en el estatuto.

B. Los estudiantes cuyo programa educativo requiere tiempo fuera del campus o bloques de tiempo asociados con las clases programadas para actividades tales como práctica, reuniones, asesoramiento y tiempo fuera de la escuela, lo que limita la elección de los períodos de clase.

**GRUPOS DE ESTUDIANTES CON PRIORIDADES:**

**Nivel 1:** las citas de matrícula para los estudiantes en los grupos del Nivel 1 se programarán en todo el nivel con base en las unidades que han obtenido y el promedio de calificaciones acumuladas de conformidad con la normativa aplicable.

- Personal de las Fuerzas Armadas y veteranos recientes: los estudiantes que son miembros o ex miembros de las Fuerzas Armadas de los Estados Unidos, que son residentes de California, por cualquier plazo académico, dentro de los cuatro años siguientes al cese del servicio activo. (Artículo 66025.8 del Código de Educación)

- Jóvenes de crianza: los estudiantes que se consideran formalmente como jóvenes de crianza actualmente o en el pasado, que son elegibles hasta los 24 años de edad inclusive. (Artículo 66025.9 del Código de Educación)

- EOPS: estudiantes matriculados formalmente en los Programas y Servicios de Oportunidad Ampliada (Extended Opportunity Programs and Services, EOPS). (Artículo 66025.91 del Código de Educación)

- DSPS: estudiantes que por sus discapacidades específicas están inscritos en Programas y Servicios de Estudiantes Discapacitados (Disabled Students Programs and Services, DSPS) (Artículo 66025.91 del Código de Educación)

- CalWORKs: estudiantes inscritos formalmente en el Programa CalWORKS. (Artículo 66025.92 del Código de Educación)

**Nivel 2:** las citas de matrícula para los estudiantes en los grupos del Nivel 2 se programarán en todo el nivel con base en las unidades que han obtenido y el promedio de calificaciones acumuladas, de conformidad con la normativa aplicable.

- Estudiantes del Programa de Excelencia Académica (Scholars’ Honors Students): los estudiantes que han sido admitidos oficialmente en el Programa de Excelencia Académica cada semestre y en la actualidad se matriculan en los cursos o contratos del Programa de Excelencia Académica (Scholars’ Honors Program).

- Estudiantes Atletas: los estudiantes que se identifican como elegibles para participar en deportes intercolegiales.

- Estudiantes con Requisitos de Inscripción Obligatoria: los estudiantes en cumplimiento de los requisitos del programa que deben mantener la condición de tiempo completo con los requisitos de tiempo de finalización para permanecer en los programas universitarios de Cerritos que están en programas financiados con donaciones con necesidades prioritarias de inscripción.

- Estudiantes matriculados: estudiantes que, antes de su primer semestre de inscripción, completaron la admisión, orientación, evaluación y los componentes de asesoramiento de matriculación.

- Grupos de prueba, financiamiento u otros grupos especiales para el éxito estudiantil: los estudiantes en grupos identificados por medidas mejoradas o aceleradas para el éxito estudiantil donde se emplean las pruebas, financiamiento y otras medidas especiales a corto plazo.

**Nivel 3:** las citas de matrícula para los estudiantes en los grupos del Nivel 3 se programarán en el orden en que los grupos aparecen en la lista y con base en las unidades que han obtenido y el promedio de calificaciones acumuladas, de conformidad con la normativa aplicable.

- Estudiantes de reingreso: estudiantes que se inscribieron en el año académico anterior o en el curso de verano. Los estudiantes que no asistan al curso de verano no perderán la continuidad de la condición de estudiante de reingreso. La definición incluye a los estudiantes que no tienen créditos, quienes se matricularon en condición de estudiante con crédito.

- Estudiantes que se reinscriben: los estudiantes que han completado al menos una unidad de crédito en Cerritos College y regresan después de un período de no más de un semestre sin contar el curso de verano.

**Nivel 4:** las citas de matrícula para los estudiantes en los grupos del Nivel 4 se programarán en el orden en que los grupos aparecen en la lista y con base en las unidades que han obtenido y el promedio de calificaciones acumuladas con esos grupos, de conformidad con la normativa aplicable.

- College Bridge Students: estudiantes de penúltimo y último año de la escuela secundaria, según lo previsto y limitado en la Política del Consejo 5010 titulada Admisiones e inscripción simultánea y el Procedimiento Administrativo 5011 titulado Admisión e inscripción simultánea de la escuela secundaria y otros jóvenes estudiantes.

- Estudiantes de admisión especial (grado K-10): estudiantes de primaria y secundaria de la escuela secundaria hasta 10o grado, según lo previsto y limitado en la Política del Consejo 5010 titulada Admisiones e inscripción simultánea y el Procedimiento Administrativo 5011 titulado Admisión e inscripción simultánea de la escuela secundaria y otros jóvenes estudiantes.

**LIMITACIONES DE INSCRIPCIÓN**

La inscripción en los cursos y programas se puede limitar a los estudiantes que cumplen los requisitos previos y los requisitos conjuntos establecidos. (Consulte la Política del Consejo y el Procedimiento Administrativo 4260 titulado Requisitos previos y requisitos conjuntos)

**Limitaciones de inscripción adicionales (incluyen, entre otros):**

- consideraciones de salud y seguridad;
- carga de trabajo de los profesores;
- disponibilidad de instructores calificados;
- limitaciones de financiamiento;
- planificación regional;
- requisitos legales;
- limitaciones de instalaciones, y
- requisitos de acreditación, reglamentación y política.
Prioridades cuando la inscripción debe limitarse

A. Por orden de llegada u otras técnicas de selección no evaluativas, siempre que se hayan cumplido todos los requisitos previos o los requisitos del curso.

B. En el caso de las competencias intercolegiales, cursos de nivel avanzado o cursos de representación pública, se asignan los lugares disponibles a aquellos estudiantes que se consideren más calificados.

C. Limitar la inscripción a cualquier procedimiento de selección que los estatutos autoricen expresamente.

D. Limitar la inscripción en una o más secciones para los estudiantes inscritos en uno o más cursos, siempre que un porcentaje razonable de todas las secciones del curso no tengan tales restricciones.

Condiciones adicionales pueden ser aplicables al orden de inscripción

Secciones de los cursos financiados por distribución que no es del estado como la educación por contrato para los empleados de una compañía, los programas financiados con donaciones, y ciertas secciones de paga (según lo permite la ley).

PÉRDIDA DE ELEGIBILIDAD PARA RECIBIR LA EXENCIÓN DE CUOTAS DE INSCRIPCIÓN DE LA JUNTA DE GOBERNADORES (BOARD OF GOVERNORS, BOG)

Un estudiante ya no será elegible para recibir la Exención de cuotas de inscripción de la Junta de gobernadores (Board of Governors, BOG) si al estudiante se le pone en un período de prueba académico o de progreso, o en alguna combinación de estos, durante dos períodos académicos consecutivos. La pérdida de elegibilidad entrará en vigencia en la primera oportunidad de inscripción después de que se haya tomado dicha determinación.

El distrito deberá notificar a los estudiantes sobre su asignación en el período de prueba académico o de progreso a más tardar treinta días después del final del período académico que provocó que al estudiante se le pusiera en un período de prueba. La notificación debe indicar claramente que dos períodos académicos primarios consecutivos en período de prueba ocasionarán la pérdida de la Exención de cuotas de inscripción de la BOG hasta que el estudiante ya no esté en el período de prueba. La notificación también debe informar a los estudiantes acerca de los servicios de apoyo para estudiantes disponibles para ayudarlos a conservar la elegibilidad.

El distrito adoptará, exhibirá claramente y divulgará políticas que garanticen que los estudiantes estén informados acerca de los servicios de apoyo para estudiantes disponibles para ayudarlos a conservar la elegibilidad.

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Como solicitar admisión

- Estudiantes que se matriculan por primera vez o que regresan después de una ausencia de uno o más semestres, deben completar una solicitud de admisión tan pronto como sea posible antes de el comienzo de inscripción. (Prueba de residencia podría ser necesaria). La solicitud de admisión se encuentra disponible en el sitio web de Cerritos College, www.cerritos.edu, "Future Students/Apply", "Apply Online".
- Estudiantes internacionales con visa F-1 de estudiante.

Estudiantes internacionales deben presentar una solicitud internacional de estudiante, reunir los requisitos de admisión específicos, y pagar una cuota de $50 por el cobro de procesamiento.

ORIENTACIÓN

Evaluación y Orientación-Consejería son requerimientos para todos los estudiantes nuevos o nuevos para el colegio. Es recomendable que también los estudiantes que se han transferido de otros colegios completen la orientación.

Evaluación y Orientación-Consejería (AOC)

La Evaluación y Orientación-Consejería (AOC, por sus siglas en inglés) se necesita para los estudiantes de primer ingreso, nuevos en la universidad. Aparecerán dos retenciones en la cuenta MyCerritos de estos estudiantes: una retención por evaluación (ASM) y una retención por asesoría de orientación (ORI). No se permitirá la inscripción en clases hasta que se haya cumplido con este requerimiento. Los estudiantes a los que no se les solicite que completen la AOC bajo los criterios establecidos quedan exentos automáticamente al momento de presentar la solicitud a la Universidad.

Programa de Éxito Prematuro

El Colegio de Cerritos ofrece el Programa de Éxito Prematuro durante el otoño y el semestre de primavera. Este programa está diseñado para motivar a los estudiantes a completar con anticipación la Evaluación y Orientación-Consejería. Si completan la Evaluación y Orientación-Consejería antes de el plazo indicado, los estudiantes nuevos para el colegio reciben una cita más temprana para inscribirse. Para obtener más información, visite la página web www.cerritos.edu/esp.

Opciones de Orientaciones para Nuevos Estudiantes

En línea

Comience, pare, y vuelva a comenzar en cualquier momento! Vaya a www.cerritos.edu, entre al sistema de MyCerritos, y elija Orientation Plus.

En el plantel

Hay orientaciones disponibles antes del comienzo de cada semestre, incluyendo de día y de noche. Llame a Oficina de Consejería al (562) 467-5231, en línea en el sitio www.cerritos.edu/aoc, para más información.

¿QUE ES LA “EVALUACION?”

La evaluación es necesaria para estudiantes de primer ingreso, nuevos en la universidad. “Evaluación” significa el proceso de obtener información sobre un estudiante individual para facilitar su éxito. En Cerritos College las evaluaciones incluyen, pero no se limitan a la recopilación de información relacionada con y/o las habilidades de estudio del estudiante, habilidad del idioma inglés, habilidades de computación. Los asesores académicos pueden revisar también el expediente académico de la universidad o escuela secundaria, evidencia del título de A.A. o superior de una institución acreditada, habilidades de aprendizaje, rendimiento académico y necesidad de servicios especiales. Además, la evaluación de la carrera es la oportunidad para explorar las aspiraciones, metas, habilidades, intereses y valores relacionados con una futura carrera.

¿ES NECESARIO TOMAR UN PRUEBA DE EVALUACIÓN?

Es necesario que los estudiantes de primer ingreso, nuevos en la universidad completan una evaluación previa a la inscripción. Los estudiantes que planifican inscribirse en una clase de matemática, inglés o lectura o que planifican obtener un grado de A.A., deben completar las pruebas de evaluación previa a la inscripción. Se necesita una ID con fotografía y el número actual de estudiante de Cerritos College para tomar una prueba. Todas las pruebas son computarizadas.

Si toma su prueba de evaluación en otra universidad comunitaria (community college), envíe una copia de sus resultados (en hoja membretada de la universidad) con un formulario Requisite Clearance completo a la Oficina de admisiones y registros por lo menos 10 días hábiles previos a la fecha de su cita de inscripción.

EXENCIÓN/EXCEPCIÓN DE SERVICIOS DE APOYO Y ÉXITO DEL ESTUDIANTE (3SP)

El Colegio de Cerritos ofrece servicios de Ayuda y Éxito del Estudiante (anteriormente matriculación) a todos los estudiantes nuevos para el colegio deben completar el requisito de Evaluación y Orientación-Consejería antes de inscribirse. Los estudiantes a los cuales no se les requiere que completen la Evaluación y Orientación-Consejería bajo los criterios establecidos, son automáticamente exentos una vez que apliquen por ser admitidos al colegio. Los estudiantes que desean recibir cualquier otro tipo de exencpción deben completar una forma de Exención y Excepción de Servicios de Ayuda y Éxito del Estudiante y presentarla a la Oficina de Admisiones y Registros. Las formas de Exención y Excepción de Servicios de Ayuda y Éxito del Estudiante están disponibles en las oficinas de Admisiones y Registros, Evaluación, y Consejería.

EXCEPCIONES A LA PRUEBA DE EVALUACIÓN

Los estudiantes que ya poseen un grado técnico en humanidades (Associate of Arts) o superior en una universidad acreditada de la región no están obligados a realizar las pruebas de evaluación/colocación pero será necesario que comprueben el grado académico mediante la presentación de documentos oficiales ante la Oficina de Admisiones y Registros, por lo menos 10 días hábiles antes de la inscripción.

EXCEPCIONES PARA LA PRUEBA DE EVALUACIÓN:

Inglés – Es posible que los estudiantes que han completado cursos de inglés en otra universidad no tengan que tomar la evaluación de inglés. Presente evidencia (certificados oficiales o no oficiales) y un formulario de Solicitud de compensación de requisito ante un consejero o la Oficina de Admisiones y Registros antes de la inscripción.

Matemática – Si completó un año de Álgebra 1 o superior con calificaciones "B" o más altas en la escuela secundaria, es posible que no tenga que tomar la evaluación de matemática. También es posible que los estudiantes que han completado los cursos de matemática en otra universidad no necesiten tomar la evaluación de matemáticas. Presente evidencia (certificados oficiales o no oficiales) y un formulario de Solicitud de exención de requisito ante un consejero o la Oficina de Admisiones y Registros antes de la inscripción. Se recomienda que estos cursos de Matemática se completen en los últimos tres años.

Cursos de Eligibilidad Avanzada – Los estudiantes que participan en cursos de colocación avanzada (AP, por sus siglas en inglés) en sus escuelas secundarias y obtienen calificaciones positivas en los exámenes AP pueden obtener créditos universitarios para los cursos cuando vieren a Cerritos College. Para obtener más información, consulte a un consejero.
Química – Por favor lea la sección de recomendaciones y requisitos anunciados para clases de Química. Asegúrese de cumplir los requisitos previos antes de matricularse en un curso.

Tenga en cuenta: Las excepciones mencionadas son opciones de la evaluación para determinar elegibilidad para tomar ciertos cursos. Para cumplir con los requisitos de lectura, matemáticas, y dominio de el idioma inglés, necesarios para calificar para el título A.A. (Associate in Arts degree), revise su catálogo o pregunte a un consejero.

ADAPTACION PARA INGLES COMO SEGUNDO IDIOMA
Estudiantes que planean tomar cursos de ESL (Inglés como Segundo Idioma) necesitan tomar la prueba ESL ACCUPLACER. Los estudiantes pueden tomar la prueba durante tiempos de prueba regulares.

¿PUEDO REPETIR UN PRUEBA?
Los estudiantes pueden repetir cualquiera de las pruebas de evaluación ona sola vez después de que un periodo de espera de 18 semanas después de la prueba original haya pasado.

CALENDARIO DE EVALUACIONES
Copias de el calendario de los exames están disponibles en la página web de Cerritos College Career Services (www.cerritos.edu/assessment-center), o en la Oficina de Admisiones y Registro, Consejería, y el Centro de Servicios de Carrera, o llame al (562) 860-2451, ext. 2355, para fechas y horarios. Hay citas disponibles durante la temporada alta de evaluaciones de Julio-Agosto.

ADAPTACIONES PARA ESTUDIANTES CON DISCAPACIDADES
Cualquier estudiante con una discapacidad comprobada puede hacer una cita para alternativas sobre la administración de exames de evaluación de Inglés, lectura, ESL y matemáticas, contactando el Programa de Estudiantes con Discapacidad (DSPS) al (562) 860-2451, ext. 2333. Deberá primero tener ya una aplicación con Cerritos College y haber solicitado asistencia antes de el día de la prueba. Estas alternativas pueden incluir el tipo de imprenta mas grande, personas que le asistan con la lectura o escritura, o el uso de asistencia tecnológica.

CONSEJERIA
• Todos los estudiantes nuevos para el colegio deben participar en un taller de orientación para recibir asistencia de un consejero que los pueda ayudar a seleccionar los cursos adecuados antes de inscribirse. Vea la sección de orientación para más información respecto a los requisitos de Evaluación y Orientación-Consejería. Los estudiantes que vienen transferidos de otros colegios o los que regresan después de estar ausentes por un tiempo, también deberán ver a un consejero.
• Complete los requisitos de la evaluación antes de ver a un consejero.
• A los estudiantes que están en periodo de probatoria de progreso o académico se les limitará la cantidad de unidades que pueden tomar cada semestre con base en su porcentaje de cursos completados y su promedio de calificaciones (GPA, por sus siglas en inglés). También corren el riesgo de perder su nombramiento prioridad de inscripción ya partir de otoño de 2016, pueden ser elegibles para la Junta de Gobernadores Fee Waiver (BOGFW) si permanecen en periodo de probatoria durante los semestres consecutivos.
• Los consejeros están disponibles por medio de citas o de acuerdo a la disponibilidad antes de el periodo de inscripción.
• Durante el periodo de inscripción los consejeros están disponibles sin cita, pero con disponibilidad limitada.
• Los consejeros están disponibles en línea en www.cerritos.edu/counseling.
• Una vez que comienza el semestre, se anima a los estudiantes a que hagan una cita de consultoría o asistan a un taller de Planificación educativa para discutir las metas educativas y completar un plan educativo integral.

SEGUIMIENTO
Consejería y profesores proporcionan una serie de servicios de seguimiento a los estudiantes. Estos servicios están diseñados para proporcionar información con respecto al progreso académico de los estudiantes. Se prestan servicios especiales a estudiantes que están en académico y/o progreso condicional, alumnos en cursos de habilidades básicas, y a los estudiantes que se encuentren indecisos sobre su meta educativa. Cuando es necesario los estudiantes son referidos a servicios fuera de esta institución.
ENROLLMENT INSTRUCTIONS

MYCERRITOS ENROLLMENT DATES

October 2, 2017 – April 19, 2018

Monday - Saturday 2:00 am - midnight
Sunday 8:00 am - midnight

ENROLLMENT APPOINTMENTS

• All eligible continuing students have the opportunity to enroll for classes on or after their scheduled appointment date and time. Refer also to the "Student Success and Support Program" section on page 4 for information on enrollment priority, loss of priority, and appeal information.
• Appointment information can be reviewed in your “Student Center”.
• To get to the Student Center, please log into the Cerritos College webpage at www.cerritos.edu.
• Select “MyCerritos” and log on by entering your User ID (7-digit student ID number). If your student ID number is 6 digits, please add a zero to the front of the numbers.
• Enter your password, your 6-digit date of birth (mmddyy), unless you have changed it. Please note that Cerritos College does not have access to passwords that have been changed.
• Once you have logged into MyCerritos, select Student Center.
• Your scheduled appointment date and time will appear in the yellow box under “Enrollment Dates” to the right of the page.

WHO MAY ENROLL USING MYCERRITOS

All continuing students (students who attended Fall 2017) and new, returning, and transfer students who have met Student Success and Support Program requirements.

Exceptions:
• First-time students who have an Assessment (ASM) or Orientation (ORI) hold.
• Students who have a Dismissal (DIS) hold.
• Students who have a “PRB” and/or “100+” hold due to second semester probation or more than 100 units.
• Student who have a Loss of BOG Fee Waiver (LBW) hold.
• Students with enrollment holds (NSF checks, library and athletic obligations, administrative holds, etc.)

Information regarding probation and 100+ unit holds may be found on page 4 under "Priority Enrollment Criteria and Conditions".

RECOMMENDATIONS BEFORE ENROLLMENT

Academic Advisement:
Students who need advisement assistance are encouraged to see a counselor prior to their MyCerritos enrollment appointment date.

Clear Holds:
All enrollment holds must be cleared prior to your enrollment date.

CalWORKs, DSPS, EOPS, Foster Youth, and Student Veterans:
Should first contact a counselor or specialist in their program for enrollment assistance.

PLAN YOUR CLASS SCHEDULE

• Check student data on enrollment appointment. If there are corrections, please contact the Admissions and Records Office, in person, as soon as possible. Address, phone number, and email corrections can be made by using MyCerritos, Student Center.
• Check “Holds and To Do’s” prior to enrolling on MyCerritos, Student Center.
• List classes in priority order; 18 units maximum per semester.
• List alternative classes in case your class choices are not available. Pick alternatives with the same time offerings.
• Verify your placement scores and completion of prerequisites. Identify required LABS and possible CLASS TIME CONFLICTS.
• Students can make PROGRAM CHANGES (class adds and drops) by MyCerritos after initial enrollment.

WAIT LIST NOTES

• Cerritos College uses an “auto-enroll” process from wait list to roster. You are responsible for all drops. If you do not want your wait-listed classes, please drop to avoid a substandard grade and forfeiture of enrollment fees. For more information on wait lists, see "Wait List" on page 17.
• Prerequisites ARE CHECKED WHEN YOU ARE PLACED ON A WAIT LIST. They are also checked at enrollment. YOU MAY LOSE A SEAT if prerequisites are not met when the instructor adds you to a class, or “auto-enroll” is activated. “Auto-enroll” will automatically enroll students from the wait list to the official roster when space becomes available.
• If you are enrolled in a class AND are on a wait list for the same course (i.e., enrolled in SOC 101 and #1 on the wait list for SOC 101 at another time), you will lose a seat when “auto-enroll” tries to move you from the wait list to the official roster due to “Multiple Enrollment”.

TO ENROLL

Verify your appointment date and time. If you log on to MyCerritos before your appointment date and time, the system will not allow you to enroll. However, you may log on anytime on or after your scheduled appointment date and time during published enrollment hours.
• Go to MyCerritos (http://my.cerritos.edu) or the Cerritos College home page and select MyCerritos.
• Enter your User ID (7-digit student ID number) and Password (6-digit date of birth).
• Select “Student Center”.
• Select “Enroll”.
• Verify Term (Spring 2018).
• Enter Class Number and select “Next”.
• Verify class information and availability, and select “Next”. If your class is closed you may wish to be added to a wait list, if available. Check the “Wait List” box and select “Next”.
• Your class is now in your “Shopping Cart”. You may enter another class number or, if done, select “Proceed to Step 2 of 3”.
• Confirm your class(es) and select “Finish Enrolling”.
• Verify your status as “Success”.
• To pay for your class(es), select “Make a Payment” and follow the directions for credit card payments.

PLEASE NOTE: Students wishing to take a short-term class that is a prereq-
usite to the subsequent short-term class may enroll IN PERSON for class.

Example:
1st 9 weeks English 52
2nd 9 weeks English 100

The student may enroll in English 52 on their scheduled appointment date via MyCerritos AND THEN enroll in English 100, on or after their scheduled appointment date, IN PERSON in the Admissions and Records Office.
PAYING YOUR FEES

IMPORTANT: Students are required to pay all fees at the time of enrollment. Payment plans are not available. Each enrollment in a class, or add to a wait list for a class, results in a fee amount due. Students adding their names to wait lists will be charged the applicable enrollment fees, tuition, and applicable lab/materials fees. The amounts due will appear on the student account. PAY CLOSE ATTENTION TO ALL DEBTS LISTED FOR EACH TRANSACTION. The Board of Governors Fee Waiver (BOGFW) waives students’ course enrollment fees; however, all other fees, including but not limited to the Student Health fee, Student Activity fee, and applicable lab/materials fees, are due and payable at the time of enrollment. (See FEES on page 19 for waiver information.)

<table>
<thead>
<tr>
<th>Enrollment Period</th>
<th>Payment Schedule</th>
<th>Failure to Pay on Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 2, 2017 – January 4, 2018</td>
<td>In Person: Monday-Thursday, 8 am-6:30 pm</td>
<td>May result in a drop from classes and/or wait lists</td>
</tr>
<tr>
<td></td>
<td>Online: Friday, 8-11:30 am</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Monday-Saturday, 2 am-midnight</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Sunday, 8 am-midnight</td>
<td></td>
</tr>
<tr>
<td>Friday, January 5, 2018</td>
<td>In Person: 8-11:30 am</td>
<td>May result in a drop from classes and/or wait lists</td>
</tr>
<tr>
<td></td>
<td>Online: no later than 11 pm</td>
<td></td>
</tr>
<tr>
<td>January 8, 2018 – Instructor Add Period</td>
<td>Midnight of the following day</td>
<td>HOLD on all student accounts and records</td>
</tr>
</tbody>
</table>

ON THE WEB VIA MYCERRITOS (HTTP://MY.CERRITOS.EDU):
- After logging in, select “Student Center” on the MyCerritos home page.
- Under “Finances”, select “Make a Payment”.
- Fees must be paid by credit card (MasterCard, VISA, Discover or American Express).

BY MAIL:
- MyCerritos will indicate your total fees and the date your payment is due.
- Enclose a money order or cashier’s check, or complete the credit card information on your registration payment coupon. Cerritos College does not accept personal checks. Please make your payment in the exact amount due and print your Student I.D. number in the “memo” portion of your money order or cashier’s check.
- Send your payment to: Admissions and Records, Cerritos College, 11110 Alondra Boulevard, Norwalk, CA 90650

ON CAMPUS:
- Pay your fees on campus in the Admissions and Records Office. Fee windows are open 8 am – 6:30 pm, Monday through Thursday; and 8 –11:30 am, Friday. You may also drop your fee payment in the box provided in the Admissions and Records Office by 3 pm, Monday through Thursday, for same-day processing. Cerritos College does not accept personal checks.
- You will receive an enrollment print-out and receipt.

If you require further assistance, contact the Admissions and Records Office at (562) 860-2451, extension 2211, 8 am–7 pm, Monday through Thursday; 8 am–12 pm, Friday.

BECOME A LEADER –
JOIN STUDENT GOVERNMENT

WWW.CERRITOS.EDU/ACTIVITIES

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As you enroll in classes, you may find that some are "closed." This means that these classes have reached maximum enrollment. In this event you may choose to add your name to the wait list. The number of additions to wait lists is limited to 10 units. Please follow the instructions in MyCerritos, Student Center.

Cerritos College has implemented a "paid" wait list. What this means is that once you have added your name to the wait list, you must pay all applicable fees for that class. Additionally, "auto-enroll" will be in operation. Auto-enroll will automatically enroll students from the wait list to the official roster when space becomes available. Auto-enroll from a wait list will not occur if:

1. Student has a hold (service indicator) on their account. Please check in MyCerritos, Student Center, under Holds and ToDos.
2. The class prerequisite has not been met.
3. Illegal course repetition has occurred (See Admissions and Records for Academic Records and Standards petition).
4. There is a class time conflict. Students may not be enrolled in two classes that meet at the same time.
5. If you are enrolled in a class AND are on a wait list for the same course (i.e., enrolled in SOC 101 and #1 on the wait list for SOC 101 at another time) you will lose a seat when "auto-enroll" tries to move you from the wait list to the official roster due to "Multiple Enrollment".

Auto-enrollment will continue through the Friday before classes begin. View your enrollment status on MyCerritos (http://my.cerritos.edu). Failure to attend class IS NOT an automatic drop or refund. If you do not want your wait-listed classes, please drop to avoid a substandard grade and forfeiture of enrollment fees.

Prompt attendance on the first day is recommended for all wait-listed students. Failure to attend will jeopardize your enrollment status.

Earn a Bachelor's Degree in Business on the Cerritos College Campus

- Degrees for working adults
- Year-round enrollment
- All classes taught on campus

Learn more at www.cerritos.edu/northwood
# Reading the Class Schedule

**Course number**

**Course name**

<table>
<thead>
<tr>
<th>Course number</th>
<th>Course name</th>
<th>Instructor name</th>
<th>Time class meets</th>
<th>Building &amp; room number</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 100</td>
<td>4.0 UNITS</td>
<td>FRESHMAN COMPOSITION</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transferrable to UC, CSU (CAN ENGL 2)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prerequisite: Satisfactory completion of the English Placement Process or ENGL 52 or equivalent with a grade of Pass or &quot;C&quot; or higher.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>20372</td>
<td>11:00- 1:00PM</td>
<td>MW</td>
<td>STAFF</td>
<td>CB101</td>
</tr>
<tr>
<td>20375</td>
<td>2:00- 4:00PM</td>
<td>MW</td>
<td>Clemens, S</td>
<td>CB102</td>
</tr>
<tr>
<td>20376</td>
<td>3:00- 5:00PM</td>
<td>TTh</td>
<td>Ernest, R (HYBRID)</td>
<td>LC213</td>
</tr>
<tr>
<td>20880</td>
<td>5:00- 7:00PM</td>
<td>MW</td>
<td>O'Neil, S</td>
<td>LC134</td>
</tr>
<tr>
<td>21681</td>
<td>4:00 HRS ARR</td>
<td>(OL)</td>
<td>Swanson, J</td>
<td>ONLINE</td>
</tr>
<tr>
<td>22149</td>
<td>7:00- 9:00AM</td>
<td>TTh</td>
<td>Mueller, B</td>
<td>LC134</td>
</tr>
<tr>
<td>22082</td>
<td>7:00- 9:40PM</td>
<td>TTh</td>
<td>STAFF</td>
<td>CB103</td>
</tr>
<tr>
<td>Class#22082 meets 01/30/2012-05/18/2012</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>23244</td>
<td>8:00-12:00PM</td>
<td>MW</td>
<td>Conley, A</td>
<td>CB106</td>
</tr>
<tr>
<td>Class#23244 meets 01/09/2012-03/09/2012</td>
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<tr>
<td>23065</td>
<td>1:00- 5:00PM</td>
<td>TTh</td>
<td>STAFF</td>
<td>CB102</td>
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<tr>
<td>Class#23065 meets 03/12/2012-05/18/2012</td>
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</tbody>
</table>

**Classes meet both on campus and online-**

**See definition below**

**Online course-**

**See definition below**

**Instructor name**

**Building & room number**

**Specific instructor not yet designated**

**Must satisfy requirements PRIOR to taking the course**

**Time class meets. Evening classes are designated in bold print**

**Class meets online**

**Class number needed for enrollment**

**Dates class meets**

**Days the class meets**

---

**Online** – Most work and communications occur online. Access to email and the internet is required.

**Hybrid** – Hybrid courses meet both on campus and online. See your instructor’s website for class meetings.
FEES/REFUND INFORMATION AND PROCEDURES

FEES
1.  *Enrollment Fee: $46 per unit.
2.  Non-Resident Tuition: Students who are non-residents of California or International Students, with or without F-1 visas, will be assessed $263 per unit ($234 per unit non-resident tuition and a $29 per unit capital outlay fee) in addition to the $46 per unit enrollment fee above.
3.  Student Activity Fee: $10 per semester; $4 for summer session. This fee is automatically charged and is due and payable at enrollment, but may be waived subsequently by the student. Fee purpose and waiver information is available online at both the Admissions and Records office and the Office of Student Affairs websites.
4.  Student Health Fee: $19 per semester; $16 for summer session. Students who rely on prayer for healing and can supply the college with documentation from their spiritual leader are exempt.
5.  Parking: On-campus student parking for automobiles is $40 per semester ($30 for BOGFW recipients) and $25 for summer session. Mopeds and motorcycles may use designated areas at no charge. A daily permit may be purchased for $2 from the dispensers located in the student parking lots.
6.  Lab/Materials Fees: As listed with courses in this class schedule. Please note that failure to pay these fees may result in withdrawal from courses for lack of payment.

RESIDENT REQUIREMENTS
To be considered a California resident for purposes of admission to Cerritos College, a student is required to have resided in the state of California for at least one year and one day prior to the start of the semester for which the student is enrolling and present intent for one year and one day prior to the start of the semester for which the student is enrolling.

REFUND POLICIES AND PROCEDURES
It is the student’s responsibility to apply for a refund. A student is eligible for a refund after classes have been officially dropped. Classes must be dropped by the appropriate deadline for the session in order to be eligible for a refund. Stated deadlines are not adjusted due to late enrollment. See the “Calendar of Important Dates” for specific deadlines.

A student is eligible for a refund if: a) classes are dropped by the required deadline; b) the program change is the result of action taken by the college to cancel or reschedule a class; c) the student is dropped for failure to meet a prerequisite(s) or corequisite(s); and/or, d) the student is active or reserve U.S. Military personnel who withdraws due to military orders.

Eligible students may file a petition with the district requesting refund of their enrollment fee(s). A refund will not be processed if academic credit has been awarded for the class. Refunds are not automatically processed.

To request a refund, a student must come to the Admissions and Records Office and submit a Refund Request Form. The Refund Request Form is available online and can be mailed to the Admissions and Records Office. Approved refunds will be mailed in approximately four to six weeks. Be sure your current mailing address is on file with the college.

A check is the only form of payment that Cerritos College uses to issue refunds. If a payment is made by credit card for any registration transaction, and you later drop any or all of your classes within the required refund period, we will NOT credit your credit card account. All refund checks are made payable to the student.

Refunds are made pursuant to Title 5, Section 58501 or 58501.1.

CREDITS/REFUNDS

Credits
Enrollment Fee, Non-Resident Tuition, and Capital Outlay Fee will be credited if the official drop has occurred within the appropriate deadline* for session or semester. This is in accordance with the Refund of Enrollment Fee regulation, Title 5, 58508.

Student Health, Student Activity1 and Parking Fees2 will be credited only if all classes within the semester have been officially dropped within the appropriate deadline* for the semester.

* Deadlines for fee credit are defined as the first two weeks of full semester length classes, or 10% of class meetings for shorter than semester-length classes.

1 Student Activity sticker for the semester must be surrendered at the time of refund request. No refund will be given if sticker is marked or used.

2 Parking Permit for the semester must be surrendered at the time of refund request.

Refunds
A Refund Request Form must be completed to receive credit funds on the account. The Refund Request Form is available online on the Admissions webpage under "FORMS", or in the Admissions and Records Office.

Time limit on requesting a refund: A one year limitation exists on the credit. Students must apply for the refund between the beginning of the semester in which the credit was issued and the last day of the semester one year later. Example: Beginning of the Spring semester to the end of the Spring semester of the following year. Credit totals will be removed from the student account after this time.

MYCERRITOS ACCEPTS PAYMENT BY MASTERCARD, VISA, DISCOVER OR AMERICAN EXPRESS CREDIT CARD.
This method of payment is encouraged for immediate confirmation of your enrollment.
REPETITION OF COURSES
At Cerritos College, previous course enrollment is reviewed electronically for prior enrollment attempts. All courses have repetition limitations. Cerritos College offers some courses that have designated repeatability. Please review the catalog for maximum repeat units available.

Students may repeat a course in which a substandard grade (D, F, NP, FW) or “W” in any combination has been received one time. Students receiving any combination of substandard grades may petition the Academic Records and Standards Committee for an exception to the two attempts rule. All petitions are subject to approval or denial. Upon completion of a repeated course, the most recent grade earned will be computed in the cumulative grade point average and the student's academic record so annotated.

When a student repeats a class to alleviate substandard academic work, the previous grade and credit shall be disregarded in the computation of grade point averages, but shall not be deleted from the student's permanent record. Courses that are repeated shall be recorded on the student's permanent academic record using an appropriate annotation. Annotating the permanent academic record shall be done in a manner so that all work remains legible, insuring a true and complete academic history.

Students may use an equivalent course from an accredited college or university to replace a Cerritos College course in which a substandard grade was recorded, if earned subsequent to the substandard grade at Cerritos College. The student must petition the Academic Records and Standards Committee to record the change. The College may honor the prior course repetition actions of other accredited colleges and universities in determining acceptance of credits, subject to student petition to, and approval by, the Academic Records and Standards Committee.

Examples of Exceptions for Consideration of Course Repetition Limitations
An Academic Records and Standards petition must be filed for official consideration of course repetition. All petitions are subject to approval or denial. Contact the Admissions and Records Office for specific directions.

1. Student received an “MW” (Military Withdrawal).
2. Student's previous grades are a result of documented extenuating circumstances beyond his/her control.
3. Cooperative work experience courses, subject to stated maximums, as provided in the College Administrative Procedures.
4. Certain activity or skill building courses, subject to stated maximums, as provided in College Administrative Procedures.
5. Certain classes for students with disabilities, subject to stated qualifications, as provided in College Administrative Procedures.
6. Repetition necessary for legally mandated training. Such courses may be repeated any number of times, regardless of whether or not substandard work was previously recorded, and the grade received each time shall be included for purposes of calculating the student's grade point average.
7. After a significant lapse of time, a student may repeat a course in which a grade of “C” or better was received if the course is required by the district as a properly established recency prerequisite or another institution of higher education, to which the student is seeking to transfer, requires the student to have taken the course more recently than the student’s last enrollment (Title 5, Sections 55040(b)(3), 55053).

PASS/NO PASS CLASSES
Classes offered on a non-optional pass/no pass basis only will be indicated on a student's permanent record as a “P” grade (with unit credit) or “NP” grade (no units earned). This will not affect the student's grade point average. Optional pass/no pass courses are designed to encourage students to explore courses in areas they feel they may have an interest. See page 23 for guidelines and a list of approved courses in each department.

OPEN ENTRY/OPEN EXIT CLASSES
All students should meet with the instructor as soon as possible after the start of the session to inquire about enrollment (unless otherwise noted). A student may enter these classes at any time during the session prior to the specific cut-off date for the individual classes. The courses may be completed within the session in whatever time is necessary for the student to finish the course requirements.

DIRECTED STUDIES
Any student interested in pursuing independent projects on an individual basis for one or two units should contact a faculty member to determine if he/she is available to sponsor a directed studies project. Students may enroll in these classes only through the second week and with the authorization to enroll in Directed Studies. Form must be signed by both the instructional dean and the faculty member conducting the Directed Studies.

WORK EXPERIENCE
Students may register for Cooperative Work Experience only through the second week of classes. Only a reduction of hours may be made after the first week.

PREREQUISITES, COREQUISITES, RECOMMENDATIONS AND PREREQUISITE CHALLENGE PROCEDURE
Please see “Prerequisites” in the Cerritos College Catalog.

DEFINITION OF A CLASS HOUR
A “class hour” is the basic unit of scheduled attendance and/or examination and is defined as a period not less than 50 minutes. A “clock hour” is a 60-minute time frame which is composed of one 50-minute class hour and a 10-minute segment referred to as a “passing period” or “break”. Classes scheduled for more than an hour follow formulas to stay within this definition. For example, a class scheduled from 8:00 to 8:50 has already incorporated the passing period and students must be in attendance for the full 50 minutes. Cerritos College has scheduled classes to account for the passing period and there is no need to leave 10 minutes early. Classes that meet for multiple hours may assign a 10-minute break between hours but not in the last hour of attendance. Cerritos College follows these time patterns.
WITHDRAWALS [TITLE V, SECTION 58004 (C) (3)]

Pursuant to Title 5, section 58004 and Cerritos College Board Policy, it is the student's responsibility to participate fully in class(es), once enrollment is complete. However, should it become necessary to withdraw from class, it is the student's responsibility to drop in person in the Admissions and Records Office or through MyCerritos.

THE ULTIMATE RESPONSIBILITY OF WITHDRAWAL FALLS TO THE STUDENT.

How to officially withdraw after enrollment ends:
Complete an Add/Drop card (available in the Admissions and Records Office) or for a faster response, use MyCerritos (http://my.cerritos.edu). Retain an updated printout for your records.

ALL WITHDRAWALS MUST BE COMPLETED BY THE LISTED DEADLINES. FAILURE TO OFFICIALLY WITHDRAW FROM CLASS(ES) MAY RESULT IN AN “F/FW” GRADE FOR EACH CLASS.
See the “Session Dates and Deadlines” now available online at: cms.cerritos.edu/admissions-and-records/add-drop-dates.

WITHDRAWAL RESULTING IN PROGRESS PROBATION AND/OR GRADES RESULTING IN ACADEMIC PROBATION FOR TWO CONSECUTIVE TERMS CAUSE LOSS OF ENROLLMENT PRIORITY, WITH CERTAIN EXCEPTIONS, AND ARE SUBJECT TO APPEAL.

PROBATION

A. Academic Probation
Students who have attempted at least twelve (12) semester units as shown by the official academic record shall be placed on academic probation if the students have earned a grade point average below 2.0 in all units undertaken at Cerritos College.

B. Progress Probation
Students who have enrolled in a total of at least twelve (12) semester units as shown by the official academic record shall be placed on progress probation when the percentage of all units at Cerritos College which the students have attempted and for which entries of “W,” “I,” and “ND” are recorded reaches or exceeds 50 percent.

Probation is entered on the student's permanent records and transcripts of record. Students placed on academic or progress probation will be notified by email at the email address listed on the official college record.

Probation Clearance:

A. Academic Probation Clearance
Students may clear academic probation by earning sufficient grade points to raise the cumulative grade point average to 2.0 or higher in the next semester of attendance. Probation status is not cleared by one semester of 2.0 GPA if it does not raise the cumulative GPA to 2.0 or higher.

B. Progress Probation Clearance
Students may clear progress probation by decreasing the percentage of “W,” “I,” or “NP” entries to less than 50 percent of all units in which the students have attempted.

Appeals:
Appeals of the loss of enrollment priority must be submitted on the Enrollment Priority Appeals Petition available on the Admissions and Records website. Automatic clearance is provided to students who achieve Significant Academic Improvement as defined in regulations.

ADD/DROP PROCEDURES

If you wish to change your class schedule, please follow the steps below:
• Classes may be added via MyCerritos, Student Center (http://my.cerritos.edu).
• Classes may be dropped via MyCerritos, Student Center (http://my.cerritos.edu). Be mindful of deadline dates for refunds and posting of “W’s” to transcripts.

LEVEL/SECTION CHANGES

Level/section changes must be processed in person. Program changes which involve level changes in skill and performance classes may be made by the add deadline. Students may also make level changes in Work Experience classes by the add deadline, but only a reduction of hours may be made after the add deadline.

Section changes may not be made between terms or semesters. A student may not drop a first 6/8-week course and then enroll in a second 6/8-week course by executing a section change. The student is required to officially drop the first 6/8-week class and then pay the appropriate fees to be enrolled in the second 6/8-week class. The money will not transfer from one term to another if the drop is processed outside of the refund date.

WHAT CERRITOS COLLEGE OFFERS

• Freshman and sophomore level course work transferable to four-year colleges and universities.
• Vocational/Technical courses designed to prepare for immediate employment.
• General education course work designed for academic, cultural, and educational enrichment.

DEADLINES

Throughout the enrollment process (including class petitioning), certain deadlines are necessary in order to comply with state attendance laws and must be followed by all students. Failure to comply with these guidelines may mean that the student will not be enrolled and will not receive credit for, or be allowed to, attend classes. Stated deadlines are not adjusted due to late enrollment.

RETURNED CHECK POLICY

Personal checks are not accepted for payment of tuition, fees, and other costs. If a check is accepted for another purpose, a $25 fee will be charged on all returned and stop-payment checks. All fees are subject to change without notice in accordance with action taken by the Board of Trustees. Under state law, including California Civil Code 1719, any person who writes a check which is dishonored for lack of funds is civilly liable, and under the law is liable for at least $100 or three times the amount of the check plus additional costs.
FAILURE TO PAY FINANCIAL OBLIGATIONS
Failure to pay a financial obligation will result in an administrative withholding of grades, transcripts, diplomas or enrollment privileges or any combination thereof. The item or items being withheld shall be released when the financial obligation has been met (California Code of Regulations, Title 5, Section 59410).

AUDITING OF COURSES
Auditing courses is permitted at Cerritos College. An auditor is a student who attends a course or courses for no credit or notation on an official transcript. Auditing may be available, pending signed permission, for any student who wishes to attend a course for information, review purposes, or skill building. Students wishing to audit should be aware that audited courses will NOT appear on the official transcript.

1. Students may not audit a course unless he/she has exhausted all possibilities to take the course for credit.
2. If criteria is met, permission to audit a course is granted at the discretion of the instructor. Signature of both the instructor and division dean are required.
3. With the instructor's and division dean's signed permission, a student may submit the audit form to the Admissions and Records Office anytime during the semester after the first class meeting.
4. An auditor may be allowed to elect credit in lieu of audit prior to the end of the 5th week of school for a semester length course or prior to 30% of a course for a short-term course, with the instructor's written permission. No refund of audit fees will be available and all credit fees must be paid in full at the time of credit election.
5. A credit student may be allowed to elect audit status in lieu of credit prior to end of the 5th week of school for a semester length course or prior to 30% of a course for a short-term course, with the instructor's written permission. No refund of credit fees will be available after the refund deadline and all audit fees must be paid in full at the time of audit election.
6. Credit students have priority over auditing students. If a course closes after an auditor has been admitted, the auditor may be asked to withdraw to make room for a credit student. Instructor discretion is strongly recommended.
7. The fee to audit a class is $15 per unit (in addition to the student fees). Students enrolled in 10 or more units can audit 3 units free (may be 3 one-unit classes). The $15 per unit audit fee will automatically be charged if the student drops below 10 units.

CREDIT BY EXAM CLASSES
Occasionally a student may feel that he/she can earn credit for a certain course by taking a special examination. The student may have gained proficiency through work experience, travel, or independent study. In these cases, a student may petition to receive unit credit by taking an exam prepared by the department. For more information, contact your counselor.

Credit by Examination will not be offered this semester by the Modern Languages Department.

The following courses have been designated by the divisions as those which may be taken for credit by examination:

BUSINESS, HUMANITIES, & SOCIAL SCIENCES
Accounting 100
Administration of Justice (all courses except for AJ 71, 91, 107, 173, 220)
Business Administration 106, 107, 114, 115, 118, 120, 132, 156
Business Communications Office Technology 131

FINE ARTS & COMMUNICATIONS
Art 120
Music 100, 101, 102, 103, 104, 104B, 105, 106, 110, 112, 120
Photography 160
Theatre 101, 102, 103, 110, 150, 151

HEALTH OCCUPATIONS
Child Development/Early Childhood 161
Culinary Arts 101
Dental Assisting 51, 52, 53, 54
Health Occupations 152
Medical Assisting 63, 161
Nursing (all courses)
Pharmacy Technician 50, 83, 85

HPED/ATHLETICS
Health Education 100

SCIENCE, ENGINEERING, & MATH
Astronomy 102, 103
Physics 100

TECHNOLOGY
Autobody 51, 61, 181
Automotive 100, 110, 150
Engineering Technology 101, 102
Machine Tool Technology 51, 59, 68, 180, 278
New Product Development 100, 101, 102, 103, 104, 105, 106
Plastics Manufacturing Technology 51, 53, 61, 67, 70, 72, 100
The option to enroll in a pass/no pass class is designed to encourage students to explore courses in areas they may feel they have an interest. Only these courses listed specifically for pass/no pass may be taken on this basis. Units thus earned may be counted toward the A.A. degree, but grade points are not assigned to pass/no pass grading symbols.

Courses approved for pass/no pass will be indicated on the student's permanent records as “P” with units earned and no grade points; or “NP” with no units earned and no grade points. Units attempted for which “NP” is recorded shall be considered in probation and dismissal procedures. The student is required to take all tests, complete all assignments, and shall be subject to all withdrawal and attendance regulations. Standards of evaluation are identical for all students. Please refer to the college catalog for additional information.

**Non-Optional Pass/No Pass Classes**
These classes are offered on a pass/no pass basis only and are graded entirely on a pass/no pass basis.

**APRENTICESHIP**
- Fire Sprinklers 72.01, 72.02, 72.03, 72.04, 72.05, 72.06, 72.07, 72.08, 72.09, 72.10, 72.11, 72.12, 72.13, 72.14, 72.15, 72.16, 72.17, 72.18, 72.19, 72.20, 72.21, 72.22, 72.23, 72.24, 72.25

**BUSINESS, HUMANITIES, & SOCIAL SCIENCES**
- Law 1T
- COUNSELING 10, 50, 100, 101A, 101B, 101C
- DISABLED STUDENT PROGRAMS & SERVICES
- HPED/A THLETICS
- HEALTH OCCUPATIONS
- TECHNOLOGY
- SCIENCE, ENGINEERING, & MATH
- TECHNOLOGY
- Optional Pass/No-Pass Classes: 15-unit limit
  The student shall petition for an optional pass/no pass course through the Admissions and Records Office. The request for such a class must be completed no later than the end of the first 30% of the term. A student may be allowed to elect a letter grade in lieu of the pass/no pass option prior to completion of 30% of the course. See college catalog for additional information.

**BUSINESS, HUMANITIES, & SOCIAL SCIENCES**
- (all business courses, except Business Administration 109, 116, 124, 125, 126, 208, 233; Law 65, 104, 105, 115, 150, 160, 171, 172, 290; Real Estate 98, 99, 101, 120, 125, 130, 151, 174A; or those listed under Non-Optional Pass/No Pass classes)
- Administration of Justice 101, 102, 103
- Anthropology 170, 203, 205
- Economics 101, 204
- Education/Elementary School Teachers 105
- History 120, 230, 245, 250, 255, 260, 265
- Philosophy 100, 102, 103, 104, 106, 200, 298, 299

**COUNSELING**
- 200, 210, 220, 298, 299

**FINE ARTS & COMMUNICATIONS**
- Film 101, 103, 104, 159, 160, 293
- Journalism 100, 101, 106, 107, 111, 119
- Music 100, 101, 102, 103, 104, 104B, 112, 139, 143, 152, 153, 171, 244
- Photography 100, 171
- Theatre Arts 101, 107, 115, 120, 123, 123A, 126, 144, 150, 151, 171, 208, 216, 221, 221A, 222

**HPED/ATHLETICS**
- Health Education 100, 101, 110, 200
- Physical Education (all activity courses)

**HEALTH OCCUPATIONS**
- Health Occupations 150
- Nursing 80

**LIBERAL ARTS**
- (all courses, except American Sign Language 110, 111, 210, 211, 220, English 225, 239, and 230, French 285, and Spanish 285, or those listed under Non-Optional Pass/No Pass classes)

**SCIENCE, ENGINEERING, & MATH**
- Anatomy and Physiology 120, 150, 151, 200, 201
- Biology 100, 105, 110, 115, 120, 200, 201, 202
- Botany 120
- Chemistry 100, 110, 111
- Earth Science 101, 102, 104, 104L, 106, 110
- Energy 110
- Environmental Policy 200
- Geography 101, 101L, 102, 103, 105, 140, 160
- Geology 100, 101, 102L, 105L, 120, 201, 204, 207, 208, 209
- Mathematics 20, 40, 60, 70, 75, 80, 80A, 80B, 105, 110A, 110B, 112, 114, 115, 116, 140, 170
- Microbiology 200
- Physical Science 100
- Physics 100
- Zoology 120

**TECHNOLOGY**
- Architecture (all courses except for ARCH 101, 110, 112, 222)
- Automotive Mechanical Repair 1, 2, 3, 4, 5, 6, 7, 54, 55, 60, 73, 74, 80, 98, 99, 100, 108, 109, 110, 111, 120, 121, 130, 140, 150, 151, 160, 161, 170, 179, 180, 181, 182, 190, 193, 194, 195, 210, 211, 212, 260, 280, 281
- Engineering Design Technology 138, 237, 299
- Machine Tool Technology 51, 52, 56, 57, 59, 62, 91L, 92L, 94L, 95L, 100
- Manufacturing Technology 53, 54
- Plastics/Composites Manufacturing Technology 53, 59, 61, 63L, 67, 68, 70, 72, 76, 98, 99, 100, 221
- Welding 43, 44, 52, 53, 98, 99, 100, 120, 130, 200, 220, 240L, 250L
- Woodworking Manufacturing Technology 1, 43, 44, 80, 98, 99, 102, 107, 111L, 119L, 120, 123, 132, 134, 144, 153, 155, 157, 181, 183, 211, 212, 229L, 235, 237, 249L, 249L, 250, 252, 269L
Effective Fall 2013, repeatability in Dance, Drama, Physical Education, Visual Arts, and most Music courses has been changed. Intercollegiate Athletics and some Music and Theater courses that are required for transfer programs are the only courses in these disciplines that will remain repeatable; all other courses previously offered as repeatable will be offered as single enrollment courses. There will be a notation after the course description if the course is allowed to be repeated.

The college has developed Families of Courses. The Families of Courses include old and new courses related in content (see below for Families of Courses listed by department). A family of courses may consist of more than four courses, but students are limited to a maximum of four courses in any family. Further, all grades, including “W”s, will count toward the four-course enrollment limitation. Students can repeat Art, Dance, Drama, Music, and PE courses that are included in Families of Courses in which a grade of “NP”, “D”, or “F” was earned or a “W” was assigned; however, all enrollments count toward the four-enrollment maximum for each family of courses.

### Families of Courses

<table>
<thead>
<tr>
<th>ART AND DESIGN</th>
<th>DANCE</th>
<th>JOURNALISM</th>
<th>LIBRARY</th>
<th>MUSIC</th>
<th>PHYSICAL EDUCATION</th>
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<td>College Newspaper</td>
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<td>Graphic Design</td>
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<td>Lettering and Typography</td>
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ATTENDANCE

It is the responsibility of students to attend classes regularly and apply themselves to the college studies in which they are enrolled. When students have been absent due to illness, they should report to their instructor to explain the absence. Students not in attendance or late for the first class meeting are subject to drop. Students who are absent in excess of 10% of the total class hours are subject to drop. Students who are absent during the course add period are subject to drop. Certain academic and career technical education areas may have stricter attendance requirements. Listed below are two types of absences which permit the making up of work missed, provided that the work is of such a nature that it can be made up.

1. AUTHORIZED ABSENCE: For an approved educational field trip or school activity.
2. EXCUSED ABSENCE: For illness, injury, or quarantine.

NO CREDIT WILL BE GIVEN FOR A CLASS IN WHICH A STUDENT IS NOT OFFICIALLY ENROLLED. Students must attend the first class meeting or their names may be removed from the roll to allow another student seeking admission to enter. If a student is unable to attend the first class meeting, the instructor must be notified.

REMOVAL FROM CLASS
A student may be involuntarily removed from a course due to excessive absences, failure to meet prerequisite(s), or as a result of official disciplinary action (California Code of Regulations, Title 5, Section 55003).

GRADING
Accomplishment in course work is indicated by the following symbols:

<table>
<thead>
<tr>
<th>Symbol</th>
<th>Definition</th>
<th>Grade Point</th>
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<tbody>
<tr>
<td>A</td>
<td>Excellent</td>
<td>4</td>
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<tr>
<td>B</td>
<td>Good</td>
<td>3</td>
</tr>
<tr>
<td>C</td>
<td>Satisfactory</td>
<td>2</td>
</tr>
<tr>
<td>D</td>
<td>Passing, less than satisfactory</td>
<td>1</td>
</tr>
<tr>
<td>F</td>
<td>Failing (earned)</td>
<td>0</td>
</tr>
<tr>
<td>FW</td>
<td>Failing, due to lack of participation and failure to withdrawal</td>
<td>0</td>
</tr>
<tr>
<td>P</td>
<td>Pass (at least satisfactory, the equivalent of a “C;” units awarded not counted in GPA)</td>
<td>-</td>
</tr>
<tr>
<td>NP</td>
<td>No Pass (less than satisfactory or failing; units not counted in GPA)</td>
<td>-</td>
</tr>
<tr>
<td>I</td>
<td>Incomplete</td>
<td>-</td>
</tr>
<tr>
<td>MW</td>
<td>Military Withdrawal (without penalty)</td>
<td>-</td>
</tr>
<tr>
<td>W</td>
<td>Withdrawal</td>
<td>-</td>
</tr>
<tr>
<td>RD*</td>
<td>Report Delayed</td>
<td>-</td>
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</table>

* The RD symbol is used when there is a delay in reporting the grade of a student due to circumstances beyond the control of the student. It is a temporary notation to be replaced by a permanent symbol as soon as possible. RD shall not be used in calculating grade point averages.

INCOMPLETE
Students are not to re-enroll or audit a course in which a grade of “I” has been recorded. Incomplete academic work for unforeseeable, emergency, and justifiable reasons at the end of the term may result in an “I” symbol being entered in the student's record. The condition for removal of the “I” shall be stated by the instructor in a written record. This record shall contain the conditions for removal of the “I” and the grade assigned in lieu of its removal. This record must be given to the student with a copy on file with the Admissions and Records Office until the “I” is made up or the time limit has passed. A final grade shall be assigned when the work stipulated has been completed and evaluated, or when the time limit for completing the work has passed. The “I” may be made up no later than one year following the end of the term in which it was assigned. The “I” symbol shall not be used in calculating units attempted nor for grade points. A student may petition for a time extension due to unusual circumstances by completing a petition form from the Admissions and Records Office.

GRADE CHANGES
The determination of the student's grade by the instructor shall be final in the absence of mistake, fraud, bad faith, or incompetency. The correction of a grade given shall only be allowed for a request initiated within one year following the end of the term in which it was assigned. Exceptions to the one-year limit on grade changes may be requested by petition of the student in extenuating circumstances. A formal petition must be submitted to the Academic Standards Committee. Extenuating circumstances are verified cases of accident, illness, or other circumstances beyond the control of the students (Title 5, Section 55760, Board Policy 4231).

GRADE REPORTS
To view your grades, log in to your MyCerritos account and select "Student Center", followed by "My Academics", and finally "Unofficial Transcript". Grades are not mailed to students.
The Financial Aid Office is available to answer financial aid questions and assist students with applying for financial aid.

Services:

- **Financial Aid Office Drop-Box** is available for submitting required documents.
- **Online Video Clips** about financial aid topics can be viewed at http://cerritos.financialaidtv.com.
- **Computer Stations and Staff** are available to assist with the following:
  - Submit a Free Application for Federal Student Aid (FAFSA)
  - Submit a California Dream Act Application
  - Check your To Do List in MyCerritos
  - IRS Data Retrieval
  - View disbursements via MyCerritos
  - Activate Cerritos Falcon Card
  - Apply for a loan
  - Accept/deny loans
- **Workshops** are available for students with topics such as:
  - Financial Aid 101
  - Limits on Financial Aid
  - Paying for Transfer Education
  - California Dream Act Application
  - FAFSA Workshop
  - Financial Literacy

**Contact Information:**

**Office Hours:**
- Monday through Thursday: 8 am to 7 pm
- Friday: 8 am to 12 pm

**Website:** www.cerritos.edu/finaid

**Phone:** (562) 860-2451, ext. 2397

**E-mail:** finaid-staff-list@cerritos.edu

**Fax:** (562) 467-5035

**FINANCIAL AID INFORMATION**

The Financial Aid Office is available to answer financial aid questions and assist students with applying for financial aid.

**FINANCIAL AID PROCESS**

Apply every academic year: Applications cover Fall, Spring, and Summer: Applications become available in October.

1. **Apply**
   - Submit FAFSA at www.fafsa.gov or Dream Act Application at www.caldreamact.org
   - List the federal school code for Cerritos College: 001161

2. **Submit Forms**
   - View To Do List on MyCerritos
   - Download required forms at www.cerritos/finaid/forms.html
   - Submit required forms to the Financial Aid Office

3. **Review Awards**
   - For award notification, check your message center on MyCerritos
   - You must meet Satisfactory Academic Progress (SAP) standards to receive awards

4. **Receive Disbursement**
   - Receive your Refund Selection Kit
   - The Financial Aid Office will disburse your financial aid
   - Scheduled disbursement dates are posted online

**IMPORTANT POINTS OF SATISFACTORY ACADEMIC PROGRESS (SAP)**

To be eligible for federal and state financial aid funds (excluding the Board of Governors Fee Waiver*), a student must make satisfactory academic progress. The Financial Aid Office at Cerritos College has established the following Satisfactory Academic Progress (SAP) standards to determine if a student is making satisfactory academic progress.

**Grade Point Average (GPA) Requirement**

You must maintain a 2.0 cumulative Grade Point Average (GPA).

**Maximum Time Frame Requirement**

Students must complete their educational program within a maximum time frame of 150% of the published program's required units at Cerritos College. For example, associate in arts degree and transfer programs generally require 60 units. Therefore, 150% of those programs would be 90 units (60 units x 1.5).

**Unit Completion Requirement – Pace of Progress**

Students are required to complete 67% of the units they have attempted. The cumulative units completed will be divided by the cumulative units attempted to calculate the pace of progress. All units are considered in his calculation. Units for which a grade of W, FW, I, NP, NC, and/or F was received are considered as units attempted, but not completed.

*Students must meet institutional academic and progress standards for the Board of Governors Fee Waiver.*
Special Admit Minors are students enrolled in grades K-12 without high school diplomas, who can benefit from "advanced scholastic or career/technical work."

HIGH SCHOOL JUNIORS AND SENIORS
(COLLEGE BRIDGE PROGRAM)
1. The high school principal or designee must recommend and give consent with signature on the Special Admit Minor Form that the student would benefit from college instruction.
2. A parent/guardian must approve student's participation and give consent by signing the Special Admit Minor Form. Signature of the parent/guardian also acknowledges that the student will conform to all College policies and procedures.

Academic Eligibility
• Students planning to enroll in degree appropriate courses must have a cumulative high school grade point average of 2.0 or higher shown on their most recent school transcript.
• For all courses attempted, students must complete the appropriate College assessment process and meet the stated prerequisite and/or co-requisite for the desired course.
• Students who require accommodations due to a disability should make arrangements through their K-12 school district, in consultation with the Disabled Student Programs and Services (DSPS) office at Cerritos College. Please call (562) 860-2451, ext. 2335, for assistance.

Limitations on Enrollment
• A high school junior or senior student may be permitted to enroll in up to 8 units. Exceptions may be made, subject to consideration and approval by the Dean of Admissions, Records, and Services.
• Students may not enroll in pre-collegiate courses (1-99) or physical education courses.
• Students may not enroll in a College course to alleviate a high school deficiency.
• Students who have previously enrolled and who have dropped their courses and/or have not made satisfactory progress will not be allowed to continue in the Special Admit Program.
• Students will not receive priority enrollment status and will be charged all applicable fees, with the exception of the California Community College in-state per unit enrollment fee.

ELEMENTARY AND SECONDARY STUDENTS THROUGH THE 10TH GRADE (SPECIAL ADMIT PROGRAM)
1. The school principal or designee must recommend and give consent with signature on the Special Admit Minor Form that the student would benefit from college instruction.
2. A parent/guardian must approve student's participation and give consent by signing the Special Admit Minor Form. Signature of the parent/guardian also acknowledges that the student will conform to all College policies and procedures.
Cerritos College will admit highly gifted elementary students and secondary students through the 10th grade level for enrollment to the College if they are eligible to participate based on the following criteria:

Academic Eligibility
• Students must have a cumulative school grade point average of 2.5, or higher, as reflected on the most recent school transcript.
• For all courses attempted, the students must complete the appropriate College assessment process and meet the stated prerequisite and/or co-requisite for the desired course.
• Students who require accommodations due to a disability should make arrangements through their K-12 school district, in consultation with the Disabled Student Programs and Services (DSPS) office at Cerritos College. Please call (562) 860-2451, ext. 2335, for assistance.

Limitations on Enrollment
• Students in grades K-10 may be permitted to enroll in up to 4 units. Exceptions may be made, subject to consideration and approval by the Dean of Admissions, Records, and Services. Enrollment in courses is based on space availability, and the College instructor’s signature is required prior to enrollment.
• Students may not enroll in pre-collegiate courses (1-99) or physical education courses.
• Students may not enroll in a College course to alleviate a high school deficiency.
• Students who have previously enrolled and who have dropped their courses and/or have not made satisfactory progress will not be allowed to continue in the Special Admit Program.

SUMMER ENROLLMENT OF K-12 STUDENTS
In addition to the above, minor students wishing to attend summer session must meet the additional criteria:
• The student demonstrates adequate preparation in the discipline to be studied.
• Pre-collegiate courses in English and mathematics may be taken if the student has exhausted all opportunities to enroll in an equivalent course at their school of attendance.

TO ATTEND CERRITOS COLLEGE AS A COLLEGE BRIDGE OR SPECIAL ADMIT STUDENT, PLEASE FOLLOW THE STEPS BELOW:
1. Complete the Special Admit Minor Form (check the box for College Bridge or Special Admit) and the Cerritos College Admission Application.
2. Review class(es) of choice, complete Assessment Test(s) and prerequisites.
3. Special Admit Students (K-10) must obtain Dean of Admissions, Records, and Services signature prior to enrollment.
It is recommended that College Bridge students (11-12 graders) meet with a Cerritos College academic counselor and participate in the New Student Orientation.

For more information, please call (562) 860-2451, ext. 2211.
Office of International Student Services

Cerritos College is a Student and Exchange Visitor Program (SEVP) certified and approved institution for nonimmigrant students.

The Office of International Student Services (OISS) welcomes international students to Cerritos College. Whether planning to achieve an Associate Degree and/or transfer to top universities, OISS is committed in assisting all students to reach their goal(s)! Visit the Office of International Student Services, located in the Santa Barbara Building, for the following services:

International Admission and Counseling Assistance: Assists F-1 international students with the admission process, academic advisement, orientation, registration, and cultural adjustment to the United States, Cerritos College, and our surrounding communities.

Intensive English Program (IEP): Cerritos College welcomes international students to develop English skills while introducing them to the American experience and to the diverse cultures of Southern California. Students completing Cerritos College IEP will have the opportunity to continue their education by transferring into the academic program for completion of an Associate Arts degree and/or to transfer to a university.

International Student Advisement: Assists F-1 international students to stay in compliance with the United States Citizenship and Immigration Services (USCIS) and other U.S. and foreign governmental agencies while enrolled in full-time status at Cerritos College.

Workshops and Programs: Provide academic and immigration workshops as well as programs and activities to enhance student academic, personal, and cultural experiences.

International Student Association (ISA): A club run by students for students--ISA welcomes all students to join for development of social and cultural skills, educational and professional experiences, and most importantly: to make friends from all around the world!

Questions may be directed to the Office of International Student Services by phone at (562) 860-2451, ext. 2133, or by email at: oiss@cerritos.edu. Please visit our website at www.cerritos.edu/oiss for additional information or on Facebook at Cerritos College Office of International Student Services.

APPLICATION REQUIREMENTS

The following documents are required for admission to Cerritos College:

- International Student Admission Application (your name must appear the same as in your passport)
- A $50 processing fee payable to Cerritos College
- Notarized Statement of Support (must be completed by a financial sponsor)
- Bank Certification (verification on bank letterhead, signed by a bank official, showing at least $22,000, or equivalent, is available to the student.) Personal checks will not be accepted for payment of tuition and fees.
- Tuberculosis (TB) exam results
- Transcripts (proof of high school graduation)/High School Diploma
- TOEFL, STEP, ITP, and/or equivalent Cerritos College Placement Test (not required for students applying for the Intensive English Program)
- Copies of Passport, Visa, and I-94
- Copies of ALL I-20s (both SEVIS and Non-SEVIS I-20s)
- Transfer Authorization (if transferring from U.S. college or language school)
- Proof of Medical Insurance: Cerritos College international students are required to purchase college-approved coverage from the Student Insurance Company - more information can be found on our website at http://cms.cerritos.edu/oiss/student-insurance.htm or http://www.studentinsurancusa.com.
- Dependents: Attach a copy of the passport, marriage certificate and/or birth certificate for each dependent. All dependents are required to have health insurance. Add $3,000 per dependent to the Bank Certification.
- SEVIS I-20 fee of $200 (preferred payment by credit card on the internet at www.fmjfee.com).

Note: We will assist students with other non-immigrant visa status (i.e., B-2, F-2, J-1, etc.) to change to F-1 student status.

F-1 INTERNATIONAL STUDENT REQUIREMENTS

MAINTAINING F-1 INTERNATIONAL STUDENT REQUIREMENTS

- Enroll in a minimum of 12 units (full-time) for the Fall and Spring semester
- Maintain a minimum 2.0 grade point average (C grade or better) each semester
- Limit enrollment in online classes to a maximum of 3 units as part of the 12-unit requirement
- Meet with the International Counselor each semester and as needed
- Meet with the International Counselor prior to dropping classes, changing class schedule, or concurrent enrollment at another school
- Enroll for classes on registration appointment date and pay fees by semester deadlines
- Will not work on or off-campus without authorization
- Purchase health insurance from Cerritos College each academic year
- Notify the OISS of any changes and updates within 10 days on the following personal and college application information: name change, home address, email address, phone numbers, major and field of study, financial support, and dependents information.
- Meet with a Designated School Official (DSO) prior to traveling outside the U.S. and present I-20 and passport
- File state and/or federal income tax if participating in APPROVED on or off-campus employment.

Falsification, Plagiarism, and Cheating are violations of academic dishonesty and such actions are causes for termination of F-1 status and I-20 at Cerritos College.

Beginning May 29, 2015, F-2 children and/or the spouse of an F-1 student in the United States may study part-time in any certified program at an SEVP-certified school, so long as the study does not amount to what regulations define as full-time for F-1 students. For further assistance please contact the Office of International Student Services at (562) 860-2451, ext. 2133, or via email at oiss@cerritos.edu.
<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
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### ADMINISTRATION OF JUSTICE

**AJ 91 - 3.0 UNITS** REPORT WRITING PROCEDURES  
Not Transferable  
Recommendation: An English Placement score into ENGL 100 or ENGL 52 with a grade of Pass or “C” or higher and satisfactory completion of the Reading Placement Process or READ 54 with a grade of Pass or “C” or higher.  
20184 8:00-10:50AM F Jimenez,F SS220

**AJ 101 - 3.0 UNITS** INTRODUCTION TO ADMINISTRATION OF JUSTICE  
Transferable to UC, CSU (CAN AJ 2)  
Recommendation: An English Placement score into ENGL 100 or ENGL 52 with a grade of Pass or “C” or higher and satisfactory completion of the Reading Placement Process or READ 54 with a grade of Pass or “C” or higher.  
20185 8:00-9:15AM MW Gomez,R SS220  
This AJ 101 class is part of the - Issues in Social Justice Learning Community. You must also enroll in ENGL 100 #28019. For additional enrollment information go to www.cerritos.edu/lcp/ and click on Spring 2019.  
20186 3.0 HRS ARR (OL) Jimenez,F ONLINE  
Orientation done online. Email instructor at fjimenez@cerritos.edu

**AJ 102 - 3.0 UNITS** CONCEPTS OF CRIMINAL LAW  
Transferable to UC, CSU (CAN AJ 4)  
20187 6:30-9:20PM M Staff SS212  
20188 8:00-9:15AM TTh Staff SS212  
20789 6:30-9:20PM T Staff SS212

**AJ 103 - 3.0 UNITS** CRIMINAL PROCEDURES  
Transferable to CSU  
Recommendation: An English Placement score into ENGL 100 or ENGL 52 with a grade of Pass or “C” or higher and satisfactory completion of the Reading Placement Process or READ 54 with a grade of Pass or “C” or higher.  
20189 11:00-12:15PM MW Gomez,R SS220  
23704 8:00-9:15AM MW Staff SS212

**AJ 104 - 3.0 UNITS** CRIMINAL EVIDENCE  
Transferable to CSU (CAN AJ 6)  
Recommendation: An English Placement score into ENGL 100 or ENGL 52 with a grade of Pass or “C” or higher and satisfactory completion of the Reading Placement Process or READ 54 with a grade of Pass or “C” or higher.  
20190 9:30-10:45AM MW Gomez,R SS212  
20790 6:30-9:20PM M Staff SS212

**AJ 105 - 3.0 UNITS** COMMUNITY RELATIONS AND CULTURAL AWARENESS  
Transferable to UC, CSU  
Recommendation: Completion of ENGL 52, ENGL 72 or ESL 152 or equivalent with a grade of “C” or higher, or “Pass,” or completion of the English Placement Process with eligibility for ENGL 100 and completion of READ 54 or READ 97 with a grade of “C” or higher, or “Pass,” or completion of the Reading Placement Process with eligibility for a course above the level of READ 54.  
20191 3.0 HRS ARR (OL) Jimenez,F ONLINE  
Orientation done online. Email instructor at fjimenez@cerritos.edu  
23332 9:30-10:45AM TTh Gomez,R SS220

**AJ 107 - 3.0 UNITS** INTRODUCTION TO CORRECTIONS, PROBATION AND PAROLE  
Transferable to CSU  
21942 9:30-10:45AM MW Staff SS220  
26082 11:00-12:15PM MW Staff SS220

**AJ 110 - 3.0 UNITS** PATROL PROCEDURES AND ENFORCEMENT TACTICS  
Transferable to CSU  
Recommendation: An English Placement score into ENGL 100 or ENGL 52 with a grade of Pass or “C” or higher and satisfactory completion of the Reading Placement Process or READ 54 with a grade of Pass or “C” or higher.  
21542 6:30-9:20PM Th Staff SS220

**AJ 202 - 3.0 UNITS** SUBSTANTIVE LAW  
Transferable to CSU  
Prerequisite: AJ 102 or equivalent with a grade of Pass or “C” or higher.  
23333 6:30-9:50PM Th Staff SS212

### AMERICAN SIGN LANGUAGE

**ASL 110 - 4.0 UNITS** AMERICAN SIGN LANGUAGE I  
Transferable to UC, CSU  
25207 9:00-10:50AM MW Kelly,E LA209  
+ 1.0 HRS ARR Kelly,E LC205  
LAB IS ONE HOUR PER WEEK IN THE SUCCESS CENTER  
25208 9:00-10:50AM TTh Kelly,E LA209  
+ 1.0 HRS ARR Kelly,E LC205  
LAB IS ONE HOUR PER WEEK IN THE SUCCESS CENTER  
25211 3:00-4:50PM TTh Hall,C LA211  
+ 1.0 HRS ARR Hall,C LC205  
LAB IS ONE HOUR PER WEEK IN THE SUCCESS CENTER  
25210 3:00-4:50PM TTh STAFF LA211  
+ 1.0 HRS ARR STAFF LC205  
LAB IS ONE HOUR PER WEEK IN THE SUCCESS CENTER  
26474 9:00-10:50AM TTh Hall,C LA213  
+ 1.0 HRS ARR Hall,C LC205  
LAB IS ONE HOUR PER WEEK IN THE SUCCESS CENTER  
27100 11:00-12:50PM MW Staff SS212  
+ 1.0 HRS ARR Staff SS212  
LAB IS ONE HOUR PER WEEK IN THE SUCCESS CENTER  
25255 5:00-6:50PM TTh Micheletti,A LA209  
+ 1.0 HRS ARR Micheletti,A LC205  
LAB IS ONE HOUR PER WEEK IN THE SUCCESS CENTER  
27251 8:30-12:15PM Sat Harper-Johnson,P LA209  
+ 1.1 HRS ARR Harper-Johnson,P LC205  
LAB IS ONE HOUR PER WEEK IN THE SUCCESS CENTER  
Class#27251 meets 01/13/2018-05/12/2018

**ASL 111 - 4.0 UNITS** AMERICAN SIGN LANGUAGE II  
Transferable to UC, CSU  
Prerequisite: SL 101 or ASL 110 or equivalent with a grade of “C” or higher or “Pass.”  
25227 11:00-12:50PM MW Kelly,E LA209  
+ 1.0 HRS ARR Kelly,E LC205  
LAB IS ONE HOUR PER WEEK IN THE SUCCESS CENTER  
25228 7:00-8:50PM TTh Micheletti,A LA209  
+ 1.0 HRS ARR Micheletti,A LC205  
LAB IS ONE HOUR PER WEEK IN THE SUCCESS CENTER

**ASL 210 - 4.0 UNITS** AMERICAN SIGN LANGUAGE III  
Transferable to UC, CSU  
Prerequisite: SL 102 or ASL 111 or equivalent with a grade of “C” or higher or “Pass”.  
25231 3:00-4:50PM TTh Kelly,E LA209  
+ 1.0 HRS ARR Kelly,E LC205  
LAB IS ONE HOUR PER WEEK IN THE SUCCESS CENTER

Students not in attendance or late for the first class meeting are subject to drop.
### ANATOMY AND PHYSIOLOGY

**A&P 120 - 4.0 UNITS**  
**INTRODUCTION TO HUMAN ANATOMY AND PHYSIOLOGY**  
Transferable to UC, CSU  
Prerequisite: ENGL 52 or equivalent with a grade of "C" or higher or "Pass."  
<table>
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<td>20326</td>
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**A&P 150 - 4.0 UNITS**  
**INTRODUCTION TO HUMAN ANATOMY**  
Transferable to UC, CSU  
Prerequisite: ENGL 100 equivalent with a grade of "C" or higher or "Pass."  
Recommendation: A&P 120 or equivalent with a grade of "C" or higher or "Pass."  
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**A&P 151 - 4.0 UNITS**  
**INTRODUCTION TO HUMAN PHYSIOLOGY**  
Transferable to UC, CSU  
Prerequisite: A&P 150 or equivalent with a grade of "C" or higher or "Pass."  
Recommendation: Chem 100 equivalent with a grade of "C" or higher or "Pass."  
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**A&P 201 - 5.0 UNITS**  
**HUMAN PHYSIOLOGY**  
Transferable to UC, CSU (CAN BIOL 12) (CAN BIOL SEQ B)  
Prerequisite: A&P 200 and Chem 100 or equivalents with grades of "C" or higher or "Pass."  
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Students not in attendance or late for the first class meeting are subject to drop.
### ART AND DESIGN

#### ART 100 - 3.0 UNITS INTRODUCTION TO WORLD ART
Transferable to UC, CSU
Recommendation: ENGL 52, or ENGL 72 or ESL 152 and READ 54 or READ 97 or equivalent with grades of Pass or "C" or higher.

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#### ART 101 - 3.0 UNITS ART HISTORY I: PREHISTORY TO GOTHEC
Transferable to UC, CSU (CAN ART 2)
Prerequisite: ENGL 52, or ENGL 72 or ESL 152 and READ 54 or READ 97 or equivalent with grades of Pass or "C" or higher.

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#### ART 102 - 3.0 UNITS ART HISTORY II: RENAISSANCE TO ROCOCO
Transferable to UC, CSU (CAN ART 4)
Recommendation: ENGL 52, or ENGL 72 or ESL 152 and READ 54 or READ 97 or equivalent with grades of Pass or "C" or higher.

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#### ART 105B - 3.0 UNITS THE ARTS OF LATIN AMERICA AND THE CARIBBEAN: COLONIAL TO THE PRESENT
Transferable to UC, CSU
Recommendation: ENGL 52 and READ 54 or equivalent with grades of Pass or "C" or higher.

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#### ART 108 - 3.0 UNITS BLACK IMAGES IN POPULAR CULTURE
Transferable to UC, CSU
Recommendation: ENGL 52 and READ 54 or equivalent with grades of Pass or "C" or higher is strongly recommended.

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#### ART 109 - 3.0 UNITS GENDER AND SEXUALITY IN ART
Transferable to UC, CSU
Recommendation: ENGL 52 and READ 54 or equivalent with grades of Pass or "C" or higher is strongly recommended.

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#### ART 110 - 3.0 UNITS FREEHAND DRAWING
Transferable to UC, CSU (CAN ART 8)
Prerequisite: ART 110 or equivalent with a grade of Pass or "C" or higher.

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#### ART 111 - 3.0 UNITS LIFEDRAWING
Transferable to UC, CSU
Recommendation: ENGL 52, or ENGL 72 or ESL 152 and READ 54 or READ 97 or equivalent with grades of Pass or "C" or higher.

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#### ART 112 - 3.0 UNITS LIFE DRAWING
Transferable to UC, CSU (CAN ART 24)
Prerequisite: ART 110 or equivalent with a grade of Pass or "C" or higher.

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<tbody>
<tr>
<td>20212</td>
<td>9:00-10:00AM</td>
<td>Th</td>
<td>Najarian,H</td>
<td>PST236</td>
</tr>
</tbody>
</table>

#### ART 115L - 1.0 UNIT PRINTMAKING LAB
Transferable to UC, CSU
Corequisite: Concurrent enrollment in ART 116 or ART 117

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>20797</td>
<td>5:30-6:50PM</td>
<td>Th</td>
<td>Trager,J</td>
<td>PST236</td>
</tr>
</tbody>
</table>
Students not in attendance or late for the first class meeting are subject to drop.
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<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>21925</td>
<td>4:00-5:15PM</td>
<td>TTh</td>
<td>Szabo,T</td>
<td>S 104</td>
</tr>
</tbody>
</table>

**ATHLETICS**

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>25123</td>
<td>10.0 HRS ARR</td>
<td></td>
<td>Gaylord,K</td>
<td>BASBL</td>
</tr>
<tr>
<td>25124</td>
<td>10.0 HRS ARR</td>
<td></td>
<td>May,R</td>
<td>GYM</td>
</tr>
<tr>
<td>25125</td>
<td>6.0 HRS ARR</td>
<td>Class#25125 meets 03/19/2018-05/18/2018</td>
<td></td>
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</tr>
<tr>
<td>25126</td>
<td>10.0 HRS ARR</td>
<td></td>
<td>Kozlowski,T</td>
<td>GYM</td>
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<tr>
<td>25127</td>
<td>3.0 HRS ARR</td>
<td>Class#25127 meets 03/19/2018-05/16/2018</td>
<td></td>
<td></td>
</tr>
<tr>
<td>25128</td>
<td>6.0 HRS ARR</td>
<td></td>
<td>Richardson,C</td>
<td>WT</td>
</tr>
<tr>
<td>25129</td>
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<td>Richardson,C</td>
<td>WT</td>
</tr>
<tr>
<td>25130</td>
<td>6.0 HRS ARR</td>
<td></td>
<td>Caines,T</td>
<td>WT</td>
</tr>
<tr>
<td>25131</td>
<td>6.0 HRS ARR</td>
<td></td>
<td>Grosfeld,S</td>
<td>WT</td>
</tr>
<tr>
<td>25132</td>
<td>6.0 HRS ARR</td>
<td></td>
<td>Mazzotta,F</td>
<td>WT</td>
</tr>
<tr>
<td>25133</td>
<td>6.0 HRS ARR</td>
<td></td>
<td>Atilaga,B</td>
<td>SOCR</td>
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<tr>
<td>25134</td>
<td>12.0 HRS ARR</td>
<td>Class#25134 meets 03/19/2018-05/17/2018</td>
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<tr>
<td>25135</td>
<td>10.0 HRS ARR</td>
<td></td>
<td>Murray,K</td>
<td>PE</td>
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<tr>
<td>25136</td>
<td>10.0 HRS ARR</td>
<td></td>
<td>Abing,J</td>
<td>POOL</td>
</tr>
<tr>
<td>25137</td>
<td>10.0 HRS ARR</td>
<td></td>
<td>Macias,S</td>
<td>POOL</td>
</tr>
<tr>
<td>25138</td>
<td>10.0 HRS ARR</td>
<td></td>
<td>Kim,A</td>
<td>CTS</td>
</tr>
<tr>
<td>25139</td>
<td>10.0 HRS ARR</td>
<td></td>
<td>Kim,A</td>
<td>CTS</td>
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</table>

**AUTOMOTIVE COLLISION REPAIR & REFINISHING/AUTOBODY**

Please read the technical standards relevant to this department at http://cms.cerritos.edu/technology/standards.htm

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>20181</td>
<td>6:00-7:30PM</td>
<td>MW</td>
<td>Roehrs,K</td>
<td>AT 55</td>
</tr>
<tr>
<td>20783</td>
<td>8:00-9:30AM</td>
<td>MW</td>
<td>Chisum,A</td>
<td>AT 55</td>
</tr>
<tr>
<td>27906</td>
<td>7:00-8:30AM</td>
<td>TTh</td>
<td>Chisum,A</td>
<td>AT 55</td>
</tr>
<tr>
<td>210182</td>
<td>1:00-2:30PM</td>
<td>TTh</td>
<td>Robertson,C</td>
<td>AT 54</td>
</tr>
<tr>
<td>20183</td>
<td>1:00-2:30PM</td>
<td>MW</td>
<td>Robertson,C</td>
<td>AT 54</td>
</tr>
<tr>
<td>26937</td>
<td>6:00-7:30PM</td>
<td>TTh</td>
<td>Hutchinson,P</td>
<td>AT 55</td>
</tr>
<tr>
<td>26937</td>
<td>7:30-9:50PM</td>
<td>TTh</td>
<td>Hutchinson,P</td>
<td>AT 50</td>
</tr>
</tbody>
</table>

Students not in attendance or late for the first class meeting are subject to drop.
<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>26171</td>
<td>9:30-11:45AM</td>
<td>MW</td>
<td>Chisum,A</td>
<td>AT 60</td>
</tr>
<tr>
<td>22336</td>
<td>8:30-10:45AM</td>
<td>TTh</td>
<td>Chisum,A</td>
<td>AT 60</td>
</tr>
<tr>
<td>23516</td>
<td>7:30-9:45PM</td>
<td>TTh</td>
<td>Hutchison,P</td>
<td>AT 50</td>
</tr>
<tr>
<td>23517</td>
<td>7:30-4:45PM</td>
<td>TTh</td>
<td>Robertson,C</td>
<td>AT 60</td>
</tr>
<tr>
<td>26172</td>
<td>2:30-4:45PM</td>
<td>MW</td>
<td>Robertson,C</td>
<td>AT 60</td>
</tr>
<tr>
<td>26939</td>
<td>7:30-9:45PM</td>
<td>MW</td>
<td>Roehrs,K</td>
<td>AT 60</td>
</tr>
</tbody>
</table>

AB 61 - 3.0 UNITS  PREPARATION AND SPOT REFINISHING
Not Transferable
Corequisite: AB 61L or equivalent with a grade of Pass or “C” or higher.
Recommendation: AB 61 or equivalent with a grade of Pass or “C” or higher.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>27098</td>
<td>6:00-7:30PM</td>
<td>TTh</td>
<td>Chisum,A</td>
<td>AT 46</td>
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</table>

AB 61L - 1.5 UNITS  AUTOMOTIVE REFINISHING LAB
Not Transferable
Prerequisite: AB 61 or equivalent with a grade of Pass or “C” or higher or concurrent enrollment.
NOTE: a material fee of $20.00 is required for AB 61L

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>27090</td>
<td>7:30-9:50PM</td>
<td>TTh</td>
<td>Chisum,A</td>
<td>AT 70</td>
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</table>

AB 65 - 2.0 UNITS  MIX AND ADJUSTING COLOR
Not Transferable
Recommendation: AB 61 or equivalent with a grade of Pass or “C” or higher.
NOTE: a material fee of $20.00 is required for AB 65

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>22561</td>
<td>8:30-10:15PM</td>
<td>MW</td>
<td>Ferre,B</td>
<td>AP12A</td>
</tr>
<tr>
<td>22921</td>
<td>9:00-9:50PM</td>
<td>MW</td>
<td>Ferre,B</td>
<td>AP12A</td>
</tr>
</tbody>
</table>

AB 83A - 1.5 UNITS  COMPUTERIZED DAMAGE ESTIMATING - AUDATEX
Not Transferable
Recommendation: Proficient in MS Windows Software application.
NOTE: a material fee of $5.00 is required for AB 83A

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>26178</td>
<td>6:00-9:00PM</td>
<td>T</td>
<td>Corzo,R</td>
<td>AT 54</td>
</tr>
<tr>
<td>27051</td>
<td>6:00-9:00PM</td>
<td>T</td>
<td>Corzo,R</td>
<td>AT 54</td>
</tr>
</tbody>
</table>

AB 83P - 1.5 UNITS  COMPUTERIZED DAMAGE ESTIMATING - PATHWAYS
Not Transferable
Recommendation: Proficient in MS Windows Software application.
NOTE: a material fee of $5.00 is required for AB 83P

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>27910</td>
<td>6:00-9:00PM</td>
<td>W</td>
<td>Robertson,C</td>
<td>HYBRID AT 54</td>
</tr>
<tr>
<td>27911</td>
<td>6:00-9:50PM</td>
<td>W</td>
<td>Robertson,C</td>
<td>HYBRID AT 54</td>
</tr>
</tbody>
</table>

AB 268 - 3.0 UNITS  COMPUTERIZED SHOP MANAGEMENT
Transferable to CSU
Prerequisite: AB 182 or AB 285 or equivalent with a grade of Pass or “C” or higher or concurrent enrollment or equivalent work experience.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
</table>

AB 286 - 3.0 UNITS  COMPUTERIZED SHOP MANAGEMENT
Transferable to CSU
Prerequisite: AB 182 or AB 285 or equivalent with a grade of Pass or “C” or higher or concurrent enrollment or equivalent work experience.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
</table>

AUTO 55 - 4.0 UNITS  ADVANCED TECHNOLOGY ELECTRIC VEHICLE
Not Transferable
NOTE: a material fee of $15.00 is required for AUTO 55

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
</table>

AUTO 73 - 3.0 UNITS  AUTOMOTIVE MECHANICAL REPAIR OCCUPATIONAL WORK EXPERIENCE
Not Transferable

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
</table>

AUTO 100 - 4.0 UNITS  AUTOMOTIVE MAINTENANCE AND OPERATION
Transferable to CSU
NOTE: a material fee of $15.00 is required for AUTO 100

<table>
<thead>
<tr>
<th>Class#</th>
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<th>Room</th>
</tr>
</thead>
</table>

AUTO 101 - 4.0 UNITS  AUTOMOTIVE SERVICE TOOLS AND EQUIPMENT
Transferable to CSU
Recommendation: AUTO 100 or equivalent with a grade of “C” or higher or “Pass.”
NOTE: a material fee of $15.00 is required for AUTO 101

<table>
<thead>
<tr>
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<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
</table>

AUTO 110 - 5.0 UNITS  AUTOMOTIVE ENGINES
Transferable to CSU
Recommendation: AUTO 100 or equivalent with a grade of Pass or “C” or higher.
NOTE: a material fee of $15.00 is required for AUTO 110

<table>
<thead>
<tr>
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<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
</table>

AUTO 120 - 5.0 UNITS  AUTOMATIC TRANSMISSIONS AND TRANSAXLES
Transferable to CSU
Recommendation: AUTO 100 or equivalent with a grade of Pass or “C” or higher, or appropriate work experience.
NOTE: a material fee of $15.00 is required for AUTO 120

<table>
<thead>
<tr>
<th>Class#</th>
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<th>Room</th>
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<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>BA 108 - 3.0 UNITS</td>
<td>LABOR MANAGEMENT RELATIONS</td>
<td>Transferable to CSU</td>
<td>22409</td>
<td>3.6 HRS ARR (OL)</td>
</tr>
<tr>
<td>BA 109 - 3.0 UNITS</td>
<td>HUMAN RESOURCE DEVELOPMENT</td>
<td>Transferable to CSU</td>
<td>27264</td>
<td>6.0 HRS ARR (OL)</td>
</tr>
<tr>
<td>BA 110 - 3.0 UNITS</td>
<td>ADVERTISING</td>
<td>Transferable to CSU</td>
<td>27004</td>
<td>3.6 HRS ARR (OL)</td>
</tr>
<tr>
<td>BA 113 - 3.0 UNITS</td>
<td>LEGAL ENVIRONMENT OF BUSINESS</td>
<td>Transferable to UC, CSU</td>
<td>20252</td>
<td>3.6 HRS ARR (OL)</td>
</tr>
<tr>
<td>BA 114 - 3.0 UNITS</td>
<td>MARKETING</td>
<td>Transferable to CSU</td>
<td>21996</td>
<td>3.6 HRS ARR (OL)</td>
</tr>
<tr>
<td>BA 120 - 3.0 UNITS</td>
<td>MANAGEMENT-ACCOUNTING AND INTERNAL CONTROL</td>
<td>Transferable to CSU</td>
<td>22532</td>
<td>3.6 HRS ARR (OL)</td>
</tr>
<tr>
<td>BA 121 - 3.0 UNITS</td>
<td>SALES</td>
<td>Transferable to CSU</td>
<td>22001</td>
<td>3.6 HRS ARR (OL)</td>
</tr>
<tr>
<td>BA 122 - 3.0 UNITS</td>
<td>FUNDAMENTALS OF TRAINING</td>
<td>Transferable to CSU</td>
<td>22265</td>
<td>3.6 HRS ARR (OL)</td>
</tr>
</tbody>
</table>

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### CHEM 95D - 0.5 UNIT  TUTORING FOR CHEM 112- GENERAL CHEMISTRY
Not Transferable  
Corequisite: CHEM 112  
20244 4.0 HRS ARR  
Waldman,L  
Class#20244 meets 01/08/2018-05/18/2018

### CHEM 95E - 0.5 UNIT  TUTORING FOR CHEM 211-ORGANIC CHEMISTRY
Not Transferable  
Corequisite: CHEM 211  
20245 4.0 HRS ARR  
Waldman,L  
Class#20245 meets 01/08/2018-05/18/2018

### CHEM 95F - 0.5 UNIT  TUTORING FOR CHEM 212 - ORGANIC CHEMISTRY
Not Transferable  
Corequisite: CHEM 212  
20246 4.0 HRS ARR  
Waldman,L  
Class#20246 meets 01/08/2018-05/18/2018

### CHEM 100 - 4.0 UNITS  INTRODUCTORY CHEMISTRY
Transferable to UC, CSU (CAN CHEM 0)  
Prerequisite: MATH 40 or equivalent with a grade of “C” or higher or “Pass” or completion of the math placement process with a score eligible for MATH 60. Recommendation: Meet the prerequisite within four years prior to the date of enrollment in CHEM 100.  
20286 8:00-9:15AM  
MW  
Waldman,L  
S 102  
20290 8:00-10:50AM  
F  
Maravilla,L  
S 215  
20291 9:30-11:15PM  
W  
Waldman,L  
S 215  
PLEASE ENROLL IN LAB SECTION OF YOUR CHOICE. THE LECTURE SECTION #20291 WILL AUTOMATICALLY BE ASSIGNED.

### CHEM 110 - 4.0 UNITS  ELEMENTARY CHEMISTRY
Transferable to UC, CSU  
Prerequisite: MATH 80 or MATH 80B or equivalent with a grade of “C” or higher or “Pass” or completion of the math placement process with a score eligible for MATH courses numbered 100 level or higher. Recommendation: Meet the prerequisite within four years prior to the date of enrollment in CHEM 110.  
20292 2:00-3:15PM  
MW  
Maravilla,L  
S 215  
20295 11:00-1:15PM  
F  
Maravilla,L  
S 215  
PLEASE ENROLL IN LAB SECTION #20295. THE LECTURE SECTION #20292 WILL AUTOMATICALLY BE ASSIGNED.

### CHEM 111 - 5.0 UNITS  GENERAL CHEMISTRY
Transferable to UC, CSU (CAN CHEM 2) (CAN CHEM SEQ A)  
Prerequisite: CHEM 110 or equivalent with a grade of “C” or higher or “Pass” and MATH 80 or MATH 80B or equivalent with a grade of “C” or higher or “Pass” or completion of the math placement process with a score eligible for MATH courses numbered 100 level or higher. Recommendation: Meet the prerequisite within four years prior to the date of enrollment in CHEM 111.  
20298 12:30-1:45PM  
TTh  
Bradbury,J  
S 215  
20299 8:00-10:50AM  
TTh  
Bradbury,J  
S 222  
PLEASE ENROLL IN LAB SECTION #20299. THE LECTURE SECTION #20298 WILL AUTOMATICALLY BE ASSIGNED.

### CHEM 112 - 5.0 UNITS  GENERAL CHEMISTRY
Transferable to UC, CSU (CAN CHEM 4) (CAN CHEM SEQ A)  
Prerequisite: CHEM 111 or equivalent with a grade of “C” or higher or “Pass.” Recommendation: It is strongly recommended that the preceding prerequisite be completed within four years prior to the date of enrollment in CHEM 112.  
20302 12:30-1:15PM  
TTh  
Shimazu,C  
S 222  
20303 2:00-4:50PM  
TTh  
Shimazu,C  
S 222  
PLEASE ENROLL IN LAB SECTION #20303. THE LECTURE SECTION #20302 WILL AUTOMATICALLY BE ASSIGNED.

### CHEM 211 - 5.0 UNITS  ORGANIC CHEMISTRY
Transferable to UC, CSU  
Prerequisite: CHEM 211 or equivalent with a grade of “C” or higher or “Pass.” Recommendation: It is strongly recommended that the preceding prerequisite be completed within four years prior to the date of enrollment in CHEM 211.  
26112 9:00-10:45AM  
TTh  
Cook,S  
S 222  
26113 2:00-4:50PM  
TTh  
Cook,S  
S 222  
27340 9:00-2:50PM  
F  
Dahi Jr.,M  
S 224  

### CHEM 212 - 5.0 UNITS  ORGANIC CHEMISTRY
Transferable to UC, CSU  
Prerequisite: CHEM 211 or equivalent with a grade of “C” or higher or “Pass.” Recommendation: It is strongly recommended that the preceding prerequisite be completed within four years prior to the date of enrollment in CHEM 212.  
20307 12:30-1:45PM  
TTh  
Lou,R  
S 102  
PLEASE ENROLL IN LAB SECTION OF YOUR CHOICE. THE LECTURE SECTION #20307 WILL AUTOMATICALLY BE ASSIGNED.

### CHEM 250L - 1.0 UNIT  SPECIAL TOPICS IN CHEMISTRY
Transfer UC, CSU determined after admission  
Prerequisite: CHEM 111 or equivalent with a grade of “C” or higher or “Pass.”  
21540 3.0 HRS ARR  
Waldman,L

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EARN A BACHELOR’S DEGREE WITH THE UNIVERSITY OF LA VERNE

Cerritos College and La Verne have created a partnership to provide students an opportunity to earn a bachelor’s degree in child development. Students may take La Verne upper division courses while completing Cerritos GE courses. The program has accelerated 10 week semesters.

For more information contact:
(909) 593-3511, Ext. 5436

BS Child Development

CD 110 - 3.0 UNITS  CHILD DEVELOPMENT
Transferable to UC, CSU (CAN HEC 14)
20277 11:00- 1:50PM  M  Gradin,S  HS101
Targeted for Future Teachers but open to all students
20830 8:00-10:50AM  T  Beck,A  SL107
21485 3.0 HRS ARR  (OL)  Beck,A  ONLINE
Targeted for Future Teachers but open to all students
22545 11:00- 1:50PM  W  Andrade,O  HS101
Targeted for Future Teachers but open to all students
23273 2:00- 4:50PM  M  STAFF  SL107
23274 8:00-10:50AM  Th  Andrade,O  SL107
Targeted for Future Teachers but open to all students
21702 7:00- 9:50PM  W  STAFF  SL107
25158 2:00- 4:50PM  T  Gibson,D  SL107
Targeted for Future Teachers but open to all students
26680 7:00- 9:50PM  Th  STAFF  HS101
26909 9:00-11:50AM  F  STAFF  HS101
27284 2:00- 4:50PM  W  STAFF  SL107
27283 9:00-11:50AM  F  STAFF  SL107
Mandatory Orientation: 9:00 a.m. - 12:00 p.m., Friday - January 12 in SL109.
Class#27283 meets 01/13/2018-05/12/2018

CD 124 - 3.0 UNITS  TEACHING IN A DIVERSE SOCIETY
Transferable to CSU
22224 2:00- 4:50PM  M  Palma,J  HS101
22501 7:00- 9:50PM  W  Palma,J  HS103

CD 139 - 3.0 UNITS  OBSERVATION, ASSESSMENT, AND POSITIVE GUIDANCE OF CHILDHOOD BEHAVIOR
Transferable to CSU
Recommendation: CDEC 111 and CD 110 or equivalent with grades of Pass or “C” or higher.
23272 2:00- 4:50PM  M  Gibson,D  HS104
21873 7:00- 9:50PM  Th  Gibson,D  HS104

CD 161 - 3.0 UNITS  HEALTH, SAFETY, AND NUTRITION
Transferable to CSU
22503 3.0 HRS ARR  (OL)  Beck,A  ONLINE
Mandatory Orientation: 9:00 a.m. - 12:00 p.m., Saturday - January 13 in SL107.

Students enrolled in CDEC 164 are required to spend 3 hours per week in placement for a total of 54 hours per semester. TB clearance, flu shot, Tdap and MMR immunizations, plus good health are required to participate in this course.

CD 164 - 3.0 UNITS  PRACTICUM FIELD EXPERIENCE
Transferable to CSU
Prerequisite: CD 110, CDEC 111, CDEC 112, and CDEC 133 or equivalent with grades of Pass or “C” or higher.
Recommendation: CD 124, CD 139, and CDEC 161.
20835 6:00- 7:50PM  M  Arbizzi,D  HS104
21890 7:00- 8:50PM  Th  Gradin,S  SL107

CD 166 - 3.0 UNITS  ADMINISTRATION I: PROGRAMS IN EARLY CHILDHOOD EDUCATION
Transferable to CSU
Prerequisite: CD 110, CDEC 111, CDEC 112, and CDEC 133 or equivalents with grades of “C” or higher or “Pass.”
26902 7:00- 9:50PM  W  STAFF  SL108

CD 167 - 3.0 UNITS  ADMINISTRATION II: PERSONNEL AND LEADERSHIP IN EARLY CHILDHOOD EDUCATION
Transferable to CSU
Prerequisite: CDEC 66 or CDEC 166 or equivalent with a grade of “C” or higher or “Pass.”
Recommendation: Teaching experience.
26903 7:00- 9:50PM  T  Gradin,S  SL107

CD 168 - 3.0 UNITS  ADMINISTRATION III: PERSONNEL AND LEADERSHIP IN THE PRIMARY YEARS
Transferable to CSU
26904 7:00- 9:50PM  T  Gradin,S  SL107

CD 169 - 3.0 UNITS  ADMINISTRATION IV: PERSONNEL AND LEADERSHIP IN THE MIDDLE YEARS
Transferable to CSU
26905 7:00- 9:50PM  Th  Roberts,R  HS103

CD 170 - 3.0 UNITS  ADMINISTRATION V: PERSONNEL AND LEADERSHIP IN THE LATER CHILDHOOD YEARS
Transferable to CSU
26906 7:00- 9:50PM  Th  Roberts,R  HS103

Students not in attendance or late for the first class meeting are subject to drop.
### CHINESE

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>22817</td>
<td>12:30-2:45PM</td>
<td>TTh</td>
<td>Zhou,Y</td>
<td>LA105</td>
</tr>
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<td></td>
<td>Zhou,Y</td>
<td>LC205</td>
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</table>

LAB IS ONE HOUR PER WEEK IN THE SUCCESS CENTER

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<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
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<tr>
<td>22819</td>
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<td>TTh</td>
<td>Zhou,Y</td>
<td>LA105</td>
</tr>
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<td></td>
<td>Zhou,Y</td>
<td>LC205</td>
</tr>
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</table>

LAB IS ONE HOUR PER WEEK IN THE SUCCESS CENTER

### COMPUTER AND INFORMATION SCIENCES

#### PROGRAMMING

- **CIS 101**: Intro
- **CIS 103**: Logic
- **CIS 182**: Java
- **CIS 180**: C++

#### OPERATING SYSTEMS

- **CIS 141**: AS/400
- **CIS 212**: Windows
- **CIS 214**: Unix/Linux
- **CIS 170A**: Network
- **CIS 170B**: LAN
- **CIS 170P**: TCP/IP
- **CIS 282**: Advanced
- **CIS 280**: Advanced
- **CIS 292**: Data

To Prepare for the CompTIA A+ Certification

Take the following courses:

- **CIS 102**: Intro Microcomputers Hardware Software
- **CIS 58A**: PC Operating System A+ Certification
- **CIS 58B**: PC Core Hardware A+ Certification

For more information, contact Kenny Lou at klou@cerritos.edu or Gene LaZor at glazor@cerritos.edu

#### NETWORKING

- **CIS 58A - 3.5 UNITS**: PC OPERATING SYSTEM A+ CERTIFICATION
  - Not Transferable
  - Recommendation: CIS 101 or CIS 102 or equivalent with a grade of "C" or higher or "Pass" or appropriate work experience.

<table>
<thead>
<tr>
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<th>Time</th>
<th>Day</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>21800</td>
<td>5:00-6:00PM</td>
<td>T</td>
<td>Lazor,C</td>
<td>MOIS205</td>
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<tr>
<td></td>
<td>8:00-9:00PM</td>
<td>T</td>
<td>Lazor,C</td>
<td>MOIS205</td>
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</tbody>
</table>

Note: A portion of the hours for this class will be online.

- **CIS 58B - 3.5 UNITS**: PC CORE HARDWARE A+ CERTIFICATION
  - Not Transferable
  - Recommendation: CIS 101 or CIS 102 or equivalent with a grade of "C" or higher or "Pass" or appropriate work experience.

<table>
<thead>
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<th>Time</th>
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<th>Room</th>
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<tr>
<td>20310</td>
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<td>1:00-2:50PM</td>
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<td>Lazor,C</td>
<td>MOIS205</td>
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</table>

Note: A portion of the hours for this class will be online.

### CHIN 101 - 5.0 UNITS: ELEMENTARY CHINESE

Transferable to UC, CSU

Prerequisite: CHIN 101 or equivalent with a grade of "C" or higher or "Pass" or completion of the English placement process with a score eligible for ENGL 100.

Mandatory Orientation: 2:00 - 4:00 p.m., Friday - January 12 in LA212.

### CHIN 260 - 3.0 UNITS: CHINESE CULTURE AND SOCIETY

Transferable to CSU

Prerequisite: CHIN 101 or equivalent with a grade of "C" or higher or "Pass" or appropriate work experience.

Mandatory Orientation: 2:00 - 4:00 p.m., Friday - January 12 in LA212.

### CIS 101 - 3.0 UNITS: INTRODUCTION TO COMPUTER INFORMATION SYSTEMS

Transferable to UC, CSU (CAN BUS 6)

Mandatory Orientation: 2:00 - 4:00 p.m., Friday - January 12 in LA212.

Mandatory Orientation: 7:00 - 9:00 p.m., Friday - March 23 in MCIS213.

Mandatory Orientation: 5:00 - 7:00 p.m., Friday - March 23 in MCIS213.

Mandatory Orientation: 09:00 - 11:00 a.m., Saturday - March 24 in MCIS208.

Mandatory Orientation: 1:30 - 3:30 p.m., Saturday - January 13 in MCIS208.

Mandatory Orientation: 01/08/2018.

Mandatory ON CAMPUS Orientation: See website http://www.cerritos.edu/sfuschetto for orientation information and/or Canvas. Orientation quiz due 01/10/2018.

Optional ON CAMPUS Orientation: See website http://www.cerritos.edu/sfuschetto and/or Canvas. Orientation quiz due 01/08/2018.

Mandatory ONLINE Orientation: See website http://www.cerritos.edu/sfuschetto for orientation information and/or Canvas. Orientation quiz due 01/10/2018.

Mandatory ON CAMPUS Orientation: See website http://www.cerritos.edu/sfuschetto for orientation information and/or Canvas. Orientation quiz due 01/08/2018.

Mandatory ONLINE Orientation: See website http://www.cerritos.edu/sfuschetto and/or Canvas for orientation information. Orientation quiz due 01/09/2018.

Mandatory ONLINE Orientation: See website http://www.cerritos.edu/sfuschetto for orientation information and/or Canvas. Orientation quiz due 01/08/2018.

Mandatory ON CAMPUS Orientation: See website http://www.cerritos.edu/sfuschetto for orientation information and/or Canvas. Orientation quiz due 01/09/2018.

Mandatory ONLINE Orientation: See website http://www.cerritos.edu/sfuschetto and/or Canvas for orientation information. Orientation quiz due 01/09/2018.

Mandatory ONLINE Orientation: See website http://www.cerritos.edu/sfuschetto and/or Canvas for orientation information. Orientation quiz due 01/10/2018.

Mandatory ONLINE Orientation: See website http://www.cerritos.edu/sfuschetto and/or Canvas for orientation information. Orientation quiz due 01/09/2018.

Mandatory ONLINE Orientation: See website http://www.cerritos.edu/sfuschetto and/or Canvas for orientation information. Orientation quiz due 01/10/2018.

Mandatory ONLINE Orientation: See website http://www.cerritos.edu/sfuschetto for orientation information and/or Canvas. Orientation quiz due 01/09/2018.
Students not in attendance or late for the first class meeting are subject to drop.
### CIS 170P - 0.5 UNITS
**INTRODUCTION TO ETHICAL HACKING**
Transferrable to CSU.
Recommendation: CIS 170A with a grade of "C" or higher or "Pass" or a knowledge of networking concepts or related work experience.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
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<tbody>
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<td>26108</td>
<td>5:00-6:00PM</td>
<td>Th</td>
<td>Lou,Z</td>
<td>MCIS202</td>
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<tr>
<td>21110</td>
<td>5.0 HRS ARR (OL)</td>
<td></td>
<td>Lou,Z</td>
<td>ONLINE</td>
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</table>

Note: Mandatory Orientation - See website http://www.cerritos.edu/klou for orientation instructions.

### CIS 170R - 0.5 UNITS
**COMPUTER AND DIGITAL FORENSICS**
Transferrable to CSU.
Recommendation: CIS 58A with a grade of "C" or higher or "Pass" or a knowledge of computer operating systems or related work experience.

<table>
<thead>
<tr>
<th>Class#</th>
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Note: Mandatory Orientation - See website http://www.cerritos.edu/klou for orientation instructions.

### CIS 180 - 3.0 UNITS
**PROGRAMMING IN C/C++**
Transferable to UC, CSU.
Prerequisite: CIS 103 or equivalent with a grade of "C" or higher or "Pass."

<table>
<thead>
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<th>Class#</th>
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<td>26096</td>
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<td>T</td>
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<tr>
<td>12:30-2:20PM</td>
<td>Th</td>
<td>Wilson,J</td>
<td>HYBRID</td>
<td>MCIS204</td>
</tr>
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</table>

Note: This class requires midterm and final exams to be taken on-campus in the 11th and 19th weeks. Mandatory orientation: 6:00 - 8:00 p.m., Tuesday - January 10 in MCIS202. A portion of the hours for this class will be online.

### CIS 183 - 3.0 UNITS
**JAVA PROGRAMMING**
Transferable to CSU.
Prerequisite: CIS 103 or equivalent with a grade of "C" or higher or "Pass."

<table>
<thead>
<tr>
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<th>Time</th>
<th>Day</th>
<th>Instructor</th>
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</tr>
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<tbody>
<tr>
<td>21600</td>
<td>5:00-7:50PM</td>
<td>T</td>
<td>Mellas,D</td>
<td>MCIS209</td>
</tr>
<tr>
<td>8:00-9:50PM</td>
<td>T</td>
<td>Mellas,D</td>
<td>MCIS208</td>
<td></td>
</tr>
</tbody>
</table>

### CIS 200A - 3.5 UNITS
**APPLE MAC OS SUPPORT ESSENTIALS**
Transferable to CSU.
Recommendation: A knowledge of computer operating systems or appropriate work experience.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
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<tbody>
<tr>
<td>26682</td>
<td>5:00-7:50PM</td>
<td>M</td>
<td>Lou,Z</td>
<td>MCIS202</td>
</tr>
<tr>
<td>8:00-9:50PM</td>
<td>M</td>
<td>Lou,Z</td>
<td>MCIS204</td>
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</table>

### CIS 202A - 3.5 UNITS
**PROJECT MANAGEMENT FOR INFORMATION TECHNOLOGY**
Transferable to CSU.
Recommendation: CIS 102 and CIS 105 or equivalents with grades of "C" or higher or "Pass" or appropriate work experience.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
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<th>Room</th>
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</thead>
<tbody>
<tr>
<td>21919</td>
<td>6.0 HRS ARR (OL) STAFF</td>
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Mandatory Orientation: 6:00 - 8:00 p.m., Friday - February 2 in MCIS208.

Class#21919 meets 01/29/2018-05/18/2018

### CIS 207 - 3.5 UNITS
**DATABASE DESIGN AND SQL**
Transferable to CSU.
Recommendation: CIS 155 or equivalent with a grade of "C" or higher or "Pass."

<table>
<thead>
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<th>Time</th>
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<th>Instructor</th>
<th>Room</th>
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</thead>
<tbody>
<tr>
<td>26102</td>
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</table>

Mandatory Orientation: 11:00 a.m. - 1:00 p.m., Saturday - January 13 in MCIS208.

### CIS 208A - 3.5 UNITS
**ORACLE SQL AND PL/SQL**
Transferable to CSU.
Recommendation: CIS 103 and CIS 155 or equivalent with grades of Pass or "C" or higher or appropriate work experience.

<table>
<thead>
<tr>
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<th>Time</th>
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<th>Instructor</th>
<th>Room</th>
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<tbody>
<tr>
<td>26684</td>
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Mandatory Orientation: 11:00 a.m. - 1:00 p.m., Saturday - January 13 in MCIS208.

### CIS 212 - 3.5 UNITS
**INTRODUCTION TO MICROSOFT WINDOWS ADMINISTRATION**
Transferrable to CSU.
Recommendation: CIS 58A or equivalent with a grade of "C" or higher or "Pass."

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>23646</td>
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<td>ONLINE</td>
</tr>
</tbody>
</table>

Mandatory Orientation: 5:30 - 7:30 p.m., Friday - January 12 in MCIS202.

Microsoft IT Academy at Cerritos College

The CIS program offers courses on the two Microsoft certifications: Microsoft Certified Systems Administrator (MCSA), Microsoft Certified Systems Engineer (MCSE). For Microsoft certification requirements and matching courses, please visit: http://www.cerritos.edu/klou.

For more information, please contact:
Kenny Lou, e-mail: klou@cerritos.edu or
Jack Wilson, e-mail: jwilson@cerritos.edu

### CIS 213F - 3.5 UNITS
**MICROSOFT WINDOWS SERVER ADMINISTRATION**
Transferrable to CSU.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>21921</td>
<td>5.0 HRS ARR (OL) STAFF</td>
<td></td>
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<td>ONLINE</td>
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</table>

Mandatory Orientation: 9:00 - 11:00 a.m., Saturday - January 13 in MCIS202.

CIS 214 now includes all of the material for Linux operating system studies. Students will learn to use the powerful utilities and applications of UNIX and the free, open source Linux operating system.

For more information, please contact: Dean Mellas, email: dmellas@cerritos.edu

### CIS 214 - 3.0 UNITS
**UNIX AND LINUX OPERATING SYSTEMS**
Transferable to CSU.
Recommendation: Knowledge of one operating system.

<table>
<thead>
<tr>
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<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
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<td>Th</td>
<td>Mellas,D</td>
<td>MCIS209</td>
</tr>
<tr>
<td>8:00-9:50PM</td>
<td>Th</td>
<td>Mellas,D</td>
<td>MCIS208</td>
<td></td>
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### CIS 231 - 3.5 UNITS
**COMPUTER ORGANIZATION AND ASSEMBLY LANGUAGE PROGRAMMING**
Transferable to UC, CSU.
Prerequisite: CIS 180 or CIS 182 or CIS 183 or equivalent with a grade of "C" or higher or "Pass."

<table>
<thead>
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<td>STAFF</td>
<td>MCIS211</td>
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<td>8:00-9:50PM</td>
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<td>STAFF</td>
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</table>

### CIS 271 - 1.0 UNIT
**COMPUTER AND INFORMATION SCIENCES OCCUPATIONAL WORK EXPERIENCE**

<table>
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<th>Instructor</th>
<th>Room</th>
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<tr>
<td>21149</td>
<td>1.2 HRS ARR</td>
<td>Lazor,C</td>
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Mandatory Orientation: 10:00 a.m. - 1:00 p.m., Saturday - February 3 in Room MCIS205.

Class#21149 meets 01/29/2018-05/18/2018

### CIS 272 - 2.0 UNIT
**COMPUTER AND INFORMATION SCIENCES OCCUPATIONAL WORK EXPERIENCE**

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<td>21150</td>
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Mandatory Orientation: 10:00 a.m. - 1:00 p.m., Saturday - February 3 in Room MCIS205.

Class#21150 meets 01/29/2018-05/18/2018

### CIS 273 - 3.0 UNIT
**COMPUTER AND INFORMATION SCIENCES OCCUPATIONAL WORK EXPERIENCE**

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Mandatory Orientation: 10:00 a.m. - 1:00 p.m., Saturday - February 3 in Room MCIS205.

Class#21151 meets 01/29/2018-05/18/2018

### CIS 274 - 4.0 UNIT
**COMPUTER AND INFORMATION SCIENCES OCCUPATIONAL WORK EXPERIENCE**

<table>
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<th>Time</th>
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<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
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<td>21544</td>
<td>1.2 HRS ARR</td>
<td>Lazor,C</td>
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</tr>
</tbody>
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Mandatory Orientation: 10:00 a.m. - 1:00 p.m., Saturday - February 3 in Room MCIS205.

Class#21544 meets 01/29/2018-05/18/2018

### CIS 280X - 3.5 UNIT
**OBJECT-ORIENTED PROGRAMMING IN C++**
Transferrable to CSU.
Recommendation: Strongly recommend CIS 180 or equivalent with a grade of Pass or "C" or higher.

<table>
<thead>
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<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>22904</td>
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<td>W</td>
<td>Wilson,J</td>
<td>MCIS204</td>
</tr>
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<td>5:00-6:50PM</td>
<td>M</td>
<td>Wilson,J</td>
<td>HYBRID</td>
<td>MCIS204</td>
</tr>
</tbody>
</table>

Note: A portion of the hours for this class will be online.

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Students not in attendance or late for the first class meeting are subject to drop.
<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
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<tbody>
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<td>OL</td>
<td>Nguyen,P</td>
<td>ONLINE</td>
</tr>
<tr>
<td>27307</td>
<td>5.00-7:50PM</td>
<td>T</td>
<td>Nguyen,P</td>
<td>(HYBRID) MCIS206</td>
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<tr>
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<td>OL</td>
<td>Nguyen,P</td>
<td>ONLINE</td>
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</table>

Students not in attendance or late for the first class meeting are subject to drop.
COUN 101C - 1.0 UNIT  Navigating the Transfer Process
Transferable to CSU

27022 1:00-2:50PM Th Lundeen,B MP205

Class# 27022 meets 03/22/2018-05/17/2018

COUN 150 - 3.0 UNITS  Dynamics of Leadership
Transferable to CSU
Recommendation: Satisfactory completion of the English Placement Process or ENGL 52 or equivalent with a grade of Pass or "C" or higher and participation in a college or community-based organization or club.

23158 1:00-3:00PM T Carrillo,R (PUENTE) MP205
27946 9:30-10:45AM TTh Hurtado,H (EOPS) AD117
26377 1:00-2:35PM TTh Hils,MP MP200

This COUN 150 class is part of the UMOJA Learning Community. You must also enroll in ENGL 100 #20385. For additional enrollment information go to www.cerritos.edu/lcp/ and click on Spring 2018.

Class# 26377 meets 03/30/2018-05/17/2018

COUN 200 - 3.0 UNITS  SUCCESS IN COLLEGE AND CAREER
Transferable to UC, CSU
Recommendation: Completion of ENGL 20 or equivalent with a grade of "C" or higher or "Pass" or completion of the English Placement Process with eligibility for ENGL 52, ENGL 72, and ESL 152.

27093 9:30-10:45AM TTh Fisher,C MP205
22271 5:00-7:50PM W Quiroz,C MP205
23157 3:00-4:50PM W Herrera,V ONLINE
27866 9:30-10:45AM MW Mahoney,MP S 104

This COUN 200 class is part of the FYE University Transfer House I Learning Community. You must also enroll in SPCH 130 #20748. For additional enrollment information go to www.cerritos.edu/lcp/ and click on Spring 2018.

Class# 27866 meets 03/30/2018-05/17/2018

CA 181 - 5.0 UNITS  Professional Baking and Pastry Production I
Transferable to CSU
Prerequisite: CA 101 and CA 180 or equivalent with grades of "C" or higher or "Pass."

NOTE: a material fee of $50.00 is required for CA 181

20828 4:00-5:30PM MW Lopez,J CB104

CA 182 - 5.0 UNITS  Professional Baking and Pastry Production II
Transferable to CSU
Prerequisite: CA 181 or equivalent with a grade of "C" or higher or "Pass."

NOTE: a material fee of $50.00 is required for CA 182

20829 4:00-5:30PM MW Alton,A CB101

CA 230 - 3.0 UNITS  Professional Healthy Cooking
Transferable to CSU

CA 250 - 7.0 UNITS  Professional Cooking I
Transferable to CSU
Corequisite: CA 101 or prior completion or equivalent with a grade of "C" or higher or "Pass."

Recommendation: Completion of ENGL 52, or ENGL 72, or ESL 152, or equivalent with a grade of "C" or higher or "Pass" or completion of the placement process with eligibility for ENGL 100.

NOTE: a material fee of $50.00 is required for CA 250

25150 10:00-12:00PM TW Lopez,J CB103
12:00-2:00PM M STAFF CB103
12:00-2:00PM TW Lopez,J CB103

CA 251 - 6.0 UNITS  Professional Cooking II
Transferable to CSU
Prerequisite: CA 152 or CA 250 or equivalent with a grade of "C" or higher or "Pass" and CA 101 or equivalent with a grade of "C" or higher or "Pass."

Recommendation: CA 230 or equivalent with a grade of "C" or higher or "Pass."

NOTE: a material fee of $75.00 is required for CA 251

25152 9:00-9:50AM TTh Lew,E CB102
9:00-1:15PM M Lew,E CB102
10:00-1:15PM TTh Lew,E CB102

CA 252 - 8.0 UNITS  Professional Cooking III
Transferable to CSU
Prerequisite: CA 153 or CA 251 or equivalent with a grade of "C" or higher or "Pass."

Recommendation: CA 230 or equivalent with a grade of "C" or higher or "Pass" and completion of ENGL 52, or ENGL 72, or ESL 152, or equivalent with a grade of "C" or higher or "Pass" or completion of the placement process with eligibility for ENGL 100.

NOTE: a material fee of $75.00 is required for CA 252

25154 9:00-9:50AM TTh Plein,M CB101
9:00-1:15PM M Plein,M CB101
10:00-1:15PM TTh Plein,M CB101

CA 260 - 3.0 UNITS  Foods Purchase and Control
Transferable to CSU

DANCE

DANCE CONCERT AUDITIONS
Saturday, January 13, 10:30 a.m. location CB102.
Dance Concert participants are required to enroll in DANC 150/151
Concert Dates: To Be Announced
(For more information contact Rebekah Hathaway, Ext. 2846 or Email instructor at rhathaway@cerritos.edu.)

DANC 100 - 3.0 UNITS  Dance Appreciation
Transferable to UC, CSU

22146 9:30-10:45AM TTh Hendrix,J BE106
22148 3:00-4:50PM Th Boney,D ONLINE

Mandatory Orientation: 9:30 - 10:30 a.m., Saturday - January 13 in CB104.

Students not in attendance or late for the first class meeting are subject to drop.
Students not in attendance or late for the first class meeting are subject to drop.

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### DENTAL ASSISTING

Applications for Fall 2018 admission to the Dental Assisting Program are due in the Health Occupations Division Office no later than May 15, 2018. Students must be accepted into the Dental Assisting Program prior to enrolling in any class.

For more information call (562) 860-2451, Ext. 2550.

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### DA 61 - 3.0 UNITS

**APPLIED DENTAL SCIENCE I**

Not Transferable

Prerequisite: DA 51 or equivalent with a grade of Pass or “C” or higher. Corequisite: DA 63.

**NOTE:** a material fee of $96.00 is required for DA 61

SECTION #20327 WILL BE AUTOMATICALLY ADDED.

PLEASE ENROLL IN LAB SECTION OF YOUR CHOICE. THE LECTURE NOTE: a material fee of $58.50 is required for DA 62

Prerequisite: DA 52 or equivalent with a grade of Pass or “C” or higher.

Not Transferable

**DA 62 - 2.0 UNITS**

**DENTAL RADIOGRAPHY II**

Not Transferable

Prerequisite: DA 52 or equivalent with a grade of Pass or “C” or higher. NOTE: a material fee of $58.50 is required for DA 62

SECTION #20330 WILL BE AUTOMATICALLY ADDED.

PLEASE ENROLL IN LAB SECTION OF YOUR CHOICE. THE LECTURE SECTION #20330 WILL BE AUTOMATICALLY ADDED.

SECTION #20331 WILL BE AUTOMATICALLY ADDED.

PLEASE ENROLL IN LAB SECTION OF YOUR CHOICE. THE LECTURE SECTION #20331 WILL BE AUTOMATICALLY ADDED.

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### DANC 101 - 3.0 UNITS

**HISTORY OF DANCE**

Transferable to UC, CSU

9:00-11:50AM F Berney,D MC103

### DANC 105 - 3.0 UNITS

**INTRODUCTION TO DANCE MOVEMENT**

Transferable to UC, CSU

6:00- 8:30PM MW Hendrix,J CB105

### DANC 106A - 2.0 UNITS

**BEGINNING BALLET**

Transferable to UC, CSU

8:30- 9:50AM TTh Berney,D CB105

### DANC 106B - 2.0 UNITS

**INTERMEDIATE BALLET**

Transferable to UC, CSU

8:00- 8:30AM F Berney,D CB105

### DANC 107 - 2.0 UNITS

**BALLET VARIATIONS**

Transferable to UC, CSU

10:00-11:25AM Sat Cole,P CB105

### DANC 108A - 2.0 UNITS

**DANCE, MODERN, BEGINNING**

Transferable to UC, CSU

12:30- 1:00PM TTh Hathaway,R CB105

### DANC 108B - 2.0 UNITS

**DANCE, MODERN, INTERMEDIATE**

Transferable to UC, CSU

12:30- 1:00PM TTh Hathaway,R CB105

### DANC 110 - 2.0 UNITS

**COMMERCIAL DANCE**

Transferable to UC, CSU

10:00-11:00AM Sat Cole,P CB105

### DANC 121 - 2.0 UNITS

**LATIN SOCIAL DANCE**

Transferable to UC, CSU

4:30- 5:30PM MW Rosa,S CB105

### DANC 122 - 2.0 UNITS

**AFRICAN DANCE**

Transferable to UC, CSU

2:00- 3:30PM MW Rosa,S CB105

### DANC 123 - 2.0 UNITS

**HIP HOP DANCE**

Transferable to UC, CSU

10:00-11:30AM MW Cabag,V CB105

### DANC 124 - 2.0 UNITS

**TRANSFERABLE TO UC, CSU**

5:00- 7:00PM F Cole,P CB105

### DANC 125 - 2.0 UNITS

**BEGINNING CHOREOGRAPHY**

Transferable to UC, CSU

3:00- 4:00PM MW Cabag,V CB105

### DANC 126 - 2.0 UNITS

**INTERMEDIATE CHOREOGRAPHY**

Transferable to UC, CSU

3:00- 4:00PM MW Cabag,V CB105

### DANC 127 - 2.0 UNITS

**BEGINNING JAZZ DANCE**

Transferable to UC, CSU

12:30- 1:50PM MW Cabag,V CB105

### DANC 128 - 2.0 UNITS

**DANCE WORKSHOP**

Transferable to UC, CSU

1:30- 2:30PM TTh Hathaway,R CB105

### DANC 129 - 2.0 UNITS

**DANCE REPETORIUM**

Transferable to UC, CSU

10:00-11:00AM MW Cabag,V CB105
DA 63 - 4.0 UNITS ADVANCED CHAIRSIDE ASSISTING
Not Transferable
Prequisite: DA 53 and DA 54 or equivalent with grades of Pass or "C" or higher.
Corequisite: DA 65.
NOTE: a material fee of $43.00 is required for DA 63

DA 64 - 2.0 UNITS DENTAL OFFICE MANAGEMENT
Not Transferable
Prequisite: DA 51 or equivalent with a grade of Pass or "C" or higher.

DA 65 - 3.0 UNITS CLINICAL I DENTAL SCHOOLS
Not Transferable
Prequisite: DA 53, DA 54 or equivalent with grades of Pass or "C" or higher.
Corequisite: DA 61, 62, and 63.
NOTE: a material fee of $45.00 is required for DA 65

DA 120 - 2.0 UNITS PREVENTIVE DENTISTRY II
Transferable to CSU
Prerequisite: DA 114 or equivalent with a grade of Pass or "C" or higher.
Corequisite: DA 125C.
Recommendation: DH 110 or equivalent with a grade of Pass or "C" or higher.

DA 125C - 3.0 UNITS CLINICAL DENTAL HYGIENE II
Transferable to CSU
Prerequisite: DA 115C or equivalent with a grade of Pass or "C" or higher.
Corequisite: DA 125C.
NOTE: a material fee of $25.00 is required for DA 125C

DA 126 - 2.0 UNITS DENTAL HYGIENE CLINICAL SCIENCES II
Transferable to CSU
Prerequisite: DA 114 and DA 115C or equivalent with a grade of Pass or "C" or higher.
Corequisite: DA 125C.

DA 127 - 2.0 UNITS PHARMACOLOGY
Transferable to CSU
Prerequisite: DA 115C, DA 116, and DA 119 or equivalent with grades of Pass or "C" or higher.
Corequisite: DA 125C and DA 127.

DA 128 - 2.0 UNITS MANAGEMENT OF PAIN
Transferable to CSU
Prerequisite: DA 116 with a grade of Pass or "C" or higher.
Corequisite: DA 125 and DA 127.

DA 129 - 2.0 UNITS APPLIED PERIODONTICS
Transferable to CSU
Prerequisite: DA 114 or equivalent with a grade of Pass or "C" or higher.
Corequisite: DA 125C.

DA 244 - 2.0 UNITS ETHICAL ISSUES IN DENTAL HYGIENE
Transferable to CSU
Prerequisite: DA 235C or equivalent with a grade of Pass or "C" or higher.
Corequisite: DA 245C.

DA 245 - 2.0 UNITS DENTAL HYGIENE CLINICAL SCIENCES IV
Transferable to CSU
Prerequisite: DA 235C or equivalent with a grade of Pass or "C" or higher.
Corequisite: DA 245C.

DA 245C - 4.0 UNITS CLINICAL DENTAL HYGIENE IV
Transferable to CSU
Prerequisite: DA 235C or equivalent with a grade of Pass or "C" or higher.
Corequisite: DA 245C.

DH 120 - 2.0 UNITS GENERAL AND ORAL PATHOLOGY
Transferable to CSU
Prerequisite: DH 112, DH 116, and DH 119 or equivalent with grades of Pass or "C" or higher.
Corequisite: DH 125C.

DH 127 - 2.0 UNITS PHARMACOLOGY
Transferable to CSU
Prerequisite: DH 115C, DH 116, and DH 119 or equivalent with grades of Pass or "C" or higher.
Corequisite: DH 125C and DH 128.

DH 129 - 2.0 UNITS APPLIED PERIODONTICS
Transferable to CSU
Prerequisite: DH 114 or equivalent with a grade of Pass or "C" or higher.
Corequisite: DH 125C.

DH 244 - 2.0 UNITS ETHICAL ISSUES IN DENTAL HYGIENE
Transferable to CSU
Prerequisite: DH 235C or equivalent with a grade of Pass or "C" or higher.
Corequisite: DH 245C.

DH 245 - 2.0 UNITS DENTAL HYGIENE CLINICAL SCIENCES IV
Transferable to CSU
Prerequisite: DH 235C or equivalent with a grade of Pass or "C" or higher.
Corequisite: DH 245C.

DH 245C - 4.0 UNITS CLINICAL DENTAL HYGIENE IV
Transferable to CSU
Prerequisite: DH 235C or equivalent with a grade of Pass or "C" or higher.
Corequisite: DH 245C.

DH 248 - 1.0 UNIT COMMUNITY OUTREACH II
Transferable to CSU
Prerequisite: DH 238 or equivalent with a grade of Pass or "C" or higher.
Corequisite: DH 245C.

Applications for Fall 2018 admission to the Dental Hygiene Program are due in the Health Occupations Division Office no later than April 2, 2018. Students must be accepted into the Dental Hygiene Program prior to enrolling in any class.

For more information call (562) 860-2451, Ext. 2550.
Students not in attendance or late for the first class meeting are subject to drop.
Applications for spring 2018 admissions into the Teacher TRAC PROGRAM are due in the Teacher TRAC Center no later than January 15, 2018. For more information call (562) 860-2451, ext. 2212.

EDU 100 - 1.0 UNIT INTRODUCTION TO TEACHING AND LEARNING IN DIVERSE CONTEMPORARY
Transferable to CSU

24177 6:00- 7:05PM Th Morales,X BE106
Class#24177 meets 01/11/2018-05/04/2018

22359 4:00- 5:05PM W Font,A LC 22
Class#22359 meets 01/10/2018-05/04/2018

EDU 105 - 1.0 UNIT INTRODUCTION TO TEACHING (SINGLE SUBJECT CREDENTIAL)
Transferable to CSU

21642 4:00- 5:05PM M Tadeja,C LC 22
Class#21642 meets 01/08/2018-05/04/2018

EDU 200 - 3.0 UNITS INTRODUCTION TO EDUCATION
Transferable to CSU
Prerequisite: Enrollment in the Cerritos College Teacher Training Academy (Teacher TRAC), or CSU’s Integrated Teacher Education Program (ITEP), and completion of EDU 100 or equivalent with a grade of “C” or higher.

20360 6:00- 8:00PM W Font,A BE119

EDUCATIONAL TECHNOLOGY (EDTCH)

EDT 50 - 1.0 UNIT PREPARATION FOR ONLINE LEARNING
Not Transferable

27738 2.0 HRS ARR Alexander,C ONLINE
Orientation will be conducted online. Instructor will email students with instructions prior to the start of the class.

EDT 110 - 2.0 UNITS INTRODUCTION TO EDUCATIONAL TECHNOLOGY
Transferable to CSU

27741 1:50- 2:50PM MTWThF Rheumae,L CERR*
2:20- 3:20PM MTWThF Rheumae,L CERR*

27739 6:30- 8:30PM MW Alexander,C LC 22
8:30- 9:30PM MW Alexander,C LC 22
Targeted for Future Teachers but open to all students.

EDT 124 - 3.0 UNITS MOBILE TECHNOLOGY IN EDUCATION
Transferable to CSU
Recommendation: EDT 50 or EDT 151 or equivalent with a grade of “C” or higher or “Pass.”

27743 6.0 HRS ARR (OL) Morgan,V ONLINE
Orientation will be conducted online. Instructor will email students with instructions prior to the start of the class.

EDT 133 - 3.0 UNITS SPREADSHEETS FOR EDUCATORS
Transferable to CSU
Recommendation: EDT 50 or EDT 151 or equivalent with a grade of “C” or higher or “Pass.”

27744 6.0 HRS ARR (OL) Morgan,V ONLINE
Orientation will be conducted online. Instructor will email students with instructions prior to the start of the class.

ENGINEERING

ENGR 110 - 2.0 UNITS INTRODUCTION TO ENGINEERING
Transferable to UC, CSU

25664 12:30- 2:20PM F STAFF S 102

27811 7:00- 8:50PM F STAFF S 102

ENGR 112 - 3.0 UNITS ENGINEERING GRAPHICS
Transferable to UC, CSU (CAN ENGR 2)
Prerequisite: MATH 140 or equivalent with a grade of “C” or higher or “Pass.”

26128 11:35-1:25PM Sat Hiranandani,J PST230
8:00-11:05AM Sat Hiranandani,J PST230

ENGR 235 - 3.0 UNITS STATICS
Transferable to UC, CSU (CAN ENGR 8)
Prerequisite: MATH 190 and PHYS 201 or equivalents with grades of “C” or higher or “Pass.”

Students not in attendance or late for the first class meeting are subject to drop.
<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
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</thead>
<tbody>
<tr>
<td>ENGT 117 - 2.0 UNITS</td>
<td>GEOMETRICAL DIMENSIONING AND TOLERANCING</td>
<td>Transferable to CSU</td>
<td>Corequisite: ENGT 116 or equivalent with a grade of &quot;C&quot; or higher or prior completion.</td>
<td>27926</td>
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<td>Class#27926 meets 01/08/2018-03/09/2018</td>
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<tr>
<td>ENGT 131 - 3.0 UNITS</td>
<td>DESIGN FUNDAMENTALS INCLUDING 3D MODELING</td>
<td>Transferable to CSU</td>
<td>Recommendation: ENGT 116 or equivalent with a grade of &quot;C&quot; or higher, or &quot;Pass.&quot;</td>
<td>27984</td>
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<td>Class#27984 meets 03/19/2018-05/18/2018</td>
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<tr>
<td>ENGT 138 - 4.0 UNITS</td>
<td>INTRODUCTION TO ENGINEERING DESIGN USING AUTOCAD</td>
<td>Transferable to UC, CSU</td>
<td>Recommendation: ENGT 116 and ENGT 131 or equivalent with a grade of &quot;C&quot; or higher, or &quot;Pass.&quot;</td>
<td>26947</td>
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<td>9:30-10:50AM TTh Hiranandani,J PST227</td>
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<tr>
<td>ENGT 257 - 4.0 UNITS</td>
<td>ADVANCED MODELING USING INVENTOR</td>
<td>Transferable to CSU</td>
<td>Prerequisite: ENGT 103 or equivalent with a grade of Pass or &quot;C&quot; or higher.</td>
<td>26955</td>
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<td>9:00-10:50PM MW Micic,M PST224</td>
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<tr>
<td>ENGT 259 - 4.0 UNITS</td>
<td>SOLIDWORKS INTRODUCTION</td>
<td>Transferable to CSU</td>
<td>Prerequisite: ENGT 259 or equivalent with a grade of &quot;C&quot; or higher, or &quot;Pass.&quot;</td>
<td>23104</td>
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<td>7:50- 8:50PM Sat STAFF PST227</td>
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<tr>
<td>ENGT 263 - 4.0 UNITS</td>
<td>SOLIDWORKS FOR INDUSTRIAL MOLD TOOLS DESIGN</td>
<td>Transferable to CSU</td>
<td>Prerequisite: ENGT 259 or equivalent with a grade of &quot;C&quot; or higher, or &quot;Pass.&quot;</td>
<td>27814</td>
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<td>8:00- 9:30AM F Li,D PST224</td>
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<td>9:30-10:50AM Sat Li,D PST224</td>
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<td>Class#27814 meets 01/12/2018-05/12/2018</td>
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</table>

**ENGINEERING TECHNOLOGY**

Please read the technical standards relevant to this department at [http://cms.cerritos.edu/technology/standards.htm](http://cms.cerritos.edu/technology/standards.htm)

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
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</thead>
<tbody>
<tr>
<td>ET 101 - 3.0 UNITS</td>
<td>PRINCIPLES OF ENGINEERING TECHNOLOGY</td>
<td>Transferable to CSU</td>
<td>Corequisite: ENGT 116 or equivalent with a grade of &quot;C&quot; or higher or prior completion.</td>
<td>22926</td>
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<td>10:15- 1:20PM Sat Jamka,A ME 2</td>
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<tr>
<td></td>
<td>Class#22926 meets 01/13/2018-05/12/2018</td>
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</table>

**ENGLISH**

Students may choose either single stand-alone writing classes or paired 9-week writing classes that run back-to-back in a single semester. Students who register for a paired first 9-week English class will be automatically enrolled in the second 9-week English class that meets at the same time and day. This will allow students to complete the two courses in one semester and to move more quickly toward completion of English 100, the course required for the A.A. degree and transfer. Only students who intend to take both courses in one semester should enroll in these 9-week paired courses.

**STUDENTS WHO DO NOT WISH TO TAKE BOTH CLASSES IN ONE SEMESTER SHOULD REGISTER FOR A SEPARATE 18-WEEK TRADITIONAL SECTION OF THE COURSE.**

**Traditional 18-Week Writing Class Sequence**

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>English 20</th>
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<tbody>
<tr>
<td>Semester 2</td>
<td>English 52</td>
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<tr>
<td>Semester 3</td>
<td>English 100</td>
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<tr>
<td>Semester 4</td>
<td>English 103</td>
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</tbody>
</table>

Depending on the results of your writing placement test, it could take as many as 4 18-week semesters to complete all four writing classes. English 100 is required for transfer and A.A. degrees. English 103 meets admission requirements for many universites.

**First Nine Weeks**

If you place into English 20, you are eligible to enroll in English 72, allowing you to complete the work of both English 20 and English 52 in a single accelerated course. Students who pass English 72 will be able to move directly into English 100, Freshman Composition, the required college writing course for the A.A. degree and transfer.

**ENGL 20 - 3.0 UNITS | BASIC WRITING**

Not Transferable

Prerequisite: Satisfactory completion of the English Placement Process or ENGL 15 or ESL 20 or equivalent with a grade of Pass or "C" or higher.

**First Nine Weeks**

If you select 9-week paired writing classes, it could take 2 semesters instead of 4 to complete your requirements. 9-week classes have longer class meetings and are more intensive, but they also allow you to complete your writing requirements more quickly.

If you place into English 20, you are eligible to complete the work of both English 20 and English 52 in a single accelerated course. Students who pass English 72 will be able to move directly into English 100, Freshman Composition, the required college writing course for the A.A. degree and transfer.
If you place into English 52, you are also eligible to enroll in English 72 as an alternative to English 52. Students who pass English 72 will be able to move directly into English 100, Freshman Composition, the required college writing course for the A.A. degree.

ENGL 52 - 3.0 UNITS INTRODUCTION TO COLLEGE COMPOSITION
Not Transferable
Prerequisite: Completion of ENGL 20 or equivalent with a grade of "C" or higher, or of "Pass", or completion of the placement process with eligibility for ENGL 52.

FIRST NINE WEEKS
22314 7:00-10:00AM MW STAFF LA212
10:00-10:50AM MW STAFF LA212
PAIRED 9-WEEK: Class#22314 meets 01/08/2018-03/07/2018. In the first week of the semester, students in this class will be automatically enrolled in ENGL 100 #22454 which meets 03/19/2018-05/16/2018.
Class#22314 meets 01/08/2018-03/07/2018
22118 1:00-4:25PM MW Sartín,N MP209
4:25-5:15PM MW Sartín,N MP209
PAIRED 9-WEEK: Class#22118 meets 01/08/2018-03/07/2018. In the first week of the semester, students in this class will be automatically enrolled in ENGL 100 #23741 which meets 03/19/2018-05/16/2018.
Class#22118 meets 01/08/2018-03/07/2018
25711 5:00-8:25PM MW STAFF MP213
8:25-9:15PM MW STAFF MP213
PAIRED 9-WEEK: Class#25711 meets 01/08/2018-03/07/2018. In the first week of the semester, students in this class will be automatically enrolled in ENGL 100 #22810 which meets 03/19/2018-05/16/2018.
Class#25711 meets 01/08/2018-03/07/2018
24107 5:00-8:25PM MW STAFF LA213
8:25-9:15PM MW STAFF LA213
PAIRED 9-WEEK: Class#24107 meets 01/08/2018-03/07/2018. In the first week of the semester, students in this class will be automatically enrolled in ENGL 100 #26795 which meets 03/19/2018-05/16/2018.
Class#24107 meets 01/08/2018-03/07/2018
21750 6:00-9:25PM MW STAFF MP209
9:25-10:15PM MW STAFF MP209
PAIRED 9-WEEK: Class#21750 meets 01/08/2018-03/07/2018. In the first week of the semester, students in this class will be automatically enrolled in ENGL 100 #26888 which meets 03/19/2018-05/16/2018.
Class#21750 meets 01/08/2018-03/07/2018

SECOND NINE WEEKS
21712 7:00-10:00AM MW Cavallaro,L LA202
10:00-10:50AM MW Cavallaro,L LA202
PAIRED 9-WEEK: Class #21712 meets 03/19/2018-05/16/2018. This class is paired with ENGL 20 #21692 meeting 01/08/2018-03/07/2018; you must sign up for that section of ENGL 20 to enroll in this section of ENGL 52. The class will be open to other students should there be space during the week of 03/19/2018.
Class#21712 meets 03/19/2018-05/16/2018
23850 7:00-10:00AM TTh Cavallaro,L LA203
10:00-10:50AM TTh Cavallaro,L LA203
PAIRED 9-WEEK: Class #23850 meets 03/19/2018-05/16/2018. This class is paired with ENGL 20 #21681 meeting 01/08/2018-03/07/2018; you must sign up for that section of ENGL 20 to enroll in this section of ENGL 52. The class will be open to other students should there be space during the week of 03/19/2018.
Class#23850 meets 03/19/2018-05/16/2018
22450 7:00-10:00AM MW Chester,R MP209
10:00-10:50AM MW Chester,R MP209
PAIRED 9-WEEK: Class #22450 meets 03/19/2018-05/16/2018. This class is paired with ENGL 20 #21681 meeting 01/09/2018-03/08/2018; you must sign up for that section of ENGL 20 to enroll in this section of ENGL 52. The class will be open to other students should there be space during the week of 03/19/2018.
Class#22450 meets 03/19/2018-05/16/2018
26882 7:00-10:00AM TTh Chester,R MP209
10:00-10:50AM TTh Chester,R MP209
PAIRED 9-WEEK: Class #26882 meets 03/20/2018-05/17/2018. This class is paired with ENGL 20 #21681 meeting 01/09/2018-03/08/2018; you must sign up for that section of ENGL 20 to enroll in this section of ENGL 52. The class will be open to other students should there be space during the week of 03/20/2018.
Class#26882 meets 03/20/2018-05/17/2018
26228 9:00-12:00PM TTh Blake,L MP101
12:00-12:50PM TTh Blake,L MP101
PAIRED 9-WEEK: Class #26228 meets 03/20/2018-05/17/2018. This class is paired with ENGL 20 #23368 meeting 01/08/2018-03/07/2018; you must sign up for that section of ENGL 20 to enroll in this section of ENGL 52. The class will be open to other students should there be space during the week of 03/20/2018.
Class#26228 meets 03/20/2018-05/17/2018
26230 7:00-8:30AM MTWTh STAFF LA204
8:30-9:50AM MTWTh STAFF LA204
PAIRED 9-WEEK: Class #26230 meets 03/20/2018-05/17/2018. This class is paired with ENGL 20 #27755 meeting 01/08/2018-03/07/2018; you must sign up for that section of ENGL 20 to enroll in this section of ENGL 52. The class will be open to other students should there be space during the week of 03/20/2018.
Class#26230 meets 03/20/2018-05/17/2018

Students not in attendance or late for the first class meeting are subject to drop.
Students not in attendance or late for the first class meeting are subject to drop.

ENGL 100 - 4.0 UNITS FRESHMAN COMPOSITION
Transferable to UC, CSU (CAN ENGL 2)
Prerequisite: Completion of ENGL 52 or ENGL 72 or ESL 152 or equivalent with a grade of "C" or higher, or of "Pass", or completion of the placement process with eligibility for ENGL 100.

FIRST NINE WEEKS

26656 5:00-9:15PM MW STAFF MC101
PAIRED 9-WEEK: Class #26656 meets 01/08/2018-03/07/2018. In the first week of the semester, students in this class will be automatically enrolled in ENGL 103 #23812 which meets 03/19/2018-05/16/2018.
Class #26656 meets 01/08/2018-03/07/2018

22613 1:00-4:50PM TTh STAFF MP213
PAIRED 9-WEEK: Class #22613 meets 03/20/2018-05/17/2018. This class is paired with ENGL 52 #22785 meeting 01/09/2018-03/08/2018; you must sign up for that section of ENGL 52 to enroll in this section of ENGL 100. The class will be open to other students should there be space during the week of 03/20/2018.
Class #22613 meets 03/20/2018-05/17/2018

SECOND NINE WEEKS

26888 6:00-9:50PM MW STAFF LA206
PAIRED 9-WEEK: Class #26888 meets 03/19/2018-05/16/2018. This class is paired with ENGL 52 #22785 meeting 01/09/2018-03/08/2018; you must sign up for that section of ENGL 52 to enroll in this section of ENGL 100. The class will be open to other students should there be space during the week of 03/20/2018.
Class #26888 meets 03/19/2018-05/16/2018

ENGL 103 - 3.0 UNITS CRITICAL AND ARGUMENTATIVE WRITING
Transferable to UC, CSU
Prerequisite: ENGL 100 or equivalent with a grade of Pass or "C" or higher or satisfactory completion of the Advanced Placement English Examination for the College Entrance Examination Board.

SECOND NINE WEEKS

23812 5:00-7:50PM MW STAFF LA105
PAIRED 9-WEEK: Class #23812 meets 03/19/2018-05/16/2018. This class is paired with ENGL 100 #26656 meeting 01/08/2018-03/07/2018; you must sign up for that section of ENGL 100 to enroll in this section of ENGL 103. The class will be open to other students should there be space during the week of 03/19/2018.
Class #23812 meets 03/19/2018-05/16/2018

ENGLISH TRADITIONAL CLASSES

ENGL 5L - 0.5 UNIT FRESHMAN COMPOSITION SUPPLEMENTAL SEMINAR
Not Transferable
Prerequisite: Completion of the English placement process with a combined score of 85-94.

ENGL 20 - 3.0 UNITS BASIC WRITING
Not Transferable
Prerequisite: Satisfactory completion of the English Placement Process or ENGL 15 or ESL 200 or equivalent with a grade of Pass or "C" or higher.

If you place into English 20, you are eligible to enroll in English 72, allowing you to complete the work of both English 20 and English 52 in a single accelerated course. Students who pass English 72 will be able to move directly into English 100, Freshman Composition, the required college writing course for the A.A. degree and transfer.
Students not in attendance or late for the first class meeting are subject to drop.

### ENGL 52 - 3.0 UNITS
**INTRODUCTION TO COLLEGE COMPOSITION**

Not Transferable

Prerequisite: Completion of ENGL 20 or equivalent with a grade of "C" or higher, or of "Pass", or completion of the placement process with eligibility for ENGL 52.

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<tr>
<td>21726</td>
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<td>Th</td>
<td>STAFF (HYBRID)</td>
<td>LC134</td>
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<tr>
<td>21716</td>
<td>10:30-10:50AM</td>
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<td>STAFF (HYBRID)</td>
<td>LC134</td>
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<td>22275</td>
<td>4.0 HRS ARR</td>
<td>(OL)</td>
<td>STAFF</td>
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**Mandatory Orientation:** 11:00 a.m. - 1:00 p.m., Friday - January 12 in LA103.

This class is targeted for students in the AIME program. If this class is closed, you may still be able to join this class through AIME. To join AIME, please go to [www.cerritos.edu/aime](http://www.cerritos.edu/aime).

### ENGL 72 - 5.0 UNITS
**INTRODUCTION TO COLLEGE WRITING AND REASONING**

Not Transferable

Prerequisite: Completion of ENGL 20 or equivalent with a grade of "C" or higher, or of "Pass", or completion of the placement process with eligibility for ENGL 20 or ENGL 52.

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<tr>
<td>23378</td>
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<td>MW</td>
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<tr>
<td>23386</td>
<td>1:00-3:00PM</td>
<td>Th</td>
<td>Hua,L</td>
<td>LA106</td>
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### ENGL 100 - 4.0 UNITS
**FRESHMAN COMPOSITION**

Transferable in UC, CSU, CAN ENGL 100.

Prerequisite: Completion of ENGL 52 or ENGL 72 or ESL 152 or equivalent with a grade of "C" or higher, or of "Pass", or completion of the placement process with eligibility for ENGL 100.

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<td>Danielo,J</td>
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<td>25303</td>
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<tr>
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<td>9:00-11:00AM</td>
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<td>Cole,E</td>
<td>LA105</td>
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<td>26454</td>
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<td>TTh</td>
<td>STAFF</td>
<td>BE111</td>
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<tr>
<td>26799</td>
<td>4:00-6:00PM</td>
<td>TTh</td>
<td>Mitchell-Lambert,J</td>
<td>LA106</td>
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<td>26894</td>
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<td>LA203</td>
</tr>
<tr>
<td>27962</td>
<td>7:00-8:30AM</td>
<td>MW</td>
<td>Alvarez,L</td>
<td>LA110</td>
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<tr>
<td>27964</td>
<td>7:00-8:30AM</td>
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<td>Alvarez,L</td>
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<td>27966</td>
<td>9:00-10:30AM</td>
<td>MW</td>
<td>Alvarez,L</td>
<td>LA110</td>
</tr>
</tbody>
</table>

**Mandatory Orientation:** 11:00 a.m. - 1:00 p.m., Friday - January 12 in LA103.

This class is targeted for students in the AIME program. If this class is closed, you may still be able to join this class through AIME. To join AIME, please go to [www.cerritos.edu/aime](http://www.cerritos.edu/aime).

### ENGL 20 or ENGL 52
This class is targeted for students in the AIME program. If this class is closed, you may still be able to join this class through AIME. To join AIME, please go to [www.cerritos.edu/aime](http://www.cerritos.edu/aime).

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<tr>
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This class is targeted for students in the AIME program. If this class is closed, you may still be able to join this class through AIME. To join AIME, please go to [www.cerritos.edu/aime](http://www.cerritos.edu/aime).

### ENGL 100 - 4.0 UNITS
**FRESHMAN COMPOSITION**

Transferable in UC, CSU, CAN ENGL 100.

Prerequisite: Completion of ENGL 52 or ENGL 72 or ESL 152 or equivalent with a grade of "C" or higher, or of "Pass", or completion of the placement process with eligibility for ENGL 100.

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This ENGL 100 class is part of the – UMOJA Learning Community. You must also enroll in COUN 150 #26377. For additional enrollment information go to [www.cerritos.edu/lcp](http://www.cerritos.edu/lcp) and click on Spring 2018.
Students not in attendance or late for the first class meeting are subject to drop.
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<td>27426</td>
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<td>27428</td>
<td>9:30-10:45AM</td>
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<td>27429</td>
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<td>27431</td>
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This ENGL 103 class is part of the – FYE University House IV Learning Community. You must also enroll in ENGL 223 #27754. For additional enrollment information go to www.cerritos.edu/lcp/ and click on Spring 2018.

ENGL 223 - 3.0 UNITS LITERATURE OF INDIA
Transferable to UC, CSU
Prerequisite: Completion of ENGL 52, ENGL 72 or ESL 152 or equivalent with a grade of "C" or higher, or "Pass," or completion of the English Placement Process with eligibility for ENGL 100.

ENGL 245 - 3.0 UNITS WORLD MYTHOLOGY AS LITERATURE
Transferable to UC, CSU
Prerequisite: Completion of ENGL 52, ENGL 72 or ESL 152 or equivalent with a grade of "C" or higher, or "Pass," or completion of the English Placement Process with eligibility for ENGL 100.

ENGL 246B - 3.0 UNITS SURVEY OF ENGLISH LITERATURE
Transferable to UC, CSU (CAN ENGL 10)
Prerequisite: ENGL 100 or equivalent with a grade of "C" or higher.

Students not in attendance or late for the first class meeting are subject to drop.
ENGLISH AS A SECOND LANGUAGE

CREDIT ESL COURSE SEQUENCE

ENGLISH 100:
Freshman Composition

ESL 152:
(5 Units)
Introduction to College Composition for Non-Native English speakers

ESL 120:
(4 Units)
Preparation for College Writing for Non-Native English speakers

ESL 5:
(formerly ESL 200)
(4 Units)
ESL Grammar, Reading, Writing 5

ESL 4:
(formerly ESL 100)
(4 Units)
ESL Grammar, Reading, Writing 4

ESL 3:
(5 Units)
ESL Grammar, Reading, Writing 3

ESL CORE COURSES

ESL core classes emphasize grammar, reading, and writing. Our core courses prepare non-native English students who plan to get a certificate, AA degree, or take college-level courses. Students need to take the ESL Accuplacer test in the Assessment Center. Placement in a core course is based on the score of the assessment test. The Accuplacer test for native speakers of English may NOT be substituted for placement in ESL core courses.

SUPPLEMENTAL ESL CLASSES

To gain fluency and confidence in English, it is important that ESL students develop all areas of language. Supplemental ESL classes target the development of specific skill areas. Students may take ESL supplemental classes along with ESL core courses or individually.

Listening & Speaking classes: ESL 7: Beginning Speaking and Listening (1.5 units), ESL 10: Intermediate Speaking and Listening (3 units), ESL 20: Advanced Speaking and Listening (3 units)

Pronunciation classes: ESL 12: Beginning Pronunciation (1.5 units), ESL 14: Pronunciation Plus (3.0 units)

Vocabulary, Spelling, and Idioms classes: ESL 21A: Intermediate Vocabulary (3.0 units), ESL 21B: Advanced Vocabulary (3.0 units), ESL 32: American Idioms (1.5 units); ESL 23: Spelling (1.5 units)

Editing: ESL 35 Advanced Editing (1.5 units)

TOEFL: ESL 57 Preparation for the Test of English as a Foreign Language (3.0 units)
### ESL 21B - 3.0 UNITS
**ESL ADVANCED VOCABULARY**
Not Transferable
Class# 27765 3.6 HRS ARR (OL) Berry,P ONLINE
Please see the course syllabus in Canvas for the orientation materials.
Class# 27765 meets 01/29/2018-05/18/2018

### ESL 31 - 1.5 UNITS
**ESL READING 2**
Not Transferable
Class# 26757 1.5 HRS ARR (OL) STAFF ONLINE
Mandatory Orientation: 12:00 to 2:00 p.m., Friday - January 12 in LA212.

### ESL 32 - 1.5 UNITS
**ESL LEARNING AMERICAN IDIOMS**
Not Transferable
Class# 26893 11:00-12:15PM TTh STAFF LC205
Class# 26893 meets 01/09/2018-03/08/2018

### ESL 35 - 1.5 UNITS
**EDITING ADVANCED GRAMMAR/SYNTAX**
Not Transferable
Class# 23413 11:00-12:15PM TTh STAFF LA110
+ 1.0 HRS ARR STAFF LC205
LAB IS ONE HOUR PER WEEK IN THE SUCCESS CENTER
Class# 23413 meets 03/20/2018-05/17/2018

### ESL 57 - 3.0 UNITS
**TOEFL PREPARATION COURSE**
Not Transferable
Class# 25844 3.6 HRS ARR (OL) Berry,P ONLINE
Please see the course syllabus in Canvas for the orientation materials.
Class# 25844 meets 01/29/2018-05/18/2018

### ESL 120 - 5.0 UNITS
**PREPARATION FOR COLLEGE WRITING FOR NON-NATIVE ENGLISH SPEAKERS**
Transferable to UC, CSU,
Prerequisite: Completion of the English as a Second Language placement process with a qualifying score for ESL 120 completion of ESL 5, ESL 200, or equivalent with a grade of Pass or “C” or higher.
Class# 23419 8:30-10:50AM TTh Sugihara-Cheetham,J LA109
+ 1.0 HRS ARR Sugihara-Cheetham,J LC205
LAB IS ONE HOUR PER WEEK IN THE SUCCESS CENTER
This ESL 120 class is part of the – Ready, Set, College Learning Community. You must also enroll in LIBR 50 #23618. For additional enrollment information go to: www.cerritos.edu/lcp/ and click on Spring 2018.

### ESL 152 - 5.0 UNITS
**INTRODUCTION TO COLLEGE COMPOSITION FOR NON-NATIVE ENGLISH SPEAKERS**
Transferable to UC, CSU,
Prerequisite: Completion of the English as a Second Language placement process with a qualifying score for ESL 152 completion of ESL 120 or equivalent with a grade of Pass or “C” or higher.
Class# 23423 7:00-9:50PM TTh Mclroy,L LA110
+ 1.2 HRS ARR Mclroy,L LC205
LAB IS ONE HOUR PER WEEK IN THE SUCCESS CENTER
Class# 23423 meets 01/30/2018-05/17/2018

### ESL 234 - 5.0 UNITS
**STORYBOARDING & ANIMATION PRINCIPLES FOR FILM**
Transferable to UC, CSU,
Prerequisite: Completion of ENGL 52, ENGL 72, ESL 152 or equivalent with a grade of Pass or “C” or higher, or completion of the English Placement Process with eligibility for ENGL 100.
Class# 25875 7:00-9:10PM MW STAFF LA110
+ 1.2 HRS ARR STAFF LC205
LAB IS ONE HOUR PER WEEK IN THE SUCCESS CENTER
Class# 25875 meets 01/29/2018-05/16/2018

### FILM 101 - 3.0 UNITS
**MOTION PICTURE PRODUCTION**
Transferable to CSU
NOTE: a material fee of $40.00 is required for FILM 101
Class# 22529 12:00-2:00PM M Hirohama,S (HYBRID) FA136
2:00-3:50PM M Hirohama,S FA139
Mandatory In-person Orientation: 12:00 to 3:50 p.m., in FA-136, on Monday, January 08.
Required lab meeting dates: 1/08, 1/29, 2/05, 2/26, 3/19, 4/02, 4/16, 4/30 and 5/14 with Mandatory Projector Screenings on 5/14.
Reading/Writing Assignments Due Dates: 1/22, 2/12, 2/19, 3/05, 3/12, 3/26, 4/09, 4/23 and 5/07.
This is a Hybrid course – a portion of the class hours are taught online.
Class# 26074 10:00-12:00PM F Dormitorio,M FA136
12:00-4:00PM F Dormitorio,M FA139
Class# 27893 9:00-11:00AM W Turowski,K FA136
11:00-2:50PM W Turowski,K FA139

### FILM 102 - 3.0 UNITS
**TELEVISION PRODUCTION**
Transferable to CSU
NOTE: a material fee of $40.00 is required for FILM 102
Class# 26076 11:00-12:15PM Sat Karshmer,A FA136
12:15-4:45PM Sat Karshmer,A FA139
Class# 26076 meets 01/13/2018-05/12/2018

### FILM 104 - 3.0 UNITS
**MOTION PICTURE AND DIGITAL CINEMATOGRAPHY**
Transferable to CSU
Prerequisite: FILM 101 or equivalent with a grade of Pass or “C” or higher
NOTE: a material fee of $40.00 is required for FILM 104
Class# 27341 5:00-6:00PM TTh Hirohama,S FA136
6:00-7:50PM TTh Hirohama,S FA139
Class# 27895 5:00-7:00PM W Stoltz,M FA139
7:00-10:50PM W Stoltz,M FA139
Class# 27897 5:00-7:00PM F Turowski,K FA136
7:00-10:50PM F Turowski,K FA139

### FILM 114 - 3.0 UNITS
**STORYBOARDING & ANIMATION PRINCIPLES FOR FILM**
Transferable to CSU
Class# 22897 1:00-2:00PM TTh Hirohama,S FA136
2:00-3:50PM TTh Hirohama,S FA139

### FILM 160 - 3.0 UNITS
**GREAT FILM DIRECTORS**
Transferable to UC, CSU
Class# 22535 7:00-9:50PM W Campolo,R FA133
9:50-10:50PM W Campolo,R FA133

### FILM 241 - 3.0 UNITS
**SCREENWRITING**
Transferable to UC, CSU,
Prerequisite: Completion of ENGL 52, ENGL 72, ESL 152 or equivalent with a grade of Pass or “C” or higher, or completion of the English Placement Process with eligibility for ENGL 100.
Class# 22537 3:00-5:50PM W Campolo,R (HYBRID) BC47
Mandatory In-person Orientation: 3:00 - 5:50 p.m., Friday – February 2 in BC-47. This is a Hybrid course – a portion of the class hours are taught online.
Please check instructor website for more information: http://www.cerritos.edu/rccampolo (instructor e-mail address: rccampolo@cerritos.edu)
Class# 22537 meets 02/02/2018-05/18/2018

### FILM 271 - 3.0 UNITS
**MUSIC VIDEO PRODUCTION**
Transferable to CSU
Prerequisite: FILM 101, FILM 107, and FILM 102 or ART 114 courses or equivalents must be completed with grades of “C” or higher or “Pass”.
Recommendation: Adequate hearing and vision to produce and edit music videos.
NOTE: a material fee of $40.00 is required for FILM 271
Class# 27121 5:00-7:00PM M Hirohama,S FA136
7:00-10:50PM M Hirohama,S FA139

### FILM 294 - 3.0 UNITS
**ADVANCED MOTION PICTURE PRODUCTION**
Transferable to CSU
Prerequisite: FILM 101, FILM 104, and FILM 107 or equivalents with a grade of Pass or “C” or higher
NOTE: a material fee of $40.00 is required for FILM 294
Class# 27899 5:00-6:00PM TTh Hirohama,S FA136
6:00-7:50PM TTh Hirohama,S FA139

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Students not in attendance or late for the first class meeting are subject to drop.
Students not in attendance or late for the first class meeting are subject to drop.
### GEOL 101 - 4.0 UNITS PHYSICAL GEOLOGY
Transferable to UC, CSU (CAN GEO 101).
Prerequisite: ENGL 52 or ENGL 72 or ESL 152 or equivalent with a grade of "C" or higher or "Pass" or completion of the English placement process with a score eligible for ENGL 100.
Recommendation: MATH 40 or equivalent with a grade of "C" or higher or "Pass," or completion of the math placement process with a score eligible for MATH 60.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>26342</td>
<td>7:00-8:30PM</td>
<td>MW STAFF</td>
<td>PST143</td>
</tr>
<tr>
<td>26343</td>
<td>8:30-9:45PM</td>
<td>MW STAFF</td>
<td>PST143</td>
</tr>
</tbody>
</table>

Three one day Friday or Saturday or Sunday field trips (8:00am-5:00pm) are required part of this course. Dates will be given the first day of class.

### GEOL 102 - 3.0 UNITS PHYSICAL GEOLOGY LECTURE
Transferable to UC, CSU.
Recommendation: ENGL 52 or ENGL 72 or ESL 152 or equivalent with a grade of "C" or higher or "Pass," or completion of the English placement process with a score eligible for ENGL 100; and MATH 40 or equivalent with a grade of "C" or higher or "Pass," or completion of the math placement process with a score eligible for MATH 60.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>24156</td>
<td>9:30-10:45AM</td>
<td>TTh Lacy,T</td>
<td>S 201</td>
</tr>
<tr>
<td>26116</td>
<td>8:00-9:15AM</td>
<td>MW Bilsley,N</td>
<td>S 104</td>
</tr>
<tr>
<td>26929</td>
<td>9:30-10:45AM</td>
<td>MW Bilsley,N</td>
<td>S 102</td>
</tr>
</tbody>
</table>

### GEOL 102L - 1.0 UNIT PHYSICAL GEOLOGY LABORATORY
Transferable to UC, CSU.
Prerequisite: GEOL 102 or equivalent with a grade of "C" or higher or "Pass" or concurrent enrollment.
Recommendation: ENGL 52 or ENGL 72 or ESL 152 or equivalent with a grade of "C" or higher or "Pass" or completion of the English placement process with a score eligible for ENGL 100; and MATH 40 or equivalent with a grade of "C" or higher or "Pass," or completion of the math placement process with a score eligible for MATH 60.

<table>
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<tr>
<th>Class#</th>
<th>Time</th>
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<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>24157</td>
<td>4:00-5:50PM</td>
<td>TTh Bilsley,N</td>
<td>PST137</td>
</tr>
</tbody>
</table>

### GEOL 201 - 4.0 UNITS EARTH HISTORY
Transferable to UC, CSU (CAN GEO 101.
Recommendation: ENGL 52 or ENGL 72 or ESL 152 or equivalent with a grade of "C" or higher or "Pass" or completion of the English placement process with a score eligible for ENGL 100; and MATH 40 or equivalent with a grade of "C" or higher or "Pass," or completion of the math placement process with a score eligible for MATH 60.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>23654</td>
<td>4:00-5:30PM</td>
<td>TTh Rath,C</td>
<td>PST143</td>
</tr>
<tr>
<td>23655</td>
<td>5:30-6:45PM</td>
<td>TTh Rath,C</td>
<td>PST143</td>
</tr>
</tbody>
</table>

### GEOL 208 - 3.0 UNITS THE AGE OF THE DINOSAURS
Transferable to UC, CSU.
Recommendation: ENGL 52 or ENGL 72 or ESL 152 or equivalent with a grade of "C" or higher or "Pass," or completion of the English placement process with a score eligible for ENGL 100.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
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</thead>
<tbody>
<tr>
<td>26118</td>
<td>7:00-9:50PM</td>
<td>TTh Rath,C</td>
<td>PST143</td>
</tr>
</tbody>
</table>

Two one day Saturday or Sunday field trips (8:00am-5:00pm) are required part of this course. Dates will be given the first day of class.

### GEOL 289 - 1.0 UNIT DIRECTED STUDIES
Transferable to CSU.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
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</thead>
<tbody>
<tr>
<td>25806</td>
<td>3.0 HRS ARR</td>
<td>Lacy,T</td>
<td></td>
</tr>
</tbody>
</table>

### GERM 101 - 5.0 UNITS ELEMENTARY GERMAN
Transferable to UC, CSU (CAN GERM 2).

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>20419</td>
<td>2:00-4:15PM</td>
<td>MW Potter,I</td>
<td>LA211</td>
</tr>
</tbody>
</table>

LAB IS ONE HOUR PER WEEK IN THE SUCCESS CENTER

### HEALTH EDUCATION

#### HED 100 - 3.0 UNITS CONTEMPORARY HEALTH PROBLEMS
Transferable to UC, CSU (CAN HED 100).

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>20423</td>
<td>9:30-10:45AM</td>
<td>MW McPherson,M</td>
<td>MP203</td>
</tr>
<tr>
<td>20425</td>
<td>11:00-12:15PM</td>
<td>MW Pestolesi,K</td>
<td>MC102</td>
</tr>
<tr>
<td>20426</td>
<td>11:00-12:15PM</td>
<td>MW McPherson,M</td>
<td>MP200</td>
</tr>
<tr>
<td>20427</td>
<td>6:30-7:45AM</td>
<td>MW McPherson,M</td>
<td>MP200</td>
</tr>
<tr>
<td>20428</td>
<td>8:00-9:15AM</td>
<td>MW McPherson,M</td>
<td>MP200</td>
</tr>
<tr>
<td>20430</td>
<td>8:00-9:15AM</td>
<td>TTh McPherson,M</td>
<td>MP200</td>
</tr>
<tr>
<td>20431</td>
<td>9:30-10:45AM</td>
<td>MW Grosfeld,S</td>
<td>MC102</td>
</tr>
<tr>
<td>20432</td>
<td>12:30-1:45PM</td>
<td>TTh STAFF</td>
<td>HS101</td>
</tr>
<tr>
<td>20433</td>
<td>9:30-12:20PM</td>
<td>F Grosfeld,S</td>
<td>MC102</td>
</tr>
<tr>
<td>21054</td>
<td>9:30-10:45AM</td>
<td>TTh McPherson,M</td>
<td>MC103</td>
</tr>
<tr>
<td>22369</td>
<td>6:30-9:30PM</td>
<td>W STAFF</td>
<td>CB101</td>
</tr>
<tr>
<td>20434</td>
<td>8:00-10:50AM</td>
<td>TTh Artiaga,B</td>
<td>CB103</td>
</tr>
<tr>
<td>20899</td>
<td>12:00-1:15PM</td>
<td>MW Gaylord,K</td>
<td>MC104</td>
</tr>
<tr>
<td>26445</td>
<td>3.0 HRS ARR</td>
<td>OL Kozdowski,T</td>
<td>ONLINE</td>
</tr>
</tbody>
</table>

Note: Online registered students must go to the Canvas class webpage by 11:55 pm on 1/11/18 and complete the pre-class assignments for ONLINE CLASSES ONLY, or you will be dropped on 1/12/18.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>20890</td>
<td>3.0 HRS ARR</td>
<td>OL Gonzalez,R</td>
<td>ONLINE</td>
</tr>
</tbody>
</table>

Note: Online registered students must go to the Canvas class webpage by 11:55 pm on 1/11/18 and complete the pre-class assignments for ONLINE CLASSES ONLY, or you will be dropped on 1/12/18.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>21567</td>
<td>3.0 HRS ARR</td>
<td>OL Gonzalez,R</td>
<td>ONLINE</td>
</tr>
</tbody>
</table>

Note: Online registered students must go to the Canvas class webpage by 11:55 pm on 1/11/18 and complete the pre-class assignments for ONLINE CLASSES ONLY, or you will be dropped on 1/12/18.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>21573</td>
<td>3.0 HRS ARR</td>
<td>OL Gonzalez,R</td>
<td>ONLINE</td>
</tr>
<tr>
<td>22391</td>
<td>9:30-10:45AM</td>
<td>TTh May,R</td>
<td>GYM</td>
</tr>
</tbody>
</table>

Note: Class will be held in the gym team room located on the main floor of the gym.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>26446</td>
<td>11:30-12:15PM</td>
<td>TTh STAFF</td>
<td>CB104</td>
</tr>
<tr>
<td>26447</td>
<td>1:00-2:15PM</td>
<td>MW Pestolesi,K</td>
<td>MC102</td>
</tr>
<tr>
<td>26448</td>
<td>4:00-5:50PM</td>
<td>TTh STAFF</td>
<td>MC102</td>
</tr>
<tr>
<td>26845</td>
<td>12:30-1:45PM</td>
<td>MW McPherson,M</td>
<td>MP200</td>
</tr>
<tr>
<td>21656</td>
<td>6.0 HRS ARR</td>
<td>OL Murray,K</td>
<td>ONLINE</td>
</tr>
</tbody>
</table>

Note: Online registered students must go to the Canvas class webpage for mandatory online orientation information.

Class#21656 meets 01/08/2018-03/09/2018

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>21117</td>
<td>6.0 HRS ARR</td>
<td>OL Bueno,N</td>
<td>ONLINE</td>
</tr>
</tbody>
</table>

Note: Online registered students must go to the Canvas class webpage for mandatory online orientation information.

Class#21117 meets 01/08/2018-03/09/2018

Students not in attendance or late for the first class meeting are subject to drop.
Class# | Time | Day | Instructor | Room
--- | --- | --- | --- | ---
22604 | 6.0 HRS ARR | (OL) | Murray, K | ONLINE
21572 | 6.0 HRS ARR | (OL) | Bueno, N | ONLINE
26449 | 6.0 HRS ARR | (OL) | Bueno, N | ONLINE
26835 | 6.0 HRS ARR | (OL) | Murray, K | ONLINE
20436 | 8:00-10:50 AM | F | STAFF PE | 4
26419 | 7:00-9:50 PM | T | | T
21570 | 9:30-10:45 AM | MW | Bueno, N | MC104
26419 | 7:00-9:50 PM | T | | T
21571 | 9:30-10:45 AM | TTh | STAFF PE | 4
23266 | 9:30-10:45 AM | MW | Pestolesi, K | S 103
23267 | 6:00-8:50 PM | Tth | STAFF | MC103
21097 | 5:00-7:00 PM | T | | T

Transferable to UC, CSU

**PHYSICAL ACTIVITY**

HED 200 - 3.0 UNITS NUTRITION FOR HEALTH, FITNESS, AND PHYSICAL ACTIVITY

Transferable to UC, CSU

HED 101 - 3.0 UNITS STRESS MANAGEMENT

Transferable to CSU

HED 103 - 3.0 UNITS WOMEN, THEIR BODIES AND HEALTH

Transferable to CSU

HED 110 - 3.0 UNITS COMMUNITY FIRST AID AND CPR

Transferable to UC, CSU

HED 200 - 3.0 UNITS NUTRITION FOR HEALTH, FITNESS, AND PHYSICAL ACTIVITY

Transferable to UC, CSU

HED 53 - 1.0 UNIT ELECTROCARDIOGRAPHY

Not Transferable

NOTE: a material fee of $12.00 is required for HO 53

HED 54 - 1.0 UNIT MEDICAL LABORATORY SKILLS

Not Transferable

NOTE: a material fee of $19.00 is required for HO 54

HED 55 - 1.5 UNITS PHLEBOTOMY PROCEDURES

Not Transferable

Recommendation: MA 161 or equivalent with a grade of Pass or “C” or higher.

NOTE: a material fee of $29.00 is required for HO 55

**MEDICATION CALCULATIONS**

Not Transferable

Prerequisite: MATH 40 or equivalent with a grade of Pass or “C” or higher or satisfactory completion of the Math Placement Process.

Class# | Time | Day | Instructor | Room
--- | --- | --- | --- | ---
22393 | 8:00-9:50 AM | W | Makarem, N | SL106
21657 | 11:00-12:50 PM | F | Gonzalez, K | SL106

Transferable to UC, CSU (CAN FCS 2)

Recommendation: A&P 150 and A&P 151 or equivalent with grades of Pass or “C” or higher.

Class# | Time | Day | Instructor | Room
--- | --- | --- | --- | ---
20448 | 4:00-6:50 PM | Th | Caminiti, C | SL109

**HISTORY**

HIST 102 - 3.0 UNITS POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES: 1500S TO 1876

Transferable to UC, CSU (CAN HIST 8) (CAN HIST SEQ B)

Prerequisite: Satisfactory completion of English Placement Process or ENGL 52, ENGL 72, or ESL 152 or equivalent with a grade of Pass or “C” or higher.

Recommendation: Satisfactory completion of the Reading Placement Process or READ 54 with a grade of Pass or “C” or higher.

Class# | Time | Day | Instructor | Room
--- | --- | --- | --- | ---
22555 | 2:00-3:15 PM | TTh | Fernandez, W | S309
20443 | 8:00-9:15 AM | MW | Davis, J | S309
20893 | 8:00-9:15 AM | T | Haas, J | S309

Targeted for Future Teachers but open to all students

Class# | Time | Day | Instructor | Room
--- | --- | --- | --- | ---
22625 | 5:30-6:45 PM | TTh | Macias, J | S310
23343 | 2:00-3:15 PM | MW | STAFF | S309
23344 | 5:30-6:45 PM | MW | Fernandez, W | S309
23613 | 8:00-9:15 AM | TTh | STAFF | S310
27276 | 3:00-4:15 PM | MW | STAFF | ONLINE

Orientation will be available in Canvas

Class# | Time | Day | Instructor | Room
--- | --- | --- | --- | ---
21945 | 9:30-10:45 AM | MW | Davis, J | S309
22009 | 11:00-12:15 PM | TTh | STAFF | S310
24178 | 3:30-4:45 PM | MW | STAFF | S309
26328 | 6:30-7:45 PM | MW | STAFF | S310
26399 | 7:00-9:50 PM | Th | STAFF | S310
26666 | 12:30-1:45 PM | MW | Davis, J | S309

Targeted for Future Teachers but open to all students

Class# | Time | Day | Instructor | Room
--- | --- | --- | --- | ---
27277 | 3:30-4:45 PM | TTh | STAFF | S309
21687 | 7:00-9:50 PM | MW | STAFF | S310

Class#21687 meets 01/08/2018-03/07/2018

HIST 103 - 3.0 UNITS POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES: 1877 TO PRESENT

Transferable to UC, CSU (CAN HIST 10) (CAN HIST SEQ B)

Prerequisite: Satisfactory completion of English Placement Process or ENGL 52, ENGL 72, or ESL 152 or equivalent with a grade of Pass or “C” or higher.

Recommendation: Satisfactory completion of the Reading Placement Process or READ 54 with a grade of Pass or “C” or higher.

Class# | Time | Day | Instructor | Room
--- | --- | --- | --- | ---
20444 | 12:30-1:45 PM | TTh | Jarrett, G | S310
26329 | 8:00-9:15 AM | TTh | STAFF | S310
22556 | 8:00-9:15 AM | TTh | Davis, J | S311
22657 | 9:30-10:45 AM | TTh | Jarrett, G | S310
21946 | 5:30-6:45 PM | MW | Macias, J | S310

Note: Emphasis on the Mexican American/Latino(a) experience.

Class# | Time | Day | Instructor | Room
--- | --- | --- | --- | ---
21688 | 12:30-1:45 PM | MW | Jarrett, G | S310
21689 | 11:00-12:15 PM | TTh | STAFF | S310
22558 | 2:00-3:15 PM | TTh | Macias, J | S309

Note: Emphasis on the Mexican American/Latino(a) experience.

Class# | Time | Day | Instructor | Room
--- | --- | --- | --- | ---
22622 | 7:00-9:50 PM | T | STAFF | S310
23766 | 12:30-1:45 PM | TTh | Macias, J | S309
24179 | 9:00-11:50 AM | F | STAFF | S310
24180 | 2:00-3:15 PM | MW | Macias, J | S310

Note: Emphasis on the Mexican American/Latino(a) experience.

Class# | Time | Day | Instructor | Room
--- | --- | --- | --- | ---
26997 | 9:30-10:45 AM | TTh | Davis, J | S311
27278 | 3:00-4:15 PM | TTh | STAFF | S309

Orientation will be available in Canvas

Class#23895 meets 05/19/2018-05/16/2018

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Students not in attendance or late for the first class meeting are subject to drop.
<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>20441</td>
<td>12:30-1:45PM</td>
<td>MW</td>
<td>Fernandez,W</td>
<td>SS311</td>
</tr>
<tr>
<td>20445</td>
<td>9:30-10:45AM</td>
<td>TTh</td>
<td>Jarrett,G</td>
<td>SS310</td>
</tr>
<tr>
<td>20449</td>
<td>8:00-10:50AM</td>
<td>TTh</td>
<td>Trager,J (Honors Section)</td>
<td>FA134</td>
</tr>
<tr>
<td>20451</td>
<td>12:30-4:10PM</td>
<td>W</td>
<td>(Women's Studies)</td>
<td>FA134</td>
</tr>
<tr>
<td>20456</td>
<td>9:30-10:45AM</td>
<td>TTh</td>
<td>Staff</td>
<td>SS309</td>
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</table>

HIST 110 - 3.0 UNITS AFRICAN/AMERICAN HISTORY
Transferable to UC, CSU
Recommendation: Completion of ENGL 52, or ENGL 72, or ESL 152, or equivalent with a grade of "C" or higher or "Pass" or completion of the placement process with eligibility for ENGL 100 and satisfactory completion of the Reading Placement Process or READ 43 or READ 49 with a grade of "C" or higher or "Pass".
This course is a survey of the political, legal, economic, and social position and role of African-Americans in the history of the United States.

HIST 120 - 3.0 UNITS HISTORY OF CALIFORNIA
Transferable to UC, CSU
Recommendation: Satisfactory completion of the English Placement Process or ENGL 20 or equivalent with a grade of "C" or higher or "Pass" and satisfactory completion of the Reading Placement Process or ENGL 52 or equivalent with a grade of "C" or higher or "Pass".

HIST 210 - 3.0 UNITS HISTORY OF THE UNITED STATES IN THE POST WORLD WAR II ERA
Transferable to UC, CSU
Recommendation: Satisfactory completion of the Reading Placement Process or READ 54 or equivalent with a grade of Pass or "C" or higher and satisfactory completion of the English Placement Process or ENGL 52 or equivalent with a grade of "C" or higher or "Pass".

HIST 230 - 3.0 UNITS HISTORY OF MEXICO
Transferable to UC, CSU
Recommendation: Satisfactory completion of the English Placement Process or ENGL 20 or equivalent with a grade of "C" or higher or "Pass" and satisfactory completion of the Reading Placement Process or READ 43 or READ 49 with a grade of "C" or higher or "Pass".

HIST 235 - 3.0 UNITS HISTORY OF LATIN AMERICA
Transferable to UC, CSU
Recommendation: Satisfactory completion of the English Placement Process or ENGL 52 or equivalent with a grade of Pass or "C" or higher and satisfactory completion of the Reading Placement Process or READ 54 with a grade of Pass or "C" or higher.

HIST 242 - 3.0 UNITS WESTERN CIVILIZATION
Transferable to UC, CSU (CAN HIST 4) (CAN HIST SEQ A)
Prerequisite: Completion of ENGL 52, or ENGL 72 or ESL 152 or equivalent with a grade of "C" or higher, or "Pass," or completion of the English Placement Process with eligibility for ENGL 100.
Recommendation: Satisfactory completion of the Reading Placement Process or READ 54 or equivalent with a grade of Pass or "C" or higher.

HIST 245 - 3.0 UNITS WORLD CIVILIZATION FROM ANTIQUITY TO 1500
Transferable to UC, CSU
Recommendation: READ 54 and ENGL 52 or equivalent with grades of Pass or "C" or higher.

HIST 250 - 3.0 UNITS HISTORY OF ENGLAND, GREAT BRITAIN AND THE COMMONWEALTH
Transferable to UC, CSU
Recommendation: Satisfactory completion of the English Placement Process or ENGL 52 or equivalent with a grade of Pass or "C" or higher and satisfactory completion of the Reading Placement Process or READ 54 with a grade of Pass or "C" or higher.

HIST 255 - 3.0 UNITS HISTORY OF RUSSIA AND THE SOVIET UNION
Transferable to UC, CSU
Recommendation: Satisfactory completion of the English Placement Process or ENGL 52 or equivalent with a grade of Pass or "C" or higher and satisfactory completion of the Reading Placement Process or READ 54 with a grade of Pass or "C" or higher.

HIST 275 - 3.0 UNITS GLOBAL STUDIES
Transferable to UC, CSU
Recommendation: ENGL 52 or equivalent with a grade of Pass or "C" or higher.

HUM 100 - 3.0 UNITS THE ART OF BEING HUMAN
Transferable to UC, CSU
Recommendation: ENGL 52, ENGL 72 or ESL 152 AND READ 54 or READ 97 or equivalent with grades of Pass or "C" or higher.

HUM 108 - 3.0 UNITS BLACK IMAGES IN POPULAR CULTURE
Transferable to UC, CSU
Recommendation: ENGL 52 and READ 54 or equivalent with grades of Pass or "C" or higher is strongly recommended.

HUM 109 - 3.0 UNITS GENDER AND SEXUALITY IN ART
Transferable to UC, CSU
Recommendation: ENGL 52 and READ 54 or equivalent with grades of Pass or "C" or higher is strongly recommended.

HUM 109 - 3.0 UNITS THE ART OF BEING HUMAN
Transferable to UC, CSU
Recommendation: ENGL 52, ENGL 72 or ESL 152 AND READ 54 or READ 97 or equivalent with grades of Pass or "C" or higher.

HUM 109 - 3.0 UNITS GENDER AND SEXUALITY IN ART
Transferable to UC, CSU
Recommendation: ENGL 52 and READ 54 or equivalent with grades of Pass or "C" or higher is strongly recommended.

INST 151 - 3.0 UNITS PRINCIPLES OF RECOVERY AND PSYCHOSOCIAL REHABILITATION
Transferable to CSU

INST 152 - 3.0 UNITS HELPING RELATIONSHIPS
Transferable to CSU
Prerequisite: INST 151 with a grade of Pass or "C" or higher.

JAP 101 - 5.0 UNITS ELEMENTARY JAPANESE
Transferable to UC, CSU

JAP 102 - 5.0 UNITS ELEMENTARY JAPANESE
Transferable to UC, CSU
Prerequisite: JAP 101 or equivalent with a grade of Pass or "C" or higher.

Students not in attendance or late for the first class meeting are subject to drop.
### JOURNALISM

**JOUR 100 - 3.0 UNITS MASS COMMUNICATIONS AND SOCIETY**  
Transferable to UC, CSU (CAN JOUR 4)  
- 20452 9:30-10:45AM MW Brown,C  
- 27339 8:00-9:20AM MW Brown,C  

**JOUR 101 - 3.0 UNITS BEGINNING NEWSWRITING AND REPORTING**  
Transferable to UC, CSU (CAN JOUR 2)  
Prerequisite: Completion of ENGL 52, or ENGL 72 or ESL 152 or equivalent with a grade of "C" or higher, or "Pass," or completion of the English Placement Process with eligibility for ENGL 100.  
- 20453 9:30-10:50AM TTh Brown,C  

**JOUR 107A - 3.0 UNITS COLLEGE NEWSPAPER**  
Transferable to CSU  
Recommendation: JOUR 101 or JOUR 121 or equivalents with a grade of Pass or "C" or better.  
- 23310 12:30-1:30PM MW Brown,C  
- 23312 12:30-1:30PM MW Brown,C  

**JOUR 107B - 3.0 UNITS INTERMEDIATE COLLEGE NEWSPAPER**  
Transferable to CSU  
Prerequisite: JOUR 107A or equivalent with a grade of Pass or "C" or better.  
- 23316 12:30-1:30PM MW Brown,C  
- 22886 3:00-4:00PM MW STAFF  

**JOUR 107C - 3.0 UNITS INTERMEDIATE ADVANCED COLLEGE NEWSPAPER**  
Transferable to CSU  
Prerequisite: JOUR 107B or equivalent with a grade of Pass or "C" or better.  
- 23314 12:30-1:30PM MW Brown,C  
- 23318 1:30-2:50PM MW Brown,C  

**JOUR 107D - 3.0 UNITS ADVANCED COLLEGE NEWSPAPER**  
Transferable to CSU  
Prerequisite: JOUR 107C or equivalent with a grade of Pass or "C" or better.  
- 23316 12:30-1:30PM MW Brown,C  

**JOUR 121 - 3.0 UNITS MULTIMEDIA REPORTING**  
Transferable to CSU  
Recommendation: JOUR 101 or equivalent with a grade of Pass or "C" or better.  
- 22886 3:00-4:00PM MW STAFF  

### KINESIOLOGY

**KIN 100 - 3.0 UNITS INTRODUCTION TO KINESIOLOGY**  
Transferable to UC, CSU  
- 25146 9:30-10:45AM MW Jensen,D  
- 25147 9:30-10:45AM TTh Jensen,D  
- 26420 6:00-7:15PM TTh STAFF  
- 26741 11:00-12:15PM TTh STAFF  
- 27345 1:00-2:50PM T Jensen,D  
- 27860 3.0 HRS ARR (OL) Edwards,C  
Note: Online registered students must go to the Canvas class webpage by 11:55 pm on 1/11/18 and complete the pre-class assignments for ONLINE CLASSES ONLY, or you will be dropped on 3/12/18.  

**KIN 102 - 3.0 UNITS INTRODUCTION TO ATHLETIC TRAINING**  
Transferable to UC, CSU  
- 25148 9:30-10:45AM TTh Castro,M  

**KIN 104 - 3.0 UNITS FITNESS AND WELLNESS**  
Transferable to UC, CSU  
NOTE: A material fee of $5.00 is required for KIN 104  
- 25323 1:00-1:50PM MW STAFF  
NOTE: Students must select one (1) lecture and one (1) lab. When registering enter the class # for lecture FIRST. When pop-up box appears asking for the accompanying section, enter the lab class number #. LECTURE OPTIONS APPEAR BELOW  
- 25324 8:30-9:20AM TTh Kozlowski,T  
- 25326 2.0 HRS ARR (OL) Edwards,C  
Note: Online registered students must go to the Canvas class webpage by 11:55 pm on 1/11/18 and complete the pre-class assignments for ONLINE CLASSES ONLY, or you will be dropped on 1/12/18.

Students not in attendance or late for the first class meeting are subject to drop.
Students not in attendance or late for the first class meeting are subject to drop.
This LIBR 101 class is part of the FYE University Transfer House III Learning Community. You must also enroll in PHIL 103 #20652 AND SPCH 120 #20747. For additional enrollment information go to www.cerritos.edu/lcp/ and click on Spring 2018.

### MACHINE TOOL TECHNOLOGY

Please read the technical standards relevant to this department at http://cms.cerritos.edu/technology/standards.htm

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
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<tbody>
<tr>
<td>20941</td>
<td>5:30-8:30PM</td>
<td>M</td>
<td>Vo,C</td>
<td>ME 3H</td>
</tr>
<tr>
<td>20942</td>
<td>5:30-7:30PM</td>
<td>T</td>
<td>Vo,C</td>
<td>ME 2J</td>
</tr>
<tr>
<td>21767</td>
<td>5:30-7:30PM</td>
<td>F</td>
<td>Vo,C</td>
<td>ME 3H</td>
</tr>
<tr>
<td>27123</td>
<td>5:30-7:30PM</td>
<td>T</td>
<td>Barnes,J</td>
<td>ME 3H</td>
</tr>
<tr>
<td>26961</td>
<td>4:00-6:00PM</td>
<td>Th</td>
<td>Real,Y</td>
<td>ONLINE</td>
</tr>
<tr>
<td>26195</td>
<td>8:00-12:15PM</td>
<td>Sat</td>
<td>Husted,C</td>
<td>(HYBRID) ME 2J</td>
</tr>
<tr>
<td>27817</td>
<td>8:00-10:15AM</td>
<td>Sat</td>
<td>Husted,C</td>
<td>ME 2J</td>
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<tr>
<td>22307</td>
<td>5:30-8:20PM</td>
<td>F</td>
<td>Vo,C</td>
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<tr>
<td>24245</td>
<td>5:30-8:20PM</td>
<td>Th</td>
<td>Barnes,J</td>
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<tr>
<td>22596</td>
<td>5:30-6:30PM</td>
<td>Th</td>
<td>Vo,C</td>
<td>ME 2J</td>
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<tr>
<td>26306</td>
<td>8:00-9:07AM</td>
<td>Sat</td>
<td>Arias,R</td>
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<td>26962</td>
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<td>Th</td>
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<td>25647</td>
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<td>W</td>
<td>Vo,C</td>
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<td>22309</td>
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<td>Th</td>
<td>Vo,C</td>
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<td>W</td>
<td>Vo,C</td>
<td>ME 3H</td>
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</table>

### MANUFACTURING TECHNOLOGY

Please read the technical standards relevant to this department at http://cms.cerritos.edu/technology/standards.htm

<table>
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<td>Vo,C</td>
<td>ME 3H</td>
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<tr>
<td>22445</td>
<td>5:30-8:20PM</td>
<td>Th</td>
<td>Barnes,J</td>
<td>ME 3H</td>
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</table>
Students not in attendance or late for the first class meeting are subject to drop.

**Mathematics**

MATH 40 - 4.0 UNITS  **Prelgebra**
Not Transferable
Prerequisite: MATH 20 or equivalent with a grade of "C" or higher or "Pass" or completion of the math placement process with a score eligible for MATH 40.

<table>
<thead>
<tr>
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<tr>
<td>20461</td>
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<tr>
<td>26262</td>
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<td>LC209</td>
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<td>26263</td>
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<td>26265</td>
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MATH 60 - 4.0 UNITS  **Elementary Algebra**
Not Transferable
Prerequisite: MATH 40 or equivalent with a grade of "C" or higher or "Pass" or completion of the math placement process with a score eligible for MATH 60.

Recommendation: Meet the prerequisite within two years prior to the date of enrollment in MATH 60.

<table>
<thead>
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<th>Room</th>
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<td>LC209</td>
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<td>27840</td>
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<td>27842</td>
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<td>27843</td>
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MATH 80 - 4.0 UNITS  **Intermediate Algebra**
Not Transferable
Prerequisite: MATH 60 or equivalent with a grade of "C" or higher or "Pass" or completion of the math placement process with a score eligible for MATH 80.

Recommendation: Meet the prerequisite within two years prior to the date of enrollment in MATH 80.

<table>
<thead>
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MATH 80A - 3.0 UNITS  **Intermediate Algebra I**
Not Transferable
Prerequisite: MATH 60 or equivalent with a grade of "C" or higher or "Pass" or completion of the math placement process with a score eligible for MATH 80A.

<table>
<thead>
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<td>26280</td>
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<td>26281</td>
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MATH 80B - 3.0 UNITS  **Intermediate Algebra II**
Not Transferable
Prerequisite: MATH 80A or equivalent with a grade of "C" or higher or "Pass."

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MATH 114 - 4.0 UNITS  **College Algebra**
Transferable to UC, CSU
Prerequisite: MATH 80 or MATH 80B or equivalent with a grade of "C" or higher or "Pass" or completion of the math placement process with a score eligible for MATH courses 100 level or higher.

A graphing calculator is required for this course. A Texas Instruments 84, or 84+, is strongly recommended.

<table>
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<td>26290</td>
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<tr>
<td>26291</td>
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MATH 140 - 3.0 UNITS  **Trigonometry**
Transferable to CSU (CAN MATH 8)
Prerequisite: MATH 80 or MATH 80B or equivalent with a grade of "C" or higher or "Pass" or completion of the math placement process with a score eligible for MATH courses 100 level or higher and MATH 70 or equivalent with a grade of "C" or higher or "Pass."

A graphing calculator is required for this course. A Texas Instruments 84, or 84+, is strongly recommended.

<table>
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<td>26293</td>
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</tr>
</tbody>
</table>

Walk-In Math Tutoring
Monday – Thursday: 9 am – 9 pm
Friday: 10 am – 2 pm
Saturday: 10 am – 3 pm

Math Tutoring Appointments now available!
Visit the Success Center Reception Desk to schedule yours today!

All students should have a Cerritos College ID Card with the current semester sticker.

Hours and staffing may be subject to change, call the Math Success Center at (562) 453-7891 for more information.
## MATH 5 - 1.0 UNIT
### MATHEMATICS LEARNING STRATEGIES

<table>
<thead>
<tr>
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<th>Time</th>
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<th>Room</th>
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<tbody>
<tr>
<td>27803</td>
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<td>M</td>
<td>STAFF</td>
<td>MCIS108</td>
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Not Transferable.
Corequisite: Concurrent enrollment in MATH 20, 40, 60, 80A, or 80B.
Not open to students with prior credit in MATH 5. This MATH 5 class is part of the – Success in Math I Learning Community. You must also enroll in MATH 60 #20478. For additional enrollment information go to www.cerritos.edu/lcp/ and click on Spring 2018.

## MATH 40 - 4.0 UNITS
### PREALGEBRA

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<th>Time</th>
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<td>MW</td>
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<td>MCIS108</td>
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Not Transferable.
Prerequisite: MATH 20 or equivalent with a grade of "C" or higher or "Pass" or completion of the math placement process with a score eligible for MATH 40.

## MATH 60 - 4.0 UNITS
### ELEMENTARY ALGEBRA

<table>
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<td>Mata,P</td>
<td>MCIS108</td>
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<tr>
<td>22975</td>
<td>7:00-9:10PM</td>
<td>MW</td>
<td>STAFF</td>
<td>PST235</td>
</tr>
</tbody>
</table>

MATH 60 class is part of the – Success in Math III Learning Community. You must also enroll in MATH 60 #22975. For additional enrollment information go to www.cerritos.edu/lcp/ and click on Spring 2018.

## MATH 40 - 4.0 UNITS
### PREALGEBRA

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
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</thead>
<tbody>
<tr>
<td>20462</td>
<td>8:00-9:50AM</td>
<td>MW</td>
<td>STAFF</td>
<td>MCIS108</td>
</tr>
</tbody>
</table>

Not Transferable.
Prerequisite: MATH 20 or equivalent with a grade of "C" or higher or "Pass" or completion of the math placement process with a score eligible for MATH 40.

## MATH 70 - 4.0 UNITS
### PLANE GEOMETRY

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
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</thead>
<tbody>
<tr>
<td>20473</td>
<td>11:00-12:50PM</td>
<td>TTh</td>
<td>Bardin,D</td>
<td>Mcis107</td>
</tr>
<tr>
<td>20474</td>
<td>11:00-12:50PM</td>
<td>TTh</td>
<td>STAFF</td>
<td>Mcis107</td>
</tr>
<tr>
<td>20475</td>
<td>12:00-1:50PM</td>
<td>MW</td>
<td>STAFF</td>
<td>Mcis107</td>
</tr>
<tr>
<td>20476</td>
<td>1:30-3:20PM</td>
<td>MW</td>
<td>STAFF</td>
<td>Mcis105</td>
</tr>
<tr>
<td>20478</td>
<td>11:00-12:50PM</td>
<td>TTh</td>
<td>STAFF</td>
<td>PST237</td>
</tr>
</tbody>
</table>

MATH 70 is not a prerequisite for MATH 115 or MATH 116, it is recommended.

## MATH 75 - 6.0 UNITS
### MATHEMATICAL LITERACY FOR COLLEGE STUDENTS

<table>
<thead>
<tr>
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<th>Time</th>
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<th>Room</th>
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<tbody>
<tr>
<td>20489</td>
<td>9:00-10:50AM</td>
<td>TTh</td>
<td>Hugen,M</td>
<td>PST237</td>
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</table>

Not Transferable.
Prerequisite: MATH 40 or equivalent with a grade of "C" or higher or "Pass" or completion of the math placement process with a score eligible for MATH 60. Recommendation: MATH 40 with a grade of "C" or higher or "Pass" within two years prior to enrollment in MATH 75.
Students not in attendance or late for the first class meeting are subject to drop.

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>22460</td>
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<td>MW</td>
<td>Byun,J</td>
<td>MCIS105</td>
</tr>
<tr>
<td>21881</td>
<td>5:00-6:50PM</td>
<td>TTh</td>
<td>Cordova,E</td>
<td>MCIS106</td>
</tr>
<tr>
<td>23610</td>
<td>4.0 HRS ARR</td>
<td>(OL)</td>
<td>Lewandowski,T</td>
<td>ONLINE</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>25809</td>
<td>2:00-3:50PM</td>
<td>MW</td>
<td>Byun,J</td>
<td>MCIS106</td>
</tr>
<tr>
<td>25811</td>
<td>6:00-7:50PM</td>
<td>MW</td>
<td>McCance,I</td>
<td>PST235</td>
</tr>
<tr>
<td>27418</td>
<td>8:00-10:30AM</td>
<td>FSat</td>
<td>FSat</td>
<td>PST235</td>
</tr>
<tr>
<td>27419</td>
<td>10:30-12:35PM</td>
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<td>FSat</td>
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<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>20491</td>
<td>7:00-9:10PM</td>
<td>MW</td>
<td>McCance,I</td>
<td>MCIS105</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>20915</td>
<td>9:00-11:50AM</td>
<td>MW</td>
<td>Lewandowski,T</td>
<td>(HYBRID)</td>
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<td>Note:</td>
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<tr>
<td>26272</td>
<td>8:00-9:50AM</td>
<td>MTWTh</td>
<td>Torres,M</td>
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<td>26500</td>
<td>7:00-8:50PM</td>
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<tr>
<td>26812</td>
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<tr>
<td>25810</td>
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<td>MTWTh</td>
<td>Cho,A</td>
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<tr>
<td>26273</td>
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<td>MTWTh</td>
<td>Torres,M</td>
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<td>22982</td>
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<tr>
<td>20504</td>
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<td>STAFF</td>
<td>MCIS106</td>
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<td>STAFF</td>
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MATH 80A - 3.0 UNITS INTERMEDIATE ALGEBRA I
Not Transferable
Prerequisite: MATH 60 or equivalent with a grade of "C" or higher or "Pass" or completion of the math placement process with a score eligible for MATH 80A.
Recommendation: Meet the prerequisite within two years prior to the date of enrollment in MATH 80A.

<table>
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<tr>
<td>25812</td>
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<td>STAFF</td>
<td>MCIS106</td>
</tr>
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<td>7:00-8:15AM</td>
<td>TTh</td>
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MATH 80B - 3.0 UNITS INTERMEDIATE ALGEBRA II
Not Transferable
Prerequisite: MATH 80A or equivalent with a grade of "C" or higher or "Pass."
Students not in attendance or late for the first class meeting are subject to drop.
### Microbiology

<table>
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<th>Instructor</th>
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<tbody>
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<td>Rojas,S</td>
<td>S 202</td>
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<tr>
<td>20542</td>
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<td>MW</td>
<td>Rojas,S</td>
<td>S 117</td>
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<tr>
<td>20543</td>
<td>2:00-4:50PM</td>
<td>MW</td>
<td>Cocca,S</td>
<td>S 117</td>
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<tr>
<td>21799</td>
<td>1:30-4:20PM</td>
<td>TTh</td>
<td>Rojas,S</td>
<td>S 117</td>
</tr>
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</table>

**PLEASE ENROLL IN LAB SECTION OF YOUR CHOICE. THE LECTURE SECTION #20541 WILL AUTOMATICALLY BE ASSIGNED.**

### Music

#### MUS 100 - 3.0 UNITS Music Appreciation
Transferable to UC, CSU

- **22250** 9:30-12:20PM F Lee,S BC 53
- **23579** 11:00-12:20PM TTh Daimond,T BC 53
- **27851** 3.0 HRS ARR (OL) Pach, P ONLINE

No In-person Orientation – please check Canvas for online orientation. Information and directions for completion (instructor e-mail address:) This is an ONLINE course – all instruction is completed online.

#### MUS 101 - 3.0 UNITS Introduction to World Music
Transferable to UC, CSU

- **20544** 3.0 HRS ARR (OL) Pacher, P ONLINE

No In-person Orientation – please check Canvas for online orientation. Information and directions for completion (instructor e-mail address:) This is an ONLINE course – all instruction is completed online.

#### MUS 104B - 3.0 UNITS History of Rock Music
Transferable to UC, CSU

- **20545** 7:00-9:50PM T Th Carroll,I,D BC 51
- **21593** 3.0 HRS ARR (OL) Simmons,J ONLINE

No In-person Orientation – please check Canvas for online orientation. Information and directions for completion (instructor e-mail address:) This is an ONLINE course – all instruction is completed online.

#### MUS 105 - 3.0 UNITS Music Fundamentals
Transferable to UC, CSU

- **22243** 11:00-12:20PM MW Mayfield,C BC 53
- **22244** 2:00-3:20PM MW DeMichele,A BC 68
- **22246** 11:00-12:20PM TTh Tsai,S BC 68
- **22247** 3.0 HRS ARR (OL) Lopez,C ONLINE

No In-person Orientation – please check Canvas for online orientation. Information and directions for completion (instructor e-mail address:) This is an ONLINE course – all instruction is completed online.

#### MUS 112 - 2.0 UNITS Elementary Piano I
Transferable to UC, CSU (CAN MUS 22)

- **20547** 8:00-9:00AM TTh Lee,S BC 68
- **25792** 9:00-10:20AM TTh Lee,S BC 68
- **20943** 8:30-9:20PM W Schreiner,G BC 68
- **21594** 8:30-9:20PM Th Chen,J BC 68
- **21793** 12:30-1:30PM MW Lopez,C BC 68
- **20548** 12:30-1:30PM MW Lopez,C BC 68

#### MUS 113 - 2.0 UNITS Elementary Piano II
Transferable to UC, CSU (CAN MUS 24)

- **21596** 6:30-8:30PM Th Chen,J BC 68
- **21600** 9:30-10:30AM MW Lopez,C BC 68
- **21932** 6:30-8:30PM Th Chen,J BC 68

#### MUS 114 - 2.0 UNITS Intermediate Piano I
Transferable to UC, CSU

- **21598** 6:30-8:30PM Th Chen,J BC 68
- **21934** 6:30-8:30PM Th Chen,J BC 68
- **20945** 6:30-8:30PM M Immel Jr,R BC 68
- **21597** 6:30-8:30PM M Immel Jr,R BC 68

#### MUS 115 - 2.0 UNITS Intermediate Piano II
Transferable to UC, CSU

- **20548** 12:30-1:30PM MW DeMichele,A BC 51
- **20549** 9:30-10:30AM MW DeMichele,A BC 51
- **20945** 6:30-8:30PM M Immel Jr,R BC 68
- **21933** 1:30-1:50PM MW DeMichele,A BC 51

#### MUS 117 - 2.0 UNITS Voice I
Transferable to UC, CSU

- **20552** 9:30-10:30AM TTh DeMichele,A BC 51
- **20946** 6:30-8:30PM M Immel Jr,R BC 51
- **21933** 1:30-1:50PM MW DeMichele,A BC 51

#### MUS 118 - 2.0 UNITS Voice II
Transferable to UC, CSU

- **20948** 3:00-4:20PM M Immel Jr,R BC 51

#### MUS 119 - 2.0 UNITS Voice IV
Transferable to UC, CSU

- **20554** 12:30-1:00PM MW DeMichele,A BC 51

#### MUS 120 - 2.0 UNITS Elementary Guitar I
Transferable to UC, CSU

- **20949** 6:00-6:50PM Th Torres,M BC 51

**Students not in attendance or late for the first class meeting are subject to drop.**
Students not in attendance or late for the first class meeting are subject to drop.
Students not in attendance or late for the first class meeting are subject to drop.

**NEW PRODUCT DEVELOPMENT**

Please read the technical standards relevant to this department at http://cms.cerritos.edu/technology/standards.htm

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
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</thead>
<tbody>
<tr>
<td>27929</td>
<td>7:00-9:50PM</td>
<td>T</td>
<td>Micic,M</td>
<td>PST224</td>
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<tr>
<td>27930</td>
<td>9:00-4:00PM</td>
<td>Sat</td>
<td>STAFF</td>
<td>PST236</td>
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</table>

**NURSING**

Applications for Fall 2018 and Spring 2019 admission into the NURSING PROGRAM are due in the Health Occupations Division Office no later than March 15, 2018.

Applications are only accepted once a year.

For more information call (562) 860-2451, Ext. 2550.

Clearance of a criminal background check and drug testing are required prior to clinical field experience.

**NRSG 3 - 2.0 UNITS**

**PREPARING FOR NURSING**

- Not Transferable
  - 22301 9:00-10:50AM Th Robbins II,H HS305

**NRSG 25 - 0.5 UNITS**

**CLINICAL WORKSHOP 1**

- Not Transferable
  - Prerequisite: Current license as a Licensed Psychiatric Technician or Licensed Vocational Nurse or completion of one or more nursing core courses in an approved/accredited nursing program.
  - NOTE: a material fee of $27.50 is required for NRSG 25

- 25160 4:00-4:30PM W Moreno,J SL105
  - 4:30-7:45PM W Moreno,J SL105

**NRSG 26 - 0.5 UNITS**

**CLINICAL WORKSHOP 2**

- Not Transferable
  - Prerequisite: Current license as a Licensed Psychiatric Technician or Licensed Vocational Nurse or completion of one or more nursing core courses in an approved/accredited nursing program.
  - NOTE: a material fee of $51.00 is required for NRSG 26

- 21058 4:00-4:30PM W Moreno,J SL105
  - 4:30-7:45PM W Moreno,J SL105

**NRSG 48T - 0.5 UNIT**

**ELECTIVE NURSING - TUTORIAL**

- Not Transferable
  - Prerequisite: Admission to the Nursing Program.

- 21808 4:00-7:50PM W Riedel,P SL121

**NRSG 57A - 1.0 UNIT**

**BEGINNING NURSING SKILLS LAB**

- Not Transferable
  - Corequisite: NRSG 210 or NRSG 212

- 25630 9:00-9:50AM M Stuart,P HS102
  - 9:00-10:50AM F Veloz-Rendon,L SL121

**NRSG 57B - 1.0 UNIT**

**INTERMEDIATE NURSING SKILLS LAB**

- Not Transferable
  - Corequisite: NRSG 220 or NRSG 222

- 25631 10:00-10:50AM M Stuart,P HS102
  - 11:00-12:50PM F Veloz-Rendon,L SL121

**NRSG 57C - 1.0 UNIT**

**ADVANCED INTERMEDIATE NURSING SKILLS LAB**

- Not Transferable
  - Corequisite: NRSG 230 or NRSG 232

- 25632 9:00-9:50AM Th Gonzalez,K HS102
  - 3:45-5:35PM Th Moreno,J SL121

**NRSG 57D - 1.0 UNIT**

**ADVANCED NURSING SKILLS LAB**

- Not Transferable
  - Corequisite: NRSG 240 or NRSG 242

- 25633 10:00-10:50AM Th Gonzalez,K HS102
  - 5:35-7:25PM Th Moreno,J SL121
<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
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</tr>
</thead>
<tbody>
<tr>
<td>21059</td>
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<td>MTh</td>
<td>Natividad,R</td>
<td>SL109</td>
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</tbody>
</table>

Students not in attendance or late for the first class meeting are subject to drop.
NRSG 240 - 5.0 UNITS MEDICAL-SURGICAL NURSING 5
Transferable to CSU
Prerequisite: NRSG 240 or equivalent with a grade of Pass or “C” or higher.
Option E and F students: Admission to the Nursing Program.
NOTE: a material fee of $27.50 is required for NRSG 240

NRSG 242 - 3.0 UNITS PROFESSIONAL ROLE TRANSITION
Transferable to CSU
Prerequisite: NRSG 240 or equivalent with a grade of Pass or “C” or higher.

NRSG 251 - 1.0 UNIT BASIC ADULT PHYSICAL ASSESSMENT
Transferable to CSU
Prerequisite: Current or prior enrollment in an accredited nursing program or licensure as a health care provider.
NOTE: a material fee of $5.00 is required for NRSG 251

PHARMACY TECHNICIAN

PHAR 50 - 1.5 UNITS PHARMACEUTICS
Not Transferable
Prerequisite: HD 56 or equivalent with a grade of Pass or “C” or higher.

PHAR 55 - 1.5 UNITS PHARMACY INTRODUCTION
Not Transferable
Corequisite: PHAR 56

PHAR 56 - 0.5 UNIT PHARMACY SKILLS LAB INTRODUCTION
Not Transferable
Corequisite: PHAR 56
NOTE: a material fee of $10.00 is required for PHAR 56

PHILOSOPHY

PHIL 100 - 3.0 UNITS INTRODUCTION TO PHILOSOPHY
Transferable to UC, CSU (CAN PHIL 2)
Prerequisite: Completion of ENGL 52, or ENGL 72 or ESL 152 or equivalent with a grade of “C” or higher, or “Pass,” or completion of the English Placement Process with eligibility for ENGL 100.

Students not in attendance or late for the first class meeting are subject to drop.
Students not in attendance or late for the first class meeting are subject to drop.
### PHYSICAL EDUCATION

Physical Education activity classes require appropriate attire; equipment is furnished unless noted. Students using locker room facilities must purchase a combination lock for security purposes. The lock number is recorded. Towels are furnished. 

DESIGNED FOR STUDENTS WITH DISABILITIES PEX 100-105
Prior to enrolling in PEX 100-105 classes, student must contact Disabled Student Programs and Services (DSPS) in the Liberal Arts/DSPS building to complete a "Request for Certification of Physical Condition/Limitations". For additional information contact DSPS at (562) 860-2451 x 2333.

<table>
<thead>
<tr>
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<td>27948</td>
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<td>25354</td>
<td>1:00-1:30PM</td>
<td>TTh</td>
<td>O’Connor,J</td>
<td>PE 2A</td>
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<td>1:30-2:50PM</td>
<td>TTh</td>
<td>O’Connor,J</td>
<td>PE 2A</td>
</tr>
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</table>

**PEX 100 - 1.0 UNIT**  
**SEDENTARY ACTIVITIES FOR STUDENTS WITH DISABILITIES**  
Transferable to UC, CSU  
Recommendation: Completed adapted physical education physician health clearance for participation, adapted physical education health history questionnaire, intake interview assessment procedures.

<table>
<thead>
<tr>
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**PEX 102 - 1.0 UNIT**  
**ADAPTED CARDIOVASCULAR EXERCISES**  
Transferable to UC, CSU  
Recommendation: Completed adapted physical education physician health clearance for participation, adapted physical education health history questionnaire, intake interview assessment procedures.

<table>
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</table>

**PEX 103 - 1.0 UNIT**  
**ADAPTED STRENGTH TRAINING**  
Transferable to CSU  
Recommendation: Completed adapted physical education physician health clearance for participation, adapted physical education health history questionnaire, intake interview assessment procedures.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>25374</td>
<td>1:00-1:15PM</td>
<td>MW</td>
<td>O’Connor,J</td>
<td>PE 2A</td>
</tr>
<tr>
<td>25372</td>
<td>12:00-12:15PM</td>
<td>TTh</td>
<td>O’Connor,J</td>
<td>PE 2A</td>
</tr>
<tr>
<td></td>
<td>12:15-12:50PM</td>
<td>TTh</td>
<td>O’Connor,J</td>
<td>PE 2A</td>
</tr>
</tbody>
</table>

**PEX 104 - 1.0 UNIT**  
**ADAPTED STRETCHING AND RELAXATION**  
Transferable to UC, CSU  
Recommendation: Completed adapted physical education physician health clearance for participation, adapted physical education health history questionnaire, intake interview assessment procedures.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>25378</td>
<td>1:00-1:30PM</td>
<td>TTh</td>
<td>O’Connor,J</td>
<td>POOL</td>
</tr>
<tr>
<td></td>
<td>1:30-2:50PM</td>
<td>TTh</td>
<td>O’Connor,J</td>
<td>POOL</td>
</tr>
</tbody>
</table>

**PEX 105 - 1.0 UNIT**  
**ADAPTED SWIMMING**  
Transferable to UC, CSU  
Recommendation: Completed adapted physical education physician health clearance for participation, adapted physical education health history questionnaire, intake interview assessment procedures.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>27862</td>
<td>10:00-10:15AM</td>
<td>TTh</td>
<td>O’Connor,J</td>
<td>GYM</td>
</tr>
<tr>
<td></td>
<td>10:15-10:50AM</td>
<td>TTh</td>
<td>O’Connor,J</td>
<td>GYM</td>
</tr>
</tbody>
</table>

**PEX 107 - 1.0 UNIT**  
**ADAPTED TEAM SPORTS**  
Transferable to CSU  
Recommendation: Completed adapted physical education physician health clearance for participation, adapted physical education health history questionnaire, intake interview assessment procedures.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>27230</td>
<td>8:00-8:15AM</td>
<td>MW</td>
<td>Jensen,D</td>
<td>STADT</td>
</tr>
<tr>
<td>27232</td>
<td>8:15-8:50AM</td>
<td>TTh</td>
<td>Jensen,D</td>
<td>STADT</td>
</tr>
</tbody>
</table>

**PEX 108 - 1.0 UNIT**  
**ADAPTED INDIVIDUAL SPORTS**  
Transferable to CSU  
Recommendation: Completed adapted physical education physician health clearance for participation, adapted physical education health history questionnaire, intake interview assessment procedures.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>25719</td>
<td>9:30-10:00AM</td>
<td>TTh</td>
<td>STAFF</td>
<td>GYM</td>
</tr>
<tr>
<td></td>
<td>10:00-10:45AM</td>
<td>TTh</td>
<td>STAFF</td>
<td>GYM</td>
</tr>
</tbody>
</table>

**PEX 110 - 1.5 UNITS**  
**AEROBIC ACTIVITIES**  
Transferable to UC, CSU  

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>25780</td>
<td>9:30-10:00AM</td>
<td>MW</td>
<td>Edwards,C</td>
<td>GYM</td>
</tr>
<tr>
<td>10:00-10:45AM</td>
<td>MW</td>
<td>Edwards,C</td>
<td>GYM</td>
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</tbody>
</table>

**PEX 116 - 1.0 UNIT**  
**WATER AEROBICS**  
Transferable to UC, CSU  

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>25738</td>
<td>9:30-10:45AM</td>
<td>TTh</td>
<td>Kozlowski,T</td>
<td>PE 2A</td>
</tr>
<tr>
<td>9:45-10:20AM</td>
<td>TTh</td>
<td>Kozlowski,T</td>
<td>PE 2A</td>
<td></td>
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</table>

**PEX 119 - 1.0 UNIT**  
**BASIC TRAINING AND PHYSICAL CONDITIONING**  
Transferable to UC, CSU  

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>25878</td>
<td>8:30-9:50AM</td>
<td>TTh</td>
<td>Mazzotta,F</td>
<td>STADT</td>
</tr>
<tr>
<td>8:45-9:20AM</td>
<td>TTh</td>
<td>Mazzotta,F</td>
<td>STADT</td>
<td></td>
</tr>
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</table>

**PEX 124 - 1.0 UNIT**  
**PERSONAL FITNESS PROGRAM**  
Transferable to UC, CSU  

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>25401</td>
<td>8:00-8:30AM</td>
<td>F</td>
<td>STAFF</td>
<td>STADT</td>
</tr>
<tr>
<td>8:30-9:00AM</td>
<td>F</td>
<td>STAFF</td>
<td>STADT</td>
<td></td>
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</table>

**PEX 130 - 1.0 UNIT**  
**WEIGHT MANAGEMENT**  
Transferable to UC, CSU  

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>25406</td>
<td>8:00-8:50AM</td>
<td>TTh</td>
<td>O’Connor,J</td>
<td>PE 2A</td>
</tr>
<tr>
<td>8:15-9:00AM</td>
<td>TTh</td>
<td>O’Connor,J</td>
<td>PE 2A</td>
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</table>

**PEX 134 - 1.0 UNIT**  
**BODY SCULPTING**  
Transferable to UC, CSU  

<table>
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<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>25410</td>
<td>8:00-8:30AM</td>
<td>F</td>
<td>STAFF</td>
<td>STADT</td>
</tr>
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<td>8:30-9:00AM</td>
<td>F</td>
<td>STAFF</td>
<td>STADT</td>
<td></td>
</tr>
</tbody>
</table>

**PEX 136 - 1.0 UNIT**  
**STRETCHING AND RELAXATION**  
Transferable to UC, CSU  

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>25414</td>
<td>11:00-11:50AM</td>
<td>TTh</td>
<td>STAFF</td>
<td>GYM</td>
</tr>
<tr>
<td>11:15-12:00AM</td>
<td>TTh</td>
<td>STAFF</td>
<td>GYM</td>
<td></td>
</tr>
</tbody>
</table>

**PEX 138 - 1.0 UNIT**  
**WALKING FOR FITNESS**  
Transferable to UC, CSU  

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>25416</td>
<td>7:00-7:50AM</td>
<td>MW</td>
<td>Mazzotta,F</td>
<td>STADT</td>
</tr>
<tr>
<td>7:15-8:00AM</td>
<td>MW</td>
<td>Mazzotta,F</td>
<td>STADT</td>
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</table>

**PEX 139 - 1.0 UNIT**  
**WALKING/JOGGING FOR FITNESS**  
Transferable to CSU  

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>27230</td>
<td>8:00-8:15AM</td>
<td>MW</td>
<td>Jensen,D</td>
<td>STADT</td>
</tr>
<tr>
<td>8:15-8:50AM</td>
<td>MW</td>
<td>Jensen,D</td>
<td>STADT</td>
<td></td>
</tr>
<tr>
<td>Class#</td>
<td>Time</td>
<td>Day</td>
<td>Instructor</td>
<td>Room</td>
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<tr>
<td>--------</td>
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</tr>
<tr>
<td>25788</td>
<td>8:00-8:15AM</td>
<td>MW</td>
<td>Jensen,D</td>
<td>STADT</td>
</tr>
<tr>
<td>25790</td>
<td>8:00-8:15AM</td>
<td>TTh</td>
<td>Jensen,D</td>
<td>STADT</td>
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</table>

Class#27270 meets 01/14/2018-05/13/2018

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>25474</td>
<td>11:00-11:15AM</td>
<td>TTh</td>
<td>STAFF</td>
<td>GYM</td>
<td>25477</td>
<td>12:00-12:15PM</td>
<td>TTh</td>
<td>STAFF</td>
<td>GYM</td>
</tr>
<tr>
<td>26245</td>
<td>2:30-3:00PM</td>
<td>T</td>
<td>STAFF</td>
<td>GYM</td>
<td>25480</td>
<td>9:00-9:30AM</td>
<td>W</td>
<td>STAFF</td>
<td>GYM</td>
</tr>
<tr>
<td>25489</td>
<td>2:00-2:30PM</td>
<td>Th</td>
<td>STAFF</td>
<td>GYM</td>
<td></td>
<td>2:30-3:50PM</td>
<td>Th</td>
<td>STAFF</td>
<td>GYM</td>
</tr>
</tbody>
</table>

Students not in attendance or late for the first class meeting are subject to drop.
Students not in attendance or late for the first class meeting are subject to drop.
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**PHYS 101 - 4.0 UNITS  GENERAL PHYSICS**
Transferable to UC, CSU (CAN PHYS 2) (CAN PHYS SEQ A)
Prerequisite: MATH 140 or equivalent with a grade of "C" or higher or "Pass."

20660 12:30-1:45PM TTh STAFF S 104
PLEASE ENROLL IN LAB SECTION OF YOUR CHOICE. THE LECTURE SECTION #20660 WILL AUTOMATICALLY BE ASSIGNED.
21852 2:00-4:50PM W Mera,C PST133
22230 2:00-4:50PM Th STAFF PST124
Attendance to the first class meeting is MANDATORY. Failure to attend will jeopardize your enrollment.

23660 5:30-6:45PM TTh STAFF S 104
PLEASE ENROLL IN LAB SECTION OF YOUR CHOICE. THE LECTURE SECTION #23660 WILL AUTOMATICALLY BE ASSIGNED.
20661 7:00-9:50PM T Mera,C PST133
23661 7:00-9:50PM W Mera,C PST133
Attendance to the first Lab meeting is MANDATORY. Failure to attend will jeopardize your enrollment.

**PHYS 102 - 4.0 UNITS  GENERAL PHYSICS**
Transferable to UC, CSU (CAN PHYS 4) (CAN PHYS SEQ A)
Prerequisite: PHYS 101 or equivalent with a grade of "C" or higher or "Pass."

21566 12:30-1:45PM TTh STAFF PST124
9:30-12:20PM Th STAFF PST124
Attendance to the first class meeting is MANDATORY. Failure to attend will jeopardize your enrollment.

23051 12:30-1:45PM WF Mera,C PST133
2:00-3:00PM F Mera,C PST133
3:00-4:50PM F Mera,C PST133
Attendance to the first Lab meeting is MANDATORY. Failure to attend will jeopardize your enrollment.

**PHYS 201 - 4.0 UNITS  ENGINEERING PHYSICS**
Transferable to UC, CSU (CAN PHYS 8) (CAN PHYS SEQ B)
Prerequisite: PHYS 100 or PHYS 101 and MATH 170 or equivalents with grades of "C" or higher or "Pass."

20984 5:30-6:45PM MW Henriques,J PST133
7:00-8:00PM W Henriques,J PST133
8:00-9:50PM W Henriques,J PST133
Attendance to the first Lab meeting is MANDATORY. Failure to attend will jeopardize your enrollment.

23093 11:00-12:15PM TTh Mendoza,L WD 1
2:00-3:00PM T Mendoza,L PST227
3:00-4:50PM T Mendoza,L PST227
Attendance to the first Lab meeting is MANDATORY. Failure to attend will jeopardize your enrollment.

**PHYS 202 - 4.0 UNITS  ENGINEERING PHYSICS**
Transferable to UC, CSU (CAN PHYS 12) (CAN PHYS SEQ B)
Prerequisite: PHYS 201 and MATH 170 or equivalents with grades of "C" or higher or "Pass."
Corequisite: MATH 190 or prior completion of MATH 190 or equivalent with a grade of "C" or higher or "Pass."

22206 5:30-6:45PM TTh Mera,C PST133
7:00-8:00PM Th Mera,C PST133
8:00-9:50PM Th Mera,C PST133
Attendance to the first Lab meeting is MANDATORY. Failure to attend will jeopardize your enrollment.

**PHYS 203 - 4.0 UNITS  ENGINEERING PHYSICS**
Transferable to UC, CSU (CAN PHYS 14) (CAN PHYS SEQ B)
Prerequisite: PHYS 201 and MATH 170 or equivalents with grades of "C" or higher or "Pass."
Corequisite: MATH 190 or prior completion of MATH 190 or equivalent with a grade of "C" or higher or "Pass."

20987 3:30-4:45PM TTh Henriques,J PST133
2:00-3:00PM M Henriques,J PST133
3:00-4:50PM M Henriques,J PST133
Attendance to the first Lab meeting is MANDATORY. Failure to attend will jeopardize your enrollment.

**PHYS 298 - 1.0 UNIT  DIRECTED STUDIES**
Transferable to CSU

27085 3:60 HRS ARR STAFF
Class#27085 meets 01/29/2018-05/18/2018

Please read the technical standards relevant to this department at http://cms.cerritos.edu/technology/standards.htm

**POL SCI 101 - 3.0 UNITS  AMERICAN POLITICAL INSTITUTIONS**
Transferable to UC, CSU (CAN GOVT 2)
Prerequisite: Satisfactory completion of the English Placement Process or ENGL 20 or equivalent with a grade of Pass or "C" or higher and satisfactory completion of the Reading Placement Process or READ 43 or equivalent with a grade of Pass or "C" or higher.

23349 3.0 HRS ARR (OL) STAFF ONLINE
Orientation will be conducted online. Instructor will email instructions to enrolled students one week before the start of the class.

20662 12:30-1:45PM MW Falcon,D SS307
20663 9:30-10:45AM MW Obazuaye,S SS313
20664 12:30-1:45PM MW Obaszan,V SS313
20665 11:00-12:15PM MW Obaszan,V SS307
20666 11:00-12:15PM MW Falcon,D SS307
20667 11:00-12:15PM MW Obazuaye,S SS308
20669 9:30-10:45AM TTh Obaszan,V SS313
20669 9:30-10:45AM MW Falcon,D SS307
23349 3.0 HRS ARR (OL) Mullins,T ONLINE
Orientation will be conducted online. Instructor will email instructions to enrolled students one week before the start of the class.

23350 7:00-9:50PM M STAFF SS313
20670 12:30-2:15PM TTh Obaszan,V SS313
20671 12:30-1:45PM TTh Falcon,D SS307
20672 2:00-3:15PM TTH Obaszan,V SS313
20990 5:30-6:45PM MW Obaszan,V SS313
23352 7:00-9:50PM Th STAFF SS313
20991 2:00-3:15PM MW Obazuaye,S SS313

Transferable to UC, CSU (CAN GOVT 7)
Prerequisite: Satisfactory completion of the English Placement Process or ENGL 20 or equivalent with a grade of Pass or "C" or higher and satisfactory completion of the Reading Placement Process or READ 43 or equivalent with a grade of Pass or "C" or higher.

20662 12:30-1:45PM MW Falcon,D SS307
20663 9:30-10:45AM MW Obazuaye,S SS313
20664 12:30-1:45PM MW Obaszan,V SS313
20665 11:00-12:15PM MW Obaszan,V SS307
20666 11:00-12:15PM MW Falcon,D SS307
20667 11:00-12:15PM MW Obazuaye,S SS308
20669 9:30-10:45AM TTh Obaszan,V SS313
20669 9:30-10:45AM MW Falcon,D SS307
23349 3.0 HRS ARR (OL) Mullins,T ONLINE
Orientation will be conducted online. Instructor will email instructions to enrolled students one week before the start of the class.

23350 7:00-9:50PM M STAFF SS313
Students not in attendance or late for the first class meeting are subject to drop.
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Students not in attendance or late for the first class meeting are subject to drop.

REAL ESTATE

RE 50 - 3.0 UNITS INTRODUCTION TO REAL ESTATE SOFTWARE
Not Transferable
Transferable to CSU
Recommendation: RE 101 or equivalent with a grade of Pass or "C" or higher.
27018 7:00- 9:50PM M STAFF BE121

RE 101 - 3.0 UNITS REAL ESTATE PRINCIPLES
Transferable to CSU
22064 9:30-10:45AM MW Brady,M BE119
22066 3.0 HRS ARR (OL) Brady,M ONLINE
Note: Instructor will contact students, via email, one week prior to the beginning of class.
22076 3.0 HRS ARR (OL) Brady,M ONLINE
Note: Instructor will contact students, via email, one week prior to the beginning of class.

RE 120 - 3.0 UNITS REAL ESTATE FINANCE
Transferable to CSU
Recommendation: RE 101 or equivalent with a grade of Pass or "C" or higher.
22067 7:00- 9:50PM T Cherry,M SS312

RE 125 - 3.0 UNITS LEGAL ASPECTS OF REAL ESTATE
Transferable to CSU
Recommendation: RE 101 or LAW 111 or equivalent with a grade of Pass or "C" or higher.
22068 11:00-12:15PM MW Baudot,L HS104

RE 130 - 3.0 UNITS REAL ESTATE PRACTICE
Transferable to CSU
22069 12:30- 1:45PM MW Brady,M BE119
23506 3.0 HRS ARR (OL) Bird,W ONLINE
Note: Instructor will contact students, via email, one week prior to the beginning of class.
23507 3.0 HRS ARR (OL) Brady,M ONLINE
Note: Instructor will contact students, via email, one week prior to the beginning of class.

RE 131 - 3.0 UNITS INTRODUCTION TO REAL ESTATE APPRAISAL
Transferable to CSU
Recommendation: RE 101 or equivalent with a grade of Pass or "C" or higher.
22070 7:00- 9:50PM W STAFF SS312

SOCIOLOGY

SOC 101 - 3.0 UNITS INTRODUCTORY SOCIOLOGY PRINCIPLES
Transferable to UC, CSU (CAN SOC 2)
22635 8:00- 9:15AM MW STAFF SS316
23363 8:00- 9:15AM TTh STAFF SS316
20717 9:30-10:45AM MW STAFF SS316
20718 11:00-12:15PM T Th STAFF SS316

SOC 110 - 3.0 UNITS MARRIAGE AND THE FAMILY
Transferable to UC, CSU
20722 2:00- 3:15PM TTh Dunn,M SS312
21022 5:00- 6:15PM MW Dunn,M SS312

SOC 120 - 3.0 UNITS INTRODUCTION TO HUMAN SEXUALITY
Transferable to UC, CSU
20725 12:30- 1:45PM MW STAFF SS316
20726 11:00-12:15PM T Th STAFF SS316
20727 7:00- 9:50PM M STAFF SS316

SOC 201 - 3.0 UNITS SOCIAL PROBLEMS
Transferable to UC, CSU (CAN SOC 4)
Recommendation: SOC 101 or equivalent with a grade of Pass or "C" or higher.
22458 3:30- 4:45PM TTh Troup,J SS316
26390 2:00- 3:15PM MW STAFF SS316

SOC 202 - 3.0 UNITS GENDER AND SOCIETY
Transferable to UC, CSU
Recommendation: SOC 101 or WS 101 with a grade of Pass or "C" or higher.
24193 12:30- 2:00PM TTh Holzgang,A (Women's Studies) BE116
24194 12:30- 2:00PM TTh Holzgang,A SS316

Students not in attendance or late for the first class meeting are subject to drop.
Students not in attendance or late for the first class meeting are subject to drop.
**CLASS # 27778 MEETS 01/30/2018-05/17/2018**

**SPCH 232 - 2.0 UNITS FORENSICS ACTIVITY (TWO OR MORE TOURNAMENTS)**
- Transfers to UC
- Transfers to CSU

**SPCH 233 - 3.0 UNITS FORENSICS ACTIVITY (THREE OR MORE TOURNAMENTS)**
- Transfers to UC
- Transfers to CSU

**SPCH 234 - 3.0 UNITS FUNDAMENTALS OF ARGUMENTATION AND PERSUASION**
- Transfers to UC, CSU (CAN SPCH 8)

**SPCH 240 - 3.0 UNITS ORAL INTERPRETATION: READERS’ THEATRE**
- Transfers to UC, CSU

**SPEECH AND LANGUAGE PATHOLOGY**

The Speech-Language Pathology Assistant curriculum prepares graduates to work under the supervision of a licensed Speech-Language Pathologist, who evaluates, diagnoses, and treats individuals with various communication disorders.

**SLP 108 - 3.0 UNITS INTRODUCTION TO PHONETICS**
- Transfers to CSU

**SLP 125 - 5.0 UNITS CHILD DISORDERS AND TREATMENT**
- Transfers to CSU

**SPCH 232 - 2.0 UNITS FORENSICS ACTIVITY (TWO OR MORE TOURNAMENTS)**
- Transfers to UC
- Transfers to CSU

**SPCH 233 - 3.0 UNITS FORENSICS ACTIVITY (THREE OR MORE TOURNAMENTS)**
- Transfers to UC
- Transfers to CSU

**SPCH 234 - 3.0 UNITS FUNDAMENTALS OF ARGUMENTATION AND PERSUASION**
- Transfers to UC, CSU (CAN SPCH 8)

**SPCH 240 - 3.0 UNITS ORAL INTERPRETATION: READERS’ THEATRE**
- Transfers to UC, CSU

**THEATRE ARTS**

FIELD TRIPS TO LOCAL THEATRE PRODUCTIONS MAY BE REQUIRED

If so, students provide their own theatre tickets – please check with your instructor for specific event information.

No In-person Orientation – please check Canvas for online orientation information and directions for completion (instructor e-mail address: lwahlquist@cerritos.edu). This is an ONLINE course – all instruction is completed online.

**TH 101 - 3.0 UNITS INTRODUCTION TO THE THEATRE**
- Transfers to UC, CSU (CAN DRAM 15)

**TH 110 - 3.5 UNITS FUNDAMENTALS OF ACTING**
- Transfers to UC, CSU (CAN DRAM 8)

**TH 112 - 4.0 UNITS VOICE FOR ACTING**
- Transfers to UC, CSU (CAN DRAM 6)

**TH 123 - 3.0 UNITS STAGE MAKE-UP**
- Transfers to UC, CSU (CAN DRAM 14)

**TH 126A - 3.0 UNITS WIGS AND HAIR FOR THEATRE I**
- Transfers to CSU

**TH 126B - 3.0 UNITS WIGS AND HAIR FOR THEATRE II**
- Transfers to CSU

**TH 130 - 1.0 UNIT REHEARSAL AND PERFORMANCE FOR THE MINOR ROLE**
- Transfers to UC, CSU

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**TH 101 - 3.0 UNITS INTRODUCTION TO THE THEATRE**
- Transfers to UC, CSU (CAN DRAM 15)

**TH 110 - 3.5 UNITS FUNDAMENTALS OF ACTING**
- Transfers to UC, CSU (CAN DRAM 8)

**TH 112 - 4.0 UNITS VOICE FOR ACTING**
- Transfers to UC, CSU (CAN DRAM 6)

**TH 123 - 3.0 UNITS STAGE MAKE-UP**
- Transfers to UC, CSU (CAN DRAM 14)

**TH 126A - 3.0 UNITS WIGS AND HAIR FOR THEATRE I**
- Transfers to CSU

**TH 126B - 3.0 UNITS WIGS AND HAIR FOR THEATRE II**
- Transfers to CSU

**TH 130 - 1.0 UNIT REHEARSAL AND PERFORMANCE FOR THE MINOR ROLE**
- Transfers to UC, CSU

**THEATRE ARTS**

FIELD TRIPS TO LOCAL THEATRE PRODUCTIONS MAY BE REQUIRED

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**TH 101 - 3.0 UNITS INTRODUCTION TO THE THEATRE**
- Transfers to UC, CSU (CAN DRAM 15)

**TH 110 - 3.5 UNITS FUNDAMENTALS OF ACTING**
- Transfers to UC, CSU (CAN DRAM 8)

**TH 112 - 4.0 UNITS VOICE FOR ACTING**
- Transfers to UC, CSU (CAN DRAM 6)

**TH 123 - 3.0 UNITS STAGE MAKE-UP**
- Transfers to UC, CSU (CAN DRAM 14)

**TH 126A - 3.0 UNITS WIGS AND HAIR FOR THEATRE I**
- Transfers to CSU

**TH 126B - 3.0 UNITS WIGS AND HAIR FOR THEATRE II**
- Transfers to CSU

**TH 130 - 1.0 UNIT REHEARSAL AND PERFORMANCE FOR THE MINOR ROLE**
- Transfers to UC, CSU

Students not in attendance or late for the first class meeting are subject to drop.

89
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<tr>
<td>20763</td>
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<td>(HYBRID)</td>
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<td></td>
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Mandatory In-person Orientation: 7:00 – 10:20 p.m., Tuesday - January 30 in FA133. This is a Hybrid course – a portion of the class hours are taught online. Please check instructor website for more information: http://www.cerritos.edu/rcampolo (instructor e-mail address: rcampolo@cerritos.edu).

NOTE: a material fee of $100.00 is required for WELD 100

Please read the technical standards relevant to this department at http://cms.cerritos.edu/technology/standards.htm
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<tr>
<td>23032</td>
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<td>Perkins,D</td>
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**WELD 130 - 5.0 UNITS** GAS TUNGSTEN ARC WELDING

**FUNDAMENTALS**
Transferable to CSU

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<td>23548</td>
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**WELD 200 - 4.0 UNITS** INTERMEDIATE ARC WELDING

**CERTIFICATION LABORATORY**
Transferable to CSU

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**WELD 240L - 2.0 UNITS** ADVANCED GAS TUNGSTEN ARC WELDING LABORATORY

**CERTIFICATION LABORATORY**
Transferable to CSU

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**WELD 250L - 2.0 UNITS** ADVANCED GAS TUNGSTEN ARC WELDING LAB

**CERTIFICATION LABORATORY**
Transferable to CSU

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<td>Pacheco,R</td>
<td>ME 13</td>
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<td>23127</td>
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**WELD 260L - 2.0 UNITS** GAS TUNGSTEN ARC WELDING (GTAW) AEROSPACE CERTIFICATION LABORATORY

**CERTIFICATION LABORATORY**
Transferable to CSU

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<td>Pacheco,R</td>
<td>ME 13</td>
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<td>MW</td>
<td>Pacheco,R</td>
<td>ME 13</td>
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Students not in attendance or late for the first class meeting are subject to drop.
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<tbody>
<tr>
<td>21090</td>
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<td>W</td>
<td>Loucks,E</td>
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<td>20776</td>
<td>9:00-11:50AM</td>
<td>W</td>
<td>Trumble,W</td>
<td>WD 13</td>
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<td>21043</td>
<td>7:00-9:50PM</td>
<td>F</td>
<td>Sanchez,C</td>
<td>WD 14</td>
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<tr>
<td>27932</td>
<td>2:00-4:50PM</td>
<td>W</td>
<td>Stammerjohn,C</td>
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<tr>
<td>24256</td>
<td>8:00-11:12AM</td>
<td>Sat</td>
<td>Sanchez,C</td>
<td>WD 14</td>
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Students not in attendance or late for the first class meeting are subject to drop.
Students not in attendance or late for the first class meeting are subject to drop.

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<th>Room</th>
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<tr>
<td>WMT 252 - 4.0 UNITS</td>
<td>INTERMEDIATE 32 MM SYSTEM OF CABINETMAKING</td>
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<td>Transferable to CSU</td>
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<tr>
<td>Prerequisite: WMT 153 and WMT 181 or equivalent with grades of Pass or “C” or higher or appropriate work experience.</td>
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<td>Recommendation: WMT 281.</td>
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<td>NOTE: a material fee of $20.00 is required for WMT 252</td>
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<tr>
<td>27834</td>
<td>6:00- 7:15PM</td>
<td>MW</td>
<td>Krause,P</td>
<td>WD 15</td>
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<td>7:15- 9:50PM</td>
<td>MW</td>
<td>Krause,P</td>
<td>WD 15</td>
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<tr>
<td>WMT 269L - 2.5 UNITS</td>
<td>CABINETMAKING MANUFACTURING SPECIALTY</td>
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<td>Transferable to CSU</td>
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<tr>
<td>Prerequisite: WMT 151 or WMT 153 or equivalent with a grade of Pass or “C” or higher.</td>
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<td>NOTE: a material fee of $20.00 is required for WMT 269L</td>
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<td>22479</td>
<td>8:00-11:50AM</td>
<td>MW</td>
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<td>6:00- 9:50PM</td>
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<td>Wood,J</td>
<td>WD 15</td>
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<td>WMT 281 - 2.5 UNITS</td>
<td>COMPUTER OPERATIONS FOR CABINETMAKING MANUFACTURING</td>
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<td>Prerequisite: WMT 181 or equivalent with a grade of “C” or higher or “Pass.”</td>
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<tr>
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<tr>
<td>27836</td>
<td>6:00- 9:00PM</td>
<td>T</td>
<td>Koford,B</td>
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<tr>
<td>9:00- 9:50PM</td>
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<td>Koford,B</td>
<td>WD 1</td>
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<td>WMT 285 - 3.0 UNITS</td>
<td>INTERMEDIATE ALPHACAM FOR CNC WOODWORKING</td>
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<td>24276</td>
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<td>M</td>
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<td>9:00- 9:50PM</td>
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<td>WMT 286 - 3.0 UNITS</td>
<td>INTERMEDIATE CNC ROUTER FOR WOODWORKING</td>
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<tr>
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<tr>
<td>Recommendation: Students should have a basic knowledge of computers and file management.</td>
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<td>NOTE: a material fee of $10.00 is required for WMT 286</td>
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<td>26966</td>
<td>6:00- 9:00PM</td>
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<td>Foat,R</td>
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<td>9:00- 9:50PM</td>
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<td>Foat,R</td>
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<td>INTERMEDIATE CNC WOODWORKING LAB</td>
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<td>WMT 292 - 4.0 UNITS</td>
<td>PRODUCTION-SPECIAL PROJECTS</td>
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<td>WD 14</td>
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<td>2:15- 4:50PM</td>
<td>TTh</td>
<td>Foat,R</td>
<td>WD 14</td>
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ZOLOGY

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<tr>
<td>ZOOL 120 - 4.0 UNITS</td>
<td>INTRODUCTION TO ANIMAL BIOLOGY</td>
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<td>Henderson,S</td>
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Complete class listings, include days, times, and prerequisites, are located on pages 30-93
## Short Term Classes

### 2nd Fifteen Weeks: 01/29/2018 – 05/18/2018

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Complete class listings, include days, times, and prerequisites, are located on pages 30-93.
## SHORT TERM CLASSES

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Complete class listings, include days, times, and prerequisites, are located on pages 30-93.
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</table>

Complete class listings, include days, times, and prerequisites, are located on pages 30-93
The following information will help you register for non-credit classes offered by Cerritos College. In non-credit classes students build the basic skills needed for personal and professional growth. Students in non-credit classes do not earn units toward the award of a credit degree or certificate, and are not required to pay registration fees for these courses. Instruction in English as a Second Language, General Education Development, Assessment Preparation, Citizenship and other basic skills are offered within the non-credit Adult Education unit. Some classes are offered in both English and Spanish. Most non-credit classes take place off-campus at community sites. Classes for students with disabilities require a separate registration process.

More information is available by calling the offices of:
Adult Education ....................... (562) 467-5098
Emeritus - Older Wiser Learner ......... (562) 467-5098

REGISTRATION
STEPS TO ENROLL IN NON-CREDIT CLASSES

1. IDENTIFY THE CLASS OR CLASSES YOU WISH TO TAKE
   Review the course list and identify class and ticket number.

2. COMPLETE REGISTRATION FORM
   Complete a Cerritos College application online at www.cerritos.edu; select “Apply Online”.

3. WALK-IN REGISTRATION
   You may register online or in person at the Office of Adult Education & Diversity Programs. Call (562) 467-5098 for office hours.
   If you are registering for an ESL, or Vocational ESL, or GED class, an assessment test will need to be taken.

4. SCHEDULE AN APPOINTMENT WITH COUNSELOR
   Counselors are available to talk with you about the right courses for you. Call (562) 467-5098 to schedule an appointment.

Lo siguiente le ayudará a matricularse para clases de no-crédito del Colegio de Cerritos. En las clases de no-crédito, los estudiantes mejoran sus habilidades académicas básicas necesarias para el desarrollo personal y profesional. Las clases de no-crédito no se aplican para título o certificado en los programas de crédito. Se ofrecen clases de Ingles como Segundo Idioma, Diploma de Preparatoria, Preparación de Evaluación, Ciudadanía, y otras classes de habilidades académicas. La mayoría de las clases de no-crédito se ofrecen en sitios distintos de la comunidad. Clases para estudiantes con disabilidades requieren de una matriculación aparte.

Para información en español, llame a las oficinas de:
Educación de Adultos .................. (562) 467-5098
Programa de educación para adultos de mayor edad .................. (562) 467-5098

REGISTRACIÓN
COMO MATRICULARSE EN CLASES DE NO-CRÉDITO

1. Escoja las clases o clase que le gustaría tomar:
2. Llene la aplicación de registración para Cerritos College por internet www.cerritos.edu, presione Apply Online, opción en Español.
3. Registracion en persona.
   Al llenar la aplicación de registración, venga a la oficina de Educación para Adultos localizada en el edificio de CE 11.
   Registación para los cursos de Ingles Como Segundo Idioma requieren una prueba de evaluación. Llame la oficina para mas información (562) 467-5098.
4. Consulte con un consejero.
   Consejeros que hablan español están disponibles. Para hacer una cita, llame al (562) 467-5098.
### ESL/CITIZENSHIP

This course prepares adults for the citizenship process, the INS examination, and interview. The course will also emphasize oral communication and strengthen English language skills for those limited in English.

Preparese para el examen de ciudadania y la entrevista con inmigracion, aprendiendo al mismo tiempo Ingles.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
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<tbody>
<tr>
<td>27997</td>
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<td>Sat</td>
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<td>Cardona,R</td>
<td>HS104</td>
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<td>27998</td>
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<td>Sat</td>
<td>Lozano,J</td>
<td>CCHA*</td>
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<tr>
<td>27996</td>
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<td>W</td>
<td>Leguizamon-Tunnell,C</td>
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</table>

### ENGLISH AS A SECOND LANGUAGE

Four levels are offered to assist you in your language development. Emphasis is placed on oral communication and conversational language.

INGLES COMO SEGUNDO IDIOMA

Cuatro niveles de Ingles se ofrecen para ayudarle a desarrollar sus conocimientos del idioma Ingles. Esta clase esta enfocada en comunicacion oral y conversacion del idioma Ingles.

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
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<td>CE 7</td>
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<tr>
<td>20082</td>
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### AED 49.01 - 0.0 UNIT COLLEGE ENGLISH SKILLS

Not Transferable

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<td>AT 54</td>
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### PREPARATORY MATHEMATICS

Not Transferable

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<tr>
<td>27991</td>
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<td>Nunez Jr.,N</td>
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<tr>
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<td>MW</td>
<td>Barrera De Contreras</td>
<td>MP105</td>
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### AED 42.14 - 0.0 UNIT LOW BEGINNING ENGLISH AS A SECOND LANGUAGE

Not Transferable

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### AED 42.16 - 0.0 UNIT LOW INTERMEDIATE ENGLISH AS A SECOND LANGUAGE

Not Transferable

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### AED 42.17 - 0.0 UNIT HIGH INTERMEDIATE ENGLISH AS A SECOND LANGUAGE

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### AED 49.02 - 0.0 UNIT VOCATIONAL ENGLISH AS A SECOND LANGUAGE

Not Transferable

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<tr>
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<tr>
<td>26481</td>
<td>3:00-5:05PM</td>
<td>TTh</td>
<td>Ramos,M</td>
<td>NOR*</td>
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<tr>
<td>27999</td>
<td>4:00-6:25PM</td>
<td>TTh</td>
<td>Barona,F</td>
<td>LAKE*</td>
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Students not in attendance or late for the first class meeting are subject to drop.
### GENERAL EDUCATION DEVELOPMENT (GED)

This GED course consists of five examinations in the areas of writing skills, social studies, science, literature, the arts and mathematics. This course will prepare students to take the battery of GED tests. PREPARE PARA TOMAR EL EXAMEN EQUIVALENTE A LA PREPARATORIA

Este curso consiste en cinco materias que son escritura, ciencias sociales, literatura, arte y matemáticas. Estas clases lo capacitan para pasar el examen y obtener su certificado de preparatoria.

#### AED 42.11 - 0.0 UNIT SPANISH GED TEST PREP-B

<table>
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<tr>
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<td>Ramos,M</td>
<td>CE  6</td>
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<tr>
<td>26369</td>
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<td>TTh</td>
<td>Chavez-De Vasquez,A</td>
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<td>27223</td>
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<td>Chavez-De Vasquez,A</td>
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<td>Chavez-De Vasquez,A</td>
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<td>26783</td>
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<td>Iachetta,C</td>
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<td>TTh</td>
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<td>8:30-2:55PM</td>
<td>Sat</td>
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</table>

### OCCUPATIONAL PREPARATION

Learn basic skills about conducting a job search, attitudes at the workplace, interviewing, work habits, time management, and stress reduction.

PREPARACION OCUPACIONAL

Aprende técnicas laborales sobre dirigir o buscar trabajo, actitud en el sitio de trabajo, como dirigir una entrevista, hábitos de trabajo, como organizar su tiempo, y cómo reducir el estrés.

#### AED 36.01 - 0.0 UNIT OCCUPATIONAL ORIENTATION

<table>
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<th>Time</th>
<th>Day</th>
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<tr>
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<td>M</td>
<td>Ramos,M</td>
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<td>25718</td>
<td>9:00-11:15PM</td>
<td>F</td>
<td>Lozano,J</td>
<td>COCC*</td>
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<td>Girgis,Renee</td>
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<td>TTh</td>
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<td>FISA*</td>
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### OLDER WISER LEARNER

(Formerly Emeritus College)

The Older Wiser Learner program offers special interest, noncredit classes for adults. These courses are designed to support lifelong learning. Register in the class. Classes are open enrollment.

#### AED 11.08 - 0.0 UNIT STRESS MANAGEMENT/OLDER ADULT

<table>
<thead>
<tr>
<th>Class#</th>
<th>Time</th>
<th>Day</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>20100</td>
<td>1:00-2:00PM</td>
<td>M</td>
<td>Layne,J</td>
<td>NSC</td>
</tr>
<tr>
<td>20058</td>
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<td>M</td>
<td>Layne,J</td>
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<tr>
<td>20064</td>
<td>1:00-2:00PM</td>
<td>T</td>
<td>Lozano,J</td>
<td>OCC</td>
</tr>
<tr>
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<td>1:00-2:00PM</td>
<td>T</td>
<td>Lozano,J</td>
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<tr>
<td>20700</td>
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<td>MW</td>
<td>Van Herk,T</td>
<td>LMGM*</td>
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<tr>
<td>20702</td>
<td>1:00-2:00PM</td>
<td>M</td>
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<tr>
<td>20704</td>
<td>1:00-2:00PM</td>
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<td>Van Herk,T</td>
<td>LMGM*</td>
</tr>
<tr>
<td>20706</td>
<td>9:30-10:00AM</td>
<td>TTh</td>
<td>Van Herk,T</td>
<td>GROV*</td>
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<tr>
<td>20708</td>
<td>8:15-9:45AM</td>
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<tr>
<td>20900</td>
<td>9:00-10:00AM</td>
<td>F</td>
<td>Van Herk,T</td>
<td>ACH*</td>
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<tr>
<td>27352</td>
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<tr>
<td>27354</td>
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### AED 14.06 - 0.0 UNIT CREATIVE ARTS/CRAFTS/ADULTS

Not Transferable

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<th>Time</th>
<th>Day</th>
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<tr>
<td>20064</td>
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### AED 22.09 - 0.0 UNIT TOPICS OF INTEREST SENIORS

Not Transferable

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<tr>
<td>20008</td>
<td>9:00-10:50AM</td>
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<td>Levy,E</td>
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<tr>
<td>20009</td>
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<td>Levy,E</td>
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### AED 48.03 - 0.0 UNIT CREATIVE WRITING FOR SENIORS

Not Transferable

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<td>Mansell,B</td>
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<td>Mansell,B</td>
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Students not in attendance or late for the first class meeting are subject to drop.
SUPervised Tutoring

AED 42.05 - 0.0 Unit Supervised Tutoring
Not Transferable

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<tr>
<td>28002</td>
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<td>MW</td>
<td>Sanchez,M</td>
<td>CE 2</td>
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<tr>
<td>28003</td>
<td>1:00PM-1:50PM</td>
<td>MW</td>
<td>Morrison,A</td>
<td>CE 2</td>
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<td>01/09/2018-03/07/2018</td>
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<tr>
<td>28004</td>
<td>8:00AM-8:50AM</td>
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<td>Ortiz,L</td>
<td>MP104</td>
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<td>01/08/2018-03/08/2018</td>
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<tr>
<td>28005</td>
<td>8:00PM-6:50PM</td>
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<td>Nunez Jr.,N</td>
<td>MP104</td>
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<tr>
<td>28007</td>
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<td>Bonakdar,M</td>
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<td>03/19/2018-05/17/2018</td>
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</table>

APPRENTICESHIP PROGRAMS

Learn a trade while you work. Apprenticeship is a well-organized and supervised method of training individuals who have little or no knowledge of the craft.

Cerritos College has 3 apprenticeship programs:
- Field Ironworkers
- SC/PDCA Painters & Decorators of California
- ABC – Associated Builders and Contractors

For further information call (562) 860-2451, ext. 2497

PLAZA COMMUNITARIA

The Office of Adult Education & Diversity Programs in collaboration with the Mexican Consulate in Los Angeles offers an innovative new program called Plaza Comunitaria. The program consists of three levels of progression which teach the Spanish speaking adults to read, write and speak in their native tongue and to complete their first and secondary education. At the completion of this program the student will receive a diploma from the Secretary of Public Education from Mexico. Our goal is to transition the student into regular ESL courses with a higher rate of success and then introduce them to a higher level of education.

El Departamento de Educación de Adultos y Programas Diversos en colaboración con el Consulado Mexicano de Los Ángeles ofrecemos un nuevo e innovador programa “Plaza Comunitaria.” La Plaza Comunitaria es un programa que consiste en tres niveles que permite que los adultos de habla Española aprendan leer y escribir en su lengua natal y acaban su educación primaria y secundaria. Al terminar cada nivel, el estudiante recibe un diploma de la Secretaria de Educación Publica en México. Al terminar su educación secundaria los estudiantes son capaces a la transición en cursos de ESL con un índice mas alto de éxito.

For further information call (562) 860-2451, ext. 2518

FOSTER KINSHIP CARE PROGRAM

The workshops offered through Cerritos College help to enhance and develop parenting skills related to caring for both foster children and children in a relatives care. As a licensed foster parent, you are required to obtain continuing education hours every year, and the classes we offer at Cerritos College through the FKCE program fill these requirements.

For further information call (562) 860-2451, ext. 2548

Students not in attendance or late for the first class meeting are subject to drop.
<table>
<thead>
<tr>
<th>SITE</th>
<th>NAME</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARMC*</td>
<td>Anaheim Regional Medical Center</td>
<td>111 W. La Palma Ave., Anaheim</td>
</tr>
<tr>
<td>ACH</td>
<td>Artesia Christian Hospital</td>
<td>11614 E. 183rd St., Artesia</td>
</tr>
<tr>
<td>BELL*</td>
<td>Bellflower - Washington Element</td>
<td>9725 Jefferson St, Bellflower</td>
</tr>
<tr>
<td>BELF*</td>
<td>Bellflower High School</td>
<td>15301 McNab Ave, Bellflower</td>
</tr>
<tr>
<td>CCHA*</td>
<td>Centro CHA Incorporated</td>
<td>1633 Long Beach Blvd, Long Beach</td>
</tr>
<tr>
<td>CERR*</td>
<td>Cerritos High School</td>
<td>12500 183rd St, Cerritos</td>
</tr>
<tr>
<td>CSRC*</td>
<td>Cerritos Senior Center</td>
<td>12340 South St., Artesia</td>
</tr>
<tr>
<td>CDCL*</td>
<td>Children's Dental Clinic</td>
<td>300 East Buckthorn, Inglewood</td>
</tr>
<tr>
<td>CPH</td>
<td>Coast Plaza Hospital, Norwalk</td>
<td>13100 Studebaker Road, Norwalk</td>
</tr>
<tr>
<td>CH</td>
<td>College Hospital</td>
<td>10802 College Pl., Cerritos</td>
</tr>
<tr>
<td>COCC*</td>
<td>SELACO - One-Stop Career Center Plus</td>
<td>10900 E. 183rd St., Suite 392, Cerritos</td>
</tr>
<tr>
<td>DCC*</td>
<td>Downey Community Senior Center</td>
<td>7810 Quill Dr., Downey</td>
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<tr>
<td>ELMT*</td>
<td>El Monte Dental Clinic</td>
<td>10953 Romona Blvd., El Monte</td>
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<tr>
<td>FISA*</td>
<td>Fedde International Studies Ac</td>
<td>21409 S. Elaine Ave., Hawaiian Gardens</td>
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<td>FOUN*</td>
<td>Founders</td>
<td>18025 Pioneer Blvd., Artesia</td>
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<td>HDSN*</td>
<td>Hudson Dental Clinic</td>
<td>2829 South Grand Ave., Los Angeles</td>
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<tr>
<td>HMPH*</td>
<td>Humphrey Dental Clinic</td>
<td>5850 S. Main St., Los Angeles</td>
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<tr>
<td>IGJE*</td>
<td>Iglesia de Jesucristo</td>
<td>7413 Jaboneria Rd., Bell Gardens</td>
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<tr>
<td>KDMC*</td>
<td>Kaiser Downey Medical Center</td>
<td>9333 Imperial Hwy., Downey</td>
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<tr>
<td>LCMC*</td>
<td>La Casa Mental Health Rehab Ct</td>
<td>6060 Paramount Blvd., Long Beach</td>
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<tr>
<td>LMAC*</td>
<td>La Mirada Activity Center</td>
<td>13810 La Mirada Blvd., La Mirada</td>
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<td>LMGM*</td>
<td>La Mirada Gymnasium</td>
<td>15105 Alicante Rd., La Mirada</td>
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<tr>
<td>LAKE*</td>
<td>Lake View Elementary School</td>
<td>11500 East Joselyn, Santa Fe Springs</td>
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<tr>
<td>LKMS*</td>
<td>Lakeland Middle School</td>
<td>11224 Bombardier Ave., Norwalk</td>
</tr>
<tr>
<td>LRMC*</td>
<td>Lakewood Regional Medical Center</td>
<td>3700 E. South St., Lakewood</td>
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<td>LBVA*</td>
<td>Long Beach Veteran’s Admin</td>
<td>5901 E. 7th St., Long Beach</td>
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<tr>
<td>LAH</td>
<td>Los Alamitos Hospital</td>
<td>3751 Katella Ave., Los Alamitos</td>
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<tr>
<td>MESP*</td>
<td>Migrant Ed. Student/Parent Ctr</td>
<td>2215 Elaine Ave., Hawaiian Gardens</td>
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<tr>
<td>NBRC*</td>
<td>Neighborhood Center</td>
<td>9255 Pioneer Blvd., Santa Fe Springs</td>
</tr>
<tr>
<td>NOR</td>
<td>Northgate Store</td>
<td>Contact department for location</td>
</tr>
<tr>
<td>NCH</td>
<td>Norwalk Community Hospital</td>
<td>13222 Bloomfield Ave., Norwalk</td>
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<tr>
<td>NHS*</td>
<td>Norwalk High School</td>
<td>11356 Leffingwell Rd, Norwalk</td>
</tr>
<tr>
<td>NSC*</td>
<td>Norwalk Senior Center</td>
<td>14040 San Antonio Dr., Norwalk</td>
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<tr>
<td>PIHD*</td>
<td>PIH HEALTH-DOWNEY</td>
<td>11500 Brookshire Ave, Downey</td>
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<td>PIHW*</td>
<td>PIH HEALTH-WHITTIER</td>
<td>12401 Washington Blvd, Whittier</td>
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<td>Paddison Elementary School</td>
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<td>RLA*</td>
<td>Rancho Los Amigos</td>
<td>7601 E. Imperial Hwy., Downey</td>
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<tr>
<td>RYBL*</td>
<td>Roybal Dental Clinic</td>
<td>2345 S. Fetterly Ave., Los Angeles</td>
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<td>SNPK*</td>
<td>Spane Park</td>
<td>14400 Gundy Ave, Paramount</td>
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<td>GROV*</td>
<td>The Grove Senior Living</td>
<td>11000 New Falcon Way, Cerritos</td>
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<td>TMJF*</td>
<td>Thomas Jefferson Elem. School</td>
<td>10027 Rose St., Bellflower</td>
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<td>To Be Determined</td>
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<td>USC</td>
<td>USC</td>
<td>925 W. 34th, Los Angeles</td>
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<td>WMCA*</td>
<td>Western Medical Ctr., Anaheim</td>
<td>3033 W. Orange Ave., Anaheim</td>
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<tr>
<td>WDCR*</td>
<td>Woodruff Care</td>
<td>16409 Woodruff Ave., Bellflower</td>
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WHY STUDY CHICANO STUDIES?

The Mexican American/Chicano(a)/Latino(a) Department seeks to increase critical understanding and appreciation of social, historical, and continuing cultural significance of Mexican American and Latino(a) communities. The Latino(a) population has played an important role in shaping our nation’s history and is now the fastest growing population in the United States, and will soon become the majority population in the state of California. Students who major in Chicano Studies will enroll in classes from a variety of disciplines that enrich their understanding of the experiences and contributions of Mexican Americans and Latino(a)’s past and present. The Chicano Studies Associate in Arts Degree requires completion of courses from the fields of History, Art, Women’s Studies, Sociology, Philosophy, Psychology, Spanish, English, and Anthropology.

Chicano Studies courses are vital to help you learn, value, and practice cultural competence – an imperative and beneficial skill to build in an increasingly diverse society. Chicano Studies courses will help you gain more self-confidence and improved self-esteem to experience new ways of learning, as course framework reflects that of historically marginalized groups that are often overlooked.

IF YOU TAKE COURSES IN CHICANO STUDIES, YOU WILL:

- Gain understanding of the importance of Chicano(a)/Latino(a) culture in the United States.
- Analyze and evaluate the contributions of Chicano(a)s and Latino(a)s within US society in diverse disciplines such as Politics, Science, Health, Education, Social Sciences, Humanities, Music, and Fine Arts.
- Be introduced to significant Mexican American, Chicano, and Latino leaders in the US, both new and contemporary figures, as a form of mentorship. Learning about these leaders will help you advance further in your personal, academic, and professional lives.
- Become active in today’s society to procure benefits for your education and for the benefit of others in your community.

The Associate in Arts Degree in Chicano Studies prepares students to transfer to California State University (CSU) campuses that offer Chicano Studies. In addition, Chicano Studies is an interdisciplinary program that contains a wide array of classes from English, Spanish, History, Social Science, Fine Arts, Women Studies, and Anthropology. All of these major courses of study will also prepare the student to obtain additional coursework to major and/or minor in the disciplines mentioned above. The degree requires students to complete 60 CSU transferable units.

There are many careers in which a Chicano Studies degree is beneficial:

<table>
<thead>
<tr>
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<th>Medical Profession</th>
<th>Non-Profit Organization</th>
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<td>Community Organizing</td>
<td>Public &amp; Business Administration</td>
<td>Public Policy</td>
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<tr>
<td>English</td>
<td>Law</td>
<td>Social Work</td>
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<tr>
<td>Foreign Service</td>
<td>Law Enforcement</td>
<td>Teaching: K-12, Credentialing, &amp;</td>
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<tr>
<td>Journalism</td>
<td>Librarian/Historian</td>
<td>Higher Education</td>
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<td>Marketing &amp; Public Relations</td>
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MAJOR REQUIREMENTS:

Required Courses

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<td>Chicana/Chicano Literature</td>
<td>3</td>
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<tr>
<td>ENGL 225</td>
<td>Mexican Literature in Translation</td>
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<td>SPAN 210</td>
<td>Highlights of Hispanic Culture</td>
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<tr>
<td>SPAN 245</td>
<td>Intro to Chicano/Mexican American Culture</td>
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Elective Courses (choose two classes)

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<td>ANTH 202</td>
<td>The Maya, Inca, and Aztecs</td>
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<td>The Arts of Latin America and the Caribbean</td>
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<tr>
<td>HIST 120</td>
<td>History of California</td>
<td>3</td>
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<tr>
<td>HIST 230</td>
<td>History of Mexico</td>
<td>3</td>
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<tr>
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<td>History of Latin America</td>
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</tr>
<tr>
<td>HUM 108</td>
<td>Black Images in Pop Culture</td>
<td>3</td>
</tr>
<tr>
<td>PHIL 104</td>
<td>Philosophy of Cultural Diversity</td>
<td>3</td>
</tr>
<tr>
<td>PHIL 200</td>
<td>World Religions</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 261</td>
<td>Social Psychology</td>
<td>3</td>
</tr>
<tr>
<td>SOC 201</td>
<td>Social Problems</td>
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</tr>
<tr>
<td>SOC 210</td>
<td>American Minority Relations</td>
<td>3</td>
</tr>
<tr>
<td>SOC 215</td>
<td>Sociology of Cultural Diversity</td>
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<tr>
<td>SPAN 201</td>
<td>Intermediate Spanish</td>
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<tr>
<td>SPAN 202</td>
<td>Intermediate Spanish</td>
<td>4</td>
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<tr>
<td>WS 101</td>
<td>Issues for Women in American Society</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units Required for the Major: 21 - 24

Students must complete a minimum of 21 units, all general education requirements for Plan B or Plan C, and any additional units for a total of 60 transferable units. Double counting courses in general education and the major is allowed.
WHAT IS THE SCHOLARS’ HONORS PROGRAM?
The Scholars’ Honors Program (SHP) is a social and academic home that Cerritos College offers to talented and motivated students planning to transfer to four-year colleges and universities, especially to the UC and CSU systems. It introduces you to a community of faculty and staff who are committed to helping you succeed and it provides you with a supportive environment of fellow-students with similar goals and interests.

HOW DO I JOIN?
Go on line to the SHP web page, http://www.cerritos.edu/shp where you can find more information and an on-line application. You can also pick up a paper application at the SHP Office (next to the counseling appointments desk in the One Stop Center), or request one by phone: (562) 860-2451, ext. 2728, or by e-mail: shp-info@cerritos.edu.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Instructor(s)</th>
<th>Time</th>
<th>UC/CSU requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Earth Science 104: Oceanography</td>
<td>Prof. Dan DeKraker, Tu 12:30—3:20 pm</td>
<td>Class #20404</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Economics 202M: Principles of Microeconomics</td>
<td>Prof. Solomon Namala, TuTh 9:00—10:30 am + TuTh 10:30—10:50 am</td>
<td>Class #22592</td>
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<tr>
<td>English 100: Freshman Composition</td>
<td>Prof. Timothy Juntilla, MW 9:00—10:50 pm</td>
<td>Class #25831</td>
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<tr>
<td>English 103: Critical and Argumentative Writing</td>
<td>Prof. Daniel Gardner, MW 9:00—10:15 am</td>
<td>Class #28018</td>
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<tr>
<td>English 246B: Survey of English</td>
<td>Prof. Stephen Clifford, MW 11:00 am—12:15 pm</td>
<td>Class #20872</td>
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<tr>
<td>Humanities 100: The Art of Being Human</td>
<td>Prof. Julie Trager, TuTh 8:00—10:50 am (9-weeks)</td>
<td>Class #20449</td>
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<tr>
<td>Humanities 108: Black Images in Popular Culture</td>
<td>Prof. Julie Trager, Tu 12:30—4:50 pm (15-weeks)</td>
<td>Class #22327</td>
<td></td>
<td></td>
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<tr>
<td>Psychology 210: Elementary Statistics</td>
<td>Prof. Jaclyn Ronquillo-Adachi, TuTh 8:00—9:30 am + TuTh 9:30—10:50 am</td>
<td>Class #20689</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sociology 101: Introduction to Sociology Principles</td>
<td>Prof. Amy Holzgang, MW 12:30—2:00 pm (15-weeks)</td>
<td>Class #22260</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sociology 205: Introduction to Social Research Methods</td>
<td>Prof. Amy Holzgang, TuTh 9:30—11:00 am (15-weeks)</td>
<td>Class #23304</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Speech 110: Intercultural Communication</td>
<td>Prof. Angela Hoppe-Nagao, ONLINE (1st 9-weeks)</td>
<td>Class #25724</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Prof. Angela Hoppe-Nagao, ONLINE (2nd 9-weeks)</td>
<td>Class #21538</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Women’s and Gender Studies Department

**Spring 2018 Classes**

#### Women’s Studies 101 (WS 101)
**Issues for Women in American Society**
Transferable to UC and CSU.
- Class #22876  Michelle Fagundes  M/W  12:30-1:45 pm  SS 213
- Class #21045  Pauline Acosta  M/W  5:00 – 6:15 pm  SS 137
- Class #24197  Mariam Youssef  T/TH  11:00-12:15 pm  SS 308

#### Women’s Studies 102 (WS 102)
**Women and Religion**
Transferable to UC and CSU.
- Class #22442  Mariam Youssef  T/TH  2:00-3:15 pm  SS 308

#### Women’s Studies 103 (WS 103)
**Women, their Bodies and Health**
Transferable to UC and CSU.
- Class #21856  Kari Pestolesi  M/W  9:30-10:15 am  S 103
**Nine Week B7 Tuesday/Thursday Session (3/20 – 5/17/2018)**
- Class #23707  Pauline Acosta  T/TH  6:30 – 9:20 pm  S 101

#### Women’s Studies 104 (WS 104)
**Community Organizing and Activism**
Transferable to UC and CSU.
- Class #27313  Mariam Youssef  T/TH  3:30-4:45 pm  BE 105

#### Women’s Studies 108 (WS 108)
**Women in Sports**
Transferable to UC and CSU.
- Class #25696  Trisha Kozlowski  ONLINE ONLINE ONLINE

#### Women’s Studies 109 (WS 109)
**Philosophy of the Body, Feminism, and Gender**
Transferable to UC and CSU.
- Class #27312  Staff  T/TH  2:00-3:15 pm  BE 109

#### Women’s Studies 118 (WS 118)
**History of Women in Visual Art**
Transferable to UC and CSU.
- **Fifteen Week A2 Tuesday Session (1/9 – 4/24/2018)**
  - Class #28048  Lisa Vitela  T  12:30 – 4:10 pm  FA 133

#### Women’s Studies 100 (WS 100)
**Issues for Women in American Society**
Transferable to UC and CSU.
- Class #27966  Amy Holzgang  T/TH  9:30-10:45 am  SS 315

### Women’s Studies 202 (WS 202)
**Gender and Society**
Transferable to UC and CSU.
- **Fifteen Week B7 Tuesday/Thursday Session (1/30 – 5/17/2018)**
  - Class #27065  Amy Holzgang  T/TH  12:30-2:00 pm  BE 116
- **Fifteen Week B6 Monday/Wednesday Session (1/29 – 5/16/2018)**
  - Class #28122  Amy Holzgang  M/W  2:00 – 3:30 pm  SS 136

#### Women’s Studies 205 (WS 205)
**The Anthropology of Sexuality and Gender**
Transferable to UC and CSU.
- Class #27066  Mark Abbruzzese  W  7:00 – 9:50 pm  SS 311

#### Women’s Studies 206 (WS 206)
**Women in the Global Economy**
Transferable to UC and CSU.
- Class #27728  Katya De Los Rios  T/TH  9:30-10:45 am  HS 103

#### Women’s Studies 207 (WS 207)
**Women and Media**
Transferable to UC and CSU.
- **Twelve Week B11 Monday Session (1/29 – 4/23/2018)**
  - Class #28035  Julie Trager  M  6:00 – 10:20 pm  FA 134

#### Art 109 (ART 109)
**Humanities 109 (HUM 109)**
**Gender and Sexuality in Art**
Transferable to UC and CSU.
- **Fifteen Week B3 Wednesday Session (1/31 – 5/16/2018)**
  - Class #20207  Julie Trager  W  12:30-4:10 pm  FA 134

#### Women’s Studies 208 (WS 208)
**Leadership for Women in Business**
Transferable to UC and CSU.
- All class information will be available at [www.cerritos.edu/baonline](http://www.cerritos.edu/baonline).
- **Fifteen Week A Monday – Friday Session (1/8 – 4/27/2018)**
  - Class #24196  Barbara Livingston  ONLINE ONLINE ONLINE
  - Class #27063  Barbara Livingston  ONLINE ONLINE ONLINE
  - Class #28091  Barbara Livingston  ONLINE ONLINE ONLINE

#### Psychology 265 (PSYC 265)
**Psychology of Gender**
Transferable to UC and CSU.
- Class #27726  Heather St. John  T/TH  9:30 – 10:45 am  SS 315

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“Gender equality is a shared vision of social justice and human rights”
United Nations’ Women Executive Director Phumzile Mlambo-Ngcuka

“Culture does not make people. People make culture. If it is true that the full humanity of women is not our culture, then we can and must make it our culture.”
Chimamanda Ngozi Adichie, (Nigerian author, awarded a MacArthur Genius Grant in 2018 and author of We Should All Be Feminists, 2015.)

Schedule in subject to change. For more information please contact, Ana Torres-Bower, Chair, Women’s and Gender Studies Department, torresbower@cerritos.edu.
HOW TO REGISTER IN A LEARNING COMMUNITY

MyCerritos
Log on to www.cerritos.edu, select MyCerritos, and follow the directions. Important, please note, to enroll in a learning community you must enroll in all courses in the learning community before exiting MyCerritos. Please call the Learning Communities Program Center or visit the LCP website for additional information on the enrollment process.

For more information about enrolling in the Learning Communities Program or for a complete description of each learning community, please check our website at www.cerritos.edu/lcp/ or call (562) 860-2451, ext. 2782.

DEVELOPMENTAL EDUCATION TRACK:
These courses will help you attain the academic skills necessary to prepare you for advanced courses or to develop your career goals and objectives.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Instructor</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>22574</td>
<td>MATH 60</td>
<td>4</td>
<td>Staff</td>
<td>TTH</td>
<td>9:00 – 10:50 am</td>
<td>MCIS-104</td>
</tr>
<tr>
<td>25236</td>
<td>COUN 101B (2nd 6 wks)</td>
<td>0.5</td>
<td>Valenzuela</td>
<td>T</td>
<td>11:00 am – 12:15 pm</td>
<td>AD-117</td>
</tr>
<tr>
<td>23419</td>
<td>ESL 120</td>
<td>5</td>
<td>Sugihara-Cheetham</td>
<td>TTH</td>
<td>8:30 – 10:50 am</td>
<td>LA-109</td>
</tr>
<tr>
<td>23618</td>
<td>LIBR 50 (2nd 9 wks)</td>
<td>0.5</td>
<td>Pereira</td>
<td>T</td>
<td>12:30 – 1:20 pm</td>
<td>BE-110</td>
</tr>
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</table>

Success in Math I
- 20462 MATH 40: 4 units, Staff, MW, 8:00 – 9:50 am, MCIS-108
- 27803 MATH 5: 1 unit, Staff, M, 10:00 – 10:50 am, MCIS-108

Success in Math II
- TBD MATH 60: 4 units, Staff, MW, 11:00 am – 12:50 pm, MCIS-108
- 27804 MATH 5: 1 unit, Staff, W, 10:00 – 10:50 am, MCIS-108

Success in Math III
- 20478 MATH 60: 4 units, Staff, TTH, 11:00 am – 12:50 pm, PST-237
- 27805 MATH 5: 1 unit, Staff, T, 1:00 – 1:50 pm, PST-237

Success in Math IV
- 20480 MATH 60: 4 units, Staff, TTH, 2:00 – 3:50 pm, PST-237
- 27806 MATH 5: 1 unit, Staff, TH, 1:00 – 1:50 pm, PST-237

Success in Math V
- 20485 MATH 60: 4 units, Staff, TTH, 3:00 – 4:50 pm, MCIS-108
- 26147 COUN 200: 3 units, Gallardo, M, 2:00 – 4:50 pm, BE-106

G.E. TRACK:
Many of these courses fulfill General Education and/or transfer requirements for Cerritos College, CSU and/or UC. Check the catalog or with a counselor for more specific information.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Instructor</th>
<th>Days</th>
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<tbody>
<tr>
<td>21908</td>
<td>ENGL 52 (1st 9 wks)</td>
<td>3</td>
<td>Cheatham</td>
<td>MW</td>
<td>8:00 am – 12:15 pm</td>
<td>AT-61</td>
</tr>
<tr>
<td>21049</td>
<td>AUTO 161 (1st 9 wks)</td>
<td>7</td>
<td>Mulleary</td>
<td>MTWTH</td>
<td>12:30 – 5:35 pm</td>
<td>AT-61</td>
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</table>
**TRANSFER TRACK:**
These courses fulfill transfer requirements for CSU and/or UC. Check the catalog or with a counselor for more specific information.

<table>
<thead>
<tr>
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<td>27431</td>
<td>ENGL 103</td>
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<td>LC-134</td>
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<tr>
<td>26252</td>
<td>SPCH 130 (2nd 15 wks)</td>
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<td>Rosenfeld</td>
<td>TTH</td>
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<tr>
<td>TBD</td>
<td>ENGL 100</td>
<td>4</td>
<td>Sartin</td>
<td>TTH</td>
<td>9:00 – 10:50 am</td>
<td>MP-213</td>
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<tr>
<td>20185</td>
<td>AJ 101</td>
<td>3</td>
<td>Gomez</td>
<td>MW</td>
<td>8:00 – 9:15 am</td>
<td>SS-220</td>
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<tr>
<td>26353</td>
<td>PHIL 104</td>
<td>3</td>
<td>Chatman</td>
<td>TTH</td>
<td>12:30 – 1:45 pm</td>
<td>SS-308</td>
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<tr>
<td>22605</td>
<td>ENGL 100</td>
<td>4</td>
<td>Cole</td>
<td>TTH</td>
<td>9:00 – 10:50 am</td>
<td>LA-103</td>
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<tr>
<td>20365</td>
<td>ENGL 100</td>
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<td>Cagnolatti</td>
<td>MW</td>
<td>9:00 – 10:50 am</td>
<td>LA-211</td>
</tr>
<tr>
<td>26377</td>
<td>COUN 150 (2nd 15 wks)</td>
<td>3</td>
<td>Hill</td>
<td>TTH</td>
<td>1:00 – 2:35 pm</td>
<td>MP-200</td>
</tr>
</tbody>
</table>

**Issues in Social Justice**

**One World: Borders, Nations, and the Universal Moral Community**

**UMOJA: The Unity of Knowledge and Self - II** Please contact Dr. Sheila Hill, ext. 2125, or email shill@cerritos.edu for more information.

(Continuing Cohort of Students)
LEARNING COMMUNITIES CLASSES
Learning communities involve the intentional creation of class pairs or clusters around a common theme, public issue, or question. Typically, the same group of students is co-enrolled in two or more courses, usually from different disciplines—for instance, history and art, English and career guidance, political science and philosophy. Students enroll in both courses but receive a separate grade for each one.

Course instructors integrate their syllabi, encouraging students to gain a deeper understanding of each course, even as they discover connections between them. Classroom activities, tests, assignments, field trips, research projects, and educational technology are used to engage students in their own learning, as well as provide them with valuable “real-world” skills.

Perhaps more importantly, the learning community model promotes student-centered learning, with an emphasis on an enriched classroom environment. It promotes greater intellectual growth and genuine mastery of course content through collaborative activities, frequent feedback, and increased student-teacher and student-student interactions. Traditional lecturing is minimized; active learning and thoughtful integration of content are maximized.

Research indicates learning communities promote student achievement, retention, and progress toward degree completion. Faculty benefit from professional development and training, fresh approaches to teaching, and collaboration with colleagues.

BENEFITS OF JOINING A LEARNING COMMUNITY
• Smooth your transition into college
• Meet other students and form lasting friendships
• Reinforce learning in one class while working on projects in the other
• Learn how to choose your major and reach your academic goals sooner
• Graduate or transfer to a four-year college or university sooner
• Increase your learning and earn better grades

ARE LEARNING COMMUNITY COURSES TRANSFERABLE?
Courses are transferable to CSUs and UCs. See the Schedule of Classes or the Cerritos College Catalog to check specific courses.

ARE LEARNING COMMUNITY COURSES MORE DIFFICULT?
No, you will not be required to do more work than if you took the two classes separately. In fact, by taking the courses in a learning community, you may find that material is easier to understand and some assignments are integrative and will count in all of the Learning Community courses.

WHAT ARE THE REQUIREMENTS TO ENROLL?
The only requirement is that you must enroll in all the courses listed for that Learning Community. The prerequisites are listed in the Cerritos College Catalog and must be met prior to enrollment.

HOW WILL LEARNING COMMUNITY COURSES BE LISTED ON MY TRANSCRIPT?
Your transcript will reflect the classes as separate courses.

LEARNING COMMUNITIES PROGRAM WITHDRAWAL POLICY
When a student enrolls in a group of two or more courses as part of a learning community or FYE House, he or she MUST MEET THE PREREQUISITE(S), if there are any, for EACH course in the combination. Students enrolled in one section of a course that is part of a learning community must be enrolled in all other courses in that group. If one course is dropped, the student MUST and WILL BE DISENROLLED from all other courses in that learning community. THERE ARE NO EXCEPTIONS TO THIS POLICY.

QUESTIONS
If you have questions about the Learning Communities Program (LCP), please call (562) 860-2451, ext. 2782, visit our website at www.cerritos.edu/lcp or stop by the LCP Center located in the Multipurpose Building.
WHAT IS DISTANCE EDUCATION?
Distance education takes place when a teacher and students are separated by physical distance. In place of traditional classroom delivery, voice, video, data, and print are used to bridge the instructional gap. Cerritos College offers online and hybrid courses (see definitions in next column). All courses carry full academic credit and their content is equivalent to what you would receive in a more traditional mode of delivery.

WHAT SKILLS ARE REQUIRED FOR ONLINE LEARNING?
In order to support student success in online classes, students and faculty should be aware of core skills and expectations that promote student achievement in an online learning environment. For students who are interested in taking an online class for the first time, please refer to the Student Success Center in the LRC for assistance, or contact the instructor of the course directly. Students should consider taking a one-unit course, EDT 50: Preparation for Online Learning.

Necessary Student Skills:

1. Basic Computer skills (send and receive email and attachments; download files; fundamentals of file management; search and navigate the Internet using a browser)
2. Awareness of institutional support services (Student Success Centers)
3. Successful completion of prerequisite coursework
4. Organizational skills
5. Reading comprehension
6. Writing skills
7. Communication skills
8. Time-management skills
9. Proficiency in any adaptive computing software/hardware needed to access the online course material when there is a disability-related barrier
10. Recommended completion of online orientation (such as EDT 50) or equivalent preparation
11. Familiarity with college course management system (such as Canvas)

Student Learning Expectations:

1. Motivated and focused
2. Awareness of online expectations, environment and workload
3. Autonomous, self-motivated learner
4. Positive attitude toward technology
5. Intention to complete the course
6. Ability to work independently
7. Ability to work as a group member
8. Having the confidence to follow directions and to ask for assistance

Before registering for any online course, you should make sure that you have proficient skills in basic computing, web browsing, email, and word processing. Your instructor will not teach these skills as part of the course content. If you do not possess these skills, you may want to enroll in EDT 50: Preparation for Online Learning, or CIS 50: Basic Computer Literacy.

WHAT ARE THE TYPES OF ONLINE INSTRUCTION?
Online courses occur online. Some instructors may require on-campus attendance for orientation, test-taking, or to satisfy other course requirements. Access to email and the Internet are required to complete work using email, chat rooms, discussion boards, and other instructional tools. Online courses are designated as OL in the published class schedule.

Hybrid courses include the combination of traditional in-class instruction with online instruction. Therefore, students will be required to attend on-campus meetings as scheduled by the instructor, as well as complete work using email, the campus course management system (Canvas) and/or chat rooms, discussion boards, and other instructional tools. These courses are designated as HYBRID in the published class schedule.

ENROLLING IN AN ONLINE COURSE?
Students enroll in online sections in the same manner as regular classes. Consult the general enrollment procedures in this schedule for more information.

ACCESSING ONLINE AND HYBRID COURSES:
Once you are enrolled in a class, go to the Canvas website, www.cerritos.edu/canvas, and log on with your username and password.

Username:
This is your 7-digit student ID number. Example: John Smith, ID #1234567. Your ID number, 1234567, is your username.

Password:
Your initial password is your 8-digit date of birth in the “mmddyyyy” format. Example: John Smith’s date of birth is May 30, 1990. His password would be 05301990.

ONLINE ORIENTATION:
There is also an online general orientation for all online courses. Go to www.cerritos.edu/de. Some instructors give on-campus orientations. Check course listings for information. You must attend any mandatory orientations and/or contact your instructor prior to the 1st week of class or you may be dropped. If the orientation for an online class conflicts with a class that meets on campus, you must attend the on-campus class and notify the online instructor about the conflict in advance.
Most work and communications occur online. Access to email and the Internet is required. Orientations are mandatory.

### ACCOUNTING
- 23469 ACCT 60 Quickbooks Accounting
- 28083 ACCT 61 Turbo Tax Accounting
- 22733 ACCT 61 Turbo Tax Accounting
- 22020 ACCT 100 Introduction to Accounting
- 23465 ACCT 100 Introduction to Accounting
- 22049 ACCT 133 Spreadsheet Accounting I
- 22047 ACCT 133 Spreadsheet Accounting I
- 28085 ACCT 220 Accounting Ethics

### ADMINISTRATION OF JUSTICE
- 20186 AJ 101 Introduction to Administration of Justice
- 20191 AJ 105 Community Relations and Cultural Awareness

### ANTHROPOLOGY
- 26392 ANTH 115 Physical Anthropology

### ART AND DESIGN
- 21778 ART 100 Introduction to World Art
- 20205 ART 101 Art History I: Prehistory to Gothic
- 22878 ART 102 Art History II: Renaissance to Rococo
- 20234 ART 192 Photoshop/Digital Imaging
- 21204 ART 192 Photoshop/Digital Imaging
- 26987 ART 192 Photoshop/Digital Imaging
- 26988 ART 192 Photoshop/Digital Imaging

### ASTRONOMY
- 22205 ASTR 103 Introductory Astronomy: The Solar System
- 22427 ASTR 103 Introductory Astronomy: The Solar System
- 22601 ASTR 103 Introductory Astronomy: The Solar System

### BUSINESS ADMINISTRATION
- 27262 BA 100 Fundamentals of Business
- 24203 BA 100 Fundamentals of Business
- 22004 BA 100 Fundamentals of Business
- 23913 BA 100 Fundamentals of Business
- 27263 BA 100 Fundamentals of Business
- 26855 BA 100 Fundamentals of Business
- 22541 BA 101 International Business
- 20816 BA 101 International Business
- 21760 BA 104 Managing Cultural Diversity
- 27218 BA 104 Managing Cultural Diversity
- 22603 BA 106 Human Resource Management
- 27314 BA 106 Human Resource Management
- 23896 BA 106 Human Resource Management
- 22364 BA 106 Human Resource Management
- 26159 BA 106 Human Resource Management
- 26708 BA 106 Human Resource Management
- 26709 BA 106 Human Resource Management
- 22639 BA 107 Human Relations In Business
- 23033 BA 107 Human Relations In Business
- 23777 BA 107 Human Relations In Business
- 26711 BA 107 Human Relations In Business
- 27316 BA 107 Human Relations In Business
- 26857 BA 107 Human Relations In Business
- 22409 BA 108 Labor Management Relations
- 27264 BA 109 Human Resource Development
- 27004 BA 110 Advertising
- 27732 BA 110 Advertising
- 21759 BA 113 Legal Environment of Business
- 23914 BA 113 Legal Environment of Business
- 27424 BA 113 Legal Environment of Business
- 22000 BA 113 Legal Environment of Business
- 27425 BA 113 Legal Environment of Business
- 27456 BA 113 Legal Environment of Business
- 20253 BA 114 Marketing
- 23015 BA 114 Marketing
- 26675 BA 114 Marketing
- 26677 BA 114 Marketing
- 27317 BA 114 Marketing
- 26719 BA 114 Marketing
- 27733 BA 114 Marketing
- 20817 BA 115 Management-Business
- 22540 BA 115 Management-Business
- 23036 BA 115 Management-Business
- 22007 BA 115 Management-Business
- 26161 BA 115 Management-Business
- 26326 BA 115 Management-Business
- 28090 BA 115 Management-Business
- 27318 BA 117 Introduction To Supervision
- 23479 BA 118 Retail Management
- 26690 BA 118 Retail Management
- 27315 BA 118 Retail Management
- 23478 BA 118 Retail Management
- 22865 BA 118 Retail Management
- 25740 BA 118 Retail Management
- 26679 BA 120 Management-Accounting and Internal Control
- 26720 BA 120 Management-Accounting and Internal Control
- 26722 BA 120 Management-Accounting and Internal Control
- 24205 BA 120 Management-Accounting and Internal Control
- 28093 BA 120 Management-Accounting and Internal Control
- 26828 BA 121 Sales
- 27735 BA 124 Fundamentals of Training
- 27012 BA 132 Computer Applications for Managers
- 22265 BA 132 Computer Applications for Managers
- 27007 BA 132 Computer Applications for Managers
- 25870 BA 132 Computer Applications for Managers
- 27011 BA 132 Computer Applications for Managers
- 28094 BA 132 Computer Applications for Managers
- 21525 BA 152 Fundamentals of Importing and Exporting
- 22006 BA 153 Small Business Management
- 28095 BA 153 Small Business Management
- 27320 BA 153 Small Business Management
- 23770 BA 155 Introduction to Global Logistics
- 23026 BA 156 Motivational Presentation Skills for Managers
- 27736 BA 156 Motivational Presentation Skills for Managers
- 25784 BA 156 Motivational Presentation Skills for Managers
- 22864 BA 156 Motivational Presentation Skills for Managers
- 26728 BA 156 Motivational Presentation Skills for Managers
- 26729 BA 156 Motivational Presentation Skills for Managers
- 27737 BA 156 Motivational Presentation Skills for Managers
- 26730 BA 157 Principles of Public Relations
- 28096 BA 157 Principles of Public Relations
- 26163 BA 204 Project Management
- 27322 BA 204 Project Management
- 23771 BA 205 Organizational Leadership
- 25732 BA 208 Leadership for Women in Business
- 24206 BA 208 Leadership for Women in Business
- 28092 BA 208 Leadership for Women in Business
BUSINESS COMMUNICATIONS OFFICE TECHNOLOGY

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<td>21523</td>
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CHILD DEVELOPMENT

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CHILD DEVELOPMENT/EARLY CHILDHOOD

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CHINESE

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COMPUTER AND INFORMATION SCIENCES

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<td>24149</td>
<td>CIS 170B Networking + Certification</td>
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### Distance Education Courses (continued)

#### Counseling
- 23157 COUN 200 Success in College and Career
- 26148 COUN 200 Success in College and Career
- 23156 COUN 200 Success in College and Career
- 27114 COUN 200 Success in College and Career

#### Dance
- 22148 DANC 100 Dance Appreciation
- 22147 DANC 100 Dance Appreciation
- 22831 DANC 100 Dance Appreciation

#### Earth Science
- 20875 ESCL 104 Oceanography

#### Economics
- 25685 ECON 101 Economic Issues and Policy
- 28040 ECON 201 Principles of Macroeconomics
- 25365 ECON 201 Principles of Macroeconomics
- 23566 ECON 201 Principles of Macroeconomics
- 28043 ECON 201 Principles of Macroeconomics
- 26844 ECON 201 Principles of Macroeconomics
- 23567 ECON 201M Principles of Macroeconomics
- 28044 ECON 201M Principles of Macroeconomics
- 25365 ECON 201M Principles of Macroeconomics
- 23567 ECON 201M Principles of Macroeconomics
- 28041 ECON 201M Principles of Macroeconomics
- 23566 ECON 201M Principles of Macroeconomics
- 28042 ECON 201M Principles of Macroeconomics
- 28045 ECON 201M Principles of Macroeconomics
- 28046 ECON 201M Principles of Macroeconomics
- 22590 ECON 202 Principles of Microeconomics
- 22591 ECON 202 Principles of Microeconomics
- 22447 ECON 202M Principles of Microeconomics
- 22554 ECON 202M Principles of Microeconomics

#### Educational Technology (EDTCH)
- 27743 EDT 124 Mobile Technology in Education
- 27744 EDT 133 Spreadsheets for Educators
- 27745 EDT 135 Slide Presentation Software For Educators
- 27746 EDT 137 Creating Educational Media
- 27747 EDT 151 Online Communication for Educators
- 27748 EDT 170 Using A CMS/LMS For Education

#### Engineering Design Technology
- 27926 ENGT 117 Geometrical Dimensioning and Tolerancing
- 27984 ENGT 117 Geometrical Dimensioning and Tolerancing

#### English
- 22795 ENGL 52 Introduction To College Composition
- 22796 ENGL 52 Introduction To College Composition
- 22228 ENGL 52 Introduction To College Composition
- 22229 ENGL 52 Introduction To College Composition
- 23374 ENGL 52 Introduction To College Composition
- 23375 ENGL 52 Introduction To College Composition
- 21876 ENGL 52 Introduction To College Composition
- 21877 ENGL 52 Introduction To College Composition
- 20375 ENGL 100 Freshman Composition
- 25813 ENGL 100 Freshman Composition
- 20380 ENGL 100 Freshman Composition
- 20386 ENGL 100 Freshman Composition
- 23798 ENGL 100 Freshman Composition
- 20387 ENGL 100 Freshman Composition
- 20388 ENGL 100 Freshman Composition
- 23390 ENGL 100 Freshman Composition
- 23740 ENGL 100 Freshman Composition
- 21910 ENGL 100 Freshman Composition
- 23746 ENGL 100 Freshman Composition
- 20369 ENGL 100 Freshman Composition
- 25308 ENGL 103 Critical and Argumentative Writing
- 21530 ENGL 103 Critical and Argumentative Writing
- 26773 ENGL 103 Critical and Argumentative Writing
- 23393 ENGL 103 Critical and Argumentative Writing
- 23394 ENGL 103 Critical and Argumentative Writing

#### English as a Second Language
- 26891 ESL 11 ESL Reading 1
- 27765 ESL 21B ESL Advanced Vocabulary
- 26757 ESL 31 ESL Reading 2
- 25844 ESL 57 TOEFL Preparation Course

#### Finance
- 22059 FIN 125 Personal Finance
- 22060 FIN 125 Personal Finance
- 23470 FIN 125 Personal Finance
- 28064 FIN 125 Personal Finance

#### Health Education
- 26445 HED 100 Contemporary Health Problems
- 20890 HED 100 Contemporary Health Problems
- 21567 HED 100 Contemporary Health Problems
- 21573 HED 100 Contemporary Health Problems
- 21565 HED 100 Contemporary Health Problems
- 21117 HED 100 Contemporary Health Problems
- 21572 HED 100 Contemporary Health Problems
- 22604 HED 100 Contemporary Health Problems
- 26449 HED 100 Contemporary Health Problems
- 26835 HED 100 Contemporary Health Problems

#### History
- 27276 HIST 102 Political and Social History of the United States: 1500s to 1876
- 28050 HIST 102 Political and Social History of the United States: 1500s to 1876
- 28051 HIST 102 Political and Social History of the United States: 1500s to 1876
- 27278 HIST 103 Political and Social History of the United States: 1877 to Present
- 28052 HIST 103 Political and Social History of the United States: 1877 to Present
### KINESIOLOGY
- KIN 100: Introduction to Kinesiology
- KIN 104: Fitness and Wellness
- KIN 108: Women in Sports
- KIN 108: Women in Sports

### LAW
- LAW 110: Business Law
- LAW 111: Business Law

### MACHINE TOOL TECHNOLOGY
- MTT 62: Fixture Tooling

### MATHEMATICS
- MATH 60: Elementary Algebra
- MATH 80: Intermediate Algebra
- MATH 112: Elementary Statistics
- MATH 114: College Algebra

### MEDICAL ASSISTANT
- MA 161: Medical Terminology

### MUSIC
- MUS 100: Music Appreciation
- MUS 101: Introduction to World Music
- MUS 104: History of Rock Music
- MUS 104B: History of Rock Music
- MUS 105: Music Fundamentals

### POLITICAL SCIENCE
- POL 101: American Political Institutions
- POL 101: American Political Institutions
- POL 101: American Political Institutions
- POL 101: American Political Institutions

### PSYCHOLOGY
- PSYC 101: General Introductory Psychology
- PSYC 241: Introduction to Psychobiology

### READING
- READ 54: Advanced College Reading
- READ 97: Introduction to College Reading-Accelerated
- READ 200: Analysis and Critical Reading

### REAL ESTATE
- RE 101: Real Estate Principles
- RE 101: Real Estate Principles
- RE 130: Real Estate Practice

### SPANISH
- SPAN 245: Introduction to Chicano/Mexican American Culture

### SPEECH
- SPCH 110: Intercultural Communication
- SPCH 110: Intercultural Communication
- SPCH 200: Contemporary Communication Topics

### THEATRE ARTS
- TH 101: Introduction to the Theatre

### WOMEN’S STUDIES
- WS 108: Women in Sports
- WS 208: Leadership for Women in Business
- WS 208: Leadership for Women in Business
- WS 208: Leadership for Women in Business
POLICY ON AFFIRMATIVE CONSENT, SEXUAL ASSAULT, AND TITLE IX

Cerritos College is committed to providing a safe and secure environment for all members of the campus community. Board Policy and Administrative Procedure 3540: Sexual and Other Assaults on Campus, operationalize relevant State and Federal Laws. These cover sexual assaults including rape, sexual battery, and threat of sexual assault; dating violence; domestic violence; stalking; and failure to have affirmative consent. District response including claimant options, victim resources, case investigation, and administrative and law enforcement response are provided in Administrative Procedure 3540. Any student or employee who becomes a victim of sexual violence, dating violence, domestic violence, or stalking is encouraged to report the matter immediately to Dr. Valencia Raphael, District Title IX Coordinator in the Office of Human Resource Services. The phone number for the Title IX Coordinator is (562) 860-2451, ext. 2276, and the email address is TitleIXcoordinator@cerritos.edu. The District is dedicated to providing prompt and compassionate services. In the event of an incident, Student Health Services will provide confidential support services and direction. The phone number for Student Health Services is (562) 860-2451, ext. 2321.

AFFIRMATIVE CONSENT POLICY

Board Policy 3540 and 5500 define “affirmative consent” as affirmative, conscious, and voluntary agreement to engage in sexual activity. Lack of protest or resistance does not mean consent, nor does silence mean consent. Affirmative consent must be ongoing throughout a sexual activity and can be revoked at any time. The existence of a dating relationship between the persons involved, or the fact of past sexual relations between them, should never by itself be assumed to be an indicator of consent. People under 18 years old; incapacitated by drugs, alcohol, or medication; asleep, unconscious or otherwise unable to understand the fact, nature, or extent of the sexual activity cannot give consent. Failure, as a person involved in sexual activity, to ensure mutual, affirmative consent throughout sexual activity constitutes good cause for discipline, including but not limited to the removal, suspension, or expulsion of a student. Information about violators of this policy are encouraged to report this matter immediately to the Director of Diversity, Compliance, and Title IX Coordinator in the Office of Human Resources or the Campus Police. The number for the Campus Police is (562) 860-2451, ext. 2325.

SEXUAL HARASSMENT

It is the policy of the Cerritos Community College District to provide an educational, employment, and business environment free of unwelcome sexual advances, requests or offers for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment, as defined and otherwise prohibited by federal and state statutes and Board Policy.

The Board of Trustees and the President-Superintendent have provided regulations and procedures to implement this policy and the regulations and procedures are included as a part of the District’s Equal Employment Opportunity Plan and Board Policy. It is a violation of Board Policy for anyone who is authorized to recommend or take personnel or academic actions affecting an employee or student, or who is otherwise authorized to transact business or perform other acts or services on behalf of the Cerritos Community College District, to engage in sexual harassment as defined in Board Policy or as described below.

Sexual harassment occurs when unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature takes place and:

1. Is made explicitly or implicitly a term or condition of an individual’s educational status or employment; or
2. Is used as a basis for educational or employment decisions affecting such individual; or
3. Has the purpose or effect of unreasonably interfering with an individual’s work performance or creating an intimidating, hostile or offensive educational or working environment; or
4. Is used as the basis for any decision affecting the individual regarding benefits, services, honors, programs, or activities available at or through the District. Informal and formal complaints under this policy shall be processed through the District’s Administrative Procedure 3435: Discrimination and Harassment Investigations, through the Director of Diversity, Compliance, and Title IX Coordinator. The District’s Policies and Procedures are available on the website at http://cms.cerritos.edu/board/policies.
The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

1) The right to inspect and review the student’s education records within 45 days of the day the College receives a request for access. A student should submit to the registrar or designee a written request that identifies the record(s) the student wishes to inspect. The registrar will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the registrar, the registrar shall advise the student of the correct official to whom the request should be addressed.

2) The right to request the amendment of the student’s education records that the student believes are inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA. A student who wishes to ask the College to amend a record should write the registrar, clearly identify the part of the record the student wants changed, and specify why it should be changed.

If the College decides not to amend the record as requested, the College will notify the student in writing of the decision and the student’s right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3) The right to provide written consent before the College discloses personally identifiable information from the student’s education records, except to the extent that FERPA authorizes disclosure without consent.

The College discloses education records without a student’s prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by the College in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the College has contracted as its agent to provide a service instead of using College employees or officials (such as an attorney, auditor, or collection agent); or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for the College. The College may also disclose education records without consent to officials of another school in which a student seeks or intends to enroll.

4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the College to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5901
Requirements for the Associate in Arts (A.A.) Degree at Cerritos College can be met in one of three different ways: Plan A, B, or C.

**PLAN A** is designed primarily for those students interested in preparing for a vocational career upon graduation. Plan A may also be used by university transfer students and for students in vocational majors who may possibly wish to transfer in the future. However, there are courses listed under Plan A that are not transferable for general education credit to the four-year universities. Therefore, students wishing to use this option should see a Cerritos College counselor for advice in selecting the A.A. General Education plan that, in combination with a major, will best match their educational and career goals. Please see the Plan A degree description page for further details.

**PLAN B** is designed primarily for students who will transfer to a California State University (CSU) campus and are not interested in attending a University of California campus. Students may use this plan to combine completion of both the Associate in Arts general education requirements, and the California State University (CSU) General Education Certification pattern. Students should see a counselor for advice on selecting the A.A. General Education plan that, in combination with a major, will best match their educational and career goals. Please see the Plan B degree description page for further details.

**PLAN C** is designed primarily for students who intend to transfer to the University of California (UC), or who are undecided between transferring to the University of California or the California State University. Students may use this plan to combine completion of both the A.A. degree general education requirements and the Intersegmental General Education Transfer Curriculum (IGETC) requirements. Plan C may not be recommended for some majors at certain CSU or UC campuses. Please see the Plan C description page for further details.

The significant differences between Plan A, Plan B, and Plan C are:

**Plan A** requires the completion of a minimum of 18 units of identified general education courses and requirements and a minimum of 18 units of specified “major” courses, as well as proficiency requirements and electives if necessary, to total a minimum of 60 degree applicable units.

**Plan B** requires a minimum of 39 units of identified CSU general education courses and requirements plus specified major courses, the health and wellness proficiency requirement, and elective courses if necessary, for a minimum of 60 degree applicable units.

If a student only wishes to transfer at an upper division level and is not seeking an A.A. degree, a minimum of 60 CSU transferable units is required (see transfer requirements for CSU and your counselor).

**Plan C** requires a minimum of 34 (UC) or 37 (CSU) units of identified general education courses and requirements plus specified major courses, the health and wellness proficiency requirement, and electives if necessary, to total a minimum of 60 degree applicable units.

If a student only wishes to transfer at an upper division level and is not seeking an A.A. degree, a minimum of 60 UC transferable units is required (see IGETC, UC transfer requirements, and your counselor).

There are important differences among the three plans. In order to select the plan that best meets each individual’s A.A. and transfer goals, students should see a Cerritos College counselor.
Associate in Arts Degree
General Education
2017-18
Plan A
Degree and/or Career Option

A total of 60 degree applicable units, including the following requirements, must be completed to qualify for the A.A. degree:

1. MAJOR PROGRAM REQUIREMENTS:
   Complete all requirements for the chosen major program under “Major Requirements” in the Cerritos College Catalog.

2. MATHEMATICS PROFICIENCY REQUIREMENT:
   This requirement can be met by one of the following options:
   a. Earn a score on the College Level Math test sufficient for placement in a course above the level of MATH 80 or MATH 80B.
   b. Completion of MATH 80 or MATH 80B with a grade of Pass, or “C”, or higher.
   c. For other options, see your counselor.

3. READING PROFICIENCY REQUIREMENT:
   This requirement can be met by one of the following options:
   a. Earn a score on the reading proficiency test sufficient for placement in a course above the level of READ 54.
   b. Completion of READ 54 or READ 97 with a grade of Pass, or “C”, or higher.
   c. For other options, see your counselor.

4. WRITING PROFICIENCY REQUIREMENT:
   Completion of ENGL 100 with a grade of Pass, or “C”, or higher.

5. HEALTH AND WELLNESS PROFICIENCY REQUIREMENT:
   This requirement can be met by one of the following options:
   a. Completion with a grade of Pass, or "C", or higher of at least one unit of a course from the approved department list below:
      Kinesiology 100, 102, 104, 106, 108, 120, 121, 122, 123, 130, 131, 132, 133, 134, 200, 202, 203, 206, 207, 210

b. Completion of HED 100, 101, 103, or 200; HO 100 or 152; CDEC 161; or WS 103.
   c. Enrollment and completion of Allied Health program (DA, DH, RN, PTA, Pharm Tech, MA).
   d. For other options, see your counselor.

6. GENERAL EDUCATION REQUIREMENTS: PLAN A 18 UNITS
   a. NATURAL SCIENCES: 3 UNITS MINIMUM FROM EITHER PHYSICAL SCIENCES OR BIOLOGICAL SCIENCES
      (1) Physical Sciences
         Astronomy 102, 103, 104, 105L (lab), 106 Chemistry 100 (lab), 110 (lab), 111 (lab), 112 (lab)
         Earth Science 101, 102 (lab), 104, 104L (lab), 106, 110 (lab)
         Energy 110 Geography 101, 101L (lab), 103
         Geology 101 (lab), 102, 102L (lab), 105L (lab), 201 (lab), 204, 207 (lab), 208, 209
         Physical Science 100, 112 (lab)
         Physics 100 (lab), 101 (lab), 102 (lab), 201 (lab), 202 (lab), 203 (lab)
      (2) Biological Sciences
         Anatomy and Physiology 120 (lab), 150 (lab), 151 (lab), 200 (lab), 201 (lab)
         Anthropology **110, 115, 115L (lab)
         Biology 105, 110 (lab), 115 (lab), 120 (lab), 200 (lab), 201 (lab)
         Botany 120 (lab)
         Microbiology 200 (lab)
         Psychology 241 Zoology 120 (lab)
      b. SOCIAL AND BEHAVIORAL SCIENCES: 3 UNITS MINIMUM
         NOTE: Completion of a U.S. history or government course which fulfills the California State University requirement taken at any accredited institution may be used in lieu of the course requirement.
         One course from Section B1 or B2 is required.
         (1) History 101, 102, 103
            (This requirement can be met by successfully passing the College Board’s Advanced Placement Exam, U.S. History. Unit credit is awarded for passing the AP exam option with a score of 3 or higher.)
         (2) Political Science 101 or 201
            (This requirement can be met by successfully passing the College Board’s Advanced Placement exam, U.S. Government and Politics. Unit credit is awarded for passing the Advanced Placement exam option with a score of 3 or higher.)
         (3) Social and Behavioral Sciences
            Administration of Justice 101
            American Sign Language 220
            Anthropology 100, 120, 170, 200, 201, 202, 203, 205
            Business Administration **208
GENERAL EDUCATION REQUIREMENTS FOR THE ASSOCIATE DEGREE

Child Development 110
Child Development/Early Childhood **113
Counseling **150, 200
Economics 101, 102, 201, 201M, 202, 202M, 204
Environmental Policy 200
Finance 125
Geography 102, 105, 140
History 110, 120, 204, 210, 220, 221, 230, 235, 241, 242, 245, 246, 250, 255, 260, 265, **270, 275
Journalism 100
Kinesiology 108, ***211
Political Science 110, 210, 220, 230, 240, **250, 260
Psychology 101, 150, 251, 261, 271
Sociology 101, 110, 120, 201, 202, 205, 210, 215, **225, 230, 250
Speech 110
Speech Language Pathology **105
Women's Studies 101, **105, 108, 202, 204, 205, 206, **208

c. FINE ARTS AND HUMANITIES: 3 UNITS MINIMUM FROM EITHER FINE ARTS OR HUMANITIES

(1) FINE ARTS
Architecture **110, 112
Art 100, 101, 102, 103, 104, 105A, 105B, 106, 107, *108, *109, 110, 113, 116, 118, **119A, 120, 124, 125, 130A, 150, **186, **192, 193, **200, 207
Dance 100, 101
Film 159
Humanities: *108, *109, 125, **200
Music 100, 101, 102, 103, 104, 104B, 105, 180
Photography 100, 160
Theatre 101, 102, 103, 104, **110, 150, RTV/TH 151, RTV 152
Women's Studies 107, 118, 207

(2) HUMANITIES
American Sign Language 110, 111, ***210, ***211
Art *108, *109
Chinese 101, 102, 201, 202, 260
French 101,102, 201, 202, 203, 281, 282, 283, 285
German 101, 102, 201, 202
Humanities 100, **107, *108, *109
Japanese 101, 102, 201, 202
Philosophy 100, 102, 104, 105, 107, 108, 109, 130, 140, 200, 201, 203, 204, 205, 206
Photography 150
Spanish 101, 102, 111, 112, 201, 202, 206, 210, 245, 285
Speech 140, **145
Women's Studies 102, **107, 109

d. LANGUAGE AND RATIONALITY: 6 UNITS MINIMUM
Select at least three units from Section D1 and three units from Section D2:

(1) ENGLISH COMPOSITION
   English 100

(2) COMMUNICATION AND ANALYTICAL THINKING
   Business Communication **148
   Computer and Information Sciences **101, **102, **103
   Engineering Design Technology **131
   English 101, 103
   Mathematics **80, **80B, ***110A, ***110B, 112, 114, 115, 116, ***140, 155, 160, 170, 190, 225, 250
   Philosophy 103, 106, **160
   Psychology 103, 210
   Reading 200
   Speech **60, 100, 120, 130, 132, 150, 235

   * These courses appear in more than one category, but may only be counted once.
   ** These courses do not meet the General Education Requirements for CSU or IGETC.
   *** These courses do not meet the General Education Requirements for IGETC.

   Select an additional general education course from those listed above or a course from Plan B or Plan C so that the earned general education units total at least 18.

   e. Select an additional general education course from those listed above or a course from Plan B or Plan C so that the earned general education units total at least 18.

NOTE: The preceding graduation requirements apply to students who were in attendance during the 2017-18 school year and thereafter. Students who enrolled prior to Fall 2017 and who have maintained continuous attendance at Cerritos College have the option of meeting the current requirements or those in effect at the time continuous attendance began.
Associate in Arts Degree
General Education
2017-18
Plan B and/or
The General Education Certification
Requirements For The Bachelor's Degree
At The California State University

Plan B is designed primarily for students who will transfer to a California State University (CSU) campus and are not interested in attending a University of California campus. Students may use this plan to combine completion of both the Associate in Arts general education requirements and the CSU General Education Certification pattern. Students should see a counselor for advice on selecting the A.A. General Education plan that, in combination with a major, will best match their educational and career goals.

To earn an Associate in Arts Degree using Plan B, students must complete a minimum of 60 degree applicable units with an overall grade point average of "C" (2.0) or higher, which must include the specified general education requirements and designated courses for a major. The Health and Wellness Proficiency requirement must be completed (see description in Plan A).

If a student wishes only to transfer and is not seeking an A.A. degree, they can follow the requirements below. However, there are no proficiencies required for CSUGE certification. It should be noted that completion of the CSU General Education Certification is not required for admission to the CSU, nor is it the only way to fulfill the lower division general education requirements. Depending upon the student's major, it may be advantageous to complete the requirements of the specific campus the student plans to attend.

CALIFORNIA STATE UNIVERSITY
GENERAL EDUCATION CERTIFICATION REQUIREMENTS

A maximum of 39 units is required to fulfill the CSU lower division general education requirements, with the units to be distributed as follows: Nine (9) units in Area A; nine (9) units in Areas B, C and D, with no more than 30 units total in areas B through D combined; and three (3) units in Area E.

A letter grade of “C” or higher is required in Oral Communication, Written Communication, Critical Thinking, and Mathematical Concepts.

Note: Courses appearing in more than one category may be used to satisfy only one category. Such courses are marked with an *.

A) Communications: 9 units minimum.
   Must take one course from category 1, 2, and 3
   1. Oral Communication
      Speech 100, 120, 130, 132, 150
   2. Written Communication
      English 100
   3. Critical Thinking
      English 101, 103; Philosophy 103, 106; Psychology 103;
      Reading 200; Speech 235

B) Natural Science and Mathematics: 9 units minimum.
   Take a course from category 1, 2 and 3. AT LEAST ONE LABORATORY (LAB) MUST BE INCLUDED IN CATEGORY 1 or CATEGORY 2.
   1. Physical Sciences
      Astronomy 102, 103, 104, 105L (lab), 106
      Chemistry 100 (lab), 110 (lab), 111 (lab), 112 (lab)
      Earth Science 101, 102 (lab), 104, 104L (lab), 106, 110 (lab)
      Energy 110
      Geography 101, 101L (lab), 103
      Geology 101 (lab), 102, 102L (lab), 201 (lab), 204, 207 (lab),
      208, 209
      Physical Science 100, 112 (not considered a LAB science for
      CSU GE)
      Physics 100 (lab), 101 (lab), 102 (lab), 201 (lab), 202 (lab),
      203 (lab)
   2. Biological Sciences
      Anatomy and Physiology 120 (lab), 150 (lab),
      151 (lab), 200 (lab), 201 (lab)
      Anthropology 115,115L (lab)
      Biology 105, 110 (lab), 115 (lab), 120 (lab), 200 (lab), 201 (lab), 202
      Botany 120 (lab)
      Microbiology 200 (lab)
      Psychology 241
      Zoology 120 (lab)
   3. Mathematical Concepts
      Mathematics 110A, 110B, 112, 114, 115, 116, 140,
      155, 160, 170, 190, 225, 250
      Psychology 210

C) Fine Arts and Humanities: 9 units minimum.
   Take one course in category 1 and 2. The third course may be taken in either category
   1. Fine Arts
      Architecture 112
      110, 113, 116, 120, 130A, 150, 193
      Dance 100, 101
      Film 159
      Humanities *108, *109
      Music 100, 101, 102, 103, 104, 104B, 105, 180
      Photography 100, 160
      Theatre 101, 102, 103, 104, 150, RTV/TH 151, RTV 152
      Women's Studies 118
2. Humanities
   American Sign Language 110, 111, 210, 211, *220
   Art *108, *109, 124, 125, 207
   Chinese 101, 102, 201, 202, 260
   French 101, 102, 201, 202, 203, 281, 282, 283, 285
   German 101, 102, 201, 202
   Humanities 100, *108, *109, 125
   Japanese 101, 102, 201, 202
   Philosophy 100, 102, 104, 105, 107, 108, 109, 130, 140, 200, 201, 203, 204, 205, 206
   Photography 150
   Political Science *240
   Spanish 101, 102, 111, 112, 201, 202, 205, 206, 210, 245, 285
   Speech 140
   Women's Studies 102, 109, 207

D) Social Sciences: 9 units minimum.
   Take one course in category 1, 2 and 3.

1. American History
   History *101, *102, *103
   (Any one of these courses meet the requirement in U.S. History)
2. American Government
   Political Science 101, 201
   (Either of these courses meet the requirement for Constitution and American Ideals)
3. Social, Political, Historical and Economic Institutions
   Administration of Justice 101
   American Sign Language *220
   Anthropology 100, 120, 170, 200, 201, 202, 203, *205
   Child Development *110
   Economics 101, 102, 201, 201M, 202, 202M, 204
   Environmental Policy 200
   Geography 102, 105, 140
   Journalism 100
   Kinesiology *108, 211
   Political Science 110, 210, 220, 230, *240, 250, 260
   Psychology 101, *150, 251, 261, 265, 271
   Sociology 101, *110, *120, 201, 202, 205, 210, 215, 230, 250
   Speech 110

E) Self-Development: 3 units minimum.
   Take one course from the following:
   Anthropology *205
   Child Development *110
   Counseling 200
   Finance 125
   Health Education 100, 101
   Health Occupations 152
   Kinesiology 104, *108
   Psychology *150, 245
   Sociology *110, *120
   Women's Studies *108, *205

* These courses appear in more than one category, but may be used only to satisfy one category.

NOTE: Changes in the above General Education requirements may occur from time to time. If courses are added to or deleted from the pattern, this may affect a student's selection of courses. Students do not have catalog rights to a certification pattern, regardless of their continual attendance status.

CSU Transfer credit is noted in individual catalog course descriptions. A complete list of CSU transferable courses offered by Cerritos College can be found on the ASSIST website at www.assist.org.
Associate in Arts Degree
General Education
2017-18
Plan C and/or
The Intersegmental General Education Transfer Curriculum (IGETC)
For Transfer To UC And CSU

Plan C is designed primarily for students who intend to transfer to the University of California (UC) or are undecided between transferring to the UC or the California State University (CSU). Students may use this plan to combine completion of both the A.A. Degree general education requirements and the IGETC General Education requirements.

The purpose of IGETC is to provide an option for students to fulfill lower division general education requirements prior to transferring to a UC or CSU campus.

Depending upon the student's major and campus choice, it may be advantageous to complete the requirements of the specific campus the student plans to attend. In general, it is not advisable for transfer students preparing for majors at any UC campus requiring a high number of units, such as engineering and science, to use IGETC.

Plan C can be fulfilled by completing the IGETC requirements specified for either the UC or CSU.

A letter grade of "C" or higher is required in all Plan C courses.

To earn an Associate in Arts degree using Plan C, students must complete a minimum of 60 degree applicable units with a grade point average of “C” (2.0) or higher, which must include the specified general education requirements and designated courses for a major. The Health and Wellness Proficiency requirement must be completed (see description in Plan A).

If a student wishes only to transfer and is not seeking an A.A. degree, they can follow the requirements below. There are no proficiencies required for IGETC certification.

It should be noted that completion of IGETC is not required for admission to the UC or CSU.

Further information and other regulations pertaining to IGETC and the Associate in Arts Degree are found in the catalog.

AREA 1 ENGLISH COMMUNICATION

CSU: Courses from A, B, and C required.
UC: Courses from A and B required.

A) English Composition
   (1 course, 3 semester/4-5 quarter units)
   English 100

B) Critical Thinking-English Composition
   (1 course, 3 semester/4-5 quarter units)
   English 101, 103
   Philosophy 103
   Psychology 103
   Reading 200
   Speech 235

C) Oral Communication (CSU ONLY)
   (1 course, 3 semester/4-5 quarter units)
   Speech 100+, 120, 130, 132+

AREA 2 MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING

(1 course, 3 semester/4-5 quarter units)
Mathematics 112+, 114+, 115, 116+, 155+, 160+, 170+, 190, 225, 250
Psychology 210+

AREA 3 ARTS AND HUMANITIES

(3 courses, with at least one from A and one from B below; 9 semester/12-15 quarter units)

A) Arts
   Architecture 112
   Dance 100, 101
   Film 159
   Humanities *108, *109
   Music 100, 101, 103, 104, 104B, 105, 180
   Photography 160
   Theatre 101, 102, 103, 104, 150
   Women's Studies 118

B) Humanities
   American Sign Language 111, *220
   Art *108, *109, 124, 125, 207
   Chinese 102, 201, 202, 260
   French 201, 202, 281, 282, 283, 285+
   German 102, 201, 202
   Humanities 100, *108, *109, 125
   Japanese 102
   Philosophy 100, 102, 104, 105, 107, 108, 109, 130, 140, 200, 201, 203, 204, 205, 206
   Photography 150
   Political Science *240
   Spanish 102+, 112+, 201, 202, 205, 210, 245, 285+
   Women's Studies 102, 109, 207
GENERAL EDUCATION REQUIREMENTS FOR THE
ASSOCIATE DEGREE AND FOR TRANSFER TO THE
CALIFORNIA STATE UNIVERSITY
AND UNIVERSITY OF CALIFORNIA

AREA 4   SOCIAL AND BEHAVIORAL SCIENCES
(3 courses from at least two disciplines or an interdisciplinary
sequence: 9 semester/12-15 quarter units)
American Sign Language *220
Anthropology 100, 120, 170, 200, 201, 202, 203, 205
Child Development 110
Economics 101+, 102, 201M, 202, 202M
Environmental Policy 200
Geography 102, 105, 140
Kinesiology 108
Political Science 101+, 201+, 210, 220, 230, *240
Psychology 101, 150, 251, 261, 265+, 271
Sociology 101, 110, 120, 201, 202+, 205, 210, 215, 250
Speech 110
Women's Studies 101, 108, 202+, 204, 205, 206

AREA 5   PHYSICAL AND BIOLOGICAL SCIENCES
(2 courses, one from A and one from B below; at least one course
must include laboratory (lab); 7-9 semester/9-12 quarter units)
A) Physical Sciences
   Astronomy 102+, 103+, 104, 105L (lab) 106
   Chemistry 100+ (lab), 110+ (lab), 111 (lab), 112 (lab)
   Earth Science 101, 102 (lab), 104, 104L (lab), 106, 110+ (lab)
   Geography 101, 101L (lab), 103
   Geology 101 (lab), 102, 102L (lab), 201 (lab), 207 (lab), 208, 209
   Physical Science 100+
   Physics 100+ (lab), 101+ (lab), 102+ (lab), 201+ (lab), 202+
   (lab), 203+ (lab)
B) Biological/Life Sciences
   Anatomy and Physiology 120+ (lab), 150+ (lab), 151+ (lab),
   200+ (lab), 201+ (lab)
   Anthropology 115, 115L (lab)
   Biology 115 (lab), 120+ (lab), 200 (lab), 201 (lab), 202
   Botany 120 (lab)
   Microbiology 200 (lab)
   Psychology 241
   Zoology 120 (lab)
* These courses appear in more than one category, but may be used only
to satisfy one category .

ADDITIONAL REQUIREMENTS
A) UC ONLY: Language other than English
   There are several ways to satisfy this requirement. They include:
   a. Complete two years of the same foreign language in high
      school with a grade of “C-” or higher.
   b. Complete first college course in any foreign language or ASL
      110.
   c. Earn a minimum score of 500 on an appropriate College
      Board Achievement Test in a foreign language.
   d. For other options, see your counselor.

B) CSU ONLY: The CSU has a specific American Institutions
   requirement that is separate from the general education
   requirements. Courses used to meet the American Institutions
   requirement may be used to satisfy requirements for the IGETC,
   at the discretion of the receiving CSU campus. It is recommended
   that this requirement be met prior to transfer. The following will
   meet the CSU American Institutions requirement.
   6 units, one course from Group 1 and one course from Group 2.
   Group 1:    History 101+, 102+, 103+
   Group 2:    Political Science 101+, 201+

C) The UC-bound student should be aware of the American history
   and institutions requirements at the campus of choice.
   Requirements may vary. See your counselor for details.

+Credit limitation. UC credit limitations may apply for certain courses in
IGETC, as well as other UC transferable courses which are not in IGETC.
An explanation for each course, which has credit limitations, appears in
the college catalog course description. For details, see your counselor.
The following pages describe the student services available at Cerritos College. We sincerely hope that you take the time to become familiar with these services and use them often to meet your goals at the college. The telephone extension of each service is listed. The college telephone number is (562) 860-2451.

ACCIDENT INSURANCE  EXT. 2321
Accident insurance is provided by Cerritos College to all enrolled students in the event of an accident or injury during college sponsored and supervised activities. The insurance may assist in covering medical bills incurred by students and athletes. There are benefit limitations and some exclusions in the policy, so it is important to work with the Student Health Services staff to insure optimum coverage. Students enrolled at Cerritos College, whose children are injured while using the officially designated childcare facility on campus, are covered by Accident Insurance.

ADMISSIONS AND RECORDS  EXT. 2211
The Admissions and Records Office has many functions. It is responsible for: application for admission, permanent records, transcript requests, student academic petitions, verification of student enrollment to appropriate institutions, and a segment of the enrollment procedure. Concerns should be directed to the Dean of Admissions, Records, and Services. Except during enrollment, the Admissions and Records Office hours are Monday through Thursday, 8 am – 7 pm; and Friday, 8 am – 12 pm. For additional information visit our website at www.cerritos.edu/admissions.

ASSESSMENT TESTING  EXT. 2599
Assessment testing is administered in the Assessment Office, located on the second floor of the Multipurpose Building. Results are used for advisement in selecting classes. Tests for reading, math, English writing, and ESL placement are available. Please check our website at www.cerritos.edu/assessment-center for the current testing schedule.

ATHLETICS  EXT. 2864
Cerritos College is a member of the South Coast Conference. Cerritos men's teams are represented in: baseball, basketball, cross country, football (SCFA), soccer, swimming, tennis, track and field, water polo and wrestling (SCWA). Cerritos women's teams are represented in: basketball, cross country, soccer, softball, swimming, tennis, track and field, volleyball, and water polo.

BOOKSTORE  EXT. 2462
The Cerritos College Bookstore is maintained by the Follett Higher Education Group in association with the ASCC. The store carries required materials, new and used textbooks, reference materials, school supplies, snacks, imprinted gifts, and clothing. MasterCard, Visa, American Express, and Discover are accepted. Fall and spring semester regular hours are: Monday through Thursday, 7:30 am – 7 pm and Friday, 7:30 am – 2 pm; closed on Saturday and Sunday.

CALWORKS  EXT. 2593
The Cerritos College CalWORKs Program assists students who are receiving cash aid assistance through the state of California’s CalWORKs Welfare Program, are in good standing with the college, and have developed or are in the process of developing a welfare-to-work plan with the local welfare office. The program provides eligible students with the following support services: Academic, Career and/or Transfer, and Personal Counseling services; Priority Enrollment; one-on-one new student orientations; math tutoring; computer lab; study rooms; workshops; scholarship opportunities; referrals to campus- and community-based organizations; and up-to-date information regarding welfare regulations, rules, and requirements. The staff advocates for students with the Department of Public Social Services (DPSS) in order to ensure that county, state, and federal regulations are administered fairly and correctly. For eligible students, the CalWORKs Office also provides a work-study program, which includes Career Guidance, assistance with resume writing, mock interviewing skill building, Pre-Employment Preparation workshops (PEP), and subsidized paid work-study placements on campus. To make an appointment with a CalWORKs Counselor, please call (562) 860-2451, ext. 2593. The CalWORKs Office is located in the Santa Barbara Building. Our hours are Monday, Tuesday, Thursday, and Friday, 8 am – 4 pm; and Wednesday, 8 am – 6:30 pm. For additional information, please visit our website at www.cerritos.edu/calworks.

CAMPUS NEWS SERVICES AND SOCIAL MEDIA  EXT. 2618
To keep you abreast of news and interesting aspects of campus life, student publications are available to you free of charge. Produced by students in the Journalism Department, the award-winning weekly newspaper Talon Marks provides timely coverage of campus news and highlights, sports, and current events. Campus news is also available online at the Talon Marks website at www.talonmarks.com and on the campus radio station WPMD, or www.cerritos.edu/wpmd. These media, as well as the college itself, also provide news through Twitter and Facebook.

CAREER PLANNING  EXT. 2356
Career planning is available to individuals who are currently enrolled, who have graduated, or who hold certificates from Cerritos College. Career planning provides opportunities to explore career options, as well as use of highly sophisticated computerized search programs including the Internet. Students are encouraged to take advantage of the skills, interests, and values inventories that are available to them in the Career Services Center. A career counselor will assist you to understand the assessment results and help you in choosing a career or major.

CAREER SERVICES CENTER  EXT. 2563
The Career Services Center offers the following services to assist students in exploring and planning their academic and vocational futures: (1) Assessment Testing, ext. 2599; (2) Career Planning, ext. 2356; (3) Student Employment Resources, ext. 2366; and (4) Reentry Programs, ext. 2362. You may visit our website at www.cerritos.edu/career-services. The Career Services Center hours are Monday and Thursday, 8 am – 4:30 pm; Tuesday and Wednesday, 8 am – 7 pm; and Friday, 8 am – 12 pm.

CHILD DEVELOPMENT CENTER  EXT. 2583
The Cerritos College Child Development Center Program services students, college employees, and the community. The Center is also a laboratory school for future teachers in the field of Early Childhood Education. Our purpose is to provide a safe, nurturing, exceptional early childhood education program for children from 2 – 5 years old. Inspired by the schools of Reggio Emilia; Italy, we use a constructivist approach to learning. Cerritos College Child Development Center is open Monday through Friday, 7:30 am – 5 pm. We foster an emergent curriculum, one that arises out of the children's interests and responses to the prepared indoor and outdoor classroom environment and their experiences.

Students interested in these services must contact the Child Development Center and fill out a Request for Child Development Services form, or call (562) 860-2451, ext. 2583.
COUNSELING  (562) 467-5231
Counselors are available in the Counseling Department to assist you with academic advisement, establishing realistic goals and devising a comprehensive educational plan to meet those goals. Counselors can keep you abreast of current requirements for your major. Counselors are available on a half-hour appointment basis or on a limited standby basis for quick questions. Online counseling is available at www.cerritos.edu/counseling. Counseling Department hours are Monday through Thursday, 8 am – 7 pm; and Friday, 8 am – 2 pm.

DISABLED STUDENT PROGRAMS AND SERVICES (DSPS)  EXT. 2335
Students with limitations due to a disability may receive support services and instruction from Disabled Student Programs and Services. Those students with mobility, visual, hearing, speech, psychological, and other health impairments as well as learning and developmental disabilities are served. Disabled Student Programs and Services (DSPS) has been in operation at Cerritos College since 1969. For information or an appointment, call (562) 860-2451, ext. 2335; (562) 274-7164 (VP); (562) 467-5006 (FAX); or visit our website at www.cerritos.edu/dsp.

EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS)  EXT. 2398
Extended Opportunity Programs and Services (EOPS) assists low-income and educationally disadvantaged students in college. The program offers academic, personal, and career counseling; book grants; tutoring; early enrollment assistance; counseling courses; EOPS Summer Bridge program; school supplies; transfer assistance; and university tours. The EOPS Office is located on the south side of the Administration Building. Office hours are Monday through Thursday, 8 am – 4:30 pm; and Friday, 8 am – 12 pm. For more information, call (562) 860-2451, ext. 2398, or visit our website at www.cerritos.edu/eops.

FINANCIAL AID OFFICE  EXT. 2397
The Financial Aid Office offers grants, work-study opportunities, loans, and scholarships provided by federal and state governments and local agencies. The Free Application for Federal Student Aid (FAFSA) can be filed on the web at www.fafsa.gov. The federal school code for Cerritos College is 001161. Financial Aid Office hours are Monday through Thursday, 8 am – 7 pm; and Friday, 8 am – 12 pm. For additional information, visit our website at www.cerritos.edu/finaid.

HEALTH INSURANCE  EXT. 2321
Supplemental insurance coverage programs are available for health and hospitalization coverage. Students interested should contact Student Health Services for insurance information and application.

HEALTH SERVICES  EXT. 2321
Health services are available to all students currently enrolled at Cerritos College upon proof of enrollment. First aid and referrals are available to all faculty, staff, and visitors. The Student Health Services is staffed by a group of professionals which include physicians, nurse practitioners, registered nurses, psychologist, medical assistants, and clerical support. They are all dedicated to your health and wellness. The SHS is able to provide basic outpatient services for the diagnosis and treatment of acute and sub-acute illnesses and injuries. A brief overview of services includes urgent care, preventive care, women’s and men’s health care; as well as, chiropractic services, referrals to psychological and optometric services, and a variety of support services (pharmacy, laboratory, health education, etc.). Accident, International student, and supplemental insurances are also available through the SHS.

Office hours are currently Monday through Thursday, 8 am – 4:00 pm; and Friday, 8 am – 12 pm. We invite you to visit our website at www.cerritos.edu/shs, or call (562) 860-2451, ext. 2321. We are located on the southeast corner of campus and would like to extend an invitation for you to stop in and visit us anytime.

LEADERS INVOLVED IN CREATING CHANGE (LINC)  EXT. 2371
Leaders Involved in Creating Change (LINC) is a support program designed to help link foster youth with support services on and off campus to ensure a successful transition from foster care to independent living. The goals of the program are to improve college access for current and former foster youth, increase retention and graduation rates, and promote student learning and development. Services provided to LINC students include academic counseling, early enrollment assistance (if eligible), tutoring, assistance with financial aid, and links to on-campus and off-campus resources. For more information call (562) 860-2451, ext. 2371, or visit www.cerritos.edu/linc.

LIBRARY AND LEARNING RESOURCE CENTER  EXT. 2430
The Wilford Michael Library and Learning Resource Center (LRC) is located near the center of campus. It provides a wide variety of services and materials.

The library is available for study and research. It contains more than 120,000 books and reference materials and over 100 print magazine and newspaper subscriptions. The library provides access to its online library catalog and thousands of magazine, journal, and newspaper articles in 70 online subscription databases through the library website on the Internet. Copy machines, printers, and computers are also available in the library for student use, and librarians are available for reference assistance.

The LRC houses the following services: Library (ext. 2430), Library Computer lab (ext. 2184), Media Services (ext. 2443), Distance Education (ext. 2405), Center for Teaching Excellence (ext. 2797), and Success Center (ext. 2404).

MENTAL WELLNESS PROGRAM  EXT. 2321
Psychological services, crisis intervention, and referrals are available to students experiencing emotional difficulties or concerns. Please contact Student Health Services at extension 2321 for assistance, or visit our website at www.cerritos.edu/shs.
SERVICES FOR STUDENTS

OFFICE OF INTERNATIONAL STUDENT SERVICES
The Office of International Student Services (OISS) fosters the education and development of F-1 Nonimmigrant students. The program provides eligible students with a comprehensive “One-Stop” approach with the following services: Admissions, Academic Counseling and Advising, early enrollment, small group orientations, welcome receptions advocacy regarding immigration requirements, computer lab, study rooms, and on-campus and community resources. The well-trained staff provides a welcoming and nurturing environment that assist new and continuing students to stay in federal program compliance and maintain good academic standing. The program provides workshops and support that assist students in adjusting to the American Culture and the California Community College educational system.

Cerritos College also offers a full-time Intensive English Program (IEP) to help develop English language skills. The IEP is a student-centered environment where students are fully immersed into the English language and culture. Upon successful completion, students can transition into their major field of study at Cerritos College and then transfer to the university of their choice.

To view the application for the Academic and Intensive English Program and ALL required documents, please visit our site at www.cerritos.oiss, or call us at (562) 860-2451, ext. 2133. Our email address is oiss@cerritos.edu. The OISS office hours are Monday, Tuesday, Thursday, and Friday, 8 am – 4 pm; and Wednesday, 8 am – 6:30 pm. The OISS is located in the Santa Barbara Building.

PARKING
All parking at Cerritos College is by permit only. Parking regulations are enforced 24 hours a day/7 days a week. A semester parking permit may be ordered online by logging into MyCerritos at http://my.cerritos.edu and clicking the link “Buy Parking Permit”. Permits may also be purchased on campus in the Admissions and Records Office during regular business hours and at Campus Police when Admissions and Records is closed, including weekends. A daily permit may be purchased from the ticket dispensers located in our student parking lots for $2.00. All dispensers accept credit cards and cash; a 25 cent convenience charge will be added for purchases made with a credit card (Ticket dispensers do not provide change or refunds). Dispensers are located near the marquee in front of the gymnasium, on Falcon Way, and in student parking lots 1, 5, 6, 8, and 10. Timed parking stalls are also available and are located in lots 2, 6, and 8; these stalls require a pay and display permit which is valid for up to 2 hours. Parking in staff parking lots requires a current permit parking permit. Vehicles with a valid disabled “DP” placard at plate and a current and valid student or one-day permit are permitted to park in staff parking lots. “Blue Curb” and marked disabled parking stalls do not require a parking permit if a valid “DP” placard is plate is displayed in the vehicle (The registered owner of “DP” placard must be present at all times when placard is being used on campus). Persons displaying a “DP” plate or placard may not park in parking stalls reserved for “Carpool” or “Board Members” at any time. Parking is free in white stalls (student parking) only for the first week of each semester.

VEHICLES WITHOUT A PERMIT OR THAT ARE INCORRECTLY PARKED CAN BE ISSUED A PARKING CITATION. CERRITOS COLLEGE ASSUMES NO LIABILITY AND IS NOT RESPONSIBLE FOR DAMAGE TO OR THEFT OF ANY VEHICLE OR ITS CONTENTS. LOST OR STOLEN PARKING PERMITS ARE NOT REPLACED. PLEASE REFER TO THE COLLEGE CATALOG FOR ADDITIONAL PARKING INFORMATION.

RE-ENTRY RESOURCE PROGRAM
The Re-entry Resource Program assists adults returning to school make a smooth transition, overcome barriers unique to returning adults, and successfully attain their college goals and objectives. Services include personal assistance, orientations, workshops based on re-entry student issues, support groups, information regarding child care, financial aid, career counseling, job placement, and community resources. Re-entry students of varied ages find these services relevant to their needs and interests. The Re-entry Resource Program is located in the Career Services Center. For more information, visit us at www.cerritos.edu/re-entry-program.

STUDENT EMPLOYMENT RESOURCES
Cerritos College students and alumni who are seeking employment may review job listings in the Career Services Center. Additional listings are accessible through the Internet. Assistance in seeking internships is also provided. Handouts on job search resources, resume writing, and interviewing skills are available on request. Student Employment coordinates the bi-annual job fairs, Employer Business Panel, and on-campus employer information tables. For more information, call (562) 860-2451, ext. 2366; email student-employment@cerritos.edu; or visit us at www.cerritos.edu/job-placement.

SUCCESS CENTER
The Success Center, located on the lower floor of the LRC, has been established to serve the needs of faculty and students across the campus. The Success Center provides learning assistance and academic support for students at all levels. Assistance in virtually any subject is available via workshops, directed learning activities, and computer software programs; as well as individually from qualified tutors and instructors. Faculty and staff in the Success Center involve instructors in developing supplemental instruction in a variety of forms and work with instructors to enhance course offerings. For hours, special schedules, and additional information; please call the Success Center at (562) 860-2451, ext. 2404, or visit the Center’s website at www.cerritos.edu/success.

TRANSFERS/VERIFICATION OF ENROLLMENT
A transcript of all college work completed may be obtained by submitting a written request in the Admissions and Records Office. If ordered on campus, the first 2 transcripts (whether official or unofficial) and verifications of enrollment are free. For subsequent copies, a fee of $3 is charged for each regular transcript; a $10 fee is charged for each rush transcript requested at least 2 hours before closing. The fee for verification of enrollment is $2 for three to five working days processing time, or $7 for 24-hour service. Please contact the Admissions and Records Office by phone or check the website at www.cerritos.edu/MyCerritos, “Transcripts”, for information on ordering transcripts via the web.

TRANSFER CENTER
The Transfer Center offers information, referrals, and counseling services. The Transfer Center provides transfer events and workshops, general education information, advising appointments with university representatives, and university tours. The Transfer Center is located in the Administration Building. Office hours are Monday through Thursday, 8 am – 7 pm; and Friday, 8 am – 2 pm. Visit our website at www.cerritos.edu/transfer.

VETERANS’ EDUCATION OFFICE
The Veterans’ Education Office is located in the Veterans’ Resource Center. The primary function of this office is to certify for the Veteran’s Administration that eligible veterans are enrolled at the college and pursuing an approved educational goal. Hours are Monday through Wednesday, 8 am – 7 pm; Thursday, 8 am – 5:30 pm; and closed on Friday.

VETERANS’ RESOURCE CENTER
The Veterans’ Resource Center (VRC) is a one-stop center that houses certifying officials, veteran’s counselors, tutors, and other valuable resources. There are computers available for veteran students use and assistive technology for improved learning. Tutoring is available Monday through Wednesday, 8 am – 7 pm; and Thursday, 8 am – 5:30 pm. The VRC is located in the Student Center Complex. Hours are Monday through Wednesday, 8 am – 7 pm; Thursday, 8 am – 5:30 pm; and closed on Friday.
ADMISIONES Y REGISTRO
La oficina de Admisiones y Registro tiene muchas funciones. Es responsable por: solicitud de admisión, registros permanentes, peticiones de transcripción, peticiones académicas, verificación de matriculación de estudiantes para las instituciones pertinentes, y un segmento de el procedimiento de matriculación. Preguntas y comentarios pueden ser dirigidos al Decano de Admisiones y Servicios de Registro. Salvo en el tiempo de inscripción, el horario de la Oficina de Admisiones y Registro es Lunes a Jueves, 8 am – 7 pm; Viernes, 8 am – 12 pm. Para obtener información adicional, visite nuestro sitio web en www.cerritos.edu/admissions.

EXAMENES DE EVALUACIÓN
Las pruebas de evaluación se realizan en la Oficina de evaluación, que se encuentra en el Edificio de Usos Múltiples. Los resultados se utilizan para asesoría en la selección de clases. Se encuentran disponibles las pruebas para lectura, matemática, escritura de inglés y colocación de ESL. Revise nuestro sitio web www.cerritos.edu/assessment-center para conocer el programa actual de pruebas.

LIBRERÍA
La librería de Cerritos College es operada por el Grupo Follet Higher Education, en asociación con la ASCC. La tienda brinda materiales necesarios, libros nuevos y usados, materiales de referencia, útiles escolares, bocadillos, regalos y ropa impresa. Mastercard, Visa, American Express y Discover son aceptados. Las horas regulares de Otoño y Primavera son: 7:30 am a 7 pm, de Lunes a Jueves; 7:30 am a 2 pm, Viernes; cerrado Sábados y Domingos.

CONSEJERÍA
Los consejeros están disponibles en el Departamento de Asesoramiento para ayudarle con asesoría académica, el establecimiento de metas reales y la elaboración de un integral plan de educación para alcanzar esos objetivos. Consejeros pueden mantenerle al corriente de las necesidades actuales de su carrera. Los consejeros están disponibles por medio de citas de media hora o limitadamente sin cita para breves consultas. Consejería en línea está disponible en www.cerritos.edu/counseling. Los horarios del Centro de asesoría son Lunes a Jueves de 8 a.m. a 7 p.m.; Viernes de 8 a.m. a 2 p.m.

PROGRAMAS Y SERVICIOS PARA DISCAPACITADOS
Los estudiantes con limitaciones debido a una discapacidad pueden recibir servicios de apoyo e instrucciones de los Programas y Servicios para Estudiantes Discapacitados. Son atendidos aquellos estudiantes con problemas de movilidad, visuales, auditivos, del habla, psicológicos, y otros problemas de salud, así como discapacidades de aprendizaje y desarrollo. Los Programas y Servicios para Estudiantes Discapacitados (DSPS) han estado en funcionamiento en Cerritos College desde 1969. Para obtener información o una cita, llame al (562) 860-2451, ext. 2335; (562) 274-7164 (VP); (562) 467-5006 (FAX); o visite nuestro sitio web en www.cerritos.edu/dspss.

AYUDA FINANCIERA
La Oficina de Ayuda Financiera ofrece becas, trabajo y oportunidades de estudio, préstamos y becas otorgadas por los gobiernos federales y estatales y agencias locales. La Solicitud Gratuita de Ayuda Federal para Estudiantes (FAFSA) puede llenarse en la web en www.fafsa.gov. El código de Cerritos College es 001161. El horario de la Oficina de Ayuda Financiera es Lunes a Jueves, 8 am – 7 pm; Viernes, 8 am – 12 pm. Para obtener información adicional, visite nuestro sitio web en www.cerritos.edu/finaid.

ESTACIONAMIENTO
El estacionamiento en Cerritos College es únicamente con permiso. Las regulaciones del estacionamiento se deben cumplir las 24 horas del día, los 7 días de la semana. Se puede solicitar un permiso de estacionamiento semestral por internet. Para hacerlo, regístrese en MyCerritos y haga clic en el enlace “Buy Parking Permit” (Comprar permiso de estacionamiento). También se pueden comprar permisos en el campus, en la Oficina de Admisiones y Registros (Admissions and Records Office) durante el horario normal de atención, y en la Policía del Campus (Campus Police) cuando la Oficina de Admisiones y Registros esté cerrada, incluso los fines de semana. Se pueden comprar permisos por día, por $2, en los dispensadores de boletos ubicados en nuestros estacionamientos para estudiantes. Todos los dispensadores aceptan tarjetas de crédito y efectivo; se cobrará una tarifa extra de 25 centavos para compras realizadas con tarjeta de crédito (los dispensadores no dan cambio ni reembolsos). Los dispensadores se encuentran cerca de la marquesina frente al gimnasio, en Falcon Way, y en los estacionamientos para estudiantes 1, 5, 6, 8 y 10. Los lugares de estacionamiento por tiempo también se encuentran disponibles en los estacionamientos 2, 6 y 8. Estos lugares requieren del pago y de la exhibición del permiso que es válido por hasta 2 horas. El estacionamiento en lugares reservados para el personal requiere un permiso vigente. Se permite que los vehículos con un cartel o una placa válida por discapacidad “DP” (persona discapacitada, por sus siglas en inglés), y un permiso por un día vigente y válido para estudiantes, estacionen en estacionamientos para el personal. La “acera de color azul” y los lugares de estacionamiento marcados para discapacitados no requieren un permiso de estacionamiento, si el vehículo tiene un cartel o una placa válida de “DP” (el dueño registrado del cartel de “DP” debe estar presente en todo momento cuando se use el cartel en el campus). Las personas que exhiban una placa o un cartel de “DP” no pueden estacionar en ningún momento en aquellos lugares de estacionamiento reservados para “personas que comparten el vehículo” o “miembros de la junta”. El estacionamiento es gratuito en los lugares de color blanco (estacionamiento para estudiantes) solo durante la primera semana de cada semestre.

SE PUEDE EMITIR UNA CITACIÓN DE ESTACIONAMIENTO A AQUELLOS VEHÍCULOS SIN UN PERMISO O QUE ESTÉN ESTACIONADOS DE FORMA INCORRECTA. CERRITOS COLLEGE NO ASUME NINGUNA RESPONSABILIDAD NI TAMPOCO ES RESPONSABLE DEL DAÑO O ROBO DE NINGÚN VEHÍCULO NI SUS CONTENIDOS. NO SE REEMPLAZAN LOS PERMISOS DE ESTACIONAMIENTO PERDIDOS O ROBADOS. CONSULTE EL CATÁLOGO DE LA UNIVERSIDAD SI DESEA OBTENER INFORMACIÓN ADICIONAL SOBRE ESTACIONAMIENTO.

If you have questions or need information in Spanish about Cerritos College, please call the Admissions and Records Office at (562) 860-2451, extension 2211. Office hours are Monday through Thursday, 8 am – 7 pm; Friday, 8 am – 12 pm. Additional information is available in Spanish on pages 10-14.

Si usted tiene preguntas o necesita información en español acerca del Colegio de Cerritos, llame por favor a la Oficina de Admisiones y Registro al número (562) 860-2451, extensión 2211. El horario de oficina es Lunes a Jueves, 8 am – 7 pm; Viernes, 8 am – 12 pm. Información adicional está disponible en español en las páginas 10-14.
Individuals with educational limitations due to a disability may receive support services and instruction from Disabled Student Programs and Services (DSPS) at Cerritos College. Disabilities served include: mobility, vision, hearing, speech/language, psychological, health-related, learning, developmental/intellectual, and acquired brain injuries. Students who wish to apply for DSPS services should come to the Liberal Arts/DSPS building to pick up a New Student Packet. For further information, contact DSPS at (562) 860-2451, ext. 2335; (562) 274-7164/VP; or visit our website at http://www.cerritos.edu/dsps/.

DSPS Services:
DSPS determines reasonable accommodations on a case by case basis by reviewing the disability verification documentation and an interactive process with each student. Following are some of the supportive services which may be approved as reasonable accommodations, depending on the nature of the student’s educational limitations, to assure access to educational activities at Cerritos College:

- Notetakers
- Testing accommodations
- Materials in alternate format
- Assistive Technology
- Sign language interpreters
- Assistive listening devices
- Priority enrollment
- Academic adjustments

Additional services available through DSPS may include:

- Counseling
- Enrollment assistance
- Illness notification
- Instructor liaison
- Assistive technology training

Instructional Offerings:
Access Learning Courses (ACLR in the Schedule of Classes)
- ACLR 86 – Introduction to Universal Design for Learning – 2.0 units
- ACLR 87 – Using Scan-Read Technologies in Universal Design for Learning – 2.0 units
- ACLR 90 – Orientation for Students with Disabilities – 1.0 unit
- ACLR 91 – Career Exploration for Students with Disabilities – 1.0 unit

Adapted Physical Education Courses (PEX in the Schedule of Classes)
- PEX 100 – Sedentary Activities for Students with Disabilities – 1.0 unit
- PEX 101 – Wheelchair Activities – 1.0 unit
- PEX 102 – Adapted Cardiovascular Exercise – 1.0 unit
- PEX 103 – Adapted Strength Training – 1.0 unit
- PEX 104 – Adapted Strength and Relaxation – 1.0 unit
- PEX 105 – Adapted Swimming – 1.0 unit

Disabled Student Programs and Services is located in the Liberal Arts/DSPS Building.

In accordance with the Americans with Disabilities Act, this information is available in alternate formats (Braille, enlarged type, e-text, etc.) and may be requested by calling (562) 860-2451, Ext. 2335.
Do you need tutoring for any of your Cerritos College courses? Do you need help managing your time efficiently? Do you need to learn how to take good lecture notes or learn how to better study from your textbook? Do you need help dealing with the stress of going to college? The Success Center can provide the answers and the help that you’re looking for. All Cerritos College students may attend any of the free services listed below. Visit the Success Center, located in the LRC, for more information or visit the Center’s website at www.cerritos.edu/sc.

**Individualized Instruction from Faculty**
Faculty members are available at various times for assistance in math, English, English as a Second Language, and reading.

**Technology Training & Computer Proficiency**
Training sessions are offered in word processing, spreadsheets, multimedia presentations, MyFoundationsLab, Canvas, etc.

**Support for Online Students**
Walk-in support for online students
Online tutoring
Online FAQ’s

**Tutorial Services**
Walk-in math & English tutoring
Tutoring by appointment in other subjects
Smarthinking Online Tutoring

**Workshops**
Workshops in various topics such as, How to Read Your Textbook, How to Take Great Notes, Stress Management, Student Success, and many more!
ASSOCIATED STUDENTS
The Associated Students of Cerritos College (ASCC) provides the governing body that finances, organizes, and directs many programs for the student population. It co-sponsors with the district such activities as touchtone registration, athletic, choir, band, forensics, drama, and the student newspaper. Students are encouraged to participate in campus clubs and organizations. The club program is an ever-growing phase of campus life, with new clubs forming every year. With more than 60 clubs, students are provided the opportunity to become involved in curricular, special interest, and social programs. The Inter-Club Council meets regularly to give all clubs and organizations the chance to share their activities collectively. For additional information about the ASCC and campus clubs, please stop by the Office of Student Affairs, or call (562) 860-2451, ext. 2458.

STATEMENT OF STUDENT RIGHTS AND RESPONSIBILITIES

PREAMBLE
The community college exists for the transmission of knowledge, the pursuit of truth, the development of students, and the general well-being of society. Free inquiry and free expression are indispensable to the attainment of these goals. As members of the academic community, students should be encouraged to develop the capacity for critical judgment and to engage in a sustained and independent search for truth and knowledge.

Freedom to teach and freedom to learn are inseparable facets of academic freedom. The freedom to learn depends upon appropriate opportunities and conditions in the classroom, on the campus, and in the larger community. Students should exercise their freedom with responsibility so as not to endanger the rights, goals, and beliefs of other students.

Cerritos College is open to all qualified students regardless of national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics, or any other status protected by law in person or in an online environment and, when the victim or victims are associated with the District, whether or not the location is associated with the District.

CLASSROOM RIGHTS AND RESPONSIBILITIES
The professor in the classroom and in conference should permit free discussion, inquiry, and expression of thought by the student. Student performance should be evaluated solely on an academic basis, not on opinions or willingness to accept professors’ personal beliefs, or conduct unrelated to academic standards. Students should be free to take reasoned exception to the data or views offered in any course of study for which they are enrolled and for maintaining standards of academic performance established for each course in which they are enrolled. The student has the right to have the course taught in a systematic, meaningful manner and to know at the beginning of the course those academic standards required of the student in the course.

Administrative staff and faculty members should respect confidential information about students, such as student views, beliefs, and political associations, that is acquired in the course of their work. Transcripts of academic records should contain only information about academic status.

ON THE CAMPUS RIGHTS AND RESPONSIBILITIES
Students should be free to examine and discuss all questions of interest to them, and express opinions publicly and privately. They should be free to organize and join associations to promote their common interests. The membership, policies, and actions of a student organization will be determined by vote of only those persons who hold bona fide membership in that college organization. Campus advisors shall advise organizations in the exercise of their rights and responsibilities.

Student organizations shall be required to submit a statement of purpose, criteria for membership, rules of procedures, a current list of officers, and the advisor shall certify the list of verified members. Campus organizations should be open to all students.

Students and student organizations should be free to support causes by orderly means which do not disrupt the regular and essential operation of the college. Student organizations shall have the right to recommend, invite, and hear any person of their own choosing as long as such speakers and topics are in accordance with federal, state, and local laws, and guarantee the safety of students and protection of public property. Guest speakers invited by students or student organizations should be subject to those policies, requirements, and regulations as established by the Board of Trustees in order to insure an appropriate and meaningful contribution to the academic community. It should be made clear to the academic community and the larger community that the public expressions of students, student organizations, and guest speakers speak only for themselves.

As constituents of the academic community, students should be free, individually and collectively, to express their views on issues of institutional policy, instruction, the evaluation of professors as it pertains to their course content, and on matters of general interest to the student body.

IN THE LARGER COMMUNITY
College students are both citizens and members of the academic community. As citizens, students should enjoy the same freedom of speech, peaceful assembly, and right of petition that other citizens enjoy. As citizens, they should be subject to civil law as others and may incur penalties prescribed by civil authorities when violating these laws. Only where the college’s interest as an academic community are distinct and clearly involved should the special authority of the college be asserted.

STUDENT PUBLICATIONS
Student publications and the student press perform the traditional roles of informing, entertaining, and influencing. They are both instructional and informational, and as such should meet the highest academic and professional standards in serving the broad college community and should set forth as the primary goal of the student newspaper the coverage of news events, happenings, and experiences on the college campus.

Associated Student Body, administrative and academic authorities, in consultation with students and advisors have the responsibility to define and clarify the role of student publications, and the standards to be used in their evaluation.

They must also assure that both academic freedom and editorial freedom are protected and exercised so that the integrity of the student publications program and the free press will not be compromised.

It is incumbent upon student editors and managers to act according to the highest ethics of responsible journalism. This corollary responsibility includes careful adherence to the laws of libel and good taste, and such considerations as the avoidance of indecency, undocumented allegations, attacks on personal integrity, and the techniques of harassment and innuendo, and should allow adequate space for rebuttal and differing views in regard to articles in which there is some controversy.
Safeguards to assure freedom of the student press with responsibility should include freedom from censorship or arbitrary control of the press, and protection of editors and managers from arbitrary attack, suspension, or removal because of disapproval of editorial policy or content by any external influence.

**STUDENT RIGHTS AND GRIEVANCES**

Note: Complaints under Section 504, Section 508, and/or the Americans with Disabilities Act are to be made to the Section 504/508/ADA Coordinator in the Disabled Student Programs and Services Office or to the Diversity/Compliance/Title IX Officer in the Human Resources Office. Complaints of sexual harassment and other illegal discrimination are to be made to the Diversity/Compliance/Title IX Officer in the Human Resources Office or the Vice President of Human Resources.

If a student files a grievance under this procedure that includes an allegation of unlawful discrimination, including harassment or retaliation, the grievance, or portion of the grievance, will immediately be referred to (i) the Diversity/Compliance/Title IX Officer or to the Vice President of Human Resources or designee per AP 3435, "Intake and Processing of the Complaint," or to (ii) the Cerritos College Section 504/ADA Coordinator per Administrative Procedure 3412, for attempted informal resolution or investigation.

**STUDENT GRIEVANCE PROCEDURES**

A student of the College may address grievances as applied to and regarding academic, administrative, and instructional matters relating to students, and including, but not limited to, any grievance dealing with any academic or management employee of the District.

A grievance shall herein be defined as any act depriving a student of any of the rights set forth in the statement of "Student Rights and Responsibilities," or any state, federal, or local codes. Grades and grading grievances are not addressed within this administrative procedure. The student should refer to "Student Grade Grievance Procedure." The determination of whether the Statement of Grievance presents sufficient grounds for a hearing shall be based on the following:

- The statement contains facts which, if true, would constitute a grievance under these procedures;
- The grievant is a student, which includes applicants and former students;
- The grievant is personally and directly affected by the alleged grievance;
- The grievance was filed in a timely manner;
- The grievance is not clearly frivolous, clearly without foundation, or clearly filed for purposes of harassment.

If the grievance does not meet each of the requirements, the Office of Student Conduct and Grievance or ASCC Chief Justice or designee shall notify the student in writing of the rejection of the request for a grievance hearing, together with the specific reasons for the rejection and the procedures for appeal.

**GRIEVANCE PROCEDURE (EXCEPT GRADES AND GRADING, SEXUAL HARASSMENT, AND OTHER ILLEGAL DISCRIMINATION):**

**STEP I - INFORMAL ACTION**

A. The student with a grievance shall first attempt to resolve the matter by informal discussion with the employee(s) involved.

B. If the problem is not resolved in step I-A, the student shall then attempt to resolve the matter by informal discussion with the person at the lowest level of supervisory authority for the person with whom there is a complaint.

C. If the grievant still believes the issue has not been resolved satisfactorily after Step I-B, a student Statement of Grievance Form may be obtained from the Office of Student Conduct and Grievance. After completion of the Form, specifying the time, place, nature of the complaint and remedy or correction requested, it should be submitted to the Coordinator of Student Conduct and Grievance who will send a copy of the written statement to the ASCC Supreme Court Chief Justice and the Vice President of Academic Affairs. This statement must be submitted within 30 instructional days after the grievant has become aware of the act or condition on which the complaint is based. An instructional day is defined as any day Monday through Friday that all normal college business is conducted, both in the classroom and administrative offices. All weekend days and college holidays are excluded.

D. The ASCC Chief Justice or Court designee shall attempt to resolve the problem through informal meeting and discussion among the pertinent parties while remaining neutral on all issues involved. This informal meeting and discussion is intended to include the levels of management or administration concerned with the problem and should be completed within ten instructional days, as such days are defined herein. In the event the informal procedure fails, the formal procedure may be implemented.

**STEP II - FORMAL ACTION**

**A. PRELIMINARY STEPS**

1. If the grievant does not believe the grievance has been resolved, the grievant may request Step II-Formal Action through the ASCC Chief Justice. The Chief Justice upon receiving the request of the grievant shall call a meeting of the Student Grievance Hearing Committee. The Hearing Committee will be composed in the following manner:

   - ASCC Chief Justice or designee and two Court Justices or designees,
   - the Vice President of Academic Affairs or administrative designee,
   - the Faculty Senate President or Senate designee, and
   - one Faculty Senate member, chosen by the Faculty Senate.

   If replaced per section II.A.5. herein, the ASCC Chief Justice or designee or Court Justices or designees substitute(s) shall be appointed by the ASCC Court.

2. The Chief Justice or designee shall serve as the Hearing Committee Chair, but shall have no vote in committee decisions. The five voting members of the Hearing Committee may be selected within the first six weeks of the academic year. Names selected by the Faculty Senate are to be submitted to the Chief Justice. Members of the Committee are to serve for an academic year.

3. The Vice President of Academic Affairs or administrative designee shall serve as Hearing Committee Executive Secretary. The Executive Secretary, a voting member of the committee, shall be responsible for keeping necessary records of committee hearings and assist the ASCC Chief Justice in the conduct of the hearing.

4. Grievance Committee members are to deal with all grievances in a confidential manner, except when both parties agree to a public hearing or otherwise required by law.
5. No person shall serve as a member of a Hearing Committee if that person has been personally involved in any matter giving rise to the grievance, has made any statement on the matters at issue, or could otherwise act in a neutral manner. Any party to the grievance may challenge for cause any member of the hearing committee prior to the beginning of the hearing by addressing a challenge to the Hearing Committee Chair, who shall determine whether cause for disqualification has been shown. If the Hearing Committee Chair determines that sufficient grounds for removal of a member of the committee have been presented, the Hearing Committee Chair shall remove the challenged member or members and request a substitute from the original appointing constituent group.

B. FORMAL HEARING
The Hearing Committee shall conduct its proceedings according to the following procedures:
1. The Hearing Committee must meet within 15 instructional days after informal action has been completed and the grievant has requested a formal hearing.
2. The Chair must notify the parties involved within five instructional days before the hearing of the date, time, and location of the hearing and must include a copy of the written complaint, a copy of the Statement of Student Rights and Responsibilities, and copy of the Grievance Procedure.
3. Four members shall constitute a quorum by which Hearing Committee business may proceed. The quorum must include at least one student member, one faculty member, and one administrative member.
4. The members of the Hearing Committee shall be provided with a copy of the grievance and any written response provided by the respondent before the hearing begins.
5. Both parties shall have the right to present personal statements, testimony, evidence, and witnesses. Formal rules of evidence shall not apply. Any relevant evidence shall be admitted. Unless the Hearing Committee determines to proceed otherwise, each party to the grievance shall be permitted to make an opening statement. Thereafter, the grievant or grievants shall make the first presentation, followed by the respondent or respondents. The grievant(s) may present rebuttal evidence after the respondent(s)’ evidence. The burden shall be on the grievant or grievants to prove by substantial evidence that the facts alleged are true.
6. Each party shall have the right to be present, to be accompanied by the person of his or her choice (who may not participate in the hearing), and to question witnesses who are present. In a closed hearing, witnesses shall not be present at the hearing when not testifying, unless all parties and the committee agree to the contrary.
7. The hearing shall be recorded by the Coordinator of Student Conduct and Grievance, either by audio recording or stenographic recording, and shall be the only recording made. No witness who refuses to be recorded may be permitted to give testimony. The audio or stenographic recording shall remain in the custody of the District, at all times, unless released to a professional transcribing service. Any recognized party to the grievance may request a copy of the recording.
8. The Hearing Committee Chair shall, at the beginning of the hearing, ask each person present to identify themselves by name, and thereafter shall ask witnesses to identify themselves by name.
9. The Hearing Committee shall discuss the stated grievance(s), hear testimony, examine witnesses, and receive all available evidence to the charge.
10. The hearing shall be closed to the public unless otherwise agreed upon in writing by both parties.
11. The Hearing Committee shall make decisions in private. The Hearing Committee shall write up findings and decisions. Copies of findings and decisions, including majority and minority reports, are to be sent to each party and the appropriate Vice President. The Hearing Committee’s decision(s) shall be final unless appealed.
12. A recording of the proceedings shall be kept in a confidential file in the Office of Student Conduct and Grievance and shall be available at all times to parties directly involved. All documents, communications, and records dealing with the processing of a grievance will be filed separately from the personnel files of the participants. After a period of four years, the grievance file shall be destroyed.
13. Reprisals of any kind will not be taken by the District or any of its agents against any party of interest or any other participant in the grievance procedure by reason of such participation.
14. Evidence and testimony given in each case presented shall not be the sole cause of initiating or filing further grievances.
15. If the grievant does not act within the time limits provided herein, the ability to proceed with the grievance shall be terminated and no further action will be taken.
16. The number of instructional days indicated at each step herein should be considered a maximum and every effort must be made to expedite the process. Time limits may be extended by mutual consent in writing or by decision of the Hearing Committee.
17. The Hearing Committee should attempt to reach a decision by discussion and consensus on a workable solution. Voting should be a last course of action.
18. If in the course of the proceedings a student graduates before a solution is found, the student shall not be denied full consideration under this policy. A student may also submit a grievance after graduation if the grievance did not become known until that time. However, it must be submitted within 30 instructional days after the grievant should have reasonably become aware of the act or condition on which the complaint is based.

APPEALS PROCESS
1. If a party wishes to formally appeal a recommendation of the Hearing Committee, an appeal must be submitted within ten instructional days to the appropriate Vice President provided the appropriate Vice President is not a direct party to the grievance. If the appropriate Vice President is a direct party to the grievance, and either party is dissatisfied with the recommendation of the Hearing Committee, an appeal may be submitted to a Vice President/Assistant Superintendent not a direct party to the grievance.
2. Upon receiving the findings and recommendations of the Hearing Committee, and after examination of the appeal as requested by either party, the appropriate Vice President or alternate may accept or reject the Hearing Committee's decision.

3. If the appropriate Vice President or alternate rejects the Hearing Committee's decision, he or she shall submit his/her decision with the stated reasons for objections to the Hearing Committee within ten instructional days. The Hearing Committee shall within ten instructional days reconsider its decision(s) and submit its decisions to the appropriate Vice President for a final decision.

4. The appropriate Vice President shall transmit his or her final decision to the parties within ten instructional days.

5. An appeal of the appropriate Vice President's decision may be submitted to the President/Superintendent by either party within five instructional days of the appropriate Vice President's decision. The President/Superintendent shall transmit his or her final decision to the parties within ten instructional days.

6. An appeal of the President/Superintendent's decision may be submitted to the Board of Trustees by either party within five instructional days of the President/Superintendent's decision. The Board of Trustees may review an appeal for two consecutive regular Board meetings before making a final determination of the matter at the District level.

7. The President/Superintendent or designee, or the Board of Trustees may reject a Hearing Committee decision only after reviewing a transcription of the involved hearing.

STUDENT GRADE GRIEVANCE PROCEDURE

A student of the College may present a grade grievance. The California Education Code, Section 76224, quoted, states clearly the conditions upon which grades or grading can be questioned.

“When grades are given for any courses of instruction taught in a community college district, the grade given to each student shall be determined by the instructor of the course and the determination of the student's grade by the instructor, in the absence of mistake, fraud, bad faith, or incompetence, shall be final.” "Mistake" may include, but is not limited to, errors made by an instructor in calculating a student's grade and clerical errors.

STEP I – INDIVIDUAL ACTION

A student who believes a final course grade was assigned due to mistake, fraud, bad faith, or incompetence shall meet with the faculty member to resolve his/her concern.

STEP II – MANAGEMENT ACTION

Note: If a student files a grade grievance that includes an allegation of unlawful discrimination, including harassment or retaliation, the grievance, or portion of the grievance, will immediately be referred to (i) the Diversity/Compliance/Title IX Officer or to the Vice President of Human Resources or designee per AP 3435, "Intake and Processing of the Complaint" or to (ii) the Cerritos College Section 504/ADA Coordinator per AP 3412, for attempted informal resolution or investigation.

STEP III – ADMINISTRATIVE ACTION

If either party is dissatisfied with the recommendation of the Division Dean, he or she may appeal the matter to the Vice President of Academic Affairs or designee within ten instructional days of the Division Dean's recommendation. The Vice President of Academic Affairs or designee shall call a meeting with the student, the ASCC Chief Justice, the Division Dean, and if needed, the faculty member. The Vice President of Academic Affairs or designee shall transmit his or her decision to the parties within ten instructional days.

STEP IV – PRESIDENT/SUPERINTENDENT ACTION

If either party chooses to appeal the decision of the Vice President of Academic Affairs, he or she may appeal the matter to the President/Superintendent of the College within ten instructional days of such decision. If a faculty member is dissatisfied with a recommendation and neither acts on it, nor appeals it, the Vice President of Academic Affairs will forward the matter to the President/Superintendent. The President/Superintendent will review the recommendation and if needed, request persons involved in the grievance to meet.

The President/Superintendent shall make a recommendation within ten instructional days. If either party is dissatisfied with the recommendation of the President/Superintendent, an appeal of the President/Superintendent's recommendation may be submitted to the Board of Trustees by either party. The appeal must be submitted within ten instructional days after the President/Superintendent's recommendation. The Board may review an appeal for two consecutive regular Board meetings, and if needed, request persons involved in the grievance to appear before making a final determination of the matter at the District level.
STUDENT SERVICES AND POLICIES

ADDITIONAL INFORMATION

Most complaints, grievances, and disciplinary matters should be resolved at the college level. If a complaint does not fall into one of the college's established procedures, it may be addressed in writing to the President/Superintendent. Individuals are strongly encouraged to make every attempt to resolve matters through the appropriate administrative process.

Matters that are not resolved at the college level may be submitted to one or more of the following agencies for consideration:

- The Accrediting Commission for Community and Junior Colleges (ACCJC) at http://www.accjc.org/complaint-process, if the complaint is associated with the institution's compliance with academic program quality and accrediting standards. The ACCJC is the agency that accredits the academic programs of the California Community Colleges.
- If the complaint does not concern the college's compliance with academic program quality and accrediting standards, it may be directed to the California Community Colleges Chancellor's Office by completing the web form found at http://californiacommunitycolleges.cccco.edu.

STANDARDS OF STUDENT CONDUCT

The President/Superintendent shall establish procedures for the imposition of discipline on students in accordance with the requirements for due process of the state and federal laws and regulations.

The procedures shall clearly define the conduct that is subject to discipline, and shall identify potential disciplinary actions, including but not limited to the removal, suspension, or expulsion of a student.

A complainant or witness who participates in an investigation of sexual assault, domestic violence, dating violence, or stalking will not be subject to disciplinary sanctions for a violation of the District's student conduct policy at or near the time of the incident, unless the District determines that the violation was egregious, including but not limited to, an action that places the health or safety of any other person at risk or involves plagiarism, cheating, or academic dishonesty.

Due process requires that in all significant disciplinary situations a student is informed of charges against him/her, is given an opportunity to refute them, and has the opportunity to appeal a decision.

The Board of Trustees shall consider any recommendation from the President/Superintendent for expulsion. The Board of Trustees shall consider an expulsion recommendation in closed session unless the student requests that the matter be considered in a public meeting. Final action by the Board of Trustees on the expulsion shall be taken at a public meeting.

The procedures shall be made widely available to students through the College catalog and other means.

Students enrolling in Cerritos College assume an obligation to abide by all District regulations on District-owned or controlled property or at District-sponsored or supervised functions.

Students who fail to adhere to District regulations are subject to disciplinary actions.

In all disciplinary actions, the student shall be informed of the nature of the charges against him/her and given a fair opportunity to refute them. The District shall not be arbitrary in its actions.

The following conduct while on District-owned or controlled property or at District-sponsored or supervised functions shall constitute good cause for discipline, including but not limited to the removal, suspension, or expulsion of a student.

1. Assault, battery, or any threat of force or violence, or causing, attempting to cause, or threatening to cause physical injury to another person, in person or in an online environment and, when the victim or victims are associated with the District, whether or not the location is associated with the District.
2. Possession, use, sale, or otherwise furnishing any firearm, knife, explosive, or other dangerous object or chemical, including but not limited to any facsimile firearm, knife, or explosive on District-owned or controlled property or at District-sponsored or supervised functions without the prior authorization of the President/Superintendent or designee.
3. Unlawful possession, use, sale, offer to sell, or furnishing, or being under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the California Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind; or unlawful possession of, or offering, arranging, or negotiating the sale of any drug paraphernalia, as defined in California Health and Safety Code, Section 11014.5.
4. Committing or attempting to commit robbery or extortion.
5. Theft, attempted theft of, or willful damage to District property or property in the possession of, or owned by, a member of the college community or knowingly receiving stolen property or private property on District premises.
6. Willful or persistent smoking in any area where smoking has been prohibited by law or by regulation of the District.
7. Sexual assault or sexual exploitation regardless of the victim's affiliation with the District.
8. Committing sexual harassment as defined by law or by District policies and procedures in person or in an online environment and, when the victim or victims are associated with the District, whether or not the location is associated with the District.
9. Engaging in harassing or discriminatory behavior based on national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics, or any other status protected by law in person or in an online environment and, when the victim or victims are associated with the District, whether or not the location is associated with the District.
10. Engaging in intimidating conduct or bullying against another student through words or actions, including direct physical contact; verbal assaults, such as teasing or name-calling; social isolation or manipulation; and cyberbullying.
11. Willful misconduct that results in injury or death to a student, client, patient, visitor, guest, or to District personnel or that results in cutting, defacing, or other injury to any real or personal property owned by the District or on campus.
12. Endangering a student, client, patient, visitor, guest, or District employee or contributing to or causing harm to the health, safety, and/or well-being of such others.
13. Disruptive behavior, continual or willful disobedience and/or persistent defiance of the authority, habitual profanity or vulgarity, or abuse of District personnel or where the presence of the student causes a continuing danger to the physical safety of students or others.
14. Cheating, or engaging in other academic dishonesty including copying from another's work; discussion prohibited by the instructor; obtaining exam copies without permission; and using notes, other information, or devices that have been prohibited.
15. Misrepresentation and/or impersonation, including arranging for or allowing another individual to impersonate or otherwise misrepresent himself or herself to be a student generally or to be a particular student either in person or in an online environment, and/or impersonating or otherwise misrepresenting oneself to be another person in person or in an online environment.
16. Plagiarism, in individual or group work or in a student publication, including the act of taking the ideas, words or specific substantive material of another and offering them as one's own without giving credit to the source.
17. Dishonesty; forgery; alteration or misuse of District documents, records, or identification; or knowingly furnishing false information to the District.
18. Unauthorized entry upon, into, or use of District facilities, either in person or in an online environment.
19. Lewd, indecent or obscene conduct on District-owned or controlled property; or at District-sponsored or supervised functions; or directed at and for the purpose of harming another individual or group associated with the District, whether carried out in person or in an online environment, and whether or not the location is associated with the District.
20. Engaging in expression that is obscene, libelous or slanderous, or that so incites students as to create a clear and present danger of the commission of unlawful acts on college premises, or the violation of lawful District administrative procedures, or the substantial disruption of the orderly operation of the District.
21. Persistent serious misconduct where other means of correction have failed to bring about proper conduct.
22. Unauthorized preparation, giving, selling, transfer, distribution, or publication, for any commercial purpose, of any contemporaneous recording of an academic presentation in a classroom or equivalent site of instruction, including but not limited to handwritten or typewritten class notes, except as permitted by any Board policy or administrative procedure.
23. Unauthorized use of audio, video or other listening, recording or transmitting device in any classroom, service area, or District activity without prior consent of the instructor, service area manager, or activity advisor except as necessary for reasonable accommodation.
24. Failure, as a person involved in sexual activity, to ensure that he or she has the affirmative consent of the other or others to engage in the sexual activity. Lack of protest or resistance does not mean consent, nor does silence mean consent.
   • Affirmative consent must be ongoing throughout a sexual activity and can be revoked at any time. The existence of a dating relationship between the persons involved, or the fact of past sexual relations between them, should never by itself be assumed to be an indicator of consent. “Affirmative consent” means affirmative, conscious, and voluntary agreement to engage in sexual activity.
   a. In the evaluation of complaints in any disciplinary process, it shall not be a valid excuse to alleged lack of affirmative consent that the accused believed that the complainant consented to the sexual activity under either of the following circumstances:
      i. The accused's belief in affirmative consent arose from the intoxication or recklessness of the accused.
      ii. The accused did not take reasonable steps, in the circumstances known to the accused at the time, to ascertain whether the complainant affirmatively consented.
   b. In the evaluation of complaints in the disciplinary process, it shall not be a valid excuse that the accused believed that the complainant affirmatively consented to the sexual activity if the accused knew or reasonably should have known that the complainant was unable to consent to the sexual activity under any of the following circumstances:
      i. The complainant was asleep or unconscious.
      ii. The complainant was incapacitated due to the influence of drugs, alcohol, or medication, so that the complainant could not understand the fact, nature, or extent of the sexual activity.
      iii. The complainant was unable to communicate due to a mental or physical condition.
25. Sexual assault, defined as actual or attempted sexual contact with another person without that person's consent, regardless of the victim's affiliation with the college; and, effective January 1, 2016, regardless of whether such conduct is related to college activity or college attendance; including, but not limited to, any of the following: (1) Intentional touching of another person's intimate parts without that person's consent or other intentional sexual contact with another person without that person's consent. (2) Coercing, forcing, or attempting to coerce or force a person to touch another person's intimate parts without that person's consent. (3) Rape, which includes penetration, no matter how slight, without the person's consent, of either of the following: (A) The vagina or anus of a person by any body part of another person or by an object. (B) The mouth of a person by a sex organ of another person.
26. Sexual exploitation, defined as a person taking sexual advantage of another person for the benefit of anyone other than that person without that person's consent, regardless of the victim's affiliation with the college; and, effective January 1, 2016, regardless of whether such conduct is related to college activity or college attendance; including, but not limited to, any of the following: (1) Prostituting another person. (2) Recording images, including video or photograph, or audio of another person's sexual activity, intimate body parts, or nakedness without that person's consent. (3) Distributing images, including video or photograph, or audio of another person's sexual activity, intimate body parts, or nakedness, if the individual distributing the images or audio knows or should have known that the person depicted in the images or audio did not consent to the disclosure and objected to the disclosure. (4) Viewing another person's sexual activity, intimate body parts, or nakedness in a place where that person would have a reasonable expectation of privacy, without that person's consent, and for the purpose of arousing or gratifying sexual desire.
27. Misrepresentation of oneself or of an organization to be an agent of the District.
28. Continued disruption on or off District property of the District's educational or student services activities, administrative functions and procedures, public service functions, authorized curricular or co-curricular activities, other functions, or prevention of authorized guests from carrying out the purpose for which they are on District property.
29. Abuse of any person, or any possession of any person, on District-owned or controlled property.
30. Violation of state or local laws, Board policies, or administrative procedures concerning the registration of student organizations, the use of District facilities, or the time, place, and manner of public expression.
31. Abusive behavior directed toward coercion of, or hazing of, or bullying of a member of the college community, in person or in an online environment and, when the victim or victims are associated with the District, whether or not the location is associated with the District.
32. Violation of Board policies or administrative procedures governing the use of student user accounts, Computers, and telecommunication resources, including but not limited to the unauthorized entry, opening, or viewing of a file; the unauthorized use of another individual's identification and password; arranging for, allowing, and/or impersonation of one person by another; sending obscene or abusive messages or files; and/or use of computing facilities to interfere with the work of another student or employee of the District.
33. Engaging in physical or verbal disruption, intimidation, or harassment of such severity or pervasiveness as to have the purpose or effect of unreasonably interfering with a student's academic performance, or District employee's work performance, or of creating an intimidating, hostile or offensive educational or work environment, in person or in an online environment and, when the victim or victims are associated with the District, whether or not the location is associated with the District.
34. Violation of a duly issued restraining order, stalking, and/or a pattern of conduct with intent to follow, alarm, or harass another person, and which causes the person to reasonably fear for his or her safety, and where the pattern of conduct persisted after the person has demanded that the pattern of conduct cease.
35. Failure to identify oneself when requested to do so by District officials acting in the performance of their duties.
36. Any other cause not listed above which is identified as “Good Cause” by the Education Code or that disrupts the college, its mission, or campus life.

ACADEMIC HONESTY/DISHONESTY POLICY

Your instructors are eager to help you succeed in your studies at Cerritos College. But success means more than just receiving a passing grade in a course. Success means that you have mastered the course content so that you may use that knowledge in the future, either to be successful on a job, or to continue on with your education in advanced classes.

Your success depends on a combination of the skill and knowledge of your instructors, and your own hard work. You will reach your future goals only if you gain new knowledge from every course you take. That knowledge becomes yours and can be used by you, only if it is gained through your own personal efforts. Receiving a grade in a course, without acquiring the knowledge that goes with it, diminishes your chances for future success.

While in college, you are also shaping the principles which will guide you throughout the rest of your life. Ethical behavior and integrity are a vital part of those principles. A reputation for honesty says more about you, and is more highly prized, than simply your academic skills.

For this reason, academic honesty is taken very seriously by the Cerritos College faculty. The following guidelines have been prepared so that you will understand what is expected of you in maintaining academic honesty.

Academic Dishonesty is normally to be dealt with as an academic action by the instructor, reflected in the student's grade in the particular course, rather than through college disciplinary procedures. No specific departmental, divisional or institutional procedures are established for academic dishonesty other than the normal process for review and appeal of an instructor's grading procedures.

Academic Dishonesty is defined as the act of obtaining or attempting to obtain credit for work by the use of any dishonest, deceptive, or fraudulent means. Examples of academic dishonesty would include, but not be limited to the following:

- Copying, either in part or in whole, from another's test or examination;
- Discussion of answers or ideas relating to the answers, on examination or test when such discussion is prohibited by the instructor;
- Obtaining copies of an exam without the permission of the instructor;
- Using notes, "Cheat sheets," or otherwise utilizing information or devices not considered appropriate under the prescribed test conditions;
- Altering a grade or interfering with the grading procedures in any course;
- Allowing someone other than the officially enrolled student to represent the same;
- Plagiarism, which is defined as the act of taking the ideas, words or specific substantive material of another and offering them as one's own without giving credit to the source.

Options may be exercised by the faculty member to the extent that the faculty member considers the cheating or plagiarism to manifest the student's lack of scholarship or to reflect on the student's lack of academic performance in the course. One or more of the following actions are available to the faculty member who suspects a student has been cheating or plagiarizing:

1. Review-no action.
2. An oral reprimand with emphasis on counseling toward prevention of further occurrences.
3. A requirement that work be repeated.
4. A reduction of the grade earned on the specific work in question, including the possibility of no credit for the work.
5. A reduction of the course grade as a result of item 4 above, including the possibility of a failing grade for the course.
6. Referral to the Office of Student Conduct and Grievance for further administrative action, such as suspension or expulsion.
STUDENT DISCIPLINE PROCEDURES

Student Conduct Programs should contribute to the teaching of appropriate individual and group behavior as well as to protecting the campus community from disruption and harm. The Programs should be conducted in ways that will serve to foster the ethical development and personal integrity of students and the promotion of an environment that is in accord with the overall educational goals of the institution. This procedure will be used in a fair and equitable manner, and not for purposes of retaliation. It is not intended to substitute for criminal or civil proceedings that may be initiated by other agencies.

These Administrative Procedures are specifically not intended to infringe in any way on the rights of students to engage in free expression as protected by the state and federal constitutions, and by Education Code Section 76120, and will not be used to punish expression that is protected.

The Office of Student Conduct and Grievances is responsible for the student conduct and sanctioning procedures of the college. Inquiries should be directed to the Office of Student Conduct and Grievances.

STUDENT CONDUCT PROCEDURES AND SANCTIONS

Definitions
District – The Cerritos Community College District.
Day – A day is defined as any day Monday through Friday that all normal College business is conducted, both in the classroom and in the administrative offices. All weekend days and College holidays are excluded.
Student – Any person currently enrolled as a student of the District.
Instructor – Any academic employee of the District in whose class a student subject to discipline is or was enrolled, or counselor who is providing or has provided services to the student, or other academic employee who has responsibility for the student's educational program.
Written or verbal reprimand – An admonition to the student to cease and desist from conduct determined to violate the Standards of Student Conduct. Written reprimands may become part of a student's permanent record at the college. A record of the fact that a verbal reprimand has been given may become part of a student's record at the college for a period of up to one year.
Disciplinary Probation – A period on probation that may include, but is not limited to, exclusion of the individual from designated co-curricular activities of the college for a set period of time.
Removal from class – Exclusion of the student by an instructor for the day of the removal and the next class meeting.
Withdrawal of Consent to Remain on Campus – Withdrawal of consent by the President/Superintendent or designee for any person to remain on campus in accordance with California Penal Code Section 626.4 where the President/Superintendent or designee has reasonable cause to believe that such person has willfully disrupted the orderly operation of the campus.
Short-term Suspension – Exclusion of the student by the President/Superintendent or designee for good cause from one or more classes for a period of up to ten consecutive days of instruction.
Long-term Suspension – Exclusion of the student by the President/Superintendent or designee for good cause from one or more classes for the remainder of the school term, or from all classes and activities of the college for one or more terms.
Expulsion – Exclusion of the student by the Board of Trustees from the District for one or more terms.

Short-term Suspensions, Long-term Suspensions, and Expulsions
Before any disciplinary action to suspend, or expel is taken against a student, the following procedures will apply:

Notice – The President/Superintendent or designee will provide the student with written notice of the conduct warranting the discipline. The written notice will include the following:

- the specific section of the Standards of Student Conduct that the student is accused of violating.
- a short statement of the facts supporting the accusation.
- the right of the student to meet with the Dean of Student Services or designee to discuss the accusation, or to respond in writing.
- the nature of the discipline that is being considered.

Time limits – The notice must be provided to the student within 20 days of the date on which the administration of the college became aware of the conduct; in the case of continuous, repeated, or ongoing conduct of which the administration of the college has become aware, the notice must be provided within 20 days of the date on which the administration became aware that the conduct occurred which led to the decision to take disciplinary action.

Hearing Officer Meeting – The student is to have a hearing with the Dean of Student Services or designee serving as the district hearing officer. The hearing must occur no sooner than five days after the notice is provided. At the meeting, the student must again be told the facts leading to the accusation, and must be given an opportunity to respond verbally or in writing to the accusation.

Short-term Suspension – Within five days after the meeting described above, the President/Superintendent or designee shall, pursuant to a recommendation from the Dean of Student Services or designee, decide whether to impose a short-term suspension, whether to impose some lesser disciplinary action, or whether to end the matter. Written notice of the President/Superintendent's or designee's decision shall be provided to the student. The notice will include the length of time of the suspension, or the nature of the lesser disciplinary action. The President/Superintendent or designee decision on a short-term suspension shall be final.

Long-term Suspension – Within five days after the meeting described above, the President/Superintendent or designee shall, pursuant to a recommendation from the Dean of Student Services or designee, decide whether to impose a long-term suspension. Written notice of the President/Superintendent or designee's decision shall be provided to the student. The notice will include the right of the student to request a formal hearing before the hearing panel before a long-term suspension is imposed, and a copy of this policy describing the procedures for a hearing. The request must be made in writing to the Vice President of Student Services or designee.

Expulsion – Within 10 days after the meeting described above, the President/Superintendent or designee shall, pursuant to a recommendation from the Dean of Student Services or designee, decide whether to recommend expulsion to the Board of Trustees. Written notice of the decision shall be provided to the student. The notice will include the right of the student to request a formal hearing before the hearing panel before expulsion is imposed, and a copy of this policy describing the procedures for a hearing. The request must be made in writing to the Vice President of Student Services or designee.

Smoking, including the use of electronic cigarettes or other emission-producing products or devices, is prohibited within 20 feet of any exit, entrance, operable window, or ventilation intake of any campus building or structure; in any enclosed area on campus, including lobbies, lounges, courtyards, waiting areas, stairwells, and restrooms that are a part of any building or structure; and in all District vehicles, including gasoline or electric carts.
A decision of the Board of Trustees to impose expulsion shall be reached no later than the next regularly scheduled regular meeting of the Board after receipt of the recommended decision.

**Disciplinary Decisions, Sanctions, and Conditions**

**Written or Verbal Reprimand** – May be initiated by any faculty or College manager and sent in writing to the Office of Student Conduct and Grievances. The Disciplinary Officer (Dean of Student Services or designee) shall determine if there exists good and sufficient reason to initiate disciplinary action and the student should be notified of such actions.

**Disciplinary Probation** – Initiated by the Dean of Student Services or designee. The nature of the misconduct, dates, times, places, and the length of probation shall be placed in writing. Written copies shall be sent to the student and copies filed with the Office of Student Conduct and Grievances.

**Removal from Class (Education Code Section 76032)** – Any instructor may order a student removed from his/her class for the day of the removal and the next class meeting. The instructor shall immediately report the removal to the Faculty Coordinator for Student Conduct and Grievance and complete a Student Conduct Incident Form. The Faculty Coordinator or designee shall arrange for a conference between the student and the instructor regarding the removal. If the instructor or the student requests, the Faculty Coordinator or designee shall attend the conference. The student shall not be returned to the class during the period of the removal without the concurrence of the instructor. Nothing herein will prevent the Faculty Coordinator, or designee from recommending further disciplinary procedures in accordance with these procedures based on the facts which led to the removal.

**Immediate Interim Suspension** (Education Code Section 66017) – The President/Superintendent or designee may order immediate suspension of a student where he or she concludes that immediate suspension is required to protect lives or property and to ensure the maintenance of order. In cases where an interim suspension has been ordered, the time limits contained in these procedures shall not apply, and all hearing rights, including the right to a formal hearing where a long-term suspension or expulsion is recommended, will be afforded to the student within ten days.

**Withdrawal of Consent to Remain on Campus** – The President/ Superintendent or designee may notify any person for whom there is a reasonable belief that the person has willfully disrupted the orderly operation of the campus that consent to remain on campus has been withdrawn. If the person is on campus at the time, he/she must promptly leave or be escorted off campus. If consent is withdrawn by the Dean of Student Services or designee, a written report must be promptly made to the President/Superintendent or designee.

The person from whom consent has been withdrawn may submit a written request for a hearing on the withdrawal within the period of the withdrawal. The request shall be granted not later than seven days from the date of receipt of the request. The hearing will be conducted in accordance with the provisions of this procedure relating to interim suspensions.

In no case shall consent be withdrawn for longer than 14 days from the date upon which consent was initially withdrawn.

All applicable conditions of a withdrawal of consent to remain on campus, suspension, or expulsion in effect when a break occurs in the conducting of College business (both in the classroom and in the administrative offices) remain in effect during the break unless specifically excepted in writing by the President/Superintendent or designee.

A withdrawal of consent to remain on campus, suspension, or expulsion prohibits both physical presence on the campus and at a facility or activity operated by the College and any type of online or distance education presence or participation in classes, activities, and/or operations of the College.

Any person as to whom consent to remain on campus has been withdrawn who knowingly reenters the campus during the period in which consent has been withdrawn, except to come for a meeting or hearing, is subject to arrest (Penal Code Section 626.4).

**Clearance to Return** – Prior clearance to return to the college (in-person and/or online) may be required. Clearance requirements may include completion of educational or other courses or processes as specified in the sanction decision. This requirement may include confirmation that the individual is ready for the college classroom and/or that the individual’s continued presence on campus is not a threat to himself/herself, others, and/or the property of the District or others.

**Hearing Panel**

The hearing panel for any disciplinary action subject to hearing by a panel shall be composed of one administrator, two faculty members, and two students.

Unless he or she determines to keep the prior year’s appointees in place, the president of the Faculty Senate, and the President of ASCC shall each, at the beginning of the academic year, establish a list of at least five persons who will serve on student disciplinary hearing panels. The President/Superintendent or designee shall appoint the hearing panel from the names on these lists plus the Dean of Student Services or designee. However, no administrator, faculty member, or student who has any personal involvement in the matter to be decided, who is a necessary witness, or who could not otherwise act in a neutral manner shall serve on a hearing panel.

The hearing panel shall be responsible to the President/Superintendent for reviewing and making a recommendation to the President/ Superintendent or designee.

Membership of the hearing panel shall include the following:

1. Two members of the instructional staff appointed by the Faculty Senate.
2. Two ASCC Student Court Justices, or two other students who meet the minimum eligibility requirements to hold office in the ASCC if such justices are party to the matter at hand or are otherwise unavailable to serve, appointed by the ASCC Court Chief Justice or by the Associated Students President, if the Court Chief Justice is a party to the matter.
3. The Disciplinary Officer/Dean of Student Services or designee shall serve as the Chairperson of the Hearing Panel, but will not vote except to break a tie.
Procedures for a Hearing, Disposition, and Imposition of Sanctions

1. Written notice of a hearing shall be mailed or delivered to the student. A hearing must be held within ten days of the suspension if the suspension is immediate.

2. Notice shall include date and place of hearing, a statement of all charges, a copy of applicable policies and procedures, the opportunity of the student to appear in person, and the opportunity to present oral and documentary evidence.

3. Hearings shall be conducted in the manner consistent with the orderly conduct of the affairs of the College, and which seems to the hearing panel to be most conducive to the determination of the truth.

4. The members of the hearing panel shall be provided with a copy of the accusation against the student and any written response provided by the student before the hearing begins.

5. The facts supporting the accusation shall be presented by a college representative who shall be the Dean of Student Services or designee.

6. The college representative and the student may call witnesses and introduce oral and written testimony relevant to the issues of the matter.

7. Formal rules of evidence shall not apply. Any relevant evidence shall be admitted.

8. Unless the hearing panel determines to proceed otherwise, the college representative and the student shall each be permitted to make an opening statement. Thereafter, the college representative shall make the first presentation, followed by the student. The college representative may present rebuttal evidence after the student completes his/her evidence. The burden shall be on the college representative to prove by the preponderance of the evidence that the facts alleged are true.

9. The student may represent himself/herself, and may also have the right to be represented by a person of his/her choice, except that the student shall not be represented by an attorney unless, in the judgment of the hearing panel, complex legal issues are involved. If the student wishes to be represented by an attorney, a request must be presented not less than five days prior to the date of the hearing. If the student is permitted to be represented by an attorney, the college representative may request that legal counsel to the college participate in his/her place. The hearing panel may also request legal assistance; any legal advisor provided to the panel may sit with it in an advisory capacity to provide legal counsel but shall not be a member of the panel nor vote with it.

10. Hearings shall be closed and confidential unless the student requests that it be open to the public. If more than one student's case is under consideration, any and all such other students must also request that the hearing be open to the public in order to make it open to the public. Any such request must be made no less than five days prior to the date of the hearing. Requests contrary to state or federal law or to the safety of the college or participants shall not be approved, subject to appeal to the President/Superintendent or designee.

11. In a closed hearing, witnesses shall not be present at the hearing when not testifying, unless all parties and the panel agree to the contrary.

12. All testimony shall be taken under oath; the oath shall be administered by the hearing panel chair. Written statements of witnesses under penalty of perjury shall not be used unless the witness is unavailable to testify. A witness who refuses to be tape recorded shall not be considered unavailable for the purposes of this section.

13. The hearing shall be recorded by the District either by tape recording or stenographic recording. The official recording shall be the only recording made. No witness who refuses to be recorded may be permitted to give testimony. In the event the recording is by tape recording, the hearing panel chair shall, at the beginning of the hearing, ask each person present to identify themselves by name, and thereafter shall ask witnesses to identify themselves by name. The recording shall remain in the custody of the District at all times, unless released to a professional transcribing service. The student may request a copy of the recording. Transcripts may be redacted to comply with law, policies, and to protect the privacy and/or safety of individuals.

14. Within five days following the close of the hearing, the hearing panel shall prepare and send to the President/Superintendent or designee a written decision. The decision shall include specific factual findings regarding the accusation, and shall include specific conclusions whether any specific section of the Standards of Student Conduct were violated. The decision shall also include a specific recommendation regarding the sanction to be imposed, if any. The decision shall be based only on the record of the hearing, and not on matter outside of that record. The record consists of the original accusation, the written response, if any, of the student, and the oral and written evidence produced at the hearing.

President/Superintendent’s Decision:

Long-term suspension – Within five days following receipt of the hearing panel’s recommended decision, the President/Superintendent or designee shall render a final written decision. The President/Superintendent or designee may accept, modify, or reject the findings, decisions and recommendations of the hearing panel. If the President/Superintendent or designee modifies, or rejects the hearing panel’s decision, the President/Superintendent or designee shall review the record of the hearing, and shall prepare a new written decision which contains specific factual findings and conclusions. The decision of the President/Superintendent or designee shall be final.

Expulsion – Within ten days following receipt of the hearing panel's recommended decision, the President/Superintendent or designee shall render a written recommended decision to the Board of Trustees. The President/Superintendent or designee may accept, modify, or reject the findings, decisions and recommendations of the hearing panel. If the President/Superintendent or designee modifies, or rejects the hearing panel's decision, he/she shall review the record of the hearing, and shall prepare a new written decision which contains specific factual findings and conclusions. The President/Superintendent or designee's decision for expulsion shall be forwarded to the Board of Trustees.

Board of Trustees Decision:

Expulsion – A decision of the Board of Trustees to impose expulsion shall be reached no later than the next regularly scheduled regular meeting of the Board after receipt of the recommended decision.
The Board shall consider an expulsion recommendation in closed session, unless the student has requested that the matter be considered in a public meeting in accordance with these procedures. (Education Code Section 72122)

The student shall be notified in writing, by registered or certified mail to the address last on file with the District, or by personal service, at least three days prior to the meeting, of the date, time, and place of the Board’s meeting.

The student may, within forty-eight hours after receipt of the notice, request that the hearing be held as a public meeting.

Even if a student has requested that the Board consider an expulsion recommendation in a public meeting, the Board will hold any discussion that might be in conflict with the right to privacy of any student other than the student requesting the public meeting in closed session.

The Board may accept, modify, or reject the findings, decisions and recommendations of the President/Superintendent and/or the hearing panel. If the Board modifies or rejects the decision, the Board shall review the record of the hearing, and shall prepare a new written decision which contains specific factual findings and conclusions. The decision of the Board shall be final.

The final action of the Board on the expulsion shall be taken at a public meeting, and the result of the action shall be a public record of the District.

Time Limits – Any times specified in these procedures may be shortened or lengthened if there is mutual concurrence by all parties.

These procedures may change from time to time and may be superseded by current state and federal laws and regulations. Otherwise, the College Catalog, which is updated annually, contains the most recent information regarding student discipline procedures.

Also see BP 5500 titled Standards of Student Conduct.

STUDENT CONDUCT AND GRIEVANCE

Information regarding student rights and responsibilities is available from the Dean of Student Services. The dean is available to meet with you to explain the “System” and your rights with regard to student grievances, student conduct and academic-related student grievances. This office also serves as a source of information and/or referral for all student problems and concerns. The office is located in the Office of Student Affairs. Inquiries should be directed to the Dean of Student Services in the Office of Student Affairs or by calling (562) 860-2451, ext. 2445.

TITLE IX POLICY

No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity receiving Federal financial assistance (Title IX of the Educational Amendments of 1972 to the 1964 Civil Rights Act).

It is the policy of the State of California to afford all persons, regardless of their sex or gender identity, equal rights and opportunities in the educational institutions of the state (Educational Code sections 200 – 264).

In compliance with Title IX and Board Policy 3410, the District’s educational programs and activities are offered to the community without regard to sex or gender identity. Title IX prohibits discrimination based on sex in educational programs and activities that receive Federal financial assistance. Examples of programs and activities that are subject to Title IX include admissions, recruitment, financial aid, academic programs, athletics and employment. Title IX also protects students from sexual harassment, including sexual violence, such as rape, other forms of sexual assault, sexual battery and sexual coercion.

Title IX Coordinator

Cerritos College's Title IX Coordinator monitors and oversees the college's compliance with Title IX and the prevention of sex harassment and discrimination, including the coordination of education and training activities and the response to Title IX complaints. Students, faculty, administrators, staff, visitors, or others who participate in the District’s educational programs and activities with questions, concerns, or complaints about sex discrimination, sex harassment or sexual misconduct are encouraged to contact the Title IX Coordinator at:

Dr. Valyncia Raphael
Director of Diversity, Compliance, and Title IX Coordinator
Cerritos College, 11110 Alondra Blvd., Norwalk, CA 90650
(562) 860-2451, ext. 2276; (562) 467-5003 Fax
EQUAL OPPORTUNITY POLICY

Cerritos College does not discriminate in educational and employment opportunities on the basis of national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics, or any other status protected by law in person or in an online environment and, when the victim or victims are associated with the District, whether or not the location is associated with the District.

The District is strongly committed to achieving staff diversity and the principles of equal opportunity education and employment. The District encourages a diverse pool of applicants for employment and does not discriminate in any of its policies, procedures, or practices. The District encourages applications from all segments of qualified people and Board Policies 3410 and 3420 prohibit discrimination and promote equal opportunity.

Questions concerning the application of the policy may be addressed to Dr. Valencia Raphael in the Office of Human Resource Services by calling: (562) 860-2451, ext. 2276.

SECTION 504/508/AMERICANS WITH DISABILITIES ACT

Under Section 504/508/ADA of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990, Cerritos College will take all necessary steps to ensure that no student with a verified disability is denied the benefits of, excluded from participation in, or otherwise subjected to discrimination because of the absence of auxiliary aids or academic accommodations. The decision to authorize such aids or accommodations is the responsibility of the Disabled Student Programs and Services (DSPS) Dean, Disability Specialist, or DSPS counselor after a review of documentation verifying the disability and any resulting educational limitations.

It is the responsibility of the student with a verified disability and resultant educational limitation to apply for DSPS assistance in the Liberal Arts/DSPS Building and to file a request for accommodations with DSPS via the college form entitled “Disabled Student Programs and Services – Application for Services”. The request should be completed with adequate notice provided for an effective response. Classroom related requests will be reviewed for approval on the “Service Request Form” and, upon approval by DSPS, notification will be sent within 3 days to any involved instructor by DSPS staff. The instructor will respond to the request in writing in a timely manner. Non-return will be construed as agreement.

If the instructor denies the classroom related request(s) the DSPS Dean, or designee, will intervene with the appropriate academic staff and attempt to resolve the matter. In the event of continued denial of an accommodation request or request for course substitution or waiver DSPS will provide the student with the policy, procedures and form entitled “Academic Accommodation Request Form”. The DSPS Dean or designee, will concurrently inform the student that he/she has the right to file a grievance under the college’s discrimination grievance procedure and/or the Office for Civil Rights and will provide the student with the information necessary to do so.

Inquiries regarding DSPS or the District’s non-discrimination policy relative to students, employees, or applicants with disabilities should contact the Director of Diversity, Compliance, and Title IX Coordinator at ext. 2276 in the Office of Human Resource Services.

Section 504/508 Complaint Procedure

The student should first discuss the complaint regarding discrimination due to a disability with the individual(s) involved or with the Director of Diversity, Compliance, and Title IX Coordinator at ext. 2276. The Director may contact all parties concerned and attempt to reach some resolution of the problem.
BP 3550 – DRUG AND ALCOHOL FREE ENVIRONMENT AND DRUG AND ALCOHOL ABUSE PREVENTION PROGRAM

The District shall maintain a drug and alcohol free campus/workplace environment for students and employees. The District prohibits the unlawful possession, use, or distribution of illicit drugs and/or alcohol by students and employees.

The unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in all facilities under the control and use of the District.

Any student who violates this policy will be subject to disciplinary action, which may include, but is not limited to, referral to an appropriate rehabilitation program, suspension or expulsion. Any employee who violates this policy will be subject to disciplinary action up to and including termination. The District may refer students and employees who violate this policy to the Campus Police or other appropriate law enforcement agency for appropriate criminal action.

The President/Superintendent shall assure that the District annually distributes the information required by the Drug-Free Schools and Communities Act Amendments of 1989 to all students and employees and that the District complies with other requirements of the Act.

The President/Superintendent shall ensure that a biennial report is prepared to review the effectiveness of the District’s policies and programs in maintaining a drug and alcohol free campus and workplace environment.

The District is committed to providing its employees and students with an alcohol and drug-free campus and workplace environment. It emphasizes prevention and intervention through education.

Health Risks That May Be Associated with the Use of Illicit Drugs and the Abuse of Alcohol

- Partner and/or child abuse.
- Unintended injuries or death, including motor vehicle crashes.
- Sexual assault, including rape, sexual battery, and threat of sexual assault; dating violence; domestic violence; stalking; and failure to have affirmative consent.
- Being hit, otherwise assaulted, violently attacked, and/or murdered by another under the influence.
- Sexual activity without protection against HIV, hepatitis (A, B, and C), and other STDs.
- Unsafe interactions with medications, including more than 150 medications that should not be mixed with alcohol.
- Binge and other drinking behaviors leading to ingestion of toxic amounts of alcohol, which can lead to alcohol poisoning, with effects including mental confusion, stupor, coma, inability to be roused, vomiting, seizures, slow or irregular breathing, hypothermia, bluish skin color; and paleness, and, if left untreated, seizures, permanent brain damage, and/or death.
- Premature births and low birth weights; alcohol and illicit drug-related birth defects, including fetal alcohol syndrome (FAS) involving severe physical, mental, and behavioral problems; and in the case of prenatal cocaine exposure, a 1.5 times increased likelihood of needing special education services in school.
- Suicide.
- Long-term health problems including liver disease; heart disease; cancers including those of the mouth, throat, larynx (voice box), breast, rectum, and colon; and pancreatitis.
- Homelessness.

Prevention and Intervention Programs

The District provides education and maintains programs and services designed to aid students, employees and their families in receiving assistance for alcohol and/or drug abuse problems. Included in these educational and assistive programs and services are:

- Notification of the dangers of drug use and dependency in the class schedule;
- Mental health services provided to students through the Student Health Services; and
- An Employee Assistance Program (EAP) for employees and their families.

Alcohol and Drug Prohibitions

The unlawful manufacture, distribution, dispensing, possession, or use of alcohol or any controlled substance is prohibited on District property, during District-sponsored field trips, activities or workshops, and in any facility or vehicle operated by the District.

Violation of Board Policy 3550, Drug and Alcohol Free Environment and Drug and Alcohol Abuse Prevention Program, will be addressed by the District. The District will take appropriate action designed to address each specific violation, which may include, but is not limited to:

- Termination of employment,
- Expulsion,
- Referral to Campus Police or other law enforcement agency for prosecution as permitted by law, or
- Mandatory participation in an alcohol or drug abuse assistance or rehabilitation program.

As a condition of employment, employees of the District will have their fingerprints recorded with the California State Department of Justice and any conviction or violations of the law involving drugs and/or alcohol will be reported to Campus Police and to the Office of Human Resource Services pursuant to the requirements of law. In addition, employees must notify the District within five (5) calendar days of any conviction for violation of a criminal drug statute occurring in the workplace. The District is required to report any violations of criminal drug or alcohol statutes that occur in the workplace to the United States Department of Education on an annual basis.

Information regarding legal sanctions under federal, state, and local laws is available in the following locations:

1. Library
2. Office of Human Resource Services
3. Office of Student Affairs
4. Student Health Services

Alcohol/Drug Abuse Counseling, Treatment, Rehabilitation Information

Referral information and Social Service Directories for Los Angeles and Orange Counties are available in the following locations:

1. Counseling Center, ext. 2231
2. Student Health Services, ext. 2321
### CAMPUS PHONE EXTENSIONS

**CERRITOS COLLEGE COMMUNICATION CENTER:** (562) 860-2451  
**HOURS:** 8:00 am – 7:00 pm, Monday – Thursday; 8:00 am – 4:30 pm, Friday

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<td>Admissions and Records</td>
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### DIVISIONS

| Business, Humanities & Social Sciences Division | Business Education Building | 2752 |
| Counseling Division | Administration Building (562) 467-5231 |
| Fine Arts & Communications Division | Fine Arts Building | 2600 |
| Health Occupations Division | Health Science Building | 2550 |
| Health, Physical Education, Dance & Athletics Division | Physical Education Building | 2859 |
| Liberal Arts Division | Liberal Arts/DSPS Building | 2858 |
| Science, Engineering & Mathematics Division | Physical Science & Technology Building | 2660 |
| Technology Division | Physical Science & Technology Building | 2900 |

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**Emergency phones are found in the following locations and are to be used for emergency purposes only. These phones are a direct line to the campus police department; therefore, when using them please be sure to: identify yourself when placing the call — identify the nature and location of the emergency.**

| Administration Building | Admissions and Records Office Records Room (Vault) only |
| Burnight Center Building | Lobby/Elevator, Music Wing/Elevator |
| Business Education Building | North Wing, South Wing |
| Cafeteria | Student Center |
| Classroom Building | Hallway |
| Fine Arts Complex | 1st and 2nd Floors, North and South ends of main corridors |
| Gym | Southeast Corner |
| Health Science Building | 1st Floor, 2nd Floor, 3rd Floor, East Elevator, West Elevator |
| Liberal Arts/DSPS Building | Intercoms, 1st and 2nd Floors Next to Elevators |
| Library | Elevator East Wing |
| LRC | Near Center Elevator of Upper/Lower Levels |
| Math/CIS Building | 1st and 2nd Floors, East and West ends of main corridors |
| Multi-Purpose Building | 1st Floor, East Exterior near Men's Restroom; 2nd Floor, West End |
| Physical Education Building | Lobby/Women's Locker Room |
| Physical Science & Technology Building | 1st Floor, West End/East End; 2nd Floor, West End/East End |
| Science Building | 1st Floor, 2nd Floor |
| Skills Lab | West End/East End |
| Social Science Building | 1st Floor, 2nd Floor, 3rd Floor, Elevator |
| Weight Training Room | Near Room 3 |

The emergency phones can be used for any of the following: emergencies, escorts, medical aid, reports of a crime, keys locked in car. From cell phones, reach Campus Police by calling (562) 402-3674 (for 911 emergency calls only).
**LOCATION**
Examinations will be conducted in the same room used for the regular class meeting.

**WEEKEND CLASSES**
Saturday and Sunday classes will hold a two-hour final exam on May 12 and 13 on the regular class day, beginning at the regular class time.

Final examinations for all day classes will be held according to this schedule. On the chart below, find the appropriate square which identifies the starting day and time for your class during the regular semester. From this you can determine the date and two-hour time block for your final exam. Check with your instructor if your class day or start time does not appear on this final exam schedule.

**LAST DAY OR EVENING FOR CLASSROOM INSTRUCTION IS FRIDAY, MAY 11.**

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**EXTENDED DAY FINALS**

**SPECIAL SITUATIONS:**
1. These exam times are subject to change and will be announced by instructors.
2. Classes scheduled for a double period on one day and a single period another day (e.g. 8 - 10 T Th and 9 Th) will have the final examination scheduled for that hour (8) on which the class meets both days (T Th) (for example, exam will be from 8 - 10 T).
3. Classes scheduled in a block on a single day (e.g. 9 – 12 T or 12 – 4 F) will take the final examination scheduled for the first hour on which the class meets (for example, exam time will be from 10 – 12 T for the 9 – 12 T class and 12 – 2 F for the 12 – 4 F class).
4. Students whom because of personal illness are unable to take examinations as scheduled must make individual arrangements with the instructor involved.
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Cerritos College
Transfer Center Spring Time Line

January 2018
Update UC application including fall 2017 grades and spring 2018 coursework. Send the CSUs official transcripts showing fall 2017 grades (all fall 2018 applicants).
Apply for financial aid by completing the FAFSA form online at www.fafsa.gov (list up to 10 CSU/UC/private universities on the form).

February/March 2018
By submitting the FAFSA or Dream Act Application and the GPA verification form by March 2, you may be eligible to receive a Cal Grant. For more information go to www.cerritos.edu/finald.
Keep checking email for university updates.

April 2018
CSU/UC admissions letters sent or check online at campus websites.

May 2018
Attend Transfer Celebration
CSU applicants send another official transcript with spring grades to CSU campuses; once admitted, request GE certification from Admissions & Records for the intended CSU/UC campus.

June 2018
UC Statement of Intent to Register due by June 1st. Upon selecting your college, request IGETC certification for Admissions & Records for the intended UC campus. IGETC certification due by July 15 (4-6 weeks to process).

July 2018
UC applicants submit official transcripts from all institutions to UC campus of choice to include spring grades by July 1.

Cerritos College Transfer Center
Located in the Administration Building (AP), West Quad
Monday through Thursday, 8 a.m. - 7 p.m.; Friday, 8 a.m. - 2 p.m. Office hours are subject to change.
(562) 860-2451, ext. 2154 • www.cerritos.edu/transfer
College Selected for Space Grant Partnership to Enhance STEM Education

Cerritos College was selected for the California Space Grant Consortium’s Competitive Opportunity for Community College Partnerships Program. The program aims to enhance the STEM preparation at 10 California community colleges and increase graduation rates and greater enrollments in STEM disciplines. Cerritos College is among 10 colleges selected.

Ten students were selected to learn about circuits and the programming of Arduino (microcomputers.) Students design, conduct experiments and track data using Arduino sensors. They also participate in webinars with NASA researchers. Students will create a poster of their research that they will present at a NASA facility where they will meet NASA researchers and tour NASA facilities. The Consortium also provided funding for Arduino education kits, faculty mentor award, and student scholarships.

Students Presenting at NASA
Talon Marks Receives Journalism Awards

*Talon Marks* student newspaper team recently won awards at the annual California College Media Association banquet in San Francisco. The event was attended by more than 200 students and faculty from community colleges and universities throughout California.

The Talon Marks staff competed with 1,200 community colleges and universities from all over the state. Student Terrel Emerson won first place for best podcast in the community college division. Karla Enriquez, Briana Hicks, David Jenkins and Bianca Martinez won first place for best blog in the community college division, while Carlos Marquez, took home fourth place for best editorial cartoon in the community college division. Lastly, the entire Talon Marks crew was recognized as an honorable mention for best newspaper website.
The Cerritos College chapter of Psi Beta was honored at the annual American Psychological Association national convention in Washington, D.C. Professor of Psychology at Cerritos College Dr. Kimberley Duff, Debra Bragg, Princess Florendo, Carlos Osorio, and Samantha Zamorano attended the conference.

The Cerritos College chapter received the Outstanding Chapter of the Year Award. The national award recognizes a chapter that have exceeded the mission of Psi Beta -- professional development of psychology students at community colleges through promotion and recognition of excellence in scholarship, leadership, research and community service.

Debra Bragg presented her original research How Instructor Attire, Body Language, and Verbal Habits Impact Student Learning that she conducted in Dr. Duff’s research methods course.

“The students represented Cerritos College at the national level and were commended for their level of scholarship and professionalism. I know that this experience made a great impact on them as they continue their academic journey in psychological science,” said Dr. Duff.

“Going to the APA conference showcased the opportunities available in all areas of psychology,” said Debra. “The speakers and presenters highlighted how versatile you can be, and that your research is limited only by your own imagination.”

Debra plans to transfer to California State University, Long Beach in spring, and advance her education to graduate school and achieve a Ph.D.
Cerritos College Celebrates The Opening of New La Mirada Location

Cerritos College celebrated the opening of its new classroom location at the Norwalk-La Mirada Adult School on August 30. In partnership with the Norwalk-La Mirada Unified School District, Cerritos College will offer classes closer to La Mirada residents.

Located at 15920 Barbata Road in La Mirada, California, residents across the Eastern portion of the District will have better access to high-demand English, speech and math classes. Courses at the La Mirada location start September 5, 2017, and can be viewed: www.cerritos.edu/lamirada.

“We are thrilled that the College is able to engage our neighbors and give much-needed access to education to those who might not be able to travel to our main campus,” said Zurich Lewis, president, Cerritos College Board of Trustees.

For questions concerning classes at La Mirada, please call 562-467-5025.
Nearly 600 Cerritos College Students Complete Manufacturing Certifications

Certifications give students a competitive edge

The Cerritos College Technology Division announced that 580 students received industry certifications in engineering design technology, welding, and machine tool technology during the 2016-17 academic year.

Welding had its 391 students certified in American Welding Society, American Society of Mechanical Engineers, and Los Angeles City Welder. The Engineering Design Technology program’s 135 students received SolidWorks or AutoDesk industry certification. Fifty-four students in the Machine Tool Technology classes received National Institute for Metalworking Skills, Inc. (NIMS) industry certification.

“Manufacturing provides many high paying jobs in Southern California. Industry certifications give students an edge in employment. Manufacturing industry is experiencing growth and provides opportunities for students to make competitive wages,” said Instructional Dean of Technology Dr. Yannick Real.

Kimberley Duff Named President-Elect of National Honor Society in Psychology

Psychology professor Dr. Kimberley Duff has been elected to serve as the national President-Elect of Psi Beta. Dr. Duff was officially installed on August 3 during the 2017 national convention of the American Psychological Association held in Washington DC. Dr. Duff is faculty co-advisor of the Cerritos College Psi Beta Chapter. Prior to her election of President-Elect, Dr. Duff served as Western Regional Vice President for Psi Beta.

A graduate of community college and immigrant to the United States, Duff has served as a mentor to her students, a majority of whom are first generation college students. She developed Mentoring through Alumni in Psychology (MAP) through the Cerritos College website that showcases student accomplishments, research, former student biographies and professional resources for current students.

Dr. Duff has won numerous awards, including the Cerritos College Outstanding Faculty Award, Outstanding Faculty Advisor of the Year, the Wayne Weiten Teaching Excellence Award sponsored by the Society for the Teaching of Psychology, and American Psychological Association's 2014 Excellence in the Scholarship of Teaching and Learning at a Two-Year College or Campus Award.

“Besides teaching her psychology course load, Dr. Duff has a deep passion for mentoring students and helping them succeed in college and life,” said Dr. Jerry Ruddman, executive director of Psi Beta. “As such, she volunteers countless hours co-advising her Psi Beta chapter, and arranging high impact learning experiences such as research, community service, and leadership training. The best evidence for Dr. Duff's effectiveness is the ongoing academic and career success of so many of her former students - many have transferred, gone on to graduate school and have become professionals in our field. We are excited that soon she'll become Psi Beta's National President,” he said.