

Student Services

1 **AP 5010 ADMISSIONS AND DUAL ENROLLMENT**

2 **References:**

- 3 Education Code, Sections 76000, 76001, and 76002
4 34 CFR 668.16(p) (U.S. Department of Education regulations on the Integrity of
5 Federal Student Financial Aid Programs under Title IV of the Higher Education
6 Act of 1965, as amended);
7 ACCJC Accreditation Standard II.C.6

8 The President/Superintendent or designee shall establish procedures for evaluating the
9 validity of a student’s high school completion if the District or the United States
10 Department of Education has reason to believe that the high school diploma is not valid
11 or was not obtained from an entity that provides secondary school education.

12 **Admissions Eligibility**

13 The authority to oversee the admission of eligible students is delegated to the Dean of
14 Admissions, Records and Services under the direction of the Vice President of Student
15 Services. Students eligible for regular admission to the College must be 18 years of age
16 or older and possess a high school diploma, GED, certificate of proficiency or equivalent.
17 In addition, any apprentice, as defined in Section 3077 of the Labor Code, or any other
18 person who is over 18 years of age who, in the judgment of the District, is capable of
19 profiting from the instruction offered at the College may be admitted.

20 **Residency**

21 Each person applying for admission or enrollment in a California Community College is
22 classified as a “resident” or “nonresident” for purposes of admission and/or tuition
23 calculation.

24 **Resident** – a “resident” is a person who is eligible to establish California residency for
25 tuition purposes or who has resided within California for at least one year and who
26 established a legal residence in California prior to the residency determination date.

27 **Nonresident** – a “nonresident” student is one who has not resided in the state for
28 more than one year prior to the residency determination date and who has not
29 established legal residence or who is not eligible to establish California residency for
30 tuition purposes.

31 **Admission of International Students**

32 The College accepts applications from students holding or attempting to obtain the F-1
33 Student Visa. The following items are required from international applicants:

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 - Completed International Student application and fee;

- 35 • High school transcripts, showing graduation, from an institution equivalent to an
36 accredited U.S. high school.
- 37 • For applicants whose native tongue is not English, the minimal score on the Test
38 of English as a Foreign Language (TOEFL) or an equivalent score on the Cerritos
39 College Placement test or other standardized proficiency test before being
40 admitted.
- 41 • Negative tuberculosis (TB) test results.
- 42 • Notarized statement of support from a financial sponsor accompanied by a certified
43 letter from the sponsor's bank, verifying in U.S. dollars sufficient funds to meet all
44 the student's educational and financial needs.
- 45 • Valid Passport, appropriate F-1 visa and I-94 form.
- 46 • Purchase, including by the student and all dependents, of international student
47 medical insurance.

48 International student admissions procedures will be provided in the College Catalog,
49 schedule of classes, and website.

50 The College Catalog, which is updated annually, contains the most recent information
51 regarding admissions.

52 Office of Primary Responsibility: Vice President, Student Services

Date Approved: May 21, 2007
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