

**Academic Affairs**

1 **AP 4050 ARTICULATION**

2 **References:**

- 3 Education Code Section 66720-66744  
4 Title 5, Sections 51022(b) and 55051;  
5 ACCJC Accreditation Standard II.A.10 (*formerly II.A.6.a*)

6 **High School, Regional Occupational Programs (ROP)**

7 Articulation with high schools and ROPs may be course to course or program to  
8 program. In either case, the Senior Manager, Dual Enrollment or designee shall  
9 coordinate the process with the appropriate faculty and dean, both of whom must  
10 approve all written articulation agreements.

11 **Other Colleges and Universities**

12 Designated responsibility for the processes associated with articulation between  
13 Cerritos College and other colleges rests with a counseling faculty member with the title  
14 of Articulation Officer. These processes incorporate the development, maintenance,  
15 and distribution of articulation agreements.

16 The processes followed by the Articulation Officer follow guidelines provided in the  
17 California Articulation Policies and Procedures Handbook developed by the California  
18 Intersegmental Articulation Council (CIAC).

19 Articulation responsibilities and processes include, but are not limited to, the following:

- 20 1. Consulting with disciplinary faculty, department chairs, counseling faculty, and  
21 others, as appropriate;
- 22 2. Providing necessary materials and information about course articulation  
23 proposals and acceptances;
- 24 3. Initiating faculty-approved articulation agreements between Cerritos College and  
25 other institutions of higher education;
- 26 4. Providing final review and approval for new articulation proposals and  
27 agreements between Cerritos College and institutions where agreements had not  
28 previously existed;
- 29 5. Monitoring each stage of the articulation process and following up with  
30 department chairs, if necessary, for timely responses and decisions about  
31 articulation questions;

32 6. Managing, reviewing, and updating campus articulation data on a regular basis;  
33 and

34 7. Disseminating current, accurate articulation information to students, counseling  
35 faculty, department chairs and disciplinary faculty, and other appropriate campus  
36 personnel.

37 Office of Primary Responsibility: Vice President, Academic Affairs

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**Date Approved: August 20, 2007**  
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