

**Student Services**

1 **AP 5052 OPEN ENROLLMENT**

2 **References:**

3 Title 5, Sections 51006, 58106, and 58108

4 All courses of the District shall be open to enrollment in accordance with Board Policy  
5 5052 titled Open Enrollment and a priority system consistent with Procedure 5055 titled  
6 Enrollment Priorities and Limitations. Enrollment shall be limited to students meeting  
7 properly validated prerequisites and co-requisites, or due to other non-evaluative,  
8 practical considerations as determined by the President/ Superintendent or designee.

9 No student is required to confer or consult with or required to receive permission to enroll  
10 in any class offered by the District, except as provided for in Procedure 5055 titled  
11 Enrollment Priorities and Limitations and those other District programs that utilize  
12 authorized restricted enrollment.

13 Students are not required to participate in any pre-registration activities not uniformly  
14 required. No registration procedures shall be used that result in restricting enrollment to  
15 a specialized clientele, except as provided for in Procedure 5055 titled Enrollment  
16 Priorities and Limitations and those other District programs that utilize authorized  
17 restricted enrollment.

18 A student may challenge an enrollment limitation on any of the following grounds:

- 19 • The limitation is unlawfully discriminatory or is being applied in an unlawfully  
20 discriminatory manner;  
21 • The District is not following its enrollment procedures;  
22 • The basis for the limitation does not in fact exist.

23 Challenges are submitted to the Dean of Admissions, Records and Services for official  
24 consideration.

25 Office of Primary Responsibility: Vice President, Student Services

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**Date Approved: June 11, 2007**

**Date Reviewed: February 20, 2019**